



MINUTES

JUNE 25, 2024

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, June 25, 2024 with the following members of the Court present:

Duane Peters, County Judge, Presiding;
Steve Aldrich, Commissioner of Precinct 1, Present via Video-conference;
Chuck Konderla, Commissioner of Precinct 2, Absent;
Nancy Berry, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4;
Karen McQueen, County Clerk.

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Commissioner Aldrich

Judge Peters led the Invocation and Pledge of Allegiance upon Commissioner Aldrich's request.

2. Call for Citizen input and/or concerns

Nancy Yung expressed concern over the bar establishment being constructed on Jones Road. Ms. Yung stated that Jones Road is not designed to handle so much traffic and she believes that the potential for drinking and driving will create a public safety issue.

Charles Mancuso shared the story of his recent medical emergency that landed him in the hospital. Mr. Mancuso thanked the First Responders that saved his life and urged the

Court to do everything within their power to support our First Responders.

3. Presentations and/or Discussions

- Presentation and Discussion of the Texas Historical Commissioner's 2023 Distinguished Service Award to the Brazos County Historical Commission.

Judge Peters presented the Texas Historical Commission's 2023 Distinguished Service Award to the Brazos County Historical Commission. Historical Commission Director Henry Mayo asked that all members in attendance stand to be recognized. He proceeded to thank the Court for continued financial support.

- Report by Krystal Ocon on the partial manual count for the May 28, 2024 Republican Primary Runoff.

Elections Coordinator Krystal Ocon presented the results of the partial manual count that took place on Monday, June 3, 2024 after the Run-off Election. Ms. Ocon stated that the partial manual count showed no discrepancies.

Consider and take action on agenda items: 4 - 17

4. Resolution 24-014 recognizing Michele Bailey-Meade for her outstanding service to Brazos County during her tenure as Brazos County Emergency Management Coordinator.

The County Judge read aloud Resolution 24-014 honoring Michele Bailey-Meade for her outstanding service to Brazos County during her tenure as Brazos County Emergency Management Coordinator. Ms. Bailey-Meade expressed her gratitude for the tremendous team of people that she works with and is looking forward to seeing how Emergency Management continues to grow. The Court thanked her for her many years of service. A copy of the resolution is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

5. Approval requested from Fleet Services to place a 2018 Ford Explorer known as Asset #VEH0000170 as a loaner at the Courthouse to transport inmates.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

6. Approval requested from the Auditor's Department for Safe Streets 4A Grant Amendment 1 - Date Correction.

A copy of the grant amendment is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent:

Konderla.

7. Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.

A copy of the surplus property is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Other. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

8. Approval of Contract #24-108 Project Management Software with Procore Technologies Inc.

A copy of the contract is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

9. Consider and take action on the Optimum (formerly Suddenlink) utility permit to construct 2-inch road bore on North Dowling Road to provide services for Breedlove Subdivision. Site is located in Precinct 1.

Motion: Approve, Moved by Commissioner Steve Aldrich, Seconded by Commissioner Nancy Berry. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

10. Consider and take action on the Wickson Creek SUD utility permit to construct a road bore 1,350 feet south-east of Hardy Weedon Road to provide water services. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

11. Request approval of the Final Plat of Orchard on Thompsons Creek, Lots 1-4; 50.17 Acres, Thomas J. Wooton Survey, A-59; Brazos County, Texas. Site is located in Precinct 4.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Nancy Berry. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

12. Tax Refund Applications for the following:

Overpayments

- a. Linda Jordan - \$96.47
- b. Linda Jordan - \$31.16
- c. Linda Jordan - \$54.85
- d. Linda Jordan - \$48.54
- e. Gilberto Hinojosa - \$90.00
- f. Montelongos Fine Jewelry Inc - \$22.13
- g. Montelongos Fine Jewelry Inc. - \$6.84
- h. Alva K Sadler - \$5.50

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

13. Budget Amendments.

- FY 23/24 Budget Amendments 37.01 - 37.04

37.01 Transfer funds from Contingency Fund to Facility Services and Sheriff's Office.
37.02 Transfer funds from Road and Bridge to Environmental Protection.
37.03 Reallocate General Permanent Improvement funds.
37.04 Reallocate funds for Risk Management.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

14. Personnel Change of Status.

- Approval of Personnel Change of Status.

A copy of the Personnel Change of Status requests is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

15. Payment of Claims.

Claims

8203476 – 8203579
9201490 – 9201536

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 4-0. Ayes: Aldrich, Berry, Peters, Watson. Absent: Konderla.

16. Convene into Executive Session pursuant to Texas Government Code §551.087 for deliberation regarding economic development negotiations.

At this point, the County Judge announced the Court would consider items 18 through 22 and then return to convene into Executive Session.

Having considered the previously noted agenda items, at 10:27 a.m. the County Judge stated that the Court would convene into Executive Session as stated above.

The following individuals were asked to attend the meeting:

Cheryl Coffman, Executive Assistant
Ed Bull, Chief of Staff
Bruce Erratt, General Counsel
Allison Lindblade, Assistant General Counsel
Kimberly Roach, Intergovernmental Liaison
Katie Conner, County Auditor
Marci Turner, First Assistant Auditor
Nina Payne, Budget Officer
Todd McDaniel, City of Bryan Economic Development
Lindsey Guindi, City of Bryan Economic Development

17. Consider and possible action on Executive Session.

At 11:24 a.m. the County Judge announced the meeting open to the public and announced that no action would be taken on the Closed Executive Session.

18. Acknowledgement of FY 2023-2024 Budget to Actuals by Fund as of June 19, 2024.
Acknowledgement of FY 2023-2024 Contingency Budget to Actuals by Fund as of June 19, 2024.

The Court acknowledged receipt of the 2023-2024 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of June 19, 2024.

19. Acknowledgement of monthly reports submitted in June 2024.

The Court acknowledged receipt of the Extension Service reports submitted in June 2024 and acknowledged receipt of reports from the following County and Precinct Offices showing revenues collected and remitted to the County Treasurer:

County Clerk
Constable, Precinct 2

20. Juvenile director's report on detention population.

Judge Peters reported on behalf of Juvenile Director Linda Ricketson there are 34 juveniles in the detention center, 24 are male and 10 are female, and 32 have electronic monitors.

21. Sheriff's report on inmate population.

Sheriff Wayne Dicky stated there are 817 inmates in jail, 694 are male and 123 are female, and 45 have electronic monitors.

22. Announcement of interest items and possible future agenda topics.

There were no announcements.

23. Adjourn.



FILED FOR RECORD

DATE 6-21-2024

AT 2:12 O'CLOCK P. M

KAREN MCQUEEN
BRAZOS COUNTY CLERK

By [Signature]

**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON JUNE 25, 2024 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,
BRYAN, TX 77803, THE PUBLIC MAY WATCH THE MEETING LIVE
AT FACEBOOK.COM/BRAZOSCOUNTYTX**

**THIS MEETING WILL BE CONDUCTED BY VIDEO CONFERENCE
WITH AT LEAST A QUORUM OF COMMISSIONERS COURT
MEMBERS PARTICIPATING IN PERSON AT THE COUNTY
ADMINISTRATION BUILDING IN ACCORDANCE WITH THE
PROVISIONS SET FORTH IN SECTION 551.127 OF THE TEXAS
GOVERNMENT CODE.**

-
1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Commissioner Aldrich
 2. Call for Citizen input and/or concerns
 3. Presentations and/or Discussions
 - Presentation and Discussion of the Texas Historical Commissioner's 2023 Distinguished Service Award to the Brazos County Historical Commission.
 - Report by Krystal Ocon on the partial manual count for the May 28, 2024 Republican Primary Runoff.

Consider and take action on agenda items: 4 - 17

4. Resolution 24-014 recognizing Michele Bailey-Meade for her outstanding service to Brazos County during her tenure as Brazos County Emergency Management Coordinator.

5. Approval requested from Fleet Services to place a 2018 Ford Explorer known as Asset #VEH0000170 as a loaner at the Courthouse to transport inmates.
6. Approval requested from the Auditor's Department for Safe Streets 4A Grant Amendment 1 - Date Correction.
7. Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.
8. Approval of Contract #24-108 Project Management Software with Procore Technologies Inc.
9. Consider and take action on the Optimum (formerly Suddenlink) utility permit to construct 2-inch road bore on North Dowling Road to provide services for Breedlove Subdivision. Site is located in Precinct 1.
10. Consider and take action on the Wickson Creek SUD utility permit to construct a road bore 1,350 feet south-east of Hardy Weedon Road to provide water services. Site is located in Precinct 2.
11. Request approval of the Final Plat of Orchard on Thompsons Creek, Lots 1-4; 50.17 Acres, Thomas J. Wooton Survey, A-59; Brazos County, Texas. Site is located in Precinct 4.

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13. Budget Amendments.
 - FY 23/24 Budget Amendments 37.01 - 37.04
14. Personnel Change of Status.
 - Approval of Personnel Change of Status.
15. Payment of Claims.
16. Convene into Executive Session pursuant to Texas Government Code §551.087 for deliberation regarding economic development negotiations.
17. Consider and possible action on Executive Session.
18. Acknowledgement of FY 2023-2024 Budget to Actuals by Fund as of June 19, 2024. Acknowledgement of FY 2023-2024 Contingency Budget to Actuals by Fund as of June 19, 2024.
19. Acknowledgement of monthly reports submitted in June 2024.

20. Juvenile director's report on detention population.
21. Sheriff's report on inmate population.
22. Announcement of interest items and possible future agenda topics.
23. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.024 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

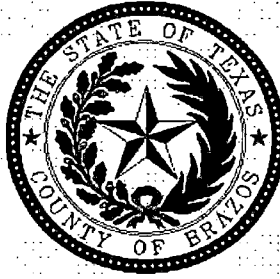
1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803, THE PUBLIC MAY WATCH THE MEETING LIVE AT [FACEBOOK.COM/BRAZOSCOUNTYTX](https://www.facebook.com/brazoscountytexas) is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.



The foregoing minutes of the Commissioners Court Meeting held June 25, 2024, have been examined and are approved in open Court this 2nd day of July 2024, in Bryan, Brazos County, Texas.

A handwritten signature in black ink, appearing to read "Duane Peters", written over a horizontal line.

Duane Peters
County Judge

A handwritten signature in black ink, appearing to read "Steve Aldrich", written over a horizontal line.

Steve Aldrich
Commissioner, Precinct 1

A handwritten signature in black ink, appearing to read "Chuck Konderla", written over a horizontal line.

Chuck Konderla
Commissioner, Precinct 2

A handwritten signature in black ink, appearing to read "Nancy Berry", written over a horizontal line.

Nancy Berry
Commissioner, Precinct 3

A handwritten signature in black ink, appearing to read "Wanda J. Watson", written over a horizontal line.

Wanda J. Watson
Commissioner, Precinct 4

Attest:

A handwritten signature in black ink, appearing to read "Karen McQueen", written over a horizontal line.

Karen McQueen
County Clerk

BRAZOS COUNTY COMMISSIONER'S COURT

25th DAY OF June, 2024
10:00 (AM)/PM, Regular Meeting

Name

(PLEASE PRINT)

Cheryl Coffman

Aubrey Leggett

Kertie Conner

Nancy Yung

Larry Yung

B ERRATTI

Karen McQueen

Ashlie Peters-Bowman

CHARLES G. MANZUSO

Kevin Stuart

© Nina Payne

Michelle Meade

Jeanette Johnson

Jocelyn Goodman

Amy Zaragoza

Organization

(PLEASE PRINT)

Comm. Court

Comm. Court

Auditor

Jones Rd neighbors

Larry Yung

Co. Judge

Co. Clerk

Co Clerk's Off.

CITIZEN

BCCO

Budget

BCOEM

Bryan Fire

Intern ""

BCDC

BRAZOS COUNTY COMMISSIONER'S COURT

25th DAY OF June, 2024
10:00 (AM/PM), Regular

Name (PLEASE PRINT)	Organization (PLEASE PRINT)
<u>JASON Ware</u>	<u>BC OEM</u>
<u>Tradd Mills</u>	<u>College Station EMC</u>
<u>Cathie Mens</u>	<u>taxpayer</u>
<u>Cyndy Wiley</u>	<u>SELF</u>
<u>Kristal Orr</u>	<u>Elections</u>
<u>Toss Santasiero</u>	
<u>MIA Santasiero</u>	<u>Crime Storyers</u>
<u>Victoria Smith Dicky</u>	<u>BC Historical Com</u>
<u>Heather Wheeler</u>	<u>N/A</u>
<u>MIKE STREET</u>	
<u>Marsha Anderson</u>	<u>Co Judge Off.</u>
<u>Allison Lindblake</u>	<u>A Judge</u>
<u>Abbie Krokczyk</u>	<u>Historic Comm</u>
<u>MARY Shearer</u>	<u>Historical Commission</u>
<u>Paul McArthur</u>	<u>ISO</u>

^

BRAZOS COUNTY
COMMISSIONER'S COURT

25th DAY OF June, 20 24
10:00 (AM/PM, Regular

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

Marci Turner

AAHO

Kathie Mock

BTD

Spencer Mays

Budget.

Kelly Cross

I/T

Mindy Small

Treasurer

Bob Lanke

County Judge

HENRY MAYO

BC Hist. Comm

Kimberly Roach

CO Judge

Ed Bull

CO Judge

ERIC CALDWELL

BCIT

Donald Lampo

Constable Pct 2

Joe Leigh Allen

BVCOA

WARRIS DICKY

SO

Ignacio Contreras

BCSO

Bowen Johnson

BCSO

BRAZOS COUNTY COMMISSIONER'S COURT

25th DAY OF June, 2024
10:00 (AM/PM), Regular

Name

(PLEASE PRINT)

Wm. Charles Wendt

Kaitlyn Battles

Beth Martinez

TREVOR CAMSDOWN

T.J. Solthor

Mary Mendez

Kristeen Roe

Helena Orkuta

Organization

(PLEASE PRINT)

Purchasing

I

Co. JUDGE

B+A

HR

Tax Office

Media



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 6/25/2024

ITEM:

- Presentation and Discussion of the Texas Historical Commissioner's 2023 Distinguished Service Award to the Brazos County Historical Commission.

TO: Commissioners Court

DATE: 05/28/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Texas Historical Commission Letter.pdf	Texas Historical Commission Letter	Backup Material
2023 Distinguished Service Award Certificate - Brazos County Historical Commission.pdf	2023 Distinguished Service Award Certificate - Brazos County Historical Commission	Backup Material



P.O. Box 12276
Austin, Texas 78711-2276
512-463-6100
thc.texas.gov

The Honorable Duane Peters
Brazos County Judge's Office
200 S. Texas Avenue, Suite 332
Bryan, TX 77803

Dear Judge Peters,

We are pleased to announce the Brazos County Historical Commission (CHC) has earned a Distinguished Service Award (DSA) for their outstanding work in 2023. This award is given to recognize exceptional performance, as determined by a statewide assessment of annual reports, highlighting the above average contributions of your commission.

To celebrate this achievement, we encourage you to publicly acknowledge this award at your earliest convenience. In doing so, you not only recognize your commission's hard work but also highlight their civic impact, promoting a positive image of county government. The promotional suggestions included in the attached flyer offer great ideas for showcasing this accomplishment.

The Texas Historical Commission (THC) extends our congratulations to you and your CHC for this well-deserved accomplishment. Thank you for your ongoing support of your appointees and their dedication to preserving Texas' diverse historical and cultural heritage.

Sincerely,

Nano Calderon, CHC Outreach Program Coordinator

cc: Brazos CHC Chair

TEXAS HISTORICAL COMMISSION

PRESENTS THIS

2023

DISTINGUISHED SERVICE AWARD

TO

BRAZOS COUNTY HISTORICAL COMMISSION

IN RECOGNITION OF ITS ACTIVE
AND WELL-BALANCED PRESERVATION PROGRAM



DEPUTY EXECUTIVE DIRECTOR FOR
PRESERVATION PROGRAMS

MAY 1, 2024

DATE



TEXAS
HISTORICAL
COMMISSION 
REAL PLACES TELLING REAL STORIES



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 6/25/2024

ITEM: Resolution 24-014 recognizing Michele Bailey-Meade for her outstanding service to Brazos County during her tenure as Brazos County Emergency Management Coordinator.

TO: Commissioners Court

DATE: 06/20/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Resolution Michele Bailey-Meade - FINAL.pdf](#)

Description

Resolution - Michele Bailey-Meade

Type

Resolution Letter



RESOLUTION

WHEREAS, In the mid-1980s, Michele Bailey-Meade began her service in public safety as a Firefighter with the Precinct 1 Volunteer Fire Department; and

WHEREAS, On November 28, 1990, Michele Bailey-Meade continued her community service in public safety as a Brazos County 911 Dispatcher; and

WHEREAS, On March 27, 2003, Michele Bailey-Meade began working in the Office of Emergency Management as the Deputy Emergency Management Coordinator for Brazos County; and

WHEREAS, On June 6, 2015, Michele Bailey-Meade was promoted to the Emergency Management Coordinator for Brazos County; and

WHEREAS, Michele Bailey-Meade has proven to be a dedicated employee and community servant with the utmost compassion and integrity, always serving the community first and dedicating her career to the protection of the community as a whole; and

WHEREAS, Michele Bailey-Meade has decided to retire effective June 28, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Commissioners Court of Brazos County takes this opportunity to honor Michele Bailey-Meade and thank her for 21 years of service to Brazos County, and to wish her the very best in her retirement.

A blue ink signature of Duane Peters, consisting of a large, stylized 'D' followed by a horizontal line.

Duane Peters
County Judge

A blue ink signature of Steve Aldrich, written in a cursive style.

Steve Aldrich
County Commissioner, Precinct 1

A blue ink signature of Nancy Berry, written in a cursive style.

Nancy Berry
County Commissioner, Precinct 3

Absent

Chuck Konderla
County Commissioner, Precinct 2

A blue ink signature of Wanda J. Watson, written in a cursive style.

Wanda J. Watson
County Commissioner, Precinct 4



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Fleet Services NUMBER:

DATE OF COURT MEETING: 6/25/2024

ITEM: Approval requested from Fleet Services to place a 2018 Ford Explorer known as Asset #VEH0000170 as a loaner at the Courthouse to transport inmates.

TO: Commissioners Court

FROM: Ken Chadwick

DATE: 06/17/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR ALTERNATIVES: Fleet Services would like to request to place a 2018 Ford Explorer known as Asset # VEH0000170 as a loaner to be used to transport inmates in town.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
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**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Fleet Services NUMBER:

DATE OF COURT MEETING: 6/25/2024

ITEM: Approval requested from Fleet Services to place a 2018 Ford Explorer known as Asset #VEH0000170 as a loaner at the Courthouse to transport inmates.

TO: Commissioners Court

FROM: Ken Chadwick

DATE: 06/17/2024

FISCAL IMPACT: False

BUDGETED: False


DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR ALTERNATIVES: Fleet Services would like to request to place a 2018 Ford Explorer known as Asset #VEH0000170 as a loaner to be used to transport inmates in town.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Vehicle Placement Request.pdf	Memo Request to Place Loaner Vehicle at Courthouse	Backup Material

APPROVED



Duane Peters
County Judge

6/25/24
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

6/25/2024

ITEM:

Approval requested from the Auditor's Department for Safe Streets 4A Grant Amendment 1 - Date Correction.

TO:

Commissioners Court

DATE:

06/20/2024

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

Description

Type

- 1. **Award No.**
693JJ32340208
Amendment 0001
- 2. **Effective Date**
See No. 17 Below
- 3. **Assistance Listings No.**
20.939
- 4. **Award To**
Brazos County, Texas
200 South Texas Ave., Ste. 332
Bryan, Tx 77803

Unique Entity Id.: D1H3VK7MLAG8
TIN No.: 746000433
- 5. **Sponsoring Office**
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590
- 6. **Period of Performance**
06/27/2023 through 24 Months
- 7. **Total Amount**
Federal Share: \$210,000
Recipient Share: \$20,000
Other Federal Funds: \$0
Other Funds: \$40,000
Total: \$270,000
- 8. **Type of Agreement**
Grant
- 9. **Authority**
Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58, November 15, 2021; also referred to as the "Bipartisan Infrastructure Law" or "BIL")
- 10. **Procurement Request No.**
HSA240640PR
- 11. **Federal Funds Obligated**
\$210,000
- 12. **Submit Payment Requests To**
See article 20.
- 13. **Payment Office**
See article 20.
- 14. **Accounting and Appropriations Data**
15X0173E50.0000.055SR10500.5592000000.25305.610066
- 15. **Description of Project**
Brazos County Comprehensive Safety Action Plan

RECIPIENT

16. Signature of Person Authorized to Sign

 6/25/24

Signature _____ Date _____
Name: Duane Peters
Title: County Judge

FEDERAL HIGHWAY ADMINISTRATION

17. Signature of Agreement Officer

Signature _____ Date _____
Name: Hector R. Santamaria
Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT UNDER THE
FISCAL YEAR 2022 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the [United States Department of Transportation (the “USDOT”)] [Federal Highway Administration (the “FHWA”) and the Brazos County, Texas (the “Recipient”).

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All (“SS4A”) Grant for the Brazos County Comprehensive Safety Action Plan.

The parties therefore agree to the following:

ARTICLE 1
GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

- (a) In this agreement, “**General Terms and Conditions**” means the content of the document titled “General Terms and Conditions Under the Fiscal Year 2022 Safe Streets and Roads for All Grant Program,” dated February 8, 2023, which is available at <https://www.transportation.gov/grants/ss4a/grant-agreements>. Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient states that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient’s non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

**ARTICLE 2
APPLICATION, PROJECT, AND AWARD**

2.1 Application.

Application Title: Brazos County Comprehensive Safety Action Plan

Application Date: September 8, 2022

2.2 Award Amount.

SS4A Grant Amount: \$210,000

2.3 Award Dates.

Period of Performance End Date: See
section 6 on page 1

2.4 Budget Period

Budget Period End Date: See section 6 on page 1

2.5 Action Plan Grant or Implementation Grant Designation.

Designation: Action Plan

2.6 Federal Award Identification Number. The Federal Award Identification Number is listed on page 1, line 1.

**ARTICLE 3
SUMMARY PROJECT INFORMATION**

3.1 Summary of Project's Statement of Work.

The development of a comprehensive safety action plan (Action Plan) that identifies the most significant roadway safety concerns in Brazos County and the implementation of projects and strategies to address roadway safety issues. The goal of the Action Plan is to develop a holistic, well-defined strategy to prevent roadway fatalities and serious injuries in Brazos County.

3.2 Project's Estimated Schedule.

ACTION PLAN SCHEDULE

Milestone	Schedule Date
Planned Draft Action Plan Completion Date:	December 1, 2024
Planned Action Plan Completion Date:	January 7, 2025
Planned Action Plan Adoption Date:	February 28, 2025
Planned SS4A Final Report Date:	April 30, 2025

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	\$210,000
Other Federal Funds:	\$ 0
State Funds:	\$ 0
Local Funds:	\$ 60,000
In-Kind Match:	\$ 0
Other Funds:	\$ 0
Total Eligible Project Cost:	\$270,000

(b) Supplemental Estimated Budget

Cost Element	Federal Share	Non-Federal Share	Total Budget Amount
Direct Labor	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual/Consultant	\$210,000	\$60,000	\$270,000
Other	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Total Budget	\$210,000.00	\$60,000.00	\$270,000.00

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient's Unique Entity Identifier.

D1H3VK7MLAG8

4.2 Recipient Contact(s).

Designated Contact:

Daniel Rudge
Executive Director
Bryan/College Station MPO
309 N. Washington Ave., Ste 14, Bryan, TX 77803
979-260-5298
drudge@bcsmmpo.org

4.3 Recipient Key Personnel.

Name	Title or Position
Daniel Rudge	Executive Director
Lisa Lyon	Administrative Assistant
Amy Bates	Assistant County Auditor

4.4 USDOT Project Contact(s).

Meg Miller
Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-366-8029
Meg.miller@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-42, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
HCFASS4A@dot.gov

and

Al Alonzi
Agreement Officer's Representative (AOR)
Division Administrator
FHWA-TX Division
308 W. 8th Street, Room 826
512-536-5902
Al.alonzi@dot.gov

and

Lisa Larsen
TX Division Office Point of Contact
Special Programs Coordinator
FHWA-TX Division
300 E. 8th Street, Rom 826
512-536-5965
Lisa.larsen@dot.gov

ARTICLE 5
USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the AO are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

Note: This clause is only applicable to Action Plan Grants.

Unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval of each subaward or contract is contingent upon the Recipient's submittal of a written fair and reasonable price determination, and approval by the AO for each proposed contractor/subrecipient. Consent to enter into subawards or contracts will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

(Fill in at award or by amendment)

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred in the performance of this agreement if those costs do not exceed the funds available under section 2.2 and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI eInvoicing System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF 271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

- (c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the AO may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the Agreement Officer's Representative (the "AOR") reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.
- (e) The USDOT may waive the requirement that the Recipient use the DELPHI eInvoicing System. The Recipient may obtain waiver request forms on the DELPHI eInvoicing website (<http://www.dot.gov/cfo/delphi-einvoicing-system.html>) or by contacting the AO. A Recipient who seeks a waiver shall explain why they are unable to use or access the Internet to register and enter payment requests and send a waiver request to

Director of the Office of Financial Management
US Department of Transportation,
Office of Financial Management B-30, Room W93-431
1200 New Jersey Avenue SE
Washington DC 20590-0001

or

DOTElectronicInvoicing@dot.gov.

If the USDOT grants the Recipient a waiver, the Recipient shall submit SF 271s directly to:

DOT/FAA
P.O. Box 268865
Oklahoma City, OK 73125-8865
Attn:
Ashley M. Cucchiarelli

- (f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6 SPECIAL GRANT TERMS

- 6.1 SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section [wherever the date it is in this agreement].

- 6.2** The Recipient acknowledges that the Action Plan will be made publicly available, and the Recipient agrees that it will publish the final Action Plan on a publicly available website.
- 6.3** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.4** There are no other special grant requirements for this award.

**ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION**

Study Area: All of Brazos County, Texas

Baseline Measurement Date: November 1, 2023

Baseline Report Date: December 31, 2023

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency
Equity	Percent of Funds to Underserved Communities: Funding amount (of total project amount) benefitting underserved communities, as defined by USDOT	End of period of performance
Costs	Project Costs: Quantification of the cost of each eligible project carried out using the grant	End of period of performance
Lessons Learned and Recommendations	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects of strategies to prevent death and serious injury on roads and streets.	End of period of performance

**ATTACHMENT B
CHANGES FROM APPLICATION**

INSTRUCTIONS FOR COMPLETING ATTACHMENT B: Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of this attachment B is to document the differences clearly and accurately in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See section 10.1.

Scope: No Proposed Changes

Schedule: No Proposed Changes

Budget: No Proposed Changes

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3	
	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

**ATTACHMENT C
RACIAL EQUITY AND BARRIERS TO OPPORTUNITY**

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with “X” in the following table are accurate:

	A racial equity impact analysis has been completed for the Project. <i>(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. <i>(Identify the relevant programs, plans, or policies in the supporting narrative below.)</i>
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. <i>(Identify the relevant investments in the supporting narrative below.)</i>
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. <i>(Identify the new or improved access in the supporting narrative below.)</i>
X	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but, before beginning construction of the project, will take relevant actions described in the supporting narrative below
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

The County has established an Equal Employment Opportunity Plan and has an Equal Employment Opportunity policy.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 6/25/2024

ITEM: Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.

TO: Commissioners Court

FROM: Josue Loyola

DATE: 06/20/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Risk Destruction.pdf](#)


Description

Destruction List

Type

Backup Material

Risk Destruction			
Risk Management	Equipment/Supplies	Sanitizing Wipes (Bags)	N/A
Risk Management	Equipment/Supplies	Sanitizing Wipes (Tubs)	N/A
Risk Management	Equipment/Supplies	Face Shields	N/A
Risk Management	Equipment/Supplies	Face Masks	N/A
Risk Management	Equipment/Supplies	Cloth Face Masks	N/A
Risk Management	Equipment/Supplies	N95's	N/A
Risk Management	Equipment/Supplies	KN95's	N/A
Risk Management	Equipment/Supplies	Isolation Gowns	N/A
Risk Management	Equipment/Supplies	Microphone Covers	N/A
Risk Management	Equipment/Supplies	Shoe Covers	N/A
Risk Management	Equipment/Supplies	Quick Care Disinfectant	N/A
Risk Management	Equipment/Supplies	Bandages	N/A
Risk Management	Equipment/Supplies	Hair Bouffants	N/A

Approved by Commissioner's Court on this 25 day of JUNE, 2024 by
 holding the position of COUNTY JUDGE



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 6/25/2024

ITEM: Approval of Contract #24-108 Project Management Software with Procore Technologies Inc.

TO: Commissioners Court

FROM: Celina Nava

DATE: 06/20/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Partially_Executed_Renewal_Contract.pdf](#)

Partially Executed Contract

Backup Material



6309 Carpinteria Avenue
Carpinteria, CA 93013
(866) 477-6267

PROPOSED BY:
Adriana Nelson
ryan.mcgee@procore.com

Order Form	
Customer Name	Brazos County
Quote Number	Q-115609
Generated By	Adriana Nelson

Subscription Info	
Subscription Type	Renewal
Start Date	June 26, 2024
End Date	June 25, 2025
Full Subscription Term	12
Billing Frequency	Annual
Payment Terms	Net 30
Auto Renewal	No
PO #	
Tax Exempt	No
VAT ID	
Currency	USD
Offer Valid Through	July 6, 2024

BILL TO:
Celina Nava cnava@brazoscountytx.gov 979-361-4492 Brazos County 200 South Texas Ave., Suite 352, Bryan, TX 77803, United States

SHIP TO:
Trevor Lansdown tlansdown@brazoscountytx.gov (979) 446-6924 Brazos County 200 S TEXAS AVE STE 352, BRYAN, TX 77803-3999, United States

Year 1 Subscription				
Product Name	Unit of Measure	Qty	Subscription Term	Annual Fees
Project Management Pro Tools: Bidding, Correspondence, Daily Log, Drawings, Emails, Meetings, Photos, Planroom, Punch List, RFI, Schedule, Specifications, Submittals, Timecard, Transmittals	ACV(MM)	12	June 26, 2024 - June 25, 2025	\$17,219.22
Quality & Safety Tools: Action Plans, Daily Log, Forms, Incidents, Inspections, Observations, Photos, Schedule	ACV(MM)	12	June 26, 2024 - June 25, 2025	\$5,229.54
Subtotal				\$22,448.76

Total Fees	
Subscription Fees:	\$22,448.76
Total Fees:	\$22,448.76

TERMS AND CONDITIONS
<p>The prices shown above have been rounded to two decimal places for display purposes. Prices quoted do not include taxes. One-time promotional pricing, when applicable on this the Order, will expire at the end of the Subscription Term.</p> <p>The following are the Usage Metrics for the Services in accordance with the Unit of Measure listed in the Product Table above. If Customer's usage exceeds the quantity listed within the Product Table above, then Customer will be subject to additional Fees:</p> <p>Annual Construction Volume ("ACV") means the aggregate dollar value of the construction work performed or put in place for all distinct projects for which Customer utilizes the Subscription Services identified with Customer's Procure account(s) during each 12-month period identified on this Order.</p> <p>Workforce Planning: Customer's use of Workforce Planning is limited by the number of Full-Time Equivalents (FTE), which is the average number of Active Customer Employees during an annual Subscription Term. An Active Customer Employee is defined as an active resource in the People list, if applicable.</p> <p>Field Productivity: Customer's use of the Timesheets Tool is limited by the number of Full Time Equivalents ("FTE") calculated as the average number of Active Customer Employees during an annual Subscription Term. An Active Customer Employee is defined as a person with time logged in the tool, if applicable.</p> <p>In addition to the tools listed above, all Procure clients have access to the following core tools: directory, documents, reports, and task, except for those clients who have purchased only Capital Planning and/or Portfolio Financials.</p> <p>This Order is governed by the terms of the <u>Procure Subscription and Services Agreement</u> (the "SSA") and Data Processing Addendum (the "DPA"). To the extent this Order includes products governed by any service-specific terms found at https://procure.com/legal/pay-solution-terms (the "Service-Specific Terms"), such Service-Specific Terms also apply. This Order, the SSA, and the DPA constitute the entire agreement between Procure and Customer, superseding any other terms including, but not limited to, the terms of any Customer purchase order and any prior agreements between the Parties regarding Customer's purchase of services from Procure.</p> <p>Each Party represents that it has the authority to enter into this Order.</p>

To view details of services purchased, please visit this [page](#).

Brazos County ("Customer")

Signature:

Name: **DUANE PETERS**

Title: **COUNTY JUDGE**

Date: **6/25/24**

I accept the terms and conditions of the SSA found at
<https://www.procore.com/legal/subscription-services-agreement>

I accept the terms and conditions of the DPA found at
<https://www.procore.com/legal/dpa>



Procore Technologies, Inc. ("Procore")

Signature:

DocuSigned by:
Darin Solinsky

Name:

Darin Solinsky

Title:

VP, Deal Desk

Date:

06/26/24

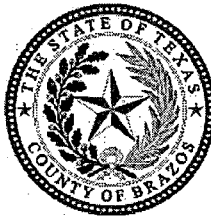


**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2024-Optimum-North Dowling
DATE OF COURT MEETING: 6/25/2024
ITEM: Consider and take action on the Optimum (formerly Suddenlink) utility permit to construct 2-inch road bore on North Dowling Road to provide services for Breedlove Subdivision. Site is located in Precinct 1.
TO: Commissioners Court
FROM: Joe Salvato
DATE: 06/19/2024
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Permit-Optimum-North Dowling.pdf	Utility Permit-Optimum-North Dowling	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2024-Optimum-North Dowling

DATE OF COURT MEETING: 6/25/2024

ITEM: Consider and take action on the Optimum (formerly Suddenlink) utility permit to construct 2-inch road bore on North Dowling Road to provide services for Breedlove Subdivision. Site is located in Precinct 1.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 06/19/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Permit-Optimum-North_Dowling.pdf

Description

Utility Permit-Optimum-North Dowling

Type

Backup Material

APPROVED



6/25/24

Duane Peters
County Judge

Date

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Optimum (formerly Suddenlink) [company name], hereinafter referred to as "Company" a Delaware [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

40369636 - NBR, HFC, Breedlove Subdivision, Bryan, TX

From the tie point on N Dowling Road we will bore 67' at a minimum depth of 60" underneath N Dowling Road and place 2" HDPE conduit and push / pull .625 coax through it to the customer location. We will call in all locates prior to the beginning of construction.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 14 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Optimum (formerly Suddenlink)

Company Name

Thomas A. Sewall

By:

Thomas A. Sewall

Signature

Utility Agent

Title

201 Quality Circle

Address

College Station, Texas 77845

Phone Number 817-343-3492


Email: thomas.sewall@alticeusa.com

ACCEPTANCE OF NOTIFICATION

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated JUNE 18 2024 except as noted below: (Month/Day/Year)

EXCEPTIONS:

NONE

For  _____
Brazos County Engineer

From the tie point we will bore 67' at a minimum depth of 60" underneath N Dowling Road and place 2" HDPE conduit and push / pull .625 coax through it to the customer location. We will call in all locates prior to the beginning of construction.

Proposed Optimum 2" Conduit and .625 coax

Tie Point

60'



**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. *General Requirements*

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. *Safety Requirements*

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. *Traffic Control Plan*

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
 - Power – 0-2 feet, nominally 1'
 - Phone – 2-4 feet, nominally 3'
 - Gas – 4-6 feet, nominally 5'
 - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
 - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
 - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
 - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
 - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
 - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
 - diameter
 - wall thickness
 - material specification
 - minimum yield strength
 - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

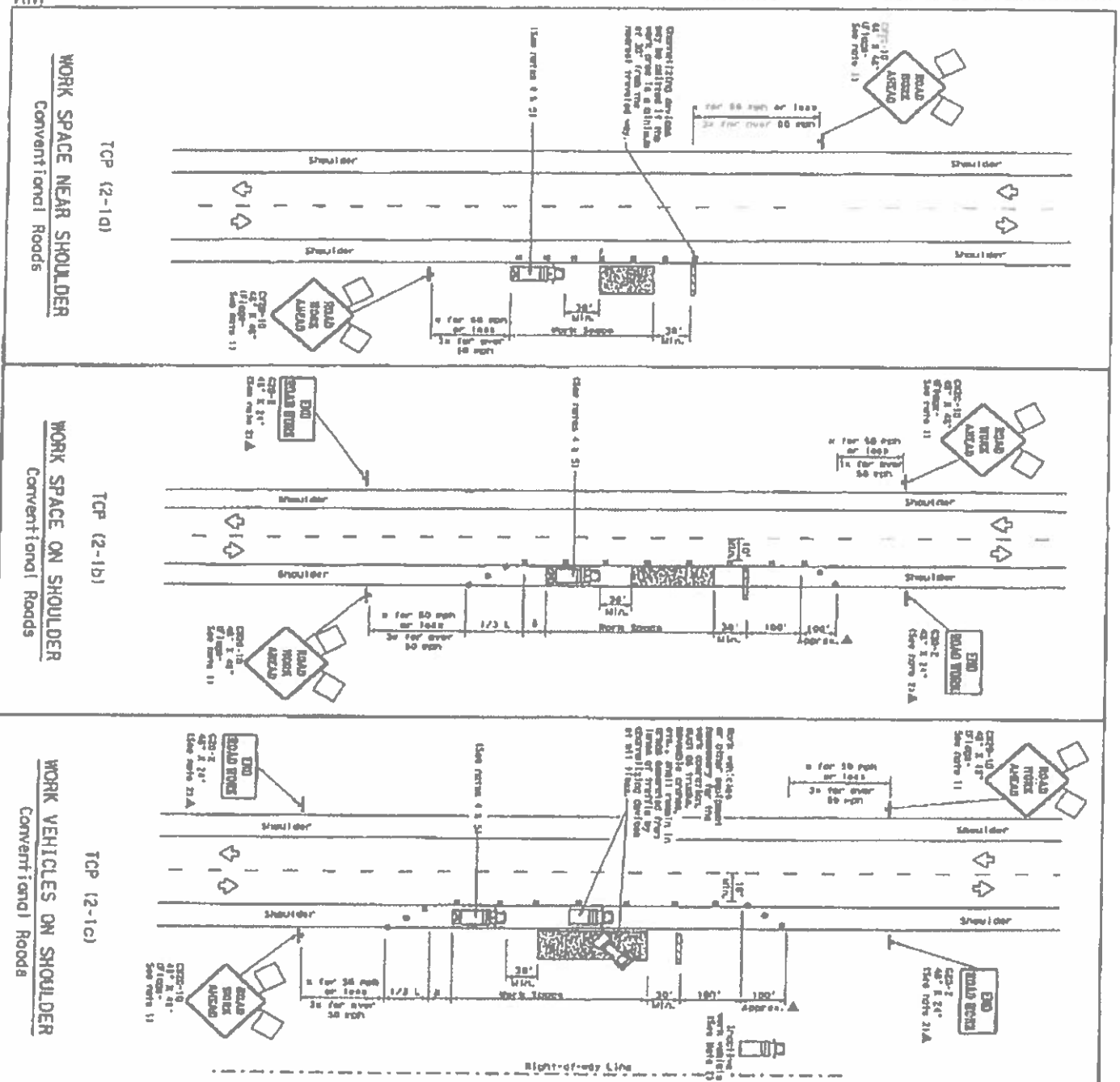
4. Petroleum Pipelines:

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

DISCLAIMER: The use of this document is limited to the project and site conditions. The user assumes all responsibility for the results of any design or construction. The user shall indemnify and hold the provider harmless from all claims, damages, and expenses, including reasonable attorneys' fees, arising from the use of this document.



LEGEND

Sign 3 Bar-Ends	Sign 80	Channelizing Device
Heavy Duty Spikes	Sign 82	Truss Member (Small)
Trailer Mounted Flashing Arrow Board	Sign 83	Portable Channelizing Member Sign (PMS)
Sign	Sign 84	Trifluor Ethylene
Sign	Sign 85	Trifluor Ethylene

GENERAL NOTES

1. Signs shown in blue letters shall be reflective.
2. All traffic control signs shall be placed on the right side of the road, or on the left side of the road if the road is a one-way street or a divided highway.
3. All traffic control signs shall be placed on the right side of the road, or on the left side of the road if the road is a one-way street or a divided highway.
4. Signs shall be placed on the right side of the road, or on the left side of the road if the road is a one-way street or a divided highway.
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9. Signs shall be placed on the right side of the road, or on the left side of the road if the road is a one-way street or a divided highway.
10. Signs shall be placed on the right side of the road, or on the left side of the road if the road is a one-way street or a divided highway.

TYPICAL USAGE

Sign Code	Sign Description	Sign Size	Sign Color	Sign Shape	Sign Orientation	Sign Placement
3A-1	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	100' Advance
3A-2	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	50' Advance
3A-3	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	25' Advance
3A-4	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	10' Advance
3A-5	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	5' Advance
3A-6	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-7	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-8	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-9	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-10	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-11	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-12	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-13	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-14	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-15	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-16	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-17	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-18	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-19	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-20	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-21	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-22	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-23	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-24	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-25	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-26	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-27	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-28	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-29	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-30	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-31	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-32	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-33	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-34	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-35	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-36	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-37	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-38	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-39	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-40	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-41	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-42	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-43	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-44	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-45	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-46	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-47	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-48	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-49	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-50	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-51	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-52	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-53	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-54	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-55	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-56	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-57	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-58	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-59	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-60	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-61	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-62	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-63	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-64	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-65	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-66	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-67	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-68	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-69	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-70	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-71	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-72	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-73	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-74	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance
3A-75	ROAD WORK AHEAD	36" x 48"	Blue	Rectangle	Vertical	0' Advance

Traffic Department of Transportation
TRAFFIC CONTROL PLAN
CONVENTIONAL ROAD
SHOULDER WORK
TCP 12-1-12



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2024-Wickson Creek SUD-Dyess

DATE OF COURT MEETING: 6/25/2024

ITEM: Consider and take action on the Wickson Creek SUD utility permit to construct a road bore 1,350 feet south-east of Hardy Weedon Road to provide water services. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 06/20/2024

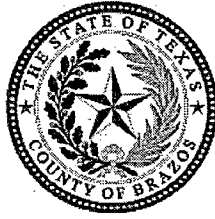
FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Permit-Wickson Creek SUD-Dyess Road.pdf	Utility Permit - Wickson Creek SUD - Dyess Road	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

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BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Permit-Wickson_Creek_SUD-Dyess_Road.pdf

Description

Utility Permit - Wickson Creek SUD - Dyess Road

Type

Backup Material

APPROVED



6/25/24

Duane Peters
County Judge

Date

APPLICATION FOR WATER UTILITY PERMIT
DESIGNATING PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY

TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS

Pursuant to the Texas Utility Code, Section 181.024, comes now Wickson Creek SLP [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby petitions the County Engineer for the right to lay, construct, maintain, repair and/or operate a water line under and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Facility to Cross Road

Road Name & Block Number	Length of Crossing	TYPE OF CONSTRUCTION (CHECK ONE)			
		Bored	Jacked	Driven	Cased
<u>Dyess Road</u>	<u>60'</u>	<u>X</u>			<u>X</u>

Facility to Parallel County Road Within Right-Of-Way

Road Name and Block Number	From	To	Depth	Distance

CONSTRUCTION TYPE

1" Diameter 0.133 Wall Thickness 2" ENCASEMENT

Material Specification PVC

Maximum Operation Pressure 80 PSI

The location and description of the proposed installation and appurtenances must be fully shown on the attached detailed drawings.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 1 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to apply for a new permit.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this permit shall be kept at the job site any time work is being performed.

It is expressly stipulated that this Permit is a license for permissive use only and that the placing of facilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the holder and the holder will at all times assume risk of and indemnify, defend and save harmless Brazos County from and against any and all loss, damages, cost or expense arising in any manner on account of the exercise or attempted exercise by said holder of the aforesaid rights and privileges.

Any deviation from these specifications must be approved by Brazos County Engineer's Office or its designated representative.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Applicant agrees to comply with all rules of the County Commissioners and the County Engineer in construction of said installation attached hereto as **BRAZOS COUNTY DESIGN STANDARDS AND SAFETY PRECAUTION REQUIREMENTS FOR WORK CONDUCTED IN BRAZOS COUNTY RIGHTS OF WAY** and incorporated herein for reference.

In the event Company fails to obtain a permit prior to the installation or does not install utilities in compliance with installation requirements set forth herein (i.e. depth, location, etc), Company assumes all financial responsibility for damages and/or destruction of lines, cables, etc. based upon its failure to comply with Brazos County requirements.

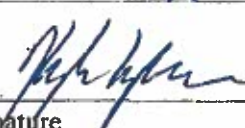
Applicant agrees that if Brazos County demonstrates a violation of the terms of this policy, Applicant stipulates that requisites for injunctive relief exist and that Brazos County is entitled to relief enjoining any conduct by applicant which is contrary to the policies.

This permit is a revocable permit. Brazos County reserves the right to revoke this permit at any time, in the sole discretion of Brazos County, for interests of public health, safety or welfare, or for failure to repair any damages upon demand, or for any other reason deemed sufficient by Brazos County.

In the event Company fails to comply with any or all of the requirements as set forth herein, the County may take such action as it deems appropriate to compel compliance. The County Engineer further retains the right to revoke this Permit by verbal notification to the Applicant/Company.

Failure to obtain this permit and/or notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this permit.

Wickson Creek SUP
Company Name
Kyle Eppler
By: 
Signature
General Manager
Title
P.O. Box 4756
Address
Belton Tx. 77805
City State Zip
979-589-3030
Telephone Number
kyle@wicksoncreek.com
Email:

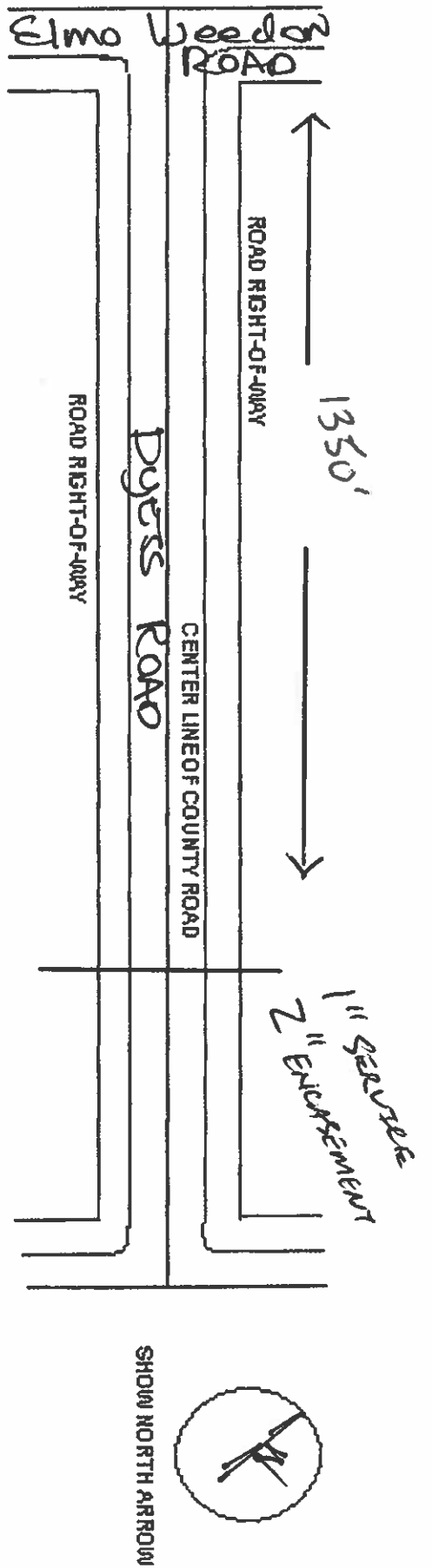
WATER UTILITY APPROVAL

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated JUNE 20 2024 except as noted below:

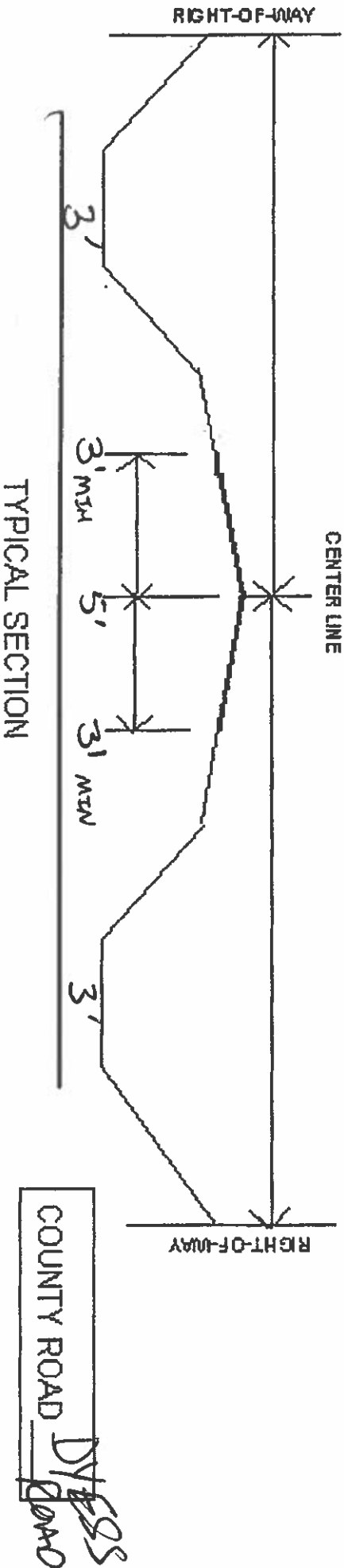
(Month/Day/Year)

EXCEPTIONS: NONE

FOR Joel Dahl
Brazos County Engineer



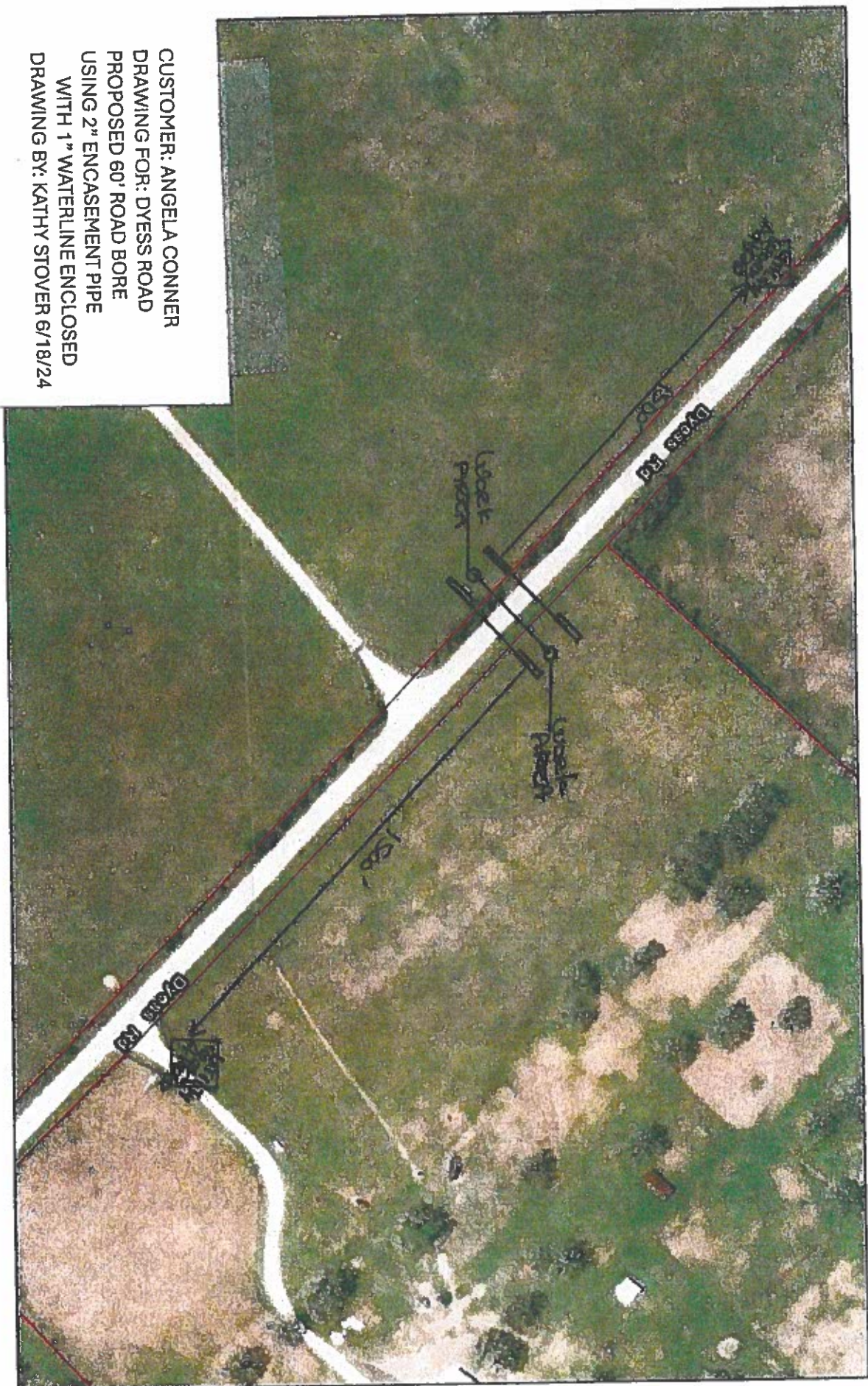
PLAN VIEW



TYPICAL SECTION

1. IN CROSSING ROAD OR GOING ALONG RIGHT-OF-WAY, SHOW DEPTH & LOCATION OF CONSTRUCTION IN TYPE SECTION & PLAN
2. IN PLAN VIEW SHOW DISTANCE FROM YOUR CONSTRUCTION TO NEAREST INTERSECTION
3. IF ABOVE PLAN VIEW AND/OR TYPE SECTION IS NOT APPLICABLE, THEN SHOW APPLICABLE PLAN AND/OR SECTION

Brazos CAD Web Map



CUSTOMER: ANGELA CONNER
DRAWING FOR: DYESS ROAD
PROPOSED 60' ROAD BORE
USING 2" ENCASEMENT PIPE
WITH 1" WATERLINE ENCLOSED
DRAWING BY: KATHY STOVER 6/18/24

6/14/2024, 8:33:33 AM

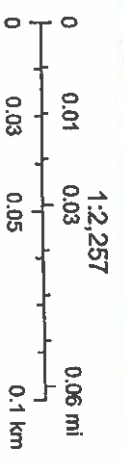


Abstracts



Parcels

World Transportation



Maxar, Microsoft, Esri, HERE, IFC

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
 - Power – 0-2 feet, nominally 1'
 - Phone – 2-4 feet, nominally 3'
 - Gas – 4-6 feet, nominally 5'
 - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. **ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT**;
 - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
 - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
 - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
 - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
 - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
 - diameter
 - wall thickness
 - material specification
 - minimum yield strength
 - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

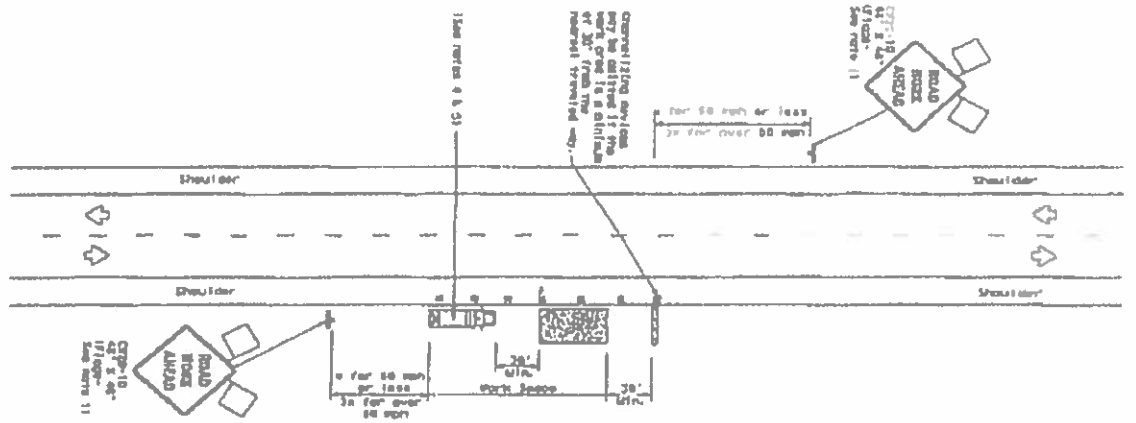
<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

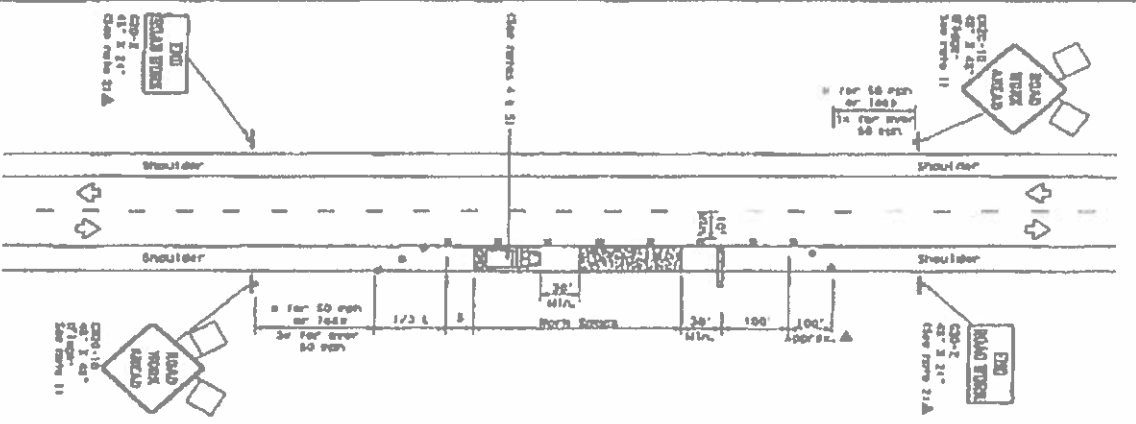
WORK SPACE NEAR SHOULDER
Conventional Roads

TCP (2-1a)



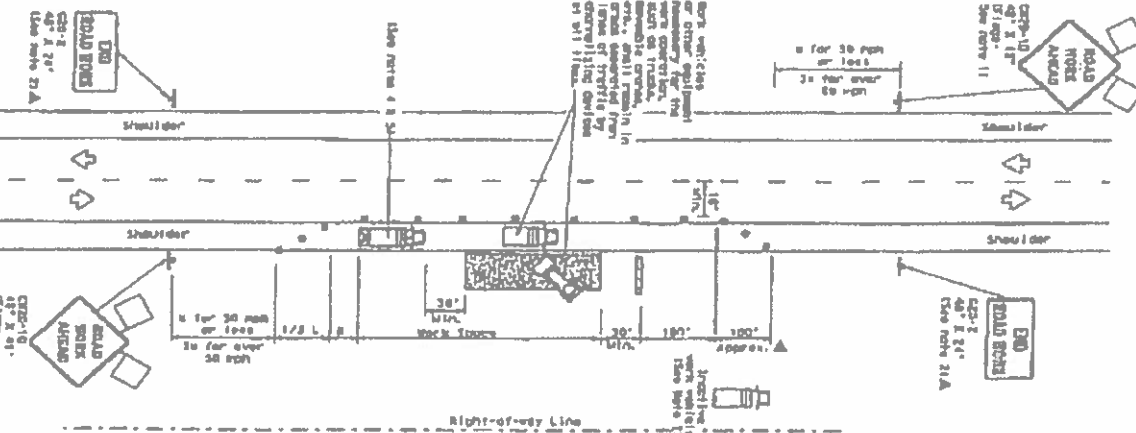
WORK SPACE ON SHOULDER
Conventional Roads

TCP (2-1b)



WORK VEHICLES ON SHOULDER
Conventional Roads

TCP (2-1c)



LEGEND

	3-bar Arrow		Channelizing Device
	Heavy Haul Vehicle		Truck-mounted Attenuator (TMA)
	Flashing Arrow Board		Portable Channelizing Device (PCD)
	Sign		Traffic Flow
	Flag		Flagover

Sign No.	Sign Name	Sign Size	Sign Spacing	Sign Color	Sign Material	Sign Weight	Sign Height	Sign Placement
15	3-bar Arrow	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
16	Heavy Haul Vehicle	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
17	Flashing Arrow Board	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
18	Sign	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
19	Flag	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
20	Flagover	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign

TYPICAL USAGES

Sign No.	Sign Name	Sign Size	Sign Spacing	Sign Color	Sign Material	Sign Weight	Sign Height	Sign Placement
15	3-bar Arrow	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
16	Heavy Haul Vehicle	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
17	Flashing Arrow Board	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
18	Sign	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
19	Flag	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign
20	Flagover	36" x 48"	100'	Green	Aluminum	150 lbs	5'-0"	Top of Sign

- GENERAL NOTES**
1. Signs attached to sign posts, poles, or structures.
 2. All traffic control devices shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.
 3. Signs shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.
 4. Signs shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.
 5. Signs shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.
 6. Signs shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.
 7. Signs shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.
 8. Signs shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.
 9. Signs shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.
 10. Signs shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition.

For construction or equipment control work, install in the proper channel for the sign size. For portable channelizing devices, install in the proper channel for the sign size.

Traffic Department of Transportation
TRAFFIC CONTROL PLAN
CONVENTIONAL ROAD
SHOULDER WORK

TCP(2-1)-12

Sheet No.	Total Sheets	Scale	Date
1-12	12	1/2" = 1'	11/12/12
1-13	13	1/2" = 1'	11/12/12
1-14	14	1/2" = 1'	11/12/12
1-15	15	1/2" = 1'	11/12/12
1-16	16	1/2" = 1'	11/12/12



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2024 Orchard on Thompsons
Creek Final Plat

DATE OF COURT MEETING: 6/25/2024

ITEM: Request approval of the Final Plat of Orchard on Thompsons Creek, Lots 1-4; 50.17 Acres,
Thomas J. Wooton Survey, A-59; Brazos County, Texas. Site is located in Precinct 4.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 06/14/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Plat Application- Orchard on Thompsons Creek- Feb 2024.pdf	Application for Development	Backup Material
Orchard on Thompsons Creek-FP-2024- 06-13.pdf	Plat	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2024 Orchard on Thompsons
Creek Final Plat

DATE OF COURT MEETING: 6/25/2024

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TO: Commissioners Court

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DATE: 06/14/2024

FISCAL IMPACT: False

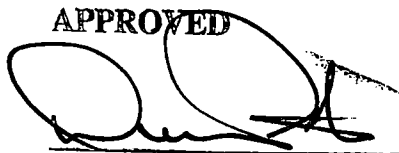
BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Plat_Application-Orchard_on_Thompsons_Creek-Feb_2024.pdf	Application for Development	Backup Material
Orchard_on_Thompsons_Creek-FP-2024-06-13.pdf	Plat	Backup Material

APPROVED



6/25/24

Duane Peters
County Judge

Date



Brazos County Road & Bridge Office
 2617 SH 21 West
 Bryan, TX 77803
 Telephone: (979) 822-2127
 Fax: (979) 775-0456
 Email: plats@brazoscountytexas.gov

PLAT APPLICATION

SUBJECT PROPERTY INFORMATION	
APPLICATION DATE *: February 26, 2024	RESUBMITTAL: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
PROJECT / SUBDIVISION NAME: Orchard on Thompsons Creek	
PROJECT ADDRESS OR LOCATION: 7833 Leonard Road	
LEGAL DESCRIPTION: Thomas J. Wooton Survey, A-59 / Tract 14.3 / 50.17 Acres / Property ID: 79332	
IF RESUBMITTAL, PROJECT FORMERLY KNOWN AS:	
NUMBER OF LOTS:	TOTAL ACREAGE
JURISDICTION : <input type="checkbox"/> _____ CITY LIMITS <input checked="" type="checkbox"/> <u>Bryan</u> ETJ <input type="checkbox"/> OUTSIDE ALL CITY LIMITS AND ETJs	

* Notification of Application completeness will be given within 10 days of Application date. All incomplete Applications will be rejected. This Application shall expire five (5) years from the Application date of the project.

TYPE OF APPLICATION		
<input type="checkbox"/> MASTER PLAN	<input type="checkbox"/> SIMPLIFIED PLAT	<input type="checkbox"/> PRELIMINARY PLAN
<input checked="" type="checkbox"/> FINAL PLAT	<input type="checkbox"/> AMENDING PLAT	<input type="checkbox"/> REPLAT

APPLICATION PURPOSE		
<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> MANUFACTURED HOME RENTAL COMMUNITY	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> OTHER (Please explain):		

FLOODPLAIN	
IS ANY OF THE PROPERTY LOCATED IN A FLOODPLAIN OR FLOOD HAZARD AREA?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<p>Acknowledgment: The flood hazard boundary maps and other flood data used by Brazos County in evaluating flood hazards to proposed Developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a Floodplain Permit in accordance with the Brazos County Flood Damage Prevention Ordinance does not imply that Development outside the areas of special flood hazard will be free from flooding or flood damage. Issuance of a permit shall not create liability on the part of Brazos County or any officer or employee of Brazos County in the event flooding or flood damage does occur.</p>	

TxDOT RIGHT-OF-WAY	
WILL ANY CONSTRUCTION OCCUR IN TxDOT RIGHT-OF-WAYS?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

DIGITAL FILE SUBMISSION			
COUNTY ENGINEER	<input type="checkbox"/> ADOBE (.pdf file)	<input type="checkbox"/> AutoCAD (.dwg file)	(Email To: plats@brazoscountytexas.gov)
911 ADDRESSING	<input type="checkbox"/> ADOBE (.pdf file)	<input type="checkbox"/> AutoCAD (.dwg file)	(Email To: gis@brazoscountytexas.gov)

CONTACT INFORMATION	
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APPLICANT INFORMATION

FIRM NAME: Orchard on Thompsons Creek, LLC

CONTACT: Jarrett Anderson

ADDRESS: 85 Pascal Lane

CITY: Austin

STATE: TX

ZIP: 78746

PHONE:

FAX:

EMAIL:

PROPERTY OWNER INFORMATION

FIRM NAME: Same as Property Owner

CONTACT:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

FAX:

EMAIL:

ENGINEER INFORMATION

FIRM NAME: McClure & Browne Engineering/Surveying, Inc.

CONTACT: Jeff Robertson

ADDRESS: 1008 Woodcreek Dr. Suite 103

CITY: College Station

STATE: TX

ZIP: 77845

PHONE: (979) 693-3838

FAX:

EMAIL: jeffr@mcclurebrowne.com

SURVEYOR INFORMATION

FIRM NAME: McClure & Browne Engineering/Surveying, Inc.

CONTACT: Cody Karisch

ADDRESS: 1008 Woodcreek Dr. Suite 103

CITY: College Station

STATE: TX

ZIP: 77845

PHONE: (979) 693-3838

FAX:

EMAIL: codyk@mcclurebrowne.com

OTHER INFORMATION

FIRM NAME: McClure & Browne Engineering/Surveying, Inc.

CONTACT: Greg Hopcus

ADDRESS: 1008 Woodcreek Dr. Suite 103

CITY: College Station

STATE: TX

ZIP: 77845

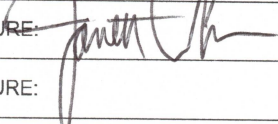
PHONE: (979) 693-3838

FAX:

EMAIL: gregh@mcclurebrowne.com

PROPERTY OWNER CONSENT / AGENT AUTHORIZATION

By my signature, I hereby affirm that I am the property Owner of record, or if the Applicant is an organization or business entity, that authorization has been granted to represent the Owner, organization or business in this Application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the Development/Subdivision of this property.

SIGNATURE: 	PRINTED NAME: C. Jarrett Anderson	DATE: 2/25/24
SIGNATURE:	PRINTED NAME:	DATE:

By signing this form, the Owner of the property authorizes Brazos County to begin proceedings in accordance with the process for this type of Application indicated on page one of this Application. The Owner further acknowledges that submission of an Application does not in any way obligate the County to approve the Application and that although County staff may make certain recommendations regarding this Application, the Commissioner's Court may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

CALCULATIONS OF FEES

MASTER PLAN:	No charge	SIMPLIFIED PLAT:	\$100	PRELIMINARY PLAN:	\$150 + \$10 per lot
FINAL PLAT:	\$200 + \$20 per lot	AMENDING PLAT:	\$100	REPLAT:	\$200

RECEIPT BY BRAZOS COUNTY (Official Use Only)

DATE APPLICATION RECEIVED: ____ / ____ / ____	DATE APPLICATION RECEIVED / REJECTED: ____ / ____ / ____
SIGNATURE:	SIGNATURE:
Receipt of this Application by Brazos County does not provide confirmation or acceptance of a complete Application, nor does it waive requirements for any additional information not contained as part of this Application which may also be needed as a part of the review process.	

Application Check List:

Copies of finished plat with corrections (if any):

- Three (3) hard copies to Brazos County
- One (1) .pdf copy to Brazos County
- One (1) .dwg copy to Brazos County
- One (1) hard copy to Brazos County Health District
- One (1) hard copy to Brazos County 911
- One (1) hard copy to local Water District or Company

Letters of approval (to be sent by the approving institution directly to Brazos County Engineering):

- Letter from Brazos County Health District - For On-site sewage evaluation.
- Letter from Brazos County 911 - For Road names.
- Letter from Water District or Company. - Stating water availability, etc.

If property is within an Extraterritorial Jurisdiction (ETJ) of a City:

- Approval notification from appropriate City.

Applicant attests that they have signed this Application in the capacity designated, if any, and further attests that they have read document and the statement contained herein and any attached are true and factual. All Applicants are encouraged to review the County Regulations prior to any plat submittal. It is understood that this Application is not finished or dated until all documents listed above are filed at the Brazos County Engineering Office and all applicable blanks are filled in the Application above.

SIMPLIFIED FINAL PLAT REQUIREMENTS

Every Simplified Plat shall include all of the following:

- Title Block with the following information:
 - Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.) (Replats need to retain original Subdivision name.)
 - Date of preparation. (Include the date of any revisions on the plat.)
 - Engineer's scale in feet.
 - Total area intended to be developed.
 - Proposed number of Lots to be developed.
 - Re-plat or Amending Plat, existing Lot and Block description or Abstract name and number.
- North arrow.
- Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- All horizontal control and vertical elevations depicted on the plat shall be tied to NAD83 and NAVD 1988 Datum.
- A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plat.
- All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plat drawing.
- County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- Road names and Right-of-Way width for all Roads. (Existing and proposed)
- All existing and proposed plat boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.)
- Pipelines: label company with volume and page.
- All certification language as found in Appendix C.
- Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens. The dedication shall be accompanied by the Certificate of Ownership and Dedication language found in Appendix C. The Owner's and any lien holder's dedication, and restrictions if any duly acknowledged in the manner required for acknowledgement of deeds, shall also be provided.
- All proposed Easements and existing Easements of record that have a designated route shall be shown on the plat with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plat note.
- Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and

distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)

- All Subdivision external corners, angle points, points of curvature and points of tangency shall be set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded and shall be a TxDOT "Light Duty Setting" monument with an aluminum or bronze disk as specified in Appendix C of the TxDOT Survey Manual of April 2011. Alternately, Bernsten® Standard Aluminum Base monument (or equivalent as approved by the County Engineer) embedded and backfilled with compacted sand may be used. All Daughter Lots, Blocks and rights-of-way within the Subdivision shall be fully monumented in compliance with the Texas Board of Professional Land Surveying Act and the Board Rules set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded.
- Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be twelve (12) inches higher than the highest spot elevation that is located within five (5) feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- A separate drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- The certification language as found in Appendix C for both the Commissioner's Court approval and the County Clerk's filing certificate shall be located on the face of the plat. These signatures shall be obtained after approval by the Brazos County Commissioner's Court.
- If any Lot within the plat will be served by a well or an On-site Sewage Facility (OSSF), a letter must be provided by the Brazos County Health District stating they have examined the plat and that it is in compliance with the Brazos County On-site Sewage Facility (OSSF) Regulations, Construction Standards for On-site Sewage Facility (OSSF) Regulations as published by the Texas Commission on Environmental Quality (TCEQ). This letter must be signed by a representative of the District prior to Final Plat approval.

- If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- If rural route mailboxes are proposed, the plat note as found in Appendix G.2 for placement of such mailboxes shall be shown on the face of the plat.
- If any areas of the plat are located outside of all incorporated areas, the plat note as found in Appendix G.1 regarding the requirement to obtain a unique Development Permit from the Brazos County Floodplain Administrator prior to locating or altering a structure or land shall be placed on the plat.
- It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- Driveway culverts for all Lots shall be designed by a Licensed Professional Engineer.
- If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- The diameter and length for each driveway culvert shall be shown on a table on the plat. This information shall also be placed in the deed restrictions for the Lots in the Subdivision.
- The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.
- Any Improvements proposed within the Right-of-Way including, but not limited to, irrigation, landscaping, sidewalks, Subdivision identification signs, etc. shall be maintained in accordance with an executed license agreement between the County and the Owner.
- This check list along with the required copies of the plat shall be submitted to the County Engineer for approval.
- Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.
- All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

MASTER PLAN / PRELIMINARY PLAN REQUIREMENTS

Every Master Plan / Preliminary Plan shall include all of the following:

- Title Block with the following information:
 - Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.)
 - Date of preparation. (Include the date of any revisions on the plan.)
 - Engineer's scale in feet.
 - Total area intended to be developed.
 - Proposed number of Lots to be developed.
 - Abstract name and number.
- The Preliminary Plan shall carry the legend "PRELIMINARY PLAN FOR REVIEW PURPOSES ONLY".
- North arrow.
- Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- All horizontal control and vertical elevations depicted on the plan shall be tied to NAD83 and NAVD 1988 Datum.
- A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plan.
- All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plan drawing.
- County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- Road names and Road designation (whether the Road will be public or privately owned), pavement width and Right-of-Way width for all proposed Roads within and all existing Roads abutting the plan. (Proposed and existing)
- All existing and proposed plan boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.) (Existing and proposed.)
- Pipelines: label company with volume and page.
- The Preliminary Plan (including the entire Parent Tract if only a portion of that tract is to be subdivided) shall be shown on a single sheet, regardless of its acreage. The Preliminary Plan may also be shown on multiple sheets if necessary to show all detail and required information as required by this section.
- Size, in acres, of all Daughter Tracts.
- Centerline tangent lengths and curve data for all proposed Roads.
- Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens.

- All proposed Easements and existing Easements of record that have a designated route shall be shown on the plan with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plan note.
- Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)
- Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be 12-inches higher than the highest spot elevation that is located within five feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- A drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.

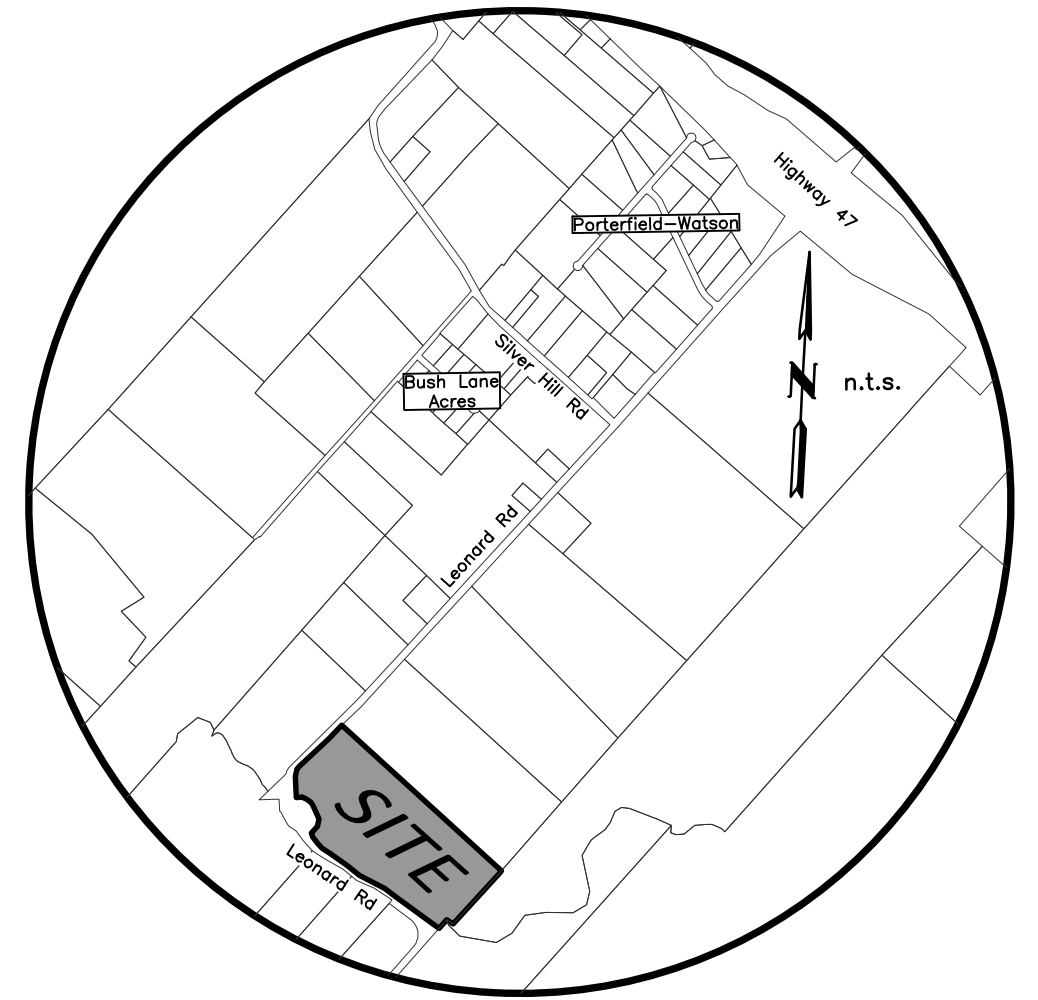
- If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- Locations of existing and proposed private alleys.
- Locations of existing and proposed public areas.
- Locations of other public Improvements, including but not limited to parks, schools and other public facilities.
- The location of proposed cluster mailboxes, as required.
- All proposed Off-site Easements for infrastructure construction must be shown on the Preliminary Plan.
- Proposed phasing. Each phase must be able to stand alone to meet requirements of these Regulations.
- Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.
- If the proposed Preliminary Plan is to be a Private Subdivision (containing privately maintained Roads), the title of the plan shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- This check list along with the required copies of the plan shall be submitted to the County Engineer for approval.
- Include a description of contributing drainage to the proposed Subdivision. The submittal shall include the area, slope and type of Development in the contributing area.
- Drainage narrative in compliance with the BCEDG.
- Clearly indicate the method of sanitary sewage treatment and/or disposal such as, but not limited to, municipal sewer service, private sewage disposal system and On-site sewage facilities including the size and location of all proposed sewer mains and manholes. Preliminary grades for each main between manholes and the depth at each manhole shall also be shown.
- All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

FINAL PLAT APPLICATION REQUIREMENTS

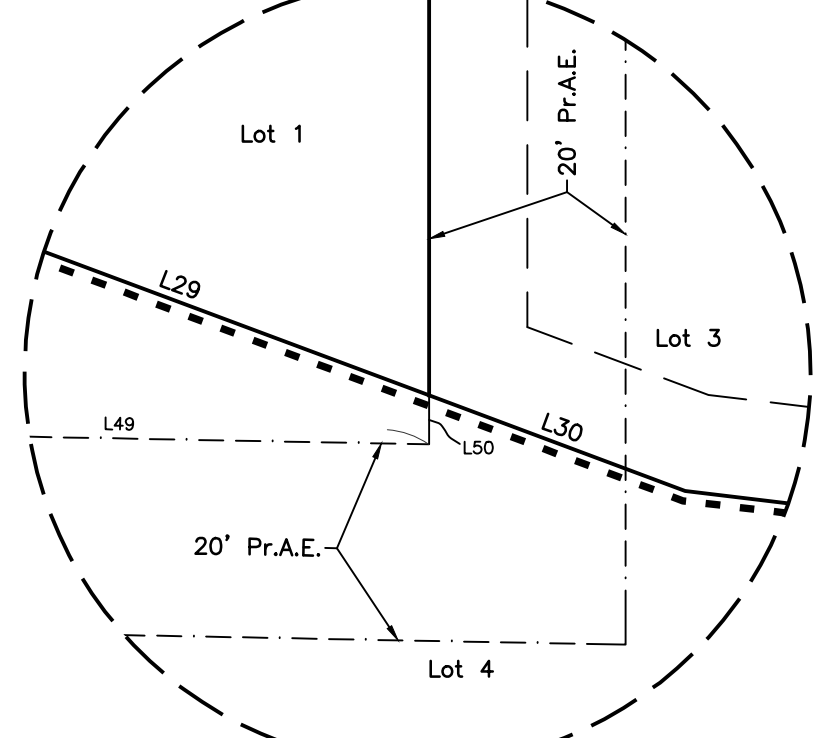
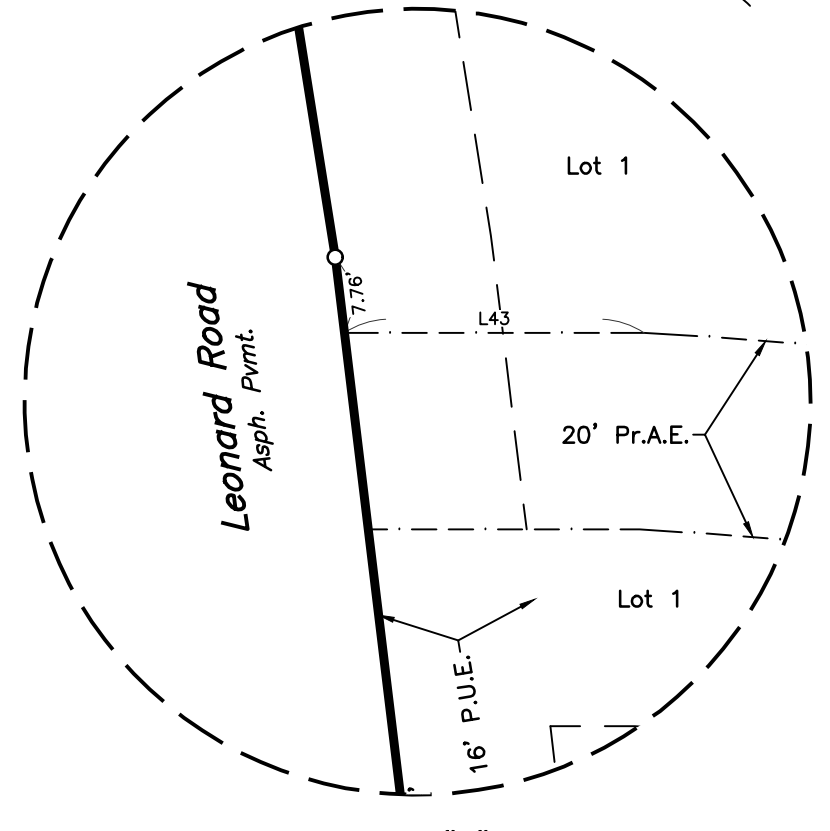
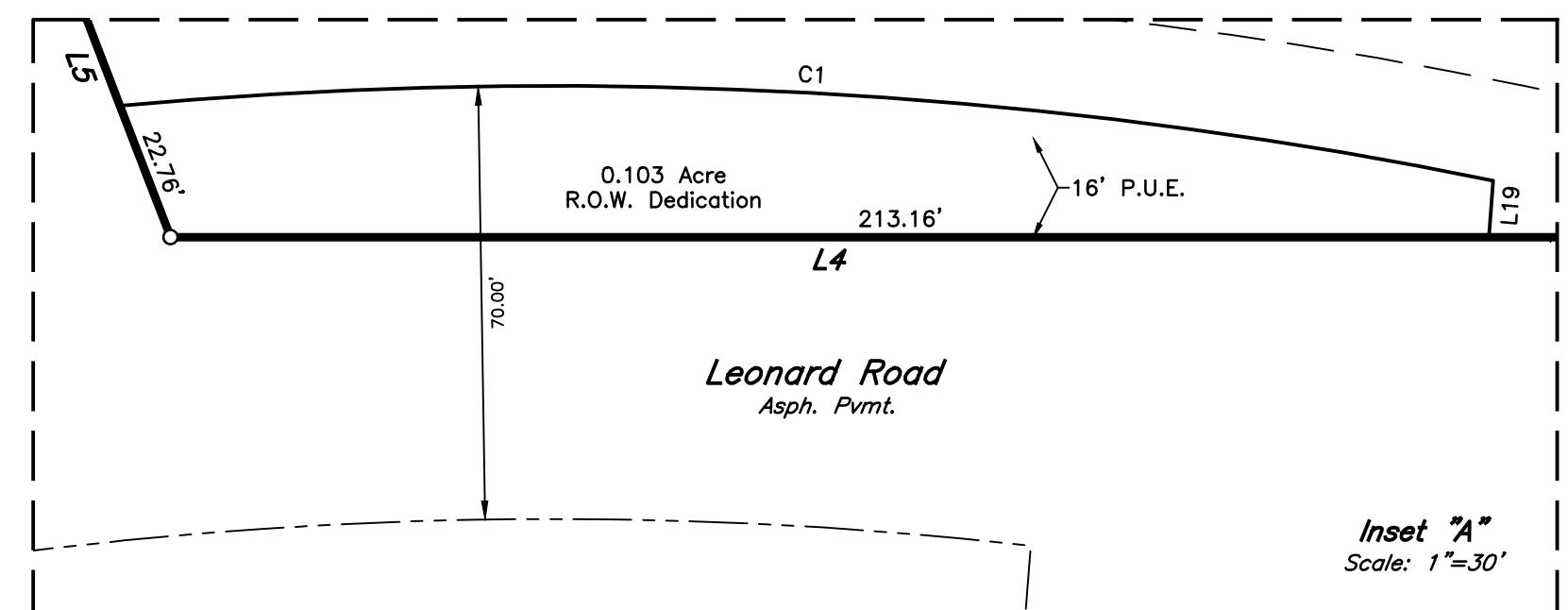
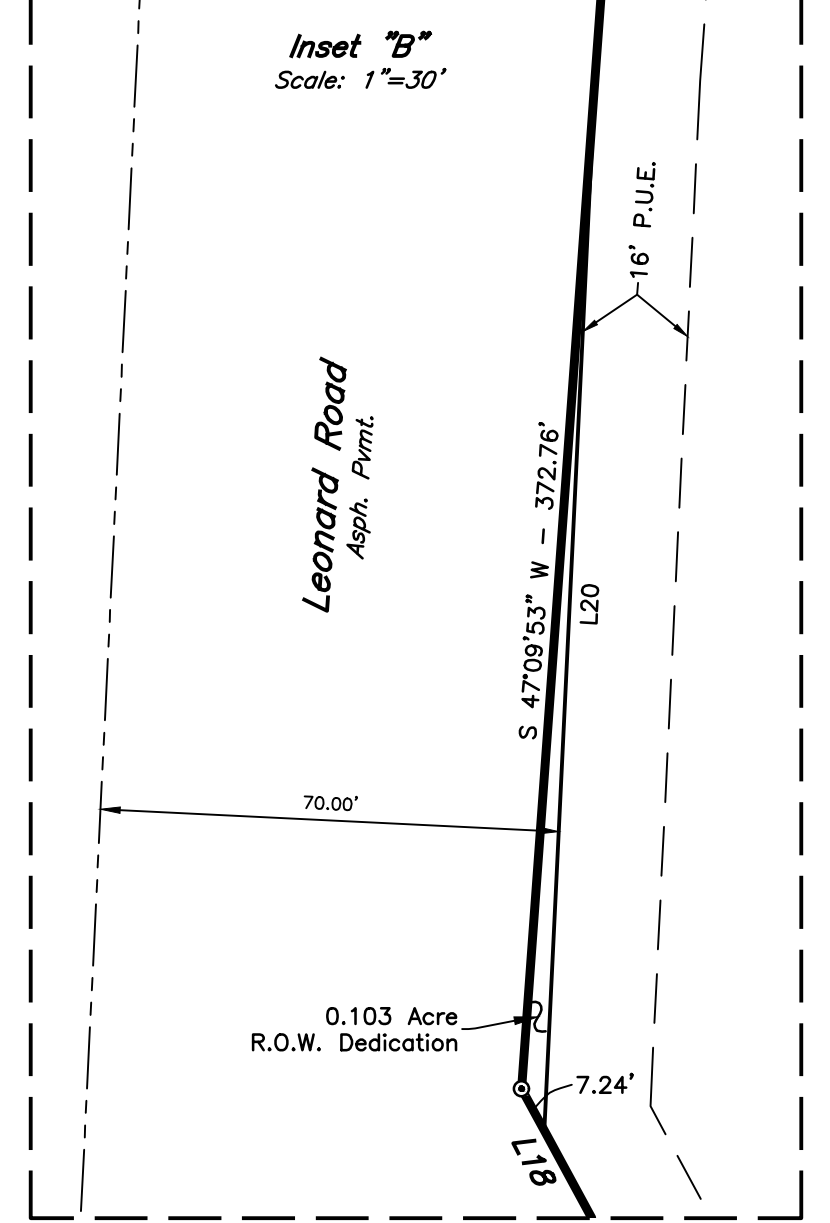
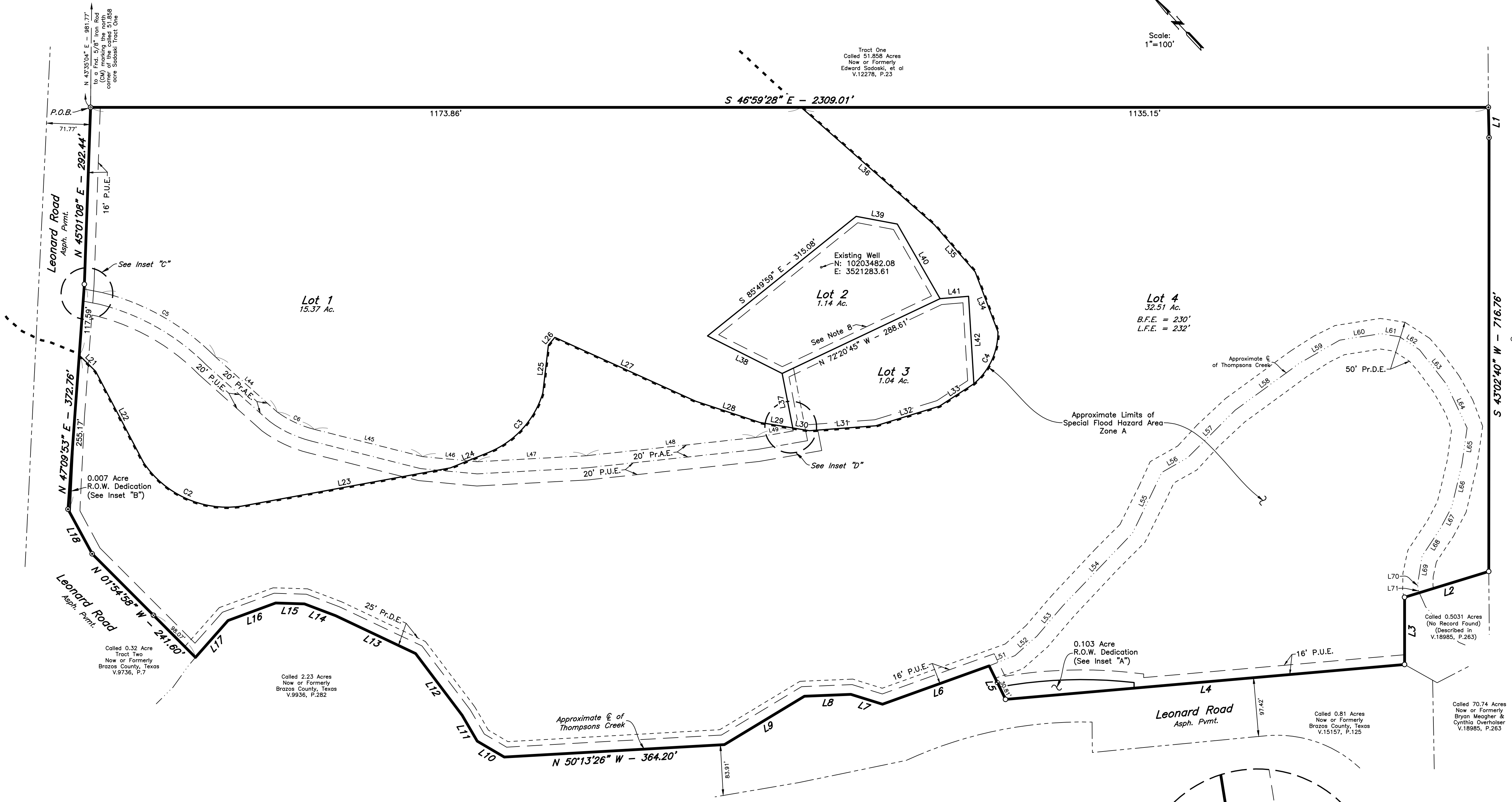
Every Final Plat must include all of the items provided on the Simplified Plat checklist as well as the following:

- For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- If public Roadways are to be built as part of the plat, the plat note regarding the responsibility for construction of Roadways as found in Appendix G.3 shall be placed on the face of the plat.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- If more than four mailboxes are to be provided within the Subdivision, cluster mailboxes shall be provided and the location of such shall be indicated on the plat.
- If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- Locations of existing and proposed private alleys.
- Locations of existing and proposed public areas.
- Locations of other Public Improvements, including but not limited to parks, schools and other public facilities.
- All Off-site Easements for infrastructure construction must be shown on the Final Plat with a volume and page listed to indicate where the separate instrument Easements were filed. Separate instrument Easements must be filed prior or concurrently with Final Plat.
- Proposed phasing. All phasing shall be in accordance with the approved Master Plan and/or Preliminary Plan and each phase must be able to stand alone to meet requirements of these Regulations. Infrastructure costs should be separate for each phase of the Subdivision.
- Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property.
- If the proposed Final Plat is to be a Private Subdivision (containing privately maintained Roads), the title of the plat shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- In the case of an On-site Sewage Facility (OSSF), the Developer shall be responsible for providing a Development Plan, as performed by a Professional Sanitarian, a Licensed Professional Engineer, or person certified as required by TCEQ Title 30 TAC Chapter 285. The sewage disposal plan shall be performed according rules and regulations established by the Brazos County On-site Sewage Facility (OSSF) Order and TCEQ Title 30 TAC Chapter 285.

Scale: 1"=100'



VICINITY MAP



LINE	BEARING	DISTANCE
L1	S 41°44'14" W	49.98'
L2	N 64°03'28" W	145.43'
L3	S 43°00'36" W	111.11'
L4	N 51°59'04" W	861.73'
L5	N 16°58'00" E	61.62'
L6	N 66°46'08" W	187.17'
L7	N 29°46'00" W	54.87'
L8	N 49°22'01" W	76.74'
L9	N 78°07'25" W	154.38'
L10	N 16°37'49" W	51.71'
L11	N 12°50'51" E	49.59'
L12	N 5°55'27" E	127.66'
L13	N 21°37'37" W	146.11'
L14	N 26°10'25" W	55.15'
L15	N 45°16'49" W	47.57'
L16	N 67°13'03" W	83.88'
L17	S 84°30'30" W	81.23'
L18	N 14°34'17" E	83.76'
L19	N 42°26'44" E	9.18'
L20	N 45°46'43" E	161.14'
L21	S 2°36'14" E	37.96'

LINE	BEARING	DISTANCE
L22	S 15°20'34" W	169.56'
L23	S 57°22'25" E	353.16'
L24	S 69°01'17" E	70.47'
L25	N 49°37'00" E	80.44'
L26	N 82°39'01" E	16.64'
L27	S 22°35'35" E	255.26'
L28	S 28°39'05" E	111.83'
L29	S 37°31'10" E	55.20'
L30	S 37°31'07" E	27.83'
L31	S 51°15'10" E	110.05'
L32	S 64°04'48" E	110.04'
L33	S 80°02'38" E	67.83'
L34	N 22°14'25" E	106.49'
L35	N 2°05'17" E	102.44'
L36	N 5°34'29" W	293.66'
L37	N 32°00'02" E	91.79'
L38	N 20°18'25" W	137.88'
L39	S 36°25'40" E	69.16'
L40	S 13°12'25" W	142.05'
L41	S 51°44'18" E	47.33'
L42	S 39°32'06" W	144.95'

CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD BRG.	CHORD DIST.
C1	16°45'12"	763.24'	223.17'	112.39'	N 48°52'06" W	222.38'
C2	63°58'03"	166.00'	185.33'	103.66'	S 22°26'59" W	175.85'
C3	49°59'09"	154.00'	134.35'	71.79'	N 85°06'17" E	130.13'
C4	50°16'28"	111.00'	97.40'	52.08'	N 67°58'27" E	94.30'
C5	31°27'07"	397.59'	218.25'	111.95'	S 17°20'16" E	215.52'
C6	21°47'19"	178.59'	67.92'	34.37'	S 21°57'12" E	67.51'

LINE	BEARING	DISTANCE
L43	S 35°56'09" E	30.55'
L44	S 5°16'07" E	136.64'
L45	S 32°50'52" E	184.45'
L46	S 41°39'44" E	90.85'
L47	S 50°08'45" E	180.34'
L48	S 53°08'41" E	281.37'
L49	S 56°54'42" E	63.07'
L50	N 32°00'02" E	4.97'

LINE	BEARING	DISTANCE
L51	S 68°41'00" E	45.85'
L52	S 88°32'09" E	48.35'
L53	N 83°33'26" E	66.18'
L54	N 86°50'14" E	166.01'
L55	N 68°47'17" E	111.75'
L56	S 76°33'49" E	48.31'
L57	N 88°03'24" E	111.76'
L58	S 83°07'41" E	131.15'
L59	S 76°55'28" E	76.85'
L60	S 55°57'00" E	67.85'
L61	S 38°09'43" E	32.09'
L62	S 13°54'41" E	39.63'
L63	S 4°57'40" W	72.17'
L64	S 17°45'09" W	79.88'
L65	S 51°08'34" W	59.98'
L66	S 56°19'50" W	73.06'
L67	S 70°48'44" W	40.24'
L68	S 76°30'55" W	54.84'
L69	S 52°08'44" W	43.46'
L70	S 44°10'16" W	11.84'
L71	S 18°56'45" W	6.32'

SHEET NO. 1 OF 2 SHEETS

FINAL PLAT
ORCHARD ON THOMPSONS CREEK
 LOTS 1-4
 50.17 ACRES
 THOMAS J. WOOTON SURVEY, A-59
 BRAZOS COUNTY, TEXAS
 FEBRUARY 2024
 SCALE: 1"=100'

Owner: Orchard on Thompsons Creek, LLC
 85 Pascal Lane
 Austin, Texas 78746

Surveyor: McClure & Browne Engineering/Surveying, Inc.
 1008 Woodcreek Dr., Suite 103
 College Station, Texas 77845
 (979) 693-3838

Texas Firm Registration No. 10103300



CERTIFICATE OF OWNERSHIP AND DEDICATION

STATE OF TEXAS
COUNTY OF BRAZOS

We, ORCHARD ON THOMPSONS CREEK, LLC owner and developer of the land shown on this plat, being part of the tract of land as conveyed to me in the Official Public Records of Brazos County in Volume 17895, Page 5 and whose name is subscribed hereto, hereby dedicate to the use of the public forever, all streets, alleys, parks, water courses, drains, easements, and public places shown hereon for the purposes identified.

Jarrett Anderson, Co-Manager

CERTIFICATION OF THE SURVEYOR

STATE OF TEXAS
COUNTY OF BRAZOS

I, Cody Karisch, Registered Professional Land Surveyor No. 7004, in the State of Texas, hereby certify that this plat is true and correct and was prepared from an actual survey of the property and that property markers and monuments were placed under my supervision on the ground, and that the metes and bounds describing said subdivision will describe a closed geometric form.

Cody Karisch, R.P.L.S. No. 7004

STATE OF TEXAS
COUNTY OF BRAZOS

Before me, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose stated.
Given under my hand and seal on this _____ day of _____, 20____.

Notary Public, Brazos County, Texas

CERTIFICATION BY THE COUNTY CLERK

(STATE OF TEXAS)
(COUNTY OF BRAZOS)

I, _____, County Clerk, in and for said County, do hereby certify that this plat together with its certificates of authentication was filed for record in my office the day of _____, 20____ in the Official Records of Brazos County, Texas in Volume _____, Page _____.

County Clerk, Brazos County, Texas

A CERTIFICATE OF APPROVAL

This subdivision plat was duly approved by the Commissioners Court of Brazos County, Texas, as the Final Plat of such subdivision on the ____ day of _____, 20____.

Signed this the ____ day of _____, 20____.

County Judge
Brazos County, Texas

GENERAL SURVEYOR NOTES:

- ORIGIN OF BEARING SYSTEM: The bearing system and actual measured distance to the monuments are consistent with the deed recorded in Volume 17895, Page 5 of the Official Public Records of Brazos County, Texas.
- According to the Flood Insurance Rate Maps for Brazos County, Texas and Incorporated Areas, Map Number 48041C0300E & 48041C0285E, Maps Revised May 16, 2012, a portion of this property is located in a Special Flood Hazard Area, Zone A. Location shown is approximate and was scaled from said maps.
- No construction or fencing shall impede, constrict or block the flow of water in any easement or natural drainage courses including floodplain areas. No privacy fences are allowed within the floodplain.
- The building setback requirements are established by the Brazos County Subdivision Regulations.
 - Front = 25 feet
 - Rear = 20 feet
 - Side = 10 feet
 - Side Street = 25'
 - Front TxDOT = 50'
- Private water well located on Lot 2 which will service Lots 2, 3 and part of 1.
- BTU is currently providing water on Lot 1 (irrigation).
- All lots served by an individual on-site sewage facility (OSSF) must comply with all county and state OSSF regulations. All OSSF construction must have an Authorization to Construct permit issued by the Brazos County Health Department. This permit ensures compliance with the county order adopted by the Commissioners Court of Brazos County, pursuant to the provisions of section 21.084 of the Texas Water Code. OSSF disposal areas shall not encroach the 100 foot or the 150 foot sanitary zone of a private or public well respectively.
- No structure or land within the plat shall hereafter be located or altered without first obtaining a development permit from the Brazos County Flood Plain Administrator. The minimum lowest finished floor elevation shall be one (1) foot higher than the highest spot elevation that is located within five (5) feet outside the perimeter of the building, or two (2) feet above the base flood elevation, whichever is higher.
- Base Flood Elevation & Lowest Floor Elevation were provided by Brazos County Road & Bridge.
- Lots are subject to 10' wide Utility Easement along the sides and back of Lots per Brazos County Subdivision Regulations.
- Unless otherwise indicated 1/2" Iron Rods are set at all corners.
 - ⊙ - 1/2" Iron Rod Found (CM)
 - ⊙ - 1/2" Iron Rod Found for Reference (CM)
 - - 1/2" Iron Rod Set
 - ⊙ - 1/2" Iron Rod Set for Reference
 - ⊙ - 5/8" Iron Rod Found (CM)

Abbreviations:

- B.F.E. - Base Flood Elevation
- L.F.E. - Lowest Floor Elevation
- L.O.B. - Point of Beginning
- L.U.E. - Public Utility Easement
- Pr.A.E. - Private Access Easement
- Pr.D.E. - Private Drainage Easement
- CM - Controlling Monument

OSSF Notes

Sanitary sewage treatment and disposal will be provided by On-Site Sewage Facility (OSSF) systems.

- All proposed lots to be served by OSSF shall comply with all applicable County and State regulations including the minimum lot requirements required by Brazos County.
- Property that will use an on-site sewage facility (OSSF) for sewage disposal shall be evaluated for overall site suitability. The results of a site evaluation, conducted according to 30 TAC §285.30 prepared by a licensed Site Evaluator or Texas Professional Engineer shall be required before approval of an OSSF by the permitting authority.
- A complete permit application form, fee and the required planning materials approved by the permitting authority are required prior to the issuance of authorization to construct (ATC) for all OSSF in Brazos County regardless of the acreage of the tract. No OSSF shall begin construction in Brazos County prior to the issuance of the ATC.
- OSSF planning materials shall include the required topography analysis for each tract and demonstrate to the satisfaction of the permitting authority in the design Technical Report and Site Drawings the suitability of the proposed disposal method for the slope and drainage features of each tract to ensure protection of surface and ground waters of the State.
- Any potential OSSF site within a 100-year floodplain is subject to the special planning requirements in 30 TAC §285.31(c)(2) and shall be located so that a flood will not damage the OSSF during a flood event, resulting in contamination of the environment.
- No OSSF tank, collection, distribution, or disposal may encroach the separation requirements of surface or ground water including for intermittent and perennial streams and the normal pool level of impoundments or spillway elevation. Subdivision and Development Plans altering the location and natural streambed of mapped drainages should obtain the permission of the Brazos County Engineer and any other State or Federal agency regulating surface waters of the State and where such alteration occur provide a copy of the engineered drainage plan to the OSSF permitting authority with the Subdivision Plat or Development Plan.
- The locations of all private and public water wells, whether currently in use or abandoned, and regardless of availability of potable water supply from PWS at a tract, shall be indicated on the Subdivision Survey and any Site Drawings and shall require the separation distances specified in 30 TAC §285.91.(10). A copy of the well plugging report filed with the Texas Water Development Board is required for any well previously known or indicated at a tract. DO NOT REMOVE WELL HEADS PRIOR TO THE REQUIRED PLUGGING OF THE BORE. Separation distances of OSSF from previously known water wells will not be reduced without a plugging report documenting protection of groundwater aquifers. This situation could prevent approval of an OSSF for a small tract.
- No OSSF treatment or disposal components may encroach into any area reserved as a Public Utility Easement (PUE) without a variance being requested and approved by the permitting authority. Variance will be reviewed and approved on a case-by-case basis. Proposed encroachments into pipeline and electrical transmission easements shall require both the approved variance by the permitting authority and all letters of permission described in §285.91.(10) or as required by the permitting authority in support of any approved variance. All underground and overhead easements must be clearly delineated on the Subdivision Plat with dimensions indicated.

Additional notes may be required to address conditions specific to a tract.

FIELD NOTES

Being all that certain tract or parcel of land lying and being situated in the THOMAS J. WOOTON SURVEY, Abstract No. 59, Brazos County, Texas and being all of the called 50.17 acre tract described in the deed from Avin J. Stetz, Trustee of the Avin J. Stetz Revocable Trust to Orchard on Thompsons Creek, LLC recorded in Volume 17895, Page 5 of the Official Public Records of Brazos County, Texas (O.P.R.B.C.) and being more particularly described by metes and bounds as follows:

BEGINNING: at a found 5/8-inch iron rod marking the north corner of this herein described tract, said iron rod also marking the west corner of the called 51.858 acre Edward J. Sadoski, et al. Tract One recorded in Volume 12276, Page 23 (O.P.R.B.C.) and being in the southeast margin of Leonard Road, from whence a found 5/8-inch iron rod marking the north corner of the called 51.858 acre Sadoski Tract One bears N 43° 35' 04" E at a distance of 981.77 feet for reference;

THENCE: S 46° 59' 28" E along the common line of this tract and the called 51.858 acre Sadoski Tract One for a distance of 2,309.01 feet to a found 1/2-inch iron rod marking the east corner of this tract, said iron rod also marking the south corner of the called 51.858 acre Sadoski Tract One and an angle point of the called 152.82 acre Steve Opersterny Tract One recorded in Volume 5921, Page 58 of the Official Records of Brazos County, Texas (O.R.B.C.);

THENCE: along the common line of this tract and the called Opersterny Tract One for the following two (2) calls:

- S 41° 44' 14" W for a distance of 49.98 feet to a found 1/2-inch iron rod marking an angle point of this tract, and
- S 43° 02' 40" W for a distance of 716.76 feet to a 1/2-inch iron rod set for the southeast corner of this herein described tract, said iron rod also marking the apparent east corner of a 0.5031 acre tract (No Record Found);

THENCE: along the common line of this tract and the called Opersterny Tract One for the following two (2) calls:

- N 64° 03' 28" W for a distance of 145.43 feet to a 1/2-inch iron rod set for corner, and
- S 43° 00' 36" W for a distance of 111.11 feet to a 1/2-inch iron rod set for the southwest corner of this tract, said iron rod also marking the most westerly north corner of the called 70.74 acre Brian Meagher and Cynthia Overholser tract recorded in Volume 18865, Page 263 (O.P.R.B.C.) and being in the east right-of-way line of said Leonard Road;

THENCE: along the east right-of-way line of said Leonard Road for the following two (2) calls:

- N 51° 59' 04" W for a distance of 661.73 feet to a 1/2-inch iron rod set for angle, and
- N 16° 58' 00" E, at 30.81 feet, pass a found 1/2-inch iron rod for reference, continue for a total distance of 61.62 feet to a point being at or near the centerline of Thompsons Creek;

THENCE: along the centerline of said Thompsons Creek for the following thirteen (13) calls:

- N 66° 46' 08" W for a distance of 187.17 feet to a point for angle,
- N 29° 46' 00" W for a distance of 54.87 feet to a point for angle,
- N 46° 22' 01" W for a distance of 78.74 feet to a point for angle,
- N 78° 07' 25" W for a distance of 154.38 feet to a point for angle,
- N 50° 13' 26" W for a distance of 364.20 feet to a point for angle,
- N 16° 37' 49" W for a distance of 51.71 feet to a point for angle,
- N 12° 50' 51" E for a distance of 49.59 feet to a point for angle,
- N 05° 55' 27" E for a distance of 127.66 feet to a point for angle,
- N 21° 37' 37" W for a distance of 146.11 feet to a point for angle,
- N 26° 10' 25" W for a distance of 55.15 feet to a point for angle,
- N 45° 16' 49" W for a distance of 47.57 feet to a point for angle,
- N 67° 13' 03" W for a distance of 83.88 feet to a point for angle, and
- S 84° 30' 30" W for a distance of 81.23 feet to a point for angle, said point also being in the east right-of-way line of said Leonard Road;

THENCE: along the east and southeast right-of-way line of said Leonard Road for the following four (4) calls:

- N 01° 54' 58" W, at 96.07 feet, pass a 1/2-inch iron rod set for reference, continue for a total distance of 241.60 feet to a found 1/2-inch iron rod marking an angle point of this tract,
- N 14° 34' 17" E for a distance of 83.76 feet to a found 1/2-inch iron rod marking an angle point of this tract,
- N 47° 09' 53" E for a distance of 372.76 feet to a 1/2-inch iron rod set for angle, and
- N 45° 01' 08" E for a distance of 292.44 feet to the POINT OF BEGINNING and containing 50.17 acres of land.

FINAL PLAT

ORCHARD ON THOMPSONS CREEK LOTS 1-4

50.17 ACRES
THOMAS J. WOOTON SURVEY, A-59
BRAZOS COUNTY, TEXAS
FEBRUARY 2024
SCALE: 1"=100'

SHEET NO.
2
OF 2 SHEETS

Owner:
Orchard on Thompsons Creek, LLC
85 Pascal Lane
Austin, Texas 78746

Surveyor: Texas Firm Registration No. 10103300
McClure & Browne Engineering/Surveying, Inc.
1008 Woodcreek Dr., Suite 103
College Station, Texas 77845
(978) 683-3838





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

6/25/2024

ITEM:

Overpayments

- a. Linda Jordan - \$96.47
- b. Linda Jordan - \$31.16
- c. Linda Jordan - \$54.85
- d. Linda Jordan - \$48.54
- e. Gilberto Hinojosa - \$90.00
- f. Montelongs Fine Jewelry Inc - \$22.13
- g. Montelongs Fine Jewelry Inc. - \$6.84
- h. Alva K Sadler - \$5.50

TO:

Commissioners Court

DATE:

06/18/2024

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

Description

Type

[CC_Refund_Request_06_18_24_\(002\).pdf](#)

Tax Refund Applications

Backup Material

Kristeen Roe, CTA, PCC
Brazos County Tax Assessor/Collector
 4151 County Park Ct
 Bryan TX 77802
 979-775-9930
 979-775-9938 Fax

REFUNDS PENDING 06/18/2024

REQUESTOR	LINDA N JORDAN
ADDRESS	PO BOX 10372 COLLEGE STATION TX 77842-0372
OWNER NAME	LINDA N JORDAN
PROP ID#	33864
REFUND AMOUNT	\$ 96.47

REQUESTOR	LINDA N JORDAN
ADDRESS	PO BOX 10372 COLLEGE STATION TX 77842-0372
OWNER NAME	LINDA N JORDAN
PROP ID#	33864
REFUND AMOUNT	\$ 31.16

REQUESTOR	LINDA N JORDAN
ADDRESS	PO BOX 10372 COLLEGE STATION TX 77842-0372
OWNER NAME	LINDA N JORDAN
PROP ID#	33865
REFUND AMOUNT	\$ 54.85

REQUESTOR	LINDA N JORDAN
ADDRESS	PO BOX 10372 COLLEGE STATION TX 77842-0372
OWNER NAME	LINDA N JORDAN
PROP ID#	33865
REFUND AMOUNT	\$ 48.54

REQUESTOR	GILBERTO HINOJOSA
ADDRESS	305 BRYAN ST WEATHERFORD TX 76086
OWNER NAME	BRIAN & RUBY THOMSON
PROP ID#	40605
REFUND AMOUNT	\$ 90.00

REQUESTOR	MONTELONGOS FINE JEWELRY INC
ADDRESS	401 UNIVERSITY DR E COLLEGE STATION TX 77840
OWNER NAME	MONTELONGOS FINE JEWELRY INC
PROP ID#	38925
REFUND AMOUNT	\$ 22.13

REQUESTOR	MONTELONGOS FINE JEWELRY INC
ADDRESS	401 UNIVERSITY DR E COLLEGE STATION TX 77840
OWNER NAME	MONTELONGOS FINE JEWELRY INC
PROP ID#	38924
REFUND AMOUNT	\$ 6.84

REQUESTOR	SADLER ALVA K
ADDRESS	6940 FOXCROFT LN HUMBLE TX 77338
OWNER NAME	SADLER ALVA K
PROP ID#	447788
REFUND AMOUNT	\$ 5.50

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

JORDAN LINDA N

PO BOX 10372

COLLEGE STATION TX 77842-0372

PROPERTY DESCRIPTION

Legal: NEELLEY'S RIVER OAKS, BLOCK 2, LOT 6, ACRES 0.33

Address: RIVER OAKS DR ,

Account # 33864

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2022	08/31/2023	\$500.00	\$96.47
ZREFUND	2023	01/03/2024	\$300.00	<u>\$31.16</u>
TOTAL REFUND:				<u>\$127.63</u>

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

JORDAN LINDA N

PO BOX 10372

COLLEGE STATION TX 77842-0372

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Linda N Jordan
Signature

01/13/2024
Date

210-8102-0800
Phone.#

flipflopfinancialllc@gmail.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

6/25/24
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

09/01/2023 03:12PM

KRISTEEN ROE, CTA PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3265422	
Date Posted:	08/31/2023
Payment Type:	P
Payment Code:	Over/Refund
Total Paid:	\$500.00

PAID BY:

JORDAN LINDA N
 PO BOX 10372
 COLLEGE STATION, TX 77842-0372

Property ID	Geo	Legal Acres	Owner Name and Address
33864	435500-0002-0060	0.3300	JORDAN LINDA N PO BOX 10372 COLLEGE STATION, TX 77842-0372
Legal Description			
NEELLEY'S RIVER OAKS, BLOCK 2, LOT 6, ACRES 0.33			
Situs	DBA Name		
RIVER OAKS DR			

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
EMG SVCS DIST #1	2021	0.02567	15,444	95706	N	3.96	0.00	1.23	0.78	0.00	5.97
BRAZOS COUNTY	2021	0.49350	15,444	95706	N	76.21	0.00	23.63	14.98	0.00	114.82
COLLEGE STATION											
ISD	2021	1.21520	15,444	95706	N	187.68	0.00	58.18	36.88	0.00	282.74
Z REFUND ENTITY	2022	0.00000	0	146623	N	96.47	0.00	0.00	0.00	0.00	96.47
											500.00

Balance Due As Of 08/31/2023: -96.47

Tender	Details	Description	Amount
Check	995041		500.00
			500.00

Operator	Batch		Total Paid
Iemerson	47544 (09012023_LE)		500.00

TAX RECEIPT

01/03/2024 08:48AM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number	
3319953	
Date Posted	12/31/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$300.00

PAID BY:

JORDAN LINDA N
PO BOX 10372
COLLEGE STATION, TX 77842

Property ID	Geo	Legal Acres	Owner Name and Address
33864	435500-0002-0060	0.3300	JORDAN LINDA N PO BOX 278124 SAN ANTONIO, TX 78278
Legal Description			
NEELLEY'S RIVER OAKS, BLOCK 2, LOT 6, ACRES 0.33			
Situs		DBA Name	
RIVER OAKS DR			

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2023	0.00000	0	148693	N	31.16	0.00	0.00	0.00	0.00	31.16
EMG SVCS DIST #1	2023	0.02071	19,305	69204	N	4.00	0.00	0.00	0.00	0.00	4.00
COLLEGE STATION											
ISD	2023	0.96220	19,305	69204	N	185.75	0.00	0.00	0.00	0.00	185.75
BRAZOS COUNTY	2023	0.40970	19,305	69204	N	79.09	0.00	0.00	0.00	0.00	79.09
											300.00

Balance Due As Of 12/31/2023: -127.63

Tender	Details	Description	Amount
Check	995044		300.00
			300.00

Operator	Batch	Total Paid
iemerson	49215 (01032024_LE)	300.00

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

JORDAN LINDA N
PO BOX 10372
COLLEGE STATION TX 77842-0372

PROPERTY DESCRIPTION

Legal: NEELLEY'S RIVER OAKS, BLOCK 2, LOT 7, ACRES 0.32
Address: 6766 RIVER OAKS DR ,
Account # 33865

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2021	08/31/2023	\$1100.00	\$54.85
ZREFUND	2023	01/03/2024	\$48.54	<u>\$48.54</u>
TOTAL REFUND:				\$103.39

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

JORDAN LINDA N
PO BOX 10372
COLLEGE STATION TX 77842-0372

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Linda N Jordan
Signature

01/13/24
Date

210-862-0800
Phone #

flipflopfinancial11c@gmail.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

6/25/24
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

09/01/2023 01:46PM

KRISTEEN ROE, CTA PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3265420	
Date Posted	08/31/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$1,100.00

PAID BY:

JORDAN LINDA N
 PO BOX 10372
 COLLEGE STATION, TX 77842-0372

Property ID	Geo	Legal Acres	Owner Name and Address
33865	435500-0002-0070	0.3200	JORDAN LINDA N PO BOX 10372 COLLEGE STATION, TX 77842-0372
Legal Description			
NEELLEY'S RIVER OAKS, BLOCK 2, LOT 7, ACRES 0.32			
Situs		DBA Name	
6766 RIVER OAKS DR			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	146310	N	54.85	0.00	0.00	0.00	0.00	54.85
EMG SVCS DIST #1 COLLEGE STATION	2021	0.02567	40,000	95707	N	10.27	0.00	3.18	2.02	0.00	15.47
ISD	2021	1.21520	40,000	95707	N	486.08	0.00	150.69	95.52	0.00	732.29
BRAZOS COUNTY	2021	0.49350	40,000	95707	N	197.40	0.00	61.20	38.79	0.00	297.39
											1,100.00

Balance Due As Of 08/31/2023: -54.85

Tender	Details	Description	Amount
Check	995042		1100.00
			1100.00

Operator	Batch		Total Paid
lmoore	47543 (09/01/2023TM)		1,100.00

TAX RECEIPT

01/03/2024 08:51AM

KRISTEEN ROE, CTA PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3319956	
Date Posted	12/31/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$1,050.00

PAID BY:

JORDAN LINDA N
 PO BOX 10372
 COLLEGE STATION, TX 77842

Property ID	Geo	Legal Acres	Owner Name and Address
33865	435500-0002-0070	0.3200	JORDAN LINDA N PO BOX 278124 SAN ANTONIO, TX 78278
Legal Description			
NEELLEY'S RIVER OAKS, BLOCK 2, LOT 7, ACRES 0.32			
Situs		DBA Name	
6766 RIVER OAKS DR			

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2023	0.00000	0	148692	N	48.54	0.00	0.00	0.00	0.00	48.54
EMG SVCS DIST #1	2023	0.02071	71,912	69205	N	14.89	0.00	0.00	0.00	0.00	14.89
COLLEGE STATION											
ISD	2023	0.96220	71,912	69205	N	691.94	0.00	0.00	0.00	0.00	691.94
BRAZOS COUNTY	2023	0.40970	71,912	69205	N	294.63	0.00	0.00	0.00	0.00	294.63
											1,050.00

Balance Due As Of 12/31/2023: -103.39

Tender	Details	Description	Amount
Check	995043		1050.00
			1050.00

Operator	Batch		Total Paid
lemerson	49215 (01032024_LE)		1,050.00

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

THOMSON BRIAN & RUBY
911 HOLLAND ST
NAVASOTA TX 77868-3633

PROPERTY DESCRIPTION

Legal: 7-11 RANCH PH 1, LOT 68, ACRES 5.6
Address: 1392 WESTWARD HO ,
Account # 40605

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2023	05/16/2024	\$90.00	\$90.00

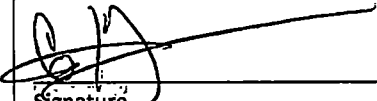
Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

HINOJOSA GILBERTO
305 BRYAN ST
WEATHERFORD, TX 76086

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."


Signature

979-571-2978
Phone #

6/10/24
Date

ghinojosa74@yahoo.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved


Authorized Officer Signature

6/25/24
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

05/20/2024 01:22PM

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number	
3352402	
Date Posted	05/16/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$90.00

PAID BY:

HINOJOSA GILBERTO JR
305 BRYAN ST
WEATHERFORD, TX 76086-3017

Property ID	Geo	Legal Acres	Owner Name and Address
40605	567500-0000-0680	5.6000	THOMSON BRIAN & RUBY 911 HOLLAND ST NAVASOTA, TX 77868-3633
Legal Description			
7-11 RANCH PH 1, LOT 68, ACRES 5.6			
Situs		DBA Name	
1392 WESTWARD HO			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2023	0.00000	0	149137	N	90.00	0.00	0.00	0.00	0.00	90.00
NAVASOTA ISD	2023	0.98534	204,925	131672	N	0.00	0.00	0.00	0.00	0.00	0.00
EMG SVCS DIST #1	2023	0.02071	204,925	131672	N	0.00	0.00	0.00	0.00	0.00	0.00
BRAZOS COUNTY	2023	0.40970	204,925	131672	N	0.00	0.00	0.00	0.00	0.00	0.00

Balance Due As Of 05/16/2024: -90.00

Tender	Details	Description	Amount
Credit Card	CC XX-2027 Conv.Charge 0.00		90.00
			90.00

Operator	Batch	Total Paid
crsalgado	51416 (JETPAYC_05202024_CRS)	90.00

Attn: Laura Emerson

Property tax@brazoscountytexas.gov

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

MONTELONGOS FINE JEWELRY INC
401 UNIVERSITY DR E
COLLEGE STATION TX 77840-1731

PROPERTY DESCRIPTION

Legal: RESTWOOD PH 2, BLOCK A, LOT 6 & 7 (PTS OF)
Address: 301 E VILLA MARIA RD ,
Account # 38925

TAX PAYMENT INFORMATION

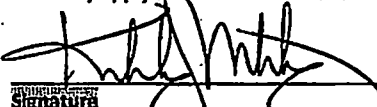
Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2021	07/31/2023	\$2898.16	\$22.13

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

MONTELONGOS FINE JEWELRY INC
401 UNIVERSITY DR E
COLLEGE STATION TX 77840-1731

Sign below and return form to the Brazos County Tax Office.
"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."



Signature

979-777-6825

Phone # 979-691-2019

6-12-24

Date


montelongosbookkeeper@gmail.com

Email Address Jcom

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved



Authorized Officer Signature

6/25/24

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

08/01/2023 09:48AM

KRISTEEN ROE, CTA PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3264374	
Date Posted	07/31/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$2,898.16

PAID BY:

MONTELONGOS FINE JEWELRY INC
 401 UNIVERSITY DR E
 COLLEGE STATION, TX 77840-1731

Property ID	Geo	Legal Acres	Owner Name and Address
38925	540000-0201-0060	0.0000	MONTELONGOS FINE JEWELRY INC 401 UNIVERSITY DR E COLLEGE STATION, TX 77840-1731
Legal Description			
RESTWOOD PH 2, BLOCKA, LOT 6 & 7 (PTS OF)			
Situs		DBA Name	
301 E VILLA MARIA RD ,			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	146309	N	22.13	0.00	0.00	0.00	0.00	22.13
BRAZOS COUNTY	2021	0.49350	81,886	80237	N	404.11	0.00	121.24	78.80	0.00	604.15
CITY OF BRYAN	2021	0.62900	81,886	80237	N	515.07	0.00	154.53	100.44	0.00	770.04
BRYAN ISD	2021	1.22680	81,886	80237	N	1,004.58	0.00	301.37	195.89	0.00	1,501.84
											2,898.16

Balance Due As Of 07/31/2023: -22.13

Tender	Details	Description	Amount
Check	14633		2898.16
			2898.16

Operator	Batch	Total Paid
Imoore	47204 (08/01/2023TM)	2,898.16

Attn: Laura Emerson

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

MONTELONGOS FINE JEWELRY INC
401 UNIVERSITY DR E
COLLEGE STATION TX 77840-1731

PROPERTY DESCRIPTION

Legal: RESTWOOD PH 2, BLOCK A, LOT 5
Address: 305 E VILLA MARIA RD ,
Account # 38924

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2021	07/31/2023	\$897.72	\$6.84

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

MONTELONGOS FINE JEWELRY INC
401 UNIVERSITY DR E
COLLEGE STATION TX 77840-1731

Sign below and return form to the Brazos County Tax Office.
"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."


Signature

6-12-24
Date

979-777-6825
Phone # 979-691-2019

montelongosbookkeepers@gmail.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved [] Disapproved


Authorized Officer Signature

6/25/24
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

08/01/2023 09:53AM

KRISTEEN ROE, CTA PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3264376	
Date Posted	07/31/2023
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$897.72

PAID BY:

MONTELONGOS FINE JEWELRY INC
 401 UNIVERSITY DR E
 COLLEGE STATION, TX 77840-1731

Property ID	Geo	Legal Acres	Owner Name and Address			
38924	540000-0201-0050	0.0000	MONTELONGOS FINE JEWELRY INC 401 UNIVERSITY DR E COLLEGE STATION, TX 77840-1731			
Legal Description						
RESTWOOD PH 2, BLOCKA, LOT 5						
Situs			DBA Name			
305 E VILLA MARIA RD ,			BCS TROPHIES			

Entity	Year	Rate	Taxable Value	Strmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2021	0.00000	0	146308	N	6.84	0.00	0.00	0.00	0.00	6.84
BRAZOS COUNTY	2021	0.49350	25,669	80242	N	125.17	0.00	37.55	24.41	0.00	187.13
CITY OF BRYAN	2021	0.62900	25,669	80242	N	159.55	0.00	47.86	31.11	0.00	238.52
BRYAN ISD	2021	1.22680	25,669	80242	N	311.19	0.00	93.36	60.68	0.00	465.23
											897.72

Balance Due As Of 07/31/2023: -6.84

Tender	Details	Description	Amount
Check	14633		897.72
			897.72

Operator	Batch	Total Paid
tmooore	47204 (08/01/2023TM)	897.72

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

SADLER ALVA K
6940 FOXCROFT LN
HUMBLE TX 77338-1310

PROPERTY DESCRIPTION

Legal: MAMMOTH C #1H 50004443-000 WILDFIRE ENER/AGUILA VADO (EAGLEFORD AB 18 /DE LA GARZA, A SUR .0021391400 R
Address:
Account # 447788

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2023	05/22/2024	\$315.62	\$5.50

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

SADLER ALVA K
6940 FOXCROFT LN
HUMBLE TX 77338-1310

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above described taxes and certify that the information on this form is true and correct."

Alva Kathleen Sadler
Signature

June 12, 2024
Date

281-540-1996
Phone #

No Email
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

6/25/24
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

05/22/2024 01:37PM

KRISTEEN ROE, CTA PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3352717	
Date Posted	05/22/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$315.62

PAID BY:

SADLER ALVA K
 6940 FOXCROFT LN
 HUMBLE, TX 77338-1310

Property ID	Geo	Legal Acres	Owner Name and Address
447788	50-004443-000-R-050004443000R001005	0.0000	SADLER ALVA K 6940 FOXCROFT LN HUMBLE, TX 77338-1310
Legal Description			
MAMMOTH C #1H 50004443-000 WILDFIRE ENERG/AGUILA VADO (EAGLEFORD AB 18 /DE LA GARZA, A SUR .0021391400 R			
Situs	DBA Name		

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2023	0.00000	0	149139	N	5.50	0.00	0.00	0.00	0.00	5.50
EMG SVCS DIST #4	2023	0.05206	19,450	114775	N	10.13	0.00	1.32	0.00	0.00	11.45
BRYAN ISD	2023	0.94920	19,450	114775	N	184.62	0.00	24.00	0.00	0.00	208.62
BRAZOS COUNTY	2023	0.40970	19,450	114775	N	79.69	0.00	10.36	0.00	0.00	90.05
											315.62

Balance Due As Of 05/22/2024: -5.50

Tender	Details	Description	Amount
Check	8210		315.62
			315.62

Operator	Batch	Total Paid
tmoore	51458 (05/22/2024TM)	315.62



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:
DATE OF COURT MEETING: 6/25/2024
ITEM: • FY 23/24 Budget Amendments 37.01 - 37.04
TO: Commissioners Court
FROM: Nina Payne
DATE: 06/20/2024
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
ACTION REQUESTED OR ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
37_Coversheet.pdf	FY 24 Budget Amendments 37.01 - 37.04 Coversheet	Cover Memo
37.01 - 37.04.pdf	FY 24 Budget Amendments 37.01 - 37.04	Budget Amendment

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2023-2024 BUDGET YEAR

NO. 23/24 37.01 – 37.04

On this the 25th day of June 2024 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Steve Aldrich, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Nancy Berry, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

The following proceedings were held:

THAT WHEREAS, on 25th day of June 2024 the Court heard and approved a budget amendment(s) for the 2023-2024 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 19 September 2023, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 25th day of June 2024.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: 
Duane Peters, County Judge

Original: County Clerk's Office and
Attached to the original budget



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:
DATE OF COURT MEETING: 6/25/2024
ITEM: • Approval of Personnel Change of Status.
TO: Commissioners Court
DATE: 06/20/2024
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Personnel Change of Status - Public - 06-25-2024.pdf	Cover Sheet	Cover Memo

Personnel Change of Status

(Jun 20, 2024)

Commissioners' Court Date: 06-25-2024
Department Submitting Information: Human Resources
Purpose of Submissions: Consider and Take Action on Change

Employment

Department Name	Employee Name
Sheriff Office - Jail Administration	Blankenship, Devon

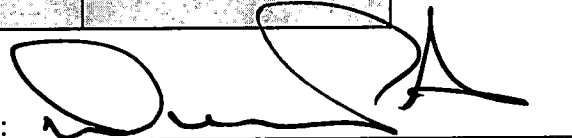
Separations

Department Name	Employee Name

Personnel Action Forms

Department Name	Employee Name
County Specialty Court Program	Zwiener, Elizabeth
Health and Wellnes Clinic	Coyle, Kimberly
Sheriff's Office - Administration	Johnson, Bowen
Sheriff's Office - Administration	Register, Katlyn
Sheriff's Office - Administration	Turner, Joshua

Approved in Commissioners' Court:
County Judge's or Commissioner's Signature:





BRAZOS COUNTY
BRYAN, TEXAS

CLAIMS

COMMISSIONERS COURT MEETING: **June 25, 2024**

CLAIMS TO BE PAID BY BRAZOS COUNTY:

CLAIM # 8203476 Thru CLAIM # 8203579

CLAIM # 9201490 Thru CLAIM # 9201536

The Court voted unanimously to approve these Claims as submitted.

Duane Peters
County Judge

Karen McQueen
County Clerk



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 6/25/2024

ITEM: Acknowledgement of FY 2023-2024 Budget to Actuals by Fund as of June 19, 2024.
Acknowledgement of FY 2023-2024 Contingency Budget to Actuals by Fund as of June 19, 2024.

TO: Commissioners Court

FROM: Nina Payne

DATE: 06/18/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[FY_24_Actuals.pdf](#)

FY 2023-2024 Budget to Actuals by Fund as of
6/19/2024

Backup Material

[FY_24_Contingency_Budget_to_Actuals_Fund.pdf](#)

FY 2023-2024 Contingency Budget to Actuals by Fund
as of 6/19/2024

Backup Material

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 01000 General Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	116,116,899	119,608,263	134,330,000	116,797,439	87%
Charges for Services	14,007,731	14,373,002	11,221,037	9,590,205	85%
Interest Income	1,233,588	8,311,341	5,780,000	7,908,103	137%
Other Revenue	2,105,454	1,265,902	961,750	2,070,254	215%
Reserves	-	-	44,859,588	0	0%
Intergovernmental	9,344,605	8,218,468	836,002	802,763	96%
Other Financing Sources	1,565,379	215,777	210,000	163,955	78%
Total Revenue	\$144,373,655	\$151,992,753	\$198,198,377	\$137,332,720	69%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	44,652,228	49,486,058	59,656,913	39,082,246	66%
Outside Labor Costs	186,676	104,348	163,000	177,763	109%
Benefits	27,150,252	27,183,091	35,508,750	22,298,937	63%
Discretionary Spending	-	-	1,821,590	-	-
Supplies and Other Charges	7,681,618	9,058,121	12,020,558	6,423,340	53%
Contingency	-	-	7,297,852	-	-
Repairs and Maintenance	2,354,842	4,532,190	7,477,493	2,751,047	37%
Contractual Services	8,721,285	9,372,616	12,151,132	5,210,464	43%
Professional Services	4,303,755	6,379,393	13,050,445	3,963,305	30%
Community Contracts	4,615,488	4,716,979	6,382,870	4,339,487	68%
Capital Outlay	5,302,428	7,260,102	21,033,500	6,938,524	33%
Other Financing Uses	4,709,639	20,917,731	21,634,274	-	-
Total Expense	\$109,678,212	\$139,010,628	\$198,198,377	\$91,185,113	46%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 02000 County Health Endowment
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	1,390	0	-	-
Intergovernmental	101,339	0	-	0
Total Revenue	\$102,730	\$0	-	\$0

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Other Financing Uses	1,010,633	-	-	-
Total Expense	\$1,010,633	-	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 11000 Hotel Occupancy Tax Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	3,360,758	3,689,821	3,250,000	2,278,768	70%
Interest Income	12,820	119,177	50,000	158,609	317%
Other Revenue	454	1,500	-	1,750	-
Reserves	-	-	1,000,000	-	-
Other Financing Sources	-	246,080	-	-	-
Total Revenue	\$3,374,031	\$4,056,579	\$4,300,000	\$2,439,127	57%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	98,264	84,744	164,093	51,730	32%
Benefits	45,799	41,481	75,055	25,647	34%
Supplies and Other Charges	178,495	30,866	45,075	20,251	45%
Contingency	-	-	526,974	-	-
Repairs and Maintenance	21,600	-	500,000	-	-
Contractual Services	127,582	347,894	185,490	102,950	56%
Professional Services	5,300	24,960	5,300	5,300	100%
Community Contracts	914,481	1,370,205	910,000	487,983	54%
Capital Outlay	20,704	554,303	638,013	516,864	81%
Other Financing Uses	1,165,715	-	1,250,000	1,250,000	100%
Total Expense	\$2,577,941	\$2,454,451	\$4,300,000	\$2,460,725	57%

**Brazos County, Texas
 FY 2023-2024 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund**

Fund: 12000 State Lateral Road Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	276	5,056	3,000	6,851	228%
Reserves	-	-	218,000	-	-
Intergovernmental	30,417	30,347	30,000	29,508	98%
Total Revenue	\$30,693	\$35,403	\$251,000	\$36,359	14%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Capital Outlay	-	-	251,000	-
Total Expense	-	-	\$251,000	-

**Brazos County, Texas
 FY 2023-2024 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund**

Fund: 13000 Unclaimed Property Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	387	9,140	3,000	10,778	359%
Reserves	-	-	68,000	-	-
Total Revenue	\$387	\$9,140	\$71,000	\$10,778	15%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	-	21,800	-
Contingency	-	-	49,200	-
Total Expense	-	-	\$71,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 15000 Law Library Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	28,463	164,116	67,500	63,664	94%
Interest Income	48	1,942	0	3,857	-
Reserves	-	-	10,000	-	-
Total Revenue	\$28,511	\$166,057	\$77,500	\$67,520	87%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	59,063	62,593	77,500	42,549	55%
Total Expense	\$59,063	\$62,593	\$77,500	\$42,549	55%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 16000 Local Provider Participation
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	36,793,246	31,728,216	39,176,878	39,700,219	101%
Interest Income	50,392	433,637	200,000	660,403	330%
Other Revenue	460,822	397,231	487,494	487,494	100%
Reserves	-	-	19,000,000	-	-
Total Revenue	\$37,304,461	\$32,559,083	\$58,864,372	\$40,848,116	69%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	134,246	-	-	-
Community Contracts	26,568,700	26,044,743	58,844,372	25,219,333	43%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$26,588,700	\$26,198,989	\$58,864,372	\$25,239,333	43%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 18000 Law Enforcement Education
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Reserves	-	-	69,360	-	-
Intergovernmental	14,928	14,872	14,500	37,584	259%
Total Revenue	\$14,928	\$14,872	\$83,860	\$37,584	45%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	11,984	12,741	83,860	3,606	4%
Total Expense	\$11,984	\$12,741	\$83,860	\$3,606	4%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 19000 Court Records Preservation
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	23,569	623	500	250	50%
Interest Income	935	15,192	0	18,204	-
Reserves	-	-	300,000	-	-
Other Financing Sources	42,545	-	-	-	-
Total Revenue	\$67,049	\$15,815	\$300,500	\$18,454	6%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	35,086	-	-	-
Benefits	21,497	-	-	-
Supplies and Other Charges	87	-	300,500	-
Contractual Services	524	-	-	-
Total Expense	\$57,194	-	\$300,500	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 20000 County Clerk Records
Management Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	454,677	364,311	350,000	204,108	58%
Interest Income	5,390	31,036	20,000	35,225	176%
Reserves	-	-	1,230,000	-	-
Total Revenue	\$460,067	\$395,347	\$1,600,000	\$239,334	15%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	105,859	104,059	128,285	85,463	67%
Benefits	72,410	56,889	83,311	43,326	52%
Supplies and Other Charges	21,476	725	43,500	17,345	40%
Contingency	-	-	1,219,564	-	-
Contractual Services	103,091	327,291	125,340	83,198	66%
Capital Outlay	-	-	-	22,822	-
Total Expense	\$302,836	\$488,964	\$1,600,000	\$252,153	16%

**Brazos County, Texas
 FY 2023-2024 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund**

Fund: 20010 County Clerk Archival Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	387,387	290,550	315,000	183,810	58%
Interest Income	5,682	30,786	10,000	36,566	366%
Reserves	-	-	1,293,000	-	-
Total Revenue	\$393,069	\$321,336	\$1,618,000	\$220,376	14%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Contingency	-	-	1,118,000	-	-
Contractual Services	299,991	253,734	500,000	198,228	40%
Total Expense	\$299,991	\$253,734	\$1,618,000	\$198,228	12%

**Brazos County, Texas
 FY 2023-2024 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund**

Fund: 22000 Courthouse Security Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	105,826	115,046	106,050	56,871	54%
Interest Income	180	5,325	0	2,872	-
Reserves	-	-	64,000	-	-
Other Financing Sources	442,325	294,951	0	-	-
Total Revenue	\$548,331	\$415,322	\$170,050	\$59,742	35%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	318,556	375,202	-	-	-
Benefits	132,453	155,455	-	6	-
Supplies and Other Charges	5,352	4,033	8,010	546	7%
Contingency	-	-	48,977	-	-
Repairs and Maintenance	16,733	13,633	62,000	4,633	7%
Contractual Services	-	-	50,000	-	-
Community Contracts	-	1,011	1,063	599	56%
Capital Outlay	7,100	-	-	6,263	-
Total Expense	\$480,194	\$549,334	\$170,050	\$12,047	7%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 22010 Justice Court Security Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	33,291	33,424	31,500	24,057	76%
Interest Income	236	4,523	2,500	6,093	244%
Reserves	-	-	208,000	-	-
Total Revenue	\$33,527	\$37,947	\$242,000	\$30,150	12%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Repairs and Maintenance	7,821	-	30,000	-
Contractual Services	-	-	30,000	-
Professional Services	8,129	-	57,000	-
Capital Outlay	-	-	125,000	-
Total Expense	\$15,950	-	\$242,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 23000 District Clerk Records
Management Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	61,726	84,461	60,000	75,829	126%
Interest Income	334	5,326	4,000	6,648	166%
Reserves	-	-	200,000	-	-
Total Revenue	\$62,060	\$89,788	\$264,000	\$82,477	31%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	-	19,979	73,600	43,737	59%
Benefits	-	1,553	5,764	3,399	59%
Contractual Services	-	149,231	173,000	-	-
Professional Services	-	-	11,636	-	-
Total Expense	-	\$170,763	\$264,000	\$47,136	18%

**Brazos County, Texas
 FY 2023-2024 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund**

Fund: 23010 District Clerk Archival Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Charges for Services	5,670	595	-	170
Interest Income	69	131	-	36
Total Revenue	\$5,739	\$726	-	\$206

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	28,569	18,345	-	-
Benefits	2,233	1,426	-	-
Professional Services	3,522	-	-	-
Total Expense	\$34,324	\$19,771	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 24000 Justice of the Peace
 Technology Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	28,441	28,209	26,000	20,193	78%
Interest Income	276	4,324	2,000	5,552	278%
Reserves	-	-	193,000	-	-
Total Revenue	\$28,717	\$32,534	\$221,000	\$25,745	12%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	39,945	10,166	24,900	391	2%
Contingency	-	-	42,161	-	-
Contractual Services	798	889	5,000	-	-
Capital Outlay	-	-	148,939	-	-
Total Expense	\$40,743	\$11,055	\$221,000	\$391	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 24010 County and District Court
 Technology Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	9,750	10,059	10,000	5,699	57%
Interest Income	146	2,647	0	3,352	-
Reserves	-	-	119,000	-	-
Total Revenue	\$9,896	\$12,706	\$129,000	\$9,051	7%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	-	-	129,000	-
Total Expense	-	-	\$129,000	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 25000 Forfeiture Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	7,821	5,329	0	-	-
Interest Income	58	918	0	978	-
Reserves	-	-	33,000	-	-
Total Revenue	\$7,879	\$6,247	\$33,000	\$978	3%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	2,563	15,473	235	2%
Contingency	-	-	17,527	-	-
Capital Outlay	-	5,133	-	-	-
Total Expense	-	\$7,696	\$33,000	\$235	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 26000 District Attorney Hot Check
 Collections Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	7	113	50	138	275%
Other Revenue	75	150	0	75	-
Reserves	-	-	4,900	-	-
Total Revenue	\$82	\$263	\$4,950	\$213	4%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Contingency	-	-	4,950	-
Total Expense	-	-	\$4,950	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 27000 Bail Bond Board Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	151	2,428	1,500	2,956	197%
Other Revenue	2,000	2,500	2,000	2,500	125%
Reserves	-	-	105,000	-	-
Total Revenue	\$2,151	\$4,928	\$108,500	\$5,456	5%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	304	321	4,001	-	-
Benefits	144	113	1,011	-	-
Supplies and Other Charges	274	-	6,660	400	6%
Contingency	-	-	96,828	-	-
Total Expense	\$722	\$433	\$108,500	\$400	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 28000 Voter Registration Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Interest Income	13	-	-	-
Intergovernmental	33,460	16,804	-	-
Total Revenue	\$33,473	\$16,804	-	-

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	1,461	1,071	-	-
Contractual Services	20,201	15,733	-	-
Professional Services	20,500	-	-	-
Total Expense	\$42,162	\$16,804	-	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	3,624	8,389	2,500	2,465	99%
Interest Income	4,142	23,620	15,000	28,632	191%
Reserves	-	-	331,000	-	-
Total Revenue	\$7,767	\$32,009	\$348,500	\$31,096	9%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,438	5,117	26,750	2,036	8%
Contingency	-	-	277,345	-	-
Repairs and Maintenance	-	240	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$5,438	\$5,357	\$348,500	\$2,036	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 30000 Brazos County Grant Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Public Health Revenue	-	0	60,000	60,000	100%
Other Revenue	-	32	-	-	-
Reserves	-	-	6	-	-
Intergovernmental	5,175,775	2,603,804	4,749,019	2,925,671	62%
Other Financing Sources	300,769	336,489	711,264	-	-
Total Revenue	\$5,476,543	\$2,940,325	\$5,520,289	\$2,985,671	54%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	1,328,022	1,748,464	2,861,531	1,887,799	66%
Benefits	640,754	813,685	1,327,727	834,679	63%
Supplies and Other Charges	233,515	106,792	225,103	97,359	43%
Contingency	-	-	211,042	-	-
Repairs and Maintenance	937,236	5,186	3,150	2,538	81%
Contractual Services	2,055,371	116,713	396,244	246,343	62%
Professional Services	3,840	-	200,000	2,500	1%
Capital Outlay	322,412	158,206	295,492	339,932	115%
Total Expense	\$5,521,150	\$2,949,047	\$5,520,289	\$3,411,150	62%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 31000 American Rescue Plan Act

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	(1,392)	-	-	-	-
Intergovernmental	8,445,192	7,495,180	20,000,000	206,394	1%
Total Revenue	\$8,443,800	\$7,495,180	\$20,000,000	\$206,394	1%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Discretionary Spending	8,445,192	7,299,824	-	-	-
Contractual Services	-	132,000	1,800,000	-	-
Capital Outlay	-	63,356	18,200,000	282,989	2%
Total Expense	\$8,445,192	\$7,495,180	\$20,000,000	\$282,989	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 32000 SB 22 2023 Rural Law
 Enforcement Salary Assistance Program

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Intergovernmental	-	-	-	1,050,000
Total Revenue	-	-	-	\$1,050,000

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Salaries and Wages	-	-	-	132,623
Benefits	-	-	-	32,841
Capital Outlay	-	-	-	89,748
Total Expense	-	-	-	\$255,211

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 33000 Sheriff's Office Crime Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	267	1,599	500	2,435	487%
Other Revenue	1,600	8,000	0	-	-
Reserves	-	-	113,000	-	-
Total Revenue	\$1,867	\$9,599	\$113,500	\$2,435	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date
Supplies and Other Charges	85	4,796	63,600	-
Contingency	-	-	15,900	-
Repairs and Maintenance	-	1,369	4,000	-
Capital Outlay	-	7,608	30,000	-
Other Financing Uses	10,000	-	-	-
Total Expense	\$10,085	\$13,773	\$113,500	-

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 34000 District Attorney Crime
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	80,558	32,611	20,000	300	2%
Interest Income	341	5,816	2,000	6,396	320%
Reserves	-	-	249,000	-	-
Total Revenue	\$80,899	\$38,427	\$271,000	\$6,696	2%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	14,390	20,383	80,376	14,876	19%
Benefits	7,935	9,588	14,686	7,020	48%
Supplies and Other Charges	24,089	11,007	20,649	15,323	74%
Contingency	-	-	135,289	-	-
Contractual Services	314	360	20,000	270	1%
Capital Outlay	5,782	-	-	-	-
Total Expense	\$52,509	\$41,339	\$271,000	\$37,489	14%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 35000 Primary Election Services
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	38,109	70,904	25,000	6,364	25%
Interest Income	67	1,264	-	1,918	-
Reserves	-	-	65,000	-	-
Total Revenue	\$38,176	\$72,167	\$90,000	\$8,282	9%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	8,563	5,479	7,200	1,014	14%
Contingency	-	-	71,900	-	-
Repairs and Maintenance	-	-	1,000	-	-
Contractual Services	65,448	13,414	9,900	3,978	40%
Total Expense	\$74,011	\$18,893	\$90,000	\$4,991	6%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 39010 Brazos County Housing
Finance Corporation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Charges for Services	-	402,125	5,000	5,334	107%
Interest Income	1,004	5,259	0	13,867	-
Reserves	-	-	104,000	-	-
Total Revenue	\$1,004	\$407,384	\$109,000	\$19,201	18%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	323	-	4,735	174	4%
Professional Services	-	-	104,265	-	-
Total Expense	\$323	-	\$109,000	\$174	0%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 41000 General Obligation Debt
 Service Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Taxes	10,766,578	9,799,037	10,910,000	10,988,878	101%
Interest Income	89,607	345,490	170,000	268,333	158%
Reserves	-	-	500,000	-	-
Other Financing Sources	1,165,715	-	1,250,000	1,250,000	100%
Total Revenue	\$12,021,900	\$10,144,527	\$12,830,000	\$12,507,211	97%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Debt Service	17,009,447	9,028,173	12,830,000	2,365,769	18%
Total Expense	\$17,009,447	\$9,028,173	\$12,830,000	\$2,365,769	18%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43200 2020 Certificates of
Obligation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	105,757	515,615	120,000	290,567	242%
Other Revenue	-	2,929	-	-	-
Reserves	-	-	8,400,000	-	-
Total Revenue	\$105,757	\$518,544	\$8,520,000	\$290,567	3%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	54,447	0	1,200	-
Contingency	-	-	3,038,134	-	-
Contractual Services	1,130,456	2,656,302	487,000	1,771,150	364%
Capital Outlay	1,940,552	1,891,648	4,994,866	492,109	10%
Total Expense	\$3,071,008	\$4,602,397	\$8,520,000	\$2,264,459	27%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43230 On System Road Bond -
TXDOT

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	-	212,288	-	731,490	-
Reserves	-	-	19,800,000	-	-
Other Financing Sources	-	20,009,102	-	-	-
Total Revenue	-	\$20,221,390	\$19,800,000	\$731,490	4%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Contractual Services	-	-	19,800,000	1,613,146	8%
Debt Service	-	203,216	-	-	-
Total Expense	-	\$203,216	\$19,800,000	\$1,613,146	8%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43231 Off System Road Bond

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	-	109,492	-	353,982	-
Reserves	-	-	10,100,000	-	-
Other Financing Sources	-	10,307,719	-	-	-
Total Revenue	-	\$10,417,211	\$10,100,000	\$353,982	4%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Capital Outlay	-	81,700	10,100,000	2,317,340	23%
Debt Service	-	102,830	-	-	-
Total Expense	-	\$184,530	\$10,100,000	\$2,317,340	23%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 43232 2023 Certificates of
Obligation

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	-	106,296	-	363,702	-
Reserves	-	-	9,908,000	-	-
Other Financing Sources	-	10,165,860	-	-	-
Total Revenue	-	\$10,272,156	\$9,908,000	\$363,702	4%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Capital Outlay	-	61,762	9,908,000	71,190	1%
Debt Service	-	163,164	-	-	-
Total Expense	-	\$224,926	\$9,908,000	\$71,190	1%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 45000 General Permanent
Improvement Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date
Other Revenue	95,799	102,356	-	-
Reserves	-	-	23,839,123	0
Other Financing Sources	5,473,504	20,893,118	19,923,010	-
Total Revenue	\$5,569,303	\$20,995,474	\$43,762,133	\$0

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Discretionary Spending	-	-	6,162,654	-	-
Contingency	-	-	4,000,000	-	-
Capital Outlay	11,813,336	5,391,415	33,568,379	3,455,402	10%
Debt Service	-	-	31,100	-	-
Other Financing Uses	24,942	-	-	-	-
Total Expense	\$11,838,278	\$5,391,415	\$43,762,133	\$3,455,402	8%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 50000 Health and Life Insurance
Fund

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	11,448	0	-	-	-
Other Revenue	20,909,742	23,006,476	20,841,700	17,646,122	85%
Reserves	-	-	4,500,000	-	-
Other Financing Sources	-	-	1,000,000	-	-
Total Revenue	\$20,921,190	\$23,006,476	\$26,341,700	\$17,646,122	67%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	215,192	227,069	461,901	153,889	33%
Benefits	60,911	133,569	200,280	73,707	37%
Supplies and Other Charges	50,614	53,669	123,334	37,962	31%
Contingency	-	-	845,385	-	-
Repairs and Maintenance	93	75	100	35	35%
Contractual Services	17,991,568	21,346,651	24,276,500	14,625,471	60%
Professional Services	289,964	379,176	434,200	264,165	61%
Total Expense	\$18,608,343	\$22,140,208	\$26,341,700	\$15,155,229	58%

Brazos County, Texas
FY 2023-2024 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund

Fund: 93000 Regional Mobility Authority

Description	2021-2022 Actual Revenue	2022-2023 Actual Revenue	2023-2024 Adopted Budget	2023-2024 Actual Revenue To Date	Percent Received
Interest Income	88	494	-	291	-
Other Revenue	-	-	-	30,000	-
Reserves	-	-	13,992	-	-
Total Revenue	\$88	\$494	\$13,992	\$30,291	216%

Description	2021-2022 Actual Expenditures	2022-2023 Actual Expenditures	2023-2024 Adopted Budget	2023-2024 Expenditures to Date	Percent Spent
Salaries and Wages	10,755	12,120	-	-	-
Benefits	2,503	2,949	-	-	-
Supplies and Other Charges	1,362	557	0	-	-
Repairs and Maintenance	12	-	0	-	-
Contractual Services	42	25	0	-	-
Professional Services	7,500	7,875	13,992	7,500	54%
Total Expense	\$22,174	\$23,527	\$13,992	\$7,500	54%

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 01000 General Fund - Contingency

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	6,000,000.00	(908,540.68)	5,091,459.32
Voter Registration - 13005000 *	3,152.00	-	3,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Road and Bridge Contingency - 56001000 *	1,257,800.00	(57,720.00)	1,200,080.00
Total General Fund Contingency	7,297,852.00	(966,260.68)	6,331,591.32

* Can only be used for that program or division

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 11000 HOT Fund Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
HOT Fund Contingency - 11002500	526,974.00	-	526,974.00
Total HOT Fund Contingency	526,974.00	-	526,974.00

* Can only be used for this fund

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 12005000	49,200.00	-	49,200.00
Total Unclaimed Property Fund Contingency	49,200.00	-	49,200.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 21005000	1,219,564.00	(124,000.00)	1,095,564.00
Total Count Clerk Records Management Fund Contingency	1,219,564.00	(124,000.00)	1,095,564.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 21006000	1,118,000.00	(75,000.00)	1,043,000.00
Total Count Clerk Archival Fund Contingency	1,118,000.00	(75,000.00)	1,043,000.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 51000100	48,977.00	(6,264.00)	42,713.00
Total Courthouse Security Fund Contingency	48,977.00	(6,264.00)	42,713.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
JP Technology Administration - 24005000	22,161.00	-	22,161.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
Total Justice of the Peace Technology Fund Contingency	42,161.00	-	42,161.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2023-2024 Contingency
Budget to Actuals by Fund**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Sheriff Forfeiture Fund - 2801000	17,502.00	-	17,502.00
Total Forfeiture Fund Contingency	17,502.00	-	17,502.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 19006000	4,950.00	-	4,950.00
Total District Attorney Hot Check Collections Fund - Contingency	4,950.00	-	4,950.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 12006000	96,828.00	-	96,828.00
Total Bail Bond Board Fund - Contingency	96,828.00	-	96,828.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 13006000	277,345.00	-	277,345.00
Total Vehicle Inventory Interest Fund - Contingency	277,345.00	-	277,345.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 30000 Grant Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Texas Indigent Defense Commission - 272200	22,298.00	-	22,298.00
BV Human Trafficking Task Force Development - 283700	173,744.00	(81,742.87)	92,001.13
Metropolitan Planning - 424100	15,000.00	-	15,000.00
Total Grant Fund Contingency	211,042.00	(81,742.87)	129,299.13

* Can only be used for this fund and specific divisions

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 28050000	15,900.00	-	15,900.00
Total Sheriff's Office Crime Fund Contingency	15,900.00	-	15,900.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 34000 District Attorney Crime Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 19200100	135,289.00	(9,000.00)	126,289.00
Total District Attorney Crime Fund Contingency	135,289.00	(9,000.00)	126,289.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 35000 Primary Election Services Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 21130000	71,900.00	(14,020.00)	57,880.00
Total Primary Election Services Fund Contingency	71,900.00	(14,020.00)	57,880.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 43200 2020 Certificates of Obligation - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Commissioner's Court Contingency - 11001500	3,038,134.00	(3,038,134.00)	-
Total 43200 2020 Certificates of Obligation Contingency	3,038,134.00	(3,038,134.00)	-

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Commissioner's Court Contingency - 63110001	3,988,000.00	(2,717,609.20)	1,270,390.80
Total General Permanent Improvement Fund Contingency	3,988,000.00	(2,717,609.20)	1,270,390.80

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Group Insurance - Admiration - 64005000	842,228.00	-	842,228.00
Health and Wellness Clinic - 64005100	3,157.00	-	3,157.00
Total Health and Life Insurance Fund Contingency	845,385.00	-	845,385.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Jail Commissary - 28006000	961,453.00	-	961,453.00
Total Jail Commissary Fund Contingency	961,453.00	-	961,453.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2023-2024 Contingency
 Budget to Actuals by Fund**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2023-2024 Adopted Budget	2023-2024 Contingency	2023-2024 Remaining to Date
Contingency - 18006000	65,000.00	-	65,000.00
Total County Attorney Operating Fund Contingency	65,000.00	-	65,000.00

* Can only be used for this fund



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 6/25/2024

ITEM: Acknowledgement of monthly reports submitted in June 2024.

TO: Commissioners Court

DATE: 01/26/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

2024-06-21 Monthly Reports submitted for the Month of June.pdf	Monthly Reports submitted for the Month of June	Backup Material
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Texas A&M AgriLife Extension Service
The Texas A&M University System
MONTHLY SCHEDULE OF TRAVEL AND COMMISSIONERS COURT REPORT

Name: ROBERT STEPHEN BRUEGGERHOFF		Title: CEA - Horticulture
County: BRAZOS		Month: MAY 2024
DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES
5/3/2024	2025 TMG Training planning meeting; office Management	0
5/4/2024	Presented Patio Citrus at Galveston County AgriLife Gulf Coast Gardening Seminar, 4102-B Main St, La Marque, TX	267
5/6/2024	Office conference, office Management	0
5/7/2024	Submit article to publication 'The Neighbors of Brazos County, office management	0
5/8/2024	Presented at UTMB-OLLI Garden Symposium, 1200 Market St, Galveston, TX, 77555	294
5/9/2024	Brazos County Master Gardener (BCMG) website meeting, BCMG Education Committee meeting; office management	0
5/10/2024	Floral Fridays webinar, office management	0
5/11/2024	BCMG Open Garden Day	0
5/13/2024	Branch Elementary School consultation, 2040 W Villa Maria Rd, Bryan, TX 77807, office conference	15.1
5/14/2024	AgriLife District 9 Total Faculty meeting, 2533 Midtown Pk Blvd, Bryan, TX 77801, BCMG board meeting	12.1
5/15/2024	Site visit - Reese residence, 1602 Todd Trl, College Station, TX, 77845, BCMG Call Center, office management	12.4
5/16/2024	BCMG Garden with the Masters, Demonstration Idea Garden (DIG), 2619 W State Hwy 21, Bryan, TX 77803	14.2
5/17/2024	Floral Fridays webinar; site visit - Yoakum residence, 2600 Trophy Dr, Bryan, TX 77802, office management	7.4
5/18/2024	BCMG Learning at the Library (Mounce Library, Bryan)	0
5/20/2024	Annual leave	0
5/21/2024	Annual leave	0
5/22/2024	Annual leave	0
5/23/2024	Annual leave; BCMG JMG work party	0
5/24/2024	Annual leave; BCMG DIG work party; Floral Fridays webinar	0
5/25/2024	BCMGA at Aggieland Farmers Market, College Station	0
5/27/2024	Memorial Day (county holiday)	0
5/28/2024	Recording KBTX Weekend Gardener segment, Leach Teaching Gardens, 566 John Kimbrough Blvd, College Station, TX 77845; BCMG Facebook Committee meeting, 711 Texas Ave S, College Station, TX, 77840; office conference, BCMG Monthly members meeting	13
5/29/2024	BCMG Plant Sale meeting, office management	0
5/30/2024	BCMG Tree Committee meeting, 222 N. Main St, Bryan, TX, 77803, BCMG Jnr. Master Gardener committee meeting	10.6
4/30/2024	Floral Fridays webinar, office management	0
TOTAL		645.8

6/3/2024

Date

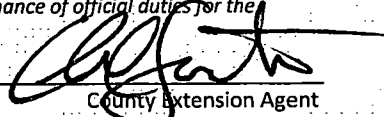

County Extension Agent

Texas A&M AgriLife Extension Service
The Texas A&M University System
MONTHLY SCHEDULE OF TRAVEL AND COMMISSIONERS COURT REPORT

Name:	Chadd Caperton	Title:	CEA AG/NR	
County:	Brazos	Month:	May-24	
DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5/1/2024	KBTX promoting O.D. Butler Field Day/ Office management	7		
5/2/2024	Pizza Ranch mtg/ Took herbicide to Burleson Vo office for Result Demo	56.7		
5/3/2024	Office management	0		
5/6/2024	Office conference/office management	0		
5/7/2024	Horse Comm. Mtg.	0		
5/8/2024	Feral Hog ,Kaput program	0		
5/9/2024	Office Management	0		
5/10/2024	Burleson County Beef Tour help	46.1		
5/13/2024	Office conference/ Office Management	0		
5/14/2024	Faculty Conference	12.1		
5/15/2024	Faculty Conference	17.7		
5/16/2024	Setup for OD Butler Field day	109		
5/17/2024	Event, O.D. Butler Forage Field Day Program @ Camp Cooley	103		
8/20/2024	Tear down and return tables and chairs from OD Butler Program.	109		
8/21/2024	Office Management	0		
8/22/2024	Office Management	0		
8/23/2024	Office Management	0		
8/24/2024	Annual Leave	0		
8/25/2024	Annual Leave	0		
8/28/2024	Summer Intern Orientation @ State office/ Afternoon Office conference	17.7		
8/29/2024	District Horse Show Workday	17.7		
8/30/2024	Judge Public Speaking contest for TJBBA @ Expo	20.9		
8/31/2024	Office Management	0		
GRAND TOTAL OF MILES, MEALS AND LODGING		516.9	0	0

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

6/3/24
Date


County Extension Agent

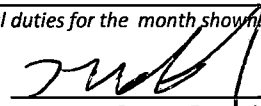
**Texas A&M AgriLife Extension Service
The Texas A&M University System**

MONTHLY SCHEDULE OF TRAVEL AND COMMISSIONERS COURT REPORT

Name: Matt Pfeifer		Title: CEA- 4-H		
County: Brazos		Month: May		
DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5/1/2024	Complete horse validation; Prepare for state roundup registrations			
5/2/2024	Pizza Ranch planning meeting @ 9:00; Summer day camp planning			
5/3/2024	Office mgmt./ Vacation in the afternoon			
5/6/2024	Office conference @ 10:00; Day camp planning			
5/7/2024	4-H monthly series @ 1:30; Summer program planning			
5/8/2024	Office mgmt..			
5/9/2024	Monthly reporting; BCYLS meeting @ 6:00			
5/10/2024	Office mgmt.; Assisted Grimes County in program setup (10365 Summer Ln., Anderson)	69		
5/11/2024	Deployed with DAR team for storm damage assessment in Leon County			
5/13/2024	Office conference @ 10:00; Validation/ livestock coalition committee meeting @ 1:00			
5/14/2024	D-9 Total Faculty meeting			
5/15/2024	D-9 4-H Program Planning (1470 William D. Fitch Pkwy, College Station)	18		
5/16/2024	Setup for O.D. Butler Field and Forage Day			
5/17/2024	O.D. Butler Field and Forage Day (4297 Camp Cooley Rd.. Franklin)	118		
5/18/2024	TAMU Market Poultry Workshop (555 George Bush Dr. W., College Station)	12		
5/20/2024	Wellness exam, Commercial Steer informational meeting @ 6:00			
5/21/2024	D-9 4-H Assn. Professional Development; AL& Council meeting @ 6:00			
5/22/2024	D-9 4-H Assn. Business Meetin; Retag heifer @ 5:30 (6734 Koppee Bridge, College Station)	27		
5/23/2024	Dentist appt.; Office mgmt.; 4-H Club Chartering meeting @ 6:00			
5/24/2024	Vacation			
5/27/2024	Memorial Day Holiday			
5/28/2024	Assist 4-H'ers in preparation for speeches/ interviews; Office conference @ 2:00			
5/29/2024	D-9 Horse Show meeting; Retag heifer @ 2:00 (6734 Koppee Bridge, College Station)	27		
5/30/2024	Meet with 4-H parent @ 10:00; Summer day camp planning; Vet Sceince camp			
5/31/2024	Office mgmt.; summer planning; Vet science camp			
GRAND TOTAL OF MILES, MEALS AND LODGING		271	0	0

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

6-3-24
Date


County Extension Agent

Name: Flora Williams

Title: County Extension Agent

County: Brazos

Month: May 2024

Date	Monthly Activities/Travel	MILES	MEALS	LODGING
1	Office management			
2	Pizza Ranch Committee Meeting; canning class prep; shopping	14.4		
3	Canning class; shopping Office Conference; prep for board meeting	14.4		
7-8	Spring Board Meeting	411.4		
9	Sick leave			
10	Reports			
13	Office Conference; Wellness webinar			
14	Total faculty training at Legends	7.2		
15	Total faculty training at South Campus	19.2		
16	TEAFCS Meeting in Galveston	296.3		
17	Head Start class on healthy lifestyle choices	11.1		
20	Child care training in Hempstead; KBTX	93.7		
21-24	vacation			
27	Holiday			
28-31	Vacation			
GRAND TOTAL OF MILEAGE, MEALS & LODGING		867.7		

Other expenses (list) _____

CURRENT MONTHS CONTACTS							
Extension Office Visits by Clientele	Site Visits Farm, Home, Project Ranch, Business, Etc.	Telephone	Mail	Total Individual Contacts	Total Contact Hours in Group Methods	Media News Articles, TV/Radio, Etc	Newsletters Written

DATE/ACTIVITY
<p>June</p> <p>3 Monthly reports; reports to Eric</p> <p>4 4-H Round up</p> <p>5 KBTX; send emails to people enrolled in virtual training</p> <p>6 4-H Round up</p> <p>7 Virtual Brazos County Saves workshop; load car with canning supplies</p> <p>10 Canning in Grimes County; NEAFCS Diversity Committee meeting</p> <p>11 Prep for Master Wellness Volunteer training and Health and Safety Expo</p> <p>12 MWV; make sure parenting folders are complete and call students to confirm</p> <p>13 Parenting class and Health and Safety Fair; come by health to visit booths for an hour</p> <p>14 Help teach Grimes County Recordbook Workshop</p> <p>17-20 Ambassador training in Lubbock</p> <p>21 Day camp prep</p> <p>24 Dr. appointment</p> <p>25-26 Day camp prep (on 26 set up rooms for day camp)</p> <p>27 FCH Day Camp</p> <p>29 Charm School</p>

PAGE 2 of 2

I hereby certify this is a true and correct report of activities, travel, and other expenses incurred by me in performance of official duties for the month shown.

Date: 6/3/2024

Signed: *Flora Williams*

Texas AgriLife Extension Service * The Texas A&M University System * Rick Avery, College Station, Texas

Submit

**BRAZOS COUNTY
MONTHLY REPORT RECAPITULATION
CONSTABLE DONALD LAMPO - PRECINCT 2
FOR THE MONTH OF May, 2024**

RECEIPTS:

Fees Received	\$	75.00
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Execution Judgements:		
Constable fees / Expenses	75.00	
Constable Commissions		
Due to Attorneys		
Other	\$	75.00

Other	\$	
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Beginning Balance		
Cash On Hand	\$	

GRAND TOTAL OF RECEIPTS	\$	75.00
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DISBURSEMENTS:


Remitted to Treasurer		
Constable Fees	75.00	
Executions / Judgements		
Other	\$	75.00

Ending Balance		
Cash on Hand	\$	

GRAND TOTAL DISBURSEMENTS	\$	75.00
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Papers Served:		
Type	#of	

Prepared By: Stephanie Wendt SW

Approved BY: 
Constable Donald Lampo - Precinct 2

BRAZOS COUNTY CLERK
MONTHLY REPORT RECAPITULATION
FOR THE MONTH OF
May 2024

ODYSSEY						Total Daily Deposit		KOFILE															
Date	Chase Closed Batch Report	Odyssey (Efile)	Cash	POS	Checks/MO	Deposit	Hot Ck Fee	Cash	Checks/ MO	Direct Deposit & IRS	POS	CSC	EPN	SMP/ Erk	Escrow			A/R		Trust Deposit	Total Kofile		
															Escrow Draws	Permitium Draws	Pay	Charged	A/R pymt				
5/1/2024	834.00	834.00				1,351.00		403.00	948.00		1,111.00	1,336.00	1,170.00	3,296.00	36.00	95.00		49.00			775.00	8,444.00	
5/2/2024	429.00	429.00				706.20		86.00	620.20		624.00	1,485.00	2,464.00	2,442.00	50.00	95.00		87.00					8,728.20
5/3/2024	573.00	573.00				719.00		256.00	463.00		1,444.00	1,127.00	1,645.00	3,833.00		233.00	150.00	72.00			500.00	9,423.00	
5/4/2024																							
5/5/2024																							
5/6/2024	807.00	807.00			360.00	871.00		249.00	262.00		1,305.00	976.00	1,749.00	1,638.00	8.00	215.00						6,402.00	
5/7/2024	588.00	588.00	12.00			1,067.00		568.00	487.00		549.00	1,196.00	962.00	1,163.00	209.30	65.00						5,199.30	
5/8/2024	707.00	707.00				845.15		551.00	294.15	60.00	1,128.00	907.00	1,155.00	1,861.00		74.00		375.00	65.00			6,340.15	
5/9/2024	142.00	142.00			360.00	596.00		166.00	70.00		740.00	605.00	1,971.00	1,971.00	60.00	49.00						4,199.00	
5/10/2024	43.00	43.00			8.00	571.00		264.00	299.00	60.00	808.00	1,368.00	1,161.00	2,380.00	56.00	155.00		2.00				6,553.00	
5/11/2024																							
5/12/2024																							
5/13/2024	810.00	810.00				1,646.00		723.00	923.00		1,458.00	1,509.00	1,134.00	1,981.00	44.20	204.00						7,976.20	
5/14/2024	1,563.00	1,563.00				1,023.00		307.00	716.00		1,409.00	658.00	1,156.00	2,720.00	13.00	95.00						7,074.00	
5/15/2024	283.00	283.00			12.00	633.00		162.00	459.00		1,348.00	733.00	877.00	2,674.00	8.00	265.00		288.00			500.00	7,314.00	
5/16/2024	633.00	633.00				308.60		184.00	124.60	60.00	1,079.00	1,498.00	930.00	2,253.00	99.40	86.00						6,314.00	
5/17/2024	759.00	759.00		350.00		602.00		287.00	315.00		1,109.00	931.00	847.00	3,593.00	4.00	109.00		116.00				7,311.00	
5/18/2024																							
5/19/2024																							
5/20/2024	56.00	56.00	12.00			1,495.00		386.00	1,097.00		1,195.00	1,434.00	2,447.00	2,146.00	38.00	155.00		125.00	628.00			8,395.00	
5/21/2024	1,424.00	1,424.00				577.00		252.00	325.00	210.00	1,152.00	1,041.00	2,259.00	2,692.00	40.00	95.00		953.00			500.00	9,519.00	
5/22/2024	818.00	818.00				887.00		241.00	646.00		1,472.00	1,076.00	1,386.00	1,926.00	16.00	70.00		144.00				6,977.00	
5/23/2024	865.00	865.00				1,183.00		171.00	1,012.00		816.00	1,202.00	1,221.00	2,851.00	78.00	187.00	500.00				475.00	7,513.00	
5/24/2024	1,124.00	1,124.00				590.30		308.00	282.30		677.00	1,334.00	1,202.00	1,166.00		21.00		216.00				5,206.30	
5/25/2024																							
5/26/2024																							
5/27/2024																							
5/28/2024	298.00	298.00				767.00		403.00	364.00		769.00	1,106.00	2,114.00	4,905.00	46.00	181.00		222.00			1,100.00	11,210.00	
5/29/2024	1,978.00	1,978.00				632.00		254.00	378.00	150.00	901.00	1,235.25	720.00	4,564.00	7.00	114.00		33.00			500.00	8,856.25	
5/30/2024	1,983.00	1,983.00			12.00	412.00		189.00	211.00		984.50	941.00	1,630.00	2,964.00	85.00	160.00		37.00			500.00	7,701.50	
5/31/2024	935.00	935.00	360.00			1,298.00		395.00	543.00		783.00	1,812.00	1,065.25	2,416.00	20.00	90.00		568.00				7,692.25	
TOTAL	17,652.00	17,652.00	384.00	350.00	752.00	18,780.25		6,805.00	10,839.25	540.00	22,861.50	25,443.25	29,899.25	57,435.00	917.90	2,813.00	650.00	3,287.00	693.00	4,850.00		164,348.15	

TOTAL REPORT ODYSSEY	19,138.00	19,138.00
TOTAL REPORT KOFILE	164,348.15	164,348.15
GRAND TOTAL	183,486.15	

Total Fees (Revenue)	
Diff.	
Diff.	

Diff.
Diff.

Karen McQueen
KAREN MCQUEEN, COUNTY CLERK

Ashlie Peters Bowman
ASHLIE PETERS BOWMAN, CHIEF DEPUTY

6/3/2024
DATE