

## INTERLOCAL COOPERATION CONTRACT

1.

### **CONTRACTING PARTIES and AUTHORITY**

The Brazos County Community Supervision and Corrections Department (CSCD) and Brazos County (County) enter into this Interlocal Cooperation Contract (Contract) under the authority of the Texas Government Code Chapter 791 (the Interlocal Cooperation Act).

County certifies that it has the authority to contract for the services agreed upon as granted in Texas Local Government Code Chapter 262 (County Purchasing Act).

CSCD certifies that it has authority to perform the services contracted for by authority granted in Texas Government Code Chapter 76.008.

2. **BACKGROUND and PURPOSE**

Due to reduced funding from the State of Texas for Specialty Courts, the County agrees to supplement the Specialty Court budget to fund Community Supervision Officers (CSO). The additional funding is supported by the benefits of continuing the Specialty Court Program which include, but are not limited to, enhanced public safety, reduced recidivism rates, reduced incarcerations, and increased productivity of Specialty Court participants.

CSCD provides supervision officers to the Brazos County Specialty Court.

3. **STATEMENT OF SERVICES TO BE PERFORMED**

CSCD will perform the following services.

- A. The CSCD will provide two supervision officers to the Brazos County Specialty Court (BCSC). The CSOs assigned to this program shall be approved by the presiding judge of the Specialty Court program.
- B. CSCD shall be solely responsible for the employment and management of the CSOs. The County will have no input into CSCD decisions with regard to management or work of CSCD personnel, although **the work of the CSCD personnel assigned shall be primarily Specialty Court Program duties.**
- C. The assigned CSOs shall remain the employee of the CSCD and shall be eligible for all state benefits, incentives, merit increases, and promotions afforded to other CSCD officers and employees.
- D. The assigned CSO's salary shall be paid through the BCSC department budget and the CSOs will have caseloads that consist solely (100%) of Specialty Court participants and/or Specialty Court graduates.

**4. CONTRACT AMOUNT and BASIS FOR CALCULATING COSTS**

The amount of this funding contract will not exceed **Two Hundred and Five Thousand Dollars and No Cents** (\$205,000). At the time of this contract the estimated amount of funding is **Two Hundred and One Thousand Eight Hundred and Seven Dollars and No Cents** (\$201,807). This amount is intended to cover the salary and benefit costs of the two CSCD Officers assigned to the Brazos County Specialty Court. The Contract funds will be paid through the BCSC budget.

**5. PAYMENT FOR SERVICES**

CSCD will submit quarterly invoices to the County. County will remit payment to CSCD approximately 30 calendar days after County's receipt of the invoice. County will only make quarterly payments for amounts actually paid to the CSCD employees assigned to the Specialty Court.

**6. TERM OF CONTRACT and AMENDMENTS**

This Contract is effective on October 1, 2025. The Contract will terminate on September 30, 2026, or upon written request of either party with 30 calendar days' written notice whichever occurs earlier. This Contract may only be amended or extended by mutual written agreement of the parties.

**7. NOTICE**

Notice given under the terms of this contract shall be sent to the following:

**Brazos County Community Supervision and Corrections Department**

Jennifer Goerig, CSCD Director  
321 E. 26<sup>th</sup> Street, Suite 300  
Bryan, Texas 77803  
Email: [jgoerig@brazoscountytexas.gov](mailto:jgoerig@brazoscountytexas.gov)  
Phone: 979-361-4429

**Brazos County**

Kyle Kacal, County Judge  
200 S. Texas Avenue, Suite 332, Bryan, TX 77803  
Email: [kkacal@brazoscountytexas.gov](mailto:kkacal@brazoscountytexas.gov)  
Phone: 979-361-4101

Either party may change its information in this section by giving the other party written notice and the date upon which the change will become effective.


**8. CERTIFICATIONS**

The Parties certify that (1) the Contract is authorized by the governing body of each party; (2) the purpose, terms, rights, and duties of the Parties are stated within the Contract; and (3) each party will make payments for the performance of governmental functions or services from current revenues available to the paying party.

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

**BRAZOS COUNTY**

**CSCD**


  
\_\_\_\_\_  
Kyle Kacal  
County Judge

  
\_\_\_\_\_  
Jennifer Goerig  
CSCD Director

8/12/2025  
Date

7/31/25  
Date

ATTEST:

  
\_\_\_\_\_  
Karen McQueen  
County Clerk

8/12/2025  
Date