



MINUTES

MARCH 4, 2025

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, March 4, 2025 with the following members of the Court present:

Duane Peters, County Judge, Presiding;
Bentley Nettles, Commissioner of Precinct 1;
Chuck Konderla, Commissioner of Precinct 2;
Fred Brown, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4;
Karen McQueen, County Clerk;

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Commissioner Konderla

2. Call for Citizen input and/or concerns

Karen Simpson expressed concerns regarding the cost of an Open Records Request that she submitted and the protection of ballot secrecy with Countywide voting.

Allison Henry spoke on the East Loop Project, expressing opposition and concerns about lack of transparency.

Chris Barnes shared information about the importance of honey bees to Agriculture, and information on proper removal without harming the bees. He requested that the Court implement policy on live honey bee removal to help with honey bee preservation efforts. Mr. Barnes provided a copy of his statements and contact information for bee removal

for the minutes, it is attached hereto.

3. Presentations and/or Discussions

- Presentation by Santos Navarrette, Brazos County Health Director, honoring the Brazos County Health District (BCHD) for being named the 2024-2025 Local Health Department (LHD) of the Year.

The Brazos County Health District was named District of the Year at the Texas Association of City and County Health Officials Conference (TACCHO). Health District Director Santos Navarrette, shared what the TACCHO Conference is and explained the process for awarding this honor. Mr. Navarrete shared a number of achievements for this nomination, some of them included, the board approved strategic plan that runs from 2025 -2029 with focus on public health accreditation, the Texas Health Community Program, and yielding a perfect score on the CLEA inspection conducted by the Health and Human Services. Mr. Navarrete said it was an honor to be recognized and is appreciative of the outstanding work from Health District staff. He also thanked the Court for their support and funding.

Consider and take action on agenda items: 4 - 16

4. Proclamation 25-014 recognizing and honoring Rose Selman for her outstanding contributions, groundbreaking leadership, and unwavering commitment to strengthening both the building industry and the community it serves.

The County Judge read aloud Proclamation 25-014 honoring Rose Selman for the outstanding contributions, groundbreaking leadership, and unwavering commitment to strengthening both the building industry and the community it serves.

Ms. Selman shared her appreciation for all the support she received throughout the years and stated that it has been an honor to serve and she hopes to continue serving the community well.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

5. Proclamation 25-015 proclaiming April 7-13, 2025 as National Public Health Week.

The Court voted unanimously to approve Proclamation 25-015 Proclaiming the week of April 7th through the 13th, 2025, as National Public Health Week, and the theme is "Centering and Celebrating Cultures in Health. Since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policymakers and public health professionals about issues important to improving the public's health.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

6. Approval to Terminate Contract with Vertex Targeted Opportunities effective on June 30, 2025.

A copy of the mutual agreement for termination is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

7. Approval to Terminate Contract #22-139 with Insure Tech Software, LLC - Effective Immediately.

Commissioner Brown stated he was glad to see the County is willing to end a contract if needed. Auditor Katie Conner clarified that the companies provided good service to the County and the termination is due to it being time to renegotiate the contracts and go back out for bid. A copy of the mutual agreement for termination is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

8. Approval of Amendment #1 to Contract #22-150 - Document Management Automation & Digital Imaging with VistaSG in the amount of \$12,875.00. This amendment will add a component to the current system for redactions of documents such as ballots and CVR records.

Commissioner Brown moved to table this item until it could be determined whether this would be in conflict with the Texas Constitution. General Counsel Bruce Erratt stated that he was not aware of any way this would be in conflict with the Texas Constitution. He then explained that this software will assist the County in complying with State Law and the Attorney General's Office by more efficiently redacting ballots in order to protect their secrecy and will be a more cost effective option for citizens that request these records through Public Information Act requests.

Commissioner Nettles asked if the software would be able to do more than just the redacting of ballots. Elections Administrator Trudy Hancock explained that this software is specifically for ballot redaction and would not be able to do anything else.

Commissioner Brown rescinded his motion to table. On motion by Commissioner Watson and second by Commissioner Konderla, the Court voted unanimously to approve the amendment to Contract #22-150.

A copy of the amendment is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

9. Approval of Bid Renewal #25-106R Monitoring of Security Systems with Matrix Security

& Fire Solutions.

Commissioner Brown stated that he is happy to see the County contracting with a local company.

A copy of the renewal of contract and bid tabulation is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

10. Consider and take action on the Frontier Communications utility permit to install fiber optic conduit within the north right-of-way of Ferrill Creek Road from FM 2038, north-east for 900 feet. Site is located in Precinct 2.

Commissioner Nettles asked how long the permits are good for.

Right of Way Agent Joe Salvato stated that the permits are good for 60 days and can be renewed after that.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

11. Approval of the Treasurer's Report for December 2024 & Quarter Ending December 31, 2024.

The Court acknowledged receipt of and ordered filed as submitted the Treasurer's Report for December 2024 and Quarter Ending December 31, 2024. A copy is attached and made a part of these minutes.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

12. Tax Refund Applications for the following:

Overpayments

- a. Cindy Regaldo - \$80.00
- b. David M Galan - \$439.43
- c. Freedom Title - \$385.40

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

13. Commissioners Court minutes for the following dates:

- a. February 04, 2025 - Regular Meeting
- b. February 11, 2025 - Regular Meeting

- c. February 18, 2025 - Regular Meeting
- d. February 25, 2025 - Regular Meeting

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

14. Budget Amendments.

- FY 24/25 Budget Amendments 20.01 - 20.04

20.01 - Recognizing Revenue for Veteran Services.

20.02 - Recognizing Revenue for Veteran Services.

20.03 - Transfer of funds from Information Technology to Justice of Peace, Precinct 2.

20.04 - Transfer of funds from Contingency to Elections Administration.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

15. Personnel Change of Status.

- Approval for Personnel Change of Status

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

16. Payment of Claims.

Approval of Payment of Claims:

- a. 8208246 - 8208357
- b. 9203625 - 9203690

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

17. Acknowledgement of Monthly Report from County Auditor for December 2024

The Court acknowledged receipt of the Monthly Report from the County Auditor for December 2024.

18. Acknowledgement of 2024 Expenditure Statement for Texas DSHS Tobacco

Settlement Distribution Program.

The Court acknowledged receipt of the 2024 Expenditure Statement for Texas DSHS Tobacco Settlement Distribution Program.

19. Acknowledgement of the Texas County Lateral Road and Bridge Expenditures Yearly Report for the year ended September 30, 2024.

The Court acknowledged receipt of the Texas County Lateral Road and Bridge Expenditures Yearly Report for the year ended September 30, 2024.

20. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of February 26, 2025.

Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of February 26, 2025.

Commissioner Brown requested clarification on two items included in the budget to actuals. Budget Officer Nina Payne explained that one of the items is payment for the election workers from the November 2024 General Election and the other item that was questioned was a one time expense. The Court acknowledged receipt of the 2024-2025 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of February 26, 2025.

21. Juvenile director's report on detention population.

Judge Peters reported for Juvenile Director Linda Ricketson there are 28 juveniles in the detention center, 24 are male, 4 are female, and 39 have electronic monitors.

22. Sheriff's report on inmate population.

Sheriff Wayne Dicky reported there were 732 inmates in jail, 634 inmates are male, 98 are female, and 43 have electronic monitors.

23. Announcement of interest items and possible future agenda topics.

Emergency Management Coordinator Jason Ware informed the Court about recent grassfire events, mainly due to controlled burns being left unattended. He stated that given the dry conditions, 3 of the 4 Fire Chiefs are in favor of a Burn Ban, with the fourth willing to support a Burn Ban. Judge Peters added that a Burn Ban will likely be on the March 11, 2025 Commissioners Court Agenda for consideration.

Judge Peters announced there will be a Public Hearing on March 4, 2025 at 1:30 p.m. concerning the Ordinance designating areas in Brazos County, Texas where Municipal or Solid Waste Disposal is not prohibited.

24. Adjourn.



**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON MARCH 4, 2025 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@BRAZOSCOUNTY3227).**

FILED
2025 FEB 28 P 1:40

KONTERLA COUNTY CLERK
BRAZOS COUNTY, TEXAS
James Konderla

-
1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Commissioner Konderla
 2. Call for Citizen input and/or concerns
 3. Presentations and/or Discussions
 - Presentation by Santos Navarrette, Brazos County Health Director, honoring the Brazos County Health District (BCHD) for being named the 2024-2025 Local Health Department (LHD) of the Year.

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 19. Acknowledgement of the Texas County Lateral Road and Bridge Expenditures Yearly Report for the year ended September 30, 2024.
 20. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of February 26, 2025.
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 21. Juvenile director's report on detention population.
 22. Sheriff's report on inmate population.

23. Announcement of interest items and possible future agenda topics.

24. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.023 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
 2. removal from the Commissioners Court;
 3. a Contempt Citation; and/or
 4. such other and/or criminal sanctions as may be authorized
- under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

BRAZOS COUNTY COMMISSIONER'S COURT

4th DAY OF March, 2025
10:00 AM PM, Regular

Name (PLEASE PRINT)	Organization (PLEASE PRINT)
Aubrey Leggett	Comm. Court
Sharyl Lowe	Comm. Court
Delia Sandoval	Comm. Court
Karen Simpson	self
Wlad Wasserman	self.
Karen McQueen	Co. Clerk
Aonlie Peters-Bowman	Co. Clerk's Off
Santo Nolasco	BCND
Yao Akpalu	BCND
Barbara Jeffers	BCND
DENNIS McMILLIN	GBUBA
Rose Selman	GBVBA
TARRELL SELMAN	GBVBA
Maegan Rich	GBVBA
Jimmy Pitman	GBUBA

BRAZOS COUNTY COMMISSIONER'S COURT

4 DAY OF March, 2025
10:00 (AM/PM), _____

Name

(PLEASE PRINT)

Kate Co

Nina Payne

Wm. Charles Woodt

Kathryn Bettles

Summer Duboc

Chris Baccis

Allen Hammack

Allison Henry

Cynde Wiley

MIKE STREBY

Jesse Brown

Jason Ware

Sabrina Brown

Arthur O. Davis

Allison Condon

Organization

(PLEASE PRINT)

Auditor

Budget

Purchasing

I

Rees

NE Loop

NE Loop

Self

IT

EM

Goodwill

BCIT

Co Judge

BRAZOS COUNTY COMMISSIONER'S COURT

4th DAY OF March, 2025
10:00 (AM)/PM, Regular

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

<u>Kevin Joyner</u>	<u>IT</u>
<u>Bob Lankin</u>	<u>Proj. Mgmt</u>
<u>Trevor Lansdown</u>	<u>Proj. Mgmt</u>
<u>Roges Lasater</u>	<u>non</u>
<u>Mari time</u>	<u>audit</u>
<u>Billy Melzow</u>	<u>IT</u>
<u>BRANDON THEIS</u>	<u>IT</u>
<u>Spencer Mays</u>	<u>Budget</u>
<u>B EDWART</u>	<u>C&J,</u>
<u>WALTER DICKY</u>	<u>SO</u>
<u>Olinda Munoz</u>	<u>BOHO</u>
<u>Mikki Alvaraz</u>	<u>Health District</u>
<u>Leslie Contreras</u>	<u>Risk Manag.</u>
<u>JOY QUIMBY</u>	<u>SELF</u>
<u>Frank Clark</u>	<u>COB</u>

BRAZOS COUNTY COMMISSIONER'S COURT

4th DAY OF March, 2025
10:00 (AM/PM, Regular)

Name

(PLEASE PRINT)

JOE SALVATO

Charles Coats

Ed Bull

ERIC CALDWELL

Vonda Bob

Kimberly Miller

Walter Dougherty

John MacKusick

Jennifer Salazar

Jonathan Sibert

Tom Garcia

Trudy Hancock

Pam Robertson

Ben Holmes

Jenny Medina

Organization

(PLEASE PRINT)

RHB

BCS Habitat

Conner Port

BCIT

South Texas Athletics

GBVBA

Self

~~John~~ HBA

HR

HR

HR

Elections

VSO

Vet Serv.

HR

BRAZOS COUNTY COMMISSIONER'S COURT

4th DAY OF March, 2025
10:00 AM/PM, Regular

Name

(PLEASE PRINT)

Chadler Arden

Paul Turney

Cristian Villarreal

Eddie Ariza

MAISSA BOUTS

Helen Washington

Donald Lampo

Organization

(PLEASE PRINT)

CWA Development

BV. Affordable Housing Corp.

Treas

Congressman Michael McCard

Co. JUDGE

Delta

Constable Pct. 2

My name is Chris Barnes; my wife & I have been residents of Brazos County for more than 40 years. I am not here to talk about the East Loop this morning - instead I hope what I have to bring before this body is somewhat less controversial. <grin>

Instead, I am here to talk about beekeeping in Brazos County. I retired from being an IT administrator at Texas A&M University almost 10 years ago - and at that time I began keeping honey bees. Today I run about 60 colonies located at various properties in Brazos County.

I have 2 goals I would like to accomplish by speaking here today:

The first is merely to help inform you, and possibly the public at large, not only about the importance the honey bees play in Agriculture, but also about a new threat to honey bee populations that is going on **right now**. My second goal is to make a request of the commissioner's court, and the departments within the county that the court oversees.

It is estimated by the USDA that honey bee pollination is responsible for 35% of the food available on grocery store shelves; and another 20%-30% is there indirectly as a result of bees. I point this out to help everyone understand the value of this next statement:

Honey bees are in trouble. Both nationally, as well as locally.

I don't know how many of you are aware, but beekeepers specializing in pollination services are losing hives at an epidemic rate. The AVERAGE losses from April of last year to this year for those beekeepers is at about 65%. Some beekeeping businesses have reported losing nearly 100% of their livestock. The most current estimate of losses is 1.25 million colonies since just last June. There was an excellent article in the Texas Tribune newspaper on this very subject just yesterday. There is a link on the printed copy of this paper for each of you.

<https://www.texastribune.org/2025/03/03/texas-honey-bee-deaths/>

The reason for me bringing this to your attention is that with the warmer weather in March and the emergence of new spring flowers, honey bees become much more active at this time of year. This in turn causes a dramatic increase in the number of nuisance calls to local EMS, pest control companies, and city & county agencies.

Which brings me to my 2nd reason for speaking this morning. I would like to make it a policy within the county that the response is to this type of call to contact someone who specializes in the LIVE removal of honey bees. As opposed to calling a pest control company and having the bee colony destroyed (or having a county employee destroy the colony). It should be noted that a majority of pest control companies would actually prefer you call a bee removal expert - many of those companies do not want to kill the bees either.

I'm going to stop and address an objection I can already see coming - I am NOT talking about a true emergency situation - one where someone is actively being attacked by bees. In that kind of situation, protecting the life of an individual obviously should outweigh any other consideration. Nothing I am requesting should be construed as wanting to tie the hands of any emergency personnel.

There are 3 places I would suggest that the county look to for people who can safely remove live bees:

1. The Texas Association of Professional Bee Removers - this is a **non-profit** trade organization whose members are located across the entire state. It is the **ONLY** state-wide list of bee removers whose members are vetted to only do LIVE bee removals according to a code of ethics for safety and business practices. The website is <https://www.txapbr.org/>
2. The local Brazos Valley Beekeepers club. As the name indicates, this is just a local social club of hobbyist beekeepers in our area. The club maintains an email list of local members who can do bee removals. The email address is bcs-beeremoval@bvbeeks.org
3. You can contact me - I have been a beekeeper and a professional bee remover for 10+ years. My name is on both of the contacts I gave above. When the tornado ripped through Franklin in April of 2019, my business partner and I were called to remove bees from a house that was knocked down next to a utility pole on the corner of Hwy 79 and Hwy 46. The bees turned out to be Africanized and were attacking people up to 6 blocks away. My partner & I removed those bees that night to allow rescue workers to access the area. I do not do as many removals as I used to (I am trying to move into more of a retirement level). But because my name is out there, I still receive several calls every week. I can be called on my cell at 979-220-0004.

I realize that the rules of these meetings prohibit the court members from asking questions on items not on the agenda. Therefore, I will be happy to stick around after the meeting and discuss this further with anyone who is interested or may have questions.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

3/4/2025

ITEM:

Proclamation 25-014 recognizing and honoring Rose Selman for her outstanding contributions, groundbreaking leadership, and unwavering commitment to strengthening both the building industry and the community it serves.

TO:

Commissioners Court

DATE:

02/11/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

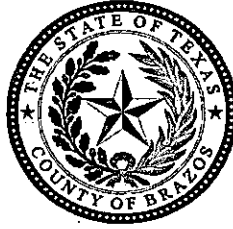
[Proclamation - Rose Selman.pdf](#)

Description

Proclamation for Rose Selman

Type

Cover Memo



PROCLAMATION

HONORING ROSE SELMAN

WHEREAS, Rose Selman has served with distinction as the Executive Officer of the Greater Brazos Valley Builders Association for 13 years, leading with vision, dedication, and an unwavering commitment to the homebuilding industry; and

WHEREAS, during her tenure, she also served as the Executive Officer Council President for the Texas Association of Builders, demonstrating exceptional leadership at both the local and state levels, advocating for industry growth, and strengthening the voice of builders across Texas; and

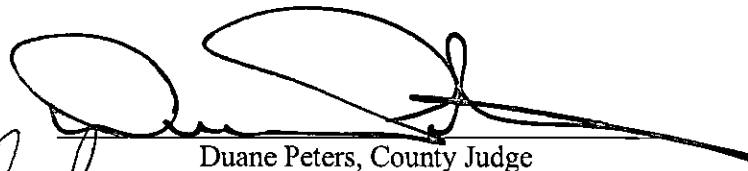
WHEREAS, through her passion and dedication, she has cultivated an industry that works closely together to better the community, fostering partnerships that have not only advanced homebuilding but also supported countless charitable initiatives and community programs; and

WHEREAS, Rose Selman made history as the first female board member of Bryan Texas Utilities, paving the way for future leaders and exemplifying the power of perseverance, innovation, and service in public leadership; and

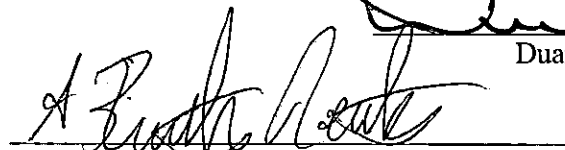
WHEREAS, her commitment to giving back extends through her role as a board member of the Bubba Moore Foundation, where she has worked to make a lasting difference in the lives of those in need; and

WHEREAS, her leadership, service, and dedication to both the homebuilding industry and the greater Brazos Valley community have left a lasting legacy that will continue to inspire and benefit generations to come;


NOW, THEREFORE, let it be proclaimed that on this 4th day of March 2025, we recognize and honor Rose Selman for her outstanding contributions, groundbreaking leadership, and unwavering commitment to strengthening both the building industry and the community it serves.



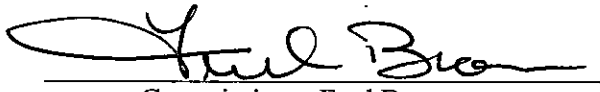
Duane Peters, County Judge



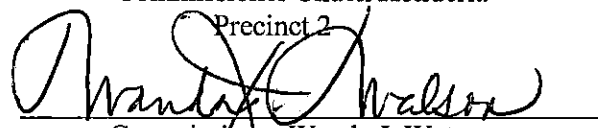
Commissioner Bentley Nettles
Precinct 1



Commissioner Chuck Konderla
Precinct 2



Commissioner Fred Brown
Precinct 3



Commissioner Wanda J. Watson
Precinct 4



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Proclamation 25-015 proclaiming April 7-13, 2025 as National Public Health Week.

TO: Commissioners Court

DATE: 02/21/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Proclamation_25_National_Public_Health_Week.pdf	Proclamation National Public Health Week	Cover Memo

Proclamation

Offices of the Mayors and County Judge

WHEREAS, the Brazos County Health District is celebrating the week of April 7-13, 2025, as National Public Health Week, and the theme is "Centering and Celebrating Cultures in Health;" and

WHEREAS, since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policymakers and public health professionals about issues important to improving the public's health; and

WHEREAS, public health emphasizes the importance of protecting children from vaccine preventable diseases. On-time vaccination throughout childhood is essential because it helps provide immunity before children are exposed to potentially life-threatening diseases; and

WHEREAS, public health recognizes that the water we drink, the food we eat, and the condition of our homes all affect our health; and

WHEREAS, public health acknowledges that one in five Americans experience some form of mental illness and advocates to reduce the stigma of mental illness in our community; and

WHEREAS, public health encourages healthy lifestyles that include healthy eating and regular physical activity to prevent and manage obesity; and

WHEREAS, public health demonstrates the capability of the public health system, communities, and individuals to prevent, protect against, quickly respond to, and recover from public health emergencies.

NOW, THEREFORE, We, Duane Peters, as County Judge of Brazos County, Bobby Gutierrez, as Mayor of the City of Bryan, and John P. Nichols, as Mayor of the City of College Station, and acting on behalf of our respective councils and commissioners court, do hereby proclaim April 7-13, 2025, as:

National Public Health Week 2025

BRAZOS COUNTY

CITY OF BRYAN

CITY OF COLLEGE STATION



Duane Peters, County Judge

Bobby Gutierrez, Mayor

John P. Nichols, Mayor



Proclaimed this 7th - 13th day of April 2025.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Approval to Terminate Contract with Vertex Targeted Opportunities effective on June 30, 2025.

TO: Commissioners Court

FROM: Celina Nava

DATE: 02/26/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: The Auditor's department is requesting to terminate the contract at the current expiration date. This contract auto renews unless the vendor is provided with a cancellation notice at least 30 days prior to expiration. The Contract provides for assistance exploring eligibility opportunities, preparing and presenting claims for recovery of federal dollars for programs including the Alien Assistance Program for the Jail and Juvenile. The cancellation is needed to comply with the Brazos County Purchasing Policy, requiring a formal competitive solicitation.

ATTACHMENTS:

File Name

Description

Type

[Agreement for Professional Services.pdf](#)

Original Contract

Backup Material

[Cancelation Letter - Vertex.pdf](#)

Cancellation Letter

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 3/4/2025
ITEM: Approval to Terminate Contract with Vertex Targeted Opportunities effective on June 30, 2025.
TO: Commissioners Court
FROM: Celina Nava
DATE: 02/26/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

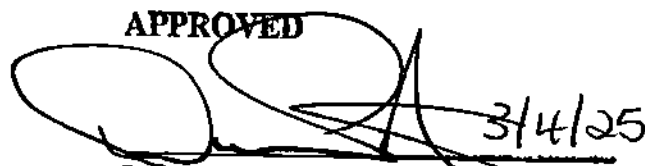
NOTES/EXCEPTIONS:

The Auditor's department is requesting to terminate the contract at the current expiration date. This contract auto renews unless the vendor is provided with a cancellation notice at least 30 days prior to expiration. The Contract provides for assistance exploring eligibility opportunities, preparing and presenting claims for recovery of federal dollars for programs including the Alien Assistance Program for the Jail and Juvenile. The cancellation is needed to comply with the Brazos County Purchasing Policy, requiring a formal competitive solicitation.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Agreement_for_Professional_Services.pdf	Original Contract	Backup Material
Cancelation_Letter_-_Vertex.pdf	Cancellation Letter	Backup Material

APPROVED


Duane Peters
County Judge

3/4/25
Date

AGREEMENT FOR PROFESSIONAL SERVICES

between
Vertex Targeted Opportunities
and
Brazos County, Texas

This Agreement is entered into by and between Brazos County, Texas (hereinafter referred to as the "County") and Vertex Targeted Opportunities, a business unit of Unificare, LTD, (hereinafter referred to as "VERTEX" or "Contractor"), located at 2010 Valley View Lane, Suite 300, Dallas, Texas 75234.

WITNESSETH

WHEREAS, many of the services provided by the County are funded directly by local and state funds when, in fact, some of those services are eligible for Federal Financial Participation (hereinafter "FFP"); and

WHEREAS, VERTEX is willing and able to provide professional assistance to explore opportunities for new FFP, to review prospects for expansion of existing FFP, and to secure additional FFP as may be appropriate for the County;

WHEREAS, this is a contract for the purchase of a personal or professional service and is exempt from the open bid requirement established by Section 262.023 of the Texas Local Government Code when the Commissioners Court by order grants the exemption;

NOW, THEREFORE, for and in consideration of these mutual covenants and promises recorded herein, the parties hereto agree as follows.

ARTICLE I
RESPONSIBILITIES OF VERTEX

1.01 VERTEX agrees to perform the following services:

a. VERTEX will review the policies and procedures used by the County to identify such additional Federal and other revenue sources, if any, as may be available to the County through participation in new programs or expansion of existing FFP. To secure additional revenues for the County, VERTEX will:

- i. Meet with County officials, including those who represent programs providing services that may be eligible for FFP, and identify FFP opportunities;
- ii. Prepare a written summary (the "Initiative") sufficient to briefly describe the FFP opportunity;

- iii. Assist the County in its efforts to prepare and present a claim for recovery of additional Federal dollars following approval of an Initiative; and
- iv. Assist the County in negotiations with Federal agencies to ensure that the County receives the additional revenues identified by VERTEX.

1.02 VERTEX will continually monitor for new opportunities of funding.

- a. Whenever a new opportunity arises, the County shall have sixty (60) days to act on its own.
- b. Sixty (60) days after an opportunity becomes available and the County has not acted to claim the new dollars, VERTEX may (i) notify the County of that opportunity, (ii) obtain County approval of a new Initiative embracing the opportunity. VERTEX will then assist the County to claim revenues identified by the approved Initiative and be entitled to compensation as set forth in Article VI of this Agreement.

ARTICLE II RESPONSIBILITIES OF THE COUNTY

2.01 The County agrees to perform the following activities:

- a. Designate a contract monitor who shall:
 - i. Be the person responsible for monitoring VERTEX's performance under the terms and conditions of this agreement; and
 - ii. Authorize payment for services rendered based upon properly submitted invoices to the County in accordance with Article V of this agreement (i.e. Compensation).
- b. Provide VERTEX with copies of or access to documents and databases that are necessary for the successful completion of work required by this agreement.

ARTICLE III INITIAL TERM AND RENEWAL

3.01 The initial term of this Agreement is one (1) year, commencing with the date of this contract (the "Initial Term").

3.02 Upon conclusion of the Initial Term of this Agreement, this Agreement will automatically be renewed on a year-by-year basis, under the same terms and conditions as set forth herein, unless written notice is given at least thirty (30) days prior to the expiration of this Agreement.

ARTICLE IV CONFIDENTIALITY

The County and VERTEX mutually agree that the confidentiality of the information obtained by VERTEX shall be strictly observed, as permitted by law, in any reporting, auditing, invoicing and evaluation, provided however, that this provision shall be construed as a standard of conduct and not a limitation upon the right to conduct the foregoing activities..

ARTICLE V COMPENSATION

6.1 The intent of this Agreement is to compensate VERTEX only for new revenues received by the County that are a direct result of VERTEX's efforts. The parties agree VERTEX will be compensated for new or enhanced revenue sources that directly result from VERTEX's activities at the following rate:

- ❖ Twenty-two percent (22%) of all revenue paid to the County (prospectively or retroactively) as described in each of the Initiatives.

6.2 Unless otherwise agreed or directed by VERTEX in writing, the County shall make payment to the order of VERTEX, at 2010 Valley View Lane, Suite 300, Dallas, Texas 75234.

6.3 Both parties recognize that delays in payment or reimbursement to the County by the Federal government may occur. VERTEX will be reimbursed within thirty (30) days after funds are actually received by the County and an accurate invoice is delivered to the County by VERTEX, even if those receipts occur beyond the term of contract.

6.4 VERTEX agrees that in the unlikely event any funds recovered by the County as a result of this agreement be subsequently disallowed, that the related fees paid to VERTEX based on such disallowed reimbursements will be credited against future payments to VERTEX, or be promptly repaid to the County should this agreement be terminated. In any event, the monetary amount of damages and the full extent of VERTEX's liability to the County, if any, shall be strictly limited to the amount of funds paid to, or owed to, VERTEX as a result of this Agreement.

6.5 VERTEX is not obligated to make the County aware of all funding opportunities and shall have no liability for any omission to identify the same.

6.6 VERTEX shall have the right to review the County's claims, grant awards, and such books, records, and other documents as may be required to ensure that the payment of VERTEX's fees is in accordance with this Agreement.

ARTICLE VI NOTIFICATION

Any notice, specifications, reports, or other written communications from VERTEX to the County shall be considered delivered when posted by certified mail. Any notice, delivered by certified mail to VERTEX at the address on the first paragraph of this Agreement shall be considered delivered when posted.

ARTICLE VII MISCELLANEOUS PROVISIONS

8.1 **Authority.** All necessary approvals for the execution of this Agreement have been obtained and each person executing this agreement on behalf of the County is authorized to execute this Agreement as the binding act of the County.

Some programs require a submission with digital signature from an authorized elected official of the County. Contractor will prepare the claim and then provide step by step instructions for the authorized County official to complete the online form.

8.2 **Changes to be in Writing.** This Agreement may be modified to include additional work the County desires to be completed on a fixed or contingent fee basis with the written consent of both parties.

8.3 **Choice of Law, Forum Selection and Alternative Dispute Resolution.** This Agreement has been accepted and executed by Contractor in the State of Texas, and shall be governed by the laws of the State of Texas. County recognizes much of the claims preparation work will be performed by Contractor at its headquarters in Dallas County, Texas. The sole and exclusive venue for any legal action to enforce or interpret this Agreement shall be Dallas County, Texas, and the parties hereto agree to and do hereby submit to the jurisdiction of such court. However, the parties prefer informal resolution of any disputes. Prior to filing litigation, the parties shall discuss participating in alternative dispute resolution, including a pre-suit mediation or settlement conference.

8.4 **Counterparts.** This Agreement and the Initiatives that follow may be executed in separate counterparts, each of which shall be deemed to be an original, and such counterparts shall together constitute but one and the same document.

8.5 **Entire Agreement.** This Agreement and its attachments (including all approved Initiatives), if any, contain the entire Agreement between the Contractor and the County. Any previous proposals, offers, discussions, preliminary understandings and other communications relative to this Agreement, oral or written, are hereby superseded by this Agreement.

8.6 **Force Majeure.** Contractor shall be excused from performance during any delay beyond the time named for the performance of this contract caused by any act of God, war, civil disorder, strike or other cause beyond its reasonable control.

8.7 **Headings.** The headings used herein are for convenience only and shall not limit the construction or interpretation hereof.

8.8 **Inconsistencies.** Where there exists any inconsistency between this Agreement and other provisions of collateral contractual agreements that are made a part hereof by reference or otherwise, the provisions of this Agreement shall control.

8.9 **Indemnification.** Contractor agrees to indemnify the County, its officers, employees and agents for injury to persons or property, including contractor, its officers, employees or agents, the County, its officers, employees or agents, or other persons where such injury proximately results from an intentional act or omission of the Contractor or its employees.

8.10 **Independent Contractor.** Contractor shall be considered an independent contractor and not an employee of the County. Contractor shall be solely responsible for paying its own staff and the out-of-pocket expenses it incurs in providing services hereunder. Contractor shall also maintain general liability insurance at its own expense, in addition to workers' compensation coverages as may be required by law, and will provide proof of insurance to the County upon twenty (20) days notice.

8.11 **Legal Fees.** In the event a claim for damages is made under this Agreement, the claimant shall be entitled to recover reasonable and necessary attorneys' fees, provided that said claim is first presented in writing and remains unpaid for thirty (30) days.

8.12 **Non-Discrimination.** In performing this Agreement, contractor agrees it will not engage in discrimination in employment of persons because of the race, color, sex, national origin or ancestry, or religion of such persons.

8.13 **Prohibition against Assignment.** There shall be no assignment or transfer of this Agreement without the prior written consent of both parties hereto, except as follows: Contractor shall be permitted to assign its right to be paid by the County after completing its work on an Initiative.

8.14 **Rule of Construction.** Each party and its legal counsel have been afforded the opportunity to review and revise this Agreement. The normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any amendments of exhibits hereto.

8.15 **Severability.** Each paragraph and provision hereof is severable from the entire Agreement and if any provision is declared invalid, the remaining provisions shall nevertheless remain in effect.

8.16 **Terminology and Definitions.** All personal pronouns used herein, whether used in the masculine, feminine or neutral, shall include all other genders; the singular shall include the plural and the plural shall include the singular.

8.17 **Waiver.** The failure on the part of any party to exercise or to delay in exercising, and no course of dealing with respect to any right hereunder shall operate as a waiver thereof; nor shall any single or partial exercise of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. The remedies provided herein are cumulative and not exclusive of any remedies provided by law or in equity, except as expressly set forth herein.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement as of the date written below.

EXECUTED THIS 1st DAY OF October, 2003

AGREED:

BRAZOS COUNTY, TEXAS



Name _____

County Judge

Title _____

Address: Brazos County
300 E. 26th, Suite 114
Bryan, TX 77803

ACCEPTED BY:

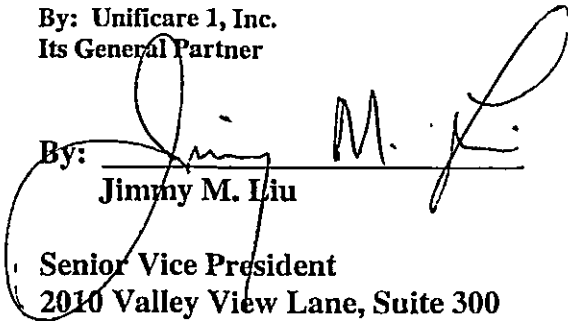
VERTEX TARGETED OPPORTUNITIES

A Business Unit of Unifcare, Ltd.

Federal Identification Number 75-2795617

By: Unifcare 1, Inc.

Its General Partner

By: 
Jimmy M. Liu

Senior Vice President
2010 Valley View Lane, Suite 300
Dallas, Texas 75234

INITIATIVE # 2: Juvenile Probation's Title IV-E Juvenile Maintenance Claims

A) Description of Vertex's Contribution:

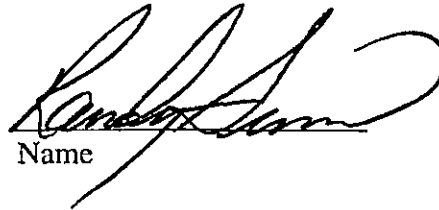
Vertex recognizes that the Brazos County Juvenile Probation Department's Maintenance Claims for Title IV-E reimbursement could be greatly increased by conducting maintenance activities of Juvenile Probation cases. Vertex will train Juvenile staff, implement a IV-E filing system, prepare all paperwork required, as well as prepare and submit all monthly Title IV-E Maintenance Claims for the Juvenile Department.

B) Baseline Calculation:

N/A

C) Agreed, Vertex may proceed with this program:

Brazos County, Texas:

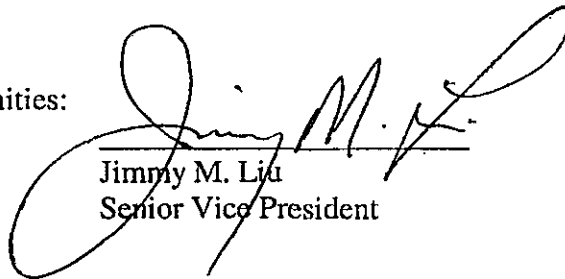


Name

October 1, 2003
Date

County Judge
Title

Vertex Targeted Opportunities:



Jimmy M. Liu
Senior Vice President

October 1, 2003
Date

INITIATIVE # 3: Juvenile Probation's Title IV-E Administrative Claims

A) Description of Vertex Targeted Opportunities' Contribution:


Vertex recognizes that the Brazos County Juvenile Probation Department could file a federal Title IV-E Administrative Claim. This would generate federal reimbursements quarterly for services the County staffs are already performing. Vertex will work with the state to get an IGA in place. Then we will define and document reimbursable activities of Juvenile Probation staff. In the process, Vertex will implement a time keeping system, and prepare and submit Enhanced Title IV-E Administrative Claims for the Juvenile Department.

B) Baseline Calculation:

N/A

C) Agreed, Vertex may proceed with this Initiative:

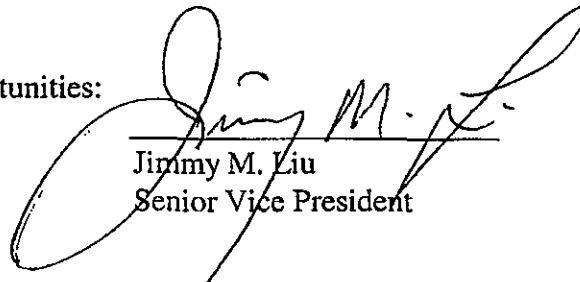
Brazos County Juvenile Board:


Name

October 1, 2003
Date

County Judge
Title

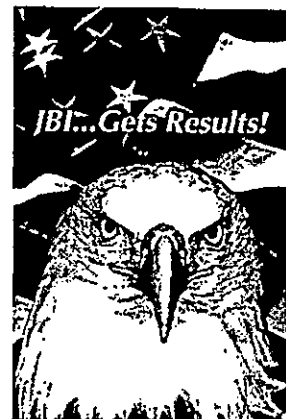
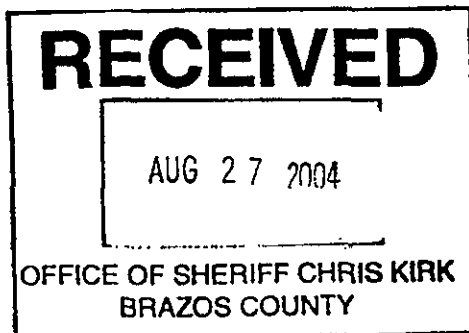
Vertex Targeted Opportunities:


Jimmy M. Liu
Senior Vice President

October 1, 2003
Date

August 25, 2004

Chris Kirk
Sheriff
Brazos County
300 E. 26th St.
Suite 105
Bryan, TX 77803



Dear Sheriff Kirk:

As you know, we have a current contract with Brazos County and have been working with the Sheriffs' since October 2003. In reviewing our files, we realized that we do not have a current SCAAP Initiative on file for your county.

Please see the enclosed (3) three SCAAP initiatives between Justice Benefits, Incorporated and Brazos County. After the initiatives have been reviewed and signed, we ask that you send one executed copy to the address below. Please retain two original copies for your records.

We look forward to our continued partnership and finding many well-deserved federal dollars for your County as well as another successful year together.

As always, please do not hesitate to call should you have any questions. I can be reached at 800-545-6490 X 3772.

Sincerely,

Kimberly King
Director of Marketing

Enclosures (3) Renewal and Extension Forms

CC: John Munoz
Regional Account Manager

INITIATIVE: Alien Assistance Program

A) Description of JBI's Contribution:

JBI recognizes that Brazos County, NE is being underpaid for housing illegal aliens. JBI will develop the cost data, secure the necessary data required to document qualified inmates, and prepare the Alien Assistance claims. JBI will work with the Sheriff's Department to optimize future claims by securing 100% allowable data related to inmates.

B) Claims submitted:

FY2004 was the last claim submitted by JBI.

C) Total Increased Reimbursements expected:

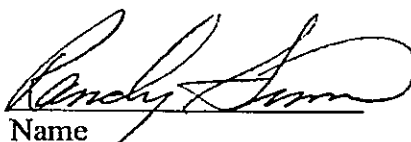
Unknown until cost allocation plan developed and data collected.

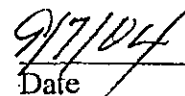
D) Fee Structure:

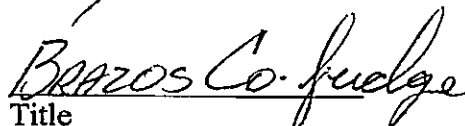
JBI will be paid its fees per its contract with Brazos County, TX on all amounts generated from this program.

E) Agreed, JBI may proceed with this Initiative:

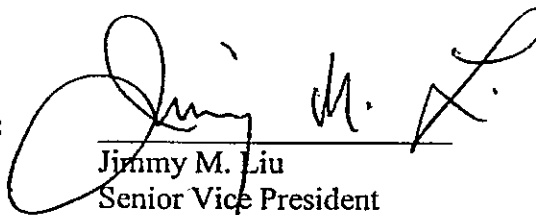
Brazos County, TX:

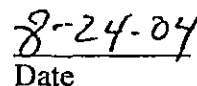

Name


Date


Title

Justice Benefits, Inc.:


Jimmy M. Liu
Senior Vice President


Date

INITIATIVE: Alien Assistance Program

A) Description of JBI's Contribution:

JBI recognizes that Brazos County, NE is being underpaid for housing illegal aliens. JBI will develop the cost data, secure the necessary data required to document qualified inmates, and prepare the Alien Assistance claims. JBI will work with the Sheriff's Department to optimize future claims by securing 100% allowable data related to inmates.

B) Claims submitted:

FY2004 was the last claim submitted by JBI.

C) Total Increased Reimbursements expected:

Unknown until cost allocation plan developed and data collected.

D) Fee Structure:

JBI will be paid its fees per its contract with Brazos County, TX on all amounts generated from this program.

E) Agreed, JBI may proceed with this Initiative:

Brazos County, TX:


Name


Date


Title

Justice Benefits, Inc.:


Jimmy M. Liu
Senior Vice President


Date

INITIATIVE: Alien Assistance Program

A) Description of JBI's Contribution:

JBI recognizes that Brazos County, NE is being underpaid for housing illegal aliens. JBI will develop the cost data, secure the necessary data required to document qualified inmates, and prepare the Alien Assistance claims. JBI will work with the Sheriff's Department to optimize future claims by securing 100% allowable data related to inmates.

B) Claims submitted:

FY2004 was the last claim submitted by JBI.

C) Total Increased Reimbursements expected:

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D) Fee Structure:

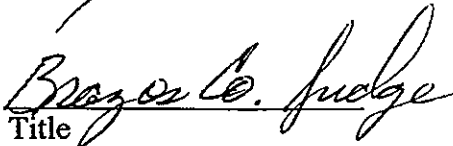
JBI will be paid its fees per its contract with Brazos County, TX on all amounts generated from this program.

E) Agreed, JBI may proceed with this Initiative:

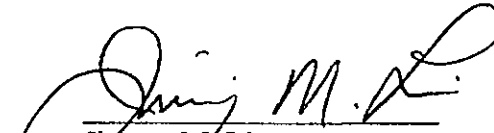
Brazos County, TX:


Name

9/17/04
Date


Title

Justice Benefits, Inc.:


Jimmy M. Liu
Senior Vice President

8-24-04
Date

VERTEX MERGES WITH JUSTICE BENEFITS, INC.

Many of you may already be aware that Vertex and Justice Benefits are sister companies and divisions of Unificare. Vertex has been serving Texas counties since 1994. In 1997, a sister company known as Justice Benefits, Int. was developed to bring similar services to other states. Due to the tremendous growth of both Vertex and Justice Benefits, Int., we have decided to incorporate the two companies into one.

After much consideration, it has been decided that Vertex and Justice Benefits, Int. will be known as Justice Benefits, Incorporated (JBI). We would like to assure you that this incorporation involves a name-change only. The staff at Vertex and the services we provide will remain the same for our clients.

Thank you for your continued support as our company enters this new and exciting phase!





JBI

JUSTICE BENEFITS INTERNATIONAL

FaxTransmittal

FROM: LaKeisha Fields
Marketing Department
ADDRESS: 2010 Valley View
Suite 300
Dallas, TX 75234
PHONE: (972) 406-3745
FAX: (972) 406-3790
EMAIL: lfields@unificare.com

TO: Beverly
Brazos County
DATE: August 30, 2004
PHONE:
FAX: (979) 361-4347

NUMBER OF PAGES INCLUDING COVER: 2

Urgent For Review Please Comment Please Reply Please Recycle

COMMENTS:

Per your request, attached is a copy of the Name Change Handout that Kim King asked me to fax to you. If you have any problems receiving this fax, please call me at (800) 545-6490 x 3745.

Thanks.

Keisha Fields
Administrative Assistant



Brazos County Purchasing

February 25, 2025

Vertex Targeted Opportunities
2010 Valley View Lane Suite 300
Dallas, Texas 75234

Dear Representative,

Please consider this letter as notice of Brazos County's intent to cancel the contract for professional services to locate federal financial participation between Brazos County and Vertex Targeted Opportunities. The last day of service by Vertex Targeted Opportunities is June 30, 2025.

If you have any questions please contact Celina Nava, Brazos County Purchasing at 979-361-4492.

Sincerely,

Celina Nava
Brazos County Purchasing



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Approval to Terminate Contract #22-139 with Insure Tech Software, LLC - Effective Immediately.

TO: Commissioners Court

DATE: 02/27/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: The software no longer meets the needs and requirements of the Risk Management Department.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Fully Executed Contract InsureTech Software LLC.pdf	Original Contract# 22-139 Insure Tech Software LLC	Backup Material
Insure Tech Software LLC Terra Claim Software Signed.pdf	Partially Executed Cancellation Letter	Backup Material

TerraClaim Software as a Service Agreement

This SOFTWARE AS A SERVICE AGREEMENT (this "Agreement") is entered into by and between InsureTech Software, LLC, a Delaware Limited Liability Company (hereinafter "Insuretech") County of Brazos (hereinafter "Licensee") (Insuretech and Licensee each individually, a "Party" and both collectively, the "Parties"):

Section 1. License.

Subject to the terms and conditions of this Agreement, Insuretech grants to Licensee a non-exclusive, non-transferable, non-assignable, limited license to access and use Insuretech's suite of web-based "software-as-a-service" product known as TerraClaim, including all updates, enhancements, revisions, derivatives and/or new versions thereto (in object code version only), and such data base maintenance and accompanying documentation, as is reasonably necessary for Licensee to access, use and operate the Software ("Documentation") as provided under and subject to this Agreement and identified in Schedule 1 attached below (hereinafter collectively, the "Software") under the Proprietary Rights (as defined below) owned by Insuretech in the Software, to the extent necessary for Licensee to access and use the Software for Licensee's business operations and provided services and for the purpose and in the manner as set forth in this Agreement and for which Insuretech provides the Software to Licensee under this Agreement (collectively the "Permitted Use"). Licensee has no right to engage in any use of the Software other than the Permitted Use unless a license is granted by Insuretech under another license upon the payment of all fees or royalties specified in such other agreement with Insuretech. Any use of the Software other than Permitted Use, or in violation of this Agreement, is not permitted under this Agreement.

Section 2. Permitted Use, Restrictions on Use.

Licensee may access and use the Software and Documentation only for a Permitted Use, and may authorize use and access to the Software only to, Licensee's authorized users, third party service providers and administrators. Licensee has no license or right to, and shall not: (i) copy or reproduce the Software or any part thereof (except solely as necessary and incidental to the access, use and/or execution of the Software as part of any Permitted Use) or decompile, reverse engineer, modify, change, customize, adapt, or create any derivative work from, to, or of the Software or any part thereof, (ii) rent, sublicense, distribute the Software or any part to any third party or otherwise authorize its use by third parties, unless such third parties constitute Licensee's authorized users; (iii) use or utilize the Software for, in connection with, or in any type of service outsourcing, service bureau, time-sharing, or similar arrangement or transaction or one in which Licensee is not a principal, or to market or deliver services or products offered or marketed by Insuretech; (iv) use the Software for any purpose or any manner that is illegal or in violation of any applicable law or third-party rights; or (v) make, cause or authorize any third party to do any of the foregoing. All copies of the Software shall bear all, and Licensee may not remove, modify, or obliterate any, copyright, trade secret, trademark and any other intellectual property right notices on the copy delivered by Insuretech to Licensee under this Agreement. Insuretech shall have the right to obtain injunctive relief against unauthorized copying or use of the Software, in addition to any other rights to which it may be entitled. Notwithstanding any permitted or prohibited uses, Licensee is entitled to copy, display and distribute the Documentation as necessary to train, educate or otherwise reasonably enable its authorized users to access and use Software, and nothing in this Agreement shall limit the rights of Licensee or its authorized users to exercise any legal rights pursuant to the United States Copyright Act.

Section 3. Services; Software Amendments.

Insuretech will provide maintenance and/or support and/or other services related to the continuing operation and maintenance of the Software. If and to the extent Insuretech and Licensee so agrees in a written agreement signed by both parties, setting forth the fees, charges, and expenses to be paid by Licensee to Insuretech in consideration therefor, Insuretech will provide additional services to and/or on behalf of Licensee, including the development of certain Software enhancements, derivatives, features and/or reports as mutually agreed upon by Insuretech and Licensee (the "Services"). All such Services will be billable to Licensee at Insuretech's standard hourly rate of \$150.00 per hour. Insuretech agrees and represents that Insuretech will timely revise, update, upgrade and/or enhance the Software as needed to maintain the security, functionality and operations of the Software, to cure any bugs, defects or other material flaws in the Software, and to remain in compliance with all applicable laws and regulatory updates or rate changes and similar revisions applicable to the industry (collectively "Software Amendments"). For purposes of this Agreement, all Software Amendments will also be deemed and shall constitute Software. Subject to the foregoing, Insuretech is not otherwise obligated to provide, deliver, or make available any enhancement, addition, new or other version, improvement, derivative work, derivation, customization, or adaptation to or from or including or based on any Software or part thereof unless and except to the extent Insuretech expressly agreed to do so as part of any Services requested by Licensee in writing. If and to the extent that Insuretech provides any Software Amendment to Licensee as required herein or as part of, and in accordance with, any Services, such Software Amendment shall be deemed to be part of the Software licensed under this Agreement. Notwithstanding anything in the Section or Agreement to the contrary, Insuretech represents and agrees that (i) the Software will comply, and will continue to comply, with any all applicable laws and regulations; (ii) Insuretech will timely provide and incorporate, at no charge to Licensee, any Software Amendment necessary to ensure that the Software remains fully operational and current, and fully compliant with all applicable laws and regulations, including both state and federal; and (iii) Insuretech will not replace any Software with a Software Amendment that is materially less functional or useful to Licensee or materially more costly to access and use.

Section 4. Access and Use.

A - The license under this Agreement permits Licensee and its authorized users to access and use the Software remotely on Insuretech's website accessible through an internet portal designated by Insuretech and as may be modified by Insuretech from time to time (the "Portal"). Except as otherwise provided herein, Licensee has no right or claim to download and install the Software on any server or computer owned or controlled by Licensee. Licensee agrees to reasonably and timely respond to any requests by Insuretech that are necessary to the setup and operation of the Portal and Licensee's access to and use of the Software pursuant thereto.

B - Insuretech may, from time to time, temporarily take down or shut down access to the Portal or the Software, or parts thereof, for routine maintenance, repair, or service as Insuretech may deem necessary in its sole discretion ("Downtime"). Downtime shall be reasonably scheduled in advance on weekends during non-business off hours do not exceed what would be considered standard or normal for the industry. Subject to Licensee's contractual rights and remedies, in no event shall Insuretech be liable to Licensee or any third party in connection with any Downtime. During the Term of this Agreement, Insuretech agrees and represents that the Software and Portal shall be available for normal access and use by Licensee and its authorized users twenty-four (24) hours a day, seven (7) days a week, as further provided in the Service Level Agreement attached as Schedule 3 hereto.

C - Licensee will receive a unique login identity or username and password for each of Licensee's authorized users to access and use the Software through the internet at the Portal (collectively, "Log-In Information"). Licensee may identify and designate, as its authorized users, (i) full, part-time and/or temporary employees, including without limitation such Licensee employees who are working for Licensee affiliates and/or subsidiaries; (ii) third party independent contractors providing services for or on behalf of Licensee who need access and use of the Software to provide their services; (iii) third party regulatory representatives, including without limitation auditors and examiners; and (iv) individual customers or clients of Licensee on a case-by-case basis as deemed reasonably necessary or appropriate by Licensee (collectively "authorized users"). Licensee shall not share any Log-In Information with any other person or permit any other person to know or use any of the Log-In Information, except solely for any employee of Licensee or other individual who is authorized by Licensee to access and use the Software in accordance with this Agreement. Once a person ceases to be an employee or an employee authorized to access and use the Software, Licensee shall ensure that such employee has no further access to the Software, if necessary, by changing the Log-In Information.

D - Licensee is solely responsible for obtaining, providing, establishing and maintaining, at all times at Licensee's sole cost, all third party software, hardware, communication, internet access and connection, electricity, and any other prerequisites that are or may be necessary for the access to and use of the Software, as set forth in Schedule 5 attached hereto (collectively, "Access Requirements"). Insuretech is not liable for any Access Requirements, the provision thereof, or any costs, charges, fees, taxes, rates, or payments related thereto.

E - Insuretech represents and agrees that the Software, Portal and any Services agreed upon by the Parties, will be provided by Insuretech in accordance and compliance with Schedule 4.

Section 5. Indemnification.

A Party (the "Indemnifying Party") shall defend, indemnify, and hold harmless the other Party (the "Indemnified Party") and any affiliate of the Indemnified Party, and all officers, directors, employees, and agents of the Indemnified Party or any of its affiliates (collectively, the "Indemnitees") from and against any claim, action, suit, litigation, demand, allegation, arbitration, proceeding, judgment, order, damages, loss, liability, injury, costs, expenses (including, without limitation, reasonable attorneys' fees and witness and other defense costs), settlement, and other payment obligation of any Indemnitee arising from or in connection with any claim or litigation asserted by a third party against any Indemnitee resulting from any breach of this Agreement by the Indemnifying Party, or any violation by the Indemnifying Party of any law or third party's rights or property.

Section 6. Reservation of Rights.

Insuretech represents that it owns and shall retain all rights, title and interest in and to the Software, any Software Amendment (by whomever or for whomever made), and any and all parts thereof, any and all marks and names of Insuretech or any of its affiliates, any work, technology, invention, concept, system, method, process, and other element of the Software and/or Software Amendment, any and all copyrights, patents, patent applications, trade secret rights, know-how rights, trademark rights, service mark rights, and other intellectual property rights of any kind, anywhere or under any law ("Proprietary Rights") in or to any of the foregoing (collectively and individually, "Insuretech Property"). All Software (and any Software Amendment, if any) is licensed to Licensee, not sold. Insuretech does not make, and nothing in or under this Agreement shall be interpreted or construed to be, any assignment, transfer or conveyance of any right, title, or interest whatsoever, or any grant of any license (except solely for the license expressly granted

to Licensee in the License Section of this Agreement), lien, or other right whatsoever, in or to any Insuretech Property. Licensee shall not claim, any ownership, co-ownership, license (except solely for the license expressly granted to Licensee in the License Section 1 of this Agreement), or other right in or to or under any Insuretech Property.

Section 7. Licensee Data.

A - Licensee shall exclusively retain all ownership, rights, and responsibility for any data entered by or for Licensee in connection with the access or use of the Software ("Licensee Data") and be solely responsible and liable for any and all permissions necessary for Licensee's use, input, processing, sharing, and other handling of any Licensee Data. In addition and supplemental to any other rights or obligations pertaining to the return of Licensee Data, upon the termination or expiration of this Agreement, Insuretech will, within five (5) business days of written request by Licensee to Insuretech, deliver a complete and accurate backup copy of the Licensee Data on the database of Insuretech used in connection with providing access and use of the Software if such request is received by Insuretech within ninety (90) days after the termination or expiration of this Agreement. Thereafter, Insuretech may delete any and all Licensee Data, and Insuretech shall not be liable or responsible for any such deletion of any Licensee Data.

B - Insuretech agrees to preserve and maintain the security and confidentiality of any and all Licensee Data, while such Licensee Data are in the possession of Insuretech, and conduct all collection, processing, and use of such data shall be in accordance with Insuretech's Data Policy as of the Effective Date as set forth at <https://terraclaim.com/privacy-policy> and shall be compliant with all applicable laws and regulations, both state and federal. Licensee agrees that Insuretech may collect, store, process, and use the anonymous and aggregated meta data in connection with Licensee's access and use of the Software and prepare, distribute, and use reports on such meta data, including, without limitation, for benchmarking, marketing, and promotion, provided that such meta data is anonymous and aggregated and all Licensee identifiers and all identifiers of any individuals are removed.

C - Licensee Data Transition. Upon any expiration or termination of this Agreement for any reason and provided that Licensee promptly proceeds in a reasonably expedient manner to secure, implement, and transition to a replacement provider upon any expiration or termination of this Agreement, Insuretech will reasonably cooperate with Licensee in effectuating a prompt and orderly transition, including working with its vendors and licensors to provide Licensee with a suitable electronic copy of its Licensee Data and other system data needed by Licensee to transition to another service provider, in a standard electronic format (e.g. transition of data to another third party vendor, extraction to reports Licensee can archive on disks or print and file, extracts, or other reasonable methods as mutually agreed by the parties). In addition, Insuretech will provide Licensee with continued access to the Portal and Software during any post-termination or post-expiration transition period to facilitate continuity of Licensee's operations and services (the "Transition Services"), which Transition Services will be provided subject to the terms and conditions of a written agreement between the parties (the "Transition Agreement"). The Transition Agreement will also require Licensee to pay Insuretech for all reasonable costs incurred by Insuretech in providing the Transition Services to Licensee. Insuretech shall not be obligated to provide Licensee any Transition Services or access to the Portal and/or Software following termination of this Agreement unless and until the parties have entered into a Transition Agreement mutually acceptable to both parties. This provision will survive any expiration or termination of this Agreement. If this Agreement is terminated by Insuretech for Licensee's failure to pay any fees owed to Insuretech, then Insuretech shall have the right to require additional assurances before continuing access to the Portal and Software or providing any Transition Services, including, without limitation, advance payment of all agreed

upon fees.

Section 8. Term and Termination.

A - The term "Effective Date" means the later of the dates on which the latter of Insuretech or Licensee have signed this Agreement.

B - This Agreement shall be effective and commence on the Effective Date and continue for a term of five (5) years until the end of the date that is the fifth anniversary of the Effective Date (the "Initial Period") and continue for successive one (1) year periods (each a "Renewal Period") immediately upon the end of the Initial Period or any Renewal Period unless and until it is terminated early in accordance with this Agreement. In addition: (i) a Party may terminate this Agreement by written notice of termination to the other Party if: (aa) such other Party breached this Agreement, which termination shall be effective at the end of thirty (30) days after such notice unless such other Party has cured such breach within such thirty (30) day period, or (bb) if a bankruptcy petition is filed by or for such other Party, or if such other Party ceases to operate its business, becomes insolvent, makes a general assignment to creditors, or appoints or has appointed a receiver, and (ii) Licensee may, upon not less than fifteen (15) days prior written notice to Insuretech, terminate this Agreement at any time with or without reason or cause, subject to compliance with Section 7.C. All rights of termination are without prejudice to claims and obligations then accrued.

C - Immediately upon any termination or expiration of this Agreement, the license and any right to access and use the Software shall immediately cease. Licensee shall pay in full any and all License Fees and other payments owed and unpaid under this Agreement and/or for any Services rendered through the date of termination. Licensee shall no longer access or use the Software or other Insuretech Property, and Licensee shall, upon written request of Insuretech specifically describing any such Insuretech Property, destroy or return to Insuretech all Insuretech Property and any copy and manifestation thereof, at Insuretech's expense. Each Party's obligation to protect Confidential Information shall survive termination of this Agreement. Sections 4.D, 5, 6, 7, 9, 10, 11, 12, and 13, and this Section 8.C, of this Agreement shall survive any termination or expiration of this Agreement. In the event of early termination in accordance with Section 8.B, Insuretech shall refund Licensee all prepaid License Fees and other fees for Services that would have been provided after the termination date.

Section 9. License Fees.

A - For and in consideration of the license to access and use the Software under this Agreement, Licensee agrees to pay the license fees and other payments set forth in Schedule 7 to this Agreement attached below (the "License Fees") and any other fees and other payments mutually agreed upon in writing in connection with the provision of any Services. Any third party ancillary service fees including, but not limited to, registration filing fees, bill review fees, payment services fees, etc., that are not paid directly by LICENSEE to said vendor and are incurred by INSURETECH shall be treated as pass-through expenses from vendors and will be billed to and paid by Licensee, if approved in advance by LICENSEE and actually paid by INSURETECH. All undisputed License Fees and other payments shall be due within thirty (30) days of the receipt by Licensee of a valid invoice issued by Insuretech, as provided in Schedule 7. If Licensee fails to pay all or part of any undisputed License Fee, any undisputed payment for any Services, or any other undisputed payment when due, Licensee agrees to pay interest on such unpaid amount at the rate of 1% of such unpaid and undisputed amount per calendar month until such unpaid and undisputed amount is paid in full to Insuretech.

B - Each payment under this Agreement by Licensee to Insuretech shall be made in U.S. Dollar currency in immediately available funds, without any deduction or set-off, by wire or bank transfer to a bank account designated by Insuretech or in such other manner as agreed by Licensee and Insuretech. Licensee shall be responsible for any fees, taxes (other than the income tax due from Insuretech under its applicable law for its revenue comprising such payment), charges, and costs for such payment, and if any withholding or deduction for any such fees, taxes, charges, or costs are required under applicable law, Licensee shall gross up such payment so that Insuretech receives such payment without any reduction for any such fees, taxes, charges, or costs attributable to Licensee.

Section 10. Insuretech Representations and Warranty.

Insuretech represents and warrants to Licensee that it: (i) has the right to grant the license set forth in Section 1 of this Agreement and the Software will comply with all applicable federal, state, and local laws, rules, and regulations and will reliably operate and perform in accordance with the specifications set forth in Schedule 1 and be free from material defects, malware and/or viruses; and (ii) the Services, when used as completed in this Agreement, shall comply, at all times with applicable federal, state, and local laws, rules, and regulations. If any Software fails to operate and perform in accordance with the specifications set forth in Schedule 1 or includes any material defects, Insuretech shall credit Licensee's account with an amount of time equal to the period such Software was out of service, provided such claimed deficiencies were due solely to the operation and availability the Software and were not caused by equipment, communication, or Internet service failures beyond the control of Insuretech. If such failure to operate continues for a period of thirty (30) days after any written notice of breach provided to Insuretech, Licensee may immediately terminate this Agreement and promptly receive a pro-rata refund from Insuretech of any prepaid license fees.

Neither Insuretech nor Licensee assumes or authorizes any other person to assume any other liabilities in connection with the license or use of any Software. EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH ABOVE IN THIS SECTION 10, INSURETECH MAKES NO REPRESENTATIONS, CONDITIONS, COVENANTS, GUARANTIES OR WARRANTIES, AND HEREBY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS, CONDITIONS, COVENANTS, GUARANTIES, AND WARRANTIES, WHETHER EXPRESSED OR IMPLIED OR STATUTORY, INCLUDING, WITHOUT LIMITATION, WORKMANSHIP, FITNESS FOR A PARTICULAR PURPOSE, OR MERCHANTABILITY.

Section 11. Limitation of Liability.

EXCEPT WITH RESPECT TO A PARTY'S INDEMNIFICATION OBLIGATIONS, NEITHER PARTY BE LIABLE TO THE OTHER PARTY FOR LOSS OF PROFITS, GOODWILL, LOST COMPUTER TIME, DESTRUCTION, DAMAGE OR LOSS OF DATA, OR ANY OTHER INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, LIQUIDATED, OR PUNITIVE DAMAGES FROM ANY CAUSE ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE SOFTWARE, THE PORTAL, ANY SERVICES, OR ANY ACCESS, MAINTENANCE, OR USE, OR LACK THEREOF, OR THIS AGREEMENT. EXCEPT WITH RESPECT TO A PARTY'S INDEMNIFICATION OBLIGATIONS, A PARTY'S LIABILITY FOR DIRECT DAMAGES RESULTING FROM THIS AGREEMENT SHALL NOT EXCEED THE GREATER OF AMOUNT PAID BY THE LICENSEE TO LICENSE THE USE OF THAT SOFTWARE OR ONE HUNDRED THOUSAND DOLLARS (\$100,000.00).

Section 12. Bases of Bargain, Legal Restrictions.

A - The Parties have entered into this Agreement in reliance on the limited warranties, warranty disclaimers, limitations and exclusions of liability, and indemnity set forth herein, that the same reflect an agreed-to allocation of risk between the Parties (including the risk that a remedy may fail of its essential purpose and cause consequential loss), and that the same forms an essential basis of the bargain between the Parties. The Parties further agree and acknowledge that neither Party would have entered into this Agreement without such limitations.

B - Some countries and jurisdictions do not allow the conditions, limitations, disclaimer, or exclusion of implied warranties, representations, or conditions in Sections 10 and 11 of this Agreement, in which case: (i) the conditions, limitations, disclaimer, or exclusion of implied warranties, representations, or conditions shall not be invalidated or nullified but be revised and remain valid and enforceable such that they are effective to the greatest extent as permitted under applicable law, and (ii) if any implied warranties or conditions would then otherwise arise, such implied warranties and conditions will be limited in duration to ninety (90) days, or if applicable law requires a longer time period, the shortest legally required time period, from the date of the delivery of the Software. The warranties given herein give Licensee specific legal rights and Licensee may have other rights, which may vary from jurisdiction to jurisdiction.

Section 13. Confidential Information.

“Confidential Information” shall mean all information concerning past, present, and future business activities, including information, technical or otherwise, written or oral, including data held in confidence by Licensee or Insuretech which is designated as proprietary at the time of disclosure and provided that Confidential Information shall not include: (1) information, which at the time of the disclosure by the disclosing Party, is in the public domain; (2) information which, after disclosure by the disclosing Party, enters the public domain, except where such entry is the result of the receiving Party’s breach of this Agreement or other obligation of confidentiality; (3) information, which, prior to the disclosure by the disclosing Party, was already in the receiving Party’s possession and not subject to an obligation of confidence with respect to, said Confidential Information. Licensee and Insuretech covenant and agree to hold all Confidential Information in confidence, both during the term of this Agreement and for two (2) years thereafter and agrees not to use or to disclose Confidential Information to any person, firm or corporation, or to use such Confidential Information or any part thereof, either directly or indirectly, in any manner other than as provided herein. Insuretech’s separate obligations to secure and maintain the confidentiality of Personal Information shall not expire after two (2) years, but shall separately remain as provided in Schedule 4.

Section 14. Insurance.

Insuretech agrees to maintain in full force and effect during the Term of the Agreement, at its own cost, the following coverages:

- (a) Commercial General or Business Liability Insurance with minimum combined single limits of One Million (\$1,000,000) each occurrence and Two Million (\$2,000,000) general aggregate.
- (b) Umbrella Liability Insurance with minimum combined single limits of Two Million (\$2,000,000) each occurrence and Five Million (\$5,000,000) general aggregate.
- (c) Errors and Omissions Insurance (specifically including Professional Liability and Cyber Insurance coverage for security incidents and/or Personal Information Incidents) with limits of liability of at least One Million Dollars (\$1,000,000) per claim and Two Million (\$2,000,000) in the aggregate.

Insuretech will notify Licensee, in writing, within three (3) days in the event of any cancellation or

policy reduction pertaining to the above minimum insurance requirements.

Section 15. Miscellaneous.

A - Notices. All notices or other communications required or permitted to be given by a Party pursuant to this Agreement to the other Party shall be in a writing and shall be personally delivered or mailed by U.S. mail, postage prepaid, or emailed at the address, if such notice is to Licensee, such address as provided by Licensee in connection with entering into this Agreement, or if such notice is to Insuretech, such mailing address of Insuretech as then set forth at Insuretech's website (<https://terraclaim.com/privacy-policy>). Notice shall be effective upon receipt.

B - Export Control. Licensee acknowledges that the Software, or any part thereof, may be subject to the jurisdiction of the U.S. Export Administration Regulations (Title 15 of the U.S. Code of Federal Regulations Part 730 et seq.), U.S. trade embargo regulations (Title 31 of the U.S. Code of Federal Regulations Part 500 et seq.), other regulations of the U.S. Departments of Commerce, State, and Treasury (collectively, "Export Control Law"). Accordingly, Licensee agrees that Licensee will comply with all applicable Export Control Law and that the Software, or any part thereof, or any part or information thereof, or any access or use thereof, will not be: (i) reexported, sold, or otherwise transferred to countries outside of the United States of America in violation of Export Control Law or any other U.S. law; or (ii) made available to any person or country outside, or any person that Licensee knows or has reason to suspect will cause the Software, or any part or information thereof, or any access or use thereof, to be made available outside, the United States of America in violation of Export Control Law or any other U.S. law; or (iii) reexported, sold, or otherwise transferred to or made available to persons or countries within the United States if such a reexportation, sale, transfer or making available would violate the Export Control Law or any U.S. law. Licensee specifically agrees to make best efforts to cause all users, including, without limitation, all its employees, if any, to comply with all provisions, terms and conditions set forth in this Section 15.B to the same extent as Licensee has such obligation of compliance. In the event of any violation or breach of any of the provisions of this Section 15.B, Insuretech may immediately terminate this Agreement by providing written notice. Licensee is solely responsible for determining its obligations under Export Control Law.

C - Force Majeure. Subject to any other legal and/or contractual rights, neither Party will have the right to claim damages as a result of the other Party's inability to perform or any delay in performance (other than any payment or payment obligation) due to unforeseeable circumstances beyond its reasonable control, such as labor disputes, strikes, lockouts, war, riot, insurrection, epidemic, Internet virus attack, Internet failure, supplier failure, act of God, or governmental action not the fault of the nonperforming Party. Notwithstanding the foregoing and/or any other rights of termination, Licensee may immediately terminate this Agreement by providing written notice of termination to Insuretech in the event any force majeure event continues for a period of seven (7) days during which time Licensee is unable to access and use the Software.

D - Injunctive Relief. The Parties agree that damages alone may be an insufficient remedy for a Party in the event of a breach by the other Party of the terms of this Agreement, and that such Party shall be entitled, in the event of such other Party's breach or threatened breach of such sections, to seek injunctive relief (or equivalent relief available under the law of the jurisdiction where such Party seeks such relief) to enforce the provisions of such sections, without requirement to post a bond. Injunctive (or such equivalent) relief shall be in addition to all other rights and remedies available to such Party, including, without limitation, damages.

E - Waiver. No waiver by a Party of any right or remedy in or under this Agreement shall be valid

unless set forth in writing and duly executed by such Party. No waiver of any breach of any term, covenant, warranty or condition herein shall constitute a waiver of any other or subsequent breach of any term, covenant, warranty or condition hereunder. The prevailing Party in any action to interpret or enforce this Agreement, or any part hereof, shall be entitled to all reasonable costs and expenses of such action, including reasonable attorneys' fees.

F - Severability. The invalidity or unenforceability of any portion or provision of this Agreement shall not affect the validity or enforceability of any other portion or provision hereof. Any invalid or unenforceable portion or provision shall be deemed severed from this Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain such invalid or unenforceable portion or provision.

G - Governing Law. THIS AGREEMENT, AND THE APPLICATION OR INTERPRETATION THEREOF, SHALL BE GOVERNED EXCLUSIVELY BY ITS TERMS AND BY THE LOCAL, INTERNAL LAW OF THE STATE OF TEXAS, EXCLUDING ITS CONFLICTS OF LAWS RULES. THE UNITED NATIONS CONVENTION ON CONTRACTS FOR THE INTERNATIONAL SALE OF GOODS WILL NOT APPLY TO THIS AGREEMENT OR ANY TRANSACTION HEREUNDER. THE PARTIES CONSENT TO THE JURISDICTION, INCLUDING PERSONAL JURISDICTION, AND VENUE OF THE STATE AND FEDERAL COURTS LOCATED IN THE STATE OF TEXAS.

H - Dispute Resolution Procedures. In the event of any dispute, controversy or claim arising out of or relating to this Agreement, or the breach, validity, or termination of this Agreement, the parties shall first negotiate in good faith for a period of ten (10) days from the date of notice of any such dispute to try to amicably resolve the controversy or claim. If the controversy or claim remains unresolved after the negotiation period concludes, the parties shall then make good-faith efforts for thirty (30) days to mediate the controversy or claim in Bryan, Texas, before a mediator mutually selected by the parties. Upon any unsuccessful conclusion of the mediation of the dispute, any such dispute or remaining dispute arising under or relating to this Agreement, or the breach, termination, or validity of this Agreement, may be adjudicated only as provided in this Section 15.H. Any party's right to demand good faith negotiations or mediation of a particular dispute arising under or related to this Agreement, or the breach, termination, or validity of this Agreement, shall be waived if that party either: (1) brings a lawsuit over that controversy or claim against the other party in any state or federal court; or (2) does not make a written demand for negotiations or mediation within thirty (30) days of service of process on that party of a summons or complaint from the other party instituting such a lawsuit in a state or federal court of competent jurisdiction.

I - Entire Agreement. This Agreement constitutes the entire agreement between the Parties with respect to the Licenses granted herein. This Agreement supersedes all previous communications, representations, understandings, and agreements, either oral or written, between the Parties with respect to the subject matter hereof. No changes, modifications, or additions to this Agreement shall be valid unless the same is in writing, referencing this Agreement, and signed by each Party through its authorized representative therefor.

J - No Third-Party Beneficiaries. The Parties do not intend any third party to be a third-party beneficiary under this Agreement (other than the indemnitees under Section 5, and nothing in this Agreement shall be construed for any third party to be a third-party beneficiary or to confer any third-party beneficiary rights or status on any third party.

K - Assignment. This Agreement and the rights and obligations hereunder shall not be assigned or delegated by a Party without the express prior written consent of the other Party, which will not be

unreasonably withheld. Notwithstanding the foregoing, a Party may assign this Agreement, without prior consent from the other Party to a purchaser of all or substantially all the Party's assets or to an entity that results from a merger with the Party. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the Parties hereto and their successors and assigns. A permitted assignment under this Section 15.K shall not constitute an amendment of this Agreement if the assignment does not change any terms, conditions or provisions of this Agreement other than replacing the assigning Party with the assignee.

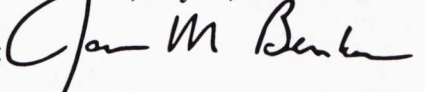
L - Language. This Agreement is presented in English. If this Agreement is translated into any other language, then the Parties hereto agree that the English text shall prevail as between them.

M - Publicity. Insuretech agrees that it shall not have the right to use (whether in customer lists, press releases or otherwise) the name or logos belonging to Licensee without the express written permission of an officer of Licensee. To the extent any such permission is granted, such name and logo shall be displayed only in accordance with Licensee's then current branding standards, including, without limitation, those related to colors and placement and all TM and [®] marks. To the extent permission to use Licensee's name and/or company logo is granted, Insuretech agrees to promptly remove such references upon receipt of Licensee's written request to do so.

WHEREFORE, Insuretech and Licensee's duly authorized representatives have caused this Agreement (and the following schedules) to be executed as of the Effective Date.

INSURETECH SOFTWARE, LLC

PO BOX 711, Bryan, TX 77806


By: 

Name: James M Benham

Title: CEO

County of Brazos

300 E. 26th St.

By: 

Name: DUANE PETERS

Title: COUNTY JUDGE

Schedule 1

**TERRACLAIM SOFTWARE
SOFTWARE SPECIFICATION REQUIREMENTS**

The Software provides functionality that enables licensee to perform claims administration for any insurance carrier or third-party administrator in the workers' compensation, property & casualty and auto insurance industries. The Software shall contain the following necessary features and functions:

For the administration of claims:

- information contained in the first report injury or accident/incident report.
- ancillary support information related to medical, legal and other consultants assigned to the claim.
- claims action plan function.
- claims notes platform.
- document file platform.
- medical and other bill payment capabilities including medical explanation of benefits forms and IRS 1099 reporting.
- accumulate and track claim payment, reserves and total incurred data by claim.
- transactional diary system.
- compliance with electronic reporting by jurisdiction and the Center for Medicare/Medicaid reporting and tracking of this reporting;
- standard letter generation.

Electronic Interfaces to send data and receive data to insurance providers:

- medical bill utilization and adjudication.
- excess insurance reporting.
- NCCI or experience modifier preparer.
- direct deposit payments.
- positive pay reporting.

Electronic Interfaces to send data and receive data to insurance providers; including but not limited to:

- medical professionals.

Reports of Claims data including but not limited to:

- claims loss runs by claim.
- check/disbursement register
- possible duplicate payment report
- explanation of medical benefits paid summary report.

Schedule 2

Fees

Post Go Live Import Fees:

After the initial import and go live of the TerraClaim system, for any new data imports of Licensee, claim data can be imported for \$1 per claim (no manual data entry or manipulation is included – must be in a machine-readable file like CSV, XLS, etc. To import old images or files the files must be indexed and referenced to the claim record and must not require manual import and indexing).

Ancillary, Reporting, Miscellaneous and Payment Service fees:

Shall be incurred at the cost provided by the payment provider (i.e., InsurCard) or the other providers (i.e. Mitchell Government Reporting)

Any Insuretech fees chargeable to Licensee hereunder shall be limited to annual inflationary increases of two percent (2%). Any third parties' fees chargeable to Licensee hereunder shall be limited to

reimbursement of the approved third parties' fees actually paid by Insuretech for and on behalf of Licensee.

Statement of Work:

Scope & Purpose

Insuretech agrees to (i) provide and license the Software for the management of insurance claims related to Licensee's business and operations; (ii) provide all necessary hosting for Licensee's use and access of the Software pursuant to the Portal to be provided by Insuretech; and (iii) backups, support, geo-redundancy, and security from hosting service. In performing such services, Insuretech shall communicate directly with Licensee's Program Manager. Prior to payment of the Implementation Fee, Insuretech will accurately import Licensee's entire claim history and policy information for use in connection with the Software.

Deliverables

Licensee will be allowed unlimited User IDs for Licensee's internal users to access and use the Software, including for purposes of data and export available reporting through the Software.

Out of Scope

Third Party contracts and payments vendor will be contracted separately by Licensee for use in connection with the Software.

Customization of Software, including but not limited to report customization, scheduled reporting, field renaming, and integration buildout, is outside of this Scope of Work. If Insuretech and Licensee decide to work further together on the specification and implementation of customization, that effort will be executed in a separate Scope of Work.

Insuretech does not guarantee to Licensee any specific level of claim completion as a result of services provided under this Scope of Work as this is dependent on responsiveness and cooperation of the insureds and related personnel outside the control of Insuretech.

Reporting only (rpo) is not considered a claim and Licensee will not be billed for adding or customizing this feature to the Software.

Any other services not specifically provided or set forth in the Agreement or this Scope & Purpose are considered out of scope.

Licensee Support

Licensee's Responsibilities

Licensee agrees to do the following to ensure the successful completion of this SOW:

- a. Submit the Required Contact Information.
- b. Submit the Team Members in Dependencies above.
- c. Allocate a Licensee project manager ("Project Manager") to support the execution of this SOW.

Licensee's Project Manager will:

1. Work closely with Licensee personnel to ensure engagement goals and timelines are met
2. Provide Insuretech with access to resources needed to support the project
3. Act as the focal point for resolution of project-related issues
4. Setup, assign security rights, and maintain user IDs for all Users.
5. Make final decisions regarding the functionality, usability, and data access rights of any configurations.

Schedule 3

Service Level Agreement

This Service Level Agreement is entered into by and between Insuretech (“**Provider**”) and Licensee. Any capitalized term used but not otherwise defined in this Service Level Agreement shall have the meaning assigned thereto in main body of the Agreement as applicable.

Performance Standards:

Metrics. In accordance with all applicable terms of this Agreement, Provider agrees to comply with the performance standards set forth in this Service Level Agreement (the “**Performance Standards**”). Provider will meet the below Performance Standards when making the Portal and Software available to Licensee, its authorized users or any other entity as designated under the Agreement.

Service Level Measures	Standards
Service Availability (as measured monthly)	99.95%
Average service Response Time (as measured over monthly periods)	40 ms (milliseconds)

Provider will use its best efforts to exceed the above Performance Standards to meet Licensee's approval. In the event Licensee is not satisfied, in its sole but reasonable discretion, with the Performance Standards achieved by Provider within six (6) months following the Go-Live Date, Licensee may terminate the Agreement without penalty upon thirty (30) days written notice to Provider, unless such failure is cured before such time to the satisfaction of Licensee. Provider shall not be responsible for any failure to meet Performance Standards to the extent resulting from any act or omission by Licensee.

Such failures shall be documented by ticket in the Parties' shared Zendesk customer service platform.

Licensee will also have the right to terminate the Agreement within fifteen (15) days' notice if failure to achieve the Performance Standards occurs two (2) times in any ninety (90) day period or three (3) times in any one hundred eighty (180) day period.

Licensee will have the right to terminate the Agreement upon thirty (30) days' written notice if Provider fails to meet any of its obligations set forth in this Service Level Agreement and fails to cure any such breach within such thirty (30) day period.

Support and Problem Resolution:

Technical Support. Provider will provide Licensee with Support around the clock every calendar day (365x24). To facilitate such support, Provider will provide Licensee with telephone/pager numbers for submission of all Support Requests to on-call support technicians.

Problem Classification. The following Problem Classification Table definitions are used for classifying performance issues:

Problem Classification Table

Severity Level	Criteria
Severity 1 (Very High)	The impact on business is severe with many users unable to perform their normal work, or there is a serious, adverse business / financial impact. The users have no readily available alternative way of performing their normal work.
Severity 2 (High)	There is a significant impact on business. The users are having difficulty performing part of their normal work. Workaround solutions can be implemented but with significant degradation of productivity.
Severity 3 (Normal)	There is no immediate impact on business with only a few users affected. The users are inconvenienced by the problem but, have alternative ways of performing work with nominal productivity impact.
Severity 4 (Low)	Additional development or enhancement services which are not critical in nature.

Response Expectations. Immediately upon Provider’s knowledge of any failure to conform with the Performance Standards set forth above, Provider will contact Licensee, Licensee will classify the problem according to the Problem Classification Table, above, and Provider will assign resources to resolve the problem as required in the Response Expectation Table below.

Response Expectation Table. The following Response Expectation Table specifies the required response for problems based upon the Severity Level assigned by Licensee. The table specifies the maximum amount of time permitted to complete each of the following steps:

Step 1. Represents the acknowledgment of the problem and the beginning of the information gathering process.

Step 2. Represents the timeframe during which the problem is actively addressed and a temporary patch, correction, or work around is provided. Provider will provide a fix or a work around for all problems as soon as possible. As a first step, for problems reported by Licensee, Provider will provide Licensee an analysis of the root cause and the proposed fix as soon as possible. Critical problems will be worked on continually until a satisfactory problem resolution can be reached. Both Parties will apply immediate and continuing best efforts to achieve problem resolution.

Step 3. Represents the timeframe by which a permanent solution will be available.

Response Expectation Table

Severity Level	Step 1 (Identify)	Step 2 (Assessment and Temporary Fix)	Step 3 (Fix)

Severity 1 (Very High)	30 minutes	2 hours	4 hours
Severity 2 (High)	2 hours	4 hours	8 hours
Severity 3 (Normal)	4 hours	8 hours	24 hours
Severity 4 (Low)	48 hours	48 hours	As agreed, to on a case-by-case basis

*The Parties agree that some Severity Level 4 problems lack commercial justification on which to expend resources and, therefore, may never be resolved.

Escalation Process. All problems with a Severity Level of 1 or 2 will be escalated if a solution or plan of resolution cannot be achieved within the designated amount of time as described above. Provider management will be made aware of issues according to the following timeframes. As succeeding levels of Provider management become involved in the resolution process, Licensee will provide contacts at proper levels within its organization to consult in resolving the problem. Upon execution of the Agreement to which this Service Level Agreement is attached, Provider will designate its support contacts and provide Licensee with the name, and phone number of its support contacts for each support level. Escalations will occur in accordance with the following schedule:

Severity Level 1 and 2 Problem Escalation.

Hours 0 to 4:	Provider's management and engineering personnel are notified and actively working the event.
Hour 5:	Provider's Director(s) are notified and involved in the problem resolution.
Hour 6:	Provider's Vice Presidents are notified and involved in the problem resolution.
Hour 8:	Provider's executive management team including the CEO are notified and involved in the problem resolution.

Severity Level 3 Problem Escalation.

Hours 0 to 72: Provider will work to resolve the problem and will attempt to provide a solution within 72 hours after problem identification. If problem identification has not occurred within the timeline outlined in the response expectation table, the problem will be assigned Severity Level 1 and Provider will follow the escalation procedures for Severity Level 1 problems. After 4 business days (provided that the problem is not due to the fault of Licensee), if Provider has not established a plan to correct the problem within a 10-day period, Provider will escalate the problem in accordance with the Severity Level 1 escalation procedures described above.

Postmortem Reports:

Provider will provide postmortem reports after each failure to meet any Service Levels. An initial report will be due within two (2) days of each such incident. A final report will be due within seven (7) days of the incident and must identify the problem, explain the root cause of the problem, and provide the short-term solution implemented to mitigate the issue and a long-term solution for preventing the problem. This document should be emailed to the following Licensee email address:

_____.

Credits:

Provider will credit Licensee, as set forth in the table in this section below and at Licensee' discretion,

each time Provider fails to meet any Service Levels. The “Monthly Look-Back Average” shall be calculated as follows according to the timing noted in the failure’s Zendesk ticket submission:

For the first twelve (12) months from the Go-Live Date, the Parties shall take (i) the days passed and (ii) the total monies paid to Insuretech, and divide (ii) by (i) to calculate the “Daily Average;” such Daily Average shall be multiplied by thirty (30) to calculate the Monthly Look-Back

Beginning on the thirteenth (13th) month from the Go-Live Date, the Parties shall take the rolling average of total monies paid to Insuretech across the prior twelve (12) months; such average shall then be deemed the Monthly Look-Back Average.

Average Credits consist of hard dollars, and Licensee’s credit shall be the following:

Standard	Credit
Service Uptime	10% of the Monthly Look-Back Average
Service Response Time	10% of the Monthly Look-Back Average

Licensee **will determine, in its sole discretion**, within thirty (30) days of its discovery or of any received report of an incident, whether a credit is due and shall notify Provider in writing. **Credits will be due and payable within thirty (30) days of written notice from Licensee.**

Schedule 4

Software Hosting, System Security and Data Security

General Hosting Services

Insuretech shall exclusively provide all necessary services required to, operate, maintain, and support the Software and Portal in accordance with the obligations set forth in the Agreement, and as further provided below. Insuretech shall provide complete facilities management and any other tasks as required to reliably, operate and maintain the Software and Portal in accordance with the requirements and other obligations herein.

Insuretech’s standards shall conform to prevailing professional and industry standards and shall ensure that the Software is reliably available for normal access and use by or on behalf of Licensee in accordance with the Agreement, specifically including the standards set forth in the Service Level Agreement attached hereto as Schedule 3. Insuretech shall ensure substantially error free operation of the Software to industry and professional standards and prompt correction of any defects, bugs, or material deficiencies.

Insuretech shall maintain the Software and Portal in a secure manner in accordance with industry standards and shall use commercially reasonable efforts to enforce the appropriate industry standards for network, data, and physical site security in order to protect the privacy and confidentiality of Licensee Data and to prevent access to or use of any such data by unauthorized users.

Security Measures

Insuretech agrees to safeguard and protect Licensee Data in accordance with all applicable laws and prevailing professional and industry standards, which protection efforts shall, at a minimum, consist of the following:

1. Password Restricted Access. Insuretech will ensure that access to Licensee Data assessable through the Software or Portal is restricted to (i) Licensee, its representatives and/or end users authorized to access such data; and (ii) Insuretech's employees and agents that require access to Licensee Data in order to reasonably perform Insuretech's obligations to Licensee or to exercise Insuretech's rights hereunder. Subject to the foregoing, Licensee acknowledges that Insuretech is not responsible for any access to Licensee Data that results from any improper use or sharing of passwords or similar access credentials by any Licensee or its authorized users, or their failure to reasonably safeguard and maintain the confidentiality and security of their passwords used to access the Software or Portal. Insuretech shall have no liability to Licensee or any third party whatsoever for unauthorized access to the Software or Portal to the extent resulting from a failure of Licensee or its authorized users to reasonably maintain the confidentiality and security of Licensee passwords.

2. Insuretech Security Solutions. Insuretech agrees that it has installed and will maintain appropriate and commercially reasonable physical, electronic and administrative security solutions to (i) restrict and prohibit unauthorized access to the Software and/or Portal and any Licensee Data accessible through the Software and/or Portal, including adequate firewalls, intrusion detection, anti-virus and physical security solutions, (ii) protect against ransomware attacks and/or demands (iii) protect the transmission of Licensee Data to, through or from the Software and/or Portal, and (iv) properly authenticate authorized end users.

3. Daily Back-ups. Consistent with commercially reasonable measures, Insuretech will use reasonable efforts to ensure that all Licensee transactions processed using the Software are backed-up daily. In the event any Licensee Data is lost or corrupted through no act or omission of Licensee or its authorized users, Insuretech shall notify Licensee, and promptly reinstate said data, to the extent reasonably possible, using the abovementioned backups. In addition to the foregoing, Insuretech shall promptly investigate the cause of any such data loss or corruption and report its findings and proposed solutions to Licensee and thereafter implement reasonable measures to avoid any similar loss or corruption of Licensee Data attributable to Insuretech's acts or omissions.

4. Licensee Locations. While providing any services, training or installation services onsite at Licensee's place of business, Insuretech's employees and agents shall reasonably comply with any Licensee policies and procedures with respect to safety, health, facility security and the environment that are provided or otherwise made available to Insuretech, and shall take all actions necessary to avoid injury, property damage, and other dangers to persons, property, or the environment.

5. Disaster Plan. Insuretech shall maintain and comply with a commercially reasonable disaster recovery plan that expressly establishes commercially reasonable contingency plans for promptly restoring and maintaining Licensee's access to and use of the Software and Portal pursuant to the Agreement ("Disaster Recovery Plan"). Among other things customarily expected and included in such a plan, INSURETECH's Disaster Recovery Plan shall include established procedures for: (a) keeping the Software and Portal functioning during natural and man-made disasters and all other disruptions, including without limitation cyberattacks, ransomware attacks and force majeure events (as that term is used in Section __, of the Agreement (collectively, a "Disruption"); and (b) promptly restoring regular access, use and functionality of the Software and Portal promptly after a Disruption. Insuretech shall include and adopt procedures in its Disaster Recovery Plan that are no less protective than industry standard, and Insuretech shall update its the Disaster Recovery Plan as the industry standards change and as necessary to reasonably maintain Licensee's reliable access and use of the Portal as set forth in the Agreement. Attached as Schedule 6 is Insuretech's Disaster Recovery Plan.

6. Access Security. Access to any data centers used by Insuretech to host, support and/or enable operation of Software and/or Portal shall remain under Insuretech's exclusive control and shall be

securely controlled by Insuretech in a commercially reasonable manner through the use of a card access system and other appropriate physical and electronic systems that will be maintained and utilized by Insuretech to control physical and electronic access to the data centers under Insuretech's control, and Insuretech shall require its third party vendors that provide data center and/or hosting services hereunder to implement and maintain security procedures that are at least equivalent to those set forth in this section. The access system shall be programmed to permit only persons who have authorized security clearance from Insuretech to enter or otherwise electronically access critical areas of the data centers under Insuretech's control.

7. Protection of Personal Information. In addition to any other obligations hereunder for the protection of Licensee Data or Confidential Information, Insuretech agrees that it will maintain the security and confidentiality of, and shall not use or disclose any, Personal Information included within the LICENSEE Data unless Insuretech receives LICENSEE's prior written consent, except disclosure to and subsequent uses by Insuretech's authorized employees and agents on a need-to-know basis, provided (a) that such employees or agents have executed written agreements restricting use or disclosure of such Personal Information as provided herein, and (b) such disclosure is strictly required for Insuretech to perform its obligations under the Agreement. Subject to and without limiting the foregoing nondisclosure and non-use obligations, Insuretech shall maintain the privacy and security of all Personal Information and shall provide reasonably appropriate safeguards to protect against accidental or unlawful destruction, loss, alteration or unauthorized disclosure, access or use of any such Personal Information included within Customer Data. Insuretech shall comply with the terms and conditions set forth in this Agreement in its receipt, transmission only in accordance with LICENSEE's instructions, storage and disposal of Personal Information and be responsible for the unauthorized, transmission, storage and disposal of Personal Information under its control or in its possession. Insuretech shall be responsible, and remain liable to LICENSEE, for the actions and omissions of its employees and agents concerning the treatment and protection of Personal Information as if their actions were Insuretech's own actions and omissions.

8. Return of Personal Information. Upon Licensee's written request or upon expiration or termination of this Agreement for any reason, Insuretech will promptly return or destroy, at Licensee's option, all originals and copies of Licensee Data it has received or stored containing any Personal Information and, within ninety (90) days of written request, provide a notarized written statement to Licensee certifying that all such Personal Information has been delivered to Licensee or destroyed, as requested by Licensee.

9. Indemnity. Insuretech agrees to defend, indemnify and hold Licensee, its affiliates, managers, members, officers, employees, contractors and agents, harmless from and against any and all claims, damages, losses, fees or expenses (including attorney's fees and other litigation expenses) and legal costs, arising from any breach of security attributable to Insuretech through its acts or omissions, which results in any Personal Information Incident. With regard to Licensee Data and any Personal Information included therein or associated therewith, a "Personal Information Incident" means any "breach of the security of the system where personal identifiable information is breached."

10. Personal Information Incident Requirements. Insuretech agrees to notify Licensee by the next Business Day after Insuretech confirms the occurrence of any potential or actual Personal Information Incident. Insuretech shall also promptly inform Licensee, as described below, about any known impact such potential or actual Personal Information Incident may or will have on the Licensee, its officers, employees, customers, or any other individuals. In so doing, Insuretech shall provide the following information during each such notification telephone call:

- (i) detailed explanation of the potential or actual Personal Information Incident and how it was discovered;
- (ii) detailed explanation of the cause of the potential or actual Personal Information Incident;

- (iii) detailed explanation of curative and responsive measures undertaken by Insuretech;
- (iv) detailed explanation of measures taken or to be taken by Insuretech to determine if an actual Personal Information Incident has occurred, including the identity of all individuals whose Personal Information is involved in the Personal Information Incident, including the types of Personal Information involved;
- (v) estimation of time expected to conclude any continued investigation of the Personal Information Incident; and
- (vi) the name and telephone number of the Insuretech representatives that Licensee can contact to obtain incident updates.

11. Remedial Measures. Insuretech shall, consistent with Licensee's reasonable instructions: (i) assist in the identification of all individuals affected by a Personal Information Incident; and (ii) undertake a prompt procedural review and security audit to determine any appropriate corrective measures to secure Licensee's Personal Information and to avoid the recurrence of a similar situation, and promptly report to Licensee all corrective actions taken by or on behalf of Insuretech. If the Personal Information Incident results from the Insuretech's acts, omissions or breach of this Agreement, Insuretech shall be responsible for all reasonable costs associated with any notification obligations, specifically including: (i) establishing and allocating call center resources and training to manage inquiries; (ii) providing affected persons with assistance in the form of free credit monitoring for up to two (2) years, (iii) providing timely and effective delivery of electronic, hard copy and telephone notifications to affected individuals, or assisting Licensee in doing so if Licensee chooses or is otherwise legally obligated to provide such notifications. In each other case in which the Personal Information Incident is not a result of Insuretech's acts, omissions or breach of this Agreement, Insuretech shall not be responsible for any costs associated with any Licensee notification obligations described above and/or any other related costs.

12. Insuretech Resources. In recognition of the fact that Licensee will be dependent upon the continuing function and operation of the Insuretech's Software and Portal, as provided herein, for the performance of various operations deemed critical to Licensee, Insuretech agrees to maintain sufficient resources, facilities, capacity, and manpower to ensure that the Insuretech's Software and Portal will continue to be provided to Licensee and/or available for Licensee's on-going use, as set forth herein.

13. SOX Compliance. Insuretech represents that it has taken all actions it deems reasonably necessary or advisable to take on or prior to the Effective Date of this Agreement to assure that, upon and at all times after the Effective Date, it will be in compliance in all material respects with all applicable provisions of the Sarbanes-Oxley Act of 2002 and all rules and regulations promulgated thereunder or implementing the provisions thereof (the "Sarbanes-Oxley Act") that are then in effect.

14. Source Code Escrow. If requested by Licensee, Insuretech shall, within thirty (30) days of the execution of this Agreement, and at the sole cost and expense of Licensee (to be quoted by and paid to Iron Mountain by Licensee), cause complete copies of the source code for the Software to be deposited with an escrow agent reasonably satisfactory to the parties ("Escrow Agent"). Insuretech shall, within ten (10) days of the implementation of any Software Amendment or significant core system upgrade or customized development work to the Software, deposit with the Escrow Agent copies of the source code for such core system upgrade or customized development work. The Parties shall cooperate in good faith to develop a complete and reasonable verification procedure to verify that the appropriate version of source code is included in the materials provided to the Escrow Agent, such procedures should include: (a) a list of the files that are included in the escrow materials and, for each file, the file size, file name and the date such files were modified; and (b) documentation that describes the software functions that have been modified in any such version. Licensee shall be entitled to receive a copy of the source code, in accordance with the procedures described in the escrow agreement, in the event of termination of this Agreement as a result of Insuretech being the subject of a Bankruptcy Event. For the avoidance of doubt

Licensee shall be given an irrevocable license to use the source code in accordance with the terms of this section for a period of two years after any such Bankruptcy Event. Notwithstanding anything to the contrary in this Agreement, in no event shall Licensee be permitted to sell, license, distribute or otherwise transfer the source code to any other party, and the source code, upon delivery to Licensee, shall only be used by it to provide continued operations by Licensee and/or to provide continued services to its customers; provided that Licensee may disclose the source code to its sub-contractors and third party vendors, who shall agree to be bound by this Agreement, to the extent necessary for Licensee to continue to provide such services. For purposes of this Section 14, Insuretech agrees and acknowledges that the source code to be deposited with the Escrow Agent from time to time must be, and will be, reasonably sufficient for Licensee to use to reestablish and or maintain the Software and Portal for Licensee's continuing use as contemplated in the Agreement, without material diminution in operations or functionality.

Schedule 5

Access Requirements

- A working high speed internet connection
- A current and updated computer with a current and updated operating systems
- A current and updated web browser
- Legitimate and valid authentication credentials to login to the system

Schedule 6

Disaster Recovery Plan

TerraClaim is deployed into the Microsoft Azure cloud system. Our Disaster prevention and recovery plan is as follows.

• Application

- A globally cached content delivery network (CDN) and Application Gateway provides fast, reliable access to the application from anywhere in the world.

• Storage

- Files are protected with Azure Geo-redundant storage with anytime read access.
- Files backups are stored in Azure for real time recovery.
- Files are replicated to offsite (off-Azure) storage providing a source of recovery in the event that need arises.

• Data

- Point in time DB recovery is stored for stored for 2 months.
- Daily/Weekly/Monthly/Yearly Backups are stored for 12 months/3 Years/5 Years/5 Years respectively.
- Customer databases have Geo-redundant replicas providing recovery options in the event of a sustained regional outage of the cloud provider.
- Database backups are replicated off site for additional recovery options if the need arises.

LICENSE FEE SCHEDULE (Sales Tax charged where applicable)

The pricing in the chart below is for the annual subscription and for the one time setup fee.

Additional new claims above the included annual totals for new claims will be invoiced quarterly and billed at a rate of:

\$85.00 each for new Indemnity claim

\$25.00 each for new Medical only claim

\$50.00 each for new liability claim

\$50.00 each for new auto claims claim

(Sales Tax charged where applicable, some states not available for work comp claims)

Implementation, Setup and Training Fee One Time Implementation, Setup and Training Fee	\$1,250.00
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New Liability Claims Annual subscription for up to 50 new liability claims per license year	\$2,500.00
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New Auto Claims Annual subscription for up to 50 new auto claims per license year	\$2,500.00
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Total	\$6,250.00
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Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803
PHONE (979) 361-4292 FAX (979) 361-4293

February 18, 2025

Insure Tech Software, LLC
Terra Claim Software
PO Box 711
Bryan, TX 77806

Dear James M. Benham,

RE: *Cancellation of Contract #22-139 Claims Reporting and Tracking Software.*

On Tuesday, May 24, 2022 Brazos County Commissioner's Court approved a five year contract #22-138 with Insure Tech Software, LLC. Since this time both parties have come to the conclusion the software does not fit our specific needs in reporting and tracking insurance claims.

Please sign and return this letter acknowledging cancellation of this contract.

Brazos County thanks you for your interest in doing business with us and hopes to work with you in the future.

Sincerely,

Beth Martinez
Brazos County Purchasing

COMPANY: Insure Tech Software, LLC DATE: 2/24/25
BY: [Signature] TITLE: CEO

Brazos County consents to this cancellation on March 4, 2025
BY: [Signature] TITLE: County Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Approval of Amendment #1 to Contract #22-150 - Document Management Automation & Digital Imaging with VistaSG in the amount of \$12,875.00. This amendment will add a component to the current system for redactions of documents such as ballots and CVR records.

TO: Commissioners Court

FROM: Celina Nava

DATE: 02/26/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: The Elections department is requesting this amendment to the current contract to add to the current system (DMS3) for redaction of documents such as ballots and CVR records to be in compliance with OAG opinion. Elections has requested funds to be allocated. The current method of responding to open records requests requires additional programming and multiple weeks of manual redaction. The anticipated cost to the requestor is expected to be reduced as a result of increased redaction efficiency.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Partially Executed Amendment #1.pdf	Partially Executed Amendment #1	Backup Material
Sole Source Justification.pdf	Sole Source County	Backup Material
Sole Source Justification Letter Vista.pdf	Sole Source Vendor	Backup Material
Partially Executed Proposal.pdf	Proposal	Backup Material
Fully Executed Contract.pdf	Original Contract	Backup Material

AMENDMENT #1 TO 22-150-Document Management Automation & Digital Imaging

THIS AMENDMENT TO 22-150 Document Management Automation & Digital Imaging Brazos County ("Amendment") is entered into and effective this 4th day of March 2025 ("Effective Date") through July 18, 2025 ("Expiration Date") by and between Brazos County ("Customer"), and VistaSG("Provider") each of which may alternatively be referred to herein as a "Party" and collectively as the "Parties". All capitalized terms in this Amendment shall have the same meaning as in the Agreement (as defined below) unless otherwise stated herein.

RECITALS

WHEREAS, the Parties entered into that certain original contract # 22-150 ("Agreement") for purposes of VistaSG to provide of the service document management automation and digital imaging for Brazos County; and

WHEREAS, the Parties desire to amend the pricing as set forth in original contract # 22-150.

AGREEMENT

NOW THEREFORE, in consideration of the above premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree to amend the Agreement as follows:

1. Adding a component in the amount \$12,875.00. This would allow ballots and CVR's available to the public within 60 days.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their authorized representatives as of the Effective Date. This Amendment may be executed in counterparts, all of which taken together shall constitute one instrument. Electronic or facsimile signatures are acceptable forms of execution of this Amendment and shall be binding on all Parties hereto.

BRAZOS COUNTY

Signature
Dwaine Peters
Name
County Judge
Title
3/4/25
Date

VISTASG

Signature
MICHAEL J. HANLEY
Name
CHIEF EXECUTIVE OFFICER
Title
2/21/2025
Date

SOLE SOURCE / SINGLE SOURCE / NO SUBSTITUTE JUSTIFICATION

Complete this form and submit to Purchasing for Sole Source purchases over \$1000.00

REQUISITION # _____ ITEM(S) IdentiHide COST \$ 12,875

I. Check the category most applicable to your requirement:

- Sole Source.** (No other known source or the only source meeting specifications.)
 Single Source. (Only the designated Supplier is acceptable due to territories, others may exist.)
 Other. Please Explain _____

II. Check the description(s) most applicable to your requirement:

- Item has characteristics unique to a Single manufacturer essential to proposed use.
 Proprietary repair or replacement item.
 Designed into fabricated equipment.
 Required for test and evaluation.
 Emergency acquisition as defined in LGC 262
 Other: _____

III. Defining Item / Supplier uniqueness:

- A. What are the minimum use requirements (e.g., operating specs; dimensions; tolerances; accuracy; purity; reliability; useful life, etc.)?
Added component to present system (DMS3) for redaction of documents.
- B. How are these requirements critical to your needs?
To meet the required redactions of an OAG opinion for ballots and CVR records.
- C. What other suppliers were considered and why were they rejected? (Brand names and suppliers should be specified.)
None located
- D. Why is this make, model, service, or supplier the only one acceptable?
Works with current system.

Prepared By: Trudy Hancock Date: 2.14.25
(Department Personnel)

Approved By: Trudy Hancock Date: 2.14.25
(Department Head or Elected Official)

<u>Purchasing Use Only</u>	
<input type="checkbox"/> Approved By: _____	Date: _____
<input type="checkbox"/> Denied By: _____	Date: _____
Reason: _____	



February 14rd, 2025

Trudy Hancock
Elections Administrator
Brazos County Elections
300 East WM J Bryan Pkwy Suite 100
Bryan, TX 77803

Dear Mrs. Hancock,

Vista Solutions Group, LP (VistaSG), has proposed the Brazos County Elections Office with licenses for IDentiHIDE, VSG Sweep Tool, and VSG Export Tool for the dms3 Imaging System.

Currently, Vista Solutions Group is the only provider to support their products in the State of Texas, and the only provider able to support our own proprietary custom solutions. VistaSG is the only company allowed to sell these products. VistaSG has the source code to maintain and enhance the set of custom integration programs that will be used by Brazos County Election's Office. We are the only company that can run customized reports, programs and workflow through dms3.

We remain committed to continue to innovate with our programs, of which those too will always be presented to the State. Any reports that are customized, and any other automation applications made available to the customer as a result of dms3 can only be generated by or come through VistaSG technical services. Please contact me directly if further information is needed.

Respectfully,

A handwritten signature in black ink, appearing to read "Michael J. Hundley".

Michael J. Hundley
Chief Executive Officer
Vista Solutions Group, LP


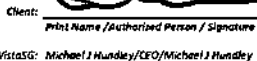
Project Name: Records Management Redaction
 Project Contact: Trudy Hartcock
 Email of Project Contacts: thartcock@brasoncountytx.gov
 Phone of Project Contacts: (979) 263-5770

VistaSG Tax ID# 20-2206925
 QuoteID: Brason_Records_Redaction_02122025
 VSG Associate: TD-AMH90-SG
 Quote Date: February 14, 2025
 Quote Expires: March 31, 2025

Brason County Elections
 300 East VM J Bryan Pkwy Suite 100
 Bryan, TX 77803

Purchasing/Paying Agent Contact Information: SAME AS ABOVE

Product Line (Digital, Automate, & Protect)	QTY/HRS	Unit Price	Cost (One Time)
dm3 license (*Waived per CEO for Referring Champion Client)	1	\$2,500.00	\$0.00
User Seats Added	2	\$500.00	\$0.00
IDENTHIDE/Zonal (*Discounted per CEO for Referring Champion Client)	3	\$4,500.00	\$2,250.00
Sweep Module (*Discounted per CEO for Referring Champion Client)	1	\$1,500.00	\$750.00
Export Images (*Discounted per CEO for Referring Champion Client)	1	\$1,500.00	\$750.00
Total Cost			\$3,750.00
Professional Services			
	HRS		Cost (One Time)
Project Management (Scheduling, Coordinating, Communications)	1.5	\$150.00	\$225.00
Environmental Setup	1.5	\$300.00	\$450.00
Product Configurations & Project Set Up	5	\$450.00	\$2,250.00
Quality Assurance Testing & User Acceptance Testing (QA&UAT)	4	\$600.00	\$2,400.00
User and Admin Documentation	3	\$700.00	\$2,100.00
Total Professional Services			\$5,225.00
Annual Subscriptions (*Includes Initial Training and UAT)			
	Units		Cost (Annual)
2 Seats Added for dm3 Support Subscription	2	\$300.00	\$600.00
IDENTHIDE Tool Subscription	1	\$2,000.00	\$2,000.00
Sweep Module	1	\$500.00	\$500.00
Export Module	1	\$500.00	\$500.00
Total Annual Subscriptions			\$3,600.00
Total Project			\$12,875.00

Client: 
 Print Name / Authorized Person / Signature: Duane Peters, Co. Judy
 VistaSG: 
 Print Name / Title of VistaSG Officer / Signature: Michael J. Hundley / CEO

Date: 3/4/25
 Date: Friday, February 14, 2025

Scope of Work

Licenses:	Licenses assigned, keys registered, and VistaSG with Client determines location for install. Once determined, VistaSG will evaluate resource & security feasibility prior to install.
Professional Services:	Business analysis of the application(s) will perform as desired. Project Management includes verification/checkout call, as well as the scheduling for production time. Environment setup is a review of the location for file transfers and installation to take place. Configurations are Client determined and the software is configured to meet expectations. QA&T is to make sure the software performs prior to training. Communications and oversight are included in Professional Services to meet the standards set by VistaSG and the Client.
Training:	Once installation, configuration and both internal as well as user testing is completed, training will be scheduled by both parties on the first available date. Training will be done virtually only. On-site live training can be quoted if requested.
Documentation:	User guides and in some instances installation guides will be provided digitally. Paper copies will require an extra charge for printing, handling and shipping.
Support:	Upon completion of all professional services the project is considered complete. Thus, the Client will be on annual support.

Requirements:

- The Quotation presented must be signed to begin the project. Once the project is scheduled and initiated, the file transfers will begin into the client environment. At that time invoicing for all Licenses, Custom Development, and Professional Services is 50% due. The remaining 50% for all services will be due, and 100% of Annual Support & Maintenance will be due upon the completion of the installation of the project following UAT. Initial client training will be scheduled and delivered once the client is on Annual Support. Clients agree that their decision to not do training, or clients determination to move the application into "Production" or "Go Live" is NOT a determination of whether payment due for all Services following delivery of the software licenses, installation and QA. No Exceptions.
- Client understands and fully agrees the licenses and professional services fees are to set up, install and use the software on a go forward basis (annually). Client further understands that the Annual Support and Maintenance is to ensure the performance of the software following installation and training is part of the User Acceptance Testing (UAT) process. This is to correct any issues related to the configurations of the software itself. Performance issues as a result of User Error, or Client Network or Environmental factors caused by dated hardware, low memory, failure to shut off computers, non-VSG software updates, anti-virus rules or permissions, or changes to entitlements on the Client network, changes to the location of the VistaSG application and its supporting files, changes to any original configurations including Client deletion of applications, or any interference by Client, Client staff or Client use of outside 3rd parties (ie. IT Consultants, Antivirus, Software updates other than VistaSG) is NOT warranted NDR is covered under VSG support agreement, of which is standard. While VSG will make every attempt to assist clients on these issues not related to VSG software, Client understands this is not covered and agrees to pay for all services following installation of the licenses and original configurations the client requests.
- Any changes requested from the original request, modifications to projects, location of installation, added users, deleted users, more memory, deletions of applications by clients, changing operating systems, changing hardware, or deletions that disable VistaSG software without VistaSG's advanced knowledge, input, and assistance is NOT covered under maintenance and support. These activities will require a Change Order at a cost (See below) for those to be addressed. Should those situations present themselves, Client understands that a separate Quote for payment will be required to reinstall or remedy issues that are described above. This is considered part of professional services, which are at the rate of \$150/per hour with a minimum of 2 hours for each instance. The Client further understands and agrees to those listed above. Client also understands that any breach to the software, or files from it such as a virus to the software and systems is not the responsibility of VistaSG. In no way will VistaSG be responsible for these breaches.
- All servers are provided securely, and remotely. Should travel be requested or required, a separate Change Order Quoted for travel costs will be provided to the Client. This must be signed and approved prior to VistaSG traveling. These will be due and payable to VistaSG upon completion of the travel. Costs are based on IRS guidelines to cover preparatory, resource, travel, hotel, meals, and other related expenses, plus the cost of time at \$150/hour per person engaged for the travel time to and from, as well as any overtime, but capped at 12 hours per day.
- VistaSG will provide an appropriate, qualified staff to perform all VistaSG tasks including delivery of licenses, professional services, training and support in accordance with project requirements. Client will provide an appropriate resource, qualified associate who will be responsible for Client tasks. Client understands that this is required to complete the project within a timely manner. Failure to provide adequate staff, access and resources will delay the project.
- Client understands and fully agrees to make available all resources necessary by VistaSG for assistance during installations, problem resolutions, and training. Client understands that Client failure to make these provisions may result in additional professional services charges. Without these resources, VistaSG cannot identify, correct or remediate with any level of reliability or guarantee to warrant the work. See # 2.
- Client understands and fully agrees that if the project is cancelled prior to completion, a notice of termination in writing to VistaSG is required, at which time full payment for any licenses delivered and any all professional services will be due at that time. Additionally, Client agrees that any reimbursement for any travel-related costs, and expenses associated with the project will be due. Upon payment VistaSG, as a courtesy will gladly remove any of VistaSG software and related files, as well as wipe clean the use of the space allocated for the project. Client decision to keep the files or have them cleaned is NOT a determination of payments due.
- Client understands and fully agrees that they are responsible for the host environment adequacy to support all required technology including scanners. This is so that all VistaSG software is able to perform as expected. Note VistaSG applications are either local installs, web-hosted or cloud-based and in any instance Client must provide the proper hardware, otherwise VistaSG cannot warrant the performance of the software. Of course, VistaSG will make every attempt to ensure that the resources are reviewed for adequacy at the time of installation. Following that determination, VistaSG does not guarantee that the software will perform should Client further stress the system memory.
- Client understands and fully agrees that any of the Client network or hardware systems related issues, or that of any 3rd party software-environmental or network-related issues are, and will NOT be supported by VistaSG. This includes scanners, printers, their related software, phones, or other software and hardware related to the issues causing VistaSG solutions to perform.
- Invoicing will be due as follows unless otherwise agreed to in writing between the Client & VistaSG: Licenses or Customer Development and Professional Services are 100% due upon signature. 100% of first year's Annual Support and Maintenance is due upon completion of Quality Assurance Testing (QAT), as the client will have all installs configured and tested. The Client understands and agrees that their decision to reschedule user acceptance testing/training (UAT), Training, or make a determination to go into "production use" or "go live" is NOT a determination of when or if a payment is due. Payment is due upon completion of installation and quality assurance testing (QAT). No exceptions. The Client understands and agrees that they will be receiving the product and it's sources on their environment, and further agrees that this is the acceptance of our products and services in its entirety of which the Client is to pay for it in full. Attempts to collect past due balances are indicative of the Client being on maintenance and support, and failure to pay will result in a disruption of services. Additionally, Client also agrees that work performed is on the basis of time and materials and in no event shall the Client be released from obligation for these payments due regardless of their decision to not or no longer use the software. Client understands that invoices are generated to perform work and agrees to pay when such work described above is performance and is delivered to client environment.
- Annual subscription includes enhancements to the software at no additional charges, unless otherwise agreed by both parties. Client understands and agrees that 100% of all invoices are due upon final completion of project and that the Client will honor those or that any Services or Support will be Terminated. The Client also understands and agrees to annual use and billing for use of the software thereafter and that failure to notify VistaSG will result in a continued support, and thus payment will be due and Client Agrees to this. Client further agrees that cancellation of the Annual Support is a subscription cancellation and Client Use of the Software and data in any way does constitute the Client Use of the software and thus will owe the Annual Subscription. Upon Cancellation, client may request VistaSG to "wipe the applications for dm3" off their system. HOWEVER, Client documents and data will NOT be withheld by VistaSG upon formal cancellation. Should the Client desire to have their documents and data to another system, under Annual Support this is done as a courtesy. Should Client not Pay their Bill, the charge to move the documents will be a CHANGE ORDER and quoted. The system will be frozen to annual maintenance and support must be submitted to VistaSG in writing no less than 45 days prior to the end of the support cycle. Otherwise, the support and maintenance will have an option to continue. Client understands that support is not refundable.
- Client further understands and agrees to annual increases to the annual subscriptions for maintenance and support based on the following: The increases will be based on a September CPI + 1%, but no less than 2.0% each year to cover the costs of inflation. This increase includes any of the licenses or subscription services delivered to the Client by VistaSG.
- VistaSG warrants the performance of their software, and in the event it fails to perform as stated, VistaSG will refund the Client for .01% of the licenses purchased by the Client. In the event the software does not perform due to Client environmental, installation, server, network, other hardware, scanner, or internet/intranet connection issues, or other limitations based on hardware or IT rule sets preventing the software from performing (ie. blocked unnecessarily by anti-virus), then client understands that VistaSG will not honor the warranty. VistaSG agrees to perform all services in good faith and with the intention of maximizing Client satisfaction and software performance. Should any conflicts that arise that cannot be settled and both parties, Client and VistaSG, agree to mediation at each's own expense. Further negotiation will be subjected to the laws of the Client's residing State, again of which both parties agree they will be responsible for their own legal fees. Thank you for your business and trust in VistaSG!

Proposal: ***dms³ Elections Bundle***
Transition from *Laserfiche*

For:

Brazos County Elections

Elections Administrator
300 East WM J Bryan Pkwy
Bryan, TX 77803

(940)521-9483

Attention:

Duane Peters, County Judge

Trudy Hancock, Elections Administrator
(thancock@brazoscountytexas.gov)

July 13, 2022



Vista^{SG}

Vista Solutions Group, LP
9020 Capital of Texas Hwy, Building 1, Suite 210
Austin, TX 78759
Phone: (512) 986.7650
Fax : (512) 986.7688
nstirneman@vistasg.com

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Introduction

Founded in December 2000, Vista Solutions Group, LP (VistaSG) has become a trusted innovator for document management-workflow automation and digital imaging technology serving the public sector. Our expertise is crafting easy to use, affordable, ECM solutions that are well-known to maximize productivity.

Along with these great solutions, our incredible customer service before, during, and after installation is where we excel. Bringing the client's desired experience and creating the very best user experience is our passion. Our objective is simple: Make your work life easier, affordably.

You will immediately feel the positive way in which the VistaSG team works side-by-side with clients the minute you engage us. Our solid reputation for customer responsiveness, quality, transparency, and satisfaction is unmatched. You will not find a better value than the solutions we provide. How do we do it?

We do it right the first time or fix it as soon as possible. We listen in advance, clarify, program properly, and deliver quickly...All while saving time and money that we pass on to the customer! We have mastered the change management and implementation process over our last 20 years of doing business, particularly in County systems.

We look forward to earning your business today, and for many years to come!

"Frankly, client success is our only mission and purpose going forward..." Michael Hundley, elected Chief Executive Officer for Vista Solutions Group, LP, 2012

Recommendations

Without bias, we believe that client processing costs and liability are reduced by these modules, while at the same time improving performance and efficiency of the organization. Below are our recommendations for Brazos County Elections:

The ***Index/File Import Module*** helps to migrate everything to one place while also ensuring document hygiene and data integrity. This tool will prepopulate all the current indexing data (first name, last name, VUID, status, etc.) from the state system, *TEAM* (*Texas Election Administration Management*). It will also be used to seamlessly import all files that currently exist inside of Laserfiche into *dms3*. From there, we will run those files against current indexing to accurately match up the data.

Auto TeamSync Module automates the process of updating voter information that is subject to change (last names due to marriage/divorce, status changes, etc.) from *TEAM* to *dms3*. Once changes are made in *TEAM*, a report will be generated that will automatically be dropped into a designated folder that will 'sweep' those indexing changes into the correct corresponding voter files. This eliminates the need to update information in two places, which dramatically reduces time and room for error.

DPS Sweep Module automates the process of importing images into *dms3* that come in from DPS or *TEAM*. Voter records like voter registration cards, statement of residences, or DPS documents that previously had to be printed off to be annotated and then scanned back in can now just be 'dragged and dropped' into a designated folder on the user's desktop. From there, the file needs only to be named by the voters VUID number and it will automatically and correctly place the documents in the correct voter file.

ABBM Module will simplify the process of tracking and managing applications and mail ballots by being a “one-stop-shop” for the entire process- beginning to end. The module also includes the ability to print labels on demand. Additionally, any changes made in TEAM will automatically transfer into our module, eliminating the need for double entry.

Audit Management Module empowers the Elections Department to respond to state audits quickly and easily should they ever be selected. This module creates a dedicated place for each of the 25 data points that the state of Texas will request so that offices can begin building those repositories pertaining to a specific election. This tool can also be used to respond to FOIA requests.

Retention Module brings peace of mind by ensuring the user always remains in compliance with Secretary of State requirements. This tool shows value by saving time, reducing risk, and even creating a return on investment to the office. Unique rules are set by the user for each type of document so that when a document is due to be purged out of the system (such as a deceased voter that has met it’s 22 month period), the user will be notified on the *dms3* dashboard. From a review queue, the files can be looked over to confirm that it is safe to remove. A report of what files have been purged (and when) can also be produced to keep a running log of all documents that have met their retention requirements.

Backup Protection Module is arguably our most important solution because it ensures your files are properly secured and safe from external risks. Our backup is set to run nightly and is sent to an encrypted cloud account that is dedicated solely to your data. Additionally, we run daily security checks to ensure that a breach is not possible. In the event of an incident (physical or virtual), we can quickly and easily restore your data to the most recent

version saved. Redundancy is key when it comes to data protection and we have seen this module "save the day" on more than one occasion.

We expect that the installation process and methodology will result in expectations being met in year 1 and exceeded if used properly each year thereafter.

Beyond these recommendations, and once achieved, the VistaSG team stands ready to advise, consult, and even further develop other solutions for Brazos County. Our vision is to partner with the County to help streamline and automate the processes of each department as time and budget allows.



Scope of Work

The proposed solution is for Brazos County Elections to directly work with VistaSG. Thus, all services for this project will be provided by VistaSG directly. As such VistaSG intends to deliver our *dms3* software for a total of 1 department.

Brazos County Elections Project Modules:

1. 10 Total Users for *dms3*
2. Index/File Import approx. 1,826,647 files, 405.21GB from *Laserfiche*
3. Auto TeamSync
4. DPS Sweep
5. ABBM
6. Audit Management
7. Retention
8. Backup Protection

Our protocol below will be for Brazos County Elections upon the approval of this statement of work. We anticipate the completion of a department project to be within 90 days of signature approval, so long as resources are available from both teams to work within the following periods.

- a. Establish installation plan, calls to schedule, credentials
- b. Installation of the modules into the host environment
- c. Establish workflow, configure modules, implement rules, testing
- d. Plan the UAT process for internal & external testing, then test
- e. Discussion for acceptance, training plans, and scheduling
- f. Training delivery

Involved parties: 1 Elections Administrator (County) to help define and establish rules, 1 Client Manager to manage the project, 1 Developer to deploy.

Cost

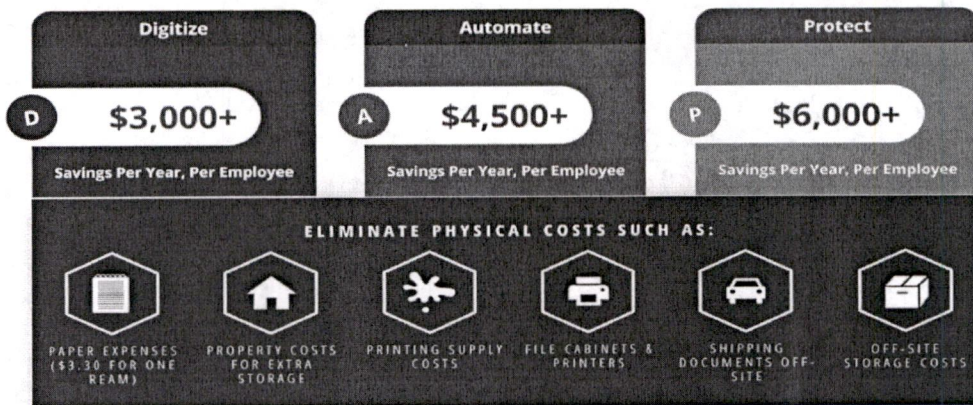
The provided quote is for services to install, configure, and test the software. We will also train staff to go live for all scanning, storing, and retrieval functions. Best practices and helpful tips will be provided during configuration and training to ensure you get the most out of our offerings.

Our solutions save time by eliminating and automating mundane and burdensome tasks. This translates into money saved for the Elections Department and the County as a whole. By investing in our solutions, we expect that you will see a return on investment within 2 years of implementation, if not far sooner (depending on workload variables).

Return on Investment

Since our tools are affordable, and create incredible efficiencies, that translates into a Return on Investment (ROI).

- Dramatically speed up tasks
 - Significantly improve accuracy
 - Exponentially increase job satisfaction




@2022 Vista Solutions Group, LP

Project Name: dms3-10 Users + Index/File Import + Retention + Auto TeamSync + Sweep + ABBM
 Contact: Trudy Hancock
 Em: thancock@brazoscountytexas.gov
 Ph: (979) 361-5770
 Brazos County Elections
 300 East WM J Bryan Pkwy
 Bryan, TX 77803

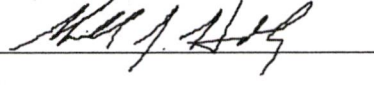
VistaSG Tax ID# 20-2204925
 QuoteID: dms3ElectBrazos05102022
 Quote PM: MC_NS
 Quote Date: May 10, 2022
 Quote Expires: July 29, 2022

Discounted to ease budgetary concerns

Licenses	QTY/HRS	Unit Price	Total Due
Initial Subscription (registration and placement of licenses)			
dms3 Initial subscription and install to location of the (10) dms3 licenses * Discounted (Through July 2022)	1	\$11,500.00	\$8,500.00
AutoTeamSync/Sweep/Retention/ABBM Discounted (Through July 2022)	1	\$7,000.00	\$5,000.00
Audit & BackUp Protection	1	\$2,200.00	\$2,200.00
<i>25% Discount for Brazos County per CEO</i>			<i>-\$5,175.00</i>
Total Licenses			\$10,525.00
Professional Services- dms3, Import, Auto TeamSync, Retention, Sweep, ABBM/Audit, & BackUp			
Professional Services			
dms3 Business Analysis, Installation, Configuration, QA, Testing, Project Management, & Training	1	\$2,750.00	\$2,750.00
Project Configuration (*dms/Sync/Swp/Ret/ABBM/Aud/BU) Discounted (Through July 2022)	1	\$4,250.00	\$3,250.00
File Import from Laserfiche (Approx. 1,826,647 files, 405.21GB) * Discounted (Through July 2022)	1	\$18,000.00	\$12,000.00
QA/Testing/Training	1	\$2,500.00	\$2,500.00
Total Professional Services			\$20,500.00
Subscriptions (includes maintenance & support with enhancements)			
EA Solutions Bundle (dms/Sync/Swp/Ret/ABBM/Aud/BU) * Discounted (Through July 2022)	1	\$13,250.00	\$9,650.00
Total Subscription (including maintenance & support)			\$9,650.00
Total Project			\$40,675.00

Client: DUANE PETERS, COUNTY JUDGE  **Acceptance**
 Print Name / Signature

Date: 7/19/2022

VistaSG: Michael Hundley, Chief Executive Officer 
 Print Name / Signature

Date: 5/10/2022

Scope of Work & Expectations

Licenses: Licenses assigned, keys registered, and VistaSG with client determines location for install. Once determined, VistaSG will evaluate resource & security feasibility prior to install.

Services: Business analysis begins to ensure the application(s) will perform as desired. The management of the project begins, which includes production, configuration, performance, and communications oversight to meet the standards set by VistaSG and the Client. Back Up Protection Services for archive, retention and back up recovery.

Training: Once installation, configuration and both internal as well as user testing is completed, training will be scheduled by both parties on the first available date. Training will be done virtually except with parties of 5 or more. Cancellation by Clients will require \$150. rescheduling fee unless 72 hours of advance notice is provided by the client to VistaSG in writing. NO EXCEPTIONS.

Support: Once the installation, configurations and testing is completed, the subscriptions will be "live". The project is completed. Training and go live dates are not the determination of completed.

NOTE: Back-Up Protection Services include a ONE YEAR full data protection program, scheduled back-up of your data on a housed drive provided by Vista Solution Group as well as on a cloud account assigned to the client. Subscriber does not relinquish control, ownership nor does the subscriber share ownership of their data. Subscription rolls over annually unless the client opts out via 30 days notice to Vista Solutions Group prior to expiration of the one year of service.

1. Quotation must be signed and agreed to by client in order for the project to be scheduled and to begin. All licenses and professional services will be due upon completion of installation, configuration, and testing. Annual Subscription-Support & Maintenance will begin upon completion of the project. *NOTE: Go Live or production use as determined by client is not a consideration of when payment is due. Payments are due at the end of the project completion, as described above.

2. Client understands and fully agrees the fees are to set up and use the software on a go forward and then annual basis. Client further understands that the Annual Support and Maintenance is to ensure the performance of the software itself and will correct any issues related to the performance of the software in and itself. Performance issues due to client environmental factors, such as anti-virus matters or changes to entitlements on the network, or changes to the location of the application and its supporting files, changes to any configurations, inadequate hardware, network environmental issues, outdated technology, lack of memory, or any interference by client, their staff or another 3rd party (ie, IT Consultants, Antivirus, Software updates other than VistaSG) without VistaSG's advanced knowledge, input, and assistance is NOT considered maintenance and support and will NOT be covered. Client understands and agrees that change order must be signed and payment of professional services at the rate of \$150/per hour with a minimum of 2 hours each instance will be required to remedy issues if any issues that are not resulting from the software itself. The Client understands and agrees that any breach to the software, or files from it such as a virus to the software and systems is not the responsibility of VistaSG. In no way will VistaSG be responsible for these breaches and that work performed is custom as the application is not internet based and so corruptions can only occur from outside sources.

3. All services are provided remotely. Should travel be required, a separate Change Order for travel costs will be provided to client and must be signed prior and will be payable to VistaSG. This is based on IRS guidelines to cover preparatory, resource, travel, hotel, meals, and other related expenses, plus the cost of time at \$150/hour per person engaged for the time to and from, as well as any overnight time, capped at 16 hours per day. Minimums will apply and a quote can be provided in advance of the training and must be approved by the client to be scheduled.

4. VistaSG will provide an associate to be responsible for performance of VistaSG staff, monitor quality of services, ensure deliverables are completed in accordance with project requirements, and provide relevant status reports to the VistaSG project manager.

5. Client understands and fully agrees to make available all resources necessary by VistaSG for assistance during installations, problem resolutions, and training. Client's failure to make these provisions will result in professional services charges since without these provisions VistaSG cannot identify, correct, or remediate with any level of reliability or guarantees or warrant any work. See Item 2 of Requirements above.

6. Client understands and fully agrees that if the project is cancelled prior to completion, a notice of termination in writing to VistaSG is required, at which time full payment for any licenses delivered and any or all work performed to date, as well as reimbursement for any travel-related costs, and expenses associated with the project will be due. Upon payment VistaSG will then remove the software and wipe clean the use of the space allocated.

7. Client understands and fully agrees that they are responsible for the host environment including all required licenses, hardware, network and third-party software components and configuration as the application is not web-hosted or cloud-based.

8. Client understands and fully agrees that any of the client, or 3rd party environmental or network-related issues are and will not be supported by VistaSG. See Item 2,5 & 7 of Requirements above.

9. Subscription invoicing will be due as follows: Annual Subscription- Support and Maintenance begins at completion of installation and configurations, as well as testing that the software performs. Client understands and agrees that any outstanding balances and payments are due and payable immediately upon completion of the project unless otherwise agreed to in writing by both parties. The client understands and agrees that their decision to schedule training, production, or Go Live is not a determination of when a payment for licenses and professional services is due, in any way whatsoever. The client understands and agrees that they will be receiving the product and its sources on their environment, and further agrees that this is the acceptance of our products and services in its entirety, of which payment will be made by client. Additionally, client also agrees that work performed is on the basis of time and materials and in no event shall the client be released from obligation for these payments due.

10. *Subscriptions include enhancements at no additional charges, as well as Support and Maintenance (See Item 2 & 5 of Requirements) for a minimum period of 3 full calendar years (*NOTE: Per client, VistaSG agrees that no increases to support cost will occur during this time). Client agrees to annual use and billing for use of the software thereafter, under the following terms below marked A. Cancellations must be submitted to VistaSG no less than 60 days prior to the annual billing as keys are delivered in advance of the annual due date. No prorations or refunds. A. Client increases to the annual subscriptions and will be fixed at 2% per client's request and VistaSG's agreement to these terms. *NOTE: Additional purchases of software (i.e., add on modules, workflows, etc.) will require additional purchases if the client chooses to do so and the annual subscription for any additional purchases will be subjected to the 2% cap as well.

11. VistaSG warrants the performance of their software, and not the client environmental issues or limitations. VistaSG agrees to perform all services in good faith and with the intention of maximized client satisfaction. VistaSG warrants a return of .10% of any license or services paid by client related to the matter unresolved. On the other hand, should any conflicts that arise that cannot be settled and both parties, Client and VistaSG, agree to mediation at each's own expense. Further reconciliation will be subjected to the laws of the Client residing State, again of which both parties agree they will be responsible for their own legal fees. Thank you for your business and trust in VistaSG!

Approval

This proposal serves as the description of the work VistaSG will be performing. VistaSG will warrant and represent itself to Brazos County as a reliable, competent vendor in good standing in the states of Texas, Florida, Ohio, Massachusetts, Michigan, Illinois, and Australia. VistaSG will exercise good faith, reliability, professionalism and deliver a high-quality solution and do what is necessary to ensure your satisfaction. A standard contract will be included to engage VistaSG as a consultant for these services.

Approved By

Duane Peters, Brazos County Judge

Name



Signature


7/19/2022

Date of Approval

Vista Solutions Group

Michael J. Hundley, CEO

Name



Signature

7/13/2022

Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 3/4/2025
ITEM: Approval of Bid Renewal #25-106R Monitoring of Security Systems with Matrix Security & Fire Solutions.
TO: Commissioners Court
FROM: Celina Nava
DATE: 02/27/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
NOTES/EXCEPTIONS: Multi-department contract for monitoring of the security systems for select county buildings. The departments have already budgeted this amount in their current operational budgets. The current contract expires March 23, 2025.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Partially Executed Renewal Letter.pdf	Partially Executed Renewal Letter	Backup Material
Tabulation.pdf	Bid Tabulation	Backup Material
Fully Executed Contract.pdf	Original Contract	Backup Material



Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803
PHONE (979) 361-4290 FAX (979) 361-4293

February 21, 2025

Matrix Security & Fire Services
4348 Carter Creek Pkwy Ste. 103
Bryan, TX 77805

Re: Renewal of IQ # 25-106R Monitoring of Security Systems for Brazos County.

Brazos County appreciates the quality work your company has provided and would like to exercise the renewal option for #25-106R previously known 23-080, *Monitoring of Security Systems for Brazos County with Matrix Security and Fire Services.*

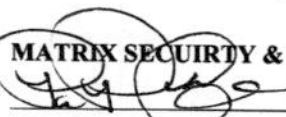
All terms, conditions, and pricing shall remain the same. This renewal term will be for one year from March 24th 2025 to March 23, 2026.

To accept the renewal option, please fill out the information and sign below. Return the signed documents by email to cnava@brazoscountytexas.gov or fax to (979) 361-4293. **Please return acceptance as soon as possible.** If you have any questions, I may be reached at (979) 361-4492.

Contact Name: Larry Agüero Title: Owner

E-Mail: billing@gomatrix.net Telephone: 979.260.9614

MATRIX SECURITY & FIRE SERVICES


Authorized Signature

02/21/25
Date

BRAZOS COUNTY


Duane Peters, County Judge

3/4/25
Date

IQ 25-106R Monitoring of Security Systems

March 24, 2025 - March 23, 2026

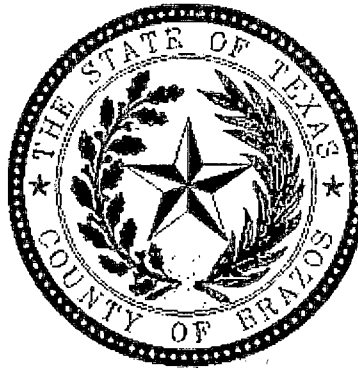
Previously known as 23-080

			Matrix Security & Fire Services	
	Location	Address	Cost/ Month	Yearly Cost
1	County Clerk Storage	302 East 24 th Street	\$35.00	\$420.00
2	District Attorney Storage	302 East 24 th Street	\$35.00	\$420.00
3	Information Technology	205 East 27 th Street	\$41.00	\$492.00
4	Tax Office	4151 County Park Court	\$41.00	\$492.00
5	Boonville Log Cabin	2421 Boonville Road	\$35.00	\$420.00
6	Brazos County Arena Hall	2906 Tabor Road	\$35.00	\$420.00
7	Facilities Service	4800 TX-21	\$41.00	\$492.00
8	Fleet Services	1607 Louis Street	\$37.00	\$444.00

Notes:

*Information Technology, Tax Office, and Facilities Service will need a new cellular transmitters installed \$96.00 per location. The delivery time for these 3 locations is ten (10) days from contract awardment.

Approved by Commissioner's Court on this 14 day of March 2025 by [Signature] holding the position of Council Judge



REQUEST FOR INFORMAL QUOTE

IQ NO. 23-080

Monitoring of Security Systems

**INFORMAL QUOTES TO BE SUBMITTED BEFORE:
Tuesday, January 31, 2023 2:00pm CST**

**TO THE:
BRAZOS COUNTY
PURCHASING DEPARTMENT
200 S. Texas Ave. Suite 352
Bryan, TX 77803
Phone: (979) 361-4290
Fax: (979) 361-4293**

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this informal quote from the issuing date of the solicitation until the date the Brazos County Commissioners Court meets to consider award of the quote. Any such contact will be grounds for rejection of the Respondent's quote.

In compliance with this solicitation, the undersigned Respondent(s) having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following quote for furnishing the material and/or services listed on the attached quote form and agrees to deliver said items at the locations and for the prices set forth on the quote form.

Company Name: Matrix Security & Fire Services
By (Print): Larry L. Agüero Title: Owner
Physical Address: 4348 Carter Creek Pkwy., Ste 103, Bryan, Tx 77802
Mailing Address: P.O. Box 4184, Bryan, Tx 77805
Telephone: 979.2609614 Fax: _____ E-Mail: belinda@gometrix.net

Quotes will be received at the Brazos County Administration Building, Purchasing Department, 200 South Texas Ave Suite 352, Bryan, Texas prior to **2:00 p.m., Tuesday, January 31, 2023** at which time quotes will be publicly opened and read aloud.

A. SCOPE OF QUOTE

Brazos County is soliciting quotes for monitoring burglar alarms for multiple locations within the county. Quotes are solicited for furnishing service, and equipment set forth in this quote request for a two (2) year period beginning **March 24, 2023 through March 23, 2025** in accordance with the following Conditions of Bidding.

B. CONDITIONS OF BIDDING

1. The following instructions apply to all quotes and become a part of terms and conditions of any quote submitted to the Brazos County Purchasing Office, unless otherwise specified elsewhere in this quote request. All Respondent(s) are required to be informed of these Terms and Conditions and will be held responsible for having done so:
2. Definitions: In order to simplify the language throughout this quote, the following definitions shall apply:
 - a. **BRAZOS COUNTY** - Same as County.
 - b. **COMMISSIONERS' COURT** - The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all county business as conferred by the State Constitution and Laws.
 - c. **CONTRACT** - An agreement between the County and a Supplier to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
 - d. **CONTRACTOR** - The successful bidder(s) of this quote request.
 - e. **COUNTY** - The government of Brazos County, Texas and its authorized representative.
 - f. **SUB-CONTRACTOR** - Any contractor hired by the Contractor or Supplier to furnish materials and services specified in this quote request.
 - g. **RESPONDENT** - Any supplier or vendor responding to the quote request.
3. Upon acceptance and approval by the Commissioners' Court, this quote effects a working contract between Brazos County and the Contractor for the period designated.
4. Quotes must be received by the Purchasing Office prior to the time and date specified. The mere fact that the quote was dispatched will not be considered; the Respondent(s) must have the quote actually delivered to and received by the Purchasing Department.
5. The County reserves the right to accept or reject in part or in whole, any quotes submitted, and to waive any technicalities for the best interest of the County.
6. Brazos County shall not be responsible for any verbal communication between any employee of the County and any Respondent(s). Only written specifications and written price quotations will be considered. Contractors with questions regarding the quote

should submit them in writing via the Brazos Valley Online Bidding System at <https://brazosbid.ionwave.net>.

7. Brazos County reserves the right to reject any quote that does not fully respond to each specified item.
8. Respondent(s) must include Tax Identification Number for the quote to be valid.
9. Should there be a change in ownership or management; the contract shall be canceled unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices. This contract is nontransferable and may not be reassigned by either party.
10. The County may cancel this contract at any time for any reason, provided a thirty-day written notice is given.
11. The quote award shall be based on, but not necessarily limited to, the following factors:
 - a. Unit price
 - b. Extended price
 - c. Special needs and requirements of Brazos County
 - d. Results of testing samples (if required by Brazos County)
 - e. Delivery
 - f. References
 - g. Brazos County's experience with products quoted
 - h. Vendor's past performance record with Brazos County.
12. Although the cost of products to be provided is an essential part of the quote, Brazos County is not obligated to award a contract on the sole basis of cost but will award to the Respondent considered to be the best value to Brazos County.
13. Acceptance of merchandise, work, and/or equipment provided shall be made by the County at the sole discretion of the Commissioners Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
14. Title and risk of loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.
15. This agreement shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement, when applicable.
16. Quotes must be submitted on quantities and units of measure specified by the quote documents. In the event of errors in extended prices the unit price shall govern. Any suggested change in quantity on the part of the bidder to secure better price or delivery is welcomed and may be given consideration provided that the bidder also quotes on the quantity specified.
17. Quotes must specify the number of consecutive calendar days required to deliver the commodities under normal conditions. Failure to specify delivery time will be

- considered reason enough to cause the quote to be disregarded. Delivery time quoted will be given consideration in awarding orders. If delivery is not made within a reasonable time of the specified delivery in the quote, the entire order or contract may be canceled, and the Respondent barred from bidding in future solicitations.
18. Quotes cannot be altered after receiving time. No quote may be withdrawn after opening time without acceptable reason and with the approval of the Purchasing Agent.
 19. Quotes must be submitted on this form and returned in a sealed envelope clearly marked with Respondent Name and Quote Number to ensure proper recognition upon its arrival. Quotes will not be considered if submitted by telephone, fax or any other means of rapid dispatch, nor will a quote be considered if submitted to any other person or department other than specifically instructed. Quotes not received prior to the expressed date and time listed in this quote will be rejected or returned unopened to the vendor. Quotes submitted by any other person or department other than the Brazos County Purchasing Department will not be accepted.
 20. It is the Respondent's sole responsibility to print and review all pages of the quote document, attachments, questions and responses, addenda, and special notices. The Certification of Quote Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to provide signature on the Certification of Quote Form renders quote non-responsive. Failure to complete the submission of all required forms, including but not limited to the Reference Page, House Bill 89 & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents may be grounds for rejection of entire quote. By submitting a response to this solicitation, the bidder agrees to comply with HB 1295, Government Code 2252.908. Respondent(s) agrees to provide Brazos County the "Certificate of Interested Parties, "Form 1295 as required, pending award, renewal, amended or extended contract.
Visit https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm for more information.
 21. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda. Any interpretation, corrections or changes to these specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Brazos County Purchasing Agent, authorized to do so by the Commissioner's Court. Addenda will be made available using the same distribution method used to post or make available the original solicitation. Bidders shall acknowledge receipt of all addenda. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda.
 22. It is our policy not to furnish quote results over the phone. Informal Quote results and tabulation sheets will be posted on the Brazos Valley Online Bidding System (<https://brazosbid.ionwave.net>) after quote award by Commissioner's Court.
 23. Brazos County reserves the right to extend this contract annually for a maximum of three (3) additional, one (1) year, periods with no changes in the terms or conditions of this contract, if agreed upon by both parties.

24. The Contractor agrees to extend prices and terms to all entities that has entered or will enter into joint purchasing inter-local cooperation agreement(s) with Brazos County.
25. Three (3) references are to be provided by the Respondent. Failure to submit references may result in disqualification of quote. Brazos County department references will not be accepted.
26. Contractor shall observe and comply with all federal, state and local laws, safety, and health regulations, ordinances, and all regulations which in any manner effect conduct of the work or services being performed.
27. Any subcontracting must be approved prior to commencement of the contract by Brazos County.
28. Any variation from the specifications in this quote document must be indicated on the quote or on a separate attachment to the quote and labeled as such.
29. Any brand name, or manufacturer's reference used is considered to be descriptive – not restrictive – and is indicative of the type and quality the County desires to purchase. Quotes on similar items of like quality will be considered only if it is noted in the quote documents and accompanied by fully descriptive product literature. All substitutions will contain the same active ingredients in the same percentages or quantity of the items listed in the quote. If notation of substitution in not made, it is assumed the vendor is quoting the item specified.
30. The County does not guarantee to purchase any minimum or maximum quantities. If any quantities are listed in the quote, they are estimated quantities used for calculating purposes only.
31. In the event the Contractor is unable to furnish any item within a reasonable time after order is placed due to strikes, war or any reason beyond the Contractor's control, the County reserves the right to purchase these items from any source, without causing this contract to be canceled.
32. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the Contractor in completion of the contract. This term supersedes any contradicting terms throughout the contract and/or any attachments.
33. The Contractor should submit itemized invoices with clearly marked remittance copies to the following address:

Brazos County
ATTN: Auditors
200 South Texas Ave, Suite 218
Bryan, TX 77803

Statements of accounts will not be sufficient to warrant payment. Unless other arrangements have been made; all invoices to be paid in full within 30 days after satisfactory delivery of commodities and or services and receipt of invoice at the listed address. Checks will be made payable to the Contractor only, and shall not include sub-contractors, assignees, or any other party.

34. As a governmental subdivision, Brazos County is exempt from most types of taxes, including but not limited to sales tax, excise tax, and import duties. Such costs must not be included in quote prices. Tax Exemption Certificates can be obtained upon request from County.
35. Upon award of contract for any commodity or materials purchased by Brazos County, the Contractor agrees to protect the county from any claim involving patent right infringement, copyright infringement, sales franchise disputes.
36. Unless otherwise specified, all items ordered from the Contractor must be new, unused, and in first class condition. Products usually packaged for commercial sale shall be furnished in proper container so as to facilitate storage and handling.
37. This quote shall be governed by the laws of the State of Texas and Potential Vendors are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law. Venue shall lie exclusively in Brazos County, Texas; notwithstanding anything to the contrary.
38. The Respondent(s) understands that Brazos County is a government subject to Texas State and Federal public information statutes.
39. Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.

C. INSURANCE REQUIREMENTS

1. The Contractor shall instruct his insurance agent or carrier to furnish to the County a Certificate of Insurance attesting to the issuance of the following parts of this section. Please note that such Certificates of Insurance and any required bonds must be issued and then approved by Brazos County Risk Management. The Certificate of Insurance must be approved by Risk Management before any deliveries can be made.
2. The Contractor shall furnish and keep in full force the following insurance during the term of this Contract:
 - a. Statutory Workmen's Compensation and \$1,000,000 Employer's Liability Insurance with waiver of subrogation.

- b. General Liability with limits for bodily injury and for property damages of not less than \$1,000,000 aggregate, \$1,000,000 each occurrence with Brazos County named as an additional insured and waiver of subrogation.
 - c. Commercial Automotive Liability with \$1,000,000 CSL for Bodily Injury and Property Damage Liability.
3. All of the aforementioned policies and Certificates of Insurance should be issued immediately after the Contractor receives notification of award.
 4. The Contractor agrees to release and hold harmless Brazos County from any and all claims and liability due to the acts of the vendor's employees and the operation of his equipment. The Contractor also agrees to hold harmless Brazos County from any and all expenses, including attorney fees, incurred by Brazos County in litigation or otherwise resisting such claims or liabilities as a result of the vendor's employees' activities. Further, the Contractor agrees to protect, indemnify and hold harmless Brazos County from and against all claims, demands and causes of action of every kind and character brought by any employees of the Contractor against Brazos County due to personal injuries and/or death to such employee resulting from any neglect act, by either commission or omission on the part of the Contractor or Brazos County.

D. SPECIAL PROVISIONS

1. Respondents shall provide security alarm monitoring and services for the following Brazos County facilities:
 - a. County Clerk Storage, 302 East 24th Street, Bryan, TX 77803
 - b. District Attorney Storage, 302 East 24th Street, Bryan, TX 77803
 - c. Information Technology, 205 East 27th Street, Bryan, TX 77803
 - d. Tax Office, 4151 County Park Court, Bryan, TX 77802
 - e. Boonville Log Cabin, 2421 Boonville Road, Bryan, TX 77802
 - f. Brazos County Arena Hall, 2906 Tabor Road, Bryan, TX 77803
 - g. Facilities Service, 4801 TX-21, Bryan, Texas 77803
2. Respondent(s) will be required to monitor from their facility with their equipment installed.
3. Respondent(s) will have to run from a cellular network and will not have access to the Brazos County network.
4. Awarded contractor will have to work with our facilities department if installation of new equipment and communication throughout the contract (if needed).

E. QUOTATIONS

The following is an estimate of our anticipated purchases and will be used ONLY for tabulation purposes. The specified estimates are not guaranteed minimums. Fill in the blanks with the unit price that is firm for the contract period. Installation of new equipment should be considered in your monthly price; no additional fee should be added.

	Location	Address	Cost/ Month	Yearly Cost
1	County Clerk Storage	302 East 24 th Street	35.-	420.-
2	District Attorney Storage	302 East 24 th Street	35.-	420.-
3	Information Technology	205 East 27 th Street	41.-	492.-
4	Tax Office	4151 County Park Court	41.-	492.-
5	Boonville Log Cabin	2421 Boonville Road	35.-	420.-
6	Brazos County Arena Hall	2906 Tabor Road	35.-	420.-
7	Facilities Service	4801 TX-21	41.-	492.-

F. REFERENCES

Respondent(s) shall provide a list of at least three (3) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the names, phone number and email of the company/entity for which the prior work was performed to contact these references. A negative reference may be grounds for disqualification of quote. Respondent(s) are not allowed to use Brazos County as a reference.

Company/Entity: Britt Price Electric
 Contact: Mark Walker
 Phone: 979.693.4076
 Email: mwalker@bricco.net

--

Company/Entity: Culpepper Realty
 Contact: Adrian Martinez
 Phone: 979.696.1444

Email: adrian@culpepperrealty.com

Company/Entity: Best Western Premier - Austin's Colony

Contact: Tony Walker

Phone: 979.731.5300

Email: tony.walker@oldhamgoodwin.com

Delivery Time
per Section B, #17:

Information Technology, Tax Office, and Facilities Service will need new cellular transmitters installed. The Delivery Time for these (3) locations is ten (10) days from Contract awardment.

The other (4) locations have current cellular transmitters and are currently monitored by Matrix Security & Fire Services. Monitoring service would be immediate with no disruption of Service.

G. V.T.C.A. LOCAL GOVERNMENT CODE §262.0276

THIS SECTION MUST BE COMPLETED. FAILURE TO COMPLETE THIS SECTION WILL DISQUALIFY THE BID.

Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.

1. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
2. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
3. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
4. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
5. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
6. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.

Name	Title (Owner, Officer, Director, Manager, Etc.)
Larry L. Agüero	Owner

H. LEGISLATIVE CERTIFICATION

Brazos County is federally mandated to adhere to the directions provided in the President’s Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration’s Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury’s Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.


Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. “Company” means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: Matrix Security & Fire Services

Authorized Company Representative: Larry L. Aguero

Address: 4348 Carter Creek Pkwy, Ste 103, Bryan, Tx 77802


Signature: 

Date: 1-30-23

Contract #: 23-080

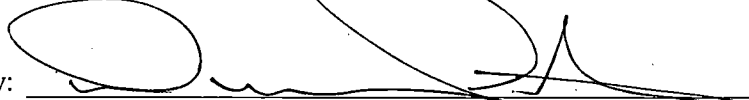
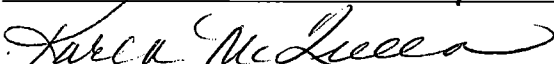
I. CERTIFICATION OF QUOTE

The undersigned affirms that they are duly authorized execute this contract, that this quote has not been prepared in collusion with any other vendor, and that the contents of this quote have not been communicated to any other vendor prior to the official opening of this quote.

Signed By: 
Typed Name: Larry L. Agüero Title: Owner
Company Name: Matrix Security & Fire Services
Phone: 979.260.9614
Mailing Address: P.O. Box 4184
Bryan, Tx 77805
Email Address: belinda @ gomatrix.net
Vendor Tax Identification Number: 74-2679176

END OF INFORMAL QUOTE REQUEST NO. 23-080

By signing below, Brazos County agrees that this quote, 23-080, will be awarded as dictated on the associated quote tabulation sheet, to the vendor whose name appears above and both parties agree to the terms and conditions contained herein.

By: 
Brazos County Commissioner's Court: DUANE PETERS, COUNTY JUDGE
Date: MARCH 7, 2023
Attest: 
Brazos County Clerk: KAREN McQUEEN

The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

- References (Section F)
- Quote (Section E)
- V.T.C.A. Local Government Code §262.0276 for Tax Verification (Section G)
- Legislation Certification (Section H)
- All Addendums (if applicable)
- Certification of Quote (Section I)



M · A · T · R · I · X

Technologies

4348 Carter Creek Parkway, Ste. 103
Bryan, Texas 77802
979-260-9614(voice) 979-690-0708(fax)

**24Hr Central Station Monitoring Service
For
Brazos County IQ No. 23-080**

General Notes:

Scope of Work:

Matrix Security & Fire Services currently provides 24Hr Central Station Service to the following locations:

County Clerk Storage
District Attorney Storage
Information Technology
Tax Office
Boonville Log Cabin
Brazos County Arena Hall

The following three (3) locations do not currently have cellular transmitters installed:

Information Technology
Tax Office
Facilities Service

The actual cost to install cellular transmitters at the (3) locations is \$ 96.00 per location. The current monthly cost for cellular service is \$ 12.00. The base price for 24Hr Central Station Monitoring is \$ 25.00. Therefore, per the bid instructions, the cost would be \$ 41.00 per month for 2 years, which would cover the pro-rated cost of the cellular transmitter @ \$ 4.00/mo., plus \$ 25.00 base Central Station price, and \$ 12.00 for the Cellular Service.

Or, you may choose to pay a one-time charge of \$ 96.00 for each of the (3) locations to install the cellular transmitters. If so, then, the monthly monitoring would become: \$ 25.00 for the base Central Station Service plus \$ 12.00 for the Cellular Service for a total of \$ 37.00 per month.

The original other (4) locations are paying \$ 10.00 per month for cellular service, which we have locked-in. Thus, the (4) locations are paying \$ 25.00 for the base Central Station Service and \$ 10.00 for the Cellular Service for a total of \$ 35.00 per month.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Frontier-Ferrill Creek-5320364

DATE OF COURT MEETING: 3/4/2025

ITEM: Consider and take action on the Frontier Communications utility permit to install fiber optic conduit within the north right-of-way of Ferrill Creek Road from FM 2038, north-east for 900 feet. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 02/26/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge
Department impacted by agenda item: Road and Bridge
Brief explanation of agenda item and if in current year budget: Frontier will install about 900 feet of fiber optic conduit within the North ROW of Ferrill Creek Road. Brazos County has NO financial responsibility in project.
Consequences for failing to approve agenda item: Less customer choice for internet
Deadline for agenda item approval: As soon as possible
Site of work being performed: Ferrill Creek Road, From FM 2038, NE for 900 feet, project is located in Precinct 2

ATTACHMENTS:

File Name

[Utility Permit-Frontier-Ferrill Creek-FM 2038 to NE.pdf](#)

Description

Utility Permit-Frontier-Ferrill Creek-FM 2038 to NE

Type

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Frontier-Ferrill Creek-5320364

DATE OF COURT MEETING: 3/4/2025

ITEM: Consider and take action on the Frontier Communications utility permit to install fiber optic conduit within the north right-of-way of Ferrill Creek Road from FM 2038, north-east for 900 feet. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 02/26/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge
 Department impacted by agenda item: Road and Bridge
 Brief explanation of agenda item and if in current year budget: Frontier will install about 900 feet of fiber optic conduit within the North ROW of Ferrill Creek Road. Brazos County has NO financial responsibility in project.
 Consequences for failing to approve agenda item: Less customer choice for internet
 Deadline for agenda item approval: As soon as possible
 Site of work being performed: Ferrill Creek Road, From FM 2038, NE for 900 feet, project is located in Precinct 2

ATTACHMENTS:

File Name

Utility_Permit-Frontier-Ferrill_Creek-FM_2038_to_NE.pdf

Description

Utility Permit-Frontier-Ferrill Creek-FM 2038 to NE

Type

Backup Material

APPROVED

Duane Peters
County Judge

3/4/25
Date

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Frontier Communications [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Project – 5320364 / Fiber
Ferrill Creek Rd

Frontier proposes directional boring to place 1X 1.25" duct and 3X hand-holes (no larger than 3X3) within the ROW down the north side of Ferrill Creek Rd maintaining depth of 36" / 42" under pavement, to then pull Frontier fiber to feed designated residents.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within approx. 30 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Frontier Communications *
Company Name

Darrin Albrecht 281-229-0849
Darrin.l.albrecht@ftr.com

Devin Gould with Housley Group
By:

Devin Gould
Signature

Project Manager – Permits
Title

3550 S Bryant Blvd San Angelo, Tx 76903
Address

409-313-3755
Telephone Number

dgould@hc-inc.com
E-mail

ACCEPTANCE OF NOTIFICATION

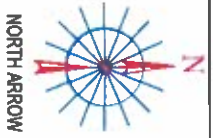
Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated February 26, 2025 except as noted below:

EXCEPTIONS: None

For  _____
Brazos County Engineer

COVER SHEET

- SHEET INDEX:
1. COVER SHEET
 2. CONTRACT DETAILS
 3. LEGEND / NOTES
 - 4-5. SITE PLANS
 6. TRENCH BACKFILL AND BORE DETAILS
 7. HH & FP DETAILS
 8. STANDARD TCP



THIS PERMIT UNDERGROUND FOOTAGE .500'



SHEET TITLE: COVER SHEET
PERMIT # 5320364
ADDRESS: 4432 FM2038, BRYAN, TX 77808, USA
PERMIT # TELECOM PRINT
BRAZOS COUNTY
PAPER SIZE: ARCH B
DRAWING SCALE: NTS
DATE: 01-29-2025
SHEET NO. 01 OF 08

CONTACT SHEET

FRONTIER OSP:

Darrin Albrecht 2611 45th Street, Dickinson, TX 77539

Darrin.l.albrecht@ftr.com

CONSTRUCTION CONTRACTOR

Housley Group

Brandon Hebert

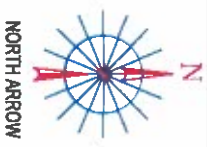
512-924-6010

bhebert@hc-inc.com

UTILITIES

Call before you dig 811

Frontier
COMMUNICATIONS



SHEET TITLE:

CONTACT DETAILS

PERMIT # 5320364

ADDRESS:
4432 FM2036, BRYAN, TX 77808,
USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE: NTS

DATE: 01-29-2025

SHEET NO. 02 OF 08

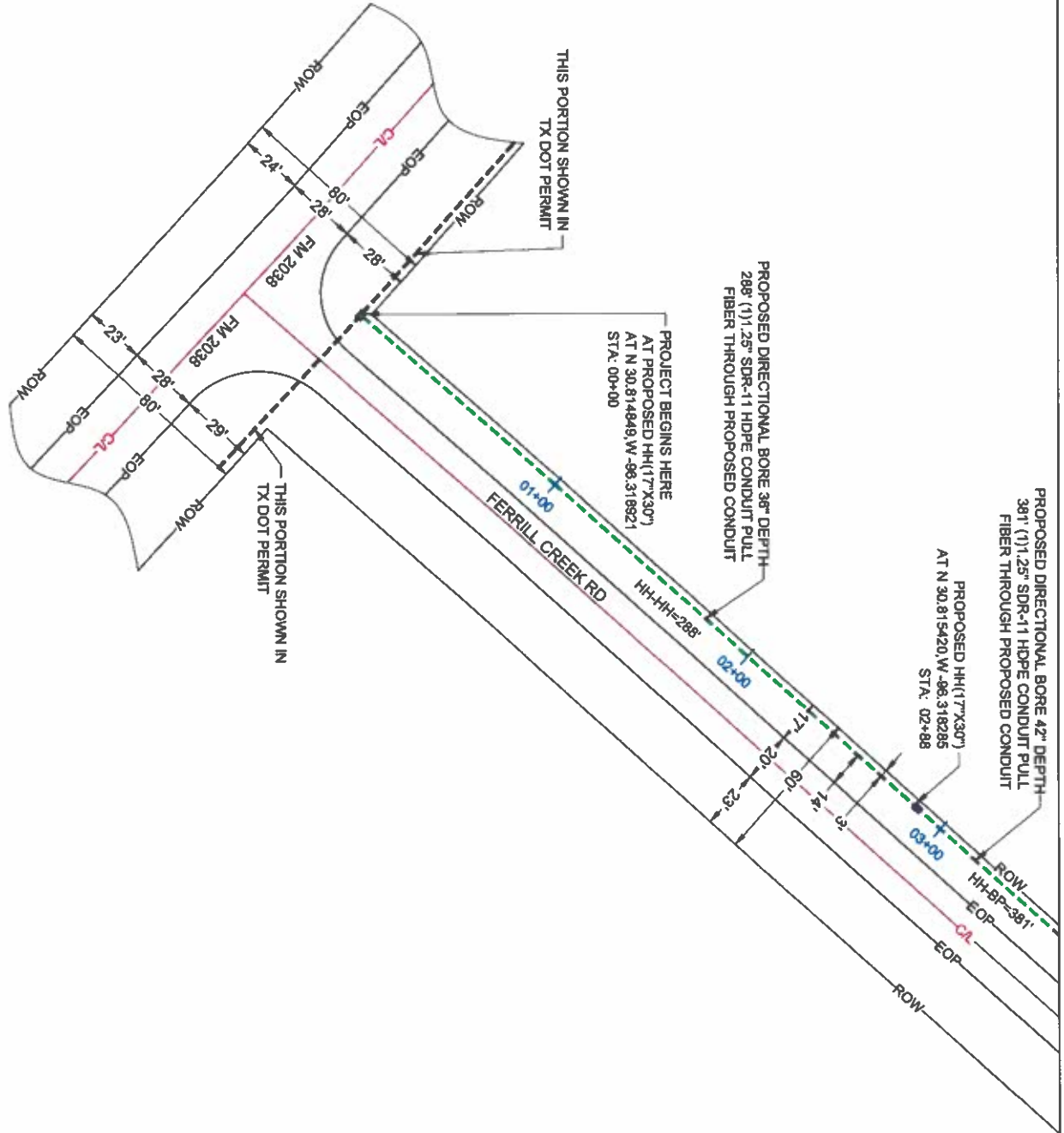
STANDARD LEGEND & NOTES

- AERIAL
- CENTERLINE
- EDGE-OF-PAVEMENT
- ROAD BASE SOLID LINE
- FENCE / GUARDRAIL
- RIGHT-OF-WAY
- SIDEWALK
- FORCE MAIN
- GAS
- CRUDE OIL
- PROPOSED BORE
- DITCH
- SAFETY FENCE
- SILT FENCE
- LIMITS OF CONSTRUCTION
- LIMITS OF CONSTRUCTION COMBINED
- COUNTY LINE / CITY LIMITS
- BORE PT / POT HOLE
- PROPOSED VAULT
- PULL POINT
- PROPOSED HANDHOLE
- EXISTING HANDHOLE
- EXISTING POWER POLE
- EXISTING FTR POLE
- ANCHOR
- DOWN GUY
- MIDSPAN CROSS OVER

- PROPOSED FLOWER POT
- COMMUNICATIONS MANHOLE
- ELECTRIC MANHOLE
- STORM SEWER MANHOLE
- SANITARY SEWER MANHOLE
- COMMUNICATIONS PEDESTAL
- ELECTRIC PEDESTAL
- ELECTRIC TRANSFORMER
- ELECTRIC HANDHOLE
- FIRE HYDRANT
- WATER VALVE
- STREET LIGHT
- STREET SIGN
- CULVERT
- TREE
- TRAFFIC SIGNAL POLE
- WASTEWATER CLEAN OUT
- WATER METER
- RAILROAD CROSSING SIGNAL / GATE
- CREEK



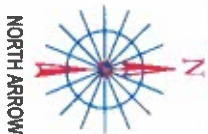
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LEGEND / NOTES
 PERMIT # 5320364
 ADDRESS:
 4432 FM203A, BRYAN, TX 77906,
 USA
 PERMIT # TELECOM PRINT
BRAZOS COUNTY
 PAPER SIZE: ARCH B
 DRAWING SCALE - 1/40
 DATE : 01-29-2025
 SHEET NO. 03 OF 08



MATCH TO SHEET 05



SHEET TITLE:	SITE PLAN
PERMIT #	5320364
ADDRESS:	4432 FM2038, BRYAN, TX 77808, USA
PERMIT # TELECOM PRINT	
BRAZOS COUNTY	
PAPER SIZE:	ARCH B
DRAWING SCALE:	1:40
DATE:	01-29-2025
SHEET NO.	04 OF 08



SHEET TITLE:
SITE PLAN

PERMIT # 5320364

ADDRESS:
4432 FM209, BRYAN, TX 77808,
USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE: 1/40

DATE: 01-29-2025

SHEET NO. 05 OF 08

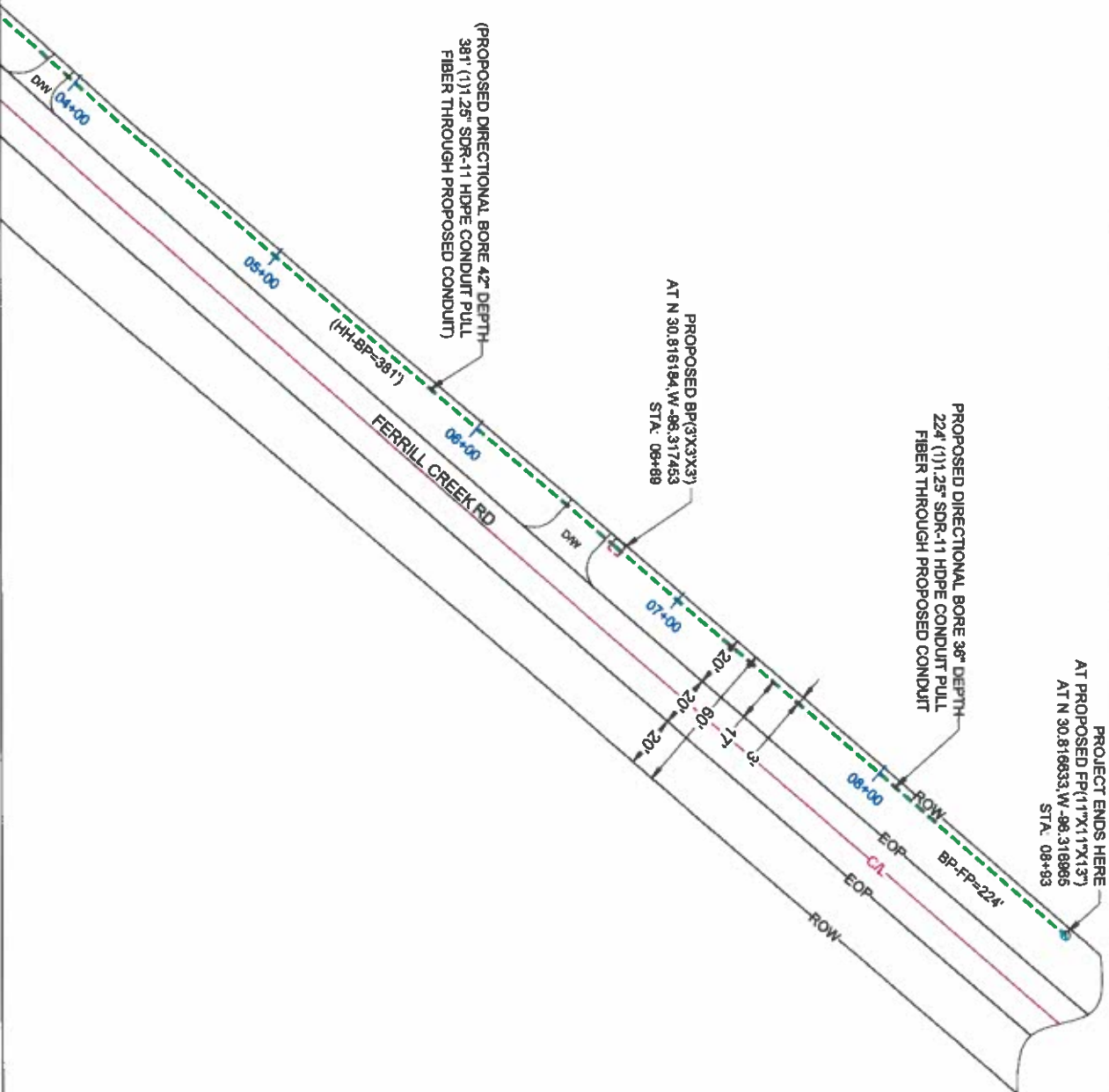
PROJECT ENDS HERE
AT PROPOSED FP(17'X11'X13')
AT N 30.816833,W 98.316965
STA. 08+93

PROPOSED DIRECTIONAL BORE 36" DEPTH
224' (1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED BP(3'X3'X3')
AT N 30.816184,W -89.317453
STA. 09+89

(PROPOSED DIRECTIONAL BORE 42" DEPTH
381' (1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

MATCH TO SHEET 04



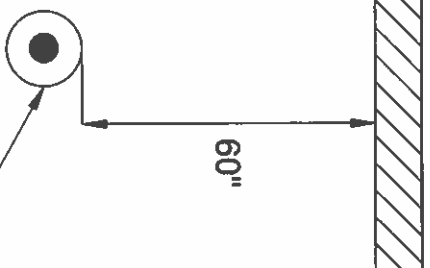


NORTH ARROW



SHEET TITLE:	TRENCH BACKFILL DETAILS
PERMIT #	5320364
ADDRESS:	4432 FM209, BRYAN, TX 77808, USA
PERMIT # TELECOM PRINT	
BRAZOS COUNTY	
PAPER SIZE:	ARCH B
DRAWING SCALE:	HORZ. NTS VERT. NTS
SHEET NO.	06 OF 08

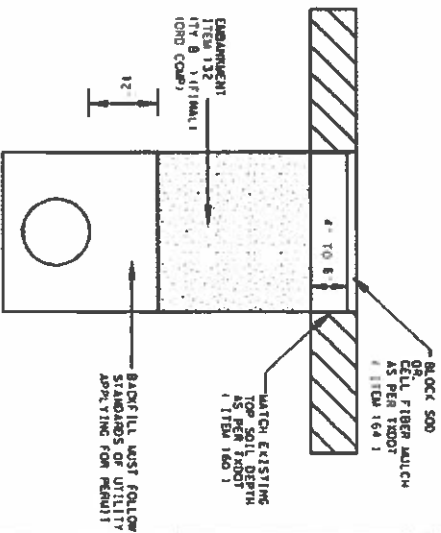
BORE DETAIL (PAVEMENT)



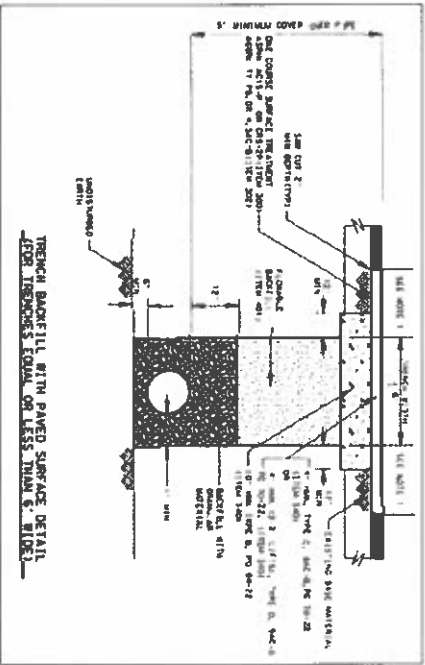
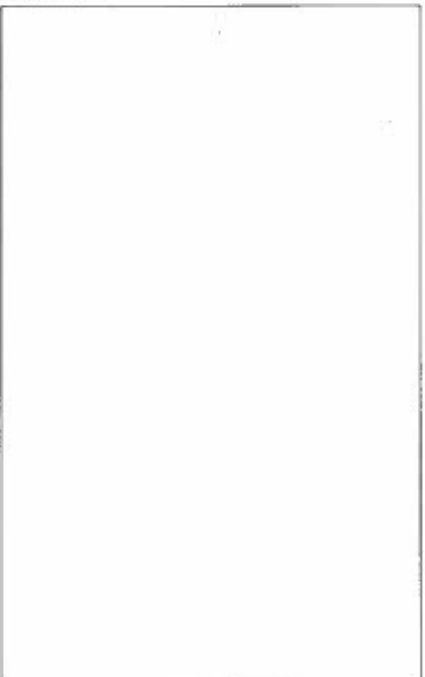
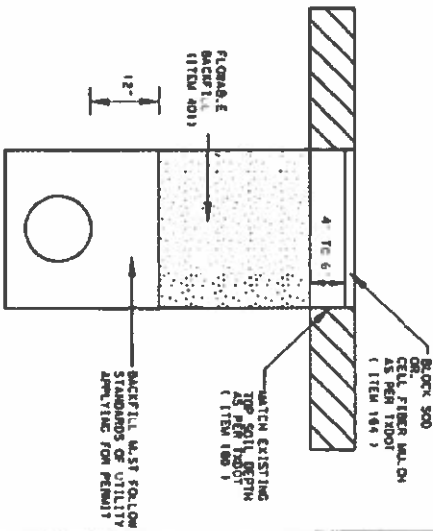
**DIRECTIONAL BORE TO PLACE
(1) 1.25 HDPE PIPE**

NOTES:
: PERMIT # 5320364 AND 5320365 TO BE OBTAINED FROM THE CITY OF BRYAN, TEXAS

**TRENCH DETAIL (NON PAVEMENT)
>10' FROM CURB/OR EDGE OF PAVEMENT**

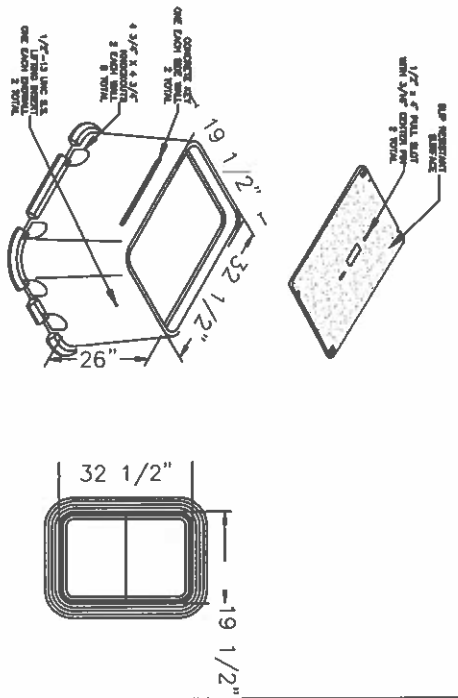


**TRENCH DETAIL (NON PAVEMENT)
< 10' FROM CURB/OR EDGE OF PAVEMENT**

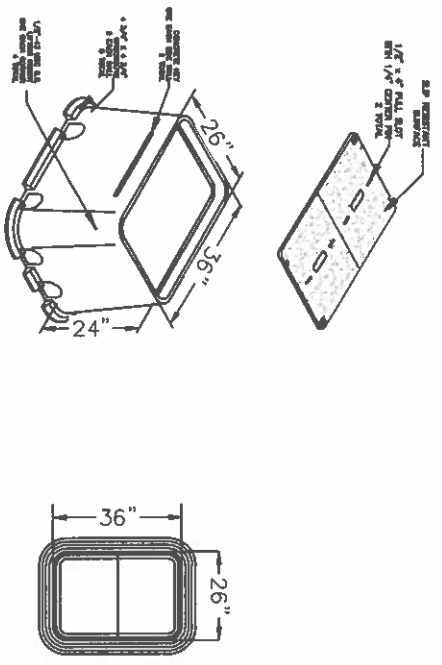


NOTES:
1. LIMITS OF HMA FINAL SURFACE SHALL BE AS SHOWN ON PLANS BUT NOT LESS THAN 2' MIN.

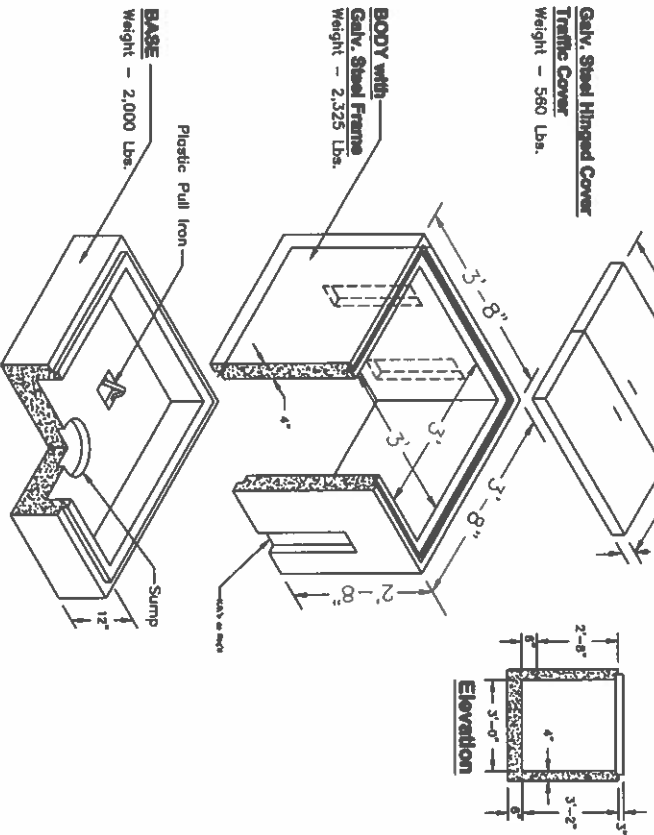
17" X 30" X 26" HANDHOLE DETAILS



24" X 36" X 26" HANDHOLE DETAILS



3' X 3' HANDHOLE DETAILS

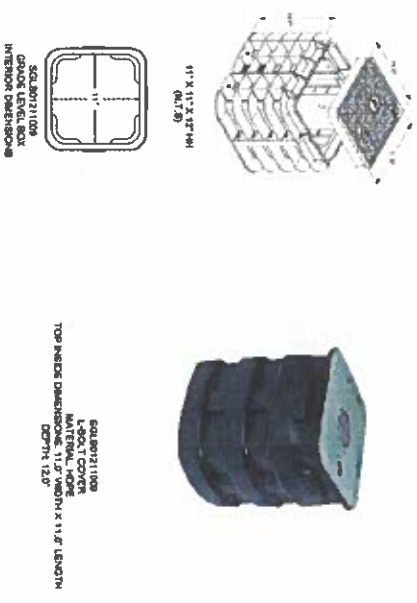


**Galv. Steel Hinged Cover
Traffic Cover**
Weight - 560 Lbs.

**BODY with
Galv. Steel Frame**
Weight - 2,325 Lbs.

BASE
Weight - 2,000 Lbs.

TYPICAL FLOWER POT BOX DETAIL



Frontier
COMMUNICATIONS



SHEET TITLE: HH DETAILS
PERMIT # 5320364
PAPER SIZE: ARCH B
DRAWING SCALE: NTS
SHEET NO. 07 OF 08



SHEET TITLE:
STANDARD TCP
PERMIT # 5320364
ADDRESS:
4423 FM2028, BRYAN, TX 77808, USA
PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B
DRAWING SCALE
HORIZ: H=VA
VERT: V=VA

SHEET NO. 08 OF 08

Traffic Department of Transportation

TRAFFIC CONTROL PLAN
ONE-LANE TWO-WAY
TRAFFIC CONTROL

TCP (2-2) - 18

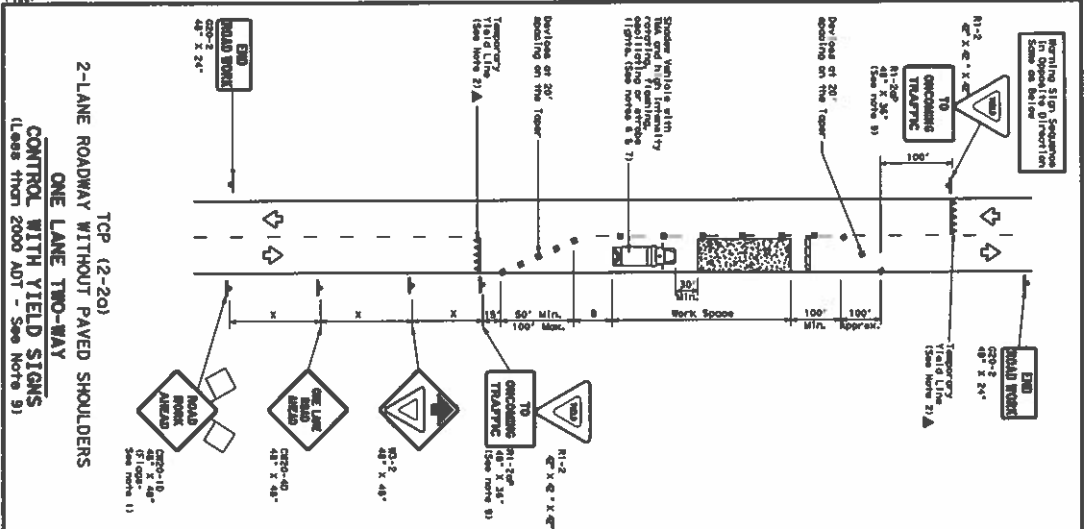
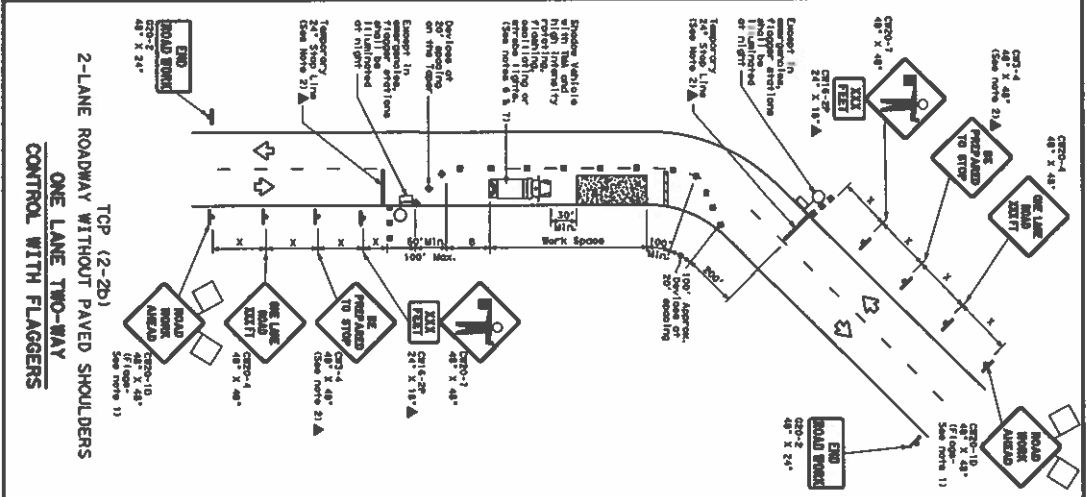
DATE	10/21/10	BY	JTB
FILE	10/21/10	CHKD	JTB
	10/21/10	APP	JTB
	10/21/10	DES	JTB
	10/21/10	INT	JTB

LEGEND

Symbol	Description	Symbol	Description
□	Type 3 Barrier	⊗	Propagating Device
▭	Heavy Work Vehicle	⊘	Front Facing Triangles
⊗	Trailer Mounted Flaming Arrow Board	⊕	Portable Channelized Message Sign Panel
⊙	Sign	⊖	Trayless Sign
△	Flagger	⊗	Flagger

Vehicle	Speed	Typical Usage	Long Term
Model	Rating	For Stationary	For Stationary
30	1500	1657	1800
35	2500	2571	2700
40	3500	3584	3700
45	4500	4597	4700
50	5500	5610	5700
55	6500	6623	6700
60	7500	7636	7700
65	8500	8649	8700
70	9500	9662	9700
75	10500	10695	10700

K Conversion Models Only
K Conversion Models Only
K Conversion Models Only



DISCLAIMER:
The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made for or by the publisher of this standard. The publisher assumes no responsibility for the correctness of this standard or for the results or for the consequences of its use.

DATE: FILE:

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
 - Power – 0-2 feet, nominally 1'
 - Phone – 2-4 feet, nominally 3'
 - Gas – 4-6 feet, nominally 5'
 - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
 - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
 - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
 - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
 - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
 - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.

- diameter
- wall thickness
- material specification
- minimum yield strength
- maximum operation pressure of the pipeline

2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.

3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Approval of the Treasurer's Report for December 2024 & Quarter Ending December 31, 2024.

TO: Commissioners Court

DATE: 02/27/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR
ALTERNATIVES: Approval

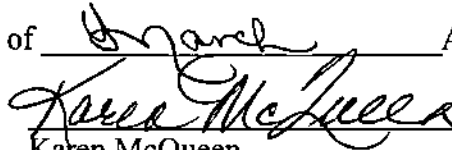
ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Approval Dec 24 QE Dec24.pdf	Treasurer Report Approval	Backup Material
Treasurer Report Dec 2024 QE 12.31.24.PDF	Treasurer Report Dec 2024 & QE 12.31.24	Backup Material

The State of Texas, County of BRAZOS


We, the undersigned, as County Commissioners within and for Brazos County, and the Honorable Duane Peters, County Judge of Brazos County, constituting the entire Commissioners' Court of Brazos County, during a regular meeting of said Court have examined the foregoing report and have caused an order to be entered upon the Minutes of the Commissioners' Court of Brazos County approving said Report as presented and submitted as true and correct by Cristian Villarreal, Treasurer of Brazos County, as provided for in the Revised Statutes of the State of Texas. (*Texas Local Government Code, 114.026*)

Witness my hand this 4 day of March A.D. 2025



Karen McQueen
County Clerk, County of BRAZOS, State of Texas

Examined and approved in open Commissioners' Court this 4 day of

March 2025.


Duane Peters, County Judge



Bentley Nettles, Commissioner Precinct #1



Chuck Konderla, Commissioner Precinct #2



Fred Brown, Commissioner Precinct #3



Wanda J. Watson, Commissioner Precinct #4

Treasurer's Report for the **MONTH DECEMBER 2024**
AND QUARTER ENDING 12/31/2024

DECEMBER 2024 TREASURER'S REPORT

FUND NUMBER & NAME	CASH BALANCE 11/30/2024	INCOMING	INVESTED INTEREST	SUB-TOTAL	DISBURSED	CASH BALANCE 12/31/2024	INVESTED	CK.ACCT.BAL. 12/31/2024
0100 - GENERAL FUND	163,315,351.23	16,154,570.68	506,818.92	179,976,740.83	13,315,074.10	166,661,666.73	145,721,487.34	20,940,179.39
1100 - HOTEL OCCUPANCY TAX	6,916,640.00	624,549.99		7,541,189.99	9,026.22	7,532,163.77		7,532,163.77
1200 - STATE LATERAL ROAD	139,091.96	637.01		139,728.97	8,250.00	131,478.97		131,478.97
1300 - UNCLAIMED FUNDS	507,664.44	4,359.47		512,023.91	-	512,023.91		512,023.91
1500 - LAW LIBRARY	185,416.38	9,996.66		195,413.04	2,804.89	192,608.15		192,608.15
1800 - LEOSE FUND	81,089.54	-		81,089.54	1,540.00	79,549.54		79,549.54
1900 - COUNTY RECORDS MANAGEMENT	706,443.68	3,235.34		709,679.02	-	709,679.02		709,679.02
2000 - COUNTY CLERK MGMT.FUND	1,316,138.74	37,942.59		1,354,081.33	20,314.85	1,333,766.48		1,333,766.48
2001 - COUNTY CLERK ARCHIVAL FUND	1,537,088.18	32,909.49		1,569,997.67	-	1,569,997.67		1,569,997.67
2200 - COURTHOUSE SECURITY FUND	174,563.03	8,747.67		183,310.70	39.35	183,271.35		183,271.35
2201 - JUSTICE COURT SECURITY FUND	265,594.35	3,597.03		269,191.38	-	269,191.38		269,191.38
2300 - DISTRICT CLERK MANAGEMENT FUND	317,977.67	14,973.06		332,950.73	6,273.60	326,677.13		326,677.13
2301 - DISTRICT CLERK ARCHIVAL FUND	1,617.73	7.41		1,625.14	-	1,625.14		1,625.14
2400 - JUSTICE @ PEACE - TECHNOLOGY FUND	75,923.60	2,324.14		78,247.74	43.27	78,204.47		78,204.47
2401 - CO.& DIST.COURT TECHNOLOGY FUND	136,766.72	1,185.18		137,951.90	-	137,951.90		137,951.90
2500 - SPECIAL FORFEITURE FUND	81,488.06	373.20		81,861.26	2,420.00	79,441.26		79,441.26
2600 - D/A HOT CHECK COLLECT FEES	5,447.58	24.95		5,472.53	-	5,472.53		5,472.53
2700 - BAIL BOND BOARD FEES	115,517.95	529.04		116,046.99	-	116,046.99		116,046.99
2900 - VIT INTEREST FUND	398,569.38	4,820.22		403,389.60	1,604.10	401,785.50		401,785.50
3000 - COUNTY GRANTS	(331,695.92)	503,081.32		171,385.40	437,689.34	(266,303.94)		(266,303.94)
3100 - AMERICAN RESCUE PLAN ACT	20,562,850.63	-	73,513.07	20,636,363.70	212,924.38	20,423,439.32	19,495,936.41	927,502.91
3200 - SB 22 2023 RURAL	999,322.12	4,576.65		1,003,898.77	42,072.78	961,825.99		961,825.99
3400 - D/A CRIME FUND	200,472.06	12,011.61		212,483.67	8,171.42	204,312.25		204,312.25
3500 - PRIMARY ELECTION SERVICES	50,571.41	231.60		50,803.01	2,935.48	47,867.53		47,867.53
3901 - BC HOUSING FINANCE CORP	523,971.14	2,399.66		526,370.80	6,500.00	519,870.80		519,870.80
4320 - CO 2020	5,181,927.86	238,681.27	16,000.83	5,436,609.96	452,350.91	4,984,259.05	3,988,634.75	995,624.30
4323 - ON SYSTEM ROAD BOND-TXDOT	14,888,361.18	8,395.77	52,582.86	14,949,339.81	515,563.19	14,433,776.62	13,107,707.54	1,326,069.08
43231 - OFF SYSTEM ROAD BOND	7,002,232.76	1,083.22	27,250.62	7,030,566.60	15,322.27	7,015,244.33	6,792,959.37	222,284.96
43232 - 2023 CERTIFICATES OF OBLIGATIONS	10,593,607.85	5,339.07	37,972.90	10,636,919.82	-	10,636,919.82	9,465,783.23	1,171,136.59
4500 - GEN.PERMANENT IMPV.	18,062,504.13	-		18,062,504.13	704,816.56	17,357,687.57		17,357,687.57
5000 - HEALTH & LIFE INSURANCE	13,928,526.08	2,494,442.22		16,422,968.30	1,663,323.32	14,759,644.98		14,759,644.98
5800 - COUNTY ATTORNEY OPERATING FUND	69,434.35	125.00		69,559.35	-	69,559.35		69,559.35
6000 - PAYROLL	2,859,886.00	6,730,192.48		9,590,078.48	7,692,313.10	1,897,765.38		1,897,765.38
9100 - HEALTH DEPARTMENT	3,219,390.82	357,739.17		3,577,129.99	390,447.25	3,186,682.74		3,186,682.74
9300 - REGIONAL MOBILITY AUTHORITY	27,969.36	20,128.09		48,097.45	-	48,097.45		48,097.45
9700 - COMMUNITY SUPERVISION	1,129,705.49	720,728.59		1,850,434.08	479,572.96	1,370,861.12		1,370,861.12
TTL.OF ACCTS.IN POOL	275,247,427.54	28,003,938.85	714,139.20	303,965,505.59	25,991,393.34	277,974,112.25	198,572,508.64	79,401,603.61
1600 - LOCAL PROVIDER PARTICIPATION	22,683,288.48	11,500,626.26		34,183,914.74	1,285,175.98	32,898,738.76		32,898,738.76
4100 - GEN.OBLIG.DEBT SVC.	6,613,267.28	1,195,616.69	16,122.32	7,825,006.29	-	7,825,006.29	4,018,923.85	3,806,082.44
TOTAL	304,543,983.30	40,700,181.80	730,261.52	345,974,426.62	27,276,569.32	318,697,857.30	202,591,432.49	116,106,424.81

This report is submitted as true and correct to Commissioners Court by Cristian T. Villarreal, Brazos County Treasurer, on March 4, 2025.

QUARTER ENDING 12/31/2024 TREASURER'S REPORT

	CASH BALANCE 9/30/2024	INCOMING	INVESTED INTEREST - QTRLY	SUB-TOTAL	DISBURSED	CASH BALANCE 12/31/2024	INVESTED	CK.ACCT.BAL. 12/31/2024
0100 - GENERAL FUND	175,972,373.87	34,113,520.10	1,530,662.90	211,616,556.87	44,954,890.14	166,661,666.73	145,721,487.34	20,940,179.39
1100 - HOTEL OCCUPANCY TAX	6,547,360.33	1,389,221.55	-	7,936,581.88	404,418.11	7,532,163.77	-	7,532,163.77
1200 - STATE LATERAL ROAD	263,366.52	33,112.45	-	296,478.97	165,000.00	131,478.97	-	131,478.97
1300 - UNCLAIMED FUNDS	501,637.78	10,386.13	-	512,023.91	-	512,023.91	-	512,023.91
1500 - LAW LIBRARY	172,604.57	31,153.66	-	203,758.23	11,150.08	192,608.15	-	192,608.15
1800 - LEOSE FUND	81,233.52	-	-	81,233.52	1,683.98	79,549.54	-	79,549.54
1900 - COUNTY RECORDS MANAGEMENT	698,945.71	10,733.31	-	709,679.02	-	709,679.02	-	709,679.02
2000 - COUNTY CLERK MGMT.FUND	1,302,819.94	100,334.72	-	1,403,154.66	69,388.18	1,333,766.48	-	1,333,766.48
2001 - COUNTY CLERK ARCHIVAL FUND	1,475,665.16	94,629.81	-	1,570,294.97	297.30	1,569,997.67	-	1,569,997.67
2200 - COURTHOUSE SECURITY FUND	158,836.04	26,608.28	-	185,444.32	2,172.97	183,271.35	-	183,271.35
2201 - JUSTICE COURT SECURITY FUND	257,061.47	12,129.91	-	269,191.38	-	269,191.38	-	269,191.38
2300 - DISTRICT CLERK MANAGEMENT FUND	305,615.56	42,143.06	-	347,758.62	21,081.49	326,677.13	-	326,677.13
2301 - DISTRICT CLERK ARCHIVAL FUND	1,595.63	29.51	-	1,625.14	-	1,625.14	-	1,625.14
2400 - JUSTICE @ PEACE - TECHNOLOGY FUND	70,418.05	7,916.20	-	78,334.25	129.78	78,204.47	-	78,204.47
2401 - CO.& DIST.COURT TECHNOLOGY FUND	134,009.90	3,942.00	-	137,951.90	-	137,951.90	-	137,951.90
2500 - SPECIAL FORFEITURE FUND	37,605.13	44,256.13	-	81,861.26	2,420.00	79,441.26	-	79,441.26
2600 - D/A HOT CHECK COLLECT FEES	5,315.32	157.21	-	5,472.53	-	5,472.53	-	5,472.53
2700 - BAIL BOND BOARD FEES	114,953.27	1,758.91	-	116,712.18	665.19	116,046.99	-	116,046.99
2900 - VIT INTEREST FUND	387,638.83	15,750.77	-	403,389.60	1,604.10	401,785.50	-	401,785.50
3000 - COUNTY GRANTS	(653,100.44)	1,788,883.20	-	1,135,782.76	1,402,086.70	(266,303.94)	-	(266,303.94)
3100 - AMERICAN RESCUE PLAN ACT	21,241,671.83	-	225,837.29	21,467,509.12	1,044,069.80	20,423,439.32	19,495,936.41	927,502.91
3200 - SB 22 2023 RURAL	162,606.91	1,061,019.18	-	1,223,626.09	261,800.10	961,825.99	-	961,825.99
3400 - D/A CRIME FUND	212,880.14	34,588.71	-	247,468.85	43,156.60	204,312.25	-	204,312.25
3500 - PRIMARY ELECTION SERVICES	60,211.18	1,860.82	-	62,072.00	14,204.47	47,867.53	-	47,867.53
3901 - BC HOUSING FINANCE CORP	518,424.59	7,946.21	-	526,370.80	6,500.00	519,870.80	-	519,870.80
4320 - CO 2020	5,674,082.24	256,916.94	48,727.74	5,979,726.92	995,467.87	4,984,259.05	3,988,634.75	995,624.30
4323 - ON SYSTEM ROAD BOND-TXDOT	15,955,607.16	16,113.63	175,564.23	16,147,285.02	1,713,508.40	14,433,776.62	13,107,707.54	1,326,069.08
43231 - OFF SYSTEM ROAD BOND	7,199,561.22	5,237.05	82,987.18	7,287,785.45	272,541.12	7,015,244.33	6,792,959.37	222,284.96
43232 - 2023 CERTIFICATES OF OBLIGATIONS	10,503,599.93	17,679.74	115,640.15	10,636,919.82	-	10,636,919.82	9,465,783.23	1,171,136.59
4500 - GEN.PERMANENT IMPV.	18,423,991.96	290,350.50	-	18,714,342.46	1,356,654.89	17,357,687.57	-	17,357,687.57
5000 - HEALTH & LIFE INSURANCE	13,695,559.94	6,320,488.23	-	20,016,048.17	5,256,403.19	14,759,644.98	-	14,759,644.98
5800 - COUNTY ATTORNEY OPERATING FUND	69,374.35	185.00	-	69,559.35	-	69,559.35	-	69,559.35
6000 - PAYROLL	1,767,717.02	24,307,872.20	-	26,075,589.22	24,177,823.84	1,897,765.38	-	1,897,765.38
9100 - HEALTH DEPARTMENT	3,298,713.42	1,103,078.37	-	4,401,791.79	1,215,109.05	3,186,682.74	-	3,186,682.74
9300 - REGIONAL MOBILITY AUTHORITY	7,832.93	40,264.52	-	48,097.45	-	48,097.45	-	48,097.45
9700 - COMMUNITY SUPERVISION	1,590,569.99	1,240,782.52	-	2,831,352.51	1,460,491.39	1,370,861.12	-	1,370,861.12
TTL.OF ACCTS.IN POOL	288,218,360.97	72,431,050.53	2,179,419.49	362,828,830.99	84,854,718.74	277,974,112.25	198,572,508.64	79,401,603.61
1600 - LOCAL PROVIDER PARTICIPATION	24,772,620.87	18,830,657.86	-	43,603,278.73	10,704,539.97	32,898,738.76	-	32,898,738.76
4100 - GEN.OBLIG.DEBT SVC.	5,666,183.95	2,110,224.52	49,097.82	7,825,506.29	500.00	7,825,006.29	4,018,923.85	3,806,082.44
TOTAL	318,657,165.79	93,371,932.91	2,228,517.31	414,257,616.01	95,559,758.71	318,697,857.30	202,591,432.49	116,106,424.81

This report is submitted as true and correct to Commissioners Court by Cristian T. Villarreal, Brazos County Treasurer, on March 4, 2025.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

3/4/2025

ITEM:

Overpayments

- a. Cindy Regaldo - \$80.00
- b. David M Galan - \$439.43
- c. Freedom Title - \$385.40

TO:

Commissioners Court

DATE:

02/26/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

Overpayments or Erroneous Payments (Tax Code Section 31.11)

If a taxpayer applies for a refund, the collector must determine whether the payment was erroneous or excessive. If the collector determines the payment was erroneous or excessive and the auditor agrees, the collector refunds the payment from available current tax collections or from funds appropriated for making refunds.

NOTES/EXCEPTIONS:

Governing Body Approval (Tax Code Section 31.11(a)(1) and (a)(2))

Certain refunds require approval from the taxing unit's governing body. If a collector collects taxes for a single taxing unit, refunds exceeding \$500 must receive approval from the taxing unit's governing body. If a collector collects taxes for more than one taxing unit, refunds exceeding \$2,500 must receive approval from the taxing unit's governing body.

As general practice the County Auditor has chosen to present all tax refunds to the Commissioner's Court , even those that do not require approval from the Court.

ATTACHMENTS:

File Name

[refunds \(9\).pdf](#)

Description

Tax Refund Applications

Type

Backup Material

Melissa Leonard, PCAC
Brazos County Tax Assessor/Collector
 4151 County Park Ct
 Bryan TX 77802
 979-775-9930
 979-775-9938 Fax

REFUNDS PENDING 02/25/2025

REQUESTOR	CINDY REGALDO
ADDRESS	18886 COUNTY RD 323 NAVASOTA TX 77968
OWNER NAME	ISMAEL REGALDO
PROP ID #	436041
REFUND AMOUNT	\$ 80.00

REQUESTOR	DAVID M GALAN
ADDRESS	5733 LINDA LN BRYAN TX 77807
OWNER NAME	TONISHA & DAVID GALAN
PROP ID#	31572
REFUND AMOUNT	\$ 439.43

REQUESTOR	FREEDOM TITLE
ADDRESS	3311 N I-35 E STE 120 DENTON TX 76207
OWNER NAME	US TRINITY HOLDINGS LLC
PROP ID#	375063
REFUND AMOUNT	\$ 385.40

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

REGALADO ISMAEL
947 DOVE LANDING AVE
COLLEGE STATION TX 77845-6166

PROPERTY DESCRIPTION

Legal: 7-11 RANCH PH 2, LOT 81 (PT OF), ACRES 1.
Address: CHISHOLM TRAIL ,
Account # 436041

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	01/29/2025	\$80.00	\$80.00

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

REGALADO CINDY
18886 COUNTY RD 323
NAVASOTA TX 77968

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

C Regalado
Signature

2-8-25
Date

Phone #

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

[Signature]
Authorized Officer Signature

3/4/25
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

01/31/2025 09:28AM

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3442723

Date Posted 01/28/2025
Payment Type P
Payment Code Over/Refund
Total Paid \$80.00

PAID BY:

REGALADO CINDY
18886 COUNTY RD 323
NAVASOTA, TX 77868

Property ID 436041	Geo 567500-0000-0811	Legal Acres 1.0000	Owner Name and Address REGALADO ISMAEL 947 DOVE LANDING AVE COLLEGE STATION, TX 77845-6168
Legal Description 7-11 RANCH PH 2, LOT B1 (PT OF), ACRES 1.			
Situs CHISHOLM TRAIL	DBA Name		

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd.
Z REFUND ENTITY	2024	0.00000	0	150588	N	80.00	0.00	0.00	0.00	0.00	80.00
NAVASOTA ISD	2024	0.97903	74,250	109789	N	0.00	0.00	0.00	0.00	0.00	0.00
EMG SVCS DIST #1	2024	0.05135	74,250	109789	N	0.00	0.00	0.00	0.00	0.00	0.00
BRAZOS COUNTY	2024	0.41970	74,250	109789	N	0.00	0.00	0.00	0.00	0.00	0.00

Balance Due As Of 01/28/2025: -80.00

Tender	Details	Description	Amount
Credit Card	CC XX-2501 Conv.Charge 0.00		80.00
			80.00

Operator tmoore	Batch 55119 (PMT Internet CC 01292025)	Total Paid 80.00
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APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

GALAN TONISHA YVONNE & DAVID MICHAEL
5733 LINDA LN
BRYAN TX 77807-9095

PROPERTY DESCRIPTION

Legal: C J PORTERFIELD'S LINDA LAKES, LOT 30, SER# TXFLV86A30466GH12 HUD# RAD1025246
Address: 5733 LINDA LN (COB) ,
Account # 31572

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	01/31/2025	\$749.81	\$439.43

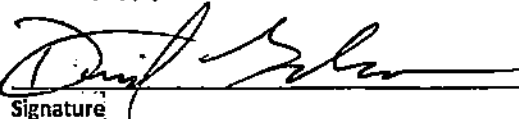
Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

GALAN DAVID M
5733 LINDA LN
BRYAN TX 77807-9095

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."


Signature

2/15/2025
Date

979-229-5933
Phone #

dmg.979@gmail.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved


Authorized Officer Signature

3/4/25
Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3444491

Date Posted 01/31/2025
Payment Type P
Payment Code Over/Refund
Total Paid \$749.81

PAID BY:

GALAN DAVID M
5733 LINDA LN
BRYAN, TX 77807

Property ID	Geo	Legal Acres	Owner Name and Address									
31572	388000-0000-0300	0.0000	GALAN TONISHA YVONNE & DAVID MIC 5733 LINDA LN BRYAN, TX 77807-9095									
Legal Description												
C J PORTERFIELD'S LINDA LAKES, LOT 30, SER# TXFLV86A30466GH12 HUD# RAD1025246												
Situs	DBA Name											
5733 LINDA LN (COB)												
Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd	
CITY OF BRYAN	2024	0.62400	37,667	48789	N	97.30	0.00	0.00	0.00	0.00	97.30	
BRAZOS COUNTY	2024	0.41870	37,667	48789	N	65.44	0.00	0.00	0.00	0.00	65.44	
BRYAN ISD	2024	0.94890	37,667	48789	N	147.64	0.00	0.00	0.00	0.00	147.64	
Z REFUND ENTITY	2024	0.00000	0	150600	N	439.43	0.00	0.00	0.00	0.00	439.43	
											749.81	

Balance Due As Of 01/31/2025: 439.43

Tender	Details	Description	Amount
Check	108		749.81
			749.81

Operator Batch
moore 55132 (02/03/2025TM)

Total Paid
749.81

APPLICATION FOR TAX REFUND

Collecting Office Name
Brazos County Tax Office
4151 County Park Court
Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)
Brazos County, City of Bryan, City of College Station
Bryan ISD, College Station ISD, F1, F2, F3, F4,
City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

US TRINITY HOLDINGS LLC
200 HIGHLAND CIR
ARGYLE TX 76226-3959

PROPERTY DESCRIPTION

Legal: THE BARRACKS II PH 105, BLOCK 26, LOT 4
Address: 3406 GENERAL PKY ,
Account # 375063

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	01/31/2025	\$5892.30	\$385.40

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

FREEDOM TITLE
3311 N I-35 E STE 120
DENTON TX 76207

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Dennis Fikes
Signature

2/19/25
Date

940-220-4575
Phone #

dfikes@freedomtitle.com
Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is Approved Disapproved

Authorized Officer Signature

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

02/10/2025 02:34PM

MELISSA LEONARD, PCAC PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number	
3448200	
Date Posted	01/31/2025
Payment Type	P
Payment Code	Over/Refund
Total Paid	55,892.30

PAID BY:

FREEDOM TITLE
 3311 N I-35 E STE 120
 DENTON, TX 76207

Property ID	Geo	Legal Acres	Owner Name and Address
375063	604801-1526-0040	0.0000	US TRINITY HOLDINGS LLC 200 HIGHLAND CIR ARGYLE, TX 76226-3959
Legal Description			DBA Name
THE BARRACKS II PH 105, BLOCK 28, LOT 4			
Situs	DBA Name		
3406 GENERAL PKY			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150651	N	385.40	0.00	0.00	0.00	385.40
BRAZOS COUNTY CITY OF COLL.	2024	0.41970	288,972	136553	N	1,212.81	0.00	0.00	0.00	1,212.81
STAT. COLLEGE STATION	2024	0.51309	288,972	136553	N	1,462.68	0.00	0.00	0.00	1,462.68
ISD	2024	0.97290	288,972	136553	N	2,811.41	0.00	0.00	0.00	2,811.41
										5,892.30

Balance Due As Of 01/31/2025: -385.40

Tender	Details	Description	Amount
Check	49917		5892.30
			5892.30

Operator	Batch	Total Paid
Imoore	55277 (02/10/2025TM)	5,892.30



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:
DATE OF COURT MEETING: 3/4/2025
ITEM: • FY 24/25 Budget Amendments 20.01 - 20.04
TO: Commissioners Court
FROM: Nina Payne
DATE: 02/27/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
ACTION REQUESTED OR ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
20_Coversheet.pdf	FY 25 - 20 Coversheet	Cover Memo
20.01 - 20.04.pdf	FY 25 Budget Amendments 20.01 - 20.04	Budget Amendment

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2024-2025 BUDGET YEAR

NO. 24/25 20.01 – 20.04

On this the 4th day of March 2025 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

The following proceedings were held:

THAT WHEREAS, on the 4th day of March 2025 the Court heard and approved a budget amendment(s) for the 2024-2025 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 10 September 2024, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 4th day of March 2025.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: 
Duane Peters, County Judge

Original: County Clerk's Office and
Attached to the original budget

**BRAZOS COUNTY, TEXAS
REQUEST FOR BUDGET AMENDMENT TO INCREASE BUDGET**

REQUESTING DEPARTMENT Veteran Services

REVENUE BUDGET FY 2025

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
01000	10002000	46023000	Donations - Other	75.00
TOTAL REVENUES				\$ 75.00

EXPENSE BUDGET

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
01000	10002000	60010000	Donated Property - No Tags	\$ 75.00
TOTAL EXPENSES				\$ 75.00

SELECT REASON FOR EXCEPTION TO INCREASE BUDGET FROM BELOW (click in box to select)

- Debt
- Grant
- Unanticipated Revenue
- Emergency
- Donation

EXPLANATION

To recognize a donation of three (3) - \$25.00 Wal-Mart gift cards for Veterans in need of assistance donated by Veteran spouse Terry Church. Donation was approved on February 25, 2025.

ELECTED OFFICIAL OR DEPARTMENT HEAD SIGNATURE

Kodi Con

CERTIFIED BY AUDITOR

DATE

2-25-25

DATE



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Veteran Service Officer **NUMBER:**

DATE OF COURT MEETING: 2/25/2025

ITEM: Approval requested from the Veteran Service Officer for acceptance of three (3) \$25.00 Walmart gift cards donated by Veteran spouse Terry Church, for distribution to Veterans in need.

TO: Commissioners Court

FROM: Pamela Robertson

DATE: 02/13/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: 3 walmart gift cards in the amount of \$25.00 each donated by Veteran Spouse Terry Church.

REQUIREMENTS: to be given to Veterans in need

NOTES/EXCEPTIONS: to be given to Veterans in need

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>walmart cards donation form.pdf</u>	Donation Form	Cover Memo



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 02/13/25

Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: 3 Walmart Gift Cards X 25.00 each

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

Functional Non-Functional. Explain if Non-Functional _____

Additional Description/Information: walmart gift cards 3X \$25.00 to given to Veterans in need.

Donated from Veteran Spouse Terry Church

Estimated Value: 75.00

Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input checked="" type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Organization Name _____
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
	Organization Name _____

**Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Veteran Services
Department Name

Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this _____ day of _____

Commissioners Court Approval

**BRAZOS COUNTY, TEXAS
REQUEST FOR BUDGET AMENDMENT TO INCREASE BUDGET**

REQUESTING DEPARTMENT Veteran Services

REVENUE BUDGET **FY 2025**

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
01000	10002000	46023000	Donations - Other	2,500.00
TOTAL REVENUES				\$ 2,500.00

EXPENSE BUDGET

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
01000	10002000	61235000	Donation - Other	\$ 2,500.00
TOTAL EXPENSES				\$ 2,500.00

SELECT REASON FOR EXCEPTION TO INCREASE BUDGET FROM BELOW (click in box to select)

- Debt
- Grant
- Unanticipated Revenue
- Emergency
- Donation

EXPLANATION

To recognize a donation in the amount of \$2,500 from Reynolds and Reynolds to be allocated for the 2025 Veterans Resource Fair. Donation was approved on February 25, 2025.

ELECTED OFFICIAL OR DEPARTMENT HEAD SIGNATURE

Kedric L

CERTIFIED BY AUDITOR

DATE

2-25-25

DATE



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Veteran Service NUMBER:

DATE OF COURT MEETING: 2/25/2025

ITEM: Approval requested from the Veteran Service Officer for acceptance of a \$\$2,500.00
donation from Reynolds and Reynolds to be allocated for the 2025 Veterans Resource Fair.

TO: Commissioners Court

FROM: Pamela Robertson

DATE: 02/18/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Donation of \$2500.00 from Reynolds and Reynolds to be used towards the Veterans
Resource Fair 2025.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Reynolds_and_Reynolds_Donation.pdf	Donation Form	Cover Memo
Rey_and_Rey_Check.pdf	Copy of Check	Cover Memo



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 02/18/25

- Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)
- Donation of County Property
- Acceptance of Donated Inmate Property
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: \$2500.00

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

Functional Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Check \$161047 in the amount of \$2500.00 to go towards Veterans Resource Fair 2025

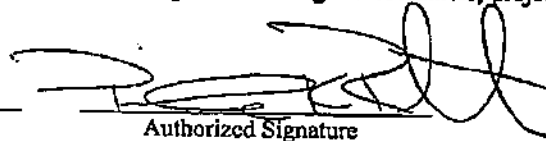
Estimated Value: \$2500.00 Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input checked="" type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
<input type="checkbox"/> 60010000 (Minor Property - S1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
<input type="checkbox"/> 80010000 (Capital Property - Over: \$5000)	

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Veteran Services
Department Name


Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this _____ day of _____

Commissioners Court Approval



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget Amendment Number

20.03

Agenda Date

3/4/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

INFORMATION TECHNOLOGY

Requestors Name

Amanda C. Adams

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

14000006 Information Technolo

From: Division Name

DECREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

From: Account Number

From: Amount

\$

981.76

AMOUNT OF DECREASE

Total

\$ 981.76

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

24201100 Justice of Peace - Pre

To: Division Name

INCREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

To: Account Number

To: Amount

\$

981.76

AMOUNT OF INCREASE

Total

\$ 981.76

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocate funding from the I.T. Department to Justice of the Peace Pct. 2 for the replacement of a broken scanner that is no longer working or repairable.

File and Documentation

File Upload

Upload

RITM38964 - SCW Quote.pdf

89.31KB

Signature

Initiator

Amanda Adams

Department (?)

INFORMATION TECHNOLOGY

Signature

Elected Official/Dept Head

Steve P. Caldwell, CGO

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A. Mays

Comments

Budget Officer Comments

CC Approval Oracle Posted

Completion Date

Sign

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



Southern Computer Warehouse
 1395 S. Marietta Parkway
 Building 300
 Marietta, Georgia 30067
 United States
 http://www.scw.com
 (P) 877-GOTOSCW
 (F) 770.579.8937

Quote (Open)	
Date	Feb 26, 2025 09:51 AM EST
Modified Date	Feb 26, 2025 11:16 AM EST
Quote #	1858721 - rev 1 of 1
Description	RITM38984 - Ricoh fi fi-8170
SalesRep	Reardon, Josh (P) 770-579-8927 ext. 291
Customer Contact	Johnson, Stefanie (P) 979-361-4520 IT_Acquisitions@brazoscountytexas.gov

Customer
 Brazos County TX (BT4013)
 Johnson, Stefanie
 Purchasing
 300 E. 26th St., Ste. 314
 Bryan, TX 77803
 United States
 (P) 979 361-4310
 (F) 979 361-4346

Bill To
 Brazos County TX
 AUDITORS, OFFICE
 PO BOX 914
 Bryan, TX 77803
 United States
 (P) 979-361-4572
 IT_Acquisitions@brazoscountytexas.gov

Ship To
 Brazos County TX
 REF, PO
 205 E 27th St
 IT Dept
 Bryan, TX 77803
 United States
 (P) 979-361-4572
 IT_Acquisitions@brazoscountytexas.gov

Customer PO:	Terms: Undefined	Ship Via: GROUND
Special Instructions:		Carrier Account #:

Image	Description	Part #	List Price	Off. Qty	Unit Price	Total
1	Ricoh - Ricoh fi fi-8170 Document scanner - Dual CIS - Duplex - - 600 dpi x 600 dpi - up to 70 ppm (mono) / up to 70 ppm (color) - ADF (100 sheets) - up to 10000 scans per day - USB 3.2, Gigabit LAN	PA03810- B055	\$1,348.00	27.17%	1 (Avail. 4326)	\$981.76 \$981.76
Contract						
TIPS - 230105 - Tech Products, Software, Services - Technology Solutions Products, Software & Ser						

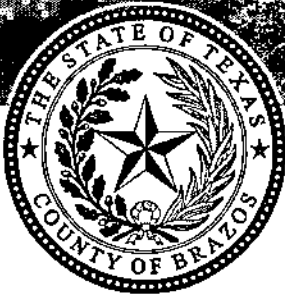
Thank you for the opportunity.

Subtotal: \$981.76
Tax (.0000%): \$0.00
Shipping: \$0.00
Total: \$981.76
 (List Price: \$1,348.00)

Quote valid for 30 days unless formal bid provides different term. Promotional pricing is valid only during term of promotion and while supplies last. All returns must be authorized and clearly marked with a valid RMA number. RMA's are subject to restock fees when applicable.

These prices may not include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. Please note that expedited shipping charges are estimated, and could decrease or increase when invoiced. All prices are subject to change without notice. Supply subject to availability.





BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget Amendment Number

20.04

Agenda Date

3/4/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

11001500 Contingency

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

12,875.00

AMOUNT OF DECREASE

Total

\$ 12,875.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

11210020 Elections Administratc

To: Division Name

INCREASE EXPENDITURE(S):

71020000 Computer Contracts

To: Account Number

To: Amount

\$

12,875.00

AMOUNT OF INCREASE

Total

\$ 12,875.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Elections Administration is requesting funds to be transferred from General Fund Contingency to cover the cost of adding iDentiHIDE software to the existing contract with Vista SG Solutions. I have attached a copy of the quote. The software will be used to redact ballot images and CVR reports in accordance with Office of Attorney General's ruling OR2024-035940. Texas Election Code 1.012(f) requires that "beginning on the first day after the final canvass of an election is completed, the general custodian of election records shall make available for public inspection election records that are: (1) images of voted ballots, if the county maintains images of voted ballots; or (2) cast vote records." This program will increase efficiency and lower the number of man-hours required to redact the information. Insuring we are able to meet this statutory timeline as well as reduce the expense for Public Information requestors and increase transparency.

File and Documentation

File Upload

Upload
Brazos County IDentiHIDE_.pdf

136.16KB

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE

Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A. May

Comments

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

Project Name: Records Management Redaction
 Project Contact: Trudy Mancoske
 Email of Project Contact: thancosk@bracoscountytx.gov
 Phone of Project Contact: (972) 961-5770

VistaSG Trudy ID# 20-2204925
 Quotation ID: Bracos_Records_Redaction_02122025
 VSG Associate: TD-MH(BD-SC)
 Quote Date: February 14, 2025
 Quote Expires: March 31, 2025

Bracos County Elections
 300 East WM J Bryan Pkwy Suite 100
 Bryan, TX 77803

Purchasing/Paying Agent Contact Information: SAME AS ABOVE

Product/Service (Includes Annual Support/Training/UA)	Qty	Unit Price	Cost (Approx)
dm3 License (1 Year) per CEO for Referring Champion Client	1	\$2,900.00	\$0.00
User Seats Added	2	\$500.00	\$0.00
IDENTHIDE/Zoom (1 Discounted per CEO for Referring Champion Client)	1	\$4,500.00	\$7,250.00
Sweep Module (1 Discounted per CEO for Referring Champion Client)	1	\$1,500.00	\$750.00
Export Images (1 Discounted per CEO for Referring Champion Client)	1	\$1,500.00	\$750.00
Total Cost			\$9,750.00
Professional Services			
Project Management (Scheduling, Coordinating, Communications)	1.5	\$150.00	\$225.00
Environmental Setup	1.5	\$300.00	\$450.00
Product Configuration & Project Set Up	5	\$450.00	\$2,250.00
Quality Assurance Testing & User Acceptance Testing (QA/UAT)	4	\$600.00	\$2,400.00
User and Admin Documentation	3	\$200.00	\$600.00
Total Professional Services			\$5,925.00
Annual Subscriptions (Includes Initial Training and UA)			
2 Seats Added for dm3 Support Subscription	2	\$300.00	\$600.00
IDENTHIDE Tool Subscription	1	\$2,000.00	\$2,000.00
Sweep Module	1	\$500.00	\$500.00
Export Module	1	\$500.00	\$500.00
Total Annual Subscriptions			\$3,600.00
Total Project			\$12,875.00

Acceptance

Client: _____ Date: _____
 Print Name / Authorized Person / Signature

VistaSG: Michael J Hundley/CEO/Michael J Hundley Date: Friday, February 14, 2025
 Print Name / Title of VistaSG Officer / Signature

Scope of Work

Licenses:	Licenses assigned, keys registered, and VistaSG with Client determines location for install. Once determined, VistaSG will evaluate resource & security feasibility prior to install.
Professional Services:	Business analysis requires the application(s) will perform as desired. Project Management includes verification/call out, as well as the scheduling for production time. Environment set up is a review of the location for file transfers and installation to take place. Configurations are Client determined and the software is configured to meet expectations. QA & UAT is to make sure the software performs prior to training. Communications and oversight are included as Professional Services to meet the standards set by VistaSG and the Client.
Training:	Once installation, configuration and both internal as well as user testing is completed, training will be scheduled by both parties on the first available date. Training will be done virtually only. Onsite live training can be started if requested.
Documentation:	User guides and in some instances installation guides will be provided digitally. Paper copies will require an extra charge for printing, heading and shipping.
Support:	Upon completion of all professional services the project is considered complete. Thus, the Client will be on annual support.

Requirements:

- The Quotation presented must be signed to begin the project. Once the project is scheduled and initiated, the file transfers will begin into the client environment. At that time invoicing for all licenses, Custom Development, and Professional Services is 50% due. The remaining 50% for all services will be due, and 100% of Annual Support & Maintenance will be due upon the completion of the installation of the project following UAT. Initial client training will be scheduled and delivered once the client is on Annual Support. Client agrees that their decision to not do training, or client's determination to move the application into "Production" for "Go Live" is NOT a determination of whether payment due for all services following delivery of the software licenses, installation and QA. No Exceptions.
- Client understands and fully agrees the licenses and professional services fees are to set up, install and use the software on a go forward basis [annually]. Client further understands that the Annual Support and Maintenance is to ensure the performance of the software following installation and training is part of the User Acceptance Testing (UAT) process. This is to cover any issues related to the configurations of the software itself. Performance issues as a result of User Error, or Client Network or Environmental factors caused by dated hardware, low memory, failure to shut off computers, non-VSG software updates, a file virus/malware or permissions, or changes to entitlements on the Client network, changes to the location of the VistaSG application and its supporting files, changes to any original configurations including Client deletion of applications, or any interference by Client, Client staff or Client use of outside 3rd parties (ie, IT Consultants, Archival, Software updates other than VistaSG) is NOT warranted NOR is covered under VSG support agreement, of which is standard. While VSG will make every attempt to assist clients on these issues not related to VSG software, Client understands this is not covered and agrees to pay for all services following installation of the licenses and original configurations the client requested.
- Any changes requested from the original request, modifications to projects, location of installation, added users, deleted users, more memory, deletions of applications by clients, changing operating systems, changing hardware, or deletions that disable VistaSG software will have VistaSG's advanced knowledge, input, and assistance is NOT covered under maintenance and support. These activities will require a Change Order at a cost (See 4 below) for those to be addressed. Should those activities present themselves, Client understands that a separate Quote for payment will be required to reinstall or remedy issues that are described above. This is considered part of professional services, which are at the rate of \$150/per hour with a minimum of 2 hours for each instance. The Client further understands and agrees to those listed above. Client also understands that any breach to the software, or files from it such as a virus to the software and systems is not the responsibility of VistaSG. In no way will VistaSG be responsible for these breaches.
- All services are provided securely, and remotely. Should travel be requested or required, a separate Change Order Quoted for travel costs will be provided to the Client. This must be signed and approved prior to VistaSG traveling. These will be due and payable to VistaSG upon completion of the travel. Costs are based on IRS guidelines to cover preparatory, resource, travel, hotel, meals, and other related expenses, plus the cost of time at \$150/hour per person engaged for the travel time to and from, as well as any overtime, but capped at 12 hours per day.
- VistaSG will provide an appropriate, qualified staff to perform all VistaSG tasks including delivery of licenses, professional services, training and support in accordance with project requirements. Client will provide an appropriate resource, qualified associate who will be responsible for Client tasks. Client understands that this is required to complete the project within a timely manner. Failure to provide adequate staff, access and resources will delay the project.
- Client understands and fully agrees to make available all resources necessary by VistaSG for assistance during installations, problem resolutions, and training. Client understands that Client failure to make these provisions may result in additional professional services charges. Without these resources, VistaSG cannot identify, correct or remediate with any level of reliability or guarantee to warrant the work. See # 2.
- Client understands and fully agrees that if the project is cancelled prior to completion, a notice of termination in writing to VistaSG is required, at which time full payment for any licenses delivered and any all professional services will be due at that time. Additionally, Client agrees that any reimbursement for any travel-related costs, and expenses associated with the project will be due. Upon payment VistaSG, as a courtesy will gladly remove any of VistaSG software and related files, as well as wipe clean the use of the space allocated for the project. Client decision to keep the files or have them deleted is NOT a determination of payments due.
- Client understands and fully agrees that they are responsible for the host environment adequacy to support all required technology including scanners. This is so that all VistaSG software is able to perform as expected. Note VistaSG application are either local installs, web-hosted or cloud-based and in any instance Client must provide the proper hardware, otherwise VistaSG cannot warrant the performance of the software. Of course, VistaSG will make every attempt to ensure that the resources are reviewed for adequacy at the time of installation. Following that determination, VistaSG does not guarantee that the software will perform should Client further stress the system memory.
- Client understands and fully agrees that any of the Client network or hardware systems related issues, or that of any 3rd party software-environmental or network-related issues are, and will NOT be supported by VistaSG. This includes scanners, printers, related software, phones, or other software and hardware related to the issues causing VistaSG solutions to perform.
- Invoicing will be due as follows unless otherwise agreed to in writing between the Client & VistaSG: Licenses or Customer Development and Professional Services are 100% due upon signature. 100% of first year Annual Support and Maintenance is due upon completion of Quality Assurance Testing (QAT), as the client will have all installs configured and tested. The Client understands and agrees that their decision to reschedule user acceptance testing/training (UAT), Training, or make a determination to go into "production use" or "go live" is NOT a determination of when or if a payment is due. Payment is due upon completion of installation and quality assurance testing (QAT). No exceptions. The Client understands and agrees that they will be receiving the product and it's sources on their environment, and further agree that this is the acceptance of our products and services in its entirety of which the Client is to pay for it in full. Attempts to collect past due balances are indicative of the Client being on maintenance and support, and failure to pay will result in a disruption of services. Additionally, Client also agrees that work performed is on the basis of time and materials and in no event shall the Client be released from obligation for these payments due regardless of their decision to not or no longer use the software. Client understands that invoices are generated to perform work and agrees to pay when such work described above is performed and is delivered to client environment.
- Annual subscription includes enhancements to the software at no additional charges, unless otherwise agreed by both parties. Client understands and agrees that 100% of all invoices are due upon final completion of project and that the Client will honor those or that any Services or Support will be Terminated. The Client also understands and agrees to annual use and billing for use of the software thereafter and that failure to notify VistaSG will result in continued support, and thus payment will be due and Client Agrees to this. Client further agrees that cancellation of the Annual Support is a subscription cancellation and Client use of the software and data in any way does constitute the Client Use of the software and thus will owe the Annual Subscription. Upon Cancellation, client may request VistaSG to "wipe the applications for dm3 off their system, HOWEVER, Client documents and data will NOT be withheld by VistaSG upon formal cancellation. Should the Client desire to have their documents and data to another system, under Annual Support this is done at a courtesy. Should client not pay their bill, the change to move the documents will be a CHANGE ORDER and quoted. The system will be frozen to annual maintenance and support must be submitted to VistaSG in writing no less than 45 days prior to the end of the support cycle. Otherwise, the support and maintenance will have an option to continue. Client understands that support is not refundable.
- Client further understands and agrees to annual increases to the annual subscriptions for maintenance and support based on the following: The increases will be based on a September CPI + 1%, but no less than 2.0% each year to cover the costs of inflation. This increase includes any of the licenses or subscription services delivered to the Client by VistaSG.
- VistaSG warrants the performance of their software, and in the event it fails to perform as stated, VistaSG will refund the Client for .01% of the licenses purchased by the Client. In the event the software does not perform due to Client environmental, workstation, server, network, other hardware, scanners, or internet/internet connectivity issues, or other limitations based on hardware or IT rules preventing the software from performing (ie, blocked accessibility by anti-virus), then client understands that VistaSG will not honor the warranty. VistaSG agrees to perform all services in good faith and with the intention of maximum Client satisfaction and software performance. Should any conflicts that arise that cannot be settled and both parties, Client and VistaSG, agree to mediation at each's own expense. Further recognition will be subjected to the laws of the Client's residing State, again of which both parties agree they will be responsible for their own legal fees. Thank you for your business and trust in VistaSG!



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:
DATE OF COURT MEETING: 3/4/2025
ITEM: • Approval for Personnel Change of Status
TO: Commissioners Court
DATE: 02/27/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Personnel Action Forms (PAFs). A list of departments is included on the attached coversheet. All positions have been reviewed and verified that they fall within budget guidelines. Consequence of non-approval would be to the employee pay and/or position.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Employment Separations - Public - 03-04-25.pdf	Cover Sheet	Cover Memo

Personnel Change of Status

(Feb 27, 2025)

Commissioners' Court Date: 03-04-2025
Department Submitting Information: Human Resources
Purpose of Submissions: Consider and Take Action on Change

Employment

Department Name	Employee Name
District Clerk - Administration	Alexander, Jeri
District Clerk Records Management Fund	Ruiz, Micah
County Judge - Administration	Islas, Dennaey

Separations

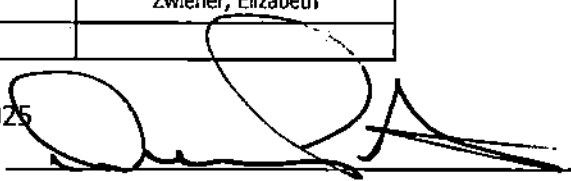
Department Name	Employee Name
Texas Indigent Defense Commission Grant	DeMatteo, Lyndsay

Personnel Action Forms

Department Name	Employee Name
County Attorney - Administration	Estrada, Leticia
County Attorney - Administration	Eyre, Jerry
County Attorney - Administration	Gribble, Jerry II
County Attorney - Administration	Guzman, Graciela
County Attorney - Administration	Ha, Sheryl
County Attorney - Administration	Mallard, Ashley
County Attorney - Administration	Minahan, John
County Attorney - Administration	Ocampo Banos, Brisa
County Attorney - Administration	Shepley, Arthur
County Attorney - Administration	Zwiener, Elizabeth

Approved in Commissioners' Court: 03-04-2025

County Judge's or Commissioner's Signature:





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Approval of Payment of Claims:
• a. 8208246 - 8208357
• b. 9203625 - 9203690

TO: Commissioners Court

DATE: 02/18/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Bill_List-Public_03.04.25.pdf](#)

Payment of Claims

Backup Material




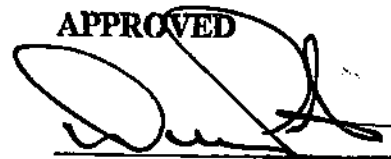
**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 3/4/2025
ITEM: Approval of Payment of Claims:
• a. 8208246 - 8208357
• b. 9203625 - 9203690
TO: Commissioners Court
DATE: 02/18/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Bill_List-Public_03.04.25.pdf	Payment of Claims	Backup Material
Bill_List-Internal_03.04.25.pdf	Payment of Claims - Internal	Backup Material

ATTEST: 
KAREN MCQUEEN
COUNTY CLERK

APPROVED

Duane Peters
County Judge
3/4/25
Date

Bill List Commissioners Court

Time run: 2/28/2025 11:24

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount	
01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Angel*****		TRVL000297497673	(813.24)	
			Ashle*****		TRVL000297920834	(229.64)	
			Chris*****		TRVL000298152748	(509.11)	
			Deyan*****		TRVL000296529352	(43.00)	
					TRVL000297316219	(441.90)	
			Jenni*****		TRVL000299110101	(863.08)	
			Jonat*****		TRVL000296804732	(1,030.05)	
			Laure*****		TRVL000297725559	(1,101.50)	
			Merce*****		TRVL000297656043	(813.24)	
			Ryan*****		TRVL000296804581+1	(969.95)	
01000-00000000-26930000-00000-0000-000000	General Fund-No Value-Prepaid Contracts-No Value-No Value-No Value	11714	Hart*****	250002582	INV001193	28,003.74	
01000-00000000-30009100-00000-0000-000000	General Fund-No Value-A/P Justice of the Peace \- McCreary Veselka B-No Value-No Value-No Value	19432	McCre*****g & Allen		297862	1,126.19	
					298093	521.40	
					298244	83.17	
					298342	37.37	
					299560	3,370.70	
					299561	3,287.57	
					299562	5,358.89	
299563	1,443.41						
01000-00000000-30340000-00000-0000-000000	General Fund-No Value-Deposits Payable \- Brazos Center-No Value-No Value-No Value	103029	Erwin*****und		19489	75.00	
01000-00000000-37200100-00000-0000-000000	General Fund-No Value-Deferred Revenue \- District Clerk-No Value-No Value-No Value	19432	McCre*****g & Allen		ABSTRACTFEEJAN2025	2,325.00	
			91681	Grime*****		GRIMESPCT2JAN2025	100.00
			93832	Montg*****		MONTGOMERYPCT2JAN2025	75.00
				Montg*****		MONTGOMERYPCT5JAN2025	75.00
01000-10000100-61110000-00000-0000-000000	General Fund-County Judge \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	97572	Every*****me Inc	250002505	S5N9KGV8JKH	80.00	
01000-10000100-61801000-00000-0000-000000	General Fund-County Judge \- Administration-Travel-No Value-No Value-No Value	Employee	Marsh*****		TRVL000299484437	489.52	
01000-10002000-61801000-00000-0000-000000	General Fund-Veteran Services-Travel-No Value-No Value-No Value	Employee	Kale*****		TRVL000298183299	308.94	
01000-11002000-73120000-00000-0000-000000	General Fund-Community Support-Brazos Animal Shelter-No Value-No Value-No Value	938	Aggie*****ety	250000780	FY25 0325	17,416.66	
01000-11002000-73420000-00000-0000-000000	General Fund-Community Support-Brazos Valley Economic	7130	Brazo*****c Development Corporation	250000564	FY25 0225	29,166.66	

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Development Cor-No Value-No Value-No Value					
01000-11010000-72201000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #1-No Value-Adult Felony-No Value	95611	Law O*****helps, PC, The		2104437**	0.00
01000-11010000-72201000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #1-No Value-Adult Misdemeanor-No Value	101451	Navar*****rney at Law		2400522	650.00
		800568	Lewis*****y		2404764	650.00
		802266	Rodri*****		2500005	650.00
		91523	Herna*****		2500163	650.00
		95611	Law O*****helps, PC, The		2003144*	362.00
					2301016*	363.00
			Law O*****helps, PC, The		2202992	75.00
			2500413	650.00		
01000-11010000-72202000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #2-No Value-No Value-No Value	103136	Benn *****		920G	0.00
01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #2-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2402830	650.00
					2500055	650.00
		101451	Navar*****rney at Law		2302270	233.00
					2302595	215.00
					2500350	214.00
					2500396	213.00
					2400944	650.00
		102584	The M*****		2400945	75.00
					2402685	650.00
		802239	Gimbe*****		2400410	650.00
		95315	Law O*****Maltsberger		2401567	75.00
					1902050	650.00
		01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Felony-No Value	801423	Davis*****	
805046	Gusti*****orney PLLC				Gustitis Rejected 1470883	1,000.00
96520	Thoma*****				Thomas Refused 22125	1,750.00
01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		Andreski Rejected 22625	650.00
		801423	Davis*****		Davis Unfiled 2625	650.00
01000-11010000-72204000-00000-1005-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Children-No Value	101451	Navar*****rney at Law		13002325	0.00
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile-No Value	801423	Davis*****		172-J-24 22425	150.00
					312-J-24 22425	74.00
					330-J-24 22425	76.00
					375-J-24 22425	800.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile-No Value	801423	Davis*****		381-j-24 22425	76.00
					46-J-25 22425	74.00
		95315	Law O*****Maltsberger		318-J-24 22425	800.00
					366-j-24 22425	399.00
					511-J-23 22425	401.00
					60-J-25 22425	150.00
		96520	Thoma*****		016-J-2025 22425	150.00
					056-J-2025 22425	150.00
					118-J-2024 22425	150.00
					129-J-2023 22425	150.00
					339-J-2024 22425	150.00
					6-J-2024 22425	150.00
		97200	Barto*****		139J24 22425	450.00
					139J24 22425 Det	150.00
					183J24 22425	425.00
			236J24 22425	425.00		
			349J24 22425	800.00		
			420J23 22425	450.00		
01000-11010000-72205000-00000-1005-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Children-No Value	101451	Navar*****rney at Law		20002043	0.00
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value	100598	McLai*****C		1905053	1,000.00
		800687	Shime*****		2204890	7,000.00
		801423	Davis*****		2104543	625.00
					2301967	675.00
		95611	Law O*****helps, PC, The		2004347*	650.00
			2104437**	1,000.00		
01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Misdemeanor-No Value	801423	Davis*****		2400443	375.00
01000-11010000-72205300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 85th-No Value-Adult Felony-No Value	800687	Shime*****		2204890	150.00
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	103086	Law O*****ibodeaux		1704889	0.00
		800687	Shime*****		2403822	751.00
					2403823	749.00
		95611	Law O*****helps, PC, The		1803874	1,000.00
01000-11010000-72206000-00000-1103-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony Appeals-No Value	103086	Law O*****ibodeaux		1704889	6,615.00
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult	800687	Shime*****		2404212	201.00
					2404257	199.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	800687	Shime*****			
01000-11010000-72206300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 272nd-No Value-Adult Felony-No Value	103086	Law O*****ibodeaux		1704889	0.00
01000-11010000-72206300-00000-1103-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 272nd-No Value-Adult Felony Appeals-No Value	103086	Law O*****ibodeaux		1704889	881.25
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	100598	McLai*****C		2302399	499.00
					2402464	1,000.00
					2404103	725.00
		102455	Law O*****mit		1902952	1,000.00
		102621	Law O*****Medina PLLC		2401407	1,000.00
		800687	Shime*****		2100349	637.00
					2403007	632.00
					2403008	631.00
		91624	James*****gelhauer & Ask		2402549	1,750.00
		95315	Law O*****Maltsberger		2201220*	7,237.50
		95611	Law O*****helps, PC, The		2301578	1,000.00
					2404296	1,000.00
96232	Meece*****		2500099	1,000.00		
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	100598	McLai*****C		2403379	501.00
		102621	Law O*****Medina PLLC		2400647	650.00
		95611	Law O*****helps, PC, The		2404462	650.00
					2500152	75.00
		96232	Meece*****		2403234	650.00
			2403235	0.00		
01000-11010000-72207100-00000-1102-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 361st-No Value-Adult Felony-No Value	95315	Law O*****Maltsberger		2201220*	2,000.17
01000-11010000-72207300-00000-1104-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 361st-No Value-Adult Misdemeanor-No Value	96232	Meece*****		2403235	75.00
01000-11010000-72208000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Juvenile-No Value-No Value-No Value	102636	GenDr*****	250000573	FY25 0225	28,125.00
01000-11010000-72209000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Interpreter-No Value-No Value-No Value	101573	Lone *****g LLC		2276	200.00
		96664	Ag Tr*****terpretation Services Llc		424	350.00
		97125	Alett*****		2572	1,115.28
01000-11010000-72660000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychiatric Services-No	96087	Rocke*****PhD PLLC		140023915	1,275.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Value-No Value-No Value					
01000-11020000-61020000-00000-0000-000000	General Fund-Court Support \- Civil-Autopsy-No Value-No Value-No Value	90303	Hilli*****		9210	500.00
					9211	500.00
01000-11020000-72204000-00000-1005-000000	General Fund-Court Support \- Civil-Court Appointed Attorneys \- 472nd-No Value-Children-No Value	101451	Navar*****rney at Law		13002325	0.00
01000-11020000-72209000-00000-0000-000000	General Fund-Court Support \- Civil-Court Appointed Interpreter-No Value-No Value-No Value	802262	Harwe*****and Translation LLC		6040	401.44
01000-11022720-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Children-No Value	101281	McKer*****		22002866 22125 90	90.00
01000-11024720-72110000-00000-1001-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		23003262 22425 120	120.00
					23003262 22425 50	50.00
					23003280 22425 310	310.00
					23003280 22425 380	380.00
					24000275 22425 120	120.00
					24000275 22425 230	230.00
		102621	Law O*****Medina PLLC		23003262 22425 60	60.00
					23003280 22425 240	240.00
			24003593 22625 560	560.00		
01000-11024720-72110000-00000-1002-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Non Custodial Parents-No Value	102621	Law O*****Medina PLLC		23003364 22425 90	90.00
					24000275 22425 480	480.00
		96841	Cline*****		2400427 22625 70	70.00
01000-11028500-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		24001660 21825 350 Dec	350.00
					24001660 21825 350 Jan	350.00
01000-11028500-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Children-No Value	101281	McKer*****		23001459 21825 1120	1,120.00
01000-11040000-72205000-00000-0000-000000	General Fund-Court Support \- Child Support Enforcement-Court Appointed Attorneys \- 85th-No Value-No Value-No Value	101451	Navar*****rney at Law		13002325	675.00
					20002043	562.50
01000-11050000-72201000-00000-0000-000000	General Fund-Court Support \- Guardianship-Court Appointed Attorneys \- County Court at Law #1-No Value-No Value-No Value	103136	Benn *****		920G	0.00
01000-11050000-72202000-00000-0000-000000	General Fund-Court Support \- Guardianship-Court Appointed Attorneys \- County Court at Law #2-No Value-No Value-No Value	103136	Benn *****		920G	2,190.00
01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Shop Supplies-No Value-No Value-No Value	101274	AutoZ*****	250000049	03966796901	9.39
		11682	Napa *****	250001948	368600	115.92
		3354	O'Rei*****	250000006	2016-308485	229.99

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount	
01000-11100000-65850000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Tires-No Value-No Value-No Value	10804	The G*****ubber Company	250002458	224-1032515	2,263.00	
		94243	South*****C	250002337	4590150100	313.52	
01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	101274	AutoZ*****	250000017	03966796273	189.88	
		102326	BDS T***** LP	250000066	60274	95.00	
		102476	Helm *****	250001645	INVH43486	800.00	
		11682	Napa *****	250000020	366272	368599	431.42
						368599	383.76
		152	Acme *****c	250002484	i104170	75.00	
		3354	O'Rel*****	250002055	2016-306461	9.03	
					2016-307375	12.59	
					2016-308646	68.01	
		91345	CC Cr*****	250002056	n794306	100.00	
96665	Colle*****Lincoln LLC	250000022	417360	122.33			
01000-11200200-60600000-00000-0000-000000	General Fund-Collections \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250002261	373149	317.80	
					373149.1	19.75	
					373149.2	24.62	
01000-11210020-61801000-00000-0000-000000	General Fund-Elections Administrator-Travel-No Value-No Value	Employee	Raymo*****iguez		TRVL000299157558	133.14	
01000-11210020-71020000-00000-0000-000000	General Fund-Elections Administrator-Computer Contracts-No Value-No Value-No Value	11714	Hart *****	250002307	INV002067	13,806.54	
				250002582	INV001193	64,011.26	
01000-12000100-60500000-00000-0000-000000	General Fund-County Treasurer \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250002336	6024992532	439.98	
01000-12000100-60600000-00000-0000-000000	General Fund-County Treasurer \- Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250002421	6024992563	91.37	
01000-12500100-65010000-00000-0000-000000	General Fund-Risk Management \- Administration-Accidents & Claims-No Value-No Value-No Value	100619	Oscar*****hop	250002021	RO65898	2,884.75	
01000-13000100-60500000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	9728	Wilto*****Ltd	250002538	373427	790.40	
01000-13000100-61880000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000600	2337093 0225	2,163.83	
01000-14000006-61880000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Utilities Expenditure-No Value-No Value-No Value	96844	Front*****ns of Texas	250000176	979-197-0369-070123-5 FEB 25	870.00	
		97206	Optim*****	250000147	07707-146117-01-1 FEB 25	256.74	
01000-14000100-60500000-00000-0000-000000	General Fund-Information Technology \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250002477	INV00832817	287.04	

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-15000100-61801000-00000-0000-000000	General Fund-Human Resources \- Administration-Travel-No Value-No Value-No Value	Employee	Deyan*****		TRVL000296529352	43.00
					TRVL000297316219	441.90
01000-16000100-71025000-00000-0000-000000	General Fund-County Auditor \- Administration-Contract Services-No Value-No Value-No Value	101724	The G*****	250000837	000122	4,000.00
01000-17000100-60170000-00000-0000-000000	General Fund-Facilities Services \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250002482	IN-1573104	733.35
01000-17000100-60440000-00000-0000-000000	General Fund-Facilities Services \- Administration-Janitorial Supplies-No Value-No Value-No Value	21638	Home*****	250001928	851981449	2,169.60
				250002498	851981431	4,642.40
		94806	Perry	250000366	IN-1572880	6,070.11
01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	11869	Lowe*****	250002220	970870	46.52
					970879	50.31
					992606	116.31
					992679	450.81
		1639	Bryan*****nc	250000127	202976	15.00
		288	Griff*****ardware	250000150	210020	37.50
		91900	Linde***** Inc	250001805	47307033	371.12
					47322945	71.12
					47476396	71.12
					48046025	71.12
48076103	71.12					
96354	FastS*****	250000166	3027013	50.23		
01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	102931	Hunto*****	250001926	DI036827	438.58
		21688	Carri*****C	250000217	14035376-00	79.00
		321	Johns*****	250000077	10436943	55.22
				250002481	10436843	1,020.00
01000-17000100-65053000-00000-0000-000000	General Fund-Facilities Services \- Administration-Electrical System Maintenance-No Value-No Value-No Value	11909	Mouse*****c	250001332	82522315	34.07
				262	Deale*****pply	250000181
		250001812	S101438493.001			3,054.26
		S101438493.002	(229.26)			
01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	494	Valle*****upply Co Inc	250001722	409445	207.82
		92196	Fergu*****Inc	250000060	1651969	310.71
		92995	Reece*****	250000071	S119992794.001	195.69
01000-17000100-65510000-00000-0000-000000	General Fund-Facilities Services \- Administration-Pest Control-No Value-No Value-No Value	96836	Allst*****	250002086	180244	495.00
01000-17000100-71206000-00000-0000-000000	General Fund-Facilities Services \- Administration-Maintenance-No Value-No Value-No Value	103025	Gulf*****	250001882	Inv5321	1,948.00
				5645	Texas*****icensing & Regulation	10188437
		10189014	70.00			
01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960121770	106.60
					2960121775	10.96

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960121778	9.67
01000-17000200-65320000-00000-0000-000000	General Fund-Landscaping-Equipment Maintenance-No Value-No Value-No Value	7002	Unite*****	250000056	13781257	27.72
01000-17000200-65400000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	11869	Lowe*****	250000046	990646	26.54
					991698	133.83
					997535	113.76
		95228	SiteO*****ply Holding	250002353	149890377-001	401.98
01000-17000200-71512000-00000-0000-000000	General Fund-Landscaping-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960121770	2.86
01000-18000100-61500000-00000-0000-000000	General Fund-County Attorney \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250002293	68666	134.00
01000-19000100-60170000-00000-0000-000000	General Fund-District Attorney \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250002475	IN-1572977	425.50
01000-19000100-60600000-00000-0000-000000	General Fund-District Attorney \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250002475	IN-1572977	421.74
01000-19000100-61210000-00000-0000-000000	General Fund-District Attorney \- Administration-Court Costs-No Value-No Value-No Value	100674	Adair*****PR	250002518	022125	500.00
01000-19000100-61801000-00000-0000-000000	General Fund-District Attorney \- Administration-Travel-No Value-No Value-No Value	Employee	Jenni*****		TRVL000299110101	863.08
01000-20000100-61280000-00000-0000-000000	General Fund-District Clerk \- Administration-Dues-No Value-No Value-No Value	6313	Texas*****Counties		INV248735	150.00
01000-20000100-61801000-00000-0000-000000	General Fund-District Clerk \- Administration-Travel-No Value-No Value-No Value	Employee	Angel*****		TRVL000297497673	813.24
			Laure*****		TRVL000297725559	1,101.50
			Merce*****		TRVL000297656043	813.24
01000-20010000-60500000-00000-0000-000000	General Fund-District Clerk \- Jury Services-Equipment & I.T. Enhancement-No Value-No Value-No Value	94806	Perry	250002464	IN-1573103	287.89
01000-20010000-60600000-00000-0000-000000	General Fund-District Clerk \- Jury Services-Office Supplies-No Value-No Value-No Value	94806	Perry	250002464	IN-1573103	66.32
01000-21000100-60600000-00000-0000-000000	General Fund-County Clerk \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250002502	373400	367.12
01000-22000100-61900000-00000-0000-000000	General Fund-85th District Court \- Administration-Visiting Court Reporters-No Value-No Value-No Value	100469	Raine*****		823	1,151.20
01000-22200100-60500000-00000-0000-000000	General Fund-361st District Court \-	1335	Avine*****roage)	250002240	331547	533.24

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value					
01000-22200100-61490000-00000-0000-000000	General Fund-361st District Court \- Administration-Petit Jury Expense-No Value-No Value-No Value	16490	Wal-M*****c	250001252	TR#01107	156.17
		95512	Longh*****house Inc	250002501	Check # 7	216.95
01000-22500100-61801000-00000-0000-000000	General Fund-Felony Associate Judge/Juvenile Court Referee-Travel-No Value-No Value-No Value	Employee	Misty*****		TRVL000299823938	851.32
01000-22600100-61110000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	92512	Sam H*****iversity	250002181	3817	255.00
01000-22600100-61750000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000853	287310375080X02082025	37.18
01000-22800100-61110000-00000-0000-000000	General Fund-Family Associate Court - Administration-Conference & Seminar Fees-No Value-No Value	19936	Texas***** Court Administration	250002516	06365	250.00
				250002517	06366	250.00
01000-22800100-61680000-00000-0000-000000	General Fund-Family Associate Court - Administration-Training-No Value-No Value-No Value	19936	Texas***** Court Administration	250002513	06260	250.00
				250002514	06363	250.00
				250002515	06364	250.00
01000-23100100-61900000-00000-0000-000000	General Fund-County Court at Law #2 \- Administration-Visiting Court Reporters-No Value-No Value-No Value	100469	Raine*****		824	575.60
		103004	Marti*****		`1	3,964.03
01000-24101100-41009000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Fees \- Warrant/Capias-No Value-No Value-No Value	97251	Texas*****		10-25A	50.00
01000-24101100-60620000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Postage & Shipping-No Value-No Value-No Value	126	US Po*****		022625	730.00
01000-24201100-61750000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001342	287310453896X02082025	43.28
01000-24201100-61801000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Travel-No Value-No Value-No Value	Employee	Terre***** Vidim*****		TRVL000299110147	418.60
					TRVL000299304562	423.40
01000-24301100-41009000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Fees \- Warrant/Capias-No Value-No Value-No Value	97251	Texas*****		35-25A	150.00
01000-24301100-61500000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250002366	68732	440.00
01000-26001000-61730000-00000-0000-000000	General Fund-Community	16011	Depar*****tion Resources		25010869N	0.04

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Supervision \- Support-Telephone \- Long Distance-No Value-No Value-No Value					
01000-26002000-61400000-00000-0000-000000	General Fund-Health Department \- Support-Insurance-No Value-No Value-No Value	102890	Allia*****vices Inc	250002382	2986579	15,576.17
01000-26002000-61730000-00000-0000-000000	General Fund-Health Department \- Support-Telephone \- Long Distance-No Value-No Value-No Value	16011	Depar*****tion Resources		25010869N	4.66
01000-28000100-60320000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Firearms Readiness-No Value-No Value-No Value	100121	CMC S*****	250001600	326807	7,239.72
01000-28000100-60500000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250002333	76157215	190.42
				250002364	76188691	255.06
01000-28000100-60600000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250002188	6024992533	14.99
					6024992536	90.41
				250002289	6024992551	3.05
					6024992553	59.98
01000-28000100-61110000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	96628	Texas***** Officers Association	250002408	30005187	1,500.00
		Employee	Re'Ke*****rson		TRVL000299823881	30.00
01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Travel-No Value-No Value-No Value	Employee	Jonat*****		TRVL000296804732	1,030.05
			Ryan *****		TRVL000296804581+1	969.95
			Samue*****		TRVL000296804632	1,030.05
01000-28000100-71020000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Computer Contracts-No Value-No Value-No Value	3187	West *****ration	250000423	851424995	1,658.10
01000-28000100-71020010-00000-0000-000000	General Fund-Sheriff Office \- Administration-SBITA \- Principal-No Value-No Value-No Value	20990	Axon *****	250002409	INUS321004	125,000.00
01000-28002000-60170000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250000274	6024992531	43.50
					6024992542	390.39
					6024992543	71.78
					6024992557	173.72
					6024992558	215.03
					6024992560	61.97
01000-28002000-60440000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	250002449	IN-1572879	2,461.45
01000-28002000-60600000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250000282	6024992552	51.64
				250001686	6024992550	109.08
					6024992561	62.43
01000-28002000-61110000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Conference &	9903	Ameri*****tion	250002070	30295	5,850.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Seminar Fees-No Value-No Value-No Value					
01000-28002000-61680000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Training-No Value-No Value-No Value	10336	Texas***** Extension Service	250002440	EH7312870	82.00
01000-28002006-65052000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Carpentry & Building Repair-No Value-No Value-No Value	96328	REC I*****	250001114	Pay App #4	153,644.60
01000-28003000-61395000-00000-0000-000000	General Fund-Jail Medical Services-Inmate \- Health Care-No Value-No Value-No Value	102148	Polar*****ices of Warrington LLC	250002563	1-956-25	3,636.72
01000-28003000-72270000-00000-0000-000000	General Fund-Jail Medical Services-Dental Services-No Value-No Value-No Value	92883	Dentr***** PC Inc	250002561	BZTX019470	2,345.00
01000-30101100-60620000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Postage & Shipping-No Value-No Value-No Value	126	US Po*****		2262025	219.00
01000-30201100-60080000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	93357	Galls*****	250002129	030572532	485.00
01000-30201100-60170000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250002463	IN-1572976	147.96
01000-30201100-60600000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250000471	IN-1573239	24.96
01000-30301100-60080000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	3486	GT Di*****	250002384	UNIV0065295	197.97
01000-30301100-60500000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	95710	Tyler*****c	250002303	130-154454	120.00
01000-31000100-60500000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo*****	250002367	76166101	612.26
01000-31000100-60600000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250002377	6024992562	95.28
01000-31000100-61240000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Drug Testing-No Value-No Value-No Value	93814	Henry*****	250002522	37571910	35.66
01000-31000100-61470000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Prescriptions-No Value-No Value-No Value	97342	TCSI *****		19649-1	104.55
					19652-1	47.59
					19655-1	44.21

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-31000100-61801000-00000-0000-0000000	General Fund-Juvenile Services \- Administration Probation-Travel-No Value-No Value-No Value	Employee	Ashle*****		TRVL000297920834	229.64
01000-31000100-72660000-00000-0000-0000000	General Fund-Juvenile Services \- Administration Probation-Psychiatric Services-No Value-No Value-No Value	91765	Camer*****		Jan2025Medical	117.55
01000-31000220-60350000-00000-0000-0000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250000018	0540224259055079	385.50
		96917	Gordo*****nc	250002136	9019597195	1,974.61
01000-31000220-60440000-00000-0000-0000000	General Fund-Juvenile Services \- Detention-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	250002470	IN-1573320	480.60
01000-31000220-61395000-00000-0000-0000000	General Fund-Juvenile Services \- Detention-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	250001761	37432135	125.86
					37556919	82.98
01000-31000220-61801000-00000-0000-0000000	General Fund-Juvenile Services \- Detention-Travel-No Value-No Value-No Value	Employee	Chris*****		TRVL000298152748	509.11
01000-36000100-60440000-00000-0000-0000000	General Fund-Exposition Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	250002247	IN-1573555	65.39
01000-36000100-65320000-00000-0000-0000000	General Fund-Exposition Center \- Administration-Equipment Maintenance-No Value-No Value-No Value	97037	WRI O*****	250002491	127876	42.33
01000-36000100-65400000-00000-0000-0000000	General Fund-Exposition Center \- Administration-Grounds Maintenance-No Value-No Value-No Value	11807	Grain*****	250000700	9408529130	334.21
01000-36500006-65052000-00000-0000-0000000	General Fund-Brazos Center \- Non Capital-Carpentry & Building Repair-No Value-No Value-No Value	93837	Quali*****rs Inc	250002369	10739	36,100.00
01000-36500100-60440000-00000-0000-0000000	General Fund-Brazos Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	250002214	IN-1572724	234.32
01000-36500100-61010000-00000-0000-0000000	General Fund-Brazos Center \- Administration-Advertising \- Legal Notices-No Value-No Value-No Value	96355	Ashle*****	250002138	78996	61.00
01000-36500100-61880000-00000-0000-0000000	General Fund-Brazos Center \- Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	250000635	3061319194 0225	2,231.70
01000-37000100-61801000-00000-0000-0000000	General Fund-County Agriculture Extension \- Administration-Travel-No Value-No Value-No Value	Employee	Ashle*****		TRVL000299825845	724.32
					TRVL000299825862	927.60
01000-37000100-61880000-00000-0000-0000000	General Fund-County Agriculture Extension \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000636	2222726 0225	1,110.46
01000-38000100-60350000-00000-0000-0000000	General Fund-Child Protective	100319	Brad*****		03473	74.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-38000100-60350000-00000-0000-000000	General Fund-Child Protective Services \- Administration-Food and Food Supplements-No Value-No Value-No Value	103088	BCS T*****		02272025	500.00
01000-38000100-61320009-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Rainbow Room-No Value-No Value-No Value	100319	Bradb*****		00835	29.64
01000-56001000-60500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250002450	INV00832710	1,231.50
01000-56001000-61060000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Bonds-No Value-No Value-No Value	8494	Old R*****roup	250000429	W150312577-25	50.00
01000-56001000-61880000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000638	2042814 0225	27.30
01000-56001000-65670000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Maintenance\-General-No Value-No Value-No Value	1038	Wicks***** Utility District		117322-02102025	4.85
		392	Produ***** Association	250002373	2851898	82.18
01000-56001000-65700000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road Signs-No Value-No Value-No Value	100212	Pione*****	250002476	273937	173.25
01000-56001000-71500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Equipment-No Value-No Value-No Value	10153	Musta*****es	250001776	B0493103	5,445.00
01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000135	2960120823	178.50
					2960121742	178.50
01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	102949	Holt ***** Texas LLC	250001846	X303047964:01	180.54
		11682	Napa *****	250002122	368597	13.13
					369255	48.06
					369584	143.27
					369614	12.88
					369686	(4.52)
					369889	(48.06)
		7002	Unite*****	250000079	13786326	271.58
		73	Musta*****	250001668	PART6853188	165.76
				250002048	PART6848671	1,829.64
		883	Goose***** Co Inc	250002537	1-34082	17.30
		90180	Perfo*****	250002472	R0050591691	2,850.59
		93681	Ikes *****C	250000069	591272	28.64
					591441	159.28
		97038	Diamo*****	250002557	280159	1,036.61
01000-56002000-65500000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Oil & Lubricants-No Value-No Value-No Value	97230	Petro*****	250002506	51821916	317.10

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
01000-56002000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Shop Supplies-No Value-No Value-No Value	11682	Napa *****	250002511	368596	32.08
					370119	452.16
		11869	Lowe *****	250002539	983656	29.60
		91900	Linde ***** Inc	250000085	48059415	48.91
01000-56002000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value-No Value	11682	Napa *****	250002334	368558	255.92
					368561	5.49
					368584	306.80
					368612	14.10
					368729	344.16
					369586	113.80
					370128	42.09
					370244	46.60
		96665	Colle ***** Lincoln LLC	250000129	417337	75.93
			417368	60.30		
01000-56002000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi *****	250000062	2960121749	29.23
					2960122686	29.23
11000-11002500-80286000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Equipment \- Other-No Value-No Value-No Value	94806	Perry	250002526	IN-1573481	20,309.11
20010-21006000-71025000-00000-0000-000000	County Clerk Archival Fund-County Clerk Archival Fund-Contract Services-No Value-No Value-No Value	101248	GovOS *****	250001146	INV-8770	64.98
30000-227100-71025000-00000-0000-000000	Brazos County Grant Fund-Specialty Court (Drug Court) Grant-Contract Services-No Value-No Value-No Value	96167	Recov *****orp	250001347	10068833	2,940.00
30000-272200-71020000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant PB\22\21-Computer Contracts-No Value-No Value-No Value	11978	SHI G *****ons Inc	250001804	GB00548623	33,745.00
30000-272300-61210000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\212\25\C03-Court Costs-No Value-No Value-No Value	93937	Kirby *****	250002494	25-0203	229.50
30000-272300-61401000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\212\25\C03-Interpreters-No Value-No Value-No Value	95313	USA C *****eters	250001841	2844	680.40
				250002510	2871	384.00
31000-340500-80100000-00000-0000-000000	American Rescue Plan Act-ARPA \- Medical Examiner's Office-Buildings-No Value-No Value-No Value	102624	Vaugh *****	250002358	Pay App #6	896,218.00
35000-21130000-61010000-00000-0000-000000	Primary Election Services Fund-Election Services-Advertising \- Legal Notices-No Value-No Value-No Value	100417	KXXV/*****	250000993	1320027-2	270.00
35000-21130000-71020000-00000-0000-000000	Primary Election Services Fund-Election Services-Computer	11714	Hart *****	250002582	INV001193	20,000.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Contracts-No Value-No Value-No Value					
41000-60000100-85300000-00000-0000-000000	General Obligation Debt Service Fund-Debt Service \- Interest-Fiscal Agent Fees-No Value-No Value-No Value	102536	BOKF,*****		Braz623GO-3.1.25 BrazCO623-3.1.25	150.00 150.00
43230-63432304-71025000-00000-0000-000000	On System road Bond \- TXDOT- Inner Loop East-Contract Services-No Value-No Value-No Value	102497	Quidd*****LLC	240002126	ARIV1032331-11	316,096.26
43231-63432356-80715000-00000-0000-000000	Off System Road Bond-Road & Bridge-Roads \- Capital-No Value-No Value-No Value	95596	Larry*****c	240000956	Pay App #14	706,728.75
45000-00000000-30302000-00000-0000-000000	Capital Improvement Fund-No Value-Contract Pay \- Retainages-No Value-No Value-No Value	102624 96328	Vaugh***** REC I*****	250002358 250001114	Pay App #6 Pay App #4	(44,810.90) (7,682.23)
45000-63110001-80100000-00000-0000-000000	Capital Improvement Fund-Commissioners' Court \- Capital-Buildings-No Value-No Value-No Value	102187 11622	Choic***** S.T. *****tes	250001825 250001720	6717 202430	4,450.00 4,025.00
45000-63110001-80440000-00000-0000-000000	Capital Improvement Fund-Commissioners' Court \- Capital-Land-No Value-No Value-No Value	11622	S.T. *****tes	250001720	202430	1,725.00
45000-63140001-80203000-00000-0000-000000	Capital Improvement Fund-Information Technology \- Capital-Computer \- Hardware-No Value-No Value-No Value	1335	Avine*****roage)	250000852	329394	117,034.68
45000-63560001-80289000-00000-0000-000000	Capital Improvement Fund-Road & Bridge \- Capital-Equipment \- Road and Bridge-No Value-No Value-No Value	102375	Scale*****	250001890	2550	5,195.00
50000-64005000-71110000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025021501	3,126.24
50000-64005000-71111000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Prescription Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025021501	133,858.73
50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025022100	299,704.33
50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025022100	9,163.71
60000-00000000-31120000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- Nationwide-No Value-No Value-No Value	3382	Natio***** Solutions		02.21.25	8,060.18
60000-00000000-31125000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- Secur	6165	Secur***** Insurance Co		02.21.25	1,175.00

Account	Account Description	Supplier Number	Party Name	Identifying PO	Invoice Number	Invoice Line Amount
	Benefit-No Value-No Value-No Value					
60000-00000000-31128000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- VALIC-No Value-No Value-No Value	10789	Varia***** Insurance Co Inc		02.21.25	3,986.35
60000-00000000-31150000-00000-0000-000000	Payroll Agency Fund-No Value-County Property Tax Payable-No Value-No Value-No Value	21268	Brazo*****		02.21.25 ***** 9101	50.00
			Brazo*****		02.21.25 ***** 9100	50.00
60000-00000000-31204100-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Child Care-No Value-No Value-No Value	100127	Legge*****		DCA 02.21.2025 AL	722.92
60000-00000000-31204200-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Unreimb. Medical-No Value-No Value-No Value	100590	Truon*****		FSA 02.21.2025 BT	200.00
		103151	Reeve*****		FSA 02.21.2025 JR	2,149.94
		103152	DeMat*****		FSA 02.21.2025 LD	500.00
60000-00000000-31244000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Levy\ -Bankruptcy-No Value-No Value-No Value	94674	Peake*****		02.21.25 *****	618.47
60000-00000000-31600000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- United Way-No Value-No Value-No Value	3395	Unite*****zos Valley		02.21.25	29.77
91000-53000100-71025000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Contract Services-No Value-No Value-No Value	94324	Audio*****Inc	250000394	77766	35.00
97000-556300-53330000-00000-0000-000000	CSCD \- Community Supervision-Specialty Court Program \- Administration-CSCD Medical Health Benefit-No Value-No Value-No Value	10022	Texas*****riminal Justice		020125-022825	1,249.64
Grand Total						3,259,372.43



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: County Auditor

NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Acknowledgement of Monthly Report from County Auditor for December 2024

TO: Commissioners Court

FROM: Katie Conner

DATE: 02/27/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[December 2024 Monthly Reports.pdf](#)

Description

December 2024 Monthly Report

Type

Cover Memo



Brazos County, Texas
BALANCE SHEET (Unaudited)
Period Ended December 2024

	Total General Funds	Total Special Revenue Funds	Total Debt Service Funds	Total Capital Project Funds
ASSETS				
Cash and Cash Equivalents	\$ 172,254,599	\$ 68,045,875	\$ 7,825,007	\$ 54,427,888
Prepaid Expenditures	337,008	6,081	--	--
Accounts Receivable	88,247,414	15,475,242	8,614,764	--
Inventory	1,256,701	--	--	--
TOTAL ASSETS	\$ 262,095,722	\$ 83,527,198	\$ 16,439,771	\$ 54,427,888
LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts Payable	8,096,222	20,981,011	--	1,107,382
Deferred Inflow of Resources	87,320,198	--	8,608,264	--
Total Liabilities	95,416,420	20,981,011	8,608,264	1,107,382
Fund Balance				
Reserved and Committed Fund Balance ¹	37,245,214	664,166	--	--
Unreserved Fund Balance	135,757,222	37,012,232	5,685,688	56,520,938
Current Year Change in Fund Balance	(6,323,134)	24,869,789	2,145,819	(3,200,432)
Total Fund Balance	166,679,302	62,546,187	7,831,507	53,320,506
TOTAL LIABILITIES AND FUND BALANCE	\$ 262,095,722	\$ 83,527,198	\$ 16,439,771	\$ 54,427,888

1. Consists of Committed Emergency Fund balance and Statutorily required funds



Brazos County, Texas
Year to Date Schedule of Fund Balances - Unaudited
For the Period Ended December 2024

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance December 2024
01000-General Fund	\$ 173,002,435.24	\$ 30,429,117.13	\$ 36,752,251.08	\$ 166,679,301.29
02000-County Health Endowment Fund	-	-	-	-
06000-Commissioners' Court - Non Capital	-	-	-	-
60000-Payroll Agency Fund	-	-	-	-
61000-Flex Benefit Cafeteria Fund	-	-	-	-
11000-Hotel Occupancy Tax Fund	6,763,542.50	860,051.07	91,429.80	7,532,163.77
12000-State Lateral Road Fund	264,790.60	31,688.37	165,000.00	131,478.97
13000-Unclaimed Property Fund	97,436.42	4,982.93	-	102,419.35
14000-Appellate Judicial System Fund	-	-	-	-
14010-Court Facility Fund	-	-	-	-
14020-Language Access Fund	-	-	-	-
15000-Law Library Fund	168,037.47	30,220.35	5,649.67	192,608.15
16000-Local Provider Participation Fund	24,884,332.43	33,197,670.05	10,704,539.97	47,377,462.51
17000-Alternative Dispute Resolution Fund	-	-	-	-
18000-Law Enforcement Education Fund	81,233.52	-	1,683.98	79,549.54
19000-Court Records Preservation Fund	702,725.05	6,953.97	-	709,679.02
20000-County Clerk Records Management Fund	1,298,369.70	93,290.10	57,893.32	1,333,766.48
20010-County Clerk Archival Fund	1,483,421.43	86,650.58	74.34	1,569,997.67
22000-Courthouse Security Fund	158,242.19	25,549.42	520.26	183,271.35
22010-Justice Court Security Fund	258,451.45	10,739.93	-	269,191.38
23000-District Clerk Records Management Fund	304,256.19	40,490.53	18,069.59	326,677.13
23010-District Clerk Archival Fund	1,604.26	20.88	-	1,625.14
24000-Justice of the Peace Technology Fund	70,755.58	7,535.43	86.54	78,204.47
24010-County and District Court Technology Fund	134,734.52	3,217.38	-	137,951.90
25000-Forfeiture Fund	38,112.22	43,749.04	2,420.00	79,441.26
26000-District Attorney Hot Check Collections Fund	5,344.06	128.47	-	5,472.53
27000-Bail Bond Board Fund	115,574.85	1,137.33	665.19	116,046.99
28000-Voter Registration Fund	-	-	-	-
29000-Vehicle Inventory Interest Fund	393,226.70	10,162.90	1,604.10	401,785.50
30000-Brazos County Grant Fund	0.00	1,924,896.78	1,189,832.42	735,064.36



Brazos County, Texas
Year to Date Schedule of Fund Balances - Unaudited
For the Period Ended December 2024

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance December 2024
31000-American Rescue Plan Act	(0.00)	-	193,517.38	(193,517.38)
32000-SB 22 2023 Rural Law Enforcement Salary Assistance Program	-	1,060,131.15	122,050.10	938,081.05
33000-Sheriff's Office Crime Fund	115,089.59	736.99	-	115,826.58
34000-District Attorney Crime Fund	211,394.74	33,388.96	40,471.45	204,312.25
35000-Primary Election Services Fund	56,148.43	502.54	8,783.44	47,867.53
58000-County Attorney Operating Fund	69,574.35	185.00	-	69,759.35
41000-General Obligation Debt Service Fund	5,685,687.77	2,147,068.52	1,250.00	7,831,506.29
43170-2017 Certificates of Obligation	-	-	-	-
43200-2020 Certificates of Obligation	5,595,985.43	296,198.69	954,305.04	4,937,879.08
43230-On System road Bond - TXDOT	15,347,059.27	186,143.78	1,099,426.43	14,433,776.62
43231-Off System Road Bond	6,803,533.52	85,576.92	934,868.26	5,954,242.18
43232-2023 Certificates of Obligation	10,509,836.91	127,082.91	-	10,636,919.82
45000-Capital Improvement Fund	18,264,522.41	-	906,834.84	17,357,687.57
Total All Funds	\$ 272,885,458.80	\$ 70,745,268.10	\$ 53,253,227.20	\$ 290,377,499.70



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Dec-24

Department	Initial Budget	YTD Budget		YTD Expenditures ¹	YTD Obligations	Budgeted Funds		Percentage Spent as of Dec-24
		Amendments	Total Budget			Available as of Dec-24	Spent as of Dec-24	
16000100-County Auditor - Administration	1,829,364.00	60.00	1,829,424.00	422,389.06	36,445.00	1,370,589.94	25.08%	
16500006-Purchasing Administration - Non Capital	278,157.00	(49,791.88)	228,365.12	51,618.25	117,636.50	59,110.37	74.12%	
16500100-Purchasing - Administration	962,256.00	-	962,256.00	200,882.23	8,359.03	753,014.74	21.74%	
17000006-Facility Services - Non Capital	1,972,512.00	(21,734.81)	1,950,777.19	202,097.70	1,037,554.64	711,124.85	63.55%	
17000100-Facilities Services - Administration	4,660,955.00	-	4,660,955.00	1,003,507.04	262,266.82	3,395,181.14	27.16%	
17000200-Landscaping	749,683.00	-	749,683.00	136,343.21	101,402.40	511,937.39	31.71%	
18000100-County Attorney - Administration	3,937,799.00	-	3,937,799.00	806,814.70	21,686.26	3,109,298.04	21.04%	
19000006-District Attorney - Non Capital	-	-	-	-	-	-	N/A	
19000100-District Attorney - Administration	6,416,959.00	-	6,416,959.00	1,364,794.44	59,543.49	4,992,621.07	22.20%	
19010000-District Attorney - Child Protective Services	444,250.00	-	444,250.00	94,639.10	-	349,610.90	21.30%	
20000006-District Clerk - Non Capital	-	1,551.10	1,551.10	1,551.10	-	-	100.00%	
20000100-District Clerk - Administration	1,556,202.00	919.11	1,557,121.11	331,571.08	836.93	1,224,713.10	21.35%	
20010000-District Clerk - Jury Services	543,680.00	3,538.74	547,218.74	128,611.95	-	418,606.79	23.50%	
21000006-County Clerk - Non Capital	-	21,734.81	21,734.81	-	21,734.81	-	100.00%	
21000100-County Clerk - Administration	1,507,033.00	-	1,507,033.00	330,027.07	84,110.79	1,092,895.14	27.48%	
21010000-Vital Statistics/Preservation	16,700.00	-	16,700.00	964.51	-	15,735.49	5.78%	
22000100-85th District Court - Administration	566,704.00	-	566,704.00	132,657.09	2,496.87	431,550.04	23.85%	
22100100-272nd District Court - Administration	551,849.00	3,528.74	555,377.74	140,052.39	1,205.30	414,120.05	25.43%	
22200006-361st District Court - Non Capital	-	-	-	-	-	-	N/A	
22200100-361st District Court - Administration	566,699.00	-	566,699.00	130,537.55	1,991.03	434,170.42	23.39%	
22300100-472nd District Court - Administration	490,599.00	-	490,599.00	92,984.89	1,933.05	395,681.06	19.35%	
22500100-Felony Associate Judge/Juvenile Court Referee	367,974.00	-	367,974.00	83,216.12	-	284,757.88	22.61%	
22600100-Misdemeanor Associate Court - Administration	552,166.00	-	552,166.00	129,119.44	2,683.94	420,362.62	23.87%	
22700100-County Specialty Court Program	303,914.00	10,100.00	314,014.00	55,048.00	10,000.00	248,966.00	20.71%	
22800100-Family Associate Court - Administration	602,376.00	-	602,376.00	131,051.97	1,075.00	470,249.03	21.93%	
23000100-County Court at Law #1 - Administration	1,040,101.00	-	1,040,101.00	237,165.08	2,765.00	800,170.92	23.07%	
23000200-County Court at Law #1 - Judicial Support	11,091.00	-	11,091.00	-	-	11,091.00	0.00%	
23000300-County Court at Law #1 - Staff Support	6,600.00	-	6,600.00	1,494.06	-	5,105.94	22.64%	
23100006-County Court at Law #2 - Non Capital	-	-	-	-	-	-	N/A	
23100100-County Court at Law #2 - Administration	953,226.00	20,000.00	973,226.00	216,380.60	86.00	756,759.40	22.24%	
24100006-Justice of Peace - Precinct 1 - Non Capital	-	-	-	-	-	-	N/A	
24101100-Justice of Peace - Precinct 1 - Administration	511,911.00	-	511,911.00	113,859.75	8,581.94	389,469.31	23.92%	
24200006-Justice of Peace - Precinct 2 - Non Capital	-	-	-	-	-	-	N/A	
24201100-Justice of Peace - Precinct 2 - Administration	476,058.00	-	476,058.00	106,049.68	906.61	369,101.71	22.47%	
24300006-Justice of Peace - Precinct 3 - Non Capital	-	-	-	-	-	-	N/A	
24301100-Justice of Peace - Precinct 3 - Administration	648,469.00	672.36	649,141.36	147,689.88	9,114.15	492,337.33	24.16%	
24401100-Justice of Peace - Precinct 4 - Administration	484,194.00	-	484,194.00	107,535.68	1,437.40	375,220.92	22.51%	
26001000-Community Supervision - Support	82,423.00	-	82,423.00	9,323.73	57,240.25	15,859.02	80.76%	
26002000-Health Department - Support	83,375.00	17,306.85	100,681.85	15,672.51	52,528.64	32,480.70	67.74%	
26002006-Health Department - Support - Non Capital	-	-	-	-	-	-	N/A	
27000100-Public Defender's Office - Administration	65,095.00	-	65,095.00	10,433.61	-	54,661.39	16.03%	



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Dec-24

Department	Initial Budget	YTD Budget		YTD Expenditures ¹	YTD Obligations	Budgeted Funds		Percentage Spent as of Dec-24
		Amendments	Total Budget			Available as of Dec-24	Spent as of Dec-24	
28000006-Sheriff Office - Non Capital	70,000.00	-	70,000.00	-	-	70,000.00	0.00%	
28000100-Sheriff Office - Administration	10,813,036.00	136,450.01	10,949,486.01	2,462,070.64	233,191.89	8,254,223.48	24.62%	
28002000-Sheriff Office - Jail Administration	20,370,875.00	12,050.00	20,382,925.00	4,773,113.91	691,048.49	14,918,762.60	26.81%	
28002006-Sheriff Office - Jail - Non Capital	1,300,000.00	59,395.00	1,359,395.00	122,575.31	1,236,819.59	0.10	100.00%	
28003000-Jail Medical Services	1,454,846.00	-	1,454,846.00	404,358.47	16,407.74	1,034,079.79	28.92%	
28004000-Sheriff Office - CSISD School Security	1,411,250.00	-	1,411,250.00	280,297.41	13,443.37	1,117,509.22	20.81%	
30101100-Constable Precinct 1 - Administration	817,517.00	-	817,517.00	191,965.67	18,826.50	606,724.83	25.78%	
30201100-Constable Precinct 2 - Administration	1,200,103.00	2,420.00	1,202,523.00	269,904.45	19,983.73	912,634.82	24.11%	
30301100-Constable Precinct 3 - Administration	805,222.00	-	805,222.00	184,578.59	16,059.71	604,583.70	24.92%	
30401100-Constable Precinct 4 - Administration	1,193,077.00	-	1,193,077.00	280,816.35	8,640.11	903,620.54	24.26%	
31000006-Juvenile Services - Non Capital	-	-	-	-	-	-	N/A	
31000100-Juvenile Services - Administration Probation	1,005,289.00	1,092.26	1,006,381.26	197,357.59	39,307.79	769,715.88	23.52%	
31000110-Juvenile Services - Administration Court	743,464.00	-	743,464.00	170,923.83	9,013.06	563,527.11	24.20%	
31000130-Juvenile Services - Administration Community Based	1,014,911.00	-	1,014,911.00	236,452.74	200.00	778,258.26	23.32%	
31000140-Juvenile Services - Administration Community Based Mental Health	519,382.00	(480.00)	518,902.00	91,741.83	19.97	427,140.20	17.68%	
31000200 -Juvenile Services Detention	-	-	-	-	-	-	N/A	
31000220-Juvenile Services - Detention	4,521,900.00	977.80	4,522,877.80	937,309.65	158,518.19	3,427,049.96	24.23%	
31000330-Academy - Community Based	553,526.00	-	553,526.00	132,697.17	1,840.08	418,988.75	24.31%	
31040000-JJAEP	-	-	-	-	-	-	N/A	
31040030-JJAEP - Community Based	362,156.00	-	362,156.00	85,454.26	-	276,701.74	23.60%	
31900000-Juvenile Services - Commodities	7,300.00	-	7,300.00	3,155.81	-	4,144.19	43.23%	
34000100-Indigent Health Care - Administration	8,795,600.00	-	8,795,600.00	459,151.25	-	8,336,448.75	5.22%	
340520-American Rescue Plan Revenue Replacement - R U OK Program	-	-	-	-	-	-	N/A	
35500006-Emergency Management - Non Capital	-	-	-	-	-	-	N/A	
34200100-Forensic Services - Administration	400,509.00	-	400,509.00	-	-	400,509.00	0.00%	
35500100-Emergency Management - Administration	591,919.00	1,000.00	592,919.00	64,599.31	146,007.46	382,312.23	35.52%	
36000006-Exposition Center - Non Capital	-	-	-	-	-	-	N/A	
36000100-Exposition Center - Administration	3,010,002.00	-	3,010,002.00	426,816.70	348,176.95	2,235,008.35	25.75%	
36100100-Fair Administration	440,371.00	-	440,371.00	57,311.96	-	383,059.04	13.01%	
36500006-Brazos Center - Non Capital	250,000.00	36,100.00	286,100.00	-	-	286,100.00	0.00%	
36500100-Brazos Center - Administration	997,449.00	-	997,449.00	206,120.45	158,434.78	632,893.77	36.55%	
37000100-County Agriculture Extension - Administration	699,061.00	-	699,061.00	133,591.97	11,319.00	554,150.03	20.73%	
38000100-Child Protective Services - Administration	50,000.00	-	50,000.00	9,404.56	1,500.00	39,095.44	21.81%	
39000100-Family Protection Service - Administration	20,000.00	-	20,000.00	20,000.00	-	-	100.00%	
50000100-County Records Management - Administration	493,491.00	-	493,491.00	105,675.32	7,339.94	380,475.74	22.90%	
50000106-County Records Management - Non Capital	-	-	-	-	-	-	N/A	
54001410-Court Facility - Administration	50,000.00	-	50,000.00	-	-	50,000.00	0.00%	
56000006-Road & Bridge - Non Capital	-	-	-	-	-	-	N/A	
56001000-Road & Bridge - Administration	28,773,007.00	-	28,773,007.00	4,383,765.21	5,870,902.25	18,345,354.84	35.64%	
56002000-Fleet Shop - Heavy Equipment	1,003,112.00	-	1,003,112.00	221,984.27	39,793.82	741,333.91	26.10%	
56005000-Environmental Protection	367,057.00	-	367,057.00	56,889.34	292,372.66	17,795.00	95.15%	



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Dec-24

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Dec-24	Percentage Spent as of Dec-24
	\$ 267,646,766.00	\$ 2,117.80	\$ 267,648,883.80	\$ 36,764,209.28	\$ 17,352,889.13	\$ 213,358,800.69	20.22%

1. Year to Date Expenditures will vary from Expenditures on Schedule of Fund Balance Report for the General Fund due to timing variances between the Budgeting System and the General Ledger.

Brazos County, Texas
General Long Term Debt Payable by Issue
December 31, 2024
(Unaudited)

Debt Issue	Interest Rates (%) And Dates	Final Issue Date	Debt Maturity Date	Debt Authorized And Issued	Debt Outstanding			Remaining Debt Service Requirements For Fiscal Year 2024-2025		
					Principal	Interest	Totals	Principal	Interest	Totals
Certificates of Obligation										
2012 Series, Issued For: Courthouse Renovation, Tax Office, Fleet Maintenance Building, Renovations of Brazos Center and Juvenile Detention Center	2.00 - 5.00 3/1 and 9/1	9/1/2012	9/1/2032	\$ 9,700,000	\$ 2,970,000	\$ 279,537	\$ 3,249,537	\$ 560,000	\$ 90,650	\$ 650,650
2017 Series, Issued For: Remodel and Juvenile Expansion	2.00 - 4.00 3/1 and 9/1	11/1/2017	9/1/2037	11,650,000	8,450,000	1,944,000	10,394,000	525,000	275,750	800,750
2020 Series Issure For: County Jail Kitchen, Ag Extension Building, Justice of the Peace and Constable Pct 1 building, Land and/or Property for County Facilities including Facilities Services and Road and Bridge Dept., Equipment and vehicles for various County departments, Roof replacement and repair for County owned buildings, County wide road improvements and rehabilitation, and Payment of contractual obligations for professional services in connection with such projects	1.375 -4.00 3/1 and 9/1	10/6/2020	9/1/2040	24,020,000	21,135,000	4,178,169	25,313,169	1,040,000	541,144	1,581,144
2023 Series, Issued For: County Admin Building, County Courthouse, County BISD Building including parking lot, Brazos County Dispatch & Emergency Operations Center, Sheriff Department facilities including central receiving, and Payment of contractual obligations for professional services in connection with such projects	2.60 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	9,290,000	9,105,000	4,554,450	13,659,450	300,000.00	417,550	717,550
Limited Tax Refunding Bonds										
2017 Series, Issued For: Refund portions of the outstanding debt payable from ad valorem taxes	2.25 - 5.00 3/1 and 9/1	11/1/2017	9/1/2034	39,895,000	20,145,000	2,902,087	23,047,087	3,855,000	932,938	4,787,938
General Obligation Bond										
2023 Series, Issued For: Improvements to public roads, bridges, and highways within the County, including aquition of land and right-of-way, and Payment of contractual obligations for professional services in connection with such projects.	2.47 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	27,110,000	26,585,000	14,116,350	40,701,350	875,000.00	1,269,800	2,144,800
Notes from Direct Placements										
Certificates of Obligation,										
2015 Series, Issued For: Courthouse Renovation & Exposition Center Expansion	1.92 3/1 and 9/1	10/13/2015	9/1/2025	9,100,000	1,090,000	20,928	1,110,928	1,090,000	20,928	1,110,928
Total Long Term Debt				<u>\$ 130,765,000</u>	<u>\$ 89,480,000</u>	<u>\$ 27,995,521</u>	<u>\$ 117,475,521</u>	<u>\$ 8,245,000</u>	<u>\$ 3,548,760</u>	<u>\$ 11,793,760</u>

Note:

- (1) All debt obligations of Brazos County are payable both as to principal and interest solely from and secured by ad valorem taxes levied against all taxable property within the County.
- (2) The County has the right to call the CO's at any time as long as they "make-whole" the holders of the CO's.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: County Auditor NUMBER:
DATE OF COURT MEETING: 3/4/2025
ITEM: Acknowledgement of 2024 Expenditure Statement for Texas DSHS Tobacco Settlement Distribution Program.
TO: Commissioners Court
FROM: Katie Conner
DATE: 02/26/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This report provides Texas DSHS with the amount of unreimbursed health care expenditures for calendar year 2024 for Brazos County for indigent health, jail health, and general public health. The unreimbursed amount for 2024 is \$5,472,712. For 2023, Brazos County received \$88,258.29 from the Tobacco Settlement Distribution program on unreimbursed health care expenditures of \$4,886,513.68. We cannot estimate what the possible settlement distribution will be for 2024 expenditures.


ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
2024 Expenditure Statement for Counties SIGNED.pdf	2024 Expenditure Statement	Cover Memo
YE 2024 Comparative Analysis.pdf	10 year comparative analysis	Backup Material

Expenditure Statement for Counties

Name of County:	Brazos County	
Contact Person		
Primary contact for questions regarding the information reported on this expenditure statement.		
Name:	Diana Talley	
Title:	Assistant Auditor	
Mailing Address:	200 S Texas Ave, Ste 218, Bryan TX 77803-3999	
Phone Number:	(979) 361-4356	
Email:	dtalley@brazoscountytexas.gov	
<p>Provide prior calendar year unreimbursed health care expenditures for your county within the categories defined below.</p> <p>According to 25 Tex. Admin. Code § 102.3, unreimbursed health care expenditures are defined as actual expenditures made by the county, which are directly attributable to the provision of health care services to the general public, either directly or by contract or agreement with a third-party provider, and for which no reimbursement is made by or expected from any third-party source or fund. Furthermore, an additional 15% is added to the total to account for general administrative and overhead costs not directly related to the provision of health care.</p> <p>In addition to payments made from the county's customary operating accounts, unreimbursed expenditures can include 1) payments made from a trust fund or reserve account intended for the provision of health care services and 2) payments made in the prior calendar year using the pro rata shares from past tobacco settlement distributions. Unreimbursed expenditures cannot include contractual allowances or discounts for health care services required under a third party payer agreement.</p> <p>Any <u>unreimbursed expenditures claimed on the prior calendar year expenditure statement that were later reimbursed by monies other than tobacco settlement funds, should be subtracted</u> from the amount of unreimbursed expenditures reported on the current year expenditure statement.</p>		
Category A. Unreimbursed County Expenditures for Indigent Health Care Services		
These expenditures must be for unreimbursed health care services provided to the indigent population.		1,697,194.00
Category B. Unreimbursed County Expenditures for Jail Health Care Services		
These expenditures must be for unreimbursed health care services provided to adults or juveniles in the detained or incarcerated population.		1,696,386.00
Category C. Unreimbursed County Expenditures for General Public Health Care Services		
These expenditures must be for unreimbursed health care services such as a hospital district may provide. These are typically diagnostic and treatment services for individuals. Expenditures for environmental services (e.g. mosquito control, water testing, and septic tank inspection) and population-based services not involving direct contact with an individual health care recipient (e.g. restaurant inspections) must be excluded.		
1) Health care clinic, laboratory, and case management services.		494,104.00
2) Dental care services.		1,620.00
3) Outreach and prevention efforts related to tobacco use, including but not limited to media campaigns, education, counseling, and production and distribution of promotional literature.		37,500.00
4) Other health care outreach and prevention efforts, including but not limited to media campaigns, education, counseling, and production and distribution of promotional literature. Typical target areas for these efforts include health hazards affecting the general public.		0.00
5) Medical transportation.		0.00
6) Behavioral or psychiatric health care services.		165,019.00
7) Capital expenditures for health care services.		0.00

Texas Department of State Health Services Tobacco Settlement Distribution Program

Category C. continued	Name of County: Brazos County	
8) Overhead costs for a health care facility. Limited to non-labor expenditures required to operate a health care facility (e.g. utilities, internet service, building insurance).	0.00	
9) Emergency medical services.	659,955.00	
10) Medical supplies or equipment used for the provision of health care services to the general public.	7,102.00	
11) Other services provided by the county that are also within the scope of services that hospital districts are authorized by law to provide. These will typically be diagnostic and treatment services. Please describe services below:	0.00	
12) Intergovernmental transfer (IGT) payment(s) made by the county to a hospital(s) in its jurisdiction in exchange for indigent health care services. Name of Hospital(s) below:		
13) If the county sold or leased its public health care facility(ies) and included a contractual obligation on the part of the purchaser or lessee to provide health care services to the indigent population, the county may claim one or both of the following: a) Unreimbursed payments not funded by taxes made by the county to said public health care facility(ies). Payments may be for ongoing operations, indigent care obligations, or other statutorily authorized expenditures. b) The value of health care services for indigent residents performed by said public health care facility(ies) as if they had been reimbursed at the Medicaid rate. Name of Public Health Care Facility(ies) below:	0.00	
14) If the county made unreimbursed payments to a public hospital (see exception below) owned by the county and that is not located within a hospital district, enter the information below. The payments must be directly attributable to the provision of health care services to the general public. Exception: Do not include payments to non-hospital health care facilities (e.g. clinics). Report those expenditures on line 1 in category C.		
	Public Hospital Name	City Where Located
		Prior Year Payments
	Total	0.00
	Subtotal, All Category C Expenditures	1,365,300.00
Total Expenditures to be claimed: (are calculated by multiplying the sum of Cat. A+B+C by 1.15).		
Total Expenditures to be claimed: (Cat. A+B+C)	4,758,880.00	x 1.15 = 5,472,712.00
This is to certify that the above unreimbursed expenditures are eligible for pro rata payment in accordance with the Agreement Regarding Disposition of Settlement Proceeds between the State of Texas and American Tobacco Company, et al.		
Printed Name and Title of County's Authorized Representative:	Email Address and Telephone Number:	
Diana Talley	dtalley@brazoscountytexas.gov	
Signature of Authorized Representative:	Date:	
	2/26/25	

BRAZOS COUNTY, TEXAS
COMPARATIVE ANALYSIS - PRO RATA TOBACCO SETTLEMENT DISTRIBUTION
For The Most Recent 10 Years Ending December 31,

Particulars	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
County Indigent Health Care Services	\$ 1,124,630	\$ 1,067,990	\$ 1,206,484	\$ 1,102,788	\$ 1,302,579	\$ 1,351,409	\$ 1,471,461	\$ 1,641,377	\$ 1,963,353	\$ 1,697,194
Unreimbursed Jail Health Care Costs	890,995	835,103	986,596	998,526	1,095,472	1,228,130	1,265,966	1,349,800	1,350,764	1,696,386
Endowment Fund Health Funding	25,000	46,250	40,000	55,000	55,000	18,750	31,250	26,250	22,500	37,500
County Health Department Funding	180,481	197,573	185,212	198,837	291,057	542,126	1,749,065	1,179,351	361,163	494,104
Ambulance Support	557,662	347,654	679,823	351,224	648,367	884,876	312,185	779,229	316,321	659,955
Child Protective Health Care	153	122	-	-	-	-	-	-	-	-
Community Health Care Contracts	70,000	100,000	102,000	80,000	40,000	80,000	140,000	90,000	130,000	95,000
Juvenile Health Care Costs	37,472	56,892	55,368	38,934	32,094	17,534	33,144	74,581	87,649	78,741
	<u>2,886,393</u>	<u>2,651,584</u>	<u>3,255,483</u>	<u>2,825,309</u>	<u>3,464,569</u>	<u>4,122,825</u>	<u>5,003,071</u>	<u>5,140,588</u>	<u>4,231,751</u>	<u>4,758,880</u>
Overhead Allowance -15%	432,959	397,738	488,322	423,796	519,685	618,424	750,461	771,088	634,763	713,832
	<u>\$ 3,319,352</u>	<u>\$ 3,049,322</u>	<u>\$ 3,743,805</u>	<u>\$ 3,249,105</u>	<u>\$ 3,984,254</u>	<u>\$ 4,741,249</u>	<u>\$ 5,753,532</u>	<u>\$ 5,911,676</u>	<u>\$ 4,866,514</u>	<u>\$ 5,472,712</u>
Reimbursement Received	<u>\$ 52,454</u>	<u>\$ 62,087</u>	<u>\$ 72,171</u>	<u>\$ 63,816</u>	<u>\$ 73,461</u>	<u>\$ 86,174</u>	<u>\$ 101,339</u>	<u>\$ 109,444</u>	<u>\$ 88,258</u>	<u></u>
Percent Allowed	<u>1.580%</u>	<u>2.036%</u>	<u>1.928%</u>	<u>1.964%</u>	<u>1.844%</u>	<u>1.818%</u>	<u>1.761%</u>	<u>1.851%</u>	<u>1.814%</u>	<u>0.000%</u>



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Acknowledgement of the Texas County Lateral Road and Bridge Expenditures Yearly Report for the year ended September 30, 2024.

TO: Commissioners Court

DATE: 02/27/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: County Auditor completes this report annually. The rehabilitation amount is what was spent on Macey Road, IG&N, Old Reliance Road, White Switch Rd, Widgeon Trail, Leonard Road, Dick Elliot Road, Harper's Ferry and Cricket Pass. Amount reported for Other is the funds spent on engineering for the Inner Loop East, Harvey Road, RELLIS intersection, and Leonard Road.

ATTACHMENTS:

File Name

Description

Type

[FYE 9.30.24 page 1 only.pdf](#)

Texas County Lateral Road and Bridge Expenditure Report Exhibit

[FYE 9.30.24 page 2 only.pdf](#)

Lateral Road Backup worksheet

Backup Material



Texas County Lateral Road and Bridge Expenditures Yearly Report

a. T Code ■ **38260**

The law requires this report to be filed by the County Auditor or, if the county does not have a County Auditor, the officials with the duties of the County Auditor. The distribution of money from the County and Road District Highway Fund of the County Road and Bridge Act may not be made to the county unless the most recent report has been filed.

c. County identification number
■ **1-74-6000433-0**

County name and mailing address

d. **Katie Conner, County Auditor
Brazos County
200 S Texas Ave STE 218
Bryan, Texas 77803-3999**

If any information preprinted on this form is incorrect, cross out the incorrect information and write in the correct information.

e. Period

f. PM

Due date of report

01-31-2025

Report period

FISCAL YEAR ENDING September 30, 2024
(Enter month and day.)

1. County Roads

1a. New Construction *(Please provide a complete listing of names and locations on additional sheets.)* 1a. ■ **0,00**

1b. Maintenance 1b. ■ **16,712,578,89**

1c. Rehabilitation 1c. ■ **11,025,670,71**

2. County Bridges

2a. New Construction *(Please provide a complete listing of names and locations on additional sheets.)* 2a. ■ **0,00**

2b. Maintenance 2b. ■ **0,00**

2c. Rehabilitation 2c. ■ **0,00**

3. Right of Way Acquisition 3. ■ **90,991,00**

4. Utility Construction 4. ■ **0,00**

5. Other Road Expenditures 5. ■ **5,741,125,00**

6. Total Amount of Expenditures *(Total of Items 1a through 5)* 6. ■ **33,570,365,60**

County name

Brazos County

For assistance, call 1-800-531-5441, ext. 5-0966,
or 512-475-0966.

I, *(type or print name)* **Katie Conner** certify
that the information above is true as shown in the records of the county named.

Authorized agent
sign here *Katie Conner*

Title **County Auditor** Date **1/31/2025**

Phone number *(Area code and number)* **979-361-4359**

Mail to Comptroller of Public Accounts
P.O. Box 149361
Austin, TX 78714-9361

Texas County Lateral Road and Bridge Expenditures Yearly Report
For the Year Ended September 30, 2024
Modified Accrual Basis

23,750,958.75	Public Transportation - General Fund
90,991.00	Public Transportation - ROW
3,987,290.85	Public Transportation - Other Funds
5,741,125.00	Public Transportation - Professional Services TxDot future projects
\$ 33,570,365.60	Total Expenditures

Expenditure Detail

<u>General Fund</u>		<u>Bridges</u>
\$ 23,750,958.75	Total	-
16,712,578.89	Maintenance on Roads	(Bridge Name)
7,038,379.86	White Switch Rd, Widgeon Trail, Old Reliance Rd Phase 1, Dick Elliot Road, Leonard Road	
-	Rehabilitation on Bridges	-
-	Road Construction (brand new road General Fund)	-
Row		
\$ 90,991.00		-
Other Road Expenditures		
\$ 5,741,125.00	Professional Services for future TxDot projects	-
	Rehabilitation on Bridges	-
	Bridge New Construciton	-

<u>Fund 1200</u>	
\$ -	Total
-	80715000
-	Rehabilitation on Roads
-	Rehabilitation on Bridges
-	Road Construction (brand new road Other Funds)

Form 40-133 Expenditure Totals

County Roads	
New Construction	-
Maintenance	16,712,578.89
Rehabilitation	11,025,670.71
Bridges	
New Construction	-
Maintenance	-
Rehabilitation	-
Right of Way Acquisition	90,991.00
Utility Construction	-
Other Road Expenditures	5,741,125.00
Total Amount of Expenditures	33,570,365.60

<u>Fund 43200</u>	
\$ 57,780.00	Total
57,780.00	Harpers Ferry & Cricket Pass
-	Rehabilitation on Roads
-	Rehabilitation on Bridges
-	Road Construction (brand new road Other Funds)

<u>Fund 43231</u>	
\$ 3,929,510.85	Total
3,929,510.85	I&GN Road Reconstruction
-	Rehabilitation on Roads
-	Rehabilitation on Bridges
-	Road Construction (brand new road Other Funds)

33,570,365.60	33,570,365.60
-	Difference



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 3/4/2025

ITEM: Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of February 26, 2025.
Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of February 26, 2025.

TO: Commissioners Court

FROM: Nina Payne

DATE: 02/25/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Budget to Actuals FY 2025.pdf	FY 2024-2025 Budget to Actuals by Fund as of 2/26/25	Backup Material
FY 25 Contingency Budget to Actuals Fund.pdf	FY 2024-2025 Contingency Budget to Actuals by Fund as of 2/26/25	Backup Material

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 01000 General Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	119,608,263	131,167,122	139,852,629	109,332,721	78%
Charges for Services	14,373,002	13,985,011	13,624,275	4,061,671	30%
Interest Income	8,311,341	12,656,049	10,275,000	3,244,036	32%
Other Revenue	1,265,902	2,820,246	1,086,700	510,347	47%
Reserves	-	0	101,741,160	-	-
Intergovernmental	8,218,468	968,398	857,002	398,691	47%
Other Financing Sources	215,777	190,452	210,000	110,207	52%
Total Revenue	\$151,992,753	\$161,787,279	\$267,646,766	\$117,657,672	44%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	49,486,058	57,114,903	65,886,023	24,086,883	37%
Outside Labor Costs	104,348	177,763	163,000	108,141	66%
Benefits	27,183,091	31,575,201	37,844,757	14,033,833	37%
Supplies and Other Charges	9,058,121	9,412,807	12,861,535	4,672,558	36%
Contingency	-	-	7,173,793	-	-
Repairs and Maintenance	4,532,190	9,794,592	21,788,638	2,752,320	13%
Contractual Services	9,372,616	8,872,895	10,745,147	3,898,255	36%
Professional Services	6,379,393	7,516,511	14,152,695	2,483,874	18%
Community Contracts	4,716,979	5,616,842	7,570,308	3,194,761	42%
Capital Outlay	7,260,102	7,220,517	12,168,102	1,575,726	13%
Other Financing Uses	20,917,731	478,638	77,292,768	233,143	0%
Total Expense	\$139,010,628	\$137,780,669	\$267,646,766	\$57,039,496	21%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 11000 Hotel Occupancy Tax Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	3,689,821	4,087,515	3,780,000	1,256,273	33%
Interest Income	119,177	318,887	250,000	108,882	44%
Other Revenue	1,500	2,750	-	-	-
Reserves	-	-	2,340,838	-	-
Other Financing Sources	246,080	46,707	-	-	-
Total Revenue	\$4,056,579	\$4,455,859	\$6,370,838	\$1,365,155	21%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	84,744	75,019	170,364	32,881	19%
Benefits	41,481	36,337	76,620	15,198	20%
Supplies and Other Charges	30,866	32,748	139,175	17,708	13%
Contingency	-	-	548,989	-	-
Repairs and Maintenance	-	-	2,502,500	-	-
Contractual Services	347,894	175,950	187,690	81,750	44%
Professional Services	24,960	5,300	5,500	5,300	96%
Community Contracts	1,370,205	1,110,866	1,050,000	340,567	32%
Capital Outlay	554,303	563,572	440,000	368	0%
Other Financing Uses	-	1,250,000	1,250,000	-	-
Total Expense	\$2,454,451	\$3,249,791	\$6,370,838	\$493,771	8%

**Brazos County, Texas
 FY 2024-2025 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 12000 State Lateral Road Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	5,056	13,763	11,000	2,900	26%
Reserves	-	-	244,000	-	-
Intergovernmental	30,347	29,508	29,000	29,502	102%
Total Revenue	\$35,403	\$43,271	\$284,000	\$32,403	11%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Repairs and Maintenance	-	-	284,000	165,000	58%
Total Expense	-	-	\$284,000	\$165,000	58%

**Brazos County, Texas
 FY 2024-2025 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 13000 Unclaimed Property Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	9,140	23,062	15,000	7,766	52%
Reserves	-	-	94,000	-	-
Total Revenue	\$9,140	\$23,062	\$109,000	\$7,766	7%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	21,800	-
Contingency	-	-	87,200	-
Total Expense	-	-	\$109,000	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 15000 Law Library Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	164,116	105,074	95,000	36,798	39%
Interest Income	1,942	8,101	5,000	2,791	56%
Reserves	-	-	167,500	-	-
Total Revenue	\$166,057	\$113,175	\$267,500	\$39,588	15%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	62,593	65,385	267,500	15,836	6%
Total Expense	\$62,593	\$65,385	\$267,500	\$15,836	6%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 16000 Local Provider Participation
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	31,728,216	40,008,694	38,000,000	32,809,747	86%
Interest Income	433,637	1,392,213	1,000,000	332,478	33%
Other Revenue	397,231	487,494	480,000	318,276	66%
Reserves	-	-	23,000,000	-	-
Total Revenue	\$32,559,083	\$41,888,401	\$62,480,000	\$33,460,500	54%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	134,246	-	-	-	-
Community Contracts	26,044,743	37,357,270	62,460,000	16,695,311	27%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$26,198,989	\$37,377,270	\$62,480,000	\$16,715,311	27%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 18000 Law Enforcement Education
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Reserves	-	-	82,738	-	-
Intergovernmental	14,872	37,584	36,900	19,241	52%
Total Revenue	\$14,872	\$37,584	\$119,638	\$19,241	16%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	12,741	25,911	119,638	1,684	1%
Total Expense	\$12,741	\$25,911	\$119,638	\$1,684	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 19000 Court Records Preservation
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	623	410	400	20	5%
Interest Income	15,192	36,545	30,000	10,791	36%
Reserves	-	-	699,000	-	-
Total Revenue	\$15,815	\$36,955	\$729,400	\$10,811	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	30,400	-
Contractual Services	-	-	699,000	-
Total Expense	-	-	\$729,400	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20000 County Clerk Records
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	364,311	305,258	300,000	102,080	34%
Interest Income	31,036	69,629	60,000	20,223	34%
Reserves	-	-	1,268,000	-	-
Total Revenue	\$395,347	\$374,888	\$1,628,000	\$122,303	8%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	104,059	124,374	134,033	51,799	39%
Benefits	56,889	62,648	84,743	26,740	32%
Supplies and Other Charges	725	17,345	8,500	938	11%
Contingency	-	-	1,074,884	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	327,291	133,123	325,340	15,072	5%
Capital Outlay	-	22,822	-	-	-
Total Expense	\$488,964	\$360,313	\$1,628,000	\$94,548	6%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20010 County Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	290,550	280,855	275,000	92,620	34%
Interest Income	30,786	74,394	66,000	23,508	36%
Reserves	-	-	1,440,000	-	-
Total Revenue	\$321,336	\$355,249	\$1,781,000	\$116,128	7%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,206,000	-	-
Contractual Services	253,734	220,953	575,000	287	0%
Total Expense	\$253,734	\$220,953	\$1,781,000	\$287	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22000 Courthouse Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	115,046	89,005	90,800	31,980	35%
Interest Income	5,325	6,601	-	2,647	-
Reserves	-	-	161,000	-	-
Other Financing Sources	294,951	-	-	-	-
Total Revenue	\$415,322	\$95,606	\$251,800	\$34,627	14%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	375,202	-	-	-	-
Benefits	155,455	0	-	-	-
Supplies and Other Charges	4,033	2,936	2,510	599	24%
Contingency	-	-	168,131	-	-
Repairs and Maintenance	13,633	4,633	20,000	-	-
Contractual Services	-	-	50,000	450	1%
Community Contracts	1,011	1,062	1,159	645	56%
Capital Outlay	-	6,263	10,000	-	-
Total Expense	\$549,334	\$14,895	\$251,800	\$1,694	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22010 Justice Court Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	33,424	35,820	34,800	11,050	32%
Interest Income	4,523	12,673	11,000	4,056	37%
Reserves	-	-	256,000	-	-
Total Revenue	\$37,947	\$48,492	\$301,800	\$15,107	5%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Repairs and Maintenance	-	-	64,800	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	57,000	-
Capital Outlay	-	-	150,000	-
Total Expense	-	-	\$301,800	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23000 District Clerk Records
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	84,461	126,480	120,000	48,743	41%
Interest Income	5,326	14,174	12,000	4,834	40%
Reserves	-	-	297,000	-	-
Total Revenue	\$89,788	\$140,653	\$429,000	\$53,576	12%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	19,979	60,195	77,300	24,696	32%
Benefits	1,553	4,718	19,304	6,120	32%
Contractual Services	149,231	-	312,396	-	-
Professional Services	-	-	20,000	-	-
Total Expense	\$170,763	\$64,914	\$429,000	\$30,817	7%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23010 District Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	595	320	200	5	3%
Interest Income	131	75	65	25	38%
Reserves	-	-	1,500	-	-
Total Revenue	\$726	\$395	\$1,765	\$30	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	18,345	-	-	-
Benefits	1,426	-	-	-
Professional Services	-	-	1,765	-
Total Expense	\$19,771	-	\$1,765	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24000 Justice of the Peace
 Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	28,209	30,068	29,200	9,252	32%
Interest Income	4,324	10,515	10,000	1,159	12%
Reserves	-	-	82,000	-	-
Total Revenue	\$32,534	\$40,584	\$121,200	\$10,411	9%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	10,166	13,388	17,800	130	1%
Contingency	-	-	97,200	-	-
Contractual Services	889	-	6,200	-	-
Capital Outlay	-	148,938	-	-	-
Total Expense	\$11,055	\$162,326	\$121,200	\$130	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24010 County and District Court
 Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	10,059	8,304	8,400	2,624	31%
Interest Income	2,647	6,831	6,000	2,089	35%
Reserves	-	-	134,000	-	-
Total Revenue	\$12,706	\$15,135	\$148,400	\$4,712	3%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	148,400	-
Total Expense	-	-	\$148,400	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 25000 Forfeiture Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	5,329	304	-	43,175	-
Interest Income	918	1,965	-	1,006	-
Reserves	-	-	37,827	-	-
Total Revenue	\$6,247	\$2,269	\$37,827	\$44,181	117%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,563	235	17,636	2,420	14%
Contingency	-	-	20,191	-	-
Capital Outlay	5,133	-	-	-	-
Total Expense	\$7,696	\$235	\$37,827	\$2,420	6%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 26000 District Attorney Hot Check
 Collections Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	113	277	100	83	83%
Other Revenue	150	75	150	75	50%
Reserves	-	-	5,300	-	-
Total Revenue	\$263	\$352	\$5,550	\$158	3%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Contingency	-	-	5,550	-
Total Expense	-	-	\$5,550	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 27000 Bail Bond Board Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	2,428	5,975	5,000	1,768	35%
Other Revenue	2,500	2,500	2,500	-	-
Reserves	-	-	114,000	-	-
Total Revenue	\$4,928	\$8,475	\$121,500	\$1,768	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	321	-	4,001	-	-
Benefits	113	-	1,011	-	-
Supplies and Other Charges	-	419	6,660	665	10%
Contingency	-	-	109,828	-	-
Total Expense	\$433	\$419	\$121,500	\$665	1%

**Brazos County, Texas
 FY 2024-2025 Budget to Actuals -
 Revenue and Expenditure
 Categories Report by Fund
 (Unaudited)**

Fund: 28000 Voter Registration Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	16,804	-	-	-
Total Revenue	\$16,804	-	-	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	1,071	-	-	-
Contractual Services	15,733	-	-	-
Total Expense	\$16,804	-	-	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	8,389	2,465	2,500	2,335	93%
Interest Income	23,620	53,643	48,000	15,448	32%
Reserves	-	-	378,266	-	-
Total Revenue	\$32,009	\$56,108	\$428,766	\$17,784	4%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,117	2,196	26,750	1,604	6%
Contingency	-	-	357,611	-	-
Repairs and Maintenance	240	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$5,357	\$2,196	\$428,766	\$1,604	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 30000 Brazos County Grant Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Public Health Revenue	0	60,000	-	-	-
Other Revenue	32	-	-	-	-
Intergovernmental	2,603,804	4,272,026	4,261,239	2,310,137	54%
Other Financing Sources	336,489	478,638	1,148,482	-	-
Total Revenue	\$2,940,325	\$4,810,663	\$5,409,721	\$2,310,137	43%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	1,748,464	2,794,329	3,394,634	1,261,122	37%
Benefits	813,685	1,211,302	1,461,116	531,556	36%
Supplies and Other Charges	106,792	176,139	115,324	35,603	31%
Contingency	-	-	303,192	-	-
Repairs and Maintenance	5,186	3,637	4,900	724	15%
Contractual Services	116,713	403,012	110,055	63,759	58%
Professional Services	-	2,500	2,500	3,200	128%
Capital Outlay	158,206	377,396	18,000	51,788	288%
Total Expense	\$2,949,047	\$4,968,314	\$5,409,721	\$1,947,751	36%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 31000 American Rescue Plan Act

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	7,495,180	1,509,822	20,884,000	-
Other Financing Sources	-	-	15,784,000	-
Total Revenue	\$7,495,180	\$1,509,822	\$36,668,000	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	7,299,824	(478,903)	-	-	-
Supplies and Other Charges	-	(5,180)	-	-	-
Contractual Services	132,000	813,154	1,668,000	-	-
Capital Outlay	63,356	1,180,752	35,000,000	1,163,957	3%
Total Expense	\$7,495,180	\$1,509,822	\$36,668,000	\$1,163,957	3%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 32000 SB 22 2023 Rural Law
 Enforcement Salary Assistance Program

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	-	22,969	-	15,358	-
Intergovernmental	-	1,026,255	1,050,000	1,050,000	100%
Total Revenue	-	\$1,049,224	\$1,050,000	\$1,065,358	101%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	446,978	439,118	165,110	38%
Benefits	-	110,487	110,880	40,546	37%
Supplies and Other Charges	-	105,586	67,000	-	-
Contingency	-	-	2	-	-
Repairs and Maintenance	-	40,000	-	-	-
Contractual Services	-	-	100,000	-	-
Capital Outlay	-	346,174	333,000	-	-
Total Expense	-	\$1,049,224	\$1,050,000	\$205,656	20%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 33000 Sheriff's Office Crime Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	1,599	4,597	4,300	1,103	26%
Other Revenue	8,000	60	-	-	-
Reserves	-	-	116,311	-	-
Total Revenue	\$9,599	\$4,657	\$120,611	\$1,103	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	4,796	3,237	63,100	1,397	2%
Contingency	-	-	23,511	-	-
Repairs and Maintenance	1,369	-	4,000	-	-
Capital Outlay	7,608	-	30,000	-	-
Total Expense	\$13,773	\$3,237	\$120,611	\$1,397	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 34000 District Attorney Crime
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	32,611	11,242	20,000	31,390	157%
Interest Income	5,816	12,302	11,000	3,109	28%
Reserves	-	-	215,900	-	-
Total Revenue	\$38,427	\$23,544	\$246,900	\$34,499	14%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	20,383	27,105	84,512	34,903	41%
Benefits	9,588	10,539	39,520	15,764	40%
Supplies and Other Charges	11,007	18,986	20,649	16,853	82%
Contingency	-	-	82,219	-	-
Contractual Services	360	360	20,000	180	1%
Other Financing Uses	-	9,000	-	-	-
Total Expense	\$41,339	\$65,990	\$246,900	\$67,701	27%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 35000 Primary Election Services
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	70,904	14,088	25,000	11,368	45%
Interest Income	1,264	3,591	2,500	763	31%
Reserves	-	-	64,000	-	-
Total Revenue	\$72,167	\$17,679	\$91,500	\$12,131	13%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	5,479	7,163	11,700	4,335	37%
Contingency	-	-	53,800	-	-
Repairs and Maintenance	-	5,620	10,000	-	-
Contractual Services	13,414	14,166	16,000	4,881	31%
Total Expense	\$18,893	\$26,949	\$91,500	\$9,216	10%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 39010 Brazos County Housing
Finance Corporation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	402,125	5,334	5,000	-	-
Interest Income	5,259	27,592	0	7,972	-
Reserves	-	-	104,000	-	-
Total Revenue	\$407,384	\$32,926	\$109,000	\$7,972	7%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	174	4,735	-	-
Professional Services	-	-	104,265	6,500	6%
Total Expense	-	\$174	\$109,000	\$6,500	6%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 93000 Regional Mobility Authority

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	494	497	500	484	97%
Other Revenue	-	30,000	10,000	10,000	100%
Reserves	-	-	37,436	-	-
Total Revenue	\$494	\$30,497	\$47,936	\$10,484	22%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	12,120	-	-	-	-
Benefits	2,949	-	-	-	-
Supplies and Other Charges	557	-	-	-	-
Contingency	-	-	40,436	-	-
Contractual Services	25	-	-	-	-
Professional Services	7,875	7,500	7,500	3,744	50%
Total Expense	\$23,527	\$7,500	\$47,936	\$3,744	8%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 41000 General Obligation Debt
 Service Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	9,799,037	11,772,533	10,607,305	9,969,681	94%
Interest Income	345,490	541,787	450,000	89,374	20%
Reserves	-	-	2,500,000	-	-
Other Financing Sources	-	1,250,000	1,250,000	-	-
Total Revenue	\$10,144,527	\$13,564,320	\$14,807,305	\$10,059,055	68%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Debt Service	9,028,173	11,864,575	14,807,305	1,250	0%
Total Expense	\$9,028,173	\$11,864,575	\$14,807,305	\$1,250	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43200 2020 Certificates of
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	515,615	411,956	482,000	82,621	17%
Other Revenue	2,929	-	-	-	-
Reserves	-	-	5,600,000	-	-
Other Financing Sources	-	-	-	233,143	-
Total Revenue	\$518,544	\$411,956	\$6,082,000	\$315,764	5%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	54,447	0	-	-	-
Contingency	-	-	782,000	-	-
Contractual Services	2,656,302	2,398,009	-	-	-
Capital Outlay	1,891,648	632,060	5,300,000	1,442,082	27%
Total Expense	\$4,602,397	\$3,030,069	\$6,082,000	\$1,442,082	24%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43230 On System Road Bond -
TXDOT

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	212,288	1,070,010	1,040,000	244,029	23%
Reserves	-	-	16,298,000	-	-
Other Financing Sources	20,009,102	-	-	-	-
Total Revenue	\$20,221,390	\$1,070,010	\$17,338,000	\$244,029	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contractual Services	-	5,741,125	17,338,000	1,661,218	10%
Debt Service	203,216	-	-	-	-
Total Expense	\$203,216	\$5,741,125	\$17,338,000	\$1,661,218	10%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43231 Off System Road Bond

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	109,492	500,363	263,000	112,801	43%
Reserves	-	-	5,788,000	-	-
Other Financing Sources	10,307,719	-	-	-	-
Total Revenue	\$10,417,211	\$500,363	\$6,051,000	\$112,801	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Capital Outlay	81,700	3,929,511	6,051,000	1,054,497	17%
Debt Service	102,830	-	-	-	-
Total Expense	\$184,530	\$3,929,511	\$6,051,000	\$1,054,497	17%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43232 2023 Certificates of
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	106,296	561,066	540,000	170,045	31%
Reserves	-	-	10,420,000	-	-
Other Financing Sources	10,165,860	-	50,040,000	-	-
Total Revenue	\$10,272,156	\$561,066	\$61,000,000	\$170,045	0%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Capital Outlay	61,762	98,459	61,000,000	-
Debt Service	163,164	-	-	-
Total Expense	\$224,926	\$98,459	\$61,000,000	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 45000 Capital Improvement Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Other Revenue	102,356	(37,500)	-	-
Reserves	-	0	18,090,000	-
Other Financing Sources	20,893,118	4,180,663	10,320,286	-
Total Revenue	\$20,995,474	\$4,143,163	\$28,410,286	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,945,000	-	-
Capital Outlay	5,391,415	9,905,434	26,465,286	1,013,351	4%
Total Expense	\$5,391,415	\$9,905,434	\$28,410,286	\$1,013,351	4%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 50000 Health and Life Insurance
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Other Revenue	23,006,476	27,567,563	23,136,458	9,944,439	43%
Reserves	-	-	10,500,000	-	-
Total Revenue	\$23,006,476	\$27,567,563	\$33,636,458	\$9,944,439	30%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	227,069	221,846	613,622	95,374	16%
Benefits	133,569	106,496	255,837	50,645	20%
Supplies and Other Charges	53,669	58,937	124,895	33,805	27%
Contingency	-	-	5,524,827	-	-
Repairs and Maintenance	75	65	125	10	8%
Contractual Services	21,346,651	23,176,197	26,691,952	8,344,646	31%
Professional Services	379,176	372,198	425,200	150,868	35%
Total Expense	\$22,140,208	\$23,935,739	\$33,636,458	\$8,675,348	26%

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 01000 General Fund - Contingency

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	7,093,741.00	(1,959,499.88)	5,134,241.12
Voter Registration - 13005000 *	3,152.00	(1,000.00)	2,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	40,000.00	-	40,000.00
Total General Fund Contingency	7,173,793.00	(1,960,499.88)	5,213,293.12

* Can only be used for that program or division

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 11000 HOT Fund Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
HOT Fund Contingency - 11002500	548,989.00	-	548,989.00
Total HOT Fund Contingency	548,989.00	-	548,989.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12005000	87,200.00	-	87,200.00
Total Unclaimed Property Fund Contingency	87,200.00	-	87,200.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21005000	1,074,884.00	-	1,074,884.00
Total Count Clerk Records Management Fund Contingency	1,074,884.00	-	1,074,884.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21006000	1,206,000.00	(2,200.00)	1,203,800.00
Total Count Clerk Archival Fund Contingency	1,206,000.00	(2,200.00)	1,203,800.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 51000100	168,131.00	-	168,131.00
Total Courthouse Security Fund Contingency	168,131.00	-	168,131.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
JP Technology Administration - 24005000	77,200.00	-	77,200.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
Total Justice of the Peace Technology Fund Contingency	97,200.00	-	97,200.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Sheriff Forfeiture Fund - 2801000	20,191.00	-	20,191.00
Total Forfeiture Fund Contingency	20,191.00	-	20,191.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19006000	5,550.00	-	5,550.00
Total District Attorney Hot Check Collections Fund - Contingency	5,550.00	-	5,550.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12006000	109,828.00	-	109,828.00
Total Bail Bond Board Fund - Contingency	109,828.00	-	109,828.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 13006000	357,611.00	-	357,611.00
Total Vehicle Inventory Interest Fund - Contingency	357,611.00	-	357,611.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 30000 Grant Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Texas Indigent Defense Commission - 272200	191,075.00	(191,075.00)	-
BV Human Trafficking Task Force Development - 283700	93,101.00	(79,783.76)	13,317.24
Metropolitan Planning - 424100	19,016.00	-	19,016.00
Total Grant Fund Contingency	303,192.00	(270,858.76)	32,333.24

* Can only be used for this fund and specific divisions

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 28050000	23,511.00	-	23,511.00
Total Sheriff's Office Crime Fund Contingency	23,511.00	-	23,511.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 34000 District Attorney Crime Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19200100	82,219.00	-	82,219.00
Total District Attorney Crime Fund Contingency	82,219.00	-	82,219.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 35000 Primary Election Services Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21130000	53,800.00	(24,500.00)	29,300.00
Total Primary Election Services Fund Contingency	53,800.00	(24,500.00)	29,300.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 43200 2020 Certificates of Obligation - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 11001500	782,000.00	233,143.00	1,015,143.00
Total 43200 2020 Certificates of Obligation Contingency	782,000.00	233,143.00	1,015,143.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 63110001	1,945,000.00	(1,945,000.00)	-
Total General Permanent Improvement Fund Contingency	1,945,000.00	(1,945,000.00)	-

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Group Insurance - Admiration - 64005000	5,504,827.00	-	5,504,827.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
Total Health and Life Insurance Fund Contingency	5,524,827.00	-	5,524,827.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Jail Commissary - 28006000	346,688.00	-	346,688.00
Total Jail Commissary Fund Contingency	346,688.00	-	346,688.00

* Can only be used for this fund

**Brazos County, Texas
 FY 2024-2025 Contingency
 Budget to Actuals by Fund
 (Unaudited)**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 18006000	64,000.00	(4,978.27)	59,021.73
Total County Attorney Operating Fund Contingency	64,000.00	(4,978.27)	59,021.73

* Can only be used for this fund