



MINUTES

JANUARY 24, 2025

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Friday, January 24, 2025 with the following members of the Court present:

Duane Peters, County Judge, Presiding;
Bentley Nettles, Commissioner of Precinct 1;
Chuck Konderla, Commissioner of Precinct 2;
Fred Brown, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4,
Karen McQueen, County Clerk;

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Commissioner Nettles

2. Call for Citizen input and/or concerns

Chris Barnes stated his opposition to the East Loop Project. He specified his concerns regarding the County's contract with Innovative Transportation Solutions and formally requested a cancellation of that agreement. Mr. Barnes submitted a copy of his statements for the minutes, it is attached hereto.

Helene Krc shared an issue that she has recently had with her property taxes now that she is 65 years old. She requested that the Court investigate the issue and be proactive in educating the public on the potential issues.

Cynde Wiley stated that she performed further research into the Brazos Transit District

and she wants citizens to know that there are alternative forms of public transportation. Ms. Wiley then commented that Court members should abstain from voting on agenda items that pertain to funding decisions for Boards that they serve on. Additionally, she requested that the Court share what Brazos County is doing to help North Carolina residents.

Cathie Viens expressed concerns about the financial implications of the Parking Garage Lease that the County approved on January 14, 2025. She then requested a Public Hearing on the East Loop Project and the Election process. Ms. Viens submitted a copy of her statements for the minutes, it is attached hereto.

Kyle Greenwood requested that a new alignment displayed at a small meeting held on December 3, 2024 be publicized prior to the closure of the comment period for the East Loop Project. He then stated his opposition to the East Loop Project.

Consider and take action on agenda items: 3 - 21

3. Approval of appointment of Commissioner Bentley Nettles to the Homeland Security Advisory Committee for the unexpired term of Steve Aldrich ending March 31, 2025.

The Court approved as submitted the appointment of Commissioner Bentley Nettles to the Homeland Security Advisory Committee For the unexpired term of Steve Aldrich ending March 31, 2025. A copy is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

4. Approval of appointment for Commissioner Fred Brown to the following Boards:
 - a. Brazos Valley Wide Area Communications System (BVWACS)
 - b. Health Department

Commissioner Brown noted that he was first appointed to the Health District Board in 1988 and he is excited to serve once again.

The Court approved as submitted the appointment of Commissioner Fred Brown to the following boards:

- a. Brazos Valley Wide Area Communications System (BVWACS)
- b. Health Department

A copy is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

5. Approval of the following appointments to the Brazos County Emergency Services District (ESD) #1. Term of appointment is January 1, 2025 - December 31, 2026.
 - a. Marne Ebner
 - b. Rodger Stout

Commissioner Nettles expressed his gratitude to Doug Bramwell & Dennis Hethcoat for their past service to Emergency Services District #1 and his gratitude to newly appointed members, Marne Ebner and Rodger Stout for their willingness to serve.

The Court approved as submitted the appointments to the Brazos Emergency Services District #1. The term of appointment is January 1, 2025 - December 31, 2026. A copy is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

6. Approval requested from the Veteran Service Officer for acceptance of two \$20.00 HEB gift cards for Veterans donated by Veteran Michael Kelley.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

7. Approval requested from Risk Management for payment to Francisco Munoz in the amount of \$903.07 for tire replacements. Tires were damaged during law enforcement operations.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

8. Approval requested from the Treasurer's Office for the Revised Brazos County Investment Policy..

A copy of the policy is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

9. Approval requested from the Tax Office for the Registration and Title System (RTS) Workstation Lease Agreement.

A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

10. Approval of the following committee for RFP 25-088 Lab Services.
 - a. Julie Anderson

- b. Rebecca Croucher
- c. Georgette Herring
- d. Legal (Non-Voting)
- e. Purchasing (Non-Voting)

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

11. Permission to Advertise RFP #25-088 Lab Services.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

12. Approval of the following Agreements for Brazos County Sheriff's Office with Lexipol, LLC:
- a. 25-092 Inventory Management Subscription
 - b. 25-093 Performance Reporting Subscription
 - c. 25-094 Event Subscription

A copy of the agreements is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

13. Approval of Agreement #25-095 with West Law for books for the District Attorney's Office.

A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

14. Approval of CIP #25-576 for Brazos Center Floor Replacement with Quality Hardwood Floors Inc.

Commissioner Brown requested clarification on item 14. Judge Peters explained that this is for approval of the contract to replace the Brazos Center floors. Commissioner Brown reiterated his preference to contract with local companies. Judge Peters stated that while he understands Commissioner Brown's position, due to timing and safety concerns he feels approving this contract is in the best interest of the County. On motion by Commissioner Konderla and second by Commissioner Watson, the Court voted to approve the contract with four in favor and Commissioner Brown opposed. A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 4-1. Ayes: Konderla, Nettles, Peters, Watson. Nays: Brown.

15. Consider and take action on the MetroFibernet utility permit to construct four (4) road bores under Mill Water Court. These bores are associated with the fiber conduit installation for internet services within the PUE of Windmill Hill Subdivision. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

16. Tax Refund Applications for the following:

Overpayments

- a. Kenneth & Carla Kindt - \$527.23
- b. Dennis Didonna - \$900.00
- c. Harris Husted - \$420.00
- d. Manuel G. Castellon - \$214.86
- e. John R. Wallace - \$23.33
- f. Bonnie Benson - \$11.65
- g. Knight 5 Investments - \$10.00
- h. Aurora Lopez - \$19.63

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

17. Budget Amendments.

- FY 24/25 Budget Amendments 15.01 - 15.04

15.01 - To recognize revenue for Veteran Servicicers

15.02 - To recognize revenue for JAG - 2024 Grant Program.

15.03 - Transfer funds from Contingency to County Court at Law #2.

15.04 - Transfer funds from Contingency to Information Technology.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

18. Personnel Change of Status.

- Approval of Personnel Change of Status.

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

19. Payment of Claims.

Approval of Payment of Claims:

- a. 8207424 - 8207621
- b. 9203264 - 9203322

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

20. Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.
- b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, and duties of Director of Forensic Services.

At this point, the County Judge announced the Court would consider items 22 through 26 and then return to convene into Executive Session.

Having considered the previously noted agenda items, at 10:32 a.m. the County Judge stated that the Court would convene into Executive Session to deliberate pursuant to the following sections:

a. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant
Ed Bull, Chief of Staff/Civil Counsel
Bruce Erratt, General Counsel
Allison Lindblade, Assistant General Counsel
Nina Payne, Budget Officer
Patrick Corley, 911 Executive Director
Laura Blackburn, 911 Associate Director

b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, and duties of Director of Forensic Services.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant
Ed Bull, Chief of Staff/Civil Counsel
Bruce Erratt, General Counsel
Allison Lindblade, Assistant General Counsel
Jennifer Salazar, Human Resources Director

Raeanna McConathy, Assistant Human Resources Director

21. Consider and possible action on Executive Sessions.

At 11:14 a.m. the County Judge announced the meeting open to the public and announced that no action would be taken on the Closed Executive Session.

22. Acknowledgement of the FY 2024 Racial Profiling Report for Brazos County Constable Precinct 3.

Cynde Wiley questioned the necessity of the Racial Profiling Report. Judge Peters explained that it is statutorily mandated. Constable, Precinct 2 Donald Lampo added that it is required by both State and Federal law, and has been for over 20 years.

Commissioner Nettles shared that the report can be very helpful in proving that racial profiling is not an issue within the County.

The Court acknowledged receipt of the 2024 Racial Profiling Report for Brazos County Constable, Precinct 3.

23. Acknowledgement of the 2024-2025 Budget to Actuals by Fund as of January 16, 2025. Acknowledgement of the 2024-2025 Contingency Budget to Actuals by Fund as of January 16, 2025.

The Court acknowledged receipt of the 2024-2025 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of January 16, 2025.

24. Juvenile director's report on detention population.

Juvenile Director Linda Ricketson reported there are 29 juveniles in the detention center, 22 are male, 7 are female, and 43 have electronic monitors.

25. Sheriff's report on inmate population.

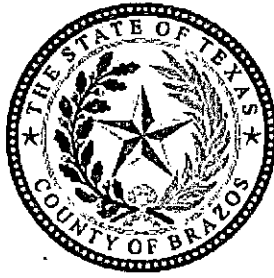
Sheriff Wayne Dicky reported there were 737 inmates in jail, 624 inmates are male, 113 are female, and 35 have electronic monitors.

26. Announcement of interest items and possible future agenda topics.

- January 21st will mark the beginning of the County Budget process for the fiscal year 2026. The deadline to have capital request entered in the Oracle Planning & Budgeting Cloud Services (PBCS) is March 7, 2025.

Commissioner Konderla asked for prayers and condolences for the families of Brazoria County Deputy Jesus Vargas and Navasota Police Department Sergeant Mark Butler who lost their lives in the line of duty on January 15, 2025. Commissioner Konderla expressed his gratitude for the law enforcement officers that protect and serve daily.

27. Adjourn.



FILED

2025 JAN 11 P 2:56

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**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON JANUARY 21, 2025 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@BRAZOSCOUNTY3227).**

**PURSUANT TO TEXAS GOVERNMENT CODE §551.0411, IN THE
EVENT WEATHER PROHIBITS CONVENING OF COMMISSIONERS
COURT ON TUESDAY, JANUARY 21, 2025, COMMISSIONERS
COURT WILL BE HELD ON FRIDAY, JANUARY 24, 2025 AT 10:00 AM
IN THE COMMISSIONERS COURTROOM OF THE BRAZOS
COUNTY ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE,
SUITE 106, BRYAN, TX 77803**

-
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 - U.S. and Texas Flag - Commissioner Nettles
 2. Call for Citizen input and/or concerns

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24. Juvenile director's report on detention population.
25. Sheriff's report on inmate population.
26. Announcement of interest items and possible future agenda topics.
 - January 21st will mark the beginning of the County Budget process for the fiscal year 2026. The deadline to have capital request entered in the Oracle Planning & Budgeting Cloud Services (PBCS) is March 7, 2025.
27. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.024 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

BRAZOS COUNTY COMMISSIONER'S COURT

24 DAY OF January, 2025
10:00 AM PM, Regular Meeting

Name (PLEASE PRINT)	Organization (PLEASE PRINT)
Shary Law	Comm Court
Aubrey Leggett	Comm Court
Delia Sandoval	Comm Court.
Karen McQueen	County Clerk
Ashlie Peters-Bowman	Co Clerk's OFF
WAYNE DICKY	SO
Nina Burns	Budget
Cynde Wiley	Self
Rodger Stout	ESD 2
Laura Blackburn	Brazos County 911
PATRICK CORLEY	Brazos Co. 9-1-1
Marsha Anderson	CS OFF.
B ERRATI	Co. Judge
Fred Medina	Citizen
Kevin Stuart	BCSO

BRAZOS COUNTY COMMISSIONER'S COURT

24th DAY OF January, 2025
10:00 (AM/PM), Regular

Name

(PLEASE PRINT)

Abigail Belanger

Katie Coan

Helene Krc

Chris Barrows

Celina Nava

Wm. Charles Wendt

Kathlyn Battles

Linda Ricketson

Melissa White

Stacey Kasberg

ERIC CALDWELL

MIKE STREET

KYLE GREENWOOD

Allen Hammel

Spencer Mays

Organization

(PLEASE PRINT)

BCSD

Auditor

Citizen

Citizen

Purchasing

I

Juv.

Juvenile

Juvenile

BCIT

NO EAST LOOP

No East Loop

Budget.

BRAZOS COUNTY COMMISSIONER'S COURT

24th DAY OF January, 2025
10:00 (AM/PM), Regular

Name

(PLEASE PRINT)

Cathy Vicens

Board House

STEPHEN GARON

Zane Pedersen

Leslie Contreras

Allison Lindblak

Ed Bull

Bart Challis

Matt Wolfe

Cristian Villarreal

Thanna Spencer

Pam Robertson

Jennifer Salazar

Raenna McConathy

Bob Lanika

Organization

(PLEASE PRINT)

taxpayer

BCSO

BCSO

BCSO

Risk

Co Judge

Comptroller

IT

Treas

Brazos Center

Veteran Services

HR

HR

Project Management

BRAZOS COUNTY COMMISSIONER'S COURT

24th DAY OF January, 2025
10:00 (A)M/PM, Regular

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

Trevor Lansdown

Project Management

Billy Melzow

IT

Charles Coats

BCS HFH

January 24, 2025

Public Comment from Cathie Viens, of Brazos County

During last week's Commissioner Court hearing I inquired about Agenda item 10, the parking garage. Four out of five members of this Court voted in favor of leasing back the building from the Transit District for \$1 per year. The net impact of the transaction goes far beyond a \$1 yearly lease. At the time of the vote, you had not asked for or received any details regarding the financial impact of this contract. Indeed, no one in this court was able to answer the question of what the current contract with the Brazos Transit District stipulates, in spite of the fact that Judge Peters is the Chairman of the Transit District. This body is responsible for making financial commitments each and every week. Capital improvement projects for 2026 are already being submitted to this Court. The lack of diligence on and effort regarding the financial impact of your decisions is of grave concern. My fear is that this lack of diligence and financial analysis will be just one reason you will all vote to raise our property taxes.

I am asking this Court for the following issues to be addressed in next week's Court. If it's too late for next Tuesday, then the following Tuesday:

1. Now that the Court has voted for the parking garage property to revert to County ownership, please provide a financial proforma analysis of your vote last week so We the People can see what is in it.
2. Proposal of a public hearing on the East Loop project that includes agencies that will be involved such as the Brazos River Authority, the various utilities, etc.
3. Proposal of a public hearing regarding election process and system in Brazos and how the new Federal proposal of ending County Wide Voting will impact the administration of elections here in Brazos.

Thank you for the opportunity to speak this morning - I am here to state my opposition to the proposed East Loop road project and to formally request that this court cancel the contract with ITS and Quiddy, and begin the process of commissioning an independent study of road and traffic needs within the county areas.

There are 2 major flaws of the East Loop project

1. It is proposing a 'solution', and then using studies after the fact to try to justify the solution.
2. The main beneficiaries of this project are "those who may move to the area in the next 25 to 30 years", not current residents.

Let me explain each of these a bit more

On Dec 3 a group of concerned citizens met with representatives from Quiddity and John Polster of ITS. Both Judge Peters & Commissioner Konderla were in attendance. The results of this meeting prompted me to research the background of Mr. Polster's relationship with the county - what I discovered is that his company basically makes a "sales pitch" to counties, convincing them that he has a solution to their problem - whether they actually have a problem or not. My research led me videos of Mr. Polster making his sales pitch to not only Brazos County, but also Denton County, Collin County, & Williamson County. His approach in each case was not just similar - it was very nearly word for word identical. Including his advice on how to word Bond proposals to the voters to help facilitate the product he sells.

In every case, the "solution" Mr. Polster is selling is to build concentric loops around a city - and then his company conducts "studies" to help justify the project. The problem with this is that it is 100% backwards from how solutions should be derived. It is the very definition of "putting the cart before the horse". Projects should be derived from studies; not the other way around.

The 2nd point is that he tells counties that they need to plan on growth from people moving into the community from somewhere else over the next 25 to 30 years. Thus, the road project is there to make their life better - NOT those of us who live here, vote here, and pay taxes here. I submit to you that as elected officials, your first duty is to those of us who are here now. Not people who may, or may not, move here from Houston, Austin, or California.

I have heard Judge Peters say, on numerous occasions, that we need to plan for the future. On this I completely agree - it is not only good for government, but should be used in private life as well. We DO need to have studies that look at what our CURRENT traffic issues are and the best way to address those issues. But any study that is done, absolutely MUST be done without a preconceived notion of a solution from the beginning. And any proposed solutions must be ones that benefit Brazos County residents FIRST.

At the Dec 3 meeting, when pressed on what it would take to have a "No build" option, Mr Polster said "any of the government entities involved can cancel the contract at any time". He repeated this statement multiple times. As I said above, both Judge Peters & Commissioner Konderla were at the meeting and heard him say this.

Therefore, I am formally requesting that this court cancel the contract with ITS and Quiddy and instead, begin the process of commissioning an independent study of road and traffic needs within the county areas.

Respectfully,
Chris Barnes
5105 Wallis Rd
Bryan, TX 77808



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval of appointment of Commissioner Bentley Nettles to the Homeland Security Advisory Committee for the unexpired term of Steve Aldrich ending March 31, 2025.

TO: Commissioners Court

DATE: 01/14/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Appointment Cert - Homeland Security Advisory Committee - Bentley Nettles.pdf	Appointment Cert - Homeland Security Advisory Committee - Bentley Nettles	Backup Material



BRAZOS COUNTY
BRYAN, TEXAS

APPOINTMENT

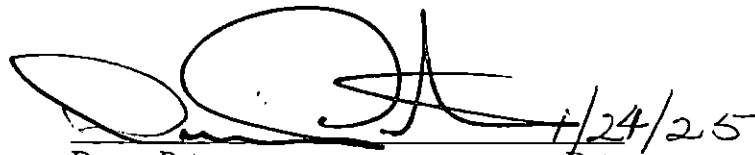
The Commissioners Court of Brazos County does hereby approve the appointment of

Bentley Nettles

to the

Homeland Security Advisory Committee

Unexpired term ending March 31, 2025.



Duane Peters
County Judge

1/24/25
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval of appointment for Commissioner Fred Brown to the following Boards:

- a. Brazos Valley Wide Area Communications System (BVWACS)
- b. Health Department

TO: Commissioners Court

DATE: 01/14/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Appointment Cert - Health Department Board - Fred Brown.pdf	Appointment Cert - Health Department Board - Fred Brown	Backup Material
Appointment Cert - Brazos Valley Wide Area Communications System - Fred Brown.pdf	Appointment Cert - Brazos Valley Wide Area Communications System Board - Fred Brown	Backup Material



BRAZOS COUNTY
BRYAN, TEXAS


APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Fred Brown

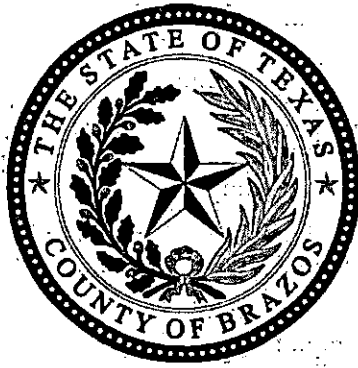
to the

Health Department Board



1/24/25
Date

Duane Peters
County Judge



BRAZOS COUNTY
BRYAN, TEXAS

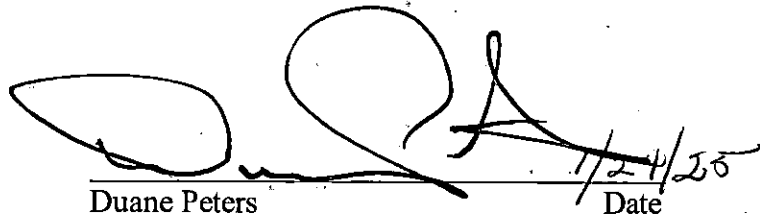
APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the reappointment of

Fred Brown

to the

Brazos Valley Wide Area Communications System Governing Board



1/24/25
Date

Duane Peters
County Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval of the following appointments to the Brazos County Emergency Services District (ESD) #1. Term of appointment is January 1, 2025 - December 31, 2026.

- a. Marne Ebner
- b. Rodger Stout

TO: Commissioners Court

DATE: 01/15/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Appointment Cert - Brazos County ESD #1 - Marne Ebner.pdf	Appointment Cert - Brazos County ESD #1 - Marne Ebner	Backup Material
Appointment Cert - Brazos County ESD #1 - Rodger Stout.pdf	Appointment Cert - Brazos County ESD #1 - Rodger Stout	Backup Material



BRAZOS COUNTY
BRYAN, TEXAS


APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Fred Brown

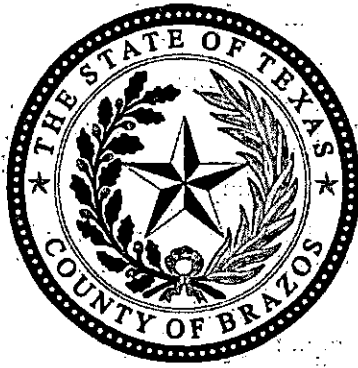
to the

Health Department Board



1/24/25
Date

Duane Peters
County Judge



BRAZOS COUNTY
BRYAN, TEXAS

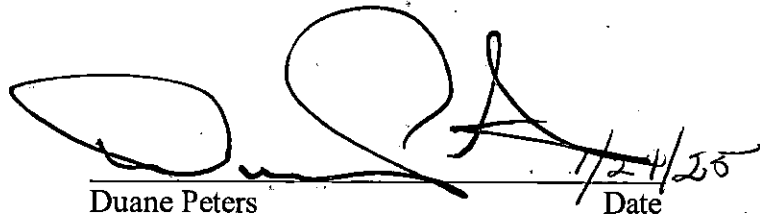
APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the reappointment of

Fred Brown

to the

Brazos Valley Wide Area Communications System Governing Board



1/24/25
Date

Duane Peters
County Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval requested from the Veteran Service Officer for acceptance of two \$20.00 HEB gift cards for Veterans donated by Veteran Michael Kelley.

TO: Commissioners Court

DATE: 01/14/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Gift card donation form for Vet.pdf](#)

Description

Gift Card Donation for Vet

Type

Cover Memo



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 01/14/25

Acceptance of Donated/Awarded Property (Awarded property requires signed court documentation) Donation of County Property

Acceptance of Donated Inmate Property (Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: Gift Cards

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

Functional Non-Functional. Explain if Non-Functional _____

Additional Description/Information: HEB Gift Cards , 2 cards=\$20 each given by Veteran Micheal Kelley

Estimated Value: \$ 40.00

Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input checked="" type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
	Organization Name

**Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Veteran Services
Department Name

Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this 24 day of January 2025.

Commissioners Court Approval

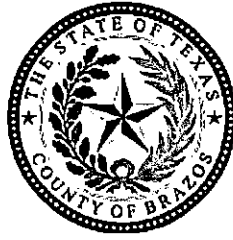


**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Risk Management NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: Approval requested from Risk Management for payment to Francisco Munoz in the amount of \$903.07 for tire replacements. Tires were damaged during law enforcement operations.
TO: Commissioners Court
FROM: Leslie Contreras
DATE: 01/15/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
RELEASE_OF_CLAIMS_MUNOZ-Signed.pdf	Release - Signed	Backup Material
FINANCIALS_BDS_TOWING_INVOICE_22485.pdf	Tow Charge	Backup Material
RM2025-018_MUNOZ_TIRE_RECPT.pdf	Tire Receipt	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Risk Management NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval from Risk Management for payment to Francisco Munoz in the amount of \$903.07 for tire replacements. Tires were damaged during law enforcement operations.

TO: Commissioners Court

FROM: Leslie Contreras

DATE: 01/15/2025

FISCAL IMPACT: False


BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>RELEASE OF CLAIMS MUNOZ-Signed.pdf</u>	Release - Signed	Backup Material
<u>FINANCIALS BDS TOWING INVOICE 22485.pdf</u>	Tow Charge	Backup Material
<u>RM2025-018 MUNOZ TIRE RECPT.pdf</u>	Tire Receipt	Backup Material

APPROVED



Duane Peters
County Judge

1/24/25
Date



BRAZOS COUNTY
200 S. TEXAS AVENUE
BRYAN, TEXAS 77803

RELEASE OF CLAIMS

For and in consideration of, the payment to me at this time of the sum of \$903.07 (Nine hundred and Three Dollars & Seven Cents), for damages and towing, the receipt of which is hereby acknowledged,

I, Francisco Munoz, being of lawful age do hereby release, acquit and forever discharge *Brazos County*, and all other persons, firms and corporations who might be liable of and from any and all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation, on account of, or in any way and all known and unknown damage rendered prior to or after November 26, 2024 .

I, Francisco Munoz, hereby declare and represent that three tires were damaged on the 2014 Nissan Frontier, with Oklahoma License Plate3 #UO84167257 and were replaced in the amount of \$808.07. The vehicle was also towed from the scene by BDS Towing, 1512 Cavitt Ave, Bryan, Texas (979)218-3862 on November 26, 2024 and incurred an outstanding tow amount of \$95.00.

I, Francisco Munoz understand that I am responsible for the payment of the tow bill to BDS Towing and hereby release *Brazos County* from any further damages as a result of the incident.

In making this release and agreement, it is understood and agreed that I rely wholly upon my own judgment, belief and knowledge of the replaceable damage and have not been influenced to any extent whatsoever in making this release by any representations or statements regarding said damage, or regarding any other matters, made by the persons, firms or corporations who are hereby released, or by any person or persons representing him, her or them, or by any *Brazos County employee* or contractor.

It is further understood and agreed that this settlement is the compromise of a claim, and that the payment is not to be construed as an admission of liability on the part of *Brazos County* or the employees by whom liability is expressly denied.

I further agree and do hereby agree to **indemnify** and **hold harmless** each and all of the parties hereby released from any and all claims, demands, actions and causes of action of whatsoever nature or character which may hereafter be asserted by any persons, entities, organizations, firms, corporations, or insurance companies, as a result of the above described incident, and to **indemnify** and **hold harmless** such released parties from any and all demands, actions and causes of action for contribution and or indemnity which may hereafter be asserted by any person, firm, organization, insurance company, or corporation against the parties hereby released, as a result of the above described incident.

This release constitutes the entire agreement between the parties hereto, and the terms of this release are contractual and not a mere recital.

I further state that I have carefully read the foregoing release and know the contents thereof, and I sign the same as my own free act.

Francisco Munoz

Francisco Munoz M.

Date

12/18/24



BRAZOS COUNTY

**200 S. TEXAS AVENUE
BRYAN, TEXAS 77803**

RENUNCIA DE RECLAMACIONES

Por la presente, en consideración al pago que recibo en este momento de la suma de \$903.07, (Novcientos tres dólares con siete centavos), por daños y remolque, cuya recepción reconozco, yo, Francisco Muñoz, siendo mayor de edad y plenamente capaz, libero, absuelvo y descargo para siempre al Condado de Brazos, así como a todas las demás personas, empresas y corporaciones que pudieran ser responsables, de todas y cada una de las acciones, causas de acción, reclamaciones, demandas, daños, costos, pérdida de servicios, gastos y compensaciones relacionadas con, o de cualquier manera derivadas de, todos los daños conocidos y desconocidos ocurridos antes o después del 26 de Noviembre de 2024.

Yo, Francisco Muñoz, por la presente declaro y afirmo que tres neumáticos del vehículo Nissan Frontier 2014, con placas de Oklahoma #UO84167257, resultaron dañados y fueron reemplazados por un monto de \$808.07. El vehículo también fue remolcado desde el lugar por BDS Towing, ubicado en 1512 Cavitt Ave, Bryan, Texas, (979) 218-3862, \$95.00, el 26 de Noviembre de 2024.

Yo, Francisco Muñoz, entiendo que soy responsable del pago de la factura de remolque a BDS Towing y, por la presente, libero al Condado de Brazos de cualquier daño adicional como resultado del incidente.

Al otorgar esta renuncia y acuerdo, se entiende y acepta que confío completamente en mi propio juicio, creencias y conocimiento sobre los daños reemplazables, y que no he sido influenciado en forma alguna al otorgar esta renuncia por declaraciones o representaciones hechas respecto a dichos daños u otros asuntos, ya sea por las personas, empresas o corporaciones aquí liberadas, o por cualquier persona que las represente, incluyendo a empleados o contratistas del Condado de Brazos.

Asimismo, se entiende y acuerda que este acuerdo constituye un compromiso para resolver una reclamación, y que el pago no debe interpretarse como una admisión de responsabilidad por parte del Condado de Brazos o de sus empleados, cuya responsabilidad se niega expresamente.

Además, acepto y me comprometo a indemnizar y mantener indemnes a todas y cada una de las partes liberadas por la presente de cualquier reclamación, demanda, acción o causa de acción de cualquier naturaleza o carácter que pueda ser presentada en el futuro por cualquier persona, entidad, organización, empresa, corporación o compañía de seguros como resultado del incidente descrito anteriormente. También me comprometo a indemnizar y mantener indemnes a las partes liberadas de cualquier demanda, acción o causa de acción por contribución y/o indemnización que pueda ser presentada en el futuro por cualquier persona, empresa, organización, compañía de seguros o corporación contra las partes aquí liberadas como resultado del incidente descrito anteriormente.

Esta renuncia constituye el acuerdo completo entre las partes, y los términos de esta renuncia son contractuales y no una simple declaración.

Finalmente, declaro que he leído cuidadosamente la presente renuncia, comprendo su contenido, y la firmo como un acto voluntario y consciente.

Francisco Muñoz

Date

Francisco Muñoz M.

12/18/24



BDS Towing & Recovery LP

9349 Dilly Shaw Tap Road , Bryan TX 77808
Phone: (979) 218-3862 | Fax:

Invoice

#62911

Printed 12/3/2024

Invoice #	62911	Authorized by	Brazos County Sheriff's Off. & Fleet
Call #	22485		
Tow Reason	Accident		Gail Davis & Regina Guzman, A/P-Office Admin. (979) 361-4900
Dispatcher	Sandy Castillo	Tow From	8500 E State Hwy 21, Bryan, TX 77808, USA
Driver	Joey Hughes	Tow To	3001 Towne Center Way, Bryan, TX 77802, USA (Discount Tire)
Driver TDLR#	39576		
Truck	Unit 19		
Truck Plate #	T5947K		
Truck TDLR#	0006452608019IM		
Date/Time Requested	11/26/2024 @ 2:07 AM		
Date/Time Dispatched	11/26/2024 @ 2:07 AM		

Year	Make	Model	Color	VIN	Plate	Odometer
2014	Nissan	Frontier	Silver	1N6AD0EV1EN763309	JLA279 OK	-

Charge Description	Quantity	Price	Line Total
Tow Fee	1	\$95.00	\$95.00
		Grand Total	\$95.00
		Amount Due:	\$95.00

BDS Towing & Recovery LP appreciates your business; if you have any questions regarding this invoice, please contact us at (979) 218-3862

Signature: _____

TDLR# 006452608C **VSF#** 0655153VSF **USDOT:** 2305394

You may direct all complaints to Texas Department of Licensing & Regulation at P.O. Box 12157, Austin TX 78711 or call 800-803-9202 or through the website <http://www.tdlr.texas.gov> or email to intake@tdlr.texas.gov.

DISCOUNT TIRE

11/26/2024
10:04 AM

MUNOZ FRANCISCO
2341 YELLOWSTONE DR

BRYAN, TX 77803
979.571.2248 (H)

2014 NISSAN
FRONTIER
16"BASE S

Miles: 122,657
Torque Specs: 100

TXH 81
3001 TOWNE CENTRE WAY
BRYAN, TX 77802
979.329.6995

Invoice #
1704442

Salesperson 804
GARRETT T S
Estimated Completion Time 11:44 AM

Article	Qty	Description	FET	Price	Amount
101346	3	265 /70 R16 112T SL OWL NRM BRI DUELER LX TIRE MILEAGE WARRANTY: 70000 BOLT PATTERN: 6-114.3 INFLATION F:035 R:035		225.00	675.00
80017	0	CERTIFICATES FOR NRM REFUND, REPLACEMENT		45.80	.00
80224	3	WASTE TIRE NRM DISPOSAL FEE		3.50	10.50
80219	3	INSTALLATION & NRM LIFE OF TIRE MAINTENANCE		22.00	66.00

Terms and Conditions can be found at
www.discounttire.com/customer-service/invoice-terms

When replacing less than four tires, Discount Tire recommends that the new tires will be placed on the rear axle of the vehicle

The tire and/or wheel you have chosen is different from the original equipment provided with your vehicle and may change its handling or stability characteristics.

Further information is available from your Discount Tire salesperson.

Sub Total: 751.50
Sales Tax: 56.57
Sales Total: 808.07

Tkn# XXXXXXXX8139 Ath# 04405D

Tendered: 808.07 (VIS)
Tendered Today: 808.07
Tendered Total: 808.07

Please register your new tires.
Be sure to mail in the tire registration card
OR go online

www.discounttire.com/tire-registration



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: Approval requested from the Treasurer's Office for the Revised Brazos County Investment Policy..
TO: Commissioners Court
DATE: 01/16/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
ACTION REQUESTED OR ALTERNATIVES: Approval

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Request for Approval.pdf	Request for Approval of Investment Policy	Cover Memo
Investment Policy with Markup.pdf	Investment Policy Markup	Backup Material
Investment Policy FINAL Updated January 2025.pdf	Investment Policy	Backup Material
Investment Policy Resolution.pdf	Investment Policy Resolution	Backup Material



Cristian Villarreal
County Treasurer

Brazos County Administration

200 S. Texas Ave., Suite 240

Bryan, Texas 77803

979-361-4340

MEMORANDUM

DATE: January 16, 2025

TO: Duane Peters, County Judge
Bentley Nettles, Commissioner Pct. 1
Chuck Konderla, Commissioner Pct. 2
Fred Brown, Commissioner Pct. 3
Wanda Watson, Commissioner Pct. 4

FROM: Cristian Villarreal, Brazos County Treasurer

RE: Revised Investment Policy Approval

Attached you will find a copy of the revised investment policy for Brazos County. The additions are in red and underlined.

Page 15: Separate strategy for Capital Projects in the Investment Strategies section.

Page 16: Addition of approved Local Government Investment Pools (LGIP) list. These are current Local Government Investment Pools that were approved by Commissioners Court resolution in the past. There are no new LGIPs listed.

INVESTMENT POLICY FOR BRAZOS COUNTY

1.0 INVESTMENT AUTHORITY AND SCOPE OF POLICY

- 1.1 This policy serves to satisfy the statutory requirements of Local Government Code 16.112 and Government Code Chapter 2256, *Public Funds Investment Act*, Sub-chapters A and B, to define and adopt a formal investment policy. The Commissioners Court of Brazos County shall review its investment policy not less than annually and shall adopt a written instrument by resolution stating that it has reviewed the investment policy and that the written instrument so adopted shall record any changes made to the investment policy
- 1.2 In accordance with Texas Local Government Code, Section 116.112 (a) or Chapter 2256, Section 2256.005 (f) and (g) of the *Public Funds Investment Act*, the County Treasurer, under direction of Commissioner's Court, is authorized to invest County funds that are not immediately required to pay obligations of the County. By the approval of this policy, the Commissioners' Court designates the County Treasurer as Investment Officer, certified as a County Investment Officer by TAC, to be responsible for the investment of its funds consistent with the County's investment policy. Authority granted to a person to invest the County's funds is effective until rescinded by the Commissioner's Court, until the expiration of the officer's term, or until termination of the person's employment by the County. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the investing County. An Investment Officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the County shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the County shall file a statement disclosing that relationship. This statement must be filed with the Texas Ethics Commission and the Brazos County Commissioners Court. For the purposes of this requirement, an Investment Officer has a personal business relationship with a business organization if:
 - 1.2.1 The Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;

- 1.2.2 Funds received by the Investment Officer from the business organization exceed ten (10) percent of the Investment Officer's gross income for the previous year; or
- 1.2.3 The Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.
- 1.3 An appointed Investment Advisory Committee shall be approved by Commissioners' Court. This Committee will serve in an advisory capacity to the County's Investment Officer. The Committee will meet twice a year or as requested by the County's Investment Officer to review strategies and monitor the progress of the County's investment program.

2.0 INVESTMENT OBJECTIVES

- 2.1 **POLICY.** It is the policy of Brazos County to invest public funds in a manner, which will provide the highest investment return while seeking to ensure the preservation of capital and to meet the daily cash flow demands of the County. This investment policy applies to all financial assets of all funds of Brazos County at the present time, any funds to be created in the future, and any other funds held in custody by the County Treasurer, unless expressly prohibited by law.
- 2.2 **GENERAL STATEMENT.** Funds of the County will be invested in accordance with federal, state, and local statutes, this investment policy, and written administrative procedures and strategies that have been adopted by Commissioners' Court resolution and revised as needed.
- 2.3 **SAFETY.** Brazos County is concerned about the preservation of its principal; therefore, the return of principal and safety of principal are primary objectives in any investment transaction.
- 2.4 **LIQUIDITY.** The County's investment portfolio must be structured to conform to an asset/liability management plan, which provides for the liquidity necessary to pay obligations as they become due.
- 2.5 **YIELD.** It will be the objective of the County to earn a yield higher than that paid on 91-day T-Bills within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal law governing the investment of public funds.
- 2.6 **DIVERSIFICATION.** It will be the policy of Brazos County to diversify its portfolio to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of investments. Investments selected by the County shall always provide for stability of income and reasonable liquidity.

2.7 **MATURITY.** Portfolio maturities will be structured to meet the obligations of the County first and then to achieve the highest return of interest. When the County has funds that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon the investment strategy for each fund. The maximum allowable stated maturity of any individual investment owned by the County is two (2) years. The maximum dollar-weighted average maturity for pooled fund groups shall be 180 days.

2.8 **QUALITY AND CAPABILITY OF INVESTMENT MANAGEMENT.** It is the County's policy to provide the training required by the Public Funds Act, Sec. 2256.008 through courses and seminars offered by professional organizations and associations. This training will insure the quality, capability and currency of the Treasurer/County Investment Officer in making investment decisions.

2.8.1 The Treasurer/County Investment Officer shall:

2.8.1.1 Attend at least one training session from the County Treasurers' Association of Texas, Texas Association of Counties, GFOA, or an approved source containing at least ten (10) hours of instruction relating to the Treasurer's/CIO's responsibilities under the Public Funds Investment Act within 12 months after taking office or assuming duties; and

2.8.1.2 Attend an investment training session not less than once in a two-year period that begins on the first day of the County's fiscal year and consists of the two consecutive fiscal years after that date and receive not less than 10 hours of instruction relating to investment responsibilities under the PFIA from the County Treasurers' Association of Texas, Texas Association of Counties, GFOA, or an approved source.

2.8.2 Training under this section must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the PFIA.

3.0 **INVESTMENT TYPES.**

The Brazos County Investment Officer shall use any or all of the following authorized investment instruments consistent with governing law:

3.1 **OBLIGATIONS OF, OR GUARANTEED BY, GOVERNMENTAL ENTITIES**

- 3.1.1 Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;
 - 3.1.2 Direct obligations of the State of Texas or its agencies and instrumentalities;
 - 3.1.3 Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
 - 3.1.4 Obligations of states, agencies, counties, cities, and other political sub-divisions of any state having been rated as to investment quality by a nationally recognized investment rating firm not less than "A" or its equivalent.
 - 3.1.5 Interest-bearing banking deposits that are guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or the National Credit Union Share Insurance Fund, or its successor.
- 3.2 **CERTIFICATES OF DEPOSIT** if issued by a depository institution that has its main office or a branch office in this state and is:
- 3.2.1 102% collateralized;
 - 3.2.2 Guaranteed or insured by the Federal Deposit Insurance corporation or its successor;
 - 3.2.3 Secured by obligations that are described in Section 3.1 of this policy, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage-backed securities of the nature described by Section 3.8 of this policy; or
 - 3.2.4 Secured in accordance with Chapter 2257 or in any other manner and amount provided by law for deposits of the County.
- 3.3 **A FULLY COLLATERALIZED REPURCHASE AGREEMENT**, as defined in the *Public Funds Investment Act*, is an authorized investment under this section if the repurchase agreement:
- 3.3.1 Has a defined termination date;
 - 3.3.2 Is secured by a combination of cash and obligations that are described in Section 3.1 of this policy, including mortgage backed securities directly issued by a federal agency or instrumentality

that have a market value of not less than the principal amount of the certificates;

- 3.3.3 Requires the securities being purchased by the County or cash held by the County to be pledged to the County, held in the County's name, and deposited at the time the investment is made with the County or with a third party selected and approved by the County; and
- 3.3.4 Is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in this state.

3.4 **A BANKERS' ACCEPTANCE** if it

- 3.4.1 Has a stated maturity of 270 days or fewer from the date of its issuance;
- 3.4.2 Will be, in accordance with its terms, liquidated in full at maturity;
- 3.4.3 Is eligible for collateral for borrowing from a Federal Reserve Bank; and
- 3.4.4 Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency.

3.5 **COMMERCIAL PAPER** is an authorized investment under this subchapter if the commercial paper:

- 3.5.1 Has a stated maturity of 270 days or fewer from the date of its issuance; and
- 3.5.2 Is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies; or one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.
- 3.5.3 Relative to Commercial Paper, the County may **not**
 - 3.5.3.1 Have more than 25% of the portfolio invested in Commercial Paper at the time of any one commercial paper purchase;

3.5.3.2 Have more than a \$2 million purchase in any one Commercial Paper issue; or

3.5.3.3 Purchase Commercial Paper unless it is on the list of issuers approved by the Investment Advisory Committee and mailed to the approved broker/dealers for review.

3.6 **MONEY MARKET MUTUAL FUNDS** if the Commissioners' Court by resolution authorizes investment in the fund with limitations described below:

3.6.1 A no-load money market mutual fund is authorized if it

3.6.1.1 Is registered with and regulated by the Securities and Exchange Commission;

3.6.1.2 Provides the investing entity with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.);

3.6.1.3 Complies with Federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R Section 270 .2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.)

3.6.2 Relative to money market mutual funds, the county may **NOT**

3.6.2.1 Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one money market mutual fund in an amount that exceeds 10 percent of the total assets of the money market mutual fund.

3.7 **ELIGIBLE INVESTMENT POOLS**

3.7.1 Brazos County may invest its funds and funds under its control through an eligible investment pool, as defined in the *Public Funds Investment Act*, if the Commissioners' Court by resolution authorizes investment in the particular pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by *the Public Funds Investment Act*.

3.7.2 Brazos County will not invest more than 60% of its funds in an investment pool for longer than a three-month period.

- 3.8 **PROHIBITED.** The Brazos County Investment Officer will make **no** investments in derivative products. The Public Funds Investment Act specifically **prohibits** the following investments:
- 3.8.1 Obligations whose payment represents the coupon payments on the out-standing principal balance of the underlying mortgage-backed security collateral and pays no principal;
 - 3.8.2 Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
 - 3.8.3 Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
 - 3.8.4 Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.
- 3.9 **Effect of Loss of Required Rating.** An investment that requires a minimum rating under the PFIA does not qualify as an authorized investment during the period the investment does not have the minimum rating. The County Treasurer/Investment Officer shall take all prudent measures that are consistent with this investment policy to liquidate an investment that does not have the minimum rating. The County, however, is not required to liquidate investments that were authorized investments at the time of purchase.

4.0 INVESTMENT STRATEGIES

- 4.1 In accordance with the Public Funds Investment Act, a separate written investment strategy will be developed for each of the funds or group of funds under Brazos County's control. Each strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:
- 4.1.1 Understanding of the suitability of the investment to the financial requirements of the County;
 - 4.1.2 Preservation and safety of principal;
 - 4.1.3 Liquidity;
 - 4.1.4 Marketability of the investment if the need arises to liquidate the investment before maturity;

- 4.1.5 Diversification of the investment portfolio;
 - 4.1.6 Yield; and
 - 4.1.7 Maturity restrictions.
- 4.2 The Commissioners' Court of Brazos County shall review its investment strategies not less than annually and shall adopt a written instrument by resolution stating that it has reviewed the investment strategies and that the written instrument so adopted shall record any changes made to investment strategies.

5.0 INVESTMENT RESPONSIBILITY AND CONTROL

- 5.1 **INVESTMENT INSTITUTIONS DEFINED.** Brazos County funds shall be invested with or through any or all of the following institutions or groups consistent with federal and state law and the current Depository Bank contract:
- 5.1.1 Depository bank;
 - 5.1.2 Other state or national banks domiciled in Texas that are insured by FDIC;
 - 5.1.3 Savings and loan associations domiciled in Texas that are insured by FSLIC (or its successor);
 - 5.1.4 Public funds investment pools; or
 - 5.1.5 Government securities brokers and dealers meeting the following qualifications:
 - 5.1.5.1 A written copy of this investment policy shall be presented to any business organization offering to engage in an investment transaction with the County. For purposes of this section, a business organization includes banks, broker/dealers, and investment pools. Nothing in this section relieves the County of the responsibility for monitoring the investments made by the County to determine that they are in compliance with the investment policy.
 - 5.1.5.2 The qualified representative of the business organization offering to engage in an investment transaction with the County shall execute a written instrument in a form acceptable to the County and the business organization

substantially to the effect that the business organization has;

5.1.5.2.1 Received and reviewed the investment policy of the County; and

5.1.5.2.2 Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the County and the organization that are not authorized by the County's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the County's entire portfolio, or requires an interpretation of subjective investment standards.

5.1.5.3 The County Investment Officer may not acquire or otherwise obtain any authorized investment described in the County's investment policy from a business organization that has not delivered to the County the instrument required above.

5.1.5.4 The Brazos County Investment Advisory Committee shall, at least annually, review, revise, and recommend a list of qualified brokers to the Commissioners' Court. The Court shall adopt the list of qualified brokers who are authorized to engage in investment transactions with the County. Selection of brokers will be based upon the following:

5.1.5.4.1 Qualifications and capabilities of the firm in dealing with public entities;

5.1.5.4.2 Qualifications and capabilities of the relationship manager;

5.1.5.4.3 Market capitalization of the firm;

5.1.5.4.4 The number of transactions won through competitive bidding;

5.1.5.4.5 Prompt and accurate confirmation of transactions;

5.1.5.4.6 Efficient securities delivery;

5.1.5.4.7 Accurate market information; and

5.1.5.4.8 Account servicing.

5.2 STANDARDS OF OPERATION

5.2.1 The County Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program consistent with this investment policy.

- 5.2.2 It shall be the policy of the County that all transactions, except investment pool funds and money market mutual funds, be settled on a delivery versus payment basis.
- 5.2.3 All investment funds will be placed directly with qualified financial institutions. The County will not deposit nor invest through third parties or money brokers.
- 5.2.4 The market price of the County's investments shall be monitored by soliciting prices at least quarterly from a qualified broker.

5.3 PRUDENT STANDARD OF CARE.

5.3.1 In the administration of the duties of the Investment Officer, the person designated as Investment Officer shall exercise the judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. The Commissioners' Court of Brazos County; however, retains ultimate responsibility as fiduciaries of the assets of the County. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield.

5.3.2 In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

5.3.2.1 The investment of all funds, or funds under the County's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and

5.3.2.2 Whether or not the investment decision was consistent with the written investment policy of the entity.

5.4 COLLATERAL OR INSURANCE. The Brazos County Investment Officer shall insure that all County funds are 102% collateralized or insured consistent with federal and state law and the current Bank Depository Contract in one or more of the following manners:

5.4.1 FDIC insurance coverage;

5.4.2 Obligations of the United States or its agencies and instrumentalities;

5.4.3 Direct obligations of the State of Texas or its agencies;

- 5.4.4 Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by the State of Texas or the United States or its agencies and instrumentalities;
- 5.4.5 Obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent; or
- 5.4.6 Any other manner allowed by law.

5.5 SAFEKEEPING

- 5.5.1 All securities purchased by the County shall be held in safekeeping by the County, or a County account in a third party financial institution, or with the Federal Reserve Bank.
- 5.5.2 All Certificates of Deposit, insured by the FDIC, purchased outside the Depository Bank shall be held in safekeeping by either the County or a County account in a third party financial institution.
- 5.5.3 All pledged securities shall be held in safekeeping by the County, or a County account in a third party financial institution, or with a Federal Reserve Bank.

5.6 AUDIT CONTROL.

- 5.6.1 The Investment Officer of Brazos County will establish a liaison with the County Auditor in preparing investment forms for accounting and auditing control.
- 5.6.2 The Commissioners' Court of Brazos County shall have an annual financial audit of all County funds by an independent auditing firm, as well as an annual compliance audit of management controls on investments and established investment policies.
- 5.6.3 If the County invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the Investment Officers under this section shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Commissioners Court by that auditor.

6.0 INVESTMENT REPORTING AND PERFORMANCE EVALUATION

- 6.1 **QUARTERLY REPORT.** At least quarterly, the Investment Officer shall prepare and submit to the Commissioners' Court a written report of

investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- 6.1.1 Describe in detail the investment position of the County on the date of the report;
- 6.1.2 Be prepared jointly by all investment officers of the County;
- 6.1.3 Be signed by each of the investment officers of the County;
- 6.1.4 Contain a summary statement of each pooled fund group that states the following:
 - 6.1.4.1 Beginning market value for the reporting period;
 - 6.1.4.2 Ending market value for the period;
 - 6.1.4.3 Fully accrued interest for the reporting period; and
 - 6.1.4.4 The dollar-weighted average maturity of the portfolio.
- 6.1.5 State the book value (the original acquisition cost of an investment plus or minus the accrued amortization or accretion) and the market value (current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market pricing source quoted on the valuation date) of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- 6.1.6 State the date of maturity of each separately invested asset that has a maturity date;
- 6.1.7 State the account or fund or pooled group fund in the County for which each individual investment was acquired; and
- 6.1.8 State the compliance of the investment portfolio of the County as it relates to the following:
 - 6.1.8.1 The investment strategy expressed in the County's investment policy, and
 - 6.1.8.2 Relevant provisions of Chapter 2256, Texas Government Code, as amended.

6.2 **NOTIFICATION OF INVESTMENT CHANGES.** It shall be the duty of the County Investment Officer of Brazos County, Texas, to notify the Brazos County Commissioners' Court of any significant changes in current investment methods and procedures prior to their implementation.

7.0 DEPOSITORY FOR COUNTY FUNDS

7.1 DEPOSITORY CONTRACT.

7.1.1 The Commissioners' Court of Brazos County shall contract with one or more banks in the county for the deposit of the County's public funds through the County's depository procurement process. The County shall contract with a bank for a two-year or four-year contract term.

7.1.2 If the contract is for a four-year term, the contract shall allow the bank to establish, on the basis of negotiations with the County, new interest rates and financial terms of the contract that will take effect during the final two years of the four-year contract if:

7.1.2.1 The new financial terms do not increase the prices to the County by more than 10 percent; and

7.1.2.2 The County has the option to choose to use the initial variable interest rate option or to change to the new fixed or variable interest rate options proposed by the bank.

7.1.3 The provisions set forth in Chapters 116 and 117 of the Local Government Code will regulate the establishment of the depository, security for funds held by the depository, depository accounts, and liabilities.

7.2 **COLLATERAL** will be provided by the Depository in accordance with Government Code 2257, Subchapters A and B.

8.0 DEFINITIONS.

8.1 **BOND PROCEEDS** means the proceeds from the sale of bonds, notes, and other obligations issued by an entity, and reserves and funds maintained by an entity for debt service purposes.

8.2 **BOOK VALUE** means the original acquisition cost of an investment plus or minus the accrued amortization or accretion.

8.3 **FUNDS** means public funds in the custody of the County that:

8.3.1 Are not required by law to be deposited in the state treasury; and

8.3.2 The County has authority to invest.

8.4 **INVESTMENT POOL** means an entity created under Chapter 2256 of the Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives, in order of priority are: preservation and safety of principal, liquidity, and yield.

- 8.5 **MARKET VALUE** means the current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market-pricing source quoted on the valuation date.
- 8.6 **POOLED FUND GROUP** means an internally created fund of the County in which one or more institutional accounts of the County are invested.
- 8.7 **QUALIFIED REPRESENTATIVE** means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:
- 8.7.1 For a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers;
- 8.7.2 For a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
- 8.7.3 For an investment pool, the person authorized by the elected or official board with authority to administer the activities of the investment pool to sign the written instrument on behalf of the investment pool.
- 8.8 **SEPARATELY INVESTED ASSET** means an account or fund of the County that is not invested in a pooled fund group.

INVESTMENT STRATEGY BY FUND TYPE

Brazos County maintains a portfolio that supports different types of funds available for investments in accordance with the County's Investment Policy. Employing a passive investment style, these funds are invested utilizing the following strategies designed to provide for the safety of principal first and the suitability of each individual fund while earning the best possible rate available.

OPERATING FUND

Brazos County's Operating Funds shall be invested in a manner to maintain the safety and liquidity necessary for weekly accounts payable, jury expenses, and bi-weekly payroll. Excess funds shall be invested to provide diversification and to earn a more competitive interest rate while maintaining marketability and liquidity to offset occasional unanticipated expenditures. Operating Funds shall be invested in securities having a short maturity date, a daily liquidity fund such as TexPool or in an eligible money market mutual fund. Excess funds may be invested in securities with a longer maturity date.

DEBT SERVICE FUNDS

These funds shall be invested to provide adequate funds to cover the debt service obligation on the required payment date. The selection of these investments will be based primarily on safety, suitability and marketability and secondary with regard to yield and diversification. The matching approach for investments will be utilized for these funds by investing funds received at the beginning of the year with maturity dates selected to coincide with liabilities throughout the year. Adequate funds are invested to mature in time to pay for Brazos County's bond obligation payments, and excess funds are invested for longer periods of time.

SPECIAL REVENUE FUNDS

These funds shall be invested to assure that anticipated cash flows are matched with investment liquidity and to provide the necessary safety of the funds. The selection of these investments will be based primarily on safety, suitability, and marketability and secondary with regard to yield and diversification.

CAPITAL PROJECT FUNDS

These funds shall be invested to assure that anticipated cash flows are matched with adequate investment liquidity and to provide the necessary safety of the funds. The stated final maturity dates or securities held should not exceed the estimated project completion date.

APPROVED LOCAL GOVERNMENT INVESTMENT POOLS

- Texpool
- Texas Class
- Texas Range

INVESTMENT POLICY FOR BRAZOS COUNTY

1.0 INVESTMENT AUTHORITY AND SCOPE OF POLICY

- 1.1 This policy serves to satisfy the statutory requirements of Local Government Code 16.112 and Government Code Chapter 2256, *Public Funds Investment Act*, Sub-chapters A and B, to define and adopt a formal investment policy. The Commissioners Court of Brazos County shall review its investment policy not less than annually and shall adopt a written instrument by resolution stating that it has reviewed the investment policy and that the written instrument so adopted shall record any changes made to the investment policy
- 1.2 In accordance with Texas Local Government Code, Section 116.112 (a) or Chapter 2256, Section 2256.005 (f) and (g) of the *Public Funds Investment Act*, the County Treasurer, under direction of Commissioner's Court, is authorized to invest County funds that are not immediately required to pay obligations of the County. By the approval of this policy, the Commissioners' Court designates the County Treasurer as Investment Officer, certified as a County Investment Officer by TAC, to be responsible for the investment of its funds consistent with the County's investment policy. Authority granted to a person to invest the County's funds is effective until rescinded by the Commissioner's Court, until the expiration of the officer's term, or until termination of the person's employment by the County. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the investing County. An Investment Officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the County shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the County shall file a statement disclosing that relationship. This statement must be filed with the Texas Ethics Commission and the Brazos County Commissioners Court. For the purposes of this requirement, an Investment Officer has a personal business relationship with a business organization if:
 - 1.2.1 The Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;

- 1.2.2 Funds received by the Investment Officer from the business organization exceed ten (10) percent of the Investment Officer's gross income for the previous year; or
- 1.2.3 The Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.
- 1.3 An appointed Investment Advisory Committee shall be approved by Commissioners' Court. This Committee will serve in an advisory capacity to the County's Investment Officer. The Committee will meet twice a year or as requested by the County's Investment Officer to review strategies and monitor the progress of the County's investment program.

2.0 INVESTMENT OBJECTIVES

- 2.1 **POLICY.** It is the policy of Brazos County to invest public funds in a manner, which will provide the highest investment return while seeking to ensure the preservation of capital and to meet the daily cash flow demands of the County. This investment policy applies to all financial assets of all funds of Brazos County at the present time, any funds to be created in the future, and any other funds held in custody by the County Treasurer, unless expressly prohibited by law.
- 2.2 **GENERAL STATEMENT.** Funds of the County will be invested in accordance with federal, state, and local statutes, this investment policy, and written administrative procedures and strategies that have been adopted by Commissioners' Court resolution and revised as needed.
- 2.3 **SAFETY.** Brazos County is concerned about the preservation of its principal; therefore, the return of principal and safety of principal are primary objectives in any investment transaction.
- 2.4 **LIQUIDITY.** The County's investment portfolio must be structured to conform to an asset/liability management plan, which provides for the liquidity necessary to pay obligations as they become due.
- 2.5 **YIELD.** It will be the objective of the County to earn a yield higher than that paid on 91-day T-Bills within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal law governing the investment of public funds.
- 2.6 **DIVERSIFICATION.** It will be the policy of Brazos County to diversify its portfolio to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of investments. Investments selected by the County shall always provide for stability of income and reasonable liquidity.

2.7 **MATURITY.** Portfolio maturities will be structured to meet the obligations of the County first and then to achieve the highest return of interest. When the County has funds that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon the investment strategy for each fund. The maximum allowable stated maturity of any individual investment owned by the County is two (2) years. The maximum dollar-weighted average maturity for pooled fund groups shall be 180 days.

2.8 **QUALITY AND CAPABILITY OF INVESTMENT MANAGEMENT.** It is the County's policy to provide the training required by the Public Funds Act, Sec. 2256.008 through courses and seminars offered by professional organizations and associations. This training will insure the quality, capability and currency of the Treasurer/County Investment Officer in making investment decisions.

2.8.1 The Treasurer/County Investment Officer shall:

2.8.1.1 Attend at least one training session from the County Treasurers' Association of Texas, Texas Association of Counties, GFOA, or an approved source containing at least ten (10) hours of instruction relating to the Treasurer's/CIO's responsibilities under the Public Funds Investment Act within 12 months after taking office or assuming duties; and

2.8.1.2 Attend an investment training session not less than once in a two-year period that begins on the first day of the County's fiscal year and consists of the two consecutive fiscal years after that date and receive not less than 10 hours of instruction relating to investment responsibilities under the PFIA from the County Treasurers' Association of Texas, Texas Association of Counties, GFOA, or an approved source.

2.8.2 Training under this section must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the PFIA.

3.0 **INVESTMENT TYPES.**

The Brazos County Investment Officer shall use any or all of the following authorized investment instruments consistent with governing law:

3.1 **OBLIGATIONS OF, OR GUARANTEED BY, GOVERNMENTAL ENTITIES**

- 3.1.1 Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;
 - 3.1.2 Direct obligations of the State of Texas or its agencies and instrumentalities;
 - 3.1.3 Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
 - 3.1.4 Obligations of states, agencies, counties, cities, and other political sub-divisions of any state having been rated as to investment quality by a nationally recognized investment rating firm not less than "A" or its equivalent.
 - 3.1.5 Interest-bearing banking deposits that are guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or the National Credit Union Share Insurance Fund, or its successor.
- 3.2 **CERTIFICATES OF DEPOSIT** if issued by a depository institution that has its main office or a branch office in this state and is:
- 3.2.1 102% collateralized;
 - 3.2.2 Guaranteed or insured by the Federal Deposit Insurance corporation or its successor;
 - 3.2.3 Secured by obligations that are described in Section 3.1 of this policy, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage-backed securities of the nature described by Section 3.8 of this policy; or
 - 3.2.4 Secured in accordance with Chapter 2257 or in any other manner and amount provided by law for deposits of the County.
- 3.3 **A FULLY COLLATERALIZED REPURCHASE AGREEMENT**, as defined in the *Public Funds Investment Act*, is an authorized investment under this section if the repurchase agreement:
- 3.3.1 Has a defined termination date;
 - 3.3.2 Is secured by a combination of cash and obligations that are described in Section 3.1 of this policy, including mortgage backed securities directly issued by a federal agency or instrumentality

that have a market value of not less than the principal amount of the certificates;

- 3.3.3 Requires the securities being purchased by the County or cash held by the County to be pledged to the County, held in the County's name, and deposited at the time the investment is made with the County or with a third party selected and approved by the County; and
- 3.3.4 Is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in this state.

3.4 **A BANKERS' ACCEPTANCE** if it

- 3.4.1 Has a stated maturity of 270 days or fewer from the date of its issuance;
- 3.4.2 Will be, in accordance with its terms, liquidated in full at maturity;
- 3.4.3 Is eligible for collateral for borrowing from a Federal Reserve Bank; and
- 3.4.4 Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency.

3.5 **COMMERCIAL PAPER** is an authorized investment under this subchapter if the commercial paper:

- 3.5.1 Has a stated maturity of 270 days or fewer from the date of its issuance; and
- 3.5.2 Is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies; or one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.
- 3.5.3 Relative to Commercial Paper, the County may **not**
 - 3.5.3.1 Have more than 25% of the portfolio invested in Commercial Paper at the time of any one commercial paper purchase;

3.5.3.2 Have more than a \$2 million purchase in any one Commercial Paper issue; or

3.5.3.3 Purchase Commercial Paper unless it is on the list of issuers approved by the Investment Advisory Committee and mailed to the approved broker/dealers for review.

3.6 **MONEY MARKET MUTUAL FUNDS** if the Commissioners' Court by resolution authorizes investment in the fund with limitations described below:

3.6.1 A no-load money market mutual fund is authorized if it

3.6.1.1 Is registered with and regulated by the Securities and Exchange Commission;

3.6.1.2 Provides the investing entity with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.);

3.6.1.3 Complies with Federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R Section 270 .2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.)

3.6.2 Relative to money market mutual funds, the county may **NOT**

3.6.2.1 Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one money market mutual fund in an amount that exceeds 10 percent of the total assets of the money market mutual fund.

3.7 **ELIGIBLE INVESTMENT POOLS**

3.7.1 Brazos County may invest its funds and funds under its control through an eligible investment pool, as defined in the *Public Funds Investment Act*, if the Commissioners' Court by resolution authorizes investment in the particular pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by *the Public Funds Investment Act*.

3.7.2 Brazos County will not invest more than 60% of its funds in an investment pool for longer than a three-month period.

- 3.8 **PROHIBITED.** The Brazos County Investment Officer will make **no** investments in derivative products. The Public Funds Investment Act specifically **prohibits** the following investments:
- 3.8.1 Obligations whose payment represents the coupon payments on the out-standing principal balance of the underlying mortgage-backed security collateral and pays no principal;
 - 3.8.2 Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
 - 3.8.3 Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
 - 3.8.4 Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.
- 3.9 **Effect of Loss of Required Rating.** An investment that requires a minimum rating under the PFIA does not qualify as an authorized investment during the period the investment does not have the minimum rating. The County Treasurer/Investment Officer shall take all prudent measures that are consistent with this investment policy to liquidate an investment that does not have the minimum rating. The County, however, is not required to liquidate investments that were authorized investments at the time of purchase.

4.0 INVESTMENT STRATEGIES

- 4.1 In accordance with the Public Funds Investment Act, a separate written investment strategy will be developed for each of the funds or group of funds under Brazos County's control. Each strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:
- 4.1.1 Understanding of the suitability of the investment to the financial requirements of the County;
 - 4.1.2 Preservation and safety of principal;
 - 4.1.3 Liquidity;
 - 4.1.4 Marketability of the investment if the need arises to liquidate the investment before maturity;

- 4.1.5 Diversification of the investment portfolio;
 - 4.1.6 Yield; and
 - 4.1.7 Maturity restrictions.
- 4.2 The Commissioners' Court of Brazos County shall review its investment strategies not less than annually and shall adopt a written instrument by resolution stating that it has reviewed the investment strategies and that the written instrument so adopted shall record any changes made to investment strategies.

5.0 INVESTMENT RESPONSIBILITY AND CONTROL

- 5.1 **INVESTMENT INSTITUTIONS DEFINED.** Brazos County funds shall be invested with or through any or all of the following institutions or groups consistent with federal and state law and the current Depository Bank contract:
- 5.1.1 Depository bank;
 - 5.1.2 Other state or national banks domiciled in Texas that are insured by FDIC;
 - 5.1.3 Savings and loan associations domiciled in Texas that are insured by FSLIC (or its successor);
 - 5.1.4 Public funds investment pools; or
 - 5.1.5 Government securities brokers and dealers meeting the following qualifications:
 - 5.1.5.1 A written copy of this investment policy shall be presented to any business organization offering to engage in an investment transaction with the County. For purposes of this section, a business organization includes banks, broker/dealers, and investment pools. Nothing in this section relieves the County of the responsibility for monitoring the investments made by the County to determine that they are in compliance with the investment policy.
 - 5.1.5.2 The qualified representative of the business organization offering to engage in an investment transaction with the County shall execute a written instrument in a form acceptable to the County and the business organization

substantially to the effect that the business organization has;

5.1.5.2.1 Received and reviewed the investment policy of the County; and

5.1.5.2.2 Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the County and the organization that are not authorized by the County's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the County's entire portfolio, or requires an interpretation of subjective investment standards.

5.1.5.3 The County Investment Officer may not acquire or otherwise obtain any authorized investment described in the County's investment policy from a business organization that has not delivered to the County the instrument required above.

5.1.5.4 The Brazos County Investment Advisory Committee shall, at least annually, review, revise, and recommend a list of qualified brokers to the Commissioners' Court. The Court shall adopt the list of qualified brokers who are authorized to engage in investment transactions with the County. Selection of brokers will be based upon the following:

5.1.5.4.1 Qualifications and capabilities of the firm in dealing with public entities;

5.1.5.4.2 Qualifications and capabilities of the relationship manager;

5.1.5.4.3 Market capitalization of the firm;

5.1.5.4.4 The number of transactions won through competitive bidding;

5.1.5.4.5 Prompt and accurate confirmation of transactions;

5.1.5.4.6 Efficient securities delivery;

5.1.5.4.7 Accurate market information; and

5.1.5.4.8 Account servicing.

5.2 STANDARDS OF OPERATION

5.2.1 The County Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program consistent with this investment policy.

- 5.2.2 It shall be the policy of the County that all transactions, except investment pool funds and money market mutual funds, be settled on a delivery versus payment basis.
- 5.2.3 All investment funds will be placed directly with qualified financial institutions. The County will not deposit nor invest through third parties or money brokers.
- 5.2.4 The market price of the County's investments shall be monitored by soliciting prices at least quarterly from a qualified broker.

5.3 PRUDENT STANDARD OF CARE.

5.3.1 In the administration of the duties of the Investment Officer, the person designated as Investment Officer shall exercise the judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. The Commissioners' Court of Brazos County; however, retains ultimate responsibility as fiduciaries of the assets of the County. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield.

5.3.2 In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

5.3.2.1 The investment of all funds, or funds under the County's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and

5.3.2.2 Whether or not the investment decision was consistent with the written investment policy of the entity.

5.4 COLLATERAL OR INSURANCE. The Brazos County Investment Officer shall insure that all County funds are 102% collateralized or insured consistent with federal and state law and the current Bank Depository Contract in one or more of the following manners:

5.4.1 FDIC insurance coverage;

5.4.2 Obligations of the United States or its agencies and instrumentalities;

5.4.3 Direct obligations of the State of Texas or its agencies;

- 5.4.4 Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by the State of Texas or the United States or its agencies and instrumentalities;
- 5.4.5 Obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent; or
- 5.4.6 Any other manner allowed by law.

5.5 SAFEKEEPING

- 5.5.1 All securities purchased by the County shall be held in safekeeping by the County, or a County account in a third party financial institution, or with the Federal Reserve Bank.
- 5.5.2 All Certificates of Deposit, insured by the FDIC, purchased outside the Depository Bank shall be held in safekeeping by either the County or a County account in a third party financial institution.
- 5.5.3 All pledged securities shall be held in safekeeping by the County, or a County account in a third party financial institution, or with a Federal Reserve Bank.

5.6 AUDIT CONTROL.

- 5.6.1 The Investment Officer of Brazos County will establish a liaison with the County Auditor in preparing investment forms for accounting and auditing control.
- 5.6.2 The Commissioners' Court of Brazos County shall have an annual financial audit of all County funds by an independent auditing firm, as well as an annual compliance audit of management controls on investments and established investment policies.
- 5.6.3 If the County invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the Investment Officers under this section shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Commissioners Court by that auditor.

6.0 INVESTMENT REPORTING AND PERFORMANCE EVALUATION

- 6.1 **QUARTERLY REPORT.** At least quarterly, the Investment Officer shall prepare and submit to the Commissioners' Court a written report of

investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- 6.1.1 Describe in detail the investment position of the County on the date of the report;
- 6.1.2 Be prepared jointly by all investment officers of the County;
- 6.1.3 Be signed by each of the investment officers of the County;
- 6.1.4 Contain a summary statement of each pooled fund group that states the following:
 - 6.1.4.1 Beginning market value for the reporting period;
 - 6.1.4.2 Ending market value for the period;
 - 6.1.4.3 Fully accrued interest for the reporting period; and
 - 6.1.4.4 The dollar-weighted average maturity of the portfolio.
- 6.1.5 State the book value (the original acquisition cost of an investment plus or minus the accrued amortization or accretion) and the market value (current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market pricing source quoted on the valuation date) of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- 6.1.6 State the date of maturity of each separately invested asset that has a maturity date;
- 6.1.7 State the account or fund or pooled group fund in the County for which each individual investment was acquired; and
- 6.1.8 State the compliance of the investment portfolio of the County as it relates to the following:
 - 6.1.8.1 The investment strategy expressed in the County's investment policy, and
 - 6.1.8.2 Relevant provisions of Chapter 2256, Texas Government Code, as amended.

6.2 **NOTIFICATION OF INVESTMENT CHANGES.** It shall be the duty of the County Investment Officer of Brazos County, Texas, to notify the Brazos County Commissioners' Court of any significant changes in current investment methods and procedures prior to their implementation.

7.0 DEPOSITORY FOR COUNTY FUNDS

7.1 DEPOSITORY CONTRACT.

7.1.1 The Commissioners' Court of Brazos County shall contract with one or more banks in the county for the deposit of the County's public funds through the County's depository procurement process. The County shall contract with a bank for a two-year or four-year contract term.

7.1.2 If the contract is for a four-year term, the contract shall allow the bank to establish, on the basis of negotiations with the County, new interest rates and financial terms of the contract that will take effect during the final two years of the four-year contract if:

7.1.2.1 The new financial terms do not increase the prices to the County by more than 10 percent; and

7.1.2.2 The County has the option to choose to use the initial variable interest rate option or to change to the new fixed or variable interest rate options proposed by the bank.

7.1.3 The provisions set forth in Chapters 116 and 117 of the Local Government Code will regulate the establishment of the depository, security for funds held by the depository, depository accounts, and liabilities.

7.2 **COLLATERAL** will be provided by the Depository in accordance with Government Code 2257, Subchapters A and B.

8.0 DEFINITIONS.

8.1 **BOND PROCEEDS** means the proceeds from the sale of bonds, notes, and other obligations issued by an entity, and reserves and funds maintained by an entity for debt service purposes.

8.2 **BOOK VALUE** means the original acquisition cost of an investment plus or minus the accrued amortization or accretion.

8.3 **FUNDS** means public funds in the custody of the County that:

8.3.1 Are not required by law to be deposited in the state treasury; and

8.3.2 The County has authority to invest.

8.4 **INVESTMENT POOL** means an entity created under Chapter 2256 of the Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives, in order of priority are: preservation and safety of principal, liquidity, and yield.

- 8.5 **MARKET VALUE** means the current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market-pricing source quoted on the valuation date.
- 8.6 **POOLED FUND GROUP** means an internally created fund of the County in which one or more institutional accounts of the County are invested.
- 8.7 **QUALIFIED REPRESENTATIVE** means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:
- 8.7.1 For a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers;
- 8.7.2 For a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
- 8.7.3 For an investment pool, the person authorized by the elected or official board with authority to administer the activities of the investment pool to sign the written instrument on behalf of the investment pool.
- 8.8 **SEPARATELY INVESTED ASSET** means an account or fund of the County that is not invested in a pooled fund group.

INVESTMENT STRATEGY BY FUND TYPE

Brazos County maintains a portfolio that supports different types of funds available for investments in accordance with the County's Investment Policy. Employing a passive investment style, these funds are invested utilizing the following strategies designed to provide for the safety of principal first and the suitability of each individual fund while earning the best possible rate available.

OPERATING FUND

Brazos County's Operating Funds shall be invested in a manner to maintain the safety and liquidity necessary for weekly accounts payable, jury expenses, and bi-weekly payroll. Excess funds shall be invested to provide diversification and to earn a more competitive interest rate while maintaining marketability and liquidity to offset occasional unanticipated expenditures. Operating Funds shall be invested in securities having a short maturity date, a daily liquidity fund such as TexPool or in an eligible money market mutual fund. Excess funds may be invested in securities with a longer maturity date.

DEBT SERVICE FUNDS

These funds shall be invested to provide adequate funds to cover the debt service obligation on the required payment date. The selection of these investments will be based primarily on safety, suitability and marketability and secondary with regard to yield and diversification. The matching approach for investments will be utilized for these funds by investing funds received at the beginning of the year with maturity dates selected to coincide with liabilities throughout the year. Adequate funds are invested to mature in time to pay for Brazos County's bond obligation payments, and excess funds are invested for longer periods of time.

SPECIAL REVENUE FUNDS

These funds shall be invested to assure that anticipated cash flows are matched with investment liquidity and to provide the necessary safety of the funds. The selection of these investments will be based primarily on safety, suitability, and marketability and secondary with regard to yield and diversification.

CAPITAL PROJECT FUNDS

These funds shall be invested to assure that anticipated cash flows are matched with adequate investment liquidity and to provide the necessary safety of the funds. The stated final maturity dates or securities held should not exceed the estimated project completion date.

APPROVED LOCAL GOVERNMENT INVESTMENT POOLS

- Texpool
- Texas Class
- Texas Range

STATE OF TEXAS }
 }
COUNTY OF BRAZOS }

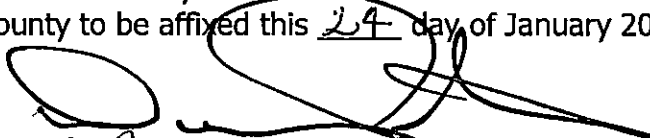
BRAZOS COUNTY RESOLUTION
ADOPTION OF BRAZOS COUNTY INVESTMENT POLICY

WHEREAS, the Texas Legislature set forth the Public Funds Investment Act in Government Code Section 2256, and


WHEREAS, compliance with the Public Funds Investment Act requires that each county adopt by resolution a County Investment Policy;

NOW, THEREFORE, BE IT RESOLVED, the Commissioners Court of Brazos County, in a regular meeting duly convened and acting in its capacity as the governing body of Brazos County, hereby affirms the attached Brazos County Investment Policy.


IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Brazos County to be affixed this 24 day of January 2025.




HON. DUANE PETERS, COUNTY JUDGE



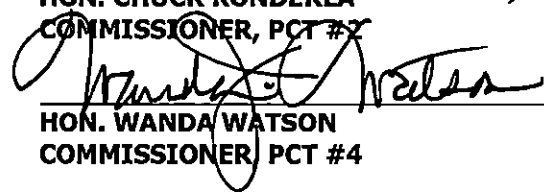
HON. BENTLEY NETTLES
COMMISSIONER, PCT #1



HON. CHUCK KONDERLA
COMMISSIONER, PCT #2




HON. FRED BROWN
COMMISSIONER, PCT #3



HON. WANDA WATSON
COMMISSIONER, PCT #4

ATTEST:



HON. KAREN MCQUEEN
COUNTY CLERK

By:  Chief Deputy



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: Approval requested from the Tax Office for the Registration and Title System (RTS)
Workstation Lease Agreement.
TO: Commissioners Court
DATE: 01/14/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[RTS Workstation Lease Agreement.pdf](#)

Description

RTS Workstation Lease Agreement

Type

Cover Memo

ATTACHMENT D
RTS WORKSTATION LEASE AGREEMENT

STATE OF TEXAS

COUNTY OF Brazos

THIS AGREEMENT is made between the Texas Department of Motor Vehicles "TxDMV" or "department" and the "county" pursuant to Texas Transportation Code, Section 520.0093, for the purposes of providing the County of Brazos , Texas an option to lease additional Registration and Title System ("RTS") workstations directly from the State. This agreement is incorporated into the Interlocal Agreement for Provision of Equipment and Consumables ("County Agreement") and is subject to the provisions of the County Agreement and the County Equipment Guide, including but not limited to provisions relating to: equipment installation, RTS programming and hardware/software configuration, security, maintenance, equipment repair and replacement, equipment movement, unauthorized equipment use, building electrical requirements, accountability/inventory of equipment, training, and supplies.

1. If a county desires additional RTS workstations beyond what is allocated by the department, the workstations may be leased **at county expense** from the department.
2. The cost of leasing a basic RTS workstation¹ will be \$350 per year plus \$9 per year for an eLearning account, for a total annual lease cost of \$359. If a cable drop is needed for a workstation, there is a one-time cost of \$180 per drop. For workstations that are leased by the county for placement in a full service deputy ("FSD") office, there is an additional annual cost of \$4,260 per full service deputy site, per year to cover the T1 circuit cost.
3. Lease charges are billed annually on the county's annual invoice. Lease costs are prorated for the first year of the lease term based on the installation date, and the prorated amount will be included on the county's next annual invoice.
4. The county may request the department remove the leased equipment at any time. The equipment will be removed within 30 days of the request being received by TxDMV. The county will forfeit any portion of the annual lease fee that remains.
5. Costs for leased equipment and services are subject to change annually.
6. Counties will indicate below (by site and quantity) equipment requirements. Total annual costs can be projected using the table provided. TxDMV will compute final costs and the county will be billed in accordance with paragraphs 2 and 3 above.
7. In addition to the provisions of the original County Agreement, TxDMV's responsibility for equipment installed at FSD sites (i.e., privately owned, for-profit enterprises performing motor vehicle title and registration transactions for the county tax office) is limited to ensuring the equipment remains operational. The county will be responsible for all training, forms, supplies, user policy and procedures, etc., associated with this offsite equipment. This agreement will remain in force for as long as the County Agreement remains effective.

¹The Basic RTS Workstation includes all standard items for full functionality (monitor, CPU, keyboard, mouse, printer, software, support, and cash drawer, if necessary), in a normal environment.


8. Workstations identified below that are leased under the provisions of this agreement will be installed following approval of the County Commissioner's Court and after signature by the County Judge (or a designee when supported by a certified copy of the Commissioner's Court Order or Resolution, which must be attached) and counter signed by the Director of the Vehicle Titles and Registration Division of the Texas Department of Motor Vehicles.

The County of Brazos, Texas will lease 1 additional RTS workstation(s) to be installed at the following County Tax Office or full service deputy location(s).

Site Type County or FSD	New (N) or Existing (E) Site	Site Name	Site Address	Workstation Quantity
County	New	Brazos County Tax Office	4151 County Park Ct Bryan TX 77801	1

	Item	Site Name	Quantity	Individual Item Cost	Total Annual Cost
1.	RTS Workstation, Basic ¹ (non-FSD site)		1	\$359.00	\$ 359.00
2.	RTS Workstation, Basic ¹ (FSD site)			\$359.00	
3.	T1 Circuit Cost (FSD sites only – one annual circuit charge per FSD site)			\$4,260.00	
				Annual Lease Cost	\$ 359.00

Note: cable drops are an additional \$180 each and charged in first year only


 County Judge _____ Date 11/27/25
 Annette Quintero _____ Date _____
 Director, Vehicle Titles and Registration
Brazos
 County _____

¹The Basic RTS Workstation includes all standard items for full functionality (monitor, CPU, keyboard, mouse, printer, software, support, and cash drawer, if necessary), in a normal environment.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval of the following committee for RFP 25-088 Lab Services.

- a. Julie Anderson
- b. Rebecca Croucher
- c. Georgette Herring
- d. Legal (Non-Voting)
- e. Purchasing (Non-Voting)

TO: Commissioners Court

FROM: Kaitlyn Battles

DATE: 01/15/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

No Attachments Available



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval of the following committee for RFP 25-088 Lab Services.
a. Julie Anderson
b. Rebecca Croucher
c. Georgette Herring
d. Legal (Non-Voting)
e. Purchasing (Non-Voting)

TO: Commissioners Court

FROM: Kaitlyn Battles

DATE: 01/15/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00


ATTACHMENTS:

File Name

Description

Type

No Attachments Available

APPROVED


Duane Peters
County Judge

1/24/25
Date

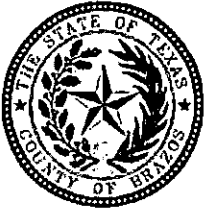


**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: Permission to Advertise RFP #25-088 Lab Services.
TO: Commissioners Court
FROM: Kaitlyn Battles
DATE: 01/15/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Request to Advertise.pdf	Request to Advertise	Backup Material



Brazos County Purchasing Department

200 S. TX AVE., SUITE 352 BRYAN, TX 77803
PHONE (979) 361-4290 FAX (979) 361-4293

BRAZOS COUNTY BID/RFP/RFQ DOCUMENTATION SHEET

The Purchasing Department would like to request Commissioner's Court approval to advertise and go out for Bid on the following:

DATE: January 21, 2025

RFP NUMBER: 25-088

TITLE: Lab Services

REQUESTING DEPARTMENT: Detention Center, Juvenile, Employee Health Clinic, & Brazos County Health District

APPROVAL SIGNATURE: _____

A handwritten signature in black ink, appearing to read "Duane Peters", is written over a horizontal line. The signature is stylized with large loops and a long horizontal stroke extending to the right.

Duane Peters, County Judge

DATE APPROVED: _____

1/24/25



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval of the following Agreements for Brazos County Sheriff's Office with Lexipol, LLC:

- a. 25-092 Inventory Management Subscription
- b. 25-093 Performance Reporting Subscription
- c. 25-094 Event Subscription

TO: Commissioners Court

FROM: Summer Dubec

DATE: 01/16/2025

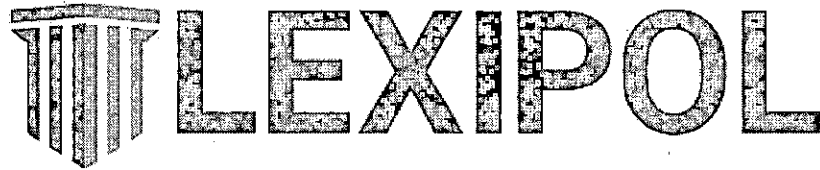
FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Inventory Management Agreement.pdf	Inventory Management Agreement	Backup Material
Performance Reporting Agreement.pdf	Performance Reporting Agreement	Backup Material
Event Manager - Service Agreement and Quote.pdf	Event Management Agreement	Backup Material



MASTER SERVICE AGREEMENT

Agency's Name: Brazos County Sheriff's Office
 Agency's Address: 1700 Hwy 21 W
 Bryan, Texas 77803

Agency's Sourcewell Member ID: 1518

Attention: Lieutenant Garrett House

Sales Rep: Blaine Smith
 Lexipol's Address: 2611 Internet Boulevard, Suite 100
 Frisco, Texas 75034

Effective Date: _____
 (to be completed by Lexipol upon receipt of signed Agreement)

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency"). This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Terms and Conditions of Service

This Agreement is entered into subject to the terms and conditions contained in **Sourcewell Contract Number 011822-LXP (the Sourcewell Contract)**. In the event of any conflict between the terms and conditions of this Agreement and the terms and conditions set forth in the Sourcewell Contract, the terms and conditions of the Sourcewell Contract shall control.

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Brazos County Sheriff's Office

Signature:

Print Name:

Duane Peters

Title:

County Judge

Date Signed:

1/24/25

Lexipol, LLC

Signature:

DocuSigned by:

 508AE53CE2B942A

Print Name:

Jan Roos

Title:

Vice President & General Counsel

Date Signed:

1/14/2025

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
250	Inventory Management- PoliceOne Academy (12 Months)	USD 20.00	USD 5,000.00
	Subscription Line Items Total		USD 5,000.00
			USD 5,000.00
		TOTAL:	USD 5,000.00

Discount Notes
Sourcewell 1518

Notes

Exhibit B
Terms and Conditions of Service

These Terms and Conditions of Service (the "Terms") govern the rights and obligations of Lexipol and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a "Party" and collectively as the "Parties."

1. Definitions. Each of the following capitalized terms will have the meaning included in this Section. Other capitalized terms are defined within their respective sections, below.

1.1 "Agency" means the department, agency, office, organization, company, or other entity purchasing and/or subscribing to Lexipol Services, as may be further denoted on the cover sheet to which these Terms are attached.

1.2 "Agency Data" means all data, information, and content owned by Agency prior to the Effective Date of this Agreement, or which Agency provides during the Term of this Agreement for purposes of identifying authorized users, confirming departmental information, or which are ancillary to receipt of Lexipol Services.

1.3 "Agreement" means the combination of the cover sheet (signature page); Exhibit A ("Selected Services and Associated Fees"); this Exhibit B; and any other documents attached hereto and expressly incorporated herein by reference.

1.4 "Custom Agreement Terms" refers to an optional section within Exhibit A which allows the Parties to modify this Agreement and/or incorporate additional exhibits or addenda by reference.

1.5 "Effective Date" means the date specified on the cover sheet (signature page), or as otherwise expressly set forth and agreed upon by Lexipol and Agency in writing and defined as the "Effective Date."

1.6 "Initial Term" means the period commencing on the Effective Date and continuing for the length of time indicated on Exhibit A. If not so indicated, the default Initial Term is one (1) year from the Effective Date.

1.7 "Lexipol Content" means all content in any format including but not limited to written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

1.8 "Services" means all products and services, including but not limited to all online services, software subscriptions, content licensing, professional services, and ancillary support services as may be offered by Lexipol and/or its affiliates.

2. Term; Renewal. This Agreement becomes enforceable upon signature by Agency's authorized representative, with an Effective Date as indicated on the cover page. This Agreement shall renew in successive one-year periods (each, a "Renewal Term") on the anniversary of the Effective Date unless terminated as set forth herein. The Initial Term and all Renewal Terms collectively comprise the "Term" of this Agreement.

3. Termination.

3.1 For Convenience; Non-Appropriation. This Agreement may be terminated by Agency at any time for convenience (including due to lack of appropriation of funds) by providing written notice to Lexipol.¹

3.2 For Cause. This Agreement may be terminated by either party, effective immediately, (a) in the event the other party fails to discharge any obligation, including payment obligations, or remedy any default hereunder for a period of more than thirty (30) calendar days after it has been provided written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

3.3 Effect of Expiration or Termination. Upon the expiration or termination of this Agreement for any reason, Agency's access to the Services ordered pursuant to Exhibit A herein shall cease unless Lexipol has, in its sole discretion, provided for their limited continuation. Termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations.

¹ Note: Online Services fees are not eligible for refund, proration, or offset in the event of Agency's termination for convenience as they are delivered in full as of the Effective Date. Fees pre-paid for Professional Services may be eligible for offset to the extent such Services have not been delivered.

4. **Fees; Invoicing.** Lexipol will invoice Agency at the commencement of the Initial Term and thirty (30) days prior to the commencement of each Renewal Term, if applicable. Agency agrees to remit payment within thirty (30) calendar days of receipt of Lexipol's invoice. Payments may be made electronically through Lexipol's online customer portal or by mailing a check to Lexipol, LLC at PO Box 676232 Dallas, TX 75267-6232 (Attn: Accounts Receivable). Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees) incurred when paying electronically, and such fees are in addition to those listed on Exhibit A. Lexipol reserves the right to increase fees for Renewal Terms following notice to Agency. All fee amounts stated in Exhibit A are exclusive of taxes. Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to receipt of Lexipol's Services. If Agency is exempt, it must send its exemption certificate(s) to taxes@lexipol.com.

5. **Terms of Service.** The following provisions govern access to and use of specific Lexipol's Services:

5.1 **Online Services.** Lexipol's Online Services include all online services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Policy Knowledge Management System ("KMS"), Learning Management System ("LMS")², Cordico wellness application(s), GrantFinder, Virtual Instructor-Led Training, and the LEFTA Systems suite of solutions (collectively, the "Online Services").

5.2 **Professional Services.** Lexipol's Professional Services include those Services that are not part of Lexipol's Online Services and which require the direct, hands-on professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals and software, technical support for online learning, accreditation consulting, grant writing³, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Professional Services may also be referred to as "One-Time" Services on Exhibit A and may also include the provision of supplemental documentation from Lexipol's Professional Services team, either with this Agreement or during the provision of Service.

5.3 **Account Security.** Access to Lexipol's Services is personal and unique to Agency. Agency shall not assign, transfer, or provide access to Lexipol Services to any third party without Lexipol's prior written consent. Agency is responsible for maintaining the security and confidentiality of Agency's usernames and passwords and the security of Agency's accounts. Agency will immediately notify Lexipol if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's account or Agency's usernames and/or passwords.

5.4 **Agency Data.** Lexipol's use of Agency Data is limited to providing and improving the Services, retaining records in the regular course of business, and complying with applicable legal obligations. Lexipol will use commercially reasonable efforts to ensure the security of all Agency Data, including technical and organizational measures to protect Agency Data against unauthorized or unlawful processing and against accidental loss, destruction, damage, theft, alteration or disclosure, including through measures specified by the National Institute of Standards and Technology (NIST). Lexipol's Services use the Secure Socket Layer (SSL) protocol, which encrypts information as it travels between Lexipol and Agency. However, data transmission on the internet is not always 100% secure and Lexipol cannot and does not warrant that information Agency transmits is 100% secure.

6. **Intellectual Property.** Lexipol's Services, and all Lexipol Content underlying such Services, are proprietary and, where applicable, protected under U.S. copyright, trademark, patent, and/or other applicable laws. By subscribing to Lexipol's Online Services, Agency and its personnel receive a personal, limited, non-sublicensable and non-assignable license to access and use such Services in conformity with these Terms. Nothing contained in this Agreement, and no course of dealing, shall be construed as conferring any right of ownership to Lexipol's Services or Lexipol Content. Lexipol's policy Content may be incorporated into Agency's final policies⁴, including beyond the expiration or termination of this Agreement, but Agency may not create other Derivative Works, share Lexipol Content with third parties, or commercialize Lexipol Content in any way. As used herein, other "Derivative Works" include any work product based on or which incorporates Lexipol Content, including any revision, modification, abridgement, condensation, expansion, compilation, or any other form in which Lexipol Content, or any portion thereof, is recast, transformed, or adapted. Agency acknowledges and agrees that Lexipol shall have no responsibility to update the Lexipol Content used by Agency beyond the Term of this Agreement and that Lexipol shall have no liability for Agency's creation or use of Derivative Works.

² LMS Services include, but are not limited to: PoliceOne Academy, FireRescue1 Academy, EMS1 Academy, Corrections1 Academy, and LocalGovU.

³ Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

⁴ NOTE: AGENCY ACKNOWLEDGES AND AGREES THAT, PRIOR TO USE OR FINAL PUBLICATION BY AGENCY, ALL AGENCY POLICIES AND DAILY TRAINING BULLETINS (DTBs) HAVE BEEN INDIVIDUALLY REVIEWED AND ADOPTED BY AGENCY. AGENCY ACKNOWLEDGES AND AGREES THAT IT, AND NOT LEXIPOL, WILL BE CONSIDERED THE "POLICY MAKER" WITH REGARD TO EACH AND EVERY SUCH POLICY AND DTB.

7. **Confidentiality.** Each Party may disclose information to the other Party that would be reasonably considered confidential, including Agency Data (collectively, "Confidential Information"). Upon receiving such Confidential Information, each Party will: (a) limit disclosure of such Confidential Information to authorized representatives only; (b) advise its personnel and agents of the confidential nature of such Confidential Information and of the obligations set forth in this Agreement; and (c) not disclose any Confidential Information to any third party unless expressly authorized by the disclosing Party. Notwithstanding the foregoing, this section shall not operate to limit Agency's disclosure authority pursuant to a valid governmental, judicial, or administrative order, subpoena, regulatory request, Freedom of Information Act request, Public Records Act request, or equivalent, provided that Agency notifies Lexipol of such disclosure, to the extent practicable, such that Lexipol may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of Lexipol's Confidential Information and trade secrets.

8. **Warranty.** LEXIPOL WARRANTS THAT IT SHALL NOT KNOWINGLY INFRINGE THE INTELLECTUAL PROPERTY RIGHTS OF OTHERS; THAT ITS SERVICES ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS; AND THAT THEY SHALL BE FIT FOR THE SPECIFIC PURPOSES SET FORTH HEREIN. BEYOND THE FOREGOING, LEXIPOL'S SERVICES ARE PROVIDED "AS-IS" AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR OTHERWISE.

9. **Indemnification; Limitation of Liability.** Lexipol will indemnify, defend, and hold harmless Agency from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising directly and solely out of Lexipol's acts or omissions in providing the Services. Each Party's cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement shall not exceed the aggregate amount of fees paid by Agency to Lexipol during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall either Party be liable for indirect, incidental, consequential, special, exemplary damages, or lost profits.

10. **General Terms.**

10.1 **Entire Agreement.** This Agreement embodies the entire agreement between the Parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

10.2 **General Interpretation.** The terms of this Agreement have been chosen by the parties hereto to express their mutual intent. This Agreement shall be construed equally against each party without regard to any presumption or rule requiring construction against the party who drafted this Agreement or any portion thereof.

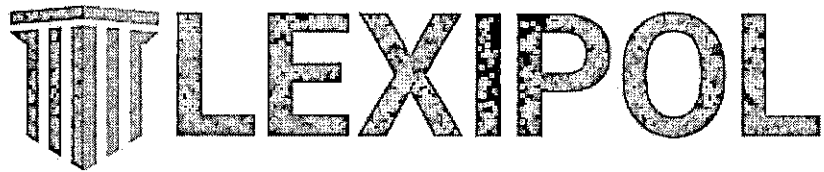
10.3 **Invalidity of Provisions.** Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any other provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

10.4 **Governing Law.** Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

10.5 **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party's successor in interest through merger, acquisition, or consolidation without additional notice or consent.

10.6 **Waiver.** Either party's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

10.7 **Notices.** Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.



MASTER SERVICE AGREEMENT

Agency's Name: Brazos County Sheriff's Office
Agency's Address: 1700 Hwy 21 W
Bryan, Texas 77803

Agency's Sourcewell Member ID: 1518

Attention: Lieutenant Garrett House

Sales Rep: Brian Mayer
Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Effective Date:

(to be completed by Lexipol upon receipt of signed Agreement)

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency"). This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Terms and Conditions of Service

This Agreement is entered into subject to the terms and conditions contained in **Sourcewell Contract Number 011822-LXP (the Sourcewell Contract)**. In the event of any conflict between the terms and conditions of this Agreement and the terms and conditions set forth in the Sourcewell Contract, the terms and conditions of the Sourcewell Contract shall control.

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Brazos County Sheriff's Office

Lexipol, LLC

Signature: _____

Signature: _____

Print Name: _____

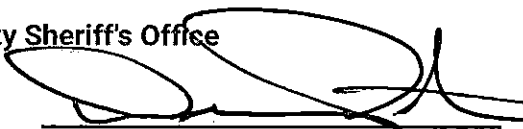
Print Name: _____

Title: _____


Title: _____

Date Signed: _____

Date Signed: _____



Duane Peters
County Judge
1/24/25



Jan Roos
VP & General Counsel
1/10/2025

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

Performance Reporting

QTY	DESCRIPTION	UNIT PRICE	SOURCEWELL DISC	DISC AMT	EXTENDED
1	Annual Performance Reporting Subscription (12 Months)	USD 22,500.00	5%	USD 1,125.00	USD 21,375.00
	Subscription Line Items Total			USD 1,125.00	USD 21,375.00
1	Performance Reporting Tier 1 Implementation Service	USD 2,000.00	5%	USD 100.00	USD 1,900.00
	One-Time Line Items Total			USD 100.00	USD 1,900.00
				USD 1,225.00	USD 23,275.00
Performance Reporting Sourcewell Discount:					USD 1,225.00
Performance Reporting TOTAL:					USD 23,275.00

Discount Notes

sourcewell discount

Notes

Exhibit B
Terms and Conditions of Service

These Terms and Conditions of Service (the "Terms") govern the rights and obligations of Lexipol and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a "Party" and collectively as the "Parties."

1. **Definitions.** Each of the following capitalized terms will have the meaning included in this Section. Other capitalized terms are defined within their respective sections, below.

1.1 **"Agency"** means the department, agency, office, organization, company, or other entity purchasing and/or subscribing to Lexipol Services, as may be further denoted on the cover sheet to which these Terms are attached.

1.2 **"Agency Data"** means all data, information, and content owned by Agency prior to the Effective Date of this Agreement, or which Agency provides during the Term of this Agreement for purposes of identifying authorized users, confirming departmental information, or which are ancillary to receipt of Lexipol Services.

1.3 **"Agreement"** means the combination of the cover sheet (signature page); Exhibit A ("Selected Services and Associated Fees"); this Exhibit B; and any other documents attached hereto and expressly incorporated herein by reference.

1.4 **"Custom Agreement Terms"** refers to an optional section within Exhibit A which allows the Parties to modify this Agreement and/or incorporate additional exhibits or addenda by reference.

1.5 **"Effective Date"** means the date specified on the cover sheet (signature page), or as otherwise expressly set forth and agreed upon by Lexipol and Agency in writing and defined as the "Effective Date."

1.6 **"Initial Term"** means the period commencing on the Effective Date and continuing for the length of time indicated on Exhibit A. If not so indicated, the default Initial Term is one (1) year from the Effective Date.

1.7 **"Lexipol Content"** means all content in any format including but not limited to written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

1.8 **"Services"** means all products and services, including but not limited to all online services, software subscriptions, content licensing, professional services, and ancillary support services as may be offered by Lexipol and/or its affiliates.

2. **Term; Renewal.** This Agreement becomes enforceable upon signature by Agency's authorized representative, with an Effective Date as indicated on the cover page. This Agreement shall renew in successive one-year periods (each, a "Renewal Term") on the anniversary of the Effective Date unless terminated as set forth herein. The Initial Term and all Renewal Terms collectively comprise the "Term" of this Agreement.

3. **Termination.**

3.1 **For Convenience; Non-Appropriation.** This Agreement may be terminated by Agency at any time for convenience (including due to lack of appropriation of funds) by providing written notice to Lexipol.¹

3.2 **For Cause.** This Agreement may be terminated by either party, effective immediately, (a) in the event the other party fails to discharge any obligation, including payment obligations, or remedy any default hereunder for a period of more than thirty (30) calendar days after it has been provided written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

3.3 **Effect of Expiration or Termination.** Upon the expiration or termination of this Agreement for any reason, Agency's access to the Services ordered pursuant to Exhibit A herein shall cease unless Lexipol has, in its sole discretion, provided for their limited continuation. Termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations.

¹ **Note:** Online Services fees are not eligible for refund, proration, or offset in the event of Agency's termination for convenience as they are delivered in full as of the Effective Date. Fees pre-paid for Professional Services may be eligible for offset to the extent such Services have not been delivered.

4. **Fees; Invoicing.** Lexipol will invoice Agency at the commencement of the Initial Term and thirty (30) days prior to the commencement of each Renewal Term, if applicable. Agency agrees to remit payment within thirty (30) calendar days of receipt of Lexipol's invoice. Payments may be made electronically through Lexipol's online customer portal or by mailing a check to Lexipol, LLC at PO Box 676232 Dallas, TX 75267-6232 (Attn: Accounts Receivable). Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees) incurred when paying electronically, and such fees are in addition to those listed on Exhibit A. Lexipol reserves the right to increase fees for Renewal Terms following notice to Agency. All fee amounts stated in Exhibit A are exclusive of taxes. Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to receipt of Lexipol's Services. If Agency is exempt, it must send its exemption certificate(s) to taxes@lexipol.com.

5. **Terms of Service.** The following provisions govern access to and use of specific Lexipol's Services:

5.1 **Online Services.** Lexipol's Online Services include all online services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Policy Knowledge Management System ("KMS"), Learning Management System ("LMS")², Cordico wellness application(s), GrantFinder, Virtual Instructor-Led Training, and the LEFTA Systems suite of solutions (collectively, the "Online Services").

5.2 **Professional Services.** Lexipol's Professional Services include those Services that are not part of Lexipol's Online Services and which require the direct, hands-on professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals and software, technical support for online learning, accreditation consulting, grant writing³, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Professional Services may also be referred to as "One-Time" Services on Exhibit A and may also include the provision of supplemental documentation from Lexipol's Professional Services team, either with this Agreement or during the provision of Service.

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³ Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

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8. **Warranty.** LEXIPOL WARRANTS THAT IT SHALL NOT KNOWINGLY INFRINGE THE INTELLECTUAL PROPERTY RIGHTS OF OTHERS; THAT ITS SERVICES ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS; AND THAT THEY SHALL BE FIT FOR THE SPECIFIC PURPOSES SET FORTH HEREIN. BEYOND THE FOREGOING, LEXIPOL'S SERVICES ARE PROVIDED "AS-IS" AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR OTHERWISE.

9. **Indemnification; Limitation of Liability.** Lexipol will indemnify, defend, and hold harmless Agency from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising directly and solely out of Lexipol's acts or omissions in providing the Services. Each Party's cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement shall not exceed the aggregate amount of fees paid by Agency to Lexipol during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall either Party be liable for indirect, incidental, consequential, special, exemplary damages, or lost profits.

10. **General Terms.**

10.1 **Entire Agreement.** This Agreement embodies the entire agreement between the Parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

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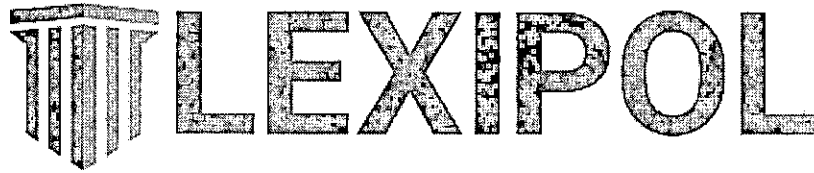
10.3 **Invalidity of Provisions.** Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any other provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

10.4 **Governing Law.** Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

10.5 **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party's successor in interest through merger, acquisition, or consolidation without additional notice or consent.

10.6 **Waiver.** Either party's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

10.7 **Notices.** Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.



MASTER SERVICE AGREEMENT

Agency's Name: Brazos County Sheriff's Office
 Agency's Address: 1700 Hwy 21 W
 Bryan, Texas 77803

Agency's Sourcewell Member ID: 1518

Attention: Lieutenant Garrett House

Sales Rep: Blaine Smith
 Lexipol's Address: 2611 Internet Boulevard, Suite 100
 Frisco, Texas 75034

Effective Date: _____
 (to be completed by Lexipol upon receipt of signed Agreement)

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency"). This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Terms and Conditions of Service

This Agreement is entered into subject to the terms and conditions contained in **Sourcewell Contract Number 011822-LXP (the Sourcewell Contract)**. In the event of any conflict between the terms and conditions of this Agreement and the terms and conditions set forth in the Sourcewell Contract, the terms and conditions of the Sourcewell Contract shall control.

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Brazos County Sheriff's Office

Lexipol, LLC

Signature: _____

Signature: _____

DocuSigned by:

Jan Roos

E06AE53CF2B942A

Print Name: _____

Duane Peters

Print Name: _____

Jan Roos

Title: _____

County Judge

Title: _____

Vice President & General Counsel

Date Signed: _____

1/24/25

Date Signed: _____

1/14/2025

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
1	Event Subscription (12 Months)	USD 542.00	USD 542.00
	Subscription Line Items Total		USD 542.00
			USD 542.00
		TOTAL:	USD 542.00

Discount Notes

Sourcewell Discount included

Notes

Exhibit B
Terms and Conditions of Service

These Terms and Conditions of Service (the “Terms”) govern the rights and obligations of Lexipol and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a “Party” and collectively as the “Parties.”

1. **Definitions.** Each of the following capitalized terms will have the meaning included in this Section. Other capitalized terms are defined within their respective sections, below.

1.1 **“Agency”** means the department, agency, office, organization, company, or other entity purchasing and/or subscribing to Lexipol Services, as may be further denoted on the cover sheet to which these Terms are attached.

1.2 **“Agency Data”** means all data, information, and content owned by Agency prior to the Effective Date of this Agreement, or which Agency provides during the Term of this Agreement for purposes of identifying authorized users, confirming departmental information, or which are ancillary to receipt of Lexipol Services.

1.3 **“Agreement”** means the combination of the cover sheet (signature page); Exhibit A (“Selected Services and Associated Fees”); this Exhibit B; and any other documents attached hereto and expressly incorporated herein by reference.

1.4 **“Custom Agreement Terms”** refers to an optional section within Exhibit A which allows the Parties to modify this Agreement and/or incorporate additional exhibits or addenda by reference.

1.5 **“Effective Date”** means the date specified on the cover sheet (signature page), or as otherwise expressly set forth and agreed upon by Lexipol and Agency in writing and defined as the “Effective Date.”

1.6 **“Initial Term”** means the period commencing on the Effective Date and continuing for the length of time indicated on Exhibit A. If not so indicated, the default initial Term is one (1) year from the Effective Date.

1.7 **“Lexipol Content”** means all content in any format including but not limited to written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

1.8 **“Services”** means all products and services, including but not limited to all online services, software subscriptions, content licensing, professional services, and ancillary support services as may be offered by Lexipol and/or its affiliates.

2. **Term; Renewal.** This Agreement becomes enforceable upon signature by Agency’s authorized representative, with an Effective Date as indicated on the cover page. This Agreement shall renew in successive one-year periods (each, a “Renewal Term”) on the anniversary of the Effective Date unless terminated as set forth herein. The Initial Term and all Renewal Terms collectively comprise the “Term” of this Agreement.

3. **Termination.**

3.1 **For Convenience; Non-Appropriation.** This Agreement may be terminated by Agency at any time for convenience (including due to lack of appropriation of funds) by providing written notice to Lexipol.¹

3.2 **For Cause.** This Agreement may be terminated by either party, effective immediately, (a) in the event the other party fails to discharge any obligation, including payment obligations, or remedy any default hereunder for a period of more than thirty (30) calendar days after it has been provided written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

3.3 **Effect of Expiration or Termination.** Upon the expiration or termination of this Agreement for any reason, Agency’s access to the Services ordered pursuant to Exhibit A herein shall cease unless Lexipol has, in its sole discretion, provided for their limited continuation. Termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations.

¹ Note: Online Services fees are not eligible for refund, proration, or offset in the event of Agency’s termination for convenience as they are delivered in full as of the Effective Date. Fees pre-paid for Professional Services may be eligible for offset to the extent such Services have not been delivered.

4. **Fees; Invoicing.** Lexipol will invoice Agency at the commencement of the Initial Term and thirty (30) days prior to the commencement of each Renewal Term, if applicable. Agency agrees to remit payment within thirty (30) calendar days of receipt of Lexipol's invoice. Payments may be made electronically through Lexipol's online customer portal or by mailing a check to Lexipol, LLC at PO Box 676232 Dallas, TX 75267-6232 (Attn: Accounts Receivable). Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees) incurred when paying electronically, and such fees are in addition to those listed on Exhibit A. Lexipol reserves the right to increase fees for Renewal Terms following notice to Agency. All fee amounts stated in Exhibit A are exclusive of taxes. Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to receipt of Lexipol's Services. If Agency is exempt, it must send its exemption certificate(s) to taxes@lexipol.com.

5. **Terms of Service.** The following provisions govern access to and use of specific Lexipol's Services:

5.1 **Online Services.** Lexipol's Online Services include all online services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Policy Knowledge Management System ("KMS"), Learning Management System ("LMS")², Cordico wellness application(s), GrantFinder, Virtual Instructor-Led Training, and the LEFTA Systems suite of solutions (collectively, the "Online Services").

5.2 **Professional Services.** Lexipol's Professional Services include those Services that are not part of Lexipol's Online Services and which require the direct, hands-on professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals and software, technical support for online learning, accreditation consulting, grant writing³, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Professional Services may also be referred to as "One-Time" Services on Exhibit A and may also include the provision of supplemental documentation from Lexipol's Professional Services team, either with this Agreement or during the provision of Service.

5.3 **Account Security.** Access to Lexipol's Services is personal and unique to Agency. Agency shall not assign, transfer, or provide access to Lexipol Services to any third party without Lexipol's prior written consent. Agency is responsible for maintaining the security and confidentiality of Agency's usernames and passwords and the security of Agency's accounts. Agency will immediately notify Lexipol if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's account or Agency's usernames and/or passwords.

5.4 **Agency Data.** Lexipol's use of Agency Data is limited to providing and improving the Services, retaining records in the regular course of business, and complying with applicable legal obligations. Lexipol will use commercially reasonable efforts to ensure the security of all Agency Data, including technical and organizational measures to protect Agency Data against unauthorized or unlawful processing and against accidental loss, destruction, damage, theft, alteration or disclosure, including through measures specified by the National Institute of Standards and Technology (NIST). Lexipol's Services use the Secure Socket Layer (SSL) protocol, which encrypts information as it travels between Lexipol and Agency. However, data transmission on the internet is not always 100% secure and Lexipol cannot and does not warrant that information Agency transmits is 100% secure.

6. **Intellectual Property.** Lexipol's Services, and all Lexipol Content underlying such Services, are proprietary and, where applicable, protected under U.S. copyright, trademark, patent, and/or other applicable laws. By subscribing to Lexipol's Online Services, Agency and its personnel receive a personal, limited, non-sublicensable and non-assignable license to access and use such Services in conformity with these Terms. Nothing contained in this Agreement, and no course of dealing, shall be construed as conferring any right of ownership to Lexipol's Services or Lexipol Content. Lexipol's policy Content may be incorporated into Agency's final policies⁴, including beyond the expiration or termination of this Agreement, but Agency may not create other Derivative Works, share Lexipol Content with third parties, or commercialize Lexipol Content in any way. As used herein, other "Derivative Works" include any work product based on or which incorporates Lexipol Content, including any revision, modification, abridgement, condensation, expansion, compilation, or any other form in which Lexipol Content, or any portion thereof, is recast, transformed, or adapted. Agency acknowledges and agrees that Lexipol shall have no responsibility to update the Lexipol Content used by Agency beyond the Term of this Agreement and that Lexipol shall have no liability for Agency's creation or use of Derivative Works.

²LMS Services include, but are not limited to: PoliceOne Academy, FireRescue1 Academy, EMS1 Academy, Corrections1 Academy, and LocalGovU.

³ Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

⁴ NOTE: AGENCY ACKNOWLEDGES AND AGREES THAT, PRIOR TO USE OR FINAL PUBLICATION BY AGENCY, ALL AGENCY POLICIES AND DAILY TRAINING BULLETINS (DTBs) HAVE BEEN INDIVIDUALLY REVIEWED AND ADOPTED BY AGENCY. AGENCY ACKNOWLEDGES AND AGREES THAT IT, AND NOT LEXIPOL, WILL BE CONSIDERED THE "POLICY MAKER" WITH REGARD TO EACH AND EVERY SUCH POLICY AND DTB.

7. **Confidentiality.** Each Party may disclose information to the other Party that would be reasonably considered confidential, including Agency Data (collectively, "Confidential Information"). Upon receiving such Confidential Information, each Party will: (a) limit disclosure of such Confidential Information to authorized representatives only; (b) advise its personnel and agents of the confidential nature of such Confidential Information and of the obligations set forth in this Agreement; and (c) not disclose any Confidential Information to any third party unless expressly authorized by the disclosing Party. Notwithstanding the foregoing, this section shall not operate to limit Agency's disclosure authority pursuant to a valid governmental, judicial, or administrative order, subpoena, regulatory request, Freedom of Information Act request, Public Records Act request, or equivalent, provided that Agency notifies Lexipol of such disclosure, to the extent practicable, such that Lexipol may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of Lexipol's Confidential Information and trade secrets.

8. **Warranty.** LEXIPOL WARRANTS THAT IT SHALL NOT KNOWINGLY INFRINGE THE INTELLECTUAL PROPERTY RIGHTS OF OTHERS; THAT ITS SERVICES ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS; AND THAT THEY SHALL BE FIT FOR THE SPECIFIC PURPOSES SET FORTH HEREIN. BEYOND THE FOREGOING, LEXIPOL'S SERVICES ARE PROVIDED "AS-IS" AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR OTHERWISE.

9. **Indemnification; Limitation of Liability.** Lexipol will indemnify, defend, and hold harmless Agency from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising directly and solely out of Lexipol's acts or omissions in providing the Services. Each Party's cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement shall not exceed the aggregate amount of fees paid by Agency to Lexipol during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall either Party be liable for indirect, incidental, consequential, special, exemplary damages, or lost profits.

10. **General Terms.**

10.1 **Entire Agreement.** This Agreement embodies the entire agreement between the Parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

10.2 **General Interpretation.** The terms of this Agreement have been chosen by the parties hereto to express their mutual intent. This Agreement shall be construed equally against each party without regard to any presumption or rule requiring construction against the party who drafted this Agreement or any portion thereof.

10.3 **Invalidity of Provisions.** Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any other provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

10.4 **Governing Law.** Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

10.5 **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party's successor in interest through merger, acquisition, or consolidation without additional notice or consent.

10.6 **Waiver.** Either party's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

10.7 **Notices.** Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval of Agreement #25-095 with West Law for books for the District Attorney's Office.

TO: Commissioners Court

FROM: Josue Loyola

DATE: 01/15/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Partially Executed Agreement.pdf	Agreement.	Backup Material

WEST ORDER FORM – For West Complete Print and ProView eBook Products Only
 610 Opperman Drive, P.O. Box 64833
 St. Paul, MN 55164-1803
 Tel: 651/687-8000



Check West account status below as applicable:		Rep Name & Number Nate Ersland - Jose Luis Mtz - 6128202		*** R E Q U I R E D ***	
New <input type="checkbox"/> (NACI Form attached)	Existing with Increase Credit Limit <input type="checkbox"/> (NACI Form attached)				
Existing with no changes <input type="checkbox"/>		Existing with changes <input checked="" type="checkbox"/> (Permanent name change must attach a Customer Name Change Form)			
Acct # 1000639923	Quote # _____	PO # _____	Date 1/8/2025		
Name/Subscriber BRAZOS COUNTY DISTRICT ATTORNEY		Bill To Acct # 1000639923			
Order Confirmation Contact Name Josue Loyola					
E-Mail jloyola@brazoscountytexas.gov					
Westlaw Password Contact Name (for password delivery) _____					
E-Mail _____					
Permanent Address Change <input type="checkbox"/>		One-Time Ship To <input type="checkbox"/>	Additional Ship To <input type="checkbox"/>		Additional Bill To <input type="checkbox"/>
Name _____		Attn: _____			
Address _____		Suite/Floor _____			
City _____		State _____	County _____	Zip _____	

This Order Form is a legal document between Customer and West Publishing Corporation. West Publishing Corporation is referred to as "Thomson Reuters", "we" or "our" and Customer will be referred to as "you", or "I" or "Client".

Thomson Reuters General Terms and Conditions, apply to all products ordered, except print and is located at <http://tr.com/TermsandConditions>. The Thomson Reuters General Terms and Conditions for Federal Subscribers is located at legalsolutions.com/Federal-ThomsonReuters-General-Terms-Conditions.pdf. In the event that there is a conflict of terms between the Thomson Reuters General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

West Complete Print					
Program ID: WCMP					
Full Svc #	Print Products	List Charges	Other	Monthly Charges	Minimum Term (Months)
40666420	West Complete				

See Attachment (988.dot) for print product detail, which is incorporated by reference.

During your subscription terms, you will receive subscription services consisting of automatic shipments of updates and supplements to the print product, including but not limited to pocket parts, pamphlets, replacement volumes, or loose-leaf pages, as available. For eBook products you will receive updates to the most current version of each edition of the eBooks which are available during your subscription term. If you terminate any West Complete Print products during the Minimum Term or subsequent Renewal Term, the Monthly Charges will not be adjusted. We will contact you if any of the titles are no longer commercially available. You will then have 60 days to choose a replacement title of equal or lesser value.

Your subscription is effective upon the date we process your order ("Effective Date") and Monthly Charges will be prorated for the number of days remaining in that month, if any. Your subscription will continue for the number of months listed in the Minimum Term column above counting from the first day of the month following the Effective Date. Your Monthly Charges during the first twelve (12) months of the Minimum Term are as set forth above. If your Minimum Term is longer than 12 months, then your Monthly Charges for each year of the Minimum Term are displayed in the Pricing Attachment (#1113) to the Order Form.

Initials for Automatic Renewal Term. I understand that West will continue to provide subscription services for the products listed above after the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and we will notify you of any changes to your Charges at least 60 days before each Automatic Renewal Term begins. Automatic Renewal Charges will be in effect the month before the Automatic Renewal Term starts. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts.

For any ProView Enterprise products listed above: Upon termination, your right to access and use eBooks, including content and retention of content, will terminate, and West retains the right to delete any user notes that may be attached to terminated eBooks.

Your West sales representative will provide frequency of updates upon request. Transportation charges, returns and refunds information is in the "Miscellaneous" section below.

West Complete Print Renewals				
Sub Matl #	Print Products	Initial Renewal Year Monthly Charges	Renewal Effective Date	Renewal Term (Months)
40666551	West Complete	\$547.09	2/1/2025	60 Months
Notes:				

Monthly Charges for the Initial Renewal Year are set forth above and begin on your Renewal Effective Date. The Renewal Term will continue for the number of months identified in the Renewal Term column above. If your Renewal Term is longer than 12 months, then your Monthly Charges for each year of the Renewal Term are displayed in the Pricing Attachment (#1113) to the Order Form.

During your subscription terms, you will receive subscription services consisting of automatic shipments of updates and supplements to the print product, including but not limited to pocket parts, pamphlets, replacement volumes, or loose-leaf pages, as available. For eBook products you will receive updates to the most current version of each edition of the eBooks which are available during your subscription term. If you terminate any of your West Complete Print products during any Renewal Term, the Monthly Charges will not be adjusted.

Initials for Automatic Renewal Term. I understand that West will continue to provide subscription services for the products listed above after the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and we will notify you of any changes to your Charges at least 60 days before each Automatic Renewal Term begins. Automatic Renewal Charges will be in effect the month before the Automatic Renewal Term starts. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts.

Your West sales representative will provide frequency of updates upon request. Transportation charges, returns and refunds information is in the "Miscellaneous" section below.

ProView eBook Users			
Last Name	First Name, M.I.	ProView eBook Product(s)	*Optional E-Mail Address

*An e-mail address is required only if an individual user prefers to receive his or her registration key to a personal e-mail address. If necessary, attach additional page(s) including full names, products and optional e-mail addresses.

ProView Enterprise IP Subscriptions. You certify your total number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students is indicated in the Order Form as the Unit of Pricing Type. Our pricing for ProView Enterprise IP banded products is made in reliance upon your certification. If we learn that the actual number is greater or increases at any time, we reserve the right to increase your charges as applicable.

Miscellaneous	

1. Applicable Law. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, this Order Form will be interpreted under Minnesota state law and any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

2. Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

3. Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

4. Returns and Refunds. You may return a print or CD-ROM product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS, Peer Monitor and Data Privacy Advisor charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

5. Cancellation Notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

6. Transportation Charges. Print and CD-ROM products are shipped F.O.B. origin. Transportation charges will be added for expedited shipments made at your request and for international product delivery. Expedited shipments and international product shipments will be charged at the then current carrier rates.


7. **Product Specific Terms.** The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at legalsolutions.com/ThomsonReuters-General-Terms-Conditions_PST.pdf. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- CD-ROM
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km software
- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records

8. **Assignment.** This Order Form is subject to our approval. You may not assign, sublicense or otherwise transfer this Order Form without our prior written consent.

ACKNOWLEDGMENT

I warrant that I am authorized to accept these terms and conditions on behalf of Subscriber.

Printed Name Duane Peters
Title County Judge
Date 1/24/20
Signature X 



Monthly Pricing for New/Service Products										
Material #	Product/Service Name	Year 1	Year 2		Year 3		Year 4		Year 5	
		Monthly Charge	Percent Increase	Monthly Charge	Percent Increase	Monthly Charge	Percent Increase	Monthly Charge	Percent Increase	Monthly Charge

Monthly Pricing for Renewal/Service Products										
Material #	Product/Service Name	Year 1	Year 2		Year 3		Year 4		Year 5	
		Monthly Charge	Percent Increase	Monthly Charge	Percent Increase	Monthly Charge	Percent Increase	Monthly Charge	Percent Increase	Monthly Charge
40666551	West Complete	\$ 547.09	4.00%	\$ 568.97	4.00%	\$ 591.73	4.00%	\$ 615.40	4.00%	\$ 640.02



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: Approval of CIP #25-576 for Brazos Center Floor Replacement with Quality Hardwood Floors Inc.
TO: Commissioners Court
FROM: Josue Loyola
DATE: 01/13/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Partially_Executed_Agreement.pdf	Agreement.	Backup Material
Exhibit_A.pdf	Exhibit A.	Backup Material
Exhibit_B.pdf	Exhibit B.	Backup Material

**Brazos Center Floor Replacement
SERVICE CONTRACT**

**BRAZOS COUNTY PURCHASING DEPT.
200 S. Texas Ave., Ste. 352
Bryan, Texas 77803
Telephone (979) 361-4292**

**Contract No. 25-576
Page 1 of 12 Pages**

GENERAL REQUIREMENT FOR CONTRACT

I, Justin Voigt as a duly authorized representative of QHF Sports
"Contractor" willingly attest to perform (or deliver) as per **Exhibit A** for Brazos County.
I further agree to all the provisions and specifications contained in this contract.

PROJECT TIMELINE

Project will start only after County receives the required bonds, insurance, work schedule and after a purchase order has been issued to the vendor by the County. Project shall be completed by September 30, 2025.

PREVAILING WAGES RATES

The contractor shall be responsible for following all provisions of Chapter 2258 of the Government Code relating to the payment of prevailing wages. The wage rates to be used are included in **Exhibit B** attached. A contractor or subcontractor who violates this section shall pay Brazos County \$60 for each worker employed for each calendar day or part of the day the worker is paid less than the wage rates stipulated in **Exhibit B**.

BONDING REQUIREMENTS

The contractor will be required to bond each project individually. The successful bidder must provide to the Purchasing Department, a payment bond, in the amount of 100% of each project sum ten (10) calendar days prior to start of work for each project. Such bonds shall be executed by a corporate surety duly authorized and admitted to do business in the State of Texas and licensed in the State of Texas to issue surety bonds with a Best Rating "A" or better. BRAZOS COUNTY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY SURETY COMPANY PROPOSED BY THE BIDDER. IN THE EVENT BRAZOS REJECTS THE PROPOSED SURETY COMPANY THE BIDDER WILL BE AFFORDED FIVE (5) ADDITIONAL DAYS TO SUBMIT THE REQUIRED BONDS ISSUED BY A SURETY COMPANY ACCEPTABLE TO BRAZOS COUNTY.

ASSIGNMENT

The successful offeror may not assign, sell or otherwise transfer this contract without written permission of Brazos County Commissioners Court. Should there be a change in ownership or management; the contract shall be terminated unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices.

BIDDERS RESPONSIBILITY

It is the bidder's sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda, and special notices. The Certification of Bid Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to provide signature on the Certification of Bid Form renders bid non-responsive. Failure to complete the submission of all required forms, including but not limited to the Reference Page, Legislative Certification & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents may be grounds for rejection of entire bid. By submitting a response to this solicitation, the bidder agrees to comply with HB 1295, Government Code 2252.908. Bidder agrees to provide Brazos County the "Certificate of Interested Parties", Form 1295 as required, pending award, renewal, amended or extended contract. Visit https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm for more information. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda.

CONTRACT OBLIGATION

Brazos County Commissioners Court must award the contract and Brazos County Judge, or other person authorized by Brazos County Commissioners Court must sign the contract before it becomes binding on Brazos County or the offerors. Department heads are NOT authorized to sign contracts for Brazos County. Binding contracts shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

QUANTITIES

The quantities specified in this contract are estimates only. Brazos County does not guarantee to purchase any minimum quantities or services other than those listed on a purchase order.

HOLD HARMLESS AGREEMENT

Contractor, the successful offeror, shall indemnify and hold Brazos County harmless from all claims for personal injury, death and/or property damage resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this contract. Certification of such coverage must be provided to Brazos County upon request.

INSPECTIONS & TESTING

Acceptance of merchandise, work, and/or equipment provided shall be made by Brazos County at the sole discretion of the Commissioners Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to Brazos County of any and all documentation as may be required. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.

ADDITION/MODIFICATION OF LOCATIONS OR SERVICES

Brazos County reserves the right to add locations as these additional locations may be required. Locations to be added may include, but not limited to, expansions or additions to existing facilities and acquisition or construction of new properties. In the event that Brazos County makes significant structural changes to an existing facility that impacts the contractor's cost in providing the services anticipated by this contract such change may be treated as a new facility and the procedures provided for in this section may be followed in determining an appropriate price.

In the event Brazos County wishes to add other locations to a group under the contract, a quotation will be solicited from the incumbent contractor in good standing for the group in which the new location is appropriately situated.

In the event Brazos County shall sell, vacate, abandon, or otherwise dispose or terminate a location to which the contract applies, all existing contracts for services applicable to such location, the portion of this contract that applies to such locations is terminated. All remaining portions of the contract will remain intact. Brazos County will endeavor to give the contractor written notice of such termination of locations a minimum of thirty (30) days in advance.

SUBCONTRACTING

Any subcontracting must be approved prior to commencement of the Contract by Brazos County.

INVOICES & PAYMENTS

Payments to contractors will not be made if the contractor cannot produce a Brazos County Purchase Order. Contractor shall submit an original invoice on each purchase order or purchase release after each delivery, indicating the purchase order number. Invoices must be itemized. Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, shall be corrected by the contractor. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the contractor in completion of the contract. This term supersedes any contradicting terms throughout the contract and/or any attachments.

When multiple deliveries and/or services are required, the contractor may invoice following each delivery or performance of service and Brazos County will pay on invoice within thirty (30) days upon receipt of invoice. Contracts providing for a monthly charge will be billed and paid on a monthly basis only. The contractor will provide an invoice for each month in which Brazos County is responsible for payment, during the duration of the contract. Prior to any and all payments made for goods and/or services provided under this contract, the contractor should provide their Taxpayer Identification Number or Social Security number as applicable. This information must be on file with Brazos County Auditor's office. Failure to provide this information may result in a delay in payment and/or back-up withholding as required by the Internal Revenue Service.

PRICING

Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the Pricing/Delivery Information form. **Prices shall be all inclusive: No price changes, additions, or subsequent qualifications will be honored during the course of the contract.** All prices must be written in ink or typewritten. Pricing on all transportation, freight, drayage and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind,

other than those mentioned above, specified or unspecified, offeror **MUST** indicate the items required and attendant costs or forfeit the right to payment for such items. Where unit pricing and extended pricing differ, unit pricing prevails.

TAXES

Brazos County is exempt from all federal excise, state and local taxes unless otherwise stated in this contract. Brazos County claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to Brazos County Purchasing Agent.

GOVERNING FORMS

In the event of any conflict of interpretation of any part of this overall contract, Brazos County's interpretation shall govern. In the event of a conflict between the terms, conditions, provisions, and specifications of this contract and any other terms, conditions, provisions, and specifications provided by the contractor; the terms of this contract shall supersede.

GOVERNING LAW AND VENUE

This bid solicitation is governed by the laws of the State of Texas, specifically, the competitive bidding requirements of the County Purchasing Act, Texas Local Government Code, §262.021 *et seq.*, as amended. Offerors shall comply with all applicable federal, state and local laws and regulations. Offeror is further advised that these requirements shall be fully governed by the laws of the State of Texas and that Brazos County may request and rely on advice, decisions and opinions of the Attorney General of Texas and Brazos County Attorney concerning and portion of these requirements. Potential vendors are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law. Bidder understands that Brazos County is a government subject to Texas State and Federal public information statutes. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

COMPLIANCE WITH LAW

The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.

The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.

The Contractor shall follow all applicable state and federal laws, municipal ordinances, and guidelines concerning soil erosion and sediment control throughout the Project and warranty term.

DISQUALIFICATION OF OFFEROR

Upon signing this contract, an offeror offering to sell supplies, materials, services, or equipment to Brazos County certifies that the offeror has not violated the antitrust laws of this state codified in Texas Business and Commerce Code §15.01, et seq., as amended, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if Brazos County believes that collusion exists among the offerors. Bids in which the prices are obviously unbalanced may be rejected. Requests to withdraw a submitted bid or proposal are subject to the approval of the Purchasing Agent.

SEVERABILITY

If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.

SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

TERMINATION

Brazos County reserves the right to terminate the contract for default if offeror breaches any of the terms therein, including warranties of offeror or if the offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Brazos County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Brazos County's satisfaction and/or to meet all other obligations and requirements. Brazos County may terminate the contract without cause upon thirty (30) days written notice

POLICY REQUIREMENTS FOR CERTIFICATE OF INSURANCE

CONTRACTOR'S INSURANCE

The contractor(s) before starting work for Brazos County, must furnish Brazos County a Certificate of Insurance or other acceptable evidence from a reputable insurance company or companies with an A.M. Best Rating of AA (such companies to be acceptable to Brazos County) licensed to write insurance in the state of Texas, showing that the contractor is covered by the insurance as follows:

- (1) Statutory Workers Compensation Insurance with Employers Liability Insurance in the amount of \$1,000,000. In the event any work is sublet, the contractor shall require the subcontractor

similarly to provide the same coverage and shall himself acquire evidence of such coverage on behalf of the subcontractor. Waiver of subrogation is required. (TLC Sec. 401.011)

- (2) Commercial General Liability Insurance with a \$ 1,000,000 Combined Single Limit. The policy shall be on the Comprehensive General Liability 1986/90 occurrence form, and shall include coverage for acts of independent contractors, and shall name Brazos County as an additional insured. Waiver of subrogation is required. No claims made policies will be acceptable without prior approval by the Commissioners Court/Risk Management.
- (3) Automobile Public Liability Insurance with a \$1,000,000 Combined Single Limit, in all self-propelled vehicles used in connection with the contract, whether owned, non-owned or hired.

The Certificate of Insurance furnished to Brazos County shall contain a provision that coverage under such policies shall not be canceled or materially changed until at least 30 days prior written notice has been given to Brazos County.

LIMITATIONS

The parties are aware that there are constitutional and statutory limitations on the authority of Brazos County to enter into certain terms and conditions of the contract, including, but not limited to, authorizations of the placement of liens on Brazos County property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers and limitations of legal rights, remedies, requirements and processes; limitations of periods to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties; payment of attorneys' fees; dispute resolution; indemnities; and confidentiality (collectively, the "Limitations"). Any contract terms and conditions related to the Limitations will not be binding on Brazos County except to the extent authorized by the laws and Constitution of the State of Texas.

COVERAGES/WAGES

Nothing in this contract shall be construed as making Brazos County responsible for the payment of compensation and/or any benefits for contractor including health, property, motor vehicle, workers' compensation, disability, death, and dismemberment insurance for the contractor's employees and/or equipment. Nothing in the contract shall be construed as making Brazos County responsible for wages, materials, logistical support, equipment, and related travel expenses incurred by the contractor.

SOVEREIGN IMMUNITY

The parties understand that Brazos County does not waive or relinquish any immunity or defense on behalf of itself, officers, employees, agents, and volunteers as a result of its execution of this contract and the performance of the covenants contained herein. Further, Brazos County is not responsible for any civil liability that arises from any act or omission made within the course and scope of this contract. The parties understand and agree that Brazos County does not assume civil liability under any theory of law for the actions of the contractor in providing services hereunder.

NOTICES

Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

BRAZOS COUNTY:
Brazos County, Texas
Duane Peters, Brazos County Judge
200 South Texas Avenue, Suite 332
Bryan, Texas 77803

CONTRACTOR:

Sales Contract Name:

Phone Number:

Billing Info:

Craig Phillips

512-738-0858

justin@qhfsports.com

FISCAL FUNDING CLAUSE

Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.

WAIVERS

No waiver by either party hereto of any term or condition of this contract shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

ENTIRE CONTRACT

This contract represents the entire and integrated agreement between Brazos County and the contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This contract may only be amended by written instrument approved and executed by the parties.

AVAILABILITY AND RETENTION OF RECORDS

All records relating to the service provided under this contract and supporting documentation for invoices submitted to Brazos County by the contractor shall be retained and made available by the contractor for audit by Brazos County, its duly authorized representatives, the State of Texas (including, but not limited to the Auditor of the State of Texas, Inspector General or duly appointed law enforcement officials) and agencies of the United States Government. Such records shall be returned by contractor and made available for any time period required by state or federal law. If changes occur in the governing state or federal law, regarding retention records, contractor shall comply with such changes. If an audit is initiated before the expiration of such time periods required by state or federal law regarding retention of records, the contractor shall retain such records until the audit is concluded and all issues resolved. Contractor shall provide Brazos County with copies of such audits that be conducted with respect to the contract. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is

mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

AUDIT RESPONSIBILITY

The contractor shall be responsible for receiving, replying to and/or complying with any audit exception by appropriate federal, state or local audit directly related to the provision of this contract.

The contractor shall repay to Brazos County the full amount received for duplicate billings, erroneous billings, false or deceptive claims. The contractor recognizes and agrees that Brazos County may withhold any money due and recover through any appropriate method any money erroneously paid under this contract if evidence exists of less than full compliance with this contract.

INDEMNIFICATION

The contractor shall defend, indemnify and save harmless Brazos County and all its officers, agents, and employees from all suits, actions, or claims of any character, name and description including attorney's fees expenses brought for or on account of any injuries or damages received or sustained by any person or persons or property, by or from the said contractor or his employees or by or in consequence of any negligence in safeguarding the work, or through the use of unacceptable materials in construction of the work, or by or on account of any act of omission, the Worker Compensation Law or any other law, ordinance, order or decree, and so much of the money due the said contractor under and by virtue of his contract as shall be considered necessary by Brazos County may be retained for the use of Brazos County, or in case no money is due, his sureties shall be held until suit or suits, action or actions, claim or claims for injury or damages as aforesaid shall have been settled and satisfactory evidence to that effect furnished Brazos County. Contractor shall defend, indemnify and save harmless Brazos County, its officers, agents and employees in accordance with this indemnification clause regardless of whether the injury or damage is caused in part by Brazos County, its officers, agents or employees.

V.T.C.A. LOCAL GOVERNMENT CODE §262.0276

THIS SECTION MUST BE COMPLETED. FAILURE TO COMPLETE THIS SECTION WILL DISQUALIFY THE BID.

Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.

- a. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
- b. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
- c. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
- d. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
- e. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
- f. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.

Name	Title (Owner, Officer, Director, Manager, Etc.)
Donald Rains	Owner
Justin Voigt	Owner

LEGISLATIVE CERTIFICATIONS

Brazos County is federally mandated to adhere to the directions provided in the President’s Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration’s Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury’s Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government’s terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

- 1. Does not boycott Israel currently; and
- 2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

- 1. “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
- 2. “Company” means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
- 3. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
- 4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: Quality Hardwood Floors, Inc. d/b/a QHF Sports

Authorized Company Representative: Justin Voigt

Address: 2011 Clovis Barker Road

San Marcos, TX 78666

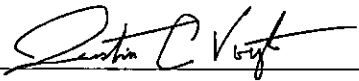
Signature: 

Date: 1/13/25

Contract #: 25-576

CERTIFICATION OF BID

The undersigned further affirms the non-debarment statement above, that they are duly authorized execute this contract, that this bid has not been prepared in collusion with any other vendor, and that the contents of this bid have not been communicated to any other vendor prior to the official opening of this bid.

Signed By:  Title: Vice President


Typed Name: Justin Voigt

Company Name: Quality Hardwood Floors, Inc. d/b/a QHF Sports Phone Number: 512-754-9077

Email Address: justin@qhfsports.com

Mailing Address: 2011 Clovis Barker Road San Marcos TX 78666
P.O. Box or Street City State Zip

Employer Identification Number: 80-0017173

Approved by  Commissioners Court on this 24 day of January 2025 by
Holding the position of County Judge

The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

- V.T.C.A. Local Government Code §262.0276 for Tax Verification (PAGE 9)
- Legislative Certification & Debarment Verification (PAGE 10)
- All Addendums (if applicable)
- Certification of Bid (PAGE 11)



Quality Hardwood Floors, Inc. DBA:

QHF SPORTS

2011 Clovis Barker Rd.
 San Marcos, TX 78666
 Ph: (512) 754-9077
 Fax: (512) 754-0919
 QHFsports.com



Date: 12/6/24

Buyboard Contract No. 737-24

Organization: The Brazos Center
 Attn: Joanna Spencer
 Phone: 979-776-8338
 Email: jspencer@brazoscountytexas.gov

Scope of Work:

Description	Area (sq. ft.)	Price
The Brazos Center Assemblies 1, 2, 3, and 4		
Remove approximately 200 sq. ft. of existing oak flooring. Scrape old glue off concrete. Install new 5/8" x 4" Red Oak flooring.	200	\$3,300.00
Sand floor to bare wood using coarse, medium, and fine grit sandpaper. Buff and apply Dark Walnut stain. Apply oil based sealer. Apply 2 coats of 50% solids oil base gloss finish. *45 KW generator for sanding equipment included in price.	16,514	\$32,800.00
Total		\$36,100.00

Customer Requirements

Floor Sanding

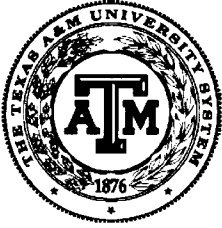
- **Ensure that HVAC is set to maintain humidity between 35 and 50 percent always, including long summer and winter breaks. Humidity fluctuations of more than 15% may cause finish and paint to peel, boards to warp or gap, and void warranty.**
- The customer is aware that sanding of wood floors will create fine dust in the air and the owner has taken such precautions as he/she feels adequate to protect the surrounding area from such dust. Quality Hardwood Floors, Inc. shall not be held responsible for hanging plastic or provide dust containment other than the industry standard dust bags attached to the equipment. Quality Harwood Floors, Inc. shall not be held responsible for any damage resulting from the dust nor shall they be responsible to clean up such dust.
- **Ensure that the finished product can cure untouched for 72 hours after it is applied. If the finish is not allowed to cure properly there is a high probability of scratching and/or scuffing.**

***To accept this proposal, please email purchase order to justin@QHFsports.com.**

Thank you for giving us this opportunity. If you have any questions or would like to schedule the work, please contact us at 512-754-9077.

Regards,

Craig Phillips
 QHF Sports



THE TEXAS A&M UNIVERSITY SYSTEM
301 Tarrow Street, 2nd Floor
College Station, Texas 77840

Minimum Prevailing Wage Rate
County: Brazos

CLASSIFICATION	RATE	NOTES
Acoustic Ceiling Installer	15.73	
Asbestos Abatement Worker	13.06	
Carpenter	15.95	
Concrete – Pour and Finish	15.39	
Crane Operator	26.40	
Driver	14.47	
Drywall Installer	16.20	
Electrician – Journeyman	25.70	
Electrician – Apprentice	20.35	
Elevator Mechanic – Journeyman	55.83	
Elevator Mechanic – Apprentice	48.10	
Fire Protection – Controls	17.72	
Fire Protection – Pipefitter	20.61	
Formwork Builder	14.58	
Glazier	17.69	
HVAC – Journeyman	25.09	
HVAC – Apprentice	15.81	
HVAC – Controls	21.80	
Insulator	16.01	
Ironworker	17.42	
Laborer/Helper	12.73	
Mason	19.13	
Equipment Operator – Light	14.97	
Equipment Operator – Heavy	16.76	
Painter	13.18	
Pipefitter – Journeyman	32.50	
Pipefitter - Apprentice	19.35	
Plasterer	15.51	
Plumber – Journeyman	30.74	
Plumber – Apprentice	20.32	
Reinforcing Steel Worker	15.78	
Roofer	19.94	
Stone Mason	18.12	
Terrazzo Installer	13.08	
Tile Setter	15.73	
Waterprooffer	14.91	

Note: Listed minimum prevailing wage rate is the base hourly wage rate including fringes.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Mill Water Court

DATE OF COURT MEETING: 1/21/2025

ITEM: Consider and take action on the MetroFibernet utility permit to construct four (4) road bores under Mill Water Court. These bores are associated with the fiber conduit installation for internet services within the PUE of Windmill Hill Subdivision. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 01/15/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: **Permit is for road bores ONLY. All other lines, conduits and appurtenances that parallel the roadways must be placed within the platted subdivision Public Utility Easement (PUE)**

ATTACHMENTS:

File Name

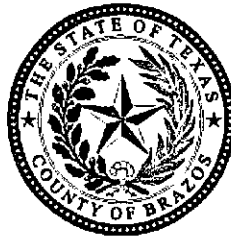
Description

Type

[Utility Permit-MetroNet-Mill Water Court.pdf](#)

Utility Permit - MetroNet - Mill Water Court

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Mill Water Court

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ATTACHMENTS:

File Name

Description

Type

Utility Permit-MetroNet-Mill Water Court.pdf

Utility Permit - MetroNet - Mill Water Court

Backup Material

APPROVED

Duane Peters
County Judge

Date

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now MetroFibernet, LLC [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Service to be installed to the new expansion of Windmill Hill subdivision off FM1179. Service to be installed in the new Windmill Hill Subdivision via UG bore. Bore will begin at the NE corner of the entrance to the subdivision and travel West-NW ~640' where it will turn South to cross Mill Water Court. Bore will turn back West-NW and run along the street to the end of the cul-de-sac. Two single conduits will be shot under the street to access the two lots before the cul-de-sac. Conduits will be placed in PUE.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 60 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

MetroFibernet, LLC
Company Name

Nick Whitworth
By:



Signature

Manager of Construction
Title

7081 Old Reliance Rd, Bryan, TX 77808
Address

(832) 492-6828
Telephone Number

Nick.Whitworth@metronet.com
E-mail

ACCEPTANCE OF NOTIFICATION

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated January 15, 2025 except as noted below:

EXCEPTIONS:

Permit is for road bores ONLY. All other lines, conduits or appurtenances that parallel the roadways must be placed within the platted subdivision Public Utility Easement (PUE).

FOR 

Brazos County Engineer



Texas Excavation Safety System

The top of the fiber optic locality shall be placed a minimum of 48" below the ditch grade or 18" below the pavement structure or 60" below the top of the pavement surface, whichever is greater. The department may authorize a minimum depth of cover not less than 36" below the ditch grade or 60" below the top of the pavement surface, whichever is greater, if the utility sees damages and utility expenses the department is a firm acceptable to the department.

- Proposed Underground Fiber Optic Cable with Tracer & 1.25" HDPE SDR 13.5 Ducts via Horizontal Directional Drilling
- Proposed Underground 1.25" HDPE SDR 13.5 Duct with Tracer via Horizontal Directional Drilling
- Proposed 12" Square Utility Box
- Proposed 17'-30"x18" & 13'-24"x15" HHS (All HHS with 36"x48"x48" Base Pits)

LEGEND



PROPOSED ROUTE LOCATION

ROUTE: TASK # 305129
 LOCATION: MILL WATER CT & FM1179
 BRYAN, BRAZOS CO., TX

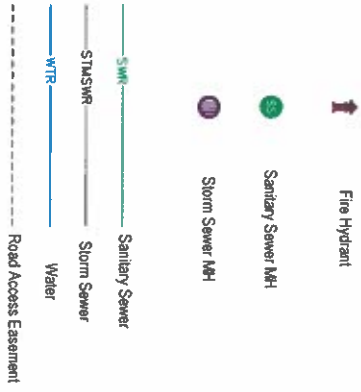
REV	DATE	DESCRIPTION	CHK	BY

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DATE OF ISS	
SCALE: NTS	
DATE PLOTTED: 1/28/23	
PROJECT NUMBER: BRN17105355.ECX	
SHEET: 01	TOTAL SHEETS: 08

City of Bryan Utilities



Bryan Texas Utilities

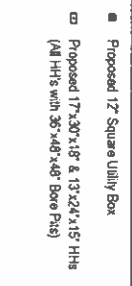
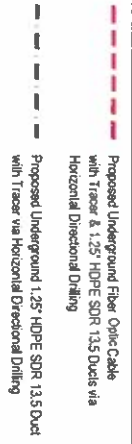


Texas Excavation Safety System



The top of the fiber optic facility shall be placed a minimum of 48" below the ditch grade or 18" below the pavement surface or 60" below the top of the pavement surface, whichever is greater. The department may authorize a minimum depth of cover not less than 36" below the ditch grade or 60" below the top of the pavement surface, whichever is greater, if the utility worker damages and fully indemnifies the department in a form acceptable to the department.

LEGEND



PROPOSED DRAWING LEGEND

ROUTE: TASK # 305129
 LOCATION: MILL WATER CT & FM1179
 BRYAN, BRAZOS CO., TX

REV	DATE	DESCRIPTION	DWG	DRAWN

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DESIGNED BY	
DRAWN BY	
CHECKED BY	
DATE	11/26/24
PROJECT NUMBER	BRWNTX105353.EV
PRODUCT NUMBER	
SHEET	02
TOTAL SHEETS	08



Texas Excavation Safety System

The top of the fiber optic facility shall be placed a minimum of 48" below the ditch grade or 18" below the pavement structure or 60" below the top of the pavement surface, whichever is greater. The department may authorize a minimum depth of cover not less than 36" below the ditch grade or 60" below the top of the pavement surface, whichever is greater. If the utility serves domages and liability indemnifies the department in a form acceptable to the department.

Proposed Underground Fiber Optic Cable with Tracer & 1.25" HDPE SDR 13.5 Ducts via Horizontal Directional Drilling

Proposed Underground 1.25" HDPE SDR 13.5 Duct with Tracer via Horizontal Directional Drilling

Proposed 12" Square Utility Box

Proposed 17'-30" x 18" & 13'-24" x 15" HHe (All HHe's with 36" x 48" x 48" Bore Pits)

LEGEND

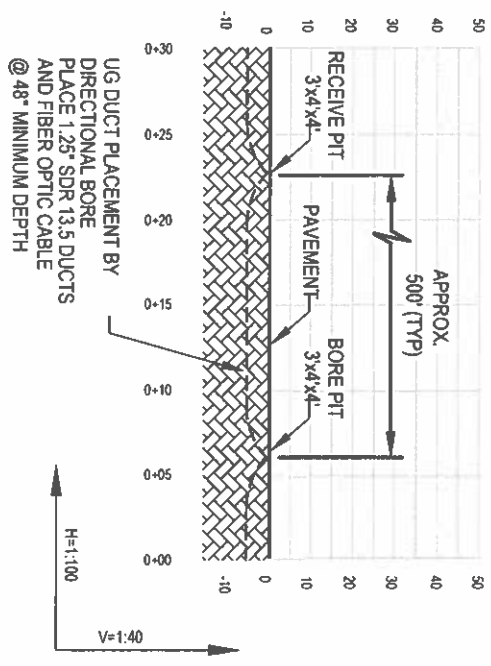
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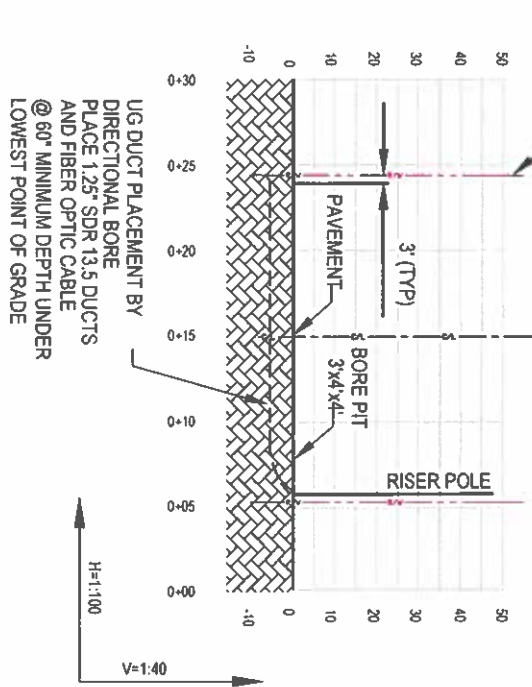
■ Proposed 12" Square Utility Box

□ Proposed 17'-30" x 18" & 13'-24" x 15" HHe (All HHe's with 36" x 48" x 48" Bore Pits)

TYPICAL BURIED CABLE CONSTRUCTION PARALLEL



TYPICAL BURIED CABLE CONSTRUCTION CROSSING



DATE OF ISS	11/20/24
DATE OF REV	11/20/24
PROJECT NUMBER	BRMNTX.105315.EV
SHEET	03
TOTAL SHEETS	08

PROPOSED UNDERGROUND TYPICAL
 ROUTE: TASK # 305129
 LOCATION: MILL WATER CT & FM1179
 BRYAN, BRAZOS CO., TX

REV	DATE	DESCRIPTION	DRW	DRAWN

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**Texas Excavation
Safety System**

The top of the fiber optic duct shall be placed a minimum of 48" below the ditch grade or 18" below the pavement structure or 60" below the top of the pavement surface, whichever is greater. The department may authorize a minimum depth of cover not less than 36" below the ditch grade or 60" below the top of the pavement surface, whichever is greater, if the utility serves damaged and fully deteriorated the department in a form acceptable to the department.

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- Proposed Underground 1.25" HDPE SDR 13.5 Duct with Tracer via Horizontal Directional Drilling

- Proposed 12" Square Utility Box
- Proposed 17'-30"x18" & 13'-24"x15" HHE (All HHE with 36"x48"x48" Base Pin)

LEGEND

TECHNICAL SPECIFICATIONS

BULK 2 Series

BODY SPECIFICATIONS

Cover Weight 16 lbs [7 kg]
 Pin Weight 42 lbs [19 kg]
 Assembled Weight 58 lbs [26 kg]

Designed with Composite Cover
 (SFRD)
 BULK 2 Series Body
 2' x 2' x 10' H

ADDITIONAL BODY DEPTHS

CHANNELL

CHANNELL SYSTEMS AND EQUIPMENT

2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100

PROPOSED HH TYPICAL DRAWING
 ROUTE: TASK # 305129
 LOCATION: MILL WATER CT & FM1179
 BRYAN, BRAZOS CO., TX

REV	DATE	DESCRIPTION	CHK	DRAWN

THIS PRINT AND DESIGN ARE THE SOLE PROPERTY OF METRONET LLC AND SHALL BE CONSIDERED CONFIDENTIAL. THIS PRINT MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF METRONET LLC AND SHALL BE RETURNED UPON REQUEST.



DATE OF THIS: 11/28/24
 DATE DRAWN: 11/28/24
 DATE CHECKED:
 PROJECT NUMBER: BRN17X10535.EC
 SHEET: 04 OF 08
 VNL, INC.



Texas Excavation Safety System

The top of the fiber optic ducts shall be placed a minimum of 48" below the ditch grade or 18" below the pavement structure or 60" below the top of the pavement surface, whichever is greater. The department may authorize a minimum depth of cover not less than 36" below the ditch grade or 60" below the top of the pavement surface, whichever is greater. If the utility worker damages and fully replaces the department's system, the department shall be responsible for the replacement of the system.

- Proposed Underground Fiber Optic Cable with Tracer & 1.25" HDPE SDR 13.5 Ducts via Horizontal Directional Drilling
- Proposed Underground 1.25" HDPE SDR 13.5 Duct with Tracer via Horizontal Directional Drilling

- Proposed 12" Square Utility Box
- Proposed 17'-30"x18" & 13'-24"x15" HHe (All HHe with 36"x48"x48" Base Pan)

BULK 3 Series

TECHNICAL SPECIFICATIONS

BODY SPECIFICATIONS

Cover Weight 26 lbs. (12 kg)
 PA Weight 63 lbs. (29 kg)
 Assembled Weight 89 lbs. (40 kg)

ADDITIONAL BODY DEPTHS

2018 Parker Center Drive, Suite 400, Bryan, TX 77802

14001 E. FLORISS AVENUE, SUITE 100, BRYAN, TX 77802

DESIGNED BY	DATE
DRAWN BY	DATE
CHECKED BY	DATE
PROJECT NUMBER	BRN17X.10535.01
SHEET	08

PROPOSED HH TYPICAL DRAWING
 ROUTE: TASK # 305129
 LOCATION: MILL WATER CT & FM1179
 BRYAN, BRAZOS CO., TX

REV	DATE	DESCRIPTION	CHK	DRAWN

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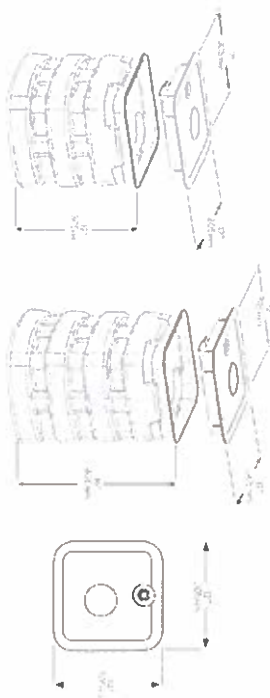


SIMPLE AND WORRY FREE PROTECTION



1.25" HDPE SDR 13.5 Duct with Tracer
 1.25" HDPE SDR 13.5 Duct with Tracer
 Square Utility Box with Tracer

DIMENSIONS



WORLDWIDE HEADQUARTERS: Channel Connected Corporation, Beckwith, TX, United States • Tel: 800 423 1829 • Fax: 951 299 2322
 CANADA: Channel Connected, Inc., Shelburne, ON, Canada • Tel: 905 965 1200 • Fax: 905 965 4929
 EUROPE: METRO FAS, Channel Connected Ltd., London, United Kingdom • Tel: 44 1322 212520 • Fax: 44 1322 59490
 AUSTRALIA, ASIA, INDIA/CHINA: Channel Pty. Ltd., Sydney Hills, NSW, Australia • Tel: 61 2 9814 4111 • Fax: 61 2 9814 8941
 www.Channell.com

2/2/22

Texas Excavation Safety System



The top of the fiber optic facility shall be placed a minimum of 48" below the ditch grade or 18" below the pavement structure or 60" below the top of the pavement surface, whichever is greater. The department may authorize a minimum depth of cover not less than 36" below the ditch grade or 60" below the top of the pavement surface, whichever is greater. If the utility causes damages and liability indemnifies the department in a form acceptable to the department.

LEGEND

- Proposed Underground Fiber Optic Cable with Tracer & 1.25" HDPE SDR 13.5 Ducts via Horizontal Directional Drilling
- Proposed Underground 1.25" HDPE SDR 13.5 Duct with Tracer via Horizontal Directional Drilling
- Proposed 12" Square Utility Box
- Proposed 12"x30"x18" & 13"x24"x15" Hts (All Hts with 36"x48"x48" Base Pts)

DATE OF ISSUE	06
SCALE	AS SHOWN
DATE OF DRAWING	11/29/23
PROJECT NAME	BRYAN, BRAZOS DISTRICTION
PROJECT NUMBER	BRYAN, 105315, EX
DATE OF PRINT	08

PROPOSED UB TYPICAL DRAWING
 ROUTE: TASK # 305129
 LOCATION: MILL WATER CT & FM1179
 BRYAN, BRAZOS CO., TX

REV	DATE	DESCRIPTION	CHK	DRAWN

THIS PRINT AND DESIGN ARE THE SOLE PROPERTY OF METRO FAS L.L.C. AND SHALL BE CONSIDERED CONFIDENTIAL. THIS PRINT MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF METRO FAS L.L.C. AND SHALL BE RETURNED UPON REQUEST.





Texas Excavation Safety System

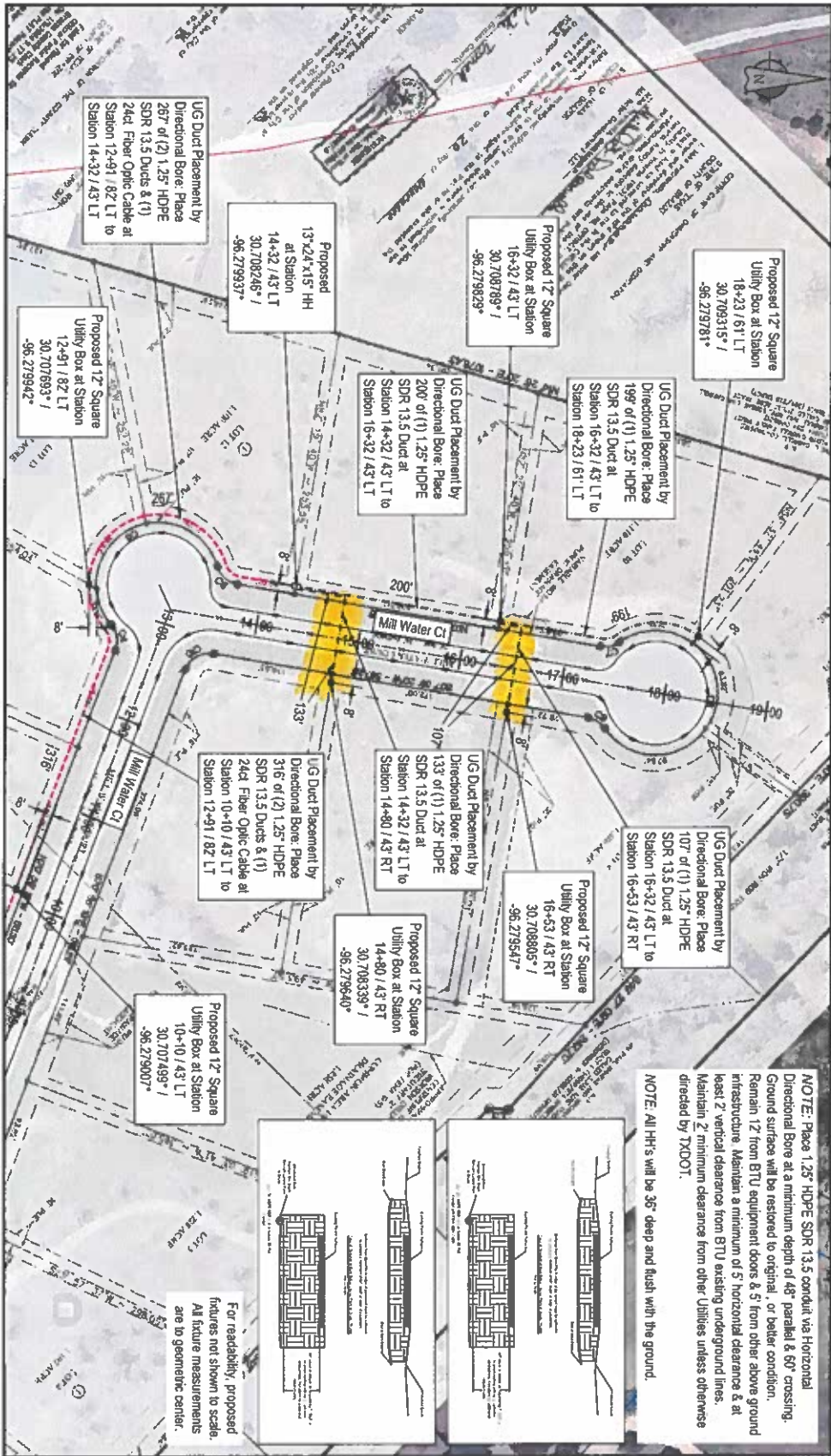
The top of the fiber optic facility shall be placed a minimum of 48" below the ditch grade or 18" below the pavement structure or 60" below the top of the pavement surface, whichever is greater. The department may authorize a minimum depth of cover not less than 36" below the ditch grade or 60" below the top of the pavement surface, whichever is greater, if the utility workers damages and fully advertises the department in a form acceptable to the department.

Proposed Underground Fiber Optic Cable with Tracer & 1.25" HDPE SDR 13.5 Ducts via Horizontal Directional Drilling
 Proposed Underground 1.25" HDPE SDR 13.5 Duct with Tracer via Horizontal Directional Drilling

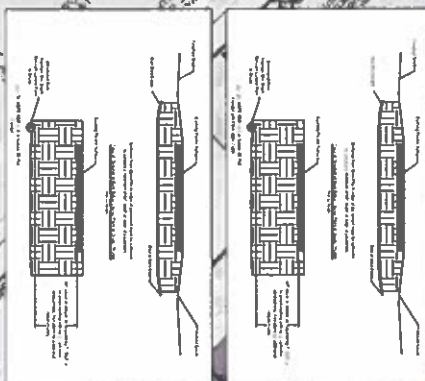
Proposed 12" Square Utility Box
 Proposed 17'x30'x18" & 13'x24'x15" Hts (All Hts with 36"x48"x48" Bore Pks)

LEGEND

SEE SHEET 08



NOTE: Place 1.25" HDPE SDR 13.5 conduit via Horizontal Directional Bore at a minimum depth of 48" parallel & 60" crossing. Ground surfaces will be restored to original, or better condition. Remain 12" from BTU equipment doors & 5' from other above ground infrastructure. Maintain a minimum of 5' horizontal clearance & at least 2' vertical clearance from BTU existing underground lines. Maintain 2' minimum clearance from other Utilities unless otherwise directed by TXDOT.



For readability, proposed features not shown to scale. All fixture measurements are to geometric center.

PROPOSED ROUTE PLAN VIEW

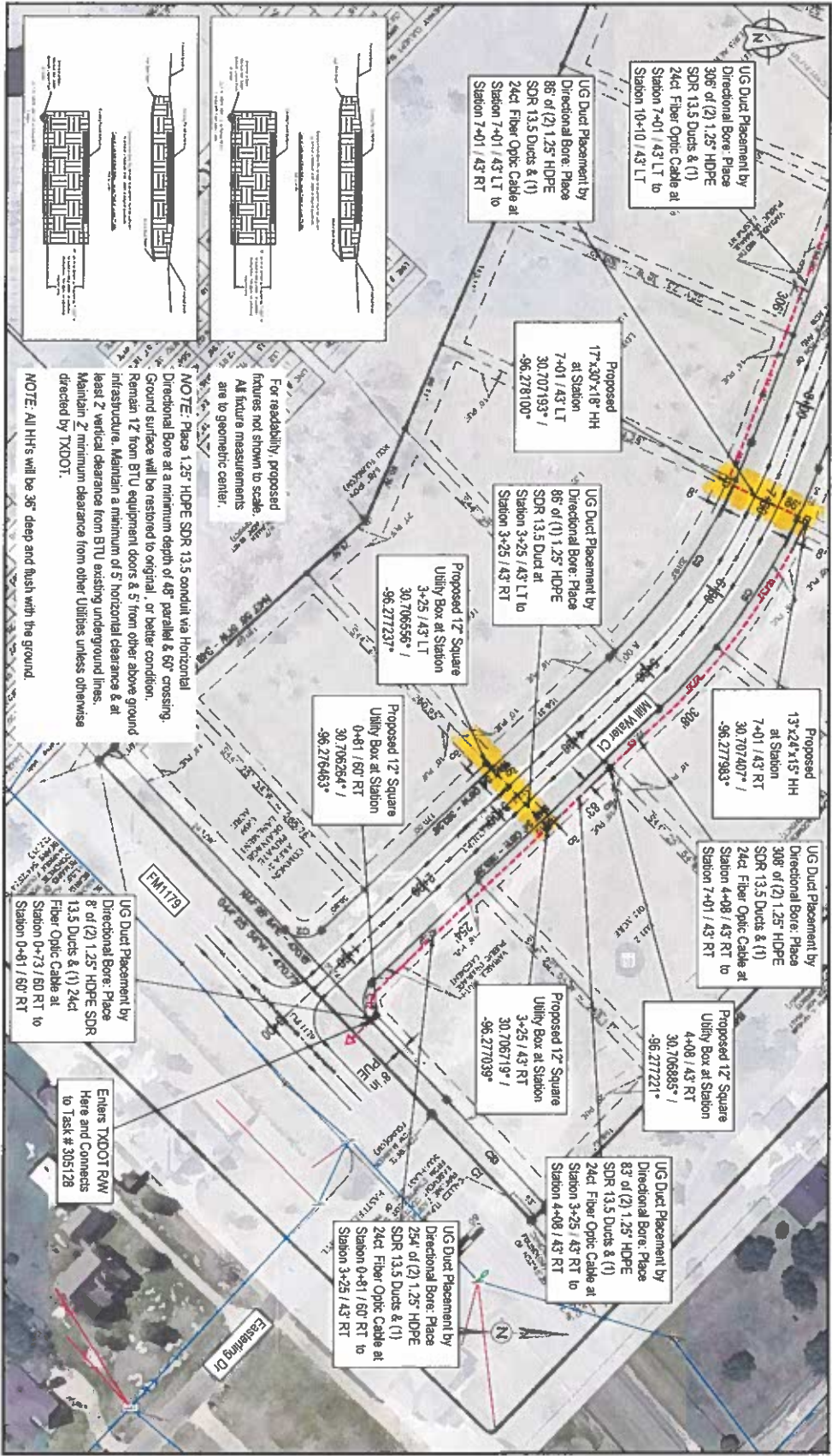
ROUTE: TASK # 305129
 LOCATION: MILL WATER CT & FM1179
 BRYAN, BRAZOS CO., TX

REV	DATE	DESCRIPTION	DRG	DRAWN

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DESIGNER	BRUNYTX
CHECKER	BRUNYTX
DATE	11/26/24
PROJECT NUMBER	BRUNYTX10535 EX
SHEET	07
TOTAL SHEETS	08



For readability, proposed features not shown to scale. All feature measurements are to geometric center.

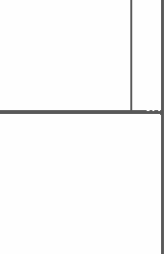
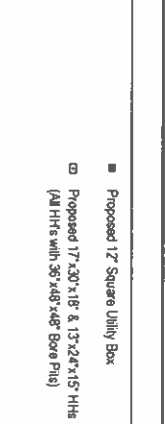
NOTE: Place 1.25" HDPE SDR 13.5 conduit via Horizontal Directional Bore at a minimum depth of 48" parallel & 60' crossing. Ground surface will be restored to original, or better condition. Remain 12" from BTU equipment doors & 5' from other above ground infrastructure. Maintain a minimum of 5' horizontal clearance & at least 2' vertical clearance from BTU existing underground lines. Maintain 2' minimum clearance from other utilities unless otherwise directed by TxDOT.

NOTE: All HH's will be 36" deep and flush with the ground.



The top of the fiber optic facility shall be placed a minimum of 48" below the ditch grade or 18" below the pavement surface or 60" below the top of the pavement surface, whichever is greater. The department may authorize a minimum depth of cover not less than 36" below the ditch grade or 60" below the top of the pavement surface, whichever is greater. If the utility crosses ditches and fully determines the department at a time acceptable to the department.

- LEGEND**
- Proposed Underground Fiber Optic Cable with Tracer & 1.25" HDPE SDR 13.5 Ducts via Horizontal Directional Drilling
 - Proposed Underground 1.25" HDPE SDR 13.5 Duct with Tracer via Horizontal Directional Drilling
 - Proposed 12" Square Utility Box
 - Proposed 17'x30'x18" & 13'x24'x15" HH (All HH's with 36" x 48" x 48" Bore Pile)



PROPOSED ROUTE PLAN VIEW
 ROUTE: TASK # 305129
 LOCATION: MILL WATER CT & FM1179
 BRYAN, BRAZOS CO., TX

REV	DATE	DESCRIPTION	CHK	DRAWN

THIS PRINT AND DESIGN ARE THE SOLE PROPERTY OF METRONET LLC, AND SHALL BE CONSIDERED CONFIDENTIAL. THIS PRINT MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF METRONET LLC, AND SHALL BE RETURNED UPON REQUEST.



08 08

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
 - Power – 0-2 feet, nominally 1'
 - Phone – 2-4 feet, nominally 3'
 - Gas – 4-6 feet, nominally 5'
 - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
 - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
 - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
 - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
 - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
 - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
 - diameter
 - wall thickness
 - material specification
 - minimum yield strength
 - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

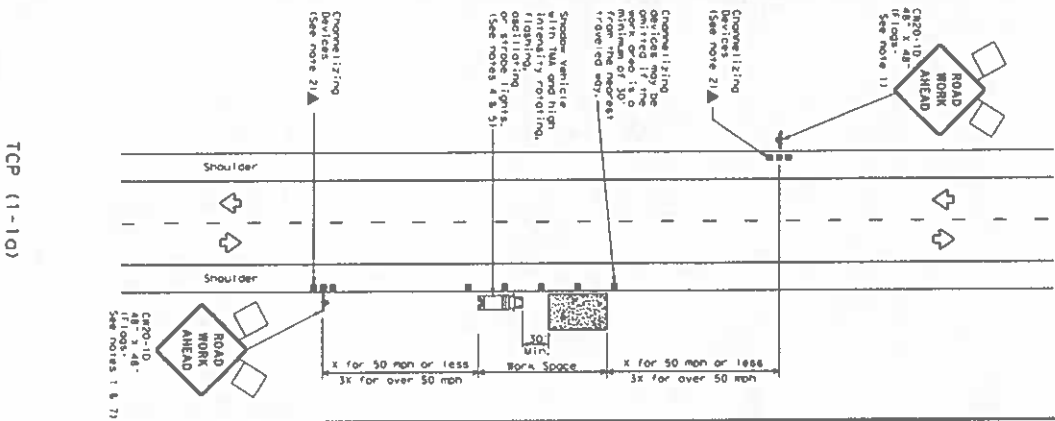
The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

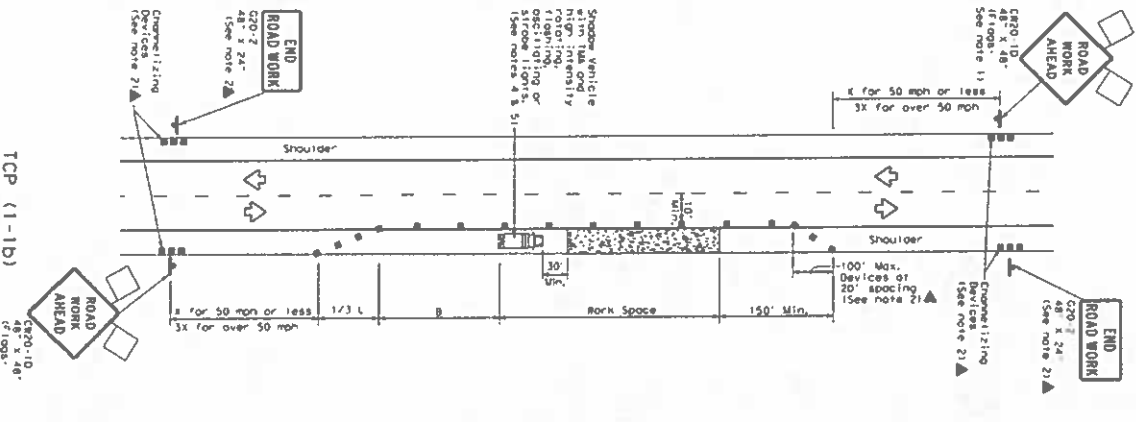
DISCLAIMER:
The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

DATE:
FILE:

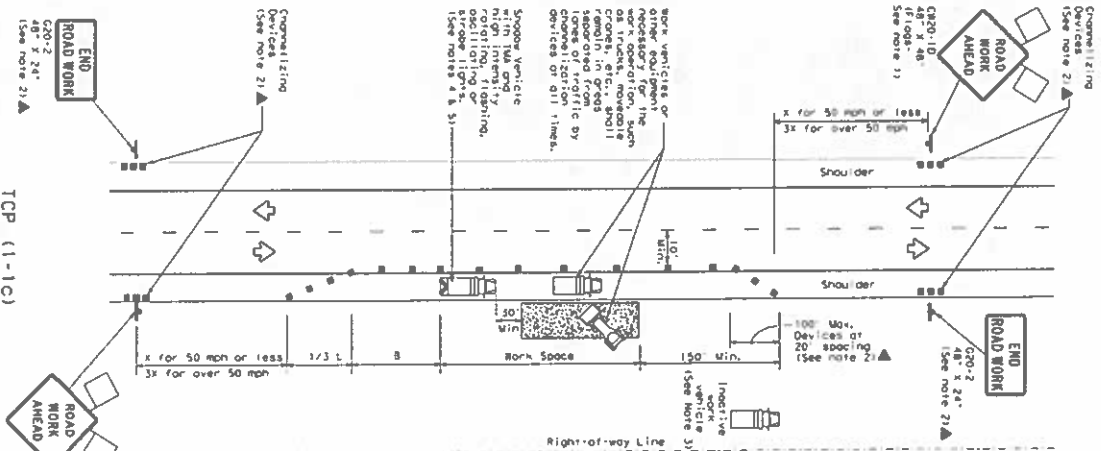
WORK SPACE NEAR SHOULDER
Conventional Roads



WORK SPACE ON SHOULDER
Conventional Roads



WORK VEHICLES ON SHOULDER
Conventional Roads



LEGEND

	3 Bar/Flare		Channelizing Devices
	Heavy Road Vehicle		Truck Mounted Attenuator (TMA)
	Trailer Mounted Arrow Board		Portable Changeover Flashing Arrow Board
	Sign		Message Sign (PMS)
	Flag		Traffic Flow
	Flag		Flag

TYPICAL USAGE

MOBILE	SHOULDER	SHOULDER STATIONARY	INTERMEDIATE	LOW TEAM STATIONARY
10	150	150	300	300
35	205	225	245	35
40	265	295	320	40
45	450	495	540	45
50	500	550	600	50
55	550	605	660	55
60	600	660	720	60
65	650	715	780	65
70	700	770	840	70
75	750	825	900	75

GENERAL NOTES

- Flags assigned to signs were shown are required.
- All traffic control devices illustrated are required, except those denoted with the "X" (single arrow) may be omitted when stored elsewhere in the bays, or for routine maintenance work, when approved by the District Engineer.
- Shoeder vehicles or other equipment should be parked near the shoulder.
- Right-of-way line and/or other equipment should be placed near the shoulder.
- 30' to 100' feet in advance of the end of work zone without overpass or bridge structure.
- Longer or extra long trailers or other equipment should be placed in the work zone.
- See TCD-111 for shoulder work on divided highways, expressways and freeways.
- See TCD-115 for shoulder work on undivided highways, expressways and freeways.

Texas Department of Transportation

TRAFFIC CONTROL PLAN
CONVENTIONAL ROAD
SHOULDER WORK

TCP (1-1)-18

DATE	REVISION	BY	CHKD
11/11/11	1	WJ	WJ
11/11/11	2	WJ	WJ
11/11/11	3	WJ	WJ
11/11/11	4	WJ	WJ
11/11/11	5	WJ	WJ
11/11/11	6	WJ	WJ
11/11/11	7	WJ	WJ
11/11/11	8	WJ	WJ
11/11/11	9	WJ	WJ
11/11/11	10	WJ	WJ



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

1/21/2025

ITEM:

Overpayments

- a. Kenneth & Carla Kindt - \$527.23
- b. Dennis Didonna - \$900.00
- c. Harris Husted - \$420.00
- d. Manuel G. Castellon - \$214.86
- e. John R. Wallace - \$23.33
- f. Bonnie Benson - \$11.65
- g. Knight 5 Investments - \$10.00
- h. Aurora Lopez - \$19.63

TO:

Commissioners Court

DATE:

01/14/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

[CC Refund Request 01 14 2025
\(002\).pdf](#)

Description

Tax Refund Applications

Type

Backup Material

Melissa Leonard, PCAC
 Brazos County Tax Assessor/Collector
 4151 County Park Ct
 Bryan TX 77802
 979-775-9930
 979-775-9938 Fax

REFUNDS PENDING 01/13/2025

REQUESTOR	KENNETH & CARLA KINDT
ADDRESS	11387 CLEAR LAKE RD BRYAN TX 77808
OWNER NAME	KENNETH & CARLA KINDT ETAL
PROP ID #	16182
REFUND AMOUNT	\$ 527.23

REQUESTOR	DENNIS DIDONNA
ADDRESS	420 COVE TOWER DR PH 1502 NAPLES FL 34110
OWNER NAME	DENNIS DIDONNA
PROP ID#	436965
REFUND AMOUNT	\$ 900.00

REQUESTOR	HARRIS HUSTED
ADDRESS	9339 BUFFALO SPEEDWAY APT 1118 HOUSTON TX 77025
OWNER NAME	HARRIS HUSTED
HARRIS HUSTED	396199
REFUND AMOUNT	\$ 420.00

REQUESTOR	CASTRELLON MANUEL G
ADDRESS	3111 MALONEY AVE, BRYAN, TX 77801
OWNER NAME	CASTRELLON MANUEL G
PROP ID#	416879
REFUND AMOUNT	\$214.86

REQUESTOR	JOHN R WALLACE
ADDRESS	269 SOUTH SHOOTING STAR CIRCLE WHITEFISH MT 59937
OWNER NAME	JOHN R WALLACE
PROP ID#	385720
REFUND AMOUNT	\$ 23.33

REQUESTOR	BONNIE BENSON
ADDRESS	510 COLLEGE VIEW DR BRYAN TX 77801
OWNER NAME	BONNIE BENSON
PROP ID#	404211
REFUND AMOUNT	\$ 11.05 \$11.65

REQUESTOR	KNIGHT 5 INVESTMENTS
ADDRESS	3 BEES CREEK KNL MISSOURI CITY TX 77459
OWNER NAME	KNIGHT 5 INVESTMENTS
PROP ID#	375573
REFUND AMOUNT	\$ 10.00

REQUESTOR	AURORA LOPEZ
ADDRESS	5786 STEEP HOLLOW CIR BRYAN TX 77808
OWNER NAME	JESUS CANO & AURORA & HERACLIO LOPEZ
PROP ID#	27268
REFUND AMOUNT	\$ 19.63

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

KINDT KENNETH J & CARLA S ETAL

11387 CLEAR LAKE RD

BRYAN TX 77808-9102

PROPERTY DESCRIPTION

Legal: A021200, JOHN W STEWART, TRACT 24.1, 143.398 ACRES

Address: 11387 CLEAR LAKE RD ,

Account # 16182

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	11/30/2024	\$527.23	\$527.23

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

KINDT KENNETH J & CARLA S

11387 CLEAR LAKE RD

BRYAN TX 77808-9102

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Kenneth J Kindt
Signature

1-9-25
Date

979-220-3890
Phone #

KINDTREN@GMAIL.COM
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

1/24, 2025
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number	
3399619	
Date Posted	11/30/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$527.23

PAID BY:

KINDT KENNETH J & CARLA S
11387 CLEAR LAKE RD
BRYAN, TX 77808-9102

Property ID	Geo	Legal Acres
16182	021200-0024-0010	143.3980
Legal Description		
A021200, JOHN W STEWART, TRACT 24.1, 143.398 ACRES		
Situs	DBA Name	
11387 CLEAR LAKE RD		

Owner Name and Address
KINDT KENNETH J & CARLA S ETAL 11387 CLEAR LAKE RD BRYAN, TX 77808-9102

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150091	N	527.23	0.00	0.00	0.00	0.00	527.23
527.23											

Balance Due As Of 11/30/2024: -527.23

Tender	Details	Description	Amount
Check	REPOST	CHECK# 2191	527.23
			527.23

Operator	Batch	Total Paid
ahines	54519 (Correction Batch_ 121924 Business Day_ 12302024)	527.23

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

DIDONNA MILDRED H REVOCABLE TR
420 COVE TOWER DR PH 1502
NAPLES FL 34110-6501

PROPERTY DESCRIPTION

Legal: BRAZOS FARMS | 30027682-000 WILDFIRE ENER/GIDDINGS (EAGLEFORD) AB 37 /MATTHIS, W
SUR .0092710000 R
Address:
Account # 436965

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	12/20/2024	\$2925.71	\$900.00

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

DIDONNA DENNIS
420 COVE TOWER DR PH 1502
NAPLES FL 34110-6501

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Didonna Dennis
Signature
239-682-9534
Phone #

01-01-2025
Date
dennisdidonna@gmail.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

1/27/2025
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number:	
3397114	
Date Posted	12/20/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$2,925.71

PAID BY:

DIDONNA DENNIS A
 420 COVE TOWER DR
 UNIT PH1502
 NAPLES, FL 34110-6031

Property ID 436965	Geo 30-027682-000-R-030027682000R001017	Legal Acres 0.0000	Owner Name and Address DIDONNA MILDRED H REVOCABLE TR 420 COVE TOWER DR PH 1502 NAPLES, FL 34110-6501
Legal Description BRAZOS FARMS I 30027682-000 WILDFIRE ENER/GIDDINGS (EAGLEFORD) AB 37 /MATTHIS, W SUR .0092710000 R			
Situs	DBA Name		

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150211	N	900.00	0.00	0.00	0.00	0.00	900.00
EMG SVCS DIST #4	2024	0.06982	141,045	37127	N	98.19	0.00	0.00	0.00	0.00	98.19
BRYAN ISD	2024	0.94690	141,045	37127	N	1,335.55	0.00	0.00	0.00	0.00	1,335.55
BRAZOS COUNTY	2024	0.41970	141,045	37127	N	591.97	0.00	0.00	0.00	0.00	591.97
											2,925.71

Balance Due As Of 12/20/2024: -900.00

Tender	Details	Description	Amount
Check	998188		2925.71
			2925.71

Operator	Batch	Total Paid
lemerson	54424 (12202024_LE)	2,925.71

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

HUSTED HARRIS
9339 BUFFALO SPEEDWAY APT 1118
HOUSTON TX 77025-4438

PROPERTY DESCRIPTION

Legal: THE BARRACKS II PH 401, BLOCK 31, LOT 18
Address: 106 KNOX DR ,
Account # 396199

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	12/20/2024	\$7579.17	\$420.00

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

HUSTED HARRIS
9339 BUFFALO SPEEDWAY APT 1118
HOUSTON TX 77025-4438

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

LA/LH
Signature

1/2/2025
Date

512-585-9133, 512-585-7531
Phone #

hustedharris@gmail.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

1/24/25
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

Melissa Leonard, PCAC
Brazos County Tax Assessor/Collector
4151 County Park Court
Bryan, TX 77802
979-775-9930
979-775-9937 - Fax



12/20/24

HUSTED HARRIS
9339 BUFFALO SPEEDWAY APT 1118
HOUSTON TX 77025-4438

RE: Account # 396199

Dear Taxpayer,

Enclosed please find an Application for Tax Refund. In order to process the refund, your signature is required. The refund is due for one of the following reasons:

1. Account paid in full on _____ by _____
2. **Overpayment of taxes**
3. Payment in Error

Please return the signed form to this office as soon as possible.
If approved, this office will process and mail the refund.

If there are any questions, call 979-775-9930.
Thank you for your prompt attention to clearing this matter.

Respectfully, .

By: _____
Deputy Clerk
Property Tax Department

Enclosure(s)

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

CASTRELLON MANUEL G
3111 MALONEY AVE
BRYAN TX 77801-3124

PROPERTY DESCRIPTION

Legal: MCCULLOCH ADDN PH 3, BLOCK 8, LOT 2
Address: NEW YORK ST ,
Account # 416879

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	11/30/2024	\$620.34	\$214.86

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

CASTRELLON MANUEL G
3111 MALONEY AVE
BRYAN TX 77801-3124

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Signature

979-321-2606

Phone #

Date

1-9-2025

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

Authorized Officer Signature

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

1/24/25

MELISSA LEONARD, PCAC PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number
3399086
 Date Posted 11/30/2024
 Payment Type P
 Payment Code Over/Refund
 Total Paid \$620.34

PAID BY:

CASTRELLON MANUEL G
 3111 MALONEY AVE
 BRYAN, TX 77801-3124

Property ID	Geo	Legal Acres	Owner Name and Address
416879	405000-0308-0020	0.0000	CASTRELLON MANUEL G 3111 MALONEY AVE BRYAN, TX 77801-3124
Legal Description			
MCCULLOCH ADDN PH 3, BLOCK 8, LOT 2			
Situs	DBA Name		
NEW YORK ST,			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150267	N	214.86	0.00	0.00	0.00	0.00	214.86
BRAZOS COUNTY	2024	0.41970	20,370	24584	N	85.49	0.00	0.00	0.00	0.00	85.49
CITY OF BRYAN	2024	0.62400	20,370	24584	N	127.11	0.00	0.00	0.00	0.00	127.11
BRYAN ISD	2024	0.94690	20,370	24584	N	192.88	0.00	0.00	0.00	0.00	192.88
											620.34

Balance Due As Of 11/30/2024: -214.86

Tender	Details	Description	Amount
Check	4361		620.34
			620.34

Operator	Batch	Total Paid
imoore	54500 (12/30/2024TM)	620.34

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

WALLACE JOHN R
300 SALISH MOUNTIANS DR
WHITEFISH MT 59937-9183

PROPERTY DESCRIPTION

Legal: RED STAG 1H 50004100-000 WILDFIRE ENER/AGUILA VADO (EAGLEFORD AB 199 /QUOTA, F
SUR .0002443400 O
Address:
Account # 385720

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2023	07/31/2024	\$27.47	\$23.33

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

WALLACE JOHN R
269 SOUTH SHOOTING STAR CIRCLE
WHITEFISH MT 59937

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."



Signature
303 709 8425

Phone #

1/2/25

Date
Jrwenergy@gmail.com

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved



Authorized Officer Signature

1/24/25

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3364672	
Date Posted	07/31/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$27.47

PAID BY:

WALLACE JOHN R
 300 SALISH MOUNTIANS DR
 WHITEFISH, MT 59937-9183

Property ID	Geo	Legal Acres	Owner Name and Address
385720	50-004100-000-O-0500041000000040053	0.0000	WALLACE JOHN R 300 SALISH MOUNTIANS DR WHITEFISH, MT 59937-9183
Legal Description			
RED STAG 1H 50004100-000 WILDFIRE ENER/AGUILA VADO (EAGLEFORD AB 199 /QUOTA, F SUR .0002443400 O			
Situs	DBA Name		

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2023	0.00000	0	149322	N	23.33	0.00	0.00	0.00	0.00	23.33
EMG SVCS DIST #2	2023	0.02089	1,058	138918	N	0.04	0.00	0.00	0.01	0.00	0.05
BRYAN ISD	2023	0.94920	1,058	138918	N	2.10	0.00	0.38	0.37	0.00	2.85
BRAZOS COUNTY	2023	0.40970	1,058	138918	N	0.91	0.00	0.17	0.16	0.00	1.24
											27.47

Balance Due As Of 07/31/2024: -23.33

Tender	Details	Description	Amount
Check	2888		27.47
			27.47

Operator	Batch	Total Paid
lmoore	52564 (08/05/2024TM)	27.47

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

BENSON BONNIE BANKS
510 COLLEGE VIEW DR
BRYAN TX 77801-3707

PROPERTY DESCRIPTION

Legal: SCAMARDO GRIMES LP 1H 30026723-000 TRAILBLAZER EN/MADISONVILLE, W. (WOOD AB 68 /ARNOLD BF SUR .0020860000 R
Address:
Account # 404211

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	12/27/2024	\$25.47	\$11.65

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

BENSON BONNIE BANKS
510 COLLEGE VIEW DR
BRYAN TX 77801-3707

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Bonnie Benson
Signature

979-2297248
Phone #

1/7/25
Date

bonniebgood@suddenlink.net
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

1/24/25
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number

3398064

Date Posted 11/30/2024
 Payment Type P
 Payment Code Over/Refund
 Total Paid \$25.47

PAID BY:

BENSON BONNIE BANKS
 510 COLLEGE VIEW DR
 BRYAN, TX 77801-3707

Property ID	Geo	Legal Acres	Owner Name and Address
404211	30-026723-000-R-030026723000R001010	0.0000	BENSON BONNIE BANKS 510 COLLEGE VIEW DR BRYAN, TX 77801-3707
Legal Description			
SCAMARDO GRIMES LP 1H 30026723-000 TRAILBLAZER EN/MADISONVILLE, W. (WOOD AB 68 /ARNOLD BF SUR .0020860000 R			

Situs	DBA Name	Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
		Z REFUND ENTITY	2024	0.00000	0	150260	N	11.65	0.00	0.00	0.00	0.00	11.65
		EMG SVCS DIST #3	2024	0.02300	994	11606	N	0.23	0.00	0.00	0.00	0.00	0.23
		BRYAN ISD	2024	0.94690	994	11606	N	9.41	0.00	0.00	0.00	0.00	9.41
		BRAZOS COUNTY	2024	0.41970	994	11606	N	4.18	0.00	0.00	0.00	0.00	4.18
													25.47

Balance Due As Of 11/30/2024: -11.65

Tender	Details	Description	Amount
Check	2117		25.47
			25.47

Operator Batch
 tmoore 54471 (12/27/2024TM)

Total Paid
 25.47

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

KNIGHT 5 INVESTMENTS LLC
3 BEES CREEK KNL
MISSOURI CITY TX 77459-6786

PROPERTY DESCRIPTION

Legal: SUMMIT CROSSING PH 2A, BLOCK 5, LOT 26
Address: 1459 BUENA VISTA ,
Account # 375573

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	12/19/2024	\$6122.03	\$10.00


Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

KNIGHT 5 INVESTMENTS LLC
3 BEES CREEK KNL
MISSOURI CITY TX 77459-6786

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."



Signature

1/8/2025

Date

979-587-1428

Phone #

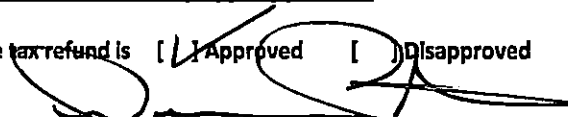
Kyle.Knight@mad.com

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved



Authorized Officer Signature

1/24/25

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3396119	
Date Posted	12/19/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$6,122.03

PAID BY:

KNIGHT 5 INVESTMENTS LLC
 3 BEES CREEK KNL
 MISSOURI CITY, TX 77459-6786

Property ID	Geo	Legal Acres	Owner Name and Address
375573	589530-0205-0260	0.0000	KNIGHT 5 INVESTMENTS LLC 3 BEES CREEK KNL MISSOURI CITY, TX 77459-6786
Legal Description			
SUMMIT CROSSING PH 2A, BLOCK 5, LOT 26			
Situs	DBA Name		
1459 BUENA VISTA			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150198	N	10.00	0.00	0.00	0.00	0.00	10.00
BRAZOS COUNTY	2024	0.41970	325,162	73514	N	1,364.71	0.00	0.00	0.00	0.00	1,364.71
CITY OF COLL.											
STAT.	2024	0.51309	325,162	73514	N	1,668.36	0.00	0.00	0.00	0.00	1,668.36
BRYAN ISD	2024	0.94690	325,162	73514	N	3,078.96	0.00	0.00	0.00	0.00	3,078.96
											6,122.03

Balance Due As Of 12/19/2024: -10.00

Tender	Details	Description	Amount
Check	1079		6122.03
			6122.03

Operator	Batch	Total Paid
lemerson	54395 (12192024_LE)	6,122.03

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

CANO JESUS ACOSTA & AURORA & HERACLIO LOPEZ
5786 STEEP HOLLOW CIR
BRYAN TX 77808-5110

PROPERTY DESCRIPTION

Legal: FANNIN HEIGHTS, BLOCK 2, LOT 22 & HLF OF 21
Address: 1320 VIRGINIA ST ,
Account # 27268

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2023	06/21/2024	\$170.58	\$19.63

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

LOPEZ AURORA
5786 STEEP HOLLOW CIR
BRYAN TX 77808-5110

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Aurora Lopez
Signature

1-14-25
Date

979 571-6675
Phone #

aris.85.gal@gmail.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

1/24/25
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

KRISTEEN ROE, CTA PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3357181

Date Posted: 06/21/2024
Payment Type: P
Payment Code: Over/Refund
Total Paid: \$170.58

PAID BY:

LOPEZ AURORA
5786 STEEPHOLLOW CIR
BRYAN, TX 77808

Property ID	Geo	Legal Acres	Owner Name and Address
27268	267000-0002-0220	0.0000	CANO JESUS ACOSTA & AURORA & HER 5786 STEEP HOLLOW CIR BRYAN, TX 77808-5110
Legal Description			
FANNIN HEIGHTS, BLOCK 2, LOT 22 & HLF OF 21			
Situs	DBA Name		
1320 VIRGINIA ST			

Entity	Year	Rate	Taxable Value	Strmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2023	0.00000	0	149207	N	19.63	0.00	0.00	0.00	0.00	19.63
CITY OF BRYAN	2023	0.62400	61,427	22146	N	150.95	0.00	0.00	0.00	0.00	150.95
											170.58

Balance Due As Of 06/21/2024: -19.63

Tender	Details	Description	Amount
Credit Card	CC XX-2027 Conv.Charge 0.00		170.58
			170.58

Operator Batch
Temerson 51920 (JETPAYC_06212024_LE)

Total Paid
170.58



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: • FY 24/25 Budget Amendments 15.01 - 15.04
TO: Commissioners Court
FROM: Nina Payne
DATE: 01/16/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
ACTION REQUESTED OR ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
15_Coversheet.pdf	FY 2025 - 15 Coversheet	Cover Memo
15.01 - 15.04.pdf	FY 2025 Budget Amendments 15.01 - 15.04	Budget Amendment

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2024-2025 BUDGET YEAR

NO. 24/25 15.01 – 15.04

On this the 21st day of January 2025 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk


The following proceedings were held:

THAT WHEREAS, on 21st day of January 2025 the Court heard and approved a budget amendment(s) for the 2024-2025 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 10 September 2024, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 21st day of January 2025.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: 

Duane Peters, County Judge

Original: County Clerk's Office and
Attached to the original budget



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: • Approval of Personnel Change of Status.
TO: Commissioners Court
DATE: 01/16/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Employment Separations - Public - 01-21-25.pdf	Cover Sheet	Cover Memo

Personnel Change of Status

(Jan 16, 2025)

Commissioners' Court Date: 01-21-2025
 Department Submitting Information: Human Resources
 Purpose of Submissions: Consider and Take Action on Change

Employment

Department Name	Employee Name
Exposition Center - Administration	Glodz, Damian
Human Resources - Administration	Garcia, Jonathan
Sheriff Office - Jail Administration	Godfrey, Kade
Sheriff Office - Jail Administration	Holloway, Mitchell
Sheriff Office - Jail Administration	Loredo, Jose

Separations

Department Name	Employee Name
Human Resources - Administration	Mendez, Mary
Sheriff Office - Jail Administration	Bolton, Connie
Sheriff Office - Jail Administration	Terrazas, Jonathan

Personnel Action Forms

Department Name	Employee Name
District Attorney	Allen, Kelly
District Attorney	Eisenrich, Jonathan
Health & Wellness Clinic	Croucher, Rebecca
Road & Bridge - Administration	Grisso, Johnathon
Sheriff's Office - Administration	Alford, Christian
Sheriff's Office - Administration	Benavides, Francisco
Sheriff's Office - Administration	Dobbins, Samuel
Sheriff's Office - Administration	Fuller, Jacob
Sheriff's Office - Administration	Garon, Stephen
Sheriff's Office - Administration	Lindley, Douglas
Sheriff's Office - Administration	O'Brien, Austin
Sheriff's Office - Administration	Ortega, Gabriel
Sheriff's Office - Administration	Pace III, Lonnie
Sheriff's Office - Administration	Padron Jr., Enrique

Sheriff's Office - Administration	Poe, Ryan
Sheriff's Office - Administration	Re, Brittany
Sheriff's Office - Administration	Rodriguez IV, Abraham
Sheriff's Office - Administration	Romine, Tatum
Sheriff's Office - Administration	Rueda III, Daniel
Sheriff's Office - Administration	Searles, Christopher
Sheriff's Office - Administration	Smith, Emilee
Sheriff's Office - Administration	Stumpf, Michael
Sheriff's Office - Administration	White, Steven
Sheriff's Office - Jail Administration	Young, Deondra
Tax Assessor - Collector - Administration	Emerson, Laura
Tax Assessor - Collector - Administration	Hill, Jon
Tax Assessor - Collector - Administration	Hines, Angela
Tax Assessor - Collector - Administration	Huron-Nunez, Veronica

Approved in Commissioners' Court: 01-24-2025

County Judge's or Commissioner's Signature:





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Approval of Payment of Claims:
• a. 8207424 - 8207621
• b. 9203264 - 9203322

TO: Commissioners Court

DATE: 01/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

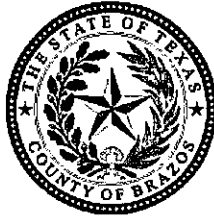
Description

Type

[Bill_List-Public_01.21.25.pdf](#)

Payment of Claims

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: Approval of Payment of Claims:
• a. 8207424 - 8207621
• b. 9203264 - 9203322
TO: Commissioners Court
DATE: 01/17/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Bill_List-Public_01.21.25.pdf	Payment of Claims	Backup Material
Bill_List-Internal_01.21.25.pdf	Payment of Claims - Internal	Backup Material

ATTEST: Karen McQueen
KAREN MC QUEEN
COUNTY CLERK
By: [Signature]

APPROVED
[Signature] 1/24/25
Duane Peters
County Judge
Date

Bill List Commissioners Court

Time run: 1/17/2025 10:14:11 AM

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Chris*****r		ADV000292490675	1,030.04
			Clare*****		ADV000292490670	1,030.04
			Jonat*****		ADV000292815366	1,088.54
			Karl *****		ADV000292517209	969.95
			Paul *****		ADV000289376299	412.41
			Ryan *****		ADV000292490666	969.95
			Samue*****		ADV000292490679	1,088.54
			Trudy*****		TRVL000290980363	(950.00)
01000-00000000-30009400-00000-0000-000000	General Fund-No Value-A/P Tax \- McCreary Veselka-No Value-No Value-No Value	19432	McCre*****g & Allen		DECEMBER 2024	74,120.81
01000-00000000-30201000-00000-0000-000000	General Fund-No Value-District Clerk \- Restitution Pay-No Value-No Value-No Value	100003	Brazo*****t Check-Restitution		201153	25.00
					203098	100.00
					204091	17.24
		100007	Texas*****ublic Safety - Restitution		201395	0.42
					201439	60.00
					201567	220.00
					201584	50.00
					201639	8.86
					201719	5.00
					201816	25.00
					201881	6.57
					201931	0.13
					202009	65.00
					202024	20.00
					202059	240.00
					202103	52.10
					202255	60.00
					202406	13.15
					202411	0.83
					202433	25.00
	202557	60.00				
	202651	1.66				
	202662	0.45				
	202963	10.00				
	203045	50.00				

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
					203059	30.00
					203196	4.81
					203246	60.00
					203387	15.00
					203399	60.00
					203435	60.00
					203458	10.00
					203481	0.19
					203620	60.00
					203653	25.00
					203724	50.00
					203815	50.00
					203983	65.00
					204014	40.00
					204087	0.13
					204116	65.00
					204123	22.00
					204192	10.00
					204295	1.00
					204358	60.00
					204470	40.00
					204598	0.60
					204750	1.00
					204801	25.00
					205035	0.35
					205142	30.00
		100008	Bryan*****nt - Restitution		201639	40.07
					201829	141.00
					202637	7.89
					202651	7.52
					203091	3.95
					203196	25.19
					204724	7.89
		100019	Cash *****estitution		20364	50.00
		100039	Lowe'*****		204336	25.00
		100046	Phoeb*****tution		201371	2.28
					202067	5.00
					204013	5.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
		100052	City *****tution		202943	0.11
					204310	20.00
					204598	0.66
		100053	Wal-M***** Restitution		204915	838.00
		100362	City *****on - Restitution		202411	49.17
		100495	Colle*****e Department - Restitution		202108	10.00
					202270	65.00
					203478	10.00
					204211	5.00
		101026	Guerr*****tution		196966	10.00
					199219	10.00
					201114	20.00
					202480	10.00
					203901	10.00
		101178	Court*****stitution		203214	29.00
		101353	Kohl*****res - Restitution		204424	50.00
		101639	Foot *****tution		201199	100.00
		101681	Hogan*****tution		195028	2.84
					197881	50.00
					199904	50.00
					202056	50.00
		101875	Wellm*****tution		201301	8.60
		101974	Kapse*****tution		100317A	99.46
		102291	Highw***** / Fast Start - Restitution		202669	38.16
		102292	Bryan***** - Restitution		201639	146.90
					202651	27.54
		102409	Cross*****tution		201301	12.00
		102410	King,*****ion		201301	16.76
		102413	Moham*****tution		189813	1.87
					193455	1.87
					194366	1.87
					196324	1.87
					201301	7.48
		102420	Dougl***** Restitution		201395	17.58
					203481	7.81
					205035	14.65
		102563	Smith***** - Restitution		198612	40.00
					200478	40.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
					202699	40.00
					204688	40.00
		102681	Schro*****estitution		201301	9.82
		102682	Strau*****titution		201301	9.52
		102746	Unite*****stitution		197258	110.00
					199133	110.00
					200078	110.00
					202119	115.00
		102859	Murph*****ion		202978	40.00
		102861	Sande*****tution		202941	150.00
		102862	Birds*****titution		201301	6.00
		103051	Reill*****tution		202096	65.00
					203463	33.21
		103052	Brigg*****tution		193553	60.00
					198736	50.00
01000-00000000-30202000-00000-0000-000000	General Fund-No Value-District Attorney Restitution Payable-No Value-No Value-No Value	100362	City *****on - Restitution		939JC121224	3,735.08
		103055	Robin*****tution		356JC122924	3,500.00
01000-00000000-30340000-00000-0000-000000	General Fund-No Value-Deposits Payable \- Brazos Center-No Value-No Value-No Value	100389	Repub*****razos County - Refund		26630	500.00
		103057	Bryan*****Refund		19437	500.00
		103060	Warre*****nd		19334	350.00
		103061	Shill*****		19175	300.00
		103071	Vavra*****und		19383	150.00
01000-00000000-37218000-00000-0000-000000	General Fund-No Value-Funds Held in Trust \- County Attorney Restitution-No Value-No Value-No Value	103068	Steep***** Association - Restitution		1038MJ011525	1,209.00
01000-00000000-37290000-00000-0000-000000	General Fund-No Value-Funds Held in Trust \- Coupon Surety Fee-No Value-No Value-No Value	11803	Aggie*****		122877	13.50
					123309	13.50
					124267	13.50
					124667	13.50
					125422	13.50
					125825	13.50
					125835	13.50
					125840	13.50
		90337	Gage*****		118773	13.50
					119572	13.50
					119681	13.50
					120243	13.50
					120249	13.50

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
					120613	13.50
					124586	13.50
					124857	13.50
					124901	13.50
					124915	13.50
					124916	13.50
					124917	13.50
					124920	13.50
					124943	13.50
					124949	13.50
					125170	13.50
					125182	13.50
					125210	13.50
					125264	13.50
					125335	13.50
					125349	13.50
					125495	13.50
					125496	13.50
					125498	13.50
					125552	13.50
					125568	13.50
					126062	13.50
01000-10000100-61750000-00000-0000-000000	General Fund-County Judge \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000418	287310416139X01082025	189.08
01000-10002000-61750000-00000-0000-000000	General Fund-Veteran Services-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001062	287333631079X01082025	81.20
01000-10500000-61750000-00000-0000-000000	General Fund-Budget Office \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000057	287310376020X01082025	41.87
01000-11000100-61110000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	6313	Texas*****Counties	250001214	359869 359871	425.00 425.00
01000-11000100-61750000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000231	287310378151X01082025	43.59
01000-11000500-60620000-00000-0000-000000	General Fund-Non\ -Departmental-Postage & Shipping-No Value-No Value-No Value	96089	Variv*****	250001903	50423B	43,008.08
01000-11000500-61880000-00000-0000-000000	General Fund-Non\ -Departmental-Utilities	20	Bryan*****	250000590	2043084 1224	153.33

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	expenditure-NO VALUE-NO VALUE-NO VALUE	60	Atmos*****	250000593	4032682185 1224	111.55
				250000594	3042722775 1224	5,053.61
				250000595	3042722319 1224	8,100.97
01000-11002000-73180000-00000-0000-000000	General Fund-Community Support-Brazos Valley Council Of Government-No Value-No Value-No Value	10231	Brazo***** of Government	250000380	09210	18,258.25
01000-11002000-73600000-00000-0000-000000	General Fund-Community Support-Prenatal Care-No Value-No Value-No Value	2483	Prena*****	250000450	Q2 FY2025	18,750.00
01000-11003000-73265000-00000-0000-000000	General Fund-County Fire Protection-Bryan EMS Protection-No Value-No Value-No Value	19277	City *****	250000509	0015	141,075.00
01000-11010000-72201000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #1-No Value-Adult Felony-No Value	101451	Navar*****rney at Law		2404287	650.00
01000-11010000-72201000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #1-No Value-Adult Misdemeanor-No Value	102584	The M*****		2200467	650.00
		802239	Gimbe*****		2400668	650.00
		91523	Herna*****		2103946	362.00
					2401720	363.00
		97088	Cagle***** , The		2003007	650.00
					2402675	363.00
					2402677	362.00
01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #2-No Value-Adult Misdemeanor-No Value	102621	Law O*****Medina PLLC		1900706	363.00
					1902322	362.00
		801423	Davis*****		2304413	650.00
		802239	Gimbe*****		2402187	650.00
		97088	Cagle***** , The		2303726	645.00
					2401995	645.00
01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Felony-No Value	95611	Law O*****helps, PC, The		unfiled 1-13-25	1,000.00
01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	101451	Navar*****rney at Law		unfiled 1-13-25	650.00
		800568	Lewis*****y		2403123	650.00
		97088	Cagle***** , The		unfiled 1-13-25	650.00
					unfiled 1-9-25	250.00
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile-No Value	802239	Gimbe*****		393-J-23 11325	150.00
		96520	Thoma*****		380-J-24 1725	150.00
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2103616	1,750.00
		102621	Law O*****Medina PLLC		2403142	1,000.00
		800687	Shime*****		2303458	1,000.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
		97088	Cagle***** , The		1802198	1,000.00
					2404690	250.00
01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2301330	650.00
		800687	Shime*****		2403454	362.00
					2403898	363.00
		97088	Cagle***** , The		2402742*	250.00
					2403709	250.00
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		1701232	1,000.00
		100598	McLai*****C		2300348	1,000.00
		102828	Sarah*****LLC		1801274	593.00
					2001375	592.00
		92302	Turnb*****PLLC		2003635	765.00
		97088	Cagle***** , The		2403825	305.00
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	92302	Turnb*****PLLC		2000920	497.50
		97088	Cagle***** , The		2402929	199.00
					2403055	198.00
					2403056	198.00
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	102621	Law O*****Medina PLLC		2402972	1,000.00
		102828	Sarah*****LLC		2402109*	1,750.00
					2403425	1,000.00
		800568	Lewis*****y		2204855	1,000.00
					2401870	1,000.00
		800687	Shime*****		2302944	1,000.00
		805046	Gusti*****orney PLLC		2403173	546.00
					2403174	545.00
		92302	Turnb*****PLLC		2401006	2,060.00
					2402998	2,437.50
					2404009	1,000.00
					2404420	491.00
					2404421	490.00
		95611	Law O*****helps, PC, The		2402945	1,000.00
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	102828	Sarah*****LLC		2403425	0.00
		800568	Lewis*****y		2102984	363.00
					2402588	362.00
		800687	Shime*****		2103722	650.00
		805046	Gusti*****orney PLLC		2401254	355.00
					2402765	354.00
		92302	Turnb*****PLLC		2302494	1,340.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
					2403580	150.00
					2404350	319.00
01000-11010000-72207100-00000-1102-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 361st-No Value-Adult Felony-No Value	102828	Sarah*****LLC		2403973	1,000.00
01000-11010000-72209000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Interpreter-No Value-No Value-No Value	102508	Krump*****		1478-CC2-1	375.00
		95313	USA C*****eters		2839	560.40
					2843	480.00
01000-11020000-61020000-00000-0000-000000	General Fund-Court Support \- Civil-Autopsy-No Value-No Value-No Value	21052	Travi*****		3300009082	27,237.00
01000-11020000-72660000-00000-0000-000000	General Fund-Court Support \- Civil-Psychiatric Services-No Value-No Value-No Value	92512	Sam H*****iversity		21293	600.00
01000-11022720-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		24001234 11325 70	70.00
01000-11022720-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Non Custodial Parents-No Value	101281	McKer*****		23001263 11325 80	80.00
		103063	Saint*****		23000533 1825 1670	1,670.00
					23000534 1925 1670	1,670.00
01000-11022720-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Children-No Value	101281	McKer*****		22000833 11325 200	200.00
01000-11023610-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		23002129 11025 160	160.00
					23002129 11025 590	590.00
					23002129 11025 600	600.00
					23002763 11025 110	110.00
01000-11023610-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Non Custodial Parents-No Value	101281	McKer*****		22000557 11025 130	130.00
01000-11023610-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Children-No Value	101281	McKer*****		22003213 11025 80	80.00
01000-11028500-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		22002974 11325 580	580.00
					24001357 11325 250	250.00
					24001660 11325 510	510.00
		101406	Law O*****e J Latray		23001188 1925 1540	1,540.00
01000-11028500-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Children-No Value	101281	McKer*****		23001459 11325 1300	1,300.00
		101406	Law O*****e J Latray		22002205 1925 585	585.00
01000-11050000-72194000-00000-0000-000000	General Fund-Court Support \- Guardianship-Guardians -No Value-No Value-No Value	100065	Mir C*****	250000215	01012025	12,500.00
01000-11050000-72201000-00000-0000-000000	General Fund-Court Support \-	103062	North*****ip Services LLC		900-G	3,357.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Guardianship-Court Appointed Attorneys \- County Court at Law #1-No Value-No Value	802305	Holla*****		793g-0913	468.00
01000-11100000-61750000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T*****	250000012	287313012124x01082025	0.07
01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Shop Supplies-No Value-No Value-No Value	11682	Napa*****	250000047	356086	311.59
		11807	Grain*****	250000008	9366493105	119.59
		3354	O'Rej*****	250000006	2016-293082	151.92
01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	10090	Sterl*****	250000019	5278075	435.98
		101274	AutoZ*****	250000017	03966769086	50.34
		11682	Napa*****	250000020	354155	383.88
		3354	O'Rej*****	250001291	2016-293061	166.02
					2016-293149	169.99
					2016-294056	353.87
					2016-294263	205.83
					2016-294272	169.99
					2016-295183	166.02
					2016-295436	75.29
2016-295437	25.49					
2016-295756	17.57					
96665	Colle*****Lincoln LLC	250001738	415930	2,666.68		
01000-11100000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000101	2960114187	23.22
					2960115290	23.22
					2960116256	23.22
01000-11200200-60020000-00000-0000-000000	General Fund-Collections \- Administration-Bank Service Charges-No Value-No Value-No Value	97551	NCR P***** Corporation	250002004	46710	70.00
01000-11200200-61750000-00000-0000-000000	General Fund-Collections \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T*****	250000132	287310378000x01082025	43.27
01000-11210020-61750000-00000-0000-000000	General Fund-Elections Administrator-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T*****	250000795	287310419224x01082025	10.92
01000-11210020-61801000-00000-0000-000000	General Fund-Elections Administrator-Travel-No Value-No Value-No Value	Employee	Trudy*****		TRVL000290980363	1,163.78
01000-12500100-60500000-00000-0000-000000	General Fund-Risk Management \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250001034	75846297	955.84
					75851244	397.88

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-12500100-61750000-00000-0000-000000	General Fund-Risk Management \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000139	287310455953X01082025	78.70
01000-13000100-60600000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250001906	372836	398.45
01000-13000100-60780000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Tax Rolls-No Value-No Value-No Value	96089	Variv*****	250000206	50423A	12,819.46
01000-13000100-61280000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Dues-No Value-No Value-No Value	6313	Texas*****Counties	250001951	244709A	150.00
				250001975	260283A	75.00
				250001976	253154A	75.00
				250001977	266517	75.00
				250001978	270313	75.00
01000-13000100-61750000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000189	287310452452X01082025	0.04
01000-13000100-71025000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Contract Services-No Value-No Value-No Value	95078	Matri*****	250001953	241397 SVC	131.80
01000-14000006-60500000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Equipment & I.T. Enhancement No Value-No Value-No Value	97569	BAYCO*****	250001045	EQUIPINV_053004	71,349.00
01000-14000006-61750000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000068	287281474743X01082025	2,752.10
01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	101208	RT La*****on	250001077	49262	10,609.09
			Diner*****	250001865	P1-101740798	9,729.00
01000-14000100-61750000-00000-0000-000000	General Fund-Information Technology \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000108	287310447362X01082025	951.94
01000-14000100-61880000-00000-0000-000000	General Fund-Information Technology \- Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	250000604	3036561728 1224	210.57
01000-14500100-61750000-00000-0000-000000	General Fund-Project Management \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001281	287348927768X01082025	111.72

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-15000100-61620000-00000-0000-000000	General Fund-Human Resources \- Administration-Subscriptions & Publications-No Value-No Value-No Value	95956	Diner*****	250000696	783134AF-0015	20.00
01000-15000100-61750000-00000-0000-000000	General Fund-Human Resources \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000456	287310447196X01082025	0.03
01000-16500006-60211000-00000-0000-000000	General Fund-Purchasing Administration \- Non Capital-Software \- No Tag-No Value-No Value-No Value	11978	SHI G*****ons Inc	250001799	GB00548597	210.24
01000-16500100-60600000-00000-0000-000000	General Fund-Purchasing \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250001892	IN-1569207	18.22
01000-16500100-61750000-00000-0000-000000	General Fund-Purchasing \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000227	287310450662X01082025	362.67
01000-16500100-71701000-00000-0000-000000	General Fund-Purchasing \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	95577	Brazo*****aste Management Agency Inc	250000924	4934122	18.90
01000-17000006-71025000-00000-0000-000000	General Fund-Facility Services \- Non Capital-Contract Services-No Value-No Value-No Value	101554	Dudle*****C	250000277	INV-5725	3,488.79
01000-17000100-60440000-00000-0000-000000	General Fund-Facilities Services \- Administration-Janitorial Supplies-No Value-No Value-No Value	11869	Lowe*****	250000072	978287	92.98
		21638	Home *****	250001527	845109511	420.70
				250001928	845109503	2,169.60
		91161	Prost*****	250000030	S1229996.001	921.77
		94806	Perry	250000366	IN-1569244	402.78
					IN-1569467	3,927.00
					IN-1569480	2,159.85
01000-17000100-61750000-00000-0000-000000	General Fund-Facilities Services \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000289	287310436888X01082025	83.47
01000-17000100-61880000-00000-0000-000000	General Fund-Facilities Services \- Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	250000607	3036561513 1224	171.79
		96844	Front*****ns of Texas	250000646	979-197-0407-073123-5 0125	516.11
01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	10507	CR Te*****	250000179	410114245-01	120.56
		11869	Lowe*****	250000143	999717	24.62
		12272	McMas*****Company Inc	250000095	38874848	75.62
					38881997	118.04
		21638	Home *****	250000149	843893538	165.96
					843894510	(12.65)
				250001885	843369208	373.98

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
					843497231	33.49
01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	11869	Lowes*****	250000096	978505	26.56
		7141	Baker*****mpany LLC	250000216	FN76603	284.64
		92196	Fergu*****Inc	250000182	1477065	42.38
01000-17000100-65052000-00000-0000-000000	General Fund-Facilities Services \- Administration-Carpentry & Building Repair No Value-No Value-No Value	21638	Home *****	250000148	844921494	178.61
		95001	Sherw*****nc	250000084	4355-4	47.23
		96213	Acme *****rdware	250000094	4110396	387.54
01000-17000100-65053000-00000-0000-000000	General Fund-Facilities Services \- Administration-Electrical System Maintenance-No Value-No Value-No Value	262	Deale*****pply	250000181	S101447801.001	366.00
01000-17000100-65055000-00000-0000-000000	General Fund-Facilities Services \- Administration-Surveillance & Security Maintenance-No Value-No Value-No Value	95078	Matri*****	250001942	241399 SVC	131.80
01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	11807	Grain*****	250000151	9365484436	125.46
		92196	Fergu*****Inc	250000060	1465109	339.25
		92995	Reece*****	250001237	S119434492.001	1,712.37
		93501	Marks*****	250001925	INV002194273	6,478.18
01000-17000100-65057000-00000-0000-000000	General Fund-Facilities Services \- Administration-Remodel Projects-No Value-No Value-No Value	11869	Lowes*****	250001471	978060	25.16
01000-17000100-65058000-00000-0000-000000	General Fund-Facilities Services \- Administration-Appliance Maintenance-No Value-No Value-No Value	100206	GE Ap*****	250001881	173902462	672.36
01000-17000100-71025000-00000-0000-000000	General Fund-Facilities Services \- Administration-Contract Services-No Value-No Value-No Value	3731	Kone *****	250001579	921687022	2,088.79
01000-17000100-71206000-00000-0000-000000	General Fund-Facilities Services \- Administration-Maintenance-No Value-No Value-No Value	102446	Chris*****Technology	250001853	34203	275.00
		73	Musta*****	250001413	PO89686	7,888.59
01000-17000100-71206700-00000-0000-000000	General Fund-Facilities Services \- Administration-HVAC Control Contract-No Value-No Value-No Value	100341	Globa*****gy Inc	250000009	138124	515.00
01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960116257	14.28
					2960116258	102.66
					2960116259	10.96
					2960116260	9.67
01000-17000200-65320000-00000-0000-000000	General Fund-Landscaping-Equipment Maintenance-No Value-No Value-No Value	93681	lkes *****C	250000037	590256	14.00
01000-17000200-65400000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	11869	Lowes*****	250000046	977545	88.55
					988128	221.59

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-17000200-71512000-00000-0000-000000	General Fund-Landscaping-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960116258	2.86
01000-18000100-60400000-00000-0000-000000	General Fund-County Attorney \- Administration-Investigation Supplies-No Value-No Value-No Value	429	CHI S***** Health Ctr	250000105	0125	480.00
01000-18000100-61280000-00000-0000-000000	General Fund-County Attorney \- Administration-Dues-No Value-No Value-No Value	3745	Texas*****ty Attorneys Association	250001970	258737	100.00
01000-18000100-61750000-00000-0000-000000	General Fund-County Attorney \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000118	287310413943X01082025	773.82
01000-18000100-71025000-00000-0000-000000	General Fund-County Attorney \- Administration-Contract Services-No Value-No Value-No Value	97068	Iron *****	250000116	JZY506	92.32
01000-19000100-60500000-00000-0000-000000	General Fund-District Attorney \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250001362	75947742	63.63
01000-19000100-60600000-00000-0000-000000	General Fund-District Attorney \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry		CM-122737	(120.47)
01000-19000100-61280000-00000-0000-000000	General Fund-District Attorney \- Administration-Dues-No Value-No Value-No Value	95956	Diner*****	250001986	8080	100.00
01000-19000100-61330000-00000-0000-000000	General Fund-District Attorney \- Administration-Grand Jury Expense-No Value-No Value-No Value	16490	Wal-M*****c	250001136	02519	95.67
01000-19000100-61750000-00000-0000-000000	General Fund-District Attorney \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000572	287310417686X01082025	1,366.59
01000-19000100-61890000-00000-0000-000000	General Fund-District Attorney \- Administration-Victim Assistance-No Value-No Value-No Value	16490	Wal-M*****c	250001136	02519	95.67
01000-20000100-61801000-00000-0000-000000	General Fund-District Clerk \- Administration-Travel-No Value-No Value-No Value	Employee	Gabri*****		TRVL000286687123	232.83
01000-21000100-60600000-00000-0000-000000	General Fund-County Clerk \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250001895	CM-122989	(21.94)
					IN-1568905	162.62
					IN-1569077	29.93
					IN-1569482	21.94
					IN-1569707	21.94
01000-21000100-61750000-00000-0000-000000	General Fund-County Clerk \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000212	287310415086X01082025	125.70

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-22100100-61110000-00000-0000-000000	General Fund-272nd District Court \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	John *****		TRVL000292955238	75.00
01000-22100100-61750000-00000-0000-000000	General Fund-272nd District Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000991	287310201184X01082025	0.10
01000-22200100-61750000-00000-0000-000000	General Fund-361st District Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000807	287310205841X01082025	0.20
01000-22300100-60360000-00000-0000-000000	General Fund-472nd District Court \- Administration-Furniture Expense-No Value No Value-No Value	9728	Wilton*****Ltd	250001897	372820	219.17
01000-22300100-61750000-00000-0000-000000	General Fund-472nd District Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000819	287339274736X01082025	163.00
01000-22500100-61110000-00000-0000-000000	General Fund-Felony Associate Judge/Juvenile Court Referee-Conference & Seminar Fees-No Value-No Value-No Value	16689	State*****		38th THNNLJVNLLWEBG0050	425.00
01000-22600100-60600000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250001874	1569210	29.98
01000-22600100-61750000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000853	287310375080x01082025	118.68
01000-22700100-60350000-00000-0000-000000	General Fund-County Specialty Court Program-Food and Food Supplements-No Value-No Value-No Value	92607	Double*****ks	250001880	2019-1568	132.50
01000-22800100-61750000-00000-0000-000000	General Fund-Family Associate Court – Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000292	287310375535X01082025	0.08
01000-22800100-61900000-00000-0000-000000	General Fund-Family Associate Court – Administration-Visiting Court Reporters-No Value-No Value-No Value	100469	Raine*****	250001924	806	1,476.80
01000-23000100-61750000-00000-0000-000000	General Fund-County Court at Law #1 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000218	287310376385x01082025	178.14
01000-24101100-60600000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250001834	1568603	140.05

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-24101100-61060000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Bonds-No Value-No Value-No Value	8494	Old R*****roup		A150011173-A	50.00
01000-24101100-61801000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Travel-No Value-No Value-No Value	Employee	Kenny*****		TRVL000293167811	449.80
01000-24201100-61060000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Bonds-No Value-No Value-No Value	6313	Texas*****Counties		271946-2025	45.00
01000-24201100-61750000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001342	287310453896X01082025	43.27
01000-24401100-60170000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250001904	IN-1569209	267.58
					IN-1569483	125.16
01000-24401100-60600000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250001904	IN-1568906	115.70
01000-24401100-61280000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Dues-No Value-No Value-No Value	92996	Texas*****udges Association Inc		23151	75.00
01000-24401100-61750000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001407	287310455307X01082025	113.86
01000-28000100-60080000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Clothing/Uniforms-No Value-No Value-No Value	91345	CC Cr*****	250001683	N785454	951.00
		96210	Colli*****	250001833	109960	169.75
		97337	Custo***** Bea	250000813	131	10.50
					132	128.00
					133	233.75
					134	58.50
01000-28000100-60320000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Firearms Readiness-No Value-No Value-No Value	95956	Diner*****	250001919	3002513106	522.85
01000-28000100-60400000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Investigation Supplies-No Value-No Value-No Value	103058	Escam*****	250001921	AOSC16-107	13.00
		1995	Sirch*****ompany LLC	250001667	0675754-IN	448.62
		95956	Diner*****	250001993	3445	49.99
01000-28000100-60500000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250001864	76045367	96.03
01000-28000100-61500000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250001857	68409	60.00
01000-28000100-61520000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Recruiting-No Value-No Value-No Value	101660	Infor***** Services LLC	250001478	24-0629	1,707.80

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-28000100-61750000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000373	287296987280X01082025	2,486.14
01000-28000100-61880000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	250000321	3036538772 1224	1,497.22
01000-28000100-65350000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	250001467	2025012	1,761.84
01000-28000100-65950000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Vehicle Maintenance-No Value-No Value-No Value	102437	Rapid*****h LLC	250000420	INV1247	740.00
01000-28000100-71020000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Computer Contracts-No Value-No Value-No Value	3187	West *****ration	250000423	851281604	1,658.10
01000-28000100-72157000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Counseling Services-No Value-No Value-No Value	801917	Luepn*****	250000435	01072025	300.00
01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value-No Value	93357	Galls*****	250000667	030125969	58.00
		97335	Emble*****	250001575	47782	622.50
01000-28002000-60350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Food and Food Supplements-No Value-No Value-No Value	101511	UTZ Q*****	250001785	814102746	1,119.72
		101854	Hilan*****mpany LLC	250002043	0540113259011981	2,340.00
		3691	Flowe*****y	250001870	4038749264	1,616.37
		6151	Perfo*****ce Temple	250002010	2560594	4,087.85
		91168	Ruffi*****Service	250001791	1719464	24.52
					1719521	3,547.63
01000-28002000-60500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250001863	INV00829232	987.43
					INV00829233	675.82
		94874	GovCo*****	250001864	76045367	96.03
01000-28002000-61680000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Training-No Value-No Value-No Value	10336	Texas***** Extension Service	250001912	SW7312220	262.00
01000-28002000-61750000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001955	287296987002X01082025	1,484.62
01000-28002000-61806000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel \- Inmate Transport-No Value-No Value-No Value	97395	US Co*****	250001796	241084	4,100.00
01000-28002000-61880000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	250000331	3031184127 1224	5,782.36
				250000332	3042722604 1224	96.52

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
				250000333	3031184387 1224	5,031.62
01000-28002000-65350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Gasoline Expenditure-No Value-No Value-No Value	11246	Exxon*****	250000263	102174236 Jail	114.56
01000-28002000-71500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Rental \- Equipment-No Value-No Value-No Value	1289	Texas*****e	250000281	470016	130.00
01000-28002000-71701000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	250000290	468574 469564	176.04 176.04
01000-28002006-65052000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Carpentry & Building Repair-No Value-No Value-No Value	96328	REC I*****	250001114	Pay App #3	176,723.08
01000-28003000-61395000-00000-0000-000000	General Fund-Jail Medical Services-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	250000268	30137144	38.24
01000-28003000-61750000-00000-0000-000000	General Fund-Jail Medical Services-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001676	287296987189X01082025	78.70
01000-28004000-61750000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000352	287296987482X01082025	536.40
01000-30101100-61750000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000314	287296986769x01082025	196.75
01000-30201100-60080000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	102362	Angel*****	250001269	INV12242 INV12243-TE	4,954.00 1,152.56
		3486	GT Di*****	250000537	UNIV0061210	176.38
				250001440	UNIV0062082	707.50
01000-30201100-60320000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Firearms Readiness-No Value-No Value-No Value	3486	GT Di*****	250001427	INV1027687	76.49
01000-30201100-60500000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	90734	Stalk*****	250001000	450505	2,420.00
01000-30201100-60600000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Office Supplies-No Value-No Value-No Value	95710	Tyler*****c	250001001	130-153137	35.00
01000-30201100-61620000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration	250000099	851326624	166.00
01000-30201100-61750000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	97548	Veriz*****	250000144	6012915483	394.91

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-30301100-60080000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Clothing/Uniforms-No Value- No Value-No Value	3486	GT Di*****	250001685	UNIV0062010	214.00
01000-30301100-61750000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Telephone/Data \- Cellular- No Value-No Value-No Value	11846	AT&T *****	250000745	287296986923X01082025	196.61
01000-30301100-65350000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	250001424	2025011.2	503.11
01000-30401100-60600000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Office Supplies-No Value- No Value-No Value	9728	Wilto*****Ltd	250000518	372877	35.02
					372877.1	11.07
01000-30401100-61750000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Telephone/Data \- Cellular- No Value-No Value-No Value	11846	AT&T *****	250000106	287310412028X01082025	638.24
01000-30401100-61801000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Travel-No Value-No Value- No Value	Employee	Hezek*****		TRVL000285177150	203.00
01000-31000100-61470000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Prescriptions-No Value-No Value-No Value	97342	TCSI *****		19574-1	51.94
					19575-1	14.22
					19576-1	90.56
01000-31000100-61750000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000002	287310448782X01082025	1,039.44
01000-31000100-61801000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Travel-No Value- No Value-No Value	Employee	Linda*****		TRVL000293016158	147.91
01000-31000100-65350000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Gasoline Expenditure-No Value-No Value-No Value	11246	Exxon*****	250000005	102174236	97.21
01000-31000100-71500000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Rental \- Equipment-No Value-No Value-No Value	91587	Senti*****vices LLC	250000184	206838	4,750.88
					706323	500.00
01000-31000100-72270000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Dental Services- No Value-No Value-No Value	805027	Svajd*****	250000177	11712	60.00
					15190*	60.00
					17834	60.00
					17865	60.00
01000-31000100-72540000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Physician Services-No Value-No Value-No Value	97342	TCSI *****		19575-1	125.00
01000-31000140-61680000-00000-0000-000000	General Fund-Juvenile Services \- Administration Community Based Mental Health-Training-No Value-No Value-No Value	Employee	Derek*****		TRVL000292885783	197.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount		
01000-31000220-60240000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Detention Supplies-No Value-No Value	4792	ICS J*****	250001718	INV805861	84.39		
01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250000018	0540113259011982	246.00		
		102244	Broth*****	250000199	00061261	404.85		
		96917	Gordo*****nc	250001452	9018153802	1,765.03		
01000-31000220-61390000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Inmate \- Clothing-No Value-No Value	4792	ICS J*****	250001718	INV805861	1,419.12		
				250001768	INV805863	450.00		
01000-31000220-61395000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Inmate \- Health Care-No Value-No Value	93814	Henry*****	250000131	23160841	97.42		
01000-31000220-61880000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Utilities Expenditure-No Value-No Value	60	Atmos*****	250000322	3030678195 1224	1,928.71		
01000-31000330-61500000-00000-0000-000000	General Fund-Academy \- Community Based-Printing-No Value-No Value-No Value	1229	Alpha*****	250001854	68407	308.00		
				250001859	68408	287.00		
01000-34000100-61470000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Prescriptions-No Value-No Value	96727	Integ*****on Managment		123124	769.12		
01000-34000100-61470900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Prescriptions \- Jail-No Value-No Value	102148	Polar*****ices of Warrington LLC		11-957-24	106,384.69		
01000-34000100-72380900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Hospital Services \- Jail-No Value-No Value	429	CHI S***** Health Ctr		123124	65,931.31		
01000-34000100-72382000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Outpatient Services-No Value-No Value	429	CHI S***** Health Ctr		123124	2,882.40		
01000-34000100-72382900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Outpatient Services \- Jail-No Value-No Value	19277	City *****		123124	4,256.14		
				429	CHI S***** Health Ctr		123124	7,410.73
				96195	Dialy*****		123124	5,850.00
				97593	Scott***** Hospital		123124	340.15
01000-34000100-72440000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Lab & X\-Ray-No Value-No Value	211	Bryan*****iates Inc		123124	114.67		
01000-34000100-72440900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Lab & X\-Ray \- Jail-No Value-No Value	100200	Brazo*****nd Kidney Care		123124	8.87		
				100998	St Da***** Women's Services PLLC		123124	544.78
				12347	Scy l*****		123124	1,077.62
				211	Bryan*****iates Inc		123124	633.14
01000-34000100-72540000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Physician Services-No Value-No Value	100106	St Da*****cular PLLC		123124	142.03		
				100200	Brazo*****nd Kidney Care		123124	73.40
				429	CHI S***** Health Ctr		123124	47.68
				61804	Bryan*****cians		123124	101.00
				805059	Centr*****ve Disease Association		123124	47.68

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
		91333	Bryan***** Clinic PA		123124	168.76
		97593	Scott***** Hospital		123124	47.68
01000-34000100-72540900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Physician Services \- Jail-No Value-No Value-No Value	100106	St Da*****cular PLLC		123124	936.76
		100200	Brazo*****nd Kidney Care		123124	227.91
		100998	St Da***** Women's Services PLLC		123124	161.18
		102071	Surgj*****f Texas PA		123124	95.05
		102566	Centr*****nd Allergy		123124	55.52
		103034	Inpat*****Disease Consultants		123124	276.97
		429	CHI S***** Health Ctr		123124	1,133.62
		61804	Bryan*****cians		123124	563.07
		800692	Linds*****		123124	134.45
		805059	Centr*****ve Disease Association		123124	186.01
		90367	Centr*****enter PLLC		123124	289.21
		96033	Austi***** Group PLLC		123124	332.92
		97593	Scott***** Hospital		123124	86.26
01000-34000100-73180000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Brazos Valley Council Of Government-No Value-No Value-No Value	10231	Brazo***** of Government	250000448	09219	24,175.00
01000-35500100-61750000-00000-0000-000000	General Fund-Emergency Management \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000389	287310419907X01082025	43.27
01000-36000100-61750000-00000-0000-000000	General Fund-Exposition Center \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001334	287310436422X01082025	101.84
01000-36000100-61880000-00000-0000-000000	General Fund-Exposition Center \- Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	250000622	3036539093 1224	730.68
01000-36000100-65320000-00000-0000-000000	General Fund-Exposition Center \- Administration-Equipment Maintenance-No Value-No Value-No Value	90525	Brazo***** Supply Inc	250000414	493899	35.99
		96354	FastS*****	250000656	2784321	97.76
01000-36000100-71206600-00000-0000-000000	General Fund-Exposition Center \- Administration-Grease Trap Services-No Value-No Value-No Value	96339	G & L*****ices LLC	250000843	2396	5,520.00
01000-36500100-61750000-00000-0000-000000	General Fund-Brazos Center \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000480	287310375799x01082025	0.09
01000-37000100-61750000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000440	287310413424x01082025	0.10

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-50000100-61801000-00000-0000-000000	General Fund-County Records Management \- Administration-Travel-No Value-No Value-No Value	95956	Diner*****	250001946	73007485741205	1,001.50
01000-56001000-60600000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilton*****Ltd	250001793	372739	123.78
01000-56001000-61280000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Dues-No Value-No Value-No Value	10870	Texas*****nvironmental Quality	250001902	GPS0273231	100.00
01000-56001000-61750000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T*****	250000164	287310449001x01082025	501.66
01000-56001000-61880000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000641	2342538 1224	17.04
		4582	Wellb*****ity District	250000335	102-4480-00 1224	37.69
		60	Atmos*****	250000642	3044694089 1224	2,239.82
01000-56001000-65660000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Field Supplies-No Value-No Value-No Value	11869	Lowes*****	250001840	990643	263.80
					995529	(30.36)
		7360	CMC C*****ices	250001734	00051A	297.00
01000-56001000-65670000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Maintenance\-General-No Value-No Value-No Value	1038	Wicks***** Utility District		117322-01092025	23.10
01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000135	2560116254	178.76
01000-56002000-60170000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250001918	IN-1569076	352.32
01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	102949	Holt ***** Texas LLC	250001846	X303047454:01	365.93
		11682	Napa*****	250000093	355239	8.61
					355352	4.00
		152	Acme*****c	250001873	1103990	246.00
		73	Musta*****	250001668	PART6818093	895.99
		90180	Perfo*****	250000065	S0052280801	12.30
				250001053	S0052281541	182.16
01000-56002000-65500000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Oil & Lubricants-No Value-No Value-No Value	97230	Petro*****	250001404	51778016	866.40
01000-56002000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value-No Value	11682	Napa*****	250000093	354798	77.90
				250001393	354969	9.47
					355151	49.82
					355350	481.90
					356064	344.16

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
					356287	393.58
					356288	(344.16)
					356423	203.70
01000-56002000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000062	2960116255	29.23
					2960117150	29.23
01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000337	2075791 1224	20.97
		4582	Wellb*****ity District	250000341	2075420 1224	18.16
		4582	Wellb*****ity District	250000335	104-2580-00 1224	37.69
01000-56005000-71025000-00000-0000-000000	General Fund-Environmental Protection-Contract Services-No Value-No Value-No Value	807314	Junct*****Inc	250000427	11663	19,796.40
11000-11002500-71020000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Computer Contracts-No Value-No Value-No Value	96088	Unger*****ternational Inc	250001995	INV19702	5,416.67
20000-21005000-60170000-00000-0000-000000	County Clerk Records Management Fund-County Clerk Management Fund-Comier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250001895	IN-1569482	449.88
		97500	Liber*****ts	250001920	5566378-0	488.20
22000-51000100-61750000-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000351	287296987381X01082025	39.35
22000-51000100-71025000-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-Contract Services-No Value-No Value-No Value	100301	Eddie*****ility Specialist	250001858	2022004747	450.00
30000-100023-72157000-00000-0000-000000	Brazos County Grant Fund-Texas Veterans Commission \- Counseling Services-Counseling Services-No Value-No Value-No Value	103039	Rise *****ces PLLC	250001911	1016	200.00
30000-272300-61500000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ - 212\ -25\ -C03-Printing-No Value-No Value-No Value	1229	Alpha*****	250001898	68421	490.00
					68422	70.00
30000-272300-61750000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ - 212\ -25\ -C03-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001923	287325411390X01082025	380.59
30000-283100-60080000-00000-0000-000000	Brazos County Grant Fund-Rifle Resistant Body Armor-Clothing/Uniforms-No Value-No Value-No Value	102362	Angel*****	250001481	INV12450-BB	8,527.34
30000-303002-80286000-00000-0000-000000	Brazos County Grant Fund-Constable 3 Bullet Resistant Shield Grant-Equipment \- Other-No Value-No Value-No Value	93357	Galls*****	250001161	030049152	25,893.88
30000-424100-61740000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Telephone-No Value-No Value-No Value	96672	Itech*****	250000742	2025-7999	205.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
31000-63340510-80100000-00000-0000-000000	American Rescue Plan Act-Medical Examiner \- Non Grant Capital-Buildings-No Value-No Value-No Value	101554	Dudle*****C	250000962	INV-5718	9,804.50
34000-19200100-60350000-00000-0000-000000	District Attorney Crime Fund-District Attorney Crime Fund \- Administration-Food and Food Supplements-No Value-No Value-No Value	97440	Rosa'*****a Factory Ltd	250001842	011	340.91
35000-21130000-61750000-00000-0000-000000	Primary Election Services Fund-Election Services-Telephone/Data \- Cellular-No Value-No Value-No Value	97206	Optim*****	250000796	07707-752250-01-5 Jan25	211.48
43230-63432305-71025000-00000-0000-000000	On System road Bond \- TXDOT-RELLIS-Contract Services-No Value-No Value-No Value	102436	Binkl*****c	240001532	70011-12	47,631.98
43230-63432311-71025000-00000-0000-000000	On System road Bond \- TXDOT-Harvey Road-Contract Services-No Value-No Value-No Value	102444	Lamb-***** LLC	240001313	B201692.01-11933-12	27,289.65
43231-63432356-80715000-00000-0000-000000	Off System Road Bond-Road & Bridge-Roads \- Capital-No Value-No Value-No Value	101555	Goodw*****	230012444	3898	540.00
45000-00000000-30302000-00000-0000-000000	Capital Improvement Fund-No Value-Contract Pay \- Retainages-No Value-No Value-No Value	96328	REC I*****	250001114	Pay App #3	(8,836.15)
45000-63110001-80440000-00000-0000-000000	Capital Improvement Fund-Commissioners' Court \- Capital-Land-No Value-No Value-No Value	101556	Kerr *****	250001762	24-1562	3,300.00
45000-63111000-80890000-00000-0000-000000	Capital Improvement Fund-Fleet Shop \- Light Equipment \-Capital-Vehicles-No Value-No Value-No Value	3486	GT Dj*****	250001740	INV1030074	2,264.94
		97256	Texas*****s	250001534	37311	1,506.98
				250001535	37309	2,912.96
				250001536	37310	2,912.96
45000-63270000-80101000-00000-0000-000000	Capital Improvement Fund-County Administration Building-Building Improvements-No Value-No Value-No Value	101953	Plan *****ral Co	250000959	BCABPN_12312024	3,117.50
50000-64005000-71025000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Contract Services-No Value-No Value-No Value	16479	David*****ing LLC		107826	150.00
50000-64005000-71110008-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- COBRA-No Value-No Value-No Value	97048	Blue *****d of TX		720450517925	2.38
					720453617679	2.38
					720457185705	2.38
50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025010300	297,936.50
					2177252025011000	234,985.85
50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025010300	4,661.88
					2177252025011000	15,875.52

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
50000-64005000-71116500-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Deer Oaks Employee Assistance Program-No Value-No Value-No Value	103056	AllOn*****	250001900	DOEAP-000000266	4,086.45
50000-64005100-60380000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Health Supplies-No Value-No Value-No Value	93814	Henry*****	250000984	22588121	1,208.00
50000-64005300-61040000-00000-0000-000000	Health and Life Insurance Fund-Wellness Programs-Awards & Recognitions-No Value-No Value-No Value	94914	4 Imp*****	250001477	13326980	6,508.11
60000-00000000-31050000-00000-0000-000000	Payroll Agency Fund-No Value-Flex Benefit Administrative Fee-No Value-No Value-No Value	16479	David*****ing LLC		107826	1,171.50
60000-00000000-31120000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- Nationwide-No Value-No Value-No Value	3382	Natio***** Solutions		01.10.25	7,701.70
60000-00000000-31128000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- VALIC-No Value-No Value-No Value	10789	Varia***** Insurance Co Inc		01.10.25	4,636.35
60000-00000000-31150000-00000-0000-000000	Payroll Agency Fund-No Value-County Property Tax Payable-No Value-No Value-No Value	21268	Brazo***** Brazo*****		01.10.25 ****9100 01.10.25 **** 9101	50.00 50.00
60000-00000000-31204100-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Child Care-No Value-No Value-No Value	100980	Estra*****		DCA 01.10.25 LE	800.00
		101981	McCon*****		DCA 01.10.25 RMCC	208.38
		102138	Fishe*****		DCA 01.10.25 AF	208.33
		102528	Chest*****		DCA 01.10.25 CC	42.00
		103030	Younj*****		DCA 01.10.25 SY	400.00
60000-00000000-31204200-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Unreimb. Medical-No Value-No Value-No Value	100685	Rushj*****		FSA 01.10.25 CR	11.60
		100879	Hemph*****		FSA 01.10.25 EH	6.28
		101995	Lansd*****		FSA 01.10.25 TL	2,500.08
		102311	Baner*****		FSA 01.10.25 PB	217.42
		103066	Arred*****		FSA 01.10.25 JA	18.99
		103067	Herna*****		FSA 01.10.25 MH FSA 01.10.25 MH - 2	853.96 2.04
60000-00000000-31228000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Hartford\AD&D-No Value-No Value-No Value	6874	Hartf***** , The		2335675	1,406.65
60000-00000000-31232000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Hartford\LTD-No Value-No Value-No Value	6874	Hartf***** , The		676711863964	4,470.86
60000-00000000-31236000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Consec\ Cancer Ins-No Value-No Value-No Value	3436	WILCA***** Company		O2492713	12.90

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
60000-00000000-31237000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Colonial Insurance-No Value-No Value-No Value	10372	Colon*****ent Insurance Company		74123981201339	1,733.52
60000-00000000-31240000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- AFLAC Insurance-No Value-No Value-No Value	3428	Ameri*****Insurance		372681	5,114.34
60000-00000000-31241000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Vision Insurance-No Value-No Value-No Value	93592	Spect*****		20241119000086	8,452.76
60000-00000000-31244000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Levy\Bankruptcy-No Value-No Value-No Value	94674	Peake*****		01.10.25	618.47
60000-00000000-31600000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- United Way-No Value-No Value-No Value	3395	Unite*****zos Valley		01.10.25	29.77
91000-53001000-43030000-00000-0000-000000	Health \- County Health District- Environmental Services Administration- Fees \- Health Service Bryan-No Value-No Value-No Value	103069	Thadd*****d		2024-12-3528	500.00
91000-53001000-60080000-00000-0000-000000	Health \- County Health District- Environmental Services Administration- Clothing/Uniforms-No Value-No Value-No Value	802008	Monog*****	250001220	No88393	461.00
91000-53001000-60600000-00000-0000-000000	Health \- County Health District- Environmental Services Administration- Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250001908	372840	76.89
91000-53001000-61750000-00000-0000-000000	Health \- County Health District- Environmental Services Administration- Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000239	287310437018X01082025	231.54
91000-53002100-60600000-00000-0000-000000	Health \- County Health District-C4 Clinic- Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250001590	372671.1	5.72
91000-53002100-71025000-00000-0000-000000	Health \- County Health District-C4 Clinic- Contract Services-No Value-No Value-No Value	97126	Athen*****	250001410	INV-644652	1,389.00
91000-53003000-60380000-00000-0000-000000	Health \- County Health District-Lab Administration-Health Supplies-No Value-No Value-No Value	96434	BioLy*****es Inc	250001891	053830	1,966.70
91000-531000-60380000-00000-0000-000000	Health \- County Health District- Immunization-Health Supplies-No Value-No Value-No Value	93814	Henry*****	250001726	30393324	1,144.65
91000-531000-61620000-00000-0000-000000	Health \- County Health District- Immunization-Subscriptions & Publications- No Value-No Value-No Value	91607	Lexis*****nder	250002027	43611222	91.08

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
91000-533200-61010000-00000-0000-000000	Health \- County Health District-Texas A&M Health Science Center Vaccination Project-Advertising \- Legal Notices-No Value-No Value-No Value	8493	KBTX	250000951	3741464B-2	3,000.00
97000-551100-69307000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Auditor \- External\CSCD-No Value-No Value-No Value	808417	Ingra*****ny PC	250001321	23455	5,892.00
97000-551100-69404000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Food & Food Supplements-No Value-No Value-No Value	95956	Diner*****	240004834	11192024-CR	(12.98)
Grand Total						1,869,049.81



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: CONSTABLE PCT. 3 NUMBER:
DATE OF COURT MEETING: 1/21/2025
ITEM: Acknowledgement of the FY 2024 Racial Profiling Report for Brazos County Constable Precinct 3.
TO: Commissioners Court
FROM: J.P. INGRAM
DATE: 01/14/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
BCC3_RACIAL_PROFILING_REPORT_2024.pdf	BCC3 RACIAL PROFILE REPORT 2024	Cover Memo

Racial Profiling Report | Full

Agency Name: BRAZOS CO. CONST. PCT. 3
Reporting Date: 01/13/2025
TCOLE Agency Number: 041103

Chief Administrator: JOE P. INGRAM

Agency Contact Information:
Phone: (979) 694-7900
Email: jingram@brazoscountytexas.gov

Mailing Address:
1500 GEORGE BUSH DR
COLLEGE STATION, TX 77840

This Agency filed a full report

BRAZOS CO. CONST. PCT. 3 has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the BRAZOS CO. CONST. PCT. 3 from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the BRAZOS CO. CONST. PCT. 3 if the individual believes that a peace officer employed by the BRAZOS CO. CONST. PCT. 3 has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the BRAZOS CO. CONST. PCT. 3 who, after an investigation, is shown to have engaged in racial profiling in violation of the BRAZOS CO. CONST. PCT. 3 policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The BRAZOS CO. CONST. PCT. 3 has satisfied the statutory data audit requirements as prescribed in Article 2.133

(c), Code of Criminal Procedure during the reporting period.

Executed by: ANGELA REGMUND
ADMIN. ASST.

Date: 01/13/2025

Total stops: 206

Street address or approximate location of the stop

City street	176
US highway	9
County road	3
State highway	18
Private property or other	0

Was race or ethnicity known prior to stop?

Yes	31
No	175

Race / Ethnicity

Alaska Native / American Indian	0
Asian / Pacific Islander	12
Black	32
White	132
Hispanic / Latino	30

Gender

Female	108
Alaska Native / American Indian	0
Asian / Pacific Islander	3
Black	24
White	70
Hispanic / Latino	11
Male	98
Alaska Native / American Indian	0
Asian / Pacific Islander	9
Black	8
White	62
Hispanic / Latino	19

Reason for stop?

Violation of law	6
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	2

Hispanic / Latino	3
Preexisting knowledge	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Moving traffic violation	199
Alaska Native / American Indian	0
Asian / Pacific Islander	12
Black	31
White	130
Hispanic / Latino	26
Vehicle traffic violation	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	1
Was a search conducted?	
Yes	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
No	205
Alaska Native / American Indian	0
Asian / Pacific Islander	12
Black	32
White	132
Hispanic / Latino	31
Reason for Search?	
Consent	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0
Contraband	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Probable	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Inventory	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Incident to arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Was Contraband discovered?

Yes	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
No	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Did the finding result in arrest?			
(total should equal previous column)			
Yes	0	No	0
Yes	0	No	0
Yes	1	No	0
Yes	0	No	0
Yes	0	No	0

Description of contraband

Drugs	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Weapons	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Stolen property	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Result of the stop

Verbal warning	29
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Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	9
White	15
Hispanic / Latino	4
Written warning	95
Alaska Native / American Indian	0
Asian / Pacific Islander	3
Black	12
White	72
Hispanic / Latino	8
Citation	81
Alaska Native / American Indian	0
Asian / Pacific Islander	8
Black	10
White	45
Hispanic / Latino	18
Written warning and arrest	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Citation and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest based on	
Violation of Penal Code	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	0
White	0
Hispanic / Latino	0
Violation of Traffic Law	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Violation of City Ordinance	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Outstanding Warrant	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0

Was physical force resulting in bodily injury used during stop?

Yes	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	0
No	206
Alaska Native / American Indian	0
Asian / Pacific Islander	12
Black	32
White	132
Hispanic / Latino	30

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	<input checked="" type="checkbox"/>
Use Department's submitted analysis	<input type="checkbox"/>

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

Racial Profiling Analysis Report

BRAZOS CO. CONST. PCT. 3

01. Total Traffic Stops:	206	
02. Location of Stop:		
a. City Street	176	85.44%
b. US Highway	9	4.37%
c. County Road	3	1.46%
d. State Highway	18	8.74%
e. Private Property or Other	0	0.00%
03. Was Race known prior to Stop:		
a. NO	175	84.95%
b. YES	31	15.05%
04. Race or Ethnicity:		
a. Alaska/ Native American/ Indian	0	0.00%
b. Asian/ Pacific Islander	12	5.83%
c. Black	32	15.53%
d. White	132	64.08%
e. Hispanic/ Latino	30	14.56%
05. Gender:		
a. Female	108	52.43%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	3	1.46%
iii. Black	24	11.65%
iv. White	70	33.98%
v. Hispanic/ Latino	11	5.34%
b. Male	98	47.57%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	9	4.37%
iii. Black	8	3.88%
iv. White	62	30.10%
v. Hispanic/ Latino	19	9.22%
06. Reason for Stop:		
a. Violation of Law	6	2.91%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%

Racial Profiling Analysis Report

iii. Black	1	16.67%
iv. White	2	33.33%
v. Hispanic/ Latino	3	50.00%
b. Pre-Existing Knowledge	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
c. Moving Traffic Violation	199	96.60%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	12	6.03%
iii. Black	31	15.58%
iv. White	130	65.33%
v. Hispanic/ Latino	26	13.07%
d. Vehicle Traffic Violation	1	0.49%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	0	0.00%
v. Hispanic/ Latino	1	100.00%
07. Was a Search Conducted:		
a. NO	205	99.51%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	12	5.85%
iii. Black	32	15.61%
iv. White	132	64.39%
v. Hispanic/ Latino	31	15.12%
b. YES	1	0.49%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	100.00%
iv. White	0	0.00%
v. Hispanic/ Latino	0	0.00%
08. Reason for Search:		
a. Consent	0	0.00%

Racial Profiling Analysis Report

i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
b. Contraband in Plain View	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
c. Probable Cause	1	0.49%
ii. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	0	0.00%
iii. Black	1	100.00%
iv. White	0	0.00%
v. Hispanic/ Latino	0	0.00%
d. Inventory	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
e. Incident to Arrest	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
09. Was Contraband Discovered:		
YES	1	0.49%
i. Alaska/ Native American/ Indian	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
ii. Asian/ Pacific Islander	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
iii. Black	1	100.00%

Racial Profiling Analysis Report

Finding resulted in arrest - YES	1	
Finding resulted in arrest - NO	0	
iv. White	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
v. Hispanic/ Latino	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
b. NO	0	0.00%
i. Alaska/ Native American/ Indian	0	
i. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
10. Description of Contraband:		
a. Drugs	1	0.49%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	1	100.00%
v. Hispanic/ Latino	0	0.00%
b. Currency	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
c. Weapons	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
d. Alcohol	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	

Racial Profiling Analysis Report

v. Hispanic/ Latino	0	
e. Stolen Property	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
f. Other	0	0.00%
i. Alaska/ Native American/ Indian	0	
i. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
11. Result of Stop:		
a. Verbal Warning	29	14.08%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	1	3.45%
iii. Black	9	31.03%
iv. White	15	51.72%
v. Hispanic/ Latino	4	13.79%
b. Written Warning	95	46.12%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	3	3.16%
iii. Black	12	12.63%
iv. White	72	75.79%
v. Hispanic/ Latino	8	8.42%
c. Citation	81	39.32%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	8	9.88%
iii. Black	10	12.35%
iv. White	45	55.56%
v. Hispanic/ Latino	18	22.22%
d. Written Warning and Arrest	1	0.49%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	100.00%
iv. White	0	0.00%
v. Hispanic/ Latino	0	0.00%

Racial Profiling Analysis Report

e. Citation and Arrest	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
f. Arrest	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
12. Arrest Based On:		
a. Violation of Penal Code	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
b. Violation of Traffic Law	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
c. Violation of City Ordinance	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
d. Outstanding Warrant	1	0.49%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	100.00%
iv. White	0	0.00%
v. Hispanic/ Latino	0	0.00%

Racial Profiling Analysis Report

13. Was Physical Force Used:

a. NO	206	100.00%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	12	5.83%
iii. Black	32	15.53%
iv. White	132	64.08%
v. Hispanic/ Latino	30	14.56%
b. YES	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
b 1. YES: Physical Force Resulting in Bodily Injury to Suspect	0	
b 2. YES: Physical Force Resulting in Bodily Injury to Officer	0	
b 3. YES: Physical Force Resulting in Bodily Injury to Both	0	
14. Total Number of Racial Profiling Complaints Received:	0	

REPORT DATE COMPILED 01/13/2025



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM: Acknowledgement of the 2024-2025 Budget to Actuals by Fund as of January 16, 2025.
Acknowledgement of the 2024-2025 Contingency Budget to Actuals by Fund as of January 16, 2025.

TO: Commissioners Court

FROM: Nina Payne

DATE: 01/15/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Budget to Actuals FY 2025.pdf	FY 2024-2025 Budget to Actuals by Fund as of 1/16/2025	Backup Material
FY 25 Contingency Budget to Actuals Fund.pdf	FY 2024-2025 Contingency Budget to Actuals by Fund as of 1/16/2025	Backup Material

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 01000 General Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	119,608,263	131,167,122	139,852,629	43,431,801	31%
Charges for Services	14,373,002	13,985,011	13,624,275	2,187,569	16%
Interest Income	8,311,341	12,656,049	10,275,000	1,760,565	17%
Other Revenue	1,265,902	2,820,246	1,086,700	305,552	28%
Reserves	-	0	101,741,160	-	-
Intergovernmental	8,218,468	968,398	857,002	310,661	36%
Other Financing Sources	215,777	190,452	210,000	103,411	49%
Total Revenue	\$151,992,753	\$161,787,279	\$267,646,766	\$48,099,559	18%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	49,486,058	57,114,903	65,886,023	16,929,294	26%
Outside Labor Costs	104,348	177,763	163,000	107,562	66%
Benefits	27,183,091	31,575,201	37,844,757	10,128,988	27%
Supplies and Other Charges	9,058,121	9,412,807	12,861,535	3,503,306	27%
Contingency	-	-	7,173,793	-	-
Repairs and Maintenance	4,532,190	9,794,592	21,788,638	2,199,347	10%
Contractual Services	9,372,616	8,872,895	10,745,147	3,059,072	28%
Professional Services	6,379,393	7,516,511	14,152,695	1,589,548	11%
Community Contracts	4,716,979	5,616,842	7,570,308	2,423,278	32%
Capital Outlay	7,260,102	7,220,517	12,168,102	1,445,461	12%
Other Financing Uses	20,917,731	478,638	77,292,768	-	-
Total Expense	\$139,010,628	\$137,780,669	\$267,646,766	\$41,385,857	15%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 11000 Hotel Occupancy Tax Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	3,689,821	4,087,515	3,780,000	951,014	25%
Interest Income	119,177	318,887	250,000	67,949	27%
Other Revenue	1,500	2,750	-	-	-
Reserves	-	-	2,340,838	-	-
Other Financing Sources	246,080	46,707	-	-	-
Total Revenue	\$4,056,579	\$4,455,859	\$6,370,838	\$1,018,963	16%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	84,744	75,019	170,364	21,301	13%
Benefits	41,481	36,337	76,620	10,218	13%
Supplies and Other Charges	30,866	32,748	139,175	252	0%
Contingency	-	-	548,989	-	-
Repairs and Maintenance	-	-	2,502,500	-	-
Contractual Services	347,894	175,950	187,690	58,834	31%
Professional Services	24,960	5,300	5,500	5,300	96%
Community Contracts	1,370,205	1,110,866	1,050,000	-	-
Capital Outlay	554,303	563,572	440,000	-	-
Other Financing Uses	-	1,250,000	1,250,000	-	-
Total Expense	\$2,454,451	\$3,249,791	\$6,370,838	\$95,904	2%

**Brazos County, Texas
 FY 2024-2025 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 12000 State Lateral Road Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	5,056	13,763	11,000	2,186	20%
Reserves	-	-	244,000	-	-
Intergovernmental	30,347	29,508	29,000	29,502	102%
Total Revenue	\$35,403	\$43,271	\$284,000	\$31,688	11%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Repairs and Maintenance	-	-	284,000	165,000	58%
Total Expense	-	-	\$284,000	\$165,000	58%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 13000 Unclaimed Property Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	9,140	23,062	15,000	4,983	33%
Reserves	-	-	94,000	-	-
Total Revenue	\$9,140	\$23,062	\$109,000	\$4,983	5%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	21,800	-
Contingency	-	-	87,200	-
Total Expense	-	-	\$109,000	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 15000 Law Library Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	164,116	105,074	95,000	20,370	21%
Interest Income	1,942	8,101	5,000	1,788	36%
Reserves	-	-	167,500	-	-
Total Revenue	\$166,057	\$113,175	\$267,500	\$22,158	8%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	62,593	65,385	267,500	8,938	3%
Total Expense	\$62,593	\$65,385	\$267,500	\$8,938	3%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 16000 Local Provider Participation
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	31,728,216	40,008,694	38,000,000	32,797,058	86%
Interest Income	433,637	1,392,213	1,000,000	234,384	23%
Other Revenue	397,231	487,494	480,000	318,276	66%
Reserves	-	-	23,000,000	-	-
Total Revenue	\$32,559,083	\$41,888,401	\$62,480,000	\$33,349,718	53%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	134,246	-	-	-	-
Community Contracts	26,044,743	37,357,270	62,460,000	11,595,817	19%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$26,198,989	\$37,377,270	\$62,480,000	\$11,615,817	19%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 18000 Law Enforcement Education
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Reserves	-	-	82,738	-
Intergovernmental	14,872	37,584	36,900	-
Total Revenue	\$14,872	\$37,584	\$119,638	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	12,741	25,911	119,638	1,684	1%
Total Expense	\$12,741	\$25,911	\$119,638	\$1,684	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 19000 Court Records Preservation
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	623	410	400	20	5%
Interest Income	15,192	36,545	30,000	6,934	23%
Reserves	-	-	699,000	-	-
Total Revenue	\$15,815	\$36,955	\$729,400	\$6,954	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	30,400	-
Contractual Services	-	-	699,000	-
Total Expense	-	-	\$729,400	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20000 County Clerk Records Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	364,311	305,258	300,000	80,315	27%
Interest Income	31,036	69,629	60,000	12,975	22%
Reserves	-	-	1,268,000	-	-
Total Revenue	\$395,347	\$374,888	\$1,628,000	\$93,290	6%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	104,059	124,374	134,033	36,618	27%
Benefits	56,889	62,648	84,743	18,816	22%
Supplies and Other Charges	725	17,345	8,500	-	-
Contingency	-	-	1,074,884	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	327,291	133,123	325,340	10,160	3%
Capital Outlay	-	22,822	-	-	-
Total Expense	\$488,964	\$360,313	\$1,628,000	\$65,595	4%

**Brazos County, Texas
 FY 2024-2025 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 20010 County Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	290,550	280,855	275,000	71,675	26%
Interest Income	30,786	74,394	66,000	14,976	23%
Reserves	-	-	1,440,000	-	-
Total Revenue	\$321,336	\$355,249	\$1,781,000	\$86,651	5%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,206,000	-	-
Contractual Services	253,734	220,953	575,000	141	0%
Total Expense	\$253,734	\$220,953	\$1,781,000	\$141	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22000 Courthouse Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	115,046	89,005	90,800	19,453	21%
Interest Income	5,325	6,601	-	1,676	-
Reserves	-	-	161,000	-	-
Other Financing Sources	294,951	-	-	-	-
Total Revenue	\$415,322	\$95,606	\$251,800	\$21,128	8%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	375,202	-	-	-	-
Benefits	155,455	0	-	-	-
Supplies and Other Charges	4,033	2,936	2,510	520	21%
Contingency	-	-	168,131	-	-
Repairs and Maintenance	13,633	4,633	20,000	-	-
Contractual Services	-	-	50,000	-	-
Community Contracts	1,011	1,062	1,159	-	-
Capital Outlay	-	6,263	10,000	-	-
Total Expense	\$549,334	\$14,895	\$251,800	\$520	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22010 Justice Court Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	33,424	35,820	34,800	8,147	23%
Interest Income	4,523	12,673	11,000	2,593	24%
Reserves	-	-	256,000	-	-
Total Revenue	\$37,947	\$48,492	\$301,800	\$10,740	4%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Repairs and Maintenance	-	-	64,800	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	57,000	-
Capital Outlay	-	-	150,000	-
Total Expense	-	-	\$301,800	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23000 District Clerk Records
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	84,461	126,480	120,000	27,359	23%
Interest Income	5,326	14,174	12,000	3,113	26%
Reserves	-	-	297,000	-	-
Total Revenue	\$89,788	\$140,653	\$429,000	\$30,471	7%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	19,979	60,195	77,300	17,173	22%
Benefits	1,553	4,718	19,304	4,255	22%
Contractual Services	149,231	-	312,396	-	-
Professional Services	-	-	20,000	-	-
Total Expense	\$170,763	\$64,914	\$429,000	\$21,428	5%

**Brazos County, Texas
 FY 2024-2025 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 23010 District Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	595	320	200	5	3%
Interest Income	131	75	65	16	24%
Reserves	-	-	1,500	-	-
Total Revenue	\$726	\$395	\$1,765	\$21	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	18,345	-	-	-
Benefits	1,426	-	-	-
Professional Services	-	-	1,765	-
Total Expense	\$19,771	-	\$1,765	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24000 Justice of the Peace
 Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	28,209	30,068	29,200	6,801	23%
Interest Income	4,324	10,515	10,000	734	7%
Reserves	-	-	82,000	-	-
Total Revenue	\$32,534	\$40,584	\$121,200	\$7,535	6%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	10,166	13,388	17,800	87	0%
Contingency	-	-	97,200	-	-
Contractual Services	889	-	6,200	-	-
Capital Outlay	-	148,938	-	-	-
Total Expense	\$11,055	\$162,326	\$121,200	\$87	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24010 County and District Court
 Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	10,059	8,304	8,400	1,878	22%
Interest Income	2,647	6,831	6,000	1,339	22%
Reserves	-	-	134,000	-	-
Total Revenue	\$12,706	\$15,135	\$148,400	\$3,217	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	148,400	-
Total Expense	-	-	\$148,400	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 25000 Forfeiture Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	5,329	304	-	43,175	-
Interest Income	918	1,965	-	574	-
Reserves	-	-	37,827	-	-
Total Revenue	\$6,247	\$2,269	\$37,827	\$43,749	116%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,563	235	17,636	2,420	14%
Contingency	-	-	20,191	-	-
Capital Outlay	5,133	-	-	-	-
Total Expense	\$7,696	\$235	\$37,827	\$2,420	6%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 26000 District Attorney Hot Check
 Collections Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	113	277	100	53	53%
Other Revenue	150	75	150	75	50%
Reserves	-	-	5,300	-	-
Total Revenue	\$263	\$352	\$5,550	\$128	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Contingency	-	-	5,550	-
Total Expense	-	-	\$5,550	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 27000 Bail Bond Board Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	2,428	5,975	5,000	1,137	23%
Other Revenue	2,500	2,500	2,500	-	-
Reserves	-	-	114,000	-	-
Total Revenue	\$4,928	\$8,475	\$121,500	\$1,137	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	321	-	4,001	-	-
Benefits	113	-	1,011	-	-
Supplies and Other Charges	-	419	6,660	665	10%
Contingency	-	-	109,828	-	-
Total Expense	\$433	\$419	\$121,500	\$665	1%

**Brazos County, Texas
 FY 2024-2025 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 28000 Voter Registration Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	16,804	-	-	-
Total Revenue	\$16,804	-	-	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	1,071	-	-	-
Contractual Services	15,733	-	-	-
Total Expense	\$16,804	-	-	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	8,389	2,465	2,500	-	-
Interest Income	23,620	53,643	48,000	10,163	21%
Reserves	-	-	378,266	-	-
Total Revenue	\$32,009	\$56,108	\$428,766	\$10,163	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,117	2,196	26,750	1,604	6%
Contingency	-	-	357,611	-	-
Repairs and Maintenance	240	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$5,357	\$2,196	\$428,766	\$1,604	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 30000 Brazos County Grant Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Public Health Revenue	0	60,000	-	-	-
Other Revenue	32	-	-	-	-
Intergovernmental	2,603,804	4,272,026	4,261,239	1,896,069	44%
Other Financing Sources	336,489	478,638	1,148,482	-	-
Total Revenue	\$2,940,325	\$4,810,663	\$5,409,721	\$1,896,069	35%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	1,748,464	2,794,329	3,394,634	885,571	26%
Benefits	813,685	1,211,302	1,461,116	370,806	25%
Supplies and Other Charges	106,792	176,139	115,324	18,010	16%
Contingency	-	-	303,192	-	-
Repairs and Maintenance	5,186	3,637	4,900	399	8%
Contractual Services	116,713	403,012	110,055	58,442	53%
Professional Services	-	2,500	2,500	3,000	120%
Capital Outlay	158,206	377,396	18,000	25,894	144%
Total Expense	\$2,949,047	\$4,968,314	\$5,409,721	\$1,362,123	25%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 31000 American Rescue Plan Act

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	7,495,180	1,509,822	20,884,000	-
Other Financing Sources	-	-	15,784,000	-
Total Revenue	\$7,495,180	\$1,509,822	\$36,668,000	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	7,299,824	(478,903)	-	-	-
Supplies and Other Charges	-	(5,180)	-	-	-
Contractual Services	132,000	813,154	1,668,000	-	-
Capital Outlay	63,356	1,180,752	35,000,000	226,175	1%
Total Expense	\$7,495,180	\$1,509,822	\$36,668,000	\$226,175	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 32000 SB 22 2023 Rural Law
 Enforcement Salary Assistance Program

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	-	22,969	-	10,131	-
Intergovernmental	-	1,026,255	1,050,000	1,050,000	100%
Total Revenue	-	\$1,049,224	\$1,050,000	\$1,060,131	101%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	446,978	439,118	115,001	26%
Benefits	-	110,487	110,880	28,170	25%
Supplies and Other Charges	-	105,586	67,000	-	-
Contingency	-	-	2	-	-
Repairs and Maintenance	-	40,000	-	-	-
Contractual Services	-	-	100,000	-	-
Capital Outlay	-	346,174	333,000	-	-
Total Expense	-	\$1,049,224	\$1,050,000	\$143,171	14%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 33000 Sheriff's Office Crime Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	1,599	4,597	4,300	737	17%
Other Revenue	8,000	60	-	-	-
Reserves	-	-	116,311	-	-
Total Revenue	\$9,599	\$4,657	\$120,611	\$737	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	4,796	3,237	63,100	1,397	2%
Contingency	-	-	23,511	-	-
Repairs and Maintenance	1,369	-	4,000	-	-
Capital Outlay	7,608	-	30,000	-	-
Total Expense	\$13,773	\$3,237	\$120,611	\$1,397	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 34000 District Attorney Crime
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	32,611	11,242	20,000	31,390	157%
Interest Income	5,816	12,302	11,000	1,999	18%
Reserves	-	-	215,900	-	-
Total Revenue	\$38,427	\$23,544	\$246,900	\$33,389	14%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	20,383	27,105	84,512	19,507	23%
Benefits	9,588	10,539	39,520	9,257	23%
Supplies and Other Charges	11,007	18,986	20,649	15,967	77%
Contingency	-	-	82,219	-	-
Contractual Services	360	360	20,000	180	1%
Other Financing Uses	-	9,000	-	-	-
Total Expense	\$41,339	\$65,990	\$246,900	\$44,910	18%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 35000 Primary Election Services
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	70,904	14,088	25,000	-	-
Interest Income	1,264	3,591	2,500	503	20%
Reserves	-	-	64,000	-	-
Total Revenue	\$72,167	\$17,679	\$91,500	\$503	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	5,479	7,163	11,700	3,902	33%
Contingency	-	-	53,800	-	-
Repairs and Maintenance	-	5,620	10,000	-	-
Contractual Services	13,414	14,166	16,000	4,881	31%
Total Expense	\$18,893	\$26,949	\$91,500	\$8,783	10%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 39010 Brazos County Housing
 Finance Corporation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	402,125	5,334	5,000	-	-
Interest Income	5,259	27,592	0	5,145	-
Reserves	-	-	104,000	-	-
Total Revenue	\$407,384	\$32,926	\$109,000	\$5,145	5%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	174	4,735	-	-
Professional Services	-	-	104,265	6,500	6%
Total Expense	-	\$174	\$109,000	\$6,500	6%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 41000 General Obligation Debt
Service Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	9,799,037	11,772,533	10,607,305	3,723,662	35%
Interest Income	345,490	541,787	450,000	47,164	10%
Reserves	-	-	2,500,000	-	-
Other Financing Sources	-	1,250,000	1,250,000	-	-
Total Revenue	\$10,144,527	\$13,564,320	\$14,807,305	\$3,770,826	25%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Debt Service	9,028,173	11,864,575	14,807,305	1,250	0%
Total Expense	\$9,028,173	\$11,864,575	\$14,807,305	\$1,250	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43200 2020 Certificates of
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	515,615	411,956	482,000	47,055	10%
Other Revenue	2,929	-	-	-	-
Reserves	-	-	5,600,000	-	-
Total Revenue	\$518,544	\$411,956	\$6,082,000	\$47,055	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	54,447	0	-	-	-
Contingency	-	-	782,000	-	-
Contractual Services	2,656,302	2,398,009	-	-	-
Capital Outlay	1,891,648	632,060	5,300,000	1,189,418	22%
Total Expense	\$4,602,397	\$3,030,069	\$6,082,000	\$1,189,418	20%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43230 On System Road Bond -
TXDOT

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	212,288	1,070,010	1,040,000	133,561	13%
Reserves	-	-	16,298,000	-	-
Other Financing Sources	20,009,102	-	-	-	-
Total Revenue	\$20,221,390	\$1,070,010	\$17,338,000	\$133,561	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contractual Services	-	5,741,125	17,338,000	1,099,426	6%
Debt Service	203,216	-	-	-	-
Total Expense	\$203,216	\$5,741,125	\$17,338,000	\$1,099,426	6%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43231 Off System Road Bond

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	109,492	500,363	263,000	58,326	22%
Reserves	-	-	5,788,000	-	-
Other Financing Sources	10,307,719	-	-	-	-
Total Revenue	\$10,417,211	\$500,363	\$6,051,000	\$58,326	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Capital Outlay	81,700	3,929,511	6,051,000	980,428	16%
Debt Service	102,830	-	-	-	-
Total Expense	\$184,530	\$3,929,511	\$6,051,000	\$980,428	16%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43232 2023 Certificates of
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	106,296	561,066	540,000	89,110	17%
Reserves	-	-	10,420,000	-	-
Other Financing Sources	10,165,860	-	50,040,000	-	-
Total Revenue	\$10,272,156	\$561,066	\$61,000,000	\$89,110	0%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Capital Outlay	61,762	98,459	61,000,000	-
Debt Service	163,164	-	-	-
Total Expense	\$224,926	\$98,459	\$61,000,000	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 45000 Capital Improvement Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Other Revenue	102,356	(37,500)	-	-
Reserves	-	0	18,090,000	-
Other Financing Sources	20,893,118	4,180,663	10,320,286	-
Total Revenue	\$20,995,474	\$4,143,163	\$28,410,286	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,945,000	-	-
Capital Outlay	5,391,415	9,905,434	26,465,286	912,928	3%
Total Expense	\$5,391,415	\$9,905,434	\$28,410,286	\$912,928	3%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 50000 Health and Life Insurance
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Other Revenue	23,006,476	27,567,563	23,136,458	6,780,926	29%
Reserves	-	-	10,500,000	-	-
Total Revenue	\$23,006,476	\$27,567,563	\$33,636,458	\$6,780,926	20%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	227,069	221,846	613,622	75,091	12%
Benefits	133,569	106,496	255,837	37,304	15%
Supplies and Other Charges	53,669	58,937	124,895	21,267	17%
Contingency	-	-	5,524,827	-	-
Repairs and Maintenance	75	65	125	10	8%
Contractual Services	21,346,651	23,176,197	26,691,952	5,201,720	19%
Professional Services	379,176	372,198	425,200	121,992	29%
Total Expense	\$22,140,208	\$23,935,739	\$33,636,458	\$5,457,384	16%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 93000 Regional Mobility Authority

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	494	497	500	222	44%
Other Revenue	-	30,000	10,000	10,000	100%
Reserves	-	-	37,436	-	-
Total Revenue	\$494	\$30,497	\$47,936	\$10,222	21%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	12,120	-	-	-
Benefits	2,949	-	-	-
Supplies and Other Charges	557	-	-	-
Contingency	-	-	40,436	-
Contractual Services	25	-	-	-
Professional Services	7,875	7,500	7,500	-
Total Expense	\$23,527	\$7,500	\$47,936	-

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 01000 General Fund - Contingency

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	7,093,741.00	(1,573,833.71)	5,519,907.29
Voter Registration - 13005000 *	3,152.00	(1,000.00)	2,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	40,000.00	-	40,000.00
Total General Fund Contingency	7,173,793.00	(1,574,833.71)	5,598,959.29

* Can only be used for that program or division

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 11000 HOT Fund Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
HOT Fund Contingency - 11002500	548,989.00	-	548,989.00
Total HOT Fund Contingency	548,989.00	-	548,989.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12005000	87,200.00	-	87,200.00
Total Unclaimed Property Fund Contingency	87,200.00	-	87,200.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21005000	1,074,884.00	-	1,074,884.00
Total Count Clerk Records Management Fund Contingency	1,074,884.00	-	1,074,884.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21006000	1,206,000.00	(2,200.00)	1,203,800.00
Total Count Clerk Archival Fund Contingency	1,206,000.00	(2,200.00)	1,203,800.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 51000100	168,131.00	-	168,131.00
Total Courthouse Security Fund Contingency	168,131.00	-	168,131.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
JP Technology Administration - 24005000	77,200.00	-	77,200.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
Total Justice of the Peace Technology Fund Contingency	97,200.00	-	97,200.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Sheriff Forfeiture Fund - 2801000	20,191.00	-	20,191.00
Total Forfeiture Fund Contingency	20,191.00	-	20,191.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19006000	5,550.00	-	5,550.00
Total District Attorney Hot Check Collections Fund - Contingency	5,550.00	-	5,550.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12006000	109,828.00	-	109,828.00
Total Bail Bond Board Fund - Contingency	109,828.00	-	109,828.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 13006000	357,611.00	-	357,611.00
Total Vehicle Inventory Interest Fund - Contingency	357,611.00	-	357,611.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 30000 Grant Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Texas Indigent Defense Commission - 272200	191,075.00	(191,075.00)	-
BV Human Trafficking Task Force Development - 283700	93,101.00	(34,643.51)	58,457.49
Metropolitan Planning - 424100	19,016.00	-	19,016.00
Total Grant Fund Contingency	303,192.00	(225,718.51)	77,473.49

* Can only be used for this fund and specific divisions

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 28050000	23,511.00	-	23,511.00
Total Sheriff's Office Crime Fund Contingency	23,511.00	-	23,511.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 34000 District Attorney Crime Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19200100	82,219.00	-	82,219.00
Total District Attorney Crime Fund Contingency	82,219.00	-	82,219.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 35000 Primary Election Services Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21130000	53,800.00	(4,500.00)	49,300.00
Total Primary Election Services Fund Contingency	53,800.00	(4,500.00)	49,300.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 43200 2020 Certificates of Obligation - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 11001500	782,000.00	-	782,000.00
Total 43200 2020 Certificates of Obligation Contingency	782,000.00	-	782,000.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 63110001	1,945,000.00	(1,945,000.00)	-
Total General Permanent Improvement Fund Contingency	1,945,000.00	(1,945,000.00)	-

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Group Insurance - Admiration - 64005000	5,504,827.00	-	5,504,827.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
Total Health and Life Insurance Fund Contingency	5,524,827.00	-	5,524,827.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Jail Commissary - 28006000	346,688.00	-	346,688.00
Total Jail Commissary Fund Contingency	346,688.00	-	346,688.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 18006000	64,000.00	-	64,000.00
Total County Attorney Operating Fund Contingency	64,000.00	-	64,000.00

* Can only be used for this fund



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 1/21/2025

ITEM:

- January 21st will mark the beginning of the County Budget process for the fiscal year 2026. The deadline to have capital request entered in the Oracle Planning & Budgeting Cloud Services (PBCS) is March 7, 2025.

TO: Commissioners Court

FROM: Nina Payne

DATE: 01/15/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[FY_2026_Budget_Planning_Calendar.pdf](#)

FY 2026 Budget Planning Calendar

Backup Material

BRAZOS COUNTY, TEXAS
Budget Planning Calendar for 2025-2026

Date	Calendar of Events
Tuesday, January 7, 2025	FY 2025/2026 Budget Calendar presented to Commissioner's Court
January 2025 - March 2025	Call for Capital Improvement Projects for Fiscal Years 2026-2030
March 2025 - April 2025	Capital Improvement Project requests are reviewed, and projects are prioritized.
April 2025 - June 2025	Selection of Grievance Committee during a regular Commissioner's Court (Local Government Code 152.015)
March 31st - May 9th	Outside Agency Request due to Budget Officer
Tuesday, April 8th - Friday, April 11th	Budget Instructions and worksheets distributed to Departments. Oracle opened for data entry.
Friday, May 23rd	Deadline for departments to complete budget request including capital in Oracle.
June 2nd - July 11th	Elected Officials and Department Heads meet with Budget Officer to discuss needs including operation, capital and personnel. (Local Government Code 111.063)
June 2nd - July 25th	Budget Officer prepares proposed budget (Local Government Code 111.064 and 111.065)
July	Appointment of Tax Assessor/Collector to Calculate the No-New-Revenue and Voter-Approval (Tax Rate Tax Code 26.04 (c)) - Tax Assessor/Collector designated on 7/21/2020
Friday, July 25th	Deadline for receiving Certified Values from Chief Appraiser (Tax Code 26.01(a))
July 29th - August 2025	Budget Officer holds open workshops with Commissioner's Court to discuss requested capital and positions and receive input from Commissioner's Court.
Friday, August 22nd	72 hour notice for Open Meetings Notice
Tuesday, August 26th	FY 2026 Proposed Budget filed with County Clerk & County Auditor (Local Government Code 111.066)
Tuesday, August 26th	Notify elected officials of salary & personnel expenses for the proposed budget
Tuesday, August 26th	Commissioners Court to discuss tax rate, if proposed tax rate will exceed the No-New-Revenue rate or the voter approval rate (whichever is lower), take record vote and schedule public hearings. 10:00 a.m. if needed.
Friday, August 29th	Publish No-New-Revenue Rate and Voter Approval Tax Rates, Schedules, and Fund Balances
Friday, August 29th	Publish Notice of Public Hearing on Budget (Local Government Code 111.067) and Elected Official Salaries (Local Government Code 152.013)
Friday, September 5th	72 hour notice for Open Meetings Notice for Proposed Budget
Friday, September 5th	72 hour notice to adopt FY 26 budget and tax rate (Open Meetings Notice)
Tuesday, September 9th at 9am	Public Hearing on Proposed Budget (Local Government Code 111.067) Time to be Announced
Tuesday, September 9th at 9:15am	Public Hearing on Proposed Tax Rate at 9:15 am, schedule and announce date, time, & place of meeting to vote on proposed tax rate (Local Government Code 111.067) (only if exceeding No-New-Revenue Tax Rate)
Tuesday, September 9th at 10am	Public Meeting to Adopt Budget and Tax Rate 10:00 am
	<ol style="list-style-type: none"> 1) Vote to adopt budget (Local Government Code 111.068) 2) Vote to adopt tax rate (Local Government Code 111.068 and Tax Code 26.05) 3) Vote to ratify property tax increase from raising more revenue from property taxes than in the previous year (Local Government Code 111.068 and Tax Code 26.05) (if required)

Dates are subject to revision by any and all requirements for setting tax rates