



## **MINUTES**

**DECEMBER 31, 2024**

### **BRAZOS COUNTY COMMISSIONERS COURT**

### **REGULAR MEETING**

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A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, December 31, 2024 with the following members of the Court present:

Duane Peters, County Judge, Presiding;  
Steve Aldrich, Commissioner of Precinct 1;  
Chuck Konderla, Commissioner of Precinct 2;  
Nancy Berry, Commissioner of Precinct 3;  
Wanda J. Watson, Commissioner of Precinct 4,  
Karen McQueen, County Clerk;

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance
  - U.S. and Texas Flag - Commissioner Berry

2. Call for Citizen input and/or concerns

Cathie Viens thanked both Commissioners Aldrich and Berry for their service as Commissioners. She specifically thanked Commissioner Aldrich for his cooperation, openness and transparency. Ms. Viens then discussed the ongoing concerns that she has regarding the election system and a need to clean the voter rolls.

Cynde Wiley echoed Ms. Viens thanks to Commissioners Aldrich and Berry for their service. She then asked that the Court make changes to provide greater transparency. Ms. Wiley went on to specifically thank Commissioner Aldrich for his transparency and availability as a Commissioner.

John Book also expressed appreciation for Commissioner Aldrich and Commissioner Berry's service to the community. He stated that he hopes for greater transparency from the Court.

**Consider and take action on agenda items: 3 - 19**

3. Approval requested from Specialty Court for ten \$10.00 Amazon gift cards to be used as incentives for Specialty Court participants.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

4. Approval requested to accept donations for youth housed in the Juvenile Detention Center for various holidays throughout the year.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

5. Approval requested from Fleet Services to accept a donation of ten (10) sets of ballistic glass in the amount of \$77,200.00 from Operation Safe Shield.

Commissioner Konderla and Commissioner Berry thanked Operation Safe Shield for the donation. A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

6. Approval requested for the Brazos County Veteran's Services office uniform policy.

A copy of the policy is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

7. Approval requested for authorization to wire transfer up to \$778,375.83 to HHSC for the Fiscal Year 2025 Hospital Augmented Reimbursement Program (HARP) IGT for the benefit of participating hospitals using funding from Brazos County Local Provider Participating Fund.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

8. Approval requested to increase the County mileage reimbursement rate from \$0.67 per mile to \$0.70 per mile for business travel occurring on or after January 1, 2025.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

9. Approval of Addendum #4 to Contract #19-149 Dental Services for the Jail to extend the Agreement for one year.

A copy of the addendum is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

10. Approval of Agreement #25-063 with Best Western Premier Bryan/College Station for Brazos County.

A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

11. Approval of Agreement #25-084 for Case Management Software with LegalServer for Public Defenders Office.

A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

12. Approval of Contract #25-089 for Video Management System Storage with Dell Technologies.

A copy of the contract is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

13. Approval requested to advertise CIP 25-531 Brazos County Administration Building Renovations.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

14. Consider and take action on the Wickson Creek SUD utility permit to construct a road bore at 1480 Sand Creek Road to provide water services. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Nancy Berry. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

15. Consider and take action on the Brazos Wifi utility permits to construct road bores in Forest Lakes Subdivision on Forest Drive, Bendwood and Wooded Drive. Sites are

located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Nancy Berry. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

16. Tax Refund Applications for the following:

**Overpayments**

- a. Yessica Melendez - \$81.77

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

17. Budget Amendments.

- FY 24/25 Budget Amendments 12.01

12.01 - Reallocate funds for Information Technology .

Motion: Approve, Moved by Commissioner Steve Aldrich, Seconded by Commissioner Nancy Berry. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

18. Personnel Change of Status.

- Approval of Personnel Change of Status

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters, Watson.

19. Payment of Claims.

Approval of Payment of Claims

- a. 8207044 - 8207163
- b. 9203106 - 9203171

Judge Peters stated that the Claims numbers need to be amended to include an additional payment. The Court voted unanimously to approve the amended Claims numbers as follows:

8207044 – 8207163

9203106 – 9203172

Motion: Approve w/ Conditions, Moved by Commissioner Nancy Berry, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Aldrich, Berry, Konderla, Peters,

Watson.

20. Acknowledgement of the 2024-2025 Budget to Actuals by Fund as of December 18, 2024.

Acknowledgement of the 2024-2025 Contingency Budget to Actuals by Fund as of December 18, 2024.

The Court acknowledged receipt of the 2024-2025 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of December 18, 2024.

21. Acknowledgement of monthly reports submitted in December 2024.

The Court acknowledged receipt of the Extension Service reports submitted in December 2024 and acknowledged receipt of reports from the following County and Precinct Offices showing revenues collected and remitted to the County Treasurer:

County Clerk  
Constable Precinct 2

22. Juvenile director's report on detention population.

Juvenile Director Linda Ricketson reported there are 24 juveniles in the detention center, 16 are male, 8 are female, and 42 have electronic monitors. Ms. Ricketson thanked Commissioner Berry for her generous donations to the detention center to help with the purchase of Christmas gifts for the kids.

23. Sheriff's report on inmate population.

Sheriff Wayne Dicky reported there were 737 inmates in jail, 625 inmates are male, 112 are female, and 37 have electronic monitors.

24. Announcement of interest items and possible future agenda topics.

Commissioner Berry extended her gratitude to the members of the Court that she served with and to County staff. She noted that in her 8 years of service as a Brazos County Commissioner, she is most proud of establishing the R U Ok Program to help elderly citizens that are in need.

Commissioner Watson stated that it was a pleasure to serve with both Commissioners Aldrich and Berry. She specifically thanked Commissioner Berry for her mentorship and for serving the community well. She wished them both the best in their future endeavors.

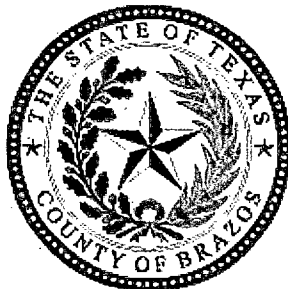
Commissioner Aldrich thanked Commissioner Berry for her diligence and effort in serving the community. He thanked staff for cheerful service and the citizens that have taken the time to become involved in County government. Commissioner Aldrich expressed his appreciation for the opportunity to serve the community.

Commissioner Konderla thanked both Commissioners Aldrich and Berry for their service, noting that it is a high pressure position and he commended them for how well they weathered it.

Judge Peters presented a plaque to Commissioner Aldrich and Commissioner Berry to

thank them for their 8 years of service as Brazos County Commissioners. He then announced that the Investiture Ceremony for the newly elected officials is at 9:00 a.m. on January 1, 2025 in the Commissioners Courtroom.

25. Adjourn.



FILED FOR RECORD

DATE 12-30-2024

AT 1:30 O'CLOCK P. M

KAREN MCQUEEN  
BRAZOS COUNTY CLERK

By Karen McQueen

No.

**BRAZOS COUNTY  
BRYAN, TEXAS**

**NOTICE OF MEETING AND AGENDA**

**BRAZOS COUNTY COMMISSIONERS COURT**

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET  
IN REGULAR SESSION ON DECEMBER 31, 2024 AT 10:00 AM IN  
THE COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY  
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,  
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS  
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:  
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@BRAZOSCOUNTY3227).**

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1. Invocation and Pledge of Allegiance
    - U.S. and Texas Flag - Commissioner Berry
  2. Call for Citizen input and/or concerns

**Consider and take action on agenda items: 3 - 19**

3. Approval requested from Specialty Court for ten \$10.00 Amazon gift cards to be used as incentives for Specialty Court participants.
4. Approval requested to accept donations for youth housed in the Juvenile Detention Center for various holidays throughout the year.
5. Approval requested from Fleet Services to accept a donation of ten (10) sets of ballistic glass in the amount of \$77,200.00 from Operation Safe Shield.
6. Approval requested for the Brazos County Veteran's Services office uniform policy.
7. Approval requested for authorization to wire transfer up to \$778,375.83 to HHSC for the Fiscal Year 2025 Hospital Augmented Reimbursement Program (HARP) IGT for the benefit of participating hospitals using funding from Brazos County Local Provider Participating Fund.
8. Approval requested to increase the County mileage reimbursement rate from \$0.67 per mile to \$0.70 per mile for business travel occurring on or after January 1, 2025.

9. Approval of Addendum #4 to Contract #19-149 Dental Services for the Jail to extend the Agreement for one year.
10. Approval of Agreement #25-063 with Best Western Premier Bryan/College Station for Brazos County.
11. Approval of Agreement #25-084 for Case Management Software with LegalServer for Public Defenders Office.
12. Approval of Contract #25-089 for Video Management System Storage with Dell Technologies.
13. Approval requested to advertise CIP 25-531 Brazos County Administration Building Renovations.
14. Consider and take action on the Wickson Creek SUD utility permit to construct a road bore at 1480 Sand Creek Road to provide water services. Site is located in Precinct 2.
15. Consider and take action on the Brazos Wifi utility permits to construct road bores in Forest Lakes Subdivision on Forest Drive, Bendwood and Wooded Drive. Sites are located in Precinct 2.
16. Tax Refund Applications for the following:
  - Overpayments**
    - a. Yessica Melendez - \$81.77
17. Budget Amendments.
  - FY 24/25 Budget Amendments 12.01
18. Personnel Change of Status.
  - Approval of Personnel Change of Status
19. Payment of Claims.

Approval of Payment of Claims

  - a. 8207044 - 8207163
  - b. 9203106 - 9203171
20. Acknowledgement of the 2024-2025 Budget to Actuals by Fund as of December 18, 2024.

Acknowledgement of the 2024-2025 Contingency Budget to Actuals by Fund as of December 18, 2024.
21. Acknowledgement of monthly reports submitted in December 2024.
22. Juvenile director's report on detention population.
23. Sheriff's report on inmate population.
24. Announcement of interest items and possible future agenda topics.
25. Adjourn.



## PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.024 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
  2. removal from the Commissioners Court;
  3. a Contempt Citation; and/or
  4. such other and/or criminal sanctions as may be authorized
- under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

## INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

# BRAZOS COUNTY COMMISSIONER'S COURT

31<sup>st</sup> DAY OF December, 2024  
10:00 (A)M/PM, Regular Meeting

Name

(PLEASE PRINT)

Aubrey Leggett  
Allison Lindblade  
Karen McQueen

Ashlie Peters-Bawman  
LINDA Ricketson

Joe Southern  
Katie Conner

Nira Payne  
Cynde Wiley  
Cathie Viens

Cristian Villarreal

Kevin Joyner

MIKE SIZET

Shirley Anderson

W. J. Ab

Pam Robertson

Organization

(PLEASE PRINT)

Comm. Court  
City Judge  
Co. Clerk

Co. Clerks Off.  
Juv. Svcs.

The Earl  
Auditor

Budget

Self

Taxpayer

Treas

IT

Co. Judge  
SO

Veteran Services

# BRAZOS COUNTY COMMISSIONER'S COURT

31<sup>st</sup> DAY OF December, 2024  
10:00 (AM)/PM, Regular

**Name**

(PLEASE PRINT)

**Organization**

(PLEASE PRINT)

<u>John Book</u>	<u>Citizen</u>
<u>ERIC CALDWELL</u>	<u>BCIT</u>
<u>Allen Hammack</u>	<u>Resident</u>
<u>Jocelyn Stork</u>	<u>KBTX</u>
<u>Wm. Charles Mendt</u>	<u>Purchasing</u>
<u>Kaitlyn Balthus</u>	<u>I</u>
<u>Beth Martinez</u>	
<u>Trevor Lansdown</u>	<u>Project Mgmt</u>
<u>Joe Allen</u>	<u>BVCOG</u>
<u>ANN BOVEY</u>	<u>NPACP</u>
<u>Ed Bull</u>	<u>Comm Court</u>
<u>Paul Montano</u>	<u>BLSO</u>
<u>Raeanna mcCuratny</u>	<u>TRK</u>
<u>DOUG BRANNEN</u>	<u>Quorum Eng.</u>
<u>Barbara Smith</u>	<u>Co-Judge</u>
<u>Leslie Contreras</u>	<u>Risk Mgt.</u>



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Specialty Court NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval requested from Specialty Court for ten \$10.00 Amazon gift cards to be used as incentives for Specialty Court participants.  
TO: Commissioners Court  
FROM: Lisa Paradis  
DATE: 12/12/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Brazos County Acceptance of Donation 12.31.24.pdf</a>	Donation form	Cover Memo



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 12/12/2024

- Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)
- Donation of County Property
- Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: 10 \$10 Amazon Gift Cards

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: \_\_\_\_\_ Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: <u>BC Specialty Court</u> Organization Name
<input checked="" type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

*\*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Brazos County Specialty Court  
Department Name

Dana Zachary  
Authorized Signature

Organization Receiving Donated Property: Dana Zachary  
Authorized Signature

Approved by Commissioners Court on this 31 day of December 2024.

  
Commissioners Court Approval



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Juvenile Services NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval requested to accept donations for youth housed in the Juvenile Detention Center for various holidays throughout the year.  
TO: Commissioners Court  
FROM: Linda Ricketson  
DATE: 12/19/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00  
ACTION REQUESTED OR ALTERNATIVES: Approval

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Donations for youth in Juvenile.pdf</a>	Donation Juvenile	Cover Memo



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 12/19/2024

Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \$200.00 Check, Various Other Gifts

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ SN/VIN #: \_\_\_\_\_

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: Receipts totaling \$777.80 for stockings, restaurant gift cards, socks, candy, chips, and gatorade. Also a check in the amount of \$200.00 from AdMail Corp.

Estimated Value: \$ 977.80

Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input checked="" type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	

*\*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Juvenile Services  
Department Name

Linda Ricketson  
Authorized Signature

Organization Receiving Donated Property: \_\_\_\_\_  
Authorized Signature

Approved by Commissioners Court on this 31 day of December 2024

[Signature]  
Commissioners Court Approval



# BRAZOS COUNTY JUVENILE SERVICES DEPARTMENT

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Linda Ricketson, Director  
Melissa White, Assistant Director

To: Commissioners Court

From: Linda Ricketson, Executive Director  
Brazos County Juvenile Services

Date: December 19, 2024

RE: Donations for Youth in Detention

The Brazos County Juvenile Services Department has received monetary and tangible donations from Commissioner Nancy Berry, Advertising Mail Corporation, and an anonymous donor. Our department is requesting approval to accept these donations to use for youth housed in the Juvenile Detention Center. The donations will be used to provide gifts during the various holidays throughout the year. Many of the youth detained are from low socio-economic backgrounds and the department will use monetary donations to purchase items such as socks, warm-ups, board games, underclothes, t-shirts, hygiene items, snacks, gift cards to food vendors, etc.

The monetary donations will be deposited with the Brazos County Treasurer, indicating the appropriate account and an explanation of how the funds will be used. The tangible gifts donated to the department will be detailed on a form to be provided to Commissioner's Court, along with the receipts, as per County policy.

The Juvenile Services Department will not be asking Brazos County for any additional funds to support this initiative.





**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Fleet Services NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: Approval requested from Fleet Services to accept a donation of ten (10) sets of ballistic glass in the amount of \$77,200.00 from Operation Safe Shield.

TO: Commissioners Court

FROM: Dwayne Holloway

DATE: 12/19/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR ALTERNATIVES: Request approval for the acceptance of donated ballistic glass in the amount of \$77,200 from Operation Safe Shield

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Memo to CC for ballistic glass.pdf](#)

Memo for ballistic glass

Cover Memo

[Donation Form.pdf](#)

donation form

Backup Material

[Vehicle list for ballistic glass installs.pdf](#)

vehicle list

Backup Material



**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 12/17/2024

- Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)
- Donation of County Property
- Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: (10) Ballistic Windshields w Install

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: N/A Model: N/A Year: N/A SN/VIN #: N/A

Functional  Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: (10) Ballistic Windshields for Tahoe's, cost per unit is about \$ 8,400 with instillation included. Property is donated by Operation Safe Shield.

Estimated Value: \$ 77,200.00 Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Organization Name
<input checked="" type="checkbox"/> 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
	Organization Name

\*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Fleet Services Department Name Duane Hillary Authorized Signature

Organization Receiving Donated Property: \_\_\_\_\_ Authorized Signature

Approved by Commissioners Court on this 31 day of December 2024.

[Signature]  
Commissioners Court Approval



**BRAZOS COUNTY  
FLEET SERVICES**  
*Ken Chadwick, Fleet Manager*

Duane Peters, Brazos County Judge

Steve Aldrich, County Commissioner Pct. 1  
Chuck Konderla, County Commissioner Pct. 2

Nancy Berry, County Commissioner Pct. 3  
Wanda J. Watson, County Commissioner Pct. 4

**MEMORANDUM**

**From:** Dwayne Holloway  
Assistant Director  
Fleet Services

**Date:** 12/17/2024

**RE:** Ballistic Glass Donation

Fleet Services requests the Commissioner Court approval to accept a donation of (10) sets of Ballistic Glass. To be divided up as shown on the attached spreadsheet. Ballistic Glass is being donated by Operation Safe Shield. Total Value of donated property is estimated at \$77,200 which includes the cost of installation.

Thank you for your consideration,

A handwritten signature in black ink that reads "Dwayne Holloway". The signature is written in a cursive style with a checkmark at the end.

Dwayne Holloway

## Ballistic Glass

Department	VIN	Cost	Completed Date
Sheriffs Office	1GNSCLED3RR191247	\$6,700.00	
Sheriffs Office	1GNSCLED9RR191222	\$6,700.00	
Sheriffs Office	1GNSCLED9RR189700	\$6,700.00	
Sheriffs Office	1GNSCLED1RR189609	\$6,700.00	
PCT 1	1GNSCLED3PR373415	\$8,400.00	
PCT 2	1GNSCLED6PR373439	\$8,400.00	
PCT 3	1GNSCLED7RR208650	\$8,400.00	
PCT 3	1GNSCLED2PR372305	\$8,400.00	
PCT 4	1GNSCLED1PR401275	\$8,400.00	
PCT 4	1GNSCLED1PR372232	\$8,400.00	
	<b>Total</b>	<b>\$77,200.00</b>	

SO has decided to accept all glass and shields except passenger side window glass.  
That is the reason for the difference in cost.



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Purchasing NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval requested for the Brazos County Veteran's Services office uniform policy.  
TO: Commissioners Court  
FROM: Josue Loyola  
DATE: 12/16/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Vet_Services_Uniform_Policy.pdf</a>	Uniform Policy	Backup Material

**Veteran Service Office Department Brazos County Uniform Policy**  
**Adopted: December 31st, 2024**

Uniforms will be provided to all Brazos County Veteran Service Office employees upon official employment, to be worn as specified in this policy. These uniforms are intended to promote a professional appearance and clearly distinguish employees as representatives of the Brazos County Veteran Service Office. Uniforms aid in the easy identification of Veteran Service Office staff while conducting county business.

**Issuance and Use**

Upon hire, full-time staff will be issued a uniform dress shirt and a lightweight jacket, or an equivalent item, bearing the Brazos County Veteran Service Office logo. Uniforms should be worn during official work hours, when traveling for work, or at work-related events only.

Uniform updates will be provided on an annual basis.

**Uniform Care and Maintenance**

All uniforms provided by the Brazos County Veteran Service Office must be kept clean and worn in a presentable manner, reflecting a professional and positive image of the department. Uniforms should be paired with appropriate personal clothing to maintain a professional appearance.

Employees should attempt to repair damaged uniforms themselves if feasible. If a uniform is beyond repair, it should be retired, and management will determine if a replacement is necessary. Employees are responsible for damage beyond normal wear and tear.

**Usage Requirements**

Employees are required to wear either their issued dress shirt or jacket at least once per week while representing the Veteran Service Office for official business. This includes events such as site visits, conferences, meetings, and other work-related activities. Uniforms are not to be worn for non-official or personal activities, especially those that would not be appropriate for normal work hours, Monday through Friday. Violations of this policy may result in disciplinary actions ranging from verbal warnings to written reprimands.

**Return of Uniforms**

Employees must return all issued uniform items to the Brazos County Veteran Service Office prior to their last day of employment with the department.

Approved by Commissioner's Court on this 31 day of December, 2024 by  
[Signature] holding the position of County Judge



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: Approval requested for authorization to wire transfer up to \$778,375.83 to HHSC for the Fiscal Year 2025 Hospital Augmented Reimbursement Program (HARP) IGT for the benefit of participating hospitals using funding from Brazos County Local Provider Participating Fund.

TO: Commissioners Court

FROM: Nina Payne

DATE: 12/18/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County LPPF (Fund 16000)

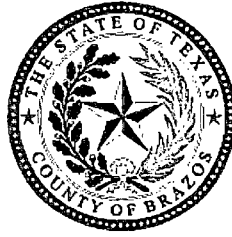
REQUIREMENTS: HHSC requires this IGT to be entered into TexNet no later than close of business Monday, January 6, 2025, with a settlement date of Tuesday, January 7, 2025.

NOTES/EXCEPTIONS: The Hospital Augmented Reimbursement Program (HARP) is a statewide supplement program providing Medicaid payments to hospitals for inpatient and outpatient services that serve Texas Medicaid fee-for-service (FFS) patients. The program serves as a financial transition for providers historically participating in the Delivery System Reform Incentive Payment Program. HARP will provide additional funding to hospitals to assist in offsetting the cost hospitals incur while providing Medicaid services. Subject to CMS approval, eligible participants in Federal Fiscal Year 2022 include non-state government-owned and operated hospitals and private hospitals. The public HARP SPA was approved for non-state government-owned and -operated hospitals on August 31, 2022. The private HARP SPA was approved for private hospitals on August 15, 2023. Reimbursement rules are located at Title 1 of the Texas Administrative Code, Part 15, Chapter 355, SubChapter J, Division 4, Rule 8070.

ACTION REQUESTED OR ALTERNATIVES: Request approval.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">FY 25 HARP Allocations Request 12.19.24.pdf</a>	HARP IGT Memo	Cover Memo
<a href="#">FY25 HARP Allocation Summary - Brazos LPPF (002).pdf</a>	HARP IGT Backup	Backup Material



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: Approval requested for authorization to wire transfer up to \$778,375.83 to HHSC for the Fiscal Year 2025 Hospital Augmented Reimbursement Program (HARP) IGT for the benefit of participating hospitals using funding from Brazos County Local Provider Participating Fund.

TO: Commissioners Court

FROM: Nina Payne

DATE: 12/18/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County LPPF (Fund 16000)

REQUIREMENTS: HHSC requires this IGT to be entered into TexNet no later than close of business Monday, January 6, 2025, with a settlement date of Tuesday, January 7, 2025.

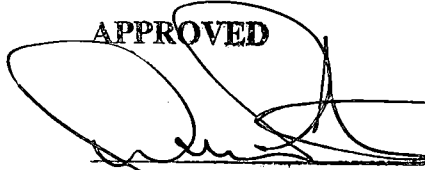
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ACTION REQUESTED OR ALTERNATIVES: Request approval.

**ATTACHMENTS:**

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>FY_25_HARP_Allocations_Request_12.19.24.pdf</u>	HARP IGT Memo	Cover Memo
<u>FY25_HARP_Allocation_Summary_-_Brazos_LPPF_(002).pdf</u>	HARP IGT Backup	Backup Material

**APPROVED**



12/31/24

Duane Peters  
County Judge

Date



## Nina Payne

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**From:** Justin Flores <justin@ahcv.com>  
**Sent:** Thursday, December 19, 2024 3:52 PM  
**To:** Nina Payne; Edward C. Bull; Jamie L. Cartwright; Cristian T. Villarreal  
**Cc:** Caroline Simpson; Zach Ervin  
**Subject:** FY25 Advance HARP - Brazos County LPPF  
**Attachments:** FY25 HARP Allocation Summary - Brazos LPPF.xlsx

### Brazos County Disclaimer

\*\*\*\*\* This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.\*\*\*\*\*

Good afternoon, Brazos County Team.

As you know, the upcoming FY25 HARP Advance IGT is taking place on **Monday, January 6<sup>th</sup>**. Accordingly, the hospitals participating within the **Brazos County LPPF** would like to request the following IGT amount noted below. (Please review the accompanying allocation.)

### **FY25 Advance HARP – total requested IGT amount \$778,375.83.**

HHSC requires this amount to be entered into TexNet no later than the close of business **1/6/2025 with a settlement date of 1/7/2025**. These funds will need to be placed in the “HARP Private” bucket. Upon successful completion of the IGT, please submit the PDF of the TexNet trace sheet and hospital allocation form to [hhscpfdharppayments@hhs.texas.gov](mailto:hhscpfdharppayments@hhs.texas.gov).

**AHCV also kindly requests to be copied on the TexNet submission to HHSC on or before the deadline noted above.**

Please do not hesitate to contact us with any questions.

Thank you,  
Justin

**Justin Flores | Director of Finance**  
Adelanto HealthCare Ventures L.L.C.  
401 W. 15th Street, Suite 840  
Austin, TX 78701  
Direct: (254) 231-6009  
<http://www.ahcv.com/>

**Brazos County LPPF  
HARP Advance FY25 Facility Allocation**

**Agenda Date:** December 31, 2024

**TexNet:** Monday, January 6, 2025

**Settlement Date:** Tuesday, January 7, 2025

**Bucket:** "HARP Private" Bucket

SDA	TPI	Hospital	Government Entity	IGT Total	% of Funding from GE	IGT from GE
MRSA Central	127267603	SAINT JOSEPH REGIONAL HEALTH CENTER	Brazos County LPPF	\$ 665,510.94	100%	\$ 665,510.94
MRSA Central	326725404	SCOTT AND WHITE HOSPITAL COLLEGE STATION-BAYLOR SCOTT & WHITE MEDICAL CENTER COLLEGE STATION	Brazos County LPPF	\$ 112,848.00	100%	\$ 112,848.00
MRSA Central	353712801	SCOTT & WHITE HOSPITAL-MARBLE FALLS-BAYLOR SCOTT & WHITE MEDICAL CENTER-MARBLE FALLS	Brazos County LPPF	\$ 16.89	100%	\$ 16.89
			Brazos County LPPF	\$ 778,375.83		\$ 778,375.83
			<b>Total</b>	<b>\$ 778,375.83</b>		<b>\$ 778,375.83</b>



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: Approval requested to increase the County mileage reimbursement rate from \$0.67 per mile to \$0.70 per mile for business travel occurring on or after January 1, 2025.

TO: Commissioners Court

DATE: 12/19/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[2025\\_IRS\\_mileage\\_rate.pdf](#)

IRS notice

Cover Memo



**BRAZOS COUNTY  
BRYAN, TEXAS**

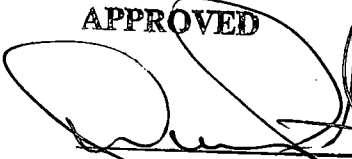
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DEPARTMENT: NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval requested to increase the County mileage reimbursement rate from \$0.67 per mile to \$0.70 per mile for business travel occurring on or after January 1, 2025.  
TO: Commissioners Court  
DATE: 12/19/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<u>File Name</u>	<u>Description</u>	<u>Type</u>
2025_IRS_mileage_rate.pdf	IRS notice	Cover Memo

**APPROVED**

  
Duane Peters  
County Judge

12/31/24  
Date



# **IRS increases the standard mileage rate for business use in 2025; key rate increases 3 cents to 70 cents per mile**

IR-2024-312, Dec. 19, 2024

WASHINGTON — The Internal Revenue Service today announced that the optional standard mileage rate for automobiles driven for business will increase by 3 cents in 2025, while the mileage rates for vehicles used for other purposes will remain unchanged from 2024.

Optional standard mileage rates are used to calculate the deductible costs of operating vehicles for business, charitable and medical purposes, as well as for active-duty members of the Armed Forces who are moving.

Beginning Jan. 1, 2025, the standard mileage rates for the use of a car, van, pickup or panel truck will be:

- 70 cents per mile driven for business use, up 3 cents from 2024.
- 21 cents per mile driven for medical purposes, the same as in 2024.

- 21 cents per mile driven for moving purposes for qualified active-duty members of the Armed Forces, unchanged from last year.
- 14 cents per mile driven in service of charitable organizations, equal to the rate in 2024.

The rates apply to fully-electric and hybrid automobiles, as well as gasoline and diesel-powered vehicles.

While the mileage rate for charitable use is set by statute, the mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes, meanwhile, is based on only the variable costs from the annual study.

Under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. And only taxpayers who are members of the military on active duty may claim a deduction for moving expenses incurred while relocating under orders to a permanent change of station.

Use of the standard mileage rates is optional. Taxpayers may instead choose to calculate the actual costs of using their vehicle.

Taxpayers using the standard mileage rate for a vehicle they own and use for business must choose to use the rate in the first year the automobile is available for business use. Then, in later years, they can choose to use the standard mileage rate or actual expenses.

For a leased vehicle, taxpayers using the standard mileage rate must employ that method for the entire lease period, including renewals.

Notice 2025-5 [PDF](#) contains the optional 2025 standard mileage rates, as well as the maximum automobile cost used to calculate mileage reimbursement allowances under a fixed-and variable rate (FAVR) plan. The notice also provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in 2025 for which employers may calculate mileage allowances using a cents-per-mile valuation rule or the fleet-average-valuation rule.





**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Purchasing NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval of Addendum #4 to Contract #19-149 Dental Services for the Jail to extend the Agreement for one year.  
TO: Commissioners Court  
FROM: Summer Dubec  
DATE: 12/19/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Fully_Executed_Contract- Dentrust Dental Texas.pdf</a>	Original Contract	Backup Material
<a href="#">Addendum_4 - Partially_Executed.pdf</a>	Addendum 4	Backup Material



## AGREEMENT FOR DENTAL SERVICES ADDENDUM 4

THIS ADDENDUM 3, made this 15<sup>th</sup> day of November 2024, by and between the COUNTY OF BRAZOS, having its principal place of business at 1700 Highway 21 West, Bryan, Texas 77803 (hereinafter referred to as the "COUNTY") and DENTRUST DENTAL TEXAS, P.C. having its principal place of business at 6097 Easton Road, Pipersville, PA 18947 (hereinafter referred to as "DENTRUST").

WHEREAS, the parties entered into an Agreement dated 30 July 2019, ("Original Agreement") and subsequent Addendums, wherein DENTRUST was retained to provide dental care for inmates and detainees at the Brazos County Detention Center;

WHEREAS, the Addendum 3 dated 27 November 2023, ("Addendum 3") by its terms, is set to terminate on February 28, 2025; and

WHEREAS, the parties hereto wish to extend this Addendum for an additional one-year renewal term;

NOW THEREFORE, in consideration of the terms and conditions contained herein and in the Original Agreement and Addendums, the parties agree as follows:

FIRST: The term of Addendum 3 shall be extended for an additional one (1) year period commencing March 1, 2025, and terminating February 28, 2026, unless otherwise terminated in accordance with Paragraph "14" of the Original Agreement.

SECOND: All other terms and conditions of the Original Agreement and subsequent Addendums shall remain the same for the period of this renewal term.

IN WITNESS WHEREOF, the parties have executed this ADDENDUM 4 on the date hereinabove set forth.

ATTEST

COUNTY OF BRAZOS



Kelli McQueen



Duane Peters

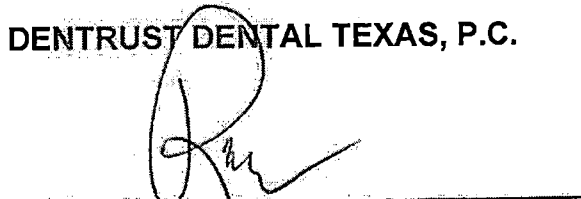
Name: DUANE PETERS  
Title: COUNTY JUDGE

ATTEST

DENTRUST DENTAL TEXAS, P.C.



Rishi Bhardwaj



Rishi Bhardwaj

Name: Rishi Bhardwaj  
Title: CEO

## AGREEMENT FOR DENTAL SERVICES

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### AGREEMENT BY AND BETWEEN:

The COUNTY OF BRAZOS with offices at 1700 Highway 21 West, Bryan,  
Texas 77803

Hereinafter referred to as the "COUNTY",

### AND:

DENTRUST DENTAL TEXAS, P.C., a corporation of the  
State of Texas, with offices located at  
6097 Easton Road, Pipersville, Pennsylvania 18947

Hereinafter referred to as "DENTRUST".

WHEREAS, the COUNTY desires to provide dental care for inmates and detainees at the Brazos County Jail (hereinafter "the Jail"); and

WHEREAS, Dentists provided by DENTRUST are duly licensed dentists in the State of Texas, desires to conduct part of its practice of dentistry at the Jail;

WHEREAS, the provisions of the Health Insurance Portability and Accountability Act (HIPAA) as set forth hereto in Appendix "A", HIPAA Business Associate Agreement, is hereby made part of this Services Agreement and incorporated by reference;

IT IS MUTUALLY AGREED by and between the above-referenced parties hereto, for one dollar (\$1.00) and for other goods and valuable consideration, as follows;

1. DENTRUST agrees to conduct an independent practice of dentistry at the Jail. The COUNTY in turn, agrees to provide DENTRUST with the required space and sufficient time to conduct its dental practice. The COUNTY will neither contract with nor allow any other provider to perform routine or non-emergent dental services on inmates or detainees housed at the Brazos County Jail while the COUNTY is under contract with DENTRUST. The COUNTY will allow

DENTRUST access to the Jail twice a month and any other time when DENTRUST's services are required-as-scheduled-by-either-the-Jail-or-DENTRUST.

---

2. DENTRUST agrees that it shall give priority scheduling to inmates in need of emergency dental treatment; inmates who have medical problems, such as allergies, diabetes, heart conditions and/or blood diseases; and inmates who do not have sufficient teeth to masticate the food provided by the Jail.

3. DENTRUST agrees to perform necessary dental services upon any and all County, State and Federal prisoners presently detained at the Jail. In the course of performing said dental services for County, State and Federal prisoners, DENTRUST agrees to adhere to any and all applicable State and Federal regulations governing dental services for prisoners and detainees.

4. DENTRUST agrees that it is responsible for furnishing, at its own expense, all additional necessary equipment and supplies and its own paid personnel, as determined by DENTRUST, for the proper and safe operation of its clinic at the Jail.

5. In addition to emergency treatment DENTRUST shall only perform the treatment necessary to control and prevent pain, infection, decay or other abnormalities of the hard and soft tissue within, and immediately adjacent to the oral cavity of any inmate or detainee presently being housed at the Jail. DENTRUST shall not perform any cosmetic or other dental services other than the aforementioned, without first obtaining authorization from the Jail Administrator.

6. The COUNTY agrees to pay the fees in Appendix "B" for all treatment performed on inmates and detainees housed in the Jail, and that a fee of fifty-five dollars (\$55.00) will be billed to the COUNTY for travel expenses incurred by DENTRUST for each day it operates the clinic at the Jail. This fee will also apply to any emergency calls to which DENTRUST may respond.

7. The COUNTY agrees that it is responsible for disposing of all bio-hazardous waste products created as a result of the operation of the dental clinic at the Jail.

8. The COUNTY agrees to make the medical records available to DENTRUST, in advance of any dental treatment, of any patient expected to be examined or treated by a Dentist provided by DENTRUST. DENTRUST agrees to treat all patients with proper infection control procedures including barrier protection, chemical disinfectants, sterilization, and, where possible, disposable equipment.

9. The COUNTY agrees that when a Dentist provided by DENTRUST is in the presence of inmates or other detainees under the jurisdiction of the Jail at least one corrections officer will be immediately present. At no time will the COUNTY leave any Dentist alone with an inmate or other

detainee under the jurisdiction of the Jail regardless of how rehabilitated or trustworthy that inmate  
~~or detainee may appear.~~

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10. DENTRUST agrees to maintain the appropriate amounts of Dental malpractice insurance necessary for it to satisfy its obligations under this Agreement. Moreover, this Agreement will not be effective unless and until DENTRUST demonstrates that it possesses said malpractice coverage.

11. DENTRUST shall indemnify and hold harmless the COUNTY and its officers, agents and employees from any claims, demands, cause of action and judgments arising directly out of injuries to persons or property of whatever kind or nature as a direct result of furnishing the services provided under this Agreement.

12. DENTRUST shall adopt and comply with all federal, state, county, and city laws, ordinance, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual abuse and sexual harassment of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual abuse and sexual harassment in facilities housing adult and juvenile Offenders. [PREA §115.312(A)]. Under PREA, DENTRUST must comply with PREA standards [PREA §115.312(A)] and shall make available to the Brazos County Sheriff's Office all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the allegation. All such data may be requested by the Department of Justice from the previous calendar year no later than June 30<sup>th</sup> [PREA §115.387 (e) and (f)].

13. The COUNTY agrees that during the terms of this Agreement and for a period of two (2) years after its termination, the COUNTY will not engage, directly or indirectly, any employee or dentist-employee of DENTRUST in connection with the provision of dental services.

14. The terms of this Agreement shall be for three (3) years effective March 1, 2019 and may be renewed by mutual consent of both parties, for additional one (1) year terms.

15. It is understood and agreed that either party retains the right to revoke this Agreement at any time, and for reasonable cause, upon ninety (90) days written notice.

16. All notices, approvals, consents and other instruments required or permitted to be given under this Agreement shall be in writing.

17. This Agreement may not be changed, modified or discharged, except in writing, and signed by both parties.

18. This Agreement constitutes the entire understanding between DENTRUST and the COUNTY. There are no understandings, representations, or agreements, either oral or written, other than those set forth herein.

19. Waiver of any provision of this Agreement shall not be deemed a waiver of future compliance herewith and such provisions shall remain in full force and effect.

20. In the event any provision of this Agreement is held invalid and illegal, or unenforceable, in whole or in part, the remaining provisions of this Agreement shall not be affected thereby and shall continue to be valid and enforceable. In the event that any provision of this Agreement is held to be unenforceable as written, but enforceable if modified, then such provision shall be deemed to be modified to such extent as shall be necessary for such provision to be enforceable, and it shall be enforced to that extent.

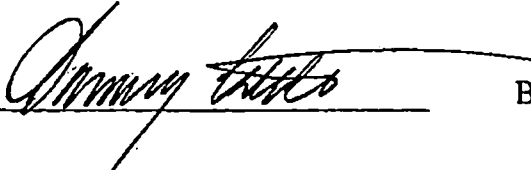
21. This Agreement shall be construed and interpreted according to the laws of the State of Texas.

22. The undersigned represent that they have been authorized by each of the above-referenced parties to execute this Agreement.

IN WITNESS WHEREOF, the officers of the respective parties have signed and sealed this Agreement this 30 day of July, 2019.

ATTEST

COUNTY OF BRAZOS

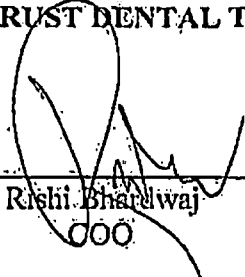


By: County Judge  
Name:  
Title:

ATTEST

DENTRUST DENTAL TEXAS, P.C.



By:   
Rishi Bhargava  
COO

## APPENDIX "A"

### HIPAA BUSINESS ASSOCIATE AGREEMENT

This Appendix "A" is made part of the Services Agreement (as defined below) by and between DENTRUST DENTAL TEXAS, P.C. ("Covered Entity") and the COUNTY OF BRAZOS ("Business Associate").

WHEREAS, Covered Entity and Business Associate are parties to the Service Agreement pursuant to which Business Associate provides certain services to Covered Entity. In connection with Business Associate's services, Business Associate creates or receives Protected Health Information from or on behalf of Covered Entity, which information is subject to protection under the Federal Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 ("HIPAA") and related regulations promulgated by the Secretary ("HIPAA Regulations").

WHEREAS, in light of the foregoing and the requirements of the HIPAA Regulations, Business Associate and Covered Entity agree to be bound by the following terms and conditions:

1. Definitions.

- a. General. Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in the Privacy Rule.
- b. Specific.
  - i. Individual. "Individual" shall have the same meaning as the term "individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
  - ii. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR part 160 and part 164, subparts A and E.
  - iii. Protected Health Information. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR 164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
  - iv. Required By Law. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR 164.501.
  - v. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.

- vi. Services Agreement. "Services Agreement" shall mean any present or future agreements, either written or oral, between Covered Entity and Business Associate under which Business Associate provides services to Covered Entity which involve the use or disclosure of Protected Health Information.
- 

2. **Obligations and Activities of Business Associate.**

- a. Use and Disclosure. Business Associate agrees not to use or disclose Protected Health Information other than as permitted or required by the Services Agreement or as Required by Law.
- b. Appropriate Safeguards. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by the Services Agreement. Without limiting the generality of the foregoing, Business Associate agrees to protect the integrity and confidentiality of any Protected Health Information it electronically exchanges with Covered Entity.
- c. Mitigation. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- d. Reporting. Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by the Services Agreement of which it becomes aware.
- e. Agents. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. Access to Designated Record Sets. To the extent that Business Associate possesses or maintains Protected Health Information in a Designated Record Set, Business Associate agrees to provide access, at the request of Covered Entity, and in the time and manner designated by the Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
- g. Amendments to Designated Record Sets. To the extent that Business Associate possesses or maintains Protected Health Information in a Designated Record Set, Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of Covered Entity or an Individual, and in the time and manner designated by the Covered Entity.



- h. Access to Books and Records. Business Associate agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available to the Covered Entity, or to the Secretary, in a time and manner designated by the Covered Entity or designated by the Secretary, for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.
- i. Accountings. Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
- j. Requests for Accountings. Business Associate agrees to provide to Covered Entity or an Individual, in the time and manner designated by the Covered Entity, information collected in accordance with Section 2.i. of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
3. Permitted Uses and Disclosures by Business Associate. Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Services Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.
4. Permissible Requests by Covered Entity. Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.
5. Term and Termination.
- a. Term. This Agreement shall be effective as of the date of the Services Agreement, and shall terminate when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this Section.
- b. Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall either:
- i. In its sole discretion, provide an opportunity for Business Associate to cure the breach or end the violation. If Business Associate does not cure the breach or end the violation within the time specified by Covered Entity, Covered Entity shall terminate: (A) this Agreement;

(B) all of the provisions of the Services Agreement that involve the use or disclosure of Protected Health Information; and (C) such other provisions, if any, of the Services Agreement as Covered Entity designates in its sole discretion;

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- ii. Immediately terminate: (A) this Agreement; (B) all of the provisions of the Services Agreement that involve the use or disclosure of Protected Health Information; and (C) such other provisions, if any, of the Services Agreement as Covered Entity designates in its sole discretion if Business Associate has breached a material term of this Agreement; or
- iii. If termination is not feasible, Covered Entity shall report the violation to the Secretary.

c. Effect of Termination.

- i. Except as provided in paragraph ii. of this Section 5.c., upon termination of this Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.
- ii. In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information. If Covered Entity makes a reasonable determination that returning or destroying the Protected Health Information is feasible, Business Associate shall return or destroy the Protected Health Information in the time and manner designated by Covered Entity.

6. Miscellaneous.

- a. Regulatory References. A reference in this Agreement to a section in the Privacy Rule means the section as in effect or as amended.
- b. Amendment. The Parties agree to take such action as is necessary to amend the Services Agreement from time to time as is necessary for Covered Entity to comply with the requirements of the Privacy Rule and HIPAA.

- c. Survival. The respective rights and obligations of Business Associate under Section 5.c. of this Agreement shall survive the termination of the Services Agreement.
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- d. Interpretation. Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule.
- e. Miscellaneous. The terms of this Agreement are hereby incorporated into the Services Agreement. Except as otherwise set forth in Section 6.d. of this Agreement, in the event of a conflict between the terms of this Agreement and the terms of the Services Agreement, the terms of this Agreement shall prevail. The terms of the Services Agreement which are not modified by this Agreement shall remain in full force and effect in accordance with the terms thereof. The Services Agreement together with this Business Associate Agreement constitutes the entire agreement between the parties with respect to the subject matter contained herein.

APPENDIX "B"

FEE SCHEDULE

Diagnostic

0110	Initial Examination	30.00
0120	Periodic Examination	30.00
0140	Problem Focused Examination	40.00
0210	Full Mouth Series	85.00
0220	Periapical-First Film	20.00
0230	Periapical-Additional Film	15.00
0240	Occlusal X-ray	30.00
0270	Bitewing-Single	15.00
0272	Bitewing-Two Films	25.00
0273	Bitewing-Three Films	30.00
0274	Bitewing-Four Films	35.00
0460	Pulp Vitality Test	25.00

Preventive

1110	Adult Prophylaxis	60.00
1204	Topical Fluoride-Adult	20.00
1330	Oral Hygiene Instruction	---

Restorative

2140	Amalgam-Permanant-One Surface	55.00
2150	Amalgam-Permanant-Two Surface	75.00
2160	Amalgam-Permanant-Three Surface	90.00
2161	Amalgam-Permanant-Four Surface	110.00
2162	Amalgam-Permanant-Five Surface	135.00

Anterior Composite Resins

2330	One Surface	55.00
2331	Two Surface	75.00
2332	Three Surface	90.00
2335	Four Surface or Incisal Angle	115.00
2336	Facial Veneer	135.00

Posterior Composite Resins

2391	Permanant-One Surface	85.00
2392	Permanant-Two Surface	115.00
2393	Permanant-Three Surface	155.00
2394	Permanent - Four or more Surfaces	185.00

**Crowns-Single**

2710	Acrylic Temporary	100.00
2830	Stainless Steel	125.00

**Other Restorative Services**

2920	Recement Crown	55.00
2940	Sedative Filling	55.00
2950	Buildup For Crown	85.00
2951	Pin Retention In Addition to Restoration	30.00

**Endodontics**

3110	Pulp Cap-Direct	25.00
3120	Pulp Cap-Indirect	25.00
3210	Therapeutic Apical Closure	85.00
3220	Vital Pulpectomy	85.00
3310	Root Canal-Anterior Tooth	325.00
3320	Root Canal-Bicuspid Tooth	400.00
3330	Root Canal-Three Canal Molar	575.00
3340	Root Canal-Four Canal Molar	625.00

**Periodontics**

4050	Periodontal Evaluation	55.00
4320	Provisional Splinting Intracoronal	85.00
4321	Provisional Splinting Extracoronal	85.00
4330	Occlusal Adjustment	50.00
4331	Occlusal Adjustment Complete	150.00
4340	Scaling & Root Planing Full Mouth	375.00
4341	Scaling and Root Planing per Quadrant	125.00
4342	Scaling and Root Planing One-Three	70.00
4345	Therapeutic Periodontal Scaling	100.00
4399	Isolated Scaling	70.00
4910	Periodontal Maintenance (perio prophy)	100.00

**Removable Prosthodontics**

5110	Complete Upper Denture	625.00
5120	Complete Lower Denture	625.00
5130	Immediate Upper Denture	625.00
5140	Immediate Lower Denture	625.00
5211	Resin Base Upper Partial	325.00
5212	Resin Base Lower Partial	325.00
5213	Upper Cast Partial	695.00
5214	Lower Cast Partial	695.00
5310	Each Additional Clasp With-Rest	85.00
5410	Adjustment Complete Upper	70.00
5411	Adjustment Complete Lower	70.00

5421	Adjustment Partial Upper	70.00
5422	Adjustment Partial Lower	70.00

**Denture Repairs**

5510	Complete Denture No Teeth Damaged	50.00
5520	Missing Tooth-Complete Denture (each)	40.00
5610	Partial Denture Acrylic Saddle	55.00
5620	Cast Framework of Partial	100.00
5630	Broken Clasp	100.00
5640	Missing Tooth-Partial Denture (each)	40.00
5650	Addition of Tooth-Partial Denture (each)	40.00
5660	Addition of Clasp	100.00

**Denture Relines**

5730	Upper Complete-Chairside	165.00
5731	Lower Complete-Chairside	165.00
5740	Upper Partial-Chairside	140.00
5741	Lower Partial-Chairside	140.00
5750	Upper Complete-Laboratory	175.00
5751	Lower Complete-Laboratory	175.00
5760	Upper Partial-Laboratory	175.00
5761	Lower Partial-Laboratory	175.00

**Other Prosthetic Services**

6920	Recementation of Maryland Bridge	60.00
6930	Recement Bridge	60.00

**Oral Surgery**

7140	Simple Extraction	75.00
7140	Simple Extraction (third molar)	85.00
7210	Surgical Extraction	95.00
7210	Surgical Extraction (third molar)	115.00
7220	Soft Tissue Impaction	165.00
7230	Partial Bony Impaction	225.00
7240	Full Bony Impaction	275.00
7250	Removal of Residual Root Tip	90.00
7260	Fistula Closure	275.00
7281	Exposure of Unerupted/Impacted Tooth	95.00
7285	Hard Tissue Biopsy (exc. path report)	195.00
7286	Soft Tissue Biopsy (exc. path report)	195.00
7310	Alveoloplasty With Extractions	105.00
7320	Alveoloplasty Without Extractions	185.00
7321	Tuberosity Reduction	95.00
7452	Excision of Hyperplastic Tissue-Quadrant	105.00

7510	Incision & Drainage Intraoral	175.00
7971	Excision of Pericoronal Gingiva	65.00

Miscellaneous

9110	Palliative Treatment	75.00
9941	Athletic Mouthguard	85.00



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Purchasing NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval of Agreement #25-063 with Best Western Premier Bryan/College Station for Brazos County.  
TO: Commissioners Court  
FROM: Presley Nelson  
DATE: 12/19/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Partly_Executed_Agreement.pdf</a>	Agreement	Backup Material





**Best Western Premier Bryan/College Station**  
 1920 Austin's Colony Parkway | Bryan, TX, 77802  
 Phone: 979-731-5300 | Fax: 979-731-5301

## LOCAL NEGOTIATED PREFERRED RATE AGREEMENT

ACCOUNT:	Brazos County	Today's Date:	October 31, 2024
Contact:	Presley Nelson	Salesperson:	Mallory Hendrix
Address:	300 E 26th St	Salesperson Email:	mallory.hendrix@oldhamgoodwin.com
City, State, Zip:	Bryan, TX, 77803	Address:	1920 Austins Colony Parkway
Telephone:	979-361-4291	City, State, Zip	Bryan, TX 77802
Email:	<a href="mailto:pnelson@brazoscountytexas.gov">pnelson@brazoscountytexas.gov</a>		

We are pleased to present you with the following rate agreement concerning your stay at the Best Western Premier Bryan/College Station, 1920 Austin's Colony Parkway | Bryan, TX, 77802. Once this Agreement has been signed and received, this Agreement shall constitute for the entire written contract of this agreement.

### **SLEEPING ROOM ACCOMMODATIONS AND RATES**

It is a pleasure to confirm on a definite basis the following arrangements to Brazos County , Non-Last Room Availability. These rates are a courtesy to Brazos County Office and this rate will be granted for the remainder of 2024.

Room Types	Negotiated Rates
Single King	\$105.00
Double Queen	\$105.00

*The above rates are net non-commissionable, non-last room availability and all suite rates are subject to state, local and any occupancy taxes; currently such taxes total 15.75%. Taxes are subject to change without notice.*

### **Negotiated Rate is inclusive of these modern features and amenities:**

- Complimentary Hot Breakfast Buffet
- Complimentary High Speed Wireless Internet Access in Suites and Public Areas
- Fitness Center and Market
- Outdoor Pool
- Business Center
- Spacious upscale guest Suite with stylish Bathrooms amenities, In-room coffee/tea maker, In-room mini-refrigerator, In-room Safe
- On-Site laundry room
- Best Western Rewards loyalty program
- On-site cocktail bar

### **2025 Blackout Dates:**

The following 2025 dates below are but are no limited too are considered high demand for our hotel therefore your rates will not be available on the following dates.

- April 4-5, 2025
- May 8-10, 2025
- Friday and Saturdays of Texas A&M Home Football Games

## **TERMS AND CONDITIONS:**

### **SLEEPING ACCOMODATIONS:**

The rates and other terms provided herein shall be in effect for the period of **January 1, 2025 through December 30, 2025**. This rate is valid for Brazos County individual business travelers as well as for individuals visiting your corporation.

- Above guestroom rates are on a space availability basis; however, the Hotel will make every effort to confirm your reservation with the above guestroom rate.

- The guest room rates are net/non-commissionable, non-last room available.
- Should you require a group room block of 10 rooms or more for your meetings, we will be happy to separately negotiate the best available rate.

The Hotel will review your production on a quarterly basis and reserve the right to mutually re-negotiate the rate based on your companies' performance, with a thirty (30) day written notification to you. The estimated annual guestroom usage for Brazos County is **room nights**; therefore, your travelers will receive these exclusive Individual Business Travel Rates.

**RESERVATION PROCEDURE:**

In order to receive your special rates, when calling, all reservations should be under the Brazos County negotiated rate. Brazos County will be provided with a Corporate ID# and Reservation Link for reservations to be booked on website: Best Western Premier Bryan/College Station. In order to guarantee a guest room, a credit card must be provided during time of making the reservation.

Early departure fees: The Hotel's early departure policy is one night's room and tax charge. To avoid an early departure fee, guests must ensure to contact the front desk by 3:00 p.m. prior to the date of departure.

**CANCELLATION POLICY:** All reservations must be cancelled 24 hours prior to scheduled arrival date to avoid one night's room and tax billed to Brazos County direct bill account. All reservations with no call/no show will result a charge of the first night's room charge and tax. Any day of arrival cancellation requests will be asses by Hotel and cancellation fee will be waived on a case by case basis.

**BILLING ARRANGEMENTS:**

Each individual guest will be expected to pay for all guest room related charges including the room rate, sales and lodging tax and any incidental expenses charged to the guest room.

**RELOCATION POLICY**

It is the intention of the Hotel to never relocate one of our guests with a guaranteed reservation. However, in the event that a guest must be relocated, we will arrange accommodations at another comparable hotel and provide reasonable transportation to and from the hotel. We are confident this policy will ensure the complete satisfaction of all our preferred guests and prove our intention of not inconveniencing our most valued customers.

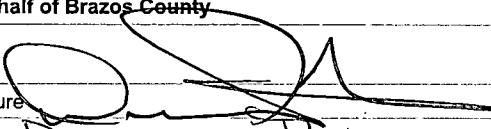
**TERMINATION OF AGREEMENT:** This agreement may be terminated either by Best Western Premier Bryan/College Station, or Brazos County by delivery of written notice of termination of at least thirty (30) days in advance of termination of date. Either party may renegotiate this agreement, six months to date.

**AGREEMENT: The length of this Agreement is valid through December 31, 2025.** This Agreement must be signed and returned within 7 days of the date of this agreement - November 8, 2024. If this Agreement is not received and signed by this date, the Hotel has the right to re-evaluate all terms and conditions of this Agreement. In which case, Brazos County will be available to reserve all reservations under non-negotiated rates.

The entire staff at the Best Western Premier Bryan/College Station sincerely appreciates the opportunity to serve both you and Brazos County travelers. You can be assured of the effort of our entire staff and my personalized attention to help make their stay a little extra delightful and rewarding.

**SIGNATURES:**

The contents of the foregoing agreement meet with my approval, and I consider all arrangements to be confirmed and definite contingent upon the Hotel's approval and execution of the Agreement.

On Behalf of Best Western Premier Bryan/College Station	On Behalf of Brazos County
<i>Mallory Hendrix</i>	
Signature	Signature
Mallory Hendrix	Name: Duane Peters
Area Director of Sales	Title: County Judge
Date: 12-17-24	Date: 12/31/24



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Purchasing NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval of Agreement #25-084 for Case Management Software with LegalServer for Public Defenders Office.  
TO: Commissioners Court  
FROM: Josue Loyola  
DATE: 12/18/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Agreement.pdf</a>	Agreement	Cover Memo
<a href="#">Order_Form.pdf</a>	Order Form	Cover Memo



## SUBSCRIPTION SERVICES AGREEMENT

This LegalServer Subscription Agreement (“**Agreement**”) is dated as of the last signature below (“**Effective Date**”) and agreed to by **P.S. Technologies, Inc.**, an Illinois corporation with its principal place of business at 204 S. Scoville Ave., Oak Park, IL 60302, and a mailing address of PO Box 221154, Chicago, IL 60622 (“**PSTI**”); and **Brazos County Public Defender’s Office**, a Texas government organization (“**Client**”).

### Background

PSTI has developed a proprietary web-based case management software system referred to as LegalServer. Legal aid organizations, public defenders, government agencies, universities and social service agencies subscribe to LegalServer to manage various aspects of delivering services, including tracking clients, cases, projects, outreaches, staff, contractors, volunteers, time, and grants. Client desires (a) to obtain a subscription to use the LegalServer system and (b) for PSTI to activate, implement, configure, host, and maintain the LegalServer system in accordance with this Agreement. PSTI and Client desire to set forth in this Agreement the terms and conditions applicable to Client’s subscription to use the LegalServer system and for the provision of related professional services by PSTI for Client.

### Agreement

For and in consideration of the foregoing, the terms and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Client and PSTI agree as follows:

#### 1. DEFINITIONS.

1.1 “**Affiliate**” means, with respect to a party, any other entity that directly or indirectly controls, is controlled by or is under common control with such entity, where “control” means the possession, direct or indirect, of the power to direct or cause the direction of the management and policies of such entity through the ownership of 50% or more of the outstanding voting securities (but only for as long as such entity meets these requirements).

1.2 “**Client Data**” means the content, information, and data input into and stored by the System by or on behalf of Client. Client Data does not include Usage Data or Aggregated Data.

1.3 “**Documentation**” means any user materials, instructions, and specifications made available by PSTI to Client for the Services.

1.4 “**Fees**” means any agreed upon fees for Services set forth in an Order.

1.5 “**Order**” means any written order, document, or form executed by PSTI and Client specifying the Services purchased by Client.

1.6 “**PSTI Content**” means content, data, and information that is owned by PSTI or any of its licensors that is provided or made available by PSTI through use of the System or as part of or in connection with PSTI’s provision of Services. Content does not include Client Data.

1.7 “**Services**” means the implementation services, access to the System, support, and the other services made available on, by, or through the System by PSTI under this Agreement.

1.8 “**Software**” means PSTI’s proprietary software made available by PSTI as part of the System, including any modified, updated, or enhanced versions of such software that may become part of the Software.

1.9 “**System**” means the LegalServer case management software system identified in an Order. The System does not include Client’s connectivity equipment, internet and network connections, hardware, software, and other equipment as may be necessary for Client and its Users to connect to and access to the System or to utilize the Services.

1.10 “**Usage Data**” means any content, data, or information that is collected or produced by the System in connection with use of the Services that does not identify Client or its Users, and may include, but is not limited to, usage patterns, traffic logs, and user conduct associated with the use of the System.

1.11 “**Users**” means Client’s employees, independent contractors, and other individuals who are authorized by Client to access and use the Services on behalf of Client.

## **2. SERVICES.**

**2.1 Provision of Services.** Subject to the terms and conditions of this Agreement, PSTI shall provide the Services ordered by Client in the applicable Order pursuant to the applicable Order and this Agreement. Each Order is incorporated by reference into this Agreement.

**2.2 Cooperation.** Client shall supply to PSTI the Client Data along with access and personnel resources that PSTI reasonably requests in order for PSTI to provide the Services.

**2.3 Resources.** Client is solely responsible for, at its own expense, acquiring, installing, and maintaining all connectivity equipment, internet and network connections, hardware, software, and other equipment as may be necessary for its Users to connect to and access the System.

## **3. RIGHTS AND RESPONSIBILITIES.**

**3.1 Access Rights; Client's Use of the System.** Subject to the terms and conditions of this Agreement, PSTI hereby grants to Client, during the Term (as defined below), a non-exclusive, non-sublicensable right to access and use the System for Client's internal business purposes in accordance with the Documentation and the terms and conditions of this Agreement. PSTI and its licensors reserve all rights in and to the System and the Services not expressly granted to Client under this Agreement.

**3.2 Restrictions on Use.** Client acknowledges that the System, and its structure, sequence, and organization constitute valuable trade secrets of PSTI. Accordingly, Client shall use the System within the express scope of its subscription as set forth in this Agreement. Client shall not (a) reproduce, display, download, modify, create derivative works of or distribute the Software, or attempt to reverse engineer, decompile, disassemble or access the source code for the System or any component thereof; (b) use the System, or any component thereof, in the operation of a service bureau to support or process any content, data, or information of any party other than Client; (c) permit any party, other than the then-currently authorized Users to independently access the System; (d) use the System in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any third-party, or that violates any applicable law; or (e) use the System to store or transmit any code, files, scripts, agents, or programs intended to do harm, including, for example, viruses, worms, time bombs and Trojan horses.

**3.3 Users.** Under the rights granted to Client under this Agreement, Client may permit independent contractors and employees of Client to become Users in order to access and use the System in accordance with this Agreement; provided that Client will be liable for the acts and omissions of all Users to the extent any of such acts or omissions, if performed by Client, would constitute a breach of, or otherwise give rise to liability to Client under, this Agreement. Client shall not, and shall not permit any User to, use the System, Software or Documentation except as expressly permitted under this Agreement. Client is responsible for Users' compliance with this Agreement.

## **4. FEES AND PAYMENT TERMS.**

**4.1 Price.** Client shall pay PSTI the Fees in accordance with the payment schedule specified in the Order and the terms of this Agreement. Fees are exclusive of, and Client shall be responsible for all taxes, fees, duties, and other governmental charges arising from the payment of any Fees or any amounts owed to PSTI under this Agreement (excluding any taxes arising from PSTI's income or any employment taxes). Fees for any Services requested by Client that are not set forth in an Order will be charged as mutually agreed to by the parties in writing.

**4.2 Payment.** Unless otherwise agreed to in an Order, Client shall pay to PSTI all Fees within 30 days after Client's receipt of the applicable invoice for such Services. If Client disagrees with any Fees set forth in an invoice, it shall notify PSTI of the dispute within 30 days after receipt of such invoice. All payments received by PSTI are non-refundable except as otherwise expressly provided in this Agreement. Client shall make all payments in United States dollars. If Client fails to pay all or some portion of money owed to PSTI as set forth in this Agreement, and Client fails to pay such overdue amount within 10 days after receipt of a past due notice from PSTI, PSTI may charge a late payment fee equal to the lesser of (a) 1.5% per month and (b) the maximum rate permitted by applicable law, from the date the amount was due until it is paid.

## **5. TERM AND TERMINATION.**

**5.1 Term of Agreement.** This Agreement commences on the Effective Date and continues until all Orders have terminated or expired ("Term"). The term of each Order shall be set forth in such Order.

**5.2 Termination for Cause.** A party may terminate this Agreement or an Order upon notice if the other party breaches any material provision of this Agreement and (provided that such breach is capable of cure) does not cure such breach within 30 days after being provided with written notice of such breach.

**5.3 Effects of Termination.** Upon termination of this Agreement and all Orders: (a) all amounts owed to PSTI under this Agreement before such termination will be due and payable in accordance with Section 4; (b) all rights granted in this Agreement will immediately cease; (c) Client shall promptly discontinue all access and use of the System and return or erase, all copies of the Documentation in Client's possession or control; and (d) PSTI shall promptly return or erase all Client Data, except that PSTI may retain Client Data in PSTI's archived backup files. Upon Client's reasonable request before the effective date of termination, Client may export Client Data through the System or Client may request a copy of the Client Data in the format that it is stored in the System. Sections 1, 3.2, 5.3, 6, 7, 8, 10, 11, and 12, and all payment obligations, survive expiration or termination of this Agreement.

**5.4 Suspension.** Notwithstanding anything to the contrary in this Agreement, PSTI may suspend Client's access to the System if PSTI determines that: (a) there is an attack on the System; (b) Client's or any of its User's use of the System poses a reasonable risk of harm or liability to PSTI and, if capable of being cured, Client is not taking appropriate action to cure such risk; (c) Client has breached Sections 3.2 or 7; (d) Client or its Users use of the System violates applicable law; or (e) Client has failed to pay any undisputed charge owed under this Agreement when due and has failed to cure such late payment within 15 days after PSTI has provided Client with written notice of such late payment. PSTI shall use commercially reasonable efforts to provide Client with notice of such suspension. PSTI may suspend Client's access to the System until the situation giving rise to the suspension has been remedied to PSTI's reasonable satisfaction. PSTI's suspension of Client's access to the System will not relieve Client of its payment obligations under this Agreement.

## **6. PROPRIETARY RIGHTS.**

**6.1 Client Data.** As between the parties, Client owns all right, title, and interest in Client Data, including all intellectual property rights therein.

**6.2 Client Data License Grant.** Client hereby grants to PSTI, during the Term, a limited, non-exclusive, non-transferable (except as permitted by Section 12.3), non-sublicensable license to use the Client Data solely for the limited purpose of performing the Services for Client under this Agreement.

**6.3 Services.** All proprietary technology utilized by PSTI to perform its obligations under this Agreement, including, but not limited to the (a) Software; (b) all modifications, developments, derivative works, and enhancements developed by PSTI to the Software; and (c) all related technologies, reports, memoranda, studies, writings, articles, plans, designs, specifications, exhibits, software code, copies or other materials created by PSTI, and all intellectual property rights in and to the foregoing, as between the parties, are the exclusive property of PSTI or its third party licensors. PSTI or its third party licensors retain ownership of all right, title, and interest to all copyrights, patents, trademarks, trade secrets, and other intellectual property rights in and to the PSTI Content and the System, including without limitation the Software, the look and feel of any reports, Documentation, customizations, and enhancements, and all processes, know-how, and the like utilized by or created by PSTI in performing under this Agreement. Any rights not expressly granted to Client hereunder are reserved by PSTI.

**6.4 Aggregated Data.** Notwithstanding anything in this Agreement to the contrary, PSTI may analyze Client Data to create a de-identified and aggregated data set that does not identify Client or its Users (collectively, "Aggregated Data"). PSTI retains ownership of all right, title, and interest in and to Aggregated Data. PSTI may use Aggregated Data for any lawful purpose, including to improve, market, and provide the Services.

**6.5 Usage Data.** PSTI retains ownership of all right, title, and interest in and to the Usage Data. PSTI may use Usage Data in connection with its performance of its obligations in this Agreement and for any other lawful business purpose, including, but not limited to, benchmarking, data analysis, and to improve PSTI's services, systems, and algorithms.

## **7. CONFIDENTIALITY.**

**7.1 Definitions.** "Confidential Information" means all information disclosed by one party ("Discloser") to the other party ("Recipient") under this Agreement during the Term. Confidential Information includes information that is marked or identified as confidential and, if not marked or identified as confidential, information that should reasonably have been understood by Recipient to be proprietary and confidential to Discloser or to a third party. PSTI's Confidential Information includes all pricing information, Software and Documentation. Client's Confidential

Information includes Client Data and all information and materials belonging to, used by, or in the possession of Client relating to Client Data, including but not limited to, client/case information, documents considered confidences and secrets pursuant to the applicable Rules of Professional Conduct, personnel information pertaining to its volunteers and staff, financial information, and its funders. PSTI and Client agree that the Parties shall retain all ownership rights in and to their respective Confidential Information. Except for each Party's Confidential Information listed above, the disclosing Party will mark all Confidential Information in tangible form as "confidential" or "proprietary" or with a similar legend. The disclosing Party will identify all Confidential Information disclosed orally as confidential at the time of disclosure.

**7.2 Protection.** Recipient shall not use any Confidential Information for any purpose not expressly permitted by this Agreement and shall not disclose Confidential Information to anyone other than Recipient's employees and independent contractors who have a need to know such Confidential Information for purposes of this Agreement and who are subject to confidentiality obligations no less restrictive than Recipient's obligations under this Section. Recipient shall protect Confidential Information from unauthorized use, access, and disclosure in the same manner as Recipient protects its own confidential or proprietary information of a similar nature and with no less than reasonable care.

**7.3 Exceptions.** Recipient shall have no confidentiality obligations under Section 7.2 above with respect to any information of Discloser that Recipient can document: (a) was already known to Recipient prior to Discloser's disclosure; (b) is disclosed to Recipient by a third party who had the right to make such disclosure without violating any confidentiality agreement with or other obligation to the party who disclosed the information; or (c) is, or through no fault of Recipient has become, generally available to the public; or (d) is independently developed by Recipient without access to or use of Confidential Information. Recipient may disclose Confidential Information if required to as part of a judicial process, government investigation, legal proceeding, or other similar process on the condition that, to the extent permitted by applicable law, Recipient gives prior written notice of such requirement to Discloser. Recipient shall take reasonable efforts to provide this notice in sufficient time to allow Discloser to seek an appropriate confidentiality agreement, protective order, or modification of any disclosure, and Recipient shall reasonably cooperate in such efforts at the expense of Discloser.

## **8. DATA SECURITY.**

**8.1 Data Security.** PSTI agrees, represents, and warrants that it currently maintains information protection practices and procedures that are designed to comply with industry practices and all laws applicable to PSTI to preserve the confidentiality and security of Client Data related to this Agreement in PSTI's possession or control ("**Security Program**"). PSTI's Security Program includes:

(a) Appropriate administrative, technical and physical safeguards and other security measures designed to ensure the security and confidentiality of Client's Data;

(b) A security design intended to prevent any compromise of its own information systems, computer networks or data files by unauthorized users, viruses or malicious computer programs which could in turn be propagated to Client or Client's clients; and

(c) Appropriate internal practices including, but not limited to, encryption of data in transit (i.e., transmission of data between Client and PSTI) via secure means such as HTTPS, FTPS, SFTP or equivalent means; using appropriate firewall hardware and software; maintaining these countermeasures, operating systems and other applications with up-to-date security patches designed so as to avoid unauthorized access to Client Data; appropriate logging and alerts to monitor access controls and to assure data integrity and confidentiality; installing and operating security mechanisms designed in the manner intended to ensure that PSTI business operations are not disrupted; and permitting only authorized users access to systems and applications that contain Client Data; and

(d) all servers, storage, backups, and network paths utilized in the delivery of the service shall be contained within the states, districts, and territories of the United States unless specifically agreed to in writing by Client. PSTI agrees to store all Client backup data stored as part of its backup and recovery processes in encrypted form, using no less than a 128-bit key.

**8.2 Data Incident.** PSTI shall notify Client without undue delay, but in no event in later than 48 hours, after PSTI becomes aware of the accidental or unlawful destruction, loss, alteration, unauthorized disclosure of, or access to Client Data transmitted, stored, or otherwise processed by PSTI (a "**Data Incident**"). PSTI shall make reasonable efforts to identify the cause of such Data Incident and take those steps as PSTI deems necessary and reasonable in

order to remediate the cause of such a Data Incident to the extent the remediation is within PSTI's reasonable control. PSTI agrees to make resources available to Client in an effort to determine the full impact and root cause of the Data Incident, including detailed description of the Data Incident and the type of personal data that was the subject of the Data Incident. The obligations herein shall not apply to incidents that are caused by Client or Users. As required by applicable data security laws, PSTI shall provide Client with reasonable cooperation and assistance related to such Data Incident necessary for Client to fulfill Client's obligation under such applicable data security laws.

## **9. WARRANTIES; DISCLAIMER.**

**9.1 Access to the System.** PSTI warrants that the System will perform materially in accordance with the Documentation and this Agreement. PSTI does not warrant that the System will be completely error-free or uninterrupted. If Client notifies PSTI of a reproducible error in the System that indicates a breach of the foregoing warranty (each, an "Error") within 30 days after Client experiences such Error, PSTI shall, at its own expense and as its sole obligation and Client's exclusive remedy: (a) use commercially reasonable efforts to correct or provide a workaround for such Error; or (b) if PSTI is unable to correct or provide a workaround for such Error within 60 days after receiving notice of such Error from Client, Client may terminate this Agreement upon notice to PSTI and, PSTI shall refund the amounts paid by Client for access to the System for the period during which the System was not usable by Client. The warranties set forth in this Section 9.1 do not apply to any third party offerings or services or cover any Error caused by: (i) Client or its Users; (ii) use of the System in any manner or in any environment inconsistent with its intended purpose; (iii) Client's hardware or software if modified or repaired in any manner which materially adversely affects the operation or reliability of the System, or (iv) any equipment, software, or other material utilized by Client in connection with the System contrary to the provider's instructions.

**9.2 Software Uptime.** PSTI will use commercially reasonable efforts to ensure System is operational and available 24 hours a day, 7 days a week, 365 days a year, with an availability of 99.5% ("**Software Uptime**"). PSTI, however, may suspend or interrupt the availability of the Software (without affecting Software Uptime) at any time (a) due to any cause beyond the reasonable control of PSTI, including any cause described in Section 12.4, or (b) to conduct routine scheduled maintenance of the Software.

**9.3 Right to Client Data.** Client represents and warrants that it has the right to: (a) use the Client Data as contemplated by this Agreement; and (b) grant PSTI the license in Section 6.2.

**9.4 Responsibility of Client Data.** As between the Parties, Client is solely responsible for the content of any data or information posted or transmitted by or on behalf of Client or Client employees using the Software, or any other use of the Software by Client or Client employees. Client represents and warrants that it will not use the Software for unlawful purposes (including infringement of copyrights or trademarks, misappropriation of trade secrets, wire fraud, invasion of privacy, pornography, obscenity, and libel), or to interfere with or disrupt other network users, network services, or network equipment. If PSTI has reasonable grounds to believe that Client or a Client employee is utilizing the Software for any such illegal or disruptive purpose, PSTI may stop providing Services to Client under this Agreement or may suspend or terminate access to the Services immediately upon reasonable notice to Client. Upon correction of the circumstances causing such suspension or termination of Professional Services and the provision of reasonable assurances by Client, PSTI shall resume providing the Services hereunder.

**9.5 Disclaimer.** EXCEPT AS EXPRESSLY PROVIDED IN THIS SECTION 9, NEITHER PARTY MAKES ANY WARRANTIES OF ANY KIND AND EACH PARTY SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR COURSE OF PERFORMANCE.

## **10. INDEMNIFICATION.**

**10.1 Claims Against Client.** PSTI shall defend any claim, suit, or action against Client brought by a third party to the extent based on an allegation that the Software infringes any intellectual property rights of such third party (each, a "Client Claim"), and PSTI shall indemnify and hold Client harmless, from and against damages, losses, liabilities, and expenses (including reasonable attorneys' fees and other legal expenses) (collectively, "Losses") that are specifically attributable to such Client Claim or those costs and damages agreed to in a settlement of such Client Claim. The foregoing obligations are conditioned on Client: (a) promptly notifying PSTI in writing of such Client Claim; (b) giving PSTI sole control of the defense thereof and any related settlement negotiations; and (c) cooperating and, at PSTI's request and expense, assisting in such defense. In the event that the use of the System is enjoined, PSTI



shall, at its option and at its own expense either (a) procure for Client the right to continue using the System, (b) replace the Software with a non-infringing but functionally equivalent product, (c) modify the Software so it becomes non-infringing or (d) terminate this Agreement and refund the amounts Client paid for access to the System that relate to the period during which Client was not able to use the System. Notwithstanding the foregoing, PSTI will have no obligation under this Section 10.1 with respect to any infringement claim based upon: (1) any use of the System not in accordance with this Agreement; (2) any use of the System in combination with products, equipment, software, or data that PSTI did not supply or approve of if such infringement would have been avoided without the combination with such other products, equipment, software or data; (3) any modification of the System by any person other than PSTI or its authorized agents or subcontractors; or (4) any Third-Party Offering. This Section 10.1 states PSTI's entire liability and Client's sole and exclusive remedy for infringement claims or actions.

**10.2 Claims Against PSTI.** Client shall defend, any claim, suit, or action against PSTI brought by a third party to the extent that such claim, suit or action is based upon Client's or PSTI's use of any Client Data in accordance with this Agreement ("PSTI Claim") and Client shall indemnify and hold PSTI harmless, from and against Losses that are specifically attributable to such PSTI Claim or those costs and damages agreed to in a settlement of such PSTI Claim. The foregoing obligations are conditioned on PSTI: (a) promptly notifying Client in writing of such PSTI Claim; (b) giving Client sole control of the defense thereof and any related settlement negotiations; and (c) cooperating and, at Client's request and expense, assisting in such defense. Notwithstanding the foregoing, Client will have no obligation under this Section 10.2 or otherwise with respect to any PSTI Claim to the extent based upon PSTI's use of the Client Data in violation of this Agreement.

## **11. LIMITATIONS OF LIABILITY.**

**11.1 Exclusion of Certain Types of Damages.** IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, EXEMPLARY, SPECIAL, OR INCIDENTAL DAMAGES, OR FOR ANY LOST DATA, LOST PROFITS, OR COSTS OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, ARISING FROM OR RELATING TO THIS AGREEMENT, HOWEVER CAUSED AND UNDER ANY THEORY OF LIABILITY (INCLUDING NEGLIGENCE), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

**11.2 Cap on Damages.** EACH PARTY'S TOTAL CUMULATIVE LIABILITY IN CONNECTION WITH THIS AGREEMENT, WHETHER IN CONTRACT OR TORT OR OTHERWISE, WILL NOT EXCEED THE AMOUNT OF FEES PAID OR OWED BY CUSTOMER TO PSTI UNDER THIS AGREEMENT DURING THE INITIAL TERM OR RENEWAL TERM, AS THE CASE MAY BE, DURING WHICH THE EVENTS GIVING RISE TO SUCH LIABILITY OCCURRED.

**11.3 Exceptions to Limitations.** THE EXCLUSIONS AND LIMITATION OF LIABILITIES SET FORTH IN THIS SECTION 11 DO NOT APPLY TO A PARTY'S OBLIGATIONS UNDER SECTION 10, TO LIABILITY ARISING FROM A PARTY'S BREACH OF SECTION 7, OR TO LIABILITY ARISING FROM A PARTY'S VIOLATION OF THE OTHER PARTY'S INTELLECTUAL PROPERTY RIGHTS.

**11.4 Acknowledgement.** CLIENT ACKNOWLEDGES THAT THE FEES PAID IN CONNECTION WITH THIS AGREEMENT REFLECT THE ALLOCATION OF RISK SET FORTH HEREIN AND THAT PSTI WOULD NOT ENTER INTO THIS AGREEMENT WITHOUT THESE LIMITATIONS ON ITS LIABILITY.

## **12. GENERAL.**

**12.1 Independent Contractor.** The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture partner of or with the other, and neither party has the right or authority to assume or create any obligation on behalf of the other party.

**12.2 Subcontractors.** PSTI may utilize subcontractors and subprocessors (collectively, "Subcontractors") in the performance of its obligations, provided that PSTI will remain liable and responsible for the Subcontractors' acts and omissions to the extent any of such acts or omissions, if performed by PSTI, would constitute a breach of, or otherwise give rise to liability to PSTI under, this Agreement when they are performing for or on behalf of PSTI.

### **12.3 Assignment.**

(a) Neither party may assign this Agreement or any of its rights under this Agreement to any third party without the other party's prior written consent; except that a party may assign this Agreement without consent from the other party to (a) an Affiliate; or (b) any successor to its business or assets to which this Agreement relates, whether

by merger, acquisition, or sale of all or substantially all of its assets, or otherwise. Any attempted assignment in violation of the foregoing will be void and of no force or effect. This Agreement does not confer any rights or remedies upon any person or entity not a party to this Agreement.

(b) If Client is acquired or otherwise merges with an entity not a party to this Agreement, Client shall have the right to assign its rights and obligations under this Agreement to the acquiring or merging entity (subject to increased monthly fees based on number of Users) provided that, upon such assignment, the Client forfeits all rights and subscriptions granted by this Agreement. If such assignment occurs, PSTI shall not have any obligation to perform any work outside of the scope of this Agreement and shall have no responsibility to migrate any data from the acquiring or merging entity. Any work performed by PSTI to effectuate such assignment shall be compensated at PSTI's current standard hourly rate or an amount otherwise agreed upon by the parties.

**12.4 Force Majeure.** Neither party will be liable hereunder by reason of any failure or delay in the performance of its obligations hereunder as a result of any event which is beyond the reasonable control of such party ("**Force Majeure Event**") provided that the delayed party: (a) gives the other party prompt notice of such Force Majeure Event, and (b) uses its reasonable commercial efforts to promptly correct such failure or delay in performance. If PSTI is unable to provide Services for a period of 60 consecutive calendar days as a result of a continuing Force Majeure Event, Client may cancel the Services without further obligation, penalty, or late fee. Payment obligations may be delayed but not excused due to a Force Majeure Event.

**12.5 Notices.** To be effective, notices under this Agreement must be delivered in writing by a reliable overnight courier (e.g., FedEx or UPS, etc.), confirmed e-mail, or certified or registered mail (postage prepaid and return receipt requested) to the other party using the contact information for each party first set forth on the signature page and will be effective upon receipt. Unconfirmed e-mail may be used for routine communications and to obtain operational approvals and consents but may not be used for any legal notices.

**12.6 Governing Law; Disputes; Venue.**

(a) The laws of the State of Texas govern this Agreement and any matters related to this Agreement, without regard to any conflicts of laws principles that would require the application of the laws of a different jurisdiction.

(b) Except as otherwise provided herein, all controversies or claims arising out of or relating to this Agreement and/or the relationship between the Parties, shall be resolved by the federal and/or state courts of Brazos County, Texas. For the purposes hereof, Client and PSTI hereby submit to the jurisdiction of the federal and state courts of Brazos County, Texas and notice of demand, process and/or summons in connection with judicial proceedings, may be served upon Client or PSTI by registered or certified mail with the same effect as if personally served. Notwithstanding the foregoing, PSTI and Client shall have the right to file legal action in any court of law having jurisdiction, state or federal, to obtain injunctive relief in appropriate cases. Client and PSTI agree to waive any requirement that the other post bond as a condition for obtaining any such injunctive relief. Client and PSTI shall be entitled to recover from the other in any such court or other legal proceedings, in addition to such other relief as may be granted, reasonable attorneys' fees and costs incurred in such proceedings and in enforcing the rights and obligations arising from or relating to this Agreement.

**12.7 Remedies.** Except as otherwise expressly provided in this Agreement, the parties' rights and remedies under this Agreement are cumulative. Each party acknowledges that any actual or threatened breach of Sections 3.2 or 7 will constitute immediate, irreparable harm to the non-breaching party for which monetary damages would be an inadequate remedy, that injunctive relief is an appropriate remedy for such breach, and that if granted, the breaching party agrees to waive any bond that would otherwise be required. If any legal action is brought by a party to enforce this Agreement, the prevailing party will be entitled to receive its attorneys' fees, court costs, and other legal expenses, in addition to any other relief it may receive from the non-prevailing party.

**12.8 Compliance with Laws.** Each party shall comply with all laws, rules, and regulations, applicable to that party in connection with this Agreement.

**12.9 Waivers.** To be effective, any waivers must be in writing and signed by the party to be charged. Any waiver or failure to enforce any provision of this Agreement on one occasion will not be deemed a waiver of any other provision or of such provision on any other occasion.

**12.10 Severability.** If any provision of this Agreement is unenforceable, the other provisions of this Agreement will be unimpaired, and the unenforceable provision will be deemed modified so that it is enforceable to the maximum

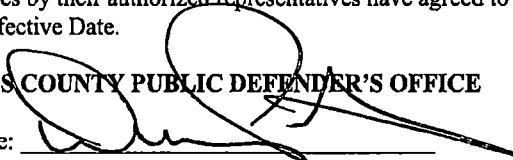
extent permitted by law (unless such modification is not permitted by law, in which case such provision will be disregarded).

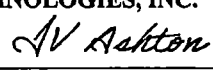
**12.11 Counterparts.** This Agreement may be executed in counterparts, each of which will be considered an original, but all of which together will constitute the same instrument.

**12.12 Insurance.** PSTI warrants that it has Cyber Liability Insurance with limits of not less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate and will maintain such insurance during the Term(s) of this Agreement. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by PSTI in this Agreement and shall include, but not limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

**12.13 Entire Agreement.** This Agreement, including any Order and any exhibits or attachments thereto, constitute the final and entire agreement between the parties regarding the subject hereof and supersedes all other agreements, whether written or oral, between the parties concerning such subject matter. No terms and conditions proposed by either party shall be binding on the other party unless accepted in writing by both parties, and each party hereby objects to and rejects all terms and conditions not so accepted. To the extent of any conflict between the provisions of this Agreement and the provisions of any Order, the provisions of the Agreement shall govern unless the Order specifically overrides this Agreement. No amendment to this Agreement will be effective unless in writing and signed by both parties.

The parties by their authorized representatives have agreed to this LegalServer Subscription Services Agreement as of the Effective Date.

**BRAZOS COUNTY PUBLIC DEFENDER'S OFFICE**  
Signature: 

**P.S. TECHNOLOGIES, INC.**  
Signature: 

Printed: The Honorable Duane Peters

Printed: IV Ashton

Title: County Judge

Title: President

Date: Dec. 31, 2024

Date: December 17, 2024

Address for Notice:

Address for Notice:

The Honorable Duane Peters  
200 S Texas Avenue, Suite 126  
Bryan, Texas 77803  
(979) 361-4581

IV Ashton  
President & Legal Counsel  
PO Box 221154  
Chicago, IL 60622  
(773) 782-1021 (direct)  
(773) 459-5582 (mobile)  
(312) 264-2365 (fax)  
[ivashton@legalserver.org](mailto:ivashton@legalserver.org)  
[cc: legal@legalserver.org](mailto:legal@legalserver.org)



**CASE MANAGEMENT SERVICES ORDER FORM**

This Order No. 25-1 (“Order”) is dated as of the date of the last signature below (“Order Effective Date”) and agreed to by P.S. Technologies, Inc. (“PSTI”) and the Client identified below (“Client”). This Order identifies the Services ordered by Client to be performed and provided by PSTI pursuant to the Agreement.

<b>Contact and Billing Details</b>			
Brazos County Public Defender's Office		P.S. Technologies, Inc., doing business as LegalServer	
Client Address	200 S Texas Avenue, Suite 126 Bryan, Texas 77803	PSTI Address	PO Box 221154 Chicago, IL 60622
Bill-to-Name	Natalie Hays	PSTI Contact	IV Ashton
Bill-to-Email	<a href="mailto:NKHays@brazoscountytexas.gov">NKHays@brazoscountytexas.gov</a> (Payments will be executed through SHI)	PSTI Email	<a href="mailto:billing@legalserver.org">billing@legalserver.org</a>
Bill-to-Phone	(979) 361-4581	PSTI Phone	(773) 782-1021
<b>Onboarding Services</b>		<b>LegalServer Subscription</b>	
Onboarding Start Date	January 6, 2025	Subscription Effective Date	January 6, 2025
Onboarding End Date (GoLive)	June 30, 2025	Subscription End Date	September 30, 2025
		Billing Period	Annual
		Auto-renew	Yes

**Order Term.** The initial term of this Order shall begin on the Order Effective Date and continue until the Subscription End Date set forth above (“Initial Term”). This Order shall automatically renew for additional one-year terms (except as otherwise set forth above) (“Renewal Term”) unless a party provides the other party with written notice of non-renewal at least 30 days before the end of the Initial Term or applicable Renewal Term. The Initial Term and the Renewal Terms are collectively referred to as the “Order Term.”

**Onboarding Services Order:**

Name	Amount	Notes
Onboarding		
Data Migration		Up to 100 fields from Clio
Microsoft Single Sign-On		
LegalServer Subscription		Includes: <ul style="list-style-type: none"> <li>• Up to forty (40) Active Users</li> <li>• AWS GovCloud</li> <li>• SSO Monthly Fee</li> <li>• Up to one (1) Terabyte of storage</li> </ul>

Services outlined in the above Order are scheduled to begin on the Onboarding Start Date and shall end no later than the Onboarding End Date unless the Parties otherwise agree in writing through an Amendment to this Order. Client has the option to purchase additional Services by submitting a subsequent Order for additional Services. If no “Onboarding Start Date” is set forth in this Order, the Onboarding Start Date will be the Order Effective Date.

All training hours promised in this Order must be completed within 90 days of the provision of a live site and/or the release or enablement of promised feature(s) on a live site. Any training hours that remain after this date will be forfeit.

**LegalServer Subscription Fee Cap.** LegalServer Subscription Fees automatically increase three percent (3%) per year at the end of each calendar year. If the total number of Active Users becomes greater than forty (40) in a given month, the LegalServer Subscription Fees will increase. "Active User" includes all User accounts with active login credentials to the System at any time in the billing period, excluding individuals that do not receive a paycheck from the Client such as volunteers or interns. "Active Contractor User" includes Contractors that have limited access to LegalServer.

**Integration.** This Order is incorporated into the LegalServer Subscription Services Agreement (collectively, the "Agreement"). Any different or additional terms and conditions set forth in any purchase order, confirmation, statement of work, order form, or similar form, even if signed by the parties after the effective date of this Agreement, are rejected and shall have no force or effect on this Agreement unless it is an amendment or addendum to the Agreement signed by authorized representatives of both parties. All capitalized terms used and not expressly defined in this Order will have the meanings given to them in the Agreement.

The parties by their authorized representatives have agreed to this Order as of the Order Effective Date.

**BRAZOS COUNTY PUBLIC DEFENDER'S OFFICE**

**P.S. TECHNOLOGIES, INC.**

Signature: 

Signature: 

Printed: The Honorable Duane Peters

Printed: IV Ashton

Title: County Judge

Title: President

Date: December 31, 2024

Date: December 5, 2024

Address for Notice:

Address for Notice:

The Honorable Duane Peters  
200 S Texas Avenue, Suite 126  
Bryan, Texas 77803  
(979) 361-4581

IV Ashton  
President & Legal Counsel  
PO Box 221154  
Chicago, IL 60622  
(773) 782-1021 (direct)  
(773) 459-5582 (mobile)  
(312) 264-2365 (fax)  
[ivashton@legalserver.org](mailto:ivashton@legalserver.org)  
cc: [legal@legalserver.org](mailto:legal@legalserver.org)



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Purchasing NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval of Contract #25-089 for Video Management System Storage with Dell Technologies.  
TO: Commissioners Court  
FROM: Presley Nelson  
DATE: 12/18/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Partly_Executed_Agreement.pdf</a>	Agreement	Backup Material
<a href="#">Order_A.pdf</a>	Order Form A	Backup Material
<a href="#">Order_B.pdf</a>	Order Form B	Backup Material



**APEX Subscriptions Agreement – U.S. Public (SLED)**

Last Updated: May 6, 2024

This Dell APEX Subscriptions Agreement – U.S. Public (SLED) (“**Agreement**”) applies to the Dell Technologies Subscription for flexible consumption ordered by Customer named below from the Dell Technologies entities named below (“**Dell**”). This Agreement includes and incorporates by references each Order (as defined below). References herein to Agreement include the Dell APEX Subscriptions Agreement and each Order. The Effective Date of the Agreement is the earlier of (i) the latest date of signature below or (ii) the date You first use the Subscription. Capitalized terms used in this Agreement are defined below in Section 11 (Definitions).

“Dell”	“Customer”, “You”
EMC Corporation 176 South Street Hopkinton, Massachusetts 01748  Or  Dell Marketing L.P. One Dell Way Round Rock, Texas 78682  <b>Email for Legal Notices:</b> Dell_Legal_Notices@Dell.com  All Invoices will be issued by Dell Marketing, L.P.	<u>County of Brazos</u>  <u>300 E 26 Street, Ste1430</u>  <u>Bryan, TX 77803</u>  <b>Email for Legal Notices:</b>  <b>Prime Contract Number: OMNIA-National Cooperative Purchasing Alliance (NCPA) Contract # 01-143</b>

**1. Orders and Payment.**

**1.1 Orders.** The description of the Products, Services, additional terms and related pricing are as stated in the applicable APEX Subscriptions Order (Direct) (“**Order**”).

**1.2 Ordering.** You indicate acceptance of an Order by signing it, and issuing a purchase order to Dell that references the Order (unless Dell grants an exception to this purchase order requirement). Dell accepts an Order by (i) counter-signing the Order; and (ii) shipping the Products to Customer.

**1.3 Payment.**

**A. Rates.** You must pay all fees for use of the Subscription including fees for usage and other offerings according to the rates, currency and pricing stated in the applicable Order. In no event will the Fee for any Billing Period be less than the Monthly Commitment, and You are responsible to pay Dell the fees for the Monthly Commitment even if actual usage is less than the Monthly Commitment.

**B. Invoicing.** If Dell is obligated by applicable law to collect and remit any taxes or fees, then Dell will add the appropriate amount to Your invoices as a separate line item in accordance with statutory requirements. Dell may invoice parts of an Order separately or together in one invoice. All invoice terms will be deemed accurate unless You advise Dell in writing of a material error within 10 days following receipt. If You advise Dell of a material error, (a) any amounts corrected by Dell in writing must be paid within 14 days of correction, and (b) all other amounts must be paid by the due date. If You withhold payment because You believe an invoiced amount is incorrect, and Dell concludes that the amount is accurate it is due immediately, You may not offset, defer or deduct any invoiced amounts that Dell determines are correct following the notification process stated above.



- C. Payment Terms.** You must pay Dell's invoices in full within thirty (30) days after the date of Dell's invoice Dell may invoice You for Fees even if a corresponding purchase order was not received from You. Notwithstanding anything in the Agreement, Your obligation to pay the Fees for the Subscription Term is non-cancellable. In case of Your default in payment, Dell is, until arrangements as to payment or credit have been established, entitled to: (i) cancel or suspend its performance of such Order and/or (ii) withhold performance under this Agreement. Termination or expiration of this Agreement does not affect Your obligation to pay all amounts due hereunder.
- D. Taxes.** The charges due hereunder are exclusive of, and You must pay or reimburse Dell for all value added (VAT), sales, use, excise, withholding, personal property, goods and services and other similar taxes, governmental fees, levies, customs and duties resulting from Your purchase, except for taxes based on Dell's net income, gross revenue, or employment obligations. If You qualify for a tax exemption, You must provide Dell with a valid certificate of exemption or other appropriate proof of exemption. If You are required to withhold taxes, then You will within 60 days of remittance to the applicable tax authority provide Dell with satisfactory evidence (e.g., official withholding tax receipts) that You have accounted to the relevant authority for the sum withheld or deducted, otherwise Dell will charge You for the amount that You have deducted for the transaction.
- 1.4 Purchase Orders.** Unless Dell has granted an exception to the purchase order requirement, Your initial purchase order must specify an amount that is at least equal to the fee for the Monthly Commitment multiplied by the number of months in the Subscription Term. If Dell reasonably determines that the amount of Your original purchase order will not cover the actual Fee due to Reserve Usage, then Dell will notify and discuss the situation with You. Upon agreement on the additional funds, You will promptly issue a related purchase order for that additional amount. The parties agree the terms and conditions of each Order are Confidential Information.

## **2. Delivery, Site, Use, Risk, and Return.**

- 2.1 Delivery; Site.** Dell will ship the Products to the Site stated in the Order. Before arrival of the Products and during the Subscription Term, You must have arranged: (i) appropriate space at the Site; (ii) the necessary environment (power, cooling, etc.) required to support and operate the Products; and (iii) servers and network connectivity required to support Products. The Products may not be moved from the Site without Dell's prior written consent. You grant or will obtain the right for Dell's reasonable access to the Site for purposes of: (i) providing Services; (ii) metering; (iii) inspecting the Products; (iv) performing Asset Recovery; and (v) exercising Dell's other rights set forth in this Agreement. In case the Equipment is installed at a Colocation Site, You guarantee that Dell has the right to exercise its rights concerning the Products stated above. To the extent permitted by State Law, You agree to hold Dell harmless from and against any and all disputes, claims or controversies (whether in contract, tort (including negligence) or otherwise) resulting from You locating the Products at a Colocation Site. Where software is provided in a form that is embedded on the Equipment, Dell will enable any required license keys by electronic means. The inspection and acceptance clause of the Prime Contract does not apply to any Orders under this Agreement.
- 2.2 Title to Products.** Dell retains title to Products at all times notwithstanding the manner in which such may be attached or affixed to realty.
- 2.3 Risk of Loss.** You are responsible for risk of loss, theft, damage or destruction of the Product(s) from the date of delivery until Asset Recovery. If any such loss occurs during the Subscription Term, You must promptly notify Dell and continue to pay all Fees until the impacted Products are repaired or replaced at Your expense. Until such time as the Products are repaired or replaced, Dell is relieved of its obligations to the extent such events impact Dell's ability to perform.
- 2.4 Use.** You may use the Products at the Site only during the Subscription Term for your internal business operations. Your rights to use the Products provided by Dell during the Subscription Term are governed by the terms of this Agreement, the applicable Offering Specific Terms, and, for Software, the terms of the applicable end-user license agreement. Unless different terms have been agreed between the parties, the terms posted on [www.dell.com/eula](http://www.dell.com/eula) ("EULA") for the relevant Software product family and effective as of the date of the applicable Order apply. You agree that use of the Products will not violate any applicable law, including but not limited to: violation of the rights of others, violation of laws concerning child pornography or laws concerning illegal gambling. You will not use the Products to stalk, harass or harm anyone, including minors, or be abusive, deceptive, pornographic, obscene, defamatory, slanderous, offensive, advocate violence or encourage illegal activity.





**2.5 Third Party Products.** Third Party Products offered to You under an Order are subject to the standard terms, license, services, warranty, indemnity and support terms of the third-party manufacturer/supplier (or applicable direct agreement between You and such manufacturer/supplier). You agree to such terms and You will contact such third party directly for support or other offerings-related issues. In return, any warranty, damages or indemnity claims against Dell in relation to Third Party Products are excluded. **Dell makes no express warranties or conditions, and disclaims all implied warranties, including merchantability, fitness for a particular purpose, title and non-infringement as well as any warranty arising by statute, operation of law, course of dealing or performance or usage of trade even if support and licensing fees are invoiced through Dell.** The licensing terms for some Third Party Products can be found in the Offering Specific Terms. Unless otherwise provided in your license agreement with the third-party manufacturer/supplier, You acknowledge that your right to use the Third Party Products is limited to the Subscription Term and any agreed upon extension thereto in accordance with this Agreement.

**2.6 Services.** Scope and the details of Services and Product-specific terms are specified in the applicable standard service description that is referred in the Order and made available through the Offering Specific Terms. Such standard descriptions are from time to time referred to as "Service Description(s)", "Product Notices" or "Service Briefs." The version of the applicable document that is effective as of the date of the applicable Order, is deemed incorporated into this Agreement. Scope and details of customized Professional Services, if any, not covered by such a standard description will be documented in a mutually agreed Statement of Work ("**SOW**"). You agree that failure to comply with this Agreement, including the applicable standard service description and the End User Operating Environment Warranty, may limit Dell's ability to provide Services. In such case, proactive support capabilities, response times or other service levels may no longer apply, and Dell may make the continuation of Services and/or the Subscription dependent on an adjustment of fees and reasonable charges for any recertification necessary for continued support.

**2.7 Ownership and Removal of Customer Content.** You agree that: (i) Customer Content remains Your responsibility; and (ii) Dell does not handle, process or direct the use of Customer Content. Customer is responsible for the security of its environment and all Customer Data.

**2.8 Return of Products; Data Migration.** No later than seven (7) days after the end of the Subscription Term, You must: (i) migrate and erase (by method that does not cause damage to the Products) Customer Content from the Products and (ii) make the Products available to Dell for Asset Recovery. Unless Dell has agreed in writing to perform data migration, Dell is not responsible for removing Customer Content from the Products. If You have not deleted Customer Content from the Products, it may be deleted by Dell. At no time, will Dell be responsible for, or bear any liability for any Customer Content that is not erased or removed from the Products before Asset Recovery. To the extent permitted by State Law, You will indemnify and defend Dell for any claims relating to any Customer Content. The parties will mutually agree on a time for Asset Recovery, but in no case will Asset Recovery occur later than seven (7) days after the end of the Subscription Term unless another date has been agreed in writing by Dell. You will continue to pay Fees until You have removed the Customer Content and Asset Recovery occurs.

**2.9 Increasing Monthly Commitment / Subscription Term.** During the Subscription Term, You may request to increase (i) the Monthly Commitment; or (ii) both the duration of the Subscription Term and the Monthly Commitment at the applicable Monthly Unit Rates stated in the Order by entering into an Order amendment. If the parties have mutually agreed on the increase, Dell will send You an Order amendment for execution. Once signed by You and Dell, Dell will invoice You based on the new pricing in the Order amendment. When extending the duration of the Subscription Term, the revised duration continues to be measured from the original starting date of the Subscription Term. For example, if the duration of Subscription Term was twenty-four (24) months and the Order amendment adds six (6) months, then the new Subscription Term is a total of thirty (30) months, beginning with the original Subscription Term. The revised Monthly Unit Rate commences on the first day of the first month following the month in which the Order amendment becomes effective.

**2.10 Month to Month Extensions.** Prior to the expiration of the applicable Subscription Term, You must notify Dell if You no longer wish to use the Products. Dell will continue to charge You and You must pay applicable Fees to Dell on a month-to-month basis until You have removed Customer Content, made the Products available to Dell for Asset Recovery, and Asset Recovery occurs.

### **3. Metering.**

## 3.1 Authorization to Meter; Subscription Usage.

During the Subscription Term, Dell meters usage and collects telemetry data relating to the Products as further provided in the Dell Telemetry Data Provision. Dell is authorized to meter and/or audit the usage to calculate the associated fees via electronic means in accordance with the Dell Telemetry Data Provision and through on-site inspection by Dell personnel. Dell agrees to cooperate with You to minimize the impact of any Dell on-site inspection on Your operations.

You agree that:

- A. Dell may store Measuring Equipment at the Site and to load Measuring Equipment onto Products;
- B. Dell may have reasonable access to the Measuring Equipment at the Site;
- C. You will provide and maintain equipment (a physical server or virtual machine) necessary to run storage metadata telemetry collection software and enable electronic communications between the Products and Dell;
- D. You will not disable, interfere in the operation of the Measuring Equipment, or copy or make any use of the Measuring Equipment whatsoever;
- E. You will protect the Measuring Equipment from disclosure to a third-party; and
- F. You must promptly install and make available for use all Products contained in each Order including all components that Dell ships to Your Site (e.g., hard drives, etc.).

## 3.2 Interruption of Metering Capabilities.

If, for more than seven (7) days of any calendar month, Dell is unable to meter usage due to: (i) any action by anyone other than Dell, or (ii) a failure of any communications equipment used for facilitating metering, then Your usage will be deemed to be equal to the usage during the previous Billing Period, and You must pay Fees for such deemed usage. If Dell is unable to meter for a period of more than thirty (30) days due to (i) or (ii) or You otherwise fail to comply with Clause 3.1 (Authorization to Meter, Subscription Usage) of this Agreement, Your usage will be deemed to be equal to the maximum capacity of the Products and You must pay Fees for such deemed usage. If Dell is unable to meter usage due to any failure which is caused by Dell (e.g., failure of the Measuring Equipment), Your usage will be deemed to be equal to the previous Billing Period and You must pay Fees for such deemed usage. Dell will promptly notify You of an inability to access the Products (electronically or physically, as applicable) and work cooperatively to reestablish access.

## 4. Warranty.

**4.1 Warranty and Remedy.** During the initial Subscription Term, Dell will exercise reasonable care to maintain a Product's ability to perform substantially in accordance with the corresponding standard documentation issued by Dell for the applicable Product under normal usage and with regular recommended service and provide Services in a workmanlike manner. You will promptly provide Dell with written notice of any failure to conform with the foregoing warranty but within ten days after the date on which such failure first occurs for Services. Dell's entire liability and Your exclusive remedies for any failure to comply with this warranty are as follows: Dell will make reasonable efforts to correct the non-conformance within a reasonable period of time, not to exceed 30 days from receipt of Your notice (the "**Cure Period**"); and (a) if Dell is unable to correct the non-conformance during the Cure Period for reasons for which Dell is responsible, then Dell will replace the non-conforming Product or reperform the applicable Services; or (b) if Dell, at its sole discretion, determines such is not reasonably possible, then You or Dell may terminate the applicable Order and You may seek from Dell a refund of any fees You prepaid to Dell for the Subscription that will not be provided as a result of the termination.

**4.2 Limitations.** The warranties set forth in this clause do not cover problems that arise from: (i) accident or neglect by You or any third party; (ii) any third party items or services with which the Product is used or other causes beyond Dell's control; (iii) installation, operation or use not in accordance with Dell's instructions and the applicable documentation; (iv) use in an environment, in a manner or for a purpose for which the Product was not designed; (v) modification, alteration or repair by anyone other than Dell personnel or (vi) causes attributable to normal wear and tear (e.g., cosmetic damage that doesn't affect the Product's functionality). Dell has no obligation for: (1) Software



installed or used beyond the licensed use, or (2) Product whose original identification marks have been altered or removed. Products and Services are not fault-tolerant and are not designed or intended for use in hazardous environments requiring fail-safe performance, such as any application in which the failure of the Products or Services could lead to death, bodily injury, or physical or property damage (collectively, "High-Risk Activities"). You agree that You are not relying on delivery of future functionality, public comments or advertising by Dell, or product roadmaps when purchasing a Subscription.

**4.3 Warranty Disclaimer.** Other than the warranties set forth in this clause, and to the maximum extent permitted by applicable law, Dell and Dell's Affiliates: (i) make no other express warranties; (ii) disclaim all implied warranties, including merchantability, fitness for a particular purpose, title and non-infringement; and (iii) disclaim any warranty arising by statute, operation of law, course of dealing or performance, or usage of trade. Dell expressly disclaims any express or implied warranty of fitness for High-Risk Activities. Dell is not liable for delays, interruptions, service failures or other problems inherent in use of internet and electronic communications or for issues related to Colocation Sites.

**4.4 End User's Operating Environment Warranty.** You agree to operate the Products: (i) with reasonable care, (ii) in accordance with the documentation and configuration provided by Dell, and (iii) in accordance with industry standards (including but not limited to maintaining a regular data back-up system for Customer Content). You agree to keep the Products located at the Site free and clear from any liens or encumbrances. You must give immediate written notice of any attachment or judicial process affecting the Products or Dell's ownership.

## **5. Term and Termination.**

**5.1 Agreement Term and Termination.** This Agreement commences on the Effective Date and continues until the earlier of the end of the Prime Contract or is terminated pursuant to this Section. A party may terminate this Agreement for convenience by sending written notice of termination to the other party. Such termination becomes effective forty-five (45) days after receipt of the notice. Such termination does not terminate any Order already in effect and does not impact any renewal provisions of such Orders. Any provision that by its nature or context is intended to survive any termination or expiration, including but not limited to provisions relating to confidentiality, payment and liability, survives.

**5.2 Events of Default.** The occurrence of any of the following constitute an "Event of Default": (i) Your failure to pay the fee when due under the Order; (ii) Your failure to perform any provision, covenant, condition contained in this Agreement, which failure continues for 30 days from Dell's notice thereof; or (iii) Your Bankruptcy.

**5.3 Remedies.** If an Event of Default occurs, Dell may exercise any one or more of the following remedies: (i) immediately terminate any or all Orders; (ii) by notice in writing to You, declare immediately due and payable, and You are obliged to immediately pay (1) all outstanding unpaid Fees owed for all Orders plus, (2) as a mutually agreed pre-estimate of damages and not a penalty, all remaining Monthly Commitment fees payable under any Orders for the remainder of the Subscription Term (notwithstanding any early termination) for all then current Orders; and (iii) require Customer to make Products available for Asset Recovery at the Site as provided in Clause 2.8 (Return of Products; Data Migration) of this Agreement. The parties will reasonably cooperate for Dell to recover the Products. You are responsible for the payment of the actual documented costs and reasonable attorney's fees incurred by Dell in retaking possession of the Products and/or seeking to recover amounts due.

**5.4 Appropriation of Funds.** Customer may terminate an Order in whole, but not in part by giving at least sixty (60) days notice prior to the end of the then current Fiscal Period (as defined in the Customer's Secretary/Clerk's Certificate or other such documentation as reasonably requested by and provided to Dell ) certifying that: (1) sufficient funds were not appropriated and budgeted by Customer's governing body or will not otherwise be available to continue the Order beyond the current Fiscal Period; and (2) that Customer has exhausted all funds legally available for payment of the Order beyond the current Fiscal Period. Notwithstanding the foregoing, Customer agrees that, without creating a pledge, lien or encumbrance upon funds available to Customer in other than its current Fiscal Period, it will use its best efforts to take all action necessary to avoid termination of an Order, including making budget requests for each Fiscal Period during each applicable Subscription Term for adequate funds to meet its obligations hereunder and to continue the Order in force. Upon termination of an Order, Customer must make the Products available for Asset Recovery at the Site as provided in Clause 2.8 (Return of Products; Data Migration).



**5.5 Essential Use/Intent.** Customer agrees that early termination of an Order is highly unlikely because the acquisition, quantity and use of APEX Subscriptions are deemed to be essential to Customer's operations. Customer agrees that it will take all reasonable affirmative steps to ensure options are timely exercised under the Prime Contract so that all payments during Order and the Subscription Term are made.

## **6. Indemnity.**

**6.1 Indemnification by Dell.** Dell will: (i) defend You against any third party claim that Products or Support Services (but excluding Third Party Products, any Product provided for evaluation or without charge, and open source software) infringe that party's patent, copyright, or trade secret enforceable in the country where You purchased the Subscription from Dell ("**Claim**"); and (ii) indemnify You by paying: (a) the resulting costs and damages finally awarded against You by a court of competent jurisdiction to the extent that such are the result of the third party Claim; or (b) the amounts stated in a written settlement negotiated and approved by Dell. In addition, should any Product or Support Service become, or in Dell's opinion be likely to become, the subject of such a Claim, Dell may, at its expense and in its discretion: (1) obtain a right for You to continue using the affected Product or Support Service; (2) modify the affected Product or Support Service to make them non-infringing; (3) replace the affected Product or Support Service with non-infringing substitutes; (4) notify You to return the Product and discontinue Support Services, and, upon receipt of the Products, refund the remaining portion, of any, of any prepaid Fees. Except as otherwise provided by law, this Clause 6.1 (Indemnification by Dell) states Your exclusive remedies for any third party intellectual property claim relating to the Products or Support Services, and nothing in this Agreement or elsewhere will obligate Dell to provide any greater indemnity. Provided, however, that nothing herein shall constitute a waiver of the County's right to assert sovereign immunity

**6.2 Limitations.** Dell has no obligation under Clause 6.1 (Indemnification by Dell) above: (i) if You are in material breach of this Agreement or the Order; or (ii) for any Claim resulting or arising from: (a) any combination, operation or use of a Product or Support Service with any other products, services, items, or technology, including Third Party Products and open source software; (b) use for a purpose or in a manner for which the Product or Support Service was not designed, or use after Dell notifies You to cease such use due to a possible or pending Claim; (c) any modification to the Product made or Support Service performed by any person other than Dell or its authorized representatives; (d) any modification made to the Product or Support Service performed by Dell pursuant to instructions, designs, specifications or any other information provided to Dell by You or on Your behalf; (e) use of any version of a Product when an upgrade or newer iteration of the Product or Support Service made available by Dell would have avoided the infringement; (f) services provided by You (including Claims seeking damages based on any revenue or value You derive from Your services); or (g) any data or information that You or a third party records on or utilizes in connection with the Product or Support Service including Customer Content.

**6.3 Mutual Indemnity.** To the extent permitted by State Law, each party will defend and indemnify the other party against any third party claim or action for personal bodily injury, including death, to the extent directly caused by the indemnifying party's gross negligence or willful misconduct in the course of performing its obligations under this Agreement. "**Claim**" includes a third party claim under this Clause 6.3 (Mutual Indemnity).

**6.4 Indemnification Process.** Dell's duty to defend and indemnify under this Agreement is contingent upon You: (i) sending prompt written notice of the Claim to Dell and taking reasonable steps to mitigate damages; (ii) granting to Dell the sole right to control the defense and resolution of the Claim; and (iii) cooperating with Dell in the defense and resolution of the Claim and in mitigating any damages.

## **7. Limitation of Liability.**

**7.1 Limitations on Damages.** Your, and Dell's (including Dell's suppliers and Affiliates) maximum liability for all disputes arising under the Agreement ("**Disputes**") is limited, to the extent permitted by law, to the greater of: (a) \$100,000 USD (or the equivalent in local currency); or (b) the amount You paid to Dell for the Subscription during the 12 months immediately before the events giving rise to any dispute. This limitation applies even if any limited remedy in the Agreement is found to have failed in its essential purpose. In addition, neither You nor Dell (including Dell's suppliers and Affiliates) are liable to the other for any special, consequential, exemplary, punitive, incidental, or indirect damages, or for lost profits, loss of revenue, loss or corruption of data, loss of use, or procurement of substitute products or services, even if the party alleged to be liable has knowledge of the possibility of such damages. The



foregoing limitations and exclusions do not apply to: (i) Your obligation to pay for the Subscription, (ii) Your obligation to pay for damage to or loss of the Products, (iii) Your violation of the restrictions on use of the Products, (iv) Your violation or misappropriation of the Dell's intellectual property rights, (v) a party's indemnity obligation stated in this Agreement; or (vi) where prohibited by applicable law. Dell, Dell's suppliers and Dell's Affiliates have no liability for any damages resulting from Your use or attempted use of Third Party Products, or Free Software or Development Tools (both as defined in the [EULA](#)).

**7.2 Prevention and Mitigation.** You are solely responsible for Customer Content and for maintaining an IT architecture, as well as processes, enabling You to prevent and mitigate damages in line with the criticality of the Customer Content for Your business and its data protection requirements, including a business recovery plan. You will: (a) provide for a backup process in accordance with industry standards including but not limited to backup relevant data before Dell performs any remedial, upgrade or other works on the Products or Your IT systems; (b) monitor the availability and performance of Your IT environment, including the Products; and (c) promptly react to messages and alerts received from Dell or through notification features of the Products and immediately report any issue You identify to Dell. To the extent that Dell has any liability for loss of Customer Content made available by applicable law, Dell will only be liable for the cost of commercially reasonable and customary efforts to recover the lost Customer Content from Your last available backup.

**8. Trade Compliance.** You are subject to and responsible for compliance with the export control and economic sanctions laws of the United States, the European Union and other applicable jurisdictions (collectively, "**Applicable Trade Laws**"). The Subscription and any other products or services are for Your authorized use under this Agreement, and may not be used, sold, leased, exported, imported, re-exported, or transferred except in compliance with the Applicable Trade Laws. You represent and warrant that You are not the subject or target of, or located in a country or territory that is the subject or target of economic sanctions under the Applicable Trade Laws. Customer will defend and indemnify Dell against any third party claim resulting from a breach of any of the foregoing. For further information about geographical restrictions and compliance with Applicable Trade Laws, visit [Dell Trade Compliance](#).

## **9. Confidentiality.**

**9.1 Scope.** "**Confidential Information**" means any information, pricing, technical data or know-how furnished in connection with the scope of this Agreement, whether in written, oral, electronic, website-based, or other form, by a You or Your Affiliate to Dell or a Dell Affiliate or vice versa and that: (i) is marked, accompanied or supported by documents clearly and conspicuously designating such documents as "confidential", "internal use" or the equivalent; (ii) is identified by the discloser as confidential before, during or promptly after the presentation or communication; or (iii) should reasonably be known by the recipient to be confidential. Confidential Information does not include information that is: (a) rightfully in the receiving party's possession without prior obligation of confidentiality from the disclosing party; (b) a matter of public knowledge (or becomes a matter of public knowledge other than through breach of confidentiality by the other party); (c) rightfully furnished to the receiver by a third party without confidentiality restriction; or (d) independently developed by the receiver or its Affiliates without reference to the discloser's Confidential Information.

**9.2 Protection.** Each party will ensure that, where it or one of its Affiliates is the receiver of Confidential Information hereunder, the receiver will (a) use Confidential Information of the discloser only for the purposes of exercising rights or performing obligations in connection with this Agreement or any Order hereunder; and (b) protect from disclosure to any third parties any Confidential Information disclosed by the discloser, both for a period commencing upon the date of disclosure until 3 years thereafter. Subject to the terms of this Section 9, the foregoing obligations will never expire in relation to technical information about a discloser's products and services or any information about possible unreleased products or services, and survive any termination or expiration of this Agreement.

**9.3 Exceptions.** Notwithstanding the foregoing, either party and its Affiliates may disclose Confidential Information (1) to an Affiliate, or to a subcontractor used by Dell to provide Services under this Agreement, as long as the Affiliate or subcontractor has a need-to-know and complies with the foregoing; (2) to either party's directors, officers, employees, and professional advisors and those of its Affiliates, and (3) if required by law or regulatory authorities provided the receiver has given the discloser prompt notice.

## **10. General.**



**10.1 Governing Law; Jurisdiction.** The governing law and jurisdiction provisions set forth in the Prime Contract apply (referred to herein as "State Law"). Otherwise the following applies: The Agreement and any Dispute are governed by the laws of the State of Texas (excluding the conflicts of law rules) and the federal laws of the United States. The U.N. Convention on Contracts for the International Sale of Goods does not apply. To the extent permitted by law, the state and federal courts located in Texas will have exclusive jurisdiction for any Disputes. Customer and Supplier agree to submit to the personal jurisdiction of the state and federal courts located within Travis or Williamson County, Texas, and agree to waive any and all objections to the exercise of jurisdiction over the parties by those courts and to venue in those courts.

**10.2 Notices.** The parties will provide all notices under this Agreement in writing. Customer must provide notices to Dell at the Dell address on the Order.

**10.3 Assignment.** The assignment or transfer, whether by operation of law or otherwise, of a party's right(s) or delegation of obligation(s) under this Agreement, require the consent of the other party. Notwithstanding the foregoing, Dell may use Dell Affiliates or other qualified subcontractors to perform its obligations hereunder, provided that Dell remains responsible for the performance thereof, and either party may assign the rights to payment arising under an Order without the consent of the other party.

**10.4 Entire Agreement.** This Agreement and each Order hereunder comprise the complete statement of the agreement between You and Dell regarding the subject matter thereof and may be modified only by written agreement.

**10.5 Force Majeure.** Neither party is liable to the other for any delay or failure to perform any of its obligations (other than for the payment of fees) caused by Force Majeure. If such delay or failure lasts longer than 30 days, then the other party may immediately terminate, in whole or in part, the relevant Order by giving written notice to the delayed party. "Force Majeure" refers to circumstances beyond a party's reasonable control including, without limitation, act of God, war, riot, civil commotion, terrorist acts, malicious damage, governmental or regulatory actions, accident, breakdown of plant or machinery, local or national emergency, explosions, fire, natural disasters, severe weather or other catastrophes, epidemics/pandemics, general import/export/customs process problems affecting supplies to Dell or to You, shortages in materials, failure of a utility service or transport network, embargo, strike, lock out or other industrial dispute (whether involving Dell's workforce or any other party), or default of suppliers or subcontractors due to any of the preceding events.

**10.6 Independent Contractors.** The parties are independent contractors for all purposes under this Agreement and cannot obligate any other party without prior written approval. The parties do not intend anything in this Agreement to allow any party to act as an agent or representative of a party, or the parties to act as joint venturers or partners for any purpose. No party is responsible for the acts or omissions of any other.

**10.7 Third Party Rights.** There are no third party beneficiaries to this Agreement or any Order under any laws.

**10.8 Waiver and Severability.** Failure to enforce a provision of this Agreement will not constitute a waiver of that or any other provision of this Agreement. If any part of this Agreement or an Order is held unenforceable, the validity of the remaining provisions will not be affected.

**10.9 Order of Precedence.** In the event of a conflict between the provisions of the Prime Contract, this Agreement and any Order, the order of precedence with respect to the term in conflict will be: (a) the terms of the Order; (b) this Agreement; (c) the Prime Contract.

## **11. Definitions.**

**11.1 "Affiliate" or "Affiliates"** means any other entity that controls, is owned by, controlled by or under common ownership or control with You, and with respect to Dell, "Affiliate" means Dell Technologies Inc. and its wholly-owned subsidiaries. "Control" means more than 50% of the voting power or ownership interests.

**11.2 "Asset Recovery"** of a Product means Dell taking possession of the Product.

**11.3 "Bankruptcy"** means bankruptcy, receivership, examinership, insolvency, reorganization, dissolution, liquidation, or other similar proceedings or statutory process instituted by or against the applicable entity, or all or any part of its



property under the applicable law where such entity is organized, and such entity consents thereto or fails to cause the same to be discharged as per local legal requirements.

**11.4 "Billing Period"** means the period of time identified in an Order for which Dell will invoice for the Subscription.

**11.5 "Colocation Site"** means, where applicable, a third-party Site.

**11.6 "Customer Content"** means data (including all text, sound, video, and image files), software (including machine images), and other information You or Your end users store, use or make available to Dell through use of the Subscription. Customer Content does not include System Data relating to Your use of the Products and which is described in the Dell Telemetry Data Provision.

**11.7 "Fee"** means the fees for the Monthly Commitment and the Reserve Usage.

**11.8 "Measuring Equipment"** means the equipment, software and programming needed for Dell to track usage levels and perform Support Services.

**11.9 "Monthly Commitment"** means the minimum amount of usage You commit to paying for each month as specified in an Order regardless of the actual usage.

**11.10 "Offering Specific Terms"** means those terms available at [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms).

**11.11 "Order" or "APEX Subscriptions Order (Direct)"** means Your order to Dell for the Subscription that is confirmed by Dell.

**11.12 "Prime Contract"** means, if applicable, the contract, master agreement and/or any applicable purchase order, task order or delivery order between Dell and the Customer.

**11.13 "Products"** means (i) Dell-branded IT hardware products ("Equipment") or (ii) Dell-branded generally available software, whether microcode, firmware, operating systems or applications ("Software"). Products exclude Services and Third Party Products.

**11.14 "Professional Services"** are consulting, implementation and any other services that are not Services.

**11.15 "Reserve Usage"** means the amount of Your flexible consumption usage above the Monthly Commitment.

**11.16 "Services"** are Dell's standard service offerings for maintenance and support of Products ("Support Services") and deployment services ("Deployment Services").

**11.17 "Site"** means the location of the Product installation as identified on an Order.

**11.18 "Subscription"** means the use of a Product on a flexible consumption basis as measured by the description and metrics in Your Order and this Agreement.

**11.19 "Subscription Term"** means the time period identified on an Order for use of the Products, and any Dell approved extension(s) thereto. The Subscription Term commences on the first day of the month following the date the Products have been installed at the Site, or, if You delay the installation process or if Your Site is not prepared for the installation of the Products, the first day of the second month following the Product's arrival at the Site.

**11.20 "Third Party Products"** means hardware, software, products, or services that are not "Dell" or "Dell EMC" branded.

**11.21**

Insurance. Dell will maintain at its expense the following insurance during the term of this Agreement and any Statement of Work:

# DELL Technologies

- (i) Worker's Compensation Insurance, including occupational illness or disease coverage, and Employer's Liability Insurance with a minimum limit of \$1,000,000 per accident.
- (ii) Commercial General Liability Insurance, including Products, Completed Operations, Personal Injury Liability and Contractual Liability, covering bodily injury and property damage with a minimum combined single limit of \$1,000,000 per occurrence and \$2,000,000 general aggregate.
- (iii) Automobile Liability Insurance covering use of owned, non-owned, and hired automobiles with a minimum combined single limit of \$1,000,000 per accident for bodily injury and property damage.
- (iv) Umbrella Liability Insurance with a minimum limit of \$5,000,000 per occurrence and aggregate in excess of the insurance under Dell's employer's liability, commercial general liability and automobile liability insurance policies.
- (v) Professional Liability / Errors and Omissions insurance, including Cyber Liability, with limits not less than \$5,000,000 per claim and aggregate.

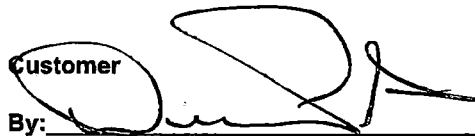
Customer will be included as an additional insured on all coverage listed above with the exception of Workers' Compensation and Professional Liability / Errors and Omissions policies as respects insurable liabilities assumed by Dell under this Agreement. Upon Customer's request, Dell shall furnish certificates of insurance evidencing such coverage.

Dell

By: Katherine Castillo  
Katherine Castillo (Dec 18, 2024 15:34 EST)

Name (Print): Katherine Castillo

Title: Paralegal Advisor

Customer  
By: 

Name (Print): Duane Peters

Title: County Judge



**APEX Subscriptions Order (Direct – U.S. Public) (SLED)**

This Dell APEX Subscriptions Order (Direct – U.S. Public) (SLED) ("Order") sets forth the terms for a U.S. Public Customer's purchase of APEX Subscriptions from Dell.

<b>Order Effective Date:</b>	<b>Contract Code: C000001019611</b>
<b>Order Number: 01-4761-00</b>	<b>Prime Contract: OMNIA-National Cooperative Purchasing Alliance (NCPA)</b>
<b>Dell Technologies entity ("Dell"):</b> EMC Corporation 176 SOUTH STREET HOPKINTON, MA 01748	<b>Customer:</b> COUNTY OF BRAZOS 300 E. 26th Street Suite 1430 Bryan, TX 77803
<b>Products and Billing Table</b>	
<b>Products, Support Services Level and Deployment Services:</b>	Identified on Attachment 1
<b>Billing Period:</b>	Monthly in Arrears
<b>Subscription Term:<sup>1</sup></b>	60 Months
<b>Site:</b>	BRAZOS COUNTY 1835 SANDY POINT RD BRYAN Texas US 77807
<b>Ship To Address (optional):</b>	BRAZOS COUNTY INFORMATION TECHNOLOGY 205 EAST 27TH ST BRYAN Texas US 77803
<b>Storage Fee Table</b>	
<b>Billing Metric</b>	Consumed Raw Storage
<b>Monthly Unit Rate (charge per GiB per Month)</b>	USD 0.0098
<b>Monthly Commitment (as a percentage of Metered Total Capacity)</b>	70%
<b>Monthly Fee for Monthly Commitment</b>	USD 2,276.99
<b>Purchase Order</b>	
<b>Purchase Order Amount:</b>	USD 27,323.88 (for year 1 only) Customer agrees to provide additional purchase orders every 12 months of the Subscription term.
<b>Pricing Increases to Monthly Commitment/Subscription Term for the configuration in this Order Ratecard (in USD / GiB / month)</b>	
80%	0.0093
70%	0.0098
	60 months

<sup>1</sup> Except as outlined by the Governing Terms, the Subscription cannot be terminated before the end of the Subscription Term. Please note that the Governing Terms have information on ending or extending the Subscription Term.

## 1.0 Calculating Fees

"Metered Total Capacity" means the reported capacity of the Products based upon Customer's configuration in the applicable environment. Reports will reflect the Metered Total Capacity of Products as reported by the Product and will scale the Monthly Commitment in line with the Monthly Commitment as a Percentage of Metered Total Capacity. The Monthly Fee for Monthly Commitment, the Monthly Unit Rate, and the Monthly Commitment as a Percentage of Metered Total Capacity remain fixed.

### 1.1 Storage.

**Storage Billing.** Metered Total Capacity, Monthly Commitment and Reserve Usage are measured by either the amount of Consumed Usable Storage or Consumed Raw Storage. Both amounts include storage by GiB written or reserved by the Product to provide storage to servers or used for maintaining replicas of server storage. It does not include storage used for disk formatting or dedicated spare disks. It is measured after the application of storage reduction techniques performed by the Products such as compression and de-duplication.

**Consumed Raw Storage** includes storage used for Product overheads such as Protection/RAID and (where appropriate) dynamic or virtual sparing. It means that storage consumed on the Product that cannot be reused by other means is converted to a raw format by adding the parity and protection overheads.

**Reserve Cap for Storage.** Dell shall charge Customer the Monthly Unit Rate for the Reserve Usage up to eighty-five (85%) percent of the total capacity. Reserve Usage between 85% and 100% of the total capacity ("Reserve Cap") will be charged only in cases of: (i) interruption of monitoring when Customer is at fault, or (ii) there is an Event of Default related to this Order, where in either case Dell may invoice for use up to 100%.

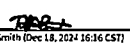

**2.0 Governing Terms.** This Order is subject to the (a) written agreement between Customer and Dell that is specifically designated as governing the use of Products on a flexible consumption basis or, if there is no such agreement, (b) the APEX Subscriptions Agreement – U.S. Public (SLED) available at [https://i.dell.com/sites/csdocuments/Legal\\_Docs/en/us/apex-subscriptions-agreement-us-public.pdf](https://i.dell.com/sites/csdocuments/Legal_Docs/en/us/apex-subscriptions-agreement-us-public.pdf).

### 3.0 Additional Terms.

For purposes of this Order, Dell shall bear the entire risk of loss, theft, damage or destruction with respect to the Products until the time of arrival at the "ship to" address. Customer or Partner, as applicable, shall bear such risk from such time until Product installation at the Site through Asset Recovery.

The Subscription Term shall commence on the first day of the month following the date the Products have been installed at the Site, or, if Customer delays or fails to promptly install the Products or if Customer's Site is not prepared for the installation of the Products, the first day of the second month following the shipment of the Product from Dell's manufacturing facility.

By signing this Order, the parties agree to be legally bound by this Order and the Governing Terms.

<b>Dell</b> By (Sign):  Name (print): <u>Todd Smith</u> Title: <u>Advisor, Contract Management</u>	<b>COUNTY OF BRAZOS</b> By (Sign):  Name (print): <u>Duane Peters</u> Title: <u>County Judge</u>
--	---

**Attachment 1**

<b>Quote Number:</b>	3000183846376
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<b>Products</b>	<b>Quantity</b>
PowerScale A300	6
PowerScale Chassis	2
Backend Network Switches	2
Isilon Accessories	1

<b>Services</b>	
Support	ProSupport 4-Hour
Deploy	ProDeploy Plus

**APEX Subscriptions Order (Direct – U.S. Public) (SLED)**

This Dell APEX Subscriptions Order (Direct – U.S. Public) (SLED) ("Order") sets forth the terms for a U.S. Public Customer's purchase of APEX Subscriptions from Dell.

<b>Order Effective Date:</b>	<b>Contract Code: C000001019611</b>
<b>Order Number: 01-4762-00</b>	<b>Prime Contract: OMNIA-National Cooperative Purchasing Alliance (NCPA)</b>
<b>Dell Technologies entity ("Dell"):</b> EMC Corporation 176 SOUTH STREET HOPKINTON, MA 01748	<b>Customer:</b> COUNTY OF BRAZOS 300 E. 26th Street Suite 1430 Bryan, TX 77803
<b>Products and Billing Table</b>	
<b>Products, Support Services Level and Deployment Services:</b>	Identified on Attachment 1
<b>Billing Period:</b>	Monthly in Arrears
<b>Subscription Term:<sup>1</sup></b>	60 Months
<b>Site:</b>	BRAZOS COUNTY 205 E 27TH ST BRYAN Texas US 77803-3988
<b>Ship To Address (optional):</b>	BRAZOS COUNTY INFORMATION TECHNOLOGY 205 EAST 27TH ST BRYAN Texas US 77803
<b>Storage Fee Table</b>	
<b>Billing Metric</b>	Consumed Raw Storage
<b>Monthly Unit Rate (charge per GiB per Month)</b>	USD 0.0061
<b>Monthly Commitment (as a percentage of Metered Total Capacity)</b>	70%
<b>Monthly Fee for Monthly Commitment</b>	USD 10,078.66
<b>Purchase Order</b>	
<b>Purchase Order Amount:</b>	USD 120,943.92(for year 1 only) Customer agrees to provide additional purchase orders every 12 months of the Subscription term.
<b>Pricing Increases to Monthly Commitment/Subscription Term for the configuration in this Order Ratecard (in USD / GiB / month)</b>	
80%	0.0058
70%	0.0061
	60 months

<sup>1</sup> Except as outlined by the Governing Terms, the Subscription cannot be terminated before the end of the Subscription Term. Please note that the Governing Terms have information on ending or extending the Subscription Term.

## 1.0 Calculating Fees

"Metered Total Capacity" means the reported capacity of the Products based upon Customer's configuration in the applicable environment. Reports will reflect the Metered Total Capacity of Products as reported by the Product and will scale the Monthly Commitment in line with the Monthly Commitment as a Percentage of Metered Total Capacity. The Monthly Fee for Monthly Commitment, the Monthly Unit Rate, and the Monthly Commitment as a Percentage of Metered Total Capacity remain fixed.

## 1.1 Storage.

**Storage Billing.** Metered Total Capacity, Monthly Commitment and Reserve Usage are measured by either the amount of Consumed Usable Storage or Consumed Raw Storage. Both amounts include storage by GiB written or reserved by the Product to provide storage to servers or used for maintaining replicas of server storage. It does not include storage used for disk formatting or dedicated spare disks. It is measured after the application of storage reduction techniques performed by the Products such as compression and de-duplication.

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**Reserve Cap for Storage.** Dell shall charge Customer the Monthly Unit Rate for the Reserve Usage up to eighty-five (85%) percent of the total capacity. Reserve Usage between 85% and 100% of the total capacity ("Reserve Cap") will be charged only in cases of: (i) interruption of monitoring when Customer is at fault, or (ii) there is an Event of Default related to this Order, where in either case Dell may invoice for use up to 100%.

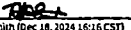

**2.0 Governing Terms.** This Order is subject to the (a) written agreement between Customer and Dell that is specifically designated as governing the use of Products on a flexible consumption basis or, if there is no such agreement, (b) the APEX Subscriptions Agreement – U.S. Public (SLED) available at [https://i.dell.com/sites/csdocuments/Legal\\_Docs/en/us/apex-subscriptions-agreement-us-public.pdf](https://i.dell.com/sites/csdocuments/Legal_Docs/en/us/apex-subscriptions-agreement-us-public.pdf).

## 3.0 Additional Terms.

For purposes of this Order, Dell shall bear the entire risk of loss, theft, damage or destruction with respect to the Products until the time of arrival at the "ship to" address. Customer or Partner, as applicable, shall bear such risk from such time until Product installation at the Site through Asset Recovery.

The Subscription Term shall commence on the first day of the month following the date the Products have been installed at the Site, or, if Customer delays or fails to promptly install the Products or if Customer's Site is not prepared for the installation of the Products, the first day of the second month following the shipment of the Product from Dell's manufacturing facility.

By signing this Order, the parties agree to be legally bound by this Order and the Governing Terms.

<b>Dell</b> By (Sign):  Name (print): <u>Todd Smith</u> Title: <u>Advisor, Contract Management</u>	<b>COUNTY OF BRAZOS</b> By (Sign):  Name (print): <u>Duane Peters</u> Title: <u>County Judge</u>
--	---

## Attachment 1

Quote Number:	3000183881774
---------------	---------------

Products	Quantity
PowerScale H7000	8
PowerScale Chassis	2
Backend Network Switches	1
Isilon Accessories	1
Storage Unstructured Services	1

Services	
Support	ProSupport 4-Hour
Deploy	ProDeploy Plus



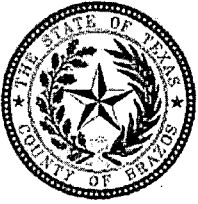
**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Purchasing NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: Approval requested to advertise CIP 25-531 Brazos County Administration Building Renovations.  
TO: Commissioners Court  
FROM: Kaitlyn Battles  
DATE: 12/19/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Request to Advertise.pdf</a>	Request to Advertise	Backup Material



# Brazos County Purchasing Department

200 S. TX AVE., SUITE 352 BRYAN, TX 77803  
PHONE (979) 361-4290 FAX (979) 361-4293

## BRAZOS COUNTY BID/RFP/RFQ DOCUMENTATION SHEET

The Purchasing Department would like to request Commissioner's Court approval to advertise and go out for Bid on the following:

DATE: December 31, 2024

RFQ NUMBER: CIP 25-531

TITLE: Brazos County Administration Building Renovations

REQUESTING DEPARTMENT: Commissioners' Court

APPROVAL SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Duane Peters", written over a horizontal line.

Duane Peters, County Judge

DATE APPROVED: \_\_\_\_\_

December 31, 2024





**BRAZOS COUNTY  
BRYAN, TEXAS**

---

DEPARTMENT: Road and Bridge NUMBER: CC-2024-Wickson Creek SUD-1480 Sand Creek Road

DATE OF COURT MEETING: 12/31/2024

ITEM: Consider and take action on the Wickson Creek SUD utility permit to construct a road bore at 1480 Sand Creek Road to provide water services. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 12/19/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Utility Permit-Wickson Creek SUD-1480 Sand Creek Road.pdf</a>	Utility Permit - Wickson Creek SUD - 1480 Sand Creek Road	Backup Material



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Road and Bridge NUMBER: CC-2024-Wickson Creek SUD-1480 Sand Creek Road

DATE OF COURT MEETING: 12/31/2024

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TO: Commissioners Court

FROM: Joe Salvato

DATE: 12/19/2024

FISCAL IMPACT: False

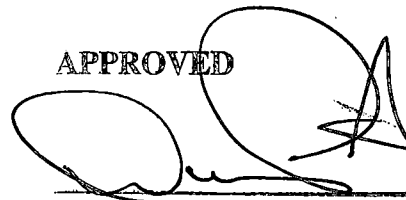
BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Utility_Permit-Wickson_Creek_SUD-1480_Sand_Creek_Road.pdf	Utility Permit - Wickson Creek SUD - 1480 Sand Creek Road	Backup Material

**APPROVED**

  
\_\_\_\_\_  
Duane Peters  
County Judge

12/31/24  
\_\_\_\_\_  
Date

**APPLICATION FOR WATER UTILITY PERMIT**  
**DESIGNATING PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY**

TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS

Pursuant to the Texas Utility Code, Section 181.024, comes now Wickson Creek SUD [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby petitions the County Engineer for the right to lay, construct, maintain, repair and/or operate a water line under and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Facility to Cross Road

Road Name & Block Number	Length of Crossing	TYPE OF CONSTRUCTION (CHECK ONE)			
		Bored	Jacked	Driven	Cased
<b>Sand Creek Road 1480</b>	<b>60 LF</b>	<b>X</b>			<b>X</b>

Facility to Parallel County Road Within Right-Of-Way

Road Name and Block Number	From	To	Depth	Distance
N/A				

CONSTRUCTION TYPE

1" Diameter 0.133" Wall Thickness 2" Diameter Encasement PVC Encasement Material

Material Specification PVC

Maximum Operation Pressure 80 PSI

The location and description of the proposed installation and appurtenances must be fully shown on the attached detailed drawings.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 1 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60<sup>th</sup> day, Company will be required to apply for a new permit.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this permit shall be kept at the job site any time work is being performed.

It is expressly stipulated that this Permit is a license for permissive use only and that the placing of facilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the holder and the holder will at all times assume risk of and indemnify, defend and save harmless Brazos County from and against any and all loss, damages, cost or expense arising in any manner on account of the exercise or attempted exercise by said holder of the aforesaid rights and privileges.

Any deviation from these specifications must be approved by Brazos County Engineer's Office or its designated representative.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Applicant agrees to comply with all rules of the County Commissioners and the County Engineer in construction of said installation attached hereto as **BRAZOS COUNTY DESIGN STANDARDS AND SAFETY PRECAUTION REQUIREMENTS FOR WORK CONDUCTED IN BRAZOS COUNTY RIGHTS OF WAY** and incorporated herein for reference.

*In the event Company fails to obtain a permit prior to the installation or does not install utilities in compliance with installation requirements set forth herein (i.e. depth, location, etc), Company assumes all financial responsibility for damages and/or destruction of lines, cables, etc. based upon its failure to comply with Brazos County requirements.*

*Applicant agrees that if Brazos County demonstrates a violation of the terms of this policy, Applicant stipulates that requisites for injunctive relief exist and that Brazos County is entitled to relief enjoining any conduct by applicant which is contrary to the policies.*

*This permit is a revocable permit. Brazos County reserves the right to revoke this permit at any time, in the sole discretion of Brazos County, for interests of public health, safety or welfare, or for failure to repair any damages upon demand, or for any other reason deemed sufficient by Brazos County.*

*In the event Company fails to comply with any or all of the requirements as set forth herein, the County may take such action as it deems appropriate to compel compliance. The County Engineer further retains the right to revoke this Permit by verbal notification to the Applicant/Company.*

*Failure to obtain this permit and/or notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.*

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this permit.

Wickson Creek SUD.  
Company Name  
Kyle Eppler  
By:  
Signature  
General Manager  
Title  
3770 Hwy 21 E  
Address  
Bryan Tx. 77808  
City State Zip  
979-589-3080  
Telephone Number  
Kyle@Wicksoncreek.com  
Email:

**WATER UTILITY APPROVAL**

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated December 19, 2024 except as noted below:

(Month/Day/Year)


**EXCEPTIONS:**

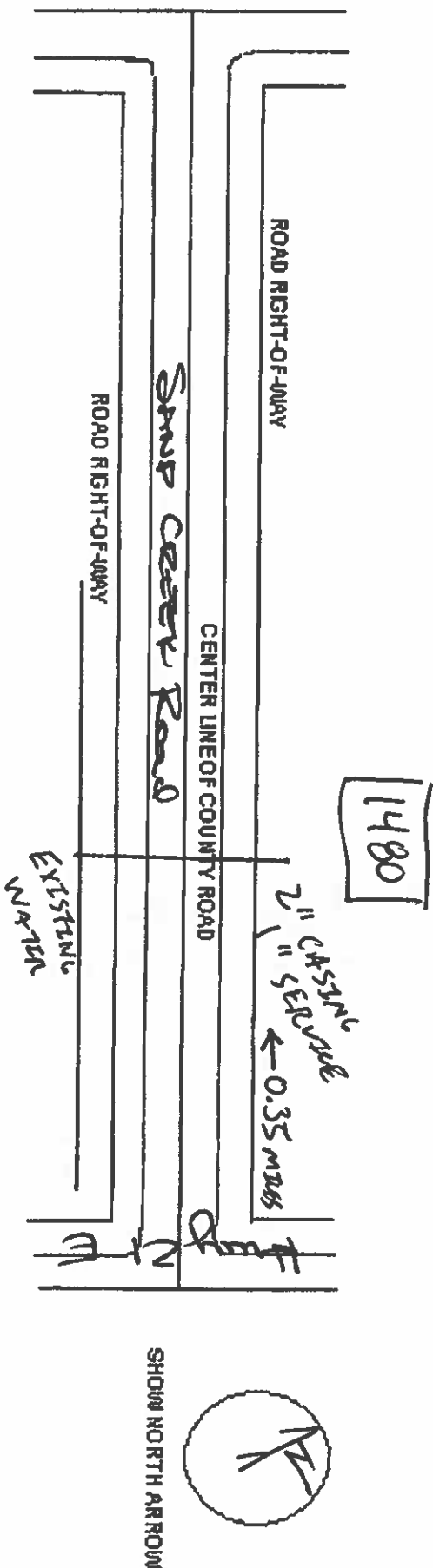
NONE

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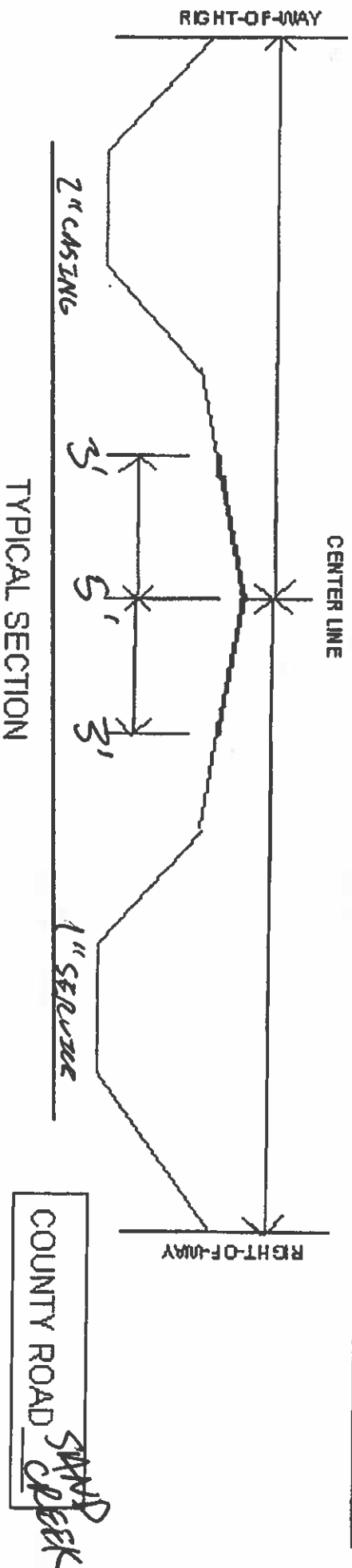
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FOR   
Brazos County Engineer



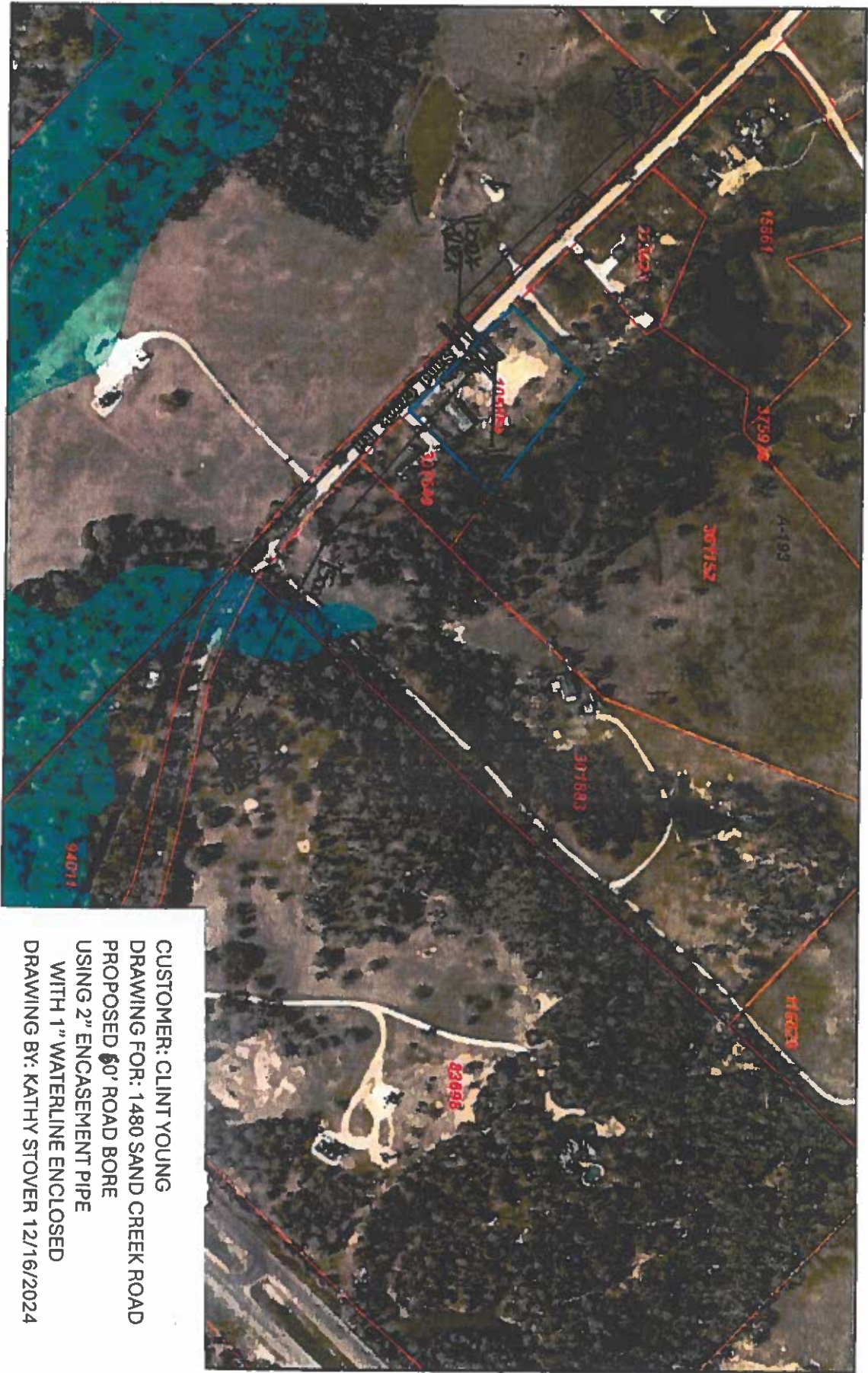
PLAN VIEW



1. IN CROSSING ROAD OR GOING ALONG RIGHT-OF-WAY, SHOW DEPTH & LOCATION OF CONSTRUCTION IN TYPE SECTION & PLAN
2. IN PLAN VIEW SHOW DISTANCE FROM YOUR CONSTRUCTION TO NEAREST INTERSECTION
3. IF ABOVE PLAN VIEW AND/OR TYPE SECTION IS NOT APPLICABLE, THEN SHOW APPLICABLE PLAN AND/OR SECTION

COUNTY ROAD SHARP CREEK

# Brazos CAD Web Map



12/12/2024, 1:47:18 PM

Abstracts

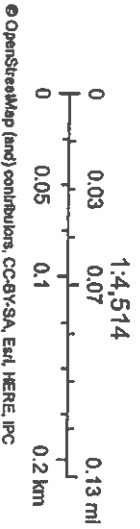
FEMA Flood Hazard Zones

World Transportation

1% Annual Chance Flood Hazard

Parcels

CUSTOMER: CLINT YOUNG  
DRAWING FOR: 1480 SAND CREEK ROAD  
PROPOSED 60' ROAD BORE  
USING 2" ENCASEMENT PIPE  
WITH 1" WATERLINE ENCLOSED  
DRAWING BY: KATHY STOVER 12/16/2024



Brazos Central Appraisal District, BIS Consulting - www.bisconsulting.com  
Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD  
PRESERVATION STANDARDS FOR WORK CONDUCTED IN  
BRAZOS COUNTY RIGHTS OF WAY**

**A. *General Requirements***

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

**B. *Safety Requirements***

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

**C. *Traffic Control Plan***

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
  - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
  - b. If construction is within ten (10) feet of the roadway; or
  - c. Any work performed in the road right-of-way;



2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

**D. Design Standards**

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
  - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
  - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
  - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
  - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
  - Power – 0-2 feet, nominally 1'
  - Phone – 2-4 feet, nominally 3'
  - Gas – 4-6 feet, nominally 5'
  - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
  - a. be bored or jacked. **ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;**
  - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
  - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
  - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
  - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
  - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
  - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
  - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
  - b. backfilled with cement stabilized material.
  - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
  - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
  - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
  - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

***E. Emergency work***

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

**F. Repairs to existing facilities**

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

**G. Relocation of utilities:**

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

**H. High Pressure Pipelines**

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
  - diameter
  - wall thickness
  - material specification
  - minimum yield strength
  - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

**4. Petroleum Pipelines:**

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

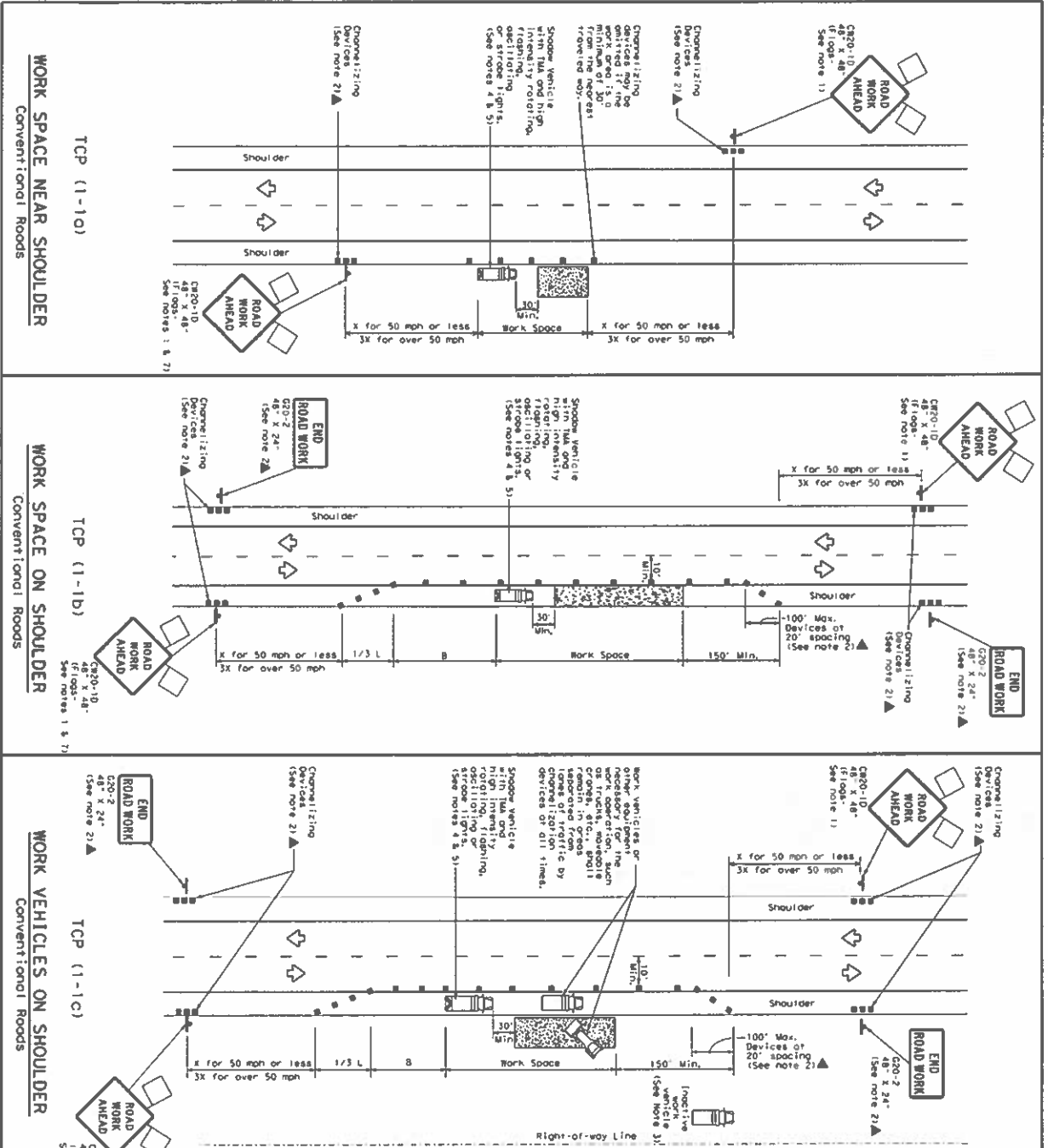
The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

**DISCLAIMER:**

The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

DATE: \_\_\_\_\_  
FILE: \_\_\_\_\_



**LEGEND**

[Symbol]	Type 3 Barrier	8 8	Channelizing Device
[Symbol]	Heavy Work Vehicle	[Symbol]	Truck Mounted Attenuator (TMA)
[Symbol]	Trailer Mounted Floodlight	[Symbol]	Portable Changeable Message Sign (PCMS)
[Symbol]	Sign	[Symbol]	Traffic Flow
[Symbol]	Flare	[Symbol]	Flagger

**GENERAL NOTES**

- Flags are to be used where shown on the plan.
- All traffic control devices shall have one REDUCED speed zone with the red/white flashing arrow board or other approved device.
- Channelizing devices, or other equipment, shall be placed near the right-of-way line and not placed on the paved shoulder.
- Spillage, etc., shall be cleaned up as soon as possible and not allowed to accumulate. If spillage is allowed to accumulate, it shall be cleaned up immediately. Spillage, etc., shall be cleaned up immediately.
- Additional Spillage, etc., shall be cleaned up as soon as possible and not allowed to accumulate.
- See 1-1-1-1 for details on shoulder work on divided highways, expressways and interchanges.
- "ROAD WORK AHEAD" signs for shoulder work on conventional roads.

**TYPICAL USAGE**

MOBILE EQUIPMENT	SHORT DURATION	SHORT TERM	INTERMEDIATE DURATION	LONG TERM
[Symbol]	[Symbol]	[Symbol]	[Symbol]	[Symbol]
[Symbol]	[Symbol]	[Symbol]	[Symbol]	[Symbol]
[Symbol]	[Symbol]	[Symbol]	[Symbol]	[Symbol]

**TRAFFIC CONTROL PLAN CONVENTIONAL ROAD SHOULDER WORK**

TCP (1-1)-18  
Texas Department of Transportation  
Division of Operations  
Standard

Project:	1231	Date:	12/18/08
Scale:	1"=30'	Drawn By:	JKW
Sheet No.:	181	Checked By:	JKW
Date:	12/18/08	Approved By:	JKW



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2024-Brazos Wifi-Forest Lakes

DATE OF COURT MEETING: 12/31/2024

ITEM: Consider and take action on the Brazos Wifi utility permits to construct road bores in Forest Lakes Subdivision on Forest Drive, Bendwood and Wooded Drive. Sites are located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 12/19/2024

FISCAL IMPACT: False

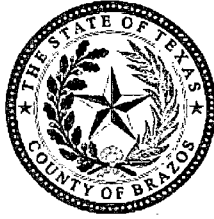
BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: **Permits are for road bores ONLY. All lateral lines must be placed within platted subdivision Public Utility Easement (PUE)**

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Utility Permit-Brazos Wifi-Forest Drive.pdf</a>	Utility Permit - Brazos Wifi - Forest Drive	Backup Material
<a href="#">Utility Permit-Brazos Wifi-Bendwood.pdf</a>	Utility Permit - Brazos Wifi - Bendwood	Backup Material
<a href="#">Utility Permit-Brazos Wifi-Wooded Drive.pdf</a>	Utility Permit - Brazos Wifi - Wooded Drive	Backup Material



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DATE OF COURT MEETING: 12/31/2024

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TO: Commissioners Court

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FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: **Permits are for road bores ONLY. All lateral lines must be placed within platted subdivision Public Utility Easement (PUE)**

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
Utility_Permit-Brazos_Wifi-Forest_Drive.pdf	Utility Permit - Brazos Wifi - Forest Drive	Backup Material
Utility_Permit-Brazos_Wifi-Bendwood.pdf	Utility Permit - Brazos Wifi - Bendwood	Backup Material
Utility_Permit-Brazos_Wifi-Wooded_Drive.pdf	Utility Permit - Brazos Wifi - Wooded Drive	Backup Material

APPROVED

Duane Peters  
County Judge

12/31/24  
Date

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS  
OF TELEPHONE FACILITIES AND DESIGNATING  
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY  
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Brazos WIFI [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Directional bore 60 feet under Forest Drive from the most north entrance at 222 feet, 590 feet, 766 feet, 1080 feet, 1240 feet, 1440 feet, 2210 feet, 2315 feet, 2470 feet, 2680 feet, 2940 feet, and 3620 feet from the intersection of Lakefront Dr. and Forest Drive. Crossing will be a minimum of 36 inches under the bottom of the ditch and a minimum of 60 inches under the roadway.

Direction boring will also be completed in the 16" PUE along the length of Forest Drive

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 60 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

The company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Brazos WIFI  
Company Name

Tim Hardy  
By:

*Tim Hardy*  
Signature

Project Manager  
Title

12135 S. Hwy 30, College Station, TX 77845  
Address

(979) 999-7010  
Telephone Number

tim@brazoswifi.com  
E-mail



**ACCEPTANCE OF NOTIFICATION**

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated December 19, 2024 except as noted below:

**EXCEPTIONS:**

**Permit is for road bores ONLY. All lateral lines must be placed within the platted subdivision Public Utility Easement (PUE).**

For  \_\_\_\_\_  
Brazos County Engineer

**Braxos W/ri - Forest Dr.**

Dashed lines CD are under Forest Dr. at 222 feet, 503 feet, 780 feet, 1060 feet, 1340 feet, 1440 feet, 2110 feet, 2470 feet, 2600 feet, 2900 feet, and 3000 feet from the stationing of Lumberport Dr. and Forest Dr. Casing will be a minimum of 30 inches under the bottom of the ditch and a minimum of 40 inches under the roadway. Casing boring will also be completed in the 1' P.U.E. along the length of Forest Dr.

Legend



Name of Plat: Forest Lakes  
 Date Filed: October 7, 1977  
 Date of Plat: Aug. 8, 1977  
 File No: 133480

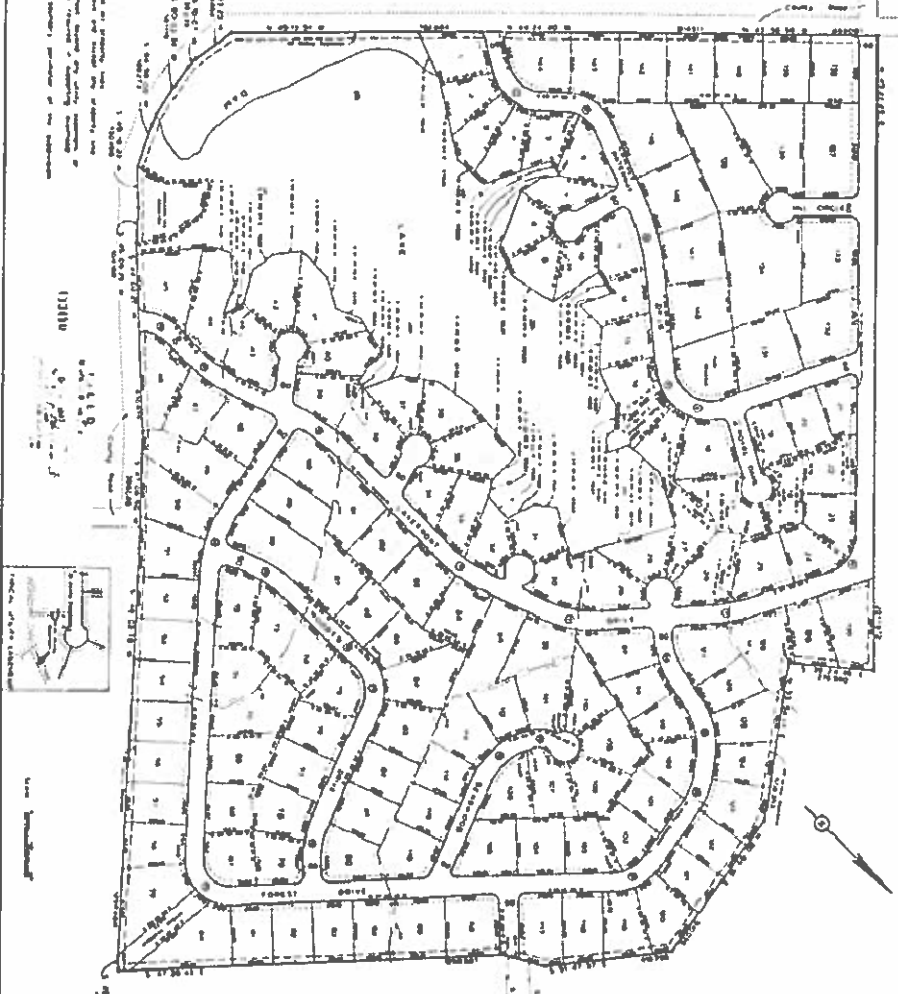
STATE OF TEXAS  
 COUNTY OF BRAZOS  
 J. J. Alcorn & League  
 152840 Acres  
 148 Tracts

APPROVED BY COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS  
 COURT DATE: March 1, 1977

CHARACTER OF THE COUNTY CLERK STATE OF TEXAS COURT OF BRAZOS COUNTY, TEXAS  
 COURT DATE: March 1, 1977

STATE OF TEXAS  
 COUNTY OF BRAZOS  
 J. J. Alcorn & League  
 152840 Acres  
 148 Tracts

STATE OF TEXAS  
 COUNTY OF BRAZOS  
 J. J. Alcorn & League  
 152840 Acres  
 148 Tracts



**FOREST LAKES**  
 T. J. Alcorn & League  
 Brazos County, Texas  
 152840 Acres  
 148 Tracts

Tract No.	Acres	Owner
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**FOREST LAKES**  
 Brazos County, Texas  
 152840 Acres  
 148 Tracts



**BRAZOS COUNTY ROADWAY SAFETY AND ROAD  
PRESERVATION STANDARDS FOR WORK CONDUCTED IN  
BRAZOS COUNTY RIGHTS OF WAY**

***A. General Requirements***

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

***B. Safety Requirements***

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

***C. Traffic Control Plan***

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
  - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
  - b. If construction is within ten (10) feet of the roadway; or
  - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

**D. Design Standards**

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
  - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
  - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
  - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
  - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
  - Power – 0-2 feet, nominally 1'
  - Phone – 2-4 feet, nominally 3'
  - Gas – 4-6 feet, nominally 5'
  - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
  - a. be bored or jacked. **ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;**
  - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
  - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
  - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
  - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
  - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
  - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
  - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
  - b. backfilled with cement stabilized material.
  - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
  - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
  - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
  - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

***E. Emergency work***

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

**F. Repairs to existing facilities**

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

**G. Relocation of utilities:**

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

**H. High Pressure Pipelines**

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
  - diameter
  - wall thickness
  - material specification
  - minimum yield strength
  - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

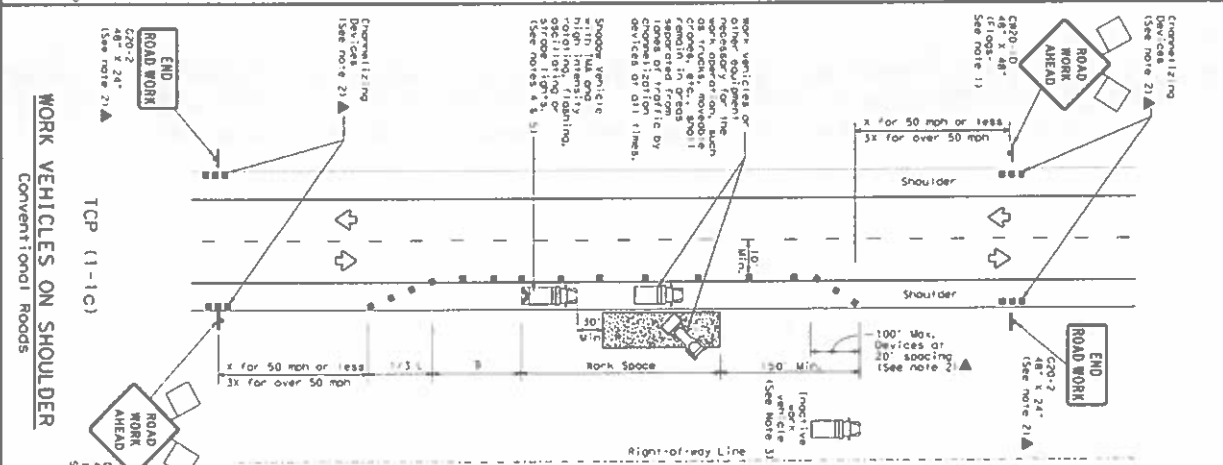
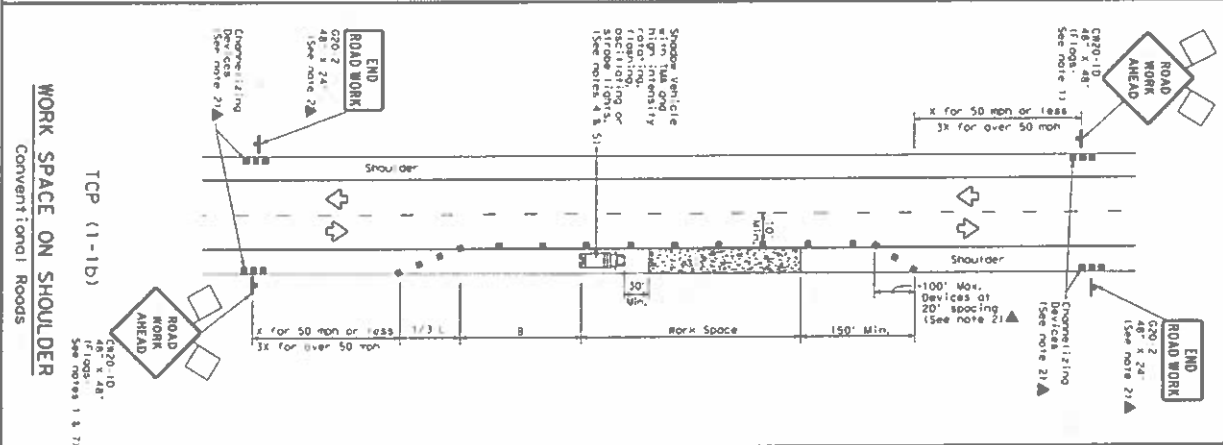
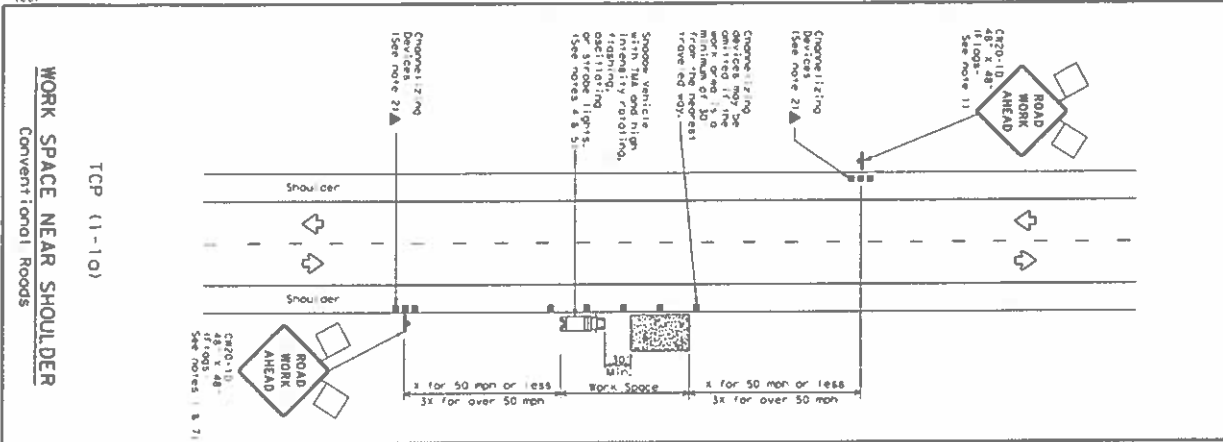
<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

DISCLAIMER: The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

DATE: \_\_\_\_\_  
FILE: \_\_\_\_\_



**LEGEND**

	Type 3 Barricade		Channelizing Devices
	Heavy Work Vehicle		Tractor Mounted Attenuator (TMA)
	Flashing Arrow Board		Portable Channelizing Masses (500 lbs.)
	Sign		Traffic Flow
	Flag		Flagpole

Speed (mi/h)	Work Zone Length (ft)	Warning Distance (ft)	Advance Warning Distance (ft)	Minimum Stop Distance (ft)	Minimum Buffer Space (ft)	Suggested Buffer Space (ft)
10	150	165	180	30	60	120
15	225	240	270	45	90	180
20	300	330	360	60	120	240
25	375	405	450	75	150	300
30	450	495	540	90	180	360
35	525	585	630	105	210	420
40	600	675	720	120	240	480
45	675	765	810	135	270	540
50	750	855	900	150	300	600
55	825	945	990	165	330	660
60	900	1035	1080	180	360	720
65	975	1125	1170	195	390	780
70	1050	1215	1260	210	420	840
75	1125	1305	1350	225	450	900

**TYPICAL USAGE**

Vehicle	Short Duration	Short Term	Intermediate	Long Term
Tractor Mounted Attenuator				
Channelizing Device				
Sign				
Flag				

- GENERAL NOTES**
- Flags attached to signs where shown are required.
  - All traffic control devices illustrated are required, except those shown with the "or" symbol which may be omitted when stored equipment is used.
  - Channelizing devices, when used, should be placed in the "right-of-way" line and not placed on the paved shoulder.
  - A shadow vehicle with a flashing light should be positioned at the rear of the work zone. If the work zone is long enough to require a shadow vehicle, the shadow vehicle should be placed at the rear of the work zone.
  - Signs should be placed in order to protect worker safety. See TCE 115.11 for sign placement on the shoulder.
  - Channelizing devices, signs, and flags may be used in place of Type 3 Barricade signs for shoulder work on conventional roads.

Texas Department of Transportation  
Traffic Operations Division

**TRAFFIC CONTROL PLAN**  
CONVENTIONAL ROAD  
SHOULDER WORK

TCP (1-1)-18

DATE	12/11/10	BY	...
DESIGNED BY	...	CHECKED BY	...
APPROVED BY	...	DATE	...



**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS  
OF TELEPHONE FACILITIES AND DESIGNATING  
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY  
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Brazos WIFI [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Directional bore 60 feet under Bendwood at 195 feet, and 355 feet from the intersection of Forest Dr. and Bendwood. Crossing will be a minimum of 36 inches under the bottom of the ditch and a minimum of 60 inches under the roadway.

Direction boring will also be completed within the 16" PUE along the length of Bendwood.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 60 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

The company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Brazos WIFI  
Company Name

Tim Hardy  
By:

*Tim Hardy*  
Signature

Project Manager  
Title

12135 S. Hwy 30, College Station, TX 77845  
Address

(979) 999-7010  
Telephone Number

tim@brazoswifi.com  
E-mail

**ACCEPTANCE OF NOTIFICATION**

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated December 19, 2024 except as noted below:

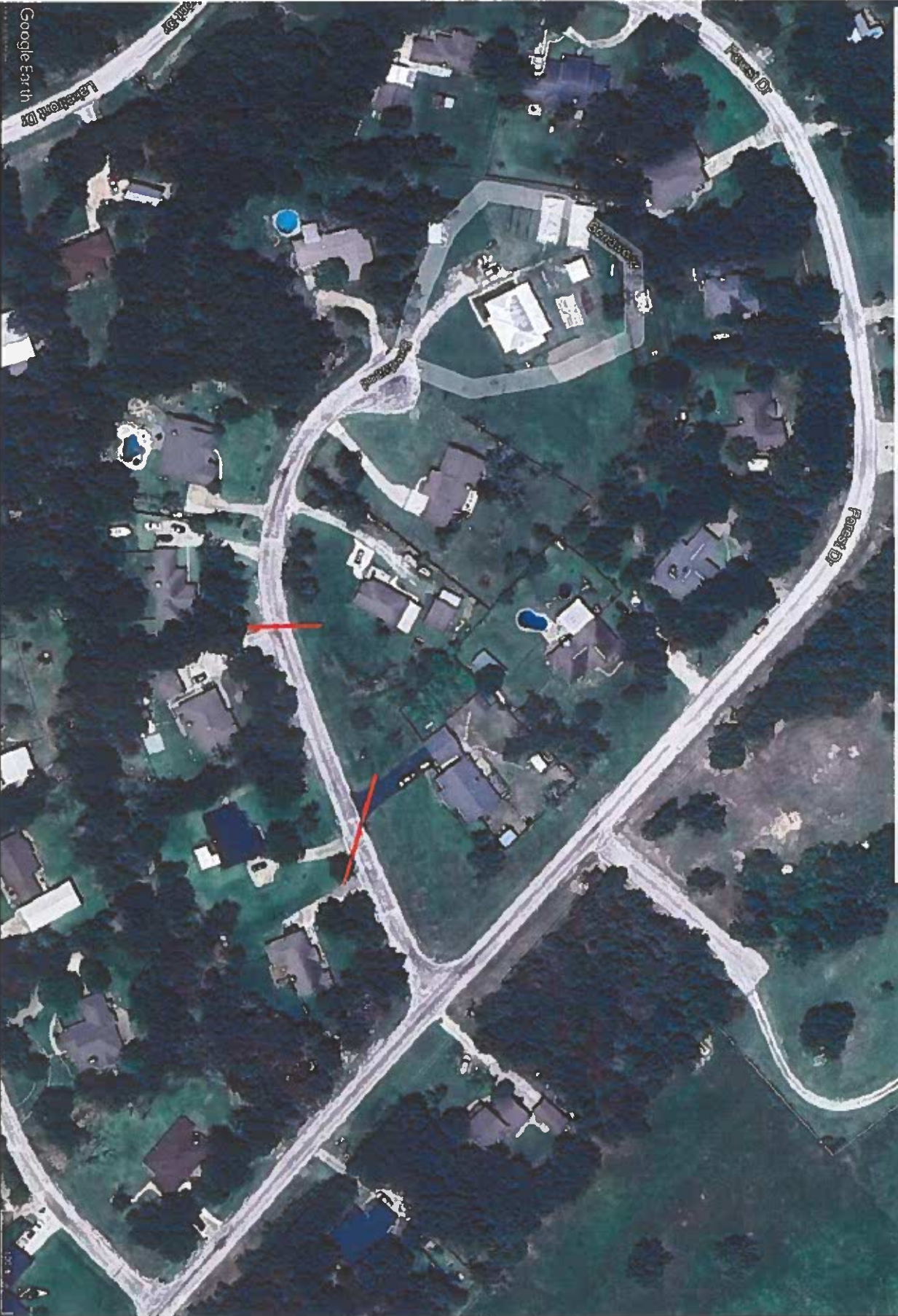
**EXCEPTIONS:**

**Permit is for road bores ONLY. All lateral lines must be placed within the platted subdivision Public Utility Easement (PUE).**

For   
Brazos County Engineer

**Brazos Wftr - Bendwood**

Decision line 01 has near Bendwood at 95 feet, and 135 feet from the intersection of Forest Dr. and Bendwood. Crossing will be a maximum of 20 sections under the bottom of the ditch and a maximum of 03 sections under the roadway. Decision being will also be completed within the 37' R.L. along the length of Bendwood.



Name of Plat: Forest Lakes  
 Date Filed: October 7, 1977  
 Date of Plat: Aug. 8, 1977  
 File No: 133480

STATE OF TEXAS  
 COUNTY OF BRASS  
 I, *[Signature]*, County Clerk of said County, do hereby certify that the within and foregoing plat of subdivision of land is a true and correct copy of the original as filed in my office on the 7th day of October, 1977, and that the same has been recorded in my office on the 7th day of October, 1977.

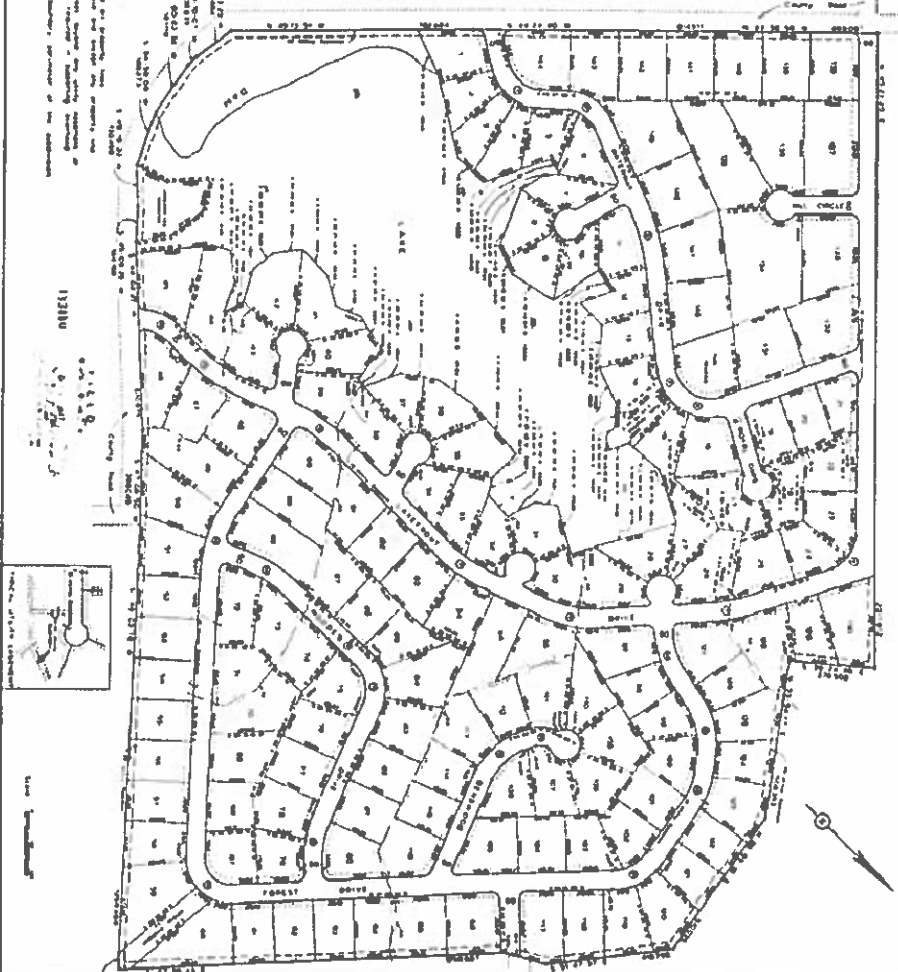
STATE OF TEXAS  
 COUNTY OF BRASS  
 I, *[Signature]*, County Clerk of said County, do hereby certify that the within and foregoing plat of subdivision of land is a true and correct copy of the original as filed in my office on the 7th day of October, 1977, and that the same has been recorded in my office on the 7th day of October, 1977.

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 COUNTY OF BRASS  
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STATE OF TEXAS  
 COUNTY OF BRASS  
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**FOREST LAKES**  
 T.J. Alcorn, Sr. Leauge  
 Brass County, Texas  
 152040 Acres  
 140 Tracts

TRACT NO.	ACRES	OWNER
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**NOTICE**  
 The undersigned, T.J. Alcorn, Sr., Leauge, of Brass County, Texas, do hereby certify that the within and foregoing plat of subdivision of land is a true and correct copy of the original as filed in my office on the 7th day of October, 1977, and that the same has been recorded in my office on the 7th day of October, 1977.

**FOREST LAKES**  
 Brass County, Texas  
 152040 Acres  
 140 Tracts

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD  
PRESERVATION STANDARDS FOR WORK CONDUCTED IN  
BRAZOS COUNTY RIGHTS OF WAY**

**A. General Requirements**

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

**B. Safety Requirements**

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

**C. Traffic Control Plan**

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
  - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
  - b. If construction is within ten (10) feet of the roadway; or
  - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

**D. Design Standards**

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
  - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
  - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
  - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
  - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
  - Power – 0-2 feet, nominally 1'
  - Phone – 2-4 feet, nominally 3'
  - Gas – 4-6 feet, nominally 5'
  - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
  - a. be bored or jacked. **ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;**
  - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
  - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
  - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
  - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
  - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
  - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
  - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
  - b. backfilled with cement stabilized material.
  - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
  - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
  - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
  - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

***E. Emergency work***

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.



**F. Repairs to existing facilities**

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

**G. Relocation of utilities:**

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

**H. High Pressure Pipelines**

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
  - diameter
  - wall thickness
  - material specification
  - minimum yield strength
  - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.
4. Petroleum Pipelines:

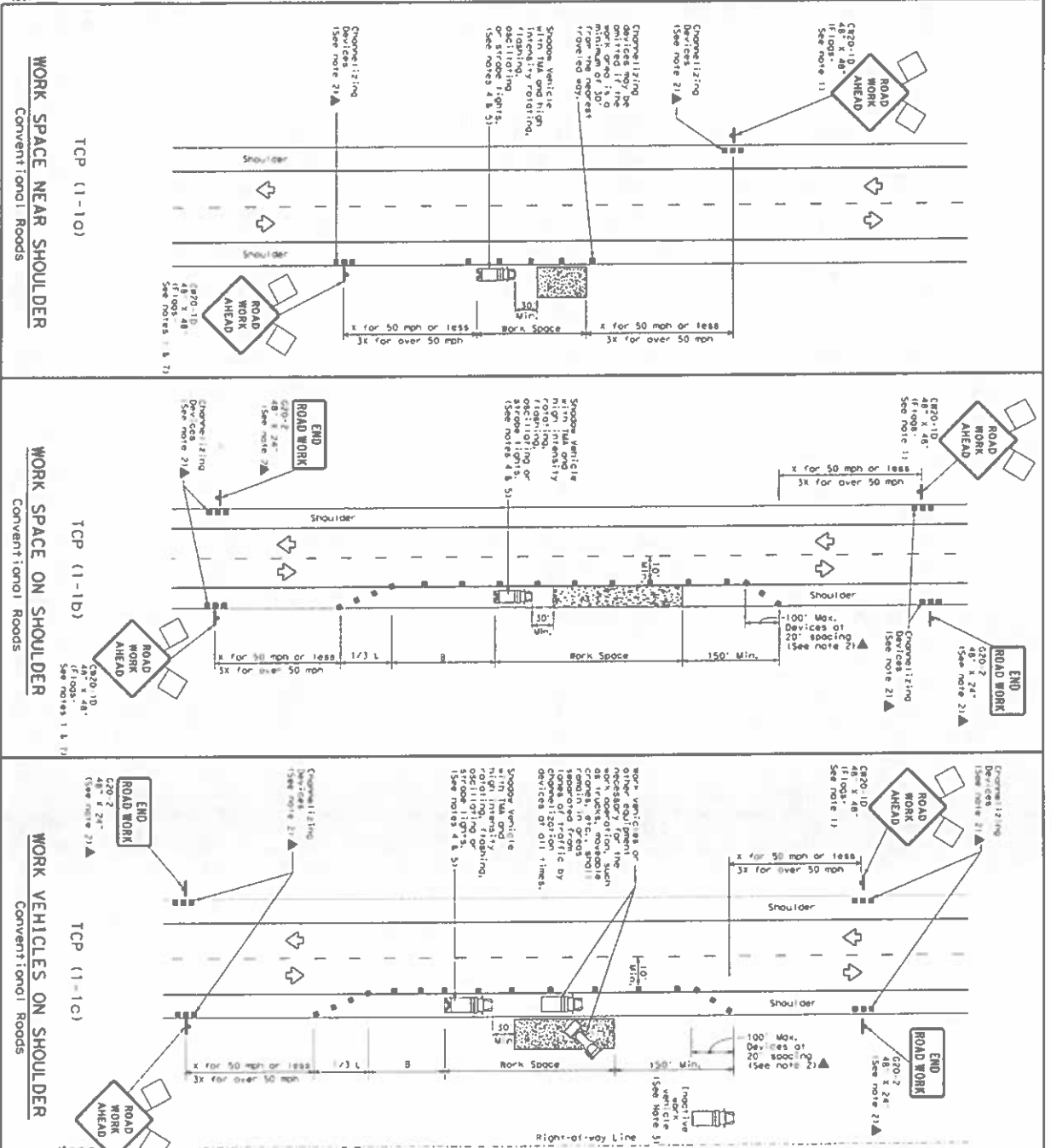
<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

DISCLAIMER: The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the operation of this standard in other formats or for incorrect results or damages resulting from its use.

DATE: \_\_\_\_\_  
FILE: \_\_\_\_\_



**LEGEND**

	1/2 Mile 1/2 Inch Sign		1/2 Mile 1/2 Inch Sign
	1/2 Mile 1/2 Inch Sign		1/2 Mile 1/2 Inch Sign
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**GENERAL NOTES**

1. Signs attached to signs where shown are REQUIRED.
2. All traffic control devices illustrating one REQUIRED, except those denoted with the word "OPTIONAL" may be omitted when stored elsewhere (for the night, or for the maintenance crew, when approved by the contractor).
3. Inactive work vehicles or other equipment should be parked near the edge of the work area and not on the paved shoulder.
4. A space vehicle with a red stop sign can be positioned at the edge of the work area to provide the traffic control. If workers are no longer present but a sign or work condition requires the traffic control to remain in place, Type 1 Barricades or other approved off-the-job devices may be substituted. The contractor shall be responsible for the proper placement, maintenance, and removal of these signs in order to protect worker safety.
5. See TCE-1111 for details on shoulder work on divided highways, expressways and freeways.
6. "MATERIALS" signs may be used in place of C20-1D "ROAD WORK AHEAD" signs for shoulder work on conventional roads.

**TYPICAL USAGE**

ROADWAY TYPE	SHORT MESSAGE SIGN	MESSAGE SIGN	MESSAGE SIGN	MESSAGE SIGN
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'
1/2 Mile 1/2 Inch	10'	11'	12'	13'

**Traffic Operations Department**

**Traffic Control Plan**

**CONVENTIONAL ROAD SHOULDER WORK**

**TCP (1-1)-18**

DATE: \_\_\_\_\_

FILE: \_\_\_\_\_

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS  
OF TELEPHONE FACILITIES AND DESIGNATING  
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY  
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Brazos WIFI [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Directional bore 60 feet under Wooded Dr at 200 feet, 490 feet, 800 feet and 1180 feet from the intersection of Forest Dr. and Wooded Dr. Crossing will be a minimum of 36 inches under the bottom of the ditch and a minimum of 60 inches under the roadway.

Direction boring will also be completed within the 16" PUE along the length of Wooded Dr.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 60 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

The company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Brazos WIFI  
Company Name

Tim Hardy  
By:

*Tim Hardy*  
Signature

Project Manager  
Title

12135 S. Hwy 30, College Station, TX 77845  
Address

(979) 999-7010  
Telephone Number


tim@brazoswifi.com  
E-mail

**ACCEPTANCE OF NOTIFICATION**

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated December 19, 2024 except as noted below:

**EXCEPTIONS:**

**Permit is for road bores ONLY. All lateral lines must be placed within the platted subdivision Public Utility Easement (PUE).**

*Fur*   
\_\_\_\_\_  
Brazos County Engineer

**Brazos Witt - Wooded Dr**

Diagonal line on the new Wooded Dr at 200 feet, 400 feet, 800 feet and 1200 feet from the intersection of Forest Dr and Wooded Dr. Crossing will be a minimum of 20 inches under the bottom of the ditch and a minimum of 30 inches under percolation. Diagonal boring will also be completed within the 87' PUE along the length of Wooded Dr.



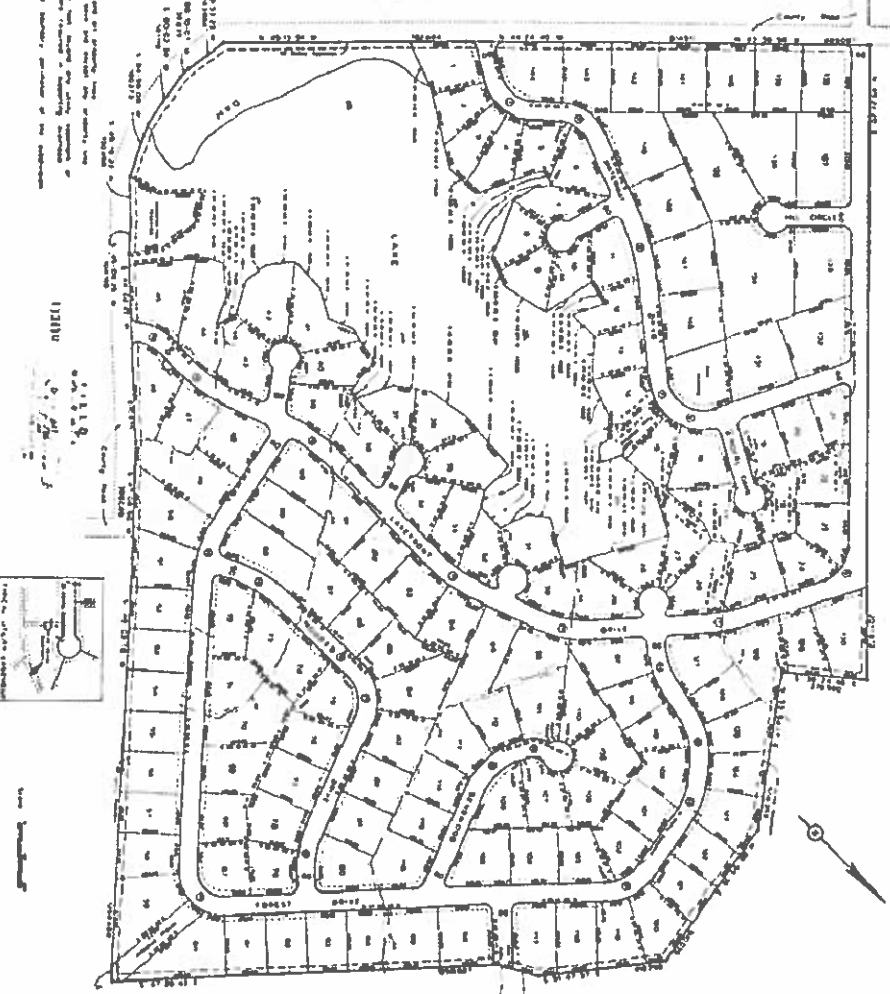
Name of Plat: Forest Lakes  
 Date Filed: October 7, 1977  
 Date of Plat: Aug. 8, 1977  
 File No: 133480

STATE OF TEXAS  
 COUNTY OF BRADDOCK  
 I, J. J. ALBORN, Surveyor, do hereby certify that the within and foregoing plat of Forest Lakes, containing 148 tracts, was duly filed for record in the Public Record Office of the County Clerk of the County of Braddock, Texas, on the 8th day of August, 1977, and that the same is a true and correct copy of the original plat as recorded in the Public Record Office of the County Clerk of the County of Braddock, Texas, on the 8th day of August, 1977.

Approved by Commissioners Court of  
 BRADDOCK COUNTY, TEXAS  
 County Clerk: \_\_\_\_\_  
 Date: \_\_\_\_\_

Witness my hand and the seal of the County of Braddock, Texas, this 7th day of October, 1977.

FORRENT, MGT. SYSTEMS  
 13310  
 13310



**FOREST LAKES**  
 T. J. Alborn, Sr. League  
 Braddock County, Texas  
 148 Tracts

TRACT NO.	ACRES	OWNER
1	0.10	ALBORN, T. J. SR.
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**FOREST LAKES**  
 Braddock County, Texas  
 148 Tracts  
 13310

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD  
PRESERVATION STANDARDS FOR WORK CONDUCTED IN  
BRAZOS COUNTY RIGHTS OF WAY**

**A. *General Requirements***

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

**B. *Safety Requirements***

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

**C. *Traffic Control Plan***

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
  - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
  - b. If construction is within ten (10) feet of the roadway; or
  - c. Any work performed in the road right-of-way;



2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

**D. Design Standards**

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
  - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
  - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
  - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
  - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
  - Power – 0-2 feet, nominally 1'
  - Phone – 2-4 feet, nominally 3'
  - Gas – 4-6 feet, nominally 5'
  - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
  - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
  - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
  - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
  - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
  - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
  - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
  - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
  - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
  - b. backfilled with cement stabilized material.
  - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
  - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
  - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
  - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

#### *E. Emergency work*

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

**F. Repairs to existing facilities**

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

**G. Relocation of utilities:**

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

**H. High Pressure Pipelines**

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.

- diameter
- wall thickness
- material specification
- minimum yield strength
- maximum operation pressure of the pipeline

2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.

3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.

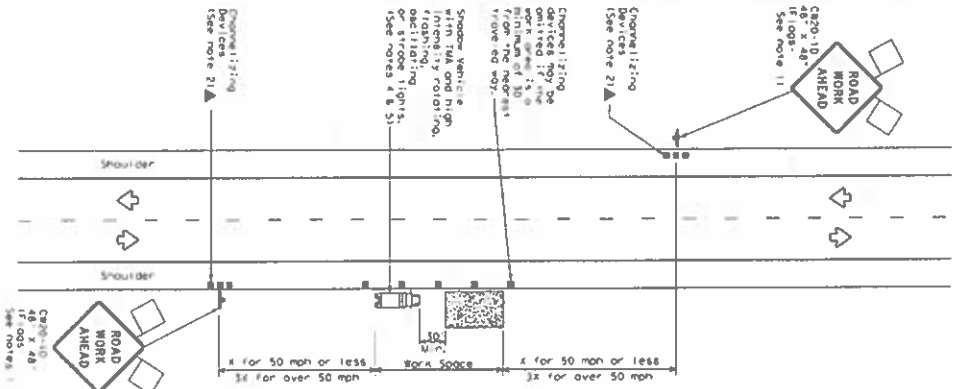
6. Natural Gas Distribution is a line that serves the final customer.

DISCLAIMER: The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

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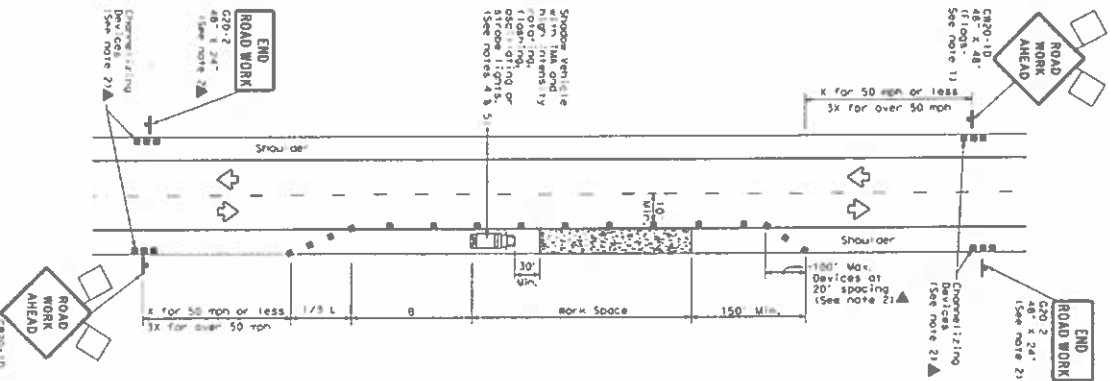
**WORK SPACE NEAR SHOULDER**  
Conventional Roads

TCP (1-10)



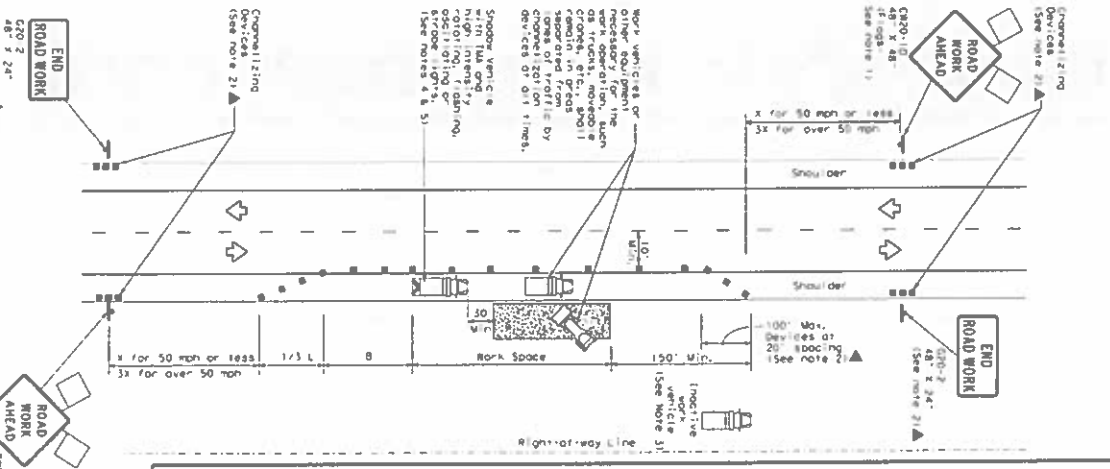
**WORK SPACE ON SHOULDER**  
Conventional Roads

TCP (1-1B)



**WORK VEHICLES ON SHOULDER**  
Conventional Roads

TCP (1-1C)



**LEGEND**

	Type 3 Bar/Leader		Changeable Message Sign
	Heavy Work Vehicle		Traffic Signal
	Trailer Mounted Flashing Arrow Board		Portable Changeable Message Sign (PCMS)
	Sign		Traffic Sign
	Flag		Trucker

Speed (mph)	Basic Lengths		Suggested Minimum Spacing		Suggested Spacing Buffer/Space
	10' (3.0m)	15' (4.5m)	10' (3.0m)	15' (4.5m)	
30	150'	165'	80'	100'	90'
35	150'	165'	80'	100'	90'
40	150'	165'	80'	100'	90'
45	150'	165'	80'	100'	90'
50	150'	165'	80'	100'	90'
55	150'	165'	80'	100'	90'
60	150'	165'	80'	100'	90'
65	150'	165'	80'	100'	90'
70	150'	165'	80'	100'	90'
75	150'	165'	80'	100'	90'

**GENERAL NOTES**

1. Signs attached to signs where shown are REQUIRED.
2. All traffic control devices illustrated are REQUIRED, except those denoted with the word "optional" or "may be omitted when stored elsewhere (e.g., in a shop, or in a maintenance shop, when approved by the engineer).
3. Inactive work vehicles or other equipment should be parked near the right-of-way line and not parked on the paved shoulder.
4. Shovel vehicles with a blade should be used only if it can be positioned affecting the performance or safety of the work. If workers are no longer present, but road or work conditions require the traffic control to remain in place, Type 3 Bar/Leaders or other optional devices may be used to indicate the presence of the shovel vehicle.
5. Applications for shovel vehicles should be approved by the project engineer, next to those shown in order to protect other work zones.
6. See TSP-5-11 for shoulder work on divided highways, expressways and freeways.
7. "Trucker" message signs may be used in place of "ROAD WORK AHEAD" signs for shoulder work on conventional roadways.

Texas Department of Transportation

**TRAFFIC CONTROL PLAN**  
CONVENTIONAL ROAD SHOULDER WORK

TCP (1-1)-18

DATE	12/18/2018	PROJECT	...
DESIGNED BY	...	CHECKED BY	...
DRAWN BY	...	DATE	...



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: **Overpayments**  
• a. Yessica Melendez - \$81.77

TO: Commissioners Court

DATE: 12/18/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[CC\\_Refund\\_Request\\_12\\_18\\_24\\_\(002\).pdf](#)

Tax Refund Applications

Backup Material

**Melissa Leonard, PCAC**  
**Brazos County Tax Assessor/Collector**  
 4151 County Park Ct  
 Bryan TX 77802  
 979-775-9930  
 979-775-9938 Fax

**REFUNDS PENDING 12/19/2024**

<b>REQUESTOR</b>	YESSICA MELENDEZ
<b>ADDRESS</b>	15759 MACEY RD HEARNE TX 77859
<b>OWNER NAME</b>	SHAWN MECHE
<b>PROP ID#</b>	427290
<b>REFUND AMOUNT</b>	\$ 81.77

<b>REQUESTOR</b>	
<b>ADDRESS</b>	
<b>OWNER NAME</b>	
<b>PROP ID#</b>	
<b>REFUND AMOUNT</b>	

<b>REQUESTOR</b>	
<b>ADDRESS</b>	
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<b>OWNER NAME</b>	
<b>PROP ID#</b>	
<b>REFUND AMOUNT</b>	

**APPLICATION FOR TAX REFUND**

Collecting Office Name  
Collecting Tax for:  
(taxing entities)  
**Brazos County Tax Office**  
Brazos County, City of

MECHE SHAWN G  
% MELENDEZ ISMAEL SIFFUENTES & GRACIELA  
15759 MACEY RD  
HEARNE TX 77859-9302

**PROPERTY DESCRIPTION**

Legal: SER# CHVM299367007066, HUD# TRA0189955, CASSIE ESTATES, LOT 13, ACRES 1.507  
Address: 15727 MACEY RD ,  
Account # 427290

**TAX PAYMENT INFORMATION**

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	11/23/2024	\$629.75	\$81.77

Taxpayer's reason for refund: OP-Overpayment

**REFUND TO:**

YESSICA MELENDEZ  
15759 MACEY RD  
HEARNE TX 77859-9302

Sign below and return form to the Brazos County Tax Office.  
"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

*ymelendez*

**TAX REFUND DETERMINATION**

The tax refund is  Approved  Disapproved

Authorized Officer Signature

Date

12/31/24

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

# TAX RECEIPT

12/16/2024 09:17AM

MELISSA LEONARD, PCAC PH# (979) 775-9930  
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
 4151 COUNTY PARK CT  
 BRYAN, TX 77802

<b>Receipt Number</b>	
<b>3392779</b>	
Date Posted	11/23/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	<b>\$629.75</b>

**PAID BY:**

Yessica Melendez

<b>Property ID</b>	<b>Geo</b>	<b>Legal Acres</b>	<b>Owner Name and Address</b>
427290	702020-0000-0344	0.0000	MECHE SHAWN G % MELENDEZ ISMAEL SIFFUENTES & G 15759 MACEY RD HEARNE, TX 77859-9302
<b>Legal Description</b>			
SER# CHVM299367007066, HUD# TRA0189956, CASSIE ESTATES, LOT 13, ACRES 1.507			
<b>Situs</b>		<b>DBA Name</b>	
15727 MACEY RD			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att-Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150087	N	81.77	0.00	0.00	0.00	0.00	81.77
EMG SVCS DIST #2	2024	0.02006	39,518	88299	N	7.93	0.00	0.00	0.00	0.00	7.93
BRYAN ISD	2024	0.94690	39,518	88299	N	374.20	0.00	0.00	0.00	0.00	374.20
BRAZOS COUNTY	2024	0.41970	39,518	88299	N	165.85	0.00	0.00	0.00	0.00	165.85
											<b>629.75</b>

**Balance Due As Of 11/23/2024: -81.77**

Tender	Details	Description	Amount
Credit Card	CC XX-6362 Conv.Charge 0.00	Online CC 2411231337467702C60B	629.75
			<b>629.75</b>

<b>Operator</b>	<b>Batch</b>	<b>Total Paid</b>
ahines	54312 (Correction Batch_Melendez_12162024_anh)	629.75





**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Budget Office NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: • FY 24/25 Budget Amendments 12.01  
TO: Commissioners Court  
FROM: Nina Payne  
DATE: 12/19/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00  
ACTION REQUESTED OR ALTERNATIVES: Request approval.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">12_Coversheet.pdf</a>	FY 2025 - 12 Coversheet	Cover Memo
<a href="#">12.01.pdf</a>	FY 2025 Budget Amendments 12.01	Budget Amendment

**BRAZOS COUNTY, TEXAS**

**BUDGET AMENDMENT(S) FOR THE 2024-2025 BUDGET YEAR**

**NO. 24/25 12.01**

On this the 31<sup>st</sup> day of December 2024 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Steve Aldrich, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Nancy Berry, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk


The following proceedings were held:

**THAT WHEREAS**, on 31<sup>st</sup> day of December 2024 the Court heard and approved a budget amendment(s) for the 2023-2024 budget year for Brazos County, Texas; and

**WHEREAS**, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 10 September 2024, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

**ADOPTED AND APPROVED** this the 31<sup>st</sup> day of December 2024.

**THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.**

By:   
Duane Peters, County Judge

Original: County Clerk's Office and  
Attached to the original budget





**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Human Resources NUMBER:  
DATE OF COURT MEETING: 12/31/2024  
ITEM: • Approval of Personnel Change of Status  
TO: Commissioners Court  
DATE: 12/19/2024  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Employment Separations - Public- 12-31-24.pdf](#)

Cover Sheet

Cover Memo

# Personnel Change of Status

( Dec 19, 2024 )

Commissioners' Court Date: 12/31/2024  
Department Submitting Information: Human Resources  
Purpose of Submissions: Consider and Take Action on Change

## Employment

Department Name	Employee Name
Sheriff's Office - Administration	Ashbaucher, Elizabeth

## Separations

Department Name	Employee Name
District Attorney - Crime Fund - Administration	Escorza, Maribel
Facilities Services - Administration	Hernandez, Jessie
Risk Management - Administration	Agorichas, Nicholas
Sheriff's Office - Administration	Toliver, Brionna

## Personnel Action Forms

Department Name	Employee Name
Commissioner's Court - Administration	Sandoval, Delia
County Attorney	Butler, Robert A
Sheriff's Office - Administration	James, Jonathan
Sheriff's Office - Administration	Lopez-Felix, Monica
Sheriff's Office - Administration	Turner, Joshua
Sheriff's Office - Administration	Wagnon, Daniel

Approved in Commissioners' Court: 12-31-2024

County Judge's or Commissioner's Signature: 



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: Approval of Payment of Claims  
• a. 8207044 - 8207163  
• b. 9203106 - 9203171

TO: Commissioners Court

DATE: 12/20/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Bill\\_List-Public\\_12.31.24.pdf](#)

Bill List - Public

Cover Memo



**BRAZOS COUNTY**  
**BRYAN, TEXAS**

**CLAIMS**

COMMISSIONERS COURT MEETING: December 31, 2024

CLAIMS TO BE PAID BY BRAZOS COUNTY:

**CLAIM # 8207044      Thru      CLAIM # 8207163**  
**CLAIM # 9203106      Thru      CLAIM # 9203172**

The Court voted unanimously to approve these Claims as submitted.

A handwritten signature in black ink, appearing to read "Duane Peters", is written over a horizontal line.

Duane Peters  
County Judge

A handwritten signature in black ink, appearing to read "Karen McQueen", is written over a horizontal line.

Karen McQueen  
County Clerk

**Bill List Commissioners Court**

Time run: 12/27/2024 10:55 AM

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-00000000-26925000-00000-0000-000000	General Fund-No Value-Prepaid Subscriptions-No Value-No Value-No Value	95710	Tyler*****c	250001230	130-151752	2,352.00
01000-00000000-30340000-00000-0000-000000	General Fund-No Value-Deposits Payable \- Brazos Center-No Value-No Value-No Value	103018	Brazo*****erprises - Refund		19438	0.00
		103026	Moore*****d		19452	75.00
		103029	Erwin*****und		19446	75.00
01000-00000000-37290000-00000-0000-000000	General Fund-No Value-Funds Held in Trust \- Coupon Surety Fee-No Value-No Value-No Value	21434	Brazo*****nds		120011	13.50
01000-00000000-46055000-00000-0000-000000	General Fund-No Value-Miscellaneous \- Other-No Value-No Value-No Value	Employee	Steve*****		TRVL000286948550	(253.06)
01000-10000100-61110000-00000-0000-000000	General Fund-County Judge \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	95956	Diner*****	250001699	449526	795.00
01000-10000100-61210000-00000-0000-000000	General Fund-County Judge \- Administration-Court Costs-No Value-No Value-No Value	95956	Diner*****	250000968	66265868	7.50
01000-11000100-60600000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Office Supplies-No Value-No Value-No Value	91345	CC Cr*****	250001219	N783785	25.00
01000-11000100-61080000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Community Relations-No Value-No Value-No Value	95956	Diner*****	250001674	2024DEC16	14.10
01000-11000100-61801000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Travel-No Value-No Value-No Value	Employee	Steve*****		TRVL000284979462	281.40
			Steve*****		TRVL000284979462	281.40
01000-11000500-61010000-00000-0000-000000	General Fund-Non\ -Departmental-Advertising \- Legal Notices-No Value-No Value-No Value	95234	Thryv*****	250000361	Bill #610062253769	93.00
01000-11000500-61880000-00000-0000-000000	General Fund-Non\ -Departmental-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000589	2043085 1124	245.80
				250000590	2043084 1124	160.48
		60	Atmos*****	250000593	4032682185 1124	94.91
		7490	Colle*****ties	250000585	4714752976 1124	227.55
01000-11002000-73120000-00000-0000-000000	General Fund-Community Support-Brazos Animal Shelter-No Value-No Value-No Value	938	Aggie*****ety	250000780	FY25 0125	17,416.66
01000-11002000-73420000-00000-0000-000000	General Fund-Community Support-Brazos Valley Economic Development Cor-No Value-No Value-No Value	7130	Brazo*****c Development Corporation	250000564	FY25 1224	29,166.66
01000-11010000-60080000-00000-0000-000000	General Fund-Court Support \- Criminal-Clothing/Uniforms-No Value-No Value-No Value	93357	Galls*****	250000954	029704893	156.98
01000-11010000-71025000-00000-0000-000000	General Fund-Court Support \-	10803	Texas*****ublic Safety	250001659	253087	18,605.98



Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Criminal-Contract Services-No Value-No Value-No Value					
01000-11010000-72201000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #1-No Value-Adult Misdemeanor-No Value	101451	Navar*****rney at Law		2400598	650.00
		800687	Shime*****		2404034	362.00
					2404052	363.00
					2404127	650.00
		801423	Davis*****		2200461	266.67
					2300240	725.00
					2401160	266.67
					2401599	266.66
		802239	Gimbe*****		2304779	650.00
					2404024	650.00
		95611	Law O*****helps, PC, The		2401466	650.00
		96368	Price*****		1804987	650.00
					2303910	267.00
					2304642	266.00
	2401724			650.00		
	2401908			267.00		
01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #2-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2200635*	650.00
		102584	The M*****		2202629	650.00
					2301161	650.00
					2404117	650.00
		800687	Shime*****		2304755	650.00
		801423	Davis*****		2402871	650.00
		95611	Law O*****helps, PC, The		2204951	362.00
					2400456	363.00
					2402701	650.00
		96232	Meece*****		2404566	650.00
		96368	Price*****		2303962	650.00
	2400935			650.00		
	2402852			362.50		
			2402853	362.50		
01000-11010000-72203000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-No Value-No Value	97495	Calde*****PLLC		unfiled 12/11/2024	0.00
01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Felony-No Value	96232	Meece*****		unfiled 1 121824	383.00
					unfiled 2 121824	383.00
01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	101451	Navar*****rney at Law		Unfiled 12-9-24	650.00
		102584	The M*****		Unfiled 12-2-24	650.00
		801423	Davis*****		Unfiled 12-2-24	650.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	802205	Cune,*****		Unfiled 12/12/24	650.00
		96232	Meece*****		Unfiled 12-2-24	650.00
		96520	Thoma*****		unfiled 12/11/2024	650.00
					unfiled 2 12/11/2024	650.00
		97495	Calde*****PLLC		unfiled 12/11/2024	545.00
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile-No Value	801423	Davis*****		165-J-23 10924	292.00
					218-J-24 10924	291.00
					301-J-22 10924	292.00
		96520	Thoma*****		241-J-24 12224	475.00
					262-J-24 12924	1,100.00
					289-J-24 12224	475.00
					357-J-24 12924	1,100.00
					380-J-24 12924	150.00
					419-J-24 12924	1,100.00
					434-J-23 12924	800.00
01000-11010000-72204000-00000-1101-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile Appeals-No Value	801423	Davis*****		165-J-23 10924	0.00
					171-J-24 12924	150.00
					218-J-24 10924	0.00
					301-J-22 10924	0.00
					375-J-24 12924	150.00
		96520	Thoma*****		135-J-23 12424	150.00
					148-j-24 12924	475.00
					241-J-24 12224	0.00
					262-J-24 12924	0.00
					289-J-24 12224	0.00
					357-J-24 12924	0.00
					380-J-24 12924	0.00
					419-J-24 12924	0.00
					434-J-23 12924	0.00
	unfiled-J-24 12924	475.00				
01000-11010000-72204000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Adult Felony-No Value	97495	Calde*****PLLC		1003816	1,000.00
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value	102584	The M*****		2204829*	4,650.00
		102828	Sarah*****LLC		2304037	0.00
					2304049	0.00
					2304578	0.00
		800568	Lewis*****y		2303471	0.00
		801423	Davis*****		2002093	1,000.00
		805046	Gusti*****orney PLLC		2301989+	27,210.00
	2400135			300.00		

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value	805046	Gusti*****orney PLLC		2400137	300.00
					2402606	525.00
					2403149	525.00
		91624	James*****gelhauer & Ask		2303622	0.00
		92302	Turnb*****PLLC		2303438	1,950.00
					2303439	1,950.00
95611	Law O*****helps, PC, The		2403805	1,000.00		
01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Misdemeanor-No Value	801423	Davis*****		2401116	650.00
		802183	Greav*****		2302333*	650.00
		805046	Gusti*****orney PLLC		2400135	0.00
					2400137	0.00
2401699	300.00					
01000-11010000-72205100-00000-1102-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 85th-No Value-Adult Felony-No Value	102828	Sarah*****LLC		2304037	162.00
					2304049	161.00
					2304578	162.00
		91624	James*****gelhauer & Ask		2303622	2,000.00
01000-11010000-72205300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 85th-No Value-Adult Felony-No Value	805046	Gusti*****orney PLLC		2301989+	283.06
		95315	Law O*****tsberger		2303120-1	125.00
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2101034	537.00
					2204473	410.00
					2204474	410.00
					2204475	410.00
					2302395	410.00
					2303634	538.00
					2304036	1,000.00
					2304590	1,000.00
					2401218	913.00
					2401219	912.00
					2404515	1,000.00
		102584	The M*****		2204184	409.00
					2401039	409.00
					2402467	470.00
		800568	Lewis*****y		2303260	1,000.00
		800687	Shime*****		2304513	1,000.00
		802183	Greav*****		2102029	1,537.00
					2302657	1,538.00
		802239	Gimbe*****		2304822	1,750.00
		805046	Gusti*****orney PLLC		2401189	1,000.00
					2401203	1,000.00
					2402601	1,225.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	95315	Law O*****tsberger		1805306*	767.00
		96232	Meece*****		2404643	384.00
					unfiled 1 121824	0.00
					unfiled 2 121824	0.00
		96368	Price*****		2300143	1,000.00
		96520	Thoma*****		2002633*	675.00
	2402630			1,175.00		
97495	Calde*****PLLC		2205113	545.00		
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		1804669*	650.00
					2202377	267.00
					2203780	266.00
					2204030	267.00
					2302539	650.00
					2302775	410.00
		102584	The M*****		2404038	650.00
					2300105	532.00
					2301193	532.00
					2304167	266.00
					2304475	266.00
					2400179	266.00
					2400989	266.00
					2401598	266.00
					2401665	315.00
					2402468	315.00
		800687	Shime*****		2403484	266.00
					2403974	265.00
					unfiled 121124	266.00
					unfiled JMM 121124	266.00
802239	Gimbe*****		2303818	650.00		
95315	Law O*****tsberger		2304116	650.00		
96520	Thoma*****		1804253*	358.00		
			unfiled 12/11/2024	0.00		
			unfiled 2 12/11/2024	0.00		
97495	Calde*****PLLC		2402515	710.00		
01000-11010000-72206100-00000-1104-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 272nd-No Value-Adult Misdemeanor-No Value	96368	Price*****		2300743	650.00
01000-11010000-72206300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 272nd-No Value-Adult Felony-No Value	802183	Greav*****		2102029	68.27
					2302657	68.00
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \-	100000	Law O*****Andreski, PC		2401840	1,000.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2404466	1,750.00
		102455	Law O*****mit		2401198	1,750.00
		102584	The M*****		2401821	1,000.00
		102828	Sarah*****LLC	2205107		1,000.00
				2401616		1,000.00
		800568	Lewis*****y		2303471	3,000.00
		800687	Shime*****	2200104*		1,750.00
				2200827*		384.00
				2200828		383.00
				2201509*		383.00
		801423	Davis*****	2302160		633.00
				2303252		633.00
				2303253		634.00
		802183	Greav*****	2401074		1,000.00
				2404068		1,000.00
		92302	Turnb*****PLLC	2304182		3,575.00
				2404011		1,075.00
		95611	Law O*****helps, PC, The	2301584 12524		1,000.00
				2301782*		1,000.00
		96232	Meece*****	2402598		538.00
2403521				537.00		
96368	Price*****	2402421		1,000.00		
		96520	Thoma*****	2202460*	3,037.50	
97495	Calde*****PLLC	2400562		3,000.00		
		2004043		600.00		
		2401184		600.00		
		2401185*		600.00		
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC	2401956	650.00	
				2402243	363.00	
				2403701	362.00	
		102828	Sarah*****LLC	2304260	650.00	
		96232	Meece*****	2402469	650.00	
		97495	Calde*****PLLC	1902321	100.00	
				2200160	100.00	
2303000	100.00					
		2401186	100.00			
01000-11010000-72207100-00000-1102-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 361st-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC	2402117	25.00	
		102828	Sarah*****LLC	2403956	333.00	
		801408	Meece*****	2203640	500.00	
				2203641	500.00	
96232	Meece*****	2401408	200.00			

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11010000-72207100-00000-1104-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 361st-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2403192	50.00
		102828	Sarah*****LLC		2403373	667.00
		96232	Meece*****		2400321	200.00
					2400323	200.00
					2400434	200.00
					2400435	200.00
01000-11010000-72208000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Juvenile-No Value-No Value-No Value	102636	Gendr*****	250000573	FY25 1224	28,125.00
01000-11010000-72209000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Interpreter-No Value-No Value-No Value	101573	Lone *****g LLC		2233	200.00
		91804	Sanch*****		2252	2,235.75
		92425	Zaval*****		24-1211	482.50
		95313	USA C*****eters		2825	560.40
	2831			1,600.80		
01000-11010000-72660000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychiatric Services-No Value-No Value-No Value	92512	Sam H*****iversity		21284	600.00
					21287	550.00
		96087	Rocke*****PhD PLLC		140023880	3,800.00
01000-11020000-71040000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Secure-No Value-No Value-No Value	94771	Nuece*****		C1000867	6,000.00
01000-11020000-72190000-00000-0000-000000	General Fund-Court Support \- Civil-CPS Mediation Support-No Value-No Value-No Value	9756	Dispu*****nter - Brazos Valley		210071	250.00
01000-11022720-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		23001829 121324 200	200.00
					23002492 121324 260	260.00
					23002492 121324 480	480.00
					24001234 121324 70	70.00
		102295	Cain *****		23003612 121624 1250	0.00
102621	Law O*****Medina PLLC		21000320 121124 920	920.00		
01000-11022720-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Non Custodial Parents-No Value	101281	McKer*****		23001263 121324 100	100.00
					23001263 121324 250	250.00
		102621	Law O*****Medina PLLC		23001962 121624 700	700.00
		95870	Burns*****PLLC		23001962 121624 160	160.00
					23001962 121624 595	595.00
96841	Cline*****		23003142 121324 40	40.00		
01000-11022720-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Children-No Value	101403	Weism*****rney at Law		22000079 121624 300	300.00
					22002704 121624 240	240.00
		102295	Cain *****		21002984 6724 8040	8,040.00
		102621	Law O*****Medina PLLC		21000066 121024 490	490.00
					21000519 121624 320	320.00
					22002062 121624 790	790.00
			24003426 121624 240	240.00		

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11022720-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Children-No Value	95968	Forem*****LC		20001405 12924 310	310.00
					20001584 12924 50	50.00
01000-11022720-72140000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Other Litigation Expenses-No Value-Custodial Parents-No Value	102621	Law O*****Medina PLLC		23000534 12924 39375	393.75
01000-11023610-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Custodial Parents-No Value	101072	Hardy*****		24000589 121624 1520	1,520.00
		102621	Law O*****Medina PLLC		24000589 121624 110	110.00
01000-11023610-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Non Custodial Parents-No Value	102621	Law O*****Medina PLLC		22002756 121624 390	390.00
					23002129 121624 330	330.00
		95870	Burns*****PLLC		23002129 121624 15	15.00
					23002129 121624 230	230.00
01000-11023610-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Children-No Value	102621	Law O*****Medina PLLC		24003010 121624 400	400.00
					95870	Burns*****PLLC
		96841	Cline*****		24003010 121624 400	400.00
					24003010 121624 525	525.00
23002129 121324 270	270.00					
01000-11024720-72110000-00000-1001-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		24000288 121324 120	120.00
					24001660 121324 1400	0.00
					24001660 121324 660	0.00
					24001913 121324 390	390.00
					24001913 121324 460	460.00
		101623	Buck*****		23003335 121624 510	510.00
					23003335 121624 640	640.00
		102295	Cain*****		23003612 121624 1250	1,250.00
					24001382 121624 1110	1,110.00
					24001789 121624 1010	1,010.00
		102621	Law O*****Medina PLLC		23003262 121624 110	110.00
					23003280 121624 250	250.00
					24002605 121324	890.00
					24003097 121624 340	340.00
96841	Cline*****		24001550 121624 60	60.00		
			24001661 121624 60	60.00		
01000-11024720-72110000-00000-1002-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Non Custodial Parents-No Value	101281	McKer*****		23003490 121324 50	50.00
		101623	Buck*****		24001913 121624 250	250.00
		102621	Law O*****Medina PLLC		23003364 121624 2520	2,510.00
					24000275 121624 370	370.00
					24000968 121624 100	100.00
24001551 121624 170	170.00					

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11024720-72110000-00000-1002-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Non Custodial Parents-No Value	102621	Law O*****Medina PLLC		24001700 121624 170	170.00
		95870	Burns*****PLLC		23003312 121624 760	760.00
					24000275 121624 10	10.00
					24000275 121624 175	175.00
					24001343 121624 365	365.00
					24001343 121624 45	45.00
					24001551 121624 15	15.00
					24001551 121624 25	25.00
					24001836 121624 35	35.00
					24003097 121624 145	145.00
					24003097 121624 930	930.00
		96841	Cline*****		24000427 121624 50	50.00
		01000-11024720-72110000-00000-1005-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Children-No Value	101072	Hardy*****	
101281	McKer*****				23003437 121324 20	20.00
					23003437 121324 510	510.00
					24001550 121324 230	230.00
					24001550 121324 350	350.00
					24001661 121324 250	250.00
101623	Buck*****				24001551 121624 830	830.00
102621	Law O*****Medina PLLC				24001955 121624 90	90.00
95870	Burns*****PLLC				23000968 121624 120	120.00
					23000968 121624 45	45.00
96841	Cline*****				24001343 121624 420	420.00
					24001836 121624 180	180.00
					24003097 121624 440	440.00
01000-11028500-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		24001660 121324 1400	1,400.00
					24001660 121324 660	660.00
		101623	Buck*****		24001421 121624 340	340.00
01000-11028500-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Non Custodial Parents-No Value	102621	Law O*****Medina PLLC		23001600 121624 670	670.00
					24000590 121324 100	100.00
		101281	McKer*****		24000590 121324 140	140.00
					22000141 121624 117250	1,172.50
					22002916	200.00
24001660 121624 1280	1,280.00					
01000-11028500-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Children-No Value	101403	Weism*****rney at Law		22003030 121624 245	245.00
		102621	Law O*****Medina PLLC		24001357 121624 450	450.00
		96841	Cline*****		24000945 121624 190	190.00
01000-11040000-72206000-00000-0000-000000	General Fund-Court Support \- Child Support Enforcement-Court Appointed Attorneys \- 272nd-No Value-No Value-No Value	103014	Law O*****urner		19003399	446.06
01000-11040000-72207000-00000-0000-000000	General Fund-Court Support \- Child	802205	Cune,*****		18000206 121724 80	80.00



Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Support Enforcement-Court Appointed Attorneys \- 361st-No Value-No Value-No Value					
01000-11050000-72192000-00000-0000-000000	General Fund-Court Support \- Guardianship-Guardian Ad \- LITEM-No Value-No Value-No Value	90941	Rodge*****guez & Fusco PC		873-G	27,993.73
		91500	Middl*****		915-G	3,868.50
01000-11050000-72201000-00000-0000-000000	General Fund-Court Support \- Guardianship-Court Appointed Attorneys \- County Court at Law #1-No Value-No Value-No Value	90941	Rodge*****guez & Fusco PC		891-G	220.00
		91500	Middl*****		875-G 111924	5,685.00
01000-11050000-72201300-00000-0000-000000	General Fund-Court Support \- Guardianship-Other Litigation Expenses \- CCL#1-No Value-No Value-No Value	91500	Middl*****		875-G 111924	23.71
01000-11050000-72202000-00000-0000-000000	General Fund-Court Support \- Guardianship-Court Appointed Attorneys \- County Court at Law #2-No Value-No Value-No Value	90941	Rodge*****guez & Fusco PC		865-G	3,517.50
		95315	Law O*****sberger		887-G	1,020.00
01000-11050000-72202300-00000-0000-000000	General Fund-Court Support \- Guardianship-Other Litigation Expenses \- CCL#2-No Value-No Value-No Value	90941	Rodge*****guez & Fusco PC		865-G	219.95
01000-11050000-72670000-00000-0000-000000	General Fund-Court Support \- Guardianship-Psychological Services-No Value-No Value-No Value	97404	Kunik*****		900-G	2,750.00
01000-11100000-61110000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	3354	O'Rei*****	250001565	2016-284935	380.00
01000-11100000-61880000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000599	2016104 1224	585.91
01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Shop Supplies-No Value-No Value-No Value	11682	Napa *****	250000047	348243	26.36
					348315	123.48
01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	21268	Brazo*****	250000013	180458-25	7.50
		3354	O'Rei*****	250001291	2016-286977	58.02
		95889	Inspe*****	250000014	11282	7.00
					11288	7.00
96665	Colle*****Lincoln LLC	250000022	415687	242.38		
01000-11100000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000101	2960112417	23.22
					2960113385	23.22
01000-11200200-60360000-00000-0000-000000	General Fund-Collections \- Administration-Furniture Expense-	9728	Wilto*****Ltd	250001054	154849	1,783.12

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	No Value-No Value-No Value					
01000-11200200-60500000-00000-0000-000000	General Fund-Collections \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250001361	75947741	1,011.00
01000-11210020-61010000-00000-0000-000000	General Fund-Elections Administrator-Advertising \- Legal Notices-No Value-No Value-No Value	8493	KBTX	250000992	3658623-2	3,450.00
01000-11210020-61500000-00000-0000-000000	General Fund-Elections Administrator-Printing-No Value-No Value-No Value	1229	Alpha*****	250000531	67686	468.54
01000-11210020-61750000-00000-0000-000000	General Fund-Elections Administrator-Telephone/Data \- Cellular-No Value-No Value-No Value	97548	Veriz*****	250000732	9978374832	1,418.84
01000-12500100-61750000-00000-0000-000000	General Fund-Risk Management \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000139	287310455953X12082024	78.70
01000-13000100-60170000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9728	Wilton*****Ltd	250001637	372529	175.14
01000-13000100-60780000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Tax Rolls-No Value-No Value-No Value	96089	Variv*****	250000206	50835	2,743.00
01000-13000100-61500000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250001531	68215	2,269.50
01000-14000006-60500000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250001025	INV00825678	109,134.66
		1335	Avine*****roage)	250001290	330724	70,009.00
01000-14000006-61750000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000068	287281474743X12082024	2,752.10
01000-14000006-65055000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Surveillance & Security Maintenance-No Value-No Value-No Value	1335	Avine*****roage)	250000684	330489	3,690.00
				250001431	330812	1,458.28
01000-14000006-65150000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Maintenance-No Value-No Value-No Value	94874	GovCo*****	250001657	75987894	96.03
01000-14000006-65440000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Network Maintenance-No Value-No Value-No Value	11869	Lowes*****	250000078	997734	75.98

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	103024	Cocob*****	250001658	20241214.1405	645.00
		103028	CASO *****ent Inc	250001713	52362	1,024.00
					52363	1,026.00
		1335	Avine*****roage)	250000654	330488	2,160.00
01000-14500100-61750000-00000-0000-000000	General Fund-Project Management \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001281	287348927768X12082024	67.65
01000-15000100-60500000-00000-0000-000000	General Fund-Human Resources \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250001438	75947770	60.44
					75962912	1,938.72
01000-15000100-61010000-00000-0000-000000	General Fund-Human Resources \- Administration-Advertising \- Legal Notices-No Value-No Value-No Value	100120	YourM*****c	250001660	R70121503	379.00
01000-15000100-61500000-00000-0000-000000	General Fund-Human Resources \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250000645	67738	220.00
01000-15000100-61520000-00000-0000-000000	General Fund-Human Resources \- Administration-Recruiting-No Value-No Value-No Value	95956	Diner*****	250001627	20241211-00009	100.00
01000-16000100-60600000-00000-0000-000000	General Fund-County Auditor \- Administration-Office Supplies-No Value-No Value-No Value	97548	Veriz*****		1099adjustment2024	0.00
		97578	Jacod*****P		1099adjustment2024	0.00
01000-17000100-60440000-00000-0000-000000	General Fund-Facilities Services \- Administration-Janitorial Supplies-No Value-No Value-No Value	21638	Home *****	250001527	840582225	562.56
		94806	Perry*****	250000366	IN- 1566845	56.28
					IN-1566959	6,217.75
01000-17000100-60600000-00000-0000-000000	General Fund-Facilities Services \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry*****	250001597	IN-1566405	37.86
01000-17000100-61880000-00000-0000-000000	General Fund-Facilities Services \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000608	2409871 1124	214.44
01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	11869	Lowe*****	250000143	979335	125.70
					983196	110.78
					983213	121.90
					999595	81.07
		96354	FastS*****	250000166	2685266	29.80
			2736837	2.89		
01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	21688	Carri*****C	250000217	13677531-00	184.73
				250000304	13519243-00	1,530.00
				250001672	13672319-00	2,893.64
01000-17000100-65053000-00000-0000-000000	General Fund-Facilities Services \- Administration-Electrical System Maintenance-No Value-No Value-No Value	262	Deale*****pply	250000181	S101416549.001	349.23
					S101420144.001	60.39

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	11869	Lowes*****	250000112	976784	136.78
		494	Valle*****upply Co Inc	250000080	407659	530.00
		92196	Fergu*****Inc	250000060	1340344	152.92
					1397186	87.07
01000-17000100-71025000-00000-0000-000000	General Fund-Facilities Services \- Administration-Contract Services-No Value-No Value-No Value	93860	BCA E*****	250001437	24-1886Altice	4,650.00
01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960112418	14.28
					2960112419	103.02
					2960112420	10.96
					2960112421	9.67
					2960113386	14.28
					2960113387	118.62
					2960113388	10.96
					2960113389	9.67
01000-17000200-65400000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	11869	Lowes*****	250000046	974366	228.00
					975269	48.24
					982133	265.98
01000-17000200-71080000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	97084	Rios *****	250001677	11114723	2,470.06
01000-17000200-71500000-00000-0000-000000	General Fund-Landscaping-Rental \- Equipment-No Value-No Value-No Value	21353	Redta*****tal LLC	250001588	RES # 111498	218.29
01000-17000200-71512000-00000-0000-000000	General Fund-Landscaping-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960112419	2.86
					2960113387	2.86
01000-19000100-60360000-00000-0000-000000	General Fund-District Attorney \- Administration-Furniture Expense-No Value-No Value-No Value	9728	Wילו*****Ltd	250001159	154847	3,159.26
01000-19000100-60500000-00000-0000-000000	General Fund-District Attorney \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250001362	75944768	1,478.25
01000-20000100-60170000-00000-0000-000000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry*****	250001604	IN-1566408	327.02
01000-20000100-60500000-00000-0000-000000	General Fund-District Clerk \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	9794	CDW C*****	250001462	AB7KM1X	919.11
01000-20000100-60600000-00000-0000-000000	General Fund-District Clerk \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry*****	250001604	IN-1566408	46.10
01000-20000100-61801000-00000-0000-000000	General Fund-District Clerk \- Administration-Travel-No Value-No	Employee	Gabri*****		TRVL000286687030	629.39

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Value-No Value					
01000-20010000-60620000-00000-0000-000000	General Fund-District Clerk \- Jury Services-Postage & Shipping-No Value-No Value-No Value	102352	Xpedi*****	250001723	20898	3,476.34
01000-21000100-61210000-00000-0000-000000	General Fund-County Clerk \- Administration-Court Costs-No Value-No Value-No Value	10803	Texas*****ublic Safety	250001267	CRS-202411-298640	14.00
01000-21000100-71300000-00000-0000-000000	General Fund-County Clerk \- Administration-Microfilming, Recording & Scan-No Value-No Value-No Value	101248	GovOS*****	250001090	INV-8233	3,422.00
01000-21010000-61801000-00000-0000-000000	General Fund-Vital Statistics/Preservation-Travel-No Value-No Value-No Value	Employee	Karen*****		TRVL000286657266	374.84
01000-22000100-60500000-00000-0000-000000	General Fund-85th District Court \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250001496	75958520	28.53
01000-22100100-61900000-00000-0000-000000	General Fund-272nd District Court \- Administration-Visiting Court Reporters-No Value-No Value-No Value	100469	Raine*****		802	2,861.80
		103004	Marti*****		1	2,970.50
01000-22200100-61490000-00000-0000-000000	General Fund-361st District Court \- Administration-Petit Jury Expense-No Value-No Value-No Value	95512	Longh*****house Inc	250001717	Check # 12	238.30
01000-22300100-60600000-00000-0000-000000	General Fund-472nd District Court \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry*****	250001670	IN-1566962	95.06
					IN-1567172	12.91
01000-22300100-61490000-00000-0000-000000	General Fund-472nd District Court \- Administration-Petit Jury Expense-No Value-No Value-No Value	94806	Perry*****	250001670	IN-1566962	488.95
01000-22300100-61750000-00000-0000-000000	General Fund-472nd District Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000819	287339274736X12082024	163.00
01000-22300100-61900000-00000-0000-000000	General Fund-472nd District Court \- Administration-Visiting Court Reporters-No Value-No Value-No Value	102391	Cooks*****	250001662	12112024	594.06
01000-22600100-61680000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Training-No Value-No Value-No Value	100665	Texas***** Judiciary	250000485	44121.00	35.00
01000-22600100-61750000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000853	287310375080x12082024	163.00
01000-22700100-61110000-00000-0000-000000	General Fund-County Specialty Court Program-Conference & Seminar Fees-No Value-No Value-No Value	92512	Sam H*****iversity	240002326	001DZ	300.00
					002WV	300.00
					003JE	300.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-22700100-61110000-00000-0000-000000	General Fund-County Specialty Court Program-Conference & Seminar Fees-No Value-No Value-No Value	92512	Sam H*****iversity	240002326	004MB	260.00
					005AB	260.00
01000-24101100-61280000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Dues-No Value-No Value-No Value	6313	Texas*****Counties		201706-1	70.00
01000-24201100-61500000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250001226	68014	664.00
01000-24201100-61750000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001342	287310453896X12082024	43.27
01000-24301100-61880000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Utilities Expenditure-No Value-No Value-No Value	7490	Colle*****ties	250000611	1363371733 1124	336.75
01000-24401100-61280000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Dues-No Value-No Value-No Value	6313	Texas*****Counties		246858/246858	45.00
					246859/246859	45.00
					265039/265039	45.00
					269174/269174	45.00
01000-24401100-61750000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001407	287310455307X12082024	113.74
01000-26002000-61880000-00000-0000-000000	General Fund-Health Department \- Support-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000615	2063650 1124	2,277.19
		60	Atmos*****	250000614	3042120522 1124	869.48
01000-28000100-60080000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Clothing/Uniforms-No Value-No Value-No Value	93357	Galls*****	250000252	029861828	(6.99)
01000-28000100-60320000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Firearms Readiness-No Value-No Value-No Value	103016	Kiesl***** Inc	250001561	IN251407	3,096.80
01000-28000100-60500000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	1335	Avine*****roage)	250001119	330671	352.16
01000-28000100-61110000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	95956	Diner*****	250001684	1564-2533	737.00
		96628	Texas***** Officers Association	250001675	30004030	350.00
01000-28000100-61120000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Confidential Funds-No Value-No Value-No Value	Employee	Steve*****		TRVL000286657349	500.00
01000-28000100-61500000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Printing-No Value-No Value	1229	Alpha*****	250001497	68207	65.00
01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \-	Employee	Carro*****		TRVL000286656605	239.85

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Travel-No Value-No Value-No Value	Employee	David*****		TRVL000287730280	450.52
			Paul *****		TRVL000287730312	640.00
01000-28000100-61880000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000320	2213212 1224	4,245.74
01000-28000100-65350000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	250001467	2025006	1,623.91
					2025009	1,115.82
01000-28000100-71020000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Computer Contracts-No Value-No Value-No Value	3187	West *****ration	250000423	851130065	1,579.14
		95710	Tyler*****c	250001230	130-151752	7,056.00
01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value-No Value	93357	Galls*****	250000667	029893933	55.00
					029901621	58.00
					029932077	240.00
01000-28002000-60240000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Detention Supplies-No Value-No Value-No Value	95575	Cooks*****	250001552	N887385	2,689.87
01000-28002000-60350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250001576	0541216249038569	2,400.00
		3691	Flowe*****y	250001272	4038748892	1,616.37
					4038749014	1,616.37
		91168	Ruffi*****Service	250001517	1714708	2,801.85
96384	Best *****p	250001386	1715281	151.20		
01000-28002000-60360000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Furniture Expense-No Value-No Value-No Value	93424	ULINE*****	250000846	Revised184434557	640.00
01000-28002000-60500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250001179	75878228	384.12
01000-28002000-61110000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Conference & Seminar Fees-No Value-No Value-No Value	102932	Peppe*****	250001661	0093897-IN	1,098.00
		95956	Diner*****	250001430	659716	75.00
					659719	75.00
659725	75.00					
01000-28002000-61500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250000316	68286	70.00
				250001498	68206	744.02
				250001553	68218	655.82
01000-28002000-61801000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel-No Value-No Value-No Value	Employee	David*****		TRVL000287730280	220.00
01000-28002000-61880000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000326	2295873 1124	669.69
				250000327	2293418 1124	207.70
				250000328	2043082 1124	28,241.22
				250000329	2042927 1124	12,183.98

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-28002000-61880000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000330	2427489 1124	473.90
01000-28002000-71500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Rental \- Equipment-No Value-No Value-No Value	1289	Texas*****e	250000281	468733	130.00
01000-28002000-71701000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	250000290	467324	177.24
					468303	177.24
01000-30101100-61110000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	21410	Texas*****y	250001709	11777	150.00
01000-30101100-61801000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Travel-No Value-No Value-No Value	21410	Texas*****y	250001709	11777	180.00
01000-30101100-65350000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	250000275	2025007	539.52
01000-30201100-60080000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	3486	GT Dj*****	250000719	UNIV0060204	67.19
01000-30201100-61750000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	97548	Veriz*****	250000144	6100471336	394.83
01000-30301100-60600000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250001665	372572	212.84
01000-30301100-61880000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Utilities Expenditure-No Value-No Value-No Value	7490	Colle*****ties	250000611	1363371733 1124	336.75
01000-30301100-65350000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	250001424	2025008	553.10
01000-30401100-60080000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	93357	Galls*****	250001120	029339387	162.39
01000-30401100-61750000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000106	287310412028X12082024	319.12
01000-31000100-61470000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Prescriptions-No Value-No Value-No Value	94771	Nuece*****		C1000867	205.63
01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \-	101854	Hilan*****mpany LLC	250000018	0541216249088570	289.00



Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	102244	Broth*****	250000199	00052859	398.55
		96917	Gordo*****nc	250001452	00057586 9017319756	341.95 2,198.78
01000-31000220-60440000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Janitorial Supplies-No Value-No Value-No Value	94806	Perry*****	250000174	IN-1566958	100.66
					IN-1567299	1,111.08
01000-31000220-61395000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	250000131	29212383	179.58
01000-31000220-61880000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000323	2222795 1224	200.58
				250000324	2046376 1224	8,628.89
				250000325	2046379 1224	685.16
01000-35500100-71025000-00000-0000-000000	General Fund-Emergency Management \- Administration-Contract Services-No Value-No Value-No Value	10231	Brazo***** of Government	250000405	09171	4,084.31
01000-36000100-60315000-00000-0000-000000	General Fund-Exposition Center \- Administration-Event Supplies/Services-No Value-No Value-No Value	97545	Queen*****f Texas	250000836	11345-M	4,972.50
					11346-M	4,972.50
01000-36000100-60440000-00000-0000-000000	General Fund-Exposition Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry*****	250000713	1566844	60.57
					IN-1566957	97.22
01000-36000100-61880000-00000-0000-000000	General Fund-Exposition Center \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000616	2337552 1124	137.01
				250000617	2212628 1124	1,039.09
				250000618	2300181 1124	2,567.29
				250000619	2212627 1124	4,121.48
				250000620	2212626 1124	6,046.43
				250000621	2212625 1124	4,449.11
				250000623	2212630 1124	21.87
				250000624	2212629 1124	25.40
				250000625	2380284 1124	222.29
				250000626	2306756 1124	46.50
				250000627	2382791 1124	27.13
				250000628	2382874 1124	15.50
01000-36000100-65250000-00000-0000-000000	General Fund-Exposition Center \- Administration-Diesel Expenditure-No Value-No Value-No Value	97508	Fikes*****	250000501	INV-046739	932.18
01000-36000100-65320000-00000-0000-000000	General Fund-Exposition Center \- Administration-Equipment Maintenance-No Value-No Value-No Value	97037	WRI O*****	250000712	125339	152.38
01000-36000100-65400000-00000-0000-000000	General Fund-Exposition Center \- Administration-Grounds Maintenance-No Value-No Value-No Value	11807	Grain*****	250000700	9336329454	139.43
					9340650317	12.80

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-36000100-71701000-00000-0000-000000	General Fund-Exposition Center \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	250000975	467532	165.00
					467533	165.00
					467534	165.00
					468070	165.00
					468071	165.00
					468072	165.00
					468073	165.00
					468074	165.00
					468075	165.00
					468114	165.00
					468115	165.00
					468116	165.00
					468117	165.00
					468162	165.00
					468163	165.00
					468164	165.00
					468166	165.00
					468167	165.00
					468200	165.00
					468201	165.00
468202	165.00					
468203	165.00					
468204	165.00					
468292	165.00					
01000-36500100-41010000-00000-0000-000000	General Fund-Brazos Center \- Administration-Fees \- Brazos Center-No Value-No Value-No Value	103018	Brazo*****erprises - Refund		19438	200.00
01000-36500100-60315000-00000-0000-000000	General Fund-Brazos Center \- Administration-Event Supplies/Services-No Value-No Value-No Value	16490	Wal-M*****c	250000410	04055	86.42
01000-36500100-60440000-00000-0000-000000	General Fund-Brazos Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	21638	Home *****	250001583	840083588 - 2	25.08
01000-36500100-61880000-00000-0000-000000	General Fund-Brazos Center \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000629	2031841 1124	85.75
				250000630	2031846 1124	5,557.78
				250000631	2031845 1124	79.39
				250000632	2031847 1124	39.05
				250000633	2031848 1224	140.96
250000634	2033340 1124	18.30				
01000-37000100-61801000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Travel-No Value-No Value-No Value	Employee	Ashle*****		TRVL000287373072	172.97
			Kelli*****ya		TRVL000287299809	11.52

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-56001000-61750000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000164	287310449001x12082024	501.83
01000-56001000-61880000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000639	2043190 1124	1,248.21
				250000640	2042812 1124	351.86
				250000641	2342538 1124	17.88
				250000668	2042813 1124	887.68
		4582	Wellb*****ity District	250000335	102-4480-00 1124	37.69
01000-56001000-65660000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Field Supplies-No Value-No Value-No Value	11807	Grain*****	250001563	9337262670	35.74
01000-56001000-65670000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Maintenance-General-No Value-No Value-No Value	96264	Brazo*****	250000849	22410-01	87,867.00
				250000850	22410-02	25,997.40
01000-56001000-65690000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Bridge Maintenance-No Value-No Value-No Value	101556	Kerr *****	250001294	24-1408	6,000.00
					24-1409	6,000.00
					24-1410	6,000.00
					24-1411	6,000.00
					24-1412	6,000.00
					24-1413	6,000.00
					24-1414	6,000.00
24-1415	6,000.00					
01000-56001000-71500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Equipment-No Value-No Value-No Value	10153	Musta*****es	250000195	A5558712	3,815.00
				250000918	A9535602	4,188.00
				250000922	A9521102	4,310.00
				250001442	A9636502	3,815.00
01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unif*****	250000135	2960112415	172.29
01000-56001000-72320000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Engineering Consulting-No Value-No Value-No Value	101554	Dudle*****C	250001202	5620	1,500.00
01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	100138	Gladn*****lutions LLC	250001647	79843	175.00
		11682	Napa *****	250000093	347418	21.58
					348083	48.36
		1639	Bryan*****nc	250000087	200981	166.00
		73	Musta*****	250000092	PART6794624	113.04
95889	Inspe*****	250000058	11290	7.00		
01000-56002000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value-No Value	11682	Napa *****	250000093	347178	79.20
					347456	39.99

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
			Napa *****		348211	56.54
		95889	Inspe*****	250000058	11276	7.00
		96665	Colle*****Lincoln LLC	250000129	415715	119.13
01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value-No Value	1038	Wicks*****Utility District	250000334	115970 1124	32.01
		20	Bryan*****	250000337	2075791 1124	18.80
				250000339	2075818 1124	54.68
				250000340	2075769 1124	58.63
				250000341	2075420 1124	18.83
		4582	Wellb*****ity District	250000335	104-2580-00 1124	37.69
15000-52000100-61620000-00000-0000-000000	Law Library Fund-Law Library Fund \- Administration-Subscriptions & Publications-No Value-No Value-No Value	91607	Lexis*****nder	250000362	INV 428582B	536.89
20000-21005000-71500000-00000-0000-000000	County Clerk Records Management Fund-County Clerk Management Fund-Rental \- Equipment-No Value-No Value-No Value	101248	GovOS*****	250001091	INV-8233*	4,911.90
25000-30210000-60500000-00000-0000-000000	Forfeiture Fund-Forfeitures \- Constable Precinct 2-Equipment & I. T. Enhancement-No Value-No Value-No Value	90734	Stalk*****	250000721	448408	2,420.00
30000-227100-71025000-00000-0000-000000	Brazos County Grant Fund-Specialty Court (Drug Court) Grant-Contract Services-No Value-No Value-No Value	96167	Recov*****orp	250001347	10047169	2,666.00
30000-272300-61401000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ - 212\ -25\ -C03-Interpreters-No Value-No Value-No Value	95313	USA C*****eters	250001737	2838	380.40
35000-21130000-61010000-00000-0000-000000	Primary Election Services Fund-Election Services-Advertising \- Legal Notices-No Value-No Value-No Value	93391	Bryan*****rporation	250000998	8434-00005-0001	234.00
		96508	KCEN-*****	250000994	2960407-2	480.00
35000-21130000-61750000-00000-0000-000000	Primary Election Services Fund-Election Services-Telephone/Data \- Cellular-No Value-No Value-No Value	97206	Optim*****	250000796	07707-752250-01-5 Nov24	211.48
43200-63432600-80715000-00000-0000-000000	2020 Certificates of Obligation-Road Reconstruction-Roads \- Capital-No Value-No Value-No Value	101554	Dudle*****C	240003525	INV-5625	8,621.99
		96264	Brazo*****	240004502	Pay App #2	452,852.31
43230-63432304-71025000-00000-0000-000000	On System road Bond \- TXDOT- Inner Loop East-Contract Services-No Value-No Value-No Value	102497	Quidd*****LLC	240002126	ARIV1029051-9	123,735.19
43230-63432305-71025000-00000-0000-000000	On System road Bond \- TXDOT-RELLIS-Contract Services-No Value-No Value-No Value	102436	Binkl*****c	240001532	69268-11	99,393.66
43230-63432306-71025000-00000-0000-000000	On System road Bond \- TXDOT- Leonard Road-Contract Services-No Value-No Value-No Value	102445	RG Mi*****nc	240001312	98718-11	36,943.05

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
43230-63432311-71025000-00000-0000-000000	On System road Bond \- TXDOT-Harvey Road-Contract Services-No Value-No Value-No Value	102444	Lamb***** LLC	240001313	B201692.01-11820-11	51,791.10
45000-00000000-30302000-00000-0000-000000	Capital Improvement Fund-No Value-Contract Pay \- Retainages-No Value-No Value-No Value	96264	Brazo*****	240004502	Pay App #2	(22,642.62)
45000-63560001-80289000-00000-0000-000000	Capital Improvement Fund-Road & Bridge \- Capital-Equipment \- Road and Bridge-No Value-No Value-No Value	73	Musta*****	250000240	S0435401	221,400.00
				250000245	S0291501	86,900.00
50000-64005000-71110000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- County-No Value-No Value-No Value	6313	Texas*****Counties		217725202412	208,795.86
50000-64005000-71110006-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- MPO-No Value-No Value-No Value	6313	Texas*****Counties		217725202412	261.81
50000-64005000-71110011-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- Health District-No Value-No Value-No Value	6313	Texas*****Counties		217725202412	6,542.87
50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252024120600	270,810.15
					2177252024121300	148,215.90
50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252024120600	12,905.67
					2177252024121300	16,362.59
50000-64005100-61620000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Subscriptions & Publications-No Value-No Value-No Value	97126	Athen*****	250001326	635912	974.25
50000-64005100-61750000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001707	287310453492x12082024	4.37
50000-64005100-61801000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Travel-No Value-No Value-No Value	Employee	Rebec*****		TRVL000284932197	425.37
50000-64005100-72590000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Professional Fees \- Other-No Value-No Value-No Value	96352	Biome*****tions LLC	250001108	320145	63.25
50000-64005700-71110007-00000-0000-000000	Health and Life Insurance Fund-Retiree Health Insurance-Retiree Administrative Fee \- County-No Value-No Value-No Value	6313	Texas*****Counties		217725202412	57,812.41
50000-64005700-71110012-00000-0000-000000	Health and Life Insurance Fund-Retiree Health Insurance-Retiree	6313	Texas*****Counties		217725202412	2,618.10

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Administrative Fee \- Health District-No Value-No Value-No Value					
50000-64005700-71110013-00000-0000-000000	Health and Life Insurance Fund-Retiree Health Insurance-Retiree Administrative Fee \- MPO-No Value-No Value-No Value	6313	Texas*****Counties		217725202412	261.81
50000-64005700-71110015-00000-0000-000000	Health and Life Insurance Fund-Retiree Health Insurance-Retiree Administrative Fee \- CSCD-No Value-No Value-No Value	6313	Texas*****Counties		217725202412	1,832.67
60000-00000000-31120000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- Nationwide-No Value-No Value-No Value	3382	Natio***** Solutions		12.13.24	7,716.70
60000-00000000-31125000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- Secur Benefit-No Value-No Value-No Value	6165	Secur***** Insurance Co		12.13.24	2,175.00
60000-00000000-31128000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- VALIC-No Value-No Value-No Value	10789	Varia***** Insurance Co Inc		12.13.24	3,982.50
60000-00000000-31150000-00000-0000-000000	Payroll Agency Fund-No Value-County Property Tax Payable-No Value-No Value-No Value	21268	Brazo*****		12.13.24 9100	50.00
			Brazo*****		12.13.24 9101	50.00
60000-00000000-31204100-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Child Care-No Value-No Value-No Value	102528	Chest*****		DCA 12.13.24 CC	26.74
		103030	Youni*****		DCA 12.13.24 SY	1,333.30
60000-00000000-31204200-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Unreimb. Medical-No Value-No Value-No Value	100504	Salaz*****		FSA 12.13.24 JS	0.03
		102510	Watso*****		FSA 12.13.24 MW	839.76
60000-00000000-31228000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Hartford\AD&D-No Value-No Value-No Value	6874	Hartf***** , The		2332756	1,395.64
60000-00000000-31232000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Hartford\LTD-No Value-No Value-No Value	6874	Hartf***** , The		676719580770	4,397.80
60000-00000000-31236000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Conseco\Cancer Ins-No Value-No Value-No Value	3436	WILCA***** Company		o2483522	12.90
60000-00000000-31237000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Colonial Insurance-No Value-No Value-No Value	10372	Colon*****ent Insurance Company		74123981101560	1,621.66
60000-00000000-31240000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- AFLAC Insurance-No Value-No Value-No Value	3428	Ameri*****Insurance		OXD40	5,441.00
60000-00000000-31241000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Vision Insurance-No Value-No Value-No Value	93592	Spect*****		20241017000050	8,421.28
60000-00000000-31244000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Levy\Bankruptcy-No Value-No Value-No Value	94674	Peake*****		12.13.24	618.47

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
60000-00000000-3160000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- United Way-No Value-No Value-No Value	3395	Unite*****zos Valley		12.13.24	29.77
91000-53000100-60350000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Food and Food Supplements-No Value-No Value-No Value	95956	Diner*****	250001614	121224	231.80
91000-53000100-60500000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250001492	INV00827246	3,910.84
					INV00827247	1,373.49
					INV00827248	440.79
					INV00827360	18.72
					INV00827361	62.73
91000-53000100-65540000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	97315	UBEO *****	250000889	INV2350967	595.00
91000-53000100-72540000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Physician Services-No Value-No Value-No Value	102440	Elizo*****	250000344	9368-120224	4,000.00
91000-53001000-60380000-00000-0000-000000	Health \- County Health District-Environmental Services Administration-Health Supplies-No Value-No Value-No Value	11146	Baile*****& Thermometers LLC	250001617	24.11175	350.00
91000-53002100-61110000-00000-0000-000000	Health \- County Health District-C4 Clinic-Conference & Seminar Fees-No Value-No Value-No Value	21410	Texas*****y	250001646	A05328472	3,680.02
91000-53002100-71025000-00000-0000-000000	Health \- County Health District-C4 Clinic-Contract Services-No Value-No Value-No Value	97126	Athen*****	250001410	INV-629031	1,299.00
91000-53003000-60380000-00000-0000-000000	Health \- County Health District-Lab Administration-Health Supplies-No Value-No Value-No Value	96434	Bioly*****es Inc	250001495	052969	1,966.70
91000-532300-60170000-00000-0000-000000	Health \- County Health District-Maternal, Child & Adolescent Health Grant-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250001618	372506	910.69
91000-533200-61010000-00000-0000-000000	Health \- County Health District-Texas A&M Health Science Center Vaccination Project-Advertising \- Legal Notices-No Value-No Value-No Value	93391	Bryan*****rporation	250000961	4021-00068-0000	870.00
					4021-0068-0000	870.00
91000-536300-60600000-00000-0000-000000	Health \- County Health District-Public Health Infrastructure-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250001615	372511	52.91
					372511.1	35.21
91000-539000-61801000-00000-0000-000000	Health \- County Health District-Tuberculosis-Travel-No Value-No Value-No Value	Employee	Maria*****		TRVL000285163377	110.00
97000-00000000-20000100-00000-0000-000000	CSCD \- Community Supervision-No	Employee	Raiga*****d		TRVL000284931833	(556.50)

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Value-Cash Advance \- Subledger Total-No Value-No Value-No Value					
97000-551100-69100100-00000-0000-000000	CSCD \- Community Supervision- Basic Supervision-Travel \- Per Diem-No Value-No Value-No Value	Employee	Raiga*****d		TRVL000284931833	594.39
97000-556300-53330000-00000-0000-000000	CSCD \- Community Supervision- Specialty Court Program \- Administration-CSCD Medical Health Benefit-No Value-No Value- No Value	10022	Texas*****riminal Justice		12124-123124	1,249.64
<b>Grand Total</b>						<b>2,803,386.43</b>





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: Acknowledgement of the 2024-2025 Budget to Actuals by Fund as of December 18, 2024.  
Acknowledgement of the 2024-2025 Contingency Budget to Actuals by Fund as of December 18, 2024.

TO: Commissioners Court

FROM: Nina Payne

DATE: 12/18/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Budget to Actuals FY 2025.pdf</a>	FY 2024-2025 Budget to Actuals by Fund as of 12/18/24	Backup Material
<a href="#">FY 25 Contingency Budget to Actuals Fund.pdf</a>	FY 2024-2025 Contingency Budget to Actuals by Fund as of 12/18/24	Backup Material

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 01000 General Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
<b>Taxes</b>	<b>119,608,263</b>	<b>131,167,122</b>	<b>139,852,629</b>	<b>18,816,200</b>	<b>13%</b>
Charges for Services	14,373,002	13,985,011	13,624,275	1,494,587	11%
<b>Interest Income</b>	<b>8,311,341</b>	<b>12,656,049</b>	<b>10,275,000</b>	<b>1,482,421</b>	<b>14%</b>
Other Revenue	1,265,902	2,820,246	1,086,700	213,465	20%
<b>Reserves</b>	<b>-</b>	<b>0</b>	<b>101,741,160</b>	<b>-</b>	<b>-</b>
Intergovernmental	8,218,468	968,398	857,002	281,336	33%
<b>Other Financing Sources</b>	<b>215,777</b>	<b>190,452</b>	<b>210,000</b>	<b>20,000</b>	<b>10%</b>
<b>Total Revenue</b>	<b>\$151,992,753</b>	<b>\$161,787,279</b>	<b>\$267,646,766</b>	<b>\$22,308,009</b>	<b>8%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
<b>Salaries and Wages</b>	<b>49,486,058</b>	<b>57,114,903</b>	<b>65,886,023</b>	<b>12,140,776</b>	<b>18%</b>
<b>Outside Labor Costs</b>	<b>104,348</b>	<b>177,763</b>	<b>163,000</b>	<b>103,462</b>	<b>63%</b>
<b>Benefits</b>	<b>27,183,091</b>	<b>31,575,201</b>	<b>37,844,757</b>	<b>7,538,708</b>	<b>20%</b>
<b>Supplies and Other Charges</b>	<b>9,058,121</b>	<b>9,412,807</b>	<b>12,861,535</b>	<b>2,598,424</b>	<b>20%</b>
<b>Contingency</b>	<b>-</b>	<b>-</b>	<b>7,173,793</b>	<b>-</b>	<b>-</b>
<b>Repairs and Maintenance</b>	<b>4,532,190</b>	<b>9,794,592</b>	<b>21,788,638</b>	<b>1,895,937</b>	<b>9%</b>
<b>Contractual Services</b>	<b>9,372,616</b>	<b>8,872,895</b>	<b>10,745,147</b>	<b>2,520,623</b>	<b>23%</b>
<b>Professional Services</b>	<b>6,379,393</b>	<b>7,516,511</b>	<b>14,152,695</b>	<b>1,141,688</b>	<b>8%</b>
<b>Community Contracts</b>	<b>4,716,979</b>	<b>5,616,842</b>	<b>7,570,308</b>	<b>2,188,242</b>	<b>29%</b>
<b>Capital Outlay</b>	<b>7,260,102</b>	<b>7,220,517</b>	<b>12,168,102</b>	<b>1,189,127</b>	<b>10%</b>
<b>Other Financing Uses</b>	<b>20,917,731</b>	<b>478,638</b>	<b>77,292,768</b>	<b>-</b>	<b>-</b>
<b>Total Expense</b>	<b>\$139,010,628</b>	<b>\$137,780,669</b>	<b>\$267,646,766</b>	<b>\$31,316,988</b>	<b>12%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 11000 Hotel Occupancy Tax Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	3,689,821	4,087,515	3,780,000	451,046	12%
Interest Income	119,177	318,887	250,000	36,272	15%
Other Revenue	1,500	2,750	-	-	-
Reserves	-	-	2,340,838	-	-
Other Financing Sources	246,080	46,707	-	-	-
<b>Total Revenue</b>	<b>\$4,056,579</b>	<b>\$4,455,859</b>	<b>\$6,370,838</b>	<b>\$487,318</b>	<b>8%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	84,744	75,019	170,364	15,263	9%
Benefits	41,481	36,337	76,620	7,313	10%
Supplies and Other Charges	30,866	32,748	139,175	252	0%
Contingency	-	-	548,989	-	-
Repairs and Maintenance	-	-	2,502,500	-	-
Contractual Services	347,894	175,950	187,690	58,834	31%
Professional Services	24,960	5,300	5,500	5,300	96%
Community Contracts	1,370,205	1,110,866	1,050,000	-	-
Capital Outlay	554,303	563,572	440,000	-	-
Other Financing Uses	-	1,250,000	1,250,000	-	-
<b>Total Expense</b>	<b>\$2,454,451</b>	<b>\$3,249,791</b>	<b>\$6,370,838</b>	<b>\$86,961</b>	<b>1%</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 12000 State Lateral Road Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	5,056	13,763	11,000	1,549	14%
Reserves	-	-	244,000	-	-
Intergovernmental	30,347	29,508	29,000	29,502	102%
<b>Total Revenue</b>	<b>\$35,403</b>	<b>\$43,271</b>	<b>\$284,000</b>	<b>\$31,051</b>	<b>11%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Repairs and Maintenance	-	-	284,000	165,000	58%
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$284,000</b>	<b>\$165,000</b>	<b>58%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 13000 Unclaimed Property Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	9,140	23,062	15,000	2,658	18%
Reserves	-	-	94,000	-	-
<b>Total Revenue</b>	<b>\$9,140</b>	<b>\$23,062</b>	<b>\$109,000</b>	<b>\$2,658</b>	<b>2%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	21,800	-
Contingency	-	-	87,200	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$109,000</b>	<b>-</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 15000 Law Library Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	164,116	105,074	95,000	19,285	20%
<b>Interest Income</b>	<b>1,942</b>	<b>8,101</b>	<b>5,000</b>	<b>939</b>	<b>19%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>167,500</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$166,057</b>	<b>\$113,175</b>	<b>\$267,500</b>	<b>\$20,224</b>	<b>8%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	62,593	65,385	267,500	5,113	2%
<b>Total Expense</b>	<b>\$62,593</b>	<b>\$65,385</b>	<b>\$267,500</b>	<b>\$5,113</b>	<b>2%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 16000 Local Provider Participation  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	31,728,216	40,008,694	38,000,000	29,899,561	79%
Interest Income	433,637	1,392,213	1,000,000	126,741	13%
Other Revenue	397,231	487,494	480,000	318,276	66%
Reserves	-	-	23,000,000	-	-
<b>Total Revenue</b>	<b>\$32,559,083</b>	<b>\$41,888,401</b>	<b>\$62,480,000</b>	<b>\$30,344,578</b>	<b>49%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	134,246	-	-	-	-
Community Contracts	26,044,743	37,357,270	62,460,000	10,684,540	17%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
<b>Total Expense</b>	<b>\$26,198,989</b>	<b>\$37,377,270</b>	<b>\$62,480,000</b>	<b>\$10,704,540</b>	<b>17%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 18000 Law Enforcement Education  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Reserves	-	-	82,738	-
Intergovernmental	14,872	37,584	36,900	-
<b>Total Revenue</b>	<b>\$14,872</b>	<b>\$37,584</b>	<b>\$119,638</b>	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	12,741	25,911	119,638	1,684	1%
<b>Total Expense</b>	<b>\$12,741</b>	<b>\$25,911</b>	<b>\$119,638</b>	<b>\$1,684</b>	<b>1%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 19000 Court Records Preservation  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	623	410	400	20	5%
<b>Interest Income</b>	<b>15,192</b>	<b>36,545</b>	<b>30,000</b>	<b>3,699</b>	<b>12%</b>
<b>Reserves</b>	-	-	<b>699,000</b>	-	-
<b>Total Revenue</b>	<b>\$15,815</b>	<b>\$36,955</b>	<b>\$729,400</b>	<b>\$3,719</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	30,400	-
Contractual Services	-	-	699,000	-
<b>Total Expense</b>	-	-	<b>\$729,400</b>	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 20000 County Clerk Records  
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	364,311	305,258	300,000	48,400	16%
<b>Interest Income</b>	<b>31,036</b>	<b>69,629</b>	<b>60,000</b>	<b>6,948</b>	<b>12%</b>
<b>Reserves</b>	-	-	<b>1,268,000</b>	-	-
<b>Total Revenue</b>	<b>\$395,347</b>	<b>\$374,888</b>	<b>\$1,628,000</b>	<b>\$55,348</b>	<b>3%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	104,059	124,374	134,033	26,498	20%
Benefits	56,889	62,648	84,743	13,534	16%
Supplies and Other Charges	725	17,345	8,500	-	-
Contingency	-	-	1,074,884	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	327,291	133,123	325,340	5,248	2%
Capital Outlay	-	22,822	-	-	-
<b>Total Expense</b>	<b>\$488,964</b>	<b>\$360,313</b>	<b>\$1,628,000</b>	<b>\$45,280</b>	<b>3%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 20010 County Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	290,550	280,855	275,000	45,805	17%
<b>Interest Income</b>	<b>30,786</b>	<b>74,394</b>	<b>66,000</b>	<b>7,936</b>	<b>12%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>1,440,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$321,336</b>	<b>\$355,249</b>	<b>\$1,781,000</b>	<b>\$53,741</b>	<b>3%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,206,000	-	-
Contractual Services	253,734	220,953	575,000	74	0%
<b>Total Expense</b>	<b>\$253,734</b>	<b>\$220,953</b>	<b>\$1,781,000</b>	<b>\$74</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 22000 Courthouse Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	115,046	89,005	90,800	16,234	18%
Interest Income	5,325	6,601	-	876	-
Reserves	-	-	161,000	-	-
Other Financing Sources	294,951	-	-	-	-
<b>Total Revenue</b>	<b>\$415,322</b>	<b>\$95,606</b>	<b>\$251,800</b>	<b>\$17,110</b>	<b>7%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	375,202	-	-	-	-
Benefits	155,455	0	-	-	-
Supplies and Other Charges	4,033	2,936	2,510	520	21%
Contingency	-	-	168,131	-	-
Repairs and Maintenance	13,633	4,633	20,000	-	-
Contractual Services	-	-	50,000	-	-
Community Contracts	1,011	1,062	1,159	-	-
Capital Outlay	-	6,263	10,000	-	-
<b>Total Expense</b>	<b>\$549,334</b>	<b>\$14,895</b>	<b>\$251,800</b>	<b>\$520</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 22010 Justice Court Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	33,424	35,820	34,800	5,766	17%
<b>Interest Income</b>	<b>4,523</b>	<b>12,673</b>	<b>11,000</b>	<b>1,377</b>	<b>13%</b>
<b>Reserves</b>	-	-	<b>256,000</b>	-	-
<b>Total Revenue</b>	<b>\$37,947</b>	<b>\$48,492</b>	<b>\$301,800</b>	<b>\$7,143</b>	<b>2%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Repairs and Maintenance	-	-	64,800	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	57,000	-
Capital Outlay	-	-	150,000	-
<b>Total Expense</b>	-	-	<b>\$301,800</b>	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 23000 District Clerk Records  
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	84,461	126,480	120,000	23,861	20%
<b>Interest Income</b>	<b>5,326</b>	<b>14,174</b>	<b>12,000</b>	<b>1,657</b>	<b>14%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>297,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$89,788</b>	<b>\$140,653</b>	<b>\$429,000</b>	<b>\$25,517</b>	<b>6%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	19,979	60,195	77,300	12,031	16%
Benefits	1,553	4,718	19,304	2,981	15%
Contractual Services	149,231	-	312,396	-	-
Professional Services	-	-	20,000	-	-
<b>Total Expense</b>	<b>\$170,763</b>	<b>\$64,914</b>	<b>\$429,000</b>	<b>\$15,011</b>	<b>3%</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 23010 District Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	595	320	200	5	3%
<b>Interest Income</b>	<b>131</b>	<b>75</b>	<b>65</b>	<b>8</b>	<b>13%</b>
<b>Reserves</b>	-	-	1,500	-	-
<b>Total Revenue</b>	<b>\$726</b>	<b>\$395</b>	<b>\$1,765</b>	<b>\$13</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	18,345	-	-	-
Benefits	1,426	-	-	-
Professional Services	-	-	1,765	-
<b>Total Expense</b>	<b>\$19,771</b>	-	<b>\$1,765</b>	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 24000 Justice of the Peace  
 Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	28,209	30,068	29,200	4,825	17%
<b>Interest Income</b>	<b>4,324</b>	<b>10,515</b>	<b>10,000</b>	<b>386</b>	<b>4%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>82,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$32,534</b>	<b>\$40,584</b>	<b>\$121,200</b>	<b>\$5,211</b>	<b>4%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	10,166	13,388	17,800	87	0%
Contingency	-	-	97,200	-	-
Contractual Services	889	-	6,200	-	-
Capital Outlay	-	148,938	-	-	-
<b>Total Expense</b>	<b>\$11,055</b>	<b>\$162,326</b>	<b>\$121,200</b>	<b>\$87</b>	<b>0%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 24010 County and District Court  
 Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	10,059	8,304	8,400	1,320	16%
<b>Interest Income</b>	<b>2,647</b>	<b>6,831</b>	<b>6,000</b>	<b>713</b>	<b>12%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>134,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$12,706</b>	<b>\$15,135</b>	<b>\$148,400</b>	<b>\$2,032</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	148,400	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$148,400</b>	<b>-</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 25000 Forfeiture Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	5,329	304	-	43,175	-
<b>Interest Income</b>	<b>918</b>	<b>1,965</b>	<b>-</b>	<b>201</b>	<b>-</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>37,827</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$6,247</b>	<b>\$2,269</b>	<b>\$37,827</b>	<b>\$43,376</b>	<b>115%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,563	235	17,636	2,420	14%
Contingency	-	-	20,191	-	-
Capital Outlay	5,133	-	-	-	-
<b>Total Expense</b>	<b>\$7,696</b>	<b>\$235</b>	<b>\$37,827</b>	<b>\$2,420</b>	<b>6%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 26000 District Attorney Hot Check  
 Collections Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	113	277	100	29	29%
Other Revenue	150	75	150	75	50%
<b>Reserves</b>	-	-	5,300	-	-
<b>Total Revenue</b>	<b>\$263</b>	<b>\$352</b>	<b>\$5,550</b>	<b>\$104</b>	<b>2%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Contingency	-	-	5,550	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$5,550</b>	<b>-</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 27000 Bail Bond Board Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	2,428	5,975	5,000	608	12%
Other Revenue	2,500	2,500	2,500	-	-
<b>Reserves</b>	-	-	<b>114,000</b>	-	-
<b>Total Revenue</b>	<b>\$4,928</b>	<b>\$8,475</b>	<b>\$121,500</b>	<b>\$608</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	321	-	4,001	-	-
Benefits	113	-	1,011	-	-
Supplies and Other Charges	-	419	6,660	665	10%
Contingency	-	-	109,828	-	-
<b>Total Expense</b>	<b>\$433</b>	<b>\$419</b>	<b>\$121,500</b>	<b>\$665</b>	<b>1%</b>

**Brazos County, Texas  
 FY 2024-2025 Budget to Actuals -  
 Revenue and Expenditure  
 Categories Report by Fund  
 (Unaudited)**

Fund: 28000 Voter Registration Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	16,804	-	-	-
<b>Total Revenue</b>	<b>\$16,804</b>	-	-	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	1,071	-	-	-
Contractual Services	15,733	-	-	-
<b>Total Expense</b>	<b>\$16,804</b>	-	-	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 29000 Vehicle Inventory Interest  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	8,389	2,465	2,500	-	-
Interest Income	23,620	53,643	48,000	5,343	11%
Reserves	-	-	378,266	-	-
<b>Total Revenue</b>	<b>\$32,009</b>	<b>\$56,108</b>	<b>\$428,766</b>	<b>\$5,343</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,117	2,196	26,750	1,604	6%
Contingency	-	-	357,611	-	-
Repairs and Maintenance	240	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
<b>Total Expense</b>	<b>\$5,357</b>	<b>\$2,196</b>	<b>\$428,766</b>	<b>\$1,604</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 30000 Brazos County Grant Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Public Health Revenue	0	60,000	-	-	-
Other Revenue	32	-	-	-	-
Intergovernmental	2,603,804	4,272,026	4,261,239	1,854,803	44%
Other Financing Sources	336,489	478,638	1,148,482	-	-
<b>Total Revenue</b>	<b>\$2,940,325</b>	<b>\$4,810,663</b>	<b>\$5,409,721</b>	<b>\$1,854,803</b>	<b>34%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	1,748,464	2,794,329	3,394,634	623,641	18%
Benefits	813,685	1,211,302	1,461,116	261,285	18%
Supplies and Other Charges	106,792	176,139	115,324	14,945	13%
Contingency	-	-	303,192	-	-
Repairs and Maintenance	5,186	3,637	4,900	387	8%
Contractual Services	116,713	403,012	110,055	52,008	47%
Professional Services	-	2,500	2,500	2,500	100%
Capital Outlay	158,206	377,396	18,000	25,894	144%
<b>Total Expense</b>	<b>\$2,949,047</b>	<b>\$4,968,314</b>	<b>\$5,409,721</b>	<b>\$980,661</b>	<b>18%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 31000 American Rescue Plan Act

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	7,495,180	1,509,822	20,884,000	-
<b>Other Financing Sources</b>	-	-	<b>15,784,000</b>	-
<b>Total Revenue</b>	<b>\$7,495,180</b>	<b>\$1,509,822</b>	<b>\$36,668,000</b>	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	7,299,824	(478,903)	-	-	-
Supplies and Other Charges	-	(5,180)	-	-	-
Contractual Services	132,000	813,154	1,668,000	-	-
Capital Outlay	63,356	1,180,752	35,000,000	138,999	0%
<b>Total Expense</b>	<b>\$7,495,180</b>	<b>\$1,509,822</b>	<b>\$36,668,000</b>	<b>\$138,999</b>	<b>0%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 32000 SB 22 2023 Rural Law  
 Enforcement Salary Assistance Program

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	-	22,969	-	5,555	-
Intergovernmental	-	1,026,255	1,050,000	1,050,000	100%
<b>Total Revenue</b>	-	<b>\$1,049,224</b>	<b>\$1,050,000</b>	<b>\$1,055,555</b>	<b>101%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	446,978	439,118	81,095	18%
Benefits	-	110,487	110,880	19,921	18%
Supplies and Other Charges	-	105,586	67,000	-	-
Contingency	-	-	2	-	-
Repairs and Maintenance	-	40,000	-	-	-
Contractual Services	-	-	100,000	-	-
Capital Outlay	-	346,174	333,000	-	-
<b>Total Expense</b>	-	<b>\$1,049,224</b>	<b>\$1,050,000</b>	<b>\$101,016</b>	<b>10%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	1,599	4,597	4,300	388	9%
Other Revenue	8,000	60	-	-	-
<b>Reserves</b>	-	-	<b>116,311</b>	-	-
<b>Total Revenue</b>	<b>\$9,599</b>	<b>\$4,657</b>	<b>\$120,611</b>	<b>\$388</b>	<b>0%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	4,796	3,237	63,100	-
Contingency	-	-	23,511	-
Repairs and Maintenance	1,369	-	4,000	-
Capital Outlay	7,608	-	30,000	-
<b>Total Expense</b>	<b>\$13,773</b>	<b>\$3,237</b>	<b>\$120,611</b>	<b>-</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 34000 District Attorney Crime  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	32,611	11,242	20,000	20,297	101%
<b>Interest Income</b>	<b>5,816</b>	<b>12,302</b>	<b>11,000</b>	<b>1,081</b>	<b>10%</b>
<b>Reserves</b>	-	-	<b>215,900</b>	-	-
<b>Total Revenue</b>	<b>\$38,427</b>	<b>\$23,544</b>	<b>\$246,900</b>	<b>\$21,377</b>	<b>9%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	20,383	27,105	84,512	14,920	18%
Benefits	9,588	10,539	39,520	6,314	16%
Supplies and Other Charges	11,007	18,986	20,649	15,198	74%
Contingency	-	-	82,219	-	-
Contractual Services	360	360	20,000	90	0%
Other Financing Uses	-	9,000	-	-	-
<b>Total Expense</b>	<b>\$41,339</b>	<b>\$65,990</b>	<b>\$246,900</b>	<b>\$36,521</b>	<b>15%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 35000 Primary Election Services  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	70,904	14,088	25,000	-	-
<b>Interest Income</b>	<b>1,264</b>	<b>3,591</b>	<b>2,500</b>	<b>271</b>	<b>11%</b>
<b>Reserves</b>	<b>-</b>	<b>-</b>	<b>64,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$72,167</b>	<b>\$17,679</b>	<b>\$91,500</b>	<b>\$271</b>	<b>0%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	5,479	7,163	11,700	3,691	32%
Contingency	-	-	53,800	-	-
Repairs and Maintenance	-	5,620	10,000	-	-
Contractual Services	13,414	14,166	16,000	4,881	31%
<b>Total Expense</b>	<b>\$18,893</b>	<b>\$26,949</b>	<b>\$91,500</b>	<b>\$8,572</b>	<b>9%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 39010 Brazos County Housing  
Finance Corporation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	402,125	5,334	5,000	-	-
<b>Interest Income</b>	<b>5,259</b>	<b>27,592</b>	<b>0</b>	<b>2,745</b>	-
<b>Reserves</b>	-	-	<b>104,000</b>	-	-
<b>Total Revenue</b>	<b>\$407,384</b>	<b>\$32,926</b>	<b>\$109,000</b>	<b>\$2,745</b>	<b>3%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	174	4,735	-	-
Professional Services	-	-	104,265	6,500	6%
<b>Total Expense</b>	-	<b>\$174</b>	<b>\$109,000</b>	<b>\$6,500</b>	<b>6%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 41000 General Obligation Debt  
 Service Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	9,799,037	11,772,533	10,607,305	1,441,539	14%
Interest Income	345,490	541,787	450,000	40,048	9%
Reserves	-	-	2,500,000	-	-
Other Financing Sources	-	1,250,000	1,250,000	-	-
<b>Total Revenue</b>	<b>\$10,144,527</b>	<b>\$13,564,320</b>	<b>\$14,807,305</b>	<b>\$1,481,588</b>	<b>10%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Debt Service	9,028,173	11,864,575	14,807,305	1,250	0%
<b>Total Expense</b>	<b>\$9,028,173</b>	<b>\$11,864,575</b>	<b>\$14,807,305</b>	<b>\$1,250</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 43200 2020 Certificates of  
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	515,615	411,956	482,000	41,517	9%
Other Revenue	2,929	-	-	-	-
Reserves	-	-	5,600,000	-	-
<b>Total Revenue</b>	<b>\$518,544</b>	<b>\$411,956</b>	<b>\$6,082,000</b>	<b>\$41,517</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	54,447	0	-	-	-
Contingency	-	-	782,000	-	-
Contractual Services	2,656,302	2,398,009	-	-	-
Capital Outlay	1,891,648	632,060	5,300,000	492,831	9%
<b>Total Expense</b>	<b>\$4,602,397</b>	<b>\$3,030,069</b>	<b>\$6,082,000</b>	<b>\$492,831</b>	<b>8%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 43230 On System Road Bond -  
TXDOT

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	212,288	1,070,010	1,040,000	125,165	12%
Reserves	-	-	16,298,000	-	-
Other Financing Sources	20,009,102	-	-	-	-
<b>Total Revenue</b>	<b>\$20,221,390</b>	<b>\$1,070,010</b>	<b>\$17,338,000</b>	<b>\$125,165</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contractual Services	-	5,741,125	17,338,000	787,563	5%
Debt Service	203,216	-	-	-	-
<b>Total Expense</b>	<b>\$203,216</b>	<b>\$5,741,125</b>	<b>\$17,338,000</b>	<b>\$787,563</b>	<b>5%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 43231 Off System Road Bond

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	109,492	500,363	263,000	57,243	22%
Reserves	-	-	5,788,000	-	-
Other Financing Sources	10,307,719	-	-	-	-
<b>Total Revenue</b>	<b>\$10,417,211</b>	<b>\$500,363</b>	<b>\$6,051,000</b>	<b>\$57,243</b>	<b>1%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Capital Outlay	81,700	3,929,511	6,051,000	69,238	1%
Debt Service	102,830	-	-	-	-
<b>Total Expense</b>	<b>\$184,530</b>	<b>\$3,929,511</b>	<b>\$6,051,000</b>	<b>\$69,238</b>	<b>1%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 43232 2023 Certificates of  
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	106,296	561,066	540,000	83,771	16%
Reserves	-	-	10,420,000	-	-
Other Financing Sources	10,165,860	-	50,040,000	-	-
<b>Total Revenue</b>	<b>\$10,272,156</b>	<b>\$561,066</b>	<b>\$61,000,000</b>	<b>\$83,771</b>	<b>0%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Capital Outlay	61,762	98,459	61,000,000	-
Debt Service	163,164	-	-	-
<b>Total Expense</b>	<b>\$224,926</b>	<b>\$98,459</b>	<b>\$61,000,000</b>	<b>-</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 45000 Capital Improvement Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Other Revenue	102,356	(37,500)	-	-
<b>Reserves</b>	-	0	18,090,000	-
<b>Other Financing Sources</b>	20,893,118	4,180,663	10,320,286	-
<b>Total Revenue</b>	<b>\$20,995,474</b>	<b>\$4,143,163</b>	<b>\$28,410,286</b>	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,945,000	-	-
Capital Outlay	5,391,415	9,905,434	26,465,286	685,435	3%
<b>Total Expense</b>	<b>\$5,391,415</b>	<b>\$9,905,434</b>	<b>\$28,410,286</b>	<b>\$685,435</b>	<b>2%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 50000 Health and Life Insurance  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Other Revenue	23,006,476	27,567,563	23,136,458	4,506,128	19%
<b>Reserves</b>	-	-	<b>10,500,000</b>	-	-
<b>Total Revenue</b>	<b>\$23,006,476</b>	<b>\$27,567,563</b>	<b>\$33,636,458</b>	<b>\$4,506,128</b>	<b>13%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	227,069	221,846	613,622	52,315	9%
Benefits	133,569	106,496	255,837	26,114	10%
Supplies and Other Charges	53,669	58,937	124,895	19,061	15%
Contingency	-	-	5,524,827	-	-
Repairs and Maintenance	75	65	125	10	8%
Contractual Services	21,346,651	23,176,197	26,691,952	3,543,166	13%
Professional Services	379,176	372,198	425,200	93,053	22%
<b>Total Expense</b>	<b>\$22,140,208</b>	<b>\$23,935,739</b>	<b>\$33,636,458</b>	<b>\$3,733,719</b>	<b>11%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 93000 Regional Mobility Authority

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	494	497	500	94	19%
Other Revenue	-	30,000	10,000	10,000	100%
<b>Reserves</b>	-	-	37,436	-	-
<b>Total Revenue</b>	<b>\$494</b>	<b>\$30,497</b>	<b>\$47,936</b>	<b>\$10,094</b>	<b>21%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	12,120	-	-	-
Benefits	2,949	-	-	-
Supplies and Other Charges	557	-	-	-
Contingency	-	-	40,436	-
Contractual Services	25	-	-	-
Professional Services	7,875	7,500	7,500	-
<b>Total Expense</b>	<b>\$23,527</b>	<b>\$7,500</b>	<b>\$47,936</b>	-

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 01000 General Fund - Contingency**

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	7,093,741.00	(1,537,733.71)	5,556,007.29
Voter Registration - 13005000 *	3,152.00	(1,000.00)	2,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	40,000.00	-	40,000.00
<b>Total General Fund Contingency</b>	<b>7,173,793.00</b>	<b>(1,538,733.71)</b>	<b>5,635,059.29</b>

\* Can only be used for that program or division

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 11000 HOT Fund Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
HOT Fund Contingency - 11002500	548,989.00	-	548,989.00
<b>Total HOT Fund Contingency</b>	<b>548,989.00</b>	<b>-</b>	<b>548,989.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 13000 Unclaimed Property Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12005000	87,200.00	-	87,200.00
<b>Total Unclaimed Property Fund Contingency</b>	<b>87,200.00</b>	<b>-</b>	<b>87,200.00</b>

\* Can only be used for this fund



**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 20000 County Clerk Records Management Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21005000	1,074,884.00	-	1,074,884.00
<b>Total Count Clerk Records Management Fund Contingency</b>	<b>1,074,884.00</b>	<b>-</b>	<b>1,074,884.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 20010 County Clerk Archival Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21006000	1,206,000.00	(2,200.00)	1,203,800.00
<b>Total Count Clerk Archival Fund Contingency</b>	<b>1,206,000.00</b>	<b>(2,200.00)</b>	<b>1,203,800.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 22000 Courthouse Security Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 51000100	168,131.00	-	168,131.00
<b>Total Courthouse Security Fund Contingency</b>	<b>168,131.00</b>	<b>-</b>	<b>168,131.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 24000 Justice of the Peace Technology Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
JP Technology Administration - 24005000	77,200.00	-	77,200.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
<b>Total Justice of the Peace Technology Fund Contingency</b>	<b>97,200.00</b>	<b>-</b>	<b>97,200.00</b>

\* Can only be used for this fund and specific divisions

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 25000 Forfeiture Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Sheriff Forfeiture Fund - 2801000	20,191.00	-	20,191.00
<b>Total Forfeiture Fund Contingency</b>	<b>20,191.00</b>	<b>-</b>	<b>20,191.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 26000 District Attorney Hot Check Collections Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19006000	5,550.00	-	5,550.00
<b>Total District Attorney Hot Check Collections Fund - Contingency</b>	<b>5,550.00</b>	<b>-</b>	<b>5,550.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 27000 Bail Bond Board Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12006000	109,828.00	-	109,828.00
<b>Total Bail Bond Board Fund - Contingency</b>	<b>109,828.00</b>	<b>-</b>	<b>109,828.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 29000 Vehicle Inventory Interest Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 13006000	357,611.00	-	357,611.00
<b>Total Vehicle Inventory Interest Fund - Contingency</b>	<b>357,611.00</b>	<b>-</b>	<b>357,611.00</b>

\* Can only be used for this fund



**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 30000 Grant Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Texas Indigent Defense Commission - 272200	191,075.00	(191,075.00)	-
BV Human Trafficking Task Force Development - 283700	93,101.00	(34,643.51)	58,457.49
Metropolitan Planning - 424100	19,016.00	-	19,016.00
<b>Total Grant Fund Contingency</b>	<b>303,192.00</b>	<b>(225,718.51)</b>	<b>77,473.49</b>

\* Can only be used for this fund and specific divisions

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 33000 Sheriff's Office Crime Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 28050000	23,511.00	-	23,511.00
<b>Total Sheriff's Office Crime Fund Contingency</b>	<b>23,511.00</b>	<b>-</b>	<b>23,511.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 34000 District Attorney Crime Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19200100	82,219.00	-	82,219.00
<b>Total District Attorney Crime Fund Contingency</b>	<b>82,219.00</b>	<b>-</b>	<b>82,219.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 35000 Primary Election Services Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21130000	53,800.00	(4,500.00)	49,300.00
<b>Total Primary Election Services Fund Contingency</b>	<b>53,800.00</b>	<b>(4,500.00)</b>	<b>49,300.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 43200 2020 Certificates of Obligation - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 11001500	782,000.00	-	782,000.00
<b>Total 43200 2020 Certificates of Obligation Contingency</b>	<b>782,000.00</b>	<b>-</b>	<b>782,000.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 45000 General Permanent Improvement Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 63110001	1,945,000.00	(1,945,000.00)	-
<b>Total General Permanent Improvement Fund Contingency</b>	<b>1,945,000.00</b>	<b>(1,945,000.00)</b>	<b>-</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 50000 Health and Life Insurance Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Group Insurance - Admiration - 64005000	5,504,827.00	-	5,504,827.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
<b>Total Health and Life Insurance Fund Contingency</b>	<b>5,524,827.00</b>	<b>-</b>	<b>5,524,827.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 55000 Jail Commissary Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Jail Commissary - 28006000	346,688.00	-	346,688.00
<b>Total Jail Commissary Fund Contingency</b>	<b>346,688.00</b>	<b>-</b>	<b>346,688.00</b>

\* Can only be used for this fund



**Brazos County, Texas  
 FY 2024-2025 Contingency  
 Budget to Actuals by Fund  
 (Unaudited)**

**Fund: 58000 County Attorney Operating Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 18006000	64,000.00	-	64,000.00
<b>Total County Attorney Operating Fund Contingency</b>	<b>64,000.00</b>	<b>-</b>	<b>64,000.00</b>

\* Can only be used for this fund



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: Acknowledgement of monthly reports submitted in December 2024.

TO: Commissioners Court

DATE: 02/01/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

<a href="#">2024-12-18 Monthly Reports submitted for the Month of December.pdf</a>	Monthly Reports submitted for the Month of December	Backup Material
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**BRAZOS COUNTY**  
**MONTHLY REPORT RECAPITULATION**  
**CONSTABLE DONALD LAMPO - PRECINCT 2**  
**FOR THE MONTH OF** November **,** 2024

**RECEIPTS:**

Fees Received	\$ 600.00
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Execution Judgements:	
Constable fees / Expenses	600.00
Constable Commissions	
Due to Attorneys	
Other	\$ 600.00

Other	\$
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Beginning Balance	
Cash On Hand	\$

<b>GRAND TOTAL OF RECEIPTS</b>	<b>\$ 600.00</b>
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**DISBURSEMENTS:**


Remitted to Treasurer	
Constable Fees	600.00
Executions / Judgements	
Other	\$ 600.00

Ending Balance	
Cash on Hand	\$

<b>GRAND TOTAL DISBURSEMENTS</b>	<b>\$ 600.00</b>
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Papers Served:	# of
Type	papers received.
120 total civil	1 writ of execution
21 AG, 1 tax suit	1 summons
25 Citations	1 writ execution
57 Evictions	14 writ possess.

Prepared By: SWendt SN

Approved BY:   
 Constable Donald Lampo - Precinct 2

Texas A&M AgriLife Extension Service  
The Texas A&M University System  
MONTHLY SCHEDULE OF TRAVEL AND COMMISSIONERS COURT REPORT

Name: ROBERT STEPHEN BRUEGGERHOFF		Title: CEA - Horticulture
County: BRAZOS		Month: NOVEMBER 2024
DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES
11.1.2024	Floral Fridays broadcast	
11.4.2024	Interview with TAMU Communications Major Brinn Crawford	
11.5.2024	Webinar: Virtual Result Demonstration Training	
11.6.2024	BCMG Horticulture Call Center; 2025 TMG Training candidate interview; 2024 Trees for Brazos County recap meeting	
11.7.2024	KAMU radio 'Garden Success' broadcast (215 Lamar St, College Station)	10.7
11.8.2024	Writing column for newspaper The Eagle; 2025 BCMG Learning at the Library Planning Meeting (101 N MAIN ST, BRYAN); Floral Fridays broadcast	10.6
11.9.2024	BCMG Demonstration Garden Volunteer workday	
11.11.2024	Webinar: Expanding Your Leadership Potential Utilizing a Cultural Intelligence Approach	
11.12.2024	2025 TMG Training candidate interviews x 3	
11.13.2024	2025 TMG Training candidate interviews x 5; Brazos County AgriLife Volunteer Appreciation Luncheon	
11.14.2024	Annual leave (morning only); KAMU radio 'Garden Success' broadcast (215 Lamar St, CS); 2025 BCMG Rainwater Harvesting Workshop planning meeting; 2025 TMG Training candidate interview	10.7
11.15.2024	Floral Fridays broadcast; attended AgriLife Harvesting Horizons Agritourism Workshop (Waller County Community Center, 21274 FM-1098, Prairie View)	102
11.18.2024	2025 TMG Training candidate interview; BCMG Youth Education Committee 2025 Planning meeting; resident consultation	
11.19.2024	2025 TMG Training candidate interviews x 3; 2025 Bryan-College Station Home & Garden Expo event planning meeting; BCMG Members meeting	
11.20.2024	Presented to AgriLife District 9 New Agent Training (1305 E Blue Bell Rd, Brenham)	83
11.21.2024	AgriLife SE Region Total Faculty Training (Legends Event Center, 2533 Midtown Park Blvd, Bryan); KAMU radio 'Garden Success' broadcast (215 Lamar St, CS)	10.7
11.22.2024	Annual leave; writing column for newspaper The Eagle; Floral Fridays broadcast; BCMG Demonstration Garden Volunteer workday	
11.25.2024	Annual leave	
11.26.2024	Support Brazos County Agriculture Breakfast (Brazos County Expo Complex, 5827 Leonard Rd, Bryan); 2025 TMG Training candidate interview	19.8
11.27.2024	Annual leave	
11.28.2024	County Holiday - Thanksgiving	
11.29.2024	County Holiday - Thanksgiving, <i>FLORAL FRIDAYS BROADCAST</i>	
		TOTAL 247.5

12/3/24

Date

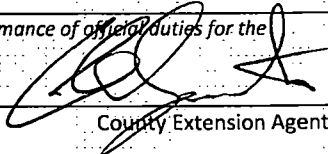
*Stephen Grubb*  
\_\_\_\_\_  
County Extension Agent

**Texas A&M AgrLife Extension Service  
The Texas A&M University System  
MONTHLY SCHEDULE OF TRAVEL AND COMMISSIONERS COURT REPORT**

<b>Name:</b> Chadd Caperton		<b>Title:</b> CEA AG/NR		
<b>County:</b> Brazos		<b>Month:</b> Nov-24		
<b>DATE</b>	<b>MAJOR/ACTIVITIES SINCE LAST REPORT</b>	<b>MILES</b>	<b>MEALS</b>	<b>LODGING</b>
11/1/2024	Annual Leave	0		
11/4/2024	Office Management	0		
11/5/2024	Tri County Crops mtg./ BEHC mtg.	15.7		
11/6/2024	BTD9 Contest chair planning mtg/ ANR Advisory Group mtg.	0		
11/7/2024	Office management/ Annual leave	0		
11/8/2024	Annual Leave	0		
11/11/2024	Office Conference/ Office management	0		
11/12/2024	Office management	0		
11/13/2024	Volunteer Recognition Luncheon	0		
11/14/2024	Host ANSC Class with Dr. Ripley/ Southern Classic mtg.	0		
11/15/2024	Office management	0		
11/18/2024	Office management	0		
11/19/2024	Office management	0		
11/20/2024	Mtg. admin	0		
11/21/2024	Fall Faculty training	12.1		
11/22/2024	Office management	0		
11/25/2024	Office management/ prep for Ag Breakfast	20.9		
11/26/2024	Ag Breakfast	20.9		
11/27/2024	Office management	0		
11/28/2024	Holiday	0		
11/29/2024	Holiday	0		
<b>GRAND TOTAL OF MILES, MEALS AND LODGING</b>		69.6	0	0

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

12/3/24  
Date

  
County Extension Agent



**Texas A&M AgriLife Extension Service**  
 The Texas A&M University System  
 Extension Activity and Travel Report to County  
 Commissioner Court

Name: Flora Williams  
 County: Brazos

Title: County Extension Agent  
 Month: November

Date	Monthly Activities/Travel	MILES	MEALS	LODGING
1	Workshop prep; shopping	13.7		
4	4-H Fashion workshop*			
5	Office management			
6	KBTX noon show promoting canning class	8.8		
7	Car seats inspections*; two car seat technicians helping; Texas ESP committee meeting			
8	Office management; shopping for sourdough class			
11	FPM class*	19.1		
12	Virtual TxDOT Traffic Safety Partnership meeting			
13	Volunteer Appreciation Luncheon; drove to Burleson County office to pick up canner	58.1		
14	Potluck; shopping for canning and sourdough classes	13.7		
15	Canning class*			
18	Connections workshop presenter*; sourdough class preparation			
19	Sourdough Workshop*			
20	Office management; 4-H ambassador prep work; Dinner Tonight prep			
21	Total faculty PD; shopping and Dinner Tonight Prep	20.6		
22	Dinner Tonight Cooking School for Living Well at TAMU			
25	Washington County Food Challenge judge	84.5		
26-29	Vacation and holiday			
<b>GRAND TOTAL OF MILEAGE, MEALS &amp; LODGING</b>		<b>218.5</b>		

Other expenses (list) \_\_\_\_\_

CURRENT MONTHS CONTACTS							
Extension Office Visits by Clientele	Site Visits Farm, Home, Project Ranch, Business, Etc.	Telephone	Mail	Total Individual Contacts	Total Contact Hours in Group Methods	Media News Articles, TV/Radio, Etc	Newsletters Written

DATE/ACTIVITY
December
2 4-H Fashion and Interior Design Workshop (6-7:30 pm); elected officials prep; office conference; monthly reports
3-4 Winter Professional Association Board Meeting
5 Elected officials luncheon
6 Walk Across Texas Taskforce meeting (noon)
9 Office conference; car seat appointments
10-11 Walk Across Texas prep work; prep for District 9 professional association meeting
12 D9 Extension Association of Family and Consumer Sciences professional development and business meeting in Galveston (9 am-4 pm)
13 Dinner Tonight prep for Living Well at TAMU
16 Office conference; Dinner Tonight Cooking School (2:30-4:30)
17 Walk Across Texas Taskforce Meeting (3:30); DT and canning class prep
18 D9 Staff meeting; eye doctor appointment (9 am); DT and canning class prep
19 Safe Drivers Coalition Meeting (10 am); Dinner Tonight Cooking School for Engineering Wellness at TAMU (11:30 am -1 pm)
20 Canning Class (11 am - 4 pm)

I hereby certify this is a true and correct report of activities, travel, and other expenses incurred by me in performance of official duties for the month shown.

Date: 12/02/2024

Signed: *Flora Williams*

**Submit**

**BRAZOS COUNTY CLERK  
MONTHLY REPORT RECAPITULATION  
FOR THE MONTH OF  
November 2024**

ODYSSEY			Total Daily Deposit										KOFILE										
Date	Chase Closed (Batch Report)	Odyssey (File)	Cash	(CC) POS	Checks/MO	Deposit	Hot Ck Fee	Cash	Checks/ MO	Direct Deposit & IRS	POS	CSC	EPN	SMP/ Erx	Escrow Draws	Permitium Draws	Escrow Pay	Charged	A/R pymt	Void	Trust Deposit	Total Kofile	
11/1/2024	658.00	658.00		12.00		446.89		113.00	333.89		1,594.00	1,203.00	1,560.75	3,906.00	195.00	95.00						9,000.64	
11/2/2024																							
11/3/2024																							
11/4/2024	821.00	821.00				1,050.00		461.00	589.00		917.00	656.00	986.00	2,577.00	19.00	167.00						6,372.00	
11/5/2024	1,135.00	1,135.00	12.00			2,587.00		390.00	2,185.00	150.00	1,195.00	1,002.00	1,837.00	1,290.00	71.00	88.00	300.00		1,789.00			6,119.00	
11/6/2024	909.00	909.00				533.00		364.00	169.00	30.00	803.00	654.00	751.00	1,539.00	37.10	169.00						4,516.10	
11/7/2024	813.00	813.00	12.00			1,025.55		556.00	457.55		810.00	769.00	889.00	3,012.00	20.00	28.00		1,854.00				8,395.55	
11/8/2024	541.00	541.00		54.00		792.00		379.00	413.00		1,224.00	471.00	810.00	2,434.00	343.00	65.00				10.00		6,129.00	
11/9/2024																							
11/10/2024																							
11/11/2024	145.00	145.00			10.00	534.00		278.00	246.00		466.00	278.00	964.00	1,048.00	6.00	171.00					1,412.00	4,869.00	
11/12/2024	609.00	609.00				913.00		169.00	744.00		876.00	694.00	597.00	1,736.00	26.00	74.00	200.00		72.00	200.00	100.00	4,688.00	
11/13/2024	1,489.00	1,489.00	12.00			469.24		287.00	170.24		667.50	1,319.00	247.00	2,481.00	11.10	172.00		1,233.00			500.00	7,087.84	
11/14/2024	286.00	286.00			350.00	776.00		282.00	144.00		1,289.00	932.00	645.00	2,160.00	42.90	284.00						5,778.90	
11/15/2024	583.00	583.00		27.00		673.00		479.00	194.00	30.00	1,276.00	1,924.00	965.00	3,386.00	7.40	176.00		386.00				8,823.40	
11/16/2024																							
11/17/2024																							
11/18/2024	356.00	356.00			362.00	850.00		275.00	213.00		879.00	1,119.00	1,208.00	2,703.00	2.00	215.00					60,500.00	67,114.00	
11/19/2024	1,080.00	1,080.00				2,516.44		73.00	2,443.44		1,096.00	1,552.00	1,154.50	2,595.00	158.00	49.00	500.00	6.00	687.00		110,248.62	118,188.56	
11/20/2024	277.00	277.00		12.00		423.00		235.00	188.00		1,126.00	1,238.00	1,411.25	1,681.00	6.00	125.00						6,010.25	
11/21/2024	931.00	931.00				945.00		140.00	805.00		687.00	937.00	582.25	2,369.00	124.00	149.00		216.00				6,009.25	
11/22/2024	654.00	654.00				339.00		100.00	239.00		1,340.50	842.00	1,364.00	2,584.00		109.00				12.50	500.00	7,066.00	
11/23/2024																							
11/24/2024																							
11/25/2024	29.00	29.00	12.00			2,182.00		894.00	1,276.00		857.00	755.00	1,511.00	3,050.00	47.00	248.00	500.00	179.00	321.00		500.00	8,496.00	
11/26/2024	398.00	398.00			350.00	756.00		356.00	50.00		782.00	1,106.00	1,291.00	2,709.00	77.00	151.00		97.00				6,619.00	
11/27/2024	87.00	87.00				264.00		150.00	114.00		452.00	684.00	801.00	2,131.00	18.00	46.00		72.00			4,473.24	8,941.24	
11/28/2024																							
11/29/2024																							
11/30/2024																							
<b>TOTAL</b>	<b>11,801.00</b>	<b>11,801.00</b>	<b>48.00</b>	<b>105.00</b>	<b>1,072.00</b>	<b>18,075.12</b>	<b>-</b>	<b>5,981.00</b>	<b>10,974.12</b>	<b>210.00</b>	<b>18,337.00</b>	<b>18,195.00</b>	<b>19,574.75</b>	<b>45,391.00</b>	<b>1,210.50</b>	<b>2,581.00</b>	<b>1,500.00</b>	<b>4,115.00</b>	<b>2,997.00</b>	<b>22.50</b>	<b>178,233.86</b>	<b>300,223.73</b>	

TOTAL REPORT ODYSSEY	13,026.00	13,026.00	Total Fees (Revenue)	-
REPORT KOFILE	300,223.73	300,223.73	Diff.	(4.00)
GRAND TOTAL	313,249.73		Diff.	

*Karen McQueen*  
KAREN MCQUEEN, COUNTY CLERK

*Ashlie Peters-Bowman*  
ASHLIE PETERS-BOWMAN, CHIEF DEPUTY

12-4-2024  
DATE