



Brazos County Job Description

Last Updated: October 2022

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Class Number:	B1571	Title:	Crisis Intervention Sergeant
Pay Group:	28	Department:	Sheriff Office - Jail Administration
FLSA Status:	Non-Exempt	Reports To:	Lieutenant-Support Services Division
Approved Date:		EEOC Category:	Protective Service Workers

General Summary:

Directs, supervises and assists in all aspects of the Crisis Intervention Team, jail operations, ensuring the safety of inmates, employees, mental health consumers, and the public.

Essential Duties:

Supervises personnel on shift, including assigning and reviewing work, conducting performance reviews, recommending personnel actions, and training new officers; Performs follow-ups on CIT assignments; Directs, supervises, and ensures all equipment is maintained, safe, and secured upon completion of duties; Ensures CIT has proper tools and equipment for assigned duties and ensure deputies have proper training on use of equipment and tools prior to use; Directly supervises CIT Deputies in all areas of crisis intervention. Intervenes and resolves crisis situations with mental health consumers within the community and within the Brazos County Detention facilities; Divert mental health consumers from jail through means of outpatient and inpatient care; Investigate accusations of suspected mental health claims; Conduct evaluations of mental health consumers to determine mental health needs; Screen inmates in jail to determine if an inmate is in an immediate crisis; Assure mental health consumer's rights are not violated; Maintain caseload of mental health consumers and provide follow-up visits to ensure mental health stability; Provide courtesy rides and assistance in acquiring resources to mental health consumers to reduce crisis situations; Conduct welfare checks on suspected mental health consumer (ie: Suicide calls); Assist other police agencies within the county when requested to intervene in calls dealing with possible consumers; Performs law enforcement duties as necessary to maintain public safety; May assist MHMR with Crisis walk-in screenings and day to day operations; Educate mental health consumers, consumer's families and the public about mental illnesses and the mental health care system; May transport consumers under civil commitments to various medical and mental hospitals; Completes necessary reports and documents; Inspects and maintains safety equipment, vehicles, and detection and alarm systems.

Other Duties as assigned.

<i>Supervision</i>	
Received:	Reports to the Support Services Division Lieutenant.
Given:	Supervises personnel on shift, including assigning and reviewing work, conducting performance reviews, recommending personnel actions, and training new officers.
<i>Education</i>	
Required:	High school graduation plus at least one year of experience as a CIT Deputy; or any equivalent combination of education and experience which provides the required knowledge, skills, and abilities.
Preferred:	
<i>Experience</i>	
Required:	To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
Preferred:	
<i>Certificates, Licenses, Registrations</i>	
Required:	Basic certification as a jailer from the Texas Commission on Law Enforcement (TCOLE); Basic Peace Officer License from the Texas Commission on Law Enforcement (TCOLE); Mental Health Peace Officer Certification from the Texas Commission on Law Enforcement (TCOLE); and a valid Texas motor vehicle operator's license.
Preferred:	

<i>Physical Demands</i>	
Typical:	The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; bend and kneel; and talk and hear. The employee frequently is required to stand and walk. The employee must frequently lift and/or move objects weighing up to 20 pounds, such as books and stacks of records, and occasionally must lift and/or move objects weighing 100 pounds or more. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, color vision, and ability to adjust focus.
<i>Knowledge, Skills, & Abilities</i>	
Typical:	Texas Code of Criminal Procedure; Texas Penal Code; U.S. Constitution (Bill of Rights); requirements of Texas Commission on Jail Standards; supervisory management; department policies and procedures; standard office practices and procedures; first aid and medical procedures; and computers. Operate computers; read and write reports, letters, and memos; reason, and interpret documents, policies, and procedures; analyze data; safely operate firearms; perform basic mathematical calculations; supervise work of others, recognizing problems and recommending solutions; communicate effectively, both orally and in writing; and maintain effective working relationships with co-workers and inmates.
<i>Work Environment</i>	
Typical:	The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually high. While performing the essential duties of this job the employee is constantly required to work closely with others a part of a team. The employee is frequently required to respond to emergency situations and to perform multiple tasks simultaneously.