



MINUTES

NOVEMBER 28, 2023

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, November 28, 2023 with the following members of the Court present:

Duane Peters, County Judge, Presiding;
Steve Aldrich, Commissioner of Precinct 1;
Chuck Konderla, Commissioner of Precinct 2;
Nancy Berry, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4;
Karen McQueen, County Clerk.

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Commissioner Konderla

2. Call for Citizen input and/or concerns

Paul Viens shared a brief personal story about his father and went on to make his point about upholding the integrity of our elections noting that it is not a hard thing to do, just complex.

Jody Quimby stated that the Texas Republicans Party recommends going back to hand marked paper ballots. He requested that the Court consider the recommendation due to his concerns regarding the county's voting equipment.

Kathy Viens expressed her concerns with the newly approved Courtroom decorum policy. She requested that the Court reinstate the Citizens input item at the end of the agenda, allow four minutes per speaker, and readdress the Courtroom attire requirements. Mrs. Viens proceeded to discuss election integrity and asked that the Court to organize another workshop on the matter.

Ann Boney also requested that the Court reinstate the Citizens input item at the end of the agenda.

Consider and take action on agenda items: 3 - 9

3. Approval of Deductive Change Order #1 CIP 23-542 Road and Bridge Equipment Shed for decreased scope of work.

A copy of the change order is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

4. Approval of Change Order #2 CIP 23-580 Old Reliance Road Phase 1 Reconstruction for additional labor and materials.

A copy of the change order is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

5. Approval of the Final Plat of Windmill Hill Subdivision Phase 1, 27.84 Acres; Richardson Perry League Survey, A-44 and Thomas M. Splane League Survey, A-53; City of Bryan ETJ, Brazos County, Texas. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Nancy Berry. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

6. Tax Refund Applications for the following:

Overpayments

- a. Bettye & Harold Swanzy - \$50.30
- b. National Closing Solutions - \$10.81
- c. Thomas & Monica Joost - \$123.04
- d. Jerald Lindsey - \$89.47

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

7. Budget Amendments.

- FY 23/24 Budget Amendments 9.01

9.01 Transfer Contingency funds to Health Department.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

8. Personnel Change of Status.

- a. Personnel Action Forms

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

9. Payment of Claims.

Claims

8126036 - 8126136

9009094 - 9009142

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

10. Acknowledgements of FY 2023-2024 Budget to Actuals by Fund as of November 20, 2023.

Acknowledgements of FY 2023-2024 Contingency Budget to Actuals by Fund as of November 20, 2023.

The Court acknowledged receipt of the 2023-2024 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of November 20, 2023.

11. Acknowledgement of monthly reports submitted in November 2023.

The Court acknowledged receipt of the Extension Service reports submitted in November 2023 and acknowledged receipt of reports from the following County and Precinct Offices showing revenues collected and remitted to the County Treasurer:

County Clerk

Constable Precinct 2

12. Juvenile director's report on detention population.

Juvenile Director Linda Ricketson stated there are 28 juveniles in the detention center, 23 are male and 5 are female, and 28 have electronic monitors.

13. Sheriff's report on inmate population.

Sheriff Wayne Dicky stated there were 751 inmates in jail, 636 are male, 115 are female and 47 have electronic monitors.

14. Announcement of interest items and possible future agenda topics.

Commissioner Berry announced that the R U OK Program is going countywide and encouraged citizens in need of the services to submit an application.

Commissioner Aldrich requested an agenda item to discuss the Courtroom Decorum Policy.

Commissioner Konderla asked that the community keep Constable Jeff Reeves in their prayers as he battles cancer.

15. Adjourn.

BRAZOS COUNTY COMMISSIONER'S COURT

28th DAY OF November, 2023
10:00 AM/PM, Regular

Name

(PLEASE PRINT)

KAREN McQUEEN
FLO WORKMAN
Katia Bozin
Jody Quimby
Ann Boney
Allison Lindblad
Chirkaune
LINDA Ricketson
PAUL VIENS
Kathryn Battles
Wm. Charles Wundt
Summer Dubuc
Wayne Dickey
Paul Martinez
Lathie Viens

Organization

(PLEASE PRINT)

County Clerk
County Clerk's Office
Commis court
CITIZEN
NAACP
County Judge
Budget
Juvenile
CITIZEN
Purchasing
Sheriff
Sheriff's Office
taxpayer

BRAZOS COUNTY COMMISSIONER'S COURT

28th DAY OF November, 2023
10:00 AM/~~PM~~, Regular

Name

(PLEASE PRINT)

MIKE SYRETT
Megan Mason
Bob Lankin
Ben Holmer
Cristian Villarreal
Trudy Hemlock
Spencer Mays
Katie Mock
Joe Allen
Kimberly Roach
Maisha Anderson
Jared Solether
Helicia Benford
Arthur O. Davila
Megan Sullivan

Organization

(PLEASE PRINT)

Citizen
Auditors Office
County Judge
Vet Serv.
Treas
EA
Auditors
BTH
BVCOG
CO Judge
County Judge
B+A
BCHD
BCITD
BCHD

BRAZOS COUNTY COMMISSIONER'S COURT

28th DAY OF November, 2023
10:00 AM/~~PM~~, Regular

Name

(PLEASE PRINT)

Jennifer Salazar
Donald Lampo
Melissa Blivas
FRED PRINE
Barbara Smith
Ed Bull
Bruce Eratt
Cheryl Coffman

Organization

(PLEASE PRINT)

HR
Constable PC#2
Co. Judge
R & B
Co. Judge
Co. Judge
County Attny
Aubrey Leggett.



FILED
2023 NOV 21 P 3:39

Charles M. Greer

**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON NOVEMBER 28, 2023 AT 10:00 AM IN
THE COMMISSIONERS COURTROOM OF THE COUNTY
ADMINISTRATION BUILDING, 200 SOUTH TEXAS AVE., SUITE 106,
BRYAN, TX 77803, THE PUBLIC MAY WATCH THE MEETING LIVE
AT FACEBOOK.COM/BRAZOSCOUNTYTX**

**THIS MEETING WILL BE CONDUCTED BY VIDEO CONFERENCE
WITH AT LEAST A QUORUM OF COMMISSIONERS COURT
MEMBERS PARTICIPATING IN PERSON AT THE COUNTY
ADMINISTRATION BUILDING IN ACCORDANCE WITH THE
PROVISIONS SET FORTH IN SECTION 551.127 OF THE TEXAS
GOVERNMENT CODE.**

-
1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Commissioner Konderla
 2. Call for Citizen input and/or concerns

Consider and take action on agenda items: 3 - 9

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11. Acknowledgement of monthly reports submitted in November 2023.

12. Juvenile director's report on detention population.

13. Sheriff's report on inmate population.

14. Announcement of interest items and possible future agenda topics.

15. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to three minutes per person. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.024 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the County Administration Building, 200 South Texas Ave., Suite 106, Bryan, TX 77803, THE PUBLIC MAY WATCH THE MEETING LIVE AT [FACEBOOK.COM/BRAZOSCOUNTYTX](https://www.facebook.com/brazoscountytexas) is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.



The foregoing minutes of the Commissioners Court Meeting held November 28, 2023, have been examined and are approved in open Court this 5th day of December 2023, in Bryan, Brazos County, Texas .

A blue ink signature of Duane Peters, written in a cursive style.

Duane Peters
County Judge

A blue ink signature of Steve Aldrich, written in a cursive style.

Steve Aldrich
Commissioner, Precinct 1

A blue ink signature of Chuck Konderla, written in a cursive style.

Chuck Konderla
Commissioner, Precinct 2

A blue ink signature of Nancy Berry, written in a cursive style.

Nancy Berry
Commissioner, Precinct 3

A blue ink signature of Wanda J. Watson, written in a cursive style.

Wanda J. Watson
Commissioner, Precinct 4

Attest:

A blue ink signature of Karen McQueen, written in a cursive style.

Karen McQueen
County Clerk

<https://texasgop.org/return-to-excellence/>

Texas GOP Resolution Supporting a “Return to Excellence” in Voting and Elections

POSTED 10.05.2023 - by [James Wesolek](#)

WHEREAS, the Republican National Committee (RNC) adopted a “Resolution Urging a ‘Return to Excellence’ in Voting and Elections” during the RNC Summer 2023 Meeting; and

WHEREAS, the Republican Party of Texas declares our opposition to voting manipulation schemes and seeks to return to the functional and historic balloting and polling experience that Texans understand, appreciate, and accept; and

WHEREAS, ensuring the integrity of our voting and election administration is critical and foundational to maintaining a civil and decent society decentralized from a federal government, as the Founders intended; and

WHEREAS, Texans expect transparent, accurate, and timely determinations pertaining to elections and the administration of elections; and

WHEREAS, elections have been under assault from those on the Left as they attempt to implement schemes and intentionally inject chaotic administrative decisions that have drastically changed how elections are conducted in our most populous counties in Texas; and

WHEREAS, election officials are obliged to ensure equal polling place access and should not eliminate polling places in order to move to countywide voting, which has reduced the number of polling places in more conservative areas; and

WHEREAS, Democrats are attempting to pass non-citizen voting, ranked choice voting, and increased mail-in balloting in Texas, which the Republican Party of Texas has previously resolved to oppose in order to ensure that only United States citizens decide our elections; and

WHEREAS, the grassroots activists of the Republican Party of Texas have discovered and made it abundantly clear that there are recognized problems with electronic voting procedures and that our instituted systems and election processes have been intentionally complicated; and

WHEREAS, credible election experts agree that the most resilient voting systems are those that use paper ballots, either marked by hand or with an assistive device, and allow voters to verify their votes before any means of tabulation; now

THEREFORE, BE IT RESOLVED that the Republican Party of Texas opposes any means of voting that do not have proper safeguards in place or that are exclusively electronic, and calls on

every county in the state to use ballot procedures that are fully auditable with hand-marked, voter-verifiable paper ballots to ensure that every vote is memorialized by a paper record; and

BE IT FURTHER RESOLVED that the Republican Party of Texas calls on the Secretary of State to implement anti-counterfeit ballot printing, tracing, and verification procedures; and

BE IT FURTHER RESOLVED that the Republican Party of Texas supports the rights of counties that are willing and able to competently and efficiently implement voting procedures that do not require the use of machines and also supports those that implement hand counting procedures that are fully auditable to do so; and

BE IT FURTHER RESOLVED that the Republican Party of Texas calls on the Texas Legislature to pass laws that allow for full and transparent hand-counting procedures that are planned, timely, and fully observable by the public and the registered parties for precinct-level audits and recounts; and

BE IT FURTHER RESOLVED that the Republican Party of Texas calls on all Republican officeholders to defend the historic practice of geographically localized precinct polling places; and

BE IT FURTHER RESOLVED that the Republican Party of Texas stands firmly behind voter identification laws and calls on the Texas Legislature to keep and pass laws to ensure that the identity of every voter is verified, regardless of the method by which the citizen votes; and

BE IT FURTHER RESOLVED that the Republican Party of Texas opposes all efforts to unreasonably expand time periods for early or mail-in voting that make ballot counting procedures intentionally unmanageable or incapable of being completed expeditiously on election day; and

BE IT FURTHER RESOLVED that the Republican Party of Texas calls for the elimination of funding by non-governmental organizations, whether directly or indirectly, for all activities related to our elections; and

BE IT FURTHER RESOLVED that the Republican Party of Texas calls for the creation and maintenance of precinct polling places so that voting occurs in each legal precinct or geographic unit in order to provide impartial access for all voters; and

BE IT FURTHER RESOLVED that the Republican Party of Texas calls for a necessary “return to excellence” – a return to the simple and proven methods of precinct voting with auditable voting procedures using paper ballots, in fair, reasonable, and limited time periods, using proper voter identification to strengthen voter confidence and ensure that election procedures can be a fair and open process for all to participate.

REPUBLICAN

NATIONAL COMMITTEE

**RESOLUTION URGING A “RETURN TO EXCELLENCE” IN AMERICAN VOTING
AND ELECTIONS**

WHEREAS, To present a formal Resolution from the Republican National Committee for declared opposition to voting manipulation schemes and to return to the functional and historic balloting and polling experience that Americans understand, appreciate, and love;

WHEREAS, The mission of the Republican Party is to act as the party that encourages and allows the broadest possible participation to all voters and to assure that the Republican Party is open and accessible to all Americans;

WHEREAS, Ensuring the integrity of our voting and election administration is critical and foundational to maintaining a civil and decent society decentralized from a federal government as the Founders intended;

WHEREAS, Americans expect accurate and swift determinations as it pertains to elections and the administration of elections;

WHEREAS, Elections have been under assault from those on the Left as they attempt to implement schemes and intentionally inject chaotic administrative changes that have drastically changed how elections are conducted in hundreds of the most populous counties and regions across the nation;

WHEREAS, Election officials are obligated to apply polling place access equitably in states, and should not eliminate polling places in order and to move to “vote center” models that make polling place access more difficult in more conservative areas;

WHEREAS, Democrats are passing non-citizen voting laws in liberal cities, which the Republican National Committee has previously resolved to oppose and ensure only United States citizens decide our elections;

WHEREAS, Republican officials are explicitly asking for decisive direction and support from the national Republican apparatus and elected Republican leadership;

WHEREAS, The grassroots activists of the Republican Party have discovered and made it abundantly clear that there are recognized problems with electronic election procedures and intentional complications of instituted systems that complicate, belabor, and slow down our election processes;

WHEREAS, Election experts agree that the most resilient voting systems use paper ballots, either marked by hand or with an assistive device, and are verified by the voter before any means of tabulation; and

WHEREAS, The Republican National Committee has unanimously opposed complicated election schemes like Ranked Choice Voting that is a clear example of the chaos being pushed on our states and territories; therefore, be it



RESOLVED, The Republican National Committee boldly opposes means of voting that do not have the proper safeguards in place and are exclusively electronic and calls on every county and state in the nation to use as the default ballot systems, which are fully auditable, namely hand-marked, voter-verified paper ballots to ensure every voter is memorialized by a paper record;

RESOLVED, The Republican National Committee calls on secretaries of state of each state to implement anti-counterfeit ballot printing, tracing and verification procedures;

RESOLVED, The Republican National Committee formed a special Election Integrity Committee designed to offer ideas, suggestions and reports on election equipment and voting procedures and it will integrate its findings of best practices through the Election Integrity Department and communicating its findings on voting schemes, balloting systems, election equipment, and safeguards to elected officials, candidates, and voters;

RESOLVED, The Republican National Committee supports the rights of counties and states that are willing and able to competently and efficiently implement voting procedures that do not require the use of machines and those that implement hand counting procedures that are fully auditable;

RESOLVED, The Republican National Committee calls on state legislatures, county, and municipal governments to pass laws and municipal codes and rules that allow for full transparent hand-counting procedures that are planned, timely and fully observable by the public and the registered parties for geographically defined audits and recounts;

RESOLVED, The Republican National Committee calls on all Republican officeholders to defend the historic practice of geographically-defined and assigned precinct, ward and localized polling places for means of balloting and tabulating paper ballots by geographic unit;

RESOLVED, The Republican National Committee stands firmly behind voter identification laws and calls on state legislatures to pass laws to ensure every voter is verified to be the actual voter regardless of method in which they vote at the time of voting, casting, or delivering a ballot;

RESOLVED, The Republican National Committee hereby opposes any and all efforts for states to unreasonably expand time periods for early or vote-by-mail that makes ballot counting procedures intentionally unmanageable or incapable to complete expeditiously following the conclusion of an election on election day;

RESOLVED, The Republican National Committee calls for elimination of temporary or 'pop-up' voting locations, drop boxes, and any other voting center that are not fairly defined and bound to a designated geographic territory and where voting locations exist, namely by precinct, so that voting is accessible equitably by legal precinct, ward or defined geographic unit in order to provide impartial access for all voters; and

RESOLVED, The Republican National Committee calls for a necessary "return to excellence" or in other words, a return to the simple and proven methods of precinct, ward or geographically-defined localized voting with auditable balloting procedures using paper ballots, in fair, reasonable limited time periods, using proper identification to strengthen voter confidence and to ensure that American election procedures can be a fair and open process for all to participate.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 11/28/2023

ITEM: Approval of Deductive Change Order #1 CIP 23-542 Road and Bridge Equipment Shed for decreased scope of work.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 11/20/2023

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Change_Order_#1.pdf](#)

Change Order

Backup Material



CHANGE ORDER

PROJECT: BRAZOS COUNTY ROAD & BRIDGE
SUBCONTRACT NO.: 23-542

CHANGE ORDER NO: ONE (1)

CONTRACT DATE: SEPTEMBER 5, 2023

DATE: NOVEMBER 20, 2023

TO: BRAZOS COUNTY
300 E 26TH ST.
BRYAN, TX 77803

FROM: AGGIELAND CONSTRUCTION
PO Box 271
WELLBORN, TX 77881

DESCRIPTION:

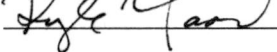
- CREDIT FOR REVISIONS ASSOCIATED WITH THE SITE PLAN AND MODIFICATIONS TO THE PEMB. (LOWERED OVERALL EAVE HEIGHT FROM 20FT TO 16FT, REDUCED BAY SPACING FROM 7 TO 6 & DECREASED ELECTRICAL SCOPE OF WORK) \$ (6,036.12)

SUBTOTAL:	\$ (6,036.12)
TAX:	\$ -
TOTAL:	\$ (6,036.12)

PRICE: \$ (6,036.12) (EXEMPT)

ORIGINAL CONTRACT AMOUNT	\$ 290,590.46
AMOUNT OF APPROVED CHANGE ORDERS TO DATE	\$ -
AMOUNT OF THIS CHANGE ORDER (INCREASED) (DECREASED)	\$ (6,036.12)
NEW CONTRACT AMOUNT	\$ 284,554.34
THE CONTRACT TIME WILL BE (INCREASED) (DECREASED)-BY	(0) DAYS


AGGIELAND CONSTRUCTION:

BY: 

DATE: NOVEMBER 20, 2023

TITLE: VICE PRESIDENT, CONSTRUCTION

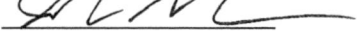
COUNTY:

BY: 

DATE: 11/28/23

TITLE: COUNTY JUDGE

ARCHITECT:

BY: 

DATE: 11/20/2023

TITLE: VICE PRESIDENT

00316 Bid Schedule
Equipment Shed Roof Structure
CIP#23-542

Item	Description	QTY	Unit	Unit Price	Total
A. GENERAL ITEMS					
1	Mobilization, project overhead, insurance including related items and appurtenances, complete in place.	1	LS	49,000.00	49,000.00
2	Stormwater pollution prevention plan, including silt fencing with related items and appurtenances, complete in place.	1	LS	4,500.00	4,500.00
3	Pre-Engineered metal equipment shed roof structure(157'-10" x 60'), roof cross bracing & eight (8) downspouts, including related items and appurtenances, complete in place.	1	EA	129,345.26	129,345.26
4	Pre-engineered portal frames including related items and appurtenances, complete in place	2	EA	1,000.00	2,000.00
5	24Ø reinforced concrete drilled pier, including related items and appurtenances, complete in place.	14	EA	1,800.00	25,200.00
6	Concrete splash pads (4' x 4') at downspouts, including related items and appurtenances, complete in place.	8	EA	350.00	2,800.00
7	6" Ø pipe ballards filled with concrete, footing, painted yellow, including related items and appurtenances, complete in place.	10	EA	450.00	4,500.00
8	Provide 60A/2P circuit breaker installed in existing GE loadcenter, including related items and appurtenances, complete in place.	1	EA	120.00	120.00
9	1-1/4" conduit with pull string from loadcenter, attached to existing wall to point where it goes underground with junction boxes, including related items and appurtenances, complete in place.	1	LS	4,834.00	4,834.00
10	1-1/4" schedule 40 PVC conduit with pull strings from existing building to loadcenter a new shed, including related items and appurtenances, complete in place.	1	LS	4,480.00	4,480.00
11	120V/240V, 1-phase, 3 wip, NEMA-3R loadcenter with 60A/2P main circuit breaker, included related items and appurtenances, complete in place.	2	EA	2,100.00	4,200.00
12	2 - (3) #2 wire & (1) #8 G feeder from existing loadcenter LPP1 to loadcenter "B", including related items and appurtenances, complete in place.	1	LS	5,100.00	5,100.00
13	3 - #12 wirer from loadcenter "B" to all receptacles in 1/2" conduit with pull strings, including related items and appurtenances, complete in place.	1	LS	3,936.00	3,936.00
14	4 - #12 wires from loadcenter "B" to light fixtures in 1/2" conduit with pull strings, including related items and appurtenances, complete in place.	1	LS	3,392.00	3,392.00

00316 Bid Schedule
Equipment Shed Roof Structure
CIP#23-542

Item	Description	QTY	Unit	Unit Price	Total
15	3/4" conduit with pull strings form light switch to junction boxes for security cameras, including related items and appurtenances, complete in place.	1	LS	3,400.00	3,400.00
16	Junction box mounted to roof structure for security camera, including related items and appurtenances, complete in place.	3	EA	398.00	1194.00
17	Lithonia lighting #TMSL-17000LM-L/LV-MVOLT-GZ10-35K-80CRI WH light fixtures, including related items and appurtenances, complete in place.	12	EA	931.84	11,182.08
19	WP/GFCI receptacles, WP light switches, and associated junction boxes, including related items and appurtenances, complete in place	1	LS	2,840.00	2,840.00
20	30"x18"x6" Nema-3R enclosure for IT equipment, mounting hardware, receptacle, including related items and appurtenances, complete in place	1	EA	1,500.00	1,500.00
21	Asphalt pavement repair, including related items and appurtenances, complete in place.	91	LF	61.00	5,551.00
22	Cement stabilize base repair, including related items and appurtenances, complete in place.	162	LF	33.83	5,480.00
23	Project Contingency	1	LS	\$ 10,000.00	\$ 10,000.00
Total of Bid Items 1-21.....				\$ 284,554.34	
Total amount of base bid - in words: Two hundred eighty four thousand five hundred fifty four dollars thirty four cents					
Number of calendar days to complete:				98	
Anticipated start date:				November	

Aggieland Construction

Date: 11-16-2023



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 11/28/2023

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TO: Commissioners Court

FROM: Presley Nelson

DATE: 11/20/2023

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Change_Order_#2_Partly_Executed.pdf](#)

Change Order #2

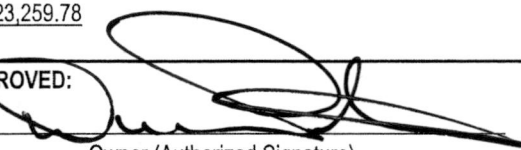
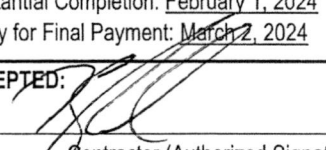
Backup Material


CHANGE ORDER #2

Date of Issuance: 11/3/2023
 Owner: Brazos County Road & Bridge
 Contractor: Gulf Coast
 Project: Old Reliance Phase 1 Reconstruction
 Owner's Contract No.: CIP #23-580
 Engineer's Project No.: 619012

The Contract is modified as follows upon execution of this Change Order:
 Description: Design changes at Vintage Estates Court.

Bid Item No.:	Description	Quantity	Bid Unit	Bid Price	Total
206	Demolition of Concrete Driveways	52	SY	\$12.00	\$624.00
413	4" Crushed Limestone Base for Driveways	-38	EA	\$16.00	-\$608.00
414	2" Type C HMA Driveway	-38	LF	\$20.00	-\$760.00
426 (New)	6" Reinforced Concrete Driveway, Complete in Place	90	LF	\$151.18	\$13,606.20
Change Order Total Increase					\$12,862.20

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT ITEMS FOR OLD RELIANCE
Original Contract Price: \$4,486,799.40	Original Contract Times: 180 days Substantial Completion: December 2, 2023 Ready for Final Payment: January 1, 2024
Change from previously approved Change Order No. 0 to No. 1: \$123,598.18	Change from previously approved Change Orders No. 0 to No. 1: 53 days Substantial Completion: January 24, 2024 Ready for Final Payment: February 23, 2024
Contract Price prior to this Change Order: \$4,486,799.40	Contract Times prior to this Change Order: 8 days Substantial Completion: February 1, 2024 Ready for Final Payment: March 2, 2024
Increase of this Change Order: \$12,862.20	Change of this Change Order: Additional Days: 0 days Substantial Completion: February 1, 2024 Ready for Final Payment: March 2, 2024
Contractor Price incorporating this Change Order: \$4,623,259.78	Contract Times with all approved Change Orders: Substantial Completion: February 1, 2024 Ready for Final Payment: March 2, 2024
APPROVED: By:  Owner (Authorized Signature) Title: COUNTY JUDGE Date: 11/28/23	ACCEPTED: By:  Contractor (Authorized Signature) Title: Project Manager Date: 11/16/23

RECOMMENDED: 
 By: _____
 Title: Project Manager
 Date: _____



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2023 Windmill Hill Ph 1 Final Plat

DATE OF COURT MEETING: 11/28/2023

ITEM: Approval of the Final Plat of Windmill Hill Subdivision Phase 1, 27.84 Acres; Richardson Perry League Survey, A-44 and Thomas M. Splane League Survey, A-53; City of Bryan ETJ, Brazos County, Texas. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 11/20/2023

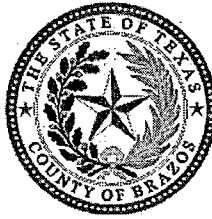
FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
2022-04-13_FP_APP_COUNTY_Windmill_Hill_Sub_FIRST.pdf	Application for Development	Backup Material
2023-11-14_FP_Windmill_Hill_Subdivison_MYLAR.pdf	Plat - Sheets 1 & 2	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2023 Windmill Hill Ph 1 Final Plat

DATE OF COURT MEETING: 11/28/2023

ITEM: Approval of the Final Plat of Windmill Hill Subdivision Phase 1, 27.84 Acres; Richardson Perry League Survey, A-44 and Thomas M. Splane League Survey, A-53; City of Bryan ETJ, Brazos County, Texas. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 11/20/2023

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

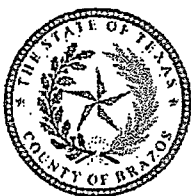
<u>File Name</u>	<u>Description</u>	<u>Type</u>
2022-04-13_FP_APP_COUNTY_Windmill_Hill_Sub_FIRST.pdf	Application for Development	Backup Material
2023-11-14_FP_Windmill_Hill_Subdivison_MYLAR.pdf	Plat - Sheets 1 & 2	Backup Material

APPROVED

 11/28/23

Duane Peters
County Judge

Date



Brazos County Road & Bridge Office
2617 SH 21 West
Bryan, TX 77803
Telephone: (979) 822-2127
Fax: (979) 775-0456
Email: plats@brazoscountytexas.gov

PLAT APPLICATION

SUBJECT PROPERTY INFORMATION	
APPLICATION DATE *: 04/06/2021	RESUBMITTAL: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
PROJECT / SUBDIVISION NAME: Windmill Hill Ph 1	
PROJECT ADDRESS OR LOCATION: 7227 FM 1179	
LEGAL DESCRIPTION: A004400, Richard Perry & A005300 T M Splane, Tract 7, 43.41 Acres	
IF RESUBMITTAL, PROJECT FORMERLY KNOWN AS:	
NUMBER OF LOTS: 20	TOTAL ACREAGE 27.87 Acres
JURISDICTION: <input type="checkbox"/> CITY LIMITS <input checked="" type="checkbox"/> Bryan ETJ <input type="checkbox"/> OUTSIDE ALL CITY LIMITS AND ETJs	

* Notification of Application completeness will be given within 10 days of Application date. All incomplete Applications will be rejected. This Application shall expire five (5) years from the Application date of the project.

TYPE OF APPLICATION		
<input type="checkbox"/> MASTER PLAN	<input type="checkbox"/> SIMPLIFIED PLAT	<input type="checkbox"/> PRELIMINARY PLAN
<input checked="" type="checkbox"/> FINAL PLAT	<input type="checkbox"/> AMENDING PLAT	<input type="checkbox"/> REPLAT

APPLICATION PURPOSE		
<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> MANUFACTURED HOME RENTAL COMMUNITY	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> OTHER (Please explain):		

FLOODPLAIN	
IS ANY OF THE PROPERTY LOCATED IN A FLOODPLAIN OR FLOOD HAZARD AREA?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Acknowledgment: The flood hazard boundary maps and other flood data used by Brazos County in evaluating flood hazards to proposed Developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a Floodplain Permit in accordance with the Brazos County Flood Damage Prevention Ordinance does not imply that Development outside the areas of special flood hazard will be free from flooding or flood damage. Issuance of a permit shall not create liability on the part of Brazos County or any officer or employee of Brazos County in the event flooding or flood damage does occur.	

TXDOT RIGHT OF WAY	
WILL ANY CONSTRUCTION OCCUR IN TXDOT RIGHT-OF-WAYS?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

DIGITAL FILE SUBMISSION	
COUNTY ENGINEER	<input checked="" type="checkbox"/> ADOBE (.pdf file) <input type="checkbox"/> AutoCAD (.dwg file) (Email To: plats@brazoscountytexas.gov)
911 ADDRESSING	<input checked="" type="checkbox"/> ADOBE (.pdf file) <input type="checkbox"/> AutoCAD (.dwg file) (Email To: gis@brazoscountytexas.gov)

CONTACT INFORMATION	
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APPLICANT INFORMATION

FIRM NAME: Mike Patranella

CONTACT: Mike Patranella

ADDRESS: 1505 S. College Ave

CITY: Bryan

STATE: TX

ZIP: 77801

PHONE: 979-412-4283

FAX:

EMAIL: mike@gerard-construction.com

PROPERTY OWNER INFORMATION

FIRM NAME: Carol Patterson

CONTACT: Carol Patterson

ADDRESS: 7227 FM 1179

CITY: Bryan

STATE: TX

ZIP: 77808

PHONE: 979-204-3898

FAX:

EMAIL: maybl@verizon.net

ENGINEER INFORMATION

FIRM NAME: Schultz Engineering, LLC

CONTACT: Deven Doyen, P.E.

ADDRESS: 911 Southwest PKWY E.

CITY: College Station

STATE: TX

ZIP: 77840

PHONE: (979) 764-3900

FAX:

EMAIL: eng@schultzen.com

SURVEYOR INFORMATION

FIRM NAME: Kerr Surveying, LLC

CONTACT: Brad Kerr

ADDRESS: 409 N. Texas Ave

CITY: Bryan

STATE: TX

ZIP: 778403

PHONE: (979) 268-3195

FAX:

EMAIL:

OTHER INFORMATION

FIRM NAME:

CONTACT:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

FAX:

EMAIL:

PROPERTY OWNER CONSENT / AGENT AUTHORIZATION

By my signature, I hereby affirm that I am the property Owner of record, or if the Applicant is an organization or business entity, that authorization has been granted to represent the Owner, organization or business in this Application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the Development/Subdivision of this property.

SIGNATURE: <i>Carol Patterson</i>	PRINTED NAME: <i>CAROL PATTERSON</i>	DATE: <i>4-6-2022</i>
SIGNATURE:	PRINTED NAME:	DATE:

By signing this form, the Owner of the property authorizes Brazos County to begin proceedings in accordance with the process for this type of Application indicated on page one of this Application. The Owner further acknowledges that submission of an Application does not in any way obligate the County to approve the Application and that although County staff may make certain recommendations regarding this Application, the Commissioner's Court may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

CALCULATIONS OF FEES

MASTER PLAN:	No charge	SIMPLIFIED PLAT:	\$100	PRELIMINARY PLAN:	\$150 + \$10 per lot
FINAL PLAT:	\$200 + \$20 per lot	AMENDING PLAT:	\$100	REPLAT:	\$200

RECEIPT BY BRAZOS COUNTY (Official Use Only)

DATE APPLICATION RECEIVED: ____ / ____ / ____	DATE APPLICATION RECEIVED / REJECTED: ____ / ____ / ____
SIGNATURE:	SIGNATURE:

Receipt of this Application by Brazos County does not provide confirmation or acceptance of a complete Application, nor does it waive requirements for any additional information not contained as part of this Application which may also be needed as a part of the review process.

Application Check List:

Copies of finished plat with corrections (if any):

- ☐ Three (3) hard copies to Brazos County
- ☐ One (1) .pdf copy to Brazos County
- ☐ One (1) .dwg copy to Brazos County
- ☐ One (1) hard copy to Brazos County Health District
- ☐ One (1) hard copy to Brazos County 911
- ☐ One (1) hard copy to local Water District or Company

Letters of approval (to be sent by the approving institution directly to Brazos County Engineering):

- ☐ Letter from Brazos County Health District - For On-site sewage evaluation.
- ☐ Letter from Brazos County 911 - For Road names.
- ☐ Letter from Water District or Company - Stating water availability, etc.

If property is within an Extraterritorial Jurisdiction (ETJ) of a City:

- ☐ Approval notification from appropriate City.

Applicant attests that they have signed this Application in the capacity designated, if any, and further attests that they have read document and the statement contained herein and any attached are true and factual. All Applicants are encouraged to review the County Regulations prior to any plat submittal. It is understood that this Application is not finished or dated until all documents listed above are filed at the Brazos County Engineering Office and all applicable blanks are filled in the Application above.

SIMPLIFIED FINAL PLAT REQUIREMENTS

Every Simplified Plat shall include all of the following:

- ☐ Title Block with the following information:
 - ☐ Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - ☐ Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.) (Replats need to retain original Subdivision name.)
 - ☐ Date of preparation. (Include the date of any revisions on the plat.)
 - ☐ Engineer's scale in feet.
 - ☐ Total area intended to be developed.
 - ☐ Proposed number of Lots to be developed.
 - ☐ Re-plat or Amending Plat, existing Lot and Block description or Abstract name and number.
- ☐ North arrow.
- ☐ Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- ☐ Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- ☐ All horizontal control and vertical elevations depicted on the plat shall be tied to NAD83 and NAVD 1988 Datum.
- ☐ A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plat.
- ☐ All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- ☐ All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plat drawing.
- ☐ County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- ☐ Road names and Right-of-Way width for all Roads. (Existing and proposed)
- ☐ All existing and proposed plat boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- ☐ Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.)
- ☐ Pipelines: label company with volume and page.
- ☐ All certification language as found in Appendix C.
- ☐ Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens. The dedication shall be accompanied by the Certificate of Ownership and Dedication language found in Appendix C. The Owner's and any lien holder's dedication, and restrictions if any duly acknowledged in the manner required for acknowledgement of deeds, shall also be provided.
- ☐ All proposed Easements and existing Easements of record that have a designated route shall be shown on the plat with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- ☐ Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plat note.
- ☐ Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and

distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)

- ☐ All Subdivision external corners, angle points, points of curvature and points of tangency shall be set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded and shall be a TxDOT "Light Duty Setting" monument with an aluminum or bronze disk as specified in Appendix C of the TxDOT Survey Manual of April 2011. Alternately, Bernsten® Standard Aluminum Base monument (or equivalent as approved by the County Engineer) embedded and backfilled with compacted sand may be used. All Daughter Lots, Blocks and rights-of-way within the Subdivision shall be fully monumented in compliance with the Texas Board of Professional Land Surveying Act and the Board Rules set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded.
- ☐ Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- ☐ The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- ☐ The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- ☐ The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- ☐ If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- ☐ BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- ☐ A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be twelve (12) inches higher than the highest spot elevation that is located within five (5) feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- ☐ If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- ☐ A separate drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- ☐ The certification language as found in Appendix C for both the Commissioner's Court approval and the County Clerk's filing certificate shall be located on the face of the plat. These signatures shall be obtained after approval by the Brazos County Commissioner's Court.
- ☐ If any Lot within the plat will be served by a well or an On-site Sewage Facility (OSSF), a letter must be provided by the Brazos County Health District stating they have examined the plat and that it is in compliance with the Brazos County On-site Sewage Facility (OSSF) Regulations, Construction Standards for On-site Sewage Facility (OSSF) Regulations as published by the Texas Commission on Environmental Quality (TCEQ). This letter must be signed by a representative of the District prior to Final Plat approval.

- ☐ If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part.1, Chapter 290, Subchapter D Rule §290.41.
- ☐ If rural route mailboxes are proposed, the plat note as found in Appendix G.2 for placement of such mailboxes shall be shown on the face of the plat.
- ☐ If any areas of the plat are located outside of all incorporated areas, the plat note as found in Appendix G.1 regarding the requirement to obtain a unique Development Permit from the Brazos County Floodplain Administrator prior to locating or altering a structure or land shall be placed on the plat.
- ☐ It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- ☐ Driveway culverts for all Lots shall be designed by a Licensed Professional Engineer.
- ☐ If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- ☐ The diameter and length for each driveway culvert shall be shown on a table on the plat. This information shall also be placed in the deed restrictions for the Lots in the Subdivision.
- ☐ The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.
- ☐ Any Improvements proposed within the Right-of-Way including, but not limited to, irrigation, landscaping, sidewalks, Subdivision identification signs, etc. shall be maintained in accordance with an executed license agreement between the County and the Owner.
- ☐ This check list along with the required copies of the plat shall be submitted to the County Engineer for approval.
- ☐ Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.
- ☐ All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

MASTER PLAN / PRELIMINARY PLAN REQUIREMENTS

Every Master Plan / Preliminary Plan shall include all of the following:

- ☒ Title Block with the following information:
 - ☒ Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - ☒ Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.)
 - ☒ Date of preparation. (Include the date of any revisions on the plan.)
 - ☒ Engineer's scale in feet.
 - ☒ Total area intended to be developed.
 - ☒ Proposed number of Lots to be developed.
 - ☒ Abstract name and number.
- ☒ The Preliminary Plan shall carry the legend "PRELIMINARY PLAN FOR REVIEW PURPOSES ONLY".
- ☒ North arrow.
- ☒ Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- ☒ Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- ☒ All horizontal control and vertical elevations depicted on the plan shall be tied to NAD83 and NAVD 1988 Datum.
- ☒ A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plan.
- ☒ All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- ☒ All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plan drawing.
- ☒ County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- ☒ Road names and Road designation (whether the Road will be public or privately owned), pavement width and Right-of-Way width for all proposed Roads within and all existing Roads abutting the plan. (Proposed and existing)
- ☒ All existing and proposed plan boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- ☒ Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.) (Existing and proposed.)
- ☒ Pipelines: label company with volume and page.
- ☒ The Preliminary Plan (including the entire Parent Tract if only a portion of that tract is to be subdivided) shall be shown on a single sheet, regardless of its acreage. The Preliminary Plan may also be shown on multiple sheets if necessary to show all detail and required information as required by this section.
- ☒ Size, in acres, of all Daughter Tracts.
- ☒ Centerline tangent lengths and curve data for all proposed Roads.
- ☒ Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens.

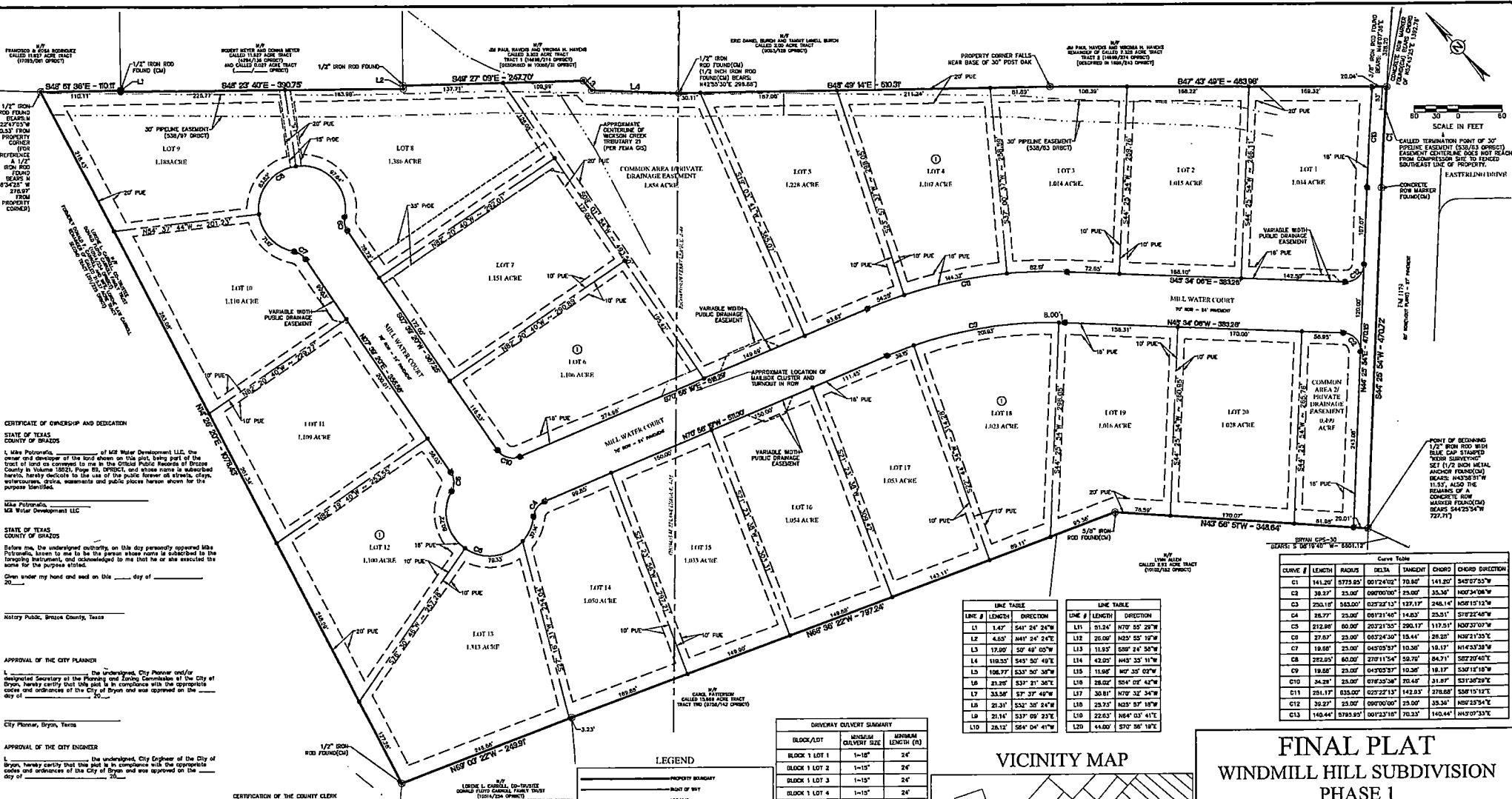
- ☒ All proposed Easements and existing Easements of record that have a designated route shall be shown on the plan with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- ☒ Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plan note.
- ☒ Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)
- ☒ Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- ☒ The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- ☒ The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- ☒ The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- ☒ If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- ☒ BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- ☒ A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be 12-inches higher than the highest spot elevation that is located within five feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- ☒ If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- ☒ A drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- ☐ If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- ☒ It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- ☒ The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.

- ☐ If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- ☐ For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- ☒ Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- ☐ If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- ☐ Locations of existing and proposed private alleys.
- ☐ Locations of existing and proposed public areas.
- ☐ Locations of other public Improvements, including but not limited to parks, schools and other public facilities.
- ☒ The location of proposed cluster mailboxes, as required.
- ☒ All proposed Off-site Easements for infrastructure construction must be shown on the Preliminary Plan.
- ☒ Proposed phasing. Each phase must be able to stand alone to meet requirements of these Regulations.
- ☒ Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.
- ☐ If the proposed Preliminary Plan is to be a Private Subdivision (containing privately maintained Roads), the title of the plan shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- ☒ This check list along with the required copies of the plan shall be submitted to the County Engineer for approval.
- ☒ Include a description of contributing drainage to the proposed Subdivision. The submittal shall include the area, slope and type of Development in the contributing area.
- ☒ Drainage narrative in compliance with the BCEDG.
- ☒ Clearly indicate the method of sanitary sewage treatment and/or disposal such as, but not limited to, municipal sewer service, private sewage disposal system and On-site sewage facilities including the size and location of all proposed sewer mains and manholes. Preliminary grades for each main between manholes and the depth at each manhole shall also be shown.
- ☒ All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

FINAL PLAT APPLICATION REQUIREMENTS

Every Final Plat must include all of the items provided on the Simplified Plat checklist as well as the following:

- ☐ For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- ☐ If public Roadways are to be built as part of the plat, the plat note regarding the responsibility for construction of Roadways as found in Appendix G.3 shall be placed on the face of the plat.
- ☐ The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- ☐ Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- ☐ If more than four mailboxes are to be provided within the Subdivision, cluster mailboxes shall be provided and the location of such shall be indicated on the plat.
- ☐ If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- ☐ Locations of existing and proposed private alleys.
- ☐ Locations of existing and proposed public areas.
- ☐ Locations of other Public Improvements, including but not limited to parks, schools and other public facilities.
- ☐ All Off-site Easements for infrastructure construction must be shown on the Final Plat with a volume and page listed to indicate where the separate instrument Easements were filed. Separate instrument Easements must be filed prior or concurrently with Final Plat.
- ☐ Proposed phasing. All phasing shall be in accordance with the approved Master Plan and/or Preliminary Plan and each phase must be able to stand alone to meet requirements of these Regulations. Infrastructure costs should be separate for each phase of the Subdivision.
- ☐ Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property.
- ☐ If the proposed Final Plat is to be a Private Subdivision (containing privately maintained Roads), the title of the plat shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- ☐ In the case of an On-site Sewage Facility (OSSF), the Developer shall be responsible for providing a Development Plan, as performed by a Professional Sanitarian, a Licensed Professional Engineer, or person certified as required by TCEQ Title 30 TAC Chapter 285. The sewage disposal plan shall be performed according rules and regulations established by the Brazos County On-site Sewage Facility (OSSF) Order and TCEQ Title 30 TAC Chapter 285.



CERTIFICATE OF OWNERSHIP AND DEDICATION

STATE OF TEXAS
COUNTY OF BRAZOS

I, Mike Polomano, the owner and developer of the land shown on this plat, being part of the tract of land as conveyed to me in the Public Records of Brazos County in Volume 14621, Page 89, OFFICIAL, and whose name is subscribed hereto, hereby declare to the use of the public for all streets, ways, watercourses, drains, easements and public places shown for the purposes identified.

Mike Polomano
MS Water Development LLC

STATE OF TEXAS
COUNTY OF BRAZOS

Before me, the undersigned authority, on this day personally appeared Mike Polomano, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes stated.

Given under my hand and seal on this ____ day of ____ 20__

History Public, Brazos County, Texas

APPROVAL OF THE CITY PLANNER

I, the undersigned, City Planner and/or designated Secretary of the Planning and Zoning Commission of the City of Bryan, hereby certify that this plat is in compliance with the appropriate codes and ordinances of the City of Bryan and was approved on the ____ day of ____ 20__.

City Planner, Bryan, Texas

APPROVAL OF THE CITY ENGINEER

I, the undersigned, City Engineer of the City of Bryan, hereby certify that this plat is in compliance with the appropriate codes and ordinances of the City of Bryan and was approved on the ____ day of ____ 20__.

City Engineer, Bryan, Texas

APPROVAL OF PLANNING AND ZONING COMMISSION

I, the undersigned, Chair of the Planning and Zoning Commission of the City of Bryan, State of Texas, hereby certify that the attached plat was duly filed for approval with the Planning and Zoning Commission of the City of Bryan on the ____ day of ____ 20__, and same was duly approved on the ____ day of ____ 20__, by said Commission.

Chair
Planning & Zoning Commission
Bryan, Texas

COUNTY COMMISSIONERS COURT CERTIFICATION

I, County Judge of Brazos County, Texas, do hereby certify that the attached plat was duly approved by the Brazos County Commissioners' Court on the ____ day of ____ 2022.

County Judge, Brazos County

CERTIFICATION OF THE COUNTY CLERK

STATE OF TEXAS
COUNTY OF BRAZOS

I, County Clerk, in and for said county, do hereby certify that this plat together with its certificate of authentication are filed for record in my office the ____ day of ____ 20__ in the Official Public Records of Brazos County, Texas, in Volume ____ Page ____.

County Clerk, Brazos County, Texas

CERTIFICATION OF THE SURVEYOR

STATE OF TEXAS
COUNTY OF BRAZOS

I, Nathan Paul Kern, Registered Professional Land Surveyor No. 6534, in the State of Texas, hereby certify that this plat is true and correct and was prepared from an actual survey of the property and that the property markers and monuments were placed under my supervision on the ground, and that the metes and bounds describing said subdivision will describe a closed geodesic form.

Nathan Paul Kern
Registered Professional Land Surveyor No. 6534
in the State of Texas

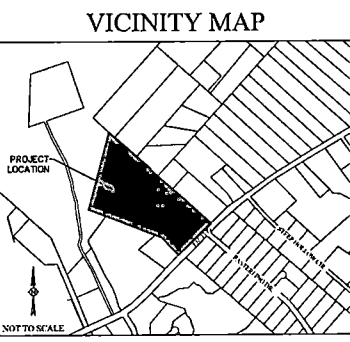
R.P.L.S. No. 6534

LEGEND

---	PROPERTY BOUNDARY
---	RIGHT OF WAY
---	LOT LINE
---	PROPOSED PUBLIC UTILITY EASEMENT (P.U.E.)
---	PROPOSED PUBLIC WATER EASEMENT (P.W.E.)
---	PROPOSED PUBLIC DRAINAGE EASEMENT (P.D.E.)
---	PROPOSED PRIVATE DRAINAGE EASEMENT (P.R.D.E.)
---	PROPOSED PRIVATE ACCESS EASEMENT (P.A.E.)
---	EXISTING PUBLIC LINE
---	EXISTING PUBLIC DRAINAGE EASEMENT (P.D.E.)
---	EXISTING PRIVATE DRAINAGE EASEMENT (P.R.D.E.)
---	EXISTING PRIVATE ACCESS EASEMENT (P.A.E.)
---	LOT CORNER - 1/2" IRON ROD SET WITH BLUE PLASTIC CAP (UNLESS OTHERWISE NOTED)
---	DEED RECORDS OF BRAZOS COUNTY, TEXAS
---	OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS
---	RIGHT-OF-WAY
---	ROW
---	BLACK LABEL

DRIVEWAY CULVERT SUMMARY

BLOCK/LOT	MINIMUM CULVERT SIZE	MINIMUM LENGTH (R)
BLOCK 1 LOT 1	1'-18"	24'
BLOCK 1 LOT 2	1'-18"	24'
BLOCK 1 LOT 3	1'-15"	24'
BLOCK 1 LOT 4	1'-15"	24'
BLOCK 1 LOT 5	1'-15"	24'
BLOCK 1 LOT 6	1'-15"	24'
BLOCK 1 LOT 7	1'-15"	24'
BLOCK 1 LOT 8	1'-15"	24'
BLOCK 1 LOT 9	1'-15"	24'
BLOCK 1 LOT 10	1'-15"	24'
BLOCK 1 LOT 11	2'-18"	24'
BLOCK 1 LOT 12	1'-18"	24'
BLOCK 1 LOT 13	1'-18"	24'
BLOCK 1 LOT 14	1'-24"	24'
BLOCK 1 LOT 15	2'-18"	24'
BLOCK 1 LOT 16	2'-18"	24'
BLOCK 1 LOT 17	1'-18"	24'
BLOCK 1 LOT 18	1'-18"	24'
BLOCK 1 LOT 19	1'-15"	24'
BLOCK 1 LOT 20	1'-15"	24'



LINE TABLE

LINE #	LENGTH	DIRECTION
L1	1.47'	S41°24'24"W
L2	4.63'	S01°46'24"E
L3	17.00'	S01°46'24"E
L4	110.53'	S43°50'49"E
L5	106.77'	S33°50'30"W
L6	21.30'	S33°50'30"W
L7	33.58'	S7°37'40"W
L8	21.31'	S33°50'30"W
L9	21.14'	S23°09'23"E
L10	22.63'	N64°03'41"E
L11	28.12'	S64°04'41"W

LINE TABLE

LINE #	LENGTH	DIRECTION
L12	51.24'	N70°55'20"W
L13	20.00'	N25°55'10"W
L14	11.93'	S08°24'50"W
L15	43.05'	N43°35'11"W
L16	11.95'	N07°35'02"W
L17	28.02'	S04°04'42"W
L18	30.81'	N70°55'20"W
L19	23.73'	N25°55'10"W
L20	22.63'	N64°03'41"E
L21	44.00'	S70°55'18"E

FINAL PLAT
WINDMILL HILL SUBDIVISION
PHASE 1
27.84 ACRES

BEING A REMAINDER OF A CALLED 27.87 ACRES
IN VOLUME 14621, PAGE 89 OFFICIAL
RICHARDSON PERRY LEAGUE SURVEY, A-44 AND
THOMAS M. SPANE LEAGUE SURVEY, A-53
CITY OF BRYAN 671, BRAZOS COUNTY, TEXAS

20 LOTS
BLOCK 1, LOTS 1-20
COMMON AREAS 1 & 2

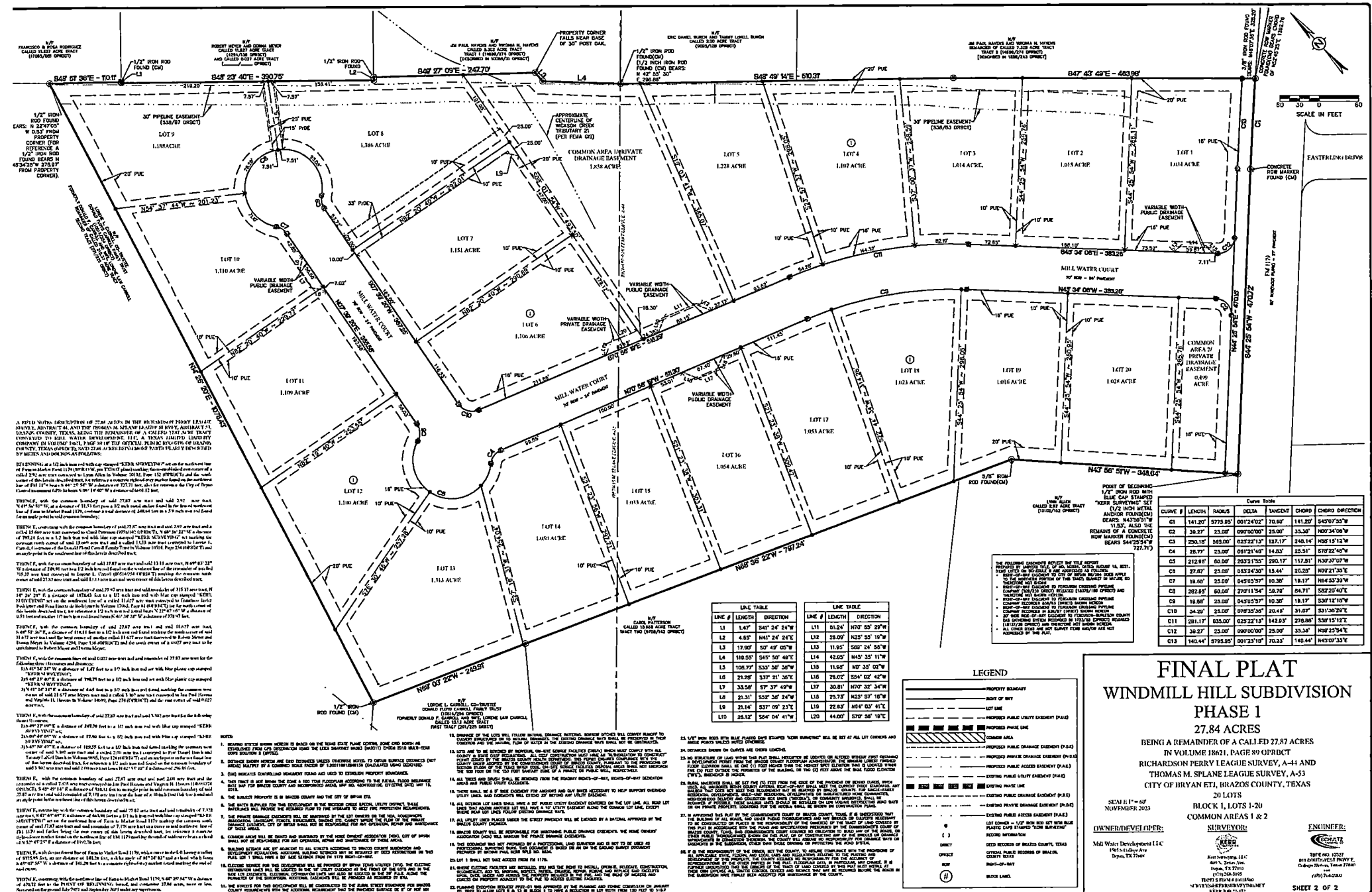
SCALE 1" = 66'
NOVEMBER 2023

OWNER/DEVELOPER:
MS Water Development LLC
1601 S. Valley Ave.
Bryan, TX 77801

SURVEYOR:
Nathan Paul Kern
Registered Professional Land Surveyor No. 6534
in the State of Texas
1000 N. 10th St.
Bryan, TX 77801
(979) 764-3300

ENGINEER:
Terry D. Smith
Professional Engineer No. 10812
10101 THROCKMORTON, Suite 100
Bryan, TX 77801
(979) 764-3300

SHEET 1 OF 2



FINAL PLAT
WINDMILL HILL SUBDIVISION
PHASE 1

BEING A REMAINDER OF A CALLED 27.87 ACRES
IN VOLUME 18621, PAGE 89 OPRDCT
RICHARDSON PERRY LEAGUE SURVEY, A-44 AND
THOMAS M. SPLANE LEAGUE SURVEY, A-53
CITY OF BRYAN ETL. BRAZOS COUNTY, TEXAS

SCALE 1° = 60'
NOVEMBER 2023

OWNER/DEVELOPER:
Mill Water Development LLC
1401 N. College Ave.
Denton, TX 76205

COMMON AREAS 1 & 2

COMMON AREAS 1 & 2

SURVEYOR:



Kent Surveying, LLC
409 N. Texas Ave.

Houston, TX 77061
(713) 268-3193

TELEPHONE 5-1161
TELETYPE 5-1161
FAX 5-1161

REF ID: A66729

ENGINEER


 Göteborg

TYPE NO. 12027

THE SOUTHWEST PRO
A Group of Students, Teachers

(U) 7-4-72U

PAGE 2 OF 2

LET 2 OF 2



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 11/28/2023

ITEM: **Overpayments**

- a. Bettye & Harold Swanzy - \$50.30
- b. National Closing Solutions - \$10.81
- c. Thomas & Monica Joost - \$123.04
- d. Jerald Lindsey - \$89.47

TO: Commissioners Court

DATE: 11/20/2023

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[11_20_2023.pdf](#)

Description

Tax Refund Applications

Type

Backup Material

Kristeen Roe, CTA, PCC
Brazos County Tax Assessor/Collector
4151 County Park Ct
Bryan TX 77802
979-775-9930
979-775-9938 Fax

REFUNDS PENDING 11/21/2023

REQUESTOR	BETTYE & HAROLD SWANZY
ADDRESS	4903 PARK HAMPTON DR BRYAN TX 77802
OWNER NAME	BETTYE & HAROLD SWANZY
PROP ID#	107294
REFUND AMOUNT	\$ 50.30

REQUESTOR	NATIONAL CLOSING SOLUTIONS
ADDRESS	129848 DAIRY ASHFORD STE 130 SUGARLAND TX 77478
OWNER NAME	LINDA GRACE JOHNSON
PROP ID#	21578
REFUND AMOUNT	\$ 10.81

REQUESTOR	THOMAS & MONICA JOOST
ADDRESS	2403 LAMAR DR VICTORIA TX 77901
OWNER NAME	THOMAS & MONICA JOOST
PROP ID#	108043
REFUND AMOUNT	\$ 123.04

REQUESTOR	JERALD LINDSEY
ADDRESS	1578 COOKS CROSSING, TYLER, TX 75703
OWNER NAME	BETTY SPENCER
PROP ID#	MULTI
REFUND AMOUNT	\$89.47

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

SWANZY BETTYE VENABLE & HAROLD G

4903 PARK HAMPTON DR

BRYAN TX 77802-5898

PROPERTY DESCRIPTION

Legal: TIFFANY PARK PH 7, BLOCK 1, LOT 2

Address: 4903 PARK HAMPTON DR ,

Account # 107294

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2022	07/31/2023	\$1050.00	\$50.30

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

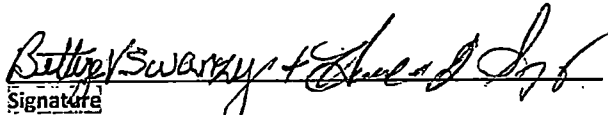
SWANZY BETTYE VENABLE & Harold G Swanzy

4903 PARK HAMPTON DR

BRYAN TX 77802-5898

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."


Signature

979 626 0698
Phone #

Nov 8, 2023
Date

bgswanzy@yahoo.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved


Authorized Officer Signature

11/28/23
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

11/16/2023 09:13AM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number	
3264379	
Date Posted	07/31/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$1,050.00

PAID BY:

SWANZY BETTYE V &
ROGERS M HOLT
4903 PARK HAMPTON DR
BRYAN, TX 77802-5898

Property ID	Geo	Legal Acres	Owner Name and Address							
107294	611300-0701-0020	0.0000	SWANZY BETTYE VENABLE & HAROLD G							
			Legal Description					4903 PARK HAMPTON DR		
TIFFANY PARK PH 7, BLOCK 1, LOT 2								BRYAN, TX 77802-5898		
Situs			DBA Name							
4903 PARK HAMPTON DR										

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd.
Z REFUND ENTITY	2022	0.00000	0	146597	N	50.30	0.00	0.00	0.00	0.00	50.30
BRAZOS COUNTY	2022	0.42941	211,802	125517	N	158.70	0.00	0.00	0.00	0.00	158.70
CITY OF BRYAN	2022	0.62400	271,802	125517	N	297.02	0.00	0.00	0.00	0.00	297.02
BRYAN ISD	2022	1.13960	236,802	125517	N	543.98	0.00	0.00	0.00	0.00	543.98
											1,050.00

Balance Due As Of 07/31/2023: -50.30

Tender	Details	Description	Amount
Check	85009		1050.00
			1050.00

Operator	Batch	Total Paid
tmoore	47204 (08/01/2023TM)	1,050.00

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

JOHNSON LINDA GRACE

1503 CLARK ST

BRYAN TX 77808-5516

PROPERTY DESCRIPTION

Legal: CASTLE HEIGHTS, BLOCK 24, LOT 13

Address: 1503 CLARK ST ,

Account # 21578

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2022	10/31/2023	\$780.29	\$10.81

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

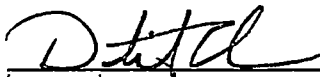
NATIONAL CLOSING SOLUTIONS

129848 DAIRY ASHFORD STE 130

SUGARLAND TX 77478

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."



Signature

11-8-23

Date

281-207-0425

Phone #

dtasth@ncslenders.com

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved


Authorized Officer Signature

11/28/23
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

10/31/2023 03:47PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3266833

Date Posted	10/31/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$780.29

PAID BY:

NATIONAL CLOSING SOLUTIONS
TEXAS ESROW TRUST ACCOUNT
12946 DAIRY ASHFORD SUITE 130
SUGAR LAND, TX 77478

Property ID	Geo	Legal Acres	Owner Name and Address							
21578	184000-0024-0130	0.0000	JOHNSON LINDA GRACE 1503 CLARK ST BRYAN, TX 77808-5516							
Legal Description										
CASTLE HEIGHTS, BLOCK 24, LOT 13										
Situs	DBA Name									
1503 CLARK ST										

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2022	0.00000	0	146647	N	10.81	0.00	0.00	0.00	0.00	10.81
BRYAN ISD	2022	1.13960	18,972	66951	N	216.20	0.00	45.40	39.24	0.00	300.84
CITY OF BRYAN	2022	0.62400	53,972	66951	N	336.78	0.00	70.73	61.13	0.00	468.64
											780.29

Balance Due As Of 10/31/2023: 325.98

Tender	Details	Description	Amount
Check	155615		780.29
			780.29

Operator Batch
tmoore 48162 (10/31/2023TM)

Total Paid
780.29

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

JOOST THOMAS & MONICA

2403 LAMAR DR

VICTORIA TX 77901-2833

PROPERTY DESCRIPTION

Legal: ROLLING RIDGE, SPACE 108RH, SER# TXCTCMW002786, HUD# NTA0954642

Address: 108 RIDGE RUN (PVT) ,

Account # 108043

TAX PAYMENT INFORMATION

Name of Taxing Unit

ZREFUND

Tax Year of Refund

2023

Payment Date

10/26/2023

Amount Paid

\$137.84

Refund Amount Requested

\$123.04

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

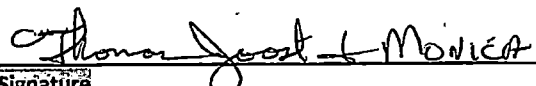
JOOST THOMAS & MONICA

2403 LAMAR DR

VICTORIA TX 77901-2833

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."


Signature

661 5507029
Phone #

NOV. 13, 2023
Date

joosttL@yahoo.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved


Authorized Officer Signature

11/28/23
Date

TAX RECEIPT

10/26/2023 04:05PM

KRISTEEN ROE, CTA PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number

3266546

Date Posted	10/26/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$137.84

PAID BY:

JOOST THOMAS & MONICA
 2403 LAMAR DR
 VICTORIA, TX 77901-2833

Property ID	Geo	Legal Acres	Owner Name and Address								
108043	700000-0700-1081	0.0000	JOOST THOMAS & MONICA 2403 LAMAR DR VICTORIA, TX 77901-2833								
Legal Description											
ROLLING RIDGE, SPACE 108RH, SER# TXCTCMW002786, HUD# NTA0954642											
Situs	DBA Name										
108 RIDGE RUN (PVT)											

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd.
Z REFUND ENTITY	2023	0.00000	0	148371	N	123.04	0.00	0.00	0.00	0.00	123.04
EMG SVCS DIST #1	2023	0.02071	1,063	69161	N	0.22	0.00	0.00	0.00	0.00	0.22
COLLEGE STATION											
ISD	2023	0.96220	1,063	69161	N	10.23	0.00	0.00	0.00	0.00	10.23
BRAZOS COUNTY	2023	0.40970	1,063	69161	N	4.35	0.00	0.00	0.00	0.00	4.35
											137.84

Balance Due As Of 10/26/2023: -123.04

Tender	Details	Description	Amount
Check	REPOST	2023 ESCROW	137.84
			137.84

Operator	Batch	Total Paid
lemerson	48107 (2023 MH Escrow Payments)	137.84

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

BETTY SPENCER

PO BOX 160

PRAIRIE LEA TX 78661

PROPERTY DESCRIPTION

Legal: BUSINESS PERSONAL PROPERTY

Address: 1505 TEXAS AVE S B

Account # MULTI

TAX PAYMENT INFORMATION

Name of Taxing Unit

Tax Year of Refund

Payment Date

Amount Paid

Refund Amount Requested

ZREFUND

2021

11/06/2023

89.47

\$89.47

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

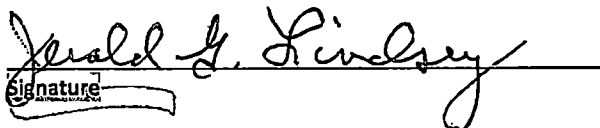
LINDSEY JERALD

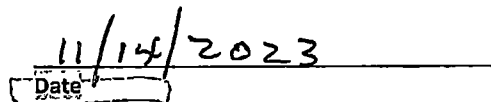
1578 COOKS CROSSING

TYLER TX 75703

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."


Signature


Date

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved


Authorized Officer Signature


Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

11/06/2023 03:03PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268623

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$10.48

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address								
365236	30-024419-000-R-030024419000R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160								
Legal Description											
FEATHER CREST FARMS 30024419-000 CML EXPLORATIO/KURTEN (BUDA) AB 214&212 /SEALE JOSHUA/STEWART J W SUR .0004320000 R											
Situs	DBA Name										
Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage Amount Pd	
Z REFUND ENTITY	2021	0.00000	0	145729	N	10.48	0.00	0.00	0.00	0.00	10.48
											10.48
Balance Due As Of 11/02/2023: -10.48											

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		10.48
			10.48

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
10.48

TAX RECEIPT

11/06/2023 03:03PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268622

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$0.56

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address								
365232	30-022876-000-R-030022876000R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160								
Legal Description											
FEATHER CREST FARMS 30022876-000 VESS OIL CORPO/GIDDINGS (AUSTIN CHALKAB 87&214 /CARTMELL H/SEALE JOSHUA SUR .0004320000 R											
Situs		DBA Name									
Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	145728	N	0.56	0.00	0.00	0.00	0.00	0.56
											0.56
Balance Due As Of 11/02/2023: -.56											

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		0.56
			0.56

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
0.56

TAX RECEIPT

11/06/2023 03:00PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268621

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$0.83

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address									
365228	99-021002-042-R-099021002042R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160									
Legal Description												
KURTEN WOODBINE UNIT TR 042 99021002-042 VESS OIL CORPO/KURTEN (WOODBINE) .0003140000 R												
Situs		DBA Name										
Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd	
Z REFUND ENTITY	2021	0.00000	0	145727	N	0.83	0.00	0.00	0.00	0.00	0.83	0.83
												Balance Due As Of 11/02/2023: -.83

Tender	Details	Description	Amount
Credit Card	CC:XX-2311 Conv.Charge 0.00		0.83
			0.83

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
0.83

TAX RECEIPT

11/06/2023 02:50PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268606

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$26.85

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address								
365213	99-021002-108-R-099021002108R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160								
Legal Description											
KURTEN WOODBINE UNIT TR 108 99021002-108 VESS OIL CORPO/KURTEN (WOODBINE) .0006700000 R											
Situs			DBA Name								
Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	145720	N	26.85	0.00	0.00	0.00	0.00	26.85
											26.85
Balance Due As Of 11/02/2023: -26.85											

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		26.85
			26.85

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
26.85

TAX RECEIPT

11/06/2023 02:51PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268609

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$41.25

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address							
365215	99-021002-124-R-099021002124R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160							
Legal Description										
KURTEN WOODBINE UNIT TR 124 99021002-124 VESS OIL CORPO/KURTEN (WOODBINE)										
.0025010000 R										
Situs			DBA Name							
Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage Amount Pd
Z REFUND ENTITY	2021	0.00000	0	145721	N	41.25	0.00	0.00	0.00	41.25
										41.25

Balance Due As Of 11/02/2023: -41.25

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		41.25
			41.25

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
41.25

TAX RECEIPT

11/06/2023 02:52PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268610

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$5.57

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address								
365217	99-021002-129-R-099021002129R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160								
Legal Description											
KURTEN WOODBINE UNIT TR 129 99021002-129 VESS OIL CORPO/KURTEN (WOODBINE) .0001186900 R											
Situs			DBA Name								
Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	145722	N	5.57	0.00	0.00	0.00	0.00	5.57
											5.57
Balance Due As Of 11/02/2023: -5.57											

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		5.57
			5.57

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
5.57

TAX RECEIPT

11/06/2023 02:53PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268612

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$0.18

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address								
365219	99-021002-017-R-099021002017R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160								
Legal Description											
KURTEN WOODBINE UNIT TR 017 99021002-017 VESS OIL CORPO/KURTEN (WOODBINE)											
.0000890000 R											
Situs			DBA Name								
Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	145723	N	0.18	0.00	0.00	0.00	0.00	0.18
											0.18

Balance Due As Of 11/02/2023: -.18

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		0.18
			0.18

Operator Batch
tmoore 48258 (CC PAYMENTS 11/03/2023)

Total Paid
0.18

TAX RECEIPT

11/06/2023 02:55PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268616

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$2.30

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address							
365221	99-021002-018-R-099021002018R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160							
Legal Description										
KURTEN WOODBINE UNIT TR 018 99021002-018 VESS OIL CORPO/KURTEN (WOODBINE) .0002170000 R										
Situs		DBA Name								
Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage Amount Pd
Z REFUND ENTITY	2021	0.00000	0	145724	N	2.30	0.00	0.00	0.00	2.30
										2.30
Balance Due As Of 11/02/2023: -2.30										

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		2.30
			2.30

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
2.30

TAX RECEIPT

11/06/2023 02:56PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268617

Date Posted	11/02/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$0.18

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address								
365223	99-021002-040-R-099021002040R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160								
Legal Description											
KURTEN WOODBINE UNIT TR 040 99021002-040 VESS OIL CORPO/KURTEN (WOODBINE) .0000188000 R											
Situs		DBA Name									
Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	145725	N	0.18	0.00	0.00	0.00	0.00	0.18
Balance Due As Of 11/02/2023: -.18											

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		0.18 0.18

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
0.18

TAX RECEIPT

11/06/2023 02:57PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3268618

Date Posted 11/02/2023
Payment Type P
Payment Code Over/Refund
Total Paid \$1.27

PAID BY:

LINDSEY JERALD
1578 COOK'S CROSSING
TYLER, TX 75703

Property ID	Geo	Legal Acres	Owner Name and Address								
365225	99-021002-041-R-099021002041R038263	0.0000	SPENCER BETTY L PO BOX 160 PRAIRIE LEA, TX 78661-0160								
Legal Description											
KURTEN WOODBINE UNIT TR 041 99021002-041 VESS OIL CORPO/KURTEN (WOODBINE) .0003010000 R											
Situs			DBA Name								
Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	145726	N	1.27	0.00	0.00	0.00	0.00	1.27
											1.27
Balance Due As Of 11/02/2023: -1.27											

Tender	Details	Description	Amount
Credit Card	CC XX-2311 Conv.Charge 0.00		1.27
			1.27

Operator Batch
tmoore 48259 (CC PAYMENTS 11/03/2023)

Total Paid
1.27



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 11/28/2023

ITEM: • FY 23/24 Budget Amendments 9.01

TO: Commissioners Court

FROM: Nina Payne

DATE: 11/20/2023

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR
ALTERNATIVES: Request approval.

ATTACHMENTS:

File Name

Description

Type

[9_Coversheet.pdf](#)

FY 2024 - 9 Coversheet

Cover Memo

[9.010001.pdf](#)

FY 2024 Budget Amendments 9.01

Backup Material

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2023-2024 BUDGET YEAR

NO. 23/24 9.01

On this the 28th day of November 2023 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Steve Aldrich, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Nancy Berry, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk


The following proceedings were held:

THAT WHEREAS, on 28th day of November 2023 the Court heard and approved a budget amendment(s) for the 2023-2024 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 19 September 2023, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 28th day of November 2023.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: 
Duane Peters, County Judge

Original: County Clerk's Office and
Attached to the original budget

BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 23/24 - 9.01
11/28/2023

[illegible]**General Fund**

Reallocation of funds to the correct accounts to cover the cost of replacing a portion of the floor at the Health Department Project was completed end of September 2023, but invoice was not received until mid November 2023. Funding was not budgeted in FY 2024 for this project.

Date: 11/16/2023

	11/28/23
County Judge Approval	Date:

[illegible]



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 11/28/2023

ITEM:

- a. Personnel Action Forms

TO: Commissioners Court

DATE: 11/21/2023

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[PAF_11-28-2023.docx](#)

Description

Cover Sheet

Type

Cover Memo

PERSONNEL CHANGE OF STATUS REQUESTS

Commissioner Court Date: 11-28-2023
 Department Submitting Information: Human Resources
 Purpose of Submissions: Consider and Take Action on Change Requests

Department Submitting Request(s)	Employee Request Applies To	Action Requested
Sheriff Office – Jail	Belangeri, Abigail	Change of Status
	Carswell, Mark	Change of Status
	Carswell, Mark	Change of Status
	Cedillo, Julie	Change of Status
	Chambers III, Clifford	Change of Status
	Contestabile, Cordell	Change of Status
	Cottrell, Logan	Change of Status
	DeJesus Jr, Servando	Change of Status
	Gibbs, Myrtle	Change of Status
	Green, Tera	Change of Status
	Griffin, Ashley	Change of Status
	Guitron, Juan	Change of Status
	Guthrie, Jordan	Change of Status
	Harris, Ashley	Change of Status
	Hathaway, Stephanie	Change of Status
	Hemphill, Erma	Change of Status
	Hinton, Blake	Change of Status
	Kelly, Kylie	Change of Status
	Kelly, Kylie	Change of Status
	Landry, Gregory	Change of Status
	Martinez, Ruth	Change of Status
	Miller, Forrest	Change of Status
	Roberson, Azaria	Change of Status
	Robinson Jr., Robert	Change of Status
	Sims Jr., William	Change of Status
	Taylor, LaToya	Change of Status
	Toliver, Brionna	Change of Status

Varnum, Jonathan
Wetz, Morgan

Change of Status
Change of Status

Approved in Commissioners' Court: 11-28-2023:

County Judge's or Commissioner's Signature:
(This Copy to be attached to minutes)

A handwritten signature in black ink, appearing to be "Jonathan Varnum", written over a horizontal line.



BRAZOS COUNTY
BRYAN, TEXAS

CLAIMS

COMMISSIONERS COURT MEETING: **November 28, 2023**

CLAIMS TO BE PAID BY BRAZOS COUNTY:

CLAIM # 8126036 Thru CLAIM # 8126136
CLAIM # 9009094 Thru CLAIM # 9009142

The Court voted unanimously to approve these Claims as submitted.

A handwritten signature in black ink, appearing to read "Duane Peters", written over a horizontal line.

Duane Peters
County Judge

A handwritten signature in black ink, appearing to read "Karen McQueen", written over a horizontal line.

Karen McQueen
County Clerk



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 11/28/2023

ITEM: Acknowledgements of FY 2023-2024 Budget to Actuals by Fund as of November 20, 2023.
Acknowledgements of FY 2023-2024 Contingency Budget to Actuals by Fund as of November 20, 2023.

TO: Commissioners Court

FROM: Nina Payne

DATE: 11/20/2023

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[FY_24_Actuals.pdf](#)

FY 2023-2024 Budget to Actuals as of 11/20/2023

Backup Material

[FY_24_Contingency_Budget_to_Actuals_Fund.pdf](#)

FY 2023-2024 Contingency Budget to Actuals as of 11/20/2023

Backup Material

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 01000 General Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	116,116,899	119,608,263	134,330,000	3,523,078	3%
Charges for Services	14,007,731	14,455,623	11,221,037	799,743	7%
Interest Income	1,233,588	8,311,341	5,780,000	0	0%
Other Revenue	2,105,454	1,266,152	961,750	48,387	5%
Reserves	-	-	44,859,588	-	-
Intergovernmental	9,344,605	8,229,523	836,002	384,170	46%
Other Financing Sources	1,565,379	215,777	210,000	-	-
Total Revenue	\$144,373,655	\$152,086,679	\$198,198,377	\$4,755,377	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	44,652,228	49,486,058	59,656,913	6,536,712	11%
Outside Labor Costs	186,676	104,348	163,000	125	0%
Benefits	27,150,252	27,183,091	35,508,750	5,306,210	15%
Discretionary Spending	-	-	1,821,590	-	-
Supplies and Other Charges	7,681,618	9,058,371	19,318,410	1,556,013	8%
Repairs and Maintenance	2,354,842	4,532,190	7,477,493	282,029	4%
Contractual Services	8,721,285	9,107,410	12,151,132	1,768,079	15%
Professional Services	4,303,755	6,371,377	13,050,445	389,665	3%
Community Contracts	4,615,488	4,716,979	6,382,870	937,527	15%
Capital Outlay	5,302,428	7,287,607	21,033,500	321,250	2%
Other Financing Uses	4,709,639	20,917,731	21,634,274	-	-
Total Expense	\$109,678,212	\$138,765,161	\$198,198,377	\$17,097,608	9%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 02000 County Health Endowment
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	1,390	0	-	-
Intergovernmental	101,339	0	-	-
Total Revenue	\$102,730	\$0	-	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Other Financing Uses	1,010,633	-	-	-
Total Expense	\$1,010,633	-	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 11000 Hotel Occupancy Tax Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	3,360,758	3,689,821	3,250,000	26,156	1%
Interest Income	12,820	119,177	50,000	-	-
Other Revenue	454	1,500	-	-	-
Reserves	-	-	1,000,000	-	-
Other Financing Sources	-	246,080	-	-	-
Total Revenue	\$3,374,031	\$4,056,579	\$4,300,000	\$26,156	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	98,264	84,744	164,093	8,604	5%
Benefits	45,799	41,481	75,055	5,824	8%
Supplies and Other Charges	178,495	30,866	572,049	-	-
Repairs and Maintenance	21,600	-	500,000	-	-
Contractual Services	127,582	313,147	185,490	61,090	33%
Professional Services	5,300	24,960	5,300	5,300	100%
Community Contracts	914,481	1,104,191	910,000	-	-
Capital Outlay	20,704	589,050	638,013	-	-
Other Financing Uses	1,165,715	-	1,250,000	-	-
Total Expense	\$2,577,941	\$2,188,437	\$4,300,000	\$80,817	2%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 12000 State Lateral Road Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	276	5,056	3,000	-	-
Reserves	-	-	218,000	-	-
Intergovernmental	30,417	30,347	30,000	29,508	98%
Total Revenue	\$30,693	\$35,403	\$251,000	\$29,508	12%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Capital Outlay	-	-	251,000	-
Total Expense	-	-	\$251,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 13000 Unclaimed Property Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	387	9,140	3,000	-
Reserves	-	-	68,000	-
Total Revenue	\$387	\$9,140	\$71,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	-	71,000	-
Total Expense	-	-	\$71,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 15000 Law Library Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	28,463	164,116	67,500	10,745	16%
Interest Income	48	1,942	0	-	-
Reserves	-	-	10,000	-	-
Total Revenue	\$28,511	\$166,057	\$77,500	\$10,745	14%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	59,063	62,593	77,500	4,994	6%
Total Expense	\$59,063	\$62,593	\$77,500	\$4,994	6%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 16000 Local Provider Participation
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	36,793,246	31,728,216	39,176,878	39,176,878	100%
Interest Income	50,392	433,637	200,000	0	0%
Other Revenue	460,822	397,231	487,494	487,494	100%
Reserves	-	-	19,000,000	-	-
Total Revenue	\$37,304,461	\$32,559,083	\$58,864,372	\$39,664,372	67%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	134,246	-	-	-
Community Contracts	26,568,700	26,044,743	58,844,372	11,048,079	19%
Other Financing Uses	20,000	20,000	20,000	-	-
Total Expense	\$26,588,700	\$26,198,989	\$58,864,372	\$11,048,079	19%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 18000 Law Enforcement Education
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Reserves	-	-	69,360	-
Intergovernmental	14,928	14,872	14,500	-
Total Revenue	\$14,928	\$14,872	\$83,860	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	11,984	12,741	83,860	500	1%
Total Expense	\$11,984	\$12,741	\$83,860	\$500	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 19000 Court Records Preservation
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	23,569	623	500	3,827	765%
Interest Income	935	15,192	0	-	-
Reserves	-	-	300,000	-	-
Other Financing Sources	42,545	-	-	-	-
Total Revenue	\$67,049	\$15,815	\$300,500	\$3,827	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	35,086	-	-	-
Benefits	21,497	-	-	-
Supplies and Other Charges	87	-	300,500	-
Contractual Services	524	-	-	-
Total Expense	\$57,194	-	\$300,500	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 20000 County Clerk Records
Management Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Charges for Services	454,677	364,311	350,000	451
Interest Income	5,390	31,036	20,000	-
Reserves	-	-	1,230,000	-
Total Revenue	\$460,067	\$395,347	\$1,600,000	\$451

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	105,859	104,059	128,285	13,471	11%
Benefits	72,410	56,889	83,311	7,489	9%
Supplies and Other Charges	21,476	725	1,263,064	660	0%
Contractual Services	103,091	327,291	125,340	32,972	26%
Total Expense	\$302,836	\$488,964	\$1,600,000	\$54,591	3%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 20010 County Clerk Archival Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Charges for Services	387,387	290,550	315,000	-
Interest Income	5,682	30,786	10,000	-
Reserves	-	-	1,293,000	-
Total Revenue	\$393,069	\$321,336	\$1,618,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	-	1,118,000	-	-
Contractual Services	299,991	253,734	500,000	75,109	15%
Total Expense	\$299,991	\$253,734	\$1,618,000	\$75,109	5%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 22000 Courthouse Security Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	105,826	115,046	106,050	8,081	8%
Interest Income	180	5,325	0	-	-
Reserves	-	-	64,000	-	-
Other Financing Sources	442,325	294,951	0	-	-
Total Revenue	\$548,331	\$415,322	\$170,050	\$8,081	5%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	318,556	375,202	-	-	-
Benefits	132,453	155,455	-	2,838	-
Supplies and Other Charges	5,352	4,033	56,987	85	0%
Repairs and Maintenance	16,733	13,633	62,000	4,633	7%
Contractual Services	-	-	50,000	-	-
Community Contracts	-	1,011	1,063	-	-
Capital Outlay	7,100	-	-	-	-
Total Expense	\$480,194	\$549,334	\$170,050	\$7,556	4%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 22010 Justice Court Security Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	33,291	33,424	31,500	3,247	10%
Interest Income	236	4,523	2,500	-	-
Reserves	-	-	208,000	-	-
Total Revenue	\$33,527	\$37,947	\$242,000	\$3,247	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Repairs and Maintenance	7,821	-	30,000	-
Contractual Services	-	-	30,000	-
Professional Services	8,129	-	57,000	-
Capital Outlay	-	-	125,000	-
Total Expense	\$15,950	-	\$242,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 23000 District Clerk Records
Management Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	61,726	84,461	60,000	10,030	17%
Interest Income	334	5,326	4,000	-	-
Reserves	-	-	200,000	-	-
Total Revenue	\$62,060	\$89,788	\$264,000	\$10,030	4%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	-	19,979	73,600	7,420	10%
Benefits	-	1,553	5,764	576	10%
Contractual Services	-	149,231	173,000	-	-
Professional Services	-	-	11,636	-	-
Total Expense	-	\$170,763	\$264,000	\$7,996	3%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 23010 District Clerk Archival Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Charges for Services	5,670	595	-	10
Interest Income	69	131	-	-
Total Revenue	\$5,739	\$726	-	\$10

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	28,569	18,345	-	-
Benefits	2,233	1,426	-	-
Professional Services	3,522	-	-	-
Total Expense	\$34,324	\$19,771	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 24000 Justice of the Peace
Technology Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	28,441	28,209	26,000	2,724	10%
Interest Income	276	4,324	2,000	-	-
Reserves	-	-	193,000	-	-
Total Revenue	\$28,717	\$32,534	\$221,000	\$2,724	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	39,945	10,166	67,061	89	0%
Contractual Services	798	889	5,000	-	-
Capital Outlay	-	-	148,939	-	-
Total Expense	\$40,743	\$11,055	\$221,000	\$89	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 24010 County and District Court
Technology Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	9,750	10,059	10,000	781	8%
Interest Income	146	2,647	0	-	-
Reserves	-	-	119,000	-	-
Total Revenue	\$9,896	\$12,706	\$129,000	\$781	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	-	129,000	-
Total Expense	-	-	\$129,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 25000 Forfeiture Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Charges for Services	7,821	5,329	0	-
Interest Income	58	918	0	-
Reserves	-	-	33,000	-
Total Revenue	\$7,879	\$6,247	\$33,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	2,563	33,000	235	1%
Capital Outlay	-	5,133	-	-	-
Total Expense	-	\$7,696	\$33,000	\$235	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 26000 District Attorney Hot Check
Collections Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	7	113	50	-
Other Revenue	75	150	0	-
Reserves	-	-	4,900	-
Total Revenue	\$82	\$263	\$4,950	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	-	4,950	-
Total Expense	-	-	\$4,950	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 27000 Bail Bond Board Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	151	2,428	1,500	-
Other Revenue	2,000	2,500	2,000	-
Reserves	-	-	105,000	-
Total Revenue	\$2,151	\$4,928	\$108,500	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	304	321	4,001	-
Benefits	144	113	1,011	-
Supplies and Other Charges	274	-	103,488	-
Total Expense	\$722	\$433	\$108,500	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 28000 Voter Registration Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	13	-	-	-
Intergovernmental	33,460	16,804	-	-
Total Revenue	\$33,473	\$16,804	-	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	1,461	1,071	-	-
Contractual Services	20,201	15,733	-	-
Professional Services	20,500	-	-	-
Total Expense	\$42,162	\$16,804	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Taxes	3,624	8,389	2,500	-
Interest Income	4,142	23,620	15,000	0
Reserves	-	-	331,000	-
Total Revenue	\$7,767	\$32,009	\$348,500	\$0

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	-	-	11,100	-
Benefits	-	-	2,805	-
Supplies and Other Charges	5,438	5,117	304,095	-
Repairs and Maintenance	-	240	1,000	-
Contractual Services	-	-	2,000	-
Professional Services	-	-	7,500	-
Capital Outlay	-	-	20,000	-
Total Expense	\$5,438	\$5,357	\$348,500	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 30000 Brazos County Grant Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Public Health Revenue	-	0	60,000	40,000	67%
Other Revenue	-	32	-	-	-
Reserves	-	-	6	-	-
Intergovernmental	5,175,775	2,603,804	4,749,019	1,574,761	33%
Other Financing Sources	300,769	336,489	711,264	-	-
Total Revenue	\$5,476,543	\$2,940,325	\$5,520,289	\$1,614,761	29%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	1,328,022	1,748,464	2,861,531	304,960	11%
Benefits	640,754	813,685	1,327,727	158,846	12%
Supplies and Other Charges	233,515	106,792	436,145	17,984	4%
Repairs and Maintenance	937,236	5,186	3,150	147	5%
Contractual Services	2,055,371	116,713	396,244	45,887	12%
Professional Services	3,840	-	200,000	2,500	1%
Capital Outlay	322,412	158,206	295,492	11,250	4%
Total Expense	\$5,521,150	\$2,949,047	\$5,520,289	\$541,574	10%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 31000 American Rescue Plan Act

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	(1,392)	-	-	-
Intergovernmental	8,445,192	7,495,180	20,000,000	-
Total Revenue	\$8,443,800	\$7,495,180	\$20,000,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Discretionary Spending	8,445,192	7,299,824	-	-
Contractual Services	-	132,000	1,800,000	-
Capital Outlay	-	63,356	18,200,000	-
Total Expense	\$8,445,192	\$7,495,180	\$20,000,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 33000 Sheriff's Office Crime Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	267	1,599	500	0
Other Revenue	1,600	8,000	0	-
Reserves	-	-	113,000	-
Total Revenue	\$1,867	\$9,599	\$113,500	\$0

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	85	4,796	79,500	-
Repairs and Maintenance	-	1,369	4,000	-
Capital Outlay	-	7,608	30,000	-
Other Financing Uses	10,000	-	-	-
Total Expense	\$10,085	\$13,773	\$113,500	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 34000 District Attorney Crime
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Charges for Services	80,558	32,611	20,000	-
Interest Income	341	5,816	2,000	-
Reserves	-	-	249,000	-
Total Revenue	\$80,899	\$38,427	\$271,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	14,390	20,383	80,376	2,740	3%
Benefits	7,935	9,588	14,686	1,462	10%
Supplies and Other Charges	24,089	11,007	155,938	3,941	3%
Contractual Services	314	360	20,000	90	0%
Capital Outlay	5,782	-	-	-	-
Total Expense	\$52,509	\$41,339	\$271,000	\$8,233	3%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 35000 Primary Election Services
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Charges for Services	38,109	70,904	25,000	-
Interest Income	67	1,264	-	-
Reserves	-	-	65,000	-
Total Revenue	\$38,176	\$72,167	\$90,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	8,563	5,479	79,100	-	-
Repairs and Maintenance	-	-	1,000	-	-
Contractual Services	65,448	13,414	9,900	402	4%
Total Expense	\$74,011	\$18,893	\$90,000	\$402	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 39010 Brazos County Housing
Finance Corporation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	-	402,125	5,000	5,334	107%
Interest Income	1,004	5,259	0	-	-
Reserves	-	-	104,000	-	-
Total Revenue	\$1,004	\$407,384	\$109,000	\$5,334	5%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	323	-	4,735	-
Professional Services	-	-	104,265	-
Total Expense	\$323	-	\$109,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 41000 General Obligation Debt
Service Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	10,766,578	9,799,037	10,910,000	130,541	1%
Interest Income	89,607	345,490	170,000	0	0%
Reserves	-	-	500,000	-	-
Other Financing Sources	1,165,715	-	1,250,000	-	-
Total Revenue	\$12,021,900	\$10,144,527	\$12,830,000	\$130,541	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Debt Service	17,009,447	9,028,173	12,830,000	800	0%
Total Expense	\$17,009,447	\$9,028,173	\$12,830,000	\$800	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43200 2020 Certificates of
Obligation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	105,757	515,615	120,000	-
Other Revenue	-	2,929	-	-
Reserves	-	-	8,400,000	-
Total Revenue	\$105,757	\$518,544	\$8,520,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	54,447	3,038,134	-
Contractual Services	1,130,456	2,656,302	487,000	-
Capital Outlay	1,940,552	1,891,648	4,994,866	-
Total Expense	\$3,071,008	\$4,602,397	\$8,520,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43230 On System Road Bond -
TXDOT

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	-	212,288	-	-
Reserves	-	-	19,800,000	-
Other Financing Sources	-	20,009,102	-	-
Total Revenue	-	\$20,221,390	\$19,800,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Contractual Services	-	-	19,800,000	-
Debt Service	-	203,216	-	-
Total Expense	-	\$203,216	\$19,800,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43231 Off System Road Bond

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	-	109,492	-	-
Reserves	-	-	10,100,000	-
Other Financing Sources	-	10,307,719	-	-
Total Revenue	-	\$10,417,211	\$10,100,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Capital Outlay	-	81,700	10,100,000	1,700	0%
Debt Service	-	102,830	-	-	-
Total Expense	-	\$184,530	\$10,100,000	\$1,700	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43232 2023 Certificates of
Obligation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	-	106,296	-	-
Reserves	-	-	9,908,000	-
Other Financing Sources	-	10,165,860	-	-
Total Revenue	-	\$10,272,156	\$9,908,000	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Capital Outlay	-	61,762	9,908,000	-
Debt Service	-	163,164	-	-
Total Expense	-	\$224,926	\$9,908,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 45000 General Permanent
Improvement Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Other Revenue	95,799	102,356	-	-
Reserves	-	-	23,839,123	-
Other Financing Sources	5,473,504	20,893,118	19,923,010	-
Total Revenue	\$5,569,303	\$20,995,474	\$43,762,133	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Discretionary Spending	-	-	6,162,654	-	-
Supplies and Other Charges	-	-	4,000,000	-	-
Capital Outlay	11,813,336	5,629,116	33,568,379	514,387	2%
Debt Service	-	-	31,100	-	-
Other Financing Uses	24,942	-	-	-	-
Total Expense	\$11,838,278	\$5,629,116	\$43,762,133	\$514,387	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 50000 Health and Life Insurance
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	11,448	0	-	-	-
Other Revenue	20,909,742	23,006,476	20,841,700	3,452,436	17%
Reserves	-	-	4,500,000	-	-
Other Financing Sources	-	-	1,000,000	-	-
Total Revenue	\$20,921,190	\$23,006,476	\$26,341,700	\$3,452,436	13%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	215,192	227,069	461,901	33,003	7%
Benefits	60,911	133,569	200,280	16,443	8%
Supplies and Other Charges	50,614	53,669	968,719	1,027	0%
Repairs and Maintenance	93	75	100	10	10%
Contractual Services	17,991,568	21,346,651	24,276,500	2,114,504	9%
Professional Services	289,964	379,176	434,200	39,979	9%
Total Expense	\$18,608,343	\$22,140,208	\$26,341,700	\$2,204,966	8%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 93000 Regional Mobility Authority

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	88	494	-	-
Reserves	-	-	13,992	-
Total Revenue	\$88	\$494	\$13,992	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	10,755	12,120	-	-
Benefits	2,503	2,949	-	-
Supplies and Other Charges	1,362	557	0	-
Repairs and Maintenance	12	-	0	-
Contractual Services	42	25	0	-
Professional Services	7,500	7,875	13,992	-
Total Expense	\$22,174	\$23,527	\$13,992	-

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 01000 General Fund - Contingency

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	6,000,000.00	(62,148.33)	5,937,851.67
Voter Registration - 13005000 *	3,152.00	-	3,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Road and Bridge Contingency - 56001000 *	1,257,800.00	-	1,257,800.00
Total General Fund Contingency	7,297,852.00	(62,148.33)	7,235,703.67

* Can only be used for that program or division

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 11000 HOT Fund Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
HOT Fund Contingency - 11002500	526,974.00	-	526,974.00
Total HOT Fund Contingency	526,974.00	-	526,974.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingeny - 12005000	49,200.00	-	49,200.00
Total Unclaimed Property Fund Contingency	49,200.00	-	49,200.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 21005000	1,219,564.00	(119,000.00)	1,100,564.00
Total Count Clerk Records Management Fund Contingency	1,219,564.00	(119,000.00)	1,100,564.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 21006000	1,118,000.00	(75,000.00)	1,043,000.00
Total Count Clerk Archival Fund Contingency	1,118,000.00	(75,000.00)	1,043,000.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 51000100	48,977.00	-	48,977.00
Total Courthouse Security Fund Contingency	48,977.00	-	48,977.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
JP Technology Administration - 24005000	22,161.00	-	22,161.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
Total Justice of the Peace Technology Fund Contingency	42,161.00	-	42,161.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Sheriff Forfeiture Fund - 2801000	17,502.00	-	17,502.00
Total Forfeiture Fund Contingency	17,502.00	-	17,502.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 19006000	4,950.00	-	4,950.00
Total District Attorney Hot Check Collections Fund - Contingency	4,950.00	-	4,950.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 12006000	96,828.00	-	96,828.00
Total Bail Bond Board Fund - Contingency	96,828.00	-	96,828.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 13006000	277,345.00	-	277,345.00
Total Vehicle Inventory Interest Fund - Contingency	277,345.00	-	277,345.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 30000 Grant Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Texas Indigent Defense Commission - 272200	22,298.00	-	22,298.00
BV Human Trafficking Task Force Development - 288700	173,744.00	-	173,744.00
Metropolitan Planning - 424100	15,000.00	-	15,000.00
Total Grant Fund Contingency	211,042.00	-	211,042.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 28050000	15,900.00	-	15,900.00
Total Sheriff's Office Crime Fund Contingency	15,900.00	-	15,900.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 34000 District Attorney Crime Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 19200100	135,289.00	(9,000.00)	126,289.00
Total District Attorney Crime Fund Contingency	135,289.00	(9,000.00)	126,289.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 35000 Primary Election Services Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 21130000	71,900.00	(30,300.00)	41,600.00
Total Primary Election Services Fund Contingency	71,900.00	(30,300.00)	41,600.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 43200 2020 Certificates of Obligation - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Commissioner's Court Contingency - 11001500	3,038,134.00	(523,104.89)	2,515,029.11
Total 43200 2020 Certificates of Obligation Contingency	3,038,134.00	(523,104.89)	2,515,029.11

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Commissioner's Court Contingency - 63110001	3,988,000.00	(875,227.38)	3,112,772.62
Total General Permanent Improvement Fund Contingency	3,988,000.00	(875,227.38)	3,112,772.62

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Group Insurance - Admiration - 64005000	842,228.00	-	842,228.00
Health and Wellness Clinic - 64005100	3,157.00	-	3,157.00
Total Health and Life Insurance Fund Contingency	845,385.00	-	845,385.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Jail Commissary - 28006000	961,453.00	-	961,453.00
Total Jail Commissary Fund Contingency	961,453.00	-	961,453.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency Used	2023-2024 Remaining to Date
Contingency - 18006000	65,000.00	-	65,000.00
Total County Attorney Operating Fund Contingency	65,000.00	-	65,000.00

* Can only be used for this fund



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 11/28/2023

ITEM: Acknowledgement of monthly reports submitted in November 2023.

TO: Commissioners Court

DATE: 12/12/2022

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

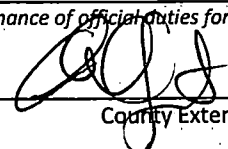
2023-11-21_Monthly_Reports_submitted_for_the_Month_of_November.pdf	Monthly Reports submitted for the Month of November	Backup Material
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Texas A&M AgrLife Extension Service
The Texas A&M University System
MONTHLY SCHEDULE OF TRAVEL AND COMMISSIONERS COURT REPORT

Name: Chadd Caperton		Title: CEA AG/NR		
County: Brazos		Month: Oct-23		
DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10/2/2023	Office Management/ Pesticide Train Traq Training	0		
10/3/2023	Horse Committee mtg./ Agent Training via Teams	0		
10/4/2023	1st Amendment Audit Training/ Office management	10.6		
10/5/2023	ANR Advisory Teams mtg. w/ Dr. Shackleford/ office management	0		
10/6/2023	NACAA Fundraising Advisory Committee/ office management	0		
10/9/2023	Office Conference/Office Management	0		
10/10/2023	Pizaa Ranch Planning mtg./ CWD Teams meeting with Wildlife Specialist	0		
10/11/2023	BAHPA Com mtg./ Setup for Pizza Ranch	99.4		
10/12/2023	Pizza Ranch	23.5		
10/13/2023	LAB mtg.	0		
10/16/2023	Office management	0		
10/17/2023	Horse Show Executive Committee planning mtg./ travel to State Fair	168		
10/18/2023	Work Extension Outreach Booth @ State Fair of Texas	190		
10/19/2023	Judge Public Speaking contest for Brazos Valley Fair	20.9		
10/20/2023	Day 1 BVF, arrival and check-in for livestock	20.9		
10/21/2023	Day 2 BVF Sheep/Goat/Heifer shows	20.9		
10/22/2023	Day 3 BVF Steers/Swine Show	20.9		
10/23/2023	Office Conference/ Lamb/Goat Validation	20.9		
10/24/2023	Heifer Validation @ J&J Cattle barn	33		
10/25/2023	Hosted TDA training/Setup SCTCCC Adult track/Helped with 4-H Food Challenge	83.1		
10/26/2023	Setup Youth Tack for SCTCCC	83.1		
10/27/2023	SCTCCC event and program	83.1		
10/30/2023	Office Conference/ Office management	0		
10/31/2023	Setup & Prep for Volunteer Recognition Luncheon	0		
GRAND TOTAL OF MILES, MEALS AND LODGING		878.3	0	0

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

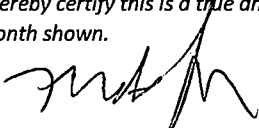
10/1/23
Date


County Extension Agent

Texas A&M AgriLife Extension Service
The Texas A&M University System
MONTHLY SCHEDULE OF TRAVEL AND COMMISSIONERS COURT REPORT

Name: Matthew Pfeifer		Title: CEA- 4-H		
County: Brazos		Month: Oct.		
DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10/1/2023	State Fair- goat/ barrow (1499 Bank Street, Dallas)			
10/2/2023	State Fair- goat/ barrow (1499 Bank Street, Dallas)			
10/3/2023	Return from State Fair- steer/ barrow			
10/4/2023	KBTX 4-H interview @ 11:00 (4141 East 29th St., Bryan)	7		
10/5/2023	Meet with David White for food service project (401 Joe Routt Blvd., CS)	11		
10/6/2023	Office mgmt.			
10/9/2023	Office conference @ 10:00; HOT- Doe show (4601 Bosque Blvd., Waco)	186		
10/10/2023	Pizza Ranch committee meeting @ 11:00; Vet Science planning meeting @ 6:00			
10/11/2023	D-9 staff update @ 10:00; Pizza Ranch prep.			
10/12/2023	Pizza Ranch; BCYLS meeting @ 6:00 (5827 Leonard Rd., Bryan)	19		
10/13/2023	LAB meeting @ 12:00			
10/15/2023	Travel to State Fair for heifers (3921 Martin Luther King. Blvd., Dallas)	179	2	1
10/16/2023	Travel from State Fair	179	1	
10/17/2023	Office mgmt., Youth and adult leaders meeting			
10/18/2023	Office mgmt..			
10/19/2023	Compliance review prep.			
10/20/2023	Vacation, Commercial heifer awards, BV Fair booth (5827 Leonard Rd., Bryan)	19		
10/21/2023	Commercial heifer interviews and BV Fair booth (5827 Leonard Rd., Bryan)	19		
10/22/2023	BV Fair swine show and 4-H booth (5827 Leonard Rd., Bryan)	19		
10/23/2023	Lamb and goat validation @ 5:00	19		
10/24/2023	Heifer validation (9891 Controne Dix. Lane, BV) D-9 Council Teams meeting	33		
10/25/2023	Brazos County Food Challenge			
10/26/2023	Youth track set up for cow-calf clinic (1305 E. Ble Bell, Brenham)	83		
10/27/2023	Cow-calf clinic (1305 E. Ble Bell, Brenham)	83		
10/28/2023	Make-up heifer validation (2515 FM 2223, Bryan, TX)	17		
10/30/2023	Makeup lamb validation, major show entry week prep.			
10/31/2023	Office mgmt..			
GRAND TOTAL OF MILES, MEALS AND LODGING		873	3	1

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



11 - 10 - 23

Date

County Extension Agent

Name: Flora Williams

Title: County Extension Agent

County: Brazos

Month: October

Date	Monthly Activities/Travel	MILES	MEALS	LODGING
10/2	4-H Fashion information night; shopped	6.8		
10/3	TAMU health fair booth	13.2		
10/4	Office management			
10/5	Met with Extension leadership team	21.5		
10/6	Met with ESP conference speaker and practice technology; KBTX	8.8		
10/10	Judged Austin County Fair	123.3		
10/11	D9 FCH training	200.9		
10/12	Pizza Ranch			
10/13	LAB			
10/16	FCH/BLT committee meeting			
10/17	Virtual state ESP conference run through			
10/18-19	Texas ESP State Conference			
10/20 BLT	Nutrition Update			
10/23	Office management			
10/24	4-H Food Challenge Contest prep; shopped			
10/25	4-H Food Challenge; wrote ESP newsletter	14.4		
10/26	TxDOT safety day booth; shopped	16.9		
10/27	Canning class prep			
10/30	Canning class; shopped	14.4		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		420.2		

Other expenses (list) _____

CURRENT MONTHS CONTACTS							
Extension Office Visits by Clientele	Site Visits Farm, Home, Project Ranch, Business, Etc.	Telephone	Mail	Total Individual Contacts	Total Contact Hours in Group Methods	Media News Articles, TV/Radio, Etc	Newsletters Written

DATE/ACTIVITY

11/1 Volunteer appreciation lunch
 11/2 Professional Development in El Campo
 11/3 Workday
 11/4 FAN Summit
 11/6 FPM; Fashion Tour
 11/7 Discover Extension
 11/8 D9 Staff meeting
 11/9 Performance Review
 11/10 Canning class prep
 11/13 Canning class
 11/14 WAT meeting
 11/15 City of Bryan Stress management training
 11/16 Burleson County Canning class
 11/17 Speaker at Extension Connections
 11/20-22 Vacation
 11/27 Parenting class in Conference room
 11/28-30 State FPM training

PAGE 2 of 2

I hereby certify this is a true and correct report of activities, travel, and other expenses incurred by me in performance of official duties for the month shown.

Date: 11/7/2023

Signed: Flora Williams

Texas AgriLife Extension Service * The Texas A&M University System * Ed Smith, College Station, Texas

Submit

BRAZOS COUNTY
MONTHLY REPORT RECAPITULATION
CONSTABLE DONALD LAMPO - PRECINCT 2
FOR THE MONTH OF October, 2023

RECEIPTS:

Fees Received \$ 225.00

Execution Judgements:

Constable fees / Expenses 225.00

Constable Commissions _____

Due to Attorneys _____

Other \$ 225.00

Other \$ _____

Beginning Balance

Cash On Hand \$ _____

GRAND TOTAL OF RECEIPTS \$ 225.00

DISBURSEMENTS:

Remitted to Treasurer

Constable Fees 225.00

Executions / Judgements _____

Other \$ 225.00

Ending Balance

Cash on Hand \$ _____

GRAND TOTAL DISBURSEMENTS \$ 225.00

Papers Served:

Type

#of

Prepared By:

Stephanie Wendt *SW*

Approved BY:

Donald Lampo
Constable Donald Lampo - Precinct 2

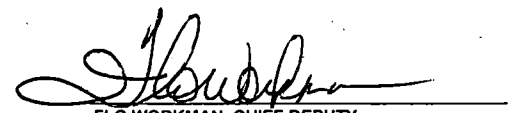
BRAZOS COUNTY CLERK
MONTHLY REPORT RECAPITULATION
FOR THE MONTH OF
October 2023

ODYSSEY						Total Daily Deposit																	KOFILE									
																			Escrow			A/R										
Date	Chase Closed Batch Report	Odyssey (Efile)	Cash	POS	Checks/MO	Deposit	Hot Ck Fee	Cash	Checks/ MO	Direct Deposit & IRS	POS	CSC	EPN	SMP/ Erx	Escrow Draws	Permitium Draws	Pay	Charged	A/R pymt	Trust Deposit	Total Kofile											
10/1/2023																																
10/2/2023	532.00	532.00				796.00		271.00	525.00		892.00	1,812.00	1,056.00	1,634.00	47.40	167.00		240.00				6,644.40										
10/3/2023	907.00	907.00		12.00		490.00		348.00	142.00		852.00	742.00	826.00	1,262.00	21.50			99.00		1,050.00		5,342.50										
10/4/2023	402.00	402.00	12.00			259.00		164.00	83.00		1,281.00	426.00	993.50	1,438.00	6.00	81.00						4,472.50										
10/5/2023	375.00	375.00		12.00	360.00	1,122.25		475.00	287.25		610.00	392.00	570.00	2,210.00	34.70	77.00						4,655.95										
10/6/2023	650.00	650.00				950.00		167.00	783.00		911.00	946.00	680.00	2,034.00	62.00	63.00		146.00				5,792.00										
10/7/2023																						-										
10/8/2023																						-										
10/9/2023	788.00	788.00			350.00	1,382.00		270.00	762.00		1,295.00	162.00	654.00	1,624.00	27.00	190.00						4,984.00										
10/10/2023	298.00	298.00			350.00	865.00		51.00	464.00	93.00	694.00	836.00	730.00	1,454.00	76.00	-		333.00	136.00			4,595.00										
10/11/2023	820.00	820.00				487.78		306.00	181.78		1,038.00	710.00	1,198.00	2,230.00	6.00	21.00						5,690.78										
10/12/2023	842.00	842.00				624.00		243.00	381.00		819.00	258.00	160.00	2,618.00	146.00	119.00		104.00		1,788.00		6,636.00										
10/13/2023	140.00	140.00		10.00		1,248.00		575.00	673.00		1,643.00	1,118.00	822.00	1,906.00	31.00	190.00		30.00				6,988.00										
10/14/2023																						-										
10/15/2023																						-										
10/16/2023	614.00	614.00				1,440.00		396.00	1,044.00		1,150.00	628.00	1,018.00	2,754.00	6.00	91.00		73.00		500.00		7,660.00										
10/17/2023	34.00	34.00	132.00			2,347.00		192.00	2,023.00	31.00	564.00	594.00	1,450.00	1,490.00	129.00	21.00	1,600.00					4,894.00										
10/18/2023	543.00	543.00				3,299.00		142.00	3,157.00		1,003.00	534.00	976.00	2,132.00	56.00	-			2,748.00	500.00		5,752.00										
10/19/2023	1,021.00	1,021.00		24.00		1,146.00		196.00	950.00		695.00	768.00	848.00	1,154.00	159.00	141.00		146.00	536.00			4,521.00										
10/20/2023	39.00	39.00				778.00		296.00	482.00		1,321.00	294.00	610.00	2,524.00		104.00				1,350.00		6,981.00										
10/21/2023						-																-										
10/22/2023						-																-										
10/23/2023	1,334.00	1,334.00	12.00			2,276.00		802.00	1,462.00		643.00	338.00	1,668.00	2,082.00	33.00	30.00	500.00		469.00			6,089.00										
10/24/2023	1,287.00	1,287.00				691.00		298.00	393.00		617.00	468.00	344.25	1,568.00	74.00	74.00		1,232.00				5,068.25										
10/25/2023	79.00	79.00				347.00		149.00	198.00		662.00	1,058.00	530.00	1,140.00		261.00	30.00					3,968.00										
10/26/2023	677.00	677.00				977.00		181.00	796.00	217.00	718.00	426.00	214.00	1,510.00	46.50	74.00						4,182.50										
10/27/2023	366.00	366.00				528.00		199.00	329.00		900.00	1,316.00	704.00	2,766.00	25.00	156.00		3.00		1,000.00		7,398.00										
10/28/2023																						-										
10/29/2023																						-										
10/30/2023	874.00	874.00				1,618.00		378.00	1,240.00	62.00	1,180.00	2,004.00	532.00	1,782.00	76.60		100.00					7,154.60										
10/31/2023	878.00	878.00	12.00			811.00		454.00	345.00		534.00	268.00	1,640.00	2,098.00	7.00	207.00		230.00		100.00		5,883.00										
																						-										
TOTAL	13,500.00	13,500.00	168.00	58.00	1,060.00	24,482.03	-	6,553.00	16,701.03	403.00	20,022.00	16,098.00	18,223.75	41,410.00	1,069.70	2,067.00	2,230.00	2,636.00	3,889.00	6,288.00		125,352.48										

TOTAL REPORT ODYSSEY	14,786.00	14,786.00	Total Fees (Revenue)	-
TOTAL REPORT KOFILE	125,352.48	125,352.48		-
GRAND TOTAL	140,138.48			

Diff.
Diff.


KAREN MCQUEEN, COUNTY CLERK


FLO WORKMAN, CHIEF DEPUTY

11-06-2023
DATE

Date	Birth Long Form	Birth Short Form	Death	Additional Death	Marriage	Certified Mailing	Birth Long Form				Birth Short Form				Death			Additional Death			Marriage			Certified Mailing Collected 01-410140	Total Collected
							State Birth 01-300240	Clerk 01-410140	Vital Preservation 01-410145	Total Birth Long Form Collected	DSHS Birth Short Form 01-30024100	Clerk 01-410140	Vital Preservation 01-410145	Total Birth Short Form Collected	Clerk 01-140140	Vital Preservation 01-410145	Total Death Collected	Additional Death Clerk 01-140140	Additional Death Vital Preservation 01-410145	Total Additional Death Collected	Clerk 01-410140	Vital Preservation 01-410145	Total ML Collected		
10/1/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/2/2023	3				4	2	5.40	60.60	3.00	69.00	-	-	-	-	-	-	-	-	-	-	80.00	4.00	84.00	14.00	167.00
10/3/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/4/2023	2				1	2	3.60	40.40	2.00	46.00	-	-	-	-	-	-	-	-	-	-	20.00	1.00	21.00	14.00	81.00
10/5/2023					3	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	60.00	3.00	63.00	14.00	77.00
10/6/2023					3		-	-	-	-	-	-	-	-	-	-	-	-	-	-	60.00	3.00	63.00	-	63.00
10/7/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/8/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/9/2023	4				4	2	7.20	80.80	4.00	92.00	-	-	-	-	-	-	-	-	-	-	80.00	4.00	84.00	14.00	190.00
10/10/2023	0	0	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/11/2023					1		-	-	-	-	-	-	-	-	-	-	-	-	-	-	20.00	1.00	21.00	-	21.00
10/12/2023	3		1	2		3	5.40	60.60	3.00	69.00	-	-	-	-	20.00	1.00	21.00	6.00	2.00	8.00	-	-	-	21.00	119.00
10/13/2023	4		1		2	5	7.20	80.80	4.00	92.00	-	-	-	-	20.00	1.00	21.00	-	-	-	40.00	2.00	42.00	35.00	190.00
10/14/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/15/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/16/2023			1		3	1	-	-	-	-	-	-	-	-	20.00	1.00	21.00	-	-	-	60.00	3.00	63.00	7.00	91.00
10/17/2023					1		-	-	-	-	-	-	-	-	-	-	-	-	-	-	20.00	1.00	21.00	-	21.00
10/18/2023	0	0	0		0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/19/2023	1	3			2	1	1.80	20.20	1.00	23.00	5.49	60.51	3.00	69.00	-	-	-	-	-	-	40.00	2.00	42.00	7.00	141.00
10/20/2023	3				1	2	5.40	60.60	3.00	69.00	-	-	-	-	-	-	-	-	-	-	20.00	1.00	21.00	14.00	104.00
10/21/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/22/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/23/2023	1					1	1.80	20.20	1.00	23.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/24/2023		2			1	1	-	-	-	-	3.66	40.34	2.00	46.00	-	-	-	-	-	-	20.00	1.00	21.00	7.00	74.00
10/25/2023	1				11	1	1.80	20.20	1.00	23.00	-	-	-	-	-	-	-	-	-	-	220.00	11.00	231.00	7.00	261.00
10/26/2023	2				1	1	3.60	40.40	2.00	46.00	-	-	-	-	-	-	-	-	-	-	20.00	1.00	21.00	7.00	74.00
10/27/2023	1		1		5	1	1.80	20.20	1.00	23.00	-	-	-	-	20.00	1.00	21.00	-	-	-	100.00	5.00	105.00	7.00	156.00
10/28/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/29/2023							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/30/2023	0	0	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10/31/2023	2		1		6	2	3.60	40.40	2.00	46.00	-	-	-	-	20.00	1.00	21.00	-	-	-	120.00	6.00	126.00	14.00	207.00
							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	27	5	5	2	49	27	48.60	545.40	27.00	621.00	9.15	100.85	5.00	115.00	100.00	5.00	105.00	6.00	2.00	8.00	980.00	49.00	1,029.00	189.00	2,067.00



Honorable Karen McQueen
Brazos County Clerk
Bryan, Texas

Cash Drawer Summary Report

11/3/2023 3:10:29 PM

Report Range from Oct 01 2023 To Oct 31 2023

BRAZOSCC\acm11180; BRAZOSCC\cb4545; BRAZOSCC\db11470; BRAZOSCC\fw1603; BRAZOSCC\jshaw; others

Initialization Time	Starting Balance	User Name
10/19/2023 8:03:28 AM	\$100.00	Shaw Josephina
10/20/2023 8:05:57 AM	\$100.00	Shaw Josephina
10/23/2023 8:08:41 AM	\$100.00	Shaw Josephina
10/24/2023 8:26:56 AM	\$100.00	Shaw Josephina
10/25/2023 8:08:29 AM	\$100.00	Shaw Josephina
10/26/2023 11:41:39 AM	\$100.00	Shaw Josephina
10/31/2023 8:32:44 AM	\$100.00	Shaw Josephina

Payment Summary

Payment Method	Expected Amount
Bruchez Goss	\$104.50
BTU	\$119.00
CITY OF BRYAN	\$1,884.00
CITY OF COLLEGE STATION	\$706.00
CRRG INC	\$196.20
CSC Global	\$16,098.00
David Stasny	\$28.00
Direct deposit payment	\$76,634.00
EAST TEXAS TITLE	\$26.00
Ellison Firm	\$20.00
eRecording Partners	\$18,223.75
Hoelscher Lipsey and Elmore	\$6.00
Joshua Benn	\$12.00
Lawyers Title	\$203.00
Michael Middleton	\$86.00
Payment by cash.	\$6,739.00
Payment by Check	\$24,481.03
Payment through credit card	\$20,022.00
Payment void refund	(\$1,758.00)
Permittium LLC	\$2,067.00
ROCA LAND and ROW LLC	\$2.00
Rodgers Miller and Rodriguez	\$6.00
Simplifile	\$41,410.00
South Land Title FKA BCAC	\$61.00
THE PAYNE LAW GROUP	\$5.00
University Title Company	\$309.00
UPCHURCH YATES LLP	\$12.00
Total Payments	\$207,702.48

Fee Distribution Summary

GL Code	Account Description	Amount
ACCT PYMT	Account payments	\$82,350.00
01-002001	Archive	\$21,320.00
01-410140	Birth Copy Fee	\$2,300.04
01-300240	Birth State Fee	\$275.40
01-410140	Brand	\$26.00
01-410140	Certified Copy	\$580.00
01-410140	Certified Mail	\$189.00
01-410140	Copies	\$5,018.70
01-410140	County Clerk	\$14,722.48



Honorable Karen McQueen
Brazos County Clerk
Bryan, Texas

Cash Drawer Summary Report

11/3/2023 3:10:29 PM

Report Range from Oct 01 2023 To Oct 31 2023

BRAZOSCC\acm11180; BRAZOSCC\cb4545; BRAZOSCC\db11470; BRAZOSCC\fw1603; BRAZOSCC\jshaw; others

GL Code	Account Description	Amount
22-410180	Courthouse Security	\$2,167.00
01-30024100	DSHS Birth State Fee	\$168.36
01-300555	Family Trust	\$1,600.00
01-410760	Garbage Stickers	\$210.00
01-300556	Home Visiting Program	\$180.00
01-410140	Recording Fee	\$51,046.00
20-410140	Records Preservation	\$21,670.00
01-300550	State Marriage	\$3,292.50
01-410145	Vital Records Preservation	\$587.00
	Total Fees	\$207,702.48

Journal Summary

	GL Code	Account	Debits	Credits
ASSETS	Direct Deposit	Direct deposit payment	\$76,634.00	\$0.00
	Check	Payment by Check	\$24,481.03	\$0.00
	Cash	Payment by cash.	\$6,739.00	\$0.00
	Void Refund	Payment void refund	(\$1,758.00)	\$0.00
	Company Account	Payment through company account.	\$81,584.45	\$0.00
	Credit Card	Payment through credit card	\$20,022.00	\$0.00
LIABILITY	Clerk Company Account	CRRG INC	\$0.00	(\$500.00)
	Clerk Company Account	Ellison Firm	\$0.00	(\$100.00)
	Clerk Company Account	eRecording Partners	\$0.00	(\$19,554.00)
	Clerk Company Account	Simplifile	\$0.00	(\$39,768.00)
	Clerk Company Account	CITY OF BRYAN	\$0.00	(\$3,353.00)
	Clerk Company Account	CSC Global	\$0.00	(\$14,362.00)
	Clerk Company Account	Permitium LLC	\$0.00	(\$2,547.00)
	Clerk Company Account	BTU	\$0.00	\$0.00
	Clerk Company Account	Lawyers Title	\$0.00	(\$1,200.00)
	Clerk Company Account	University Title Company	\$0.00	(\$400.00)
	Clerk Company Account	CITY OF COLLEGE STATION	\$0.00	(\$536.00)
	Clerk Company Account	Wes Hall	\$0.00	(\$30.00)
REVENUE	01-300240	Birth State Fee	\$0.00	(\$275.40)
	01-410140	Birth Copy Fee	\$0.00	(\$2,300.04)
	01-410140	Brand	\$0.00	(\$26.00)
	20-410140	Records Preservation	\$0.00	(\$21,670.00)
	01-30009500	Permitium	\$0.00	(\$2,547.00)
	01-300550	State Marriage	\$0.00	(\$3,292.50)
	01-300555	Family Trust	\$0.00	(\$1,600.00)
	01-410140	Recording Fee	\$0.00	(\$51,046.00)
	01-410760	Garbage Stickers	\$0.00	(\$210.00)
	01-30024100	DSHS Birth State Fee	\$0.00	(\$168.36)
	01-410140	Certified Copy	\$0.00	(\$580.00)
	22-410180	Courthouse Security	\$0.00	(\$2,167.00)
	01-300556	Home Visiting Program	\$0.00	(\$180.00)
	01-410140	Certified Mail	\$0.00	(\$189.00)
	01-410140	County Clerk	\$0.00	(\$14,722.48)
	01-410140	Copies	\$0.00	(\$5,018.70)
	01-002001	Archive	\$0.00	(\$21,320.00)
	01-410145	Vital Records Preservation	\$0.00	(\$587.00)
		Total	\$207,702.48	(\$210,249.48)

	Number	Date	Approved By	Name	Type	Method	Copies	Amount	Shipping	fee	Fee	Fee
		8:41:12 AM		Benjamin	Certificate							
65.	DC34TUTMU	10/31/2023, 8:29:14 AM	victoria_elliott	Shipp Toler, Gabrella	Birth Certificate	CREDITCARD	1	23.00	0.00	0.35	1.09	4.0
66.	DC35OD5UE	10/31/2023, 9:43:42 AM	patrick_stgeorge	Park, Seoyeon	Marriage Certificate	CREDITCARD	1	21.00	0.00	0.00	1.03	4.0
67.	DC36HDIQW	10/31/2023, 9:31:50 AM	mary_garcia	McFall, Jana	Birth Certificate	CREDITCARD	1	23.00	0.00	0.35	1.09	4.0
68.	DC4A7KBZQ	10/31/2023, 9:17:06 AM	victoria_elliott	Garcia, Brittany	Marriage Certificate	CREDITCARD	1	21.00	7.00	0.00	1.23	4.0
69.	DC4BSIJPM	10/31/2023, 9:28:18 AM	josephina_shaw	Ciara, Arnett	Marriage Certificate	CREDITCARD	1	21.00	0.00	0.00	1.03	4.0
70.	DC4CJ37EK	10/31/2023, 12:48:57 PM	victoria_elliott	Laymon, John	Death Certificate	CREDITCARD	1	21.00	0.00	0.35	1.04	4.0
							88	\$1878.00	\$189.00	\$10.50	\$89.48	\$28

0 *

1 * 878 * 00 *

189 * 00 *

2 * 067 * 00 *

Permitium



Report Range from Oct 01 2023 To Oct 31 2023

Account Code	Account Name	Starting Balance	Payments	Withdrawals	Ending Balance	# of Filings
AD Main	Angelle and Donohue	\$1,209.00	\$0.00	\$0.00	\$1,209.00	0
ASDS	ALL STATE DOCUMENT SERVICES	\$160.00	\$0.00	\$0.00	\$160.00	0
ATC	AGGIELAND TITLE COMPANY	\$46.00	\$0.00	\$0.00	\$46.00	0
BB Main	Banks and Banks	\$19.80	\$0.00	\$0.00	\$19.80	0
BG Main	Bruchez Goss	\$208.00	\$0.00	\$104.50	\$103.50	0
bh	BOBBIE HOUSTON	\$15.20	\$0.00	\$0.00	\$15.20	0
BRYANCITY	CITY OF BRYAN	(\$3,413.00)	\$3,353.00	\$1,811.00	(\$1,871.00)	17
BTU	BTU	(\$1,592.00)	\$0.00	\$119.00	(\$1,711.00)	2
CLI Main	Centurion Land Inc	\$680.00	\$0.00	\$0.00	\$680.00	0
CM	CADDO MINERALS	\$0.00	\$0.00	\$0.00	\$0.00	0
CRRG INC	CRRG INC	\$103.80	\$500.00	\$196.20	\$407.60	0
CS	CARLOMAGNO SURVEYING INC	\$15.00	\$0.00	\$0.00	\$15.00	0
CSC	CSC Global	(\$14,362.00)	\$14,362.00	\$16,098.00	(\$16,098.00)	334
CSCITY	CITY OF COLLEGE STATION	(\$463.00)	\$536.00	\$706.00	(\$633.00)	8
CTR	CENTRAL TEJAS RESEARCH TITLE SERVICES	\$131.00	\$0.00	\$0.00	\$131.00	0
DEG Main	Dyson Energy Group	\$199.00	\$0.00	\$0.00	\$199.00	0
DLF	DAVIS LAW FIRM	\$99.00	\$0.00	\$0.00	\$99.00	0
DS Main	David Stasny	\$157.90	\$0.00	\$28.00	\$129.90	0
EAST TX TTL	EAST TEXAS TITLE	\$1,020.00	\$0.00	\$26.00	\$994.00	0
EF Main	Ellison Firm	\$42.00	\$100.00	\$20.00	\$122.00	0
Enverus	Enverus	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0
EPN	eRecording Partners	(\$19,554.00)	\$19,554.00	\$18,223.75	(\$18,223.75)	340
eRx	eRx	\$0.00	\$0.00	\$0.00	\$0.00	0
HLE Main	Hoelscher Lipsey and Elmore	\$162.70	\$0.00	\$6.00	\$156.70	0
JB Main	Joshua Benh	\$95.00	\$0.00	\$12.00	\$83.00	0
KE Main	Kling Engineering	\$7.00	\$0.00	\$0.00	\$7.00	0
KS Main	Kerr Surveying	\$75.00	\$0.00	\$0.00	\$75.00	0
LL Main	Landerson	\$6.00	\$0.00	\$0.00	\$6.00	0
LT Main	Lawyers Title	\$96.80	\$1,200.00	\$196.00	\$1,100.80	0
McCreary Main	McCreary Veselka Bragg and Allen	\$197.00	\$0.00	\$0.00	\$197.00	0
MM Main	Michael Middleton	\$175.80	\$0.00	\$86.00	\$89.80	0
MTH Main	Moorman Tate Haley	\$25.00	\$0.00	\$0.00	\$25.00	0
Permitium	Permitium LLC	\$2,476.00	\$2,547.00	\$2,067.00	\$2,956.00	40
PETRO Main	Petroso LLC	\$6.00	\$0.00	\$0.00	\$6.00	0
PLS Main	Payne Land Surveying	\$200.00	\$0.00	\$0.00	\$200.00	0
PS MAIN	PENTERRA SERVICES	\$161.00	\$0.00	\$0.00	\$161.00	0
RASINC MAIN	ROGER A SOAPE INC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0
RL ROW	ROCA LAND and ROW LLC	\$217.70	\$0.00	\$2.00	\$215.70	0
RMR Main	Rodgers Miller and Rodriguez	\$95.20	\$0.00	\$6.00	\$89.20	0
RT Main	Richard Talbert	\$129.00	\$0.00	\$0.00	\$129.00	0
Simplifile	Simplifile	(\$39,768.00)	\$39,768.00	\$41,410.00	(\$41,410.00)	813
SLT Main	South Land Title FKA BCAC	\$512.00	\$0.00	\$61.00	\$451.00	0
SN	Sunny Nash	\$99.00	\$0.00	\$0.00	\$99.00	0
SS Main	Strong Surveying	\$39.00	\$0.00	\$0.00	\$39.00	0
TL	TANGENT LAND LLC	\$266.90	\$0.00	\$0.00	\$266.90	0
TM	TITLEMADE	\$0.00	\$0.00	\$0.00	\$0.00	0
TPLG	THE PAYNE LAW GROUP	\$102.00	\$0.00	\$5.00	\$97.00	0
TWA Main	Ted Walters and Associates	\$2,092.00	\$0.00	\$0.00	\$2,092.00	0
UE Main	UpperLine Energy	\$40.00	\$0.00	\$0.00	\$40.00	0
UTC Main	University Title Company	\$120.70	\$400.00	\$309.00	\$211.70	0
UY	UPCHURCH YATES LLP	\$41.00	\$0.00	\$12.00	\$29.00	0
WH Main	Wes Hall	\$1.40	\$30.00	\$0.00	\$31.40	0



Honorable Karen McQueen
Brazos County Clerk
Bryan, Texas

Company Accounts Summary

11/1/2023 11:46:42 AM

Report Range from Oct 01 2023 To Oct 31 2023

Account Code	Account Name	Starting Balance	Payments	Withdrawals	Ending Balance	# of Filings
WWAG	WEST WEBB ALLBRITTON GENTRY	\$0.00	\$0.00	\$0.00	\$0.00	0
YA	YOUNGKIN AND ASSOCIATES	\$278.00	\$0.00	\$0.00	\$278.00	0
Totals		(\$65,129.10)	\$82,350.00	\$81,504.45	(\$64,283.55)	1554



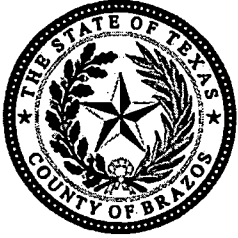
Honorable Karen
McQueen
Brazos County Clerk
Bryan, Texas

Voids Report

11/1/2023 10:39:11 AM

Report Range from Oct 01 2023 To Oct 31 2023

Cash Drawer	Order Number	Order Date	Voiced Amount
BRAZOSCC\jshaw	20231011000028	10/11/2023 9:43:05 AM	-7.00
Filled By	Date	Check Number	Amount Received
Positive Payments			
Shaw, Josephina	10/11/2023 9:43:05 AM		\$7.00
Voiced Payments			
Cao, Thao	10/11/2023 10:45:28 AM		(\$7.00)
Type			
Copies - General			
BRAZOSCC\lgldewell	20231012000081	10/12/2023 3:28:55 PM	-4.00
Filled By	Date	Check Number	Amount Received
Positive Payments			
Glidewell, Lana	10/12/2023 3:28:55 PM		\$20.00
Glidewell, Lana	10/12/2023 3:28:55 PM		(\$16.00)
Voiced Payments			
Cao, Thao	10/12/2023 3:49:42 PM		(\$4.00)
Type			
Kiosk Search Post Paid Certified Copy			
BRAZOSCC\mcruz	20231012000095	10/12/2023 4:29:45 PM	-82.00
Filled By	Date	Check Number	Amount Received
Positive Payments			
Cruz, Mary	10/12/2023 4:29:45 PM		\$82.00
Voiced Payments			
Cao, Thao	10/12/2023 5:00:31 PM		(\$82.00)
Type			
EForms Marriage License			
BRAZOSCC\tdittmar	20231025000061	10/25/2023 2:03:39 PM	-73.00
Filled By	Date	Check Number	Amount Received
Positive Payments			
Dittmar, Travis	10/25/2023 2:03:39 PM		\$73.00
Voiced Payments			
Cao, Thao	10/25/2023 2:44:23 PM		(\$73.00)
Type			
Plats			
BRAZOSCC\TCAO	20231030000021	10/30/2023 9:32:07 AM	-1592.00
Filled By	Date	Check Number	Amount Received
Positive Payments			
Cao, Thao	10/30/2023 9:32:07 AM	264991	\$1,592.00
Voiced Payments			
Cao, Thao	10/30/2023 4:22:47 PM		(\$1,592.00)
Type			
Account Payment			
Total Voiced Amount			-1758.00



**Karen McQueen
Brazos County Clerk**

Karen McQueen
300 E. 26th Street, Suite 1430
Bryan, Texas 77803

Main: (979) 361-4128

Fax: (979) 361-4125

Receipt: 20231002000001

Date: 10/02/2023

Time: 07:34AM

By: Cathy Barcelona

Station: CCLERK05

Status: ORIGINAL COPY

Recording Fees

Item No.	Item	Document No.	Serial No.	Amount
1	Account Payment	-		\$14,362.00

Collected Amounts

Item No.	Payment	Transaction Id	Comment	Amount
1	Direct Deposit			\$14,362.00

Total Received: \$14,362.00

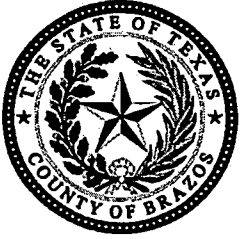
Order Total: \$14,362.00

Change Due: \$0.00

CSC Global
OPTION 3 ON PHONE

Thank you.

For more information about the County Clerk's office and to search property records online, please visit www.brazoscountytexas.gov



**Karen McQueen
Brazos County Clerk**

Karen McQueen
300 E. 26th Street, Suite 1430
Bryan, Texas 77803

Main: (979) 361-4128

Fax: (979) 361-4125

Receipt: 20231002000002

Date: 10/02/2023

Time: 07:36AM

By: Cathy Barcelona

Station: CCLERK05

Status: ORIGINAL COPY

Recording Fees

Item No.	Item	Document No.	Serial No.	Amount
1	Account Payment	-		\$19,554.00

Collected Amounts

Item No.	Payment	Transaction Id	Comment	Amount
1	Direct Deposit			\$19,554.00

Total Received: \$19,554.00

Order Total: \$19,554.00

Change Due: \$0.00

eRecording Partners

Thank you.

For more information about the County Clerk's office and to search property records online, please visit www.brazoscountytexas.gov



**Karen McQueen
Brazos County Clerk**

Karen McQueen
300 E. 26th Street, Suite 1430
Bryan, Texas 77803
Main: (979) 361-4128
Fax: (979) 361-4125

Receipt: 20231002000003
Date: 10/02/2023
Time: 07:38AM
By: Cathy Barcelona
Station: CCLERK05
Status: ORIGINAL COPY

Recording Fees

Item No.	Item	Document No.	Serial No.	Amount
1	Account Payment	-		\$39,768.00

Collected Amounts

Item No.	Payment	Transaction Id	Comment	Amount
1	Direct Deposit			\$39,768.00

Total Received: \$39,768.00
Order Total: \$39,768.00
Change Due: \$0.00

Simplifile
5072 NORTH 300 WEST
PROVO, UT 84604

Thank you.

For more information about the County Clerk's office and to search property records online, please visit www.brazoscountytexas.gov

Receipt Journal by Fund and Fee Code

TXBRAZOSPROD

Deposit Date Range: 10/01/2023 - 10/31/2023 Sorted by: By Case Number

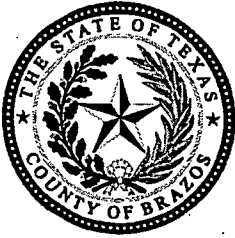
Tills: Amber Moehlman's Till,Ashlie Peters-Bowman's Till,CC Adjustment Till,Cynthia I

County Clerk County Court CCL #1 CCL #2

Appellate Civil Criminal Family Probate or Mental Health

Receipt Number	Party / Case #	Date	Totals	Fee Totals	0100300110	0141014000			
					LCAJSCC	AAE	ARP	BOND	CLAIM
eFile Payment 2023-015083	FEDORA, HERBERT LAWERENCE 19248-PC	AuditID: 4526775 10/30/2023	253.00	253.00	5.00				
eFile Payment 2023-015089	Machann, Clinton J 19249-PC	AuditID: 4526988 10/30/2023	253.00	253.00	5.00				
eFile Payment 2023-015092	Bailey, Juanita Francis 19250-PC	AuditID: 4527138 10/31/2023	253.00	253.00	5.00				
eFile Payment 2023-015093	Hansen, Jimmy Jack 19251-PC	AuditID: 4527197 10/31/2023	253.00	253.00	5.00				
eFile Payment 2023-015095	Hansen, Jimmy Jack 19251-PC	AuditID: 4527486 10/31/2023	4.00	4.00					
eFile Payment 2023-015097	EBANKS, BULINDA ANN 19252-PC	AuditID: 4527540 10/31/2023	253.00	253.00	5.00				
Fee Code Totals			14,786.00	14,786.00	225.00	125.00	230.00	30.00	20.00

Final Totals	Totals	Fee Totals	0100300110	0141014000			
			LCAJSCC	AAE	ARP	BOND	CLAIM
Total Receipts	14,786.00	14,786.00	225.00	125.00	230.00	30.00	20.00
Total Adjustments Impacting Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Final Fee Code Totals	14,786.00	14,786.00	225.00	125.00	230.00	30.00	20.00



**Karen McQueen
Brazos County Clerk**

Karen McQueen
300 E. 26th Street, Suite 1430
Bryan, Texas 77803
Main: (979) 361-4128
Fax: (979) 361-4125

Receipt: 202310100000003
Date: 10/10/2023
Time: 08:05AM
By: Thao Cao
Station: CCLERK01
Status: DUPLICATE COPY

Recording Fees

Item No.	Item	Document No.	Serial No.	Amount
1	Account Payment - Permitium	-		\$2,547.00

Collected Amounts

Item No.	Payment	Transaction Id	Comment	Amount
1	Direct Deposit	2023109917998	Sep. 2023 ACH Payment	\$2,547.00

Total Received: \$2,547.00

Order Total: \$2,547.00

Change Due: \$0.00

Permitium LLC
10617 Southern Loop Blvd.
Pineville, NC 28134

Thank you.

For more information about the County Clerk's office and to search property records online, please visit www.brazoscountytexas.gov

Confirmation Page

Print 

Entries

Transfer Name	From Account / To Account	Initiation Date	Value Date	Amount	Frequency	Status	Trace Id
PERMITIUM REIMBURSE	From : 4949881076 [CREDIT Card Processing] To : 4949880575 [BC Operating Account]	10/06/2023 10:38 AM ET	10/06/2023	\$2,547.00	One Time Only	Pending Approval	2023109917998

Items 1-1 of 1

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APPROVED BY:
B. Pratt 10/6/23

Jamie L. Cartwright

From: ach@permitium.com
Sent: Wednesday, October 4, 2023 9:13 AM
To: Jamie L. Cartwright
Subject: ACH Email

Importance: High

Brazos County Disclaimer
***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email. *****

Below are details regarding an electronic payment that will be deposited into your bank account.

(Payment from: Permitium, LLC

Beneficiary: Brazos County Clerk TX

Date/Type: 10/4 ACH

Amount: \$2,547.00

Thank You For Your Business!

This is an unattended email box so please do not respond. If you need assistance please contact melissa.partenio@permitium.com; jennifer.bennett@permitium.com.

This e-mail and any attachments contain information that is confidential and proprietary in nature, and is or may be covered by electronic communications privacy laws. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error and then immediately delete it.

Custom Previous Day Detail Report - MISC ACCOUNT INQUIRY



Date Range: October 03, 2023 to October 04, 2023

10/05/2023 09:33:48 AM

PNC BANK, NATIONAL ASSOCIATION	071921891	USD
CREDIT Card Processing	4949881076	As of Date: October 03, 2023

Credits

No credit data to report.

Debits

No debit data to report.

PNC BANK, NATIONAL ASSOCIATION	071921891	USD
CREDIT Card Processing	4949881076	As of Date: October 04, 2023

Credits

ACH Credits

Amount	Reference Number	0-Day Float	1-Day Float	2+Day Float
	<u>Reference Detail</u>			
\$2,547.00	23277902229501	\$2,547.00	\$0.00	\$0.00
	ACH CREDIT RECEIVED - Cust ID: Brazos County C Desc: PAYMENTS Comp Name: PERMITIUM LLC Comp ID: 1455487278 SEC: CCD Cust Name: Brazos County Date: 10-04-23 Time: 11:53 AM Addenda: 705REF*Payment for September Permitium Transactions\			
\$2,547.00	ACH Credits Total	\$2,547.00	\$0.00	\$0.00
\$2,547.00	Credit Transactions Total			

Debits

No debit data to report.

Cathy Barcelona

From: Cathy Barcelona
Sent: Monday, October 2, 2023 3:00 PM
To: 'brandi.strickland@permitium.com'
Cc: Karen McQueen
Subject: September Deposit -Brazos County

Hi Brandi,

Karen is out of the office this week. Please deposit \$2,547.00 to replenish the Permitium Account.

Thank you,

Cathy Barcelona

Deputy Clerk-Bookkeeper
Brazos County Clerk
300 East 26th St., Ste 1430
Bryan, Texas 77803
(979) 361-4127
Fax (979) 361-4125

Vital*

Consumer Home

Order Tracker

Open Applications

Reports

cathy_barcelona

Number	Date	Approved By	Name	Type	Method	Copies	Amount	Shipping	fee	Fee	Fe
92.	DCXBDJ2AU	9/29/2023, 9:42:49 AM	victoria_elliott	Thomas, Shenika	Out Of County Birth Certificate	1	23.00	0.00	0.00	1.08	4.0
						109	\$2302.00	\$245.00	\$10.15	\$112.51	\$3

2,302.00+

245.00+

2,547.00*