



MINUTES

JANUARY 27, 2026

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, January 27, 2026 with the following members of the Court present:

Duane Peters, County Judge, Presiding;
Bentley Nettles, Commissioner of Precinct 1;
Chuck Konderla, Commissioner of Precinct 2, Absent;
Fred Brown, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4;
Karen McQueen, County Clerk;

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Commissioner Nettles

2. Call for Citizen input and/or concerns

Adam Pedue, resident of Precinct 2, addressed the Court in opposition of the ITS Contract Renewal.

Cynde Wiley, resident of Precinct 1, addressed the Court concerning campaigning. A copy of Ms. Wiley's statement is attached.

Kyle Greenwood, resident of Precinct 2, addressed the Court concerning the Homestead Act Exemption.

Cathie Viens, resident of Precinct 4, addressed the Court in opposition of spending.

3. Presentations and/or Discussions

- Presentation of a Certificate of Appreciation to the Order of the Eastern Star, Badell Chapter No. 9, in recognition of their generous donation of stuffed Christmas stockings to all juveniles housed in the County Detention Center.

Judge Peters announced that there would be no presentation at this time.

Consider and take action on agenda items: 4 - 33

4. Approval requested from Constable Precinct 2 for acceptance of a donated wheelchair for use in the Brazos County Administration Building.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

5. Approval requested from Fleet Services to accept a donation of one (1) set of ballistic glass in the amount of \$8,400.00 from Operation Safe Shield.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

6. Approval for acceptance of donated or unclaimed property items left by inmates leaving the Brazos County Detention Center for the month of April 2025.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

7. Approval of the following reappointments to the MHMR Authority of Brazos Valley Board of Trustees. The term of appointment is March 1, 2026 - February 29, 2028.

- a. Mr. Mark Maltsberger
- b. Dr. Tammy Tiner

On a motion from Commissioner Nettles with a second from Commissioner Brown, The Court voted to table the reappointment of a. Mr. Mark Maltsberger to the MHMR Authority of Brazos Valley Board of Trustees.

Commissioner Nettles stated that Mr. Maltsberger is running for office in the upcoming election and believes it would be more appropriate to wait until after the election for this reappointment.

Motion: Table, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Fred Brown. Passed. 3-0. Ayes: Brown, Nettles, Peters. Abstain: Watson. Absent: Konderla.

The Court approved the reappointment of b. Dr. Tammy Tiner to the MHMR Authority of Brazos Valley Board of Trustees, with a term of March 1, 2026 - February 29, 2028.

Motion: , Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. . 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

8. Approval of Resolution for the Brazos County OPEB Investment Committee.

The Court voted unanimously to adopt Resolution 25-019 approving the Brazos County OPEB Investment Committee. A copy of the resolution is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

9. Approval requested to apply for the Fiscal Year 2027 Specialty Court - Mental Health Court Grant which includes the following:

- a. Approval of the Resolution authorizing submission of the grant application
- b. Designation of the County Judge as Authorized Official
- c. Designation of the County Auditor as Financial Officer
- d. Designation of David Hilburn as Program Director
- e. Approval of the required Law Enforcement Certification and Assurances Form

A copy of the Grant Application, the Resolution and Law Enforcement Certification and Assurances form is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

10. Approval requested to apply for the Fiscal Year 2027 Specialty Court – Adult Drug Court Grant which includes the following:

- a. Approval of the Resolution authorizing submission of the grant application
- b. Designation of the County Judge as Authorized Official
- c. Designation of the County Auditor as Financial Officer
- d. Designation of Miguel Cantu as Project Director
- e. Approval of the required Law Enforcement Certification and Assurances Form

A copy of the Grant Application, the Resolution and Law Enforcement Certification and Assurances form is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

11. Request authorization to wire transfer up to \$5,424,281.22 to Health and Human Services Commission (HHSC) for the Uncompensated Care Demonstration Year 15 for the benefit of participating hospitals using funding from the Brazos County Participation

Fund.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

12. Approval requested from Fleet Services to issue US Bank credit card to Dwyane Holloway with a credit limit of \$2,000.00 for conferences, travel and other department related expenses.

The Court engaged in conversation with Auditor Marci Turner and Purchasing Agent Charles Wendt to clarify the current policies and procedures related to County credit cards.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

13. Approval requested to issue US Bank credit card limit increases to the following employees:
 - a. Desmond Harris, Records Management - from \$1,500.00 to \$2,500.00
 - b. Nathan Wood, Public Defender's Office - from \$1,000.00 to \$5,000.00

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

14. Approval requested for the following:
 - a. Brazos County Social Media Use Policy, Best Practices, and Standard Operating Procedures
 - b. Section 3.10 Personal Use of Social Media

A copy of the policy is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

15. Consider and possible action on Standard Operating Procedure (SOP) for Workshops.

Judge Peters shared his concerns with the proposed Workshop Standard Operating Procedures, as did Budget Officer Nina Payne. General Counsel Ed Bull provided legal clarification. Commissioner Nettles shared his thoughts on the SOP's and the Court entered into further discussion on the matter.

On a motion from Commissioner Brown with a second from Commissioner Watson, the Court voted 3 to 1 to table this item. A copy of the Standard Operating Procedures is attached.

Motion: Table, Moved by Commissioner Fred Brown, Seconded by Commissioner Wanda J. Watson. Passed. 3-1. Ayes: Brown, Peters, Watson. Nays: Nettles. Absent: Konderla.

16. Approval of the Interlocal Agreement between the Bryan/College Station Metropolitan Planning Organization and Brazos County, Texas for Local Funding of South College Avenue/University Drive Complete Streets Plan.

Christine Shimek, resident of Precinct 2 addressed the Court concerning the Bryan/College Station Metropolitan Planning Organization.
A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

17. Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.

A list of the surplus property is attached.

Motion: Approve, Moved by Commissioner Fred Brown, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

18. Approval of the following Juvenile Contracts:
- a. 23-145 Secure Short-Term Detention for Juvenile Offenders with Houston County.
 - b. 23-153 Secure Short-Term Detention for Juvenile Offenders with Waller County.
 - c. 23-142 Secure Short-Term Detention for Juvenile Offenders with Coryell County.

A copy of the contracts is attached.

Motion: Approve, Moved by Commissioner Fred Brown, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

19. Approval for the following Juvenile Contract Amendments (#1 and #2) due to per day price increases:
- a. 24-131 Fayette County Short-Term Detention - Amendment #1.
 - b. 23-113 Henderson County Short-Term Detention - Amendment #2.
 - c. 25-053 Kerr County Short-Term Detention - Amendment #1.

A copy of the amendments is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

20. Approval of Addendum #5 to Contract #19-149 Dental Services for the Jail to extend the agreement for one year and add a minimum amount per day of service.

A copy is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

21. Approval of Deductive Change Order to CIP #25-581 Dilly Shaw Tap Road Reconstruction with Brazos Paving for \$164,662.99, decreasing the total contract amount to \$591,433.91.

A copy of the Change Order is attached.

Motion: Approve, Moved by Commissioner Fred Brown, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

22. Permission to Advertise RFP #26-069 Medical Lab Services.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

23. Approval of the following evaluation committee for RFP #26-069 Medical Lab Services.
- a. Julie Anderson- Medical Manager - Health and Wellness Clinic
 - b. Marla Bailey - Director Health and Laboratory Services - Health District
 - c. Stephanie Ellis -LVN- Juvenile
 - d. Legal - Non- Voting
 - e. Purchasing - Non Voting

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

24. Approval of the Final Plat of Brazos Valley Estates, Lots 1 - 4, Block 1; 18.35 Acres; Isaiah Curd Survey Section 18, Abstract No. 11; City of Kurten ETJ, Brazos County, Texas. Site is located in Precinct 2.

Todd Hayes, resident of Precinct 2, stated that he was in attendance to answer any questions regarding the Plat. The Court did not have any questions and voted unanimously to approve the item.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

25. Request to consider approval of acceptance of the road(s) and drainage structures

within the road right-of-way(s) of Cook Crossing Phase 4 into the Brazos County Road Maintenance System; structures are in compliance with the Brazos County Subdivision Regulations. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

26. Consider and take action on the Brazos Wifi utility permit to directional bore 4,300 of fiber optic conduit within the right-of-way of Old Reliance Road. Project is needed to relocate existing direct-bury fiber line, since it is too shallow. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

27. Approval of the Treasurer's Report for October 2025.

A copy of the report is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

28. Commissioners Court minutes for the following dates:

- a. December 02, 2025 Special Called Session
- b. December 09, 2025 Regular Meeting
- c. December 16, 2025 Regular Meeting
- d. December 30, 2025 Special Called Session

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

29. Budget Amendments.

- FY 25/26 Budget Amendments 9.01 - 9.06

9.01 - Transfer of funds from Facility Services to Landscaping.

9.02 - Reallocate Capital funds for Sheriff's Office - Jail.

9.03 - Reallocate funds for Expo Complex Improvements.

9.04 - Reallocate funds for Human Resources.

9.05 - Reallocate funds for County Clerk Records Management.

9.06 - Reallocate funds for TX Indigent Defense Commission Grant.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

30. Personnel Change of Status.

- Approval of Personnel Change of Status

Auditor Marci Turner addressed the Court with concerns regarding a personnel action. A copy of her statement was submitted for the minutes, it is attached hereto. A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

31. Payment of Claims.

- Approval of Payment of Claims

A copy of the Claims is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 4-0. Ayes: Brown, Nettles, Peters, Watson. Absent: Konderla.

32. Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
- c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).
- d. Texas Government Code §551.087 for deliberation regarding economic development negotiations.
- e. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, and duties of county personnel.

At this point, the County Judge announced the Court would consider items 34 through 39 and then return to convene into Executive Session.

Having considered the previously noted agenda items, General Counsel Ed Bull submitted a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third party. A motion was offered by Commissioner Brown to meet in closed Executive Session as per Mr. Bull's recommendation. The motion was seconded by Commissioner Nettles and the motion passed unanimously. At 11:01 a.m. the County Judge announced the meeting closed to the public, so the Court could convene into Executive Session pursuant the

following;

a. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant

Ed Bull, General Counsel

Trevor Lansdown, Project Management Director

Charles Wendt, Purchasing Agent

Leslie Contreras, Risk Management Coordinator

b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant

Ed Bull, General Counsel

Trevor Lansdown, Project Management Director

Charles Wendt, Purchasing Agent

Leslie Contreras, Risk Management Coordinator

c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).

General Council Ed Bull stated that this session would not be needed.

d. Texas Government Code §551.087 for deliberation regarding economic development negotiations.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant

Ed Bull, General Counsel

e. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, and duties of county personnel.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant

Ed Bull, General Counsel

Pamela Robertson, Veteran Services Officer

Nina Payne, Budget Officer

Jennifer Salazar, Human Resources Director

Motion: Approve, Moved by Commissioner Fred Brown, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

33. Consider and possible action on Executive Session.

At 12:09 p.m. the County Judge announced the meeting open to the public and that no action was needed on the closed Executive Session.

Judge Peters then announced to the public that he signed the termination of the disaster declaration related to the winter storm.

34. Acknowledgement of the Outstanding Community Partner Award presented to Brazos County by the Brazos Valley Museum of Natural History in recognition of the County's continued support.

The Court acknowledged the receipt of the Outstanding Community Partner Award. Commissioner Watson shared it was an honor to attend the banquet held by the Brazos Valley Museum of Natural History and receive this award on behalf of the County. She encouraged the public to visit the Museum.

35. Acknowledgement of Monthly Reports submitted in January 2026.

The Court acknowledged receipt of the Extension Service reports submitted in January 2026 and acknowledged receipt of reports from the following County and Precinct Offices showing revenues collected and remitted to the County Treasurer:

County Clerk
District Clerk
Constable Precinct 2
Constable Precinct 3
Collections

36. Acknowledgment of the FY 2025-2026 Budget to Actuals by Fund as of January 16, 2026.

Acknowledgement of the FY 2025-2026 Contingency Budget to Actuals by Fund as of January 16, 2026.

The Court acknowledged receipt of the 2025 - 2026 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of January 16, 2026.

37. Monthly Report from the Juvenile Services Department.

Juvenile Director Linda Ricketson reported there are 153 juveniles on probation; 8 of those are in residential treatment programs throughout the State. 109 juveniles in pre-court monitoring, 15 in our JJAEP School. Also, Drug Counseling Groups and Anger Management Groups have begun. Presently there are 30 juveniles in detention, 30 on electronic monitoring and one juvenile that is pending TJJD transport.

In December 75 youth were brought into detention, 3 of those were out-of-County. The Court thanked Ms. Ricketson.

38. Monthly Report from the Sheriff's Office.

Chief Deputy Kevin Stuart reported for Sheriff Wayne Dicky, the average daily population for the month of December was 722; 612 of those were male and 110 were female. The total number of bookings for December was 647. As of today the population is 710.

The Court thanked Chief Stuart.

39. Announcement of interest items and possible future agenda topics.

- January 26, 2026 will mark the beginning of the County Budget process for the Fiscal Year 2027. The deadline to have Capital Request entered in Service Now is March 13, 2026.

40. Adjourn.

The meeting was adjourned at 12:10 p.m.



**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON JANUARY 27, 2026 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@BRAZOSCOUNTY3227).**

-
1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Commissioner Nettles
 2. Call for Citizen input and/or concerns
 3. Presentations and/or Discussions
 - Presentation of a Certificate of Appreciation to the Order of the Eastern Star, Badell Chapter No. 9, in recognition of their generous donation of stuffed Christmas stockings to all juveniles housed in the County Detention Center.

Consider and take action on agenda items: 4 - 33

4. Approval requested from Constable Precinct 2 for acceptance of a donated wheelchair for use in the Brazos County Administration Building.
5. Approval requested from Fleet Services to accept a donation of one (1) set of ballistic glass in the amount of \$8,400.00 from Operation Safe Shield.
6. Approval for acceptance of donated or unclaimed property items left by inmates leaving the Brazos County Detention Center for the month of April 2025.
7. Approval of the following reappointments to the MHMR Authority of Brazos Valley Board of Trustees. The term of appointment is March 1, 2026 - February 29, 2028.

- a. Mr. Mark Maltsberger
 - b. Dr. Tammy Tiner
8. Approval of Resolution for the Brazos County OPEB Investment Committee.
 9. Approval requested to apply for the Fiscal Year 2027 Specialty Court - Mental Health Court Grant which includes the following:
 - a. Approval of the Resolution authorizing submission of the grant application
 - b. Designation of the County Judge as Authorized Official
 - c. Designation of the County Auditor as Financial Officer
 - d. Designation of David Hilburn as Program Director
 - e. Approval of the required Law Enforcement Certification and Assurances Form
 10. Approval requested to apply for the Fiscal Year 2027 Specialty Court – Adult Drug Court Grant which includes the following:
 - a. Approval of the Resolution authorizing submission of the grant application
 - b. Designation of the County Judge as Authorized Official
 - c. Designation of the County Auditor as Financial Officer
 - d. Designation of Miguel Cantu as Project Director
 - e. Approval of the required Law Enforcement Certification and Assurances Form
 11. Request authorization to wire transfer up to \$5,424,281.22 to Health and Human Services Commission (HHSC) for the Uncompensated Care Demonstration Year 15 for the benefit of participating hospitals using funding from the Brazos County Participation Fund.
 12. Approval requested from Fleet Services to issue US Bank credit card to Dwyane Holloway with a credit limit of \$2,000.00 for conferences, travel and other department related expenses.
 13. Approval requested to issue US Bank credit card limit increases to the following employees:
 - a. Desmond Harris, Records Management - from \$1,500.00 to \$2,500.00
 - b. Nathan Wood, Public Defender's Office - from \$1,000.00 to \$5,000.00
 14. Approval requested for the following:
 - a. Brazos County Social Media Use Policy, Best Practices, and Standard Operating Procedures
 - b. Section 3.10 Personal Use of Social Media
 15. Consider and possible action on Standard Operating Procedure (SOP) for Workshops.
 16. Approval of the Interlocal Agreement between the Bryan/College Station Metropolitan Planning Organization and Brazos County, Texas for Local Funding of South College Avenue/University Drive Complete Streets Plan.
 17. Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.
 18. Approval of the following Juvenile Contracts:
 - a. 23-145 Secure Short-Term Detention for Juvenile Offenders with Houston County.
 - b. 23-153 Secure Short-Term Detention for Juvenile Offenders with Waller County.
 - c. 23-142 Secure Short-Term Detention for Juvenile Offenders with Coryell County.

19. Approval for the following Juvenile Contract Amendments (#1 and #2) due to per day price increases:
 - a. 24-131 Fayette County Short-Term Detention - Amendment #1.
 - b. 23-113 Henderson County Short-Term Detention - Amendment #2.
 - c. 25-053 Kerr County Short-Term Detention - Amendment #1.
20. Approval of Addendum #5 to Contract #19-149 Dental Services for the Jail to extend the agreement for one year and add a minimum amount per day of service.
21. Approval of Deductive Change Order to CIP #25-581 Dilly Shaw Tap Road Reconstruction with Brazos Paving for \$164,662.99, decreasing the total contract amount to \$591,433.91.
22. Permission to Advertise RFP #26-069 Medical Lab Services.
23. Approval of the following evaluation committee for RFP #26-069 Medical Lab Services.
 - a. Julie Anderson- Medical Manager - Health and Wellness Clinic
 - b. Marla Bailey - Director Health and Laboratory Services - Health District
 - c. Stephanie Ellis -LVN- Juvenile
 - d. Legal - Non- Voting
 - e. Purchasing - Non Voting
24. Approval of the Final Plat of Brazos Valley Estates, Lots 1 - 4, Block 1; 18.35 Acres; Isaiah Curd Survey Section 18, Abstract No. 11; City of Kurten ETJ, Brazos County, Texas. Site is located in Precinct 2.
25. Request to consider approval of acceptance of the road(s) and drainage structures within the road right-of-way(s) of Cook Crossing Phase 4 into the Brazos County Road Maintenance System; structures are in compliance with the Brazos County Subdivision Regulations. Site is located in Precinct 2.
26. Consider and take action on the Brazos Wifi utility permit to directional bore 4,300 of fiber optic conduit within the right-of-way of Old Reliance Road. Project is needed to relocate existing direct-bury fiber line, since it is too shallow. Site is located in Precinct 2.
27. Approval of the Treasurer's Report for October 2025.
28. Commissioners Court minutes for the following dates:
 - a. December 02, 2025 Special Called Session
 - b. December 09, 2025 Regular Meeting
 - c. December 16, 2025 Regular Meeting
 - d. December 30, 2025 Special Called Session
29. Budget Amendments.
 - FY 25/26 Budget Amendments 9.01 - 9.06
30. Personnel Change of Status.
 - Approval of Personnel Change of Status
31. Payment of Claims.
 - Approval of Payment of Claims
32. Convene into Executive Session pursuant to the following:
 - a. Texas Government Code §551.072 to deliberate the purchase, exchange,

- lease, or value of real property.
 - b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
 - c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).
 - d. Texas Government Code §551.087 for deliberation regarding economic development negotiations.
 - e. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, and duties of county personnel.
33. Consider and possible action on Executive Session.
 34. Acknowledgement of the Outstanding Community Partner Award presented to Brazos County by the Brazos Valley Museum of Natural History in recognition of the County's continued support.
 35. Acknowledgement of Monthly Reports submitted in January 2026.
 36. Acknowledgment of the FY 2025-2026 Budget to Actuals by Fund as of January 16, 2026.
Acknowledgement of the FY 2025-2026 Contingency Budget to Actuals by Fund as of January 16, 2026.
 37. Monthly Report from the Juvenile Services Department.
 38. Monthly Report from the Sheriff's Office.
 39. Announcement of interest items and possible future agenda topics.
 - January 26, 2026 will mark the beginning of the County Budget process for the Fiscal Year 2027. The deadline to have Capital Request entered in Service Now is March 13, 2026.
 40. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.023 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.



The following minutes of the Commissioners Court Meeting held January 27, 2026, have been examined and are approved in open Court this 24th day of February 2026, in Bryan, Brazos County, Texas.

A handwritten signature in black ink, appearing to read "Duane Peters", written over a horizontal line.

Duane Peters
County Judge

A handwritten signature in black ink, appearing to read "Bentley Nettles", written over a horizontal line.

Bentley Nettles
Commissioner, Precinct 1

A handwritten signature in black ink, appearing to read "Chuck Konderla", written over a horizontal line.

Chuck Konderla
Commissioner, Precinct 2

A handwritten signature in black ink, appearing to read "Fred Brown", written over a horizontal line.

Fred Brown
Commissioner, Precinct 3

A handwritten signature in black ink, appearing to read "Wanda J. Watson", written over a horizontal line.

Wanda J. Watson
Commissioner, Precinct 4

Attest:

A handwritten signature in black ink, appearing to read "Karen McQueen", written over a horizontal line.

Karen McQueen
County Clerk

BRAZOS COUNTY COMMISSIONER'S COURT

27 DAY OF January, 20 26
10:00 AM/PM, Regular Meeting

Name

(PLEASE PRINT)

Aubrey Leggett
Sharyl Lowe
Kimberly Gonzalez
Ken Smith
Ed Bell
Nina Payne
marci turno
Cathie Viers
Kadii Com
Kathlyn Battus
Wm. Charles Wmelt
Trevor Lansdown
~~Ch~~ Christine Shimek
Delia Sandoval
Cyndie Wiley

Organization

(PLEASE PRINT)

Comm Court
Comm Court
CO Judge
County Judge
CO Judge
Budget
artist
tax payer
County Judge
Purchasing
Purchasing
PROJECT MANAGEMENT
~~Ch~~ citizen
Comm. Court

BRAZOS COUNTY COMMISSIONER'S COURT

27 DAY OF January, 2026
10:00 AM/PM, Regular Sess.

Name (PLEASE PRINT)	Organization (PLEASE PRINT)
<u>Marsha Anderson</u>	<u>Co Judge</u>
<u>Joe Southern</u>	<u>The Eagle</u>
<u>Victoria McCoy</u>	<u>Co Clerk</u>
<u>Adam Perdue</u>	<u>citizen</u>
<u>KYLE GREENWOOD</u>	<u>CITIZEN</u>
<u>TODD HAYES</u>	<u>Border Tech</u>
<u>Spencer Mays</u>	<u>Budget.</u>
<u>Linda Ricketson</u>	<u>L. Ricketson</u>
<u>Kenia Toyner</u>	<u>IT</u>
<u>Peter Michelson</u>	<u>Citizen</u>
<u>PAUL TORRES</u>	<u>BCHD/COB</u>
<u>Kevin Stuart</u>	<u>BCSO</u>
<u>ERIC CALDWELL</u>	<u>BCIT</u>
<u>Roger Lasaker</u>	<u>Citizen</u>
<u>Hannah Swinson</u>	<u>BTD</u>

18-3-017

BRAZOS COUNTY COMMISSIONER'S COURT

27 DAY OF January, 2021
10:00 (A)M/PM, Regular Session

Name

(PLEASE PRINT)

Dwayne Holloway

DANIEL RUDGE

Jesse Brown

Bruno A. SHIMEK

Donald Lamp

Kyle Hawthorn

Bob Lanier

Billy Melzow

Cristian Villarreal

Jacquelin Foster

Raeanna McConathy

Leslie Contreras

Barbara Smith

Prarthana Banerji

Pam Robertson

Organization

(PLEASE PRINT)

Fleet

BCS MPO

IT

Self

Pct 2

ST^{PL} D. CT

Facilities Services

BCIT

Treas

Expo

HR

Risk

As Judge

R&B

Veteran Services

BRAZOS COUNTY COMMISSIONER'S COURT

27 DAY OF January, 2024
10:00 AM/PM, Regular Session

Name

(PLEASE PRINT)

Josh Sloan

Cheryl Rushing

Jennifer Salazar

Ashlie Peters-Bowman

Karen McQueen

Organization

(PLEASE PRINT)

Brazos Valley Estates

Auditor

HR

Co. Clerks Off.

Co. Clerk

1.27.2026 Cynde Wiley

Good Morning and welcome back Judge Peters.

- We had a great True Texas Project candidate forum on Jan. 13th with 80 persons attending. We appreciate all who came to talk and observe those candidates who are asking for your vote.
- We are hosting another forum on Tuesday Feb. 10th at the VFW on Harvey Mitchell with our CD10 and CC candidates. Same “speed Dating format”. You can purchase food. We will start at 6pm with our CC candidates followed with 6 of our CD10 candidates.
- Re agenda # 27, this comment is for the legal dept. the approval order is incorrect in that acting judge Kyle Kacal name is listed in the first sentence and it may have already been corrected but not in the doc post with this agenda item.
- Re credit card charges made by those who have cards ... who will have oversight ? Will the charges be paid by line item or by statement balance due ? How will the charges be transparent to the public ? We want you to TRUST BUT VERIFY. Please address this when you talk about agenda item #13
- The next topic was brought to my attention from a guest at the Jan forum. A candidates office had the campaign sign from another candidate posted by their office front door. The voter was conflicted seeing the sign, obviously the liked one but not the other. I was sent a picture and I contacted the candidate, he removed the sign and replaced it with his own campaign sign. He was genuinely thankful and even sent me a picture of the change.
- This is a lead into the next situation I will address.
- I am also sharing with everyone on this Dias. The question ... Is it proper for any one of you to place a commissioner court candidates campaign sign on your property for public display besides your own campaign sign ?
- Does that show an obvious bias ? You share a dual position, private and elected.
- The obvious perception from the persons that have expressed an opinion on this issue, say its common sense that our commissioners court representatives should remain neutral re candidates vying for commissioner court positions. You may or may not agree. The appearance of non neutrality is both a reflection upon you and the candidate you may have posted a sign endorsing. In other words, it is not seen as tasteful to be advocating for a particular commissioners candidate when you sit on the same Dias they are campaigning for.

Kyle Greenwood
10000 Steep Hollow Rd
Bryan, Texas 77808

January 27, 2026

Judge Duane Peters
County of Brazos
300 E 26th Street
Bryan, Texas 77803

RE: Texas Tax Code § 11.13 (n)

Dear Judge Peters,

On May 7, 2022 Candidate Chuck Konderla informed the community that he had discussed Texas Tax Code § 11.13(n) with you and that you “readily agreed that this should be researched and taken into consideration.” He further stated that he would “formally request consideration by the full commissioner’s court at the next meeting”.

I have reviewed the agendas and minutes of all regular meetings, workshop sessions, and special called sessions beginning May 1, 2022 but haven’t been able to find where this discussion ever occurred. I have requested all documentation regarding same via an open records request.

In the interest of transparency and to encourage citizen involvement in the budget process, I recommend that the court call a workshop session to revisit this issue and have a full open discussion about the topic with the public to review all previous research and consider implementation of this homestead exemption.

Sincerely,

A handwritten signature in cursive script that reads "Kyle Greenwood". The signature is written in black ink and is positioned below the word "Sincerely,".

Kyle Greenwood

Chuck Konderla's Post



Chuck Konderla

May 7, 2022 · 🌐



When I started this journey, I promised you that I would work to solve complex issues with viable solutions.

As you are well aware, it has been quite the week regarding property valuations in Brazos County and across the State. Nearly everyone that I have spoken to has seen double-digit increases in their valuations which will significantly affect their property tax bill.

The question is whether there is a way to reduce or offset the impact of the valuation which in turn will reduce your tax bill.

The short answer is yes. There absolutely is a way. And, it can be found in the Texas tax code.

Under Texas law, school districts are required to offer a \$25k exemption on residence homesteads reducing the property's assessed value by \$25k for the school district portion of the tax bill (which will increase to \$40k if Prop 2 passes in the special election being held today)

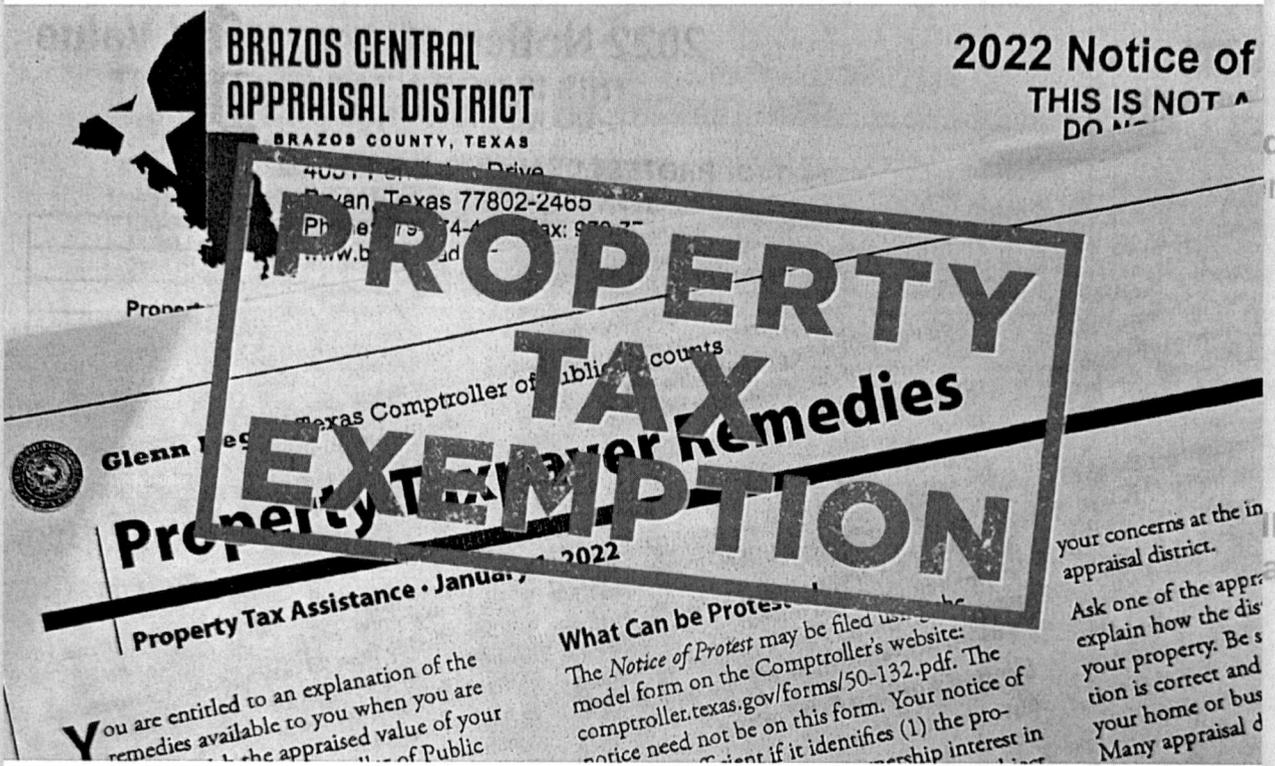
However, the Texas Tax Code also has a provision that allows "Any taxing unit, including a city, county, school district, or special district, to have the option of deciding locally to offer a separate residence homestead exemption of up to 20 percent of a property's appraised value, but not less than \$5,000." Tex. Tax Code § 11.13(n)

Although the County has approved an over 65 homestead exemption, there is no general homestead exemption.

By acting on the optional homestead exemption provision, the County has an opportunity to provide immediate tax relief to the taxpayers.

Friday morning I took my findings and presented them to the County Judge. He readily agreed that this should be researched and taken into consideration.

I will formally request consideration by the full commissioner's court at the next meeting



👍❤️ 192

41 comments 34 shares

👍 Like

💬 Comment

➦ Share

Chuck Konderla's Post



Bobby Gutierrez

Chuck Konderla, that is an excellent additional option to explore while we're all feeling the pain of the rising valuations. Thank you for digging into some sort of possible solution.

#ElectChuckKonderla

3y Like Reply Edited

18



Jeff Hughes

My valuation went up \$70k Chuck. I'm sure CSISD will give me that extra money back, right? Asking for a friend.

Maybe I should just sell and move to Booger County....

3y Like Reply Edited

2



Randall Horvath replied · 1 Reply



David W Elizondo

It's been going up Crazy numbers for years.

3y Like Reply

3



Richard Taylor

There is no reason for the tax bills to go up. you reduce the tax rate. simple. It just takes a focus on reducing spending.

3y Like Reply

3



Jerrod Lane

This is exactly why the citizens of Precinct 2 need to vote for a solutions creator like **Chuck Konderla** in the upcoming election for County Commissioner.

Thank you Chuck for looking out for all of the citizens of the Brazos County.

3y Like Reply

7



John Book

This should be enacted.

Also the school boards should not rely upon the increased "tax base" value that slams individual homeowners year-over-year.

3y Like Reply

2



David Thorne

Thank you

3y Like Reply



Matt Barton

Can the commissioners and relevant taxing authorities not just lower the rate, seeing as how budgets are based on old expected income and this crazy increase in taxing authorities income seems unnecessary.

3y Like Reply

3



Bob Yancy

Great Public servants do this- research an issue deeply and take steps to improve things! These positions aren't placeholders or plaques for the wall. It's a solemn responsibility to serve your community. I applaud you, Chuck! 🙌 I recommend a vote



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval requested from Constable Precinct 2 for acceptance of a donated wheelchair for use in the Brazos County Administration Building.

TO: Commissioners Court

DATE: 01/09/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Donation_Constable_2.pdf](#)

Donation Form

Cover Memo



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 01092026

Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: wheelchair

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

Functional Non-Functional. Explain if Non-Functional _____

Additional Description/Information: to be used in adm building

Estimated Value: \$100.00

Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input checked="" type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$9999)	Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$10,000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
<i>For Budget use only</i>	Organization Name

**Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 30201100
Division

constable #2
Department Name

Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this 27TH day of JANUARY 2026

Commissioners Court Approval

<i>For Treasurer's Use Only</i>	
Division:	<u>30201100</u>
Account:	<u>46023000</u>



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Fleet Services NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval requested from Fleet Services to accept a donation of one (1) set of ballistic glass in the amount of \$8,400.00 from Operation Safe Shield.

TO: Commissioners Court

FROM: Dwayne Holloway

DATE: 01/16/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR ALTERNATIVES: Approval is requested from Fleet Services to accept a donation of one set of ballistic glass, valued at \$8,400.00, from Operation Safe Shield.

ATTACHMENTS:

File Name

Description

Type

[Memo_Ballistic_Glass0001.pdf](#)

Memo Ballistic Glass

Backup Material

[Donation_Form_Ballistic_Glass0001.pdf](#)

Donation Form

Backup Material



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 01/15/2026

Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: Ballistic Glass & Panels

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: N/A Model: N/A Year: N/A SN/VIN #: N/A

Functional Non-Functional. Explain if Non-Functional _____

Additional Description/Information: One set of ballistic glass for a 2020 Tahoe (Unit C11370). Cost is \$8,400 including instillation. Property is donated by Operation Safe Shield.

Estimated Value: \$ 8,400.00

Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____
<input checked="" type="checkbox"/> 60010000 (Minor Property - \$1 - \$9999)	Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$10,000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
<i>For Budget use only</i>	Organization Name

*Donation -- Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: _____ Fleet Services _____
Division Department Name

Dwayne Holloway
Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this 27th day of JANUARY 2026

[Signature]
Commissioners Court Approval

<i>For Treasurer's Use Only</i>	
Division:	_____
Account:	<u>46023000</u>



**BRAZOS COUNTY
FLEET SERVICES**
Dwayne Holloway, Fleet Director

Duane Peters, Brazos County Judge

Bentley Nettles, County Commissioner Pct. 1
Chuck Konderla, County Commissioner Pct. 2

Fred Brown, County Commissioner Pct. 3
Wanda J. Watson, County Commissioner Pct. 4

MEMORANDUM

Date: 01/15/2026

To: Commissioners Court

From: Dwayne Holloway
Fleet Director

RE: Ballistic Glass Donation

Fleet Services requests the Commissioner Court approval to accept a donation of (1) set of ballistic glass, to be installed on Unit C11370. Ballistic glass is being donated by Operation Safe Shield. Total value of donated property is estimated at \$8,400 which includes the cost of installation.

Thank you for your consideration,

A handwritten signature in black ink that reads "Dwayne Holloway".

Dwayne Holloway



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Brazos County Office of the Sheriff-Detention Ctr. NUMBER:
DATE OF COURT MEETING: 1/27/2026
ITEM: Approval for acceptance of donated or unclaimed property items left by inmates leaving the Brazos County Detention Center for the month of April 2025.
TO: Commissioners Court
FROM: Chief Kevin Stuart, CJM
DATE: 01/09/2026
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
ACTION REQUESTED OR ALTERNATIVES: Clothing, Jewelry, Electronic, orther mis items left by inmates that have left the BCDC in the month of April - this is the Donation form needing approval - along with the backup itemized items.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Donation_of_County_Property_left_by_inmates_-Revised_x2_-April_2025_Donated_audits.pdf	Donation Form April 2025	Backup Material



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 12/17/2025

Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property
(Requires signed inmate documentation -- NO VALUE ASSESSED)

Item Description: _____

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

Functional Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Clothing, Jewelry, Electronics, other misc items left by inmate
that have left the Brazos County Detention Center in the month of April 2025

Estimated Value: _____ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: <u>Brazos County Sheriff Office</u>
<input checked="" type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Organization Name <input checked="" type="checkbox"/>
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
<i>For Budget use only</i>	Organization Name _____

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Booking Brazos County Sheriff Office Logan Medeiros
Division Department Name Authorized Signature

Organization Receiving Donated Property: Logan Medeiros
Authorized Signature

Approved by Commissioners Court on this 27TH day of JANUARY 2026



Commissioners Court Approval

<i>For Treasurer's Use Only</i>	
Division:	<u>Booking</u>
Account:	<u>46023000</u>

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/17/2025

SO#:98472

Jail ID:348961

This is to advise you, Garica Juarez, Pedro that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|---------------------|-----------|
| 1) <u>underwear</u> | 6) _____ |
| 2) <u>shirt</u> | 7) _____ |
| 3) <u>Jacket</u> | 8) _____ |
| 4) <u>2 socks</u> | 9) _____ |
| 5) _____ | 10) _____ |

Inmate Signature: Pedro Garcia Date:4/17/2025

Officer Signature: H. Mark Date:4/17/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/2/2025

Jail ID: 354961

SOB: 90480

This is to advise you, SERNA, ALAN DAVID that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|--------------------|---------------------|
| 1) <u>1 shirt</u> | 6) <u>1 D. PROP</u> |
| 2) <u>1 shorts</u> | 7) _____ |
| 3) <u>1 Boxers</u> | 8) _____ |
| 4) <u>2 socks</u> | 9) _____ |
| 5) <u>2 shoes</u> | 10) _____ |

Inmate Signature: [Signature]

Date: 4/2/2025

Officer Signature: [Signature]

Date: 4/2/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

[Signature]

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY SHERIFF'S OFFICE
PROPERTY PICK UP NOTICE**

SO#:146101

Jail ID#:354593

Inmate Name:DOMOND-SMITH, SHAWN QUINTON

Date:4/9/2025

TO: _____

Please be advised that as of 4/9/2025, DOMOND-SMITH, SHAWN QUINTON has been transferred to the custody of the Texas Department of Criminal Justice. As of 4/9/2025 any mail and/or money orders will be returned to sender.

You have been named by DOMOND-SMITH, SHAWN QUINTON as the party designated to take possession of his/her property.

Personal property will need to be picked up within five working days. Failure to pick up the property will result in the property being deemed donated to the Brazos County Sheriff's Office and the property being donated or disposed of to the person(s) and/or organization of choice by the order of the Sheriff of Brazos County, Texas.

To avoid long wait times you can schedule a date to pick up the property 24 hours in advance by calling 979-361-4817 or 979-361-4811. The property can be picked up between 1:00 P.M. and 7:00 P.M. daily.

Please bring this letter with you when you pick up the property and a photo I.D. will be required.

Inmate Signature: _____

Receiver's Signature: _____

Releasing Officer's Signature: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/25/2025

Jail ID:356613

SO#:130281

This is to advise you, ABBOTT, CHRISTOPHER SCOTT that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|-----------------------|----------------|
| 1) <u>blue jacket</u> | 6) <u>band</u> |
| 2) <u>black pants</u> | 7) _____ |
| 3) <u>white shoes</u> | 8) _____ |
| 4) <u>brown hat</u> | 9) _____ |
| 5) <u>cup</u> | 10) _____ |

Inmate Signature: C. Scott Date: 4/25/2025

Officer Signature: [Signature] Date: 4/25/2025

Person Designated To Pick Up Property:

Name: Mariela Serrano

Address: 907 West Milroy Dr.

Navasota Tx, 77868

Phone# 436-727-0116

Receiver's Signature: _____ Date: _____
(Include Copy Of ID)

Releasing Officers Signature: _____ Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/7/2025

Jail ID:355384

SO#:123606

This is to advise you, SECHELSKI, STEPHANIE LYNN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|-----------------------------------|---------------------------------|
| 1) <u>1 grey metal necklace</u> | 6) <u>blue long sleeve</u> |
| 2) <u>2 police cards</u> | 7) <u>ripped blue jeans</u> |
| 3) <u>multi color long sleeve</u> | 8) <u>2 red tamu logo shoes</u> |
| 4) <u>blue jacket (jeans)</u> | 9) _____ |
| 5) <u>blue bra</u> | 10) _____ |

Inmate Signature: d. Ari

Date:4/7/2025

Officer Signature: _____

Date:4/7/2025

Person Designated To Pick Up Property:

Name: Karen Hinton

Address: 509 Olive St
Bryan, TX 77801

Phone# 346-688-9702

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

Donate

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/14/2025

Jail ID:355161

SO#:146342

This is to advise you, LETT, CHRISTIAN OKOYE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- 1) Brown Pants
- 2) Black tank top
- 3) grey long sleeve
- 4) black jacket
- 5) black belt

- 6) black hat
- 7) key
- 8)
- 9)
- 10)

Inmate Signature: C. Lett

Date:4/14/2025

Officer Signature: [Signature]

Date:4/14/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/17/2025

Jail ID:350545

SO#:80092

This is to advise you, STEELS, ENNIS JAY, IV that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- 1) Backpack
- 2) 2 shoes
- 3) 2 socks
- 4) underwear
- 5) shirt

- 6) shorts
- 7) _____
- 8) _____
- 9) Donated
- 10) _____

Inmate Signature: [Signature]

Date:4/17/2025

Officer Signature: B. Walker

Date:4/17/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: _____

Date: _____

(Include Copy Of ID)

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/2/2025

Jail ID: 354978

SO#: 102676

This is to advise you, RALEY, EVERETT ALAN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|-----------------------|-------------------|
| 1) <u>1 Belt</u> | 6) <u>2 SOCKS</u> |
| 2) <u>2 Shirt</u> | 7) _____ |
| 3) <u>1 Underwear</u> | 8) _____ |
| 4) <u>1 pants</u> | 9) _____ |
| 5) <u>2 shoes</u> | 10) _____ |

Inmate Signature: [Signature] Date: 4/2/2025

Officer Signature: [Signature] Date: 4/2/2025

Person Designated To Pick Up Property:

Name: _____

Address: DONALD

Phone# _____

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Donate

Date Inmate Left Facility: 4/24/2025

Jail ID:357073

SO#:128161

This is to advise you, STRICKLIN, ZACHARY TAYLOR that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|-----------------------|-----------|
| 1) <u>white shirt</u> | 6) _____ |
| 2) <u>grey shorts</u> | 7) _____ |
| 3) <u>black shoes</u> | 8) _____ |
| 4) _____ | 9) _____ |
| 5) _____ | 10) _____ |

Inmate Signature: Zachary Taylor

Date: 4/24/2025

Officer Signature: [Signature]

Date: 4/24/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____



**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/7/2025

Jail ID: 353958

SO#: 89716

This is to advise you, AMADOR, ERICA that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|------------------------------------|-----------|
| 1) <u>Blue shirt</u> | 6) _____ |
| 2) <u>Blk/pink shorts</u> | 7) _____ |
| 3) <u>Cheetah print sports bra</u> | 8) _____ |
| 4) <u>blk underwear</u> | 9) _____ |
| 5) <u>2 wht sandals</u> | 10) _____ |

Inmate Signature: *Erica Amador* Date: 4/7/2025

Officer Signature: _____ Date: 4/7/2025

Person Designated To Pick Up Property:

Name: *Yolanda Rios*
 Address: *1101 Hazel St.*
Bryan, TX 77803
 Phone#: *979 450-4126*

Receiver's Signature: _____ Date: _____
 (Include Copy Of ID)

Releasing Officers Signature: _____ Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/7/2025

Jail ID:353352

SO#:126782

This is to advise you, YOUNG, LATASHA RENEE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|---------------------------|-------------------------------------|
| 1) <u>legal mail</u> | 6) <u>a blk Cheekah print shoes</u> |
| 2) <u>Grey dress</u> | 7) _____ |
| 3) <u>Green bra</u> | 8) _____ |
| 4) <u>blk shirt</u> | 9) _____ |
| 5) <u>Green underwear</u> | 10) _____ |

Inmate Signature: Latasha Young Date: 4/7/2025

Officer Signature: Mela Date: 4/7/2025

Donate

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Donuts

Date Inmate Left Facility: 4/10/2025

Jail ID:334740

SO#:26546500

This is to advise you, GREEN, ALVIN LAWRENCE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|-----------------------|----------------------------|
| 1) <u>Grey pants</u> | 6) <u>grey shorts</u> |
| 2) <u>Grey shirt</u> | 7) <u>grey long sleeve</u> |
| 3) <u>belt</u> | 8) _____ |
| 4) <u>black shoes</u> | 9) _____ |
| 5) <u>blue slides</u> | 10) _____ |

Inmate Signature: Alvin Green

Date:4/10/2025

Officer Signature: [Signature]

Date:4/10/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/17/2025

Jail ID:344656

SO#:142387

This is to advise you, GARCIA, RICHARD that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- 1) Hat
- 2) SHIRT
- 3) PANTS
- 4) BOXERS
- 5) SOCKS
- 6) 2 SHOES
- 7) MISC COMMISSARY
- 8) _____
- 9) _____
- 10) _____

Inmate Signature: Richard Garcia

Date:4/17/2025

Officer Signature: A. W. W. W.

Date:4/17/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/25/2025

Jail ID:350417

SO#:63611

This is to advise you, CALHOUN, KEITH GREGORY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|--|-----------|
| 1) <u>blue pants</u> | 6) _____ |
| 2) <u>grey shorts shirt</u> | 7) _____ |
| 3) <u>camo shoes</u> | 8) _____ |
| 4) _____ | 9) _____ |
| 5) _____ | 10) _____ |

Inmate Signature: [Signature]

Date:4/25/2025

Officer Signature: [Signature]

Date:4/25/2025

Person Designated To Pick Up Property:

Name: Monique Harris

Address: 3625 Wellborn Rd #1104

Phone# 979.661-4766

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/24/2025

Jail ID:354482

SO#:79004

This is to advise you, BLACKSHEAR, RONDRAE JUWAUN that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|-------------------|---------------|
| 1) red jacket | 6) Grey shoes |
| 2) Grey shorts | 7) phone |
| 3) black pants | 8) wallet |
| 4) Grey hat | 9) _____ |
| 5) white tank top | 10) _____ |

Inmate Signature: _____

Date:4/24/2025

Officer Signature: JJZ _____

Date:4/24/2025

Person Designated To Pick Up Property:

Name: Jeniah Jefferson

Address: 113 Wicken St
College TX 77343

Phone# 979-571-0663

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/9/2025

Jail ID:354593

SO#:146101

This is to advise you, DOMOND-SMITH, SHAWN QUINTON that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|----------|-----------|
| 1) _____ | 6) _____ |
| 2) _____ | 7) _____ |
| 3) _____ | 8) _____ |
| 4) _____ | 9) _____ |
| 5) _____ | 10) _____ |

Inmate Signature: _____

Date:4/9/2025

Officer Signature: _____

Date:4/9/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: _____
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/17/2025

Jail ID:338021

SO#:108208

This is to advise you, GANDARA-ONTIVEROS, ERIC GABRIEL that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|------------------------|-------------------|
| 1) <u>Jacket</u> | 6) <u>SHORTS</u> |
| 2) <u>Belt</u> | 7) <u>shirt</u> |
| 3) <u>Pocket Knife</u> | 8) <u>2 shoes</u> |
| 4) <u>underwear</u> | 9) _____ |
| 5) <u>Pants</u> | 10) _____ |

Inmate Signature: Eric Gandara Date: 4/17/2025

Officer Signature: B. Walker Date: 4/17/2025

Person Designated To Pick Up Property:

Name: Martha Ontiveros

Address: 400 Ehlinger dr #319

Phone#: 979-721-1609

Receiver's Signature: _____ Date: _____
(Include Copy Of ID)

Releasing Officers Signature: _____ Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/2/2025

Jail ID:356445

SO#:119409

This is to advise you, LOCKETT, CHARLES RAY that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|---------------------------------|------------------------|
| 1) 1 phone (damaged) | 6) 2 shoes |
| 2) 1 shirt | 7) _____ |
| 3) 1 shorts | 8) no prop. |
| 4) 1 yellow rag | 9) _____ |
| 5) 1 pants | 10) _____ |

Inmate Signature: [Signature] Date:4/2/2025

Officer Signature: [Signature] Date:4/2/2025

Person Designated To Pick Up Property:

Name: _____

Address: _____

Phone# _____

Receiver's Signature: [Signature]
(Include Copy Of ID)

Date: _____

Releasing Officers Signature: _____

Date: _____

**BRAZOS COUNTY DETENTION CENTER
INMATE PROPERTY INVENTORY FORM**

Date Inmate Left Facility: 4/20/2025

Jail ID:354222

SO#:82583

This is to advise you, JOHNSON, SOPHLIA MARIE that the Brazos County Office of the Sheriff will grant you a period of one week (five working days) to have anyone of your choice pickup and/or receive any and all property that you have accumulated during your time incarcerated in the Brazos County Detention Center. In the event that no one has picked up your property after the expiration of one week (five working days), any and all property will be donated to the Brazos County Sheriff's Office and disposed of to the person(s) or organization of choice by the order of the Sheriff of Brazos County, Texas. Your property will not be released to anyone other than the person that you have designated to pick it up and can be picked up from the Release Lobby of the Brazos County Detention Center located at 1835 Sandy Point Rd. Bryan, TX 77807. To avoid long wait times please schedule the pickup 24 hours in advance.

LIST OF PROPERTY

- | | |
|-------------------|-----------|
| 1) <u>2 shoes</u> | 6) _____ |
| 2) <u>1 dress</u> | 7) _____ |
| 3) <u>hair</u> | 8) _____ |
| 4) _____ | 9) _____ |
| 5) _____ | 10) _____ |

Inmate Signature: Sophlia Johnson Date:4/20/2025
Officer Signature: _____ Date:4/20/2025

Person Designated To Pick Up Property:

Name: Keyasia Lewis
Address: 507 Mitchell St
Bryan TX 77803
Phone# 949-571-2853

Receiver's Signature: _____ Date: _____
(Include Copy Of ID)
Releasing Officers Signature: _____ Date: _____



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of the following reappointments to the MHMR Authority of Brazos Valley Board of Trustees. The term of appointment is March 1, 2026 - February 29, 2028.

- a. Mr. Mark Maltsberger
- b. Dr. Tammy Tiner

TO: Commissioners Court

DATE: 01/16/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[MHMR Reappointment Letter for Dr. Tammy Tiner.pdf](#)

Reappointment Letter from MHMR for Dr. Tammy Tiner

Cover Memo

[Reappointment Cert - MHMR Board of Trustees - Dr. Tammy Tiner.pdf](#)

Reappointment Cert - MHMR Board of Trustees - Dr. Tammy Tiner

Cover Memo

[MHMR Reappointment Letter for Mr. Mark Maltsberger.pdf](#)

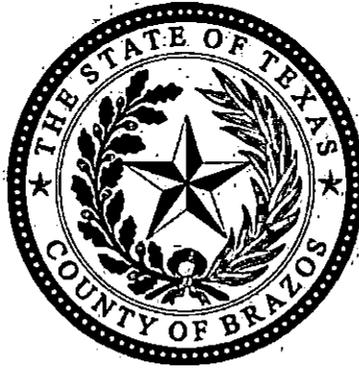
Reappointment Letter from MHMR for Mark Maltsberger

Cover Memo

[Reappointment Cert - MHMR Board of Trustees - Mark Maltsberger.pdf](#)

Reappointment Cert - MHMR - MHMR Board of Trustees - Mark Maltsberger

Cover Memo



BRAZOS COUNTY
BRYAN, TEXAS

REAPPOINTMENT

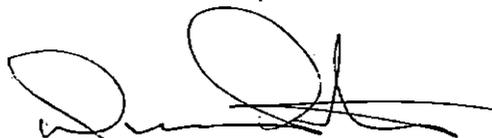
The Commissioners Court of Brazos County does hereby approve the reappointment of

Dr. Tammy Tiner

to the

MHMR Authority of Brazos Valley Board of Trustees

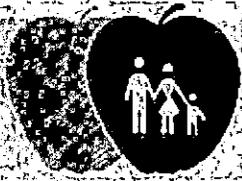
The term of this appointment is March 1, 2026 – February 29, 2028.

 1/27/26

Duane Peters
County Judge

Date

MHMR Authority of Brazos Valley



For a Healthy, Happy Tomorrow

CENTRAL ADMINISTRATION
1504 S. Texas Avenue
Bryan, Texas 77802-1015
(979) 822-MHMR
FAX (979) 361-9806

MAILING ADDRESS
P.O. Box 4588
Bryan, Texas 77805-4588

BRAZOS COUNTY
MH SERVICES
804 S. Texas Ave.
Bryan, TX 77803-3946
(979)822-6467

DAY HAB SERVICES
Life Choices Center
623 C. Mary Lake
Bryan, TX 77801-3424
(979) 361-9870

BURLESON COUNTY
P.O. Box 615
103 E. Hwy. 21
Caldwell, TX 77836-1225
(979) 567-4377

GRIMES COUNTY
702 S. LaSalle
Navasota, TX 77868-3858
(936) 825-7969

LEON COUNTY
P.O. Box 512
203 West Main
Centerville, TX 75833-0512
(903) 536-2180

MADISON COUNTY
P.O. Box 672
3438 Hwy 21
Madisonville, TX 77864-0672
(936) 348-3695

ROBERTSON COUNTY
1212 W. Brown
Heame, TX 77859-3067
(979) 279-5193

WASHINGTON COUNTY
P.O. Box 1662
300 Lounge Road
Brenham, TX 77833-2128
(979) 830-0008

January 5, 2026

Brazos County Commissioners Court
Attn: Honorable Kyle Kacal
200 S. Texas Avenue, Ste 332
Bryan, Texas 77803

Re: MHMR Authority of Brazos Valley Board of Trustees Appointment

Dear Judge Kacal & Commissioners:

Please be advised that Dr. Tammy Tiner's term as a Board of Trustee member of Mental Health Mental Retardation Authority of Brazos Valley (MHMRABV) expires on February 28, 2026. Dr. Tiner has been a supportive and dedicated member of the Board. She continues to be an asset to MHMRABV by always placing the needs of the staff and the consumers first.

Pursuant to the guidelines established by Senate Bill 112 (SB112), MHMRABV requests your reappointment of Dr. Tammy Tiner to fill the upcoming term, March 1, 2026 through February 29, 2028. For your convenience, a summary of applicable sections of Senate Bill 112 as follows:

1. Board of Trustees established by an organizational combination of local agencies (i.e. MHMRABV's seven-county commissioners' courts) either:
 - shall consist of 5 to 9 members selected from the membership of the commissioners' courts; or
 - may consist of 5 to 9 members jointly appointed by the commissioners' court from among the qualified voters of the region to be served.
2. In appointing Trustees, the commissioners' courts shall prescribe the procedures related to the appointment of a Trustee position which shall:

Serving the Brazos Valley for over 50 Years

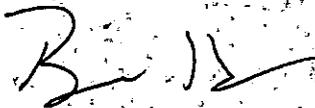
- establish criteria for becoming a Trustee (including the “non-eligibility” for appointment prohibitions contained in Sec. 3.02B
- (a) re conflicts of interest, “pre-assumption of office” training requirements established by) Sec. 3.02A (b);
- establish the application procedure and appointment to a position on the Board, including posting notice of filling of such position;
- attempt to reflect the ethnic and geographic diversity of the MHMRABV’s seven-county local service area;
- assure inclusion of the Board of one or more persons who are consumers or family members of consumers of the type of services provided by MHMRABV;
- state the grounds for and procedure for removing a Trustee including those grounds stated in Sec. 3.02(B)(g)

Dr. Tammy Tiner has been a very effective member of our cohesive team and her reappointment for the ensuing term would provide needed continuity for the MHMR Authority of Brazos Valley. Every Community Mental Health Mental Retardation Center in the State of Texas continually faces tremendous challenges year after year. The current challenges include 1) under-funded system, 2) ever-increasing need for services, 3) Local Network Development Planning, and 4) Managed Care just to name a few. In order to continue meeting the challenges of the next two years, it is necessary to have a dedicated and creative Board of Trustees, which in my opinion currently exists. With Dr. Tiner’s agreement, and your approval, MHMR Authority of Brazos Valley would welcome her continued assistance and guidance for another two-year term, or your consideration for a new appointment.

Please return a copy of the agenda and minutes in order to document the action of the commissioners’ court with a letter stating that Dr. Tiner has been re-appointed.

Thank you for your continued support of MHMRABV. Please do not hesitate to contact me at (979)361-9840 if you need any further information. Your prompt attention and cooperation in this matter is greatly appreciated.

Respectfully Submitted,



Bill Kelly
Executive Director

Cc: Tammy Tiner, Ph.D.



Billing
 Mental Health Mental Retardation
 Authority of Brazos Valley
 1504 Texas Avenue, Bryan, Texas 77802
 P.O. Box 4588, Bryan, Texas 77805

HOUSTON TX RPDC

7 JAN 2026 2144

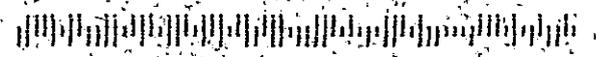


US POSTAGE PAID PITNEY BOWES

 ZIP 77805 \$ 000.74⁰
 02 4W
 0000384755 JAN 06 2026

Brazos County Commissioners Court
 Attn: Honorable Kyle Kacal
 200 S. Texas Avenue; Ste 332
 Bryan, Texas 77803

77803-399582





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of Resolution for the Brazos County OPEB Investment Committee.

TO: Commissioners Court

DATE: 01/19/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[OPEB Committee Jan 2026.pdf](#)

Description

OPEB Committee

Type

Backup Material

STATE OF TEXAS }
 }
COUNTY OF BRAZOS }

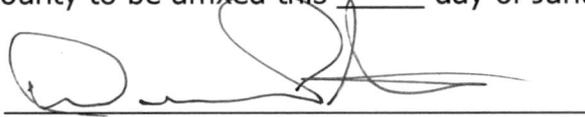
BRAZOS COUNTY RESOLUTION
APPROVAL OF THE BRAZOS COUNTY OPEB INVESTMENT COMMITTEE

WHEREAS, the Brazos County OPEB Investment Policy provides for an Investment Committee to oversee certain policies and procedures related to the operation and administration of the Trust and

WHEREAS, the Brazos County OPEB Investment Policy requires the approval by Commissioners' Court of appointments to the Brazos County OPEB Investment Committee; it is

NOW, THEREFORE, BE IT RESOLVED, the Commissioners' Court of Brazos County, in a regular meeting duly convened and acting in its capacity as the governing body of Brazos County, hereby affirms the following members of the Brazos County OPEB Investment Committee:

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Brazos County to be affixed this 27TH day of January 2026.



HON. DUANE PETERS, COUNTY JUDGE



HON. BENTLEY NETTLES
COMMISSIONER, PCT #1



HON. FRED BROWN
COMMISSIONER, PCT #3

Absent

HON. CHUCK KONDERLA
COMMISSIONER, PCT #2



HON. WANDA WATSON
COMMISSIONER, PCT #4

ATTEST:



HON. KAREN MCQUEEN
COUNTY CLERK

OPEB Investment Committee Members

DUANE PETERS, County Judge

MARCI TURNER, County Auditor

JENNIFER SALAZAR, Director of Human Resources

ED BULL, General Counsel

CRISTIAN VILLARREAL, County Treasurer

MELISSA LEONARD, Tax Assessor/Collector

MARK BROWNING, Senior Vice President & Trust Officer- Extraco Banks



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Auditor's Office NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval requested to apply for the Fiscal Year 2027 Specialty Court - Mental Health Court Grant which includes the following:

- a. Approval of the Resolution authorizing submission of the grant application
- b. Designation of the County Judge as Authorized Official
- c. Designation of the County Auditor as Financial Officer
- d. Designation of David Hilburn as Program Director
- e. Approval of the required Law Enforcement Certification and Assurances Form

TO: Commissioners Court

FROM: Marci Turner

DATE: 01/27/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Office of the Governor Grant funds

ATTACHMENTS:

File Name

Description Type

FY 2027 Request to Apply for Specialty Court - Mental Health Court Resolution CEO LE Certification - For Court.pdf	FY 27 Request to Apply for Specialty Court - Mental Health Court Grant; Resolution; and Law Enforcement Certification and Assurances	Cover Memo
2. on the Eligibility Requirements - Confirmation of Cybersecurity Training Certification STV-23022 - 2025.pdf	Fiscal Year 2025 Cybersecurity Certification	Backup Material
3b. on Eligibility Requirements - Completeness%20Report%20for%202020%20thru%202024%20as%20of%202025-12-15.xlsx	Law Enforcement Disposition Completeness reported to DPS	Backup Material
4. on Requirements - UCR - Index Crimes by Agency and County for 11 months of 2025.pdf	UCR Index Crimes by Agency and County	Backup Material



BRAZOS COUNTY, TEXAS
GRANT APPLICATION APPROVAL FORM

Date: 01-27-2026

Requesting Department: Brazos County Auditor's Office

Grant Title: Specialty Court - Mental Health Court

Granting Agency: Office of the Governor

Amount Requested: \$ 183,653.00

Grant Term (Beg/End): 9/1/2026 to 8/31/2027

Project Description: According to Statute 125.005 of the Government Code, a County with a population over 200,000 shall establish a drug court program and shall apply for federal and state funds available to pay the costs of the program

Will this grant fund salary & benefits? [X] Yes [] No

Is there County Match requirement? [] Yes [X] No

Are there financial reporting requirements? [X] Yes [] No

Who will do financial reporting? Brazos County Auditor's Office

Are there programmatic reporting requirements? [X] Yes [] No

Who will do programmatic reporting? The Mental Health Court Team

*Please include all available backup documentation with the approval form. All grants are contracts between Brazos County and the granting agency and should be approved by Commissioners Court prior to the application submission.

Authorized Signature

Approved by Commissioners Court on this 27th day of JANUARY 2026.

Commissioners Court Approval



Resolution

FY 2027 Specialty Court – Mental Health Court Grant Program

- WHEREAS** The Brazos County Commissioners Court finds it in the best interest of the citizens of Brazos County that the Specialty Court – Mental Health Court program be operated for the 2026-2027 fiscal year; and
- WHEREAS** Commissioners Court agrees to provide applicable matching funds for the said project, if required, by the FY 2027 Specialty Court – Mental Health Court Grant Program application; and
- WHEREAS** Commissioners Court agrees that in the event of loss or misuse of the Texas Office of Governor (OOG) funds, the Commissioner’s Court assures that the funds will be returned to the Texas Office of Governor (OOG) in full.
- WHEREAS** Commissioners Court designates the County Judge as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency to the extent allowed by statute.
- WHEREAS** Commissioners Court designates the County Auditor as the financial officer for the grant and The Honorable David Hilburn as the grantee’s Program Director.

NOW, THEREFORE, BE IT RESOLVED that Commissioner’s Court approves submission of the grant application for the FY2027 Specialty Court – Mental Health Court Grant Program.

PASSED AND ADOPTED this 27 day of JANUARY, 2026 in Bryan, Brazos County, Texas.

Duane Peters
County Judge

Commissioner Bentley Nettles
Precinct 1

Commissioner Fred Brown
Precinct 3

Absent

Commissioner Chuck Konderla
Precinct 2

Commissioner Wanda Watson
Precinct 4



**Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name: Brazos County, Tx	Date: 12/17/2025
Agency/Department Name: Brazos County Sheriffs Office	
Name of Chief Executive Officer: Honorable Duane Peters	
Name of Head of Law Enforcement Agency: Honorable Wayne Dicky	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of Brazos County _____ (“Grantee”) and as head of Brazos County Sheriff’s Office _____ (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2027 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2027 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); or (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Signature
Head of Agency

Name:

Specialty Courts Grant Program, FY2027

Available
12/15/2025

Due Date
02/12/2026

Purpose:

The purpose of this announcement is to solicit applications for specialty court programs as defined in Chapters 121 through 130 of the Texas Government Code as well as the continuation of a training and technical assistance resource center.

Available Funding:

State funds are authorized under the Texas General Appropriations Act, Article I, Rider 12 for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by county governments affiliated with a specialty court authorized under Chapters 121 through 130 of the Texas Government Code. Applications may also be submitted by a public institution of higher education for the continuation of a training and technical assistance resource center.

Counties seeking to establish a new specialty court program are eligible to apply but must meet registration requirements, as defined in 121.002 Texas Government Code, within 30 days of award. Existing specialty court programs that do not currently receive PSO funding are also eligible to apply but must annotate in their application how the additional funds will expand the program beyond its current capacity. Priority for applications received from new applicants may be given to courts operating in jurisdictions without a currently operational court or based on demonstrated need.

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

Note: Special application procedures apply to this program. See the [Special Application Procedures Addendum](#) for more information.

NEW APPLICATION SUBMISSION REQUIREMENT

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action	Date
Funding Announcement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

Project Period:

Projects must begin on or after 09/01/2026 and may not exceed a 12-month project period.

Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: Optional. There is no match requirement under this program, but an eligible entity may choose to include match in the application. If match is included in the application, the applicant agency will be held to provide that specified amount over the course of the project period.

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to support the following types of specialty court programs:

1. Adult Drug Court;
2. Family Drug Court;
3. Veterans Treatment Court;
4. Mental Health Court;
5. Juvenile Specialty Court;
6. Commercially Sexually Exploited Persons Court; and
7. Public Safety Employees Treatment Court;

Funding may also be used to provide training, professional development, and/or technical assistance in furtherance of the Specialty Courts Resource Center operated through a public institution of higher education.

Program-Specific Requirements

Risk Assessment Tools

Grantees are required to perform a validated risk assessment and a validated clinical assessment on each participant enrolled during the project period. Participant risk levels must be recorded and reported in the annual progress reports.

Juvenile courts are required to perform the PACT risk assessment as mandated by the Texas Juvenile Justice Department.

Registration Requirements

The court program must meet all requirements in the Texas Government Code, Section 121.002, which include:

1. Written notice of the program;
2. Any resolution or other official declaration under which the program was established; and
3. A copy of the applicable community justice plan that incorporates duties related to supervision that will be required under the program.

For more information on how to register please contact the Office of Court Administration at: SpecialtyCourts@txcourts.gov.

Best Practices Assessment Requirement

All applicants are required to have completed the BeST Assessment (Best Practices Self-Assessment Tool) within the last two years. Applications that have not completed the BeST Assessment prior to the application due date will be ineligible. The Specialty Courts Resource Center (SCRC) operated by Sam Houston State University will collect all assessment results and provide them to PSO to be included with each application during the review and scoring process. In order to access the BeST Assessment, please contact the SCRC Project Manager at agregory@shsu.edu.

Judge Requirements

The presiding judge of a drug court must be an active judge holding elective office, an associate judge, a magistrate, or a retired judge available as a sitting judge.

Participation in Training and Technical Assistance Program

Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University and funded by PSO. Information about services and resources provided by SCRC can be accessed at <http://txspecialtycourts.org/>.

Adult Drug Court Best Practice Standards

The Texas Judicial Council unanimously approved the National Association of Drug Court professionals (NADCP) Adult Drug Court Best Practice Standards (Volumes I & II) as the best practices for adult drug court programs. All adult drug court programs must have substantially implemented best practice standards.

Family Drug Court Best Practice Standards

The Texas Judicial Council unanimously approved the National Association of Drug Court professionals (NADCP) Family Treatment Court Best Practice Standards as the best practices for family drug court programs. All family drug court programs must have substantially implemented these best practice standards.

Veterans Treatment Court Requirements

Pursuant to HB 1457, all applicants that provide mental health services to veterans or veterans' families must demonstrate: (a) prior history of successful execution of a grant from the Office of the Governor; (b) that the entity provides training to agency personnel on military informed care or military cultural competency or requires those personnel to complete military competency training provided by any of the following:

- the Texas Veterans Commission;
- the Texas Health and Human Services Commission;
- the Military Veteran Peer Network;
- the Substance Abuse and Mental Health Services Administration within the U.S. Department of Health and Human Services;
- the U.S. Department of Defense;
- the U.S. Department of Veterans Affairs; or
- a nonprofit organization that is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, by being listed as an exempt entity under Section 501 (c) (3) of that code, with experience in providing training or technical assistance to entities that provide mental health services to veterans or veterans' families.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data,

as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Law enforcement equipment that is standard department issue;
4. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training;
5. Legal assistance;
6. Judges; and
7. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement. Applications that meet those requirements will move forward to the merit review phase.

Peer/Merit Review: The Office of the Governor will convene a panel, to include the Specialty Courts Advisory Council (SCAC), to review and score applications in an effort to prioritize funding. The merit review panel will assess and score each application on a 100-point scale, and then report its findings to the Office of the Governor. For adult drug courts (including alcohol/DWI courts), adherence to the *Adult Drug Court Best Practice Standards* will be an important factor in decisions. PSO will generally not fund projects that serve primarily low-risk participants, as determined by a TRAS assessment.

Final Decisions: The Office of the Governor will consider rankings along with other factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, PSO or state government priorities and strategies, legislative directives, need, geographic distribution or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

GOVERNMENT CODE

TITLE 2. JUDICIAL BRANCH

SUBTITLE K. SPECIALTY COURTS

CHAPTER 125. MENTAL HEALTH COURT PROGRAMS

Sec. 125.001. MENTAL HEALTH COURT PROGRAM DEFINED; PROCEDURES FOR CERTAIN DEFENDANTS. (a) In this chapter, "mental health court program" means a program that has the following essential characteristics:

- (1) the integration of mental illness treatment services and intellectual disability services in the processing of cases in the judicial system;
- (2) the use of a nonadversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program participants;
- (3) early identification and prompt placement of eligible participants in the program;
- (4) access to mental illness treatment services and intellectual disability services;
- (5) ongoing judicial interaction with program participants;
- (6) diversion of defendants who potentially have a mental illness or an intellectual disability to needed services as an alternative to subjecting those defendants to the criminal justice system;
- (7) monitoring and evaluation of program goals and effectiveness;
- (8) continuing interdisciplinary education to promote effective program planning, implementation, and operations; and
- (9) development of partnerships with public agencies and community organizations, including local intellectual and developmental disability authorities.

(b) If a defendant successfully completes a mental health court program, after notice to the attorney representing the state and a hearing in the mental health court at which that court determines that a dismissal is in the best interest of justice, the mental health court shall provide to the court in which the criminal case is pending information about the dismissal and shall

include all of the information required about the defendant for a petition for expunction under Article 55A.253, Code of Criminal Procedure. The court in which the criminal case is pending shall dismiss the case against the defendant and:

- (1) if that trial court is a district court, the court may, with the consent of the attorney representing the state, enter an order of expunction on behalf of the defendant under Article 55A.203(b), Code of Criminal Procedure; or
- (2) if that trial court is not a district court, the court may, with the consent of the attorney representing the state, forward the appropriate dismissal and expunction information to enable a district court with jurisdiction to enter an order of expunction on behalf of the defendant under Article 55A.203(b), Code of Criminal Procedure.

Added by Acts 2003, 78th Leg., ch. 1120, Sec. 1, eff. Sept. 1, 2003.

Transferred, redesignated and amended from Health and Safety Code, Chapter 616 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.06, eff. September 1, 2013.

Amended by:

Acts 2019, 86th Leg., R.S., Ch. 1212 (S.B. 562), Sec. 24, eff. June 14, 2019.

Acts 2023, 88th Leg., R.S., Ch. 30 (H.B. 446), Sec. 5.03, eff. September 1, 2023.

Acts 2023, 88th Leg., R.S., Ch. 765 (H.B. 4504), Sec. 2.077, eff. January 1, 2025.

Sec. 125.002. AUTHORITY TO ESTABLISH PROGRAM. The commissioners court of a county may establish a mental health court program for persons who:

- (1) have been arrested for or charged with a misdemeanor or felony; and
- (2) are suspected by a law enforcement agency or a court of having a mental illness or an intellectual disability.

Added by Acts 2003, 78th Leg., ch. 1120, Sec. 1, eff. Sept. 1, 2003.

Amended by:

Acts 2005, 79th Leg., Ch. 1130 (H.B. 2518), Sec. 1, eff. June 18, 2005.

Transferred, redesignated and amended from Health and Safety Code, Chapter 616 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.06, eff. September 1, 2013.

Amended by:

Acts 2023, 88th Leg., R.S., Ch. 30 (H.B. 446), Sec. 5.04, eff. September 1, 2023.

Sec. 125.0025. ESTABLISHMENT OF REGIONAL PROGRAM. The commissioners courts of two or more counties may elect to establish a regional mental health court program under this chapter for the participating counties.

Added by Acts 2019, 86th Leg., R.S., Ch. 1212 (S.B. 562), Sec. 25, eff. June 14, 2019.

Sec. 125.003. PROGRAM. (a) A mental health court program established under Section 125.002:

- (1) may handle all issues arising under Articles 16.22 and 17.032, Code of Criminal Procedure, and Chapter 46B, Code of Criminal Procedure; and
- (2) must:
 - (A) ensure a person eligible for the program is provided legal counsel before volunteering to proceed through the mental health court program and while participating in the program;
 - (B) allow a person, if eligible for the program, to choose whether to proceed through the mental health court program or proceed through the regular criminal justice system;
 - (C) allow a participant to withdraw from the mental health court program at any time before a trial on the merits has been initiated;
 - (D) provide a participant with a court-ordered individualized treatment plan indicating the services that will be provided to the participant; and
 - (E) ensure that the jurisdiction of the mental health court extends at least six months but does not extend beyond the probationary period for the offense charged if the probationary period is longer than six months.

(b) The issues shall be handled by a magistrate, as designated by Article 2A.151, Code of Criminal Procedure, who is part of a mental health court program established under Section 125.002.

Added by Acts 2003, 78th Leg., ch. 1120, Sec. 1, eff. Sept. 1, 2003.

Amended by:

Acts 2005, 79th Leg., Ch. 1130 (H.B. 2518), Sec. 2, eff. June 18, 2005.

Transferred, redesignated and amended from Health and Safety Code, Chapter 616 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.06, eff. September 1, 2013.

Amended by:

Acts 2023, 88th Leg., R.S., Ch. 765 (H.B. 4504), Sec. 2.078, eff. January 1, 2025.

Sec. 125.004. PARTICIPANT PAYMENT FOR TREATMENT AND SERVICES. A mental health court program may require a participant to pay the cost of all treatment and services received while participating in the program, based on the participant's ability to pay.

Added by Acts 2003, 78th Leg., ch. 1120, Sec. 1, eff. Sept. 1, 2003.

Transferred, redesignated and amended from Health and Safety Code, Chapter 616 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.06, eff. September 1, 2013.

Sec. 125.005. PROGRAM IN CERTAIN COUNTIES MANDATORY. (a) The commissioners court of a county with a population of more than 200,000 shall:

- (1) establish a mental health court program under Section 125.002; and
- (2) direct the judge, magistrate, or coordinator to comply with Section 121.002(c) (1).

(b) A county required under this section to establish a mental health court program shall apply for federal and state funds available to pay the costs of the program. The criminal justice division of the governor's office may assist a county in applying for federal funds as required by this subsection.

(c) Notwithstanding Subsection (a), a county is required to establish a mental health court program under this section only if:

- (1) the county receives federal or state funding specifically for that purpose in an amount sufficient to pay the fund costs of the mental health court program; and
- (2) the judge, magistrate, or coordinator receives the verification described by Section 121.002(c) (2).

(d) A county that is required under this section to establish a mental health court program and fails to establish or to maintain that program is ineligible to receive grant funding from this state or any state agency.

1/30/25, 1:20 PM

GOVERNMENT CODE CHAPTER 125. MENTAL HEALTH COURT PROGRAMS

Added by Acts 2019, 86th Leg., R.S., Ch. 1212 (S.B. 562), Sec. 25, eff. June 14, 2019.

From: [Security Training Verification Site Guest User](#)
To: [Kevin A. Joyner; TXTrainingCert@dir.texas.gov](#)
Subject: Confirmation of Cybersecurity Training Certification STV-23022
Date: Thursday, June 26, 2025 11:07:17 AM

Brazos County Disclaimer

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.*****

This email serves as a written certification of Brazos County's compliance with cybersecurity training, required under Texas Government Code Sections 2054.5191 and 2054.5192. Please save this confirmation for your entity's records as it is required to be included as part of the grant application under Texas Government Code Section 772.012, or the state agency's strategic plan under Texas Government Code Section 2056.002, as applicable.

This email confirms that you have successfully submitted the required annual Cybersecurity Training Certification for Fiscal Year 2025 for Brazos County.

ReportID: STV-23022

Email: kjoyner@brazoscountytexas.gov

Name: Kevin Joyner

Title: Chief Information Security Officer

Organization Name: Brazos County

Organization Type: Local Government

Phone Number: (979) 361-4676

Fiscal Reporting Year: 2025

Percentage Training Completion: 100%

(For School Districts, if provided) Were school district employees trained (in addition to the Cybersecurity Coordinator and elected/appointed officials who have access to local government systems and use a computer to perform 25% of their duties)?

Certification Statement

- If a local government, my organization is in compliance with the employee security awareness training requirements of Section 2054.5191, Texas Government Code;
- If a school district, my district is also in compliance with Section 11.175(g), Education Code;
- If a state agency, my agency is in compliance with the employee security awareness training requirements of Section 2054.519, Texas Government Code and the contractor security awareness training requirements of Section 2054.5192, Texas Government Code.

AND

- My organization is in compliance with the internal review requirements of Section 2054.5191, Texas Government Code; and

- I am authorized by my organization to submit this certification.

I certify that the information I have submitted is true and complete. I understand that knowingly submitting information that is not true and complete may result in civil or criminal penalties. I acknowledge that submitting this form satisfies the reporting requirements specified under Sec. 2054.5191 and Sec. 2054.5192, Texas Government Code (if applicable).

Date Submitted: June 26, 2025

Thank you.

Texas Department of Information Resources

TXTrainingCert@dir.texas.gov

County Name	Adult - Completeness Percentage
ANDERSON	84%
ANDREWS	93%
ANGELINA	82%
ARANSAS	86%
ARCHER	84%
ARMSTRONG	83%
ATASCOSA	83%
AUSTIN	87%
BAILEY	91%
BANDERA	90%
BASTROP	82%
BAYLOR	95%
BEE	81%
BELL	90%
BEXAR	77%
BLANCO	86%
BORDEN	91%
BOSQUE	89%
BOWIE	95%
BRAZORIA	91%
BRAZOS	88%
BREWSTER	83%
BRISCOE	92%
BROOKS	71%
BROWN	89%
BURLESON	88%
BURNET	91%
CALDWELL	86%
CALHOUN	95%
CALLAHAN	94%
CAMERON	85%
CAMP	82%
CARSON	86%
CASS	87%
CASTRO	89%
CHAMBERS	90%
CHEROKEE	86%
CHILDRESS	82%
CLAY	85%
COCHRAN	96%
COKE	88%
COLEMAN	85%
COLLIN	91%
COLLINGSWORTH	78%
COLORADO	87%
COMAL	80%
COMANCHE	85%
CONCHO	94%

COOKE	97%
CORYELL	86%
COTTLE	86%
CRANE	79%
CROCKETT	81%
CROSBY	84%
CULBERSON	78%
DALLAM	87%
DALLAS	82%
DAWSON	86%
DEAF SMITH	85%
DELTA	90%
DENTON	84%
DE WITT	94%
DICKENS	84%
DIMMIT	83%
DONLEY	86%
DUVAL	78%
EASTLAND	91%
ECTOR	87%
EDWARDS	91%
EL PASO	91%
ELLIS	87%
ERATH	91%
FALLS	97%
FANNIN	92%
FAYETTE	89%
FISHER	87%
FLOYD	80%
FOARD	89%
FORT BEND	89%
FRANKLIN	91%
FREESTONE	78%
FRIO	82%
GAINES	85%
GALVESTON	93%
GARZA	89%
GILLESPIE	86%
GLASSCOCK	92%
GOLIAD	93%
GONZALES	89%
GRAY	85%
GRAYSON	90%
GREGG	88%
GRIMES	85%
GUADALUPE	86%
HALE	85%
HALL	86%
HAMILTON	85%

HANSFORD	84%
HARDEMAN	89%
HARDIN	89%
HARRIS	95%
HARRISON	87%
HARTLEY	85%
HASKELL	98%
HAYS	90%
HEMPHILL	90%
HENDERSON	95%
HIDALGO	92%
HILL	96%
HOCKLEY	83%
HOOD	94%
HOPKINS	97%
HOUSTON	90%
HOWARD	88%
HUDSPETH	74%
HUNT	90%
HUTCHINSON	88%
IRION	87%
JACK	86%
JACKSON	92%
JASPER	86%
JEFF DAVIS	94%
JEFFERSON	87%
JIM HOGG	86%
JIM WELLS	79%
JOHNSON	90%
JONES	90%
KARNES	82%
KAUFMAN	89%
KENDALL	96%
KENEDY	73%
KENT	80%
KERR	94%
KIMBLE	92%
KING	100%
KINNEY	94%
KLEBERG	89%
KNOX	92%
LA SALLE	81%
LAMAR	91%
LAMB	93%
LAMPASAS	94%
LAVACA	91%
LEE	88%
LEON	87%
LIBERTY	89%

LIMESTONE	85%
LIPSCOMB	94%
LIVE OAK	85%
LLANO	91%
LOVING	75%
LUBBOCK	92%
LYNN	84%
MADISON	89%
MARION	91%
MARTIN	81%
MASON	92%
MATAGORDA	91%
MAVERICK	82%
MCCULLOCH	89%
MCLENNAN	84%
MCMULLEN	92%
MEDINA	87%
MENARD	94%
MIDLAND	85%
MILAM	93%
MILLS	85%
MITCHELL	82%
MONTAGUE	81%
MONTGOMERY	94%
MOORE	90%
MORRIS	88%
MOTLEY	81%
NACOGDOCHES	86%
NAVARRO	87%
NEWTON	86%
NOLAN	90%
NUECES	85%
OCHILTREE	94%
OLDHAM	85%
ORANGE	87%
PALO PINTO	86%
PANOLA	91%
PARKER	91%
PARMER	97%
PECOS	88%
POLK	94%
POTTER	92%
PRESIDIO	81%
RAINS	94%
RANDALL	93%
REAGAN	82%
REAL	90%
RED RIVER	91%
REEVES	81%

REFUGIO	86%
ROBERTS	95%
ROBERTSON	85%
ROCKWALL	90%
RUNNELS	87%
RUSK	84%
SABINE	86%
SAN AUGUSTINE	83%
SAN JACINTO	84%
SAN PATRICIO	87%
SAN SABA	91%
SCHLEICHER	82%
SCURRY	91%
SHACKELFORD	87%
SHELBY	83%
SHERMAN	78%
SMITH	92%
SOMERVELL	92%
STARR	79%
STATE AND FEDERAL AGENCIES	11%
STEPHENS	92%
STERLING	89%
STONEWALL	98%
SUTTON	84%
SWISHER	94%
TARRANT	89%
TAYLOR	92%
TERRELL	86%
TERRY	93%
THROCKMORTON	95%
TITUS	85%
TOM GREEN	91%
TRAVIS	88%
TRINITY	82%
TYLER	80%
UPSHUR	83%
UPTON	80%
UVALDE	84%
VAL VERDE	91%
VAN ZANDT	86%
VICTORIA	88%
WALKER	89%
WALLER	83%
WARD	78%
WASHINGTON	87%
WEBB	74%
WHARTON	88%
WHEELER	90%
WICHITA	89%

WILBARGER	93%
WILLACY	82%
WILLIAMSON	91%
WILSON	86%
WINKLER	84%
WISE	87%
WOOD	91%
YOAKUM	84%
YOUNG	90%
ZAPATA	75%
ZAVALA	85%

Juv - Completeness Percentage

64%
96%
99%
97%
100%
No Report
69%
91%
100%
97%
97%
0%
100%
94%
81%
87%
No Report
85%
99%
99%
91%
100%
No Report
87%
87%
97%
82%
94%
100%
100%
80%
89%
100%
97%
20%
92%
100%
100%
100%
100%
100%
91%
92%
No Report
92%
98%
100%
95%

98%
90%
No Report
93%
No Report
100%
No Report
93%
98%
98%
89%
85%
95%
96%
No Report
82%
No Report
82%
100%
92%
100%
97%
83%
93%
100%
94%
91%
75%
76%
100%
99%
100%
100%
100%
98%
98%
50%
86%
100%
100%
98%
96%
88%
92%
100%
95%
99%
No Report
76%

No Report

100%

91%

93%

89%

100%

88%

99%

100%

93%

91%

95%

88%

90%

100%

86%

98%

No Report

95%

95%

100%

96%

96%

95%

No Report

97%

63%

90%

99%

93%

94%

99%

94%

100%

100%

97%

100%

No Report

82%

95%

100%

99%

87%

100%

92%

90%

95%

100%

86%

100%
66%
100%
87%
No Report
97%
100%
100%
88%
96%
100%
95%
85%
97%
95%
No Report
99%
100%
90%
88%
66%
77%
91%
92%
96%
100%
No Report
93%
88%
92%
92%
94%
97%
100%
98%
82%
98%
98%
100%
100%
98%
98%
No Report
100%
99%
96%
No Report
100%
75%

66%
100%
99%
92%
96%
93%
100%
100%
100%
99%
100%
96%
93%
100%
94%
100%
90%
100%
62%
33%
100%
100%
No Report
66%
93%
86%
93%
No Report
96%
100%
85%
88%
97%
100%
No Report
98%
96%
97%
94%
95%
99%
99%
42%
93%
90%
81%
98%
90%
98%

90%
99%
97%
88%
100%
97%
99%
91%
95%
88%
77%

<< [Back to Document Map](#)

ORINumber	Agency	Population	Murder	Rape	Robbery	gravated Assa	Burglary	Larceny	Auto Theft	Arson	Human Trafficki	Total	Months	MonthName
TX0210500	BRAZOS CO CONSTABLE PCT 1	0												
	Number of Offenses		0	0	0	0	0	0	0	0	0	0	11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210300	BRAZOS CO CONSTABLE PCT 2	0												
	Number of Offenses		0	0	0	0	0	0	0	0	0	0	11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210600	BRAZOS CO CONSTABLE PCT 3	0												
	Number of Offenses		0	0	0	0	0	0	0	0	0	0	11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210700	BRAZOS CO CONSTABLE PCT 4	0												
	Number of Offenses		0	0	0	0	0	0	0	0	0	0	11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210000	BRAZOS CO SO	32,750												
	Number of Offenses		1	5	2	10	23	73	18	1	8	141	11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Rate Per 100,000		3.1	15.3	6.1	30.5	70.2	222.9	55.0	3.1	24.4	430.5		
	Number of Clearances		0	0	0	1	6	4	0	0	0	11		
	Percent Cleared		0	0	0	10.0	26.1	5.5	0	0	0	7.8		
	Number of Arrests		0	0	0	1	2	3	0	0	0	6		
TX0210900	BRYAN FM	0												
	Number of Offenses		0	0	0	0	0	0	0	1	0	1	11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210100	BRYAN PD	91,450												
	Number of Offenses		3	47	21	157	118	738	64	1	0	1,149	12	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov, Dec
	Rate Per 100,000		3.3	51.4	23.0	171.7	129.0	807.0	70.0	1.1	0	1,256.4		
	Number of Clearances		2	29	14	108	36	229	21	1	0	440		
	Percent Cleared		66.7	61.7	66.7	68.8	30.5	31.0	32.8	100.0	0	38.3		
	Number of Arrests		2	10	12	48	25	147	9	1	0	254		
TX0211000	COLLEGE STATION FM	0												
	Number of Offenses		0	0	0	0	0	0	0	0	0	0	11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210200	COLLEGE STATION PD	126,702												
	Number of Offenses		1	41	12	79	129	791	72	0	0	1,125	11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Rate Per 100,000		0.8	32.4	9.5	62.4	101.8	624.3	56.8	0	0	887.9		
	Number of Clearances		0	23	5	54	33	136	15	0	0	266		
	Percent Cleared		0	56.1	41.7	68.4	25.6	17.2	20.8	0	0	23.6		
	Number of Arrests		0	9	4	41	25	106	10	0	0	195		

TX0210400	TX A&M UNIV COLLEGE STATION PD	0										11 Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses	0	4	0	4	10	228	225	1	0	472	
	Rate Per 100,000	0	0	0	0	0	0	0	0	0	0	
	Number of Clearances	0	1	0	0	0	16	8	0	0	25	
	Percent Cleared	0	25.0	0	0	0	7.0	3.6	0	0	5.3	
	Number of Arrests	0	0	0	0	0	20	3	0	0	23	
	County Totals - Brazos County											
	Population	250,902										
	Number of Offenses	5	97	35	250	280	1,830	379	4	8	2,888	
	Rate Per 100,000	2.0	38.7	13.9	99.6	111.6	729.4	151.1	1.5	3.1	1,151.0	
	Number of Clearances	2	53	19	163	75	385	44	1	0	742	
	Percent Cleared	40.0	54.6	54.3	65.2	26.8	21.0	11.6	25.0	0	25.7	
	Number of Arrests	2	19	16	90	52	276	22	1	0	478	



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Auditor's Office NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval requested to apply for the Fiscal Year 2027 Specialty Court – Adult Drug Court Grant which includes the following:

- a. Approval of the Resolution authorizing submission of the grant application
- b. Designation of the County Judge as Authorized Official
- c. Designation of the County Auditor as Financial Officer
- d. Designation of Miguel Cantu as Project Director
- e. Approval of the required Law Enforcement Certification and Assurances Form

TO: Commissioners Court

FROM: Marci Turner

DATE: 01/27/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Office of the Governor Grant funds

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
FY_27_Request_to_Apply_for_Specialty_Court_-Adult_Drug_Court_Resolution_CEO_LE_Certification_-_For_Court.pdf	FY 27 Request to apply for the Specialty Court - Adult Drug Court Grant Program for Fiscal Year 2027	Cover Memo
2_on_the_Eligibility_Requirements_-_Confirmation_of_Cybersecurity_Training_Certification_STV-23022_-_2025.pdf	FY 25 Confirmation of Cybersecurity Training Certification	Backup Material
3b_on_Eligibility_Requirements_-_Completeness%20Report%20for%202020%20thru%202024%20as%20of%202025-12-15.xlsx	Law Enforcement Disposition Completeness reported to DPS	Backup Material
4_on_Requirements_-_UCR_-_Index_Crimes_by_Agency_and_County_for_11_months_of_2025.pdf	UCR Index Crimes by Agency and County	Backup Material



BRAZOS COUNTY, TEXAS
GRANT APPLICATION APPROVAL FORM

Date: 01-27-2026

Requesting Department: Brazos County Auditor's Office

Grant Title: Specialty Court - Adult Drug Court

Granting Agency: Office of the Governor

Amount Requested: \$ 176,719.02

Grant Term (Beg/End): 9/1/2026 to 8/31/2027

Project Description: According to Statute 123.006 of the Government Code, a County with a population over 200,000 shall establish a drug court program and shall apply for federal and state funds available to pay the costs of the program

Will this grant fund salary & benefits? Yes No

Is there County Match requirement? Yes No

Are there financial reporting requirements? Yes No

Who will do financial reporting? Brazos County Auditor's Office

Are there programmatic reporting requirements? Yes No

Who will do programmatic reporting? The Drug Court Team

*Please include all available backup documentation with the approval form. All grants are contracts between Brazos County and the granting agency and should be approved by Commissioners Court prior to the application submission.

[Signature]
Authorized Signature

Approved by Commissioners Court on this 27th day of JANUARY 2026.

[Signature]
Commissioners Court Approval



Resolution

FY 2027 Specialty Court – Adult Drug Court Grant Program

- WHEREAS** The Brazos County Commissioners Court finds it in the best interest of the citizens of Brazos County that the County continue to operate and seek funding for a Specialty Court – Adult Drug Court program for the 2026-2027 fiscal year.
- WHEREAS** Commissioners Court agrees to provide applicable matching funds for the said project, if required, by the FY2027 Specialty Court – Adult Drug Court Grant Program application; and
- WHEREAS** Commissioners Court agrees that in the event of loss or misuse of the Texas Office of Governor (OOG) Public Safety Office (PSO) funds, the Commissioner’s Court assures that the funds will be returned to the Texas Office of Governor (OOG) Public Safety Office (PSO) in full.
- WHEREAS** Commissioners Court designates the County Judge as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency to the extent allowed by statute.
- WHEREAS** Commissioners Court designates the County Auditor as the financial officer for the grant and Miguel Cantu as the grantee’s Program Director.

NOW, THEREFORE, BE IT RESOLVED that Commissioner’s Court approves submission of the grant application for the FY 2027 Specialty Court – Adult Drug Court Grant Program.

PASSED AND ADOPTED this 27TH day of JANUARY, 2026 in Bryan, Brazos County, Texas.

Duane Peters
County Judge

Commissioner Bentley Nettles
Precinct 1

Commissioner Fred Brown
Precinct 3

Absent

Commissioner Chuck Konderla
Precinct 2

Commissioner Wanda Watson
Precinct 4



**Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name: Brazos County, Tx	Date: 12/17/2025
Agency/Department Name: Brazos County Sheriffs Office	
Name of Chief Executive Officer: Honorable Duane Peters	
Name of Head of Law Enforcement Agency: Honorable Wayne Dicky	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of Brazos County (“Grantee”) and as head of Brazos County Sheriff’s Office (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2027 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2027 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); or (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Signature
Head of Agency

Name:

Specialty Courts Grant Program, FY2027

Available
12/15/2025

Due Date
02/12/2026

Purpose:

The purpose of this announcement is to solicit applications for specialty court programs as defined in Chapters 121 through 130 of the Texas Government Code as well as the continuation of a training and technical assistance resource center.

Available Funding:

State funds are authorized under the Texas General Appropriations Act, Article I, Rider 12 for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by county governments affiliated with a specialty court authorized under Chapters 121 through 130 of the Texas Government Code. Applications may also be submitted by a public institution of higher education for the continuation of a training and technical assistance resource center.

Counties seeking to establish a new specialty court program are eligible to apply but must meet registration requirements, as defined in 121.002 Texas Government Code, within 30 days of award. Existing specialty court programs that do not currently receive PSO funding are also eligible to apply but must annotate in their application how the additional funds will expand the program beyond its current capacity. Priority for applications received from new applicants may be given to courts operating in jurisdictions without a currently operational court or based on demonstrated need.

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

Note: Special application procedures apply to this program. See the [Special Application Procedures Addendum](#) for more information.

NEW APPLICATION SUBMISSION REQUIREMENT

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

ACTION	Date
Funding Announcement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

Project Period:

Projects must begin on or after 09/01/2026 and may not exceed a 12-month project period.

Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: Optional. There is no match requirement under this program, but an eligible entity may choose to include match in the application. If match is included in the application, the applicant agency will be held to provide that specified amount over the course of the project period.

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to support the following types of specialty court programs:

1. Adult Drug Court;
2. Family Drug Court;
3. Veterans Treatment Court;
4. Mental Health Court;
5. Juvenile Specialty Court;
6. Commercially Sexually Exploited Persons Court; and
7. Public Safety Employees Treatment Court;

Funding may also be used to provide training, professional development, and/or technical assistance in furtherance of the Specialty Courts Resource Center operated through a public institution of higher education.

Program-Specific Requirements

Risk Assessment Tools

Grantees are required to perform a validated risk assessment and a validated clinical assessment on each participant enrolled during the project period. Participant risk levels must be recorded and reported in the annual progress reports.

Juvenile courts are required to perform the PACT risk assessment as mandated by the Texas Juvenile Justice Department.

Registration Requirements

The court program must meet all requirements in the Texas Government Code, Section 121.002, which include:

1. Written notice of the program;
2. Any resolution or other official declaration under which the program was established; and
3. A copy of the applicable community justice plan that incorporates duties related to supervision that will be required under the program.

For more information on how to register please contact the Office of Court Administration at: SpecialtyCourts@txcourts.gov.

Best Practices Assessment Requirement

All applicants are required to have completed the BeST Assessment (Best Practices Self-Assessment Tool) within the last two years. Applications that have not completed the BeST Assessment prior to the application due date will be ineligible. The Specialty Courts Resource Center (SCRC) operated by Sam Houston State University will collect all assessment results and provide them to PSO to be included with each application during the review and scoring process. In order to access the BeST Assessment, please contact the SCRC Project Manager at agregory@shsu.edu.

Judge Requirements

The presiding judge of a drug court must be an active judge holding elective office, an associate judge, a magistrate, or a retired judge available as a sitting judge.

Participation in Training and Technical Assistance Program

Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University and funded by PSO. Information about services and resources provided by SCRC can be accessed at <http://txspecialtycourts.org/>.

Adult Drug Court Best Practice Standards

The Texas Judicial Council unanimously approved the National Association of Drug Court professionals (NADCP) Adult Drug Court Best Practice Standards (Volumes I & II) as the best practices for adult drug court programs. All adult drug court programs must have substantially implemented best practice standards.

Family Drug Court Best Practice Standards

The Texas Judicial Council unanimously approved the National Association of Drug Court professionals (NADCP) Family Treatment Court Best Practice Standards as the best practices for family drug court programs. All family drug court programs must have substantially implemented these best practice standards.

Veterans Treatment Court Requirements

Pursuant to HB 1457, all applicants that provide mental health services to veterans or veterans' families must demonstrate: (a) prior history of successful execution of a grant from the Office of the Governor; (b) that the entity provides training to agency personnel on military informed care or military cultural competency or requires those personnel to complete military competency training provided by any of the following:

- the Texas Veterans Commission;
- the Texas Health and Human Services Commission;
- the Military Veteran Peer Network;
- the Substance Abuse and Mental Health Services Administration within the U.S. Department of Health and Human Services;
- the U.S. Department of Defense;
- the U.S. Department of Veterans Affairs; or
- a nonprofit organization that is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, by being listed as an exempt entity under Section 501 (c) (3) of that code, with experience in providing training or technical assistance to entities that provide mental health services to veterans or veterans' families.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data,

as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Law enforcement equipment that is standard department issue;
4. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training;
5. Legal assistance;
6. Judges; and
7. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement. Applications that meet those requirements will move forward to the merit review phase.

Peer/Merit Review: The Office of the Governor will convene a panel, to include the Specialty Courts Advisory Council (SCAC), to review and score applications in an effort to prioritize funding. The merit review panel will assess and score each application on a 100-point scale, and then report its findings to the Office of the Governor. For adult drug courts (including alcohol/DWI courts), adherence to the *Adult Drug Court Best Practice Standards* will be an important factor in decisions. PSO will generally not fund projects that serve primarily low-risk participants, as determined by a TRAS assessment.

Final Decisions: The Office of the Governor will consider rankings along with other factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, PSO or state government priorities and strategies, legislative directives, need, geographic distribution or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

GOVERNMENT CODE

TITLE 2. JUDICIAL BRANCH

SUBTITLE K. SPECIALTY COURTS

CHAPTER 123. DRUG COURT PROGRAMS

Sec. 123.001. DRUG COURT PROGRAM DEFINED; PROCEDURES FOR CERTAIN DEFENDANTS. (a) In this chapter, "drug court program" means a program that has the following essential characteristics:

- (1) the integration of alcohol and other drug treatment services in the processing of cases in the judicial system;
- (2) the use of a nonadversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program participants;
- (3) early identification and prompt placement of eligible participants in the program;
- (4) access to a continuum of alcohol, drug, and other related treatment and rehabilitative services;
- (5) monitoring of abstinence through weekly alcohol and other drug testing;
- (6) a coordinated strategy to govern program responses to participants' compliance;
- (7) ongoing judicial interaction with program participants;
- (8) monitoring and evaluation of program goals and effectiveness;
- (9) continuing interdisciplinary education to promote effective program planning, implementation, and operations; and
- (10) development of partnerships with public agencies and community organizations.

(b) If a defendant successfully completes a drug court program, regardless of whether the defendant was convicted of the offense for which the defendant entered the program or whether the court deferred further proceedings without entering an adjudication of guilt, after notice to the state and a hearing on whether the defendant is otherwise entitled to the petition and whether issuance of the order is in the best interest of justice, the court shall enter an order of nondisclosure of criminal history record information under Subchapter E-1, Chapter 411, as if the defendant had received a discharge and dismissal under Article 42A.111, Code of Criminal Procedure, with respect to all records and files related to the defendant's arrest for the offense for which the defendant entered the program if the defendant:

- (1) has not been previously convicted of an offense listed in Article 42A.054, Code of Criminal Procedure, or a sexually violent offense, as defined by Article 62.001, Code of Criminal Procedure; and
- (2) is not convicted for any felony offense between the date on which the defendant successfully completed the program and the second anniversary of that date.

(c) Notwithstanding Subsection (b), a defendant is not entitled to petition the court for an order of nondisclosure following successful completion of a drug court

program if the defendant's entry into the program arose as the result of a conviction for an offense involving the operation of a motor vehicle while intoxicated.

Added by Acts 2001, 77th Leg., ch. 1510, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 1, eff. June 15, 2007.

Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 770 (H.B. 2299), Sec. 2.38, eff. January 1, 2017.

Acts 2015, 84th Leg., R.S., Ch. 1279 (S.B. 1902), Sec. 19, eff. September 1, 2015.

Sec. 123.002. AUTHORITY TO ESTABLISH PROGRAM. The commissioners court of a county or governing body of a municipality may establish the following types of drug court programs:

(1) drug courts for persons arrested for, charged with, or convicted of:

(A) an offense in which an element of the offense is the use or possession of alcohol or the use, possession, or sale of a controlled substance, a controlled substance analogue, or marihuana; or

(B) an offense in which the use of alcohol or a controlled substance is suspected to have significantly contributed to the commission of the offense and the offense did not involve:

(i) carrying, possessing, or using a firearm or other dangerous weapon;

(ii) the use of force against the person of another; or

(iii) the death of or serious bodily injury to another;

(2) drug courts for juveniles detained for, taken into custody for, or adjudicated as having engaged in:

(A) delinquent conduct, including habitual felony conduct, or conduct indicating a need for supervision in which an element of the conduct is the use or possession of alcohol or the use, possession, or sale of a controlled substance, a controlled substance analogue, or marihuana; or

(B) delinquent conduct, including habitual felony conduct, or conduct indicating a need for supervision in which the use of alcohol or a controlled substance is suspected to have significantly contributed to the commission of the conduct and the conduct did not involve:

(i) carrying, possessing, or using a firearm or other dangerous weapon;

(ii) the use of force against the person of another; or

(iii) the death of or serious bodily injury to another;

(3) reentry drug courts for persons with a demonstrated history of using alcohol or a controlled substance who may benefit from a program designed to facilitate the person's transition and reintegration into the community on release from a state or local correctional facility;

(4) family dependency drug treatment courts for family members involved in a suit affecting the parent-child relationship in which a parent's use of alcohol or a controlled substance is a primary consideration in the outcome of the suit; or

(5) programs for other persons not precisely described by Subdivisions (1)-(4) who may benefit from a program that has the essential characteristics described by Section 123.001.

Added by Acts 2001, 77th Leg., ch. 1510, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 2, eff. June 15, 2007.

Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

Sec. 123.003. ESTABLISHMENT OF REGIONAL PROGRAM. (a) The commissioners courts of two or more counties, or the governing bodies of two or more municipalities, may elect to establish a regional drug court program under this chapter for the participating counties or municipalities.

(b) Repealed by Acts 2019, 86th Leg., Ch. 1352 (S.B. 346), Sec. 4.40(29), eff. January 1, 2020.

Added by Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 7, eff. June 15, 2007.

Amended by:

Acts 2009, 81st Leg., R.S., Ch. 1359 (S.B. 633), Sec. 1, eff. June 19, 2009.

Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

Amended by:

Acts 2019, 86th Leg., R.S., Ch. 1352 (S.B. 346), Sec. 4.40(29), eff. January 1, 2020.

Sec. 123.004. REIMBURSEMENT FEES. (a) A drug court program established under this chapter may collect from a participant in the program:

(1) a reasonable reimbursement fee for the program not to exceed \$1,000; and

(2) an alcohol or controlled substance testing, counseling, and treatment reimbursement fee in an amount necessary to cover the costs of the testing, counseling, and treatment.

(b) Reimbursement fees collected under this section may be paid on a periodic basis or on a deferred payment schedule at the discretion of the judge, magistrate, or coordinator. The fees must be:

(1) based on the participant's ability to pay; and

(2) used only for purposes specific to the program.

Added by Acts 2001, 77th Leg., ch. 1510, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 4, eff. June 15, 2007.

Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

Amended by:

Acts 2019, 86th Leg., R.S., Ch. 1352 (S.B. 346), Sec. 2.46, eff. January 1, 2020.

Sec. 123.005. DRUG COURT PROGRAMS EXCLUSIVELY FOR CERTAIN INTOXICATION OFFENSES.

(a) The commissioners court of a county may establish under this chapter a drug court

program exclusively for persons arrested for, charged with, or convicted of an offense involving the operation of a motor vehicle while intoxicated.

(b) A county that establishes a drug court program under this chapter but does not establish a separate program under this section must employ procedures designed to ensure that a person arrested for, charged with, or convicted of a second or subsequent offense involving the operation of a motor vehicle while intoxicated participates in the county's existing drug court program.

Added by Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 7, eff. June 15, 2007. Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

Sec. 123.006. PROGRAM IN CERTAIN COUNTIES MANDATORY. (a) The commissioners court of a county with a population of more than 200,000 shall:

- (1) establish a drug court program under Section 123.002(1); and
- (2) direct the judge, magistrate, or coordinator to comply with Section

121.002(c)(1).

(b) A county required under this section to establish a drug court program shall apply for federal and state funds available to pay the costs of the program. The criminal justice division of the governor's office may assist a county in applying for federal funds as required by this subsection.

(c) Notwithstanding Subsection (a), a county is required to establish a drug court program under this section only if:

- (1) the county receives federal or state funding specifically for that purpose; and
- (2) the judge, magistrate, or coordinator receives the verification described by Section 121.002(c)(2).

(d) A county that does not establish a drug court program as required by this section and maintain the program is ineligible to receive from the state:

- (1) funds for a community supervision and corrections department; and
- (2) grants for substance abuse treatment programs administered by the criminal justice division of the governor's office.

Added by Acts 2001, 77th Leg., ch. 1510, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 5, eff. June 15, 2007. Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

Amended by:

Acts 2019, 86th Leg., R.S., Ch. 1352 (S.B. 346), Sec. 4.31, eff. January 1, 2020.

Sec. 123.007. USE OF OTHER DRUG AND ALCOHOL AWARENESS PROGRAMS. In addition to using a drug court program established under this chapter, the commissioners court of a county or a court may use other drug awareness programs to treat persons convicted of drug or alcohol related offenses.

Added by Acts 2001, 77th Leg., ch. 1510, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 6, eff. June 15, 2007. Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

Amended by:

Acts 2021, 87th Leg., R.S., Ch. 663 (H.B. 1560), Sec. 5.62, eff. September 1, 2021.

Sec. 123.008. SUSPENSION OR DISMISSAL OF COMMUNITY SERVICE REQUIREMENT. (a) Notwithstanding Article 42A.304, Code of Criminal Procedure, to encourage participation in a drug court program established under this chapter, the judge or magistrate administering the program may suspend any requirement that, as a condition of community supervision, a participant in the program work a specified number of hours at a community service project or projects.

(b) On a participant's successful completion of a drug court program, a judge or magistrate may excuse the participant from any condition of community supervision previously suspended under Subsection (a).

Added by Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 7, eff. June 15, 2007. Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 770 (H.B. 2299), Sec. 2.39, eff. January 1, 2017.

Sec. 123.009. OCCUPATIONAL DRIVER'S LICENSE. Notwithstanding Section 521.242, Transportation Code, if a participant's driver's license has been suspended as a result of an alcohol-related or drug-related enforcement contact, as defined by Section 524.001, Transportation Code, or as a result of a conviction under Section 49.04, 49.07, or 49.08, Penal Code, the judge or magistrate administering a drug court program under this chapter may order that an occupational license be issued to the participant. An order issued under this section is subject to Sections 521.248-521.252, Transportation Code, except that any reference to a petition under Section 521.242 of that code does not apply.

Added by Acts 2007, 80th Leg., R.S., Ch. 625 (H.B. 530), Sec. 7, eff. June 15, 2007. Transferred, redesignated and amended from Health and Safety Code, Chapter 469 by Acts 2013, 83rd Leg., R.S., Ch. 747 (S.B. 462), Sec. 1.04, eff. September 1, 2013.

From: [Security Training Verification Site Guest User](#)
To: [Kevin A. Joyner; TXTrainingCert@dir.texas.gov](#)
Subject: Confirmation of Cybersecurity Training Certification STV-23022
Date: Thursday, June 26, 2025 11:07:17 AM

Brazos County Disclaimer

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.*****

This email serves as a written certification of Brazos County's compliance with cybersecurity training, required under Texas Government Code Sections 2054.5191 and 2054.5192. Please save this confirmation for your entity's records as it is required to be included as part of the grant application under Texas Government Code Section 772.012, or the state agency's strategic plan under Texas Government Code Section 2056.002, as applicable.

This email confirms that you have successfully submitted the required annual Cybersecurity Training Certification for Fiscal Year 2025 for Brazos County.

ReportID: STV-23022

Email: kjoyner@brazoscountytexas.gov

Name: Kevin Joyner

Title: Chief Information Security Officer

Organization Name: Brazos County

Organization Type: Local Government

Phone Number: (979) 361-4676

Fiscal Reporting Year: 2025

Percentage Training Completion: 100%

(For School Districts, if provided) Were school district employees trained (in addition to the Cybersecurity Coordinator and elected/appointed officials who have access to local government systems and use a computer to perform 25% of their duties)?

Certification Statement

- If a local government, my organization is in compliance with the employee security awareness training requirements of Section 2054.5191, Texas Government Code;
- If a school district, my district is also in compliance with Section 11.175(g), Education Code;
- If a state agency, my agency is in compliance with the employee security awareness training requirements of Section 2054.519, Texas Government Code and the contractor security awareness training requirements of Section 2054.5192, Texas Government Code.

AND

- My organization is in compliance with the internal review requirements of Section 2054.5191, Texas Government Code; and

- I am authorized by my organization to submit this certification.

I certify that the information I have submitted is true and complete. I understand that knowingly submitting information that is not true and complete may result in civil or criminal penalties. I acknowledge that submitting this form satisfies the reporting requirements specified under Sec. 2054.5191 and Sec. 2054.5192, Texas Government Code (if applicable).

Date Submitted: June 26, 2025

Thank you.

Texas Department of Information Resources

TXTrainingCert@dir.texas.gov

County Name	Adult - Completeness Percentage
ANDERSON	84%
ANDREWS	93%
ANGELINA	82%
ARANSAS	86%
ARCHER	84%
ARMSTRONG	83%
ATASCOSA	83%
AUSTIN	87%
BAILEY	91%
BANDERA	90%
BASTROP	82%
BAYLOR	95%
BEE	81%
BELL	90%
BEXAR	77%
BLANCO	86%
BORDEN	91%
BOSQUE	89%
BOWIE	95%
BRAZORIA	91%
BRAZOS	88%
BREWSTER	83%
BRISCOE	92%
BROOKS	71%
BROWN	89%
BURLESON	88%
BURNET	91%
CALDWELL	86%
CALHOUN	95%
CALLAHAN	94%
CAMERON	85%
CAMP	82%
CARSON	86%
CASS	87%
CASTRO	89%
CHAMBERS	90%
CHEROKEE	86%
CHILDRESS	82%
CLAY	85%
COCHRAN	96%
COKE	88%
COLEMAN	85%
COLLIN	91%
COLLINGSWORTH	78%
COLORADO	87%
COMAL	80%
COMANCHE	85%
CONCHO	94%

COOKE	97%
CORYELL	86%
COTTLE	86%
CRANE	79%
CROCKETT	81%
CROSBY	84%
CULBERSON	78%
DALLAM	87%
DALLAS	82%
DAWSON	86%
DEAF SMITH	85%
DELTA	90%
DENTON	84%
DE WITT	94%
DICKENS	84%
DIMMIT	83%
DONLEY	86%
DUVAL	78%
EASTLAND	91%
ECTOR	87%
EDWARDS	91%
EL PASO	91%
ELLIS	87%
ERATH	91%
FALLS	97%
FANNIN	92%
FAYETTE	89%
FISHER	87%
FLOYD	80%
FOARD	89%
FORT BEND	89%
FRANKLIN	91%
FREESTONE	78%
FRIO	82%
GAINES	85%
GALVESTON	93%
GARZA	89%
GILLESPIE	86%
GLASSCOCK	92%
GOLIAD	93%
GONZALES	89%
GRAY	85%
GRAYSON	90%
GREGG	88%
GRIMES	85%
GUADALUPE	86%
HALE	85%
HALL	86%
HAMILTON	85%

HANSFORD	84%
HARDEMAN	89%
HARDIN	89%
HARRIS	95%
HARRISON	87%
HARTLEY	85%
HASKELL	98%
HAYS	90%
HEMPHILL	90%
HENDERSON	95%
HIDALGO	92%
HILL	96%
HOCKLEY	83%
HOOD	94%
HOPKINS	97%
HOUSTON	90%
HOWARD	88%
HUDSPETH	74%
HUNT	90%
HUTCHINSON	88%
IRION	87%
JACK	86%
JACKSON	92%
JASPER	86%
JEFF DAVIS	94%
JEFFERSON	87%
JIM HOGG	86%
JIM WELLS	79%
JOHNSON	90%
JONES	90%
KARNES	82%
KAUFMAN	89%
KENDALL	96%
KENEDY	73%
KENT	80%
KERR	94%
KIMBLE	92%
KING	100%
KINNEY	94%
KLEBERG	89%
KNOX	92%
LA SALLE	81%
LAMAR	91%
LAMB	93%
LAMPASAS	94%
LAVACA	91%
LEE	88%
LEON	87%
LIBERTY	89%

LIMESTONE	85%
LIPSCOMB	94%
LIVE OAK	85%
LLANO	91%
LOVING	75%
LUBBOCK	92%
LYNN	84%
MADISON	89%
MARION	91%
MARTIN	81%
MASON	92%
MATAGORDA	91%
MAVERICK	82%
MCCULLOCH	89%
MCLENNAN	84%
MCMULLEN	92%
MEDINA	87%
MENARD	94%
MIDLAND	85%
MILAM	93%
MILLS	85%
MITCHELL	82%
MONTAGUE	81%
MONTGOMERY	94%
MOORE	90%
MORRIS	88%
MOTLEY	81%
NACOGDOCHES	86%
NAVARRO	87%
NEWTON	86%
NOLAN	90%
NUECES	85%
OCHILTREE	94%
OLDHAM	85%
ORANGE	87%
PALO PINTO	86%
PANOLA	91%
PARKER	91%
PARMER	97%
PECOS	88%
POLK	94%
POTTER	92%
PRESIDIO	81%
RAINS	94%
RANDALL	93%
REAGAN	82%
REAL	90%
RED RIVER	91%
REEVES	81%

REFUGIO	86%
ROBERTS	95%
ROBERTSON	85%
ROCKWALL	90%
RUNNELS	87%
RUSK	84%
SABINE	86%
SAN AUGUSTINE	83%
SAN JACINTO	84%
SAN PATRICIO	87%
SAN SABA	91%
SCHLEICHER	82%
SCURRY	91%
SHACKELFORD	87%
SHELBY	83%
SHERMAN	78%
SMITH	92%
SOMERVELL	92%
STARR	79%
STATE AND FEDERAL AGENCIES	11%
STEPHENS	92%
STERLING	89%
STONEWALL	98%
SUTTON	84%
SWISHER	94%
TARRANT	89%
TAYLOR	92%
TERRELL	86%
TERRY	93%
THROCKMORTON	95%
TITUS	85%
TOM GREEN	91%
TRAVIS	88%
TRINITY	82%
TYLER	80%
UPSHUR	83%
UPTON	80%
UVALDE	84%
VAL VERDE	91%
VAN ZANDT	86%
VICTORIA	88%
WALKER	89%
WALLER	83%
WARD	78%
WASHINGTON	87%
WEBB	74%
WHARTON	88%
WHEELER	90%
WICHITA	89%

WILBARGER	93%
WILLACY	82%
WILLIAMSON	91%
WILSON	86%
WINKLER	84%
WISE	87%
WOOD	91%
YOAKUM	84%
YOUNG	90%
ZAPATA	75%
ZAVALA	85%

Juv - Completeness Percentage

64%
96%
99%
97%
100%
No Report
69%
91%
100%
97%
97%
0%
100%
94%
81%
87%
No Report
85%
99%
99%
91%
100%
No Report
87%
87%
97%
82%
94%
100%
100%
80%
89%
100%
97%
20%
92%
100%
100%
100%
100%
100%
91%
92%
No Report
92%
98%
100%
95%

98%
90%
No Report
93%
No Report
100%
No Report
93%
98%
98%
89%
85%
95%
96%
No Report
82%
No Report
82%
100%
92%
100%
97%
83%
93%
100%
94%
91%
75%
76%
100%
99%
100%
100%
100%
98%
98%
50%
86%
100%
100%
98%
96%
88%
92%
100%
95%
99%
No Report
76%

No Report

100%

91%

93%

89%

100%

88%

99%

100%

93%

91%

95%

88%

90%

100%

86%

98%

No Report

95%

95%

100%

96%

96%

95%

No Report

97%

63%

90%

99%

93%

94%

99%

94%

100%

100%

97%

100%

No Report

82%

95%

100%

99%

87%

100%

92%

90%

95%

100%

86%

100%
66%
100%
87%
No Report
97%
100%
100%
88%
96%
100%
95%
85%
97%
95%
No Report
99%
100%
90%
88%
66%
77%
91%
92%
96%
100%
No Report
93%
88%
92%
92%
94%
97%
100%
98%
82%
98%
98%
100%
100%
98%
98%
No Report
100%
99%
96%
No Report
100%
75%

66%
100%
99%
92%
96%
93%
100%
100%
100%
99%
100%
96%
93%
100%
94%
100%
90%
100%
62%
33%
100%
100%
No Report
66%
93%
86%
93%
No Report
96%
100%
85%
88%
97%
100%
No Report
98%
96%
97%
94%
95%
99%
99%
42%
93%
90%
81%
98%
90%
98%

90%
99%
97%
88%
100%
97%
99%
91%
95%
88%
77%

ORINumber	Agency	Population	Murder	Rape	Robbery	gravated Assa	Burglary	Larceny	Auto Theft	Arson	Human Trafficki	Total	Months	MonthName
TX0210500	BRAZOS CO CONSTABLE PCT 1	0											11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses		0	0	0	0	0	0	0	0	0	0		
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210300	BRAZOS CO CONSTABLE PCT 2	0											11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses		0	0	0	0	0	0	0	0	0	0		
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210600	BRAZOS CO CONSTABLE PCT 3	0											11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses		0	0	0	0	0	0	0	0	0	0		
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210700	BRAZOS CO CONSTABLE PCT 4	0											11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses		0	0	0	0	0	0	0	0	0	0		
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210000	BRAZOS CO SO	32,750											11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses		1	5	2	10	23	73	18	1	8	141		
	Rate Per 100,000		3.1	15.3	6.1	30.5	70.2	222.9	55.0	3.1	24.4	430.5		
	Number of Clearances		0	0	0	1	6	4	0	0	0	11		
	Percent Cleared		0	0	0	10.0	26.1	5.5	0	0	0	7.8		
	Number of Arrests		0	0	0	1	2	3	0	0	0	6		
TX0210900	BRYAN FM	0											11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses		0	0	0	0	0	0	0	1	0	1		
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210100	BRYAN PD	91,450											12	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov, Dec
	Number of Offenses		3	47	21	157	118	738	64	1	0	1,149		
	Rate Per 100,000		3.3	51.4	23.0	171.7	129.0	807.0	70.0	1.1	0	1,256.4		
	Number of Clearances		2	29	14	108	36	229	21	1	0	440		
	Percent Cleared		66.7	61.7	66.7	68.8	30.5	31.0	32.8	100.0	0	38.3		
	Number of Arrests		2	10	12	48	25	147	9	1	0	254		
TX0211000	COLLEGE STATION FM	0											11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses		0	0	0	0	0	0	0	0	0	0		
	Rate Per 100,000		0	0	0	0	0	0	0	0	0	0		
	Number of Clearances		0	0	0	0	0	0	0	0	0	0		
	Percent Cleared		0	0	0	0	0	0	0	0	0	0		
	Number of Arrests		0	0	0	0	0	0	0	0	0	0		
TX0210200	COLLEGE STATION PD	126,702											11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses		1	41	12	79	129	791	72	0	0	1,125		
	Rate Per 100,000		0.8	32.4	9.5	62.4	101.8	624.3	56.8	0	0	887.9		
	Number of Clearances		0	23	5	54	33	136	15	0	0	266		
	Percent Cleared		0	56.1	41.7	68.4	25.6	17.2	20.8	0	0	23.6		
	Number of Arrests		0	9	4	41	25	106	10	0	0	195		

TX0210400	TX A&M UNIV COLLEGE STATION PD	0										11	Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov
	Number of Offenses	0	4	0	4	10	228	225	1	0	472		
	Rate Per 100,000	0	0	0	0	0	0	0	0	0	0		
	Number of Clearances	0	1	0	0	0	16	8	0	0	25		
	Percent Cleared	0	25.0	0	0	0	7.0	3.6	0	0	5.3		
	Number of Arrests	0	0	0	0	0	20	3	0	0	23		
	County Totals - Brazos County												
	Population	250,902											
	Number of Offenses	5	97	35	250	280	1,830	379	4	8	2,888		
	Rate Per 100,000	2.0	38.7	13.9	99.6	111.6	729.4	151.1	1.5	3.1	1,151.0		
	Number of Clearances	2	53	19	163	75	385	44	1	0	742		
	Percent Cleared	40.0	54.6	54.3	65.2	26.8	21.0	11.6	25.0	0	25.7		
	Number of Arrests	2	19	16	90	52	276	22	1	0	478		



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Request authorization to wire transfer up to \$5,424,281.22 to Health and Human Services Commission (HHSC) for the Uncompensated Care Demonstration Year 15 for the benefit of participating hospitals using funding from the Brazos County Participation Fund.

TO: Commissioners Court

FROM: Nina Payne

DATE: 01/14/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County Local Provider Participation Fund (Fund 16000)

REQUIREMENTS: Funds must be set up using TexNet system as required by HHSC. Last day to submit IGT on TexNet is Monday, February 2, 2026, with settlement date of Tuesday, February 3, 2026.

NOTES/EXCEPTIONS: In accordance with Texas Administration Code 1 TAC §355.8212, beginning in Federal Fiscal Year 2024, all hospitals, except for state-owned and rural hospitals, are required to enroll, participate in, and comply with requirements for voluntary supplemental Medicaid or directed Medicaid programs for which the hospitals is eligible within the State of Texas to participate in UC. For additional information, please visit: <https://pfd.hhs.texas.gov/hospitals-clinic/hospital-services/uncompensated-care-payments>

ACTION REQUESTED OR ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
UC_DY_15_IGT_Request.pdf	UC IGT Notification	Cover Memo
Final_UC_IGT_Allocation_Form_-_Brazos_LPPF.pdf	UC IGT Backup	Backup Material
Uncompensated_Care_Overview.pdf	Uncompensated Care Overview	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER: .

DATE OF COURT MEETING: 1/27/2026

ITEM: Request authorization to wire transfer up to \$5,424,281.22 to Health and Human Services Commission (HHSC) for the Uncompensated Care Demonstration Year 15 for the benefit of participating hospitals using funding from the Brazos County Participation Fund.

TO: Commissioners Court

FROM: Nina Payne

DATE: 01/14/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County Local Provider Participation Fund (Fund 16000)

REQUIREMENTS: Funds must be set up using TexNet system as required by HHSC. Last day to submit IGT on TexNet is Monday, February 2, 2026, with settlement date of Tuesday, February 3, 2026.

NOTES/EXCEPTIONS: In accordance with Texas Administration Code 1 TAC §355.8212, beginning in Federal Fiscal Year 2024, all hospitals, except for state-owned and rural hospitals, are required to enroll, participate in, and comply with requirements for voluntary supplemental Medicaid or directed Medicaid programs for which the hospitals is eligible within the State of Texas to participate in UC. For additional information, please visit: <https://pfd.hhs.texas.gov/hospitals-clinic/hospital-services/uncompensated-care-payments>

ACTION REQUESTED OR ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
UC_DY_15_IGT_Request.pdf	UC IGT Notification	Cover Memo
Final_UC_IGT_Allocation_Form_-_Brazos_LPPF.pdf	UC IGT Backup	Backup Material
Uncompensated_Care_Overview.pdf	Uncompensated Care Overview	Backup Material

APPROVED

Duane Peters
County Judge

1/27/26

Date

Nina Payne

From: James Flores <jamesflores@ahcv.com>
Sent: Friday, January 16, 2026 3:07 PM
To: Nina Payne; Mindy L. Junek; Edward C. Bull; Cristian T. Villarreal; Marci Turner
Cc: Justin Flores; Kimberly Lam; Colt Sullivan; Sherra Mershon
Subject: UC Program DY15 IGT Notification – Advance Payment – Brazos County LPPF
Attachments: DY15 Adv Jefferson UC IGT Allocation Form – Brazos LPPF.xlsx; DY15 Adv MRSA Central UC IGT Allocation Form – Brazos LPPF.xlsx; DY15 Adv MRSA NE UC IGT Allocation Form – Brazos LPPF.xlsx

Brazos County Disclaimer

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.*****

Hello Brazos County Team,

As you know, the upcoming UC DY15 Advance IGT is taking place on **Monday, February 2nd**. Accordingly, the hospitals participating within the Brazos County LPPF would like to request the following IGT amounts noted below. (Please review the accompanying allocations.)

UC DY15 Advance – total requested IGT up to amount \$5,424,281.22

- MRSA Central SDA: \$5,028,879.41
- MRSA Northeast SDA: \$25,807.45
- Jefferson SDA: \$369,594.36

Brazos County should submit **three** separate trace sheets and allocation forms (attached) for the specific amounts noted above, attributable to each SDA. It is not sufficient to provide one trace sheet.

HHSC requires these amounts to be entered into TexNet no later than the close of business **2/02/2026 with a settlement date of 2/03/2026**. These funds will need to be placed in the "UC Hospital" Bucket. Upon successful completion of the IGT, please submit the PDF of the TexNet trace sheets and allocation forms to PFD_UC_Payments@hhs.texas.gov.

AHCV also kindly requests to be copied on the TexNet submission to HHSC on or before the deadline noted above.

Please do not hesitate to contact us with any questions.

Regards,

James Flores | Financial Analyst
Adelanto HealthCare Ventures L.L.C.
4516 Seton Center Pkwy, Suite 145
Austin, TX 78759
Direct: (254) 718-3344
<http://www.ahcv.com/>

From: Texas Health and Human Services Commission <txhhs@public.govdelivery.com>
Sent: Tuesday, January 13, 2026 1:54 PM

To: James Flores <jamesflores@ahcv.com>

Subject: UC Program DY15 IGT Notification – Advance Payment

CAUTION EXTERNAL EMAIL: This email originated from an external email address. Do not click links, open attachments, or share information unless you recognize the sender and know the content is safe.

Having trouble viewing this email? [View it as a Web page.](#)



UC Program DY15 IGT Notification – Advance Payment

HHSC is providing notification of the Intergovernmental Transfers (IGT) for the Uncompensated Care (UC) Demonstration Year (DY) 15 Advance Payment.

DY15 UC Advance Calculation File for Hospitals and Physician Groups was updated as of Jan. 12, 2026. It is available in the "UC Advance Calculation Files" dropdown menu on the [Provider Finance Department website](#).

State Hospitals (except UT Southwestern) must submit a journal entry for the **All Funds/Payment Amount** located in **Column N** of the "UC DY15 Advanced Calculation" tab. The journal entry should be submitted no later than **Feb. 9, 2026**.

IGT transfer amounts for all others (including UT Southwestern) can be found in **Column O** on the same "UC DY15 Advanced Calculation" tab of the DY15 UC Advance Calculation file.

The IGT must be entered into TexNet **no later than the close of business on Feb. 2, 2026**, with a settlement date of Feb. 3, 2026.

- This settlement date is non-negotiable.
- The funds need to be placed in the "UC" Bucket.

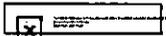
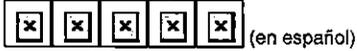
Funds should be transferred through TexNet using the [TexNet instructions](#). After transferring funds, email a screenshot or PDF of the confirmation or trace sheet to the [Provider Finance Payments UC Team](#).

An IGT allocation form designating what Service Delivery Area (SDA) the IGT is being submitted for must also be submitted with the trace sheet. Submit the trace sheet and IGT allocation as two separate documents. The "UC SDA Allocation Form" can be found under the "Additional Information" heading on the [UC Payments website](#).

Email any questions regarding the calculation in general to the [Provider Finance Hospital Services Team](#).

You have subscribed to get updates about Texas Health and Human Services (HHS). For more information about HHS, [please visit our website](#).

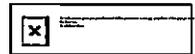
Stay Connected



Subscriber Services

[Manage Preferences](#) | [Unsubscribe](#) | [Help](#)

This email was sent to jamesflores@ahcv.com using govDelivery Communications Cloud on behalf of: Texas Health and Human Services Commission · 707 17th St, Suite 4000 · Denver, CO 80202



Brazos County LPPF DY15 Advance UC/SDA Allocation Form

TRACE Number:



Agenda Date: Tuesday, January 27, 2026
TexNet: Monday, February 2, 2026
Settlement Date: Tuesday, February 3, 2026
Bucket: "UC Hospital" Bucket

The Trace Number is in the receipt you receive from the Comptroller once you have submitted your IGT into TexNet.

The Trace Sheet and Allocation Form must be submitted together in the same email. All Trace Sheet submissions must be accompanied by an Allocation Form. If a governmental entity is submitting in multiple SDA's, a separate allocation form must be submitted for each SDA

SDA	Government Entity	IGT Total
MRSA Central	Brazos County LPPF	\$ 5,028,879.41
Total		\$ 5,028,879.41

Nina Payne
Marci Turner

npayne@brazoscountytexas.gov
mturner@brazoscountytexas.gov

979-361-4186
979-361-4359

Brazos County LPPF DY15 Advance UC/SDA Allocation Form

TRACE Number: 

Agenda Date: Tuesday, January 27, 2026
TexNet: Monday, February 2, 2026
Settlement Date: Tuesday, February 3, 2026
Bucket: "UC Hospital" Bucket

The Trace Number is in the receipt you receive from the Comptroller once you have submitted your IGT into TexNet.

The Trace Sheet and Allocation Form must be submitted together in the same email. All Trace Sheet submissions must be accompanied by an Allocation Form. If a governmental entity is submitting in multiple SDA's, a separate allocation form must be submitted for each SDA

SDA	Government Entity	IGT Total
MRSA Northeast	Brazos County LPPF	\$ 25,807.45
Total		\$ 25,807.45

Nina Payne
Marci Turner

npayne@brazoscountytexas.gov
mturner@brazoscountytexas.gov

979-361-4186
979-361-4359

**Brazos County LPPF
DY15 Advance UC/SDA Allocation Form**

TRACE Number: [REDACTED]

Agenda Date: Tuesday, January 27, 2026
TexNet: Monday, February 2, 2026
Settlement Date: Tuesday, February 3, 2026
Bucket: "UC Hospital" Bucket

The Trace Number is in the receipt you receive from the Comptroller once you have submitted your IGT into TexNet.

The Trace Sheet and Allocation Form must be submitted together in the same email. All Trace Sheet submissions must be accompanied by an Allocation Form. If a governmental entity is submitting in multiple SDA's, a separate allocation form must be submitted for each SDA

SDA	Government Entity	IGT Total
Jefferson	Brazos County LPPF	\$ 369,594.36
Total		\$ 369,594.36

Nina Payne

npayne@brazoscountytexas.gov

979-361-4186

Marci Turner

mturner@brazoscountytexas.gov

979-361-4359

OVERVIEW

The intent of the Texas Medicaid Waiver Application (“UC Application”) is to provide a simplified way to subsidize the costs incurred by hospitals and physicians for patient care services (as further defined below) provided to Medicaid and Uninsured patients that are not reimbursed through the claims adjudication process or by other supplemental payments. All UC payments to providers and all expenditures described as UC permissible expenditures must not exceed the cost of services provided to Medicaid and Uninsured patients as defined and discussed in this protocol. These unreimbursed Medicaid and Uninsured costs are determined based on one of two UC tools depending on the type of entity providing the service. These tools have been approved by the Centers for Medicare and Medicaid Services (CMS). To the extent that there are UC expenditures a hospital provider wants to make against the UC cost limit, and the methodology for capturing such expenditures is not stated in this protocol, the expenditures must be approved by CMS prior to the submission of the reconciliation for the applicable period for the expenditures.

The Medicaid coverage limitations under Section 1905(a) of the Act, which excludes coverage for patients in an IMD who are under age 65, except for coverage of inpatient psychiatric hospital services for individuals under age 21, are applicable.

The Texas Hospital Uncompensated Care tool (“TXHUC”) will be utilized by hospitals to determine their unreimbursed costs for Medicaid and Uninsured patients for physician’s and mid-level professional’s direct patient care services where the hospital incurs these costs. In addition, if the hospital has unreimbursed hospital costs for services provided to Medicaid and Uninsured patients that were not paid via the claims adjudication process or thru the Medicaid Disproportionate Share (DSH) pool, these costs can be included in the TXHUC application. Also, for some hospitals meeting the criteria, unreimbursed pharmacy costs for take home drugs provided by the hospital to Medicaid and Uninsured patients will be included in the TXHUC application.

The Texas Physicians Uncompensated Care tool (“TXPUC”) will be utilized by physician entities that provide direct patient care physician and mid-level professional services to Medicaid and Uninsured patients in a hospital setting and the professional entity is not reimbursed under a contractual or employment relationship by the hospital for these services. The professional entity may also include in its TXPUC application the costs related to direct patient care services provided to Medicaid and Uninsured patients in a non-hospital setting. Only physician entities that had previously received payments under the Texas Medicaid Physician UPL (Upper Payment Limit) program and their successor organizations are eligible to submit a TXPUC application under the 1115 Waiver program.

The costs and other data included in the initial UC application should be representative of the fiscal period from October 1, 2009 through September 30, 2010. The UC application should be submitted to the Texas Health and Human Services Commission (HHSC) by the deadline specified by HHSC on its website at <http://www.hhsc.state.tx.us/rad/hospital-svcs/1115-waiver.shtml>. Applications for future fiscal periods which will cover the period from October 1 through September 30 of the applicable years will be due to HHSC by the deadline specified by HHSC. For hospitals, due to the five (5) month time period for the completion of the Medicare cost report which serves as the basis for the costs to be reported on the UC application, some entities will not have completed their cost report prior to the deadline for the submission of their UC application. In these situations, the hospital should submit a full 12 months of data on the UC application based on the most recently completed Medicare cost reporting period that includes a minimum of twelve (12) months. It should be noted that when HHSC completes the reconciliation process, HHSC will utilize the hospital’s actual data reported on their respective UC applications, weighted accordingly, to determine the hospital’s final UC Pool distribution. This should not be an issue

for physician and mid-level professional organizations since their financial data should be available immediately following the end of their respective fiscal years.

All costs and other data reported in the UC Application are subject to the Medicare regulations and Program instructions. The entity submitting the UC Application must maintain adequate supporting documentation for all information included in the UC Application in accordance with the Medicare program's data retention policies. The entity must submit the supporting documentation upon request from HHSC.

For purposes of the UC Application, a mid-level professional is defined as:

- Certified Registered Nurse Anesthetist (CRNA)
- Nurse Practitioner
- Physician Assistant
- Dentist
- Certified Nurse Midwife
- Clinical Social Worker
- Clinical Psychologist
- Optometrist

For purposes of the UC Application, a visit is defined as:

A face-to-face encounter between a patient and a physician. Multiple encounters with the same physician that take place on the same day and at a single location constitute a single visit. More than one visit may be counted on the same day (which may be at a different location) in either of the following situations:

- a) When the patient, after the first visit, suffers illness or injury requiring another diagnosis or treatment, two visits may be counted.
- b) When the patient is seen by a dentist and sees a physician, two visits may be counted.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval requested from Fleet Services to issue US Bank credit card to Dwyane Holloway with a credit limit of \$2,000.00 for conferences, travel and other department related expenses.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 01/15/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This card is needed for travel outside the county, routine department expenses and vendors that will not accept purchase orders. All expenses are fully budgeted by the department.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Dwayne_Holloway.pdf	Credit Card Request	Backup Material



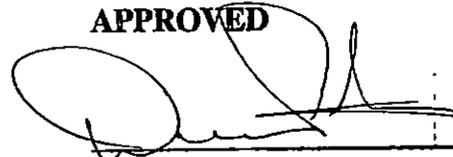
**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 1/27/2026
ITEM: Approval requested from Fleet Services to issue US Bank credit card to Dwyane Holloway with a credit limit of \$2,000.00 for conferences, travel and other department related expenses.
TO: Commissioners Court
FROM: Presley Nelson
DATE: 01/15/2026
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
NOTES/EXCEPTIONS: This card is needed for travel outside the county, routine department expenses and vendors that will not accept purchase orders. All expenses are fully budgeted by the department.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Dwayne_Holloway.pdf	Credit Card Request	Backup Material

APPROVED



Duane Peters
County Judge

1/27/26
Date



**BRAZOS COUNTY
FLEET SERVICES**
Dwayne Holloway, Fleet Director

Duane Peters, Brazos County Judge

Bentley Nettles, County Commissioner Pct. 1
Chuck Konderla, County Commissioner Pct. 2

Fred Brown, County Commissioner Pct. 3
Wanda J. Watson, County Commissioner Pct. 4

MEMORANDUM

From: Dwayne Holloway
Fleet Director

Date: January 13, 2026

Re: Request for County-Issued Credit Card

Dear Presley,

I am requesting the issuance of a County credit card in my name, Dwayne Holloway, with a credit limit of \$2,000.

The card is needed to support routine operational purchases from vendors that do not accept purchase orders, as well as approved online purchases, conference-related expenses, and travel expenses associated with my position.

Please advise if any additional documentation or approvals are required to move forward with this request.

Thank you,

A handwritten signature in black ink that reads "Dwayne Holloway".

Dwayne Holloway
Director, Fleet Services
979-361-2622



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 1/27/2026
ITEM: Approval requested to issue US Bank credit card limit increases to the following employees:

- a. Desmond Harris, Records Management - from \$1,500.00 to \$2,500.00
- b. Nathan Wood, Public Defender's Office - from \$1,000.00 to \$5,000.00

TO: Commissioners Court
FROM: Presley Nelson
DATE: 01/15/2026
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
NOTES/EXCEPTIONS: Both employees request to raise their current credit card limits for necessary department expenses, such as hotels, conferences and vendors that do not accept purchase orders.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Card Limit Increase Request- Harris.pdf	Credit Limit Increase Request- Harris	Backup Material
Card Limit Increase Request- Wood.pdf	Credit Limit Increase Request- Wood	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 1/27/2026
ITEM: Approval requested to issue US Bank credit card limit increases for the following employees:

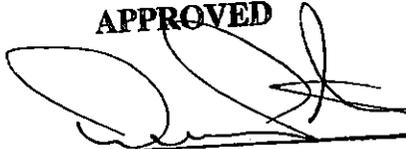
- a. Desmond Harris, Records Management - from \$1,500.00 to \$2,500.00
- b. Nathan Wood, Public Defender's Office - from \$1,000.00 to \$5,000.00

TO: Commissioners Court
FROM: Presley Nelson
DATE: 01/15/2026
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
NOTES/EXCEPTIONS: Both employees request to raise their current credit card limits for necessary department expenses, such as hotels, conferences and vendors that do not accept purchase orders.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Card_Limit_Increase_Request-_Harris.pdf	Credit Limit Increase Request- Harris	Backup Material
Card_Limit_Increase_Request-_Wood.pdf	Credit Limit Increase Request- Wood	Backup Material

APPROVED



Duane Peters
County Judge

1/27/26

Date

January 5, 2026

RE: Request for County issued credit card credit increase

I, Desmond Harris, am requesting that my credit Card limit of \$1,500 be increased to \$2,500 to be used for the Records Management Department. The credit card is being used for conferences, training, and travel pertaining to Records Management. Most of my purchases exceed the \$1,500 limit and I must purchase part of travel and training and then wait for the PO to be created and then paid to complete my travel, training and conferences.

Please let me know if you have any further questions or concerns.

Thank You

Desmond Harris

Records Management

dharris@brazoscountytexas.gov

(D) 979-361-4565

(C) 979-446-4346



BRAZOS PUBLIC DEFENDER

EQUAL JUSTICE FOR ALL

Subject: Request for Credit Card Limit Increase – Public Defender's Office

To Whom it May Concern:

The Public Defender's Office is requesting a credit card limit increase from **\$1,000 to \$5,000**.

The current limit frequently prevents us from securing essential resources and professional development opportunities. Specifically, many vendors do not accept Purchase Orders, requiring immediate payment that exceeds our current capacity. Furthermore, because hotel and conference registrations often occur simultaneously, the \$1,000 limit is reached before we can secure discounted room blocks.

Increasing the limit will allow the office to:

- Secure lower "early bird" registration rates.
- Ensure staff can stay at conference-designated hotels, reducing secondary transportation costs.
- Maintain continuous operations with vendors who require credit card payments.

This increase is a necessary adjustment to ensure our office remains compliant with modern vendor requirements while maximizing our budget through timely, discounted bookings. We remain committed to strict oversight and will continue to provide full documentation for all departmental expenditures.

Thank you for your time and for considering this request to improve our office's operational efficiency. I am available to discuss this further or provide additional documentation if required.

Sincerely,

Nathan Wood
Chief Public Defender





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

1/27/2026

ITEM:

Approval requested for the following:

- a. Brazos County Social Media Use Policy, Best Practices, and Standard Operating Procedures
- b. Section 3.10 Personal Use of Social Media

TO:

Commissioners Court

DATE:

01/09/2026

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

NOTES/EXCEPTIONS:

a. The purpose of the **Brazos County Social Media Use Policy** is to establish clear requirements and standards for best practices when operating on any social media platform for the benefit of the County or individual elected offices. The Commissioners Court is responsible for establishing the views and positions of the County on matters of Public Concern. This Policy is being developed and managed on behalf of the Brazos County Commissioners Court and is required to be followed by all Brazos County Departments and Employees or their designees, who create or contribute to blogs, microblogs, wikis, social networks, virtual worlds, websites, or any other kind of social media or public digital communications on behalf of the County and under Commissioners Court Authority. Elected Offices of Brazos County are highly encouraged to follow this policy.

b. Section 3.10 Personal Use of Social Media

The purpose of this additional Policy in regards to an employee's "Personal Use" of social media is to establish expectations and consequences for employees on how they use their social media accounts in relation to County.

ATTACHMENTS:

File Name

Description

Type

[Social-Media-Policy-1-9-2026.pdf](#)

Social Media Policy

Cover Memo

[PERSONAL USE OF SOCIAL MEDIA.docx - with updates.pdf](#)

Personal Use of Social Media

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 1/27/2026
ITEM: Approval requested for the following:
• a. Brazos County Social Media Use Policy, Best Practices, and Standard Operating Procedures
• b. Section 3.10 Personal Use of Social Media
TO: Commissioners Court
DATE: 01/09/2026
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: a. The purpose of the **Brazos County Social Media Use Policy** is to establish clear requirements and standards for best practices when operating on any social media platform for the benefit of the County or individual elected offices. The Commissioners Court is responsible for establishing the views and positions of the County on matters of Public Concern. This Policy is being developed and managed on behalf of the Brazos County Commissioners Court and is required to be followed by all Brazos County Departments and Employees or their designees, who create or contribute to blogs, microblogs, wikis, social networks, virtual worlds, websites, or any other kind of social media or public digital communications on behalf of the County and under Commissioners Court Authority. Elected Offices of Brazos County are highly encouraged to follow this policy.
b. **Section 3.10 Personal Use of Social Media**
The purpose of this additional Policy in regards to an employee's "Personal Use" of social media is to establish expectations and consequences for employees on how they use their social media accounts in relation to County.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Social-Media-Policy-1-9-2026.pdf	Social Media Policy	Cover Memo
PERSONAL_USE_OF_SOCIAL_MEDIA.docx_- _with_updates.pdf	Personal Use of Social Media	Cover Memo

APPROVED



1/27/26

Duane Peters
County Judge

Date



BRAZOS COUNTY, TEXAS

Social Media Policy

Contents

PURPOSE.....	3
SOCIAL MEDIA POLICY DEFINITIONS.....	4
GENERAL PROVISIONS.....	5
EMPLOYEE GUIDANCE FOR PARTICIPATING IN SOCIAL MEDIA.....	11
SOCIAL MEDIA BEST PRACTICES.....	11
STANDARD OPERATING PROCEDURES.....	13
PROCEDURES.....	13
APPENDIX A.....	22
Approved Social Media Platforms.....	22
Approved Social Media Management Tools.....	22
Approved Social Media Archiving Platforms.....	22
Brazos County primary social colors with HEX value.....	22
Notes on usage:.....	23

PURPOSE

Social Media has become one of the primary tools and platforms for information to be quickly and efficiently shared and conveyed to employees, businesses, constituents, and to the public in general. To meet the needs of how the County, its employees, and officials utilize social media, and due to the constantly evolving nature of social media, it is the intent of the Commissioners Court to routinely re-evaluate this policy and included procedures to keep pace with these changes.

Brazos County Offices and Departments may choose to utilize social media and social network sites to enhance communications with constituents and various stakeholder organizations in support of County goals and objectives. County Officials and County Departments may publish content, facilitate discussions, and communicate information through various media related to conducting County business. Social media facilitates discussion of County issues, operations, and services by providing members of the public with the opportunity to participate in many ways using the Internet.

The purpose of this Policy is to establish clear requirements and standards for best practices when operating on any social media platform for the benefit of the County or individual elected offices. The Commissioners Court is responsible for establishing the views and positions of the County on matters of Public Concern. This Policy is being developed and managed on behalf of the Brazos County Commissioners Court and is required to be followed by all Brazos County Departments and Employees or their designees, who create or contribute to blogs, microblogs, wikis, social networks, virtual worlds, websites, or any other kind of social media or public digital communications on behalf of the County and under Commissioners Court Authority. Elected Offices of Brazos County are highly encouraged to follow this policy.

For policies and guidance on the personal use of social media, please refer to the Brazos County Employee Handbook addendum on Personal Social Media use.

SOCIAL MEDIA POLICY DEFINITIONS

1. **Social Media, Social Networking, Social Media Platforms:** Terms that can be used interchangeably to refer to social Internet sites, apps, platforms, or websites where information is created, exchanged, or provided by or to third parties and individuals. Examples of social media include but are not limited to:
 - a. Facebook
 - b. Facebook Messenger
 - c. Threads
 - d. Twitter/X
 - e. Instagram
 - f. YouTube
 - g. NextDoor
 - h. LinkedIn
 - i. Pinterest
 - j. TikTok
 - k. Flickr
 - l. Truth Social
 - m. BlueSky
 - n. online forums (e.g. TexAgs)
 - o. blogs of all types.
2. **Post:** Any writing, image, video, download, audio file, or hyperlink to other websites, or media that is downloaded, referenced, inserted, or placed upon any Brazos County social media site by a Brazos County author.
3. **Author:** An authorized Brazos County employee, elected official, or their designee, who creates and is responsible for posting information on Brazos County social media sites.
4. **Comment:** A response to a Brazos County post on social media submitted by a commenter.
5. **Commenter:** A Brazos County employee, elected official, or their designee, or member of the public, who submits a comment in response to the content of a Brazos County post on social media.
6. **Confidential Information and Privileged Information:** Information that is confidential by law or privileged and not available to the public. It can also include information about customers, business partners, or others that has been disclosed

to the County under obligations of confidentiality. Examples include, but are not limited to:

- a. All exceptions, mandatory or discretionary, under the Texas Public Information Act
 - b. Medical Records
 - c. Dates of Birth, Social Security Numbers and in some cases personal addresses
 - d. Lawsuits and other legal proceedings and
 - e. Proprietary information related to specific vendors and their processes or software
7. **County Technical Resources:** Includes County-issued mobile phones, desktop and portable computer systems, fax machines, Internet access, including WIFI and wireless local area networking (WLAN), voice mail, electronic mail (email) and Intranet.
8. **Link:** Also known as a website link or a hyperlink, is a clickable element on a webpage that connects to another web resource via a URL (Uniform Resource Locator) or web address.
9. **Moderator:** An authorized Brazos County employee, elected official, or their designee, who reviews content, posts, and comments appearing on Brazos County social media for compliance with this social media policy.
10. **Administrator:** The Digital Services Officer, Public Communications Officer, or an approved designee of a department or office, who may authorize the hiding of content or comments that violate the provisions of this social media policy. (Note: No content or comments should ever be “removed” or “deleted.”)
11. **Designee:** Any department employee designated by the requesting Department Head.

GENERAL PROVISIONS

1. All Brazos County Department social media sites shall be:
 - a. Approved by the County Judge and the requesting Department Head
 - b. Elected Officials may create their own official social media presences and are highly encouraged, but not required, to follow this policy
 - c. Published using social media management tools approved by the IT Department or published directly on an approved social media platform
(Please see Appendix A for approved Platforms and Tools)

- d. Administered by the Public Communications Officer and/or the Digital Services Officer
2. The Digital Services Officer, Public Communications Officer, and Information Technology will provide the framework and guidance for the County's Social Media Presence. These roles will:
 - a. Serve as silent administrators for all accounts
 - b. Develop minimum security standards for using each social media site and assist Account Administrators in responding to a security breach
 - c. Assist the County Judge and County Emergency Management during an emergency or disaster
 - d. Provide feedback and continuous training
 - e. Provide assistance when social media sites adopt new guidelines and/or terms of service
 - f. Strategize social media messaging and presence of County-wide accounts
 - g. Assist in publishing messages and/or content to select social media accounts as requested
3. Departments must provide the Public Communications Officer and/or the Digital Services Officer with a list of authorized authors and designees at the time a new social media account is created, and update that list Quarterly (on or about January 2nd, April 1st, July 1st and October 1st).
4. Before a department designee can be appointed and post on behalf of the County, the designee must:
 - a. Have complete understanding of this policy
 - b. Have appropriate content and technical experience
 - c. Undergo County-required social media Author and Moderator training
5. Account Administrators/Designees for Elected Officials are not subject to item 4c above for social media activity related to information or postings related to their specific office.
6. All Brazos County social media sites and posts shall adhere to all applicable local, state, and federal laws and regulations. County social media sites and posts shall also adhere to all applicable County policies, including all Information Technology

and Records Management County policies.

7. Texas Public Information Act and e-discovery laws and policies apply to social media content and therefore content must be able to be managed, stored, and retrieved to comply with these laws. The County IT Department must approve any management or archiving platform used for this compliance. **(Please see Appendix A for approved platforms.)**

8. All social media sites under the Authority of Commissioners Court shall clearly indicate that they are maintained by Brazos County and shall have Brazos County contact information prominently displayed as well as a disclaimer that says:

“All other County Sites not under the Authority of the Brazos County Commissioners Court do not necessary represent the views of Brazos County”.

9. The Brazos County Records Retention manager shall be responsible for ensuring that all County social media platforms are actively and appropriately archived for records retention purposes. When social media accounts are not being archived, for any reason, the Records Retention manager shall notify the Public Communications Officer and the Department Head over the social media accounts in question and inform them of the issue. The Public Communications Officer and the Department Head shall then take measures to fix the archiving issue.

10. All social media or social networking sites and posts shall clearly indicate that any articles and any other content posted are subject to public disclosure.

11. Each Brazos County social media site shall include an introductory statement that clearly specifies the purpose of the site, including the intended subject matter covered on the site. Where possible, social media sites should link back to the official Brazos County website for forms, documents, and other information.

12. Brazos County respects individuals First Amendment Rights to Freedom of Speech and Elected Officials and Department Heads are strictly prohibited from blocking, banning, deleting, or restricting users' ability to comment and interreact. No post or comment will ever be deleted, but Brazos County reserves the right to hide any post or comment deemed in violation of this policy or any applicable law.

13. Brazos County social media posts and comments containing any of the following types of content shall be referred to the Administrator who authorizes the hiding of said content from public view:

- a. Comments not topically related to the post being commented upon
- b. Obscene or profane language
- c. Sexual content or links to sexual content
- d. Content that threatens or defames any person or organization

NOTE: Comments that are threatening in nature will be forwarded as appropriate to law enforcement

- e. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, or sexual orientation
- f. Content that violates the legal ownership interest of another party
- g. Content that supports or opposes political candidates or ballot initiatives
- h. Content that promotes illegal activity
- i. Content that promotes commercial services or products
- j. Content that may compromise the safety or security of the public or public systems

If any content or comments are hidden, or if any additional guidance is needed, the County Judge's Office and/or the County General Counsel's office should be notified immediately.

14. Privileged and Confidential Information shall be protected from public disclosure on social media sites.

15. To keep content in compliance with County record-retention policies, no post or comment should ever be removed or deleted. Additionally, the Administrator should create and retain documentation detailing why the post or comment was hidden.

16. Some social media platforms are banned for official use by federal, state, and/or local governments (e.g. **TikTok, Rednote, Lemon8**). As such, Brazos County social media should never post, share, or repost to its official platforms any content originally posted on a social media platform subject to said bans. (Examples of this might include sharing or embedding a TikTok video from a member of the public on an official County Facebook page.)
17. All Brazos County social media authors, moderators, and administrators shall make every effort to use County desktop computers and the County computer network for the posting, moderation, and administration of social media content, when possible. The use of County-issued mobile devices or personal Internet connections is permitted for posting content to any County social media site when needed. Use of personal mobile devices for posting content to any County social media site is also permitted but should be used only as a last resort in the absence of County-issued hardware.
18. All Brazos County social media authors, moderators, and administrators shall be trained regarding the terms of this Brazos County Social Media Policy, including their responsibilities to review content and ensure compliance with this policy.
19. All Brazos County social media authors, moderators, and administrators shall undergo annual training each budget year on the use of social media. If a department user fails to attend this formalized training, the department user's permissions will be revoked. If all users from a department fail to attend the formal training, the social media accounts for the department may be deactivated. The content of the training will be conducted by the Digital Services Officer and Public Communications Officer and should include, when possible, information about social media related to the latest trends, new social media platforms, legal precedents and updated rulings on cases affecting usage of social media in government, changes in social media platforms regarding terms of use and privacy, records retention policies, and best practices for social media usage in government. Additional training is also recommended through the form of online tutorials, webinars, in-person conferences, etc.
20. County Social Media Sites must not use copyrighted work or post privately owned third-party trademarks or logos in any way that attempts to, or gives the appearance

of, trying to capitalize on their fame, reputation, in connection with any negative or derogatory posts, or in any manner that would be seen as promoting or potentially creating revenue for the third party.

Trademarks and logos belonging to other Political Subdivisions, Public Universities and Non-Profit Organizations that Brazos County has entered formal relationships with, may be used for the limited purpose of providing mutually agreed information within the County's Social Media Sites or the sharing of stories. If any doubt exists that a logo or seal should or can be used, obtain explicit written permission and/or consult with the County's General Counsel Office.

If the Digital Services Officer and/or Public Communications Officer receive a complaint from the owner of a trademark or logo, he or she should **IMMEDIATELY** have the trademark or logo hidden.

21. Employees representing Brazos County government via social media must always conduct themselves in accordance with all Brazos County Personnel Policies. For any questions about these provisions or any matter related to social media, please speak with your Department Head, the Digital Services Officer, the Public Communications Officer, or a County legal representative.

22. Employees found in violation of this policy may be subject to disciplinary action, up to and including termination of employment. Brazos County prohibits taking negative action against any employee for reporting a possible deviation from this policy or for cooperating in an investigation into possible violations of this policy. Any employee who retaliates against another employee for reporting a possible deviation from this policy or for cooperating in an investigation will be subject to disciplinary action up to and including termination of employment.

EMPLOYEE GUIDANCE FOR PARTICIPATING IN SOCIAL MEDIA

Guidance that applies to the personal use of social media also applies when acting in an official capacity for Brazos County, or when acting in other professional situations in which you are identified as an employee of Brazos County.

(For policies and guidance on the personal use of social media, please refer to the Brazos County Employee Handbook addendum on Personal Social Media use.)

SOCIAL MEDIA BEST PRACTICES

- **Transparency:** Your honesty will be quickly noticed in the social media environment. If you are posting about your work at Brazos County, use your real name, identify that you work for the County, and be clear about your role. Be the first to point out if you have a vested interest in something you are discussing.
- **Judiciousness:** Make sure your efforts to be transparent do not violate Brazos County's privacy, confidentiality, and any applicable legal guidelines for external communication. Get permission to publish or report on conversations that are meant to be private or internal to the County. All statements must be true and not misleading, and all claims must be substantiated and approved. Never comment on anything related to legal matters, litigation, or any party with whom the County may be in litigation. If you want to write about other government entities, make sure you know what you are talking about, and that you have any permission needed. Be smart about protecting yourself, your privacy, and any restricted, confidential, and sensitive information. What is published is widely accessible, not easily retractable, and will be around for a long time, so consider the content carefully.
- **Knowledgeableness:** Make sure you write and post about your areas of expertise, especially as related to the County and your assignments. If you are writing about a topic that the County is involved with, but you are not the County expert on the

topic, you should make this clear to your readers. Remember, you are personally responsible for your content.

- **Perception:** In social media platforms, the lines between public, private, and personal are blurred. By identifying yourself as a Brazos County official or employee, you create perceptions about your expertise and about the County to all stakeholders, and perceptions about you to your colleagues and managers. Be sure that all content associated with you is consistent with your work and with the County's values and professional standards.
- **Education:** Focus on providing services and on government innovation that benefits residents and stakeholders. Share with social media participants the things we are learning and doing and open two-way communications channels to learn from others. There is a lot of written content in the social media environment. The best way to get your posts read is to create content that people will value, and that will catch their eye while going through their feeds. Social communication from the County should help residents, partnerships, and co-workers. It should be thought-provoking and build a sense of community. If it helps people improve knowledge or skills, build their businesses, do their jobs, solve problems, or understand the County better, then it is adding value.
- **Leadership:** There can be a fine line between healthy debate and incendiary reaction. Do not defame others or the County. It is not necessary to respond to every criticism or negative comment. Frame what you write to invite differing points of view without inflaming others. Some topics, like politics, slide easily into sensitive territory. Be careful and considerate. Once the words are out there, you cannot get them back. Once an inflammatory discussion gets going, it is hard to stop.
- **Mistakes:** If you make a mistake, admit it. Be upfront and be quick with your correction. If you are posting to a blog, you may choose to modify an earlier post. Make it clear that you have done so. If you are about to publish something that makes you even the slightest bit uncomfortable, do not post the statement. Take a minute to review these guidelines and try to figure out what is bothering you, then fix it. If you are still unsure, you might want to discuss it with the County's Public Communications Officer, your Department Head, or the County's General Counsel

Office. Ultimately, what you publish is yours, as is the responsibility, and any possible repercussions.

STANDARD OPERATING PROCEDURES

Purpose: To define the procedures for the use of social media for Brazos County purposes.

Scope: These procedures define the detailed steps required for all Brazos County employees for planning, approval, implementing, and supporting the use of any social media for County and Departmental communications. These procedures apply to all County employees. Failure to follow these procedures could lead to disciplinary action in accordance with the Brazos County Personnel Policy Manual.

PROCEDURES

Step 1: Planning the Use of Social Media

1. The department proposing to use social media for communications purposes will submit a Social Media Plan as specified in Step 2: Social Media Use Approval, below. The plan will include the needs to be addressed by the new social media account and a cost estimate. Costs will include an estimate of required employee time to support the proposed social media on an annual basis.
2. Personal blogs are not permitted using County desktop computers or the County computer network. Personal blogs are “personality driven.” All blogs will be business blogs – that should be “content/issue driven.” Blogs may be internal or external. In the Social Media Plan, the type of blog must be clearly identified.

Step 2: Social Media Use Approval

1. The Social Media Plan must be approved by the requesting Department Head.

2. The approved Social Media Plan will be submitted to the Digital Services Officer for a design and technical review.
3. After the Digital Services Officer review is completed, the Plan will be submitted to the Public Communications Officer for communications review.
4. After the Digital Services Officer and Communications Officer reviews, the Plan will be submitted to the County Judge for final approval.
 - a. If the Plan is approved by the County Judge, it will be returned to the proposing department for implementation as specified in Step 3: Implementing the Use of Social Media, below.
 - b. If the Plan is not approved, it will be returned to the proposing department with a clear explanation of the rejection reasoning or of any needed additional information.
5. If a Plan is not approved by the County Judge, it may be updated with the additional information required and resubmitted as a new proposal, or it will be considered terminated.

Step 3: Implementing the Use of Social Media

1. Approved Social Media Plans will be implemented using the following branding specifications:
 - a. The use of appropriate branding is required on all Brazos County social media sites. All profiles and pages should be clearly identified as official Brazos County assets, using the official Brazos County logo as the identifying image. Contact the Digital Services Officer to obtain the official Brazos County logo in a format suitable for digital media.
 - b. Profiles and pages should be designed to emulate the County's website, if possible. When possible, design colors should be consistent with the official colors in use by the County.
(See Appendix A for the list of approved colors.)

- c. Questions about branding shall be clarified with the Public Communications Officer and the Digital Services Officer.
2. Content on all Brazos County social media platforms will be original. The reuse of created work from other social media sites is not permitted, unless it is cited appropriately, and the County has the appropriate usage rights prior to publishing.
 - a. Sharing information from other Brazos County social media sites and Brazos County partners is permissible.
3. When creating a social media account, only Department Heads with signatory authority, or their designees, are authorized to agree to terms and conditions with a social media provider.
4. Sites will be set up in accordance with the requirements and Terms of Service of the particular social media site. That includes sign-ons, usernames, etc. that will reflect the site is associated with Brazos County. Sites will not use personal sign-ons or personal-sounding usernames. As closely as possible, sites will use “Brazos County-Department of” or “Brazos County Office of the” (fill in appropriate site name) as the username.
 - a. According to the Facebook Terms of Service, “PIO” or “dummy” accounts are not permitted. All Brazos County Facebook managers must connect through their personal Facebook account. No Brazos County Facebook Page will have only one account with “full control” permissions. Each Brazos County Facebook Page will have at minimum, two user accounts who have “full control” permissions on the Page – a department social media moderator and the Public Communications Officer.
5. Passwords for social media sites/accounts must conform to the County’s Password Policy. **(Please see the Password Policy in the Brazos County Employee Handbook.)**
6. The Public Communications Officer will maintain a list of all social media accounts which have been approved for use by County departments and staff. This list will

include all authors, moderators, and administrators for each of these accounts and will be updated on a quarterly basis.

7. All Brazos County social media site login and password information will be shared with the Public Communications Officer and the IT Department and will be updated on a quarterly basis. The Public Communications Officer and/or Digital Services Officer must save the social media site login information and password in the County's approved Password Management system, currently PasswordState.
8. It is imperative that changes to social media site login and password information are shared as soon as they are updated. These accounts and credentials fall outside the scope of the IT Department's internal systems, and therefore, the IT Department is unable to take actions such as automatic password resets, or account creation and deletion. This is the primary reason that this information must be shared with multiple stakeholders, so that in a "disaster recovery" instance, there are multiple points of contact who can assist with the social media account. Without this redundancy, it is possible (or even likely) that a department could lose access to their social media account and never regain it.
 - a. **Facebook exemption:** Due to Facebook's unique process for updating official social media Pages (as mentioned in item 4a above), personal Facebook account usernames and passwords are exempt from being shared or stored in the County's approved Password Management system, currently PasswordState. However, this underscores the absolute necessity that every Brazos County Facebook Page have at minimum, two user accounts who have "full control" permissions on the Page – a department social media moderator and the Public Communications Officer.
9. Upon creation of a new social media site, the site must be connected to an archiving software system approved by the IT Department, currently PageFreezer. It shall be the responsibility of the designated social media moderator(s) to ensure that their departmental social media accounts are connected, and to troubleshoot any connection issues that may arise. (Examples might include having to reauthenticate the social media account with the archiving system when you change the social media account password.)

Supporting Social Media

1. The site/account/platforms must be maintained effectively. Employees designated to manage, post and use the department's social media site must provide adequate time on a cyclical basis that meets that site's requirements for responsiveness. Thus, a Facebook page would be updated daily while another site, such as YouTube, might be updated at regular intervals or as materials become available. Sites that are not updated on a regular basis should be deactivated.

- a. All County Social Media accounts must post at least once per week. Accounts that do not meet that standard may be deactivated at the Digital Services Officer's and/or Public Communications Officer's discretion.

2. User comments on County Social Media sites shall not be deleted or removed based on the views expressed. Additionally, comments will not be altered in any way. Please refer to the General Provisions, Items 12, 13, and 20 of the Brazos County Social Media Policy for detailed instructions on managing comments that violate Brazos County standards.

- a. Each site or platform should include a standard disclaimer referring to the County's rights and actions about comments. This disclaimer should read:

Comments posted to this page will be monitored. Brazos County, Texas, reserves the right to remove inappropriate comments including those that contain:

- i. Comments not topically related to the post being commented upon***
- ii. Obscene or profane language***
- iii. Sexual content or links to sexual content***
- iv. Content that threatens or defames any person or organization***

NOTE: Comments that are threatening in nature will be forwarded as appropriate to law enforcement

- v. Content promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status,***

status with regard to public assistance, national origin, physical or mental disability, or sexual orientation

- vi. Content that violates the legal ownership interest of another party***
- vii. Content that supports or opposes political candidates or ballot initiatives***
- viii. Content that promotes illegal activity***
- ix. Content that promotes commercial services or products***
- x. Content that may compromise the safety or security of the public or public systems***

3. Moderation: The objective of moderating content is two-fold:

- a. Reviewing posts on Brazos County social media sites to ensure that only suitable content is published.
- b. Reviewing comments made on Brazos County social media sites to ensure they are clear and appropriate to the content/subject matter in question.

Moderation should be used by a department to ensure that content is appropriate.

4. Etiquette:

- a. Before the first contribution or posting on any social media site, it is a good idea to observe the activity on the site for a while before posting to get a feel for the style of contributions, the nature of the content and any “unwritten” rules that other contributors might follow.
- b. Information on social media platforms may be published in the first or third person, with third person being recommended for standard use cases. If posting in the first person, “we” should be used to represent the organization, the pronoun “I” should not be used. Consider the tone and content of your post before making the decision to post in the first person. For example, a post that is purely informational should be written in the third person, whereas a call-to-action post, like signing up for a county program, could be a case for use of the first person. (e.g. “Come join us,” “We’re looking forward

to speaking with you,” etc.)

- c. **Add value:** When speaking on behalf of Brazos County, employee comments should add value to the County and interaction should provide worthwhile information and perspective. Linking to information on the Brazos County website and sharing content from official Brazos County social media accounts is encouraged.
 - d. **Keep calm:** Do not pick fights by escalating heated discussions but be conciliatory, respectful and quote facts to lower the temperature and/or correct any misrepresentations. Never contribute to a discussion if you are angry. Leave it, calm down and return to it later when you can contribute in a calm and rational manner. Remember, this is business, not personal.
 - e. **Personal judgment:** If you feel even slightly uneasy about something you are about to publish, then the chances are you should not do it. Remember, the information you publish will be visible to other web users for a long time, if not forever. If in doubt, discuss it with your Department Head, first. If there are still concerns, contact the Public Communications Officer or a County legal representative.
 - f. **Respect:** Do not use ethnic slurs, personal insults, obscenity, or engage in any conduct that would be unacceptable in the Brazos County workplace or prohibited in the Brazos County Social Media Policy or the County’s personnel policies. Always consider people’s privacy and avoid discussing topics that may be inflammatory (e.g. politics and religion).
 - g. **Personal privacy:** Avoid publishing personal contact details where they can be accessed and used widely by people you did not intend to see them. It is better to contact an individual outside the collaborative space if you wish to move the conversation to an in-person or private setting.
5. **Engagement:** To encourage engagement and increase transparency, it is Brazos County’s intent to leverage social media as a method of two-way communication. To that end, when appropriate resources are available, comment and forum features will be activated to allow users to make comments, ask questions, or request

services.

- a. When activated, comments and forums should be reviewed twice a day, before noon and before 5 p.m.
 - b. Employees who are approved social media moderators will assess the content of each post or comment to determine if it meets the standards described in this Social Media Policy, or if it requires a response from the County.
 - c. When a response to a comment is appropriate, social media moderators should reply in a timely manner. If an answer is not immediately known, employees should work as quickly as possible to find the answer and post a response.
 - d. When disagreeing with others' opinions or providing comments, be sure the comments are meaningful, respectful, factual and relevant to the topic.
 - e. Posts or comments requiring a service request should be submitted to the appropriate department.
6. Brazos County social media sites will link to other Brazos County sites and/or sites approved by a Department Head or their designee. All Brazos County social media sites will be linked from the County's main website for easy access by users.
 7. Group Ownership: Departments must identify specific users who control/maintain social media sites with group ownership in a list provided to the Public Communications Officer on a quarterly basis. This will include identification of individuals (username and password) with permission to use the site. When multiple individuals can post to the same site, they must identify themselves unless exempted by departmental procedures.
 8. Individual departments that would like to add further guidance or regulations beyond what is in the Standard Operating Procedures of this Social Media Policy may create a departmental social media usage procedures addendum, and submit

it for approval by the same process used for submitting a Social Media Plan described in Steps 1 and 2 of these procedures.

Responsibilities for Social Media

1. It is the responsibility of the Department Head to ensure that employees are aware of these guidelines for creating and maintaining social media sites. Carrying out the procedures outlined is the responsibility of those employees designated by department management.
2. The Brazos County Public Communications Officer and/or the Digital Services Officer may notify Department Heads when portions of the Standard Operating Procedures of the Social Media Policy are not followed, including violation of the policy, unprofessional use of the resource, lack of use or disinterest by the public, or a department's failure to maintain the site.
3. The Public Communications Officer and/or the Digital Services Officer will conduct periodic reviews with individual department social media managers and stakeholders regarding metrics, usage, and standards of Brazos County social media sites. Additionally, those departments are encouraged to perform their own analytics to measure the effectiveness of their social media communication and community engagement, and to discuss those findings with the Public Communications Officer and/or the Digital Services Officer during said reviews.

APPENDIX A

Approved Social Media Platforms

- Facebook
- X / Twitter
- Instagram
- LinkedIn
- YouTube
- NextDoor
- Pinterest (can't be archived in PageFreezer)

Approved Social Media Management Tools

- Meltwater (currently in use)

Approved Social Media Archiving Platforms

- PageFreezer (currently in use)
- ArchiveSocial
- Smarsh (currently in limited use)

Brazos County primary social colors with HEX value

- BC-Black: #000000
- BC-White: #FFFFFF
- BC-Red: #992A28
- BC-Maroon: #500000
- BC-Gray: #707070

Notes on usage:

- BC-Black should be used for all text whenever possible.
- BC-White can be used for text on dark background – BC-Red, Maroon, or Gray.
- Never use BC-Red, BC-Maroon, or BC-Gray for text on social media.

SECTION 3.10 PERSONAL USE OF SOCIAL MEDIA

For purposes of this policy “social media” includes, but is not limited to, online forums, blogs, and social networking platforms, such as Facebook, LinkedIn, YouTube, Twitter/X, TikTok, Instagram, Nextdoor, etc.

Brazos County recognizes the value of social media as a communication and networking tool for employees. However, employee use of social media may become a problem if it interferes with the employee’s work and/or position in the county; is used to harass supervisors, co-workers, customers or vendors; creates a hostile work environment; or harms the goodwill and reputation, or public trust of Brazos County among the community at large.

Brazos County encourages employees to use social media within the parameters of the following guidelines and in a way that does not produce the adverse consequences mentioned above.

Where no policy or guideline exists, employees are expected to use their best judgment and take the most prudent action possible. If you are uncertain about the appropriateness of a social media posting, check with your manager or supervisor.

- If your posts on social media mention Brazos County make clear that you are an employee of Brazos County and that the views posted are yours alone and do not represent the views of Brazos County.
- Do not mention Brazos County supervisors, employees, customers or vendors without their express consent.
- Do not pick fights. If you see a misrepresentation about Brazos County, respond respectfully with factual information, not inflammatory comments.
- Remember, you are responsible for what you write or present on social media. You can be sued by other employees, supervisors, customers or vendors, and any individual that views your social media posts as defamatory, pornographic, proprietary, harassing, libelous or creating a hostile work environment. Employees can be subject to disciplinary action, up to and including termination for what they post on social media platforms, even if the employee did not use a county computer or if the post did not occur during work hours or on county property.
- Employees may not use Brazos County computer equipment for non-work related activities without written permission. Social media activities should not interfere with your duties at work. Brazos County monitors its computers to ensure compliance with this restriction.
- You must comply with copyright laws and cite or reference sources accurately.
- All Brazos County policies that regulate off-duty conduct apply to social media activity including, but not limited to, policies related to illegal harassment and code of conduct.
- Any confidential information that you obtained through your position at Brazos County must be kept confidential and should not be discussed through any social media forum.
- Violation of this policy may lead to disciplinary action up to and including the immediate termination of employment.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Consider and possible action on Standard Operating Procedure (SOP) for Workshops.

TO: Commissioners Court

DATE: 12/10/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Adoption by the court for application to future workshops

ATTACHMENTS:

File Name

[Workshop SOP \(Updated 1.20.26\).pdf](#)

Description

Workshop SOP (Final)

Type

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of the Interlocal Agreement between the Bryan/College Station Metropolitan Planning Organization and Brazos County, Texas for Local Funding of South College Avenue/University Drive Complete Streets Plan.

TO: Commissioners Court

DATE: 01/06/2026

FISCAL IMPACT: True

BUDGETED: False

DOLLAR AMOUNT: \$40,000.00

ATTACHMENTS:

File Name

[BCSMPO_ILA_With_County_.pdf](#)

Description

ILA between Brazos County and MPO

Type

Cover Memo

**INTERLOCAL AGREEMENT BETWEEN THE
BRYAN/COLLEGE STATION METROPOLITAN
PLANNING ORGANIZATION AND BRAZOS
COUNTY, TEXAS
FOR
LOCAL FUNDING OF SOUTH COLLEGE
AVENUE/UNIVERSITY DRIVE COMPLETE
STREETS PLAN**

THIS INTERLOCAL AGREEMENT (Agreement) is entered into by and between the **BRYAN/COLLEGET STATION METROPOLITAN PLANNING ORGANIZATION** (BCSMPO) and **BRAZOS COUNTY** (the County), a Texas home rule municipal corporation. Each shall be referred to herein, individually as a “Party” and collectively as the “Parties”.

WHEREAS, the Governor of the State of Texas has designated BCSMPO, acting through its Transportation Policy Board, to be the metropolitan planning organization for the Bryan/College Station urbanized area; and

WHEREAS, the BCSMPO and the County are authorized to enter into this agreement pursuant to the provisions of the Interlocal Cooperation Act, under Chapter 791 of the Texas Government Code; and

WHEREAS, on August 6, 2025, the BCSMPO Policy Board adopted the FY 2026 – FY 2027 Unified Planning Work Program (UPWP) which serves as the budget and tasks for the MPO for the following two fiscal years; and

WHEREAS, the UPWP specifies Subtask 5.3 tasks the MPO to develop a Complete Streets Plan for South College Avenue and University Drive to provide equal safety, access, and comfort for all road users; and

WHEREAS, the BCSMPO has requested that the County provide a local portion to the Complete Streets Plan to match the MPO’s \$172,115 federal planning funds and the Cities of Bryan and College Station and Texas A&M University to provide an amount equal to the County share to support for the Complete Streets Plan; and

WHEREAS, the County has determined it is in the public interest to help fund the Complete Streets Plan.

NOW, THEREFORE, in consideration of the mutual promises, benefits and covenants made herein the Parties agree to as follows:

I. PURPOSE

The purpose of this Agreement is to provide partial funding for the BCSMPO Complete Streets Plan.

II. TERM

The term of this Agreement begins on the “effective date” as evidenced by the last day signed by the last party and ends no later than February 28, 2027.

III. DUTIES AND OBLIGATIONS OF THE PARTIES

- A. The County agrees to provide FORTY THOUSAND AND NO/100THS DOLLARS (\$40,000.00) to the BCSMPO January 23, 2026, through:

Brazos County Auditor’s Office
200 South Texas Ave. Suite 218
Bryan, TX 77803
(979) 361-4350

- B. BCSMPO agrees to act as lead agency for all interested funding partners (City of Bryan, City of College Station, Brazos County and Texas A&M University) for having a study complete for University Drive (FM60) and South College/College Avenue (including Spur 308) in accordance with the attached “Scope of Work” that is incorporated here by reference as “EXHIBIT A”.

IV. AGREEMENT INTERPRETATION AND VENUE

The Parties covenant and agree that this Agreement and the terms contained herein will be interpreted according to the laws of the State of Texas and venue shall be proper and exclusively in Brazos County, Texas.

V. IMMUNITY

It is expressly understood that, in the execution of this Agreement, no party waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

VI. HOLD HARMLESS

To the extent permitted by the Constitution and the laws of the State of Texas, and subject to the limitations as to liability and damages in the Texas Tort Claims Act, and without waiving its governmental immunity, each Party agrees to hold harmless each other, its governing board, officials, officers, agents, employees and volunteers for any liability, loss, damages, claims or causes of action caused or asserted to have been caused directly or indirectly by any other party to this Agreement or any of its officials, officers, agents, employees or volunteers, or as the result of its performance under this Agreement. Each Party remains solely responsible for any legal defense and any civil liability due to the acts or omission of their employees. Notwithstanding any other terms in this Agreement, nothing is construed as a waiver of any legal defense or remedy of any nature to any claim against a Party.

VII. SEVERABILITY

If any of the terms, sections, subsections, sentences, clauses, phrases, provisions, covenants, or conditions of the Agreement are for any reason held to be invalid, void, or unenforceable, the remainder of the terms, sections, subsections, sentences, clauses, phrases, provisions, covenants or conditions in this Agreement shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

VIII. TERMINATION

This Agreement will terminate automatically on February 28, 2027 or sooner upon the completion of the purpose of the Agreement or it may be terminated in whole or in part by either party hereto whenever such termination is found to be the best interest of either party. Termination shall be effected by the conveyance of a written notification thereof to the other party at least thirty (30) days in advance of the effective date of the termination. In the event of such termination the parties agree that no refund of funds will be made.

IX. WAIVER

Failure of any Party, at any time, to enforce the provisions of this Agreement, shall in no way constitute a waiver of that provision, nor in any way affect the validity of this agreement, any part hereof, or the right of either Party thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived, or breach excused, unless the waiver shall be in writing and signed by the Party claimed to have waived. Furthermore, any consent to or waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.

X. MULTIPLE ORIGINALS

It is understood and agreed that this Agreement may be executed in several identical counterparts, each of which shall be deemed an original for all purposes.

XI. EFFECTIVE DATE

This Agreement is effective when signed by the last party signing, thereby making the Agreement fully executed.

XII. NOTICE

All notices pursuant to this Agreement shall be deemed given when, either delivered in person or deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the appropriate party at the following address:

If to MPO: Bryan/College Station MPO
309 N. Washington Ave.
Bryan, Texas 77803

With a copy to:

County Auditor
Brazos County Administration Building
200 S. Texas Ave., Suite 218
Bryan, Texas 77803

If to the County: County Auditor
Brazos County Administration Building
200 S. Texas Ave., Suite 218
Bryan, Texas 77803

XIII. NON-DISCRIMINATION

It is mutually agreed that all parties hereto shall be bound by the provisions of Title 49, Code of Federal Regulations, Part 27 and Part 21, which was promulgated to effectuate Title VI of the Civil Rights Act of 1964, Title 23, Code of Federal regulations, Part 710.405(b), and Executive Order 11246 titled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Department of Labor Regulations (41 CFR Part 60)

XVI. ENTIRE AGREEMENT

This is the entire Agreement between the parties, and no modification of this Agreement shall be of any force or effect, unless it is in writing and signed by both parties. No official employee, agent or Representative of the County of Brazos has any authority, either expressed or implied, to end this Agreement except pursuant to such express authority as may be

granted by the County of Brazos.

Approved to be effective on the date of the last party to sign.

BRAZOS COUNTY, TEXAS



Duane Peters, County Judge

Date: 1/27/26

BRYAN/COLLEGE STATION MPO

John Nichols, Chair

Date: _____

EXHIBIT "A"

Scope of Work

The University Drive (FM 60) and South College/College Avenue (including Spur 308) Complete Streets Project

Introduction

In the last ten years, the Texas A&M main campus has added over 18,000 students and much of the housing infrastructure and retail amenities are in adjacent neighborhoods. The area north of the main campus of Texas A&M University has undergone significant changes over the last ten years. Urban development and redevelopment have transformed the area from low-rise residential development and student-oriented retail to a functioning downtown with exceptional retail development, high-rise residential development and several planned new developments that include mixed-use. As the area has grown, and redevelopment continues, the conflicts between vulnerable road users and vehicular traffic have greatly increased, creating safety and connectivity challenges.

University Drive (FM 60) between Texas Avenue and Agronomy Road has been studied twice in the last ten years to determine the best way to move vulnerable road users along and across this corridor. Both studies have concluded that grade separations for use by vulnerable road users are warranted. However, despite the development of multiple concepts, the best concepts and their locations have yet to be prioritized. Priority in this corridor is to coordinate with potential private land-owners on roadway crossings and complete streets accommodations.

The South College/College Avenue corridor stretching from University Drive to Villa Maria (including Spur 308) serves as a vital connector between campus, the developing Midtown area, and the downtown Bryan business district. Further, it is the next corridor anticipated to be redeveloped but lacks adequate facilities to accommodate all road users. A Complete Streets design is envisioned for this corridor and the localities desire to have this corridor serve as a local template for future Complete Streets efforts.

Planning Partners and Roles

The Bryan/College Station Metropolitan Planning Organization (BCSMPO) will serve as the lead agency for the study. Other funding partners include Brazos County, the City of Bryan, the City of College Station, and Texas A&M University. The study will be overseen by two groups formed by the BCSMPO. The first group is the BCSMPO Technical Advisory Committee that will, as the name implies, provide technical oversight and voice locality concerns. The second group is the Planning Steering Committee made up of individuals selected by each of the funding partners and will consist of local property and business owners as well as representatives from the Chamber of Commerce and the Greater Brazos Partnership, the economic development organization for the Brazos Valley.

Task One – Project Management and Coordination

Project Management Plan

The Consultant will prepare a Project Management Plan (PMP) describing the overall approach and methodology to complete the study. The PMP will identify work organization, responsibilities, coordination and communication procedures, memorandum and report formats, graphic production standards, quality control procedures, and project schedule. The PMP is a living document and updated as appropriate during project development.

Project Administration

The Consultant will conduct activities as detailed within the PMP. Progress reports, and updated project schedules must be submitted to the BCSMPO Project Manager monthly and are required whether the Consultant submits an invoice for that month. Monthly progress reports will include a summary of:

- Activities, ongoing or completed, during the reporting period;
- Activities planned for the following month;
- Problems encountered, and remedial actions taken; and
- Project status report, detailing milestones completed, and work completed by task.

Project Coordination

The Consultant will coordinate and hold bi-weekly progress meetings (via Microsoft Teams or similar platform) with the BCSMPO Project Manager to discuss outstanding issues and prepare for upcoming events and activities. The Consultant will provide continuous quality assurance and quality control throughout the duration of the study. Monthly invoice procedures will be discussed at the Consultant kick-off meeting with the BCSMPO and will follow the requirements set forth by the BCMPO fiduciary agent, Brazos County.

Task 1 Deliverables

- Project Management Plan
- Public Engagement Plan that ensures local resident, business and property owners, vulnerable road users, students, faculty and staff engagement to the maximum extent possible. The plan should also identify methods to measure this engagement and approaches to develop a feedback loop. Assistance through the Texas A&M Transportation Institute will be provided as needed in engaging with and gathering feedback from Texas A&M University identified stakeholders. The consultant shall explain how public involvement informs Task 2 – Task 6.
- Monthly invoices
- Monthly progress reports
- Project schedule updated as needed

Task Two – Existing Conditions and Needs Assessment

South College/College Avenue (including Spur 308)

The Consultant will collect and evaluate information related to the South College/College Avenue corridor's existing conditions and proposed and existing plans, gather additional information as needed, and prepare a report to form a comprehensive understanding of the current state and assess the area's transportation infrastructure needs. The Consultant will collect and evaluate information related to:

- Recent TxDOT study of South College/College Ave
- Texas A&M Hensel Park study
- Oak Terrace Redevelopment Concepts produced by Omniplan
- Traffic Volumes (Pedestrian, Bicycle, Wheeled Vehicles, Automobile and Transit)
- Transit Ridership
- Transit infrastructure and transit stops (existing and planned)
- Crash Data
- Bicycle Infrastructure Conditions
- Land Use, Zoning, and Future Development
- Sidewalk and ADA Conditions
- Neighborhood and Demographic Information
- Major Activity Centers and traffic generators
- Historic and Cultural Resources
- Right-of-Way
- Environmental Conditions
- Access Management

University Drive (FM 60)

The FM 60 portion of Task Two will be to review and compile information on the proposed grade separations along and across University Drive. Completed studies that will need to be reviewed are:

- FM 60/University Drive Connectivity Study
- FM 60 Alternative Concept Report
- Texas A&M University West Campus Infrastructure Assessment Study
- City of College Station Northgate Study

The consultant will update and supplement (e.g at Agronomy Road) the data as necessary. This may include:

- Traffic Volumes (Pedestrian, Bicycle, Wheeled Vehicles, Automobile and Transit)
- Transit Ridership
- Transit infrastructure and transit stops (existing and planned)
- Crash Data
- Bicycle Infrastructure Conditions
- Land Use, Zoning, and Future Development
- Sidewalk and ADA Conditions
- Neighborhood and Demographic Information
- Right-of-way data

Property Owners

The Consultant will meet with the private property owners along both corridors to identify their plans, timelines, and interest in using complete street types of projects in future development. Many of the project strategies involve significant consideration of attributes and characteristics outside of the public rights-of-way. Private property owners can greatly improve the chances of success for crossings, paths, treatments, and other strategies; the studies to-date have not developed the knowledge about private developer plans. Likewise, the developers may not be aware of the possible actions the public sector agencies may be able to develop.

Task Two Deliverables

- South College/College Avenue Existing Conditions Factbook, Inventory Report and Needs Assessment (highly graphic) in a .pdf format.
- Shapefile format of data as available
- Data Appendix
- Collection of University Drive concepts for prioritization

Task Three – Goals

The Consultant will develop a set of goals for both the Spur 308 (South College/College Avenue) and FM 60 (University Drive) corridors with input from the Technical Advisory Committee, the Planning Steering Committee, and the Task 2 engagement.

Task Three Deliverables

- A list of goals for each corridor.

Task Four – Analysis

Using the results of Task 2 engagement with the private property owners and the public, the previous reports and data, and the Goals from Task 3, the Consultant will develop or refine concepts that integrate land use and mobility solutions and improve access for vulnerable road users.

South College/College Avenue (including Spur 308)

The Consultant will develop multiple scenarios for the future corridor. The plans will respond to the conditions and needs and identify the achievement of the goals. The plan will integrate land use, mobility,

economic, and other criteria to develop possible concepts. These criteria may include but not be limited to:

- Maximizes connectivity for vulnerable users across and along the College Ave/South College corridor
- Ability of property owners to accommodate bicycle, pedestrian, and other micromobility paths and facilities
- Constructability
- Cost
- Right-of-way needs
- Existing and needed traffic controls and mid-block crossings
- Traffic disruption during construction
- Utility conflicts
- Integration into the transportation network of the cities and the University

University Drive (FM 60)

The Consultant will develop criteria for prioritizing grade separation along and across University Drive. These criteria will include the results of Tasks Two and Three and also may include but not be limited to:

- Maximizes connectivity across University Drive for vulnerable road users
- Ability of property owners on the north side of University Drive to accommodate proposed grade separations
- Constructability
- Cost
- Traffic disruption during the construction of grade separation(s)
- Right-of-way
- Utility conflicts
- Integration into the transportation network of the cities and the University.

Task Four Deliverables

- Up to three comprehensive concepts for the length of the South College/College Avenue Corridor
- Any traffic modeling should be compatible with the BCSMPO travel demand model
- Identification of final criteria for evaluating University Drive grade separations

Task Five – Recommendations

South College/College Avenue (including Spur 308)

Identify short (0 to 10 years), and long-range (11 to 20 years) mobility recommendations to address the needs/issues identified in Tasks Two and Three using criteria developed in Task Four. The Consultant shall recommend the best alternative for collecting and permanently maintaining public engagement recommendations. The plan must identify transportation investments suitable for consideration within the BCSMPO's Metropolitan Transportation Plan and Transportation Improvement Program (MTP/TIP).

Recommendations will be evaluated based on the Plan's goals and input from the Technical Advisory Committee, the Steering Committee, stakeholder groups and public engagement. Proposed recommendations that are eliminated from further consideration will be documented and included in the final document. The benefits of the projects/plan must also be incorporated. The plan must quantify the trade-offs, costs and benefits of the recommendations that could be attributable to the implementation of the plan. Additional potential benefits of recommended projects, including safety, reduction in travel times, etc. should be identified where possible for short and long-range needs.

FM 60 (University Drive)

Using the information developed in Tasks Two and Three and the criteria developed in Task Four, create a prioritized list for grade separations along the corridor. Recommendations will be evaluated based on the goals and input from the Technical Advisory Committee, steering committee, stakeholder groups, public engagement, and private sector discussions. Proposed recommendations that are eliminated from further consideration will be documented and included in the final document. The benefits of the projects/plan must also be incorporated.

Task Five Deliverables

- Stand-alone Alternative Analysis for each corridor – concepts that can be available online at www.bcsmpo.org
- For South College/College Avenue, one page project sheets of concepts with ground level and/or bird's eye level artistic renderings and/or computer-generated photo simulations of improvements to help the public visualize recommended improvements of significance for short (0 to 10 years), and long-range (11 to 20 years) .
- A list of prioritized recommendations/projects for the South College/College Avenue corridor.
- Prioritized list of project implementation criteria for the University Drive corridor that balances the private sector developer participation and the public sector funding and project opportunities. The concepts and one-page sheets from previous studies should be re-used to illustrate the project ideas wherever possible.

Task Six – Implementation and Funding Plan

Develop an implementation strategy for each of the South College/College Avenue (Spur 308) and University Drive corridor recommendations. Implementation tasks for each project will be identified. The plan will identify transportation investments suitable for consideration within the BCSMPO's Metropolitan Transportation Plan and Transportation Improvement Program (MTP/TIP). A reasonable timeline for implementation for both corridors shall be included, with a specific timeline for the first two recommended University Drive grade separations. Each transportation investment will identify potential local and/or private funding strategies and suggest private development accommodations for complete streets projects. Funding mechanisms for these corridors must focus on the availability of state/federal/private grants. Previous attempts at developing Transportation Reinvestment Zones and other local level funding strategies have been unsuccessful. At a minimum, the implementation plan must:

- Identify recommended projects, transportation investments, programs, and policies, and describe the scope and site development suggestions.
- Estimate project costs based on commercially available data
- Identify potential partners and funding mechanisms
- Provide realistic phasing and timelines for projects with potential project barriers and milestones per recommendation.

Task Six Deliverables

- Implementation and funding plan for the South College/College Avenue corridor
- Implementation and funding plan for the University Drive corridor

Task Seven – Final Deliverables

Provide the following minimum deliverables. The Consultant may provide additional deliverables as needed and must be noted in the proposal. All electronic files must be submitted on a flash drive containing original files in an editable format, including graphics and GIS files (to include .shp, gdb, and .mxd files) utilized to make illustrations. All documents must be submitted to the BCSMPO in an editable format (i.e. Word, Excel, Power Point, GIS, etc.), a .pdf file for inclusion on the website and will be reviewed and approved by the BCSMPO prior to distribution. The final decision on project deliverables and content will remain with the BCSMPO.

- Stand-alone Executive Summary - An executive summary of the final plan that captures the major concepts and recommendations of the plan – at least three (3) hard copies, but not to exceed ten (10), and 1 in electronic format. Ideally, the executive summary should be formatted in a way that makes it easy for the BCSMPO to download and print additional copies including as a .pdf.
- Final Plan Document that includes an executive summary, report, maps and appendices that addresses the scope of work. At least three (3) hard copies, but not to exceed ten (10), One (1) in electronic format including as a .pdf. If necessary and reasonable, certain components of the final plan may be delivered as appendices.
- Final Plan Map for the South College/College Avenue corridor.
- A checklist template for conducting smaller scale Complete Streets analysis.
- Electronic copies of all deliverables, including but not limited to, shapefiles, map packages, images, photographs, graphics, data, text files, and Microsoft Word and .pdf documents used during the study and in the report, etc.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 1/27/2026
ITEM: Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.
TO: Commissioners Court
FROM: Bobby Espinoza
DATE: 01/14/2026
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
NOTES/EXCEPTIONS: The items requested to be destroyed are no longer useful to Brazos County and are not safe to sell to the public.

ATTACHMENTS:

File Name

Description

Type

[Bobby \(BCDC Jail\) 2.pdf](#)

Items for destruction

Backup Material

[Bobby \(BCDC Jail\)3.pdf](#)

Items for destruction

Backup Material

This is a request for the following items to be submitted to Commissioners Court for approval to destroy/discard

- .100 soiled inmate mattresses
- .16 trash bins with busted bottoms (to be discarded in 96-gallon trash bins)
- .1 broken table
- .1 small broken shelf
- .15 broken mop buckets
- .3 broken/soiled officer chairs with wheels
- .X7 bags of soiled/torn inmate linens and uniforms

All of these items are currently taking up all of the current storage area and need to be destroyed.

Approved by Commissioner's Court on this 27TH day of JANUARY,
2026 by [Signature] holding the position of
COUNTY JUDGE

Robert Espinoza

From: DeElla S. Williams
Sent: Wednesday, January 14, 2026 3:41 PM
To: Tera S. Green; Robert Espinoza
Subject: RE: Destruction Approval

Okay thanks.

From: Tera S. Green <TGreen@brazoscountytexas.gov>
Sent: Wednesday, January 14, 2026 10:21 AM
To: Robert Espinoza <REspinoza@brazoscountytexas.gov>
Cc: DeElla S. Williams <DWilliams@brazoscountytexas.gov>
Subject: RE: Destruction Approval

Good morning,

We have the following items needing to be discarded. Please obtain approval from the Commission Court so that I can proceed:

- ~ 100 soiled inmate mattresses
- 16 trash bins with busted bottoms (to be discarded in 96-gallon trash bins)
- 1 broken table
- ~ 1 small broken shelf
- ~ 15 broken mop buckets
- ~ 3 broken/soiled officer chairs with wheels
- ~ X7 bags of soiled/torn inmate linens and uniforms

Thank you,

Tera S. Green

Brazos County Sheriff's Office
1835 Sandy Point Rd
Bryan, TX 77803
(O) 979-361-4977

From: Robert Espinoza <REspinoza@brazoscountytexas.gov>
Sent: Thursday, October 16, 2025 4:21 PM
To: Tera S. Green <TGreen@brazoscountytexas.gov>
Subject: RE: Destruction Approval

No, I can send you the attachment I just wanted to make sure you were the one I needed to send it to.
Thank you have a good evening

Bobby Espinoza
Brazos County Purchasing Department
REspinoza@brazoscountytexas.gov
Office 979-361-4269
Cell 979-446-9690

From: Tera S. Green <TGreen@brazoscountytexas.gov>
Sent: Thursday, October 16, 2025 2:54 PM
To: Robert Espinoza <REspinoza@brazoscountytexas.gov>
Subject: RE: Destruction Approval

Yes. Those are the items I needed approval. Was there supposed to be an attachment?

Tera S. Green

Quartermaster
Brazos County Sheriff's Office
1835 Sandy Point Rd
Bryan, TX 77803
(O) 979-361-4977

From: Robert Espinoza <REspinoza@brazoscountytexas.gov>
Sent: Thursday, October 16, 2025 1:05 PM
To: Tera S. Green <TGreen@brazoscountytexas.gov>
Subject: Destruction Approval

I'm sorry not sure if this is for you were you waiting on court approval for destruction of 151=Officer pants and 90= mattresses and 10= bags of inmate uniform / linens?

Bobby Espinoza
Brazos County Purchasing Department
REspinoza@brazoscountytexas.gov
Office 979-361-4269
Cell 979-446-9690



BRAZOS COUNTY, TEXAS
PROPERTY ACQUISITION, TRANSFER AND DISPOSITION FORM

Transaction Date: 1/14/2026 Property Tag Number: N/A

Check box for Capital Asset (initial cost over \$5000 – reference fixed asset report for cost)

Type of Transaction – Check One

- New Purchase
- Transfer to Surplus
- Transfer from Department to Department
- Transfer from Surplus to Department
- Cannibalization
- Other: Lost/Stolen*

Asset Description: DESTRUCTION

Please provide all information requested below as applicable. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____

Serial/Vin #: _____ Final Odometer Reading/Hours Run: _____

Functioning Non-Functioning. Explain if Non-Functioning: _____

Additional Description/Information: _____

X7 bags of soiled/torn inmate linens and uniforms

Moving Property From:

JAIL-BCDC

Department Name

[Signature]
Authorized Signature

Moving Property To:

Surplus

Department Name

[Signature]
Authorized Signature

*It is the responsibility of the department to have all lost or stolen property placed on the agenda to be recognized by Commissioner's Court. The department must request indemnification for the lost or stolen property before the Purchasing Department will retire the asset from the system. A police report must be provided along with the transfer sheet on all stolen property.



BRAZOS COUNTY, TEXAS
PROPERTY ACQUISITION, TRANSFER AND DISPOSITION FORM

Transaction Date: 1/14/2026 Property Tag Number: N/A

Check box for Capital Asset (initial cost over \$5000 – reference fixed asset report for cost)

Type of Transaction – Check One

- New Purchase
- Transfer to Surplus
- Transfer from Department to Department
- Transfer from Surplus to Department
- Cannibalization
- Other: Lost/Stolen*

Asset Description: DESTRUCTION

Please provide all information requested below as applicable. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____

Serial/Vin #: _____ Final Odometer Reading/Hours Run: _____

Functioning Non-Functioning. Explain if Non-Functioning: _____

Additional Description/Information: _____

16 trash bins with busted bottoms (to be discarded in 96-gallon trash bins)

Moving Property From:

JAIL-BCDC

Department Name

[Signature]
Authorized Signature

Moving Property To:

Surplus

Department Name

[Signature]
Authorized Signature

*It is the responsibility of the department to have all lost or stolen property placed on the agenda to be recognized by Commissioner's Court. The department must request indemnification for the lost or stolen property before the Purchasing Department will retire the asset from the system. A police report must be provided along with the transfer sheet on all stolen property.



BRAZOS COUNTY, TEXAS
PROPERTY ACQUISITION, TRANSFER AND DISPOSITION FORM

Transaction Date: 1/14/2026 Property Tag Number: N/A

Check box for Capital Asset (initial cost over \$5000 – reference fixed asset report for cost)

Type of Transaction – Check One

- New Purchase
- Transfer to Surplus
- Transfer from Department to Department
- Transfer from Surplus to Department
- Cannibalization
- Other: Lost/Stolen*

Asset Description: DESTRUCTION

Please provide all information requested below as applicable. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____

Serial/Vin #: _____ Final Odometer Reading/Hours Run: _____

Functioning Non-Functioning. Explain if Non-Functioning: _____

Additional Description/Information: _____

1 small broken shelf

Moving Property From: JAIL-BCDC

Department Name

[Signature]
Authorized Signature

Moving Property To: Surplus

Department Name

[Signature]
Authorized Signature

*It is the responsibility of the department to have all lost or stolen property placed on the agenda to be recognized by Commissioner's Court. The department must request indemnification for the lost or stolen property before the Purchasing Department will retire the asset from the system. A police report must be provided along with the transfer sheet on all stolen property.



BRAZOS COUNTY, TEXAS
PROPERTY ACQUISITION, TRANSFER AND DISPOSITION FORM

Transaction Date: 1/14/2026 Property Tag Number: N/A

Check box for Capital Asset (initial cost over \$5000 – reference fixed asset report for cost)

Type of Transaction – Check One

- New Purchase
- Transfer to Surplus
- Transfer from Department to Department
- Transfer from Surplus to Department
- Cannibalization
- Other: Lost/Stolen*

Asset Description: DESTRUCTION

Please provide all information requested below as applicable. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____

Serial/Vin #: _____ Final Odometer Reading/Hours Run: _____

Functioning Non-Functioning. Explain if Non-Functioning: _____

Additional Description/Information: _____

15 broken mop buckets

Moving Property From: JAIL-BCDC
Department Name

[Signature]
Authorized Signature

Moving Property To: Surplus
Department Name

[Signature]
Authorized Signature

*It is the responsibility of the department to have all lost or stolen property placed on the agenda to be recognized by Commissioner's Court. The department must request indemnification for the lost or stolen property before the Purchasing Department will retire the asset from the system. A police report must be provided along with the transfer sheet on all stolen property.



BRAZOS COUNTY, TEXAS
PROPERTY ACQUISITION, TRANSFER AND DISPOSITION FORM

Transaction Date: 1/14/2026 Property Tag Number: N/A

Check box for Capital Asset (initial cost over \$5000 – reference fixed asset report for cost)

Type of Transaction – Check One

- New Purchase
- Transfer to Surplus
- Transfer from Department to Department
- Transfer from Surplus to Department
- Cannibalization
- Other: Lost/Stolen*

Asset Description: DESTRUCTION

Please provide all information requested below as applicable. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____

Serial/Vin #: _____ Final Odometer Reading/Hours Run: _____

Functioning Non-Functioning. Explain if Non-Functioning: _____

Additional Description/Information: _____

3 broken/soiled officer chairs with wheels

Moving Property From: JAIL-BCDC
Department Name

[Signature]
Authorized Signature

Moving Property To: Surplus
Department Name

[Signature]
Authorized Signature

*It is the responsibility of the department to have all lost or stolen property placed on the agenda to be recognized by Commissioner's Court. The department must request indemnification for the lost or stolen property before the Purchasing Department will retire the asset from the system. A police report must be provided along with the transfer sheet on all stolen property.



BRAZOS COUNTY, TEXAS
PROPERTY ACQUISITION, TRANSFER AND DISPOSITION FORM

Transaction Date: 1/14/2026 Property Tag Number: N/A

Check box for Capital Asset (initial cost over \$5000 – reference fixed asset report for cost)

Type of Transaction – Check One

- New Purchase
- Transfer to Surplus
- Transfer from Department to Department
- Transfer from Surplus to Department
- Cannibalization
- Other: Lost/Stolen*

Asset Description: DESTRUCTION

Please provide all information requested below as applicable. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____

Serial/Vin #: _____ Final Odometer Reading/Hours Run: _____

Functioning Non-Functioning. Explain if Non-Functioning: _____

Additional Description/Information: _____

100 soiled inmate mattresses

Moving Property From:

JAIL-BCDC

Department Name

[Signature]

Authorized Signature

Moving Property To:

Surplus

Department Name

[Signature]

Authorized Signature

*It is the responsibility of the department to have all lost or stolen property placed on the agenda to be recognized by Commissioner's Court. The department must request indemnification for the lost or stolen property before the Purchasing Department will retire the asset from the system. A police report must be provided along with the transfer sheet on all stolen property.



BRAZOS COUNTY, TEXAS
PROPERTY ACQUISITION, TRANSFER AND DISPOSITION FORM

Transaction Date: 1/14/2026 Property Tag Number: N/A

Check box for Capital Asset (initial cost over \$5000 – reference fixed asset report for cost)

Type of Transaction – Check One

- New Purchase
- Transfer to Surplus
- Transfer from Department to Department
- Transfer from Surplus to Department
- Cannibalization
- Other: Lost/Stolen*

Asset Description: DESTRUCTION

Please provide all information requested below as applicable. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____

Serial/Vin #: _____ Final Odometer Reading/Hours Run: _____

Functioning Non-Functioning. Explain if Non-Functioning: _____

Additional Description/Information: _____

1 broken table

Moving Property From:

JAIL-BCDC

Department Name

[Signature]
Authorized Signature

Moving Property To:

Surplus
Department Name

[Signature]
Authorized Signature

*It is the responsibility of the department to have all lost or stolen property placed on the agenda to be recognized by Commissioner's Court. The department must request indemnification for the lost or stolen property before the Purchasing Department will retire the asset from the system. A police report must be provided along with the transfer sheet on all stolen property.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of the following Juvenile Contracts:

- a. 23-145 Secure Short-Term Detention for Juvenile Offenders with Houston County.
- b. 23-153 Secure Short-Term Detention for Juvenile Offenders with Waller County.
- c. 23-142 Secure Short-Term Detention for Juvenile Offenders with Coryell County.

TO: Commissioners Court

FROM: Bobby Espinoza

DATE: 01/09/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: These contracts provide essential services for Juvenile offenders. The Juvenile Board has approved all contracts. Failure of approval will delay the necessary treatment. These contracts are fully budgeted under Juvenile Services. The term of each of these contracts is one year.

ATTACHMENTS:

File Name

[Partially Executed Contract.pdf](#)

[Partially Executed Contract.pdf](#)

[Partially Executed Contract.pdf](#)

Description

Partially Executed Contract 23-145

Partially Executed Contract 23-153

Partially Executed Contract 23-142

Type

Backup Material

Backup Material

Backup Material

**CONTRACT AND AGREEMENT FOR SECURE SHORT-TERM
DETENTION OF JUVENILE OFFENDERS
SPACE AVAILABLE**

STATE OF TEXAS §
COUNTY OF BRAZOS §
§

**BRAZOS COUNTY JUVENILE BOARD
BRAZOS COUNTY JUVENILE JUSTICE CENTER
Detention Services
January 1, 2026 – December 31, 2026**

This contract and agreement for secure short-term detention of juvenile offenders is entered into by and between Coryell County, acting by and through its duly authorized representative (hereinafter "Juvenile Probation") and the Brazos County Juvenile Board, acting by and through its duly authorized representative and County Judge, concerning detention residential services provided at the Brazos County Juvenile Justice Center (hereinafter "the Facility") by the Brazos County Juvenile Services Department (hereinafter "Service Provider") pursuant to license granted by the Texas Juvenile Justice Department and/or any other appropriate State agency with licensure or regulatory authority over this facility.

**ARTICLE I
PURPOSE**

1.01 Whereas Coryell County, in order to carry out and conduct its juvenile program in accordance with the Juvenile Justice Code, Title III of the Texas Family Code has need of the use of detention facilities to house and maintain children of juvenile age, who are referred to a detention facility for act(s) of delinquency or act(s) indicating a need for supervision, during pre-trial and pre-dispositional status by the Court. The placement facility to be utilized is owned and operated by Brazos County and Service Provider, and is located at 1904 HWY 21 W., Bryan, Texas 77803.

**ARTICLE II
TERM**

2.01 The term of this Agreement is for 12 months commencing January 1, 2026 – December 31, 2026. It shall be automatically renewed for one (1) year terms, thereafter, commencing January 1st and ending December 31st of each year, unless one party notifies the other in writing, at least thirty (30) days prior to the expiration of said term, of its intention to not renew this Agreement.

**ARTICLE III
PROVISIONS OF SERVICES**

3.01 A. Service Provider will provide room and board, supervision twenty-four hours per day, seven days a week; routine medical examination and treatment within the Facility (but shall not provide or pay for emergency examination, treatment, or hospitalization outside the Facility); an approved education program; recreation facilities; and crisis intervention to each child placed within the Facility.

B. If emergency examination, EMS treatment, health care treatment and/or hospitalization outside the Facility ("Outside Treatment") is required for a child placed in the Facility, the Administrator of the Facility is authorized

to secure the Outside Treatment at the expense of Juvenile Probation and agrees to indemnify and hold harmless Service Provider, its officers, directors, representatives, agents, shareholders and employees from any and all liability for charges for Outside Treatment. The Administrator shall notify the appropriate Juvenile Probation officials of Outside Treatment within twenty-four (24) hours of its occurrence.

C. Children from Juvenile Probation who are alleged to have engaged in delinquent conduct, or conduct indicating a need for supervision, as reflected in a Child in Need of Supervision Order (CINS) will be admitted to the facility under the authority of any juvenile court having jurisdiction or its designated official. Children not released within forty-eight (48) hours (excluding weekends and holidays) must have a detention hearing in the Coryell County juvenile court in accordance with the Texas Family Code, Title III (Section 54.01). If the child is ordered detained, a certified copy of the detention order must be delivered to the detention Facility prior to the child's re-admission.

D. Each child placed in the Facility shall be required to follow the rules and regulations of conduct as fixed and determined by the facility administrator and staff of the Facility.

E. Acceptance of a child by the Facility will be determined by Brazos County Juvenile Facility Staff. Service Provider reserves the right to refuse admission of any child deemed inappropriate. Service Provider has resolved to operate the Facility in compliance with the Juvenile Justice and Delinquency Prevention Act, and therefore, Service Provider will not accept children whose detention would prevent the Facility from complying with the Juvenile Justice and Delinquency Prevention Act or those "juveniles who are charged with or has committed offenses that would not be criminal if committed by an adult or offenses which do not constitute violations of valid court order, or such non-offenders as dependent or neglected children." Section 223(a) (12) (A), Juvenile Justice Delinquency Prevention Act. No child who is intoxicated or in need of immediate medical attention will be accepted under any circumstances without having been seen, treated and released by a medical professional and given written medical clearance.

If a child is accepted by the Facility from Juvenile Probation and the child thereafter is determined to be, in the sole judgment of the Administrator, mentally or physically unfit, dangerous, unmanageable, unsuitable for the program or combination of such conditions or whose mental or physical conduct would or might endanger the other occupants of the Facility, then the Service Provider shall notify Juvenile Probation of this determination. The child shall immediately be removed from the Facility but in no event longer than twenty-four (24) hours after notification. It will be the responsibility of Juvenile Probation, at its expense, to provide for the transportation for the removal of the child. Any child not removed from the facility within 24 hours will be transported by Service Provider to Juvenile Probation and Juvenile Probation will be charged the cost of staff, time and fuel for the transportation. The daily rate of detention shall increase to \$250.00 for any child not removed within the 24-hour period.

Any damage to county property or juvenile facility fixtures will be paid for by the Juvenile Probation Department and charges will be filed against the juvenile with the Brazos County Sheriff's Department.

F. Service Provider agrees that the facility will accept any child who qualifies, without regard to such child's religion, race, creed, sex or national origin.

G. It is further understood and agreed by the parties that children placed in pre-adjudication care in the Facility shall be removed from the Facility by the appropriate authorities from Juvenile Probation, or its agents, servants or employees at the conclusion of the ten (10) day working period authorized by the court order issued at the conclusion of the initial detention hearing by the Judge of the appropriate juvenile court unless a new order has been issued authorizing the continued detention, and a copy of the new order has been delivered to the Facility, or unless a waiver of the ten (10) working day hearing has been executed and a signed copy of the waiver is received by the Facility. A copy of the order issued pursuant to the waiver shall be furnished to the Facility. The same understanding and agreement between the parties exists with the exception that court orders may authorize detention for up to fifteen (15) working days after the initial hearing and detention period.

H. It is further understood and agreed by the parties that children may be released to the Probation Officer or other appropriate authority of Juvenile Probation pursuant to: (a) paragraph E of this Article, (b) an Order of Release signed by the Judge of the Juvenile Court of Coryell County.

I. Service Provider shall be in compliance with all standards and requirements of the Texas Juvenile Justice Department and all applicable State and Federal law.

J. Service Provider shall provide twenty-four (24) hours of supervision for each child, including supervision by detention staff during sleeping hours in a Secure Facility.

K. Each child placed in the Facility shall be provided with the opportunity to complete the Massachusetts Youth Screening Instrument (MAYSI-2) as required by the Texas Juvenile Justice Department. Facility personnel administering the MAYSI-2 shall be properly trained, sign the warning page, and document time and date administered. The MAYSI-2 shall then be promptly provided to Juvenile Probation of the detaining county.

L. Each child placed in the Facility shall be enrolled in an educational program. Special steps shall be taken to comply with the requirements of Special Education students and their needs.

M. It is further understood and agreed by the parties that nothing in this contract shall be construed to permit Juvenile Probation, its agents, servants, or employees any way to manage, control, direct or instruct Service Provider, its directors, officers, employees, agents, shareholders and designees in any manner respecting its work, duties functions, or pertaining to the maintenance and operation of the Facility. However, it is also understood that the Juvenile Court of Coryell County shall control the conditions and terms of detention supervision as to a particular child pursuant to the Texas Family Code, Section 51.12.

ARTICLE IV COMPENSATION

- 4.01 For and in consideration of the above-mentioned services, Juvenile Probation agrees to pay Service Provider the sum of \$200.00 per day; the cost includes any duration during a 24-hour period for each child. The daily rate shall be paid to Service Provider for each day a child is in detention. The cost is based on the projected actual cost of care for children in the facility.
- 4.02 Every child shall receive basic detention services. Additional services that require or request special accommodations, medications, including, but not limited to psychological assessments, mental health care, medical treatment, Chapter 55 evaluations (fitness to proceed), special accommodation services, interpreters, special dietary needs, will be paid for by Juvenile Probation.
- 4.03 Psychological services may be provided to the child on an as needed basis at the request of the Juvenile Probation Department and shall be paid for by Juvenile Probation.
- 4.04 Service Provider will submit an invoice for payment of services to Juvenile Probation monthly. Said invoice shall be submitted within ten (10) working days following the end of the invoiced month and shall include information deemed necessary for adequate fiscal control, including but not limited to: to be attributed to specific clients if appropriate, date service was rendered, total daily cost, and total monthly cost. Each invoice received for payment will be reviewed by Juvenile Probation to monitor Service Provider for financial compliance with this Agreement. Invoices submitted by Service Provider in proper form shall be paid by Juvenile Probation in a timely manner.
- 4.05 Service Provider shall account separately for the receipt and expenditure of any and all state funds received from Juvenile Probation under this contract. Service Provider shall account separately for state funds received and expended utilizing the following Generally Accepted Accounting Practices (GAAP):
- A. If Service Provider has an outside audit completed on a yearly basis which specifies receipt and expenditure of State funds. Service Provider shall forward a copy of the

annual outside audit to Juvenile Probation by March 1 following the end of the fiscal year.

B. If Service Provider does not obtain an annual outside audit, then Service Provider shall provide a separate accounting of funds received from Juvenile Probation in whole or in part paid from state funds. The accounting shall clearly list the state funds received from Juvenile Probation and account for expenditures of said funds including documentation of appropriate expenditures as well as the year's tax forms and documentation. The accounting shall be provided to Juvenile Probation thirty (30) days prior to the renewal date of the contract.

- 4.06 It is understood and agreed by Service Provider that this Agreement is funded in whole or in part with grant or state funds and shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature.
- 4.07 Service Provider agrees to make claims for payment or direct any payment disputes to Juvenile Probation's Fiscal Officer. Service Provider will not contact other department employees regarding any claims of payment.
- 4.08 Service Provider will provide certification of eligibility to receive State funds as required by Texas Family Code Section 231.006.
- 4.09 Except to the extent that a party to this Agreement seeks emergency judicial relief, the parties agree to negotiate in good faith in an effort to resolve any disputes related to this contract that may arise, no matter when the dispute may arise. If a dispute cannot be resolved by negotiation, the dispute shall be submitted to mediation before the parties resort to arbitration or litigation. The parties shall choose a mutually acceptable mediator to mediate the dispute, and the parties shall pay the costs of mediation services equally.

ARTICLE V ADDITIONAL TERMS & AGREEMENTS

- 5.01 Prior to transporting a child to the Facility for placement in detention, Juvenile Probation shall call the Facility to ensure the child will be considered for acceptance. Placement of children by authorized officers of Juvenile Probation may be denied as determined by the Facility.
- 5.02 A child will only be accepted in the Facility upon receipt by the Facility Administrator of a proper order/authorization from the Juvenile Court of Coryell County.

ARTICLE VI EXAMINATION OF PROGRAM & RECORDS

- 6.01 Service Provider agrees that it will permit Juvenile Probation to examine and evaluate its program of services provided under the terms of this agreement and/or to review its record periodically. This examination and valuation of the program may include site visitation, observation of programs in operation, interview and the administration of questionnaires to the staff of Service Provider and the children when deemed necessary.
- 6.02 Service Provider shall provide Juvenile Probation such descriptive information on contracted children as requested on forms provided by Juvenile Probation.
- 6.03 For purpose of evaluation, inspection, auditing or reproduction, Service Provider agrees to maintain and make available to authorized representatives of the State of Texas or Juvenile Probation any and all books, documents or other evidence pertaining to the costs and expenses of this Agreement.
- 6.04 Service Provider will keep a record of services provided to Juvenile Probation under this Agreement, and upon reasonable notice will provide information, records, papers, reports, and other documents regarding services

furnished as may be requested by Juvenile Probation. Service Provider will maintain the records (as referenced above) for seven (7) years after the termination of this Agreement.

- 6.05 Service Provider understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Service Provider further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. Service Provider will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the Service Provider and the requirement to cooperate is included in any subcontract it awards.

ARTICLE VII
CONFIDENTIALITY OF RECORDS

- 7.01 Service Provider shall maintain strict confidentiality of all information and records relating to children involved in Juvenile Probation and shall not disclose the information except as required to perform the services to be provided pursuant to this Agreement, or as may be required by law.

ARTICLE VIII
DUTY TO REPORT

- 8.01 Allegations Occurring inside the Facility. As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapter 358, or successor provisions, Service Provider, and any of its employees, interns, volunteers or contractors, shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving a child in a juvenile justice facility or juvenile justice program in the following manner:

- A. For all allegations and incidents except sexual abuse and serious physical abuse: within twenty-four (24) hours from the time the allegation is made to the following:

1. Local law enforcement agency; and
2. Texas Juvenile Justice Department by submitting a TJJD Incident Report Form to facsimile number 1-512-424-6716 (or if unable to complete the form within 24 hours, then by calling toll-free 1-877-786-7263, followed by submitting the report within 24 hours of said call). In addition, for serious incidents, a treatment discharge form or other medical documentation that contains evidence of medical treatment pertinent to the reported incident shall be submitted to the Texas Juvenile Justice Department within 24 hours of receipt; and
3. With respect to juveniles placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number 254-865-8113 and Service Provider shall contact Juvenile Probation by telephone at 254-865-7210 within 24 hours.

- B. For allegations and incidents of sexual abuse or serious physical abuse:

1. Local law enforcement agency immediately, but no later than one (1) hour from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone to law enforcement;
2. Texas Juvenile Justice Department shall be notified immediately, but no later than four (4) hours from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone by calling toll-free 1-877-786-7263. Within 24 hours of the report by phone, the completed TJJD Incident Report Form shall be submitted by facsimile number 1-512-424-6716 or by email at abuse neglect@tjjd.texas.gov and

3. With respect to children placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number 254-865-8113.

8.02 Allegations Occurring Outside the Facility. Any person who witnesses, learns of, receives an oral or written statement from an alleged victim or other person with knowledge or who has a reasonable belief as to the occurrence of alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile, but that is not alleged to involve an employee, intern, volunteer, contractor, or service provider of a program or facility, shall be immediately reported to law enforcement or to other appropriate governmental unit as required in Texas Family Code Chapter 261.

8.03 As used within this Agreement:

- A. An allegation or incident includes the witnessing, learning, or receiving an oral or written statement from an alleged victim or other person with reasonable belief or knowledge as to the occurrence of an alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile in a juvenile justice facility or juvenile justice program.
- B. A serious incident is attempted escape, attempted suicide, escape, reportable injury, youth-on-youth physical assault or youth sexual conduct.
- C. Sexual abuse is conduct committed by any person against a juvenile that includes sexual abuse by contact or sexual abuse by non-contact.
- D. Serious physical abuse is bodily harm or condition that resulted directly or indirectly from the conduct that formed the basis of an allegation of abuse, neglect or exploitation, if the bodily harm or condition requires medical treatment by a physician, physician assistant, licensed nurse practitioner, emergency medical technician, paramedic or dental.
- E. A juvenile justice facility is a facility, including its premises and affiliated sites, whether contiguous or detached, operated wholly or partly by or under the authority of the governing board, juvenile board or by a private vendor under a contract with the governing board, juvenile board or governmental unit that serves juveniles under juvenile court jurisdiction. The term includes: a public or private juvenile post-adjudication secure correctional facility required to be certified in accordance with the Texas Family Code; and a public or private non-secure juvenile post-adjudication residential treatment facility housing juveniles under juvenile court jurisdiction.
- F. A juvenile justice program is a program or department operated wholly or partly by the governing board, juvenile board or by a private vendor under contract with the governing board or juvenile board that serves juveniles under juvenile court jurisdiction or juvenile board jurisdiction. The term includes a juvenile justice alternative education program and a non-residential program that serves juvenile offenders while under the jurisdiction of the juvenile court or juvenile board jurisdiction and a juvenile probation department.

ARTICLE IX
CRIMINAL HISTORY SEARCHES

9.01 Criminal history searches shall be conducted by Service Provider for any and all of its employees, interns, volunteers or contractors providing services in a juvenile justice facility or juvenile justice program that may have direct unsupervised access to children in the facility or program.

9.02 Criminal history searches shall include the following:

- A. Texas criminal history fingerprint-based criminal history background search through the Texas Department of Public Safety.

- B. Local law enforcement sex offender registration records check through the Public Sex Offender Registry on the Texas Department of Public Safety website.
 - C. Federal Bureau of Investigation fingerprint-based criminal history background search at the National Crime Information Center; internet-based searches shall not be used to conduct this background search.
- 9.03 A copy of the initial criminal history report required by this Agreement and any reports reflecting subsequent criminal activity shall be maintained for monitoring purposes for whichever of the following occurs later: duration of the individual's employment or period of service; minimum of three (3) years; or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved.
- 9.04 As used within this Agreement, a disqualifying criminal history is a history that includes any one of the following:
- A. A felony conviction against the laws of this state, another state, or the United States within the past ten (10) years;
 - B. A deferred adjudication for a felony against the laws of this state, another state, or the United States within the past ten (10) years;
 - C. A current felony deferred adjudication, probation or parole;
 - D. A jailable misdemeanor conviction against the laws of this state, another state, or the United States within the past five (5) years;
 - E. A deferred adjudication for a jailable misdemeanor against the laws of this state, another state, or the United States within the past five (5) years;
 - F. A current jailable misdemeanor deferred adjudication, probation or parole; or
 - G. The requirement to register as a sex offender under Chapter 62 of the Texas Code of Criminal Procedure.
- 9.05 In addition to the criteria and time frames set forth in the above definition of disqualifying criminal history, an individual must not have direct unsupervised access to children in a facility or program until at least one year has elapsed since the completion of any period of incarceration, community supervision, or parole.
- 9.06 Any of Service Provider's employees, interns, volunteers or contractors with a disqualifying criminal history shall be prohibited from having direct unsupervised access to children in a juvenile justice facility or a juvenile justice program.
- 9.07 Juvenile Probation reserves the right, in its sole discretion, to prohibit any individual with a prior criminal history from being placed in a position that involves direct unsupervised contact with children.

ARTICLE X
DISCLOSURE OF INFORMATION

- 10.01 Service Provider warrants that, prior to entering this contract, it has verified and disclosed the following information to Juvenile Probation, and agrees that it shall have an ongoing affirmative duty under this Agreement to promptly ascertain and disclose in sufficient detail this same information to Juvenile Probation:
- A. Any and all corrective action required by any of Service Provider's licensing authorities;
 - B. Any and all litigation filed against Service Provider, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children;

- C. Any arrest of any employee, intern, volunteer, subcontractor, agent and/or consultant of Service Provider that has direct contact with children;
- D. Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect, and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider that has direct contact with children was the alleged or designated perpetrator;
- E. The identity of any of the Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that are registered sex offenders; and
- F. The identity of any of Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that have a criminal history. For the purpose of this Agreement, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

10.02 Service Provider agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to Juvenile Probation any and all of the foregoing information as to any individual, whether an existing employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider, prior to placing that individual in a position that involves direct unsupervised contact with juveniles in a juvenile justice facility or juvenile justice program.

ARTICLE XI
EQUAL OPPORTUNITY

11.01 Service Provider agrees to respect and protect the civil and legal rights of all children and their parents. It will not unlawfully discriminate against employee, prospective employee, child, childcare provider, or parent on the basis of race, sex, religion, disability or national origin. Service Provider shall abide by all applicable federal, state and local laws and regulations.

ARTICLE XII
ASSIGNMENT & SUBCONTRACT

12.01 Service Provider may not assign or subcontract any of its rights, duties and /or obligations arising out of this Agreement without the written consent of Juvenile Probation.

ARTICLE XIII
OFFICIALS NOT TO BENEFIT

13.01 No officer, employee or agent of Juvenile Probation and no member of its governing body and no other public officials of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Agreement which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE XIV
DEFAULT

14.01 Juvenile Probation may, by written notice of default to Service Provider, terminate the whole or any part of this Agreement, as it deems appropriate, in any one of following circumstances:

- A. If Service Provider fails to perform the work called for by this Agreement within the time specified herein or any extension thereof; or
- B. If Service Provider fails to perform any of the other material provisions of this Agreement, including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Agreement in accordance with its terms and in either of these two circumstances after receiving notice of default, Service Provider does not cure such failure within a period of ten (10) days.

ARTICLE XV
TERMINATION

- 15.01 This Agreement may be terminated for any reason:
- A. By either party upon ten (10) days written notice to the other party of the intention to terminate; or
 - B. Upon expenditure of available funds.
- 15.02 If at any time during the term of this agreement Juvenile Probation, in its sole discretion, determines that the safety of children being served under this Agreement may be in jeopardy, Juvenile Probation may immediately suspend the effect of this Agreement, including but not limited to the obligation to pay, upon giving notice to the Service Provider.

ARTICLE XVI
WAIVER OF SUBROGATION

- 16.01 Service Provider expressly waives any and all rights it may have of subrogation to any claims or rights of its employees, agents, owners, officers, or subcontractors against Juvenile Probation. Service Provider also waives any rights it may have to indemnification from Juvenile Probation.

ARTICLE XVII
REPRESENTATIONS & WARRANTIES

- 17.01 Service Provider hereby represents and warrants the following:
- A. That it has all necessary right, title, license and authority to enter into this Agreement;
 - B. That it is qualified to do business in the State of Texas; that it hold all necessary licenses and staff certifications to provide the type (s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operations of its business and that there are no taxes due and owing to the State of Texas, the County of Brazos or any political subdivision thereof;
 - C. Brazos County will maintain in force policies of general liability insurance against loss to any person (\$100,000.00) or property occasioned by acts (\$100,000.00) or omissions of Service Provider providing limits of \$300,000.00 per occurrence for bodily injury and \$100,000.00 per occurrence of property damage. Certificate of Liability Insurance shall be furnished to Juvenile Probation. Furthermore, Juvenile Probation shall be notified immediately upon any changes in the status of the insurance policy and shall promptly furnish updated certificates of insurance to Juvenile Probation.
 - D. That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained to report allegations or incidents of abuse, exploitation, neglect, death or serious incidents involving a child under the supervision of Juvenile Probation in accordance with the requirements of Texas Family Code Chapter 261 and any applicable Texas Juvenile Justice Department administrative rules regarding abuse, neglect, exploitation, death or serious incidents; and that, if it has employees, interns, volunteers, subcontractors, agents and/or consultants that have contact with children in a juvenile justice facility or juvenile justice program, then it shall prominently post in all public and staff areas of any and all of its offices/facilities, both the English and Spanish language versions of

the following official notice forms that are available on the Texas Juvenile Justice Department website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation*.

ARTICLE XVIII
TEXAS LAW TO APPLY

- 18.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Brazos County, Texas.

ARTICLE XIX
VENUE

- 19.01 Exclusive venue for any litigation arising from this Agreement shall be in Brazos County, Texas.

ARTICLE XX
LEGAL CONSTRUCTION

- 20.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceable provision shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein.

ARTICLE XXI
PRIOR AGREEMENTS SUPERSEDED

- 21.01 This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral Agreement between the parties respecting the within subject matter.

This Contract and Agreement is executed with the declared intention of the parties that this Contract and Agreement is a contract providing for the care of children who have allegedly committed an act of delinquency or an act indicating a need for supervision, and payment for such care will be made by Juvenile Probation for the children placed in the Facility by the Judge of Coryell County having juvenile jurisdiction.

ARTICLE XXII
PRISON RAPE ELIMINATION ACT

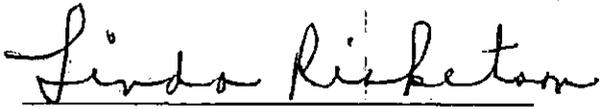
- 22.01 Service Provider shall adopt and comply with all federal, state, county, and city laws, ordinances, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual abuse and sexual harassment of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual abuse and sexual harassment in facilities housing adult and juvenile Offenders. [PREA §115.312(a)]

Under PREA, Service Provider is complying with PREA standards [PREA §115.312(b)] and shall make available to the CJPO all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the allegation, and all such data may be requested by the Department of Justice from the previous calendar year no later than June 30th [PREA §115.387(e) and (f)].

Coryell County Juvenile Probation


Margaret Dunahoo, Coryell County Chief JPO

Brazos County Juvenile Justice Center


Linda Ricketson, Executive Director

Coryell County



Authorized Official

BRAZOS COUNTY COMMISSIONERS COURT

ON JANUARY 27, 20 26, FULLY EXECUTED IN DUPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

By: 
DUANE PETERS, County Judge
and Juvenile Board Chair
200 S. Texas Ave., Ste. 332
Bryan, TX 77803
Phone: 979-361-4102
Fax: 979-361-4503

**CONTRACT AND AGREEMENT FOR SECURE SHORT-TERM
DETENTION OF JUVENILE OFFENDERS
SPACE AVAILABLE**

STATE OF TEXAS §
COUNTY OF BRAZOS §
§

**BRAZOS COUNTY JUVENILE BOARD
BRAZOS COUNTY JUVENILE JUSTICE CENTER
Detention Services
January 1, 2026 - December 31, 2026**

This contract and agreement for secure short-term detention of juvenile offenders is entered into by and between Houston County, acting by and through its duly authorized representative (hereinafter "Juvenile Probation") and the Brazos County Juvenile Board, acting by and through its duly authorized representative and County Judge, concerning detention residential services provided at the Brazos County Juvenile Justice Center (hereinafter "the Facility") by the Brazos County Juvenile Services Department (hereinafter "Service Provider") pursuant to license granted by the Texas Juvenile Justice Department and/or any other appropriate State agency with licensure or regulatory authority over this facility.

**ARTICLE I
PURPOSE**

1.01 Whereas Houston County, in order to carry out and conduct its juvenile program in accordance with the Juvenile Justice Code, Title III of the Texas Family Code has need of the use of detention facilities to house and maintain children of juvenile age, who are referred to a detention facility for act(s) of delinquency or act(s) indicating a need for supervision, during pre-trial and pre-dispositional status by the Court. The placement facility to be utilized is owned and operated by Brazos County and Service Provider, and is located at 1904 HWY 21 W., Bryan, Texas 77803.

**ARTICLE II
TERM**

2.01 The term of this Agreement is for 12 months commencing January 1, 2026 – December 31, 2026. It shall be automatically renewed for one (1) year terms, thereafter, commencing January 1st and ending December 31st of each year, unless one party notifies the other in writing, at least thirty (30) days prior to the expiration of said term, of its intention to not renew this Agreement.

**ARTICLE III
PROVISIONS OF SERVICES**

3.01 A. Service Provider will provide room and board, supervision twenty-four hours per day, seven days a week; routine medical examination and treatment within the Facility (but shall not provide or pay for emergency examination, treatment, or hospitalization outside the Facility); an approved education program; recreation facilities; and crisis intervention to each child placed within the Facility.

B. If emergency examination, EMS treatment, health care treatment and/or hospitalization outside the Facility ("Outside Treatment") is required for a child placed in the Facility, the Administrator of the Facility is authorized

to secure the Outside Treatment at the expense of Juvenile Probation and agrees to indemnify and hold harmless Service Provider, its officers, directors, representatives, agents, shareholders and employees from any and all liability for charges for Outside Treatment. The Administrator shall notify the appropriate Juvenile Probation officials of Outside Treatment within twenty-four (24) hours of its occurrence.

C. Children from Juvenile Probation who are alleged to have engaged in delinquent conduct, or conduct indicating a need for supervision, as reflected in a Child in Need of Supervision Order (CINS) will be admitted to the facility under the authority of any juvenile court having jurisdiction or its designated official. Children not released within forty-eight (48) hours (excluding weekends and holidays) must have a detention hearing in the Houston County juvenile court in accordance with the Texas Family Code, Title III (Section 54.01). If the child is ordered detained, a certified copy of the detention order must be delivered to the detention Facility prior to the child's re-admission.

D. Each child placed in the Facility shall be required to follow the rules and regulations of conduct as fixed and determined by the facility administrator and staff of the Facility.

E. Acceptance of a child by the Facility will be determined by Brazos County Juvenile Facility Staff. Service Provider reserves the right to refuse admission of any child deemed inappropriate. Service Provider has resolved to operate the Facility in compliance with the Juvenile Justice and Delinquency Prevention Act, and therefore, Service Provider will not accept children whose detention would prevent the Facility from complying with the Juvenile Justice and Delinquency Prevention Act or those "juveniles who are charged with or has committed offenses that would not be criminal if committed by an adult or offenses which do not constitute violations of valid court order, or such non-offenders as dependent or neglected children." Section 223(a) (12) (A), Juvenile Justice Delinquency Prevention Act. No child who is intoxicated or in need of immediate medical attention will be accepted under any circumstances without having been seen, treated and released by a medical professional and given written medical clearance.

If a child is accepted by the Facility from Juvenile Probation and the child thereafter is determined to be, in the sole judgment of the Administrator, mentally or physically unfit, dangerous, unmanageable, unsuitable for the program or combination of such conditions or whose mental or physical conduct would or might endanger the other occupants of the Facility, then the Service Provider shall notify Juvenile Probation of this determination. The child shall immediately be removed from the Facility but in no event longer than twenty-four (24) hours after notification. It will be the responsibility of Juvenile Probation, at its expense, to provide for the transportation for the removal of the child. Any child not removed from the facility within 24 hours will be transported by Service Provider to Juvenile Probation and Juvenile Probation will be charged the cost of staff, time and fuel for the transportation. The daily rate of detention shall increase to \$250.00 for any child not removed within the 24-hour period.

Any damage to county property or juvenile facility fixtures will be paid for by the Juvenile Probation Department and charges will be filed against the juvenile with the Brazos County Sheriff's Department.

F. Service Provider agrees that the facility will accept any child who qualifies, without regard to such child's religion, race, creed, sex or national origin.

G. It is further understood and agreed by the parties that children placed in pre-adjudication care in the Facility shall be removed from the Facility by the appropriate authorities from Juvenile Probation, or its agents, servants or employees at the conclusion of the ten (10) day working period authorized by the court order issued at the conclusion of the initial detention hearing by the Judge of the appropriate juvenile court unless a new order has been issued authorizing the continued detention, and a copy of the new order has been delivered to the Facility, or unless a waiver of the ten (10) working day hearing has been executed and a signed copy of the waiver is received by the Facility. A copy of the order issued pursuant to the waiver shall be furnished to the Facility. The same understanding and agreement between the parties exists with the exception that court orders may authorize detention for up to fifteen (15) working days after the initial hearing and detention period.

H. It is further understood and agreed by the parties that children may be released to the Probation Officer or other appropriate authority of Juvenile Probation pursuant to: (a) paragraph E of this Article, (b) an Order of Release signed by the Judge of the Juvenile Court of Houston County.

I. Service Provider shall be in compliance with all standards and requirements of the Texas Juvenile Justice Department and all applicable State and Federal law.

J. Service Provider shall provide twenty-four (24) hours of supervision for each child, including supervision by detention staff during sleeping hours in a Secure Facility.

K. Each child placed in the Facility shall be provided with the opportunity to complete the Massachusetts Youth Screening Instrument (MAYSI-2) as required by the Texas Juvenile Justice Department. Facility personnel administering the MAYSI-2 shall be properly trained, sign the warning page, and document time and date administered. The MAYSI-2 shall then be promptly provided to Juvenile Probation of the detaining county.

L. Each child placed in the Facility shall be enrolled in an educational program. Special steps shall be taken to comply with the requirements of Special Education students and their needs.

M. It is further understood and agreed by the parties that nothing in this contract shall be construed to permit Juvenile Probation, its agents, servants, or employees any way to manage, control, direct or instruct Service Provider, its directors, officers, employees, agents, shareholders and designees in any manner respecting its work, duties functions, or pertaining to the maintenance and operation of the Facility. However, it is also understood that the Juvenile Court of Houston County shall control the conditions and terms of detention supervision as to a particular child pursuant to the Texas Family Code, Section 51.12.

ARTICLE IV COMPENSATION

- 4.01 For and in consideration of the above-mentioned services, Juvenile Probation agrees to pay Service Provider the sum of \$200.00 per day; the cost includes any duration during a 24-hour period for each child. The daily rate shall be paid to Service Provider for each day a child is in detention. The cost is based on the projected actual cost of care for children in the facility.
- 4.02 Every child shall receive basic detention services. Additional services that require or request special accommodations, medications, including, but not limited to psychological assessments, mental health care, medical treatment, Chapter 55 evaluations (fitness to proceed), special accommodation services, interpreters, special dietary needs, will be paid for by Juvenile Probation.
- 4.03 Psychological services may be provided to the child on an as needed basis at the request of the Juvenile Probation Department and shall be paid for by Juvenile Probation.
- 4.04 Service Provider will submit an invoice for payment of services to Juvenile Probation monthly. Said invoice shall be submitted within ten (10) working days following the end of the invoiced month and shall include information deemed necessary for adequate fiscal control, including but not limited to: to be attributed to specific clients if appropriate, date service was rendered, total daily cost, and total monthly cost. Each invoice received for payment will be reviewed by Juvenile Probation to monitor Service Provider for financial compliance with this Agreement. Invoices submitted by Service Provider in proper form shall be paid by Juvenile Probation in a timely manner.
- 4.05 Service Provider shall account separately for the receipt and expenditure of any and all state funds received from Juvenile Probation under this contract. Service Provider shall account separately for state funds received and expended utilizing the following Generally Accepted Accounting Practices (GAAP):
- A. If Service Provider has an outside audit completed on a yearly basis which specifies receipt and expenditure of State funds. Service Provider shall forward a copy of the

annual outside audit to Juvenile Probation by March 1 following the end of the fiscal year.

- B. If Service Provider does not obtain an annual outside audit, then Service Provider shall provide a separate accounting of funds received from Juvenile Probation in whole or in part paid from state funds. The accounting shall clearly list the state funds received from Juvenile Probation and account for expenditures of said funds including documentation of appropriate expenditures as well as the year's tax forms and documentation. The accounting shall be provided to Juvenile Probation thirty (30) days prior to the renewal date of the contract:

- 4.06 It is understood and agreed by Service Provider that this Agreement is funded in whole or in part with grant or state funds and shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature.
- 4.07 Service Provider agrees to make claims for payment or direct any payment disputes to Juvenile Probation's Fiscal Officer. Service Provider will not contact other department employees regarding any claims of payment.
- 4.08 Service Provider will provide certification of eligibility to receive State funds as required by Texas Family Code Section 231.006.
- 4.09 Except to the extent that a party to this Agreement seeks emergency judicial relief, the parties agree to negotiate in good faith in an effort to resolve any disputes related to this contract that may arise, no matter when the dispute may arise. If a dispute cannot be resolved by negotiation, the dispute shall be submitted to mediation before the parties resort to arbitration or litigation. The parties shall choose a mutually acceptable mediator to mediate the dispute, and the parties shall pay the costs of mediation services equally.

ARTICLE V
ADDITIONAL TERMS & AGREEMENTS

- 5.01 Prior to transporting a child to the Facility for placement in detention, Juvenile Probation shall call the Facility to ensure the child will be considered for acceptance. Placement of children by authorized officers of Juvenile Probation may be denied as determined by the Facility.
- 5.02 A child will only be accepted in the Facility upon receipt by the Facility Administrator of a proper order/authorization from the Juvenile Court of Houston County.

ARTICLE VI
EXAMINATION OF PROGRAM & RECORDS

- 6.01 Service Provider agrees that it will permit Juvenile Probation to examine and evaluate its program of services provided under the terms of this agreement and/or to review its record periodically. This examination and valuation of the program may include site visitation, observation of programs in operation, interview and the administration of questionnaires to the staff of Service Provider and the children when deemed necessary.
- 6.02 Service Provider shall provide Juvenile Probation such descriptive information on contracted children as requested on forms provided by Juvenile Probation.
- 6.03 For purpose of evaluation, inspection, auditing or reproduction, Service Provider agrees to maintain and make available to authorized representatives of the State of Texas or Juvenile Probation any and all books, documents or other evidence pertaining to the costs and expenses of this Agreement.
- 6.04 Service Provider will keep a record of services provided to Juvenile Probation under this Agreement, and upon reasonable notice will provide information, records, papers, reports, and other documents regarding services

furnished as may be requested by Juvenile Probation. Service Provider will maintain the records (as referenced above) for seven (7) years after the termination of this Agreement.

- 6.05 Service Provider understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Service Provider further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. Service Provider will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the Service Provider and the requirement to cooperate is included in any subcontract it awards.

ARTICLE VII
CONFIDENTIALITY OF RECORDS

- 7.01 Service Provider shall maintain strict confidentiality of all information and records relating to children involved in Juvenile Probation and shall not disclose the information except as required to perform the services to be provided pursuant to this Agreement, or as may be required by law.

ARTICLE VIII
DUTY TO REPORT

- 8.01 Allegations Occurring inside the Facility. As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapter 358, or successor provisions, Service Provider, and any of its employees, interns, volunteers or contractors, shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving a child in a juvenile justice facility or juvenile justice program in the following manner:

- A. For all allegations and incidents except sexual abuse and serious physical abuse: within twenty-four (24) hours from the time the allegation is made to the following:

1. Local law enforcement agency; and
2. Texas Juvenile Justice Department by submitting a TJJD Incident Report Form to facsimile number 1-512-424-6716 (or if unable to complete the form within 24 hours, then by calling toll-free 1-877-786-7263, followed by submitting the report within 24 hours of said call). In addition, for serious incidents, a treatment discharge form or other medical documentation that contains evidence of medical treatment pertinent to the reported incident shall be submitted to the Texas Juvenile Justice Department within 24 hours of receipt; and
3. With respect to juveniles placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number 936-544-5169 and Service Provider shall contact Juvenile Probation by telephone at 936-544-3255 within 24 hours.

- B. For allegations and incidents of sexual abuse or serious physical abuse:

1. Local law enforcement agency immediately, but no later than one (1) hour from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone to law enforcement;
2. Texas Juvenile Justice Department shall be notified immediately, but no later than four (4) hours from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone by calling toll-free 1-877-786-7263. Within 24 hours of the report by phone, the completed TJJD Incident Report Form shall be submitted by facsimile number 1-512-424-6716 or by email at abuseneglect@tjjd.texas.gov and

3. With respect to children placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number 936-544-5169.

8.02 Allegations Occurring Outside the Facility. Any person who witnesses, learns of, receives an oral or written statement from an alleged victim or other person with knowledge or who has a reasonable belief as to the occurrence of alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile, but that is not alleged to involve an employee, intern, volunteer, contractor, or service provider of a program or facility, shall be immediately reported to law enforcement or to other appropriate governmental unit as required in Texas Family Code Chapter 261.

8.03 As used within this Agreement:

- A. An allegation or incident includes the witnessing, learning, or receiving an oral or written statement from an alleged victim or other person with reasonable belief or knowledge as to the occurrence or an alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile in a juvenile justice facility or juvenile justice program.
- B. A serious incident is attempted escape, attempted suicide, escape, reportable injury, youth-on-youth physical assault or youth sexual conduct.
- C. Sexual abuse is conduct committed by any person against a juvenile that includes sexual abuse by contact or sexual abuse by non-contact.
- D. Serious physical abuse is bodily harm or condition that resulted directly or indirectly from the conduct that formed the basis of an allegation of abuse, neglect or exploitation, if the bodily harm or condition requires medical treatment by a physician, physician assistant, licensed nurse practitioner, emergency medical technician, paramedic or dental.
- E. A juvenile justice facility is a facility, including its premises and affiliated sites, whether contiguous or detached, operated wholly or partly by or under the authority of the governing board, juvenile board or by a private vendor under a contract with the governing board, juvenile board or governmental unit that serves juveniles under juvenile court jurisdiction. The term includes: a public or private juvenile post-adjudication secure correctional facility required to be certified in accordance with the Texas Family Code; and a public or private non-secure juvenile post-adjudication residential treatment facility housing juveniles under juvenile court jurisdiction.
- F. A juvenile justice program is a program or department operated wholly or partly by the governing board, juvenile board or by a private vendor under contract with the governing board or juvenile board that serves juveniles under juvenile court jurisdiction or juvenile board jurisdiction. The term includes a juvenile justice alternative education program and a non-residential program that serves juvenile offenders while under the jurisdiction of the juvenile court or juvenile board jurisdiction and a juvenile probation department.

ARTICLE IX
CRIMINAL HISTORY SEARCHES

9.01 Criminal history searches shall be conducted by Service Provider for any and all of its employees, interns, volunteers or contractors providing services in a juvenile justice facility or juvenile justice program that may have direct unsupervised access to children in the facility or program.

9.02 Criminal history searches shall include the following:

- A. Texas criminal history fingerprint-based criminal history background search through the Texas Department of Public Safety.

- B. Local law enforcement sex offender registration records check through the Public Sex Offender Registry on the Texas Department of Public Safety website.
 - C. Federal Bureau of Investigation fingerprint-based criminal history background search at the National Crime Information Center; internet-based searches shall not be used to conduct this background search.
- 9.03 A copy of the initial criminal history report required by this Agreement and any reports reflecting subsequent criminal activity shall be maintained for monitoring purposes for whichever of the following occurs later: duration of the individual's employment or period of service; minimum of three (3) years; or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved.
- 9.04 As used within this Agreement, a disqualifying criminal history is a history that includes any one of the following:
- A. A felony conviction against the laws of this state, another state, or the United States within the past ten (10) years;
 - B. A deferred adjudication for a felony against the laws of this state, another state, or the United States within the past ten (10) years;
 - C. A current felony deferred adjudication, probation or parole;
 - D. A jailable misdemeanor conviction against the laws of this state, another state, or the United States within the past five (5) years;
 - E. A deferred adjudication for a jailable misdemeanor against the laws of this state, another state, or the United States within the past five (5) years;
 - F. A current jailable misdemeanor deferred adjudication, probation or parole; or
 - G. The requirement to register as a sex offender under Chapter 62 of the Texas Code of Criminal Procedure.
- 9.05 In addition to the criteria and time frames set forth in the above definition of disqualifying criminal history, an individual must not have direct unsupervised access to children in a facility or program until at least one year has elapsed since the completion of any period of incarceration, community supervision, or parole.
- 9.06 Any of Service Provider's employees, interns, volunteers or contractors with a disqualifying criminal history shall be prohibited from having direct unsupervised access to children in a juvenile justice facility or a juvenile justice program.
- 9.07 Juvenile Probation reserves the right, in its sole discretion, to prohibit any individual with a prior criminal history from being placed in a position that involves direct unsupervised contact with children.

ARTICLE X
DISCLOSURE OF INFORMATION

- 10.01 Service Provider warrants that, prior to entering this contract, it has verified and disclosed the following information to Juvenile Probation, and agrees that it shall have an ongoing affirmative duty under this Agreement to promptly ascertain and disclose in sufficient detail this same information to Juvenile Probation:
- A. Any and all corrective action required by any of Service Provider's licensing authorities;
 - B. Any and all litigation filed against Service Provider, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children;

- C. Any arrest of any employee, intern, volunteer, subcontractor, agent and/or consultant of Service Provider that has direct contact with children;
 - D. Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider that has direct contact with children was the alleged or designated perpetrator;
 - E. The identity of any of the Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that are registered sex offenders; and
 - F. The identity of any of Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that have a criminal history. For the purpose of this Agreement, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.
- 10.02 Service Provider agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to Juvenile Probation any and all of the foregoing information as to any individual, whether an existing employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider, prior to placing that individual in a position that involves direct unsupervised contact with juveniles in a juvenile justice facility or juvenile justice program.

ARTICLE XI
EQUAL OPPORTUNITY

- 11.01 Service Provider agrees to respect and protect the civil and legal rights of all children and their parents. It will not unlawfully discriminate against employee, prospective employee, child, childcare provider, or parent on the basis of race, sex, religion, disability or national origin. Service Provider shall abide by all applicable federal, state and local laws and regulations.

ARTICLE XII
ASSIGNMENT & SUBCONTRACT

- 12.01 Service Provider may not assign or subcontract any of its rights, duties and /or obligations arising out of this Agreement without the written consent of Juvenile Probation.

ARTICLE XIII
OFFICIALS NOT TO BENEFIT

- 13.01 No officer, employee or agent of Juvenile Probation and no member of its governing body and no other public officials of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Agreement which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE XIV
DEFAULT

- 14.01 Juvenile Probation may, by written notice of default to Service Provider, terminate the whole or any part of this Agreement, as it deems appropriate, in any one of following circumstances:

- A. If Service Provider fails to perform the work called for by this Agreement within the time specified herein or any extension thereof; or
- B. If Service Provider fails to perform any of the other material provisions of this Agreement, including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Agreement in accordance with its terms and in either of these two circumstances after receiving notice of default, Service Provider does not cure such failure within a period of ten (10) days.

ARTICLE XV
TERMINATION

15.01 This Agreement may be terminated for any reason:

- A. By either party upon ten (10) days written notice to the other party of the intention to terminate; or
- B. Upon expenditure of available funds.

15.02 If at any time during the term of this agreement Juvenile Probation, in its sole discretion, determines that the safety of children being served under this Agreement may be in jeopardy, Juvenile Probation may immediately suspend the effect of this Agreement, including but not limited to the obligation to pay, upon giving notice to the Service Provider.

ARTICLE XVI
WAIVER OF SUBROGATION

16.01 Service Provider expressly waives any and all rights it may have of subrogation to any claims or rights of its employees, agents, owners, officers, or subcontractors against Juvenile Probation. Service Provider also waives any rights it may have to indemnification from Juvenile Probation.

ARTICLE XVII
REPRESENTATIONS & WARRANTIES

17.01 Service Provider hereby represents and warrants the following:

- A. That it has all necessary right, title, license and authority to enter into this Agreement;
- B. That it is qualified to do business in the State of Texas; that it hold all necessary licenses and staff certifications to provide the type (s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operations of its business and that there are no taxes due and owing to the State of Texas, the County of Brazos or any political subdivision thereof;
- C. Brazos County will maintain in force policies of general liability insurance against loss to any person (\$100,000.00) or property occasioned by acts (\$100,000.00) or omissions of Service Provider providing limits of \$300,000.00 per occurrence for bodily injury and \$100,000.00 per occurrence of property damage. Certificate of Liability Insurance shall be furnished to Juvenile Probation. Furthermore, Juvenile Probation shall be notified immediately upon any changes in the status of the insurance policy and shall promptly furnish updated certificates of insurance to Juvenile Probation.
- D. That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained to report allegations or incidents of abuse, exploitation, neglect, death or serious incidents involving a child under the supervision of Juvenile Probation in accordance with the requirements of Texas Family Code Chapter 261 and any applicable Texas Juvenile Justice Department administrative rules regarding abuse, neglect, exploitation, death or serious incidents; and that, if it has employees, interns, volunteers, subcontractors, agents and/or consultants that have contact with children in a juvenile justice facility or juvenile justice program, then it shall prominently post in all public and staff areas of any and all of its offices/facilities, both the English and Spanish language versions of

the following official notice forms that are available on the Texas Juvenile Justice Department website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation*.

ARTICLE XVIII
TEXAS LAW TO APPLY

- 18.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Brazos County, Texas.

ARTICLE XIX
VENUE

- 19.01 Exclusive venue for any litigation arising from this Agreement shall be in Brazos County, Texas.

ARTICLE XX
LEGAL CONSTRUCTION

- 20.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceable provision shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein.

ARTICLE XXI
PRIOR AGREEMENTS SUPERSEDED

- 21.01 This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral Agreement between the parties respecting the within subject matter.

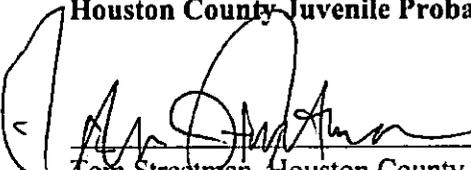
This Contract and Agreement is executed with the declared intention of the parties that this Contract and Agreement is a contract providing for the care of children who have allegedly committed an act of delinquency or an act indicating a need for supervision, and payment for such care will be made by Juvenile Probation for the children placed in the Facility by the Judge of Houston County having juvenile jurisdiction.

ARTICLE XXII
PRISON RAPE ELIMINATION ACT

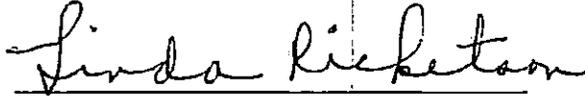
- 22.01 Service Provider shall adopt and comply with all federal, state, county, and city laws, ordinances, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual abuse and sexual harassment of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual abuse and sexual harassment in facilities housing adult and juvenile Offenders. [PREA §115.312(a)]

Under PREA, Service Provider is complying with PREA standards [PREA §115.312(b)] and shall make available to the CJPO all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the allegation, and all such data may be requested by the Department of Justice from the previous calendar year no later than June 30th [PREA §115.387(e) and (f)].

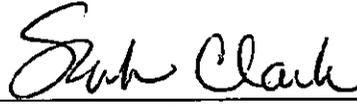
Houston County Juvenile Probation


Tom Streetman, Houston County Chief JPO

Brazos County Juvenile Justice Center


Linda Ricketson, Executive Director

Houston County


Authorized Official
Juvenile Board Chair

BRAZOS COUNTY COMMISSIONERS COURT

ON JANUARY 27, 2026, FULLY EXECUTED IN DUPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

By: 
DUANE PETERS, County Judge and Juvenile Board Chair
200 S. Texas Ave., Ste. 332
Bryan, TX 77803
Phone: 979-361-4102
Fax: 979-361-4503

**CONTRACT AND AGREEMENT FOR SECURE SHORT-TERM
DETENTION OF JUVENILE OFFENDERS
SPACE AVAILABLE**

STATE OF TEXAS §
COUNTY OF BRAZOS §
§

**BRAZOS COUNTY JUVENILE BOARD
BRAZOS COUNTY JUVENILE JUSTICE CENTER
Detention Services
January 1, 2026 - December 31, 2026**

This contract and agreement for secure short-term detention of juvenile offenders is entered into by and between Waller County, acting by and through its duly authorized representative (hereinafter "Juvenile Probation") and the Brazos County Juvenile Board, acting by and through its duly authorized representative and County Judge, concerning detention residential services provided at the Brazos County Juvenile Justice Center (hereinafter "the Facility") by the Brazos County Juvenile Services Department (hereinafter "Service Provider") pursuant to license granted by the Texas Juvenile Justice Department and/or any other appropriate State agency with licensure or regulatory authority over this facility.

**ARTICLE I
PURPOSE**

- 1.01 Whereas Waller County, in order to carry out and conduct its juvenile program in accordance with the Juvenile Justice Code, Title III of the Texas Family Code has need of the use of detention facilities to house and maintain children of juvenile age, who are referred to a detention facility for act(s) of delinquency or act(s) indicating a need for supervision, during pre-trial and pre-dispositional status by the Court. The placement facility to be utilized is owned and operated by Brazos County and Service Provider, and is located at 1904 HWY 21 W., Bryan, Texas 77803.

**ARTICLE II
TERM**

- 2.01 The term of this Agreement is for 12 months commencing January 1, 2026 - December 31, 2026. It shall be automatically renewed for one (1) year terms, thereafter, commencing January 1st and ending December 31st of each year, unless one party notifies the other in writing, at least thirty (30) days prior to the expiration of said term, of its intention to not renew this Agreement.

**ARTICLE III
PROVISIONS OF SERVICES**

- 3.01 A. Service Provider will provide room and board, supervision twenty-four hours per day, seven days a week; routine medical examination and treatment within the Facility (but shall not provide or pay for emergency examination, treatment, or hospitalization outside the Facility); an approved education program; recreation facilities; and crisis intervention to each child placed within the Facility.
- B. If emergency examination, EMS treatment, health care treatment and/or hospitalization outside the Facility ("Outside Treatment") is required for a child placed in the Facility, the Administrator of the Facility is authorized

to secure the Outside Treatment at the expense of Juvenile Probation and agrees to indemnify and hold harmless Service Provider, its officers, directors, representatives, agents, shareholders and employees from any and all liability for charges for Outside Treatment. The Administrator shall notify the appropriate Juvenile Probation officials of Outside Treatment within twenty-four (24) hours of its occurrence.

C. Children from Juvenile Probation who are alleged to have engaged in delinquent conduct, or conduct indicating a need for supervision, as reflected in a Child in Need of Supervision Order (CINS) will be admitted to the facility under the authority of any juvenile court having jurisdiction or its designated official. Children not released within forty-eight (48) hours (excluding weekends and holidays) must have a detention hearing in the Waller County juvenile court in accordance with the Texas Family Code, Title III (Section 54.01). If the child is ordered detained, a certified copy of the detention order must be delivered to the detention Facility prior to the child's re-admission.

D. Each child placed in the Facility shall be required to follow the rules and regulations of conduct as fixed and determined by the facility administrator and staff of the Facility.

E. Acceptance of a child by the Facility will be determined by Brazos County Juvenile Facility Staff. Service Provider reserves the right to refuse admission of any child deemed inappropriate. Service Provider has resolved to operate the Facility in compliance with the Juvenile Justice and Delinquency Prevention Act, and therefore, Service Provider will not accept children whose detention would prevent the Facility from complying with the Juvenile Justice and Delinquency Prevention Act or those "juveniles who are charged with or has committed offenses that would not be criminal if committed by an adult or offenses which do not constitute violations of valid court order, or such non-offenders as dependent or neglected children." Section 223(a) (12) (A), Juvenile Justice Delinquency Prevention Act. No child who is intoxicated or in need of immediate medical attention will be accepted under any circumstances without having been seen, treated and released by a medical professional and given written medical clearance.

If a child is accepted by the Facility from Juvenile Probation and the child thereafter is determined to be, in the sole judgment of the Administrator, mentally or physically unfit, dangerous, unmanageable, unsuitable for the program or combination of such conditions or whose mental or physical conduct would or might endanger the other occupants of the Facility, then the Service Provider shall notify Juvenile Probation of this determination. The child shall immediately be removed from the Facility but in no event longer than twenty-four (24) hours after notification. It will be the responsibility of Juvenile Probation, at its expense, to provide for the transportation for the removal of the child. Any child not removed from the facility within 24 hours will be transported by Service Provider to Juvenile Probation and Juvenile Probation will be charged the cost of staff, time and fuel for the transportation. The daily rate of detention shall increase to \$250.00 for any child not removed within the 24-hour period.

Any damage to county property or juvenile facility fixtures will be paid for by the Juvenile Probation Department and charges will be filed against the juvenile with the Brazos County Sheriff's Department.

F. Service Provider agrees that the facility will accept any child who qualifies, without regard to such child's religion, race, creed, sex or national origin.

G. It is further understood and agreed by the parties that children placed in pre-adjudication care in the Facility shall be removed from the Facility by the appropriate authorities from Juvenile Probation, or its agents, servants or employees at the conclusion of the ten (10) day working period authorized by the court order issued at the conclusion of the initial detention hearing by the Judge of the appropriate juvenile court unless a new order has been issued authorizing the continued detention, and a copy of the new order has been delivered to the Facility, or unless a waiver of the ten (10) working day hearing has been executed and a signed copy of the waiver is received by the Facility. A copy of the order issued pursuant to the waiver shall be furnished to the Facility. The same understanding and agreement between the parties exists with the exception that court orders may authorize detention for up to fifteen (15) working days after the initial hearing and detention period.

H. It is further understood and agreed by the parties that children may be released to the Probation Officer or other appropriate authority of Juvenile Probation pursuant to: (a) paragraph E of this Article, (b) an Order of Release signed by the Judge of the Juvenile Court of Waller County.

I. Service Provider shall be in compliance with all standards and requirements of the Texas Juvenile Justice Department and all applicable State and Federal law.

J. Service Provider shall provide twenty-four (24) hours of supervision for each child, including supervision by detention staff during sleeping hours in a Secure Facility.

K. Each child placed in the Facility shall be provided with the opportunity to complete the Massachusetts Youth Screening Instrument (MAYSI-2) as required by the Texas Juvenile Justice Department. Facility personnel administering the MAYSI-2 shall be properly trained, sign the warning page, and document time and date administered. The MAYSI-2 shall then be promptly provided to Juvenile Probation of the detaining county.

L. Each child placed in the Facility shall be enrolled in an educational program. Special steps shall be taken to comply with the requirements of Special Education students and their needs.

M. It is further understood and agreed by the parties that nothing in this contract shall be construed to permit Juvenile Probation, its agents, servants, or employees any way to manage, control, direct or instruct Service Provider, its directors, officers, employees, agents, shareholders and designees in any manner respecting its work, duties functions, or pertaining to the maintenance and operation of the Facility. However, it is also understood that the Juvenile Court of Waller County shall control the conditions and terms of detention supervision as to a particular child pursuant to the Texas Family Code, Section 51.12.

ARTICLE IV COMPENSATION

- 4.01 For and in consideration of the above-mentioned services, Juvenile Probation agrees to pay Service Provider the sum of \$200.00 per day; the cost includes any duration during a 24-hour period for each child. The daily rate shall be paid to Service Provider for each day a child is in detention. The cost is based on the projected actual cost of care for children in the facility.
- 4.02 Every child shall receive basic detention services. Additional services that require or request special accommodations, medications, including, but not limited to psychological assessments, mental health care, medical treatment, Chapter 55 evaluations (fitness to proceed), special accommodation services, interpreters, special dietary needs, will be paid for by Juvenile Probation.
- 4.03 Psychological services may be provided to the child on an as needed basis at the request of the Juvenile Probation Department and shall be paid for by Juvenile Probation.
- 4.04 Service Provider will submit an invoice for payment of services to Juvenile Probation monthly. Said invoice shall be submitted within ten (10) working days following the end of the invoiced month and shall include information deemed necessary for adequate fiscal control, including but not limited to: to be attributed to, specific clients if appropriate, date service was rendered, total daily cost, and total monthly cost. Each invoice received for payment will be reviewed by Juvenile Probation to monitor Service Provider for financial compliance with this Agreement. Invoices submitted by Service Provider in proper form shall be paid by Juvenile Probation in a timely manner.
- 4.05 Service Provider shall account separately for the receipt and expenditure of any and all state funds received from Juvenile Probation under this contract. Service Provider shall account separately for state funds received and expended utilizing the following Generally Accepted Accounting Practices (GAAP):
- A. If Service Provider has an outside audit completed on a yearly basis which specifies receipt and expenditure of State funds. Service Provider shall forward a copy of the

annual outside audit to Juvenile Probation by March 1 following the end of the fiscal year.

- B. If Service Provider does not obtain an annual outside audit, then Service Provider shall provide a separate accounting of funds received from Juvenile Probation in whole or in part paid from state funds. The accounting shall clearly list the state funds received from Juvenile Probation and account for expenditures of said funds including documentation of appropriate expenditures as well as the year's tax forms and documentation. The accounting shall be provided to Juvenile Probation thirty (30) days prior to the renewal date of the contract.

- 4.06 It is understood and agreed by Service Provider that this Agreement is funded in whole or in part with grant or state funds and shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature.
- 4.07 Service Provider agrees to make claims for payment or direct any payment disputes to Juvenile Probation's Fiscal Officer. Service Provider will not contact other department employees regarding any claims of payment.
- 4.08 Service Provider will provide certification of eligibility to receive State funds as required by Texas Family Code Section 231.006.
- 4.09 Except to the extent that a party to this Agreement seeks emergency judicial relief, the parties agree to negotiate in good faith in an effort to resolve any disputes related to this contract that may arise, no matter when the dispute may arise. If a dispute cannot be resolved by negotiation, the dispute shall be submitted to mediation before the parties resort to arbitration or litigation. The parties shall choose a mutually acceptable mediator to mediate the dispute, and the parties shall pay the costs of mediation services equally.

ARTICLE V
ADDITIONAL TERMS & AGREEMENTS

- 5.01 Prior to transporting a child to the Facility for placement in detention, Juvenile Probation shall call the Facility to ensure the child will be considered for acceptance. Placement of children by authorized officers of Juvenile Probation may be denied as determined by the Facility.
- 5.02 A child will only be accepted in the Facility upon receipt by the Facility Administrator of a proper order/authorization from the Juvenile Court of Waller County.

ARTICLE VI
EXAMINATION OF PROGRAM & RECORDS

- 6.01 Service Provider agrees that it will permit Juvenile Probation to examine and evaluate its program of services provided under the terms of this agreement and/or to review its record periodically. This examination and valuation of the program may include site visitation, observation of programs in operation, interview and the administration of questionnaires to the staff of Service Provider and the children when deemed necessary.
- 6.02 Service Provider shall provide Juvenile Probation such descriptive information on contracted children as requested on forms provided by Juvenile Probation.
- 6.03 For purpose of evaluation, inspection, auditing or reproduction, Service Provider agrees to maintain and make available to authorized representatives of the State of Texas or Juvenile Probation any and all books, documents or other evidence pertaining to the costs and expenses of this Agreement.
- 6.04 Service Provider will keep a record of services provided to Juvenile Probation under this Agreement, and upon reasonable notice will provide information, records, papers, reports, and other documents regarding services

furnished as may be requested by Juvenile Probation. Service Provider will maintain the records (as referenced above) for seven (7) years after the termination of this Agreement.

- 6.05 Service Provider understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Service Provider further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. Service Provider will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the Service Provider and the requirement to cooperate is included in any subcontract it awards.

ARTICLE VII
CONFIDENTIALITY OF RECORDS

- 7.01 Service Provider shall maintain strict confidentiality of all information and records relating to children involved in Juvenile Probation and shall not disclose the information except as required to perform the services to be provided pursuant to this Agreement, or as may be required by law.

ARTICLE VIII
DUTY TO REPORT

- 8.01 Allegations Occurring inside the Facility. As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapter 358, or successor provisions, Service Provider, and any of its employees, interns, volunteers or contractors, shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving a child in a juvenile justice facility or juvenile justice program in the following manner:

A. For all allegations and incidents except sexual abuse and serious physical abuse: within twenty-four (24) hours from the time the allegation is made to the following:

1. Local law enforcement agency; and
2. Texas Juvenile Justice Department by submitting a TJJD Incident Report Form to facsimile number 1-512-424-6716 (or if unable to complete the form within 24 hours, then by calling toll-free 1-877-786-7263, followed by submitting the report within 24 hours of said call). In addition, for serious incidents, a treatment discharge form or other medical documentation that contains evidence of medical treatment pertinent to the reported incident shall be submitted to the Texas Juvenile Justice Department within 24 hours of receipt; and
3. With respect to juveniles placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number 979-826-7690 and Service Provider shall contact Juvenile Probation by telephone at 979-826-7691 within 24 hours.

B. For allegations and incidents of sexual abuse or serious physical abuse:

1. Local law enforcement agency immediately, but no later than one (1) hour from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone to law enforcement;
2. Texas Juvenile Justice Department shall be notified immediately, but no later than four (4) hours from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone by calling toll-free 1-877-786-7263. Within 24 hours of the report by phone, the completed TJJD Incident Report Form shall be submitted by facsimile number 1-512-424-6716 or by email at abuseneglect@tjcd.texas.gov and

3. With respect to children placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number 979-826-7690.

8.02 Allegations Occurring Outside the Facility. Any person who witnesses, learns of, receives an oral or written statement from an alleged victim or other person with knowledge or who has a reasonable belief as to the occurrence of alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile, but that is not alleged to involve an employee, intern, volunteer, contractor, or service provider of a program or facility, shall be immediately reported to law enforcement or to other appropriate governmental unit as required in Texas Family Code Chapter 261.

8.03 As used within this Agreement:

- A. An allegation or incident includes the witnessing, learning, or receiving an oral or written statement from an alleged victim or other person with reasonable belief or knowledge as to the occurrence of an alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile in a juvenile justice facility or juvenile justice program.
- B. A serious incident is attempted escape, attempted suicide, escape, reportable injury, youth-on-youth physical assault or youth sexual conduct.
- C. Sexual abuse is conduct committed by any person against a juvenile that includes sexual abuse by contact or sexual abuse by non-contact.
- D. Serious physical abuse is bodily harm or condition that resulted directly or indirectly from the conduct that formed the basis of an allegation of abuse, neglect or exploitation, if the bodily harm or condition requires medical treatment by a physician, physician assistant, licensed nurse practitioner, emergency medical technician, paramedic or dental.
- E. A juvenile justice facility is a facility, including its premises and affiliated sites, whether contiguous or detached, operated wholly or partly by or under the authority of the governing board, juvenile board or by a private vendor under a contract with the governing board, juvenile board or governmental unit that serves juveniles under juvenile court jurisdiction. The term includes: a public or private juvenile post-adjudication secure correctional facility required to be certified in accordance with the Texas Family Code; and a public or private non-secure juvenile post-adjudication residential treatment facility housing juveniles under juvenile court jurisdiction.
- F. A juvenile justice program is a program or department operated wholly or partly by the governing board, juvenile board or by a private vendor under contract with the governing board or juvenile board that serves juveniles under juvenile court jurisdiction or juvenile board jurisdiction. The term includes a juvenile justice alternative education program and a non-residential program that serves juvenile offenders while under the jurisdiction of the juvenile court or juvenile board jurisdiction and a juvenile probation department.

ARTICLE IX CRIMINAL HISTORY SEARCHES

9.01 Criminal history searches shall be conducted by Service Provider for any and all of its employees, interns, volunteers or contractors providing services in a juvenile justice facility or juvenile justice program that may have direct unsupervised access to children in the facility or program.

9.02 Criminal history searches shall include the following:

- A. Texas criminal history fingerprint-based criminal history background search through the Texas Department of Public Safety.

- B. Local law enforcement sex offender registration records check through the Public Sex Offender Registry on the Texas Department of Public Safety website.
 - C. Federal Bureau of Investigation fingerprint-based criminal history background search at the National Crime Information Center; internet-based searches shall not be used to conduct this background search.
- 9.03 A copy of the initial criminal history report required by this Agreement and any reports reflecting subsequent criminal activity shall be maintained for monitoring purposes for whichever of the following occurs later: duration of the individual's employment or period of service; minimum of three (3) years; or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved.
- 9.04 As used within this Agreement, a disqualifying criminal history is a history that includes any one of the following:
- A. A felony conviction against the laws of this state, another state, or the United States within the past ten (10) years;
 - B. A deferred adjudication for a felony against the laws of this state, another state, or the United States within the past ten (10) years;
 - C. A current felony deferred adjudication, probation or parole;
 - D. A jailable misdemeanor conviction against the laws of this state, another state, or the United States within the past five (5) years;
 - E. A deferred adjudication for a jailable misdemeanor against the laws of this state, another state, or the United States within the past five (5) years;
 - F. A current jailable misdemeanor deferred adjudication, probation or parole; or
 - G. The requirement to register as a sex offender under Chapter 62 of the Texas Code of Criminal Procedure.
- 9.05 In addition to the criteria and time frames set forth in the above definition of disqualifying criminal history, an individual must not have direct unsupervised access to children in a facility or program until at least one year has elapsed since the completion of any period of incarceration, community supervision, or parole.
- 9.06 Any of Service Provider's employees, interns, volunteers or contractors with a disqualifying criminal history shall be prohibited from having direct unsupervised access to children in a juvenile justice facility or a juvenile justice program.
- 9.07 Juvenile Probation reserves the right, in its sole discretion, to prohibit any individual with a prior criminal history from being placed in a position that involves direct unsupervised contact with children.

ARTICLE X
DISCLOSURE OF INFORMATION

- 10.01 Service Provider warrants that, prior to entering this contract, it has verified and disclosed the following information to Juvenile Probation, and agrees that it shall have an ongoing affirmative duty under this Agreement to promptly ascertain and disclose in sufficient detail this same information to Juvenile Probation:
- A. Any and all corrective action required by any of Service Provider's licensing authorities;
 - B. Any and all litigation filed against Service Provider, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children;

- C. Any arrest of any employee, intern, volunteer, subcontractor, agent and/or consultant of Service Provider that has direct contact with children;
 - D. Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider that has direct contact with children was the alleged or designated perpetrator;
 - E. The identity of any of the Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that are registered sex offenders; and
 - F. The identity of any of Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that have a criminal history. For the purpose of this Agreement, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.
- 10.02 Service Provider agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to Juvenile Probation any and all of the foregoing information as to any individual, whether an existing employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider, prior to placing that individual in a position that involves direct unsupervised contact with juveniles in a juvenile justice facility or juvenile justice program.

ARTICLE XI
EQUAL OPPORTUNITY

- 11.01 Service Provider agrees to respect and protect the civil and legal rights of all children and their parents. It will not unlawfully discriminate against employee, prospective employee, child, childcare provider, or parent on the basis of race, sex, religion, disability or national origin. Service Provider shall abide by all applicable federal, state and local laws and regulations.

ARTICLE XII
ASSIGNMENT & SUBCONTRACT

- 12.01 Service Provider may not assign or subcontract any of its rights, duties and /or obligations arising out of this Agreement without the written consent of Juvenile Probation.

ARTICLE XIII
OFFICIALS NOT TO BENEFIT

- 13.01 No officer, employee or agent of Juvenile Probation and no member of its governing body and no other public officials of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Agreement which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE XIV
DEFAULT

- 14.01 Juvenile Probation may, by written notice of default to Service Provider, terminate the whole or any part of this Agreement, as it deems appropriate, in any one of following circumstances:

- A. If Service Provider fails to perform the work called for by this Agreement within the time specified herein or any extension thereof; or
- B. If Service Provider fails to perform any of the other material provisions of this Agreement, including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Agreement in accordance with its terms and in either of these two circumstances after receiving notice of default, Service Provider does not cure such failure within a period of ten (10) days.

ARTICLE XV
TERMINATION

15.01 This Agreement may be terminated for any reason:

- A. By either party upon ten (10) days written notice to the other party of the intention to terminate; or
- B. Upon expenditure of available funds.

15.02 If at any time during the term of this agreement Juvenile Probation, in its sole discretion, determines that the safety of children being served under this Agreement may be in jeopardy, Juvenile Probation may immediately suspend the effect of this Agreement, including but not limited to the obligation to pay, upon giving notice to the Service Provider.

ARTICLE XVI
WAIVER OF SUBROGATION

16.01 Service Provider expressly waives any and all rights it may have of subrogation to any claims or rights of its employees, agents, owners, officers, or subcontractors against Juvenile Probation. Service Provider also waives any rights it may have to indemnification from Juvenile Probation.

ARTICLE XVII
REPRESENTATIONS & WARRANTIES

17.01 Service Provider hereby represents and warrants the following:

- A. That it has all necessary right, title, license and authority to enter into this Agreement;
- B. That it is qualified to do business in the State of Texas; that it hold all necessary licenses and staff certifications to provide the type (s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operations of its business and that there are no taxes due and owing to the State of Texas, the County of Brazos or any political subdivision thereof;
- C. Brazos County will maintain in force policies of general liability insurance against loss to any person (\$100,000.00) or property occasioned by acts (\$100,000.00) or omissions of Service Provider providing limits of \$300,000.00 per occurrence for bodily injury and \$100,000.00 per occurrence of property damage. Certificate of Liability Insurance shall be furnished to Juvenile Probation. Furthermore, Juvenile Probation shall be notified immediately upon any changes in the status of the insurance policy and shall promptly furnish updated certificates of insurance to Juvenile Probation.
- D. That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained to report allegations or incidents of abuse, exploitation, neglect, death or serious incidents involving a child under the supervision of Juvenile Probation in accordance with the requirements of Texas Family Code Chapter 261 and any applicable Texas Juvenile Justice Department administrative rules regarding abuse, neglect, exploitation, death or serious incidents; and that, if it has employees, interns, volunteers, subcontractors, agents and/or consultants that have contact with children in a juvenile justice facility or juvenile justice program, then it shall prominently post in all public and staff areas of any and all of its offices/facilities, both the English and Spanish language versions of

the following official notice forms that are available on the Texas Juvenile Justice Department website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation*.

ARTICLE XVIII
TEXAS LAW TO APPLY

- 18.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Brazos County, Texas.

ARTICLE XIX
VENUE

- 19.01 Exclusive venue for any litigation arising from this Agreement shall be in Brazos County, Texas.

ARTICLE XX
LEGAL CONSTRUCTION

- 20.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceable provision shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein.

ARTICLE XXI
PRIOR AGREEMENTS SUPERSEDED

- 21.01 This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral Agreement between the parties respecting the within subject matter.

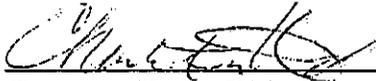
This Contract and Agreement is executed with the declared intention of the parties that this Contract and Agreement is a contract providing for the care of children who have allegedly committed an act of delinquency or an act indicating a need for supervision, and payment for such care will be made by Juvenile Probation for the children placed in the Facility by the Judge of Waller County having juvenile jurisdiction.

ARTICLE XXII
PRISON RAPE ELIMINATION ACT

- 22.01 Service Provider shall adopt and comply with all federal, state, county, and city laws, ordinances, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual abuse and sexual harassment of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual abuse and sexual harassment in facilities housing adult and juvenile Offenders. [PREA §115.312(a)]

Under PREA, Service Provider is complying with PREA standards [PREA §115.312(b)] and shall make available to the CJPO all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the allegation, and all such data may be requested by the Department of Justice from the previous calendar year no later than June 30th [PREA §115.387(e) and (f)].

Waller County Juvenile Probation



Charleston Hardy, Waller County Chief JPO

Brazos County Juvenile Justice Center



Linda Ricketson, Executive Director

Waller County



Authorized Official for Waller County

BRAZOS COUNTY COMMISSIONERS COURT

ON JANUARY 27, 20 26, FULLY EXECUTED IN DUPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

By: 

DUANE PETERS, County Judge and Juvenile Board Chair
200 S. Texas Ave., Ste. 332
Bryan, TX 77803
Phone: 979-361-4102
Fax: 979-361-4503



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval for the following Juvenile Contract Amendments (#1 and #2) due to per day price increases:

- a. 24-131 Fayette County Short-Term Detention - Amendment #1.
- b. 23-113 Henderson County Short-Term Detention - Amendment #2.
- c. 25-053 Kerr County Short-Term Detention - Amendment #1.

TO: Commissioners Court

FROM: Bobby Espinoza

DATE: 01/09/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: These contracts provide essential services for Juvenile offenders. The Juvenile Board has approved all contracts. Failure of approval will delay the necessary treatment. These contracts are fully budgeted under Juvenile Services. The term of each of these contracts is one year.

ATTACHMENTS:

File Name

Description

Type

Partially Executed Amendment #1.pdf	Partially Executed Amendment #1	Backup Material
Partially Executed Amendment #2.pdf	Partially Executed Amendment #2	Backup Material
Partially Executed Amendment # 1.pdf	Partially Executed Amendment #1	Backup Material
Fully Executed Agreement-.pdf	Contract	Backup Material
Fully Executed Agreement.pdf	Contract	Backup Material
Fully Executed Contract.pdf	Contract	Backup Material
Fully Executed Amendment #1.pdf	Amendment #1	Backup Material

AMENDMENT #1 TO 25-053 Kerr County

THIS AMENDMENT TO 25-053 also known as **25-053 Kerr County Contract and Agreement for Secure Short-Term Detention of Juvenile Offenders Space Available** ("Amendment") is entered into and effective this 1st day of January, 2026 ("Effective Date") through December 31, 2026 ("Expiration Date") by and between **Brazos County Juvenile Services Department** ("Service Provider"), and **Kerr County** ("Juvenile Probation") each of which may alternatively be referred to herein as a "Party" and collectively as the "Parties". It shall be automatically renewed for one (1) year terms thereafter, unless one party notifies the other in writing, at least thirty (30) days prior to the expiration of said term, of its intention to not renew this Agreement. All capitalized terms in this Amendment shall have the same meaning as in the Agreement (as defined below) unless otherwise stated herein.

RECITALS

WHEREAS, the Brazos County Juvenile Board approved to increase the daily rates for the Brazos County Juvenile Detention Pre Adjudication Services to increase from \$150.00 to \$200.00 per day, and from \$200.00 to \$250.00 for any child not removed within the 24-hour notice of immediate removal as outlined in Article-III, Section E.

WHEREAS, the Parties desire to amend the pricing as set forth in original contract #25-053.

AGREEMENT

NOW THEREFORE, in consideration of the above premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree to amend the Agreement as follows:

1. The Service Provider shall be compensated \$200.00 per day as the new daily rate for Pre-Adjudication Detention, and \$250.00 per day after 24-hour notice of immediate removal.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their authorized representatives as of the Effective Date. This Amendment may be executed in counterparts, all of which taken together shall constitute one instrument. Electronic or facsimile signatures are acceptable forms of execution of this Amendment and shall be binding on all Parties hereto.

BRAZOS COUNTY JUVENILE SERVICES

Linda Ricketson
Signature
Linda Ricketson
Name
Executive Director
Title
10/07/2025
Date

KERR COUNTY JUVENILE PROBATION

ROST KELLY
Signature
ROST. KELLY
Name
KERR COUNTY JUDGE
Title
DECEMBER 9, 2025
Date

BRAZOS COUNTY COMMISSIONERS COURT

ON JANUARY 27, 20 26, FULLY EXECUTED IN DUPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

BY: *Duane Peters*
DUANE PETERS, County Judge and Juvenile Board Chair
200 S. Texas Avenue, Ste. 332
Bryan, TX 77803
Phone: 979-361-4102
Fax: 979-361-4503

DATE: 1/27/26

to secure the Outside Treatment at the expense of Juvenile Probation and agrees to indemnify and hold harmless Service Provider, its officers, directors, representatives, agents, shareholders and employees from any and all liability for charges for Outside Treatment. The Administrator shall notify the appropriate Juvenile Probation officials of Outside Treatment within twenty-four (24) hours of its occurrence.

C. Children from Juvenile Probation who are alleged to have engaged in delinquent conduct, or conduct indicating a need for supervision, as reflected in a Child in Need of Supervision Order (CINS) will be admitted to the facility under the authority of any juvenile court having jurisdiction or its designated official. Children not released within forty-eight (48) hours (excluding weekends and holidays) must have a detention hearing in the Kerr County juvenile court in accordance with the Texas Family Code, Title III (Section 54.01). If the child is ordered detained, a certified copy of the detention order must be delivered to the detention Facility prior to the child's re-admission.

D. Each child placed in the Facility shall be required to follow the rules and regulations of conduct as fixed and determined by the facility administrator and staff of the Facility.

E. Acceptance of a child by the Facility will be determined by Brazos County Juvenile Facility Staff. Service Provider reserves the right to refuse admission of any child deemed inappropriate. Service Provider has resolved to operate the Facility in compliance with the Juvenile Justice and Delinquency Prevention Act, and therefore, Service Provider will not accept children whose detention would prevent the Facility from complying with the Juvenile Justice and Delinquency Prevention Act or those "juveniles who are charged with or has committed offenses that would not be criminal if committed by an adult or offenses which do not constitute violations of valid court order, or such non-offenders as dependent or neglected children." Section 223(a) (12) (A), Juvenile Justice Delinquency Prevention Act. No child who is intoxicated or in need of immediate medical attention will be accepted under any circumstances without having been seen, treated and released by a medical professional and given written medical clearance.

If a child is accepted by the Facility from Juvenile Probation and the child thereafter is determined to be, in the sole judgment of the Administrator, mentally or physically unfit, dangerous, unmanageable, unsuitable for the program or combination of such conditions or whose mental or physical conduct would or might endanger the other occupants of the Facility, then the Service Provider shall notify Juvenile Probation of this determination. The child shall immediately be removed from the Facility but in no event longer than twenty-four (24) hours after notification. It will be the responsibility of Juvenile Probation, at its expense, to provide for the transportation for the removal of the child. Any child not removed from the facility within 24 hours will be transported by Service Provider to Juvenile Probation and Juvenile Probation will be charged the cost of staff, time and fuel for the transportation. The daily rate of detention shall increase to \$200.00 for any child not removed within the 24-hour period.

Any damage to county property or juvenile facility fixtures will be paid for by the Juvenile Probation Department and charges will be filed against the juvenile with the Brazos County Sheriff's Department.

F. Service Provider agrees that the facility will accept any child who qualifies, without regard to such child's religion, race, creed, sex or national origin.

G. It is further understood and agreed by the parties that children placed in pre-adjudication care in the Facility shall be removed from the Facility by the appropriate authorities from Juvenile Probation, or its agents, servants or employees at the conclusion of the ten (10) day working period authorized by the court order issued at the conclusion of the initial detention hearing by the Judge of the appropriate juvenile court unless a new order has been issued authorizing the continued detention, and a copy of the new order has been delivered to the Facility, or unless a waiver of the ten (10) working day hearing has been executed and a signed copy of the waiver is received by the Facility. A copy of the order issued pursuant to the waiver shall be furnished to the Facility. The same understanding and agreement between the parties exists with the exception that court orders may authorize detention for up to fifteen (15) working days after the initial hearing and detention period.

H. It is further understood and agreed by the parties that, children may be released to the Probation Officer or other appropriate authority of Juvenile Probation pursuant to: (a) paragraph E of this Article, (b) an Order of Release signed by the Judge of the Juvenile Court of Kerr County.

I. Service Provider shall be in compliance with all standards and requirements of the Texas Juvenile Justice Department and all applicable State and Federal law.

J. Service Provider shall provide twenty-four (24) hour supervision for each child, including the supervision by detention staff during sleeping hours in a Secure Facility.

K. Each child placed in the Facility shall be provided the opportunity to complete the Massachusetts Youth Screening Instrument (MAYSI-2) as required by the Texas Juvenile Justice Department. Facility personnel administering the MAYSI-2 shall be properly trained, sign the warning page, and document time and date administered. The MAYSI-2 shall then be promptly provided to Juvenile Probation of the detaining county.

L. Each child placed in the Facility shall be enrolled in an educational program. Special steps shall be taken to comply with requirements of Special Education students and their needs.

M. It is further understood and agreed by the parties that nothing in this contract shall be construed to permit Juvenile Probation, its agents, servants, or employees any way to manage, control, direct or instruct Service Provider, its directors, officers, employees, agents, shareholders and designees in any manner respecting its work, duties functions, or pertaining to the maintenance and operation of the Facility. However, it is also understood that the Juvenile Court of Kerr County shall control the conditions and terms of detention supervision as to a particular child pursuant to the Texas Family Code, Section 51.12.

ARTICLE IV COMPENSATION

- 4.01 For and in consideration of the above-mentioned services, Juvenile Probation agrees to pay Service Provider the sum of **\$150.00** per day; the cost includes any duration during a 24-hour period for each child. The daily rate shall be paid to Service Provider for each day a child is in detention. The cost is based on the projected actual cost of care for children in the facility.
- 4.02 Every child shall receive basic detention services. Additional services that require or request special accommodations, medications, including, but not limited to psychological assessments, mental health care, medical treatment, Chapter 55 evaluations (fitness to proceed), special accommodation services, interpreters, special dietary needs, will be paid for by Juvenile Probation.
- 4.03 Psychological services may be provided to the child on an as needed basis at the request of the Juvenile Probation Department and shall be paid for by Juvenile Probation.
- 4.04 Service Provider will submit an invoice for payment of services to Juvenile Probation monthly. Said invoice shall be submitted within ten (10) working days following the end of the invoiced month and shall include information deemed necessary for adequate fiscal control, including but not limited to: to be attributed to specific clients if appropriate, date service was rendered, total daily cost, and total monthly cost. Each invoice received for payment will be reviewed by Juvenile Probation to monitor Service Provider for financial compliance with this Agreement. Invoices submitted by Service Provider in proper form shall be paid by Juvenile Probation in a timely manner.
- 4.05 Service Provider shall account separately for the receipt and expenditure of any and all state funds received from Juvenile Probation under this contract. Service Provider shall account separately for state funds received and expended utilizing the following Generally Accepted Accounting Practices (GAAP):
 - A. If Service Provider has an outside audit completed on a yearly basis which specifies receipt and expenditure of State funds. Service Provider shall forward a copy of the

annual outside audit to Juvenile Probation by March 1 following the end of the fiscal year.

If Service Provider does not obtain an annual outside audit, then Service Provider shall provide a separate accounting of funds received from Juvenile Probation in whole or in part paid from state funds. The accounting shall clearly list the state funds received from Juvenile Probation and account for expenditures of said funds including documentation of appropriate expenditures as well as the year's tax forms and documentation. The accounting shall be provided to Juvenile Probation thirty (30) days prior to the renewal date of the contract.

- 4.06 It is understood and agreed by Service Provider that this Agreement is funded in whole or in part with grant or state funds and shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature.
- 4.07 Service Provider agrees to make claims for payment or direct any payment disputes to Juvenile Probation's Fiscal Officer. Service Provider will not contact other department employees regarding any claims of payment.
- 4.08 Service Provider will provide certification of eligibility to receive State funds as required by Texas Family Code Section 231.006.
- 4.09 Except to the extent that a party to this Agreement seeks emergency judicial relief, the parties agree to negotiate in good faith in an effort to resolve any disputes related to this contract that may arise, no matter when the dispute may arise. If a dispute cannot be resolved by negotiation, the dispute shall be submitted to mediation before the parties resort to arbitration or litigation. The parties shall choose a mutually acceptable mediator to mediate the dispute, and the parties shall pay the costs of mediation services equally.

ARTICLE V ADDITIONAL TERMS & AGREEMENTS

- 5.01 Prior to transporting a child to the Facility for placement in detention, Juvenile Probation shall call the Facility to ensure the child will be considered for acceptance. Placement of children by authorized officers of Juvenile Probation may be denied as determined by the Facility.
- 5.02 A child will only be accepted in the Facility upon receipt by the Facility Administrator of a proper order/authorization from the Juvenile Court of Kerr County.

ARTICLE VI EXAMINATION OF PROGRAM & RECORDS

- 6.01 Service Provider agrees that it will permit Juvenile Probation to examine and evaluate its program of services provided under the terms of this agreement and/or to review its record periodically. This examination and valuation of the program may include site visitation, observation of programs in operation, interview and the administration of questionnaires to the staff of Service Provider and the children when deemed necessary.
- 6.02 Service Provider shall provide to Juvenile Probation such descriptive information on contracted children as requested on forms provided by Juvenile Probation.
- 6.03 For purpose of evaluation, inspection, auditing or reproduction, Service Provider agrees to maintain and make available to authorized representatives of the State of Texas or Juvenile Probation any and all books, documents or other evidence pertaining to the costs and expenses of this Agreement.
- 6.04 Service Provider will keep a record of services provided to Juvenile Probation under this Agreement, and upon reasonable notice will provide information, records, papers, reports, and other documents regarding services

furnished as may be requested by Juvenile Probation. Service Provider will maintain the records (as referenced above) for seven (7) years after the termination of this Agreement.

6.05 Service Provider understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Service Provider further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. Service Provider will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the Service Provider and the requirement to cooperate is included in any subcontract it awards.

ARTICLE VII CONFIDENTIALITY OF RECORDS

7.01 Service Provider shall maintain strict confidentiality of all information and records relating to children involved in Juvenile Probation and shall not disclose the information except as required to perform the services to be provided pursuant to this Agreement, or as may be required by law.

ARTICLE VIII DUTY TO REPORT

8.01 Allegations Occurring inside the Facility. As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapter 358, or successor provisions, Service Provider, and any of its employees, interns, volunteers or contractors, shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving a child in a juvenile justice facility or juvenile justice program in the following manner:

A. For all allegations and incidents except sexual abuse and serious physical abuse: within twenty-four (24) hours from the time the allegation is made, to the following:

1. Local law enforcement agency; and
2. Texas Juvenile Justice Department by submitting a TJJD Incident Report Form to facsimile number 1-512-424-6716 (or if unable to complete the form within 24 hours, then by calling toll-free 1-877-786-7263, followed by submitting the report within 24 hours of said call). In addition, for serious incidents, a treatment discharge form or other medical documentation that contains evidence of medical treatment pertinent to the reported incident shall be submitted to the Texas Juvenile Justice Department within 24 hours of receipt; and
3. With respect to juveniles placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number (830) 315-5885 and Service Provider shall contact Juvenile Probation by telephone at (830) 896-9013 within 24 hours.

B. For allegations and incidents of sexual abuse or serious physical abuse:

1. Local law enforcement agency immediately, but no later than one (1) hour from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone to law enforcement;
2. Texas Juvenile Justice Department shall be notified immediately, but no later than four (4) hours from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone by calling toll-free 1-877-786-7263. Within 24 hours of the report by phone, the completed TJJD Incident Report Form shall be submitted by facsimile number 1-512-424-6716 or by email at abuseneglect@tjjd.texas.gov and

3. With respect to children placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number (830) 315-5885.

8.02 Allegations Occurring Outside the Facility. Any person who witnesses, learns of, receives an oral or written statement from an alleged victim or other person with knowledge or who has a reasonable belief as to the occurrence of alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile, but that is not alleged to involve an employee, intern, volunteer, contractor, or service provider of a program or facility, shall be immediately reported to law enforcement or to other appropriate governmental unit as required in Texas Family Code Chapter 261.

8.03 As used within this Agreement:

- A. An allegation or incident includes the witnessing, learning, or receiving an oral or written statement from an alleged victim or other person with reasonable belief or knowledge as to the occurrence of an alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile in a juvenile justice facility or juvenile justice program.
- B. A serious incident is attempted escape, attempted suicide, escape, reportable injury, youth-on-youth physical assault or youth sexual conduct.
- C. Sexual abuse is conduct committed by any person against a juvenile that includes sexual abuse by contact or sexual abuse by non-contact.
- D. Serious physical abuse is bodily harm or condition that resulted directly or indirectly from the conduct that formed the basis of an allegation of abuse, neglect or exploitation, if the bodily harm or condition requires medical treatment by a physician, physician assistant, licensed nurse practitioner, emergency medical technician, paramedic or dental.
- E. A juvenile justice facility is a facility, including its premises and affiliated sites, whether contiguous or detached, operated wholly or partly by or under the authority of the governing board, juvenile board or by a private vendor under a contract with the governing board, juvenile board or governmental unit that serves juveniles under juvenile court jurisdiction. The term includes: a public or private juvenile post-adjudication secure correctional facility required to be certified in accordance with the Texas Family Code; and a public or private non-secure juvenile post-adjudication residential treatment facility housing juveniles under juvenile court jurisdiction.
- F. A juvenile justice program is a program or department operated wholly or partly by the governing board, juvenile board or by a private vendor under contract with the governing board or juvenile board that serves juveniles under juvenile court jurisdiction or juvenile board jurisdiction. The term includes a juvenile justice alternative education program and a non-residential program that serves juvenile offenders while under the jurisdiction of the juvenile court or juvenile board jurisdiction and a juvenile probation department.

ARTICLE IX

CRIMINAL HISTORY SEARCHES

9.01 Criminal history searches shall be conducted by Service Provider for any and all of its employees, interns, volunteers or contractors providing services in a juvenile justice facility or juvenile justice program that may have direct unsupervised access to children in the facility or program.

9.02 Criminal history searches shall include the following:

- A. Texas criminal history fingerprint-based criminal history background search through the Texas Department of Public Safety.

- ~~B. Local law enforcement sex offender registration records check through the Public Sex Offender Registry on the Texas Department of Public Safety website.~~
- ~~C. Federal Bureau of Investigation fingerprint-based criminal history background search at the National Crime Information Center; internet-based searches shall not be used to conduct this background search.~~
- 9.03 A copy of the initial criminal history report required by this Agreement and any reports reflecting subsequent criminal activity shall be maintained for monitoring purposes for whichever of the following occurs later: duration of the individual's employment or period of service; minimum of three (3) years; or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved.
- 9.04 As used within this Agreement, a disqualifying criminal history is a history that includes any one of the following:
- A. A felony conviction against the laws of this state, another state, or the United States within the past ten (10) years;
 - B. A deferred adjudication for a felony against the laws of this state, another state, or the United States within the past ten (10) years;
 - C. A current felony deferred adjudication, probation or parole;
 - D. A jailable misdemeanor conviction against the laws of this state, another state, or the United States within the past five (5) years;
 - E. A deferred adjudication for a jailable misdemeanor against the laws of this state, another state, or the United States within the past five (5) years;
 - F. A current jailable misdemeanor deferred adjudication, probation or parole; or
 - G. The requirement to register as a sex offender under Chapter 62 of the Texas Code of Criminal Procedure.
- 9.05 In addition to the criteria and time frames set forth in the above definition of disqualifying criminal history, an individual must not have direct unsupervised access to children in a facility or program until at least one year has elapsed since the completion of any period of incarceration, community supervision, or parole.
- 9.06 Any of Service Provider's employees, interns, volunteers or contractors with a disqualifying criminal history shall be prohibited from having direct unsupervised access to children in a juvenile justice facility or a juvenile justice program.
- 9.07 Juvenile Probation reserves the right, in its sole discretion, to prohibit any individual with a prior criminal history from being placed in a position that involves direct unsupervised contact with children.

ARTICLE X
DISCLOSURE OF INFORMATION

- 10.01 Service Provider warrants that, prior to entering this contract, it has verified and disclosed the following information to Juvenile Probation, and agrees that it shall have an ongoing affirmative duty under this Agreement to promptly ascertain and disclose in sufficient detail this same information to Juvenile Probation:
- A. Any and all corrective action required by any of Service Provider's licensing authorities;
 - B. Any and all litigation filed against Service Provider, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children;

- C. Any arrest of any employee, intern, volunteer, subcontractor, agent and/or consultant of Service Provider that has direct contact with children;
 - D. Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider that has direct contact with children was the alleged or designated perpetrator;
 - E. The identity of any of the Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that are registered sex offenders; and
 - F. The identity of any of Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that have a criminal history. For the purpose of this Agreement, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.
- 10.02 Service Provider agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to Juvenile Probation any and all of the foregoing information as to any individual, whether an existing employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider, prior to placing that individual in a position that involves direct unsupervised contact with juveniles in a juvenile justice facility or juvenile justice program.

ARTICLE XI
EQUAL OPPORTUNITY

- 11.01 Service Provider agrees to respect and protect the civil and legal rights of all children and their parents. It will not unlawfully discriminate against employee, prospective employee, child, childcare provider, or parent on the basis of race, sex, religion, disability or national origin. Service Provider shall abide by all applicable federal, state and local laws and regulations.

ARTICLE XII
ASSIGNMENT & SUBCONTRACT

- 12.01 Service Provider may not assign or subcontract any of its rights, duties and /or obligations arising out of this Agreement without the written consent of Juvenile Probation.

ARTICLE XIII
OFFICIALS NOT TO BENEFIT

- 13.01 No officer, employee or agent of Juvenile Probation and no member of its governing body and no other public officials of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Agreement which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE XIV
DEFAULT

- 14.01 Juvenile Probation may, by written notice of default to Service Provider, terminate the whole or any part of this Agreement, as it deems appropriate, in any one of following circumstances:

- A. If Service Provider fails to perform the work called for by this Agreement within the time specified herein or any extension thereof; or
- B. If Service Provider fails to perform any of the other material provisions of this Agreement, including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Agreement in accordance with its terms and in either of these two circumstances after receiving notice of default, Service Provider does not cure such failure within a period of ten (10) days.

ARTICLE XV
TERMINATION

- 15.01 This Agreement may be terminated for any reason:
- A. By either party upon ten (10) days written notice to the other party of the intention to terminate; or
 - B. Upon expenditure of available funds.
- 15.02 If at any time during the term of this agreement Juvenile Probation, in its sole discretion, determines that the safety of children being served under this Agreement may be in jeopardy, Juvenile Probation may immediately suspend the effect of this Agreement, including but not limited to the obligation to pay, upon giving notice to the Service Provider.

ARTICLE XVI
WAIVER OF SUBROGATION

- 16.01 Service Provider expressly waives any and all rights it may have of subrogation to any claims or rights of its employees, agents, owners, officers, or subcontractors against Juvenile Probation. Service Provider also waives any rights it may have to indemnification from Juvenile Probation.

ARTICLE XVII
REPRESENTATIONS & WARRANTIES

- 17.01 Service Provider hereby represents and warrants the following:
- A. That it has all necessary right, title, license and authority to enter into this Agreement;
 - B. That it is qualified to do business in the State of Texas; that it hold all necessary licenses and staff certifications to provide the type (s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operations of its business and that there are no taxes due and owing to the State of Texas, the County of Brazos or any political subdivision thereof;
 - C. Brazos County will maintain in force policies of general liability insurance against loss to any person (\$100,000.00) or property occasioned by acts (\$100,000.00) or omissions of Service Provider providing limits of \$300,000.00 per occurrence for bodily injury and \$100,000.00 per occurrence of property damage. Certificate of Liability Insurance shall be furnished to Juvenile Probation. Furthermore, Juvenile Probation shall be notified immediately upon any changes in the status of the insurance policy and shall promptly furnish updated certificates of insurance to Juvenile Probation.
 - D. That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained to report allegations or incidents of abuse, exploitation, neglect, death or serious incidents involving a child under the supervision of Juvenile Probation in accordance with the requirements of Texas Family Code Chapter 261 and any applicable Texas Juvenile Justice Department administrative rules regarding abuse, neglect, exploitation, death or serious incidents; and that, if it has employees, interns, volunteers, subcontractors, agents and/or consultants that have contact with children in a juvenile justice facility or juvenile justice program, then it shall prominently post in all public and staff areas of any and all of its offices/facilities, both the English and Spanish language versions of

the following official notice forms that are available on the Texas Juvenile Justice Department website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation*.

ARTICLE XVIII
TEXAS LAW TO APPLY

18.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Brazos County, Texas.

ARTICLE XIX
VENUE

19.01 Exclusive venue for any litigation arising from this Agreement shall be in Brazos County, Texas.

ARTICLE XX
LEGAL CONSTRUCTION

20.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceable provision shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein.

ARTICLE XXI
PRIOR AGREEMENTS SUPERSEDED

21.01 This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral Agreement between the parties respecting the within subject matter.

This Contract and Agreement is executed with the declared intention of the parties that this Contract and Agreement is a contract providing for the care of children who have allegedly committed an act of delinquency or an act indicating a need for supervision, and payment for such care will be made by Juvenile Probation for the children placed in the Facility by the Judge of Kerr County having juvenile jurisdiction.

ARTICLE XXII
PRISON RAPE ELIMINATION ACT

22.01 Service Provider shall adopt and comply with all federal, state, county, and city laws, ordinances, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual abuse and sexual harassment of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual abuse and sexual harassment in facilities housing adult and juvenile Offenders. [PREA §115.312(a)]

Under PREA, Service Provider is complying with PREA standards [PREA §115.312(b)] and shall make available to the CJPO all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the allegation, and all such data may be requested by the Department of Justice from the previous calendar year no later than June 30th [PREA §115.387(e) and (f)].

Kerr County Juvenile Probation

Brazos County Juvenile Justice Center



Chief Juvenile Probation Officer



Linda Ricketson, Executive Director

Kerr County

Brazos County



Authorized Official
M. PASCAL MAGUIRE



Duane Peters, County Judge
Juvenile Board Chair

BRAZOS COUNTY COMMISSIONERS COURT

ON October 15, 2024, FULLY EXECUTED IN DUPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

By: 

Duane Peters, County Judge
200 S. Texas Ave., Ste. 332
Bryan, TX 77803
Phone: 979-361-4102
Fax: 979-361-4503

AMENDMENT #2 TO 23-113 Henderson County

THIS AMENDMENT TO 23-113 also known as 23-113 Henderson County Contract and Agreement for Secure Short-Term Detention of Juvenile Offenders Space Available ("Amendment") is entered into and effective this 1st day of January, 2026 ("Effective Date") through December 31, 2026 ("Expiration Date") by and between Brazos County Juvenile Services Department ("Service Provider"), and Henderson County ("Juvenile Probation") each of which may alternatively be referred to herein as a "Party" and collectively as the "Parties". It shall be automatically renewed for one (1) year terms thereafter, unless one party notifies the other in writing, at least thirty (30) days prior to the expiration of said term, of its intention to not renew this Agreement. All capitalized terms in this Amendment shall have the same meaning as in the Agreement (as defined below) unless otherwise stated herein.

RECITALS

WHEREAS, the parties entered into contract #23-113 ("Agreement") for purposes of Secure Short-Term Detention of Juvenile Offenders Space Available; and

WHEREAS, the Brazos County Juvenile Board approved to increase the daily rates for the Brazos County Juvenile Detention Pre Adjudication Services to increase from \$150.00 to \$200.00 per day, and from \$200.00 to \$250.00 for any child not removed within the 24-hour notice of immediate removal as outlined in Article III, Section E.

WHEREAS, the Parties desire to amend the pricing as set forth in original contract #23-113.

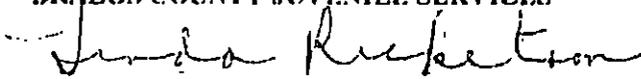
AGREEMENT

NOW THEREFORE, in consideration of the above premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree to amend the Agreement as follows:

- 1. The Service Provider shall be compensated \$200.00 per day as the new daily rate for Pre-Adjudication Detention, and \$250.00 per day after 24-hour notice of immediate removal.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their authorized representatives as of the Effective Date. This Amendment may be executed in counterparts, all of which taken together shall constitute one instrument. Electronic or facsimile signatures are acceptable forms of execution of this Amendment and shall be binding on all Parties hereto.

BRAZOS COUNTY JUVENILE SERVICES



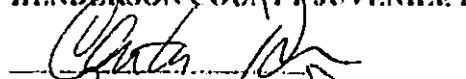
 Signature
 Linda Ricketson

 Name
 Executive Director

 Title
 10/07/2025

 Date

HENDERSON COUNTY JUVENILE PROBATION



 Signature
 Clinton Davis

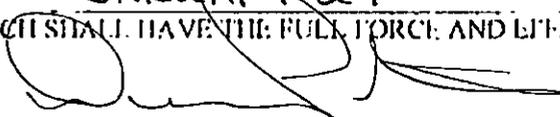
 Name
 Juvenile Board Chair

 Title
 10/7/25

 Date

BRAZOS COUNTY COMMISSIONERS COURT

ON JANUARY 27, 20 26, FULLY EXECUTED IN DUPLICATION, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.


 BY: _____
 DUANE PETERS, County Judge and Juvenile Board Chair
 200 S. Texas Avenue, Ste. 332
 Bryan, TX 77803
 Phone: 979-361-4102
 Fax: 979-361-4503

DATE: 1/27/26

**CONTRACT AND AGREEMENT FOR SECURE SHORT-TERM
DETENTION OF JUVENILE OFFENDERS
SPACE AVAILABLE**

STATE OF TEXAS §
COUNTY OF BRAZOS §
§

**BRAZOS COUNTY JUVENILE BOARD
BRAZOS COUNTY JUVENILE JUSTICE CENTER
Detention Services
January 1, 2023 - December 31, 2023**

This contract and agreement for secure short-term detention of juvenile offenders is entered into by and between Henderson County, acting by and through its duly authorized representative (hereinafter "Juvenile Probation") and the Brazos County Juvenile Board, acting by and through its duly authorized representative and County Judge, concerning detention residential services provided at the Brazos County Juvenile Justice Center (hereinafter "the Facility") by the Brazos County Juvenile Services Department (hereinafter "Service Provider") pursuant to license granted by the Texas Juvenile Justice Department and/or any other appropriate State agency with licensure or regulatory authority over this facility.

**ARTICLE I
PURPOSE**

- 1.01 Whereas Henderson County, in order to carry out and conduct its juvenile program in accordance with the Juvenile Justice Code, Title III of the Texas Family Code has need of the use of detention facilities to house and maintain children of juvenile age, who are referred to a detention facility for act(s) of delinquency or act(s) indicating a need for supervision, during pre-trial and pre-dispositional status by the Court. The placement facility to be utilized is owned and operated by Brazos County and Service Provider, and is located at 1904 HWY 21 W., Bryan, Texas 77803.

**ARTICLE II
TERM**

- 2.01 The term of this Agreement is for 12 months commencing January 1, 2023 - December 31, 2023. It shall be automatically renewed for one (1) year terms thereafter, commencing January 1st and ending December 31st of each year, unless one party notifies the other in writing, at least thirty (30) days prior to the expiration of said term, of its intention to not renew this Agreement.

**ARTICLE III
PROVISIONS OF SERVICES**

- 3.01 A. Service Provider will provide: room and board, supervision twenty-four hours per day, seven days a week; routine medical examination and treatment within the Facility (but shall not provide or pay for emergency examination, treatment, or hospitalization outside the Facility); an approved education program; recreation facilities; and crisis intervention to each child placed within the Facility.
- B. If emergency examination, EMS treatment, health care treatment and/or hospitalization outside the Facility ("Outside Treatment") is required for a child placed in the Facility, the Administrator of the Facility is authorized

to secure the Outside Treatment at the expense of Juvenile Probation and agrees to indemnify and hold harmless Service Provider, its officers, directors, representatives, agents, shareholders and employees from any and all liability for charges for Outside Treatment. The Administrator shall notify the appropriate Juvenile Probation officials of Outside Treatment within twenty-four (24) hours of its occurrence.

C. Children from Juvenile Probation who are alleged to have engaged in delinquent conduct, or conduct indicating a need for supervision, as reflected in a Child in Need of Supervision Order (CINS) will be admitted to the facility under the authority of any juvenile court having jurisdiction or its designated official. Children not released within forty-eight (48) hours (excluding weekends and holidays) must have a detention hearing in the Henderson County juvenile court in accordance with the Texas Family Code, Title III (Section 54.01). If the child is ordered detained, a certified copy of the detention order must be delivered to the detention Facility prior to the child's re-admission.

D. Each child placed in the Facility shall be required to follow the rules and regulations of conduct as fixed and determined by the facility administrator and staff of the Facility.

E. Acceptance of a child by the Facility will be determined by Brazos County Juvenile Facility Staff. Service Provider reserves the right to refuse admission of any child deemed inappropriate. Service Provider has resolved to operate the Facility in compliance with the Juvenile Justice and Delinquency Prevention Act, and therefore, Service Provider will not accept children whose detention would prevent the Facility from complying with the Juvenile Justice and Delinquency Prevention Act or those "juveniles who are charged with or has committed offenses that would not be criminal if committed by an adult or offenses which do not constitute violations of valid court order, or such non-offenders as dependent or neglected children." Section 223(a) (12) (A), Juvenile Justice Delinquency Prevention Act. No child who is intoxicated or in need of immediate medical attention will be accepted under any circumstances without having been seen, treated and released by a medical professional and given written medical clearance.

If a child is accepted by the Facility from Juvenile Probation and the child thereafter is determined to be, in the sole judgment of the Administrator, mentally or physically unfit, dangerous, unmanageable, unsuitable for the program or combination of such conditions or whose mental or physical conduct would or might endanger the other occupants of the Facility, then the Service Provider shall notify Juvenile Probation of this determination. The child shall immediately be removed from the Facility but in no event longer than twenty four (24) hours after notification. It will be the responsibility of Juvenile Probation, at its expense, to provide for the transportation for the removal of the child. Any child not removed from the facility within 24 hours will be transported by Service Provider to Juvenile Probation and Juvenile Probation will be charged the cost of staff, time and fuel for the transportation. The daily rate of detention shall increase to \$200.00 for any child not removed within the 24-hour period.

Any damage to county property or juvenile facility fixtures will be paid for by the Juvenile Probation Department and charges will be filed against the juvenile with the Brazos County Sheriff's Department.

F. Service Provider agrees that the facility will accept any child who qualifies, without regard to such child's religion, race, creed, sex or national origin.

G. It is further understood and agreed by the parties that children placed in pre-adjudication care in the Facility shall be removed from the Facility by the appropriate authorities from Juvenile Probation, or its agents, servants or employees at the conclusion of the ten (10) day working period authorized by the court order issued at the conclusion of the initial detention hearing by the Judge of the appropriate juvenile court unless a new order has been issued authorizing the continued detention, and a copy of the new order has been delivered to the Facility, or unless a waiver of the ten (10) working day hearing has been executed and a signed copy of the waiver is received by the Facility. A copy of the order issued pursuant to the waiver shall be furnished to the Facility. The same understanding and agreement between the parties exists with the exception that court orders may authorize detention for up to fifteen (15) working days after the initial hearing and detention period.

H. It is further understood and agreed by the parties that, children may be released to the Probation Officer or other appropriate authority of Juvenile Probation pursuant to: (a) paragraph E of this Article, (b) an Order of Release signed by the Judge of the Juvenile Court of Henderson County.

I. Service Provider shall be in compliance with all standards and requirements of the Texas Juvenile Justice Department and all applicable State and Federal law.

J. Service Provider shall provide twenty (24) hour supervision for each child, including the supervision by detention staff during sleeping hours in a Secure Facility.

K. Each child placed in the Facility shall be provided the opportunity to complete the Massachusetts Youth Screening Instrument (MAYSI-2) as required by the Texas Juvenile Justice Department. Facility personnel administering the MAYSI-2 shall be properly trained, sign the warning page, and document time and date administered. The MAYSI-2 shall then be promptly provided to Juvenile Probation of the detaining county.

L. Each child placed in the Facility shall be enrolled in an educational program. Special steps shall be taken to comply with requirements of Special Education students and their needs.

M. It is further understood and agreed by the parties that nothing in this contract shall be construed to permit Juvenile Probation, its agents, servants, or employees any way to manage, control, direct or instruct Service Provider, its directors, officers, employees, agents, shareholders and designees in any manner respecting its work, duties functions, or pertaining to the maintenance and operation of the Facility. However, it is also understood that the Juvenile Court of Henderson County shall control the conditions and terms of detention supervision as to a particular child pursuant to the Texas Family Code, Section 51.12.

ARTICLE IV COMPENSATION

- 4.01 For and in consideration of the above-mentioned services, Juvenile Probation agrees to pay Service Provider the sum of \$100.00 per day; the cost includes any duration during a 24 hour period for each child. The daily rate shall be paid to Service Provider for each day a child is in detention. The cost is based on the projected actual cost of care for children in the facility.
- 4.02 Every child shall receive basic detention services. Additional services that require or request special accommodations, medications, including, but not limited to: psychological assessments, mental health care, medical treatment, Chapter 55 evaluations (fitness to proceed), special accommodation services, interpreters, special dietary needs, will be paid for by Juvenile Probation.
- 4.03 Psychological services may be provided to the child on an as needed basis at the request of the Juvenile Probation Department and shall be paid for by Juvenile Probation.
- 4.04 Service Provider will submit an invoice for payment of services to Juvenile Probation on a monthly basis. Said invoice shall be submitted within ten (10) working days following the end of the invoiced month and shall include information deemed necessary for adequate fiscal control, including but not limited to: to be attributed to specific clients if appropriate, date service was rendered, total daily cost, and total monthly cost. Each invoice received for payment will be reviewed by Juvenile Probation in order to monitor Service Provider for financial compliance with this Agreement. Invoices submitted by Service Provider in proper form shall be paid by Juvenile Probation in a timely manner.
- 4.05 Service Provider shall account separately for the receipt and expenditure of any and all state funds received from Juvenile Probation under this contract. Service Provider shall account separately for state funds received and expended utilizing the following Generally Accepted Accounting Practices (GAAP):
- A. If Service Provider has an outside audit completed on a yearly basis which specifies

receipt and expenditure of State funds. Service Provider shall forward a copy of the annual outside audit to Juvenile Probation by March 1 following the end of the fiscal year.

B. If Service Provider does not obtain an annual outside audit, then Service Provider shall provide a separate accounting of funds received from Juvenile Probation in whole or in part paid from state funds. The accounting shall clearly list the state funds received from Juvenile Probation and account for expenditures of said funds including documentation of appropriate expenditures as well as the year's tax forms and documentation. The accounting shall be provided to Juvenile Probation thirty (30) days prior to the renewal date of the contract.

- 4.06 It is understood and agreed by Service Provider that this Agreement is funded in whole or in part with grant or state funds and shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature.
- 4.07 Service Provider agrees to make claims for payment or direct any payment disputes to Juvenile Probation's Fiscal Officer. Service Provider will not contact other department employees regarding any claims of payment.
- 4.08 Service Provider will provide certification of eligibility to receive State funds as required by Texas Family Code Section 231.006.
- 4.09 Except to the extent that a party to this Agreement seeks emergency judicial relief, the parties agree to negotiate in good faith in an effort to resolve any disputes related to this contract that may arise, no matter when the dispute may arise. If a dispute cannot be resolved by negotiation, the dispute shall be submitted to mediation before the parties resort to arbitration or litigation. The parties shall choose a mutually acceptable mediator to mediate the dispute, and the parties shall pay the costs of mediation services equally.

ARTICLE V ADDITIONAL TERMS & AGREEMENTS

- 5.01 Prior to transporting a child to the Facility for placement in detention, Juvenile Probation shall call the Facility to ensure the child will be considered for acceptance. Placement of children by authorized officers of Juvenile Probation may be denied as determined by the Facility.
- 5.02 A child will only be accepted in the Facility upon receipt by the Facility Administrator of a proper order/authorization from the Juvenile Court of Henderson County.

ARTICLE VI EXAMINATION OF PROGRAM & RECORDS

- 6.01 Service Provider agrees that it will permit Juvenile Probation to examine and evaluate its program of services provided under the terms of this agreement and/or to review its record periodically. This examination and valuation of the program may include site visitation, observation of programs in operation, interview and the administration of questionnaires to the staff of Service Provider and the children when deemed necessary.
- 6.02 Service Provider shall provide to Juvenile Probation such descriptive information on contracted children as requested on forms provided by Juvenile Probation.
- 6.03 For purpose of evaluation, inspection, auditing or reproduction, Service Provider agrees to maintain and make available to authorized representatives of the State of Texas or Juvenile Probation any and all books, documents or other evidence pertaining to the costs and expenses of this Agreement.

- 6.04 Service Provider will keep a record of services provided to Juvenile Probation under this Agreement, and upon reasonable notice will provide information, records, papers, reports, and other documents regarding services furnished as may be requested by Juvenile Probation. Service Provider will maintain the records (as referenced above) for seven (7) years after the termination of this Agreement.
- 6.05 Service Provider understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Service Provider further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. Service Provider will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the Service Provider and the requirement to cooperate is included in any subcontract it awards.

ARTICLE VII
CONFIDENTIALITY OF RECORDS

- 7.01 Service Provider shall maintain strict confidentiality of all information and records relating to children involved in Juvenile Probation, and shall not disclose the information except as required to perform the services to be provided pursuant to this Agreement, or as may be required by law.

ARTICLE VIII
DUTY TO REPORT

- 8.01 Allegations Occurring inside the Facility. As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapter 358, or successor provisions, Service Provider, and any of its employees, interns, volunteers or contractors, shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving a child in a juvenile justice facility or juvenile justice program in the following manner:
- A. For all allegations and incidents except sexual abuse and serious physical abuse: within twenty-four (24) hours from the time the allegation is made, to the following:
1. Local law enforcement agency; and
 2. Texas Juvenile Justice Department by submitting a TJJD Incident Report Form to facsimile number 1-512-424-6716 (or if unable to complete the form within 24 hours, then by calling toll-free 1-877-786-7263, followed by submitting the report within 24 hours of said call). In addition, for serious incidents, a treatment discharge form or other medical documentation that contains evidence of medical treatment pertinent to the reported incident shall be submitted to the Texas Juvenile Justice Department within 24 hours of receipt; and
 3. With respect to juveniles placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number (903) 677-7276 and Service Provider shall contact Juvenile Probation by telephone at (903) 677-7250 within 24 hours.
- B. For allegations and incidents of sexual abuse or serious physical abuse:
1. Local law enforcement agency immediately, but no later than one (1) hour from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone to law enforcement;
 2. Texas Juvenile Justice Department shall be notified immediately, but no later than four (4) hours from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone by calling toll-free 1-877-786-7263. Within 24 hours of the report by phone, the completed TJJD Incident Report Form shall be submitted by facsimile number 1-512-424-6716 or by email at abuseneglect@tjjd.texas.gov and

3. With respect to children placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number (903) 677-7276.

8.02 Allegations Occurring Outside the Facility. Any person who witnesses, learns of, receives an oral or written statement from an alleged victim or other person with knowledge or who has a reasonable belief as to the occurrence of alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile, but that is not alleged to involve an employee, intern, volunteer, contractor, or service provider of a program or facility, shall be immediately reported to law enforcement or to other appropriate governmental unit as required in Texas Family Code Chapter 261.

8.03 As used within this Agreement:

- A. An allegation or incident includes the witnessing, learning, or receiving an oral or written statement from an alleged victim or other person with reasonable belief or knowledge as to the occurrence of an alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile in a juvenile justice facility or juvenile justice program.
- B. A serious incident is attempted escape, attempted suicide, escape, reportable injury, youth-on-youth physical assault or youth sexual conduct.
- C. Sexual abuse is conduct committed by any person against a juvenile that includes sexual abuse by contact or sexual abuse by non-contact.
- D. Serious physical abuse is bodily harm or condition that resulted directly or indirectly from the conduct that formed the basis of an allegation of abuse, neglect or exploitation, if the bodily harm or condition requires medical treatment by a physician, physician assistant, licensed nurse practitioner, emergency medical technician, paramedic or dental.
- E. A juvenile justice facility is a facility, including its premises and affiliated sites, whether contiguous or detached, operated wholly or partly by or under the authority of the governing board, juvenile board or by a private vendor under a contract with the governing board, juvenile board or governmental unit that serves juveniles under juvenile court jurisdiction. The term includes: a public or private juvenile post-adjudication secure correctional facility required to be certified in accordance with the Texas Family Code; and a public or private non-secure juvenile post-adjudication residential treatment facility housing juveniles under juvenile court jurisdiction.
- F. A juvenile justice program is a program or department operated wholly or partly by the governing board, juvenile board or by a private vendor under contract with the governing board or juvenile board that serves juveniles under juvenile court jurisdiction or juvenile board jurisdiction. The term includes a juvenile justice alternative education program and a non-residential program that serves juvenile offenders while under the jurisdiction of the juvenile court or juvenile board jurisdiction and a juvenile probation department.

ARTICLE IX
CRIMINAL HISTORY SEARCHES

9.01 Criminal history searches shall be conducted by Service Provider for any and all of its employees, interns, volunteers or contractors providing services in a juvenile justice facility or juvenile justice program that may have direct unsupervised access to children in the facility or program.

9.02 Criminal history searches shall include the following:

- A. Texas criminal history fingerprint-based criminal history background search through the Texas Department of Public Safety.

- B. Local law enforcement sex offender registration records check through the Public Sex Offender Registry on the Texas Department of Public Safety website.
 - C. Federal Bureau of Investigation fingerprint-based criminal history background search at the National Crime Information Center; internet-based searches shall not be used to conduct this background search.
- 9.03 A copy of the initial criminal history report required by this Agreement and any reports reflecting subsequent criminal activity shall be maintained for monitoring purposes for whichever of the following occurs later: duration of the individual's employment or period of service; minimum of three (3) years; or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved.
- 9.04 As used within this Agreement, a disqualifying criminal history is a history that includes any one of the following:
- A. A felony conviction against the laws of this state, another state, or the United States within the past ten (10) years;
 - B. A deferred adjudication for a felony against the laws of this state, another state, or the United States within the past ten (10) years;
 - C. A current felony deferred adjudication, probation or parole;
 - D. A jailable misdemeanor conviction against the laws of this state, another state, or the United States within the past five (5) years;
 - E. A deferred adjudication for a jailable misdemeanor against the laws of this state, another state, or the United States within the past five (5) years;
 - F. A current jailable misdemeanor deferred adjudication, probation or parole; or
 - G. The requirement to register as a sex offender under Chapter 62 of the Texas Code of Criminal Procedure.
- 9.05 In addition to the criteria and time frames set forth in the above definition of disqualifying criminal history, an individual must not have direct unsupervised access to children in a facility or program until at least one year has elapsed since the completion of any period of incarceration, community supervision, or parole.
- 9.06 Any of Service Provider's employees, interns, volunteers or contractors with a disqualifying criminal history shall be prohibited from having direct unsupervised access to children in a juvenile justice facility or a juvenile justice program.
- 9.07 Juvenile Probation reserves the right, in its sole discretion, to prohibit any individual with a prior criminal history from being placed in a position that involves direct unsupervised contact with children.

ARTICLE X
DISCLOSURE OF INFORMATION

- 10.01 Service Provider warrants that, prior to entering this contract, it has verified and disclosed the following information to Juvenile Probation, and agrees that it shall have an ongoing affirmative duty under this Agreement to promptly ascertain and disclose in sufficient detail this same information to Juvenile Probation:
- A. Any and all corrective action required by any of Service Provider's licensing authorities;

- B. Any and all litigation filed against Service Provider, or against its employees; interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children;
 - C. Any arrest of any employee, intern, volunteer, subcontractor, agent and/or consultant of Service Provider that has direct contact with children;
 - D. Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider that has direct contact with children was the alleged or designated perpetrator;
 - E. The identity of any of the Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that are registered sex offenders; and
 - F. The identity of any of Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that have a criminal history. For the purpose of this Agreement, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.
- 10.02 Service Provider agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to Juvenile Probation any and all of the foregoing information as to any individual, whether an existing employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider, prior to placing that individual in a position that involves direct unsupervised contact with juveniles in a juvenile justice facility or juvenile justice program.

ARTICLE XI
EQUAL OPPORTUNITY

- 11.01 Service Provider agrees to respect and protect the civil and legal rights of all children and their parents. It will not unlawfully discriminate against employee, prospective employee, child, childcare provider, or parent on the basis of race, sex, religion, disability or national origin. Service Provider shall abide by all applicable federal, state and local laws and regulations.

ARTICLE XII
ASSIGNMENT & SUBCONTRACT

- 12.01 Service Provider may not assign or subcontract any of its rights, duties and /or obligations arising out of this Agreement without the written consent of Juvenile Probation.

ARTICLE XIII
OFFICIALS NOT TO BENEFIT

- 13.01 No officer, employee or agent of Juvenile Probation and no member of its governing body and no other public officials of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Agreement which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE XIV
DEFAULT

- 14.01 Juvenile Probation may, by written notice of default to Service Provider, terminate the whole or any part of this Agreement, as it deems appropriate, in any one of following circumstances:
- A. If Service Provider fails to perform the work called for by this Agreement within the time specified herein or any extension thereof; or
 - B. If Service Provider fails to perform any of the other material provisions of this Agreement, including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Agreement in accordance with its terms and in either of these two circumstances after receiving notice of default, Service Provider does not cure such failure within a period of ten (10) days.

ARTICLE XV
TERMINATION

- 15.01 This Agreement may be terminated for any reason:
- A. By either party upon ten (10) days written notice to the other party of the intention to terminate; or
 - B. Upon expenditure of available funds.

- 15.02 If at any time during the term of this agreement Juvenile Probation, in its sole discretion, determines that the safety of children being served under this Agreement may be in jeopardy, Juvenile Probation may immediately suspend the effect of this Agreement, including but not limited to the obligation to pay, upon giving notice to the Service Provider.

ARTICLE XVI
WAIVER OF SUBROGATION

- 16.01 Service Provider expressly waives any and all rights it may have of subrogation to any claims or rights of its employees, agents, owners, officers, or subcontractors against Juvenile Probation. Service Provider also waives any rights it may have to indemnification from Juvenile Probation.

ARTICLE XVII
REPRESENTATIONS & WARRANTIES

- 17.01 Service Provider hereby represents and warrants the following:
- A. That it has all necessary right, title, license and authority to enter into this Agreement;
 - B. That it is qualified to do business in the State of Texas; that it hold all necessary licenses and staff certifications to provide the type (s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operations of its business and that there are no taxes due and owing to the State of Texas, the County of Brazos or any political subdivision thereof;
 - C. Brazos County will maintain in force policies of general liability insurance against loss to any person (\$100,000.00) or property occasioned by acts (\$100,000.00) or omissions of Service Provider providing limits of \$300,000.00 per occurrence for bodily injury and \$100,000.00 per occurrence of property damage. Certificate of Liability Insurance shall be furnished to Juvenile Probation. Furthermore, Juvenile Probation shall be notified immediately upon any changes in the status of the insurance policy and shall promptly furnish updated certificates of insurance to Juvenile Probation.

- D. That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained to report allegations or incidents of abuse, exploitation, neglect, death or serious incidents involving a child under the supervision of Juvenile Probation in accordance with the requirements of Texas Family Code Chapter 261 and any applicable Texas Juvenile Justice Department administrative rules regarding abuse, neglect, exploitation, death or serious incidents; and that, if it has employees, interns, volunteers, subcontractors, agents and/or consultants that have contact with children in a juvenile justice facility or juvenile justice program, then it shall prominently post in all public and staff areas of any and all of its offices/facilities, both the English and Spanish language versions of the following official notice forms that are available on the Texas Juvenile Justice Department website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation*.

ARTICLE XVIII
TEXAS LAW TO APPLY

- 18.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Brazos County, Texas.

ARTICLE XIX
VENUE

- 19.01 Exclusive venue for any litigation arising from this Agreement shall be in Brazos County, Texas.

ARTICLE XX
LEGAL CONSTRUCTION

- 20.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceable provision shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein.

ARTICLE XXI
PRIOR AGREEMENTS SUPERSEDED

- 21.01 This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral Agreement between the parties respecting the within subject matter.

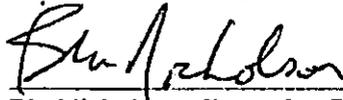
This Contract and Agreement is executed with the declared intention of the parties that this Contract and Agreement is a contract providing for the care of children who have allegedly committed an act of delinquency or an act indicating a need for supervision, and payment for such care will be made by Juvenile Probation for the children placed in the Facility by the Judge of Henderson County having juvenile jurisdiction

ARTICLE XXII
PRISON RAPE ELIMINATION ACT

- 22.01 Service Provider shall adopt and comply with all federal, state, county, and city laws, ordinances, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual abuse and sexual harassment of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual abuse and sexual harassment in facilities housing adult and juvenile Offenders. [PREA §115.312(a)]

Under PREA, Service Provider is complying with PREA standards [PREA §115.312(b)] and shall make available to the CJPO all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the allegation, and all such data may be requested by the Department of Justice from the previous calendar year no later than June 30th [PREA §115.387(e) and (f)]

Henderson County Juvenile Probation



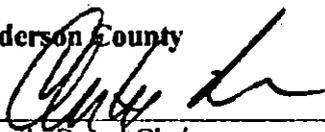
Blu Nicholson, Executive Director

Brazos County Juvenile Justice Center



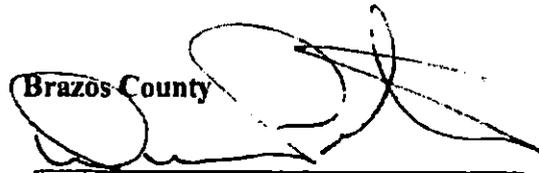
Linda Ricketson, Executive Director

Henderson County



Juvenile Board Chair
Authorized Official

Brazos County



Juvenile Board Chair
Authorized Official

BRAZOS COUNTY COMMISSIONERS COURT

ON MARCH 7, 2023, FULLY EXECUTED IN DUPLICATE. EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

By: _____


Duane Peters, County Judge
200 S. Texas Ave., Ste. 332
Bryan, TX 77803
Phone: 979-361-4102
Fax: 979-361-4503

AMENDMENT #1 TO 24-131 Fayette County

THIS AMENDMENT TO 24-131 also known as **24-131 Fayette County Contract and Agreement for Secure Short-Term Detention of Juvenile Offenders Space Available** ("Amendment") is entered into and effective this 1st day of January, 2026 ("Effective Date") through December 31, 2026 ("Expiration Date") by and between **Brazos County Juvenile Services Department** ("Service Provider"), and **Fayette County** ("Juvenile Probation") each of which may alternatively be referred to herein as a "Party" and collectively as the "Parties". It shall be automatically renewed for one (1) year terms thereafter, unless one party notifies the other in writing, at least thirty (30) days prior to the expiration of said term, of its intention to not renew this Agreement. All capitalized terms in this Amendment shall have the same meaning as in the Agreement (as defined below) unless otherwise stated herein.

RECITALS

WHEREAS, the parties entered into contract #24-131 ("Agreement") for purposes of Secure Short-Term Detention of Juvenile Offenders Space Available; and

WHEREAS, the Brazos County Juvenile Board approved to increase the daily rates for the Brazos County Juvenile Detention Pre Adjudication Services to increase from \$150.00 to \$200.00 per day, and from \$200.00 to \$250.00 for any child not removed within the 24-hour notice of immediate removal as outlined in Article III, Section E.

WHEREAS, the Parties desire to amend the pricing as set forth in original contract #23-131.

AGREEMENT

NOW THEREFORE, in consideration of the above premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree to amend the Agreement as follows:

1. The Service Provider shall be compensated \$200.00 per day as the new daily rate for Pre-Adjudication Detention, and \$250.00 per day after 24-hour notice of immediate removal.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their authorized representatives as of the Effective Date. This Amendment may be executed in counterparts, all of which taken together shall constitute one instrument. Electronic or facsimile signatures are acceptable forms of execution of this Amendment and shall be binding on all Parties hereto.

BRAZOS COUNTY JUVENILE SERVICES

Linda Ricketson
Signature
Linda Ricketson
Name
Executive Director
Title
10/07/2025
Date

FAYETTE COUNTY JUVENILE PROBATION

Zachary Velasquez
Signature
Zachary Velasquez
Name
Chief JPO
Title
12/12/25
Date

BRAZOS COUNTY COMMISSIONERS COURT

ON JANUARY 27, 20 26, FULLY EXECUTED IN DUPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

BY: [Signature]
DUANE PETERS, County Judge and Juvenile Board Chair
200 S. Texas Avenue, Ste. 332
Bryan, TX 77803
Phone: 979-361-4102
Fax: 979-361-4503

DATE: 1/27/26

to secure the Outside Treatment at the expense of Juvenile Probation and agrees to indemnify and hold harmless Service Provider, its officers, directors, representatives, agents, shareholders and employees from any and all liability for charges for Outside Treatment. The Administrator shall notify the appropriate Juvenile Probation officials of Outside Treatment within twenty-four (24) hours of its occurrence.

C. Children from Juvenile Probation who are alleged to have engaged in delinquent conduct, or conduct indicating a need for supervision, as reflected in a Child in Need of Supervision Order (CINS) will be admitted to the facility under the authority of any juvenile court having jurisdiction or its designated official. Children not released within forty-eight (48) hours (excluding weekends and holidays) must have a detention hearing in the Fayette County juvenile court in accordance with the Texas Family Code, Title III (Section 54.01). If the child is ordered detained, a certified copy of the detention order must be delivered to the detention Facility prior to the child's re-admission.

D. Each child placed in the Facility shall be required to follow the rules and regulations of conduct as fixed and determined by the facility administrator and staff of the Facility.

E. Acceptance of a child by the Facility will be determined by Brazos County Juvenile Facility Staff. Service Provider reserves the right to refuse admission of any child deemed inappropriate. Service Provider has resolved to operate the Facility in compliance with the Juvenile Justice and Delinquency Prevention Act, and therefore, Service Provider will not accept children whose detention would prevent the Facility from complying with the Juvenile Justice and Delinquency Prevention Act or those "juveniles who are charged with or has committed offenses that would not be criminal if committed by an adult or offenses which do not constitute violations of valid court order, or such non-offenders as dependent or neglected children." Section 223(a) (12) (A), Juvenile Justice Delinquency Prevention Act. No child who is intoxicated or in need of immediate medical attention will be accepted under any circumstances without having been seen, treated, and released by a medical professional and given written medical clearance.

If a child is accepted by the Facility from Juvenile Probation and the child thereafter is determined to be, in the sole judgment of the Administrator, mentally or physically unfit, dangerous, unmanageable, unsuitable for the program or combination of such conditions or whose mental or physical conduct would or might endanger the other occupants of the Facility, then the Service Provider shall notify Juvenile Probation of this determination. The child shall immediately be removed from the Facility but in no event longer than twenty-four (24) hours after notification. It will be the responsibility of Juvenile Probation, at its expense, to provide for the transportation for the removal of the child. Any child not removed from the facility within 24 hours will be transported by Service Provider to Juvenile Probation and Juvenile Probation will be charged the cost of staff, time, and fuel for the transportation. The daily rate of detention shall increase to \$200.00 for any child not removed within the 24-hour period.

Any damage to county property or juvenile facility fixtures will be paid for by the Juvenile Probation Department and charges will be filed against the juvenile with the Brazos County Sheriff's Department.

F. Service Provider agrees that the facility will accept any child who qualifies, without regard to such child's religion, race, creed, sex, or national origin.

G. It is further understood and agreed by the parties that children placed in pre-adjudication care in the Facility shall be removed from the Facility by the appropriate authorities from Juvenile Probation, or its agents, servants or employees at the conclusion of the ten (10) day working period authorized by the court order issued at the conclusion of the initial detention hearing by the Judge of the appropriate juvenile court unless a new order has been issued authorizing the continued detention, and a copy of the new order has been delivered to the Facility, or unless a waiver of the ten (10) working day hearing has been executed and a signed copy of the waiver is received by the Facility. A copy of the order issued pursuant to the waiver shall be furnished to the Facility. The same understanding and agreement between the parties exists with the exception that court orders may authorize detention for up to fifteen (15) working days after the initial hearing and detention period.

H. It is further understood and agreed by the parties that, children may be released to the Probation Officer or other appropriate authority of Juvenile Probation pursuant to: (a) paragraph E of this Article, (b) an Order of Release signed by the Judge of the Juvenile Court of Fayette County.

I. Service Provider shall be in compliance with all standards and requirements of the Texas Juvenile Justice Department and all applicable State and Federal law.

J. Service Provider shall provide twenty (24) hour supervision for each child, including supervision by detention staff during sleeping hours in a Secure Facility.

K. Each child placed in the Facility shall be provided the opportunity to complete the Massachusetts Youth Screening Instrument (MAYSI-2) as required by the Texas Juvenile Justice Department. Facility personnel administering the MAYSI-2 shall be properly trained, sign the warning page, and document time and date administered. The MAYSI-2 shall then be promptly provided to Juvenile Probation of the detaining county.

L. Each child placed in the Facility shall be enrolled in an educational program. Special steps shall be taken to comply with the requirements of Special Education students and their needs.

M. It is further understood and agreed by the parties that nothing in this contract shall be construed to permit Juvenile Probation, its agents, servants, or employees any way to manage, control, direct or instruct Service Provider, its directors, officers, employees, agents, shareholders and designees in any manner respecting its work, duties functions, or pertaining to the maintenance and operation of the Facility. However, it is also understood that the Juvenile Court of Fayette County shall control the conditions and terms of detention supervision as to a particular child pursuant to the Texas Family Code, Section 51.12.

ARTICLE IV COMPENSATION

- 4.01 For and in consideration of the above-mentioned services, Juvenile Probation agrees to pay Service Provider the sum of \$150.00 per day; the cost includes any duration during a 24-hour period for each child. The daily rate shall be paid to Service Provider for each day a child is in detention. The cost is based on the projected actual cost of care for children in the facility.
- 4.02 Every child shall receive basic detention services. Additional services that require or request special accommodations, medications, including, but not limited to: psychological assessments, mental health care, medical treatment, Chapter 55 evaluations (fitness to proceed), special accommodation services, interpreters, special dietary needs, will be paid for by Juvenile Probation.
- 4.03 Psychological services may be provided to the child on an as needed basis at the request of the Juvenile Probation Department and shall be paid for by Juvenile Probation.
- 4.04 Service Provider will submit an invoice for payment of services to Juvenile Probation on a monthly basis. Said invoice shall be submitted within ten (10) working days following the end of the invoiced month and shall include information deemed necessary for adequate fiscal control, including but not limited to: to be attributed to specific clients if appropriate, date service was rendered, total daily cost, and total monthly cost. Each invoice received for payment will be reviewed by Juvenile Probation in order to monitor Service Provider for financial compliance with this Agreement. Invoices submitted by Service Provider in proper form shall be paid by Juvenile Probation in a timely manner.
- 4.05 Service Provider shall account separately for the receipt and expenditure of any and all state funds received from Juvenile Probation under this contract. Service Provider shall account separately for state funds received and expended utilizing the following Generally Accepted Accounting Practices (GAAP):
- A. If Service Provider has an outside audit completed on a yearly basis which specifies

receipt and expenditure of State funds. Service Provider shall forward a copy of the annual outside audit to Juvenile Probation by March 1 following the end of the fiscal year.

B. If Service Provider does not obtain an annual outside audit, then Service Provider shall provide a separate accounting of funds received from Juvenile Probation in whole or in part paid from state funds. The accounting shall clearly list the state funds received from Juvenile Probation and account for expenditures of said funds including documentation of appropriate expenditures as well as the year's tax forms and documentation. The accounting shall be provided to Juvenile Probation thirty (30) days prior to the renewal date of the contract.

- 4.06 It is understood and agreed by Service Provider that this Agreement is funded in whole or in part with grant or state funds and shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature.
- 4.07 Service Provider agrees to make claims for payment or direct any payment disputes to Juvenile Probation's Fiscal Officer. Service Provider will not contact other department employees regarding any claims of payment.
- 4.08 Service Provider will provide certification of eligibility to receive State funds as required by Texas Family Code Section 231.006.
- 4.09 Except to the extent that a party to this Agreement seeks emergency judicial relief, the parties agree to negotiate in good faith in an effort to resolve any disputes related to this contract that may arise, no matter when the dispute may arise. If a dispute cannot be resolved by negotiation, the dispute shall be submitted to mediation before the parties resort to arbitration or litigation. The parties shall choose a mutually acceptable mediator to mediate the dispute, and the parties shall pay the costs of mediation services equally.

ARTICLE V ADDITIONAL TERMS & AGREEMENTS

- 5.01 Prior to transporting a child to the Facility for placement in detention, Juvenile Probation shall call the Facility to ensure the child will be considered for acceptance. Placement of children by authorized officers of Juvenile Probation may be denied as determined by the Facility.
- 5.02 A child will only be accepted in the Facility upon receipt by the Facility Administrator of a proper order/authorization from the Juvenile Court of Fayette County.

ARTICLE VI EXAMINATION OF PROGRAM & RECORDS

- 6.01 Service Provider agrees that it will permit Juvenile Probation to examine and evaluate its program of services provided under the terms of this agreement and/or to review its record periodically. This examination and valuation of the program may include site visitation, observation of programs in operation, interview and the administration of questionnaires to the staff of Service Provider and the children when deemed necessary.
- 6.02 Service Provider shall provide to Juvenile Probation such descriptive information on contracted children as requested on forms provided by Juvenile Probation.
- 6.03 For purpose of evaluation, inspection, auditing or reproduction, Service Provider agrees to maintain and make available to authorized representatives of the State of Texas or Juvenile Probation any and all books, documents or other evidence pertaining to the costs and expenses of this Agreement.

- 6.04 Service Provider will keep a record of services provided to Juvenile Probation under this Agreement, and upon reasonable notice will provide information, records, papers, reports, and other documents regarding services furnished as may be requested by Juvenile Probation. Service Provider will maintain the records (as referenced above) for seven (7) years after the termination of this Agreement.
- 6.05 Service Provider understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Service Provider further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. Service Provider will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the Service Provider and the requirement to cooperate is included in any subcontract it awards.

ARTICLE VII
CONFIDENTIALITY OF RECORDS

- 7.01 Service Provider shall maintain strict confidentiality of all information and records relating to children involved in Juvenile Probation and shall not disclose the information except as required to perform the services to be provided pursuant to this Agreement, or as may be required by law.

ARTICLE VIII
DUTY TO REPORT

- 8.01 Allegations Occurring inside the Facility. As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapter 358, or successor provisions, Service Provider, and any of its employees, interns, volunteers, or contractors, shall report any allegation or incident of abuse, neglect, exploitation, death, or other serious incident involving a child in a juvenile justice facility or juvenile justice program in the following manner:
- A. For all allegations and incidents except sexual abuse and serious physical abuse: within twenty-four (24) hours from the time the allegation is made, to the following:
1. Local law enforcement agency; and
 2. Texas Juvenile Justice Department by submitting a TJJD Incident Report Form to facsimile number 1-512-424-6716 (or if unable to complete the form within 24 hours, then by calling toll-free 1-877-786-7263, followed by submitting the report within 24 hours of said call). In addition, for serious incidents, a treatment discharge form or other medical documentation that contains evidence of medical treatment pertinent to the reported incident shall be submitted to the Texas Juvenile Justice Department within 24 hours of receipt; and
 3. With respect to juveniles placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number 979-968-6331 and Service Provider shall contact Juvenile Probation by telephone at 979-968-6865 within 24 hours.
- B. For allegations and incidents of sexual abuse or serious physical abuse:
1. Local law enforcement agency immediately, but no later than one (1) hour from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone to law enforcement;
 2. Texas Juvenile Justice Department shall be notified immediately, but no later than four (4) hours from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone by calling toll-free 1-877-786-7263. Within 24 hours of the report by phone, the completed TJJD Incident Report Form shall be submitted by facsimile number 1-512-424-6716 or by email at abuseneglect@tjjd.texas.gov and

3. With respect to children placed by Juvenile Probation, the TJJD Incident Report Form shall also be sent to Juvenile Probation within 24 hours at facsimile number 979-968-6331.

8.02 **Allegations Occurring Outside the Facility.** Any person who witnesses, learns of, receives an oral or written statement from an alleged victim or other person with knowledge or who has a reasonable belief as to the occurrence of alleged abuse, neglect, exploitation, death or other serious incident involving a juvenile, but that is not alleged to involve an employee, intern, volunteer, contractor, or service provider of a program or facility, shall be immediately reported to law enforcement or to other appropriate governmental unit as required in Texas Family Code Chapter 261.

8.03 As used within this Agreement:

- A. An allegation or incident includes the witnessing, learning, or receiving an oral or written statement from an alleged victim or other person with reasonable belief or knowledge as to the occurrence or an alleged abuse, neglect, exploitation, death, or other serious incident involving a juvenile in a juvenile justice facility or juvenile justice program.
- B. A serious incident is attempted escape, attempted suicide, escape, reportable injury, youth-on-youth physical assault or youth sexual conduct.
- C. Sexual abuse is conduct committed by any person against a juvenile that includes sexual abuse by contact or sexual abuse by non-contact.
- D. Serious physical abuse is bodily harm or condition that resulted directly or indirectly from the conduct that formed the basis of an allegation of abuse, neglect or exploitation, if the bodily harm or condition requires medical treatment by a physician, physician assistant, licensed nurse practitioner, emergency medical technician, paramedic or dental.
- E. A juvenile justice facility is a facility, including its premises and affiliated sites, whether contiguous or detached, operated wholly or partly by or under the authority of the governing board, juvenile board or by a private vendor under a contract with the governing board, juvenile board or governmental unit that serves juveniles under juvenile court jurisdiction. The term includes: a public or private juvenile post-adjudication secure correctional facility required to be certified in accordance with the Texas Family Code; and a public or private non-secure juvenile post-adjudication residential treatment facility housing juveniles under juvenile court jurisdiction.
- F. A juvenile justice program is a program or department operated wholly or partly by the governing board, juvenile board or by a private vendor under contract with the governing board or juvenile board that serves juveniles under juvenile court jurisdiction or juvenile board jurisdiction. The term includes a juvenile justice alternative education program and a non-residential program that serves juvenile offenders while under the jurisdiction of the juvenile court or juvenile board jurisdiction and a juvenile probation department.

ARTICLE IX CRIMINAL HISTORY SEARCHES

9.01 Criminal history searches shall be conducted by Service Provider for any and all of its employees, interns, volunteers or contractors providing services in a juvenile justice facility or juvenile justice program that may have direct unsupervised access to children in the facility or program.

9.02 Criminal history searches shall include the following:

- A. Texas criminal history fingerprint-based criminal history background search through the Texas Department of Public Safety.

- B. Local law enforcement sex offender registration records check through the Public Sex Offender Registry on the Texas Department of Public Safety website.
 - C. Federal Bureau of Investigation fingerprint-based criminal history background search at the National Crime Information Center; internet-based searches shall not be used to conduct this background search.
- 9.03 A copy of the initial criminal history report required by this Agreement and any reports reflecting subsequent criminal activity shall be maintained for monitoring purposes for whichever of the following occurs later: duration of the individual's employment or period of service; minimum of three (3) years; or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved.
- 9.04 As used within this Agreement, a disqualifying criminal history is a history that includes any one of the following:
- A. A felony conviction against the laws of this state, another state, or the United States within the past ten (10) years;
 - B. A deferred adjudication for a felony against the laws of this state, another state, or the United States within the past ten (10) years;
 - C. A current felony deferred adjudication, probation or parole;
 - D. A jailable misdemeanor conviction against the laws of this state, another state, or the United States within the past five (5) years;
 - E. A deferred adjudication for a jailable misdemeanor against the laws of this state, another state, or the United States within the past five (5) years;
 - F. A current jailable misdemeanor deferred adjudication, probation or parole; or
 - G. The requirement to register as a sex offender under Chapter 62 of the Texas Code of Criminal Procedure.
- 9.05 In addition to the criteria and time frames set forth in the above definition of disqualifying criminal history, an individual must not have direct unsupervised access to children in a facility or program until at least one year has elapsed since the completion of any period of incarceration, community supervision, or parole.
- 9.06 Any of Service Provider's employees, interns, volunteers, or contractors with a disqualifying criminal history shall be prohibited from having direct unsupervised access to children in a juvenile justice facility or a juvenile justice program.
- 9.07 Juvenile Probation reserves the right, in its sole discretion, to prohibit any individual with a prior criminal history from being placed in a position that involves direct unsupervised contact with children.

ARTICLE X
DISCLOSURE OF INFORMATION

- 10.01 Service Provider warrants that, prior to entering this contract, it has verified and disclosed the following information to Juvenile Probation, and agrees that it shall have an ongoing affirmative duty under this Agreement to promptly ascertain and disclose in sufficient detail this same information to Juvenile Probation:
- A. Any and all corrective action required by any of Service Provider's licensing authorities;

- B. Any and all litigation filed against Service Provider, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children;
 - C. Any arrest of any employee, intern, volunteer, subcontractor, agent and/or consultant of Service Provider that has direct contact with children;
 - D. Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider that has direct contact with children was the alleged or designated perpetrator;
 - E. The identity of any of the Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that are registered sex offenders; and
 - F. The identity of any of Service Provider's employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with children that have a criminal history. For the purpose of this Agreement, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.
- 10.02 Service Provider agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to Juvenile Probation any and all of the foregoing information as to any individual, whether an existing employee, intern, volunteer, subcontractor, agent and/or consultant of the Service Provider, prior to placing that individual in a position that involves direct unsupervised contact with juveniles in a juvenile justice facility or juvenile justice program.

ARTICLE XI
EQUAL OPPORTUNITY

- 11.01 Service Provider agrees to respect and protect the civil and legal rights of all children and their parents. It will not unlawfully discriminate against employee, prospective employee, child, childcare provider, or parent on the basis of race, sex, religion, disability, or national origin. Service Provider shall abide by all applicable federal, state and local laws and regulations.

ARTICLE XII
ASSIGNMENT & SUBCONTRACT

- 12.01 Service Provider may not assign or subcontract any of its rights, duties and /or obligations arising out of this Agreement without the written consent of Juvenile Probation.

ARTICLE XIII
OFFICIALS NOT TO BENEFIT

- 13.01 No officer, employee or agent of Juvenile Probation and no member of its governing body and no other public officials of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Agreement which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE XIV
DEFAULT

- 14.01 Juvenile Probation may, by written notice of default to Service Provider, terminate the whole or any part of this Agreement, as it deems appropriate, in any one of following circumstances:
- A. If Service Provider fails to perform the work called for by this Agreement within the time specified herein or any extension thereof; or
 - B. If Service Provider fails to perform any of the other material provisions of this Agreement, including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Agreement in accordance with its terms and in either of these two circumstances after receiving notice of default, Service Provider does not cure such failure within a period of ten (10) days.

ARTICLE XV
TERMINATION

- 15.01 This Agreement may be terminated for any reason:
- A. By either party upon ten (10) days written notice to the other party of the intention to terminate; or
 - B. Upon expenditure of available funds.
- 15.02 If at any time during the term of this agreement Juvenile Probation, in its sole discretion, determines that the safety of children being served under this Agreement may be in jeopardy, Juvenile Probation may immediately suspend the effect of this Agreement, including but not limited to the obligation to pay, upon giving notice to the Service Provider.

ARTICLE XVI
WAIVER OF SUBROGATION

- 16.01 Service Provider expressly waives any and all rights it may have of subrogation to any claims or rights of its employees, agents, owners, officers, or subcontractors against Juvenile Probation. Service Provider also waives any rights it may have to indemnification from Juvenile Probation.

ARTICLE XVII
REPRESENTATIONS & WARRANTIES

- 17.01 Service Provider hereby represents and warrants the following:
- A. That it has all necessary right, title, license and authority to enter into this Agreement;
 - B. That it is qualified to do business in the State of Texas; that it hold all necessary licenses and staff certifications to provide the type (s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operations of its business and that there are no taxes due and owing to the State of Texas, the County of Brazos or any political subdivision thereof;
 - C. Brazos County will maintain in force policies of general liability insurance against loss to any person (\$100,000.00) or property occasioned by acts (\$100,000.00) or omissions of Service Provider providing limits of \$300,000.00 per occurrence for bodily injury and \$100,000.00 per occurrence of property damage. Certificate of Liability Insurance shall be furnished to Juvenile Probation. Furthermore, Juvenile Probation shall be notified immediately upon any changes in the status of the insurance policy and shall promptly furnish updated certificates of insurance to Juvenile Probation.

- D. That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained to report allegations or incidents of abuse, exploitation, neglect, death or serious incidents involving a child under the supervision of Juvenile Probation in accordance with the requirements of Texas Family Code Chapter 261 and any applicable Texas Juvenile Justice Department administrative rules regarding abuse, neglect, exploitation, death or serious incidents; and that, if it has employees, interns, volunteers, subcontractors, agents and/or consultants that have contact with children in a juvenile justice facility or juvenile justice program, then it shall prominently post in all public and staff areas of any and all of its offices/facilities, both the English and Spanish language versions of the following official notice forms that are available on the Texas Juvenile Justice Department website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation*.

ARTICLE XVIII
TEXAS LAW TO APPLY

- 18.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Brazos County, Texas.

ARTICLE XIX
VENUE

- 19.01 Exclusive venue for any litigation arising from this Agreement shall be in Brazos County, Texas.

ARTICLE XX
LEGAL CONSTRUCTION

- 20.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceable provision shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein.

ARTICLE XXI
PRIOR AGREEMENTS SUPERSEDED

- 21.01 This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral Agreement between the parties respecting the within subject matter.

This Contract and Agreement is executed with the declared intention of the parties that this Contract and Agreement is a contract providing for the care of children who have allegedly committed an act of delinquency or an act indicating a need for supervision, and payment for such care will be made by Juvenile Probation for the children placed in the Facility by the Judge of Fayette County having juvenile jurisdiction.

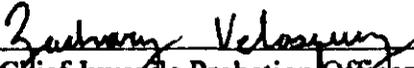
ARTICLE XXII
PRISON RAPE ELIMINATION ACT

- 22.01 Service Provider shall adopt and comply with all federal, state, county, and city laws, ordinances, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual abuse and sexual harassment of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual abuse and sexual harassment in facilities housing adult and juvenile Offenders. [PREA §115.312(a)]

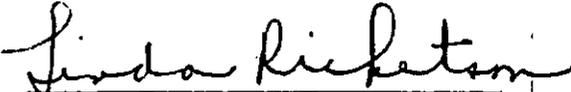
Under PREA, Service Provider is complying with PREA standards [PREA §115.312(b)] and shall make available to the CJPO all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the

allegation, and all such data may be requested by the Department of Justice from the previous calendar year no later than June 30th [PREA §115.387(e) and (f)]

Fayette County Juvenile Probation


Chief Juvenile Probation Officer

Brazos County Juvenile Justice Center


Linda Ricketson, Executive Director

Fayette County

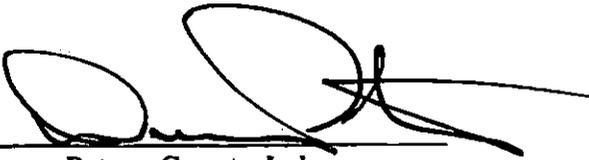

Authorized Official

Brazos County


Juvenile Board Chair
Authorized Official

BRAZOS COUNTY COMMISSIONERS COURT

ON July 2, 2024, FULLY EXECUTED IN DUPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

By: 
Duane Peters, County Judge
200 S. Texas Ave., Ste. 332
Bryan, TX 77803
Phone: 979-361-4102
Fax: 979-361-4503



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of Addendum #5 to Contract #19-149 Dental Services for the Jail to extend the agreement for one year and add a minimum amount per day of service.

TO: Commissioners Court

FROM: Summer Dubec

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This contract is to provide basic dental care for individuals in our custody. It allows basic dental care as required by Texas Jail Commission. The current term to this contract expires February 28, 2026. This would renew the contract for an additional year. Delay could cause loss in dental care as required by law. This is already budgeted and no additional funds are being requested.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Fully Executed Contract- Dentrust Dental Texas.pdf	Original Contract	Backup Material
Fully Executed Dentrust Addendum 1.pdf	Amendment 1	Backup Material
Fully Executed - Addendum #2.pdf	Amendment 2	Backup Material
Addendum 3 - Fully Executed.pdf	Amendment 3	Backup Material
Addendum 4 - Fully Executed.pdf	Amendment 4	Backup Material
Addendum 5 - Partially Executed.pdf	Amendment 5	Backup Material

**AGREEMENT FOR DENTAL SERVICES
ADDENDUM**

THIS ADDENDUM, made this 4th day of February 2022, by and between the COUNTY OF BRAZOS, having its principal place of business at 1700 Highway 21 West, Bryan, Texas 77803 (hereinafter referred to as the "COUNTY") and DENTRUST DENTAL TEXAS, P.C. having its principal place of business at 6097 Easton Road, Pipersville, PA 18947 (hereinafter referred to as "DENTRUST").

WHEREAS, the parties entered into an Agreement dated 30 July 2019, ("Original Agreement") wherein DENTRUST was retained to provide dental care for inmates and detainees at the Brazos County Detention Center;

WHEREAS, the Original Agreement, by its terms, is set to terminate on February 28, 2022; and

WHEREAS, the parties hereto wish to extend the Agreement for an additional one-year renewal term;

WHEREAS, the Fee Schedule contained in the Original Agreement, Appendix "B" has changed;

NOW THEREFORE, in consideration of the terms and conditions contained herein and in the Original Agreement, the parties agree as follows:

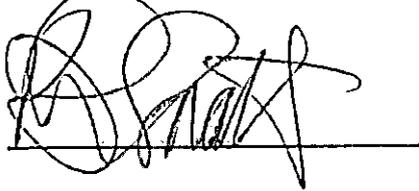
FIRST: The term of the Agreement shall be extended for an additional one (1) year period commencing March 1, 2022 and terminating February 28, 2023, unless otherwise terminated in accordance with Paragraph "14" of the Original Agreement.

SECOND: A revised Fee Schedule, Appendix "B", is attached hereto and is effective through the extension period commencing March 1, 2022.

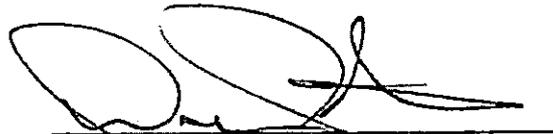
THIRD: All other terms and conditions of the Original Agreement shall remain the same for the period of this renewal term.

IN WITNESS WHEREOF, the parties have executed this ADDENDUM on the date hereinabove set forth.

ATTEST



COUNTY OF BRAZOS

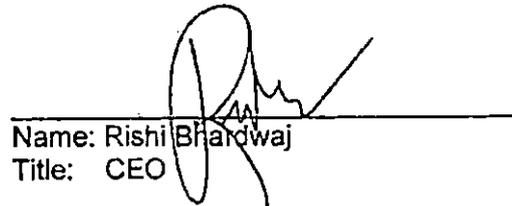


Name: DUANE PETERS
Title: COUNTY JUDGE

ATTEST



DENTRUST DENTAL TEXAS, P.C.



Name: Rishi Bhardwaj
Title: CEO

**APPENDIX "B"
TEXAS FEE SCHEDULE**

ADA Code	Procedure	Tooth #	Fee
0110	INITIAL EXAM		\$ 45.00
0120	PERIODIC EXAMINATION		\$ 45.00
0140	PROBLEM FOCUSED		\$ 45.00
0220	PERIAPICAL-FIRST FILM		\$ 25.00
0230	PERIAPICAL-ADDITIONAL FILM		\$ 20.00
0270	BITEWING-SINGLE		\$ 20.00
0272	BITEWING-TWO FILMS		\$ 30.00
0273	BITEWING-THREE FILMS		\$ 35.00
0274	BITEWING-FOUR FILMS		\$ 40.00
1110	ADULT PROPHYLAXIS		\$ 95.00
2140	AMALGAM-PERMANANT-ONE SURFACE		\$ 75.00
2150	AMALGAM-PERMANANT-TWO SURFACE		\$ 95.00
2160	AMALGAM-PERMANANT-THREE SURFACE		\$ 115.00
2161	AMALGAM-PERMANANT-FOUR SURFACE		\$ 135.00
2162	AMALGAM-PERMANANT-FIVE SURFACE		\$ 150.00
2330	COMPOSITE RESIN - ONE SURFACE		\$ 90.00
2331	COMPOSITE RESIN - TWO SURFACE		\$ 105.00
2332	COMPOSITE RESIN - THREE SURFACE		\$ 135.00
2335	COMPOSITE RESIN - FOUR SURFACE OR INCI		\$ 155.00
2391	RESIN BASED COMPOSITE; ONE SURFACE		\$ 95.00
2392	RESIN BASED COMPOSITE; TWO SURFACES,		\$ 130.00
2393	RESIN BASED COMPOSITE; THREE SURFACE		\$ 165.00
2394	RESIN BASED COMPOSITE; FOUR OR MORES		\$ 195.00
2920	RECEMENT CROWN		\$ 85.00
2940	SEDATIVE FILLING		\$ 85.00
2950	BUILDUP FOR CROWN		\$ 145.00
3110	PULP CAP-DIRECT		\$ 45.00
3120	PULP CAP-INDIRECT		\$ 45.00
3220	VITAL PULPOTOMY		\$ 125.00
3310	ROOT CANAL-ANTERIOR TOOTH		*
3320	ROOT CANAL-BICUSPID TOOTH		*
3330	ROOT CANAL-THREE CANAL MOLAR		*
4320	PROVISIONAL SPLINTING INTRACORONAL		\$ 255.00
4321	PROVISIONAL SPLINTING EXTRACORONAL		\$ 255.00
4330	OCCLUSAL ADJUSTMENT		\$ 85.00
4331	OCCLUSAL ADJUSTMENT COMPLETE		\$ 150.00
4340	SCALING & ROOTPLANING		\$ 375.00
4341	QUADRANT SCALE/ROOTPLANING		\$ 145.00
4342	PERIO SCALING & ROOT PLANNING ONE-THR		\$ 125.00
5110	COMPLETE UPPER DENTURE		*
5120	COMPLETE LOWER DENTURE		*
5130	IMMEDIATE UPPER DENTURE		*
5140	IMMEDIATE LOWER DENTURE		*
5211	MAXILLARY PARTIAL; RESIN BASE		*
5212	MANDIBULAR PARTIAL; RESIN BASE		*

ADA Code	Procedure	Tooth #	Fee
5213	UPPER CAST PARTIAL		*
5214	LOWER CAST PARTIAL		*
5410	ADJUSTMENT COMPLETE UPPER		\$ 75.00
5411	ADJUSTMENT COMPLETE LOWER		\$ 75.00
5421	ADJUSTMENT PARTIAL UPPER		\$ 75.00
5422	ADJUSTMENT PARTIAL LOWER		\$ 75.00
7140	EXTRACTION, ERUPTED TOOTH OR EXPOSED		\$ 110.00
7140	EXTRACTION, ERUPTED TOOTH OR EXPOSED	1	\$ 125.00
7140	EXTRACTION, ERUPTED TOOTH OR EXPOSED	16	\$ 125.00
7140	EXTRACTION, ERUPTED TOOTH OR EXPOSED	17	\$ 125.00
7140	EXTRACTION, ERUPTED TOOTH OR EXPOSED	32	\$ 125.00
7210	SURGICAL EXTRACTION		\$ 135.00
7210	SURGICAL EXTRACTION	1	\$ 155.00
7210	SURGICAL EXTRACTION	16	\$ 155.00
7210	SURGICAL EXTRACTION	17	\$ 155.00
7210	SURGICAL EXTRACTION	32	\$ 155.00
7220	SOFT TISSUE IMPACTION		\$ 190.00
7230	PARTIAL BONY IMPACTION		\$ 255.00
7240	FULL BONY IMPACTION		\$ 325.00
7250	REMOVAL OF RESIDUAL ROOT TIP		\$ 125.00
7310	ALVEOLOPLASTY WITH EXTRACTIONS		\$ 135.00
7320	ALVEOLOPLASTY WITHOUT EXTRACTIONS		\$ 185.00
7510	INCISION & DRAINAGE INTRAORAL		\$ 175.00
9110	PALLITIVE TREATMENT		\$ 95.00
X010	TRAVEL		\$ 65.00

* Non-Routine Services. These services can be provided at the request of the facility and in consultation with DOCS' Chief Dental Officer. Non-Routine Services will require prior written approval from the Jail Administration.

**AGREEMENT FOR DENTAL SERVICES
ADDENDUM 2**

THIS ADDENDUM 2, made this 20th day of October 2022, by and between the COUNTY OF BRAZOS, having its principal place of business at 1700 Highway 21 West, Bryan, Texas 77803 (hereinafter referred to as the "COUNTY") and DENTRUST DENTAL TEXAS, P.C. having its principal place of business at 6097 Easton Road, Pipersville, PA 18947 (hereinafter referred to as "DENTRUST").

WHEREAS, the parties entered into an Agreement dated 30 July 2019, ("Original Agreement") and subsequent Addendum, wherein DENTRUST was retained to provide dental care for inmates and detainees at the Brazos County Detention Center;

WHEREAS, the Addendum dated 4 February 2022, ("Addendum") by its terms, is set to terminate on February 28, 2023; and

WHEREAS, the parties hereto wish to extend this Addendum for an additional one-year renewal term;

NOW THEREFORE, in consideration of the terms and conditions contained herein and in the Original Agreement and Addendum, the parties agree as follows:

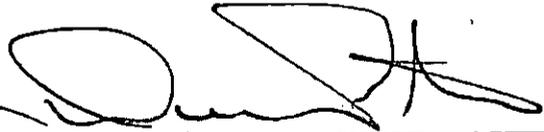
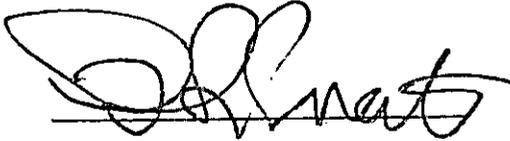
FIRST: The term of the Addendum shall be extended for an additional one (1) year period commencing March 1, 2023, and terminating February 28, 2024, unless otherwise terminated in accordance with Paragraph "14" of the Original Agreement.

SECOND: All other terms and conditions of the Original Agreement and subsequent Addendum shall remain the same for the period of this renewal term.

IN WITNESS WHEREOF, the parties have executed this ADDENDUM 2 on the date hereinabove set forth.

ATTEST

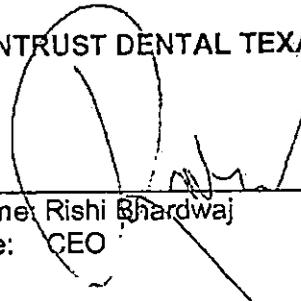
COUNTY OF BRAZOS



Name: DUANE PETERS
Title: COUNTY JUDGE

ATTEST

DENTRUST DENTAL TEXAS, P.C.



Name: Rishi Bhardwaj
Title: CEO

**AGREEMENT FOR DENTAL SERVICES
ADDENDUM 3**

THIS ADDENDUM 3, made this 27th day of November 2023, by and between the COUNTY OF BRAZOS, having its principal place of business at 1700 Highway 21 West, Bryan, Texas 77803 (hereinafter referred to as the "COUNTY") and DENTRUST DENTAL TEXAS, P.C. having its principal place of business at 6097 Easton Road, Pipersville, PA 18947 (hereinafter referred to as "DENTRUST").

WHEREAS, the parties entered into an Agreement dated 30 July 2019, ("Original Agreement") and subsequent Addendums, wherein DENTRUST was retained to provide dental care for inmates and detainees at the Brazos County Detention Center;

WHEREAS, the Addendum 2 dated 10 October 2022, ("Addendum 2") by its terms, is set to terminate on February 28, 2024; and

WHEREAS, the parties hereto wish to extend this Addendum for an additional one-year renewal term;

NOW THEREFORE, in consideration of the terms and conditions contained herein and in the Original Agreement and Addendums, the parties agree as follows:

FIRST: The term of the Addendum 2 shall be extended for an additional one (1) year period commencing March 1, 2024, and terminating February 28, 2025, unless otherwise terminated in accordance with Paragraph "14" of the Original Agreement.

SECOND: All other terms and conditions of the Original Agreement and subsequent Addendums shall remain the same for the period of this renewal term.

IN WITNESS WHEREOF, the parties have executed this ADDENDUM'3 on the date hereinabove set forth.

ATTEST

COUNTY OF BRAZOS

Karen McQueen
County Clerk
By: Ile Workna
Chief Deputy

[Signature]
Name: DUANE PETERS
Title: COUNTY JUDGE

ATTEST

DENTRUST DENTAL TEXAS, P.C.

[Signature]

[Signature]
Name: Rishi Bhardwaj
Title: CEO

**AGREEMENT FOR DENTAL SERVICES
ADDENDUM 4**

THIS ADDENDUM 3, made this 15th day of November 2024, by and between the COUNTY OF BRAZOS, having its principal place of business at 1700 Highway 21 West, Bryan, Texas 77803 (hereinafter referred to as the "COUNTY") and DENTRUST DENTAL TEXAS, P.C. having its principal place of business at 6097 Easton Road, Pipersville, PA 18947 (hereinafter referred to as "DENTRUST").

WHEREAS, the parties entered into an Agreement dated 30 July 2019, ("Original Agreement") and subsequent Addendums, wherein DENTRUST was retained to provide dental care for inmates and detainees at the Brazos County Detention Center;

WHEREAS, the Addendum 3 dated 27 November 2023, ("Addendum 3") by its terms, is set to terminate on February 28, 2025; and

WHEREAS, the parties hereto wish to extend this Addendum for an additional one-year renewal term;

NOW THEREFORE, in consideration of the terms and conditions contained herein and in the Original Agreement and Addendums, the parties agree as follows:

FIRST: The term of Addendum 3 shall be extended for an additional one (1) year period commencing March 1, 2025, and terminating February 28, 2026, unless otherwise terminated in accordance with Paragraph "14" of the Original Agreement.

SECOND: All other terms and conditions of the Original Agreement and subsequent Addendums shall remain the same for the period of this renewal term.

IN WITNESS WHEREOF, the parties have executed this ADDENDUM 4 on the date hereinabove set forth.

ATTEST

COUNTY OF BRAZOS



Karen McQueen



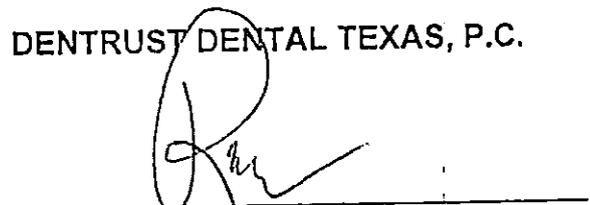
Duane Peters
Name: DUANE PETERS
Title: COUNTY JUDGE

ATTEST

DENTRUST DENTAL TEXAS, P.C.



Sanjiv Metri



Rishi Bhardwaj
Name: Rishi Bhardwaj
Title: CEO

AGREEMENT FOR DENTAL SERVICES ADDENDUM 5

THIS ADDENDUM 5, made this 26th day of November 2025, by and between the COUNTY OF BRAZOS, having its principal place of business at 1700 Highway 21 West, Bryan, Texas 77803 (hereinafter referred to as the "COUNTY") and DENTRUST DENTAL TEXAS, P.C. having its principal place of business at 6097 Easton Road, Pipersville, PA 18947 (hereinafter referred to as "DENTRUST").

WHEREAS, the parties entered into an Agreement dated 30 July 2019, ("Original Agreement") and subsequent Addendums, wherein DENTRUST was retained to provide dental care for inmates and detainees at the Brazos County Detention Center;

WHEREAS, the Addendum 4 dated 15 November 2024, ("Addendum 4") by its terms, is set to terminate on February 28, 2026; and

WHEREAS, the parties hereto wish to extend this Addendum for an additional one-year renewal term;

NOW THEREFORE, in consideration of the terms and conditions contained herein and in the Original Agreement and Addendums, the parties agree as follows:

FIRST: The term of Addendum 4 shall be extended for an additional one (1) year period commencing March 1, 2026, and terminating February 28, 2027, unless otherwise terminated in accordance with Paragraph "14" of the Original Agreement.

SECOND: For each day of service, a minimum amount of \$1,997.00 will apply. If the total sum of the fees in Appendix "B" is less than the minimum amount, the

minimum amount of \$1,997.00 will be billed. The existing fees in Appendix "B" remain unchanged.

THIRD: All other terms and conditions of the Original Agreement and subsequent Addendums shall remain the same for the period of this renewal term.

IN WITNESS WHEREOF, the parties have executed this ADDENDUM 5 on the date hereinabove set forth.

ATTEST



COUNTY OF BRAZOS

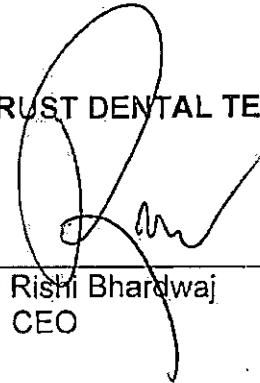


Name: DUANE PETERS
Title: COUNTY JUDGE

ATTEST



DENTRUST DENTAL TEXAS, P.C.


Name: Rishi Bhardwaj
Title: CEO

AGREEMENT FOR DENTAL SERVICES

AGREEMENT BY AND BETWEEN:

The COUNTY OF BRAZOS with offices at 1700 Highway 21 West, Bryan,
Texas 77803

Hereinafter referred to as the "COUNTY",

AND:

DENTRUST DENTAL TEXAS, P.C., a corporation of the
State of Texas, with offices located at
6097 Easton Road, Pipersville, Pennsylvania 18947

Hereinafter referred to as "DENTRUST".

WHEREAS, the COUNTY desires to provide dental care for inmates and detainees at the Brazos County Jail (hereinafter "the Jail"); and

WHEREAS, Dentists provided by DENTRUST are duly licensed dentists in the State of Texas, desires to conduct part of its practice of dentistry at the Jail;

WHEREAS, the provisions of the Health Insurance Portability and Accountability Act (HIPAA) as set forth hereto in Appendix "A", HIPAA Business Associate Agreement, is hereby made part of this Services Agreement and incorporated by reference;

IT IS MUTUALLY AGREED by and between the above-referenced parties hereto, for one dollar (\$1.00) and for other goods and valuable consideration, as follows;

1. DENTRUST agrees to conduct an independent practice of dentistry at the Jail. The COUNTY in turn, agrees to provide DENTRUST with the required space and sufficient time to conduct its dental practice. The COUNTY will neither contract with nor allow any other provider to perform routine or non-emergent dental services on inmates or detainees housed at the Brazos County Jail while the COUNTY is under contract with DENTRUST. The COUNTY will allow

DENTRUST access to the Jail twice a month and any other time when DENTRUST's services are required-as-scheduled-by-either-the-Jail-or-DENTRUST.

2. DENTRUST agrees that it shall give priority scheduling to inmates in need of emergency dental treatment; inmates who have medical problems, such as allergies, diabetes, heart conditions and/or blood diseases; and inmates who do not have sufficient teeth to masticate the food provided by the Jail.

3. DENTRUST agrees to perform necessary dental services upon any and all County, State and Federal prisoners presently detained at the Jail. In the course of performing said dental services for County, State and Federal prisoners, DENTRUST agrees to adhere to any and all applicable State and Federal regulations governing dental services for prisoners and detainees.

4. DENTRUST agrees that it is responsible for furnishing, at its own expense, all additional necessary equipment and supplies and its own paid personnel, as determined by DENTRUST, for the proper and safe operation of its clinic at the Jail.

5. In addition to emergency treatment DENTRUST shall only perform the treatment necessary to control and prevent pain, infection, decay or other abnormalities of the hard and soft tissue within, and immediately adjacent to the oral cavity of any inmate or detainee presently being housed at the Jail. DENTRUST shall not perform any cosmetic or other dental services other than the aforementioned, without first obtaining authorization from the Jail Administrator.

6. The COUNTY agrees to pay the fees in Appendix "B" for all treatment performed on inmates and detainees housed in the Jail, and that a fee of fifty-five dollars (\$55.00) will be billed to the COUNTY for travel expenses incurred by DENTRUST for each day it operates the clinic at the Jail. This fee will also apply to any emergency calls to which DENTRUST may respond.

7. The COUNTY agrees that it is responsible for disposing of all bio-hazardous waste products created as a result of the operation of the dental clinic at the Jail.

8. The COUNTY agrees to make the medical records available to DENTRUST, in advance of any dental treatment, of any patient expected to be examined or treated by a Dentist provided by DENTRUST. DENTRUST agrees to treat all patients with proper infection control procedures including barrier protection, chemical disinfectants, sterilization, and, where possible, disposable equipment.

9. The COUNTY agrees that when a Dentist provided by DENTRUST is in the presence of inmates or other detainees under the jurisdiction of the Jail at least one corrections officer will be immediately present. At no time will the COUNTY leave any Dentist alone with an inmate or other

detainee under the jurisdiction of the Jail regardless of how rehabilitated or trustworthy that inmate
~~or detainee may appear.~~

10. DENTRUST agrees to maintain the appropriate amounts of Dental malpractice insurance necessary for it to satisfy its obligations under this Agreement. Moreover, this Agreement will not be effective unless and until DENTRUST demonstrates that it possesses said malpractice coverage.

11. DENTRUST shall indemnify and hold harmless the COUNTY and its officers, agents and employees from any claims, demands, cause of action and judgments arising directly out of injuries to persons or property of whatever kind or nature as a direct result of furnishing the services provided under this Agreement.

12. DENTRUST shall adopt and comply with all federal, state, county, and city laws, ordinance, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual abuse and sexual harassment of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual abuse and sexual harassment in facilities housing adult and juvenile Offenders. [PREA §115.312(A)]. Under PREA, DENTRUST must comply with PREA standards [PREA §115.312(A)] and shall make available to the Brazos County Sheriff's Office all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the allegation. All such data may be requested by the Department of Justice from the previous calendar year no later than June 30th [PREA §115.387 (e) and (f)].

13. The COUNTY agrees that during the terms of this Agreement and for a period of two (2) years after its termination, the COUNTY will not engage, directly or indirectly, any employee or dentist-employee of DENTRUST in connection with the provision of dental services.

14. The terms of this Agreement shall be for three (3) years effective March 1, 2019 and may be renewed by mutual consent of both parties, for additional one (1) year terms.

15. It is understood and agreed that either party retains the right to revoke this Agreement at any time, and for reasonable cause, upon ninety (90) days written notice.

16. All notices, approvals, consents and other instruments required or permitted to be given under this Agreement shall be in writing.

17. This Agreement may not be changed, modified or discharged, except in writing, and signed by both parties.

18. This Agreement constitutes the entire understanding between DENTRUST and the COUNTY. There are no understandings, representations, or agreements, either oral or written, other than those set forth herein.

19. Waiver of any provision of this Agreement shall not be deemed a waiver of future compliance herewith and such provisions shall remain in full force and effect.

20. In the event any provision of this Agreement is held invalid and illegal, or unenforceable, in whole or in part, the remaining provisions of this Agreement shall not be affected thereby and shall continue to be valid and enforceable. In the event that any provision of this Agreement is held to be unenforceable as written, but enforceable if modified, then such provision shall be deemed to be modified to such extent as shall be necessary for such provision to be enforceable, and it shall be enforced to that extent.

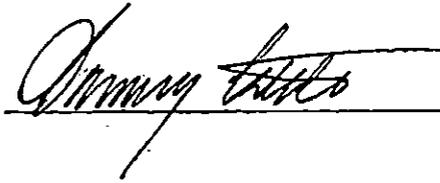
21. This Agreement shall be construed and interpreted according to the laws of the State of Texas.

22. The undersigned represent that they have been authorized by each of the above-referenced parties to execute this Agreement.

IN WITNESS WHEREOF, the officers of the respective parties have signed and sealed this Agreement this 30 day of July, 2019.

ATTEST

COUNTY OF BRAZOS

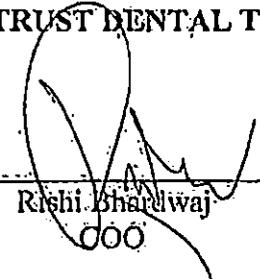


By: County Judge
Name:
Title:

ATTEST

DENTRUST DENTAL TEXAS, P.C.



By: 
Rishi Bhardwaj
OOO

APPENDIX "A"

HIPAA BUSINESS ASSOCIATE AGREEMENT

This Appendix "A" is made part of the Services Agreement (as defined below) by and between DENTRUST DENTAL TEXAS, P.C. ("Covered Entity") and the COUNTY OF BRAZOS ("Business Associate").

WHEREAS, Covered Entity and Business Associate are parties to the Service Agreement pursuant to which Business Associate provides certain services to Covered Entity. In connection with Business Associate's services, Business Associate creates or receives Protected Health Information from or on behalf of Covered Entity, which information is subject to protection under the Federal Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 ("HIPAA") and related regulations promulgated by the Secretary ("HIPAA Regulations").

WHEREAS, in light of the foregoing and the requirements of the HIPAA Regulations, Business Associate and Covered Entity agree to be bound by the following terms and conditions:

1. Definitions.

- a. General. Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in the Privacy Rule.
- b. Specific.
 - i. Individual. "Individual" shall have the same meaning as the term "individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
 - ii. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR part 160 and part 164, subparts A and E.
 - iii. Protected Health Information. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR 164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
 - iv. Required By Law. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR 164.501.
 - v. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.

- vi. Services Agreement. "Services Agreement" shall mean any present or future agreements, either written or oral, between Covered Entity and Business Associate under which Business Associate provides services to Covered Entity which involve the use or disclosure of Protected Health Information.

2. Obligations and Activities of Business Associate.

- a. Use and Disclosure. Business Associate agrees not to use or disclose Protected Health Information other than as permitted or required by the Services Agreement or as Required by Law.
- b. Appropriate Safeguards. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by the Services Agreement. Without limiting the generality of the foregoing, Business Associate agrees to protect the integrity and confidentiality of any Protected Health Information it electronically exchanges with Covered Entity.
- c. Mitigation. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- d. Reporting. Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by the Services Agreement of which it becomes aware.
- e. Agents. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. Access to Designated Record Sets. To the extent that Business Associate possesses or maintains Protected Health Information in a Designated Record Set, Business Associate agrees to provide access, at the request of Covered Entity, and in the time and manner designated by the Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
- g. Amendments to Designated Record Sets. To the extent that Business Associate possesses or maintains Protected Health Information in a Designated Record Set, Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of Covered Entity or an Individual, and in the time and manner designated by the Covered Entity.

- h. Access to Books and Records. Business Associate agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available to the Covered Entity, or to the Secretary, in a time and manner designated by the Covered Entity or designated by the Secretary, for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.
 - i. Accountings. Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
 - j. Requests for Accountings. Business Associate agrees to provide to Covered Entity or an Individual, in the time and manner designated by the Covered Entity, information collected in accordance with Section 2.i. of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
- 3. Permitted Uses and Disclosures by Business Associate. Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Services Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.
- 4. Permissible Requests by Covered Entity. Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.
- 5. Term and Termination.
 - a. Term. This Agreement shall be effective as of the date of the Services Agreement, and shall terminate when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this Section.
 - b. Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall either:
 - i. In its sole discretion, provide an opportunity for Business Associate to cure the breach or end the violation. If Business Associate does not cure the breach or end the violation within the time specified by Covered Entity, Covered Entity shall terminate: (A) this Agreement;

(B) all of the provisions of the Services Agreement that involve the use or disclosure of Protected Health Information; and (C) such other provisions, if any, of the Services Agreement as Covered Entity designates in its sole discretion;

- ii. Immediately terminate: (A) this Agreement; (B) all of the provisions of the Services Agreement that involve the use or disclosure of Protected Health Information; and (C) such other provisions, if any, of the Services Agreement as Covered Entity designates in its sole discretion if Business Associate has breached a material term of this Agreement; or
- iii. If termination is not feasible, Covered Entity shall report the violation to the Secretary.

c. Effect of Termination.

- i. Except as provided in paragraph ii. of this Section 5.c., upon termination of this Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.
- ii. In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information. If Covered Entity makes a reasonable determination that returning or destroying the Protected Health Information is feasible, Business Associate shall return or destroy the Protected Health Information in the time and manner designated by Covered Entity.

6. Miscellaneous.

- a. Regulatory References. A reference in this Agreement to a section in the Privacy Rule means the section as in effect or as amended.
- b. Amendment. The Parties agree to take such action as is necessary to amend the Services Agreement from time to time as is necessary for Covered Entity to comply with the requirements of the Privacy Rule and HIPAA.

- c. Survival. The respective rights and obligations of Business Associate under Section 5.c. of this Agreement shall survive the termination of the Services Agreement.
-
- d. Interpretation. Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule.
- e. Miscellaneous. The terms of this Agreement are hereby incorporated into the Services Agreement. Except as otherwise set forth in Section 6.d. of this Agreement, in the event of a conflict between the terms of this Agreement and the terms of the Services Agreement, the terms of this Agreement shall prevail. The terms of the Services Agreement which are not modified by this Agreement shall remain in full force and effect in accordance with the terms thereof. The Services Agreement together with this Business Associate Agreement constitutes the entire agreement between the parties with respect to the subject matter contained herein.

APPENDIX "B"

FEE SCHEDULE

Diagnostic

0110	Initial Examination	30.00
0120	Periodic Examination	30.00
0140	Problem Focused Examination	40.00
0210	Full Mouth Series	85.00
0220	Periapical-First Film	20.00
0230	Periapical-Additional Film	15.00
0240	Occlusal X-ray	30.00
0270	Bitewing-Single	15.00
0272	Bitewing-Two Films	25.00
0273	Bitewing-Three Films	30.00
0274	Bitewing-Four Films	35.00
0460	Pulp Vitality Test	25.00

Preventive

1110	Adult Prophylaxis	60.00
1204	Topical Fluoride-Adult	20.00
1330	Oral Hygiene Instruction	---

Restorative

2140	Amalgam-Permanent-One Surface	55.00
2150	Amalgam-Permanent-Two Surface	75.00
2160	Amalgam-Permanent-Three Surface	90.00
2161	Amalgam-Permanent-Four Surface	110.00
2162	Amalgam-Permanent-Five Surface	135.00

Anterior Composite Resins

2330	One Surface	55.00
2331	Two Surface	75.00
2332	Three Surface	90.00
2335	Four Surface or Incisal Angle	115.00
2336	Facial Veneer	135.00

Posterior Composite Resins

2391	Permanent-One Surface	85.00
2392	Permanent-Two Surface	115.00
2393	Permanent-Three Surface	155.00
2394	Permanent -- Four or more Surfaces	185.00

Crowns-Single

2710	Acrylic Temporary	100.00
2830	Stainless Steel	125.00

Other Restorative Services

2920	Recement Crown	55.00
2940	Sedative Filling	55.00
2950	Buildup For Crown	85.00
2951	Pin Retention In Addition to Restoration	30.00

Endodontics

3110	Pulp Cap-Direct	25.00
3120	Pulp Cap-Indirect	25.00
3210	Therapeutic Apical Closure	85.00
3220	Vital Pulpectomy	85.00
3310	Root Canal-Anterior Tooth	325.00
3320	Root Canal-Bicuspid Tooth	400.00
3330	Root Canal-Three Canal Molar	575.00
3340	Root Canal-Four Canal Molar	625.00

Periodontics

4050	Periodontal Evaluation	55.00
4320	Provisional Splinting Intracoronal	85.00
4321	Provisional Splinting Extracoronal	85.00
4330	Occlusal Adjustment	50.00
4331	Occlusal Adjustment Complete	150.00
4340	Scaling & Root Planing Full Mouth	375.00
4341	Scaling and Root Planing per Quadrant	125.00
4342	Scaling and Root Planing One-Three	70.00
4345	Therapeutic Periodontal Scaling	100.00
4399	Isolated Scaling	70.00
4910	Periodontal Maintenance (perio prophylaxis)	100.00

Removable Prosthodontics

5110	Complete Upper Denture	625.00
5120	Complete Lower Denture	625.00
5130	Immediate Upper Denture	625.00
5140	Immediate Lower Denture	625.00
5211	Resin Base Upper Partial	325.00
5212	Resin Base Lower Partial	325.00
5213	Upper Cast Partial	695.00
5214	Lower Cast Partial	695.00
5310	Each Additional Clasp With-Rest	85.00
5410	Adjustment Complete Upper	70.00
5411	Adjustment Complete Lower	70.00

5421	Adjustment Partial Upper	70.00
5422	Adjustment Partial Lower	70.00

Denture Repairs

5510	Complete Denture No Teeth Damaged	50.00
5520	Missing Tooth-Complete Denture (each)	40.00
5610	Partial Denture Acrylic Saddle	55.00
5620	Cast Framework of Partial	100.00
5630	Broken Clasp	100.00
5640	Missing Tooth-Partial Denture (each)	40.00
5650	Addition of Tooth-Partial Denture (each)	40.00
5660	Addition of Clasp	100.00

Denture Relines

5730	Upper Complete-Chairside	165.00
5731	Lower Complete-Chairside	165.00
5740	Upper Partial-Chairside	140.00
5741	Lower Partial-Chairside	140.00
5750	Upper Complete-Laboratory	175.00
5751	Lower Complete-Laboratory	175.00
5760	Upper Partial-Laboratory	175.00
5761	Lower Partial-Laboratory	175.00

Other Prosthetic Services

6920	Recementation of Maryland Bridge	60.00
6930	Recement Bridge	60.00

Oral Surgery

7140	Simple Extraction	75.00
7140	Simple Extraction (third molar)	85.00
7210	Surgical Extraction	95.00
7210	Surgical Extraction (third molar)	115.00
7220	Soft Tissue Impaction	165.00
7230	Partial Bony Impaction	225.00
7240	Full Bony Impaction	275.00
7250	Removal of Residual Root Tip	90.00
7260	Fistula Closure	275.00
7281	Exposure of Unerupted/Impacted Tooth	95.00
7285	Hard Tissue Biopsy (exc. path report)	195.00
7286	Soft Tissue Biopsy (exc. path report)	195.00
7310	Alveoplasty With Extractions	105.00
7320	Alveoplasty Without Extractions	185.00
7321	Tuberosity Reduction	95.00
7452	Excision of Hyperplastic Tissue-Quadrant	105.00

7510	Incision & Drainage Intraoral	175.00
7971	Excision of Pericoronal Gingiva	65.00

Miscellaneous

9110	Palliative Treatment	75.00
9941	Athletic Mouthguard	85.00



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of Deductive Change Order to CIP #25-581 Dilly Shaw Tap Road Reconstruction with Brazos Paving for \$164,662.99, decreasing the total contract amount to \$591,433.91.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 01/15/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This deductive change order will remove unused line items and days from the project. Substantial Completion was 12/11/25.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Deductive_Change_Order_.pdf	Partly Executed Deductive Change Order	Backup Material

CHANGE ORDER #1

Date of Issuance: 12/29/2025
 Owner: Brazos County Road & Bridge Owner's Contract No.: CIP #25-581
 Contractor: BPI Engineer's Project No.: 619047
 Project: Dilly Shaw Tap Road Reconstruction

The Contract is modified as follows upon execution of this Change Order:
 Description: Deductive change order removing unused line items from the project. This change order also removed unused days from the contract based on the actual substantial completion date of 12/11/25.

Bid Item No.	Description	Quantity	Bid Unit	Bid Price	Total
104	Permanent Signage	-1	EA	\$1,282.00	-\$1,282.00
304	Cement for Stabilization	-46.7	TON	\$265.00	-\$12,375.50
401	Additional Crushed Limestone Base	-150	CY	\$70.50	-\$10,575.00
402	Remove & Replace Unsuitable Material w/ Cement Stabilized Base	-150	CY	\$150.25	-\$22,537.50
403	Remove & Replace Unsuitable Material w/ Select Fill	-150	CY	\$35.00	-\$5,250.00
404	Remove & Replace Unsuitable Material w/ Cement Stabilized Sand	-139.24	CY	\$90.80	-\$12,642.99
500	Contingency	-1	LS	\$100,000.00	-\$100,000.00
Change Order Total Decrease					-\$164,662.99

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT ITEMS FOR DILLY SHAW TAP ROAD
Original Contract Price: <u>\$756,096.90</u>	Original Contract Times: <u>84 Days</u> Substantial Completion: <u>December 8, 2025</u> Ready for Final Payment: <u>January 7, 2025</u>
Change from previously approved Change Order : <u>N/A</u> <u>\$0.00</u>	Change from previously approved Change Orders : <u>0 days</u> Substantial Completion: <u>September 9, 2025</u> Ready for Final Payment: <u>October 9, 2025</u>
Contract Price prior to this Change Order: <u>\$756,096.90</u>	Contract Times prior to this Change Order: <u>4 days</u> Substantial Completion: <u>December 12, 2025</u> Ready for Final Payment: <u>January 11, 2025</u>
Decrease of this Change Order: <u>-\$164,662.99</u>	Change of this Change Order: Days: <u>-1 day</u> Substantial Completion: <u>December 11, 2025</u> Ready for Final Payment: <u>January 10, 2025</u>
Contractor Price incorporating this Change Order: <u>\$591,433.91</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>December 11, 2025</u> Ready for Final Payment: <u>January 10, 2025</u>
APPROVED: By: <u>[Signature]</u> Owner (Authorized Signature) Title: <u>COUNTY JUDGE</u> Date: <u>1/27/26</u>	ACCEPTED: By: <u>[Signature]</u> Contractor (Authorized Signature) Title: <u>Project Manager</u> Date: <u>1/6/2026</u>

RECOMMENDED:
 By: [Signature]
 Title: CIVIL ENGINEER

Date: 12/29/25
[Signature] 1/6/26



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Permission to Advertise RFP #26-069 Medical Lab Services.

TO: Commissioners Court

FROM: Celina Nava

DATE: 01/15/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS:

This contract is requested by the Detention Center Medical, Juvenile Detention Medical, Health District, and the Health and Wellness Clinic. Medical laboratory testing is a critical support function for county operations that protects public health, ensures regulatory compliance, reduces long-term costs. Access to timely and reliable lab testing enables the county to make informed decisions, respond rapidly to health threats, and safeguard both residents and county employees.

ACTION REQUESTED OR
ALTERNATIVES:

ATTACHMENTS:

File Name

[Request to Advertise.pdf](#)

Description

Permission to Advertise

Type

Backup Material



Brazos County Purchasing Department

200 S. TX AVE., SUITE 352 BRYAN, TX 77803
PHONE (979) 361-4290 FAX (979) 361-4293

BRAZOS COUNTY BID/RFP/RFQ DOCUMENTATION SHEET

The Purchasing Department would like to request Commissioner's Court approval to advertise and go out for Bid on the following:

DATE: January 27th, 2026

RFP NUMBER: 26-069

TITLE: MEDICAL LAB SERVICES

REQUESTING DEPARTMENT: JAIL, JUVENILE, HEALTH DEPARTMENT
AND HEALTH AND WELLNESS CLINIC

APPROVAL SIGNATURE: _____

A handwritten signature in black ink, appearing to read "Duane Peters", is written over a horizontal line.

Duane Peters, County Judge

DATE APPROVED: _____

JANUARY 27, 2026



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of the following evaluation committee for RFP #26-069 Medical Lab Services.

- a. Julie Anderson- Medical Manager - Health and Wellness Clinic
- b. Marla Bailey - Director Health and Laboratory Services - Health District
- c. Stephanie Ellis -LVN- Juvenile
- d. Legal - Non- Voting
- e. Purchasing - Non Voting

TO: Commissioners Court

FROM: Celina Nava

DATE: 01/15/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of the following evaluation committee for RFP #26-069 Medical Lab Services.

- a. Julie Anderson- Medical Manager - Health and Wellness Clinic
- b. Marla Bailey - Director Health and Laboratory Services - Health District
- c. Stephanie Ellis -LVN- Juvenile
- d. Legal - Non- Voting
- e. Purchasing - Non Voting

TO: Commissioners Court

FROM: Celina Nava

DATE: 01/15/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

No Attachments Available

APPROVED



1/27/26

Duane Peters
County Judge

Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2026 Brazos Valley Estates
Final Plat

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of the Final Plat of Brazos Valley Estates, Lots 1 - 4, Block 1; 18.35 Acres; Isaiah Curd Survey Section 18, Abstract No. 11; City of Kurten ETJ, Brazos County, Texas. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS:

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget: This is a simplified plat of a development consisting of 4 lots which front existing county maintained roads. No affect on the current year's budget.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible.
6. Site of work being performed, if applicable: Development fronts Opersteny Road and Coleman Street cul-de-dac.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Plat_Application-Brazos_Valley_Estates.pdf	Application for Development	Backup Material
Brazos_Valley_Estates_Final_Plat_1-6-2026.pdf	Plat	Backup Material
Plat_Application_-_Brazos_Valley_Estates.pdf	Memorandum - Plat Review Process	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2026 Brazos Valley Estates Final Plat

DATE OF COURT MEETING: 1/27/2026

ITEM: Approval of the Final Plat of Brazos Valley Estates, Lots 1 - 4, Block 1; 18.35 Acres; Isaiah Curd Survey Section 18, Abstract No. 11; City of Kurten ETJ, Brazos County, Texas. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

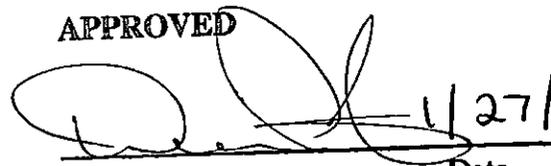
NOTES/EXCEPTIONS:

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget: This is a simplified plat of a development consisting of 4 lots which front existing county maintained roads. No affect on the current year's budget.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible.
6. Site of work being performed, if applicable: Development fronts Opersteny Road and Coleman Street cul-de-dac.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Plat_Application-Brazos_Valley_Estates.pdf	Application for Development	Backup Material
Brazos_Valley_Estates_Final_Plat_1-6-2026.pdf	Plat	Backup Material
Plat_Application_-_Brazos_Valley_Estates.pdf	Memorandum - Plat Review Process	Backup Material

APPROVED



Duane Peters
County Judge

1/27/26

Date



Brazos County Road & Bridge Office
 2617 SH 21 West
 Bryan, TX 77803
 Telephone: (979) 822-2127
 Fax: (979) 775-0456
 Email: plats@brazoscountytexas.gov

PLAT APPLICATION

SUBJECT PROPERTY INFORMATION	
APPLICATION DATE *: 2-5-2025	RESUBMITTAL: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
PROJECT / SUBDIVISION NAME: BRAZOS VALLEY ESTATES	
PROJECT ADDRESS OR LOCATION: OPERSTENY RD, PROPERTY ID 10958	
LEGAL DESCRIPTION: 18.35 ACRES IN THE ISAIAH CURD SURVEY, ABSTRACT 11	
IF RESUBMITTAL, PROJECT FORMERLY KNOWN AS:	
NUMBER OF LOTS: 4	TOTAL ACREAGE 18.35
JURISDICTION: <input type="checkbox"/> CITY LIMITS <input checked="" type="checkbox"/> KURTEN ETJ <input type="checkbox"/> OUTSIDE ALL CITY LIMITS AND ETJs	

* Notification of Application completeness will be given within 10 days of Application date. All incomplete Applications will be rejected. This Application shall expire five (5) years from the Application date of the project.

TYPE OF APPLICATION		
<input type="checkbox"/> MASTER PLAN	<input type="checkbox"/> SIMPLIFIED PLAT	<input checked="" type="checkbox"/> PRELIMINARY PLAN
<input checked="" type="checkbox"/> FINAL PLAT	<input type="checkbox"/> AMENDING PLAT	<input type="checkbox"/> REPLAT

APPLICATION PURPOSE		
<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> MANUFACTURED HOME RENTAL COMMUNITY	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> OTHER (Please explain):		

FLOODPLAIN	
IS ANY OF THE PROPERTY LOCATED IN A FLOODPLAIN OR FLOOD HAZARD AREA?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<p><small>Acknowledgment: The flood hazard boundary maps and other flood data used by Brazos County in evaluating flood hazards to proposed Developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a Floodplain Permit in accordance with the Brazos County Flood Damage Prevention Ordinance does not imply that Development outside the areas of special flood hazard will be free from flooding or flood damage. Issuance of a permit shall not create liability on the part of Brazos County or any officer or employee of Brazos County in the event flooding or flood damage does occur.</small></p>	

TxDOT RIGHT-OF-WAY	
WILL ANY CONSTRUCTION OCCUR IN TxDOT RIGHT-OF-WAYS?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

DIGITAL FILE SUBMISSION			
COUNTY ENGINEER	<input checked="" type="checkbox"/> ADOBE (.pdf file)	<input checked="" type="checkbox"/> AutoCAD (.dwg file)	(Email To: plats@brazoscountytexas.gov)
911 ADDRESSING	<input checked="" type="checkbox"/> ADOBE (.pdf file)	<input checked="" type="checkbox"/> AutoCAD (.dwg file)	(Email To: glr@brazoscountytexas.gov)

CONTACT INFORMATION

APPLICANT INFORMATION		
FIRM NAME: KERR SURVEYING, LLC		
CONTACT: TJ Frank		
ADDRESS: 1718 BRIARCREST DR		
CITY: BRYAN	STATE: TX	ZIP: 77802
PHONE: 979-268-3195	FAX:	
EMAIL: tj@kerrsurveying.net		

PROPERTY OWNER INFORMATION		
FIRM NAME: BERDIRI TEGUH, LLC		
CONTACT: JOSH SLOAN		
ADDRESS: 565 S. Mason Rd., Ste. 203		
CITY: KATY	STATE: TX	ZIP: 77450
PHONE: 858-414-5000	FAX:	
EMAIL: josh@usalandguy.com		

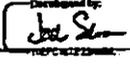
ENGINEER INFORMATION		
FIRM NAME: CENTER POLE ENGINEERING		
CONTACT: TAYLOR JORDAN, PE		
ADDRESS:		
CITY: BRYAN	STATE: TX	ZIP: 77802
PHONE: 505-850-2064	FAX:	
EMAIL: taylor@centerpoleengineering.com		

SURVEYOR INFORMATION		
FIRM NAME: see applicant; DAVID BRISTER, RPLS, KERR SURVEYING		
CONTACT:		
ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:		

OTHER INFORMATION		
FIRM NAME:		
CONTACT:		
ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:		

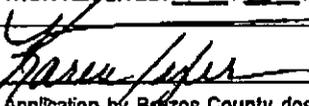
PROPERTY OWNER CONSENT / AGENT AUTHORIZATION

By my signature, I hereby affirm that I am the property Owner of record, or if the Applicant is an organization or business entity, that authorization has been granted to represent the Owner, organization or business in this Application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the Development/Subdivision of this property.

SIGNATURE: 	PRINTED NAME: Josh Sloan	DATE: 02/05/2025
SIGNATURE:	PRINTED NAME:	DATE:

By signing this form, the Owner of the property authorizes Brazos County to begin proceedings in accordance with the process for this type of Application indicated on page one of this Application. The Owner further acknowledges that submission of an Application does not in any way obligate the County to approve the Application and that although County staff may make certain recommendations regarding this Application, the Commissioner's Court may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

CALCULATIONS OF FEES			
MASTER PLAN:	No charge	SIMPLIFIED PLAT:	\$100
		PRELIMINARY PLAN:	\$150 + \$10 per lot
FINAL PLAT:	\$200 + \$20 per lot	AMENDING PLAT:	\$100
		REPLAT:	\$200

RECEIPT BY BRAZOS COUNTY (Official Use Only)	
DATE APPLICATION RECEIVED: 1/8/2026	DATE APPLICATION RECEIVED / REJECTED: ___/___/___
SIGNATURE: 	SIGNATURE:

Receipt of this Application by Brazos County does not provide confirmation or acceptance of a complete Application, nor does it waive requirements for any additional information not contained as part of this Application which may also be needed as a part of the review process.

Application Check List:

Copies of finished plat with corrections (if any):

- Three (3) hard copies to Brazos County
- One (1) .pdf copy to Brazos County
- One (1) .dwg copy to Brazos County
- One (1) hard copy to Brazos County Health District
- One (1) hard copy to Brazos County 911
- One (1) hard copy to local Water District or Company

Letters of approval (to be sent by the approving institution directly to Brazos County Engineering):

- Letter from Brazos County Health District - For On-site sewage evaluation.
- Letter from Brazos County 911 - For Road names.
- Letter from Water District or Company. - Stating water availability, etc.

If property is within an Extraterritorial Jurisdiction (ETJ) of a City:

n/a Approval notification from appropriate City.

Applicant attests that they have signed this Application in the capacity designated, if any, and further attests that they have read document and the statement contained herein and any attached are true and factual. All Applicants are encouraged to review the County Regulations prior to any plat submittal. It is understood that this Application is not finished or dated until all documents listed above are filed at the Brazos County Engineering Office and all applicable blanks are filled in the Application above.

MASTER PLAN / PRELIMINARY PLAN REQUIREMENTS

Every Master Plan / Preliminary Plan shall include all of the following:

- Title Block with the following information:**
 - Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.)
 - Date of preparation. (Include the date of any revisions on the plan.)
 - Engineer's scale in feet.
 - Total area intended to be developed.
 - Proposed number of Lots to be developed.
 - Abstract name and number.
- The Preliminary Plan shall carry the legend "PRELIMINARY PLAN FOR REVIEW PURPOSES ONLY".
- North arrow.
- Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- All horizontal control and vertical elevations depicted on the plan shall be tied to NAD83 and NAVD 1988 Datum.
- A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plan.
- All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plan drawing.
- County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- Road names and Road designation (whether the Road will be public or privately owned), pavement width and Right-of-Way width for all proposed Roads within and all existing Roads abutting the plan. (Proposed and existing)
- All existing and proposed plan boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.) (Existing and proposed.)
- Pipelines: label company with volume and page.
- The Preliminary Plan (including the entire Parent Tract if only a portion of that tract is to be subdivided) shall be shown on a single sheet, regardless of its acreage. The Preliminary Plan may also be shown on multiple sheets if necessary to show all detail and required information as required by this section.
- Size, in acres, of all Daughter Tracts.
- Centerline tangent lengths and curve data for all proposed Roads.
- Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens.

- All proposed Easements and existing Easements of record that have a designated route shall be shown on the plan with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plan note.
- Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)
- Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be 12-inches higher than the highest spot elevation that is located within five feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- A drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- n/a If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.

- N/A If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- n/a Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- N/A If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- N/A Locations of existing and proposed private alleys.
- N/A Locations of existing and proposed public areas.
- N/A Locations of other public Improvements, including but not limited to parks, schools and other public facilities.
- N/A The location of proposed cluster mailboxes, as required.
- N/A All proposed Off-site Easements for infrastructure construction must be shown on the Preliminary Plan.
- N/A Proposed phasing. Each phase must be able to stand alone to meet requirements of these Regulations.
 - Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.
- N/A If the proposed Preliminary Plan is to be a Private Subdivision (containing privately maintained Roads), the title of the plan shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
 - This check list along with the required copies of the plan shall be submitted to the County Engineer for approval.
 - Include a description of contributing drainage to the proposed Subdivision. The submittal shall include the area, slope and type of Development in the contributing area.
 - Drainage narrative in compliance with the BCEDG.
 - Clearly indicate the method of sanitary sewage treatment and/or disposal such as, but not limited to, municipal sewer service, private sewage disposal system and On-site sewage facilities including the size and location of all proposed sewer mains and manholes. Preliminary grades for each main between manholes and the depth at each manhole shall also be shown.
- N/A All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

FINAL PLAT APPLICATION REQUIREMENTS

Every Final Plat must include all of the items provided on the Simplified Plat checklist as well as the following:

- For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- If public Roadways are to be built as part of the plat, the plat note regarding the responsibility for construction of Roadways as found in Appendix G.3 shall be placed on the face of the plat.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- n/a Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- N/A If more than four mailboxes are to be provided within the Subdivision, cluster mailboxes shall be provided and the location of such shall be indicated on the plat.
- N/A If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- N/A Locations of existing and proposed private alleys.
- N/A Locations of existing and proposed public areas.
- N/A Locations of other Public Improvements, including but not limited to parks, schools and other public facilities.
- N/A All Off-site Easements for infrastructure construction must be shown on the Final Plat with a volume and page listed to indicate where the separate instrument Easements were filed. Separate instrument Easements must be filed prior or concurrently with Final Plat.
- N/A Proposed phasing. All phasing shall be in accordance with the approved Master Plan and/or Preliminary Plan and each phase must be able to stand alone to meet requirements of these Regulations. Infrastructure costs should be separate for each phase of the Subdivision.
- Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property.
- N/A If the proposed Final Plat is to be a Private Subdivision (containing privately maintained Roads), the title of the plat shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- In the case of an On-site Sewage Facility (OSSF), the Developer shall be responsible for providing a Development Plan, as performed by a Professional Sanitarian, a Licensed Professional Engineer, or person certified as required by TCEQ Title 30 TAC Chapter 285. The sewage disposal plan shall be performed according rules and regulations established by the Brazos County On-site Sewage Facility (OSSF) Order and TCEQ Title 30 TAC Chapter 285.

SIMPLIFIED FINAL PLAT REQUIREMENTS

Every Simplified Plat shall include all of the following:

- Title Block with the following information:**
 - Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.) (Replats need to retain original Subdivision name.)
 - Date of preparation. (Include the date of any revisions on the plat.)
 - Engineer's scale in feet.
 - Total area intended to be developed.
 - Proposed number of Lots to be developed.
 - Re-plat or Amending Plat, existing Lot and Block description or Abstract name and number.
- North arrow.
- Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- All horizontal control and vertical elevations depicted on the plat shall be tied to NAD83 and NAVD 1988 Datum.
- A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plat.
- All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plat drawing.
- County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- Road names and Right-of-Way width for all Roads. (Existing and proposed)
- All existing and proposed plat boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.)
- Pipelines: label company with volume and page.
- All certification language as found in Appendix C.
- Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens. The dedication shall be accompanied by the Certificate of Ownership and Dedication language found in Appendix C. The Owner's and any lien holder's dedication, and restrictions if any duly acknowledged in the manner required for acknowledgement of deeds, shall also be provided.
- All proposed Easements and existing Easements of record that have a designated route shall be shown on the plat with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plat note.
- Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and

distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)

- All Subdivision external corners, angle points, points of curvature and points of tangency shall be set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded and shall be a TxDOT "Light Duty Setting" monument with an aluminum or bronze disk as specified in Appendix C of the TxDOT Survey Manual of April 2011. Alternately, Bernsten® Standard Aluminum Base monument (or equivalent as approved by the County Engineer) embedded and backfilled with compacted sand may be used. All Daughter Lots, Blocks and rights-of-way within the Subdivision shall be fully monumented in compliance with the Texas Board of Professional Land Surveying Act and the Board Rules set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded.
- Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be twelve (12) inches higher than the highest spot elevation that is located within five (5) feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- A separate drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- The certification language as found in Appendix C for both the Commissioner's Court approval and the County Clerk's filing certificate shall be located on the face of the plat. These signatures shall be obtained after approval by the Brazos County Commissioner's Court.
- If any Lot within the plat will be served by a well or an On-site Sewage Facility (OSSF), a letter must be provided by the Brazos County Health District stating they have examined the plat and that it is in compliance with the Brazos County On-site Sewage Facility (OSSF) Regulations, Construction Standards for On-site Sewage Facility (OSSF) Regulations as published by the Texas Commission on Environmental Quality (TCEQ). This letter must be signed by a representative of the District prior to Final Plat approval.

- If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- If rural route mailboxes are proposed, the plat note as found in Appendix G.2 for placement of such mailboxes shall be shown on the face of the plat.
- If any areas of the plat are located outside of all incorporated areas, the plat note as found in Appendix G.1 regarding the requirement to obtain a unique Development Permit from the Brazos County Floodplain Administrator prior to locating or altering a structure or land shall be placed on the plat.
- It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- Driveway culverts for all Lots shall be designed by a Licensed Professional Engineer.
- If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- The diameter and length for each driveway culvert shall be shown on a table on the plat. This information shall also be placed in the deed restrictions for the Lots in the Subdivision.
- The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.
- Any Improvements proposed within the Right-of-Way including, but not limited to, irrigation, landscaping, sidewalks, Subdivision identification signs, etc. shall be maintained in accordance with an executed license agreement between the County and the Owner.
- This check list along with the required copies of the plat shall be submitted to the County Engineer for approval.
- Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed. .
- All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.



BRAZOS COUNTY
ROAD AND BRIDGE DEPARTMENT
Prarthana P. Banerji, P.E., C.F.M., Brazos County Engineer

Memorandum

To: Brazos County Commissioners' Court
From: Prarthana Banerji, PE, CFM
Date: December 29, 2025
Subject: Subdivision Plat of Brazos Valley Estates

I have reviewed the subject document to ensure all applicable requirements are in compliance with the Brazos County Subdivision Regulations, approved July 5, 2016, by the Commissioners' Court of Brazos County, Texas. In addition, I affirm the following:

- Plat Application received, signed and dated
- Plat review fees have been paid
- Copy of the plat provided to Health District, 911, Water District/Company for review
- Confirmation was received from the Health District for On-Site Sewage evaluation
- Confirmation was received from Brazos County 911 for road names
- Confirmation was received from Water District/Company stating water availability, etc.
- ETJ Approval notification was received from City of Kurten

I recommend Brazos Valley Estates subdivision be submitted to the next available Commissioners' Court agenda.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2026 Cook Crossing Ph 4
County Road Maintenance
Acceptance

DATE OF COURT MEETING: 1/27/2026

ITEM: Request to consider approval of acceptance of the road(s) and drainage structures within the road right-of-way(s) of Cook Crossing Phase 4 into the Brazos County Road Maintenance System; structures are in compliance with the Brazos County Subdivision Regulations. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 01/09/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget: Additional road(s) have been inspected and approved by Road and Bridge personnel for roadway maintenance acceptance and will be added to the current county road maintenance system; a value will be assessed to the new road mileage added to the county road right of way infrastructure inventory; it is not anticipated there will be any roadway maintenance expenses this budget year.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible
6. Site of work being performed, if applicable: Site is located off Hardy Weedon Road in Precinct 2.

NOTES/EXCEPTIONS:

- The County will not assume maintenance responsibility behind the curb; or for esplanades or medians, etc.
- The County will not assume responsibility for drainage ways or Easements in the Subdivision outside of the Road Right-of-Way. Maintenance and liability of improvements including but not limited to landscaping, illumination, sidewalks, water quality ponds, or any other improvements required by other governmental agencies shall not be the responsibility of the County.
- If landscaping, irrigation, sidewalks, illumination, water quality ponds, etc. are proposed within the Right-of-Way, the Owner and all future Owners of property within this Subdivision shall be responsible for the maintenance and liability of these features.
- The County will not assume maintenance responsibility for drainage ways or easements other than those that directly drain the roadway.
- Private drainage ways, access easements or other easements will be maintained by the individual property owners or the Homeowners Association (HOA).
- The property Owners/HOA will be responsible for mowing and landscape maintenance of all Rights-of-Ways and Easements.

ATTACHMENTS:

File Name**Description****Type**[Cook Crossing Ph 4 Road Maintenance Acceptance Memo \(2\).pdf](#)

Memorandum - Road Maintenance Acceptance

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

APPROVED

1/27/26

**Duane Peters
County Judge**

Date

DEPARTMENT:

Road and Bridge

NUMBER:

CC2026 Cook Crossing Ph 4
County Road Maintenance
Acceptance

DATE OF COURT MEETING:

1/27/2026

ITEM:

Request to consider approval of acceptance of the road(s) and drainage structures within the road right-of-way(s) of Cook Crossing Phase 4 into the Brazos County Road Maintenance System; structures are in compliance with the Brazos County Subdivision Regulations. Site is located in Precinct 2.

TO:

Commissioners Court

FROM:

Karen Tyler

DATE:

01/09/2026

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget: Additional road(s) have been inspected and approved by Road and Bridge personnel for roadway maintenance acceptance and will be added to the current county road maintenance system; a value will be assessed to the new road mileage added to the county road right of way infrastructure inventory; it is not anticipated there will be any roadway maintenance expenses this budget year.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible
6. Site of work being performed, if applicable: Site is located off Hardy Weedon Road in Precinct 2.

NOTES/EXCEPTIONS:

- The County will not assume maintenance responsibility behind the curb; or for esplanades or medians, etc.
- The County will not assume responsibility for drainage ways or Easements in the Subdivision outside of the Road Right-of-Way. Maintenance and liability of improvements including but not limited to landscaping, illumination, sidewalks, water quality ponds, or any other improvements required by other governmental agencies shall not be the responsibility of the County.
- If landscaping, irrigation, sidewalks, illumination, water quality ponds, etc. are proposed within the Right-of-Way, the Owner and all future Owners of property within this Subdivision shall be responsible for the maintenance and liability of these features.
- The County will not assume maintenance responsibility for drainage ways or easements other than those that directly drain the roadway.
- Private drainage ways, access easements or other easements will be maintained by the individual property owners or the Homeowners Association (HOA).
- The property Owners/HOA will be responsible for mowing and landscape maintenance of all Rights-of-Ways and Easements.

ATTACHMENTS:

File Name

Description

Type

Cook_Crossing_Ph_4_Road_Maintenance_Acceptance_Memo_(2).pdf Memorandum - Road Maintenance Acceptance Backup Material



**BRAZOS COUNTY
ROAD AND BRIDGE DEPARTMENT**
Prarthana P. Banerji, P.E., C.F.M., County Engineer

Duane Peters, Brazos County Judge

Bentley Nettles, County Commissioner Pct. 1
Chuck Konderla, County Commissioner Pct. 2

Fred Brown, County Commissioner Pct. 3
Wanda J. Watson, County Commissioner Pct. 4

MEMORANDUM

To: Commissioners Court of Brazos County, Texas

From: Prarthana P. Banerji, PE, CFM
Brazos County Engineer

Date: January 9, 2026

Subject: Acceptance of Maintenance for Roads and Roadway Drainage Facilities within
Cook Crossing Subdivision Phase 4

The owner/developer of Cook Crossing Phase 4 has requested that Brazos County approve the development roadways for Final Maintenance Acceptance in accordance with Article 12 of the Brazos County Subdivision Regulations. Road and Bridge Personnel has confirmed that the developer's Engineer of Record has certified the development was constructed in accordance with the approved plans and County regulations.

All necessary documentation, including as-built drawings, maintenance bonds, and test reports, have been submitted and reviewed for compliance. The developer has fulfilled all obligations for the construction and initial maintenance period as outlined in the regulations.

In accordance with the Brazos County Subdivision Regulations, the Engineering Department completed a final inspection 1/9/2026 of the road(s) and drainage infrastructures within Cook Crossing Phase 4. Upon review, the development has been found to meet all applicable standards and specifications as required by the County.

With this memorandum, I formally recommend the acceptance of maintenance responsibilities of the road(s) and roadway drainage infrastructures within Cook Crossing Phase 4 by Brazos County. Upon acceptance by the Commissioners Court, these facilities will be incorporated into the County's road maintenance program.

Respectfully submitted,

Prarthana P. Banerji, PE, CFM
County Engineer
Brazos County Road & Bridge Dept.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2026-Brazos Wifi-Old Reliance Road-Relocation

DATE OF COURT MEETING: 1/27/2026

ITEM: Consider and take action on the Brazos Wifi utility permit to directional bore 4,300 of fiber optic conduit within the right-of-way of Old Reliance Road. Project is needed to relocate existing direct-bury fiber line, since it is too shallow. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 01/20/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

Department requesting agenda item: Road and Bridge
Department impacted by agenda item: Road and Bridge
Brief explanation of agenda item and if in current year budget: Relocation due to Old Reliance Road improvement project - Brazos Wifi will bore 4,300 of fiber optic conduit along Old Reliance Road, project will abandon existing direct-bury line. Crossings will stay at locations, but handhold boxes will be lowered per road construction plans, so ditches can be shaped for proper drainage
NOTES/EXCEPTIONS: Brazos County has NO financial responsibility in project.
Consequences for failing to approve agenda item: Holding-up roadway construction project on Old Reliance Road and less customer choice for internet
Deadline for agenda item approval: As soon as possible
Site of work being performed: Precinct 2 - Old Reliance Road - From Carrabba Road to Wickson Creek Bridge

ATTACHMENTS:

File Name

Description

Type

[Utility Permit-Brazos Wifi-Old Reliance-Carrabba to Wickson Creek-Relocation.pdf](#)

Utility Permit-Brazos Wifi-Old Reliance-Carrabba to Wickson Creek- Relocation

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2026-Brazos Wifi-Old Reliance Road-Relocation

DATE OF COURT MEETING: 1/27/2026

ITEM: Consider and take action on the Brazos Wifi utility permit to directional bore 4,300 of fiber optic conduit within the right-of-way of Old Reliance Road. Project is needed to relocate existing direct-bury fiber line, since it is too shallow. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 01/20/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge
Department impacted by agenda item: Road and Bridge
Brief explanation of agenda item and if in current year budget: Relocation due to Old Reliance Road improvement project - Brazos Wifi will bore 4,300 of fiber optic conduit along Old Reliance Road, project will abandon existing direct-bury line. Crossings will stay at locations, but handhold boxes will be lowered per road construction plans, so ditches can be shaped for proper drainage
Brazos County has NO financial responsibility in project.
Consequences for failing to approve agenda item: Holding-up roadway construction project on Old Reliance Road and less customer choice for internet
Deadline for agenda item approval: As soon as possible
Site of work being performed: Precinct 2 - Old Reliance Road - From Carrabba Road to Wickson Creek Bridge

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Utility_Permit-Brazos_Wifi-Old_Reliance-Carrabba_to_Wickson_Creek-Relocation.pdf	Utility Permit-Brazos Wifi-Old Reliance-Carrabba to Wickson Creek- Relocation	Backup Material

APPROVED

 1/27/26
Date

Duane Peters
County Judge

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Brazos Wifi [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Relocation due to Old Reliance Road Construction Project

Brazos Wifi plans to directional bore 4,300 feet of fiber conduit a minimum of 36-inches within the right-of-way of Old Reliance Road from Carrabba Road to Wickson Creek Bridge. Existing direct-bury line will be abandoned in-place. Existing road bores along this route will stay at same locations, if at correct crossing depths and handhold boxes will be lowered to depths, per construction drawings attached

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 60 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Brazos WIFI
Company Name

Tim Hardy
By:

Tim Hardy 1-6-2026
Signature

Project Manager
Title

12135 S. Hwy 30, College Station, TX 77845
Address

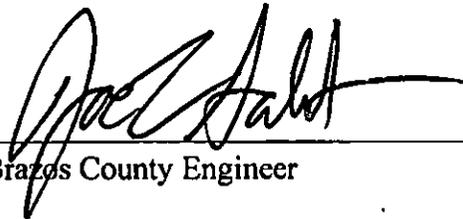
(979) 999-7010
Telephone Number

tim@brazoswifi.com
E-mail

ACCEPTANCE OF NOTIFICATION

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated January 15, 2026 except as noted below:

EXCEPTIONS: None

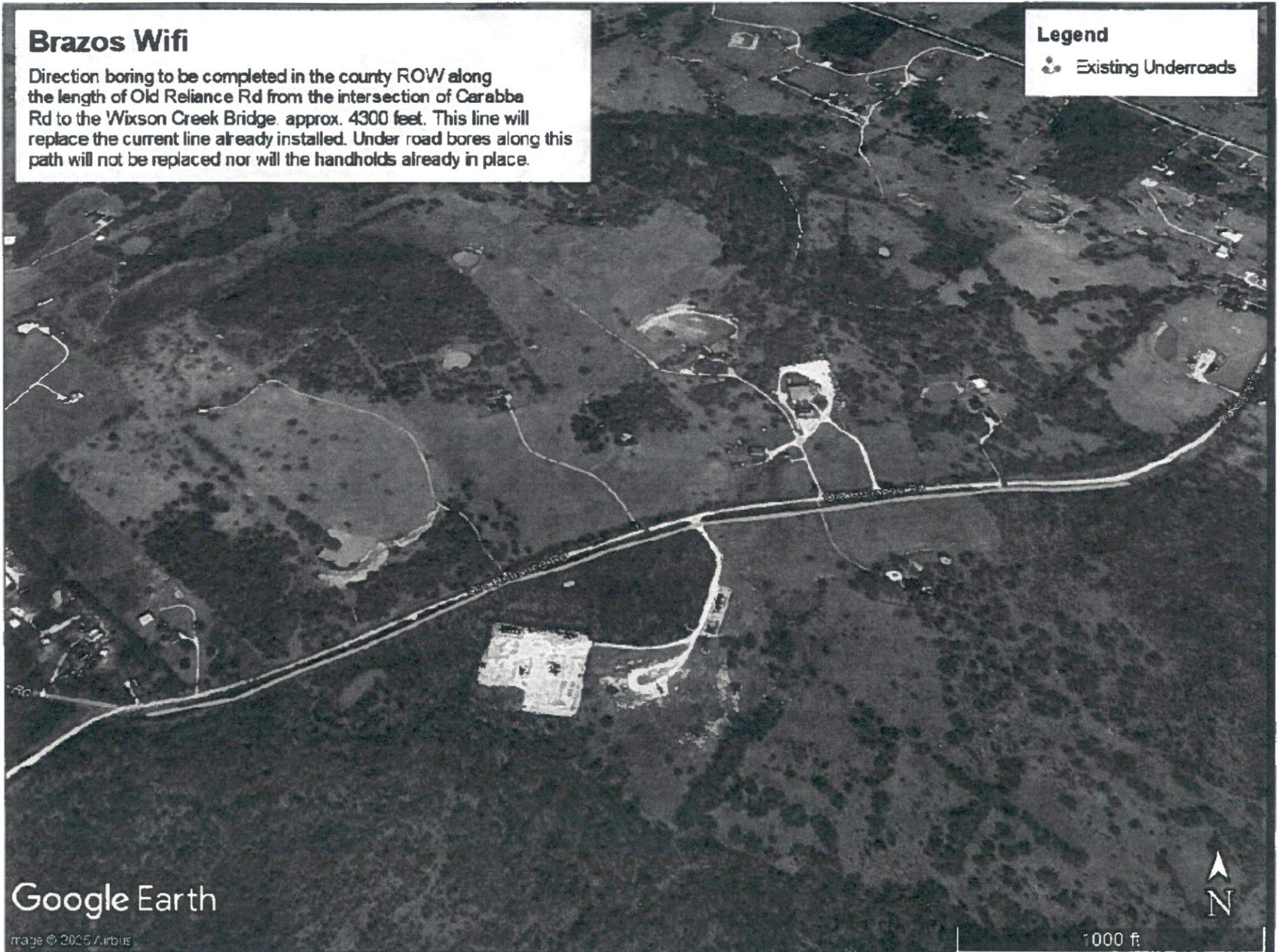
For  _____
Brazos County Engineer

Brazos Wifi

Direction boring to be completed in the county ROW along the length of Old Reliance Rd from the intersection of Carabba Rd to the Wixson Creek Bridge, approx. 4300 feet. This line will replace the current line already installed. Under road bores along this path will not be replaced nor will the handholds already in place.

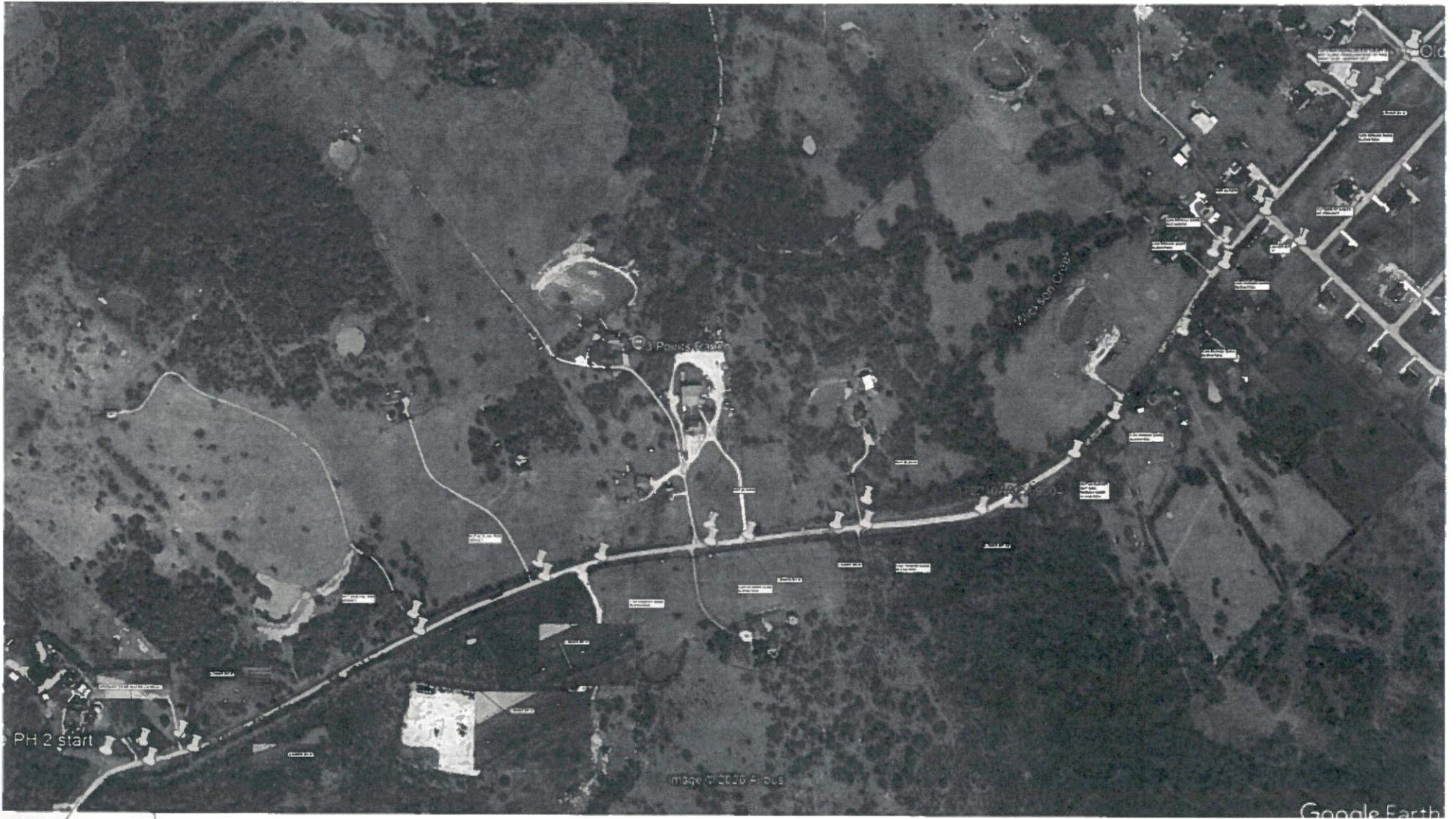
Legend

 Existing Underroads



LEGEND

CAN REMAIN (BLUE)
ACTION TO BE TAKEN (RED)



**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths - utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
 - Power - 0-2 feet, nominally 1'
 - Phone - 2-4 feet, nominally 3'
 - Gas - 4-6 feet, nominally 5'
 - Cable - 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. **ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;**
 - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
 - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
 - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
 - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
 - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
 - diameter
 - wall thickness
 - material specification
 - minimum yield strength
 - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

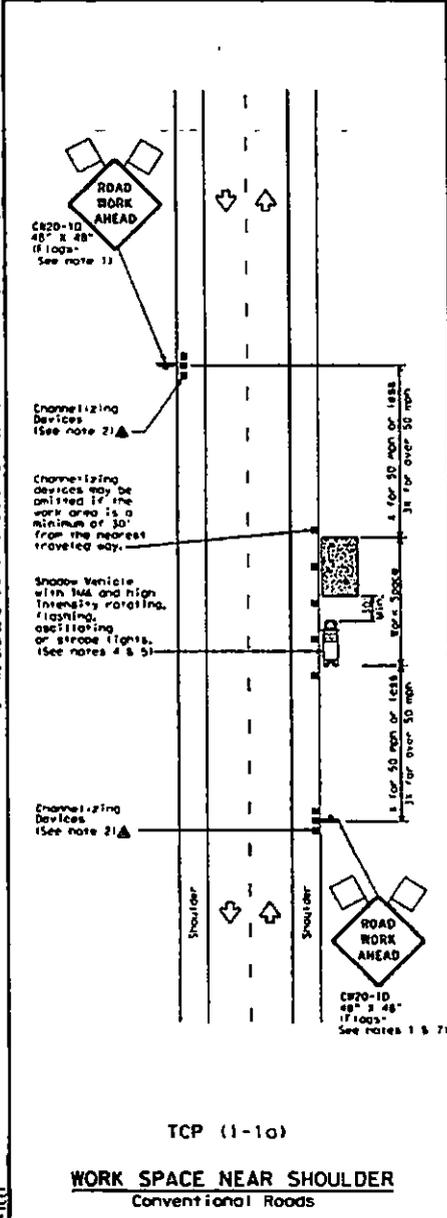
<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

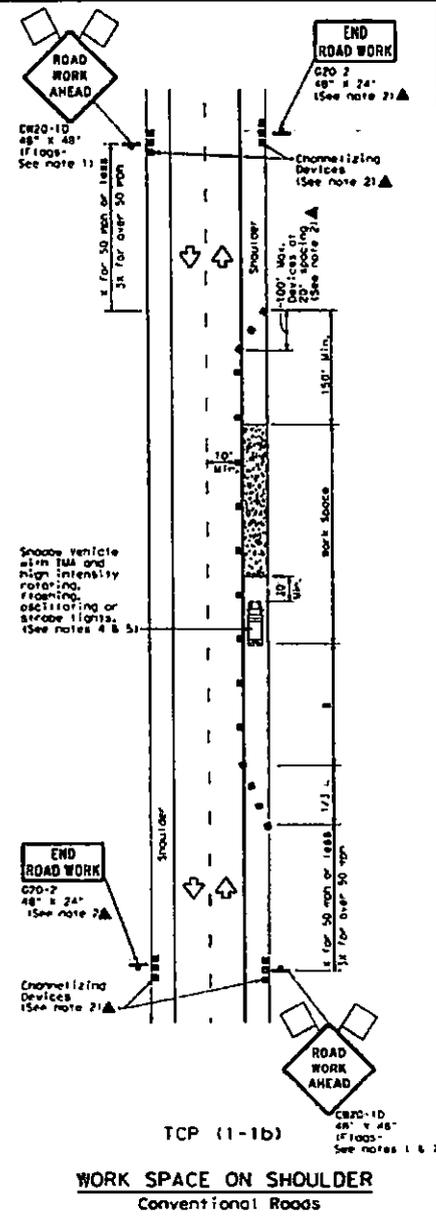
DISCLAIMER: This document is provided by the Texas Department of Transportation (TxDOT) as a service to the public. It is not intended to be used as a substitute for professional engineering or other services. TxDOT assumes no responsibility for the consequences of any use of this document for purposes not intended by TxDOT.

DATE: 2/11/11



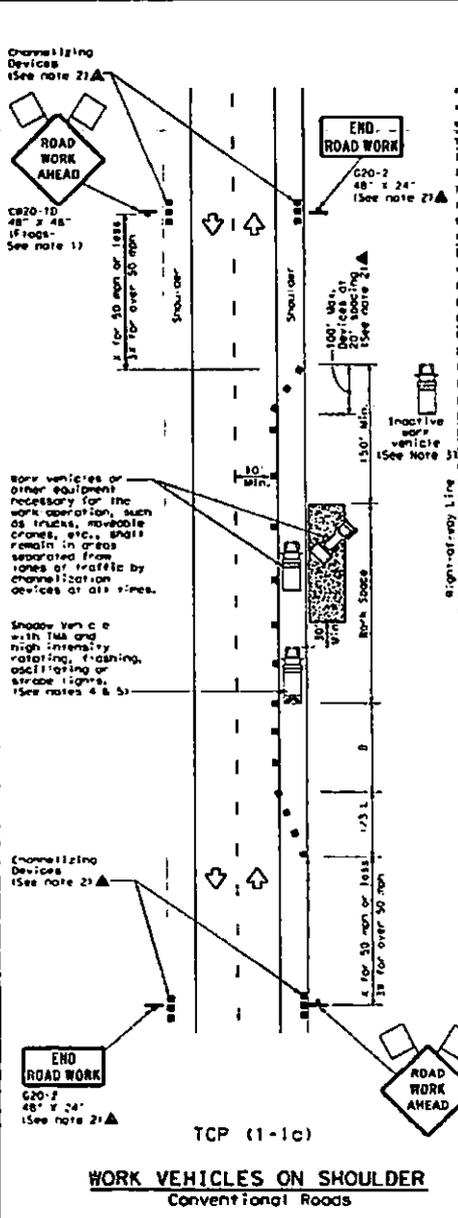
TCP (1-1a)

WORK SPACE NEAR SHOULDER
Conventional Roads



TCP (1-1b)

WORK SPACE ON SHOULDER
Conventional Roads



TCP (1-1c)

WORK VEHICLES ON SHOULDER
Conventional Roads

LEGEND

	Type 3 Barricade		Channelizing Device
	Heavy Work Vehicle		TMA Mounted Axialator (TMA)
	Flashing Arrow Board		Portable Message Sign (PMS)
	Sign		Traffic Flow
	Flag		Frager

Posted Speed	Formula	Minimum Desirable Taper Lengths (ft)	Supporting Maximum Channelizing Devices	Minimum Sign Spacing (ft)	Supporting Longitudinal Buffer Space (ft)
30	L = 3S / 60	10' Offset	On a Taper	120'	90'
35		150'	On a Taper	120'	120'
40		205'	On a Taper	120'	155'
45	L = 4S	150'	On a Taper	120'	195'
50		205'	On a Taper	120'	240'
55		265'	On a Taper	120'	295'
60	L = 4S	300'	On a Taper	120'	350'
65		360'	On a Taper	120'	410'
70		420'	On a Taper	120'	475'
75	L = 4S	480'	On a Taper	120'	540'
		540'	On a Taper	120'	600'

* Conventional Roads Only
* S: Taper Lengths have been rounded off.
* L: Length of Taper (FT) * S: Width of Offset (FT) * S: Posted Speed (MPH)

TYPICAL USAGE

MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY

- GENERAL NOTES**
- Flags attached to signs where shown are REQUIRED.
 - All traffic control devices illustrated are REQUIRED, except those denoted with the alternate symbol may be utilized when stated elsewhere in the plans, or for routine maintenance work, when approved by the Engineer.
 - Inactive work vehicles or other equipment should be parked near the right of way line and not parked on the paved shoulder.
 - A Shoove Vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of crew exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control to remain in place, Type 3 barricades or other channelizing devices may be substituted for the Shoove Vehicle and TMA.
 - Additional Shoove Vehicles with TMA's may be positioned off the paved surface, next to those shown in order to protect wider work blocks, and freeways.
 - See TSPS-11 for shoulder work on divided highways, expressways and interchanges.
 - C20-15 "SHOULDER WORK" signs may be used in place of C20-1D "ROAD WORK AHEAD" signs for shoulder work on conventional roadways.

Texas Department of Transportation
Traffic Operations Division Standard

TRAFFIC CONTROL PLAN
CONVENTIONAL ROAD
SHOULDER WORK

TCP (1-1) - 18

Rev	1	2	3	4	5	6
Date	11/18/09	12/18/09	01/19/10	02/19/10	03/19/10	04/19/10
By
Check



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

1/27/2026

ITEM:

Approval of the Treasurer's Report for October 2025.

TO:

Commissioners Court

DATE:

01/19/2026

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ACTION REQUESTED OR
ALTERNATIVES:

Approval

ATTACHMENTS:

File Name

Description

Type

[Treasurer s Report Approval October 2025.pdf](#)

Treasurer Report Approval

Backup Material

[Treasurer s Report Oct 2025.pdf](#)

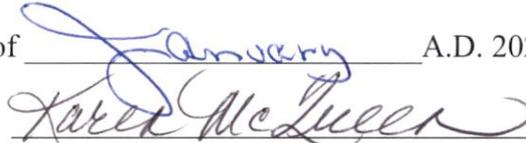
Treasurer Report for October 2025

Backup Material

The State of Texas, County of **BRAZOS**

We, the undersigned, as County Commissioners within and for Brazos County, and Duane Peters, County Judge of Brazos County, constituting the entire Commissioners' Court of Brazos County, during a regular meeting of said Court have examined the foregoing report and have caused an order to be entered upon the Minutes of the Commissioners' Court of Brazos County approving said Report as presented and submitted as true and correct by Cristian Villarreal, Treasurer of Brazos County, as provided for in the Revised Statutes of the State of Texas. (*Texas Local Government Code, 114.026*)

Witness my hand this 27 day of January A.D. 2026



Karen McQueen
County Clerk, County of BRAZOS, State of Texas

Examined and approved in open Commissioners' Court this 27 day of

January 2026.



Duane Peters, County Judge



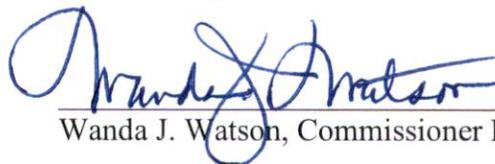
Bentley Nettles, Commissioner Precinct #1

Absent

Chuck Konderla, Commissioner Precinct #2



Fred Brown, Commissioner Precinct #3



Wanda J. Watson, Commissioner Precinct #4

Treasurer's Report for the MONTH OCTOBER 2025

OCTOBER 2025 TREASURER'S REPORT

	CASH BALANCE 9/30/2025	INCOMING	INVESTED INTEREST	SUB-TOTAL	DISBURSED	CASH BALANCE 10/31/2025	INVESTED	CK.ACCT.BAL. 10/31/2025
0100 - GENERAL FUND	184,296,381.29	6,099,478.46	628,306.26	191,024,166.01	15,950,855.16	175,073,310.85	152,615,341.18	22,457,969.67
1100 - HOTEL OCCUPANCY TAX	8,124,723.26	374,604.65		8,499,327.91	197,098.80	8,302,229.11		8,302,229.11
1200 - STATE LATERAL ROAD	136,688.29	30,127.92		166,816.21	0.00	166,816.21		166,816.21
1300 - UNCLAIMED FUNDS	432,474.54	112,104.86		544,579.40	0.00	544,579.40		544,579.40
1500 - LAW LIBRARY	236,037.34	12,188.95		248,226.29	5,322.00	242,904.29		242,904.29
1800 - LEOSE FUND	106,810.65	0.00		106,810.65	0.00	106,810.65		106,810.65
2000 - COUNTY CLERK MGMT.FUND	1,409,344.07	33,303.14		1,442,647.21	21,568.21	1,421,079.00		1,421,079.00
2001 - COUNTY CLERK ARCHIVAL FUND	1,601,814.50	32,871.39		1,634,685.89	0.00	1,634,685.89		1,634,685.89
2200 - COURTHOUSE SECURITY FUND	273,280.03	12,044.81		285,324.84	5,759.26	279,565.58		279,565.58
2201 - JUSTICE COURT SECURITY FUND	293,552.45	2,151.16		295,703.61	0.00	295,703.61		295,703.61
2300 - DISTRICT CLERK MANAGEMENT FUND	1,025,254.13	17,855.27		1,043,109.40	72,000.72	971,108.68		971,108.68
2301 - DISTRICT CLERK ARCHIVAL FUND	1,774.13	0.00		1,774.13	1,774.13	0.00		0.00
2400 - JUSTICE @ PEACE - TECHNOLOGY FUND	94,375.06	3,190.64		97,565.70	43.27	97,522.43		97,522.43
2401 - CO.& DIST.COURT TECHNOLOGY FUND	150,073.60	1,390.93		151,464.53	0.00	151,464.53		151,464.53
2500 - SPECIAL FORFEITURE FUND	81,204.12	1,916.13		83,120.25	0.00	83,120.25		83,120.25
2600 - D/A HOT CHECK COLLECT FEES	5,840.98	26.03		5,867.01	0.00	5,867.01		5,867.01
2700 - BAIL BOND BOARD FEES	121,607.06	541.97		122,149.03	0.00	122,149.03		122,149.03
2900 - VIT INTEREST FUND	444,881.27	5,836.96		450,718.23	0.00	450,718.23		450,718.23
3000 - COUNTY GRANTS	(870,679.30)	1,123,067.52		252,388.22	589,571.27	(337,183.05)		(337,183.05)
3100 - AMERICAN RESCUE PLAN ACT	24,308,520.56	0.00		24,308,520.56	120,428.82	24,188,091.74		24,188,091.74
3200 - SB 22 2023 RURAL	313,628.72	776,418.15		1,090,046.87	255,641.16	834,405.71		834,405.71
3400 - D/A CRIME FUND	139,941.24	624.01		140,565.25	10,619.14	129,946.11		129,946.11
3500 - PRIMARY ELECTION SERVICES	25,494.13	113.62		25,607.75	221.55	25,386.20		25,386.20
3901 - BC HOUSING FINANCE CORP	540,468.61	75,677.71		616,146.32	6,500.00	609,646.32		609,646.32
4320 - CO 2020	2,547,352.69	1,754.94	5,738.53	2,554,846.16	551,127.74	2,003,718.42	614,987.09	1,388,731.33
4323 - ON SYSTEM ROAD BOND-TXDOT	11,597,716.89	2,563.04	39,977.66	11,640,257.59	1,445,091.30	10,195,166.29	10,062,597.05	132,569.24
43231 - OFF SYSTEM ROAD BOND	5,025,512.91	2,511.22	16,229.71	5,044,253.84	4,500.00	5,039,753.84	4,478,271.58	561,482.26
43232 - 2023 CERTIFICATES OF OBLIGATIONS	9,190,913.32	1,828.37	31,823.01	9,224,564.70	733,875.00	8,490,689.70	7,812,485.87	678,203.83
4500 - GEN.PERMANENT IMPV.	14,455,023.50	0.00		14,455,023.50	10,991.80	14,444,031.70		14,444,031.70
5000 - HEALTH & LIFE INSURANCE	13,334,680.32	2,171,669.58		15,506,349.90	2,120,480.92	13,385,868.98		13,385,868.98
5800 - COUNTY ATTORNEY OPERATING FUND	65,019.85	0.00		65,019.85	0.00	65,019.85		65,019.85
6000 - PAYROLL	1,799,955.17	10,557,108.92		12,357,064.09	9,706,806.27	2,650,257.82		2,650,257.82
9100 - HEALTH DEPARTMENT	3,815,131.78	140,462.58		3,955,594.36	459,038.98	3,496,555.38		3,496,555.38
9300 - REGIONAL MOBILITY AUTHORITY	46,145.47	205.66		46,351.13	0.00	46,351.13		46,351.13
9700 - COMMUNITY SUPERVISION	1,431,770.22	196,943.11		1,628,713.33	501,676.45	1,127,036.88		1,127,036.88
TTL.OF ACCTS.IN POOL	286,602,712.85	21,790,581.70	722,075.17	309,115,369.72	32,770,991.95	276,344,377.77	175,583,682.77	100,760,695.00
1600 - LOCAL PROVIDER PARTICIPATION	22,231,897.37	10,928,588.85		33,160,486.22	6,052,902.80	27,107,583.42		27,107,583.42
4100 - GEN.OBLIG.DEBT SVC.	7,028,156.23	123,058.96	15,110.34	7,166,325.53	0.00	7,166,325.53	4,169,397.59	2,996,927.94
TOTAL	315,862,766.45	32,842,229.51	737,185.51	349,442,181.47	38,823,894.75	310,618,286.72	179,753,080.36	130,865,206.36

This report is submitted as true and correct to Commissioners Court by Cristian T. Villarreal, Brazos County Treasurer, on January 27, 2026.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:
DATE OF COURT MEETING: 1/27/2026
ITEM: • FY 25/26 Budget Amendments 9.01 - 9.06
TO: Commissioners Court
FROM: Nina Payne
DATE: 01/20/2026
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
ACTION REQUESTED OR ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
9_Coversheet.pdf	FY 26 - 9 Coversheet	Cover Memo
9.01 - 9.06.pdf	FY 26 Budget Amendments 9.01 - 9.06	Budget Amendment

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2025-2026 BUDGET YEAR

NO. 25/26 9.01 – 9.06

On this the 27th day of January 2026 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

The following proceedings were held:

THAT WHEREAS, on the 27th day of January 2026 the Court heard and approved a budget amendment(s) for the 2025-2026 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 9 September 2025, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 27th day of January 2026.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: _____



Duane Peters, County Judge

Original: County Clerk's Office and
Attached to the original budget



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

9.01

Agenda Date

1/27/2026

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

45000 Capital Improvement Fun

From: Fund Number

DECREASE EXPENDITURE(S):

63170001 Facility Services - Cap

From: Division Name

DECREASE EXPENDITURE(S):

80286000 Equipment - Other

From: Account Number

From: Amount

\$

8,875.00

AMOUNT OF DECREASE

Total

\$ 8,875.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

17000200 Landscaping

To: Division Name

INCREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

To: Account Number

To: Amount

\$

8,875.00

AMOUNT OF INCREASE

Total

\$ 8,875.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts.

Reallocation of funds to the appropriate account for the purchase of a mower. Due to cost of the mower, it is not considered a capital purchase based on the updated Capital Asset Policy that was revised on October 26, 2025.

File and Documentation

File Upload

Upload

PO 260001331 - Facilities Svcs Mower Non Capital 12.30.25.pdf

193.99KB

Signature

Initiator

Mina Payne

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

Mina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A Mays

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

Purchase Order 260001331



Order Date	NOV-17-2025
Change Order	0
Change Order Date	NOV-17-2025
Revision	0
Ordered	\$8,875.00

Bill To
 Brazos County
 P.O. Box 914
 Bryan, TX 77803

Supplier: Ikes Small Engines LLC
 1701 S College Ave
 Bryan, TX 77801

Department Name: Facility Services - Capital

Ship To: Purchasing
 200 S. Texas Avenue, Suite 352
 Bryan, Texas 77803

Contract No.
 Approver: Summer Dubec
 361-4290

Customer Account Number	Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
	93681	Net 30	Delivered	Brazos County	Best
Deliver To Contact					
Robert Espinoza					
E-mail: REspinoza@brazoscountytexas.gov					
Phone					

Line	Item	Quantity	UOM	Unit Price	Extended Price
1	2025 Vertex E-Series 18.5 HP Kaw FS600V W/36 Ultra Cut Series Deck 3 (VXE600GKA36300)	1	Each	8,875.00	\$8,875.00
	PO Charge Account			Extended price	
	45000.63170001.80286000.00000.0000.000000			\$8875	
	Project Number:				

Total \$8,875.00

BRAZOS COUNTY IS EXEMPT FROM SALES TAX

Terms & Conditions are applicable to all purchases and can be found on www.brazoscountytexas.gov under Departments, then Purchasing.

I N V O I C E



PHONE #:
CELL #: (979)361-4480
FAX #: (979)774-7983
P.O.#: 260001331
TERMS: Net 10th EOM

DATE: 11/18/2025 9:02:07 AM
INVOICE #: 3207
CUSTOMER#: 127246
LOCATION: 1

SALES ORDER#: 1423
SALES TYPE: Sales
CP: SpencerS
SALES REP: SpencerS

BILL TO 127246

BRAZOS COUNTY BUILDING MAINT
206 N WASHINGTON
BRYAN, TX 77801 USA

SHIP TO

BRAZOS COUNTY BUILDING MAINT
206 N WASHINGTON
BRYAN, TX 77801 USA

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
EXM	VXE600GKA36300	Vertex E-Series 18.5 HP Kaw FS600V w/36" UltraCut Series 3 D	1	0	\$11,654.00	\$8,399.00	\$8,399.00
		S/N: 419017179					
****	MISC	surcharge	1	0	\$476.00	\$476.00	\$476.00

No returns on electrical or special order items. There may be a 20% restocking fee imposed on returned items. All returns must be accompanied by the original receipt and be made within 30 days. Thank you for your business!

SUBTOTAL:	\$8,875.00
TAX:	\$0.00
INVOICE TOTAL:	\$8,875.00
AMOUNT DUE:	\$8,875.00

Picked Up By: _____



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number*

Budget Amendment Number

9.02

Agenda Date

1/27/2026

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

45000 Capital Improvement Fun

From: Fund Number

DECREASE EXPENDITURE(S):

63280021 Sheriff Office - Jail - C

From: Division Name

DECREASE EXPENDITURE(S):

80286000 Equipment - Other

From: Account Number

From: Amount

\$

5,035.00

AMOUNT OF DECREASE

Total

\$ 5,035.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

28002000 Sheriff Office - Jail Ad

To: Division Name

INCREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

To: Account Number

To: Amount

\$

5,035.00

AMOUNT OF INCREASE

Total

\$ 5,035.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts.

Reallocation of funds to the appropriate account for the purchase of a power washer to be used for the work crew. Due to cost of the item, it is not considered a capital purchase based on the updated Capital Asset Policy that was revised on October 26, 2025.

File and Documentation

File Upload

Upload

PO 2600000882 - Jail Power Washer Non Capital 12.30.25.pdf

260.18KB

Signature

Initiator

Mina Payne

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

Mina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A Mays

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



LEARN MORE AT [LOWES.COM/MYLOWESREWARDS](https://www.lowes.com/mylowesrewards)

LOWE'S HOME CENTERS, LLC
3225 FREEDOM BLVD.
BRYAN, TX 77802 (979) 774-4141

PICK UP INFORMATION
TO OBTAIN STOCK MERCHANDISE DESIGNATED AS
[PICK UP LATER] ON THIS RECEIPT, YOU MUST
COME TO THE CUSTOMER SERVICE DESK.

- SALE -

SALES#: S0103RV1 70170 TRANS#: 643046947 10-22-25

2416207 SIMPSON 4000PSI BIG BRUTE 5035.00
5900.00 DISCOUNT EACH -265.00
[PICK UP LATER - LOWES # 0103 on 11/03/2025]

ORDER#: 200103295251322009

SUBTOTAL: 5035.00
TOTAL TAX: 0.00
INVOICE 99121 TOTAL: 5035.00
LAR: 5035.00

TOTAL SAVINGS THIS TRIP: \$265.00

LAR: XXXXXXXXXXXX1581 AMOUNT: 5035.00 AUTHCD: 000488
KEYED REFID:991210 10/22/25 15:18:26
LAR PD: 260000882
ACCOUNT NAME: BRAZOS COUNTY
AUTH BUYER: TUREK SHELLEY

ACCOUNT WILL BE BILLED UPON MERCHANDISE TRANSACTION
DATE FOR STOCK MERCHANDISE AND NO LATER THAN 90 DAYS
FROM TRANSACTION DATE FOR SOS OR DIRECT DELIVERY
MERCHANDISE.

STORE: 0103 TERMINAL: 55 10/22/25 15:18:41
OF ITEMS PURCHASED: 1
EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
FOR FULL DETAILS ON OUR RETURN POLICY, VISIT
[LOWES.COM/RETURNS](https://www.lowes.com/returns)
A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number*

Budget Amendment Number

9.03

Agenda Date

1/27/2026

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

11000 Hotel Occupancy Tax Fun

From: Fund Number

DECREASE EXPENDITURE(S):

11002900 Expo Complex Improv

From: Division Name

DECREASE EXPENDITURE(S):

65050000 Building Maintenance

From: Account Number

From: Amount

\$

10,000.00

AMOUNT OF DECREASE

Total

\$ 10,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

11000 Hotel Occupancy Tax Fun

To: Fund Number

INCREASE EXPENDITURE(S):

11002900 Expo Complex Improv

To: Division Name

INCREASE EXPENDITURE(S):

71025000 Contract Services

To: Account Number

To: Amount

\$

10,000.00

AMOUNT OF INCREASE

Total

\$ 10,000.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts.

Reallocation of funds to the appropriate account for the pre-renovation interior and exterior asbestos inspection/testing for the Expo Center - Deferred Maintenance Project.

File and Documentation

File Upload

Upload

Brazos County Expo Center – Deferred Maintenance Project Bryan Texas - 175.66KB
Limited Asbestos Inspection Proposal 2026.pdf

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A Mays

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



PO Box 12333
College Station, Texas 77842
281.987.5044 / 979.492.5104

TIPS Cooperative Contract # 200201

Limited Asbestos Inspection Proposal

January 6, 2026

PROJECT NAME: Brazos County Expo Center – Deferred Maintenance Project Bryan, Texas

SCOPE OF WORK: Perform pre-renovation interior and exterior asbestos inspection/testing at the above location that will be impacted per drawings emailed on 12/10/25. Inspection will be done in accordance with applicable Texas DSHS and EPA NESHAP regulations. N

CONTACT INFORMATION: Trevor Lansdown, Brazos County - Director of Project Management
m: 979.446.6924 tlanstown@brazoscountytexas.gov

EXCLUSIONS

1. Lead-based paint and mold inspection/testing
2. Asbestos and mold project management/design, consulting/air monitoring/clearance fees during abatement activities (if applicable)
3. Comprehensive asbestos testing of entire building

FEES:

Pre-Renovation Limited Asbestos Inspection and Report

Asbestos Sample Analysis- PLM/DS – 3 day laboratory TAT

Up to twenty-five samples will be collected and analyzed. Add \$20.00/sample for any additional samples needed

Overnight Shipping Included

Total price of asbestos inspection/testing, PLM/DS laboratory analysis (up to 25 samples), final report and overnight shipping \$1,480.00

Brazos County Expo Center – Deferred Maintenance Project, Bryan, Texas

Page 2

Fee is based on the scope of work described in the proposal. If the proposal is accepted please indicate with signature below and return proposal. Net 30

Accepted By:

Signed _____ Date _____



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 12/30/2025

ITEM: Approval requested from the Human Resources Department to accept vendor-donated prizes from participating Benefits Fair vendors, obtained during the Benefits Fair held on November 20, 2025, for raffling to Brazos County employees.

TO: Commissioners Court

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: The Human Resources department is requesting approval to accept the provided list of donated items from our partnering benefits vendors who participated in the County's annual Benefits Fair. These donations are not included in the county's budget, as they were donated and do not impact county funds. All donated items will be raffled off to employees who attended the Benefits Fair, allowing for fair and random distribution of donations. Approval of this agenda item will allow Human Resources to further enhance employee knowledge of our vendors the services they offer, and overall employee engagement. Failure to approve this item may result in the return of donated items, lack of future donations, and reduced employee education of eligible benefits.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>Benefits Fair Raffle Prize List.pdf</u>	Listing of Items - Backup	Backup Material
<u>Donation Acceptance Form - HR - 12.17.25.pdf</u>	Donation Acceptance Form	Backup Material

Organization	Gift Description	Price
Orange Theory	Bag & 5 free classes voucher	\$120
Orange Theory	Bag & 5 free classes voucher	\$120
Basic Balance Nutrition	Snack Pack/Voucher	\$58
DKY	Walmart Gift Card	\$50
DKY	Walmart Gift Card	\$50
DKY	Target Gift Card	\$50
St. Joseph's Health	Gift Basket Bundle	\$50
AllOne Health	Women's Health Box	\$40
Airrosti	RAD Massage Stick	\$39
AAA	Gift Bag with AAA Logo	\$30
Aflac	Water Bottle with Aflac Logo	\$30
Blue Cross Blue Shield	Picnic Blanket	\$30
Costco	Treat Basket	\$30
Atmos Energy	Carbon Monoxide Alarm	\$28
Airrosti	Visa Gift Card	\$25
AllOne Health	Amazon Gift Card	\$25
Central Texas Chiropractic	Coupon for \$25 off of a visit	\$25
Colonial	Cheddar's Scratch Kitchen Gift Card	\$25
Colonial	Cracker Barrel Gift Card	\$25
Insurers of Texas	H-E-B Gift Card	\$25
Insurers of Texas	H-E-B Gift Card	\$25
Insurers of Texas	H-E-B Gift Card	\$25
Insurers of Texas	H-E-B Gift Card	\$25
Aflac	Stuffed Aflac Duck	\$20
Aflac	Stuffed Aflac Duck	\$20
Aflac	Christmas Bundle	\$20
Costco	Hello Winter Gift Basket	\$20
The Standard	Wireless Headphones	\$20
AllOne Health (Deer Oaks)	Blanket & Bag	\$15
Colonial	Holiday Bundle Mug	\$15
Colonial	Holiday Bundle Mug	\$15
Hartford	Tote with Hartford logo	\$15
The Row House	Duffel Bag with Row House Logo	\$12
United Way	Coffee Mug	\$10
United Way	Coffee Mug	\$10

Total: \$1,142.00



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

9.05

Agenda Date

1/27/2026

Fiscal Year

October 1 - September 30 2026

Requesting Department

COUNTY CLERK

Requestors Name

Ashlie Peters-Bowman

DECREASE EXPENDITURE(S):

20000 County Clerk Records Ma

From: Fund Number

DECREASE EXPENDITURE(S):

21005000 County Clerk Manage

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

1,000.00

AMOUNT OF DECREASE

Total

\$ 1,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

20000 County Clerk Records Ma

To: Fund Number

INCREASE EXPENDITURE(S):

21005000 County Clerk Manage

To: Division Name

INCREASE EXPENDITURE(S):

65540000 Copier/Printer/Fax Ma

To: Account Number

To: Amount

\$

1,000.00

AMOUNT OF INCREASE

Total

\$ 1,000.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts.

Amending to compensate for increased toner expenses.

File and Documentation

File Upload

Upload

Signature

Initiator

Ashlie Peters Bowman

Department (?)

COUNTY CLERK

Signature

Elected Official/Dept Head

Karen McQueen

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A Mays

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

9.06

Agenda Date

1/27/2026

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

30000 Brazos County Grant Fun

From: Fund Number

DECREASE EXPENDITURE(S):

272300 Texas Indigent Defense

From: Division Name

DECREASE EXPENDITURE(S):

61210000 Court Costs

From: Account Number

From: Amount

\$

1,482.03

AMOUNT OF DECREASE

Total

\$ 1,482.03

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

30000 Brazos County Grant Fun

To: Fund Number

INCREASE EXPENDITURE(S):

272300 Texas Indigent Defense

To: Division Name

INCREASE EXPENDITURE(S):

71020000 Computer Contracts

To: Account Number

To: Amount

\$

1,482.03

AMOUNT OF INCREASE

Total

\$ 1,482.03

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocation of funds to the appropriate account for SHI Government Solutions.

File and Documentation

File Upload

Upload

RE_ Corrected Request for Budget Amendment.pdf

189.65KB

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A Mays

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

From: [Natalie K. Daniel](#)
To: [Nina Payne](#)
Cc: [Marc Turner](#); [Nathaniel T. Wood](#)
Subject: RE: Corrected Request for Budget Amendment
Date: Thursday, January 15, 2026 8:50:54 AM

Nina,

That's correct.

Natalie Daniel
Public Defender's Office
979-361-4574

From: Nina Payne <npayne@brazoscountytexas.gov>
Sent: Thursday, January 15, 2026 8:49 AM
To: Natalie K. Daniel <NDaniel@brazoscountytexas.gov>
Cc: [Marc Turner](mailto:MTurner@brazoscountytexas.gov) <MTurner@brazoscountytexas.gov>; [Nathaniel T. Wood](mailto:Nathaniel.T.Wood@brazoscountytexas.gov) <NTWood@brazoscountytexas.gov>
Subject: RE: Corrected Request for Budget Amendment

Natalie,

I just want to confirm that the division this request is for is tied to 272300.

Thanks,
Nina N. Payne
Budget Officer, Brazos County
Brazos County Administration Building
200 South Texas Avenue
Brazos County, Texas 77803
tel. (979)361-4186
fax (979)361-4503

ATTENTION PUBLIC OFFICIALS (elected and/or volunteers): A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act. If replying, please reply only to the sender.

From: Natalie K. Daniel <NDaniel@brazoscountytexas.gov>
Sent: Thursday, January 15, 2026 8:15 AM
To: Nina Payne <npayne@brazoscountytexas.gov>
Cc: [Marc Turner](mailto:MTurner@brazoscountytexas.gov) <MTurner@brazoscountytexas.gov>; [Nathaniel T. Wood](mailto:Nathaniel.T.Wood@brazoscountytexas.gov) <NTWood@brazoscountytexas.gov>
Subject: Corrected Request for Budget Amendment

Nina, (the previous email listed Subs/Pubs; this is corrected to Court Costs)

I have not heard back from Desmond about adding our department to the signature portion of the Budget Amendment request form. I am emailing you to request in writing that our budget be amended as follows:

Decrease:

61210000- Court Costs- \$1,482.03

Increase:

71020000- Computer Contracts- \$1,482.03

This will provide additional funds to the 7102 account to cover the remaining balance of the SHI Government Solutions payment once the journal entry is moved. I have included Nathan in this email as verification of his approval of this request.

Please let me know if you need anything else to complete this request.

Natalie Daniel
Brazos County Public Defender's Office
Office Manager
200 S Texas Avenue, Suite 126
Bryan, Texas 77803
M | 979-361-4581
F | 979-361-4583
Public Defender's Office



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:
DATE OF COURT MEETING: 1/27/2026
ITEM: • Approval of Personnel Change of Status
TO: Commissioners Court
DATE: 01/20/2026
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Personnel Action Forms (PAFs). A list of departments is included on the attached coversheet. All positions have been reviewed and verified that they fall within budget guidelines. Consequence of non-approval would be to the employee pay and/or position.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Employee_and_Separation - Court View - 01.27.26.pdf	Cover Sheet	Cover Memo

Personnel Change of Status

(Jan 27, 2025)

Commissioners' Court Date: 01-27-2026
Department Submitting Information: Human Resources
Purpose of Submissions: Consider and Take Action on Change

Employment

Department Name	Employee Name
County Judge - Administration	Conner, Katie
County Judge - Administration	Gurka, Kendal
Fleet Shop - Heavy Equipment	Garcia, Joe
Risk Management - Administration	Zgabay, Hannah
Sheriff Office - Jail Administration	Aston, Ramon
Sheriff Office - Jail Administration	Juarez, Kaylee
Sheriff Office - Jail Administration	Rojas Diaz, Maria

Separations

Department Name	Employee Name
County Judge - Administration	Erratt, Bruce
County Judge - Administration	Field, Randy
County Judge - Administration	Kacal, Kyle
District Attorney - Administration	Ferguson, Jason
District Attorney - Administration	Hebert, Jennifer
Elections Administrator	Rodriguez, Raymond
Family Law Associate Court - Administration	Wood Hencerling, Wendy
Fleet Shop - Light Equipment - Administration	Chadwick, Ken
Jail Correctional Medicine - Administration	Amaya, Alexandra
Justice of Peace - Precinct 1 - Administration	Box, Mary
Juvenile Services - Residential Mental	Vento, Teresa
Road & Bridge - Administration	Harrod, Linda
Road & Bridge - Administration	Meadors, Ronald
Road & Bridge - Administration	Thomas, Charles
Sheriff Office - Jail Administration	Kelly, Kylie
Sheriff Office - Jail Administration	Pierce, Mary
Sheriff Office - Jail Administration	Rudd, Nicholas
Sheriff Office - Jail Administration	Swaringim, Kasily

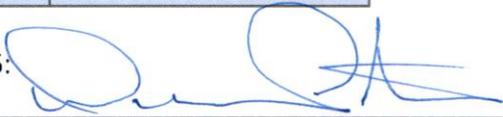
Personnel Action Forms

Department Name	Employee Name
Court Specialty Court Program	Younis, Stephanie
District Attorney - Administration	Beacham, Caleb
District Attorney - Administration	Beacham, Caleb
District Attorney - Administration	Houghton, Eric
District Attorney - Administration	Whitcomb, Jennifer
Exposition Center - Administration	Monarres, Jerry
Justice of Peace - Precinct 1 - Administration	Hudson, Amber
Justice of Peace - Precinct 1 - Administration	Kiel, Janet
Justice of Peace - Precinct 1 - Administration	Malinak, Katrina
Justice of Peace - Precinct 1 - Administration	Ponce, Maria
Juvenile Services - Administration - Community Based	Stroup, Evan
Juvenile Services - Administration - Community Based	Thomas, Neshae
Juvenile Services - Administration - Court	Olvera, Phillip
Juvenile Services - Detention	Gonzalez, Valentina
Juvenile Services - Residential Mental	Crawford, Lessa
Juvenile Services - Residential Mental	Vento, Teresa
Juvenile Services - TJJD - Community Mental Health	Glass, Garret
Juvenile Services - TJJD - SA Basic Probation	Figueroa, Jose
Juvenile Services - TJJD - SA Community Based	Cunningham, Arieus
Public Defender Juvenile and Appellate Expansion	Bailey, Stephanie
Road & Bridge- Administration	Bradley, Karlis
Sheriff Office - Administration	Alvarez, Gabriel
Sheriff Office - Administration	Dobbins, Samuel
Sheriff Office - Administration	Fuller, Jacob
Sheriff Office - Administration	Montoya, Patrick
Sheriff Office - Administration	Ortega, Gabriel
Sheriff Office - Administration	Pace, Lonnie III
Sheriff Office - Administration	Poe, Ryan
Sheriff Office - Administration	Riddle, Ashlyn
Sheriff Office - Administration	Smith, Emilee
Sheriff Office - Administration	White, Steven
Sheriff Office - Jail Administration	Alvarado, Antonio
Sheriff Office - Jail Administration	Bairrington, Twister
Sheriff Office - Jail Administration	Bazan, Antonio
Sheriff Office - Jail Administration	Betancourt, Antonio II
Sheriff Office - Jail Administration	Drayton, Lapeatrice
Sheriff Office - Jail Administration	Geronime, Michael
Sheriff Office - Jail Administration	Hemphill, Erma
Sheriff Office - Jail Administration	Horton, Charles
Sheriff Office - Jail Administration	Hyson, LaKendric
Sheriff Office - Jail Administration	Medeiros, Logan
Sheriff Office - Jail Administration	Pedersen, Zane
Sheriff Office - Jail Administration	Salazar, Marie
Sheriff Office - Jail Administration	Sims, William Jr

Sheriff Office - Jail Administration	Sparks, Telecia
Sheriff Office - Jail Administration	Terrazas, Jonathan
Sheriff Office - Jail Administration	Vardeman, Jeffery
Sheriff Office - Jail Administration	Vasquez- Robles, Uriel
Sheriff Office - Jail Administration	Wren, Jordan
Sheriff Office - Jail Administration	Young, Ashton
Sheriff Office - Jail Administration	Zolli, Jared

Approved in Commissioners' Court 01/27/2026:

County Judge's or Commissioner's Signature: _____



Agenda Item #30

Judge and Commissioners,

Good Morning!

I am coming to you on behalf of staff to raise concerns on this agenda item. You are approving the hiring of Katie Conner in the position of “Transition Training – All Part Time” under the County Judge.

The job description attached to this position reads “This position works on special projects as needed”. This job description is so vague that it provides no clear direction to elected officials, department heads, staff, and citizens what she is empowered to do and not do in this role.

On behalf of staff, I respectfully ask that you clearly define the role, responsibility, duties, duration, and authority of Katie Conner in the position she is being hired into titled “Transition Training – All Part Time.”

Thank you,

Marci Turner

County Auditor

As County Auditor, I report to the District Judges and not the Commissioners Court. Given that context, staff come to me frequently with their concerns. I have heard from staff in Human Resources, Risk Management, Budget, Purchasing, Capital Projects, in addition to my own staff on this matter.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: • Approval of Payment of Claims

TO: Commissioners Court

DATE: 01/21/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Bill_List_Commissioners_Court_PUBLIC_01.27.26.pdf](#) Bill List Public

Backup Material



Commissioners Court Approval of Claims Summary

January 27, 2026

Accounts Payable

Payment Date	Amount	Beginning	Ending	Type
1/15/2026	\$ 23,768.42	8213728	8213739	Payroll AP
1/15/2026	\$ 70,203.01	8213740	8213748	Utilities & Credit Card Bills
1/15/2026	\$ 10,324.77	8213749	8213798	Restitution
1/16/2026	\$ 6,141.30	8213799	8213799	Payroll AP
1/27/2026	\$ 3,931,330.32	8213800	8213947	AP
1/15/2026	\$ 16,358.55	9206742	9206746	Payroll AP
1/15/2026	\$ 15,575.97	9206747	9206748	Utilities & Credit Card Bills
1/15/2026	\$ 264.55	9206749	9206749	Travel Advance
1/21/2026	\$ 2,415.21	9206750	9206753	Travel Advance
1/27/2026	\$ 1,243,422.29	9206754	9206820	AP

Jury

Payment Date	Amount
1/15/2026	\$ 3,478.00

Payroll

Payment Date	Amount	Type

Wire/ TexNet

Payment Date	Amount	Number	Description
1/15/2026	\$ 6,348.10	2026-40	Child Support
1/15/2026	\$ 1,027.88	2026-41	Roth 457(b)

Pursuant to Order 25-027 certain claims are approved for payment by the Commissioners Court if approved through the audit process. Payments are then presented to Commissioners Court at a subsequent meeting. These include Payroll and payroll related claims, utilities and telecommunications services, and credit card bills.

ATTEST:

Karen McQueen
County Clerk

APPROVED:

Duane Peters
County Judge

1/27/26
Date

Bill List Commissioners Court

Time run: 1/21/2026 10:36:08 AM

Payment Date 1/15/2026

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/15/2026	01000-10000100-61110000-00000-0000-000000	General Fund-County Judge \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001950	282837	275.00
	01000-10000100-61750000-00000-0000-000000	General Fund-County Judge \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000806	287310416139X01082026	241.05
	01000-10500000-61750000-00000-0000-000000	General Fund-Budget Office \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000661	287310376020X01082026	44.14
	01000-11000100-61750000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000615	287310378151X01082026	208.23
	01000-11000500-61880000-00000-0000-000000	General Fund-Non-Departmental-Utilities Expenditure-No Value-No Value	20	Bryan*****	260000284	2016098 1225	25.40
					260000303	2016116 1225	16,755.31
					260000340	2043084 1225	155.70
			60	Atmos*****	260000353	3042722319 1225	6,318.16
					260000365	3042722775 1225	4,515.52
					260000377	4032682185 1225	132.25
			7490	Colle*****ties	260000275	4714752976 0126	271.45
	01000-11100000-61750000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Telephone/Data \- Cellular-No Value-No Value	11846	AT&T *****	260000144	287313012124X01082026	51.10
	01000-11210020-61750000-00000-0000-000000	General Fund-Elections Administrator-Telephone/Data \- Cellular-No Value-No Value	11846	AT&T *****	260000627	287310419224X1082026	111.61
	01000-12500100-61750000-00000-0000-000000	General Fund-Risk Management \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000107	287310455953x1082026	42.76
	01000-13000100-61750000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Telephone/Data \- Cellular-No Value-No Value	11846	AT&T *****	260000109	287310452452X01082026	25.91
	01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001715	08787Z	11,675.00
	01000-14000100-61110000-00000-0000-000000	General Fund-Information Technology \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001866	RKF7KF3T	1,189.00
					260001922	534000205988	1,200.00
	01000-14000100-61880000-00000-0000-000000	General Fund-Information Technology \- Administration-Utilities Expenditure-No Value-No Value	20	Bryan*****	260000304	2016115 1225	2,289.31
				60	Atmos*****	260000355	3036561728 1225
	01000-15000100-61620000-00000-0000-000000	General Fund-Human Resources \- Administration-Subscriptions &	95956	Diner*****	260000652	783134AF-0027	20.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/15/2026		Publications-No Value-No Value-No Value					
	01000-17000100-61750000-00000-0000-000000	General Fund-Facilities Services \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000461	287310436888X01082026	228.67
	01000-17000100-61880000-00000-0000-000000	General Fund-Facilities Services \- Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	260000378	3036561513 1225	202.83
			96844	Front*****ns of Texas	260000361	979-197-0407-073123-5 0126	556.25
	01000-17000200-61750000-00000-0000-000000	General Fund-Landscaping-Telephone/Data \- Cellular-No Value-No Value	11846	AT&T *****	260000461	287310436888X01082026	109.13
	01000-17000300-61880000-00000-0000-000000	General Fund-Facilities Services \- Parking Garage-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	260000392	2474830 1225	374.04
					260000393	2122834 1225-2	2,129.90
	01000-18000100-61750000-00000-0000-000000	General Fund-County Attorney \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000211	287310413943X01082026	812.87
	01000-19000100-61295000-00000-0000-000000	General Fund-District Attorney \- Administration-Employment Investigations-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001273	UZTX6HVT2K	11.21
	01000-19000100-61970000-00000-0000-000000	General Fund-District Attorney \- Administration-Witness Reimbursement-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001887	CCDDAB*	70.00
	01000-20000100-61750000-00000-0000-000000	General Fund-District Clerk \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000273	287310418905X01082026	31.56
	01000-21000100-61750000-00000-0000-000000	General Fund-County Clerk \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260001182	287310415086X01082026	88.26
	01000-22100100-61750000-00000-0000-000000	General Fund-272nd District Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260001103	287310201184X01082026	65.59
	01000-22200100-61750000-00000-0000-000000	General Fund-361st District Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000190	287310205841X01082026	181.66
	01000-22300100-61750000-00000-0000-000000	General Fund-472nd District Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260001631	287339274736X01082026	101.62
	01000-22600100-61750000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260001077	287310375080x01082026	252.08
	01000-22800100-61750000-00000-0000-000000	General Fund-Family Associate Court - Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000561	287310375535X01082026	86.04
	01000-23000100-61750000-00000-0000-000000	General Fund-County Court at Law #1 \- Administration-Telephone/Data \-	11846	AT&T *****	260000093	287310376385x01082026	58.14

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/15/2026		Cellular-No Value-No Value-No Value					
	01000-23100100-61750000-00000-0000-000000	General Fund-County Court at Law #2 Administration-Telephone/Data Cellular-No Value-No Value-No Value	11846	AT&T *****	260001959	287310377781x01082026	43.02
	01000-24101100-61750000-00000-0000-000000	General Fund-Justice of Peace Precinct 1 Administration-Telephone/Data Cellular-No Value-No Value-No Value	11846	AT&T *****	260001684	287310448376X01082026	43.30
	01000-24201100-61750000-00000-0000-000000	General Fund-Justice of Peace Precinct 2 Administration-Telephone/Data Cellular-No Value-No Value-No Value	11846	AT&T *****	260000150	287310453896X01082026	45.55
	01000-24301100-61880000-00000-0000-000000	General Fund-Justice of Peace Precinct 3 Administration-Utilities Expenditure No Value-No Value-No Value	7490	Colle*****ties	260000277	1363371733 1225	335.64
	01000-26001000-61880000-00000-0000-000000	General Fund-Community Supervision Support-Utilities Expenditure No Value-No Value-No Value	20	Bryan*****	260000300	2122834 1225-1	5,632.11
	01000-26002000-61880000-00000-0000-000000	General Fund-Health Department Support-Utilities Expenditure No Value-No Value-No Value	60	Atmos*****	260000375	3042120522 1225	839.64
	01000-28000100-61750000-00000-0000-000000	General Fund-Sheriff Office Administration-Telephone/Data Cellular-No Value-No Value-No Value	11846	AT&T *****	260000249	287296987280X01082026	353.48
	01000-28000100-61880000-00000-0000-000000	General Fund-Sheriff Office Administration-Utilities Expenditure No Value-No Value-No Value	60	Atmos*****	260000369	3036538772 1225	1,473.70
	01000-28000100-65350000-00000-0000-000000	General Fund-Sheriff Office Administration-Gasoline Expenditure No Value-No Value-No Value	11246	Exxon*****	260000248	109947526	105.76
	01000-28002000-61750000-00000-0000-000000	General Fund-Sheriff Office Jail Administration-Telephone/Data Cellular-No Value-No Value-No Value	11846	AT&T *****	260000135	287296987002X01082026 287296987189X01082026	740.30 57.43
	01000-28002000-61880000-00000-0000-000000	General Fund-Sheriff Office Jail Administration-Utilities Expenditure No Value-No Value-No Value	60	Atmos*****	260000352	3031184127 1225	6,757.23
					260000368	3042722604 1225	100.38
					260000374	3031184387 1225	6,593.80
	01000-30101100-61750000-00000-0000-000000	General Fund-Constable Precinct 1 Administration-Telephone/Data Cellular-No Value-No Value-No Value	11846	AT&T *****	260001222	287296986769X01082026	108.94
	01000-30201100-61750000-00000-0000-000000	General Fund-Constable Precinct 2 Administration-Telephone/Data Cellular-No Value-No Value-No Value	97548	Veriz*****	260000068	6132831701	334.89
	01000-30301100-61750000-00000-0000-000000	General Fund-Constable Precinct 3 Administration-Telephone/Data Cellular-No Value-No Value-No Value	11846	AT&T *****	260001147	287296986923X01082026	122.02
	01000-30301100-61880000-00000-0000-000000	General Fund-Constable Precinct 3 Administration-Utilities Expenditure No Value-No Value-No Value	7490	Colle*****ties	260000277	1363371733 1225	335.63

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/15/2026	01000-30401100-61750000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000051	287310412028X01082026	189.99
	01000-31000100-61750000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000219	287310448782X01082026	577.58
	01000-31000220-61880000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	260000356	3030678195 1225	2,385.09
	01000-35500100-61750000-00000-0000-000000	General Fund-Emergency Management \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000312	287310419907X01082026	66.74
	01000-36000100-61750000-00000-0000-000000	General Fund-Exposition Center \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000754	287310436422X01082026	260.65
	01000-36000100-61880000-00000-0000-000000	General Fund-Exposition Center \- Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	260000370	3036539093 1225	718.73
	01000-36500100-61750000-00000-0000-000000	General Fund-Brazos Center \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000622	287310375799X01082026	64.90
	01000-37000100-61750000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000262	287310413424x01082026	42.06
	01000-50000100-61280000-00000-0000-000000	General Fund-County Records Management \- Administration-Dues-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001852	7612	225.00
	01000-56001000-61750000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000071	287310449001x01082026	395.24
	01000-56001000-61880000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	260000296	2075819 1225	11.30
					260000388	2342538 1225	17.04
			4582	Wellb*****ity District	260000367	102-4480-00 1225	47.49
			60	Atmos*****	260000372	3044694089 1225	3,645.13
	01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	260000293	2075420 1225	19.11
					260000333	2075791 1225	23.77
			4582	Wellb*****ity District	260000367	104-2580-00 1225	47.49
	11000-11002500-61750000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000754	287310436422X01082026	43.02
	22000-51000100-61750000-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000245	287296987381X01082026	20.33
	30000-272300-61750000-00000-0000-000000	Brazos County Grant Fund-Texas	11846	AT&T *****	260001963	287325411390X01082026	192.60

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/15/2026		Indigent Defense Commission Grant-212\25\03-Telephone/Data \- Cellular-No Value-No Value-No Value					
	30000-272400-61110000-00000-0000-000000	Brazos County Grant Fund-T.I.D.C. \- Public Defender Juvenile & Appellate Expansion 212\26\014-Conference & Seminar Fees-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001934	01072026	825.00
	35000-21130000-71025000-00000-0000-000000	Election Contracts Fund-Election Services-Contract Services-No Value-No Value-No Value	97206	Optim*****	260000646	0-7707-752250-01-5 Jan26	221.55
	50000-64005100-61750000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260001236	287310453492X01082026	43.02
	60000-00000000-31120000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- Nationwide-No Value-No Value-No Value	3382	Natio***** Solutions		01.09.26	8,384.01
	60000-00000000-31125000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- Secur Benefit-No Value-No Value-No Value	6165	Secur***** Insurance Co		01.09.26	1,175.00
	60000-00000000-31128000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- VALIC-No Value-No Value-No Value	10789	Varia***** Insurance Co Inc		01.09.26	3,700.50
	60000-00000000-31204100-00000-0000-000000	Payroll Fund-No Value-Withholding \- Child Care-No Value-No Value-No Value	100127	Legge*****		DCA 01.09.26 AL	1,329.17
	60000-00000000-31204200-00000-0000-000000	Payroll Fund-No Value-Withholding \- Unreimb. Medical-No Value-No Value-No Value	100504	Salaz*****		FSA 01.09.26 JS	21.40
			100590	Truon*****		FSA 01.09.26 BT	1,500.00
			101630	Brown*****		FSA 01.09.26 TB	173.10
			103569	Velaz*****		FSA 01.09.26 SV	10.67
			103570	DeJes*****		FSA 01.09.26 AD	119.73
			103571	Ornel*****		FSA 01.09.26 CO	350.00
	60000-00000000-31228000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Hartford\AD&D-No Value-No Value-No Value	6874	Hart***** , The		2373294	1,341.34
	60000-00000000-31232000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Hartford\LTD-No Value-No Value-No Value	6874	Hart***** , The		676717991761	4,823.48
	60000-00000000-31236000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Consecol\Cancer Ins-No Value-No Value-No Value	3436	WILCA***** Company		02602567	12.90
	60000-00000000-31237000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Colonial Insurance-No Value-No Value-No Value	10372	Colon*****ent Insurance Company		74123981201336	2,009.72
	60000-00000000-31240000-00000-0000-000000	Payroll Fund-No Value-Withholding \- AFLAC Insurance-No Value-No Value-No Value	3428	Ameri*****Insurance		298699	6,141.30

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/15/2026	60000-00000000-31241000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Vision Insurance-No Value-No Value-No Value	93592	Spect*****		20251117000006	9,009.50
	60000-00000000-31600000-00000-0000-000000	Payroll Fund-No Value-Withholding \- United Way-No Value-No Value-No Value	3395	Unite*****zos Valley		01.09.26	25.15
	97000-00000000-20000100-00000-0000-000000	CSCD \- Community Supervision-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Jenni*****		ADV000353646318	264.55
	97000-551100-69601000-00000-0000-000000	CSCD \- Community Supervision- Basic Supervision-Telephone \- Cellular-No Value-No Value-No Value	97548	Veriz*****	260001594	6131733250	547.90
Grand Total							126,170.50

Payment Date 1/16/2026

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/16/2026	60000-00000000-31240000-00000-0000-000000	Payroll Fund-No Value-Withholding AFLAC Insurance-No Value-No Value-No Value	3428	Ameri*****Insurance		298699	6,141.30
Grand Total							6,141.30

Payment Date 1/21/2026

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/21/2026	01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance - Subledger Total-No Value-No Value-No Value	Employee	Alani*****		ADV000339839767	602.95
				Dmitr*****		ADV000339643460	783.36
				Noe E*****		ADV000339632101	645.95
				Tatum*****		ADV000348284756	362.95
Grand Total							2,415.21

Payment Date 1/27/2026

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Jorda*****		TRVL000355470828	(1,490.22)
	01000-00000000-26925000-00000-0000-000000	General Fund-No Value-Prepaid Subscriptions-No Value-No Value-No Value	103565	3SI S*****Inc	260001861	#SO974074	300.00
	01000-00000000-30009100-00000-0000-000000	General Fund-No Value-A/P Justice of the Peace \- McCreary Veselka B-No Value-No Value-No Value	19432	McCre*****g & Allen		312806	2,528.09
						312807	1,717.37
						312808	2,144.10
						312809	480.82
	01000-00000000-30009300-00000-0000-000000	General Fund-No Value-A/P Justice of the Peace \- Omnibase Svcs Inc-No Value-No Value-No Value	94568	Omnib*****Texas LP		425-001021	510.00
						425-003021	324.00
	01000-00000000-30011000-00000-0000-000000	General Fund-No Value-A/P Appellate Judicial System Fund-No Value-No Value-No Value	101413	Tenth*****s		DEC25APPELLATE	1,132.74
	01000-00000000-30019000-00000-0000-000000	General Fund-No Value-A/P Alternative Dispute Resolution Fund-No Value-No Value-No Value	9756	Dispu*****nter - Brazos Valley		DEC25ALTDISP	5,735.21
	01000-00000000-30034000-00000-0000-000000	General Fund-No Value-A/P Navasota P.D.(Arrest Fees)-No Value-No Value-No Value	103265	City *****		QE-063025	5.00
	01000-00000000-30078000-00000-0000-000000	General Fund-No Value-A/P Other-No Value-No Value-No Value	Employee	Marci*****		TRVL000353925823	100.00
	01000-00000000-30090000-00000-0000-000000	General Fund-No Value-A/P Executions Pending-No Value-No Value-No Value	103577	Rober*****rg Butler Hailey, PC - IOLTA		840KJ011626	71,041.73
	01000-00000000-30340000-00000-0000-000000	General Fund-No Value-Deposits Payable \- Brazos Center-No Value-No Value-No Value	102582	Thoma*****und		19758	75.00
	01000-00000000-37012000-00000-0000-000000	General Fund-No Value-Deferred Revenue Justice of the Peace 2-No Value-No Value-No Value	8253	Texas*****e Department		2025-01274N	85.00
						2025-01276N	96.05
	01000-00000000-37200000-00000-0000-000000	General Fund-No Value-Deferred Revenue \- Collections-No Value-No Value-No Value	103553	Blue,*****		2026-230445	15.00
	01000-10002000-61801000-00000-0000-000000	General Fund-Veteran Services-Travel-No Value-No Value-No Value	Employee	Kale *****		TRVL000353801982	597.28
	01000-10500000-60170000-00000-0000-000000	General Fund-Budget Office \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	260001850	IN-1602100	597.41
	01000-11000100-61010000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Advertising \- Legal Notices-No Value-No Value-No Value	103185	Colum*****	260001851	780022F8-0015	243.80
	01000-11000500-60620000-00000-0000-000000	General Fund-Non\-Departmental-Postage & Shipping-No Value-No Value-No Value	96925	Integ	260000288	0126BCA	10,000.00
						43786	5,593.36
			Employee	Megan*****		TRVL000351124278	10.48

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-11000500-72070000-00000-0000-0000000	General Fund-Non-Departmental-Attorneys-No Value-No Value-No Value	92284	Germe*****	260001941	915824	35.00
			94447	West ***** & Gentry Inc	260001881	199712	512.00
	01000-11002000-73070000-00000-0000-0000000	General Fund-Community Support-North Bryan Community Center-No Value-No Value-No Value	101807	North***** Center	260000468	012026-26-033	12,500.00
	01000-11002000-73120000-00000-0000-0000000	General Fund-Community Support-Brazos Animal Shelter-No Value-No Value-No Value	938	Aggle*****ety	260000430	01-2026-26-010	21,770.83
	01000-11002000-73530000-00000-0000-0000000	General Fund-Community Support-Easter Seals-No Value-No Value-No Value	97137	Easte*****er Houston Inc	260000443	012026-26-024-Q1	8,750.00
	01000-11003000-73266000-00000-0000-0000000	General Fund-County Fire Protection-College Station EMS Protection-No Value-No Value-No Value	94564	City *****on	260000787	4496	130,625.00
	01000-11010000-61210000-00000-0000-0000000	General Fund-Court Support \-Criminal-Court Costs-No Value-No Value-No Value	103402	Brown*****		BC-272-1	200.00
			801791	Frede*****		121 Jan2026	3,928.50
						122	341.00
	01000-11010000-71025000-00000-0000-0000000	General Fund-Court Support \-Criminal-Contract Services-No Value-No Value-No Value	10803	Texas*****ublic Safety	260001928	263068	7,324.78
	01000-11010000-72201000-00000-1104-0000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-County Court at Law #1-No Value-Adult Misdemeanor-No Value	102584	The M*****		2503203	650.00
			103476	Thoma*****		2503042	650.00
			802205	Cune,*****		2503539	650.00
			91523	Hema*****		2504214	650.00
			91624	James*****		2504360	650.00
	01000-11010000-72202000-00000-1104-0000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-County Court at Law #2-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2500428	650.00
			101451	Navar*****mey at Law		2500451-	650.00
						2504432	650.00
			103295	Rodri*****LLC		2502246	650.00
			103476	Thoma*****		2500771	650.00
						2501882	650.00
			800687	Shime*****		2504616	650.00
			91624	James*****		2403922	650.00
	01000-11010000-72203000-00000-1102-0000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-Preindictment/Dismissal-No Value-Adult Felony-No Value	95611	Law O*****helps, PC, The		Unindicted Felony1 010826	180.00
						Unindicted Felony2 010826	175.00
	01000-11010000-72203000-00000-1104-0000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	103476	Thoma*****		Unfiled 010826	650.00
			802205	Cune,*****		Cune Refused 111725	650.00
	01000-11010000-72204000-00000-1100-0000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-472nd-No Value-Juvenile-No Value	102621	Law O*****Medina PLLC		044-J-25 011326	800.00
						297-J-25 011326	150.00
			801423	Davis*****		003-J-26 011326 150	150.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile-No Value	801423	Davis*****		010-J-26 011326	150.00
						150-J-25 010626	150.00
						241-J-22 011326	150.00
						277-J-25 010625	150.00
						330-J-24 010826	150.00
						362-J-25 010826	150.00
						43-J-24 010626	150.00
			95315	Law O*****Maltsberger		016-J-24 010626	150.00
						295-J-25 010626	150.00
						298-J-25 010626	800.00
						338-J-25 010626	150.00
						350-J-25 010626	150.00
		361-J-24 010626			150.00		
	96520	Thoma*****		447-J-23 010626	150.00		
				349-J-2025 010626	150.00		
				5-J-26 010826	150.00		
				7-J-26 010826	150.00		
	01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2304471-	1,750.00
					103179	Meece*****	
				1904647			1,000.00
			103295	Rodri*****LLC		2501718	1,000.00
					2503472	1,000.00	
801423			Davis*****		2500839	1,000.00	
95315			Law O*****Maltsberger		2303449	8,242.50	
					2502994	1,000.00	
96520			Thoma*****		2103781-	1,000.00	
					2501481	75.00	
01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2501176	650.00	
				103295	Rodri*****LLC		2501691
			2504578			75.00	
01000-11010000-72205300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 85th-No Value-Adult Felony-No Value	103405	Spieg*****		2401240	1,500.00	
		95315	Law O*****Maltsberger		2303449	44.33	
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2401034	1,000.00	
					2501901	1,750.00	
		102455	Law O*****mit		2301721	1,000.00	
					2502403	475.00	
					2502404	500.00	
					2502437	450.00	
		102584	The M*****		2502996	1,000.00	
		103295	Rodri*****LLC		2504127	1,000.00	
805046	Gusti*****orney PLLC		2401813	1,000.00			

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	95611	Law O*****helps, PC, The		2404741	355.00
			97088	Cagle***** , The		2503778	190.00
1/27/2026	01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2503590	1,150.00
			101451	Navar*****mey at Law		2501267	650.00
			102455	Law O*****mit	2400524	650.00	
					2403887	155.00	
					2500614	170.00	
					2500615	165.00	
			103295	Rodri*****LLC	2500616	160.00	
					2501701	200.00	
					2503551	75.00	
			95611	Law O*****helps, PC, The	2503657	650.00	
					2402192	250.00	
					2402329	240.00	
					2500323	230.00	
					2500599	220.00	
					2500922	210.00	
97088	Cagle***** , The	2500924	200.00				
		2503778	0.00				
		2503224	650.00				
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2403423	3,525.00	
		102584	The M*****	2504032	1,000.00		
				2600047	1,000.00		
		800687	Shime*****		2101821	10,150.00	
		801423	Davis*****		2404699	1,000.00	
95611	Law O*****helps, PC, The		2104545	1,000.00			
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	800687	Shime*****		2002182	650.00	
01000-11010000-72207300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 361st-No Value-Adult Felony-No Value	800687	Shime*****		2101821	300.00	
01000-11010000-72660000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychiatric Services-No. Value-No Value-No Value	96087	Rocke*****PhD PLLC		140024028	1,551.00	
01000-11020000-61020000-00000-0000-000000	General Fund-Court Support \- Civil-Autopsy-No Value-No Value-No Value	21052	Travi*****		3300010370	8,170.00	
		90303	Hillj*****		9491	500.00	
01000-11020000-71040000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Secure-No Value-No Value-No Value	16772	Hays *****		12/25Hays	6,650.00	
		92749	Victo*****		121132025	9,145.00	
		96757	Rite *****	1-50731	30,385.00		
1-50869	18,290.00						
01000-11020000-72209000-00000-0000-000000	General Fund-Court Support \- Civil-	103326	Nicu*****		15	160.00	

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Court Appointed Interpreter-No Value-No Value-No Value					
	01000-11022720-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Custodial Parents-No Value	102295	Cain *****		23000815 010626 1270	1,270.00
						25000801 010626 1610	1,610.00
	01000-11023610-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Non Custodial Parents-No Value	102295	Cain *****		23002763 011426 3010	3,010.00
	01000-11023610-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Children-No Value	101403	Weism*****rney at Law		21002729 010726 1840	1,840.00
			101656	Law O*****Neilsberg PLLC		24000589 010726 1320	1,320.00
						24000589 010726 4720	4,720.00
	01000-11024720-72110000-00000-1001-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Custodial Parents-No Value	102621	Law O*****Medina PLLC		25001085 010726 200	200.00
	01000-11028500-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Children-No Value	101406	Law O*****e J Latray		22000141 120925 480	480.00
						24000216 120925 390	390.00
	01000-11050000-61280000-00000-0000-000000	General Fund-Court Support \- Guardianship-Dues-No Value-No Value-No Value	97348	Texas*****socation	260001930	3677-1	400.00
	01000-11050000-61620000-00000-0000-000000	General Fund-Court Support \- Guardianship-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration	260001906	6170619591	358.00
	01000-11050000-72201000-00000-0000-000000	General Fund-Court Support \- Guardianship-Court Appointed Attorneys \- County Court at Law #1-No Value-No Value-No Value	101451	Navar*****rney at Law		901-G 010926	1,297.50
			97404	Kunik*****		902-G 10926	1,297.50
						607-G 010926	2,500.00
	01000-11050000-72202000-00000-0000-000000	General Fund-Court Support \- Guardianship-Court Appointed Attorneys \- County Court at Law #2-No Value-No Value-No Value	91500	Middl*****		751-G 120825	415.50
			97404	Kunik*****		607-G 010926	0.00
	01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Shop Supplies-No Value-No Value-No Value	1639	Bryan*****nc	260000581	25165	12.70
			3354	O'Rei*****	260000309	2016-412773	10.99
	01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	11682	Napa *****	260000268	470516	449.24
			21268	Brazo*****	260000254	117158-26	7.50
						186061-26	7.50
						195114-26	7.50
						195693-26	7.50
						195708-26	7.50
						282516-26	7.50
						349719-26	7.50

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount			
1/27/2026	01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	21268	Brazo*****	260000254	A83681-26	7.50			
						A83682-26	7.50			
						D58996-26	7.50			
			3354	O'Rej*****	260001193	2016-410297	40.64			
						2016-411875	173.15			
						2016-411876	226.99			
					260001733	2016-412776	223.75			
						2016-412857	110.14			
						2016-413572	9.26			
						2016-413624	110.14			
						2016-413893	92.63			
						2016-413954	163.20			
						2016-414220	199.99			
						2016-414234	199.99			
						2016-414330	50.99			
						2016-414517	162.32			
						97256	Texas*****s	260001304	39215	10.99
				01000-11100000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unif*****	260000153	2960165044	23.22
									2960166031	23.22
	01000-11200200-65540000-00000-0000-000000	General Fund-Collections \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	40.00			
	01000-12000100-60600000-00000-0000-000000	General Fund-County Treasurer \- Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260001589	6051209968	58.61			
	01000-12000100-61280000-00000-0000-000000	General Fund-County Treasurer \- Administration-Dues-No Value-No Value	91611	Count*****society of Texas Region 11	260001926	FY26-Dues	10.00			
	01000-12500100-61680000-00000-0000-000000	General Fund-Risk Management \- Administration-Training-No Value-No Value	97419	Natio*****ll	260001847	00365053	43.20			
	01000-12500100-65010000-00000-0000-000000	General Fund-Risk Management \- Administration-Accidents & Claims-No Value-No Value-No Value	100619	Oscar*****hop	260001685	66425	6,404.59			
			102326	BDS T***** LP	260000040	71526	189.70			
	01000-13000100-60500000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Equipment & I.T. Enhancement-No Value-No Value	94806	Perry	260001880	IN-1602222	310.08			
	01000-13000100-61620000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Subscriptions & Publications-No Value-No Value-No Value	96159	World*****n	260001899	2441	378.00			
	01000-13000100-71025000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Contract	102263	Catal*****	260000782	INV308367145	1,980.00			

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Services-No Value-No Value-No Value					
	01000-14000006-60211000-00000-0000-000000	General Fund-Information Technology ↳ Non Capital-Software ↳ No Tag-No Value-No Value-No Value	103167	Freei***** Inc	260001862	14195	4,244.94
	01000-14000006-60500000-00000-0000-000000	General Fund-Information Technology ↳ Non Capital-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****house	260001554	INV00858684 INV00858951	1,871.73 28.25
	01000-14000006-65440000-00000-0000-000000	General Fund-Information Technology ↳ Non Capital-Network Maintenance-No Value-No Value-No Value	11869	Lowes*****	260000058	974823 985498*	30.38 80.73
	01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology ↳ Non Capital-Computer Contracts-No Value-No Value-No Value	101984 11978 1335	Fluke*****poration SHI G*****ons Inc Avine*****	260001788 260001800 260001821	10128944 GB00580066 334899	3,744.00 548.53 5,145.00
	01000-14000006-71025000-00000-0000-000000	General Fund-Information Technology ↳ Non Capital-Contract Services-No Value-No Value-No Value	95306	Texas*****ty System Inc	260000014	OCB26-00576	50.00
	01000-14000100-60600000-00000-0000-000000	General Fund-Information Technology ↳ Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	260001911	IN-1602521	102.29
	01000-14000100-61110000-00000-0000-000000	General Fund-Information Technology ↳ Administration-Conference & Seminar Fees-No Value-No Value-No Value	90616	TAGIT*****	260001816	200009305 200009306 200009307 200009308	75.00 75.00 75.00 75.00
	01000-14000100-65540000-00000-0000-000000	General Fund-Information Technology ↳ Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	10.00
	01000-14500006-72590000-00000-0000-000000	General Fund-Project Management ↳ Non Capital-Professional Fees ↳ Other-No Value-No Value-No Value	102531	VLK A*****	260001065	26908	150,013.42
	01000-15000100-61295000-00000-0000-000000	General Fund-Human Resources ↳ Administration-Employment Investigations-No Value-No Value-No Value	102239	Imper*****n Group Inc	260000831	273971	99.00
	01000-15000100-65540000-00000-0000-000000	General Fund-Human Resources ↳ Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	5.00
	01000-16000100-65540000-00000-0000-000000	General Fund-County Auditor ↳ Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	50.00
	01000-16500100-61010000-00000-0000-000000	General Fund-Purchasing ↳ Administration-Advertising ↳ Legal Notices-No Value-No Value-No Value	103185	Colum*****	260001059	1AF1D71A-0091	154.93
	01000-16500100-65540000-00000-0000-000000	General Fund-Purchasing ↳ Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	15.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Value					
	01000-17000100-60500000-00000-0000-000000	General Fund-Facilities Services \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	21638	Home *****	260001795	0882333369	449.00
	01000-17000100-60600000-00000-0000-000000	General Fund-Facilities Services \- Administration-Office Supplies-No Value-No Value-No Value	97596	Amazo*****	260001883	1LPQ-4FTQ-TQWH	58.21
	01000-17000100-61110000-00000-0000-000000	General Fund-Facilities Services \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	21688	Carri*****C	260001871	15876125-00	25.00
						15877061-00	25.00
						15878320-00	25.00
						15879366-00	25.00
	01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	11869	Lowes*****	260000314	982569	58.18
						994792	173.56
			21638	Home *****	260001658	0882333370	29.41
						0882339713	216.68
			288	Griff*****ardware	260000167	213152	37.50
						213170	50.00
			95001	Shenw*****nc	260000184	7460-0	12.95
						7473-3	59.97
						7521-9	39.93
			96354	FastS*****	260000195	3660717	8.91
	01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	11869	Lowes*****	260000327	974188.	18.96
			321	Johns*****	260000200	10448484	233.73
						10448640	42.34
						10448641	382.64
	01000-17000100-65052000-00000-0000-000000	General Fund-Facilities Services \- Administration-Carpentry & Building Repair-No Value-No Value-No Value	97596	Amazo*****	260001749	1DR9-RWC3-776C	151.55
	01000-17000100-65053000-00000-0000-000000	General Fund-Facilities Services \- Administration-Electrical System Maintenance-No Value-No Value-No Value	262	Deale*****pply	260000124	S101854161.001	124.90
						S101857118.001	215.38
						S101860382.001	62.53
					260001726	S101840055.001	396.88
	01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	103144	Carso*****n Ltd	260000044	S5876232.001	432.25
			11807	Grain*****	260000164	9771708931	102.12
			494	Valle*****upply Co Inc	260000957	418902	66.92
	01000-17000100-65320000-00000-0000-000000	General Fund-Facilities Services \- Administration-Equipment Maintenance-No Value-No Value-No Value	11682	Napa *****	260000176	472951	91.71
	01000-17000100-65540000-00000-0000-000000	General Fund-Facilities Services \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	10.00
	01000-17000100-71206700-00000-0000-000000	General Fund-Facilities Services \-	103408	Water*****	260000458	IN229090	306.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Administration-HVAC Control Contract-No Value-No Value-No Value					
	01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	260000453	2960166036	14.28
						2960166047	96.77
						2960166048	10.96
						2960166053	9.67
						2960167119	14.28
						2960167126	96.77
						2960167127	10.96
						2960167129	9.67
	01000-17000200-65400000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	11869	Lowes*****	260000329	989791	95.79
	01000-17000200-71080000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	103000	Landm*****oup	260000884	16294	2,785.00
	01000-17000300-65050000-00000-0000-000000	General Fund-Facilities Services \- Parking Garage-Building Maintenance-No Value-No Value-No Value	91915	Fasts*****ey	260001863	465-87447	523.94
	01000-17000300-65053000-00000-0000-000000	General Fund-Facilities Services \- Parking Garage-Electrical System Maintenance-No Value-No Value-No Value	262	Deale*****ply	260001864	S101854270.001	42.80
	01000-18000006-71020010-00000-0000-000000	General Fund-County Attorney \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon*****	260000804	INUS395315	33,938.28
	01000-18000100-60400000-00000-0000-000000	General Fund-County Attorney \- Administration-Investigation Supplies-No Value-No Value-No Value	429	CHI S*****l Health Ctr	260000271	0126	640.00
	01000-18000100-61218000-00000-0000-000000	General Fund-County Attorney \- Administration-Court Costs \- Mental Cases-No Value-No Value-No Value	93832	Montg*****	260001944	25-22147	425.00
	01000-18000100-61280000-00000-0000-000000	General Fund-County Attorney \- Administration-Dues-No Value-No Value-No Value	3745	Texas*****ty Attorneys Association	260001945	282515	100.00
	01000-18000100-61620000-00000-0000-000000	General Fund-County Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	260000206	3096237850	588.00
	01000-18000100-65540000-00000-0000-000000	General Fund-County Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	20.00
	01000-18000100-71025000-00000-0000-000000	General Fund-County Attorney \- Administration-Contract Services-No Value-No Value-No Value	97068	Iron*****	260000202	KYHS320	98.81
	01000-19000100-61210000-00000-0000-000000	General Fund-District Attorney \- Administration-Court Costs-No Value-No Value-No Value	102834	Pourt*****S	260001973	100	100.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-19000100-61620000-00000-0000-000000	General Fund-District Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration	260000022	853030106	710.69
	01000-19000100-61801000-00000-0000-000000	General Fund-District Attorney \- Administration-Travel-No Value-No Value-No Value	Employee	Jorda*****		TRVL000355470828	1,549.62
	01000-19000100-65540000-00000-0000-000000	General Fund-District Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	75.00
	01000-20000100-61110000-00000-0000-000000	General Fund-District Clerk \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	6313	Texas*****Counties		R381378	250.00
	01000-20000100-61620000-00000-0000-000000	General Fund-District Clerk \- Administration-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration		853083099	312.00
	01000-20000100-65540000-00000-0000-000000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	40.00
	01000-21000100-60600000-00000-0000-000000	General Fund-County Clerk \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	260001846	IN-1601966	37.48
	01000-21000100-61110000-00000-0000-000000	General Fund-County Clerk \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	21282	Count*****rks Association Region VII	260001966	0001	40.00
						0002	40.00
	01000-21000100-61210000-00000-0000-000000	General Fund-County Clerk \- Administration-Court Costs-No Value-No Value-No Value	10803	Texas*****ublic Safety	260001095	CRS-202512-326569	5.00
	01000-21000100-65540000-00000-0000-000000	General Fund-County Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	35.00
	01000-22000006-71020010-00000-0000-000000	General Fund-85th District Court \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,772.31
	01000-22000100-65540000-00000-0000-000000	General Fund-85th District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	50.00
	01000-22100006-71020010-00000-0000-000000	General Fund-272nd District Court \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,772.31
	01000-22100100-60500000-00000-0000-000000	General Fund-272nd District Court \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94806	Perry	260001907	IN-1602651	44.00
	01000-22200006-71020010-00000-0000-000000	General Fund-361st District Court \- Non Capital-SBITA \- Principal-No	20990	Axon *****	260000804	INUS395315	4,772.31

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Value-No Value-No Value					
	01000-22200100-65540000-00000-0000-000000	General Fund-361st District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	20.00
	01000-22300006-71020010-00000-0000-000000	General Fund-472nd District Court \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,772.31
	01000-22300100-61900000-00000-0000-000000	General Fund-472nd District Court \- Administration-Visiting Court Reporters-No Value-No Value-No Value	103572	Shiel*****		101	643.00
	01000-22300100-65540000-00000-0000-000000	General Fund-472nd District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	10.00
	01000-22500006-71020010-00000-0000-000000	General Fund-Felony Associate Judge/Juvenile Court Referee \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,772.31
	01000-22500100-61110000-00000-0000-000000	General Fund-Felony Associate Judge/Juvenile Court Referee-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Misty*****		TRVL000354656907	625.00
	01000-22500100-61401000-00000-0000-000000	General Fund-Felony Associate Judge/Juvenile Court Referee-Interpreters-No Value-No Value-No Value	102508	Krump*****		1482-JUV 1483-JUV	425.00 425.00
	01000-22500100-61801000-00000-0000-000000	General Fund-Felony Associate Judge/Juvenile Court Referee-Travel-No Value-No Value-No Value	Employee	Misty*****		TRVL000354656907	201.21
	01000-22600006-71020010-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,772.31
	01000-22600100-65540000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	155.00
	01000-22800006-71020010-00000-0000-000000	General Fund-Family Associate Court \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,772.31
	01000-22800100-65540000-00000-0000-000000	General Fund-Family Associate Court - Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	15.00
	01000-23000006-71020010-00000-0000-000000	General Fund-County Court at Law #1 \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,772.31
	01000-23000100-61280000-00000-0000-000000	General Fund-County Court at Law #1 \- Administration-Dues-No Value-No Value-No Value	97348	Texas*****socation	260001929	3677	50.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-23000100-61490000-00000-0000-000000	General Fund-County Court at Law #1 └ Administration-Petit Jury Expense- No Value-No Value-No Value	95512	Longh*****house inc	260000096	131	174.84
	01000-23100006-71020010-00000-0000-000000	General Fund-County Court at Law #2 └ Non Capital-SBITA └ Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,772.31
	01000-23100100-65540000-00000-0000-000000	General Fund-County Court at Law #2 └ Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	10.00
	01000-24101100-61060000-00000-0000-000000	General Fund-Justice of Peace └ Precinct 1 └ Administration-Bonds-No Value-No Value-No Value	8494	Old R*****roup		A150011173	50.00
	01000-24101100-65540000-00000-0000-000000	General Fund-Justice of Peace └ Precinct 1 └ Administration- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	25.00
	01000-24201100-65540000-00000-0000-000000	General Fund-Justice of Peace └ Precinct 2 └ Administration- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	30.00
	01000-24301100-41009000-00000-0000-000000	General Fund-Justice of Peace └ Precinct 3 └ Administration-Fees └ Warrant/Capias-No Value-No Value- No Value	97251	Texas*****		39-26	50.00
	01000-24301100-65540000-00000-0000-000000	General Fund-Justice of Peace └ Precinct 3 └ Administration- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	65.00
	01000-24401100-41009000-00000-0000-000000	General Fund-Justice of Peace └ Precinct 4 └ Administration-Fees └ Warrant/Capias-No Value-No Value- No Value	97251	Texas*****		7-26	100.00
	01000-24401100-61280000-00000-0000-000000	General Fund-Justice of Peace └ Precinct 4 └ Administration-Dues-No Value-No Value-No Value	6313	Texas*****Counties		212201/212201*	70.00
						246858/246858*	45.00
						246859/246859*	45.00
						265039/265039*	45.00
						269174/269174*	45.00
	01000-24401100-65540000-00000-0000-000000	General Fund-Justice of Peace └ Precinct 4 └ Administration- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	55.00
	01000-26001000-65540000-00000-0000-000000	General Fund-Community Supervision └ Support-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	40.00
	01000-28000006-71020010-00000-0000-000000	General Fund-Sheriff Office └ Non Capital-SBITA └ Principal-No Value- No Value-No Value	20990	Axon *****	260000804	INUS395315	399,973.11
	01000-28000006-71025000-00000-0000-000000	General Fund-Sheriff Office └ Non	20990	Axon *****	260000804	INUS395315	360,463.66

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount		
1/27/2026		Capital-Contract Services-No Value-No Value-No Value							
	01000-28000100-60080000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Clothing/Uniforms-No Value-No Value-No Value	103296	Custo***** Bea	260000241	143	8.50		
	01000-28000100-60170000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260001552	6051209990	147.15		
	01000-28000100-60600000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260001459	6051209993	66.98		
					260001552	6051209962	23.97		
						6051209986	20.49		
						6051209990	42.43		
					260001571	6051209966	56.30		
					260001573	6051209967	47.86		
						6051209972	15.39		
	01000-28000100-61110000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	101662	FBI *****	260000811	200139860	795.00		
			103037	The C*****an and International Law	260001913	1012046319	850.00		
						1012046320	850.00		
	01000-28000100-65320000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Equipment Maintenance-No Value-No Value-No Value	96485	Marat*****	260000280	IN0080448	300.00		
	01000-28000100-65540000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	30.00		
	01000-28000100-65950000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Vehicle Maintenance-No Value-No Value-No Value	102437	Rapid*****h LLC	260000492	INV2817	750.00		
	01000-28000100-71020000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Computer Contracts-No Value-No Value-No Value	103565	3SI S*****Inc	260001861	#SO974074	900.00		
	01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value-No Value	103296	Custo***** Bea	260000112	K.Lyle12.17.2025	27.25		
							K.Williams1.07.2026	7.50	
					103342	Webbs*****	260001632	526268	208.00
								526525	349.00
								526705	362.00
								527162	487.99
				527164	215.00				
	01000-28002000-60170000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260000158	TRVL000351177494	345.00		
						6051209987	174.78		
						6051209988	228.00		
						6051209996	115.47		

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-28002000-60170000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260000158	6051209998	76.76
	01000-28002000-60350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Food and Food Supplements-No Value-No Value-No Value	101661	Labat*****Supply Company	260001663	12165614	4,934.54
					260001806	01046422	4,491.59
			101854	Hilan*****mpany LLC	260001842	0540105269032171	2,310.00
						0541215259065877-2	2,205.00
						0541222259073919	2,100.00
						0541229259078039	2,292.50
			10500	US Fo*****	260001668	3216834	5,511.74
						3252704	2,467.65
						3301658	420.66
					260001827	3722891	10,718.77
			3691	Flowe*****y	260001144	5038742777	2,142.63
					260001855	5038742504	1,929.62
						5038742701	2,142.63
						5038742820	2,142.63
			6151	Perfo*****ca Temple	260001666	2910870	5,847.10
					260001828	2929985	5,198.74
			91168	Ruffi*****Service	260001807	1773351	955.60
						1774158	372.97
			96384	Best *****p	260001843	29826	20,142.98
			96957	Sysco*****	260001576	967335831-1	5,100.00
					260001664	967302104	315.04
						967316180	4,993.22
						967335831-2	6,465.59
						967338299	287.20
					260001805	967384508	15,941.67
	01000-28002000-60440000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	260001859	IN-1602098	1,397.34
					260001939	IN-1602653	4,372.36
	01000-28002000-60500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	260001856	77227193	685.13
	01000-28002000-60600000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260000148	6051209997	218.43
						6051209999	235.98
	01000-28002000-61110000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Conference & Seminar Fees-No Value-No Value-No Value	9903	Ameri*****tion	260001987	33634	830.00
	01000-28002000-61806000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel \- Inmate Transport-No Value-No Value-No Value	97395	US Co*****	260001780	251099	4,177.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-28002000-65540000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	25.00
	01000-28002000-65550000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Radio Maintenance-No Value-No Value-No Value	97596	Amazo*****	260001968	1G1Q-XKNQ-9T64	22.18
	01000-28002000-71701000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Solid Waste \- Hauling-No Value-No Value-No Value	95577	Brazo*****aste Management Agency Inc	260000136	25970	35.20
	01000-28002006-71020010-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	483,402.69
	01000-28002006-71025000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Contract Services-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	13,327.30
	01000-28002006-72030000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Architectural Services-No Value-No Value-No Value	101967	Burdi*****LC	260001130	142403	220.80
	01000-28004000-65950000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Vehicle Maintenance-No Value-No Value-No Value	102437	Rapid*****h LLC	260000605	INV2818	90.00
	01000-28004000-71020010-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	61,088.91
	01000-28004000-71025000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Contract Services-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	18,723.00
	01000-29002800-60080000-00000-0000-000000	General Fund-Jail Correctional Medicine \- Administration-Clothing/Uniforms-No Value-No Value-No Value	97596	Amazo*****	260001741	1LXX-WQKG-GL93	97.50
	01000-29002800-60170000-00000-0000-000000	General Fund-Jail Correctional Medicine \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	260001870	IN-1602373	563.76
	01000-29002800-60600000-00000-0000-000000	General Fund-Jail Correctional Medicine \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	260001870	IN-1602373	241.45
	01000-29002800-61395000-00000-0000-000000	General Fund-Jail Correctional Medicine \- Administration-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	260001569	50926861	327.99
					260001791	51657080	144.91
					260001792	51657080-2	4,753.79
	01000-29002800-65540000-00000-0000-000000	General Fund-Jail Correctional Medicine \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	75.00
	01000-29002800-72590000-00000-0000-000000	General Fund-Jail Correctional Medicine \- Administration-Professional Fees \- Other-No Value-No Value-No Value	103114	Acro *****	260001608	2600582	1,069.44
						2600583	2,562.15
						2600584	1,336.80

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-29002800-72590000-00000-0000-000000	General Fund-Jail Correctional Medicine \- Administration-Professional Fees \- Other-No Value-No Value-No Value	103114	Acro *****	260001608	2600585	861.76
						2600586	861.76
						2600587	2,192.09
						2600588	2,154.40
						2600589	1,110.78
						2600590	1,481.04
						2600591	348.48
						2601744	1,069.44
						2601745	856.37
						2601746	2,154.40
						2601747	1,742.40
						2601748	1,925.34
							01000-29003100-61395000-00000-0000-000000
	01000-29003100-61470000-00000-0000-000000	General Fund-Juvenile Correctional Medicine \- Administration-Prescriptions-No Value-No Value-No Value	102148	Polar*****ices of Warrington LLC	260001534	12-959-25	252.30
	01000-30100006-71020010-00000-0000-000000	General Fund-Constable Precinct 1 \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	47,513.59
	01000-30100006-71025000-00000-0000-000000	General Fund-Constable Precinct 1 \- Non Capital-Contract Services-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	12,482.00
	01000-30101100-60080000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	102362	Angel*****	260001227	INV16682-BB	1,096.50
	01000-30101100-60620000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Postage & Shipping-No Value-No Value-No Value	102362	Angel*****	260001227	INV16682-BB	41.56
	01000-30101100-61620000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Subscriptions & Publications-No Value-No Value-No Value	96474	Trans*****ernative Data Solutions	260001918	252892_20261301	2,103.00
	01000-30200006-71020010-00000-0000-000000	General Fund-Constable Precinct 2 \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	54,301.25
	01000-30200006-71025000-00000-0000-000000	General Fund-Constable Precinct 2 \- Non Capital-Contract Services-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	18,723.00
	01000-30201100-65540000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	30.00
	01000-30300006-71020010-00000-0000-000000	General Fund-Constable Precinct 3 \- Non Capital-SBITA \- Principal-No	20990	Axon *****	260000804	INUS395315	33,938.28

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Value-No Value-No Value					
	01000-30300006-71025000-00000-0000-000000	General Fund-Constable Precinct 3 \- Non Capital-Contract Services-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	12,482.00
	01000-30301100-61280000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Dues-No Value-No Value-No Value	6313	Texas*****Counties	260001962	2026-CORWIN	45.00
						240523-2026	45.00
						240929-2026	45.00
						242473-2026	45.00
						249611-2026	45.00
	01000-30301100-65350000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	260001145	2026017	388.42
	01000-30301100-65540000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	10.00
	01000-30400006-71020010-00000-0000-000000	General Fund-Constable Precinct 4 \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	61,088.91
	01000-30400006-71025000-00000-0000-000000	General Fund-Constable Precinct 4 \- Non Capital-Contract Services-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	18,723.00
	01000-30401100-60170000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	260001854	376925	51.26
	01000-30401100-60600000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	260001501	376892	18.20
						376934	22.14
	01000-30401100-65540000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	10.00
	01000-31000100-60600000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260001578	6051209965	117.73
					260001623	6051209976	64.97
					260001683	6051209991	169.50
					260001718	6051209982	99.14
	01000-31000100-61465000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Polygraph Tests-No Value-No Value-No Value	101226	Texas*****ces	260000174	10092025J	825.00
	01000-31000100-61470000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Prescriptions-No Value-No Value-No Value	92749	Victo*****		121132025	70.71
	01000-31000100-65540000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	35.00
	01000-31000100-71500000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Rental \-	91587	Senti*****vices LLC	260000007	209352	3,683.68

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Equipment-No Value-No Value-No Value					
	01000-31000100-72440000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Lab & Xl-Ray-No Value-No Value-No Value	97593	Scott***** Hospital	260000039	BSW508798Nov25Juv	34.50
	01000-31000100-72660000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Psychiatric Services-No Value-No Value-No Value	96757	Rite *****		I-50229-2	115.00
						I-50731	200.00
						I-50869	100.00
	01000-31000130-60600000-00000-0000-000000	General Fund-Juvenile Services \- Administration Community Based-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260001473	6051209994	11.28
	01000-31000220-60080000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Clothing/Uniforms-No Value-No Value-No Value	802008	Monog*****	260001729	N095929	160.00
	01000-31000220-60170000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260001652	6051210002	350.80
					260001722	6051210000	350.80
	01000-31000220-60240000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Detention Supplies-No Value-No Value-No Value	4792	ICS J*****	260001914	INV813442	64.80
	01000-31000220-60260000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Education Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260001578	6051209965	189.78
						6051209970	7.98
	01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	260000259	0540112269091560	247.00
			102244	Broth*****	260000004	00153773	417.90
			96917	Gordo*****nc	260001444	9031086986	1,865.69
	01000-31000220-60600000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	260001473	6051209963	49.04
					260001652	6051209964	49.04
			94806	Perry	260001958	IN-1602654	386.32
	01000-31000220-61390000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Inmate \- Clothing-No Value-No Value-No Value	4792	ICS J*****	260001914	INV813442	145.11
	01000-34000100-61470000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Prescriptions-No Value-No Value-No Value	96727	Integ*****on Managment		122925	324.25
	01000-34000100-61470900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Prescriptions \- Jail-No Value-No Value-No Value	102148	Polar*****ices of Warrington LLC		11-957-25	72,344.33
	01000-34000100-72380900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Hospital Services \- Jail-No Value-No Value-No Value	97593	Scott***** Hospital		123125	5,317.75
	01000-34000100-72382900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Outpatient Services \- Jail-No Value-No Value-No Value	103511	Symet*****xas		123125	272.45
			19277	City *****		123125	4,844.66
			97593	Scott***** Hospital		123125	1,235.13
	01000-34000100-72440000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Lab & Xl-Ray-No Value-No Value-No Value	21421	Labor*****n of America		123125	34.23
			9331	Clini*****b		121925	1,107.36

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-34000100-72440900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Lab & X-Ray \- Jail-No Value-No Value-No Value	102313	Neoge*****ies Inc		123125	334.71
			103511	Symet*****xas		123125	63.48
			12347	Scy l*****		123125	1,766.97
			97593	Scott*****I Hospital		123125	250.28
	01000-34000100-72540000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Physician Services-No Value-No Value-No Value	103511	Symet*****xas		123125	13.53
			90267	Brazo*****re		123125	33.95
			90367	Centr*****enter PLLC		123125	6.42
			97593	Scott*****I Hospital		123125	415.30
	01000-34000100-72540900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Physician Services \- Jail-No Value-No Value-No Value	102452	Centu*****rtners inc		123125	55.52
			102545	Lones*****		123125	513.49
			103511	Symet*****xas		123125	3,608.96
			19277	City*****		123125	320.98
			90367	Centr*****enter PLLC		123125	91.25
	97593	Scott*****I Hospital		123125	1,192.01		
	01000-36000100-41011000-00000-0000-000000	General Fund-Exposition Center \- Administration-Fees \- Expo Center-No Value-No Value-No Value	101523	City*****d		30118	697.00
	01000-36000100-60315000-00000-0000-000000	General Fund-Exposition Center \- Administration-Event Supplies/Services-No Value-No Value-No Value	97545	Queen*****f Texas	260000525	15085	4,972.50
	01000-36000100-60440000-00000-0000-000000	General Fund-Exposition Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	260000487	IN-1601969	1,701.37
						IN-1602522	672.34
	01000-36000100-65050000-00000-0000-000000	General Fund-Exposition Center \- Administration-Building Maintenance-No Value-No Value-No Value	11869	Lowe*****	260000490	995415	79.56
	01000-36000100-65320000-00000-0000-000000	General Fund-Exposition Center \- Administration-Equipment Maintenance-No Value-No Value-No Value	97037	WRI O*****	260000645	W01219	175.30
01000-36000100-65350000-00000-0000-000000	General Fund-Exposition Center \- Administration-Gasoline Expenditure-No Value-No Value-No Value	103486	Casey*****pany Inc	260000923	2640268	553.66	
01000-36000100-65400000-00000-0000-000000	General Fund-Exposition Center \- Administration-Grounds Maintenance-No Value-No Value-No Value	11807	Grain*****	260000240	9726444863	61.84	
01000-36000100-65540000-00000-0000-000000	General Fund-Exposition Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	25.00	
01000-36000100-71701000-00000-0000-000000	General Fund-Exposition Center \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	260000562	484640	165.00	
					484641	165.00	
					484642	165.00	
					484863	165.00	
			484864	165.00			

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount		
1/27/2026	01000-36000100-71701000-00000-0000-000000	General Fund-Exposition Center \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	260000562	484882	165.00		
						484898	165.00		
						484899	165.00		
	01000-37000100-61801000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Travel-No Value-No Value-No Value	Employee	Janic*****		TRVL000353802752	43.26		
	01000-38000100-60080000-00000-0000-000000	General Fund-Child Protective Services \- Administration-Clothing/Uniforms-No Value-No Value-No Value	103158	103303	Salai***** Gonza*****		FY25-HEB-SR	16.97	
							FY25-SU-ES	281.53	
	01000-38000100-60350000-00000-0000-000000	General Fund-Child Protective Services \- Administration-Food and Food Supplements-No Value-No Value-No Value	103158	103237	Salai***** Larso*****		101434	15.87	
							01143	43.94	
	01000-38000100-61320009-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Rainbow Room-No Value-No Value-No Value	16490		Wal-M*****c		01202026-1	500.00	
							01202026-2	500.00	
	01000-50000100-65540000-00000-0000-000000	General Fund-County Records Management \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591		Texas*****ons Inc	260000999	INV993860	10.00	
	01000-56000006-71020010-00000-0000-000000	General Fund-Road & Bridge \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	20990		Axon *****	260000804	INUS395315	4,118.50	
	01000-56001000-65660000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Field Supplies-No Value-No Value-No Value	100252	11682	McCoy*****ly Napa *****	260001609	3446786	69.28	
							260001817	471878	419.80
	01000-56001000-65690000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Bridge Maintenance-No Value-No Value-No Value	102695		Solid*****tion	260001476	Pay App #3 01092025	84,495.00	
							260001713	Pay App #2 01092025	221,879.00
							260001875	Pay App #1 01092026	56,550.00
							260001901	Pay App# 1 01092025	41,950.00
	01000-56001000-65700000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road Signs-No Value-No Value-No Value	8236		Vulca*****	260001619	R67937	511.50	
	01000-56001000-71500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Equipment-No Value-No Value-No Value	10153		Musta*****es	260000233	B3459406	3,815.00	
260000234							A5558725*	3,815.00	
260000235							B3418305	4,770.00	
							B3418306	4,770.00	
260000236							B3506706	4,310.00	
260000237							B0493114	5,445.00	
01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837		Unifi*****	260000050	2960166022	204.63		
						2960167111	194.23		
01000-56001000-72320000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Engineering Consulting-No Value-No Value-No	102615		Frees*****c	260000513	0001396530	3,241.88		

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Value					
	01000-56001000-80715000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Roads \- Capital-No Value-No Value-No Value	101554	Dudle*****C	260000887	6843	2,968.75
					260000897	6842	3,453.00
	01000-56002000-60600000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	260001781	376823	29.74
					260001782	376826	3.57
	01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	102949	Holt ***** Texas LLC	260001618	X303052159:01	202.08
						X303052183:01	25.70
			11682	Napa *****	260001468	470517	272.48
						470785	(54.00)
						472769	246.78
						473038	94.35
						473389	37.12
						473482	37.12
			1639	Bryan*****nc	260000163	25452	83.93
			288	Griff*****ardware	260001734	213215	45.00
			7002	Unite*****	260000149	14413151	10.41
						14413171	167.62
						14415390	70.27
						14416013	125.63
			73	Musta*****	260001677	PART7157821	34.06
			90180	Perfo*****	260000089	S0052749701	288.29
						S0052755331	288.29
			97529	Lones*****- Bryan	260000132	X220252945:01	372.58
	01000-56002000-65500000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Oil & Lubricants-No Value-No Value-No Value	97230	Moove***** LLC	260001790	52116848	866.40
	01000-56002000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Shop Supplies-No Value-No Value-No Value	11682	Napa *****	260000169	471219	95.88
	01000-56002000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value-No Value	11682	Napa *****	260000169	252263	155.87
						472888	41.99
					260001732	470676	383.46
						471015	152.89
						471047	152.89
						471138	(152.89)
						471265	23.24
						472331	54.78
			3354	O'Rel*****	260000095	2016-416348	57.45
						2016-416349	507.84
						2016-416448	29.99
	01000-56002000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Rental \- Uniforms-No	19837	Unifi*****	260000186	2960166027	27.03

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	01000-56002000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	260000186	2960167115	27.03
	01000-56005000-61500000-00000-0000-000000	General Fund-Environmental Protection-Printing-No Value-No Value	10022	Texas*****riminal Justice	260001097	542084*	3,000.00
	01000-56005000-71025000-00000-0000-000000	General Fund-Environmental Protection-Contract Services-No Value-No Value-No Value	807314	Junct*****Inc	260000594	11997	19,796.40
	01000-56005000-71701000-00000-0000-000000	General Fund-Environmental Protection-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	260000087	485490	3,470.00
			95577	Brazo*****aste Management Agency Inc	260000512	25972	3,122.25
	11000-11002900-72030000-00000-0000-000000	Hotel Occupancy Tax Fund-Expo Complex Improvements-Architectural Services-No Value-No Value-No Value	101555	Goodw*****	250004583	5575	23,715.00
	15000-52000100-61620000-00000-0000-000000	Law Library Fund-Law Library Fund \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	260000119	3096237840	1,631.00
					260000830	3096192615	1,173.00
	22000-51000100-71020010-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	47,513.59
	22000-51000100-71025000-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-Contract Services-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	294.74
	30000-227100-61680000-00000-0000-000000	Brazos County Grant Fund-Specialty Court \- Adult Drug-Training-No Value-No Value-No Value	102947	Corre*****ng Inc	260001819	64344	483.50
	30000-227100-71025000-00000-0000-000000	Brazos County Grant Fund-Specialty Court \- Adult Drug-Contract Services-No Value-No Value-No Value	96167	Recov*****olutions LLC	260001510	10184501	3,042.00
	30000-272300-65540000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant-212\25\3-C03-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	30.00
	30000-272400-61210000-00000-0000-000000	Brazos County Grant Fund-T.I.D.C. \- Public Defender Juvenile & Appellate Expansion 212\26\3-C14-Court Costs-No Value-No Value-No Value	103053	DeLaR*****	260001110	23-02657	497.00
	30000-319200-60500000-00000-0000-000000	Brazos County Grant Fund-TEA \- Education Materials-Equipment & I.T. Enhancement-No Value-No Value-No Value	96813	MNJ T*****ct Inc	260001570	CINV004125222	25.40
						CINV004126680	279.40
	32000-00000000-30002000-00000-0000-000000	SB 22 2023 Rural Law Enforcement Salary Assistance Program-No Value-Accrued Expenditures Pay-No Value-No Value-No Value	102185	Plast*****	260001248	23886	6,908.98
	34000-19200100-60350000-00000-0000-000000	District Attorney Crime Fund-District Attorney Crime Fund \- Administration-Food and Food Supplements-No	97440	Rosa*****a Factory Ltd	260001888	046	337.80

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Value-No Value-No Value					
	43200-63432600-80715000-00000-0000-000000	2020 Certificates of Obligation-Road Reconstruction-Roads \- Capital-No Value-No Value-No Value	101554	Dudle*****C	260001139	6800*	15,302.60
			101555	Goodw*****	260000890	5600	5,610.00
			96264	Brazo*****	250004588	Pay App #4 - 12.22.2025	320,314.24
	43230-63432305-71025000-00000-0000-000000	On System road Bond \- TXDOT-RELLIS-Contract Services-No Value-No Value-No Value	102436	DCCM *****nc	240001532	77892-24	65,289.24
	43230-63432306-71025000-00000-0000-000000	On System road Bond \- TXDOT-Leonard Road-Contract Services-No Value-No Value-No Value	102445	RG Mj*****nc	240001312	24	27,536.56
	43230-63432311-71025000-00000-0000-000000	On System road Bond \- TXDOT-Harvey Road-Contract Services-No Value-No Value-No Value	102444	Lamb***** LLC	240001313	12937	47,438.82
	43231-63432356-80715000-00000-0000-000000	Off System Road Bond-Road & Bridge-Roads \- Capital-No Value-No Value-No Value	101554	Dudle*****C	260000888	6840	6,246.00
			101555	Goodw*****	260001140	5599	2,750.00
			96264	Brazo*****	250004585	Pay App #3 - 12.23.2025	658,264.84
	43232-63432322-80100000-00000-0000-000000	2023 Certificates of Obligation-101 North-Buildings-No Value-No Value-No Value	101953	Plan *****ral Co	250002899	2504PN_12312025	267,050.00
	45000-00000000-30302000-00000-0000-000000	Capital Improvement Fund-No Value-Contract Pay \- Retainages-No Value-No Value-No Value	102695	Solid*****tion	260001476	Pay App #3 01092025	(4,224.75)
					260001713	Pay App #2 01092025	(11,093.95)
					260001875	Pay App #1 01092026	(2,827.50)
					260001901	Pay App# 1 01092025	(2,097.50)
			96264	Brazo*****	250004585	Pay App #3 - 12.23.2025	(32,913.24)
					250004588	Pay App #4 - 12.22.2025	(16,015.71)
	45000-63000511-80101000-00000-0000-000000	Capital Improvement Fund-Road & Bridge Renovations-Building Improvements-No Value-No Value-No Value	101779	Power*****ture NA LLC	260001149	221357.2_12	147.00
	45000-63140001-80211000-00000-0000-000000	Capital Improvement Fund-Information Technology \- Capital-Computer \- Software-No Value-No Value-No Value	11978	SHI G*****ons Inc	260001613	GB00578785	80,000.00
	45000-63270000-80101000-00000-0000-000000	Capital Improvement Fund-County Administration Building-Building Improvements-No Value-No Value-No Value	101554	Dudle*****C	260001416	INV-6844	1,108.00
			101953	Plan *****ral Co	250000959	BCABPN_12312025	16,866.53
	45000-63560001-80289000-00000-0000-000000	Capital Improvement Fund-Road & Bridge \- Capital-Equipment \- Road and Bridge-No Value-No Value-No Value	93428	Romco*****C	260001674	107209650	4,999.00
	50000-64005000-71110008-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- COBRA-No Value-No Value-No Value	97048	Blue *****d of TX		720451128755	4.76
						720454121550	4.76
						720454541309	4.76

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252026010200	261,735.93
						2177252026010900	221,649.98
	50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252026010200	10,392.01
						2177252026010900	9,099.91
	50000-64005000-72590000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Professional Fees \- Other-No Value-No Value-No Value	95970	USI S*****	260000647	5814992	10,000.00
	50000-64005100-60600000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Office Supplies-No Value-No Value-No Value	94806	Perry	260001837	IN-1601965	96.58
	50000-64005100-61620000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Subscriptions & Publications-No Value-No Value-No Value	97126	Athen*****	260001319	811991	1,037.58
	50000-64005100-72440000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Lab & X\-Ray-No Value-No Value-No Value	97593	Scott***** Hospital	260001624	BSW508795102025	822.13
						BSW508795112025	560.37
						BWS508795122025	560.72
	55000-28006000-65540000-00000-0000-000000	Jail Commissary Fund-Jail Commissary-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	260000999	INV993860	20.00
	60000-00000000-31080000-00000-0000-000000	Payroll Fund-No Value-Basic Life Administrative Fee Payable-No Value-No Value-No Value	61875	Linco***** Insurance Company, The		1725512-122025	8,348.34
	60000-00000000-31210000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Lincoln Financial Ins-No Value-No Value-No Value	61875	Linco***** Insurance Company, The		1725512-122025	12,134.26
	91000-53000100-60600000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wילו*****Ltd	260001747	376842	547.32
	91000-53001000-61280000-00000-0000-000000	Health \- County Health District-Environmental Services Administration-Dues-No Value-No Value-No Value	10870	Texas*****nvironmental Quality	260001908	WTR0070206 & WTR0070205	500.00
	91000-53001000-71020010-00000-0000-000000	Health \- County Health District-Environmental Services Administration-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	260000804	INUS395315	4,118.50
	91000-53002000-61620000-00000-0000-000000	Health \- County Health District-Clinic Services Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	260001892	48082872	97.08
	91000-53002000-72440000-00000-0000-000000	Health \- County Health District-Clinic Services Administration-Lab & X\-Ray-No Value-No Value-No Value	97593	Scott***** Hospital	260001954	508796-11/25/2025	191.89
	91000-53002100-72440000-00000-0000-000000	Health \- County Health District-C4	97593	Scott***** Hospital	260001954	508796-11/25/2025	2,503.90

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026		Clinic-Lab & Xl-Ray-No Value-No Value-No Value					
	91000-53002100-72540000-00000-0000-000000	Health \- County Health District-C4 Clinic-Physician Services-No Value-No Value-No Value	102440	Elizo*****	260001831	9368-010226	1,000.00
	91000-53003000-60170000-00000-0000-000000	Health \- County Health District-Lab Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	260001803	376862	195.49
	91000-53003000-60360000-00000-0000-000000	Health \- County Health District-Lab Administration-Furniture Expense-No Value-No Value-No Value	9728	Wilto*****Ltd	260001748	376841	361.03
	91000-53003000-60380000-00000-0000-000000	Health \- County Health District-Lab Administration-Health Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	260001748	376841	294.90
	91000-53003000-60600000-00000-0000-000000	Health \- County Health District-Lab Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	260001748	376841	124.39
	91000-531000-72540000-00000-0000-000000	Health \- County Health District-Immunization-Physician Services-No Value-No Value-No Value	102440	Elizo*****	260001831	9368-010226	1,000.00
	91000-531300-72440000-00000-0000-000000	Health \- County Health District-Breast and Cervical Cancer Services Grant-Lab & Xl-Ray-No Value-No Value-No Value	97593	Scott*****Hospital	260001954	508796-11/25/2025	99.80
	91000-531300-72590000-00000-0000-000000	Health \- County Health District-Breast and Cervical Cancer Services Grant-Professional Fees \- Other-No Value-No Value-No Value	94803	Expre*****	260001832	33280015	220.00
						33302098	660.00
						33333573	220.00
						33362918	330.00
						33396192	440.00
	91000-536300-72540000-00000-0000-000000	Health \- County Health District-Public Health Infrastructure-Physician Services-No Value-No Value-No Value	102440	Elizo*****	260001831	9368-010226	1,000.00
	91000-538000-61500000-00000-0000-000000	Health \- County Health District-Emergency Preparedness-Printing-No Value-No Value-No Value	1229	Alpha*****	260001760	71580	60.00
	91000-539000-72440000-00000-0000-000000	Health \- County Health District-Tuberculosis-Lab & Xl-Ray-No Value-No Value-No Value	97593	Scott*****Hospital	260001954	508796-11/25/2025	175.94
	91000-539000-72540000-00000-0000-000000	Health \- County Health District-Tuberculosis-Physician Services-No Value-No Value-No Value	102440	Elizo*****	260001831	9368-010226	1,000.00
	97000-551100-69204000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Interpreters-No Value-No Value-No Value	91501	Sign *****eting Services LLC	260001595	2025-0399-1	50.00
						2025-0419-1	50.00
						2026-0002	140.00
	97000-551100-69306000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Computer Contracts\-\CSCD-No Value-No Value-No Value	94170	Corre*****Solutions LP	250005269	58435	6,897.00
						58447	520.00
	97000-551100-69308000-00000-0000-000000	CSCD \- Community Supervision-	19886	Lexis*****ions	260000680	1100251799	50.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/27/2026	97000-551100-69308000-00000-0000-000000	CSCD \- Community Supervision- Basic Supervision-Professional Fees \- Other\CSCD-No Value-No Value-No Value	96636	Embas*****& Storage LLC	260001362	0048333	140.00
Grand Total							5,174,752.61



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

1/27/2026

ITEM:

Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
- c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).
- d. Texas Government Code §551.087 for deliberation regarding economic development negotiations.
- e. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, and duties of county personnel.

TO:

Commissioners Court

DATE:

01/13/2026

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

§ COUNTY OF BRAZOS

§ STATE OF TEXAS

COMMISSIONERS COURTS: DELIBERATION REGARDING CONTRACTS BEING NEGOTIATED;
CLOSED MEETING.

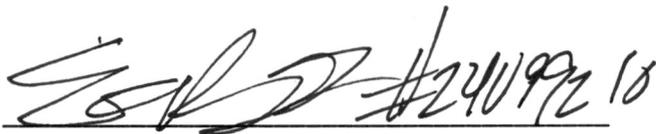
The Commissioners Court ("Court") has proposed to deliberate the negotiation of contracts in closed session. The Court wishes to deliberate the business and financial issues of the following proposed contract:

A. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.

Texas Government Code §551.0725 provides that the Court may deliberate the business and financial issues of these contracts in closed session if, before conducting the closed meeting:

- (1) The Court votes unanimously that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person; and
- (2) The attorney advising the Commissioners Court issues a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.
- (3) Notwithstanding Section 551.103(a), Government Code, the Commissioners Court must make a tape recording of the proceedings of a closed meeting to deliberate the information.

It is my determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person.

A handwritten signature in black ink, appearing to read "Ed Bull", with a horizontal line underneath it. To the right of the signature, the number "#240992 10" is handwritten.

Ed Bull
Brazos County General Counsel
Date: 01/27/2026



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Acknowledgement of Monthly Reports submitted in January 2026.

TO: Commissioners Court

DATE: 01/06/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Monthly Reports Submitted for the month of January 2026.pdf](#)

Monthly Reports submitted for the Month of
January 2026

Cover Memo



Texas A&M AgriLife Extension Service
 The Texas A&M University System
 Extension Activity and Travel Report to County
 Commissioner Court

Name: Flora Williams

Title: County Extension Agent

County: Brazos

Month: December

Date—Monthly Activities/Travel	MILES	MEALS	LODGING
4 — District 9 TEAFCS meeting, Galveston County	269		
5 — Cooking Well Texas Meets Mediterranean (11 contacts); monthly reports; shopping	12.8		
8 — Office conference; office management			
9 — Walk Across Texas Task Force meeting (14 contacts); <i>Early Head Start presentation (4 contacts); Neal Head Start presentation (6 contacts)*</i>	7.6 8.6		
10 — Cooking Well: Exploring Culture for AgriLife (16 contacts)*, shopping	12.8		
11 — Elected Officials event	17.4		
12 — Cooking Well Texas Meets Mediterranean 2 (13 contacts)*			
15 — Office conference; TEAFCS State Conference meeting (virtual)			
16 — Program prep; KBTX guest appearance (3:00 pm – food safety)	7.1		
17 — Canning class (9 contacts)*; shopping			
18 — Healthy Texas Youth Ambassadors meeting & online training; Alzheimer’s Association meeting (conference call); KBTX guest appearance (WAT)	12.8 7.1		
19 — Cooking Well Texas Meets Mediterranean (9 contacts)*			
22–23 — Vacation			
24–26 — Holiday			
29 — Vacation			
30 — Vacation; KBTX Three show (Food Managers)			
31 — Vacation; KBTX 4:00 pm show (Canner Testing)			
GRAND TOTAL OF MILEAGE, MEALS & LODGING	337.8		

Other expenses (list) _____

CURRENT MONTH'S CONTACTS							
Extension Office Visits by Clientele	Site Visits Farm, Home, Project Ranch, Business, Etc.	Telephone	Mail	Total Individual Contacts	Total Contact Hours in Group Methods	Media News Articles, TV/Radio, Etc	Newsletters Written

DATE/ACTIVITY
<p>January</p> <p>2 — Vacation</p> <p>5 — Vacation</p> <p>6 — Walk Across Texas proclamation at Commissioners Court; assist Waller County canning class; set up for my canning class</p> <p>7 — Canning class (10:00 am–2:00 pm); KBTX noon show (WAT)</p> <p>8 — City of College Station Walk Across Texas proclamation; KBTX Three show (WAT)</p> <p>9 — WAT and Food Show prep</p> <p>Mid-Late January</p> <p>12 — FPM</p> <p>13 — Steam canning test run with Dr. Anding; WAT prep and management</p> <p>14 — 4-H Food Show; staff update training</p> <p>15 — Texas ESP budget meeting (host, virtual); WAT prep and management</p> <p>16 — Complete and submit video; WAT prep and management</p> <p>20 — District 9 TEAFCS State Conference Registration Committee; WAT prep and management</p> <p>21 — Master Wellness Volunteer training; WAT prep and management</p> <p>22 — WAT prep and management</p> <p>23 — WAT prep and management; set-up</p> <p>24 — Walk Across Texas Kickoff Event</p> <p>26 — FCH Committee meeting; WAT workout at the Cut</p> <p>27–28 — WAT prep and management</p> <p>29 — Parenting class 1-5 pm</p> <p>30 — WAT prep and management</p>

PAGE 2 of 2

I hereby certify this is a true and correct report of activities, travel, and other expenses incurred by me in performance of official duties for the month shown.

Date: 12/21/2025 _____

Signed: Flora Williams _____

Texas AgriLife Extension Service * The Texas A&M University System * Rick Avery, College Station, Texas

Submit

BRAZOS COUNTY
MONTHLY REPORT RECAPITULATION
CONSTABLE DONALD LAMPO - PRECINCT 2
FOR THE MONTH OF December **,** 2025

RECEIPTS:

Fees Received	\$	150.00
---------------	----	--------

Execution Judgements:		
Constable fees / Expenses	150.00	
Constable Commissions		
Due to Attorneys		
Other	\$	150.00

Other	\$	
-------	----	--

Beginning Balance		
Cash On Hand	\$	

GRAND TOTAL OF RECEIPTS	\$	150.00
--------------------------------	-----------	---------------

DISBURSEMENTS:

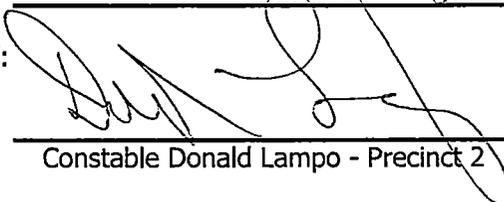
Remitted to Treasurer		
Constable Fees	150.00	
Executions / Judgements		
Other	\$	150.00

Ending Balance		
Cash on Hand	\$	

GRAND TOTAL DISBURSEMENTS	\$	150.00
----------------------------------	-----------	---------------

Papers Served:	Type	# of
121 total civil		papers received.
17 Atty. General		1 Writ Execution
34 Cit. 42 Evict.		2 Tax Suit
1 Writ Reentry		1 Summons
21 Writ Possess.		2 Crim. Subpoena

Prepared By: SWendt *SW*

Approved BY: 

Constable Donald Lampo - Precinct 2

**MONTHLY REPORT RECAPITULATION
CONSTABLE J.P. INGRAM - PRECINCT 3
December-25**

RECEIPTS:

Fees Received _____ \$300.00

Execution Judgements:

 Constable fees / Expenses _____

 Constable Commissions _____

 Due to Attorneys _____

 Other _____ \$300.00

Other _____

Beginning Balance

 Cash On Hand _____

GRAND TOTAL OF RECEIPTS _____ \$300.00

DISBURSEMENTS:

Remitted to Treasurer

 Constable Fees _____

 Executions / Judgements _____

 Other _____ \$300.00

Ending Balance

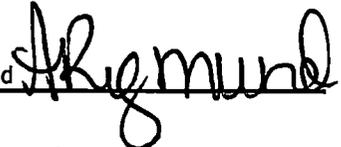
 Cash on Hand _____

GRAND TOTAL DISBURSEMENTS _____ \$300.00

Papers Served: 113		
Type	#of	
AG PAPERS	11	4
CITATION	6	7
EVICCTIONS	53	34
SUMMONS	67	44
WRIT OF GARNISHMENT		
WRIT OF EXECUTION		
WRIT OF POSSESSION	16	15
TAX SUITS	0	3
CIVIL SUBPOENA	5	5
NOTICE OF PROTECTIVE ORDER		
NOTICE OF HEARING		
REPAIR AND REMEDY	1	1

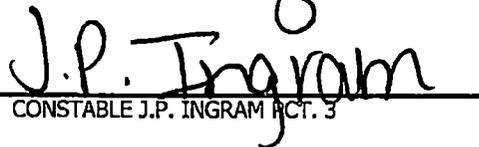
Prepared By:

Angie Regmund



Approved BY:

J.P. Ingram
CONSTABLE J.P. INGRAM PCT. 3



Civil Paper Statistics

TXBRAZOSPROD

Date Range: 12/01/2025 - 12/31/2025

Locations: Constable 3

Overall Statistics	
Papers Issued	159
Papers Served	113
Papers Unserved or Active	49
Papers Returned	9
Papers Inactive	8
Papers Expired	0

Paper Statistics	Issued	Served	Unserved or Active	Returned	Inactive	Expired
Attorney General Billed Paper	11	4	5	5	0	0
Citation	6	7	1	0	0	0
Civil Subpoena	5	5	0	0	0	0
Forcible Detainer	53	34	11	0	5	0
Repair and Remedy	1	1	0	0	0	0
Summons	67	44	30	0	0	0
Tax Suit	0	3	0	0	0	0
Writ of Execution	0	0	0	1	0	0
Writ of Possession	16	15	1	3	3	0
Writ of Sequestration	0	0	1	0	0	0

Officer Statistics	Assigned	Services	Attempts	Expired
Coleman, Thomas	0	0	0	0
COLEMAN, THOMAS	0	0	0	0
COLEMAN, THOMAS	0	0	0	0

Civil Paper Statistics

TXBRAZOSPROD

Date Range: 12/01/2025 - 12/31/2025

Locations: Constable 3

Officer Statistics	Assigned	Services	Attempts	Expired
Lively, Calder	19	38	0	0
Citation	4	16	0	0
Civil Subpoena	0	4	0	0
Forcible Detainer	15	15	0	0
Repair and Remedy	0	1	0	0
Tax Suit	0	3	0	0
Writ of Execution	1	0	0	0
Writ of Possession	4	9	0	0
Writ of Sequestration	1	0	0	0
MATEJKA, JOE	0	0	0	0
McDemott, Chris	0	0	0	0
Poe, Ryan	0	0	0	0
SEVERN, DAN	0	0	0	0
Smith, Glenda	0	0	0	0
White, Chris	0	0	0	0



**Director of Collections
Tanya Skinner
300 East 26th Street, Ste 1401
Bryan, Texas 77803
979-361-4297**

December 31, 2025

Brazos County Judge, Kyle Kacal
Commissioner Bently Nettles, Pct1
Commissioner Chuck Konderla, Pct 2
Commissioner Fred Brown, Pct 3
Commissioner Wanda Watson, Pct 4

Re: December 2025 reports on Fines and Jury fees

Dear County Judge and County Commissioners,

Please find the attached monthly reports as required to report to the county commissioner's court at regular terms by the officer who collects fines, and judgements or jury fees.

1. GASB 34 is the fines assessed and collected during the prior month please see the following pages for the fines 1-5.
2. Receipt journal by fund and fee code known as the jury fee collected with the style and number of the case in which each jury fee was collected and the name of the person whom the fees were collected from. Pages 1-7.

Thank you for your time and consideration regarding this matter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Tanya Skinner".

Tanya Skinner
Director of Collections

GASB 34

TXBRAZOSPROD

Assessed: 12/01/2025 to 12/31/2025 Collected: 12/01/2025 to 12/31/2025 Case Categories: CR Case Types: ALL

Enterprise Case Manager County Clerk CCL #1 CCL #2 District Clerk 85th District Court 272nd District Court 361st District Court
Criminal

Case #	Defendant	Disp Date		Assessed	Paid	Credits	Balance
19-0381-CRM-CCL1	AGOGBUA, CHISOMIOBINNA	12/15/2025	A	1,750.00	0.00	0.00	1,750.00
20-01228-CRM-CCL2	PRADO, SAMMIE	12/2/2025	A	250.00	0.00	0.00	250.00
20-01768-CRF-85	Magge, Marcellous Deshun	12/4/2025	A	500.00	0.00	0.00	500.00
20-04153-CRM-CCL1	SANDIDGE, ABBIGAIL DONICE	12/5/2025	A	1,000.00	0.00	0.00	1,000.00
21-03699-CRM-CCL2	Hernandez, Christian Edward	12/2/2025	A	800.00	0.00	800.00	0.00
22-01657-CRF-361	LLOYD, ANDREW QUINN	12/2/2025	A	1,000.00	0.00	0.00	1,000.00
22-03071-CRM-CCL2	Olobo, Thaddeus Onyebuchiuku	12/4/2025	A	600.00	0.00	0.00	600.00
22-03711-CRM-CCL1	MARTINEZ-RIVERA, EDGAR NOEL	12/5/2025	A	1,000.00	0.00	0.00	1,000.00
22-04740-CRM-CCL2	ALARCON-TREJO, JACKELINE	12/2/2025	A	750.00	0.00	0.00	750.00
23-04722-CRM-CCL2	GUERRERO-HERNANDEZ, CARLOS	12/9/2025	A	500.00	0.00	500.00	0.00
24-00013-CRM-272	TARVER, CECIL DEON	12/3/2025	A	2,000.00	0.00	0.00	2,000.00
24-01089-CRM-CCL1	Salazar, Alexandro	12/18/2025	A	1,000.00	281.00	0.00	719.00
24-01096-CRM-CCL1	Walker, Brandon Christopher	12/15/2025	A	500.00	0.00	0.00	500.00
24-01919-CRM-CCL1	WATKINS, MASON WADE	12/23/2025	A	1,500.00	0.00	0.00	1,500.00
24-02184-CRM-CCL1	Thompson, Fre'Dreanna Da Ynique	12/10/2025	A	300.00	0.00	0.00	300.00
24-02278-CRM-CCL1	Nicholson, Alexis	12/8/2025	A	500.00	0.00	0.00	500.00
24-02758-CRM-CCL2	Goodman, Jessica Dawn	12/9/2025	A	1,150.00	0.00	0.00	1,150.00
24-03003-CRF-272	WEST, KERSTIN	12/23/2025	A	500.00	0.00	0.00	500.00
24-03004-CRF-272	WEST, KERSTIN	12/23/2025	A	500.00	0.00	0.00	500.00
24-03735-CRM-CCL2	LEON, LEANDRO	12/10/2025	A	750.00	0.00	0.00	750.00
24-03870-CRM-CCL2	Lewis, Kobe Darle	12/9/2025	A	750.00	0.00	0.00	750.00
24-03888-CRM-CCL2	SHARRATT, BRADLEY ROBERT	12/2/2025	A	1,000.00	0.00	0.00	1,000.00
24-04097-CRF-361	WITHERSPOON-LYONS, LYNDA SHEA	12/12/2025	A	500.00	0.00	0.00	500.00
24-04154-CRM-CCL2	KRUMPHOLZ PADILLA, DAVID MANUEL	12/9/2025	A	1,250.00	0.00	0.00	1,250.00
24-04336-CRM-CCL2	RICHARD, HUDSON LAWRENCE	12/10/2025	A	500.00	0.00	0.00	500.00
24-04347-CRM-CCL1	SAY CUC, JUAN ANTONIO	12/3/2025	A	1,000.00	0.00	0.00	1,000.00
24-04688-CRM-CCL2	CALDERON-ARIAS, JEREMY	12/11/2025	A	500.00	0.00	0.00	500.00
24-04621-CRM-CCL2	HURST, PADEN THOMAS	12/9/2025	A	500.00	0.00	0.00	500.00

GASB 34

TXBRAZOSPROD

Assessed: 12/01/2025 to 12/31/2025 Collected: 12/01/2025 to 12/31/2025 Case Categories: CR Case Types: ALL

Enterprise Case Manager County Clerk CCL #1 CCL #2 District Clerk 85th District Court 272nd District Court 361st District Court
Criminal

Case #	Defendant	Disp Date	Assessed	Paid	Credits	Balance
24-04773-CRM-CCL1	CURTIS, RYAN DANIEL	12/15/2025	1,000.00	1,000.00	0.00	0.00
25-00257-CRF-272	SHEPARD, D TERRIOUS MARQUAE	12/5/2025	1,000.00	0.00	0.00	1,000.00
25-00366-CRM-CCL2	SCATTERLOGAN	12/4/2025	500.00	500.00	0.00	0.00
25-00545-CRM-CCL2	GUTIERREZ, CALEB LUKE	12/9/2025	500.00	500.00	0.00	0.00
25-00594-CRM-CCL2	GALVAN, JAYDEN CHRISTOPHER	12/10/2025	500.00	0.00	0.00	500.00
25-00649-CRF-361	Faseler, Brent Edward	12/2/2025	1,000.00	1,000.00	0.00	0.00
25-00719-CRF-86	URBANO, SANDRA	12/17/2025	500.00	0.00	0.00	500.00
25-00733-CRM-CCL2	SIMPSON, JAMES CONORD	12/10/2025	750.00	0.00	0.00	750.00
25-00780-CRM-CCL2	PALMER, ABIGAIL	12/11/2025	750.00	0.00	0.00	750.00
25-00809-CRM-CCL2	WILSON, MARSHALL RAY, JR	12/11/2025	750.00	0.00	0.00	750.00
25-00816-CRF-361	JONES, JOHNATHAN DENSHAN	12/15/2025	500.00	0.00	0.00	500.00
25-00978-CRM-CCL2	LANE, AYDEN MIKAH	12/9/2025	750.00	0.00	0.00	750.00
25-01013-CRM-CCL2	LEAL MONROY, EBERARDO SANTOS	12/11/2025	3,750.00	0.00	0.00	3,750.00
25-01118-CRF-361	Roberson, Diamond DASHANIQE	12/4/2025	500.00	0.00	0.00	500.00
25-01160-CRF-361	THOMPSON, TYRAZENIQUE	12/11/2025	100.00	0.00	0.00	100.00
25-01221-CRM-CCL2	Fernandez-Mendez, Joaquin Alejandro	12/2/2025	2,000.00	0.00	0.00	2,000.00
25-01224-CRM-CCL2	GREENWOOD, RYAN KELLY	12/9/2025	500.00	500.00	0.00	0.00
25-01294-CRM-CCL1	CHISOLM, JAMES EDVARD	12/8/2025	500.00	0.00	0.00	500.00
25-01390-CRM-CCL1	GODFREY, DYLAN RAY	12/8/2025	1,000.00	0.00	0.00	1,000.00
25-01505-CRM-CCL2	JONES, TIFFANY LYNN	12/9/2025	750.00	0.00	0.00	750.00
25-01512-CRM-CCL1	Murphree, Macy Grace	12/5/2025	750.00	750.00	0.00	0.00
25-01540-CRM-CCL1	WILBERT BRADSHER, DEYSTA PATRICE	12/15/2025	750.00	0.00	0.00	750.00
25-01545-CRM-CCL1	BUTLER, NATALIE SHEA	12/3/2025	750.00	0.00	0.00	750.00
25-01711-CRF-272	LAWSON, MARIAH EVETTE	12/2/2025	500.00	0.00	0.00	500.00
25-01748-CRM-CCL2	JIMENEZ, ANDREW RUBEN	12/9/2025	750.00	0.00	0.00	750.00
25-01768-CRM-CCL1	MOORE, ALLISON BRAUER	12/17/2025	500.00	500.00	0.00	0.00
25-01795-CRM-CCL2	BELLARD, BRITANIE NICOLE	12/2/2025	750.00	0.00	0.00	750.00
25-01902-CRM-CCL1	JONES, VENUS SHALON	12/8/2025	1,000.00	0.00	0.00	1,000.00

GASB 34

TXBRAZOSPROD

Assessed: 12/01/2025 to 12/31/2025 Collected: 12/01/2025 to 12/31/2025 Case Categories: CR Case Types: ALL

Enterprise Case Manager County Clerk CCL #1 CCL #2 District Clerk 85th District Court 272nd District Court 361st District C
Criminal

Case #	Defendant	Disp Date	Assessed	Paid	Credits	Balance
25-01944-CRM-CCL2	EDWARDS, NICKAYLA SHAKIRANN	12/10/2025	500.00	0.00	0.00	500.00
25-01978-CRM-CCL2	HARWELL, LAVONTA DESHUN	12/10/2025	750.00	0.00	0.00	750.00
25-02216-CRM-CCL2	CONASTER, IAN ROSS	12/2/2025	1,000.00	0.00	0.00	1,000.00
25-02243-CRM-CCL2	MOON, ASHLIE MICHELLE	12/2/2025	500.00	388.00	0.00	112.00
25-02257-CRM-CCL2	JONES, MARGARITA ARIZA	12/11/2025	1,000.00	0.00	0.00	1,000.00
25-02335-CRF-361	GOMEZ, XAVIER MCG	12/4/2025	500.00	0.00	0.00	500.00
25-02382-CRF-272	PITTMAN, DAMON MARKEITH	12/2/2025	1,000.00	0.00	0.00	1,000.00
25-02458-CRM-CCL1	CASTILLEJA, NICHOLAS GABRIEL	12/15/2025	100.00	0.00	0.00	100.00
25-02623-CRM-CCL2	RAMIREZ, PATRICK XAVIER	12/10/2025	500.00	0.00	0.00	500.00
25-02723-CRM-CCL2	FISHER, BRAYLEN AMAAD	12/3/2025	200.00	0.00	0.00	200.00
25-02788-CRM-CCL1	Norris, Joshua David	12/15/2025	500.00	0.00	0.00	500.00
25-02776-CRF-361	MARTINEZ, BROOKE	12/18/2025	500.00	0.00	0.00	500.00
25-02811-CRM-CCL1	GARNER, JORDAN MICHAEL WILSON	12/17/2025	500.00	0.00	0.00	500.00
25-02870-CRM-CCL1	BRUNING, BRUCE ALAN	12/8/2025	1,500.00	1,500.00	0.00	0.00
25-02875-CRM-CCL2	HISTON, MADDOX COLE	12/2/2025	1,000.00	1,000.00	0.00	0.00
25-02882-CRM-CCL2	HAARDT, ELIJAH JAMES	12/2/2025	500.00	500.00	0.00	0.00
25-02931-CRM-CCL2	HAVEMANN, GREGORY DALE	12/4/2025	750.00	0.00	0.00	750.00
25-02985-CRF-272	SPURLOCK, TIMMESHAKYRA	12/22/2025	500.00	0.00	0.00	500.00
25-03177-CRM-CCL2	PRESTON, TREVONTAE JAYKWAN	12/11/2025	100.00	0.00	0.00	100.00
25-03189-CRM-CCL2	BLANCO, ISAIAH THOMAS	12/11/2025	750.00	0.00	0.00	750.00
25-03190-CRM-CCL2	ALEA ROJAS, JULIO	12/11/2025	750.00	0.00	0.00	750.00
25-03194-CRM-CCL1	ALEMAN, JONATHON RENE	12/17/2025	100.00	0.00	0.00	100.00
25-03240-CRM-CCL1	KINNEY, MYDSTI	12/10/2025	500.00	0.00	0.00	500.00
25-03243-CRM-CCL2	JOHNSON, ELI BEN JEREL	12/11/2025	100.00	0.00	0.00	100.00
25-03246-CRM-CCL2	Lenford, Jeremiah	12/11/2025	500.00	0.00	0.00	500.00
25-03288-CRM-CCL2	COGDILL, DANA CAMPBELL	12/3/2025	500.00	500.00	0.00	0.00
25-03340-CRM-CCL2	RICO, GAVINO	12/11/2025	750.00	0.00	0.00	750.00
25-03342-CRM-CCL2	Welch-Pierce, Sean Anthony	12/10/2025	500.00	500.00	0.00	0.00

GASB 34

TXBRAZOSPROD

Assessed: 12/01/2025 to 12/31/2025 Collected: 12/01/2025 to 12/31/2025 Case Categories: CR Case Types: ALL

Enterprise Case Manager County Clerk CCL #1 CCL #2 District Clerk 85th District Court 272nd District Court 361st District C
Criminal

Case #	Defendant	Disp Date	Assessed	Paid	Credits	Balance
25-03653-CRF-361	Ballou, Daniel	12/11/2025	500.00	0.00	0.00	500.00
25-03438-CRM-CCL2	MONTALVO, JEREMIAH T JARDON	12/11/2025	500.00	0.00	0.00	500.00
25-03470-CRF-85	WALTER JAYLON LAMAR	12/17/2025	500.00	0.00	0.00	500.00
25-03513-CRM-CCL1	DAVILLA, JACOB DAVID	12/17/2025	500.00	0.00	0.00	500.00
25-03573-CRM-CCL1	PEDRAZA SILVA, CESAR LUIS	12/8/2025	2,000.00	2,000.00	0.00	0.00
25-03649-CRM-CCL1	STEAMER, ANTHONY BERNARD	12/3/2025	500.00	0.00	0.00	500.00
25-03671-CRF-272	WEST, KERSTIN	12/23/2025	500.00	0.00	0.00	500.00
25-03686-CRM-CCL1	NELMS, TRACY BERNARD	12/3/2025	750.00	0.00	0.00	750.00
25-03704-CRM-CCL2	HUMPHRIES, JOSHUA ROBERT	12/9/2025	1,000.00	0.00	0.00	1,000.00
25-03707-CRM-CCL1	JUNGMAN, PHILLIP	12/15/2025	1,000.00	0.00	0.00	1,000.00
25-03713-CRM-CCL1	OCAMPO, FERNANDO	12/3/2025	500.00	0.00	0.00	500.00
25-03888-CRM-CCL1	TAYLOR, JOHN COLE	12/17/2025	302.98	302.98	0.00	0.00
25-03925-CRM-CCL2	ESRINOZA, MARCELINO FLORES	12/12/2025	100.00	0.00	0.00	100.00
25-04000-CRF-361	FLORES, ARMANDO RINCONES	12/15/2025	500.00	0.00	500.00	0.00
25-04078-CRM-CCL2	ADKINS, PHOEBE CELESTE	12/9/2025	500.00	500.00	0.00	0.00
25-04079-CRM-CCL2	HERNANDEZ, RAY MICHAEL	12/10/2025	500.00	0.00	0.00	500.00
25-04081-CRM-CCL2	MAXEY, JARENIKEITH	12/9/2025	500.00	500.00	0.00	0.00
25-04084-CRM-CCL1	WHEELER, ARMANI LACI	12/15/2025	250.00	0.00	0.00	250.00
25-04156-CRF-361	MACK, SIDNEY JOVAHNE	12/8/2025	500.00	0.00	0.00	500.00
25-04177-CRF-361	WATKINS, DAVID JUSTIN	12/11/2025	500.00	0.00	0.00	500.00
25-04194-CRM-CCL1	COVER, MATTHEW GREGORY	12/17/2025	250.00	250.00	0.00	0.00
25-04197-CRM-CCL1	GREEN, MELFORD RAY	12/17/2025	500.00	0.00	0.00	500.00
25-04211-CRM-CCL1	VAZQUEZ MACANAT, CHRISTIAN EDUARDO	12/17/2025	500.00	500.00	0.00	0.00
25-04294-CRM-CCL2	JOHNSON, YAHEAVEN UNIQUE	12/23/2025	500.00	0.00	500.00	0.00
25-04434-CRM-CCL2	HAWKINS, STEVEN ONEAL	12/23/2025	750.00	0.00	750.00	0.00
25-04532-CRM-361	GIELOW, CHARLES JOSEPH	12/10/2025	500.00	480.00	0.00	20.00
25-6304A	Gonzalez, Armando	12/17/2025	100.00	100.00	0.00	0.00
Criminal Totals			77,552.98	14,051.98	4,050.00	59,451.00

GASB 34

TXBRAZOSPROD

Assessed: 12/01/2025 to 12/31/2025 Collected: 12/01/2025 to 12/31/2025 Case Categories: CR Case Types: ALL

Enterprise Case Manager	County Clerk	CCL #1	CCL #2	District Clerk	85th District Court	272nd District Court	361st District C	
Grand Totals					77,552.98	14,051.98	4,050.00	59,451.00

Receipt Journal by Fund and Fee Code

TXBRAZOSPROD

Transaction Date Range: 12/01/2025 - 12/31/2025 Sorted by: By date, by receipt number

Tills: Brittany Olcott's Till, Collections Adjustment Till, Crystal Salinas' Till, Erika Rodrig

Case Manager District Clerk 85th District Court 272nd District Court 361st District Court 472nd District Court CCL 1 CCL 2

85th District Court

Criminal

Receipt Number	Party / Case #	Date	Totals	Fee Totals	30033000	Cashier / Station
					JSF	
Payment 2025-228703	LUTHER, JENNIFER LEE 17-00265-CRF-85	AuditID: 4876117 12/4/2025	50.00	0.48	0.48	Charanza, Lori LC1
Payment 2025-229131	AUSTON, QUINTON RAYMON 18-02853-CRF-85	AuditID: 4878622 12/10/2025	60.00	0.95	0.95	Charanza, Lori LC1
Payment 2025-229567	Rodriguez, Rhonda Joan 17-04302-CRF-85	AuditID: 4882160 12/17/2025	20.00	0.19	0.19	Thomas, Kelly AG

Receipt Journal by Fund and Fee Code

TXBRAZOSPROD

Transaction Date Range: 12/01/2025 - 12/31/2025 Sorted by: By date, by receipt number

Tills: Brittany Olcott's Till, Collections Adjustment Till, Crystal Salinas' Till, Erika Rodrig

Case Manager District Clerk 85th District Court 272nd District Court 361st District Court 472nd District Court CCL 1 CCL 2

272nd District Court

Criminal

Receipt Number	Party / Case #	Date	Totals	Fee Totals	30033000	Cashier / Station
					JSF	
Payment 2025-228547	TATES, STEVEN MAURICE 18-04393-CRF-272	AuditID: 487478 12/2/2025	5.00	0.06	0.06	Charanza, Lon LC1
Payment 2025-228711	PATTERSON-BOENIGK, HEATHER ELIZABETH 19-02197-CRF-272	AuditID: 4876144 12/4/2025	60.00	0.53	0.53	Charanza, Lon LC1
Payment 2025-228724	LOVE, KENZEL ELIJAH 18-01459-CRF-272	AuditID: 4876173 12/4/2025	100.00	0.43	0.43	Charanza, Lon LC1
Payment 2025-229909	WILLIAMS, CHARLES E, Jr 18-04388-CRF-272	AuditID: 4885125 12/23/2025	5.00	0.04	0.04	Thomas, Kelly AG
Payment 2025-230156	ARIAS, ANA DIZBETH 17-03659-CRF-272	AuditID: 488649 12/30/2025	40.00	0.45	0.45	Charanza, Lon LC1

Receipt Journal by Fund and Fee Code

TXBRAZOSPROD

Transaction Date Range: 12/01/2025 - 12/31/2025 Sorted by: By date, by receipt number

Tills: Brittany Olcott's Till, Collections Adjustment Till, Crystal Salinas' Till, Erika Rodrig

Case Manager District Clerk 85th District Court 272nd District Court 361st District Court 472nd District Court CCL 1 CCL 2
361st District Court

Criminal

Receipt Number	Party / Case #	Date	Totals	Fee Totals	30033000	Cashier / Station
					JSF	
Payment 2025-228274	MURPHY, TAMARA SHEA 18-04051-CRF-361	AuditID: 4873491 12/1/2025	65.00	0.52	0.52	Charanza, Lori LC1
Payment 2025-228768	CHILDS, MARCUS DENARD 17-01235-CRF-361	AuditID: 4876533 12/4/2025	65.00	0.94	0.94	Rodriguez, Erika AG
Payment 2025-228897	Whitt, Justin Levi 18-04915-CRF-361	AuditID: 4877228 12/8/2025	85.00	0.51	0.51	Charanza, Lori LC1
Payment 2025-229152	SANTOS, CRISTIAN ANTONIO 17-04301-CRF-361	AuditID: 4879137 12/11/2025	20.00	0.06	0.06	Charanza, Lori LC1
Payment 2025-229327	LERMA, ALFREDO, Jr 19-00372-CRF-361	AuditID: 4880584 12/15/2025	50.00	0.60	0.60	Thomas, Kelly AG
Payment 2025-229456	RICHARDSON, RICKY DALE 18-04519-CRF-361	AuditID: 4881408 12/16/2025	50.00	0.56	0.56	Charanza, Lori LC1
Payment 2025-229628	Poulsen, Mark Allen 18-04435-CRF-361	AuditID: 4882549 12/18/2025	10.00	0.01	0.01	Charanza, Lori LC1
Payment 2025-229753	THOMAS, TRAVIS JERROD 18-04302-CRF-361	AuditID: 4884429 12/22/2025	50.00	0.59	0.59	Charanza, Lori LC1

Receipt Journal by Fund and Fee Code

TXBRAZOSPROD

Transaction Date Range: 12/01/2025 - 12/31/2025 Sorted by: By date, by receipt number

Tills: Brittany Olcott's Till, Collections Adjustment Till, Crystal Salinas' Till, Erika Rodrig

Case Manager District Clerk 85th District Court 272nd District Court 361st District Court 472nd District Court CCL 1 CCL 2

CCL 1

Criminal

Receipt Number	Party / Case #	Date	Totals	Fee Totals	30033000	Cashier / Station
					JSF	
Payment 2025-229165	RAGSDALE, DEVIN WAYNE 17-03654-CRM-CCL1	AuditID: 4879201 12/11/2025	50.00	0.40	0.40	Charanza, Lori LC1
Payment 2025-230013	MICHAEL, BREA LANA 17-03893-CRM-CCL1	AuditID: 4885504 12/29/2025	30.00	0.15	0.15	Skinner, Tanza TS1D
Fee Code Totals			815.00	7.47	7.47	

Final Total	Totals	Fee Totals	30033000
			JSF
Total Receipts	815.00	7.47	7.47
Total Adjustments Impacting Receipts	0.00	0.00	0.00
Final Fee Code Totals	815.00	7.47	7.47

85th District Court

Criminal

Fund and GL Account Summary	Totals	Fee Totals	30033000
			JSF
Fee Code Totals for All Funds	1.62	1.62	1.62
0100-30033000 A/P JURY REIMBURSEMT FEE	1.62	1.62	1.62
District Clerk Fund	1.62	1.62	1.62
0100 - General Fund	0.00	0.00	0.00

Receipt Journal by Fund and Fee Code

Transaction Date Range: 12/01/2025 - 12/31/2025 Sorted by: By date, by receipt number

Tills: Brittany Olcott's Till, Collections Adjustment Till, Crystal Salinas' Till, Erika Rodrig

Case Manager District Clerk 85th District Court 272nd District Court 361st District Court 472nd District Court CCL 1 CCL 2

272nd District Court

Criminal

Fund and GL Account Summary	Totals	Fee Totals	30033000 JSF
Fee Code Totals for All Funds	1.51	1.51	1.51
0100-30033000 A/P JURY REIMBURSEMT FEE	1.51	1.51	1.51
District Clerk Fund	1.51	1.51	1.51
County Wide Fund	0.00	0.00	0.00
0100 - General Fund	0.00	0.00	0.00

361st District Court

Criminal

Fund and GL Account Summary	Totals	Fee Totals	30033000 JSF
Fee Code Totals for All Funds	3.79	3.79	3.79
0100-30033000 A/P JURY REIMBURSEMT FEE	3.79	3.79	3.79
District Clerk Fund	3.79	3.79	3.79
0100 - General Fund	0.00	0.00	0.00

CCL 1

Criminal

Fund and GL Account Summary	Totals	Fee Totals	30033000 JSF
Fee Code Totals for All Funds	0.55	0.55	0.55
0100-30033000 A/P JURY REIMBURSEMT FEE	0.55	0.55	0.55
District Clerk Fund	0.55	0.55	0.55
County Wide Fund	0.00	0.00	0.00
0100 - General Fund	0.00	0.00	0.00

Receipt Journal by Fund and Fee Code

TXBRAZOSPROD

Transaction Date Range: 12/01/2025 - 12/31/2025 Sorted by: By date, by receipt number

Tills: Brittany Olcott's Till, Collections Adjustment Till, Crystal Salinas' Till, Erika Rodrig

Case Manager District Clerk 85th District Court 272nd District Court 361st District Court 472nd District Court CCL 1 CCL 2

CCL 2

Criminal

Fund and Fee Code Summary	Totals	Fee Totals	30033000
			JSF
Fee Code Totals for All Funds	0.00	0.00	0.00
District Clerk Fund	0.00	0.00	0.00
County Wide Fund	0.00	0.00	0.00
0100 - General Fund	0.00	0.00	0.00

Receipt Journal by Fund and Fee Code

Transaction Date Range: 12/01/2025 - 12/31/2025

Fee Code Summary
 85th District Court
 Criminal

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
JSF	Juror Service Fee-Reimbursement	1.62	3	0.00	0	0.00	0	1.62	3
Sub-Totals		1.62	3	0.00	0	0.00	0	1.62	3

272nd District Court
 Criminal

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
JSF	Juror Service Fee-Reimbursement	1.51	5	0.00	0	0.00	0	1.51	5
Sub-Totals		1.51	5	0.00	0	0.00	0	1.51	5

361st District Court
 Criminal

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
JSF	Juror Service Fee-Reimbursement	3.79	8	0.00	0	0.00	0	3.79	8
Sub-Totals		3.79	8	0.00	0	0.00	0	3.79	8

CCL 1
 Criminal

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
JSF	Juror Service Fee-Reimbursement	0.55	2	0.00	0	0.00	0	0.55	2
Sub-Totals		0.55	2	0.00	0	0.00	0	0.55	2

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
Fee Code Summary Totals		7.47	18	0.00	0	0.00	0	7.47	18

BRAZOS COUNTY CLERK
MONTHLY REPORT RECAPITULATION
FOR THE MONTH OF
December 2025

ODYSSEY					Total Daily Deposit				KOFILE														
Date	Chase Closed Batch Report	Odyssey (Efile)	Cash	(CC) POS	Checks/MO	Deposit	Hot Ck Fee	Cash	Checks/ MO	Direct Deposit & IRS	POS	CSC	EPN	SMP/ Erx	Escrow			A/R		Trust Deposit	Total Kofile		
															Escrow Draws	Permitium Draws	Escrow Pay	Charged	A/R pymt			Void	
12/1/2025	103.00	103.00				1,438.00		237.00	1,201.00		1,066.00	1,730.00	1,567.00	3,013.00	120.00	125.00		232.00				9,291.00	
12/2/2025	324.00	324.00		12.00		406.00		129.00	277.00		1,738.00	1,065.00	1,442.00	1,648.00	22.00	102.00		37.00			500.00	6,960.00	
12/3/2025	835.00	835.00				1,900.67		372.00	1,528.67		538.00	1,198.00	661.00	2,505.00	6.00	112.00	50.00	144.00			500.00	7,514.67	
12/4/2025	973.00	973.00			158.00	1,865.00		212.00	1,495.00		866.00	1,659.00	1,524.00	2,596.00	150.00	23.00		89.00	550.00			8,064.00	
12/5/2025	1,000.00	1,000.00				964.00		191.00	773.00		1,289.00	1,010.00	503.00	2,125.00	8.00	23.00		135.00			501,199.00	507,256.00	
12/6/2025																							
12/7/2025																							
12/8/2025	1,199.00	1,199.00	12.00			664.60		446.00	206.60		924.20	1,273.00	1,167.00	1,916.00	8.00	109.00						6,049.80	
12/9/2025	791.00	791.00		374.00		1,264.00		133.00	1,131.00	210.00	1,929.00	828.00	960.00	2,059.00	25.00	63.00				1,140.00		6,198.00	
12/10/2025	853.00	853.00				295.35		50.00	245.35		824.00	1,618.00	1,344.00	2,273.00	60.00	21.00	100.00					6,335.35	
12/11/2025	58.00	58.00	12.00			617.00		187.00	418.00		1,047.00	1,530.00	1,808.00	1,634.00	10.00	42.00	75.00		144.00			6,457.00	
12/12/2025	43.00	43.00				1,008.00		106.00	902.00		371.00	1,029.00	427.00	984.00	19.00							3,838.00	
12/13/2025																							
12/14/2025																							
12/15/2025	849.00	849.00				1,130.64		328.00	802.64		1,743.00	2,411.00	1,779.00	3,664.00	5.00	42.00					9,000.00	19,774.64	
12/16/2025	648.00	648.00				1,238.40		310.00	928.40	150.00	931.00	979.00	1,128.50	2,506.00	176.00	67.00		274.00	618.00		1,500.00	8,331.90	
12/17/2025	299.00	299.00	158.00	158.00	350.00	1,117.25		184.00	425.25	30.00	859.00	1,316.00	1,293.00	1,568.00	24.00	21.00						5,720.25	
12/18/2025	309.00	309.00			350.00	799.56		121.00	328.56		660.00	1,464.00	1,757.00	2,962.00	90.00						2,999.00	10,381.56	
12/19/2025	235.00	235.00				553.00		193.00	360.00		997.00	1,600.00	1,825.00	2,735.00	64.40			391.00			198,203.00	206,368.40	
12/20/2025																							
12/21/2025																							
12/22/2025	1,050.00	1,050.00		362.00		662.00		237.00	425.00		1,230.00	1,153.00	1,877.00	4,244.00	127.30	142.00			288.00			9,147.30	
12/23/2025	376.00	376.00				168.00		151.00	17.00		439.00	795.00	1,407.00	1,618.00	32.00	42.00		144.00			1,000.00	5,645.00	
12/24/2025																							
12/25/2025																							
12/26/2025																							
12/27/2025																							
12/28/2025																							
12/29/2025	35.00	35.00				2,504.11		327.00	2,177.11		1,422.00	2,952.00	1,487.00	6,895.00	32.00	51.00		72.00	74.00			15,341.11	
12/30/2025	347.00	347.00				553.70		271.00	282.70		908.00	1,871.00	789.00	2,403.00	25.00	151.00		350.00				7,050.70	
12/31/2025	261.00	261.00				147.00		21.00	126.00		171.00	897.00	553.00	1,105.00		51.00		50.00				2,974.00	
TOTAL	10,588.00	10,588.00	182.00	906.00	858.00	19,296.28		4,206.00	14,050.28	390.00	19,952.20	28,378.00	25,298.50	50,453.00	1,003.70	1,187.00	225.00	1,918.00	1,674.00	1,140.00	714,901.00	858,698.68	

TOTAL REPORT			Total Fees (Revenue)	
ODYSSEY	12,534.00	12,534.00		
REPORT KOFILE	858,698.68	858,698.68		
GRAND TOTAL	871,232.68			

Diff.
Diff.

Karen McQueen
KAREN MCQUEEN, COUNTY CLERK

Ashlie Peters-Bowman
ASHLIE PETERS-BOWMAN, CHIEF DEPUTY

1-5-2026
DATE



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM: Acknowledgment of the FY 2025-2026 Budget to Actuals by Fund as of January 16, 2026.
Acknowledgement of the FY 2025-2026 Contingency Budget to Actuals by Fund as of January 16, 2026.

TO: Commissioners Court

FROM: Nina Payne

DATE: 01/14/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
FY_26_Budget_to_Actuals_by_Fund.pdf	FY 2025-2026 Budget to Actuals by Fund as of 1/16/2026	Backup Material
FY_26_Contingency_Budget_to_Actuals_Fund.pdf	FY 2025-2026 Contingency Budget to Actuals by Fund as of 1/16/2026	Backup Material

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 01000 General Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	131,167,122	140,005,653	152,952,050	39,126,632	26%
Charges for Services	13,985,011	14,649,857	13,835,017	2,668,781	19%
Interest Income	12,656,049	11,857,040	7,200,000	2,014,681	28%
Other Revenue	2,820,246	1,620,893	1,069,200	228,341	21%
Reserves	0	-	94,252,872	-	-
Intergovernmental	968,398	1,081,611	821,080	552,909	67%
Other Financing Sources	190,452	147,893	210,000	20,000	10%
Total Revenue	\$161,787,279	\$169,362,948	\$270,340,219	\$44,611,344	17%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	57,114,903	62,574,192	69,426,458	17,657,053	25%
Outside Labor Costs	177,763	108,225	163,000	77,763	48%
Benefits	31,575,201	33,486,046	39,347,053	10,391,409	26%
Supplies and Other Charges	9,412,807	10,107,933	11,980,660	4,019,177	34%
Contingency	-	-	6,578,715	-	-
Repairs and Maintenance	9,794,592	10,478,816	21,817,233	1,582,721	7%
Contractual Services	8,872,895	9,705,326	11,719,510	5,386,285	46%
Professional Services	7,516,511	6,475,636	12,222,810	1,721,935	14%
Community Contracts	5,616,842	6,319,276	8,548,699	3,160,422	37%
Capital Outlay	7,220,517	2,024,485	10,900,000	1,204,645	11%
Other Financing Uses	478,638	17,551,071	77,636,081	-	-
Total Expense	\$137,780,669	\$158,831,006	\$270,340,219	\$45,201,412	17%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 11000 Hotel Occupancy Tax Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	4,087,515	4,217,902	3,919,000	884,638	23%
Interest Income	318,887	412,365	315,000	69,891	22%
Other Revenue	2,750	-	-	-	-
Reserves	-	-	1,761,611	-	-
Other Financing Sources	46,707	4,385	-	-	-
Total Revenue	\$4,455,859	\$4,634,652	\$5,995,611	\$954,529	16%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	75,019	127,203	177,830	41,590	23%
Benefits	36,337	56,871	78,806	20,179	26%
Supplies and Other Charges	32,748	119,943	70,375	126	0%
Contingency	-	-	500,000	-	-
Repairs and Maintenance	-	-	1,502,600	-	-
Contractual Services	175,950	183,536	210,500	86,035	41%
Professional Services	5,300	130,790	1,055,500	114,829	11%
Community Contracts	1,110,866	1,247,399	1,050,000	-	-
Capital Outlay	563,572	44,287	100,000	-	-
Other Financing Uses	1,250,000	1,250,000	1,250,000	-	-
Total Expense	\$3,249,791	\$3,160,029	\$5,995,611	\$262,757	4%

**Brazos County, Texas
 FY 2025-2026 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 12000 State Lateral Road Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	13,763	8,004	6,500	1,398	22%
Reserves	-	-	136,191	-	-
Intergovernmental	29,508	29,502	29,000	29,519	102%
Total Revenue	\$43,271	\$37,507	\$171,691	\$30,917	18%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Repairs and Maintenance	-	165,000	171,691	-
Total Expense	-	\$165,000	\$171,691	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 13000 Unclaimed Property Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	23,062	26,137	21,500	4,561	21%
Reserves	-	-	125,397	-	-
Total Revenue	\$23,062	\$26,137	\$146,897	\$4,561	3%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	-	-	2,000	-
Contingency	-	-	144,897	-
Total Expense	-	-	\$146,897	-

**Brazos County, Texas
 FY 2025-2026 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 15000 Law Library Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	105,074	120,585	114,560	26,796	23%
Interest Income	8,101	11,021	8,000	1,976	25%
Reserves	-	-	247,268	-	-
Total Revenue	\$113,175	\$131,606	\$369,828	\$28,772	8%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	65,385	67,876	369,828	19,521	5%
Total Expense	\$65,385	\$67,876	\$369,828	\$19,521	5%

**Brazos County, Texas
 FY 2025-2026 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 16000 Local Provider Participation
 Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	40,008,694	47,803,716	42,470,000	43,335,443	102%
Interest Income	1,392,213	1,148,426	1,045,000	171,669	16%
Other Revenue	487,494	79,569	0	-	-
Reserves	-	-	23,023,800	-	-
Total Revenue	\$41,888,401	\$49,031,711	\$66,538,800	\$43,507,113	65%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Community Contracts	37,357,270	51,598,849	66,518,800	20,072,931	30%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$37,377,270	\$51,618,849	\$66,538,800	\$20,092,931	30%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 18000 Law Enforcement Education
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Reserves	-	-	107,850	-
Intergovernmental	37,584	42,779	42,750	-
Total Revenue	\$37,584	\$42,779	\$150,600	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	25,911	17,202	150,600	1,737	1%
Contractual Services	-	-	-	5,488	-
Total Expense	\$25,911	\$17,202	\$150,600	\$7,225	5%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 19000 Court Records Preservation
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	410	0	-	-
Interest Income	36,545	0	-	-
Total Revenue	\$36,955	\$0	-	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Other Financing Uses	-	702,725	-	-
Total Expense	-	\$702,725	-	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20000 County Clerk Records
Management Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	305,258	320,659	300,000	80,045	27%
Interest Income	69,629	73,116	55,000	11,924	22%
Reserves	-	-	1,362,140	-	-
Total Revenue	\$374,888	\$393,774	\$1,717,140	\$91,969	5%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	124,374	133,395	140,014	37,666	27%
Benefits	62,648	66,346	86,618	19,077	22%
Supplies and Other Charges	17,345	6,695	8,500	-	-
Contingency	-	-	1,056,168	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	133,123	77,016	425,340	15,473	4%
Capital Outlay	22,822	-	-	-	-
Total Expense	\$360,313	\$283,452	\$1,717,140	\$72,216	4%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20010 County Clerk Archival Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	280,855	301,845	295,000	72,355	25%
Interest Income	74,394	86,971	63,000	13,782	22%
Reserves	-	-	1,758,000	-	-
Total Revenue	\$355,249	\$388,816	\$2,116,000	\$86,137	4%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	1,541,000	-
Contractual Services	220,953	263,277	575,000	-
Total Expense	\$220,953	\$263,277	\$2,116,000	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22000 Courthouse Security Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	89,005	110,055	114,600	29,288	26%
Interest Income	6,601	11,321	5,000	2,335	47%
Reserves	-	-	268,277	-	-
Total Revenue	\$95,606	\$121,375	\$387,877	\$31,623	8%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,936	7,648	2,510	66	3%
Contingency	-	-	300,702	-	-
Repairs and Maintenance	4,633	1,243	20,000	1,274	6%
Contractual Services	-	450	53,514	47,808	89%
Community Contracts	1,062	1,158	1,151	636	55%
Capital Outlay	6,263	-	10,000	-	-
Total Expense	\$14,895	\$10,499	\$387,877	\$49,784	13%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22010 Justice Court Security Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	35,820	21,537	8,800	2,282	26%
Interest Income	12,673	14,872	10,750	2,481	23%
Reserves	-	-	294,318	-	-
Total Revenue	\$48,492	\$36,409	\$313,868	\$4,763	2%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Repairs and Maintenance	-	-	60,000	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	60,000	-
Capital Outlay	-	-	163,868	-
Total Expense	-	-	\$313,868	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23000 District Clerk Records
Management Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	126,480	153,496	135,000	32,958	24%
Interest Income	14,174	56,366	40,000	8,098	20%
Reserves	-	-	1,042,786	-	-
Other Financing Sources	-	702,725	-	-	-
Total Revenue	\$140,653	\$912,588	\$1,217,786	\$41,056	3%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	60,195	61,627	81,012	10,901	13%
Benefits	4,718	15,275	20,400	2,702	13%
Contractual Services	-	178,673	1,096,374	-	-
Professional Services	-	-	20,000	-	-
Total Expense	\$64,914	\$255,575	\$1,217,786	\$13,604	1%

**Brazos County, Texas
 FY 2025-2026 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 23010 District Clerk Archival Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	320	95	-	-
Interest Income	75	75	-	-
Total Revenue	\$395	\$170	-	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Professional Services	-	1,774	-	-
Total Expense	-	\$1,774	-	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24000 Justice of the Peace
 Technology Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	30,068	28,858	27,550	7,270	26%
Interest Income	10,515	4,660	3,300	825	25%
Reserves	-	-	102,888	-	-
Total Revenue	\$40,584	\$33,518	\$133,738	\$8,095	6%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	13,388	9,481	51,200	43	0%
Contingency	-	-	73,738	-	-
Contractual Services	-	-	8,800	-	-
Capital Outlay	148,938	-	-	-	-
Total Expense	\$162,326	\$9,481	\$133,738	\$43	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24010 County and District Court
 Technology Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	8,304	8,424	8,200	1,894	23%
Interest Income	6,831	7,583	6,000	1,271	21%
Reserves	-	-	150,778	-	-
Total Revenue	\$15,135	\$16,008	\$164,978	\$3,166	2%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	-	-	164,978	-
Total Expense	-	-	\$164,978	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 25000 Forfeiture Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	304	44,836	-	3,628	-
Interest Income	1,965	4,049	-	697	-
Reserves	-	-	81,476	-	-
Total Revenue	\$2,269	\$48,886	\$81,476	\$4,324	5%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	235	3,878	64,824	-
Contingency	-	-	16,652	-
Total Expense	\$235	\$3,878	\$81,476	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 26000 District Attorney Hot Check
 Collections Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	277	298	200	49	25%
Other Revenue	75	225	150	75	50%
Reserves	-	-	5,935	-	-
Total Revenue	\$352	\$523	\$6,285	\$124	2%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	6,285	-
Total Expense	-	-	\$6,285	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 27000 Bail Bond Board Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	5,975	6,292	4,800	1,024	21%
Other Revenue	2,500	2,000	2,500	1,000	40%
Reserves	-	-	122,541	-	-
Total Revenue	\$8,475	\$8,292	\$129,841	\$2,024	2%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Salaries and Wages	-	-	4,001	-
Benefits	-	-	1,016	-
Supplies and Other Charges	419	1,718	7,660	-
Contingency	-	-	117,164	-
Total Expense	\$419	\$1,718	\$129,841	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	2,465	2,335	2,500	-	-
Interest Income	53,643	58,617	44,000	12,414	28%
Reserves	-	-	452,305	-	-
Total Revenue	\$56,108	\$60,953	\$498,805	\$12,414	2%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,822	-	-
Supplies and Other Charges	2,196	3,461	26,750	1,216	5%
Contingency	-	-	427,633	-	-
Repairs and Maintenance	-	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$2,196	\$3,461	\$498,805	\$1,216	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 30000 Brazos County Grant Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Public Health Revenue	60,000	-	-	-	-
Intergovernmental	4,272,026	4,229,734	5,390,103	2,161,283	40%
Other Financing Sources	478,638	1,162,822	2,033,115	-	-
Total Revenue	\$4,810,663	\$5,392,556	\$7,423,218	\$2,161,283	29%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	2,794,329	3,352,965	4,765,856	965,413	20%
Benefits	1,211,302	1,372,457	1,994,530	398,009	20%
Supplies and Other Charges	176,139	178,669	250,162	69,364	28%
Contingency	-	-	12,329	-	-
Repairs and Maintenance	3,637	5,206	5,750	171	3%
Contractual Services	403,012	229,747	117,091	47,904	41%
Professional Services	2,500	5,350	277,500	2,500	1%
Capital Outlay	377,396	248,162	-	-	-
Total Expense	\$4,968,314	\$5,392,556	\$7,423,218	\$1,483,361	20%

**Brazos County, Texas
 FY 2025-2026 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 31000 American Rescue Plan Act

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Reserves	-	-	14,965,220	-
Intergovernmental	1,509,822	13,078,112	10,110,124	-
Other Financing Sources	-	15,610,777	470,000	-
Total Revenue	\$1,509,822	\$28,688,889	\$25,545,344	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	(478,903)	-	-	-	-
Supplies and Other Charges	(5,180)	-	-	-	-
Contractual Services	813,154	8,920	695,766	265,053	38%
Capital Outlay	1,180,752	14,616,239	24,849,578	4,732,433	19%
Total Expense	\$1,509,822	\$14,625,159	\$25,545,344	\$4,997,486	20%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 32000 SB 22 2023 Rural Law
 Enforcement Salary Assistance Program

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	22,969	11,798	18,350	6,780	37%
Reserves	-	-	7,025	-	-
Intergovernmental	1,026,255	1,035,885	1,050,000	1,050,000	100%
Total Revenue	\$1,049,224	\$1,047,683	\$1,075,375	\$1,056,780	98%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	446,978	450,616	446,252	114,749	26%
Benefits	110,487	111,182	113,348	28,227	25%
Supplies and Other Charges	105,586	162,312	-	-	-
Contingency	-	-	508,750	-	-
Repairs and Maintenance	40,000	-	-	-	-
Contractual Services	-	12,574	-	-	-
Capital Outlay	346,174	310,999	7,025	50	1%
Total Expense	\$1,049,224	\$1,047,683	\$1,075,375	\$143,026	13%

**Brazos County, Texas
 FY 2025-2026 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	4,597	4,104	3,150	608	19%
Other Revenue	60	-	-	-	-
Reserves	-	-	117,815	-	-
Total Revenue	\$4,657	\$4,104	\$120,965	\$608	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	3,237	1,397	63,100	65	0%
Contingency	-	-	23,865	-	-
Repairs and Maintenance	-	-	4,000	-	-
Capital Outlay	-	-	30,000	-	-
Total Expense	\$3,237	\$1,397	\$120,965	\$65	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 34000 District Attorney Crime
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	11,242	45,351	20,000	16,677	83%
Interest Income	12,302	9,256	7,700	1,053	14%
Reserves	-	-	126,005	-	-
Total Revenue	\$23,544	\$54,607	\$153,705	\$17,729	12%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	27,105	69,806	88,179	12,950	15%
Benefits	10,539	35,555	40,346	7,126	18%
Supplies and Other Charges	18,986	22,905	24,180	4,361	18%
Contractual Services	360	360	1,000	-	-
Other Financing Uses	9,000	-	-	-	-
Total Expense	\$65,990	\$128,625	\$153,705	\$24,437	16%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 35000 Election Contracts Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	14,088	11,368	25,000	7,051	28%
Interest Income	3,591	2,140	1,925	162	8%
Reserves	-	-	30,316	-	-
Total Revenue	\$17,679	\$13,508	\$57,241	\$7,213	13%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	7,163	10,483	11,700	-	-
Repairs and Maintenance	5,620	6,400	25,041	-	-
Contractual Services	14,166	27,166	20,500	13,523	66%
Total Expense	\$26,949	\$44,048	\$57,241	\$13,523	24%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 39010 Brazos County Housing
Finance Corporation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	5,334	-	5,000	73,269	1,465%
Interest Income	27,592	28,159	-	5,111	-
Reserves	-	-	587,698	-	-
Total Revenue	\$32,926	\$28,159	\$592,698	\$78,380	13%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	174	-	4,735	-
Contingency	-	-	483,698	-
Professional Services	-	13,000	104,265	-
Total Expense	\$174	\$13,000	\$592,698	-

**Brazos County, Texas
 FY 2025-2026 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 93000 Regional Mobility Authority

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	497	2,220	500	388	78%
Other Revenue	30,000	10,000	-	-	-
Reserves	-	-	31,414	-	-
Total Revenue	\$30,497	\$12,220	\$31,914	\$388	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	26,914	-
Professional Services	7,500	3,744	5,000	-
Total Expense	\$7,500	\$3,744	\$31,914	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 41000 General Obligation Debt
 Service Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	11,772,533	11,384,097	8,998,260	2,707,864	30%
Interest Income	541,787	523,248	355,000	63,691	18%
Reserves	-	-	2,418,672	-	-
Other Financing Sources	1,250,000	1,250,000	1,250,000	-	-
Total Revenue	\$13,564,320	\$13,157,345	\$13,021,932	\$2,771,554	21%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Debt Service	11,864,575	11,795,609	13,021,932	1,300	0%
Total Expense	\$11,864,575	\$11,795,609	\$13,021,932	\$1,300	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43200 2020 Certificates of
Obligation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	411,956	199,315	-	20,902	-
Other Revenue	-	949	-	-	-
Reserves	-	-	1,023,030	-	-
Other Financing Sources	-	777,473	731,729	-	-
Total Revenue	\$411,956	\$977,737	\$1,754,759	\$20,902	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	0	480,657	-	-	-
Contractual Services	2,398,009	-	-	-	-
Capital Outlay	632,060	4,672,335	1,754,759	746,323	43%
Total Expense	\$3,030,069	\$5,152,992	\$1,754,759	\$746,323	43%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43230 On System Road Bond -
TXDOT

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	1,070,010	629,337	343,500	108,982	32%
Reserves	-	-	11,356,929	-	-
Total Revenue	\$1,070,010	\$629,337	\$11,700,429	\$108,982	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Contractual Services	5,741,125	5,821,208	11,700,429	485,382	4%
Total Expense	\$5,741,125	\$5,821,208	\$11,700,429	\$485,382	4%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43231 Off System Road Bond

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	500,363	276,233	158,000	51,031	32%
Reserves	-	-	5,053,031	-	-
Total Revenue	\$500,363	\$276,233	\$5,211,031	\$51,031	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Capital Outlay	3,929,511	2,056,242	5,211,031	1,347,820	26%
Total Expense	\$3,929,511	\$2,056,242	\$5,211,031	\$1,347,820	26%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43232 2023 Certificates of
Obligation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	561,066	483,091	377,000	90,117	24%
Reserves	-	-	9,060,487	-	-
Other Financing Sources	-	-	60,040,000	-	-
Total Revenue	\$561,066	\$483,091	\$69,477,487	\$90,117	0%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Capital Outlay	98,459	2,538,351	69,477,487	985,045	1%
Total Expense	\$98,459	\$2,538,351	\$69,477,487	\$985,045	1%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 45000 Capital Improvement Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Other Revenue	(37,500)	34,000	-	-
Reserves	0	-	13,707,738	-
Other Financing Sources	4,180,663	764,118	14,226,237	-
Total Revenue	\$4,143,163	\$798,118	\$27,933,975	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Contingency	-	-	2,000,000	-	-
Capital Outlay	9,905,434	4,871,429	25,933,975	785,958	3%
Total Expense	\$9,905,434	\$4,871,429	\$27,933,975	\$785,958	3%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 50000 Health and Life Insurance
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Other Revenue	27,567,563	25,008,902	24,054,960	7,173,775	30%
Reserves	-	-	10,179,719	-	-
Total Revenue	\$27,567,563	\$25,008,902	\$34,234,679	\$7,173,775	21%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	221,846	249,178	642,530	69,656	11%
Benefits	106,496	127,533	263,242	33,273	13%
Supplies and Other Charges	58,937	66,752	107,730	9,927	9%
Contingency	-	-	2,750,927	-	-
Repairs and Maintenance	65	120	750	-	-
Contractual Services	23,176,197	25,285,310	30,034,500	8,084,562	27%
Professional Services	372,198	386,387	435,000	118,594	27%
Total Expense	\$23,935,739	\$26,115,280	\$34,234,679	\$8,316,012	24%

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 01000 General Fund - Contingency

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	6,500,000.00	(569,626.80)	5,930,373.20
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	41,815.00	(15,525.00)	26,290.00
Total General Fund Contingency	6,578,715.00	(585,151.80)	5,993,563.20

* Can only be used for that program or division

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 11000 HOT Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
HOT Fund Contingency - 11002500	500,000.00	-	500,000.00
Total HOT Fund Contingency	500,000.00	-	500,000.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 12005000	144,897.00	-	144,897.00
Total Unclaimed Property Fund Contingency	144,897.00	-	144,897.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 21005000	1,056,168.00	-	1,056,168.00
Total Count Clerk Records Management Fund Contingency	1,056,168.00	-	1,056,168.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 21006000	1,541,000.00	-	1,541,000.00
Total Count Clerk Archival Fund Contingency	1,541,000.00	-	1,541,000.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 51000100	300,702.00	-	300,702.00
Total Courthouse Security Fund Contingency	300,702.00	-	300,702.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
JP Technology Administration - 24005000	73,738.00	-	73,738.00
Total Justice of the Peace Technology Fund Contingency	73,738.00	-	73,738.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Sheriff Forfeiture Fund - 2801000	16,652.00	-	16,652.00
Total Forfeiture Fund Contingency	16,652.00	-	16,652.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 19006000	6,285.00	-	6,285.00
Total District Attorney Hot Check Collections Fund - Contingency	6,285.00	-	6,285.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 12006000	117,164.00	-	117,164.00
Total Bail Bond Board Fund - Contingency	117,164.00	-	117,164.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 13006000	427,633.00	-	427,633.00
Total Vehicle Inventory Interest Fund - Contingency	427,633.00	-	427,633.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 30000 Grant Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Metropolitan Planning - 424100	12,329.00	-	12,329.00
Total Grant Fund Contingency	12,329.00	-	12,329.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

**Fund: 32000 SB 22 2023 Rural Law Enforcement Salary Assistance Program -
 Contingency ***

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Sheriff's Office - Rural Law Enforcement Grant Program - 281002	508,750.00	-	508,750.00
Total SB 22 2023 Rural Law Enforcement Salary Assistance Program Fund Contingency	508,750.00	-	508,750.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 28050000	23,865.00	-	23,865.00
Total Sheriff's Office Crime Fund Contingency	23,865.00	-	23,865.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Commissioner's Court Contingency - 63110001	2,000,000.00	(157,939.00)	1,842,061.00
Total General Permanent Improvement Fund Contingency	2,000,000.00	(157,939.00)	1,842,061.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Group Insurance - Administration - 64005000	2,730,927.00	-	2,730,927.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
Total Health and Life Insurance Fund Contingency	2,750,927.00	-	2,750,927.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Jail Commissary - 28006000	387,089.00	-	387,089.00
Total Jail Commissary Fund Contingency	387,089.00	-	387,089.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2025-2026 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 18006000	66,359.00	-	66,359.00
Total County Attorney Operating Fund Contingency	66,359.00	-	66,359.00

* Can only be used for this fund



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 1/27/2026

ITEM:

- January 26, 2026 will mark the beginning of the County Budget process for the Fiscal Year 2027. The deadline to have Capital Request entered in Service Now is March 13, 2026.

TO: Commissioners Court

FROM: Nina Payne

DATE: 01/16/2026

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Notifications will be sent to all Department Heads and Elected Officials regarding the process and procedures.

ATTACHMENTS:

File Name

Description

Type

[FY 2027 Budget Planning Calendar.pdf](#)

FY 2027 Budget Planning Calendar

Backup Material

[Capital Improvement Plan \(CIP\)
Policy - Revised 12.9.25.pdf](#)

Brazos County Capital Improvement Policy

Backup Material

BRAZOS COUNTY, TEXAS
Budget Planning Calendar for 2026-2027

Date	Calendar of Events
Tuesday, November 18, 2025	FY 2026/2027 Budget Calendar presented to Commissioner's Court
December 2025 - March 2026	Call for Capital Improvement Projects for Fiscal Years 2027-2031
March 2026 - April 2026	Capital Improvement Project requests are reviewed, and projects are prioritized.
April 2026 - June 2026	Selection of Grievance Committee during a regular Commissioner's Court (Local Government Code 152.015)
March 2nd - April 10th	Outside Agency Request due to Budget Officer
Monday, April 6th - Friday, April 11th	Budget Instructions and worksheets distributed to Departments. Oracle opened for data entry.
Friday, May 15th	Deadline for departments to complete budget request including capital in Oracle.
June 1st - June 30th	Elected Officials and Department Heads meet with Budget Officer to discuss needs including operation, capital and personnel. (Local Government Code 111.063)
June 2nd - July 25th	Budget Officer prepares proposed budget (Local Government Code 111.064 and 111.065)
July 25th	Deadline for receiving Certified Values from Chief Appraiser (Tax Code 26.01(a))
July 28th - August 2026	Budget Officer holds open workshops with Commissioner's Court to discuss requested capital and positions and receive input from Commissioner's Court.
Tuesday, August 11th	72 hour notice for Open Meetings Notice
Tuesday, August 18th	FY 2027 Proposed Budget filed with County Clerk & County Auditor (Local Government Code 111.066)
Tuesday, August 18th	Notify elected officials of salary & personnel expenses for the proposed budget
Tuesday, August 18th	Commissioners Court to discuss tax rate, if proposed tax rate will exceed the No-New-Revenue rate or the voter approval rate (whichever is lower), take record vote and schedule public hearings. 10:00 a.m. if needed.
Friday, August 21st	Publish No-New-Revenue Rate and Voter Approval Tax Rates, Schedules, and Fund Balances
Friday, August 21st	Publish Notice of Public Hearing on Budget (Local Government Code 111.067) and Elected Official Salaries (Local Government Code 152.013)
Tuesday, August 25th	72 hour notice for Open Meetings Notice for Proposed Budget
Tuesday, August 25th	72 hour notice to adopt FY 27 budget and tax rate (Open Meetings Notice)
Tuesday, September 1st at 8:30am	Public Hearing on Proposed Budget (Local Government Code 111.067) Time to be Announced
Tuesday, September 1st at 9:00am	Public Hearing on Proposed Tax Rate at 9:00 am, schedule and announce date, time, & place of meeting to vote on proposed tax rate (Local Government Code 111.067) (only if exceeding No-New-Revenue Tax Rate)
Tuesday, September 1st at 10am	Public Meeting to Adopt Budget and Tax Rate 10:00 am
	<ol style="list-style-type: none"> 1) Vote to adopt budget (Local Government Code 111.068) 2) Vote to adopt tax rate (Local Government Code 111.068 and Tax Code 26.05) 3) Vote to ratify property tax increase from raising more revenue from property taxes than in the previous year (Local Government Code 111.068 and Tax Code 26.05) (if required)

Dates are subject to revision by any and all requirements for setting tax rates

Updated as of 12/9/2025

Brazos County

CAPITAL IMPROVEMENT PLAN POLICY



Executive Summary

Brazos County recognizes the importance of developing long-range capital investment planning to maintain the growth and vitality of the community. The County also recognizes that a properly prepared capital plan is essential to the future financial health of an organization and continued delivery of services to citizens and businesses.

The County's Capital Improvement Plan (CIP) is a five-year infrastructure plan that matches the County's highest priority capital needs with a financing schedule. The plan rolls on a five-year basis and is adopted every year along with the County's annual budget. The CIP represents the County's commitment to invest in its equipment and infrastructure.

The first year of the plan was funded through available appropriations in that year's budget. The remaining four years of the plan will be funded through future annual appropriations or debt issuances. No project will begin until formally adopted and funded through the Court's annual budget process.

Over the course of any fiscal year, and as situations change, projects are reviewed, reevaluated, added, revised, or removed from the program accordingly. Recommendations are made by subject matter experts and the County executive team, chosen at the discretion of the Budget Officer. The Budget Officer makes final recommendations to the Commissioners Court to incorporate into a given fiscal year's budget.

Funding for the proposed CIP is derived from two major sources, the issuance of long-term debt payable through property taxes or an identified revenue stream such as the County's annual general fund appropriations via the M&O tax rate.

This document outlines the elements of the CIP and provides the procedures that generate the recommendations for spending. Upon adoption, the CIP will become the guide for the Commissioners Court and all County departments with respect to bond sales and the annual budgeting process.

County of Brazos Capital Improvement Planning and Development Process

The Capital Improvement Plan (CIP) will identify the major capital needs of the county on a minimum of a five-year planning horizon. The plan offers a structured process that will facilitate the identification, inclusion and funding of projects that are necessary for County operations.

This section of the County's CIP outlines the process from development through approval of the County's CIP. This process is outlined in various steps as follows:

No.	Steps	Responsible Party	Timeline
1	Call for Projects.	From Budget Office to Departments and Elected Officials	October of each fiscal year
2	Assemble all eligible submitted projects for review.	Budget Office	March of each fiscal year
3	Requests are reviewed, and projects are prioritized.	Subject Matter Experts & Executive Team	April of each fiscal year
4	Recommendations are made.	Subject Matter Experts & Executive Team	May of each fiscal year
5	Allow departments to appeal before final recommendation.	Subject Matter Experts & Executive Team	June and July of each fiscal year
6	Budget Office presents recommendations to County Commissioners Court.	Budget Officer / Commissioners Court	July/August of each fiscal year
7	Identify and recommend funding strategies for CIP.	County Auditor and Budget Office	August and September of each fiscal year
8	Approve recommendations for funding of CIP.	County Commissioners Court	By October 1

Timeline is subject to revision.

Capital Improvement Team

Requests will be reviewed by subject matter experts who are chosen at the discretion of the Budget Officer. Current subject matter experts could include, but are not limited to:

- Chief Information Officer
- County Engineer
- Director of Facilities Services
- Director of Fleet Maintenance
- General Counsel
- Project Manager
- Purchasing Agent

County Auditor will evaluate all projects against the Capital Asset Policy and Debt Policy.

The team will consider the feasibility of all proposed capital projects submitted by County departments. Once items are approved by Commissioners Court, the Budget Officer, County Auditor and Capital Improvement Team will monitor the progress of the projects and recommend revisions as needed.

Call for Projects

The initial step is a **Call for Projects** issued from the Budget Office to all County departments and elected officials. This Call for Projects is the identification and submission of all capital projects that will require funding. Departments and elected officials will submit projects in a manner that will include the project description in detail, estimated funding, current resources available, operating budget impact, revenue or efficiency factors and alternatives to capital outlay. Additional information may be requested as needed. Failure to submit required information may result in the disqualification of the request.

All proposals for capital items shall go through this process and generally will not be considered outside of this process. The call for projects consists of items necessary for ongoing operations rather than long-term projects such as space and facility needs.

Review of CIP Projects

The Budget Office will assign each submitted project in one of five major categories as follows:

1. Land and land improvements
2. Buildings and building improvements
3. Improvements other than buildings
4. Infrastructure
5. Machinery, equipment and computer software

Land and Land Improvements

Land is the surface or crust of the earth, which can be used to support structures, and may be used to grow crops, grass, shrubs, and trees.

Land improvements consist of earth moving and similar improvements, which ready land for its intended use.

Examples of expenditures to be capitalized as Land and Land Improvements are as follows:

- Purchase price and/or fair value at time of donation
- Commissions
- Professional fees (title searches, architect, legal, engineering, appraisal, surveying, environmental assessments, etc.)
- Land excavation, fill, grading, drainage
- Demolition of existing buildings and improvements
- Removal, relocation, or reconstruction of property of others (railroad, telephone and power lines)
- Interest on any mortgages accrued at date of purchase
- Accrued and unpaid taxes at date of purchase
- Other cost incurred in acquiring the land
- Right-of-way

Building and Building Improvements

Major facility and infrastructure consist of the acquisition, construction, or renovation of existing and future County facilities. As the result of age, change in scope of County business, or the actions of other governmental entities, there is a continual need to assess the need to renovate, add or close County facilities. The recommended projects require a sizable outlay of resources, usually over several years. Projects may include the construction of an additional jail, juvenile probation/detention and other new, replacement or renovated facilities; new structures attached to the building.

Improvements Other than Buildings

Improvements other than buildings are items that reflect the cost of permanent improvements and add value to the property, usually the land. Projects may include parking lots, fencing and gates, and retaining walls to list a few.

Infrastructure

Infrastructure assets are normally stationary in nature, for example, roads, bridges and dams.

Machinery, Equipment and Computer Software

The County will invest in the consistent maintenance and replacement of county vehicles. The Fleet Manager is responsible for developing comprehensive fleet management policy, which includes replacement of vehicles along a defined schedule. Generally, vehicles are assigned to each specific department, and each department is responsible for vehicle's upkeep and maintenance.

Items classified as small/medium/large capital equipment have a useful life from 5 to over 10 years, depending on subcategory. Items that are less than \$5,000 are to be incorporated into each department's budget on an annual basis and are considered part of that department's operating budget.

Technological enhancements, replacement computer and computer-related equipment and hardware and software upgrades that are essential in the operations of Brazos County. These projects include the purchase of network and security equipment, and various upgrades to computer networks and systems. Other projects include replacement and additional computer software programs for various departments that will enhance productivity. All IT related infrastructure and related equipment is reviewed and recommended by the IT Department to ensure consistency with existing systems.

The team will review all of the projects submitted and takes each project through four different stages as follows:

- Needs assessment;
- Review of project against capital asset policy;
- Project prioritization; and
- In-depth cost estimation and funding capacity analysis

Needs Assessment

The County assesses current and future capital needs through comprehensive master planning and critical needs assessments. Comprehensive needs assessments for non-routine capital projects are often undertaken through a facility master planning and review process that can take years of work by task forces, elected

officials, community stakeholders, professional consultants, and staff. Once master plans have been completed, they are presented to the Commissioners Court for evaluation and approval. Projects that support these master plans will be identified as related to a master plan when presenting this information to interested stakeholders.

The County also engages in long-term planning for routine capital expenditures. For example, if and when necessary, hiring consultants to evaluate the County’s long-term needs for roof maintenance or mechanical system replacements helps anticipate these routine types of capital expenditures for many years into the future. These types of assessments help the County ensure that it makes these needed repairs or replacements at an appropriate time that is not too soon (in order to avoid waste) and not too late (in order to avoid secondary problems or the exceptionally high maintenance that can be associated with building systems that are past life cycle). Long-term assessments of routine capital expenditures also help the County to smooth the financial impact of these projects on the capital improvement plan.

Capital Asset Policy

The Capital Asset Policy provides a strategy for managing Brazos County’s physical assets.

The Commissioners’ Court has established standard capitalization thresholds for each major class of asset. All County offices are required to use these thresholds. Any change in the threshold for capitalization must be approved by Commissioners’ Court.

Class of Asset	Threshold
Land/land improvements/rights-of-way	Capitalize All
Buildings/building improvements	\$100,000
Improvements other than buildings	\$100,000
Infrastructure	\$100,000
Machinery, equipment and other assets	\$10,000
Leashold improvements	\$100,000
Leases	\$75,000
Subscription Based Information Technology Arrangements	\$75,000

For a more in-depth listing, you may review Brazos County Capital Asset Policy.

Project Prioritization

Due to the limited funding available for capital projects, the County must prioritize potential capital projects. Adjustments are made, as necessary, through technical assessments of the long-term needs and timing requirements. In some cases, staff and technical teams revisit plans to compare the plans’ assumptions against current needs for renovations and new facilities.

In determining what expenditures will be funded and when those expenditures should occur the County evaluates all possible capital projects against both long-term and short-term goals:

Projects will be ranked internally using criteria that will include, but is not limited to, public health and safety, federal or state mandates, preservation of the County’s existing capital investments, alleviation of overcrowding, demand for services and consistency. All projects will be categorized by priority using the criteria listed below:

High priority projects may be those which are:

- (i) required by law or specific court order,
- (ii) further the County's vision as adopted by the Court;
- (iii) required by contract,
- (iv) improve public safety,
- (v) reduce current operating, maintenance or contractual expenses,
- (vi) increase revenues,
- (vii) contribute to job retention and efficiency,
- (viii) benefit all or a majority of the residents,
- (ix) replace obsolete equipment or software, or
- (x) prevent deterioration of assets

Medium priority projects may include those which:

- (i) improve delivery of services to the public,
- (ii) contribute to job creation, or
- (iii) are non-essential but have a high degree of public support.

Low priority projects may include those which:

- (iv) support delivery of a service for which there is a declining demand,
- (v) enable the provision of a new service not currently provided, or
- (vi) improve the quality of life related to a non-essential service.

In-Depth Cost Estimation and Funding Capacity Analysis

Once projects have been identified and prioritized, an initial estimate is assigned to each project for possible assignment and identification of funding. Funding capacity results from two fundamental strategies that the County uses to finance the capital plan.

Strategy 1: The County has dedicated two funding streams specifically to the capital plan – Annual (Cash) Funding and Long-Term Debt Funding.

Strategy 2: The County uses debt to fund projects with costs beyond the reach of annual revenues and with useful lives of over five years.

Annual (Cash) Funding / Fund Balance

Commissioner's Court can choose to set aside funding from the General Fund to support capital projects during the budget process.

Long-Term Debt Funding

The County funds the long-term assets of the CIP with long-term debt. The leveraging of debt funding against cash enables the County to meet the growing capital needs in a fiscally responsible manner. The cost of the capital is then spread over multiple years so that current and future taxpayers share the cost and benefits of the facilities.

Given the favorable interest rates due to our current bond rating, County-approved Certificates of Obligation or voter-approved general obligation bonds represent the least expensive form of debt to the County.

Other Revenue Funds

The County does receive certain specific revenues which, by law, are designated to finance particular functions or activities of government. Examples include grant funds, intergovernmental revenue, courthouse security, justice court security, to name a few. The Budget Office will verify with the County Auditor if requests can be funded from these specially designated funds before using capital monies.

Recommendation

After the initial assessment, the Budget Officer may schedule meetings with all departments to submit additional information or provide clarification on the projects. An estimate of costs of the project will be considered during the initial assessment but may change as more refined estimates are acquired.

After the meetings with departments, subject matter experts and the executive team will review all of the additional information and make recommendations both in funding and final prioritization of projects. Projects will be:

- Categorized by Type and Funding Source
- Prioritized by Assessments
- Recommended for Funding

A final recommendation shall be submitted to the Budget Office for identification and recommendation of funding for all projects in the CIP. Once approved by the Budget Office, Departments will be notified and given an opportunity to appeal.

Appeals

Upon receiving denial, departments have an opportunity to appeal before consideration of the Court. Department directors or their designee must send their written appeal and justification to the Budget Office by the date specified.

Consideration and Approval by the Court

Commissioner Court shall receive the Budget Officer's recommendation and fund the CIP as it deems appropriate. It is anticipated that the Court will approve the plan in conjunction with its annual budgeting process which is due by October 1.

Allowable Modifications

Once items and projects have been approved, certain modifications are allowed without having to resubmit request. These include the following:

- Funding changes are allowed within the same Department's approved asset categories, as long as the individual item allocation does not change, and the reallocations are not for a new asset or project type. Overall funding allocation cannot be exceeded.
- Should actual quotes come in above the original request, the department may request additional funding for the project.

Additional interim allocation requests are allowed once the official CIP is approved. However, these

modifications require Commissioners Court approval. They must meet established criteria:

- Must be necessary to ensure current operations are not disrupted, such as meeting a new unanticipated need or maintaining the delivery of core services. There cannot be available or allocated funding elsewhere.
- Unanticipated breakdowns where cost to repair outweighs the benefits. Situations include it being an employee/public safety issue, operational/revenue disruption, or there is no back-up equipment in place. There cannot be available or allocated funding elsewhere.

All modification requests must be in writing, including justifications, and approved by department head, elected official or designee.

Purchasing Deadline

Once items and projects are approved by Commissioners Court, Departments must initiate purchasing process by the published deadline. Departments can request a rollover of remaining balances in the event of extenuating circumstances. These requests must be submitted in writing to the Budget Office during the budget process.

GLOSSARY

Ad Valorem Tax – A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as property tax).

Appropriation - A legal authorization to incur obligations and to make expenditures for specific purposes.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified date. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

Bond Rating – A rating that is received from Standard & Poor's and Moody's Investors Service, Inc., which indicates the financial and economic strengths of the County.

Bonded Indebtedness - The portion of a government's debt represented by outstanding bonds.

Budget - A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period.

Department - The organization unit which is functioning uniquely in its delivery of service.

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Expense - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets

and their funding.

Financial Plan – Models used to evaluate the impact of financial decisions on both debt targets and operating budgets.

Budget Calendar - The schedule of key dates from which a government follows in the preparation and adoption of the budget.

Budget Process - The process of requesting, compiling, analyzing, proposing, discussing and approval of appropriations during the budget cycle.

Capital Improvement Plan – A plan for capital outlays to meet the County's short-term and long-term capital needs.

Capital Outlay - Fixed assets with a value of \$5,000 or more and have a useful life of more than two years.

Capital Project - Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life.

Capital Project Fund – One or more funds specifically used to account for the acquisition and construction of major capital facilities, major capital improvements, and/or acquisition of major equipment.

Fiscal Year - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Fund - A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance - The excess of the assets of a fund over its liabilities, reserves, and carryover.

General Fund – The major operating fund that accounts for resources not required to be accounted for in other funds and provides for the general

government or daily operations of the county.

General Obligation Bond - A bond backed by the full faith, credit and taxing power of the government.

Goal - A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending on the grantee.

Infrastructure - Public domain fixed assets such as roads, bridges, curbs and gutters and similar assets that are immovable and are of value to the governmental unit.

Intergovernmental Revenue - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Long-term Debt - Debt with a maturity of more than one year after the date of issuance.

Maintenance & Operations Tax Rate (M & O) – The amount of tax stated in terms of a unit of the tax base allocated to cover general operating expenses.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget – The annual budget and process that provides a financial plan for the 150 operation of government and the provision of services for the year.

Operating Revenue – Funds such as taxes, fees, and interest earnings that the county receives as income to pay for ongoing operations. Operating revenues are used to pay for day-to-day services.

Operating Expenses - The cost of materials and

equipment required for a department to function.

Policy – A course of action designed to set parameters for decision and actions.

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resources - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue - Sources of income financing the operations of government.

Special Revenue Funds – A fund used to account for revenues from specific taxes or other earmarked revenues sources, which by law are designated to finance particular functions or activities of government.

Tax Rate - The amount of tax stated in terms of a unit of the tax base.