BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 6/10/2026

☑ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: _____

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Clothing, Jewelry, Electronics, Other Misc Items left by inmates that have left the Brazos County Detention Center in the month of April 2026

Estimated Value: _____ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
☐ 61235000 (Donation - Other)*	Government Entity: Brazos County Sheriff O1 (Organization Name)
☑ 60010000 (Minor Property - $1 - $9999)	
☐ 80010000 (Capital Property - Over $10,000)	Other (Due to Statuatory requirements prior approval is required by Purchasing: _____ (Organization Name)
For Budget use only	

Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Booking (Division) Brazos County Sheriff Office (Department Name) Logan Medeiros (Authorized Signature)

Organization Receiving Donated Property: Logan Medeiros (Authorized Signature)

Approved by Commissioners Court on this _____ day of _____.

For Treasurer's Use Only	
Division:	Booking
Account:	46023000

_____
Commissioners Court Approval