

BRAZOS COUNTY

REQUEST FOR BUDGET AMENDMENT

Budget Amendment Number

25.01

Agenda Date

3/28/2023

Fiscal Year

October 1 - September 30 2023

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

01000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

11001500 Contingency

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

2,000.00

AMOUNT OF DECREASE

Total

\$ 2,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

22000 Courthouse Security Fund

To: Fund Number

INCREASE EXPENDITURE(S):

51000100 Courthouse Security Fur

To: Division Name

INCREASE EXPENDITURE(S):

65320000 Equipment Maintenance

To: Account Number

To: Amount

\$

2,000.00

AMOUNT OF INCREASE

Total

\$ 2,000.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

To cover the yearly maintenance cost for the body metal detector at the Courthouse.

File and Documentation

File Upload

Upload

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Comments

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date captured on form submission

Comments

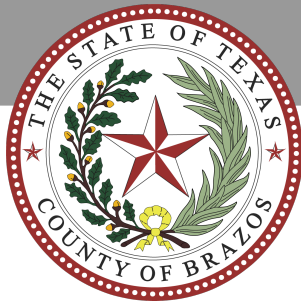
Commissioners Court Decision Comments

3/28/2023

County Records Management
Reallocation of funds to purchase a scanner with the ability to scan thick cardboard like aerial maps, and the printing of very detailed maps or photos.

Date

[illegible]



BRAZOS COUNTY

REQUEST FOR BUDGET AMENDMENT

Budget Amendment Number

25.02

Agenda Date

3/28/2023

Fiscal Year

October 1 - September 30 2023

Requesting Department

RECORDS MGMT AND PRESERVATION

Requestors Name

Desmond R. Harris

DECREASE EXPENDITURE(S):

01000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

50000100 County Records Manag

From: Division Name

DECREASE EXPENDITURE(S):

60211000 Software - No Tag

From: Account Number

From: Amount

\$

6,000.00

AMOUNT OF DECREASE

DECREASE EXPENDITURE(S):

01000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

50000100 County Records Manag

From: Division Name

DECREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enhanc

From: Account Number

From: Amount

\$

5,300.00

AMOUNT OF DECREASE

Total

\$ 11,300.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

01000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

50000100 County Records Manag

To: Division Name

INCREASE EXPENDITURE(S):

80281000 Equipment - Electronic

To: Account Number

To: Amount

\$

11,300.00

AMOUNT OF INCREASE

Total

\$ 11,300.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

For the purchase of a scanner with the ability to scan thick cardboard like aerial maps, and the printing of very detailed maps or photos.

File and Documentation

File Upload

Upload

DataXport County of Brazos Contex HD UItaX 4290 Scanner Quote1.pdf	549.81KB
DataXport County of Brazos Contex HD UItaX 4290 Warranties Quote2.pdf	459.54KB

Signature

Initiator

Desmond Harris

Department (?)

RECORDS MGMT AND PRESERVATION

Signature

Elected Official/Dept Head

Desmond Harris

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Comments

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date captured on form submission

Comments

Commissioners Court Decision Comments

QUOTE

March 15, 2023

Bill Holland, Services. Mgr.
Brazos County IT Department
bholland@brazoscountytexas.gov
(979) 361-4685

Dear Mr. Holland,

DataXport is pleased to help meet your document imaging hardware needs. We provide for your review the following:

DIR-CPO-4481 Pricing Contex HD Ultra X 4290 Scanner			
Contex HD Ultra X 4290 Scanner Bundle	Quantity	Unit Price	Ext. Price
Item No. CSHD4290: 42" Contex color CCD scanner, 17.8 ips mono, 17.8 ips color, 1200 dpi, maximum resolution 9600 dpi. Supports USB 3.0. *Bundle Promo Item No. HDX4290-FS. Includes: <ul style="list-style-type: none"> . Floor Stand and Catch Basket. . Nextimage Scan & Archive License. . 2 Year Parts Warranty 	1	\$ 9,207.93	\$ 9,207.93
Item No. DC OSIT23AU: Onsite Labor for Installation and Training for HD Ultra X 4290 Scanner.	1	\$ 659.21	\$ 659.21
*Promo Bundle/Pricing valid through 03/31/23 (1 Mo. Extension may be approved if required).		Subtotal	\$ 9,207.93
		Tax:	\$ -
		Total:	\$ 9,207.93

Please feel free to contact us with any questions or comments regarding this proposal or the products herein listed. We look forward to being of service to you.

Best Regards,



Beatriz Fernandez
Business Development Director

QUOTE

March 15, 2023

Bill Holland, Services. Mgr.
Brazos County IT Department
bholland@brazoscountytexas.gov
(979) 361-4685

Dear Mr. Holland,

DataXport is pleased to help meet your document imaging services needs for your hardware. We provide for your review the following:

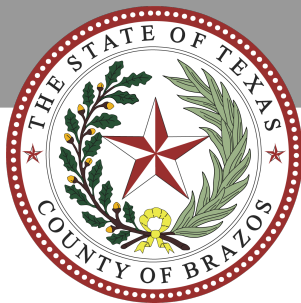
DIR-CPO-4481 Pricing Contex HD Ultra X 4290 Warranty Options			
Contex HD Ultra X 4290 Extended Warranties	Quantity	Unit Price	Ext. Price
Item No. PN 2989A118HD: 2 Year Onsite Labor Warranty for Contex HD Ultra X 4290 Scanner.	1	\$ 902.22	\$ 902.22
Item No. PN 2989A122: 1 Year Onsite Labor Warranty Extension for Contex HD Ultra X 4290 Scanner for parts and labor. Additional yearly extension for up to a total of 5 years.	1	\$ 1,174.24	\$ 1,174.24
Subtotal			\$ 2,076.46
Tax:			\$ -
Total:			\$ 2,076.46

Please feel free to contact us with any questions or comments regarding this proposal or the products herein listed. We look forward to being of service to you.

Best Regards,



Beatriz Fernandez
Business Development Director



BRAZOS COUNTY

REQUEST FOR BUDGET AMENDMENT

Budget Amendment Number

25.03

Agenda Date

3/28/2023

Fiscal Year

October 1 - September 30 2023

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

45000 General Permanent Improv

From: Fund Number

DECREASE EXPENDITURE(S):

NOT LISTED

From: Division Name

DECREASE EXPENDITURE(S):

63340500 Medical Examin

From: Unlisted Division Name

DECREASE EXPENDITURE(S):

80440000 Land

From: Account Number

From: Amount

\$

2,100,000.00

AMOUNT OF DECREASE

Total

\$ 2,100,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

45000 General Permanent Improv

To: Fund Number

INCREASE EXPENDITURE(S):

NOT LISTED

To: Division Name

INCREASE EXPENDITURE(S):

63340500 Medical Examin

To: Unlisted Division Name

INCREASE EXPENDITURE(S):

80100000 Buildings

To: Account Number

To: Amount

\$

2,100,000.00

AMOUNT OF INCREASE

Total

\$ 2,100,000.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

To reallocate funds within the American Rescue Plan Revenue Replacement to cover the expenses related to the Medical Examiner's Building.

File and Documentation

File Upload

Upload

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Comments

Budget Officer Comments

CC Approval Oracle Posted

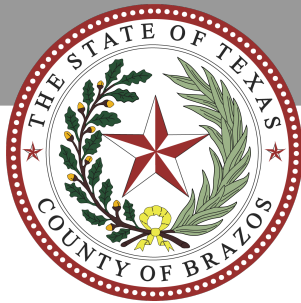
Sign

Completion Date

Date captured on form submission

Comments

Commissioners Court Decision Comments



BRAZOS COUNTY

REQUEST FOR BUDGET AMENDMENT

Budget Amendment Number

25.04

Agenda Date

3/28/2023

Fiscal Year

October 1 - September 30 2023

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

45000 General Permanent Improv

From: Fund Number

DECREASE EXPENDITURE(S):

63110001 Commissioners' Court

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

2,100,000.00

AMOUNT OF DECREASE

Total

\$ 2,100,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

45000 General Permanent Improv

To: Fund Number

INCREASE EXPENDITURE(S):

NOT LISTED

To: Division Name

INCREASE EXPENDITURE(S):

63340500 Medical Examin

To: Unlisted Division Name

INCREASE EXPENDITURE(S):

80440000 Land

To: Account Number

To: Amount

\$

2,100,000.00

AMOUNT OF INCREASE

Total

\$ 2,100,000.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

To reallocate funds to cover the expenses related to the Medical Examiner's Building.

File and Documentation

File Upload

Upload

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Comments

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date captured on form submission

Comments

Commissioners Court Decision Comments

3/28/2023

[illegible]

Juvenile Services - TJJD Grant

To recognize revenue from Southeast Texas Juvenile Chief's Association Supplemental and Emergent Funds for the purchase of laptops.

Date:

3/22/2023

County Judge Approval

Date _____

[illegible]

**BRAZOS COUNTY, TEXAS
REQUEST FOR BUDGET AMENDMENT**

REQUESTING DEPARTMENT: Juvenile

DIVISION NUMBER: 312110

FUND NUMBER: 3000

PLEASE AMEND THE FOLLOWING:

REVENUES		DOLLAR AMOUNT
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
<u>312110-48064500</u>	<u>TJJD State Aid</u>	<u>\$6,195.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL (A)		<u>\$6,195.00</u>

EXPENSES		
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
<u>312154-60500000</u>	<u>Equipment & IT Enhanceme</u>	<u>\$6,195.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL (B)		<u>\$6,195.00</u>

Total (A) should equal Total (B)

Explanation: X To reclassify budget to proper accounts.

To recognize revenue from Southeast Texas Juvenile Chief's Association Supplemental and
Emergent Funds for the purchase of laptops.

Revenue division should be 312110 and the expense division should be 312154 (Community-
based Mental Health).

ELECTED OFFICIAL OR DEPARTMENT HEAD
SIGNATURE

3/29/2022
DATE



Certified by Auditors Office

3-22-23

Date

**BRAZOS COUNTY, TEXAS
REQUEST FOR BUDGET AMENDMENT**

REQUESTING DEPARTMENT: Juvenile

DIVISION NUMBER: 312110

FUND NUMBER: 3000

PLEASE AMEND THE FOLLOWING:

REVENUES		DOLLAR AMOUNT
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
<u>312110-48064500</u>	<u>TJJD State Aid</u>	<u>\$6,195.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL (A)		<u>\$6,195.00</u>

EXPENSES		
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
<u>312154-60500000</u>	<u>Equipment & IT Enhanceme</u>	<u>\$6,195.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL (B)		<u>\$6,195.00</u>

Total (A) should equal Total (B)

Explanation: X To reclassify budget to proper accounts.

To recognize revenue from Southeast Texas Juvenile Chief's Association Supplemental and Emergent Funds for the purchase of laptops.

Revenue division should be 312110 and the expense division should be 312154 (Community-based Mental Health).



ELECTED OFFICIAL OR DEPARTMENT HEAD
SIGNATURE

3/29/2022
DATE

Certified by Auditors Office

Date

BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 22/23 - 25.06
3/28/2023

[illegible]

General Permanent Improvement Fund and County Auditor

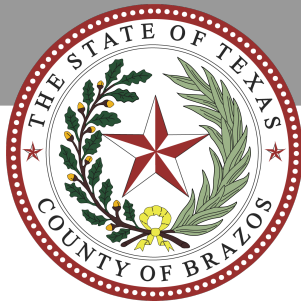
To reallocate funds in preparation of the Statement of Work from PMCS/Highstreet for Oracle ERP and HCM remediation.

Date: 3/22/2023 NNP

County Judge Approval

Date _____

[illegible]



BRAZOS COUNTY

REQUEST FOR BUDGET AMENDMENT

Budget Amendment Number

25.06

Agenda Date

3/28/2023

Fiscal Year

October 1 - September 30 2023

Requesting Department

COUNTY AUDITOR

Requestors Name

Katie D. Conner

DECREASE EXPENDITURE(S):

45000 General Permanent Improv

From: Fund Number

DECREASE EXPENDITURE(S):

63160001 County Auditor - Capital

From: Division Name

DECREASE EXPENDITURE(S):

80211000 Computer - Software

From: Account Number

From: Amount

\$

500,000.00

AMOUNT OF DECREASE

Total

\$ 500,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

01000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

16000006 County Auditor - Non Ca

To: Division Name

INCREASE EXPENDITURE(S):

71025000 Contract Services

To: Account Number

To: Amount

\$

500,000.00

AMOUNT OF INCREASE

Total

\$ 500,000.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

To move funds in preparation of the Statement of Work from PMCS/Highstreet for Oracle ERP and HCM remediation.

File and Documentation

File Upload

Upload

PMCS Contract - Brazos County FIN and HCM Remediation draft 1.pdf

874.23KB

Signature

Initiator

Katie Conner

Department (?)

COUNTY AUDITOR -

Signature

Elected Official/Dept Head

Sign

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Comments

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date captured on form submission

Comments

Commissioners Court Decision Comments