



MINUTES

APRIL 16, 2024

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, April 16, 2024 with the following members of the Court present:

Duane Peters, County Judge, Presiding;
Steve Aldrich, Commissioner of Precinct 1;
Chuck Konderla, Commissioner of Precinct 2;
Nancy Berry, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4;
Karen McQueen, County Clerk.

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Commissioner Aldrich
2. Call for Citizen input and/or concerns

There was no Citizen input.

Consider and take action on agenda items: 3 - 20

3. Approval requested from the Public Defender's Office for Resolution 24-010 to apply for Multi-Year Improvement Grant to include a Juvenile Division, Mental Health Division, and Appeals Division which designates the County Judge as the Authorized Official of the Grant

Program, the Chief Public Defender as the Program Director, and the Auditor as the Financial Officer.

The Court voted unanimously to approve Resolution 24-010 to apply for Multi-Year Improvement Grant to include a Juvenile Division, Mental Health Division, and Appeals Division which designates the County Judge as the Authorized Official of the Grant Program, the Chief Public Defender as the Program Director, and the Auditor as the Financial Officer. A copy is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

4. Approval requested from Risk Management for acceptance of two \$100 Walmart gift cards from Wilton's Office Works to be used for purchases for the Health and Safety Expo on June 13, 2024 for employees of Brazos County, City of College Station and City of Bryan.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

5. Approval requested from the Sheriff's Office to rescind a previous donation of 5 ballistic windshields in the amount of \$37,500. These windshields were donated in FY2023 and were not installed due to supply chain issues with windshields and vehicles.

Commissioner Aldrich questioned the status of this item. Chief Deputy Paul Martinez clarified that it was a timing issue with the quality of windshields and a delay in vehicle deliveries. A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

6. Request authorization to wire transfer up to \$82,848.67 to HHSC for the Federal Fiscal Year 2019 Graduate Medical Education Program (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.

Commissioner Aldrich requested clarification on the wire transfer. Budget Officer Nina Payne explained that the State is reimbursing the hospitals retroactively. She stated that there is a possibility of additional reimbursements but it is up to the State to initiate it.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

7. Requesting approval of the Second Amendment to the Real Estate Contract with Garrett Family Investment, LLC.

A copy of the amended contract is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

8. Approval to sell Radio Equipment to City of Bryan Fire Department for total of \$1.00 pursuant to Local Government Code §263.152. These items are no longer in use.

Judge Peters stated that the item needs to be rescinded for corrections. The Court voted unanimously to remove the item.

Motion: Removed, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Nancy Berry. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

9. Award of Bid #24-103 Hydro Mulch Seeding of County Right of Ways. Recommended Award - Britten Hydroseeding.

The Court voted unanimously to accept the recommendation of the Purchasing Agent and awarded Bid #24-103 Hydro Mulch Seeding of County Right of Ways to Britten Hydroseeding.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

10. Award of CMAR Contract #24-603 for construction of the Brazos County Medical Examiner's Office to J.T. Vaughn Construction, LLC.

Judge Peters invited Purchasing Agent Charles Wendt to the podium to discuss the status of the Medical Examiner's Office Project. Mr. Wendt shared that they went through a two step process to award the Contract. First, they did an RFQ and six responses were received. The highest ranking company then competed in the RFP process and ultimately, ranked highest among those companies, as well. Vaughn Construction has extensive Construction Manager At-Risk (CMAR) experience. Commissioner Aldrich commented on the tight deadline to spend ARPA funds and Mr. Wendt stated that he does not believe there will be any issue meeting that deadline. The Court voted unanimously to accept the recommendation of the Purchasing Agent and awarded CMAR Contract #24-603 for construction of the Brazos County Medical Examiner's Office to J.T. Vaughn Construction, LLC.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

11. Approval of Renewal Contract #25-002R for Grant Writing with The Grant Lab, LLC.

A copy of the renewal of contract is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

12. Acceptance of Special Warranty Deed from Malcolm Quinn Hansen and Terra Gabriel Hansen for 0.065 acres of land to be used for the improvement of White Switch Road. Site is located in Precinct 1.

Motion: Approve, Moved by Commissioner Steve Aldrich, Seconded by Commissioner Nancy Berry. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

13. Request permission to enter private property owned by Guadalupe Contreras at 1903 Avenue B in Bryan to cut down and remove a fallen tree that is on the property line with Brazos County. Site is located in Precinct 4.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Nancy Berry. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

14. Approval of the Brazos County contribution to the Brazos County Health District for the 2nd quarter of FY 2023-2024 in the amount of \$119,507.25.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

15. Tax Refund Applications for the following:

Overpayments

- a. Wildfire Energy Operating - \$119.39
- b. Karen Duhon Slater - \$270.00

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

16. Budget Amendments.

- FY 23/24 Budget Amendments 27.01 - 27.06

27.01 Transfer funds from Information Technology to the Brazos Center.

27.02 Reallocate funds for General Permanent Improvement Fund.

27.03 Reallocate funds for General Permanent Improvement Fund.

27.04 Reallocate funds for General Permanent Improvement Fund.

27.05 To recognize revenue from the Sheriff's Office Rural Law Enforcement Grant.

27.06 Reallocate funds for Road and Bridge.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

17. Personnel Change of Status.

- a. Employment & Separations
- b. Personnel Action Forms

A copy of the Personnel Change of Status Requests for a and b are attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

18. Payment of Claims.

Claims

8202068 – 8202232

9200829 - 9200893

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Steve Aldrich. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

19. Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.
- b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.

At this point, the County Judge announced the Court would consider items 21 through 24 and then return to convene into Executive Session.

Having considered the previously noted agenda items, Assistant General Counsel Allison Lindblade submitted a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third party. A motion was offered by Commissioner Aldrich to meet in closed Executive Session as per Ms. Lindblade's recommendation. The motion was seconded by Commissioner Konderla and motion passed unanimously by a show of hands. At 10:21 a.m. the County Judge announced the meeting closed to the public, so the Court could convene into Executive Session as stated above.

The following individuals were asked to stay for session (a):

Cheryl Coffman, Executive Assistant
Ed Bull, Chief of Staff/Civil Counsel
Allison Lindblade, Assistant General Counsel
Charles Wendt, Purchasing Agent
Katie Conner, Auditor
Nina Payne, Budget Officer

The following individuals were asked to stay for session (b):

Cheryl Coffman, Executive Assistant
Ed Bull, Chief of Staff/Civil Counsel
Allison Lindblade, Assistant General Counsel
David Hilburn, 361st District Court Judge
George Jerrell Wise, 472nd District Court Judge
Jennifer Salazar, Human Resources Director
Raeanna Herrera, Assistant Human Resources Director

Katie Conner, Auditor
Nina Payne, Budget Officer

20. Consider and possible action on Executive Session.

At 11:32 a.m. the County Judge announced the meeting open to the public and announced that no action would be taken on the Closed Executive Sessions.

21. Acknowledgement of FY 2023-2024 Budget to Actuals by Fund as of April 10, 2024.
Acknowledgement of FY 2023-2024 Contingency Budget to Actuals by Fund as of April 10, 2024.

The Court acknowledged receipt of the 2023-2024 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of April 10, 2024.

22. Juvenile director's report on detention population.

Juvenile Assistant Director Melissa White reported there are 41 juveniles in the detention center, 31 are male and 10 are female, and 43 have electronic monitors.

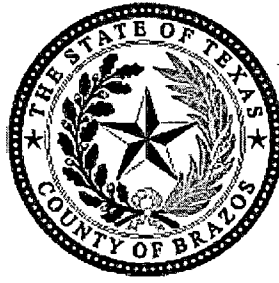
23. Sheriff's report on inmate population.

Chief Deputy Kevin Stuart stated there were 808 inmates in jail, 679 inmates are male, 129 are female and 41 have electronic monitors.

24. Announcement of interest items and possible future agenda topics.

Commissioner Aldrich thanked those who attended the Health District's Open House and the College Station Noon Lion's Club for honoring First Responders. He also announced that the Budget Calendar is available to the public and that the Republican Women of the Brazos Valley are hosting an event on the history of the Sheriff's Office on April 18, 2024.

25. Adjourn.



**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON APRIL 16, 2024 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,
BRYAN, TX 77803, THE PUBLIC MAY WATCH THE MEETING LIVE
AT [FACEBOOK.COM/BRAZOSCOUNTYTX](https://www.facebook.com/brazoscountytexas)**

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1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Commissioner Aldrich
 2. Call for Citizen input and/or concerns

Consider and take action on agenda items: 3 - 20

3. Approval requested from the Public Defender's Office for Resolution 24-010 to apply for Multi-Year Improvement Grant to include a Juvenile Division, Mental Health Division, and Appeals Division which designates the County Judge as the Authorized Official of the Grant Program, the Chief Public Defender as the Program Director, and the Auditor as the Financial Officer.
4. Approval requested from Risk Management for acceptance of two \$100 Walmart gift cards from Wilton's Office Works to be used for purchases for the Health and Safety Expo on June 13, 2024 for employees of Brazos County, City of College Station and City of Bryan.
5. Approval requested from the Sheriff's Office to rescind a previous donation of 5 ballistic windshields in the amount of \$37,500. These windshields were donated in FY2023 and were not installed due to supply chain issues with windshields and vehicles.
6. Request authorization to wire transfer up to \$82,848.67 to HHSC for the Federal Fiscal Year 2019 Graduate Medical Education Program (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.

7. Requesting approval of the Second Amendment to the Real Estate Contract with Garrett Family Investment, LLC.
8. Approval to sell Radio Equipment to City of Bryan Fire Department for total of \$1.00 pursuant to Local Government Code §263.152. These items are no longer in use.
9. Award of Bid #24-103 Hydro Mulch Seeding of County Right of Ways. Recommended Award - Britten Hydroseeding.
10. Award of CMAR Contract #24-603 for construction of the Brazos County Medical Examiner's Office to J.T. Vaughn Construction, LLC.
11. Approval of Renewal Contract #25-002R for Grant Writing with The Grant Lab, LLC.
12. Acceptance of Special Warranty Deed from Malcolm Quinn Hansen and Terra Gabriel Hansen for 0.065 acres of land to be used for the improvement of White Switch Road. Site is located in Precinct 1.
13. Request permission to enter private property owned by Guadalupe Contreras at 1903 Avenue B in Bryan to cut down and remove a fallen tree that is on the property line with Brazos County. Site is located in Precinct 4.
14. Approval of the Brazos County contribution to the Brazos County Health District for the 2nd quarter of FY 2023-2024 in the amount of \$119,507.25.
15. Tax Refund Applications for the following:
 - Overpayments**
 - a. Wildfire Energy Operating - \$119.39
 - b. Karen Duhon Slater - \$270.00
16. Budget Amendments.
 - FY 23/24 Budget Amendments 27.01 - 27.06
17. Personnel Change of Status.
 - a. Employment & Separations
 - b. Personnel Action Forms
18. Payment of Claims.
19. Convene into Executive Session pursuant to the following:
 - a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.
 - b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.
20. Consider and possible action on Executive Session.
21. Acknowledgement of FY 2023-2024 Budget to Actuals by Fund as of April 10, 2024.
Acknowledgement of FY 2023-2024 Contingency Budget to Actuals by Fund as of April 10, 2024.
22. Juvenile director's report on detention population.
23. Sheriff's report on inmate population.
24. Announcement of interest items and possible future agenda topics.

25. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.024 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803, THE PUBLIC MAY WATCH THE MEETING LIVE AT [FACEBOOK.COM/BRAZOSCOUNTYTX](https://www.facebook.com/brazoscountytexas) is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

BRAZOS COUNTY COMMISSIONER'S COURT

16 DAY OF April, 2024
10 AM PM, Regular Meeting

Name

(PLEASE PRINT)

Cheryl Coffman

Aubrey Leggett

Katia Baeza

Nina Payne

Karen McQueen

Victoria Limon-H'coy

Allison Lindblade

Jerrell Wise

Justin Dorsey

Melissa White

Marlene Anderson

Kaitlyn Battles

Wm. Charles Windt

Joshua Loyola

Cathie Viens

Organization

(PLEASE PRINT)

Comm. Court

Comm. Court

Comm. Court

Budget

Co. CLK

G. CLK.

Co. Judge

472nd District Ct.

KBTX

Juvenile Services

Ct. Judge

Purchasing

↓

tax payer

BRAZOS COUNTY COMMISSIONER'S COURT

16 DAY OF April, 2020
10 AM PM, Regular Meeting

Name

(PLEASE PRINT)

Ann Bonay

Kevin Stuart

Spencer Mays

Katie Mock

Ed But

Kelly Gray

MIKE STREET

Katie Conner

Dan Hillman

Kyle Hawthorne

KEVIN / ANDSON

Jared Solother

Paul Martinez

Kimberly Rachel

Ben Holmes

Organization

(PLEASE PRINT)

NAACP

BCSO

Budget

BTD

County Judge's office

IT

Auditor

361st

85th

Co. Judge

BoA

BCSO

CO Sheriff

VSO

BRAZOS COUNTY COMMISSIONER'S COURT

14 DAY OF April, 2024
10 AM PM, Regular Meeting

Name

(PLEASE PRINT)

Jennifer Salazar
Raenna McConathy
Leslie Contreras
MELISSA BOWEN
Asha Tillson
Wanda Grimes
Ignacio Contreras Jr
Barbara Smith

Organization

(PLEASE PRINT)

HR
HR
Risk
Co. Judges
Agilite Ext. DAR. Unit.
Treasurer
BCSO
as Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

4/16/2024

ITEM:

Approval requested from the Public Defender's Office for Resolution 24-010 to apply for Multi-Year Improvement Grant to include a Juvenile Division, Mental Health Division, and Appeals Division which designates the County Judge as the Authorized Official of the Grant Program, the Chief Public Defender as the Program Director, and the Auditor as the Financial Officer.

TO:

Commissioners Court

DATE:

04/11/2024

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

Description

Type

[Resolution - Indigent Defense Improvement Grant Program.pdf](#)

Resolution - Indigent Defense Improvement
Grant Program

Backup Material



BRAZOS COUNTY

BRYAN, TEXAS

2025 Brazos County Resolution Indigent Defense Improvement Grant Program

WHEREAS, under the provisions of the Texas Government Code §79.037 and Title I of the Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

WHEREAS, the Commissioners Court authorizes this grant program to assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Brazos County Commissioners Court has agreed that in the event of loss or misuse of the funds, Brazos County Commissioners Court assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Improvement Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the Chief Public Defender is designated as the Program Director and contact person for this grant and the Auditor is designated as the Financial Officer for this grant.

Adopted this 16 day of APRIL 2024.

Duane Peters
County Judge

Attest:

County Clerk

Internet Submission Form

After submitting the Improvement grant application on-line, the following Internet submission confirmation number was received # 1148. This grant application submission was in accordance with the Commissioners Court Resolution above.

Authorized Official



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Risk Management NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Approval requested from Risk Management for acceptance of two \$100 Walmart gift cards from Wilton's Office Works to be used for purchases for the Health and Safety Expo on June 13, 2024 for employees of Brazos County, City of College Station and City of Bryan.

TO: Commissioners Court

FROM: Leslie Contreras

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Scan 20240410.pdf](#)

[Donation_Form.pdf](#)

Description

Donation Letter

Acceptance Form

Type

Backup Material

Backup Material



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 4/11/2024

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: two (2) \$100 gift crads

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: _____

Estimated Value: \$ 200.00

Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input checked="" type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

***Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.**

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Risk Management
Department Name

Ricdie Contreras
Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this 16 day of APRIL 2024

[Signature]
Commissioners Court Approval

WILTON'S OFFICE WORKS

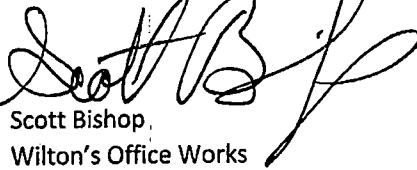
181 N. Earl Rudder Freeway
Bryan, Texas 77802

April 4, 2024

Brazos County Risk Management
200 S. Texas Avenue, Suite 264
Bryan, Texas 77803

This letter is to confirm the donation of two (2) Walmart gift cards in the amount of One Hundred Dollars (\$100.00) each, totaling Two Hundred dollars (\$200.00), to Brazos County for the Brazos County Health and Safety Expo which will be held on June 13, 2024.

Thank you,


Scott Bishop
Wilton's Office Works



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Brazos County Sheriff's Office NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Approval requested from the Sheriff's Office to rescind a previous donation of 5 ballistic windshields in the amount of \$37,500. These windshields were donated in FY2023 and were not installed due to supply chain issues with windshields and vehicles.

TO: Commissioners Court

FROM: Paul Martinez

DATE: 04/10/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

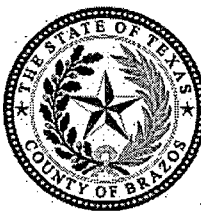
[Ballistic Windshields 05.09.23.pdf](#)

Description

Donation form

Type

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Brazos County Sheriff's Office NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Approval requested from the Sheriff's Office to rescind a previous donation of 5 ballistic windshields in the amount of \$37,500. These windshields were donated in FY2023 and were not installed due to supply chain issues with windshields and vehicles.

TO: Commissioners Court

FROM: Paul Martinez

DATE: 04/10/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Ballistic_Windshields_05.09.23.pdf

Description

Donation form

Type

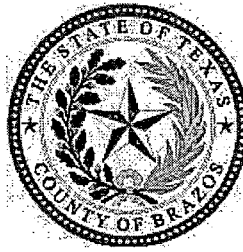
Cover Memo

APPROVED

A handwritten signature in black ink, appearing to read "Duane Peters", is written over the word "APPROVED".

Duane Peters
County Judge

4/16/24
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Brazos County Sheriff's Office NUMBER:

DATE OF COURT MEETING: 5/9/2023

ITEM: Approval requested from the Sheriff's Office for acceptance of 7 ballistic windshields plus installation donated by Operation Safe Shield in the amount of \$52,500.

TO: Commissioners Court

FROM: Paul Martinez

DATE: 05/01/2023

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: See Donated Property Form

ATTACHMENTS:

File Name

Description

Type

Donated Property Form.pdf

Donated Property Form

Cover Memo



BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 05/02/2023

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: (7) Ballistic Windshields + Install

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: (7) Ballistic Windshields for 2023 Tahoes, cost per windshield is \$7500 which includes installation. Property donated by Operation Safe Shield

Estimated Value: \$ 52,500.00

Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input checked="" type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating maintenance, and insurance costs.

Requesting Department: Brazos County Sheriff Office
Department Name

PLMT
Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this 9 day of MAY 2023

[Signature]
Commissioners Court Approval



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Request authorization to wire transfer up to \$82,848.67 to HHSC for the Federal Fiscal Year 2019 Graduate Medical Education Program (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.

TO: Commissioners Court

FROM: Nina Payne

DATE: 04/10/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County LPPF (Fund 16000)

REQUIREMENTS: HHSC requires this IGT to be entered into TexNet no later than close of business Wednesday, April 17, 2024 with a settlement date of Thursday, April 18, 2024.

NOTES/EXCEPTIONS: Texas Medicaid provides supplemental payments to support teaching hospitals which operate approved medical residency training programs. Medicaid Graduate Medical Education (GME) payments recognize the higher cost incurred by teaching hospitals. Compared to non-teaching hospitals, teaching hospitals treat patients with more complex conditions and provide patient care that is more intensive and technologically sophisticated. Reimbursement rules applicable to Graduate Medical Education (GME) are located in Title 1 of the Texas Administrative Code, Part 15, Chapter 355, SubChapter J, Division 4, Rule 8058.

ACTION REQUESTED OR
ALTERNATIVES: Request approval.

ATTACHMENTS:

File Name

Description

Type

[Graduate Medical Education Program IGT Notification - Brazos LPPF.pdf](#)

IGT - Graduate Medical Education (GME) Notification

Cover Memo

[Agenda FFY2019 GME Allocation Summary - Brazos LPPF.pdf](#)

IGT - Graduate Medical Education (GME) Allocation

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Request authorization to wire transfer up to \$82,848.67 to HHSC for the Federal Fiscal Year 2019 Graduate Medical Education Program (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.

TO: Commissioners Court

FROM: Nina Payne

DATE: 04/10/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County LPPF (Fund 16000)

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ACTION REQUESTED OR ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Graduate_Medical_Education_Program_IGT_Notification_-_Brazos_LPPF.pdf	IGT - Graduate Medical Education (GME) Notification	Cover Memo
Agenda_FFY2019_GME_Allocation_Summary_-_Brazos_LPPF.pdf	IGT - Graduate Medical Education (GME) Allocation	Backup Material

APPROVED

Duane Peters
County Judge

Date

4/16/24

From: Kelly O'Brien
To: Edward C. Bull; Nina Payne; Jamie L. Cartwright; Cristian T. Villarreal; Katie D. Conner
Cc: Justin Flores; Colt Sullivan
Subject: Graduate Medical Education Program IGT Notification – Brazos LPPF
Date: Wednesday, April 10, 2024 9:43:52 AM
Attachments: FFY2019 GME Allocation Summary – Brazos LPPF.xlsx

Brazos County Disclaimer

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.*****

Good morning, Brazos County Team.

As you know, the upcoming FFY19 GME IGT is taking place on **Wednesday, April 17th**. Accordingly, the hospitals participating within the **Brazos LPPF** would like to request the following IGT amounts noted below. (Please review the accompanying allocation.)

FFY19 GME – Requested IGT Amount \$82,848.67

HHSC requires these amounts to be entered into TexNet no later than the close of business **4/17/2024 with a settlement date of 4/18/2024**. These funds will need to be placed in the "GME" Bucket. Upon successful completion of the IGT, please submit the PDF of the TexNet Trace Sheets and allocation forms to PFD_GME_Payments@hhs.texas.gov.

AHCV also kindly requests to be copied on the TexNet submission to HHSC on or before the deadline noted above.

Please do not hesitate to contact us with any questions.

Thank you,
Kelly

Kelly O'Brien

Adelanto HealthCare Ventures L.L.C.

401 W. 15th Street, Suite 840 | Austin, TX 78701

Main Office: (512) 322-9413

Direct: (802) 825-2466

<http://www.ahcv.com>

**Brazos County LPPF
GME FY 19 Facility Allocation**

Agenda Date: April 16, 2024

TexNet: Wednesday, April 17, 2024

Settlement Date: Thursday, April 18, 2024

Bucket: GME Bucket

TPI	Hospital	Government Entity	IGT Total	% of Funding from GE	IGT from GE
127267603	ST. JOSEPH REGIONAL HEALTH CENTER	Brazos LPPF	\$ 82,849	100%	\$ 82,848.67
		Brazos LPPF	\$ 82,848.67		\$ 82,848.67
		Total	\$ 82,848.67		\$ 82,848.67



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Requesting approval of the Second Amendment to the Real Estate Contract with Garrett Family Investment, LLC.

TO: Commissioners Court

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Second Amendment to Contract Garrett to Brazos County.pdf](#) Second Amendment to Contract

Backup Material



COMMERCIAL CONTRACT AMENDMENT

USE OF THIS FORM BY PERSONS WHO ARE NOT MEMBERS OF THE TEXAS ASSOCIATION OF REALTORS®, INC. IS NOT AUTHORIZED.
©Texas Association of REALTORS®, Inc., 2022

AMENDMENT TO COMMERCIAL CONTRACT BETWEEN THE UNDERSIGNED BUYER AND SELLER CONCERNING THE PROPERTY AT

Effective April 9, 2024, Seller and Buyer amend the contract as follows: (Check all applicable boxes.)

- ☐ A. Sales Price: The sales price in Paragraph 3 of the contract is changed to:
- Cash portion payable by Buyer at closing. \$ _____
- Sum of all financing described in the contract. \$ _____
- Sales price (sum of cash portion and sum of all financing) \$ _____
- ☐ B. Property Description: The Property's legal description in Paragraph 2A of the contract is changed to the legal description described on the attached Exhibit _____ or as follows:

- ☐ C. Repairs: Buyer accepts the Property in its present condition except that Seller, at Seller's expense, will complete the following before closing:

- ☒ D. Extension of Feasibility Period: Prior to the expiration of the feasibility period, Buyer may extend the feasibility period until 11:59 p.m. on July 26, 2024 (date) by delivering \$15,000.00 ~~additional earnest money~~.
- (1) \$15,000.00 of the additional earnest money will be retained by Seller as additional independent consideration for Buyer's unrestricted right to terminate, ~~but will be credited to the sales price only upon closing of the sale. If Buyer terminates under this Paragraph D, the additional earnest money will be refunded to Buyer and Seller will retain the additional independent consideration.~~
- (2) Buyer authorizes escrow agent to release and deliver to Seller the following at any time upon Seller's request without further notice to or consent from Buyer:
- (a) The additional independent consideration.
- (b) (Check no boxes or only one box.)
- ☐ all or ☐ \$ _____ of the remaining portion of the additional earnest money, which will be refunded to Buyer if Buyer terminates under this Paragraph 7B or if Seller defaults under the contract.

If no dollar amount is stated in this Paragraph D as additional earnest money or as additional independent consideration, or if Buyer fails to timely deliver the additional earnest money, the extension of the feasibility period will not be effective.

(TXR-1932) 07-08-22 Initialed for Identification by Seller _____, _____ and Buyer WR

Page 1 of 2

Amendment to Commercial Contract concerning _____

- ☐ E. Extension of Financing Deadline: The deadline for Buyer to give notice of inability to obtain the:
- ☐ (1) Third party loan(s) described in Subparagraph A(2) of the Commercial Contract Financing Addendum is extended until _____ (date).
- ☐ (2) Assumption approval described in Subparagraph B(6) of the Commercial Contract Financing Addendum is extended until _____ (date).
- ☐ (3) Buyer has paid Seller additional consideration of \$ _____ for the extension financing deadline. This additional consideration ☐ will ☐ will not be credited to the sales price upon the closing of the sale.
- ☐ F. Closing: The closing date in Paragraph 10A of the contract is changed to _____.
- ☐ G. Expenses: At closing Seller will pay the first \$ _____ of Buyer's expenses under Paragraph 13 of the contract.
- ☐ H. Waiver of Right to Terminate: Upon final acceptance of this Amendment, Buyer waives the right to terminate under Paragraph 7B of the contract.
- ☐ I. Counterparts: If this amendment is executed in a number of identical counterparts, each counterpart is an original and all counterparts, collectively, constitute one agreement.
- ☒ J. Other Modifications:
Notwithstanding the foregoing, the additional independent consideration of \$15,000.00 will be immediately released to the Seller as a non-refundable extension fee and will NOT be applied to the sales price. The only contingency remaining is City of Bryan approval of rezoning, and the Feasibility Period will expire on the next business day following the City Council approval of rezoning. If the City has not approved the rezoning by the end of the Feasibility Period, the Buyer may extend the Feasibility Period for an additional 90 days by paying the Seller a \$15,000 non-refundable, non-applicable extension fee. The Seller has been provided with a copy of the Development Application to rezone the property and Seller will sign the application and cooperate with the Buyer's rezoning application as reasonably required by the City of Bryan.

Seller: Garrett Family Investments, LLC

By: _____

By (signature): 
 Printed Name: Phillip Garrett
 Title: Managing Partner

By: _____

By (signature): _____
 Printed Name: _____
 Title: _____

Buyer: Brazos County

By: _____

By (signature): 
 Printed Name: Duane Peters
 Title: County Judge

By: _____

By (signature): _____
 Printed Name: _____
 Title: _____

(TXR-1932) 07-08-22

Page 2 of 2



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Award of Bid #24-103 Hydro Mulch Seeding of County Right of Ways. Recommended Award - Britten Hydroseeding.

TO: Commissioners Court

FROM: Celina Nava

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Tabulation.pdf](#)

Bid Tabulation

Backup Material


[Bid- Britten Hydroseeding.pdf](#)

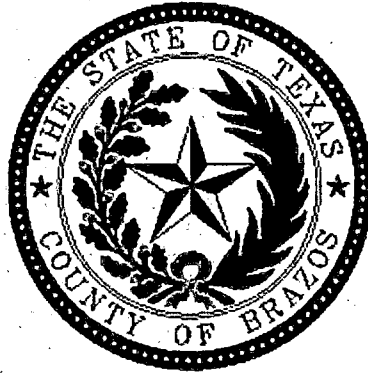
Bid

Backup Material

Bid # 24-103 Hydro-Mulch Seeding of County Rights of Way			
July 1, 2024 through June 30, 2026			
			Britten Hydroseeding
1	Flat Fee (April 15 - Sept 15)	0-2000 Square Yards	\$2,000.00
2	Flat Fee (Sept 15 -April 15)	0-2000 Square Yards	\$2,200.00
3	Unit Price (April 15 - Sept 15)	2001 Square Yards and Up	\$0.85
4	Unit Price (Sept 15 -April 15)	2001 Square Yards and Up	\$0.87
5	Unit Price for Watering Previously Hydro Mulched Area (Vendor Provided Water):		\$0.39
6	Unit Price for Watering Previously Hydro Mulched Area (County Provided Water):		\$0.32

Recommended Award: Britten Hydroseeding

Approved by Commissioner's Court on this 16 day of APRIL, 2024 by
 holding the position of COUNTY JUDGE



REQUEST FOR BID
BID NO. 24-103
HYDRO MULCH SEEDING OF COUNTY RIGHT OF WAYS

SEALED BIDS TO BE SUBMITTED BEFORE:
Tuesday, March 26, 2024, 2:00pm CST

TO THE:
BRAZOS COUNTY
PURCHASING DEPARTMENT
200 S. Texas Ave. Suite 352
Bryan, TX 77803
Phone: (979) 361-4290
Fax: (979) 361-4293

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the bid. Any such contact will be grounds for rejection of the Respondent's bid.

In compliance with this solicitation, the undersigned Respondent(s) having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following bid for furnishing the material and/or services listed on the attached Bid Form and agrees to deliver said items at the locations and for the prices set forth on the Bid Form.

Company Name: Britten Hydroseeding

By (Print): matthew Britten Title: owner/operator

Physical Address: 5539 Burt Road Bryan, TX 77807

Mailing Address: PO BOX 745 Bryan, TX 77806

Telephone: 9793244963 Fax: 9798220543 E-Mail: brittenhydroseeding@gmail.com

Bids will be received at the Brazos County Administration Building, Purchasing Department, 200 South Texas Ave Suite 352, Bryan, Texas prior to 2:00 p.m., Tuesday, March 26, 2024 at which time bids will be publicly opened and read aloud.

A. SCOPE OF BID

Brazos County is requesting bids for hydro-mulch seeding services and materials countywide set forth in this bid request for a two (2) year period beginning July 1, 2024, through June 30, 2026 in accordance with the following Conditions of Bidding.

B. CONDITIONS OF BIDDING

1. The following instructions apply to all bids and become a part of terms and conditions of any bid submitted to the Brazos County Purchasing Office, unless otherwise specified elsewhere in this bid request. All Respondent(s) are required to be informed of these terms and conditions and will be held responsible for having done so.
2. Definitions: In order to simplify the language throughout this bid, the following definitions shall apply:
 - a. **BRAZOS COUNTY** – Same as County.
 - b. **COMMISSIONERS COURT** – The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all County business as conferred by the State Constitution and Laws.
 - c. **CONTRACT** – An agreement between the County and a Contractor to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
 - d. **CONTRACTOR** – The successful Respondent(s) of this bid request.
 - e. **COUNTY** – The government of Brazos County, Texas and its authorized representative.
 - f. **SUB-CONTRACTOR** – Any contractor hired by the Contractor or supplier to furnish materials and services specified in the bid request.
 - g. **RESPONDENT** – Any supplier or vendor responding to the bid request.
3. Upon acceptance and approval by the Commissioners Court, this bid effects a working contract between Brazos County and the Contractor for the period designated.
4. Bids must be received by the Purchasing Office prior to the time and date specified. The mere fact that the bid was dispatched will not be considered; the Respondent(s) must have the bid actually delivered to and received by the Purchasing Department.
5. The County reserves the right to accept or reject in part or in whole, any bids submitted, and to waive any technicalities for the best interest of the County.

6. Brazos County shall not be responsible for any verbal communication between any employee of the County and any Respondent(s). Only written specifications and written price quotations will be considered. Respondent(s) with questions regarding the bid should submit them in writing via the Brazos Valley e-Marketplace at <https://brazosbid.ionwave.net>.
7. Brazos County reserves the right to reject any bid that does not fully respond to each specified item.
8. Respondent(s) must include Tax Identification Number for the bid to be valid.
9. Should there be a change in ownership or management; the Contract shall be canceled unless a mutual agreement is reached with the new owner or manager to continue the Contract with its present provisions and prices. This Contract is nontransferable and may not be reassigned by either party.
10. The County may cancel this Contract at any time for any reason, provided a thirty-day written notice is given.
11. The bid award shall be based on, but not necessarily limited to, the following factors:
 - a. Unit Price
 - b. Extended price
 - c. Special needs and requirements of Brazos County
 - d. Results of testing samples (if required by Brazos County)
 - e. Delivery
 - f. References
 - g. Brazos County's experience with products bid
 - h. Respondent's past performance record with Brazos County
12. Although the cost of products to be provided is an essential part of the bid, Brazos County is not obligated to award a contract on the sole basis of cost but will award to Respondent considered to be the best value to Brazos County.
13. Acceptance of merchandise, work, and/or equipment provided shall be made by the County at the sole discretion of the Commissioners Court when all terms and conditions of the Contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
14. Title and risk of loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.

15. This Contract shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this Contract, when applicable.
16. Bids must be submitted on quantities and units of measure specified by the bid documents. In the event of errors in extended prices the unit price shall govern. Any suggested change in quantity on the part of the Respondent(s) to secure better price or delivery is welcomed and may be given consideration provided that the bidder also bids on the quantity specified.
17. Bids must specify the number of consecutive calendar days required to deliver the commodities under normal conditions. Failure to specify delivery time will be considered reason enough to cause the bid to be disregarded. Delivery time quoted will be given consideration in awarding a contract. If delivery is not made within a reasonable time of the specified delivery in the bid, the entire order or contract may be canceled, and the Contractor barred from bidding in future solicitations.
18. Bids cannot be altered after receiving time. No bid may be withdrawn after opening time without acceptable reason and with the approval of the Purchasing Agent.
19. **Bids must be submitted on this form and returned in a sealed envelope clearly marked with Respondent Name and Bid Number to ensure proper recognition upon its arrival. Bids will not be considered if submitted by telephone, fax or any other means of rapid dispatch, nor will a bid be considered if submitted to any other person or department other than specifically instructed. Bids not received prior to the expressed date and time listed in this bid will be rejected or returned unopened to the Respondent(s). Bids submitted to any other person or department other than the Brazos County Purchasing Department will not be accepted.**
20. It is the Respondent's sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda, and special notices. The Certification of Bid Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to provide signature on the Certification of Bid Form renders bid non-responsive. Failure to complete the submission of all required forms, including but not limited to the Reference Page, House Bill 89 & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents may be grounds for rejection of entire bid. By submitting a response to this solicitation, the Respondent(s) agrees to comply with HB 1295, Government Code 2252.908, if awarded a contract. Respondent(s) agrees to provide

Brazos County the "Certificate of Interested Parties", Form 1295 as required, for renewals, amendments or extensions to the Contract.

Visit https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm for more information.

21. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda. Any interpretation, corrections or changes to these specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Brazos County Purchasing Agent, authorized to do so by the Commissioner's Court. Addenda will be made available using the same distribution method used to post or make available the original solicitation. Bidders shall acknowledge receipt of all addenda or their proposal may be considered non-responsive.
22. It is our policy not to furnish bid results over the phone. Bid results and tabulation sheets will be posted on the Brazos Valley e-Marketplace (<https://brazosbid.ionwave.net>) after bid award by Commissioner's Court.
23. The bid specifies the number of consecutive calendar days required to reach substantial completion of the project under normal conditions. Failure to comply with completion time will be considered reason enough to enforce liquidated damages and/or cancel the contract. If the job cannot be completed within the terms of the contract as determined by Brazos County, Brazos County will suffer further loss. Contractor and Contractor's Surety shall be liable for and shall pay Owner stipulated and fixed sums, hereinafter agree to as liquidated damages, for each additional calendar day of delay past the thirty (30) days stated in the contract: Two Hundred Fifty Dollars (\$250.00). It is understood that said sum shall be considered liquidated damages and shall not be considered as a penalty against the Contractor.
24. Brazos County reserves the right to extend this Contract annually for a maximum of three (3) additional, one (1) year periods with no changes in the terms or conditions of this Contract, if agreed upon by both parties.
25. The Contractor agrees to extend prices and terms to all entities that has entered or will enter into joint purchasing inter-local cooperation agreement(s) with Brazos County.
26. Three (3) references are to be provided by Respondent. Failure to submit references may result in disqualification of bid. Brazos County department references will not be accepted.
27. Contractor shall observe and comply with all federal, state and local laws, safety, and health regulations, ordinances, and all regulations which in any manner effect conduct of the work or services being performed.

28. Any subcontracting must be approved prior to commencement of the Contract by Brazos County.
29. Any variation from the specifications in this bid document must be indicated on the bid or on a separate attachment to the bid and labeled as such.
30. Any brand name, or manufacturer's reference used is considered to be descriptive – not restrictive – and is indicative of the type and quality the County desires to purchase. Bids on similar items of like quality will be considered only if it is noted in the bid documents and accompanied by fully descriptive product literature. All substitutions will contain the same active ingredients in the same percentages or quantity of the items listed in the bid. If notation of substitution is not made, it is assumed the Respondent(s) is bidding the item specified.
31. The County does not guarantee to purchase any minimum or maximum quantities. If any quantities are listed in the bid, they are estimated quantities used for calculating purposes only.
32. In the event the Contractor is unable to furnish any item within a reasonable time after order is placed due to strikes, war or any reason beyond the Contractor's control, the County reserves the right to purchase these items from any source, without causing this Contract to be canceled.
33. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the Contractor in completion of the Contract. This term supersedes any contradicting terms throughout the Contract and/or any attachments.
34. The Contractor should submit itemized invoices with clearly marked remittance copies to the following address:

Brazos County
ATTN: Auditors
P.O. Box 914
Bryan, TX 77806

Statements of accounts will not be sufficient to warrant payment. Unless other arrangements have been made; all invoices to be paid in full within 30 days after satisfactory delivery of commodities and or services and receipt of invoice at the listed

address. Checks will be made payable to the Contractor only, and shall not include sub-contractors, assignees, or any other party.

35. As a governmental subdivision, Brazos County is exempt from most types of taxes, including but not limited to sales tax, excise tax, and import duties. Such costs must not be included in bid prices. Tax Exemption Certificates can be obtained upon request from County.
36. Upon award of Contract for any commodity or materials purchased by Brazos County, the Contractor agrees to protect the County from any claim involving patent right infringement, copyright infringement, sales franchise disputes.
37. Unless otherwise specified, all items ordered from the Contractor must be new, unused, and in first class condition. Products usually packaged for commercial sale shall be furnished in proper container so as to facilitate storage and handling.
38. This bid shall be governed by the laws of the State of Texas and Potential Respondent(s) and the subsequent Contractor(s) are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law.
39. Venue for any dispute, shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.
40. Respondent(s) understands that Brazos County is a governmental entity subject to Texas State and Federal public information statutes. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this bid and/or subsequent contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.
41. Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.

42. The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.
43. The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.
44. The Contractor shall follow all applicable state and federal laws, municipal ordinances, and guidelines concerning soil erosion and sediment control throughout the Project and warranty term.

C. SPECIAL PROVISIONS

1. Contractor will be required to notify the Brazos County Road & Bridge Office in the event of unforeseen delay arising in the delivery of a specified shipment. In the event a shipment will not arrive at the job site within two (2) hours of designated time, Brazos County shall have the right to refuse acceptance of the order.
2. Contractor will be required to deliver to Brazos County Road & Bridge Department or job site in Brazos County when and were requested and remain on the job with truck and operator as long as required to completely place load.
3. Brazos County reserves the right to test any materials delivered at the requested site for compliance with specifications. The Contractor will remove immediately from the job site or right of way any materials that are deemed unsatisfactory.
4. Material Safety Data Sheets and Placards must be furnished at the time of delivery as specified by State and Federal Regulations (IF APPLICABLE).
5. Any Contractor vehicles traveling on County roads will not exceed its legal gross weight.
6. Damage to any property, private or public, caused by the Contractor shall be the responsibility of the Contractor.
7. If samples or sample testing is required, Brazos County will perform test through a third party. Contractor will be required to allow the third-party access to the facilities in order to acquire samples for testing. Failure to submit requested testing may disqualify bid.

D. INSURANCE REQUIREMENTS

1. The Contractor shall instruct his insurance agent or carrier to furnish to the County a Certificate of Insurance attesting to the issuance of the following parts of this section. Please note that such Certificates of Insurance and any required bonds must be issued and then approved by Brazos County Risk Management. The Certificate of Insurance must be approved by Risk Management before any deliveries can be made.
2. The Contractor shall furnish and keep in full force the following insurance during the term of this Contract:
3. Statutory Workmen's Compensation or \$1,000,000 Employer's Liability Insurance with waiver of subrogation.
4. General Liability with limits for bodily injury and for property damages of not less than \$1,000,000 aggregate, \$500,000 each occurrence with Brazos County named as an additional insured and waiver of subrogation.
 - a. Commercial Automotive Liability with \$500,000 CSL for Bodily Injury and Property Damage Liability with Brazos County named as additional insured.
 - b. Cargo Insurance to sufficiently cover materials transported.
5. All of the aforementioned policies and Certificates of Insurance should be issued immediately after the Contractor receives notification of award.
6. The Contractor agrees to release and hold harmless Brazos County from any and all claims and liability due to the acts of the Contractor's employees and the operation of his equipment. The Contractor also agrees to hold harmless Brazos County from any and all expenses, including attorney fees, incurred by Brazos County in litigation or otherwise resisting such claims or liabilities as a result of the Contractor's employees' activities. Further, the Contractor agrees to protect, indemnify and hold harmless Brazos County from and against all claims, demands and causes of action of every kind and character brought by any employees of the Contractor against Brazos County due to personal injuries and/or death to such employee resulting from any neglect act, by either commission or omission on the part of the Contractor or Brazos County.

E. REFERENCES

Respondent(s) shall provide a list of at least three (3) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the names, phone number and email of the company/entity for which the prior work was performed to contact these references. A negative reference may be grounds for disqualification of bid. Respondent(s) are not allowed to use Brazos County as a reference.

Company/Entity: Larry Young Paving, Inc.

Contact: Larry Young

Phone: 9794120742 cell 9798234888 office

Email: larry@larryyoungpaving.com

Company/Entity: Elliott Construction, LLC

Contact: Ben Elliott

Phone: 9792551064 cell 9796907071 office

Email: ben@elliottcon.net

Company/Entity: RM Dudley Construction

Contact: Mark Dudley

Phone: 9792292135 cell 9797762135 office

Email: mdudley@rmdudleyconstruction.com

F. SPECIFICATIONS

1. Description:

- a. The work covered by this section consists of furnishing all plant, labor, materials, equipment, supplies, supervision, and tools, and performing all work necessary to seed, fertilize, water and maintain side slopes, all in accordance with these specifications.
- b. The hydro-mulch seeding operations, together with all necessary related work, shall conform to the requirements specified in this section. The area(s) to be hydro mulch seeded shall be as shown on county provided maps.

2. Measurement and Payment:

- a. The unit of measurement for all work performed and materials furnished, as described herein, will be the square yard as indicated in the bid documents. Measurement shall be done upon completion of the work performed within the limits shown on the drawings and as described herein. The area measured for payment will be computed to the nearest square yard.
- b. Payment for hydro-mulch seeding will be made at the contract unit price per square yard and includes mulch, seed, fertilizer, watering, and maintenance. Additional payment shall not be made for those areas that are replanted due to failure of product growth.

3. Materials:

- a. All seed must meet the requirements of the U.S. Department of Agriculture Rules & Regulations as set forth in the Federal Seed Act and the Texas Seed Law.
- b. Type of seed, purity, and germination requirements, rate of application and planting dates are as follows although the Brazos County has rights to change application type upon request as conditions warrant.

Application Rate - Pounds		
<u>Type</u>	<u>Per Acre</u>	<u>Per Acre</u>
Hulled Common Bermuda Grass 98/88	40	April 15 to September 15
Unhulled Common Bermuda Grass 98/88	40	September 15 to April 15
Annual Rye Grass, including Gulf	50	September 15 to April 15

- c. Fertilizer shall be water soluble with an analysis of 10% nitrogen, 20% phosphoric acid and 10% potash. Rate of application shall be 500 pounds per acre, except during the period of April 15 through September 1, when the rate shall be reduced to 400 pounds per acre. The fertilizer shall be delivered to the site in bags or other

convenient containers, each fully labeled, conforming to the applicable State Fertilizer Laws and bearing the name and warranty of the producer.

- d. Mulch shall be virgin wood cellulose fiber made from whole wood chips. Within the fiber mulch material, at least 20% of the fibers will be 10.7mm in length and 0.27 mm in diameter. Rate of application shall be 2000 pounds per acre. Soil stabilizers such as Terra Type III (or pre-approved equal) shall be applied at the rate of 40 pounds per acre on side slopes and Terra Tack I (or pre-approved equal) shall be applied at a rate of 40 pounds per acre on flatter portions, as determined by Brazos County
- e. Wood cellulose fiber mulch, for use in the grass seed and fertilizer, shall be processed in such a manner that it will not contain germination or growth inhibiting factors. It shall be dyed an appropriate color to allow visual metering of its application. The wood cellulose fibers shall have the property of becoming evenly dispersed and suspended when agitated in water. When sprayed uniformly on the surface of the soil, the fibers shall form a blotter-like ground cover, which readily absorbs water and allows infiltration to the underlying soil. Weight specifications from suppliers, shall refer only to the air-dry weight of the fiber. The much material shall be supplied in packages having a gross weight not in excess of 100 pounds and must be marked by the manufacturer to show the dry weight content. Suppliers shall be prepared to certify that laboratory and field testing of their product has been accomplished and that it meets all of the foregoing requirements.
- f. Water shall be free from oil, acid, alkali, salt, and other substances harmful to the growth of grass. The water source shall be subject to approval, prior to use.

4. Construction Methods:

- a. Application: The contractor shall obtain approval of hydro-mulch area preparation from the County prior to application. The Contractor should be able to apply approximately two (2) acres per day.

Operators of hydro-mulching equipment shall be thoroughly experienced in this type of application. Apply the specified slurry mix in a motion to form a uniform mat at the specified rate. Operators shall keep the hydro-mulch within the areas designated and keep from contact with other plant material. Immediately after application, thoroughly wash off any plant material, planting areas, or paved areas non-intended to receive slurry mix.

Keep all paved and planting areas clean during maintenance operations. Contractor shall keep hydro-mulching within the areas designated and keep from contact with other plant material. If in the opinion of the County, unplanted skips and areas are noted after hydro-mulching, the contractor shall be required to seed the unplanted areas with the grasses that were to have been planted at no additional cost to owner.

- b. Contractor's Maintenance & Guarantee Period: The hydro-mulch seeding shall be adequately watered until established or twenty-one (21) calendar days, whichever comes first. Any areas that do not have an acceptable turf shall be redone to the satisfaction of the County. The Contractor shall guarantee growth and coverage of hydro-mulch planting under this contract to the effect that a minimum of 95% of the area planted will be covered with the specified planting after sixty (60) days.

The Contractor shall water the entire sodded and hydro-mulched areas to a saturated depth of one (1) inch at least once a week between the months of April to September and at least once a month between the months of October to March, if necessary to establish grass.

The Contractor shall make a second application of specified hydro-mulch planting those bare areas not meeting specified coverage as determined by the County. Such replanting is to be performed within sixty (60) days of initial application and upon notification by the County to replant.

G. QUOTATIONS

Fill in the blanks with the unit price that is **firm** for the contract period. Quotations are to be submitted using a per square yard application basis.

Brazos County will contact the Contractor to mobilize and apply hydro mulch to sites in the Brazos County. A purchase order must be received by the Contractor prior to work. Purchase Order will indicate the site and the correct pricing.

Brazos County will provide all traffic control.

Item #	Description	Square Yards	Amount
1	Flat Fee (April 15 -- September 15)	0-2000 square yards	\$ <u>\$2000.00</u>
2	Flat Fee (September 15 -- April 15)	0-2000 square yards	\$ <u>\$2,200.00</u>
3	Unit Price (April 15 -- September 15)	2001 square yards and up	\$ <u>\$0.85</u>
4	Unit Price (September 15 -- April 15)	2001 square yards and up	\$ <u>\$0.87</u>
5	Unit Price for Watering Previously Hydro Mulched Area (Contractor Provided Water)		\$ <u>\$0.39</u> YD
6	Unit Price for Watering Previously Hydro Mulched Area (County Provided Water)		\$ <u>\$0.32</u> YD

H. CERTIFICATION OF BID

By signing the certification below, the Respondent verifies that all plans and specifications have been reviewed and are considered in the pricing attached. Prior to award, the Respondent also completes the Verification of No Delinquent Taxes or Fees form (V.T.C.A. LOCAL GOVERNMENT CODE §262.0276), Legislative Certification Form, and the Disclosure of Interested Parties (1295). These are available on the Brazos County Purchasing website. The undersigned affirms that they are duly authorized execute this contract, that this quote has not been prepared in collusion with any other vendor, and that the contents of this quote have not been communicated to any other vendor prior to the official opening of this quote.

Signed By: Matthew D. Britten

Typed Name: Matthew D. Britten Title: owner/operator

Company Name: Britten Hydroseeding

Phone: 9793244963

Mailing Address: PO BOX 745
Bryan, TX 77806

Email Address: brittenhydroseeding@gmail.com

Vendor Tax Identification Number: 35-2413044

END OF BID REQUEST NO. 24-103 HYDRO MULCH SEEDING

By signing below, Brazos County agrees that this bid, 24-103 will be awarded as dictated on the associated bid tabulation sheet, to the Respondent whose name appears above and both parties agree to terms and conditions contained herein.

By: [Signature]

Brazos County Commissioner's Court: DUANE PETERS, COUNTY JUDGE

Date: APRIL 16, 2024

Attest: Karen McQueen

Brazos County Clerk: KAREN MCQUEEN

The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

- ☐ **References (Section E)**
- ☐ **Quotations (Section G)**
- ☐ **All Addendums (if applicable)**
- ☐ **Certification of Bid (Section H)**

Matthew Britten
Britten HYDROseeding
5539 Burt Road
Bryan, Texas 77807
(979) 324-4963
brittenhydroseeding@gmail.com

Additional Attachment

Hydromulch Seeding

The planting seasons in correspondence of seed types and rates for hydromulch seeding pertaining to the Brazos County Hydromulch Seeding Right of Ways, depending on the time of year is as follows:

<u><i>Planting Dates</i></u>	<u><i>Seed Name</i></u>	<u><i>Seed Rates (lb./ac.)</i></u>
Apr. 15 to Sept. 15	Hulled Common Bermuda	40 lbs/acre
Sept. 15 to Apr. 15	Unhulled Common Bermuda	40 lbs/acre
Sept. 15 to Apr. 15	Annual Rye Grass	50 lbs/acre

A 100% wood fiber hydromulch with a tackifier binding agent will be applied on the restored areas at a rate of 2000 lbs/acre. A fertilizer blend (10-20-10) will also be added to the slurry of hydromulch at a rate of approximately 500 lbs/acre.

The nature of this hydromulch material will allow for improved moisture retention from both the wood fiber and binding agent. This additional length of saturation upon watering events will produce accelerated rate of germination and growth duration of the seedlings. In addition, this wood fiber hydromulch will aid in stabilizing the surface of the soil; thus minimizing erosion following soil restoration. The polymer based tackifier binding agent will also assist in reducing water runoff.

The price for applying wood fiber tackifier hydromulch seeding to the County Right of Ways is exemplified in Section G. within the Bid Documents of Bid No. 24-103.

March 26, 2024

Delivery of Hydromulch Application

The lead times differ depending on season and project completions based on weather conditions. The typical delivery time is two to three days; however in some cases there could be non steady work periods or other project delays that could warrant next day availability when the County makes known the readiness of the project needing hydromulch seeding.

On the other hand, multiple projects that are completed in a timely manner which usually occurs during dry weather spells create busier work periods. Therefore, delivery time could require approximately one week when multiple projects during a similar time are ready for vegetation. The normal delivery time is two to three days; however there could be a potential of longer or lesser delivery time intervals based on the previously mentioned scenarios.

Thank you,

Matthew D. Butte

March 26, 2024



ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
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**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Award of CMAR Contract #24-603 for construction of the Brazos County Medical Examiner's Office to J.T. Vaughn Construction, LLC.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

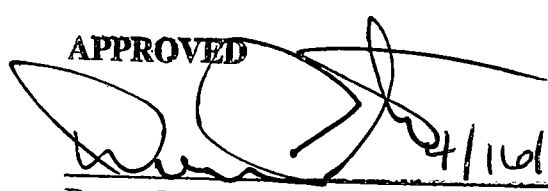
File Name

Description

Type

No Attachments Available

APPROVED


Duane Peters
County Judge

4/16/24
Date



ATTACHMENTS:

Backup Material



Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803
PHONE (979) 361-4290 FAX (979) 361-4293

April 5, 2024

The Grant Lab, LLC
3117 Camelot Drive
Bryan, TX 77802

Re: Renewal of Contract # 25-002R for Grant Writing for Brazos County.

Brazos County appreciates the quality work your company has provided and would like to exercise the renewal option for **Grant Writing 25-002R, previously known as 24-007R and 22-163.**

All terms, conditions, and pricing shall remain the same. This renewal term will be for one year from August 25, 2024 to August 24, 2025.

To accept the renewal option, please fill out the information and sign below. Return the signed documents by email to sdubec@brazoscountytexas.gov or fax to (979) 361-4293. Please then submit an updated Certificate of Insurance by email or mail to the address listed above. **Please return acceptance as soon as possible.** If you have any questions, I may be reached at (979) 361-4294.

Contact Name: Gentry Woodward Title: President

E-Mail: gentry@thegrantlabllc.com Telephone: 979-324-0558

The Grant Lab, LLC

A handwritten signature of Gentry Woodward, consisting of a stylized 'G' followed by a horizontal line and a flourish.

Authorized Signature

4/5/2024
Date

BRAZOS COUNTY

A handwritten signature of Duane Peters, featuring a large, bold, cursive 'D' followed by a horizontal line and a flourish.

Duane Peters, County Judge

4/16/24
Date

CONTRACT FOR GRANT WRITING SERVICES

This is an agreement between **Brazos County, Texas (Client)** and **The Grant Lab, L.L.C (Contractor)**.

I. Scope of Services: Contractor agrees to provide the following services for Client:

1. Develop a grant strategy and plan to identify public and private grant funding opportunities and advise client on eligibility.
2. Work specifically with Client to develop grant proposals for Brazos County.
3. Coordinate and work with appropriate staff to gather material and information necessary to complete approved grants for submission.
4. Write grant proposals, as requested, in time to meet deadlines, and prepare proposals for submission.
5. Manage and complete all necessary grant reports for any funding received.

II. Compensation: Client agrees to compensate Contractor at a flat rate of \$4,000 per month for a twelve (12) month period beginning on August 23, 2022 and extending until August 23, 2023.

1. Payments will be invoiced monthly for the term of the contract.
2. The Contractor is responsible for any costs associated with travel and phone expenditures.

III. Independent Contractor: Contractor acknowledges that services rendered under this agreement shall be performed by him as an Independent Contractor. Contractor is responsible for the payment of all federal taxes related to his fees for service.

IV. Confidentiality: Both parties agree to adhere to generally accepted confidentiality practices and to provide each other with their best efforts in fulfillment of this contract. Contractor agrees not to disclose private information about the organization and will use any information obtained from the Client for the sole purpose of completing grant applications or foundation proposals.

V. Guarantees: Contractor shall perform all services noted under (Section 11) of this contract. However, the Contractor does not imply or promise any guarantee that grant proposals will be funded. Payment is due even if Client does not submit proposal or receive a grant.

VI. **Conflict of Interest:** Contractor will immediately report any conflict of interest to Client and give full disclosure of facts pertaining to any transaction or activity related to this Agreement that may be reasonably construed as a conflict of interest.

VII. **Termination:** This contract may be terminated with 30 days written notice by Client or Contractor.

VIII. **Insurance:** Contractor shall maintain insurance coverages listed below:


Professional Liability - If Consultant shall be performing licensed professional services, Consultant shall maintain for the term of this contract, professional liability insurance for licensed professionals performing work performed for Brazos County. Coverage shall be for licensed professionals' errors and omissions.

Automobile Liability - Consultant shall maintain Automobile liability that covers owned, non-owned or hired autos during the term of this contract to cover any injury or property damages.

CONTRACTOR

The Grant Lab, L.L.C
Gentry Woodard
3117 Camelot Drive
Bryan, TX 77802

Signature:

 8/18/2022

Gentry Woodard
Contractor

CLIENT

County of Brazos
Duane Peters
300 E. 26th Street
Bryan, TX 77803

Signature:

 8/23/22

Duane Peters
County Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC 2024 - Right of Way
Acquisition-White Switch-Hansen

DATE OF COURT MEETING: 4/16/2024

ITEM: Acceptance of Special Warranty Deed from Malcolm Quinn Hansen and Terra Gabriel Hansen for 0.065 acres of land to be used for the improvement of White Switch Road. Site is located in Precinct 1.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 04/10/2024

FISCAL IMPACT: False

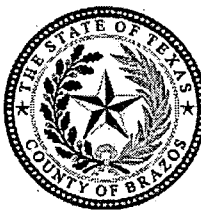
BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Right of Way Acquisition 56001000-80710000

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
SWD-White_Switch_Road_-_Malcolm_and_Terra_Hansen-0.065.doc.pdf	ROW Acquisition-SWD-White Switch-Hansen	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC 2024 - Right of Way
Acquisition-White Switch-Hansen

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FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Right of Way Acquisition 56001000-80710000

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
SWD-White_Switch_Road_-_Malcolm_and_Terra_Hansen-0.065.doc.pdf	ROW Acquisition-SWD-White Switch-Hansen	Backup Material
ROW_Acquisition_Agreemnt-White_Switch_Road-Hansen-0.065.pdf	ROW Acquisition Agreement-White Switch-Hansen	Backup Material

APPROVED

Duane Peters
County Judge

4/16/24
Date

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

White Switch Road

Special Warranty Deed

**THE STATE OF TEXAS §
 §
COUNTY OF BRAZOS §**

**KNOW ALL MEN
BY THESE PRESENTS:**

GRANTOR(S): MALCOLM QUINN HANSEN and TERRA GABRIEL HANSEN

Grantor's Mailing Address:

P. O. Box 606
Millican, Texas 77866-0606

GRANTEE: BRAZOS COUNTY, TEXAS

Grantee's Mailing Address:

300 East 26th Street
Bryan, Texas 77803

Consideration:

Ten and No/100 dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

Property (including any improvements):

All that certain lot, tract or parcel of land being 0.065 acre situated in the Elliott M. Millican Survey, A-40, Brazos County Texas, and being a portion of a called 1.205 acre tract of land described in a Deed to Malcolm Quinn Hansen recorded in Volume 16796, Page 282 of the Official Public Records of Brazos County, Texas; said 0.065 acre being more particularly described by metes and bounds as shown in Exhibit "A" attached hereto and made a part hereof for all purposes.

Reservations from and Exceptions to Conveyance and Warranty:

There is hereby EXCEPTED and RESERVED from this conveyance, and retained in favor of the Grantor, their heirs, executors, administrators, successors and assigns, in perpetuity, all of the oil, gas, liquid hydrocarbons, residue gas, the products and by-products of the foregoing, sulphur, coal, lignite, uranium, and all other minerals in, on or under the hereinabove described property; provided, however, Grantor, their heirs, personal representatives, executors, successors and assigns shall have no right of ingress and egress at any times for the purpose of mining, drilling, exploring, operating and developing said lands for oil, gas, and other minerals or for storing, removing, transporting, processing or marketing the same there from. This reservation and exception shall, however, include the right of Grantor, its successors and assigns, to grant leases on the property to develop same by directional drilling, pooling, unitization, or subsurface gasification, or liquefaction processes. Notwithstanding anything herein to the contrary, the Grantee shall have the right to use, without additional compensation, any stone, earth, gravel, caliche, iron ore or any other road building material upon, in or under the property for the construction and maintenance of road or roads thereon, such materials, for the purposes of this conveyance, being herein defined as not constituting "other minerals."

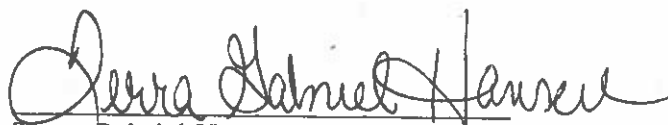
This conveyance is made and accepted subject to any and all conditions, restrictions, if any, relating to the hereinabove described property, to the extent, and only to the extent, that the same may still be in force and effect, shown of record in the office of the County Clerk of Brazos County, Texas.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's successors or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's successors and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through, or under Grantor, but not otherwise, except as to the reservations from and exceptions to conveyance and warranty.

When the context requires, singular nouns and pronouns include the plural.

Executed this 2 day of April, 2024.

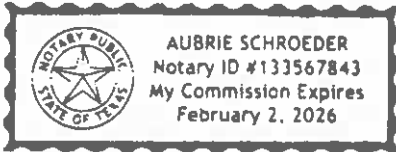

Malcolm Quinn Hansen


Terra Gabriel Hansen

Acknowledgments

STATE OF TEXAS §
COUNTY OF Brazos §

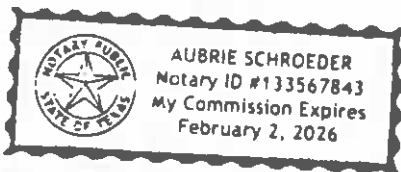
This instrument was acknowledged before me on April 2, 2024 by Malcolm Quinn Hansen.



Aubrie Schroeder
Notary Public, State of Texas

STATE OF TEXAS §
COUNTY OF Brazos §

This instrument was acknowledged before me on April 2, 2024 by Terra Gabriel Hansen.



Aubrie Schroeder
Notary Public, State of Texas



**FIELD NOTES DESCRIPTION
OF A
0.065 ACRE TRACT
ELLIOTT M. MILICAN LEAGUE SURVEY, ABSTRACT 40
BRAZOS COUNTY, TEXAS**

A FIELD NOTES DESCRIPTION OF 0.065 ACRES IN THE ELLIOTT M. MILICAN LEAGUE SURVEY, ABSTRACT 40, IN BRAZOS COUNTY, TEXAS, BEING A PORTION OF A CALLED 1.205 ACRE TRACT OF LAND DESCRIBED IN A DEED TO MALCOLM QUINN HANSEN RECORDED IN VOLUME 16796, PAGE 282 OF THE OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS (OPRBCT); SAID 0.065 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 3/8 inch iron rod found on the east side of White Switch Road (a variable width prescriptive right-of-way), at the southwest corner of said 1.205 acre tract and the northwest corner of Tract 41 of Lake Ridge Estates filed in Volume 2328, Page 43 of the Official Records of Brazos County, Texas (ORBCT), from which a point at the southeast corner of said 1.205 acre tract bears S 88° 16' 12" E, a distance of 177.08 feet and from said point, a 5/8 inch iron rod found in the east line of said 1.205 acre tract bears N 02° 40' 04" W, a distance of 13.65 feet;

THENCE, with the west line of said 1.205 acre tract, the following five (5) courses and distances:

- 1) N 15° 00' 48" E, a distance of 102.35 feet to a point;
- 2) N 13° 32' 38" E, a distance of 69.39 feet to a point;
- 3) N 12° 29' 08" E, a distance of 167.27 feet to a point;
- 4) N 12° 07' 54" E, a distance of 130.09 feet to a point;
- 5) N 12° 05' 46" E, a distance of 31.99 feet to a point in the south line of the remainder of a called 30 acre tract of land described in a deed to Jeana Janice recorded in Volume 8501, Page 284 (OPRBCT) at the northwest corner of said 1.205 acre tract and the northwest corner hereof;

THENCE, with the common line of said 1.205 acre tract and said remainder of 30 acre tract, N 85° 51' 00" E, for a distance of 12.83 feet to a 1/2 inch iron rod set (all rods set with blue plastic cap stamped 'KERR SURVEYING') on the proposed east right-of-way line of White Switch Road for the northeast corner hereof;

THENCE, through said 1.205 acre tract, with the proposed east line of White Switch Road, the following three (3) courses and distances:

- 1) S 10° 09' 18" W, a distance of 20.35 feet to a 1/2 inch iron rod set;
- 2) S 14° 14' 40" W, a distance of 382.29 feet to a 1/2 inch iron rod set;
- 3) S 15° 56' 00" W, a distance of 102.39 feet to the POINT OF BEGINNING hereof and containing 0.065 acres, more or less.

Surveyed on the ground September 2023 under my supervision. See plat prepared September 2023 for other information. The bearing basis for this survey is based on the Texas State Plane Coordinate System of 1983 (NAD83), Central Zone, Grid North as established from GPS observation using the Leica Smartnet NAD83 (NA2011) Epoch 2010 Multi-year CORS Solution 2 (MYCS2). Distances described herein are surface distances. To obtain grid distances (not grid areas) divide by a combined scale factor of 1.000084187 (calculated using GEOID12B). Reference drawing: 23-671-Exhibit.



9/21/23

Michael Konetski

Registered Professional Land Surveyor No. 6531



KERR SURVEYING

Kerr Surveying, LLC | 409 N. Texas Ave. Bryan, TX 77803

Office: (979) 268-3195 | Web: www.kerrlandsurveying.com

Surveys@kerrsurveying.net | TBPELS Firm No. 10018500

GENERAL NOTES

BEARING SYSTEM SHOWN HEREON IS BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, CENTRAL ZONE (4203), GRID NORTH AS ESTABLISHED FROM GPS OBSERVATION USING THE LEICA SMARTNET NAD83 (NA2011) EPOCH 2010 MULTI-YEAR CORS SOLUTION 2 (MYCS2).

DISTANCES SHOWN HEREON ARE SURFACE DISTANCES UNLESS OTHERWISE NOTED. TO OBTAIN GRID DISTANCES (NOT AREAS) DIVIDE BY A COMBINED SCALE FACTOR OF 1.000084187 (CALCULATED USING GEOID12B).

(CM) INDICATES CONTROLLING MONUMENT FOUND AND USED TO ESTABLISH PROPERTY BOUNDARIES.

THIS SURVEY PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. EASEMENTS AND OTHER MATTERS MAY APPLY.

ORIGINAL SURVEY LINES SHOWN HEREON (IF ANY) ARE BASED ON RAILROAD COMMISSION GIS DATA, ARE APPROXIMATED ONLY AND WERE NOT LOCATED ON THE GROUND. THIS SURVEYOR DID NOT DETERMINE THE EXISTENCE OF ANY VACANCY, EXCESS, OR SHORTAGE OF AREA IN ANY OF THE ORIGINAL GRANTS SHOWN HEREON.

THIS PLAT WAS PREPARED IN CONJUNCTION WITH A FIELD NOTES DESCRIPTION (METES AND BOUNDS). THE PLAT AND FIELD NOTES ARE INTENDED TO BE ONE INSTRUMENT TOGETHER.

LEGEND:

DRBCT = DEED RECORDS OF BRAZOS COUNTY, TEXAS

ORBCT = OFFICIAL RECORDS OF BRAZOS COUNTY, TEXAS

OPRBCT = OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS

123/456 = VOLUME AND PAGE FROM PUBLIC COUNTY RECORDS

N/F = NOW OR FORMERLY

() = RECORD INFORMATION

1/2 IRS = 1/2 INCH IRON ROD WITH BLUE PLASTIC CAP STAMPED 'KERR SURVEYING' SET

⊙ UTILITY POLE

AE AERIAL ELECTRIC LINES

— X — BARBED WIRE FENCE



SCALE: 1" = 100'

SURVEYOR'S CERTIFICATE:

I, MICHAEL KONETSKI, R.P.L.S. NO. 6531, DO HEREBY CERTIFY THAT THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS MANUAL OF PRACTICE REQUIREMENTS FOR A CATEGORY 1B, CONDITION 3, STANDARD LAND SURVEY AS MADE ON THE GROUND UNDER MY SUPERVISION.

Michael Konetski

MICHAEL KONETSKI
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6531



TSPS STANDARD LAND SURVEY PLAT
OF A
0.065 ACRE TRACT
OUT OF A CALLED 1.205 ACRE TRACT
RECORDED IN VOLUME 16796, PAGE 282 OPRBCT
ELLIOTT M. MILLICAN LEAGUE SURVEY, ABSTRACT 40
BRAZOS COUNTY, TEXAS



"When one person stands
to gain over another, the
facts must be uncovered"

SCALE: 1 INCH = 100 FEET
SURVEY DATE: 09-05-2023 | PLAT DATE: 09-21-2023
JOB NUMBER: 23-671 | CAD NAME: 23-671
POINT FILE: MILLICAN-GRID (cont); 23-671 (job)
DRAWN BY: WJB CHECKED BY: MK
PREPARED BY: KERR SURVEYING, LLC
TSPS FIRM#10018500
409 N. TEXAS AVENUE, BRYAN, TEXAS 77803
PHONE: (979) 268-3195
SURVEYS@KERRSURVEYING.NET | KERRLANDSURVEYING.COM

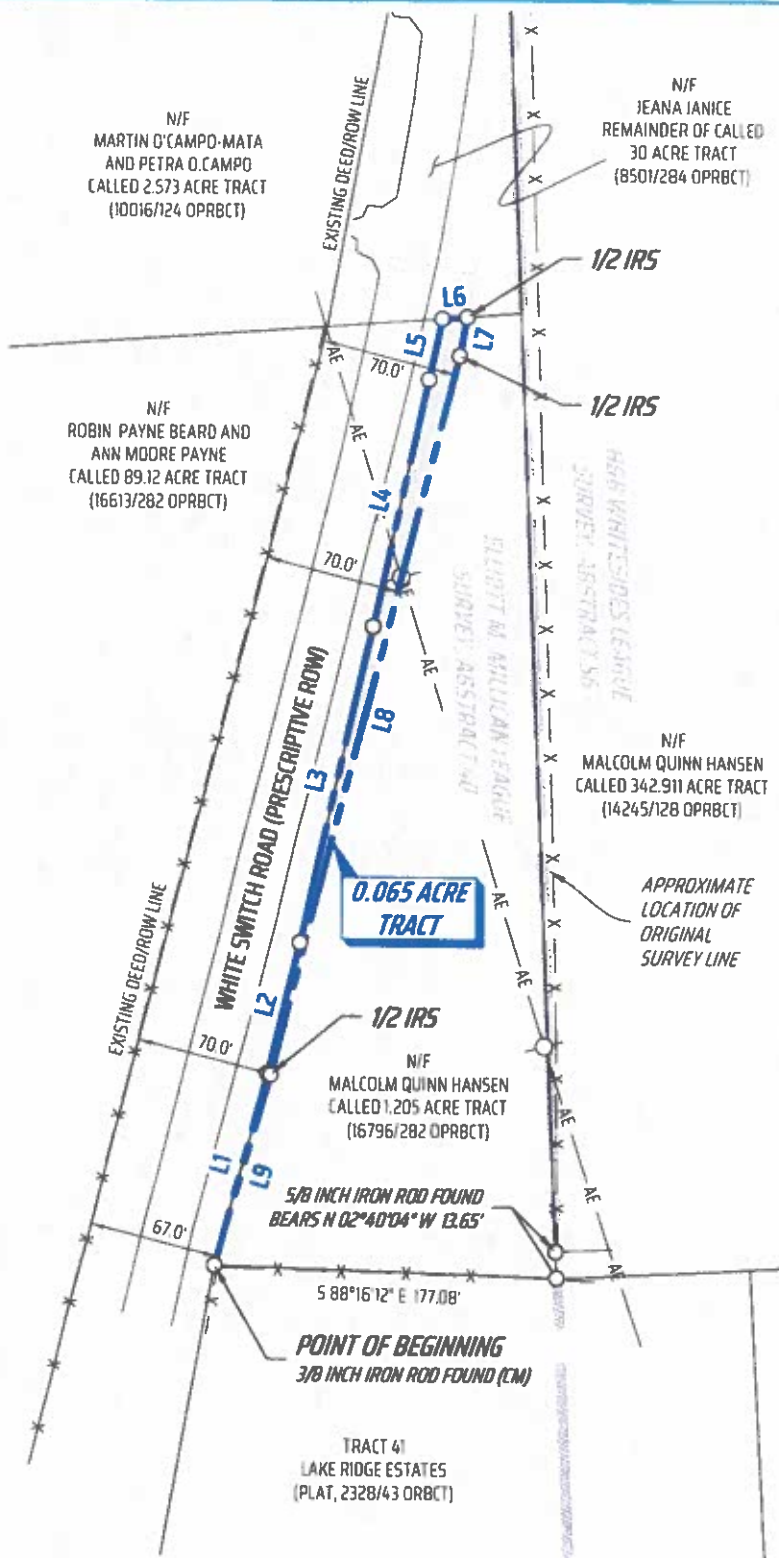
N/F
MARTIN O'CAMPO-MATA
AND PETRA O'CAMPO
CALLED 2.573 ACRE TRACT
(10016/124 OPRBCT)

N/F
JEANA IANICE
REMAINDER OF CALLED
30 ACRE TRACT
(8501/284 OPRBCT)

N/F
ROBIN PAYNE BEARD AND
ANN MOORE PAYNE
CALLED 89.12 ACRE TRACT
(16613/282 OPRBCT)

N/F
MALCOLM QUINN HANSEN
CALLED 342.911 ACRE TRACT
(14245/128 OPRBCT)

APPROXIMATE
LOCATION OF
ORIGINAL
SURVEY LINE



LINE	BEARING	DISTANCE
L1	N 15°00'48" E	102.35'
L2	N 13°32'38" E	69.39'
L3	N 12°29'08" E	167.27'
L4	N 12°07'54" E	130.09'
L5	N 12°05'46" E	31.99'
L6	N 85°51'00" E	12.83'
L7	S 10°09'18" W	20.35'
L8	S 14°14'40" W	382.29'
L9	S 15°56'00" W	102.39'



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Risk Management NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Request permission to enter private property owned by Guadalupe Contreras at 1903 Avenue B in Bryan to cut down and remove a fallen tree that is on the property line with Brazos County. Site is located in Precinct 4.

TO: Commissioners Court

FROM: Leslie Contreras

DATE: 04/11/2024

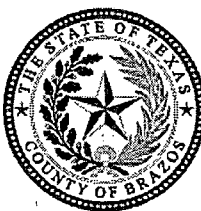
FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Private Property - Guadalupe Contreras.pdf	Property Access Form	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Risk Management NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Request permission to enter private property owned by Guadalupe Contreras at 1903 Avenue B in Bryan to cut down and remove a fallen tree that is on the property line with Brazos County. Site is located in Precinct 4.

TO: Commissioners Court

FROM: Leslie Contreras

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

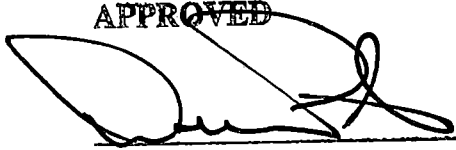
Description

Type

Private_Property_-_Guadalupe_Contreras.pdf Property Access Form

Backup Material

APPROVED


Duane Peters
County Judge

4/16/24
Date



BRAZOS COUNTY

PRIVATE PROPERTY ACCESS FORM

- I. **PROPERTY OWNER(S):** Contreras, Guadalupe
- II. **ADDRESS:** 1903 Avenue B; Bryan, TX 77803
- III. **Property ID:** 30165
- IV. **LOCATION OF WORK:** Back of property where property line connects with Brazos County Property.
- V. **DESCRIPTION OF WORK:** Removal and disposal of fallen tree

I, Guadalupe Contreras, the undersigned property owner grant permission to Brazos County the ability to access the above-mentioned private property for tree removal. I, Guadalupe Contreras, release Brazos County from any liability for any damaged property (fence or other property) during the process of cutting up and removing the fallen tree.

Property Owner's Signature: _____

Guadalupe Contreras
Guadalupe Contreras

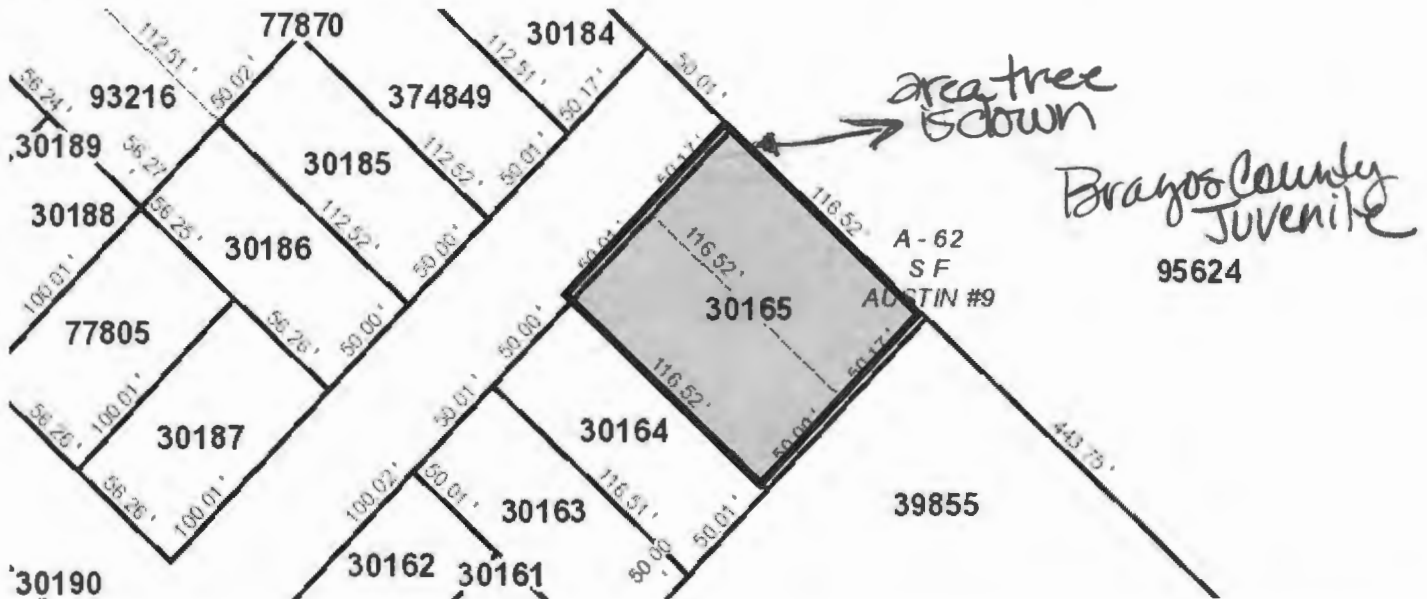
Date: _____

4/11/24

Nicholas Agorichas

Nicholas Agorichas
Brazos County Risk and Safety Coordinator

Map



Property Details

Account

Property ID:	30165	Geographic ID: 362000-0001-0170
Type:	Real	Zoning: MU-1
Property Use:		Condo:

Location

Situs Address:	1903 AVENUE B (COB) TX	
Map ID:	531-230	Mapsc0:
Legal Description:	JONES-BROCK, BLOCK A, LOT 17 & 18	
Abstract/Subdivision:	362000 - JONES-BROCK	
Neighborhood:	1421250G	
Owner		
Owner ID:	332497	
Name:	CONTRERAS GUADALUPE M	
Agent:		
Mailing Address:	1903 AVENUE B BRYAN, TX 77803-1267	
% Ownership:	100.0%	



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Approval of the Brazos County contribution to the Brazos County Health District for the 2nd quarter of FY 2023-2024 in the amount of \$119,507.25.

TO: Commissioners Court

DATE: 04/08/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

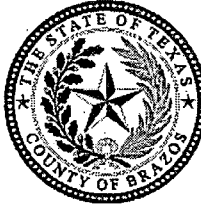
[CC_041624.pdf](#)

Journal Entry

Backup Material

[FY_2024_Health_District_Contribution_Invoice.pdf](#) Invoice

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Approval of the Brazos County contribution to the Brazos County Health District for the 2nd quarter of FY 2023-2024 in the amount of \$119,507.25.

TO: Commissioners Court

DATE: 04/08/2024

FISCAL IMPACT: False


BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
CC_041624.pdf	Journal Entry	Backup Material
FY_2024_Health_District_Contribution_Invoice.pdf	Invoice	Backup Material

APPROVED

 4/16/24

Duane Peters
County Judge

Date

Edit Journal ⓘ

Last Saved 4/8/2024 1:07 PM

Journal Batch: CC 041624 ⓘ | Show More

Journal Batch CC 041624
Description Expense 2nd Quarter FY 24 County Contribution to Health District
Balance Type Actual
* Accounting Period Mar-24
Attachments FY 2024 Health District Contri + X

Source AutoCopy
Approval Status Required
Funds Status Not attempted
Batch Status Unposted
Completion Status Incomplete

Journal ⓘ | Show More

Journal CC 041624
Description Expense 2nd Quarter FY 24 County Contribution to Health District
* Ledger Brazos County Primary Ledger
* Accounting Date 3/31/2024
* Category Manual

Currency USD US Dollar
Conversion Date 3/31/2024
Conversion Rate Type User
Conversion Rate 1
Inverse Conversion Rate 1

Journal Lines ⓘ

Line	* Account	Account Description	Entered (USD)		Description
			Debit	Credit	
1	91000-00000000-11005200-00000-0000-000000	Health - County Health District-No Value-Depository Bank Account-No Value-No Value-No Value	119,507.25		Expense 2nd Quarter FY 24 County Contribution to Health
2	91000-00000000-43041200-00000-0000-000000	Health - County Health District-No Value-Participation - Brazos County-No Value-No Value-No Value		119,507.25	Expense 2nd Quarter FY 24 County Contribution to Health
3	01000-11002000-73510000-00000-0000-000000	General Fund-Community Support-Health Division - County Support-No Value-No Value-No Value	119,507.25		Expense 2nd Quarter FY 24 County Contribution to Health
4	01000-00000000-11005200-00000-0000-000000	General Fund-No Value-Depository Bank Account-No Value-No Value-No Value		119,507.25	Expense 2nd Quarter FY 24 County Contribution to Health
Total			239,014.50	239,014.50	



Brazos County Health District



Public Health
Prevent. Promote. Protect.

INVOICE

Brazos County
Attn: **Brian Pratt**
200 S. Texas Ave., Ste 218
Bryan, Texas 77803

Mail Remittance to:
Brazos County Treasurer
200 So. Texas Ave., Suite 240
Bryan, Texas 77803

INVOICE DATE:

10/17/2023

INVOICE NUMBER:

BC0001-24

DESCRIPTION:

Brazos County's annual contribution, for fiscal year 2023-2024, in accordance with the Brazos County Public Health District Cooperative Agreement.

AMOUNT DUE:

\$478,029.00 (payable in 12 equal installments or at the District Member's election, quarterly)

Please make check(s) payable to: Brazos County Health District

478,029.00

4.00

119,507.25

The Brazos County Health District operates under the umbrella of Brazos County Board of dedicated to providing quality preventative, educational and professional health services, w improve the health of the entire community.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: **Overpayments**
• a. Wildfire Energy Operating - \$119.39
• b. Karen Duhon Slater - \$270.00

TO: Commissioners Court

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>CC Refund Request 04 09 2024 (002).pdf</u>	Tax Refund Applications	Backup Material

Kristeen Roe, CTA, PCC
Brazos County Tax Assessor/Collector
4151 County Park Ct
Bryan TX 77802
979-775-9930
979-775-9938 Fax

REFUNDS PENDING 04/16/2024

REQUESTOR	WILDFIRE ENERGY OPERATING
ADDRESS	PO BOX 19424 HOUSTON TX 77224
OWNER NAME	W LEWIS KIRKPATRICK
PROP ID#	408971
REFUND AMOUNT	\$ 119.39

REQUESTOR	KAREN DUHON SLATER
ADDRESS	2959 BOXELDER DR BRYAN TX 77807
OWNER NAME	KAREN DUHON SLATER
PROP ID#	302402
REFUND AMOUNT	\$ 270.00

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

KIRKPATRICK W LEWIS

5 ALLEE DU GRAND PAVOLS #49

34200 SETE, FRANCE

PROPERTY DESCRIPTION

**Legal: REEF 3H 50004253-000 WILDFIRE ENER/AGUILA VADO (EAGLEFORD AB 63 /AUSTIN, S SUR
.0006147900 R**

Address:

Account # 408971

TAX PAYMENT INFORMATION

Name of Taxing Unit

ZREFUND

Tax Year of Refund

2023

Payment Date

02/29/2024

Amount Paid

\$138.82

Refund Amount Requested

\$119.39

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

WILDFIRE ENERGY OPERATING

PO BOX 19424

HOUSTON TX 77224

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Signature

832.558.0100

Phone #

Date

3/20/24

Email Address

stuart@wildfire-energy.com

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

Authorized Officer Signature

Date

4/16/24

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

SLATER KAREN DUHON

2959 BOXELDER DR

BRYAN TX 77807

PROPERTY DESCRIPTION

Legal: THE TRADITIONS PH 10, BLOCK 1, LOT 8-R

Address: 3406 CHINQUAPIN (PVT) CT ,

Account # 302402

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2023	01/05/2024	\$2741.11	\$270.00

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

SLATER KAREN DUHON

2959 BOXELDER DR

BRYAN TX 77807

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Karen Duhon Slater

Signature

972 965 4601

Phone #

3/29/24

Date

Rdslater8@gmail.com

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

[Signature]

Authorized Officer Signature

4/16/24

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

01/05/2024 02:47PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number	
3321738	
Date Posted	12/31/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$2,741.11

PAID BY:

SLATER KAREN DUHON
2959 BOXELDER DR
BRYAN, TX 77807

Property ID	Geo	Legal Acres	Owner Name and Address
302402	604870-1001-0080	0.0000	SLATER KAREN DUHON 2959 BOXELDER DR BRYAN, TX 77807
Legal Description			
THE TRADITIONS PH 10, BLOCK 1, LOT 8-R			
Situs	DBA Name		
3406 CHINQUAPIN (PVT) CT			

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2023	0.00000	0	148763	N	270.00	0.00	0.00	0.00	0.00	270.00
BRAZOS COUNTY	2023	0.40970	124,621	121602	N	510.57	0.00	0.00	0.00	0.00	510.57
CITY OF BRYAN	2023	0.62400	124,621	121602	N	777.63	0.00	0.00	0.00	0.00	777.63
BRYAN ISD	2023	0.94920	124,621	121602	N	1,182.91	0.00	0.00	0.00	0.00	1,182.91
											2,741.11

Balance Due As Of 12/31/2023: -270.00

Tender	Details	Description	Amount
Check	1534		2741.11
			2,741.11

Operator	Batch	Total Paid
Iemerson	49270 (01052024_LE)	2,741.11



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: • FY 23/24 Budget Amendments 27.01 - 27.06

TO: Commissioners Court

FROM: Nina Payne

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR
ALTERNATIVES: Request approval.

ATTACHMENTS:

File Name

Description

Type

[27_Coversheet.pdf](#)

FY 24 Budget Amendments 27.01 - 27.06 Coversheet

Cover Memo

[27.01 - 27.06.pdf](#)

FY 24 Budget Amendments 27.01 - 27.06

Backup Material

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2023-2024 BUDGET YEAR

NO. 23/24 27.01-27.06

On this the 16th day of April 2024 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Steve Aldrich, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Nancy Berry, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk


The following proceedings were held:

THAT WHEREAS, on 16th day of April 2024 the Court heard and approved a budget amendment(s) for the 2023-2024 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 19 September 2023, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 16th day of April 2024.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: 
Duane Peters, County Judge

Original: County Clerk's Office and
Attached to the original budget

**BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 23/24 - 27.01
4/16/2024**

[illegible]**General Fund**

Reallocation of funding from the I.T. Department to the Brazos Center for the replacement of a broken scanner that is no longer working or repairable.

Date: 4/10/2024

County Judge Approval

Date _____

[illegible]

No. 23/24 - 27.02

4/16/2024

[illegible]

General Permanent Improvement Fund

Reallocation of funds to correct account to assign seven (7) silver and three (3) white Tahoe's that were purchased for FY 2025 to Fleet Maintenance. Additional funding is being requested to purchase equipment, window tinting, decals, title and registration cost for the units. Total cost for the ten Tahoe's were \$533,200, and equipment for each unit is an average cost of \$10,168.80.

SAM

4/10/2024

Date _____

[illegible]

No. 23/24 - 27.03

4/16/2024

[illegible][illegible]

Reallocation of funds to correct account for the Justice of the Peace, Pct 3 - Evidence Storage Area Design Project (CIP # 24-639). Total cost for the design contract is \$29,705, which was approved by Commissioner's Court on April 9, 2024.

SAM

Date:

4/10/2024

County Judge Approval

Date.


4/16/24

[illegible]

4/16/2024

General Permanent Improvement Fund	
Reallocation of funds to correct account for additional funding needed for the Juvenile Expansion Project.	

County Judge Approval Date

 4/16/24

County Judge Approval

Date

[illegible]

No. 23/24 - 27.05

4/16/2024

[illegible]

SB 22 2023 Rural Law Enforcement Salary Assistance Program

To set up budget for SB 22 - Sheriff's Office Rural Law Enforcement Grant.

Date: 4/10/2024

County Judge Approval

Date _____

For Oracle Entry Only					
FUND	DIV	ACCT	Change in Budget	ACCOUNT NAME	
32000	281002	48003400	500,000.00		
32000	281002	60500000	67,000.00		
32000	281002	71020000	100,000.00		
32000	281002	80212000	132,000.00		
32000	281002	80281000	31,000.00		
32000	281002	80286000	20,000.00		
32000	281002	80890000	150,000.00		

No. 23/24 - 27.06

DESCRIPTION	
-------------	--

Reallocation of funds to the correct account for professional services to assist in updating the subdivision regulations.

Date _____

57.720.00



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: • a. Employment & Separations

TO: Commissioners Court

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Employment Separations - Public - 04-16-2024.pdf](#)

Employment & Separations Cover Sheet

Cover Memo

Personnel Change of Status

(Apr 11, 2024)

Commissioners' Court Date: 04-16-2024
Department Submitting Information: Human Resources
Purpose of Submissions: Consider and Take Action on Change

Employment

Department Name	Employee Name
District Clerk - Administration	Lara, Angela
Metropolitan Planning - Administration	Lomax, Timothy*
Exposition Center - Administration	Rector, Charli
Facilities Services - Administration	Rodriguez de Felix, Maria

Separations

Department Name	Employee Name

Approved in Commissioners' Court: 04-16-2024

County Judge's or Commissioner's Signature: _____



(This Copy to be attached to minutes)



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: • b. Personnel Action Forms

TO: Commissioners Court

DATE: 04/11/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[PAF_04-16-2024.pdf](#)

Description

Cover Sheet

Type

Cover Memo

**PERSONNEL
CHANGE OF STATUS REQUESTS**

Commissioner Court Date: 04-16-2024 Department Submitting Information: Human Resources Purpose of Submissions: Consider and Take Action on Change Requests
--

Department Submitting Request(s)	Employee Request Applies To	Action Requested
District Clerk	Grimes, Cereena	Change of Status
	Ramirez, Alexander	Change of Status
Felony/Family Law Associate Court	Stapp, Sheryl	Change of Status
Justice of Peace – Precinct 1	Hudson, Amber	Change of Status
	Kiel, Janet	Change of Status
Juvenile Services – Detention	Garner, Armani	Change of Status
Sheriff's Office – Admin.	Arredondo, Guadalupe	Change of Status
	Figueroa, Irma	Change of Status
	Johnson, Bowen	Change of Status
	Register, Katlyn	Change of Status
	Walker, Tayler	Change of Status
	Williams, John	Change of Status

Approved in Commissioners' Court: 04-16-2024:

County Judge's or Commissioner's Signature:
(This Copy to be attached to minutes)





BRAZOS COUNTY
BRYAN, TEXAS

CLAIMS

COMMISSIONERS COURT MEETING: **April 16, 2024**

CLAIMS TO BE PAID BY BRAZOS COUNTY:

CLAIM # 8202068

Thru

CLAIM # 8202232

CLAIM # 9200829

CLAIM # 9200893

The Court voted unanimously to approve these Claims as submitted.

Duane Peters
County Judge

Karen McQueen



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.
- b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.

TO: Commissioners Court

DATE: 04/10/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
No Attachments Available		

§ COUNTY OF BRAZOS

§ STATE OF TEXAS

COMMISSIONERS COURTS: DELIBERATION REGARDING A CONTRACT BEING NEGOTIATED;
CLOSED MEETING.

The Commissioners Court ("Court") has proposed to deliberate the negotiation of a contract related to a professional services agreement in closed session. The Court wishes to deliberate the business and financial issues of the proposed contract.

Texas Government Code §551.0725 provides that the Court may deliberate the business and financial issues of this contract in closed session if, before conducting the closed meeting:

- (1) The Court votes unanimously that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person; and
- (2) The attorney advising the Commissioners Court issues a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.
- (3) Notwithstanding Section 551.103(a), Government Code, the Commissioners Court must make a tape recording of the proceedings of a closed meeting to deliberate the information.

It is my determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person.

A handwritten signature in black ink, consisting of a large, stylized 'A' followed by a long, horizontal, wavy line extending to the right.

Allison Lindblade
Assistant General Counsel
April 16, 2024



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 4/16/2024

ITEM: Acknowledgement of FY 2023-2024 Budget to Actuals by Fund as of April 10, 2024.
Acknowledgement of FY 2023-2024 Contingency Budget to Actuals by Fund as of April 10, 2024.

TO: Commissioners Court

FROM: Nina Payne

DATE: 04/10/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
FY_24_Actuals.pdf	FY 2023-2024 Budget to Actuals by Fund as of 4/10/24	Backup Material
FY_24_Contingency_Budget_to_Actuals_Fund.pdf	FY 2023-2024 Contingency Budget to Actuals by Fund as of 4/10/24	Backup Material

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 01000 General Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	116,116,899	119,608,263	134,330,000	107,641,829	80%
Charges for Services	14,007,731	14,373,002	11,221,037	7,622,031	68%
Interest Income	1,233,588	8,311,341	5,780,000	4,665,525	81%
Other Revenue	2,105,454	1,265,902	961,750	644,440	67%
Reserves	-	-	44,859,588	25,886	0%
Intergovernmental	9,344,605	8,218,468	836,002	676,988	81%
Other Financing Sources	1,565,379	215,777	210,000	156,864	75%
Total Revenue	\$144,373,655	\$151,992,753	\$198,198,377	\$121,433,564	61%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	44,652,228	49,486,058	59,656,913	28,045,300	47%
Outside Labor Costs	186,676	104,348	163,000	127,850	78%
Benefits	27,150,252	27,183,091	35,508,750	16,782,366	47%
Discretionary Spending	-	-	1,821,590	-	-
Supplies and Other Charges	7,681,618	9,058,121	19,318,410	4,968,021	26%
Repairs and Maintenance	2,354,842	4,532,190	7,477,493	1,582,539	21%
Contractual Services	8,721,285	9,372,616	12,151,132	4,267,061	35%
Professional Services	4,303,755	6,379,393	13,050,445	2,841,737	22%
Community Contracts	4,615,488	4,716,979	6,382,870	3,370,933	53%
Capital Outlay	5,302,428	7,260,102	21,033,500	4,772,662	23%
Other Financing Uses	4,709,639	20,917,731	21,634,274	-	-
Total Expense	\$109,678,212	\$139,010,628	\$198,198,377	\$66,758,471	34%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 02000 County Health Endowment
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	1,390	0	-	-
Intergovernmental	101,339	0	-	-
Total Revenue	\$102,730	\$0	-	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Other Financing Uses	1,010,633	-	-	-
Total Expense	\$1,010,633	-	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 11000 Hotel Occupancy Tax Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	3,360,758	3,689,821	3,250,000	1,598,640	49%
Interest Income	12,820	119,177	50,000	97,222	194%
Other Revenue	454	1,500	-	1,750	-
Reserves	-	-	1,000,000	-	-
Other Financing Sources	-	246,080	-	-	-
Total Revenue	\$3,374,031	\$4,056,579	\$4,300,000	\$1,697,612	39%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	98,264	84,744	164,093	37,355	23%
Benefits	45,799	41,481	75,055	19,268	26%
Supplies and Other Charges	178,495	30,866	572,049	19,994	3%
Repairs and Maintenance	21,600	-	500,000	-	-
Contractual Services	127,582	347,894	185,490	100,390	54%
Professional Services	5,300	24,960	5,300	5,300	100%
Community Contracts	914,481	1,370,205	910,000	275,013	30%
Capital Outlay	20,704	554,303	638,013	514,414	81%
Other Financing Uses	1,165,715	-	1,250,000	-	-
Total Expense	\$2,577,941	\$2,454,451	\$4,300,000	\$971,734	23%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 12000 State Lateral Road Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	276	5,056	3,000	4,097	137%
Reserves	-	-	218,000	-	-
Intergovernmental	30,417	30,347	30,000	29,508	98%
Total Revenue	\$30,693	\$35,403	\$251,000	\$33,606	13%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Capital Outlay	-	-	251,000	-
Total Expense	-	-	\$251,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 13000 Unclaimed Property Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	387	9,140	3,000	6,413	214%
Reserves	-	-	68,000	-	-
Total Revenue	\$387	\$9,140	\$71,000	\$6,413	9%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	-	71,000	-
Total Expense	-	-	\$71,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 15000 Law Library Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	28,463	164,116	67,500	52,514	78%
Interest Income	48	1,942	0	2,246	-
Reserves	-	-	10,000	-	-
Total Revenue	\$28,511	\$166,057	\$77,500	\$54,759	71%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	59,063	62,593	77,500	32,654	42%
Total Expense	\$59,063	\$62,593	\$77,500	\$32,654	42%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 16000 Local Provider Participation
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	36,793,246	31,728,216	39,176,878	39,700,219	101%
Interest Income	50,392	433,637	200,000	398,153	199%
Other Revenue	460,822	397,231	487,494	487,494	100%
Reserves	-	-	19,000,000	-	-
Total Revenue	\$37,304,461	\$32,559,083	\$58,864,372	\$40,585,866	69%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	134,246	-	-	-
Community Contracts	26,568,700	26,044,743	58,844,372	17,521,134	30%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$26,588,700	\$26,198,989	\$58,864,372	\$17,541,134	30%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 18000 Law Enforcement Education
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Reserves	-	-	69,360	-	-
Intergovernmental	14,928	14,872	14,500	37,584	259%
Total Revenue	\$14,928	\$14,872	\$83,860	\$37,584	45%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	11,984	12,741	83,860	1,296	2%
Total Expense	\$11,984	\$12,741	\$83,860	\$1,296	2%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 19000 Court Records Preservation
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	23,569	623	500	220	44%
Interest Income	935	15,192	0	10,898	-
Reserves	-	-	300,000	-	-
Other Financing Sources	42,545	-	-	-	-
Total Revenue	\$67,049	\$15,815	\$300,500	\$11,118	4%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	35,086	-	-	-
Benefits	21,497	-	-	-
Supplies and Other Charges	87	-	300,500	-
Contractual Services	524	-	-	-
Total Expense	\$57,194	-	\$300,500	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 20000 County Clerk Records
Management Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	454,677	364,311	350,000	145,228	41%
Interest Income	5,390	31,036	20,000	20,994	105%
Reserves	-	-	1,230,000	-	-
Total Revenue	\$460,067	\$395,347	\$1,600,000	\$166,223	10%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	105,859	104,059	128,285	61,368	48%
Benefits	72,410	56,889	83,311	31,806	38%
Supplies and Other Charges	21,476	725	1,263,064	1,165	0%
Contractual Services	103,091	327,291	125,340	57,573	46%
Total Expense	\$302,836	\$488,964	\$1,600,000	\$151,911	9%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 20010 County Clerk Archival Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	387,387	290,550	315,000	127,575	41%
Interest Income	5,682	30,786	10,000	21,834	218%
Reserves	-	-	1,293,000	-	-
Total Revenue	\$393,069	\$321,336	\$1,618,000	\$149,409	9%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	-	1,118,000	-	-
Contractual Services	299,991	253,734	500,000	97,115	19%
Total Expense	\$299,991	\$253,734	\$1,618,000	\$97,115	6%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 22000 Courthouse Security Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	105,826	115,046	106,050	45,247	43%
Interest Income	180	5,325	0	1,571	-
Reserves	-	-	64,000	-	-
Other Financing Sources	442,325	294,951	0	-	-
Total Revenue	\$548,331	\$415,322	\$170,050	\$46,818	28%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	318,556	375,202	-	-	-
Benefits	132,453	155,455	-	2,838	-
Supplies and Other Charges	5,352	4,033	56,987	467	1%
Repairs and Maintenance	16,733	13,633	62,000	4,633	7%
Contractual Services	-	-	50,000	-	-
Community Contracts	-	1,011	1,063	599	56%
Capital Outlay	7,100	-	-	323	-
Total Expense	\$480,194	\$549,334	\$170,050	\$8,860	5%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 22010 Justice Court Security Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	33,291	33,424	31,500	17,530	56%
Interest Income	236	4,523	2,500	3,581	143%
Reserves	-	-	208,000	-	-
Total Revenue	\$33,527	\$37,947	\$242,000	\$21,110	9%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Repairs and Maintenance	7,821	-	30,000	-
Contractual Services	-	-	30,000	-
Professional Services	8,129	-	57,000	-
Capital Outlay	-	-	125,000	-
Total Expense	\$15,950	-	\$242,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 23000 District Clerk Records
Management Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	61,726	84,461	60,000	55,628	93%
Interest Income	334	5,326	4,000	3,810	95%
Reserves	-	-	200,000	-	-
Total Revenue	\$62,060	\$89,788	\$264,000	\$59,438	23%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	-	19,979	73,600	32,407	44%
Benefits	-	1,553	5,764	2,518	44%
Contractual Services	-	149,231	173,000	-	-
Professional Services	-	-	11,636	-	-
Total Expense	-	\$170,763	\$264,000	\$34,924	13%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 23010 District Clerk Archival Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Charges for Services	5,670	595	-	160
Interest Income	69	131	-	21
Total Revenue	\$5,739	\$726	-	\$181

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	28,569	18,345	-	-
Benefits	2,233	1,426	-	-
Professional Services	3,522	-	-	-
Total Expense	\$34,324	\$19,771	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 24000 Justice of the Peace
Technology Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	28,441	28,209	26,000	14,710	57%
Interest Income	276	4,324	2,000	3,269	163%
Reserves	-	-	193,000	-	-
Total Revenue	\$28,717	\$32,534	\$221,000	\$17,978	8%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	39,945	10,166	67,061	262	0%
Contractual Services	798	889	5,000	-	-
Capital Outlay	-	-	148,939	-	-
Total Expense	\$40,743	\$11,055	\$221,000	\$262	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 24010 County and District Court
Technology Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	9,750	10,059	10,000	3,597	36%
Interest Income	146	2,647	0	1,990	-
Reserves	-	-	119,000	-	-
Total Revenue	\$9,896	\$12,706	\$129,000	\$5,588	4%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	-	129,000	-
Total Expense	-	-	\$129,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 25000 Forfeiture Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	7,821	5,329	0	-	-
Interest Income	58	918	0	585	-
Reserves	-	-	33,000	-	-
Total Revenue	\$7,879	\$6,247	\$33,000	\$585	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	2,563	33,000	235	1%
Capital Outlay	-	5,133	-	-	-
Total Expense	-	\$7,696	\$33,000	\$235	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 26000 District Attorney Hot Check
Collections Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	7	113	50	82	164%
Other Revenue	75	150	0	75	-
Reserves	-	-	4,900	-	-
Total Revenue	\$82	\$263	\$4,950	\$157	3%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	-	4,950	-
Total Expense	-	-	\$4,950	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 27000 Bail Bond Board Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	151	2,428	1,500	1,761	117%
Other Revenue	2,000	2,500	2,000	1,000	50%
Reserves	-	-	105,000	-	-
Total Revenue	\$2,151	\$4,928	\$108,500	\$2,761	3%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	304	321	4,001	-	-
Benefits	144	113	1,011	-	-
Supplies and Other Charges	274	-	103,488	5	0%
Total Expense	\$722	\$433	\$108,500	\$5	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 28000 Voter Registration Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	13	-	-	-
Intergovernmental	33,460	16,804	-	-
Total Revenue	\$33,473	\$16,804	-	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	1,461	1,071	-	-
Contractual Services	20,201	15,733	-	-
Professional Services	20,500	-	-	-
Total Expense	\$42,162	\$16,804	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	3,624	8,389	2,500	2,465	99%
Interest Income	4,142	23,620	15,000	22,686	151%
Reserves	-	-	331,000	-	-
Total Revenue	\$7,767	\$32,009	\$348,500	\$25,151	7%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,438	5,117	304,095	1,076	0%
Repairs and Maintenance	-	240	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$5,438	\$5,357	\$348,500	\$1,076	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 30000 Brazos County Grant Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Public Health Revenue	-	0	60,000	60,000	100%
Other Revenue	-	32	-	-	-
Reserves	-	-	6	-	-
Intergovernmental	5,175,775	2,603,804	4,749,019	2,095,335	44%
Other Financing Sources	300,769	336,489	711,264	-	-
Total Revenue	\$5,476,543	\$2,940,325	\$5,520,289	\$2,155,335	39%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	1,328,022	1,748,464	2,861,531	1,345,187	47%
Benefits	640,754	813,685	1,327,727	612,620	46%
Supplies and Other Charges	233,515	106,792	436,145	46,879	11%
Repairs and Maintenance	937,236	5,186	3,150	432	14%
Contractual Services	2,055,371	116,713	396,244	170,838	43%
Professional Services	3,840	-	200,000	2,500	1%
Capital Outlay	322,412	158,206	295,492	128,403	43%
Total Expense	\$5,521,150	\$2,949,047	\$5,520,289	\$2,306,859	42%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 31000 American Rescue Plan Act

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	(1,392)	-	-	-	-
Intergovernmental	8,445,192	7,495,180	20,000,000	132,807	1%
Total Revenue	\$8,443,800	\$7,495,180	\$20,000,000	\$132,807	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Discretionary Spending	8,445,192	7,299,824	-	-	-
Contractual Services	-	132,000	1,800,000	-	-
Capital Outlay	-	63,356	18,200,000	203,527	1%
Total Expense	\$8,445,192	\$7,495,180	\$20,000,000	\$203,527	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 32000 SB 22 2023 Rural Law
Enforcement Salary Assistance Program

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Intergovernmental	-	-	-	1,050,000
Total Revenue	-	-	-	\$1,050,000

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 33000 Sheriff's Office Crime Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	267	1,599	500	1,574	315%
Other Revenue	1,600	8,000	0	-	-
Reserves	-	-	113,000	-	-
Total Revenue	\$1,867	\$9,599	\$113,500	\$1,574	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	85	4,796	79,500	-
Repairs and Maintenance	-	1,369	4,000	-
Capital Outlay	-	7,608	30,000	-
Other Financing Uses	10,000	-	-	-
Total Expense	\$10,085	\$13,773	\$113,500	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 34000 District Attorney Crime
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	80,558	32,611	20,000	300	2%
Interest Income	341	5,816	2,000	3,937	197%
Reserves	-	-	249,000	-	-
Total Revenue	\$80,899	\$38,427	\$271,000	\$4,237	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	14,390	20,383	80,376	11,031	14%
Benefits	7,935	9,588	14,686	5,280	36%
Supplies and Other Charges	24,089	11,007	155,938	13,197	8%
Contractual Services	314	360	20,000	270	1%
Capital Outlay	5,782	-	-	-	-
Total Expense	\$52,509	\$41,339	\$271,000	\$29,778	11%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 35000 Primary Election Services
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	38,109	70,904	25,000	6,364	25%
Interest Income	67	1,264	-	1,052	-
Reserves	-	-	65,000	-	-
Total Revenue	\$38,176	\$72,167	\$90,000	\$7,416	8%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	8,563	5,479	79,100	579	1%
Repairs and Maintenance	-	-	1,000	-	-
Contractual Services	65,448	13,414	9,900	2,605	26%
Total Expense	\$74,011	\$18,893	\$90,000	\$3,184	4%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 39010 Brazos County Housing
Finance Corporation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	-	402,125	5,000	5,334	107%
Interest Income	1,004	5,259	0	8,360	-
Reserves	-	-	104,000	-	-
Total Revenue	\$1,004	\$407,384	\$109,000	\$13,694	13%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	323	-	4,735	174	4%
Professional Services	-	-	104,265	-	-
Total Expense	\$323	-	\$109,000	\$174	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 41000 General Obligation Debt
Service Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	10,766,578	9,799,037	10,910,000	10,700,427	98%
Interest Income	89,607	345,490	170,000	135,401	80%
Reserves	-	-	500,000	-	-
Other Financing Sources	1,165,715	-	1,250,000	-	-
Total Revenue	\$12,021,900	\$10,144,527	\$12,830,000	\$10,835,829	84%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Debt Service	17,009,447	9,028,173	12,830,000	2,365,769	18%
Total Expense	\$17,009,447	\$9,028,173	\$12,830,000	\$2,365,769	18%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43200 2020 Certificates of
Obligation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	105,757	515,615	120,000	194,026	162%
Other Revenue	-	2,929	-	-	-
Reserves	-	-	8,400,000	-	-
Total Revenue	\$105,757	\$518,544	\$8,520,000	\$194,026	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	54,447	3,038,134	1,200	0%
Contractual Services	1,130,456	2,656,302	487,000	1,172,590	241%
Capital Outlay	1,940,552	1,891,648	4,994,866	156,723	3%
Total Expense	\$3,071,008	\$4,602,397	\$8,520,000	\$1,330,513	16%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43230 On System Road Bond -
TXDOT

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	-	212,288	-	459,589	-
Reserves	-	-	19,800,000	-	-
Other Financing Sources	-	20,009,102	-	-	-
Total Revenue	-	\$20,221,390	\$19,800,000	\$459,589	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Contractual Services	-	-	19,800,000	516,942	3%
Debt Service	-	203,216	-	-	-
Total Expense	-	\$203,216	\$19,800,000	\$516,942	3%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43231 Off System Road Bond

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	-	109,492	-	226,958	-
Reserves	-	-	10,100,000	-	-
Other Financing Sources	-	10,307,719	-	-	-
Total Revenue	-	\$10,417,211	\$10,100,000	\$226,958	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Capital Outlay	-	81,700	10,100,000	1,418,501	14%
Debt Service	-	102,830	-	-	-
Total Expense	-	\$184,530	\$10,100,000	\$1,418,501	14%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43232 2023 Certificates of
Obligation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	-	106,296	-	226,167	-
Reserves	-	-	9,908,000	-	-
Other Financing Sources	-	10,165,860	-	-	-
Total Revenue	-	\$10,272,156	\$9,908,000	\$226,167	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Capital Outlay	-	61,762	9,908,000	17,324	0%
Debt Service	-	163,164	-	-	-
Total Expense	-	\$224,926	\$9,908,000	\$17,324	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 45000 General Permanent
Improvement Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Other Revenue	95,799	102,356	-	-	-
Reserves	-	-	23,839,123	373,654	2%
Other Financing Sources	5,473,504	20,893,118	19,923,010	-	-
Total Revenue	\$5,569,303	\$20,995,474	\$43,762,133	\$373,654	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Discretionary Spending	-	-	6,162,654	-	-
Supplies and Other Charges	-	-	4,000,000	-	-
Capital Outlay	11,813,336	5,391,415	33,568,379	2,548,119	8%
Debt Service	-	-	31,100	-	-
Other Financing Uses	24,942	-	-	-	-
Total Expense	\$11,838,278	\$5,391,415	\$43,762,133	\$2,548,119	6%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 50000 Health and Life Insurance
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	11,448	0	-	-	-
Other Revenue	20,909,742	23,006,476	20,841,700	13,357,537	64%
Reserves	-	-	4,500,000	-	-
Other Financing Sources	-	-	1,000,000	-	-
Total Revenue	\$20,921,190	\$23,006,476	\$26,341,700	\$13,357,537	51%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	215,192	227,069	461,901	106,321	23%
Benefits	60,911	133,569	200,280	53,596	27%
Supplies and Other Charges	50,614	53,669	968,719	26,498	3%
Repairs and Maintenance	93	75	100	25	25%
Contractual Services	17,991,568	21,346,651	24,276,500	11,687,193	48%
Professional Services	289,964	379,176	434,200	198,805	46%
Total Expense	\$18,608,343	\$22,140,208	\$26,341,700	\$12,072,438	46%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 93000 Regional Mobility Authority

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	88	494	-	209	-
Reserves	-	-	13,992	-	-
Total Revenue	\$88	\$494	\$13,992	\$209	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	10,755	12,120	-	-	-
Benefits	2,503	2,949	-	-	-
Supplies and Other Charges	1,362	557	0	-	-
Repairs and Maintenance	12	-	0	-	-
Contractual Services	42	25	0	-	-
Professional Services	7,500	7,875	13,992	7,500	54%
Total Expense	\$22,174	\$23,527	\$13,992	\$7,500	54%

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 01000 General Fund - Contingency

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	6,000,000.00	(1,077,317.70)	4,922,682.30
Voter Registration - 13005000 *	3,152.00	-	3,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Road and Bridge Contingency - 56001000 *	1,257,800.00	-	1,257,800.00
Total General Fund Contingency	7,297,852.00	(1,077,317.70)	6,220,534.30

* Can only be used for that program or division

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 11000 HOT Fund Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
HOT Fund Contingency - 11002500	526,974.00	-	526,974.00
Total HOT Fund Contingency	526,974.00	-	526,974.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingeny - 12005000	49,200.00	-	49,200.00
Total Unclaimed Property Fund Contingency	49,200.00	-	49,200.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 21005000	1,219,564.00	(124,000.00)	1,095,564.00
Total Count Clerk Records Management Fund Contingency	1,219,564.00	(124,000.00)	1,095,564.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 21006000	1,118,000.00	(75,000.00)	1,043,000.00
Total Count Clerk Archival Fund Contingency	1,118,000.00	(75,000.00)	1,043,000.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 51000100	48,977.00	(6,264.00)	42,713.00
Total Courthouse Security Fund Contingency	48,977.00	(6,264.00)	42,713.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
JP Technology Administration - 24005000	22,161.00	-	22,161.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
Total Justice of the Peace Technology Fund Contingency	42,161.00	-	42,161.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Sheriff Forfeiture Fund - 2801000	17,502.00	-	17,502.00
Total Forfeiture Fund Contingency	17,502.00	-	17,502.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 19006000	4,950.00	-	4,950.00
Total District Attorney Hot Check Collections Fund - Contingency	4,950.00	-	4,950.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 12006000	96,828.00	-	96,828.00
Total Bail Bond Board Fund - Contingency	96,828.00	-	96,828.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 13006000	277,345.00	-	277,345.00
Total Vehicle Inventory Interest Fund - Contingency	277,345.00	-	277,345.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 30000 Grant Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Texas Indigent Defense Commission - 272200	22,298.00	-	22,298.00
BV Human Trafficking Task Force Development - 283700	173,744.00	6,830.36	180,574.36
Metropolitan Planning - 424100	15,000.00	-	15,000.00
Total Grant Fund Contingency	211,042.00	6,830.36	217,872.36

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 28050000	15,900.00	-	15,900.00
Total Sheriff's Office Crime Fund Contingency	15,900.00	-	15,900.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 34000 District Attorney Crime Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 19200100	135,289.00	(9,000.00)	126,289.00
Total District Attorney Crime Fund Contingency	135,289.00	(9,000.00)	126,289.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 35000 Primary Election Services Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 21130000	71,900.00	-	71,900.00
Total Primary Election Services Fund Contingency	71,900.00	-	71,900.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 43200 2020 Certificates of Obligation - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Commissioner's Court Contingency - 11001500	3,038,134.00	(1,441,836.18)	1,596,297.82
Total 43200 2020 Certificates of Obligation Contingency	3,038,134.00	(1,441,836.18)	1,596,297.82

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Commissioner's Court Contingency - 63110001	3,988,000.00	(2,130,851.50)	1,857,148.50
Total General Permanent Improvement Fund Contingency	3,988,000.00	(2,130,851.50)	1,857,148.50

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Group Insurance - Admiration - 64005000	842,228.00	-	842,228.00
Health and Wellness Clinic - 64005100	3,157.00	-	3,157.00
Total Health and Life Insurance Fund Contingency	845,385.00	-	845,385.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Jail Commissary - 28006000	961,453.00	-	961,453.00
Total Jail Commissary Fund Contingency	961,453.00	-	961,453.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 18006000	65,000.00	-	65,000.00
Total County Attorney Operating Fund Contingency	65,000.00	-	65,000.00

* Can only be used for this fund