



## MINUTES

**FEBRUARY 11, 2025**

### **BRAZOS COUNTY COMMISSIONERS COURT**

### **REGULAR MEETING**

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A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, February 11, 2025 with the following members of the Court present:

Duane Peters, County Judge, Absent;  
Bentley Nettles, Commissioner of Precinct 1, Absent;  
Chuck Konderla, Commissioner of Precinct 2, Presiding;  
Fred Brown, Commissioner of Precinct 3;  
Wanda J. Watson, Commissioner of Precinct 4,  
Karen McQueen, County Clerk.

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance
  - U.S. and Texas Flag - Commissioner Watson

2. Call for Citizen input and/or concerns

Taylor Cooper expressed his opposition to the East Loop project. He noted concerns surrounding the transparency of the matter and posed several questions to the Court regarding transportation studies, outdated statistics and town hall meetings.

Keith King urged the Court to discontinue the East Loop study and project, stating the citizens do not want it. He also asked that the Court allow citizens that are unable to attend court in person, to submit their commentary by video recording.

Roger Lasater also expressed opposition to the East Loop project, with concerns of transparency and lack of information. Mr. Lasater stated the citizens do not want the inner

loop and they are asking the Court to terminate the contract with John Polster.

Robert Johnson echoed previous comments regarding lack of transparency relating to the East Loop project, noting that Commissioners Court meetings are not held at convenient times for working citizens to attend and provide input. Mr. Johnson stated that this project will only serve to commercialize the east side of the County and the people do not want that. He called on the Court to represent the people that put them in Office.

**Consider and take action on agenda items: 3 - 14**

3. Approval of appointment of Steven French to the Homeland Security Advisory Committee for the unexpired term of Curtis Darby ending March 31, 2025.

The Court approved as submitted Steven French to the Homeland Security Advisory Committee for the unexpired term of Curtis Darby ending March 31, 2025. A copy is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

4. Approval requested from the Brazos County Detention Center for acceptance of donated or unclaimed property items left by inmates leaving the Detention Center for the months of June - December 2024.

A copy of the donation forms is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

5. Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.

A copy of the surplus property is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

6. Approval of Renewal Bid #25-096R Uniform Rental with UniFirst Corporation.

A copy of the renewal of contract and bid tabulation is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by

Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

7. Approval of Contract #25-104 Short Term Professional Staffing.

Commissioner Brown stated that while he has issues with the Vendor being out of State, he is aware that this is a time sensitive issue and will support the contract with the expectation that the County will begin the hiring process of local candidates as soon as possible.

A copy of the contract is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

8. Consider and take action on the Frontier Communications utility permit to directional bore approximately 6,200 feet of fiber optic conduit within the right-of-way of North Dowling Road to provide area residents internet services. Site is located in Precinct 1.

Motion: Approve, Moved by Commissioner Fred Brown, Seconded by Commissioner Wanda J. Watson. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

9. Consider and take action on the Frontier Communications utility permit to construct a road bore for fiber optic cable under Matrix Drive to provide internet services. Site is located in Precinct 4.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

10. Approval of the Treasurer's Report for November 2024.

The Court voted unanimously to receive, approve and order filed as submitted the Treasurer's report for November 2024. A copy is attached and made a part of these minutes.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

11. Tax Refund Applications for the following:

**Overpayments**

- a. Xin Wu & XIA Chen - \$125.86
- b. University Title - \$419.60
- c. Charles & Jackie Post - \$30.25

- d. Renaissance Asset Advisors & Management, Inc. - \$9.00
- e. Jeffery & Ora Bailey - \$35.87
- f. Charlotte Southworth - \$20.00

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

12. Budget Amendments.

- FY 24/25 Budget Amendments 17.01 - 17.07

17.01 - Transfer funds from Information Technology to Collections.

17.02 - Recognizing revenue for Veteran Services.

17.03 - Transfer funds from Information Technology to Juvenile Services.

17.04 - Transfer funds from Cybersecurity Grant to Contingency.

17.05 - Transfer funds from Contingency to Health Department.

17.06 - Reallocate funds for Sheriff's Office.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

13. Personnel Change of Status.

- Approval for Personnel Change of Status

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

14. Payment of Claims.

Approval of Payment of Claims:

- a. 8207838 - 8207967
- b. 9203426 - 9203483

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Konderla, Watson. Absent: Nettles, Peters.

15. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of February 5, 2025.



Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of February 5, 2025.

The Court acknowledged receipt of the 2024-2025 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of February 5, 2025.

16. Acknowledgement of the County Auditor's Monthly Report for November 2024.

The Court acknowledged receipt of the Brazos County Auditor's Monthly Report for November 2024.

17. Acknowledgement of the FY 2024 Racial Profiling Report for Brazos County Constable Precinct 2.

The Court acknowledged receipt of the FY 2024 Racial Profiling Report for Brazos County Constable, Precinct 2.

18. Acknowledgement of the FY 2024 Racial Profiling Report for Brazos County Constable Precinct 4.

The Court acknowledged receipt of the FY 2024 Racial Profiling Report for Brazos County Constable, Precinct 4.

19. Acknowledgement of the 2024 MHMR Annual Audit.

The Court acknowledged receipt of the 2024 Brazos Valley MHMR Annual audit report.

20. Juvenile director's report on detention population.

Juvenile Director Linda Ricketson reported there are 36 juveniles in the detention center, 24 are male, 12 are female, and 36 have electronic monitors.

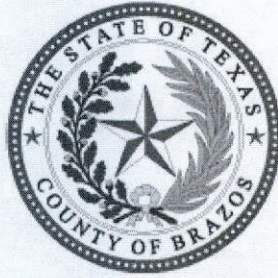
21. Sheriff's report on inmate population.

Sheriff Wayne Dicky reported there were 762 inmates in jail, 649 inmates are male, 113 are female, and 47 have electronic monitors.

22. Announcement of interest items and possible future agenda topics.

Commissioner Brown and the Court asked for prayers for former Commissioner Steve Aldrich as he continues his battle with cancer.

23. Adjourn.



FILED

2025 FEB -1 P 1:50

KAREN McQUEEN, COUNTY CLERK  
BRAZOS COUNTY, BRYAN, TEXAS  
By: *[Signature]* DEPUTY

**BRAZOS COUNTY  
BRYAN, TEXAS**

**NOTICE OF MEETING AND AGENDA**

**BRAZOS COUNTY COMMISSIONERS COURT**

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET  
IN REGULAR SESSION ON FEBRUARY 11, 2025 AT 10:00 AM IN  
THE COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY  
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,  
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS  
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:  
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@BRAZOSCOUNTY3227). THIS  
MEETING WILL BE CONDUCTED BY VIDEO CONFERENCE WITH  
AT LEAST A QUORUM OF COMMISSIONERS COURT MEMBERS  
PARTICIPATING IN PERSON AT THE COUNTY ADMINISTRATION  
BUILDING IN ACCORDANCE WITH THE PROVISIONS SET FORTH  
IN SECTION 551.127 OF THE TEXAS GOVERNMENT CODE.**

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    - U.S. and Texas Flag - Commissioner Watson
  2. Call for Citizen input and/or concerns

**Consider and take action on agenda items: 3 - 14**

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Approval of Payment of Claims:

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  17. Acknowledgement of the FY 2024 Racial Profiling Report for Brazos County Constable Precinct 2.
  18. Acknowledgement of the FY 2024 Racial Profiling Report for Brazos County Constable Precinct 4.
  19. Acknowledgement of the 2024 MHMR Annual Audit.
  20. Juvenile director's report on detention population.
  21. Sheriff's report on inmate population.
  22. Announcement of interest items and possible future agenda topics.
  23. Adjourn.

## PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.024 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

## INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

# BRAZOS COUNTY COMMISSIONER'S COURT

11 DAY OF February, 2025  
10:00 AM PM, Regular

Name (PLEASE PRINT)	Organization (PLEASE PRINT)
<u>Aubrey Leggett</u>	<u>Comm. Court</u>
<u>Shariyl Love</u>	<u>Comm. Court</u>
<u>Delia Sandoval</u>	<u>Comm. Court</u>
<u>Nina Payne</u>	<u>Budget</u>
<u>Annlie Peters-Bowman</u>	<u>Co Clerks Off.</u>
<u>Karen McQueen</u>	<u>Co. Clerk</u>
<u>KAREN BRITCHETT</u>	<u>CITIZEN</u>
<u>Lottie Breed</u>	<u>Resident</u>
<u>Cathy Vliens</u>	<u>Taxpayer</u>
<u>TAYLOR COOPER</u>	<u>CITIZEN</u>
<u>Charles Kubler</u>	<u>FT</u>
<u>Ann Boney</u>	<u>NAACP</u>
<u>Linda Ricketson</u>	<u>JUV.</u>
<u>Keith T. King</u>	<u>✓</u>
<u>Alison London</u>	<u>Co Judge</u>

# BRAZOS COUNTY COMMISSIONER'S COURT

11 DAY OF February, 2025  
10:00 (AM)PM, Regular

**Name**

(PLEASE PRINT)

**Organization**

(PLEASE PRINT)

<u>R D Lagater</u>	<u>taxpayer</u>
<u>Jeff Reeves</u>	<u>Constable Pct. 1</u>
<u>Chris Barnes</u>	<u>Citizen</u>
<u>Melene Barnes</u>	<u>"</u>
<u>Theresa Turubiartes</u>	<u>Co Atty</u>
<u>Robert Johnson</u>	<u>citizen</u>
<u>Marc Turner</u>	<u>auditor</u>
<u>Abe Jilman</u>	<u>Agribiz EXT'</u>
<u>Karen Simpson</u>	<u>self</u>
<u>Kimberly Powell</u>	<u>CO Judge</u>
<u>Abigail Belangeri</u>	<u>BESO</u>
<u>Kevin Stuart</u>	<u>BESO</u>
<u>Raul Martinez</u>	<u>BESO</u>
<u>Wayne Dicky</u>	<u>Sheriff</u>
<u>Katie Connor</u>	<u>Auditor</u>

# BRAZOS COUNTY COMMISSIONER'S COURT

11<sup>th</sup> DAY OF February, 20 25  
10:00 (AM/PM), Regular

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

Ed Bull	Comm Dist
Mike Speed	
Bruce Greenwood	NEZ
Phil Hreco	NO EAST LOOP
ERIC CALDWELL	BCIT
Kevin Joyne	IT
Billy Melzow	IT
Helen Washington	Delta
Spencer Mays	Budget
Kaitlyn Battles	Purchasing
Josue Loyola	
Wm. Charles Wendt	↓
Cristian Villarreal	Treas
JOE SALVATO	R&B
TREVOR LAUSDON	BCPM

# BRAZOS COUNTY COMMISSIONER'S COURT

11<sup>th</sup> DAY OF February, 20 25  
10:00 AM/PM, Regular

**Name**

(PLEASE PRINT)

**Organization**

(PLEASE PRINT)

<u>BOB LANLIN</u>	<u>BCPM</u>
<u>Phil Suarez</u>	<u>phil Suarez for Congress</u>
<u>Raquel Masco</u>	<u>BVICIL</u>
<u>Pam Robertson</u>	<u>Veteran Services</u>
<u>Marsha Anderson</u>	<u>CJ off.</u>
<u>David Taylor</u>	<u>Self</u>
<u>Jennifer Salazar</u>	<u>HR</u>
<u>Karanna McConathy</u>	<u>HR</u>
<u>John Book</u>	<u>Citizen</u>
<u>Ben Holmes</u>	<u>VSO</u>
<u>T.J. Zolner</u>	<u>B+A</u>
<u>Prarthana Bameji</u>	<u>R&amp;B</u>
<u>Jose Brown</u>	<u>IT</u>
<u>JODY QUIMBY</u>	<u>SELF</u>
<u>Donald Lampo</u>	<u>Constable Pet 2</u>





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Approval of appointment of Steven French to the Homeland Security Advisory Committee for the unexpired term of Curtis Darby ending March 31, 2025.

TO: Commissioners Court

DATE: 02/05/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Backup\\_appointment\\_HSAC.pdf](#)

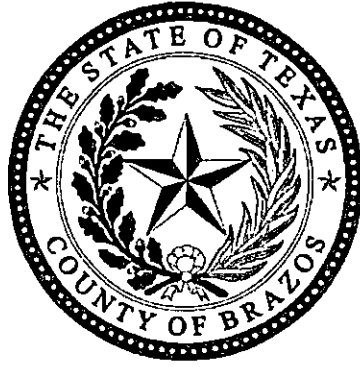
Backup-appointment HSAB

Cover Memo

[Steven\\_French\\_-\\_Homeland\\_Security\\_Advisory\\_Committee.pdf](#)

Steven French - Homeland Security Advisory Committee

Cover Memo



**BRAZOS COUNTY**  
**BRYAN, TEXAS**

**APPOINTMENT**


The Commissioners Court of Brazos County does hereby approve the appointment of

***Steven French***

to the

**Homeland Security Advisory Committee**

Unexpired term ending March 31, 2025

  
\_\_\_\_\_  
Duane Peters / *Presiding* Date  
County Judge / *Judge*



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Brazos County Office of the Sheriff-Detention Ctr. NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Approval requested from the Brazos County Detention Center for acceptance of donated or unclaimed property items left by inmates leaving the Detention Center for the months of June - December 2024.

TO: Commissioners Court

FROM: Chief Kevin Stuart, CJM

DATE: 02/03/2025

FISCAL IMPACT: False

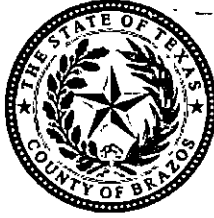
BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Approval of the Donation Property forms attached from the Brazos County Detention Center - dated June 2024 through December 2024 - Donations/Items left from Inmates leaving the Detention Center has built up in our Booking Department. And it needs to be cleared up from Property storage to have more space. Approval is needed asap.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">tdc_property_donations_june_FINAL.pdf</a>	Donation form June 2024	Backup Material
<a href="#">tdc_property_donations_july_FINAL.pdf</a>	Donation form July 2024	Backup Material
<a href="#">tdc_property_donations_august_FINAL.pdf</a>	Donation Form August 2024	Backup Material
<a href="#">tdc_property_donations_september_FINAL.pdf</a>	Donation Form September 2024	Backup Material
<a href="#">tdc_property_donations_october_FINAL.pdf</a>	Donation Form October 2024	Backup Material
<a href="#">tdc_property_donations_november_FINAL.pdf</a>	Donation Form November 2024	Backup Material
<a href="#">tdc_property_donations_december_FINAL.pdf</a>	Donation Form December 2024	Backup Material



**BRAZOS COUNTY  
BRYAN, TEXAS**

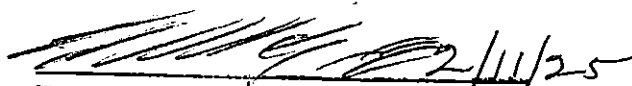
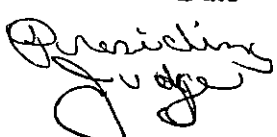
DEPARTMENT: Brazos County Office of the Sheriff-Detention Ctr. NUMBER:  
DATE OF COURT MEETING: 2/11/2025  
ITEM: Approval requested from the Brazos County Detention Center for acceptance of donated or unclaimed property items left by inmates leaving the Detention Center for the months of June - December 2024.  
TO: Commissioners Court  
FROM: Chief Kevin Stuart, CJM  
DATE: 02/03/2025  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Approval of the Donation Property forms attached from the Brazos County Detention Center - dated June 2024 through December 2024 - Donations/Items left from Inmates leaving the Detention Center has built up in our Booking Department. And it needs to be cleared up from Property storage to have more space. Approval is needed asap.

**ATTACHMENTS:**

<u>File Name</u>	<u>Description</u>	<u>Type</u>
tdc_property_donations_june_FINAL.pdf	Donation form June 2024	Backup Material
tdc_property_donations_july_FINAL.pdf	Donation form July 2024	Backup Material
tdc_property_donations_august_FINAL.pdf	Donation Form August 2024	Backup Material
tdc_property_donations_september_FINAL.pdf	Donation Form September 2024	Backup Material
tdc_property_donations_october_FINAL.pdf	Donation Form October 2024	Backup Material
tdc_property_donations_november_FINAL.pdf	Donation Form November 2024	Backup Material
tdc_property_donations_december_FINAL.pdf	Donation Form December 2024	Backup Material

**APPROVED**

  
Duane Peters / Date  
County Judge / 



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 01/29/2025

Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \_\_\_\_\_

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Clothing, Jewelry, Electronics, other misc items left by inmates  
that have left the Brazos County Detention Center in the month of June 2024

Estimated Value: \_\_\_\_\_ Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

\*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Brazos County Sheriff's Office A. Canillo 12449  
Department Name Authorized Signature

Organization Receiving Donated Property: A. Canillo 12449  
Authorized Signature

Approved by Commissioners Court on this 11 day of February 2025.

[Signature]  
Commissioners Court Approval  
Presiding Judge

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:346423

SO#:131668

This is to advise you, Ortiz, Jose Miguel that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |          |             |
|----------|-------------|
| 1) SHOES | 6) PHONE x2 |
| 2) SHIRT | 7) BELT     |
| 3) JEANS | 8) JACKET   |
| 4) BOFEX | 9) _____    |
| 5) SOCKS | 10) _____   |

Inmate Signature: [Signature] Date:6/23/2024

Officer Signature: [Signature] Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: Celica Benitez Garcia

Address: 12210 Robin Dr

Phone# 979/721/1059

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/14/2024

Jail ID:344881

SO#:131152

This is to advise you, STEPTOE, NATHANIEL DANIEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                          |
|------------------------|--------------------------|
| 1) <u>legal papers</u> | 6) <u>green undereur</u> |
| 2) <u>shorts</u>       | 7) <u>belt</u>           |
| 3) <u>green shirt</u>  | 8) <u>lighter</u>        |
| 4) <u>brown beanie</u> | 9) <u>keys</u>           |
| 5) <u>white shoes</u>  | 10) _____                |

Inmate Signature: \_\_\_\_\_

Date:6/14/2024

Officer Signature: \_\_\_\_\_

Date:6/14/2024

**Person Designated To Pick Up Property:**

Name:

Rachell Young

Address:

Harvey Road  
College Station tx

Phone#

979 450 5624

Receiver's Signature: \_\_\_\_\_

(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/13/2024

Jail ID:341757

SO#:138173

This is to advise you, HERNANDEZ, ELIDE ITZEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                       |                                       |
|---------------------------------------|---------------------------------------|
| 1) <u>Beem book</u>                   | 6) <u>Tennis shoes</u>                |
| 2) <u>Green folder w/ misc papers</u> | 7) <u>White socks</u>                 |
| 3) <u>Blue folder w/ misc papers</u>  | 8) <u>black bra/underwear</u>         |
| 4) <u>Blue jeans</u>                  | 9) <u>Green folder w/ misc papers</u> |
| 5) <u>black shirt</u>                 | 10) _____                             |

Inmate Signature: \_\_\_\_\_

Date:6/13/2024

Officer Signature: [Signature]

Date:6/13/2024

**Person Designated To Pick Up Property:**

Name: ~~Elide Itzel~~ Keunshay Scott

Address: 9404 West Road Apt#1515  
Houston TX 77044

Phone#: (979) 485-6362

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:348515

SO#:119261

This is to advise you, LENZ, ANDREW MARK that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                     |                     |
|---------------------|---------------------|
| 1) <u>SHOES</u>     | 6) <u>BBT</u>       |
| 2) <u>SHIRT</u>     | 7) <u>MEPKATION</u> |
| 3) <u>PANTS</u>     | 8) _____            |
| 4) <u>UNDERWEAR</u> | 9) _____            |
| 5) <u>SOCKS</u>     | 10) _____           |

Inmate Signature:  Date:6/23/2024

Officer Signature:  Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:342929

SO#:121448

This is to advise you, WILSON, OMAR DELANTA that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                     |                 |
|---------------------|-----------------|
| 1) <u>PHONE</u>     | 6) <u>SHIRT</u> |
| 2) <u>SHIRT</u>     | 7) _____        |
| 3) <u>UNDERWEAR</u> | 8) _____        |
| 4) <u>SOCKS</u>     | 9) _____        |
| 5) <u>SHIRT</u>     | 10) _____       |

Inmate Signature: Omar Delanta Date:6/23/2024

Officer Signature: \_\_\_\_\_ Date:6/23/2024

**Person Designated To Pick Up Property:**

Name:

Tasjaire Harvey

Address:

1032 Navarro Dr.  
College Station, TX 77845

Phone#

979-599-6597

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:347241

SO#:122486

This is to advise you, GARCIA, MARIO ALBERTO that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |           |
|------------------|-----------|
| 1) <u>Socks</u>  | 6) _____  |
| 2) <u>shoes</u>  | 7) _____  |
| 3) <u>shirt</u>  | 8) _____  |
| 4) <u>shorts</u> | 9) _____  |
| 5) <u>Boxer</u>  | 10) _____ |

Inmate Signature: [Signature] Date: 6/23/2024

Officer Signature: [Signature] Date: 6/23/2024

**Person Designated To Pick Up Property:**

Name: Angela Martinez 832-732-1413

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:347656

SO#:131046

This is to advise you, VALLEJO, ANGEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |           |
|-------------------|-----------|
| 1) <u>BOOTS</u>   | 6) _____  |
| 2) <u>SOCKS</u>   | 7) _____  |
| 3) <u>SHIRT</u>   | 8) _____  |
| 4) <u>PHONE</u>   | 9) _____  |
| 5) <u>GLASSES</u> | 10) _____ |

Inmate Signature: Angel Vallejo Date: 6/23/2024

Officer Signature: [Signature] Date: 6/23/2024

**Person Designated To Pick Up Property:**

Name: Mayela Lopez

Address: 4731 Pinebrook Ln  
Houston TX

Phone# 945-910-1717

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:332806

SO#:135534

This is to advise you, HALL, JAMES BUTLER that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |                  |
|-----------------|------------------|
| 1) <u>SHIRT</u> | 6) <u>SHIRT</u>  |
| 2) <u>SHIRT</u> | 7) <u>WALLET</u> |
| 3) <u>HAT</u>   | 8) <u>BEET</u>   |
| 4) <u>PANTS</u> | 9) <u>SHIRT</u>  |
| 5) <u>BOOKS</u> | 10) _____        |

Inmate Signature: J Hall

Date:6/23/2024

Officer Signature: SR

Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/17/2024

Jail ID:344874

SO#:127767

This is to advise you, Ray, Kathryn Marie that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>misc clothes</u> | 6) _____  |
| 2) _____               | 7) _____  |
| 3) _____               | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: Kathryn Marie Ray Date: 6/17/2024

Officer Signature: GONZALEZ Date: 6/17/2024

**Person Designated To Pick Up Property:**

Name: Matthew Joseph Ray

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# 832 \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/7/2024

Jail ID:348846

SO#:104424

This is to advise you, MENDEZ, BRANDON LEELOY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>shoes</u>         | 6) _____  |
| 2) <u>misc. clothes</u> | 7) _____  |
| 3) <u>IP</u>            | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: Brandon Mendez

Date:6/7/2024

Officer Signature: [Signature]

Date:6/7/2024

DONATE

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:349361

SO#:61696

This is to advise you, ROGERS, ROBERT WAYNE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                     |           |
|---------------------|-----------|
| 1) <u>SHOES</u>     | 6) _____  |
| 2) <u>JEANS</u>     | 7) _____  |
| 3) <u>UNDERWEAR</u> | 8) _____  |
| 4) <u>JACKET</u>    | 9) _____  |
| 5) <u>BELT</u>      | 10) _____ |

Inmate Signature: Robert Rogers Date:6/23/2024

Officer Signature: [Signature] Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: Valery Bell  
Address: 3402 OKLAHOMA AVE  
BRYAN TEXAS  
Phone# 979-739-4314

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:349369

SO#:87380

This is to advise you, FERRAZAS, VIDAL, JR. that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>PRATS</u>         | 6) _____  |
| 2) <u>UNDERWEAR</u>     | 7) _____  |
| 3) <u>SHIRT &amp; T</u> | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: [Signature] Date: 6/23/2024

Officer Signature: [Signature] Date: 6/23/2024

**Person Designated To Pick Up Property:**

Name: Donna Jimenez

Address: 1117 A Richard St

Phone# 979 378 5208

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:347993

SO#:137741

This is to advise you, Hartin, James Brian that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                     |                 |
|-------------------------------------|-----------------|
| 1) <u>BOOTS</u>                     | 6) <u>SHIRT</u> |
| 2) <u>POINTER</u>                   | 7) <u>MAIL</u>  |
| 3) <u>HAT, LIGHT, BERT, LIGHTER</u> | 8) _____        |
| 4) <u>JACKET</u>                    | 9) _____        |
| 5) <u>SHIRT</u>                     | 10) _____       |

Inmate Signature:  Date: 6/23/2024

Officer Signature:  Date: 6/23/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:346491

SO#:86914

This is to advise you, CROW, ADAM CRAIG that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |              |           |
|--------------|-----------|
| 1) SHOES     | 6) WALLET |
| 2) PANTS     | 7) HAT    |
| 3) SHIRT     | 8) JACKET |
| 4) UNDERWEAR | 9) _____  |
| 5) TRUCKET   | 10) _____ |

Inmate Signature: [Signature] Date:6/23/2024

Officer Signature: [Signature] Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: Alice Charles

Address: 4307 E Hwy 21

Phone# 979-497-9060

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/13/2024

Jail ID:336854

SO#:135900

This is to advise you, MCCLENDON, J'LYNNE DAVION that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                          |           |
|--------------------------|-----------|
| 1) <u>legal mail</u>     | 6) _____  |
| 2) <u>No Prop</u>        | 7) _____  |
| 3) <u>misc documents</u> | 8) _____  |
| 4) _____                 | 9) _____  |
| 5) _____                 | 10) _____ |

Inmate Signature: J'lynn McCleendon Date:6/13/2024

Officer Signature: [Signature] Date:6/13/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 6/23/2024**

**Jail ID:349108**

**SO#:121538**

This is to advise you, Duffie, D'Marqus Juan that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |           |
|-------------------|-----------|
| 1) <u>SANDLES</u> | 6) _____  |
| 2) <u>SHIRT</u>   | 7) _____  |
| 3) <u>SHIRT</u>   | 8) _____  |
| 4) <u>PANTS</u>   | 9) _____  |
| 5) <u>PHONE</u>   | 10) _____ |

Inmate Signature: D Duffie Date:6/23/2024

Officer Signature: [Signature] Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/7/2024

Jail ID:345703

SO#:80820

This is to advise you, HAWTHORNE, CRAIG ALLEN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>Boots</u>         | 6) _____  |
| 2) <u>Misc. clothes</u> | 7) _____  |
| 3) <u>Phone</u>         | 8) _____  |
| 4) <u>wallet</u>        | 9) _____  |
| 5) <u>Misc. Items</u>   | 10) _____ |

Inmate Signature: *Craig Allen* Date: 6/7/2024

Officer Signature: *[Signature]* Date: 6/7/2024

Person Designated To Pick Up Property:

Name: Theresa Cunniff

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/3/2024

Jail ID:345861

SO#:134545

This is to advise you, KNAPP, JENNIFER ROSE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                           |           |
|---------------------------|-----------|
| 1) <u>Red shoes</u>       | 6) _____  |
| 2) <u>Blk jacket</u>      | 7) _____  |
| 3) <u>Blue Grey socks</u> | 8) _____  |
| 4) <u>Misc Rings</u>      | 9) _____  |
| 5) <u>Snap</u>            | 10) _____ |

Inmate Signature: [Signature] Date: 6/3/2024

Officer Signature: \_\_\_\_\_ Date: 6/3/2024

**Person Designated To Pick Up Property:**

Name: Stephanie Brandon

Address: 409 Oak St

Bryan TX 77801

Phone# 979-477-1913

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:349069

SO#:115297

This is to advise you, CLAY, ALEXANDER SNOOK that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |           |
|-----------------|-----------|
| 1) <u>SHOES</u> | 6) _____  |
| 2) <u>SHIRT</u> | 7) _____  |
| 3) <u>SOCKS</u> | 8) _____  |
| 4) <u>PANTS</u> | 9) _____  |
| 5) _____        | 10) _____ |

Inmate Signature: *Alex Clay*

Date:6/23/2024

Officer Signature: *[Signature]*

Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:349192

SO#:140180

This is to advise you, OLIVO, ABRAHAM ISAI that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) SOCKS \_\_\_\_\_ 6) \_\_\_\_\_
- 2) SHOES \_\_\_\_\_ 7) \_\_\_\_\_
- 3) JEANS \_\_\_\_\_ 8) \_\_\_\_\_
- 4) SHIRT x2 \_\_\_\_\_ 9) \_\_\_\_\_
- 5) PANTS \_\_\_\_\_ 10) \_\_\_\_\_

Inmate Signature: [Signature] Date:6/23/2024  
Officer Signature: [Signature] Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: Lindsey Hines  
Address: 419 Long dr.  
\_\_\_\_\_  
Phone# (979) 599-0662

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/7/2024

Jail ID:346262

SO#:111007

• This is to advise you, GREEN, TREVARRIE SHAVON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                           |           |
|---------------------------|-----------|
| 1) <u>MISC. PAPERWORK</u> | 6) _____  |
| 2) _____                  | 7) _____  |
| 3) _____                  | 8) _____  |
| 4) _____                  | 9) _____  |
| 5) _____                  | 10) _____ |

Inmate Signature: *J. Green*

Date: 6/7/2024

Officer Signature: *[Signature]*

Date: 6/7/2024

**Person Designated To Pick Up Property:**

Name: Lakent Latisha Boeman

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/13/2024

Jail ID:344996

SO#:77594

This is to advise you, PARKINSON, RICHARD KEITH that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                             |                   |
|-----------------------------|-------------------|
| 1) <u>Wnt Sweater</u>       | 6) <u>1 phone</u> |
| 2) <u>gray shirt/shorts</u> | 7) _____          |
| 3) <u>Jacket</u>            | 8) _____          |
| 4) <u>2 blk shoes</u>       | 9) <u>Donated</u> |
| 5) <u>1 open pack cigs</u>  | 10) _____         |

Inmate Signature: \_\_\_\_\_

Date:6/13/2024

Officer Signature: \_\_\_\_\_

Date:6/13/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/21/2024

Jail ID:347123

SO#:51330

This is to advise you, JONES, FRED RAYMOND that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                               |                           |
|-------------------------------|---------------------------|
| 1) <u>misc clothes</u>        | 6) <u>HAT</u>             |
| 2) <u>shoes</u>               | 7) <u>Belt</u>            |
| 3) <u>misc. medical items</u> | 8) <u>chargers w/lead</u> |
| 4) <u>wallet Donate</u>       | 9) <u>Hot spot</u>        |
| 5) <u>Cards</u>               | 10) _____                 |

Inmate Signature:  Date:6/21/2024

Officer Signature:  Date:6/21/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/13/2024

Jail ID:347834

SO#:84388

This is to advise you, FLOWERS, JUSTIN BENARD that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be ~~donated~~ to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) blk sweats
- 2) 2 wnt shirts
- 3) 2 wnt/red shoes
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_

Inmate Signature: *Justin Flowers* Date:6/13/2024

Officer Signature: *[Signature]* Date:6/13/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/13/2024

Jail ID:340978

SO#:141143

This is to advise you, HERNANDEZ FONSECA, LUIS GABRIEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                  |           |
|----------------------------------|-----------|
| 1) <u>1 wht shorts</u>           | 6) _____  |
| 2) <u>1 green shirt</u>          | 7) _____  |
| 3) <u>2 blk sandals</u>          | 8) _____  |
| 4) <u>Luis Hernandez Fonseca</u> | 9) _____  |
| 5) <u>Donato</u>                 | 10) _____ |

Inmate Signature: \_\_\_\_\_ Date:6/13/2024

Officer Signature: \_\_\_\_\_ Date:6/13/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:337380

SO#:80240

This is to advise you, EALOMS, TRONKEITH CORDARREL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |           |
|-----------------|-----------|
| 1) SHOES INMATE | 6) _____  |
| 2) SHIRTS x6    | 7) _____  |
| 3) SHORTS x2    | 8) _____  |
| 4) UNDERWEAR x2 | 9) _____  |
| 5) _____        | 10) _____ |

Inmate Signature: Tronkeith Cordarrel Date:6/23/2024

Officer Signature: [Signature] Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: Angelina Cordarrel

Address: \_\_\_\_\_

Phone# 979 571 9155

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/14/2024

Jail ID:348707

SO#:121228

This is to advise you, LANGE, MICHAEL EUGENE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                       |                 |
|-----------------------|-----------------|
| 1) <u>Legal paper</u> | 6) <u>belt</u>  |
| 2) <u>Blue shirt</u>  | 7) <u>ring</u>  |
| 3) <u>Grey shirt</u>  | 8) <u>boots</u> |
| 4) <u>Blue jeans</u>  | 9) <u>socks</u> |
| 5) <u>Wallet</u>      | 10) _____       |

Inmate Signature: \_\_\_\_\_ Date:6/14/2024

Officer Signature: [Signature] Date:6/14/2024

**Person Designated To Pick Up Property:**

Name: Mary Jones

Address: 2003 Elm Dr  
Caldwell, Tx

Phone# 979-200-5854

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 6/13/2024**

**Jail ID:348987**

**SO#:135244**

This is to advise you, MCKENZIE, JUSTIN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                              |                       |
|------------------------------|-----------------------|
| 1) <u>blue jeans</u>         | 6) <u>hat</u>         |
| 2) <u>red shirt</u>          | 7) <u>rubber ring</u> |
| 3) <u>2 wnt red shoes</u>    | 8) _____              |
| 4) <u>damaged blue phone</u> | 9) _____              |
| 5) <u>wallet</u>             | 10) _____             |

Inmate Signature: \_\_\_\_\_

Date:6/13/2024

Officer Signature:  \_\_\_\_\_

Date:6/13/2024

**PERSON DESIGNATED TO Pick Up Property:**

Name: Ashley Rather  
Address: 11895 Old Montgomery  
Willis tx 77318  
Phone# 936 520 7969

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/17/2024

Jail ID:343385

SO#:138170

This is to advise you, Milstead, Kymberly Virginia that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>BOX of Books</u> | 6) _____  |
| 2) <u>MISC clothes</u> | 7) _____  |
| 3) <u>SHOES</u>        | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: Kymberly M. Date: 6/17/2024  
Officer Signature: [Signature] Date: 6/17/2024

Person Designated To Pick Up Property:  
Name: Clay Milstead  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)  
Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:344792

SO#:142448

This is to advise you, CHRISTIANSEN, CALEB AARON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                     |                                |
|---------------------|--------------------------------|
| 1) <u>SHOES</u>     | 6) <u>SACKS</u>                |
| 2) <u>DUCKET</u>    | 7) <u>PAINTS</u>               |
| 3) <u>GUNDS</u>     | 8) <u>BEEZ LIGHTER</u>         |
| 4) <u>UNDERWEAR</u> | 9) <u>WALKER KEYS BRAGGERS</u> |
| 5) <u>SHIRT</u>     | 10) _____                      |

Inmate Signature: Caleb Christiansen Date:6/23/2024

Officer Signature: [Signature] Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/23/2024

Jail ID:349218

SO#:83925

This is to advise you, SHOWS, JOHN WILLIAM, III that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                    |           |
|--------------------|-----------|
| 1) <u>SHIRT</u>    | 6) _____  |
| 2) <u>JEANS</u>    | 7) _____  |
| 3) <u>SHIRT X2</u> | 8) _____  |
| 4) <u>SOCKS</u>    | 9) _____  |
| 5) _____           | 10) _____ |

Inmate Signature: [Signature] Date:6/23/2024

Officer Signature: [Signature] Date:6/23/2024

**Person Designated To Pick Up Property:**

Name: Allison McCulloch

Address: 104 N Oneal St  
Caldwell Tx

Phone# 979 721 3905

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 6/26/2024**

**Jail ID:347920**

**SO#:131852**

This is to advise you, TAYLOR, TONI NICOLE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>misc clothes</u> | 6) _____  |
| 2) <u>shoes</u>        | 7) _____  |
| 3) <u>HAIR TIES</u>    | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: *James Byrd* Date: 6/26/2024

Officer Signature: *[Signature]* Date: 6/26/2024

**Person Designated To Pick Up Property:**

Name: James Byrd

177442 Saddle Creek  
C. Station

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/21/2024

Jail ID:348205

SO#:132096

This is to advise you, Camarillo, Santos that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>misc clothes</u> | 6) _____  |
| 2) <u>shoes</u>        | 7) _____  |
| 3) _____               | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: Santos Camarillo Date:6/21/2024

Officer Signature: [Signature] Date:6/21/2024

donate

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/21/2024

Jail ID:345499

SO#:135189

This is to advise you, SEAGROVES, ELBRIDGE CHASE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |           |
|-----------------|-----------|
| 1) shoes        | 6) _____  |
| 2) misc clothes | 7) _____  |
| 3) _____        | 8) _____  |
| 4) _____        | 9) _____  |
| 5) DONATE       | 10) _____ |

Inmate Signature: [Signature] Date:6/21/2024

Officer Signature: [Signature] Date:6/21/2024

**Person Designated To Pick Up Property:**

Name: Elbridge Seagraves

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/24/2024

Jail ID:349732

SO#:144183

This is to advise you, SMITH, PEYTON KYLE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                            |                        |
|----------------------------|------------------------|
| 1) <u>Black shorts</u>     | 6) <u>Black slides</u> |
| 2) <u>Tan Pants</u>        | 7) _____               |
| 3) <u>Gray shirt</u>       | 8) _____               |
| 4) <u>Green sweatshirt</u> | 9) _____               |
| 5) <u>2 white socks</u>    | 10) _____              |

Inmate Signature: \_\_\_\_\_

Date: 6/24/2024

Officer Signature: \_\_\_\_\_

Date: 6/24/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 6/12/2024

Jail ID:349374

SO#:135725

This is to advise you, Tillery, Angela Trashon that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                           |           |
|---------------------------|-----------|
| 1) <u>shoes</u>           | 6) _____  |
| 2) <u>clothes</u>         | 7) _____  |
| 3) <u>HATTE</u>           | 8) _____  |
| 4) <u>Used Phone Case</u> | 9) _____  |
| 5) <u>watch</u>           | 10) _____ |

Inmate Signature: *Quilley* Date:6/12/2024

Officer Signature: *JS* Date:6/12/2024

Person Designated To Pick Up Property:

Name: Erika Tillery

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 01/31/2025

Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \_\_\_\_\_

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Clothing, Jewelry, Electronics, other misc items left by inmates  
that have left the Brazos County Detention Center in the month of July 2024

Estimated Value: \_\_\_\_\_ Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

\*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Brazos County Sheriff's Office  
Department Name

Stephen Carrillo  
Authorized Signature

Organization Receiving Donated Property: Stephen Carrillo 12449  
Authorized Signature

Approved by Commissioners Court on this 11 day of February 2025

\_\_\_\_\_  
Commissioners Court Approval  
Presiding Judge

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: **7/5/2024**

Jail ID: **344778**

SO#: **133345**

This is to advise you, **WEAVER, RICHARD EZRA** that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                   |
|------------------------|-------------------|
| 1) <u>MISC clothes</u> | 6) <u>Glasses</u> |
| 2) <u>Shoe</u>         | 7) _____          |
| 3) <u>Belt</u>         | 8) _____          |
| 4) <u>Phone</u>        | 9) _____          |
| 5) <u>Vape</u>         | 10) _____         |

Inmate Signature: Richard Weaver Date: 7/5/2024

Officer Signature: JL 22005 Date: 7/5/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Donate*

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/25/2024

Jail ID:349492

SO#:31215401

This is to advise you, DAVIS, JAMES LEE, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                               |             |
|-------------------------------|-------------|
| 1) <del>1 Hat</del> 3 Brasers | 6) 1 shirt  |
| 2) 2 Sippers                  | 7) 1 Shorts |
| 3) 1 Hoodie                   | 8) _____    |
| 4) 2 Socks (pair)             | 9) _____    |
| 5) 1 Pants                    | 10) _____   |

Inmate Signature: X [Signature] Date:7/25/2024

Officer Signature: [Signature] Date:7/25/2024

**Person Designated To Pick Up Property:**

Name: MINNIE SANDERS

Address: 800 BOWERY ST

BRYAN, TX 77803

Phone# 979-374-6881

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

7

# BRAZOS COUNTY DETENTION CENTER INMATE PROPERTY INVENTORY FORM

Date Inmate Left Facility: 7/17/2024

Jail ID:323270

SO#:134703

This is to advise you, LONDON, TAROD DEWAYNE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

### LIST OF PROPERTY

- |                        |           |
|------------------------|-----------|
| 1) <u>mix clothes</u>  | 6) _____  |
| 2) <u>Box w/ shoes</u> | 7) _____  |
| 3) <u>Belt</u>         | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

*Handwritten signature/initials over items 8, 9, and 10.*

Inmate Signature: AL

Date:7/17/2024

Officer Signature: [Signature]

Date:7/17/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 7/17/2024**

**Jail ID:349785**

**SO#:128426**

This is to advise you, HILL PAYTON, AARON CARL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

*Donate*

- 1) misc clothes
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: *[Signature]*

Date: 7/17/2024

Officer Signature: *[Signature]*

Date: 7/17/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY RECEIPT AND RETURN FORM**

Date Inmate Left Facility: 7/5/2024

Jail ID:349362

SO#:126788

This is to advise you, GARCIA, JOSE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                    |           |
|--------------------|-----------|
| 1) <u>Clothes</u>  | 6) _____  |
| 2) <u>Shoes</u>    | 7) _____  |
| 3) <u>Bracelet</u> | 8) _____  |
| 4) _____           | 9) _____  |
| 5) _____           | 10) _____ |

Inmate Signature: Jose Garcia Date: 7/5/2024

Officer Signature: IC 29005 Date: 7/5/2024

**Person Designated To Pick Up Property:**

Name: Jose Garcia

Address: 3802 College Main St

Bryan Tx unit 2 77801

Phone#: 979-575-9108

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY SHERIFF'S OFFICE**

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

Jail ID:343699

SO#:132568

This is to advise you, BLUE, ANTHONY LYNN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |                 |
|-------------------|-----------------|
| 1) <u>lighter</u> | 6) _____        |
| 2) <u>shorts</u>  | 7) _____        |
| 3) <u>shirt</u>   | 8) <u>Donut</u> |
| 4) <u>Jacket</u>  | 9) _____        |
| 5) _____          | 10) _____       |

Inmate Signature: Anthony Blue Date: 7/12/2024

Officer Signature: [Signature] Date: 7/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/17/2024

Jail ID:343803

SO#:24332195

This is to advise you, SHIELDS, CARY LYNN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>MISC clothing</u> | 6) _____  |
| 2) _____                | 7) _____  |
| 3) _____                | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: Cary Shields

Date:7/17/2024

Officer Signature: [Signature]

Date:7/17/2024

**Person Designated To Pick Up Property:**

Name: Lela Shields (979) 739-2898

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

Jail ID:348629

SO#:136360

This is to advise you, BROOKS, DESENTZE JUDARRIUS LREAL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |                           |                        |
|---------------------------|------------------------|
| 1) socks _____            | 6) <u>Donate</u> _____ |
| 2) <u>paperwork</u> _____ | 7) _____               |
| 3) _____                  | 8) _____               |
| 4) _____                  | 9) _____               |
| 5) _____                  | 10) _____              |

Inmate Signature: Desentze Brooks \_\_\_\_\_ Date: 7/12/2024

Officer Signature: [Signature] \_\_\_\_\_ Date: 7/12/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/18/2024

Jail ID:325032

SO#:116083

This is to advise you, PEREZ-HERNANDEZ, SELVIN GIOVANY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |           |           |
|-----------|-----------|
| 1) Books  | 6) _____  |
| 2) Shoes  | 7) _____  |
| 3) Shift  | 8) _____  |
| 4) Pants  | 9) _____  |
| 5) Boxers | 10) _____ |

Inmate Signature: \_\_\_\_\_

Date: 7/18/2024

Officer Signature: \_\_\_\_\_

Date: 7/18/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

Jail ID:341620

SO#:131430

This is to advise you, TOMAS, JUVENTINO MARROQUIN DOMINGO that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |               |           |
|---------------|-----------|
| 1) shoes      | 6) jeans  |
| 2) wallet     | 7) _____  |
| 3) belt       | 8) _____  |
| 4) underswear | 9) Donate |
| 5) shirt      | 10) _____ |

Inmate Signature: [Signature]

Date: 7/12/2024

Officer Signature: [Signature]

Date: 7/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

Jail ID:348203

SO#:136913

This is to advise you, CALHOON, CHRISTOPHER BLAIR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |                           |
|----------------------|---------------------------|
| 1) <u>underswear</u> | 6) <u>air dairy bread</u> |
| 2) <u>shirt</u>      | 7) _____                  |
| 3) <u>shorts</u>     | 8) _____                  |
| 4) <u>slides</u>     | 9) <u>Donate</u>          |
| 5) <u>headphones</u> | 10) _____                 |

Inmate Signature: [Signature]

Date: 7/12/2024

Officer Signature: [Signature]

Date: 7/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

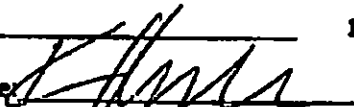
Jail ID:338886

SO#:140463

This is to advise you, Russell, Keith that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                |           |
|----------------|-----------|
| 1) white shoes | 6) _____  |
| 2) green shirt | 7) Donuts |
| 3) pants       | 8) _____  |
| 4) legal mail  | 9) _____  |
| 5) hat         | 10) _____ |

Inmate Signature: 

Date:7/12/2024

Officer Signature: 

Date:7/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY SHERIFF'S OFFICE**

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: **7/17/2024**

Jail ID: **339194**

SO#: **125104**

This is to advise you, Terrell, Quantarius Jermane that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

*Donate*

- |                          |           |
|--------------------------|-----------|
| 1) <u>misc clothes</u>   | 6) _____  |
| 2) <u>misc paperwork</u> | 7) _____  |
| 3) _____                 | 8) _____  |
| 4) _____                 | 9) _____  |
| 5) _____                 | 10) _____ |

Inmate Signature: Quantarius

Date: 7/17/2024

Officer Signature: [Signature]

Date: 7/17/2024

**Person Designated To Pick Up Property:**

Name: Qu

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

Jail ID:349734

SO#:127507

This is to advise you, Charles, Destiny Alexis that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |                 |
|-------------------------|-----------------|
| 1) <u>Paperwork</u>     | 6) <u>shirt</u> |
| 2) <u>books</u>         | 7) _____        |
| 3) <u>flipflops</u>     | 8) _____        |
| 4) <u>bra underwear</u> | 9) _____        |
| 5) <u>jeans</u>         | 10) _____       |

Inmate Signature: [Signature]

Date:7/12/2024

Officer Signature: [Signature]

Date:7/12/2024

**Person Designated To Pick Up Property:**

Name: Alicia Chambers

Address: 4307 E Hwy 21

Phone#: (979) 492-9060

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER**  
**INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/5/2024

Jail ID:343796

SO#:87754

This is to advise you, LLANAS, JORGE CANTU that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                     |
|------------------------|---------------------|
| 1) <u>MISC CLOTHES</u> | 6) <u>VCR</u>       |
| 2) <u>Shoes</u>        | 7) <del>WATCH</del> |
| 3) <u>GLASSES</u>      | 8) _____            |
| 4) <u>Wallet</u>       | 9) _____            |
| 5) <u>Belt</u>         | 10) _____           |

Inmate Signature: \_\_\_\_\_

Date:7/5/2024

Officer Signature: JG [Signature]

Date:7/5/2024

**Person Designated To Pick Up Property:**

Name: Valerie R + H

Address: 5117 Lost oak dr.

Bryan, Tx. 77803

Phone# 936-442-0439

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/5/2024

Jail ID:349238

SO#:49316

This is to advise you, MURPHY, DERRICK DION that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                  |
|------------------------|------------------|
| 1) <u>MISC CLOTHES</u> | 6) _____         |
| 2) <u>Shoes</u>        | 7) _____         |
| 3) _____               | 8) <u>Donate</u> |
| 4) _____               | 9) _____         |
| 5) _____               | 10) _____        |

*Donate*

Inmate Signature: *Derrick L Murphy* Date: 7/5/2024

Officer Signature: *K Roberts* Date: 7/5/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/29/2024

Jail ID:348553

SO#:124451

This is to advise you, COULTER, REBECCA LYNN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) MISC Clothes 6) \_\_\_\_\_
- 2) MESH Bag 7) \_\_\_\_\_
- 3) \_\_\_\_\_ 8) \_\_\_\_\_
- 4) \_\_\_\_\_ Donat 9) \_\_\_\_\_
- 5) \_\_\_\_\_ 10) \_\_\_\_\_

Inmate Signature: Rebecca Coulter Date: 7/29/2024

Officer Signature: [Signature] Date: 7/29/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/29/2024

Jail ID:346408

SO#:52237478

This is to advise you, MCKINNEY, ANIKA CHALON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                       |           |
|-----------------------|-----------|
| 1) <u>NO PROPERTY</u> | 6) _____  |
| 2) <u>BOOKS</u>       | 7) _____  |
| 3) <u>FOLDER</u>      | 8) _____  |
| 4) _____              | 9) _____  |
| 5) _____              | 10) _____ |

Inmate Signature: Anika McKinney Date: 7/29/2024

Officer Signature: K 2201 Date: 7/29/2024

**Person Designated To Pick Up Property:**

Name: Bernadcan Anika McKinney

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

Jail ID:347746

SO#:76860

This is to advise you, CHAMBERS, SIRGIO DESHUN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |            |           |
|------------|-----------|
| 1) shoes   | 6) Donate |
| 2) lighter | 7) _____  |
| 3) pants   | 8) _____  |
| 4) shirt   | 9) _____  |
| 5) socks   | 10) _____ |

Inmate Signature: \_\_\_\_\_ Date: 7/12/2024

Officer Signature: \_\_\_\_\_ Date: 7/12/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/17/2024

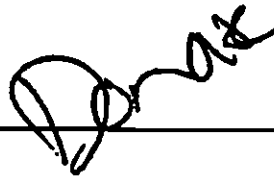
Jail ID:342072

SO#:123889

This is to advise you, Blair, David Steven that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>Misc clothes</u> | 6) _____  |
| 2) _____               | 7) _____  |
| 3) _____               | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |



Inmate Signature: [Signature]

Date:7/17/2024

Officer Signature: [Signature]

Date:7/17/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/29/2024

Jail ID: 349790

SO#: 77164

This is to advise you, DAVENPORT, TWISHEKA SHEREE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>MISC clothes</u> | 6) _____  |
| 2) <u>Watch</u>        | 7) _____  |
| 3) <u>earring</u>      | 8) _____  |
| 4) <u>2 lighters</u>   | 9) _____  |
| 5) <u>RINGS x2</u>     | 10) _____ |

Inmate Signature: \_\_\_\_\_

Date: 7/29/2024

Officer Signature: [Signature]

Date: 7/29/2024

**Person Designated To Pick Up Property:**

Name: Sama Nealy

Address: 1605

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/31/2024

Jail ID:350424

SO#:128521

This is to advise you, BATY, PETER DAVID that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                            |           |
|----------------------------|-----------|
| 1) <u>misc clothes</u>     | 6) _____  |
| 2) <u>shoes</u>            | 7) _____  |
| 3) <u>Belt</u>             | 8) _____  |
| 4) <u>ID TX</u>            | 9) _____  |
| 5) <u>misc. PAPER work</u> | 10) _____ |

Inmate Signature: Peter Baty

Date:7/31/2024

Officer Signature: JS

Date:7/31/2024

Person Designated To Pick Up Property:

Name: Sharon Phillips Law Office

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

Jail ID:344179

SO#:107491

This is to advise you, ATKINSON, KRISTI MARIE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |                              |
|-------------------------|------------------------------|
| 1) <u>Socks</u>         | 6) <u>paperwork</u>          |
| 2) <u>Bra underwear</u> | 7) <u>shirt</u>              |
| 3) <u>boots</u>         | 8) <u>Purse w/misc items</u> |
| 4) <u>Jeans</u>         | 9) _____                     |
| 5) <u>Bible</u>         | 10) _____                    |

Inmate Signature: [Signature] Date: 7/12/2024

Officer Signature: [Signature] Date: 7/12/2024

**Person Designated To Pick Up Property:**

Name: Robert Bullock

Address: 7528 Deer Trail  
Bryan TX 77807

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/5/2024

Jail ID:342688

SO#:102317

This is to advise you, RIVERA, GREGORY ROBERT, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>MISC CLOTHES</u> | 6) _____  |
| 2) <u>HAT</u>          | 7) _____  |
| 3) _____               | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: Gregory Rivera

Date:7/5/2024

Officer Signature: TC 22001

Date:7/5/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

*Donate*

Receiver's Signature: \_\_\_\_\_  
(include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/12/2024

Jail ID:349733

SO#:48171

This is to advise you, GINN, MANVELL CLARENCE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |                      |                     |
|----------------------|---------------------|
| 1) <u>hat</u>        | 6) <u>hoodie</u>    |
| 2) <u>slides</u>     | 7) <u>underwear</u> |
| 3) <u>bucket</u>     | 8) <u>2 shirts</u>  |
| 4) <u>shorts (3)</u> | 9) <u>socks</u>     |
| 5) <u>pants</u>      | 10) <u>Donuts</u>   |

Inmate Signature: Manvell Clarence

Date: 7/12/2024

Officer Signature: [Signature]

Date: 7/12/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 7/17/2024

Jail ID:346769

SO#:143152

This is to advise you, MCLENNAN, DIERRE LIONEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

*Donate*

- |                        |           |
|------------------------|-----------|
| 1) <u>misc clothes</u> | 6) _____  |
| 2) <u>VAP</u>          | 7) _____  |
| 3) <u>SAMPLES</u>      | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: *Dierre Lionel* Date: 7/17/2024

Officer Signature: *[Signature]* Date: 7/17/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 01/31/2025

- Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)
- Donation of County Property
- Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \_\_\_\_\_

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Clothing, Jewelry, Electronics, other misc items left by inmates  
that have left the Brazos County Detention Center in the month of August 2024

Estimated Value: \_\_\_\_\_ Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted: <input type="checkbox"/> 61235000 (Donation - Other)* <input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999) <input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	Check the appropriate entity property being donated to:  Government Entity: _____ <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: 100px;">Organization Name</div>  Other (Due to Statutory requirements prior approval is required by Purchasing: _____ <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: 100px;">Organization Name</div>

*\*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Brazos County Sheriff's Office  
Department Name

Stephanie Carrillo 12449  
Authorized Signature

Organization Receiving Donated Property: Stephanie Carrillo 12449  
Authorized Signature

Approved by Commissioners Court on this 11 day of February 2025.

Commissioners Court Approval

Presiding Judge

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/8/2024

Jail ID: 350539

SO#: 126362

This is to advise you, McGrew, DeAnthony Terrell that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |                                  |           |
|----------------------------------|-----------|
| 1) <u>black shorts</u>           | 6) _____  |
| 2) <u>white tank top</u>         | 7) _____  |
| 3) <u>underwear</u>              | 8) _____  |
| 4) <u>gray basketball shorts</u> | 9) _____  |
| 5) <u>shoes</u>                  | 10) _____ |

Inmate Signature: DeAnthony McGrew Date: 8/8/2024

Officer Signature: [Signature] Date: 8/8/2024

Person Designated To Pick Up Property:

Name: Brittany Williams  
Address: Crest way 101<sup>st</sup> Clearwater Tx  
77859  
Phone#: 979-820-2828

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/16/2024

Jail ID: 348099

SO#: 140217

This is to advise you, HUGHES, WILLIAM MARK that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                          |           |
|--------------------------|-----------|
| 1) <u>misc clothes</u>   | 6) _____  |
| 2) <u>shoes</u>          | 7) _____  |
| 3) <u>Belt</u>           | 8) _____  |
| 4) <u>MISC PAPERWORK</u> | 9) _____  |
| 5) _____                 | 10) _____ |

Inmate Signature: *William Mark Hughes*

Date: 8/16/2024

Officer Signature: *JS*

Date: 8/16/2024

*Donate*

**Person Designated To Pick Up Property:** \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/12/2024

Jail ID:351347

SO#:63626216

This is to advise you, RODRIGUEZ, GRAVIELA that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup-and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                        |
|------------------------|------------------------|
| 1) <u>MISC Clothes</u> | 6) <u>Glasses case</u> |
| 2) <u>NECKLACE X2</u>  | 7) <u>Coin Purse</u>   |
| 3) <u>Shoes</u>        | 8) _____               |
| 4) <u>MISC CARDS</u>   | 9) _____               |
| 5) <u>Cell Phone</u>   | 10) _____              |

Inmate Signature: Graviera Rodriguez Date: 8/12/2024

Officer Signature: [Signature] Date: 8/12/2024

**Person Designated To Pick Up Property:**

Name: Graviera Rodriguez JESSE CALDERON

Address: 3480 W. STATE HWY 21  
BRYAN, TX 77803

Phone#: 936-870-7041

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:336464

SO#:6541528

This is to advise you, HERNANDEZ, JOE, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                             |                            |
|-----------------------------|----------------------------|
| 1) <u>legal mail</u>        | 6) <u>shoes</u>            |
| 2) <u>red jacket</u>        | 7) <u>phone</u>            |
| 3) <u>black shirt</u>       | 8) <u><del>watch</del></u> |
| 4) <u>black sweatpants</u>  | 9) _____                   |
| 5) <u>socks + underwear</u> | 10) _____                  |

Inmate Signature: [Signature]  
Officer Signature: [Signature]

Date:8/21/2024  
Date:8/21/2024

Donated

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/8/2024

Jail ID: 345617

SO#: 138589

This is to advise you, Kesse, Daylin Marquise that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                |                  |
|----------------|------------------|
| 1) blue hoodie | 6) phone         |
| 2) black shirt | 7) socks         |
| 3) underwear   | 8)               |
| 4) slides      | 9) <i>Donate</i> |
| 5) noering     | 10)              |

Inmate Signature: Daylin K.

Date: 8/8/2024

Officer Signature: *[Signature]*

Date: 8/8/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/8/2024

Jail ID: 350533

SO#: 99537

This is to advise you, RIOJAS, ROLAND DE LA CRUZ that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                             |                  |
|-----------------------------|------------------|
| 1) <u>Black pants</u>       | 6) _____         |
| 2) <u>Mexican shirt</u>     | 7) <u>Donate</u> |
| 3) <u>socks + underwear</u> | 8) _____         |
| 4) <u>shoes</u>             | 9) _____         |
| 5) _____                    | 10) _____        |

Inmate Signature: Roland Rojas Date: 8/8/2024

Officer Signature: [Signature] Date: 8/8/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/2/2024

Jail ID:349416

SO#:126326

This is to advise you, Ehnor, Torrey Deiondre that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>shoes</u>        | 6) _____  |
| 2) <u>misc clothes</u> | 7) _____  |
| 3) _____               | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: Jerry Ehnor

Date:8/2/2024

Doneite

Officer Signature: SS

Date:8/2/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:346436

SO#:2529367

This is to advise you, WASHINGTON, ARTIS DONTREE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |                |
|-----------------|----------------|
| 1) grey jacket  | 6) white shoes |
| 2) orange pants | 7) misc items  |
| 3) misc meds    | 8) _____       |
| 4) phone        | 9) _____       |
| 5) wallet       | 10) _____      |

Inmate Signature: Artis Dontree Date: 8/21/2024

Officer Signature: [Signature] Date: 8/21/2024

**Person Designated To Pick Up Property:**

Name: Sevina Boylan

Address: 70795 Fm 166  
Caldwell, Texas 77836

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/27/2024

Jail ID:344257

SO#:136362

This is to advise you, VELEZ-DEJESUS, AMAURY FELIPE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |            |           |
|------------|-----------|
| 1) 1 pants | 6) _____  |
| 2) 1 shirt | 7) _____  |
| 3) 1 Boxer | 8) _____  |
| 4) 2 SOCKS | 9) _____  |
| 5) _____   | 10) _____ |

Inmate Signature: [Signature] Date:8/27/2024

Officer Signature: Bryans Date:8/27/2024

**Person Designated To Pick Up Property:**

Name: Donate

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 8/20/2024**

**Jail ID:351153**

**SO#:131297**

This is to advise you, GOODEN, JAYLON MICHAEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>MISC clothes</u> | 6) _____  |
| 2) _____               | 7) _____  |
| 3) _____               | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: [Signature]

Date:8/20/2024

Officer Signature: [Signature]

Date:8/20/2024

**Person Designated To Pick Up Property:**

Name:

Delecia Judie

Address:

1144 Jordan loop 77803

Phone#

979-255 0085

Receiver's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/29/2024

Jail ID: 351205

SO#: 75093

This is to advise you, BICE, STEVEN WAYNE, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |              |
|----------------------|--------------|
| 1) Blue jeans        | 6) lighter   |
| 2) grey shorts       | 7) black hat |
| 3) brown shoes       | 8) _____     |
| 4) socks + underwear | 9) _____     |
| 5) grey shirt        | 10) _____    |

*Donate*

Inmate Signature: *[Signature]*

Date: 8/29/2024

Officer Signature: *[Signature]*

Date: 8/29/2024

**Person Designated To Pick-Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:348123

SO#:63531639

This is to advise you, REDMON, DAMON LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |               |
|----------------------|---------------|
| 1) shoes             | 6) flip flops |
| 2) grey sweatpants   | 7) misc items |
| 3) gray pants        | 8)            |
| 4) white shirt       | 9)            |
| 5) socks + underwear | 10)           |

Inmate Signature: Damon Lee Redmon Date: 8/21/2024

Officer Signature: [Signature] Date: 8/21/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/22/2024

Jail ID:348822

SO#:22326944

This is to advise you, CASTILLO, DANIEL RODRIGUEZ that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |                 |
|------------------|-----------------|
| 1) <u>Shirt</u>  | 6) <u>Shirt</u> |
| 2) <u>Shirt</u>  | 7) _____        |
| 3) <u>Jacket</u> | 8) _____        |
| 4) <u>Shoes</u>  | 9) _____        |
| 5) <u>Pants</u>  | 10) _____       |

Inmate Signature: \_\_\_\_\_

Date: 8/22/2024

Officer Signature: \_\_\_\_\_

Date: 8/22/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/29/2024

Jail ID: 348177

SO#: 129484

This is to advise you, Williams, Desmon Jamal that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                |                           |
|----------------|---------------------------|
| 1) grey hoodie | 6) 1 sneaker              |
| 2) black shirt | 7) 1 black croc           |
| 3) black pants | 8) black hat              |
| 4) white shirt | 9) phone portable charger |
| 5) socks       | 10) black wallet          |

Inmate Signature: [Signature]

Date: 8/29/2024

Officer Signature: [Signature]

Date: 8/29/2024

**Person Designated To Pick Up Property:**

Name: Delisha Murphy

Address: 1010 Bright Circle  
College Station 77840

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:346215

SO#:93128

This is to advise you, NEELY, JERRY ADAM, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |               |
|------------------|---------------|
| 1) grey shorts   | 6) legal mail |
| 2) black shirt   | 7)            |
| 3) black hoodie  | 8) Donate     |
| 4) socks + shoes | 9)            |
| 5) devotional    | 10)           |

Inmate Signature: [Signature]

Date:8/21/2024

Officer Signature: [Signature]

Date:8/21/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:345189

SO#:142607

This is to advise you, HEARD, TREVION JUWUAN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                           |  |
|---------------------------|--|
| 1) <u>blue jeans</u>      | 6) <u>shoes</u>                        |
| 2) <u>legal mail</u>      | 7) <u>black backpack w/ misc items</u> |
| 3) <u>red shirt</u>       | 8) _____                               |
| 4) <u>red pants</u>       | 9) _____                               |
| 5) <u>socks underwear</u> | 10) _____                              |

Inmate Signature: Trevion Heard Date: 8/21/2024

Officer Signature: [Signature] Date: 8/21/2024

**Person Designated To Pick Up Property:**

Name: Rose Zeketa Heard  
Address: 4433 East 5<sup>th</sup> Street Brookshire Texas 77423

Phone# 832-714 6196

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/8/2024

Jail ID:346372

SO#:140300

This is to advise you, PALACIOS, NATHANIEL ANTHONY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                 |           |
|---------------------------------|-----------|
| 1) <u>Rosary</u>                | 6) _____  |
| 2) <u>socks &amp; underwear</u> | 7) _____  |
| 3) <u>real shirt</u>            | 8) _____  |
| 4) <u>shorts</u>                | 9) _____  |
| 5) _____                        | 10) _____ |

Inmate Signature: Nathaniel Palacios Date:8/8/2024

Officer Signature: [Signature] Date:8/8/2024

**Person Designated To Pick Up Property:**

Name: Edith Palacios

Address: 905 East 23rd Street

Bryan TX 77803

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/8/2024

Jail ID:350764

SO#:71312

This is to advise you, OBANION, JOHN WESLEY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) grey pants
- 2) blue button up
- 3) white shirt
- 4) ~~shoes~~
- 5) \_\_\_\_\_

- 6) \_\_\_\_\_
- 7) *Donate*
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: *John Wesley Obanion*

Date:8/8/2024

Officer Signature: *[Signature]*

Date:8/8/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:351077

SO#:118975

This is to advise you, NOEY, ASHTON BLAINE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>black shorts</u> | 6) _____  |
| 2) <u>grey shirt</u>   | 7) _____  |
| 3) <u>underwear</u>    | 8) _____  |
| 4) <u>shoes</u>        | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: Ashton Noe Date: 8/21/2024

Officer Signature: [Signature] Date: 8/21/2024

**Person Designated To Pick Up Property:**

Name: Marranda Pivonka  
Address: 3196 Norton Lane  
College Station 77845

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/6/2024

Jail ID:350535

SO#:132107

This is to advise you, LOPEZ, NATHANIEL ANDREW that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                    |
|------------------------|--------------------|
| 1) <u>MISC CLOTHES</u> | 6) <u>NECKTIE</u>  |
| 2) <u>SHOES</u>        | 7) <u>BRACELET</u> |
| 3) <u>MISC COINS</u>   | 8) <u>BELT</u>     |
| 4) <u>CELL PHONE</u>   | 9) _____           |
| 5) <u>WALLET</u>       | 10) _____          |

Inmate Signature: Nathaniel Lopez Date: 8/6/2024

Officer Signature: [Signature] Date: 8/6/2024

**Person Designated To Pick Up Property:**

Name: Reginald Lopez

Address: 4409 Cater Creek ~~RD~~ PKW APT #6

Phone#: 727-412-0123

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/16/2024

Jail ID: 340890

SO#: 80038

This is to advise you, NICHOLSON, STUART DUANE, SR. that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                   |
|------------------------|-------------------|
| 1) <u>misc clothes</u> | 6) <u>Folders</u> |
| 2) <u>shoes</u>        | 7) <u>Books</u>   |
| 3) <u>misc Jewelry</u> | 8) _____          |
| 4) <u>Keys</u>         | 9) _____          |
| 5) <u>Phone</u>        | 10) _____         |

Inmate Signature: [Signature] Date: 8/16/2024

Officer Signature: [Signature] Date: 8/16/2024

**Person Designated To Pick Up Property:**

Name: ~~[Signature]~~ Felicia Cordova

Address: 5131 Green Hill Dr

Phone#: \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:350699

SO#:93964

This is to advise you, WILLIAMS, KENDRICK DEMOND that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

1) red shirt \_\_\_\_\_

6) \_\_\_\_\_

2) grey sweatpants \_\_\_\_\_

7) \_\_\_\_\_

3) blue jacket \_\_\_\_\_

8) \_\_\_\_\_

4) socks + underwear \_\_\_\_\_

9) \_\_\_\_\_

5) black slides \_\_\_\_\_

10) \_\_\_\_\_

Inmate Signature: \_\_\_\_\_

Date:8/21/2024

Officer Signature: \_\_\_\_\_

Date:8/21/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:340248

SO#:112405

This is to advise you, JOHNSON, CEDRIC DEJUAN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |           |
|-----------------|-----------|
| 1) grey shorts  | 6) _____  |
| 2) red shirt    | 7) _____  |
| 3) black slides | 8) _____  |
| 4) black shorts | 9) _____  |
| 5) legal mail   | 10) _____ |

*Donated*

Inmate Signature: Cedric Johnson Date:8/21/2024

Officer Signature: [Signature] Date:8/21/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/13/2024

Jail ID:350252

SO#:96014

This is to advise you, SCHOENEMANN, JOSHUA PAUL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                             |                   |
|-----------------------------|-------------------|
| 1) <u>1 Belt</u>            | 6) <u>1 Pants</u> |
| 2) <u>1 Phone (DAMAGED)</u> | 7) <u>1 Shirt</u> |
| 3) <u>1 DL</u>              | 8) <u>2 SOCKS</u> |
| 4) <u>1 visa</u>            | 9) _____          |
| 5) <u>2 Boots</u>           | 10) _____         |

Inmate Signature: [Signature] Date: 8/13/2024

Officer Signature: [Signature] Date: 8/13/2024

**Person Designated To Pick Up Property:**

Name: Travis Krob

Address: 1520 Felder St

Phone#: 979 571 4864

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/4/2024

Jail ID:351025

SO#:125044

This is to advise you, Alcorn, Gwendolyn Renay that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |                  |
|-------------------|------------------|
| 1) <u>SHORTS</u>  | 6) <u>1 BELT</u> |
| 2) <u>BOXERS</u>  | 7) _____         |
| 3) <u>Bra</u>     | 8) _____         |
| 4) <u>SHIRT</u>   | 9) _____         |
| 5) <u>2 SHOES</u> | 10) _____        |

Inmate Signature: X Alcorn Date:8/4/2024

Officer Signature: [Signature] Date:8/4/2024

Person Designated To Pick Up Property:

Donate

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/2/2024

Jail ID:346021

SO#:14008700

This is to advise you, BEAL, CHRISTOPHER LAWRENCE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                          |                              |
|--------------------------|------------------------------|
| 1) <u>Jacket</u>         | 6) <u>misc items (small)</u> |
| 2) <u>misc clothes</u>   | 7) _____                     |
| 3) <u>shoes</u>          | 8) _____                     |
| 4) <u>wallet w/cards</u> | 9) _____                     |
| 5) <u>vaps</u>           | 10) _____                    |

Inmate Signature: Ch Beal

Date:8/2/2024

Officer Signature: JS

Date:8/2/2024

Person Designated To Pick Up Property:

Name:

Heather Beal 676-8653

Address:

\_\_\_\_\_  
\_\_\_\_\_

Phone#

\_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 8/21/2024

Jail ID:344153

SO#:142217

This is to advise you, CASTRO-LOPEZ, PEDRO JESUS that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                             |                     |
|-----------------------------|---------------------|
| 1) <u>blue/red shirt</u>    | 6) <u>Mexico ID</u> |
| 2) <u>shoes</u>             | 7) <u>phone</u>     |
| 3) <u>blue pants</u>        | 8) _____            |
| 4) <u>socks + underwear</u> | 9) _____            |
| 5) <u>grey tank top</u>     | 10) _____           |

Inmate Signature: Pedro Castro

Date: 8/21/2024

Officer Signature: [Signature]

Date: 8/21/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 01/31/2025

- Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)
- Donation of County Property
- Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \_\_\_\_\_

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Clothing, Jewelry, Electronics, other misc items left by inmates  
that have left the Brazos County Detention Center in the month of September 2024

Estimated Value: \_\_\_\_\_ Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
	Organization Name

*\*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Brazos County Sheriff's Office  
Department Name

Stephen Carrillo 12449  
Authorized Signature

Organization Receiving Donated Property: Stephen Carrillo 12449  
Authorized Signature

Approved by Commissioners Court on this 11 day of February 2025

Commissioners Court Approval

Residing Judge

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Jail ID:337436

Date Inmate Left Facility: 9/27/2024

SO#:23536461

This is to advise you, SIDDONS, SCOTT MICHAEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) Misc Clothe
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: [Signature] Date:9/27/2024

Officer Signature: [Signature] Date:9/27/2024

**Person Designated To Pick Up Property:**

Name: Joyce Cacick

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/6/2024

Jail ID:351014

SO#:101534

This is to advise you, HUSBAND, BLAINE RYLIE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                    |                   |
|--------------------|-------------------|
| 1) <u>1 TX ID</u>  | 6) <u>2 SHOES</u> |
| 2) <u>2 SOCKS</u>  | 7) _____          |
| 3) <u>1 BOXERS</u> | 8) _____          |
| 4) <u>1 pants</u>  | 9) _____          |
| 5) <u>1 shirt</u>  | 10) _____         |

Inmate Signature: Blaine Husband Date: 9/6/2024

Officer Signature: [Signature] Date: 9/6/2024

Person Designated To Pick Up Property:

Name: Blaine Husband

Address: \_\_\_\_\_

Phone#: 979 29 1767

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Donate

## BRAZOS COUNTY DETENTION CENTER INMATE PROPERTY INVENTORY FORM

Date Inmate Left Facility: 9/6/2024

Jail ID:351686

SO#:128921

This is to advise you, REYES, JOSE ANGEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

### LIST OF PROPERTY

- |                    |           |
|--------------------|-----------|
| 1) <u>2 shoes</u>  | 6) _____  |
| 2) <u>1 shirt</u>  | 7) _____  |
| 3) <u>1 Boxers</u> | 8) _____  |
| 4) <u>1 shorts</u> | 9) _____  |
| 5) <u>1 phone</u>  | 10) _____ |

Inmate Signature: [Signature] Date:9/6/2024

Officer Signature: [Signature] Date:9/6/2024

### Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/6/2024

Jail ID:343127

SO#:72061

This is to advise you, GARNER, ALBERT LEE, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |                      |
|-------------------------|----------------------|
| 1) <u>1 tobacco X 2</u> | 6) <u>1 shirt</u>    |
| 2) <u>1 belt</u>        | 7) <u>2 shoes</u>    |
| 3) <u>1 lighter</u>     | 8) <u>2 sock X 2</u> |
| 4) <u>1 condom</u>      | 9) <u>1 Boxers</u>   |
| 5) <u>1 pants</u>       | 10) _____            |

Inmate Signature: Albert Garner Date: 9/6/2024

Officer Signature: [Signature] Date: 9/6/2024

Person Designated To Pick Up Property:

IPS

Name: \_\_\_\_\_

Address: LISA white  
2707 POPLAR ST BRYAN, TX 77803

Phone#: 979 900 95717

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/12/2024

Jail ID:346360

SO#:109000

This is to advise you, BROWN, MICHAEL LOGAN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) Brown Pants
- 2) black Jacket
- 3) underwear & socks
- 4) blue hoodie
- 5) brown shirt

- 6) Black shoes
- 7) necktie
- 8) belt
- 9) chapsticks
- 10) \_\_\_\_\_

Inmate Signature: [Signature]

Date: 9/12/2024

Officer Signature: [Signature]

Date: 9/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/27/2024

Jail ID:350184

SO#:116255

This is to advise you, EVANS, CHRISTOPHER JAMES that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) MISC Clothing
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) Donk
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: \_\_\_\_\_

Date:9/27/2024

Officer Signature: \_\_\_\_\_

Date:9/27/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/22/2024

Jail ID:347661

SO#:25243719

This is to advise you, JONES, DIANNE ELEANDER that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                    |                    |
|--------------------|--------------------|
| 1) white pants     | 6) wig             |
| 2) underwear/boxer | 7) hair clip       |
| 3) white tank top  | 8) <del>key</del>  |
| 4) grey shirt      | 9) <u>Donated</u>  |
| 5) black slippers  | 10) <u>Donated</u> |

Inmate Signature: Dianne Jones

Date:9/22/2024

Officer Signature: [Signature]

Date:9/22/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/6/2024

Jail ID:348142

SO#:124473

This is to advise you, BREWER, JESSIE EDUARDO that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                           |                    |
|---------------------------|--------------------|
| 1) <u>1 pants (red)</u>   | 6) <u>2 socks</u>  |
| 2) <u>1 pants (green)</u> | 7) <u>1 boxers</u> |
| 3) <u>1 shirt</u>         | 8) <u>1 hat</u>    |
| 4) <u>1 boot X2</u>       | 9) <u>1 wallet</u> |
| 5) <u>1 shorts</u>        | 10) <u>1 phone</u> |

Inmate Signature: [Signature]

Date:9/6/2024

Officer Signature: [Signature]

Date:9/6/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

DONATE

4

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/5/2024

Jail ID: 346131

SO#: 15216382

This is to advise you, PANZER, MICHAEL DALE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |                          |                     |
|--------------------------|---------------------|
| 1) <u>1 TX DL</u>        | 6) <u>1 charger</u> |
| 2) <u>8 misc cards</u>   | 7) _____            |
| 3) <u>1 legal papers</u> | 8) _____            |
| 4) <u>2 pouches</u>      | 9) _____            |
| 5) <u>3 scarfs</u>       | 10) _____           |

Inmate Signature: [Signature] Date: 9/5/2024  
Officer Signature: [Signature] Date: 9/5/2024

Person Designated To Pick Up Property:

Name: Vivian Christian  
Address: 2100 Echols St. #6  
Bryan TX 77802  
Phone#: 979.218.7779

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: [Signature] Date: 9/5/24

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/9/2024

Jail ID:347855

SO#:115875

This is to advise you, SUSTAITA, ASHLEY NICOLE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) Yellow shirt
- 2) Pink hoodie
- 3) Jeans
- 4) Tank top
- 5) socks

- 6) underwear/bia
- 7) black slides
- 8) [Redacted]
- 9) [Redacted]
- 10) [Redacted]

*Donated*

Inmate Signature: *Ashley Nicole Sustaita* Date: 9/9/2024

Officer Signature: *[Signature]* Date: 9/9/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/6/2024

Jail ID:350560

SO#:73922

This is to advise you, BURCH, JARRETT MATTHEW that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                    |           |
|--------------------|-----------|
| 1) <u>1 Boxers</u> | 6) _____  |
| 2) <u>1 shirt</u>  | 7) _____  |
| 3) <u>1 pants</u>  | 8) _____  |
| 4) <u>2 SOCKS</u>  | 9) _____  |
| 5) <u>2 shoes</u>  | 10) _____ |

Inmate Signature: \_\_\_\_\_

Date:9/6/2024

Officer Signature: \_\_\_\_\_

Date:9/6/2024

**Person Designated To Pick Up Property:**

Name: JACK BURCH

Address: 701 PRESTON CT.

COLLEGE STATION, TX 77845

Phone# 979 412-1370

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/6/2024

Jail ID:346096


SO#:130510

This is to advise you, EVANS, CEDRIC MCKENZIE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                    |           |
|--------------------|-----------|
| 1) <u>2 shoes</u>  | 6) _____  |
| 2) <u>1 hoodie</u> | 7) _____  |
| 3) <u>2 socks</u>  | 8) _____  |
| 4) <u>1 boxers</u> | 9) _____  |
| 5) <u>1 pants</u>  | 10) _____ |

Inmate Signature:  Date:9/6/2024

Officer Signature:  Date:9/6/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/12/2024

Jail ID: 350941

SO#: 70350

This is to advise you, MARTINEZ, PHILLIP LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |           |
|-------------------|-----------|
| 1) Misc Superwork | 6) _____  |
| 2) Medication     | 7) _____  |
| 3) green shorts   | 8) _____  |
| 4) white shirt    | 9) _____  |
| 5) _____          | 10) _____ |

Inmate Signature: [Signature] Date: 9/12/2024

Officer Signature: [Signature] Date: 9/12/2024

**Person Designated To Pick Up Property:**

Name: Joe Alvarez  
Address: 1403 Carver Street  
Bryan, Tx. 77803  
Phone#: 979-575-8208

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/27/2024

Jail ID:347713

SO#:143487

This is to advise you, JONES, BRANDON JAMAL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>Misc Clothing</u> | 6) _____  |
| 2) _____                | 7) _____  |
| 3) _____                | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: [Signature] Date:9/27/2024

Officer Signature: [Signature] 1207 Date:9/27/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Donate

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/3/2024

Jail ID:347687

SO#:134213

This is to advise you, MUZNY, DUSTIN RAY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                            |                            |
|----------------------------|----------------------------|
| 1) <u>lean shorts</u>      | 6) <u>grey socks</u>       |
| 2) <u>black shoes</u>      | 7) <u>toothpaste</u>       |
| 3) <u>black shoes</u>      | 8) <u>soap/conditioner</u> |
| 4) <u>plastic cup/bowl</u> | 9) <u>\$ BCSO ID</u>       |
| 5) <u>legal paperwork</u>  | 10) _____                  |

Inmate Signature: [Signature] Date:9/3/2024

Officer Signature: [Signature] Date:9/3/2024

**Person Designated To Pick Up Property:**

Name: Jennifer Demasco

Address: 532 Southwest Phony Apt B  
College Station TX 77840

Phone# 832-381-8077

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/10/2024

Jail ID:333310

SO#:132174

This is to advise you, NEWSOM, LEEVELL JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |           |
|-----------------|-----------|
| 1) <u>Shirt</u> | 6) _____  |
| 2) <u>Pants</u> | 7) _____  |
| 3) <u>SOCKS</u> | 8) _____  |
| 4) <u>SHOES</u> | 9) _____  |
| 5) _____        | 10) _____ |

Inmate Signature: [Signature] Date: 9/10/2024

Officer Signature: [Signature] Date: 9/10/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_  
Address: DONATE  
\_\_\_\_\_  
Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/27/2024

Jail ID:352246

SO#:145112

This is to advise you, GOMEZ, JUSTIN MATHEW that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                     |           |
|---------------------|-----------|
| 1) Misc Clothe      | 6) _____  |
| 2) <del>_____</del> | 7) _____  |
| 3) <del>_____</del> | 8) _____  |
| 4) _____            | 9) _____  |
| 5) _____            | 10) _____ |

Inmate Signature: Justin Gomez Date:9/27/2024  
Officer Signature: 122 Date:9/27/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)  
Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/27/2024

Jail ID:351899

SO#:115418

This is to advise you, GARCIA, HERMAN, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>MISC CLOTHES</u> | 6) _____  |
| 2) _____               | 7) _____  |
| 3) _____               | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: Herman Garcia Date: 9/27/2024

Officer Signature: JR Date: 9/27/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: **9/27/2024**

Jail ID:**348489**

SO#:129637

This is to advise you, JEFFERY, JORDAN DESHAWN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>MISC Clothing</u> | 6) _____  |
| 2) _____                | 7) _____  |
| 3) _____                | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: Jordan Deshawn Jeffery Date: 9/27/2024

Officer Signature: [Signature] Date: 9/27/2024

**Person Designated To Pick Up Property:**

Name: Glenn St King fellow

Address: 1119 Detboll St College station TX

Phone# 979 402-1603

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/27/2024

Jail ID:351551

SO#:118364

This is to advise you, SHEPPARD, CHRISTIAN LARON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |           |
|----------------------|-----------|
| 1) <u>MISC CLASH</u> | 6) _____  |
| 2) _____             | 7) _____  |
| 3) _____             | 8) _____  |
| 4) _____             | 9) _____  |
| 5) _____             | 10) _____ |

Inmate Signature: [Signature] Date:9/27/2024

Officer Signature: [Signature] Date:9/27/2024

**Person Designated To Pick Up Property:**

Name: Tranisha Groffinet

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/22/2024

Jail ID:350212

SO#:128203

This is to advise you, TURNER, KRYSTA CAROL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>Pants</u>        | 6) _____  |
| 2) <u>Purple shirt</u> | 7) _____  |
| 3) <u>Underwear</u>    | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: Krysta Turner Date: 9/22/2024

Officer Signature: [Signature] Date: 9/22/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: [Signature] Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/12/2024

Jail ID: 349546

SO#: 35138024

This is to advise you, THOMPSON, RONNIE RAY, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) Black button up
- 2) grey pants
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) Donated
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: [Signature]

Date: 9/12/2024

Officer Signature: [Signature]

Date: 9/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/9/2024

Jail ID:350507

SO#:108745

This is to advise you, GRIFFIN, ANGEL LAVON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                           |                            |
|---------------------------|----------------------------|
| 1) <u>green hoodie</u>    | 6) <u><del>shoes</del></u> |
| 2) <u>black jeans</u>     | 7) <u>headband</u>         |
| 3) <u>tooth deo</u>       | 8) <u>toothpaste/brush</u> |
| 4) <u>socks/underwear</u> | 9) _____                   |
| 5) <u>white shoes</u>     | 10) <u>Donate</u>          |

Inmate Signature: Angel Griffin Date:9/9/2024

Officer Signature: [Signature] Date:9/9/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 9/12/2024

Jail ID: 350974

SO#: 94750

This is to advise you, ALEXANDER, DILLON LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |                        |
|----------------------|------------------------|
| 1) <u>Wallet</u>     | 6) <u>Purple shirt</u> |
| 2) <u>necktie</u>    | 7) <u>Tennis shoes</u> |
| 3) <u>Earrings</u>   | 8) _____               |
| 4) <u>watch</u>      | 9) _____               |
| 5) <u>blue jeans</u> | 10) _____              |

Inmate Signature: *Dillon* Date: 9/12/2024  
Officer Signature: *[Signature]* Date: 9/12/2024

**Person Designated To Pick Up Property:**

Name: C-0 Lindeman  
Address: 5207 Colson St Bryan Tx 77808 10+19  
Aggie Land RV Park  
Phone# 979 204 7254

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)  
Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 01/31/2025

- Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)
- Donation of County Property
- Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \_\_\_\_\_

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Clothing, Jewelry, Electronics, other misc items left by inmates  
that have left the Brazos County Detention Center in the month of October 2024

Estimated Value: \_\_\_\_\_ Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

\*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Brazos County Sheriff's Office  
Department Name

Stephenie Cavill 12449  
Authorized Signature

Organization Receiving Donated Property: Stephenie Cavill 12449  
Authorized Signature

Approved by Commissioners Court on this 11 day of February 2025.

Commissioners Court Approval

Presiding Judge

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 10/8/2024**

**Jail ID:351475**

**SO#:93341**

This is to advise you, JOHNSON, BRANDON ALONZO that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>WHITE SHIRT</u>   | 6) _____  |
| 2) <u>SOCKS</u>         | 7) _____  |
| 3) <u>Shoes (BLACK)</u> | 8) _____  |
| 4) <u>BOXERS</u>        | 9) _____  |
| 5) <u>TX ID</u>         | 10) _____ |

Inmate Signature: \_\_\_\_\_ Date: 10/8/2024

Officer Signature: \_\_\_\_\_ Date: 10/8/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/20/2024

Jail ID:349540

SO#:143878

This is to advise you, MACKINSON, KARLA JEANNINE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                               |                  |
|-------------------------------|------------------|
| 1) <u>Sweat pants</u>         | 6) _____         |
| 2) <u>shirt</u>               | 7) <u>Donate</u> |
| 3) <u>underwear &amp; bra</u> | 8) _____         |
| 4) <u>phone</u>               | 9) _____         |
| 5) <u>slides</u>              | 10) _____        |

Inmate Signature: K Mackinson Date: 10/20/2024

Officer Signature: [Signature] Date: 10/20/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/28/2024

Jail ID: 353015

SO#: 145433

This is to advise you, WELCH, TERIYAN LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                    |                       |
|------------------------------------|-----------------------|
| 1) <u>PANTS (BLACK)</u>            | 6) <u>BLACK PHONE</u> |
| 2) <u>SHIRTS (BLUE)</u>            | 7) _____              |
| 3) <u>CHECK (BRAZOS COUNTY SO)</u> | 8) _____              |
| 4) <u>UNDERWEAR (BLACK)</u>        | 9) _____              |
| 5) <u>SOCKS</u>                    | 10) _____             |

Inmate Signature: \_\_\_\_\_

Date: 10/28/2024

Officer Signature: \_\_\_\_\_

Date: 10/28/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

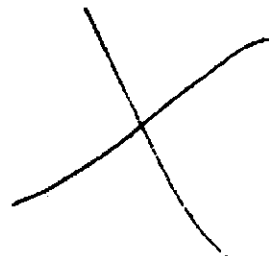
Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/14/2024

Jail ID:350765

SO#:137731

This is to advise you, EDWARDS, DELWIN TYRELL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) several books
- 2) shirt (x2)
- 3) jacket
- 4) tank top
- 5) pants

- 6) shoes
- 7) misc papers
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: \_\_\_\_\_

Date:10/14/2024

Officer Signature: \_\_\_\_\_

Date:10/14/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID:345500

SO#:142725

This is to advise you, HARVEY, MICHAEL TABOSH that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |           |
|------------------|-----------|
| 1) <u>PAPERS</u> | 6) _____  |
| 2) <u>SOCKS</u>  | 7) _____  |
| 3) <u>PANTS</u>  | 8) _____  |
| 4) <u>SHIRT</u>  | 9) _____  |
| 5) <u>SHOES</u>  | 10) _____ |

Inmate Signature: Michael Head

Date:10/17/2024

Officer Signature: [Signature]

Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

DONATE ✓

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/31/2024

Jail ID: 343751

SO#: 87084

This is to advise you, HERNANDEZ, RICKY TRAVIS that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                          |                               |
|--------------------------|-------------------------------|
| 1) <u>Box of 2 shoes</u> | 6) <u>\$4 clothes hangers</u> |
| 2) <del>pants x 2</del>  | 7) <u>long sleeve shirts</u>  |
| 3) <u>2 socks x 2</u>    | 8) <u>blue shirts</u>         |
| 4) <u>shirt</u>          | 9) <u>pants w/ belt</u>       |
| 5) <u>boxers</u>         | 10) <u>BOOTS</u>              |

Inmate Signature: Ricky Hernandez

Date: 10/31/2024

MISC BOOKS  
MISC DOCUMENTS

Officer Signature: [Signature]

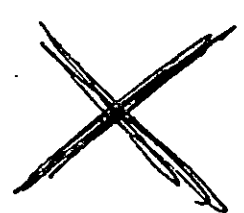
Date: 10/31/2024

Person Designated To Pick Up Property:

Name: Frank Hernandez

Address: 2252 Pleasant Hill Rd Bryan TX 77807

Phone#: 979 595 7342



Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID: 48424

SO#: 61092

This is to advise you, SPILLER, WILLIAM BRADFORD that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                            |                  |
|----------------------------|------------------|
| 1) <u>Belt</u>             | 6) <u>Shoes</u>  |
| 2) <u>knife</u>            | 7) <u>boxers</u> |
| <del>3) <u>shirt</u></del> | 8) <u>socks</u>  |
| 4) <u>Shirt</u>            | 9) _____         |
| 5) <u>Pants</u>            | 10) _____        |

Inmate Signature: William Spiller Date: 10/17/2024

Officer Signature: Bryant Date: 10/17/2024

**Person Designated To Pick Up Property:**

Name: Karen Spiller  
Address: 509 Olive St  
Bryan TX 77801  
Phone#: 979-525-0694

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/8/2024

Jail ID:343390

SO#:135959

This is to advise you, Morales, Daniel that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |                       |                          |
|-----------------------|--------------------------|
| 1) <u>BOXERS</u>      | 6) <u>NOTEBOOKS</u>      |
| 2) <u>SHORTS</u>      | 7) <u>BOOKS</u>          |
| 3) <u>SHIRT</u>       | 8) <u>CLOTH NECKLACE</u> |
| 4) <u>SHOES</u>       | 9) _____                 |
| 5) <u>MISC PAPERS</u> | 10) _____                |

Inmate Signature: [Signature] Date: 10/8/2024  
Officer Signature: Bryant Date: 10/8/2024

Person Designated To Pick Up Property:

Name: FARAH JELGAD  
Address: 504 W. Dunbar  
BRYAN TEX 77801  
Phone#: 979-575-9074

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)  
Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/7/2024

Jail ID:343422

SO#:87145

This is to advise you, JOHNSON, KWAJUANA SHUNEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) black pants \_\_\_\_\_
- 2) slides \_\_\_\_\_
- 3) underwear + bra \_\_\_\_\_
- 4) socks \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: Kwajuna S Johnson Date:10/7/2024

Officer Signature: [Signature] Date:10/7/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 10/4/2024**

**Jail ID: 342943**

**SO#: 13637130**

This is to advise you, PATTERSON, MICHEL EARL, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |           |
|------------------|-----------|
| 1) <u>Shirt</u>  | 6) _____  |
| 2) <u>Pants</u>  | 7) _____  |
| 3) <u>Boxers</u> | 8) _____  |
| 4) <u>Boots</u>  | 9) _____  |
| 5) _____         | 10) _____ |

Inmate Signature: Michel Earl Jr

Date: 10/4/2024

Officer Signature: Bryant

Date: 10/4/2024

**Person Designated To Pick Up Property:**

Name: Mary Patterson Apt B

Address: 2812 Cypress Blvd Cir

Phone#: 979-436-3487 - 329-1349

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:351377

SO#:34105099

This is to advise you, TOLIVER, JERONE ALLEN that the Brazos County Office of the Sheriff will grant you a period of one week (five working-days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                     |                 |
|---------------------|-----------------|
| 1) <u>shirt</u>     | 6) <u>socks</u> |
| 2) <u>pants</u>     | 7) <u>hat</u>   |
| 3) <u>underwear</u> | 8) _____        |
| 4) <u>belt</u>      | 9) _____        |
| 5) <u>slides</u>    | 10) _____       |

Inmate Signature: Jerone Toliver Date: 10/9/2024

Officer Signature: [Signature] Date: 10/9/2024

**Person Designated To Pick Up Property:**

Name: Searcy Toliver

Address: 712 Chaeley Ct  
Bryan TX 77803

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/25/2024

Jail ID:352590

SO#:93152

This is to advise you, GOODEN, ARTHUR LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>MISC CLOTHES</u> | 6) _____  |
| 2) _____               | 7) _____  |
| 3) <u>SHIRT</u>        | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: TC, Gooden

Date:10/25/2024

Officer Signature: [Signature]

Date:10/25/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility : 10/17/2024

Jail ID:341819

SO#:141417

This is to advise you, NORRIS, ERIC that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |                   |
|------------------|-------------------|
| 1) <u>Boxers</u> | 6) <u>ID</u>      |
| 2) <u>Shorts</u> | 7) <u>Phone</u>   |
| 3) <u>Shirt</u>  | 8) <u>VISA X3</u> |
| 4) <u>Slides</u> | 9) _____          |
| 5) <u>wallet</u> | 10) _____         |

Inmate Signature: Eric Norris

Date:10/17/2024

Officer Signature: Bryan

Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: LA ERIC WOMACK

Address: 413 Stone Bridge Cir Allen, Tx 75013

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY SHERIFF'S OFFICE**



Donate

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/31/2024

Jail ID:350571

SO#:144474

This is to advise you, SHARP, RANDY WAYNE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |               |               |             |
|---------------|---------------|-------------|
| 1) 2 shoes    | 6) wallet     | lighter     |
| 2) 2 socks    | 7) vape       | misc tool   |
| 3) underwear  | 8) flashlight | earbud case |
| 4) undershirt | 9) knife      |             |
| 5) pants      | 10) clippers  | 2 ear buds  |

Inmate Signature: [Signature]

Date:10/31/2024

Officer Signature: [Signature]

Date:10/31/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/8/2024

Jail ID:347900

SO#:113948

This is to advise you, BEL, XZAVIER KENTE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                      |
|------------------------|----------------------|
| 1) <u>Pants</u>        | 6) <u>Shoes</u>      |
| 2) <u>Boxers</u>       | 7) <u>Lighter</u>    |
| 3) <u>Black Jacket</u> | 8) <u>Misc Cards</u> |
| 4) <u>Shirt</u>        | 9) _____             |
| 5) <u>Socks</u>        | 10) _____            |

Inmate Signature: [Signature]

Date: 10/8/2024

Officer Signature: [Signature]

Date: 10/8/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: [Signature]

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy OF ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER** *Jr 500*  
**INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:350361

SO#:128018

This is to advise you, GONZALEZ, HIPOLITO V that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |                  |
|-------------------|------------------|
| 1) <u>shorts</u>  | 6) _____         |
| 2) <u>shirt +</u> | 7) <u>Donate</u> |
| 3) <u>shoes</u>   | 8) _____         |
| 4) _____          | 9) _____         |
| 5) _____          | 10) _____        |

Inmate Signature: Hipolito G

Date:10/9/2024

Officer Signature: [Signature]

Date:10/9/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/14/2024

Jail ID:350926

SO#:144662

This is to advise you, BENNETT, SARIAH DESTINY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                 |                   |
|---------------------------------|-------------------|
| 1) <u>Pants</u>                 | 6) <u>Tampons</u> |
| 2) <u>shoes</u>                 | 7) _____          |
| 3) <u>bra, Underwear, socks</u> | 8) _____          |
| 4) <u>phone</u>                 | 9) _____          |
| 5) <u>lighters</u>              | 10) _____         |

Inmate Signature: Sariah Bennett Date: 10/14/2024

Officer Signature: [Signature] Date: 10/14/2024

**Person Designated To Pick Up Property:**

Name: Martene Cook  
Address: 1205 S. J Street  
Hartinger, Tx 78550

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Donate

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/31/2024

Jail ID:351186

SO#:70150

This is to advise you, RHODES, JUSTIN JERROD that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                       |                    |
|-----------------------|--------------------|
| 1) <u>pants</u>       | 6) <u>2 shoes</u>  |
| 2) <u>shirt</u>       | 7) <u>1 Wallet</u> |
| 3) <u>BOXERS X2</u>   | 8) _____           |
| 4) <u>under shirt</u> | 9) _____           |
| 5) <u>2 SOCKS</u>     | 10) _____          |

Inmate Signature: [Signature]

Date:10/31/2024

Officer Signature: [Signature]

Date:10/31/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/31/2024

Jail ID:352986

SO#:145423

This is to advise you, Secret, William that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                             |           |
|-----------------------------|-----------|
| 1) <u>Bag of Commissary</u> | 7) _____  |
| 2) <u>2 shoes</u>           | 8) _____  |
| 3) <u>pants</u>             | 9) _____  |
| 4) <u>shirt</u>             | 10) _____ |
| 5) _____                    |           |

Inmate Signature: \_\_\_\_\_

Date:10/31/2024

Officer Signature: [Signature]

Date:10/31/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/14/2024

Jail ID:349237

SO#:141086

This is to advise you, Bounds, John Royce that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                 |           |
|---------------------------------|-----------|
| 1) <u>pants</u>                 | 6) _____  |
| 2) <u>shirt</u>                 | 7) _____  |
| 3) <u>shoes</u>                 | 8) _____  |
| 4) <u>belt</u>                  | 9) _____  |
| 5) <u>underwear &amp; socks</u> | 10) _____ |

Inmate Signature: [Signature] Date: 10/14/2024

Officer Signature: [Signature] Date: 10/14/2024

**Person Designated To Pick Up Property:**

Name: John Le Bounds

Address: 4302 Green Valley Dr

Bryan TX 77802

Phone# 254 3016217

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Donate

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/31/2024

Jail ID:349031

SO#:74458

This is to advise you, JACKSON, CHRISTOPHER DEMON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |                   |                                  |
|-------------------|----------------------------------|
| 1) <u>Shorts</u>  | 6) <u>ear pod case (iearpod)</u> |
| 2) <u>Boxers</u>  | 7) <u>visa card</u>              |
| 3) <u>2 SOCKS</u> | 8) <u>charging block</u>         |
| 4) <u>shirt</u>   | 9) <u>Benadryl</u>               |
| 5) <u>2 shoes</u> | 10) _____                        |

Inmate Signature: [Signature]

Date:10/31/2024

Officer Signature: [Signature]

Date:10/31/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/7/2024

Jail ID:350968

SO#:128773

This is to advise you, SIFUENTEZ, ELVA SAMARIPAS that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |   |                       |
|---|-----------------------|
| 1) <u>Pants</u>                             | 6) <u>black shoes</u> |
| 2) <u>black shirt</u>                       | 7) _____              |
| 3) <u>white shirt</u>                       | 8) _____              |
| 4) <u>bra + socks</u>                       | 9) _____              |
| 5) <u>grey <del>shorts</del> sweatshirt</u> | 10) _____             |

Inmate Signature: Elva Samaripas

Date: 10/7/2024

Officer Signature: [Signature]

Date: 10/7/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION  
INMATE PROPERTY INVENTORY**

Date Inmate Left Facility: 10/17/2024

Jail ID:335111

SO#:112454

This is to advise you, Thompson, Trevor James, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |           |
|------------------|-----------|
| 1) <u>PAPERS</u> | 6) _____  |
| 2) <u>SOCKS</u>  | 7) _____  |
| 3) <u>BOXERS</u> | 8) _____  |
| 4) <u>SHORTS</u> | 9) _____  |
| 5) <u>SHOES</u>  | 10) _____ |

Inmate Signature: Trevor Thompson

Date:10/17/2024

Officer Signature: Bryant

Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: Quanisha Golden

Address: 4700 Los Pines Way

Bryan Tx 77807

Phone# 979-922-3717

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Donate

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/31/2024

Jail ID:349059

SO#:143959

This is to advise you, MCIVER, CAMERON KOY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up, and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                       |                  |
|-----------------------|------------------|
| 1) <u>pants</u>       | 6) <u>wallet</u> |
| 2) <u>under shirt</u> | 7) <u>knife</u>  |
| 3) <u>boxers</u>      | 8) _____         |
| 4) <u>2 socks</u>     | 9) _____         |
| 5) <u>2 boots</u>     | 10) _____        |

Inmate Signature: [Signature]

Date:10/31/2024

Officer Signature: [Signature]

Date:10/31/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# Donate \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/31/2024

Jail ID:353616

SO#:16530699

This is to advise you, FRANKLIN, CHARLES DEWAYNE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |                  |
|----------------------|------------------|
| 1) <u>2 shoes</u>    | 6) <u>Shirt</u>  |
| 2) <u>phone</u>      | 7) <u>Shorts</u> |
| 3) <u>visa</u>       | 8) _____         |
| 4) <u>Sunglasses</u> | 9) _____         |
| 5) <u>2 socks</u>    | 10) _____        |

Inmate Signature: \_\_\_\_\_ Date:10/31/2024

Officer Signature: [Signature] Date:10/31/2024

**Person Designated To Pick Up Property:**

Name: Edward Day  
Address: 1408 Candy Hill  
Bryan, Texas 77803  
Phone#: (979) 587-7080

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/20/2024

Jail ID:351500

SO#:101365

This is to advise you, CORNELIUS, JESSICA MARIE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) pants \_\_\_\_\_
- 2) shirt \_\_\_\_\_
- 3) belt \_\_\_\_\_
- 4) Slip Slips \_\_\_\_\_
- 5) phone \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Donated

Inmate Signature: \_\_\_\_\_

Date:10/20/2024

Officer Signature: \_\_\_\_\_

Date:10/20/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/14/2024

Jail ID:353054

SO#:132805

This is to advise you, Comstock, Laura that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |                   |
|-----------------|-------------------|
| 1) <u>Shird</u> | 6) _____          |
| 2) <u>Bants</u> | 7) _____          |
| 3) _____        | 8) <u>Donated</u> |
| 4) _____        | 9) _____          |
| 5) _____        | 10) _____         |

Inmate Signature: [Signature]

Officer Signature: [Signature]

Date:10/14/2024

Date:10/14/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:349516

SO#:130332

This is to advise you, Turner, Trevlon JOE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |                   |
|-----------------|-------------------|
| 1) <u>Pants</u> | 6) _____          |
| 2) <u>shirt</u> | 7) _____          |
| 3) <u>socks</u> | 8) <u>Donated</u> |
| 4) _____        | 9) _____          |
| 5) _____        | 10) _____         |

Inmate Signature: [Signature]

Date:10/9/2024

Officer Signature: [Signature]

Date:10/9/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Donate

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID:352028

SO#:99224

This is to advise you, PATTERSON, CARLOS ANTHONY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) SIDES \_\_\_\_\_
- 2) hoodie \_\_\_\_\_
- 3) SOCKS \_\_\_\_\_
- 4) Shirts \_\_\_\_\_
- 5) Pants \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: Carlos \_\_\_\_\_ Date:10/17/2024

Officer Signature: Bryant \_\_\_\_\_ Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Donate

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:347821

SO#:52036

This is to advise you, MCGAHA, TONY LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |                   |
|----------------------|-------------------|
| 1) <u>shirt (x2)</u> | 6) _____          |
| 2) <u>shoes</u>      | 7) <u>Donated</u> |
| 3) <u>underwear</u>  | 8) _____          |
| 4) <u>belt</u>       | 9) _____          |
| 5) <u>Pants</u>      | 10) _____         |

Inmate Signature: \_\_\_\_\_

Date:10/9/2024

Officer Signature: [Signature]

Date:10/9/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Include Copy Of ID)

Releasing Officers Signature: Tony McGaha

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID:348700

SO#:104097

This is to advise you, OLVERA, JACOB that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |          |            |
|----------|------------|
| 1) Mail  | 6) Phone   |
| 2) Shoes | 7) wallet  |
| 3) socks | 8) shirt   |
| 4) HAT   | 9) pants   |
| 5) Belt  | 10) Boxers |

Inmate Signature: [Signature]

Date:10/17/2024

Officer Signature: [Signature]

Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: Mary Garcia  
Address: 1302 Batt st  
Bryan Tx  
Phone# 979 450 9412

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Donate

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID:345835

SO#:105790

This is to advise you, WALKER, ALEXANDER TIMOTHY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) Lighter \_\_\_\_\_ 6) \_\_\_\_\_
- 2) Pants \_\_\_\_\_ 7) \_\_\_\_\_
- 3) Shirt \_\_\_\_\_ 8) \_\_\_\_\_
- 4) Socks \_\_\_\_\_ 9) \_\_\_\_\_
- 5) \_\_\_\_\_ 10) \_\_\_\_\_

Inmate Signature: [Signature] Date:10/17/2024  
 Officer Signature: [Signature] Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone# \_\_\_\_\_

Donate

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Include Copy Of ID)  
 Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID:351888

SO#:132829

This is to advise you, MATHIS, KEVON DEWAYNE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |           |
|------------------|-----------|
| 1) <u>Hoodie</u> | 6) _____  |
| 2) <u>Pants</u>  | 7) _____  |
| 3) <u>Shirt</u>  | 8) _____  |
| 4) <u>Boxers</u> | 9) _____  |
| 5) <u>Shoes</u>  | 10) _____ |

Inmate Signature: Kevon Mathis Date: 10/17/2024

Officer Signature: Bryan J Date: 10/17/2024

**Person Designated To Pick Up Property:**

Name: Brashina Roberts

Address: 800 Hosca St Brenham Tx 77833

APT #222

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/28/2024

Jail ID: 351121

SO#: 126805

This is to advise you, Thurmon, Christina that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |                      |
|-------------------|----------------------|
| 1) SLIDES (BLACK) | 6) HAIR BAND (BLACK) |
| 2) PANTS (GRAY)   | 7) _____             |
| 3) SHIRT (GRAY)   | 8) _____             |
| 4) 2 BLACK PHONES | 9) _____             |
| 5) VISA - 8201    | 10) _____            |

Inmate Signature: \_\_\_\_\_

Date: 10/28/2024

Officer Signature: \_\_\_\_\_

Date: 10/28/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:345986

SO#:136233

This is to advise you, Lopez-Huinac, Walter Elias that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |              |           |
|--------------|-----------|
| 1) jeans     | 6) keys   |
| 2) underwear | 7) watch  |
| 3) shirt     | 8) _____  |
| 4) jacket    | 9) _____  |
| 5) shoes     | 10) _____ |

Inmate Signature: \_\_\_\_\_

Date:10/9/2024

Officer Signature: \_\_\_\_\_

Date:10/9/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID:337371

SO#:40033574

This is to advise you, LEE, DONALD FREDRICK that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |                 |
|------------------|-----------------|
| 1) <u>Pants</u>  | 6) <u>Phone</u> |
| 2) <u>Boxers</u> | 7) <u>Belt</u>  |
| 3) <u>Shirt</u>  | 8) <u>Boots</u> |
| 4) <u>Shorts</u> | 9) _____        |
| 5) <u>Shoes</u>  | 10) _____       |

Inmate Signature: Donald Lee Date:10/17/2024

Officer Signature: Bryan L Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: Malinda Washington

Address: APT 1 CARTER CREEK

Phone# 979 446 3448

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/25/2024

SO#:79637

Jail ID:350400

This is to advise you, LISTER, ANTHONY JAMAHL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) MISC Clothes
- 2) \_\_\_\_\_
- 3) [Signature]
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: [Signature]

Date:10/25/2024

Officer Signature: [Signature]

Date:10/25/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/20/2024

Jail ID:350728

SO#:57288

This is to advise you, JONES, TAMARA SHANTE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |               |           |
|---------------|-----------|
| 1) shorts     | 6) _____  |
| 2) shirt      | 7) _____  |
| 3) Hip Hop    | 8) _____  |
| 4) socks      | 9) _____  |
| 5) sunglasses | 10) _____ |

*Donated*

Inmate Signature: Jamae Jones

Date: 10/20/2024

Officer Signature: [Signature]

Date: 10/20/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/7/2024

Jail ID:344834

SO#:142464

This is to advise you, Woodson, Amber Lee that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                     |                   |
|---------------------|-------------------|
| 1) <u>books (7)</u> | 6) _____          |
| 2) <u>shorts</u>    | 7) <u>Donated</u> |
| 3) <u>shirt</u>     | 8) _____          |
| 4) <u>underwear</u> | 9) _____          |
| 5) _____            | 10) _____         |

Inmate Signature: Amber Woodson

Date: 10/7/2024

Officer Signature: [Signature]

Date: 10/7/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:344141

SO#:137483

This is to advise you, Lewis, Cedric Dewayne that the Brazos County Office of the Sheriff will grant you a period of one-week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                             |                     |
|-----------------------------|---------------------|
| 1) <u>black slacks</u>      | 6) <del>shoes</del> |
| 2) <u>boot</u>              | 7) <del>shoes</del> |
| 3) <u>brown shorts</u>      | 8) <del>shoes</del> |
| 4) <u>white shirt</u>       | 9) _____            |
| 5) <u>underwear + socks</u> | 10) _____           |

Inmate Signature: Cedric Lewis

Date:10/9/2024

Officer Signature: [Signature]

Date:10/9/2024

Person Designated To Pick Up Property:

Name: Erin Justice

Address: 1601 Potomac Pk Apt B5  
College Station TX 77840

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024



Jail ID:345354

SO#:130907

This is to advise you, Mcgruder, Jeremiah Jamar that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |                             |
|-----------------|-----------------------------|
| 1) <u>Pants</u> | 6) <u>socks + underwear</u> |
| 2) <u>shirt</u> | 7) <u>belt</u>              |
| 3) <u>socks</u> | 8) _____                    |
| 4) <u>socks</u> | 9) _____                    |
| 5) <u>shoes</u> | 10) _____                   |

Inmate Signature:  Date:10/9/2024  
Officer Signature:  Date:10/9/2024

**Person Designated To Pick Up Property:**

Name: Johnny Mcgruder  
Address: 914 E 27th St Bryan  
TX 77803

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID:352522

SO#:105822

This is to advise you, DAVIS, KENTRA KEON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                            |           |
|----------------------------|-----------|
| 1) <u>DICE</u>             | 6) _____  |
| 2) <u>BOXERS</u>           | 7) _____  |
| 3) <u>SHIRTS</u>           | 8) _____  |
| 4) <u>BOXERS SOCKS</u>     | 9) _____  |
| 5) <u>2 PAIRS OF SHOES</u> | 10) _____ |

Inmate Signature: Kentra Keon Davis Date:10/17/2024

Officer Signature: Bryant Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: Latreece Davis

Address: 1325 Celia's Dream

Phone# 979-337-9718

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

SO#:134408

Jail ID:351673

This is to advise you, MOMON, LEE MARCUS that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) shirts
- 2) Pants
- 3) shoes
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

- 6) Donated
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: Lee Momon

Date:10/9/2024

Officer Signature: \_\_\_\_\_

Date:10/9/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

SO#:69422

Jail ID:349640

This is to advise you, WILLIAMS, JOE CURTIS, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                               |                             |
|-------------------------------|-----------------------------|
| 1) <u>belt</u>                | 6) <u>shorts</u>            |
| 2) <u>missle cards holder</u> | 7) <u>shoes</u>             |
| 3) <u>belt</u>                | 8) <u>underwear + socks</u> |
| 4) <u>phone</u>               | 9) _____                    |
| 5) <u>short (x2)</u>          | 10) _____                   |

Inmate Signature: [Signature]

Date:10/9/2024

Officer Signature: [Signature]

Date:10/9/2024

**Person Designated To Pick Up Property:**

Name: JADYMIUS BAZU

Address: 1507 Lincoln St  
77803

Phone# 979 545-3152

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:349268

SO#:131373

This is to advise you, SYLESTINE, DANON RAY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |               |                |
|---------------|----------------|
| 1) shirt (x2) | 6) _____       |
| 2) pants      | 7) <u>Done</u> |
| 3) socks      | 8) _____       |
| 4) _____      | 9) _____       |
| 5) _____      | 10) _____      |

Inmate Signature: [Signature]

Date:10/9/2024

Officer Signature: [Signature]

Date:10/9/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/7/2024

Jail ID:349689

SO#:52007

This is to advise you, PALDO, MELANIE MARIE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |           |
|------------------|-----------|
| 1) Mexican shirt | 6) phone  |
| 2) black pants   | 7) _____  |
| 3) socks 4 pair  | 8) _____  |
| 4) wig           | 9) _____  |
| 5) black shoes   | 10) _____ |

Inmate Signature: Melanie Marie Paldo

Date:10/7/2024

Officer Signature: [Signature]

Date:10/7/2024

**Person Designated To Pick Up Property:**

Name: Mary Johnson / Morasha Wilson

Address: 2704 Poplar

Circle #A Bryan TX 77801

Phone# 979-969-2019

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

✓

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:345623

SO#:142767

This is to advise you, CRUMEDY, SHELTON ANTHONY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                 |                   |
|-----------------|-------------------|
| 1) <u>shoes</u> | 6) _____          |
| 2) <u>shirt</u> | 7) _____          |
| 3) <u>pants</u> | 8) <u>Donated</u> |
| 4) <u>shoes</u> | 9) _____          |
| 5) _____        | 10) _____         |

Inmate Signature: Shelton Date: 10/9/2024

Officer Signature: [Signature] Date: 10/9/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/9/2024

Jail ID:346689

SO#:108873

This is to advise you, Velasquez Pretzantzin, Diego Armand that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |           |                  |
|-----------|------------------|
| 1) slides | 6) _____         |
| 2) shorts | 7) <u>Donate</u> |
| 3) shirt  | 8) _____         |
| 4) _____  | 9) _____         |
| 5) _____  | 10) _____        |

Inmate Signature: Diego Velasquez

Date:10/9/2024

Officer Signature: [Signature]

Date:10/9/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS  
INMATE**  
Date

**COUNTY DETENTION CENTER  
PROPERTY INVENTORY FORM**  
Date Left Facility: 10/17/2024

Jail ID:352611

SO#:78623

This is to advise you, KING, DASHON J LA'RAY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |                 |
|-------------------|-----------------|
| 1) <u>Jewelry</u> | 6) <u>Shoes</u> |
| 2) <u>Shirt</u>   | 7) <u>Bible</u> |
| 3) <u>PANTS</u>   | 8) _____        |
| 4) <u>SOCKS</u>   | 9) _____        |
| 5) <u>BOXERS</u>  | 10) _____       |

Inmate Signature: Dashaon J La'Ray Date:10/17/2024

Officer Signature: Bryan Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: Johnnie Harris / Johnnie Ausby

Address: 1312 Agape way  
Bryan Tx 77803

Phone# 915 412 4515 / 422 4106

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/17/2024

Jail ID:346771

SO#:24136434

This is to advise you, KLEPAREK, SCOTT ALLEN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |                 |
|----------------------|-----------------|
| 1) <u>socks</u>      | 6) <u>Boots</u> |
| 2) <u>work shirt</u> | 7) _____        |
| 3) <u>shirt</u>      | 8) _____        |
| 4) <u>PANTS</u>      | 9) _____        |
| 5) <u>socks</u>      | 10) _____       |

Inmate Signature: Scott Kleperek Date:10/17/2024

Officer Signature: Bryant Date:10/17/2024

**Person Designated To Pick Up Property:**

Name: Donald wintersmith  
Address: 2605 Wilhelm Dr  
Bryan TX 77803  
Phone# 979 895 4611

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 10/4/2024

Jail ID:348394

SO#:121781

This is to advise you, Hernandez, Liandro, III that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                  |                    |
|------------------|--------------------|
| 1) <u>JACKET</u> | 6) <u>SOCKS</u>    |
| 2) <u>SHORTS</u> | 7) <u>ENVELOPE</u> |
| 3) <u>SHIRT</u>  | 8) _____           |
| 4) <u>PANTS</u>  | 9) _____           |
| 5) <u>SLIDES</u> | 10) _____          |

Inmate Signature: [Signature] Date:10/4/2024

Officer Signature: [Signature] Date:10/4/2024

**Person Designated To Pick Up Property:**

Name: Jestina Lynn Hernandez  
Address: 910 Spring Loop Apt #C  
College Station TX 77840  
Phone#: 979-574-7431

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 01/31/2025

Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \_\_\_\_\_

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Clothing, Jewelry, Electronics, other misc items left by inmates  
that have left the Brazos County Detention Center in the month of November 2024

Estimated Value: \_\_\_\_\_

Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

\*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Brazos County Sheriff's Office  
Department Name

Stephanie Carullo 12449  
Authorized Signature

Organization Receiving Donated Property: Stephanie Carullo 12449  
Authorized Signature

Approved by Commissioners Court on this 11 day of February 2025

Commissioners Court Approval

Presiding Judge

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/26/2024

Jail ID:337245

SON:139892

This is to advise you, MCDONALD, KENARD WAYNE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                     |                 |
|---------------------|-----------------|
| 1) white sweatpants | 6) black hoodie |
| 2) 2 black shirts   | 7) _____        |
| 3) black sweatpants | 8) _____        |
| 4) black shoes      | 9) _____        |
| 5) Grey shirt       | 10) _____       |

Inmate Signature: [Signature] Date:11/26/2024

Officer Signature: [Signature] Date:11/26/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/26/2024

Jail ID:348373

SO#:62641

This is to advise you, DAVIS, LAFONZO DESHAUN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                           |           |
|---------------------------|-----------|
| 1) <u>black shorts</u>    | 6) _____  |
| 2) <u>red tank top</u>    | 7) _____  |
| 3) <u>black shoes</u>     | 8) _____  |
| 4) <u>phone</u>           | 9) _____  |
| 5) <u>book: good evil</u> | 10) _____ |

Inmate Signature: [Signature] Date: 11/26/2024

Officer Signature: [Signature] Date: 11/26/2024

**Person Designated To Pick Up Property:**

Name: Isiah Lummus

Address: University Oaks Blvd  
College Station TX

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 11/18/2024**

**Jail ID:353602**

**SO#:21241579**

This is to advise you, SWEEPS, FAYE CAROLYN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>MISC clothes</u> | 6) _____  |
| 2) <u>FAUX Hair</u>    | 7) _____  |
| 3) _____               | 8) _____  |
| 4) <u>DONATE</u>       | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: [Signature]

Date: 11/18/2024

Officer Signature: 76 22005

Date: 11/18/2024

**Person Designated To Pick Up Property:**

Name: [Signature]

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Donute*

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/12/2024

Jail ID:346049

SO#:134165

This is to advise you, PETERSON, JEREMIAH KEITH that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |           |
|------------------------|-----------|
| 1) <u>black hoodie</u> | 6) _____  |
| 2) <u>black pants</u>  | 7) _____  |
| 3) <u>black slides</u> | 8) _____  |
| 4) _____               | 9) _____  |
| 5) _____               | 10) _____ |

Inmate Signature: *Jeremiah Keith Peterson*

Date:11/12/2024

Officer Signature: *[Signature]*

Date:11/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/19/2024

Jail ID:348300

SO#:125484

This is to advise you, FLETCHER, CHRISTOPHER that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |                         |
|----------------------|-------------------------|
| 1) <u>Brown Belt</u> | 6) <u>Blue shorts</u>   |
| 2) <u>Hat</u>        | 7) <u>2 white socks</u> |
| 3) <u>Jeans</u>      | 8) <u>2 Brown shoes</u> |
| 4) <u>Blue shirt</u> | 9) _____                |
| 5) <u>Boxers</u>     | 10) _____               |

Inmate Signature: \_\_\_\_\_

Date:11/19/2024

Officer Signature: \_\_\_\_\_

Date:11/19/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/25/2024

Jail ID:348819

SO#:101581

This is to advise you, BAKELMAN, ALEXANDER R. that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                          |                        |
|--------------------------|------------------------|
| 1) <u>Shoes (Blk)</u>    | 6) <u>Red shirt</u>    |
| 2) <u>Shorts (Blk)</u>   | 7) <u>Blue shirt</u>   |
| 3) <u>Shirt (orange)</u> | 8) <u>Brown shorts</u> |
| 4) <u>socks</u>          | 9) _____               |
| 5) <u>Inkholder</u>      | 10) _____              |

Inmate Signature: [Signature]

Date:11/25/2024

Officer Signature: [Signature]

Date:11/25/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DONATE**

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/4/2024

Jail ID:352900

SO#:137624

This is to advise you, GRAY, CONSUELO that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                   |           |
|-------------------|-----------|
| 1) <u>necktie</u> | 6) _____  |
| 2) <u>bra</u>     | 7) _____  |
| 3) <u>pants</u>   | 8) _____  |
| 4) <u>shirt</u>   | 9) _____  |
| 5) <u>shoes</u>   | 10) _____ |

Inmate Signature: Consuelo Gray Date: 11/4/2024

Officer Signature: [Signature] Date: 11/4/2024

**Person Designated To Pick Up Property:**

Name: Marcus Pichardo

Address: 1000 Cade St.  
Bryan, Tx 77803

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/12/2024

Jail ID:351213

SO#:107884

This is to advise you, DENNIS, MATTHEW LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                          |           |
|--------------------------|-----------|
| 1) <u>Misc Books</u>     | 6) _____  |
| 2) <u>Legal Mail</u>     | 7) _____  |
| 3) <u>SOX KS</u>         | 8) _____  |
| 4) <u>Black shorts</u>   | 9) _____  |
| 5) <u>White T-shirts</u> | 10) _____ |

Inmate Signature: [Signature] Date: 11/12/2024

Officer Signature: [Signature] Date: 11/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 11/8/2024**

**Jail ID:352009**

**SO#:130748**

This is to advise you, KING, DANA CHARLES, JR. that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                       |           |
|-----------------------|-----------|
| 1) <u>Home Stereo</u> | 6) _____  |
| 2) <u>Pants</u>       | 7) _____  |
| 3) _____              | 8) _____  |
| 4) _____              | 9) _____  |
| 5) _____              | 10) _____ |

Inmate Signature: [Signature]

Date:11/8/2024

Officer Signature: [Signature]

Date:11/8/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/26/2024

Jail ID:349266

SO#:144032

This is to advise you, DIXON, LARONTAE LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                            |           |
|----------------------------|-----------|
| 1) <u>tan pants</u>        | 6) _____  |
| 2) <u>yellow button up</u> | 7) _____  |
| 3) _____                   | 8) _____  |
| 4) _____                   | 9) _____  |
| 5) _____                   | 10) _____ |

Inmate Signature: Larontae Dixon

Date: 11/26/2024

Officer Signature: [Signature]

Date: 11/26/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/20/2024

Jail ID:336756

SO#:6547165

This is to advise you, HERRIN, JOSHUA RYAN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>Court clothes</u> | 6) _____  |
| 2) <u>8 Books</u>       | 7) _____  |
| 3) <u>teeth (false)</u> | 8) _____  |
| 4) <u>! notebook</u>    | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: [Signature] Date:11/20/2024

Officer Signature: [Signature] Date:11/20/2024

**Person Designated To Pick Up Property:**

Name: Matt Herrin  
Address: 1301 E. 23<sup>rd</sup> St.  
Bryan, Tx 77803  
Phone#: 979-255-9702

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/12/2024

Jail ID:352056

SO#:97194

This is to advise you, NICKERSON, CEDRICK GENE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                 |                  |
|---------------------------------|------------------|
| 1) <u>tan shorts</u>            | 6) <u>wallet</u> |
| 2) <u>red shirt</u>             | 7) _____         |
| 3) <u>socks &amp; underwear</u> | 8) _____         |
| 4) <u>black shoes</u>           | 9) _____         |
| 5) <u>black ducuz</u>           | 10) _____        |

Inmate Signature: Cedrick Gene Nickerson

Date:11/12/2024

Officer Signature: [Signature]

Date:11/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/20/2024

Jail ID:336756

SO#:6547165

This is to advise you, HERRIN, JOSHUA RYAN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>Court clothes</u> | 6) _____  |
| 2) <u>8 Books</u>       | 7) _____  |
| 3) <u>teeth (false)</u> | 8) _____  |
| 4) <u>1 notebook</u>    | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: [Signature]

Date:11/20/2024

Officer Signature: [Signature]

Date:11/20/2024

Person Designated To Pick Up Property:

Name: Matt Herrin

Address: 1301 E. 23rd St.  
Bryan, TX 77803

Phone# 979-255-9702

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 11/12/2024**

**Jail ID:333328**

**SO#:50202**

This is to advise you, Stockton, Harvey Dewayne that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) white shirt
- 2) red shorts
- 3) shoes
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

*Delite*

Inmate Signature: H Stockton

Date:11/12/2024

Officer Signature: [Signature]

Date:11/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/12/2024

Jail ID:350177

SO#:117530

This is to advise you, PEPPER, JACK WAYNE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                             |                  |
|-----------------------------|------------------|
| 1) <u>2 t-shirts</u>        | 6) <u>hat</u>    |
| 2) <u>pants</u>             | 7) <u>carmen</u> |
| 3) <u>underwear + socks</u> | 8) _____         |
| 4) <u>black shoes</u>       | 9) _____         |
| 5) <u>belt</u>              | 10) _____        |

Inmate Signature: [Signature] Date: 11/12/2024

Officer Signature: [Signature] Date: 11/12/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 11/26/2024

Jail ID:346550

SO#:135461

This is to advise you, JONES, CHARLESTON DESHAUN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) black sweatpants
- 2) undersweater
- 3) white shoes
- 4) Texas DL
- 5) wallet

- 6) black mask
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

*Donated*

Inmate Signature: Charleston

Date: 11/26/2024

Officer Signature: [Signature]

Date: 11/26/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 01/31/2025

- Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)
- Donation of County Property
- Acceptance of Donated Inmate Property  
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: \_\_\_\_\_

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Clothing, Jewelry, Electronics, other misc items left by inmates  
that have left the Brazos County Detention Center in the month of December 2024

Estimated Value: \_\_\_\_\_ Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

\*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Brazos County Sheriff's Office  
Department Name

Stephanie Merrill 12449  
Authorized Signature

Organization Receiving Donated Property: Stephanie Merrill 12449  
Authorized Signature

Approved by Commissioners Court on this 11 day of February 2025.

\_\_\_\_\_  
Commissioners Court Approval  
Presiding Judge



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:353894

SO#:129394

This is to advise you, Williams, Charles Leon, III that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- 1) MISC CLOTHES 6) \_\_\_\_\_
- 2) MISC PAPERS 7) \_\_\_\_\_
- 3) \_\_\_\_\_ 8) \_\_\_\_\_
- 4) \_\_\_\_\_ 9) DATA
- 5) \_\_\_\_\_ 10) \_\_\_\_\_

Inmate Signature: Charles Leon Williams III Date:12/19/2024

Officer Signature: [Signature] Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/11/2024

Jail ID:348791

SO#:26530661

This is to advise you, GREEN, HERBERT LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                  |           |
|----------------------------------|-----------|
| 1) <u>Black Jacket</u>           | 6) _____  |
| 2) <u>blue pants</u>             | 7) _____  |
| 3) <u>white shirt</u>            | 8) _____  |
| 4) <u>black slides</u>           | 9) _____  |
| 5) <u>backpack w/ misc items</u> | 10) _____ |

Inmate Signature: [Signature] Date:12/11/2024

Officer Signature: [Signature] Date:12/11/2024

**Person Designated To Pick Up Property:**

Name: Lillie Gate

Address: 707 Dumbas

BRYAN TEXAS 77803

Phone# 979-204-9376

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:354037

SO#:136861

This is to advise you, Harrison, William Sidney that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>MISC Clothing</u> | 6) _____  |
| 2) <u>Tongue Ring</u>   | 7) _____  |
| 3) _____                | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: [Signature] Date:12/19/2024

Officer Signature: [Signature] Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: Miranda Anderson  
Address: 504 N Washington St  
Bryan Tx  
Phone# 979-402-2540

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:349671

SO#:101007

This is to advise you, DARNELL, DARIUS MACKEEVAN, SR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                         |                  |
|-------------------------|------------------|
| 1) <u>MISC Clothing</u> | 6) _____         |
| 2) <u>Hat</u>           | 7) <u>DONATE</u> |
| 3) <u>Debit card</u>    | 8) _____         |
| 4) <u>lighter</u>       | 9) _____         |
| 5) _____                | 10) _____        |

Inmate Signature:  Date:12/19/2024

Officer Signature:  Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:341458

SO#:120560

This is to advise you, BLANCO, FRANK that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>MISC Clothing</u> | 6) _____  |
| 2) <u>Knee brace</u>    | 7) _____  |
| 3) _____                | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: Frank Date:12/19/2024

Officer Signature: J Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/4/2024

Jail ID:353003

SO#:128110

This is to advise you, Young, Keilem Adam that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                |           |
|----------------|-----------|
| 1) black shirt | 6) phone  |
| 2) grey jacket | 7) wallet |
| 3) black pants | 8) key    |
| 4) brown shoes | 9)        |
| 5) black belt  | 10)       |

Inmate Signature: \_\_\_\_\_ Date:12/4/2024

Officer Signature: \_\_\_\_\_ Date:12/4/2024

**Person Designated To Pick Up Property:**

Name: Nicole Cummins / Dave Cummins

Address: 112 Fox Hollow Drive  
Crockettsville, TX, 78628

Phone# (512) 576-8333

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/1/2024

Jail ID:349435

SO#:74988

This is to advise you, TOLIVER, OELECIA CENICE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) blue shorts \_\_\_\_\_
- 2) gray hoodie \_\_\_\_\_
- 3) black shirt \_\_\_\_\_
- 4) black shoes \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

Inmate Signature: Celecia Toliver Date:12/1/2024

Officer Signature: [Signature] Date:12/1/2024

**Person Designated To Pick Up Property:**

Name: Hershel Johns  
Address: 210 Plum St  
Bryan Tx 77803  
Phone# 979-393-2859

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:343615

SO#:136656

This is to advise you, JIMENEZ, JOSUE XAVIER that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                  |                  |
|------------------|------------------|
| 1) Misc Clothing | 6) _____         |
| 2) Hat           | 7) _____         |
| 3) Sun glasses   | 8) _____         |
| 4) _____         | 9) <i>DONATE</i> |
| 5) _____         | 10) _____        |

Inmate Signature: *Josue Jimenez*

Date:12/19/2024

Officer Signature: *[Signature]*

Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/11/2024

Jail ID:353368

SO#:34612603

This is to advise you, TAYLOR, JAMES ROGER that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- |                       |           |
|-----------------------|-----------|
| 1) <u>1 crown Bag</u> | 6) _____  |
| 2) <u>1 pants</u>     | 7) _____  |
| 3) <u>1 underwear</u> | 8) _____  |
| 4) <u>1 shirt</u>     | 9) _____  |
| 5) <u>2 slides</u>    | 10) _____ |

*Donated*

Inmate Signature: [Signature] Date:12/11/2024

Officer Signature: [Signature] Date:12/11/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

*Donated*

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/22/2024

Jail ID:352612

SO#:117314

This is to advise you, CALHOUN, KIMBERLY ELIZABETH that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                          |                       |
|--------------------------|-----------------------|
| 1) <u>1 DL</u>           | 6) <u>1 pants</u>     |
| 2) <u>1 sun glasses</u>  | 7) <u>1 underwear</u> |
| 3) <u>7 misc jewelry</u> | 8) <u>1 shirt</u>     |
| 4) <u>1 make up bag</u>  | 9) <u>2 socks</u>     |
| 5) <u>1 Bra</u>          | 10) _____             |

Inmate Signature: [Signature] Date: 12/22/2024

Officer Signature: [Signature] Date: 12/22/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

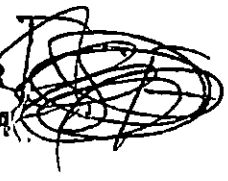
Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: [Signature] Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**



Date Inmate Left Facility: 12/4/2024

Jail ID:346945

SO#:124597

This is to advise you, Garcia, Willie Salazar, III that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                |            |
|----------------|------------|
| 1) brown pants | 6) jewelry |
| 2) grey hoodie | 7) belt    |
| 3) black shoes | 8) _____   |
| 4) phone       | 9) _____   |
| 5) watch       | 10) _____  |

*Donated*

Inmate Signature: *Willie Salazar, III*

Date:12/4/2024

Officer Signature: *[Signature]*

Date:12/4/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 12/19/2024**

**Jail ID:343920**

**SO#:140372**

This is to advise you, CARPENTER, DANIEL LEEMON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>MISC Clothing</u> | 6) _____  |
| 2) <u>MISC PAPERS</u>   | 7) _____  |
| 3) _____                | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: *Daniel Leemon*

Date:12/19/2024

Officer Signature: *J*

Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: *Celestine Douglass*

Address: *714-815-3565*

Phone# *1310 Airline Dr*

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/22/2024

Jail ID:347161

SO#:102042

This is to advise you, PRIESNER, JESSICA RENEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                       |                   |
|-----------------------|-------------------|
| 1) <u>2 shoes</u>     | 6) <u>2 socks</u> |
| 2) <u>1 bra</u>       | 7) _____          |
| 3) <u>1 underwear</u> | 8) _____          |
| 4) <u>1 pants</u>     | 9) _____          |
| 5) <u>1 shirt</u>     | 10) _____         |

Inmate Signature: [Signature]

Date:12/22/2024

Officer Signature: Bryan

Date:12/22/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Donate

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/4/2024

Jail ID:348252

SO#:60347

*Donated*

This is to advise you, DOWLING, JAMES BRANDON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |           |
|----------------------|-----------|
| 1) <u>grey shirt</u> | 6) _____  |
| 2) <u>pants</u>      | 7) _____  |
| 3) <u>shoes</u>      | 8) _____  |
| 4) _____             | 9) _____  |
| 5) _____             | 10) _____ |

Inmate Signature: *[Signature]* Date:12/4/2024

Officer Signature: *[Signature]* Date:12/4/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/23/2024

Jail ID:351370

SO#:52116027

This is to advise you, WYATT, DARLENE KAY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                        |                                |
|------------------------|--------------------------------|
| 1) <u>Cellphone</u>    | 6) <u>20 Range Boxes</u>       |
| 2) <u>Tennis shoes</u> | 7) <u>3 white panties</u>      |
| 3) <u>Belt</u>         | 8) <u>2 Bras</u>               |
| 4) <u>Sunglasses</u>   | 9) <u><del>2</del> Clothes</u> |
| 5) <u>Books</u>        | 10) _____                      |

Inmate Signature: Darlene Wyatt Date: 12/23/2024

Officer Signature: \_\_\_\_\_ Date: 12/23/2024

**Person Designated To Pick Up Property:**

Name: Kevin James Wyatt Jr.  
Address: 3300 South College Ave Apt B-4  
Bryan TX. 77803  
Phone#: 979-635-0346

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:349513

SO#:111713

This is to advise you, MOLCHAK, NATHAN WILLIAM that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) MISC Clothing \_\_\_\_\_ 6) \_\_\_\_\_
- 2) MISC Paperwork \_\_\_\_\_ 7) \_\_\_\_\_
- 3) \_\_\_\_\_ 8) DONATE \_\_\_\_\_
- 4) \_\_\_\_\_ 9) \_\_\_\_\_
- 5) \_\_\_\_\_ 10) \_\_\_\_\_

Inmate Signature: [Signature] \_\_\_\_\_

Date:12/19/2024

Officer Signature: [Signature] \_\_\_\_\_

Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

**Date Inmate Left Facility: 12/19/2024**

**Jail ID:353787**

**SO#:121991**

This is to advise you, ALLEN, ISSAC LEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>Misc Clothing</u> | 6) _____  |
| 2) _____                | 7) _____  |
| 3) _____                | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: [Signature] Date: 12/19/2024

Officer Signature: [Signature] Date: 12/19/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:348708

SO#:138829

This is to advise you, ALVAREZ, RICARDO that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- 1) MISC Clothing \_\_\_\_\_ 6) \_\_\_\_\_
- 2) \_\_\_\_\_ 7) \_\_\_\_\_
- 3) \_\_\_\_\_ 8) \_\_\_\_\_
- 4) \_\_\_\_\_ 9) \_\_\_\_\_
- 5) \_\_\_\_\_ 10) \_\_\_\_\_

Inmate Signature:  Date:12/19/2024

Officer Signature:  Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/4/2024

Jail ID:341860

SO#:77117

This is to advise you, PINEDA, DANIEL JR, JR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                |                   |
|----------------|-------------------|
| 1) Grey shorts | 6) _____          |
| 2) black shoes | 7) <i>Donated</i> |
| 3) _____       | 8) _____          |
| 4) _____       | 9) _____          |
| 5) _____       | 10) _____         |

Inmate Signature: *[Signature]* Date:12/4/2024

Officer Signature: *[Signature]* Date:12/4/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/11/2024

Jail ID:347787

SO#:97600

This is to advise you, BREWER, AARON MICHAEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) Black Jacket
- 2) 2 vapes
- 3) 1 Blue Jeans
- 4) White shirt
- 5) 2 Black socks
- 6) 2 Grey shoes
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) Donated

Inmate Signature: [Signature]

Date:12/11/2024

Officer Signature: [Signature]

Date:12/11/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/4/2024

Jail ID:346261

SO#:132898

This is to advise you, WOODS, QUANTERRIC DANTE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- 1) black shirt
- 2) black pants
- 3) black shoes
- 4) black jacket
- 5) \_\_\_\_\_

- 6) \_\_\_\_\_
  - 7) \_\_\_\_\_
  - 8) \_\_\_\_\_
  - 9) \_\_\_\_\_
  - 10) \_\_\_\_\_
- (Large handwritten signature 'Dante' spans across items 6-10)*

Inmate Signature: Quanterric Woods

Date:12/4/2024

Officer Signature: [Signature]

Date:12/4/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:353584

SO#:122270

This is to advise you, Wagner, William Lamar that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>Misc Clothing</u> | 6) _____  |
| 2) _____                | 7) _____  |
| 3) _____                | 8) _____  |
| 4) _____                | 9) _____  |
| 5) _____                | 10) _____ |

Inmate Signature: [Signature] Date:12/19/2024

Officer Signature: [Signature] Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: Jaylan Davis

Address: 12100 greens Rd Apt 602

Humble TX 77346

Phone# 346-685-6381

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/16/2024

Jail ID:351296

SO#:144786

This is to advise you, CASTILLO, DANIELLE ANN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                            |           |
|----------------------------|-----------|
| 1) <u>MISC Clothing</u>    | 6) _____  |
| 2) <u>BAG OF MISC PROP</u> | 7) _____  |
| 3) _____                   | 8) _____  |
| _____                      | 9) _____  |
| _____                      | 10) _____ |

*Gina Castillo  
'0861 W. Mockingbird Lane  
Odessa, TX 79763*

024

2024

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/11/2024

Jail ID:348477

SO#:94326

This is to advise you, ROBERTSON, BRYSON DEONTE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>1 Black shirt</u> | 6) _____  |
| 2) <u>1 Black pants</u> | 7) _____  |
| 3) <u>2 socks</u>       | 8) _____  |
| 4) <u>2 slides</u>      | 9) _____  |
| 5) <u>1 Boxers</u>      | 10) _____ |

*DONATE*

Inmate Signature: Bryson Date: 12/11/2024

Officer Signature: Dares Date: 12/11/2024

Person Designated To Pick Up Property:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

*DONATE*

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/19/2024

Jail ID:349208

SO#:110085

This is to advise you, TOWNSEND, NICOLAS ARTHUR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. **Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.**

**LIST OF PROPERTY**

- |                         |           |
|-------------------------|-----------|
| 1) <u>MISC Clothing</u> | 6) _____  |
| 2) <u>Wallet</u>        | 7) _____  |
| 3) <u>Beer Cozi</u>     | 8) _____  |
| 4) <u>Knife</u>         | 9) _____  |
| 5) <u>Bracelet</u>      | 10) _____ |

Inmate Signature: [Signature] Date:12/19/2024

Officer Signature: [Signature] Date:12/19/2024

**Person Designated To Pick Up Property:**

Name: Deborah Townsend  
Address: 10857 Deer Ridge Rd  
Pears Prairie Tx 77825  
Phone# 936-870-6779

Receiver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Include Copy Of ID)

Releasing Officers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/17/2024

Jail ID:352207

SO#:145104

This is to advise you, BOWEN, DAVID ROBERT that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                                  |                                    |
|----------------------------------|------------------------------------|
| 1) <u>1 wallet w/ misc cards</u> | 6) <u>1 BACKPACK w/ misc items</u> |
| 2) <u>1 Shirt</u>                | 7) _____                           |
| 3) <u>1 pants</u>                | 8) _____                           |
| 4) <u>2 socks</u>                | 9) _____                           |
| 5) <u>2 shoes</u>                | 10) _____                          |

Inmate Signature: David Bowen Date: 12/17/2024

Officer Signature: Bryan Date: 12/17/2024

**Person Designated To Pick Up Property:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Donate

Phone# \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BRAZOS COUNTY DETENTION CENTER  
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 12/4/2024

Jail ID:348687

SO#:130427

This is to advise you, YOUNG, CHRISTIAN DESEAN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

**LIST OF PROPERTY**

- |                      |                        |
|----------------------|------------------------|
| 1) <u>wallet</u>     | 6) <u>black jacket</u> |
| 2) <u>keys</u>       | 7) <u>black shoes</u>  |
| 3) <u>glasses</u>    | 8) _____               |
| 4) <u>blue jeans</u> | 9) _____               |
| 5) <u>shirt</u>      | 10) _____              |

Inmate Signature: C Young

Date:12/4/2024

Officer Signature: [Signature]

Date:12/4/2024

**Person Designated To Pick Up Property:**

Name: Naiana Washington

Address: 1000 Autumn Cir

Phone# 979-329-2462

Receiver's Signature: \_\_\_\_\_  
(Include Copy Of ID)

Date: \_\_\_\_\_

Releasing Officers Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.

TO: Commissioners Court

FROM: Josue Loyola

DATE: 02/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: The following items were put out to sell at auction, but were unable to sell due to no bid, or were chosen to be destructed due to possible negligence.

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[February 2025 Destruction.docx](#)

Destruction List

Backup Material

February 2025 Destruction		
BCDC Jail	Equipment	Broken Office Chairs (17)
BCDC Jail	Equipment	Broken Wheelchair (1)
BCDC Jail	Equipment	Non-Operational Medical Exam Chair
BCDC Jail	Equipment	Broken Folding Tables (6)
BCDC Jail	Equipment	Soiled Inmate Mattresses (60)
BCDC Jail	Equipment	Broken Restraint Chair
BCDC Jail	Equipment	Broken Vacuum
BCDC Jail	Equipment	Broken 40" TVs (4)
BCDC Jail	Clothing	17 Bags of worn, torn, or soiled inmate clothing/linens
Surplus Administration	Furniture	Office Chairs (3)
Surplus Administration	Equipment	Protect 98 Infomotion-Temperature Sensor (134906)
Surplus Administration	Equipment	Protect 98 Infomotion- Temperature Sensor (247608)
Surplus Administration	Equipment	Protect 98 Infomotion- Temperature Sensor (135906)
Surplus Administration	Equipment	Protect 98 Infomotion- Temperature Sensor (197806)
Surplus Administration	Equipment	Protect 98 Infomotion- Temperature Sensor (197906)
Surplus Administration	Equipment	Protect 98 Infomotion- Temperature Sensor (135106)

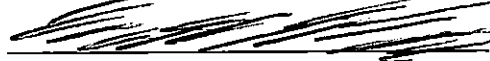
**The following are Vests that are expired or too worn to be repurposed/sold to another Law Enforcement Agency.**

Make/Model	Serial Number	Asset #	Location
Point Blank MCB20F Vest	130000074575	N/A	Box A
Point Blank MCB20B Vest	130000074455	N/A	Box A
Point Blank MCB20B Vest	120000458392	N/A	Box A
Point Blank MCB20B Vest	120000810818	N/A	Box A
Point Blank MCB20F Vest	120000458436	N/A	Box A
Point Blank MCB20B Vest	120000458401	N/A	Box A
Point Blank HLLP31F Vest	100000156054	N/A	Box A
Point Blank MCB20B Vest	120000458405	N/A	Box A
Point Blank MCB20B Vest	120000458404	N/A	Box A
Point Blank MCB20F Vest	120000458442	N/A	Box A
Point Blank MCB20B Vest	120000458408	N/A	Box A
Point Blank H115-4 Vest	601367021	N/A	Box A
Point Blank H115-4 Vest	601366972	N/A	Box A
Point Blank MCB20F Vest	120000458427	N/A	Box A
Point Blank MCB20B Vest	12000458397	N/A	Box A
PointBlank BIIF Vest	140000572186	N/A	Box G
PointBlank BIIF Vest	140000572192	N/A	Box G
PointBlank BIIF Vest	140000572373	N/A	Box G
Galls GAXIII A Vest	220000103326	N/A	Box G

PointBlank BII Vest	140000572408	N/A	Box G
PointBlank LEPRIII13 Vest	110000022363	N/A	Box G
PointBlank LEPRIII13 Vest	110000022382	N/A	Box G
PointBlank BII Vest	120000458416	N/A	Box G
PointBlank BII Vest	120000458382	N/A	Box G
PointBlank GNX3A Vest	190000072199	N/A	Box G
PointBlank GNX3A Vest	190000072099	N/A	Box G
PointBlank BII Vest	11000280335	A001002429	Box G
PointBlank BII Vest	11000280290	N/A	Box G
PointBlank BII Vest	110000280297	A001002426	Box G
PointBlank BII Vest	110000280252	N/A	Box G
PointBlank BII Vest	120000811909	N/A	Box G
PointBlank BII Vest	120000458391	N/A	Box G
PointBlank BII Vest	120000458389	N/A	Box G
PointBlank BII Vest	120000458424	N/A	Box G
PointBlank LGPRFIIIA1 Vest	110000016599	N/A	Box G
PointBlank LGPRFIIIA1 Vest	110000016597	N/A	Box G
Galls GNX3A Vest	190000027647	N/A	Box I
Galls GNX3A Vest	190000027648	N/A	Box I
Quantam QTMG2-A-IIIA Vest	1701308039	N/A	Box L
Galls GAXIIIA Vest	220000103310	N/A	Box L
Galls GNX3A Vest	190000109320	N/A	Box L
Galls GNX3A Vest	190000109324	N/A	Box L
BA-3AOOS-MRO2 Vest	10180004206	N/A	Box L
BA-3AOOS-MRO2 Vest	10180004167	N/A	Box L
BA-3AOOS-MRO2 Vest	10180004227	N/A	Box L
BA-3AOOS-MRO2 Vest	10180004250	N/A	Box L
Quantam QTMG2-A-IIIA Vest	1601082552	N/A	Box L
Quantam QTMG2-A-IIIA Vest	1601082556	N/A	Box L
Quantam QTMG2-A-IIIA Vest	1601082557	N/A	Box L
MCB20F Vest	130000074547	N/A	Box L
MCB20F Vest	130000074436	N/A	Box L
PointBlank BII Vest	150000552130	N/A	Box L
PointBlank BII Vest	150000552116	N/A	Box L
Quantam QTMG2-A-IIIA Vest	1601082543	N/A	Box L
Quantam QTMG2-A-IIIA Vest	1601082549	N/A	Box L

Quantam QTMG2-A-III A Vest	1701308033	N/A	Box L
Qty. 35 Mesh Vest(Worn Labels/No Padding)	N/A	N/A	Box L

Approved by Commissioner's Court on this 11 day of Feb., 2025 by

 holding the position of Presiding Judge



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Approval of Renewal Bid #25-096R Uniform Rental with UniFirst Corporation.

TO: Commissioners Court

FROM: Celina Nava

DATE: 02/04/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Multi Department request from Facilities, Road and Bridge, and Fleet for uniforms and other accessories. Uniforms rentals are accounted in the yearly maintenance budget for departments that use this contract. Current contract expires on 2/28/2025 and approving this item would extend the term date for another year.

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Bid Tabulation.pdf](#)

Bid Tabulation

Backup Material

[Partially Executed Renewal Letter.pdf](#)

Partially Executed Renewal Letter

Backup Material

[Fully Executed Contract - Unifirst.pdf](#)

Original Contract

Backup Material

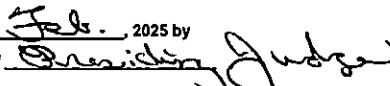


**Bid # 25-096R Uniform Rental  
Previously 23-073**

Amendment #1

March 1, 2025 - February 28, 2026

	UniFirst Corporation	*Cintas
<b>UNIFORMS</b>		
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki - Male - Per Short Sleeve	\$0.31	\$0.41
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki - Male - Per Long Sleeve	\$0.33	\$0.41
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki - Male - Weekly Short Sleeve	11 shirts = \$3.41	\$4.51
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki - Male - Weekly Long Sleeve	11 shirts = \$3.63	\$4.51
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki - Male - Replacement Fee Short Sleeve	1 shirt = \$34.00	\$39.50
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki - Male - Replacement Fee Short Sleeve	1 shirt = \$39.00	\$39.50
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki- Womens - Per Short Sleeve	\$0.31	\$0.44
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki- Womens - Per Long Sleeve	\$0.33	\$0.44
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki- Womens-Weekly Short Sleeve	11 shirts = \$3.41	\$0.44
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki- Womens-Weekly Long Sleeve	11 shirts = \$3.63	\$0.44
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki- Womens -Replacement Fee Short Sleeve	1 shirt = \$34.00	\$39.50
Shirt: Poplin,polyester, cotton blend w/ High Visibility Striping Khaki- Womens -Replacement Fee Long Sleeve	1 shirt = \$39.00	\$39.50
Shirt: Poplin, polyester, cotton blend-Short Sleeve	\$0.12	\$0.19
Shirt: Poplin, polyester, cotton blend-Long Sleeve	\$0.14	\$0.19
Shirt: Poplin, polyester, cotton blend-weekly short Sleeve	11 shirts = \$1.32	\$4.75
Shirt: Poplin, polyester, cotton blend-weekly long Sleeve	11 shirts = \$1.54	\$4.75
Shirt: Poplin, polyester, cotton blend-Replacement Fee Short Sleeve	1 shirt = \$15.60	\$16.88
Shirt: Poplin, polyester, cotton blend-Replacement Fee Long Sleeve	1 shirt = \$18.40	\$16.88
Shirt: Poplin, 100% cotton, High Visibility Striping, Welders Shirt, Light Blue-Per Long Sleeve	\$0.23	\$0.27
Shirt: Poplin, 100% cotton, High Visibility Striping, long sleeve, Welders Shirt, Light Blue-Weekly	11 shirts = \$2.63	\$1.08
Shirt: Poplin, 100% cotton, High Visibility Striping, long sleeve, Welders Shirt, Light Blue-Replacement Fee	1 shirt = \$24.10	\$19.54
Shirt: Poplin, 100% cotton, High Visibility Striping, long sleeve, Welders Shirt, Khaki -Per Long Sleeve	\$0.61	\$0.66
Shirt: Poplin, 100% cotton, High Visibility Striping, long sleeve, Welders Shirt, Khaki -Weekly Long Sleeve	11 shirts = \$8.91	\$3.30
Shirt: Poplin, 100% cotton, High Visibility Striping, long sleeve, Welders Shirt, Khaki -Replacement Fee Long Sleeve	1 shirt = \$81.22	\$47.98
Shirt: Poplin, 100% cotton, 5 oz, short sleeve, light blue-Per Short Sleeve	\$0.23	\$0.27
Shirt: Poplin, 100% cotton, 5 oz, short sleeve, light blue-Weekly	11 shirts = \$2.63	\$2.16
Shirt: Poplin, 100% cotton, 5 oz, short sleeve, light blue-Replacement Fee	1 shirt = \$24.10	\$19.54
Pants: Jeans, denim, 100% cotton-Per Jean	\$0.26	\$0.28
Pants: Jeans, denim, 100% cotton-Weekly	11 jeans = \$2.86	\$21.84
Pants: Jeans, denim, 100% cotton-Replacement Fee Jean	1 jean = \$26.40	\$29.31
Pants: Jeans, denim, 100% cotton Womens Fit-Per Jean	\$0.26	\$0.49
Pants: Jeans, denim, 100% cotton Womens Fit-Weekly	11 jeans = \$2.86	\$0.49
Pants: Jeans, denim, 100% cotton Womens Fit-Replacement Fee	1 jean = \$26.40	\$39.50
Pants: Non pleated pants, polyester cotton blend- Per Pants	\$0.20	\$0.19
Pants: Non pleated pants, polyester cotton blend- Weekly	11 pants = \$2.20	\$0.76
Pants: Non pleated pants, polyester cotton blend-Replacement Fee	1 pants = \$25.72	\$19.54
Cargo, 100% cotton, soft twill, 8 oz, navy blue-Per Pants	\$0.36	\$0.29
Cargo, 100% cotton, soft twill, 8 oz, navy blue-Weekly	11 pants = \$3.96	\$9.57
Cargo, 100% cotton, soft twill, 8 oz, navy blue-Replacement Fee	1 pants = \$36.64	\$27.62
Smock, light blue-Per Smock	\$0.19	\$0.18
Smock, light blue-Weekly	4 smock = \$0.76	\$0.72
Smock, light blue-Replacement Fee	1 smock = \$22.54	\$18.45
Jacket, navy blue-Per Jacket	\$0.38	\$0.43

Jacket, navy blue-Weekly	84 jackets = \$35.72	\$40.42
Jacket, navy blue-Replacement Fee	1 jacket = \$48.24	\$33.66
Jacket, dark navy blue, fleeced lined-Per Jacket	\$0.31	\$0.89
Jacket, dark navy blue, fleeced lined-Weekly	20 jackets = \$6.20	\$17.80
Jacket, dark navy blue, fleeced lined-Replacement Fee	1 jacket = \$31.42	\$66.30
Jacket, dark navy blue, fleeced lined, windbreaker shell-Per Jacket	\$0.39	\$0.98
Jacket, dark navy blue, fleeced lined, windbreaker shell-Weekly	20 jackets = \$7.80	\$19.60
Jacket, dark navy blue, fleeced lined, windbreaker shell-Replacement Fee	1 jacket = \$39.06	\$87.86
<b>MOP HEADS</b>		
24" Dry Mop Head w/handle-Per Mop Head	\$0.39	\$0.85
24" Dry Mop Head w/handle-Weekly	7 mops = \$2.73	\$5.95
24" Dry Mop Head w/handle-Replacement Fee	1 mop = \$12.60	\$2.00
36" Dry Mop Head w/handle-Per Mop Head	\$0.58	\$1.09
36" Dry Mop Head w/handle-Weekly	6 mops = \$3.48	\$21.80
36" Dry Mop Head w/handle-Replacement Fee	1 mop = \$15.96	\$2.50
<b>FLAT ENTRANCE MATS</b>		
3 x 4 Mats-Per Mat	\$1.28	\$2.17
3 x 4 Mats-Weekly	18 mats = \$23.04	\$39.08
3 x 4 Mats-Replacement Fee	1 mat = \$85.24	\$49.94
4 x 6 Mats- Per Mat	\$2.05	\$5.33
4 x 6 Mats- Weekly	5 mats = \$10.25	\$26.65
4 x 6 Mats-Replacement Fee	1 mat = \$131.48	\$68.00
3 x 10 Mats-Per Mat	\$2.67	\$6.56
3 x 10 Mats-Weekly	3 mats = \$7.71	\$19.68
3 x 10 Mats-Replacement Fee	1 mat = \$170.08	\$76.00
<b>OTHER FEES</b>		
ENVIRONMENTAL CHARGES (WASTEWATER) IF ANY WEEKLY	\$0.00	\$0.00
SIZE CHANGE CHARGE FOR SHIRT SIZE	\$0.00	\$2.50
SIZE CHANGE CHARGE FOR JACKET SIZE	\$0.00	\$2.50
SIZE CHANGE CHARGE FOR PANTS	\$0.00	\$2.50
SIZE CHANGE CHARGE FOR SMOCK	\$0.00	\$2.50
LARGEST SIZE AVAILABLE	Waist over 44"; neck over 18"	Shirt-7XL, L-36", W-58"
CHARGES PER PLUS SIZE ITEM	\$2.00	\$0.15/Week
PATCH SEWING CHARGE FOR TWO(2) PATCHES ON SHIRT (LONG/SHORT SLEEVE)	\$2.00	\$3.50
PATCH SEWING CHARGE FOR TWO(2) PATCHES ON JACKET	\$2.00	\$3.50
PATCH SEWING CHARGE FOR TWO(2) PATCHES ON SMOCKS	\$2.00	\$3.50
DELIVERY CHARGE PER MILE	\$0.00	\$0.00
MINIMUM DELIVERY CHARGE	\$25.00	\$35.00
Delivery of New Uniforms with in _____ Days	Standard size- 30 days Special Size- 40 days	45 days
EMERGENCY CHARGE	\$0.00	\$0.00
ENVIRONMENTAL FUEL CHARGE	\$2.50	\$0.00
<b>TOTAL:</b>	<b>\$1,168.94</b>	<b>\$1,129.04</b>
<b>OTHER FEES</b>		Make up charge \$1.50/garment to account for shipping, receiving, and application of ID barcodes to all garments. Can be eliminated for opting in Prep Advantage. Optional Advantage Programs available that avoid on-going emblem and prep charges, Emblem Adv.\$0.05/shirt per wk Prep Adv.\$0.05/garment per wk
<b>NOTES:</b>	Emergency Contact information, James Bryant 713-824-7479 Ron Caywood 979-575-1395 Peter Vaungaud 936-320-1778	*Disqualified for non-responsive bid. Bid was not complete with all required documents.
<p>Recommended Award: Unifirst Corporation  Renewal: 1 of 3  Approved by Commissioner's Court on this <u>11</u> day of <u>Feb.</u>, 2025 by   holding the position of <u>Presiding Judge</u></p>		



# Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803  
PHONE (979) 361-4290 FAX (979) 361-4293

January 14, 2025

Unifirst Corporation  
12700 State Highway 30  
College Station, Texas 77845

**Re: *Renewal of Contract # 25-096R Uniform Rental.***

Brazos County appreciates the quality work your company has provided and would like to exercise the renewal option for **#25-096R Uniform Rental, previously known as 23-073 with Unifirst Corporation.**

All terms, conditions, and pricing shall remain the same. This renewal term will be for one year from March 1, 2025 to February 28, 2026.

To accept the renewal option, please fill out the information and sign below. Return the signed documents by email to [cnav@brazoscountytexas.gov](mailto:cnav@brazoscountytexas.gov) or fax to (979) 361-4293. Please return acceptance as soon as possible. If you have any questions, I may be reached at (979) 361-4492.

Contact Name: Ernesto Aguirre Title: Branch Manager

E-Mail: ernesto\_aguirre@unifirst.com Telephone: 979-774-0577 ext 2

UNIFIRST CORPORATION

\_\_\_\_\_  
Authorized Signature

1/15/25  
Date

BRAZOS COUNTY

\_\_\_\_\_  
Duane Peters, County Judge

2/11/25  
Date

*Presiding Judge*



**REQUEST FOR BID  
BID NO. 23-073  
UNIFORM RENTAL**

**SEALED BIDS TO BE SUBMITTED BEFORE:  
Tuesday, January 17, 2023 2:00pm CST**

**TO THE:  
BRAZOS COUNTY  
PURCHASING DEPARTMENT  
200 S. Texas Ave. Suite 352  
Bryan, TX 77803  
Phone: (979) 361-4290  
Fax: (979) 361-4293**

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the bid. Any such contact will be grounds for rejection of the Respondent's bid.

In compliance with this solicitation, the undersigned Respondent(s) having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following bid for furnishing the material and/or services listed on the attached Bid Form and agrees to deliver said items at the locations and for the prices set forth on the Bid Form.

Company Name: UNIFIRST CORPORATION

By (Print): JAMES BRYANT Title: BRANCH MANAGER

Physical Address: 12700 STATE HIGHWAY 30, COLLEGE STATION TX. 77845

Mailing Address: 12700 STATE HIGHWAY 30, COLLEGE STATION TX. 77845

Telephone: 979 774 0577 Fax: 979 774 0890 E-Mail: JAMES\_BRYANT@UNIFIRST.COM

Bids will be received at the Brazos County Administration Building, Purchasing Department, 200 South Texas Ave Suite 352, Bryan, Texas prior to 2:00 p.m., Tuesday, January 17, 2023 at which time bids will be publicly opened and read aloud.

**A. SCOPE OF BID**

1. Bids are solicited for the rental of uniforms and related items as set forth in this bid request for a two (2) year period beginning March 1, 2023 through February 28, 2025 in accordance with the following Conditions of Bidding.

**B. CONDITIONS OF BIDDING**

1. The following instructions apply to all bids and become a part of terms and conditions of any bid submitted to the Brazos County Purchasing Office, unless otherwise specified elsewhere in this bid request. All Respondent(s) are required to be informed of these terms and conditions and will be held responsible for having done so:
2. Definitions: In order to simplify the language throughout this bid, the following definitions shall apply:
  - a. **BRAZOS COUNTY** – Same as County.
  - b. **COMMISSIONERS COURT** – The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all County business as conferred by the State Constitution and Laws.
  - c. **CONTRACT** – An agreement between the County and a Contractor to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
  - d. **CONTRACTOR** – The successful Respondent(s) of this bid request.
  - e. **COUNTY** – The government of Brazos County, Texas and its authorized representative.
  - f. **SUB-CONTRACTOR** – Any contractor hired by the Contractor or supplier to furnish materials and services specified in the bid request.
  - g. **RESPONDENT** – Any supplier or vendor responding to the bid request.
3. Upon acceptance and approval by the Commissioners Court, this bid effects a working contract between Brazos County and the Contractor for the period designated.
4. Bids must be received by the Purchasing Office prior to the time and date specified. The mere fact that the bid was dispatched will not be considered; the Respondent(s) must have the bid actually delivered to and received by the Purchasing Department.
5. The County reserves the right to accept or reject in part or in whole, any bids submitted, and to waive any technicalities for the best interest of the County.



6. Brazos County shall not be responsible for any verbal communication between any employee of the County and any Respondent(s). Only written specifications and written price quotations will be considered. Respondent(s) with questions regarding the bid should submit them in writing via the Brazos Valley e-Marketplace at <https://brazosbid.ionwave.net>.
7. Brazos County reserves the right to reject any bid that does not fully respond to each specified item.
8. Respondent(s) must include Tax Identification Number for the bid to be valid.
9. Should there be a change in ownership or management; the Contract shall be canceled unless a mutual agreement is reached with the new owner or manager to continue the Contract with its present provisions and prices. This Contract is nontransferable and may not be reassigned by either party.
10. The County may cancel this Contract at any time for any reason, provided a thirty-day written notice is given.
11. The bid award shall be based on, but not necessarily limited to, the following factors:
  - a. Unit Price
  - b. Extended price
  - c. Special needs and requirements of Brazos County
  - d. Results of testing samples (if required by Brazos County)
  - e. Delivery
  - f. References
  - g. Brazos County's experience with products bid
  - h. Respondent's past performance record with Brazos County
12. Although the cost of products to be provided is an essential part of the bid, Brazos County is not obligated to award a contract on the sole basis of cost but will award to Respondent considered to be the best value to Brazos County.
13. Acceptance of merchandise, work, and/or equipment provided shall be made by the County at the sole discretion of the Commissioners Court when all terms and conditions of the Contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
14. Title and risk of loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.

15. This Contract shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this Contract, when applicable.
16. Bids must be submitted on quantities and units of measure specified by the bid documents. In the event of errors in extended prices the unit price shall govern. Any suggested change in quantity on the part of the Respondent(s) to secure better price or delivery is welcomed and may be given consideration provided that the bidder also bids on the quantity specified.
17. Bids must specify the number of consecutive calendar days required to deliver the commodities under normal conditions. Failure to specify delivery time will be considered reason enough to cause the bid to be disregarded. Delivery time quoted will be given consideration in awarding a contract. If delivery is not made within a reasonable time of the specified delivery in the bid, the entire order or contract may be canceled, and the Contractor barred from bidding in future solicitations.
18. Bids cannot be altered after receiving time. No bid may be withdrawn after opening time without acceptable reason and with the approval of the Purchasing Agent.
19. **Bids must be submitted on this form and returned in a sealed envelope clearly marked with Respondent Name and Bid Number to ensure proper recognition upon its arrival. Bids will not be considered if submitted by telephone, fax or any other means of rapid dispatch, nor will a bid be considered if submitted to any other person or department other than specifically instructed. Bids not received prior to the expressed date and time listed in this bid will be rejected or returned unopened to the Respondent(s). Bids submitted to any other person or department other than the Brazos County Purchasing Department will not be accepted.**
20. It is the Respondent's sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda, and special notices. The Certification of Bid Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to provide signature on the Certification of Bid Form renders bid non-responsive. Failure to complete the submission of all required forms, including but not limited to the Reference Page, House Bill 89 & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents may be grounds for rejection of entire bid. By submitting a response to this solicitation, the Respondent(s) agrees to comply with HB 1295, Government Code 2252.908, if awarded a contract. Respondent(s) agrees to provide



Brazos County the “Certificate of Interested Parties”, Form 1295 as required, for renewals, amendments or extensions to the Contract.

Visit [https://ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm) for more information.

21. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda. Any interpretation, corrections or changes to these specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Brazos County Purchasing Agent, authorized to do so by the Commissioner’s Court. Addenda will be made available using the same distribution method used to post or make available the original solicitation. Bidders shall acknowledge receipt of all addenda or their proposal may be considered non-responsive.
22. It is our policy not to furnish bid results over the phone. Bid results and tabulation sheets will be posted on the Brazos Valley e-Marketplace (<https://brazosbid.ionwave.net>) after bid award by Commissioner’s Court.
23. The bid specifies the number of consecutive calendar days required to reach substantial completion of the project under normal conditions. Failure to comply with completion time will be considered reason enough to enforce liquidated damages and/or cancel the contract. If the job cannot be completed within the terms of the contract as determined by Brazos County, Brazos County will suffer further loss. Contractor and Contractor’s Surety shall be liable for and shall pay Owner stipulated and fixed sums, hereinafter agree to as liquidated damages, for each additional calendar day of delay past the thirty (30) days stated in the contract: Two Hundred Fifty Dollars (\$250.00). It is understood that said sum shall be considered liquidated damages and shall not be considered as a penalty against the Contractor.
24. Brazos County reserves the right to extend this Contract annually for a maximum of three (3) additional one (1) year periods with no changes in the terms or conditions of this Contract, if agreed upon by both parties.
25. The Contractor agrees to extend prices and terms to all entities that has entered or will enter into joint purchasing inter-local cooperation agreement(s) with Brazos County.
26. Three (3) references are to be provided by Respondent. Failure to submit references may result in disqualification of bid. Brazos County department references will not be accepted.
27. Contractor shall observe and comply with all federal, state and local laws, safety, and health regulations, ordinances, and all regulations which in any manner effect conduct of the work or services being performed.



28. Any subcontracting must be approved prior to commencement of the Contract by Brazos County.
29. Any variation from the specifications in this bid document must be indicated on the bid or on a separate attachment to the bid and labeled as such.
30. Any brand name, or manufacturer's reference used is considered to be descriptive – not restrictive – and is indicative of the type and quality the County desires to purchase. Bids on similar items of like quality will be considered only if it is noted in the bid documents and accompanied by fully descriptive product literature. All substitutions will contain the same active ingredients in the same percentages or quantity of the items listed in the bid. If notation of substitution is not made, it is assumed the Respondent(s) is bidding the item specified.
31. The County does not guarantee to purchase any minimum or maximum quantities. If any quantities are listed in the bid, they are estimated quantities used for calculating purposes only.
32. In the event the Contractor is unable to furnish any item within a reasonable time after order is placed due to strikes, war or any reason beyond the Contractor's control, the County reserves the right to purchase these items from any source, without causing this Contract to be canceled.
33. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the Contractor in completion of the Contract. This term supersedes any contradicting terms throughout the Contract and/or any attachments.
34. The Contractor should submit itemized invoices with clearly marked remittance copies to the following address:

Brazos County  
ATTN: Auditors  
P.O. Box 914  
Bryan, TX 77806

Statements of accounts will not be sufficient to warrant payment. Unless other arrangements have been made; all invoices to be paid in full within 30 days after satisfactory delivery of commodities and or services and receipt of invoice at the listed

address. Checks will be made payable to the Contractor only, and shall not include sub-contractors, assignees, or any other party.

35. As a governmental subdivision, Brazos County is exempt from most types of taxes, including but not limited to sales tax, excise tax, and import duties. Such costs must not be included in bid prices. Tax Exemption Certificates can be obtained upon request from County.
36. Upon award of Contract for any commodity or materials purchased by Brazos County, the Contractor agrees to protect the County from any claim involving patent right infringement, copyright infringement, sales franchise disputes.
37. Unless otherwise specified, all items ordered from the Contractor must be new, unused, and in first class condition. Products usually packaged for commercial sale shall be furnished in proper container so as to facilitate storage and handling.
38. This bid shall be governed by the laws of the State of Texas and Potential Respondent(s) and the subsequent Contractor(s) are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law.
39. Venue for any dispute, shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.
40. Respondent(s) understands that Brazos County is a governmental entity subject to Texas State and Federal public information statutes. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this bid and/or subsequent contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.
41. Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.

42. The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.
43. The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.
44. The Contractor shall follow all applicable state and federal laws, municipal ordinances, and guidelines concerning soil erosion and sediment control throughout the Project and warranty term.

### C. SPECIAL PROVISIONS

1. **UNIFORMS:** The Contractor agrees to furnish each authorized County employee with eleven (11) suits of new **GRADE A** work uniforms and to furnish and sew on all employee's name and County/Department name patches (two (2) patches per uniform). The contractor shall pick up the soiled uniforms weekly and return them cleaned and laundered. Tears will be repaired, holes will be patched securely, stains shall be thoroughly removed and the uniforms shall be generally clean and presentable, portraying a positive image of the wearer and the County in the best possible way.

- a. In the event the current bid should be renewed the Contractor will be required to furnish suits of new **GRADE A** (not worn) work uniforms for each employee at the beginning of each renewal period.

If new uniforms are provided any time during the term of this contract, the Contractor is required to sew all employee name and department patches required for the uniform. Cost for these needs to be provided in the bid.

- b. Uniforms to be cleaned per industry standards with spots and stains removed. Buttons, zippers, employee's names, and department company patches, etc., are to be repaired or replaced. Repair to garments will be completed within seven (7) days and the garment returned to employee for its normal rotational use. Repair tags shall be provided by vendor for employees to report any repairs or replacements needed. If repairs are not satisfactory, County will not pay for the rental of that item and request immediate replacement. If spots and stains cannot be removed, garment will be replaced with new, **GRADE A**, not worn uniform.



- c. The Contractor shall maintain the uniforms in a presentable manner and shall repair and replace all uniforms as necessary to maintain consistency among employees.
  - d. The Contractor shall furnish a representative to measure each employee, initially, to ensure proper fitting uniforms are delivered. Measurements for new employees are to be handled by route manager.
  - e. The Contractor shall provide new **GRADE A** uniforms to newly hired employees at the original bid price at any time during the contract and during any extension/renewal period. The Contractor shall also accept uniforms from terminated employees and issue the proper credits.
2. **DUST MOP HEADS:** The Contractor agrees to furnish, pick up, clean/treat, deliver, and maintain a specific number and sizes of dust mop heads in the same manner as the uniforms under item 1.
  3. **FLAT ENTRANCE MATS:** The Contractor agrees to furnish, pick up, clean, deliver, and maintain a specific number and sizes of flat entrance mats in the same manner as the uniforms specified under item 1. Mats need to have a professional appearance and are to be free from stains, tears, holes, mold, mildew, bubbles, and gum stains. Side by side mats **MUST** match. All sides of the mats must lay flat against the floor with no curled or corrugated sides. That would be hazardous for employees and visiting public.
  4. The successful Contractor will be required to contact each department for scheduling of sizing and measurements names, quantities, and all other specifications unique to that department.
  5. The County shall consider continuing non-performance by the Contractor with regards to both the terms and the specifications of this bid as a basis for termination of the contract. The County shall not pay for work, equipment, supplies, or services which are unsatisfactory or not repaired or taken out of normal rotation. The Contractor will be given a reasonable opportunity to correct deficiencies prior to termination of the contract.
  6. The Contractor will coordinate with Brazos County to assess their current and projected needs prior to first meeting.
  7. Quantities indicated in the Bid are estimated based upon the available information. Brazos County reserves the right to increase or decrease the quantities by any amount deemed necessary to meet its needs without any adjustments in the bid price.

8. The Contractor and Brazos County, along with several County Departments, shall determine a mutually agreeable delivery schedule. The proposed schedule may change.
9. The Contractor must provide an example of an order form or any form(s) that is needed to place an order. Along with an example of an invoice and/or billing.

**D. INSURANCE REQUIREMENTS**

1. The Contractor shall instruct his insurance agent or carrier to furnish to the County a Certificate of Insurance attesting to the issuance of the following parts of this section. Please note that such Certificates of Insurance and any required bonds must be issued and then approved by Brazos County Risk Management. The Certificate of Insurance must be approved by Risk Management before any deliveries can be made.
2. The Contractor shall furnish and keep in full force the following insurance during the term of this Contract:
3. Statutory Workmen's Compensation and \$1,000,000 Employer's Liability Insurance with waiver of subrogation.
4. General Liability with limits for bodily injury and for property damages of not less than \$1,000,000 aggregate, \$500,000 each occurrence with Brazos County named as an additional insured and waiver of subrogation.
  - a. Commercial Automotive Liability with \$500,000 CSL for Bodily Injury and Property Damage Liability with Brazos County named as additional insured.
  - b. Cargo Insurance to sufficiently cover materials transported.
5. All of the aforementioned policies and Certificates of Insurance should be issued immediately after the Contractor receives notification of award.
6. The Contractor agrees to release and hold harmless Brazos County from any and all claims and liability due to the acts of the Contractor's employees and the operation of his equipment. The Contractor also agrees to hold harmless Brazos County from any and all expenses, including attorney fees, incurred by Brazos County in litigation or otherwise resisting such claims or liabilities as a result of the Contractor's employees' activities. Further, the Contractor agrees to protect, indemnify and hold harmless Brazos County from and against all claims, demands and causes of action of every kind and character brought by any employees of the Contractor against Brazos County due to personal injuries and/or death to such employee resulting from any neglect act, by either commission or omission on the part of the Contractor or Brazos County.

**E. REFERENCES**

Respondent(s) shall provide a list of at least three (3) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the names, phone number and email of the company/entity for which the prior work was performed to contact these references. A negative reference may be grounds for disqualification of bid. Respondent(s) are not allowed to use Brazos County as a reference.

Company/Entity: MONTEREY MUSHROOM  
Contact: JEREMY GLENN  
Phone: 800 725 3511  
Email: jglenn@montmush.com

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Company/Entity: BLUE BELL CREAMERIES  
Contact: DARREN HAEVISCHEK  
Phone: 979 836 7977  
Email: DARREN.HAEVISCHEK@BLUEBELL.COM

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Company/Entity: CITY OF BRYAN  
Contact: PHIBE MASLEY  
Phone: 979 209 5500  
Email: pmasley@BRYAN.TX.GOV



**F. SPECIFICATIONS**

1. There are multiple locations in the County where the Contractor must deliver and pick up uniforms, mop heads, and mats. A designated day of the week and approximate time of delivery and pick up will be required to allow employees enough time to have uniforms there for pick up. The Contractor will notify Brazos County of any delays in service. Brazos County employees require a clean uniform five (5) days a week. If the Contractor cannot deliver on the regularly scheduled day, the corresponding department must be notified 24 hours in advance of the delay service.

Road & Bridge Department	2617 W. Hwy 21, Bryan, TX
Fleet Heavy Shop	2617 W. Hwy 21, Bryan, TX
Fleet Light Shop	1601 Louis St., Bryan, TX
Brazos County Courthouse	300 E. 26 <sup>th</sup> St., Bryan, TX
I.T. Building	205 E. 27 <sup>th</sup> St., Bryan, TX
Sheriff's Office	1700 Highway 32 West, Bryan, TX
Facility Services	206 N. Washington, Bryan, TX

2. **UNIFORMS:** Brazos County employees require a clean uniform five (5) days per week (requirements for part time employees may be less).
3. **SHIRTS:**
  - a. Shirt: Poplin 65% polyester, 35% cotton blend, 4.25 oz, with high visibility striping, short and long sleeve, khaki. Estimated quantities needed sixty-five (65).
  - b. Shirt: Poplin, Women's Fit, 65% polyester, 35% cotton blend, 4.25 oz, with high visibility striping, short and long sleeve, khaki. Estimated quantities needed one (1).
  - c. Shirt: Poplin, 65% polyester, 35% cotton blend, 4.25 oz., short and long sleeve, light blue. Estimated quantities needed twenty-five (25).
  - d. Shirt: Poplin, 100% cotton, 5 oz, long sleeve welder's shirt, light blue. Estimated quantities needed four (4).
  - e. Shirt: Poplin, 100% cotton, 5 oz, long sleeve welder's shirt, with high visibility striping, khaki. Estimated quantities needed five (5).
  - f. Shirt: Poplin, 100% cotton, 5 oz, short sleeve, light blue. Estimated quantities needed eight (8).
4. **PANTS/JEANS:**
  - a. Jeans: Denim, 100% cotton, 13.75 oz. Estimated quantities needed seventy-eight (78).
  - b. Jeans: Denim, women's fit, 100% cotton, 13.75 oz. Estimated quantities needed one (1).
  - c. Pants: Non-pleated, 65% polyester, 35% cotton, 7.75 oz, brown and blue. Estimated quantities needed four (4).
  - d. Pants: Cargo, 100% cotton, soft twill, 8 oz, navy blue. Estimated quantities thirty-three (33).

5. **SMOCKS:**

- a. Smock: light blue. Estimated quantities needed four (4).

6. **JACKETS**

- a. Jacket: Dark Navy Blue. Estimated quantities needed ninety-four (94).
- b. Jacket: Dark Navy Blue, Fleeced lined. Estimated quantities needed twenty (20).
- c. Jacket: Dark Navy Blue, fleeced lined, windbreaker shell. Estimated quantities needed twenty (20).

7. **TREATED MOP HEADS:**

- a. 24" Dry Mop Head with handle, seven (7) every week.
- b. 36" Dry Mop Head with handle, six (6) every week.

8. **FLAT ENTRANCE MATS:**

- a. Mats Size: 3 X 4 Mats, eighteen (18) every week.
- b. Mats Size: 4 X 6 Mats, five (5) every week.
- c. Mats Size: 3 X 10 Mats, three (3) every week.

9. Samples must be furnished upon request. Failure to provide a sample within forty-eight (48) hours of request may cause bid to be rejected.

10. Any variation from these specifications must be indicated on the bid or on a separate attachment to the bid, The sheet shall be labeled as such.

**G. QUOTATION:**

Quantities listed are estimates of our anticipated needs and will be used for tabulation purposes only. The specified estimates are not guaranteed minimums. Fill the blanks with unit prices that are firm for the contracted period.

1. **UNIFORMS:** The Contractor to furnish eleven (11) uniforms per employee. Contractor is required to quote price per week, per garment, and replacement for one employee to receive the eleven (11) uniform service.

a. **SHIRTS:**

i. Poplin, polyester, cotton blend, high visibility striping, male, khaki (3a)

\$ \$ 0.31 per short sleeve shirt

\$ \$ 0.33 per long sleeve shirt

\$ 11 SHIRTS = \$3.41 weekly short sleeve shirt rate



\$ 11 SHIRTS = \$ 3.63 weekly long sleeve shirt rate

\$ 1 SHIRT = \$ 34.00 replacement fee for short sleeve shirt

\$ 1 SHIRT = \$ 39.00 replacement fee for long sleeve shirt

ii. Poplin, polyester, cotton blend, high visibility striping, women's, khaki (3b)

\$ 0.31 per short sleeve shirt

\$ 0.33 per long sleeve shirt

\$ 11 SHIRTS = \$ 3.41 weekly short sleeve shirt rate

\$ 11 SHIRTS = \$ 3.63 weekly long sleeve shirt rate

\$ 1 SHIRT = \$ 34.00 replacement fee for short sleeve shirt

\$ 1 SHIRT = \$ 39.00 replacement fee for long sleeve shirt

iii. Poplin, polyester, cotton blend (3c)

\$ 0.12 per short sleeve shirt

\$ 0.14 per long sleeve shirt

\$ 11 SHIRTS = \$ 1.32 weekly short sleeve shirt rate

\$ 11 SHIRTS = \$ 1.54 weekly long sleeve shirt rate

\$ 1 SHIRT = \$ 15.60 replacement fee for short sleeve shirt

\$ 1 SHIRT = \$ 18.40 replacement fee for long sleeve shirt

iv. Poplin, 100% cotton, long sleeve welder's shirt, light blue (3c)

\$ 0.23 per long sleeve shirt

\$ 11 SHIRTS = \$ 2.53 weekly long sleeve shirt rate

\$ 1 SHIRT = \$ 24.10 replacement fee for long sleeve shirt

v. Poplin, 100% cotton, high visibility striping, long sleeve welder's shirt, khaki (3d)



\$ \$ 0.81 per long sleeve shirt

\$ 11 SHIRTS = \$ 8.91 weekly long sleeve shirt rate

\$ 1 SHIRT = \$ 81.22 replacement fee for long sleeve shirt

vi. Poplin, 100% cotton, 5 oz, short sleeve, light blue (3f)

\$ \$ 0.23 per short sleeve shirt

\$ 11 SHIRTS = \$ 2.53 weekly short sleeve shirt rate

\$ 1 SHIRT = \$ 24.10 replacement fee for short sleeve shirt

b. PANTS/JEANS:

i. Jeans, denim, 100% cotton (4a)

\$ \$ 0.26 per jean

\$ 11 JEANS = \$ 2.86 weekly jeans rate

\$ 1 JEAN = \$ 26.40 replacement fee for jeans

ii. Jeans, denim, 100% cotton, women's fit (4b)

\$ \$ 0.26 per jean

\$ 11 JEANS = \$ 2.86 weekly jeans rate

\$ 1 JEAN = \$ 26.40 replacement fee for jeans

iii. Pants, non-pleated, polyester cotton blend (4c)

\$ \$ 0.20 per pant

\$ 11 PANTS = \$ 2.20 weekly pants rate

\$ 1 PANT = \$ 25.72 replacement fee for pants

iv. Cargo, 100% cotton, soft twill, 8 oz, navy blue (4d)

\$ \$ 0.36 per pant

\$ 11 PANTS = \$ 3.96 weekly pants rate

\$ 1 PANTS = \$ 36.64 replacement fee for pants

c. **SMOCKS:**

i. Smock, light blue (5a)

\$ 0.19 per smock

\$ 4 smock = \$ 0.76 weekly smock rate

\$ 1 smock = \$ 22.54 replacement fee for smock

d. **JACKETS:**

i. Jacket, navy blue (6a)

\$ 0.38 per jacket

\$ 94 JACKET = \$ 35.72 weekly jackets rate

\$ 1 JACKET = \$ 48.24 replacement fee for jacket

ii. Jacket: Dark Navy Blue, Fleeced lined (6b)

\$ 0.31 per jacket

\$ 20 JACKET = \$ 6.20 weekly jackets rate

\$ 1 JACKET = \$ 31.42 replacement fee for jacket

iii. Jacket: Dark Navy Blue, fleeced lined, windbreaker shell (6c)

\$ 0.39 per jacket

\$ 20 JACKET = \$ 7.80 weekly jackets rate

\$ 1 JACKET = \$ 39.06 replacement fee for jacket

e. **TREATED MOP HEADS:**

i. 24" Dry mop head with handle (7a)

\$ 0.39 per mop head

\$ 7 mops = \$ 2.73 weekly mop head rate



\$ 1 mop = \$12.60 replacement fee for mop head

ii. 36" Dry mop head with handle (7b)

\$ \$0.58 per mop head

\$ 6 mops = \$3.48 weekly mop head rate

\$ 1 mop = \$15.96 replacement fee for mop head

f. **FLAT ENTRANCE MATS:**

i. 3 X 4 Mats

\$ \$1.28 per mat

\$ 18 MATS = \$23.04 weekly mat rate

\$ 1 MAT = \$85.24 replacement fee for mat

ii. 4 X 6 Mats

\$ \$2.05 per mat

\$ 5 MATS = \$10.25 weekly mat rate

\$ 1 MAT = \$131.48 replacement fee for mat

iii. 3 X 10 Mats

\$ \$2.57 per mat

\$ 3 MATS = \$7.71 weekly mat rate

\$ 1 MAT = \$170.08 replacement fee for mat

g. Environmental charges (wastewater) if any

\$ ~~0~~ weekly rate

h. Size change charges

\$ ~~0~~ shirt size change charge

\$ ~~0~~ jacket size change charge

\$ 0 pants size change charge

\$ 0 smock size change charge

i. Charges for plus sizes if any  
WAIST OVER 44"  
NECK OVER 16" largest size available

\$ \$ 2.00 charges per item

j. Patch sewing charge, if any (replaced uniforms). If a cost is not inserted here, it will be assumed that Brazos County will not be charged for patch sewing. Two (2) patches will be needing on shirts (long/short sleeve to included welder's), jackets, and smocks.

\$ \$ 2.00 /two (2) patches charge on shirt (long/short sleeve)

\$ \$ 2.00 /two (2) patches charge on jacket

\$ \$ 2.00 /two (2) patches charge on smocks

k. Delivery charge per mile if any

\$ 0 per mile

l. Minimum amount for delivery charge if any

\$ \$ 25.00

m. Delivery of new uniforms will be within STANDARD SIZE-30  
SPECIAL SIZE-40 days after order is placed.

n. Additional trip(s) charge if any

\$ 0

o. Environmental/Fuel charge if any

\$ \$ 2.50

p. Other charges if any

0  
\_\_\_\_\_  
\_\_\_\_\_

g. Emergency contact information (24/7)

JAMES BRYANT	713 824 7479
REN CAYWOOD	979 575 1395
PETER VAURIGAND	936 320 1778



**H. V.T.C.A. LOCAL GOVERNMENT CODE §262.0276**

THIS SECTION MUST BE COMPLETED. FAILURE TO COMPLETE THIS SECTION WILL DISQUALIFY THE BID.

Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.

1. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
2. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
3. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
4. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
5. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
6. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.

Name	Title (Owner, Officer, Director, Manager, Etc.)
STEVEN SINTROS	PRESIDENT AND C.E.O.
CYNTHIA CROATTI	EXECUTIVE VICE PRESIDENT
JASON MCFARLAND	GENERAL MANAGER
GARY ROGERS	REGION VICE PRESIDENT
MICHAEL CROATTI	EXECUTIVE VICE PRESIDENT
JAMES BRYANT	BRANCH MANAGER

**I. LEGISLATIVE CERTIFICATIONS**

Brazos County is federally mandated to adhere to the directions provided in the President’s Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration’s Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury’s Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

- 1. Does not boycott Israel currently; and
- 2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

- 1. “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
- 2. “Company” means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
- 3. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
- 4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: UNIFIRST CORPORATION

Authorized Company Representative: JAMES BRYANT

Address: 12700 STATE HIGHWAY 30  
COLLEGE STATION TX. 77845

Signature: 

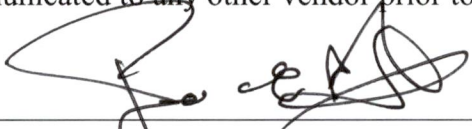
Date: JANUARY 13, 2023

Contract #: 23-073



**J. CERTIFICATION OF BID**

The undersigned affirms that they are duly authorized to execute this Contract, that this bid has not been prepared in collusion with any other Respondent and that the contents of this bid have not been communicated to any other vendor prior to the official opening of this bid.

Signed By: 

Typed Name: JAMES E. BRYANT Title: BRANCH MANAGER

Company Name: UNIFIRST CORPORATION

Phone: 979-774-0577 EXT. 2


Mailing Address: 12700 STATE HIGHWAY 30  
COLLEGE STATION TX 77845

Email Address: JAMES - BRYANT@UNIFIRST.COM

Vendor Tax Identification Number: 1-74-2861951-8

**END OF BID REQUEST NO. 23-073 UNIFORM RENTAL**

By signing below, Brazos County agrees that this bid, 23-073 will be awarded as dictated on the associated bid tabulation sheet, to the Respondent whose name appears above and both parties agree to terms and conditions contained herein.

By: 

Brazos County Commissioner's Court: DUANE PETERS, COUNTY JUDGE

Date: JANUARY 31, 2023

Attest: 

Brazos County Clerk: KAREN MCQUEEN

K. The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

- References (Section E)**
- Quotation (Section G)**
- V.T.C.A. Local Government Code §262.0276 for Tax Verification (Section H)**
- Legislative Certifications (Section I)**
- All Addendums (if applicable)**
- Certification of Bid (Section J)**



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Approval of Contract #25-104 Short Term Professional Staffing.

TO: Commissioners Court

FROM: Kaitlyn Battles

DATE: 02/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Contract - Acro Services Corporation.pdf](#)

Contract

Backup Material

[Maricopa County Contract.pdf](#)

Backup

Backup Material

**PARTICIPATING ADDENDUM**  
**MASTER AGREEMENT CONTRACT NUMBER: 16111**

**Acro Service Corporation**  
**(hereinafter "Contractor")**  
**and**  
**The County of Brazos, Texas**

This Participating Addendum ("PA") is by and between the County of Brazos, Texas, and Acro Service Corporation, (hereinafter referred to as "Contractor"), (hereinafter, County of Brazos, Texas and the Contractor are referred to collectively as "the Parties" or individually as a "Party). County of Brazos, Texas is entering into this PA in accordance with the cooperative procurement contract awarded to Contractor by the Office of State Procurement for Maricopa County, AZ (Maricopa County) pursuant to a competitive bidding process conducted by Maricopa County in partnership with OMNIA Partners.

1. **MARICOPA COUNTY CONTRACT TERM:** The current term of the contract awarded to Contractor by Maricopa County for Staffing Services and Related Services, contract number 16111 (the "Master Agreement"), ends December 31, 2025.
2. **EFFECTIVE DATE AND TERM OF PARTICIPATING ADDENDUM:** This PA shall be effective when signed by the Parties and its term shall run through the termination of the Master Agreement or until the termination of this PA, whichever occurs earlier.
3. **SCOPE:** County of Brazos, Texas is eligible to procure services and commodities, as specified in this PA, for use by state agencies and other entities located in the State of Texas as authorized by Texas law to utilize cooperative contracts.
4. **DOCUMENTS COMPRISING PARTICIPATING ADDENDUM AND ORDER OF PRECEDENCE:** This Participating Addendum is comprised of the following documents and, in the event of a conflict in these documents, shall be resolved by giving precedence in the following order:
  - a) Master Service Agreement No. 16111
  - b) This Participating Addendum
  - c) Exhibit A, Acro's Offer, including pricing
5. **COMPENSATION:** Contractor shall be paid as set forth in Exhibit B.

This Participating Addendum (including all exhibits) constitutes the entire agreement of the parties regarding the subject matter set forth herein and supersedes all prior and contemporaneous agreements and understandings, whether written or oral, relating to such subject matter. This Participating Addendum may be altered, amended, or modified only by a written instrument signed by the duly authorized representatives of both parties.

In witness whereof, the Parties have each caused a duly authorized representative to execute this Participating Addendum on the date set forth below.

**ACRO SERVICE CORPORATION**

**County of Brazos, Texas**

Signature: \_\_\_\_\_

Signature:  \_\_\_\_\_

Print Name: \_\_\_\_\_

Printed Name: Chuck Kowderla

Title: \_\_\_\_\_

Title: Presiding Judge

Date: \_\_\_\_\_

Date: 2/11/25

Exhibit A – Acro's Offer

**Maricopa County**  
**Serial 16111-RFP: Staffing Services and Related Services and Solutions**  
**Exhibit A: Acro Offer**  
**Pricing Sheet**  
**Medical**

1. For any job positions that you offer which are not listed here, please use a separate sheet to provide  
2. If your company prefers to price major metropolitan areas separately please do so on a separate  
3. Note: Overtime bill rates are calculated as 1.4 multiplied by the straight time bill rates. Should a Participating Public Agency have additional specific overtime requirements, your company has the ability to charge for these additional requirements as a pass through with no additional markup.

**All States**

Position Category	Job Position	NTE Straight Time Bill Rate	NTE Overtime Bill Rate
Medical	Certified Nurses Aide I / 1-2 years of exp.	\$ 27.23	\$ 38.12
Medical	Certified Nurses Aide II / 2-3 years of exp.	\$ 29.04	\$ 40.66
Medical	Certified Nurses Aide III / 3-5 years of exp.	\$ 30.86	\$ 43.20
Medical	Counselor I / 1-2 years of exp.	\$ 43.56	\$ 60.98
Medical	Counselor II / 2-3 years of exp.	\$ 47.19	\$ 66.07
Medical	Counselor III / 3-5 years of exp.	\$ 50.82	\$ 71.15
Medical	Counselor Manager	\$ 63.53	\$ 88.94
Medical	Dental Assistant	\$ 43.56	\$ 60.98
Medical	Dental Hygienist	\$ 70.79	\$ 99.11
Medical	Dentist	\$ 145.20	\$ 203.28
Medical	Direct Service Associate I / 1-2 years of exp.	\$ 27.23	\$ 38.12
Medical	Direct Service Associate II / 2-3 years of exp.	\$ 29.04	\$ 40.66
Medical	Direct Service Associate III / 4 years of exp.	\$ 30.86	\$ 43.20
Medical	Direct Service Associate III / 5 years of exp.	\$ 32.67	\$ 45.74
Medical	Direct Service Associate IV / 5+ years of exp.	\$ 34.49	\$ 48.29
Medical	Health Care Compliance Specialist I / 1-2 years of exp.	\$ 47.19	\$ 66.07
Medical	Health Care Compliance Specialist II / 2-3 years of exp.	\$ 50.82	\$ 71.15
Medical	Health Care Compliance Manager / 3+ years of exp.	\$ 63.53	\$ 88.94
Medical	Health Care Manager	\$ 68.06	\$ 95.28
Medical	Health Care Technician	\$ 36.30	\$ 50.82
Medical	Health Care Technologist I / 1-2 years of exp.	\$ 40.84	\$ 57.18
Medical	Health Care Technologist II / 2-3 years of exp.	\$ 45.38	\$ 63.53
Medical	Health Care Technologist III / 3-5 years of exp.	\$ 49.91	\$ 69.87
Medical	Laboratory and Research Aide	\$ 34.49	\$ 48.29
Medical	Laboratory and Research Technician	\$ 40.84	\$ 57.18
Medical	Laboratory and Research Specialist I	\$ 47.19	\$ 66.07
Medical	Laboratory and Research Specialist II (Advance-Expert)	\$ 52.64	\$ 73.70
Medical	Laboratory and Research Specialist II (Supervisor)	\$ 54.45	\$ 76.23
Medical	Laboratory and Research Manager	\$ 68.06	\$ 95.28
Medical	Licensed Practical Nurse I / 1-2 years exp.	\$ 43.56	\$ 60.98
Medical	Licensed Practical Nurse II / 3-5 years exp.	\$ 47.19	\$ 66.07

Medical	Medical Doctor	\$ 163.35	\$ 228.69
Medical	Nurse Practitioner / 1-2 years exp.	\$ 86.21	\$ 120.69
Medical	Nurse Practitioner II / 3-5 years exp.	\$ 95.29	\$ 133.41
Medical	Nurse Practitioner III / 5+ years exp.	\$ 104.36	\$ 146.10
Medical	Pharmacy Technician	\$ 36.30	\$ 50.82
Medical	Pharmacist	\$ 108.90	\$ 152.46
Medical	Physical Therapist	\$ 77.14	\$ 108.00
Medical	Physician Assistant	\$ 90.75	\$ 127.05
Medical	Program Administration Specialist I - Nutritionist & Dietitian	\$ 54.45	\$ 76.23
Medical	Psychologist I / Psychology Associate I / 1-2 years of exp.	\$ 63.53	\$ 88.94
Medical	Psychologist II / Psychology Associate II / 2-3 years of exp.	\$ 68.06	\$ 95.28
Medical	Psychologist III / Psychology Associate III / 3-5 years of exp.	\$ 72.60	\$ 101.64
Medical	Psychology Manager / 5+ years of exp.	\$ 81.68	\$ 114.35
Medical	Registered Nurse I / 1-2 years exp.	\$ 63.53	\$ 88.94
Medical	Registered Nurse II / 3+ years exp.	\$ 68.06	\$ 95.28
Medical	Registered Nurse III / 5+ years exp.	\$ 72.60	\$ 101.64
Medical	Registered Nurse Manager I / 1-3 years exp.	\$ 77.14	\$ 108.00
Medical	Registered Nurse Manager II 3-5 years exp.	\$ 81.68	\$ 114.35
Medical	Therapist Assistant / Therapist I	\$ 49.91	\$ 69.87
Medical	Therapist I / 1-2 years of exp.	\$ 54.45	\$ 76.23
Medical	Therapist II / 2-3years of exp.	\$ 58.99	\$ 82.59
Medical	Therapist II (SLP/Aud)	\$ 63.53	\$ 88.94
Medical	Therapist III / 3-5 years of exp.	\$ 68.06	\$ 95.28
Medical	Therapist Manager I	\$ 77.14	\$ 108.00
Medical	Therapist Manager II	\$ 81.68	\$ 114.35
Medical	Misc - Positions not listed elsewhere	\$ 184.65	\$ 258.51

\* Overtime wage rates will fluctuate with pay rates and will be equal to 150% of straight-time pay rates for non-exempt employees. Overtime bill rates for non-exempt employees will apply a 24% markup to the overtime wage rates. For example, a non-exempt employee earning a straight-time wage of \$15 per hour will earn \$22.50 per hour when working overtime (\$22.50 = \$15.00 x 150%). The overtime bill rate for this employee will be \$27.90 (\$27.90 = \$22.50 x 124%).

Note: The bill rates and markups implied therefrom presented above include costs related to the "Affordable Care Act", but exclude certain statutory business and payroll costs that are imposed by some states and local government entities. Such costs include, for example, but are not limited to, Sales Taxes, WA Business and Occupational Tax, Ohio Commercial Activity Tax, San Francisco Payroll Expense Tax, Mandatory Paid Time Off for Illness ("Sick Time"), and other levies on business activity. These costs will be billed separately as incurred, based on actual costs, with no markup. Should any current statutory costs increase substantially or should new statutory costs be mandated, Acro reserves the right to pass the burden of such cost increases through to clients as incurred, based on actual costs, with no markup.



**SERIAL 16111-RFP      STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS**  
**Contract - ACRO Service Corporation**

**DATE OF LAST REVISION: October 15, 2024**

**CONTRACT END DATE: December 31, 2025**

**CONTRACT PERIOD THROUGH DECEMBER 31, ~~2019, 2021-2023~~ 2025**

TO:                    All Departments

FROM:                Office of Procurement Services

SUBJECT:            Contract for **STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **November 16, 2016 (Eff. 01/01/17)**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.



---

Kevin Tyne, Chief Procurement Officer  
Office of Procurement Services

**RN/mm**  
Attach

Copy to:            Office of Procurement Services  
**Darrien Ellison**, Human Resources

(Please remove Serial 11143-RFP from your contract notebooks)



## CONTRACT PURSUANT TO RFP

SERIAL 16111-RFP

This Contract is entered into this 16<sup>th</sup> day of November, 2016 by and between Maricopa County ("County"), a political subdivision of the State of Arizona, and ACRO Service Corporation, a Michigan corporation ("Contractor") for the purchase of Staffing and Related Services.

### 1.0 CONTRACT TERM:

- 1.1 This Contract is for a term of Three (3) years, beginning on the 1<sup>st</sup> day of January, 2017 and ending the 31<sup>st</sup> day of December, ~~2019~~ ~~2021~~ ~~2023~~ **2025**.
- 1.2 The County may, at its option and with the agreement of the Contractor, renew the term of this Contract for additional terms up to a maximum of Six (6) additional years, (or at the County's sole discretion, extend the contract on a month-to-month bases for a maximum of six (6) months after expiration). The County shall notify the Contractor in writing of its intent to extend the Contract term at least sixty (60) calendar days prior to the expiration of the original contract term, or any additional term thereafter.

### 1.3 CONTRACT COMPLETION:

**The Contractor shall make all reasonable efforts for an orderly transition of its duties and responsibilities to another provider and/or to the County. This may include, but is not limited to preparation of a transition plan and cooperation with the County or other providers in the transition. The transition includes the transfer of all records, and other data in the possession, custody or control of Contractor required to be provided to the County either by the terms of this agreement or as a matter of law. The provisions of this clause shall survive the expiration or termination of this agreement.**

### 2.0 FEE ADJUSTMENTS:

- 2.1 Any request for a fee adjustment must be submitted sixty (60) days prior to the current Contract expiration date. Requests for adjustment in cost of labor and/or materials must be supported by appropriate documentation. If County agrees to the adjusted fee, County shall issue written approval of the change. The reasonableness of the request will be determined by comparing the request with the (Consumer Price Index) or by performing a market survey.

### 3.0 PAYMENTS:

- 3.1 As consideration for performance of the duties described herein, County shall pay Contractor the sum(s) stated in Exhibit "A, A-1, A-2, A-3, A-4, A-5."
- 3.2 Payment shall be made upon the County's receipt of a properly completed invoice.
- 3.3 INVOICES:
  - 3.3.1 The Contractor shall submit one (1) legible copy of their detailed invoice before payment(s) can be made. Incomplete invoices will not be processed. At a minimum, the invoice must provide the following information:
    - Company name, address and contact
    - County bill-to name and contact information

- Contract Serial Number or
- County purchase order number
- Invoice number and date
- Payment terms
- Date of service or delivery
- Quantity (number of days or weeks)
- Contract Item number(s)
- Description of Purchase (product or services)
- Pricing per unit of purchase
- Extended price
- Mileage w/rate (if applicable)
- Arrival and completion time (if applicable)
- Total Amount Due

- 3.3.2 Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.
- 3.3.3 Payment shall be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT) process. After Contract Award the Contractor shall complete the Vendor Registration Form located on the County Department of Finance Vendor Registration Web Site (<http://www.maricopa.gov/Finance/Vendors.aspx>). ([https://www.maricopa.gov/5169/Vendor- Information](https://www.maricopa.gov/5169/Vendor-Information)).
- 3.3.4 Discounts offered in the contract shall be calculated based on the date a properly completed invoice is received by the County (ROI).
- 3.3.5 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

3.4 APPLICABLE TAXES:

~~3.4.1 **Payment of Taxes:** The Contractor shall pay all applicable taxes. With respect to any installation labor on items that are not attached to real property performed by Contractor under the terms of this Contract, the installation labor cost and the gross receipts for materials provided shall be listed separately on the Contractor's invoices.~~

~~3.4.2 **State and Local Transaction Privilege Taxes:** To the extent any state and local transaction privilege taxes apply to sales made under the terms of this Contract, it is the responsibility of the seller to collect and remit all applicable taxes to the proper taxing jurisdiction of authority.~~

~~3.4.3 **Tax Indemnification:** Contractor and all subcontractors shall pay all Federal, state, and local taxes applicable to its operation and any persons employed by the Contractor. Contractor shall, and require all subcontractors to hold Maricopa County harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under Federal, and/or state and local laws and regulations and any other costs including transaction privilege taxes, unemployment compensation insurance, Social Security and Worker's Compensation.~~

3.4.1 **It is the responsibility of the contractor to determine any and all applicable taxes and include those taxes in their proposal, with the exception of taxes that cannot be included in the proposed billing rates because they apply to the amount billed (for example, sales taxes and State of Washington B&O tax) and such taxes will be billed separately on the invoice. The legal liability to remit the tax is on the entity conducting business in Arizona. Tax is not a determining factor in contract award.**

- 3.4.2 ~~The~~ County will look at the price or offer submitted and will not deduct, add, or alter pricing based on speculation or application of any taxes, nor will the County provide contractor any advice or guidance regarding taxes. If you have questions regarding your tax liability, seek advice from a tax professional prior to submitting your bid. You may also find information at <https://www.azdor.gov/Business.aspx>. Once your bid is submitted, the offer is valid for the time specified in this solicitation, regardless of mistake or omission of tax liability. If the County finds overpayment of a project due to tax consideration that was not due, the contractor shall be liable to the County for that amount, and by contracting with the County agrees to remit any overpayments back to the County for miscalculations on taxes included in a bid price.
- 3.4.3 **Tax Indemnification:** Contractor and all subcontractors shall pay all Federal, state, and local taxes applicable to their operation and any persons employed by the contractor. Contractor shall, and require all subcontractors to, hold Maricopa County harmless from any responsibility for taxes, damages, and interest, if applicable, contributions required under Federal and/or state and local laws and regulations, and any other costs including: transaction privilege taxes, unemployment compensation insurance, Social Security, and Workers' Compensation. Contractor may be required to establish, to the satisfaction of County, that any and all fees and taxes due to the City or the State of Arizona for any license or transaction privilege taxes, use taxes, or similar excise taxes are currently paid (except for matters under legal protest).

~~3.5 TAX: (SERVICES)~~

~~No tax shall be levied against labor. It is the responsibility of the Contractor to determine any and all taxes and include the same in proposal price.~~

~~No tax shall be invoiced or paid against Contractor's labor. It is the responsibility of the Contractor to determine any and all applicable taxes and include the cost in the proposal price.~~

3.6 STRATEGIC ALLIANCE for VOLUME EXPENDITURES (\$AVE):

The County is a member of the \$AVE cooperative purchasing group. \$AVE includes the State of Arizona, many Phoenix metropolitan area municipalities, and many K-12 unified school districts. Under the \$AVE Cooperative Purchasing Agreement, and with the concurrence of the successful Respondent under this solicitation, a member of \$AVE may access a contract resulting from a solicitation issued by the County

3.7 INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENTS (ICPA's)

3.7.1 County currently holds ICPA's with numerous governmental entities throughout the State of Arizona. These agreements allow those entities, with the approval of the Contractor, to purchase their requirements under the terms and conditions of the County Contract. Please indicate on Attachment A, your acceptance or rejection regarding such participation of other governmental entities. Your response will not be considered as an evaluation factor in awarding a contract

4.0 AVAILABILITY OF FUNDS:

- 4.1 The provisions of this Contract relating to payment for services shall become effective when funds assigned for the purpose of compensating the Contractor as herein provided are actually available to County for disbursement. The County shall be the sole judge and authority in determining the availability of funds under this Contract. County shall keep the Contractor fully informed as to the availability of funds.
- 4.2 If any action is taken by any state agency, Federal department or any other agency or instrumentality to suspend, decrease, or terminate its fiscal obligations under, or in connection with, this Contract, County may amend, suspend, decrease, or terminate its obligations under, or in connection with, this Contract. In the event of termination, County shall be liable for payment only for services

rendered prior to the effective date of the termination, provided that such services are performed in accordance with the provisions of this Contract. County shall give written notice of the effective date of any suspension, amendment, or termination under this Section, at least ten (10) days in advance.

5.0 DUTIES:

- 5.1 The Contractor shall perform all duties stated in Exhibit "B" and Exhibit "B-1", or as otherwise directed in writing by the Procurement Officer or other using organization.
- 5.2 During the Contract term, County may provide Contractor's personnel with adequate workspace for consultants and such other related facilities as may be required by Contractor to carry out its contractual obligations as required.

6.0 TERMS and CONDITIONS:

6.1 INDEMNIFICATION:

To the fullest extent permitted by law, and to the extent that claims, damages, losses or expenses are not covered and paid by insurance purchased by the Contractor, the Contractor shall defend indemnify and hold harmless the County (as Owner), its agents, representatives, agents, officers, directors, officials, and employees from and against all claims, damages, losses, and expenses (including, but not limited to attorneys' fees, court costs, expert witness fees, and the costs and attorneys' fees for appellate proceedings) arising out of, or alleged to have resulted from the negligent acts, errors, omissions, or mistakes relating to the performance of this Contract.

Contractor's duty to defend, indemnify, and hold harmless the County, its agents, representatives, agents, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death or injury to, impairment of, or destruction of tangible property, including loss of use resulting there from, caused by negligent acts, errors, omissions, or mistakes in the performance of this Contract, but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, any one directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

The scope of this indemnification does not extend to the sole negligence of County.

~~Notwithstanding anything to the contrary in the Agreement, Acro shall not be liable for any claim, loss, or liability of any kind whatsoever (collectively, "claims") arising from the County requesting or permitting assigned employees of Acro or its associate vendors (i.e., subcontractors) to use any vehicle (including but not limited to automobiles, buses, trucks, forklifts, and powered industrial vehicles) regardless of ownership, in connection with the performance of services for the County. The County shall indemnify and hold harmless Acro and any involved associate vendor with respect to all such claims, except Workers' Compensation claims.~~

~~Notwithstanding anything to the contrary, Contractor shall not be liable for the acts or omissions of the assigned employees of Acro or its associate vendors (i.e., subcontractors) while under the direction, control, or supervision of County.~~

**Notwithstanding anything to the contrary in the Agreement, Acro shall not be liable for any claim, loss, or liability of any kind whatsoever (collectively, "claims") arising from the County requesting or permitting assigned employees of Acro to use any vehicle (including but not limited to automobiles, buses, trucks, forklifts, and powered industrial vehicles) regardless of ownership, in connection with the performance of services for the County.**

**Acro's Associate Vendors (subcontractors) may permit their employees to drive and/or operate powered vehicles, and the Associate Vendor assumes all risk of liability related to driving within the scope of their employees' positions if they accept and fill such roles, but**

**Acro shall have no liability arising from such motor vehicle operation under such circumstances. Throughout the term of this Contract, Acro shall require its Associate Vendors that permit their employees to drive and/or operate powered vehicles related to the performance of this Contract to assume all risk of liability related to driving in Acro's subcontracts with such Associate Vendors. Further, throughout the term of this Contract, Acro shall require that its subcontracts with such Associate Vendors contain the provisions attached hereto as Exhibit D.**

6.2 INSURANCE.

- 6.2.1 Contractor, at Contractor's own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of County. The form of any insurance policies and forms must be acceptable to County.
- 6.2.2 All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of County, constitute a material breach of this Contract.
- 6.2.3 Contractor's insurance shall be primary insurance as respects County, and any insurance or self-insurance maintained by County shall not contribute to it.
- 6.2.4 Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect the County's right to coverage afforded under the insurance policies.
- 6.2.5 The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to County under such policies. Contractor shall be solely responsible for the deductible and/or self-insured retention and County, at its option, may require Contractor to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.
- 6.2.6 The insurance policies required by this Contract, except Workers' Compensation and Errors and Omissions, **Professional Liability and Employer's Liability** shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.
- 6.2.7 The **Automobile Liability, Employer's Liability and General Liability** policies required hereunder, ~~except Workers' Compensation and Errors and Omissions~~, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.
- 6.2.8 **Commercial General Liability.**  
 Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$2,000,000 for each occurrence, ~~\$4,000,000 Products/Completed Operations Aggregate~~, and \$4,000,000 General Aggregate Limit. The policy shall include coverage for premises liability, bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provisions which would serve to limit third party action over claims. There shall be no endorsement or modifications of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

6.2.9 **Automobile Liability.**

Commercial/Business Automobile Liability insurance and, if necessary, Commercial Umbrella insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to any of the Contractor's owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work or services or use or maintenance of the Premises under this Contract.

6.2.10 **Workers' Compensation and Employer's Liability.**

Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than \$1,000,000 for each accident, \$1,000,000 disease for each employee, and \$1,000,000 disease policy limit.

Contractor, its contractors and its subcontractors waive all rights against Contract and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor, its contractors and its subcontractors pursuant to this Contract.

6.2.11 **Errors and Omissions (Professional Liability) Insurance.**

**For all professional labor categories not requiring a professional license.**

Errors and Omissions (Professional Liability) insurance and, if necessary, Commercial Umbrella insurance, which will insure and provide coverage for errors or omissions or professional liability of the **CONTRACTOR**, with limits of no less than ~~\$2,000,000~~ **\$1,000,000** for each claim.

6.2.12 **Professional Liability.**

**In replacement of E and O, as outlined above, or for any positions that requires a professional license, such as a Professional Engineer or Architect.**

Contractor shall maintain Professional Liability insurance which will provide coverage for any and all acts arising out of the work or services performed by the Contractor under the terms of this Contract, with a limit of not less than \$1,000,000 for each claim, and ~~\$3,000,000~~ **\$2,000,000** aggregate claims.

~~6.2.13 **Crime** – If any vendor is touching County funds~~

~~CONTRACTOR shall maintain Commercial Crime Liability Insurance with a limit of not less than \$500,000 for each occurrence. The policy shall include, but not be limited to, coverage for employee dishonesty, fraud, theft, or embezzlement.~~

6.2.14 **Cyber** – ~~If a vendor is "getting into" County computer systems~~ **For all labor categories in the Information Technology Labor category.**

Policy Limit:

6.2.14.1 The policy shall be issued with minimum limits of \$100,000.

6.2.14.2 The policy shall include coverage for all directors, officers, agents and employees of the Contractor.

6.2.14.3 The policy shall **include coverage for third party risk fidelity.**

6.2.14.4 The policy shall **include coverage for cyber theft.**

6.2.14.5 The policy shall **contain no requirement for arrest and conviction.**

6.2.14.6 The policy shall cover loss outside the premises of the **Named Insured.**

~~6.2.14.7 The policy shall endorse (Blanket Endorsements are not acceptable) the Department as Loss Payee as our interest may appear.~~

**6.2.15 Sexual molestation and physical abuse**

When services involve working with these groups of individuals, the insurance requirements in the contract need to be revised to include coverage for "**sexual molestation and physical abuse**". Coverage for this type of claim, or allegation, is excluded from standard general liability policies. Therefore, contractors whose services include working with and/or caring for children/elderly and disabled persons should have their policies specifically endorsed to include this coverage **or purchase a separate policy that complies with the requirements below.**

**6.2.15.1 Commercial General Liability – Occurrence Form**

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- a. **The policy shall be endorsed to include coverage for physical/sexual abuse and molestation.**
- b. The policy shall be endorsed to include the following additional insured language: "(\_\_\_\_), its subsidiary, parent, associated and/or affiliated entities, successors, or assigns, its elected officials, trustees, employees, agents, and volunteers shall be named as additional insureds with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

**6.2.15.2 Minimum Limits:**

General Aggregate	\$1,000,000
<del>Products/Completed Operations Aggregate</del> <b>Completed operations. One of the hazards ordinarily insured by a general liability policy. It encompasses liability arising out of the insured's business operations conducted away from the insured's premises once those operations have been completed or abandoned.</b>	\$1,000,000
Each Occurrence Limit	\$1,000,000
<del>Personal/Advertising Injury</del> <b>General liability coverage, combined in standard commercial general liability (CGL) policies with personal injury (PI) coverage that insures the following offenses in connection with the insured's advertising of its goods or services: libel, slander, invasion of privacy, copyright infringement, and misappropriation.</b>	\$1,000,000
<del>Sexual Abuse/Molestation</del>	\$1,000,000

**6.2.16 Medical Mal – Any contractor that has a medical degree doing work with patients ~~patients~~ such as Psych or any other type of treatment**

Medical Malpractice insurance and, if necessary, Commercial Umbrella insurance, which will insure and provide coverage for Medical Malpractice of the Contractor, with limits of no less than \$5,000,000 for each claim.

**6.2.17 Certificates of Insurance.**

6.2.17.1 Prior to Contract **AWARD**, Contractor shall furnish the County with valid and complete certificates of insurance, or formal endorsements as required by the



Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall identify this contract number and title.

6.2.17.2 In the event any insurance policy (ies) required by this contract is (are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of Contractor's work or services and as evidenced by annual Certificates of Insurance.

6.2.17.3 If a policy does expire during the life of the Contract, a renewal certificate must be sent to County fifteen (15) days prior to the expiration date.

6.2.18 Cancellation and Expiration Notice.

Applicable to all insurance policies required within the Insurance Requirements of this Contract, Contractor's insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) days prior written notice to Maricopa County. Contractor must provide to Maricopa County, within 2 business days of receipt, if they receive notice of a policy that has been or will be suspended, canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to Maricopa County Office of Procurement Services and shall be mailed or hand delivered to **301 W. Jefferson Street, Suite 700** ~~460 South 4<sup>th</sup> Avenue~~ ~~320 West Lincoln Street~~, Phoenix, AZ 85003, or emailed to Procurement Officer noted in solicitation.

6.3 WARRANTY OF SERVICES:

6.3.1 The Contractor warrants that all services provided hereunder will conform to the requirements of the Contract, including all descriptions, specifications and attachments made a part of this Contract. County's acceptance of services or goods provided by the Contractor shall not relieve the Contractor from its obligations under this warranty.

6.3.2 In addition to its other remedies, County may, at the Contractor's expense, require prompt correction of any services failing to meet the Contractor's warranty herein. Services corrected by the Contractor shall be subject to all the provisions of this Contract in the manner and to the same extent as services originally furnished hereunder.

~~6.4 REQUIREMENTS CONTRACT:~~

~~Contractors signify their understanding and agreement by signing a bid submittal, that the Contract resulting from the bid is a requirements contract. However, the Contract does not guarantee any minimum or maximum number of purchases will be made. It only indicates that if purchases are made for the materials or services contained in the Contract, they will be purchased from the Contractor awarded that item if the Contractor can meet all the delivery requirements of the County. Orders will only be placed when the County identifies a need and proper authorization and documentation have been approved.~~

~~County reserves the right to cancel Purchase Orders within a reasonable period of time after issuance. Should a Purchase Order be canceled, the County agrees to reimburse the Contractor for actual and documentable costs incurred by the Contractor in response to the Purchase Order. The County will not reimburse the Contractor for any costs incurred after receipt of County notice of cancellation, or for lost profits, shipment of product prior to issuance of Purchase Order, etc.~~

~~Contractors agree to accept verbal notification of cancellation of Purchase Orders from the County Procurement Officer with written notification to follow. By submitting a bid in response to this Invitation for Bids, the Contractor specifically acknowledges to be bound by this cancellation policy.~~

**6.5 BACKGROUND CHECK:**

Contractors need to be aware that there may be multiple background checks (Sheriff's Office, County Attorney's Office, Courts as well as Maricopa County general government) to determine if the respondents employees are acceptable for the contractor to do business with the County. This applies to (but is not limited to) the company and sub-contractors. Employees or others who fail to pass these checks shall not be allowed to work on County projects. Failure to meet these requirements may lead to termination of the contract.

**6.6 SUSPENSION OF WORK**

The Procurement Officer may order the Contractor, in writing, to suspend, delay, or interrupt all or any part of the work of this contract for the period of time that the Procurement Officer determines appropriate for the convenience of the County. No adjustment shall be made under this clause for any suspension, delay, or interruption to the extent that performance would have been so suspended, delayed, or interrupted by any other cause, including the fault or negligence of the Contractor. No request for adjustment under this clause shall be granted unless the claim, in an amount stated, is asserted in writing as soon as practicable after the termination of the suspension, delay, or interruption, but not later than the date of final payment under the contract.

**6.7 STOP WORK ORDER**

The Procurement Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Procurement Officer shall either—

6.7.1 Cancel the stop-work order; or

6.7.2 Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the County, clause of this contract.

6.7.3 The Procurement Officer may make an equitable adjustment in the delivery schedule and/or contract price, or otherwise, and the contract shall be modified, in writing, accordingly, if the Contractor demonstrates that the stop work order resulted in an increase in costs to the Contractor.

**6.8 UNCONDITIONAL TERMINATION FOR CONVENIENCE:**

Maricopa County may terminate the resultant Contract for convenience by providing sixty (60) calendar days advance notice to the Contractor.

**6.9 TERMINATION FOR DEFAULT:**

The County may, by written notice of default to the Contractor, terminate this contract in whole or in part if the Contractor fails to:

6.9.1 Deliver the supplies or to perform the services within the time specified in this contract or any extension;

6.9.2 Make progress, so as to endanger performance of this contract; or

6.9.3 Perform any of the other provisions of this contract.

6.9.4 The County's right to terminate this contract under these subparagraph may be exercised if the Contractor does not cure such failure within 10 days (or more if authorized in writing by the County) after receipt of the notice from the Procurement Officer specifying the failure.

6.10 STATUTORY RIGHT OF CANCELLATION FOR CONFLICT OF INTEREST:

Notice is given that pursuant to A.R.S. § 38-511 the County may cancel any Contract without penalty or further obligation within three years after execution of the contract, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County is at any time while the Contract or any extension of the Contract is in effect, an employee or agent of any other party to the Contract in any capacity or consultant to any other party of the Contract with respect to the subject matter of the Contract. Additionally, pursuant to A.R.S § 38-511 the County may recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County from any other party to the contract arising as the result of the Contract.

6.11 CONTRACTOR LICENSE REQUIREMENT:

6.11.1 The Respondent shall procure all permits, insurance, licenses and pay the charges and fees necessary and incidental to the lawful conduct of his/her business, and as necessary complete any required certification requirements, required by any and all governmental or non-governmental entities as mandated to maintain compliance with and in good standing for all permits and/or licenses. The Respondent shall keep fully informed of existing and future trade or industry requirements, Federal, State and Local laws, ordinances, and regulations which in any manner affect the fulfillment of a Contract and shall comply with the same. Contractor shall immediately notify both Office of Procurement Services and the using agency of any and all changes concerning permits, insurance or licenses.

6.12 SUBCONTRACTING:

6.12.1 The Contractor may not assign to another Contractor or Subcontract to another party for performance of the terms and conditions hereof without the written consent of the County. All correspondence authorizing subcontracting must reference the Bid Serial Number and identify the job project.

6.12.2 The Subcontractor's rate for the job shall not exceed that of the Prime Contractor's rate, as bid in the pricing section, unless the Prime Contractor is willing to absorb any higher rates or the County has approved the increase. The Subcontractor's invoice shall be invoiced directly to the Prime Contractor, who in turn shall pass-through the costs to the County, without mark-up. A copy of the Subcontractor's invoice must accompany the Prime Contractor's invoice.

6.13 AMENDMENTS:

All amendments to this Contract shall be in writing and approved/signed by both parties. Maricopa County Office of Procurement Services shall be responsible for approving all amendments for Maricopa County.

6.14 ADDITIONS/DELETIONS OF ~~SERVICE~~ REQUIREMENTS:

6.14.1 The County reserves the right to add and/or delete materials and services to a Contract. If a service requirement is deleted, payment to the Contractor will be reduced proportionately, to the amount of service reduced in accordance with the bid price. If additional materials or services are required from a Contract, prices for such additions will be negotiated between the Contractor and the County.

~~6.14.2 The County reserves the right of final approval on proposed staff for all Task Orders. Also, upon request by the County, the Contractor will be required to remove any employees~~

~~working on County projects and substitute personnel based on the discretion of the County within two business days, unless previously approved by the County.~~

6.15 VALIDITY:

~~The invalidity, in whole or in part, of any provision of this Contract shall not void or affect the validity of any other provision of the Contract.~~

6.16 SEVERABILITY:

~~The invalidity, in whole or in part, of any provision of this Contract shall not void or affect the validity of any other provision of this Contract.~~

**The removal, in whole or in part, of any provision of this Contract shall not void or affect the validity of any other provision of this Contract.**

6.17 RIGHTS IN DATA:

~~The County shall have the use of data and reports resulting from a Contract without additional cost or other restriction except as may be established by law or applicable regulation. Each party shall supply to the other party, upon request, any available information that is relevant to a Contract and to the performance thereunder.~~

**6.17.1 The County shall have the use of data and reports resulting from a Contract without additional cost or other restriction except as may be established by law or applicable regulation. Each Party shall supply to the other Party, upon request, any available information that is relevant to a Contract and to the performance thereunder.**

**6.17.2 Data, records, reports, and all other information generated for the County by a third party as the result of a contract are the property of the County and shall be provided in a format designated by the County or shall be and remain accessible to the County into perpetuity.**

6.18 NON-DISCRIMINATION:

~~CONTRACTOR agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 including flow down of all provisions and requirements to any subcontractors. Executive Order 2009-09 supersedes Executive order 99-4 and amends Executive order 75-5 and may be viewed and downloaded at the Governor of the State of Arizona's website <http://azmemory.azlibrary.gov/cdm/singleitem/collection/execorders/id/680/rec/1> which is hereby incorporated into this contract as if set forth in full herein. During the performance of this contract, CONTRACTOR shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.~~

~~Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 including flow down of all provisions and requirements to any subcontractors. Executive Order 2009-09 supersedes Executive order 99-4 and amends Executive order 75-5 and may be viewed and downloaded at the Arizona State Library Research website (<http://azmemory.azlibrary.gov/cdm/singleitem/collection/execorders/id/680/rec/1>) which is hereby incorporated into this contract as if set forth in full herein. During the performance of this Contract, Contractor shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.~~

**Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09, including flow down of all provisions and requirements to any subcontractors. Executive Order 2009-09 supersedes Executive Order 99-4 and amends Executive Order 75-5 and is hereby incorporated into this contract as if set forth in full herein. During the performance of this contract, contractor shall not discriminate against any employee, client, or any other individual in any way because of that person's age, race, creed, color, religion, sex,**

disability, or national origin. (Arizona Executive Order 2009-09 can be viewed at [https://apps.azsos.gov/public\\_services/register/2009/46/governor.pdf](https://apps.azsos.gov/public_services/register/2009/46/governor.pdf))

~~6.19 ISRAEL BOYCOTT:~~

~~By signing this Contract, the Contractor certifies that they are in compliance with Article 9, Arizona Revised Statutes Section 35-393 et seq.~~

6.20 CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

~~The undersigned (authorized official signing for the Contractor) certifies to the best of his or her knowledge and belief, that the Contractor~~

~~is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;~~

~~have not within 3 year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;~~

~~are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and~~

~~have not within a 3 year period preceding this Contract had one or more public transaction (Federal, State or local) terminated for cause of default.~~

~~The Contractor agrees to include, without modification, this clause in all lower tier covered transactions (i.e. transactions with subcontractors) and in all solicitations for lower tier covered transactions related to this Contract.~~

6.20.1 **The undersigned (authorized official signing on behalf of the Contractor) certifies to the best of his or her knowledge and belief that the Contractor, its current officers and directors;**

6.20.1.1 **are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from being awarded any contract or grant by any United States Department or Agency or any state, or local jurisdiction;**

6.20.1.2 **have not within three (3) year period preceding this Contract;**

6.20.1.2.1 **been convicted of fraud or any criminal offense in connection with obtaining, attempting to obtain, or as the result of performing a government entity (Federal, State or local) transaction or contract; and**

6.20.1.2.2 **been convicted of violation of any Federal or State antitrust statutes or conviction for embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property regarding a government entity transaction or contract; and**

6.20.1.2.3 **are not presently indicted or criminally charged by a government entity (Federal, State or local) with commission of any criminal offenses in connection with obtaining, attempting to obtain, or as the result of performing a government entity**

**public (Federal, State or local) transaction or contract; and are not presently facing any civil charges from any governmental entity regarding obtaining, attempting to obtain, or from performing any governmental entity contract or other transaction; and have not within a three (3) year period preceding this Contract had any public transaction (Federal, State or local) terminated for cause or default.**

**6.20.1.3 If any of the above circumstances described in the paragraph are applicable to the entity submitting a bid for this requirement, include with your bid an explanation of the matter including any final resolution.**

**6.20.2 The Contractor shall include, without modification, this clause in all lower tier covered transactions (i.e. transactions with subcontractors) and in all solicitations for lower tier covered transactions related to this Contract.**

6.21 VERIFICATION REGARDING COMPLIANCE WITH ARIZONA REVISED STATUTES §41-4401 AND FEDERAL IMMIGRATION LAWS AND REGULATIONS:

6.21.1 By entering into the Contract, the Contractor warrants compliance with the Immigration and Nationality Act (INA using e-verify) and all other federal immigration laws and regulations related to the immigration status of its employees and A.R.S. §23-214(A). The contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract. The Contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the Immigration Reform and Control Act of 1986, as amended from time to time, for all employees performing work under the Contract and verify employee compliance using the E-verify system and shall keep a record of the verification for the duration of the employee's employment or at least three years, whichever is longer. I-9 forms are available for download at USCIS.GOV.

6.21.2 The County retains the legal right to inspect contractor and subcontractor employee documents performing work under this Contract to verify compliance with paragraph 6.21.1 of this Section. Contractor and subcontractor shall be given reasonable notice of the County's intent to inspect and shall make the documents available at the time and date specified. Should the County suspect or find that the Contractor or any of its subcontractors are not in compliance, the County will consider this a material breach of the contract and may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

6.22 INFLUENCE

As prescribed in **MC1-372** ~~MC1-1202~~ ~~MC1-1203~~ of the Maricopa County Procurement Code, any effort to influence an employee or agent to breach the Maricopa County Ethical Code of Conduct or any ethical conduct may be grounds for Disbarment or Suspension under MC1-902.

An attempt to influence includes, but is not limited to:

6.22.1 A Person offering or providing a gratuity, gift, tip, present, donation, money, entertainment or educational passes or tickets, or any type valuable contribution or subsidy,

6.22.2 That is offered or given with the intent to influence a decision, obtain a contract, garner favorable treatment, or gain favorable consideration of any kind.

If a Person attempts to influence any employee or agent of Maricopa County, the Chief Procurement Officer, or his designee, reserves the right to seek any remedy provided by the Maricopa County Procurement Code, any remedy in equity or in the law, or any remedy provided by this contract.

6.23 CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLERBLOWER RIGHTS.

6.23.1 The Parties agree that this Contract and employees working on this Contract will be subject to the whistleblower rights and remedies in the pilot program on contractor employee whistleblower protections established at 41 U.S.C. § 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112–239) and section 3.908 of the Federal Acquisition Regulation;

6.23.2 Contractor shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. § 4712, as described in section 3.908 of the Federal Acquisition Regulation. Documentation of such employee notification must be kept on file by Contractor and copies provided to County upon request.

6.23.3 Contractor shall insert the substance of this clause, including this paragraph (c), in all subcontracts over the simplified acquisition threshold (\$150,000 as of September 2013).

6.24 Uniform Administrative Requirements:

By entering into this Contract the Contractor agrees to comply with all applicable provisions of Title 2, Subtitle A, Chapter II, PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS contained in Title 2 C.F.R. § 200 *et seq.*

6.25 ACCESS TO AND RETENTION OF RECORDS FOR THE PURPOSE OF AUDIT AND/OR OTHER REVIEW:

6.25.1 In accordance with section ~~MCI-372~~ ~~MCI-373~~ ~~MCI-374~~ of the Maricopa County Procurement Code the Contractor agrees to retain all books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract for six (6) years after final payment or until after the resolution of any audit questions which could be more than six (6) years, whichever is latest. The County, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of, any and all said materials.

6.25.2 If the Contractor's books, records , accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract are not sufficient to support and document that requested services were provided, the Contractor shall reimburse Maricopa County for the services not so adequately supported and documented.

6.25.3 If at any time it is determined by the County that a cost for which payment has been made is a disallowed cost, the County shall notify the Contractor in writing of the disallowance. The course of action to address the disallowance shall be at sole discretion of the County, and may include either an adjustment to future invoices, request for credit, request for a check or deduction from current billings Submitted by the Contractor by the amount of the disallowance, or to require reimbursement forthwith of the disallowed amount by the Contractor by issuing a check payable to Maricopa County.

6.26 AUDIT DISALLOWANCES:

If at any time, County determines that a cost for which payment has been made is a disallowed cost, such as overpayment, County shall notify the Contractor in writing of the disallowance. County shall also state the means of correction, which may be but shall not be limited to adjustment of any future claim submitted by the Contractor by the amount of the disallowance, or to require repayment of the disallowed amount by the Contractor.

6.27 OFFSET FOR DAMAGES;

In addition to all other remedies at Law or Equity, the County may offset from any money due to the Contractor any amounts Contractor owes to the County for damages resulting from breach or deficiencies in performance of the contract.

6.28 PUBLIC RECORDS:

~~Under Arizona law, all Offers submitted and opened are public records and must be retained by the Records Manager at the Office of Procurement Services. Offers shall be open to public inspection and copying after Contract award and execution, except for such Offers or sections thereof determined to contain proprietary or confidential information by the Office of Procurement Services. If an Offeror believes that information in its Offer or any resulting Contract should not be released in response to a public record request under Arizona law, the Offeror shall indicate the specific information deemed confidential or proprietary and submit a statement with its offer detailing the reasons that the information should not be disclosed. Such reasons shall include the specific harm or prejudice which may arise from disclosure. The Records Manager of the Office of Procurement Services shall determine whether the identified information is confidential pursuant to the Maricopa County Procurement Code.~~

**Under Arizona law, all Contracts are public records and must be retained by the Records Manager at the Office of Procurement Services. Contracts shall be open to public inspection and copying after Contract award and execution, except for such Contracts or sections thereof determined to contain proprietary or confidential information by the Office of Procurement Services.**

6.29 PRICES:

Contractor warrants that prices extended to County under this Contract are no higher than those paid by any other customer for these or similar services.

6.30 INTEGRATION:

This Contract represents the entire and integrated agreement between the parties and supersedes all prior negotiations, proposals, communications, understandings, representations, or agreements, whether oral or written, express or implied.

6.31 RELATIONSHIPS:

~~In the performance of the services described herein, the Contractor shall act solely as an independent contractor, and nothing herein or implied herein shall at any time be construed as to create the relationship of employer and employee, co-employee, partnership, principal and agent, or joint venture between the County and the Contractor.~~

**6.31.1 In the performance of the services described herein, the Contractor shall act solely as an independent contractor, and nothing herein or implied herein shall at any time be construed as to create the relationship of employer and employee, co-employee, partnership, principal and agent, or joint venture between the County and the Contractor.**

**6.31.2 The County reserves the right of final approval on proposed staff for all Task Orders. Also, upon request by the County, the Contractor will be required to remove any employees working on County projects and substitute personnel based on the discretion of the County within two business days, unless previously approved by the County.**

6.32 GOVERNING LAW:

This Contract shall be governed by the laws of the state of Arizona. Venue for any actions or lawsuits involving this Contract will be in Maricopa County Superior Court or in the United States District Court for the District of Arizona, sitting in Phoenix, Arizona



6.33 ORDER OF PRECEDENCE:

In the event of a conflict in the provisions of this Contract and Contractor's license agreement, if applicable, the terms of this Contract shall prevail.

6.34 INCORPORATION OF DOCUMENTS:

The following are to be attached to and made part of this Contract:

- 6.34.1 Exhibit A, Vendor Information;
- 6.34.2 Exhibit A-1, Pricing All States Administrative Pricing;
- 6.34.3 Exhibit A-2, Pricing All States Medical Pricing;
- 6.34.4 Exhibit A-3, Pricing All States Technology Pricing;
- 6.34.5 Exhibit A-4, Pricing;
- 6.34.6 Exhibit A-5, Pricing;
- 6.34.7 Exhibit A-6, IT Project Pricing;
- 6.34.8 Exhibit B, Scope of Work;
- 6.34.9 **Exhibit B-1, Deliverable Based Projects** ~~Product for IT~~
- 6.34.10 Exhibit C, Office of Procurement Services Contractor Travel and Per Diem Policy.
- 6.34.11 **Exhibit D, Indemnification and Insurance Provisions Required In Subcontracts With Associate Vendors That Permit Their Employees To Drive and/or Operate Powered Vehicles**

NOTICES:

All notices given pursuant to the terms of this Contract shall be addressed to:

For County:

Maricopa County  
Office of Procurement Services  
ATTN: Contract Administration  
**301 W Jefferson St Suite 700** ~~160 South 4<sup>th</sup> Avenue 320 West Lincoln Street~~  
Phoenix, Arizona 85003

For Contractor:

**General Counsel** ~~Mr. Rick Faber~~  
~~Executive Vice president~~  
ACRO Service Corporation  
39209 Six Mile Road, Suite #250  
Livonia, MI. 48152

6.35 OWNERSHIP OF CONTRACT MATERIALS:

**Contractor agrees that all Contract materials, reports, and other data or materials generated or developed by Contractor under this Agreement or furnished by the County to the Contractor shall be and remain the property of the County. Contractor specifically agrees that all copyrightable material developed or created under this Contract shall be considered works made for hire by Contractor for the County and that such material shall, upon creation, be owned exclusively by the County.**

- 6.35.1 **To the extent that any such material, under applicable law, may not be considered work made for hire by Contractor for County, Contractor agrees to assign and, upon its creation, automatically assigns to County the ownership of such material, including any copyright or other intellectual property rights in such materials, without the necessity of any further consideration. County shall be entitled to obtain and hold in its own name all copyrights in respect of such materials. Contractor shall perform any acts that may be deemed necessary or desirable by County to evidence more fully the transfer of ownership of all materials referred to in this section 7 to**

County to the fullest extent possible, including, without limitation, by executing further written assignments in a form requested by County.

6.35.2 To the extent that any preexisting rights of Contractor are embodied in the Contract Materials, Contractor hereby grants to County the irrevocable, perpetual, nonexclusive, worldwide royalty-free right and license to (1) use, execute, reproduce, display, perform, distribute copies of, and prepare derivative works based upon such pre-existing rights and any derivative works thereof and (2) authorize others to do any or all of the foregoing.

6.35.3 Contractor represents and warrants that it either owns or has valid, paid-up licenses for all software used by it in the performance of its obligations under this Agreement.

6.36 **FORCE MAJEURE:**

Neither party shall be liable for failure of performance, nor incur any liability to the other party on account of any loss or damage resulting from any delay or failure to perform all or any part of this Contract if such delay or failure is caused by events, occurrences, or causes beyond the reasonable control and without negligence of the parties. Such events, occurrences, or causes will include Acts of God/Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, riots, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, lockout, blockage, embargo, labor dispute, strike, interruption or failure of electricity or telecommunication service.

Each party, as applicable, shall give the other party notice of its inability to perform and particulars in reasonable detail of the cause of the inability. Each party must use best efforts to remedy the situation and remove, as soon as practicable, the cause of its inability to perform or comply.

The party asserting *Force Majeure* as a cause for non-performance shall have the burden of proving that reasonable steps were taken to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other party was timely notified of the likelihood or actual occurrence which would justify such an assertion, so that other prudent precautions could be contemplated.

6.37 **ORDERING AUTHORITY:**

Any request for purchase shall be accompanied by a valid purchase order, issued by Office of Procurement Services, a Purchase Order issued by the using Department or direction by a Certified Agency Procurement Aid (CAPA) ~~with a Purchase Card for payment.~~

6.38 **NO MINIMUM OR MAXIMUM PURCHASE OBLIGATION:**

6.38.1 This Contract does not guarantee any minimum or maximum purchases will be made. Orders will only be placed under this Contract when the County identifies a need and proper authorization and documentation have been approved.

6.38.2 Contractors agree to accept verbal notification of cancellation of Purchase Orders from the County Procurement Officer with written notification to follow. Contractor specifically acknowledges to be bound by this cancellation policy.

6.39 **PURCHASE ORDERS:**

County reserves the right to cancel Purchase Orders within a reasonable period of time after issuance. Should a Purchase Order be canceled, the County agrees to reimburse the Contractor for actual and documentable costs incurred by the Contractor in response to the Purchase Order. The County will not reimburse the Contractor for any costs incurred after

receipt of County notice of cancellation, or for lost profits, shipment of product prior to issuance of Purchase Order, etc.

6.40 **CONFIDENTIAL INFORMATION:**

Any information obtained in the course of performing this Contract may include information that is proprietary or confidential to the County. This provision establishes the Contractor's obligation regarding such information.

The Contractor shall establish and maintain procedures and controls that are adequate to assure that no information contained in its records and/or obtained from the County or from others in carrying out its functions (services) under the Contract shall be used by or disclosed by it, its agents, officers, or employees, except as required to efficiently perform duties under the Contract. The Contractor's procedures and controls at a minimum must be the same procedures and controls it uses to protect its own proprietary or confidential information. If, at any time during the duration of the Contract, the County determines that the procedures and controls in place are not adequate, the Contractor shall institute any new and/or additional measures requested by the County within fifteen (15) calendar days of the written request to do so.

Any requests to the Contractor for County proprietary or confidential information shall be referred to the County for review and approval, prior to any dissemination.

6.41 **WRITTEN CERTIFICATION PURSUANT to A.R.S. § 35-393.01:**

If vendor engages in for-profit activity and has 10 or more employees, and if this agreement has a value of \$100,000 or more, vendor certifies it is not currently engaged in, and agrees for the duration of this agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

6.42 **CONFIDENTIAL INFORMATION:**

6.42.1 Any information obtained in the course of performing this contract may include information that is proprietary or confidential to the County. This provision establishes the contractor's obligation regarding such information.

6.42.2 The contractor shall establish and maintain procedures and controls that are adequate to assure that no information contained in its records and/or obtained from the County or from others in carrying out its functions (services) under the contract shall be used by or disclosed by it, its agents, officers, or employees, except as required to efficiently perform duties under the contract. The contractor's procedures and controls, at a minimum, must be the same procedures and controls it uses to protect its own proprietary or confidential information. If, at any time during the duration of the contract, the County determines that the procedures and controls in place are not adequate, the contractor shall institute any new and/or additional measures requested by the County within 15 business days of the written request to do so.

6.42.3 Any requests to the contractor for County proprietary or confidential information shall be referred to the County for review and approval, prior to any dissemination.

6.43 **FORCED LABOR**

6.43.1 By submitting a bid for this solicitation and/or entering into a contract as a result of this solicitation, contractor agrees to comply with all applicable portions of Arizona Revised Statutes Section 35-394. Contracting; procurement; prohibition; written certification; remedy; termination; exception; definitions.

- 6.43.2 **Contractor certifies that it does not currently, and agrees for the duration of the contract, that it will not use:**
- 6.43.2.1 **The forced labor of ethnic Uyghurs in the People’s Republic of China.**
  - 6.43.2.2 **Any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China.**
  - 6.43.2.3 **Any contractors, subcontractors or suppliers that use the forced labor or any good or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China.**
- 6.43.3 **If contractor becomes aware during the term of the agreement that contractor is not in compliance with this paragraph, the contractor shall notify the County within five business days after becoming aware of the noncompliance. If the contractor fails to provide a written certification to the County that the contractor has remedied the noncompliance within 180 days after notifying the County of its noncompliance, then the agreement terminates, except that if the agreement termination date occurs before the end the 180 day period, the agreement terminates on the agreement termination date.**

IN WITNESS WHEREOF, this Contract is executed on the date set forth above.

**CONTRACTOR**

Richard E. Faber  
AUTHORIZED SIGNATURE

Richard Faber, Executive Vice President  
PRINTED NAME AND TITLE

39209W Six Mile Rd #250, Livonia MI  
ADDRESS 48152

October 6, 2016  
DATE

**MARICOPA COUNTY**

[Signature]  
CHAIRMAN, BOARD OF SUPERVISORS

NOV 16 2016  
DATE

**ATTESTED:**

[Signature]  
CLERK OF THE BOARD

NOV 16 2016  
DATE

**APPROVED AS TO FORM:**

[Signature]  
LEGAL COUNSEL

November 2, 2016  
DATE

**EXHIBIT A**

**VENDOR INFORMATION**

COMPANY NAME:	Acro Service Corp.	
VENDOR NUMBER		
MAILING ADDRESS:	39209 Six Mile Road, Suite #250	
	Livonia, MI 48152	
REMIT TO ADDRESS:	39209 Six Mile Road, Suit #250	
	Livonia, MI 48152	
TELEPHONE NUMBER:	734-591-1100 <b>720/684-7180</b>	
FACSIMILE NUMBER:	734-591-1217	
WEB SITE:	<a href="http://www.acrocorp.com">www.acrocorp.com</a>	
REPRESENTATIVE NAME:	Mr. Tim Nau Kent Stastny Doug Cloutier Michael Cox Shawn Yazzie <b>Tammy Salter</b>	
REPRESENTATIVE PHONE NUMBER:	414 312 0975 734/542 4203 480/404 8851- 734 542 4305 <b>(734) 670-3710</b>	
REPRESENTATIVE E-MAIL:	<del>tnau@acrocorp.com kstastny@acrocorp.com</del> <del>deloutier@acrocorp.com meox@acrocorp.com</del> <del>syazzie@acrocorp.com</del> <a href="mailto:tsalter@acrocorp.com">tsalter@acrocorp.com</a>	
		<b>YES</b>
WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE FROM THIS CONTRACT:		<input type="checkbox"/>
<del>WILL ACCEPT PROCUREMENT CARD FOR PAYMENT:-NO – Eff. 01/01/20</del>		<input checked="" type="checkbox"/>
PAYMENT TERMS: <input type="checkbox"/> NET 30 DAYS		

**EXHIBIT A-1 ALL STATES ADMINISTRATIVE PRICING**

~~New pricing effective 01/01/2019~~

~~16111 Exhibit A-1 ACRO All States Administrative Pricing.xlsx~~

~~New pricing effective 01/01/2020~~

~~16111 Exhibit A-1 ACRO All States Administrative Pricing-2020 Rates.xlsx~~

~~New pricing effective 12/01/2021~~

~~16111 Exhibit A-1 ACRO All States Administrative Pricing-2022.xlsx~~

**New pricing effective 10/15/2024; Existing personnel pricing effective 7/1/2025**

**[16111-Exhibit A-1 ACRO All States Administrative Pricing 2024.xlsx](#)**

**EXHIBIT A-2 ALL STATES MEDICAL PRICING**

~~New pricing effective 01/01/2019~~

~~16111 Exhibit A-2 ACRO All States Medical Pricing.xlsx~~

~~New pricing effective 01/01/2021~~

~~16111 Exhibit A-2 ACRO All States Medical Pricing-2021.xlsx~~

~~New pricing effective 12/01/2021~~

~~16111 Exhibit A-2 ACRO All States Medical Pricing-2022.xlsx~~

**New pricing effective 10/15/2024; Existing personnel pricing effective 7/1/2025**

**[16111-Exhibit A-2 ACRO All States Medical Pricing 2024.xlsx](#)**

**EXHIBIT A-3 ALL STATES TECHNOLOGY PRICING**

~~New pricing effective 01/01/2019~~

~~16111 Exhibit A-3 ACRO All States Technology Pricing.xlsx~~

~~New pricing effective 12/01/2021~~

~~16111 Exhibit A-3 ACRO All States Technology Pricing-2022.xlsx~~

**New pricing effective 10/15/2024; Existing personnel pricing effective 7/1/2025**

**[16111-Exhibit A-3 ACRO All States Technology Pricing 2024.xlsx](#)**

**EXHIBIT A-4**  
**PAYROLL SERVICES**

16111 EXHIBIT A-4								
STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS								
PAYROLL SERVICES								
State	General Administrative, Call Center, Customer Service	Professional, Human Resource, Accounting/ Finance, Human Services, Insurance, Media, Tax	Technical, Engineering	Information Technology	Trades	Laborer/ Industrial, Food Related Services, Security	Medical	
	MARKUP PERCENTAGE	MARKUP PERCENTAGE	MARKUP PERCENTAGE	MARKUP PERCENTAGE	MARKUP PERCENTAGE	MARKUP PERCENTAGE	MARKUP PERCENTAGE	MARKUP PERCENTAGE
Alabama	19.50%	19.10%	23.00%	18.90%	18.70%	28.55%	19.80%	
Alaska	21.25%	21.25%	21.60%	20.80%	19.80%	31.15%	21.15%	
Arizona	19.40%	19.40%	23.70%	19.20%	18.85%	29.45%	19.90%	
Arkansas	20.10%	20.10%	25.25%	19.85%	19.20%	30.40%	20.35%	
California	21.10%	21.10%	26.00%	20.90%	20.30%	31.60%	21.50%	
Colorado	19.50%	19.50%	24.00%	19.35%	18.90%	29.75%	20.10%	
Connecticut	30.20%	29.95%	37.20%	29.20%	27.90%	41.70%	29.45%	
Delaware	19.70%	19.35%	23.65%	19.20%	19.00%	29.25%	19.95%	
Florida	20.50%	19.80%	24.30%	19.40%	19.10%	29.95%	20.30%	
Georgia	20.50%	19.80%	24.30%	19.40%	19.10%	29.95%	20.30%	
Hawaii	28.50%	28.50%	31.90%	28.05%	26.10%	38.65%	27.85%	
Idaho	22.20%	20.95%	25.50%	20.65%	19.65%	31.45%	21.00%	
Illinois	21.75%	20.75%	25.95%	19.85%	19.50%	31.05%	20.85%	
Indiana	21.50%	20.50%	25.60%	20.15%	19.40%	30.85%	20.65%	
Iowa	32.60%	30.50%	36.00%	29.85%	28.25%	42.20%	29.90%	
Kansas	19.25%	18.90%	22.50%	18.80%	18.64%	28.85%	19.70%	
Kentucky	19.15%	18.90%	22.50%	18.80%	18.60%	28.65%	19.70%	
Louisiana	19.15%	18.90%	22.50%	18.80%	18.60%	28.65%	19.70%	
Maine	20.25%	19.65%	23.40%	19.50%	19.00%	29.70%	20.20%	
Maryland	21.25%	20.30%	25.25%	19.75%	19.50%	30.60%	20.80%	



Massachusetts	24.25%		22.35%		29.20%		21.25%		20.75%		32.90%		22.40%
Michigan	23.20%		21.80%		27.70%		20.95%		20.40%		32.40%		21.80%
Minnesota	22.00%		20.80%		25.25%		20.10%		19.65%		31.21%		21.00%
Mississippi	19.50%		19.10%		23.00%		18.90%		18.70%		28.55%		19.80%
Missouri	23.00%		21.50%		26.25%		20.70%		20.00%		32.15%		21.45%
Montana	23.00%		21.50%		26.25%		20.70%		20.00%		32.15%		21.45%
Nebraska	19.50%		19.10%		23.00%		18.90%		18.70%		29.05%		19.80%
Nevada	22.00%		21.75%		24.75%		20.75%		20.20%		31.90%		21.55%
New Hampshire	19.50%		19.10%		23.00%		18.90%		18.70%		28.90%		19.80%
New Jersey	21.80%		20.75%		25.00%		20.10%		19.75%		31.15%		21.10%
New Mexico	33.00%		31.30%		37.50%		30.30%		29.50%		42.90%		31.10%
New York	21.40%		20.40%		25.50%		20.00%		19.65%		30.75%		21.00%
North Carolina	24.40%		22.45%		29.10%		21.35%		20.40%		33.40%		22.00%
North Dakota	18.50%		18.60%		21.90%		18.50%		18.50%		28.40%		19.50%
Ohio	29.35%		28.70%		33.25%		28.40%		28.10%		39.55%		29.35%
Oklahoma	19.20%		18.90%		22.55%		18.75%		18.65%		28.75%		19.70%
Oregon	22.40%		21.85%		25.60%		20.90%		20.15%		32.05%		21.65%
Pennsylvania	23.50%		22.20%		20.75%		21.40%		20.80%		32.80%		22.20%
Rhode Island	28.10%		25.30%		33.85%		23.65%		22.65%		36.85%		24.55%
South Carolina	19.65%		19.20%		23.15%		19.00%		18.75%		29.15%		19.85%
South Dakota	26.85%		26.60%		30.45%		26.45%		26.35%		37.10%		26.45%
Tennessee	19.70%		19.70%		24.35%		19.00%		19.00%		30.00%		20.17%
Texas	21.40%		20.15%		25.45%		19.50%		19.50%		30.75%		20.80%
Utah	20.80%		20.00%		24.65%		19.30%		19.25%		30.35%		20.50%
Vermont	20.80%		20.00%		24.65%		19.30%		19.25%		30.35%		20.50%
Virginia	20.80%		20.00%		24.65%		19.30%		19.25%		30.35%		20.50%
Washington	26.65%		26.40%		29.90%		23.65%		23.65%		36.50%		25.50%
West Virginia	37.85%		37.30%		42.05%		36.65%		36.65%		48.80%		37.95%
Wisconsin	20.10%		20.10%		25.25%		19.85%		19.20%		42.80%		20.45%
Wyoming	27.95%		24.85%		32.55%		21.80%		21.90%		36.55%		23.75%

Exhibit A 4 16111 RFP

STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS

PAYROLL SERVICES

State	General Administrative, Call Center, Customer Svcs	Professional, Human Resource, Accounting Finance, Insurance, Media, Tax	Technical, Engineering,	Information Technology	Trades	SUB CONTRACTOR Industrial/Labor, Food Workers, Security	ACRO Industrial/Labor, Food Workers, Security	Allied Medical and Legal
-	Mark-up %	Mark-up %	Mark-up %	Mark-up %	Mark-up %	Mark-up %	Mark-up %	Mark-up %
Alabama	21.65%	21.25%	19.90%	19.70%	35.29%	35.29%	23.00%	35.29%
Alaska	23.40%	23.40%	21.80%	20.80%	35.29%	35.29%	23.00%	35.29%
Arizona	21.55%	21.55%	20.20%	19.85%	35.29%	35.29%	21.60%	35.29%
Arkansas	22.25%	22.25%	20.85%	20.20%	35.29%	35.29%	23.70%	35.29%
California	23.25%	23.25%	21.90%	21.30%	35.29%	35.29%	25.25%	35.29%
California (SF)	26.90%	27.25%	25.55%	25.00%	35.29%	35.29%	26.00%	35.29%
Colorado	21.65%	21.65%	20.35%	19.90%	35.29%	35.29%	24.00%	35.29%
Connecticut	32.35%	32.10%	30.20%	28.90%	35.29%	35.29%	37.20%	35.29%
Delaware	21.85%	21.50%	20.20%	20.00%	35.29%	35.29%	23.65%	35.29%
Florida	22.65%	21.95%	20.40%	20.10%	35.29%	35.29%	24.30%	35.29%
Georgia	22.65%	21.95%	20.40%	20.10%	35.29%	35.29%	24.30%	35.29%
Hawaii	30.65%	30.65%	29.05%	27.10%	35.29%	35.29%	31.90%	35.29%
Idaho	24.35%	23.10%	21.65%	20.65%	35.29%	35.29%	25.50%	35.29%
Illinois	23.90%	22.90%	20.85%	20.50%	35.29%	35.29%	25.95%	35.29%
Indiana	23.65%	22.65%	21.15%	20.40%	35.29%	35.29%	25.60%	35.29%
Iowa	34.75%	32.65%	30.85%	29.25%	35.29%	35.29%	36.00%	35.29%
Kansas	21.40%	21.05%	19.80%	19.64%	35.29%	35.29%	22.50%	35.29%
Kentucky	21.30%	21.05%	19.80%	19.60%	35.29%	35.29%	22.50%	35.29%
Louisiana	21.30%	21.05%	19.80%	19.60%	35.29%	35.29%	22.50%	35.29%
Maine	22.40%	21.80%	20.50%	20.00%	35.29%	35.29%	23.40%	35.29%
Maryland	23.40%	22.45%	20.75%	20.50%	35.29%	35.29%	25.25%	35.29%
Massachusetts	26.40%	24.50%	22.25%	21.75%	35.29%	35.29%	29.20%	35.29%
Michigan	25.35%	23.95%	21.95%	21.40%	35.29%	35.29%	27.70%	35.29%

Minnesota		24.15%	-	22.95%	-	21.10%	-	20.65%	-	35.29%	-	35.29%	-	25.25%	-	35.29%
Mississippi		21.65%	-	21.25%	-	19.90%	-	19.70%	-	35.29%	-	35.29%	-	23.00%	-	35.29%
Missouri		25.15%	-	23.65%	-	21.70%	-	21.00%	-	35.29%	-	35.29%	-	26.25%	-	35.29%
Montana		25.15%	-	23.65%	-	21.70%	-	21.00%	-	35.29%	-	35.29%	-	26.25%	-	35.29%
Nebraska		21.65%	-	21.25%	-	19.90%	-	19.70%	-	35.29%	-	35.29%	-	23.00%	-	35.29%
Nevada		24.15%	-	23.90%	-	21.75%	-	21.20%	-	35.29%	-	35.29%	-	24.75%	-	35.29%
New Hampshire		21.65%	-	21.25%	-	19.90%	-	19.70%	-	35.29%	-	35.29%	-	23.00%	-	35.29%
New Jersey		23.95%	-	22.90%	-	21.10%	-	20.75%	-	35.29%	-	35.29%	-	25.00%	-	35.29%
New Mexico		35.15%	-	33.45%	-	31.30%	-	30.50%	-	35.29%	-	35.29%	-	37.50%	-	35.29%
New York		23.55%	-	22.55%	-	21.00%	-	20.65%	-	35.29%	-	35.29%	-	25.50%	-	35.29%
North Carolina		26.55%	-	24.60%	-	22.35%	-	21.40%	-	35.29%	-	35.29%	-	29.10%	-	35.29%
North Dakota		20.65%	-	20.75%	-	19.50%	-	19.50%	-	35.29%	-	35.29%	-	21.90%	-	35.29%
Ohio		31.50%	-	30.85%	-	29.40%	-	29.10%	-	35.29%	-	35.29%	-	33.25%	-	35.29%
Oklahoma		21.35%	-	21.05%	-	19.75%	-	19.65%	-	35.29%	-	35.29%	-	22.55%	-	35.29%
Oregon		24.55%	-	24.00%	-	21.90%	-	21.15%	-	35.29%	-	35.29%	-	25.60%	-	35.29%
Pennsylvania		25.65%	-	24.35%	-	22.40%	-	21.80%	-	35.29%	-	35.29%	-	20.75%	-	35.29%
Rhode Island		30.25%	-	27.45%	-	24.65%	-	23.65%	-	35.29%	-	35.29%	-	33.85%	-	35.29%
South Carolina		21.80%	-	21.35%	-	20.00%	-	19.75%	-	35.29%	-	35.29%	-	23.15%	-	35.29%
South Dakota		29.00%	-	28.75%	-	27.45%	-	27.35%	-	35.29%	-	35.29%	-	30.45%	-	35.29%
Tennessee		21.85%	-	21.85%	-	20.00%	-	20.00%	-	35.29%	-	35.29%	-	24.35%	-	35.29%
Texas		23.55%	-	22.30%	-	20.50%	-	20.50%	-	35.29%	-	35.29%	-	25.45%	-	35.29%
Utah		22.95%	-	22.15%	-	20.30%	-	20.25%	-	35.29%	-	35.29%	-	24.65%	-	35.29%
Vermont		22.95%	-	22.15%	-	20.30%	-	20.25%	-	35.29%	-	35.29%	-	24.65%	-	35.29%
Virginia		22.95%	-	22.15%	-	20.30%	-	20.25%	-	35.29%	-	35.29%	-	24.65%	-	35.29%
Washington		28.80%	-	28.55%	-	24.65%	-	24.65%	-	35.29%	-	35.29%	-	29.90%	-	35.29%
West Virginia		40.00%	-	39.45%	-	37.65%	-	37.65%	-	35.29%	-	35.29%	-	42.05%	-	35.29%
Wisconsin		22.25%	-	22.25%	-	20.85%	-	20.20%	-	35.29%	-	35.29%	-	25.25%	-	35.29%
Wyoming	-	30.10%	-	27.00%	-	22.80%	-	22.90%	-	35.29%	-	35.29%	-	32.55%	-	35.29%

All States – Markup for 1099 Legal and Medical Independent Contractor Professionals — 9.5%

All States – Temporary employees requiring Medical Credentialing will be billed an additional flat fee to County of \$1,500.

All States – Temporary employees that required to provide their own malpractice or other similar professional liability insurance shall be billed at a markup of 41.55%.

**EXHIBIT A-4  
PAYROLL SERVICES**

New Payroll Services Effective 01/01/2020

Exhibit A-4 16111-RFP								
STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS								
PAYROLL SERVICES								
State	General Administrative, Call Center, Customer Svcs	Professional, Human Resource, Accounting Finance, Insurance, Media, Tax	Technical, Engineering,	Information Technology	Trades	SUB CONTRACTOR Industrial/Labor, Food Workers, Security	ACRO Industrial/Labor, Food Workers, Security	Allied Medical and Legal
	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %
Alabama	22.05%	21.65%	20.30%	20.10%	35.69%	35.69%	23.40%	35.69%
Alaska	23.80%	23.80%	22.20%	21.20%	35.69%	35.69%	23.40%	35.69%
Arizona	21.95%	21.95%	20.60%	20.25%	35.69%	35.69%	22.00%	35.69%
Arkansas	22.65%	22.65%	21.25%	20.60%	35.69%	35.69%	24.10%	35.69%
California	23.65%	23.65%	22.30%	21.70%	35.69%	35.69%	25.65%	35.69%
California (SF)	27.30%	27.65%	25.95%	25.40%	35.69%	35.69%	26.40%	35.69%
Colorado	22.05%	22.05%	20.75%	20.30%	35.69%	35.69%	24.40%	35.69%
Connecticut	32.75%	32.50%	30.60%	29.30%	35.69%	35.69%	37.60%	35.69%
Delaware	22.25%	21.90%	20.60%	20.40%	35.69%	35.69%	24.05%	35.69%
Florida	23.05%	22.35%	20.80%	20.50%	35.69%	35.69%	24.70%	35.69%
Georgia	23.05%	22.35%	20.80%	20.50%	35.69%	35.69%	24.70%	35.69%
Hawaii	31.05%	31.05%	29.45%	27.50%	35.69%	35.69%	32.30%	35.69%
Idaho	24.75%	23.50%	22.05%	21.05%	35.69%	35.69%	25.90%	35.69%
Illinois	24.30%	23.30%	21.25%	20.90%	35.69%	35.69%	26.35%	35.69%
Indiana	24.05%	23.05%	21.55%	20.80%	35.69%	35.69%	26.00%	35.69%
Iowa	35.15%	33.05%	31.25%	29.65%	35.69%	35.69%	36.40%	35.69%

<del>Kansas</del>	<del>21.80%</del>	<del>21.45%</del>	<del>20.20%</del>	<del>20.04%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>22.90%</del>	<del>35.69%</del>
<del>Kentucky</del>	<del>21.70%</del>	<del>21.45%</del>	<del>20.20%</del>	<del>20.00%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>22.90%</del>	<del>35.69%</del>
<del>Louisiana</del>	<del>21.70%</del>	<del>21.45%</del>	<del>20.20%</del>	<del>20.00%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>22.90%</del>	<del>35.69%</del>
<del>Maine</del>	<del>22.80%</del>	<del>22.20%</del>	<del>20.90%</del>	<del>20.40%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>23.80%</del>	<del>35.69%</del>
<del>Maryland</del>	<del>23.80%</del>	<del>22.85%</del>	<del>21.15%</del>	<del>20.90%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.65%</del>	<del>35.69%</del>
<del>Massachusetts</del>	<del>26.80%</del>	<del>24.90%</del>	<del>22.65%</del>	<del>22.15%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>29.60%</del>	<del>35.69%</del>
<del>Michigan</del>	<del>25.75%</del>	<del>24.35%</del>	<del>22.35%</del>	<del>21.80%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>28.10%</del>	<del>35.69%</del>
<del>Minnesota</del>	<del>24.55%</del>	<del>23.35%</del>	<del>21.50%</del>	<del>21.05%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.65%</del>	<del>35.69%</del>
<del>Mississippi</del>	<del>22.05%</del>	<del>21.65%</del>	<del>20.30%</del>	<del>20.10%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>23.40%</del>	<del>35.69%</del>
<del>Missouri</del>	<del>25.55%</del>	<del>24.65%</del>	<del>22.10%</del>	<del>21.40%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>26.65%</del>	<del>35.69%</del>
<del>Montana</del>	<del>25.55%</del>	<del>24.05%</del>	<del>22.10%</del>	<del>21.40%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>26.65%</del>	<del>35.69%</del>
<del>Nebraska</del>	<del>22.05%</del>	<del>21.65%</del>	<del>20.30%</del>	<del>20.10%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>23.40%</del>	<del>35.69%</del>
<del>Nevada</del>	<del>24.55%</del>	<del>24.30%</del>	<del>22.15%</del>	<del>21.60%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.15%</del>	<del>35.69%</del>
<del>New Hampshire</del>	<del>22.05%</del>	<del>21.65%</del>	<del>20.30%</del>	<del>20.10%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>23.40%</del>	<del>35.69%</del>
<del>New Jersey</del>	<del>24.35%</del>	<del>23.30%</del>	<del>21.50%</del>	<del>21.15%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.40%</del>	<del>35.69%</del>
<del>New Mexico</del>	<del>35.55%</del>	<del>33.85%</del>	<del>31.70%</del>	<del>30.90%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>37.90%</del>	<del>35.69%</del>
<del>New York</del>	<del>23.95%</del>	<del>22.95%</del>	<del>21.40%</del>	<del>21.05%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.90%</del>	<del>35.69%</del>
<del>North Carolina</del>	<del>26.95%</del>	<del>25.00%</del>	<del>22.75%</del>	<del>21.80%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>29.50%</del>	<del>35.69%</del>
<del>North Dakota</del>	<del>21.05%</del>	<del>21.15%</del>	<del>19.90%</del>	<del>19.90%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>22.30%</del>	<del>35.69%</del>
<del>Ohio</del>	<del>31.90%</del>	<del>31.25%</del>	<del>29.80%</del>	<del>29.50%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>33.65%</del>	<del>35.69%</del>
<del>Oklahoma</del>	<del>21.75%</del>	<del>21.45%</del>	<del>20.15%</del>	<del>20.05%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>22.95%</del>	<del>35.69%</del>
<del>Oregon</del>	<del>24.95%</del>	<del>24.40%</del>	<del>22.30%</del>	<del>21.55%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>26.00%</del>	<del>35.69%</del>
<del>Pennsylvania</del>	<del>26.05%</del>	<del>24.75%</del>	<del>22.80%</del>	<del>22.20%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>21.15%</del>	<del>35.69%</del>
<del>Rhode Island</del>	<del>30.65%</del>	<del>27.85%</del>	<del>25.05%</del>	<del>24.05%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>34.25%</del>	<del>35.69%</del>
<del>South Carolina</del>	<del>22.20%</del>	<del>21.75%</del>	<del>20.40%</del>	<del>20.15%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>23.55%</del>	<del>35.69%</del>
<del>South Dakota</del>	<del>29.40%</del>	<del>29.15%</del>	<del>27.85%</del>	<del>27.75%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>30.85%</del>	<del>35.69%</del>
<del>Tennessee</del>	<del>22.25%</del>	<del>22.25%</del>	<del>20.40%</del>	<del>20.40%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>24.75%</del>	<del>35.69%</del>
<del>Texas</del>	<del>23.95%</del>	<del>22.70%</del>	<del>20.90%</del>	<del>20.90%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.85%</del>	<del>35.69%</del>
<del>Utah</del>	<del>23.35%</del>	<del>22.55%</del>	<del>20.70%</del>	<del>20.65%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.05%</del>	<del>35.69%</del>
<del>Vermont</del>	<del>23.35%</del>	<del>22.55%</del>	<del>20.70%</del>	<del>20.65%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.05%</del>	<del>35.69%</del>
<del>Virginia</del>	<del>23.35%</del>	<del>22.55%</del>	<del>20.70%</del>	<del>20.65%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>25.05%</del>	<del>35.69%</del>
<del>Washington</del>	<del>29.20%</del>	<del>28.95%</del>	<del>25.05%</del>	<del>25.05%</del>	<del>35.69%</del>	<del>35.69%</del>	<del>30.30%</del>	<del>35.69%</del>

<del>West Virginia</del>	40.40%		39.85%		38.05%		38.05%		35.69%		35.69%		42.45%	<del>35.69%</del>
<del>Wisconsin</del>	22.65%		<del>22.65%</del>		21.25%		20.60%		35.69%		<del>35.69%</del>		25.65%	35.69%
<del>Wyoming</del>	30.50%		27.40%		<del>23.20%</del>		23.30%		<del>35.69%</del>		35.69%		32.95%	35.69%
All States - Markup for 1099 Legal and Medical Independent Contractor Professionals 9.5%														
All States - Temporary employees requiring Medical Credentialing will be billed an additional flat fee to County of \$1,500.														
<del>All States - Temporary employees that required to provide their own malpractice or other similar professional liability insurance shall be billed at a markup of 41.55%</del>														

**New Payroll Services Effective 10/15/2024**

<b>Exhibit A-4 16111-RFP</b>									
<b>STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS</b>									
<b>PAYROLL SERVICES</b>									
<b>State</b>	<b>General Administrative, Call Center, Customer Svcs</b>	<b>Professional, Human Resource, Accounting Finance, Insurance, Media, Tax</b>	<b>Technical, Engineering,</b>	<b>Information Technology</b>	<b>Trades</b>	<b>SUB CONTRACTOR Industrial/Labor, Food Workers, Security</b>	<b>ACRO Industrial/Labor, Food Workers, Security</b>	<b>Allied Medical and Legal</b>	
	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %	Mark up %
<b>Alabama</b>	25.35%	25.35%	25.35%	25.35%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Alaska</b>	25.05%	25.05%	25.05%	25.05%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Arizona</b>	32.35%	32.35%	32.35%	32.35%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Arkansas</b>	27.03%	27.03%	27.03%	27.03%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>California</b>	25.70%	25.70%	25.70%	25.70%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Colorado</b>	28.43%	28.43%	28.43%	28.43%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Connecticut</b>	32.65%	32.65%	32.65%	32.65%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Delaware</b>	25.50%	25.50%	25.50%	25.50%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Florida</b>	24.60%	24.60%	24.60%	24.60%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Georgia</b>	25.93%	25.93%	25.93%	25.93%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Hawaii</b>	29.80%	29.80%	29.80%	29.80%	35.69%	35.69%	35.69%	35.69%	35.69%
<b>Idaho</b>	24.73%	24.73%	24.73%	24.73%	35.69%	24.73%	35.69%	35.69%	35.69%

Illinois	26.60%	26.60%	26.60%	26.60%	35.69%	35.69%	35.69%	35.69%
Indiana	27.70%	27.70%	27.70%	27.70%	35.69%	35.69%	35.69%	35.69%
Iowa	31.35%	31.35%	31.35%	31.35%	35.69%	35.69%	35.69%	35.69%
Kansas	24.90%	24.90%	24.90%	24.90%	35.69%	35.69%	35.69%	35.69%
Kentucky	26.50%	26.50%	26.50%	26.50%	35.69%	35.69%	35.69%	35.69%
Louisiana	25.00%	25.00%	25.00%	25.00%	35.69%	35.69%	35.69%	35.69%
Maine	25.01%	25.01%	25.01%	25.01%	35.69%	35.69%	35.69%	35.69%
Maryland	25.75%	25.75%	25.75%	25.75%	35.69%	35.69%	35.69%	35.69%
Massachusetts	26.44%	26.44%	26.44%	26.44%	35.69%	35.69%	35.69%	35.69%
Michigan	27.03%	27.03%	27.03%	27.03%	35.69%	35.69%	35.69%	35.69%
Minnesota	26.40%	26.40%	26.40%	26.40%	35.69%	35.69%	35.69%	35.69%
Mississippi	24.55%	24.55%	24.55%	24.55%	35.69%	35.69%	35.69%	35.69%
Missouri	24.55%	24.55%	24.55%	24.55%	35.69%	35.69%	35.69%	35.69%
Montana	24.91%	24.91%	24.91%	24.91%	35.69%	35.69%	35.69%	35.69%
Nebraska	24.55%	24.55%	24.55%	24.55%	35.69%	35.69%	35.69%	35.69%
Nevada	24.68%	24.68%	24.68%	24.68%	35.69%	35.69%	35.69%	35.69%
New Hampshire	25.65%	25.65%	25.65%	25.65%	35.69%	35.69%	35.69%	35.69%
New Jersey	25.95%	25.95%	25.95%	25.95%	35.69%	35.69%	35.69%	35.69%
New Mexico	29.84%	29.84%	29.84%	29.84%	35.69%	35.69%	35.69%	35.69%
New York	33.75%	33.75%	33.75%	33.75%	35.69%	35.69%	35.69%	35.69%
North Carolina	24.76%	24.76%	24.76%	24.76%	35.69%	35.69%	35.69%	35.69%
North Dakota	26.73%	26.73%	26.73%	26.73%	35.69%	35.69%	35.69%	35.69%
Ohio	32.10%	32.10%	32.10%	32.10%	35.69%	35.69%	35.69%	35.69%
Oklahoma	26.60%	26.60%	26.60%	26.60%	35.69%	35.69%	35.69%	35.69%
Oregon	25.00%	25.00%	25.00%	25.00%	35.69%	35.69%	35.69%	35.69%
Pennsylvania	33.75%	33.75%	33.75%	33.75%	35.69%	35.69%	35.69%	35.69%
Rhode Island	27.25%	27.25%	27.25%	27.25%	35.69%	35.69%	35.69%	35.69%
South Carolina	24.61%	24.61%	24.61%	24.61%	35.69%	35.69%	35.69%	35.69%
South Dakota	30.45%	30.45%	30.45%	30.45%	35.69%	35.69%	35.69%	35.69%
Tennessee	26.86%	26.86%	26.86%	26.86%	35.69%	35.69%	35.69%	35.69%
Texas	25.10%	25.10%	25.10%	25.10%	35.69%	35.69%	35.69%	35.69%
Utah	25.65%	25.65%	25.65%	25.65%	35.69%	35.69%	35.69%	35.69%
Vermont	24.75%	24.75%	24.75%	24.75%	35.69%	35.69%	35.69%	35.69%

<b>Virginia</b>		25.00%		25.00%		25.00%		25.00%		35.69%		35.69%		35.69%		35.69%
<b>Washington</b>		31.50%		31.50%		31.50%		31.50%		35.69%		35.69%		35.69%		35.69%
<b>West Virginia</b>		27.85%		27.85%		27.85%		27.85%		35.69%		35.69%		35.69%		35.69%
<b>Wisconsin</b>		27.85%		27.85%		27.85%		27.85%		35.69%		35.69%		35.69%		35.69%
<b>Wyoming</b>		26.98%		26.98%		26.98%		26.98%		35.69%		35.69%		35.69%		35.69%
All States - Markup for 1099 Legal and Medical Independent Contractor Professionals 9.5%																
All States - Temporary employees requiring Medical Credentialing will be billed an additional flat fee to County of \$1,500.																
All States - Temporary employees that required to provide their own malpractice or other similar professional liability insurance shall be billed at a markup of 41.55%.																



~~EXHIBIT A-5~~  
DIRECT PLACEMENT FEES

I. ~~Conversion Fees~~

II. ~~Direct Placement Fees~~

III. ~~Assessment Testing and Evaluations~~

IV. ~~Payroll Service Rates by State (See EXHIBIT A-4)~~

I. ~~Conversion Fees:~~

~~Conversion Fees: A participating public agency may hire any temporary employee without a conversion fee after 90 days (520 hours) for any Clerical/Administrative, Call Center/CSR, Food Related Services, Industrial/Laborer, Trades personnel OR 180 days (1040 hours) for all other classifications as listed in pricing sheets B, C and D.~~

~~If an agency hires a temporary worker prior to 520 hours or 1040 hours, respectively, mentioned above, a conversion fee will be charged. The conversion fee shall be equal to 160 hours times the temporary employee's straight time hourly rate.~~

II. ~~Direct Placement Fees:~~

~~Aero offers permanent hire services and is pleased to provide the following pricing for such services. Aero will bill a participating public agency a permanent hire services fee equivalent to 16% of the starting annual salary (including guaranteed compensation of any kind, but excluding variable compensation, e.g., performance based bonuses) at which the candidate recruited by Aero or its associate vendors is hired by the participating public agency. For purposes hereof, annual salary shall be defined as: hourly pay rate x 2080, or weekly pay rate x 52, or monthly pay rate x 12.~~

III. ~~Assessment Testing and Evaluation:~~

~~Aero utilizes Kenexa Prove It! Skills Testing and Pre-Employment Assessments. Aero has access to the entire library of Kenexa assessment tests. All sub contractors will also utilize the same tests when required. All tests are included in our pricing there are no additional fees for assessments~~

**EXHIBIT A-5**  
**DIRECT PLACEMENT FEES**

**Conversion, Direct Placement and Assessment/Training**

As a part of the Acro MSP Program for Maricopa County the following additional terms are included:

- I. Conversion Fees
- II. Direct Placement Fees
- III. Assessment Testing and Evaluations

**I. Conversion Fees:**

**Conversion Fees:** A participating public agency may hire any temporary employee without a conversion fee after 90 days (520 hours) for any Clerical/Administrative, Call Center/CSR, Food Related Services, Industrial/Laborer, Trades personnel OR 180 days (1040 hours) for all other classifications as listed in pricing sheets A 1, A 2 and A 3.

If an agency hires a temporary worker prior to 520 hours or 1040 hours, respectively, mentioned above, a conversion fee will be charged. The conversion fee shall be equal to 160 hours times the temporary employee's straight time hourly rate.

**II. Direct Placement Fees:**

~~Acro offers permanent hire services and is pleased to provide the following pricing for such services. Acro will bill a participating public agency a permanent hire services fee equivalent to 16% of the starting annual salary (including guaranteed compensation of any kind, but excluding variable compensation, e.g., performance based bonuses) at which the candidate recruited by Acro or its associate vendors is hired by the participating public agency. For purposes hereof, annual salary shall be defined as: hourly pay rate x 2080, or weekly pay rate x 52, or monthly pay rate x 12.~~

**Acro offers permanent hire services and is pleased to provide the following pricing for such services. Acro will bill a participating public agency a permanent hire services fee equivalent to 25% of the starting annual salary (including guaranteed compensation of any kind, but excluding variable compensation, e.g., performance based bonuses) at which the candidate recruited by Acro or its associate vendors is hired by the participating public agency. For purposes hereof, annual salary shall be defined as: hourly pay rate x 2080, or weekly pay rate x 52, or monthly pay rate x 12.**

**For all future direct hire candidates there is a ten (10) business-day guarantee period, beginning on the candidate's start date, where if County terminates the employee, no fee will be billed or, if already paid, the fee will be refunded to County. County must inform Supplier that they would like to terminate the employment of the candidate by 12:00 pm (noon) local time on the tenth day for the guarantee to be honored. Supplier will refrain from invoicing the Direct Hire Fee until after the 10-business day period has passed. Starting the 11<sup>th</sup> business day, the County must promptly pay the invoice, and Supplier will not be able to accommodate any refunds or replacements at no cost after this period of ten (10) business days.**

**III. Assessment Testing and Evaluation:**

**Acro utilizes Kenexa Prove It! Skills Testing and Pre-Employment Assessments. Acro has access to the entire library of Kenexa assessment tests. All sub contractors will also utilize the same tests when required. All tests are included in our pricing there are no additional fees for assessments**

## EXHIBIT A-6

IT Project SOW Pricing			
ALL STATES			
Position Category	Job Position	Regular SOW Bill Rate - Low	Regular SOW Bill Rate - High
IT	Architect I	\$ 77.25	\$ 89.33
IT	Architect II	\$ 89.33	\$ 100.64
IT	Architect III	\$ 100.65	\$ 114.47
IT	Business Analyst I	\$ 57.49	\$ 71.73
IT	Business Analyst II	\$ 71.74	\$ 86.12
IT	Business Analyst III	\$ 86.12	\$ 102.04
IT	Business Intelligence Developer I	\$ 69.98	\$ 79.85
IT	Business Intelligence Developer II	\$ 79.86	\$ 92.17
IT	Business Intelligence Developer III	\$ 92.18	\$ 109.46
IT	C++ Programmer	\$ 47.45	\$ 100.95
IT	CADD Technician I	\$ 43.98	\$ 53.61
IT	CADD Technician II	\$ 53.63	\$ 64.09
IT	CADD Technician III	\$ 64.10	\$ 74.78
IT	Client/Server Specialist	\$ 79.84	\$ 105.72
IT	Computer Operator	\$ 30.40	\$ 55.01
IT	Data Communications Network Analyst	\$ 61.64	\$ 112.95
IT	Data Processing Operations Control	\$ 31.49	\$ 70.54
IT	Data Processing Planning Analyst II	\$ 45.43	\$ 107.50
IT	Data Warehouse Developer	\$ 35.66	\$ 89.51
IT	Database Administrator I	\$ 50.89	\$ 59.16
IT	Database Administrator II	\$ 59.17	\$ 71.74
IT	Database Administrator III	\$ 71.74	\$ 87.21
IT	Database Manager	\$ 87.21	\$ 95.94
IT	Database Specialist II	\$ 42.78	\$ 62.99
IT	Database Specialist III	\$ 63.07	\$ 83.14
IT	Database Modeler	\$ 72.43	\$ 95.94
IT	Development Manager	\$ 46.02	\$ 96.41
IT	Documentation Specialist	\$ 41.15	\$ 98.68
IT	E-Commerce Solutions Architect	\$ 54.59	\$ 98.68
IT	EDP Planning Analyst	\$ 60.30	\$ 108.34
IT	ETL Programmer I	\$ 54.69	\$ 64.05
IT	ETL Programmer II	\$ 64.06	\$ 73.94
IT	ETL Programmer III	\$ 73.95	\$ 94.83
IT	GISs Specialist	\$ 85.32	\$ 147.72
IT	Internet Application Developer	\$ 42.78	\$ 92.14
IT	Java Programmer I	\$ 57.98	\$ 72.40

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IT	Java Programmer II	\$ 72.41	\$ 91.95
IT	Java Programmer III	\$ 91.96	\$ 107.02
IT	LAN/WAN Administrator	\$ 39.91	\$ 70.54
IT	Mainframe Capacity Study	\$ 60.30	\$ 98.34
IT	Management Information Specialist	\$ 63.07	\$ 83.14
IT	MS SQL Server Administrator	\$ 46.59	\$ 76.59
IT	Network Administrator I	\$ 46.45	\$ 57.06
IT	Network Administrator II	\$ 57.07	\$ 68.08
IT	Network Administrator III	\$ 68.09	\$ 79.52
IT	Oracle Server Administrator	\$ 54.59	\$ 103.30
IT	Other Database Server Administrator	\$ 54.59	\$ 103.30
IT	PC LAN Technician	\$ 26.12	\$ 52.49
IT	Programmer Analyst I	\$ 58.35	\$ 67.44
IT	Programmer Analyst II	\$ 67.52	\$ 77.80
IT	Programmer Analyst III	\$ 77.81	\$ 93.65
IT	Project Administrator	\$ 45.34	\$ 58.01
IT	Project Manager I	\$ 58.59	\$ 69.49
IT	Project Manager II	\$ 69.49	\$ 80.62
IT	Project Manager III	\$ 80.63	\$ 93.74
IT	Project Manager IV	\$ 93.75	\$ 121.52
IT	Quality Assurance Engineer I	\$ 51.56	\$ 63.62
IT	Quality Assurance Engineer II	\$ 63.62	\$ 75.04
IT	Quality Assurance Engineer III	\$ 75.04	\$ 89.51
IT	Quality Assurance Manager	\$ 89.52	\$ 103.69
IT	Quality Assurance/systems Testing Analyst	\$ 35.66	\$ 89.51
IT	Security Engineer I	\$ 60.75	\$ 76.14
IT	Security Engineer II	\$ 76.15	\$ 98.08
IT	Security Engineer III	\$ 98.09	\$ 138.30
IT	Server Based Computing Engineer	\$ 49.97	\$ 75.58
IT	Sr. EDP Planning Analyst	\$ 59.04	\$ 77.43
IT	Storage and Retrieval System Design	\$ 44.14	\$ 75.83
IT	System Architect	\$ 65.25	\$ 97.84
IT	Systems Project Manager	\$ 46.78	\$ 83.23
IT	Technical Support Specialist II	\$ 26.12	\$ 39.05
IT	Technical Support Specialist III	\$ 39.14	\$ 61.73
IT	Telecommunications Specialist II	\$ 43.08	\$ 52.40
IT	Telecommunications Specialist III	\$ 52.49	\$ 63.41
IT	UNIX System Administrator	\$ 41.99	\$ 70.54
IT	Visual Basic Developer I	\$ 37.83	\$ 58.37
IT	Visual Basic Developer II	\$ 58.45	\$ 77.26
IT	Visual Basic Developer III	\$ 77.18	\$ 95.26
IT	Web Content/Communications Manager	\$ 45.38	\$ 80.37
IT	WEB Site Developer	\$ 45.38	\$ 80.37
IT	WEB Document Specialist	\$ 41.15	\$ 98.68
IT	Misc IT Classification	\$ 71.02	\$ 184.65

**EXHIBIT B****SCOPE OF SERVICES STAFFING AND RELATED SERVICES****1.0 INTENT:****1.1 MASTER AGREEMENT (US COMMUNITIES):**

Maricopa County, AZ (herein "Lead Public Agency") on behalf of itself and all states, local governments, school districts, and higher education institutions in the United States of America, and other government agencies and nonprofit organizations (herein "Participating Public Agencies") is entering in contracts from qualified suppliers to enter into a Master Agreement for a complete line of Staffing Services and Related Services and Solutions (herein "Products and Services").

1.2 To establish a nationwide purchasing requirements contract with Staffing Services providers to provide all services in Section 2.0 of this document. This includes any proposed management tools available (see Section 2.14).

1.3 Other governmental entities under agreement with the County may have access to services provided hereunder (see Section 2.17 and 2.18 and Exhibit 6, MICPA).

1.4 The County reserves the right to add additional contractors, at the County's sole discretion, in cases where the currently listed contractors are of an insufficient number or skill-set to satisfy the County's needs or to ensure adequate competition on any project or task order work.

**2.0 SCOPE OF WORK:****2.1 GENERAL DEFINITION OF PRODUCTS AND/OR SERVICES:**

2.1.1 **Staffing Services** – The complete portfolio of staffing services available by Contractor. Including administrative staffing (administrative, professional, laborer, technical, trades, etc.), information technology staffing, medical staffing, and any other staffing services offered by Contractor.

2.1.2 **Managed Service Provider Solutions** – **The complete portfolio of managed service provider solutions** such as contingent workforce management strategy development, strategic vendor management technology, risk mitigation methods, employment compliance methods, rate and spend management (cost savings), efficient standard processes and workflow, staffing vendor selection and management, workforce utilization trends, in-depth program reporting and analytics, and any other managed service provider solutions offered by Contractor.

2.1.3 **Related Services and Solutions** – The complete range of related services and solutions offered by Contractor such as temporary-to-hire services, direct hire services, outsourcing solutions, career management consulting, independent contractor compliance/risk management, onsite management programs, recruitment process outsourcing, outplacement services, payroll services, and any other services and solutions offered by Contractor.

**2.2 SUBCONTRACTING AND TEAMING ARRANGEMENTS:**

The Contractor shall agree that all subcontractors will be bound by the rules and regulations contained in this contract.

2.2.1. Contractor may use Contractor's affiliates as subcontractors, or other subcontractors, to perform Contractor's services under this Contract, subject to Contractor remaining primarily responsible for its obligations under this Contract and ensuring that services are provided to the same extent that Contractor would have provided such services had Contractor performed those services without the use of an affiliate or subcontractor. The

Contractor shall ensure that any subcontractor or agent agrees to the same restrictions, conditions, and requirements that apply through this Contract to such subcontractors and agents. The Contractor shall keep the County informed concerning the performance of all the subcontractors.

- 2.2.2. Contractor may not have exclusive teaming arrangements and/or other contractual provisions that result in limiting or preventing full and fair competition.

**2.3 CONTRACTOR RESPONSIBILITIES:**

Contractor's employees shall be required to adhere to all work policies, procedures, and standards established by the County. The Contractor's employees shall conform in all respects with regard to physical, fire and security / safety regulations while on the County's premises. Contractor shall be responsible for obtaining all rules, regulations, policies, etc. from the County.

Contractor shall be responsible for the following:

- 2.3.1 Recruiting, hiring, and administering any evaluations and/or disciplinary actions, implementing any reassignments and/or terminations of contractor employees provided to the County by Contractor.
- 2.3.2 Maintaining a recruiting and hiring program that is in compliance with applicable federal and state employment laws and their implementing rules and regulations, including, but not limited to, Title VII of the Civil Rights Act of 1964 ("Title VII"), the Americans With Disabilities Act ("ADA"), the Age Discrimination in Employment Act ("ADEA"), the Fair Credit Reporting Act ("FCRA"), and the Arizona Employment Protection Act ("AEPA").
- 2.3.3 Performing background screening on all contractor employees provided to the County, to include screening of credentials, licensure, personal history, qualifications, work history, and references, as well as criminal background checks and fingerprinting as provided herein. Contractor shall ensure that all contractor employees possess all certifications and qualifications necessary to enable them to perform their assignments.
- 2.3.4 Administering periodic performance evaluations for each contractor employee provided under this contract.
- 2.3.5 Informing contractor employees that they are required to adhere to the policies and procedures of the County. Contractor and/or its designee shall promptly notify the applicable County agency of any human-resource-type issue raised by a contractor employee that may affect the County, such as threats of violence, harassment, discrimination or retaliation.
- 2.3.6 Providing contractor employees all of County's safety, drug/alcohol, work policies, anti-harassment, anti-discrimination and anti-retaliation policies and informing them that they are required to adhere to such policies. Contractor shall establish a complaint and/or reporting procedure for violations of policies and instruct contractor employees on the use of the procedure. Contractor shall obtain written acknowledgement from each contractor employee provided under this contract that she or he has read, understood and agrees to abide by those policies and procedures.
- 2.3.7 Providing harassment, discrimination, and retaliation training for all contractor employees provided under this contract. Contractor shall maintain a record of all such training.
- 2.3.8 Informing contractor employees in writing that they are employed by Contractor, not the County.
- 2.3.9 Notifying contractor employees in writing that the only benefits they will receive will be from Contractor, and that they are not entitled to any benefits from the County.

- 2.3.10 Preparing and distributing an Employee Handbook to contractor employees that identifies and explains Contractor's policies and procedures that will be followed during the course of contractor employees' employment with Contractor.
- 2.3.11 Informing contractor employees in writing that job-related illness/injury reports are to be made to Contractor. Contractor and/or its designee shall notify the applicable County agency within 24 hours of receipt of any such reports.
- 2.3.12 Being solely responsible for, and holding County harmless from, all administrative employment matters regarding contractor employees including, but not limited to, all payroll and payroll income tax withholding matters; payment of workers' compensation premiums; funding of appropriate fringe benefit programs; and taking responsibility for and complying with (including offering coverage, if required) the Affordable Care Act with respect to its employees.
- 2.3.13 Paying contractor employees in compliance with applicable wage and hour laws including, but not limited to, the Fair Labor Standards Act ("FLSA") and Arizona Labor Code. Contractor shall maintain complete and accurate records of all wages paid to its employees assigned to provide services to County. Contractor shall be exclusively responsible for and will comply with applicable law governing the reporting and payment of wages, and payroll-related and unemployment taxes attributable to wages paid to its employees assigned to provide services to County. INTERVIEW OF PROSPECTIVE PERSONNEL:

2.4 The County shall have the right to interview all prospective personnel and to accept or reject any or all based upon the required skills and the background and experience of each individual. A resume may be required upon request prior to an interview.

2.5 TRAINING:

Referred personnel shall be immediately productive, requiring minimal training and orientation. In the event that extended training (over four (4) hours) is required, such as for an extended project or for any particular skill set, the Contractor may be required to pay the employee for up to sixteen (16) hours (two (2) business days) of training as determined by the County.

2.6 HOURS OF WORK:

The work week shall be Monday through Friday. Contractor shall verify work hours at the time order is placed. Work hours and holidays will vary dependent upon the County and position. Normal working hours are 8:00 a.m. to 5:00 p.m. Monday through Friday, excluding holidays.

There may be requirements for evening, weekend, and overtime work. Weekend work shall be defined as Saturday and Sunday during the same week. Weekend work shall not be considered overtime unless in excess of forty (40) hours.

Overtime shall be defined as hours worked in excess of forty (40) per week. Should a temporary employee works on a holiday, regular pay shall apply to all hours under forty (40), and time and a half shall apply for hours over forty (40). Overtime must be approved in writing, in advance, by the Agency in order to be reimbursable.

Lunch periods will range from 30-60 minutes and will be determined by the County. No payments shall be made for lunch periods.

Each temporary employee will receive one 15 minute break in the morning and one 15 minute break in the afternoon, exact time of the break will be agreed to by the employee and the County.

2.7 TRANSPORTATION AND PARKING

It will be the Contractor or the contractor's employee's responsibility to provide transportation to and from the required locations. Parking may or may not be provided and, if not, will be the responsibility of the Contractor or the contractor employee.

2.8 TEMPORARY PERSONNEL EXPENSES:

Contractor shall be responsible for temporary personnel expenses. Contractor may bill for certain travel expenses on a case-by-case basis. Contractor shall seek County approval before billing for any travel expenses. If approved by the Prospective Personnel, travel expenses shall be reimbursed in accordance with the County's Travel Policy. Original receipts for travel must be submitted for reimbursement of allowable direct costs (lodging, communications, etc.).

2.9 CONTRACTOR SINGLE POINT OF CONTACT:

Each Contractor shall designate a coordinator as a single, local point of contact (SPOC), as well as a backup, that will be accessible during normal work hours 8:00 a.m. until 5:00 p.m. Monday through Friday, with the exception of the designated holidays to receive employment requests, handle and assist in any and all inquiries regarding scheduling, billing, status of orders, availability, contract pricing, contract compliance requirements, reports, and problem solving. Contractor's SPOC shall be available via a toll free telephone number or email. The SPOC may have support staff that will serve as account managers for different County Agencies, or designated multiple points of contact in order to best provide service.

2.10 CONTRACTOR EMPLOYEE REQUIREMENTS:

2.10.1 Background Screening:

A background check is required for all employees of Contractor's staff providing services to the County. The cost of this service shall be incurred by the County.

Certain contractor employees based on position may be subject to various criminal checks, fingerprinting, and background checks upon whose results the County may choose to base its decision to accept an individual for an assignment. The requirements of these background checks are explained in Attachments ~~B, C and D~~ **A-1, A-2 and A-3** under Screening Fees. Contractor to include pricing for these services as indicated. The cost of this service shall be incurred by the County.

2.10.2 Drug Testing:

Drug testing requirements will vary for individual Agencies throughout the County. The County will identify if there is a drug test requirement at the time the order is placed. The County will pay for these tests as pass-through costs. These tests are normally conducted randomly, on a random number of temporary employees, in safety-sensitive positions, and consist of a urine sample. If a contractor employee fails a drug test, the contractor employee will no longer be eligible to provide services to the County under this contract. The requirements of these tests are explained in Attachments ~~B, C and D~~ **A-1, A-2 and A-3** under Screening Fees. Contractor to include pricing for these services as indicated. The cost of this service shall be incurred by the County.

2.10.3 If driving is a requirement of a position, County Agencies will require a DMV check. The cost of this service shall be incurred by the County.

2.10.4 Additional Certification(s):

Certain positions may require additional types of certifications such as First Aid and CPR certification. Contractor employees shall have these certifications prior to applying for such positions. Contractor employees shall maintain and recertify these certifications



at the contractors or their own expense.

**2.10.5 Dress and Equipment:**

Contractor employees shall report to job assignments dressed appropriately and with the equipment specified by the County as being required to perform work in the service categories covered under this contract. The County requires most field personnel to have safety shoes, at the expense of the temporary employee. The safety shoes must meet American National Standards Institute (ANSI) and Occupational Safety and Health Administration (OSHA) standards.

**2.10.6 Communication Skills:**

Unless otherwise requested, all contractor employees must be able to read, write, speak and comprehend the English language in accordance with the minimum requirements of the position description. Contractors that provide contractor employees that are unable to read, write, speak and comprehend the English language in accordance with the County's determination will refund any fees and wages incurred.

**2.10.7 Courtesy and Cordiality Towards All Others:**

Contractor employees shall be respectful of all people with whom they interact, including County employees and customers of the County.

**2.10.8 County's Right of Refusal:**

The Contractor will be given between four (4) business hours and one (1) business day to confirm availability of a contractor employee to fill a request. However, for "hard-to-fill" positions, the County may allow up to five (5) business days for Contractor to confirm availability of a contractor employee. In the event that the Contractor is unable to fill the job request, the County may cancel the request and place the request with another Contractor. The County reserves the right to simultaneously give all Contractors an opportunity to fill all "hard-to-fill" positions on a "first come" basis. In the event that all Contractors are unable to fill the request, the County may fill the requirement by soliciting pricing from other qualified sources.

**2.11 SUPERVISION OF TEMPORARY EMPLOYEES:**

Contractor's employees shall be supervised by the County. The County shall have direct control over the daily activities of the Contractor's employees. Work policies, procedures, and standards established by the County shall be followed at all times. The Contractor's employees shall conform in all respects with regard to physical, fire and security / safety regulations while on the County's premises. Contractor shall be responsible for obtaining all rules, regulations, policies, etc. from the County.

**2.12 CONFIDENTIALITY OF COUNTY INFORMATION:**

Contractor's employees may have access to confidential information. Under no circumstance will this information be given out to anyone without the express permission of County management.

**2.12.1** The Parties acknowledge and agree that regardless of any provision in the Contract or this SOW to the contrary, the services to be provided by Contractor do not involve any access, use or disclosure by Contractor of any of the County's protected health information ("PHI"), as that term is defined in the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Contractor is not a "business associate" of the County, as defined in HIPAA. In the event PHI is inadvertently transmitted to Contractor, Contractor shall immediately inform the County and the Parties shall work cooperatively to take all necessary action to address compliance with HIPAA and state privacy laws.

2.12.2 County shall provide Contractor a list identifying HIPAA covered departments of the County. For Contractor’s employees assigned to any such department, employees will be required not to disclose or in any way reveal or disseminate PHI to Contractor or any other unauthorized parties. County shall instruct Contractor’s employees concerning the confidentiality of medical information of County’s patients, standard precautions, and the County’s HIPAA policies and procedures. The Parties acknowledge and agree that for purposes of compliance with HIPAA, Contractor’s employees shall be considered part of County’s workforce as that term is defined in HIPAA, but shall otherwise not be considered workforce or employees of County for any other purposes, including by and not limited to tax or employment law.

2.13 REPLACEMENT OF CONTRACTOR EMPLOYEES:

In the event any contractor employee fails to adhere to the County’s directions or security/safety regulations, or demonstrate that they are not qualified to perform the required duties, the County shall notify the Contractor who shall replace the employee immediately or as directed by the County at no cost to the County (including, but not limited to, training time, background checks, ID badges, drug testing, etc.).

This also applies to any contractor employee that leaves, for any reason, before the assignment is completed. When a contractor employee leaves, at any time, the Contractor shall be responsible for any unreturned keys, ID badges, etc. If such items are not returned to the County within five (5) working days the County shall send an invoice to the Contractor for the exact replacement cost. The Contractor shall pay this invoice within fourteen (14) days.

2.14 MANAGEMENT SYSTEM REQUIREMENTS:

The System should manage all processes required to procure contract employees, manage assignments, collect hours worked, consolidate invoicing and report on the contingent worker program for an organization. The basic implementation preloads job titles and descriptions, rates, vendors, users and business rules.

A key feature of the system should keep the users updated on the status of the order, and facilitates communication between all parties involved in the process. The System should utilize standard e mail applications to notify users when a task is required or has been completed. For example, a requesting manager is notified when their requisition has been distributed to vendors and in turn when the vendors have submitted resumes. The internal clock in the system should time stamps all activities and provide reports accordingly. The system should be a “collaborative e-commerce” platform connecting requestors, process managers, vendors and contract employees for communication and collaboration in one central platform.

The system should be workflow based application delivered in Software as a Service (SaaS) delivery model accessed via the internet utilizing a standard browser, therefore the user need not be in the office to complete required tasks. The system shall be configured specifically for each client utilizing business rules, user roles and internal routing. The system should be extensive application configuration tool that allows new users, vendors and job information to be added or updated easily.

2.14.1 **The system solution will should reduce costs and improves efficiency for Enterprise clients by automating the contingent staffing process through:**

- 2.14.1.1 Single point of contact - multiple vendor resources
- 2.14.1.2 Consolidation and standardization of the contingent workforce procurement processes
- 2.14.1.3 Automated order entry/distribution, candidate submittal, response and order fulfillment
- 2.14.1.4 Replaces paper intensive and manually managing progress
- 2.14.1.5 Replaces fax, e mail or telephone order distribution – no data capture methods
- 2.14.1.6 Addressing the unique requirements for Commercial and Light Industrial clients
- 2.14.1.7 Quick fill process
- 2.14.1.8 Visibility into weekly and daily resource loading schedules and ability to

- adjust
  - 2.14.1.9 Mobile Apps for shop floor usage
  - 2.14.1.10 Accommodates multiple shift differential methodologies
  - 2.14.1.11 Flagging applicants that require special review
  - 2.14.1.12 Provide additional information on applicant to assist hiring manager with evaluation
  - 2.14.1.13 Tracking history of all assignments at client location
  - 2.14.1.14 Providing collaborative features that reduce “telephone tag”
- 2.14.2 Streamlining the approval and billing process using:
  - 2.14.2.1 Pre-established routing for approvals
  - 2.14.2.2 Desktop action list, Email notification
  - 2.14.2.3 Automatic approval proxies for manager absences
  - 2.14.2.4 Tracking of company property
- 2.14.3 Automating time and expense capture/approval
  - 2.14.3.1 Eliminate paper intensive time capture
  - 2.14.3.2 Reduce audit requirements of time capture/invoice process
  - 2.14.3.3 Enterprise wide reporting: transactions, financial, and performance metric – Data to make sound business decisions
  - 2.14.3.4 Integration into financial, HRIS or eProcurement packages through standard API’s
  - 2.14.3.5 Allows for compliance to ERISA and co-employment time worked rules
  - 2.14.3.6 Provides usage data immediately after payroll
- 2.14.4 Significant dollars are saved through reducing process inefficiencies, managing actual dollars spent and providing management decision reporting statistics and data.
- 2.15 SECURITY GUARD SERVICES:
  - Required Uniformed Security services:
  - 2.15.1 UNARMED SECURITY GUARD REQUIREMENT: Must be in possession of a valid State of Arizona security guard license as an unarmed security guard.
  - 2.15.2 ARMED SECURITY GUARD REQUIREMENTS: Must be in possession of a valid State of Arizona security guard license as an armed security guard.
  - 2.15.3 Current CPR and First Aid certification
  - 2.15.4 Contractor shall provide ALL uniforms required exclusive of work shoes/boots, socks and underwear. No athletic shoes are permitted. Uniform shall be in compliance with Arizona Revised Statutes Title 32, Chapter 26, Section 32-2601 et seq. and the SECURITY OFFICERS AGENCY UNIFORM GUIDELINES as published by the Arizona Department of Public Safety Licensing Unit.
  - 2.15.5 Duty belt should include OC spray, handcuffs and firearm (if armed security guard).
  - 2.15.6 Personnel activities shall be coordinated with the designated Manager or designee. To enforce policies and regulations, communicate all issues with Manager or designee.
  - 2.15.7 Complete daily activity reports and monthly reports and provide to customer accordingly.
  - 2.15.8 Conduct internal and external patrols, as required. Spot check building for safety hazards, monitor secured areas and be knowledgeable of staff access.
  - 2.15.9 Escort visitors and vendors if requested.

- 2.15.10 Conduct monthly evaluations of safety equipment, including, but not limited to, fire extinguishers, exit signs and emergency lighting, and provide communication on any non-functioning equipment or broken facility equipment if requested from the County.
- 2.15.11 Contractor employees must be able to work with a diverse population in a professional and courteous manner and have experience with conflict resolution.
- 2.15.12 Assist staff with any related security issues that arise, including any difficult situations relating to staff and customers.
- 2.15.13 General Security Duties:

The following are a list of Standard Operating Procedures to be performed by assigned personnel. Assigned personnel shall become familiar with procedures and authorized persons associated with the location they are assigned to. Additional duties may be assigned by the Responsible Manager or assigned designee.

  - 2.15.13.1 Protect the safety of all persons on site.
  - 2.15.13.2 Be polite, courteous, respectful, and responsive to all individuals.
  - 2.15.13.3 Prohibit entry into secure areas by anyone other than authorized individuals as directed.
  - 2.15.13.4 Prevent fire, theft, vandalism, and trespassers on the property.
  - 2.15.13.5 Contractor for guard services must provide a procedure manual for responding to medical emergencies, bomb threats, riots, fires, disruptive persons, and other emergencies.
  - 2.15.13.6 Monitor security consoles (i.e. employee access control and alarm computer, CCTV video monitors, DVR's, etc.).
  - 2.15.13.7 Be familiar with and implement emergency fire or fire alarm including familiarity with floor plans and locations of fire alarm pull boxes, fire extinguishers, fire alarm monitoring panel and other life/safety systems.
  - 2.15.13.8 Be familiar with and implement emergency intrusion alarm procedures including the use of computer programs, closed circuit television monitors, voice intercom systems, alarms and alarm enunciator panels and other equipment required for monitoring and control of building access.
  - 2.15.13.9 Be responsible for all building and systems keys and access control cards in their possession and ability to account for the whereabouts of keys at all times. Should keys be lost or stolen, Responsible Manager shall be notified immediately. Contractor is responsible for the cost of replacement of lost, stolen or damaged keys and access cards.
  - 2.15.13.10 Patrol the interior and exterior of the facility and buildings:
    - 2.15.13.10.1 Monitor offices, classes, employees and customer areas without disruption.
    - 2.15.13.10.2 Patrol any common computer lab, if applicable; visually scan customer's computer monitors to ensure that there are no inappropriate websites being used, i.e. sexual content.
    - 2.15.13.10.3 Check for unauthorized open doors, i.e. exit and storage doors.

- 2.15.13.10.4 Check for leaks or damages, and identify anything out of the ordinary.
  - 2.15.13.10.5 Patrol the interior of the building at the end of the work day to ensure all staff and visitors have left the building. Turn off all lights, lock all doors, and set alarm system, if applicable.
  - 2.15.13.10.6 Patrol the exterior of the facility as directed.
  - 2.15.13.10.7 Patrol prior to the arrival of staff at the beginning of the work day and after staff leaves, at the end of the work day.
  - 2.15.13.10.8 Monitor people entering the building for any type of prohibited weapon, food or drink.
  - 2.15.13.10.9 Check customer parking and employee parking areas, monitoring for any suspicious activity or vandalism. Report any unusual incidents or hazardous conditions.
  - 2.15.13.11 Maintain a daily log for each shift in accordance with all policies for the site (i.e. sign in and sign out requirements for visitors).
  - 2.15.13.12 Maintain a log of all security violations and report occurrences to Responsible Manage as quickly as possible considering the nature of the violation.
  - 2.15.13.13 Be familiar with procedures for receiving and forwarding requests for maintenance.
  - 2.15.13.14 Comply with all FCC rules and regulations when using assigned communication devices which must be supplied by the contracted guard service unless otherwise stated by the County.
  - 2.15.13.15 The use of cell phones is strictly prohibited, except as required to perform assigned duties.
  - 2.15.13.16 Personal electronic devices, portable electronic devices or reading materials not related to assigned duties are prohibited.
  - 2.15.13.17 Engaging in or conducting any personal business or business outside of the assigned responsibilities is strictly prohibited.
  - 2.15.13.18 Socializing is prohibited. No visitors are allowed in the building before or after work hours. Conversations with staff and customers are to remain cordial and brief.
- 2.16 MINIMUM WAGE, LIVING WAGE AND MANDATORY HEALTH AND WELFARE BENEFITS:
- 2.16.1 Contractor must meet all federal, state and local requirements regarding minimum wage, living wage and any mandatory health and welfare benefits.

2.17 STRATEGIC ALLIANCE for VOLUME EXPENDITURES (\$AVE):

The County is a member of the \$AVE cooperative purchasing group. \$AVE includes the State of Arizona, many Phoenix metropolitan area municipalities, and many K-12 unified school districts. Under the \$AVE Cooperative Purchasing Agreement, and with the concurrence of the successful Respondent under this solicitation, a member of \$AVE may access a contract resulting from a solicitation issued by the County. In the absence of a statement to the contrary, the County will assume that you do wish to grant access to any contract that may result from this contract.

2.18 INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENTS (ICPA's):

County currently holds ICPA's with numerous governmental entities throughout the State of Arizona. These agreements allow those entities, with the approval of the Contractor, to purchase their requirements under the terms and conditions of the County Contract. Please indicate on Attachment A, your acceptance or rejection regarding such participation of other governmental entities.

**3.0 PROCUREMENT REQUIREMENTS:**

3.1 DELIVERY:

It shall be the Contractor's responsibility to meet the proposed delivery requirements. Maricopa County reserves the right to obtain services on the open market in the event the Contractor fails to make delivery and any price differential will be charged against the Contractor.

3.2 USAGE REPORT:

The Contractor shall furnish the County a usage report upon request delineating the acquisition activity governed by the Contract. The format of the report shall be approved by the County and shall disclose the quantity and dollar value of each contract item by individual unit.

~~EXHIBIT B-1~~  
~~SCOPE OF WORK~~  
~~SCOPE OF SERVICES STAFFING AND RELATED SERVICES~~  
~~DELIVERABLE BASED PROJECTS FOR IT~~

~~2.1 GENERAL DEFINITION OF PRODUCTS AND/OR SERVICES:~~

~~2.1.1 Managed Service Provider Solutions—The complete portfolio of managed service provider solutions such as contingent workforce management strategy development, strategic vendor management technology, risk mitigation methods, employment compliance methods, rate and spend management (cost savings), efficient standard processes and workflow, staffing vendor selection and management, milestone, deliverable and/or service based statement of work (SOW) project services, where there are definitive deliverables and an established end or conclusion to the project (“SOW project services”), workforce utilization trends, in-depth program reporting and analytics, and any other managed service provider solutions offered by Contractor.~~

~~2.1.2 Related Services and Solutions—The complete range of related services and solutions offered by Contractor such as temporary to hire services, direct hire services, outsourcing solutions, career management consulting, independent contractor compliance/risk management, onsite management programs, recruitment process outsourcing, outplacement services, payroll services, SOW project services, and any other services and solutions offered by Contractor.~~

~~*Contractor, including its subsidiaries, affiliates and related entities, are not eligible to deliver milestone, deliverable, and/or service based SOW project services unless there is additional competition reviewed (no Sole Source). This Contract shall apply to SOW project services of up to \$1,000,000.*~~

~~The following is an example of the Milestone, Deliverable and/or Service based SOW Project Sourcing Process. Services may include project management and other services if approved by the agency.~~

- ~~a. County identifies need for milestone, deliverable and/or service based SOW project services. County will provide a description of the milestone, deliverable and/or service based SOW project to be undertaken, the outcomes desired for milestones, deliverables and/or service based SOW projects required, time for completion, systems and applications to be integrated, payment and milestones, deliverables and/or service based SOW projects, and other pertinent information;~~
- ~~b. Contractor and County discuss requirements, scope of services requested and Vendor selection criteria;~~
- ~~c. Contractor reviews Vendor list, seeks input from County, and vets additional Vendors, if needed;~~
- ~~d. County provides Contractor with a finalized Task Order;~~
- ~~e. Contractor releases Task Order to Vendors in VMS;~~
- ~~f. Contractor facilitates Pre Bid Conference and Q/A process with Vendors, if required;~~
- ~~g. Vendors submit proposal response to Task Order in VMS—Project Proposal, to include, but not limited to:
 
  - ~~1. Provide an executive summary demonstrating an understanding of County’s request.~~
  - ~~2. Provide a proposed project plan that includes, at a minimum, a list of tasks, timelines, milestones, deliverables, services, assumptions, roles and responsibilities, and risks for the project.~~
  - ~~3. Describe the implementation team, including the qualifications for both a dedicated project manager and for the rest of the project team. If required, provide a proposed budget that lists the project team, number of hours each team member will take to complete the project, each team member’s hourly rate, and totaling to the proposed fixed-price project cost.~~
  - ~~4. Describe test plans, as may be required.~~~~
- ~~h. Contractor coordinates evaluation of Vendor responses with County, including scoring of proposals and Vendor presentations;~~
- ~~i. The County determines shortlist of Vendors;~~

- ~~j. The County will review milestone, deliverable and/or service based SOWs and may request oral presentations and discussions with one or more Vendors, including potentially interviewing the proposed staff for the completion of the work.~~
- ~~k. Contractor coordinates oral presentations, if required;~~
- ~~l. The County selects Vendor and provides scoring to Contractor;~~
- ~~m. Contractor facilitates Best and Final Offer (BAFO) with final Vendors, if required;~~
- ~~n. Contractor meets with County to finalize award of Task Order.
  - ~~1. County reserves the right to accept and/or reject Vendor's project plan, personnel and/or project cost estimates. Vendor's preparation and submission of a project request proposal shall not be reimbursed.~~
  - ~~2. Vendor shall not begin work on any project until County has accepted the project plan and Contractor has notified the Vendor as such.~~~~
- ~~o. Contractor notifies Vendors of award;~~
- ~~p. Contractor creates final Task Order for awarded Vendor and County;
  - ~~1. Each Task Order shall specify all milestones, deliverables and/or service based SOWs, including a complete description of the milestone, deliverables and/or service based SOWs; and~~
  - ~~2. The timeline for submission.~~~~
- ~~q. Contractor sets up milestones, deliverables and/or service based SOWs in VMS;~~
- ~~r. Vendor completes milestones, or deliverables and/or service based SOWs and enters in VMS;~~
- ~~s. County approves submitted milestones, deliverables and/or service based SOWs in VMS; and~~
- ~~t. Contractor Invoices County, County pays Contractor, Contractor pays Vendor.~~
- ~~u. Vendor shall not exceed the approved timeline or approved costs without prior, written approval of County in the form of a Change Order. If prior, written approval is not received, Vendor shall not be paid in excess of the approved amount. In the event that County required any changes to the services to be performed under a given project, Vendor shall submit a revised project cost and/or timeline estimate to County, which will be incorporated into a Change Order.~~



**EXHIBIT B-1**  
**SCOPE OF WORK (Eff. 02/07/19)**  
**SCOPE OF SERVICES STAFFING AND RELATED SERVICES**  
**DELIVERABLE BASED PROJECTS**

2.2 **GENERAL DEFINITION OF PRODUCTS AND/OR SERVICES:**

- 2.2.1 **Managed Service Provider Solutions** – The complete portfolio of managed service provider solutions such as contingent workforce management strategy development, strategic vendor management technology, risk mitigation methods, employment compliance methods, rate and spend management (cost savings), efficient standard processes and workflow, staffing vendor selection and management, milestone, deliverable and/or service-based statement of work (SOW) project services, where there are definitive deliverables and an established end or conclusion to the project (“SOW project services”), workforce utilization trends, in-depth program reporting and analytics, and any other managed service provider solutions offered by Contractor.
- 2.2.2 **Related Services and Solutions** – The complete range of related services and solutions offered by Contractor such as temporary-to-hire services, direct hire services, outsourcing solutions, career management consulting, independent contractor compliance/risk management, onsite management programs, recruitment process outsourcing, outplacement services, payroll services, SOW project services, and any other services and solutions offered by Contractor.

*Contractor, including its subsidiaries, affiliates and related entities, are not eligible to deliver milestone, deliverable, and/or service-based SOW project services unless there is additional competition reviewed (no Sole Source). This Contract shall apply to SOW project services of up to \$1,000,000.*

The following is an example of the Milestone, Deliverable and/or Service-based SOW Project Sourcing Process. Services may include project management and other services if approved by the agency.

- a. Using a pre-defined SOW template in, consultation with Maricopa County authorized user to ensure all purchasing and other applicable policies are followed. The PMO SOW specialist will assist the Maricopa County authorized user to create a task order as an RFX in VMS System including a description of the outcomes desired, the timeframe for completion, systems and applications to be integrated, and shall identify the pricing methodology for the specific project:
- Milestone based – payment of a predetermined amount at the completion of each milestone, including a complete description of the deliverables due at each milestone, the timeline for submission and the Department contact(s) to whom they are submitted.
  - Single Payment Project based – All amounts to be paid at the completion and acceptance of the project
  - Performance based: This will be paid when a predetermined performance has been completed.
  - Time and Material based: Identifying each team member and the accepted hourly rates and estimated time for each member. This type of pricing will be paid either at intervals (typically monthly) as agreed upon or as milestones are completed.
  - Unit based: Identifying and describing each Unit and the unit rates and estimated quantity. This type of pricing will be paid either at intervals as agreed upon or as milestones, such as when a specified number of units are completed.
- If desired by Maricopa County authorized user, the details can be completed in VMS by the PMO team on behalf of the authorized user. Once completed, the VMS will notify the authorized user that the task is completed and ready for review.
- b. Contractor and County discuss requirements, scope of services requested and Vendor selection criteria.
- c. Contractor reviews Vendor list, seeks input from County, and vets additional Vendors, if needed.
- d. County provides Contractor with a finalized Task Order.
- e. The PMO will further identify and create the evaluation criteria that will be used.
- f. County approves final Vendor List and evaluation criteria.
- g. Contractor releases Task Order to Vendors in VMS.

- h. Contractor facilitates Pre-Bid Conference and Q/A process with Vendors and County, if required.
- i. Vendors submit proposal response to Task Order in VMS - Project Proposal, to include, but not limited to:
  - 5. Provide an executive summary demonstrating an understanding of County's request.
  - 6. Provide a proposed project plan that includes, at a minimum, a list of tasks, timelines, milestones, deliverables, services, assumptions, roles and responsibilities, and risks for the project.
  - 7. Describe the team, including the qualifications for both a dedicated project manager and for the rest of the project team. If required, provide a proposed budget that lists the project team, number of hours each team member will take to complete the project, each team member's hourly rate, and totaling to the proposed fixed-price project cost.
  - 8. Describe test plans, as may be required.
- j. Contractor coordinates evaluation of Vendor responses with County, including scoring of proposals.
- k. The County determines shortlist of Vendors.
- l. The County will review pricing option, deliverable and/or service-based SOWs and may request oral presentations and discussions with one or more Vendors, including potentially interviewing the proposed staff for the completion of the work.
- m. Contractor coordinates oral presentations, if required.
- n. The County selects Vendor and provides scoring to Contractor.
- o. Contractor facilitates Best and Final Offer (BAFO) with final Vendors, if required.
- p. Contractor meets with County to finalize award of Task Order.
  - 1. County reserves the right to accept and/or reject Vendor's project plan, personnel and/or project cost estimates. Vendor's preparation and submission of a project request proposal shall not be reimbursed.
  - 2. Vendor shall not begin work on any project until County has accepted the project plan and Contractor has notified the Vendor as such.
- q. Contractor coordinates County and Vendor to draft any contracts where applicable, prior to award.
- r. Contractor notifies Vendors of award.
- s. Contractor coordinates County and Vendor completion and execution of contracts.
- t. Contractor creates final Task Order for awarded Vendor and County;
  - 1. Each Task Order shall specify all milestones or payment method, deliverables and/or service-based SOWs, including a complete description of the milestone, deliverables and/or service-based SOWs; and
  - 2. The timeline for submission.
- u. Contractor sets up milestones or payment method, deliverables and/or service-based SOWs in VMS.
- v. Vendor completes required background check of team members for the project (vendor agrees to notify and obtain approval of any change in submitted project team), if required.
- w. Vendor completes milestones, or deliverables and/or service-based SOWs and enters in VMS.
- x. County approves submitted payment request, deliverables and/or service-based SOWs in VMS; and
- y. Contractor Invoices County, County pays Contractor, Contractor pays Vendor.
- z. Vendor shall not exceed the approved timeline, approved costs or changes to the agreed upon scope of work without prior, written approval of County in the form of a Change Order. If prior, written approval is not received, Vendor shall not be paid in excess of the approved amount. In the event that County required any changes to the services to be performed under a given project, Vendor shall submit a revised project cost and/or timeline estimate to County, which will be incorporated into a Change Order.

**EXHIBIT C****OFFICE OF PROCUREMENT SERVICES CONTRACTOR TRAVEL AND PER DIEM POLICY**

- 1.0 All contract-related travel plans and arrangements shall be prior-approved by the County Contract Administrator.
- 2.0 Lodging, per diem and incidental expenses incurred in performance of Maricopa County/Special District (County) contracts shall be reimbursed based on current U.S. General Services Administration (GSA) domestic per diem rates for Phoenix, Arizona. Contractors must access the following internet site to determine rates (no exceptions): [www.gsa.gov](http://www.gsa.gov)
  - 2.1 Additional incidental expenses (i.e., telephone, fax, internet and copying charges) shall not be reimbursed. They should be included in the contractor's hourly rate as an overhead charge.
  - 2.2 The County will not (under no circumstances) reimburse for Contractor guest lodging, per diem or incidentals.
- 3.0 Commercial air travel shall be reimbursed as follows:
  - 3.1 Coach airfare will be reimbursed by the County. Business class airfare may be allowed only when preapproved in writing by the County Contract Administrator as a result of the business need of the County when there is no lower fare available.
  - 3.2 The lowest direct flight airfare rate from the Contractors assigned duty post (pre-defined at the time of contract signing) will be reimbursed. Under no circumstances will the County reimburse for airfares related to transportation to or from an alternate site.
  - 3.3 The County will not (under no circumstances) reimburse for Contractor guest commercial air travel.
- 4.0 Rental vehicles may only be used if such use would result in an overall reduction in the total cost of the trip, not for the personal convenience of the traveler. Multiple vehicles for the same set of travelers for the same travel period will not be permitted without prior written approval by the County Contract Administrator.
  - 4.1 Purchase of comprehensive and collision liability insurance shall be at the expense of the contractor. The County will not reimburse contractor if the contractor chooses to purchase these coverage.
  - 4.2 Rental vehicles are restricted to sub-compact, compact or mid-size sedans unless a larger vehicle is necessary for cost efficiency due to the number of travelers. (NOTE: contractors shall obtain pre-approval in writing from the County Contract Administrator prior to rental of a larger vehicle.)
  - 4.3 County will reimburse for parking expenses if free, public parking is not available within a reasonable distance of the place of County business. All opportunities must be exhausted prior to securing parking that incurs costs for the County. Opportunities to be reviewed are the DASH; shuttles, etc. that can transport the contractor to and from County buildings with minimal costs.
  - 4.4 County will reimburse for the lowest rate, long-term uncovered (e.g. covered or enclosed parking will not be reimbursed) airport parking only if it is less expensive than shuttle service to and from the airport.
  - 4.5 The County will not (under no circumstances) reimburse the Contractor for guest vehicle rental(s) or other any transportation costs.
- 5.0 Contractor is responsible for all costs not directly related to the travel except those that have been pre-approved by the County Contract Administrator. These costs include (but not limited to) the following: in-room movies, valet service, valet parking, laundry service, costs associated with storing luggage at a hotel, fuel costs associated with non-County activities, tips that exceed the per diem allowance, health club fees, and entertainment costs. Claims for unauthorized travel expenses will not be honored and are not reimbursable.

- 6.0 Travel and per diem expenses shall be capped at 15% of project price unless otherwise specified in individual contracts.
- 7.0 Contractor shall provide, (upon request) with their invoice(s), copies of receipts supporting travel and per diem expenses, and if applicable with a copy of the written consent issued by the Contract Administrator. No travel and per diem expenses shall be paid by County without copies of the written consent as described in this policy and copies of all receipts.

**EXHIBIT D**

**INDEMNIFICATION AND INSURANCE PROVISIONS REQUIRED IN SUBCONTRACTS WITH  
ASSOCIATE VENDORS THAT PERMIT THEIR EMPLOYEES TO DRIVE AND/OR OPERATE  
POWERED VEHICLES**

Throughout the term of this Contract, Acro shall require its Associate Vendors that permit their employees to drive and/or operate powered vehicles related to the performance of this Contract to assume all risk of liability related to such driving and/or operating in Acro's subcontracts with such Associate Vendors. Further, throughout the term of this Contract, Acro shall require that its subcontracts with such Associate Vendors contain the following provisions:

1. To the fullest extent permitted by law, and to the extent that claims, damages, losses or expenses are not covered and paid by insurance purchased by Associate Vendors, those Associate Vendors shall defend indemnify and hold harmless Maricopa County (County), its agents, representatives, agents, officers, directors, officials, and employees from and against all claims, damages, losses, and expenses (including, but not limited to attorneys' fees, court costs, expert witness fees, and the costs and attorneys' fees for appellate proceedings) arising out of, or alleged to have resulted from the negligent acts, errors, omissions, or mistakes relating to \_Associate Vendor's employees driving and/or operating powered vehicles related to Acro's performance of its contract with Maricopa County (Serial 16111-RFP).

Associate Vendor's duty to defend, indemnify, and hold harmless the County, its agents, representatives, agents, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death or injury to, impairment of, or destruction of tangible property, including loss of use resulting there from, caused by negligent acts, errors, omissions, or mistakes relating to \_Associate Vendor's employees driving and/or operating powered vehicles related to Acro's performance of Serial 16111-RFP.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

2. Insurance provisions from the contract must flow down to all Associate Vendors.

FOR EXAMPLE, PURPOSES

**ACRO SERVICE CORPORATION ASSOCIATE VENDOR AGREEMENT  
AMENDMENT FOR DRIVING ROLES**

WHEREAS, Acro Service Corporation (“Acro”) and the Associate Vendor named below have entered into an Associate Vendor Agreement (the “Agreement”) for Associate Vendor to provide the services of its Assigned Employees to Acro client Maricopa County (Maricopa) (“Client”), and

WHEREAS, Acro and Client have agreed to revise certain terms and conditions of the Client Contract;

NOW THEREFORE, in accordance with the Agreement, and for good and valuable consideration, the sufficiency of which is hereby acknowledged, Associate Vendor agrees to the following changes:

If the Associate Vendor permits their employees to drive and/or operate powered vehicles related to the performance of job orders filled under the Client Contract, Associate Vendor must assume all risk of liability related to such driving and/or operating.

Further, throughout the term of this Associate Vendor Agreement, Client has required Acro that its subcontracts with such Associate Vendors contain the following provisions:

1. To the fullest extent permitted by law, and to the extent that claims, damages, losses or expenses are not covered and paid by insurance purchased by Associate Vendors, those Associate Vendors shall defend indemnify and hold harmless Maricopa County (County), its agents, representatives, agents, officers, directors, officials, and employees from and against all claims, damages, losses, and expenses (including, but not limited to attorneys' fees, court costs, expert witness fees, and the costs and attorneys' fees for appellate proceedings) arising out of, or alleged to have resulted from the negligent acts, errors, omissions, or mistakes relating to Associate Vendor's employees driving and/or operating powered vehicles related to Acro's performance of its contract with Maricopa County (Serial 16111-RFP).

Associate Vendor's duty to defend, indemnify, and hold harmless the County, its agents, representatives, agents, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death or injury to, impairment of, or destruction of tangible property, including loss of use resulting there from, caused by negligent acts, errors, omissions, or mistakes relating to Associate Vendor's employees driving and/or operating powered vehicles related to Acro's performance of Serial 16111-RFP.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

Signatures on Next Page:

**Accepted by:**

**Accepted by:**

Associate Vendor

**Acro Service Corporation**

*Authorized Signature*

DocuSigned by:  
*Sean Trimble*  
004F95F007A2481...

*Authorized Signature*  
Sean Trimble

*Name (please type or print)*

*Name (please type or print)*

Chief Operating Officer

*Title*

12/15/2023

*Title*

*Date*

*Date*

**AMENDMENT No. 1**

To

**SERIAL 16111-RFP, STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS**

Between

ACRO SERVICE CORPORATION  
&  
MARICOPA COUNTY, ARIZONA

WHEREAS, Maricopa County, Arizona ("County") and ACRO Service Corporation ("Contractor") have entered into a Contract for the purchase of Staffing and Related Services, dated November 16, 2016 ("Agreement") County Contract No: 16111-RFP.

WHEREAS, County and ACRO Service Corporation have agreed to further modify the Agreement by changing certain terms and conditions;

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Under this Amendment, language in several of the sections under Section 6.2 INSURANCE will be added, removed or replaced with updated language, and Section 6.34 OWNERSHIP OF CONTRACT MATERIALS will be added.

**Please see below for the revisions:**

6.2.6 The insurance policies required by this Contract, except Workers' Compensation, ~~and~~ Errors and Omissions, **Professional Liability and Employer's Liability** shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

6.2.7 The **Automobile Liability, Employer's Liability and General Liability** policies required hereunder, ~~except Workers' Compensation and Errors and Omissions~~, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.

**6.2.8 Commercial General Liability.**

Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$2,000,000 for each occurrence, ~~\$4,000,000 Products/Completed Operations Aggregate~~, and \$4,000,000 General Aggregate Limit. The policy shall include coverage for premises liability, bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provisions which would serve to limit third party action over claims. There shall be no endorsement or modifications of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

**6.2.10 Workers' Compensation and Employer's Liability.**

Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than \$1,000,000 for each accident, \$1,000,000 disease for each employee, and \$1,000,000 disease policy limit.

Contractor, its contractors and its subcontractors waive all rights against Contract and its agents, officers, directors and employees for recovery of damages to the extent these



damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor, its contractors and its subcontractors pursuant to this Contract.

**6.2.11 Errors and Omissions (Professional Liability) Insurance.**

**For all professional labor categories not requiring a professional license.**

Errors and Omissions (Professional Liability) insurance and, if necessary, Commercial Umbrella insurance, which will insure and provide coverage for errors or omissions or professional liability of the CONTRACTOR, with limits of no less than ~~\$2,000,000~~ **\$1,000,000** for each claim.

**6.2.12 Professional Liability.**

**In replacement of E and O, as outlined above, or for any positions that requires a professional license, such as a Professional Engineer or Architect.**

Contractor shall maintain Professional Liability insurance which will provide coverage for any and all acts arising out of the work or services performed by the Contractor under the terms of this Contract, with a limit of not less than \$1,000,000 for each claim, and ~~\$3,000,000~~ **\$2,000,000** aggregate claims.

~~6.2.13 Crime – If any vendor is touching County funds~~

~~CONTRACTOR shall maintain Commercial Crime Liability Insurance with a limit of not less than \$500,000 for each occurrence. The policy shall include, but not be limited to, coverage for employee dishonesty, fraud, theft, or embezzlement.~~

~~6.2.14 Cyber – If a vendor is “getting into” County computer systems~~ **For all labor categories in the Information Technology labor category**

Policy Limit:

6.2.14.1 The policy shall be issued with minimum limits of \$100,000.

6.2.14.2 The policy shall include coverage for all directors, officers, agents and employees of the Contractor.

6.2.14.3 The policy shall **include coverage for third party risk fidelity.**

6.2.14.4 The policy shall **include coverage for cyber theft.**

6.2.14.5 The policy shall **contain no requirement for arrest and conviction.**

6.2.14.6 The policy shall cover loss outside the premises of the Named Insured.

~~6.2.14.7 The policy shall endorse (Blanket Endorsements are not acceptable) the Department as Loss Payee as our interest may appear.~~

**6.2.15 Sexual molestation and physical abuse**

When services involve working with these groups of individuals, the insurance requirements in the contract need to be revised to include coverage for "**sexual molestation and physical abuse**". Coverage for this type of claim, or allegation, is excluded from standard general liability policies. Therefore, contractors whose services include working with and/or caring for children/elderly and disabled persons should have their policies specifically endorsed to include this coverage **or purchase a separate policy that complies with the requirements below.**

**6.2.15.2 Minimum Limits:**

General Aggregate	\$1,000,000
Products/Completed Operations Aggregate	\$1,000,000

**Completed operations. One of the hazards ordinarily insured by a general liability policy. It encompasses liability arising out of the insured's business operations conducted away from the insured's premises once those operations have been completed or abandoned.**

Each Occurrence Limit \$1,000,000

Personal/Advertising Injury \$1,000,000

**General liability coverage, combined in standard commercial general liability (CGL) policies with personal injury (PI) coverage that insures the following offenses in connection with the insured's advertising of its goods or services: libel, slander, invasion of privacy, copyright infringement, and misappropriation.**

Sexual Abuse/Molestation \$1,000,000

**6.34 OWNERSHIP OF CONTRACT MATERIALS:**

Contractor agrees that all Contract materials, reports, and other data or materials generated or developed by Contractor under this Agreement or furnished by the County to the Contractor shall be and remain the property of the County. Contractor specifically agrees that all copyrightable material developed or created under this Contract shall be considered works made for hire by Contractor for the County and that such material shall, upon creation, be owned exclusively by the County.

6.34.1 To the extent that any such material, under applicable law, may not be considered work made for hire by Contractor for County, Contractor agrees to assign and, upon its creation, automatically assigns to County the ownership of such material, including any copyright or other intellectual property rights in such materials, without the necessity of any further consideration. County shall be entitled to obtain and hold in its own name all copyrights in respect of such materials. Contractor shall perform any acts that may be deemed necessary or desirable by County to evidence more fully the transfer of ownership of all materials referred to in this section 7 to County to the fullest extent possible, including, without limitation, by executing further written assignments in a form requested by County.

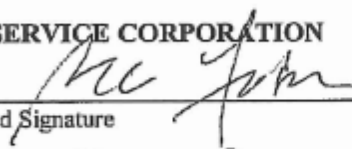
6.34.2 To the extent that any preexisting rights of Contractor are embodied in the Contract Materials, Contractor hereby grants to County the irrevocable, perpetual, nonexclusive, worldwide royalty-free right and license to (1) use, execute, reproduce, display, perform, distribute copies of, and prepare derivative works based upon such pre-existing rights and any derivative works thereof and (2) authorize others to do any or all of the foregoing.

6.34.3 Contractor represents and warrants that it either owns or has valid, paid-up licenses for all software used by it in the performance of its obligations under this Agreement.

**ALL OTHER TERMS AND CONDITION REMAIN UNCHANGED.**

IN WITNESS WHEREOF, this Contract Amendment is executed on the date set forth below when executed by the Maricopa County Office of Procurement Services Department.

ACRO SERVICE CORPORATION

  
\_\_\_\_\_  
Authorized Signature

Richard Faber, Executive Vice President  
\_\_\_\_\_  
Printed Name and Title

2/27/18  
\_\_\_\_\_  
Date

MARICOPA COUNTY:

  
\_\_\_\_\_  
Chief Procurement Officer

MARCH 6, 2018  
\_\_\_\_\_  
Date

AMENDMENT DATED AUGUST 31, 2022 TO  
Serial 16111-RFP Staffing Services and Related Services and Solutions  
ACRO SERVICE CORPORATION AND MARICOPA COUNTY, ARIZONA

THIS AMENDMENT (the "Amendment"), effective August 31, 2022 (the "Amendment Effective Date"), is hereby incorporated into and made a part of the contract pursuant to RFP 16111-RFP, by and between Maricopa County ("County"), a political subdivision of the State of Arizona, and Acro Service Corp., a Michigan corporation ("Acro" or "Contractor").

RECITALS

WHEREAS Acro and County are parties to the contract pursuant to RFP 16111-RFP, with an effective date of January 1, 2017; and

WHEREAS the parties now wish to alter the direct placement fee amounts set forth in 16111 Exhibit A-5, titled "Conversion, Direct Placement and Assessment/Training".

NOW, THEREFORE, Acro and County hereby agree as follows:

Provision II, titled "Direct Placement Fees", within Exhibit A-5 referenced above, shall be deleted in its entirety and replaced with the following:

II. Direct Placement Fees: Acro offers permanent hire services and is pleased to provide the following pricing for such services. Acro will bill a participating public agency a permanent hire services fee equivalent to 25% of the starting annual salary (including guaranteed compensation of any kind, but excluding variable compensation, e.g., performance based bonuses) at which the candidate recruited by Acro or its associate vendors is hired by the participating public agency. For purposes hereof, annual salary shall be defined as: hourly pay rate x 2080, or weekly pay rate x 52, or monthly pay rate x 12.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Amendment below.

MARICOPA COUNTY

ACRO SERVICE CORP.

By: *Kevin Tyne*  
Name: KEVIN TYNE  
Title: DIRECTOR, OPS  
Date: SEP 21, 2022

By: *Sean Trimble*  
Name: Sean Trimble  
Title: Chief Operating Officer  
Date: 9/22/2022

**AMENDMENT No.3**

To

**SERIAL 16111-RFP STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS**

Between

**ACRO SERVICE CORPORATION  
&  
MARICOPA COUNTY, ARIZONA**

WHEREAS, Maricopa County, Arizona ("County") and ACRO Service Corporation ("Contractor") have entered into a Contract for the purchase of Staffing Services and Related Services and Solutions dated January 1, 2017 ("Agreement") County Contract No: 16111-RFP.

WHEREAS, County and ACRO Service Corporation have agreed to further modify the Agreement by changing certain terms and conditions:

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. The addition of language to the end of section 6.1 INDEMNIFICATION
2. Modification to the address listed in Section 6.2.18 Cancellation and Expiration Notice
3. Modification to Procurement Code Reference in Section 6.2.5 Access to and Retention of Records for the Purpose of Audit and/or Other Review
4. Addition of Forced Labor Language as Section 6.43

Please see below for the revisions:

**Additional Language:**

Notwithstanding anything to the contrary in the Agreement, Acro shall not be liable for any claim, loss, or liability of any kind whatsoever (collectively, "claims") arising from the County requesting or permitting assigned employees of Acro or its associate vendors (i.e., subcontractors) to use any vehicle (including but not limited to automobiles, buses, trucks, forklifts, and powered industrial vehicles) regardless of ownership, in connection with the performance of services for the County. The County shall indemnify and hold harmless Acro and any involved associate vendor with respect to all such claims, except Workers' Compensation claims.

Notwithstanding anything to the contrary, Contractor shall not be liable for the acts or omissions of the assigned employees of Acro or its associate vendors (i.e., subcontractors) while under the direction, control, or supervision of County.

**Current Language:**

Applicable to all insurance policies required within the Insurance Requirements of this Contract, Contractor's insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) days prior written notice to Maricopa County. Contractor must provide to Maricopa County, within 2 business days of receipt, if they receive notice of a policy that has been or will be suspended, canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to Maricopa County Office of Procurement Services and shall be mailed or hand delivered to 160 South 4<sup>th</sup> Avenue 320 West Lincoln Street, Phoenix, AZ 85003, or emailed to Procurement Officer noted in solicitation.

**Modified Language:**

Applicable to all insurance policies required within the Insurance Requirements of this Contract, Contractor's insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) days prior written notice to Maricopa County. Contractor must provide to Maricopa County, within 2 business days of receipt, if they receive notice of a policy that has been or will be suspended,

canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to Maricopa County Office of Procurement Services and shall be mailed or hand delivered to 301 West Jefferson St. Suite 700 466 South 4<sup>th</sup> Avenue 320 West Lincoln Street, Phoenix, AZ 85003, or emailed to Procurement Officer noted in solicitation.

**Current Language:**

In accordance with section MC1-373 MG1-373 of the Maricopa County Procurement Code the Contractor agrees to retain all books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract for six (6) years after final payment or until after the resolution of any audit questions which could be more than six (6) years, whichever is latest. The County, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of, any and all said materials.

**Modified Language:**

In accordance with section MC1-372 MG1-373 MG1-374 of the Maricopa County Procurement Code the Contractor agrees to retain all books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract for six (6) years after final payment or until after the resolution of any audit questions which could be more than six (6) years, whichever is latest. The County, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of, any and all said materials.

**Additional Language:**

**FORCED LABOR**

- 1.1.1 By submitting a bid for this solicitation and/or entering into a contract as a result of this solicitation, contractor agrees to comply with all applicable portions of Arizona Revised Statutes Section 35-394. Contracting, procurement, prohibition, written certification, remedy, termination, exception, definitions.
- 1.1.2 Contractor certifies that it does not currently, and agrees for the duration of the contract, that it will not use:
- 1.1.2.1 The forced labor of ethnic Uyghurs in the People's Republic of China.
- 1.1.2.2 Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
- 1.1.2.3 Any contractors, subcontractors or suppliers that use the forced labor or any good or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
- 1.1.3 If contractor becomes aware during the term of the agreement that contractor is not in compliance with this paragraph, the contractor shall notify the County within five business days after becoming aware of the noncompliance. If the contractor fails to provide a written certification to the County that the contractor has remedied the noncompliance within 180 days after notifying the County of its noncompliance, then the agreement terminates, except that if the agreement termination date occurs before the end the 180 day period, the agreement terminates on the agreement termination date.

**ALL OTHER TERMS AND CONDITION REMAIN UNCHANGED**

**IN WITNESS WHEREOF**, this Contract Amendment is executed on the date set forth below when executed by Maricopa County Office of Procurement Services.

~~ACRO SERVICE CORPORATION~~

~~Authorized Signature~~

~~Sean Trimble / Chief Operating Officer~~

~~Printed Name and Title~~

~~39209 W. Six Mile Road Suite 250 Livonia, MI 48152~~

~~Address~~

~~January 6, 2023~~

~~Date~~

MARICOPA COUNTY:

*Kevin Tynne*

Chief Procurement Officer

January 6, 2023

Date



DocuSign Envelope ID: 5D98978C-F421-4110-ABF8-EE344B35BD4E

**AMENDMENT #4  
TO THE MASTER PURCHASING  
AGREEMENT - SERIAL 16111-RFP**

**for Permanent Placement Guarantee  
Effective 10/13/2023**

**WHEREAS**, Maricopa County ("County") and Acro Service Corp. ("Supplier") entered into a Master Purchasing Agreement with the effective date of January 1, 2017 ("Agreement"), and

**WHEREAS**, County and Supplier have agreed to modify the Agreement to add a guarantee period for direct-hire placements.

**NOW, THEREFORE**, in consideration of the premises, County and Supplier hereby amend the Agreement with the following:

For all future direct hire candidates there is a ten (10) business-day guarantee period, beginning on the candidate's start date, where if County terminates the employee, no fee will be billed or, if already paid, the fee will be refunded to County. County must inform Supplier that they would like to terminate the employment of the candidate by 12:00 pm (noon) local time on the tenth day for the guarantee to be honored. Supplier will refrain from invoicing the Direct Hire Fee until after the 10-business day period has passed. Starting the 11<sup>th</sup> business day, the County must promptly pay the invoice, and Supplier will not be able to accommodate any refunds or replacements at no cost after this period of ten (10) business days.

**IN WITNESS WHEREOF**, County and Supplier have executed and delivered this Amendment effective as of the date executed below.

**MARICOPA COUNTY**

Agreed: Kevin Tyne

Date: October 24, 2023

Name: Kevin Tyne

Title: Director, MC OPS

**ACRO SERVICE CORP.**

Agreed: DocuSigned by:  
Sean Trimble

Date: 10/19/2023

Name: Sean Trimble

Title: Chief operating officer



**AMENDMENT No. 5**  
To  
**SERIAL 16111-RFP STAFFING SERVICES AND RELATED SERVICES AND SOLUTIONS**

Between

ACRO SERVICE CORPORATION  
&  
MARICOPA COUNTY, ARIZONA

WHEREAS, Maricopa County, Arizona ("County") and ACRO Service Corporation ("Contractor") have entered into a Contract for the purchase of Staffing Services and Related Services and Solutions dated January 1, 2017 ("Agreement") County Contract No: 16111-RFP.

WHEREAS, County and ACRO Service Corporation have agreed to further modify the Agreement by changing certain terms and conditions;

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Amendment No.3 is rescinded in its entirety.
2. The addition of language to the end of section 6.1 INDEMNIFICATION
3. Modification to the address listed in Section 6.2.18 Cancellation and Expiration Notice
4. Modification to Procurement Code Reference in Section 6.25 Access to and Retention of Records for the Purpose of Audit and/or Other Review
5. Addition of reference to Exhibit D in Section 6.34 as Section 6.34.11
6. Addition of Forced Labor Language as Section 6.43
7. Addition of Exhibit D, INDEMNIFICATION AND INSURANCE PROVISIONS REQUIRED IN SUBCONTRACTS WITH ASSOCIATE VENDORS THAT PERMIT THEIR EMPLOYEES TO DRIVE AND/OR OPERATE POWERED VEHICLES

Please see below for the revisions:

**Additional Language under 6.1 INDEMNIFICATION:**

Notwithstanding anything to the contrary in the Agreement, Acro shall not be liable for any claim, loss, or liability of any kind whatsoever (collectively, "claims") arising from the County requesting or permitting assigned employees of Acro to use any vehicle (including but not limited to automobiles, buses, trucks, forklifts, and powered industrial vehicles) regardless of ownership, in connection with the performance of services for the County.

Acro's Associate Vendors (subcontractors) may permit their employees to drive and/or operate powered vehicles, and the Associate Vendor assumes all risk of liability related to driving within the scope of their employees' positions if they accept and fill such roles, but Acro shall have no liability arising from such motor vehicle operation under such circumstances. Throughout the term of this Contract, Acro shall require its Associate Vendors that permit their employees to drive and/or operate powered vehicles related to the performance of this Contract to assume all risk of liability related to driving in Acro's subcontracts with such Associate Vendors. Further, throughout the term of this Contract, Acro shall require that its subcontracts with such Associate Vendors contain the provisions attached hereto as Exhibit D.

**Current Language:**

Applicable to all insurance policies required within the Insurance Requirements of this Contract, Contractor's insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) days prior written notice to Maricopa County. Contractor must provide to Maricopa County, within 2 business days of receipt, if they receive notice of a policy that has been or will be suspended, canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to Maricopa County Office of Procurement Services and shall be mailed or hand delivered to 160 South 4<sup>th</sup> Avenue ~~320 West Lincoln Street~~, Phoenix, AZ 85003, or emailed to Procurement Officer noted in solicitation.

**Modified Language:**

Applicable to all insurance policies required within the Insurance Requirements of this Contract, Contractor's insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) days prior written notice to Maricopa County. Contractor must provide to Maricopa County, within 2 business days of receipt, if they receive notice of a policy that has been or will be suspended, canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to Maricopa County Office of Procurement Services and shall be mailed, or hand delivered to 301 West Jefferson St. Suite 700 ~~160 South 4<sup>th</sup> Avenue 320 West Lincoln Street~~, Phoenix, AZ 85003, or emailed to Procurement Officer noted in solicitation.

**Current Language:**

In accordance with section MCI-373 ~~MCI-371~~ of the Maricopa County Procurement Code the Contractor agrees to retain all books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract for six (6) years after final payment or until after the resolution of any audit questions which could be more than six (6) years, whichever is latest. The County, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of, any and all said materials.

**Modified Language:**

In accordance with section MCI-372 ~~MCI-373 MCI-371~~ of the Maricopa County Procurement Code the Contractor agrees to retain all books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract for six (6) years after final payment or until after the resolution of any audit questions which could be more than six (6) years, whichever is latest. The County, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of, any and all said materials.

**Additional Section Added to Section 6.34:**

6.34.11 Exhibit D. Indemnification and Insurance Provisions Required in Subcontracts with Associate Vendors that Permit their Employees to Drive and/or Operate Powered Vehicles

**Additional Language:****FORCED LABOR**

- 1.1.1 By submitting a bid for this solicitation and/or entering into a contract as a result of this solicitation, contractor agrees to comply with all applicable portions of Arizona Revised

Statutes Section 35-394. Contracting; procurement; prohibition; written certification; remedy; termination; exception; definitions.

- 1.1.2 Contractor certifies that it does not currently, and agrees for the duration of the contract, that it will not use:
  - 1.1.2.1 The forced labor of ethnic Uyghurs in the People's Republic of China.
  - 1.1.2.2 Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
  - 1.1.2.3 Any contractors, subcontractors or suppliers that use the forced labor or any good or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
- 1.1.3 If contractor becomes aware during the term of the agreement that contractor is not in compliance with this paragraph, the contractor shall notify the County within five business days after becoming aware of the noncompliance. If the contractor fails to provide a written certification to the County that the contractor has remedied the noncompliance within 180 days after notifying the County of its noncompliance, then the agreement terminates, except that if the agreement termination date occurs before the end the 180 day period, the agreement terminates on the agreement termination date.

**Additional Exhibit:**

See Exhibit D attached hereto.

**ALL OTHER TERMS AND CONDITION REMAIN UNCHANGED**

IN WITNESS WHEREOF, this Contract Amendment is executed on the date set forth below when executed by Maricopa County Office of Procurement Services.

Acro:

DocuSigned by:  
  
 BC4F95F687A2491...  
 \_\_\_\_\_  
 Signed

Sean Trimble Chief Operating Officer

Printed Name and Title

39209 W. Six Mile Road Suite 250 Livonia, MI 48152

Address

12/15/2023

Date

MARICOPA COUNTY:

DocuSigned by:  
  
116078110021 ES..

Signed \_\_\_\_\_

Kevin Tyne

Director, Maricopa County OPS

\_\_\_\_\_  
Printed Name and Title

300 W. Jefferson

\_\_\_\_\_  
Address

12/19/2023

\_\_\_\_\_  
Date

## EXHIBIT D

**INDEMNIFICATION AND INSURANCE PROVISIONS REQUIRED IN SUBCONTRACTS WITH ASSOCIATE VENDORS THAT PERMIT THEIR EMPLOYEES TO DRIVE AND/OR OPERATE POWERED VEHICLES**

Throughout the term of this Contract, Acro shall require its Associate Vendors that permit their employees to drive and/or operate powered vehicles related to the performance of this Contract to assume all risk of liability related to such driving and/or operating in Acro's subcontracts with such Associate Vendors. Further, throughout the term of this Contract, Acro shall require that its subcontracts with such Associate Vendors contain the following provisions:

1. To the fullest extent permitted by law, and to the extent that claims, damages, losses or expenses are not covered and paid by insurance purchased by Associate Vendors, those Associate Vendors shall defend indemnify and hold harmless Maricopa County (County), its agents, representatives, agents, officers, directors, officials, and employees from and against all claims, damages, losses, and expenses (including, but not limited to attorneys' fees, court costs, expert witness fees, and the costs and attorneys' fees for appellate proceedings) arising out of, or alleged to have resulted from the negligent acts, errors, omissions, or mistakes relating to \_Associate Vendor's employees driving and/or operating powered vehicles related to Acro's performance of its contract with Maricopa County (Serial 16111-RFP).

Associate Vendor's duty to defend, indemnify, and hold harmless the County, its agents, representatives, agents, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death or injury to, impairment of, or destruction of tangible property, including loss of use resulting there from, caused by negligent acts, errors, omissions, or mistakes relating to \_Associate Vendor's employees driving and/or operating powered vehicles related to Acro's performance of Serial 16111-RFP.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

2. Insurance provisions from the contract must flow down to all Associate Vendors.

## FOR EXAMPLE, PURPOSES

**ACRO SERVICE CORPORATION ASSOCIATE  
VENDOR AGREEMENT AMENDMENT FOR DRIVING  
ROLES**

WHEREAS, Acro Service Corporation ("Acro") and the Associate Vendor named below have entered into an Associate Vendor Agreement (the "Agreement") for Associate Vendor to provide the services of its Assigned Employees to Acro client Maricopa County (Maricopa) ("Client"), and

WHEREAS, Acro and Client have agreed to revise certain terms and conditions of the Client Contract;

NOW THEREFORE, in accordance with the Agreement, and for good and valuable consideration, the sufficiency of which is hereby acknowledged, Associate Vendor agrees to the following changes:

If the Associate Vendor permits their employees to drive and/or operate powered vehicles related to the performance of job orders filled under the Client Contract, Associate Vendor must assume all risk of liability related to such driving and/or operating.

Further, throughout the term of this Associate Vendor Agreement, Client has required Acro that its subcontracts with such Associate Vendors contain the following provisions:

1. To the fullest extent permitted by law, and to the extent that claims, damages, losses or expenses are not covered and paid by insurance purchased by Associate Vendors, those Associate Vendors shall defend indemnify and hold harmless Maricopa County (County), its agents, representatives, agents, officers, directors, officials, and employees from and against all claims, damages, losses, and expenses (including, but not limited to attorneys' fees, court costs, expert witness fees, and the costs and attorneys' fees for appellate proceedings) arising out of, or alleged to have resulted from the

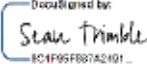


negligent acts, errors, omissions, or mistakes relating to Associate Vendor's employees driving and/or operating powered vehicles related to Acro's performance of its contract with Maricopa County (Serial 16111-RFP).

Associate Vendor's duty to defend, indemnify, and hold harmless the County, its agents, representatives, agents, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death or injury to, impairment of, or destruction of tangible property, including loss of use resulting there from, caused by negligent acts, errors, omissions, or mistakes relating to Associate Vendor's employees driving and/or operating powered vehicles related to Acro's performance of Serial 16111-RFP.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

Signatures on Next Page:

<u>Accepted by:</u>	<u>Accepted by:</u>
_____ Associate Vendor	_____ Acro Service Corporation
_____ <i>Authorized Signature</i>	 _____ <i>Authorized Signature</i> Sean Trimble
_____ <i>Name (please type or print)</i>	_____ <i>Name (please type or print)</i> Chief Operating Officer
_____ <i>Title</i>	12/15/2023 <i>Title</i>
_____ <i>Date</i>	_____ <i>Date</i>

ACRO SERVICE CORPORATION, 39209 W SIX MILE RD STE 250, LIVONIA, MI 48152

PRICING SHEET: NIGP CODE 96269

Terms: NET 30  
Vendor Number: VC0000003752  
Certificates of Insurance Required  
Contract Period: To cover the period ending **December 31, 2019 2021 2023 2025.**



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Frontier-North Dowling-5286013

DATE OF COURT MEETING: 2/11/2025

ITEM: Consider and take action on the Frontier Communications utility permit to directional bore approximately 6,200 feet of fiber optic conduit within the right-of-way of North Dowling Road to provide area residents internet services. Site is located in Precinct 1.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 02/04/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge  
Department impacted by agenda item: Road and Bridge  
Brief explanation of agenda item and if in current year budget: Frontier will install 6200' of fiber optic cable within the ROW of North Dowling Road for internet services. Brazos County has NO financial responsibility in project.  
Consequences for failing to approve agenda item: Less customer choice for internet  
Deadline for agenda item approval: As soon as possible  
Site of work being performed: ROW, south side of North Dowling Road

**ATTACHMENTS:**

**File Name**

[Utility Permit-Frontier-North Dowling-5286013.pdf](#)

**Description**

Utility Permit-Frontier-North Dowling-5286013

**Type**

Backup Material





**BRAZOS COUNTY  
BRYAN, TEXAS**

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**ATTACHMENTS:**

**File Name**

Utility\_Permit-Frontier-North\_Dowling-5286013.pdf

**Description**

Utility Permit-Frontier-North Dowling-5286013

**Type**

Backup Material

**APPROVED**

 2/11/25  
 Duane Peters Date  
 County Judge 

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS  
OF TELEPHONE FACILITIES AND DESIGNATING  
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY  
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Frontier Communications [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Project – 5286013 / Fiber  
North Dowling Road

Frontier proposes directional boring approximately 6,200 feet of 2 x 1.25" SDR-11 HDPE conduit duct and associated hand-holes (no larger than 3'x3') within the south-side ROW of North Dowling Road, maintaining depths of 48" / 60" under pavement, then pull Frontier fiber to feed designated residents for internet services.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 30 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Frontier Communications \*  
Company Name

Darrin Albrecht 281-229-0849  
Darrin.l.albrecht@ftr.com

Devin Gould with Housley Group  
By:

*Devin Gould*  
Signature

Project Manager -- Permits  
Title

3550 S Bryant Blvd San Angelo, Tx 76903  
Address

409-313-3755  
Telephone Number

dgould@hc-inc.com  
E-mail

**ACCEPTANCE OF NOTIFICATION**

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated February 4, 2025 except as noted below:

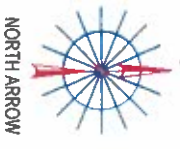
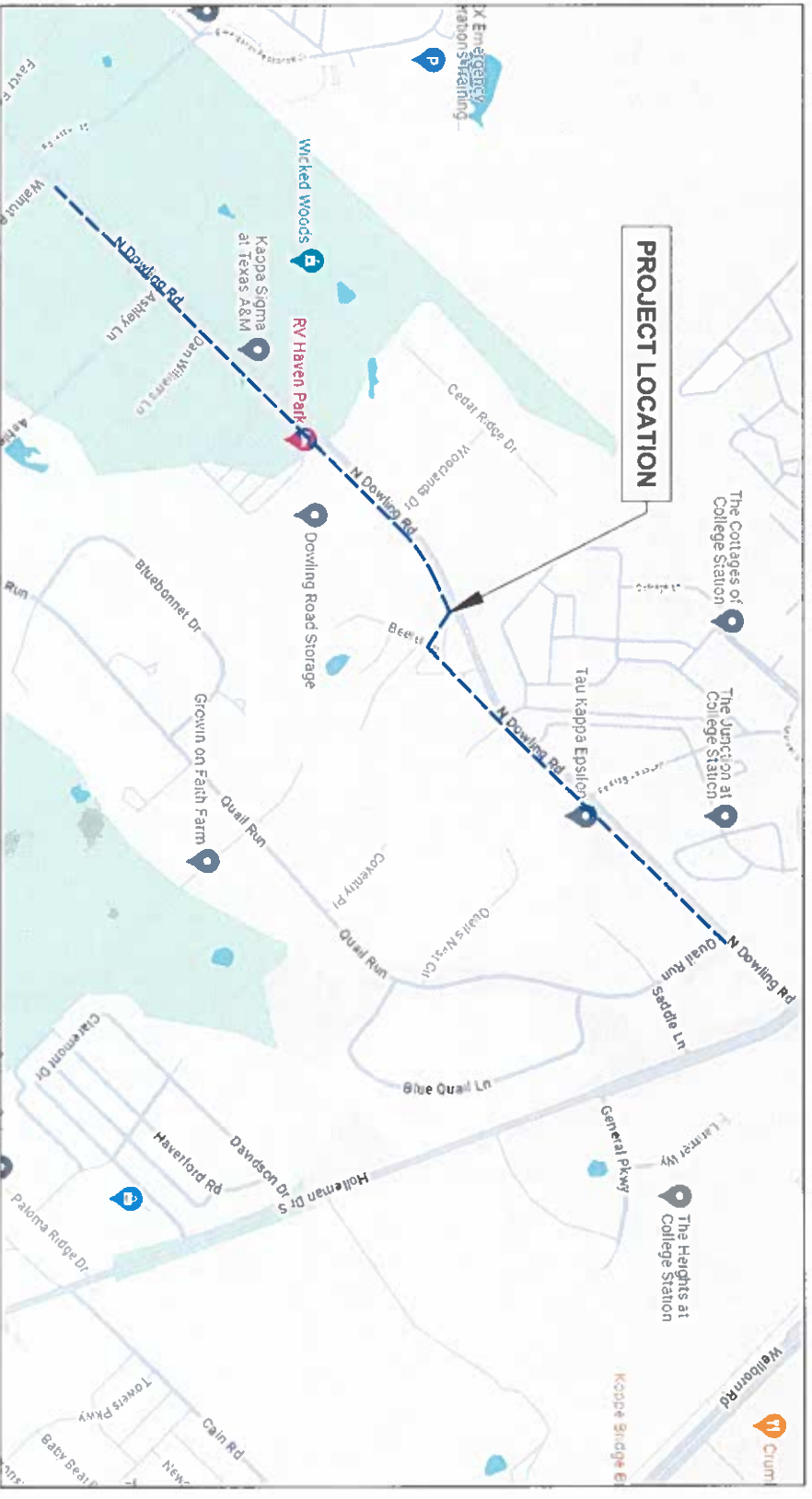
**EXCEPTIONS:**

NONE

For  \_\_\_\_\_  
Brazos County Engineer

# COVER SHEET

- SHEET INDEX:
1. COVER SHEET
  2. CONTACT DETAILS
  3. LEGEND / NOTES
  - 4-16. SITE PLANS
  17. TRENCH BACKFILL DETAILS
  18. H&F DETAILS
  19. STANDARD TOP



THIS PERMIT UNDERGROUND FOOTAGE 8217



SHEET TITLE: <b>COVER SHEET</b>
PERMIT # 5286013
ADDRESS: 401 N DOWLING RD, COLLEGE STATION, TX 77845, USA
PERMIT # TELECOM PRINT
<b>BRAZOS COUNTY</b>
PAPER SIZE: ARCH B
DRAWING SCALE: NTS
DATE: 01-17-2025
SHEET NO. 01 OF 19

# CONTACT SHEET

## FRONTIER OSP:

Darrin Albrecht 2611 45th Street, Dickinson, TX 77539

Darrin.l.albrecht@ftr.com

## CONSTRUCTION CONTRACTOR

Housley Group

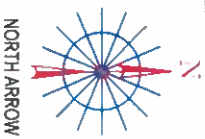
Brandon Hebert

512-924-6010

bhebert@hc-inc.com

## UTILITIES

Call before you dig 811



SHEET TITLE:

CONTACT DETAILS

PERMIT # 5286013

ADDRESS:  
401 N DOWNLING RD. COLLEGE  
STATION, TX 77845, USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

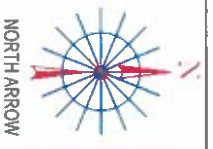
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DATE: 01-17-2025

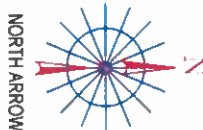
SHEET NO. 02 OF 19

# STANDARD LEGEND & NOTES

- AERIAL
- CENTERLINE
- EDGE-OF-PAVEMENT
- ROAD BASE SOLID LINE
- FENCE / GUARDRAIL
- RIGHT-OF-WAY
- SIDEWALK
- FORCE MAIN
- GAS
- PROPOSED BORE
- PROPOSED TRENCH
- SAFETY FENCE
- SILT FENCE
- LIMITS OF CONSTRUCTION
- LIMITS OF CONSTRUCTION COMBINED
- COUNTY LINE / CITY LIMITS
- BORE PT / POT HOLE
- PROPOSED VAULT
- PULL POINT
- PROPOSED HANDHOLE
- EXISTING HANDHOLE
- EXISTING HANDHOLE
- EXISTING HANDHOLE
- EXISTING POWER POLE
- EXISTING FTR POLE
- ANCHOR
- DOWN GUY
- MIDSPAN CROSS OVER
- DITCHES
- PROPOSED FLOWER POT
- COMMUNICATIONS MANHOLE
- ELECTRIC MANHOLE
- STORM SEWER MANHOLE
- SANITARY SEWER MANHOLE
- COMMUNICATIONS PEDESTAL
- ELECTRIC PEDESTAL
- ELECTRIC TRANSFORMER
- ELECTRIC HANDHOLE
- FIRE HYDRANT
- WATER VALVE
- STREET LIGHT
- STREET SIGN
- TREE
- TRAFFIC SIGNAL POLE
- WASTE/WATER CLEAN OUT
- WATER METER
- RAILROAD CROSSING SIGNAL / GATE
- CULVERT
- CREEK
- BRIDGE



SHEET TITLE:  
**LEGEND / NOTES**  
 PERMIT # 5286013  
 ADDRESS:  
 401 N DOWNLING RD. COLLEGE  
 STATION, TX 77845, USA  
 PERMIT # TELECOM PRINT  
**BRAZOS COUNTY**  
 PAPER SIZE: ARCH B  
 DRAWING SCALE - 1:40  
 DATE : 01-17-2025  
 SHEET NO. 03 OF 19



SHEET TITLE:  
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PERMIT # 5286013

ADDRESS:  
401 N DOWLING RD, COLLEGE  
STATION, TX 77845, USA

PERMIT # TELECOM PRINT

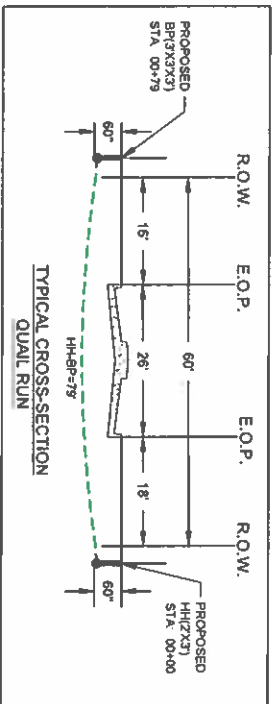
**BRAZOS COUNTY**

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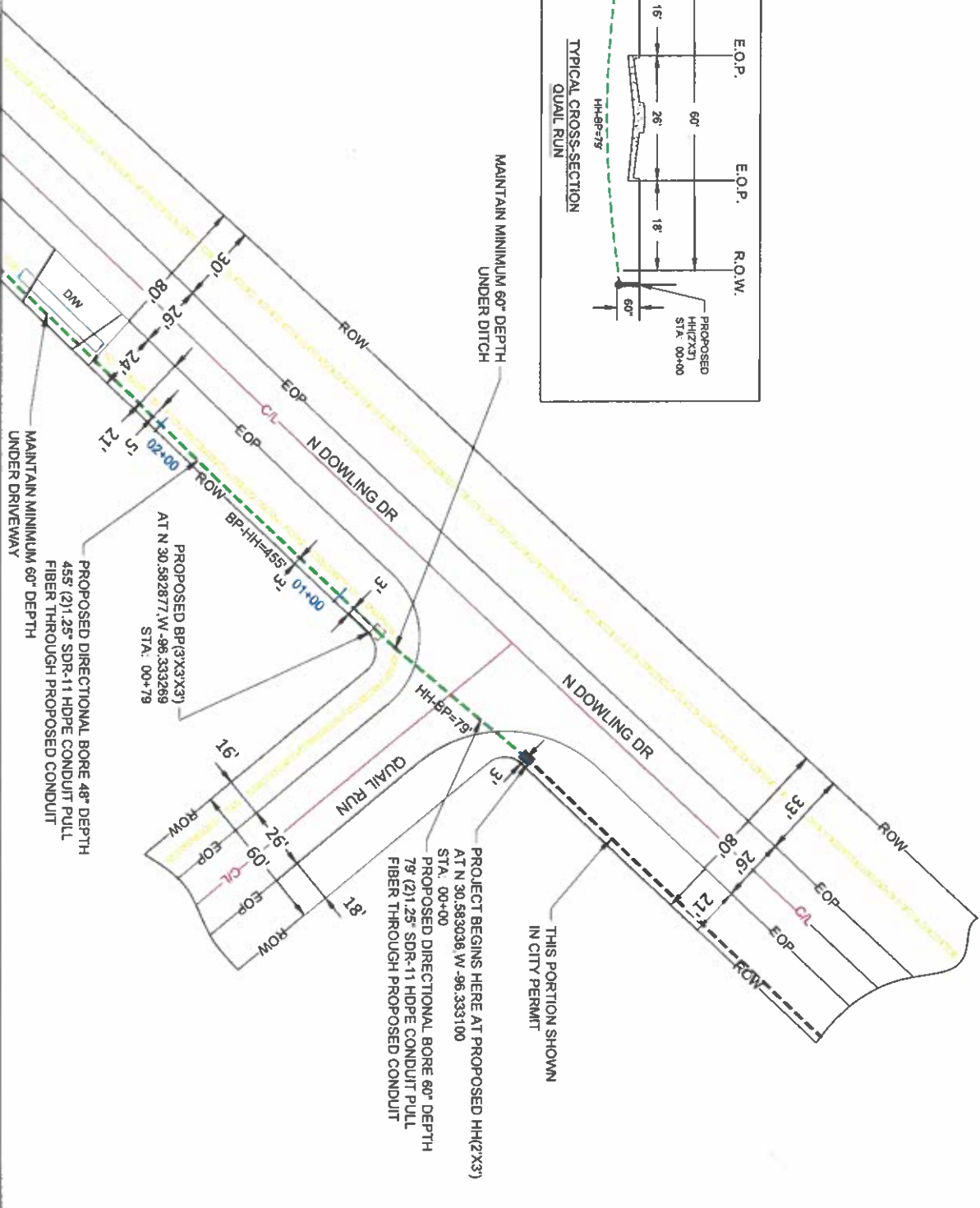
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DATE : 01-17-2025

SHEET NO. 04 OF 19

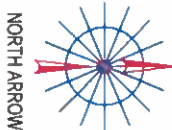


MATCH TO SHEET 05





MATCH TO SHEET 4



SHEET TITLE:  
**SITE PLAN**

PERMIT # 5286013

ADDRESS:  
401 N DOWLING RD, COLLEGE  
STATION, TX 77845, USA

PERMIT # TELECOM PRINT

**BRAZOS COUNTY**

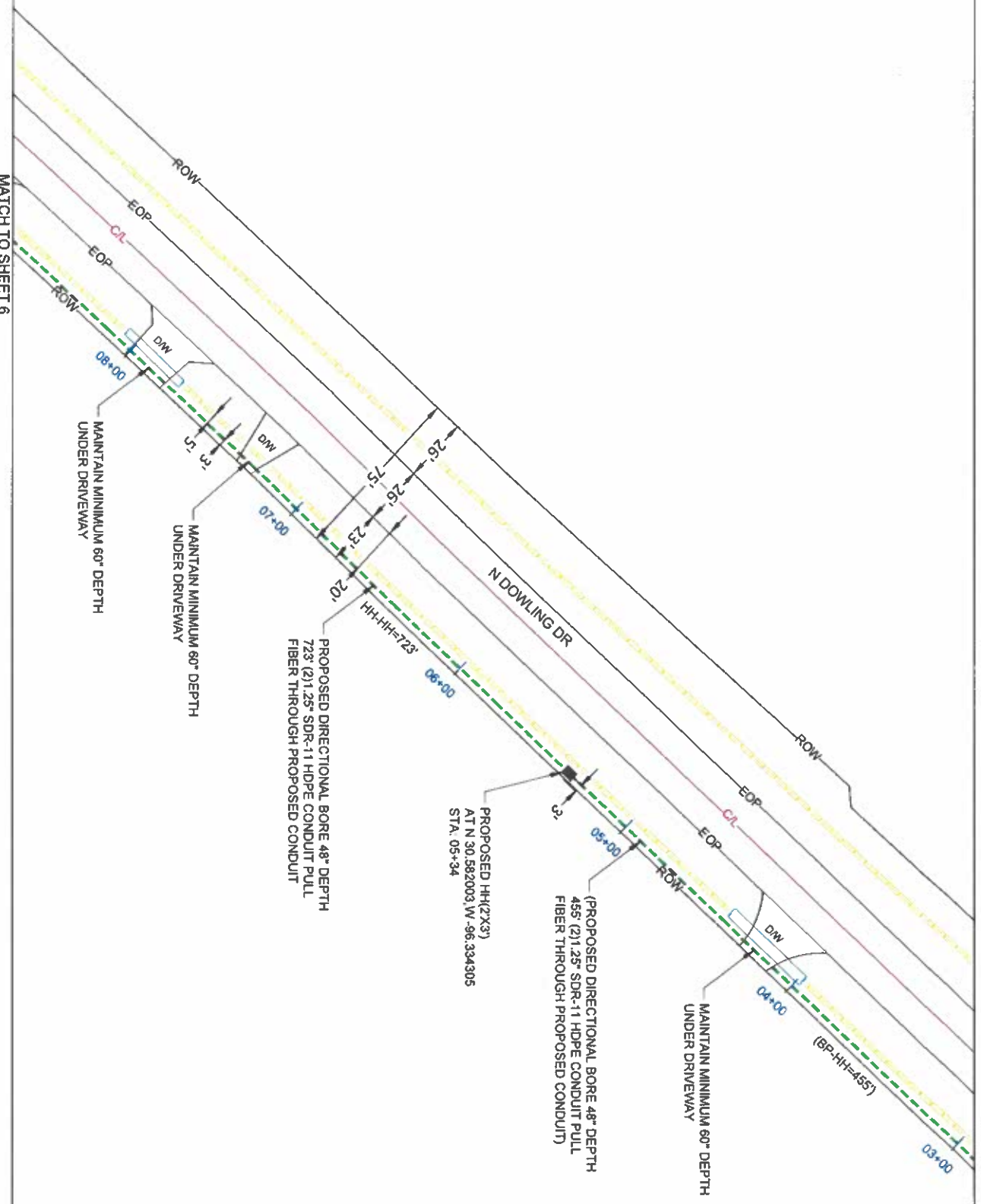
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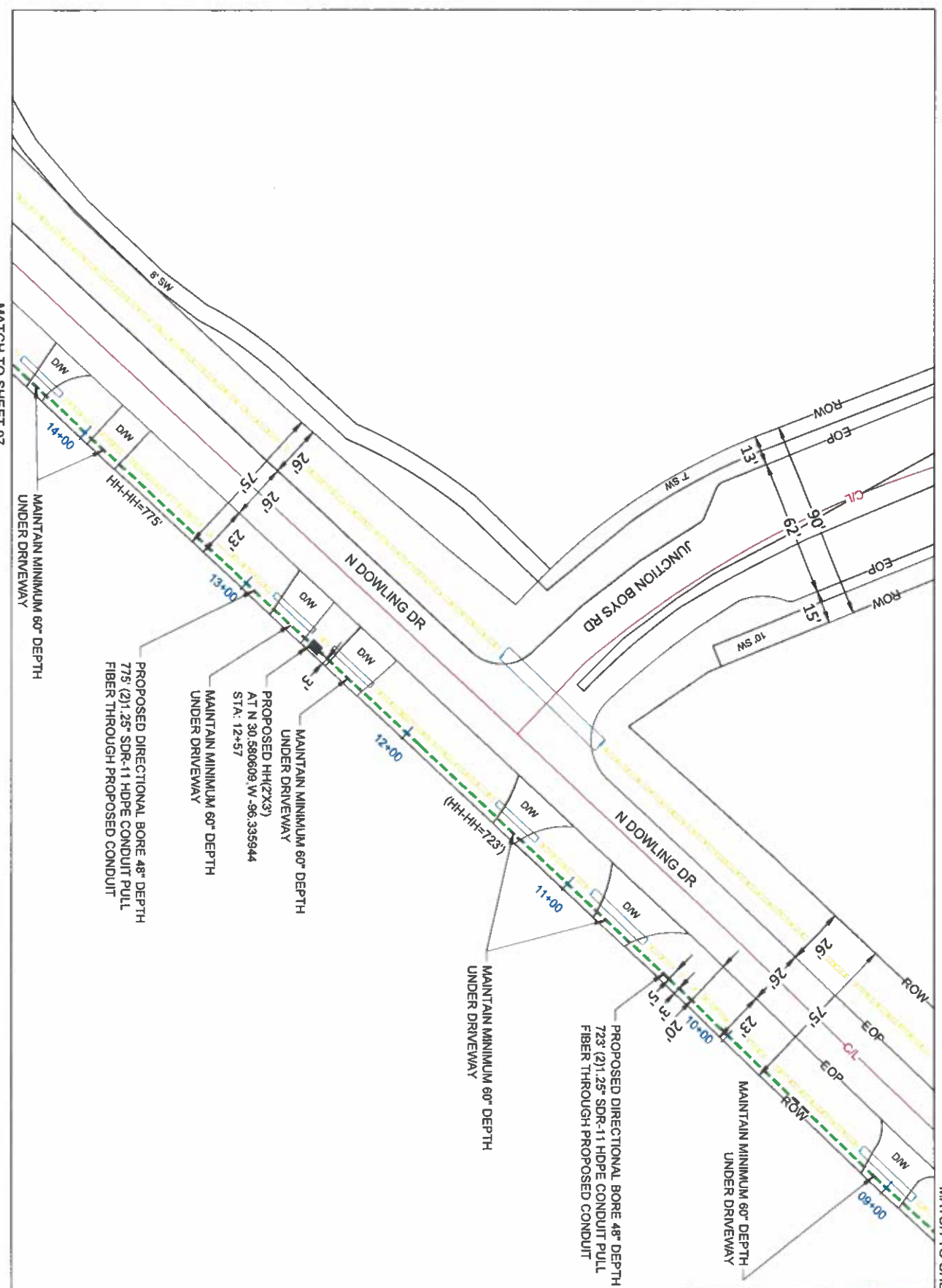
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DATE: 01-17-2025

SHEET NO. 05 OF 19

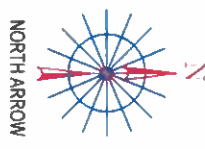
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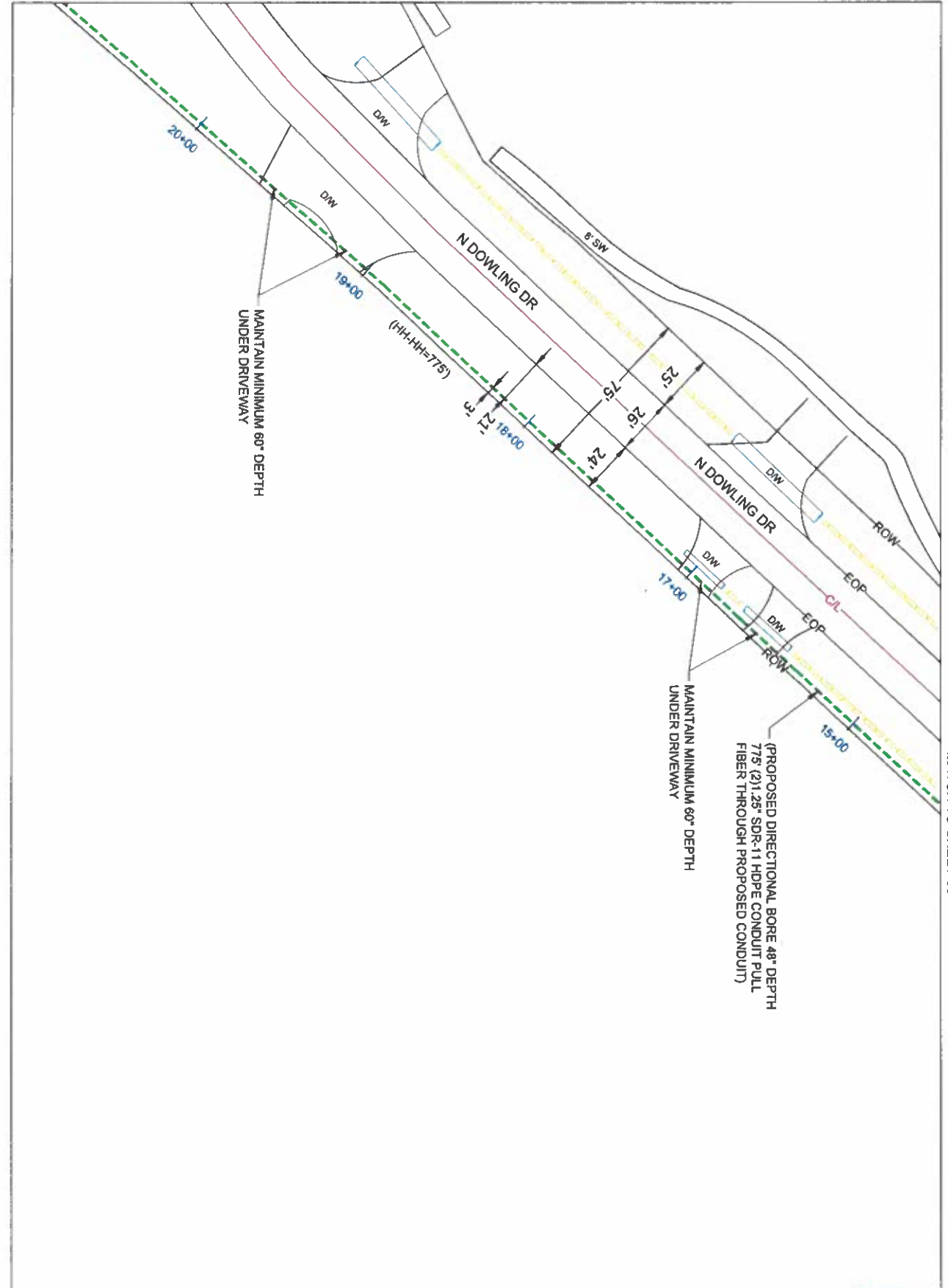


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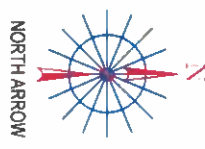
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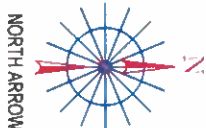
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PERMIT #	TELECOM PRINT
<b>BRAZOS COUNTY</b>	
PAPER SIZE:	ARCH B
DRAWING SCALE:	1:40
DATE:	01-17-2025
SHEET NO.	06 OF 19



MATCH TO SHEET 06



SHEET TITLE:	SITE PLAN
PERMIT #	5286013
ADDRESS:	401 N DOWLING RD, COLLEGE STATION, TX 77945, USA
PERMIT #	TELECOM PRINT
BRAZOS COUNTY	
PAPER SIZE:	ARCH B
DRAWING SCALE:	1/40
DATE:	01-17-2025
SHEET NO.	07 OF 19



SHEET TITLE:  
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PERMIT # 5286013

ADDRESS:  
401 N DOWLING RD, COLLEGE  
STATION, TX 77845, USA

PERMIT # TELECOM PRINT

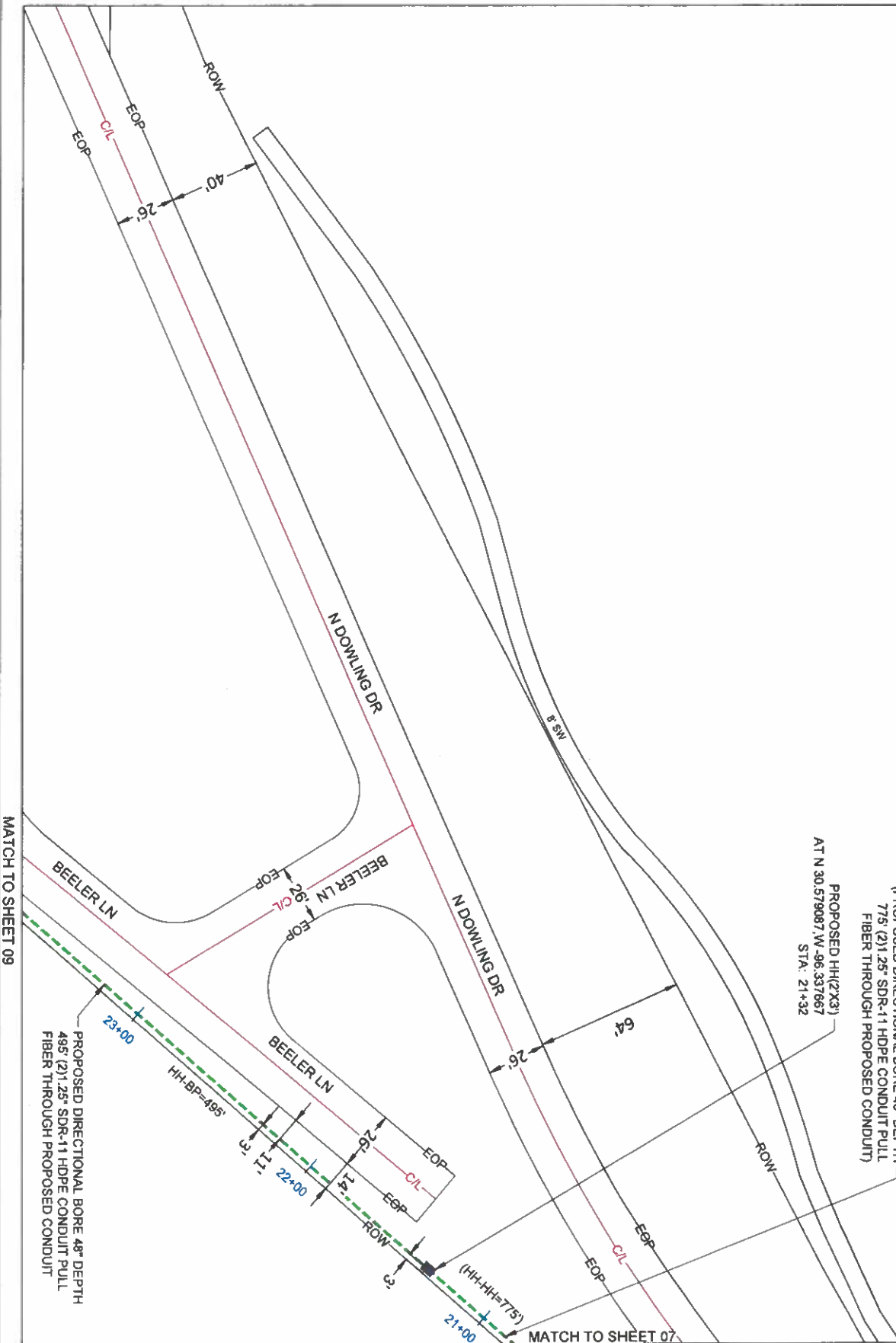
**BRAZOS COUNTY**

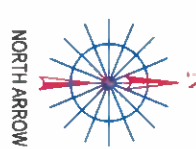
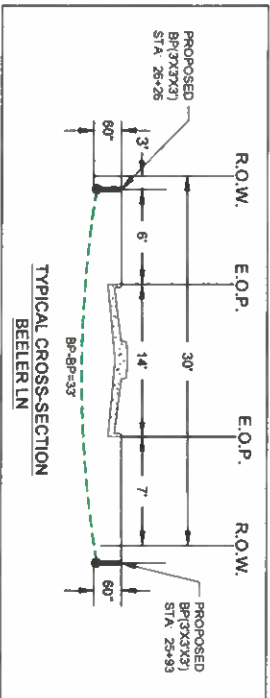
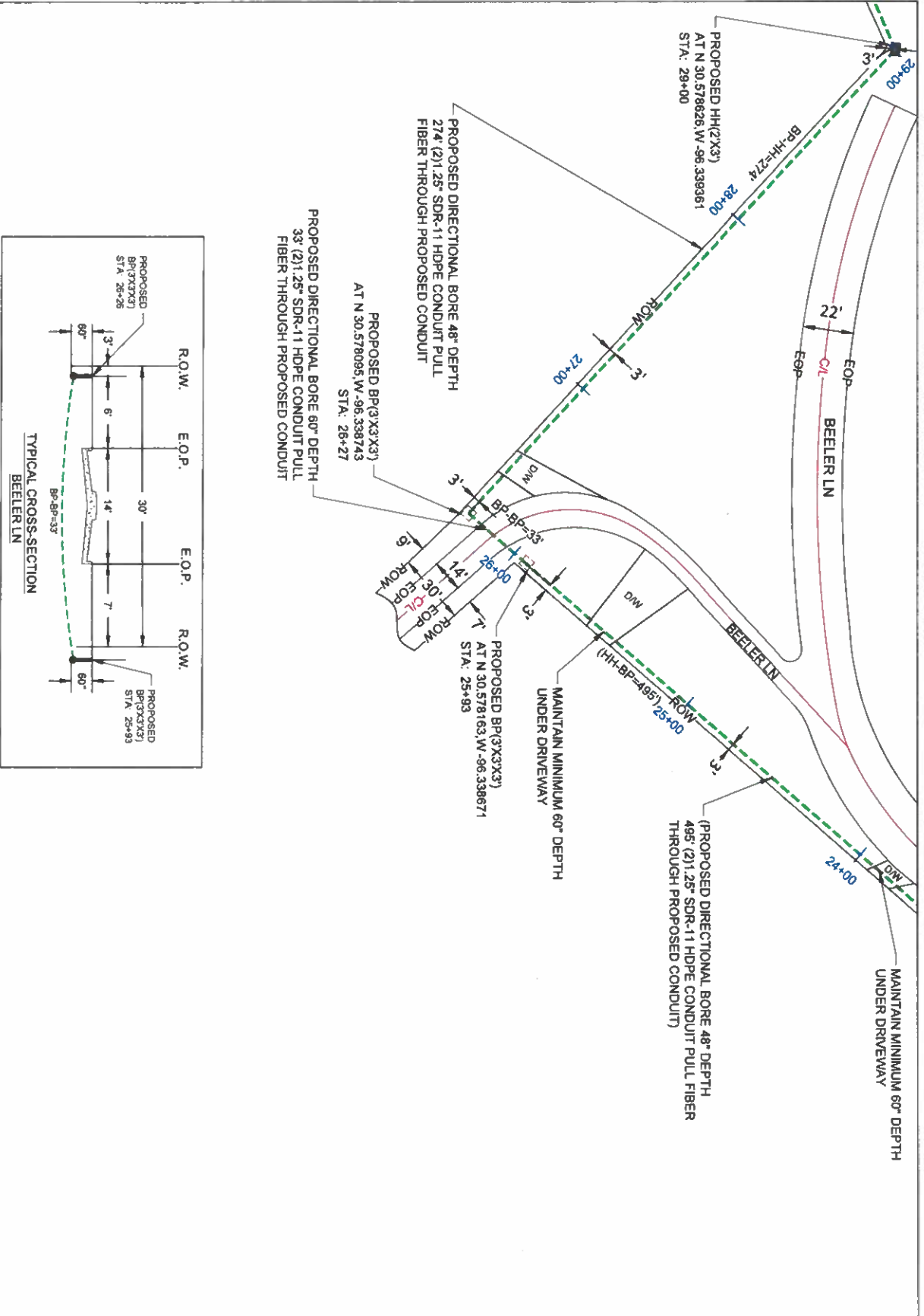
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DATE: 01-17-2025

SHEET NO. 08 OF 19





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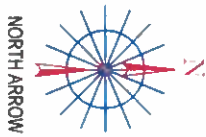
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 401 N DOWNLING RD, COLLEGE STATION, TX 77945, USA

PERMIT # TELECOM PRINT

**BRAZOS COUNTY**

PAPER SIZE: ARCH B  
 DRAWING SCALE - 1/40  
 DATE : 01-17-2025  
 SHEET NO. 09 OF 19



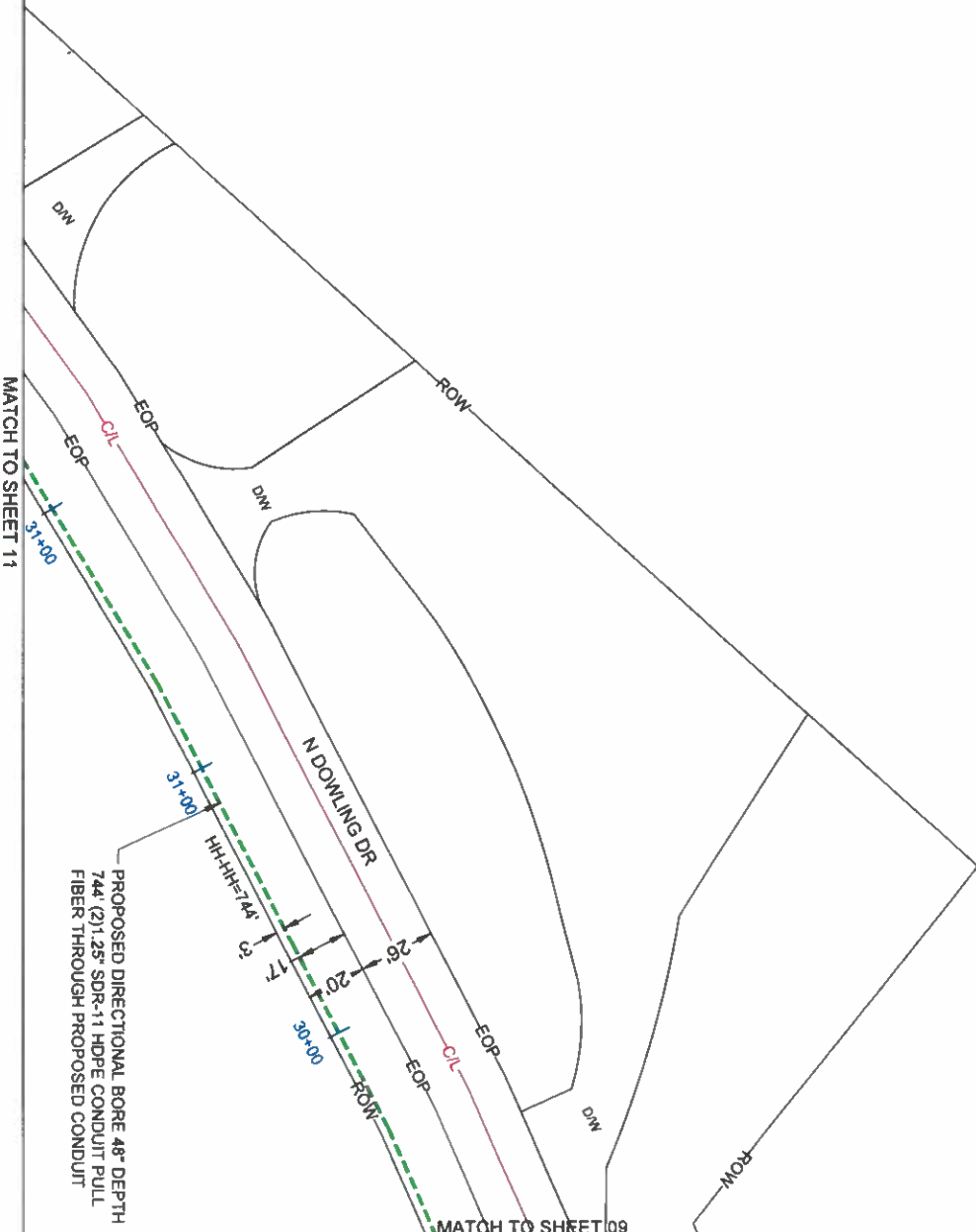
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PERMIT # 5286013

ADDRESS:  
401 N DOWLING RD COLLEGE  
STATION, TX 77945, USA

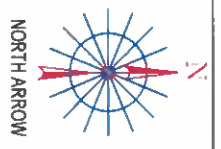
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**BRAZOS COUNTY**

PAPER SIZE: ARCH B  
DRAWING SCALE: 1/40  
DATE: 01-17-2025  
SHEET NO. 10 OF 19





MATCH TO SHEET 10



SHEET TITLE:  
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PERMIT # 5286013

ADDRESS:  
401 N DOWLING RD, COLLEGE STATION, TX 77945, USA

PERMIT # TELECOM PRINT

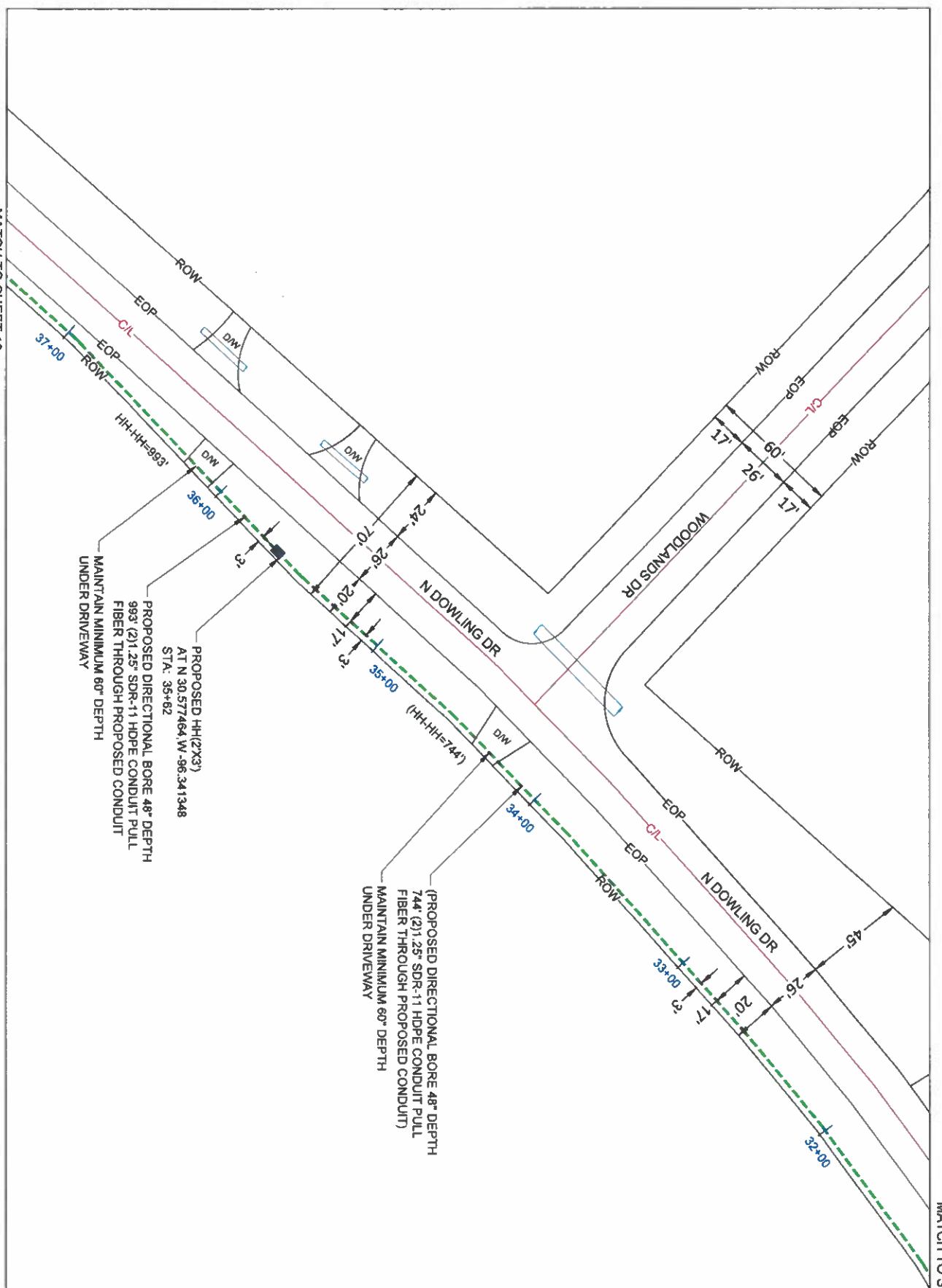
**BRAZOS COUNTY**

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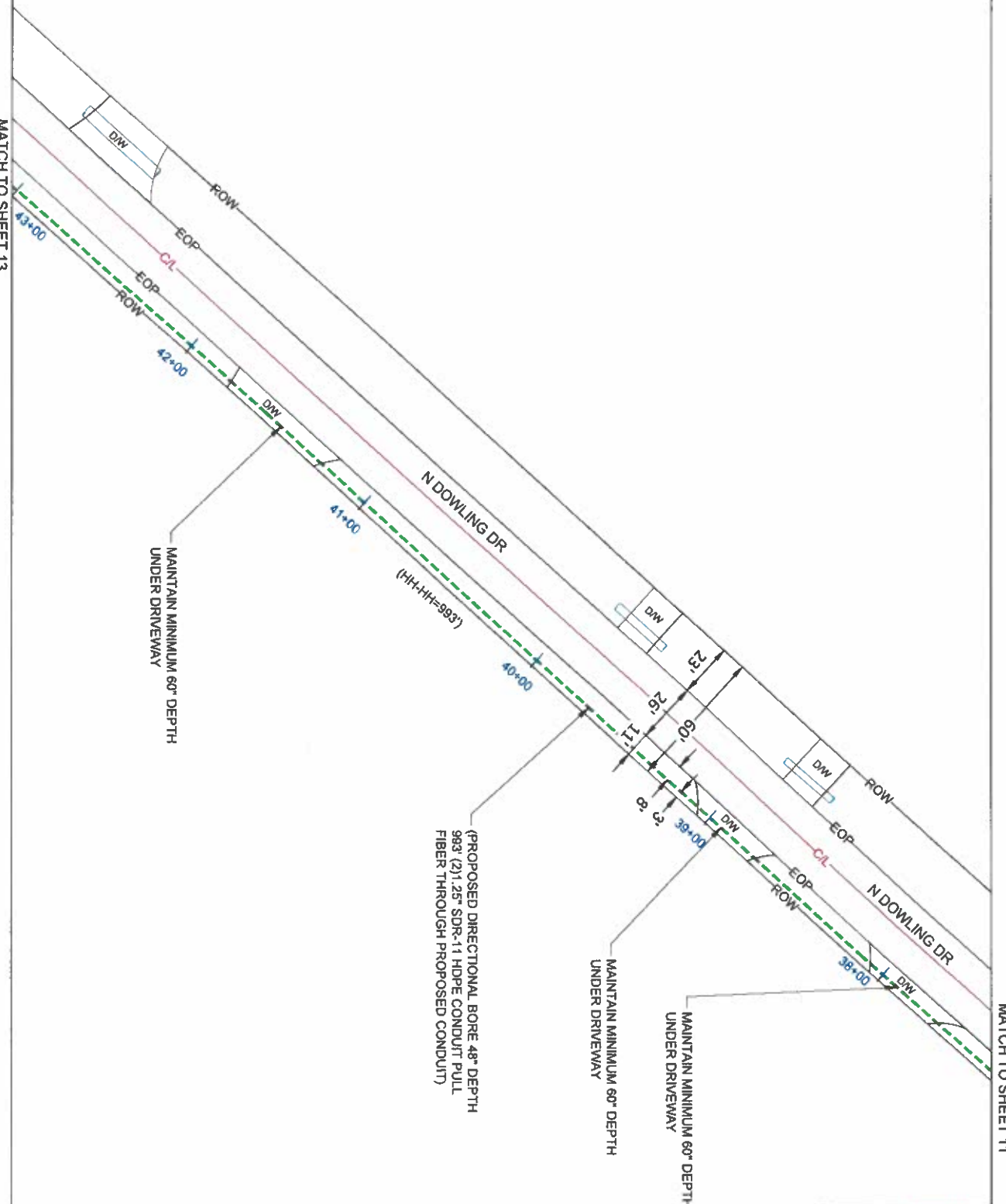
DATE: 01-17-2025

SHEET NO. 11 OF 19



MATCH TO SHEET 12

MATCH TO SHEET 11



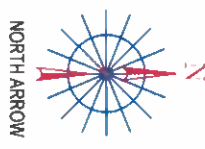
MAINTAIN MINIMUM 60" DEPTH UNDER DRIVEWAY

(PROPOSED DIRECTIONAL BORE 48" DEPTH 993 (2) 1.25" SDR-11 HDPE CONDUIT PULL FIBER THROUGH PROPOSED CONDUIT)

MAINTAIN MINIMUM 60" DEPTH UNDER DRIVEWAY

MAINTAIN MINIMUM 60" DEPTH UNDER DRIVEWAY

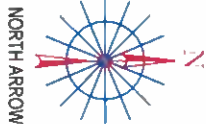
MATCH TO SHEET 13



SHEET TITLE:	BRAZOS COUNTY
PERMIT #	5286013
ADDRESS:	401 N DOWLING RD, COLLEGE STATION, TX 77945, USA
PERMIT #	TELECOM PRINT
PAPER SIZE:	ARCH B
DRAWING SCALE:	1:40
DATE:	01-17-2025
SHEET NO.	12 OF 19



MATCH TO SHEET 12



SHEET TITLE:  
SITE PLAN

PERMIT # 5286013

ADDRESS:  
401 N DOWLING RD. COLLEGE  
STATION, TX 77445, USA

PERMIT # TELECOM PRINT

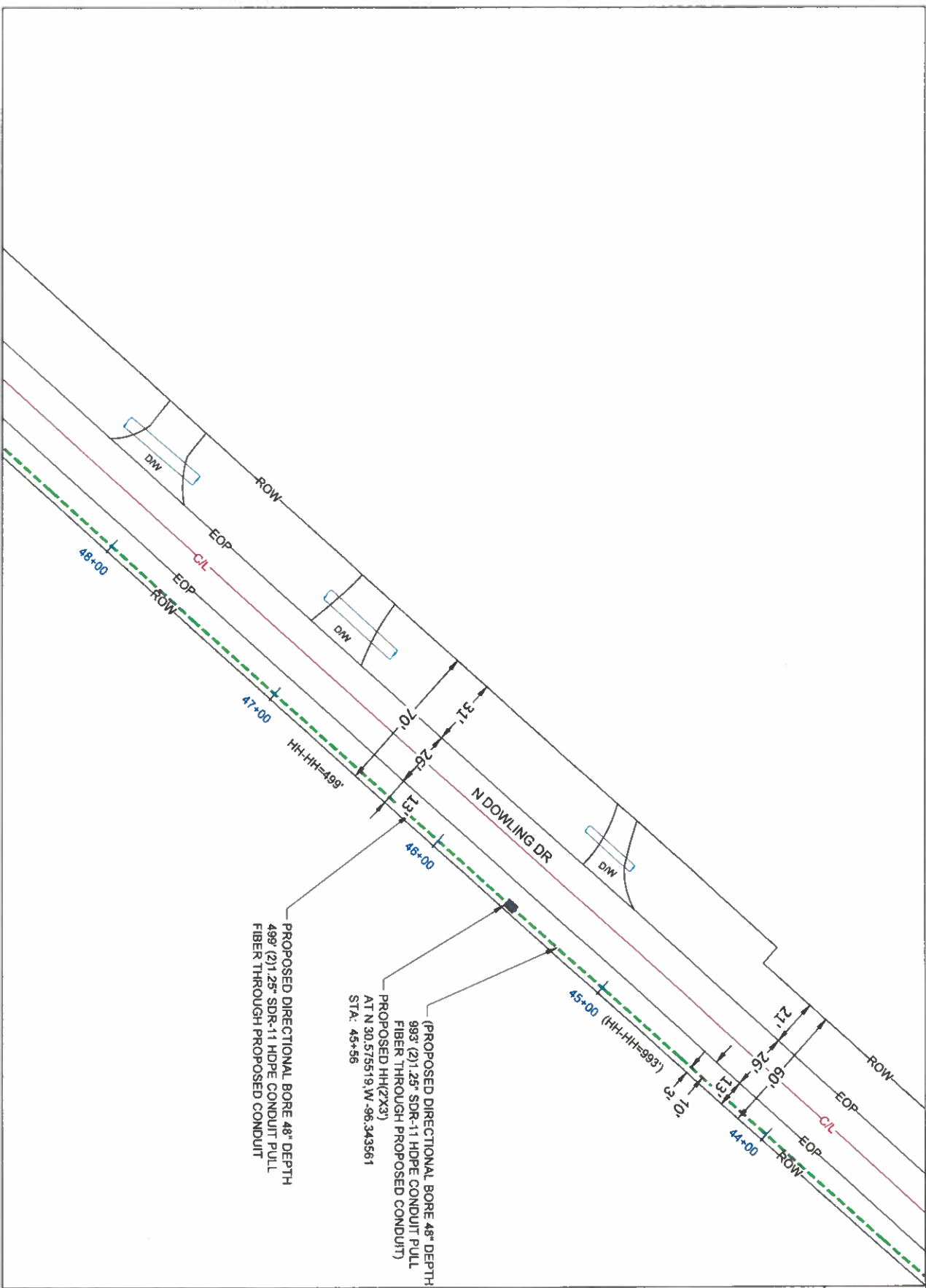
BRAZOS COUNTY

PAPER SIZE: ARCH B

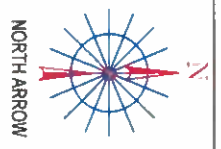
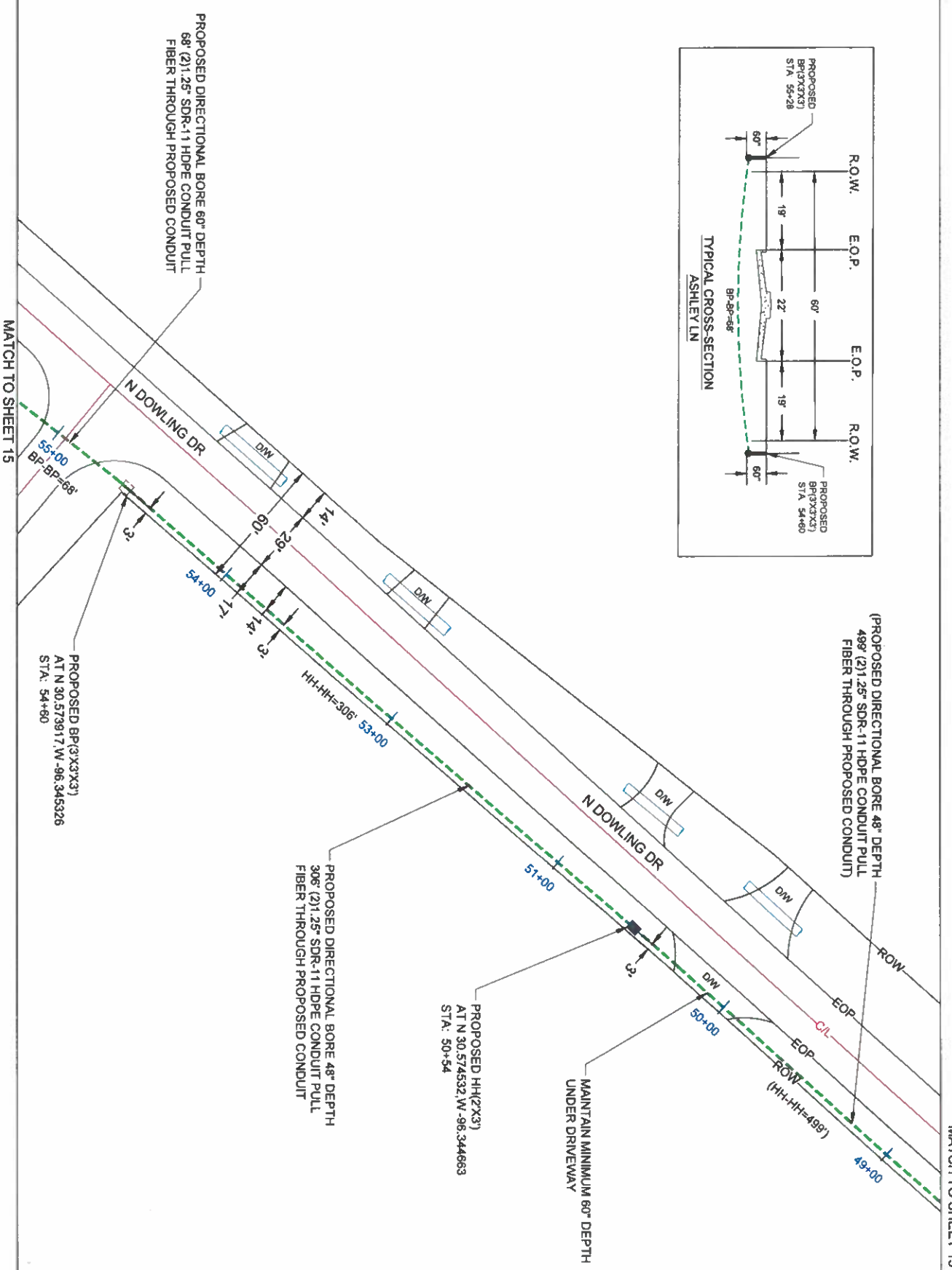
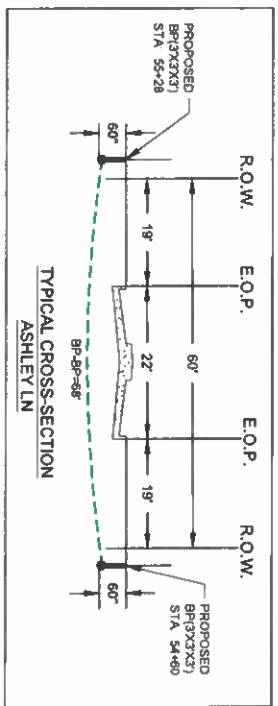
DRAWING SCALE - 1"=40'

DATE : 01-17-2025

SHEET NO. 13 OF 19



MATCH TO SHEET 14



SHEET TITLE:  
**SITE PLAN**

PERMIT # 5286013

ADDRESS:  
401 N DOWLING RD. COLLEGE  
STATION, TX 77945, USA

PERMIT # TELECOM PRINT

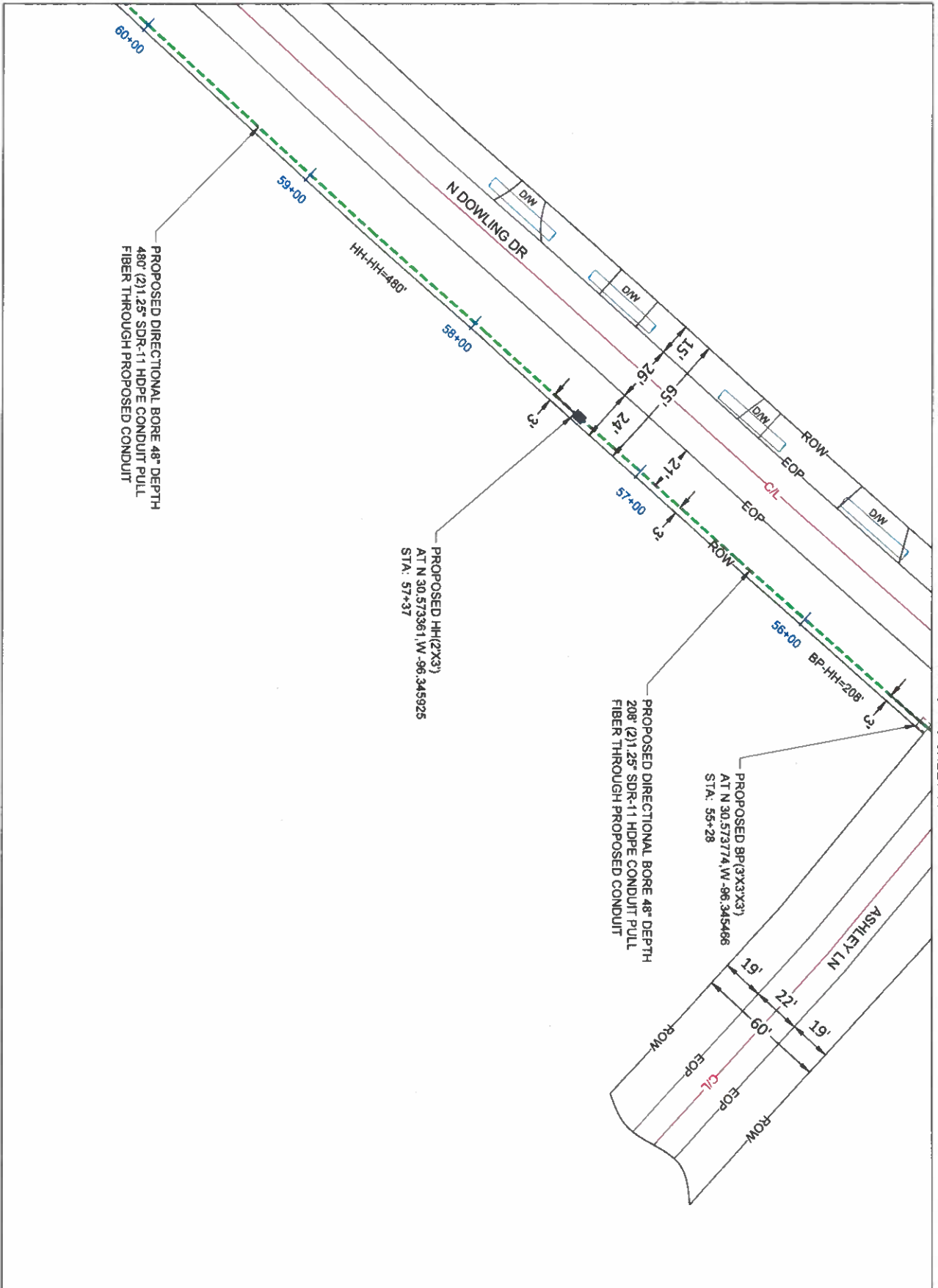
**BRAZOS COUNTY**

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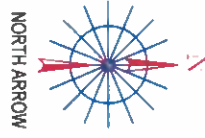
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DATE : 01-17-2025

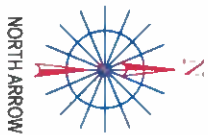
SHEET NO. 14 OF 19



MATCH TO SHEET 14



SHEET TITLE: <b>SITE PLAN</b>	
PERMIT #	5286013
ADDRESS:	401 N DOWNLING RD, COLLEGE STATION, TX 77945, USA
PERMIT #	TELECOM PRINT
<b>BRAZOS COUNTY</b>	
PAPER SIZE:	ARCH B
DRAWING SCALE:	1"=40'
DATE:	01-17-2025
SHEET NO.:	15 OF 19



SHEET TITLE:  
**SITE PLAN**

PERMIT # 5286013

ADDRESS:  
401 N DOWLING RD, COLLEGE  
STATION, TX 77845, USA

PERMIT # TELECOM PRINT

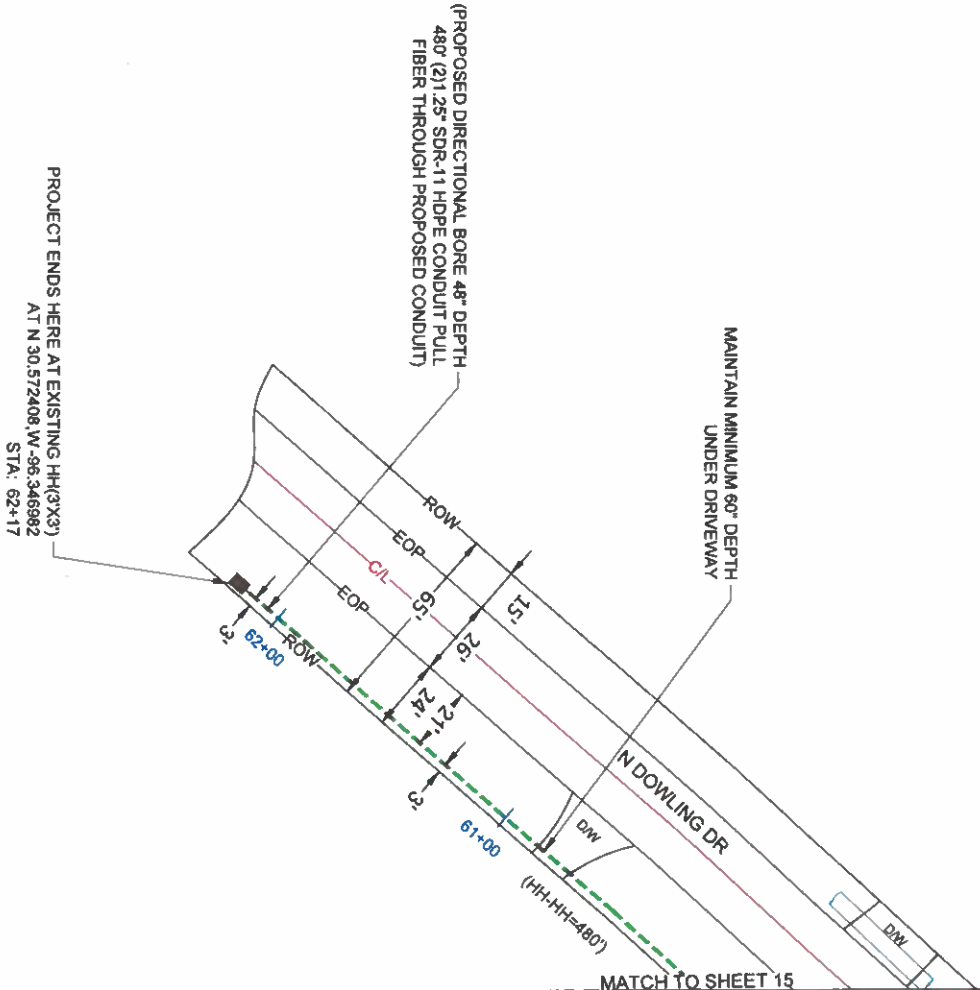
**BRAZOS COUNTY**

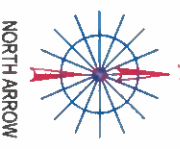
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DRAWING SCALE: 1:40

DATE: 01-17-2025

SHEET NO. 18 OF 19





SHEET TITLE:  
TRENCH BACKFILL DETAILS

PERMIT # 5286013

ADDRESS:  
401 N. DOWNLING RD. COLLEGE STATION, TX 77945, USA

PERMIT # TELECOM PRINT

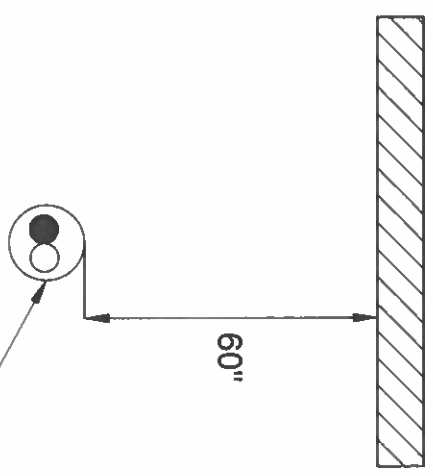
**BRAZOS COUNTY**

PAPER SIZE: ARCH B

DRAWING SCALE  
HORIZ. NTS  
VERT. NTS

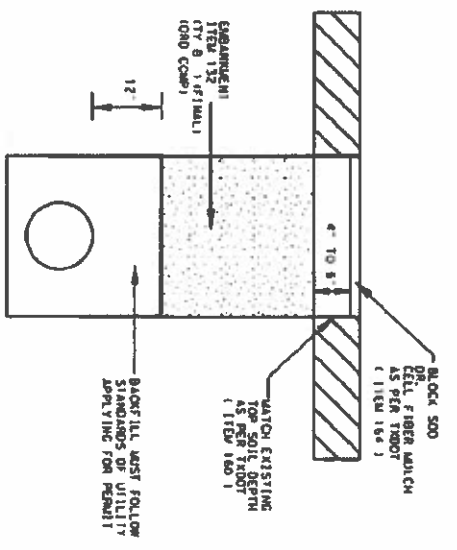
SHEET NO. 16 OF 19

**BORE DETAIL (PAVEMENT)**

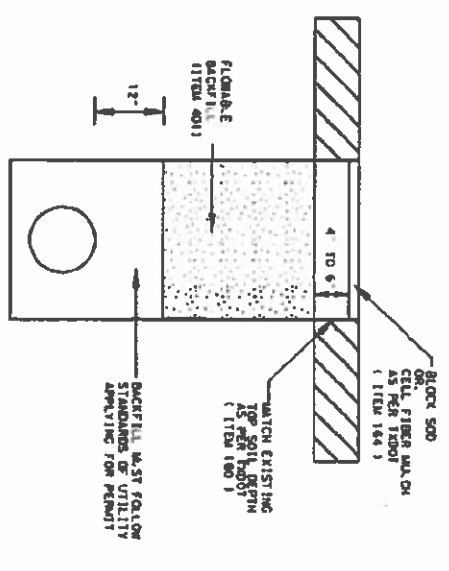


DIRECTIONAL BORE TO PLACE  
(2) 1.25" HDPE PIPE

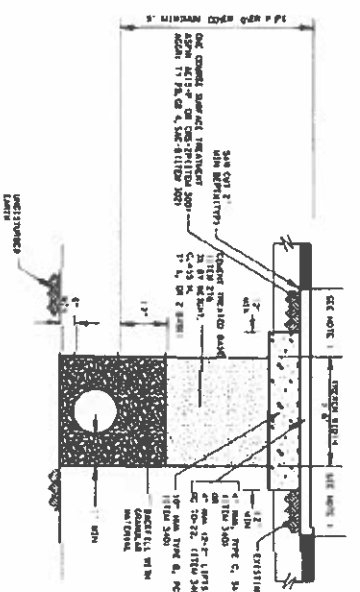
NOTES:  
1. PERMITS ARE REQUIRED FOR ALL BORES AND ALL BORES TO EXCEED 24 INCH DEPTH.  
2. PERMITS ARE REQUIRED FOR ALL BORES ON OR OVER 12 INCH DEPTH TO EXCEED 24 INCH DEPTH.



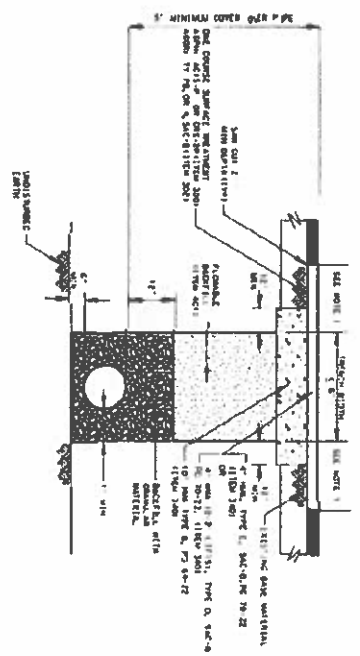
TRENCH DETAIL (NON PAVEMENT)  
>10" FROM CURB/OR EDGE OF PAVEMENT



TRENCH DETAIL (NON PAVEMENT)  
< 10" FROM CURB/OR EDGE OF PAVEMENT



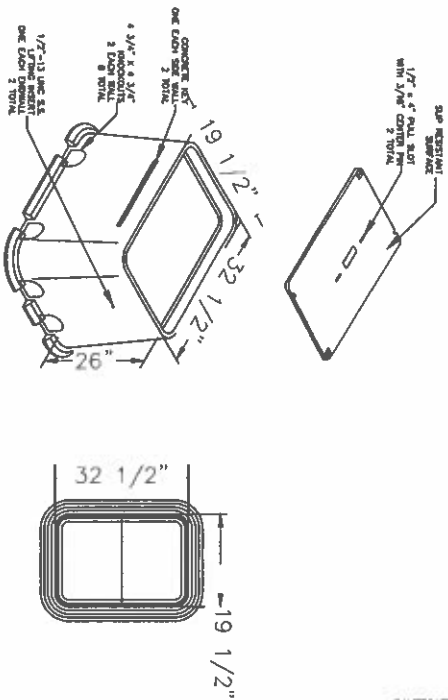
TRENCH BACKFILL WITH PAVED SURFACE DETAIL  
(FOR TRENCHES WIDER THAN 6")



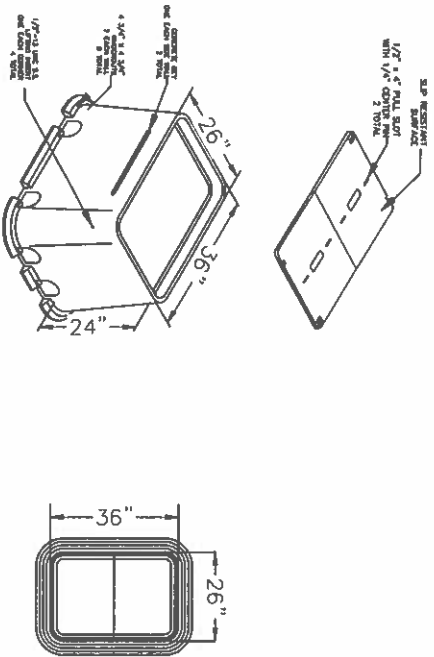
TRENCH BACKFILL WITH PAVED SURFACE DETAIL  
(FOR TRENCHES EQUAL OR LESS THAN 6" WIDE)

NOTES:  
1. LIMITS OF FINAL SURFACE SHALL BE AS SHOWN ON PLANS BUT NOT LESS THAN 2' MIN.

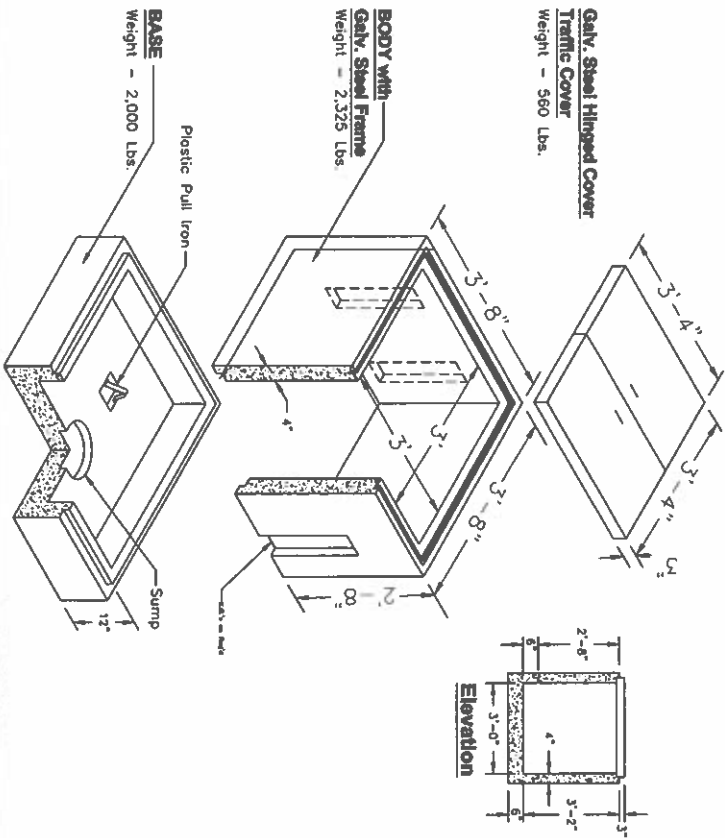
17" X 30" X 26" HANDHOLE DETAILS



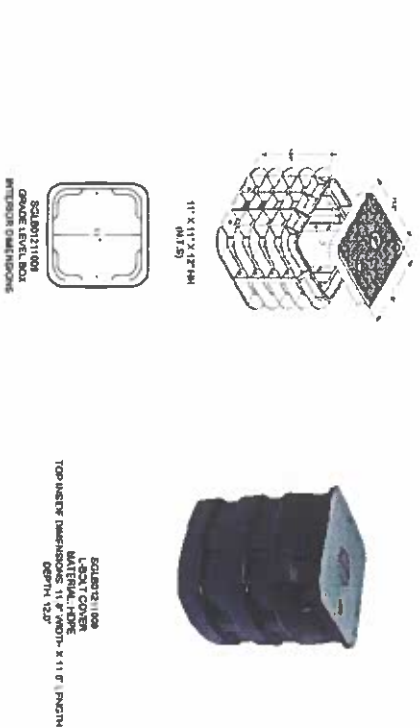
24" X 36" X 26" HANDHOLE DETAILS



3' X 3' HANDHOLE DETAILS



TYPICAL FLOWER POT BOX DETAIL



SHEET TITLE:  
HH & FP DETAILS  
PERMIT # 5286013

PAPER SIZE: ARCH B  
DRAWING SCALE: NTS  
SHEET NO. 17 OF 19







**SHEET TITLE:**  
STANDARD TCP

**PERMIT #:** 5286013

**ADDRESS:**  
401 N DOWNLING RD COLLEGE  
STATION, TX 77845, USA

**PERMIT # TELECOM PRINT**

**BRAZOS COUNTY**

**PAPER SIZE:** ARCH B

**DRAWING SCALE**  
HORIZ: HANA  
VERT: VANA

**SHEET NO. 18 OF 19**

**TRAFFIC CONTROL PLAN SYMBOLS**

SYMBOL	DESCRIPTION	TYPE	MINIMUM DISTANCE	MINIMUM WIDTH	MINIMUM HEIGHT
(Symbol)	ROAD AHEAD	45	450'	45"	90"
(Symbol)	ONE LANE ROAD AHEAD	45	450'	45"	90"
(Symbol)	PREPARED TO STOP	45	450'	45"	90"
(Symbol)	ONE LANE ROAD AHEAD	45	450'	45"	90"
(Symbol)	ROAD WORK AHEAD	45	450'	45"	90"
(Symbol)	END ROAD WORK	45	450'	45"	90"

**LEGEND**

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
(Symbol)	Class 3 Barricade	(Symbol)	Chemicalizing Device
(Symbol)	Heavy Duty Vehicle	(Symbol)	Flag Mounted
(Symbol)	Traffic Mounted Barricade	(Symbol)	Parallels (Class 3)
(Symbol)	Flag	(Symbol)	Parallels (Class 3) with Arrow Board
(Symbol)	Flag	(Symbol)	Traffic Flow
(Symbol)	Flag	(Symbol)	Flagger

Vehicle Speed (mph)	Distance to Stop (ft)	Stopping Distance (ft)	Warning Distance (ft)	Stopping Distance (ft)
30	150'	150'	30'	200'
35	205'	205'	35'	250'
40	265'	265'	40'	305'
45	335'	335'	45'	365'
50	415'	415'	50'	435'
55	505'	505'	55'	515'
60	610'	610'	60'	605'
65	730'	730'	65'	715'
70	865'	865'	70'	825'
75	1015'	1015'	75'	955'

**TYPICAL USAGE**

ROAD TYPE	SMALL ITEM	INTERMEDIATE	LONG ITEM
URBAN	✓	✓	✓
RURAL	✓	✓	✓

**GENERAL NOTES:**

1. Flagg should be used where shown, as required.
2. All traffic control devices illustrated are required, except those shown with the word "optional" by the engineer.
3. The 30' x 48" PREPARED TO STOP sign may be installed over the 30' x 48" ONE LANE sign.
4. Flagger should be used where shown, as required.
5. Length of work space should be based on the ability of flaggers to control traffic.
6. Shoulder vehicle with a flag should be used where shown, as required.
7. Flagger should be used where shown, as required.
8. In rural areas, roadways with 1444 ft ADT, work space should be no longer than 400 feet.
9. In rural areas, roadways with 1444 ft ADT, work space should be no longer than 400 feet.
10. Chemicalizing devices on the center line may be omitted when a pilot car is leading traffic and 11. If the work space is located near a hazard or vehicle, the buffer distance should be increased in order to maintain stopping sight distance to the flagger and a queue of stopped vehicles.
12. Flagger should use 24" 515/50M paddles to control traffic. Flagg should be placed in a queue situation.

**TCP (2-2b)**

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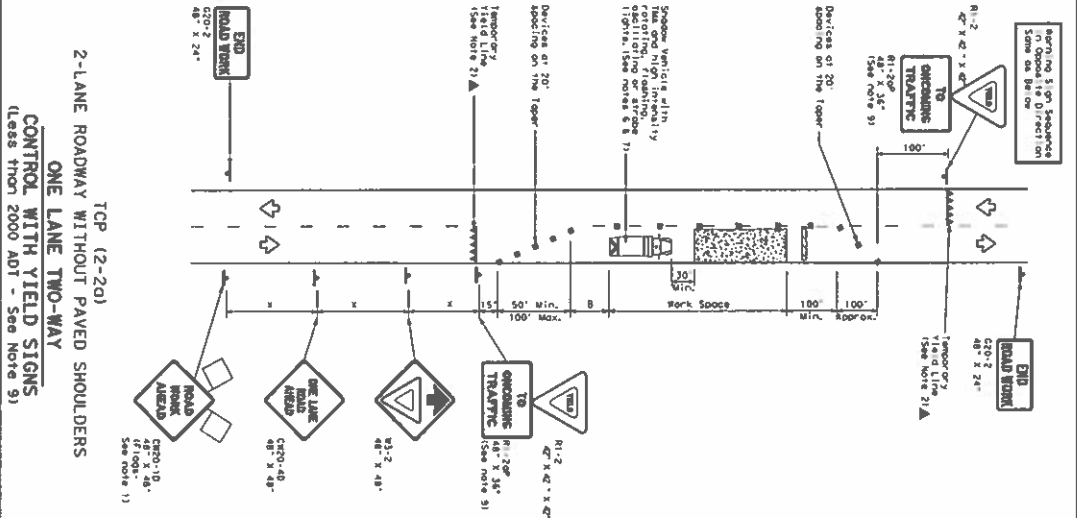
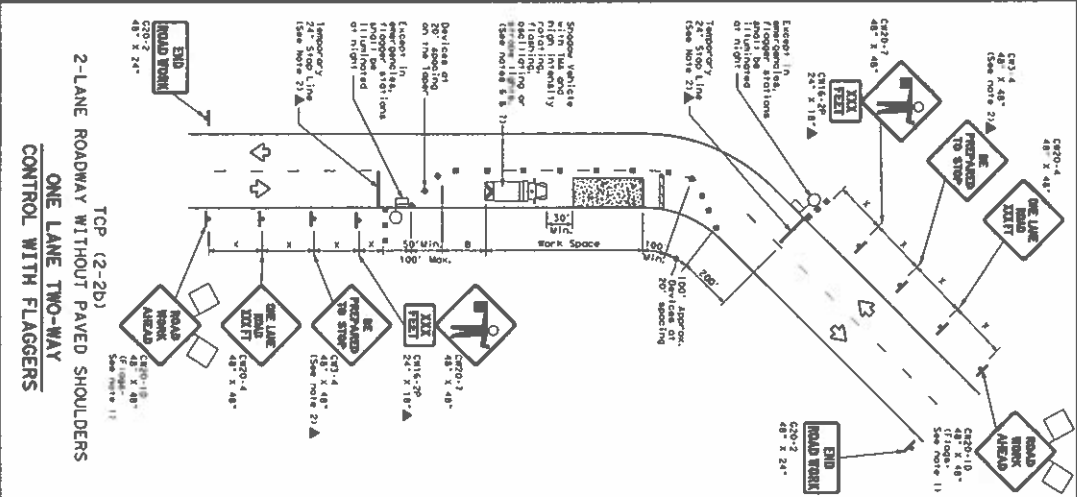
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**DISCLAIMER:** The use of this standard is governed by the Texas Engineering Practice Act. No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

**DATE:**  
**FILE:**

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD  
PRESERVATION STANDARDS FOR WORK CONDUCTED IN  
BRAZOS COUNTY RIGHTS OF WAY**

**A. General Requirements**

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

**B. Safety Requirements**

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

**C. Traffic Control Plan**

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
  - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
  - b. If construction is within ten (10) feet of the roadway; or
  - c. Any work performed in the road right-of-way;



2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

**D. Design Standards**

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
  - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
  - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
  - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
  - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
  - Power – 0-2 feet, nominally 1'
  - Phone – 2-4 feet, nominally 3'
  - Gas – 4-6 feet, nominally 5'
  - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
  - a. be bored or jacked. **ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;**
  - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
  - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
  - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
  - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
  - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
  - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
  - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
  - b. backfilled with cement stabilized material.
  - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
  - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
  - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
  - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

***E. Emergency work***

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

**F. Repairs to existing facilities**

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

**G. Relocation of utilities:**

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

**H. High Pressure Pipelines**

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.

- diameter
- wall thickness
- material specification
- minimum yield strength
- maximum operation pressure of the pipeline

2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.

3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Frontier-Matrix-5374058

DATE OF COURT MEETING: 2/11/2025

ITEM: Consider and take action on the Frontier Communications utility permit to construct a road bore for fiber optic cable under Matrix Drive to provide internet services. Site is located in Precinct 4.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 02/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

REQUIREMENTS:

**Permit is for road bore ONLY. All other lines, conduits and appurtenances that parallel the roadway must be placed within the platted subdivision Public Utility Easement (PUE)**

Department requesting agenda item: Road and Bridge

Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: Frontier will bore fiber optic cable under Matrix Drive for internet services at 8422 Calibration Court.

Brazos County has NO financial responsibility in project.

Consequences for failing to approve agenda item: Less customer choice for internet

Deadline for agenda item approval: As soon as possible

Site of work being performed: Aggieland Business Park, south side of the intersection at Calibration Court and Matrix Drive

NOTES/EXCEPTIONS:

**ATTACHMENTS:**

**File Name**

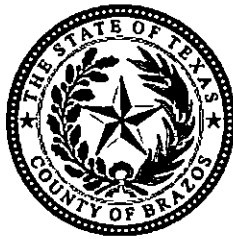
[Utility Permit-Frontier-Matrix Drive-5374058.pdf](#)

**Description**

Utility Permit - Frontier - Matrix Drive-5374058

**Type**

Backup Material



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Frontier-Matrix-5374058

DATE OF COURT MEETING: 2/11/2025

ITEM: Consider and take action on the Frontier Communications utility permit to construct a road bore for fiber optic cable under Matrix Drive to provide internet services. Site is located in Precinct 4.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 02/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

REQUIREMENTS:

**Permit is for road bore ONLY. All other lines, conduits and appurtenances that parallel the roadway must be placed within the platted subdivision Public Utility Easement (PUE)**

NOTES/EXCEPTIONS:

Department requesting agenda item: Road and Bridge  
Department impacted by agenda item: Road and Bridge  
Brief explanation of agenda item and if in current year budget: Frontier will bore fiber optic cable under Matrix Drive for internet services at 8422 Calibration Court. Brazos County has NO financial responsibility in project.  
Consequences for failing to approve agenda item: Less customer choice for internet  
Deadline for agenda item approval: As soon as possible  
Site of work being performed: Aggieland Business Park, south side of the intersection at Calibration Court and Matrix Drive

**ATTACHMENTS:**

**File Name**

Utility Permit-Frontier-Matrix Drive-5374058.pdf

**Description**

Utility Permit - Frontier - Matrix Drive-5374058

**Type**

Backup Material

**APPROVED**

*[Handwritten Signature]*  
2/11/25  
Duane Peters / President  
County Judge / Judge

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS  
OF TELEPHONE FACILITIES AND DESIGNATING  
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY  
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Frontier Communications [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Project – 5374058 / Ethernet  
8422 Calibration Court

Frontier proposes to construct 2-inch road bore under Matrix Drive, just south of the Calibration Court intersection. Project will also install two (2) 2'x3' hand holes and 705' of fiber conduit within Public Utility Easement - PUE of Matrix Drive and Calibration Court in the Aggieland Business Park subdivision to provide internet services.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 15 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Frontier Communications \*  
Company Name

3827 Morse Street, Denton, Texas, 76201  
Leslie Carroll @ 979-821-4848  
Leslie.c.carroll@ftr.com

Moises Rivera with ATCO Communications  
By:

Moises Rivera  
Signature

Permitting Manager  
Title

426 E Casino Rd, Everett, Washington, 98203  
Address

214-259-6514  
Telephone Number

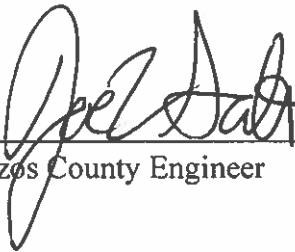
Moises.rivera@atcotelecom.com  
E-mail

**ACCEPTANCE OF NOTIFICATION**

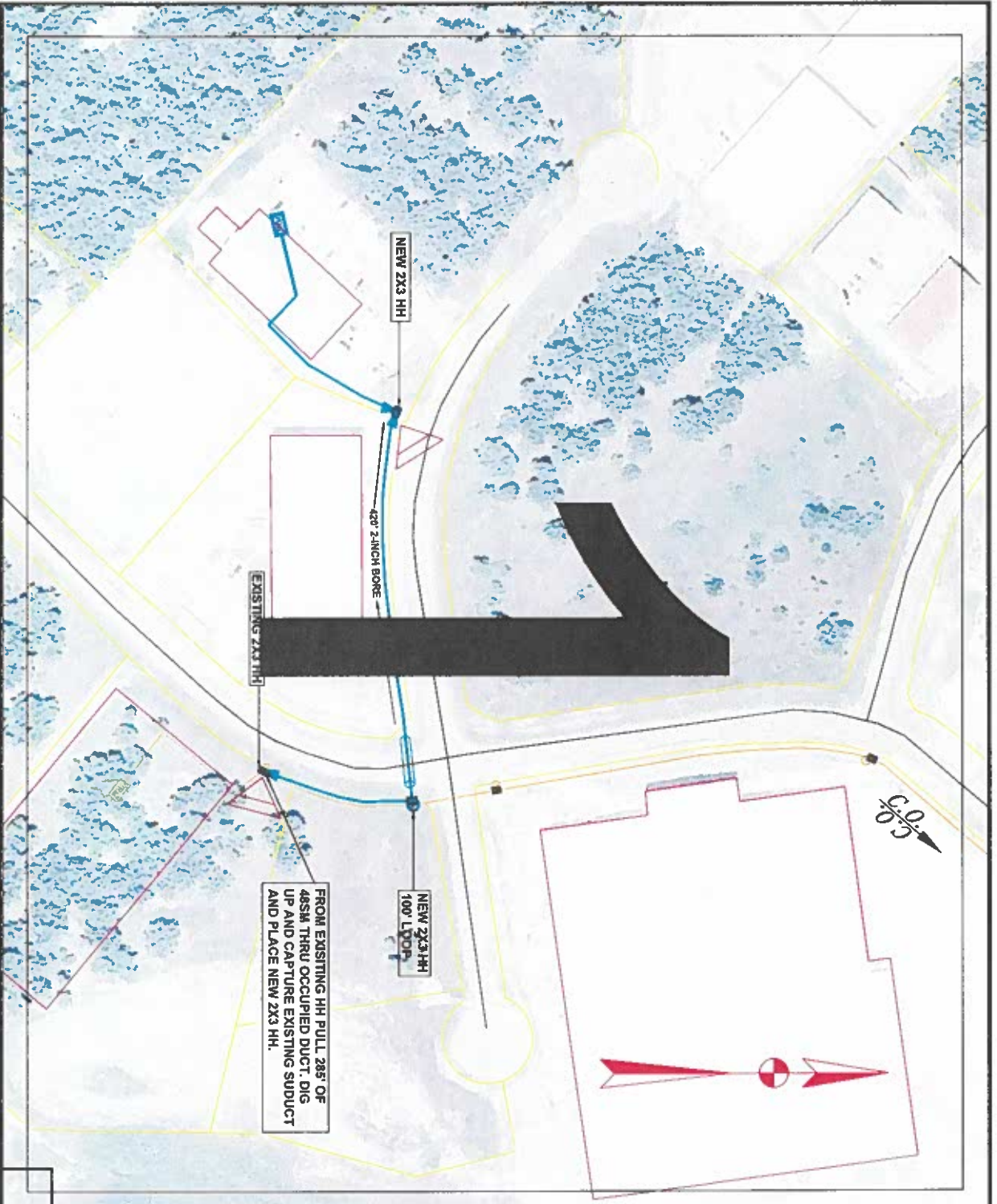
Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated February 5, 2025 except as noted below:

**EXCEPTIONS:**

**Permit is for road bore ONLY. All other lines, conduits and appurtenances that parallel the roadway must be placed within the platted subdivision Public Utility Easement (PUE)**

FOR  \_\_\_\_\_  
Brazos County Engineer





<b>CUSTOMER</b>	
ORDER #:	
ISSUED:	
ADDRESS:	
<b>SERVICE TYPE:</b>	
ASSIGNMENT:	
TEST:	48 @ 48x
<b>SPECIAL NOTES:</b>	
<b>UNITS / ACCT CODES</b>	

**FRONTIER**  
PLACE FIBER/CARD/EQUIP

NO.	DATE	DESCRIPTION	BY	CHKD BY

PROJECT NUMBER:	537408	CO. AREA:	
ISSUE DATE:	10/20/20	ECR CODE:	04158 STATION MAN.
SCALE:	1"=100.0'	DATE:	10/20/20

**HOUSLEY: PLACING**

**NP43H = 285'**

**NP73A = (1)**

**NP59A = 420'**

**NP43C = 645'**

**NP58B = (2)**

**FRONTIER: SPLICING  
40 HOURS**

**CARDIOQUIP, LLC  
8422 CALIBRATION CT.  
COLLEGE STATION, TX 77845**

UNITS / ACCT CODES

REVISIONS



PLACE FIBER/CARDIOQUIP

PROJECT NUMBER	537A088	EQ AREA	PL
OWNER	ES&E CORP.	EQ CODE	COLLEGE STATION
ADDRESS	10925	CITY	COLLEGE STATION
SCALE	1:100	DATE	10/20/05
DATE	10/20/05	BY	JG
SCALE	1:100	DATE	10/20/05
DATE	10/20/05	BY	JG





**BRAZOS COUNTY ROADWAY SAFETY AND ROAD  
PRESERVATION STANDARDS FOR WORK CONDUCTED IN  
BRAZOS COUNTY RIGHTS OF WAY**

**A. *General Requirements***

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

**B. *Safety Requirements***

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

**C. *Traffic Control Plan***

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
  - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
  - b. If construction is within ten (10) feet of the roadway; or
  - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

**D. Design Standards**

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
  - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
  - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
  - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
  - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
  - Power – 0-2 feet, nominally 1'
  - Phone – 2-4 feet, nominally 3'
  - Gas – 4-6 feet, nominally 5'
  - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
  - a. be bored or jacked, ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
  - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
  - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
  - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
  - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
  - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
  - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
  - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
  - b. backfilled with cement stabilized material.
  - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
  - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
  - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
  - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

***E. Emergency work***

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

**F. Repairs to existing facilities**

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

**G. Relocation of utilities:**

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

**H. High Pressure Pipelines**

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.

- diameter
- wall thickness
- material specification
- minimum yield strength
- maximum operation pressure of the pipeline

2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.

3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

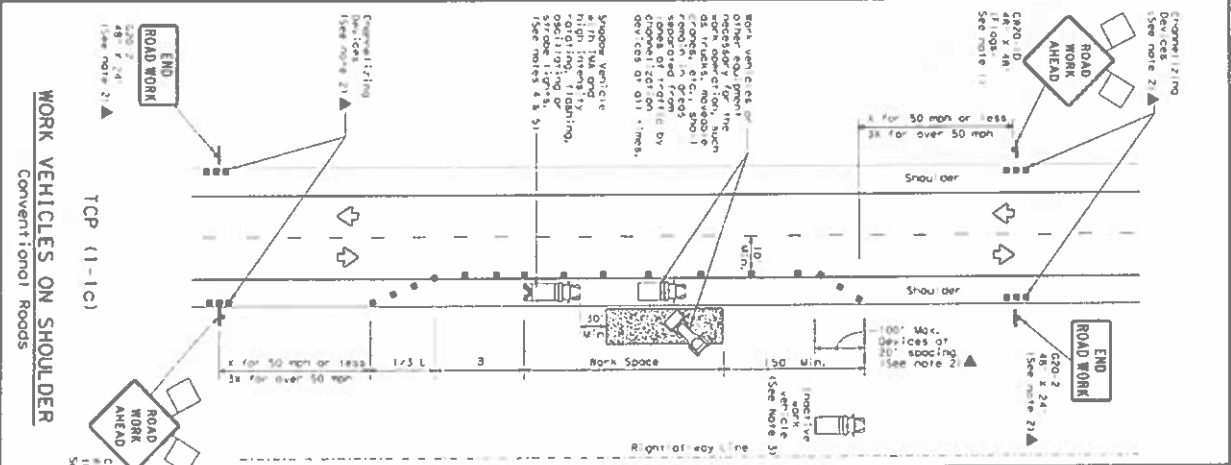
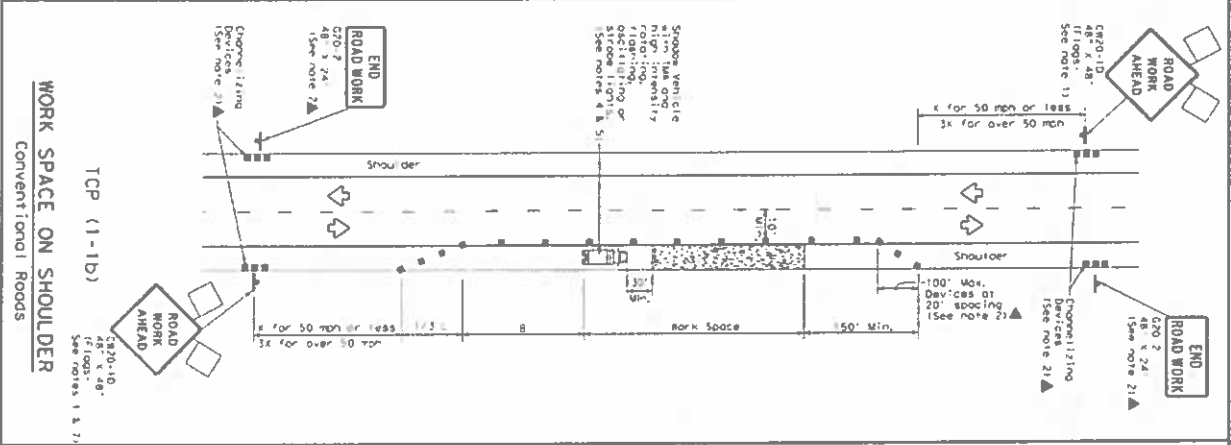
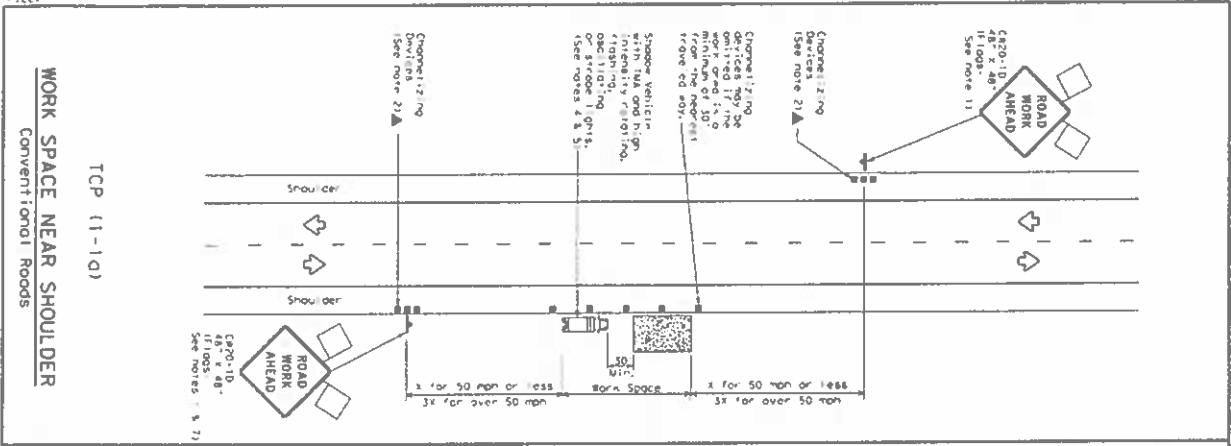
The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.

6. Natural Gas Distribution is a line that serves the final customer.

DISCLAIMER: The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

DATE: FILE:



**TRAFFIC CONTROL PLAN**  
CONVENTIONAL ROAD SHOULDER WORK

TCP (1-1)-18

Texas Department of Transportation

Traffic Operations Supervisor

DATE	DESCRIPTION	BY	CHKD
11/11/18	11/11/18	11/11/18	11/11/18

**LEGEND**

	Sign		Channelizing Device
	Sign		Channelizing Device
	Sign		Channelizing Device

**GENERAL NOTES**

- Flows directed to signs where shown are REQUIRED.
- All traffic control devices illustrated are REQUIRED, except those in the plan, or for the maintenance work, when approved by the Engineer.
- Inactive work vehicles or other equipment should be parked near the right of way and not on the paved shoulder. If parked near the shoulder, they should be positioned in the area of the shoulder, not on the shoulder, and they should be positioned off the paved surface, away from those shown in order to protect other work lanes.
- See TSP-11 for shoulder work on divided highways, expressways and freeways.
- CP20-10 "ROAD WORK" signs may be used in place of CP20-10 "ROAD WORK AHEAD" signs for shoulder work on conventional roads.

**TYPICAL USAGE**

MOBILE	SHORT TERM	SHORT TERM	INTERMEDIATE	LONG TERM
DURATION	1 DAY	1 DAY	1 DAY	1 DAY
10	15	20	25	30
15	20	25	30	35
20	25	30	35	40
25	30	35	40	45
30	35	40	45	50
35	40	45	50	55
40	45	50	55	60
45	50	55	60	65
50	55	60	65	70
55	60	65	70	75
60	65	70	75	80
65	70	75	80	85
70	75	80	85	90
75	80	85	90	95
80	85	90	95	100
85	90	95	100	105
90	95	100	105	110
95	100	105	110	115
100	105	110	115	120

\* Channelizing devices may be omitted if the minimum of 10' from the nearest shoulder vehicle rotating, stopping, or changing direction is maintained.

\*\* Top lengths have been rounded off.

\*\*\* Lengths of 100' or more are shown as 100'.





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Treasurer's Office NUMBER:  
DATE OF COURT MEETING: 2/11/2025  
ITEM: Approval of the Treasurer's Report for November 2024.  
TO: Commissioners Court  
DATE: 02/06/2025  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00  
ACTION REQUESTED OR ALTERNATIVES: Approval

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Treasurer Report Approval Nov 2024.pdf</a>	Treasurer Report Approval	Backup Material
<a href="#">November 2024 Treasurer Report.PDF</a>	Treasurer Report for November 2024	Backup Material

The State of Texas, County of BRAZOS

We, the undersigned; as County Commissioners within and for Brazos County, and the Honorable Duane Peters, County Judge of Brazos County, constituting the entire Commissioners' Court of Brazos County, during a regular meeting of said Court have examined the foregoing report and have caused an order to be entered upon the Minutes of the Commissioners' Court of Brazos County approving said Report as presented and submitted as true and correct by Cristian Villarreal, Treasurer of Brazos County, as provided for in the Revised Statutes of the State of Texas. (*Texas Local Government Code, 114.026*)

Witness my hand this 11 day of February A.D. 2025



Karen McQueen

County Clerk, County of BRAZOS, State of Texas

Examined and approved in open Commissioners' Court this 11 day of

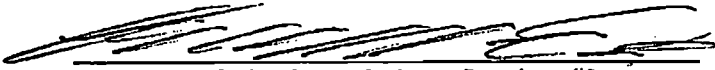
February 2025.

Absent

Duane Peters, County Judge

Absent

Bentley Nettles, Commissioner Precinct #1



Chuck Konderla, Commissioner Precinct #2



Fred Brown, Commissioner Precinct #3



Wanda J. Watson, Commissioner Precinct #4

Treasurer's Report for the MONTH NOVEMBER 2024

**NOVEMBER 2024 TREASURER'S REPORT**

<b>FUND NUMBER &amp; NAME</b>	<b>CASH BALANCE 10/31/2024</b>	<b>INCOMING</b>	<b>INVESTED INTEREST</b>	<b>SUB-TOTAL</b>	<b>DISBURSED</b>	<b>CASH BALANCE 11/30/2024</b>	<b>INVESTED</b>	<b>CK.ACCT.BAL. 11/30/2024</b>
0100 - GENERAL FUND	166,761,010.38	13,173,507.21	492,405.96	180,426,923.55	17,111,572.32	163,315,351.23	135,140,743.42	28,174,607.81
1100 - HOTEL OCCUPANCY TAX	6,891,676.16	351,274.71		7,242,950.87	326,310.87	6,916,640.00		6,916,640.00
1200 - STATE LATERAL ROAD	294,293.04	1,548.92		295,841.96	156,750.00	139,091.96		139,091.96
1300 - UNCLAIMED FUNDS	505,006.49	2,657.95		507,664.44	0.00	507,664.44		507,664.44
1500 - LAW LIBRARY	178,350.58	9,373.69		187,724.27	2,307.89	185,416.38		185,416.38
1800 - LEOSE FUND	81,089.54	0.00		81,089.54	0.00	81,089.54		81,089.54
1900 - COUNTY RECORDS MANAGEMENT	702,735.05	3,708.63		706,443.68	0.00	706,443.68		706,443.68
2000 - COUNTY CLERK MGMT.FUND	1,320,017.54	30,057.51		1,350,075.05	33,936.31	1,316,138.74		1,316,138.74
2001 - COUNTY CLERK ARCHIVAL FUND	1,507,847.04	29,381.09		1,537,228.13	139.95	1,537,088.18		1,537,088.18
2200 - COURTHOUSE SECURITY FUND	166,486.75	8,337.01		174,823.76	260.73	174,563.03		174,563.03
2201 - JUSTICE COURT SECURITY FUND	261,604.89	3,989.46		265,594.35	0.00	265,594.35		265,594.35
2300 - DISTRICT CLERK MANAGEMENT FUND	314,742.81	12,396.71		327,139.52	9,161.85	317,977.67		317,977.67
2301 - DISTRICT CLERK ARCHIVAL FUND	1,609.26	8.47		1,617.73	0.00	1,617.73		1,617.73
2400 - JUSTICE @ PEACE - TECHNOLOGY FUND	73,392.77	2,574.10		75,966.87	43.27	75,923.60		75,923.60
2401 - CO.& DIST.COURT TECHNOLOGY FUND	135,395.45	1,371.27		136,766.72	0.00	136,766.72		136,766.72
2500 - SPECIAL FORFEITURE FUND	38,112.22	43,375.84		81,488.06	0.00	81,488.06		81,488.06
2600 - D/A HOT CHECK COLLECT FEES	5,419.06	28.52		5,447.58	0.00	5,447.58		5,447.58
2700 - BAIL BOND BOARD FEES	115,574.85	608.29		116,183.14	665.19	115,517.95		115,517.95
2900 - VIT INTEREST FUND	393,226.70	5,342.68		398,569.38	0.00	398,569.38		398,569.38
3000 - COUNTY GRANTS	43,913.28	200,622.00		244,535.28	576,231.20	(331,695.92)		(331,695.92)
3100 - AMERICAN RESCUE PLAN ACT	20,567,324.85	0.00	73,925.00	20,641,249.85	78,399.22	20,562,850.63	19,496,348.34	1,066,502.29
3200 - SB 22 2023 RURAL	1,055,348.96	5,554.50		1,060,903.46	61,581.34	999,322.12		999,322.12
3400 - D/A CRIME FUND	205,325.28	21,377.35		226,702.63	26,230.57	200,472.06		200,472.06
3500 - PRIMARY ELECTION SERVICES	51,477.43	270.94		51,748.37	1,176.96	50,571.41		50,571.41
3901 - BC HOUSING FINANCE CORP	521,227.82	2,743.32		523,971.14	0.00	523,971.14		523,971.14
4320 - CO 2020	5,612,844.73	8,789.68	15,867.61	5,637,502.02	455,574.16	5,181,927.86	3,972,633.92	1,209,293.94
4323 - ON SYSTEM ROAD BOND-TXDOT	15,410,955.72	2,183.78	59,084.92	15,472,224.42	583,863.24	14,888,361.18	13,055,124.68	1,833,236.50
43231 - OFF SYSTEM ROAD BOND	7,024,922.16	1,506.52	27,023.80	7,053,452.48	51,219.72	7,002,232.76	6,765,708.75	236,524.01
43232 - 2023 CERTIFICATES OF OBLIGATIONS	10,549,847.30	6,103.69	37,656.86	10,593,607.85	0.00	10,593,607.85	9,427,810.33	1,165,797.52
4500 - GEN.PERMANENT IMPV.	17,903,798.41	0.00	230,567.00	18,134,365.41	71,861.28	18,062,504.13		18,062,504.13
5000 - HEALTH & LIFE INSURANCE	14,056,646.62	1,831,990.17		15,888,636.79	1,960,110.71	13,928,526.08		13,928,526.08
5800 - COUNTY ATTORNEY OPERATING FUND	69,389.35	45.00		69,434.35	0.00	69,434.35		69,434.35
6000 - PAYROLL	898,135.18	11,296,002.75		12,194,137.93	9,334,251.93	2,859,886.00		2,859,886.00
9100 - HEALTH DEPARTMENT	3,235,479.72	468,456.43		3,703,936.15	484,545.33	3,219,390.82		3,219,390.82
9300 - REGIONAL MOBILITY AUTHORITY	17,875.28	10,094.08		27,969.36	0.00	27,969.36		27,969.36
9700 - COMMUNITY SUPERVISION	1,435,211.94	315,567.53		1,750,779.47	621,073.98	1,129,705.49		1,129,705.49
<b>TTL.OF ACCTS.IN POOL</b>	<b>278,407,314.61</b>	<b>27,850,849.80</b>	<b>936,531.15</b>	<b>307,194,695.56</b>	<b>31,947,268.02</b>	<b>275,247,427.54</b>	<b>187,858,369.44</b>	<b>87,389,058.10</b>
1600 - LOCAL PROVIDER PARTICIPATION	31,446,679.90	422,365.29		31,869,045.19	9,185,756.71	22,683,288.48		22,683,288.48
4100 - GEN.OBLIG.DEBT SVC.	5,732,196.82	865,582.33	15,988.13	6,613,767.28	500.00	6,613,267.28	4,002,801.53	2,610,465.75
<b>TOTAL</b>	<b>315,586,191.33</b>	<b>29,138,797.42</b>	<b>952,519.28</b>	<b>345,677,508.03</b>	<b>41,133,524.73</b>	<b>304,543,983.30</b>	<b>191,861,170.97</b>	<b>112,682,812.33</b>

This report is submitted as true and correct to Commissioners Court by Cristian T. Villarreal, Brazos County Treasurer, on February 11, 2025.



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

2/11/2025

ITEM:

**Overpayments**

- a. Xin Wu & XIA Chen - \$125.86
- b. University Title - \$419.60
- c. Charles & Jackie Post - \$30.25
- d. Renaissance Asset Advisors & Management, Inc. - \$9.00
- e. Jeffery & Ora Bailey - \$35.87
- f. Charlotte Southworth - \$20.00

TO:

Commissioners Court

DATE:

02/04/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

**Overpayments or Erroneous Payments (Tax Code Section 31.11)**

If a taxpayer applies for a refund, the collector must determine whether the payment was erroneous or excessive. If the collector determines the payment was erroneous or excessive and the auditor agrees, the collector refunds the payment from available current tax collections or from funds appropriated for making refunds.

NOTES/EXCEPTIONS:

**Governing Body Approval (Tax Code Section 31.11(a)(1) and (a)(2))**

Certain refunds require approval from the taxing unit's governing body. If a collector collects taxes for a single taxing unit, refunds exceeding \$500 must receive approval from the taxing unit's governing body. If a collector collects taxes for more than one taxing unit, refunds exceeding \$2,500 must receive approval from the taxing unit's governing body.

As general practice the County Auditor has chosen to present all tax refunds to the Commissioner's Court , even those that do not require approval from the Court.

**ATTACHMENTS:**

**File Name**

[CC Refund Request 2 4 25 \(002\).pdf](#)

**Description**

Tax Refund Applications

**Type**

Backup Material

**Melissa Leonard, PCAC**  
**Brazos County Tax Assessor/Collector**  
 4151 County Park Ct  
 Bryan TX 77802  
 979-775-9930  
 979-775-9938 Fax

**REFUNDS PENDING 02/04/2025**

<b>REQUESTOR</b>	WU XIN & XIA CHEN
<b>ADDRESS</b>	4311 NORWICH DR COLLEGE STATION TX 77845
<b>OWNER NAME</b>	WU XIN & XIA CHEN
<b>PROP ID #</b>	365152
<b>REFUND AMOUNT</b>	\$ 125.86

<b>REQUESTOR</b>	UNIVERSITY TITLE
<b>ADDRESS</b>	PO BOX DT COLLEGE STATION TX 77841
<b>OWNER NAME</b>	RICHARD BROOKS
<b>PROP ID#</b>	106287
<b>REFUND AMOUNT</b>	\$ 419.60

<b>REQUESTOR</b>	CHARLES & JACKIE POST
<b>ADDRESS</b>	7006 ATASCOSITA DR LIBERTY TX 77575
<b>OWNER NAME</b>	JACKIE POST
<b>HARRIS HUSTED</b>	8826016
<b>REFUND AMOUNT</b>	\$ 30.25

<b>REQUESTOR</b>	RENAISSANCE ASSET ADVISORS & MANAGEMENT INC
<b>ADDRESS</b>	1911 DARBY LN FRESNO TX
<b>OWNER NAME</b>	ROBERT E CARTER
<b>PROP ID#</b>	34649
<b>REFUND AMOUNT</b>	\$ 9.00

<b>REQUESTOR</b>	JEFFREY & ORA BAILEY
<b>ADDRESS</b>	4180 J O BAILEY DR BRYAN TX 77807
<b>OWNER NAME</b>	JEFFREY & ORA BAILEY
<b>PROP ID#</b>	82856
<b>REFUND AMOUNT</b>	\$ 35.87

<b>REQUESTOR</b>	CHARLOTTE SOUTHWORTH
<b>ADDRESS</b>	12922 HANSEL LN HOUSTON TX 77024
<b>OWNER NAME</b>	QUENTON & CHARLOTTE SOUTHWORTH
<b>PROP ID#</b>	15487
<b>REFUND AMOUNT</b>	\$ 20.00

<b>REQUESTOR</b>	
<b>ADDRESS</b>	
<b>OWNER NAME</b>	
<b>PROP ID#</b>	
<b>REFUND AMOUNT</b>	

<b>REQUESTOR</b>	
<b>ADDRESS</b>	
<b>OWNER NAME</b>	
<b>PROP ID#</b>	
<b>REFUND AMOUNT</b>	

# APPLICATION FOR TAX REFUND

*Collecting Office Name*  
Brazos County Tax Office  
4151 County Park Court  
Bryan, Texas 77802 Ph. 979-775-9930

*Collecting Tax for: (taxing entities)*  
Brazos County, City of Bryan, City of College Station  
Bryan ISD, College Station ISD, F1, F2, F3, F4,  
City of Kurten, Navasota ISD

## OWNER'S NAME AND ADDRESS

WU XIN & XIA CHEN  
4311 NORWICH DR  
COLLEGE STATION TX 77845-3215

## PROPERTY DESCRIPTION

Legal: CASTLEGATE II SEC 202, BLOCK 6, LOT 17  
Address: 4311 NORWICH DR ,  
Account # 365152

## TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	01/27/2025	\$7986.93	\$125.86


Taxpayer's reason for refund: OP-Overpayment

## REFUND TO:

WU XIN & XIA CHEN  
4311 NORWICH DR  
COLLEGE STATION TX 77845-3215

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

  
\_\_\_\_\_  
Signature

1/30/25  
\_\_\_\_\_  
Date

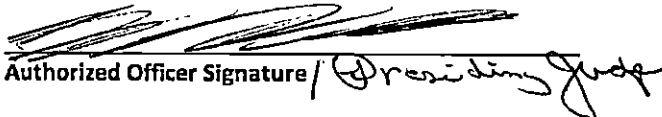
\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

## TAX REFUND DETERMINATION

The tax refund is  Approved  Disapproved

  
\_\_\_\_\_  
Authorized Officer Signature / Presiding Judge

2/11/25  
\_\_\_\_\_  
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

\_\_\_\_\_  
Authorized Officer Signature

\_\_\_\_\_  
Date

# TAX RECEIPT

01/27/2025 08:46AM

MELISSA LEONARD, PCAC PH# (979) 775-9930  
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
 4151 COUNTY PARK CT  
 BRYAN, TX 77802

Receipt Number

**3436516**

Date Posted 01/27/2025  
 Payment Type P  
 Payment Code Over/Refund  
 Total Paid \$7,986.93

**PAID BY:**

WU XIN & XIA CHEN  
 4311 NORWICH DR  
 COLLEGE STATION, TX 77845-3215

Property ID	Geo	Legal Acres	Owner Name and Address	
365152	184300-2006-0170	0.0000	WU XIN & XIA CHEN 4311 NORWICH DR COLLEGE STATION, TX 77845-3215	
Legal Description				
CASTLEGATE II SEC 202, BLOCK 6, LOT 17				
Situs	DBA Name			
4311 NORWICH DR				

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150555	N	125.86	0.00	0.00	0.00	0.00	125.86
BRAZOS COUNTY CITY OF COLL.	2024	0.41870	470,334	147870	N	1,974.00	0.00	0.00	0.00	0.00	1,974.00
STAT. COLLEGE STATION	2024	0.51309	445,167	147870	N	2,284.09	0.00	0.00	0.00	0.00	2,284.09
ISD	2024	0.97290	370,334	147870	N	3,602.98	0.00	0.00	0.00	0.00	3,602.98
											<b>7,986.93</b>

Balance Due As Of 01/27/2025: -125.86

Tender	Details	Description	Amount
Check	95054		7986.93
			<b>7986.93</b>

Operator	Batch	Total Paid
tmoores	54965 (1/27/2025TM)	7,986.93

# APPLICATION FOR TAX REFUND

*Collecting Office Name*  
**Brazos County Tax Office**  
4151 County Park Court  
Bryan, Texas 77802 Ph. 979-775-9930

*Collecting Tax for: (taxing entities)*  
Brazos County, City of Bryan, City of College Station  
Bryan ISD, College Station ISD, F1, F2, F3, F4,  
City of Kurten, Navasota ISD

## OWNER'S NAME AND ADDRESS

BROOKS RICHARD  
1904 BUENA TIERRA ST  
BENICIA CA 94510-2305

## PROPERTY DESCRIPTION

Legal: HIGH COUNTRY PH 3, BLOCK 3, LOT 17, ACRES 1.03 SER# CW2007022TXA HUD# HWC0295858  
Address: 3146 STARLIGHT DR ,  
Account # 106287

## TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	10/21/2024	\$432.50	\$419.60

Taxpayer's reason for refund: OP-Overpayment

## REFUND TO:

UNIVERSITY TITLE  
PO BOX DT  
COLLEGE STATION TX 7841

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Christina Reynolds  
Signature

1/27/2025  
Date

(979) 260-9818  
Phone #

christina.reynolds@uttc.com  
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

## TAX REFUND DETERMINATION

The tax refund is  Approved  Disapproved

[Signature]  
Authorized Officer Signature - Presiding Judge

2/11/25  
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

\_\_\_\_\_  
Authorized Officer Signature

\_\_\_\_\_  
Date



# TAX RECEIPT

10/21/2024 12:03PM

MELISSA LEONARD, PCAC PH# (979) 775-9930  
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
 4151 COUNTY PARK CT  
 BRYAN, TX 77802

<b>Receipt Number</b>	
<b>3367790</b>	
Date Posted	10/21/2024
Payment Type	P
Payment Code	Over/Refund
<b>Total Paid</b>	<b>\$432.50</b>

**PAID BY:**

UNIVERSITY TITLE COMPANY  
 PO BOX DT  
 COLLEGE STATION, TX 77841-5079

<b>Property ID</b>	<b>Geo</b>	<b>Legal Acres</b>	<b>Owner Name and Address</b>
106287	322500-0303-0170	1.0300	BROOKS RICHARD 1904 BUENA TIERRA ST BENICIA, CA 94510-2305
<b>Legal Description</b>			
HIGH COUNTRY PH 3, BLOCK 3, LOT 17, ACRES 1.03 SER# CW2007022TXA HUD# HWC0295858			
<b>Situs</b>		<b>DBA Name</b>	
3146 STARLIGHT DR			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	149862	N	419.60	0.00	0.00	0.00	0.00	419.60
EMG SVCS DIST #2	2024	0.02006	64,286	17685	N	12.90	0.00	0.00	0.00	0.00	12.90
											<b>432.50</b>

Balance Due As Of 10/21/2024: -419.60

Tender	Details	Description	Amount
Check	REPOST		432.50
			<b>432.50</b>

<b>Operator</b>	<b>Batch</b>	<b>Total Paid</b>
tmcore	63438 (2024_MH Escrow_10212024)	432.50

# APPLICATION FOR TAX REFUND

**Collecting Office Name**  
Brazos County Tax Office  
4151 County Park Court  
Bryan, Texas 77802 Ph. 979-775-9930

**Collecting Tax for: (taxing entities)**  
Brazos County, City of Bryan, City of College Station  
Bryan ISD, College Station ISD, F1, F2, F3, F4,  
City of Kurten, Navasota ISD

## OWNER'S NAME AND ADDRESS

POST JACKIE SCHWEIKART  
7006 ATASCOSITA DR  
LIBERTY TX 77575-3006

## PROPERTY DESCRIPTION

Legal: KURTEN WOODBINE UNIT TR 129 99021002-129 VESS OIL CORPO/KURTEN (WOODBINE)  
.0003088500 O  
Address:  
Account # 8826016

## TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	12/31/2024	\$46.95	\$30.25

Taxpayer's reason for refund: OP-Overpayment

## REFUND TO:

POST CHARLES C & JACKIE S  
7006 ATASCOSITA DR  
LIBERTY TX 77575-3006

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Jackie Schweikart Post  
Signature

Jan. 27, 2025  
Date

936-346-1416  
Phone #

chaspost@gmail.com  
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

## TAX REFUND DETERMINATION

The tax refund is  Approved [ ] Disapproved

[Signature]  
Authorized Officer Signature

Residing Judge

2/11/25  
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

\_\_\_\_\_  
Authorized Officer Signature

\_\_\_\_\_  
Date

# TAX RECEIPT

01/17/2025 08:59AM

MELISSA LEONARD, PCAC PH# (979) 775-9930  
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
 4151 COUNTY PARK CT  
 BRYAN, TX 77802

<b>Receipt Number</b>	
<b>3432798</b>	
Date Posted	12/31/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$46.95

**PAID BY:**

POST CHARLES C & JACKIE S  
 7006 ATASCOSITA DR  
 LIBERTY, TX 77575

<b>Property ID</b>	<b>Geo</b>	<b>Legal Acres</b>	<b>Owner Name and Address</b>
8826016	99-021002-129-O-0990210021290035580	3,090.0000	POST JACKIE SCHWEIKART 7006 ATASCOSITA DR LIBERTY, TX 77575-3006
<b>Legal Description</b>			
KURTEN WOODBINE UNIT TR 129 99021002-129 VESS OIL CORPO/KURTEN (WOODBINE) .0003088500 O			
<b>Situs</b>	<b>DBA Name</b>		

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150517	N	30.25	0.00	0.00	0.00	0.00	30.25
EMG SVCS DIST #2	2024	0.02006	421	106009	N	0.08	0.00	0.00	0.00	0.00	0.08
BRYAN ISD	2024	0.94690	1,203	106009	N	11.39	0.00	0.00	0.00	0.00	11.39
EMG SVCS DIST #3	2024	0.02300	782	106009	N	0.18	0.00	0.00	0.00	0.00	0.18
BRAZOS COUNTY	2024	0.41970	1,203	106009	N	5.05	0.00	0.00	0.00	0.00	5.05
<b>Balance Due As Of 12/31/2024: -30.25</b>											

Tender	Details	Description	Amount
Check	3166		46.95
			<b>46.95</b>

<b>Operator</b>	<b>Batch</b>		<b>Total Paid</b>
imoore	54842 (01/17/2025TM)		46.95

**APPLICATION FOR TAX REFUND**

Collecting Office Name  
Brazos County Tax Office  
4151 County Park Court  
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)  
Brazos County, City of Bryan, City of College Station  
Bryan ISD, College Station ISD, F1, F2, F3, F4,  
City of Kurten, Navasota ISD

**OWNER'S NAME AND ADDRESS**

CARTER ROBERT E  
1911 DARBY LN  
FRESNO TX 77545-9236

**PROPERTY DESCRIPTION**

Legal: NORTHWOOD PH 1, BLOCK 4, LOT 6  
Address: 3004 WOODVILLE RD ,  
Account # 34649

**TAX PAYMENT INFORMATION**

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	01/22/2025	\$1999.60	\$9.00

Taxpayer's reason for refund: OP-Overpayment

**REFUND TO:**

RENAISSANCE ASSET ADVISORS & N=MANAGEMENT INC  
1911 DARBY LN  
FRESNO TX 77545-9236

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Robert E. Carter  
Signature

1/29/25  
Date

(832) 656-3878  
Phone #

cannoncarter49@gmail.com  
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

**TAX REFUND DETERMINATION**

The tax refund is  Approved  Disapproved

[Signature] Authorized Officer Signature / Presiding Judge  
Date 2/11/25

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

\_\_\_\_\_  
Authorized Officer Signature

\_\_\_\_\_  
Date

# TAX RECEIPT

01/22/2025 01:26PM

MELISSA LEONARD, PCAC PH# (979) 775-9930  
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
 4151 COUNTY PARK CT  
 BRYAN, TX 77802

<b>Receipt Number</b>	
<b>3434038</b>	
Date Posted	01/22/2025
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$1,999.60

**PAID BY:**

RENAISSANCE ASSET ADVISORS & MANAGERS INC  
 1911 DARBY LN  
 FRESNO, TX 77545-9236

<b>Property ID</b> 34649	<b>Geo</b> 450000-0104-0060	<b>Legal Acres</b> 0.0000	<b>Owner Name and Address</b> CARTER ROBERT E 1911 DARBY LN FRESNO, TX 77545-9236
<b>Legal Description</b> NORTHWOOD PH 1, BLOCK 4, LOT 6			
<b>Situs</b> 3004 WOODVILLE RD		<b>DBA Name</b>	

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150532	N	9.00	0.00	0.00	0.00	0.00	9.00
BRAZOS COUNTY	2024	0.41970	100,000	23887	N	419.70	0.00	0.00	0.00	0.00	419.70
CITY OF BRYAN	2024	0.62400	100,000	23887	N	624.00	0.00	0.00	0.00	0.00	624.00
BRYAN ISD	2024	0.94690	100,000	23887	N	946.90	0.00	0.00	0.00	0.00	946.90
											<b>1,999.60</b>

Balance Due As Of 01/22/2025: -9.00

Tender	Details	Description	Amount
Check	3318		1999.60
			<b>1999.60</b>

Operator: tmoore  
 Batch: 54875 (01/22/2025TM)

**Total Paid:**  
1,999.60

# APPLICATION FOR TAX REFUND

*Collecting Office Name*

**Brazos County Tax Office**  
4151 County Park Court  
Bryan, Texas 77802 Ph. 979-775-9930

*Collecting Tax for: (taxing entities)*

Brazos County, City of Bryan, City of College Station  
Bryan ISD, College Station ISD, F1, F2, F3, F4,  
City of Kurten, Navasota ISD

**OWNER'S NAME AND ADDRESS**

BAILEY JEFFREY & ORA L  
4180 J O BAILEY DR  
BRYAN TX 77807-8142

**PROPERTY DESCRIPTION**

Legal: A023700, JOHN WILLIAMS A-237, TRACT 124.1, 99.122 ACRES  
Address: PLEASANT HILL RD ,  
Account # 82856

**TAX PAYMENT INFORMATION**

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	12/20/2024	\$500.00	\$35.87

Taxpayer's reason for refund: OP-Overpayment

**REFUND TO:**

BAILEY JEFFREY & ORA L  
4180 J O BAILEY DR  
BRYAN TX 77807-8142

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

X ORA L Bailey  
Signature  
979 822 4715  
Phone #

1/29/2025  
Date  
\_\_\_\_\_  
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

**TAX REFUND DETERMINATION**

The tax refund is  Approved  Disapproved

[Signature]  
Authorized Officer Signature | Presiding Judge Date 2/11/25

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

\_\_\_\_\_  
Authorized Officer Signature

\_\_\_\_\_  
Date

# TAX RECEIPT

12/20/2024 03:36PM

MELISSA LEONARD, PCAC PH# (979) 775-9930  
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
 4151 COUNTY PARK CT  
 BRYAN, TX 77802

<b>Receipt Number</b>	
<b>3397259</b>	
Date Posted	12/20/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$500.00

**PAID BY:**

BAILEY JEFFREY & ORA L  
 4180 J O BAILEY DR  
 BRYAN, TX 77807-8142

Property ID	Geo	Legal Acres	Owner Name and Address
82856	023700-0124-0010	99.1220	BAILEY JEFFREY & ORA L 4180 J O BAILEY DR BRYAN, TX 77807-8142
Legal Description			
A023700, JOHN WILLIAMS A-237, TRACT 124.1, 99.122 ACRES			
Situs	DBA Name		
PLEASANT HILL RD			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150220	N	35.87	0.00	0.00	0.00	0.00	35.87
EMG SVCS DIST #4	2024	0.06962	32,316	7586	N	22.50	0.00	0.00	0.00	0.00	22.50
BRYAN ISD	2024	0.94690	32,316	7586	N	306.00	0.00	0.00	0.00	0.00	306.00
BRAZOS COUNTY	2024	0.41970	32,316	7586	N	135.63	0.00	0.00	0.00	0.00	135.63
											<b>500.00</b>

Balance Due As Of 12/20/2024: -35.87

Tender	Details	Description	Amount
Check	1161		500.00
			<b>500.00</b>

Operator	Batch	Total Paid
Innoore	54422 (12/20/2024TM)	500.00

**APPLICATION FOR TAX REFUND**

Collecting Office Name  
Brazos County Tax Office  
4151 County Park Court  
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)  
Brazos County, City of Bryan, City of College Station  
Bryan ISD, College Station ISD, F1, F2, F3, F4,  
City of Kurten, Navasota ISD

**OWNER'S NAME AND ADDRESS**

BRADLEY QUENTON S & CHARLOTTE SOUTHWORTH  
12922 HANSEL LN  
HOUSTON TX 77024-4721

**PROPERTY DESCRIPTION**

Legal: A015300, WILLIAM J LEWIS, TRACT 37, 16. ACRES  
Address: 16677 OLD BUNDICK RD ,  
Account # 15487

**TAX PAYMENT INFORMATION**

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2023	06/30/2024	\$382.31	\$20.00

Taxpayer's reason for refund: OP-Overpayment

**REFUND TO:**

CHARLOTTE SOUTHWORTH  
12922 HANSEL LN  
HOUSTON TX 77024-4721

Sign below and return form to the Brazos County Tax Office.  
"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Charlotte Southworth  
Signature

Jan. 29, 2025  
Date

713-465-1525  
Phone #

texasdranch@yahoo.com  
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10:

**TAX REFUND DETERMINATION**

The tax refund is  Approved  Disapproved

[Signature] Authorized Officer Signature | 2/11/25 Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

\_\_\_\_\_  
Authorized Officer Signature Date



# TAX RECEIPT

07/03/2024 08:30AM

KRISTEEN ROE, CTA PH# (979) 775-9930  
BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
4151 COUNTY PARK CT  
BRYAN, TX 77802

Receipt Number

**3362061**

Date Posted 06/30/2024  
Payment Type P  
Payment Code Over/Refund  
Total Paid \$382.31

**PAID BY:**

SOUTHWORTH CHARLOTTE  
12922 HANSEL LN  
HOUSTON, TX 77024

Property ID	Geo	Legal Acres	Owner Name and Address									
15487	015300-0037-0000	16.0000	BRADLEY QUENTON S & CHARLOTTE SO 12922 HANSEL LN HOUSTON, TX 77024-4721									
Legal Description			DBA Name									
A015300, WILLIAM J LEWIS, TRACT 37, 16. ACRES												
Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd	
Z REFUND ENTITY	2023	0.00000	0	149238	N	20.00	0.00	0.00	0.00	0.00	20.00	
EMG SVCS DIST #2	2023	0.02099	52,513	15459	N	5.51	0.00	0.00	0.00	0.00	5.51	
BRYAN ISD	2023	0.94920	52,513	15459	N	249.23	0.00	0.00	0.00	0.00	249.23	
BRAZOS COUNTY	2023	0.40970	52,513	15459	N	107.57	0.00	0.00	0.00	0.00	107.57	
											382.31	

Balance Due As Of 06/30/2024: -20.00

Tender	Details	Description	Amount
Check	50674664		382.31
			382.31

Operator Batch Total Paid  
temerson 52117 (07032024\_LE) 382.31



**BRAZOS COUNTY  
BRYAN, TEXAS**

---

DEPARTMENT: Budget Office NUMBER:  
DATE OF COURT MEETING: 2/11/2025  
ITEM: • FY 24/25 Budget Amendments 17.01 - 17.07  
TO: Commissioners Court  
FROM: Nina Payne  
DATE: 02/06/2025  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00  
ACTION REQUESTED OR ALTERNATIVES: Request approval.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">17_Coversheet.pdf</a>	FY 25 - 17 Coversheet	Cover Memo
<a href="#">17.01 - 17.07.pdf</a>	FY 25 Budget Amendments 17.01 - 17.07	Budget Amendment

**BRAZOS COUNTY, TEXAS**

**BUDGET AMENDMENT(S) FOR THE 2024-2025 BUDGET YEAR**

**NO. 24/25 17.01 – 17.07**

On this the 11<sup>th</sup> day of February 2025 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

The following proceedings were held:

**THAT WHEREAS**, on 11<sup>th</sup> day of February 2025 the Court heard and approved a budget amendment(s) for the 2024-2025 budget year for Brazos County, Texas; and

**WHEREAS**, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 10 September 2024, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

**ADOPTED AND APPROVED** this the 11<sup>th</sup> day of February 2025.

**THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.**

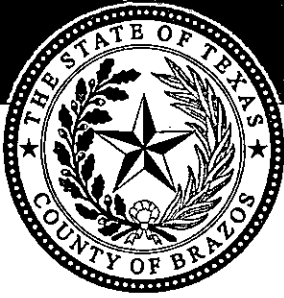
By: 

Duane Peters, County Judge

*Presiding Judge*

Original: County Clerk's Office and  
Attached to the original budget





**BRAZOS COUNTY**  
**REQUEST FOR BUDGET AMENDMENT**

Budget Amendment Number

17.01

Agenda Date

2/11/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

INFORMATION TECHNOLOGY

Requestors Name

Amanda C. Adams

DECREASE EXPENDITURE(S):

1000 General Fund  
From: Fund Number

DECREASE EXPENDITURE(S):

14000006 Information Technolog  
From: Division Name

DECREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh  
From: Account Number

From: Amount

\$ 606.62  
AMOUNT OF DECREASE

Total

\$ 606.62  
TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund  
To: Fund Number

INCREASE EXPENDITURE(S):

11200200 Collections - Admin  
To: Division Name

INCREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh  
To: Account Number

To: Amount

\$ 606.62  
AMOUNT OF INCREASE

Total

\$ 606.62  
TOTAL AMOUNT OF INCREASE

**TO EXPLANATION AND SIGNATURE**

Explanation

Explanation to reclassify budget to proper accounts:

Reallocate funding from the I.T. Department to Collections for the replacement of a broken printer that is no longer working or repairable.

**File and Documentation**

File Upload

Upload

RITM38591 - GovConnection Quote.pdf

249.48KB

Signature

Initiator

*Amanda Adams*

Department (?)

INFORMATION TECHNOLOGY

Signature

Elected Official/Dept Head

*Eric J. Caldwell, CEO*

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

*Spencer A Mays*

Comments

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



# SALES QUOTE

GovConnection, Inc.  
732 Milford Road  
Merrimack, NH 03054

Account Executive: Scott Jones  
Phone:  
Fax:  
Email: scott.jones@connection.com

# 25724775.01

PLEASE REFER TO THE ABOVE QUOTE #  
WHEN ORDERING

Date: 2/3/2025  
Valid Through: 3/5/2025  
Account #: S05431

Customer Contact: Amanda Adams  
Email: it\_acquisitions@brazoscountytexas.gov

Phone: (979) 361-4572  
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 11223141 <b>COUNTY OF BRAZOS</b> AUDITORS OFFICE PO BOX 914 BRYAN, TX 77803 US (979) 361-4310	AB#: 11223143 <b>COUNTY OF BRAZOS</b> 205 E 27TH ST WAREHOUSE IT BRYAN, TX 77803 US (979) 361-4310

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	30.00 lbs	Net 30	SOURCEWELL #121923

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	36899425	1PV87A#BGJ	LaserJet Enterprise M507dn Printer	HP	\$ 606.62	\$ 606.62
2				Work Order RITM38591			
						Subtotal	\$ 606.62
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt
						<b>Total</b>	<b>\$ 606.62</b>



**ORDERING INFORMATION**

**GovConnection, Inc. DBA Connection  
SOURCEWELL Contract # 121923  
Contract Expiration: 27 February 2028**

**Please contact your account manager with questions.**

**Ordering Address**  
GovConnection, Inc.  
732 Milford Road  
Merrimack, NH 03054

**Remittance Address**  
GovConnection, Inc.  
PO Box 536477  
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

**TERMS & CONDITIONS**

Payment Terms: NET 30 (subject to approved credit)  
FOB Point: DESTINATION (within Continental US)  
Maximum Order Limitation: NONE  
Delivery Time: 1-30 DAYS ARO  
FEIN: 52-1837891  
DUNS Number: 80-967-8782  
Cage Code: OGTJ3  
Business Size: LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

*Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.*

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

**Notice on Tariff Tax Impacts:** Please be aware that the pricing shown in this quote is potentially subject to change at time of order placement due Federal Government tax law changes resulting in increases in Tariff's assessed on imports and exports, which are outside our control and the control of our suppliers. Please confirm pricing with your Account Manager prior to order placement. We apologize for this inconvenience.

**Please forward your Contract or Purchase Order to:**  
[SLEDOPS@connection.com](mailto:SLEDOPS@connection.com)  
**QUESTIONS: Call 800-800-0019**  
**FAX: 603.683.0374**









**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 01/28/25

Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)       Donation of County Property

Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \$100.00

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional     Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Check 1614537 in the Amount of \$100.00 from Costco

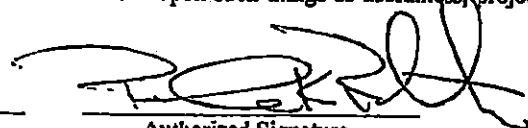
Estimated Value: 100.00      Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input checked="" type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
	Organization Name

*\*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Veteran Services  
Department Name

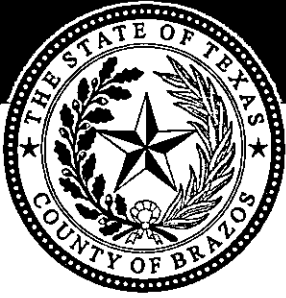
  
Authorized Signature

Organization Receiving Donated Property: \_\_\_\_\_  
Authorized Signature

Approved by Commissioners Court on this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Commissioners Court Approval





**BRAZOS COUNTY**  
**REQUEST FOR BUDGET AMENDMENT**

Budget Amendment Number

17.03

Agenda Date

2/11/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

INFORMATION TECHNOLOGY

Requestors Name

Amanda C. Adams

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

14000006 Information Technolog

From: Division Name

DECREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

From: Account Number

From: Amount

\$

612.26

AMOUNT OF DECREASE

Total

\$ 612.26

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

31000100 Juvenile Services - Ac

To: Division Name

INCREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

To: Account Number

To: Amount

\$

612.26

AMOUNT OF INCREASE

Total

\$ 612.26

TOTAL AMOUNT OF INCREASE

**TO EXPLANATION AND SIGNATURE**

Explanation

Explanation to reclassify budget to proper accounts:

Reallocate funding from the I.T. Department to Juvenile Services for the replacement of a broken printer that is no longer working or repairable.

**File and Documentation**

File Upload

Upload

RITM38613 - GovConnection Quote.pdf

247KB

Signature

Initiator

*Amanda Adams*

Department (?)

INFORMATION TECHNOLOGY

Signature

Elected Official/Dept Head

*Eric J. Caldwell, CFO*

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

*Spencer A Mays*

Comments

Budget Officer Comments

CC Approval Oracle Posted

Completion Date

Sign

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



# SALES QUOTE

GovConnection, Inc.  
732 Milford Road  
Merrimack, NH 03054

**Account Executive:** Scott Jones  
**Phone:**  
**Fax:**  
**Email:** scott.jones@connection.com

**# 25723710.01**

PLEASE REFER TO THE ABOVE QUOTE #  
WHEN ORDERING

**Date:** 1/29/2025  
**Valid Through:** 2/28/2025  
**Account #:** S05431

**Customer Contact:** Amanda Adams  
**Email:** it\_acquisitions@brazoscountytx.gov

**Phone:** (979) 361-4572  
**Fax:**

QUOTE PROVIDED TO:	SHIP TO:
AB#: 11223141 <b>COUNTY OF BRAZOS</b> AUDITORS OFFICE PO BOX 914 BRYAN, TX 77803 US (979) 361-4310	AB#: 11223143 <b>COUNTY OF BRAZOS</b> 205 E 27TH ST WAREHOUSE IT BRYAN, TX 77803 US (979) 361-4310

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	30.00 lbs	Net 30	SOURCEWELL #121923

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Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext.
1	1	36899425	1PV87A#BGJ	LaserJet Enterprise M507dn Printer	HPI Print & Imaging	\$ 612.26	\$ 612.26
2				Work Order RITM38613			\$ -
						<b>Subtotal</b>	<b>\$ 612.26</b>
						<b>Fee</b>	<b>\$ 0.00</b>
						<b>Shipping and Handling</b>	<b>\$ 0.00</b>
						<b>Tax</b>	<b>Exempt</b>
						<b>Total</b>	<b>\$ 612.26</b>



**ORDERING INFORMATION**  
**GovConnection, Inc. DBA Connection**  
**SOURCEWELL Contract # 121923**  
**Contract Expiration: 27 February 2028**

**Please contact your account manager with questions.**

**Ordering Address**  
GovConnection, Inc.  
732 Milford Road  
Merrimack, NH 03054

**Remittance Address**  
GovConnection, Inc.  
PO Box 536477  
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

**TERMS & CONDITIONS**

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

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Please forward your Contract or Purchase Order to: <a href="mailto:SLEDOPS@connection.com">SLEDOPS@connection.com</a>
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374











## Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

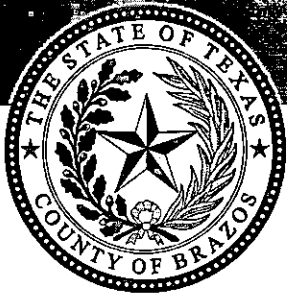
The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	5231401	<b>Award Amount:</b>	\$58,340.40
<b>Date Awarded:</b>	12/12/2024	<b>Grantee Cash Match:</b>	\$16,206.00
<b>Grant Period:</b>	11/01/2024 - 10/31/2025	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	01/29/2026	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	CY-State and Local Cybersecurity Grant Program	<b>Total Project Cost:</b>	\$74,546.40
<b>Grantee Name:</b>	Brazos County		
<b>Project Title:</b>	Cybersecurity Project		
<b>Grant Manager:</b>	Marvin Alcorn		
<b>Unique Entity Identifier (UEI):</b>	D1H3VK7MLAG8		
<b>CFDA:</b>	97.137 - State and Local Cybersecurity Grant Program		
<b>Federal Awarding Agency:</b>	U.S. Department of Homeland Security, Federal Emergency Management Agency		
<b>Federal Award Date:</b>	12/26/2022		
<b>Federal/State Award ID Number:</b>	EMW-2022-CY-00073		
<b>Total Federal Award/State Funds Appropriated:</b>	\$8,465,324.00		
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Homeland Security Grants Division (HSGD)		
<b>Is the Award R&amp;D:</b>	No		
<b>Federal/State Award Description:</b>	The purpose of the State and Local Cybersecurity Grant Program (SLCGP) is to assist state, local, and territorial (SLT) governments with managing and reducing systemic cyber risk.		





**BRAZOS COUNTY**  
**REQUEST FOR BUDGET AMENDMENT**

Budget Amendment Number

17.05

Agenda Date

2/11/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

11001500 Contingency

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$ 17,306.85

AMOUNT OF DECREASE

Total

\$ 17,306.85

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

26002000 Health Department -

To: Division Name

INCREASE EXPENDITURE(S):

61400000 Insurance

To: Account Number

To: Amount

\$ 17,306.85

AMOUNT OF INCREASE

Total

\$ 17,306.85

TOTAL AMOUNT OF INCREASE

### TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocation of funds to the correct account to cover Contract #25-097 for professional liability insurance for the Health District with Landmark American Ins. Co., via Alliant Insurance Services, Inc. for a premium cost of \$17,306.85. In accordance with section 5.6 of the Public Health District Cooperative Agreement, Brazos County is responsible for the cost of all errors and omissions policies. Contract #25-097 was approved by Commissioner's Court on February 4, 2025.

### File and Documentation

File Upload

Upload

2010-01-30\_Public\_Health\_District\_Cooperative\_Agreement.pdf

980.21KB

Signature

Initiator

*Mina Payne*

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

*Mina Payne*

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

*Spencer A. Mays*

Comments

Budget Officer Comments

CC Approval Oracle Posted

Completion Date

Sign

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



**BRAZOS COUNTY PUBLIC HEALTH DISTRICT  
COOPERATIVE AGREEMENT**

This Agreement is entered into as of October 1, 2009, by and between the Cities of Bryan, Texas; College Station, Texas; and Brazos County, Texas.

WHEREAS, by Cooperative Agreement dated August 31, 1984, the Cities of Bryan, Texas, College Station, Texas and the County of Brazos, State of Texas (hereinafter referred to collectively as the "Parties") created the Brazos County Health District, commonly known as the Brazos County Health Department, pursuant to the Texas Health and Safety Code §121.041; and

WHEREAS, the Members govern the District through a "Cooperative Agreement;" and

WHEREAS, the Cooperative Agreement was last revised and readopted by the Members in 1995; and

WHEREAS, the Members have determined that the Cooperative Agreement again needs to be amended and restated to reflect current practices and to clarify certain provisions.

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS that for and in consideration of mutual benefits herein expressed, the receipt of sufficiency is hereby acknowledged, the Members of the District do hereby amend and restate the Cooperative Agreement providing for the operation and maintenance of the Brazos County Health District in accordance with the following:

**I. DEFINITIONS**

ACT means the Local Public Health Reorganization Act; Texas Health and Safety Code, Chapter 121.

BOARD MEMBER means a person appointed by a District Member to serve on the Board of Health.

DIRECTOR means the chief administrative officer of the Brazos County Health District.

DISTRICT MEMBER means a municipality, a county, or other governmental entity which is a full participant in the Health District. Unless otherwise specifically stated herein, the use of the term District Member refers to the class of members defined as a Full District Member.

HEALTH AUTHORITY means the physician who is to administer state and local laws relating to public health.

HEALTH DISTRICT (hereinafter sometimes referred to as the "District") means the Brazos County Health District created hereby and established under Subchapter E, Chapter 121, Texas

Health and Safety Code to perform any public health function that any of its District Members may perform, unless otherwise restricted by law.

BRAZOS COUNTY BOARD OF HEALTH (hereinafter sometimes referred to as “Board” or “Board of Health”) means the Brazos County Health District’s administrative board of directors appointed by the District Members to govern the operation of the District.

PHYSICIAN means a person licensed to practice medicine by the Texas State Board of Medical Examiners.

PUBLIC HEALTH SERVICES means those services provided by or performed by the Health District, including but not limited to, laboratory services, clerical services, community health services, environmental health services, educational services and accounting.

## II. HEALTH DISTRICT

2.1. **Establishment.** This Agreement continues the operation of a public health district heretofore established pursuant to Chapter 121 of the Texas Health and Safety Code, Subchapter E Public Health Districts. The health district is known as the Brazos County Health District (hereinafter “Health District”).

2.2. **Membership.** The Health District shall have two classes of members: Full District Members and Limited Members. Full District Membership is open to Brazos County, Texas and municipalities located in Brazos County, Texas. Limited Membership is open to school districts and institutions of higher education located in Brazos County, Texas. Full District Members shall have voting rights as more fully described in Section 3.6 hereof. Limited Members shall have the right to send one representative to Board of Health meetings and participate in any discussions at said meetings. Limited Members shall not have the right to vote.

2.2.1. **Full membership.** At the time of the Amendment and Restatement of this Agreement, the following governmental entities are admitted as Full District Members:

Brazos County, Texas  
City of Bryan, Texas  
City of College Station, Texas

2.2.2. **Subsequent admission.** Any governmental entity located in Brazos County, including a school district and institution of higher education, may apply for membership in the Health District. The governing body of each Full District Member shall review the application, and the applicant shall be admitted to the Health District on the same terms available to other existing District Members in a particular class of members, if a majority of the governing body of each Full District Member approves the application.

2.2.2.1. Municipalities, if approved as provided herein, shall be admitted as Full District Members. Before a municipality admitted as a Full District Member after the effective date of this Agreement may exercise any right or privilege

under this Agreement, the municipality must file with the Health District a resolution of its governing body authorizing the execution (by an appropriate municipal official), and agreeing to be bound by the terms of this Agreement. A newly-admitted municipality, together with the existing District Members shall execute an addendum which shall become a part of this Agreement.

2.2.2.2. School districts and institutions of higher education, if approved as provided herein, may only be admitted as Limited Members. Before a school district or institution of higher education, admitted as a Limited District Member after the effective date of this Agreement, may exercise any right or privilege under this Agreement, the school district or institution of higher education must file with the Health District a resolution of its school Board of Trustees or Board of Regents authorizing the execution (by an appropriate official) and agreeing to be bound by the terms of this Agreement. A newly-admitted school district or institution of higher education, together with the existing District Members, shall execute an addendum which shall become a part of this Agreement.

### 2.3 **Expulsion and Withdrawal of District Member.**

2.3.1 **Withdrawal.** Any District Member may withdraw from the District upon the unanimous vote of such withdrawing District Member's governing body. Notwithstanding the above, any District Member shall be deemed to have withdrawn upon the failure of the District's governing body to appropriate funds for the Health District. Should a District Member be deemed to have withdrawn as stated above, the District shall give written Notice of such withdrawal to the County Judge or City Manager, as appropriate, with an opportunity to cure such failure to contribute within thirty (30) days of the date of such Notice.

2.3.2 **Expulsion.** A District Member may be expelled upon the unanimous vote of the Board and the governing bodies of all District Members (exclusive of the District Member to be expelled).

2.3.3 **Contribution.** Should a District Member withdraw or be expelled during a District fiscal year, such withdrawing or expelled District Member shall be bound and is hereby obligated to pay in full that District Member's contribution for the year of withdrawal or expulsion.

## III. BOARD OF HEALTH

3.1 **Creation.** The administrative public health board, known as the Brazos County Board of Health (herein referred to as the "Health Board" or "Board" or "Board of Health") heretofore established under the prior Cooperative Agreement and in accordance with Section 121.046 of the Act shall serve as the administrative health board governing the District.

3.2 **Duties.** The Board of Health may perform any function relating to the operation of the Health District that is provided for under this Agreement. The Board of Health shall adopt substantive and procedural rules that are necessary and appropriate to promote and preserve the

health and safety of the public. The Board of Health shall advise the District Director and the District Members on matters of public health, and retain ultimate authority for public health matters within the Health District. The Board of Health may not adopt a rule that is not specifically authorized by State law, conflicts with a State law, or conflicts with a District Member ordinance or County order. Each Board Member shall be responsible for presenting and advocating on its behalf the District's contribution request through the budget process of the District Member the Board Member represents. The Board of Health shall determine the kinds and frequencies of reports, other than as stated herein, to be prepared by the District on an annual basis.

3.3 **Composition.** The Board shall consist of two representatives from each of the Full District Members and one representative for each Limited Member. Each city council and the Commissioners Court will select two of its citizens, who may, but need not be an employee or an elected official of the appointing District Member. If the District Director is not a Physician, the Health Authority shall be an ex-officio representative on the Health Board.

3.4 **Term.** Board Members will serve two years except any Board Member currently serving shall complete his current term and any consecutive term for which he is eligible. Each Board Member may be reappointed for four consecutive terms. In order to maintain continuity on the Board, each District Member agrees to stagger the appointment of its two duly appointed Board Members. For purposes of implementing this process on the date of this Amended and Restated Agreement, each District Member may, if necessary, shorten or lengthen by one year the term of one of its currently sitting Board Members.

3.5. **Qualification.** The Board Members shall serve subject to the following terms and conditions:

3.5.1 **Residence.** Each Board Member must have resided in the geographical area within the jurisdiction of the governmental entities which are District Members for a period of three (3) years prior to his appointment.

3.5.2 **No Compensation.** Board Members shall serve without compensation.

3.5.3 **Attendance.** Attendance at Board Meetings is required. Failure to attend four consecutive Board meetings without a valid reason will be grounds for automatic removal of a Board Member. Except for automatic removal specified herein, any action to remove a Board Member shall be undertaken by the District Member appointing such Representative. The District Member considering removal shall be the sole judge of the reason it chooses to remove its representative.

3.5.4 **Vacancies.** In the event of a vacancy for any reason for the unexpired term of any Board Member, the vacancy shall be filled by appointment of the District Member which originally appointed the Board Member who no longer serves. A District Member filling a vacancy shall fill that vacancy in the same manner and method provided for in the original appointment. Board Members appointed to fill an unexpired term shall serve until the end of the unexpired term.

3.6 **Meeting Procedures.** The Board of Health may adopt rules of conduct and procedure not in conflict with this Agreement.

3.6.1 **Officers.** The Board of Health shall annually at the final meeting of the fiscal year elect a chairperson from the ranks of Board Members. The District Director shall serve as secretary to the Board. The Board may appoint such other officers as it may deem necessary.

3.6.2 **Quorum.** A quorum for meetings of the Board of Health shall be equal to at least three (3) Board Members representing at least two (2) District Members. Ex-Officio members of the Board shall not be counted for purposes of determining a quorum.

3.6.3 **Voting.** The two representatives selected to represent one District Member shall have but one vote between them on all issues brought before the Board. In the event one of the two representatives from one District Member is unable to attend a Board meeting, the representative present may cast that District Member's vote without the need of obtaining a proxy from the non-attending Board Member. Limited Members' representatives and any person sitting on the Board in an ex-officio capacity shall have no vote.

3.6.4 **Meetings.** The Board of Health shall meet at least quarterly on a date determined by the Board, and may hold special meetings when called by the Chairperson. The Chairperson, or in his/her absence his designee, shall call a special meeting of the Board when requested to do so by two or more Board Members, other than Ex-Officio Board members.

3.6.5 **Notice.** The Board of Health shall comply with the notice and open meeting requirements of the Texas Open Meetings Act (currently Tex. Government Code Section 551.001 et seq.). The District Director shall give notice of all meetings of the Board of Health to each Board Member and the governing body of each District Member at least five (5) business days prior to each meeting, and shall post notice of a meeting at least seventy-two (72) hours before a meeting in a public place at the main office of the Health District, unless an emergency as defined by Section 551.045 of the Open Meetings Act exists, in which case two-hour notice shall suffice.

3.6.6 **Action by the Board.** The Board of Health shall take action by a simple majority of the total votes cast by the Board Members at a properly-called meeting at which a quorum is present, unless a greater percentage is required to take some specific action under this Agreement.

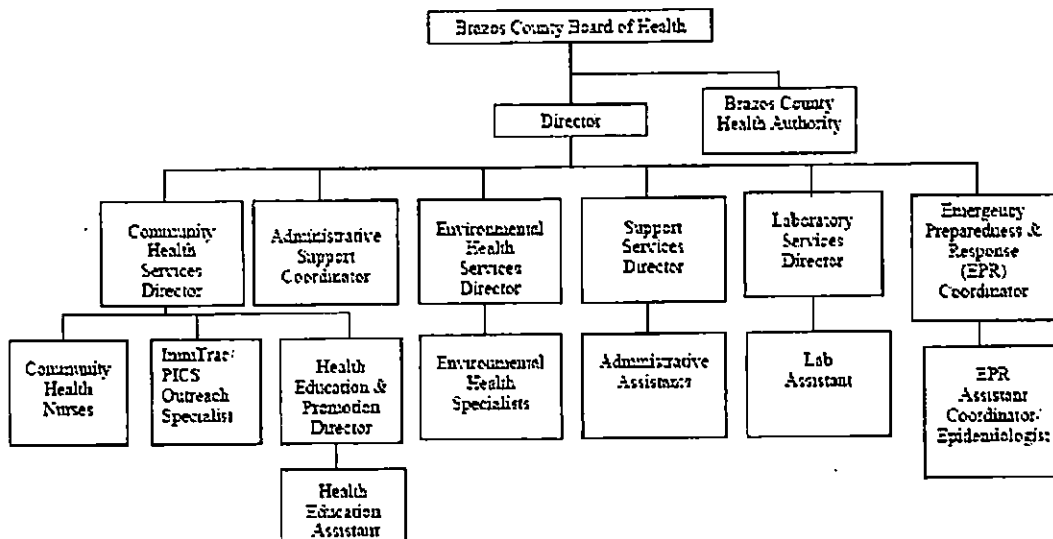
3.6.7 **Parliamentary Rules.** Except for specific standing rules that may be adopted by the Board, "Robert's Rules of Order" as set forth in the latest edition of Robert's Rules of Order Newly Revised, will be followed at all meetings of the Board.

3.7 **Director Board Membership.** The Director shall serve as an ex-officio non-voting member of the Board.

#### IV. ORGANIZATION

4.1 The Brazos County Health District shall be organized, subject to amendment by the Board from time to time, as diagramed below:

Brazos County Health District  
Organizational Chart



4.2 **Director Appointment.** The Director shall serve as the chief administrative officer of the Health District. The procedure for the selection of the Director shall be as follows:

- a. The Director of the Brazos County Health District shall be appointed by the District Members upon recommendation by the Board of Health.
- b. If the Director is a licensed Physician, he shall also serve as the "Health Authority" for the District and will perform all duties as specified in the Act, and shall be subject to all the requirements and rules hereof.
- c. If the Director is not a licensed Physician, he shall appoint a qualified licensed Physician to serve as the "Health Authority" for the District subject to the approval of the Board Members. The Health Authority shall serve as an ex-officio Board Member.

4.3 **Duties of the Director.** The duties and responsibilities of the Director shall include, but not be limited to, the following:

- a. The Director shall be the chief administrative officer of the Health District.
- b. The Director shall be responsible for the preparation of all budget proposals and budget requests for the District. The Director shall submit an annual proposed budget to the Board of Health which in turn shall submit such budget to the financial departments of each District Member.
- c. The Director shall be responsible for all purchasing for the District and Board and shall conduct the same in the authorized and legal manner provided herein.
- d. The Director shall provide to all Board Members and the governing body of each District Member notice of all meetings of the Health Board as provided herein.
- e. The Director shall perform all other duties and functions imposed on him as Director by the Board of Health or applicable state, federal and local laws, ordinances or regulations as they now read or as they are amended.
- f. The Director shall be an ex-officio (non-voting) member on the Board of Health, and serve as secretary to the Board. The Director shall record or take minutes of each meeting of the Board.
- g. The Director shall assume responsibility for applying for and administering grants from the Federal and State government, as well as private sources.
- h. The Director shall be responsible for the preparation and submittal to the Board of Health of all statistical reports and the procurement and submittal of all Independent Auditor's Reports of Financial Statements.

4.4 **Compensation of Director.** The Health Board shall annually set the compensation of the Director (and Health Authority where necessary) when it approves the Health District budget.

4.5 **Removal of Director.** The Director may be removed from office by the unanimous vote of the Board Members for lack of satisfactory discharge of duties, alcoholism, drug abuse, and conviction of a felony, misappropriation of funds or property, embezzlement, physical or mental impairment (disability) which permanently prevents satisfactory discharge of duties.

4.6 **Chief Financial Officer.** The Brazos County Auditor shall serve as the Chief Financial Officer of the District, subject to the Brazos County Auditor's consent, and at the Brazos County Auditor's discretion, with the approval of the District Judges (as that term is defined in Subchapter A, Chapter 84 of the Texas Local Government Code).

## V. FINANCES

5.1 **Budget.** The District Director shall each year submit a proposed budget for the District's fiscal year, which shall be from October 1<sup>st</sup> to September 30<sup>th</sup>, to the Board of Health for its consideration. The budget shall be prepared in a format consistent with governmental accounting principles as promulgated by the Governmental Accounting Standards Board. The Board of Health shall each fiscal year approve a preliminary budget for the Health District for the upcoming fiscal year by May 30th. The budget approved by the Board of Health shall be sufficient to provide for the payment of expenses necessary for the operation of the Health District including the following items: (1) staff salaries; (2) supplies; (3) suitable office space; (4) health and clinic centers; (5) health service and facilities; (6) maintenance; (7) travel and education costs; and (8) other necessary costs for the operation of the District. The budget shall also show all known or anticipated sources of revenue and the proposed contribution amount of each District Member based upon the formula outlined in Paragraph 5.6 hereof. Upon the approval of the Board of Health, the preliminary budget shall be submitted, no later than June 1<sup>st</sup> by the Board Members, to the governing body of their respective District Members for approval. The Board of Health shall approve a final budget during the month of September to be effective October 1<sup>st</sup>. A public hearing on the final budget shall be held on the same day set for the meeting of the Board of Health to approve such final budget. The Board shall only amend the budget in the same manner that it adopted the original budget.

5.2 **Approval of Expenditures.** The Director has the authority to approve all expenditures less than or equal to \$5,000.00 as long as the expenditure does not require an amendment to the District budget. No expenditures will be approved unless there are adequate budgeted funds within the appropriate category to support the expenditure. All budgeted expenditures greater than \$5,000.00 will be approved by the Board Chairman or his or her designee and brought to the Board for formal review and approval at the next Board meeting after such expenditure is made. All contracts and grants, except those of a nonfinancial nature and certain State contracts, as set forth in the District's Budget and Expenditure Authorization Policy Statement, shall be brought before the Health Board for its approval. The Board Chairman shall execute all District contracts, except those of a non-financial nature and certain State contracts, as provided above, which shall be executed by the Director.

5.3 **Statistical Report.** A Statistical Report which shall include a statistical summary of the Health District's activities in the most recent fiscal year, and such other matters deemed appropriate by the Board of Health shall be prepared and presented to the Board at its quarterly meetings.

5.4. **Annual Audit.** The Board shall authorize the hiring of a qualified firm or individual, licensed to practice as a certified public accountant or firm by the State Board of Public Accountancy, to audit the financial records of the Health District and prepare financial statements in accordance with Governmental Accounting & Financial Reporting Standards (GAFR) published by GASB. A copy of the most recent Independent Auditor's Report of Financial Statements shall be sent to the governing body of each of the District Members no later than May 31st of the year following the year covered by such report.



5.5 **Accounts.** The District's accounts shall be maintained in a separate fund within the financial system of Brazos County. All income to the District will be maintained in appropriate accounts in accordance with Generally Accepted Accounting Principles. Appropriate records of all income and disbursements from these accounts will be kept by the District. Summary records shall be reviewed and approved by the Board quarterly. No appropriation of money from these accounts shall be made unless unanimously approved by the Board.

5.6 **District Member Contributions.** Each District Member shall annually budget for and contribute its proportionate share of funding as described below to the District to be held in the accounts described in Paragraph 5.5 above. Contributions are payable monthly but in no event less often than quarterly. The District Members agree that funding for District Members shall be equal to one-third (1/3) of the budgeted cash amounts of the District for the next fiscal year. Brazos County shall, until agreed otherwise in writing, contribute in addition to its one-third of the budget amount, the current District's physical facilities including utilities and janitorial services, auditing services, accounting services, purchasing services and human resources services, and inclusion of District employees in the County's retirement, health insurance and worker's compensation programs and provide general liability and errors and omissions liability insurance coverage pursuant to the County's then current insurance policy insuring against risks and claims arising out of the operation of the District, without charge to the District.

5.7 **Fund Balance.** All unencumbered funds at the close of a fiscal year shall be deposited into the District's Fund Balance to be designated for use for public health services mutually beneficial to each District Member or shall be used to reduce budget contributions of the District Members in the following fiscal year. No appropriation of money for such later use shall be made unless unanimously approved by all District Members. All payments made to the District shall be from current revenues of each District Member.

5.8 **Invoice.** Premised upon the approval of the Budget by the Board and the governing body of each District Member of its contribution amount for the next succeeding year, the Director shall send an invoice to the appropriate financial department of each District Member, setting forth the cash contribution due and owing for that budget year. Each District Member's contribution shall be paid monthly or at the District Member's election, quarterly.

## VI. DISSOLUTION

6.1 **Events Initiating Dissolution.** The District shall dissolve and its affairs shall be wound up on the first to occur of the following:

- a. the written consent of all District Members;
- b. the failure of a District Member to make its annual contribution unless the business of the District is continued by the consent of all remaining District Members;
- c. failure of District to fulfill its legal requirements in order to maintain its affiliation with the Texas Department of State Health Services.

6.2 **Liquidation Process.** On dissolution of the District, the Director shall act as liquidator. The Director shall proceed diligently to wind up the affairs of the District and make final distributions as provided herein. The costs of liquidation shall be borne as a District expense and shall be paid out of the District's available accounts as described in Paragraph 5.5 above. Until final distribution, the Director shall continue to operate the District properties with all of the power and authority of the Director. The steps required to liquidate the District are as follows:

6.2.1 **Accounting.** As promptly as possible after an event of dissolution and again after final liquidation, the Director shall cause a proper accounting to be made by a recognized firm of certified public accountants of the District's assets, liabilities, and operations through the last day of the calendar month in which the event of dissolution occurs or the final liquidation is completed, as applicable.

6.2.2 **Notice.** The Director shall cause the notice of such dissolution to be mailed to each known creditor of the District.

6.2.3 **Liabilities.** The Director shall pay, satisfy or discharge from District funds all of the debts, liabilities and obligations of the District (including, without limitation, all expenses incurred in liquidation) or otherwise make adequate provision for payment and discharge thereof (including, without limitation, the establishment of a cash escrow fund for contingent liabilities in such amount and for such term as the Director may reasonably determine). To the extent the District's liabilities exceed its assets, the District Members shall, in equal shares, contribute an amount sufficient to discharge such liabilities.

6.2.4 **Assets Remaining.** All remaining assets, if any, of the District shall be distributed to the District Members as follows:

6.2.4.1 **In Kind Contributions.** All assets which were originally received by the District as in-kind contributions and which are still in the possession of the District at the time of final distributions shall be returned to the contributing District Member.

6.2.4.2 **Sale.** All remaining property and assets shall be distributed equitably among the District Members pursuant to terms of a written mutual agreement. A dollar value representing the value of property received by each Member through the distribution process in this subparagraph 6.2.4.2 (the "Individual Deduction Amount") shall be allocated to each party. If the District Members are unable to negotiate an agreement for the equitable distribution of all or any of the remaining property, such remaining property shall be sold by sealed bid or auction in accordance with applicable laws. The proceeds of such sale and/or auction will be distributed equitably among the District Members as follows: the total value of proceeds received from sale and/or auction shall be added to the total value of property distributed to the parties under this subparagraph 6.2.4.2 (the "Total Gross Value"); the Total Gross Value shall be divided by the number of District Members participating at the time of dissolution (the "Individual Gross Amount Due"); each District Member shall

be paid (or reimburse, as appropriate) the difference between the Individual Gross Amount Due and such party's Individual Deduction Amount.

6.2.4.3 Surplus Property. To the extent allowed by applicable laws governing the disposal of surplus property, the parties may agree to donate items of personal property to authorized entities.

6.2.5 In-Kind Contributions. All distributions in kind to the District Members, as set forth in Paragraph 6.2.4.2 above, shall be made subject to the assumption of liability of each recipient Member for costs, expenses, and liabilities associated with such asset theretofore incurred or for which the District has committed prior to the date of distribution. The distribution of cash and/or property to a District Member in accordance with the provisions of this section constitutes a complete distribution to the District Member of all the District's property and constitutes a compromise to which all District Members do hereby consent.

6.2.6 Applicable Law. All actions shall be exercised in accord with existing local, state, and federal law, rules and regulations as they pertain to the termination of personnel, property and the responsibility to provide for services.

## VII. MISCELLANEOUS

7.1. Effective date. This Agreement, as amended and restated, is effective when approved by the governing body of all District Members, and signed by the appropriate officer of each governing body.

7.2. Entire agreement; modifications severability. This Agreement supersedes all prior Agreements relating to the subject matter herein and contains the entire understanding of the parties hereto relating to the subject matter contained herein. This Agreement may not be modified or amended without a written agreement approved by the governing bodies of each of the District Members. The section headings herein are for convenience and reference, and are not intended to define or limit the scope of any condition, term, or provision of this Agreement. If any provision of this Agreement is held to be invalid for any reason, the remainder of the Agreement shall continue in full effect.

7.3. Governing law and venue. This Agreement is governed by the laws of the State of Texas and the Federal government, and should be construed to carry out the intent of the *Local Public Health Reorganization Act*, Chapter 121 of the Texas Health and Safety Code. This Agreement is expressly made subject to the Charters, ordinances, or orders of all District Member entities existing as of the effective date of this Agreement. This Agreement is performable in Brazos County, Texas, and the parties hereto agree that any action brought to enforce or interpret this Agreement shall be brought in Brazos County, Texas.

7.4. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto. No District member shall assign or subcontract this Agreement or any right, duty, or obligation hereunder, in whole or in part, without the express written consent of the remaining District Members.

7.5. **Multiple copies.** This Agreement shall be executed in multiple copies, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the 8th day of Febo., 2009.10 (one)

ATTEST:

Mary Lynne Stratta  
MARY LYNNE STRATTA, City Secretary

CITY OF BRYAN

By: Mark Conlee  
MARK CONLEE, Mayor

APPROVED AS TO FORM:

Jan Hampton  
JANIS HAMPTON, City Attorney

APPROVED AS TO SUBSTANCE:

David Watkins  
DAVID WATKINS, City Manager

ATTEST:

Connie Hooks  
CONNIE HOOKS, City Secretary

CITY OF COLLEGE STATION

By: Ben White  
BEN WHITE, Mayor

APPROVED:

Harvey Cargill  
HARVEY CARGILL, City Attorney

APPROVED:

Glenn Brown  
GLENN BROWN, City Manager

ATTEST:

Karen McQueen  
KAREN MCQUEEN, County Clerk

BRAZOS COUNTY, TEXAS

By: Randy Sims  
RANDY SIMS, County Judge

7.5. Multiple copies. This Agreement shall be executed in multiple copies, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the 12<sup>th</sup> day of February, 2000.

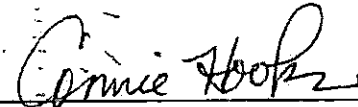
ATTEST:

\_\_\_\_\_  
MARY LYNNE STRATTA, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
JANIS HAMPTON, City Attorney

ATTEST:

  
\_\_\_\_\_  
CONNIE HOOKS, City Secretary

APPROVED:

  
\_\_\_\_\_  
HARVEY CARGILL, City Attorney

ATTEST:

\_\_\_\_\_  
KAREN MCQUEEN, County Clerk

CITY OF BRYAN

By: \_\_\_\_\_  
MARK CONLEE, Mayor

APPROVED AS TO SUBSTANCE:

\_\_\_\_\_  
DAVID WATKINS, City Manager

CITY OF COLLEGE STATION

By:   
\_\_\_\_\_  
BEN WHITE, Mayor

APPROVED:

  
\_\_\_\_\_  
GLENN BROWN, City Manager


BRAZOS COUNTY, TEXAS

By: \_\_\_\_\_  
RANDY SIMS, County Judge

STATE OF TEXAS       )  
                                  )  
COUNTY OF BRAZOS    )

ACKNOWLEDGMENT

This instrument was acknowledged before me on the 12<sup>th</sup> day of February,  
2010, by Bruce White, in the capacity as Mayor of the City of College Station, a  
Texas home-rule municipal corporation, on behalf of said corporation.

  
\_\_\_\_\_  
Notary Public in and for  
the State of Texas



7.5. Multiple copies. This Agreement shall be executed in multiple copies, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the 30th day of January, 2009.

ATTEST:

CITY OF BRYAN

\_\_\_\_\_  
MARY LYNNE STRATTA, City Secretary

By: \_\_\_\_\_  
MARK CONLEE, Mayor

APPROVED AS TO FORM:

APPROVED AS TO SUBSTANCE:

\_\_\_\_\_  
JANIS HAMPTON, City Attorney

\_\_\_\_\_  
DAVID WATKINS, City Manager

ATTEST:

CITY OF COLLEGE STATION

\_\_\_\_\_  
CONNIE HOOKS, City Secretary

By: \_\_\_\_\_  
BEN WHITE, Mayor

APPROVED:

APPROVED:

\_\_\_\_\_  
HARVEY CARGILL, City Attorney

\_\_\_\_\_  
GLENN BROWN, City Manager

ATTEST:

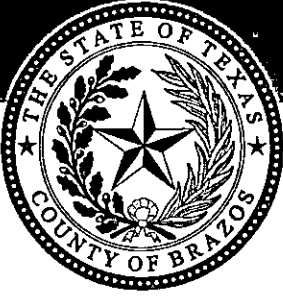
BRAZOS COUNTY, TEXAS

Karen McQueen  
KAREN MCQUEEN, County Clerk

By: Randy Sims  
RANDY SIMS, County Judge







**BRAZOS COUNTY**  
**REQUEST FOR BUDGET AMENDMENT**

Budget Amendment Number

17.06

Agenda Date

2/11/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

SHERIFF - ADMINISTRATION

Requestors Name

Regina A. Guzman

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

28000100 Sheriff Office - Admini

From: Division Name

DECREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

From: Account Number

From: Amount

\$

699.99

AMOUNT OF DECREASE

Total

\$ 699.99

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

45000 Capital Improvement Fun

To: Fund Number

INCREASE EXPENDITURE(S):

63280001 Sheriff Office - Capital

To: Division Name

INCREASE EXPENDITURE(S):

80286000 Equipment - Other

To: Account Number

To: Amount

\$

699.99

AMOUNT OF INCREASE

Total

\$ 699.99

TOTAL AMOUNT OF INCREASE

### TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

To cover the balance for the breaching door.

### File and Documentation

File Upload

Upload

Estimate 1980.pdf

42.37KB

Signature

Initiator

*Regina Guzman*

Department (?)

SHERIFF - ADMINISTRATION

Signature

Elected Official/Dept Head

*Paul Martinez*

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

*Spencer A Mays*

Comments

Budget Officer Comments

CC Approval Oracle Posted

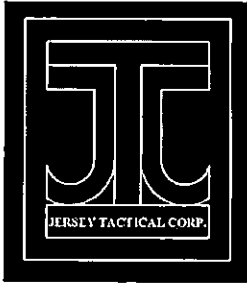
Completion Date

Sign

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



**Jersey Tactical Corp.**  
201 Strykers Rd suite 19/331  
Lopatcong, NJ 08865 US  
(908)995-2700  
sales@jerseytactical.com  
http://www.jerseytactical.com

## Estimate

### ADDRESS

Brazos County Sheriff's Office  
1700 State Highway 21 W.  
Bryan,, TX 77803

### SHIP TO

Brazos County Sheriff's  
Office  
1700 State Highway 21 W.  
Bryan,, TX 77803

**ESTIMATE # 1980**

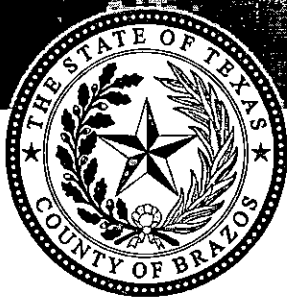
**DATE 10/17/2024**

ACTIVITY	QTY	RATE	AMOUNT
<b>Modular Breaching Door</b> Bolt together Modular Breaching door allowing for the training of Forcible entry on inward and outward opening functions. All on the same training door. The custom door also consists of a window Brake and Rake Simulator. Custom door is designed to be used with standard pine 1x2 pieces of wood at low cost to simulate the locks of a real door.	1	9,999.99	9,999.99T
SUBTOTAL			9,999.99
TAX			0.00
SHIPPING			1,700.00
TOTAL			<b>\$11,699.99</b>

Accepted By

Accepted Date





**BRAZOS COUNTY**  
**REQUEST FOR BUDGET AMENDMENT**

Budget Amendment Number

17.07

Agenda Date

2/11/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

58000 County Attorney Operatin

From: Fund Number

DECREASE EXPENDITURE(S):

18006000 County Attorney - Op

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

4,978.27

AMOUNT OF DECREASE

Total

\$ 4,978.27

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

58000 County Attorney Operatin

To: Fund Number

INCREASE EXPENDITURE(S):

18006000 County Attorney - Op

To: Division Name

INCREASE EXPENDITURE(S):

60360000 Furniture Expense

To: Account Number

To: Amount

\$

4,978.27

AMOUNT OF INCREASE

Total

\$ 4,978.27

TOTAL AMOUNT OF INCREASE

### TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocation of funds to the correct account to purchase replacement furniture. Purchase will be expensed under the County Attorney Operating Fund. This fund was established to account for hot check funds fees received by the County Attorney's Office under section 118.142, Texas Local Government Code.

File and Documentation

File Upload

Upload  
B.C.19165.pdf  
DOC003.pdf

118.33KB  
19.67KB

Signature

Initiator

*Mina Payne*

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

*Mina Payne*

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

*Spencer A Mays*

Comments

Budget Officer Comments

CC Approval Oracle Posted

Completion Date

Sign

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



# Estimate

PO Box 5040  
 P.O. BOX 5040  
 979-268-0062  
 979-268-0311(fax)

www.wiltons.com

DATE	ESTIMATE NO.
2/4/2025	19165

NAME / ADDRESS
BRAZOS COUNTY AUDITORS OFFICE P.O. BOX 914 BRYAN, TX 77806

TERMS		REP	FOB	PROJECT	
NET 30 DAYS		JLM		THERESA TURRUBIARTES	
ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL	
NF	HON H115895R.A.F.NN: 36 X 72 SINGLE PED DESK	1	1,419.68	1,419.68	
NF	HON H115906L.A.F.NN: 24 X 48 LEFT RETURN	1	942.87	942.87	
NF	HON H11563.A.F.NN: 2 DRAWER LATERAL FILE	1	890.10	890.10	
NF	HON H11555.A.NN: 5 SHELF BOOKCASE	1	726.19	726.19	
NF	HON HIWM3.A.H.M.UR19.T.SB: MESH BACK CHAIR	1	546.86	546.86	
LABOR	INSTALLATION	1	452.57	452.57	
	QUOTED USING OMNIA CONTRACT #R191804				
THANK YOU FOR YOUR BUSINESS! JEFF MONROE.			<b>TOTAL</b>	<b>\$4,978.27</b>	

**MEMO:** Hon. Judge Duane Peters  
Hon. Commissioner Bentley Nettles  
Hon. Commissioner Chuck Konderla

Hon. Commissioner Fred Brown  
Hon. Commissioner Wanda Watson

**RE: FY2025 BUDGET AMENDMENT – COUNTY ATTORNEY OPERATING FUND**

**FROM: EARL GRAY, BRAZOS COUNTY ATTORNEY**

**SUBJECT: MINOR ACQUISITION (FURNITURE) MONIES**

We would respectfully request the approval of a budget amendment in the County Attorney's Operating account for the purchase of furniture in our department. The new furniture would be purchased to replace old furniture that was being used by a staff member of the County Attorney's office that recently retired. We are requesting the funds be transferred from Division 18006000, Account 61130000 – Contingency to the Furniture Expense account (60360000) out of Fund 58000 – County Attorney Hot Check Fund, to purchase a new L-shape desk, bookcase and one Mesh-back rolling chair for this office. The staff member used a desk and credenza that was brought from our previous office space on the 3<sup>rd</sup> floor prior to the department moving to the first floor in 2008.

The County Attorney's office moved and used as much of the furniture from our previous office space as possible when we moved to the first floor remodeled space in 2008. We are requesting a budget amendment in the County Attorney's Hot Check Operating Fund for \$4,978.27 be approved for the purchase of these furniture items.





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:  
DATE OF COURT MEETING: 2/11/2025  
ITEM: • Approval for Personnel Change of Status  
TO: Commissioners Court  
DATE: 02/06/2025  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Personnel Action Forms (PAFs). A list of departments is included on the attached coversheet. All positions have been reviewed and verified that they fall within budget guidelines. Consequence of non-approval would be to the employee pay and/or position.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Employment Separations - Public - 02-11-25.pdf</a>	Cover Sheet	Cover Memo

# Personnel Change of Status

( Feb 6, 2025 )

Commissioners' Court Date: 02-11-2025  
Department Submitting Information: Human Resources  
Purpose of Submissions: Consider and Take Action on Change

## Employment

Department Name	Employee Name
County Court at Law #2 - Administration	Cooksey, Christina
District Attorney - Administration	Ferguson, Jason
Sheriff Office - Administration	Bowers, Emily
Sheriff Office - Administration	Stone, Dakota

## Separations

Department Name	Employee Name
County Attorney - Administration	Giles, Spencer
Exposition Center - Administration	Owens, Julia
Sheriff Office - Jail Administration	Howden, Corey

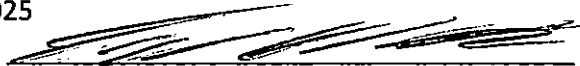
## Personnel Action Forms

Department Name	Employee Name
Exposition Center - Administration	Rector, Charli
Sheriff Office - Jail Administration	Brown, Tra'Varis

Approved in Commissioners' Court: 02-11-2025

County Judge's or Commissioner's Signature:

*Residing Judge*





**BRAZOS COUNTY  
BRYAN, TEXAS**

---

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Approval of Payment of Claims:  
• a. 8207838 - 8207967  
• b. 9203426 - 9203483

TO: Commissioners Court

DATE: 02/07/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Bill\\_List-Public\\_02.11.25.pdf](#)

Payment of Claims

Backup Material



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: \_\_\_\_\_ NUMBER: \_\_\_\_\_  
DATE OF COURT MEETING: 2/11/2025  
ITEM: Approval of Payment of Claims:  
• a. 8207838 - 8207967  
• b. 9203426 - 9203483  
TO: Commissioners Court  
DATE: 02/07/2025  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Bill_List-Public_02.11.25.pdf	Payment of Claims	Backup Material
Bill_List-Internal_02.11.25.pdf	Payment of Claims - Internal	Backup Material

ATTEST: Karen McQueen  
KAREN MCQUEEN  
COUNTY CLERK

**APPROVED**

Duane Peters 2/7/25  
Duane Peters  
County Judge  
Date  
President  
Judge

**Bill List Commissioners Court**

Time run: 2/7/2025 10:19:51 AM

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Ashle*****		ADV000292057142	230.32
			Chris*****		ADV000291552292	510.47
			Jenni*****		ADV000291616968	863.56
			Misty*****		ADV000294838019	800.00
01000-00000000-27150000-00000-0000-000000	General Fund-No Value-Diesel-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-055595	4,051.06
01000-00000000-27210000-00000-0000-000000	General Fund-No Value-Gasoline-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-055595	15,922.62
01000-00000000-30009300-00000-0000-000000	General Fund-No Value-A/P Justice of the Peace \- Omnibase Svcs Inc-No Value-No Value-No Value	94568	Omnib*****Texas LP		424-003021	78.00
01000-00000000-30024100-00000-0000-000000	General Fund-No Value-A/P DSHS \- Birth Fees-No Value-No Value-No Value	16569	Texas*****tate Health Services		202475	186.66
01000-00000000-30082100-00000-0000-000000	General Fund-No Value-A/P County Atty \- Out Of County Service Fee-No Value-No Value-No Value	90476	Milam*****		1051MJ020425	100.00
01000-00000000-30082200-00000-0000-000000	General Fund-No Value-A/P County Attorney \- Merchant Restitution-No Value-No Value-No Value	100359	HEB -*****		1050MJ020425/LM15-85A	25.00
					1050MJ020425/LM15-85B	70.00
			101853	Fashi*****tution		1050MJ020425/TY03-906
01000-00000000-30302000-00000-0000-000000	General Fund-No Value-Contract Pay \- Retainages-No Value-No Value-No Value	92002	Knife*****on-South		Pay App #15- Retainage	262,533.71
01000-00000000-30340000-00000-0000-000000	General Fund-No Value-Deposits Payable \- Brazos Center-No Value-No Value-No Value	103089	Johns*****fund		19468	250.00
01000-00000000-37011100-00000-0000-000000	General Fund-No Value-New Deferred Revenue Justice of the Peace 1-No Value-No Value-No Value	8253	Texas*****e Department		1024-00931N-3	41.65
					1024-00931N-4	49.30
01000-00000000-37012000-00000-0000-000000	General Fund-No Value-Deferred Revenue Justice of the Peace 2-No Value-No Value-No Value	10468	Harri*****		2575653	100.00
01000-00000000-37014100-00000-0000-000000	General Fund-No Value-New Deferred Revenue Justice of the Peace 4-No Value-No Value-No Value	8253	Texas*****e Department		4024-00483N - 01-02-2025	40.80
					4024-00484N - 01/02/2025	16.15
					4024-00484N - 01/31/2025*	22.95
01000-00000000-37218000-00000-0000-000000	General Fund-No Value-Funds Held in Trust \- County Attorney Restitution-No Value-No Value-No Value	103105	Gonza*****tution		1100MJ020425	1,393.50
01000-10002000-60080000-00000-0000-000000	General Fund-Veteran Services-Clothing/Uniforms-No Value-No Value-No Value	91345	CC Cr*****	250001973	N789856	521.25
01000-10002000-61500000-00000-0000-000000	General Fund-Veteran Services-Printing-No Value-No Value-No Value	1229	Alpha*****	250002024	68492	60.00
01000-11000500-61740000-00000-0000-000000	General Fund-Non\ -Departmental-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	2,204.46
01000-11000500-61880000-00000-0000-000000	General Fund-Non\ -Departmental-Utilities Expenditure-No Value-No Value	20	Bryan*****	250000586	2015353 0125	307.65
				250000591	2016114 0125	61.48

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount		
01000-11000500-61880000-00000-0000-000000	General Fund-Non\ -Departmental-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000592	2016112 0125	7,302.66		
				250000596	2016113 0125	100.59		
01000-11002000-73410000-00000-0000-000000	General Fund-Community Support-Easterwood Airport-No Value-No Value-No Value	96718	Texas*****System	250000643	S172776	127,259.67		
01000-11002000-73590000-00000-0000-000000	General Fund-Community Support-911 Emergency System-No Value-No Value-No Value	5502	Brazo*****cy Communication District	250000293	2025-02	117,268.67		
01000-11010000-61210000-00000-0000-000000	General Fund-Court Support \ -Criminal-Court Costs-No Value-No Value-No Value	103004	Marti*****		1-1	165.00		
01000-11010000-72201000-00000-1104-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -County Court at Law #1-No Value-Adult Misdemeanor-No Value	101451	Navar*****rney at Law		2401300	650.00		
				800687	Shime*****		2102374	650.00
				801423	Davis*****		2402239	650.00
				802266	Rodri*****		2401743	650.00
							2402195	650.00
							2404362	363.00
							2404364	362.00
95611	Law O*****helps, PC, The		2304765	650.00				
01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -County Court at Law #2-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2403746	650.00		
				102584	The M*****		2402876	650.00
				102621	Law O*****Medina PLLC		2403837	650.00
				801423	Davis*****		2402517	650.00
				95611	Law O*****helps, PC, The		2201554	363.00
	2403205	362.00						
01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -Preindictment/Dismissal-No Value-Adult Felony-No Value	102621	Law O*****Medina PLLC		unfiled 2-3-2025	1,075.00		
01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	801423	Davis*****		unfiled 2-3-25	650.00		
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -472nd-No Value-Juvenile-No Value	801423	Davis*****		030-J-25 2325	75.00		
					171-J-24 12925	800.00		
					172-J-24 12925	150.00		
					222-J-24 2325	75.00		
					233-J-23 12925	800.00		
					257-J-24 2325	150.00		
					265-J-24 12925	150.00		
					375-J-24 12925	150.00		
				96520	Thoma*****		006-J-24 12925	800.00
							006-J-25 12925	150.00
			135-J-23 12925			150.00		
			16-J-2025 020425			150.00		
					287-J-24 12925	150.00		

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount	
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile-No Value	96520	Thoma*****		32-J-2025 2425	150.00	
					371-J-23 12925	150.00	
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2202925	500.00	
					2302861	500.00	
					2303763	913.00	
					2304471	1,750.00	
					2401843	912.00	
		800687	Shime*****		2400139	1,000.00	
		801423	Davis*****			2004284	698.00
						2004285	697.00
						2204133	699.00
						2400555	1,750.00
		802205	Cune,*****			2203882	575.00
2203883	575.00						
91346	Flanj*****d			2404763	1,000.00		
01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2302709	267.00	
					2400484	267.00	
					2402264	292.00	
					2402290	266.00	
					2403298	292.00	
					2403858	291.00	
					2500297	650.00	
801423	Davis*****			2003484	456.00		
802205	Cune,*****			2203005	575.00		
01000-11010000-72205200-00000-1102-000000	General Fund-Court Support \- Criminal-Expert Witness Fees \- 85th-No Value-Adult Felony-No Value	95611	Law O*****helps, PC, The		2002611	2,850.00	
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2102237	1,000.00	
					2204689	1,279.00	
					2204691	1,279.00	
					2204693	1,279.00	
					2400553	1,278.00	
					2403995	1,000.00	
		102828	Sarah*****LLC			2403003	545.00
						2403004	546.00
		801408	Meece*****			2303128	1,000.00
		802239	Gimbe*****			2401212	1,000.00
		91346	Flanj*****d			2401876	651.00
2401877	650.00						
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	102828	Sarah*****LLC		2304666	354.00	
					2403003	0.00	
					2404769	355.00	
		801408	Meece*****			2202868	650.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	91346	Flani*****d		2401527	424.00
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2200718	510.00
					2200722	510.00
					2200723	509.00
					2403946	509.00
					2403995	0.00
		801423	Davis*****		2404284	1,875.00
		802183	Greav*****		2402092	1,000.00
		805046	Gusti*****orney PLLC		2303432	1,750.00
		91346	Flani*****d		2003647	912.50
					2205174	697.00
					2301804	699.00
					2302639	698.00
			2402551	912.50		
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2000136	331.00
					2002695	331.00
		91346	Flani*****d		2302640	456.00
01000-11010000-72207300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 361st-No Value-Adult Felony-No Value	91346	Flani*****d		2003647	48.18
					2402551	48.17
01000-11010000-72209000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Interpreter-No Value-No Value-No Value	92425	Zaval*****		25-0201	482.50
		96664	Ag Tr*****terpretation Services Llc		423	2,600.00
		96956	MGO J*****ces		12725	1,850.00
01000-11010000-72660000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychiatric Services-No Value-No Value-No Value	92512	Sam H*****iversity		21297	600.00
					21301	550.00
01000-11020000-61020000-00000-0000-000000	General Fund-Court Support \- Civil-Autopsy-No Value-No Value-No Value	21052	Travi*****		3300009171	23,346.00
					3300009180	11,673.00
		90303	Hilli*****		9180	500.00
					9181	500.00
					9182	500.00
					9184	500.00
					9185	500.00
					9188	500.00
					9189	500.00
					9190	500.00
					9191	500.00
01000-11020000-71040000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Secure-No Value-No Value-No Value	92749	Victo*****		11132025	27,750.00
		94771	Nuece*****		CI001017	6,200.00
		97342	TCSI *****	19649	9,151.51	
				19650	9,151.51	
		19651	8,561.09			



Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount	
01000-11020000-71040000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Secure-No Value-No Value-No Value	97342	TCSI *****		19652	9,151.51	
					19653	9,151.51	
					19654	2,066.47	
					19655	5,018.57	
01000-11020000-71041000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Non\Secure-No Value-No Value-No Value	101265	Shore*****		Jan-25	270.00	
		19848	Pegas*****		22132	3,864.78	
01000-11020000-72191000-00000-0000-000000	General Fund-Court Support \- Civil-Cluster Court Support-No Value-No Value-No Value	19997	Foste*****		3530	500.00	
		96245	Verba*****Transcription LLC		24-1696	580.00	
					24-1937	290.00	
01000-11023610-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Non Custodial Parents-No Value	101623	Buck *****		23003013 12524 1500	1,500.00	
01000-11024720-72110000-00000-1001-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Custodial Parents-No Value	100912	Palmo*****ugh & Russ LLP		23003612 12925 2260	2,260.00	
					24000427 12925 270	270.00	
					24003170 12925 420	420.00	
		101072	Hardy*****		25000073 12925 940	940.00	
		101281	McKer*****			23003262 13025 70	70.00
						23003262 13025 90	90.00
						23003280 12925 70	70.00
						23003280 12925 90	90.00
						24000275 13025 140	140.00
						24001357 12825 220	220.00
						24001913 12925 550	550.00
						24003006 12925 150	150.00
		24003006 12925 80	80.00				
		01000-11024720-72110000-00000-1002-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Non Custodial Parents-No Value	100912	Palmo*****ugh & Russ LLP		24001836 12925 470
24002432 12925 500	500.00						
101281	McKer*****				23003490 12925 230	230.00	
101623	Buck *****				24001913 12925 1330	1,330.00	
					24001913 13025 520	520.00	
102621	Law O*****Medina PLLC		24001551 13025 90	90.00			
01000-11024720-72110000-00000-1005-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Children-No Value	101281	McKer*****		23003437 12925 70	70.00	
					24001550 12925 270	270.00	
					24001661 12925 180	180.00	
					24001661 12925 30	30.00	
					24002605 13025 60	60.00	
01000-11028500-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		22002974 12825 100	100.00	
					22002974 12825 80	80.00	
					24000590 12725 60	60.00	
					24001357 12825 140	140.00	
					24001660 12825 540	540.00	
					24001660 12825 570	570.00	
		101623	Buck *****		24001660 12725 630	630.00	

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11028500-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Children-No Value	101281	McKer*****		23001188 12825 30	30.00
					23001188 12825 40	40.00
					23001459 12725 210	210.00
					23001459 12725 240	240.00
		97403	Naeem*****		23002491 12725 470	470.00
01000-11050000-72194000-00000-0000-000000	General Fund-Court Support \- Guardianship-Guardians -No Value-No Value-No Value	100065	Mir C*****	250000215	02012025	12,500.00
01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	21268	Brazo*****	250000013	117158-25	7.50
					186061-25	7.50
					195114-25	7.50
					195693-25	7.50
					195708-25	7.50
					282516-25	7.50
					284902-25	7.50
					349719-25	7.50
					A83681-25	7.50
					A83682-25	7.50
					C87024-25	7.50
					D04537-25	7.50
					D58995-25	7.50
D58996-25	7.50					
01000-11200200-60400000-00000-0000-000000	General Fund-Collections \- Administration-Investigation Supplies-No Value-No Value-No Value	3187	West *****ration	250002265	851474890	668.00
01000-11200200-65540000-00000-0000-000000	General Fund-Collections \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	35.00
01000-11210020-61740000-00000-0000-000000	General Fund-Elections Administrator-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	169.24
01000-11210020-61880000-00000-0000-000000	General Fund-Elections Administrator-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000597	2015357 0125	503.86
01000-12000100-61110000-00000-0000-000000	General Fund-County Treasurer \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	6313	Texas*****Counties	250002157	367209	275.00
01000-12000100-71020000-00000-0000-000000	General Fund-County Treasurer \- Administration-Computer Contracts-No Value-No Value-No Value	101349	ADP I*****	250001081	682050507	297.37
01000-12500100-60600000-00000-0000-000000	General Fund-Risk Management \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250002093	372982.2	16.62
01000-12500100-61680000-00000-0000-000000	General Fund-Risk Management \- Administration-Training-No Value-No Value-No Value	97419	Natio*****il	250002244	INV180609	792.00
01000-12500100-65010000-00000-0000-000000	General Fund-Risk Management \- Administration-Accidents & Claims-No	103087	We Pu*****vice	250002215	1954	4,000.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-12500100-65010000-00000-0000-000000	General Fund-Risk Management \- Administration-Accidents & Claims-No Value-No Value-No Value	152	Acme *****c	250000089	I104080	517.63
01000-12500100-65540000-00000-0000-000000	General Fund-Risk Management \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	7.00
01000-14000006-61880000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Utilities Expenditure-No Value-No Value-No Value	102101	Fiber*****	250000073	FB-19080	600.00
		97206	Optim*****	250000147	07707-146117-01-1 JAN 25	256.74
01000-14000006-65540000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	11497	South*****ehouse	250002218	INV00831145	304.72
01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	101911	Conco*****	250001102	D589091	597.56
		101984	Fluke*****poration	250002053	10103971	3,648.00
		97531	Conve*****es LLC	250001896	403423	5,047.00
01000-14000100-60500000-00000-0000-000000	General Fund-Information Technology \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250001988	INV00829775	267.37
01000-14000100-60600000-00000-0000-000000	General Fund-Information Technology \- Administration-Office Supplies-No Value-No Value-No Value	11497	South*****ehouse	250001988	INV00829775	83.01
01000-14000100-61110000-00000-0000-000000	General Fund-Information Technology \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	95710	Tyler*****c	250002198	2560	1,199.00
					2804	1,199.00
01000-14000100-61680000-00000-0000-000000	General Fund-Information Technology \- Administration-Training-No Value-No Value-No Value	16692	Motor*****c	250002113	885581	800.00
01000-14000100-65540000-00000-0000-000000	General Fund-Information Technology \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	7.00
01000-15000100-60500000-00000-0000-000000	General Fund-Human Resources \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250001829	6022346975	26.58
					6022347007	42.88
01000-15000100-60600000-00000-0000-000000	General Fund-Human Resources \- Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250001829	6022346975	120.41
					6022346991	122.13
					6022347016	(41.68)
				250001899	6022347007	9.06
01000-15000100-61295000-00000-0000-000000	General Fund-Human Resources \- Administration-Employment Investigations-No Value-No Value-No Value	102239	Imper*****n Group Inc	250001526	272027	621.00
01000-15000100-61500000-00000-0000-000000	General Fund-Human Resources \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250001964	68463	117.00
01000-15000100-65540000-00000-0000-000000	General Fund-Human Resources \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No	95591	Texas*****ons Inc	250001007	INV948566	7.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Value					
01000-16000100-65540000-00000-0000-000000	General Fund-County Auditor \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	50.00
01000-16500006-71025000-00000-0000-000000	General Fund-Purchasing Administration \- Non Capital-Contract Services-No Value-No Value-No Value	101967	Burdi*****LC	250001031	141937	5,433.50
01000-16500100-60600000-00000-0000-000000	General Fund-Purchasing \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250002253	373144	49.04
					373144.1	5.45
01000-16500100-65320000-00000-0000-000000	General Fund-Purchasing \- Administration-Equipment Maintenance-No Value-No Value-No Value	5325	A-1 P*****	250001969	469862	213.20
01000-17000006-71206000-00000-0000-000000	General Fund-Facility Services \- Non Capital-Maintenance-No Value-No Value-No Value	96753	Norma*****ervices LLC	250000935	Pay App #5	159,376.31
01000-17000100-60440000-00000-0000-000000	General Fund-Facilities Services \- Administration-Janitorial Supplies-No Value-No Value-No Value	11869	Lowes*****	250001528	989916	138.37
		21638	Home *****	250002089	846739266	998.40
			250002132	847464294	2,127.49	
		91161	Prost*****	250001950	S1230199.001	414.36
01000-17000100-61501000-00000-0000-000000	General Fund-Facilities Services \- Administration-Radio Service-No Value-No Value-No Value	800912	Skyli*****s	250000043	47849	412.50
01000-17000100-61740000-00000-0000-000000	General Fund-Facilities Services \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	84.62
01000-17000100-61880000-00000-0000-000000	General Fund-Facilities Services \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000609	2016097 0125	970.25
01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	10067	Betsy***** Inc	250002155	872833-T	2,099.00
		11869	Lowes*****	250000143	971787	211.61
				973653	81.50	
7141	Baker*****mpany LLC	250002227	FO95593	1,095.32		
01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	102931	Hunto*****	250001965	DI036524	1,709.76
		21688	Carri*****C	250000217	13969309-00	30.34
		321	Johns*****	250000077	10436221	151.53
01000-17000100-65052000-00000-0000-000000	General Fund-Facilities Services \- Administration-Carpentry & Building Repair-No Value-No Value-No Value	11869	Lowes*****	250000110	977633	31.12
		96213	Acme *****rdware	250000094	4112234	48.00
01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	92196	Fergu*****Inc	250000060	1547205	159.76
					1552754	184.22
01000-17000100-65058000-00000-0000-000000	General Fund-Facilities Services \- Administration-Appliance Maintenance-No Value-No Value-No Value	328	Kesco*****	250001847	S005466	143.80
		97596	Amazo*****	250002127	1JVV-1MGG-1361	34.04
01000-17000100-65320000-00000-0000-000000	General Fund-Facilities Services \- Administration-Equipment Maintenance-No Value-No Value-No Value	11682	Napa *****	250000070	363500	32.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Value					
01000-17000100-65540000-00000-0000-000000	General Fund-Facilities Services \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	7.00
01000-17000100-71206000-00000-0000-000000	General Fund-Facilities Services \- Administration-Maintenance-No Value-No Value-No Value	3731	Kone*****	250000286	871595218	2,395.42
01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960118971	14.28
					2960118981	103.50
					2960118987	10.96
					2960118991	9.67
01000-17000200-65056000-00000-0000-000000	General Fund-Landscaping-Plumbing Maintenance-No Value-No Value-No Value	95228	SiteO*****ply Holding	250000875	149681073-001	89.07
					149686866-001	(89.07)
					149686926-001	89.07
01000-17000200-65320000-00000-0000-000000	General Fund-Landscaping-Equipment Maintenance-No Value-No Value-No Value	95413	WC Tr*****	250002168	B41355	71.57
01000-17000200-65400000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	95228	SiteO*****ply Holding	250000919	149708160-001	242.69
01000-17000200-71080000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	103000	Landm*****oup	250001456	15411	2,040.00
01000-17000200-71206000-00000-0000-000000	General Fund-Landscaping-Maintenance-No Value-No Value-No Value	102838	The U*****LC	250002238	34634	1,860.00
		103075	Aggie*****Grass LLC	250002101	1236	1,880.00
01000-17000200-71512000-00000-0000-000000	General Fund-Landscaping-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960118981	2.86
01000-18000100-60400000-00000-0000-000000	General Fund-County Attorney \- Administration-Investigation Supplies-No Value-No Value-No Value	429	CHI S*****I Health Ctr	250000105	0225	680.00
01000-18000100-61110000-00000-0000-000000	General Fund-County Attorney \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	97572	Every*****me Inc	250002285	EVET-022025-0142	50.00
					EVET-022025-0143	50.00
					EVET-022025-0144	50.00
					EVET-022025-0146	50.00
					EVET-022025-0147	50.00
					EVET-022025-0148	50.00
					EVET-022025-0151	50.00
					EVET-022025-0154	50.00
EVET-022025-0155	50.00					
01000-18000100-61280000-00000-0000-000000	General Fund-County Attorney \- Administration-Dues-No Value-No Value-No Value	3745	Texas*****ty Attorneys Association	250002287	260095	315.00
01000-18000100-61620000-00000-0000-000000	General Fund-County Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250000100	3095574012	534.00
01000-18000100-65540000-00000-0000-000000	General Fund-County Attorney \-	95591	Texas*****ons Inc	250001007	INV948566	20.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value					
01000-19000100-61040000-00000-0000-000000	General Fund-District Attorney \- Administration-Awards & Recognitions-No Value-No Value-No Value	103032	Signa*****	250001745	784872	1,098.00
01000-19000100-61210000-00000-0000-000000	General Fund-District Attorney \- Administration-Court Costs-No Value-No Value-No Value	100469	Raine*****	250001817	805	30.33
		102038	Stapp*****	250001411	2504	187.50
01000-19000100-61620000-00000-0000-000000	General Fund-District Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250001474	3095572967	1,974.00
		3187	West *****ration	250000562	851438971	664.20
				250002255	851496991	541.46
		96474	Trans*****ernative Data Solutions	250001132	939871-202501-1	234.00
01000-19000100-61801000-00000-0000-000000	General Fund-District Attorney \- Administration-Travel-No Value-No Value-No Value	Employee	Brian*****		TRVL000295252540	169.02
01000-19000100-65540000-00000-0000-000000	General Fund-District Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	80.00
01000-20000100-65540000-00000-0000-000000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	50.00
01000-21000006-65050000-00000-0000-000000	General Fund-County Clerk \- Non Capital-Building Maintenance-No Value-No Value-No Value	96213	Acme *****rdware	250001644	4111498	21,734.81
01000-21000100-65540000-00000-0000-000000	General Fund-County Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	180.00
01000-22000100-60500000-00000-0000-000000	General Fund-85th District Court \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	1335	Avine*****roage)	250002076	331356	2,464.88
01000-22000100-60600000-00000-0000-000000	General Fund-85th District Court \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250002224	IN-1570790	95.49
					IN-1570887	12.53
					IN-1570987	23.59
01000-22000100-61490000-00000-0000-000000	General Fund-85th District Court \- Administration-Petit Jury Expense-No Value-No Value-No Value	94806	Perry	250002224	IN-1570790	103.39
01000-22000100-65540000-00000-0000-000000	General Fund-85th District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	20.00
01000-22200100-61110000-00000-0000-000000	General Fund-361st District Court \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	92512	Sam H*****iversity		4185	350.00
01000-22200100-65540000-00000-0000-000000	General Fund-361st District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	12.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Value					
01000-22300100-60380000-00000-0000-000000	General Fund-472nd District Court \- Administration-Health Supplies-No Value-No Value-No Value	94806	Perry	250002272	IN-1571552	47.51
01000-22300100-60600000-00000-0000-000000	General Fund-472nd District Court \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250002272	IN-1571552	238.75
01000-22300100-65540000-00000-0000-000000	General Fund-472nd District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	7.00
01000-22600100-60600000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250002266	1571553	146.12
01000-22600100-65540000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	130.00
01000-22800100-61680000-00000-0000-000000	General Fund-Family Associate Court - Administration-Training-No Value-No Value	19936	Texas***** Court Administration	250002297	06219	250.00
01000-22800100-65540000-00000-0000-000000	General Fund-Family Associate Court - Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	7.00
01000-23100100-61900000-00000-0000-000000	General Fund-County Court at Law #2 \- Administration-Visiting Court Reporters-No Value-No Value-No Value	103064	Stite*****		14012500	1,557.20
01000-23100100-65540000-00000-0000-000000	General Fund-County Court at Law #2 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	12.00
01000-24101100-65540000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	15.00
01000-24101100-71119000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	4772	97.50
					4890	97.50
01000-24201100-60600000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilt*****Ltd	250001905	373038	200.75
01000-24201100-65540000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	15.00
01000-24301100-61060000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Bonds-No Value-No Value-No Value	8494	Old R*****roup		W150402673-2025	50.00
01000-24301100-61740000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	110.69
01000-24301100-65540000-00000-0000-000000	General Fund-Justice of Peace \-	95591	Texas*****ons Inc	250001007	INV948566	40.00



Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Precinct 3 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value					
01000-24301100-71119000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	4648	138.75
					4769	138.75
					4887	138.75
01000-24401100-65540000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	40.00
01000-26001000-61740000-00000-0000-000000	General Fund-Community Supervision \- Support-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	176.24
01000-26001000-65540000-00000-0000-000000	General Fund-Community Supervision \- Support-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	115.00
01000-26002000-61740000-00000-0000-000000	General Fund-Health Department \- Support-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	103.12
01000-28000100-60080000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Clothing/Uniforms-No Value-No Value-No Value	93357	Galls*****	250001938	030351127	385.66
01000-28000100-60400000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Investigation Supplies-No Value-No Value-No Value	95710	Tyler*****c	250001922	130-153922	280.00
		95956	Diner*****	250002251	FF30A093-0001	45.00
		97082	Texas*****Medical Diagnostic Laboratory	250002210	IV:25024:0280	683.75
		9728	Wilto*****Ltd	250002250	373142	103.25
		97596	Amazo*****	250002118	1J7Q-HX49-CXQK	248.74
01000-28000100-60440000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Janitorial Supplies-No Value-No Value-No Value	16490	Wal-M*****c	250002208	00273	140.25
01000-28000100-60600000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250002187	373088	54.22
01000-28000100-61110000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	6313	Texas*****Counties	250002008	367178	275.00
01000-28000100-61520000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Recruiting-No Value-No Value-No Value	101660	Infor***** Services LLC	250001478	25-0013	860.00
		93571	BCS P*****aphics	250001937	30270	365.00
01000-28000100-61740000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	249.86
01000-28000100-61880000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Utilities Expenditure-No Value-No Value-No Value	97206	Optim*****	250000244	07707-122134-01-3 0125	167.76
01000-28000100-65540000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	12.00
01000-28000100-71020010-00000-0000-000000	General Fund-Sheriff Office \-	100604	Lexip*****igital	250002033	INVLEX11247698	21,025.31



Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Administration-SBITA \- Principal-No Value-No Value-No Value					
01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value-No Value	93357	Galls*****	250002295	030301447	112.00
					030314402	64.00
					030314404	60.00
					030327084	64.00
01000-28002000-60240000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Detention Supplies-No Value-No Value-No Value	93814	Henry*****	250001957	30876590	336.67
01000-28002000-60350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Food and Food Supplements-No Value-No Value-No Value	101511	UTZ Q*****	250002192	814102890	5,208.00
		101854	Hilan*****mpany LLC	250002043	0540120259019286	2,340.00
					0540203259033496	2,340.00
					0541231249099834	2,400.00
		10500	US Fo*****	250002195	5802809	10,842.54
		3691	Flowe*****y	250001870	4038749460	1,616.37
		6151	Perfo*****ce Temple	250002191	2580948	6,697.40
		91168	Ruffi*****Service	250002193	1721486	12.26
					1724329	4,038.02
		96957	Sysco*****	250002194	867404565	8,770.36
01000-28002000-60440000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Janitorial Supplies-No Value-No Value-No Value	4792	ICS J*****	250001931	INV806155	900.00
		94806	Perry	250001515	IN-1568183	115.44
				250001797	IN-1568184	3,566.88
01000-28002000-60500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	459	Texas*****of Bryan Inc	250001601	316338-00	1,463.70
01000-28002000-61110000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Conference & Seminar Fees-No Value-No Value-No Value	801523	Banno*****	250002211	9104	300.00
01000-28002000-61680000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Training-No Value-No Value-No Value	10336	Texas***** Extension Service	250002219	EH7312512	97.00
01000-28002000-65540000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	15.00
01000-28002000-71020010-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-SBITA \- Principal-No Value-No Value-No Value	100604	Lexip*****igital	250002033	INVLEX11247698	29,000.99
01000-28002006-65051000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	102961	Tom G***** Engineers Inc	250001374	1200156	2,895.00
01000-28002006-72030000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Architectural Services-No Value-No Value-No Value	101967	Burdi*****LC	250001125	141936	441.60
01000-28003000-71025000-00000-0000-000000	General Fund-Jail Medical Services-Contract Services-No Value-No Value-No Value	96352	Biome*****tions LLC	250001550	324838	264.50

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-28004000-61801000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Travel-No Value-No Value	95956	Diner*****	250002258	5QYJLT5WDF	247.91
					6TRRS9NFRT	247.91
					7QPJ7DA4U6	247.91
					9RV7WRHRPY	247.91
					QMLKUWKRWG	247.91
					TVG4SKKQF3	247.91
					WCQWXYVWFJ	247.91
					XR4SPM57TA	247.91
01000-30101100-60320000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Firearms Readiness-No Value-No Value-No Value	3486	GT Di*****	250000520	INV1023444	992.00
01000-30101100-71119000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	4772	97.50
					4890	97.50
01000-30201100-60080000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	97596	Amazo*****	250002170	13F4-11NY-3FJN	18.95
01000-30201100-60500000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	20990	Axon *****	250002156	INUS318836	34.00
01000-30201100-60600000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Office Supplies-No Value-No Value-No Value	97596	Amazo*****	250002099	1GQW-RVL6-4FMY	112.61
01000-30201100-61620000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration	250000099	851471004	166.00
01000-30201100-65540000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	12.00
01000-30301100-60080000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	3486	GT Di*****	250000208	UNIV0055835	130.19
					UNIV0060614	219.00
01000-30301100-61280000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Dues-No Value-No Value-No Value	6313	Texas*****Counties	250002248	239305/239305-1	70.00
01000-30301100-65540000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	7.00
01000-30301100-71119000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	4648	138.75
					4769	138.75
					4887	138.75
01000-30401100-60080000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	3486	GT Di*****	250000186	UNIV0055910	42.00
01000-30401100-60170000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250002092	IN-1570421	145.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-30401100-60600000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Office Supplies-No Value-No Value-No Value	1229	Alpha*****	250002105	68578	86.30
		9728	Wilto*****Ltd	250000518	373030	5.00
01000-30401100-65540000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	7.00
01000-31000100-61465000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Polygraph Tests-No Value-No Value-No Value	101226	Texas*****ces	250000161	11122024J	550.00
				250001823	02012025J	825.00
01000-31000100-61470000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Prescriptions-No Value-No Value-No Value	92749	Victo*****		11132025	234.20
					94771	Nuece*****
01000-31000100-65540000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	15.00
01000-31000100-65950000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Vehicle Maintenance-No Value-No Value-No Value	5392	Shamm*****	250000175	020125	32.00
01000-31000100-71025000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Contract Services-No Value-No Value-No Value	96352	Biome*****tions LLC	250000004	324836	63.25
01000-31000100-72540000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Physician Services-No Value-No Value-No Value	92749	Victo*****		11132025	238.00
01000-31000110-61740000-00000-0000-000000	General Fund-Juvenile Services \- Administration Court-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	1,328.37
01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250000018	0540203259033497	195.00
		102244	Broth*****	250001963	00064099	377.05
		96917	Gordo*****nc	250001452	9018865996	1,328.37
01000-31000220-60360000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Furniture Expense-No Value-No Value	9728	Wilto*****Ltd	250000726	154939	9,191.58
01000-31000220-60440000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Janitorial Supplies-No Value-No Value	94806	Perry	250000174	IN-1571680	119.30
				250002239	IN-1571545	328.23
01000-31000220-61235000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Donations \- Other-No Value-No Value	16490	Wal-M*****c	250001869	07117	200.00
01000-31000220-61395000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	250000131	32504464	68.60
01000-35500100-61740000-00000-0000-000000	General Fund-Emergency Management \- Administration-Telephone-No Value-No Value	97251	Texas*****	250000393	088523	111.68
01000-36000100-60440000-00000-0000-000000	General Fund-Exposition Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	250000713	1571271A	441.28
				250002247	1571271B	5,834.58
01000-36000100-61801000-00000-0000-000000	General Fund-Exposition Center \-	Employee	Jaime*****		TRVL000295033179	17.85

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Administration-Travel-No Value-No Value-No Value					
01000-36000100-65540000-00000-0000-000000	General Fund-Exposition Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	20.00
01000-36000100-71701000-00000-0000-000000	General Fund-Exposition Center \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	95577	Brazo*****aste Management Agency Inc	250001509	24431	1,373.70
01000-36500100-61740000-00000-0000-000000	General Fund-Brazos Center \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	84.62
01000-36500100-65050000-00000-0000-000000	General Fund-Brazos Center \- Administration-Building Maintenance-No Value-No Value-No Value	11869	Lowes*****	250000412	996760	161.78
		95396	Rob P*****ction Inc	250002184	250001.S	1,054.98
01000-37000100-61801000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Travel-No Value-No Value-No Value	Employee	Ashle*****		TRVL000295031273	135.80
			Emily*****		TRVL000295291472	110.68
			Matth*****		TRVL000295321705	1,049.57
			Rober*****		TRVL000295322237	179.34
01000-38000100-61320009-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Rainbow Room-No Value-No Value-No Value	16490	Wal-M*****c	250000856	02775	345.44
01000-50000100-65540000-00000-0000-000000	General Fund-County Records Management \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	7.00
01000-56001000-61740000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	0.31
01000-56001000-65660000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Field Supplies-No Value-No Value-No Value	7360	CMC C*****ices	250001984	00471J	155.00
01000-56001000-65700000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road Signs-No Value-No Value-No Value	11869	Lowes*****	250002217	970711 FY25	220.39
		8236	Vulca*****	250001282	R54611	872.00
01000-56001000-71500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Equipment-No Value-No Value-No Value	102308	Madol*****al & Sales Inc	250000140	6882	525.00
01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000135	2960118954	178.50
01000-56002000-65050000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Building Maintenance-No Value-No Value-No Value	100212	Pione*****	250002202	272642	499.00
				250002284	272945	73.50
01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	11682	Napa *****	250002122	362068	199.63
					362069	21.43
					362788	8.06
					363054	22.48
		11807	Grain*****	250002185	9389871261	(25.19)
						19.49

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	15561	Capit*****ce of Austin Inc	250000756	06045135	547.10
		7002	Unite*****	250000079	13755683	84.50
					13758922	37.69
					13761065	24.26
		90180	Perfo*****	250001053	R0050590711	689.00
					S0052311031	60.00
S0052311051	(60.00)					
S0052311061				55.50		
	01000-56002000-65720000-00000-0000-000000	1639	Bryan*****nc	250000087	202375	15.00
	General Fund-Fleet Shop \- Heavy Equipment-Shop Supplies-No Value-No Value-No Value	97311	Kimba*****	250002254	103031050	246.42
		01000-56002000-65950000-00000-0000-000000	11682	Napa *****	250001393	361593
General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value-No Value	361936	185.36				
	361937	300.35				
	362620	39.99				
	96665	Colle*****Lincoln LLC		250000129	416660	40.62
					416725	59.48
	CM416660	(40.62)				
01000-56005000-61740000-00000-0000-000000	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	411.88	
01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value-No Value	1038	Wicks***** Utility District	250000334	102464 0125	0.80
		20	Bryan*****	250000336	2368566 0125	164.15
					250000342	2069196 0125
		4582	Wellb*****ity District	250000335	202-1420-00 0125	38.13
01000-56005000-71500000-00000-0000-000000	102308	Madol*****al & Sales Inc	250000140	6882	450.00	
01000-56005000-71701000-00000-0000-000000	General Fund-Environmental Protection-Solid Waste \- Hauling-No Value-No Value-No Value	95577	Brazo*****aste Management Agency Inc	250000357	24252	3,264.30
					24392	2,465.40
15000-52000100-61620000-00000-0000-000000	Law Library Fund-Law Library Fund \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250000551	3095574002	1,517.00
				250000765	3095574004	751.00
				250000767	3095557270	1,020.00
30000-100023-72157000-00000-0000-000000	Brazos County Grant Fund-Texas Veterans Commission \- Counseling Services-Counseling Services-No Value-No Value-No Value	103039	Rise *****ces PLLC	250002226	1018	200.00
30000-272300-61110000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\-\-212\-\-25\-\-C03-Conference & Seminar Fees-No Value-No Value-No Value	102506	Natio*****estigator Association	250002163	12725-24	450.00
30000-272300-61401000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\-\-212\-\-25\-\-C03-Interpreters-No Value-No Value-No Value	95313	USA C*****eters	250002161	2850	384.00
				250002236	2859	384.00
30000-272300-61620000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\-\-	16290	Lexis*****	250002237	3095589471	580.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	212\25\C03-Subscriptions & Publications-No Value-No Value-No Value					
30000-272300-65540000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\212\25\C03-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	12.00
30000-424100-61740000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Telephone-No Value-No Value-No Value	96672	Itech*****	250000742	2025-8173	205.00
30000-424100-71117000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Internet Contracts-No Value-No Value-No Value	96672	Itech*****	250000753	2025-8171	269.85
31000-340500-80100000-00000-0000-000000	American Rescue Plan Act-ARPA \- Medical Examiner's Office-Buildings-No Value-No Value-No Value	102624	Vaugh*****	250001221	Pay App #5	294,706.90
31000-63340510-80100000-00000-0000-000000	American Rescue Plan Act-Medical Examiner \- Non Grant Capital-Buildings-No Value-No Value-No Value	102624	Vaugh*****	250001221	Pay App #5	231,650.10
		102961	Tom G***** Engineers Inc	250001172	1200155	8,875.00
34000-19200100-60350000-00000-0000-000000	District Attorney Crime Fund-District Attorney Crime Fund \- Administration-Food and Food Supplements-No Value-No Value-No Value	97440	Rosa'*****a Factory Ltd	250002173	21197	204.94
45000-00000000-30302000-00000-0000-000000	Capital Improvement Fund-No Value-Contract Pay \- Retainages-No Value-No Value-No Value	102624	Vaugh*****	250001221	Pay App #5	(26,317.85)
		96753	Norma*****ervices LLC	250000935	Pay App #5	(7,968.82)
45000-63110001-80100000-00000-0000-000000	Capital Improvement Fund-Commissioners' Court \- Capital-Buildings-No Value-No Value-No Value	101554	Dudle*****C	250001819	INV-5759	4,200.00
45000-63111000-80890000-00000-0000-000000	Capital Improvement Fund-Fleet Shop\Light Equipment\Capital-Vehicles-No Value-No Value-No Value	21268	Brazo*****	250002242	*238970	7.50
		3486	GT Di*****	240003961	INV1019451	1,787.04
				240003973	INV1019452	1,787.04
				240003979	INV1019450	1,787.04
				240003983	INV1019454	1,787.04
				240003985	INV1019453	1,787.04
		7822	Ag So*****	250001943	56661	200.00
		97256	Texas*****s	250001714	37413_TIPS	1,093.49
250001724	37414_TIPS			4,494.68		
45000-63260020-80380000-00000-0000-000000	Capital Improvement Fund-Health Department Support \- Capital-Improvements \- Non Building-No Value-No Value-No Value	101967	Burdj*****LC	250001173	141935	61.13
45000-63270000-80101000-00000-0000-000000	Capital Improvement Fund-County Administration Building-Building Improvements-No Value-No Value-No Value	102961	Tom G***** Engineers Inc	250001525	1200157	18,225.00
45000-63310001-80101000-00000-0000-000000	Capital Improvement Fund-Juvenile Services \- Capital-Building Improvements-No Value-No Value-No Value	101932	Allen*****	250001436	46553	17,721.34

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
45000-63310001-80380000-00000-0000-000000	Capital Improvement Fund-Juvenile Services \- Capital-Improvements \- Non Building-No Value-No Value-No Value	101967	Burdi*****LC	250001173	141935	61.13
45000-63365001-80380000-00000-0000-000000	Capital Improvement Fund-Brazos Center \- Capital-Improvements \- Non Building-No Value-No Value-No Value	101967	Burdi*****LC	250001173	141935	61.14
50000-64005000-71110000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025011501	3,141.27
50000-64005000-71111000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Prescription Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025011501	147,654.48
50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025013100	171,847.43
50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025013100	11,567.89
50000-64005100-60380000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Health Supplies-No Value-No Value-No Value	93814	Henry*****	250002005	30921931	913.50
50000-64005100-61740000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0125	84.62
50000-64005100-61880000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000597	2015357 0125	395.89
50000-64005100-72540000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Physician Services-No Value-No Value-No Value	97282	Doc H*****	250001138	JR202501	18,812.50
55000-28006000-65540000-00000-0000-000000	Jail Commissary Fund-Jail Commissary-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV948566	12.00
91000-53000100-60350000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Food and Food Supplements-No Value-No Value-No Value	95956	Diner*****	250001887	011625	92.72
91000-53000100-61880000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Utilities Expenditure-No Value-No Value-No Value	97206	Optim*****	250000395	07707-107366-01-1_02_03_25	124.75
91000-53001000-61801000-00000-0000-000000	Health \- County Health District-Environmental Services Administration-Travel-No Value-No Value-No Value	97494	RMA T*****	250002245	100097884642	2.10
91000-53001000-80890000-00000-0000-000000	Health \- County Health District-Environmental Services Administration-Vehicles-No Value-No Value-No Value	21268	Brazo*****	250002243	*238758	7.50
91000-53003000-60380000-00000-0000-000000	Health \- County Health District-Lab	92898	Fishe*****pany LLC	250001886	8127170	220.80

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Administration-Health Supplies-No Value-No Value-No Value					
91000-53003000-72540000-00000-0000-000000	Health \- County Health District-Lab Administration-Physician Services-No Value-No Value-No Value	96741	Brazo*****gy	250000960	2024-1879	600.00
91000-533200-61010000-00000-0000-000000	Health \- County Health District-Texas A&M Health Science Center Vaccination Project-Advertising \- Legal Notices-No Value-No Value-No Value	97251	Texas*****	250001122	Q217542	1,750.00
91000-539000-72440000-00000-0000-000000	Health \- County Health District-Tuberculosis-Lab & X\-Ray-No Value-No Value-No Value	429	CHI S*****I Health Ctr	250002148	12/14/24 INV	240.00
				250002149	01/06/25 INV	5.00
		9331	Clini*****b	250002028	15028113024	60.00
97000-551100-69309000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Security Services-No Value-No Value-No Value	102351	TNT S*****s LLC	240004858	6511	8,562.54
<b>Grand Total</b>						<b>2,085,780.30</b>





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of February 5, 2025.  
Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of February 5, 2025.

TO: Commissioners Court

FROM: Nina Payne

DATE: 02/05/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Budget to Actuals FY 2025.pdf</a>	FY 2024-2025 Budget to Actuals by Fund as of 2/5/2025	Backup Material
<a href="#">FY_25_Contingency_Budget_to_Actuals_Fund.pdf</a>	FY 2024-2025 Contingency Budget to Actuals by Fund as of 2/5/2025	Backup Material

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 01000 General Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
<b>Taxes</b>	<b>119,608,263</b>	<b>131,167,122</b>	<b>139,852,629</b>	<b>85,997,673</b>	<b>61%</b>
Charges for Services	14,373,002	13,985,011	13,624,275	2,921,082	21%
<b>Interest Income</b>	<b>8,311,341</b>	<b>12,656,049</b>	<b>10,275,000</b>	<b>2,656,007</b>	<b>26%</b>
Other Revenue	1,265,902	2,820,246	1,086,700	342,618	32%
<b>Reserves</b>	<b>-</b>	<b>0</b>	<b>101,741,160</b>	<b>-</b>	<b>-</b>
Intergovernmental	8,218,468	968,398	857,002	365,367	43%
<b>Other Financing Sources</b>	<b>215,777</b>	<b>190,452</b>	<b>210,000</b>	<b>103,411</b>	<b>49%</b>
<b>Total Revenue</b>	<b>\$151,992,753</b>	<b>\$161,787,279</b>	<b>\$267,646,766</b>	<b>\$92,386,158</b>	<b>35%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
<b>Salaries and Wages</b>	<b>49,486,058</b>	<b>57,114,903</b>	<b>65,886,023</b>	<b>19,328,053</b>	<b>29%</b>
<b>Outside Labor Costs</b>	<b>104,348</b>	<b>177,763</b>	<b>163,000</b>	<b>107,562</b>	<b>66%</b>
<b>Benefits</b>	<b>27,183,091</b>	<b>31,575,201</b>	<b>37,844,757</b>	<b>11,423,903</b>	<b>30%</b>
<b>Supplies and Other Charges</b>	<b>9,058,121</b>	<b>9,412,807</b>	<b>12,861,535</b>	<b>3,999,966</b>	<b>31%</b>
<b>Contingency</b>	<b>-</b>	<b>-</b>	<b>7,173,793</b>	<b>-</b>	<b>-</b>
<b>Repairs and Maintenance</b>	<b>4,532,190</b>	<b>9,794,592</b>	<b>21,788,638</b>	<b>2,579,121</b>	<b>12%</b>
<b>Contractual Services</b>	<b>9,372,616</b>	<b>8,872,895</b>	<b>10,745,147</b>	<b>3,300,321</b>	<b>31%</b>
<b>Professional Services</b>	<b>6,379,393</b>	<b>7,516,511</b>	<b>14,152,695</b>	<b>2,044,731</b>	<b>14%</b>
<b>Community Contracts</b>	<b>4,716,979</b>	<b>5,616,842</b>	<b>7,570,308</b>	<b>2,870,618</b>	<b>38%</b>
<b>Capital Outlay</b>	<b>7,260,102</b>	<b>7,220,517</b>	<b>12,168,102</b>	<b>1,510,216</b>	<b>12%</b>
<b>Other Financing Uses</b>	<b>20,917,731</b>	<b>478,638</b>	<b>77,292,768</b>	<b>-</b>	<b>-</b>
<b>Total Expense</b>	<b>\$139,010,628</b>	<b>\$137,780,669</b>	<b>\$267,646,766</b>	<b>\$47,164,493</b>	<b>18%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 11000 Hotel Occupancy Tax Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	3,689,821	4,087,515	3,780,000	1,068,320	28%
Interest Income	119,177	318,887	250,000	108,882	44%
Other Revenue	1,500	2,750	-	-	-
Reserves	-	-	2,340,838	-	-
Other Financing Sources	246,080	46,707	-	-	-
<b>Total Revenue</b>	<b>\$4,056,579</b>	<b>\$4,455,859</b>	<b>\$6,370,838</b>	<b>\$1,177,202</b>	<b>18%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	84,744	75,019	170,364	24,320	14%
Benefits	41,481	36,337	76,620	11,667	15%
Supplies and Other Charges	30,866	32,748	139,175	252	0%
Contingency	-	-	548,989	-	-
Repairs and Maintenance	-	-	2,502,500	-	-
Contractual Services	347,894	175,950	187,690	81,750	44%
Professional Services	24,960	5,300	5,500	5,300	96%
Community Contracts	1,370,205	1,110,866	1,050,000	50,000	5%
Capital Outlay	554,303	563,572	440,000	-	-
Other Financing Uses	-	1,250,000	1,250,000	-	-
<b>Total Expense</b>	<b>\$2,454,451</b>	<b>\$3,249,791</b>	<b>\$6,370,838</b>	<b>\$173,289</b>	<b>3%</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 12000 State Lateral Road Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	5,056	13,763	11,000	2,900	26%
Reserves	-	-	244,000	-	-
Intergovernmental	30,347	29,508	29,000	29,502	102%
<b>Total Revenue</b>	<b>\$35,403</b>	<b>\$43,271</b>	<b>\$284,000</b>	<b>\$32,403</b>	<b>11%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Repairs and Maintenance	-	-	284,000	165,000	58%
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$284,000</b>	<b>\$165,000</b>	<b>58%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 13000 Unclaimed Property Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	9,140	23,062	15,000	7,766	52%
Reserves	-	-	94,000	-	-
<b>Total Revenue</b>	<b>\$9,140</b>	<b>\$23,062</b>	<b>\$109,000</b>	<b>\$7,766</b>	<b>7%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	21,800	-
Contingency	-	-	87,200	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$109,000</b>	<b>-</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 15000 Law Library Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	164,116	105,074	95,000	28,433	30%
<b>Interest Income</b>	<b>1,942</b>	<b>8,101</b>	<b>5,000</b>	<b>2,791</b>	<b>56%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>167,500</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$166,057</b>	<b>\$113,175</b>	<b>\$267,500</b>	<b>\$31,223</b>	<b>12%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	62,593	65,385	267,500	10,992	4%
<b>Total Expense</b>	<b>\$62,593</b>	<b>\$65,385</b>	<b>\$267,500</b>	<b>\$10,992</b>	<b>4%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 16000 Local Provider Participation  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	31,728,216	40,008,694	38,000,000	32,797,058	86%
Interest Income	433,637	1,392,213	1,000,000	332,478	33%
Other Revenue	397,231	487,494	480,000	318,276	66%
Reserves	-	-	23,000,000	-	-
<b>Total Revenue</b>	<b>\$32,559,083</b>	<b>\$41,888,401</b>	<b>\$62,480,000</b>	<b>\$33,447,812</b>	<b>54%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	134,246	-	-	-	-
Community Contracts	26,044,743	37,357,270	62,460,000	15,517,567	25%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
<b>Total Expense</b>	<b>\$26,198,989</b>	<b>\$37,377,270</b>	<b>\$62,480,000</b>	<b>\$15,537,567</b>	<b>25%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 18000 Law Enforcement Education  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Reserves	-	-	82,738	-
Intergovernmental	14,872	37,584	36,900	-
<b>Total Revenue</b>	<b>\$14,872</b>	<b>\$37,584</b>	<b>\$119,638</b>	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	12,741	25,911	119,638	1,684	1%
<b>Total Expense</b>	<b>\$12,741</b>	<b>\$25,911</b>	<b>\$119,638</b>	<b>\$1,684</b>	<b>1%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
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**(Unaudited)**

Fund: 19000 Court Records Preservation  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	623	410	400	20	5%
<b>Interest Income</b>	<b>15,192</b>	<b>36,545</b>	<b>30,000</b>	<b>10,791</b>	<b>36%</b>
<b>Reserves</b>	-	-	<b>699,000</b>	-	-
<b>Total Revenue</b>	<b>\$15,815</b>	<b>\$36,955</b>	<b>\$729,400</b>	<b>\$10,811</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	30,400	-
Contractual Services	-	-	699,000	-
<b>Total Expense</b>	-	-	<b>\$729,400</b>	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
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Fund: 20000 County Clerk Records  
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	364,311	305,258	300,000	80,315	27%
<b>Interest Income</b>	<b>31,036</b>	<b>69,629</b>	<b>60,000</b>	<b>20,223</b>	<b>34%</b>
<b>Reserves</b>	-	-	<b>1,268,000</b>	-	-
<b>Total Revenue</b>	<b>\$395,347</b>	<b>\$374,888</b>	<b>\$1,628,000</b>	<b>\$100,538</b>	<b>6%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	104,059	124,374	134,033	41,679	31%
Benefits	56,889	62,648	84,743	21,458	25%
Supplies and Other Charges	725	17,345	8,500	938	11%
Contingency	-	-	1,074,884	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	327,291	133,123	325,340	15,072	5%
Capital Outlay	-	22,822	-	-	-
<b>Total Expense</b>	<b>\$488,964</b>	<b>\$360,313</b>	<b>\$1,628,000</b>	<b>\$79,146</b>	<b>5%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 20010 County Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	290,550	280,855	275,000	71,675	26%
<b>Interest Income</b>	<b>30,786</b>	<b>74,394</b>	<b>66,000</b>	<b>23,508</b>	<b>36%</b>
<b>Reserves</b>	-	-	<b>1,440,000</b>	-	-
<b>Total Revenue</b>	<b>\$321,336</b>	<b>\$355,249</b>	<b>\$1,781,000</b>	<b>\$95,183</b>	<b>5%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,206,000	-	-
Contractual Services	253,734	220,953	575,000	141	0%
<b>Total Expense</b>	<b>\$253,734</b>	<b>\$220,953</b>	<b>\$1,781,000</b>	<b>\$141</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 22000 Courthouse Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	115,046	89,005	90,800	24,544	27%
Interest Income	5,325	6,601	-	2,647	-
Reserves	-	-	161,000	-	-
Other Financing Sources	294,951	-	-	-	-
<b>Total Revenue</b>	<b>\$415,322</b>	<b>\$95,606</b>	<b>\$251,800</b>	<b>\$27,191</b>	<b>11%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	375,202	-	-	-	-
Benefits	155,455	0	-	-	-
Supplies and Other Charges	4,033	2,936	2,510	560	22%
Contingency	-	-	168,131	-	-
Repairs and Maintenance	13,633	4,633	20,000	-	-
Contractual Services	-	-	50,000	450	1%
Community Contracts	1,011	1,062	1,159	-	-
Capital Outlay	-	6,263	10,000	-	-
<b>Total Expense</b>	<b>\$549,334</b>	<b>\$14,895</b>	<b>\$251,800</b>	<b>\$1,010</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 22010 Justice Court Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	33,424	35,820	34,800	8,147	23%
<b>Interest Income</b>	<b>4,523</b>	<b>12,673</b>	<b>11,000</b>	<b>4,056</b>	<b>37%</b>
<b>Reserves</b>	-	-	<b>256,000</b>	-	-
<b>Total Revenue</b>	<b>\$37,947</b>	<b>\$48,492</b>	<b>\$301,800</b>	<b>\$12,203</b>	<b>4%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Repairs and Maintenance	-	-	64,800	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	57,000	-
Capital Outlay	-	-	150,000	-
<b>Total Expense</b>	-	-	<b>\$301,800</b>	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 23000 District Clerk Records  
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	84,461	126,480	120,000	37,378	31%
<b>Interest Income</b>	<b>5,326</b>	<b>14,174</b>	<b>12,000</b>	<b>4,834</b>	<b>40%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>297,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$89,788</b>	<b>\$140,653</b>	<b>\$429,000</b>	<b>\$42,211</b>	<b>10%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	19,979	60,195	77,300	19,819	26%
Benefits	1,553	4,718	19,304	4,911	25%
Contractual Services	149,231	-	312,396	-	-
Professional Services	-	-	20,000	-	-
<b>Total Expense</b>	<b>\$170,763</b>	<b>\$64,914</b>	<b>\$429,000</b>	<b>\$24,729</b>	<b>6%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
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**(Unaudited)**

Fund: 23010 District Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	595	320	200	5	3%
<b>Interest Income</b>	<b>131</b>	<b>75</b>	<b>65</b>	<b>25</b>	<b>38%</b>
<b>Reserves</b>	-	-	<b>1,500</b>	-	-
<b>Total Revenue</b>	<b>\$726</b>	<b>\$395</b>	<b>\$1,765</b>	<b>\$30</b>	<b>2%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	18,345	-	-	-
Benefits	1,426	-	-	-
Professional Services	-	-	1,765	-
<b>Total Expense</b>	<b>\$19,771</b>	-	<b>\$1,765</b>	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 24000 Justice of the Peace  
 Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	28,209	30,068	29,200	6,801	23%
<b>Interest Income</b>	<b>4,324</b>	<b>10,515</b>	<b>10,000</b>	<b>1,159</b>	<b>12%</b>
<b>Reserves</b>	-	-	<b>82,000</b>	-	-
<b>Total Revenue</b>	<b>\$32,534</b>	<b>\$40,584</b>	<b>\$121,200</b>	<b>\$7,960</b>	<b>7%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	10,166	13,388	17,800	87	0%
Contingency	-	-	97,200	-	-
Contractual Services	889	-	6,200	-	-
Capital Outlay	-	148,938	-	-	-
<b>Total Expense</b>	<b>\$11,055</b>	<b>\$162,326</b>	<b>\$121,200</b>	<b>\$87</b>	<b>0%</b>



**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 24010 County and District Court  
 Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	10,059	8,304	8,400	1,878	22%
<b>Interest Income</b>	<b>2,647</b>	<b>6,831</b>	<b>6,000</b>	<b>2,089</b>	<b>35%</b>
<b>Reserves</b>	-	-	<b>134,000</b>	-	-
<b>Total Revenue</b>	<b>\$12,706</b>	<b>\$15,135</b>	<b>\$148,400</b>	<b>\$3,967</b>	<b>3%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	148,400	-
<b>Total Expense</b>	-	-	<b>\$148,400</b>	-

**Brazos County, Texas  
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 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 25000 Forfeiture Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	5,329	304	-	43,175	-
<b>Interest Income</b>	<b>918</b>	<b>1,965</b>	<b>-</b>	<b>1,006</b>	<b>-</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>37,827</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$6,247</b>	<b>\$2,269</b>	<b>\$37,827</b>	<b>\$44,181</b>	<b>117%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,563	235	17,636	2,420	14%
Contingency	-	-	20,191	-	-
Capital Outlay	5,133	-	-	-	-
<b>Total Expense</b>	<b>\$7,696</b>	<b>\$235</b>	<b>\$37,827</b>	<b>\$2,420</b>	<b>6%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 26000 District Attorney Hot Check  
 Collections Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	113	277	100	83	83%
Other Revenue	150	75	150	75	50%
<b>Reserves</b>	-	-	5,300	-	-
<b>Total Revenue</b>	<b>\$263</b>	<b>\$352</b>	<b>\$5,550</b>	<b>\$158</b>	<b>3%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Contingency	-	-	5,550	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$5,550</b>	<b>-</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 27000 Bail Bond Board Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	2,428	5,975	5,000	1,768	35%
Other Revenue	2,500	2,500	2,500	-	-
<b>Reserves</b>	-	-	114,000	-	-
<b>Total Revenue</b>	<b>\$4,928</b>	<b>\$8,475</b>	<b>\$121,500</b>	<b>\$1,768</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	321	-	4,001	-	-
Benefits	113	-	1,011	-	-
Supplies and Other Charges	-	419	6,660	665	10%
Contingency	-	-	109,828	-	-
<b>Total Expense</b>	<b>\$433</b>	<b>\$419</b>	<b>\$121,500</b>	<b>\$665</b>	<b>1%</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 28000 Voter Registration Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	16,804	-	-	-
<b>Total Revenue</b>	<b>\$16,804</b>	-	-	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	1,071	-	-	-
Contractual Services	15,733	-	-	-
<b>Total Expense</b>	<b>\$16,804</b>	-	-	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 29000 Vehicle Inventory Interest  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	8,389	2,465	2,500	-	-
Interest Income	23,620	53,643	48,000	15,448	32%
Reserves	-	-	378,266	-	-
<b>Total Revenue</b>	<b>\$32,009</b>	<b>\$56,108</b>	<b>\$428,766</b>	<b>\$15,448</b>	<b>4%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,117	2,196	26,750	1,604	6%
Contingency	-	-	357,611	-	-
Repairs and Maintenance	240	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
<b>Total Expense</b>	<b>\$5,357</b>	<b>\$2,196</b>	<b>\$428,766</b>	<b>\$1,604</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 30000 Brazos County Grant Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Public Health Revenue	0	60,000	-	-	-
Other Revenue	32	-	-	-	-
Intergovernmental	2,603,804	4,272,026	4,261,239	2,309,637	54%
Other Financing Sources	336,489	478,638	1,148,482	-	-
<b>Total Revenue</b>	<b>\$2,940,325</b>	<b>\$4,810,663</b>	<b>\$5,409,721</b>	<b>\$2,309,637</b>	<b>43%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	1,748,464	2,794,329	3,394,634	1,001,912	30%
Benefits	813,685	1,211,302	1,461,116	422,629	29%
Supplies and Other Charges	106,792	176,139	115,324	32,764	28%
Contingency	-	-	303,192	-	-
Repairs and Maintenance	5,186	3,637	4,900	523	11%
Contractual Services	116,713	403,012	110,055	60,778	55%
Professional Services	-	2,500	2,500	3,000	120%
Capital Outlay	158,206	377,396	18,000	51,788	288%
<b>Total Expense</b>	<b>\$2,949,047</b>	<b>\$4,968,314</b>	<b>\$5,409,721</b>	<b>\$1,573,394</b>	<b>29%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 31000 American Rescue Plan Act

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	7,495,180	1,509,822	20,884,000	-
<b>Other Financing Sources</b>	-	-	<b>15,784,000</b>	-
<b>Total Revenue</b>	<b>\$7,495,180</b>	<b>\$1,509,822</b>	<b>\$36,668,000</b>	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	7,299,824	(478,903)	-	-	-
Supplies and Other Charges	-	(5,180)	-	-	-
Contractual Services	132,000	813,154	1,668,000	-	-
Capital Outlay	63,356	1,180,752	35,000,000	513,452	1%
<b>Total Expense</b>	<b>\$7,495,180</b>	<b>\$1,509,822</b>	<b>\$36,668,000</b>	<b>\$513,452</b>	<b>1%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 32000 SB 22 2023 Rural Law  
 Enforcement Salary Assistance Program

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	-	22,969	-	15,358	-
Intergovernmental	-	1,026,255	1,050,000	1,050,000	100%
<b>Total Revenue</b>	-	<b>\$1,049,224</b>	<b>\$1,050,000</b>	<b>\$1,065,358</b>	<b>101%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	446,978	439,118	131,940	30%
Benefits	-	110,487	110,880	32,351	29%
Supplies and Other Charges	-	105,586	67,000	-	-
Contingency	-	-	2	-	-
Repairs and Maintenance	-	40,000	-	-	-
Contractual Services	-	-	100,000	-	-
Capital Outlay	-	346,174	333,000	-	-
<b>Total Expense</b>	-	<b>\$1,049,224</b>	<b>\$1,050,000</b>	<b>\$164,292</b>	<b>16%</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	1,599	4,597	4,300	1,103	26%
Other Revenue	8,000	60	-	-	-
<b>Reserves</b>	-	-	<b>116,311</b>	-	-
<b>Total Revenue</b>	<b>\$9,599</b>	<b>\$4,657</b>	<b>\$120,611</b>	<b>\$1,103</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	4,796	3,237	63,100	1,397	2%
Contingency	-	-	23,511	-	-
Repairs and Maintenance	1,369	-	4,000	-	-
Capital Outlay	7,608	-	30,000	-	-
<b>Total Expense</b>	<b>\$13,773</b>	<b>\$3,237</b>	<b>\$120,611</b>	<b>\$1,397</b>	<b>1%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 34000 District Attorney Crime  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	32,611	11,242	20,000	31,390	157%
<b>Interest Income</b>	<b>5,816</b>	<b>12,302</b>	<b>11,000</b>	<b>3,109</b>	<b>28%</b>
<b>Reserves</b>	-	-	<b>215,900</b>	-	-
<b>Total Revenue</b>	<b>\$38,427</b>	<b>\$23,544</b>	<b>\$246,900</b>	<b>\$34,499</b>	<b>14%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	20,383	27,105	84,512	21,911	26%
Benefits	9,588	10,539	39,520	10,752	27%
Supplies and Other Charges	11,007	18,986	20,649	16,308	79%
Contingency	-	-	82,219	-	-
Contractual Services	360	360	20,000	180	1%
Other Financing Uses	-	9,000	-	-	-
<b>Total Expense</b>	<b>\$41,339</b>	<b>\$65,990</b>	<b>\$246,900</b>	<b>\$49,150</b>	<b>20%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 35000 Primary Election Services  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	70,904	14,088	25,000	11,368	45%
<b>Interest Income</b>	<b>1,264</b>	<b>3,591</b>	<b>2,500</b>	<b>763</b>	<b>31%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>64,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$72,167</b>	<b>\$17,679</b>	<b>\$91,500</b>	<b>\$12,131</b>	<b>13%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	5,479	7,163	11,700	4,114	35%
Contingency	-	-	53,800	-	-
Repairs and Maintenance	-	5,620	10,000	-	-
Contractual Services	13,414	14,166	16,000	4,881	31%
<b>Total Expense</b>	<b>\$18,893</b>	<b>\$26,949</b>	<b>\$91,500</b>	<b>\$8,995</b>	<b>10%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 39010 Brazos County Housing  
 Finance Corporation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	402,125	5,334	5,000	-	-
<b>Interest Income</b>	<b>5,259</b>	<b>27,592</b>	<b>0</b>	<b>7,970</b>	-
<b>Reserves</b>	-	-	<b>104,000</b>	-	-
<b>Total Revenue</b>	<b>\$407,384</b>	<b>\$32,926</b>	<b>\$109,000</b>	<b>\$7,970</b>	<b>7%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	174	4,735	-	-
Professional Services	-	-	104,265	6,500	6%
<b>Total Expense</b>	-	<b>\$174</b>	<b>\$109,000</b>	<b>\$6,500</b>	<b>6%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 93000 Regional Mobility Authority

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	494	497	500	484	97%
Other Revenue	-	30,000	10,000	10,000	100%
<b>Reserves</b>	-	-	37,436	-	-
<b>Total Revenue</b>	<b>\$494</b>	<b>\$30,497</b>	<b>\$47,936</b>	<b>\$10,484</b>	<b>22%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	12,120	-	-	-	-
Benefits	2,949	-	-	-	-
Supplies and Other Charges	557	-	-	-	-
Contingency	-	-	40,436	-	-
Contractual Services	25	-	-	-	-
Professional Services	7,875	7,500	7,500	3,744	50%
<b>Total Expense</b>	<b>\$23,527</b>	<b>\$7,500</b>	<b>\$47,936</b>	<b>\$3,744</b>	<b>8%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 41000 General Obligation Debt  
Service Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	9,799,037	11,772,533	10,607,305	7,926,827	75%
Interest Income	345,490	541,787	450,000	73,835	16%
Reserves	-	-	2,500,000	-	-
Other Financing Sources	-	1,250,000	1,250,000	-	-
<b>Total Revenue</b>	<b>\$10,144,527</b>	<b>\$13,564,320</b>	<b>\$14,807,305</b>	<b>\$8,000,662</b>	<b>54%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Debt Service	9,028,173	11,864,575	14,807,305	1,250	0%
<b>Total Expense</b>	<b>\$9,028,173</b>	<b>\$11,864,575</b>	<b>\$14,807,305</b>	<b>\$1,250</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 43200 2020 Certificates of  
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	515,615	411,956	482,000	67,199	14%
Other Revenue	2,929	-	-	-	-
Reserves	-	-	5,600,000	-	-
<b>Total Revenue</b>	<b>\$518,544</b>	<b>\$411,956</b>	<b>\$6,082,000</b>	<b>\$67,199</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	54,447	0	-	-	-
Contingency	-	-	782,000	-	-
Contractual Services	2,656,302	2,398,009	-	-	-
Capital Outlay	1,891,648	632,060	5,300,000	1,196,978	23%
<b>Total Expense</b>	<b>\$4,602,397</b>	<b>\$3,030,069</b>	<b>\$6,082,000</b>	<b>\$1,196,978</b>	<b>20%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 43230 On System Road Bond -  
TXDOT

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	212,288	1,070,010	1,040,000	193,350	19%
Reserves	-	-	16,298,000	-	-
Other Financing Sources	20,009,102	-	-	-	-
<b>Total Revenue</b>	<b>\$20,221,390</b>	<b>\$1,070,010</b>	<b>\$17,338,000</b>	<b>\$193,350</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contractual Services	-	5,741,125	17,338,000	1,450,234	8%
Debt Service	203,216	-	-	-	-
<b>Total Expense</b>	<b>\$203,216</b>	<b>\$5,741,125</b>	<b>\$17,338,000</b>	<b>\$1,450,234</b>	<b>8%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 43231 Off System Road Bond

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	109,492	500,363	263,000	86,785	33%
Reserves	-	-	5,788,000	-	-
Other Financing Sources	10,307,719	-	-	-	-
<b>Total Revenue</b>	<b>\$10,417,211</b>	<b>\$500,363</b>	<b>\$6,051,000</b>	<b>\$86,785</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Capital Outlay	81,700	3,929,511	6,051,000	1,017,300	17%
Debt Service	102,830	-	-	-	-
<b>Total Expense</b>	<b>\$184,530</b>	<b>\$3,929,511</b>	<b>\$6,051,000</b>	<b>\$1,017,300</b>	<b>17%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 43232 2023 Certificates of  
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	106,296	561,066	540,000	133,447	25%
Reserves	-	-	10,420,000	-	-
Other Financing Sources	10,165,860	-	50,040,000	-	-
<b>Total Revenue</b>	<b>\$10,272,156</b>	<b>\$561,066</b>	<b>\$61,000,000</b>	<b>\$133,447</b>	<b>0%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Capital Outlay	61,762	98,459	61,000,000	-
Debt Service	163,164	-	-	-
<b>Total Expense</b>	<b>\$224,926</b>	<b>\$98,459</b>	<b>\$61,000,000</b>	<b>-</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 45000 Capital Improvement Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Other Revenue	102,356	(37,500)	-	-
<b>Reserves</b>	-	0	18,090,000	-
<b>Other Financing Sources</b>	20,893,118	4,180,663	10,320,286	-
<b>Total Revenue</b>	<b>\$20,995,474</b>	<b>\$4,143,163</b>	<b>\$28,410,286</b>	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,945,000	-	-
Capital Outlay	5,391,415	9,905,434	26,465,286	959,618	4%
<b>Total Expense</b>	<b>\$5,391,415</b>	<b>\$9,905,434</b>	<b>\$28,410,286</b>	<b>\$959,618</b>	<b>3%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 50000 Health and Life Insurance  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Other Revenue	23,006,476	27,567,563	23,136,458	7,842,634	34%
<b>Reserves</b>	-	-	<b>10,500,000</b>	-	-
<b>Total Revenue</b>	<b>\$23,006,476</b>	<b>\$27,567,563</b>	<b>\$33,636,458</b>	<b>\$7,842,634</b>	<b>23%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	227,069	221,846	613,622	81,273	13%
Benefits	133,569	106,496	255,837	41,606	16%
Supplies and Other Charges	53,669	58,937	124,895	29,147	23%
Contingency	-	-	5,524,827	-	-
Repairs and Maintenance	75	65	125	10	8%
Contractual Services	21,346,651	23,176,197	26,691,952	6,503,198	24%
Professional Services	379,176	372,198	425,200	121,992	29%
<b>Total Expense</b>	<b>\$22,140,208</b>	<b>\$23,935,739</b>	<b>\$33,636,458</b>	<b>\$6,777,226</b>	<b>20%</b>

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 01000 General Fund - Contingency**

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	7,093,741.00	(1,713,010.03)	5,380,730.97
Voter Registration - 13005000 *	3,152.00	(1,000.00)	2,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	40,000.00	-	40,000.00
<b>Total General Fund Contingency</b>	<b>7,173,793.00</b>	<b>(1,714,010.03)</b>	<b>5,459,782.97</b>

\* Can only be used for that program or division

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 11000 HOT Fund Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
HOT Fund Contingency - 11002500	548,989.00	-	548,989.00
<b>Total HOT Fund Contingency</b>	<b>548,989.00</b>	<b>-</b>	<b>548,989.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 13000 Unclaimed Property Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12005000	87,200.00	-	87,200.00
<b>Total Unclaimed Property Fund Contingency</b>	<b>87,200.00</b>	<b>-</b>	<b>87,200.00</b>

\* Can only be used for this fund



**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 20000 County Clerk Records Management Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21005000	1,074,884.00	-	1,074,884.00
<b>Total Count Clerk Records Management Fund Contingency</b>	<b>1,074,884.00</b>	<b>-</b>	<b>1,074,884.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 20010 County Clerk Archival Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21006000	1,206,000.00	(2,200.00)	1,203,800.00
<b>Total Count Clerk Archival Fund Contingency</b>	<b>1,206,000.00</b>	<b>(2,200.00)</b>	<b>1,203,800.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 22000 Courthouse Security Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 51000100	168,131.00	-	168,131.00
<b>Total Courthouse Security Fund Contingency</b>	<b>168,131.00</b>	<b>-</b>	<b>168,131.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 24000 Justice of the Peace Technology Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
JP Technology Administration - 24005000	77,200.00	-	77,200.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
<b>Total Justice of the Peace Technology Fund Contingency</b>	<b>97,200.00</b>	<b>-</b>	<b>97,200.00</b>

\* Can only be used for this fund and specific divisions

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 25000 Forfeiture Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Sheriff Forfeiture Fund - 2801000	20,191.00	-	20,191.00
<b>Total Forfeiture Fund Contingency</b>	<b>20,191.00</b>	<b>-</b>	<b>20,191.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 26000 District Attorney Hot Check Collections Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19006000	5,550.00	-	5,550.00
<b>Total District Attorney Hot Check Collections Fund - Contingency</b>	<b>5,550.00</b>	<b>-</b>	<b>5,550.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 27000 Bail Bond Board Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12006000	109,828.00	-	109,828.00
<b>Total Bail Bond Board Fund - Contingency</b>	<b>109,828.00</b>	<b>-</b>	<b>109,828.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 29000 Vehicle Inventory Interest Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 13006000	357,611.00	-	357,611.00
<b>Total Vehicle Inventory Interest Fund - Contingency</b>	<b>357,611.00</b>	<b>-</b>	<b>357,611.00</b>

\* Can only be used for this fund



**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 30000 Grant Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Texas Indigent Defense Commission - 272200	191,075.00	(191,075.00)	-
BV Human Trafficking Task Force Development - 283700	93,101.00	(79,783.76)	13,317.24
Metropolitan Planning - 424100	19,016.00	-	19,016.00
<b>Total Grant Fund Contingency</b>	<b>303,192.00</b>	<b>(270,858.76)</b>	<b>32,333.24</b>

\* Can only be used for this fund and specific divisions

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 33000 Sheriff's Office Crime Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 28050000	23,511.00	-	23,511.00
<b>Total Sheriff's Office Crime Fund Contingency</b>	<b>23,511.00</b>	<b>-</b>	<b>23,511.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 34000 District Attorney Crime Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19200100	82,219.00	-	82,219.00
<b>Total District Attorney Crime Fund Contingency</b>	<b>82,219.00</b>	<b>-</b>	<b>82,219.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 35000 Primary Election Services Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21130000	53,800.00	(4,500.00)	49,300.00
<b>Total Primary Election Services Fund Contingency</b>	<b>53,800.00</b>	<b>(4,500.00)</b>	<b>49,300.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 43200 2020 Certificates of Obligation - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 11001500	782,000.00	-	782,000.00
<b>Total 43200 2020 Certificates of Obligation Contingency</b>	<b>782,000.00</b>	<b>-</b>	<b>782,000.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 45000 General Permanent Improvement Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 63110001	1,945,000.00	(1,945,000.00)	-
<b>Total General Permanent Improvement Fund Contingency</b>	<b>1,945,000.00</b>	<b>(1,945,000.00)</b>	<b>-</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 50000 Health and Life Insurance Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Group Insurance - Admiration - 64005000	5,504,827.00	-	5,504,827.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
<b>Total Health and Life Insurance Fund Contingency</b>	<b>5,524,827.00</b>	<b>-</b>	<b>5,524,827.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 55000 Jail Commissary Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Jail Commissary - 28006000	346,688.00	-	346,688.00
<b>Total Jail Commissary Fund Contingency</b>	<b>346,688.00</b>	<b>-</b>	<b>346,688.00</b>

\* Can only be used for this fund



**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 58000 County Attorney Operating Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 18006000	64,000.00	-	64,000.00
<b>Total County Attorney Operating Fund Contingency</b>	<b>64,000.00</b>	<b>-</b>	<b>64,000.00</b>

\* Can only be used for this fund



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

2/11/2025

ITEM:

Acknowledgement of the County Auditor's Monthly Report for November 2024.

TO:

Commissioners Court

DATE:

02/06/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

NOTES/EXCEPTIONS:

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[November 2024 Monthly Reports.pdf](#)

November 2024 Auditor's Monthly Report

Backup Material



**Brazos County, Texas**  
**BALANCE SHEET (Unaudited)**  
**Period Ended November 2024**

	<b>Total General Funds</b>	<b>Total Special Revenue Funds</b>	<b>Total Debt Service Funds</b>	<b>Total Capital Project Funds</b>
<b>ASSETS</b>				
Cash and Cash Equivalents	\$ 170,104,588	\$ 57,242,021	\$ 6,613,268	\$ 55,498,067
Prepaid Expenditures	--	6,081	--	--
Accounts Receivable	109,432,355	22,707,374	10,705,112	--
Inventory	1,290,293	--	--	--
<b>TOTAL ASSETS</b>	<b>\$ 280,827,236</b>	<b>\$ 79,955,476</b>	<b>\$ 17,318,380</b>	<b>\$ 55,498,067</b>
<b>LIABILITIES AND FUND BALANCE</b>				
<b>Liabilities</b>				
Accounts Payable	9,439,926	20,988,894	--	459,910
Deferred Inflow of Resources	108,382,329	--	10,698,612	--
<b>Total Liabilities</b>	<b>117,822,255</b>	<b>20,988,894</b>	<b>10,698,612</b>	<b>459,910</b>
<b>Fund Balance</b>				
Reserved and Committed Fund Balance	37,245,214	664,166	--	--
Unreserved Fund Balance	135,987,789	37,012,232	5,685,688	56,290,371
Current Year Change in Fund Balance	(10,228,022)	21,290,184	934,080	(1,252,214)
<b>Total Fund Balance</b>	<b>163,004,981</b>	<b>58,966,582</b>	<b>6,619,768</b>	<b>55,038,157</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 280,827,236</b>	<b>\$ 79,955,476</b>	<b>\$ 17,318,380</b>	<b>\$ 55,498,067</b>



**Brazos County, Texas**  
**Year to Date Schedule of Fund Balances - Unaudited**  
**For the Period Ended November 2024**

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance November 2024
01000-General Fund	\$ 173,233,002.24	\$ 14,437,450.23	\$ 24,665,472.60	\$ 163,004,979.87
02000-County Health Endowment Fund	-	-	-	-
06000-Commissioners' Court - Non Capital	-	-	-	-
60000-Payroll Agency Fund	-	-	-	-
61000-Flex Benefit Cafeteria Fund	-	-	-	-
11000-Hotel Occupancy Tax Fund	6,763,542.50	235,501.08	82,403.58	6,916,640.00
12000-State Lateral Road Fund	264,790.60	31,051.36	165,000.00	130,841.96
13000-Unclaimed Property Fund	97,436.42	2,657.95	-	100,094.37
14000-Appellate Judicial System Fund	-	-	-	-
14010-Court Facility Fund	-	-	-	-
14020-Language Access Fund	-	-	-	-
15000-Law Library Fund	168,037.47	20,223.69	2,844.78	185,416.38
16000-Local Provider Participation Fund	24,884,332.43	28,492,998.54	9,419,363.99	43,957,966.98
17000-Alternative Dispute Resolution Fund	-	-	-	-
18000-Law Enforcement Education Fund	81,233.52	-	143.98	81,089.54
19000-Court Records Preservation Fund	702,725.05	3,718.63	-	706,443.68
20000-County Clerk Records Management Fund	1,298,369.70	55,347.51	37,578.47	1,316,138.74
20010-County Clerk Archival Fund	1,483,421.43	53,741.09	74.34	1,537,088.18
22000-Courthouse Security Fund	158,242.19	16,801.75	480.91	174,563.03
22010-Justice Court Security Fund	258,451.45	7,142.90	-	265,594.35
23000-District Clerk Records Management Fund	304,256.19	25,517.47	11,795.99	317,977.67
23010-District Clerk Archival Fund	1,604.26	13.47	-	1,617.73
24000-Justice of the Peace Technology Fund	70,755.58	5,211.29	43.27	75,923.60
24010-County and District Court Technology Fund	134,734.52	2,032.20	-	136,766.72
25000-Forfeiture Fund	38,112.22	43,375.84	-	81,488.06
26000-District Attorney Hot Check Collections Fund	5,344.06	103.52	-	5,447.58
27000-Bail Bond Board Fund	115,574.85	608.29	665.19	115,517.95
28000-Voter Registration Fund	-	-	-	-
29000-Vehicle Inventory Interest Fund	393,226.70	5,342.68	-	398,569.38
30000-Brazos County Grant Fund	0.00	1,857,992.52	753,810.69	1,104,181.83



**Brazos County, Texas**  
**Year to Date Schedule of Fund Balances - Unaudited**  
**For the Period Ended November 2024**

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance November 2024
31000-American Rescue Plan Act	(0.00)	-	54,518.00	(54,518.00)
32000-SB 22 2023 Rural Law Enforcement Salary Assistance Program	-	1,055,554.50	79,977.32	975,577.18
33000-Sheriff's Office Crime Fund	115,089.59	388.05	-	115,477.64
34000-District Attorney Crime Fund	211,394.74	21,377.35	32,300.03	200,472.06
35000-Primary Election Services Fund	56,148.43	270.94	5,847.96	50,571.41
58000-County Attorney Operating Fund	69,574.35	60.00	-	69,634.35
41000-General Obligation Debt Service Fund	5,685,687.77	935,329.51	1,250.00	6,619,767.28
43170-2017 Certificates of Obligation	-	-	-	-
43200-2020 Certificates of Obligation	5,595,985.43	41,516.59	481,351.51	5,156,150.51
43230-On System road Bond - TXDOT	15,347,059.27	125,165.15	787,563.43	14,684,660.99
43231-Off System Road Bond	6,803,533.52	57,243.08	53,915.49	6,806,861.11
43232-2023 Certificates of Obligation	10,509,836.91	83,770.94	-	10,593,607.85
45000-Capital Improvement Fund	18,033,955.41	-	237,079.15	17,796,876.26
<b>Total All Funds</b>	<b>\$ 272,885,458.80</b>	<b>\$ 47,617,508.12</b>	<b>\$ 36,873,480.68</b>	<b>\$ 283,629,486.24</b>





**Brazos County, Texas**  
**Schedule of General Fund Expenditures - Budget to Actual- Unaudited**  
**For the Period Ended Nov-24**

Department	Initial Budget	YTD Budget		YTD Expenditures <sup>1</sup>	YTD Obligations	Budgeted Funds		Percentage Spent as of Nov-24
		Amendments	Total Budget			Available as of Nov-24	Spent as of Nov-24	
16000100-County Auditor - Administration	1,829,364.00	60.00	1,829,424.00	290,222.31	44,550.00	1,494,651.69	18.30%	
16500006-Purchasing Administration - Non Capital	278,157.00	(49,791.88)	228,365.12	38,034.50	131,220.25	59,110.37	74.12%	
16500100-Purchasing - Administration	962,256.00	-	962,256.00	138,433.41	9,816.32	814,006.27	15.41%	
17000006-Facility Services - Non Capital	1,972,512.00	(21,734.81)	1,950,777.19	168,286.20	949,731.14	832,759.85	57.31%	
17000100-Facilities Services - Administration	4,660,955.00	-	4,660,955.00	681,495.07	267,816.33	3,711,643.60	20.37%	
17000200-Landscaping	749,683.00	-	749,683.00	93,942.82	106,078.95	549,661.23	26.68%	
18000100-County Attorney - Administration	3,937,799.00	-	3,937,799.00	541,239.67	25,463.07	3,371,096.26	14.39%	
19000006-District Attorney - Non Capital	-	-	-	-	-	-	N/A	
19000100-District Attorney - Administration	6,416,959.00	-	6,416,959.00	921,147.76	43,398.79	5,452,412.45	15.03%	
19010000-District Attorney - Child Protective Services	444,250.00	-	444,250.00	61,985.17	-	382,264.83	13.95%	
20000006-District Clerk - Non Capital	-	1,551.10	1,551.10	1,551.10	-	-	100.00%	
20000100-District Clerk - Administration	1,556,202.00	919.11	1,557,121.11	222,540.99	1,977.50	1,332,602.62	14.42%	
20010000-District Clerk - Jury Services	543,680.00	3,538.74	547,218.74	84,260.99	-	462,957.75	15.40%	
21000006-County Clerk - Non Capital	-	21,734.81	21,734.81	-	-	21,734.81	0.00%	
21000100-County Clerk - Administration	1,507,033.00	-	1,507,033.00	225,133.34	88,227.40	1,193,672.26	20.79%	
21010000-Vital Statistics/Preservation	16,700.00	-	16,700.00	-	-	16,700.00	0.00%	
22000100-85th District Court - Administration	566,704.00	-	566,704.00	89,692.27	2,978.26	474,033.47	16.35%	
22100100-272nd District Court - Administration	551,849.00	3,528.74	555,377.74	93,638.27	1,484.42	460,255.05	17.13%	
22200006-361st District Court - Non Capital	-	-	-	-	-	-	N/A	
22200100-361st District Court - Administration	566,699.00	-	566,699.00	88,277.68	3,597.19	474,824.13	16.21%	
22300100-472nd District Court - Administration	490,599.00	-	490,599.00	63,068.41	1,849.08	425,681.51	13.23%	
22500100-Felony Associate Judge/Juvenile Court Referee	367,974.00	-	367,974.00	54,772.95	-	313,201.05	14.89%	
22600100-Misdemeanor Associate Court - Administration	552,166.00	-	552,166.00	87,922.84	3,104.76	461,138.40	16.49%	
22700100-County Specialty Court Program	303,914.00	10,000.00	313,914.00	4,033.15	10,000.00	299,880.85	4.47%	
22800100-Family Associate Court - Administration	602,376.00	-	602,376.00	84,380.34	1,173.50	516,822.16	14.20%	
23000100-County Court at Law #1 - Administration	1,040,101.00	-	1,040,101.00	156,622.53	3,593.32	879,885.15	15.40%	
23000200-County Court at Law #1 - Judicial Support	11,091.00	-	11,091.00	-	-	11,091.00	0.00%	
23000300-County Court at Law #1 - Staff Support	6,600.00	-	6,600.00	1,494.06	-	5,105.94	22.64%	
23100006-County Court at Law #2 - Non Capital	-	-	-	-	-	-	N/A	
23100100-County Court at Law #2 - Administration	953,226.00	-	953,226.00	143,704.10	110.00	809,411.90	15.09%	
24100006-Justice of Peace - Precinct 1 - Non Capital	-	-	-	-	-	-	N/A	
24101100-Justice of Peace - Precinct 1 - Administration	511,911.00	-	511,911.00	77,576.94	9,246.85	425,087.21	16.96%	
24200006-Justice of Peace - Precinct 2 - Non Capital	-	-	-	-	-	-	N/A	
24201100-Justice of Peace - Precinct 2 - Administration	476,058.00	-	476,058.00	69,727.20	829.00	405,501.80	14.82%	
24300006-Justice of Peace - Precinct 3 - Non Capital	-	-	-	-	-	-	N/A	
24301100-Justice of Peace - Precinct 3 - Administration	648,469.00	55.00	648,524.00	98,753.13	9,903.14	539,867.73	16.75%	
24401100-Justice of Peace - Precinct 4 - Administration	484,194.00	-	484,194.00	70,857.96	1,636.14	411,699.90	14.97%	
26001000-Community Supervision - Support	82,423.00	-	82,423.00	2,440.97	65,254.96	13,954.77	82.13%	
26002000-Health Department - Support	83,375.00	-	83,375.00	12,319.74	55,881.41	15,173.85	81.80%	
26002006-Health Department - Support - Non Capital	-	-	-	-	-	-	N/A	
27000100-Public Defender's Office - Administration	65,095.00	-	65,095.00	5,337.95	-	59,757.05	8.20%	



**Brazos County, Texas**  
**Schedule of General Fund Expenditures - Budget to Actual- Unaudited**  
**For the Period Ended Nov-24**

Department	Initial Budget	YTD Budget		YTD Expenditures <sup>1</sup>	YTD Obligations	Budgeted Funds		Percentage Spent as of Nov-24
		Amendments	Total Budget			Available as of Nov-24	Spent as of Nov-24	
28000006-Sheriff Office - Non Capital	70,000.00	-	70,000.00	-	-	70,000.00	0.00%	
28000100-Sheriff Office - Administration	10,813,036.00	137,150.00	10,950,186.00	1,664,354.89	211,092.86	9,074,738.25	17.13%	
28002000-Sheriff Office - Jail Administration	20,370,875.00	12,050.00	20,382,925.00	3,174,232.15	782,274.20	16,426,418.65	19.41%	
28002006-Sheriff Office - Jail - Non Capital	1,300,000.00	59,395.00	1,359,395.00	37,973.10	1,321,421.80	0.10	100.00%	
28003000-Jail Medical Services	1,454,846.00	-	1,454,846.00	260,049.93	16,437.24	1,178,358.83	19.00%	
28004000-Sheriff Office - CSISD School Security	1,411,250.00	-	1,411,250.00	186,204.90	13,443.37	1,211,601.73	14.15%	
30101100-Constable Precinct 1 - Administration	817,517.00	-	817,517.00	132,162.95	20,123.89	665,230.16	18.63%	
30201100-Constable Precinct 2 - Administration	1,200,103.00	2,420.00	1,202,523.00	183,937.50	21,051.85	997,533.65	17.05%	
30301100-Constable Precinct 3 - Administration	805,222.00	-	805,222.00	124,174.02	16,567.54	664,480.44	17.48%	
30401100-Constable Precinct 4 - Administration	1,193,077.00	-	1,193,077.00	191,271.12	9,759.74	992,046.14	16.85%	
31000006-Juvenile Services - Non Capital	-	-	-	-	-	-	N/A	
31000100-Juvenile Services - Administration Probation	1,005,289.00	480.00	1,005,769.00	136,900.20	45,756.63	823,112.17	18.16%	
31000110-Juvenile Services - Administration Court	743,464.00	-	743,464.00	115,422.09	11,672.05	616,369.86	17.09%	
31000130-Juvenile Services - Administration Community Based	1,014,911.00	-	1,014,911.00	160,626.26	200.00	854,084.74	15.85%	
31000140-Juvenile Services - Administration Community Based Mental Health	519,382.00	(480.00)	518,902.00	61,726.73	19.97	457,155.30	11.90%	
31000200 -Juvenile Services Detention	-	-	-	-	-	-	N/A	
31000220-Juvenile Services - Detention	4,521,900.00	977.80	4,522,877.80	613,211.98	178,771.69	3,730,894.13	17.51%	
31000330-Academy - Community Based	553,526.00	-	553,526.00	94,605.46	1,840.08	457,080.46	17.42%	
31040000-JJAEP	-	-	-	-	-	-	N/A	
31040030-JJAEP - Community Based	362,156.00	-	362,156.00	57,664.34	-	304,491.66	15.92%	
31900000-Juvenile Services - Commodities	7,300.00	-	7,300.00	3,155.81	-	4,144.19	43.23%	
34000100-Indigent Health Care - Administration	8,795,600.00	-	8,795,600.00	175,442.11	80,000.00	8,540,157.89	2.90%	
340520-American Rescue Plan Revenue Replacement - R U OK Program	-	-	-	-	-	-	N/A	
35500006-Emergency Management - Non Capital	-	-	-	-	-	-	N/A	
34200100-Forensic Services - Administration	400,509.00	-	400,509.00	-	-	400,509.00	0.00%	
35500100-Emergency Management - Administration	591,919.00	1,000.00	592,919.00	49,711.74	150,505.12	392,702.14	33.77%	
36000006-Exposition Center - Non Capital	-	-	-	-	-	-	N/A	
36000100-Exposition Center - Administration	3,010,002.00	-	3,010,002.00	279,245.94	375,744.35	2,355,011.71	21.76%	
36100100-Fair Administration	440,371.00	-	440,371.00	36,016.23	-	404,354.77	8.18%	
36500006-Brazos Center - Non Capital	250,000.00	36,100.00	286,100.00	-	-	286,100.00	0.00%	
36500100-Brazos Center - Administration	997,449.00	-	997,449.00	139,930.89	153,447.75	704,070.36	29.41%	
37000100-County Agriculture Extension - Administration	699,061.00	-	699,061.00	87,745.79	11,603.69	599,711.52	14.21%	
38000100-Child Protective Services - Administration	50,000.00	-	50,000.00	9,052.22	1,500.00	39,447.78	21.10%	
39000100-Family Protection Service - Administration	20,000.00	-	20,000.00	20,000.00	-	-	100.00%	
50000100-County Records Management - Administration	493,491.00	-	493,491.00	70,065.77	6,880.66	416,544.57	15.59%	
50000106-County Records Management - Non Capital	-	-	-	-	-	-	N/A	
54001410-Court Facility - Administration	50,000.00	-	50,000.00	-	-	50,000.00	0.00%	
56000006-Road & Bridge - Non Capital	-	-	-	-	-	-	N/A	
56001000-Road & Bridge - Administration	28,773,007.00	-	28,773,007.00	3,457,264.78	6,251,251.88	18,891,505.64	33.74%	
56002000-Fleet Shop - Heavy Equipment	1,003,112.00	-	1,003,112.00	166,529.58	38,084.00	798,498.42	20.40%	
56005000-Environmental Protection	367,057.00	-	367,057.00	28,184.71	321,077.31	17,794.98	95.15%	





**Brazos County, Texas**  
**Schedule of General Fund Expenditures - Budget to Actual- Unaudited**  
**For the Period Ended Nov-24**

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures <sup>1</sup>	YTD Obligations	Budgeted Funds Available as of Nov-24	Percentage Spent as of Nov-24
	\$ 267,646,766.00	\$ 1,177.80	\$ 267,647,943.80	\$ 24,606,759.63	\$ 19,158,478.34	\$ 223,708,948.83	16.35%

1. Year to Date Expenditures will vary from Expenditures on Schedule of Fund Balance Report for the General Fund due to timing variances between the Budgeting System and the General Ledger.

**Brazos County, Texas**  
**General Long Term Debt Payable by Issue**  
**November 30, 2024**  
**(Unaudited)**

Debt Issue	Interest Rates (%) And Dates	Final Issue Date	Debt Maturity Date	Debt Authorized And Issued	Debt Outstanding			Remaining Debt Service Requirements For Fiscal Year 2024-2025		
					Principal	Interest	Totals	Principal	Interest	Totals
<b>Certificates of Obligation</b>										
<b>2012 Series, Issued For:</b> Courthouse Renovation, Tax Office, Fleet Maintenance Building, Renovations of Brazos Center and Juvenile Detention Center	2.00 - 5.00 3/1 and 9/1	9/1/2012	9/1/2032	\$ 9,700,000	\$ 2,970,000	\$ 279,537	\$ 3,249,537	\$ 560,000	\$ 90,650	\$ 650,650
<b>2017 Series, Issued For:</b> Remodel and Juvenile Expansion	2.00 - 4.00 3/1 and 9/1	11/1/2017	9/1/2037	11,650,000	8,450,000	1,944,000	10,394,000	525,000	275,750	800,750
<b>2020 Series Issure For:</b> County Jail Kitchen, Ag Extension Building, Justice of the Peace and Constable Pct 1 building, Land and/or Property for County Facilities including Facilities Services and Road and Bridge Dept., Equipment and vehicles for various County departments, Roof replacement and repair for County owned buildings, County wide road improvements and rehabilitation, and Payment of contractual obligations for professional services in connection with such projects	1.375 -4.00 3/1 and 9/1	10/6/2020	9/1/2040	24,020,000	21,135,000	4,178,169	25,313,169	1,040,000	541,144	1,581,144
<b>2023 Series, Issued For:</b> County Admin Building, County Courthouse, County BISD Building including parking lot, Brazos County Dispatch & Emergency Operations Center, Sheriff Department facilities including central receiving, and Payment of contractual obligations for professional services in connection with such projects	2.60 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	9,290,000	9,105,000	4,554,450	13,659,450	300,000.00	417,550	717,550
<b>Limited Tax Refunding Bonds</b>										
<b>2017 Series, Issued For:</b> Refund portions of the outstanding debt payable from ad valorem taxes	2.25 - 5.00 3/1 and 9/1	11/1/2017	9/1/2034	39,895,000	20,145,000	2,902,087	23,047,087	3,855,000	932,938	4,787,938
<b>General Obligation Bond</b>										
<b>2023 Series, Issued For:</b> Improvements to public roads, bridges, and highways within the County, including aquition of land and right-of-way, and Payment of contractual obligations for professional services in connection with such projects.	2.47 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	27,110,000	26,585,000	14,116,350	40,701,350	875,000.00	1,269,800	2,144,800
<b>Notes from Direct Placements</b>										
<b>Certificates of Obligation,</b>										
<b>2015 Series, Issued For:</b> Courthouse Renovation & Exposition Center Expansion	1.92 3/1 and 9/1	10/13/2015	9/1/2025	9,100,000	1,090,000	20,928	1,110,928	1,090,000	20,928	1,110,928
<b>Total Long Term Debt</b>				<u>\$ 130,765,000</u>	<u>\$ 89,480,000</u>	<u>\$ 27,995,521</u>	<u>\$ 117,475,521</u>	<u>\$ 8,245,000</u>	<u>\$ 3,548,760</u>	<u>\$ 11,793,760</u>

**Note:**

- (1) All debt obligations of Brazos County are payable both as to principal and interest solely from and secured by ad valorem taxes levied against all taxable property within the County.
- (2) The County has the right to call the CO's at any time as long as they "make-whole" the holders of the CO's.



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Acknowledgement of the FY 2024 Racial Profiling Report for Brazos County Constable Precinct 2.

TO: Commissioners Court

DATE: 02/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

<a href="#">2025-02-07 Constable Pct 2 - FY 2024 Racial Profiling Report.pdf</a>	Constable Pct. 2 - Racial Profiling Report FY 2024	Cover Memo
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# Racial Profiling Report | Full

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Agency Name: BRAZOS CO. CONST. PCT. 2

Reporting Date: 01/31/2025

TCOLE Agency Number: 041102

Chief Administrator: DONALD J. LAMPO

Agency Contact Information:

Phone: (979) 361-4477

Email: dlampo@brazoscountytexas.gov

Mailing Address:

200 S. Texas Avenue, Suite 151

BRYAN, TX 77803

This Agency filed a full report

BRAZOS CO. CONST. PCT. 2 has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the BRAZOS CO. CONST. PCT. 2 from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the BRAZOS CO. CONST. PCT. 2 if the individual believes that a peace officer employed by the BRAZOS CO. CONST. PCT. 2 has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the BRAZOS CO. CONST. PCT. 2 who, after an investigation, is shown to have engaged in racial profiling in violation of the BRAZOS CO. CONST. PCT. 2 policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
  - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
  - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
  - e. the location of the stop;
  - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
  - a. the Commission on Law Enforcement; and
  - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The BRAZOS CO. CONST. PCT. 2 has satisfied the statutory data audit requirements as prescribed in Article 2.133

(c), Code of Criminal Procedure during the reporting period.

Executed by: CHRIS MCDERMOTT  
Chief Deputy

Date: 01/31/2025

# Total stops: 398

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**Street address or approximate location of the stop**

City street	253
US highway	22
County road	66
State highway	57
Private property or other	0

**Was race or ethnicity known prior to stop?**

Yes	5
No	393

**Race / Ethnicity**

Alaska Native / American Indian	0
Asian / Pacific Islander	10
Black	48
White	234
Hispanic / Latino	106

**Gender**

<b>Female</b>	<b>153</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	5
Black	19
White	91
Hispanic / Latino	38
<b>Male</b>	<b>245</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	5
Black	29
White	141
Hispanic / Latino	70

**Reason for stop?**

<b>Violation of law</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	0
White	1

Hispanic / Latino	0
<b>Preexisting knowledge</b>	<b>3</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	2
Hispanic / Latino	0
<b>Moving traffic violation</b>	<b>348</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	9
Black	38
White	208
Hispanic / Latino	93
<b>Vehicle traffic violation</b>	<b>45</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	10
White	22
Hispanic / Latino	13
<b>Was a search conducted?</b>	
<b>Yes</b>	<b>3</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	2
<b>No</b>	<b>395</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	10
Black	48
White	233
Hispanic / Latino	104
<b>Reason for Search?</b>	
<b>Consent</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1

Hispanic / Latino	0		
<b>Contraband</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
<b>Probable</b>	<b>2</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	2		
<b>Inventory</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
<b>Incident to arrest</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
<b>Was Contraband discovered?</b>			
<b>Yes</b>	<b>1</b>		<b>Did the finding result in arrest?</b>
			(total should equal previous column)
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	0	Yes 0	No 0
Black	0	Yes 0	No 0
White	0	Yes 0	No 0
Hispanic / Latino	1	Yes 0	No 1
<b>No</b>	<b>2</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	1		
Hispanic / Latino	1		



**Description of contraband**

<b>Drugs</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	1
<b>Weapons</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Currency</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Alcohol</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Stolen property</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Other</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Result of the stop</b>	
Verbal warning	<b>179</b>

Alaska Native / American Indian	0
Asian / Pacific Islander	4
Black	29
White	99
Hispanic / Latino	47
<b>Written warning</b>	<b>79</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	6
White	46
Hispanic / Latino	26
<b>Citation</b>	<b>140</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	5
Black	14
White	85
Hispanic / Latino	36
<b>Written warning and arrest</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Citation and arrest</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Arrest</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Arrest based on</b>	
<b>Violation of Penal Code</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	0
White	0
Hispanic / Latino	0
<b>Violation of Traffic Law</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Violation of City Ordinance</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Outstanding Warrant</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

**Was physical force resulting in bodily injury used during stop?**

<b>Yes</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Resulting in Bodily Injury To:</b>	
Suspect	0
Officer	0
Both	0
<b>No</b>	<b>398</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	48
White	234
Hispanic / Latino	106

**Number of complaints of racial profiling**

<b>Total</b>	<b>0</b>
<b>Resulted in disciplinary action</b>	<b>0</b>
<b>Did not result in disciplinary action</b>	<b>0</b>

**Comparative Analysis**

<b>Use TCOLE's auto generated analysis</b>	<input checked="" type="checkbox"/>
<b>Use Department's submitted analysis</b>	<input type="checkbox"/>

**Optional Narrative**

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Constable, Pct. 4 NUMBER:  
DATE OF COURT MEETING: 2/11/2025  
ITEM: Acknowledgement of the FY 2024 Racial Profiling Report for Brazos County Constable Precinct 4.  
TO: Commissioners Court  
FROM: Hezekiah Carter, Jr.  
DATE: 02/03/2025  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00  
ACTION REQUESTED OR ALTERNATIVES: I am requesting acknowledgement of our 2024 Racial Profile Report.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Cover_page.pdf</a>	Cover Ltr	Cover Memo
<a href="#">2024_Racial_Profile_Rpt.pdf</a>	2024 Racial Profile Rpt	Backup Material



Hezekiah Carter, Jr.  
Brazos County Constable, Pct. 4  
300 E. 26<sup>th</sup> St., Suite 470  
Bryan, Texas 77803

(979) 361-4266-Tel

(979) 361-4564-Fax

February 3, 2025

To: Commissioner's Court  
From: Hezekiah Carter, Jr. *HCJ*  
Re: Racial Profile Report

I am requesting acknowledgement of our 2024 Racial Profile Report. Thank you for your consideration.

# Racial Profiling Report | Full

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Agency Name: BRAZOS CO. CONST. PCT. 4

Reporting Date: 01/31/2025

TCOLE Agency Number: 041104

Chief Administrator: HEZEKIAH CARTER JR

Agency Contact Information:

Phone: (979) 361-4266

Email: HCarter@brazoscountytexas.gov

Mailing Address:

300 E 26TH ST STE 470

BRYAN, TX 77803-5363

This Agency filed a full report

BRAZOS CO. CONST. PCT. 4 has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the BRAZOS CO. CONST. PCT. 4 from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the BRAZOS CO. CONST. PCT. 4 if the individual believes that a peace officer employed by the BRAZOS CO. CONST. PCT. 4 has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the BRAZOS CO. CONST. PCT. 4 who, after an investigation, is shown to have engaged in racial profiling in violation of the BRAZOS CO. CONST. PCT. 4 policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
  - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
  - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
  - e. the location of the stop;
  - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
  - a. the Commission on Law Enforcement; and
  - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The BRAZOS CO. CONST. PCT. 4 has satisfied the statutory data audit requirements as prescribed in Article 2.133

(c), Code of Criminal Procedure during the reporting period.

Executed by: KIMBERLY HARRIS  
Administrative Assistant

Date: 01/31/2025



# Total stops: 390

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**Street address or approximate location of the stop**

City street	186
US highway	0
County road	12
State highway	192
Private property or other	0

**Was race or ethnicity known prior to stop?**

Yes	16
No	374

**Race / Ethnicity**

Alaska Native / American Indian	6
Asian / Pacific Islander	4
Black	45
White	234
Hispanic / Latino	101

**Gender**

<b>Female</b>	<b>178</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	1
Black	23
White	106
Hispanic / Latino	47
<b>Male</b>	<b>212</b>
Alaska Native / American Indian	5
Asian / Pacific Islander	3
Black	22
White	128
Hispanic / Latino	54

**Reason for stop?**

<b>Violation of law</b>	<b>3</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	2

Hispanic / Latino	0
<b>Preexisting knowledge</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	1
<b>Moving traffic violation</b>	<b>365</b>
Alaska Native / American Indian	6
Asian / Pacific Islander	4
Black	42
White	213
Hispanic / Latino	100
<b>Vehicle traffic violation</b>	<b>20</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	18
Hispanic / Latino	0
<b>Was a search conducted?</b>	
<b>Yes</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>No</b>	<b>390</b>
Alaska Native / American Indian	6
Asian / Pacific Islander	4
Black	45
White	234
Hispanic / Latino	101
<b>Reason for Search?</b>	
<b>Consent</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0		
<b>Contraband</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
<b>Probable</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
<b>Inventory</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
<b>Incident to arrest</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
<b>Was Contraband discovered?</b>			
<b>Yes</b>	<b>0</b>	<b>Did the finding result in arrest?</b>	
		(total should equal previous column)	
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	0	Yes 0	No 0
Black	0	Yes 0	No 0
White	0	Yes 0	No 0
Hispanic / Latino	0	Yes 0	No 0
<b>No</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		

**Description of contraband**

<b>Drugs</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Weapons</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Currency</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Alcohol</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Stolen property</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Other</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Result of the stop</b>	
Verbal warning	<b>12</b>

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	6
Hispanic / Latino	5
<b>Written warning</b>	<b>217</b>
Alaska Native / American Indian	2
Asian / Pacific Islander	1
Black	27
White	145
Hispanic / Latino	42
<b>Citation</b>	<b>159</b>
Alaska Native / American Indian	4
Asian / Pacific Islander	3
Black	17
White	82
Hispanic / Latino	53
<b>Written warning and arrest</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Citation and arrest</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	1
<b>Arrest</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Arrest based on</b>	
Violation of Penal Code	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	0
White	0
Hispanic / Latino	1
<b>Violation of Traffic Law</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Violation of City Ordinance</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Outstanding Warrant</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0

**Was physical force resulting in bodily injury used during stop?**

<b>Yes</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Resulting in Bodily Injury To:</b>	
Suspect	0
Officer	0
Both	0
<b>No</b>	<b>390</b>
Alaska Native / American Indian	6
Asian / Pacific Islander	4
Black	45
White	234
Hispanic / Latino	101



**Number of complaints of racial profiling**

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

**Comparative Analysis**

Use TCOLE's auto generated analysis	<input checked="" type="checkbox"/>
Use Department's submitted analysis	<input type="checkbox"/>

**Optional Narrative**

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 2/11/2025

ITEM: Acknowledgement of the 2024 MHMR Annual Audit.

TO: Commissioners Court

DATE: 02/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[2025\\_02-03\\_Annual\\_Audit\\_Letter.pdf](#)

MHMR Audit Letter

Cover Memo

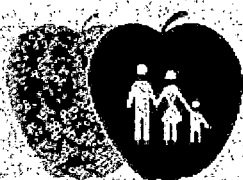
[2025-02-03\\_MHMR\\_Annual\\_Audit\\_-\\_Annual\\_Financial\\_Report.pdf](#)

MHMR Annual Audit Report

Cover Memo



# MHMR Authority of Brazos Valley



For a Healthy, Happy Tomorrow

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## CENTRAL ADMINISTRATION

1504 S. Texas Avenue  
Bryan, Texas 77802-1015  
(979) 822-MHMR  
FAX (979) 361-9806

**January 27, 2025**

## MAILING ADDRESS

P.O. Box 4588  
Bryan, Texas 77805-4588

**TO:**

**Brazos County Commissioners Court  
c/o The Honorable Duane Peters**

**BRAZOS COUNTY  
MH SERVICES**  
804 S. Texas Ave.  
Bryan, TX 77803-3946  
(979) 822-6467

**Leon County Commissioners Court  
c/o The Honorable Byron Ryder**

**DAY HAB SERVICES**  
Life Choices Center  
623 C. Mary Lake  
Bryan, TX 77801-3424  
(979) 361-9870

**Robertson County Commissioners Court  
c/o The Honorable Joe David Scarpinato**

**BURLESON COUNTY**  
P.O. Box 615  
103 E. Hwy. 21  
Caldwell, TX 77836-1225  
(979) 567-4377

**Burleson County Commissioners Court  
c/o The Honorable Keith Schroeder**

**GRIMES COUNTY**  
702 S. LaSalle  
Navasota, TX 77868-3858  
(936) 825-7969

**Grimes County Commissioners Court  
c/o The Honorable Joe Fauth III**

**LEON COUNTY**  
P.O. Box 512  
203 West Main  
Centerville, TX 75833-0512  
(903) 536-2180

**FROM:**

**Madison County Commissioners Court  
c/o The Honorable Clark Osborne**

**Washington County Commissioners Court  
c/o The Honorable John Durrenberger**

**Bill Kelly**  
Executive Director

A handwritten signature in black ink, appearing to read 'Bill Kelly', is written over the typed name and title.

**MADISON COUNTY**  
P.O. Box 672  
3438 Hwy 21  
Madisonville, TX 77864-0672  
(936) 348-3695

**SUBJECT: Requirement to send Approved Annual Audit to all Local Agencies**

**As mandated, enclosed you will find the FY 2024 Audit approved by our Board of Trustees.**

**ROBERTSON COUNTY**  
1212 W. Brown  
Hearne, TX 77859-3067  
(979) 279-5193

**WASHINGTON COUNTY**  
P.O. Box 1662  
300 Lounge Road  
Brenham, TX 77833-2128  
(979) 830-0008

*Serving the Brazos Valley for over 50 Years*

**MENTAL HEALTH MENTAL  
RETARDATION AUTHORITY OF  
BRAZOS VALLEY**

**ANNUAL FINANCIAL REPORT**

**AUGUST 31, 2024**

**MENTAL HEALTH MENTAL  
RETARDATION AUTHORITY OF  
BRAZOS VALLEY**

**BRYAN, TEXAS**

**Prepared by Mental Health Mental Retardation  
Authority of Brazos Valley  
Accounting Services Department**

**ANNUAL FINANCIAL REPORT**

**AUGUST 31, 2024**

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED AUGUST 31, 2024**

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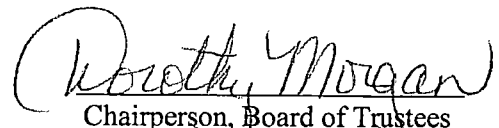
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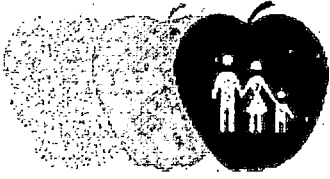
**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**CERTIFICATE OF BOARD**

I, Judge Dorothy Morgan, Chairperson of the Board of Trustees of Mental Health Mental Retardation Authority of Brazos Valley, do hereby certify that this accompanying audit report for fiscal year ended August 31, 2024 from Pittsford Samuels, PLLC was reviewed and approved at the meeting of the Board of Trustees held on the 23rd day of January, 2025.

  
Chairperson, Board of Trustees

# MHMR Authority of Brazos Valley



For a Healthy, Happy Tomorrow

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CENTRAL ADMINISTRATION  
1504 S. Texas Avenue  
Bryan, Texas 77802-1015  
(979) 822-MHMR  
FAX (979) 361-9806

January 15, 2025

MAILING ADDRESS  
P.O. Box 4588  
Bryan, Texas 77805-4588

Dear Friends and Supporters,

BRAZOS COUNTY  
MH SERVICES  
804 S. Texas Ave.  
Bryan, TX 77803-3946  
(979)822-6467

**Fiscal Year 2024 was a significant year for the MHMR Authority of Brazos Valley. We continue to make great strides toward providing cost efficient, improved, accessible services in the challenging behavioral and developmental care environment that is emerging from national and state initiatives. The most evolutionary change continues to be the analysis and trending of clinical and financial data which continues to help us achieve improvements in our fiscal stability.**

DAY HAB SERVICES  
Life Choices Center  
623 C. Mary Lake  
Bryan, TX 77801-3424  
(979) 361-9870

**The Mobile Crisis Outreach Team and the Brazos County Sheriff's Department continue to improve responsiveness to behavioral health crisis which leads to reduced incarcerations and more efficient treatment. The Mental Health Treatment Team continues incorporating peer support services into all aspects of the treatment process for improved recovery and success. The Community Living Options Information Process continues to ensure that persons living in the State Supported Living Center in Brenham are aware of their right to live in a less restrictive setting in the community if they desire. We continue to receive enhancements to our clinical and financial software system which has improved our reporting requirements to our various funding sources.**

BURLESON COUNTY  
P.O. Box 615  
103 E. Hwy. 21  
Caldwell, TX 77836-1225  
(979) 567-4377

GRIMES COUNTY  
702 S. LaSalle  
Navasota, TX 77868-3858  
(936) 825-7969

LEON COUNTY  
P.O. Box 512  
Centerville, TX 75833-0512  
(903) 536-2180

MADISON COUNTY  
P.O. Box 672  
3438 Hwy 21  
Madisonville, TX 77864-0672  
(936) 348-3695

ROBERTSON COUNTY  
1212 W. Brown  
Hearne, TX 77859-3067  
(979) 279-5193

**In March 2022, our Center became a Certified Community Behavioral Health Clinic (CCBHC) as part of the Excellence in Mental Health and Addiction Act, and we are now in our third year of the Substance Abuse and Mental Health Services Administration (SAMHSA) FY 2022 CCBHC Improvement & Advancement Grant. We continue working on the goals of 1) increasing capacity by reducing our waitlist; 2) expanding access to substance use disorder (SUD) services; 3) increasing access to primary care services. In May 2024, we opened a Crisis Diversion Center in Bryan, Texas that provides an alternative environment for individuals in crisis as a diversion from ERs, jails, and hospital settings. To date, we have diverted on average 168 persons per month.**

WASHINGTON COUNTY  
P.O. Box 1662  
300 Lounge Road  
Brenham, TX 77833-2411  
(979) 830-0008

*Serving the Brazos Valley for over 50 Years*

**We look forward to Fiscal Year 2025 as an exciting year of even greater revolutionary change, new growth, and new challenges, which will hopefully result in even higher quality services to our consumers and to the citizens of the Brazos Valley.**

**The staff and Board of Trustees of MHMR Authority of Brazos Valley are committed and proactively charging ahead, even in today's clinically and financially uncertain environments. We are excited to accept this challenge and embrace change as a way of life as we continue being the primary community resource for mental health and intellectual developmental disabilities services.**

Sincerely,

*Bill Kelly*

**Bill Kelly  
Executive Director**



## **INTRODUCTORY SECTION**

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**LIST OF PRINCIPAL OFFICIALS**

**AUGUST 31, 2024**

**BOARD OF TRUSTEES**

Judge Dorothy Morgan	_____	Chairperson
Tammy Tiner	_____	Vice-Chairperson
Mark Maltsberger	_____	Secretary-Treasurer
Patti Rowley	_____	Member
Linda Goolsby	_____	Member
Karla Sparks	_____	Member
Sheriff Donald Sowell	_____	Member
Sheriff Gerald Yezak	_____	Member
Frances Thompson	_____	Member

**BOARD OF TRUSTEES - EX-OFFICIO - 86(R) SB 632**

Sheriff Wayne Dicky	_____	Brazos County
Sheriff Gene Hermes	_____	Burleson County

**EXECUTIVE STAFF**

Bill Kelly	_____	Executive Director
Dan Monson	_____	Chief Financial Officer
Ken Danford	_____	Director of Administrative Services
Robert Reed	_____	Director of Behavioral Health Services
Jermaine East	_____	Director of IDD Services

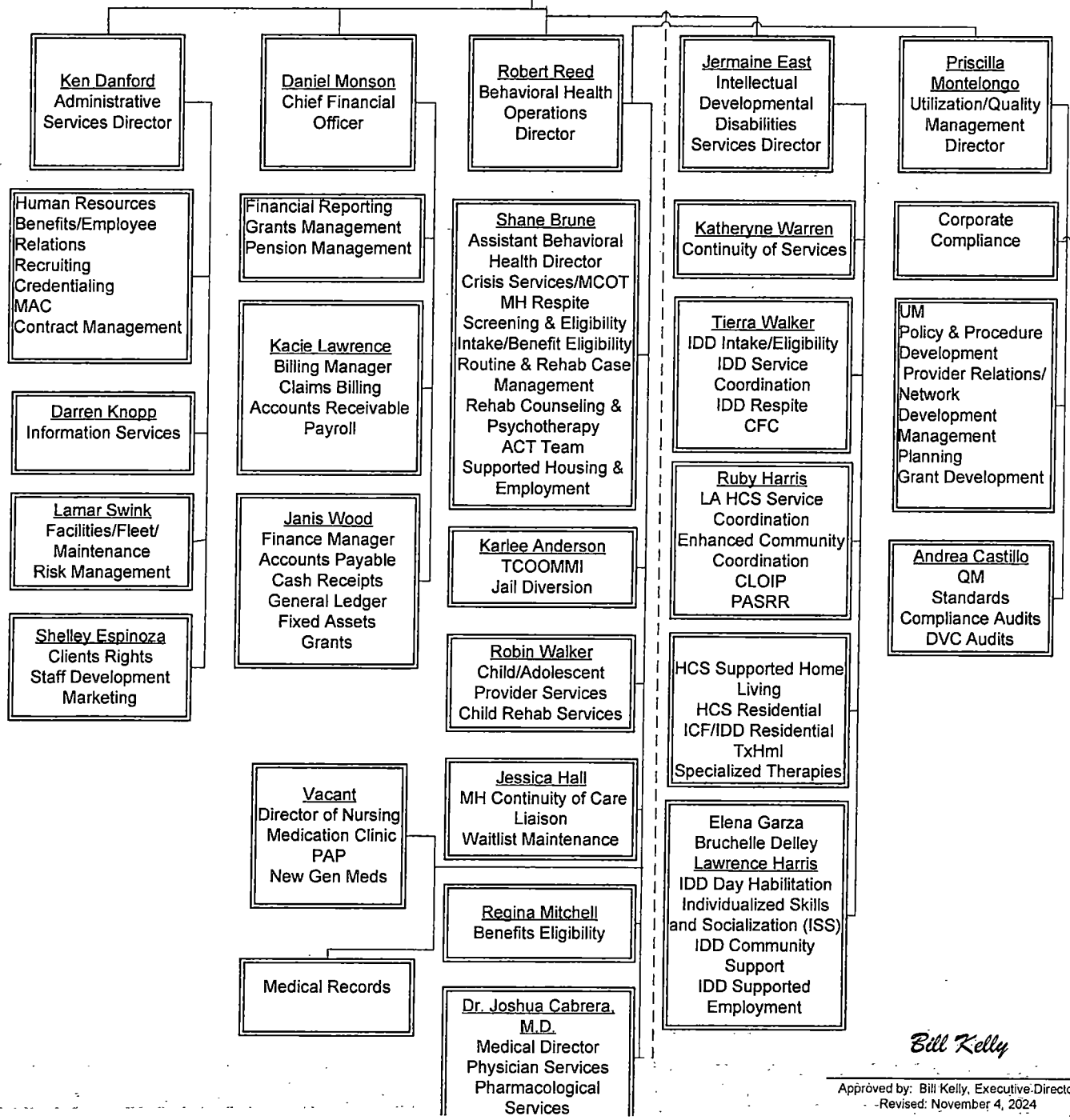
# MHMR Authority of Brazos Valley

## Organizational Chart

Board of Trustees	
Tammy Tiner, Vice-Chair (Brazos Co.) Linda Goolsby (Brazos Co.) Vacant (Leon Co.) Donald Sowell (Grimes Co.)	Dorothy Morgan, Chairperson (Washington Co.) Vacant (Burlison Co.) Mark Maltzberger, Secretary/Treasurer (Brazos Co.) Karen Wilkerson (Madison Co.) Gerald Yezak (Robertson Co.)

Linda Goolsby  
 Chair – Citizens/Network  
 Advisory Committee

**Bill Kelly**  
 Executive Director



*Bill Kelly*

**FINANCIAL SECTION**

**INDEPENDENT AUDITORS' REPORT**

The Board of Trustees  
Mental Health Mental Retardation  
Authority of Brazos Valley  
Bryan, Texas

**Report on the Audit of the Financial Statements*****Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mental Health Mental Retardation Authority of Brazos Valley (the Center) as of and for the fiscal year ended August 31, 2024, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Center, as of August 31, 2024, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States, and the *Guidelines for Annual Financial and Compliance Audits of Community Mental Health and Mental Retardation Centers*. Our responsibilities under those standards are further described in the Auditor's Responsibilities of the Audit of the Financial Statements section of our report. We are required to be independent of the Center and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Center's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

(continued from previous page)

In performing an audit in accordance with generally accepted auditing standard and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Center's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-8 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Center's basic financial statements. The other supplementary information section is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of revenues and expenditures of state and federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the State of Texas Single Audit Circular and is also not a required part of the basic financial statements.

The schedule of revenues and expenditures of state and federal awards and other supplementary information are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state and federal awards and other supplementary information are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

#### ***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

(continued from previous page)

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated January 23, 2025, on our consideration of the Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Center's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Pittzyard Samuels, PLLC". The signature is written in a cursive, flowing style.

January 23, 2025  
Houston, Texas

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## Management's Discussion and Analysis

As management of Mental Health Mental Retardation Authority of Brazos Valley (the Center), we offer readers of the Center's financial statements this overview and analysis of the financial activities of Mental Health Mental Retardation Authority of Brazos Valley for the fiscal year ended August 31, 2024.

### FINANCIAL HIGHLIGHTS

As reflected in the government-wide financial statements:

- Total assets in the statement of net position amounted to \$6,072,529 of which approximately 10% consists of cash, 27% consists of receivables and 62% consists capital assets, net of accumulated depreciation and amortization.
- Assets exceeded liabilities at August 31, 2024 by \$3,217,452.
- Total net assets decreased over fiscal year 2023 by \$1,464,983.
- Total expenses in the statement of activities, including depreciation and interest expense, amounted to \$18,489,482.
- After allocating administrative expenses, approximately 68% of total expenses was related to mental health and 32% to intellectual and developmental disabilities (IDD) functions and programs.
- Total revenues, including grants and contributions, in the statement of activities amounted to \$17,024,499.
- Total expenses increased from fiscal year 2023 by \$1,522,503.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Center's basic financial statements. The Center's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the Center's finances, in a manner similar to a private-sector business.

The *statement of net position* presents all of the Center's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Center is improving or deteriorating.

The *statement of activities* presents information showing how the Center's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements distinguish functions of the Center that are provided from federal, state and local funding sources (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities).

The Center's governmental activities include Mental Health-Adult, Mental Health-Children and Adolescent and Intellectual and Developmental Disabilities (IDD).

The Center does not have any business-type activities.

The government-wide financial statements can be found on pages 9 to 11 of this report.



# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## Management's Discussion and Analysis (Continued)

**Fund Financial Statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Center, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Center can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on how cash resources flow into and out of those funds and balances remaining at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting that requires the recognition of revenue when earned, only so long as the funds are collected within the period or soon enough afterwards to be used to pay liabilities of the current period.

It is useful to compare the information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Center maintains only one governmental fund - the general activities fund.

The Center adopts an annual budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic fund governmental fund financial statements can be found on pages 12 to 13 of this report.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are *not* available to support the Center's own programs.

The basic fiduciary fund financial statements can be found on page 16 of this report.

**Notes to the Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 17 to 26 of this report.

**Other Information.** In addition to the basic financial statements and accompanying notes, this report also presents certain other supplementary information concerning the Center that is required by the Uniform Guidance, and the State of Texas Single Audit Circular. The required other supplementary information can be found on pages 28 to 41 of this report.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the Center's case, assets exceeded liabilities by \$3,217,452 as of August 31, 2024. This amount decreased \$1,464,983 from the net assets recognized as of August 31, 2023 using the GASB 34 standards.

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## Management's Discussion and Analysis (Continued)

A summary of the Center's net assets at August 31, 2024 and the last two fiscal years follows:

	2024	2023	2022
Cash and other assets	\$ 2,332,095	\$ 3,883,370	\$ 4,194,398
Capital assets	3,740,434	3,936,094	3,816,023
Total assets	6,072,529	7,819,464	8,010,421
Current and other liabilities	1,354,424	1,624,156	1,284,380
Long term liabilities	1,500,653	1,512,873	1,354,332
Total liabilities	2,855,077	3,137,029	2,638,712
Net assets	\$ 3,217,452	\$ 4,682,435	\$ 5,371,709

A summary of the Center's activities for the year ending August 31, 2024 and the last two fiscal years follows:

	2024	2023	2022
Revenues	\$ 17,024,499	\$ 16,277,705	\$ 17,030,112
Expenses	18,489,482	16,966,979	17,390,415
Change in net assets	\$ (1,464,983)	\$ (689,274)	\$ (360,303)

### FINANCIAL ANALYSIS OF THE CENTER'S FUNDS

As presented in pages 12 and 13, the Center's fund balance amounts to \$1,142,817. State revenue of \$10,861,682 approximates 64% of total revenues. The remainder of the revenues results from local earnings, Federal programs and investment earnings. Expenditures are reported by function, with aggregate expenses for mental health and IDD amounting to approximately 82% of total expenditures.

### GENERAL FUND BUDGET BUDGETARY HIGHLIGHTS

As presented on page 15, actual amounts for revenue and expenditures by their natural description are provided. These amounts are compared to the original and final budget. Variances are also reflected. There were no significant variances except as follows:

#### Revenues

- Medicare/Medicaid
- DPP Program
- Private Psychiatric Beds
- Outer County Emergency Beds

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## Management's Discussion and Analysis (Continued)

### GENERAL FUND BUDGET BUDGETARY HIGHLIGHTS (Continued)

Expenses

- Salaries and fringe benefits
- Consultants and professionals

### CAPITAL ASSETS AND DEBT ADMINISTRATION

The Center's investment in capital assets are detailed in the notes to the financial statements. Capital assets in the statement of net assets are composed of the cost of the assets less any accumulated depreciation and amortization. The amounts for the current year and the two prior years are summarized below.

	2024	2023	2022
Land	\$ 438,494	\$ 438,494	\$ 438,494
Depreciable and amortizable assets	<u>7,427,553</u>	<u>7,473,716</u>	<u>7,192,974</u>
	7,866,047	7,912,210	7,631,468
Less accumulated depreciation and amortization	<u>4,125,613</u>	<u>3,976,116</u>	<u>3,815,445</u>
	<u>\$ 3,740,434</u>	<u>\$ 3,936,094</u>	<u>\$ 3,816,023</u>

Major additions during 2024 were for vehicles and building improvements.

Depreciation and amortization is provided using the straight-line method over the estimated useful life of the assets, ranging from 2 to 28 years. Repairs and maintenance are charged to expense as incurred.

Long term debt consists of real estate and equipment bank debt, obligations under capital operating leases, and accrued compensated absences. During fiscal 2024, payments were made aggregating \$254,448 for the interest and the principal due on the bank and capital operating lease debt. The amounts for the current year and two prior years are summarized below:

	2024	2023	2022
Accrued compensated absences	\$ 259,250	\$ 271,552	\$ 277,387
Notes payable - bank	1,241,544	1,207,351	1,183,446
Capital lease obligation	<u>165,005</u>	<u>202,540</u>	<u>42,798</u>
	<u>\$ 1,665,799</u>	<u>\$ 1,681,443</u>	<u>\$ 1,503,631</u>

### ECONOMIC FACTORS AND NEXT YEAR

The Eighty-eighth Legislature met January 2023 – May 2023. They also met for four additional special sessions. According to the Biennial Revenue Estimate (BRE) for 2024-2025 from the Texas Comptroller of Public Accounts, funds for General Revenue-Related (GR-R) had a 26.3 percent increase from the 2022-2023 biennium and the ESF (Rainy Day Fund) was expected to be at a record \$27.1 billion at the end of 2024-2025 biennium.

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## Management's Discussion and Analysis (Continued)

### ECONOMIC FACTORS AND NEXT YEAR (Continued)

Additionally, the Eighty-eighth Legislature provided the following:

1. Outpatient Treatment Capacity for Adults and Children, Crisis Services, and HHSC Grant programs (e.g. SB 292, HB 13, and Healthy Community Collaboratives) is increased from previous biennium funding levels. MHMR Authority of Brazos Valley continues to receive SB 292 grant funding.
2. Private Psychiatric Beds (inpatient) received an increase of \$8 million statewide for additional beds and for rate increases.
3. Mental Health First Aid (MHFA) is expanded to make trainings available at no cost to: employees and contractors of a child-care facility; youth; individuals with direct and continuous contact with students; first responders; military service members, veterans, of immediate family members of service members or veterans; and certain judges and attorneys.
4. Mental health professionals can now establish eligibility to participate in loan repayment assistance if they provide services to state hospitals or Local Mental Health Authority (LMHA) clients.
5. Requirement that Local Mental Health Authorities (LMHAs) be audited by the Office of Inspector General (OIG) every five years with financial audits every three years, and that both LMHAs and Local Intellectual & Developmental Disabilities (IDD) Authorities report on a variety of performance and outcome measures monthly and directs HHSC to publish the data.

The Eighty-ninth Legislature will meet January 2025 – June 2025. According to the Biennial Revenue Estimate (BRE) for 2026-2027 from the Texas Comptroller of Public Accounts, the state is projected to have \$194.6 billion in revenue available for general-purpose spending during the 2026-2027 biennium, which is a 1.1 percent decrease from the 2024-2025 biennium. There are no projected reserves for transfers to the Economic Stabilization Fund (ESF, or Rainy Day Fund) in the 2026-2027 biennium because, for the first time in the fund's history, the fund balance is estimated to exceed its constitutional cap from the start of fiscal 2026. HHSC is the second largest funding category, behind education. Mental Health services will be looked at for investment of funds necessary to address population growth, continue waitlist avoidance, and maintain reasonable caseload sizes; investment of funds to address capacity loss due to the \$76M annual reduction in Community Mental Health Services across Adult, Children, and Crisis services and \$86M annual reduction in Substance Use Services; investments in core treatment capacity for children and youth; expansion programs designed for children and youth including those with high acuity and complex needs and those who are in state conservatorship or at imminent risk of relinquishment; building on investments made in Rider 52 (88th Regular Session) to create additional diversion center capacity; increased investments in the Mental Health Grant Program for Justice-Involved Individuals (SB 292) to address demands that exceed current funding; and increased rates for locally purchased Private Psychiatric Beds (PPB) for adults and children. The Intellectual & Developmental Disabilities services will be looked at for addressing the crisis-level workforce shortage of Direct Support Professionals (DSPs) in community IDD services; investment of funds necessary to ease a \$40 million shortfall each year in IDD Targeted Case Management (TCM) and address increased demands on LIDDAs; the community service system capacity to meet the needs of individuals with high behavioral, medical, or physical support needs in community settings; and individuals with IDD to ensure they have access to cost-effective, community-based care by reducing Medicaid waiver interest lists.

These factors were considered when preparing and adopting its General Fund budget for the fiscal year ending August 31, 2025. A balanced budget for fiscal year 2025 was adopted. We do anticipate a slight surplus, excluding unexpected decreases in revenues from either the State of Texas or local entities.

### REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the Mental Health Mental Retardation Authority of Brazos Valley's finances for all those with an interest in the Center's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Mental Health Mental Retardation Authority of Brazos Valley, Finance Services Department, P.O. Box 4588, Bryan, Texas 77805.

MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

STATEMENT OF NET POSITION

AUGUST 31, 2024

<b>ASSETS</b>	<b><u>Governmental Activities</u></b>	<b><u>Total</u></b>
Cash and equivalents	\$ 580,585	\$ 580,585
Accounts receivable	403,411	403,411
Receivables from other governments	1,206,820	1,206,820
Inventories	15,855	15,855
Prepaid expenses	125,424	125,424
Capital assets (net of accumulated depreciation and amortization)		
Nondepreciable	438,494	438,494
Depreciable and amortizable	<u>3,301,940</u>	<u>3,301,940</u>
 Total Assets	 <u>\$ 6,072,529</u>	 <u>\$ 6,072,529</u>

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**STATEMENT OF NET POSITION (CONTINUED)**

**AUGUST 31, 2024**

<b>LIABILITIES</b>	<b><u>Governmental Activities</u></b>	<b><u>Total</u></b>
Accounts payable	\$ 725,483	\$ 725,483
Accrued payroll	286,658	286,658
Other accrued liabilities	177,137	177,137
Long term debt due within one year		
Notes payable	125,053	125,053
Obligation under capital operating lease	40,093	40,093
Long term debt due in more than one year		
Notes payable	1,116,491	1,116,491
Obligation under capital operating lease	124,912	124,912
Accrued compensated absences	<u>259,250</u>	<u>259,250</u>
 Total Liabilities	 <u>2,855,077</u>	 <u>2,855,077</u>
 Net Assets		
Investment in capital assets, net of related debt	2,333,885	2,333,885
Unrestricted	<u>883,567</u>	<u>883,567</u>
 Total Net Assets	 <u>\$ 3,217,452</u>	 <u>\$ 3,217,452</u>

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**STATEMENT OF ACTIVITIES**

**FOR THE YEAR ENDED AUGUST 31, 2024**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Indirect Expenses Allocations</u>	<u>After Allocation of Administration</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Assets</u>	
				<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Total</u>
Governmental activities							
Mental Health - Adult	\$ 9,686,214	\$ 1,751,598	\$ 11,437,812	\$ 2,573,624	\$ 9,118,974	\$ 254,786	\$ 254,786
Mental Health - Children and Adolescents	997,945	180,462	1,178,407	183,830	651,355	(343,222)	(343,222)
Intellectual and Developmental Disabilities	4,973,826	899,437	5,873,263	919,152	3,256,776	(1,697,335)	(1,697,335)
Administration	<u>2,831,497</u>	<u>(2,831,497)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total governmental activities	<u>\$ 18,489,482</u>	<u>\$ -</u>	<u>\$ 18,489,482</u>	<u>\$ 3,676,606</u>	<u>\$ 13,027,105</u>	<u>(1,785,771)</u>	<u>(1,785,771)</u>
General Revenues							
Other local income							188,700
Interest and other							24,929
Insurance proceeds							<u>107,159</u>
Total General Revenue							<u>320,788</u>
Change in net assets							(1,464,983)
Net assets - beginning							<u>4,682,435</u>
Net assets - ending							<u>\$ 3,217,452</u>

See notes to financial statements.

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**BALANCE SHEET  
GOVERNMENTAL FUNDS**

**AUGUST 31, 2024**

	<u>General Fund</u>	<u>Total</u>
<b>ASSETS</b>		
Cash and equivalents	\$ 580,585	\$ 580,585
Accounts receivable	403,411	403,411
Receivables from other governments	1,206,820	1,206,820
Inventories	15,855	15,855
Prepaid expenses	<u>125,424</u>	<u>125,424</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 2,332,095</u></b>	<b><u>\$ 2,332,095</u></b>
<b>LIABILITIES AND FUND BALANCES</b>		
<b>Liabilities</b>		
Accounts payable	\$ 725,483	\$ 725,483
Accrued payroll	286,658	286,658
Other accrued liabilities	<u>177,137</u>	<u>177,137</u>
<b>Total Liabilities</b>	<b><u>1,189,278</u></b>	<b><u>1,189,278</u></b>
<b>Fund Balances</b>		
Nonspendable		
Inventories	15,855	15,855
Prepaid items	125,424	125,424
Unassigned	<u>1,001,538</u>	<u>1,001,538</u>
<b>Total Fund Balances</b>	<b><u>1,142,817</u></b>	<b><u>1,142,817</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$ 2,332,095</u></b>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	3,740,434
Notes payable and capital lease obligation are not reported in the funds.	(1,406,549)
Accrued compensated absences is not reported in the funds.	<u>(259,250)</u>
Net assets of governmental activities	<b><u>\$ 3,217,452</u></b>



**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS**

**FOR THE FISCAL ENDED AUGUST 31, 2024**

	<u>General Activities</u>	<u>Total</u>
<b>REVENUES</b>		
Local and earned revenues	\$ 3,865,306	\$ 3,865,306
State programs	10,861,682	10,861,682
Federal programs	2,165,423	2,165,423
Investment earnings	<u>24,929</u>	<u>24,929</u>
<b>TOTAL REVENUE</b>	<u>16,917,340</u>	<u>16,917,340</u>
<b>EXPENDITURES</b>		
Current		
Mental Health - Adult	9,386,311	9,386,311
Mental Health - Child and Adolescent	974,594	974,594
Intellectual and Developmental Disabilities	4,835,209	4,835,209
Administration	2,785,325	2,785,325
Capital outlay	254,544	254,544
Debt Service		
Principal	184,307	184,307
Interest	<u>70,141</u>	<u>70,141</u>
<b>TOTAL EXPENDITURES</b>	<u>18,490,431</u>	<u>18,490,431</u>
<b>EXCESS OF EXPENDITURES OVER REVENUES</b>	<u>(1,573,091)</u>	<u>(1,573,091)</u>
<b>OTHER FINANCING SOURCES</b>		
Financing from bank loan and lease	180,965	180,965
Insurance proceeds	<u>107,159</u>	<u>107,159</u>
Total Other Financing Sources	<u>288,124</u>	<u>288,124</u>
<b>NET CHANGE IN FUND BALANCE</b>	(1,284,967)	(1,284,967)
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<u>2,427,784</u>	<u>2,427,784</u>
<b>FUND BALANCE, END OF YEAR</b>	<u>\$ 1,142,817</u>	<u>\$ 1,142,817</u>

See notes to financial statements.

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

**FOR THE FISCAL YEAR ENDED AUGUST 31, 2024**

Amounts reported for governmental activities in the statement of activities are different because:

Net change in net assets of governmental activities	\$ (1,464,983)
The net effect of transactions involving	
Depreciation and amortization expense	450,204
Debt service principal expenditures	(184,307)
Capital outlay	(254,544)
Financing from bank loan and lease	180,965
Decrease in accrued compensated absences	<u>(12,302)</u>
Net change in fund balances - total governmental funds	\$ <u>(1,284,967)</u>

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND  
BALANCES - BUDGET AND ACTUAL  
GENERAL FUND**

**FOR THE FISCAL YEAR ENDED AUGUST 31, 2024**

	<u>Actual</u>	<u>Budgeted Amounts</u>		<u>Variance with Final Budget Positive (Negative)</u>
		<u>Original</u>	<u>Final</u>	
<b>Local Revenues</b>				
Cities and counties	\$ 188,700	\$ 188,700	\$ 188,700	\$ -
Patients fees	546,968	560,000	560,000	(13,032)
Intermediate Care Facility- MR	362,668	400,000	400,000	(37,332)
Medicare/ Medicaid	1,523,042	2,368,701	2,368,701	(845,659)
Home and Community Based Services	653,164	1,000,000	1,000,000	(346,836)
Texas-Home Living Waiver	86,121	115,000	115,000	(28,879)
Medicaid 1115 Waiver	77,488	80,000	80,000	(2,512)
DPP Program	114,518	200,000	200,000	(85,482)
PHP CCP	200,715	780,000	780,000	(579,285)
Miscellaneous Income and donations	111,922	65,550	65,550	46,372
<b>Total Local Revenues</b>	<u>3,865,306</u>	<u>5,757,951</u>	<u>5,757,951</u>	<u>(1,892,645)</u>
<b>State Program Revenues</b>				
General Revenue - MH Adult	4,198,227	4,198,227	4,198,227	-
General Revenue - MH Child	562,694	562,694	562,694	-
General Revenue - IDD	871,579	871,579	871,579	-
Private Psychiatric Beds	2,749,600	1,820,051	1,820,051	929,549
Outer County Emergency Beds	711,316	1,165,904	1,165,904	(454,588)
Psychiatric Emergency Service Center	304,968	304,968	304,968	-
Crisis Services	478,936	478,936	478,936	-
Veteran's Services	70,000	70,000	70,000	-
Supportive Housing	182,087	182,087	182,087	-
Permanency Planning	15,663	15,663	15,663	-
Mental Health First Aid	65,000	65,000	65,000	-
IDD ARPA	65,390	-	-	65,390
IDD Crisis Intervention and Respite	94,392	208,527	208,527	(114,135)
YES Waiver	26,022	22,200	22,200	3,822
NF Specialized Services	11,289	7,000	7,000	4,289
CLOIP	174,650	210,386	210,386	(35,736)
PDMCC and NF PASRR SC	-	12,090	12,090	(12,090)
TCOOMMI	279,869	360,000	360,000	(80,131)
<b>Total State Program Revenues</b>	<u>10,861,682</u>	<u>10,555,312</u>	<u>10,555,312</u>	<u>306,370</u>
<b>Federal Program Revenues</b>				
Mental Health Block Grant	355,326	355,326	355,326	-
Social Services Block Grant	60,844	60,844	60,844	-
Enhanced Community Coordination	13,031	30,000	30,000	(16,969)
TANF to Title XX	83,672	83,672	83,672	-
Habilitation Coordination	55,181	40,000	40,000	15,181
HR 133 ARPA	233,340	233,340	233,340	-
Mental Health First Aid	82,050	82,050	82,050	-
Medicaid Administrative Claiming	366,923	375,000	375,000	(8,077)
SAMHSA	818,814	975,153	975,153	(156,339)
Crisis	96,242	420,000	420,000	(323,758)
<b>Total Federal Program Revenues</b>	<u>2,165,423</u>	<u>2,655,385</u>	<u>2,655,385</u>	<u>(489,962)</u>
Investment Earnings	24,929	20,000	20,000	4,929
<b>Total Revenues</b>	<u>\$16,917,340</u>	<u>\$18,988,648</u>	<u>\$18,988,648</u>	<u>\$(2,071,308)</u>

See notes to financial statements.

	<u>Actual</u>	<u>Budgeted Amounts</u>		<u>Variance with Final Budget Positive (Negative)</u>
		<u>Original</u>	<u>Final</u>	
<b>Expenditures</b>				
Current				
Salaries	\$ 8,055,408	\$ 9,046,032	\$ 9,046,032	\$ 990,624
Fringe benefits	2,102,679	2,622,037	2,622,037	519,358
Travel	160,761	178,306	178,306	17,545
Drugs and medications	226,032	350,000	350,000	123,968
Other consumable items	146,532	198,692	198,692	52,160
Rent and operating costs	57,577	147,512	147,512	89,935
Repairs and maintenance	949,758	596,000	596,000	(353,758)
Vehicle operations	164,906	175,000	175,000	10,094
Consultants and professionals	5,131,037	4,345,000	4,345,000	(786,037)
Utilities and telephone	358,847	345,000	345,000	(13,847)
Client costs	344,855	275,995	275,995	(68,860)
Insurance	180,068	185,866	185,866	5,798
Training and dues	64,881	72,000	72,000	7,119
Miscellaneous	38,098	57,000	57,000	18,902
Total Current Expenditures	<u>17,981,439</u>	<u>18,594,440</u>	<u>18,594,440</u>	<u>613,001</u>
Capital outlay	254,544	306,208	306,208	51,664
Debt service				
Principal	184,307	93,000	93,000	(91,307)
Interest	70,141	-	-	(70,141)
Total Expenditures	<u>18,490,431</u>	<u>18,993,648</u>	<u>18,993,648</u>	<u>503,217</u>
<b>EXCESS OF EXPENDITURES OVER REVENUES</b>	<u>(1,573,091)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>(1,568,091)</u>
<b>OTHER FINANCING SOURCES</b>				
Financing for asset purchases	180,965	-	-	180,965
Insurance proceeds	107,159	5,000	5,000	102,159
<b>EXCESS OF EXPENDITURES AND OTHER FINANCING SOURCES OVER REVENUES</b>	<u>(1,284,967)</u>			<u>\$ (1,284,967)</u>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<u>2,427,784</u>			
<b>END OF YEAR</b>	<u>\$ 1,142,817</u>			

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**STATEMENT OF FIDUCIARY NET ASSETS**

**AUGUST 31, 2024**

**Client  
Agency Fund**

**ASSETS**

Cash	\$ <u>5,946</u>
Total Assets	\$ <u>5,946</u>

**LIABILITIES**

Due to Clients	\$ <u>5,946</u>
Total Liabilities	\$ <u>5,946</u>

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2024

### Note 1: Reporting Entity

Mental Health Mental Retardation Authority of Brazos Valley (the "Center") is a public entity established under the Texas Mental Health and Mental Retardation Act of 1965 and organized under Chapter 534, Title 7 of the Texas Health and Safety Code. The Act provided for the creation of local community mental health and mental retardation centers to develop and implement community-based mental health, mental retardation, and addiction services. The Center is governed by an independent board; has the authority to make decisions; appoint administrators and managers, significantly influence operations; and has the primary financial accountability for fiscal matters. The Center is not included in any other governmental reporting entity as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards.

In determining the financial reporting entity, the Center complies with the provisions of Government Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity," which requires inclusion of all component units of which the Center appoints a voting majority of the units' board and the Center is either able to impose its will on the unit, or a financial benefit-relationship or burden-relationship exists. There are no component units or entities for which the Center is considered to be financially accountable.

### Note 2: Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support to external users. The Center does not have any business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to consumers or responsible third parties who purchase, use, or directly benefit from services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items properly not included among program revenues are reported instead as *general revenues*. Administrative expenses are allocated among the Center's programs, based on each program's proportionate share of total expenses. Separate financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

### Note 3: Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

AUGUST 31, 2024

### Note 3: Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 150 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to claims and judgments, are recorded only when payment is due.

Grant revenues are recognized only as grant expenditures are incurred to the extent that the expenditures are allowable and eligible for reimbursement. Grant revenue, patient fees and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Center.

The Center allocates indirect expenses primarily comprised of administrative services to operating functions and programs benefiting from those services. Administrative services include overall management, centralized budgetary formulation and oversight, accounting, financial reporting, payroll, procurement contracting and oversight, investing and cash management, personnel services, and other central administrative services. Allocations are charged to programs based on use of central services determined by various allocation methodologies.

The Center reports the following major governmental fund:

The *general fund* is the Center's primary operating fund and accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Additionally, the Center reports the following fund type:

The *client agency fund* is a fiduciary fund type used to account for assets held for clients of the Center. The fund is purely custodial (assets equal liabilities) and does not involve the measurement of the results of operations.

When both restricted and unrestricted resources are available for use, it is the Center's policy to use restricted resources first, then unrestricted resources as they are needed. Additionally, the Center would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

### Note 4: Assets, Liabilities and Net Position

Cash and equivalents - The Center considers cash on hand, demand deposits and short term investments with original maturities of three months or less from date of acquisition to be cash equivalents.

Accounts Receivable - Accounts receivable from patients and insurance companies for services rendered are reduced by the amount of such billings deemed by management to be ultimately uncollectable. Consumers pay their portion at the time the service is rendered.

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

AUGUST 31, 2024

### Note 4: Assets, Liabilities and Net Position (continued)

Inventories - Drug inventory is valued at the lower of cost or market, on a first in, first out basis. The drugs are expensed at cost as they are consumed throughout the year. Inventories are equally offset by nonspendable fund balance in the governmental funds balance sheet, which indicates that it does not constitute available spendable resources even though they are components of net current assets.

Prepaid Items - Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and governmental fund financial statements. Prepaid assets are equally offset by nonspendable fund balance in the governmental funds balance sheet, which indicates that it does not constitute available spendable resources even though they are components of net current assets.

Leases - The Center records capital leases in accordance with the authoritative guidance in GASB Statement No. 87, "Leases". GASB 87 enhances comparability of financial statements among government entities and pertains to leasing agreements with terms over 12 months. Under GASB 87 certain lease obligations are capitalized and reflected as assets and liabilities in the statement of financial position.

Capital Assets - Capital assets, which include property, equipment, and software are reported in the government-wide financial statements. Capital assets are defined by the Center as assets with an initial, individual cost of more than \$2,500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets also include the cost of capitalized leases. Amortization of capital leases is included in depreciation expense. Property and equipment of the Center are depreciated using the straight line method over the following estimated useful lives:

Building and improvements	10 - 50 years
Furniture, equipment, and software	3 - 10 years
Vehicles	3 years

Compensated Absences - The Center provides compensated absence benefits to its employees. All regular full-time and regular part-time employees of the Center will be entitled to accrue vacation leave on a monthly basis. Full-time employees shall accrue vacation time based on length of service. Regular part-time employees who work 20 or more hours per week will accrue leave at the same ratio as time worked, and the hours accrued will be based on the same schedule as full-time employees. The maximum carryover each year ranges from 80 hours to 160 hours based on years of service. Upon termination, an employee with more than six months' service with the Center will be paid a lump sum payment for the balance of the accrued vacation leave up to the maximum carryover. Compensated absences are accrued in the government-wide financial statements. Governmental funds accrue only the compensated absences expected to be paid with available resources at year-end.

Long-term Obligations - In the government-wide financial statements, long-term debt and other long-term obligations, including capitalized leases, are reported as liabilities. The governmental fund financial statements recognize the proceeds of debt as other financing sources of the current period and debt retirements are reported as debt service expenditures.



# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

AUGUST 31, 2024

### **Note 4: Assets, Liabilities and Net Position (continued)**

Fund Balance - In the fund financial statements, governmental funds reported the following classifications of fund balance:

*Nonspendable* - includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact. All amounts reported as Nonspendable at August 31, 2024 are nonspendable in form. The Center has not reported any amounts that are legally or contractually required to be maintained intact.

*Assigned* - includes general fund amounts constrained for a specific purpose by a governing board or by an official that has been delegated authority to assign amounts.

*Unassigned* - includes amounts that have not been assigned to other funds or restricted, committed or assigned to a specific purpose within the General Fund.

Minimum fund balance policy - The Board of Trustees directs that fiscal policies should achieve and maintain a minimum balance in the General Fund with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing.

Source of Funds - Some funds from federal and other state sources represent fee for service reimbursements, as well as project grants. The funds that are specifically for the individual patient service reimbursements are reported as local funds.

Tax-Exempt Status -The Internal Revenue Service has issued a determination letter dated July 1, 1974, stating that the Center qualifies as an organization described in Section 501(c)(3) of the Internal Revenue Code and, accordingly, is exempt from Federal income taxes.

Use of Estimates -The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. The most significant estimates are for accruals for receivables from other governments and other accrued liabilities.

### **Note 5: Stewardship, Compliance, and Accountability**

The Executive Director is responsible for the preparation of the Center's budget with the assistance of the Chief Financial Officer (CFO) and program staff. An estimate of revenue and compilation of requested departmental expenditures by program category are prepared and submitted to the Board of Trustees. The Board of Trustees then may increase or decrease the amounts submitted in the budget before it is submitted to the Commission for approval. The Commission schedules a budget hearing usually between June 15 and October 15, at which time the budget is approved or the Center is directed to make necessary changes and resubmit the budget. The final budget is thus approved by the Commission generally before November 15.

Budgeted expenditures for current operating funds cannot exceed the available cash balances in such funds at September 1 plus the CFO's estimate of revenue for the budgeted fiscal year. The Center may transfer existing surpluses between budget categories during the year and increase the budget according to budgeting and expenditure guidelines of Health and Human Services Commission and report such budget amendments in the required Quarterly Community Center Financial Report.

The budget for the General Fund is prepared using the current financial resources measurement focus and the modified accrual basis of accounting consistent with generally accepted accounting principles for a governmental fund.

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

AUGUST 31, 2024

### Note 6: Investments and Deposits

#### Cash and time deposits

*Custodial credit risk - deposits.* The Center's cash deposits were fully secured at August 31, 2024 by federal deposit insurance and by pledged securities held by the Center's agent in the Center's name. Such total collateralization and insurance coverage is required by the Rules of the Commissioner of the Health and Human Services Commission (HHSC) and the Board of Trustees of the Center.

#### Investments

The Center's investment policies and types of investments are governed by the Public Funds Investment Act (PFIA). These policies authorize the Center to invest in 1) obligations of the U.S. or its agencies and instrumentalities; 2) fully insured or collateralized certificates of deposits from a bank doing business in the State of Texas; 3) interest or non - interest bearing checking or savings accounts; and 4) mutual fund money market accounts.

During the year ended August 31, 2024, the Center did not own any investments other than funds kept in interest bearing checking or savings and certificates of deposits.

*Interest rate risk* - This is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with its investment policy, the Center manages its exposure to declines in fair values by limiting the maximum allowable stated maturity of any individual investment owned by the Center to a maximum of two years unless approved by the Board of Trustees.

*Credit risk* - This is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. State law limits investments in public funds investment pools to those rated no lower than AAA or AAAM or an equivalent rating by at least one nationally recognized rating service. At August 31, 2024, the Center was not exposed to credit risk.

*Concentration of credit risk* - This is the risk of loss attributed to the magnitude of the Center's investment in a single issuer. At a minimum, diversification standards by security type and issuer shall be:

<u>Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum %</u>
Treasury Instruments	One year	30%
Agencies/Similar Instruments	Two years	20%
Certificates of Deposit	One year	60%
Constant Dollar Pools	NA	100%
Money Market Mutual Funds	NA	50%
Interest & Non-Interest Bearing Bank	NA	100%

The Center categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Center has no recurring fair value measurements as of August 31, 2024 as the Center has no investments measured at fair value.

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

**AUGUST 31, 2024**

**Note 7: Receivables from Other Governments**

Receivables from other governments are for reimbursement of expenditures and fees for service provided under various programs and grants. All amounts are expected to be collected within the next year. A summary of these receivables at August 31, 2024 follows:

Local Funds		
Home and Community Based Services	\$	132,401
Medicaid and Medicare		172,989
Intermediate Care Facilities		90,146
Medicaid 1115 Waiver		218,857
State Awards		
TCOOMMI		38,324
Other		298,810
Federal Awards		
Medicaid Administrative Claiming		<u>255,293</u>
	\$	<u>1,206,820</u>

**Note 8: Capital Assets**

Capital asset activity for the year ended August 31, 2024, is as follows:

	<u>Balance September 1, 2023</u>	<u>Additions</u>	<u>Retirements and Other</u>	<u>Balance August 31, 2024</u>
Government activities				
Cost				
Land	\$ 438,494	\$ -	\$ -	\$ 438,494
Buildings and improvements	4,929,146	73,579	-	5,002,725
Furniture, equipment and software	1,243,692	-	-	1,243,692
Vehicles	1,088,169	180,965	300,707	968,427
Right to use asset under operating lease	<u>212,709</u>	<u>-</u>	<u>-</u>	<u>212,709</u>
	\$ <u>7,912,210</u>	\$ <u>254,544</u>	\$ <u>300,707</u>	\$ <u>7,866,047</u>
Accumulated Depreciation and Amortization				
Buildings	\$ 2,195,625	\$ 150,704	\$ -	\$ 2,346,329
Furniture, equipment and software	828,665	145,442	-	974,107
Vehicles	941,191	111,516	300,707	752,000
Right to use asset under operating lease	<u>10,635</u>	<u>42,542</u>	<u>-</u>	<u>53,177</u>
	<u>3,976,116</u>	\$ <u>450,204</u>	\$ <u>300,707</u>	<u>4,125,613</u>
Net Capital Assets	\$ <u>3,936,094</u>			\$ <u>3,740,434</u>

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

**AUGUST 31, 2024**

**Note 8: Capital Assets (continued)**

Depreciation and amortization expense for the fiscal year ended August 31, 2024 follows:

Mental Health-Adult	\$ 259,477
Mental Health-Childhood and Adolescent	20,203
Intellectual and Developmental Disabilities	119,932
Administration	<u>50,592</u>
<b>Total</b>	<b>\$ <u>450,204</u></b>

**Note 9: Long-Term Obligations**

A summary of changes in long term debt for the year ended August 31, 2024, including capital leases follows:

	Balance September 1, <u>2023</u>	<u>Additions</u>	<u>Retirements</u>	Balance August 31, <u>2024</u>
Notes payable	\$ 1,207,351	\$ 180,965	\$ 146,772	\$ 1,241,544
Capital lease obligation	202,540	-	37,535	165,005
Accrued compensated absences	<u>271,552</u>	<u>259,250</u>	<u>271,552</u>	<u>259,250</u>
	<b>\$ <u>1,681,443</u></b>	<b>\$ <u>440,215</u></b>	<b>\$ <u>455,859</u></b>	<b>\$ <u>1,665,799</u></b>

The notes payable consist of the following at August 31, 2024:

Note with Citizens State Bank, payable in monthly installments of \$3,379, including interest at 3.25%, maturing March 2040, secured by real estate	\$ 494,066
Note with Citizens State Bank, payable in monthly installments of \$1,681 including interest at 4%, maturing September 2038, secured by real estate	217,656
Note with Citizens State Bank, payable in monthly installments of \$2,899, including interest at 7.3%, maturing September 2029, secured by certain vehicles	162,943
Note with Citizens State Bank, payable in monthly installments of \$1,282, bearing imputed interest at 3.5%, maturing May 2037, secured by real estate	157,580
Note with Citizens State Bank, payable in monthly installments of \$2,899, including interest at 4.5%, maturing September 2027, secured by certain vehicles	99,880
Note with Citizens State Bank, payable in monthly installments of \$846, including interest at 5%, maturing July 2034, secured by real estate	90,674
Note with Citizens State Bank, payable in monthly installments of \$528, including interest at 3.00%, maturing June 2027, secured by certain vehicles	17,182
Note with Citizens State Bank, payable in monthly installments of \$1,563, including interest at 4.25%, maturing September 2024, secured by certain vehicles	<u>1,563</u>
	<b>\$ <u>1,241,544</u></b>

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

**AUGUST 31, 2024**

**Note 9: Long-Term Obligation (continued)**

The following are debt service requirements for notes payable to maturity:

<u>Year ending August 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 125,053	\$ 53,277	\$ 178,330
2026	129,586	47,021	176,607
2027	134,946	40,455	175,401
2028	103,739	34,150	137,889
2029	78,945	29,099	108,044
2030-2034	348,610	102,480	451,090
2035-2039	300,040	30,850	330,890
2040	<u>20,625</u>	<u>179</u>	<u>20,804</u>
	<u>\$ 1,241,544</u>	<u>\$ 337,511</u>	<u>\$ 1,579,055</u>

The Center maintains two \$1,000,000 open lines of credit, secured by real property and accounts receivable. The lines of credit were renewed on September 1, 2024 to September 1, 2027, and carry interest rates of 7.65%. As of August 31, 2024, the Center has not utilized either line of credit.

*Capitalized leases payable*

During fiscal 2018, the Center executed an operating lease for certain office equipment. The lease was capitalized in fiscal 2022 with the adoption of GASB 87 as a right to use asset under capital operating leases. This lease matured in fiscal 2023 and was replaced by similar office equipment. The leases are collateralized by the equipment and the new cost is included in depreciable assets. The new lease requires minimum monthly payments of \$4,150 and the discount rate is 6.61%. The lease has a remaining term of 45 months and matures in fiscal 2028.

Future minimum lease payments under this lease are as follows:

<u>Year ending August 31</u>	
2025	\$ 49,800
2026	49,800
2027	49,800
2028	<u>37,350</u>
Minimum lease payments due	186,750
Less amount representing interest	<u>21,745</u>
Capital operating lease obligation	<u>\$ 165,005</u>

Related amortization expense for the right to use asset under capital operating leases amounting to \$42,542 is included in depreciation and amortization expense.

The Center also leases certain equipment and facilities under short-term agreements. Rent expense for the year ended August 31, 2024 was \$20,739.

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

AUGUST 31, 2024

### **Note 11: Pension Plan**

The Center sponsors a defined contribution pension plan that covers all regularly scheduled employees working twenty or more hours per week. Employer match begins after six months of employment. Employees who participate must contribute 5.0% of earnings and have the option of contributing an additional amount capped by IRS regulations. The Center contributed an amount equal to 6.0% of eligible employee's base salary for the year ending August 31, 2024.

Employer contributions for each employee (and earnings allocated to the employee's account) are fully vested after 5 years of continuous service (20% for each year of service). Center contributions and earnings on accounts forfeited by employees who leave employment before five years of service are used to reduce the Center's contribution requirements. The amount of the contribution made by the Center for the fiscal year ended August 31, 2024 was \$226,833, net of forfeitures applied.

### **Note 12: Risk Management**

The Center is exposed to various risks of loss related to general liability, torts, theft of, damage to and destruction of assets, errors and omissions, injuries to employees, doctors' malpractice and natural disasters. The Center's workers compensation, property, liability and automobile physical damage losses are covered under a partially self-funded insurance pool managed by the Texas Council Risk Management Fund. Under these policies, the Center could be assessed for additional premiums if losses exceed specified amounts. Center management believes that the financial statements contain reasonable estimates for any liability related to such claims. There were no significant reductions in coverage in the past fiscal year, and there were no settlements exceeding the maximum amounts to be paid by the pool in any of the past three fiscal years.

### **Note 13: Concentrations**

A substantial portion of the Center's revenues are in the form of performance contracts with the Health and Human Services Commission (HHSC). The Center is economically dependent on the continuation of these contracts. As of August 31, 2024, these contracts have been continued through August 31, 2025.

### **Note 14: Patient Assistance and Crisis Beds Programs**

Consumers periodically receive prescription medications through a program known as the Patient Assistance Program (PAP). These prescriptions are provided at no cost to the consumer. Certain consumers also receive assistance relating to the Crisis Beds Program. Both of these items do not meet the criteria for recognition on the Center's financial statements; however, they do provide significant assistance to the consumers the Center serves. Management estimates that consumers received prescription medications through this program valued at approximately \$2,417,000 and \$4,033,000 for the Crisis Beds during the year ending August 31, 2024.

### **Note 15: Other Income**

During the fiscal year 2024, the Center recognized \$107,159 of insurance proceeds from related to storm damages that deteriorated a certain real property.

### **Note 16: Commitments and Contingencies**

The Center has participated in a number of federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives and regulatory authorities. The purpose of these audits is to ensure compliance with conditions relating to the granting of funds and other reimbursement regulations. Other accrued liabilities includes approximately \$162,000 of estimated reimbursements for certain programs. The Center's management believes that any additional liability for reimbursement which may arise as a result of these audits is not believed to be material to the financial position of the Center. The Center is subject to certain penalties in the event that performance targets are not met.

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

AUGUST 31, 2024

### **Note 16: Commitments and Contingencies (continued)**

For fiscal year 2011, the Center funded 50% of workers' compensation premiums up front (assessed by TCRMF based on the standard contribution for that year). Based on actual claims for that year, TCRMF can later assess up to 110% of that year's standard contribution. For fiscal years 2012 through 2024, the Center funded 80% and TCRMF can later assess up to 100% of that year's standard contribution. Thus, the Center has contingencies relating to previous years' workers' compensation claims for plan years that have not been declared closed. The maximum exposure for such open plan years is approximately \$107,865, which represents the difference between contributions paid in and the maximum contribution for those plan years. Due to low reported losses to date for the open plan years, the Center has accrued a liability of \$1,964 for such contingencies in the accompanying financial statements.

### **Note 17: Medicaid 1115 Waiver**

The State of Texas was approved for a five-year Medicaid demonstration waiver (through September 30, 2016) that enabled hospitals and other providers to earn up to \$11.4 billion in funds for Delivery System Reform Incentive Payment (DSRIP) projects. The 1115 Transformation Waiver received a fifteen month extension to start October 2016 and end December 2017. The 1115 Transformation Waiver received an additional extension that ended September 2021. DSRIP projects were designed to improve Texas' health care delivery system, including access to care, quality of care, and health outcomes.

The Directed Payment Plan - Behavioral Health Services (DPP-BHS) and Public Health Provider - Charity Care Program (PHP-CCP) have replaced DSRIP. DPP-BHS is reported twice per year on outcome achievement. PHP-CCP is reported annually through a certified cost report. The reports are approved at the state level.

### **Note 18: Risks and Uncertainties**

TMHP ended its continuous Medicaid Coverage on March 31, 2023 related to the COVID-19 Pandemic and clients are now held responsible to perform their own Medicaid Updates. This has caused a significant drop in revenues for the Center's services. Clients in many cases, have not responded to renewal requests which causes termination of coverage. This has caused re-enrollment with TMHP for coverage which has taken much longer than under COVID. This affects both the MH and IDD Programs. It has taken over a year for many clients to complete and be approved for TMHP Renewal due to TMHP being understaffed. Billings, however, are only allowed back for 90 days. Management believes that this situation could be temporary but there has been no movement in this area.

### **Note 19: Subsequent Events**

Subsequent events have been evaluated through January 23, 2025, which is the date the financial statements were available to be issued. Based on the evaluation, no additional disclosures or adjustments are required by the accompanying financial statements.

**OTHER  
SUPPLEMENTARY INFORMATION**



**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**Capital Assets Used in the Operation of Governmental Funds  
Schedule by Source**

**FOR THE FISCAL FISCAL YEAR ENDED AUGUST 31, 2024**

	<u>Total</u>
<b><u>GOVERNMENTAL FUNDS CAPITAL ASSETS</u></b>	
Land	\$ 438,494
Buildings and improvements	5,002,725
Furniture, equipment and software	1,243,692
Vehicles	968,427
Right to use asset under operating lease	<u>212,709</u>
Total Governmental Fund Capital Assets	<u>\$ 7,866,047</u>
<b><u>INVESTMENT IN GOVERNMENTAL FUNDS CAPITAL ASSETS BY SOURCE</u></b>	
General Fund	\$ <u>7,866,047</u>
Total Investment in Governmental Funds Capital Assets	<u>\$ 7,866,047</u>

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**Capital Assets Used in the Operation of Governmental Funds  
Schedule by Function and Activity**

**(UNAUDITED)  
FOR THE FISCAL YEAR ENDED AUGUST 31, 2024**

<u>Function</u>	<u>Land</u>	<u>Buildings and Improvements</u>	<u>Furniture Equipment and Software</u>	<u>Vehicles</u>	<u>Right to Use Assets</u>	<u>Total</u>
Mental Health Adult	\$ 116,833	\$ 1,987,752	\$ 578,563	\$ 521,300	\$ 98,951	\$ 3,303,399
Intellectual and Developmental Disabilities	201,176	2,157,050	433,178	345,678	74,087	3,211,169
Mental Health Child	25,418	277,304	84,698	56,477	14,486	458,383
Administrative	<u>95,067</u>	<u>580,619</u>	<u>147,253</u>	<u>44,972</u>	<u>25,185</u>	<u>893,096</u>
Total Governmental Fund Capital Assets	<u>\$ 438,494</u>	<u>\$ 5,002,725</u>	<u>\$ 1,243,692</u>	<u>\$ 968,427</u>	<u>\$ 212,709</u>	<u>\$ 7,866,047</u>

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**Capital Assets Used In The Operation of Governmental Funds  
Schedule of Changes by Function and Activity**

**(UNAUDITED)  
FOR THE FISCAL YEAR ENDED AUGUST 31, 2024**

<u>Function</u>	<u>Governmental Fund Capital Assets September 1, 2023</u>	<u>Other Additions</u>	<u>Transfers and Retirements</u>	<u>Governmental Fund Capital Assets August 31, 2024</u>
Mental Health Adult	\$ 3,311,050	\$ 177,989	\$ (185,640)	\$ 3,303,399
Intellectual and Developmental Disabilities	3,257,763	49,029	(95,623)	3,211,169
Mental Health Child	475,866	-	(17,483)	458,383
Administrative	<u>867,531</u>	<u>27,526</u>	<u>(1,961)</u>	<u>893,096</u>
Total Governmental Fund Capital Assets	\$ <u>7,912,210</u>	\$ <u>254,544</u>	\$ <u>(300,707)</u>	\$ <u>7,866,047</u>

**STATISTICAL SECTION  
(UNAUDITED)**

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF REVENUE AND EXPENDITURES BY SOURCE OF FUNDS  
GENERAL FUND**

**FISCAL YEAR ENDED AUGUST 31, 2024  
(UNAUDITED)**

<u>Fund Source</u>	<u>Revenue</u>	<u>Expenditures</u>					<u>Total Center</u>	<u>Revenue Over Expenditures</u>
		<u>Total Mental Health Adult</u>	<u>Mental Health Child and Adolescent</u>	<u>Mental Health Crisis</u>	<u>Intellectual Developmental Disabilities</u>			
Objects of Expenses								
Personnel	\$ 6,934,064	\$ 2,929,656	\$ 627,745	\$ 841,799	\$ 2,534,864	\$ 6,934,064	\$ -	
Employee benefits	1,814,487	745,166	162,472	168,422	738,427	1,814,487	-	
Professional and consulting service	5,022,677	634,131	115,512	3,619,848	653,186	5,022,677	-	
Training and travel	179,393	65,070	19,868	35,724	58,731	179,393	-	
Capital outlay	201,223	126,399	-	25,795	49,029	201,223	-	
Noncapitalized equipment	27,563	15,450	974	975	10,164	27,563	-	
Pharmaceutical	226,032	225,589	-	443	-	226,032	-	
Pharmaceutical-PAP	2,416,961	2,416,961	-	-	-	2,416,961	-	
Other operating expenses	1,771,490	846,666	80,243	93,965	750,616	1,771,490	-	
Allocation of indirect costs to strategies	<u>2,304,200</u>	<u>990,806</u>	<u>115,210</u>	<u>596,788</u>	<u>601,396</u>	<u>2,304,200</u>	<u>-</u>	
<b>Total Expenditures</b>	<b>\$ <u>20,898,090</u></b>	<b>\$ <u>8,995,894</u></b>	<b>\$ <u>1,122,024</u></b>	<b>\$ <u>5,383,759</u></b>	<b>\$ <u>5,396,413</u></b>	<b>\$ <u>20,898,090</u></b>	<b>\$ <u>-</u></b>	
Methods of Finance								
General Revenue -MH	\$ 4,760,921	\$ 2,729,513	\$ 892,469	\$ 1,138,939	\$ -	\$ 4,760,921	\$ -	
General Revenue -IDD	871,579	-	-	-	871,579	871,579	-	
Mental Health Block Grant	355,326	264,531	90,795	-	-	355,326	-	
TANF to Title XX	83,672	63,184	20,488	-	-	83,672	-	
PASRR/OBRA Funds	11,289	-	-	-	11,289	11,289	-	
Supportive Housing Grant	182,087	182,087	-	-	-	182,087	-	
Crisis Services-MH	478,936	-	-	478,936	-	478,936	-	
Crisis Services PESC	304,968	-	-	304,968	-	304,968	-	
Social Services Block Grant	60,844	60,844	-	-	-	60,844	-	
Permanency Planning	15,663	-	-	-	15,663	15,663	-	
TCOOMMI	279,869	279,869	-	-	-	279,869	-	
Private Psychiatric Beds	2,749,600	-	-	2,749,600	-	2,749,600	-	
Veteran's services	70,000	70,000	-	-	-	70,000	-	
CLOIP Funds	174,650	-	-	-	174,650	174,650	-	
HCS/TxHML/ICFMR	1,101,953	-	-	-	1,101,953	1,101,953	-	
IDD Crisis Respite	94,392	-	-	-	94,392	94,392	-	
MH First Aid	147,050	65,000	82,050	-	-	147,050	-	
Enhanced Comm Coord	13,031	-	-	-	13,031	13,031	-	
Outer Co Emergency Beds	711,316	-	-	711,316	-	711,316	-	
Habilitation Coordination	55,181	-	-	-	55,181	55,181	-	
Medicaid/Medicare	1,523,042	1,486,820	36,222	-	-	1,523,042	-	
Medicare Adm Claim	366,923	-	-	-	366,923	366,923	-	
PAP contributions	2,416,961	2,416,961	-	-	-	2,416,961	-	
Other State Funds	137,854	137,854	-	-	-	137,854	-	
Required Local Match	528,593	458,866	-	-	69,727	528,593	-	
Additional Funds and other	<u>2,117,423</u>	<u>780,365</u>	<u>-</u>	<u>-</u>	<u>2,622,025</u>	<u>3,402,390</u>	<u>(1,284,967)</u>	
<b>Total Expended Sources</b>	<b>\$ <u>19,613,123</u></b>	<b>\$ <u>8,995,894</u></b>	<b>\$ <u>1,122,024</u></b>	<b>\$ <u>5,383,759</u></b>	<b>\$ <u>5,396,413</u></b>	<b>\$ <u>20,898,090</u></b>	<b>\$ <u>(1,284,967)</u></b>	

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**  
**RECONCILIATION OF TOTAL REVENUES TO FOURTH QUARTER FINANCIAL REPORT**  
**FISCAL YEAR ENDED AUGUST 31, 2024 (UNAUDITED)**

	<u>CARE</u> <u>Report III</u>	<u>Additions</u>	<u>Deletions</u>	<u>Audited</u> <u>Financial</u> <u>Statements</u>
<b>Local Revenues</b>				
Cities and County Governments	\$ 188,700	\$ -	\$ -	\$ 188,700
Patient Fees	546,968	-	-	546,968
Intermediate Care Facility	338,576	24,092 B	-	362,668
Medicare/ Medicaid	1,523,042	-	-	1,523,042
Home and Community Based Services	675,891	-	(22,727)B	653,164
Texas-Home Living Waiver	86,121	-	-	86,121
Medicaid 1115 waiver/UPL	77,488	-	-	77,488
DPP Program	114,518	-	-	114,518
PHP CCP	200,715	-	-	200,715
Miscellaneous Income, Donation, and Interest	<u>1,313,032</u>	<u>-</u>	<u>(1,176,181)C</u>	<u>136,851</u>
<b>Total Local and Earned Revenues</b>	<u>5,065,051</u>	<u>24,092</u>	<u>(1,198,908)</u>	<u>3,890,235</u>
<b>State Programs Revenues</b>				
General Revenue-MH Adult	4,198,227	-	-	4,198,227
General Revenue-MH Child	562,694	-	-	562,694
General Revenue-IDD	871,579	-	-	871,579
Private Psychiatric Beds	2,749,600	-	-	2,749,600
Crisis Services-MH	478,936	-	-	478,936
Crisis Services-PESC	304,968	-	-	304,968
CLOIP	174,650	-	-	174,650
Permanency Planning	15,663	-	-	15,663
Veteran's Services	70,000	-	-	70,000
Supportive Housing	182,087	-	-	182,087
Mental Health First Aid	65,000	-	-	65,000
YES Waiver	26,022	-	-	26,022
IDD Crisis Intervention and Respite	94,392	-	-	94,392
IDD ARPA	65,390	-	-	65,390
NF Specialized Services	11,289	-	-	11,289
Outer County Emergency Beds	711,316	-	-	711,316
TCOOMMI	<u>283,130</u>	<u>-</u>	<u>(3,261)B</u>	<u>279,869</u>
<b>Total State Program Revenue</b>	<u>10,864,943</u>	<u>-</u>	<u>(3,261)</u>	<u>10,861,682</u>
<b>Federal Program Revenues</b>				
Mental Health Block Grant	355,326	-	-	355,326
Social Services Block Grant	60,844	-	-	60,844
Enhanced Community Coordination	13,031	-	-	13,031
TANF to Title XX	83,672	-	-	83,672
HR 133 - ARPA	233,340	-	-	233,340
Habilitation Coordination	55,181	-	-	55,181
IDD ARPA	96,242	-	-	96,242
Medicaid Administrative Claiming	368,500	-	(1,577)B	366,923
SAMHSA Grant	818,814	-	-	818,814
Mental Health First Aid	<u>82,050</u>	<u>-</u>	<u>-</u>	<u>82,050</u>
<b>Total Federal Program Revenues</b>	<u>2,167,000</u>	<u>-</u>	<u>(1,577)</u>	<u>2,165,423</u>
<b>Other Financing Sources</b>				
Proceeds from Insurance	107,159	-	-	107,159
Financing for Asset Purchases	-	180,965 B	-	180,965
PAP Contributions	<u>2,416,961</u>	<u>-</u>	<u>(2,416,961)A</u>	<u>-</u>
<b>Total Other Financing</b>	<u>2,524,120</u>	<u>180,965</u>	<u>(2,416,961)</u>	<u>288,124</u>
<b>Total Revenues</b>	<u>\$ 20,621,114</u>	<u>\$ 205,057</u>	<u>\$ (3,620,707)</u>	<u>\$ 17,205,464</u>

- A Adjustments for donated PAP  
B Reclassifications, year end adjustments and rounding  
C Amount from Fund Balance removed

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**RECONCILIATION OF TOTAL EXPENDITURES TO  
FOURTH QUARTER FINANCIAL REPORT**

**YEAR ENDED AUGUST 31, 2024  
(UNAUDITED)**

<u>Object of Expenditure</u>	<u>CARE Report III</u>	<u>Additions</u>	<u>Deletions</u>	<u>Audited Financial Statements</u>
<b>Expenditures</b>				
Personnel	\$ 8,055,408	\$ -	\$ -	\$ 8,055,408
Employee benefits	2,102,679	-	-	2,102,679
Professional and Consultant Services	5,131,037	-	-	5,131,037
Training and Travel	193,115	219 B	-	193,334
Debt service	-	184,307 B	-	184,307
Capital Outlay	254,544	-	-	254,544
Non Capitalized Equipment	36,838	-	-	36,838
Pharmaceuticals Expense	226,032	-	-	226,032
Pharmaceutical Expense (PAP only)	2,416,961	-	(2,416,961)A	-
Other Operating Expense	<u>2,204,500</u>	<u>101,752 B</u>	<u>-</u>	<u>2,306,252</u>
<b>Total Expenditures</b>	<b><u>\$20,621,114</u></b>	<b><u>\$ 286,278</u></b>	<b><u>\$ (2,416,961)</u></b>	<b><u>\$18,490,431</u></b>

A Adjustments for donated PAP

B Reclassifications and year end adjustments

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF INDIRECT COSTS**

**FISCAL YEAR ENDED AUGUST 31, 2024**

**(UNAUDITED)**

	<u>Total Costs</u>	<u>Non Allowable Costs</u>	<u>Depreciation and Amortization</u>	<u>Total Adjusted Costs</u>	<u>Direct Costs</u>	<u>Indirect Costs</u>
<b>Expenditures:</b>						
Personnel	\$ 8,055,408	\$ -	\$ -	\$ 8,055,408	\$ 6,934,064	\$ 1,121,344
Fringe benefits	2,102,679	-	-	2,102,679	1,814,730	287,949
Drugs and medications	226,032	-	-	226,032	226,032	-
Contracted direct services:						
External providers	5,131,037	-	-	5,131,037	5,022,677	108,360
Capital outlay	254,544	(254,544)	-	-	-	-
Debt service-principal	184,307	(184,307)	-	-	-	-
Debt service-interest	70,141	-	-	70,141	63,947	6,194
Depreciation	-	-	450,204	450,204	399,612	50,592
Other operating expenses	<u>2,466,283</u>	<u>(27,422)</u>	<u>-</u>	<u>2,438,861</u>	<u>1,728,632</u>	<u>710,229</u>
<b>Total Expenditures</b>	<u>\$18,490,431</u>	<u>\$ (466,273)</u>	<u>\$ 450,204</u>	<u>\$18,474,362</u>	<u>\$16,189,694</u>	<u>\$ 2,284,668</u>
			<u>2,284,668</u>			
			16,189,694			
Indirect Cost Ratio						
To Direct Cost			<u>14.11%</u>			
To Total Cost			<u>12.37%</u>			



**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF INSURANCE IN FORCE**

**AUGUST 31, 2024  
(UNAUDITED)**

<u>Insurer</u>	<u>Policy Period</u>	<u>Coverage</u>	<u>Limits or Amounts</u>
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Workers' Compensation	Statutory
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Automobile Liability	1,000,000
Texas Council Risk Management Fund	9-1-23 to 8-31-24	General Liability	1,000,000
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Prof Liab - per claim	1,000,000
		Prof Liab - Annual aggr	3,000,000
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Errors and Omissions	1,000,000
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Property Coverage	
		Buildings	8,039,693
		Contents	1,305,552
		Other	1,506,060
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Expanded Employ Prac	50,000
		Expanded Employ Aggr	100,000
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Automobile Physical	Blue book value
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Sexual Misconduct - Liab	100,000
		Sexual Misconduct - Aggr	300,000
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Prof Defense Endorsements	30,000
		Prof Defense Aggregate	50,000
Texas Council Risk Management Fund	9-1-23 to 8-31-24	Crime Policy - Per Event	10,000
Breach Responsive Services	9-1-23 to 8-31-24	Cyber Coverages - Various	100,000 to 3,000,000

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF LEASES IN EFFECT**

**AUGUST 31, 2024  
(UNAUDITED)**

<u>Lessor</u>	<u>Location</u>	<u>Period</u>	<u>Monthly Amount</u>
Leon County	203 West Main St, Centerville	Monthly	\$ 1
King Street Properties	1906 South College Avenue, Bryan	01/24-08/25	2,304
UBEO	1504 S. Texas Ave, Bryan	05/23-05/28	4,150

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF BOND COVERAGE**

**AUGUST 31, 2024  
(UNAUDITED)**

<u>Name</u>	<u>Surety Company</u>	<u>Scope of Coverage</u>	<u>Bond Amount</u>
Bill Kelly	JI Special Risks Insurance Agency	Pension Plan	\$ 1,000,000
Daniel Monson	JI Special Risks Insurance Agency	Pension Plan	\$ 1,000,000
Donna Talent	Anco Insurance	Notary Public	\$ 10,000
Jennifer Mack	Anco Insurance	Notary Public	\$ 10,000
Linda Brooks	Anco Insurance	Notary Public	\$ 10,000

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF SPACE OCCUPIED IN A STATE OWNED FACILITY**

**AUGUST 31, 2024**

**(UNAUDITED)**

None

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF PROFESSIONAL AND CONSULTING FEES**

**FISCAL YEAR ENDED AUGUST 31, 2024  
(UNAUDITED)**

<u>Name</u>	<u>City</u>	<u>Type of Service</u>	<u>Amount</u>
Thomas Baca	Bryan	Veterans Counseling	\$ 66,500
Angela Bates	Franklin	MHFA Coordinator Services	70,577
Canyon Creek Behavioral Health	Temple	In-Patient Services	48,500
Cedar Crest Hospital	Belton	In-Patient Services	1,187,370
Clinical Pathology Laboratories	Bryan	Lab work	44,625
Cross Creek Hospital	Austin	In-Patient Services	856,470
Cypress Creek Hospital	Houston	In-Patient Services	444,600
Devine Residential Heritage	Bryan	Residential Services	52,842
East Texas Behavioral Health	Lufkin	Utilization management	18,936
Embassy Records Management	Bryan	Record Storage	32,134
Houston Behavioral Hospital	Houston	In-Patient Services	70,400
Jovic Homes	Brenham	Crisis Respite	66,549
Junction Five-O-Five	College Station	Supported Employment	28,444
Lone Star Hospital	Cypress	In-Patient Services	690,450
Masterword Services.	Houston	Translation Services	6,233
MHMRA Harris County	Houston	Hot Line Services	74,250
NAMI BV	College Station	First Aid Training	80,295
Oakwood Counseling	Bryan	Counseling	51,660
Oceans Behavioral Hospital	Dallas	In-Patient Services	237,950
Palestine Regional Hospital	Palestine	In-Patient Services	8,400
Pittsford Samuels	Houston	Audit Services	52,275
Recess Ability	Spring	Recreational Therapy	18,524
Ring Central	Dallas	VOIP Support	73,932
Nurse on Call/Lenora Robinson	Uhlund	Nursing Services	11,648
Sign Language Interpreting Serv	College Station	Sign Language Services	1,880
Staffing Texas, LLC	Bryan	Employment services	3,033
Strattmont Group	Bryan	ITT Services	155,940
TAMU Eligibility Evaluation	College Station	Psychiatric Admissions	6,900
TAMU Student Work-Study	College Station	Student Workers	2,007
Wood Springs Hospital	Conroe	In-Patient Services	18,900
			<u>\$ 4,482,224</u>

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF LEGAL SERVICES**

**FISCAL YEAR ENDED AUGUST 31, 2024  
(UNAUDITED)**

<u>Name</u>	<u>City</u>	<u>Type of Service</u>	<u>Amount</u>
None			\$ <u>          -</u>

**SINGLE AUDIT SECTION**

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**  
**SCHEDULE OF REVENUES AND EXPENDITURES OF STATE AND FEDERAL AWARDS**  
**FISCAL YEAR ENDED AUGUST 31, 2024**

<u>Program Title</u>	<u>Pass Through Entity Grantor Number</u>	<u>Receipts and Accrued Revenues</u>	<u>Accrued Expenditures</u>
<b>State Awards:</b>			
<b>Health and Human Services Commission (HHSC):</b>			
General Revenue - MH Adult	HHS001324500023	\$ 4,198,227	\$ 4,198,227
General Revenue - MH Child & Adolescent	HHS001324500023	562,694	562,694
Veterans Services	HHS001324500023	70,000	70,000
Supportive Housing	HHS001324500023	182,087	182,087
Psychiatric Emergency Service Center and Associated Projects	HHS001324500023	304,968	304,968
Crisis Services	HHS001324500023	478,936	478,936
Mental Health First Aid	HHS001335500024	65,000	65,000
Private Psychiatric Beds	HHS001324500023	2,749,600	2,749,600
YES Waiver	HHS001291000024	26,022	26,022
Outer County Emergency Beds (SB 292)	HHS000134400019	711,316	711,316
PDMCC	HHS001324500023	<u>12,090</u>	<u>-</u>
Total Mental Health		<u>9,360,940</u>	<u>9,348,850</u>
<b>Health and Human Services Commission (HHSC):</b>			
General Revenue - IDD	HHS001333300024	871,579	871,579
Community Living Options Information Process (CLOIP)	HHS001333300024	174,650	174,650
IDD Crisis Intervention	HHS001333300024	114,135	-
Permanency Planning	HHS001333300024	15,663	15,663
IDD Crisis Respite	HHS001333300024	94,392	94,392
IDD ARPA - Electronic Interface	HHS001333300024	55,000	-
IDD ARPA - Workforce	HHS001333300024	159,893	65,390
IDD Pasrr Specialized Services	HHS001333300024	<u>11,289</u>	<u>11,289</u>
Total Intellectual and Developmental Disabilities		<u>1,496,601</u>	<u>1,232,963</u>
<b>Total Revenues and Expenditures of State Awards</b>		<b><u>\$ 10,857,541</u></b>	<b><u>\$ 10,581,813</u></b>

See notes to schedule.



**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**  
**SCHEDULE OF REVENUES AND EXPENDITURES OF STATE AND FEDERAL AWARDS**  
**(CONTINUED)**

**FISCAL YEAR ENDED AUGUST 31, 2024**

<u>Program Title</u>	<u>Federal AL Number</u>	<u>Pass Through Entity Identifying Number</u>	<u>Receipts and Accrued Revenues</u>	<u>Accrued Expenditures</u>
<b>Federal Awards:</b>				
U.S. Department of Health and Human Services				
Certified Community Behavioral Health Clinics (SAMHSA)	93.696	H79SM086874	818,814	818,814
Passed through Texas Health and Human Services Commission				
Medicaid Administrative Claiming (MAC)	93.778	HHS000537900100	366,923	366,923
Passed through HHSC				
Mental Health Block Grant	93.958	HHS001324500023	355,326	355,326
TANF to Title XX	93.558	HHS001324500023	83,672	83,672
Mental Health First Aid	93.958	HHS001335500024	82,050	82,050
HR 133 - ARPA	93.958	HHS001108400023	233,340	233,340
Social Services Block Grant	93.667	HHS001324500023	60,844	60,844
Habilitation Coordination	93.778	HHS001333300024	55,181	55,181
HR 133 ARPA - Crisis Diversion Center	93.958	HHS001108400023	96,242	96,242
Enhanced Community Coordination	93.791	HHS001333300024	<u>13,031</u>	<u>13,031</u>
Total U.S. Department of Health and Human Services			<u>2,165,423</u>	<u>2,165,423</u>
<b>Total Revenues and Expenditures of Federal Awards</b>			<u>2,165,423</u>	<u>2,165,423</u>
<b>TOTAL REVENUES AND EXPENDITURES OF STATE AND FEDERAL AWARDS</b>			<u>\$13,022,964</u>	<u>\$12,747,236</u>

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## NOTES TO SCHEDULE OF REVENUES AND EXPENDITURES OF STATE AND FEDERAL AWARDS

AUGUST 31, 2024

### **Note 1: General.**

The Schedule of Revenues and Expenditures of State and Federal Awards presents the activity of all applicable state and federal awards of Mental Health Mental Retardation Authority of Brazos Valley (the Center). The Center's reporting entity is defined in Note 1 of the basic financial statements. State and federal awards received directly from federal and state agencies, as well as federal and state awards passed through other governmental agencies, are included on the Schedule of Revenues and Expenditures of State and Federal Awards.

The information in the Schedule of Revenues and Expenditures of State and Federal Awards is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule of Revenues and Expenditures of State and Federal Awards present only a selected portion of the operations of the Center, it is not intended to and does not present the financial position, changes in financial position, or cash flows of the Center.

### **Note 2: Basis of Accounting.**

The Schedule of Revenues and Expenditures of State and Federal Awards is prepared on the modified accrual basis of accounting. The modified accrual basis of accounting is described in Note 3 of the basic financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance or State of Texas Uniform Grant Management Standards, wherein certain types of expenditures are not allowable or are limited as to reimbursement. State and federal grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant, and, accordingly, when such funds are received, they are recorded as unearned revenues until earned.

### **Note 3: Relationship to Basic Financial Statements.**

Certain state and federal programs have been excluded from the Schedule of Expenditures of State and Federal Awards, including monies received under vendor contract for Title XIX ICF/MR and Title XIX HCS/MR, and other Medicaid/Medicare funding earned from providing patient services. The state and federal monies excluded from the Schedule of Revenues and Expenditures of State and Federal Awards are not considered financial assistance as defined in the Uniform Guidance and are included in total local revenues in the basic financial statements.

Texas Correctional Office on Offenders with Medical or Mental Impairments (TCOOMMI) and PASRR have been excluded from the Schedule of Revenues and Expenditures of State and Federal Awards as these monies are considered contracts, not state or federal awards.

### **Note 4: State Award Guidelines.**

State awards are subject to HHSC's *Guidelines for Annual Financial and Compliance Audits of Community MHMR Centers (21st Revision)* as well as the Office of the Governor's *State of Texas Single Audit Circular*. Such guidelines are consistent with those required under the Single Audit Act of 1996, the Uniform Guidance and *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Note 5: Indirect Costs.**

The Center has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

### **Note 6: IDD ARPA, IDD CIS, and IDD Crisis Respite Funds.**

The Center has received authorization to carryover remaining unspent funds for IDD ARPA, IDD CIS, and IDD Crisis Respite Funds to fiscal year 2024.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Trustees  
Mental Health Mental Retardation Authority of Brazos Valley:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mental Health Mental Retardation Authority of Brazos Valley (the Center), as of and for the year ended August 31, 2024, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements, and have issued our report thereon dated January 23, 2025.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Center's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 2024-001 that we consider to be significant deficiencies.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Center's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

(continued from previous page)

### **The Center's Response to Findings**

*Government Auditing Standards* requires the auditor to perform limited procedures on the Center's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The Center's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Pittbyrd Samuels, PLLC". The signature is written in a cursive, flowing style.

January 23, 2025  
Houston, Texas

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
WITH EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE  
AND THE STATE OF TEXAS SINGLE AUDIT CIRCULAR**

The Board of Trustees  
Mental Health Mental Retardation Authority of Brazos Valley:

**Report on Compliance with Each Major Federal and State Program**

***Opinion on Each Major Federal and State Program***

We have audited Mental Health Mental Retardation Authority of Brazos Valley's (the Center) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement, State of Texas Single Audit Circular (TSAC)* and *Guidelines for Annual Financial and Compliance Audits of Community Mental Health and Mental Retardation Centers* that could have a direct and material effect on each of the Center's major federal and state programs for the year ended August 31, 2024. The Center's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Center complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended August 31, 2024.

***Basis for Opinion on Each Major Federal and State Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); *State of Texas Single Audit Circular* and *Guidelines for Annual Financial and Compliance Audits of Community Mental Health and Mental Retardation Centers*. Our responsibilities under those standards, the Uniform Guidance, TSAC, and the Audit Guidelines are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Center and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and state program. Our audit does not provide a legal determination of the Center's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Center's federal and state programs.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Center's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, TSAC, and the Audit Guidelines will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Center's compliance with the requirements of each major federal and state program as a whole.

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In performing an audit in accordance with generally accepted auditing standard and *Government Auditing Standards*, the Uniform Guidance, TSAC, and the Audit Guidelines, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Center's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Center's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and TASC, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

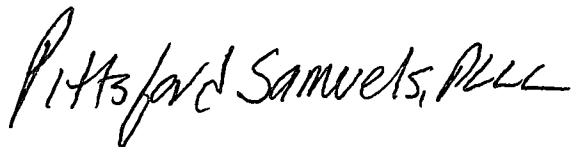
### **Report on Internal Control Over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that have not been identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and TSAC. Accordingly, this report is not suitable for any other purpose.



January 23, 2025  
Houston, Texas

# MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FISCAL YEAR ENDED AUGUST 31, 2024

### Summary of Auditors' Results

1. The auditor's report expresses an unmodified opinion on whether the basic financial statements of Mental Health Mental Retardation Authority of Brazos Valley were prepared in accordance with GAAP.
2. One significant deficiency relating to the audit of the financial statements is reported. No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of Mental Health Mental Retardation Authority of Brazos Valley, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies or material weaknesses in internal control relating to the audit of major federal and state award programs are reported.
5. The auditor's report on compliance for the major federal and state award programs for Mental Health Mental Retardation Authority of Brazos Valley expresses an unmodified opinion.
6. There were no audit findings relative to major federal or state award programs required to be reported in accordance with the Uniform Guidance and the State of Texas Single Audit Circular.
7. The programs tested as major federal and state award programs were:
  - State - General Revenue - Mental Health Adult
  - State - General Revenue - Mental Health Child & Adolescent
  - State - Private Psychiatric Beds
  - State - General Revenue - Intellectual and Developmental Disabilities
  - Federal - Block Grants for Community Mental Health Services (AL 93.958)
  - Federal - Medical Assistance Program (AL 93.778)
  - Federal - Certified Community Behavioral Health Clinics (AL 93.696)
8. The threshold for distinguishing Types A and B programs was \$750,000 for federal award programs and \$300,000 for state award programs.
9. Mental Health Mental Retardation Authority of Brazos Valley was determined not to be a low risk auditee.

### Findings - Financial Statement Audit

#### SIGNIFICANT DEFICIENCIES

2024-001

**Criteria:** A properly designed system of internal control over financial reporting includes timely reconciliations of balance sheet accounts on a monthly or quarterly basis, depending on the account. Comprehensive reconciliations should include sub-ledger or alternative system documentation that supports and justifies the balance within the account, demonstrates a roll forward from the prior period which ties to revenue (where applicable), and ensures any reconciling items are timely addressed and cleared. Balance sheet reconciliation which simply demonstrate debits and credits that make up the balance of the account do not demonstrate the needed criteria to justify balances.

**Condition:** The Center did not consistently complete balance sheet reconciliations which were accurate, and that adequately justified the balances within the account throughout the year or at year end close. These were completed only for the audit.

**Cause:** The Center experienced significant change over the past couple of years, including turnover in some key accounting and IT positions. Current personnel are still in the process of being trained and becoming familiar with new programs and the prior year implementation of new software. The amount of change has caused the Center to lose focus of core activities required to produce timely and accurate financial statements.

**Effect:** The production of audit schedules at year end were substantially delayed as a result of reconciliations having to be completed or corrected. Because of the delay in having timely reconciled general ledger accounts, management made several adjustments in preparation for the audit.

**Recommendation:** The Center should continue to train existing employees on significant accounting matters and ensure that all significant general ledger accounts are reconciled on a timely basis, as is appropriate for the account, in a manner that supports the account balance, with any reconciling items being addressed in a timely manner.

**Views of Responsible Officials and Planned Corrective Actions:** Management of the Center agrees with the finding and the recommended procedures will be implemented.

### Findings and Questioned Costs - Major Federal and State Award Programs

None

**MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF BRAZOS VALLEY**

**SCHEDULE OF PRIOR YEAR AUDIT FINDINGS**

**FISCAL YEAR ENDED AUGUST 31, 2024**

2023-001

Condition: Certain general ledger accounts were not analyzed and reconciled on a timely basis.

Criteria: Internal controls should be in place to ensure that all material general ledger accounts are critically analyzed and reconciled on a monthly or quarterly basis.

Cause: The Center experienced turnover in some key accounting and IT positions. Additionally, there were new programs and an implementation of new software and current personnel are still in the process of being trained and becoming familiar with the programs.

Effect: Because of the failure to have timely reconciled general ledger accounts, several adjustments had to be made during the audit process.

Recommendation: The Center should continue to train existing employees on significant accounting matters and ensure that all material general ledger accounts are reconciled on a monthly basis.

Views of Responsible Officials and Planned Corrective Actions: Management of the Center agrees with the finding and the recommended procedures will be implemented.

Finding not cleared.