



## **MINUTES**

**APRIL 15, 2025**

### **BRAZOS COUNTY COMMISSIONERS COURT**

#### **REGULAR MEETING**

---

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, April 15, 2025 with the following members of the Court present:

Duane Peters, County Judge, Presiding;  
Bentley Nettles, Commissioner of Precinct 1;  
Chuck Konderla, Commissioner of Precinct 2;  
Fred Brown, Commissioner of Precinct 3;  
Wanda J. Watson, Commissioner of Precinct 4;  
Karen McQueen, County Clerk;

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Commissioner Brown

2. Call for Citizen input and/or concerns

Paul Viens thanked Commissioner Nettles for facilitating the Precinct 1 Townhall on April 9, 2025. Mr. Viens stated that a lot of important information was shared with the public. He shared that he is now aware of the need to increase staff within the Justice of the Peace and Constable, Precinct 1 offices. Additionally, Mr. Viens suggested building a garage for Sheriff's Office vehicles to protect them from hail damage.

Chris Barnes continued his comments from the previous week regarding the development of rural property in reference to the East Loop project. He urged the Court to protect the value of undeveloped rural property in Brazos County and proposed solutions to prevent urban sprawl.

Karen Simpson discussed vulnerabilities in electronic voting machines and the Federal investigation into the 2020 General Election. She then commented on the cost of payments to Hart Intercivic, the County's vendor for voting equipment.

Kyle Greenwood stated that the No East Loop organization had a recent social event that included presentations from Eminent Domain attorneys. Mr. Greenwood then addressed rumors regarding threats being made against Commissioner Konderla, noting their organization does not condone violence. He then restated his continued objection to the East Loop project and requested that the Court dissolve the contract with Quiddity.

Beverly Greenwood thanked Commissioner Nettles for the Precinct 1 Townhall on April 9, 2025. She then requested a clock in the Courtroom to allow citizens to manage their allotted 4 minutes to speak without intervention from Legal. Ms. Greenwood reiterated Mr. Greenwood's comments regarding threats being made. Additionally, she requested that the County publish a project report from Innovative Transportation Solutions on the County website.

Cathie Viens also thanked Commissioner Nettles for hosting the Precinct 1 Townhall meeting. She stated that she was made aware that there are Townhall meetings in Precinct 4, as well. Ms. Viens then commented on the unintended consequences of mass development including loss of funding for the Brazos Transit District and depletion of water resources. She later discussed Highway 36A and a need for more transparency.

Cynde Wiley discussed implementing a smoother process for onboarding new Commissioners. She then expressed concern regarding ballot redactions and the public's ability to audit the ballots.

John Book stated that he was heartened by the Precinct 1 Townhall meeting and encouraged every Precinct to host Townhalls to meet with constituents. He then commented on the rumors of threats being made against Commissioner Konderla, noting that there is no cause for violence and he does not stand behind anyone making threats. Mr. Book spoke on a need for greater transparency and accessibility from the Court.

### **Consider and take action on agenda items: 3 - 18**

3. Proclamation 25-019 recognizing Irma Cauley for her outstanding contributions to the community and proclaiming April 19, 2025 as Irma Cauley Day.

The Court voted unanimously to approve Proclamation 25-019 recognizing Irma Cauley for her outstanding contributions to the community and proclaiming April 19, 2025 as Irma Cauley Day. County Judge Peters thanked former Commissioner Irma Cauley for her hard work and dedication during her time on the Court. Commissioner Watson



requested that Ann Boney be appointed to read the Proclamation at Ms. Cauley's 75th birthday celebration. The Court agreed and Ms. Boney accepted the honor.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

4. Request authorization to wire transfer up to \$177,569.38 to Health and Human Services Commission (HHSC) for the Federal Fiscal Year 2021 Retroactive Graduate Medical Education (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.

Judge Peters clarified that the County serves as a pass through for local hospitals to receive funding to offset the cost of indigent healthcare.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

5. Approval requested from the IT department to increase the Diners Club credit card limit for Stefanie Johnson from \$5,000.00 to 10,000.00, for various contract expenses, training and travel costs.

Commissioner Brown questioned why the County uses Diners Club cards. Chief Information Officer Eric Caldwell explained that there are a number of vendors that will not accept Purchase Orders.

Commissioner Nettles asked if Mr. Caldwell reviews each purchase made on the Diners Club cards for the Information Technology Department. Mr. Caldwell explained that he has staff members that review the charges and all payments go through the County's review and approval process. Mr. Caldwell also explained that I.T. expenses have continued to grow, creating a need for a higher credit limit.

General Counsel Bruce Erratt clarified that the expenses Mr. Caldwell referenced are all budgeted items.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

6. Approval requested for the journal entry to expense the Arbitrage Rebate Liability for the Series 2020 Bonds as indicated by the Arbitrage Compliance Report completed as of December 31, 2024. Please note that there may be a revision to the amount after September 30, 2025 due to continued expenditures.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

7. Approval of Renewal of Contract #25-100R for the following professional service contracts:

- a. Dudley Engineering LLC for Geotechnical and Construction Materials Testing
- b. Kerr Surveying LLC for Surveying
- c. Goodwin-Lasiter, Inc dba GLS for Civil Engineer

Commissioner Brown stated that while he was happy to see that the three renewals are local companies, he disagrees with awarding three year contracts.

Judge Peters stated that three year contracts allow the County to save time and money. A copy of the renewal letters and contracts are attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

8. Approval of Bid Renewal #25-107R Transportation of Deceased & Cremation Services with Hillier Funeral Home.

A copy of the Contract and Bid Tabulation is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

9. Approval of Order exempting the Sole Source Contract with Southern Cementitious Slurry from competitive bidding pursuant to Texas Local Government Code 262.024(a)(7)(A).

Commissioner Brown requested information on the price difference between Cementitious Slurry and Lime.

Purchasing Agent Charles Wendt stated that he would have to look into the cost difference and explained that Cementitious Slurry is used sparingly. County Engineer Prarthana Banerji explained its use within the County and reiterated that it is used sparingly and only for specific situations.

A copy of the order is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

10. Approval of Service Contract #25-108 Cementitious Slurry with Southern Cement Slurry LLC.

A copy of the contract is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

11. Approval of CIP 25-592 for Juvenile Perimeter Security Fence with installation by Foster Fence, LTD for \$9,645.77 for the Brazos County Juvenile Facility.

Commissioner Brown asked if any local companies bid on this project. Juvenile Director

Linda Ricketson explained that this is an addition to the current fence, and the original company would be doing the new addition. Purchasing Agent Charles Wendt provided further clarification stating that it is not a standard fence, it is specifically used for detention centers.

A copy of the contract is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

12. Consider and take action on the Wellborn SUD utility permit to construct a road bore at 23683 Ward Road to provide water service. Site is located in Precinct 1.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

13. Tax Refund Applications for the following:

**Overpayments**

- a. Rosalie Nickles - \$544.41
- b. Joseph Carleton Wilson - \$19.59
- c. KS & DK LLC - \$177.25
- d. Twin 2 Twin Aquisitions LLC - \$33.77

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

14. Budget Amendments.

- FY 24/25 Budget Amendments 26.01 - 26.04

Commissioner Brown questioned the process for repairing the County's hail damaged vehicles as it pertains to Budget Amendment 26.03. Risk Manager Leslie Contreras explained the process in going through the County's insurance.

26.01 - Recognizing Revenue for NRA Grant award for Constable Precinct 3.

26.02 - Recognizing Revenue for NRA Grant award for Constable Precinct 2.

26.03 - Transfer funds from Contingency to Risk Management.

26.04 - Recognizing a donation of ballistic glass to be installed in patrol units for Sheriff's Office, Constable Precinct 1, Constable Precinct 3 and Constable Precinct 4.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by

Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

15. Personnel Change of Status.

- Approval of Personnel Change of Status

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

16. Payment of Claims.

Approval of Payment of Claims:

- a. 8209055 - 8209200
- b. 9204018 - 9204102

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

17. Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).
- c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract C).

At this point, the County Judge announced the Court would consider items 19 through 22 and then return to convene into Executive Session.

Having considered the previously noted agenda items, General Counsel Bruce Erratt submitted a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third party. A motion was offered by Commissioner Konderla to meet in closed Executive Session as per Mr. Erratt's recommendation. The motion was seconded by Commissioner Brown and motion passed unanimously. At 11:03 a.m. the County Judge announced the meeting closed to the public, so the Court could convene into Executive Session as stated above. The following individuals were asked to stay for each session:

a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).

Aubrey Leggett, Executive Assistant  
Ed Bull, Chief of Staff/Civil Counsel  
Bruce Erratt, General Counsel

Allison Lindblade, Assistant General Counsel  
Trudy Handcock, Elections Administrator

b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).

Aubrey Leggett, Executive Assistant  
Ed Bull, Chief of Staff/Civil Counsel  
Bruce Erratt, General Counsel  
Allison Lindblade, Assistant General Counsel  
Leslie Contreras, Risk Management Coordinator  
Nina Payne, Budget Officer  
Marci Turner, First Assistant Auditor

At 11:54 a.m. Judge Peters stated the Court would recess until 1:30 p.m. and reconvene to deliberate on Executive Session C.

At 2:00 p.m. Judge Peters called the meeting to order and the Court reconvened into Executive Session.

c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract C).

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant  
Ed Bull, Chief of Staff/Civil Counsel  
Bruce Erratt, General Counsel  
Allison Lindblade, Assistant General Counsel  
Bob Lamkin, Project Manager  
Nina Payne, Budget Officer  
Marci Turner, First Assistant Auditor  
Kevin Stuart, Chief Deputy

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

18. Consider and possible action on Executive Sessions.

At 2:20 p.m. the County Judge announced the meeting open to the public and announced that no action would be taken on the Closed Executive Session.

19. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of April 9, 2025. Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of April 9, 2025.

The Court acknowledged receipt of the 2024-2025 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of January 2, 2025.

20. Juvenile director's report on detention population.

Juvenile Director Linda Ricketson reported there are 23 juveniles in the detention center,

16 are male, 7 are female, and 34 have electronic monitors.

21. Sheriff's report on inmate population.

Sheriff Wayne Dicky reported there were 706 inmates in jail, 608 inmates are male, 98 are female, and 42 have electronic monitors.

22. Announcement of interest items and possible future agenda topics.

Commissioner Brown announced that the Chamber of Commerce will be hosting a Vendor Fair on May 1st at the Brazos Center. They will have representatives from the County, the City of Bryan and the City of College Station, Bryan ISD, College Station ISD and Texas A&M University. The purpose of this fair is to teach local business how to do business with their local government organizations.

Commissioner Watson thanked our Project Management team for their efforts in coordinating a stakeholder meeting to gather information and foster communication as we move forward on the 101 N. Texas Avenue/ Courthouse Annex Project.

Commissioner Konderla wished everyone a blessed Easter Holiday.

Commissioner Nettles announced the County Job Fair is happening on April 23, 2025 at the Brazos Center from 2:00 p.m. to 6:00 p.m. He encouraged the community to attend.

23. Adjourn.



**BRAZOS COUNTY  
BRYAN, TEXAS**

FILED

2025 APR 11 P 1:08

KATHLEEN J. BROWN, COUNTY CLERK  
BRAZOS COUNTY, BRYAN, TEXAS  
BY *Kathleen Brown* DEPUTY

**NOTICE OF MEETING AND AGENDA**

**BRAZOS COUNTY COMMISSIONERS COURT**

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET  
IN REGULAR SESSION ON APRIL 15, 2025 AT 10:00 AM IN THE  
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY  
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,  
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS  
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:  
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@BRAZOSCOUNTY3227).**

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    - U.S. and Texas Flag - Commissioner Brown
  2. Call for Citizen input and/or concerns

**Consider and take action on agenda items: 3 - 18**

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  18. Consider and possible action on Executive Sessions.
  19. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of April 9, 2025. Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of April 9, 2025.



20. Juvenile director's report on detention population.
21. Sheriff's report on inmate population.
22. Announcement of interest items and possible future agenda topics.
23. Adjourn.

## **PUBLIC COMMENTS**

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.023 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

## **INVOCATION**

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

# BRAZOS COUNTY COMMISSIONER'S COURT

15<sup>th</sup> DAY OF April, 2025  
10:00 (AM) PM, Regular Meeting

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

<u>Aubrey Leggett</u>	<u>Comm. Court</u>
<u>Sharyl Lowe</u>	<u>Comm. Court</u>
<u>Joe Southern</u>	<u>The Eagle</u>
<u>Helen Washington</u>	<u>Deeta Segnia Photo</u>
<u>marci turner</u>	<u>auditor</u>
<u>Nina Payne</u>	<u>Budget</u>
<u>PAUL VIENS</u>	<u>SELF</u>
<u>Karen Simpson</u>	<u>self</u>
<u>Chris Barnes</u>	<u>Citizen</u>
<u>Dalew Barnes</u>	<u>Citizen</u>
<u>Beverly Greenwood</u>	<u>NEL</u>
<u>Kyle Greenwood</u>	<u>NEL</u>
<u>Charlotte Shivers</u>	<u>NEL</u>
<u>Leslie Contreras</u>	<u>Rick</u>
<u>Mary Ruth Rosier</u>	<u>NEL</u>
<u>Bobby Rosier</u>	<u>NEL</u>

# BRAZOS COUNTY COMMISSIONER'S COURT

15 DAY OF April, 2025  
10:00 AM/PM, Regular

Name

(PLEASE PRINT)

Amye Vens  
Cyndy Wiley  
MATT WILLIAMSON  
Bruce Errett  
Chadd Caperton  
Victoria McLaugh  
John Book  
Travis Dittmer  
Marsha Anderson  
Allison Lindblad  
Linda Ricketson  
ERIC CALDWELL  
Lynne Wiley  
Jen STURT  
Brian Eder

Organization

(PLEASE PRINT)

Taxpayer  
Self  
NEL  
Co. Judge  
AgriLife  
Co. Clerk  
Citizen  
Co. Clerk  
Comm. Comit  
Co. Judge  
Juvenile  
BCII  
S.O.  
BCSO  
Det. Etc.

# BRAZOS COUNTY COMMISSIONER'S COURT

15 DAY OF April, 2025  
10:00 (AM)PM, Regular

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

Bob Hamkin	Project Management
Kerrin Joyner	IT
Trudy Hancock	Elections
Wm. Charles Whit	Purchasing
Presley Nelson	I
Kathlyn Battles	
Spencer Mays	Budget.
Jody Quimby	SELF
Kimberly Ruel	10 Judge
Ed Bull	common court
Raymond Boney	community
Ann Boney	NACAP
Cristina Villarreal	Treas
Ed Bull	Common Court
Karen McQueen	County Clerk

BRAZOS COUNTY  
COMMISSIONER'S COURT

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_ AM/PM, \_\_\_\_\_

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

Donald Lampo

Pct. 2 Const.

Jennifer Salazar

HK

Racanna McMonathny

HK

Kendra Lowrey

Brazos Transit

Kyle Hawthorne

ST<sup>TH</sup> DC

Prarthana Banerji

R&amp;B

MARGIT PAT

SECF/ CITIZEN

Raquel Masco

BVCIL

JOE SALVATO

R&amp;B

Pam Robertson

VSO

# BRAZOS COUNTY COMMISSIONER'S COURT

15<sup>th</sup> DAY OF April, 2025  
1:30 AM PM, Reconvene Regular Meeting  
at 1:30 pm

**Name**

(PLEASE PRINT)

Shirley Lowe  
Aubrey Leggett  
Nina Payne  
Ed Bull  
Bruce Erratt  
Bob Lamkin  
Allison Lindblade  
Trevor Lansdown  
Jennifer Sazgar  
Raeanna McConathy  
Marci Turner  
Kevin Stuart

**Organization**

(PLEASE PRINT)

Comm. Court  
Comm. Court  
Budget  
Chief of Staff  
General Counsel  
Project Management  
Asst. General Counsel  
Project Management  
HR  
HR  
Auditor  
SO



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Proclamation 25-019 recognizing Irma Cauley for her outstanding contributions to the community and proclaiming April 19, 2025 as Irma Cauley Day.

TO: Commissioners Court

DATE: 04/04/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Proclamation - Irma Cauley Day - FINAL \(2025\).pdf](#)

Proclamation - Irma Cauley Day 2025

Backup Material





# *Proclamation*

## *Honoring Irma Cauley*

**WHEREAS:** Irma Cauley has dedicated decades of her life to public service demonstrating extraordinary commitment to her community and improving countless lives through leadership and advocacy, and

**WHEREAS:** Appointed as County Commissioner of Precinct 4 in 2009 to continue the legacy of her late husband, Commissioner Carey Cauley, Irma was later elected and served for thirteen years, championing the needs of all constituents and being a voice for the underserved and being a pillar of support of the most vulnerable, and

**WHEREAS:** It is hard to talk about Irma without mentioning her husband, Carey Cauley. Their teamwork created a more just and equitable community to improve the quality of life in Brazos County. Their contributions are numerous including their support of the Juneteenth Celebration, personally financing the noteworthy Blues and Zydeco entertainment for over eleven years, Carey serving as NAACP President for sixteen years and Irma chaired the special events committee bringing the late Senator John Lewis, a friend of Carey's to the area, and

**WHEREAS:** Irma's career included service as a Juvenile Probation Officer, Field Unit Supervisor, and Training Officer, leaving a lasting impact on the youth of Brazos County, and

**WHEREAS:** Irma has dedicated her time and expertise to numerous boards and organizations, including the Arts Council of the Brazos Valley, Chamber of Commerce, Brazos Valley Council of Governments, Brazos County Child Welfare, Brazos Valley Community Action Agency, and Prenatal Clinic, and

**WHEREAS:** Irma's many accolades include appointment to the State of Texas State Board of Pardons and Paroles by the late Governor Ann Richards, Commissioned by the State of Texas a Committee Member of the Brazos Valley Regional Review Committee by former Governor Rick Perry, Bethune Woman's Club – Meritorious Service, Prenatal Clinic – You're the Tops Honoree, Commissioned to Brazos Texas Silver-Haired Legislature, Certificate of Appointment to the Wildlife Services Advisory Committee by the United States Department of Agriculture, and Girls Scouts of Central Texas as a Woman of Distinction, and

**WHEREAS:** Irma enjoys traveling and cherishes time with her family of five children and two bonus children- Peggy, Jullion, Cedric, Candace, Carie, Rochelle and Roderick. Her commitment to faith, family and public service is reflected in her desire to leave a legacy for her children by making a meaningful and enduring contribution to the community, and

**WHEREAS:** Irma has consistently demonstrated professionalism, kindness, and humility in her work, inspiring those around her to strive for excellence and reminding everyone of the power of service and dedication, and

**NOW, THEREFORE,** the Commissioners Court of Brazos County hereby recognizes Irma Cauley for her outstanding contributions to the community and her lifelong commitment to improving the lives of others, do proclaim April 19<sup>th</sup>, 2025, as Irma Cauley Day.

Proclaimed this 15th day of April 2025 in Bryan, Brazos County, Texas.

  
Duane Peters, County Judge

  
Commissioner Bentley Nettles, Pct. 1

  
Commissioner Fred Brown, Pct. 3

  
Commissioner Chuck Konderla, Pct. 2

  
Commissioner Wanda J. Watson, Pct. 4



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Request authorization to wire transfer up to \$177,569.38 to Health and Human Services Commission (HHSC) for the Federal Fiscal Year 2021 Retroactive Graduate Medical Education (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.

TO: Commissioners Court

FROM: Nina Payne

DATE: 04/08/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County Local Provider Participation Fund (Fund 16000)

REQUIREMENTS: HHSC requires this IGT to be entered into TexNet no later than close of business Tuesday, April 15, 2025, with a settlement date of Wednesday, April 16, 2025.

NOTES/EXCEPTIONS: Texas Medicaid provides supplemental payments to support teaching hospitals which operate approved medical residency training programs. Medicaid Graduate Medical Education (GME) payments recognize the higher cost incurred by teaching hospitals. Compared to non-teaching hospitals, teaching hospitals that treat patients with more complex conditions and provide patient care that is more intensive and technologically sophisticated. Reimbursement rules applicative to Graduate Medical Education (GME) are located at Title 1 of the Texas Administrative Code, Part 15, Chapter 355, SubChapter J, Division 4, Rule 8058. Details on this requirement can be found <https://pfd.hhs.texas.gov/hospitals-clinic/hospital-services/graduate-medical-education-gme>.

ACTION REQUESTED OR ALTERNATIVES: Request approval.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">April 2025 GME IGT Notice.pdf</a>	GME IGT Notification	Cover Memo
<a href="#">FY21 GME Retro IGT Allocation Summary - Brazos LPPF.pdf</a>	GME IGT Summary	Backup Material
<a href="#">GME Texas Admin Code.pdf</a>	GME Texas Admin Code	Backup Material



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 4/15/2025

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ACTION REQUESTED OR  
ALTERNATIVES: Request approval.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
April_2025_GME_IGT_Notice.pdf	GME IGT Notification	Cover Memo
FY21_GME_Retro_IGT_Allocation_Summary_-_Brazos_LPPF.pdf	GME IGT Summary	Backup Material
GME__Texas_Admin_Code.pdf	GME Texas Admin Code	Backup Material

**APPROVED**

Duane Peters  
County Judge

Date

4/15/25

## Nina Payne

---

**From:** Caroline Simpson <caroline@ahcv.com>  
**Sent:** Tuesday, April 8, 2025 2:15 PM  
**To:** Nina Payne; Edward C. Bull; Jamie L. Cartwright; Cristian T. Villarreal; Katie D. Conner  
**Cc:** Sherra Mershon; Justin Flores; Zach Ervin  
**Subject:** GME FY21 Retro IGT - Brazos County LPPF  
**Attachments:** FY21 GME Retro IGT Allocation Summary - Brazos LPPF.xlsx

### Brazos County Disclaimer

\*\*\*\*\* This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.\*\*\*\*\*

Hello Brazos County Team,

As you know, the upcoming GME FY21 Retro IGT is taking place on **Tuesday, April 15<sup>th</sup>**. Accordingly, the hospitals participating within the Brazos County LPPF would like to request the following IGT amount noted below. (Please review the accompanying allocation.)

### GME FY21 Retro – total requested IGT amount \$177,569.38

HHSC requires this amount to be entered into TexNet no later than the close of business **4/15/2025 with a settlement date of 4/16/2025**. These funds will need to be placed in the "**GME Private**" Bucket. Upon successful completion of the IGT, please submit the PDF of the TexNet trace sheet and allocation form to [PFD\\_GME\\_Payments@hhs.texas.gov](mailto:PFD_GME_Payments@hhs.texas.gov).

AHCV also kindly requests to be copied on the TexNet trace sheet submission to HHSC on or before the deadline noted above.

Please do not hesitate to contact us with any questions.

Regards,

### Caroline Simpson | Senior Financial Analyst

Adelanto Healthcare Ventures, L.L.C.

**Mobile:** 270-991-6430

**Web:** [www.ahcv.com](http://www.ahcv.com)

**Email:** [caroline@ahcv.com](mailto:caroline@ahcv.com)

174 Saundersville Road, Suite 503 & 504  
Hendersonville, TN 37075

**From:** Texas Health and Human Services Commission <[txhhs@public.govdelivery.com](mailto:txhhs@public.govdelivery.com)>

**Sent:** Thursday, March 27, 2025 2:08 PM

**Subject:** GME Program IGT Notification – 2021 Non-State Private Retroactive Payment

**CAUTION EXTERNAL EMAIL:** This email originated from an external email address. Do not click links, open attachments, or share information unless you recognize the sender and know the content is safe.



## GME Program IGT Notification

### 2021 Non-State Private Retroactive Payment

HHSC is providing notification of the Intergovernmental Transfers (IGT) call for the Graduate Medical Education (GME) Non-State Private 2021 Retroactive Payment.

The Federal Fiscal Year 2021 GME Payment file was updated on Tuesday, March 25, 2025, and can be found under the Non-state Private Hospitals heading on [the Provider Finance website](#).

Due to this payment's retroactive nature, the entire year will be processed at the same time. As such, payment amounts can be found in column R, and the IGT amount that needs to be transferred by sponsoring governmental entities is located in column S of the "Public" tab.

To ensure that all government entities receive this notification, HHSC strongly encourages providers to send this information to any government entity completing an IGT on their behalf.

Below are the pertinent dates associated with the 2021 GME retroactive payment:

- Tuesday, April 15, 2025: Last date to schedule transfer in TexNet
- Wednesday, April 16, 2025: IGT settlement date
- Monday, April 28, 2025: Latest possible payment date

Be sure to select the GME Private bucket in TexNet when you enter your IGT. You **must send** a screenshot or a PDF copy of the confirmation or trace sheet from TexNet to [the Payments Team](#). TexNet instructions are [available on the Texas Comptroller's website](#).

# Brazos County LPPF

## GME FY21 Retro Facility Allocation

**Agenda Date:** Tuesday, April 15, 2025

**TexNet:** Tuesday, April 15, 2025

**Settlement Date:** Wednesday, April 16, 2025

**Bucket:** "GME Private" Bucket

TPI	Hospital	Government Entity	IGT Total	% of Funding from GE	IGT from GE
127267603	ST. JOSEPH REGIONAL HEALTH CENTER	Brazos County LPPF	\$ 177,569.38	100%	\$ 177,569.38
		Brazos County LPPF	\$ 177,569.38		\$ 177,569.38
		<b>Total</b>	<b>\$ 177,569.38</b>		<b>\$ 177,569.38</b>

Check \$ -

Nina Payne     [npayne@brazoscountytexas.gov](mailto:npayne@brazoscountytexas.gov)  
 Katie Conner     [kconner@brazoscountytexas.gov](mailto:kconner@brazoscountytexas.gov)

979-361-4186  
 979-361-4359

# GME FY21 Retro IGT/SDA Allocation Form

TRACE Number:



*The Trace Number is in the receipt you receive from the Comptroller once you have submitted your IGT into TexNet.*

**The Trace Sheet and Allocation Form must be submitted together in the same email. All Trace Sheet submissions must be accompanied by an Allocation Form. If a governmental entity is submitting in multiple SDA's, a separate allocation form must be submitted for each SDA**

Government Entity	IGT Total
Brazos County LPPF	177,569.38
	<b>\$ 177,569.38</b>

Nina Payne

[npayne@brazoscountytexas.gov](mailto:npayne@brazoscountytexas.gov)

979-361-4186

Katie Conner

[kconner@brazoscountytexas.gov](mailto:kconner@brazoscountytexas.gov)

979-361-4359

TEXAS ADMINISTRATIVE CODE: As in effect on 3/24/2025.

TITLE 1 ADMINISTRATION

PART 15 TEXAS HEALTH AND HUMAN SERVICES COMMISSION

CHAPTER 355 REIMBURSEMENT RATES

SUBCHAPTER J PURCHASED HEALTH SERVICES

DIVISION 4 MEDICAID HOSPITAL SERVICES

§355.8058. Inpatient Direct Graduate Medical Education (GME) Reimbursement.

(a) The Texas Health and Human Services Commission (HHSC) uses the methodology in this subsection to calculate Inpatient Direct Graduate Medical Education (GME) cost reimbursement for state-owned or state-operated teaching hospitals.

(1) Effective September 1, 2008, HHSC or its designee may reimburse a state-owned or state-operated teaching hospital with an approved medical residency program the hospital's inpatient direct GME cost for hospital cost reports beginning with state fiscal year 2009.

(2) Reimbursement of inpatient direct GME cost for state-owned or state-operated teaching hospitals:

(A) Inpatient direct GME cost, as specified under methods and procedures set out in the Social Security Act, Title XVIII, as amended, effective October 1, 1982, by Public Law 97-248 is calculated under similar methods for each hospital having inpatient direct GME costs on its tentative or final audited cost report.

(B) Definitions.

(i) Base year average per resident amount--the hospital's Medicaid allowable inpatient direct GME cost as reported on CMS Form 2552-96, Hospital Cost Report ending in state fiscal year 2007; Worksheet B; Part I; Column 26; Line 95, divided by the unweighted FTE residents from Worksheet S-3; Part I; Line 25.



(ii) Current FTE residents--the hospital's number of full time equivalent (FTE) interns, residents, or fellows who participate in a program that is determined by HHSC to be a properly approved medical residency program including a program in osteopathy, dentistry, or podiatry, as required in order to become certified by the appropriate specialty board, as reported on CMS Form 2552-96, Hospital Cost Report; Worksheet S-3; Part I; Line 25.

(iii) GME Medicaid inpatient utilization percentage--the hospital's proportion of paid Medicaid inpatient days, including managed care days, as reported on CMS Form 2552-96, Hospital Cost Report adjusted to Medicaid Claim Summary Report; Worksheet S-3; Part 1; Line 12; Column 5, divided by the hospital's total inpatient days, as reported on Worksheet S-3; Part 1; Column 6, Lines 12, 14 (subprovider days), and 26 (observation days). Medicaid inpatient days and total inpatient days will include inpatient nursery days.

(C) HHSC calculates the total GME payments for each hospital as follows:

(i) multiplies the base year average per resident amount by the applicable Centers for Medicare and Medicaid Services (CMS) Prospective Payment System Hospital Market Basket index;

(ii) multiplies the results in clause (i) of this subparagraph by the number of current full-time equivalent (FTE) residents; and

(iii) multiplies the results in clause (ii) of this subparagraph by the GME Medicaid inpatient utilization percentage, which results in the total GME payments.

(D) Inpatient direct GME costs are removed from the reimbursement methodology and not used in the calculation of the provider's inpatient cost settlement.

(E) The GME interim payments will be reimbursed on a quarterly basis only after hospital services have been rendered. The interim payments are payable within 90 days of the receipt of the hospital's quarterly resident FTE data. Each hospital's quarterly resident FTE data will be divided by 4 to determine the average resident FTEs for each quarter. The interim payments will be reconciled and settled based on audited final cost report data.

(F) To receive GME payments from HHSC, a state-owned or state-operated teaching hospital must be enrolled as a Medicaid provider with HHSC and provide intergovernmental transfers to HHSC to fund the non-federal portion of reimbursement for GME costs.

(b) HHSC uses the methodology in this subsection to calculate reimbursement for GME cost reimbursement for non-state government-owned and operated teaching

hospitals.

(1) Effective October 1, 2018, HHSC or its designee may reimburse a non-state government-owned and operated teaching hospital with an approved medical residency program the hospital's estimated Medicaid inpatient direct GME cost.

(2) Definitions.

(A) Non-state government-owned and operated teaching hospital--a hospital with a properly approved medical residency program that is owned and operated by a local government entity, including but not limited to, a city, county, or hospital district.

(B) FTE residents--the hospital's number of unweighted full time equivalent (FTE) interns, residents, or fellows who participate in a program that is determined by HHSC to be a properly approved medical residency program including a program in osteopathy, dentistry, or podiatry, as required in order to become certified by the appropriate specialty board, as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet S-3; Part 1; Column 9; Line 27.

(C) Medicare per resident amount (PRA)--average direct cost per medical resident, as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet E-4; Line 18.

(D) GME Medicaid inpatient utilization percentage--the hospital's proportion of Medicaid inpatient days, including managed care days, divided by the hospital's total inpatient days, as reported on Hospital Cost Report; CMS Form 2552-10; Worksheet S-3; Part 1; columns 7 and 8.

(3) HHSC calculates the total annual GME payment for each hospital as follows:

(A) multiplies the FTE residents by the Medicare per resident amount;

(B) multiplies the results in subparagraph (A) of this paragraph by the GME Medicaid inpatient utilization percentage.

(4) On October 1 of each year, the cost report most recently submitted to HHSC or its designee, will be used for the annual GME payment calculation.

(5) To receive GME payments from HHSC, a non-state government-owned and operated teaching hospital must be enrolled as a Medicaid provider with HHSC and provide intergovernmental transfers to HHSC to fund the non-federal portion of reimbursement for GME costs.

(6) Payments under this subchapter will be made on a semi-annual basis.

(c) HHSC uses the methodology in this subsection to calculate reimbursement for GME cost reimbursement for teaching hospitals not described in subsections (a) or (b) of this section.

(1) Effective April 1, 2019, HHSC or its designee may reimburse a non-government owned or operated teaching hospital with an approved medical residency program the hospital's estimated Medicaid inpatient direct GME cost.

(2) Definitions.

(A) Teaching hospital--a hospital with a properly approved medical residency program.

(B) FTE residents--the hospital's number of unweighted full time equivalent (FTE) interns, residents, or fellows who participate in a program that is determined by HHSC to be a properly approved medical residency program including a program in osteopathy, dentistry, or podiatry, as required in order to become certified by the appropriate specialty board:

(i) as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet S-3; Part 1; Column 9; Line 27, or

(ii) for hospitals excluded from the Prospective Payment System (PPS) for Medicare, as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet E-4; the sum of Column 1, Line 6 and Column 2, Line 10.01.

(C) Interim Medicare per resident amount (PRA)--If a hospital does not have a Medicare PRA reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet E-4; Line 18, then HHSC shall establish an interim Medicare PRA as follows:

(i) The annual estimated cost of FTE residents will be the amount on Hospital Cost Report; CMS Form 2552-10; Worksheet B, Part I, Column 25, Line 118.

(ii) Divided by the FTE residents as determined in subparagraph (B) of this paragraph.

(D) Medicare per resident amount (PRA)--average direct cost per medical resident, as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet E-4; Line 18.

(E) GME Medicaid inpatient utilization percentage--the hospital's proportion of Medicaid inpatient days, including managed care days, divided by the hospital's total inpatient days, as reported on Hospital Cost Report; CMS Form 2552-10; Worksheet S-3; Part 1; columns 7 and 8.

(i) The numerator (total Medicaid inpatient days including managed care days) is the sum of Worksheet S-3, Part I, column 7, Lines 1 through 4, 8 through 13, 16 through 18, 28, and 30 through 32 and all subscripts of these lines.

(ii) The denominator (total inpatient days) is the sum of Worksheet S-3, Part I, column 8, Lines 1 through 4, 8 through 13, 16 through 18, 28, and 30 through 32 and all subscripts of these lines.

(3) HHSC calculates the total annual GME payment for each hospital as follows:

(A) multiplies the FTE residents by the Medicare PRA or the interim Medicare PRA;

(B) multiplies the results in subparagraph (A) of this paragraph by the GME Medicaid inpatient utilization percentage.

(4) On October 1 of each year, the cost report most recently submitted to HHSC or its designee, will be used for the annual GME payment calculation.

(5) To receive GME payments from HHSC:

(A) a hospital under this subsection must be enrolled as a Medicaid provider with HHSC;

(B) HHSC must receive the non-federal portion of reimbursement for GME costs through a method approved by HHSC and CMS for reimbursement through this program; and

(C) a hospital under this subsection must designate a single local governmental entity to provide the non-federal share of the payment through a method determined by HHSC. If the single local governmental entity transfers less than the full non-federal share of a hospital's payment amount calculated in paragraph (3) of this subsection, HHSC will recalculate that specific hospital's payment based on the amount of the non-federal share actually transferred.

(6) Payments under this subchapter will be made on a semi-annual basis.



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Approval requested from the IT department to increase the Diners Club credit card limit for Stefanie Johnson from \$5,000.00 to 10,000.00, for various contract expenses, training and travel costs.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 04/09/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: IT has reoccurring expenses for companies that do not accept purchase orders, therefore must be paid with a credit card. Several of these expenses reserve the majority of the current card limit, making it difficult to pay other invoices. With a larger, combined credit limit for the IT department, it will be easier to pay routine expenses that benefit the whole county. These expenses include but are not limited to: Zoom, Dropbox Licensing, and 911 Address Location Services.

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Credit Limit Increase Request- Johnson.pdf](#) Limit Increase Request

Backup Material



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

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**ATTACHMENTS:**

**File Name**

Credit Limit Increase Request-  
Johnson.pdf

**Description**

Limit Increase Request

**Type**

Backup Material

**APPROVED**

  
Duane Peters  
County Judge

4/15/25  
Date



ERIC V. CALDWELL  
CHIEF INFORMATION OFFICER

Brazos County Maxwell Building  
205 East 27<sup>th</sup> Street  
Bryan, TX 77803  
ecaldwell@brazoscountytexas.gov

PHONE: (979) 361-4310  
FAX: (979) 361-4408

April 4, 2025

Presley Nelson, Buyer  
Charles Wendt, Purchasing Agent  
200 South Texas Avenue, Suite 352  
Bryan, TX 77803

Re: Increase Credit Limit – Stefanie Johnson’s Diner Club Card

Dear Presley,


As we discussed this morning, I am requesting that the limit on the Diners Club credit card issued to Stefanie Johnson be increased from \$5,000 to \$10,000. We use the cards issued to Stefanie and Amanda Adams for numerous purchases of computer support contracts, training, and travel.

The cost of these services requiring the use of Diners Club credit cards continues to go up. Airfare and hotel stay for training often exceed \$2000 per training event. And two large computer support agreement transactions already exceed the \$5000 limit on Stefanie’s card:

\$ 7,136 – Zoom Business Account

\$ 9,729 – Intuit Quickbooks

Thank you for your assistance,

  
Eric V. Caldwell, CGCIO



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Approval requested for the journal entry to expense the Arbitrage Rebate Liability for the Series 2020 Bonds as indicated by the Arbitrage Compliance Report completed as of December 31, 2024. Please note that there may be a revision to the amount after September 30, 2025 due to continued expenditures.

TO: Commissioners Court

DATE: 03/24/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Certificates of Obligation 2020

**ATTACHMENTS:**

**File Name**

[Brazos County 2020 Rebate 12-31-2024.pdf](#)

**Description**

BC 2020 Arbitrage Rebate

**Type**

Backup Material





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: NUMBER:  
DATE OF COURT MEETING: 4/15/2025  
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TO: Commissioners Court  
DATE: 03/24/2025  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00  
SOURCE OF FUNDS: Certificates of Obligation 2020

**ATTACHMENTS:**

**File Name**

Brazos County 2020 Rebate 12-31-2024.pdf

**Description**

BC 2020 Arbitrage Rebate

**Type**

Backup Material

**APPROVED**



Duane Peters  
County Judge

**Date**

4/15/25



# **Arbitrage Rebate & Yield Restriction Compliance Analysis**

**For the Period of October 27, 2020 to December 31, 2024**

## **Brazos County, Texas**

**\$24,020,000**

**Certificates of Obligation**

**Series 2020**



213 Market Street  
Harrisburg, PA 17101  
717.232.2723 | [pfmam.com](http://pfmam.com)

PFM Asset Management, a division of  
U.S. Bancorp Asset Management, Inc.

February 20, 2025

Brazos County, Texas  
300 East 26<sup>th</sup> Street  
Suite 114  
Bryan, TX 77803

RE: Arbitrage Rebate & Yield Restriction Liability Calculation  
Certificates of Obligation  
Series 2020  
Liability for the period of October 27, 2020 to December 31, 2024

PFM Asset Management ("PFMAM") has completed an arbitrage rebate and yield restriction compliance analysis (the "Report") for the above-captioned bonds (the "Bonds") for the above-captioned period (the "Computation Period"). The Report has been prepared in accordance with the applicable sections of the Internal Revenue Code and the related Federal Regulations in effect during the Computation Period, and is also based on the assumptions described in the attached "Notes and Computational Information."

The Report was based on an analysis of existing laws, regulations, and rulings. The Department of the Treasury ("Treasury") may publish additional regulations and supplement, amend, or interpret such laws, regulations, and rulings from time to time, with the result that the amount of the liability described in the Report may be subject to adjustment under such future pronouncements.

In connection with the preparation of the Report, we performed the following tasks:

1. Read applicable bond documents.
2. Recalculated the bond yield and compared and confirmed agreement to the relevant bond documents.
3. Analyzed investment and expenditure records for the various bond related funds that are subject to the arbitrage rebate and yield restriction requirements.
4. Evaluated and applied any available exceptions that would reduce the liability on the Bonds.
5. Calculated the liability with respect to the Gross Proceeds of the Bonds.

The only Gross Proceeds that were treated as subject to the arbitrage rebate and yield restriction requirements with respect to the Bonds were the Gross Proceeds and allocable investments identified in the information provided to undertake the preparation of the Report. Unless specifically addressed herein, no other proceeds or amounts were treated as Gross Proceeds of the Bonds.

With your permission, we have relied entirely on the information provided. No opinion is expressed on any matter other than the extent of the liability set forth below, and we are under no obligation to consider any information obtained by us pursuant to this engagement for any purpose other than determining such liability.





In our opinion, the computations set forth in the Report are mathematically accurate, and were performed in accordance with the applicable sections of the Internal Revenue Code and the related Federal Regulations in effect during the Computation Period. The results of our computations are as follows:

As of the Interim Computation Date of December 31, 2024:

**ARBITRAGE REBATE LIABILITY**

Allowable Yield on Investments:	1.658100%
Aggregate IRR on Investments:	2.435192%
Excess Yield:	0.777092%
<b>Arbitrage Rebate Liability:</b>	<b><u>\$480,656.94</u></b>

**YIELD RESTRICTION LIABILITY**

Allowable Yield on Investments:	1.659100%
Aggregate IRR on Investments:	3.960908%
Excess Yield:	2.301808%
<b>Yield Restriction Liability:</b>	<b><u>\$356,613.17</u></b>

**As indicated above, the Gross Proceeds of the Bonds have accrued a liability during the Computation Period. No payment is due at this time.** Payment for the greater of the accrued arbitrage rebate or yield restriction liability, if any, will be due no later than 60 days after the September 1, 2025 installment computation date. Required deposits of liability not made timely are subject to interest as well as possible penalties, which are in addition to the liabilities reflected in the summary above.

This letter is intended solely for the information of, and assistance to you, in connection with the determination of the arbitrage and yield restriction liability. It is not to be used, referred to or distributed for any other purpose.

We have no responsibility to update this letter for events and circumstances, including changes in regulations or interpretations thereof, occurring after the date of this letter.

**PFM Asset Management**



## NOTES AND COMPUTATIONAL INFORMATION

### General Information

1. The Dated Date of the Bonds is October 27, 2020.
2. The Issue Date of the Bonds is October 27, 2020.
3. The Bonds constitute one issue for federal taxation purposes and are not treated as part of any other issue of governmental obligations.
4. The end of the first Bond Year with respect to the Bonds is September 1, 2021. Subsequent Bond Years end on each successive September 1, until the final maturity date of the Bonds.
5. For investment cash flow, debt service, and yield computation purposes, all payments and receipts are assumed to be paid or received, respectively, as shown in the attached schedules.
6. We have determined the Cumulative Rebate Liability pursuant to Treasury Regulations generally applicable to tax-exempt obligations issued after June 30, 1993.

### Arbitrage Yield

7. The arbitrage yield with respect to the Bonds is 1.658100%. Computations of the arbitrage yield are based on a 30/360-day basis with semi-annual compounding.

### Investments

8. The purchase price of each investment is at fair market value, exclusive of brokerage commissions, administrative expenses, or similar expenses and is representative of an arm's length transaction, which did not reduce the rebate amount required to be paid to the United States.
9. The valuation of the non-purpose investments allocable to the Gross Proceeds of the Bonds is consistent with the requirements set forth in Treasury Regulations Section 1.148-5(b) and 1.148-5(d).

### Refunding/Transferred Proceeds

10. The Bonds are not "refunding" bonds.
11. The Bonds are not "refunded" bonds.

### Funds & Accounts

12. Gross Proceeds of the Bonds were allocated to the following Funds and Accounts during the Computation Period:

Project Fund  
Debt Service Fund

Arbitrage Rebate & Yield Restriction Compliance Analysis

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13. The Gross Proceeds of the Bonds allocated to the above-referenced Funds and Accounts were allocated to expenditures in accordance with the requirements set forth in Treasury Regulations Section 1.148-6(d).
14. In the absence of detailed expenditure allocation dates, we have assumed that the Gross Proceeds of the Bonds were allocated to expenditures on the fifteenth day of the month and earnings thereon were allocated to receipts on the last day of the respective month.
15. Gross Proceeds of the Bonds allocated to the Debt Service Fund were commingled with amounts that are not treated as Gross Proceeds of the Bonds. We have allocated the Gross Proceeds of the Bonds and other amounts to expenditures by consistently applying a specific tracing allocation method. Investment income allocable to the commingled fund has been computed based on monthly investment rates provided by the Issuer and allocated ratably based on average balances.

#### Exceptions to Rebate

16. The Debt Service Fund does not constitute a “bona fide” debt service fund within the meaning of Treasury Regulations Section 1.148-1. Therefore, the excess portion of the Debt Service Fund is treated as subject to the arbitrage rebate and yield restriction requirements. In the case of a fixed rate, governmental bond with an average maturity of five years or more, earnings on the bona fide portion of the Debt Service Fund are not taken into account for arbitrage rebate purposes.

#### Yield Restriction Compliance

17. The temporary period with respect to the proceeds allocable to the Project Fund ended on October 27, 2023. As of October 27, 2023, the unspent proceeds allocable to the Project Fund are subject to the yield restriction requirements and may not be invested at a yield that is “materially higher” than the arbitrage yield. Pursuant to Treasury Regulations Section 1.148-5(c), the Issuer is permitted to reduce any “excess yield” on the investments allocable to the yield restricted proceeds by making yield reduction payments.

**\$24,020,000**  
**Brazos County, Texas**  
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**Schedule A - Summary of Results**

**Summary of Arbitrage Rebate Analysis**

Issue Date:	10/27/2020
Rebate Computation Date:	12/31/2024
Arbitrage Yield:	1.658100%
Aggregate IRR:	2.435192%
Excess Yield:	0.777092%

Fund	Balance As of 12/31/2024	Internal Rate of Return	Gross Earnings	Positive/(Negative) Arbitrage
Project Fund	4,937,879.08	2.445586%	1,308,918.43	437,739.02
Debt Service Fund	1,163,992.78	2.355731%	165,560.97	50,785.59
<b>Totals:</b>	<b>6,101,871.86</b>		<b>1,474,479.40</b>	<b>488,524.61</b>

**Summary:**

Positive/(Negative) Arbitrage:	488,524.61
Computation Date Credit:	09/01/2021 (1,880.72)
Computation Date Credit:	09/01/2022 (1,901.88)
Computation Date Credit:	09/01/2023 (2,003.63)
Computation Date Credit:	09/01/2024 (2,081.43)
<b>Cumulative Rebate Liability:</b>	<b>480,656.94</b>

**Summary of Yield Restriction Analysis**

Yield Restriction Computation Date:	12/31/2024
Materially Higher Yield:	1.659100%
Aggregate IRR:	3.960908%
Excess Yield:	2.301808%

Fund	Balance As of 12/31/2024	Internal Rate of Return	Gross Earnings	Excess Earnings
Project Fund	4,937,879.08	5.480377%	435,884.29	305,899.30
Debt Service Fund	1,163,992.78	2.355731%	165,560.97	50,713.87
<b>Totals:</b>	<b>6,101,871.86</b>		<b>601,445.26</b>	<b>356,613.17</b>

**Summary:**

<b>Cumulative Yield Restriction Liability:</b>	<b>356,613.17</b>
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**Schedule B - Sources and Uses of Proceeds**

<i>Sources:</i>	Bond Proceeds	Prior Bond Proceeds	Other Sources	Total
Par Amount	24,020,000.00		24,020,000.00	
+Original Issue Premium	1,780,927.55		1,780,927.55	
-Original Issue Discount	0.00		0.00	
Net Production	25,800,927.55		25,800,927.55	
Accrued Interest	0.00		0.00	
<b>Total Sources</b>	<b>25,800,927.55</b>	<b>0.00</b>	<b>0.00</b>	<b>25,800,927.55</b>

<i>Uses:</i>	Bond Proceeds	Prior Bond Proceeds	Other Sources	Total
Project Fund	25,670,000.00		25,670,000.00	
Costs of Issuance	104,205.30		104,205.30	
Underwriter's Discount	26,722.25		26,722.25	
<b>Total Uses</b>	<b>25,800,927.55</b>	<b>0.00</b>	<b>0.00</b>	<b>25,800,927.55</b>

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**Schedule C - Production and Accrued Interest**

Dated Date: 10/27/2020  
Delivery Date: 10/27/2020  
First Coupon Date: 03/01/2021

									Callable Premium Bond Test			
Maturity Date	First Call Date	Call Price	Par Amount	Coupon	Yield	Price	Accrued Interest	Production	Complete Years to First Call Date	Complete Years* .25%*Par Value	Premium / (Discount)	Premium Callable Bond
09/01/2022		100.00	925,000	4.000%	0.250%	106.896	0.00	988,788.00				
09/01/2023		100.00	960,000	4.000%	0.280%	110.531	0.00	1,061,097.60				
09/01/2024		100.00	1,000,000	4.000%	0.340%	113.966	0.00	1,139,660.00				
09/01/2025		100.00	1,040,000	4.000%	0.430%	117.097	0.00	1,217,808.80				
09/01/2026		100.00	1,085,000	4.000%	0.570%	119.688	0.00	1,298,614.80				
09/01/2027		100.00	1,125,000	4.000%	0.730%	121.791	0.00	1,370,148.75				
09/01/2028		100.00	1,170,000	4.000%	0.890%	123.512	0.00	1,445,090.40				
09/01/2029		100.00	1,220,000	4.000%	1.050%	124.852	0.00	1,523,194.40				
09/01/2030		100.00	1,265,000	4.000%	1.170%	126.241	0.00	1,596,948.65				
09/01/2031	09/01/2030	100.00	1,315,000	1.375%	1.440%	99.349	0.00	1,306,439.35				
09/01/2032	09/01/2030	100.00	1,335,000	1.500%	1.660%	98.285	0.00	1,312,104.75				
09/01/2033	09/01/2030	100.00	1,355,000	1.750%	1.790%	99.541	0.00	1,348,780.55				
09/01/2034	09/01/2030	100.00	1,380,000	1.750%	1.870%	98.541	0.00	1,359,865.80				
09/01/2035	09/01/2030	100.00	1,405,000	1.875%	1.930%	99.292	0.00	1,395,052.60				
09/01/2036	09/01/2030	100.00	1,430,000	2.000%	1.950%	100.444	0.00	1,436,349.20	9	32,175.00	6,349.20	No
09/01/2037	09/01/2030	100.00	1,460,000	2.000%	2.000%	100.000	0.00	1,460,000.00				
09/01/2038	09/01/2030	100.00	1,485,000	2.000%	2.050%	99.254	0.00	1,473,921.90				
09/01/2039	09/01/2030	100.00	1,515,000	2.125%	2.100%	100.220	0.00	1,518,333.00	9	34,087.50	3,333.00	No
09/01/2040	09/01/2030	100.00	1,550,000	2.125%	2.130%	99.918	0.00	1,548,729.00				
24,020,000.00							0.00	25,800,927.55				

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**Schedule D - Semi-Annual Debt Service Schedule**

Date	Debt Service to Maturity			Total Debt Service	Adjustments	Total Adjusted Debt Service
	Principal	Coupon	Interest			
03/01/2021			226,142.85	226,142.85		226,142.85
09/01/2021			328,271.88	328,271.88		328,271.88
03/01/2022			328,271.88	328,271.88		328,271.88
09/01/2022	925,000.00	4.000%	328,271.88	1,253,271.88		1,253,271.88
03/01/2023			309,771.88	309,771.88		309,771.88
09/01/2023	960,000.00	4.000%	309,771.88	1,269,771.88		1,269,771.88
03/01/2024			290,571.88	290,571.88		290,571.88
09/01/2024	1,000,000.00	4.000%	290,571.88	1,290,571.88		1,290,571.88
03/01/2025			270,571.88	270,571.88		270,571.88
09/01/2025	1,040,000.00	4.000%	270,571.88	1,310,571.88		1,310,571.88
03/01/2026			249,771.88	249,771.88		249,771.88
09/01/2026	1,085,000.00	4.000%	249,771.88	1,334,771.88		1,334,771.88
03/01/2027			228,071.88	228,071.88		228,071.88
09/01/2027	1,125,000.00	4.000%	228,071.88	1,353,071.88		1,353,071.88
03/01/2028			205,571.88	205,571.88		205,571.88
09/01/2028	1,170,000.00	4.000%	205,571.88	1,375,571.88		1,375,571.88
03/01/2029			182,171.88	182,171.88		182,171.88
09/01/2029	1,220,000.00	4.000%	182,171.88	1,402,171.88		1,402,171.88
03/01/2030			157,771.88	157,771.88		157,771.88
09/01/2030	1,265,000.00	4.000%	157,771.88	1,422,771.88		1,422,771.88
03/01/2031			132,471.88	132,471.88		132,471.88
09/01/2031	1,315,000.00	1.375%	132,471.88	1,447,471.88		1,447,471.88
03/01/2032			123,431.25	123,431.25		123,431.25
09/01/2032	1,335,000.00	1.500%	123,431.25	1,458,431.25		1,458,431.25
03/01/2033			113,418.75	113,418.75		113,418.75
09/01/2033	1,355,000.00	1.750%	113,418.75	1,468,418.75		1,468,418.75
03/01/2034			101,562.50	101,562.50		101,562.50
09/01/2034	1,380,000.00	1.750%	101,562.50	1,481,562.50		1,481,562.50
03/01/2035			89,487.50	89,487.50		89,487.50
09/01/2035	1,405,000.00	1.875%	89,487.50	1,494,487.50		1,494,487.50
03/01/2036			76,315.63	76,315.63		76,315.63
09/01/2036	1,430,000.00	2.000%	76,315.63	1,506,315.63		1,506,315.63
03/01/2037			62,015.63	62,015.63		62,015.63
09/01/2037	1,460,000.00	2.000%	62,015.63	1,522,015.63		1,522,015.63
03/01/2038			47,415.63	47,415.63		47,415.63
09/01/2038	1,485,000.00	2.000%	47,415.63	1,532,415.63		1,532,415.63
03/01/2039			32,565.63	32,565.63		32,565.63
09/01/2039	1,515,000.00	2.125%	32,565.63	1,547,565.63		1,547,565.63
03/01/2040			16,468.75	16,468.75		16,468.75
09/01/2040	1,550,000.00	2.125%	16,468.75	1,566,468.75		1,566,468.75
<b>Total</b>	<b>24,020,000.00</b>		<b>6,589,814.72</b>	<b>30,609,814.72</b>	<b>0.00</b>	<b>30,609,814.72</b>

**\$24,020,000**

**Brazos County, Texas**

**Certificates of Obligation**

**Series 2020**

**Schedule E - Arbitrage Yield Calculation**

Date	Days from 10/27/2020 30/360	Semi-Annual Debt Service	PV Factor	Present Value Debt Service
03/01/2021	124	226,142.85	0.99432846	224,860.27
09/01/2021	304	328,271.88	0.98615276	323,726.21
03/01/2022	484	328,271.88	0.97804428	321,064.43
09/01/2022	664	1,253,271.88	0.97000247	1,215,676.82
03/01/2023	844	309,771.88	0.96202679	298,008.84
09/01/2023	1,024	1,269,771.88	0.95411669	1,211,510.53
03/01/2024	1,204	290,571.88	0.94627162	274,959.92
09/01/2024	1,384	1,290,571.88	0.93849106	1,211,190.17
03/01/2025	1,564	270,571.88	0.93077447	251,841.39
09/01/2025	1,744	1,310,571.88	0.92312134	1,209,816.86
03/01/2026	1,924	249,771.88	0.91553113	228,673.93
09/01/2026	2,104	1,334,771.88	0.90800332	1,211,977.30
03/01/2027	2,284	228,071.88	0.90053742	205,387.26
09/01/2027	2,464	1,353,071.88	0.89313290	1,208,473.01
03/01/2028	2,644	205,571.88	0.88578926	182,093.36
09/01/2028	2,824	1,375,571.88	0.87850601	1,208,448.16
03/01/2029	3,004	182,171.88	0.87128264	158,723.19
09/01/2029	3,184	1,402,171.88	0.86411867	1,211,642.89
03/01/2030	3,364	157,771.88	0.85701359	135,212.64
09/01/2030	3,544	1,422,771.88	0.84996694	1,209,309.06
03/01/2031	3,724	132,471.88	0.84297823	111,670.91
09/01/2031	3,904	1,447,471.88	0.83604698	1,210,154.50
03/01/2032	4,084	123,431.25	0.82917273	102,345.83
09/01/2032	4,264	1,458,431.25	0.82235499	1,199,348.22
03/01/2033	4,444	113,418.75	0.81559332	92,503.57
09/01/2033	4,624	1,468,418.75	0.80888724	1,187,785.19
03/01/2034	4,804	101,562.50	0.80223630	81,477.12
09/01/2034	4,984	1,481,562.50	0.79564004	1,178,790.45
03/01/2035	5,164	89,487.50	0.78909803	70,614.41
09/01/2035	5,344	1,494,487.50	0.78260980	1,169,600.56
03/01/2036	5,524	76,315.63	0.77617492	59,234.27
09/01/2036	5,704	1,506,315.63	0.76979295	1,159,551.15
03/01/2037	5,884	62,015.63	0.76346346	47,346.66
09/01/2037	6,064	1,522,015.63	0.75718601	1,152,448.94
03/01/2038	6,244	47,415.63	0.75096017	35,607.25
09/01/2038	6,424	1,532,415.63	0.74478553	1,141,320.98
03/01/2039	6,604	32,565.63	0.73866165	24,054.98
09/01/2039	6,784	1,547,565.63	0.73258813	1,133,728.21
03/01/2040	6,964	16,468.75	0.72656455	11,965.61
09/01/2040	7,144	1,566,468.75	0.72059049	1,128,782.49
<b>Total</b>		<b>30,609,814.72</b>		<b>25,800,927.55</b>

**\$24,020,000**  
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**Schedule E - Arbitrage Yield Calculation**

Issue Price Calculation	
Par Amount:	24,020,000.00
+Accrued Interest:	0.00
+/-Premium/(Discount):	1,780,927.55
<b>Issue Price:</b>	<b>25,800,927.55</b>
-Bond Insurance:	0.00
-Other Credit Enhancement:	0.00
<b>Adjusted Issue Price:</b>	<b>25,800,927.55</b>
<b>Arbitrage Yield:</b>	<b>1.658100%</b>

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**Schedule F-1 - Investment Balance Analysis - Project Fund**

Valuation Date: 12/31/2024

Security Type	CUSIP	Purchase Date	Maturity Date	Original Cost	Par Amount	Original Price	Coupon	Yield to Maturity	Price	Accrued Interest	Total Value	Valuation Method
Money Market Fund	N/a	N/a	N/a	4,937,879.08	4,937,879.08	100.000	N/a	Variable	100.000	0.00	4,937,879.08	Present Value
				4,937,879.08	4,937,879.08					0.00	4,937,879.08	

Valuation Date: 10/27/2023

Security Type	CUSIP	Purchase Date	Maturity Date	Original Cost	Par Amount	Original Price	Coupon	Yield to Maturity	Price	Accrued Interest	Total Value	Valuation Method
Money Market Fund	N/a	N/a	N/a	8,447,241.00	8,447,241.00	100.000	N/a	Variable	100.000	39,127.72	8,486,368.72	Present Value
				8,447,241.00	8,447,241.00					39,127.72	8,486,368.72	

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**Schedule F-2 - Arbitrage Rebate Calculation - Project Fund**

Date	Transaction Type	Transaction Amount	Muni Days	Rebate Calculations		IRR Calculations	
				FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.445586%	FV As of 12/31/2024
10/27/2020	Begin Balance	(25,800,927.55)	1,504	1.07142138	(27,643,665.50)	1.10688694	(28,558,709.85)
10/27/2020	NP Receipt	1,628,181.61	1,504	1.07142138	1,744,468.59	1.10688694	1,802,212.97
11/15/2020	NP Receipt	514,594.90	1,486	1.07053715	550,892.96	1.10554248	568,906.52
12/15/2020	NP Receipt	2,184,126.41	1,456	1.06906505	2,334,973.20	1.10330532	2,409,758.30
01/15/2021	NP Receipt	582,890.79	1,426	1.06759497	622,291.27	1.10107270	641,805.14
02/15/2021	NP Receipt	1,146,585.43	1,396	1.06612691	1,222,405.58	1.09884459	1,259,919.20
03/15/2021	NP Receipt	1,034,858.55	1,366	1.06466087	1,101,773.40	1.09662099	1,134,847.61
04/15/2021	NP Receipt	505,815.99	1,336	1.06319685	537,781.97	1.09440189	553,565.98
05/15/2021	NP Receipt	759,451.88	1,306	1.06173484	806,336.52	1.09218729	829,463.69
06/15/2021	NP Receipt	236,658.92	1,276	1.06027484	250,923.50	1.08997716	257,952.82
07/15/2021	NP Receipt	472,164.60	1,246	1.05881684	499,935.83	1.08777151	513,607.20
08/15/2021	NP Receipt	273,886.95	1,216	1.05736086	289,597.34	1.08557031	297,323.54
09/15/2021	NP Receipt	1,177,901.23	1,186	1.05590687	1,243,754.00	1.08337358	1,276,107.07
12/15/2021	NP Receipt	110,844.06	1,096	1.05155690	116,558.84	1.07681000	119,357.99
01/15/2022	NP Receipt	279,503.92	1,066	1.05011090	293,510.11	1.07463099	300,363.58
02/15/2022	NP Receipt	112,503.46	1,036	1.04866688	117,978.65	1.07245639	120,655.05
03/15/2022	NP Receipt	54,766.36	1,006	1.04722486	57,352.69	1.07028619	58,615.68
04/15/2022	NP Receipt	88,237.57	976	1.04578481	92,277.51	1.06812039	94,248.35
05/15/2022	NP Receipt	30,231.24	946	1.04434674	31,571.90	1.06595896	32,225.26
06/15/2022	NP Receipt	351,833.02	916	1.04291065	366,930.40	1.06380191	374,280.64
07/15/2022	NP Receipt	394,760.26	886	1.04147654	411,133.55	1.06164922	419,096.92
08/15/2022	NP Receipt	131,366.22	856	1.04004440	136,626.70	1.05950089	139,182.63
09/15/2022	NP Receipt	1,516,961.61	826	1.03861422	1,575,537.91	1.05735691	1,603,969.84
10/15/2022	NP Receipt	867.51	796	1.03718602	899.77	1.05521726	915.41
11/15/2022	NP Receipt	190,422.60	766	1.03575978	197,232.07	1.05308195	200,530.60
12/15/2022	NP Receipt	674.73	736	1.03433549	697.90	1.05095095	709.11
01/15/2023	NP Receipt	131,794.54	706	1.03291317	136,132.32	1.04882427	138,229.31
02/15/2023	NP Receipt	654,749.20	676	1.03149281	675,369.09	1.04670189	685,327.23
03/15/2023	NP Receipt	608,916.48	646	1.03007439	627,229.27	1.04458381	636,064.30
04/15/2023	NP Receipt	122,667.91	616	1.02865793	126,183.32	1.04247001	127,877.62
05/15/2023	NP Receipt	294,162.48	586	1.02724341	302,176.47	1.04036049	306,035.02
06/15/2023	NP Receipt	79,709.91	556	1.02583084	81,768.88	1.03825524	82,759.23
07/15/2023	NP Receipt	54,796.50	526	1.02442022	56,134.64	1.03615425	56,777.63
08/15/2023	NP Receipt	65,503.90	496	1.02301153	67,011.24	1.03405751	67,734.80
09/15/2023	NP Receipt	2,395,202.23	466	1.02160478	2,446,950.04	1.03196501	2,471,764.91
11/15/2023	NP Receipt	271,727.02	406	1.01879708	276,834.69	1.02779272	279,279.05
12/15/2023	NP Receipt	55,978.32	376	1.01739612	56,952.13	1.02571290	57,417.68
01/15/2024	NP Receipt	186,639.16	346	1.01599709	189,624.84	1.02363729	191,050.80
02/15/2024	NP Receipt	707,743.96	316	1.01459999	718,077.01	1.02156588	723,007.08
03/15/2024	NP Receipt	108,424.60	286	1.01320480	109,856.33	1.01949866	110,538.73
04/15/2024	NP Receipt	438,454.56	256	1.01181154	443,633.38	1.01743562	446,099.29
05/15/2024	NP Receipt	8,233.78	226	1.01042019	8,319.58	1.01537676	8,360.39
06/15/2024	NP Receipt	487,275.34	196	1.00903075	491,675.80	1.01332207	493,766.85
07/15/2024	NP Receipt	175,264.56	166	1.00764323	176,604.15	1.01127153	177,240.06
08/15/2024	NP Receipt	484,569.09	136	1.00625761	487,601.33	1.00922514	489,039.31
09/15/2024	NP Receipt	105,758.50	106	1.00487390	106,273.96	1.00718290	106,518.15

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Schedule F-2 - Arbitrage Rebate Calculation - Project Fund

Date	Transaction Type	Transaction Amount	Muni Days	Rebate Calculations		IRR Calculations	
				FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.445586%	FV As of 12/31/2024
10/15/2024	NP Receipt	4,225.01	76	1.00349209	4,239.76	1.00514478	4,246.75
11/15/2024	NP Receipt	477,126.50	46	1.00211218	478,134.28	1.00311079	478,610.74
12/15/2024	NP Receipt	472,953.53	16	1.00073416	473,300.76	1.00108092	473,464.75
12/31/2024	End Balance	4,937,879.08	0	1.00000000	4,937,879.08	1.00000000	4,937,879.08
Gross Earnings:		1,308,918.43	Positive Arbitrage:		437,739.02	(0.00)	



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**Schedule F-3 - Yield Restriction Calculation - Project Fund**

Date	Transaction Type	Transaction Amount	Muni Days	YRP Calculations		IRR Calculations	
				FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 5.480377%	FV As of 12/31/2024
10/27/2023	Begin Balance	(8,486,368.72)	424	1.01965049	(8,653,129.99)	1.06574933	(9,044,341.75)
11/15/2023	NP Receipt	271,727.02	406	1.01880847	276,837.79	1.06287216	288,811.08
12/15/2023	NP Receipt	55,978.32	376	1.01740666	56,952.72	1.05809413	59,230.33
01/15/2024	NP Receipt	186,639.16	346	1.01600678	189,626.65	1.05333758	196,594.04
02/15/2024	NP Receipt	707,743.96	316	1.01460882	718,083.26	1.04860241	742,142.02
03/15/2024	NP Receipt	108,424.60	286	1.01321279	109,857.19	1.04388853	113,183.20
04/15/2024	NP Receipt	438,454.56	256	1.01181867	443,636.51	1.03919584	455,640.15
05/15/2024	NP Receipt	8,233.78	226	1.01042648	8,319.63	1.03452424	8,518.05
06/15/2024	NP Receipt	487,275.34	196	1.00903620	491,678.46	1.02987365	501,832.03
07/15/2024	NP Receipt	175,264.56	166	1.00764783	176,604.95	1.02524396	179,688.93
08/15/2024	NP Receipt	484,569.09	136	1.00626138	487,603.16	1.02063508	494,568.21
09/15/2024	NP Receipt	105,758.50	106	1.00487683	106,274.27	1.01604693	107,455.60
10/15/2024	NP Receipt	4,225.01	76	1.00349419	4,239.77	1.01147940	4,273.51
11/15/2024	NP Receipt	477,126.50	46	1.00211345	478,134.88	1.00693240	480,434.13
12/15/2024	NP Receipt	472,953.53	16	1.00073461	473,300.96	1.00240584	474,091.38
12/31/2024	End Balance	4,937,879.08	0	1.00000000	4,937,879.08	1.00000000	4,937,879.08
<b>Gross Earnings:</b>		<b>435,884.29</b>		<b>Excess Earnings:</b>	<b>305,899.30</b>		<b>0.00</b>

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**Schedule F-4 - Cash Flow Analysis - Project Fund**

Date	Begin Balance	Cash Flow	MMK Earnings	End Balance
10/27/2020	0.00	25,800,927.55		25,800,927.55
10/27/2020	25,800,927.55	(1,628,181.61)		24,172,745.94
10/31/2020	24,172,745.94		6,731.50	24,179,477.44
11/15/2020	24,179,477.44	(514,594.90)		23,664,882.54
12/15/2020	23,664,882.54	(2,184,126.41)		21,480,756.13
12/31/2020	21,480,756.13		46,823.23	21,527,579.36
01/15/2021	21,527,579.36	(582,890.79)		20,944,688.57
02/15/2021	20,944,688.57	(1,146,585.43)		19,798,103.14
02/28/2021	19,798,103.14		40,973.30	19,839,076.44
03/15/2021	19,839,076.44	(1,034,858.55)		18,804,217.89
03/31/2021	18,804,217.89		22,371.81	18,826,589.70
04/15/2021	18,826,589.70	(505,815.99)		18,320,773.71
04/30/2021	18,320,773.71		21,532.26	18,342,305.97
05/15/2021	18,342,305.97	(759,451.88)		17,582,854.09
05/31/2021	17,582,854.09		21,480.72	17,604,334.81
06/15/2021	17,604,334.81	(236,658.92)		17,367,675.89
06/30/2021	17,367,675.89		13,444.33	17,381,120.22
07/15/2021	17,381,120.22	(472,164.60)		16,908,955.62
07/31/2021	16,908,955.62		13,588.80	16,922,544.42
08/15/2021	16,922,544.42	(273,886.95)		16,648,657.47
08/31/2021	16,648,657.47		13,401.76	16,662,059.23
09/15/2021	16,662,059.23	(1,177,901.23)		15,484,158.00
09/30/2021	15,484,158.00		12,185.86	15,496,343.86
12/15/2021	15,496,343.86	(110,844.06)		15,385,499.80
01/15/2022	15,385,499.80	(279,503.92)		15,105,995.88
02/15/2022	15,105,995.88	(112,503.46)		14,993,492.42
03/15/2022	14,993,492.42	(54,766.36)		14,938,726.06
04/15/2022	14,938,726.06	(88,237.57)		14,850,488.49
04/30/2022	14,850,488.49		24,974.49	14,875,462.98
05/15/2022	14,875,462.98	(30,231.24)		14,845,231.74
05/31/2022	14,845,231.74		7,592.36	14,852,824.10
06/15/2022	14,852,824.10	(351,833.02)		14,500,991.08
06/30/2022	14,500,991.08		9,617.62	14,510,608.70
07/15/2022	14,510,608.70	(394,760.26)		14,115,848.44
07/31/2022	14,115,848.44		13,515.30	14,129,363.74
08/15/2022	14,129,363.74	(131,366.22)		13,997,997.52
08/31/2022	13,997,997.52		19,693.95	14,017,691.47
09/15/2022	14,017,691.47	(1,516,961.61)		12,500,729.86
09/30/2022	12,500,729.86		30,363.70	12,531,093.56
10/15/2022	12,531,093.56	(867.51)		12,530,226.05
10/31/2022	12,530,226.05		27,656.70	12,557,882.75
11/15/2022	12,557,882.75	(190,422.60)		12,367,460.15
11/30/2022	12,367,460.15		34,546.61	12,402,006.76
12/15/2022	12,402,006.76	(674.73)		12,401,332.03
12/31/2022	12,401,332.03		38,835.79	12,440,167.82
01/15/2023	12,440,167.82	(131,794.54)		12,308,373.28
01/31/2023	12,308,373.28		42,093.19	12,350,466.47

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**Schedule F-4 - Cash Flow Analysis - Project Fund**

Date	Begin Balance	Cash Flow	MMK Earnings	End Balance
02/15/2023	12,350,466.47	(654,749.20)		11,695,717.27
02/28/2023	11,695,717.27		40,260.13	11,735,977.40
03/15/2023	11,735,977.40	(608,916.48)		11,127,060.92
03/31/2023	11,127,060.92		44,609.96	11,171,670.88
04/15/2023	11,171,670.88	(122,667.91)		11,049,002.97
04/30/2023	11,049,002.97		44,352.19	11,093,355.16
05/15/2023	11,093,355.16	(294,162.48)		10,799,192.68
05/31/2023	10,799,192.68		47,373.29	10,846,565.97
06/15/2023	10,846,565.97	(79,709.91)		10,766,856.06
06/30/2023	10,766,856.06		46,865.93	10,813,721.99
07/15/2023	10,813,721.99	(54,796.50)		10,758,925.49
07/31/2023	10,758,925.49		48,334.59	10,807,260.08
08/15/2023	10,807,260.08	(65,503.90)		10,741,756.18
08/31/2023	10,741,756.18		49,892.90	10,791,649.08
09/15/2023	10,791,649.08	(2,395,202.23)		8,396,446.85
09/30/2023	8,396,446.85		50,794.15	8,447,241.00
10/31/2023	8,447,241.00		44,924.42	8,492,165.42
11/15/2023	8,492,165.42	(271,727.02)		8,220,438.40
11/30/2023	8,220,438.40		37,262.16	8,257,700.56
12/15/2023	8,257,700.56	(55,978.32)		8,201,722.24
12/31/2023	8,201,722.24		37,869.08	8,239,591.32
01/15/2024	8,239,591.32	(186,639.16)		8,052,952.16
01/31/2024	8,052,952.16		37,191.12	8,090,143.28
02/15/2024	8,090,143.28	(707,743.96)		7,382,399.32
02/29/2024	7,382,399.32		34,256.11	7,416,655.43
03/15/2024	7,416,655.43	(108,424.60)		7,308,230.83
03/31/2024	7,308,230.83		33,842.95	7,342,073.78
04/15/2024	7,342,073.78	(438,454.56)		6,903,619.22
04/30/2024	6,903,619.22		32,408.00	6,936,027.22
05/15/2024	6,936,027.22	(8,233.78)		6,927,793.44
05/31/2024	6,927,793.44		32,812.96	6,960,606.40
06/15/2024	6,960,606.40	(487,275.34)		6,473,331.06
06/30/2024	6,473,331.06		31,405.72	6,504,736.78
07/15/2024	6,504,736.78	(175,264.56)		6,329,472.22
07/31/2024	6,329,472.22		29,757.86	6,359,230.08
08/15/2024	6,359,230.08	(484,569.09)		5,874,660.99
08/31/2024	5,874,660.99		26,800.69	5,901,461.68
09/15/2024	5,901,461.68	(105,758.50)		5,795,703.18
09/30/2024	5,795,703.18		33,425.25	5,829,128.43
10/15/2024	5,829,128.43	(4,225.01)		5,824,903.42
10/31/2024	5,824,903.42		16,859.30	5,841,762.72
11/15/2024	5,841,762.72	(477,126.50)		5,364,636.22
11/30/2024	5,364,636.22		24,657.29	5,389,293.51
12/15/2024	5,389,293.51	(472,953.53)		4,916,339.98
12/31/2024	4,916,339.98		21,539.10	4,937,879.08
	<b>3,628,960.65</b>		<b>1,308,918.43</b>	

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**Schedule G-1 - Arbitrage Rebate Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	Rebate Calculations		IRR Calculations	
							FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
10/27/2020	Begin Balance	(7,435,934.68)	88.553%	20.641%	(1,359,156.34)	1,504	1.07142138	(1,456,229.17)	1.10278863	(1,498,862.16)
10/31/2020	NP Payment	(254,136.67)	88.553%	20.641%	(46,451.65)	1,500	1.07122482	(49,760.17)	1.10250171	(51,213.03)
10/31/2020	NP Receipt	300.00	88.553%	20.641%	54.83	1,500	1.07122482	58.74	1.10250171	60.46
11/30/2020	NP Payment	(2,375,820.26)	88.553%	20.641%	(434,257.60)	1,470	1.06975177	(464,547.84)	1.10035212	(477,836.27)
11/30/2020	NP Receipt	1,187,910.13	88.553%	20.641%	217,128.80	1,470	1.06975177	232,273.92	1.10035212	238,918.14
12/23/2020	NP Payment	(97,460.00)	88.553%	20.641%	(17,813.95)	1,448	1.06867283	(19,037.29)	1.09877842	(19,573.59)
12/31/2020	NP Payment	(4,499,371.20)	88.553%	20.641%	(822,404.87)	1,440	1.06828075	(878,559.29)	1.09820673	(903,170.56)
12/31/2020	NP Receipt	2,249,685.60	88.553%	20.641%	411,202.44	1,440	1.06828075	439,279.65	1.09820673	451,585.28
12/31/2020	NP Receipt	1,000.00	88.553%	20.641%	182.78	1,440	1.06828075	195.26	1.09820673	200.73
01/29/2021	NP Payment	(4,312,752.21)	88.553%	20.641%	(788,294.25)	1,412	1.06690962	(841,038.71)	1.09620813	(864,134.56)
01/31/2021	NP Receipt	300.00	88.553%	20.641%	54.83	1,410	1.06681175	58.50	1.09606551	60.10
01/31/2021	NP Receipt	97,460.00	88.553%	20.641%	17,813.95	1,410	1.06681175	19,004.13	1.09606551	19,525.26
02/26/2021	NP Payment	(1,716,348.95)	88.553%	20.641%	(313,718.00)	1,385	1.06558913	(334,294.49)	1.09428436	(343,296.70)
03/01/2021	NP Receipt	118,423.75	88.553%	20.641%	21,645.75	1,380	1.06534477	23,060.19	1.09392848	23,678.90
03/01/2021	NP Receipt	50,400.00	88.553%	20.641%	9,212.22	1,380	1.06534477	9,814.19	1.09392848	10,077.51
03/01/2021	NP Receipt	226,142.86	88.553%	20.641%	41,334.88	1,380	1.06534477	44,035.90	1.09392848	45,217.41
03/01/2021	NP Receipt	171,550.00	88.553%	20.641%	31,356.28	1,380	1.06534477	33,405.25	1.09392848	34,301.53
03/01/2021	NP Receipt	663,000.00	88.553%	20.641%	121,184.58	1,380	1.06534477	129,103.36	1.09392848	132,567.27
03/01/2021	NP Receipt	144,005.00	88.553%	20.641%	26,321.55	1,380	1.06534477	28,041.52	1.09392848	28,793.89
03/01/2021	NP Receipt	817,843.75	88.553%	20.641%	149,487.26	1,380	1.06534477	159,255.47	1.09392848	163,528.37
03/01/2021	End Balance	14,986,162.94	88.553%	20.641%	2,739,203.51	1,380	1.06534477	2,918,196.14	1.09392848	2,996,492.73
03/01/2021	Begin Balance	(14,986,162.94)	88.553%	22.036%	(2,924,279.74)	1,380	1.06534477	(3,115,366.12)	1.09392848	(3,198,952.88)
03/31/2021	NP Payment	(131,014.57)	88.553%	22.036%	(25,565.13)	1,350	1.06387981	(27,198.23)	1.09179561	(27,911.90)
04/30/2021	NP Payment	(107,658.34)	88.553%	22.036%	(21,007.59)	1,320	1.06241686	(22,318.81)	1.08966690	(22,891.27)
05/28/2021	NP Payment	(87,017.77)	88.553%	22.036%	(16,979.95)	1,293	1.06110192	(18,017.46)	1.08775461	(18,470.02)
05/31/2021	NP Receipt	7.00	88.553%	22.036%	1.37	1,290	1.06095592	1.45	1.08754234	1.49
06/25/2021	NP Payment	(448,172.45)	88.553%	22.036%	(87,452.78)	1,266	1.05978862	(92,681.46)	1.08584567	(94,960.22)
07/30/2021	NP Payment	(491,922.25)	88.553%	22.036%	(95,989.77)	1,230	1.05804007	(101,561.02)	1.08330563	(103,986.25)
08/31/2021	NP Payment	(47,624.94)	88.553%	22.036%	(9,293.15)	1,200	1.05658515	(9,819.00)	1.08119347	(10,047.69)

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**Schedule G-1 - Arbitrage Rebate Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	Rebate Calculations		IRR Calculations	
							FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
09/01/2021	NP Receipt	598,423.75	88.553%	22.036%	116,771.61	1,200	1.05658515	123,379.15	1.08119347	126,252.71
09/01/2021	NP Receipt	1,060,400.00	88.553%	22.036%	206,917.96	1,200	1.05658515	218,626.44	1.08119347	223,718.35
09/01/2021	NP Receipt	328,271.88	88.553%	22.036%	64,056.34	1,200	1.05658515	67,680.98	1.08119347	69,257.30
09/01/2021	NP Receipt	626,550.00	88.553%	22.036%	122,259.95	1,200	1.05658515	129,178.04	1.08119347	132,186.66
09/01/2021	NP Receipt	1,839,005.00	88.553%	22.036%	358,848.70	1,200	1.05658515	379,154.21	1.08119347	387,984.87
09/01/2021	NP Receipt	4,102,843.75	88.553%	22.036%	800,596.05	1,200	1.05658515	845,897.90	1.08119347	865,599.22
09/01/2021	End Balance	7,812,055.10	88.553%	22.036%	1,524,381.83	1,200	1.05658515	1,610,639.20	1.08119347	1,648,151.68
09/01/2021	Begin Balance	(7,812,055.10)	68.565%	22.036%	(1,180,300.27)	1,200	1.05658515	(1,247,087.74)	1.08119347	(1,276,132.95)
09/30/2021	NP Payment	(18,886.55)	68.565%	22.036%	(2,853.51)	1,170	1.05513223	(3,010.83)	1.07908543	(3,079.18)
10/29/2021	NP Payment	(126,442.27)	68.565%	22.036%	(19,103.79)	1,142	1.05377798	(20,131.15)	1.07712164	(20,577.10)
10/29/2021	NP Receipt	4,382.03	68.565%	22.036%	662.07	1,142	1.05377798	697.67	1.07712164	713.13
11/30/2021	NP Payment	(1,276,192.81)	68.565%	22.036%	(192,816.19)	1,110	1.05223239	(202,887.44)	1.07488168	(207,254.59)
12/31/2021	NP Payment	(1,647,286.62)	68.565%	22.036%	(248,883.66)	1,080	1.05078545	(261,523.33)	1.07278594	(266,998.89)
12/31/2021	NP Receipt	1,782.44	68.565%	22.036%	269.30	1,080	1.05078545	282.98	1.07278594	288.91
12/31/2021	NP Receipt	400.00	68.565%	22.036%	60.43	1,080	1.05078545	63.50	1.07278594	64.83
01/13/2022	NP Receipt	600.00	68.565%	22.036%	90.65	1,068	1.05020724	95.20	1.07194879	97.17
01/31/2022	NP Payment	(5,123,842.74)	68.565%	22.036%	(774,146.22)	1,050	1.04934051	(812,343.00)	1.07069430	(828,873.95)
02/28/2022	NP Payment	(1,450,580.74)	68.565%	22.036%	(219,163.95)	1,020	1.04789756	(229,661.37)	1.06860673	(234,200.07)
02/28/2022	NP Receipt	3,275.06	68.565%	22.036%	494.82	1,020	1.04789756	518.52	1.06860673	528.77
03/03/2022	NP Receipt	106,423.75	68.565%	22.036%	16,079.25	1,018	1.04780143	16,847.86	1.06846770	17,180.16
03/03/2022	NP Receipt	40,704.00	68.565%	22.036%	6,149.85	1,018	1.04780143	6,443.82	1.06846770	6,570.91
03/03/2022	NP Receipt	328,271.88	68.565%	22.036%	49,597.63	1,018	1.04780143	51,968.46	1.06846770	52,993.46
03/03/2022	NP Receipt	164,725.00	68.565%	22.036%	24,887.81	1,018	1.04780143	26,077.49	1.06846770	26,591.82
03/03/2022	NP Receipt	101,630.00	68.565%	22.036%	15,354.98	1,018	1.04780143	16,088.97	1.06846770	16,406.30
03/03/2022	NP Receipt	735,718.75	68.565%	22.036%	111,157.57	1,018	1.04780143	116,471.06	1.06846770	118,768.27
03/31/2022	NP Payment	(123,137.44)	68.565%	22.036%	(18,604.47)	990	1.04645658	(19,468.77)	1.06652323	(19,842.10)
04/29/2022	NP Payment	(94,073.50)	68.565%	22.036%	(14,213.29)	962	1.04511346	(14,854.50)	1.06458229	(15,131.21)
04/29/2022	NP Receipt	224.80	68.565%	22.036%	33.96	962	1.04511346	35.50	1.06458229	36.16
05/31/2022	NP Payment	(102,713.16)	68.565%	22.036%	(15,518.63)	930	1.04358058	(16,194.94)	1.06236841	(16,486.50)

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**Schedule G-1 - Arbitrage Rebate Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	Rebate Calculations		IRR Calculations	
							FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
06/06/2022	NP Payment	(1,165,715.00)	68.565%	22.036%	(176,124.43)	925	1.04334127	(183,757.88)	1.06202290	(187,048.18)
06/30/2022	NP Payment	(559,143.17)	68.565%	22.036%	(84,479.29)	900	1.04214555	(88,039.71)	1.06029707	(89,573.14)
06/30/2022	NP Receipt	5,088.77	68.565%	22.036%	768.85	900	1.04214555	801.25	1.06029707	815.21
07/29/2022	NP Payment	(230,530.85)	68.565%	22.036%	(34,830.22)	872	1.04080796	(36,251.57)	1.05836747	(36,863.18)
07/30/2022	NP Receipt	300.00	68.565%	22.036%	45.33	870	1.04071248	47.17	1.05822977	47.97
08/31/2022	NP Payment	(37,373.86)	68.565%	22.036%	(5,646.71)	840	1.03928139	(5,868.52)	1.05616651	(5,963.86)
08/31/2022	NP Receipt	1,118.95	68.565%	22.036%	169.06	840	1.03928139	175.70	1.05616651	178.55
09/01/2022	NP Receipt	2,616,423.75	68.565%	22.036%	395,307.72	840	1.03928139	410,835.95	1.05616651	417,510.77
09/01/2022	NP Receipt	1,070,704.00	68.565%	22.036%	161,769.50	840	1.03928139	168,124.03	1.05616651	170,855.52
09/01/2022	NP Receipt	1,253,271.88	68.565%	22.036%	189,353.14	840	1.03928139	196,791.19	1.05616651	199,988.44
09/01/2022	NP Receipt	634,725.00	68.565%	22.036%	95,898.72	840	1.03928139	99,665.76	1.05616651	101,285.02
09/01/2022	NP Receipt	5,766,630.00	68.565%	22.036%	871,263.05	840	1.03928139	905,487.47	1.05616651	920,198.85
09/01/2022	NP Receipt	4,180,718.75	68.565%	22.036%	631,652.41	840	1.03928139	656,464.60	1.05616651	667,130.12
09/01/2022	End Balance	2,850,773.01	68.565%	22.036%	430,714.85	840	1.03928139	447,633.93	1.05616651	454,906.60
09/01/2022	Begin Balance	(2,850,773.01)	50.274%	25.454%	(364,811.21)	840	1.03928139	(379,141.50)	1.05616651	(385,301.38)
09/30/2022	NP Payment	(11,203.74)	50.274%	25.454%	(1,433.73)	810	1.03785227	(1,488.00)	1.05410726	(1,511.31)
09/30/2022	NP Receipt	5,000.00	50.274%	25.454%	639.85	810	1.03785227	664.07	1.05410726	674.47
10/11/2022	NP Receipt	3,500.00	50.274%	25.454%	447.89	800	1.03737633	464.63	1.05342174	471.82
10/31/2022	NP Payment	(11,095.11)	50.274%	25.454%	(1,419.83)	780	1.03642511	(1,471.55)	1.05205203	(1,493.74)
11/30/2022	NP Payment	(837,219.41)	50.274%	25.454%	(107,138.32)	750	1.03499992	(110,888.15)	1.05000081	(112,495.32)
11/30/2022	NP Receipt	7,418.66	50.274%	25.454%	949.36	750	1.03499992	982.59	1.05000081	996.83
11/30/2022	NP Receipt	500.00	50.274%	25.454%	63.98	750	1.03499992	66.22	1.05000081	67.18
12/31/2022	NP Payment	(1,963,802.59)	50.274%	25.454%	(251,306.29)	720	1.03357668	(259,744.32)	1.04795359	(263,357.33)
01/31/2023	NP Payment	(4,867,190.84)	50.274%	25.454%	(622,850.63)	690	1.03215540	(642,878.64)	1.04591036	(651,445.92)
01/31/2023	NP Receipt	723.87	50.274%	25.454%	92.63	690	1.03215540	95.61	1.04591036	96.89
02/13/2023	NP Receipt	6,900,000.00	50.274%	25.454%	882,987.63	678	1.03158744	910,878.95	1.04509418	922,805.24
02/13/2023	NP Payment	(6,900,000.00)	50.274%	25.454%	(882,987.63)	678	1.03158744	(910,878.95)	1.04509418	(922,805.24)
02/28/2023	NP Payment	(1,106,165.52)	50.274%	25.454%	(141,555.14)	660	1.03073608	(145,905.99)	1.04387111	(147,765.32)
03/01/2023	NP Receipt	60,830.00	50.274%	25.454%	7,784.37	660	1.03073608	8,023.63	1.04387111	8,125.88

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**Schedule G-1 - Arbitrage Rebate Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	Rebate Calculations		IRR Calculations	
							FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
03/01/2023	NP Receipt	30,816.00	50.274%	25.454%	3,943.50	660	1.03073608	4,064.71	1.04387111	4,116.51
03/01/2023	NP Receipt	309,771.88	50.274%	25.454%	39,641.27	660	1.03073608	40,859.68	1.04387111	41,380.37
03/01/2023	NP Receipt	157,675.00	50.274%	25.454%	20,177.55	660	1.03073608	20,797.73	1.04387111	21,062.76
03/01/2023	NP Receipt	649,593.75	50.274%	25.454%	83,128.01	660	1.03073608	85,683.04	1.04387111	86,774.93
03/31/2023	NP Payment	(114,477.70)	50.274%	25.454%	(14,649.62)	630	1.02931870	(15,079.13)	1.04183584	(15,262.50)
04/28/2023	NP Payment	(43,123.35)	50.274%	25.454%	(5,518.46)	603	1.02804473	(5,673.23)	1.04000749	(5,739.24)
05/31/2023	NP Payment	(81,978.47)	50.274%	25.454%	(10,490.72)	570	1.02648980	(10,768.62)	1.03777719	(10,887.03)
06/01/2023	End Balance	10,863,761.78	50.274%	25.454%	1,390,227.15	570	1.02648980	1,427,053.99	1.03777719	1,442,746.03
06/01/2023	Begin Balance	(10,863,761.78)	50.274%	18.369%	(1,003,240.81)	570	1.02648980	(1,029,816.46)	1.03777719	(1,041,140.43)
06/30/2023	NP Payment	(545,379.19)	50.274%	18.369%	(50,364.38)	540	1.02507827	(51,627.43)	1.03575380	(52,165.10)
07/31/2023	NP Payment	(187,279.15)	50.274%	18.369%	(17,294.75)	510	1.02366867	(17,704.10)	1.03373436	(17,878.18)
08/30/2023	NP Receipt	300.00	50.274%	18.369%	27.70	480	1.02226102	28.32	1.03171885	28.58
08/30/2023	NP Payment	(5,515,000.00)	50.274%	18.369%	(509,296.24)	480	1.02226102	(520,633.70)	1.03171885	(525,450.54)
08/30/2023	NP Receipt	5,515,000.00	50.274%	18.369%	509,296.24	480	1.02226102	520,633.70	1.03171885	525,450.54
08/31/2023	NP Payment	(27,984.38)	50.274%	18.369%	(2,584.29)	480	1.02226102	(2,641.82)	1.03171885	(2,666.26)
09/01/2023	NP Receipt	585,830.00	50.274%	18.369%	54,099.91	480	1.02226102	55,304.23	1.03171885	55,815.90
09/01/2023	NP Receipt	1,080,816.00	50.274%	18.369%	99,810.61	480	1.02226102	102,032.50	1.03171885	102,976.49
09/01/2023	NP Receipt	1,269,771.88	50.274%	18.369%	117,260.21	480	1.02226102	119,870.54	1.03171885	120,979.57
09/01/2023	NP Receipt	642,675.00	50.274%	18.369%	59,349.40	480	1.02226102	60,670.58	1.03171885	61,231.90
09/01/2023	NP Receipt	4,239,593.75	50.274%	18.369%	391,515.72	480	1.02226102	400,231.26	1.03171885	403,934.15
09/01/2023	End Balance	3,941,995.33	50.274%	18.369%	364,033.26	480	1.02226102	372,137.01	1.03171885	375,579.98
09/01/2023	Begin Balance	(3,941,995.33)	80.863%	18.369%	(585,528.59)	480	1.02226102	(598,563.06)	1.03171885	(604,100.89)
09/26/2023	NP Receipt	5,304.23	80.863%	18.369%	787.87	455	1.02108945	804.49	1.03004226	811.54
09/29/2023	NP Payment	(21,044.16)	80.863%	18.369%	(3,125.82)	452	1.02094896	(3,191.30)	1.02984126	(3,219.10)
10/31/2023	NP Payment	(12,477.68)	80.863%	18.369%	(1,853.39)	420	1.01945152	(1,889.44)	1.02769962	(1,904.72)
10/31/2023	NP Receipt	219,352.22	80.863%	18.369%	32,581.72	420	1.01945152	33,215.49	1.02769962	33,484.22
10/31/2023	NP Payment	(219,352.22)	80.863%	18.369%	(32,581.72)	420	1.01945152	(33,215.49)	1.02769962	(33,484.22)
11/21/2023	NP Receipt	500.00	80.863%	18.369%	74.27	400	1.01851673	75.64	1.02636336	76.23
11/29/2023	NP Receipt	12,477.68	80.863%	18.369%	1,853.39	392	1.01814306	1,887.01	1.02582934	1,901.26

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**Schedule G-1 - Arbitrage Rebate Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	Rebate Calculations		IRR Calculations	
							FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
11/29/2023	NP Payment	(12,477.68)	80.863%	18.369%	(1,853.39)	392	1.01814306	(1,887.01)	1.02582934	(1,901.26)
11/30/2023	NP Payment	(988,398.45)	80.863%	18.369%	(146,812.85)	390	1.01804966	(149,462.77)	1.02569588	(150,585.33)
12/29/2023	NP Payment	(1,919,521.34)	80.863%	18.369%	(285,118.20)	362	1.01674300	(289,891.94)	1.02382924	(291,912.35)
01/31/2024	NP Payment	(4,728,018.40)	80.863%	18.369%	(702,281.39)	330	1.01525173	(712,992.39)	1.02170011	(717,520.97)
02/29/2024	NP Receipt	320,100.00	80.863%	18.369%	47,546.40	300	1.01385565	48,205.19	1.01970806	48,483.45
02/29/2024	NP Payment	(2,866,960.41)	80.863%	18.369%	(425,847.10)	300	1.01385565	(431,747.49)	1.01970806	(434,239.72)
02/29/2024	NP Receipt	972,037.50	80.863%	18.369%	144,382.65	300	1.01385565	146,383.17	1.01970806	147,228.16
03/01/2024	NP Receipt	52,955.00	80.863%	18.369%	7,865.73	300	1.01385565	7,974.71	1.01970806	8,020.75
03/01/2024	NP Receipt	20,736.00	80.863%	18.369%	3,080.04	300	1.01385565	3,122.72	1.01970806	3,140.75
03/01/2024	NP Receipt	290,571.88	80.863%	18.369%	43,160.41	300	1.01385565	43,758.43	1.01970806	44,011.02
03/01/2024	NP Receipt	147,975.00	80.863%	18.369%	21,979.63	300	1.01385565	22,284.17	1.01970806	22,412.80
03/01/2024	NP Receipt	559,843.75	80.863%	18.369%	83,157.00	300	1.01385565	84,309.20	1.01970806	84,795.87
03/05/2024	NP Receipt	749.40	80.863%	18.369%	111.31	296	1.01366965	112.83	1.01944275	113.48
03/28/2024	NP Payment	(135,165.70)	80.863%	18.369%	(20,076.99)	273	1.01260082	(20,329.97)	1.01791855	(20,436.74)
04/17/2024	NP Payment	(1,250,000.00)	80.863%	18.369%	(185,670.12)	254	1.01171872	(187,845.93)	1.01666114	(188,763.59)
04/30/2024	NP Payment	(101,605.32)	80.863%	18.369%	(15,092.06)	240	1.01106925	(15,259.12)	1.01573562	(15,329.54)
05/31/2024	NP Payment	(115,205.15)	80.863%	18.369%	(17,112.12)	210	1.00967892	(17,277.75)	1.01375521	(17,347.50)
06/28/2024	NP Payment	(368,645.11)	80.863%	18.369%	(54,757.10)	183	1.00842926	(55,218.67)	1.01197614	(55,412.88)
07/31/2024	NP Payment	(493,671.11)	80.863%	18.369%	(73,327.98)	150	1.00690399	(73,834.23)	1.00980595	(74,047.03)
08/14/2024	NP Receipt	750.00	80.863%	18.369%	111.40	137	1.00630376	112.10	1.00895231	112.40
08/27/2024	NP Receipt	300.00	80.863%	18.369%	44.56	124	1.00570389	44.81	1.00809939	44.92
08/29/2024	NP Receipt	597,955.00	80.863%	18.369%	88,817.90	122	1.00561164	89,316.31	1.00796824	89,525.62
08/30/2024	NP Payment	(27,061.36)	80.863%	18.369%	(4,019.59)	120	1.00551939	(4,041.77)	1.00783710	(4,051.09)
09/01/2024	NP Receipt	1,090,736.00	80.863%	18.369%	162,013.67	120	1.00551939	162,907.88	1.00783710	163,283.38
09/01/2024	NP Receipt	1,290,571.88	80.863%	18.369%	191,696.51	120	1.00551939	192,754.55	1.00783710	193,198.85
09/01/2024	NP Receipt	398,400.00	80.863%	18.369%	59,176.78	120	1.00551939	59,503.40	1.00783710	59,640.55
09/01/2024	NP Receipt	652,975.00	80.863%	18.369%	96,990.36	120	1.00551939	97,525.68	1.00783710	97,750.48
09/01/2024	NP Receipt	1,173,025.00	80.863%	18.369%	174,236.55	120	1.00551939	175,198.23	1.00783710	175,602.06
09/01/2024	NP Receipt	4,294,843.75	80.863%	18.369%	637,939.32	120	1.00551939	641,460.35	1.00783710	642,938.91



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**Schedule G-1 - Arbitrage Rebate Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	Rebate Calculations		IRR Calculations	
							FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
09/01/2024	End Balance	5,636,623.85	80.863%	18.369%	837,242.09	120	1.00551939	841,863.16	1.00783710	843,803.64
09/01/2024	Begin Balance	(5,636,623.85)	80.863%	18.369%	(837,242.09)	120	1.00551939	(841,863.16)	1.00783710	(843,803.64)
09/30/2024	NP Payment	(14,603.10)	80.863%	18.369%	(2,169.09)	90	1.00413669	(2,178.06)	1.00587209	(2,181.82)
10/31/2024	NP Payment	(45,194.01)	80.863%	18.369%	(6,712.94)	60	1.00275590	(6,731.44)	1.00391090	(6,739.20)
10/31/2024	NP Receipt	6,049.23	80.863%	18.369%	898.53	60	1.00275590	901.01	1.00391090	902.04
11/13/2024	NP Receipt	500.00	80.863%	18.369%	74.27	48	1.00220411	74.43	1.00312750	74.50
11/30/2024	NP Payment	(859,652.13)	80.863%	18.369%	(127,689.37)	30	1.00137700	(127,865.20)	1.00195354	(127,938.82)
11/30/2024	NP Receipt	1,142.76	80.863%	18.369%	169.74	30	1.00137700	169.97	1.00195354	170.07
12/31/2024	NP Payment	(1,188,500.67)	80.863%	18.369%	(176,535.25)	0	1.00000000	(176,535.25)	1.00000000	(176,535.25)
12/31/2024	NP Receipt	7,359.29	80.863%	18.369%	1,093.12	0	1.00000000	1,093.12	1.00000000	1,093.12
12/31/2024	NP Payment	(7,359.29)	80.863%	18.369%	(1,093.12)	0	1.00000000	(1,093.12)	1.00000000	(1,093.12)
12/31/2024	End Balance	7,836,430.51	80.863%	18.369%	1,163,992.78	0	1.00000000	1,163,992.78	1.00000000	1,163,992.78
<b>Gross Earnings:</b>		<b>1,166,132.41</b>			<b>165,560.97</b>		<b>Positive Arbitrage:</b>	<b>50,785.59</b>		<b>0.00</b>

**\$24,020,000**  
**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule G-2 - Yield Restriction Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	YRP Calculations		IRR Calculations	
							FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
10/27/2020	Begin Balance	(7,435,934.68)	88.553%	20.641%	(1,359,156.34)	1,504	1.07146578	(1,456,289.51)	1.10278863	(1,498,862.16)
10/31/2020	NP Payment	(254,136.67)	88.553%	20.641%	(46,451.65)	1,500	1.07126909	(49,762.22)	1.10250171	(51,213.03)
10/31/2020	NP Receipt	300.00	88.553%	20.641%	54.83	1,500	1.07126909	58.74	1.10250171	60.46
11/30/2020	NP Payment	(2,375,820.26)	88.553%	20.641%	(434,257.60)	1,470	1.06979510	(464,566.66)	1.10035212	(477,836.27)
11/30/2020	NP Receipt	1,187,910.13	88.553%	20.641%	217,128.80	1,470	1.06979510	232,283.33	1.10035212	238,918.14
12/23/2020	NP Payment	(97,460.00)	88.553%	20.641%	(17,813.95)	1,448	1.06871546	(19,038.04)	1.09877842	(19,573.59)
12/31/2020	NP Payment	(4,499,371.20)	88.553%	20.641%	(822,404.87)	1,440	1.06832313	(878,594.15)	1.09820673	(903,170.56)
12/31/2020	NP Receipt	2,249,685.60	88.553%	20.641%	411,202.44	1,440	1.06832313	439,297.07	1.09820673	451,585.28
12/31/2020	NP Receipt	1,000.00	88.553%	20.641%	182.78	1,440	1.06832313	195.27	1.09820673	200.73
01/29/2021	NP Payment	(4,312,752.21)	88.553%	20.641%	(788,294.25)	1,412	1.06695112	(841,071.43)	1.09620813	(864,134.56)
01/31/2021	NP Receipt	300.00	88.553%	20.641%	54.83	1,410	1.06685319	58.50	1.09606551	60.10
01/31/2021	NP Receipt	97,460.00	88.553%	20.641%	17,813.95	1,410	1.06685319	19,004.87	1.09606551	19,525.26
02/26/2021	NP Payment	(1,716,348.95)	88.553%	20.641%	(313,718.00)	1,385	1.06562979	(334,307.25)	1.09428436	(343,296.70)
03/01/2021	NP Receipt	118,423.75	88.553%	20.641%	21,645.75	1,380	1.06538527	23,061.06	1.09392848	23,678.90
03/01/2021	NP Receipt	50,400.00	88.553%	20.641%	9,212.22	1,380	1.06538527	9,814.57	1.09392848	10,077.51
03/01/2021	NP Receipt	226,142.86	88.553%	20.641%	41,334.88	1,380	1.06538527	44,037.58	1.09392848	45,217.41
03/01/2021	NP Receipt	171,550.00	88.553%	20.641%	31,356.28	1,380	1.06538527	33,406.52	1.09392848	34,301.53
03/01/2021	NP Receipt	663,000.00	88.553%	20.641%	121,184.58	1,380	1.06538527	129,108.27	1.09392848	132,567.27
03/01/2021	NP Receipt	144,005.00	88.553%	20.641%	26,321.55	1,380	1.06538527	28,042.59	1.09392848	28,793.89
03/01/2021	NP Receipt	817,843.75	88.553%	20.641%	149,487.26	1,380	1.06538527	159,261.53	1.09392848	163,528.37
03/01/2021	End Balance	14,986,162.94	88.553%	20.641%	2,739,203.51	1,380	1.06538527	2,918,307.08	1.09392848	2,996,492.73
03/01/2021	Begin Balance	(14,986,162.94)	88.553%	22.036%	(2,924,279.74)	1,380	1.06538527	(3,115,484.57)	1.09392848	(3,198,952.88)
03/31/2021	NP Payment	(131,014.57)	88.553%	22.036%	(25,565.13)	1,350	1.06391937	(27,199.24)	1.09179561	(27,911.90)
04/30/2021	NP Payment	(107,658.34)	88.553%	22.036%	(21,007.59)	1,320	1.06245549	(22,319.62)	1.08966690	(22,891.27)
05/28/2021	NP Payment	(87,017.77)	88.553%	22.036%	(16,979.95)	1,293	1.06113972	(18,018.10)	1.08775461	(18,470.02)
05/31/2021	NP Receipt	7.00	88.553%	22.036%	1.37	1,290	1.06099363	1.45	1.08754234	1.49
06/25/2021	NP Payment	(448,172.45)	88.553%	22.036%	(87,452.78)	1,266	1.05982558	(92,684.69)	1.08584567	(94,960.22)
07/30/2021	NP Payment	(491,922.25)	88.553%	22.036%	(95,989.77)	1,230	1.05807592	(101,564.46)	1.08330563	(103,986.25)
08/31/2021	NP Payment	(47,624.94)	88.553%	22.036%	(9,293.15)	1,200	1.05662008	(9,819.33)	1.08119347	(10,047.69)

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**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule G-2 - Yield Restriction Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	YRP Calculations		IRR Calculations	
							FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
09/01/2021	NP Receipt	598,423.75	88.553%	22.036%	116,771.61	1,200	1.05662008	123,383.23	1.08119347	126,252.71
09/01/2021	NP Receipt	1,060,400.00	88.553%	22.036%	206,917.96	1,200	1.05662008	218,633.67	1.08119347	223,718.35
09/01/2021	NP Receipt	328,271.88	88.553%	22.036%	64,056.34	1,200	1.05662008	67,683.22	1.08119347	69,257.30
09/01/2021	NP Receipt	626,550.00	88.553%	22.036%	122,259.95	1,200	1.05662008	129,182.31	1.08119347	132,186.66
09/01/2021	NP Receipt	1,839,005.00	88.553%	22.036%	358,848.70	1,200	1.05662008	379,166.74	1.08119347	387,984.87
09/01/2021	NP Receipt	4,102,843.75	88.553%	22.036%	800,596.05	1,200	1.05662008	845,925.86	1.08119347	865,599.22
09/01/2021	End Balance	7,812,055.10	88.553%	22.036%	1,524,381.83	1,200	1.05662008	1,610,692.45	1.08119347	1,648,151.68
09/01/2021	Begin Balance	(7,812,055.10)	68.565%	22.036%	(1,180,300.27)	1,200	1.05662008	(1,247,128.96)	1.08119347	(1,276,132.95)
09/30/2021	NP Payment	(18,886.55)	68.565%	22.036%	(2,853.51)	1,170	1.05516624	(3,010.93)	1.07908543	(3,079.18)
10/29/2021	NP Payment	(126,442.27)	68.565%	22.036%	(19,103.79)	1,142	1.05381113	(20,131.78)	1.07712164	(20,577.10)
10/29/2021	NP Receipt	4,382.03	68.565%	22.036%	662.07	1,142	1.05381113	697.69	1.07712164	713.13
11/30/2021	NP Payment	(1,276,192.81)	68.565%	22.036%	(192,816.19)	1,110	1.05226456	(202,893.65)	1.07488168	(207,254.59)
12/31/2021	NP Payment	(1,647,286.62)	68.565%	22.036%	(248,883.66)	1,080	1.05081672	(261,531.11)	1.07278594	(266,998.89)
12/31/2021	NP Receipt	1,782.44	68.565%	22.036%	269.30	1,080	1.05081672	282.99	1.07278594	288.91
12/31/2021	NP Receipt	400.00	68.565%	22.036%	60.43	1,080	1.05081672	63.51	1.07278594	64.83
01/13/2022	NP Receipt	600.00	68.565%	22.036%	90.65	1,068	1.05023814	95.21	1.07194879	97.17
01/31/2022	NP Payment	(5,123,842.74)	68.565%	22.036%	(774,146.22)	1,050	1.04937087	(812,366.49)	1.07069430	(828,873.95)
02/28/2022	NP Payment	(1,450,580.74)	68.565%	22.036%	(219,163.95)	1,020	1.04792700	(229,667.82)	1.06860673	(234,200.07)
02/28/2022	NP Receipt	3,275.06	68.565%	22.036%	494.82	1,020	1.04792700	518.53	1.06860673	528.77
03/03/2022	NP Receipt	106,423.75	68.565%	22.036%	16,079.25	1,018	1.04783082	16,848.33	1.06846770	17,180.16
03/03/2022	NP Receipt	40,704.00	68.565%	22.036%	6,149.85	1,018	1.04783082	6,444.00	1.06846770	6,570.91
03/03/2022	NP Receipt	328,271.88	68.565%	22.036%	49,597.63	1,018	1.04783082	51,969.92	1.06846770	52,993.46
03/03/2022	NP Receipt	164,725.00	68.565%	22.036%	24,887.81	1,018	1.04783082	26,078.22	1.06846770	26,591.82
03/03/2022	NP Receipt	101,630.00	68.565%	22.036%	15,354.98	1,018	1.04783082	16,089.42	1.06846770	16,406.30
03/03/2022	NP Receipt	735,718.75	68.565%	22.036%	111,157.57	1,018	1.04783082	116,474.32	1.06846770	118,768.27
03/31/2022	NP Payment	(123,137.44)	68.565%	22.036%	(18,604.47)	990	1.04648512	(19,469.30)	1.06652323	(19,842.10)
04/29/2022	NP Payment	(94,073.50)	68.565%	22.036%	(14,213.29)	962	1.04514116	(14,854.89)	1.06458229	(15,131.21)
04/29/2022	NP Receipt	224.80	68.565%	22.036%	33.96	962	1.04514116	35.50	1.06458229	36.16
05/31/2022	NP Payment	(102,713.16)	68.565%	22.036%	(15,518.63)	930	1.04360732	(16,195.35)	1.06236841	(16,486.50)

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**Series 2020**

**Schedule G-2 - Yield Restriction Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	YRP Calculations		IRR Calculations	
							FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
06/06/2022	NP Payment	(1,165,715.00)	68.565%	22.036%	(176,124.43)	925	1.04336786	(183,762.57)	1.06202290	(187,048.18)
06/30/2022	NP Payment	(559,143.17)	68.565%	22.036%	(84,479.29)	900	1.04217139	(88,041.89)	1.06029707	(89,573.14)
06/30/2022	NP Receipt	5,088.77	68.565%	22.036%	768.85	900	1.04217139	801.27	1.06029707	815.21
07/29/2022	NP Payment	(230,530.85)	68.565%	22.036%	(34,830.22)	872	1.04083296	(36,252.44)	1.05836747	(36,863.18)
07/30/2022	NP Receipt	300.00	68.565%	22.036%	45.33	870	1.04073743	47.17	1.05822977	47.97
08/31/2022	NP Payment	(37,373.86)	68.565%	22.036%	(5,646.71)	840	1.03930544	(5,868.65)	1.05616651	(5,963.86)
08/31/2022	NP Receipt	1,118.95	68.565%	22.036%	169.06	840	1.03930544	175.70	1.05616651	178.55
09/01/2022	NP Receipt	2,616,423.75	68.565%	22.036%	395,307.72	840	1.03930544	410,845.46	1.05616651	417,510.77
09/01/2022	NP Receipt	1,070,704.00	68.565%	22.036%	161,769.50	840	1.03930544	168,127.92	1.05616651	170,855.52
09/01/2022	NP Receipt	1,253,271.88	68.565%	22.036%	189,353.14	840	1.03930544	196,795.75	1.05616651	199,988.44
09/01/2022	NP Receipt	634,725.00	68.565%	22.036%	95,898.72	840	1.03930544	99,668.06	1.05616651	101,285.02
09/01/2022	NP Receipt	5,766,630.00	68.565%	22.036%	871,263.05	840	1.03930544	905,508.43	1.05616651	920,198.85
09/01/2022	NP Receipt	4,180,718.75	68.565%	22.036%	631,652.41	840	1.03930544	656,479.79	1.05616651	667,130.12
09/01/2022	End Balance	2,850,773.01	68.565%	22.036%	430,714.85	840	1.03930544	447,644.29	1.05616651	454,906.60
09/01/2022	Begin Balance	(2,850,773.01)	50.274%	25.454%	(364,811.21)	840	1.03930544	(379,150.27)	1.05616651	(385,301.38)
09/30/2022	NP Payment	(11,203.74)	50.274%	25.454%	(1,433.73)	810	1.03787543	(1,488.04)	1.05410726	(1,511.31)
09/30/2022	NP Receipt	5,000.00	50.274%	25.454%	639.85	810	1.03787543	664.08	1.05410726	674.47
10/11/2022	NP Receipt	3,500.00	50.274%	25.454%	447.89	800	1.03739920	464.64	1.05342174	471.82
10/31/2022	NP Payment	(11,095.11)	50.274%	25.454%	(1,419.83)	780	1.03644738	(1,471.58)	1.05205203	(1,493.74)
11/30/2022	NP Payment	(837,219.41)	50.274%	25.454%	(107,138.32)	750	1.03502130	(110,890.44)	1.05000081	(112,495.32)
11/30/2022	NP Receipt	7,418.66	50.274%	25.454%	949.36	750	1.03502130	982.61	1.05000081	996.83
11/30/2022	NP Receipt	500.00	50.274%	25.454%	63.98	750	1.03502130	66.23	1.05000081	67.18
12/31/2022	NP Payment	(1,963,802.59)	50.274%	25.454%	(251,306.29)	720	1.03359718	(259,749.47)	1.04795359	(263,357.33)
01/31/2023	NP Payment	(4,867,190.84)	50.274%	25.454%	(622,850.63)	690	1.03217502	(642,890.86)	1.04591036	(651,445.92)
01/31/2023	NP Receipt	723.87	50.274%	25.454%	92.63	690	1.03217502	95.61	1.04591036	96.89
02/13/2023	NP Receipt	6,900,000.00	50.274%	25.454%	882,987.63	678	1.03160670	910,895.96	1.04509418	922,805.24
02/13/2023	NP Payment	(6,900,000.00)	50.274%	25.454%	(882,987.63)	678	1.03160670	(910,895.96)	1.04509418	(922,805.24)
02/28/2023	NP Payment	(1,106,165.52)	50.274%	25.454%	(141,555.14)	660	1.03075482	(145,908.64)	1.04387111	(147,765.32)
03/01/2023	NP Receipt	60,830.00	50.274%	25.454%	7,784.37	660	1.03075482	8,023.77	1.04387111	8,125.88

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**Schedule G-2 - Yield Restriction Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	YRP Calculations		IRR Calculations	
							FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
03/01/2023	NP Receipt	30,816.00	50.274%	25.454%	3,943.50	660	1.03075482	4,064.78	1.04387111	4,116.51
03/01/2023	NP Receipt	309,771.88	50.274%	25.454%	39,641.27	660	1.03075482	40,860.43	1.04387111	41,380.37
03/01/2023	NP Receipt	157,675.00	50.274%	25.454%	20,177.55	660	1.03075482	20,798.10	1.04387111	21,062.76
03/01/2023	NP Receipt	649,593.75	50.274%	25.454%	83,128.01	660	1.03075482	85,684.59	1.04387111	86,774.93
03/31/2023	NP Payment	(114,477.70)	50.274%	25.454%	(14,649.62)	630	1.02933657	(15,079.39)	1.04183584	(15,262.50)
04/28/2023	NP Payment	(43,123.35)	50.274%	25.454%	(5,518.46)	603	1.02806181	(5,673.32)	1.04000749	(5,739.24)
05/31/2023	NP Payment	(81,978.47)	50.274%	25.454%	(10,490.72)	570	1.02650592	(10,768.79)	1.03777719	(10,887.03)
06/01/2023	End Balance	10,863,761.78	50.274%	25.454%	1,390,227.15	570	1.02650592	1,427,076.40	1.03777719	1,442,746.03
06/01/2023	Begin Balance	(10,863,761.78)	50.274%	18.369%	(1,003,240.81)	570	1.02650592	(1,029,832.63)	1.03777719	(1,041,140.43)
06/30/2023	NP Payment	(545,379.19)	50.274%	18.369%	(50,364.38)	540	1.02509352	(51,628.20)	1.03575380	(52,165.10)
07/31/2023	NP Payment	(187,279.15)	50.274%	18.369%	(17,294.75)	510	1.02368306	(17,704.35)	1.03373436	(17,878.18)
08/30/2023	NP Receipt	300.00	50.274%	18.369%	27.70	480	1.02227454	28.32	1.03171885	28.58
08/30/2023	NP Payment	(5,515,000.00)	50.274%	18.369%	(509,296.24)	480	1.02227454	(520,640.58)	1.03171885	(525,450.54)
08/30/2023	NP Receipt	5,515,000.00	50.274%	18.369%	509,296.24	480	1.02227454	520,640.58	1.03171885	525,450.54
08/31/2023	NP Payment	(27,984.38)	50.274%	18.369%	(2,584.29)	480	1.02227454	(2,641.85)	1.03171885	(2,666.26)
09/01/2023	NP Receipt	585,830.00	50.274%	18.369%	54,099.91	480	1.02227454	55,304.96	1.03171885	55,815.90
09/01/2023	NP Receipt	1,080,816.00	50.274%	18.369%	99,810.61	480	1.02227454	102,033.85	1.03171885	102,976.49
09/01/2023	NP Receipt	1,269,771.88	50.274%	18.369%	117,260.21	480	1.02227454	119,872.13	1.03171885	120,979.57
09/01/2023	NP Receipt	642,675.00	50.274%	18.369%	59,349.40	480	1.02227454	60,671.38	1.03171885	61,231.90
09/01/2023	NP Receipt	4,239,593.75	50.274%	18.369%	391,515.72	480	1.02227454	400,236.55	1.03171885	403,934.15
09/01/2023	End Balance	3,941,995.33	50.274%	18.369%	364,033.26	480	1.02227454	372,141.93	1.03171885	375,579.98
09/01/2023	Begin Balance	(3,941,995.33)	80.863%	18.369%	(585,528.59)	480	1.02227454	(598,570.97)	1.03171885	(604,100.89)
09/26/2023	NP Receipt	5,304.23	80.863%	18.369%	787.87	455	1.02110225	804.50	1.03004226	811.54
09/29/2023	NP Payment	(21,044.16)	80.863%	18.369%	(3,125.82)	452	1.02096167	(3,191.34)	1.02984126	(3,219.10)
10/31/2023	NP Payment	(12,477.68)	80.863%	18.369%	(1,853.39)	420	1.01946331	(1,889.46)	1.02769962	(1,904.72)
10/31/2023	NP Receipt	219,352.22	80.863%	18.369%	32,581.72	420	1.01946331	33,215.87	1.02769962	33,484.22
10/31/2023	NP Payment	(219,352.22)	80.863%	18.369%	(32,581.72)	420	1.01946331	(33,215.87)	1.02769962	(33,484.22)
11/21/2023	NP Receipt	500.00	80.863%	18.369%	74.27	400	1.01852795	75.64	1.02636336	76.23
11/29/2023	NP Receipt	12,477.68	80.863%	18.369%	1,853.39	392	1.01815405	1,887.03	1.02582934	1,901.26

**\$24,020,000**  
**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule G-2 - Yield Restriction Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	YRP Calculations		IRR Calculations	
							FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
11/29/2023	NP Payment	(12,477.68)	80.863%	18.369%	(1,853.39)	392	1.01815405	(1,887.03)	1.02582934	(1,901.26)
11/30/2023	NP Payment	(988,398.45)	80.863%	18.369%	(146,812.85)	390	1.01806060	(149,464.37)	1.02569588	(150,585.33)
12/29/2023	NP Payment	(1,919,521.34)	80.863%	18.369%	(285,118.20)	362	1.01675314	(289,894.83)	1.02382924	(291,912.35)
01/31/2024	NP Payment	(4,728,018.40)	80.863%	18.369%	(702,281.39)	330	1.01526096	(712,998.88)	1.02170011	(717,520.97)
02/29/2024	NP Receipt	320,100.00	80.863%	18.369%	47,546.40	300	1.01386403	48,205.59	1.01970806	48,483.45
02/29/2024	NP Payment	(2,866,960.41)	80.863%	18.369%	(425,847.10)	300	1.01386403	(431,751.06)	1.01970806	(434,239.72)
02/29/2024	NP Receipt	972,037.50	80.863%	18.369%	144,382.65	300	1.01386403	146,384.38	1.01970806	147,228.16
03/01/2024	NP Receipt	52,955.00	80.863%	18.369%	7,865.73	300	1.01386403	7,974.78	1.01970806	8,020.75
03/01/2024	NP Receipt	20,736.00	80.863%	18.369%	3,080.04	300	1.01386403	3,122.75	1.01970806	3,140.75
03/01/2024	NP Receipt	290,571.88	80.863%	18.369%	43,160.41	300	1.01386403	43,758.79	1.01970806	44,011.02
03/01/2024	NP Receipt	147,975.00	80.863%	18.369%	21,979.63	300	1.01386403	22,284.35	1.01970806	22,412.80
03/01/2024	NP Receipt	559,843.75	80.863%	18.369%	83,157.00	300	1.01386403	84,309.90	1.01970806	84,795.87
03/05/2024	NP Receipt	749.40	80.863%	18.369%	111.31	296	1.01367792	112.84	1.01944275	113.48
03/28/2024	NP Payment	(135,165.70)	80.863%	18.369%	(20,076.99)	273	1.01260843	(20,330.12)	1.01791855	(20,436.74)
04/17/2024	NP Payment	(1,250,000.00)	80.863%	18.369%	(185,670.12)	254	1.01172580	(187,847.25)	1.01666114	(188,763.59)
04/30/2024	NP Payment	(101,605.32)	80.863%	18.369%	(15,092.06)	240	1.01107593	(15,259.22)	1.01573562	(15,329.54)
05/31/2024	NP Payment	(115,205.15)	80.863%	18.369%	(17,112.12)	210	1.00968476	(17,277.85)	1.01375521	(17,347.50)
06/28/2024	NP Payment	(368,645.11)	80.863%	18.369%	(54,757.10)	183	1.00843434	(55,218.94)	1.01197614	(55,412.88)
07/31/2024	NP Payment	(493,671.11)	80.863%	18.369%	(73,327.98)	150	1.00690815	(73,834.54)	1.00980595	(74,047.03)
08/14/2024	NP Receipt	750.00	80.863%	18.369%	111.40	137	1.00630756	112.10	1.00895231	112.40
08/27/2024	NP Receipt	300.00	80.863%	18.369%	44.56	124	1.00570733	44.82	1.00809939	44.92
08/29/2024	NP Receipt	597,955.00	80.863%	18.369%	88,817.90	122	1.00561502	89,316.61	1.00796824	89,525.62
08/30/2024	NP Payment	(27,061.36)	80.863%	18.369%	(4,019.59)	120	1.00552272	(4,041.79)	1.00783710	(4,051.09)
09/01/2024	NP Receipt	1,090,736.00	80.863%	18.369%	162,013.67	120	1.00552272	162,908.42	1.00783710	163,283.38
09/01/2024	NP Receipt	1,290,571.88	80.863%	18.369%	191,696.51	120	1.00552272	192,755.19	1.00783710	193,198.85
09/01/2024	NP Receipt	398,400.00	80.863%	18.369%	59,176.78	120	1.00552272	59,503.60	1.00783710	59,640.55
09/01/2024	NP Receipt	652,975.00	80.863%	18.369%	96,990.36	120	1.00552272	97,526.01	1.00783710	97,750.48
09/01/2024	NP Receipt	1,173,025.00	80.863%	18.369%	174,236.55	120	1.00552272	175,198.81	1.00783710	175,602.06
09/01/2024	NP Receipt	4,294,843.75	80.863%	18.369%	637,939.32	120	1.00552272	641,462.47	1.00783710	642,938.91

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**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule G-2 - Yield Restriction Calculation - Debt Service Fund**

Date	Transaction Type	Transaction Amount	% Excess	% Allocable	Amount Allocable	Muni Days	YRP Calculations		IRR Calculations	
							FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 2.355731%	FV As of 12/31/2024
09/01/2024	End Balance	5,636,623.85	80.863%	18.369%	837,242.09	120	1.00552272	841,865.94	1.00783710	843,803.64
09/01/2024	Begin Balance	(5,636,623.85)	80.863%	18.369%	(837,242.09)	120	1.00552272	(841,865.94)	1.00783710	(843,803.64)
09/30/2024	NP Payment	(14,603.10)	80.863%	18.369%	(2,169.09)	90	1.00413918	(2,178.07)	1.00587209	(2,181.82)
10/31/2024	NP Payment	(45,194.01)	80.863%	18.369%	(6,712.94)	60	1.00275756	(6,731.45)	1.00391090	(6,739.20)
10/31/2024	NP Receipt	6,049.23	80.863%	18.369%	898.53	60	1.00275756	901.01	1.00391090	902.04
11/13/2024	NP Receipt	500.00	80.863%	18.369%	74.27	48	1.00220544	74.43	1.00312750	74.50
11/30/2024	NP Payment	(859,652.13)	80.863%	18.369%	(127,689.37)	30	1.00137783	(127,865.30)	1.00195354	(127,938.82)
11/30/2024	NP Receipt	1,142.76	80.863%	18.369%	169.74	30	1.00137783	169.97	1.00195354	170.07
12/31/2024	NP Payment	(1,188,500.67)	80.863%	18.369%	(176,535.25)	0	1.00000000	(176,535.25)	1.00000000	(176,535.25)
12/31/2024	NP Receipt	7,359.29	80.863%	18.369%	1,093.12	0	1.00000000	1,093.12	1.00000000	1,093.12
12/31/2024	NP Payment	(7,359.29)	80.863%	18.369%	(1,093.12)	0	1.00000000	(1,093.12)	1.00000000	(1,093.12)
12/31/2024	End Balance	7,836,430.51	80.863%	18.369%	1,163,992.78	0	1.00000000	1,163,992.78	1.00000000	1,163,992.78
<b>Gross Earnings:</b>		<b>1,166,132.41</b>			<b>165,560.97</b>		<b>Excess Earnings:</b>	<b>50,713.87</b>		<b>(0.00)</b>

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**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule H-1 - Arbitrage Rebate Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	Rebate Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.435192%	FV As of 12/31/2024
10/27/2020	Begin Balance	(25,800,927.55)		1,504	1.07142138	(27,643,665.50)	1.10641220	(28,546,461.10)
10/27/2020	NP Receipt	1,628,181.61		1,504	1.07142138	1,744,468.59	1.10641220	1,801,440.00
11/15/2020	NP Receipt	514,594.90		1,486	1.07053715	550,892.96	1.10507399	568,665.44
12/15/2020	NP Receipt	2,184,126.41		1,456	1.06906505	2,334,973.20	1.10284722	2,408,757.74
01/15/2021	NP Receipt	582,890.79		1,426	1.06759497	622,291.27	1.10062494	641,544.14
02/15/2021	NP Receipt	1,146,585.43		1,396	1.06612691	1,222,405.58	1.09840714	1,259,417.62
03/15/2021	NP Receipt	1,034,858.55		1,366	1.06466087	1,101,773.40	1.09619380	1,134,405.53
04/15/2021	NP Receipt	505,815.99		1,336	1.06319685	537,781.97	1.09398493	553,355.07
05/15/2021	NP Receipt	759,451.88		1,306	1.06173484	806,336.52	1.09178051	829,154.76
06/15/2021	NP Receipt	236,658.92		1,276	1.06027484	250,923.50	1.08958053	257,858.95
07/15/2021	NP Receipt	472,164.60		1,246	1.05881684	499,935.83	1.08738498	513,424.69
08/15/2021	NP Receipt	273,886.95		1,216	1.05736086	289,597.34	1.08519386	297,220.44
09/15/2021	NP Receipt	1,177,901.23		1,186	1.05590687	1,243,754.00	1.08300715	1,275,675.45
12/15/2021	NP Receipt	110,844.06		1,096	1.05155690	116,558.84	1.07647343	119,320.69
01/15/2022	NP Receipt	279,503.92		1,066	1.05011090	293,510.11	1.07430429	300,272.26
02/15/2022	NP Receipt	112,503.46		1,036	1.04866688	117,978.65	1.07213953	120,619.41
03/15/2022	NP Receipt	54,766.36		1,006	1.04722486	57,352.69	1.06997913	58,598.86
04/15/2022	NP Receipt	88,237.57		976	1.04578481	92,277.51	1.06782308	94,222.11
05/15/2022	NP Receipt	30,231.24		946	1.04434674	31,571.90	1.06567137	32,216.57
06/15/2022	NP Receipt	351,833.02		916	1.04291065	366,930.40	1.06352400	374,182.86
07/15/2022	NP Receipt	394,760.26		886	1.04147654	411,133.55	1.06138096	418,991.02
08/15/2022	NP Receipt	131,366.22		856	1.04004440	136,626.70	1.05924224	139,148.65
09/15/2022	NP Receipt	1,516,961.61		826	1.03861422	1,575,537.91	1.05710782	1,603,591.98
10/15/2022	NP Receipt	867.51		796	1.03718602	899.77	1.05497771	915.20
11/15/2022	NP Receipt	190,422.60		766	1.03575978	197,232.07	1.05285189	200,486.79
12/15/2022	NP Receipt	674.73		736	1.03433549	697.90	1.05073035	708.96
01/15/2023	NP Receipt	131,794.54		706	1.03291317	136,132.32	1.04861309	138,201.48
02/15/2023	NP Receipt	654,749.20		676	1.03149281	675,369.09	1.04650009	685,195.10
03/15/2023	NP Receipt	608,916.48		646	1.03007439	627,229.27	1.04439135	635,947.11
04/15/2023	NP Receipt	122,667.91		616	1.02865793	126,183.32	1.04228686	127,855.15
05/15/2023	NP Receipt	294,162.48		586	1.02724341	302,176.47	1.04018662	305,983.87



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**Schedule H-1 - Arbitrage Rebate Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	Rebate Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.435192%	FV As of 12/31/2024
06/15/2023	NP Receipt	79,709.91		556	1.02583084	81,768.88	1.03809060	82,746.11
07/15/2023	NP Receipt	54,796.50		526	1.02442022	56,134.64	1.03599881	56,769.11
08/15/2023	NP Receipt	65,503.90		496	1.02301153	67,011.24	1.03391123	67,725.22
09/15/2023	NP Receipt	2,395,202.23		466	1.02160478	2,446,950.04	1.03182786	2,471,436.38
11/15/2023	NP Receipt	271,727.02		406	1.01879708	276,834.69	1.02767370	279,246.71
12/15/2023	NP Receipt	55,978.32		376	1.01739612	56,952.13	1.02560290	57,411.53
01/15/2024	NP Receipt	186,639.16		346	1.01599709	189,624.84	1.02353627	191,031.95
02/15/2024	NP Receipt	707,743.96		316	1.01459999	718,077.01	1.02147380	722,941.91
03/15/2024	NP Receipt	108,424.60		286	1.01320480	109,856.33	1.01941549	110,529.72
04/15/2024	NP Receipt	438,454.56		256	1.01181154	443,633.38	1.01736133	446,066.72
05/15/2024	NP Receipt	8,233.78		226	1.01042019	8,319.58	1.01531131	8,359.85
06/15/2024	NP Receipt	487,275.34		196	1.00903075	491,675.80	1.01326542	493,739.25
07/15/2024	NP Receipt	175,264.56		166	1.00764323	176,604.15	1.01122365	177,231.67
08/15/2024	NP Receipt	484,569.09		136	1.00625761	487,601.33	1.00918599	489,020.34
09/15/2024	NP Receipt	105,758.50		106	1.00487390	106,273.96	1.00715244	106,514.93
10/15/2024	NP Receipt	4,225.01		76	1.00349209	4,239.76	1.00512299	4,246.65
11/15/2024	NP Receipt	477,126.50		46	1.00211218	478,134.28	1.00309763	478,604.46
12/15/2024	NP Receipt	472,953.53		16	1.00073416	473,300.76	1.00107635	473,462.59
12/31/2024	End Balance	4,937,879.08		0	1.00000000	4,937,879.08	1.00000000	4,937,879.08
10/27/2020	Begin Balance		(1,359,156.34)	1,504	1.07142138	(1,456,229.17)	1.10641220	(1,503,787.16)
10/31/2020	NP Payment		(46,451.65)	1,500	1.07122482	(49,760.17)	1.10611468	(51,380.86)
10/31/2020	NP Receipt		54.83	1,500	1.07122482	58.74	1.10611468	60.65
11/30/2020	NP Payment		(434,257.60)	1,470	1.06975177	(464,547.84)	1.10388582	(479,370.81)
11/30/2020	NP Receipt		217,128.80	1,470	1.06975177	232,273.92	1.10388582	239,685.40
12/23/2020	NP Payment		(17,813.95)	1,448	1.06867283	(19,037.29)	1.10225417	(19,635.50)
12/31/2020	NP Payment		(822,404.87)	1,440	1.06828075	(878,559.29)	1.10166144	(906,011.74)
12/31/2020	NP Receipt		411,202.44	1,440	1.06828075	439,279.65	1.10166144	453,005.87
12/31/2020	NP Receipt		182.78	1,440	1.06828075	195.26	1.10166144	201.36
01/29/2021	NP Payment		(788,294.25)	1,412	1.06690962	(841,038.71)	1.09958941	(866,800.00)
01/31/2021	NP Receipt		54.83	1,410	1.06681175	58.50	1.09944155	60.29
01/31/2021	NP Receipt		17,813.95	1,410	1.06681175	19,004.13	1.09944155	19,585.40

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**Certificates of Obligation**  
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**Schedule H-1 - Arbitrage Rebate Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	Rebate Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.435192%	FV As of 12/31/2024
02/26/2021	NP Payment		(313,718.00)	1,385	1.06558913	(334,294.49)	1.09759506	(344,335.33)
03/01/2021	NP Receipt		21,645.75	1,380	1.06534477	23,060.19	1.09722614	23,750.28
03/01/2021	NP Receipt		9,212.22	1,380	1.06534477	9,814.19	1.09722614	10,107.89
03/01/2021	NP Receipt		41,334.88	1,380	1.06534477	44,035.90	1.09722614	45,353.72
03/01/2021	NP Receipt		31,356.28	1,380	1.06534477	33,405.25	1.09722614	34,404.93
03/01/2021	NP Receipt		121,184.58	1,380	1.06534477	129,103.36	1.09722614	132,966.89
03/01/2021	NP Receipt		26,321.55	1,380	1.06534477	28,041.52	1.09722614	28,880.69
03/01/2021	NP Receipt		149,487.26	1,380	1.06534477	159,255.47	1.09722614	164,021.33
03/01/2021	End Balance		2,739,203.51	1,380	1.06534477	2,918,196.14	1.09722614	3,005,525.69
03/01/2021	Begin Balance		(2,924,279.74)	1,380	1.06534477	(3,115,366.12)	1.09722614	(3,208,596.16)
03/31/2021	NP Payment		(25,565.13)	1,350	1.06387981	(27,198.23)	1.09501518	(27,994.21)
04/30/2021	NP Payment		(21,007.59)	1,320	1.06241686	(22,318.81)	1.09280869	(22,957.27)
05/28/2021	NP Payment		(16,979.95)	1,293	1.06110192	(18,017.46)	1.09082664	(18,522.18)
05/31/2021	NP Receipt		1.37	1,290	1.06095592	1.45	1.09060663	1.49
06/25/2021	NP Payment		(87,452.78)	1,266	1.05978862	(92,681.46)	1.08884819	(95,222.80)
07/30/2021	NP Payment		(95,989.77)	1,230	1.05804007	(101,561.02)	1.08621583	(104,265.60)
08/31/2021	NP Payment		(9,293.15)	1,200	1.05658515	(9,819.00)	1.08402707	(10,074.03)
09/01/2021	NP Receipt		116,771.61	1,200	1.05658515	123,379.15	1.08402707	126,583.59
09/01/2021	NP Receipt		206,917.96	1,200	1.05658515	218,626.44	1.08402707	224,304.67
09/01/2021	NP Receipt		64,056.34	1,200	1.05658515	67,680.98	1.08402707	69,438.81
09/01/2021	NP Receipt		122,259.95	1,200	1.05658515	129,178.04	1.08402707	132,533.09
09/01/2021	NP Receipt		358,848.70	1,200	1.05658515	379,154.21	1.08402707	389,001.70
09/01/2021	NP Receipt		800,596.05	1,200	1.05658515	845,897.90	1.08402707	867,867.79
09/01/2021	End Balance		1,524,381.83	1,200	1.05658515	1,610,639.20	1.08402707	1,652,471.16
09/01/2021	Begin Balance		(1,180,300.27)	1,200	1.05658515	(1,247,087.74)	1.08402707	(1,279,477.44)
09/30/2021	NP Payment		(2,853.51)	1,170	1.05513223	(3,010.83)	1.08184271	(3,087.05)
10/29/2021	NP Payment		(19,103.79)	1,142	1.05377798	(20,131.15)	1.07980795	(20,628.42)
10/29/2021	NP Receipt		662.07	1,142	1.05377798	697.67	1.07980795	714.91
11/30/2021	NP Payment		(192,816.19)	1,110	1.05223239	(202,887.44)	1.07748719	(207,756.98)
12/31/2021	NP Payment		(248,883.66)	1,080	1.05078545	(261,523.33)	1.07531601	(267,628.58)
12/31/2021	NP Receipt		269.30	1,080	1.05078545	282.98	1.07531601	289.59

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**Series 2020**

**Schedule H-1 - Arbitrage Rebate Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	Rebate Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.435192%	FV As of 12/31/2024
12/31/2021	NP Receipt		60.43	1,080	1.05078545	63.50	1.07531601	64.99
01/13/2022	NP Receipt		90.65	1,068	1.05020724	95.20	1.07444877	97.40
01/31/2022	NP Payment		(774,146.22)	1,050	1.04934051	(812,343.00)	1.07314921	(830,774.41)
02/28/2022	NP Payment		(219,163.95)	1,020	1.04789756	(229,661.37)	1.07098677	(234,721.69)
02/28/2022	NP Receipt		494.82	1,020	1.04789756	518.52	1.07098677	529.94
03/03/2022	NP Receipt		16,079.25	1,018	1.04780143	16,847.86	1.07084276	17,218.35
03/03/2022	NP Receipt		6,149.85	1,018	1.04780143	6,443.82	1.07084276	6,585.52
03/03/2022	NP Receipt		49,597.63	1,018	1.04780143	51,968.46	1.07084276	53,111.26
03/03/2022	NP Receipt		24,887.81	1,018	1.04780143	26,077.49	1.07084276	26,650.93
03/03/2022	NP Receipt		15,354.98	1,018	1.04780143	16,088.97	1.07084276	16,442.76
03/03/2022	NP Receipt		111,157.57	1,018	1.04780143	116,471.06	1.07084276	119,032.28
03/31/2022	NP Payment		(18,604.47)	990	1.04645658	(19,468.77)	1.06882869	(19,884.99)
04/29/2022	NP Payment		(14,213.29)	962	1.04511346	(14,854.50)	1.06681841	(15,163.00)
04/29/2022	NP Receipt		33.96	962	1.04511346	35.50	1.06681841	36.23
05/31/2022	NP Payment		(15,518.63)	930	1.04358058	(16,194.94)	1.06452557	(16,519.98)
06/06/2022	NP Payment		(176,124.43)	925	1.04334127	(183,757.88)	1.06416776	(187,425.94)
06/30/2022	NP Payment		(84,479.29)	900	1.04214555	(88,039.71)	1.06238051	(89,749.15)
06/30/2022	NP Receipt		768.85	900	1.04214555	801.25	1.06238051	816.81
07/29/2022	NP Payment		(34,830.22)	872	1.04080796	(36,251.57)	1.06038235	(36,933.35)
07/30/2022	NP Receipt		45.33	870	1.04071248	47.17	1.06023977	48.06
08/31/2022	NP Payment		(5,646.71)	840	1.03928139	(5,868.52)	1.05810335	(5,974.80)
08/31/2022	NP Receipt		169.06	840	1.03928139	175.70	1.05810335	178.88
09/01/2022	NP Receipt		395,307.72	840	1.03928139	410,835.95	1.05810335	418,276.42
09/01/2022	NP Receipt		161,769.50	840	1.03928139	168,124.03	1.05810335	171,168.85
09/01/2022	NP Receipt		189,353.14	840	1.03928139	196,791.19	1.05810335	200,355.19
09/01/2022	NP Receipt		95,898.72	840	1.03928139	99,665.76	1.05810335	101,470.76
09/01/2022	NP Receipt		871,263.05	840	1.03928139	905,487.47	1.05810335	921,886.35
09/01/2022	NP Receipt		631,652.41	840	1.03928139	656,464.60	1.05810335	668,353.53
09/01/2022	End Balance		430,714.85	840	1.03928139	447,633.93	1.05810335	455,740.83
09/01/2022	Begin Balance		(364,811.21)	840	1.03928139	(379,141.50)	1.05810335	(386,007.96)
09/30/2022	NP Payment		(1,433.73)	810	1.03785227	(1,488.00)	1.05597123	(1,513.98)

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**Schedule H-1 - Arbitrage Rebate Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	Rebate Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.435192%	FV As of 12/31/2024
09/30/2022	NP Receipt		639.85	810	1.03785227	664.07	1.05597123	675.66
10/11/2022	NP Receipt		447.89	800	1.03737633	464.63	1.05526148	472.64
10/31/2022	NP Payment		(1,419.83)	780	1.03642511	(1,471.55)	1.05384340	(1,496.28)
11/30/2022	NP Payment		(107,138.32)	750	1.03499992	(110,888.15)	1.05171987	(112,679.50)
11/30/2022	NP Receipt		949.36	750	1.03499992	982.59	1.05171987	998.46
11/30/2022	NP Receipt		63.98	750	1.03499992	66.22	1.05171987	67.29
12/31/2022	NP Payment		(251,306.29)	720	1.03357668	(259,744.32)	1.04960061	(263,771.24)
01/31/2023	NP Payment		(622,850.63)	690	1.03215540	(642,878.64)	1.04748563	(652,427.08)
01/31/2023	NP Receipt		92.63	690	1.03215540	95.61	1.04748563	97.03
02/13/2023	NP Receipt		882,987.63	678	1.03158744	910,878.95	1.04664083	924,170.91
02/13/2023	NP Payment		(882,987.63)	678	1.03158744	(910,878.95)	1.04664083	(924,170.91)
02/28/2023	NP Payment		(141,555.14)	660	1.03073608	(145,905.99)	1.04537490	(147,978.19)
03/01/2023	NP Receipt		7,784.37	660	1.03073608	8,023.63	1.04537490	8,137.58
03/01/2023	NP Receipt		3,943.50	660	1.03073608	4,064.71	1.04537490	4,122.44
03/01/2023	NP Receipt		39,641.27	660	1.03073608	40,859.68	1.04537490	41,439.99
03/01/2023	NP Receipt		20,177.55	660	1.03073608	20,797.73	1.04537490	21,093.10
03/01/2023	NP Receipt		83,128.01	660	1.03073608	85,683.04	1.04537490	86,899.93
03/31/2023	NP Payment		(14,649.62)	630	1.02931870	(15,079.13)	1.04326843	(15,283.49)
04/28/2023	NP Payment		(5,518.46)	603	1.02804473	(5,673.23)	1.04137624	(5,746.79)
05/31/2023	NP Payment		(10,490.72)	570	1.02648980	(10,768.62)	1.03906821	(10,900.57)
06/01/2023	End Balance		1,390,227.15	570	1.02648980	1,427,053.99	1.03906821	1,444,540.84
06/01/2023	Begin Balance		(1,003,240.81)	570	1.02648980	(1,029,816.46)	1.03906821	(1,042,435.64)
06/30/2023	NP Payment		(50,364.38)	540	1.02507827	(51,627.43)	1.03697445	(52,226.58)
07/31/2023	NP Payment		(17,294.75)	510	1.02366867	(17,704.10)	1.03488491	(17,898.08)
08/30/2023	NP Receipt		27.70	480	1.02226102	28.32	1.03279957	28.61
08/30/2023	NP Payment		(509,296.24)	480	1.02226102	(520,633.70)	1.03279957	(526,000.94)
08/30/2023	NP Receipt		509,296.24	480	1.02226102	520,633.70	1.03279957	526,000.94
08/31/2023	NP Payment		(2,584.29)	480	1.02226102	(2,641.82)	1.03279957	(2,669.05)
09/01/2023	NP Receipt		54,099.91	480	1.02226102	55,304.23	1.03279957	55,874.37
09/01/2023	NP Receipt		99,810.61	480	1.02226102	102,032.50	1.03279957	103,084.36
09/01/2023	NP Receipt		117,260.21	480	1.02226102	119,870.54	1.03279957	121,106.29

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**Schedule H-1 - Arbitrage Rebate Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	Rebate Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.435192%	FV As of 12/31/2024
09/01/2023	NP Receipt		59,349.40	480	1.02226102	60,670.58	1.03279957	61,296.04
09/01/2023	NP Receipt		391,515.72	480	1.02226102	400,231.26	1.03279957	404,357.27
09/01/2023	End Balance		364,033.26	480	1.02226102	372,137.01	1.03279957	375,973.39
09/01/2023	Begin Balance		(585,528.59)	480	1.02226102	(598,563.06)	1.03279957	(604,733.68)
09/26/2023	NP Receipt		787.87	455	1.02108945	804.49	1.03106501	812.34
09/29/2023	NP Payment		(3,125.82)	452	1.02094896	(3,191.30)	1.03085705	(3,222.27)
10/31/2023	NP Payment		(1,853.39)	420	1.01945152	(1,889.44)	1.02864151	(1,906.47)
10/31/2023	NP Receipt		32,581.72	420	1.01945152	33,215.49	1.02864151	33,514.91
10/31/2023	NP Payment		(32,581.72)	420	1.01945152	(33,215.49)	1.02864151	(33,514.91)
11/21/2023	NP Receipt		74.27	400	1.01851673	75.64	1.02725921	76.29
11/29/2023	NP Receipt		1,853.39	392	1.01814306	1,887.01	1.02670681	1,902.88
11/29/2023	NP Payment		(1,853.39)	392	1.01814306	(1,887.01)	1.02670681	(1,902.88)
11/30/2023	NP Payment		(146,812.85)	390	1.01804966	(149,462.77)	1.02656875	(150,713.48)
12/29/2023	NP Payment		(285,118.20)	362	1.01674300	(289,891.94)	1.02463795	(292,142.93)
01/31/2024	NP Payment		(702,281.39)	330	1.01525173	(712,992.39)	1.02243577	(718,037.61)
02/29/2024	NP Receipt		47,546.40	300	1.01385565	48,205.19	1.02037552	48,515.19
02/29/2024	NP Payment		(425,847.10)	300	1.01385565	(431,747.49)	1.02037552	(434,523.96)
02/29/2024	NP Receipt		144,382.65	300	1.01385565	146,383.17	1.02037552	147,324.53
03/01/2024	NP Receipt		7,865.73	300	1.01385565	7,974.71	1.02037552	8,026.00
03/01/2024	NP Receipt		3,080.04	300	1.01385565	3,122.72	1.02037552	3,142.80
03/01/2024	NP Receipt		43,160.41	300	1.01385565	43,758.43	1.02037552	44,039.83
03/01/2024	NP Receipt		21,979.63	300	1.01385565	22,284.17	1.02037552	22,427.47
03/01/2024	NP Receipt		83,157.00	300	1.01385565	84,309.20	1.02037552	84,851.37
03/05/2024	NP Receipt		111.31	296	1.01366965	112.83	1.02010114	113.55
03/28/2024	NP Payment		(20,076.99)	273	1.01260082	(20,329.97)	1.01852485	(20,448.91)
04/17/2024	NP Payment		(185,670.12)	254	1.01171872	(187,845.93)	1.01722453	(188,868.20)
04/30/2024	NP Payment		(15,092.06)	240	1.01106925	(15,259.12)	1.01626747	(15,337.57)
05/31/2024	NP Payment		(17,112.12)	210	1.00967892	(17,277.75)	1.01421965	(17,355.45)
06/28/2024	NP Payment		(54,757.10)	183	1.00842926	(55,218.67)	1.01238015	(55,435.01)
07/31/2024	NP Payment		(73,327.98)	150	1.00690399	(73,834.23)	1.01013639	(74,071.26)
08/14/2024	NP Receipt		111.40	137	1.00630376	112.10	1.00925385	112.43

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**Schedule H-1 - Arbitrage Rebate Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	Rebate Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.658100%	FV As of 12/31/2024	FV Factor @ 2.435192%	FV As of 12/31/2024
08/27/2024	NP Receipt		44.56	124	1.00570389	44.81	1.00837208	44.93
08/29/2024	NP Receipt		88,817.90	122	1.00561164	89,316.31	1.00823649	89,549.45
08/30/2024	NP Payment		(4,019.59)	120	1.00551939	(4,041.77)	1.00810092	(4,052.15)
09/01/2024	NP Receipt		162,013.67	120	1.00551939	162,907.88	1.00810092	163,326.13
09/01/2024	NP Receipt		191,696.51	120	1.00551939	192,754.55	1.00810092	193,249.43
09/01/2024	NP Receipt		59,176.78	120	1.00551939	59,503.40	1.00810092	59,656.17
09/01/2024	NP Receipt		96,990.36	120	1.00551939	97,525.68	1.00810092	97,776.07
09/01/2024	NP Receipt		174,236.55	120	1.00551939	175,198.23	1.00810092	175,648.03
09/01/2024	NP Receipt		637,939.32	120	1.00551939	641,460.35	1.00810092	643,107.22
09/01/2024	End Balance		837,242.09	120	1.00551939	841,863.16	1.00810092	844,024.53
09/01/2024	Begin Balance		(837,242.09)	120	1.00551939	(841,863.16)	1.00810092	(844,024.53)
09/30/2024	NP Payment		(2,169.09)	90	1.00413669	(2,178.06)	1.00606956	(2,182.25)
10/31/2024	NP Payment		(6,712.94)	60	1.00275590	(6,731.44)	1.00404229	(6,740.08)
10/31/2024	NP Receipt		898.53	60	1.00275590	901.01	1.00404229	902.16
11/13/2024	NP Receipt		74.27	48	1.00220411	74.43	1.00323253	74.51
11/30/2024	NP Payment		(127,689.37)	30	1.00137700	(127,865.20)	1.00201911	(127,947.19)
11/30/2024	NP Receipt		169.74	30	1.00137700	169.97	1.00201911	170.08
12/31/2024	NP Payment		(176,535.25)	0	1.00000000	(176,535.25)	1.00000000	(176,535.25)
12/31/2024	NP Receipt		1,093.12	0	1.00000000	1,093.12	1.00000000	1,093.12
12/31/2024	NP Payment		(1,093.12)	0	1.00000000	(1,093.12)	1.00000000	(1,093.12)
12/31/2024	End Balance		1,163,992.78	0	1.00000000	1,163,992.78	1.00000000	1,163,992.78
<b>Gross Earnings:</b>		<b>1,308,918.43</b>	<b>165,560.97</b>		<b>Positive Arbitrage:</b>	<b>488,524.61</b>		<b>(0.00)</b>

**\$24,020,000**  
**Brazos County, Texas**  
**Certificates of Obligation**  
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**Schedule H-2 - Yield Restriction Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	YRP Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 3.960908%	FV As of 12/31/2024
10/27/2023	Begin Balance	(8,486,368.72)		424	1.01965049	(8,653,129.99)	1.04727836	(8,887,590.30)
11/15/2023	NP Receipt	271,727.02		406	1.01880847	276,837.79	1.04522656	284,016.30
12/15/2023	NP Receipt	55,978.32		376	1.01740666	56,952.72	1.04181581	58,319.10
01/15/2024	NP Receipt	186,639.16		346	1.01600678	189,626.65	1.03841620	193,809.13
02/15/2024	NP Receipt	707,743.96		316	1.01460882	718,083.26	1.03502768	732,534.59
03/15/2024	NP Receipt	108,424.60		286	1.01321279	109,857.19	1.03165022	111,856.26
04/15/2024	NP Receipt	438,454.56		256	1.01181867	443,636.51	1.02828378	450,855.71
05/15/2024	NP Receipt	8,233.78		226	1.01042648	8,319.63	1.02492832	8,439.03
06/15/2024	NP Receipt	487,275.34		196	1.00903620	491,678.46	1.02158381	497,792.60
07/15/2024	NP Receipt	175,264.56		166	1.00764783	176,604.95	1.01825022	178,463.18
08/15/2024	NP Receipt	484,569.09		136	1.00626138	487,603.16	1.01492751	491,802.50
09/15/2024	NP Receipt	105,758.50		106	1.00487683	106,274.27	1.01161563	106,986.95
10/15/2024	NP Receipt	4,225.01		76	1.00349419	4,239.77	1.00831457	4,260.14
11/15/2024	NP Receipt	477,126.50		46	1.00211345	478,134.88	1.00502428	479,523.71
12/15/2024	NP Receipt	472,953.53		16	1.00073461	473,300.96	1.00174472	473,778.70
12/31/2024	End Balance	4,937,879.08		0	1.00000000	4,937,879.08	1.00000000	4,937,879.08
10/27/2020	Begin Balance		(1,359,156.34)	1,504	1.07146578	(1,456,289.51)	1.17805015	(1,601,154.33)
10/31/2020	NP Payment		(46,451.65)	1,500	1.07126909	(49,762.22)	1.17753687	(54,698.54)
10/31/2020	NP Receipt		54.83	1,500	1.07126909	58.74	1.17753687	64.57
11/30/2020	NP Payment		(434,257.60)	1,470	1.06979510	(464,566.66)	1.17369437	(509,685.71)
11/30/2020	NP Receipt		217,128.80	1,470	1.06979510	232,283.33	1.17369437	254,842.85
12/23/2020	NP Payment		(17,813.95)	1,448	1.06871546	(19,038.04)	1.17088452	(20,858.08)
12/31/2020	NP Payment		(822,404.87)	1,440	1.06832313	(878,594.15)	1.16986442	(962,102.20)
12/31/2020	NP Receipt		411,202.44	1,440	1.06832313	439,297.07	1.16986442	481,051.10
12/31/2020	NP Receipt		182.78	1,440	1.06832313	195.27	1.16986442	213.83
01/29/2021	NP Payment		(788,294.25)	1,412	1.06695112	(841,071.43)	1.16630107	(919,388.42)
01/31/2021	NP Receipt		54.83	1,410	1.06685319	58.50	1.16604696	63.94
01/31/2021	NP Receipt		17,813.95	1,410	1.06685319	19,004.87	1.16604696	20,771.90
02/26/2021	NP Payment		(313,718.00)	1,385	1.06562979	(334,307.25)	1.16287527	(364,814.90)
03/01/2021	NP Receipt		21,645.75	1,380	1.06538527	23,061.06	1.16224196	25,157.60
03/01/2021	NP Receipt		9,212.22	1,380	1.06538527	9,814.57	1.16224196	10,706.83

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**Schedule H-2 - Yield Restriction Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	YRP Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 3.960908%	FV As of 12/31/2024
03/01/2021	NP Receipt		41,334.88	1,380	1.06538527	44,037.58	1.16224196	48,041.14
03/01/2021	NP Receipt		31,356.28	1,380	1.06538527	33,406.52	1.16224196	36,443.59
03/01/2021	NP Receipt		121,184.58	1,380	1.06538527	129,108.27	1.16224196	140,845.81
03/01/2021	NP Receipt		26,321.55	1,380	1.06538527	28,042.59	1.16224196	30,592.01
03/01/2021	NP Receipt		149,487.26	1,380	1.06538527	159,261.53	1.16224196	173,740.37
03/01/2021	End Balance		2,739,203.51	1,380	1.06538527	2,918,307.08	1.16224196	3,183,617.27
03/01/2021	Begin Balance		(2,924,279.74)	1,380	1.06538527	(3,115,484.57)	1.16224196	(3,398,720.63)
03/31/2021	NP Payment		(25,565.13)	1,350	1.06391937	(27,199.24)	1.15844938	(29,615.91)
04/30/2021	NP Payment		(21,007.59)	1,320	1.06245549	(22,319.62)	1.15466917	(24,256.81)
05/28/2021	NP Payment		(16,979.95)	1,293	1.06113972	(18,018.10)	1.15127754	(19,548.64)
05/31/2021	NP Receipt		1.37	1,290	1.06099363	1.45	1.15090130	1.57
06/25/2021	NP Payment		(87,452.78)	1,266	1.05982558	(92,684.69)	1.14789586	(100,386.68)
07/30/2021	NP Payment		(95,989.77)	1,230	1.05807592	(101,564.46)	1.14340240	(109,754.93)
08/31/2021	NP Payment		(9,293.15)	1,200	1.05662008	(9,819.33)	1.13967130	(10,591.14)
09/01/2021	NP Receipt		116,771.61	1,200	1.05662008	123,383.23	1.13967130	133,081.26
09/01/2021	NP Receipt		206,917.96	1,200	1.05662008	218,633.67	1.13967130	235,818.46
09/01/2021	NP Receipt		64,056.34	1,200	1.05662008	67,683.22	1.13967130	73,003.18
09/01/2021	NP Receipt		122,259.95	1,200	1.05662008	129,182.31	1.13967130	139,336.15
09/01/2021	NP Receipt		358,848.70	1,200	1.05662008	379,166.74	1.13967130	408,969.56
09/01/2021	NP Receipt		800,596.05	1,200	1.05662008	845,925.86	1.13967130	912,416.34
09/01/2021	End Balance		1,524,381.83	1,200	1.05662008	1,610,692.45	1.13967130	1,737,294.21
09/01/2021	Begin Balance		(1,180,300.27)	1,200	1.05662008	(1,247,128.96)	1.13967130	(1,345,154.34)
09/30/2021	NP Payment		(2,853.51)	1,170	1.05516624	(3,010.93)	1.13595237	(3,241.45)
10/29/2021	NP Payment		(19,103.79)	1,142	1.05381113	(20,131.78)	1.13249231	(21,634.89)
10/29/2021	NP Receipt		662.07	1,142	1.05381113	697.69	1.13249231	749.79
11/30/2021	NP Payment		(192,816.19)	1,110	1.05226456	(202,893.65)	1.12855087	(217,602.88)
12/31/2021	NP Payment		(248,883.66)	1,080	1.05081672	(261,531.11)	1.12486823	(279,961.32)
12/31/2021	NP Receipt		269.30	1,080	1.05081672	282.99	1.12486823	302.93
12/31/2021	NP Receipt		60.43	1,080	1.05081672	63.51	1.12486823	67.98
01/13/2022	NP Receipt		90.65	1,068	1.05023814	95.21	1.12339854	101.84
01/31/2022	NP Payment		(774,146.22)	1,050	1.04937087	(812,366.49)	1.12119760	(867,970.89)



**\$24,020,000**  
**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule H-2 - Yield Restriction Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	YRP Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 3.960908%	FV As of 12/31/2024
02/28/2022	NP Payment		(219,163.95)	1,020	1.04792700	(229,667.82)	1.11753895	(244,924.25)
02/28/2022	NP Receipt		494.82	1,020	1.04792700	518.53	1.11753895	552.98
03/03/2022	NP Receipt		16,079.25	1,018	1.04783082	16,848.33	1.11729547	17,965.27
03/03/2022	NP Receipt		6,149.85	1,018	1.04783082	6,444.00	1.11729547	6,871.20
03/03/2022	NP Receipt		49,597.63	1,018	1.04783082	51,969.92	1.11729547	55,415.20
03/03/2022	NP Receipt		24,887.81	1,018	1.04783082	26,078.22	1.11729547	27,807.04
03/03/2022	NP Receipt		15,354.98	1,018	1.04783082	16,089.42	1.11729547	17,156.04
03/03/2022	NP Receipt		111,157.57	1,018	1.04783082	116,474.32	1.11729547	124,195.85
03/31/2022	NP Payment		(18,604.47)	990	1.04648512	(19,469.30)	1.11389224	(20,723.38)
04/29/2022	NP Payment		(14,213.29)	962	1.04514116	(14,854.89)	1.11049938	(15,783.85)
04/29/2022	NP Receipt		33.96	962	1.04514116	35.50	1.11049938	37.72
05/31/2022	NP Payment		(15,518.63)	930	1.04360732	(16,195.35)	1.10663448	(17,173.45)
06/06/2022	NP Payment		(176,124.43)	925	1.04336786	(183,762.57)	1.10603181	(194,799.22)
06/30/2022	NP Payment		(84,479.29)	900	1.04217139	(88,041.89)	1.10302335	(93,182.62)
06/30/2022	NP Receipt		768.85	900	1.04217139	801.27	1.10302335	848.06
07/29/2022	NP Payment		(34,830.22)	872	1.04083296	(36,252.44)	1.09966360	(38,301.53)
07/30/2022	NP Receipt		45.33	870	1.04073743	47.17	1.09942401	49.83
08/31/2022	NP Payment		(5,646.71)	840	1.03930544	(5,868.65)	1.09583641	(6,187.87)
08/31/2022	NP Receipt		169.06	840	1.03930544	175.70	1.09583641	185.26
09/01/2022	NP Receipt		395,307.72	840	1.03930544	410,845.46	1.09583641	433,192.59
09/01/2022	NP Receipt		161,769.50	840	1.03930544	168,127.92	1.09583641	177,272.90
09/01/2022	NP Receipt		189,353.14	840	1.03930544	196,795.75	1.09583641	207,500.06
09/01/2022	NP Receipt		95,898.72	840	1.03930544	99,668.06	1.09583641	105,089.31
09/01/2022	NP Receipt		871,263.05	840	1.03930544	905,508.43	1.09583641	954,761.77
09/01/2022	NP Receipt		631,652.41	840	1.03930544	656,479.79	1.09583641	692,187.72
09/01/2022	End Balance		430,714.85	840	1.03930544	447,644.29	1.09583641	471,993.02
09/01/2022	Begin Balance		(364,811.21)	840	1.03930544	(379,150.27)	1.09583641	(399,773.40)
09/30/2022	NP Payment		(1,433.73)	810	1.03787543	(1,488.04)	1.09226052	(1,566.01)
09/30/2022	NP Receipt		639.85	810	1.03787543	664.08	1.09226052	698.88
10/11/2022	NP Receipt		447.89	800	1.03739920	464.64	1.09107115	488.68
10/31/2022	NP Payment		(1,419.83)	780	1.03644738	(1,471.58)	1.08869630	(1,545.77)

**\$24,020,000**  
**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule H-2 - Yield Restriction Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	YRP Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 3.960908%	FV As of 12/31/2024
11/30/2022	NP Payment		(107,138.32)	750	1.03502130	(110,890.44)	1.08514371	(116,260.47)
11/30/2022	NP Receipt		949.36	750	1.03502130	982.61	1.08514371	1,030.19
11/30/2022	NP Receipt		63.98	750	1.03502130	66.23	1.08514371	69.43
12/31/2022	NP Payment		(251,306.29)	720	1.03359718	(259,749.47)	1.08160271	(271,813.56)
01/31/2023	NP Payment		(622,850.63)	690	1.03217502	(642,890.86)	1.07807326	(671,478.61)
01/31/2023	NP Receipt		92.63	690	1.03217502	95.61	1.07807326	99.87
02/13/2023	NP Receipt		882,987.63	678	1.03160670	910,895.96	1.07666471	950,681.63
02/13/2023	NP Payment		(882,987.63)	678	1.03160670	(910,895.96)	1.07666471	(950,681.63)
02/28/2023	NP Payment		(141,555.14)	660	1.03075482	(145,908.64)	1.07455534	(152,108.83)
03/01/2023	NP Receipt		7,784.37	660	1.03075482	8,023.77	1.07455534	8,364.73
03/01/2023	NP Receipt		3,943.50	660	1.03075482	4,064.78	1.07455534	4,237.51
03/01/2023	NP Receipt		39,641.27	660	1.03075482	40,860.43	1.07455534	42,596.73
03/01/2023	NP Receipt		20,177.55	660	1.03075482	20,798.10	1.07455534	21,681.89
03/01/2023	NP Receipt		83,128.01	660	1.03075482	85,684.59	1.07455534	89,325.64
03/31/2023	NP Payment		(14,649.62)	630	1.02933657	(15,079.39)	1.07104889	(15,690.46)
04/28/2023	NP Payment		(5,518.46)	603	1.02806181	(5,673.32)	1.06790287	(5,893.18)
05/31/2023	NP Payment		(10,490.72)	570	1.02650592	(10,768.79)	1.06407028	(11,162.86)
06/01/2023	End Balance		1,390,227.15	570	1.02650592	1,427,076.40	1.06407028	1,479,299.39
06/01/2023	Begin Balance		(1,003,240.81)	570	1.02650592	(1,029,832.63)	1.06407028	(1,067,518.73)
06/30/2023	NP Payment		(50,364.38)	540	1.02509352	(51,628.20)	1.06059805	(53,416.37)
07/31/2023	NP Payment		(17,294.75)	510	1.02368306	(17,704.35)	1.05713715	(18,282.93)
08/30/2023	NP Receipt		27.70	480	1.02227454	28.32	1.05368754	29.19
08/30/2023	NP Payment		(509,296.24)	480	1.02227454	(520,640.58)	1.05368754	(536,639.11)
08/30/2023	NP Receipt		509,296.24	480	1.02227454	520,640.58	1.05368754	536,639.11
08/31/2023	NP Payment		(2,584.29)	480	1.02227454	(2,641.85)	1.05368754	(2,723.03)
09/01/2023	NP Receipt		54,099.91	480	1.02227454	55,304.96	1.05368754	57,004.40
09/01/2023	NP Receipt		99,810.61	480	1.02227454	102,033.85	1.05368754	105,169.20
09/01/2023	NP Receipt		117,260.21	480	1.02227454	119,872.13	1.05368754	123,555.62
09/01/2023	NP Receipt		59,349.40	480	1.02227454	60,671.38	1.05368754	62,535.73
09/01/2023	NP Receipt		391,515.72	480	1.02227454	400,236.55	1.05368754	412,535.23
09/01/2023	End Balance		364,033.26	480	1.02227454	372,141.93	1.05368754	383,577.31

**\$24,020,000**  
**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule H-2 - Yield Restriction Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	YRP Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 3.960908%	FV As of 12/31/2024
09/01/2023	Begin Balance		(585,528.59)	480	1.02227454	(598,570.97)	1.05368754	(616,964.18)
09/26/2023	NP Receipt		787.87	455	1.02110225	804.50	1.05082147	827.91
09/29/2023	NP Payment		(3,125.82)	452	1.02096167	(3,191.34)	1.05047806	(3,283.60)
10/31/2023	NP Payment		(1,853.39)	420	1.01946331	(1,889.46)	1.04682205	(1,940.17)
10/31/2023	NP Receipt		32,581.72	420	1.01946331	33,215.87	1.04682205	34,107.27
10/31/2023	NP Payment		(32,581.72)	420	1.01946331	(33,215.87)	1.04682205	(34,107.27)
11/21/2023	NP Receipt		74.27	400	1.01852795	75.64	1.04454351	77.58
11/29/2023	NP Receipt		1,853.39	392	1.01815405	1,887.03	1.04363349	1,934.26
11/29/2023	NP Payment		(1,853.39)	392	1.01815405	(1,887.03)	1.04363349	(1,934.26)
11/30/2023	NP Payment		(146,812.85)	390	1.01806060	(149,464.37)	1.04340610	(153,185.42)
12/29/2023	NP Payment		(285,118.20)	362	1.01675314	(289,894.83)	1.04022794	(296,587.92)
01/31/2024	NP Payment		(702,281.39)	330	1.01526096	(712,998.88)	1.03660761	(727,990.23)
02/29/2024	NP Receipt		47,546.40	300	1.01386403	48,205.59	1.03322499	49,126.13
02/29/2024	NP Payment		(425,847.10)	300	1.01386403	(431,751.06)	1.03322499	(439,995.87)
02/29/2024	NP Receipt		144,382.65	300	1.01386403	146,384.38	1.03322499	149,179.77
03/01/2024	NP Receipt		7,865.73	300	1.01386403	7,974.78	1.03322499	8,127.07
03/01/2024	NP Receipt		3,080.04	300	1.01386403	3,122.75	1.03322499	3,182.38
03/01/2024	NP Receipt		43,160.41	300	1.01386403	43,758.79	1.03322499	44,594.42
03/01/2024	NP Receipt		21,979.63	300	1.01386403	22,284.35	1.03322499	22,709.90
03/01/2024	NP Receipt		83,157.00	300	1.01386403	84,309.90	1.03322499	85,919.90
03/05/2024	NP Receipt		111.31	296	1.01367792	112.84	1.03277481	114.96
03/28/2024	NP Payment		(20,076.99)	273	1.01260843	(20,330.12)	1.03019007	(20,683.11)
04/17/2024	NP Payment		(185,670.12)	254	1.01172580	(187,847.25)	1.02805974	(190,879.97)
04/30/2024	NP Payment		(15,092.06)	240	1.01107593	(15,259.22)	1.02649283	(15,491.89)
05/31/2024	NP Payment		(17,112.12)	210	1.00968476	(17,277.85)	1.02314322	(17,508.15)
06/28/2024	NP Payment		(54,757.10)	183	1.00843434	(55,218.94)	1.02013792	(55,859.80)
07/31/2024	NP Payment		(73,327.98)	150	1.00690815	(73,834.54)	1.01647675	(74,536.19)
08/14/2024	NP Receipt		111.40	137	1.00630756	112.10	1.01503809	113.08
08/27/2024	NP Receipt		44.56	124	1.00570733	44.82	1.01360146	45.17
08/29/2024	NP Receipt		88,817.90	122	1.00561502	89,316.61	1.01338062	90,006.34
08/30/2024	NP Payment		(4,019.59)	120	1.00552272	(4,041.79)	1.01315983	(4,072.49)

**\$24,020,000**  
**Brazos County, Texas**  
**Certificates of Obligation**  
**Series 2020**

**Schedule H-2 - Yield Restriction Calculation - Aggregate - All Funds**

Date	Transaction Type	Project Fund	Debt Service Fund	Muni Days	YRP Calculations		IRR Calculations	
		Transaction Amount	Transaction Amount		FV Factor @ 1.659100%	FV As of 12/31/2024	FV Factor @ 3.960908%	FV As of 12/31/2024
09/01/2024	NP Receipt		162,013.67	120	1.00552272	162,908.42	1.01315983	164,145.74
09/01/2024	NP Receipt		191,696.51	120	1.00552272	192,755.19	1.01315983	194,219.20
09/01/2024	NP Receipt		59,176.78	120	1.00552272	59,503.60	1.01315983	59,955.54
09/01/2024	NP Receipt		96,990.36	120	1.00552272	97,526.01	1.01315983	98,266.73
09/01/2024	NP Receipt		174,236.55	120	1.00552272	175,198.81	1.01315983	176,529.48
09/01/2024	NP Receipt		637,939.32	120	1.00552272	641,462.47	1.01315983	646,334.49
09/01/2024	End Balance		837,242.09	120	1.00552272	841,865.94	1.01315983	848,260.05
09/01/2024	Begin Balance		(837,242.09)	120	1.00552272	(841,865.94)	1.01315983	(848,260.05)
09/30/2024	NP Payment		(2,169.09)	90	1.00413918	(2,178.07)	1.00985372	(2,190.46)
10/31/2024	NP Payment		(6,712.94)	60	1.00275756	(6,731.45)	1.00655841	(6,756.97)
10/31/2024	NP Receipt		898.53	60	1.00275756	901.01	1.00655841	904.42
11/13/2024	NP Receipt		74.27	48	1.00220544	74.43	1.00524329	74.66
11/30/2024	NP Payment		(127,689.37)	30	1.00137783	(127,865.30)	1.00327384	(128,107.41)
11/30/2024	NP Receipt		169.74	30	1.00137783	169.97	1.00327384	170.30
12/31/2024	NP Payment		(176,535.25)	0	1.00000000	(176,535.25)	1.00000000	(176,535.25)
12/31/2024	NP Receipt		1,093.12	0	1.00000000	1,093.12	1.00000000	1,093.12
12/31/2024	NP Payment		(1,093.12)	0	1.00000000	(1,093.12)	1.00000000	(1,093.12)
12/31/2024	End Balance		1,163,992.78	0	1.00000000	1,163,992.78	1.00000000	1,163,992.78
<b>Gross Earnings:</b>		<b>435,884.29</b>	<b>165,560.97</b>		<b>Excess Earnings:</b>	<b>356,613.17</b>		<b>(0.00)</b>



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Approval of Renewal of Contract #25-100R for the following professional service contracts:

- a. Dudley Engineering LLC for Geotechnical and Construction Materials Testing
- b. Kerr Surveying LLC for Surveying
- c. Goodwin-Lasiter, Inc dba GLS for Civil Engineer

TO: Commissioners Court

FROM: Presley Nelson

DATE: 04/09/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: The original RFQ #22-101 term was for three years, with two additional one-year renewals. This is the first renewal, and all terms and conditions remain the same. Without renewal this contract expires May 16, 2025. Several county departments benefit from services provided by all three vendors. Delay in approval will pause the necessary services these vendors provide. All services in the future will be budgeted to their respective departments.

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Fully Executed Contract - Dudley Engineering LLC.pdf</a>	Original Contract- Dudley	Backup Material
<a href="#">Fully Executed Contract - Goodwin-Lasiter Inc.pdf</a>	Original Contract- GLS	Backup Material
<a href="#">Fully Executed Contract - Kerr Surveying.pdf</a>	Original Contract- Kerr	Backup Material
<a href="#">Dudley Partly Executed Renewal.pdf</a>	Renewal Letter- Dudley	Backup Material
<a href="#">GLS Partly Executed Renewal.pdf</a>	Renewal Letter- GLS	Backup Material
<a href="#">Kerr Partly Executed Renewal.pdf</a>	Renewal Letter- Kerr	Backup Material

# **MASTER AGREEMENT BETWEEN COUNTY AND GEOTECHNICAL AND CONSTRUCTION MATERIALS TESTING FIRM**

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THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION.

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This Contract is between the Brazos COUNTY, Texas, ("the COUNTY") and Dudley Engineering LLC (the "CONSULTANT"), whereby the CONSULTANT agrees to provide the COUNTY with certain professional services as described herein and the COUNTY agrees to pay the CONSULTANT for those services. The term of this contract shall be from March 17, 2022 through March 16, 2025.

Brazos County reserves the right to extend this Contract annually for a maximum of two (2) additional one (1) year periods with no changes in the terms or conditions of this Contract, if agreed upon by both parties.

## **ARTICLE I GEOTECHNICAL AND CONSTRUCTION MATERIAL TESTING'S RESPONSIBILITY**

### **1.1 CONSULTANT'S SERVICE**

1.1.1 The CONSULTANT'S services consist of those services performed by the CONSULTANT, CONSULTANT'S employees and the CONSULTANT'S consultants as enumerated in Articles 2 and 3 of this Agreement.

1.1.2 The CONSULTANT's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Work. The CONSULTANT shall submit for the COUNTY'S approval a schedule for the performance of the CONSULTANT'S services which may be adjusted as the Project proceeds and shall include allowances for periods of time required for the COUNTY'S review and for approval of submissions by authorities having jurisdiction over the Project. Time limits established by this schedule approved by the COUNTY shall not, except for reasonable cause, be exceeded by the CONSULTANT or the COUNTY.

## **ARTICLE II SCOPE OF CONSULTANT'S BASIC SERVICES**

2.1 In consideration of the unit price compensation stated in paragraph 7.1, the CONSULTANT agrees to provide the COUNTY with the professional services as described in RFQ # 22-101 and the CONSULTANT'S response, Exhibit A, to RFQ # 22-101, which is incorporated herein by reference for all purposes, and which services may be more generally described as follows: GEOTECHNICAL AND CONSTRUCTION MATERIAL TESTING Services.

**ARTICLE III**  
**COUNTY'S RESPONSIBILITY**

3.1 The COUNTY shall provide full information regarding requirements for the Project, including a program, which shall set forth the COUNTY's objective, schedules, constraints and criteria.

3.2 The COUNTY shall establish and update an overall budget for the Project, including the Construction Cost, the COUNTY'S other costs and reasonable contingencies related to all of these costs.

3.3 The COUNTY shall designate a representative authorized to act on the COUNTY'S behalf with respect to the Project. The COUNTY, or such authorized representative, shall render decisions in a timely manner pertaining to documents submitted by the CONSULTANT in order to avoid unreasonable delay in the orderly and sequential progress of the CONSULTANT'S service.

3.4 The COUNTY shall give prompt written notice to the CONSULTANT if the COUNTY becomes aware of any fault or defect in the Project or non-conformance with the contract documents. Any delay by the COUNTY in providing said notice shall not constitute a waiver, a bar or act to estop the COUNTY from exercising any of its rights under this contract.

3.5 Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the CONSULTANT, obtain advice of an attorney, insurance counselor and other consultants as the COUNTY deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the CONSULTANT.

3.6 The proposed language of certificates or certifications requested of the CONSULTANT or the CONSULTANT'S consultants shall be submitted to the CONSULTANT for review and approval at least 14 days prior to execution. The COUNTY shall not request certifications that would require knowledge or services beyond the scope of this Agreement.

**ARTICLE IV**  
**USE OF GEOTECHNICAL AND CONSTRUCTION MATERIAL TESTING'S  
SPECIFICATIONS AND OTHER DOCUMENTS**

4.1 The COUNTY shall be the absolute and unqualified owner of all documents prepared pursuant to this Agreement by the CONSULTANT with the same force and effect as if the COUNTY prepared same. Copies of complete or partially completed documents prepared pursuant to this Agreement shall be delivered to the COUNTY when and if this Agreement is terminated or upon completion of this Agreement, whichever occurs first. The CONSULTANT may retain one set of reproducible copies of the documents and these copies shall be for the CONSULTANT'S sole use in preparation of studies or reports for the COUNTY. The CONSULTANT is expressly prohibited from selling, licensing, or otherwise marketing or donating these documents, or using the documents in preparation of other work for any other client, without the prior express written permission of the COUNTY.

4.2 All documents including reports and specifications prepared by the CONSULTANT pursuant to this Agreement are instruments of service in respect of the Project.

4.3 Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the CONSULTANT'S reserved rights.

## **ARTICLE V**

### **TERMINATION, SUSPENSION OR ABANDONMENT**

5.1 This Agreement may be terminated by either party upon not less than fourteen (14) days written notice should the other party fail to substantially perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

5.2 If the COUNTY suspends the Project for more than thirty (30) consecutive days, the CONSULTANT shall be compensated for services performed prior to notice of such suspension.

5.3 This Agreement may be terminated by the COUNTY upon not less than fourteen (14) days written notice to the CONSULTANT in the event that the Project is permanently abandoned. If the COUNTY abandons the Project for more than ninety (90) consecutive days, the CONSULTANT may terminate this Agreement by giving written notice.

5.4 If the COUNTY fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, the CONSULTANT may, after giving seven (7) days written notice to the COUNTY, suspend services under this Agreement.

5.5 Failure of the COUNTY to make payments to the CONSULTANT in accordance with this Agreement shall be considered substantial nonperformance and cause for termination.

5.6 If the COUNTY fails to make payment when due to the CONSULTANT for services and expenses, the CONSULTANT may, upon seven (7) days written notice to the COUNTY, suspend performance of services under this Agreement. Unless the CONSULTANT receives payment in full within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the CONSULTANT shall have no liability to the COUNTY for delay or damage caused by the COUNTY because of suspension of services.

5.7 In the event of termination that is not the fault of the CONSULTANT, the CONSULTANT shall be compensated for services performed prior to termination, together with Reimbursable Expenses, if any, then due.

## **ARTICLE VI**

### **MISCELLANEOUS PROVISIONS**

6.1 Unless otherwise provided, this Agreement shall be governed by the law of the principal place of business of the COUNTY. Venue for any dispute or disagreement regarding the terms of this Agreement shall be in Brazos COUNTY, Texas.

6.2 Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitation shall commence to run not later than either the date of Substantial Completion, or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion.



6.3 The COUNTY and the CONSULTANT, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representative of such other party with respect to all covenants of this Agreement. Neither the COUNTY nor the CONSULTANT shall assign this Agreement without the express written consent of the other party.

6.4 This Agreement represents the entire integrated agreement between the COUNTY and the CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the COUNTY and the CONSULTANT.

6.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the COUNTY or the CONSULTANT.

6.7 COMPLIANCE AND STANDARDS. The CONSULTANT agrees to perform the work hereunder in accordance with generally accepted standards applicable thereto, and shall use that degree of care and skill commensurate with the surveying profession to comply with all applicable state, federal and local laws, ordinances, rules and regulations relating to the work to be performed hereunder and the CONSULTANT'S performance.

6.8 INDEMNIFICATION: CONSULTANT shall save and hold harmless the COUNTY from and against any and all claims and liability due to activities of the CONSULTANT, its agents or employees, performed under this Agreement and which result from any negligent act, error, or omission of the CONSULTANT, or of any person employed by the CONSULTANT. The CONSULTANT shall also save harmless the COUNTY from and against any and all expenses, including attorney's fees which might be incurred by the COUNTY in litigation, or otherwise, resisting said claims or liabilities which might be imposed on the COUNTY as the result of such activities by the CONSULTANT, its agents or employees.

6.9 Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

COUNTY of Brazos  
Attn: Charles Wendt, Purchasing Agent  
200 South Texas Ave., Suite 352  
Bryan, TX 77803

GEOTECHNICAL AND CONSTRUCTION MATERIAL TESTING:  
Dudley Engineering LLC DBA Dudley  
Attn: G. Taylor Stinson, PE  
6102 Imperial Loop  
College Station, TX 77845

**ARTICLE VII**  
**PAYMENTS TO THE GEOTECHNICAL AND CONSTRUCTION MATERIAL TESTING**

7.1 In consideration of the CONSULTANT'S provision of the Services in compliance with all terms and conditions of this contract, the COUNTY shall pay the CONSULTANT according to the terms set forth in Exhibit "B". Except in the event of a duly authorized change order, approved by the COUNTY as provided in this Contract, the cost of Services provided under this contract may not exceed the unit prices provided in Exhibit "B".

7.2 PAYMENTS ON ACCOUNT OF ADDITIONAL SERVICES. Upon approval by the COUNTY or the COUNTY'S designee of the CONSULTANT'S statement of services rendered or expenses incurred, payment on account of the CONSULTANT'S Additional Services and for Reimbursable Expenses shall be made monthly.

7.3 PAYMENTS WITHHELD. No deductions shall be made from the CONSULTANT'S compensation on account of penalty, liquidated damages or other sums withheld from payments to Contractors, or on account of the cost of changes in the Work other than those for which the CONSULTANT has been found to be liable.

7.4 CONSULTANT'S ACCOUNTING RECORDS. Records of Reimbursable Expenses pertaining to Additional Services and services performed on an hourly basis shall be available to the COUNTY or the COUNTY'S authorized representative at mutually convenient times.

7.5 LIMIT OF APPROPRIATION. Prior to the execution of this Agreement, the CONSULTANT has been advised by the COUNTY and the CONSULTANT fully understand and agrees, such understanding and agreement being of the absolute essence to this Agreement, that the total maximum compensation that CONSULTANT may become entitled to hereunder, and the total maximum sum that the COUNTY shall become liable to pay to the CONSULTANT hereunder, shall not, under any conditions, circumstances or interpretations hereof, exceed the sum of the issued Purchase Order including executed change orders.

7.6 Payments shall be made by the COUNTY in accordance with Texas Government Code Chapter 2251. The COUNTY shall pay the CONSULTANT'S invoices as approved by the COUNTY'S designee within thirty (30) days after the COUNTY'S designee's approval of the same, provided that the approval or payment of any such statement shall not be considered to be evidence of performance by the CONSULTANT to the point indicated by such statement or of receipt or acceptance by the COUNTY of the work covered by such statement.

**ARTICLE VIII**  
**PERFORMANCE AND COST**

8.1. The CONSULTANT shall exercise a degree of care and diligence in the performance of all services under this Contract in accordance with the professional standards prevailing among CONSULTANT'S (skilled in design of projects of similar scope) in the location in which the CONSULTANT practices or Brazos COUNTY, Texas, whichever area displays the higher standard. All Services shall be performed as expeditiously as is consistent with said standards and the orderly progress of the work.

8.2 To initiate work, the COUNTY will provide a Scope of Work, hereinafter "Scope". Each Scope will include a general description of the requested work and a timeframe for completion.

8.3 The CONSULTANT will reply with a Pricing Proposal that includes the hours or units required to complete the scope of work, considering the unit prices in Exhibit "B", as well as a schedule with the appropriate milestones.

8.4 Prior to the issuance of a Purchase Order, the Pricing Proposal must be signed by the COUNTY Judge or a Commissioner of a Precinct in which all or part of the work is to be performed.

8.5 In the event the pricing proposal exceeds FIFTY THOUSAND AND NO/100THS DOLLARS (\$50,000.00) the proposal will require the approval of the Commissioners Court.

8.6 Once approved, the COUNTY will issue a Purchase Order with the attached Scope and Pricing Proposal. Issuance of the Purchase Order to the CONSULTANT will constitute a release to begin work on the specified project.

8.7 Time is of the essence of this Contract. The CONSULTANT shall be prepared to provide the Services in the most expedient and efficient manner possible in order to complete the work in a timely manner. The CONSULTANT'S Schedule shall include allowances for periods of time required for the COUNTY's review and for approval of submissions by authorities having jurisdiction over the Project. The time limits established by this schedule over which CONSULTANT has control shall not be exceeded without written approval from the Commissioner's Court or their designee.

8.8 The testing Services consist of all of the services required to be performed by the CONSULTANT, CONSULTANT employees and CONSULTANT consultants under the terms of this Contract. Such services include normal testing services, and any other services that are normally or customarily furnished and reasonably necessary for the Project. The CONSULTANT shall contract and employ, at his expense, consultants necessary for the design of the Project, and such consultants shall be licensed as required by the State of Texas and approved in writing by the COUNTY.

8.9 The CONSULTANT shall designate a principal of the firm, acceptable to the COUNTY, who shall remain in charge of Professional Services through completion of the testing and be available for general consultation throughout the Project. Any replacement of that principal shall be approved in writing by the COUNTY, prior to replacement.

8.10 The CONSULTANT shall be responsible for the coordination of all testing documents used on the Project. The CONSULTANT shall also be responsible for the completeness and accuracy of all testing's and specifications, for their compliance with all applicable codes, ordinances, regulations, laws, and statutes.

**ARTICLE IX**  
**OTHER CONDITIONS OR SERVICES**

**9.1 INSURANCE**

9.1.1 The CONSULTANT shall file with the COUNTY a Certificate of Errors and Omissions Insurance having minimum limits of One Million and No/100 Dollars (\$1,000,000.00) for each occurrence and annual One Million and No/100 Dollars (\$1,000,000.00) aggregate. Such Errors and Omissions Insurance shall have a deductible not in excess of Two Hundred Thousand and No/100 Dollars (\$200,000.00) self-insured. Such Certificate shall bear the endorsement "Not to be canceled without thirty (30) days prior notice to BRAZOS COUNTY, TEXAS." The CONSULTANT shall maintain the Errors and Omissions Insurance at all times this Agreement is in effect and for a period of five (5) years after completion of the Project. Failure to maintain the required insurance shall be deemed to be a material breach of this Agreement.

9.1.2 The CONSULTANT shall also provide Worker's Compensation, automobile and comprehensive general liability policies. The CONSULTANT shall deliver the insurance certificates to the COUNTY. The coverage provided herein shall contain an endorsement providing thirty (30) days' notice to the COUNTY prior to any cancellation of coverage. Said coverage shall be written by an insurer acceptable to the COUNTY and shall be in a form acceptable to the COUNTY. If the CONSULTANT has canceled or allowed to lapse any of these insurance policies, then the COUNTY may pay for such insurance and may hold the amount of such payment out of the CONSULTANT'S fees or be otherwise reimbursed. Failure to maintain the required insurance shall be deemed to be a material breach of this Agreement.

**9.2 PERIODS OF SERVICE**

9.2.1 The CONSULTANT shall begin work immediately upon receipt of the Purchase Order. The project will proceed according to the schedule shown the Scope of Work and Pricing Proposal. The schedule makes certain assumptions regarding review processes and other activities that are beyond the control of the CONSULTANT.

9.2.2 Working days shall be defined as standard workdays between Monday and Friday, exclusive of holidays.

9.2.3 This schedule assumes an orderly progression of the CONSULTANT'S services. Delays beyond the control of the CONSULTANT may be cause for extension of this period of service, in which case the CONSULTANT shall submit in writing to the COUNTY its request for such extensions a minimum of thirty (30) calendar days prior to the end of the affected service period.

9.2.4 If the COUNTY has requested significant modifications or changes in the general scope, extent or character of the Project, the time or performance of the CONSULTANT'S services shall be adjusted equitably.

This Agreement entered into as of the day and year first written above.

The undersigned officers and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolution extending said authority have been duly passed and are now in force and effect.

SIGNED THE \_\_\_\_\_ DAY of May 2022.

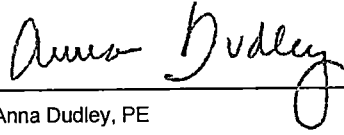
**BRAZOS COUNTY, TEXAS**

A handwritten signature in black ink, appearing to read 'Duane Peters', written over a horizontal line.

Duane Peters, COUNTY Judge

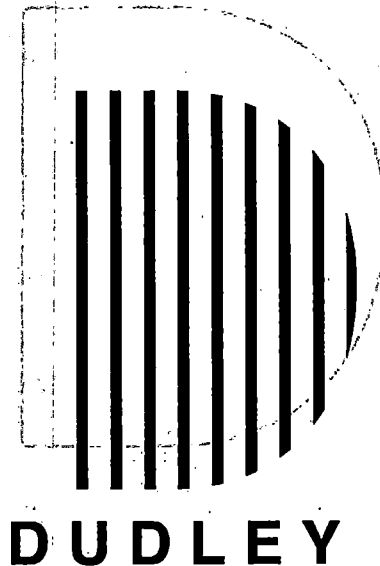
Acting by and through the authority of  
the Brazos COUNTY Commissioners Court

**DUDLEY ENGINEERING LLC**

A handwritten signature in black ink, appearing to read 'Anna Dudley', written over a horizontal line.

by: Anna Dudley, PE  
Principal

**STATEMENT OF QUALIFICATIONS**  
**of**



**for**

**BRAZOS COUNTY**  
**ENGINEERING SERVICES**  
**RFQ 22-101**

Company Name: Dudley Engineering LLC  
**Services to be Considered For: Geotechnical and Materials Testing**  
Address: 6102 Imperial Loop, College Station, Texas 77845

Phone: 979.777.0720  
EIN: 82-0596020

\*ORIGINAL\*



6102 Imperial Loop  
College Station, Texas 77845  
dudleyeng.com

March 28, 2022

Brazos County  
Purchasing Department  
200 S. Texas Avenue, Suite 352  
Bryan, TX 77803

To Whom it May Concern:

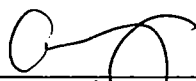
Please accept this letter as an expression of interest by Dudley Engineering, LLC (DUDLEY) to perform geotechnical engineering and construction materials testing services for Brazos County as outlined in Request for Qualifications (RFQ) No. 22-101. DUDLEY is currently registered with the Texas Board of Professional Engineers under firm registration number 18677. DUDLEY is a firm committed to engineering extraordinary success for our clients, communities, and team.

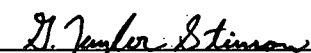
DUDLEY will be supported by Tri Star Geotechnical Services, LLC (Tri Star Drilling & Testing) when performing subsurface investigations and laboratory testing programs associated with geotechnical engineering. Tri Star Drilling & Testing will also oversee construction materials testing services.

DUDLEY and Tri Star Drilling & Testing are both limited liability companies with our main office located at 6102 Imperial Loop in College Station, Texas. DUDLEY also currently maintains offices in Austin, TX and Houston, TX. Anna Dudley, P.E., is the President of DUDLEY and governing person of Tri Star Drilling & Testing. G. Taylor Stinson, P.E., M.S., is a Principal with DUDLEY and governing person of Tri Star Drilling & Testing. Additional Principal with DUDLEY include Drew Dudley, P.E., S.E. and Rick Robertson, P.E.

We very much appreciate your consideration of our application and look forward to meeting with you in the future. If we can be of any assistance or if you need further information, please feel free to contact us at (979) 777-0702.

Sincerely,

  
\_\_\_\_\_  
Anna Dudley, P.E.  
President, DUDLEY  
Governing Person with Tri Star  
adudley@dudleyeng.com

  
\_\_\_\_\_  
G. Taylor Stinson, E.I.T., M.S.  
Principal, DUDLEY  
Governing Person with Tri Star  
tstinson@dudleyeng.com





## **SECTION 2**

### **Statement of Firm Organization, Background, Management Approach**

#### **Firm Organization**

The firm consists of five key principals specializing in their respective disciplines within the firm. Each of the principals brings a unique perspective to the group, allowing for a well-rounded and collaborative approach to each project. The complimentary nature of geotechnical and structural engineering supports this approach.

The firm's headquarters are located in Brazos County at 6102 Imperial Loop in College Station, Texas.

Geotechnical engineering services are full-service including project site drilling, laboratory testing and analysis. Specifically, services include: planning and implementation of subsurface exploration and laboratory testing programs; deep and shallow foundation systems; earth retention systems; slope stability considerations and analysis; pavement design and evaluation; open cut-and-cover and trenchless construction for utilities; forensic investigations and site improvement methodologies.

Construction Materials Testing services include testing related to soils; concrete; hot-mix asphalt concrete; and structural steel inspections.

#### **Firm Background**

In 2017, Drew Dudley, PE, SE founded the firm in Montgomery, Texas. Soon thereafter, Drew moved the company to College Station, Texas to continue to grow the team. In 2020, Rick Robertson, PE and his team joined Dudley Engineering. Rick Robertson began his own practice over 30 years ago and has been practicing throughout the state ever since. Also in 2020, Anna Dudley, PE joined the firm with the focus of streamlining business operations in anticipation of continued growth and expansion. In 2021, the firm added geotechnical and environmental engineering to their service lines with the key addition of G. Taylor Stinson, PE and simultaneously rebranded from Dudley Dunham to DUDLEY. The firm is a WBE and HUB Certified firm composed of engineers with highly diverse technical backgrounds who have gathered locally thanks to their strong ties to the Brazos Valley and Texas A&M University.

#### **Management Approach**

DUDLEY and Tri Star Drilling & Testing's project management approach can best be described as performing a specific set of tasks effectively and consistently from project to project. This is accomplished by taking a simplified approach to 1) project set up and management, 2) scheduling and dispatch, 3) field data collection, 4) laboratory management, and 5) report generation. Each project is initiated by setting up the project in our in-house databases, assigning a project manager/engineer to the project, and concisely communicating the project requirements and nuances to the assigned team. Dispatch and scheduling quickly assigns field work to technicians while also ensuring they have sufficient qualifications/certifications. Field data collection includes verification of sample transfer and time tracking that is subsequently logged in our in-house database. Laboratory management is achieved by entering lab results directly into our in-house database with our ASTM, TxDOT, and AASHTO compliant tools. The laboratory management systems include automated break sheets, deficiency reporting, and lab testing worksheets. Report generation

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is generally handled with our in-house templates; however, customized templates are also generated by project managers/engineers for specialized projects.

### **Quality Control**

To meet the needs of our clients, quality must be the paramount goal of all activities. To meet this end, all contract QC requirements associated with the contract documents such as specifications, submittals, and quality control along with other various technical sections will be adhered to.

DUDLEY and Tri Star Drilling & Testing will perform sufficient inspections and test as required for all work, including that of the subcontractors, to ensure conformance to applicable standard operation procedures, specifications and drawings with respect to the materials, workmanship, construction, finish, functional performance and identifications.

DUDLEY and Tri Star Drilling & Testing's on-site personnel will:

- Enforce procedures for checking materials and equipment at the job site for compliance with contract plans and specifications and approved work plan.
- Organize and conduct all required inspections of materials and equipment (preparatory, initial, and follow-up) and determine whether work can commence or continue upon conducting these inspections.
- Inspect the work performed on a daily basis for compliance with the current plans and specifications.
- Schedule, coordinate and supervise the inspections and work to be performed by subcontractors working directly for DUDLEY and Tri Star Drilling & Testing on the project.
- Ensure that all tests and/or inspections are required or necessary prior to work being performed and to report the results of said testing/inspections daily.
- Coordinate between the Owner, Contractor, DUDLEY, Tri Star Drilling & Testing and any subcontractor.
- Assure that all geotechnical/environmental/construction materials testing work, inspections, and testing are being done in compliance with the contract specifications, standard operating procedures (SOPs) and quality control requirements.

DUDLEY and Tri Star Drilling & Testing will perform the three phases of inspection for all definable features of work. No work shall commence until all requirements are satisfactorily completed at the scheduled preparatory meeting.

### **Preparatory Inspections**

Preparatory inspections are performed prior to beginning of each Definable Feature of Work. It will include DUDLEY and/or Tri Star Drilling & Testing's project manager/field supervisor, the job superintendent/project manager, the subcontractor's (if any) supervisor, and any others as required by the specific work.

The preparatory inspections as listed below will be conducted in relation to the various technical specifications systems of the Contract Documents. The listing is not intended to be a complete listing of QC actions and procedures that will be followed. It does, however, provide a preliminary checklist of items that will be pursued.

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1. Review contract requirements per plans and specifications.
2. Check to assure that all materials and/or equipment are on hand and have been submitted and approved as required.
3. Check to assure that all preparatory quality assurance requirements have been met.
4. Check to assure that all preparatory quality control requirements have been met.
5. Check to assure that provisions have been made to provide all necessary controls and control testing.
6. Inspect work areas to assure that all preliminary work has been accomplished.
7. Review Hazard Analysis and Safety Inspection Checklist for equipment.
8. Procedure – Plan for accomplishing work.

### **Initial Inspections**

Initial inspections will be performed as soon as a representative portion of the particular feature of work has been started.

The initial inspection as listed below will be conducted in relation to the various technical specification sections of the Contract Documents. The listing is not intended to be a complete listing of QC actions and procedures that will be followed. It does, however, provide a preliminary checklist for items that will be pursued.

1. Check for compliance with Contract Documents.
2. Check to assure that all initial quality assurance requirements have been met.
3. Check to assure that all initial quality control requirements have been met.
4. Review of control testing.
5. Check for use of defective or damaged materials.
6. Check for omissions.
7. General check of dimensional requirements.
8. Inspect workmanship.
9. Establish level of workmanship.
10. Resolve all differences.
11. Check safety compliance with Hazard Analysis.

### **Follow-up Inspections**

Follow-up inspections will be performed at substantial completion of a particular feature of work.

The follow-up inspections as listed below will be conducted in relation to the various technical specification sections of the Contract Documents. The listing is not intended to be a complete listing of QC actions and procedures that will be followed

1. Check for compliance with Contract Documents.
2. Check to assure that all follow-up quality assurance requirements have been met.
3. Check to assure that all follow-up quality control requirements have been met.
4. Initiate closeout procedures for this portion of the work.

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5. Assure continuous compliance with contract drawings and specifications.
6. Control testing as required to confirm compliance.

### **Inspection Documentation**

DUDLEY and Tri Star Drilling & Testing will maintain current records of all inspections, meetings and tests (if performed). These will include factual evidence that the required inspections and tests have been performed, including type and number of inspections or tests involved; results of inspections or tests, nature of defects, causes for rejections, etc.; proposed remedial action and corrective actions taken. Our records will cover both conforming and deficient features and will include a statement that all supplies and materials incorporated in the work are in full compliance with the terms of the contract.

### **Submittal Procedures**

The submittals referred to in this plan include all shop drawings, product data, samples, letters of certification, tests, and other engineering information that may be required for quality control and as required by the contract documents. Quality of materials and equipment can only be assured by timely review, testing, or other evaluation; therefore, all required submittals will be made in time to allow for evaluation, approval, procurement, delivery and contractor Quality Control Preparatory Inspection of the item before its needed in the construction process.

### **Testing Methods**

1. Where testing or certification of equipment used for the project is required, all testing will be conducted in accordance with the appropriate testing procedure and methods referenced in each section of the contract documents. Validation testing shall be per specification.
2. Notice will be given to the Contractor for final inspections.
3. All test data will be provided to the Contractor and Owner.

### **Recording Procedures**

The following list itemizes some of the forms that the Contractor Quality Control Organization intends to use. This list is not all-inclusive and may be revised and updated as conditions require. The contractor's records will be available for review by the Owner or submitted as provided in the contract specifications.

### **Trip Report**

Used to report activities covering off-site inspections.

### **Preparatory Inspection Checklist**

To be used by DUDLEY's Project Engineer, in documenting the results of the preparatory inspection of each Definable Feature of Work.

### **Initial Inspection Checklist**

To be used by the Quality Control Manager, or his designate, in documenting the results of each initial inspection conducted at the start of each separate segment of work associated with Definable Feature of Work.

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**Material and Equipment Inspection Report**

Used in documenting the results of inspection of all material and equipment received at the job site.

**Deficiency Report (Field Daily Report)**

A listing of construction deficiencies requiring corrective action are discovered.

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### **SECTION 3**

#### **PROJECT TEAM QUALIFICATIONS**

##### **Section 3.a: Project Team**

1. Principal in Charge: G. Taylor Stinson, PE, MS
2. Project Manager/Project Engineers:
  - a. Jonathan Reynolds, Drilling and Lab Supervisor
  - b. Ryan Sbrusch, EIT, Project Engineer
  - c. Caleb Ray, EIT, Project Engineer
3. Technician Staff:
  - a. Edgar Salinas, Lead Driller
  - b. Ty Brock, Lead Logger
  - c. Brad Albright, Senior Technician
  - d. Derek Barosh, Lead Lab and CMT Technician
4. Advising Project Principals
  - a. Drew Dudley, PE, SE, Structural Principal
  - b. Rick Robertson, PE, Structural Principal
  - c. Anna Dudley, PE, President

##### **Section 3.b: Experience**

###### **3.b.1.a: Construction Values between \$100,000 - \$1,500,000**

1. Texas A&M University Parking Lot Reconstruction (Lots 47 and 51); College Station, TX  
**Date(s):** February 12, 2022 to February 26, 2022  
**Client:** Kimley-Horn  
**Contact:** Chris Harris, P.E., C.F.M., Vice President  
**Office Number:** (979) 775-9595  
**E-mail:** Chris.Harris@kimley-horn.com  
**Estimated Construction Cost:** Less than \$1,500,000  
DUDLEY performed geotechnical engineering services for the proposed reconstruction of parking lots 47 and 51 at Texas A&M University in College Station, Texas. The project consisted of drilling ten (10) 10-foot borings for the project. Drilling operations were scheduled on the weekend due to avoid typical student traffic in the work area. The laboratory testing program consisted of evaluating the index properties and the existing moisture condition of the subgrade and foundation soils. Flexible and rigid pavement section recommendations were formulated for the proposed reconstruction project based on the results of the subsurface investigation and laboratory testing program. Sulfate-rich soils were a concern in the project area and recommendations were presented to evaluate this potential issue in more detail during construction by excluding the use of calcium-based admixtures.
2. Highland Drive Bridge Replacement; Walker County, TX  
**Date(s):** December 7, 2021 to December 28, 2021  
**Client:** Goodwin-Lasiter-Strong  
**Contact:** John Rusk, P.E.  
**Office Number:** (979) 776-9700  
**E-mail:** jrusk@glstexas.com  
**Estimated Construction Cost:** Less than \$1,500,000

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DUDLEY performed geotechnical engineering services for a proposed bridge replacement along Highland Drive in Walker County, Texas. The new bridge span will be approximately 70 feet to 85 feet and the bridge will be supported by either piles or drilled pier foundation elements. The subsurface investigation consisted of two (2) 80-foot borings and one (1) 25-foot boring. The existing bridge was load zoned for 18,000 pounds and had to be considered when selecting the type of drilling equipment used for the project. Wet-rotary drilling was required below a depth of 25 feet due to the presence of groundwater and caving soils. In addition, Texas Cone Penetrometer testing was performed in accordance with TEX-132-E. Drilling logs and design parameters were formulated using TxDOT WinCore Version 3.3. Primary construction considerations included using temporary casing or slurry displacement techniques when installing drilled pier foundation elements due to the presence of groundwater and caving soils.

3. **Dynamic Solutions Truck Facility; Katy, Texas**

**Date(s):** February 8, 2021 to February 28, 2022

**Client:** Texas Professional Engineering

**Contact:** Clifton Gray, P.E.

**Office Number:** (936) 756-7101

**E-mail:** cgray@engineeringtexas.com

**Estimated Construction Cost:** Less than \$1,500,000

DUDLEY performed geotechnical engineering services for a proposed 88,590 square foot parking facility in Katy, Texas. The parking facility will accommodate 18-wheeler truck traffic. The subsurface investigation consisted of drilling four (4) 10-foot borings manually due to the wet surficial soil conditions present across the project site. In addition, Dynamic cone penetrometer testing was performed in accordance with ASTM D6951 at three (3) locations. The subsurface investigation determined that weak formations were present in the upper portions of the stratigraphy. More specifically, the weak formations extended approximately 7 inches to 32 inches below the existing ground surface. To address these weak soil conditions, various recommendations were formulated for the project, including: 1) excavation and replacement, 2) chemical stabilization, and 3) geogrid reinforcement.

**3.b.1.b: Construction Values between Greater than \$1,500,000**

1. **Dollar General Developments; Dallas-Fort Worth metroplex and surrounding area**

**Date(s):** November 2021 to February 2022

**Client:** Vaquero Partners, LP

**Contact:** Brennan Hogg, Development Coordinator

**Office Number:** (817) 966-4789

**E-mail:** bhogg@vaqueroventures.com

**Estimated Construction Cost:** Greater than \$1,500,000

DUDLEY performed geotechnical engineering services for five (5) proposed Dollar General developments in the Dallas-Fort Worth metroplex and surrounding area. The subsurface investigations have generally consisted of five (5) borings for the proposed building area and four (4) to six (6) borings for the proposed paved areas. Deep and shallow foundation system recommendations have been furnished for the proposed buildings. In addition, site improvement techniques related to reducing potential shrink/swell movements in the foundation soils have been presented. Pavement recommendations have included both flexible and rigid pavement sections. In addition,

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fiber reinforced concrete has been addressed as an alternative to conventionally reinforced concrete pavement sections.

2. SAFStor Irving Development; Irving, TX

**Date(s):** January 3, 2022 to January 25, 2022

**Client:** ARCO Design/Build

**Contact:** Josh Warkentine

**Office Number:** (770) 508-3952

**E-mail:** jwarkentine@arcodb.com

**Estimated Construction Cost:** Greater than \$1,500,000

DUDLEY performed geotechnical engineering services for a proposed SAFStor development in Irving, Texas. The project consisted of a three-story metal building with a total footprint or ground contact area of approximately 30,000 square feet. In addition, there were retaining walls and pavement associated with the development. Due to the budget associated with the project, site improvement techniques consisted of moisture injection to address the highly expansive subsurface conditions associated with the project area, i.e. the Eagle Ford shale formation. Sulfate-rich soils were another primary consideration when formulating foundation and pavement recommendations for the development.

3. Traditions B5 Development; Bryan, TX

**Date(s):** October 10, 2021 to March 24, 2022

**Client:** LW Retail 1, LLC

**Contact:** Justin Shulse

**Office Number:** (979) 704-6395

**E-mail:** jshulse@williamcoleinc.com

**Estimated Construction Cost:** Greater than \$1,500,000

DUDLEY performed construction materials testing services for a project located within the Traditions community in Bryan, Texas known as the B5 development. DUDLEY was aided by Tri Star Drilling & Testing for this project. The project consisted of an 11,000 square foot building and approximately 65,000 square feet of concrete paving. Construction materials testing services included: 1) compaction testing for the 6-foot-thick building of select fill, 2) subgrade preparation within the proposed paved and flatwork areas, 3) drilled pier and pre-pour observations, 4) concrete sampling and testing, and 5) structural steel inspections. DUDLEY and Tri Star Drilling & Testing worked directly with Robert Krupa, with JaCody Construction, LP throughout the duration of the project.

4. First Financial Bank; College Station, TX

**Date(s):** December 10, 2022 to present

**Client:** JaCody Construction, LP

**Contact:** Forrest Couch

**Office Number:** (979) 446-5512

**E-mail:** forrest.couch@jacodyconstruction.com

**Estimated Construction Cost:** Greater than \$1,500,000

Tri Star Drilling & Testing is currently performing construction materials testing services for the proposed First Financial Bank in College Station, Texas. Services performed to date include compaction testing within the proposed building and paving areas, Proof-rolling observations, pre-pour inspections, and concrete sampling/testing.

# DUDLEY

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### **Section 3.c: Sub-Consultants**

DUDLEY has engaged Tri Star Drilling & Testing for all of the projects listed in Section 3.b. Therefore, the above list of services as project experience for both DUDLEY (prime) and Tri Star Drilling & Testing (sub-consultant).

**DUDLEY**

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# TAYLOR STINSON, PE

## PRINCIPAL IN CHARGE



### CERTIFICATIONS AND AFFILIATIONS

Licensed PE in TX  
(Texas PE No. 127726, Exp. June 2021)

American Wood Council  
Foundation Performance Association

### EDUCATION

Masters in Civil Engineering, Geotechnical Focus  
University of Memphis, 2013

Bachelors in Civil Engineering, Structural Focus  
Christian Brothers University, 2012

### PUBLICATIONS

Brazos County Engineering Design Guidelines, Co-Author  
Pavement Design, July 2019

### POSITIONS HELD

Principal | DUDLEY  
July 2021 - Present

Founding Member | Tri Star Drilling & Testing  
July 2021 - Present

Project Engineer | CME Testing and Engineering, Inc.  
December 2013 - August 2021

Taylor has a wealth of experience in the Brazos Valley and Central Texas region. He has concentrated in geotechnical engineering, environmental engineering and construction materials testing and monitoring throughout the course of his career. He has been involved in many Brazos County projects through his career as well as co-authoring the Brazos County Engineering Design Guidelines Taylor's highly practical approach is recognized and valued by agencies, design teams and contractors alike.

### PROJECTS

#### SAFSTOR IRVING | Irving, Texas

Geotechnical Principal in Charge for a three story structure with a total footprint of approximately 30,000 square feet. The geotechnical scope also included retaining walls and pavement, site improvement techniques.

#### HIGHLAND DRIVE BRIDGE REPLACEMENT | Walker County, Texas

Principal in Charge for proposed bridge replacement with a span of approximately 70 feet supported by piles or drilled pier foundation elements. Wet rotary drilling was required below a depth of 25 feet due to the presence of caving soils.

#### FIRST FINANCIAL BANK | College Station, Texas

Project Manager and Principal in Charge for construction materials testing services for the proposed facility, including compaction testing, proof-rolling observations, pre-pour inspections and concrete sampling and testing.

#### DOLLAR GENERAL DEVELOPMENTS | DFW Metroplex

Geotechnical Principal in Charge for five Dollar General projects in the Dallas-Fort Worth Metroplex. The work generally consisted of borings for the proposed building area and pavement areas. Deep and shallow foundation system recommendations were furnished for the proposed building. Site improvement techniques were presented to reduce potential shrink/swell movements in the foundation soils.

#### TRADITIONS B5 DEVELOPMENT | Bryan, Texas

Principal for construction materials testing services for an 11,000 square foot building and 65,000 square feet of concrete paving. Services included: compaction testing, subgrade preparation, drilled pier and pre-pour observations, concrete sampling and testing and structural steel inspections.

#### VARIOUS BRAZOS COUNTY PROJECTS

Taylor served various roles on the following projects: Brazos County Expo Center, Brazos County Juvenile Justice Center Additions, Brazos County Detention Center Kitchen Addition, and the Brazos County Precinct 1 Justice of the Peace.

#### VARIOUS ROADWAY PROJECTS

Taylor has served various roles on roadway projects for the following agencies: City of College Station, City of Bryan, City of Huntsville, City of San Marcos, Brazos County, Texas Department of Transportation, and the Texas A&M University System.

# DUDLEY

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# RICK ROBERTSON, PE

## ADVISING PROJECT PRINCIPAL



### CERTIFICATIONS

Licensed Professional Engineer in TX (PE No. 56375)

### EDUCATION

Doctor of Engineering  
Texas A&M University, 1988

Master of Engineering, Civil Engineering  
Texas A&M University, 1981

Bachelors in Civil Engineering  
Texas A&M University, 1979

Rick has been practicing in Texas for over 35 years, developing strong relationships with architects around the state and Brazos Valley. He has developed a reputation for being highly detail-oriented, an excellent communicator, and for delivering complex projects of all types and scales in the Brazos Valley and beyond.

### PROJECTS

#### BRAZOS COUNTY EXPO CENTER | Bryan, Texas

Principal in charge on Initial buildings and expansions between 2005 and 2017 which included pavilions, covered arenas, warm up arenas, connecting structures and exhibit hall. Facilities composed of metal buildings with deep foundations.

#### HEARNE PUBLIC SAFETY FACILITY | Hearne, Texas

Principal in charge on a new public safety building serving as headquarters for the police and fire department, municipal courts, and council chambers. Services included structural design and construction administration of stiffened slab-on-grade foundation, load bearing CMU walls with steel joists for fire station facilities and structural steel moment frame with open web steel joists on police station and municipal court facilities.

#### COLLEGE STATION FIRE AND EMS NO. 6 | College Station, Texas

Principal in charge for a 25,000 square foot fire station including sleeping accommodations, kitchen and dining facilities, offices and conference rooms.

#### BRAZOS COUNTY AGRILIFE EXTENSION | College Station, Texas

Principal in charge for design of a 9800 SF single story multi-use building containing offices, conference rooms, training rooms and a large assembly room area. The structural system uses conventional and laminated wood framing in combination with structural steel.

### POSITIONS HELD

VICE PRESIDENT | Dudley Dunham Engineering  
January 2020 - Present

PROFESSOR OF PRACTICE | Texas A&M College of Architecture  
January 2020 - Present

VICE PRESIDENT | Dunham Engineering Inc.  
January 2016 - December 2019

OWNER | Robertson Consulting Engineers  
November 1988 - December 2015

# DUDLEY

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# ANNA DUDLEY, PE

## ADVISING PROJECT PRINCIPAL



### CERTIFICATIONS & INVOLVEMENT

Licensed PE in TX  
(PE No. 124952)

Leadership Montgomery County Graduate  
Class of 2019

Angels Loft by Angel Reach (Non-Profit)  
Business Plan Committee Member (2018-2019)  
Marketing Committee Member (2018-2019)

PSMJ Project Management Program  
2018

### EDUCATION

Bachelor in Civil Engineering  
Texas A&M University - College Station, Texas  
August 2007 - August 2012

In her engineering experience, Anna worked as a civil engineer in land development for some of the most high-performing developers in the region. While working on several premier master-planned communities, she distinguished herself as an excellent project manager with an affinity for preserving the development's vision while reining the technical aspects of the engineering design. Her ability to communicate big-picture concepts and direct the development team's consultants won her roles on high-profile projects. While serving as a project manager, Anna was a part of the leadership team at a firm which tripled in size over a three year period, allowing her to gain first-hand experience with staff development and operations management. Having joined DUDLEY in early 2020, Anna's role is to develop and maintain streamlined business operations processes and establish excellent staff development practices in anticipation of continued growth of the firm.

### POSITIONS HELD

**PRESIDENT | Dudley Engineering LLC**

Duties: Create and maintain streamlined business operations, establish staff development protocols, develop business in the civil-support sector, oversee accounting, human resources and administrative functions, oversee special projects.

January 2020 - Present

**DEPARTMENT MANAGER | Elevation Land Solutions**

Duties: Lead a team of 6-8 internal engineers in the master planning, engineering design, and project management of various master-planned community developments. Oversee the professional development of 6 engineers via a mentor-mentee role. Also involved in operations management, recruiting and hiring for the company as a whole.

October 2016 – February 2020

**ASSOCIATE CIVIL ENGINEER | Jones & Carter**

Duties: Engineering design and project management of various master-planned communities, including involvement in the master planning for drainage, water resources, environmental, and transportation components of the projects.

August 2012 – October 2016

# DREW DUDLEY, PE, SE

## ADVISING PROJECT PRINCIPAL



### CERTIFICATIONS

Licensed PE in AL, AR, AZ, CO, CT, FL, GA, IA, ID, IN, KS,  
LA, MD, MI, MN, MS, MO, NC, NE, NM, NJ, NV, NY, OH, OK,  
SC, TN, TX, UT, VA, WI  
(Texas PE No. 123798)

Licensed SE in Oklahoma

### EDUCATION

Masters in Structural Engineering  
Texas A&M University, December 2012

Bachelors in Civil Engineering  
Kansas University, 2011

### AWARDS

NSPE-TX Young Engineer of the Year for Texas

Civil + Structural Engineer Magazine Rising Star 2018

Aggie 12 Under 12 Alumni Spotlight 2021



Since founding the firm in 2017, Drew has expanded the team to fifteen engineers. He continues to wear many hats while running and growing the business, although his most cherished role is teaching and mentoring his employees. Teaching is a persistent theme in his life, as he also works as a Professor of Practice at Texas A&M University's Department of Construction Science. Drew has earned several recognitions and awards in the engineering community in the past several years including most recently being named the National Society of Professional Engineers' "Young Engineer of the Year" for the State of Texas in 2020.

### PROJECTS

**SAN JACINTO RIVER AUTHORITY OFFICE BUILDING | Conroe, Texas**  
Principal in charge for the structural assessment and remediation of existing 8,000 square foot office building on Lake Conroe. Due to the function of the building, which was classified as Risk Category IV and the emergency nature of its functions, the SJRA wished to remediate the structure to be able to perform adequately in a design wind event.

**MEANDERING ROAD BRIDGE | Spring, Texas**  
Principal in charge for the structural design of a two-lane bridge with two sixty foot spans.

**HUNTSVILLE POLICE AND FIRE STATION | Huntsville, Texas**  
Specialty design engineer for a new structural steel framed police and fire facility with isolated instances of exterior non-load bearing CFS walls.

**CAPITAL AREA RURAL TRANSPORTATION SYSTEM | Cedar Creek**  
Principal for structural design of a stiffened slab on grade for the rural/urban transit district complex which includes facilities for a passenger hub and vehicle maintenance and refueling bays.

### POSITIONS HELD

**PRINCIPAL | Dudley**  
January 2020 - Present

**PROFESSOR | Texas A&M, College of Architecture**  
January 2018 - Present

**MEMBER | Dudley Engineering, LLC**  
April 2017 - December 2019

**ADJUNCT PROFESSOR | University of Houston**  
August 2014 - December 2017

**PROJECT MANAGER | CPH Structural Engineering**  
April 2016 - April 2017

**GRADUATE ENGINEER | Walter P Moore**  
January 2013 - April 2016

# DUDLEY

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# RYAN SBRUSCH

## PROJECT ENGINEER



### CERTIFICATIONS

Texas EIT

### EDUCATION

Masters in Civil Engineering  
Texas A&M University, May 2020

Bachelors in Civil Engineering  
Texas A&M University, May 2018

Though a recent graduate, Ryan accelerated his engineering career by successfully completing a rigorous student engineer program with DUDLEY. Through the experience, Ryan enhanced his abilities and propelled himself into serving as a project manager on a wide range of projects. His background has also allowed him to advance into the position of team lead, which allows him to mentor other young engineers at the firm and guide them toward achieving their goals.

### PROJECTS

#### Comal County Fire Station | Comal County, Texas

Project engineer, construction observation and administration services on a new 8,100 square foot fire station with mezzanine

#### Lake Bryan Restrooms Facilities Improvements | Bryan, Texas

Description: Structural engineer for a 1,000 square foot concrete masonry unit restroom and storage building at Lake Bryan Park

#### Stratus Auto Equipment | College Station, Texas

Description: Project manager, construction observation and administration on a new 16,000 square foot pre-engineered metal building for storage of auto equipment.

#### WRI Tractors | Bryan, Texas

Description: Project engineer, construction observation and administration on a new 22,000 square foot tractor equipment dealership consisting of a pre-engineered metal framing system with monolithic slab and grade beam system on drilled piers.

### POSITIONS HELD

PROJECT MANAGER | Dudley  
January 2020 - Present

INTERN GRADUATE ENGINEER | Dunham Engineering  
February 2017 - December 2019

GEOTECHNICAL INTERN | Terracon  
May 2015 - August 2015

# DUDLEY

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# CALEB RAY, EIT

## PROJECT ENGINEER



### CERTIFICATIONS

Texas EIT

### EDUCATION

Bachelors in Civil Engineering  
Texas A&M University, May 2021

Despite being early in his career, Caleb has emerged as a young leader on the DUDLEY team, finding every opportunity to share knowledge with his peers. Likewise, he takes initiative to improve himself, his team, and the firm by creating tools and systems that enhance the group's effectiveness.

### PROJECTS

#### Comal County Fire Station – Comal County, Texas

Project engineer, construction observation and administration services on a new 8,100 square foot fire station with mezzanine

#### Bexar County Fire Station No.124 – San Antonio, Texas

Project Engineer and construction observation services for new 21,700 square foot wood framed fire station

#### Oscar Johnson Community Center – Conroe, Texas

Project Engineer for new \$32 million community development center composed of cross-laminated timber structure. Facility will be a two story, 86,000 square foot public community center including offices, gyms, indoor track, and event center.

### POSITIONS HELD

GRADUATE ENGINEER | Dudley  
May 2021 - Present

GEOTECHNICAL INTERN | Terracon  
May 2019 - August 2019



# DUDLEY

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# JONATHAN REYNOLDS

## DRILLING & LAB SUPERVISOR



### CERTIFICATIONS AND AFFILIATIONS

OSHA 30-Hour Construction Safety and Health

Nuclear Density Gauge Certified

Radiation Safety Officer

### POSITIONS HELD

Drilling & Testing Technician | TRI STAR  
August 2021 - Present

Project Manager | WireStar Networks  
May 2018 - August 2021

Project Lead | Electra Link, Inc.  
October 2016 - May 2017

Technician | Wireless Services  
October 2014 - October 2016



Jonathan's experience managing projects and teams makes him a valuable member of the Tri Star team. Jonathan plays a key role in training new technicians on the company's procedures and standards and ensures projects stay on track for their respective delivery schedules.

### PROJECTS

B5 DEVELOPMENT | College Station, Texas  
Construction Materials Testing - Compaction testing, proof-rolling observations, and lime-stabilized subgrade evaluation and compaction testing

FIRST FINANCIAL BANK | College Station, Texas  
Construction Materials Testing - Compaction testing of select fill and general

TEXAS A&M UNIVERSITY PARKING LOT  
RECONSTRUCTION | College Station, Texas  
Geotechnical - Field exploration and laboratory testing of lots 47 and 51



# **DEREK BAROSH**

## **LEAD LAB & CMT TECHNICIAN**



### **CERTIFICATIONS AND AFFILIATIONS**

ACI Concrete Field Testing

ACI Concrete Strength Testing

Nuclear Density Gauge Certified

### **EDUCATION**

Bachelor in Science - Geography, Geology  
Sam Houston State University, 2015

### **POSITIONS HELD**

Drilling & Testing Technician | TRI STAR  
February 2022 - Present

President | Barosh Geotechnical  
May 2021 - February 2022

Staff Geologist | Terracon Consultants  
April 2019 - May 2021

Geologist | Energy Access Solutions  
May 2017 - April 2019

Field Geologist | Terracon Consultants  
May 2015 - May 2017



Derek's vast experience in the geotechnical and geological fields allows him to provide an insightful perspective in routine laboratory procedures, building on the team's ability to execute projects effectively and to a high degree of quality.

### **PROJECTS**

NEW BRAUNFELS CHRISTIAN ACADEMY  
ADDITIONS | New Braunfels, Texas  
Geotechnical - Directed/oversaw laboratory testing program for new building, track/field, baseball/softball field, and associated paving

MAGNOLIA COTTAGES | Magnolia, Texas  
Geotechnical - Directed/oversaw laboratory testing program for approximately 70 townhome structures

TOWER POINT CROWLEY OFFICE BUILDINGS |  
College Station, Texas  
Construction Materials Testing - Directed and performed compaction testing for two (2) buildings





# EDGAR SALINAS

## LEAD DRILLER



### CERTIFICATIONS AND AFFILIATIONS

ACI Concrete Field Testing

CDL License

### EDUCATION

Petroleum Engineering  
University of Houston

### POSITIONS HELD

Geotechnical Driller | TRI STAR  
March 2022 - Present

Geotechnical Driller | CME Testing  
June 2021 - March 2022

Manager | Demontrond Auto  
January 2014 - June 2021



Edgar leads drilling crews to safely and effectively execute projects in the field. With an educational background in petroleum engineering Edgar brings passion to his work and seeks to educate his team on each subsurface exploration project he is involved in.

### PROJECTS

MAGNOLIA COTTAGES | Magnolia, Texas  
Geotechnical - Directed/oversaw laboratory testing program for approximately 70 townhome structures

SMITHVILLE-KEILBERG STANDPIPE | College Station, Texas  
Geotechnical - Lead driller on project. Hollow-stem auger drilling was used to drill two (2) 50-foot borings

PINE ACRES SUBDIVISION | College Station, Texas  
Geotechnical - Lead driller while performing approximately 125 feet of drilling.



# TY BROCK

## LEAD LOGGER



### EDUCATION

Bachelors - Engineering Technology  
Sam Houston State University - May 2020

Masters - Engineering Management  
Central Michigan University - Underway

### POSITIONS HELD

Technician | TRI STAR  
October 2021 - Present

Ranch Hand | I.C. Cattle Company  
January 2018 - April 2021



Ty is a versatile team member contributing to not only the drilling, laboratory, and CMT operations for Tri Star, but also brings mechanical expertise for the company's drilling equipment. His engineering background lends him to approach his work methodically and provide a well-organized, high-quality product.

### PROJECTS

B5 DEVELOPMENT | College Station, Texas  
Construction Materials Testing - Compaction Testing, proof-rolling observations, and lime stabilized subgrade evaluation and compaction testing

HIGHLAND DRIVE BRIDGE REPLACEMENT | College Station, Texas  
Geotechnical - Subsurface logging and supervision of wet-rotary drilling techniques

DOLLAR GENERALS | Dallas-Fort Worth, Texas  
Geotechnical - Subsurface logging and drilling supervision for five (5) Dollar Generals in the metroplex area

SEABOURNE NATURE PARK | Dallas-Fort Worth, Texas  
Geotechnical - Subsurface logging and drilling supervision for over 200 linear feet of drilling



# BRADLEY ALBRIGHT

## SENIOR TECHNICIAN



### CERTIFICATIONS AND AFFILIATIONS

HMAC LEVEL 1A-E Plant Mix Specialist

CDL License

### POSITIONS HELD

Senior Technician | TRI STAR  
February 2022 - Present

Technician | CME Testing  
January 2015 - February 2022



Brad provides a helpful approach to every situation. His experience in geotechnical drilling and construction materials testing over the length of his career brings a depth of knowledge to every team.

### PROJECTS

B5 DEVELOPMENT | College Station, Texas  
Construction Materials Testing - Lime stabilized subgrade evaluation and compaction testing

NEW BRAUNFELS CHRISTIAN ACADEMY  
ADDITIONS | New Braunfels, Texas  
Geotechnical - Performed drilling operations using Tri Star Drilling & Testing's ATV drilling rig

MUMFORD ROAD NTA TESTING FACILITY  
DISTRESS INVESTIGATION | Bryan, Texas  
Geotechnical - Performed drilling operations using Tri Star Drilling & Testing's ATV drilling rig





## **SECTION 4 FIRM RESOURCES**

### **Section 4.a: Statement of Resources**

DUDLEY currently has a local staff of twenty (20) employees and a total staff of twenty-two (22). In addition, Tri Star Drilling & Testing currently has a local staff of five (5) employees. Our combined staff includes eight (8) professional engineers, eleven (11) engineers-in-training, one (1) CAD technician, two (2) administrative personnel, and five (5) lab and field technicians. Tri Star Drilling & Testing also currently operates two (2) in-house drilling rigs, with one (1) being a truck-mounted rig and the other being an all-terrain vehicle that is transported with an in-house freightliner tractor trailer. These resources are also expected to grow substantially with Tri Star Drilling & Testing's geotechnical and construction materials testing facility in the process of completion off Tonkaway Lake Road.

DUDLEY and Tri Star Drilling & Testing do not have any long-term commitments to large projects that would interfere with the manpower requirements for Brazos County. Furthermore, we are anticipating growing our College Station office substantially over the next couple of months. With our combined support staff, DUDLEY and Tri Star Drilling & Testing will be readily available to work on projects for Brazos County. Both DUDLEY and Tri Star Drilling & Testing personnel have also worked over weekends and holidays to meet project deadlines and assist with on-going construction materials testing projects. Finally, we can dedicate specific personnel to specific projects to eliminate confusion and scheduling difficulties.

### **Section 4.b: Technical Capabilities**

1. **Software:** DUDLEY and Tri Star Drilling & Testing utilize Microsoft Office Suite, BlueBeam, and various Autodesk applications to support the generation of formal reports associated with geotechnical investigations and construction materials testing services. Geotechnical and construction materials testing software is generally not required because DUDLEY and Tri Star Drilling & Testing have the technical capabilities to generate these types of tools in-house. The distribution of reports is generally via e-mail communication or through individualized DropBox accounts developed for each specific project.
2. **Quality Control/Assurance Procedures:** See **Section 2**.
3. **Experience working with Brazos County:** Under previous employment, Mr. Stinson was associated with various construction projects performed for Brazos County and the Brazos County Road & Bridge Department, including distress related evaluations for roadways and buildings. Mr. Stinson has also assisted with load zoning roadways for the Brazos County Road & Bridge Department in accordance with TxDOT requirements. Finally, Mr. Stinson was a co-author of the Brazos County Engineering Design Guidelines. As a Principal of DUDLEY and the Director of Drilling & Testing Operations for Tri Star, he has led training efforts for all geotechnical and construction materials testing personnel and keeps the team abreast of County-specific standards and requirements.

# **DUDLEY**

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## **REFERENCES**

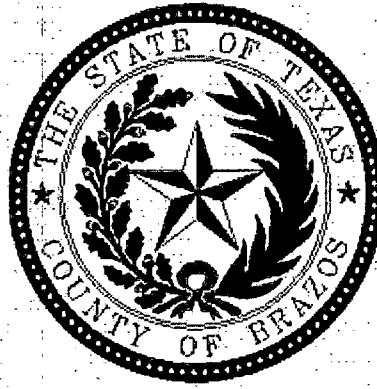
Company/Entity: Goodwin-Lasiter-Strong  
Contact: John Rusk  
Phone: 979-776-9700  
Email: jrusk@glstexas.com

Company/Entity: Kimley-Horn  
Contact: Chris Harris, PE, Vice President  
Phone: 979-775-9595  
Email: chris.harris@kimley-horn.com

Company/Entity: Texas A&M University System  
Contact: Andrew Lange, P.E., Project Manager IV  
Phone: 979-458-7061  
Email: andrew.lange@tamu.edu

Company/Entity: SZH Architecture  
Contact: James Haliburton, PhD AIA LEED AP  
Phone: 979-575-4079  
Email: James@Szharchitecture.com

Company/Entity: JaCody Construction  
Contact: Forrest Couch, Partner  
Phone: 979-774-5613  
Email: forrest.couch@jacodyconstruction.com



# **REQUEST FOR QUALIFICATIONS**

**RFQ NO. 22-101**

**Engineering and Surveying Services**

**SEALED STATEMENTS OF QUALIFICATION TO BE  
SUBMITTED BEFORE:**

**Tuesday, March 29, 2022, 2:00pm CST**

**TO THE:  
BRAZOS COUNTY  
PURCHASING DEPARTMENT  
200 S. Texas Ave. Suite 352  
Bryan, TX 77803  
Phone: (979) 361-4290  
Fax: (979) 361-4293**

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the Request for Qualifications (RFQ). Any such contact will be grounds for rejection of the respondent's proposal.

In compliance with this solicitation, the undersigned respondent having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following RFQ for furnishing the services listed on the attached bid form and agrees to deliver said items at the locations and for the prices set forth on the bid form.

Company Name: DUDLEY ENGINEERING LLC DBA DUDLEY

By (Print): G. TAYLOR STINSON, PE Title: PRINCIPAL

Physical Address: 6102 IMPERIAL LOOP COLLEGE STATION, TEXAS 77845

Mailing Address: 6102 IMPERIAL LOOP COLLEGE STATION, TEXAS 77845

Telephone: 979-777-0720 Fax: N/A E-Mail: TSTINSON@DUDLEYENG.COM

**Q. V.T.C.A. LOCAL GOVERNMENT CODE §262.0276**

**This Section must be completed. Failure to complete this section will disqualify the bid.**

**Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.**

- a. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
- b. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
- c. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
- d. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
- e. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
- f. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

**Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.**

<u>Name</u>	<u>Title (Owner, Officer, Director, Manager, Etc.)</u>
ANNA DUDLEY	OWNER/MEMBER, PRESIDENT
DREW DUDLEY	OWNER/MEMBER, PRINCIPAL
G. TAYLOR STINSON	PRINCIPAL
RICK ROBERTSON	PRINCIPAL

## R. PROPOSAL EVALUATION WAIVER

By submitting a proposal or response, each Proposer/offeror indicated below agrees to waive any claim it has or may have against Brazos County (the Owner), Architect, Engineers, Consultants and their respective Commissioners, directors, employees, or agents arising out of or in connection with (1) the administration, evaluation, or recommendation of any proposal or response (2) any requirement under the Request for Qualification or related documents; (3) the rejection of any proposal or response or any part of any proposal or response; and/or (4) the award of a Contract, if any.

The Proposer further agrees the Owner reserves the right to waive any requirements under the proposal documents or the Contract Documents, with regards to acceptance or rejection of any proposals, and recommendation or award of the contract.

**Note: The Statement of Affirmation Must be Notarized.**

### STATEMENT OF AFFIRMATION

"The undersigned affirms that he/she is duly authorized to execute this waiver by the person(s) or business entity making the proposal.

Firm's Name: DUDLEY ENGINEERING LLC DBA DUDLEY

Address: 6102 IMPERIAL LOOP COLLEGE STATION, TEXAS 77845

Proposer's Name: G. TAYLOR STINSON, PE

Position/Title: PRINCIPAL

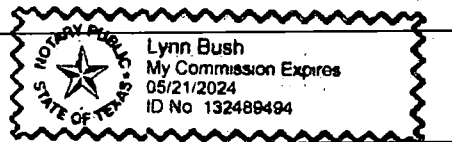
Proposer's Signature: *G. Taylor Stinson*

Date: MARCH 28, 2022

Subscribed and sworn to me on this 29th day of March in the year 2022

*Lynn Bush*  
Notary Public

My Commission expires 05-21-24





**S. ADDENDA**

The undersigned acknowledges receipt of the following addenda issued during the time of Bidding and includes the several changes therein in this Proposal.

No. \_\_\_\_\_ No. \_\_\_\_\_ No. \_\_\_\_\_  
Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

**T. CERTIFICATION OF PROPOSAL**

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Contractor, and that the contents of this bid have not been communicated to any other Contractor prior to the official opening.

Signed By: G. Taylor Stinson Title: PRINCIPAL

Typed Name: G. TAYLOR STINSON ,PE

Company Name: DUDLEY ENGINEERING LLC DBA DUDLEY

Mailing Address: 6102 IMPERIAL LOOP COLLEGE STATION, TEXAS 77845  
P.O. Box or Street City State Zip

Employer Identification Number: 82-0596020

CORPORATE SEAL IF SUBMITTED BY A CORPORATION  
END OF RFQ NO. 22-101

By signing below, Brazos County agrees that this RFQ 22-101 will be awarded to the vendor whose name appears above and both parties agree to the terms and conditions contained herein.

By: Brazos County Commissioner's Court 

Date: MAY 17, 2022

Attest: Brazos County Clerk Karen McQueen

#### **U. House Bill 89 & Debarment Verification**

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>.

The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract.

The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Company Name: DUDLEY ENGINEERING LLC DBA DUDLEY

Authorized Company Representative: G. TAYLOR STINSON, PE

Address: 6102 IMPERIAL LOOP COLLEGE STATION, TEXAS 77845

Signature: *G. Taylor Stinson* Date: MARCH 28, 2022

Contract # 22-101 Engineering and Surveying Services

**The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.**

- ☐ **References (Section P)**
- ☐ **V.T.C.A. Local Government Code §262.0276 for Tax Verification (Section Q)**
- ☐ **Statement of Affirmation (Section R)**
- ☐ **All Addendums (if applicable)**
- ☐ **Certification of Proposal (Section S)**
- ☐ **House Bill 89 & Debarment Verification (Section T)**

**CONSTRUCTION MATERIALS TESTING SERVICES**

<b>1.0</b>	<b>Basic Lab Tests for Soil</b>		<b>Rate</b>
	1.1	Bulk sample pick-up	\$50/hour
	1.2	Sample preparation	\$75/hour
	1.3	Moisture content of soil/rock (ASTM D2216, Method B)	\$10/test
	1.4	Density/unit weight (ASTM D7263, including moisture content)	\$30/test
	1.5	Atterberg Limits (ASTM D4318)	
	1.5.1	Method A, 3-point liquid limit	\$75/foot
	1.5.2	Method A, 1-point liquid limit	\$50/foot
	1.6	Gradation	
	1.6.1	3" to No. 200 sieve (ASTM D6913)	\$20/sieve
	1.6.2	Percent fines by washing (ASTM D1140)	\$30/test
	1.6.3	Hydrometer (ASTM D7928)	\$225/foot
	1.7	Bar linear shrinkage (TEX-107-E)	\$50/test
	1.8	pH of soil (ASTM D4972)	\$30/test
	1.9	Sulfate content (Tex-145-E)	\$90/test
	1.10	Organic content (ASTM D 2974)	\$75/test
<b>2.0</b>	<b>Compaction Tests, Optimum Moisture/Maximum Density</b>		<b>Rate</b>
	2.1	ASTM D698, Methods A & B	\$135/test
	2.2	ASTM D698, Method C	\$190/hour
	2.3	ASTM D1557, Method A & B	\$165/test
	2.4	ASTM D1557, Method C	\$210/test
	2.5	TEX-113-E	\$210/test
	2.6	TEX-114-E, Part I	\$170/test
	2.7	TEX-114-E, Part II	\$250/test
	2.8	Specific gravity for Method C Proctors	\$35/test
<b>3.0</b>	<b>Strength</b>		<b>Rate</b>
	3.1	TxDOT wet ball mill (TEX-116-E)	\$230/test
	3.2	California bearing ratio (ASTM D1883)	\$310/hour
	3.3	L.A. Abrasion and Impact Test (ASTM C131 or ASTM C535)	Cost
	3.4	Dynamic cone penetrometer, ASTM D6951	\$10/test
<b>4.0</b>	<b>Stabilization Evaluation</b>		<b>Rate</b>
	4.1	Optimum lime content, pH method (TEX-121-E)	\$180/test
	4.2	Optimum lime content, PI method (TEX-112-E)	\$280/hour
	4.3	Phenolphthalein Test	\$10/test
	4.4	Depth check of compacted base or stabilized subgrade	\$10/test



## CONSTRUCTION MATERIALS TESTING SERVICES

4.0	Stabilization Evaluation		Rate
	4.5	Texas triaxial compression test on base material (TEX-117-E, Part II)	\$2,300/test
	4.6	Molding soil-cement compression test specimens, 4 per set (ASTM D1632)	\$125/hour
	4.7	Compression soil-cement cylinders, 4 per set (ASTM D1633)	\$80/test
	4.8	Moisture-density relations of soil-cement mixtures (ASTM D558)	\$180/test
	4.9	Compression soil-cement cylinders, 4 per set (ASTM D1633)	\$80/test
	4.10	Molding of cement treated base, 3 per set (TEX-120-E)	\$150/test
	4.11	Compression cement treated base, 3 per set	\$80/test
	4.12	Molding of cement treated base, 3 per set (TEX-120-E)	\$100/test
	4.13	TEX-120-E, Part I	\$1,100/test
	4.14	TEX-120-E, Part II	\$425/test
5.0	Field Test for Soil and Base		Rate
	5.1	In-place density/moisture test, nuclear method, 3 test min. (ASTM D6938)	\$25/test
	5.2	In-place density/moisture test, drive cylinder method (ASTM D2937)	\$25/test
	5.3	Lime-soil gradation	\$25/test
6.0	Concrete		Rate
	6.1	Casting Cylinders (ASTM C31)	\$15/cylinder
	6.2	Compression of cylinders (ASTM C39)	\$15/cylinder
	6.3	Air content (ASTM C78 or ASTM C293)	\$20/test
	6.4	Slump (ASTM C143)	\$20/test
	6.5	Beam flexural strength (ASTM C78)	Cost
	6.6	Concrete coring equipment, Hilti DD160 w/ anchor	\$50/hour
	6.6.1	Concrete coring, 6-inch diameter core	\$18/inch
	6.6.2	Other sizes	Cost
	6.7	Preparation of concrete core specimen, cap and test	\$70/test
	6.8	Measuring length of core (ASTM C174)	\$10/test
7.0	Aggregate		Rate
	7.1	Sieve analysis, dry (ASTM C136)	\$55/test
	7.2	Sieve analysis (ASTM C117)	\$40/test
	7.3	Sieve analysis with -200 sieve (ASTM C136 & ASTM C117)	\$90/test
	7.4	Unit weight (ASTM C29)	\$40/test
	7.5	Specific gravity/absorption (ASTM C127 or ASTM C128)	\$40/test
	7.6	Sand equivalent (ASTM D2419)	\$75/test

## CONSTRUCTION MATERIALS TESTING SERVICES

8.0	Asphaltic Concrete	Rate
8.1	Molding or mixing asphaltic concrete	\$30/set
8.2	Bulk specific gravity of lab molded specimens, set of 3	\$50/set
8.3	Bulk specific gravity of core specimens (TEX-207-F)	\$30/test
8.4	Maximum theoretical density (ASTM D2041 or TEX-227-F)	\$70/test
8.5	HVEEM stability, set of 3 (TEX-208-F)	\$175/test
8.6	Marshall stability (ASTM D1559)	Cost
8.7	Asphalt Content (Ignition Oven Method)	\$125/test
8.8	Sieve Analysis (TEX-200-F, Part I)	\$50/sieve
8.9	Thickness determination of asphalt pavement cores	\$10/each
8.10	Sample preparation/processing/trimming	\$40/test
9.0	Engineering Consultation and Management	Rate
9.1	Project Principal/Senior Consultant	\$200/hour
9.2	Project Manager	\$150/hour
9.3	Project Engineer	\$120/hour
9.4	Laboratory Manager	\$90/hour
9.5	Senior Engineering Technician	\$75/hour
9.6	Engineering Technician/Clerical	\$60/hour
9.7	Certified Welding Inspector	\$90/hour
10.0	Report Preparation	Rate
10.1	Word processing	\$75/hour
10.2	Drafting	\$85/hour
10.3	Reproduction	Cost
11.0	Travel	Rate
11.1	Support truck, mileage rate	\$0.68/mile

### Notes:

1. Services required and not listed would be negotiated at the time of proposal request.
2. A 2-hour minimum charge is applicable to all trips made for performance of testing, observation or consulting services.
3. Overtime rates of 1.5 times the quoted hourly rate will be applicable to any hours worked before 7:00 am and after 6:00 pm, any time over 8 hours on one job per day, all weekends and holidays.
4. Transportation charges are applicable for all field-testing assignments, meetings and site visits.

## GEOTECHNICAL ENGINEERING SERVICES

1.0	Field Services		Rate
	1.1	Truck mounted auger drill, mileage rate <sup>Note 3</sup>	\$3.00/mile
	1.2	All-terrain vehicle mounted auger drill, mileage rate <sup>Note 3</sup>	\$5.00/mile
	1.3	Support truck, mileage rate	\$0.68/mile
	1.4	Texas 811 submittal/coordination	\$50/ticket
	1.5	48-inch soil probe w/ steel T-style handle and sharpened tip	\$5/location
	1.6	Private utility locates/potholing	Cost
	1.7	Ground penetrating radar	Cost
	1.8	Traffic control	Cost
	1.9	Site access (clearing vegetation for drilling rig)	Cost
	1.10	Asphalt coring equipment, Hilti DD160	\$45/hour
	1.11	Concrete coring equipment, Hilti DD160 w/ anchor	\$50/hour
		1.12.1 Concrete coring, 6-inch diameter core	\$18/inch
		1.12.2 Other sizes	Cost
	1.12	Dynamic cone penetrometer, ASTM D6951	\$10/test
	1.13	Drive-cylinder sample collection	\$25/sample
	1.14	Non-destructive testing (road profiling, falling weight deflectometer, etc.)	Cost
	1.15	Manually operated drilling equipment, 0-ft to 15-ft depth	\$10/test
	1.16	Auger drilling (continuous sampling to 10-ft and 5-ft sampling intervals thereafter)	
		1.16.1 0'-25', Soil & Cohesive Intermediate Geomaterial	\$12/foot
		1.16.2 25'-50', Soil & Cohesive Intermediate Geomaterial	\$16/foot
		1.16.3 50'-100', Soil & Cohesive Intermediate Geomaterial	\$25/foot
		1.16.4 Advancing through rock/cemented material layers	\$35/foot
		1.16.5 Rock coring, NX or similar core barrel	Cost
	1.17	Specialized drilling (low-clearance rigs, CPT, water truck, etc.)	Cost
	1.18	Minimum drill fee	\$650/project
	1.19	Auger drilling, 8-hour day rate	\$1,800/day
	1.20	Standby Time	\$225/hour
	1.21	Platform installation, removal of stuck drilling equipment, etc.	Cost
	1.22	Plugging boreholes with bentonite	\$7.50/foot
	1.23	Patching borehole, cold-mix asphalt or Sakrete	\$5/inch
	1.24	Converting borehole to conventional piezometer	Cost
	1.25	Sample stored beyond 10 days report being issued, 3 sq. ft area	\$25/month

## GEOTECHNICAL ENGINEERING SERVICES

2.0	Laboratory Testing		Rate
	2.1	Bulk sample pick-up	\$50/hour
	2.2	Sample preparation	\$75/hour
	2.3	Moisture content of soil/rock (ASTM D2216, Method B)	\$10/test
	2.4	Soil suction (ASTM D5298)	\$5/test
	2.5	Density/unit weight (ASTM D7263, including moisture content)	\$30/test
	2.6	Atterberg Limits (ASTM D4318)	
	2.6.1	Method A, 3-point liquid limit	\$75/foot
	2.6.2	Method A, 1-point liquid limit	\$50/foot
	2.7	Gradation	
	2.7.1	3" to No. 200 sieve (ASTM D6913)	\$20/sieve
	2.7.2	Percent fines by washing (ASTM D1140)	\$30/test
	2.7.3	Hydrometer (ASTM D7928)	\$225/foot
	2.8	pH of soil (ASTM D4972)	\$30/test
	2.9	Sulfate content (Tex-145-E)	\$90/test
	2.10	Organic content (ASTM D 2974)	\$75/test
	2.11	Unconfined compression test (ASTM D2166)	\$75/test
	2.12	Unconsolidated-undrained test (ASTM D2850)	\$150/test
	2.13	Direct shear & triaxial tests	Cost
	2.14	1-D Swell/Collapse test (ASTM D4546)	
	2.14.1	Method A, wetting-after loading on multiple specimens	\$750/test
	2.14.2	Method B, single-point wetting-after-loading	\$225/test
	2.14.3	Method C, single-point loading-after-wetting	\$275/test
	2.14.4	Free swell	\$95/test
	2.15	1-D Consolidation Test (ASTM D2435), 7-load increments	\$750/test
	2.16	Permeability/hydraulic conductivity	Cost
	2.17	Specific gravity (ASTM D854)	Cost
	2.18	California bearing ratio (ASTM D1883)	Cost
	2.19	Pin hole dispersion (ASTM D4647)	\$350/test
3.0	Engineering Consultation and Management		Rate
	3.1	Project Principal/Senior Consultant	\$200/hour
	3.2	Project Manager	\$150/hour
	3.3	Project Engineer	\$120/hour
	3.4	Laboratory Manager	\$90/hour
	3.5	Senior Engineering Technician	\$75/hour
	3.6	Engineering Technician/Clerical	\$60/hour





**GEOTECHNICAL ENGINEERING SERVICES**

<b>4.0</b>	<b>Report Preparation</b>		<b>Rate</b>
	4.1	Word processing	\$75/hour
	4.2	Drafting	\$85/hour
	4.3	Reproduction	Cost

**Notes:**

1. Services required and not listed would be negotiated at the time of proposal request.
2. Transportation charges are applicable for all field-testing assignments, meetings and site visits.
3. Mobilization expenses exclude drilling crew travel to and from project location.

**BRAZOS COUNTY  
MASTER ENGINEERING PROFESSIONAL SERVICES CONTRACT  
CIVIL ENGINEERING**

This Contract is between the Brazos County, Texas, ("the County") and Goodwin-Lasiter, Inc. dba Goodwin-Lasiter-Strong (the "Engineer"), whereby the Engineer agrees to provide the County with certain professional services as described herein and the County agrees to pay the Engineer for those services. The term of this contract shall be from May 17, 2022 through May 16, 2025.

Brazos County reserves the right to extend this Contract annually for a maximum of two (2) additional one (1) year periods with no changes to the terms or conditions of this Contract, if agreed upon by both parties.

**ARTICLE I  
Scope of Services**

1.01 In consideration of the unit price compensation stated in paragraph 2.01, the Engineer agrees to provide the County with the professional services as described in RFQ # 22-101 and the Engineer's response, Exhibit A to RFQ # 22-101, which is incorporated herein by reference for all purposes, and which services may be more generally described as follows: Civil Engineering and Drainage.

**ARTICLE II  
Payment**

2.01 In consideration of the Engineer's provision of the Engineering Services in compliance with all terms and conditions of this contract, the County shall pay the Engineer according to the terms set forth in Exhibit "B". Except in the event of a duly authorized change order, approved by the County as provided in this Contract, the cost of Engineering Services provided under this contract may not exceed the unit prices provided in Exhibit "B".

**ARTICLE III  
Performance and Costs**

3.01 The Engineer shall exercise a degree of care and diligence in the performance of all services under this Contract in accordance with the professional standards prevailing among Engineers (skilled in design of projects of similar scope) in the location in which the Engineer practices or Brazos County, Texas, whichever area displays the higher standard. All Engineering Services shall be performed as expeditiously as is consistent with said standards and the orderly progress of the work.

3.02 a. To initiate work, the County will provide a Scope of Work, hereinafter "Scope". Each Scope will include a general description of the requested work and a timeframe for completion.

b. The Engineer will reply with a Pricing Proposal that includes the hours or units required to complete the scope of work, considering the unit prices in Exhibit "B", as well as a schedule with the appropriate milestones.

c. Prior to the issuance of a Purchase Order, the Pricing Proposal must be signed by the County Judge or a Commissioner of a Precinct in which all or part of the work is to be performed.

d. In the event the pricing proposal exceeds FIFTY THOUSAND AND NO/100THS DOLLARS (\$50,000.00) the proposal will require the approval of the Commissioners Court.

e. Once approved, the County will issue a Purchase Order with the attached Scope and Pricing Proposal. Issuance of the Purchase Order to the Engineer will constitute a release to begin work on the specified project.

**3.03 Time is of the essence of this Contract.** The Engineer shall be prepared to provide the Engineering Services in the most expedient and efficient manner possible in order to complete the work in a timely manner. The Engineer's Schedule shall include allowances for periods of time required for the County's review and for approval of submissions by authorities having jurisdiction over the Project. The time limits established by this schedule over which Engineer has control shall not be exceeded without written approval from the Commissioner's Court or their designee.

**3.04** The Engineering Services consist of all of the services required to be performed by the Engineer, Engineer employees and Engineer consultants under the terms of this Contract. Such services include normal civil engineering services, and any other design services that are normally or customarily furnished and reasonably necessary for the Project. The Engineer shall contract and employ, at his expense, consultants necessary for the design of the Project, and such consultants shall be licensed as required by the State of Texas and approved in writing by the County.

**3.05** The Engineer shall designate a principal of the firm, acceptable to the County, who shall remain in charge of Professional Services through completion of the design and be available for general consultation throughout the Project. Any replacement of that principal shall be approved in writing by the County, prior to replacement.

**3.06** The Engineer shall be responsible for the coordination of all drawings and design documents used on the Project. The Engineer shall also be responsible for the completeness and accuracy of all drawings and specifications, for their compliance with all applicable codes, ordinances, regulations, laws and statutes.

#### **ARTICLE IV Conceptual Design**

**4.01** Upon the issuance of the Purchase Order, the Engineer shall meet with each department of the County that is included in the design of the Project for the purpose of

determining the detailed nature of the Project. The County shall designate a representative to act as the contact person on behalf of the County.

4.02 The Engineer shall determine the County's needs with regard to the Project, including, but not limited to, tests, analyses, reports, site evaluations, needs surveys, comparisons. Engineers shall verify the observable existing conditions of the Project and verify any existing as-built drawings. The Engineer shall prepare a detailed design phase schedule which includes all review and approval periods during the schematic design, design development and construction document phases.

4.03 The Engineer shall prepare a conceptual design that shall include schematic layouts, surveys, sketches and exhibits demonstrating the considerations involved in the Project. The conceptual design shall contemplate compliance with all applicable laws, statutes, ordinances, codes and regulations. Upon the County's request, the Engineer shall meet with the Commissioner's Court or appointed Committee to make a presentation of his or her report.

## **ARTICLE V Preliminary Design**

5.01 The County shall direct the Engineer to commence work on the Project design by approval of the Commissioner's Court. The Engineer shall meet with the County for the purpose of determining the extent of any revisions to the Conceptual Design.

5.02 The Engineer shall prepare the preliminary design of the Project, including, but not limited to, the preliminary drawings and specifications and other documents to fix and describe the character of the Project as to Engineer. The Engineer shall submit to the County a detailed design and estimate of the construction costs of the Project, based on current area, volume, or other unit costs.

5.03 Upon completion of the preliminary design of the Project, the Engineer shall meet with approved committee for Brazos County to make a presentation of the preliminary design of the Project. The Engineer shall provide an explanation of the preliminary design and cost estimate and shall verify that, to the best of Engineer's belief and if the Project requirements and construction can be completed within the project budget and schedule.

## **ARTICLE VI Final Design**

6.01 The County shall direct the Engineer to commence work on the final design of the Project by sending to the Engineer a "letter of authorization" to begin work on the final design phase of the Project. Upon receipt of the Letter of Authorization to proceed with final design of the Project, the Engineer shall immediately prepare the final design, including, but not limited to, the bid documents, contract, drawings, and specifications, to fix and describe the size and character of the Project as to materials, and such other elements as may be appropriate. The final design of the Project shall comply with all applicable laws, statutes, ordinances, codes and regulations.

6.02 Upon approval of the final design, the Engineer warrants that the final design will be sufficient and adequate to fulfill the purposes of the Project.

6.03 The Engineer shall cooperate with Purchasing to obtain bids for the construction contract between the County and the Contractor. The Engineer hereby agrees that no changes, modifications, supplementations, alterations, or deletions will be made to the Project unless warranted by necessity and approved by the County.

6.04 The Engineer shall assist the County with preparing complete contract documents sufficient to be advertised for bids by the County. The contract documents shall include the design and specifications and other changes that are required to fulfill the purpose of the Project. Upon completion of the final design of the Project, with the submission of the complete contract documents, and upon request of the County, the Engineer shall meet with the approved Committee for Brazos County and/or the Commissioner's Court to present the final design of the Project. The Engineer shall provide an explanation of the final design and cost estimate.

## **ARTICLE VII**

### **RFQ Preparations & Evaluation**

7.01 The Engineer shall assist the County in advertising for and obtaining bids or negotiating proposals for the construction of the Project if necessary. Upon request, the Engineer shall meet with the approved Committee and/or the Commissioner's Court to present and make recommendations on the bids submitted for the construction of the Project.

7.02 The Engineer shall review the construction Contractors' bids, including subcontractors, suppliers, and other persons required for completion of the Project. The Engineer shall evaluate each bid and assist the county with these evaluations. If the lowest bid for the construction of the Project exceeds the final cost estimate set forth in the final design of the Project, then the Engineer, at his sole cost and expense, shall revise the construction documents so that the total construction costs of the Project will not exceed the final cost estimate contained in the final design of the Project.

7.03 Where substitutions are requested by a construction contractor, the Engineer shall review the substitution requested and approve or disapprove, with County's consent, such substitutions.

## **ARTICLE VIII**

### **Construction**

8.01 The Engineer shall be a representative of, and shall advise and consult with, the County (1) during construction, and (2) at the County's direction from time to time during the correction, or warranty, period described in the construction contract. The Engineer shall have authority to act on behalf of the County only to the extent provided in this Contract unless modified by written instrument.

8.02 The Engineer shall make visits to the site, with a frequency appropriate to the scope of the Project, to inspect the progress and quality of the executed work of the construction contractor and his subcontractors and to determine if such work is proceeding in accordance with the Contract documents. The Engineer shall periodically review the as-built drawings for accuracy and completeness and shall report his or her findings to the County.

8.03 The Engineer shall keep the County informed of the progress and quality of the work by meeting weekly with the approved County Committee. The Engineer shall exercise the utmost care and diligence in discovering and promptly reporting to the County any defects or deficiencies in such work and shall disapprove or reject any work failing to conform to the contract documents.

8.04 The Engineer shall review and approve shop drawings and samples, the results of tests and inspections, and other data that each construction contractor or subcontractor is required to provide. The Engineer's review and approval shall include a determination whether the work complies with all applicable laws, statutes, ordinances and codes and a determination of whether the work, when completed, will be in compliance with the requirements of the contract documents.

8.05 The Engineer shall determine the acceptability of substitute materials and equipment that may be proposed by construction contractors or subcontractors. The Engineer shall also receive and review maintenance and operating instruction manuals, schedules, guarantees, and certificates of inspection, which are to be assembled by the construction contractor in accordance with the contract documents.

8.06 The Engineer shall issue all instructions of the County to the construction contractor as well as interpretations and clarifications of the contract documents pertaining to the performance of the work. The Engineer shall interpret the contract documents and judge the performance by the contractor constructing the Project, and the Engineer shall, within a reasonable time, render such interpretations and clarifications as deemed necessary for the proper execution and progress of the Work. The Engineer shall receive no additional compensation for providing clarification of the Drawings and Specifications.

8.07 The Engineer shall review the amounts owed to the construction contractor and recommend to the County, in writing, payments to the construction contractor of such amounts. The Engineer's recommendation of payment, being based upon the Engineer's on-site inspections and experience and qualifications as a design professional, shall constitute a recommendation by the Engineer to the County that the quality of such work is in accordance with the contract documents and that the work has progressed to the point reflected in Engineer's recommendation for payment.

8.08 Upon notification from the construction contractor that the Project is substantially complete, the Engineer shall conduct an inspection of the site to determine if the Project is substantially complete. The Engineer shall prepare a checklist of items that shall be completed prior to final acceptance. Upon notification by the construction contractor that the checklist items designated by the Engineer for completion have been completed, the Engineer shall inspect the Project to verify final completion.

8.09 The Engineer shall not be responsible for the work of the construction contractor or any of the subcontractors, except that the Engineer shall be responsible for the construction contractor's schedules or failure to carry out the work in accordance with the contract documents if such failures result from the Engineer's negligent acts or omissions. This provision shall not alter the Engineer's duties to the County arising from the performance of the Engineer's obligations under this Contract.

8.10 The Engineer shall conduct at least one on-site inspection during the warranty period and shall report to the County as to the continued acceptability of the work.

8.11 The Engineer shall not execute change orders on behalf of the County or otherwise alter the financial scope of the Project without an advance, written authorization from the County.

8.12 The Engineer shall perform all of his or her duties under this Article VIII so as to not cause any delay in the progress of construction of the Project.

8.13 The Engineer shall assist the construction contractor and County in obtaining any necessary permits by accompanying governing officials during inspections of the Project if requested to do so by the County.

## **ARTICLE IX**

### **Change Orders & Documents & Materials**

9.01 No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra work or services be recognized or paid except upon the prior written order from authorized personnel of the County. The Engineer shall not execute change orders on behalf of the County or otherwise alter the financial scope of the Project.

9.02 Written change orders that change the amount owed to the Engineer or a contractor must be approved by the County Judge, the County Commissioner of a Precinct in which all or part of the work is being performed. If the result of the change order will result in the total cost exceeding FIFTY THOUSAND AND NO/100THS DOLLARS (\$50,000.00), or if the contract was originally approved by the Commissioner's Court, the change order must be approved by the Commissioner's Court. Change Orders that do not alter the approved budget shall be approved by the appropriate County representative. **Any request by the Engineer for an increase in the Scope of Services or an increase in the amount listed in paragraph 2.01 of this Contract shall be made and approved by the County prior to the Engineer providing such services or the right to payment for such additional services shall be waived.** If there is a dispute between the Engineer and the County respecting any service provided or to be provided hereunder by the Engineer, including a dispute as to whether such service in addition to the Scope of Services included in this Contract, the Engineer agrees to continue providing on a timely basis all services to be provided by the Engineer hereunder, including any service as to which there is a dispute.

9.03 The Engineer shall furnish the County with electronic plans and specifications. The Engineer shall provide the County with electronic record drawings that clearly show all the changes made during the construction process, based upon the marked-up prints, drawings, and other data furnished by the construction contractor to the Engineer. The Engineer shall provide electronic copies of documents, computer files if available, surveys, notes, and tracings used or prepared by the Engineer. The foregoing documentation, the work product, and other information in the Engineer's possession concerning the Project shall be the property of the County's from the time of preparation.

9.04 The Engineer shall prepare Change Orders and Construction Change Directives for the County's approval and execution in accordance with the Contract Documents. The Engineer may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time which are consistent with the intent of the Contract Documents. If necessary, the Engineer shall prepare, reproduce and distribute Drawings and Specifications to describe Work to be added, deleted or modified.

9.04.1 The Engineer shall review properly prepared timely requests by the County or Contractor for changes in the work, including adjustments shall be accompanied by sufficient supporting data and information to permit the Engineer to make a reasonable determination without extensive investigation or preparation of additional drawings or specifications. If the Engineer determines that requested changes in the work are not materially different from the requirements of the Contract Documents, the Engineer may issue an order for a Minor Change in the Work or recommend to the County that the requested change be denied.

9.04.2 If the Engineer determines that implementation of the requested changes would result in a material change to the Contract that may cause an adjustment in the Contract Time or Contract Sum, the Engineer shall make a recommendation to the County, who may authorize further investigation of such change. Upon such authorization, and based upon information furnished by the Contractor, if any, the Engineer shall estimate the additional cost and time that might result from such change including any additional costs attributable to a changes in services of the Engineer. With the County's approval, the Engineer shall incorporate those estimates into a Change Order or other appropriate documentation for the County's execution or negotiation with the Contractor.

9.04.3 The Engineer shall maintain records relative to changes in the work.

## **ARTICLE X**

### **Project Completion**

10.01 The Engineer shall conduct inspections to determine the date or dates of substantial completion and the date of final completion, shall receive from the Contractor and forward to the County's review and records, written warranties and related documents required by the contract documents and assembled by the Contractor, and shall issue a final certificate for Payment based upon a final inspection indicating the work complies with the requirements of the contract document.



10.02 The Engineer's inspection shall be conducted with the County's representative for the conformance of the work with the requirements of the contract documents and to verify the accuracy and completeness of the list submitted by the Contractor of work to be completed or corrected.

10.03 When the work is found to be substantially complete, the Engineer shall inform the County about the balance of the contract sum remaining to be paid the Contractor, including any amounts needed to pay for final completion or correction of the work.

10.04 The Engineer shall receive from the Contractor and forward to the County: (1) consent of surety or sureties, if any to reduction in or partial release of retainage or the making of final payment and (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens.

## **ARTICLE XI**

### **Warranty, Indemnification & Release**

11.01 As an experienced and qualified design professional, the Engineer warrants that the information provided by the Engineer reflects high professional and industry standards, procedures, and performances. The Engineer warrants the design preparation of drawings, the designation or selection of materials and equipment, the selection and supervision of personnel, and the performance of other services under this Contract, pursuant to a high standard of performance in the profession. The Engineer warrants that the Contractor will exercise diligence and due care and perform in a good and workmanlike manner all of the services pursuant to this Contract. Approval of the County shall not constitute, or be deemed, a release of the responsibility and liability of the Engineer, its employees, agents, or associates for the exercise of skill and diligence to promote the accuracy and competency of their designs, information, plans, specifications or any other document, nor shall the County's approval be deemed to be the assumption of responsibility by the County for any defect or error in the aforesaid documents prepared by the Engineer or the Engineer's employees, associates, agents, and subcontractors.

11.02 The Engineer shall promptly correct any defective designs or specifications furnished by the Engineer at no cost to the County. The County's approval, acceptance, use of, or payment for, all or any part of the Engineer's services hereunder or of the Project itself shall in no way alter the Engineer's obligations or the County's rights hereunder.

11.03 In all activities or services performed hereunder, the Engineer shall be deemed an independent contractor, and not an agent or employee of the County. The Engineer and his or her employees are not the agents, servants, or employees of the County. As an independent contractor, the Engineer shall be responsible for the professional services and the final work product contemplated under this contract. Except for materials furnished by the County, the Engineer shall supply all materials, equipment, and labor required for the professional services to be provided under this contract.

11.04 The Engineer must at all times exercise reasonable precautions on behalf of, and be solely responsible for, the safety of his or her employees for the project.

11.05 Indemnity/Comparative Negligence: The Engineer shall indemnify the County only to the extent of the liability that was caused by the Engineer. To the fullest extent by law, the Engineer agrees to and shall indemnify, hold harmless, and defend the County, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability, of every kind including all expenses of litigation, court costs, and attorney's fees for injury to or death of any person, for damages to any property, or for any breach of contract, arising out of or in connection with the work done by the Engineer under this Contract, provided and only to the extent that any such claim, loss, damage, cause of action, suit, or liability is caused in whole or in part by an act or omission of the Engineer.

## **ARTICLE XII**

### **Insurance**

12.01 The Engineer shall procure and maintain insurance as stipulated in the RFQ, at his or her sole cost and expenses for the duration of this agreement.

## **ARTICLE XIII**

### **Use of Drawings, Specifications and Other Documents**

13.01 The drawings, specifications and other documents prepared by the Engineer for this project shall become the property of the County whether or not the project is completed. The County shall be furnished and permitted to retain reproducible copies and electronic versions of Engineer's drawings, specifications and other documents.

13.02 The documents prepared by the Engineer may be used as a prototype for other facilities by the County. The County may elect to use the Engineer to perform the site adaptation and other engineering services involved in reuse of the prototype. If so, the Engineer is obligated to perform the work for an additional compensation that will fairly compensate the Engineer and required consultants only for the additional work involved. It is reasonable to expect that the fair additional compensation will be significantly less than the fee provided for under this contract.

13.03 In the event of termination of this agreement for any reason, the County shall receive all original documents prepared to the date of termination and shall have the right to use those documents and any reproductions in any way necessary to complete the Project.

13.04 Only the details of the drawings relating to this project may be used by the Engineer on other projects, but they shall not be used as a whole without written authorization by the County. The County's furnished forms, conditions, and other written documents shall not be used on other projects by the Engineer.

## **ARTICLE XIV**

### **Termination**

14.01 The County may terminate the Engineer at any time upon **thirty (30)** calendar day's written notice. Upon the Engineer's receipt of such notice, the Engineer shall cease

work immediately. The Engineer shall be compensated for the services satisfactorily performed prior to the termination date.

14.02 If, through any cause, the Engineer fails to fulfill his or her obligations under this Contract, or if the Engineer violates any of the agreements of this Contract, the County has the right to terminate this Contract by giving the Engineer **five (5)** calendar days written notice to the Engineer. The Engineer will be compensated for the services satisfactorily performed before the termination date.

14.03 No term or provision of this Contract shall be construed to relieve the Engineer of liability to the County for damages sustained by the County because of any breach of contract and/or negligence of the Engineer.

#### **ARTICLE XV Mediation**

15.01 Any claim dispute or other matter in question arising out of or related to this agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, or a disputed and unpaid sum for such services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

15.02 The County and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation. Request for mediation shall be filed in writing with the other party to this Agreement and with the Dispute Resolution Center of Central Brazos Valley, located in Bryan, Texas.

15.03 The parties shall share the mediator's fee and any fees of mediation equally. The mediation shall be held in Bryan, Texas at the Dispute Resolution Center, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

#### **XVI Arbitration**

16.01 Any claim, dispute or other matter in question arising out of or related to this Agreement shall not be subject to arbitration.

#### **ARTICLE XVII Miscellaneous Terms**

17.01 This Contract has been made under and shall be governed by the laws of the State of Texas. The parties agree that performance and all matters related thereto shall be in Brazos County, Texas.

17.02 Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

County of Brazos  
Attn: Charles Wendt, Purchasing Agent  
200 South Texas Ave., Suite 352  
Bryan, TX 77803

Engineer:  
Goodwin-Lasiter-Strong  
4077 Cross Park Drive, Suite 100  
Bryan, TX 7802

17.03 No waiver by either party hereto of any term or condition of this Contract shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

17.04 This Contract represents the entire and integrated agreement between the County and the Engineer and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may only be amended by written instrument approved and executed by the parties.

17.05 This Contract and all rights and obligations contained herein, may not be assigned by the Contractor without the prior written approval of the County.

17.06 If any provision of this contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

17.07 The Engineer and his or her employees must comply with all applicable federal and state laws and with all applicable rules and regulations promulgated by local, state, and national boards, bureaus, and agencies. The Engineer must obtain all necessary permits and licenses required.

17.08 The Engineer acknowledges that he or she has read, understood, and intend to be bound by the terms and conditions of this Contract.

17.09 This contract will be effective when signed by the Engineer and approved and signed by Commissioner's Court.

17.10 Notice of Indemnification. County and Engineer hereby acknowledge and agree this contract contains certain indemnification obligations and covenants.

SIGNED the 11<sup>th</sup> day of May 2022.

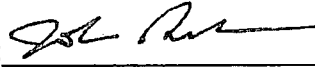
**Brazos County**

**Goodwin-Lasiter-Strong**

Name:

  
DRANE PETERS

Name:

  
JOHN RUSK, P.E.

Title:

COUNTY JUDGE

Title:

Vice President



# **REQUEST FOR QUALIFICATIONS**

**RFQ NO. 22-101**

**Engineering and Surveying Services**

**SEALED STATEMENTS OF QUALIFICATION TO BE  
SUBMITTED BEFORE:**

**Tuesday, March 29, 2022, 2:00pm CST**

**TO THE:  
BRAZOS COUNTY  
PURCHASING DEPARTMENT  
200 S. Texas Ave. Suite 352  
Bryan, TX 77803  
Phone: (979) 361-4290  
Fax: (979) 361-4293**

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the Request for Qualifications (RFQ). Any such contact will be grounds for rejection of the respondent's proposal.

In compliance with this solicitation, the undersigned respondent having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following RFQ for furnishing the services listed on the attached bid form and agrees to deliver said items at the locations and for the prices set forth on the bid form.

Company Name: Goodwin-Lasiter, Inc. dba Goodwin-Lasiter-Strong

By (Print): John Rusk, P.E. Title: Vice President of Branch Offices

Physical Address: 4077 Cross Park Drive, Suite 100, Bryan, Texas 77802

Mailing Address: 4077 Cross Park Drive, Suite 100, Bryan, Texas 77802

Telephone: 979.776.9700 Fax: 936.637.6330 E-Mail: jrusk@glstexas.com

**Engineering and Surveying Services  
Request for Qualifications # 22-101**

**BRAZOS COUNTY PURCHASING OFFICE**

Brazos County Administration Building  
200 South Texas Ave., Ste. 352  
Bryan, Texas 77803  
Telephone (979) 361-4292

RFQ No.22-101  
Page 2 of 24 pages

Statements of Qualifications (SOQ) will be received, publicly opened, and acknowledged at **2:00 P.M., Tuesday, March 29, 2022** in the Brazos County Purchasing Department, Suite 352, Brazos County Administration Building, 200 South Texas Ave., Bryan, Texas.

Release of RFQ _____	Friday, March 4, 2022
Advertisement Dates _____	Friday March 4, 2022
	Friday March 11, 2022
Deadline for Questions _____	Tuesday, March 22, 2022 at 5:00 PM CST
Proposal Submission Deadline _____	Tuesday, March 29, 2022 at 2:00 PM CST
Review/Contract Evaluations/Negotiations _____	April
Anticipated Award _____	April
Anticipated Construction Start _____	April

**A. INTRODUCTION**

Brazos County requests Statements of Qualifications in accordance with the instructions in this document, for the professional services listed below. The term of the resulting contract shall be from May 3, 2022 through May 2, 2025.

Statements of Qualifications must be received by the Brazos County Purchasing Department prior to Tuesday, March 29, 2022 at 2:00 p.m. CST and publicly opened and acknowledged at the Brazos County Purchasing Department, Brazos County Administration Building, 200 South Texas Avenue, Suite 352, Bryan, TX 77803. Brazos County is requesting Statement of Qualifications to identify one or more qualified Civil Engineering, Surveying, and Geotechnical and Material Testing Engineering Services Consultants to provide specialized services withing the following categories on an on-call basis. The County anticipates awarding to firms in the following work categories:

1. Civil Engineering – Roads/Sites/Drainage
2. Surveying
3. Geotechnical and Material Testing

Firms may either use their own forces or develop a team with sub-consultants. A Firm may submit on one or all categories. If a Firm would like to submit on all categories but is unable to meet all qualifications in this RFQ, and requires a sub-consultant to do so, the Firm is encouraged to explore the use of Firms who can help provide services to meet all necessary qualifications.

## **B. PROCUREMENT DELIVERY**

Brazos County will follow the Texas Local Government Code, Chapter 2254 for this RFQ process. The proposals will be opened on the date and time mentioned above and only the names of the proposers will be read aloud. The proposals will be distributed to the evaluation committee and this committee will evaluate each proposal according to the criteria set forth in this RFQ.

## **C. SUMMARY OF WORK**

The following list contains examples of the type of projects which Firms could enter into contracts with the County:

1. Civil Engineering – Roads/Sites/Drainage
  - a. Roadway Design Includes: conceptual designs and final designs; calculations, reports, and studies; agency coordination and permitting; utility research and coordination; railroad coordination; right-of-way engineering; PS&E preparation; and survey and mapping coordination. Consultant should be familiar with outside agencies (City of Bryan, City of College Station, and TxDOT's planning and permitting requirements, environmental document processes, and capital improvement project processes); TxDOT Roadway Project Study Reports; TxDOT traffic warrant studies, and TxDOT/FHWA highway and freeway requirements. Additionally, consultant should be familiar with TxDOT funding processes, and should have experience with new and existing highways and freeways, and with TxDOT Local Government Project Procedures. Submittals under this category should include TxDOT Pre-Certification categories of Firm and Staff as well as LGPP Certification.
  - b. Site Design Includes: development of comprehensive master plans; development of final plans for grading, storm drainage systems, erosion control devices, site utilities, site pavement and landscaping, permitting assistance, budgets, scheduling, and construction phase services for improvements of county owned properties.
  - c. Drainage Design Includes: Preparation of Floodplain Studies (studies, LOMR, etc.); preparation of Final Benefit Cost Analyses in accordance with FEMA requirements; provide grant administrative support for County; gather and review existing data from FEMA and adjoining municipalities including drainage reports and previously developed hydraulic models; preparation of stormwater master planning submittals; provide technical assistance with storm water management issues; provide 3<sup>rd</sup> party reviews of drainage reports, FEMA submittals, and analysis of modeling.
2. Surveying
  - a. Includes land (boundary) surveying, legal description, and plat map preparation ROW Map preparation, aerial surveying, topographic survey for design, and construction. In addition, should be familiar with local benchmark system, and should have experience with site development, water resource, and transportation projects.
3. Geotechnical and Material Testing
  - a. Geotechnical Includes: geotechnical field work, analysis, reports, and studies; materials testing and acceptance; quality assurance testing; and independent analysis of civil



engineering designs. In addition, should be familiar with soils in Brazos County and should have experience with site development, water resource, and transportation projects.

Firms shall submit one Statement of Qualifications (SOQ) for each service category to be provided. Firms may submit an SOQ for any of the categories for which it is qualified. A separate SOQ should be submitted for each service category. SOQ's should be submitted in accordance with the requirements set forth herein. Only written SOQ's submitted before the designated deadline shall be considered. Late submittals will not be accepted. Each firm is responsible for insuring responses to this RFQ have been delivered by date, time, and location specified.

The County believes that the data contained in this RFQ is sufficient for the preparation of a SOQ. Requests for additional information will be considered depending on the RFQ timeframe and the availability of the requested information.

#### **D. CONDITIONS OF RFQ**

The following instructions apply to all Requests for Qualifications (RFQ) and become a part of terms and conditions of any bid submitted to the Brazos County Purchasing Department, unless otherwise specified elsewhere in this RFQ. All Contractors are required to be informed of these Terms and Conditions and will be held responsible for having done so:

1. Definitions: In order to simplify the language throughout this proposal, the following definitions shall apply:
  - a. **BRAZOS COUNTY** - Same as County.
  - b. **COMMISSIONERS' COURT** - The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all county business as conferred by the State Constitution and Laws.
  - c. **CONTRACT** - An agreement between the County and a Vendor to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
  - d. **CONTRACTOR** - The successful Contractor(s) of this proposal request.
  - e. **COUNTY** - The government of Brazos County, Texas and its authorized representatives.
  - f. **SUB-CONTRACTOR** - Any contractor hired by the Contractor or Supplier to furnish materials and services specified in this proposal request.
  - g. **SUPPLIER** - Same as Contractor
  - h. **STATEMENT OF QUALIFICATIONS (SOQ)** – Proposer's written response presenting their qualifications of competency, experience, knowledge, and resources necessary to provide the professional services for the described work.
  - i. **REQUEST FOR QUALIFICATIONS (RFQ)** – The portion of this document soliciting a Qualifications Statement from a provider.
2. Upon acceptance and approval by the Commissioners' Court, this proposal will be made part of the contract between Brazos County and the successful Contractor for the period designated.

3. **Proposals must be received by the Purchasing Department prior to the time and date specified.**
4. The County reserves the right to accept or reject in part or in whole, any proposals submitted, and to waive any technicalities for the best interest of the County.
5. Brazos County shall not be responsible for any verbal communication between any employee of the County and any potential Contractor. Only written specifications and written price quotations will be considered.
6. Brazos County reserves the right to reject any proposals that do not fully respond to each specified item.
7. Should there be a change in ownership or management; the contract shall be canceled unless a mutual agreement is reached with the new owner to continue the contract with its present provisions and prices. This contract is nontransferable and non-assignable by either party.
8. The County may cancel this contract at any time for any reason, provided a thirty- day written notice is given.
9. Acceptance of work provided shall be made by the County at the sole discretion of the Commissioner's Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
10. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.
11. This agreement shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.
12. No proposal may be withdrawn after opening time without acceptable reason and with the approval of Commissioner's Court.
13. Proposals will not be considered if submitted by telephone, fax or any other means of rapid dispatch, nor will a proposal be considered if submitted to any other person or department other than specifically instructed.
14. All proposals shall be submitted in accordance with the instructions contained herein. Brazos County will not be liable for any information received through other websites or sources of information. It is the sole responsibility of the contractor to verify the accuracy of information received from sources other than Brazos County. It is recommended that the contractor check the Brazos Valley e-Marketplace (<https://brazosbid.ionwave.net>) for addenda prior to submitting their proposal.
15. There is no expressed or implied obligation for Brazos County to reimburse responding service providers for any expenses incurred in preparing proposals in response to this request.

16. **Proposals must show full company name, mailing address and telephone number and be manually signed by an authorized sales or quotation representative of the Contractor. Company name and authorized signature shall appear in each space provided. The Contractor must include Employer Identification Number or Social Security Number and signature for the proposal to be valid**
17. Proposals must specify the number of consecutive calendar days required to reach substantial completion of the project under normal conditions. Failure to specify completion time or failure to comply with completion time will be considered reason enough to cancel the contract.
18. It is our policy not to furnish proposal results over the phone. Proposal results and tabulation sheets will be posted on Brazos County website after it is awarded by Commissioners Court.
19. This Proposal will be made part of any resulting contract the County may enter into. The terms and conditions of the County contained in this RFQ or the plans for this RFQ shall supersede those of the contractor in the event of a conflict.
20. If any provision of this contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
21. No oral statements of any person shall modify or otherwise change or affect the terms, conditions or specifications. All change orders to this agreement shall be made in writing and shall not be effective unless signed by an authorized representative of Brazos County.
22. Contractors with questions regarding the proposal should submit them in writing via the Brazos Valley e-Marketplace at <https://brazosbid.ionwave.net>.
23. **Fill out the proposal completely, identify the proposal name and number on the outside and return it to the Brazos County Purchasing Department, Administration Building, 200 South Texas Ave., Suite 352, Bryan, Texas 77803 prior to the submission deadline. The proposal is invalid if it is not deposited at the designated location prior to the time and date advertised, or prior extension issued by the County.**
24. All proposals shall be prepared on the bid forms located on the Brazos Valley e-Marketplace County web site <https://brazosbid.ionwave.net>. The proposer must put the proposal number and name on the front of the envelope before mailing it to the Purchasing Department.
25. During the evaluation process, Brazos County reserves the right, in the best interest of the County, to request additional information or clarification from Contractors.
26. Your response to this proposal should be clear and concise addressing all requirements listed above and any other factors not specifically mentioned which would be advantageous to Brazos County.

27. At the public opening, there will be no disclosure of contents and Statements of Qualification and any pricing proposals will be kept secret during the negotiation process.
28. Brazos County is exempt from Federal Excise, State Sales, and Transportation taxes. Tax exemption certificates will be executed by the Purchasing Agent upon request.
29. Payment terms are no later than thirty (30) calendar days after the receipt of the invoice by the Brazos County Auditor's office. Payments will be made after approval at a regularly scheduled meeting of the Brazos County Commissioners' Court.
30. The successful firm will be selected based on demonstrated competence and qualifications; and contract negotiations will begin with the most highly qualified firm as determined by the County. If a satisfactory contract cannot be negotiated with the most highly qualified firm, as set out herein; the County shall formally end negotiations with such firm and shall negotiate with the next most qualified firm. The County shall negotiate with such firm to reach a fair and reasonable price. This process will continue until a successful agreement can be reached by both parties.
31. The successful offeror agrees to extend prices and terms to all entities that has entered or will enter into joint purchasing inter-local cooperation agreement(s) with Brazos County.
32. By submitting a response to this solicitation, the Respondent(s) agrees to comply with HB 1295, Government Code 2252.908, if awarded a contract. Respondent(s) agrees to provide Brazos County the "Certificate of Interested Parties", Form 1295 as required, for renewals, amendments, or extensions to the Contract.
33. Performance Standards:
- a. All services contracted herein shall be done in a courteous and orderly manner. All Contractor personnel shall be appropriately dressed at all times while on the property.
  - b. The personnel performing the services contracted herein shall be under the sole responsibility and the employ of the Contractor.
  - c. All materials and equipment brought to the site are the full responsibility and liability of the Contractor until removed from the site as required.
  - d. Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, equipment, tools, transportation, and other facilities and services necessary for the proper execution and completion of the work herein contracted to be done.
  - e. The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations, and order of any public authority in connection with the performance of the work herein to be done.
  - f. The Contractor shall be responsible for initiating, maintaining, and supervising appropriate safety precautions and programs in connection with the work herein contracted to be done.
  - g. Contractor will be responsible for immediate notification of all damage to the property by the Contractor or its representative(s).

**E. TRADE SECRETS, CONFIDENTIAL INFORMATION AND THE TEXAS PUBLIC INFORMATION ACT**

1. Brazos County, Texas is subject to the Texas Publication Information Act, Chapter 552, Texas Government Code. Proposals submitted to Brazos County, Texas in response to this RFQ are subject to release by the County as public information. If the Proposer believes that the Proposal response, or part of it are confidential, as proprietary information, (s)he must specify that either all or part is excepted and provide specific and detailed justification for its claim of confidentiality. Vague and general claims to confidentiality are not acceptable. All Proposals or parts of the Proposals which are not marked as confidential will be considered public information after a contract has been awarded. The successful Proposal may be considered public information even though parts are marked confidential.
2. Brazos County, Texas assumes no responsibility for asserting legal arguments on behalf of Proposers. Proposers are advised to consult with their legal counsel concerning disclosure issues resulting from this proposal process and to take precautions to safeguard trade secrets and other proprietary information.
3. Marking your entire Proposal CONFIDENTIAL/PROPRIETARY is not in conformance with the Texas Public Information Act.
4. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

**F. CONFLICT OF INTEREST**

1. The Proposer shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Brazos County.
2. By signing and executing this Proposal, the Proposer certifies and represents to the County the Proposer has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value for the receipt of special treatment, advantage, information, recipient's decision, opinion, recommendation, vote or any other exercise of discretion concerning this Proposal.
3. With the exception of interviews and other contacts initiated by Brazos County relevant to the selection process, Proposers, their employees or representatives, are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, in regard to this RFQ from the issuing date of the RFQ until the date the Brazos County Commissioner's Court meets to consider award of the Proposal. Any such contact will be grounds for rejection of the vendor's proposal.
4. Awarded contractor shall comply with the requirements of the Local Government Code 176.

## **G. ADDENDA AND MODIFICATIONS**

1. Any changes, additions or clarifications to the RFQ will be made by numbered addenda and must be acknowledged in the Proposal.
2. Any firm in doubt as to the meaning of any part of these requirements may request an interpretation thereof from the Purchasing Agent. At the request of the Proposer, or in the event the Purchasing Agent deems the interpretation to be substantive, the interpretation will be made by written addendum issued by the Purchasing Department. Such addendum will be posted on the Brazos Valley e-Marketplace and will become a part of the Proposal package, having the same binding effect as provisions of the original Proposal. No verbal explanation or interpretations will be binding. In order to have a request of interpretation considered, the request must be submitted in writing and must be received by the Purchasing Department no later than the question deadline.
3. All addenda, amendments and interpretations of this solicitation shall be in writing. Brazos County shall not be legally bound by any amendment or interpretation that is not in writing. Only information supplied by the County in writing or in this RFQ should be used in preparing Proposal responses.
4. The County does not assume responsibility for receipt of any addendum sent to Proposers.
5. All addenda must be acknowledged on this form.

## **H. EXAMINATION OF DOCUMENTS AND REQUIREMENTS**

1. Each Respondent shall carefully examine all RFQ documents and be thoroughly familiar with all requirements prior to submitting a Proposal.
2. Before submitting a Proposal, each Respondent shall be responsible for making all investigations and examinations that are necessary to ascertain conditions and requirements affecting the requirements of the RFQ. Failure to make such investigations and examinations shall not relieve the Proposer of the obligation to comply, in every detail, with all provisions and requirements of the RFQ.
3. With the exception of interviews and other contracts initiated by Brazos County relevant to the selection process, applicants, their employees, or representatives, are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, in regards to this RFQ from the issuing date of the RFQ until the date the Brazos County Commissioner's Court meets to consider award of the Contract. Any such contact will be grounds for rejection of the Respondent's Proposal.

## **I. TAXES**

Brazos County is tax exempt. Tax exemption certificates will be executed by the County upon request.

## **J. INSURANCE**

### **1. PROFESSIONAL SERVICES INSURANCE REQUIREMENTS**

Before commencing work, the successful firm shall be required, at their own expense, to furnish Brazos County with evidence showing insurance coverage, meeting the minimum levels set forth below, to be in force throughout the term of the contract:

The following listed Insurance Requirements are considered the “minimum” for any Contractor/Professional Service Provider to work on behalf of Brazos County

- a. Commercial General Liability  
General Liability with a minimum limit of \$1,000,000 per occur
- b. Automobile Liability  
Owned/Non-Owned and Hired \$1,000,000
- c. Workers Compensation Coverage  
Statutory & Employers Liability with Waiver of Subrogation \$1,000,000
- d. Professional Liability (E & O) with a minimum limit of \$1,000,000
- e. Additional Requirements:
  - i. Additional Insured: The General Insurance Programs will be endorsed to add the following as Additional Insured: Brazos County (ISO Policy Endorsements CG 20 10 or equivalent).
  - ii. Additional Insured: The Auto Liability Insurance Program will be endorsed to add the following as Additional Insured: Brazos County.
  - iii. Waiver of Subrogation: All Insurance Programs including Professional will be endorsed to provide a Waiver of Subrogation in favor of Brazos County.
  - iv. Subcontractor’s General Liability and Auto Liability Insurance Programs will be endorsed as “Primary” to that of the General Contractor and Brazos County.
  - v. Subcontractor will be responsible for the “Same” Insurance Compliance of other Contractors/Professional Service Providers hired by the General Contractor.
  - vi. All Insurance Programs are to be endorsed to provide a thirty (30) day Notice of Cancellation to the Certificate Holder.
  - vii. An “Original Certificate” of Insurance will evidence compliance with the Insurance Requirements.
  - viii. Insurance Carrier’s AM Best’s Rated A-7 or better and licensed to do business in the State of Texas.

Before commencing work, the successful firm shall be required at their own expense, to furnish Brazos County with evidence showing insurance coverage, meeting the minimum levels set forth below, to be in force throughout the term of the contract:

Please state the limits of each policy you have in effect:

- a. Professional Liability (E & O) with a minimum limit of \$1,000,000.
- b. General Liability with a minimum limit of \$1,000,000 per occurrence. General aggregate limit shall apply per project.
- c. Auto Liability with a combined limit of \$1,000,000.
- d. Statutory Worker’s Compensation with Waiver of Subrogation.

All insurance shall be occurrence form only. The proof of insurance shall be made on an Accord 25 form and the form shall have an original signature of an authorized representative, not the agent. Description of operations shall include the name of the project.

Brazos County is to be named as ***additional insured*** on Comprehensive Coverage.

The Firm agrees to indemnify, defend, and hold harmless the County; it's employees, and agents, from and against any loss damage.

Each insurance policy to be furnished by the successful party shall include by endorsement to the policy, a statement that a notice shall be given to Brazos County by certified mail thirty (30) days prior to cancellation or upon any material change in coverage.

The Contractor shall procure and maintain at its sole cost and expense for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, volunteers, employees or subcontractors. The Contractor's insurance coverage shall be primary insurance with respect to the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be considered in excess of the Contractor's insurance and shall not contribute to it. Further, the Contractor shall include all subcontractors as additional insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein. **All Certificates of Insurance and endorsements shall be furnished to the County's Representative and approved by the County *before* work commences.**

Standard Insurance Policies Required:

2. Commercial General Liability Policy
3. Automobile Liability Policy
4. Worker's Compensation Policy

General Requirements applicable to all policies:

- a. Only insurance carriers licensed and admitted to do business in the State of Texas will be accepted.
- b. Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
- c. "Claims Made" policies will not be accepted.
- d. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to Brazos County.
- e. All insurance policies shall be furnished to Brazos County upon request.



## **2. COMMERCIAL GENERAL LIABILITY**

- a. General Liability insurance shall be written by carrier with an A:VIII or better rating in accordance with the current Best Key Rating guide.
- b. Minimum Combined Single Limit of \$1,000,000.00 per occurrence for bodily injury and property damage.
- c. No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.
- d. Excess Liability Umbrella Policy in the amount of not less than \$2,000,000.00 will be provided at the Contractors expense.
- e. Brazos County shall be named as additional insured on Contractors insurance. "Texas Waiver of Our Right to Recover From Others Endorsement" shall be included in this policy. (Waiver of Subrogation)

## **3. AUTOMOBILE LIABILITY**

- a. General Liability Insurance shall be written by a carrier with an A:VIII or better rating in accordance with the current Best Key Rating Guide.
- b. Minimum Combined Single Limit of \$600,000.00 per occurrence for bodily injury and property damage.

## **4. WORKER'S COMPENSATION INSURANCE**

Pursuant to the requirements set forth in Title 28, Section 110.110 of the Texas compensation insurance policy; either directly through their employer's policy (the Contractor's or subcontractor's policy) or through an executed coverage agreement on an approved TWCC form. Accordingly, if a subcontractor does not have his or her own policy and a coverage agreement is used, Contractors and subcontractors *must* use that portion of the form whereby the hiring contractor agrees to provide coverage to the employees of the subcontractor. The portion of the form that would otherwise allow them not to provide coverage for the employees of an independent contractor may not be used.

The worker's compensation insurance shall include the following terms:

- a. Employer's Liability limits of \$500,000.00 for each accident is required.
- b. "Texas Waiver of Our Right to Recover From Others Endorsement" shall be included in this policy. (Waiver of Subrogation)

Pursuant to the explicit terms of Title 28, Section 110.110 ( c ) (7) of the Texas Administrative Code, the bid specifications, this Agreement, and all subcontracts on this Project must include the following terms and conditions in the following language, without any additional words or changes, except those required to accommodate the specific document in which they are contained or to impose stricter standards of documentation:

### **a. Definitions:**

- i. Certificate of coverage ("certificate") - A copy of a certificate of insurance, a certificate of authority to self-insure issued by the Texas Worker's Compensation Commission, or a coverage agreement (TWCC-81), TWCC-83, or TWCC-84), showing statutory worker's compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

- ii. Duration of the project - includes the time from the beginning of the work on the project until the Contractor's/person's work on the project has been completed and accepted by the governmental entity.
  - iii. Persons providing services on the project ("subcontractors" in section 406.096 {of the Texas Labor Code}) - includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the project, regardless of whether that person has employees. This includes, without limitation, independent Contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.
- b. The Contractor shall provide coverage, based on the proper reporting of classification codes and payroll amounts and filing of any coverage agreements, that meets the statutory requirements of Texas Labor Code, Section 401.011 (44) for all employees of the Contractor providing services on the project, for the duration of the project.
  - c. The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
  - d. If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.
  - e. The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
    - i. a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file providing services on the project, and certificates of coverage showing coverage for all person; and
    - ii. no later than seven calendar days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
  - f. The Contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.
  - g. The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the Contractor knew or should have known, or any change that materially affects the provision of coverage of any person providing services on the project.
  - h. The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
  - i. The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:

- i. provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreement, that meets the statutory requirements of Texas Labor Code, Section 401.011 (44) for all of its employees providing services on the project, for the duration of the project;
- ii. provide to the Contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
- iii. provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
- iv. obtain from each other person with whom it contracts, and provide to the Contractor:
  - (a) a certificate of coverage, prior to the other person beginning work on the project; and
  - (b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
- v. retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
- vi. notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the person know or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
- vii. contractually require each person with whom it contracts, to perform as required by paragraphs (a)-(g), with the certificates of coverage to be provided to the person for whom they are providing services.
- j. By signing this contract, or providing, or causing to be provided a certificate of coverage, the Contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier, or, in the case of a self-insured, with the commission's Division of Self-Insurance regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

**5. CERTIFICATES OF INSURANCE** certificates shall be prepared and executed by the insurance company or its authorized agent, and shall contain the following provisions and warranties:

- a. The company is licensed and admitted to do business in the State of Texas.
- b. The insurance policies provided by the insurance company are underwritten on forms that have been provided by the Texas State Board of Insurance or ISO.
- c. All endorsements and insurance coverage according to requirements and instructions contained herein.
- d. The form of the notice of cancellation, termination, or change in coverage provisions to Brazos County.

- e. Original endorsements affecting coverage required by the section shall be furnished with the certificates of insurance.

**K. COMPLIANCE WITH LAW**

The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.

The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.

The Contractor shall follow all applicable state and federal laws, municipal ordinances, and guidelines concerning soil erosion and sediment control throughout the Project and warranty term.

**L. INDEMNITY**

The Contractor shall indemnify the County only to the extent of the liability that was caused by the Contractor. To the fullest extent by law, the Contractor agrees to and shall indemnify, hold harmless, and defend the County, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability, of every kind including all expenses of litigation, court costs, and attorney's fees for injury to or death of any person, for damages to any property, or for any breach of contract, arising out of or in connection with the work done by the Contractor under this Contract, provided and only to the extent that any such claim, loss, damage, cause of action, suite or liability is caused in whole or in part by an act or omission of the Contractor.

**M. PROPOSAL SUBMITTAL**

1. The Contractor shall submit the proposal on the forms enclosed on the Brazos County web site. All blank spaces in forms shall be correctly filled in by typewriter or manually in ink and the bidder shall state the prices.
2. If a proposal is submitted by an individual, their name must be signed by them or their duly authorized agent. If the proposal is submitted by a firm, association, or partnership, the name and address of each member must be given, and the proposal must be signed by an official or duly authorized agent.
3. **The Contractor must submit an original and five (5) copies of the proposal to Brazos County.**
4. The complete proposal must contain the requested information in this RFQ.
5. All submittals shall be submitted in sealed envelopes bearing the name of the individual or firm, their address, and labeled with the title of this RFQ.

6. It is the sole responsibility of the individual or firm to ensure that the submittal is received in a timely manner. Any submittals received after the scheduled deadline for receipt of submittals will be returned to the individual or firm unopened.

## **N. SCOPE OF SERVICES**

The Statement of Qualifications must not exceed ten (10) pages including the cover letter with a minimum font size of 12 point single spaced.

The Statement of Qualifications should be comprised of four sections that include and address each of the items noted below. Submittals are to provide the information requested below and should reference the identical Section Headings and Section Numbering as indicated.

A specific response is required to each of the following sections and should include the information described below. Failure of a responding firm to submit a completed "Statement of Qualifications" will render the respondent's submittal to be deemed non-responsive and it will be rejected.

### **1. Section 1 – Letter of Introduction (limit – one page)**

- a. Provide a letter of introduction signed by an authorized officer of the organization. Provide contract information including name, address, email, and phone number of the firm. State whether firm is a partnership, corporation, or sole proprietorship, where it is organized, office locations, and the names of the principals, officers, and directors of the firm.
- b. Certification that the Engineering firm is legally licensed to conduct business in the State of Texas.
- c. Statement of which category of services for which the firm is submitting.

### **2. Section 2 – Statement of Firm Organization, Background, and Management Approach (limit – three pages)**

- a. Describe the organization of your firm and general project management approach, demonstrating overall ability of firm to perform the specific services. Include a description of the firm's Quality Control program and procedures.

### **3. Section 3 – Project Team Qualifications**

- a. Project Team – Identify the staff members within the firm proposed to serve on the project team for the County. Provide their resumes with qualifications. Resumes should not exceed 1 single-sided page and are not included in the 10-page limit. The following key team members should be included:
  - (1) Principal In Charge
  - (2) Project Manager(s) / Project Engineer(s)
  - (3) Project Engineers and professional staff
  - (4) Surveyors and professional staff
- b. Experience
  - (1) List company or individual team members experience in providing Engineering services. Include name of projects, clients, city and state, and project descriptions for projects that address providing services for a range of three (3) to five (5) projects completed in the past three (3) years for each of the following groups:

- A. Projects with construction values between \$100,000.00 and \$1,500,00.00
- B. Projects with construction values exceeding \$1,500,000.00
- (2) Include for each project at least one reference contact. Contact may include project owner, construction manager of project, or general contractor.
- c. Sub-Consultants – Identify all proposed sub-consultants. List their license numbers and dates as well as business addresses, phone numbers, and email addresses. Include descriptions of related project experience for appropriate members of these firms. Resumes for sub-consultants should be included with the resumes for price team members.

4. **Section 4 – Firm Resources**

- a. Provide a statement demonstrating your firm’s or team’s ability to accomplish work in a comprehensive and thorough manner. Numerous other projects may run concurrently or overlap sequentially, or work may be required simultaneously. Please define your firm’s ability to staff accordingly.
- b. Explain the firm’s technical capabilities in the following areas:
  - (1) Software proposed to be used to produce the deliverables for a project and the ability to provide the County with electronic files in Auto-Cad format.
  - (2) Quality control/assurance procedures.
  - (3) Experience working with Brazos County, as well as other Texas Counties.

**O. EVALUATION AND AWARD**

As the basis of award, the County intends to utilize the determination of “best qualified to provide the required services.” There is no guarantee expressed or implied that they County will provide work to all or any of the Respondents that submit a response to this RFQ. The selection of the firm to provide professional services in connection with this project shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. A professional service agreement will be entered into with the most qualified responsible individual or firm who complies with the prescribed requirements. No service contract will be awarded until all necessary investigations have been completed regarding the responsibility and qualifications of the firm or individual. Requests for Qualifications will be reviewed and evaluated by a committee and assigned a score based on the following considerations:

Demonstrated record of experience during the last three (3) years of providing high quality accurate and timely delivery of services to government and private clients; well-established, documented, and effective quality control program.	40%
Ability of firm to respond to County in a timely and effective manner based on size of firm, branch offices, and geographic locations in the State of Texas.	20%
Qualifications of the key project team members who will be assigned to a contract.	25%
Firm’s previous experience and past performance in working with Brazos County and other Texas counties or other governmental entities.	15%

In the event that the County requires additional information or clarification, interviews may be conducted with selected individuals or firms. County staff will make a recommendation to the Commissioner's Court for the final selection and award.

1. Brazos County, at its sole discretion, reserves the right to reject any or all Proposals, reject any particular item on a Proposal, and/or waive immaterial formalities and to accept the offer most advantageous to the County.
2. All Qualification Statements are evaluated for compliance with the RFQ. Failure to comply with the listed Conditions of Proposals may result in disqualification of the Proposal.
3. Any contract made, or purchase order issued, as a result of this RFQ shall be entered into the State of Texas and under the laws of the State of Texas. In connection with the performance of work, the Respondent agrees to comply with the Fair Labor Standard Act, Equal Opportunity Employment Act, and all other applicable Federal, State, and local laws, regulations, and executive orders to the extent that the same may be applicable. Respondent further understands and agrees that venue shall be in Brazos County, Texas.

#### **P. REFERENCES**

Vendors shall provide a list of at least five (5) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the **names, phone number and email** of the company/entity for which the prior work was performed to contact these references. References received on previous solicitations for similar size and scope in the previous six (6) months may be considered in lieu of obtaining a new reference check. A negative reference may be grounds for disqualification of bid. Bidders are not allowed to use Brazos County as a reference.

Company/Entity: Grimes County

Contact: Harry Walker, P.E., Subdivision Coordinator

Phone: 936.873.4436

Email: harry.walker@grimescountytexas.gov

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Company/Entity: Austin County

Contact: Chip Reed, County Commissioner

Phone: 979.865.9157

Email: chipr@austincounty.com

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Company/Entity: City of Corsicana

Contact: Darwin Myers, P.E., Director of Engineering

Phone: 903.654.4891

Email: dmyers@corsicanatx.gov

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Company/Entity: City of Bryan

Contact: Jaysno Barfknecht, P.E. Project Manager

Phone: 979.209.5030

Email: jbarfknecht@bryantx.gov

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Company/Entity: Walker County

Contact: Andrew Isbell

Phone: 936.436.4705

Email: aisbell@co.walker.tx.us



**Q. V.T.C.A. LOCAL GOVERNMENT CODE §262.0276**

**This Section must be completed. Failure to complete this section will disqualify the bid.**

**Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.**

- a. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
- b. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
- c. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
- d. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
- e. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
- f. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

**Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.**

<b><u>Name</u></b>	<b><u>Title (Owner, Officer, Director, Manager, Etc.)</u></b>
Philip Goodwin, P.E., R.P.L.S.	President
Larry Lasiter, P.E.	Vice-President
Mark V. Strong, AIA, R.I.D.	Principal, Vice President of Architecture
Pat Oates, P.E.	Principal, Vice-President of Engineering
Tamesha Root, R.I.D.	Principal, Director of Interior Design
John Rusk, P.E.	Principal, Vice President of Branch Offices
Courtney Kelly	Principal

## **R. PROPOSAL EVALUATION WAIVER**

By submitting a proposal or response, each Proposer/offeror indicated below agrees to waive any claim it has or may have against Brazos County (the Owner), Architect, Engineers, Consultants and their respective Commissioners, directors, employees, or agents arising out of or in connection with (1) the administration, evaluation, or recommendation of any proposal or response (2) any requirement under the Request for Qualification or related documents; (3) the rejection of any proposal or response or any part of any proposal or response; and/or (4) the award of a Contract, if any.

The Proposer further agrees the Owner reserves the right to waive any requirements under the proposal documents or the Contract Documents, with regards to acceptance or rejection of any proposals, and recommendation or award of the contract.

**Note: The Statement of Affirmation Must be Notarized.**

### **STATEMENT OF AFFIRMATION**

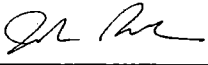
"The undersigned affirms that he/she is duly authorized to execute this waiver by the person(s) or business entity making the proposal.

Firm's Name: Goodwin-Lasiter, Inc. dba Goodwin-Lasiter-Strong

Address: 4077 Cross Park Drive, Suite 100, Bryan, Texas 77802

Proposer's Name: John Rusk, P.E.

Position/Title: Vice President of Branch Offices

Proposer's Signature: 

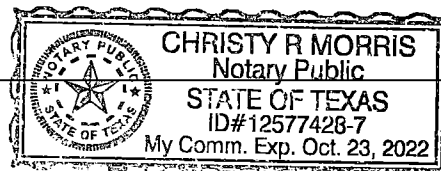
Date: 03/29/2022

Subscribed and sworn to me on this 29<sup>th</sup> day of march in the year 2022

Notary Public

Christy R. Morris

My Commission expires \_\_\_\_\_



**S. ADDENDA**

The undersigned acknowledges receipt of the following addenda issued during the time of Bidding and includes the several changes therein in this Proposal.

No. \_\_\_\_\_ No. \_\_\_\_\_ No. \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

**T. CERTIFICATION OF PROPOSAL**

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Contractor, and that the contents of this bid have not been communicated to any other Contractor prior to the official opening.

Signed By:  Title: Vice President of Branch Offices

Typed Name: John Rusk, P.E.

Company Name: Goodwin-Lasiter, Inc. dba Goodwin-Lasiter-Strong

Mailing Address: 4077 Cross Park Drive, Suite 100, Bryan, Texas 77802  
P.O. Box or Street City State Zip

Employer Identification Number: 75-1912470

CORPORATE SEAL IF SUBMITTED BY A CORPORATION  
END OF RFQ NO. 22-101

By signing below, Brazos County agrees that this RFQ 22-101 will be awarded to the vendor whose name appears above and both parties agree to the terms and conditions contained herein.

By: Brazos County Commissioner's Court 

Date: MAY 17, 2022

Attest: Brazos County Clerk 

#### **U. House Bill 89 & Debarment Verification**

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>.

The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract.

The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Company Name: Goodwin-Lasiter, Inc. dba Goodwin-Lasiter-Strong

Authorized Company Representative: John Rusk, P.E.

Address: 4077 Cross Park Drive, Suite 100, Bryan, Texas 77802

Signature: 

Date: 03/29/2022

Contract # 22-101 Engineering and Surveying Services

The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

- ☒ References (Section P)
- ☒ V.T.C.A. Local Government Code §262.0276 for Tax Verification (Section Q)
- ☒ Statement of Affirmation (Section R)
- ☒ All Addendums (if applicable)
- ☒ Certification of Proposal (Section S)
- ☒ House Bill 89 & Debarment Verification (Section T)

**EXHIBIT B****RATE SCHEDULE  
BRAZOS COUNTY  
May 9, 2022**

<b>TITLE</b>	<b>RATE</b>
PRINCIPAL	210.00
SENIOR PROJECT MANAGER	185.00
PROJECT MANAGER	155.00
SENIOR PROJECT ENGINEER	170.00
PROJECT ENGINEER	135.00
ENGINEER VI	165.00
ENGINEER V	150.00
ENGINEER IV	125.00
ENGINEER III	115.00
ENGINEER II	110.00
ENGINEER I	105.00
DESIGNER VI	130.00
DESIGNER V	115.00
DESIGNER IV	100.00
DRAFTER III	85.00
DRAFTER II	65.00
DRAFTER I	50.00
BOOKKEEPER	95.00
SR. ADMINISTRATIVE ASSISTANT	95.00
ADMINISTRATIVE ASSISTANT III	75.00
ADMINISTRATIVE ASSISTANT II	55.00
SR. LAND SURVEY MANAGER	180.00
LAND SURVEY MANAGER I	135.00
SURVEYOR IN TRAINING II	100.00
SURVEY CHIEF OF PARTIES	110.00
SURVEY PARTY CHIEF	75.00
SURVEY TECHNICIAN III	85.00
SURVEY TECHNICIAN II	65.00
SURVEY TECHNICIAN I	55.00
 SUBCONSULTANTS	 @ Cost

# STATEMENT OF QUALIFICATIONS

To



FOR

## RFQ No. 22-101 ENGINEERING SERVICES

*MARCH 29, 2022*

*GLS Job No. 096285*



**GOODWIN-LASITER-STRONG**

4077 Cross Park Drive, Suite 100 • Bryan, Texas 77802

Phone - [979] 776-9700 • Fax - [936] 637-6330 • E-mail - [jrusk@glstexas.com](mailto:jrusk@glstexas.com)  
T.B.P.E.L.S. Firm Registration ENG No. 413 • T.B.E.P.L.S. Firm SVY No. 10110901



## SECTION 1 TRANSMITTAL LETTER

**Brazos County**  
Purchasing Department  
200 S. Texas Ave., Suite 352  
Bryan, Texas 77803

March 29, 2022

Attn: Ms. Kaitlyn Battles, Buyer III, Purchasing Department

**RE: RFQ NO. 22-101 - Engineering Services**

Dear Ms. Kaitlyn Battles,

Goodwin-Lasiter-Strong (GLS) is pleased to submit our Qualifications Statement for Civil Engineering Services for Brazos County. GLS has enjoyed a long and successful history of providing quality services for cities, counties and various government entities throughout the region. It is our objective to assist Brazos County in achieving your specific project goals.

### 1.1 Legal Name of Company

Goodwin-Lasiter, Inc. DBA Goodwin-Lasiter-Strong

### Additional Office Locations

1609 South Chestnut, Suite 202, Lufkin, Texas 75901

202 W. Brazos Street, Groesbeck, Texas 76642

455 Rice Road, Suite 107, Tyler, Texas 75701

### 1.2 Address of Office Providing Services

4077 Cross Park Drive, Suite 100, Bryan, Texas 77802

### 1.3 Point of Contact

John Rusk, P.E., Vice President of Branch Offices  
979-776-9700  
jrusk@glstexas.com

### Firm Principals / Officers / Board of Directors

Philip Goodwin, P.E., R.P.L.S., President

Larry Lasiter, P.E., Vice President

Mark Strong, AIA, Secretary

Pat Oates, P.E., Treasurer

John Rusk, P.E.

Courtney Kelly, Architect

Tamesha Root, R.I.D.

### 1.4 Type of Operation

Corporation

### 1.5 Qualifications of Firm

GLS is a full service engineering-architectural-surveying firm, which has provided professional services to numerous Counties, Cities and other government entities in the East, Central and Southeast Texas Areas for 39 years. We have assisted with surveys, studies and engineering designs for various clients throughout the State. Our level of experience with roadways, site designs, drainage analysis, drainage plans/designs and related surveys will be displayed on the following pages.

### 1.6 Certifications of Firm

T.B.P.E.L.S. Engineering # 413 / Surveying # 10110901

### 1.7 Signature of Corporate Officer

John Rusk, P.E.  
Vice President of Branch Offices





## Section 2

# STATEMENT OF FIRM ORGANIZATION, BACKGROUND AND MANAGEMENT APPROACH

### 2.1 Organization Description

GLS is a type C Corporation. There is a Board of Directors, made up of the company's major stockholders. The specific positions are listed in Section I of this submittal. The firm was established in 1982 by Philip Goodwin and Larry Lasiter. Since that time, the firm has grown to ~70 employees and four offices. For assisting Brazos County, our Bryan office will provide the professional services requested by the RFQ.

Services provided by GLS, applicable to this solicitation include the following:

#### Civil Engineering

- Roadway Designs
- Drainage Studies / Designs
- Floodplain / FEMA Studies
- Bridge / Culvert Structures
- Site Designs
- Plan Review
- Construction Inspections
- Traffic Studies

#### Land Surveying

- Design / Topographic Surveys
- Boundary Surveys
- Easement Descriptions
- Acquisition Surveys

If sub-consultants are needed for specific projects, Torres & Associates, LLC will be utilized for stream modeling and FEMA related analysis. Kittleson and Associates will be utilized for traffic related services when needed.

### 2.2 General Project Management Approach

John Rusk, P.E. will serve as GLS' Principle in Charge and point of contact for the Brazos County. He will be responsible for the overall project cost, schedule and assurance each assigned project's goals are achieved.

It is anticipated Mr. Rusk will also serve as Project Manager. If he is unable to, GLS also has T.J. Pohorelsky, P.E. and Cole Christian, P.E. that can serve as Project Manager. The Project Manager will be responsible for the day to day management of the project. He will allocate the necessary resources to ensure the project is kept on schedule and moving forward. This includes communicating with staff ensuring they are focused on providing an efficient, yet quality designs that accomplishes all goals of the project. The project manager will be the engineer of record for each assigned project.

At the beginning of the project, our project manager will meet with client and go over the scope of the project including specific goals, budget and schedule. It is essential that these items are clearly defined and understood. The project manager will take the scope of work and develop an initial cost estimate to verify the budget and project goals are achievable. Close coordination between client and project manager will be provided to adjust scope to meet the budget.

In current times, material prices are rising rapidly. Cost control will be provided by the project manager. He will ensure the original scope of the project, as budgeted, is maintained. If elements/conditions/additions arise affecting the cost, he will clarify with the owner and develop a course of action that will include the impacts to the budget and schedule. This will be presented to the client to obtain direction and approval. Our approach will include verifying costs with local contractors. Obtaining contractor input on costs, ensures cost estimates are most accurate.

### 2.3 Ability to Perform Specified Services

The GLS team is submitting for Civil Engineering—Roads/Sites/Drainage. GLS performs all services being requested in this category in house except floodplain/FEMA studies and traffic warrant studies. Jacob Torres, P.E., PhD of Torres Engineering will assist when needed for floodplain/FEMA analysis and Mike McInturf, P.E. with Kittleson Associates for traffic warrant studies. GLS also has in house land surveying to support our engineering designs. In the event it is needed, GLS also has structural engineers for pier, abutment and/or retaining wall, etc. designs.

Section III identifies our specific experience for the type of projects listed by this solicitation. The specific projects outline our ability to perform the types of projects requested.

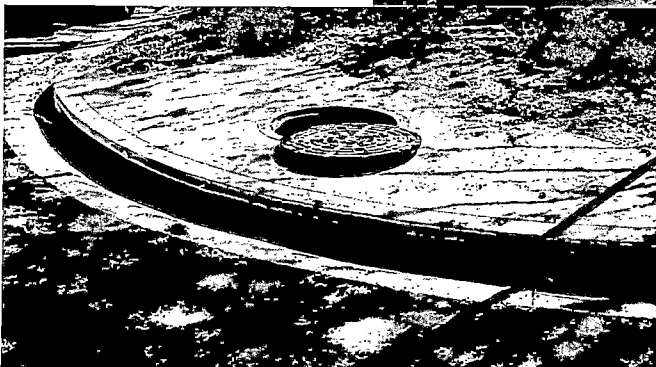
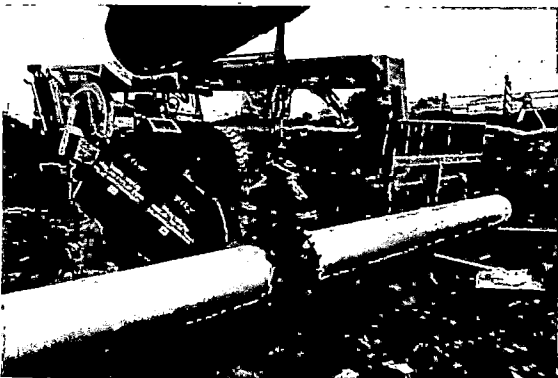


## SECTION 2 STATEMENT OF FIRM ORGANIZATION, BACKGROUND AND MANAGEMENT APPROACH

### 2.4 Quality Control / Quality Assurance (QA/QC)

The QA/QC process is essential for a successful project. A thorough review of the final design and documents reduces and hopefully eliminates small oversights as well as any major design problems BEFORE the project is bid. Without a thorough QA/QC, the construction phase could be affected with change orders and schedule overruns. A thorough QA/QC can be minimized with time and effort to meticulously review the design.

Our QA/QC approach is to have the final design reviewed by an independent engineer in our firm. For most projects, it will be Pat Oates, P.E.. He will not be involved in the day to day design of the project. Because he is not intimately familiar with the project, he reviews the project design as a contractor would. With the review, questions and concerns can be brought to the attention of the project team so that the plans are adjusted to be clear and concise. From his review, questions and clarifications are answered and included within the construction plans prior to bidding. The intent is to answer questions that the bidder/contractor would ask and eliminate as many unknowns to bidders as possible. As a result, the client will receive bidders' best bids. Similarly, the QA/QC will minimize confusion, questions and aid the overall construction phase to be smooth and seamless.





## Section 3

### PROJECT TEAM QUALIFICATIONS

#### 3.1 Project Team Qualifications

Goodwin-Lasiter-Strong provides services on a wide range of professional disciplines for both public and private endeavors. Our success is characterized by a history dating back more than 38 years and more than 88% repeat business. Licensed professionals within our B/CS office include 3 civil engineers and 2 land surveyors. Our support staff on projects for Brazos County will be provided from our Lufkin office which a staff of includes 5 civil engineers and 2 land surveyors. If the project scope required, we also have 3 structural engineers available to assist with special designs. The depth and diversity of the staff allows GLS to allocate the necessary resources to meet tight schedules and multiple projects concurrently.

Sub-consultants to assist as needed include Kittleson and Associates for traffic related issues and Torres and Associates, LLC for floodplain/FEMA matters. The following organizational chart summarizes the available staff to provide service to Brazos County.

### Brazos County

#### PRINCIPLE-IN-CHARGE / PROJECT MANAGER

John Rusk P.E.

#### CIVIL ENGINEERING

TJ Pohorelsky, P.E., Project Manager/Engineer  
Cole Christian, P.E., Project Manager/Engineer  
Dustin Eanes, Designer/Drafter  
Raul Cuevas, Designer/Drafter

#### QA/QC

Pat Oates, P.E.

#### CIVIL SUPPORT (AS NEEDED)

Jacob Tiemann, P.E.  
Jed Morris, P.E.  
Jim Owens, P.E.  
Nick Hoelscher, P.E.

#### STRUCTURAL ENGINEERING (AS NEEDED)

Larry Lasiter, P.E.  
Elizabeth Goodwin, P.E.  
Zach Parker, P.E.

#### LAND SURVEYING

James R. Stephens, RPLS  
Michael Peterson, RPLS

#### FIELD SUPPORT (4 CREWS)

Tanner Wilke, Party Chief  
Esdras Najera, Party Chief  
Robert Sadler, Party Chief  
Clay Freeman, Party Chief

#### TRAFFIC SIGNAL (KITTELSON & ASSOCIATES)

Mike McInturf, P.E.

#### FLOODPLAIN / FEMA STUDIES (TORRES & ASSOCIATES, LLC)

Jacob Torres, P.E.

#### 3.2 Resumes

Please see resumes of all professional engineers, project managers and key staff members in the following pages.



**JOHN I. RUSK, P.E.**

**REGISTERED PROFESSIONAL ENGINEER**

**TIME WITH FIRM**

27 years

**YEARS OF EXPERIENCE**

27 years

**EDUCATION**

Texas A&M University  
BS, Civil Engineering  
1994

**REGISTRATION BOARDS**

Professional Engineer  
State of Texas  
No. 87884

**PROFESSIONAL**

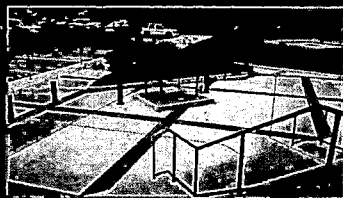
**AFFILIATIONS**

National Society of  
Professional Engineers

Texas Society of  
Professional Engineers

American Society of Civil Engineers

City of Bryan,  
City Hall



Mr. Rusk's major option of study while attending Texas A&M University was in the design discipline of civil engineering. This course study involved transportation systems, water resources, environmental studies, structural design, project management, geotechnical, and materials engineering. Civil design projects included wastewater treatment facilities and design of steel and concrete structures.

Mr. Rusk has extensive experience in management and design in various civil engineering projects. Including:

- Water Distribution
- Drainage Systems
- Sewer Collection
- Site Development
- Paving Projects
- Roadway Design
- Water Treatment
- Water Storage
- Sewer Treatment

Mr. Rusk has performed construction administration for various types of projects. Mr. Rusk has experience with Engineering Reports and Environmental Assessments. He is knowledgeable in the regulatory requirements of the TCEQ and EPA at State and local levels.

**PROJECT EXPERIENCE**

**City of Bryan - W. 28th Street Utility Rehabilitation:** Mr. Rusk was the Project Manager and Lead Designer for complete rehabilitation of ~5100 LF of roadway and related water and sanitary sewer utilities. The project included widening an existing 2 lane, open ditch roadway to a 3 lane curb and gutter with sidewalks and sub-surface drainage. Detailed construction phasing and traffic control plans were developed. He was the manager for the design survey as well as the boundary survey for the City's acquisition of 62 parcels. The project included initial planning, public meetings, project bidding, construction administration, and construction closeout.

**Burleson County (Burns Architecture) - County Courthouse Annex:** Civil design for this new construction of a Courthouse Annex building included drainage study, sub-surface drainage facilities, access drives, parking, water service for fire protection, sanitary sewer services. GLS was a sub-consultant to Burns Architecture and assisted with bidding and construction phase services related to the civil design of the project.

**Texas A&M University - RELLIS Campus Parking Lot:** This project is currently in the bid phase. A summary of the project includes an 11.5 acre parking lot with approximately 1200 spaces. 24 spaces and associated sidewalks are ADA compliant as well as motorcycle and bicycle parking. Elements include parking lot lighting, emergency phones, 5 acre retention pond, and landscaping. Mr. Rusk has been the project manager and lead design engineer for the project. In addition to the design, he has coordinated the parking lot efforts with other design teams of the Blinn College building (Kirksey Architects), the Gateway Building and Plaza design (Page Think Architects), and the RELLIS infrastructure project (Gessner Engineering). As the project moves into construction, he will provide periodic inspections, review pay estimates, coordinate with other construction operations, and assist with construction close out.



**PATRICK G. OATES, P.E.**

**REGISTERED PROFESSIONAL ENGINEER**

**TIME WITH FIRM**

37 years

**YEARS OF EXPERIENCE**

37 years

**EDUCATION**

Texas A&M University  
Bachelor of Science in  
Civil Engineering, 1984

Angelina College  
Associate of Applied Sci-  
ence, 1981

**REGISTRATION BOARDS**

Professional Engineer,  
State of Texas—No.  
68492

1995 TxDOT Pre-  
certified—No. 1268

**PROFESSIONAL  
AFFILIATIONS**

National Society of Pro-  
fessional Engineers

Copeland Street—Lufkin,  
Texas



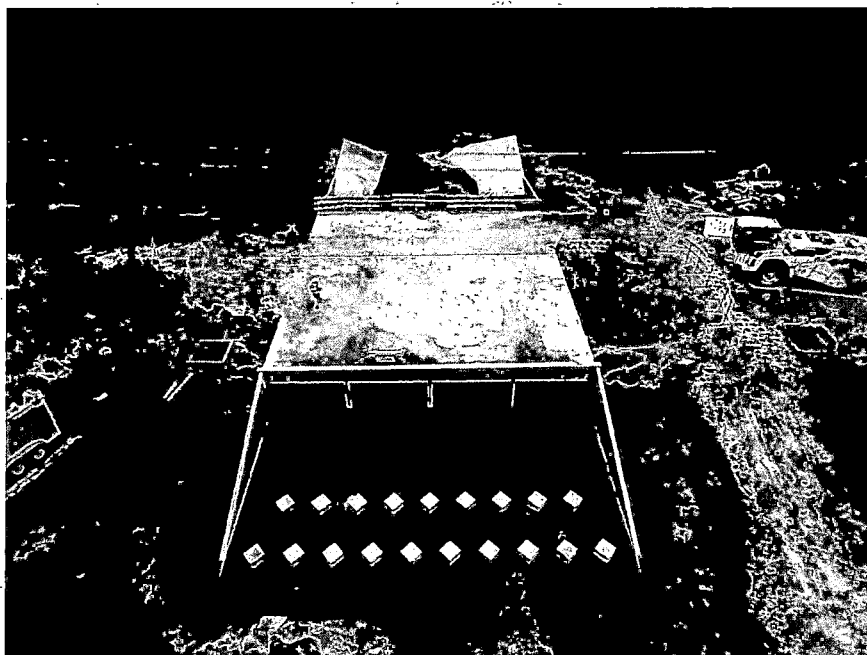
Mr. Oates is the Director of Engineering for the Lufkin Office and will provide quality control and assurance for this project. His major option of study while attending Texas A&M University was in the transportation/transportation systems design discipline of civil engineering. This course study involved roadway signage, traffic volume counts, urban intersection design, urban signalization systems, and design of signalization systems. Roadway geometric design was also studied which was concerned basically with rural highway design (alignment) and interchange design. The design of storm water facilities was studied in conjunction with rural highway design.

Mr. Oates has over 35 years of experience in various civil engineering and surveying projects. Engineering experience includes commercial centers design, water distribution systems, water treatment plants, sewer systems, streets and drainage systems, and capital improvements programs. Surveying experience includes boundary surveys, topographic surveys, construction staking, and slab surveys for both commercial and public works projects.

**Project Experience**

Jasper County WC&ID #1 – Water Well, Elevated Tank, & Plant Facilities – Project manager for funding application and design of project. Project included 1500 gpm water well, 150,000 gallon elevated tank, 200,000 gallon ground storage tank, water treatment system and SCADA system. ~\$4 M construction cost. See references for contact information.

City of Glen Rose - WWTP – Assisted in construction inspections of activated sludge treatment units. Related units included lift station, rectangular clarifiers, digester and drying beds ~\$2.8 M construction cost. Contact: City of Glen Rose, 254-897-2272, 201 NE Vernon St, Glen Rose, TX 76043, Pam Miller, Mayor





**THOMAS J. "TJ" POHORELSKY, P.E.**

**REGISTERED PROFESSIONAL ENGINEER**

**TIME WITH FIRM**

1 year

**YEARS OF EXPERIENCE**

11 years

**EDUCATION**

University of Texas, Arlington  
BS, Civil Engineering  
2011

**REGISTRATION BOARDS**

Professional Engineer  
State of Texas  
No. 129742

Mr. Pohorelsky's major option of study while attending The University of Texas at Arlington was in the design discipline of civil engineering. This course study involved water resources, environmental engineering, structural design, project management, geotechnical engineering, and materials engineering. Civil design projects included minor roadway design and design of storm drain systems.

Mr. Pohorelsky has experience in various civil engineering projects. These engineering projects include site development (commercial and residential sewer collection systems, water distribution systems and; paving and drainage systems.

Mr. Pohorelsky has performed field investigations for various types of projects, including construction inspections of design projects. He has field engineering experience in large earthwork and HDD (Horizontal Directional Drilling) projects. Mr. Pohorelsky has experience with Engineering Design Reports (storm drain and water distribution) and is knowledgeable in the regulatory requirements of the TCEQ and EPA at State and local levels. Additionally, Mr. Pohorelsky is experienced with cost estimating and drainage structure design.

**PROJECT EXPERIENCE**

**Andrews County** - Mr. Pohorelsky was responsible for the Civil Design for this project. The scope of work included approximately 6,100 ft. of 12" waterline, 800 feet of 6" sewer force main and lift station design. He also performed the site design including drainage and stormwater detention.

**Brazos Christian School - Bryan, Texas** - Mr. Pohorelsky served as design engineer for Civil Design for this multi-faceted project. Scope of work included a 21,000 SF paving project, an 11,000 SF playground/amphitheater/basketball court, and a 32,000 SF facility, including classrooms and a gym. The civil design included sidewalks, parking, utilities, and drainage. In addition, a basketball court and amphitheater were provided with all associated sidewalks, drainage and detention for the entire development.

**Allen Honda - College Station, Texas** - Site design for this commercial development of a car dealership included the design of paving, drainage, utilities, detention pond, landscaping, and lighting. The site was approximately 12 acres, with separate parking lots. The following elements were involved:

- Concrete and asphalt designs
- Two (2) pavement designs
- Parking lot lighting, including handicap parking and an ADA route to the buildings
- Drainage accommodations



**COLE CHRISTIAN, P.E.**

**REGISTERED PROFESSIONAL ENGINEER**

**TIME WITH FIRM**

4 months

**YEARS OF EXPERIENCE**

6 years

**EDUCATION**

Texas A&M University  
BS, Civil Engineering  
2017

**REGISTRATION BOARDS**

Professional Engineer  
State of Texas  
No. 140209

Polk County  
Big Thickets Lake Estates



Jasper County  
Box Culverts Bridge



3.2 Resumes

Mr. Christian has over 5 years of experience in the public utility industry. His course of specialized study while at Texas A&M University was in design and civil engineering. He has experience in stormwater management, designing, costing, bidding and construction phase management for both public and private facilities. These facilities have included:

- Public Streets
- Public Utilities
- Drainage Facilities
- Detention Basins
- Private Site Development
- Roadway Design
- Private Subdivision Development

Mr. Christian has developed construction drawings and specifications for street, water, sanitary sewer and storm water projects. He has performed construction observation and inspections for street, water, sanitary sewer, and storm water projects. He has managed and coordinated projects for municipals, FEMA, CDBG, TxDBG and GLO funded projects.

Mr. Christian has experience performing analysis of existing drainage systems using XPXWMM, and HydroCAD to develop drainage reports as well as engineer's opinion of probable construction costs for future and current projects. He has also scheduled, attended and prepared meeting minutes for pre-bid meetings, preconstruction conferences and construction progress meetings.

**PROJECT EXPERIENCE**

**City of Somerville - 2021 Street, Sanitary Sewer and Water Bond Improvements -**

The project consisted of design and construction-phase services for 2,090 feet of 8-, and 12-inch gravity sanitary sewer lines and nine manholes. Installed approximately 5,270 feet of new 6- and 8- water line underneath City streets. Designed 6,950 feet of asphalt street improvements. This project included TCEQ and TxDOT permitting, and is currently under construction..

**City of Brenham - Salem Road Improvements** - This project included the design and reconstruction of approximately 2,100 feet of Salem Road from Highway 36 westward to the BNSF Railroad tracks. The pavement section was upgraded from asphalt to concrete and widened as a minor arterial roadway.

**City of Caldwell - 2019 TxDBG Lift Station** - Mr. Christian provided design and construction phase services for the replacement of an existing lift station. The 700 gpm lift station includes new submersible pumps, polymer concrete wet well, piping, valves, fencing, electrical and controls.

**City of Sweeny- 2018 Water, Sanitary Sewer and Sidewalk Improvements** - Mr. Christian provided design and construction phase services for the replacement of more than 3,200 ft. of 6-, 8-, and 12- inch gravity sanitary sewer lines and 12 manholes. Install approximately 7,100 feet of new 12-inch waterline in TxDOT right of way. Designed 1,500 ft of sidewalk, providing an accessible route to a City park. This project included TxDOT permitting and installation of improvements by bore and open-cut.



## DUSTIN K. EANES

CIVIL DESIGN TECHNICIAN / SURVEY TECHNICIAN

### TIME WITH FIRM

13 years

### YEARS OF EXPERIENCE

14 years

### EDUCATION

C.H. Yoe High School  
2005

Texas State Technical  
College  
AAS, Computer Aided  
Drafting & Design  
2008

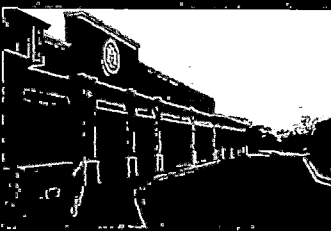
### SOFTWARE DESIGN

AutoCAD  
Civil 3D  
Revit 2013  
MicroSurvey -  
Raster-Graphic  
Compilations

City of College Station  
Sidewalk Project



Madisonville ISD



3.2 Resumes

Mr. Eanes has 12 years of experience in all aspects of Surveying, Civil and MEP Engineering drafting. He has been employed at Goodwin-Lasiter-Strong for 13 years. He has performed Deed Records Research, working sketch data compilation, survey drafting, and various survey related tasks under the supervision of a Texas Registered Professional Land Surveyor.

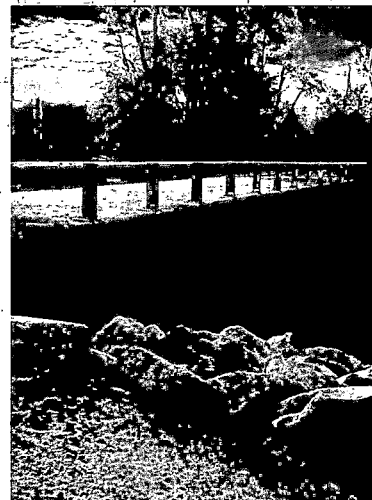
In addition to his surveying assistance, he assists the civil department as an engineering design technician. He has vast experience in the production of design related data involving digital terrain modeling, plan/profiles, cross sections, details, and volume calculations.

Mr. Eanes is proficient and capable of data manipulation and presentation in digital CAD platforms. He has an in-depth knowledge of the implementation regarding the assimilation of project data and the development of plats, plans, & construction documents, Topographic/Design surveys, Digital Terrain Modeling (DTM), and the assimilation of Geographic Information Systems (GIS) data sets.

### PROJECT EXPERIENCE

#### Site Plans

- Crestview Retirement Center
- Blinn College Parking Rehabilitation
- Tractor Supply Centers - 12 Locations
- Central Baptist Church Children's Center Addition
- Johnson County Jail
- Austin County Sheriff's Office
- Austin County Justice Center
- FedEx Ground 20 Acre Site Design
- Burleson County Annex
- Medina County Probation Offices
- TDJC Office Building
- TAMU Equine Nutrition Center



#### Subdivisions

- The Barracks II Subdivision: Phases 101, 102, 103, 104 & 300
- Waterstone Subdivision: Section 2 & 5

#### Surveying & Mapping

- Tri-County SUD - Water System Mapping - McLennan County, Falls County, Limestone County, and Robertson County
- City of Kosse - Water System mapping in Limestone County
- San Jacinto SUD - Water System Mapping
- Palasota Drive Topo - 5,115' Brazos County Topographic Survey
- Corsicana 13th Ave Topo - 6,550' Navarro County Topographic Survey
- Splendora Ipes Road Topo - 3,100' Montgomery County Topographic Survey
- Madisonville ISD Topo - 17 Acres Madison County Topographic Survey





## RAUL CUEVAS

### DRAFTSMAN - AUTOCAD

#### TIME WITH FIRM

6 years

#### YEARS OF EXPERIENCE

8 years

#### EDUCATION

Hearne High School  
2011

Texas State Technical College  
AAS, Computer Aided Drafting  
& Design  
2014

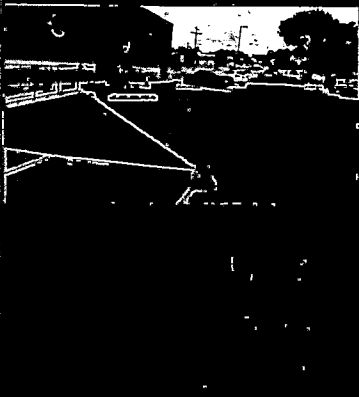
#### SOFTWARE DESIGN

AutoCAD  
Civil 3D  
Revit  
MicroSurvey

Hearne, Texas  
Tractor Supply



Burleson County  
Annex, Courthouse &  
Probation Offices



Mr. Cuevas has 8 years of experience in all aspects of Surveying, and Civil drafting. He has been employed at Goodwin-Lasiter-Strong for 6 years.

He has performed Deed Records Research, working sketch data compilation, survey drafting, and various survey related tasks under the supervision of a Texas Registered Professional Land Surveyor.

In addition to his surveying assistance, he assists the civil department as an engineering design technician. He has vast experience in the production of design related data involving digital terrain modeling, plan/profiles, cross sections, details, and volume calculations.

Mr. Cuevas is proficient and capable of data manipulation and presentation in digital CAD platforms. He has an in-depth knowledge of the implementation regarding the assimilation of project data and the development of plats, plans, & construction documents.

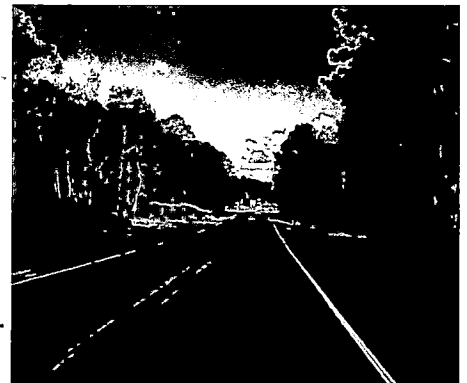
#### PROJECT EXPERIENCE

##### Roadways & Utilities

- First Street, City of Bryan
- West 28th Street Rehabilitation Project - Bryan, Texas
- West 2nd Avenue Rehabilitation Project - Corsicana, Texas
- Langford & Guadalupe Street Sidewalk Improvements - College Station, Texas
- City of Tomball WWTP Road Rehabilitation - Tomball, Texas
- Leon ISD WWTP and Site Plan - Jewett, Texas
- City of Tomball Hunterwood/Hicks Lift Station Rehabilitation - Tomball, Texas
- Palasota Drive Rehabilitation Project - Bryan, Texas
- Sulphur Springs Utilities Project - Bryan, Texas

##### Site Plans

- Scrap Yard Sports Drainage Plan
- J. Star Services - Conroe, Texas
- Madisonville ISD Site Plan
- Rogers ISD Site Plan
- Groesbeck ISD Site Plan
- Hallsburg ISD Site Plan
- Tractor Supply Centers - 6 locations
- Texas Department of Criminal Justice - Rosenberg, Texas
- Chimney Hill Retail Center - Bryan, Texas
- Sealy Emergency Medical Services - Sealy, Texas
- Navasota ISD Site Plan
- Austin County Jail Center
- Austin County Sheriff's office





## JAMES RANDY STEPHENS, R.P.L.S.

REGISTERED PROFESSIONAL LAND SURVEYOR

### TIME WITH FIRM

5 years

### YEARS OF EXPERIENCE

21 years

### EDUCATION

Woodson High School  
1974

Texas Tech University  
BS, Petroleum Engineering, 1989

### REGISTRATION BOARDS

Registered Professional  
Land Surveyor  
State of Texas  
No. 6293  
2011

### CONTINUING EDUCATION

Heart of Texas-Boundary  
Replacement Seminar

Survey Boundary Law  
Essentials

### TSPS:

- Ethics & Standards
- Uprising Professional Ethics
- RTK Basic Operation & Troubleshooting

### TBPLS

- The Acts & Rules
- General Land Office

PDHonline.org, Inc.  
Coordinates

### PROFESSIONAL AFFILIATIONS:

Texas Society of  
Professional Surveyors

National Society of  
Professional Surveyors

### TEXAS DEPARTMENT OF TRANSPORTATION

3.2 Resumes

Mr. Stephens has experience in various aspects of surveying. His experience spans over 20 years and includes:

- Boundary
- Construction Staking
- Transportation
- Design Surveys
- Oilfield Surveys
- Aerial Mapping

Mr. Stephens has experience providing comprehensive services for boundary surveys, from the initial fieldwork and data analysis, to the final boundary determinations and completion.

Mr. Stephens is experienced in surveying for the design of municipal facilities, such as streets, drainage, water, sewer, gas, telephone and electrical, for the purpose of utility relocation and location of improvements.

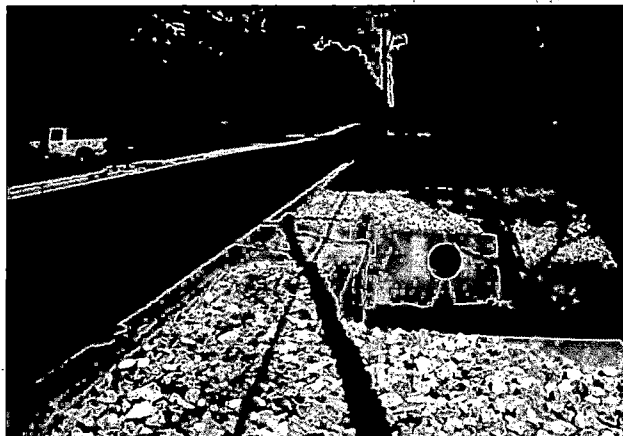
Performing on numerous construction-related projects, Mr. Stephens has aided in project completions, involving work with the layout and staking of oil and gas pipelines, sanitary lines, storm lines, water lines, multi-story buildings, powerlines, as built construction verification of bridges, and other design/ construction projects.

Mr. Stephens has experience with computerized drafting systems and their applications to project specificities. He is proficient in the utilization of global positioning systems (GPS) and other automated surveying techniques and procedures. He also has experience with the coordination, planning, and establishment of flight control for aerial mapping projects, through his completion of various design- related aerial mapping projects.

Overseeing various topographical and design survey projects, ranging in size and up to 17 miles in length, Mr. Stephens' project management experience adds insight to the staging, planning and implementation of survey projects.

Mr. Stephens' skills in his position as a Project Surveyor complement and support the surveying department at Goodwin-Lasiter-Strong and promote a thorough background and professional insight & capabilities for surveying projects.

He currently holds registration as a Land Surveyor in the states of Texas, Mississippi, and Arizona.





# MICHAEL PETERSON, R.P.L.S.

## REGISTERED PROFESSIONAL LAND SURVEYOR

### TIME WITH FIRM

8 years

### YEARS OF EXPERIENCE

15

### EDUCATION

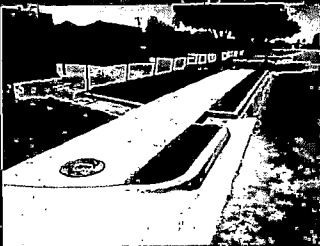
Fairfield High School  
1998

Texas A&M University  
Applied Mathematical  
Sciences  
2002

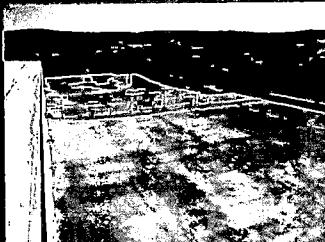
### REGISTRATION BOARDS

Registered Professional  
Land Surveyor  
State of Texas  
No. 6648  
2016

City of College Station  
Sidewalk Project



Johnson County  
Detention Center



3.2 Resumes

Mr. Peterson has over 15 years experience in surveying and has worked on a wide variety of projects both in the field as a party chief and in the office as a survey technician and registered surveyor.

His experience includes commercial and residential boundary surveys, topographic surveys, construction-staking, elevation certificates, deed research, design surveys, working sketch compilation, boundary analysis and calculations, plat preparation, and legal description preparation.

Michael is proficient in the application of the AutoCAD drafting platform and related surveying software utilized for data reduction and contour development.

His professional level position involves daily field crew management, research, data processing, boundary analysis, calculations, description, preparation and other essential tasks.

### PROJECT EXPERIENCE

- Groesbeck High School Concession Stand Design
- T.C. Jester Boulevard ROW Acquisition/Design-Houston, Texas
- Centerpoint Energy Utility Staking
- Cinco Ranch Subdivision Layout/Design-Katy, Texas
- Hydrographic Survey of the Gulf Intracoastal Waterway
- Possum Kingdom Lake-Boundary Determination Based on Elevation
- Federal Emergency Management Association Topographic Surveys- California and Tennessee
- Numerous Boundary/Topographic Surveys in the greater Houston area and Limestone County
- Numerous Boundary Surveys involving creek boundaries
- Control Surveys for the North Harris County Regional Water Authority





# JEROD L. "JED" MORRIS, P.E.

## REGISTERED PROFESSIONAL ENGINEER

### TIME WITH FIRM

5 years

### YEARS OF EXPERIENCE

24 years

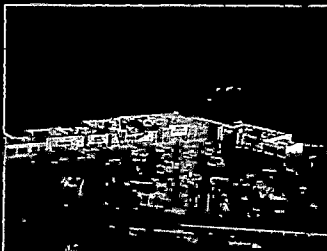
### EDUCATION

United States Naval Academy  
Bachelor of Science in Ocean  
Engineering, 1992

### REGISTRATION BOARD

Professional Engineer, State of  
Texas—No. 89405 2002

South Loop Crossing



City of Kirbyville  
Wastewater Treatment Plant



Mr. Morris is an engineering project manager for the Lufkin Office. He studied Ocean Engineering (Civil Engineering in the marine environment) while attending the U.S. Naval Academy. After serving five year active duty in the U.S. Navy, he returned to his home of East Texas. Texas A&M University was in the transportation/transportation systems design discipline of civil engineering. This course study involved roadway signage, traffic volume counts, urban intersection design, urban signalization systems, and design of signalization systems. Roadway geometric design was also studied which was concerned basically with rural highway design (alignment) and interchange design. The design of storm water facilities was studied in conjunction with rural highway design.

Mr. Morris has nearly 25 years of experience in various civil engineering and surveying projects. Engineering experience includes commercial centers design, water distribution systems, water treatment plants, sewer systems, streets and drainage systems, and capital improvements programs. Surveying experience includes boundary surveys, topographic surveys, construction staking, and slab surveys for both commercial and public works projects.

### Project Experience

City of Lufkin – Chlorine Contact Basin – Project manager for design and construction of new dual-train, serpentine chlorine contact basin and associated work. New basin provides proper disinfection of 17,100,000 gallons of treated wastewater per day, with one train out of service. ~\$895,000 Construction Cost. Contact: City of Lufkin, 936-633-0215, 300 E. Shepherd, Lufkin TX 75901, Kevin Gee, P.E., Director of Engineering Services

Central Water Control and Improvement District – 2018 Improvements – Project Manager for design and construction of asbestos cement waterline replacement and various water treatment plant improvements. The waterline project replaced approximately 1.5 miles of 10-inch waterline. Plant improvements included replacement/upgrade of three 40 hp booster pumps, installation of online water quality monitoring equipment, and SCADA upgrades. ~ \$450,000 Construction Cost. Contact: Central WCID, 936-853-2354, 5307 US Hwy 69 N, Pollok TX 75969, Wayne Rice, General Manager.

Nacogdoches County – Highway 59 South Weigh Station – Project manager for design and construction of three-lane, covered DMV weigh/inspection station. ~ \$760,000 Construction Cost. Contact: Nacogdoches County, 936-560-7761; 101 W Main St, Ste 140, Nacogdoches TX 75961, Jessica Corley, County Auditor.



**JIMMY F. OWENS, P.E.**

**PROFESSIONAL REGISTERED ENGINEER**

**TIME WITH FIRM**

22 years

**YEARS OF EXPERIENCE**

22 years

**EDUCATION**

Texas A&M University  
Bachelor of Science in  
Agricultural Engineering,  
1999

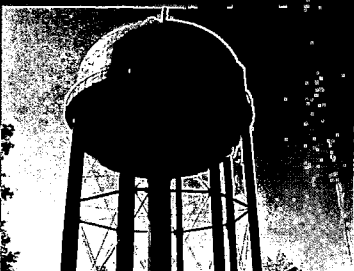
**REGISTRATION BOARDS**

2004 Professional  
Engineer, State of  
Texas—No. 94732

**PROFESSIONAL  
AFFILIATIONS**

American Society of Agri-  
cultural and Biological  
Engineers  
American Society of Civil  
Engineers

City of Lufkin  
Ellen Street Elevated Storage  
Tank



3.2 Resumes

Mr. Owens is a Project Engineer for Goodwin-Lasiter-Strong. Since joining the firm in September 1999, his experience has included planning, cost estimating, engineering design, and construction administration. His engineering experience includes the following types of projects:

- Water Treatment and Distribution
- Water Well Development
- Gravity Sewer
- Rehabilitation of Municipal Sewer Treatment Plants
- Hydraulic Design of Culverts, Storm Sewers, and Detention Ponds
- Civil Support for Architectural Projects
- Residential Streets
- TCEQ/TPDES Municipal Wastewater Permitting
- Water System Capacity Analysis/Pressure Analysis (Long-Term Planning)
- Inflow/Infiltration Evaluation
- Annual Inspections of both Elevated and Ground Water Storage Tanks

In addition, Mr. Owens has also performed specialized engineering studies, including treatment feasibility for arsenic and radionuclides in drinking water, and a Probable Maximum Flood Analysis for a High Hazard Potential small dam. He has also prepared preliminary engineering and environmental assessment documents for several funding programs, including Drinking-Water SRF, Clean-Water SRF, USDA/Rural Development, and TWDB Development Fund. Mr. Owens is familiar with several computer aided design software programs, including StormCAD, Water CAD, HEC-RAS, HEC-HMS, KY Pipe, AutoCAD, and various spreadsheet applications.

Mr. Owens's study emphasis while attending Texas A&M University was in the areas of Hydraulics/Hydrology and Agricultural Waste Management. This course of study included engineering design for biological waste, water quality, soil and water conservation, irrigation and drainage systems, equipment operations, and air pollution engineering.

**Project Experience**

City of Garrison – Wastewater Treatment Plant Planning – Project Manager and Design Engineer for the planning of a new WWTP facility. The facility is planned to be an oxidation ditch with clarifier, and storm equalization. Mr. Owens prepared application and developed a plan for the future plant. See references for contact information.

Hudson WSC – Water Well, Elevated Tank & Plant Facilities – Project Manager and Design Engineer for a new 1500 gpm water well, 200,000 gallon elevated storage tank, 250,000 gallon ground storage tank and related plant improvements. ~5.2 M construction cost. See references for contact information.

City of Newton – New Water Well /Plant and Newton East System Expansion (current) – Design engineer for project. Project included new 600 gpm water well and new plant with 150,000 gallon ground storage tank, booster pump, pressure tank and chemical feed treatment system. The construction cost was ~\$1.1 M. The Newton East expansion included ~5,500 LF of waterline for new service. ~1.3M construction cost with lines sizes ranging 12" to 4". See references for contact information.



## NICHOLAS M. HOELSCHER P.E.

### PROFESSIONAL REGISTERED ENGINEER

#### TIME WITH FIRM

1.5 years

#### YEARS OF EXPERIENCE

7

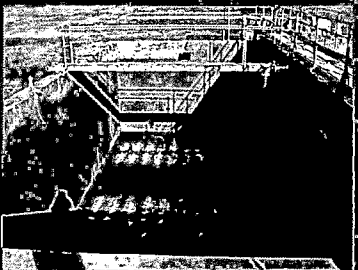
#### EDUCATION

Texas A&M University  
Bachelor of Science in  
Civil Engineering, 2006

#### REGISTRATION BOARDS

2011 Professional  
Engineer, State of  
Texas—No. 108646

City of Huntington  
Wastewater Treatment Plant



City of Bryan  
Downtown Phase II



Mr. Hoelscher is a Project Engineer for Goodwin, Lasiter, Strong and based in the Lufkin office. He graduated from Texas A&M University with a Bachelor of Science degree in Civil Engineering with an emphasis on Transportation.

After his graduation in 2006, he was employed by TxDOT where he worked in an Area Engineer office as a construction project manager. He oversaw the construction of interstate highway re-construction that included bridge construction, retaining wall construction as well as concrete and HMAC pavement.

#### Job duties/responsibilities:

- Design and implementation of multi-phased traffic control
- Coordinated with contractor representatives as well as federal, state, and local authorities on project timelines and progression
- Reviewed construction drawings against contractor submittals and in-field construction for accuracy

Mr. Hoelscher's next stop in his career led him to Fort Hood where he worked as a civil service employee for the Department of Defense. He became the Traffic Engineer for the Directorate of Public Works and was responsible for the planning, construction and maintenance of all roadways, airfields, railways, bridges and dams. His responsibilities included:

- 642 miles of roadway
- 64 traffic signals
- 4 airfields
- 55 miles of railroad track including 1 depo
- 108 dams including 3 High Hazard dams
- Numerous bridges, culverts and low water crossings

Then in 2012 a move to east Texas transpired which landed Mr. Hoelscher in the oil and gas industry. For the following 8 years he spent his time on drilling rigs operating downhole logging tools and drilling equipment that surveyed formation lithology, provided precise directional positioning and steered wells. He worked closely with client Geologists to review and analyze drilling logs to locate and navigate the most productive and best drilling formations.

#### Project Experience

Polk County - County Road Reconstruction – Design Engineer and Project Manager for the reconstruction of 2 county roads that included both concrete pavement and HMAC pavement designs. Additionally, the projects provided embankment hardening along the Trinity River as well as a dam on a private lake.

Jasper County - Bridge Replacements - Design Engineer and Project Manager for the reconstruction of 3 county road creek crossings utilizing LGO (Harvey) grant funding. Two of the crossings consisted of demo'ing the existing wooden bridges, installing large diameter tank car culverts and constructing wooden headwalls. The third crossing consisted of demo'ing the existing bridge and replacing it with a 70' span TxDOT off-system concrete bridge design.

# **TORRES** & ASSOCIATES, LLC

ENGINEERS  
SCIENTISTS  
PROFESSIONALS SM

**JACOB M. TORRES, PHD, P.E., CFM**  
PROFESSIONAL REGISTERED ENGINEER

## **EDUCATION**

Rice University  
PhD, Civil &  
Environmental  
Engineering, 2016

Texas A&M University  
Master of Science in Civil  
Engineering, 2008

Texas A&M University  
Bachelor of Science in  
Civil Engineering, 2006

## **REGISTRATION BOARDS**

Professional  
Engineer, State of  
Texas

Dr. Jacob Torres is a Water Resources Engineer and Hydrologist with more than 16 years of practicing technical and consulting experience. His expertise includes urban storm water management, watershed feasibility studies, master drainage plans, flood risk analysis, preliminary engineering reports, open channel hydraulics (1D/2D unsteady modeling), water distribution system planning/modeling (EPANET, Water GEMS, HAMMER), and coastal hydrodynamic modeling (ADCIRC, SWAN). His projects have involved flood impact and mitigation analyses, ring levee interior drainage analysis, flood damage modeling, sediment transport analyses, storm surge analyses, hydraulic transient mitigation for pump station design.

Dr. Torres's professional experience has involved clients at the federal, state, regional, local, and academic levels (i.e. The United States Army Corps of Engineers, Texas Department of Transportation, Harris County Flood Control District, City of Bryan, and Texas A&M University). He has published over 15 peer-reviewed journal articles and conference papers; helped craft industry guidelines for 1D/2D unsteady modeling; and has provided over 45 conference talks and guest lectures. He is an active member of the American Society of Civil Engineers (ASCE), Texas Society of Professional Engineers (TSPE), Texas Floodplain Management Association (TFMA), serves as a professional mentor to the Engineers without Borders—Texas A&M Student Chapter, and has participated on the Public Planning Committee for City of Bryan's Flood Mitigation Plan, Texas.



**MIKE MCINTURFF, P.E.**

**PROFESSIONAL REGISTERED ENGINEER**

**EDUCATION**

**Texas A&M University  
Master of Science in Civil  
Engineering, 1974**

**Texas A&M University  
Bachelor of Science in  
Civil Engineering, 1973**

**REGISTRATION BOARDS**

**Professional  
Engineer, State of  
Texas**

Mr. McInturff is a qualified expert in the areas of highway design, traffic engineering and site access design and circulation, assisted attorneys in private practice and government attorneys for eminent domain, administrative permit approvals and other legal/legislative matters. He has provided expert witness services for the Texas Attorney General's office and TxDOT in the Austin, Brownwood, Dallas, Houston, Lufkin, Pharr, San Antonio and Yoakum Districts, the City of Houston, Fort Bend and Harris Counties. He has also provided expert witness services for Capital Metro in Austin, Eanes Independent School District in West Lake Hills, as well as several private property owners. These services included working on more than 100 projects of the following types:

- Landfills
- Solid waste transfer facilities
- Sand mining operations
- Property condemnation for highway improvements
- Property condemnation for public school improvements
- Property condemnation for transit facility improvements

Mr. McInturff is a principal engineer with Kittelson LLC, providing forensic transportation engineering and expert consultation services in eminent domain proceedings, site access design and circulation, traffic control devices, traffic impact analysis, and intersection design.





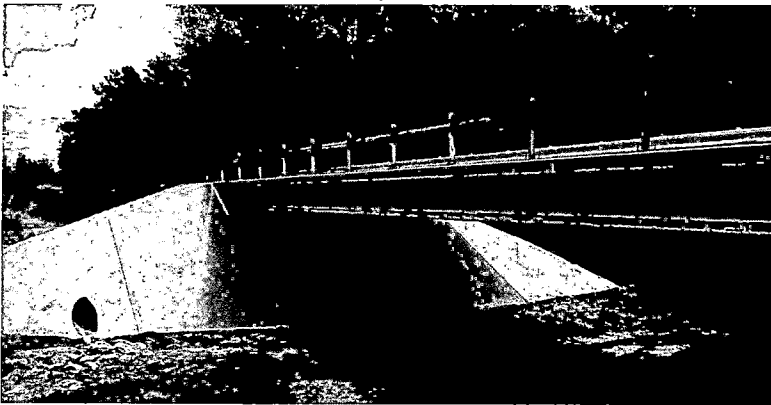
## SECTION 3 PROJECT TEAM QUALIFICATIONS

### Grimes County - County Road 202 Bridge Project CDBG No. 18-403-00-B112

A. <u>Client / Company</u>	B. <u>Point of Contact</u>	C. <u>Construction Cost</u>	D. <u>Year of Work</u>
Grimes County 1010 Hwy 90 South Anderson, Texas 77830	Harry Walker, P.E./ Road & Bridge Harry.walker@grimescountytexas.gov 936.873.4436	\$603,000	2020

#### E. Project Overview

The Project included removal of existing steel, one lane bridge with new, two lane TxDOT bridge. The low cord of the bridge was set above the 100 year flood plain to serve single access residential area. Project services included design survey, engineering design of bridge, traffic control, temporary bypass during construction, bid phase services, construction observation and reporting.



### City of Corsicana - SE & NE Quadrant Streets & Drainage Rehabilitations

A. <u>Client / Company</u>	B. <u>Point of Contact</u>	C. <u>Construction Cost</u>	D. <u>Year of Work</u>
City of Corsicana 200 N. 12st Street Corsicana, Texas 75110	Darwin Myers, P.E. City Engineer dmyers@corsicanatx.gov 903.654.4891	\$ 1.79 Million	2019

#### E. Project Overview

This project included primarily drainage improvements in the southeast and northeast quadrant of the City, Street reconstruction was minor, primarily in locations of culvert upgrades and new storm sewer. The area had extreme drainage deficiencies due to dilapidated and/or non-existent facilities. The entire drainage area studied and modeled was over 300 acres for a new sub-surface system. The project also included relocation of water & sanitary sewer as needed for storm sewer construction. Close coordination with private utilities was required. The projects were funded by grants from the General Land Office (GLO) of Texas.

The following summarizes the anticipated similarities between this project and this solicitation:

- Construction Phasing Plans
- Drainage Improvements
- Private Utility Coordination
- Traffic Control Plans
- Utility Adjustments
- Tree Protection/Presentation



## SECTION 3 PROJECT TEAM QUALIFICATIONS

### City of Bryan - W. 28th Street Rehabilitation Project

A. <u>Client / Company</u>	B. <u>Point of Contact</u>	C. <u>Construction Cost</u>	D. <u>Year of Work</u>
City of Bryan P.O. Box 1000 Bryan, Texas 77805	Pat Edwards, P.E., Project Manager pedwards@bryantx.gov 979.209.5030	\$ 2.77 Million	2019

#### E. Project Overview

GLS was the design engineer and surveyor for the project. For surveying, this included the topographic design survey and ROW acquisition preparation for over 60 parcels, including plats with metes and bounds descriptions. GLS provided the civil design including drainage analysis, waterline, sanitary sewer and roadway/drainage designs. The construction plans also included detailed traffic control and a project phasing plans. GLS continued its involvement with the project through the bid and construction phases including pre-construction meeting, periodic site visits, progress meetings, and construction closeout.



This project included widening a 2 lane open ditch roadway to a 3 lane curb and gutter section with sidewalks. The approximate length was 5,100 LF. The project included over 6,000 LF of 8" and 12" waterline and 5,000 LF of 6", 8" and 12" sanitary sewer collection line. This project was the primary CIP project for the City to implement and construct. It was a high profile through a sensitive area of the City. Critical elements on the project include:

- Sewer Line Rehabilitation
- 5,000 LF Sewer Line
- Public Meetings
- 6,000 LF Waterline
- Construction Phasing Plans
- Detailed Traffic Control Plans
- Private Utility Coordination
- Fully Developed Area
- Detailed Construction Phasing

### City of Bryan - Waco Street Reconstruction

#### E. Project Overview

A. <u>Client / Company</u>	B. <u>Point of Contact</u>	C. <u>Construction Cost</u>	D. <u>Year of Work</u>
City of Bryan P.O. Box 1000 Bryan, Texas 77805	Pat Edwards, P.E., Project Manager pedwards@bryantx.gov 979.209.5030	\$ 1.63 Million	2020

Waco Street between State Highway 21 and Old Kurten Road was a narrow 2 lane, open ditch roadway. On the existing creek was an undersized cross culvert that consistently overflowed Waco Street, even in small rain events. The scope of work included a re-alignment of Waco Street to create a 4 way intersection with Tabor Road. In addition, the new roadway was a 4 lane (~1,300 LF); concrete roadway with bike lanes and sidewalks on each side. Drainage improvements were also designed and constructed on Old Kurten Drive. These improvements included box culvert, paved roadway ditch and overflow pipe. Our scope of work also included stream modeling of the improvements for FEMA map revisions.



## SECTION 3 PROJECT TEAM QUALIFICATIONS

### Austin County - GLO Roadway & Drainage Improvements Project CDBG No. 19-076-037-B689

<u>A. Client / Company</u>	<u>B. Point of Contact</u>	<u>C. Construction Cost</u>	<u>D. Year of Work</u>
Austin County P.O. Box 754 Wallis, Texas 77485	Chip Reed, County Commissioner 979.865.9157	\$ 2.7 Million	2021

#### E. Project Overview

This project consisted of reconstructing and grading 35,800 feet of two lane roads for Austin County. The work consisted of reworking base course, furnishing and placing flexible base material, two (2) course surface treatment, installation of HDPE driveway culverts, re-grading of existing ditches and site clean-up. The project included 5 different roadways.

The following summarizes anticipated similarities between this project and those described with this solicitation:

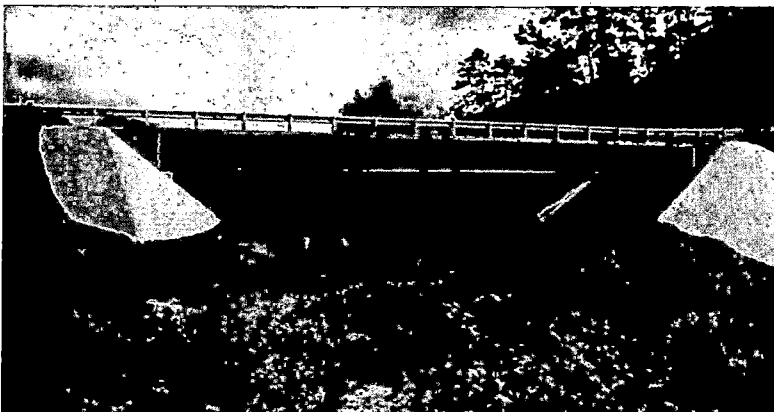
- Drainage Design
- Cost Estimating
- Traffic Control
- Bid/Construction Phase Services
- Street Reconstruction
- Construction Phasing Plan
- Project Close Out

### Walker County— Plan Reviews and Construction Inspections

<u>A. Client / Company</u>	<u>B. Point of Contact</u>	<u>C. Construction Cost</u>	<u>D. Year of Work</u>
Walker County 1313 University Ave Huntsville, Texas 77340	Andy Isbell, Planning & Development aisbell@co.walker.tx.us 936.436.4939	\$ Varies, but is less than \$1.5 Million	2019-present

#### E. Project Overview

GLS has been serving Walker County since 2019. Services have included review of development plan designs. This has included roadway geometry, paving sections, drainage systems and drainage reports. Services have also included construction inspections on behalf of the County for various roadways within subdivisions. GLS has also provided surveying services that included as-built measurement of constructed roadways and drainage structures verifying grades. Currently, GLS serves Walker County through a blanket contract based on staffs' hourly rates





## SECTION 3 PROJECT TEAM QUALIFICATIONS

### City of Buffalo - 2016 GLO Streets & Drainage Improvement Project

<u>A. Client / Company</u>	<u>B. Point of Contact</u>	<u>C. Construction Cost</u>	<u>D. Year of Work</u>
City of Buffalo 812 N. Buffalo Ave. Buffalo, Texas 75831	Tommy Reese, City Councilman  903.480.8709	\$ 1.1 Million	2019

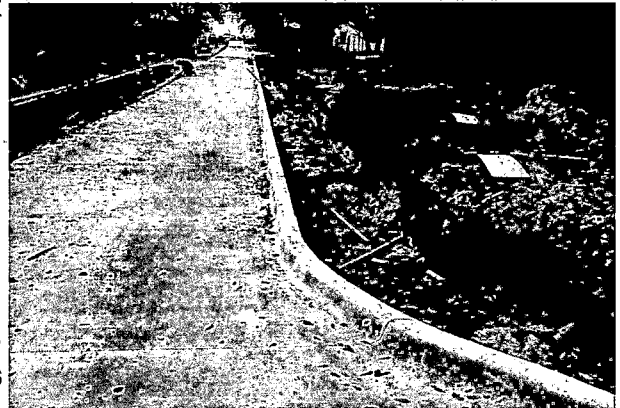
#### E. Project Overview

The City of Buffalo received grant funding from the General Land Office (GLO) for streets and drainage improvements due to flooding. The improvements included a detention pond and conversion of open ditch streets to curbed concrete streets. Streets included for the project were portions of Houck Street, Fairfield Street, and Blain Street. A new storm sewer system was designed and installed, alleviating flooding of homes and property. The detention pond captured and slowed the drainage to assist with downstream flooding. The concrete streets were 24' from back of curb to back of curb. Coordination was required with ATMOS Gas, Windstream and City water and sewer.



The following summarizes anticipated similarities between this project and those described with this solicitation:

- *Drainage Study*
- *Utility Adjustments*
- *Hydraulic Design*
- *Design Survey*
- *As-Builts*
- *Roadway P/P*
- *ROW Survey*
- *Bid Phase Services*
- *Private Utility*
- *Construction Administration*



#### 4.1 Commitment and Availability of Firm

Goodwin-Lasiter-Strong is available and will be committed to Brazos County. Our staffs' depth, experience and access to various disciplines in house, as well as our sub-consultants ensures projects for Brazos County will be accomplished in a comprehensive and thorough manner. The Project Manager, John Rusk, P.E., will be the team leader and point of contact between Brazos County and GLS. He will be available for the duration of the project. He will coordinate the resources and personnel of GLS to accomplish the goals of the project. In addition, Mr. Rusk has a good working relationships with the various government entities in Brazos County (City of Bryan, TAMU, City of College Station, school districts) as well as the Special Utility Districts and the Brazos Valley Groundwater Conservation District. He has worked in the Brazos Valley since 2002.

The team members assigned to this project will also be available and committed for projects' durations. This includes design, bid, and construction phases. Our Project Manager, will delegate responsibilities and ensure each individual dedicates sufficient time for a complete and thorough project. It will his responsibility to monitor and adjust personnel schedules to achieve project milestones and goals.

Throughout the design, bid and construction phases of this project, the GLS team will work closely with Brazos County. We considered an open dialog with our client and dedicated, efficient project management as two of the most important aspects to increasing efficient information transfer and reducing time and costs. GLS advances projects with a closely coordinated, proactive approach. This typically begins with a scope meeting with client. This enables all parties an opportunity to exchange ideas and knowledge which aids in a successful project.



## SECTION 4

### FIRM RESOURCES

#### 4.1 Commitment and Availability of Firm Continued

Our approach includes following projects through the bid and construction phases. We will assist with bidding of project, including pre-bid meeting, answering questions, and developing addenda as needed. Likewise, we will assist with construction administration with pre-construction meeting, submittal review, periodic inspections, progress meetings, punch list, and construction closeout. Our approach to projects is thorough and comprehensive. We are available to clients throughout a project, from its inception to construction close out.

#### 4.2 Concurrent Projects Coordination

As a part of the consulting business, multiple projects exist. In order to keep the County's project "moving ahead", as well as other in-house projects, our approach has been to diligently begin & complete specific tasks before moving ahead to another task or project. Maintaining focus on individual tasks, without interruption, expedites completion of multiple projects. Our Project Manager, John Rusk P.E., will adjust tasks as required to maximize efficiency. This approach enables us to provide a service on multiple projects as our project team members are flexible with sufficient resources allocated to complete individual tasks of multiple projects.

Our project manager is also the lead design engineer for projects. The project manager will have assistance with a 2nd licensed engineer involved to "bounce ideas off of" as well as be available for the duration of a project. Additionally, a design/drafter will be assigned to the project. If an additional drafter is needed, our staff is able to move individuals around to assist.

#### 4.3 Firm's Technical Capabilities

The software to be used to produce deliverables is AutoCAD and Civil 3D. For drainage modeling, Hydrostorm Storm Sewers and Hydrostorm Hydrographs within the Civil 3D package is utilized.

Quality control / assurance procedures are discussed in section 2.4. QA/QC procedures are a critical element of each project, no matter the size. We understand having a thorough QA/QC can reduce errors, omissions and create construction documents that are thorough, clear and concise. This typically results in the best bids submitted by contractor as they are confident in the materials and labor needed to complete the project.

GLS has not worked for Brazos County to date. We have submitted on previous RFQ's and have been short listed for interviewing. However, we have worked for many counties across the state. Most projects for counties have involved roadways and associated drainage as well as bridge and culvert structures. The following list summarizes Texas Counties GLS has worked for:

- Walker County
- Burleson County
- Grimes County
- Polk County
- Johnson County
- Upton County
- Austin County
- Waller County
- Leon County
- Nacogdoches County
- Andrews County
- Deaf Smith County
- Jasper County
- Newton County
- Angelina County
- Tyler County
- Liberty County
- San Jacinto County

## **MASTER AGREEMENT BETWEEN COUNTY AND SURVEYOR**

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THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION.

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This Contract is between the Brazos COUNTY, Texas, ("the COUNTY") and Kerr Surveying (the "SURVEYOR"), whereby the SURVEYOR agrees to provide the COUNTY with certain professional services as described herein and the COUNTY agrees to pay the SURVEYOR for those services. The term of this contract shall be from March 17, 2022 through March 16, 2025.

Brazos County reserves the right to extend this Contract annually for a maximum of two (2) additional one (1) year periods with no changes in the terms or conditions of this Contract, if agreed upon by both parties.

### **ARTICLE I** **SURVEYOR'S RESPONSIBILITY**

#### **1.1 SURVEYOR'S SERVICE**

1.1.1 The SURVEYOR'S services consist of those services performed by the SURVEYOR, SURVEYOR'S employees and the SURVEYOR'S consultants as enumerated in Articles 2 and 3 of this Agreement.

1.1.2 The SURVEYOR'S services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Work. The SURVEYOR shall submit for the COUNTY'S approval a schedule for the performance of the SURVEYOR'S services which may be adjusted as the Project proceeds and shall include allowances for periods of time required for the COUNTY'S review and for approval of submissions by authorities having jurisdiction over the Project. Time limits established by this schedule approved by the COUNTY shall not, except for reasonable cause, be exceeded by the SURVEYOR or the COUNTY.

### **ARTICLE II** **SCOPE OF SURVEYOR'S BASIC SERVICES**

2.1 In consideration of the unit price compensation stated in paragraph 7.1, the SURVEYOR agrees to provide the COUNTY with the professional services as described in RFQ # 22-101 and the SURVEYOR'S response, Exhibit A, to RFQ # 22-101, which is incorporated herein by reference for all purposes, and which services may be more generally described as follows: SURVEYOR Services

**ARTICLE III**  
**COUNTY'S RESPONSIBILITY**

3.1 The COUNTY shall provide full information regarding requirements for the Project, including a program, which shall set forth the COUNTY's objective, schedules, constraints and criteria.

3.2 The COUNTY shall establish and update an overall budget for the Project, including the Construction Cost, the COUNTY'S other costs and reasonable contingencies related to all of these costs.

3.3 The COUNTY shall designate a representative authorized to act on the COUNTY'S behalf with respect to the Project. The COUNTY, or such authorized representative, shall render decisions in a timely manner pertaining to documents submitted by the SURVEYOR in order to avoid unreasonable delay in the orderly and sequential progress of the SURVEYOR'S service.

3.4 The COUNTY shall give prompt written notice to the SURVEYOR if the COUNTY becomes aware of any fault or defect in the Project or non-conformance with the contract documents. Any delay by the COUNTY in providing said notice shall not constitute a waiver, a bar or act to estop the COUNTY from exercising any of its rights under this contract.

3.5 Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the SURVEYOR, obtain advice of an attorney, insurance counselor and other consultants as the COUNTY deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the SURVEYOR.

3.6 The proposed language of certificates or certifications requested of the SURVEYOR or the SURVEYOR'S consultants shall be submitted to the SURVEYOR for review and approval at least 14 days prior to execution. The COUNTY shall not request certifications that would require knowledge or services beyond the scope of this Agreement.

**ARTICLE IV**  
**USE OF SURVEYOR'S DRAWINGS, SPECIFICATIONS AND OTHER DOCUMENTS**

4.1 The COUNTY shall be the absolute and unqualified owner of all drawings, preliminary layouts, record drawings, sketches and other documents prepared pursuant to this Agreement by the SURVEYOR with the same force and effect as if the COUNTY prepared same. Copies of complete or partially completed mylar reproducible, preliminary layouts, record drawings, sketches and other documents prepared pursuant to this Agreement shall be delivered to the COUNTY when and if this Agreement is terminated or upon completion of this Agreement, whichever occurs first. The SURVEYOR may retain one set of reproducible copies of the documents and these copies shall be for the SURVEYOR'S sole use in preparation of studies or reports for the COUNTY. The SURVEYOR is expressly prohibited from selling, licensing, or otherwise marketing or donating these documents, or using the documents in preparation of other work for any other client, without the prior express written permission of the COUNTY.

4.2 All documents including reports, drawings and specifications prepared by the SURVEYOR pursuant to this Agreement are instruments of service in respect of the Project.

4.3 Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the SURVEYOR'S reserved rights.

## **ARTICLE V**

### **TERMINATION, SUSPENSION OR ABANDONMENT**

5.1 This Agreement may be terminated by either party upon not less than fourteen (14) days written notice should the other party fail to substantially perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

5.2 If the COUNTY suspends the Project for more than thirty (30) consecutive days, the SURVEYOR shall be compensated for services performed prior to notice of such suspension.

5.3 This Agreement may be terminated by the COUNTY upon not less than fourteen (14) days written notice to the SURVEYOR in the event that the Project is permanently abandoned. If the COUNTY abandons the Project for more than ninety (90) consecutive days, the SURVEYOR may terminate this Agreement by giving written notice.

5.4 If the COUNTY fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, the SURVEYOR may, after giving seven (7) days written notice to the COUNTY, suspend services under this Agreement.

5.5 Failure of the COUNTY to make payments to the SURVEYOR in accordance with this Agreement shall be considered substantial nonperformance and cause for termination.

5.6 If the COUNTY fails to make payment when due to the SURVEYOR for services and expenses, the SURVEYOR may, upon seven (7) days written notice to the COUNTY, suspend performance of services under this Agreement. Unless the SURVEYOR receives payment in full within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the SURVEYOR shall have no liability to the COUNTY for delay or damage caused by the COUNTY because of suspension of services.

5.7 In the event of termination that is not the fault of the SURVEYOR, the SURVEYOR shall be compensated for services performed prior to termination, together with Reimbursable Expenses, if any, then due.

## **ARTICLE VI**

### **MISCELLANEOUS PROVISIONS**

6.1 Unless otherwise provided, this Agreement shall be governed by the law of the principal place of business of the COUNTY. Venue for any dispute or disagreement regarding the terms of this Agreement shall be in Brazos COUNTY, Texas.

6.2 Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitation shall commence to run not later than either the date of Substantial Completion, or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion.



6.3 The COUNTY and the SURVEYOR, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representative of such other party with respect to all covenants of this Agreement. Neither the COUNTY nor the SURVEYOR shall assign this Agreement without the express written consent of the other party.

6.4 This Agreement represents the entire integrated agreement between the COUNTY and the SURVEYOR and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the COUNTY and the SURVEYOR.

6.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the COUNTY or the SURVEYOR.

6.7 COMPLIANCE AND STANDARDS. The SURVEYOR agrees to perform the work hereunder in accordance with generally accepted standards applicable thereto, and shall use that degree of care and skill commensurate with the surveying profession to comply with all applicable state, federal and local laws, ordinances, rules and regulations relating to the work to be performed hereunder and the SURVEYOR'S performance.

6.8 SURVEYING SERVICES: In accordance with the Professional Land Surveying Practices Act of 1989, the COUNTY is informed that any complaints about surveying services may be forwarded to the Texas Board of Professional Land Surveying, 1917 S. Interstate 35, Austin, Texas 78741, (512)440-7723.

6.9 INDEMNIFICATION: SURVEYOR shall save and hold harmless the COUNTY from and against any and all claims and liability due to activities of the SURVEYOR, its agents or employees, performed under this Agreement and which result from any negligent act, error, or omission of the SURVEYOR, or of any person employed by the SURVEYOR. The SURVEYOR shall also save harmless the COUNTY from and against any and all expenses, including attorney's fees which might be incurred by the COUNTY in litigation, or otherwise, resisting said claims or liabilities which might be imposed on the COUNTY as the result of such activities by the SURVEYOR, its agents or employees.

6.10 Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

COUNTY of Brazos  
Attn: Charles Wendt, Purchasing Agent  
200 South Texas Ave., Suite 352  
Bryan, TX 77803

SURVEYOR:  
Kerr Surveying  
409 N. Texas Ave.  
Bryan, TX 77803

**ARTICLE VII**  
**PAYMENTS TO THE SURVEYOR**

7.1 In consideration of the SURVEYOR's provision of the Surveying Services in compliance with all terms and conditions of this contract, the COUNTY shall pay the SURVEYOR according to the terms set forth in Exhibit "B". Except in the event of a duly authorized change order, approved by the COUNTY as provided in this Contract, the cost of Surveying Services provided under this contract may not exceed the unit prices provided in Exhibit "B".

7.2 PAYMENTS ON ACCOUNT OF ADDITIONAL SERVICES. Upon approval by the COUNTY or the COUNTY'S designee of the SURVEYOR'S statement of services rendered or expenses incurred, payment on account of the SURVEYOR'S Additional Services and for Reimbursable Expenses shall be made monthly.

7.3 PAYMENTS WITHHELD. No deductions shall be made from the SURVEYOR'S compensation on account of penalty, liquidated damages or other sums withheld from payments to Contractors, or on account of the cost of changes in the Work other than those for which the SURVEYOR has been found to be liable.

7.4 SURVEYOR'S ACCOUNTING RECORDS. Records of Reimbursable Expenses pertaining to Additional Services and services performed on an hourly basis shall be available to the COUNTY or the COUNTY'S authorized representative at mutually convenient times.

7.5 LIMIT OF APROPRIATION. Prior to the execution of this Agreement, the SURVEYOR has been advised by the COUNTY and the SURVEYOR fully understand and agrees, such understanding and agreement being of the absolute essence to this Agreement, that the total maximum compensation that SURVEYOR may become entitled to hereunder, and the total maximum sum that the COUNTY shall become liable to pay to the SURVEYOR hereunder, shall not, under any conditions, circumstances or interpretations hereof, exceed the sum of the issued Purchase Order including executed change orders.

7.6 Payments shall be made by the COUNTY in accordance with Texas Government Code Chapter 2251. The COUNTY shall pay the SURVEYOR'S invoices as approved by the COUNTY's designee within thirty (30) days after the COUNTY'S designee's approval of the same, provided that the approval or payment of any such statement shall not be considered to be evidence of performance by the SURVEYOR to the point indicated by such statement or of receipt or acceptance by the COUNTY of the work covered by such statement.

**ARTICLE VIII**  
**PERFORMANCE AND COST**

8.1. The SURVEYOR shall exercise a degree of care and diligence in the performance of all services under this Contract in accordance with the professional standards prevailing among SURVEYORs (skilled in design of projects of similar scope) in the location in which the SURVEYOR practices or Brazos COUNTY, Texas, whichever area displays the higher standard. All Surveying Services shall be performed as expeditiously as is consistent with said standards and the orderly progress of the work.

8.2 To initiate work, the COUNTY will provide a Scope of Work, hereinafter "Scope". Each Scope will include a general description of the requested work and a timeframe for completion.

8.3 The SURVEYOR will reply with a Pricing Proposal that includes the hours or units required to complete the scope of work, considering the unit prices in Exhibit "B", as well as a schedule with the appropriate milestones.

8.4 Prior to the issuance of a Purchase Order, the Pricing Proposal must be signed by the COUNTY Judge or a Commissioner of a Precinct in which all or part of the work is to be performed.

8.5 In the event the pricing proposal exceeds FIFTY THOUSAND AND NO/100THS DOLLARS (\$50,000.00) the proposal will require the approval of the Commissioners Court.

8.6 Once approved, the COUNTY will issue a Purchase Order with the attached Scope and Pricing Proposal. Issuance of the Purchase Order to the SURVEYOR will constitute a release to begin work on the specified project.

8.7 Time is of the essence of this Contract. The SURVEYOR shall be prepared to provide the Surveying Services in the most expedient and efficient manner possible in order to complete the work in a timely manner. The SURVEYOR's Schedule shall include allowances for periods of time required for the COUNTY's review and for approval of submissions by authorities having jurisdiction over the Project. The time limits established by this schedule over which SURVEYOR has control shall not be exceeded without written approval from the Commissioner's Court or their designee.

8.8 The Surveying Services consist of all of the services required to be performed by the SURVEYOR, SURVEYOR employees and SURVEYOR consultants under the terms of this Contract. Such services include normal Surveying services, and any other services that are normally or customarily furnished and reasonably necessary for the Project. The SURVEYOR shall contract and employ, at his expense, consultants necessary for the design of the Project, and such consultants shall be licensed as required by the State of Texas and approved in writing by the COUNTY.

8.9 The SURVEYOR shall designate a principal of the firm, acceptable to the COUNTY, who shall remain in charge of Professional Services through completion of the survey and be available for general consultation throughout the Project. Any replacement of that principal shall be approved in writing by the COUNTY, prior to replacement.

8.10 The SURVEYOR shall be responsible for the coordination of all drawings and design documents used on the Project. The SURVEYOR shall also be responsible for the completeness and accuracy of all drawings and specifications, for their compliance with all applicable codes, ordinances, regulations, laws and statutes.

## **ARTICLE IX**

### **OTHER CONDITIONS OR SERVICES**

#### **9.1 INSURANCE**

9.1.1 The SURVEYOR shall file with the COUNTY a Certificate of Errors and Omissions Insurance having minimum limits of One Million and No/100 Dollars (\$1,000,000.00) for each occurrence and annual One Million and No/100 Dollars (\$1,000,000.00) aggregate. Such Errors

and Omissions Insurance shall have a deductible not in excess of Two Hundred Thousand and No/100 Dollars (\$200,000.00) self-insured. Such Certificate shall bear the endorsement "Not to be canceled without thirty (30) days prior notice to BRAZOS COUNTY, TEXAS." The SURVEYOR shall maintain the Errors and Omissions Insurance at all times this Agreement is in effect and for a period of five (5) years after completion of the Project. Failure to maintain the required insurance shall be deemed to be a material breach of this Agreement.

9.1.2 The SURVEYOR shall also provide Worker's Compensation, automobile and comprehensive general liability policies. The SURVEYOR shall deliver the insurance certificates to the COUNTY. The coverage provided herein shall contain an endorsement providing thirty (30) days' notice to the COUNTY prior to any cancellation of coverage. Said coverage shall be written by an insurer acceptable to the COUNTY and shall be in a form acceptable to the COUNTY. If the SURVEYOR has canceled or allowed to lapse any of these insurance policies, then the COUNTY may pay for such insurance and may hold the amount of such payment out of the SURVEYOR's fees or be otherwise reimbursed. Failure to maintain the required insurance shall be deemed to be a material breach of this Agreement.

## 9.2 PERIODS OF SERVICE

9.2.1 The SURVEYOR shall begin work immediately upon receipt of the Purchase Order. The project will proceed according to the schedule shown the Scope of Work and Pricing Proposal. The schedule makes certain assumptions regarding review processes and other activities that are beyond the control of the SURVEYOR.

9.2.2 Working days shall be defined as standard workdays between Monday and Friday, exclusive of holidays.

9.2.3 This schedule assumes an orderly progression of the SURVEYOR'S services. Delays beyond the control of the SURVEYOR may be cause for extension of this period of service, in which case the SURVEYOR shall submit in writing to the COUNTY its request for such extensions a minimum of thirty (30) calendar days prior to the end of the affected service period.

9.2.4 If the COUNTY has requested significant modifications or changes in the general scope, extent or character of the Project, the time or performance of the SURVEYOR'S services shall be adjusted equitably.

This Agreement entered into as of the day and year first written above.

The undersigned officers and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolution extending said authority have been duly passed and are now in force and effect.

SIGNED THE \_\_\_\_\_ DAY of May 2022.

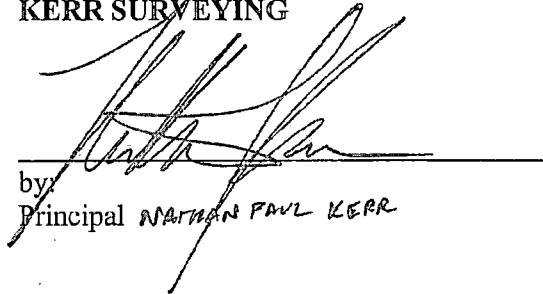
**BRAZOS COUNTY, TEXAS**

A handwritten signature in black ink, appearing to read 'Duane Peters', written over a horizontal line.

Duane Peters, COUNTY Judge

Acting by and through the authority of  
the Brazos COUNTY Commissioners Court

**KERR SURVEYING**

A handwritten signature in black ink, appearing to read 'Nathan Paul Kerr', written over a horizontal line.

by:  
Principal *NATHAN PAUL KERR*



# **REQUEST FOR QUALIFICATIONS**

**RFQ NO. 22-101**

**Engineering and Surveying Services**

**SEALED STATEMENTS OF QUALIFICATION TO BE  
SUBMITTED BEFORE:**

**Tuesday, March 29, 2022, 2:00pm CST**

**TO THE:  
BRAZOS COUNTY  
PURCHASING DEPARTMENT  
200 S. Texas Ave. Suite 352  
Bryan, TX 77803  
Phone: (979) 361-4290  
Fax: (979) 361-4293**

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the Request for Qualifications (RFQ). Any such contact will be grounds for rejection of the respondent's proposal.

In compliance with this solicitation, the undersigned respondent having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following RFQ for furnishing the services listed on the attached bid form and agrees to deliver said items at the locations and for the prices set forth on the bid form.

Company Name: Kerr Surveying, LLC

By (Print): Nathan Kerr

Title: President and Owner

Physical Address: 409 N Texas Ave. Bryan, TX 77803

Mailing Address: 409 N Texas Ave. Bryan, TX 77803

Telephone: 979-268-3195

Fax: 979-691-8904

E-Mail: nathan@kerrsurveying.net

**Engineering and Surveying Services  
Request for Qualifications # 22-101**

**BRAZOS COUNTY PURCHASING OFFICE**

Brazos County Administration Building  
200 South Texas Ave., Ste. 352  
Bryan, Texas 77803  
Telephone (979) 361-4292

RFQ No.22-101  
Page 2 of 24 pages

Statements of Qualifications (SOQ) will be received, publicly opened, and acknowledged at **2:00 P.M., Tuesday, March 29, 2022** in the Brazos County Purchasing Department, Suite 352, Brazos County Administration Building, 200 South Texas Ave., Bryan, Texas.

Release of RFQ _____	Friday, March 4, 2022
Advertisement Dates _____	Friday March 4, 2022
	Friday March 11, 2022
Deadline for Questions _____	Tuesday, March 22, 2022 at 5:00 PM CST
Proposal Submission Deadline _____	Tuesday, March 29, 2022 at 2:00 PM CST
Review/Contract Evaluations/Negotiations _____	April
Anticipated Award _____	April
Anticipated Construction Start _____	April

**A. INTRODUCTION**

Brazos County requests Statements of Qualifications in accordance with the instructions in this document, for the professional services listed below. The term of the resulting contract shall be from May 3, 2022 through May 2, 2025.

Statements of Qualifications must be received by the Brazos County Purchasing Department prior to Tuesday, March 29, 2022 at 2:00 p.m. CST and publicly opened and acknowledged at the Brazos County Purchasing Department, Brazos County Administration Building, 200 South Texas Avenue, Suite 352, Bryan, TX 77803. Brazos County is requesting Statement of Qualifications to identify one or more qualified Civil Engineering, Surveying, and Geotechnical and Material Testing Engineering Services Consultants to provide specialized services withing the following categories on an on-call basis. The County anticipates awarding to firms in the following work categories:

1. Civil Engineering – Roads/Sites/Drainage
2. Surveying
3. Geotechnical and Material Testing

Firms may either use their own forces or develop a team with sub-consultants. A Firm may submit on one or all categories. If a Firm would like to submit on all categories but is unable to meet all qualifications in this RFQ, and requires a sub-consultant to do so, the Firm is encouraged to explore the use of Firms who can help provide services to meet all necessary qualifications.

## **B. PROCUREMENT DELIVERY**

Brazos County will follow the Texas Local Government Code, Chapter 2254 for this RFQ process. The proposals will be opened on the date and time mentioned above and only the names of the proposers will be read aloud. The proposals will be distributed to the evaluation committee and this committee will evaluate each proposal according to the criteria set forth in this RFQ.

## **C. SUMMARY OF WORK**

The following list contains examples of the type of projects which Firms could enter into contracts with the County:

1. Civil Engineering – Roads/Sites/Drainage
  - a. Roadway Design Includes: conceptual designs and final designs; calculations, reports, and studies; agency coordination and permitting; utility research and coordination; railroad coordination; right-of-way engineering; PS&E preparation; and survey and mapping coordination. Consultant should be familiar with outside agencies (City of Bryan, City of College Station, and TxDOT's planning and permitting requirements, environmental document processes, and capital improvement project processes); TxDOT Roadway Project Study Reports; TxDOT traffic warrant studies, and TxDOT/FHWA highway and freeway requirements. Additionally, consultant should be familiar with TxDOT funding processes, and should have experience with new and existing highways and freeways, and with TxDOT Local Government Project Procedures. Submittals under this category should include TxDOT Pre-Certification categories of Firm and Staff as well as LGPP Certification.
  - b. Site Design Includes: development of comprehensive master plans; development of final plans for grading, storm drainage systems, erosion control devices, site utilities, site pavement and landscaping, permitting assistance, budgets, scheduling, and construction phase services for improvements of county owned properties.
  - c. Drainage Design Includes: Preparation of Floodplain Studies (studies, LOMR, etc.); preparation of Final Benefit Cost Analyses in accordance with FEMA requirements; provide grant administrative support for County; gather and review existing data from FEMA and adjoining municipalities including drainage reports and previously developed hydraulic models; preparation of stormwater master planning submittals; provide technical assistance with storm water management issues; provide 3<sup>rd</sup> party reviews of drainage reports, FEMA submittals, and analysis of modeling.
2. Surveying
  - a. Includes land (boundary) surveying, legal description, and plat map preparation ROW Map preparation, aerial surveying, topographic survey for design, and construction. In addition, should be familiar with local benchmark system, and should have experience with site development, water resource, and transportation projects.
3. Geotechnical and Material Testing
  - a. Geotechnical Includes: geotechnical field work, analysis, reports, and studies; materials testing and acceptance; quality assurance testing; and independent analysis of civil



engineering designs. In addition, should be familiar with soils in Brazos County and should have experience with site development, water resource, and transportation projects.

Firms shall submit one Statement of Qualifications (SOQ) for each service category to be provided. Firms may submit an SOQ for any of the categories for which it is qualified. A separate SOQ should be submitted for each service category. SOQ's should be submitted in accordance with the requirements set forth herein. Only written SOQ's submitted before the designated deadline shall be considered. Late submittals will not be accepted. Each firm is responsible for insuring responses to this RFQ have been delivered by date, time, and location specified.

The County believes that the data contained in this RFQ is sufficient for the preparation of a SOQ. Requests for additional information will be considered depending on the RFQ timeframe and the availability of the requested information.

#### **D. CONDITIONS OF RFQ**

The following instructions apply to all Requests for Qualifications (RFQ) and become a part of terms and conditions of any bid submitted to the Brazos County Purchasing Department, unless otherwise specified elsewhere in this RFQ. All Contractors are required to be informed of these Terms and Conditions and will be held responsible for having done so:

1. Definitions: In order to simplify the language throughout this proposal, the following definitions shall apply:
  - a. **BRAZOS COUNTY** - Same as County.
  - b. **COMMISSIONERS' COURT** - The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all county business as conferred by the State Constitution and Laws.
  - c. **CONTRACT** - An agreement between the County and a Vendor to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
  - d. **CONTRACTOR** - The successful Contractor(s) of this proposal request.
  - e. **COUNTY** - The government of Brazos County, Texas and its authorized representatives.
  - f. **SUB-CONTRACTOR** - Any contractor hired by the Contractor or Supplier to furnish materials and services specified in this proposal request.
  - g. **SUPPLIER** - Same as Contractor
  - h. **STATEMENT OF QUALIFICATIONS (SOQ)** - Proposer's written response presenting their qualifications of competency, experience, knowledge, and resources necessary to provide the professional services for the described work.
  - i. **REQUEST FOR QUALIFICATIONS (RFQ)** - The portion of this document soliciting a Qualifications Statement from a provider.
2. Upon acceptance and approval by the Commissioners' Court, this proposal will be made part of the contract between Brazos County and the successful Contractor for the period designated.

3. **Proposals must be received by the Purchasing Department prior to the time and date specified.**
4. The County reserves the right to accept or reject in part or in whole, any proposals submitted, and to waive any technicalities for the best interest of the County.
5. Brazos County shall not be responsible for any verbal communication between any employee of the County and any potential Contractor. Only written specifications and written price quotations will be considered.
6. Brazos County reserves the right to reject any proposals that do not fully respond to each specified item.
7. Should there be a change in ownership or management; the contract shall be canceled unless a mutual agreement is reached with the new owner to continue the contract with its present provisions and prices. This contract is nontransferable and non-assignable by either party.
8. The County may cancel this contract at any time for any reason, provided a thirty- day written notice is given.
9. Acceptance of work provided shall be made by the County at the sole discretion of the Commissioner's Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
10. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.
11. This agreement shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.
12. No proposal may be withdrawn after opening time without acceptable reason and with the approval of Commissioner's Court.
13. Proposals will not be considered if submitted by telephone, fax or any other means of rapid dispatch, nor will a proposal be considered if submitted to any other person or department other than specifically instructed.
14. All proposals shall be submitted in accordance with the instructions contained herein. Brazos County will not be liable for any information received through other websites or sources of information. It is the sole responsibility of the contractor to verify the accuracy of information received from sources other than Brazos County. It is recommended that the contractor check the Brazos Valley e-Marketplace (<https://brazosbid.ionwave.net>) for addenda prior to submitting their proposal.
15. There is no expressed or implied obligation for Brazos County to reimburse responding service providers for any expenses incurred in preparing proposals in response to this request.

16. **Proposals must show full company name, mailing address and telephone number and be manually signed by an authorized sales or quotation representative of the Contractor. Company name and authorized signature shall appear in each space provided. The Contractor must include Employer Identification Number or Social Security Number and signature for the proposal to be valid**
17. Proposals must specify the number of consecutive calendar days required to reach substantial completion of the project under normal conditions. Failure to specify completion time or failure to comply with completion time will be considered reason enough to cancel the contract.
18. It is our policy not to furnish proposal results over the phone. Proposal results and tabulation sheets will be posted on Brazos County website after it is awarded by Commissioners Court.
19. This Proposal will be made part of any resulting contract the County may enter into. The terms and conditions of the County contained in this RFQ or the plans for this RFQ shall supersede those of the contractor in the event of a conflict.
20. If any provision of this contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
21. No oral statements of any person shall modify or otherwise change or affect the terms, conditions or specifications. All change orders to this agreement shall be made in writing and shall not be effective unless signed by an authorized representative of Brazos County.
22. Contractors with questions regarding the proposal should submit them in writing via the Brazos Valley e-Marketplace at <https://brazosbid.ionwave.net>.
23. **Fill out the proposal completely, identify the proposal name and number on the outside and return it to the Brazos County Purchasing Department, Administration Building, 200 South Texas Ave., Suite 352, Bryan, Texas 77803 prior to the submission deadline. The proposal is invalid if it is not deposited at the designated location prior to the time and date advertised, or prior extension issued by the County.**
24. All proposals shall be prepared on the bid forms located on the Brazos Valley e-Marketplace County web site <https://brazosbid.ionwave.net>. The proposer must put the proposal number and name on the front of the envelope before mailing it to the Purchasing Department.
25. During the evaluation process, Brazos County reserves the right, in the best interest of the County, to request additional information or clarification from Contractors.
26. Your response to this proposal should be clear and concise addressing all requirements listed above and any other factors not specifically mentioned which would be advantageous to Brazos County.

27. At the public opening, there will be no disclosure of contents and Statements of Qualification and any pricing proposals will be kept secret during the negotiation process.
28. Brazos County is exempt from Federal Excise, State Sales, and Transportation taxes. Tax exemption certificates will be executed by the Purchasing Agent upon request.
29. Payment terms are no later than thirty (30) calendar days after the receipt of the invoice by the Brazos County Auditor's office. Payments will be made after approval at a regularly scheduled meeting of the Brazos County Commissioners' Court.
30. The successful firm will be selected based on demonstrated competence and qualifications; and contract negotiations will begin with the most highly qualified firm as determined by the County. If a satisfactory contract cannot be negotiated with the most highly qualified firm, as set out herein; the County shall formally end negotiations with such firm and shall negotiate with the next most qualified firm. The County shall negotiate with such firm to reach a fair and reasonable price. This process will continue until a successful agreement can be reached by both parties.
31. The successful offeror agrees to extend prices and terms to all entities that has entered or will enter into joint purchasing inter-local cooperation agreement(s) with Brazos County.
32. By submitting a response to this solicitation, the Respondent(s) agrees to comply with HB 1295, Government Code 2252.908, if awarded a contract. Respondent(s) agrees to provide Brazos County the "Certificate of Interested Parties", Form 1295 as required, for renewals, amendments, or extensions to the Contract.
33. Performance Standards:
  - a. All services contracted herein shall be done in a courteous and orderly manner. All Contractor personnel shall be appropriately dressed at all times while on the property.
  - b. The personnel performing the services contracted herein shall be under the sole responsibility and the employ of the Contractor.
  - c. All materials and equipment brought to the site are the full responsibility and liability of the Contractor until removed from the site as required.
  - d. Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, equipment, tools, transportation, and other facilities and services necessary for the proper execution and completion of the work herein contracted to be done.
  - e. The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations, and order of any public authority in connection with the performance of the work herein to be done.
  - f. The Contractor shall be responsible for initiating, maintaining, and supervising appropriate safety precautions and programs in connection with the work herein contracted to be done.
  - g. Contractor will be responsible for immediate notification of all damage to the property by the Contractor or its representative(s).

**E. TRADE SECRETS, CONFIDENTIAL INFORMATION AND THE TEXAS PUBLIC INFORMATION ACT**

1. Brazos County, Texas is subject to the Texas Publication Information Act, Chapter 552, Texas Government Code. Proposals submitted to Brazos County, Texas in response to this RFQ are subject to release by the County as public information. If the Proposer believes that the Proposal response, or part of it are confidential, as proprietary information, (s)he must specify that either all or part is excepted and provide specific and detailed justification for its claim of confidentiality. Vague and general claims to confidentiality are not acceptable. All Proposals or parts of the Proposals which are not marked as confidential will be considered public information after a contract has been awarded. The successful Proposal may be considered public information even though parts are marked confidential.
2. Brazos County, Texas assumes no responsibility for asserting legal arguments on behalf of Proposers. Proposers are advised to consult with their legal counsel concerning disclosure issues resulting from this proposal process and to take precautions to safeguard trade secrets and other proprietary information.
3. Marking your entire Proposal CONFIDENTIAL/PROPRIETARY is not in conformance with the Texas Public Information Act.
4. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

**F. CONFLICT OF INTEREST**

1. The Proposer shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Brazos County.
2. By signing and executing this Proposal, the Proposer certifies and represents to the County the Proposer has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value for the receipt of special treatment, advantage, information, recipient's decision, opinion, recommendation, vote or any other exercise of discretion concerning this Proposal.
3. With the exception of interviews and other contacts initiated by Brazos County relevant to the selection process, Proposers, their employees or representatives, are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, in regard to this RFQ from the issuing date of the RFQ until the date the Brazos County Commissioner's Court meets to consider award of the Proposal. Any such contact will be grounds for rejection of the vendor's proposal.
4. Awarded contractor shall comply with the requirements of the Local Government Code 176.

## **G. ADDENDA AND MODIFICATIONS**

1. Any changes, additions or clarifications to the RFQ will be made by numbered addenda and must be acknowledged in the Proposal.
2. Any firm in doubt as to the meaning of any part of these requirements may request an interpretation thereof from the Purchasing Agent. At the request of the Proposer, or in the event the Purchasing Agent deems the interpretation to be substantive, the interpretation will be made by written addendum issued by the Purchasing Department. Such addendum will be posted on the Brazos Valley e-Marketplace and will become a part of the Proposal package, having the same binding effect as provisions of the original Proposal. No verbal explanation or interpretations will be binding. In order to have a request of interpretation considered, the request must be submitted in writing and must be received by the Purchasing Department no later than the question deadline.
3. All addenda, amendments and interpretations of this solicitation shall be in writing. Brazos County shall not be legally bound by any amendment or interpretation that is not in writing. Only information supplied by the County in writing or in this RFQ should be used in preparing Proposal responses.
4. The County does not assume responsibility for receipt of any addendum sent to Proposers.
5. All addenda must be acknowledged on this form.

## **H. EXAMINATION OF DOCUMENTS AND REQUIREMENTS**

1. Each Respondent shall carefully examine all RFQ documents and be thoroughly familiar with all requirements prior to submitting a Proposal.
2. Before submitting a Proposal, each Respondent shall be responsible for making all investigations and examinations that are necessary to ascertain conditions and requirements affecting the requirements of the RFQ. Failure to make such investigations and examinations shall not relieve the Proposer of the obligation to comply, in every detail, with all provisions and requirements of the RFQ.
3. With the exception of interviews and other contracts initiated by Brazos County relevant to the selection process, applicants, their employees, or representatives, are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, in regards to this RFQ from the issuing date of the RFQ until the date the Brazos County Commissioner's Court meets to consider award of the Contract. Any such contact will be grounds for rejection of the Respondent's Proposal.

## **I. TAXES**

Brazos County is tax exempt. Tax exemption certificates will be executed by the County upon request.

## **J. INSURANCE**

### **1. PROFESSIONAL SERVICES INSURANCE REQUIREMENTS**

Before commencing work, the successful firm shall be required, at their own expense, to furnish Brazos County with evidence showing insurance coverage, meeting the minimum levels set forth below, to be in force throughout the term of the contract:

The following listed Insurance Requirements are considered the “minimum” for any Contractor/Professional Service Provider to work on behalf of Brazos County

**a. Commercial General Liability**

General Liability with a minimum limit of \$1,000,000 per occur

**b. Automobile Liability**

Owned/Non-Owned and Hired \$1,000,000

**c. Workers Compensation Coverage**

Statutory & Employers Liability with Waiver of Subrogation \$1,000,000

**d. Professional Liability (E & O) with a minimum limit of \$1,000,000**

**e. Additional Requirements:**

- i. Additional Insured: The General Insurance Programs will be endorsed to add the following as Additional Insured: Brazos County (ISO Policy Endorsements CG 20 10 or equivalent).
- ii. Additional Insured: The Auto Liability Insurance Program will be endorsed to add the following as Additional Insured: Brazos County.
- iii. Waiver of Subrogation: All Insurance Programs including Professional will be endorsed to provide a Waiver of Subrogation in favor of Brazos County.
- iv. Subcontractor's General Liability and Auto Liability Insurance Programs will be endorsed as “Primary” to that of the General Contractor and Brazos County.
- v. Subcontractor will be responsible for the “Same” Insurance Compliance of other Contractors/Professional Service Providers hired by the General Contractor.
- vi. All Insurance Programs are to be endorsed to provide a thirty (30) day Notice of Cancellation to the Certificate Holder.
- vii. An “Original Certificate” of Insurance will evidence compliance with the Insurance Requirements.
- viii. Insurance Carrier's AM Best's Rated A-7 or better and licensed to do business in the State of Texas.

Before commencing work, the successful firm shall be required at their own expense, to furnish Brazos County with evidence showing insurance coverage, meeting the minimum levels set forth below, to be in force throughout the term of the contract:

Please state the limits of each policy you have in effect:

- a. Professional Liability (E & O) with a minimum limit of \$1,000,000.
- b. General Liability with a minimum limit of \$1,000,000 per occurrence. General aggregate limit shall apply per project.
- c. Auto Liability with a combined limit of \$1,000,000.
- d. Statutory Worker's Compensation with Waiver of Subrogation.

All insurance shall be occurrence form only. The proof of insurance shall be made on an Accord 25 form and the form shall have an original signature of an authorized representative, not the agent. Description of operations shall include the name of the project.

Brazos County is to be named as ***additional insured*** on Comprehensive Coverage.

The Firm agrees to indemnify, defend, and hold harmless the County; it's employees, and agents, from and against any loss damage.

Each insurance policy to be furnished by the successful party shall include by endorsement to the policy, a statement that a notice shall be given to Brazos County by certified mail thirty (30) days prior to cancellation or upon any material change in coverage.

The Contractor shall procure and maintain at its sole cost and expense for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, volunteers, employees or subcontractors. The Contractor's insurance coverage shall be primary insurance with respect to the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be considered in excess of the Contractor's insurance and shall not contribute to it. Further, the Contractor shall include all subcontractors as additional insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein. **All Certificates of Insurance and endorsements shall be furnished to the County's Representative and approved by the County *before* work commences.**

Standard Insurance Policies Required:

2. Commercial General Liability Policy
3. Automobile Liability Policy
4. Worker's Compensation Policy

General Requirements applicable to all policies:

- a. Only insurance carriers licensed and admitted to do business in the State of Texas will be accepted.
- b. Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
- c. "Claims Made" policies will not be accepted.
- d. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to Brazos County.
- e. All insurance policies shall be furnished to Brazos County upon request.



## **2. COMMERCIAL GENERAL LIABILITY**

- a. General Liability insurance shall be written by carrier with an A:VIII or better rating in accordance with the current Best Key Rating guide.
- b. Minimum Combined Single Limit of \$1,000,000.00 per occurrence for bodily injury and property damage.
- c. No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.
- d. Excess Liability Umbrella Policy in the amount of not less than \$2,000,000.00 will be provided at the Contractors expense.
- e. Brazos County shall be named as additional insured on Contractors insurance. "Texas Waiver of Our Right to Recover From Others Endorsement" shall be included in this policy. (Waiver of Subrogation)

## **3. AUTOMOBILE LIABILITY**

- a. General Liability Insurance shall be written by a carrier with an A:VIII or better rating in accordance with the current Best Key Rating Guide.
- b. Minimum Combined Single Limit of \$600,000.00 per occurrence for bodily injury and property damage.

## **4. WORKER'S COMPENSATION INSURANCE**

Pursuant to the requirements set forth in Title 28, Section 110.110 of the Texas compensation insurance policy; either directly through their employer's policy (the Contractor's or subcontractor's policy) or through an executed coverage agreement on an approved TWCC form. Accordingly, if a subcontractor does not have his or her own policy and a coverage agreement is used, Contractors and subcontractors *must* use that portion of the form whereby the hiring contractor agrees to provide coverage to the employees of the subcontractor. The portion of the form that would otherwise allow them not to provide coverage for the employees of an independent contractor may not be used.

The worker's compensation insurance shall include the following terms:

- a. Employer's Liability limits of \$500,000.00 for each accident is required.
- b. "Texas Waiver of Our Right to Recover From Others Endorsement" shall be included in this policy. (Waiver of Subrogation)

Pursuant to the explicit terms of Title 28, Section 110.110 ( c ) (7) of the Texas Administrative Code, the bid specifications, this Agreement, and all subcontracts on this Project must include the following terms and conditions in the following language, without any additional words or changes, except those required to accommodate the specific document in which they are contained or to impose stricter standards of documentation:

### **a. Definitions:**

- i. Certificate of coverage ("certificate") - A copy of a certificate of insurance, a certificate of authority to self-insure issued by the Texas Worker's Compensation Commission, or a coverage agreement (TWCC-81), TWCC-83, or TWCC-84), showing statutory worker's compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

- ii. Duration of the project - includes the time from the beginning of the work on the project until the Contractor's/person's work on the project has been completed and accepted by the governmental entity.
  - iii. Persons providing services on the project ("subcontractors" in section 406.096 {of the Texas Labor Code}) - includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the project, regardless of whether that person has employees. This includes, without limitation, independent Contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.
- b. The Contractor shall provide coverage, based on the proper reporting of classification codes and payroll amounts and filing of any coverage agreements, that meets the statutory requirements of Texas Labor Code, Section 401.011 (44) for all employees of the Contractor providing services on the project, for the duration of the project.
  - c. The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
  - d. If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.
  - e. The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
    - i. a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file providing services on the project, and certificates of coverage showing coverage for all person; and
    - ii. no later than seven calendar days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
  - f. The Contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.
  - g. The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the Contractor knew or should have known, or any change that materially affects the provision of coverage of any person providing services on the project.
  - h. The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
  - i. The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:

- i. provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreement, that meets the statutory requirements of Texas Labor Code, Section 401.011 (44) for all of its employees providing services on the project, for the duration of the project;
- ii. provide to the Contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
- iii. provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
- iv. obtain from each other person with whom it contracts, and provide to the Contractor:
  - (a) a certificate of coverage, prior to the other person beginning work on the project; and
  - (b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
- v. retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
- vi. notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the person know or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
- vii. contractually require each person with whom it contracts, to perform as required by paragraphs (a)-(g), with the certificates of coverage to be provided to the person for whom they are providing services.
- j. By signing this contract, or providing, or causing to be provided a certificate of coverage, the Contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier, or, in the case of a self-insured, with the commission's Division of Self-Insurance regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

**5. CERTIFICATES OF INSURANCE** certificates shall be prepared and executed by the insurance company or its authorized agent, and shall contain the following provisions and warranties:

- a. The company is licensed and admitted to do business in the State of Texas.
- b. The insurance policies provided by the insurance company are underwritten on forms that have been provided by the Texas State Board of Insurance or ISO.
- c. All endorsements and insurance coverage according to requirements and instructions contained herein.
- d. The form of the notice of cancellation, termination, or change in coverage provisions to Brazos County.

- e. Original endorsements affecting coverage required by the section shall be furnished with the certificates of insurance.

#### **K. COMPLIANCE WITH LAW**

The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.

The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.

The Contractor shall follow all applicable state and federal laws, municipal ordinances, and guidelines concerning soil erosion and sediment control throughout the Project and warranty term.

#### **L. INDEMNITY**

The Contractor shall indemnify the County only to the extent of the liability that was caused by the Contractor. To the fullest extent by law, the Contractor agrees to and shall indemnify, hold harmless, and defend the County, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability, of every kind including all expenses of litigation, court costs, and attorney's fees for injury to or death of any person, for damages to any property, or for any breach of contract, arising out of or in connection with the work done by the Contractor under this Contract, provided and only to the extent that any such claim, loss, damage, cause of action, suite or liability is caused in whole or in part by an act or omission of the Contractor.

#### **M. PROPOSAL SUBMITTAL**

1. The Contractor shall submit the proposal on the forms enclosed on the Brazos County web site. All blank spaces in forms shall be correctly filled in by typewriter or manually in ink and the bidder shall state the prices.
2. If a proposal is submitted by an individual, their name must be signed by them or their duly authorized agent. If the proposal is submitted by a firm, association, or partnership, the name and address of each member must be given, and the proposal must be signed by an official or duly authorized agent.
3. **The Contractor must submit an original and five (5) copies of the proposal to Brazos County.**
4. The complete proposal must contain the requested information in this RFQ.
5. All submittals shall be submitted in sealed envelopes bearing the name of the individual or firm, their address, and labeled with the title of this RFQ.

6. It is the sole responsibility of the individual or firm to ensure that the submittal is received in a timely manner. Any submittals received after the scheduled deadline for receipt of submittals will be returned to the individual or firm unopened.

## **N. SCOPE OF SERVICES**

The Statement of Qualifications must not exceed ten (10) pages including the cover letter with a minimum font size of 12 point single spaced.

The Statement of Qualifications should be comprised of four sections that include and address each of the items noted below. Submittals are to provide the information requested below and should reference the identical Section Headings and Section Numbering as indicated.

A specific response is required to each of the following sections and should include the information described below. Failure of a responding firm to submit a completed "Statement of Qualifications" will render the respondent's submittal to be deemed non-responsive and it will be rejected.

### **1. Section 1 – Letter of Introduction (limit – one page)**

- a. Provide a letter of introduction signed by an authorized officer of the organization. Provide contract information including name, address, email, and phone number of the firm. State whether firm is a partnership, corporation, or sole proprietorship, where it is organized, office locations, and the names of the principals, officers, and directors of the firm.
- b. Certification that the Engineering firm is legally licensed to conduct business in the State of Texas.
- c. Statement of which category of services for which the firm is submitting.

### **2. Section 2 – Statement of Firm Organization, Background, and Management Approach (limit – three pages)**

- a. Describe the organization of your firm and general project management approach, demonstrating overall ability of firm to perform the specific services. Include a description of the firm's Quality Control program and procedures.

### **3. Section 3 – Project Team Qualifications**

- a. Project Team – Identify the staff members within the firm proposed to serve on the project team for the County. Provide their resumes with qualifications. Resumes should not exceed 1 single-sided page and are not included in the 10-page limit. The following key team members should be included:
  - (1) Principal In Charge
  - (2) Project Manager(s) / Project Engineer(s)
  - (3) Project Engineers and professional staff
  - (4) Surveyors and professional staff
- b. Experience
  - (1) List company or individual team members experience in providing Engineering services. Include name of projects, clients, city and state, and project descriptions for projects that address providing services for a range of three (3) to five (5) projects completed in the past three (3) years for each of the following groups:

- A. Projects with construction values between \$100,000.00 and \$1,500,00.00
- B. Projects with construction values exceeding \$1,500,000.00
- (2) Include for each project at least one reference contact. Contact may include project owner, construction manager of project, or general contractor.
- c. Sub-Consultants – Identify all proposed sub-consultants. List their license numbers and dates as well as business addresses, phone numbers, and email addresses. Include descriptions of related project experience for appropriate members of these firms. Resumes for sub-consultants should be included with the resumes for price team members.

4. Section 4 – Firm Resources

- a. Provide a statement demonstrating your firm’s or team’s ability to accomplish work in a comprehensive and thorough manner. Numerous other projects may run concurrently or overlap sequentially, or work may be required simultaneously. Please define your firm’s ability to staff accordingly.
- b. Explain the firm’s technical capabilities in the following areas:
  - (1) Software proposed to be used to produce the deliverables for a project and the ability to provide the County with electronic files in Auto-Cad format.
  - (2) Quality control/assurance procedures.
  - (3) Experience working with Brazos County, as well as other Texas Counties.

**O. EVALUATION AND AWARD**

As the basis of award, the County intends to utilize the determination of “best qualified to provide the required services.” There is no guarantee expressed or implied that they County will provide work to all or any of the Respondents that submit a response to this RFQ. The selection of the firm to provide professional services in connection with this project shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. A professional service agreement will be entered into with the most qualified responsible individual or firm who complies with the prescribed requirements. No service contract will be awarded until all necessary investigations have been completed regarding the responsibility and qualifications of the firm or individual. Requests for Qualifications will be reviewed and evaluated by a committee and assigned a score based on the following considerations:

Demonstrated record of experience during the last three (3) years of providing high quality accurate and timely delivery of services to government and private clients; well-established, documented, and effective quality control program.	40%
Ability of firm to respond to County in a timely and effective manner based on size of firm, branch offices, and geographic locations in the State of Texas.	20%
Qualifications of the key project team members who will be assigned to a contract.	25%
Firm’s previous experience and past performance in working with Brazos County and other Texas counties or other governmental entities.	15%

In the event that the County requires additional information or clarification, interviews may be conducted with selected individuals or firms. County staff will make a recommendation to the Commissioner's Court for the final selection and award.

1. Brazos County, at its sole discretion, reserves the right to reject any or all Proposals, reject any particular item on a Proposal, and/or waive immaterial formalities and to accept the offer most advantageous to the County.
2. All Qualification Statements are evaluated for compliance with the RFQ. Failure to comply with the listed Conditions of Proposals may result in disqualification of the Proposal.
3. Any contract made, or purchase order issued, as a result of this RFQ shall be entered into the State of Texas and under the laws of the State of Texas. In connection with the performance of work, the Respondent agrees to comply with the Fair Labor Standard Act, Equal Opportunity Employment Act, and all other applicable Federal, State, and local laws, regulations, and executive orders to the extent that the same may be applicable. Respondent further understands and agrees that venue shall be in Brazos County, Texas.

#### **P. REFERENCES**

Vendors shall provide a list of at least five (5) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the **names, phone number and email** of the company/entity for which the prior work was performed to contact these references. References received on previous solicitations for similar size and scope in the previous six (6) months may be considered in lieu of obtaining a new reference check. A negative reference may be grounds for disqualification of bid. Bidders are not allowed to use Brazos County as a reference.

Company/Entity: City of College Station, Development Engineering Division

Contact: Carol Cotter

Phone: 979-764-3570

Email: ccotter@cstx.gov

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Company/Entity: City of Bryan

Contact: Sam Vernon, Bryan Assistant City Engineer

Phone: 979-209-5030

Email: svernon@bryantx.gov

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Company/Entity: Schultz Engineering

Contact: Joe Schultz

Phone: 979-764-3900

Email: joe@schultzeng.com

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Company/Entity: J4 Engineering

Contact: Glenn Jones

Phone: 979-739-0567

Email: gjones@j4engineering.com

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Company/Entity: RME

Contact: Rabon Metcalf

Phone: 979-764-0704

Email: rabon@rmengineer.com



**Q. V.T.C.A. LOCAL GOVERNMENT CODE §262.0276**

**This Section must be completed. Failure to complete this section will disqualify the bid.**

**Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.**

- a. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
- b. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
- c. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
- d. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
- e. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
- f. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

**Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.**

<u>Name</u>	<u>Title (Owner, Officer, Director, Manager, Etc.)</u>
Nathan Kerr	Owner & President

## **R. PROPOSAL EVALUATION WAIVER**

By submitting a proposal or response, each Proposer/offeror indicated below agrees to waive any claim it has or may have against Brazos County (the Owner), Architect, Engineers, Consultants and their respective Commissioners, directors, employees, or agents arising out of or in connection with (1) the administration, evaluation, or recommendation of any proposal or response (2) any requirement under the Request for Qualification or related documents; (3) the rejection of any proposal or response or any part of any proposal or response; and/or (4) the award of a Contract, if any.

The Proposer further agrees the Owner reserves the right to waive any requirements under the proposal documents or the Contract Documents, with regards to acceptance or rejection of any proposals, and recommendation or award of the contract.

**Note: The Statement of Affirmation Must be Notarized.**

### **STATEMENT OF AFFIRMATION**

"The undersigned affirms that he/she is duly authorized to execute this waiver by the person(s) or business entity making the proposal.

Firm's Name: Kerr Surveying, LLC

Address: 409 N Texas Ave. Bryan, TX 77803

Proposer's Name: Nathan Kerr

Position/Title: President and Owner

Proposer's Signature: \_\_\_\_\_

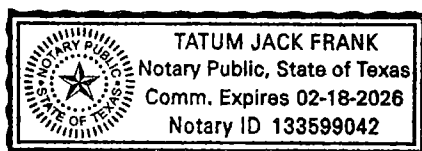
Date: 3/29/2022

Subscribed and sworn to me on this 29<sup>th</sup> day of March in the year 2022

Tatum Jack Frank

Notary Public

My Commission expires 02-18-2026



**S. ADDENDA**

The undersigned acknowledges receipt of the following addenda issued during the time of Bidding and includes the several changes therein in this Proposal.

No. \_\_\_\_\_ No. \_\_\_\_\_ No. \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

**T. CERTIFICATION OF PROPOSAL**

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Contractor, and that the contents of this bid have not been communicated to any other Contractor prior to the official opening.

Signed By: \_\_\_\_\_ Title: President and Owner

Typed Name: Nathan Kerr

Company Name: Kerr Surveying, LLC

Mailing Address: 409 N Texas Ave. Bryan TX 77803  
P.O. Box or Street City State Zip

Employer Identification Number: 92-0186874

CORPORATE SEAL IF SUBMITTED BY A CORPORATION  
END OF RFQ NO. 22-101

**By signing below, Brazos County agrees that this RFQ 22-101 will be awarded to the vendor whose name appears above and both parties agree to the terms and conditions contained herein.**

By: Brazos County Commissioner's Court \_\_\_\_\_

Date: MAY 17, 2022

Attest: Brazos County Clerk Karen McZuer

#### **U. House Bill 89 & Debarment Verification**

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>.

The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract.

The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

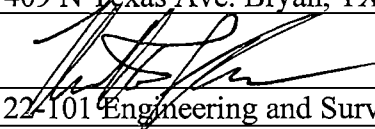
Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Company Name: Kerr Surveying, LLC

Authorized Company Representative: Nathan Kerr

Address: 409 N Texas Ave. Bryan, TX 77803

Signature: 

Date: 3/29/2022

Contract # 22-101 Engineering and Surveying Services

**The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.**

- ☒ **References (Section P)**
- ☒ **V.T.C.A. Local Government Code §262.0276 for Tax Verification (Section Q)**
- ☒ **Statement of Affirmation (Section R)**
- ☒ **All Addendums (if applicable)**
- ☒ **Certification of Proposal (Section S)**
- ☒ **House Bill 89 & Debarment Verification (Section T)**

**Statement of Qualifications**

**RFQ No. 22-101**

**Brazos County**

# **KERR SURVEYING**

**Kerr Surveying, LLC | 409 N. Texas Ave., Bryan, TX 77803**

**Office: (979) 268-3195 | Web: [www.kerrlandsurveying.com](http://www.kerrlandsurveying.com)**

**TBPELS Firm No. 10018500**



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## 1. Section 1 – Letter of Introduction

### **KERR** SURVEYING

409 N. Texas Avenue

Bryan, TX 77803

979-268-3195

[hello@kerrsurveying.net](mailto:hello@kerrsurveying.net)

March 29, 2022

Brazos County Purchasing Department

200 South Texas Ave., Ste. 352

Bryan, TX 77803

Attention: Ms. Kaitlyn Battles

Subject: Statement of Qualifications – Kerr Surveying

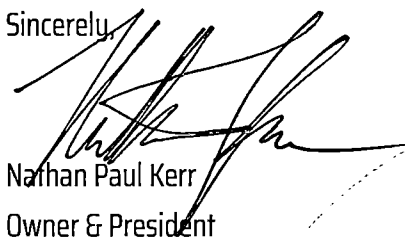
Professional Surveying Services - RFQ No: 22-101, Section A.2. Surveying

Dear Ms. Kaitlyn Battles:

Kerr Surveying, LLC (Kerr Surveying) is pleased to submit this Statement of Qualifications for the Brazos County Purchasing Department's request for qualifications, RFQ No. 22-101, Section A.2. Surveying.

Kerr Surveying is licensed by the Texas Board of Professional Engineers and Land Surveyors, Firm No. 10018500, and is a locally owned Limited Liability Corporation with offices and corporate headquarters in Bryan, Texas. Nathan Paul Kerr, R.P.L.S. 6834, serves as the President, sole Owner and only Officer. Kerr Surveying offers more than 125 years of combined experience in surveying in and around Brazos County and is pleased to offer our Professional Land Surveying Services to Brazos County.

Sincerely,



Nathan Paul Kerr  
Owner & President



## 2. Section 2 – Statement of Firm Organization, Background, and Management Approach

Founded in 1986 by Brad Kerr, Kerr Surveying has a rich and storied history serving and surveying the greater Brazos Valley and more recently, the great State of Texas. Kerr's original office location was off Church Street in the historic Northgate District of College Station, TX. In 2011, as the business continued to grow and scale, Kerr Surveying moved to its current office location of 409 N. Texas Avenue, Bryan, TX. In 2020, following in his father's footsteps, Nathan Kerr purchased Kerr Surveying from his father, Brad Kerr.

Kerr Surveying, TBPELS Firm No. 10018500, is headquartered in the heart of Bryan Texas, employs a professional and skilled staff including two (2) Registered Professional Land Surveyors licensed and certified by the Texas Board of Professional Engineers and Land Surveyors, two (2) Surveyors in Training, three (3) Project Managers, seven (7) CAD Technicians, ten (10) Certified Survey Technicians and five (5) Field Crews offering more than 125 years of combined surveying experience in the Brazos County and around Texas. With the latest Leica GNSS and robotic field equipment, and up-to-date Leica Infinity and Carlson Survey OEM (CAD) software as well as other survey related programs, our staff has the ability to efficiently, effectively, and accurately survey any project to fit your needs and timeline.

Kerr Surveying's management approach begins with its custom and proprietary job management software which serves a CRM and ERP. All pertinent client and job information is housed within the software and each phase of work is closely monitored by the assigned Project Manager. This system-based approach ensures that each project task is completed within its designated time frame, provides the Project Manager the ability to assign specific jobs tasks to the appropriate team member while providing the necessary visibility to make data-based decisions and allows Kerr Surveying to consistently produce the highest quality work in the most efficient timeframe.

Kerr Surveying's Quality Control program begins with the line out process to ensure our crews have the most up-to-date and accurate information needed to collect the necessary data safely and accurately from the field. Once the data has been collected it is processed through the Leica Infinity software which is designed to manage, process, combine, analyze, quality check, and share all field survey data from total stations, digital levels, GNSS systems and UAVs in one software. After the data is QC checked the Project Manager or R.P.L.S. works closely with a Cad Technician to ensure the project documents and deliverables are carefully drafted. Once the project deliverables are drafted, they are then reviewed again by the R.P.L.S. for a final check before signed and sealed.

### 3. Section 3 – Project Team Qualifications

#### A. Project Team:



**Nathan Paul Kerr, R.P.L.S. 6834, Principal in Charge, Owner, President and Project Manager**

Began career in 2012; surveyed since 2007. Earned a Bachelor of Science Degree in Industrial Technology with an Emphasis in Surveying and Mapping from University of Texas at Tyler in 2017.

[nathan@kerrsurveying.net](mailto:nathan@kerrsurveying.net)



**Michael Konetski, R.P.L.S. 6531, Project Manager**

Began career in 2004; Began at Kerr Surveying in 2022. Earned a Bachelor of Science Degree in Industrial Technology from Millersville University, PA in 2003.

[michaelk@kerrsurveying.net](mailto:michaelk@kerrsurveying.net)



**Jeremy Barker, Project Manager, Lead Drafter, CAD Technician III**

Began career at Kerr Surveying in 1999. 14 years of experience on CAD software at Kerr Surveying and 8 years in the field as a survey technician.

[jeremy@kerrsurveying.net](mailto:jeremy@kerrsurveying.net)



**Michael Sherrod, S.I.T., C.S.T. Level I, Chief of Parties & CAD Technician I**

Began career in 2019. Earned a Bachelor of Science Degree in Geographic Information Science and Technology with minors in Geology and Urban Planning from Texas A&M University in 2020.

[michael@kerrsurveying.net](mailto:michael@kerrsurveying.net)



**Heather Sanders, S.I.T., CAD Technician I**

Began career in 2015. Earned a Bachelor Degree in Civil Engineering with a minor in Construction Science from the University of Texas at Tyler.

[heather@kerrsurveying.net](mailto:heather@kerrsurveying.net)



**Tatum J. Frank, C.S.T. Level I, CAD Technician I**

Began career in 2012. Earned a Bachelor of Science Degree in Geography with GIS Option and a minor in Spanish from Texas A&M University in 2015

tj@kerrsurveying.net

**B. Experience:**

**Projects with Construction Values between \$100,000 and \$1,500,000:**

- ALTA/NSPS Land Title Survey of ~8.6 acres near Texas A&M University Kingsville, Kleberg County
  - Nathan Kerr, R.P.L.S. 6834
  - Reference: Luke Marvel - [luke.marvel@gmail.com](mailto:luke.marvel@gmail.com)
- Topographic As-Built and Standard Land Survey for Mobile Avenue Drainage Project, Bryan, TX
  - Nathan Kerr, R.P.L.S. 6834
  - Reference: City of Bryan, Sam Vernon - [svernon@bryantx.gov](mailto:svernon@bryantx.gov)
- Land Title Survey of a ~9,000-acre farm in Robertson County including the Gradient Boundary of the Brazos River as it applied to the farm.
  - Nathan Kerr, R.P.L.S. 6834
  - Reference: Wendell Wood - [wendell@texag.com](mailto:wendell@texag.com)
- L8B & L8B South Atmos Energy Pipeline Relocation Projects, Brazos County TX
  - Work included boundary determination, easement work and topographic work along 8.5 and 4.5 mile long stretches of easement right of way. Easements were written to replace blanket easements spanning over rural properties, FM Roads and State rights-of-way.
  - Michael Konetski, R.P.L.S. 6531
  - Reference: Corey Lemond
- Church Avenue Relocation Project for Atmos Gas, Brazos County, TX
  - Topographic surveying and right of way determination for the installation of a new service line crossing State and railroad right-of-way as well as necessary staking and easements needed for construction.
  - Michael Konetski, R.P.L.S. 6531
  - Reference: Corey Lemond

Projects with Construction Values exceeding \$1,500,000:

- Midtown City Center, College Station, TX
  - Work included but not limited to Boundary, As-Built, Topographic, LiDAR, Right-of-Way Descriptions.
  - Nathan Kerr, R.P.L.S. 6834
  - Reference: Joe Schultz - [joe@schultzeng.com](mailto:joe@schultzeng.com)
- Bryan Midtown Regional Park Project, Bryan, TX
  - Nathan Kerr, R.P.L.S. 6834
  - Reference: Veronica Mitchell - [v@mitchellandmorgan.com](mailto:v@mitchellandmorgan.com)
- Rellis Campus Texas A&M University System, Brazos County, TX
  - Infrastructure upgrade including topographic survey of the 2,200 acre campus site to upgrade and realign existing utilities located within existing right-of-ways.
  - Michael Konetski, R.P.L.S. 6531
  - Reference: Andrew Lange - [andrew.lange@tamu.edu](mailto:andrew.lange@tamu.edu)
- Texas Avenue Overhead Electric Relocation, Brazos County, TX
  - Phase 1 and Phase 2 of surveying the state right of way through Downtown Bryan for the underground relocation of aerial electric lines. Created over 100 parcel maps with corresponding field notes for the acquisition of utility easements.
  - Michael Konetski, R.P.L.S. 6531
  - Reference: David Hering - [dhering@btutilities.com](mailto:dhering@btutilities.com)
- White Creek Restoration for Texas A&M University System, Brazos County, TX
  - Topographic surveying of 14 different areas along White Creek spanning from Technology Dr. to the mouth of the Brazos River for remediation process of washout and exposed utilities.
  - Michael Konetski, R.P.L.S. 6531
  - Reference: Andrew Lange - [andrew.lange@tamu.edu](mailto:andrew.lange@tamu.edu)

#### 4. Section 4 – Firm Resources

- A. Kerr Surveying is more than able to accomplish any and all professional surveying work required, both thoroughly and in a comprehensive manner. With a team comprised of 2 Registered Professional Land Surveyors, 2 Surveyors in Training, 3 Project Managers, 7 CAD Technicians, 10 Certified Survey Technicians and 5 Field Crews utilizing the latest Leica GNSS and robotic field equipment, and up-to-date Leica Infinity and Carlson Survey OEM (CAD) software as well as other survey related programs, our staff has the ability to efficiently, effectively and accurately survey any project to fit the required needs and timeline.
- B. Kerr Surveying uses Leica Infinity and Carlson Survey OEM software which produces Auto-Cad 2021 electronic versions of deliverables. In addition to Auto-Cad software, Kerr manages all clients and projects within a proprietary and custom ERP management software which ensures both our clients and projects are well documented, tracked and managed through each stage and deadlines are met.

Kerr Surveying's Quality Control process begins with the line out process to ensure our crews have the most up to date and accurate information needed to collect the necessary data safely and accurately from the field. Once the data has been collected, it is processed through the Leica Infinity software, which is designed to manage, process, combine, analyze, quality check and share all field survey data from total stations, digital levels, GNSS systems and UAVs in one software. After the data is processed, the Project Manager or R.P.L.S. works closely with a CAD Technician to ensure the project documents and deliverables are carefully drafted. Once the project deliverables are drafted, they are then review again by the R.P.L.S. for a final check before signed and sealed.

Over its 35 years in business Kerr Surveying has extensive experience in working with both the City of Bryan and College Station, Texas A&M University (both locally and satellite campuses), Brazos, Burleson, Grimes, Leon, Madison, Robertson and Washington Counties. Our experience with municipalities includes the gamut of professional surveying services and our experience with the respective counties of the Brazos Valley has been site development, right-of-way abandonments, right-of-way dedications, easements, titles, boundaries, elevation certificates and platting.

In the event that the County requires additional information or clarification, interviews may be conducted with selected individuals or firms. County staff will make a recommendation to the Commissioner's Court for the final selection and award.

1. Brazos County, at its sole discretion, reserves the right to reject any or all Proposals, reject any particular item on a Proposal, and/or waive immaterial formalities and to accept the offer most advantageous to the County.
2. All Qualification Statements are evaluated for compliance with the RFQ. Failure to comply with the listed Conditions of Proposals may result in disqualification of the Proposal.
3. Any contract made, or purchase order issued, as a result of this RFQ shall be entered into the State of Texas and under the laws of the State of Texas. In connection with the performance of work, the Respondent agrees to comply with the Fair Labor Standard Act, Equal Opportunity Employment Act, and all other applicable Federal, State, and local laws, regulations, and executive orders to the extent that the same may be applicable. Respondent further understands and agrees that venue shall be in Brazos County, Texas.

#### **P. REFERENCES**

Vendors shall provide a list of at least five (5) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the **names, phone number and email** of the company/entity for which the prior work was performed to contact these references. References received on previous solicitations for similar size and scope in the previous six (6) months may be considered in lieu of obtaining a new reference check. A negative reference may be grounds for disqualification of bid. Bidders are not allowed to use Brazos County as a reference.

Company/Entity: City of College Station, Development Engineering Division

Contact: Carol Cotter

Phone: 979-764-3570

Email: ccotter@cstx.gov

Company/Entity: City of Bryan

Contact: Sam Vernon, Bryan Assistant City Engineer

Phone: 979-209-5030

Email: svernon@bryantx.gov

Company/Entity: Schultz Engineering

Contact: Joe Schultz

Phone: 979-764-3900

Email: joe@schultzeng.com

Company/Entity: J4 Engineering

Contact: Glenn Jones

Phone: 979-739-0567

Email: gjones@j4engineering.com

Company/Entity: RME

Contact: Rabon Metcalf

Phone: 979-764-0704

Email: rabon@rmengineer.com

**Q. V.T.C.A. LOCAL GOVERNMENT CODE §262.0276**

**This Section must be completed. Failure to complete this section will disqualify the bid.**

**Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.**

- a. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
- b. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
- c. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
- d. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
- e. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
- f. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

**Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.**

<b><u>Name</u></b>	<b><u>Title (Owner, Officer, Director, Manager, Etc.)</u></b>
Nathan Kerr	Owner & President



**R. PROPOSAL EVALUATION WAIVER**

By submitting a proposal or response, each Proposer/offeror indicated below agrees to waive any claim it has or may have against Brazos County (the Owner), Architect, Engineers, Consultants and their respective Commissioners, directors, employees, or agents arising out of or in connection with (1) the administration, evaluation, or recommendation of any proposal or response (2) any requirement under the Request for Qualification or related documents; (3) the rejection of any proposal or response or any part of any proposal or response; and/or (4) the award of a Contract, if any.

The Proposer further agrees the Owner reserves the right to waive any requirements under the proposal documents or the Contract Documents, with regards to acceptance or rejection of any proposals, and recommendation or award of the contract.

**Note: The Statement of Affirmation Must be Notarized.**

**STATEMENT OF AFFIRMATION**

"The undersigned affirms that he/she is duly authorized to execute this waiver by the person(s) or business entity making the proposal.

Firm's Name: Kerr Surveying, LLC

Address: 409 N Texas Ave. Bryan, TX 77803

Proposer's Name: Nathan Kerr

Position/Title: President and Owner

Proposer's Signature: \_\_\_\_\_

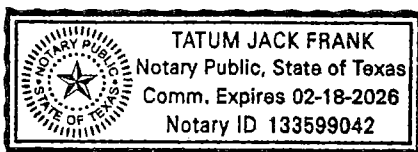
Date: 3/29/2022

Subscribed and sworn to me on this 29<sup>th</sup> day of March in the year 2022

Tatum Jack Frank

Notary Public

My Commission expires 02-18-2026



**S. ADDENDA**

The undersigned acknowledges receipt of the following addenda issued during the time of Bidding and includes the several changes therein in this Proposal.

No. \_\_\_\_\_ No. \_\_\_\_\_ No. \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

**T. CERTIFICATION OF PROPOSAL**

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Contractor, and that the contents of this bid have not been communicated to any other Contractor prior to the official opening.

Signed By: \_\_\_\_\_ Title: President and Owner

Typed Name: Nathan Kerr

Company Name: Kerr Surveying, LLC

Mailing Address: 409 N Texas Ave. Bryan TX 77803  
P.O. Box or Street City State Zip

Employer Identification Number: 92-0186874

CORPORATE SEAL IF SUBMITTED BY A CORPORATION  
END OF RFQ NO. 22-101

**By signing below, Brazos County agrees that this RFQ 22-101 will be awarded to the vendor whose name appears above and both parties agree to the terms and conditions contained herein.**

By: Brazos County Commissioner's Court \_\_\_\_\_

Date: \_\_\_\_\_

Attest: Brazos County Clerk \_\_\_\_\_

#### **U. House Bill 89 & Debarment Verification**

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>.

The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract.

The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

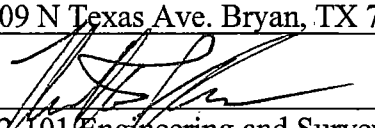
Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Company Name: Kerr Surveying, LLC

Authorized Company Representative: Nathan Kerr

Address: 409 N Texas Ave. Bryan, TX 77803

Signature: 

Date: 3/29/2022

Contract # 22-101 Engineering and Surveying Services

**The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.**

- ☐ **References (Section P)**
- ☐ **V.T.C.A. Local Government Code §262.0276 for Tax Verification (Section Q)**
- ☐ **Statement of Affirmation (Section R)**
- ☐ **All Addendums (if applicable)**
- ☐ **Certification of Proposal (Section S)**
- ☐ **House Bill 89 & Debarment Verification (Section T)**

## ***Kerr Surveying – Rate Sheet***

**KERR**  
SURVEYING

- 3-Person Survey Crew (with equipment) ————— \$200/hour
- 2-Person Survey Crew (with equipment) ————— \$160/hour
- 1-Person Survey Crew (with Equipment) ————— \$120/hour
- Research Assistant ————— Free of charge
- CAD Technician (Level I) ————— \$75/hour
- CAD Technician (Level II) ————— \$100/hour
- CAD Technician (Level III) ————— \$125/hour
- Junior Project Manager ————— \$125/hour
- Senior Project Manager or RPLS ————— \$150/hour
- Principal RPLS ————— \$200/hour



409 N. Texas Ave., Bryan, TX 77803

[www.kerrlandsurveying.com](http://www.kerrlandsurveying.com)

(979) 268-3195



# Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803  
PHONE (979) 361-4290 FAX (979) 361-4293

April 15, 2025

Dudley Engineering, LLC  
40 Pamela Lane  
College Station, TX 77845

**Re: Renewal of Contract #25-100R for Geotechnical and Construction Materials Testing Services for Brazos County.**

Brazos County appreciates the quality work your company has provided and would like to exercise the renewal option for **Geotechnical and Construction Materials Testing 25-100R, previously known as 22-101.**

All terms, conditions, and pricing shall remain the same. This renewal term will be for one year from May 17, 2025 to May 16, 2026.

To accept the renewal option, please fill out the information and sign below. Return the signed documents by email to [pnelson@brazoscountytexas.gov](mailto:pnelson@brazoscountytexas.gov) or fax to (979) 361-4293. Please then submit the original signed documents and an updated Certificate of Insurance by mail to the address listed above. **Please return acceptance as soon as possible.** If you have any questions, I may be reached at (979) 361-4291.

Contact Name: Anna Dudley Title: President  
E-Mail: adudley@audleyeng.com Telephone: 832 202 8190

DUDLEY ENGINEERING, LLC

[Signature]  
Authorized Signature

4/8/25  
Date

BRAZOS COUNTY

[Signature]  
Duane Peters, County Judge

4/15/25  
Date



# Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803

PHONE (979) 361-4290 FAX (979) 361-4293

April 15, 2025

Goodwin-Lasiter, Inc dba GLS  
4077 Cross Park Dr. STE 100  
Bryan, TX 77802

**Re: Renewal of Contract #25-100R for Engineering Services for Brazos County.**

Brazos County appreciates the quality work your company has provided and would like to exercise the renewal option for **Engineering Services 25-100R, previously known as 22-101.**

All terms, conditions, and pricing shall remain the same. This renewal term will be for one year from May 17, 2025 to May 16, 2026.

To accept the renewal option, please fill out the information and sign below. Return the signed documents by email to [pnelson@brazoscountytexas.gov](mailto:pnelson@brazoscountytexas.gov) or fax to (979) 361-4293. Please then submit the original signed documents and an updated Certificate of Insurance by mail to the address listed above. **Please return acceptance as soon as possible.** If you have any questions, I may be reached at (979) 361-4291.

Contact Name: John Rusk Title: jrusk@glstexas.com

E-Mail: jrusk@glstexas.com Telephone: 979-776-9700

GOODWIN-LASITER, INC DBA GLS

A handwritten signature in black ink, appearing to be "JR", written over a horizontal line.

Authorized Signature

04/09/2025

Date

BRAZOS COUNTY

A handwritten signature in black ink, appearing to be "Duane Peters", written over a horizontal line.

Duane Peters, County Judge

4/15/25

Date



# Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803

PHONE (979) 361-4290 FAX (979) 361-4293

April 15, 2025

Kerry Surveying, LLC  
1718 Briarcrest Dr  
Bryan, TX 77802

**Re: Renewal of Contract #25-100R for Surveying Services for Brazos County.**

Brazos County appreciates the quality work your company has provided and would like to exercise the renewal option for *Surveying Services 25-100R, previously known as 22-101*.

All terms, conditions, and pricing shall remain the same. This renewal term will be for one year from May 17, 2025 to May 16, 2026.

To accept the renewal option, please fill out the information and sign below. Return the signed documents by email to [pnelson@brazoscountytexas.gov](mailto:pnelson@brazoscountytexas.gov) or fax to (979) 361-4293. Please then submit the original signed documents and an updated Certificate of Insurance by mail to the address listed above. **Please return acceptance as soon as possible.** If you have any questions, I may be reached at (979) 361-4291.

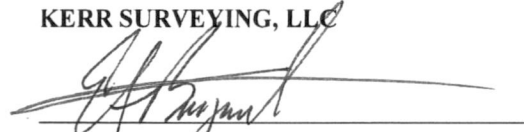
Contact Name: Eric Bryant

Title: Partner & Vice President

E-Mail: [eric@kerrsurveying.net](mailto:eric@kerrsurveying.net)


Telephone: 979-268-3195

KERR SURVEYING, LLC

  
Authorized Signature

4/8/2025  
Date

BRAZOS COUNTY

  
Duane Peters, County Judge

4/15/25  
Date





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Approval of Bid Renewal #25-107R Transportation of Deceased & Cremation Services with Hillier Funeral Home.

TO: Commissioners Court

FROM: Celina Nava

DATE: 04/10/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This contract will be utilized by all four (4) Justice of the Peace from Brazos County when the need arises for transportation of deceased bodies to the Medical Examiner Office in either Bexar or Travis County or as directed by the Justice of the Peace. The County has a statutory, financial responsibility to transport deceased bodies to a Medical Examiner when ordered for autopsy. The County only pays for the return of a body when determined to be indigent and is then also responsible for the cremation. It also includes cremation services for indigent deceased or unclaimed bodies to the Medical Examiners offices mention above. This contract provides firm rates for the transportation and cremation services when requested by the Justices of the Peace. This contract has been included in the operation budget under Commissioner's Court. The contract is set to expire April 30, 2025 and this renewal would extent contract for another year term from May 1, 2025 to April 30, 2026.

**ATTACHMENTS:**

**File Name**

[Fully Executed Contract - Hillier.pdf](#)  
[Partially Executed Renewal Letter.pdf](#)  
[Revised Tabulation.pdf](#)

**Description**

Original Contract  
Partially Executed Renewal Letter  
Bid Tabulation

**Type**

Backup Material  
Backup Material  
Backup Material



## REQUEST FOR BID

**BID NO. 22-107**

**Transportation of Deceased and Cremation Services**

**SEALED BIDS TO BE SUBMITTED BEFORE:**

**Tuesday, March 8, 2022, 2:00pm CST**

**TO THE:**

**BRAZOS COUNTY**

**PURCHASING DEPARTMENT**

**200 S. Texas Ave. Suite 352**

**Bryan, TX 77803**

**Phone: (979) 361-4290**

**Fax: (979) 361-4293**

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the bid. Any such contact will be grounds for rejection of the Respondent's bid.

In compliance with this solicitation, the undersigned Respondent(s) having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following bid for furnishing the material and/or services listed on the attached Bid Form and agrees to deliver said items at the locations and for the prices set forth on the Bid Form.

Company Name: Hillier Funeral Home

By (Print): Amanda Gittelman Title: Managing Partner

Physical Address: 2301 East 29th Street

Mailing Address: (same)

Telephone: (979) 822-1571 Fax: (979) 823-8050 E-Mail: amanda@hillierfuneralhome.com

Bids will be received at the Brazos County Administration Building, Purchasing Department, 200 South Texas Ave Suite 352, Bryan, Texas prior to 2:00 p.m., Tuesday, March 8, 2022 at which time bids will be publicly opened and read aloud.

**A. SCOPE OF BID**

1. Bids are solicited for the Transportation of Deceased to the Medical Examiner and Pauper Cremation Services for a two (2) year period beginning May 1, 2022 through April 30, 2024 in accordance with the following Conditions of Bidding.

**B. CONDITIONS OF BIDDING**

1. The following instructions apply to all bids and become a part of terms and conditions of any bid submitted to the Brazos County Purchasing Office, unless otherwise specified elsewhere in this bid request. All Respondent(s) are required to be informed of these terms and conditions and will be held responsible for having done so:
2. Definitions: In order to simplify the language throughout this bid, the following definitions shall apply:
  - a. **BRAZOS COUNTY** – Same as County.
  - b. **COMMISSIONERS COURT** – The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all County business as conferred by the State Constitution and Laws.
  - c. **CONTRACT** – An agreement between the County and a Contractor to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
  - d. **CONTRACTOR** – The successful Respondent(s) of this bid request.
  - e. **COUNTY** – The government of Brazos County, Texas and its authorized representative.
  - f. **SUB-CONTRACTOR** – Any contractor hired by the Contractor or supplier to furnish materials and services specified in the bid request.
  - g. **RESPONDENT** – Any supplier or vendor responding to the bid request.
3. Upon acceptance and approval by the Commissioners Court, this bid effects a working contract between Brazos County and the Contractor for the period designated.
4. Bids must be received by the Purchasing Office prior to the time and date specified. The mere fact that the bid was dispatched will not be considered; the Respondent(s) must have the bid actually delivered to and received by the Purchasing Department.
5. The County reserves the right to accept or reject in part or in whole, any bids submitted, and to waive any technicalities for the best interest of the County.



6. Brazos County shall not be responsible for any verbal communication between any employee of the County and any Respondent(s). Only written specifications and written price quotations will be considered. Respondent(s) with questions regarding the bid should submit them in writing via the Brazos Valley e-Marketplace at <https://brazosbid.ionwave.net>.
7. Brazos County reserves the right to reject any bid that does not fully respond to each specified item.
8. Respondent(s) must include Tax Identification Number for the bid to be valid.
9. Should there be a change in ownership or management; the Contract shall be canceled unless a mutual agreement is reached with the new owner or manager to continue the Contract with its present provisions and prices. This Contract is nontransferable and may not be reassigned by either party.
10. The County may cancel this Contract at any time for any reason, provided a thirty-day written notice is given.
11. The bid award shall be based on, but not necessarily limited to, the following factors:
  - a. Unit Price
  - b. Extended price
  - c. Special needs and requirements of Brazos County
  - d. Results of testing samples (if required by Brazos County)
  - e. Delivery
  - f. References
  - g. Brazos County's experience with products bid
  - h. Respondent's past performance record with Brazos County
12. Although the cost of products to be provided is an essential part of the bid, Brazos County is not obligated to award a contract on the sole basis of cost but will award to Respondent considered to be the best value to Brazos County.
13. Acceptance of merchandise, work, and/or equipment provided shall be made by the County at the sole discretion of the Commissioners Court when all terms and conditions of the Contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
14. Title and risk of loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.

15. This Contract shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this Contract, when applicable.
16. Bids must be submitted on quantities and units of measure specified by the bid documents. In the event of errors in extended prices the unit price shall govern. Any suggested change in quantity on the part of the Respondent(s) to secure better price or delivery is welcomed and may be given consideration provided that the bidder also bids on the quantity specified.
17. Bids must specify the number of consecutive calendar days required to deliver the commodities under normal conditions. Failure to specify delivery time will be considered reason enough to cause the bid to be disregarded. Delivery time quoted will be given consideration in awarding a contract. If delivery is not made within a reasonable time of the specified delivery in the bid, the entire order or contract may be canceled, and the Contractor barred from bidding in future solicitations.
18. Bids cannot be altered after receiving time. No bid may be withdrawn after opening time without acceptable reason and with the approval of the Purchasing Agent.
19. **Bids must be submitted on this form and returned in a sealed envelope clearly marked with Respondent Name and Bid Number to ensure proper recognition upon its arrival. Bids will not be considered if submitted by telephone, fax or any other means of rapid dispatch, nor will a bid be considered if submitted to any other person or department other than specifically instructed. Bids not received prior to the expressed date and time listed in this bid will be rejected or returned unopened to the Respondent(s). Bids submitted to any other person or department other than the Brazos County Purchasing Department will not be accepted.**
20. It is the Respondent's sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda, and special notices. The Certification of Bid Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to provide signature on the Certification of Bid Form renders bid non-responsive. Failure to complete the submission of all required forms, including but not limited to the Reference Page, House Bill 89 & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents may be grounds for rejection of entire bid. By submitting a response to this solicitation, the Respondent(s) agrees to comply with HB 1295, Government Code 2252.908, if awarded a contract. Respondent(s) agrees to provide



Brazos County the "Certificate of Interested Parties", Form 1295 as required, for renewals, amendments or extensions to the Contract.

Visit [https://ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm) for more information.

21. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda. Any interpretation, corrections or changes to these specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Brazos County Purchasing Agent, authorized to do so by the Commissioner's Court. Addenda will be made available using the same distribution method used to post or make available the original solicitation. Bidders shall acknowledge receipt of all addenda or their proposal may be considered non-responsive.
22. It is our policy not to furnish bid results over the phone. Bid results and tabulation sheets will be posted on the Brazos Valley e-Marketplace (<https://brazosbid.ionwave.net>) after bid award by Commissioner's Court.
23. The bid specifies the number of consecutive calendar days required to reach substantial completion of the project under normal conditions. Failure to comply with completion time will be considered reason enough to enforce liquidated damages and/or cancel the contract. If the job cannot be completed within the terms of the contract as determined by Brazos County, Brazos County will suffer further loss. Contractor and Contractor's Surety shall be liable for and shall pay Owner stipulated and fixed sums, hereinafter agree to as liquidated damages, for each additional calendar day of delay past the thirty (30) days stated in the contract: Two Hundred Fifty Dollars (\$250.00). It is understood that said sum shall be considered liquidated damages and shall not be considered as a penalty against the Contractor.
24. Brazos County reserves the right to extend this Contract annually for a maximum of three (3) additional one (1) year periods with no changes in the terms or conditions of this Contract, if agreed upon by both parties.
25. The Contractor agrees to extend prices and terms to all entities that has entered or will enter into joint purchasing inter-local cooperation agreement(s) with Brazos County.
26. Three (3) references are to be provided by Respondent. Failure to submit references may result in disqualification of bid. Brazos County department references will not be accepted.
27. Contractor shall observe and comply with all federal, state and local laws, safety, and health regulations, ordinances, and all regulations which in any manner effect conduct of the work or services being performed.

28. Any subcontracting must be approved prior to commencement of the Contract by Brazos County.
29. Any variation from the specifications in this bid document must be indicated on the bid or on a separate attachment to the bid and labeled as such.
30. Any brand name, or manufacturer's reference used is considered to be descriptive – not restrictive – and is indicative of the type and quality the County desires to purchase. Bids on similar items of like quality will be considered only if it is noted in the bid documents and accompanied by fully descriptive product literature. All substitutions will contain the same active ingredients in the same percentages or quantity of the items listed in the bid. If notation of substitution is not made, it is assumed the Respondent(s) is bidding the item specified.
31. The County does not guarantee to purchase any minimum or maximum quantities. If any quantities are listed in the bid, they are estimated quantities used for calculating purposes only.
32. In the event the Contractor is unable to furnish any item within a reasonable time after order is placed due to strikes, war or any reason beyond the Contractor's control, the County reserves the right to purchase these items from any source, without causing this Contract to be canceled.
33. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the Contractor in completion of the Contract. This term supersedes any contradicting terms throughout the Contract and/or any attachments.
34. The Contractor should submit itemized invoices with clearly marked remittance copies to the following address:

Brazos County  
ATTN: Auditors  
P.O. Box 914  
Bryan, TX 77806

Statements of accounts will not be sufficient to warrant payment. Unless other arrangements have been made; all invoices to be paid in full within 30 days after satisfactory delivery of commodities and or services and receipt of invoice at the listed



address. Checks will be made payable to the Contractor only, and shall not include sub-contractors, assignees, or any other party.

35. As a governmental subdivision, Brazos County is exempt from most types of taxes, including but not limited to sales tax, excise tax, and import duties. Such costs must not be included in bid prices. Tax Exemption Certificates can be obtained upon request from County.
36. Upon award of Contract for any commodity or materials purchased by Brazos County, the Contractor agrees to protect the County from any claim involving patent right infringement, copyright infringement, sales franchise disputes.
37. Unless otherwise specified, all items ordered from the Contractor must be new, unused, and in first class condition. Products usually packaged for commercial sale shall be furnished in proper container so as to facilitate storage and handling.
38. This bid shall be governed by the laws of the State of Texas and Potential Respondent(s) and the subsequent Contractor(s) are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law.
39. Venue for any dispute, shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.
40. Respondent(s) understands that Brazos County is a governmental entity subject to Texas State and Federal public information statutes. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this bid and/or subsequent contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.
41. Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.



42. The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.
43. The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.
44. The Contractor shall follow all applicable state and federal laws, municipal ordinances, and guidelines concerning soil erosion and sediment control throughout the Project and warranty term.

### **C. INSURANCE REQUIREMENTS**

1. The Contractor shall instruct his insurance agent or carrier to furnish to the County a Certificate of Insurance attesting to the issuance of the following parts of this section. Please note that such Certificates of Insurance and any required bonds must be issued and then approved by Brazos County Risk Management. The Certificate of Insurance must be approved by Risk Management before any deliveries can be made.
2. The Contractor shall furnish and keep in full force the following insurance during the term of this Contract:
3. Statutory Workmen's Compensation and \$1,000,000 Employer's Liability Insurance with waiver of subrogation.
4. General Liability with limits for bodily injury and for property damages of not less than \$1,000,000 aggregate, \$500,000 each occurrence with Brazos County named as an additional insured with waiver of subrogation in favor of Brazos County.
  - a. Commercial Automotive Liability with \$500,000 CSL for Bodily Injury and Property Damage Liability with Brazos County named as an additional insured with waiver of subrogation in favor of Brazos County.
  - b. Cargo Insurance to sufficiently cover materials transported.
5. All of the aforementioned policies and Certificates of Insurance should be issued immediately after the Contractor receives notification of award.
6. The Contractor agrees to release and hold harmless Brazos County from any and all claims and liability due to the acts of the Contractor's employees and the operation of his equipment. The Contractor also agrees to hold harmless Brazos County from any and all

expenses, including attorney fees, incurred by Brazos County in litigation or otherwise resisting such claims or liabilities as a result of the Contractor's employees' activities. Further, the Contractor agrees to protect, indemnify and hold harmless Brazos County from and against all claims, demands and causes of action of every kind and character brought by any employees of the Contractor against Brazos County due to personal injuries and/or death to such employee resulting from any neglect act, by either commission or omission on the part of the Contractor or Brazos County.

#### D. REFERENCES

Respondent(s) shall provide a list of at least three (3) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the names, phone number and email of the company/entity for which the prior work was performed to contact these references. A negative reference may be grounds for disqualification of bid. Respondent(s) are not allowed to use Brazos County as a reference.

Company/Entity: Allison Funeral Home

Contact: Sarah Carter

Phone: (936) 336-6418

Email: Sarah.carter@allisonfuneralservice.com

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Company/Entity: Memorial Oaks Chapel

Contact: Ryan Stephens

Phone: (979) 836-4564 cell: (979) 574-1305

Email: rstephens@legacyfuneralgroup.com

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Company/Entity: Southwest Transplant Alliance

Contact: Natausha Johnson

Phone: (469) 458-9654

Email: njohnson@organ.org



## **E. SPECIFICATIONS**

If it is in the best interest of the County, the County may award this bid to two (2) different Contractors, resulting in two (2) separate contracts (Contract for the Transportation of Deceased to Medical Examiner and Contract for Pauper Cremation Services)

### **SPECIFICATIONS FOR TRANSPORTATION OF DECEASED TO MEDICAL EXAMINER**

Brazos County has a need for transportation of deceased bodies to the Medical Examiner's Office in either Bexar or Travis County or as directed by the Justice of the Peace. Below are the specifications required:

1. A Justice of the Peace or other authorized County representative will determine if a body requires an autopsy. If an autopsy is required, the Justice of the Peace will notify the Contractor for pick-up and transportation to a designated Medical Examiner's Office
2. Once notified, the Contractor shall be in route to the location of the deceased within 15 minutes of notification. Contractor shall arrive at the scene no later than 30-45 minutes after notification.
3. Contractor is required to provide a new individually packaged body bag each time they transport a body. The body bag shall arrive at the scene in a clean sealed plastic bag (unopened). Any Brazos County Official has the right to inspect each bag prior to it being used at pickup location. Brazos County has a right to refuse any bag that appears to be used, dirty or appears to have been opened prior to arrival at the location where body is to be picked up.

Body Bag shall be a minimum of 17 mil and capable of containing the body and all fluids without ripping or tearing.

4. Transportation will start from place of death or the body's location to one of the Medical Examiner's Offices authorized in this bid. Loaded one way only.
  - a. Bexar County Medical Examiner's Office in San Antonio, TX (approximately 167 miles loaded one way)
  - b. Travis County Medical Examiner's Office in Austin, TX (approximately 107 miles loaded one way)
  - c. Contractor shall give a cost per mile for instances when the Justice of the Peace requests the body to be sent to a Medical Examiner's office that is not listed or any other location within Brazos County. Mileage shall be billed using distance determined by Google Maps.
5. In the event that the body needing transport is located at another location (including funeral home or hospital) within Brazos County, the Contractor shall pick up the body and transport it to the designated Medical Examiner's Office.

6. In the event that a body weighs more than 300 lbs., the Contractor is required to have 2 people available for transportation and unloading of the body at the Medical Examiner's Office. Contractor shall provide an additional cost for the extra personnel needed for bodies that weigh over 300 lbs.
7. The Contractor shall strictly adhere to all laws, state and federal, pertaining to the handling of bodies, including but not limited to **THE TEXAS OCCUPATIONS CODE, THE TEXAS HEALTH & SAFETY CODE, THE TEXAS PENAL CODE and THE TEXAS CODE OF CRIMINAL PROCEDURE** for the duration of this contract. Failure to comply may result in cancellation of the contract.
8. The Contractor shall maintain a professional demeanor at all times. Contractor employees and equipment shall be clean and equipment commonly used in the funeral industry, shall be in good working order. As this process is stressful for the family and friends of the deceased, and the services provided by the Contractor are a reflection of Brazos County, the utmost care shall be exhibited at all times.
9. Contractor is required to review criminal history and driving records of Contractor's employees. No employee of the Contractor shall service Brazos County if he/she has a criminal history (conviction of class B misdemeanor or above) and/or an adverse driving record with more than two (2) citations in the last three (3) years or any chargeable accidents in the last eighteen (18) months.

**SPECIFICATIONS FOR CREMATION OF PAUPER (INDIGENT DECEASED  
OR UNCLAIMED BODIES)**

Brazos County has a need for cremation services for indigent deceased or unclaimed bodies. Below are the specifications required:

10. Once notified, the Contractor shall be in route to the location of the deceased within 15 minutes of notification. Contractor shall pickup deceased from location within Brazos County or the designated Medical Examiner's Office.
11. Transportation will start from place of body's given location to the Contractor's place of business (Crematorium) within Brazos County.
12. In the event that a body weighs more than 300 lbs., the Contractor is required to have 2 people available for transportation and loading of the body at the Medical Examiner's Office. Contractor shall provide any additional cost for the extra personnel needed for bodies that weigh over 300 lbs.
13. In the event that a deceased person is determined to be indigent, Brazos County will pay the Contractor for the transportation from the Medical Examiner to Contractor's location



(Crematorium). In this case the Contractor shall invoice Brazos County for the quoted price for round trip.

14. In the case of when the body is being picked up from a designated Medical Examiner's Office, Contractor shall quote the following transportation loaded one way only:
  - a. Bexar County Medical Examiner's Office in San Antonio, TX (approximately 167 miles loaded one way)
  - b. Travis County Medical Examiner's Office in Austin, TX (approximately 107 miles loaded one way)
  - c. Contractor shall give a cost per mile for instances when the body is at a Medical Examiner's office that is not listed or anywhere within Brazos County. Mileage shall be billed using distance determined by Google Maps.
15. The Contractor shall strictly adhere to all laws, state and federal, pertaining to the handling of bodies, including but not limited to **THE TEXAS OCCUPATIONS CODE, THE TEXAS HEALTH & SAFETY CODE, THE TEXAS PENAL CODE and THE TEXAS CODE OF CRIMINAL PROCEDURE** for the duration of this contract. Failure to comply may result in cancellation of the contract.
16. Contractor is required to review criminal history and driving records of Contractor's employees. No employee of the Contractor shall service Brazos County if he/she has a criminal history (conviction of class B misdemeanor or above) and/or an adverse driving record with more than two (2) citations in the last three (3) years or any chargeable accidents in the last eighteen (18) months.
17. Contractor shall provide cremation services for deceased who lack income or resources to afford any type of funeral expenses and who meet applicable eligibility requirements under the Brazos County rules for burial of paupers.
18. Contractor will certify the deceased as a pauper eligible for cremation to be paid for by the County, by determining to the extent possible and after reasonable investigation that the estate of the deceased does not have any resources that may be used to pay for cremation; and that the family members of the deceased cannot pay for cremation because they do not have the resources that may be used to pay for the cremation.
19. If body is abandoned or unclaimed by the family or the identity of the family is unknown, the deceased will be considered abandoned. In this case Brazos County will pay for the cremation services of the deceased.
20. All unclaimed remains shall be disposed of in accordance with Texas Health and Safety Code and all applicable Texas State Statutes.

21. Contractor shall be responsible for the appropriate documentation required by law or by Brazos County's Order for cremation of the deceased. Contractor shall provide all documentation to support the determination of indigence and provision of cremation services.
22. Contractor shall obtain the Death Certificates and cremation permits in accordance with the State of Texas Laws. All documents shall be present during the cremation of the deceased. The cost of the Death Certificate and filing fees shall be included in the cost of the cremation.
23. All cremations shall be completed within a reasonable amount of time after death, but in no instance shall it be later than thirty (30) days after the Contractor's receipt of the remains.
24. The remains shall be attended by and cremated in the presence of a funeral director licensed under the laws of the State of Texas.
25. Contractor is required to perform all cremations in a licensed crematory.
26. Contractor shall not charge a pauper's estate or family members for services provided under this bid or resulting contract.
27. The Contractor shall maintain a professional demeanor at all times. Contractor employees and equipment shall be clean and equipment commonly used in the funeral industry, shall be in good working order. As this process is stressful for the family and friends of the deceased, and the services provided by the Contractor are a reflection of Brazos County, the utmost care shall be exhibited at all times.
28. Contractor is required to provide a new individually packaged body bag ONLY when it is necessary and another body bag has not been provided by hospital or Medical Examiner. The body bag shall arrive at pickup in a clean sealed plastic bag (unopened). Any Brazos County Official has the right to inspect each bag prior to it being used at pickup location. Brazos County has a right to refuse any bag that appears to be used, dirty or appears to have been opened prior to arrival at the location where body is to be picked up.

Body Bag shall be a minimum of 17 mil and capable of containing the body and all fluids without ripping or tearing.

**F. QUOTATIONS FOR TRANSPORTATION OF DECEASED TO MEDICAL EXAMINER DECEASED**

Contractor shall charge for only one way, loaded trip for each transport performed.

Cost for Round Trip to Medical Examiner in:

Bexar County (approx. 167 miles round trip) \$ 500.00

Travis County (approx. 107 miles round trip) \$ 400.00

Cost per mile for bodies sent to a Medical Examiner's office not listed \$ 2.00 /mile

Additional cost (bodies over 300lbs) \$ 200.00

Disaster Pouch (if needed) \$ 100.00

G. QUOTES FOR CREMATION OF PAUPER (INDIGENT DECEASED OR UNCLAIMED BODIES)

Contractor shall charge for only one way, loaded trip for each transport performed.

Cost for Round Trip to Medical Examiner for Pickup of remains:

Bexar County (approx. 167 miles round trip) \$ 250.00

Travis County (approx. 107 miles round trip) \$ 200.00

Cost per mile for paupers picked up from Medical Examiner's office not listed or anywhere within the Brazos County. \$ 2.00 /mile

Additional cost (bodies over 300lbs) \$ 100.00

Cost per Cremation \$ 300.00

Disaster Pouch (if needed) \$ 100.00



**H. V.T.C.A. LOCAL GOVERNMENT CODE §262.0276**

**THIS SECTION MUST BE COMPLETED. FAILURE TO COMPLETE THIS SECTION WILL DISQUALIFY THE BID.**

**Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.**

1. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
2. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
3. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
4. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
5. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
6. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

**Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.**

Name	Title (Owner, Officer, Director, Manager, Etc.)
Amanda Gittelman	Managing Partner




**I. HOUSE BILL 89 & DEBARMENT VERIFICATION**

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>.

The undersigned affirms the non-debarment statement above, that they are duly authorized to execute this Contract.

The company representative below further affirms, that the company submitting this bid, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the Contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and

"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Company Name: Hillier Funeral Home

Authorized Company Representative: Amanda Gittelman

Address: 2301 East 29th Street

Bryan TX 77802

Signature: agittelmanDate: 03/07/2022

Contract #: \_\_\_\_\_

The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

- ☒ References (Section D)
- ☒ V.T.C.A. Local Government Code §262.0276 for Tax Verification (Section H)
- ☒ House Bill 89 & Debarment Verification (Section I)
- ☐ All Addendums (if applicable)
- ☒ Certification of Bid (Section J)

**J. CERTIFICATION OF BID**

The undersigned affirms that they are duly authorized to execute this Contract, that this bid has not been prepared in collusion with any other vendor and that the contents of this bid have not been communicated to any other vendor prior to the official opening of this bid.

Signed By: agittelmanTyped Name: Amanda Gittelman Title: Managing PartnerCompany Name: Hillier Funeral HomePhone: (979) 822-1571Mailing Address: 2301 East 29th StreetBryan TX 77802Email Address: amanda@hillierfuneralhome.comVendor Tax Identification Number: 76-0651824**END OF BID REQUEST NO. 22-107 TRANSPORTATION OF DECEASED & CREMATION SERVICES**

By signing below, Brazos County agrees that this bid, 22-107 will be awarded as dictated on the associated bid tabulation sheet, to the Respondent whose name appears above and both parties agree to terms and conditions contained herein.

By: [Signature]County Judge

Brazos County Commissioner's Court:

Date: 3/22/22

Attest:

KAREN McQUEEN

Brazos County Clerk:

Karen McQueen



# Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803  
PHONE (979) 361-4290 FAX (979) 361-4293

April 4, 2025

Hillier Funeral Home  
2301 E. 29<sup>th</sup> Street  
Bryan, Texas 77802

**Re: Renewal of Contract # 25-107R for Transportation of Deceased & Cremation Services.**

Brazos County appreciates the quality work your company has provided and would like to exercise the renewal option for *Transportation of Deceased & Cremation Services 25-107R, previously known as 24-096R, 22-107.*

All terms, conditions, and pricing shall remain the same. This renewal term will be for one year from May 1, 2025, to April 30, 2026.

Upon execution of this agreement, Brazos County shall have ninety (90) days to remove all indigent remains from the Hiller Funeral Home.

To accept the renewal option, please fill out the information and sign below. Return the signed documents by email to [cnava@brazoscountytexas.gov](mailto:cnava@brazoscountytexas.gov) or fax to (979) 361-4293. Please then submit an updated Certificate of Insurance by email or mail to the address listed above. **Please return acceptance as soon as possible.** If you have any questions, I may be reached at (979) 361-4492.

Contact Name: Shannon B. Elliott Title: Managing Partner

E-Mail: shannone@hillierfuneralhome.com Telephone: 979.985.2060

HILLIER FUNERAL HOME

Shannon B. Elliott

Authorized Signature

4-9-2025

Date

BRAZOS COUNTY

[Signature]

Duane Peters, County Judge


4/15/25

Date

Bid #25-107R Transportation of Deceased and Cremation Services	
Previously known as 24-096R, 22-107	
May 1, 2025 - April 30, 2026	
	Hillier Funeral Home
Transportation of Deceased to Medical Examiner	
Bexer County Round Trip to ME	\$500.00
Travis County Round Trip to ME	\$400.00
Cost per mile for ME Office not listed	\$2.00
Additional Cost for bodies over 300lbs	\$200.00
Disaster Pouch	\$100.00
Pauper Cremation Services	
Bexer County Round Trip from ME	\$250.00
Travis County Round Trip from ME	\$200.00
Cost per mile for ME Office not listed	\$2.00
Additional Cost for bodies over 300lbs	\$100.00
Cost per Cremation	\$300.00
Disaster Pouch	\$100.00
Notes and Exceptions	

**Recommend Award:** Hillier Funeral Home

**Renewal:** 2 of 3

Approved by Commissioner's Court on this 15<sup>TH</sup> day of APRIL, 2025 by  
 holding the position of COUNTY JUDGE





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Approval of Order exempting the Sole Source Contract with Southern Cementitious Slurry from competitive bidding pursuant to Texas Local Government Code 262.024(a)(7)(A).

TO: Commissioners Court

FROM: Celina Nava

DATE: 03/25/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This contract is utilized by Road and Bridge to purchase liquid slurry material needed to remediate clayey soils when they are encountered on a project. The slurry materials have proven to be advantageous in high density residential areas as well as when more even distribution is needed, in lieu of hydrated lime or powdered cement that are extremely dusty. This contract will provide material accessibility and firm pricing so as to not delay projects when these products are needed for a project. Any purchase of these products are included in the operating or capital budget for Road and Bridge.

**ATTACHMENTS:**

**File Name**

[Memo and Order Exemption.pdf](#)

[Sole Source Form.pdf](#)

[Road Bridge Justification.pdf](#)

[Vendor Sole Source Letter.pdf](#)

**Description**

memo

Sole Source Form - Internal

Department Justification

Vendor Sole Source Letter

**Type**

Backup Material

Backup Material

Backup Material

Backup Material



# Brazos County Purchasing Department

200 South Texas Ave., Ste. 352  
Bryan, TX 77803

## MEMORANDUM

To: Commissioners Court  
From: Wm. Charles Wendt  
Date: February 25, 2025  
Re: Sole Source Exemption- Southern Cement Slurry

---

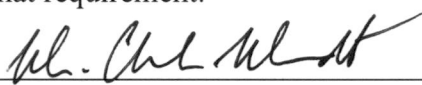
### Requested Action/ Recommendation:

Approval of exemption from competitive bidding requirements, for the purchase of cementitious slurry product from Southern Cement Slurry pursuant to Section 262.024 (a)(7)(A) of the Local Government Code.

### Background:

The Road and Bridge department has requested the purchase of cementitious slurry product from Southern Cement Slurry for use by Brazos County Road & Bridge Department and provided the attached memorandum including justification for this purchase. Based on the information included in this memo, Great Southern Stabilized, LLC. is the exclusive licensee and sole source provider of this product in this region and therefore this purchase can only be obtained from one source.

The approval of a sole source purchase meets the exemption requirements of Section 262.024 (a)(7) of the Local Government Code. This section provides for exemption based on purchasing *items that can be obtained from only one source*. The exemption complies with Local Government Code for sole source purchases. Section 262.024 (c) requires that *if an item exempted under Subsection (a)(7) is purchased, the commissioners court, after accepting a signed statement from the county official who makes purchases for the county as to the existence of only one source, must enter in its minutes a statement to that effect*. This Memo complies with that requirement.

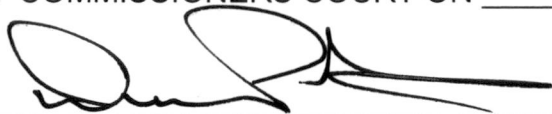
  
\_\_\_\_\_  
Wm. Charles Wendt  
Purchasing Agent

## ORDER

### COMPETITIVE BIDDING REQUIREMENT EXEMPTION OF A CONTRACT FOR SOLE SOURCE MADE BY A COUNTY UNDER LOCAL GOVERNMENT CODE SECTION 262.024(A)(7)(A)

The attached Agreement between Brazos County and Southern Cement Slurry, LLC. for the provision of goods and services described in the attached Customer Agreement constitutes a contract. The Brazos County Commissioners Court finds that this is a contract for goods and services for which competition is precluded due to limited availability by a sole source and is made by a county under V.T.C.A. Section 381.004(a)(10) and is exempt from competitive bidding. This Order is made pursuant to V.T.C.A. Local Government Code §262.024(a)(7)(A) and is to be entered into the Commissioners Court minutes.

APPROVED ☒ DISAPPROVED ☐  
BY COMMISSIONERS COURT ON April 15, 2025 (DATE)



Duane Peters, County Judge



# SOLE SOURCE / SINGLE SOURCE / NO SUBSTITUTE JUSTIFICATION

Complete this form and submit to Purchasing for Sole Source purchases over \$1000.00

REQUISITION # \_\_\_\_\_ ITEM(S) Cem-Lime Stabilization COST \$ \_\_\_\_\_

## I. Check the category most applicable to your requirement:

- ☐ **Sole Source.** (No other known source or the only source meeting specifications.)
- ☒ **Single Source.** (Only the designated Supplier is acceptable due to territories, others may exist.)
- ☐ **Other.** Please Explain \_\_\_\_\_

## II. Check the description(s) most applicable to your requirement:


- ☒ Item has characteristics unique to a Single manufacturer essential to proposed use.
- ☐ Proprietary repair or replacement item.
- ☐ Designed into fabricated equipment.
- ☐ Required for test and evaluation.
- ☐ Emergency acquisition as defined in LGC 262
- ☐ Other: \_\_\_\_\_

## III. Defining Item / Supplier uniqueness:

- A. What are the minimum use requirements (e.g., operating specs; dimensions; tolerances; accuracy; purity; reliability; useful life, etc.)?  
Native/Reclaimed materials tested to achieve strength reqmts. for subgrades
- B. How are these requirements critical to your needs?  
Subgrade strength is essential to quality of the pavement
- C. What other suppliers were considered and why were they rejected? (Brand names and suppliers should be specified.)
- D. Why is this make, model, service, or supplier the only one acceptable?

Prepared By: Prarthana Banerji Date: 2/17/25  
(Department Personnel)

Approved By:  Date: 2/17/25  
(Department Head or Elected Official)

Purchasing Use Only	
<input checked="" type="checkbox"/> Approved By: <u></u>	Date: <u>4/15/25</u>
<input type="checkbox"/> Denied By: _____	Date: _____
Reason: _____	
_____	
_____	



**BRAZOS COUNTY  
ROAD AND BRIDGE DEPARTMENT**

*Prarthana P. Banerji, P.E., C.F.M., County Engineer*

Duane Peters, Brazos County Judge

Bentley Nettles, County Commissioner Pct. 1  
Chuck Kondrela, County Commissioner Pct. 2

Fred Brown, County Commissioner Pct. 3  
Wanda Watson, County Commissioner Pct. 4

**Memorandum**

Date: February 25, 2025

To: Purchasing

From: Prarthana Banerji

This department is requesting approval to utilize Cem-Lime (Cement-Lime Mixture) Super Slurry and Cement Super Slurry. The products originate from Martin Marietta (formerly TXI Materials) and Great Southern Stabilized is the exclusive licensee to provide the specified material in the Southeast Texas Region through February 25, 2025.

We have many roadways in a condition where routine maintenance procedures are ineffective and total roadway reconstruction is necessary. The usual reconstruction operation would involve reclamation of the roadway and stabilization of subgrade with 6% lime or 3% cement.

We have found through previous use of the Super Slurry's that:

- A. The usual application of lime leads to a substantial amount of lime becoming airborne. Lime is an eye, skin and lung irritant while our workers are trained in the proper application of lime and take the necessary precautions when working with lime, there may be citizens living near the area where lime is being applied who could be exposed to irritants with normal lime stabilization methods. Delivery of stabilization with specified slurry applies the product directly to road materials with no risk of airborne exposure to county residents or county workers.
- B. A typical lime application requires the introduction of the lime material to the road subgrade and it is then blade mixed and compacted. Moisture is maintained for 3 days by truck watering until such time as the lime mellows and is then re-mixed and final compaction is achieved. The entire "Normal" stabilization process for a section of road requires substantially more man hours and equipment hours than the method specified. Application of the slurry to a section of road will require intensive mixing, blading and compaction for 2 hours after initial application of the slurry, but then the subgrade work is complete (other than curing). The roadway is drivable for the adjacent residents near a project on day of application. Substantially less man hours and equipment hours are required using specified slurry.

This department believes that we are paying minimally extra in materials and receiving superior stabilization results, plus added environmental benefits by elimination of airborne lime dust and added benefits due to reduction in fuel equipment and man hours in utilizing the Super Slurry.



18 March 2025

Brazos County Purchasing Department  
200 S. Texas Avenue, Suite 352  
Bryan TX 77803

Attn: Ms. Celina Nava

Martin Marietta has a product line called SuperSlurry which produces cementitious products. One product we produce using SuperSlurry technology is cement slurry. At significant cost to itself, Martin Marietta has developed the processes and components necessary to manufacture SuperSlurry through internal experimentation, expertise and inventiveness. However, because of the proprietary nature of the SuperSlurry products, manufacturing processes and delivery system, Martin Marietta is the sole supplier in the Dallas/Ft. Worth area that can provide you with SuperSlurry or its equivalent.

Martin Marietta will license the cement SuperSlurry production process so that cement SuperSlurry will be widely available wherever it is needed. Martin Marietta currently holds a patent on the SuperSlurry product, so we intend to protect the proprietary nature of the product and processes so that only licensed suppliers will be allowed to produce and sell the cement SuperSlurry product to the quality standards established by Martin Marietta. At the present time, Martin Marietta has licensed other manufacturers of cement SuperSlurry throughout Texas and various parts of The United States.

Southern Cement Slurry is the sole source provider in the Southeast Texas region, including the greater Houston and Brazos County areas through December 31<sup>st</sup>, 2027.

If you have any questions or need anything else, please contact us.

Sincerely,

Chris Moretti

Cement Treated Materials  
10615 Spangler Road, Dallas, TX 75220  
t. (972) 409-3240 f. (972) 501-9304  
[www.martinmarietta.com](http://www.martinmarietta.com)





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Approval of Service Contract #25-108 Cementitious Slurry with Southern Cement Slurry LLC.

TO: Commissioners Court

FROM: Celina Nava

DATE: 04/09/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS:

This contract is utilized by Road and Bridge to purchase liquid slurry material needed to remediate clayey soils when they are encountered on a project. The slurry materials have proven to be advantageous in high density residential areas as well as when more even distribution is needed, in lieu of hydrated lime or powdered cement that are extremely dusty. This contract will provide material accessibility and firm pricing so as to not delay projects when these products are needed for a project. Any purchase of these products are included in the operating or capital budget for Road and Bridge.

**ATTACHMENTS:**

**File Name**

[Partially Executed Contract.pdf](#)

**Description**

Partially Executed Contract

**Type**

Backup Material

## CEMENTITIOUS SLURRY FOR BRAZOS COUNTY SERVICE CONTRACT

BRAZOS COUNTY PURCHASING DEPT.  
200 S. Texas Ave., Ste. 352  
Bryan, Texas 77803  
Telephone (979) 361-4292

Contract No. 25-108  
Page 1 of 12 Pages  
June 1, 2025 – May 31, 2026

### GENERAL REQUIREMENT FOR CONTRACT

I, Tanner Thompson as a duly authorized representative of Southern Cement  
Slurry "Contractor" willingly attest to perform (or deliver) as per **Exhibit A** for Brazos County.  
I further agree to all the provisions and specifications contained in this contract.

### TERM

The term of this contract will be for one (1) year starting June 1, 2025, through May 31, 2026.

### ASSIGNMENT

The successful offeror may not assign, sell or otherwise transfer this contract without written permission of Brazos County Commissioners Court. Should there be a change in ownership or management; the contract shall be terminated unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices.

### AWARD

Brazos County reserves the right to award this contract on the basis of LOWEST AND BEST OFFER in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, to reject any or all bids. The County reserves the right to accept or reject in part or in whole, any IQs submitted, and to waive any technicalities for the best interest of the County.

### BIDDERS RESPONSIBILITY

It is the bidder's sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda, and special notices. The Certification of Bid Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to provide signature on the Certification of Bid Form renders bid non-responsive. Failure to complete the submission of all required forms, including but not limited to the Reference Page, Legislative Certification & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents may be grounds for rejection of entire bid. By submitting a response to this solicitation, the bidder agrees to comply with HB 1295, Government Code 2252.908. Bidder agrees to provide Brazos County the "Certificate of Interested Parties", Form 1295 as required, pending award, renewal, amended or extended contract. Visit [https://ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm) for more information. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda.

### CONTRACT OBLIGATION

Brazos County Commissioners Court must award the contract and Brazos County Judge, or other person authorized by Brazos County Commissioners Court must sign the contract before it becomes binding on



**BRAZOS COUNTY, TEXAS**

Brazos County or the offerors. Department heads are NOT authorized to sign contracts for Brazos County. Binding contracts shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

**QUANTITIES**

The quantities specified in this contract are estimates only. Brazos County does not guarantee to purchase any minimum quantities or services other than those listed on a purchase order.

**HOLD HARMLESS AGREEMENT**

Contractor, the successful offeror, shall indemnify and hold Brazos County harmless from all claims for personal injury, death and/or property damage resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this contract. Certification of such coverage must be provided to Brazos County upon request.

**CONTRACT RENEWALS**

Renewals may be made ONLY by written agreement between Brazos County and the offeror. Any and all price escalations shall not be accepted and shall be considered a non-response.

**INSPECTIONS & TESTING**

Acceptance of merchandise, work, and/or equipment provided shall be made by Brazos County at the sole discretion of the Commissioners Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to Brazos County of any and all documentation as may be required. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.

**ADDITION/MODIFICATION OF LOCATIONS OR SERVICES**

Brazos County reserves the right to add locations as these additional locations may be required. Locations to be added may include, but not limited to, expansions or additions to existing facilities and acquisition or construction of new properties. In the event that Brazos County makes significant structural changes to an existing facility that impacts the contractor's cost in providing the services anticipated by this contract such change may be treated as a new facility and the procedures provided for in this section may be followed in determining an appropriate price.

In the event Brazos County wishes to add other locations to a group under the contract, a quotation will be solicited from the incumbent contractor in good standing for the group in which the new location is appropriately situated.

In the event Brazos County shall sell, vacate, abandon, or otherwise dispose or terminate a location to which the contract applies, all existing contracts for services applicable to such location, the portion of this contract that applies to such locations is terminated. All remaining portions of the contract will remain intact. Brazos County will endeavor to give the contractor written notice of such termination of locations a minimum of thirty (30) days in advance.

**SUBCONTRACTING**

Any subcontracting must be approved prior to commencement of the Contract by Brazos County.

**INVOICES & PAYMENTS**

Payments to contractors will not be made if the contractor cannot produce a Brazos County Purchase Order. Contractor shall submit an original invoice on each purchase order or purchase release after each delivery, indicating the purchase order number. Invoices must be itemized. Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, shall be corrected by the contractor. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the contractor in completion of the contract. This term supersedes any contradicting terms throughout the contract and/or any attachments.

When multiple deliveries and/or services are required, the contractor may invoice following each delivery or performance of service and Brazos County will pay on invoice within thirty (30) days upon receipt of invoice. Contracts providing for a monthly charge will be billed and paid on a monthly basis only. The contractor will provide an invoice for each month in which Brazos County is responsible for payment, during the duration of the contract. Prior to any and all payments made for goods and/or services provided under this contract, the contractor should provide their Taxpayer Identification Number or Social Security number as applicable. This information must be on file with Brazos County Auditor's office. Failure to provide this information may result in a delay in payment and/or back-up withholding as required by the Internal Revenue Service. **Retainage of 5% will be withheld from each invoice for the duration of the contract until the County accepts the work as 100% complete and receives all warranties, manuals, releases of lien and other closeout documents. Upon final acceptance by the County, retainage will be released to the Contractor.**

**PRICING**

Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the Pricing/Delivery Information form. **Prices shall be all inclusive: No price changes, additions, or subsequent qualifications will be honored during the course of the contract.** All prices must be written in ink or typewritten. Pricing on all transportation, freight, drayage and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, offeror MUST indicate the items required and attendant costs or forfeit the right to payment for such items. Where unit pricing and extended pricing differ, unit pricing prevails.

**TAXES**

Brazos County is exempt from all federal excise, state and local taxes unless otherwise stated in this contract. Brazos County claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to Brazos County Purchasing Agent.

**GOVERNING FORMS**

In the event of any conflict of interpretation of any part of this overall contract, Brazos County's interpretation shall govern. In the event of a conflict between the terms, conditions, provisions, and

specifications of this contract and any other terms, conditions, provisions, and specifications provided by the contractor; the terms of this contract shall supersede.

**GOVERNING LAW AND VENUE**

This bid solicitation is governed by the laws of the State of Texas, specifically, the competitive bidding requirements of the County Purchasing Act, Texas Local Government Code, §262.021 *et seq.*, as amended. Offerors shall comply with all applicable federal, state and local laws and regulations. Offeror is further advised that these requirements shall be fully governed by the laws of the State of Texas and that Brazos County may request and rely on advice, decisions and opinions of the Attorney General of Texas and Brazos County Attorney concerning and portion of these requirements. Potential vendors are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law. Bidder understands that Brazos County is a government subject to Texas State and Federal public information statutes. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

**COMPLIANCE WITH LAW**

The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.

The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.

The Contractor shall follow all applicable state and federal laws, municipal ordinances, and guidelines concerning soil erosion and sediment control throughout the Project and warranty term.

**DISQUALIFICATION OF OFFEROR**

Upon signing this contract, an offeror offering to sell supplies, materials, services, or equipment to Brazos County certifies that the offeror has not violated the antitrust laws of this state codified in Texas Business and Commerce Code §15.01, *et seq.*, as amended, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if Brazos County believes that collusion exists among the offerors. Bids in which the prices are obviously unbalanced may be rejected. Requests to withdraw a submitted bid or proposal are subject to the approval of the Purchasing Agent.

**SEVERABILITY**

If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have



been included in these requirements and the specifications as though the invalid portion had been omitted.

### **SILENCE OF SPECIFICATIONS**

The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

### **TERMINATION**

Brazos County reserves the right to terminate the contract for default if offeror breaches any of the terms therein, including warranties of offeror or if the offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Brazos County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Brazos County's satisfaction and/or to meet all other obligations and requirements. Brazos County may terminate the contract without cause upon thirty (30) days written notice

### **POLICY REQUIREMENTS FOR CERTIFICATE OF INSURANCE**

#### **CONTRACTOR'S INSURANCE**

The contractor(s) before starting work for Brazos County, must furnish Brazos County a Certificate of Insurance or other acceptable evidence from a reputable insurance company or companies with an A.M. Best Rating of AA (such companies to be acceptable to Brazos County) licensed to write insurance in the state of Texas, showing that the contractor is covered by the insurance as follows:

- (1) Statutory Workers Compensation Insurance with Employers Liability Insurance in the amount of \$1,000,000. In the event any work is sublet, the contractor shall require the subcontractor similarly to provide the same coverage and shall himself acquire evidence of such coverage on behalf of the subcontractor. Waiver of subrogation is required. (TLC Sec. 401.011)
- (2) Commercial General Liability Insurance with a \$ 1,000,000 Combined Single Limit. The policy shall be on the Comprehensive General Liability 1986/90 occurrence form, and shall include coverage for acts of independent contractors, and shall name Brazos County as an additional insured. Waiver of subrogation is required. No claims made policies will be acceptable without prior approval by the Commissioners Court/Risk Management.
- (3) Automobile Public Liability Insurance with a \$1,000,000 Combined Single Limit, in all self-propelled vehicles used in connection with the contract, whether owned, non-owned or hired.

The Certificate of Insurance furnished to Brazos County shall contain a provision that coverage under such policies shall not be canceled or materially changed until at least 30 days prior written notice has

**BRAZOS COUNTY, TEXAS**

been given to Brazos County.

**LIMITATIONS**

The parties are aware that there are constitutional and statutory limitations on the authority of Brazos County to enter into certain terms and conditions of the contract, including, but not limited to, authorizations of the placement of liens on Brazos County property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers and limitations of legal rights, remedies, requirements and processes; limitations of periods to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties; payment of attorneys' fees; dispute resolution; indemnities; and confidentiality (collectively, the "Limitations"). Any contract terms and conditions related to the Limitations will not be binding on Brazos County except to the extent authorized by the laws and Constitution of the State of Texas.

**COVERAGES/WAGES**

Nothing in this contract shall be construed as making Brazos County responsible for the payment of compensation and/or any benefits for contractor including health, property, motor vehicle, workers' compensation, disability, death, and dismemberment insurance for the contractor's employees and/or equipment. Nothing in the contract shall be construed as making Brazos County responsible for wages, materials, logistical support, equipment, and related travel expenses incurred by the contractor.

**SOVEREIGN IMMUNITY**

The parties understand that Brazos County does not waive or relinquish any immunity or defense on behalf of itself, officers, employees, agents, and volunteers as a result of its execution of this contract and the performance of the covenants contained herein. Further, Brazos County is not responsible for any civil liability that arises from any act or omission made within the course and scope of this contract. The parties understand and agree that Brazos County does not assume civil liability under any theory of law for the actions of the contractor in providing services hereunder.

**NOTICES**

Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

**BRAZOS COUNTY:**  
Brazos County, Texas  
Duane Peters, Brazos County Judge  
200 South Texas Avenue, Suite 332  
Bryan, Texas 77803

**CONTRACTOR:****Sales Contract Name:****Phone Number:****Billing Info:**

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### **FISCAL FUNDING CLAUSE**

Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.

### **WAIVERS**

No waiver by either party hereto of any term or condition of this contract shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

### **ENTIRE CONTRACT**

This contract represents the entire and integrated agreement between Brazos County and the contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This contract may only be amended by written instrument approved and executed by the parties.

### **AVAILABILITY AND RETENTION OF RECORDS**

All records relating to the service provided under this contract and supporting documentation for invoices submitted to Brazos County by the contractor shall be retained and made available by the contractor for audit by Brazos County, its duly authorized representatives, the State of Texas (including, but not limited to the Auditor of the State of Texas, Inspector General or duly appointed law enforcement officials) and agencies of the United States Government. Such records shall be returned by contractor and made available for any time period required by state or federal law. If changes occur in the governing state or federal law, regarding retention records, contractor shall comply with such changes. If an audit is initiated before the expiration of such time periods required by state or federal law regarding retention of records, the contractor shall retain such records until the audit is concluded and all issues resolved. Contractor shall provide Brazos County with copies of such audits that be conducted with respect to the contract. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

### **AUDIT RESPONSIBILITY**

The contractor shall be responsible for receiving, replying to and/or complying with any audit exception by appropriate federal, state or local audit directly related to the provision of this contract.

The contractor shall repay to Brazos County the full amount received for duplicate billings, erroneous billings, false or deceptive claims. The contractor recognizes and agrees that Brazos County may withhold any money due and recover through any appropriate method any money erroneously paid under this contract if evidence exists of less than full compliance with this contract.

### **INDEMNIFICATION**

The contractor shall defend, indemnify and save harmless Brazos County and all its officers, agents, and employees from all suits, actions, or claims of any character, name and description including attorney's fees expenses brought for or on account of any injuries or damages received or sustained by any person

or persons or property, by or from the said contractor or his employees or by or in consequence of any negligence in safeguarding the work, or through the use of unacceptable materials in construction of the work, or by or on account of any act of omission, the Worker Compensation Law or any other law, ordinance, order or decree, and so much of the money due the said contractor under and by virtue of his contract as shall be considered necessary by Brazos County may be retained for the use of Brazos County, or in case no money is due, his sureties shall be held until suit or suits, action or actions, claim or claims for injury or damages as aforesaid shall have been settled and satisfactory evidence to that effect furnished Brazos County. Contractor shall defend, indemnify and save harmless Brazos County, its officers, agents and employees in accordance with this indemnification clause regardless of whether the injury or damage is caused in part by Brazos County, its officers, agents or employees.

**V.T.C.A. LOCAL GOVERNMENT CODE §262.0276**

**THIS SECTION MUST BE COMPLETED. FAILURE TO COMPLETE THIS SECTION WILL DISQUALIFY THE BID.**

**Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.**

- a. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
- b. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
- c. "Debt shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
- d. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
- e. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
- f. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.

Name	Title (Owner, Officer, Director, Manager, Etc.)
Tanner Thompson	General Manager

**LEGISLATIVE CERTIFICATIONS**

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized to execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: Southern Cement Slurry

Authorized Company Representative: Tanner Thompson

Address: 7555 FM 762, Richmond, Tx 77469

Signature: 

Date: 4/8/25

Contract #: 25-108

**CERTIFICATION OF BID**

The undersigned further affirms the non-debarment statement above, that they are duly authorized execute this contract, that this bid has not been prepared in collusion with any other vendor, and that the contents of this bid have not been communicated to any other vendor prior to the official opening of this bid.

Signed By:  Title: General Manager


Typed Name: Tanner Thompson

Company Name: Southern Cement Slurry Phone Number: 832-593-2799

Email Address: Tanner.Thompson@AlleytonResource.com

Mailing Address: 7555 FM 762, Richmond, Tx 77469  
P.O. Box or Street City State Zip

Employer Identification Number: 72-1571321

Approved by Commissioners' Court on this 15TH day of APRIL 2025 by  
 Holding the position of COUNTY JUDGE

The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

- ☐ V.T.C.A. Local Government Code §262.0276 for Tax Verification (PAGE 9)
- ☐ Legislative Certification & Debarment Verification (PAGE 10)
- ☐ Certification of Bid (PAGE 11)

EXHIBIT A

# Southern Cement Slurry, LLC

## Quotation and Sales Contract



Co: Brazos County

Attn: Ms. Celina Nava

Date: 3/18/2025

Bid Date: \_\_\_\_\_

Subject to terms and conditions, we are pleased to quote the following for use in the construction of:

Job Name: Brazos County

Located at: 300 E 26th Street, Bryan, Texas

Prices quoted are F.O.B:

Quantity	U.O.M.	Description	Unit Price
--As Need--	dry tons	Cement Slurry	\$285.00

Job Specification: Slurry for base stabilization

- 1) The above prices are for the reference project only during normal working hours.
- 2) A fuel surcharge tied to the Gulf Coast Average Fuel Price Index (PADD3) applies. For each \$0.25 per gallon increase above \$4.00 per gallon, a 1.0% surcharge will apply. Please sign and return quotation within 30 days. Price would be firm through October 1<sup>st</sup>, 2024 – other than possible fuel adjustments.
- 3) Partial loads will be invoiced at full load freight cost plus material cost.
- 4) Southern Cement Slurry is not responsible for the mixing or compaction of the slurry.

\* Payment in full is due on the last day of the month following the month of shipment.

Must be signed and returned for delivery of material.

Southern Cement Slurry

Date:

4/15/25

By:

A handwritten signature in black ink, appearing to be 'Tanner Thompson', written over a horizontal line.

Tanner Thompson  
Sales  
832-593-2799

Southern Cement Slurry

#1 Hallett Rd Porter TX 77365

281-354-4446





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Approval of CIP 25-592 for Juvenile Perimeter Security Fence with installation by Foster Fence, LTD for \$9,645.77 for the Brazos County Juvenile Facility.

TO: Commissioners Court

FROM: Summer Dubec

DATE: 04/09/2025

FISCAL IMPACT: True

BUDGETED: True

DOLLAR AMOUNT: \$9,645.77

NOTES/EXCEPTIONS: This has been requested by Juvenile Services. It is needed for the safety of our youth when they are outside for recreational activities. This contract will add security fencing to keep the youth safe during outside time. They are currently not allowed to go outside for recreational activities until this has been done. Funds are already budgeted and no additional funding is needed.

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Partially Executed Service Agreement.pdf](#)

Service Contract

Backup Material

**JUVENILE PERIMETER SECURITY FENCE WITH INSTALLATION  
SERVICE CONTRACT**

**BRAZOS COUNTY PURCHASING DEPT.**  
200 S. Texas Ave., Ste. 352  
Bryan, Texas 77803  
Telephone (979) 361-4292

Contract No. CIP 25-592  
Page 1 of 11 Pages

**GENERAL REQUIREMENT FOR CONTRACT**

I, Brent Price as a duly authorized representative of Foster Fence, LTD.  
"Contractor" willingly attest to perform (or deliver) as per **Exhibit A** for Brazos County.  
I further agree to all the provisions and specifications contained in this contract.

**PROJECT TIMELINE**

Project will start only after County receives the required insurance, work schedule and after a purchase order has been issued to the vendor by the County. Project shall be completed by September 30, 2025.

**PREVAILING WAGES RATES**

The contractor shall be responsible for following all provisions of Chapter 2258 of the Government Code relating to the payment of prevailing wages. The wage rates to be used are included in **Exhibit B** attached. A contractor or subcontractor who violates this section shall pay Brazos County \$60 for each worker employed for each calendar day or part of the day the worker is paid less than the wage rates stipulated in **Exhibit B**.

**ASSIGNMENT**

The successful offeror may not assign, sell or otherwise transfer this contract without written permission of Brazos County Commissioners Court. Should there be a change in ownership or management; the contract shall be terminated unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices.

**AWARD**

Brazos County reserves the right to award this contract on the basis of **LOWEST AND BEST OFFER** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, to reject any or all bids. The County reserves the right to accept or reject in part or in whole, any IQs submitted, and to waive any technicalities for the best interest of the County.

**BIDDERS RESPONSIBILITY**

It is the bidder's sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda, and special notices. The Certification of Bid Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to provide signature on the Certification of Bid Form renders bid non-responsive. Failure to complete the submission of all required forms, including but not limited to the Reference Page, Legislative Certification & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other

specified forms or documents may be grounds for rejection of entire bid. By submitting a response to this solicitation, the bidder agrees to comply with HB 1295, Government Code 2252.908. Bidder agrees to provide Brazos County the "Certificate of Interested Parties", Form 1295 as required, pending award, renewal, amended or extended contract. Visit [https://ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm) for more information. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda.

#### **CONTRACT OBLIGATION**

Brazos County Commissioners Court must award the contract and Brazos County Judge, or other person authorized by Brazos County Commissioners Court must sign the contract before it becomes binding on Brazos County or the offerors. Department heads are NOT authorized to sign contracts for Brazos County. Binding contracts shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

#### **QUANTITIES**

The quantities specified in this contract are estimates only. Brazos County does not guarantee to purchase any minimum quantities or services other than those listed on a purchase order.

#### **HOLD HARMLESS AGREEMENT**

Contractor, the successful offeror, shall indemnify and hold Brazos County harmless from all claims for personal injury, death and/or property damage resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this contract. Certification of such coverage must be provided to Brazos County upon request.

#### **INSPECTIONS & TESTING**

Acceptance of merchandise, work, and/or equipment provided shall be made by Brazos County at the sole discretion of the Commissioners Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to Brazos County of any and all documentation as may be required. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.

#### **ADDITION/MODIFICATION OF LOCATIONS OR SERVICES**

Brazos County reserves the right to add locations as these additional locations may be required. Locations to be added may include, but not limited to, expansions or additions to existing facilities and acquisition or construction of new properties. In the event that Brazos County makes significant structural changes to an existing facility that impacts the contractor's cost in providing the services anticipated by this contract such change may be treated as a new facility and the procedures provided for in this section may be followed in determining an appropriate price.

In the event Brazos County wishes to add other locations to a group under the contract, a quotation will be solicited from the incumbent contractor in good standing for the group in which the new location is appropriately situated.

In the event Brazos County shall sell, vacate, abandon, or otherwise dispose or terminate a location to which the contract applies, all existing contracts for services applicable to such location, the portion of this contract that applies to such locations is terminated. All remaining portions of the contract will remain intact. Brazos County will endeavor to give the contractor written notice of such termination of locations a minimum of thirty (30) days in advance.

#### **SUBCONTRACTING**

Any subcontracting must be approved prior to commencement of the Contract by Brazos County.

#### **INVOICES & PAYMENTS**

Payments to contractors will not be made if the contractor cannot produce a Brazos County Purchase Order. Contractor shall submit an original invoice on each purchase order or purchase release after each delivery, indicating the purchase order number. Invoices must be itemized. Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, shall be corrected by the contractor. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the contractor in completion of the contract. This term supersedes any contradicting terms throughout the contract and/or any attachments.

When multiple deliveries and/or services are required, the contractor may invoice following each delivery or performance of service and Brazos County will pay on invoice within thirty (30) days upon receipt of invoice. Contracts providing for a monthly charge will be billed and paid on a monthly basis only. The contractor will provide an invoice for each month in which Brazos County is responsible for payment, during the duration of the contract. Prior to any and all payments made for goods and/or services provided under this contract, the contractor should provide their Taxpayer Identification Number or Social Security number as applicable. This information must be on file with Brazos County Auditor's office. Failure to provide this information may result in a delay in payment and/or back-up withholding as required by the Internal Revenue Service.

#### **PRICING**

Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the Pricing/Delivery Information form. ~~Prices shall be all inclusive: No price changes, additions, or subsequent qualifications will be honored during the course of the contract.~~ All prices must be written in ink or typewritten. Pricing on all transportation, freight, drayage and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, offeror **MUST** indicate the items required and attendant costs or forfeit the right to payment for such items. Where unit pricing and extended pricing differ, unit pricing prevails.

#### **TAXES**

Brazos County is exempt from all federal excise, state and local taxes unless otherwise stated in this contract. Brazos County claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to Brazos County Purchasing Agent.

## BRAZOS COUNTY, TEXAS

**GOVERNING FORMS**

In the event of any conflict of interpretation of any part of this overall contract, Brazos County's interpretation shall govern. In the event of a conflict between the terms, conditions, provisions, and specifications of this contract and any other terms, conditions, provisions, and specifications provided by the contractor, the terms of this contract shall supersede.

**GOVERNING LAW AND VENUE**

This bid solicitation is governed by the laws of the State of Texas, specifically, the competitive bidding requirements of the County Purchasing Act, Texas Local Government Code, §262.021 *et seq.*, as amended. Offerors shall comply with all applicable federal, state and local laws and regulations. Offeror is further advised that these requirements shall be fully governed by the laws of the State of Texas and that Brazos County may request and rely on advice, decisions and opinions of the Attorney General of Texas and Brazos County Attorney concerning and portion of these requirements. Potential vendors are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law. Bidder understands that Brazos County is a government subject to Texas State and Federal public information statutes. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

**COMPLIANCE WITH LAW**

The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.

The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.

The Contractor shall follow all applicable state and federal laws, municipal ordinances, and guidelines concerning soil erosion and sediment control throughout the Project and warranty term.

**DISQUALIFICATION OF OFFEROR**

Upon signing this contract, an offeror offering to sell supplies, materials, services, or equipment to Brazos County certifies that the offeror has not violated the antitrust laws of this state codified in Texas Business and Commerce Code §15.01, *et seq.*, as amended, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if Brazos County believes that collusion exists among the offerors. Bids in which the prices are obviously unbalanced may be rejected. Requests to withdraw a submitted bid or proposal are subject to the approval of the Purchasing Agent.

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If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.

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The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

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Brazos County reserves the right to terminate the contract for default if offeror breaches any of the terms therein, including warranties of offeror or if the offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Brazos County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Brazos County's satisfaction and/or to meet all other obligations and requirements. Brazos County may terminate the contract without cause upon thirty (30) days written notice.

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##### CONTRACTOR'S INSURANCE

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- (2) Commercial General Liability Insurance with a \$ 1,000,000 Combined Single Limit. The policy shall be on the Comprehensive General Liability 1986/90 occurrence form, and shall include coverage for acts of independent contractors, and shall name Brazos County as an additional insured. Waiver of subrogation is required. No claims made policies will be acceptable without prior approval by the Commissioners Court/Risk Management.
- (3) Automobile Public Liability Insurance with a \$1,000,000 Combined Single Limit, in all self-



propelled vehicles used in connection with the contract, whether owned, non-owned or hired.

The Certificate of Insurance furnished to Brazos County shall contain a provision that coverage under such policies shall not be canceled or materially changed until at least 30 days prior written notice has been given to Brazos County.

#### **LIMITATIONS**

The parties are aware that there are constitutional and statutory limitations on the authority of Brazos County to enter into certain terms and conditions of the contract, including, but not limited to, authorizations of the placement of liens on Brazos County property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers and limitations of legal rights, remedies, requirements and processes; limitations of periods to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties; payment of attorneys' fees; dispute resolution; indemnities; and confidentiality (collectively, the "Limitations"). Any contract terms and conditions related to the Limitations will not be binding on Brazos County except to the extent authorized by the laws and Constitution of the State of Texas.

#### **COVERAGES/WAGES**

Nothing in this contract shall be construed as making Brazos County responsible for the payment of compensation and/or any benefits for contractor including health, property, motor vehicle, workers' compensation, disability, death, and dismemberment insurance for the contractor's employees and/or equipment. Nothing in the contract shall be construed as making Brazos County responsible for wages, materials, logistical support, equipment, and related travel expenses incurred by the contractor.

#### **SOVEREIGN IMMUNITY**

The parties understand that Brazos County does not waive or relinquish any immunity or defense on behalf of itself, officers, employees, agents, and volunteers as a result of its execution of this contract and the performance of the covenants contained herein. Further, Brazos County is not responsible for any civil liability that arises from any act or omission made within the course and scope of this contract. The parties understand and agree that Brazos County does not assume civil liability under any theory of law for the actions of the contractor in providing services hereunder.

#### **NOTICES**

Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

**BRAZOS COUNTY:**  
Brazos County, Texas  
Duane Peters, Brazos County Judge  
200 South Texas Avenue, Suite 332  
Bryan, Texas 77803

**CONTRACTOR:**

**Sales Contract Name:**

**Phone Number:**

**Billing Info:**

Alan Ratjen

281-456-7273

Foster Fence, LTD.

P.O. Box 96116

Houston, Tx. 77213

**FISCAL FUNDING CLAUSE**

Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.

**WAIVERS**

No waiver by either party hereto of any term or condition of this contract shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

**ENTIRE CONTRACT**

This contract represents the entire and integrated agreement between Brazos County and the contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This contract may only be amended by written instrument approved and executed by the parties.

**AVAILABILITY AND RETENTION OF RECORDS**

All records relating to the service provided under this contract and supporting documentation for invoices submitted to Brazos County by the contractor shall be retained and made available by the contractor for audit by Brazos County, its duly authorized representatives, the State of Texas (including, but not limited to the Auditor of the State of Texas, Inspector General or duly appointed law enforcement officials) and agencies of the United States Government. Such records shall be returned by contractor and made available for any time period required by state or federal law. If changes occur in the governing state or federal law, regarding retention records, contractor shall comply with such changes. If an audit is initiated before the expiration of such time periods required by state or federal law regarding retention of records, the contractor shall retain such records until the audit is concluded and all issues resolved. Contractor shall provide Brazos County with copies of such audits that be conducted with respect to the contract. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

**AUDIT RESPONSIBILITY**

The contractor shall be responsible for receiving, replying to and/or complying with any audit exception by appropriate federal, state or local audit directly related to the provision of this contract.



**BRAZOS COUNTY, TEXAS**

The contractor shall repay to Brazos County the full amount received for duplicate billings, erroneous billings, false or deceptive claims. The contractor recognizes and agrees that Brazos County may withhold any money due and recover through any appropriate method any money erroneously paid under this contract if evidence exists of less than full compliance with this contract.

**INDEMNIFICATION**

The contractor shall defend, indemnify and save harmless Brazos County and all its officers, agents, and employees from all suits, actions, or claims of any character, name and description including attorney's fees expenses brought for or on account of any injuries or damages received or sustained by any person or persons or property, by or from the said contractor or his employees or by or in consequence of any negligence in safeguarding the work, or through the use of unacceptable materials in construction of the work, or by or on account of any act of omission, the Worker Compensation Law or any other law, ordinance, order or decree, and so much of the money due the said contractor under and by virtue of his contract as shall be considered necessary by Brazos County may be retained for the use of Brazos County, or in case no money is due, his sureties shall be held until suit or suits, action or actions, claim or claims for injury or damages as aforesaid shall have been settled and satisfactory evidence to that effect furnished Brazos County. Contractor shall defend, indemnify and save harmless Brazos County, its officers, agents and employees in accordance with this indemnification clause regardless of whether the injury or damage is caused in part by Brazos County, its officers, agents or employees.

**V.T.C.A. LOCAL GOVERNMENT CODE §262.0276**

**THIS SECTION MUST BE COMPLETED. FAILURE TO COMPLETE THIS SECTION WILL DISQUALIFY THE BID.**

**Brazos County shall refuse to enter into a contract or other transaction with a person who owes a debt to the County per V.T.C.A Local Government Code §262.0276.**

- a. This refusal to award a contract to or enter into a transaction with a person, pertains to an apparent low bidder or successful proposer that is indebted to the County;
- b. "Person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the County requiring approval by the Commissioner's Court;
- c. "Debt" shall include delinquent taxes, fines, fees, or delinquencies arising from written agreements with the County.
- d. Prior to award of a contract by the Commissioners' Court, the Purchasing Department will request a statement of account from the Brazos County Tax Office.
- e. Any "debt" as defined above, that is reflected on the statement of account, will be documented and placed in the bid file. The bid or proposal from the person with the debt shall be considered "non-responsive" and "not responsible", eliminating it from any further consideration of award.
- f. These provisions shall apply to any "person" owned, partially owned, managed, operated or represented by a "person" indebted to the County.

Please list all the names of the individuals that have ownership, officers, managers, and board of directors that you have associated with your entity below.

Name	Title (Owner, Officer, Director, Manager, Etc.)
Trent Holloway	President
Brent Price	Vice President

**LEGISLATIVE CERTIFICATIONS**

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized to execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: Foster Fence, LTD.

Authorized Company Representative: Brent Price

Address: 16700 Beaumont Hwy.

Houston, Tx. 77049

Signature: 

Date: 4/4/2025

Contract #: CIP 25-592

**CERTIFICATION OF BID**

The undersigned further affirms the non-debarment statement above, that they are duly authorized execute this contract, that this bid has not been prepared in collusion with any other vendor, and that the contents of this bid have not been communicated to any other vendor prior to the official opening of this bid.

Signed By:  Title: Vice President


Typed Name: Brent Price

Company Name: Foster Fence, LTD. Phone Number: 281-456-7273

Email Address: info@fosterfence.com

Mailing Address: P.O. Box 96116 Houston, Tx. 77213  
P.O. Box or Street City State Zip

Employer Identification Number: 74-1715034

Approved by Commissioners Court on this 15<sup>TH</sup> day of APRIL 2025 by  
 Holding the position of COUNTY JUDGE

The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

- ☐ V.T.C.A. Local Government Code §262.0276 for Tax Verification (PAGE 9)
- ☐ Legislative Certification & Debarment Verification (PAGE 10)
- ☐ All Addendums (if applicable)
- ☐ Certification of Bid (PAGE 11)



Quote: 3AR31JAN25

To: Brazos County

Attention: Bob Lampkin

Project: Security Upgrades

Date: 01/31/2025

Buy Board - 657-21

Foster Fence will provide the following:

- Install 60' of 24" SS/SS razor ribbon above omega fence.
- Install "Y" barbed wire arms to fence post between building with barbed wire and two rows of razor ribbon.
- Add 16" anti cut anti climb fence panel above gate to cover top of gate.
- All equipment needed to perform project safely is included.

Total - \$9,645.77\* - Tax not included

\*Quotes are good for 30 days

Estimator: Alan Ratjen - 832-763-2812 - aratjen@fosterfence.com

Members of: Avetta, ISNetwork, Houston Area Safety Council and C3 Accredited

Exclusions - unless specifically included in quote:

(281) 456-7273  
(281) 456-0221 Fax

FOSTER FENCE LTD  
P.O. BOX 96116  
Houston, TX 77213

www.fosterfence.com  
info@fosterfence.com



- \* Work to be performed during standard business hours, 7am-5pm Monday through Friday. Any work that needs to be performed after hours or on the weekend will come at an added cost and will need to be quoted accordingly.
- \* Demolition, clearing & grubbing, spoil removal
- \* Electrical work, access controls, and conduits
- \* Fence and controls grounding.
- \* Engineered drawings and Building Information Modeling (BIM)
- \* Fence or fire department permitting.
- \* Property surveying and site layout. The final location of the fence installation is to be verified with the customer/agent and Foster Fence staff before starting the installation.
- \* Tree protection, silt fence, temporary fence.
- \* Hand digging, hydro-excavation, core drilling, rock drilling, probing.
- \* Concrete & asphalt breaks.
- \* Signage, bollards, concrete mow strip.
- \* Painting, staining, galvanizing after fabrication.
- \* Utility locates beyond 811 One call, location of water lines. Private utility lines are not covered by 811. Locating private lines is the responsibility of the property owner.
- \* OQ training, OSHA 30 Training, site or hazard specific training greater than 30 minutes
- \* Remobilizations, down time, standby time.
- \* OCIP, CCIP, Builders Risk, Payment and Performance Bonds

#### Commercial Conditions

- \* All projects requiring special fabrication as well as contracts with a value greater than \$75,000 will require signed and approved submittals before Foster Fence, Ltd. proceeds with construction.
- \* Lead times are projected after submittals are approved.
- \* Terms - Net 30, unless otherwise expressly negotiated
- \* All standby/down time in excess of 30 minutes will be billed at a rate of \$400 per hour.
- \* Restocking fee for standard stock materials 25%, non-stock materials 100%
- \* Foster Fence Ltd. agrees to guarantee all materials to be free from defects in materials and workmanship for a period of one year from installation. This guarantee does not cover abuse, Acts of God, Nature, or other external source.

CUSTOMER SIGNATURE

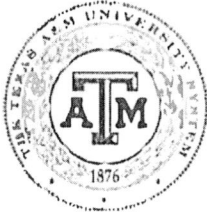
DATE

 4/15/25

(281) 456-7273  
(281) 456-0221 Fax

FOSTER FENCE LTD  
P.O. BOX 96116  
Houston, TX 77213

www.fosterfence.com  
info@fosterfence.com



**THE TEXAS A&M UNIVERSITY SYSTEM**  
 301 Tarrow Street, 2<sup>nd</sup> Floor  
 College Station, Texas 77840

**Minimum Prevailing Wage Rate**  
**County: Brazos**

CLASSIFICATION	RATE	NOTES
Acoustic Ceiling Installer	15.73	
Asbestos Abatement Worker	13.06	
Carpenter	15.95	
Concrete – Pour and Finish	15.39	
Crane Operator	26.40	
Driver	14.47	
Drywall Installer	16.20	
Electrician – Journeyman	25.70	
Electrician – Apprentice	20.35	
Elevator Mechanic – Journeyman	55.83	
Elevator Mechanic – Apprentice	48.10	
Fire Protection – Controls	17.72	
Fire Protection – Pipefitter	20.61	
Formwork Builder	14.58	
Glazier	17.69	
HVAC – Journeyman	25.09	
HVAC – Apprentice	15.81	
HVAC – Controls	21.80	
Insulator	16.01	
Ironworker	17.42	
Laborer/Helper	12.73	
Mason	19.13	
Equipment Operator – Light	14.97	
Equipment Operator – Heavy	16.76	
Painter	13.18	
Pipefitter – Journeyman	32.50	
Pipefitter – Apprentice	19.35	
Plasterer	15.51	
Plumber – Journeyman	30.74	
Plumber – Apprentice	20.32	
Reinforcing Steel Worker	15.78	
Roofer	19.94	
Stone Mason	18.12	
Terrazzo Installer	13.08	
Tile Setter	15.73	
Waterproofing	14.91	

Note: Listed minimum prevailing wage rate is the base hourly wage rate including fringes.



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Wellborn SUD-23683  
Ward

DATE OF COURT MEETING: 4/15/2025

ITEM: Consider and take action on the Wellborn SUD utility permit to construct a road bore at 23683 Ward Road to provide water service. Site is located in Precinct 1.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 04/10/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge  
Department impacted by agenda item: Road and Bridge  
Brief explanation of agenda item and if in current year budget: Wellborn SUB will bore water line under Ward Road to provide water service at 23683 Ward Road. Brazos County has NO financial responsibility in project.  
Consequences for failing to approve agenda item: No water for customer  
Deadline for agenda item approval: As soon as possible  
Site of work being performed: 23686 Ward Road; which is 0.3 miles from intersection with of Old HWY 6.

**ATTACHMENTS:**

**File Name**

[Utility Permit-Wellborn SUD-23683\\_Ward.pdf](#)

**Description**

Utility Permit - Wellborn SUD - 23683 Ward Road

**Type**

Backup Material





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Wellborn SUD-23683 Ward

DATE OF COURT MEETING: 4/15/2025

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**ATTACHMENTS:**

**File Name**

Utility\_Permit-Wellborn\_SUD-23683\_Ward.pdf

**Description**

Utility Permit - Wellborn SUD - 23683 Ward Road

**Type**

Backup Material

**APPROVED**



Duane Peters  
County Judge

4/15/25  
Date

**APPLICATION FOR WATER UTILITY PERMIT**  
**DESIGNATING PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY**

TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS

Pursuant to the Texas Utility Code, Section 181.024, comes now Wellborn SUD [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby petitions the County Engineer for the right to lay, construct, maintain, repair and/or operate a water line under and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Facility to Cross Road

Road Name & Block Number	Length of Crossing	TYPE OF CONSTRUCTION (CHECK ONE)			
		Bored	Jacked	Driven	Cased
<b>23683 Ward Road</b>	<b>50 LF</b>	<b>X</b>			<b>X</b>

Facility to Parallel County Road Within Right-Of-Way

Road Name and Block Number	From	To	Depth	Distance
<b>N/A</b>				

CONSTRUCTION TYPE

1" Diameter 0.133" Wall Thickness 2" Diameter Encasement PVC Encasement Material

Material Specification PVC

Maximum Operation Pressure 200 PSI

The location and description of the proposed installation and appurtenances must be fully shown on the attached detailed drawings.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 15 working days. (**COMPANY MUST FILL IN**). If such construction is not begun by the 60<sup>th</sup> day, Company will be required to apply for a new permit.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this permit shall be kept at the job site any time work is being performed.

It is expressly stipulated that this Permit is a license for permissive use only and that the placing of facilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the holder and the holder will at all times assume risk of and indemnify, defend and save harmless Brazos County from and against any and all loss, damages, cost or expense arising in any manner on account of the exercise or attempted exercise by said holder of the aforesaid rights and privileges.

Any deviation from these specifications must be approved by Brazos County Engineer's Office or its designated representative.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Applicant agrees to comply with all rules of the County Commissioners and the County Engineer in construction of said installation attached hereto as **BRAZOS COUNTY DESIGN STANDARDS AND SAFETY PRECAUTION REQUIREMENTS FOR WORK CONDUCTED IN BRAZOS COUNTY RIGHTS OF WAY** and incorporated herein for reference.

*In the event Company fails to obtain a permit prior to the installation or does not install utilities in compliance with installation requirements set forth herein (i.e. depth, location, etc), Company assumes all financial responsibility for damages and/or destruction of lines, cables, etc. based upon its failure to comply with Brazos County requirements.*

*Applicant agrees that if Brazos County demonstrates a violation of the terms of this policy, Applicant stipulates that requisites for injunctive relief exist and that Brazos County is entitled to relief enjoining any conduct by applicant which is contrary to the policies.*

*This permit is a revocable permit. Brazos County reserves the right to revoke this permit at any time, in the sole discretion of Brazos County, for interests of public health, safety or welfare, or for failure to repair any damages upon demand, or for any other reason deemed sufficient by Brazos County.*


*In the event Company fails to comply with any or all of the requirements as set forth herein, the County may take such action as it deems appropriate to compel compliance. The County Engineer further retains the right to revoke this Permit by verbal notification to the Applicant/Company.*

*Failure to obtain this permit and/or notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.*

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this permit.

Wellborn SUD  
Company Name

Campbell Young  
By:

  
Signature

General Manager  
Title

P.O. Box 250  
Address

Wellborn Tx 77881  
City

State Zip  
979-690-9799

Telephone Number

julia@wellbornsud.com  
Email:

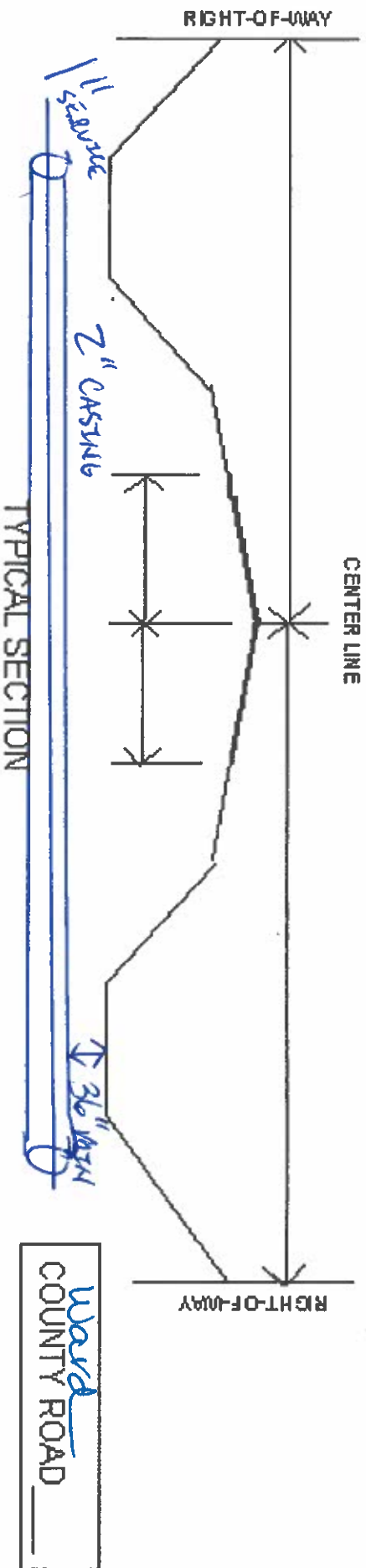
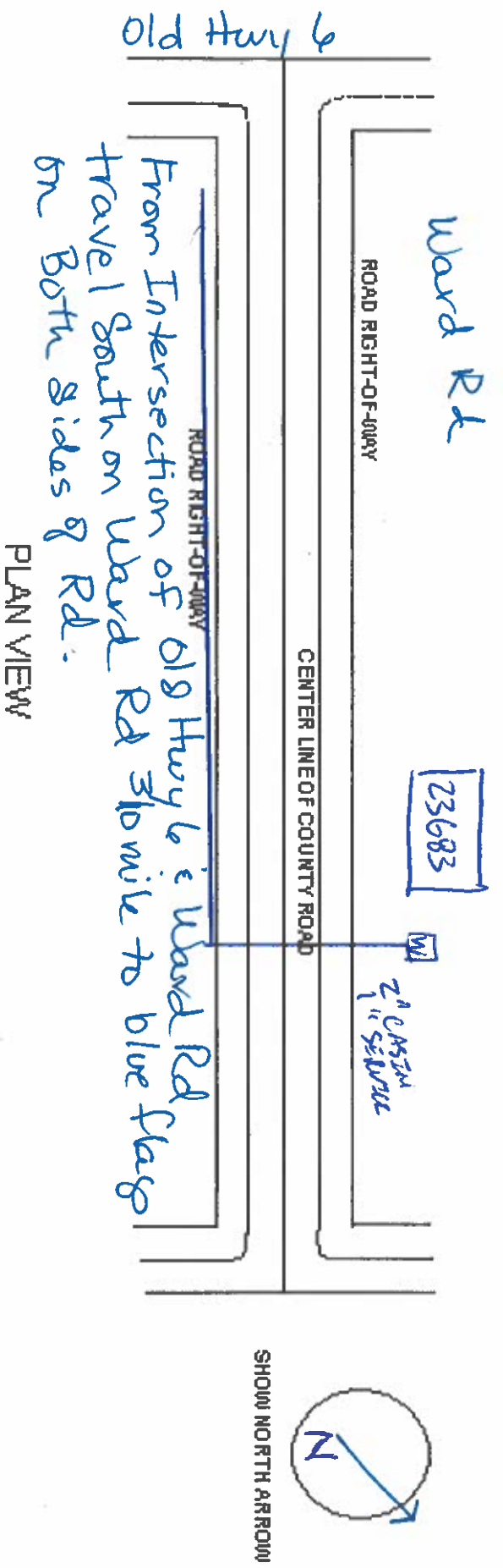
## WATER UTILITY APPROVAL

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated April 9, 2025 except as noted below:

(Month/Day/Year)

**EXCEPTIONS:**     **None**

For  \_\_\_\_\_  
Brazos County Engineer

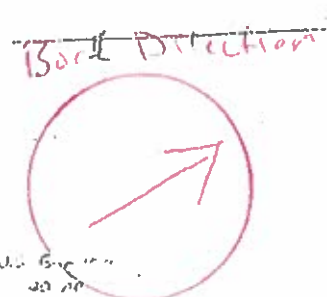


1. IN CROSSING ROAD OR GOING ALONG RIGHT-OF-WAY, SHOW DEPTH & LOCATION OF CONSTRUCTION IN TYPE SECTION & PLAN
2. IN PLAN VIEW SHOW DISTANCE FROM YOUR CONSTRUCTION TO NEAREST INTERSECTION
3. IF ABOVE PLAN VIEW AND/OR TYPE SECTION IS NOT APPLICABLE, THEN SHOW APPLICABLE PLAN AND/OR SECTION

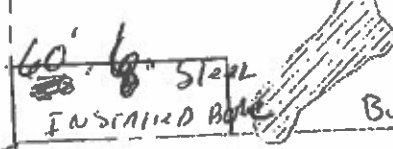
What is shown  
 is a cross-section  
 of the bridge  
 showing the  
 approach on the  
 left side. Entering  
 from the left  
 is a tank which  
 is 10' high and  
 6' wide. The line  
 from the tank  
 at 10'.

Starts at the water table  
 level and is 15' below  
 the line of the road  
 inside from the road.  
 This is the line of the  
 it runs out to the country.

The line stays in line  
 to the end passing a  
 corner that is 30' from  
 the end being a  
 on Pittz property.



From intersection of old hwy 65  
 and Ward Rd travel SW on Ward  
 Rd 102 tenths of a mile to Blue Flays on both sides of Road.



Bore GPS: 30.4545615 - 96.1865852

Bore will  
 Be  
 SE NW

INSTALL 30 L.F. CONCRETE  
 ENCASED CREEK CROSSING

WAY NO. 2154

1. Drive in the  
 on south in country  
 loss Ward in to  
 dirt road  
 to country  
 to to V. Line  
 left column and  
 main

10 MR  
 60' 6\"/>

80' 6\"/>

Old Hwy 65

274 MR

DONALD HANSEN

Ward

50' 6\"/>

Veranda



CT

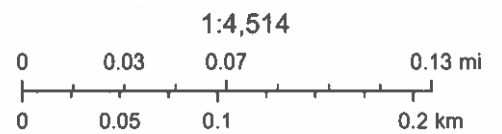


# Brazos CAD Web Map



4/9/2025, 4:40:20 PM

-  Parcels
-  Abstracts



© OpenStreetMap (and) contributors, CC-BY-SA

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD  
PRESERVATION STANDARDS FOR WORK CONDUCTED IN  
BRAZOS COUNTY RIGHTS OF WAY**

***A. General Requirements***

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

***B. Safety Requirements***

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

***C. Traffic Control Plan***

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
  - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
  - b. If construction is within ten (10) feet of the roadway; or
  - c. Any work performed in the road right-of-way;



2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

**D. Design Standards**

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
  - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
  - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
  - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
  - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
  - Power – 0-2 feet, nominally 1'
  - Phone – 2-4 feet, nominally 3'
  - Gas – 4-6 feet, nominally 5'
  - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
  - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
  - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
  - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
  - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
  - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
  - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
  - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
  - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
  - b. backfilled with cement stabilized material.
  - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
  - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
  - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
  - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

***E. Emergency work***

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

***F. Repairs to existing facilities***

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

***G. Relocation of utilities:***

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

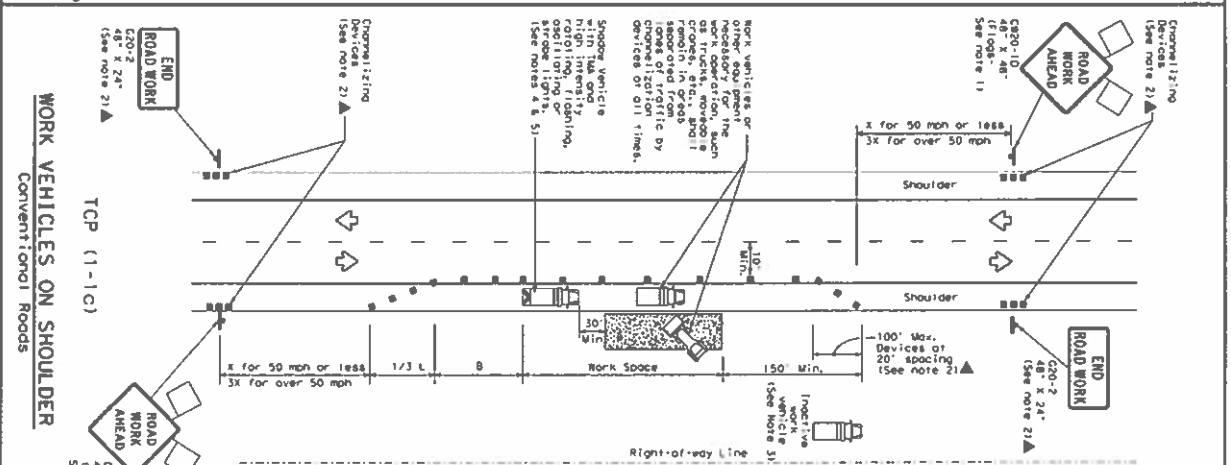
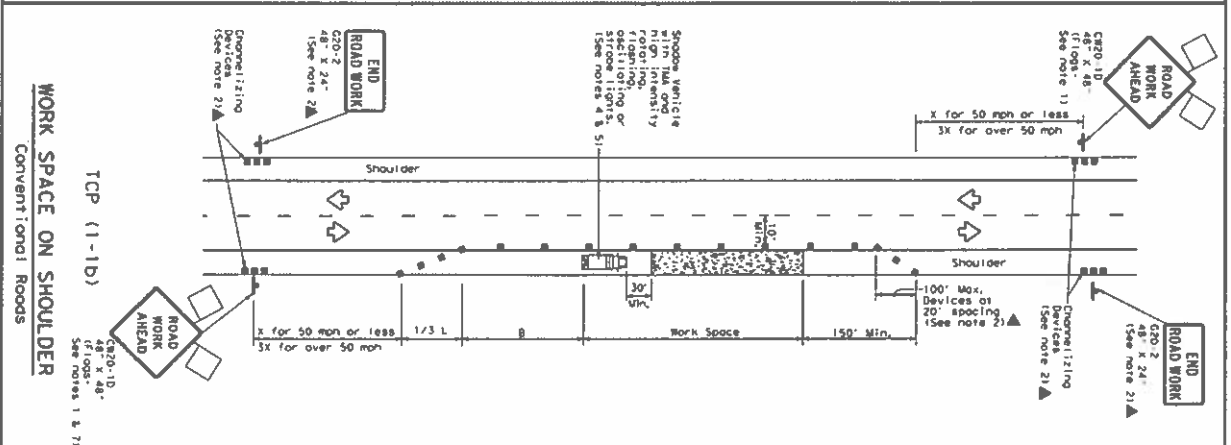
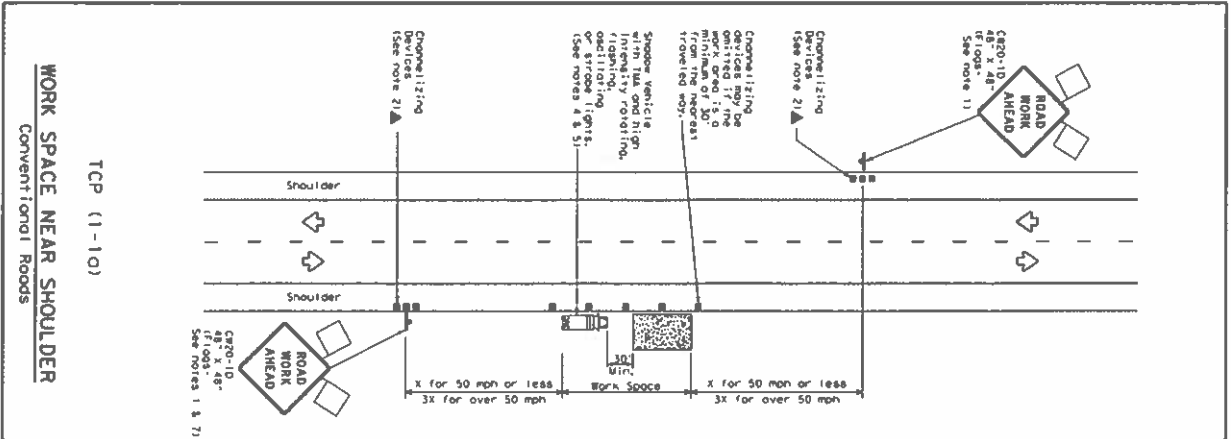
***H. High Pressure Pipelines***









1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
  - diameter
  - wall thickness
  - material specification
  - minimum yield strength
  - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.
4. Petroleum Pipelines:

<b>Type of Pipeline</b>	<b>Depth (below deepest ditch grade)</b>	<b>Special Requirements</b>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

DATE:   
 FILE:

LEGEND	
	Truck Mounted Attenuator (TMA)
	Tractor Mounted Fronting Arrow Board
	Sign
	Flag
	Truck Mounted Attenuator (TMA)
	Tractor Mounted Fronting Arrow Board
	Sign
	Flag

[illegible]

\* \* \* taper lengths have been rounded off.  
 L=Length of Taper (FT) & W=Width of Offset (FT) S=Posted Speed (MPH)

TYPICAL USAGE				
	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY
MOBILE	✓	✓		

1. All tags attached to signs shall show a REGISTRATION NUMBER.
2. All signs shall be clearly visible, undistorted, unobscured, and not damaged with the reflective sheeting may be drilled when above clearance in the plaza, or for routing maintenance work, when approved by the Engineer.
3. Incoming work vehicles or other equipment should be parked near the right edge of any lane not paved on the project shoulder.
4. No more than 100 feet in advance of the work shall be allowed for vehicles obstructing the performance or quality of the work. If vehicles are no longer present but road work conditions require the traffic control to remain in place, Type 3 Barrels or other channelizing devices may be substituted for the Stopwork vehicle and the opening left the project shoulder shall be closed.
5. See CD-11 for shoulder work on divided highways, expressways, and freeways.
6. CD-5 "SHOULDER MARK" signs may be used in place of CD-10.
7. ROAD WORK AHEAD signs for shoulder work on conventional (two-lane),

[illegible]



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

4/15/2025

ITEM:

**Overpayments**

- a. Rosalie Nickles - \$544.41
- b. Joseph Carleton Wilson - \$19.59
- c. KS & DK LLC - \$177.25
- d. Twin 2 Twin Aquisitions LLC - \$33.77

TO:

Commissioners Court

DATE:

04/08/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

**Overpayments or Erroneous Payments (Tax Code Section 31.11)**

If a taxpayer applies for a refund, the collector must determine whether the payment was erroneous or excessive. If the collector determines the payment was erroneous or excessive and the auditor agrees, the collector refunds the payment from available current tax collections or from funds appropriated for making refunds.

**Governing Body Approval (Tax Code Section 31.11(a)(1) and (a)(2))**

Certain refunds require approval from the taxing unit's governing body. If a collector collects taxes for a single taxing unit, refunds exceeding \$500 must receive approval from the taxing unit's governing body. If a collector collects taxes for more than one taxing unit, refunds exceeding \$2,500 must receive approval from the taxing unit's governing body.

As general practice the County Auditor has chosen to present all tax refunds to the Commissioner's Court , even those that do not require approval from the Court.

NOTES/EXCEPTIONS:

**ATTACHMENTS:**

**File Name**

[CC Refunds 04 08 2025 \(002\).pdf](#)

**Description**

Tax Refund Applications

**Type**

Backup Material

**Melissa Leonard, PCAC**  
**Brazos County Tax Assessor/Collector**  
4151 County Park Ct  
Bryan TX 77802  
979-775-9930  
979-775-9938 Fax

**REFUNDS PENDING 04/08/2025**

<b>REQUESTOR</b>	NICKLES ROSALIE
<b>ADDRESS</b>	2196 CARTER LAKE DR COLLEGE STATION TX 77845-7804
<b>OWNER NAME</b>	NICKLES ROSALIE
<b>PROP ID #</b>	21034
<b>REFUND AMOUNT</b>	\$544.41

<b>REQUESTOR</b>	WILSON JOSEPH CARLETON
<b>ADDRESS</b>	PO BOX 601689 DALLAS TX 75360-1689
<b>OWNER NAME</b>	WILSON JOSEPH CARLETON
<b>PROP ID#</b>	8803716
<b>REFUND AMOUNT</b>	\$19.59

<b>REQUESTOR</b>	KS & DK LLC
<b>ADDRESS</b>	1251 BARRON RD COLLEGE STATION TX 77845-4711
<b>OWNER NAME</b>	TWIN 2 TWIN ACQUISITIONS LLC
<b>PROP ID#</b>	80042
<b>REFUND AMOUNT</b>	\$177.25

<b>REQUESTOR</b>	TWIN 2 TWIN ACQUISITIONS LLC
<b>ADDRESS</b>	1251 BARRON RD COLLEGE STATION TX 77845-4711
<b>OWNER NAME</b>	TWIN 2 TWIN ACQUISITIONS LLC
<b>PROP ID#</b>	302093
<b>REFUND AMOUNT</b>	\$33.77

<b>REQUESTOR</b>	
<b>ADDRESS</b>	
<b>OWNER NAME</b>	
<b>PROP ID#</b>	
<b>REFUND AMOUNT</b>	

<b>REQUESTOR</b>	
<b>ADDRESS</b>	
<b>OWNER NAME</b>	
<b>PROP ID#</b>	
<b>REFUND AMOUNT</b>	

<b>REQUESTOR</b>	
<b>ADDRESS</b>	
<b>OWNER NAME</b>	
<b>PROP ID#</b>	
<b>REFUND AMOUNT</b>	

<b>REQUESTOR</b>	
<b>ADDRESS</b>	
<b>OWNER NAME</b>	
<b>PROP ID#</b>	
<b>REFUND AMOUNT</b>	

## APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

### OWNER'S NAME AND ADDRESS

NICKLES ROSALIE

2196 CARTER LAKE DR

COLLEGE STATION TX 77845-7804

### PROPERTY DESCRIPTION

Legal: CARTER LAKE, BLOCK 1, LOT 16 & NE 1/2 OF 15

Address: 2196 CARTER LAKE (PVT) DR ,

Account # 21034

### TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	01/31/2025	\$8000.00	\$544.41

Taxpayer's reason for refund: OP-Overpayment

### REFUND TO:

NICKLES ROSALIE

2196 CARTER LAKE DR

COLLEGE STATION TX 77845-7804

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Signature

Phone #

Date

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

### TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

Authorized Officer Signature

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

# TAX RECEIPT

02/03/2025 04:05PM

MELISSA LEONARD, PCAC PH# (979) 775-9930  
BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
4151 COUNTY PARK CT  
BRYAN, TX 77802

Receipt Number

3444496

Date Posted 01/31/2025  
Payment Type P  
Payment Code Over/Refund  
Total Paid \$8,000.00

## PAID BY:

NICKLES ROSALIE  
2196 CARTER LAKE DR  
COLLEGE STATION, TX 77845-7804

Property ID	Geo	Legal Acres	Owner Name and Address								
21034	182500-0001-0160	0.0000	NICKLES ROSALIE 2196 CARTER LAKE DR COLLEGE STATION, TX 77845-7804								
Legal Description											
CARTER LAKE, BLOCK 1, LOT 18 & NE 1/2 OF 15											
Situs	DBA Name										
2196 CARTER LAKE (PVT) DR ,											
Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&i	Att Fees	Overage	Amount Pd
CITY OF COLL.											
STAT.	2024	0.51309	496,632	58233	N	2,355.74	0.00	0.00	0.00	0.00	2,355.74
BRAZOS COUNTY	2024	0.41970	479,350	58233	N	1,844.97	0.00	0.00	0.00	0.00	1,844.97
COLLEGE STATION											
ISD	2024	0.97290	439,350	58233	N	3,253.88	0.00	0.00	0.00	0.00	3,253.88
Z REFUND ENTITY	2024	0.00000	0	150598	N	544.41	0.00	0.00	0.00	0.00	544.41
											8,000.00
Balance Due As Of 01/31/2025: -544.41											

Tender	Details	Description	Amount
Check	12015		8000.00
			8000.00

Operator Batch 55132 (02/03/2025TM) Total Paid 8,000.00



## APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

### OWNER'S NAME AND ADDRESS

WILSON JOSEPH CARLETON

PO BOX 601689

DALLAS TX 75360-1689

### PROPERTY DESCRIPTION

Legal: KURTEN WOODBINE UNIT TR 053 99021002-053 VESS OIL CORPO/KURTEN (WOODBINE)

.0014673000 R

Address:

Account # 8803716

### TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2023	06/12/2024	\$21.06	\$19.59

Taxpayer's reason for refund: OP-Overpayment

### REFUND TO:

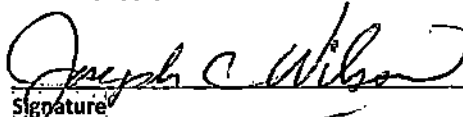
WILSON JOSEPH CARLETON

PO BOX 601689

DALLAS TX 75360-1689

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."



Signature

214 784 3725

Phone #

03/25/25

Date

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

### TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved



Authorized Officer Signature

4/15/25

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

# TAX RECEIPT

06/12/2024 01:24PM

KRISTEEN ROE, CTA PH# (979) 775-9930  
BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
4151 COUNTY PARK CT  
BRYAN, TX 77802

Receipt Number

3355625

Date Posted 06/12/2024  
Payment Type P  
Payment Code Over/Refund  
Total Paid \$21.06

PAID BY:

WILSON JOSEPH CARLETON  
PO BOX 601689  
DALLAS, TX 75360-1689

Property ID	Geo	Legal Acres	Owner Name and Address									
8803716	99-021002-053-R-099021002053R040949	14,670.0000	WILSON JOSEPH CARLETON PO BOX 601689 DALLAS, TX 75360-1689									
Legal Description												
KURTEN WOODBINE UNIT TR 053 99021002-053 VESS OIL CORPO/KURTEN (WOODBINE)												
0014673000 R												
Situs		DBA Name										
Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd	
2 REFUND ENTITY	2023	0.00000	0	149198	N	19.59	0.00	0.00	0.00	0.00	19.59	
ENIG SVCS DIST #3	2023	0.02400	804	144789	N	0.03	0.00	0.00	0.00	0.00	0.03	
BRYAN ISD	2023	0.04920	804	144789	N	0.88	0.00	0.13	0.00	0.00	1.01	
BRAZOS COUNTY	2023	0.40970	804	144789	N	0.38	0.00	0.05	0.00	0.00	0.43	
											21.06	

Balance Due As Of 06/12/2024: -19.59

Tender	Details	Description	Amount
Check	1607		21.06
			21.06

Operator Batch  
aparra 51775 (06122024\_AP)

Total Paid  
21.06

## APPLICATION FOR TAX REFUND

**Collecting Office Name**  
 Brazos County Tax Office  
 4151 County Park Court  
 Bryan, Texas 77802 Ph. 979-775-9930

**Collecting Tax for: (taxing entities)**  
 Brazos County, City of Bryan, City of College Station  
 Bryan ISD, College Station ISD, F1, F2, F3, F4,  
 City of Kurten, Navasota ISD

### OWNER'S NAME AND ADDRESS

TWIN 2 TWIN ACQUISITIONS LLC  
 1251 BARRON RD  
 COLLEGE STATION TX 77845-4711

### PROPERTY DESCRIPTION

Legal: SOUTHWOOD VALLEY PH 25C, BLOCK 65, LOT 18  
 Address: 2901 PUEBLO CT S ,  
 Account # 80042

### TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	03/14/2025	\$3266.08	\$177.25

Taxpayer's reason for refund: OP-Overpayment

### REFUND TO:

KS & DK LLC  
 1251 BARRON RD  
 COLLEGE STATION TX 77845-4711

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

*Kyle Dwyer*

03/29/25

Signature

Date

830-660-7889

kdwyer9089@gmail.com

Phone #

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

### TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

*[Signature]*  
 Authorized Officer Signature

Date

4/15/25

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930  
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
 4151 COUNTY PARK CT  
 BRYAN, TX 77802

Receipt Number

3452230

Date Posted 03/14/2025  
 Payment Type P  
 Payment Code Over/Refund  
 Total Paid \$3,266.08

## PAID BY:

KS & DK LLC  
 1251 BARRON RD  
 COLLEGE STATION, TX 77845-4711

Property ID	Geo	Legal Acres	Owner Name and Address									
80042	582800-0650-0180	0.0000	TWIN 2 TWIN ACQUISITIONS LLC 1251 BARRON RD COLLEGE STATION, TX 77845-4711									
Legal Description												
SOUTHWOOD VALLEY PH 25C, BLOCK 65, LOT 18												
Situs	DBA Name											
2901 PUEBLO CT S												
Entity	Year	Rate	Taxable Value	Stmnt #	Vold	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd	
Z REFUND ENTITY	2024	0.00000	0	150720	N	177.25	0.00	0.00	0.00	0.00	177.25	
BRAZOS COUNTY	2024	0.41970	312,233	135731	N	624.10	0.00	56.18	0.00	0.00	680.28	
CITY OF COLL.												
STAT.	2024	0.51309	312,233	135731	N	762.97	0.00	68.67	0.00	0.00	831.64	
COLLEGE STATION												
ISD	2024	0.97290	312,233	135731	N	1,446.70	0.00	130.21	0.00	0.00	1,576.91	
											3,266.08	

Balance Due As Of 03/14/2025: -177.25

Tender	Details	Description	Amount
Check	703373		3266.08
			3266.08

Operator Batch  
 lmoore 55838 (03/14/2025TM)

Total Paid  
 3,266.08

## APPLICATION FOR TAX REFUND

**Collecting Office Name**

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

**Collecting Tax for: (taxing entities)**

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

**OWNER'S NAME AND ADDRESS**

TWIN 2 TWIN ACQUISITIONS LLC

1251 BARRON RD

COLLEGE STATION TX 77845-4711

**PROPERTY DESCRIPTION**

Legal: CITY OF BRYAN TOWNSITE, BLOCK 181, LOT 12 REPLAT, & PT OF LOGAN AVE

Address: 503 N LOGAN AVE ,

Account # 302093

**TAX PAYMENT INFORMATION**

Name of Taxing Unit  
ZREFUND

Tax Year of Refund  
2024

Payment Date  
03/18/2025

Amount Paid  
\$3148.34

Refund Amount Requested  
\$33.77

Taxpayer's reason for refund: OP-Overpayment

**REFUND TO:**

TWIN 2 TWIN ACQUISITIONS LLC

1251 BARRON RD

COLLEGE STATION TX 77845-4711

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

AuthenticSign  
*Kyle Dwyer*

03/29/25

Signature

Date

830-660-7889

kdwyer9089@gmail.com

Phone #

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

**TAX REFUND DETERMINATION**

The tax refund is ☒ Approved ☐ Disapproved

Authorized Officer Signature

Date

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

4/15/25

# TAX RECEIPT

03/18/2025 03:10PM

MELISSA LEONARD, PCAC PH# (979) 775-9930  
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR  
 4151 COUNTY PARK CT  
 BRYAN, TX 77802

Receipt Number	
3452531	
Date Posted	03/18/2025
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$3,148.34

## PAID BY:

TWIN 2 TWIN ACQUISITIONS LLC  
 1251 BARRON RD  
 COLLEGE STATION, TX 77845-4711

Property ID	Geo	Legal Acres	Owner Name and Address	
302093	191000-0181-0120	0.0000	TWIN 2 TWIN ACQUISITIONS LLC	
Legal Description			1251 BARRON RD	
CITY OF BRYAN TOWNSITE, BLOCK 181, LOT 12 REPLAT, & PT OF LOGAN AVE			COLLEGE STATION, TX 77845-4711	
Situs	DBA Name			
503 N LOGAN AVE				

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150728	N	33.77	0.00	0.00	0.00	0.00	33.77
BRAZOS COUNTY	2024	0.41970	228,368	135736	N	602.46	0.00	54.22	0.00	0.00	656.68
CITY OF BRYAN	2024	0.62400	228,368	135736	N	895.72	0.00	80.61	0.00	0.00	976.33
BRYAN ISD	2024	0.94690	228,368	135736	N	1,359.23	0.00	122.33	0.00	0.00	1,481.56
											3,148.34

Balance Due As Of 03/18/2025: -33.77

Tender	Details	Description	Amount
Check	719067		3148.34
			3148.34

Operator	Batch	Total Paid
fmoores	55874 (03/18/2025TM)	3,148.34



**BRAZOS COUNTY  
BRYAN, TEXAS**

---

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: • FY 24/25 Budget Amendments 26.01 - 26.04

TO: Commissioners Court

FROM: Nina Payne

DATE: 04/10/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR  
ALTERNATIVES: Request approval.

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[26\\_Coversheet.pdf](#)

FY 25 Coversheet 26.01 - 26.04

Cover Memo

[26.01 - 26.04 NP.pdf](#)

FY 25 Budget Amendments 26.01 - 26.04

Budget Amendment

**BRAZOS COUNTY, TEXAS**

**BUDGET AMENDMENT(S) FOR THE 2024-2025 BUDGET YEAR**

**NO. 24/25 26.01 – 26.04**

On this the 15<sup>th</sup> day of April 2025 at a regular meeting of the Commissioners' Court, the following members were present:

A. Duane Peters, County Judge, Presiding  
B. Bentley Nettles, Commissioner, Precinct 1  
C. Chuck Konderla, Commissioner, Precinct 2  
D. Fred Brown, Commissioner, Precinct 3  
E. Wanda Watson, Commissioner, Precinct 4  
F. Karen McQueen, County Clerk


The following proceedings were held:

**THAT WHEREAS**, on the 15<sup>th</sup> day of April 2025 the Court heard and approved a budget amendment(s) for the 2024-2025 budget year for Brazos County, Texas; and

**WHEREAS**, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 10 September 2024, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

**ADOPTED AND APPROVED** this the 15<sup>th</sup> day of April 2025.

**THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.**

By:   
Duane Peters, County Judge


Original: County Clerk's Office and  
Attached to the original budget



**4/15/2025**

**Brazos County Grant Fund**

Constable Pct #3 approved by Commissioner's Court 4/1/25.

 4/15/25

County Judge Approval Date

**County Judge Approval**

[illegible]

**BRAZOS COUNTY, TEXAS**  
**REQUEST FOR BUDGET AMENDMENT TO INCREASE BUDGET**

REQUESTING DEPARTMENT

BCC3

**REVENUE BUDGET**

**FY 2025**

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
30000	303001	48068000	NRA Grant	2,988.45
TOTAL REVENUES				\$ 2,988.45

**EXPENSE BUDGET**

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
30000	303001	60320000	Firearm Readiness	\$ 2,988.45
TOTAL EXPENSES				\$ 2,988.45

SELECT REASON FOR EXCEPTION TO INCREASE BUDGET FROM BELOW (click in box to select)

- ☐ Debt
- ☒ Grant
- ☐ Unanticipated Revenue
- ☐ Emergency
- ☐ Donation

**EXPLANATION**

Set up grant revenue and expenditures budget for the NRA grant awarded for BCC3 approved by Commissioners Court 4.1.25

ELECTED OFFICIAL OR DEPARTMENT HEAD SIGNATURE

CERTIFIED BY AUDITOR

DATE

DATE

*Handwritten:* 4/10/25, 2:20pm  
 4-4-25



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Constable Pct. 3      NUMBER:

DATE OF COURT MEETING: 4/1/2025

ITEM: Approval requested from Constable Pct. 3 to accept the 25TXE056 NRA Foundation grant of \$2,988.45 for training Ammunition.

TO: Commissioners Court

FROM: J.P. Ingram

DATE: 03/25/2025

FISCAL IMPACT: False

BUDGETED: False


DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Commissioners Court granted approval to Constable Precinct 3 to apply for the NRA Foundation grant on October 15, 2024.

**ATTACHMENTS:**

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>NRA_GRANT_EMAIL_WITH_FUNDS_AWARDED.pdf</u>	NRA EMAIL WITH FUNDS AWARDED	Cover Memo
<u>NRA_GRANT_AWARD.pdf</u>	NRA AWARD	Cover Memo

**APPROVED**

 4/1/25

\_\_\_\_\_  
Duane Peters  
County Judge      Date

**Calder R. Lively**

---

**From:** Grant Program <grantprogram@nrahq.org>  
**Sent:** Thursday, February 13, 2025 7:26 PM  
**To:** Calder R. Lively  
**Subject:** NRA Foundation Grant Award - Ammo Question

**Brazos County Disclaimer**

\*\*\*\* This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email. \*\*\*\*

Good afternoon,

Your NRA Foundation grant was recently recommended for funding. We have a question regarding your training ammunition award. Would your group prefer receiving the physical ammo from us or a check for the total to purchase the ammunition (any brand) yourself?

Grant #	Item Description	Award QTY	Total
25TXE056	Winchester Service Grade 9MM 115 Grain (500 Count)	3	\$
25TXE056	Winchester Service Grade 45 ACP 230 Grain (500 Count)	3	\$
25TXE056	Winchester Service Grade 40 S&W 165 Grain FMJ (500 Count)	2	\$
25TXE056	Hornady 6.5 Creedmoor, 140 Grain (200 Count)	1	\$
25TXE056	Winchester USA .223 Rem 55 Grain FMJ (1,000 Count)	1	\$

Please let us know, as either option works for us. We know that law enforcement often has their own ammo purchasing program that they prefer.

Best regards,  
The NRA Foundation Grant Program

Grant #	Item Description	Award QTY	Total
25TXE056	Winchester Service Grade 9MM 115 Grain (500 Count)	3	\$ 874.50
25TXE056	Winchester Service Grade 45 ACP 230 Grain (500 Count)	3	\$ 741.45
25TXE056	Winchester Service Grade 40 S&W 165 Grain FMJ (500 Count)	2	\$ 434.00
25TXE056	Hornady 6.5 Creedmoor, 140 Grain (200 Count)	1	\$ 343.50
25TXE056	Winchester USA .223 Rem 55 Grain FMJ (1,000 Count)	1	\$ 595.00

Please let us know, as either option works for us. We know that law enforcement often has their own ammo purchasing program that they prefer.

Best regards,  
The NRA Foundation Grant Program


[HELP](#)

## Award Summary

Organization: Brazos County Constable Pct. 3

Grant Reference Number: 25TXE056

Below you will see all the items you asked for in the grant application. Item descriptions, priority ranking, quantity requested, quantity recommended and the status of that item are listed. The status tells you if you were awarded all quantities of that item (Fully Awarded), some of the quantity requested (Partially Awarded) or none of that item (Not Awarded). You are able to print this list using the print icon at the bottom of this page.

Please review and print the information below. Click "Proceed to Next Step" once you are ready to move on.

### Product Award

ITEM DESC.	QTY REQUESTED	QTY AWARDED	STATUS
Winchester Service Grade 9MM 115 Grain (500 Count)	6	3	Partially Awarded
Winchester Service Grade 45 ACP 230 Grain (500 Count)	6	3	Partially Awarded
Winchester Service Grade 40 S&W 165 Grain FMJ (500 Count)	3	2	Partially Awarded
Hornady 6.5 Creedmoor, 140 Grain (200 Count)	1	1	Fully Awarded

ITEM DESC.	QTY REQUESTED	QTY AWARDED	STATUS
Winchester USA .223 Rem 55 Grain FMJ (1,000 Count)	2	1	Partially Awarded

[GO BACK](#)[PRINT](#)[PROCEED TO NEXT STEP](#)

## Progress

① Award Summary

② Monetary Award

Monetary Award (Cont'd)

③ Merchandise Award

Shipping Information

Review Shipping

Shipping Payment

④ Recognition

**4/15/2025**

Set up grant revenue and expenditure budget for the NRA grant awarded for Brazos County Constable Pct #2 approved by Commissioners Court 3/18/25.

Date \_\_\_\_\_

[illegible]







**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

3/18/2025

ITEM:

Approval requested from Constable Pct. 2 to accept the grant award from the NRA Foundation in the amount of \$2,525.55 for department issued firearms.

TO:

Commissioners Court

DATE:

03/10/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

NOTES/EXCEPTIONS:

This was not originally put on C. Court for the grant. The grant has been awarded for 2,525.55. Grant Reference Number: 85TXE023.

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

2025-03-

10 NRA Foundation - Constable Pct. 2.pdf

NRA Foundation Grant Award - Pct. 2

Cover Memo



**BRAZOS COUNTY, TEXAS  
GRANT APPLICATION APPROVAL FORM**

Date: March 10, 2025

Requesting Department: Brazos County Constable Pct. 2

Grant Title: The NRA Foundation Grant

Granting Agency: The NRA Foundation

Amount Requested: \$ 5,892.95

Grant Term (Beg/End): 8/2024 - 8/2025

Project Description: Shot Guns- Beretta A300 Ultima Patrol 12 Gauge LE 7+1- 19"  
Barrel, 3" Chamber, Black Stock.

\*This was not originally put on C.Court to apply for the grant. The grant has been  
awarded for \$2,525.55. Grant Reference Number: 85TXE023.

Will this grant fund salary & benefits? ☐ Yes ☒ No

Is there County Match requirement? ☐ Yes ☒ No

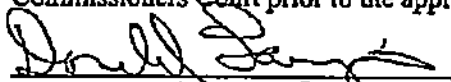
Are there financial reporting requirements? ☒ Yes ☐ No

Who will do financial reporting? Chief Deputy Chris McDermott

Are there programmatic reporting requirements? ☒ Yes ☐ No

Who will do programmatic reporting? Chief Deputy Chris McDermott

**\*Please include all available backup documentation with the approval form. All grants are contracts between Brazos County and the granting agency and should be approved by Commissioners Court prior to the application submission.**

  
Authorized Signature

Approved by Commissioners Court on this 18 day of March 2025.

  
Commissioners Court Approval

[HELP](#)

## Award Summary

Organization: Brazos County Constable Pct. 2

Grant Reference Number: 25TXE023

Below you will see all the items you asked for in the grant application. Item descriptions, priority ranking, quantity requested, quantity recommended and the status of that item are listed. The status tells you if you were awarded all quantities of that item (Fully Awarded), some of the quantity requested (Partially Awarded) or none of that item (Not Awarded). You are able to print this list using the print icon at the bottom of this page.

Please review and print the information below. Click "Proceed to Next Step" once you are ready to move on.

### Monetary Award

ITEM DESC.	AMT REQUESTED	AMT AWARDED	STATUS
Beretta A300 Ultima Patrol 12 Gauge LE 7+1 - 19" Barrel, 3" Chamber, Black Stock	\$5,892.95	\$2,525.55	Partially Awarded

[GO BACK](#) [PRINT](#)[PROCEED TO NEXT  
STEP](#)

### Progress

1 Award Summary

② Monetary Award

Monetary Award (Cont'd)

③ Merchandise Award

Shipping Information

Review Shipping

Shipping Payment

④ Recognition

⑤ Reminder

⑥ Finished

For questions contact the grant department at 1-800-554-9498 or [grantprogram@nrahq.org](mailto:grantprogram@nrahq.org).

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11250 Waples Mill Road, Fairfax, VA 22030

[HELP](#)

## Monetary Award

This page lists items that you will receive a monetary award (a check) for. The item requested, unit cost, quantity asked for and the quantity and amount you were awarded are listed. The items awarded are the only items you are approved for and allowed to purchase. Substitutions or changes are not allowed. Unused funds must be returned to The NRA Foundation.

Remember, receipts or invoices marked paid must be submitted with your final report.

Teams and programs that receive funding for travel and competition, or "fostering" grants, must provide proof of miles traveled (a computer printout of the map and route used), starting and ending locations, name and date of competition or event, roster of participants, coaches and chaperones, and for meals whether breakfasts, lunches and/or dinners were purchased. Meals are reimbursed on a per diem basis at rates up to \$10 for breakfasts, \$15 for lunches, \$30 for dinners with a daily maximum of \$55.

Please review the information below.

### Monetary Award

ITEM DESC.	\$ REQUESTED	\$ AWARDED	STATUS
Beretta A300 Ultima Patrol 12 Gauge LE 7+1 - 19" Barrel, 3" Chamber, Black Stock	\$5,892.95	\$2,525.55	Partially Awarded

Total Check Award: \$2,525.55

[GO BACK](#) [PRINT](#)[PROCEED TO NEXT  
STEP](#)

## Progress

① Award Summary

2 Monetary Award

Monetary Award (Cont'd)

③ Merchandise Award

Shipping Information

Review Shipping

Shipping Payment

④ Recognition

⑤ Reminder

⑥ Finished

For questions contact the grant department at 1-800-554-9498 or [grantprogram@nrahq.org](mailto:grantprogram@nrahq.org).

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11250 Waples Mill Road, Fairfax, VA 22030

## 4/15/2025

<b>General Fund</b>
<p>Reallocation of funds to the correct account to cover the cost of repairs to 29 County-owned vehicles due to significant hail damage that occurred on March 15, 2025. As of now, the total damage to 27 of the 29 vehicles has been assessed at \$137,058.87. Two vehicles are still awaiting adjuster estimates, and their repair costs will be determined shortly.</p>

4/15/25  
Date

[illegible]





**BRAZOS COUNTY**  
**REQUEST FOR BUDGET AMENDMENT**

Budget  
Amendment  
Number

Budget Amendment Number

26.03

Agenda Date

4/15/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

Budget Office

Requester's Name

Nina Payne

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

11001500 Contingency

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

130,000.00

AMOUNT OF DECREASE

Total

\$ 130,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

12500100 Risk Management - A

To: Division Name

INCREASE EXPENDITURE(S):

65010000 Accidents & Claims

To: Account Number

To: Amount

\$

130,000.00

AMOUNT OF INCREASE

Total

\$ 130,000.00

TOTAL AMOUNT OF INCREASE

**TO EXPLANATION AND SIGNATURE**

Explanation

Explanation to rectify budget to proper accounts:

Reallocation of funds to the correct account to cover the cost of repairs to 29 County-owned vehicles due to significant hail damage that occurred on March 15, 2025. As of now, the total damage to 27 of the 29 vehicles has been assessed at \$137,058.87. Two vehicles are still awaiting adjuster estimates, and their repair costs will be determined shortly.

File and Documentation

File Upload

Upload

Risk Management Funding Request.pdf

220.98KB

Signature

Initiator

*Nina Payne*

Department (?)

BUDGET OFFICE

▼

Signature

Elected Official/Dept Head

*Nina Payne*

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

*Spencer A. Mayo*

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



## BRAZOS COUNTY RISK MANAGEMENT

April 8, 2025

RE: LETTER OF REQUEST – ADDITIONAL FUNDING FOR ACCIDENTS AND INCIDENTS

On March 15, 2025, Brazos County experienced significant hail damage to 29 County-owned vehicles. As a result of this unexpected event, Risk Management has incurred additional costs to repair the affected vehicles.

The initial funding for accidents and claims for FY2025 was set at \$150,000. Currently, approximately \$86,000 remains in the Accidents and Incidents account. Given that there are still 6 months left in the fiscal year and considering the damage caused by the recent hailstorm, Risk Management is requesting an additional \$130,000 be allocated to account #65010000. This request will ensure that we complete all vehicle repairs and continue to maintain the necessary budget for unforeseen incidents during the remainder of the fiscal year.

As of now, the total damage to 27 of the 29 vehicles has been assessed at \$137,058.87. Two vehicles are still awaiting adjuster estimates, and their repair costs will be determined shortly.

### **Damage Repair Process:**

The Fleet Department designates a repair facility for each vehicle, and Risk Management manages the corresponding purchase orders and payment processes. Once the repairs are completed, Risk Management submits all payment information to our insurance company for reimbursement, less the deductible. Each vehicle is considered a separate claim to ensure compliance with insurance procedures. This process helps prevent the County from profiting from insurance claims, which could negatively affect our insurance premiums.

For your reference, I have attached the most up-to-date Hail Damage Spreadsheet detailing the repair estimates and status for each vehicle.

Please do not hesitate to contact me directly if you need further details on the hail claims or any other claims managed by my office. Some claims (not hail related) may be sensitive, and I am happy to provide additional information as needed.

Thank you for your attention to this request.

Respectfully,

Leslie Contreras, ARM  
Risk Manager  
979-361-4246 (O)

Texas Association of Counties	Date of Loss	TAC Claim #	Yr/Make/Model	Loss type	Estimate Damages	Deductible	Prior Claims
Claims Examiner: Tanya Davis tanyad@county.org	3/15/2025	APD20252807-1	2020 CHEVY TAHOE - Constable 2 - Unit 702	AUTO-HAIL	\$6,352.43	\$1,000.00	APD20208248-6 & APD20219931-19
Vehicle location address	3/15/2025	APD20252807-2	2023 CHEVY TAHOE - Constable 2 - Unit 706	AUTO-HAIL	\$5,194.62	\$1,000.00	
BRAZOS COUNTY FLEET DEPARTMENT 1607 LOUIS STREET, BRYAN, TX 77803	3/15/2025	APD20252807-3	2022 CHEVY TAHOE - Constable 2 - Unit 708	AUTO-HAIL	\$11,679.42	\$1,000.00	APD20238263-1 & APD20240803-2
Contact's name, phone # & email	3/15/2025	APD20252807-4	2020 CHEVY TAHOE - Constable 2 - Unit 709	AUTO-HAIL	\$6,134.25	\$1,000.00	APD20208248-9 & APD20219931-8
Angela Skidmore	3/15/2025	APD20252807-5	2020 FORD EXPLORER - BCSO - Unit 284	AUTO-HAIL	\$3,930.69	\$1,000.00	
Brazos County Risk Management	3/15/2025	APD20252807-6	2020 FORD EXPLORER - BCSO - Unit 277	AUTO-HAIL	\$4,765.00	\$1,000.00	
979-361-2648	3/15/2025	APD20252807-7	2024 CHEVY 2500 TRUCK - R&B - #569	AUTO-HAIL	\$4,979.00	\$1,000.00	
askidmore@brazoscountytexas.gov	3/15/2025	APD20252807-8	2021 Chevy Traverse - DA	AUTO-HAIL	\$3,412.00	\$1,000.00	
	3/15/2025	APD20252807-9	2023 Chevy Traverse - DA	AUTO-HAIL	\$2,985.75	\$1,000.00	
***For Inspector - Please remove tax	3/15/2025	APD20252807-10	2020 Dodge Charger - DA	AUTO-HAIL	\$5,197.00	\$1,000.00	APD20240204-1
***Please note- there are multiple claim #'s, send a separate estimate for each vehicle & reference claim #. Thanks	3/15/2025	APD20252807-11	2024 FORD F150 TRUCK - FACILITIES - #L58311	AUTO-HAIL	\$2,798.25	\$1,000.00	
	3/15/2025	APD20252807-12	2021 Chevy Traverse - CA	AUTO-HAIL	\$5,060.87	\$1,000.00	
***If it is a total loss, please complete total loss worksheet including three market quotes, NADA and three salvage bids.	3/15/2025	APD20252807-13	2021 Dodge Charger - CA	AUTO-HAIL	\$4,620.00	\$1,000.00	
***150 Miles Pre-Approved**	3/15/2025	APD20252807-14	2020 Chevy Tahoe - Constable 1	AUTO-HAIL	\$5,498.62	\$1,000.00	APD20208248-20 & APD20219931-14
	3/15/2025	APD20252807-15	2022 Ford F150 - BCSO - Unit 301	AUTO-HAIL	\$0.00	\$1,000.00	
	3/15/2025	APD20252807-16	2023 Chevy Tahoe - BCSO - Unit 318	AUTO-HAIL	\$11,353.45	\$1,000.00	APD20239740-2
	3/15/2025	APD20252807-17	2024 Chevy Tahoe - BCSO - Unit 330	AUTO-HAIL	\$7,156.62	\$1,000.00	APD20241991-1, APD20210680-1, APD20219931-17 & APD20208248-16
	3/15/2025	APD20252807-18	2020 Chevy Tahoe - BCSO - Unit 295	AUTO-HAIL	\$6,449.10	\$1,000.00	APD20239284-1 & APD20233350-1
	3/15/2025	APD20252807-19	2020 Ford Explorer - BCSO - Unit 279	AUTO-HAIL	\$5,642.00	\$1,000.00	
	3/15/2025	APD20252807-20	2024 Chevy Silverado - BCSO - Unit 321	AUTO-HAIL	\$2,944.25	\$1,000.00	
	3/15/2025	APD20252807-21	2020 Chevy Tahoe - BCSO - Unit 296	AUTO-HAIL	\$6,486.43	\$1,000.00	APD20238040-1 & APD20208248-17
	3/15/2025	APD20252807-22	2022 Ford F150 - BCSO - Unit 303	AUTO-HAIL	\$2,646.75	\$1,000.00	APD20239642-1
	3/15/2025	APD20252807-23	2024 Chevy Tahoe - BCSO - Unit 336	AUTO-HAIL	\$4,986.18	\$1,000.00	
	3/15/2025	APD20252807-24	2023 Chevy Tahoe - BCSO - Unit 329	AUTO-HAIL	\$5,271.33	\$1,000.00	
	3/15/2025	APD20252807-25	2023 Chevy Tahoe - BCSO - Unit 331	AUTO-HAIL	\$5,497.92	\$1,000.00	
	3/15/2025	APD20252807-26	2020 Chevy Tahoe - BCSO - Unit 287	AUTO-HAIL	\$5,230.75	\$1,000.00	APD20238220-1 & APD20208248-2
	3/15/2025	APD20252807-27	2023 Chevy Tahoe - Constable 3 - Unit 905	AUTO-HAIL	\$5,008.37	\$1,000.00	
	3/15/2025	APD20252807-28	2022 Ford F250 - R&B	AUTO-HAIL	\$2,130.25	\$1,000.00	
	3/15/2025	APD20252807-29	2022 Chevy Tahoe - BCSO - Unit 308	AUTO-HAIL	\$0.00	\$1,000.00	APD20242319-1

**BRAZOS COUNTY, TEXAS**  
**BUDGET AMENDMENTS**  
**No. 24/25 - 26.04**  
**4/15/2025**

FUND NAME	DEPARTMENT NAME	CLASS DESCRIPTION	ACCOUNT CATEGORY	INCREASE	DECREASE
Capital Improvement Fund	Sheriff's Office - Capital	Other Revenue	Revenue	20,100.00	
Capital Improvement Fund	Constable Precinct 3 - Capital	Other Revenue	Revenue	8,400.00	
General Fund	Sheriff's Office - Administration	Other Revenue	Revenue	6,700.00	
General Fund	Constable Precinct 1 - Administration	Other Revenue	Revenue	8,400.00	
General Fund	Constable Precinct 4 - Administration	Other Revenue	Revenue	16,800.00	
Capital Improvement Fund	Sheriff's Office - Capital	Capital Outlay	Expenditure	20,100.00	
Capital Improvement Fund	Constable Precinct 3 - Capital	Capital Outlay	Expenditure	8,400.00	
General Fund	Sheriff's Office - Administration	Supplies and Other Charges	Expenditure	6,700.00	
General Fund	Constable Precinct 1 - Administration	Supplies and Other Charges	Expenditure	8,400.00	
General Fund	Constable Precinct 4 - Administration	Supplies and Other Charges	Expenditure	16,800.00	

**General Fund and Capital Improvement Fund**

To recognize a donation of eight (8) out of ten (10) sets of ballistic glass to be installed in patrol units donated by Operation Safe Shield. Two units are still left to be outfitted: 1 - Constable Pct #2 and 1- Constable Pct #3. Donation was approved on December 31, 2024.

\_\_\_\_\_  
 Date: NNP  
 4/10/2025

\_\_\_\_\_  
 County Judge Approval  
 Date 4/15/25

For Oracle Entry Only					
FUND	DIV	ACCT	Change in Budget	ACCOUNT NAME	
45000	63280001	46024000	20,100.00		
45000	63303001	46024000	8,400.00		
01000	28000100	46023000	6,700.00		
01000	30101100	46023000	8,400.00		
01000	30401100	46023000	16,800.00		
45000	63280001	80010000	20,100.00		
45000	63303001	80010000	8,400.00		
01000	28000100	60010000	6,700.00		
01000	30101100	60010000	8,400.00		
01000	30401100	60010000	16,800.00		

**REQUESTING DEPARTMENT** Fund 45000 - Capital Improvement Fund

**FY 2025**

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
45000	63280001	46024000	Donations - Capital Asset (Sheriff's Office)	20,100.00
45000	63303001	46024000	Donations - Capital Asset (Constable Pct #3)	8,400.00
01000	28000100	46023000	Donations - Other (Sheriff's Office)	6,700.00
01000	30101100	46023000	Donations - Other (Constable Pct #1)	8,400.00
01000	30401100	46023000	Donations - Other (Constable Pct #4)	16,800.00
TOTAL REVENUES				\$ 60,400.00

## EXPENSE BUDGET

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
45000	63280001	80010000	Donated Property - Capital (Sheriff's Office)	\$ 20,100.00
45000	63303001	80010000	Donated Property - Capital (Constable Pct #3)	8,400.00
01000	28090100	60010000	Donated Property (Sheriff's Office)	6,700.00
01000	30101100	60010000	Donated Property (Constable Pct #1)	8,400.00
01000	30401100	60010000	Donated Property (Constable Pct #4)	16,800.00
			TOTAL EXPENSES	\$ 60,400.00

SELECT REASON FOR EXCEPTION TO INCREASE BUDGET FROM BELOW (click in box to select)

- ☐ Debt
- ☐ Grant
- ☐ Unanticipated Revenue
- ☐ Emergency
- ☒ Donation

**EXPLANATION**

To recognize a donation of eight (8) out of ten (10) sets of ballistic glass to be installed in patrol units donated by Operation Safe Shield. Two units are still left to be outfitted: 1 - Constable Pct #2 and 1 - Constable Pct #3. Donation was approved on December 31, 2024.

**ELECTED OFFICIAL OR DEPARTMENT HEAD SIGNATURE**

Václav Lomn  
CERTIFIED BY AUDITOR

**CERTIFIED BY AUDITOR**

DATE \_\_\_\_\_

4.10.25

DATE \_\_\_\_\_

# Ballistic Glass

Department	VIN	Cost	Completed Date	Asset Number	Date put in Service
Sheriff's Office	1GNSCLED3RR191247	\$ 6,700.00	1/15/2025	VEH0000347	Apr-24
Sheriff's Office	1GNSCLED9RR191222	\$ 6,700.00	1/23/2025	VEH0000346	IN CIP
Sheriff's Office	1GNSCLED9RR189700	\$ 6,700.00	1/22/2025	VEH0000345	IN CIP
Sheriff's Office	1GNSCLED1RR189609	\$ 6,700.00	1/27/2025	VEH0000338	IN CIP
Pct 1	1GNSCLED3PR373415	\$ 8,400.00	2/5/2025	VEH0000315	Jun-23
Pct 2	1GNSCLED6PR373439	\$ 8,400.00		VEH0000316	Jun-23
Pct 3	1GNSCLED7RR208650	\$ 8,400.00	3/17/2025	VEH0000341	IN CIP
Pct 3	1GNSCLED2PR372305	\$ 8,400.00	At Georges Now	VEH0000314	May-23
Pct 4	1GNSCLED1PR401275	\$ 8,400.00	3/13/2025	VEH0000322	Aug-23
Pct 4	1GNSCLED1PR372232	\$ 8,400.00	3/5/2025	VEH0000313	May-23



**BRAZOS COUNTY  
BRYAN, TEXAS**

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DEPARTMENT: Fleet Services NUMBER:

DATE OF COURT MEETING: 12/31/2024

ITEM: Approval requested from Fleet Services to accept a donation of ten (10) sets of ballistic glass in the amount of \$77,200.00 from Operation Safe Shield.

TO: Commissioners Court

FROM: Dwayne Holloway

DATE: 12/19/2024

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR ALTERNATIVES: Request approval for the acceptance of donated ballistic glass in the amount of \$77,200 from Operation Safe Shield

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<u>Memo to CC for ballistic glass.pdf</u>	Memo for ballistic glass	Cover Memo
<u>Donation Form.pdf</u>	donation form	Backup Material
<u>Vehicle list for ballistic glass installs.pdf</u>	vehicle list	Backup Material





**BRAZOS COUNTY, TEXAS  
ACCEPTANCE OF DONATED/AWARDED PROPERTY  
DONATION OF COUNTY PROPERTY**

Date: 12/17/2024

☒ Acceptance of Donated/Awarded Property  
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property  
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: (10) Ballistic Windshields w Install

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: N/A Model: N/A Year: N/A SN/VIN #: N/A

☒ Functional ☐ Non-Functional. Explain if Non-Functional \_\_\_\_\_

Additional Description/Information: (10) Ballistic Windshields for Tahoe's, cost per unit is about \$ 8,400 with instillation included. Property is donated by Operation Safe Shield.

Estimated Value: \$ 77,200.00

Check box for Capital Asset (value/initial cost is over \$5000)

Acceptance of Donated Property	Donation of County Property
<p>Check the appropriate account based on estimated value of property being accepted:</p> <p><input type="checkbox"/> 61235000 (Donation - Other)*</p> <p><input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)</p> <p><input checked="" type="checkbox"/> 80010000 (Capital Property - Over \$5000)</p>	<p>Check the appropriate entity property being donated to:</p> <p>Government Entity: _____</p> <p style="text-align: right;">Organization Name</p> <p>Other (Due to Statutory requirements prior approval is required by Purchasing: _____</p> <p style="text-align: right;">Organization Name</p>

\*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: Fleet Services  
Department Name

Dwight Hill  
Authorized Signature

Organization Receiving Donated Property: \_\_\_\_\_  
Authorized Signature

Approved by Commissioners Court on this 31 day of December 2024.

[Signature]  
Commissioners Court Approval



**BRAZOS COUNTY  
FLEET SERVICES**  
*Ken Chadwick, Fleet Manager*

Duane Peters, Brazos County Judge

Steve Aldrich, County Commissioner Pct. 1  
Chuck Konderla, County Commissioner Pct. 2

Nancy Berry, County Commissioner Pct. 3  
Wanda J. Watson, County Commissioner Pct. 4

**MEMORANDUM**

**From:** Dwayne Holloway  
Assistant Director  
Fleet Services

**Date:** 12/17/2024

**RE:** Ballistic Glass Donation

Fleet Services requests the Commissioner Court approval to accept a donation of (10) sets of Ballistic Glass. To be divided up as shown on the attached spreadsheet. Ballistic Glass is being donated by Operation Safe Shield. Total Value of donated property is estimated at \$77,200 which includes the cost of installation.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Dwayne Holloway", with a checkmark at the end.

Dwayne Holloway

### Ballistic Glass

Department	VIN	Cost	Completed Date
Sheriffs Office	1GNSCLED3RR191247	\$6,700.00	
Sheriffs Office	1GNSCLED9RR191222	\$6,700.00	
Sheriffs Office	1GNSCLED9RR189700	\$6,700.00	
Sheriffs Office	1GNSCLED1RR189609	\$6,700.00	
PCT 1	1GNSCLED3PR373415	\$8,400.00	
PCT 2	1GNSCLED6PR373439	\$8,400.00	
PCT 3	1GNSCLED7RR208650	\$8,400.00	
PCT 3	1GNSCLED2PR372305	\$8,400.00	
PCT 4	1GNSCLED1PR401275	\$8,400.00	
PCT 4	1GNSCLED1PR372232	\$8,400.00	
	<b>Total</b>	<b>\$77,200.00</b>	

SO has decided to accept all glass and shields except passenger side window glass.  
That is the reason for the difference in cost.



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Human Resources

NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: • Approval of Personnel Change of Status

TO: Commissioners Court

DATE: 04/10/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Personnel Action Forms (PAFs). A list of departments is included on the attached coversheet. All positions have been reviewed and verified that they fall within budget guidelines. Consequence of non-approval would be to the employee pay and/or position.

**ATTACHMENTS:**

**File Name**

**Description**

**Type**

[Employment Separations - 4.15.25.pdf](#)

Cover Sheet

Cover Memo

# Personnel Change of Status

( Apr 10, 2025 )

Commissioners' Court Date: 04-15-2025  
Department Submitting Information: Human Resources  
Purpose of Submissions: Consider and Take Action on Change

## Employment

Department Name	Employee Name
Exposition Center - Administration	Norris III, Otha
Health & Wellness Clinic	Yeager, Brandi
Human Resources - Administration	Mattson, Callie
Jail Medical Services	Blue, Markitta
Road & Bridge - Administration	Rodriguez, Vincent
Sheriff Office - Jail Administration	Hancock, Traveon
Sheriff Office - Jail Administration	Ruiz, Noe
Texas Indigent Defense Commission Grant	Hewitt, Loretta*

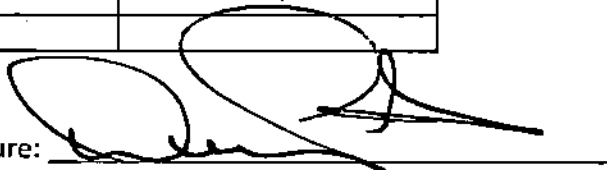
## Separations

Department Name	Employee Name

## Personnel Action Forms

Department Name	Employee Name
District Clerk - Administration	Ramirez, Alexander
Sheriff's Office - Administration	Coonz, Cody
Sheriff Office - Jail Administration	Bennatt, James
Sheriff Office - Jail Administration	Gil, Ranfis
Sheriff Office - Jail Administration	Houston, Gaylon
Sheriff Office - Jail Administration	Jiang, Devin
Sheriff Office - Jail Administration	Krolczyk, Troy
Sheriff Office - Jail Administration	Swaringim, Kasidy
Sheriff Office - Jail Administration	Williams, DeElla

Approved in Commissioners' Court:  
County Judge's or Commissioner's Signature:





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Approval of Payment of Claims:  
• a. 8209055 - 8209200  
• b. 9204018 - 9204102

TO: Commissioners Court

DATE: 02/18/2025

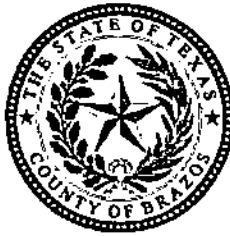
FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<b><u>File Name</u></b>	<b><u>Description</u></b>	<b><u>Type</u></b>
<a href="#">Bill_List-Public_04.15.25.pdf</a>	Payment of Claims	Backup Material





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: NUMBER:  
DATE OF COURT MEETING: 4/15/2025  
ITEM: Approval of Payment of Claims:  
• a. 8209055 - 8209200  
• b. 9204018 - 9204102  
TO: Commissioners Court  
DATE: 02/18/2025  
FISCAL IMPACT: False  
BUDGETED: False  
DOLLAR AMOUNT: \$0.00

**ATTACHMENTS:**

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>Bill_List-Public_04.15.25.pdf</u>	Payment of Claims	Backup Material
<u>Bill_List-Internal_04.15.25.pdf</u>	Payment of Claims - Internal	Backup Material

ATTEST:   
KAREN MCQUEEN  
COUNTY CLERK

APPROVED   
Duane Peters  
County Judge  
4/15/25  
Date

**Bill List Commissioners Court**

Time run: 4/11/2025 10:45:05 AM

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Beth *****		ADV000307101656	24.00
					ADV000307101658	36.00
					ADV000307101660	50.00
			Brian*****		ADV000303987691	798.49
					TRVL000306566166	(130.98)
			Celin*****		ADV000307094595	440.00
					ADV000307094597	24.00
					ADV000307094601	36.00
					ADV000307094608	50.00
			Colby*****		ADV000307094394	956.17
			Danie*****		TRVL000307333271	(981.31)
			Desmo*****		ADV000302826358	1,193.56
			Dougl*****		TRVL000307333323	(981.31)
			Jarvi*****		ADV000303987699	661.71
			Jasmj*****a		ADV000304652663	893.66
			John *****		TRVL000306541688	(713.59)
			Jonat*****		ADV000303987738	798.49
			Keith*****itchie		ADV000307094339	750.00
			Matth*****		TRVL000307170399	(732.72)
			Ryan *****		TRVL000307333358	(981.31)
			Willi*****		ADV000306542190	587.75
01000-00000000-27140000-00000-0000-000000	General Fund-No Value-Dyed Diesel-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-065845	2,384.92
01000-00000000-27150000-00000-0000-000000	General Fund-No Value-Diesel-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-065845	5,147.24
01000-00000000-27210000-00000-0000-000000	General Fund-No Value-Gasoline-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-065845	11,708.86
01000-00000000-30009400-00000-0000-000000	General Fund-No Value-A/P Tax \- McCreary Veselka-No Value-No Value-No Value	19432	McCre*****g & Allen		MARCH 2025	28,307.54
01000-00000000-30082100-00000-0000-000000	General Fund-No Value-A/P County Atty \- Out Of County Service Fee-No Value-No Value-No Value	10468	Harri*****		1044MJ040425	75.00
01000-00000000-30090000-00000-0000-000000	General Fund-No Value-A/P Executions Pending-No Value-No Value-No Value	103194	David*****		2025-0007	630.02
01000-00000000-30340000-00000-0000-000000	General Fund-No Value-Deposits Payable \- Brazos Center-No Value-No Value-No Value	101187	Herre*****nd		19494	75.00



Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-00000000-37011100-00000-0000-000000	General Fund-No Value-New Deferred Revenue Justice of the Peace 1-No Value-No Value-No Value	8253	Texas*****e Department		1024-01909N-1	106.25
01000-10000100-65540000-00000-0000-000000	General Fund-County Judge \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	10.00
					IN5602622	10.00
					IN5602624	10.00
					IN5602625	10.00
01000-10002000-65540000-00000-0000-000000	General Fund-Veteran Services-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	20.00
					IN5602622	20.00
					IN5602624	20.00
					IN5602625	20.00
01000-10500000-60600000-00000-0000-000000	General Fund-Budget Office \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250003071	IN-1577463	90.28
01000-11000100-65540000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	38.00
					IN5602622	38.00
					IN5602624	38.00
					IN5602625	38.00
01000-11000500-61880000-00000-0000-000000	General Fund-Non\ -Departmental-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000586	2015353 0325	291.51
				250000587	2016116 0325	17,788.57
				250000588	2016098 0325	32.30
				250000591	2016114 0325	63.41
				250000592	2016112 0325	8,496.51
				250000596	2016113 0325	106.35
01000-11000500-71025000-00000-0000-000000	General Fund-Non\ -Departmental-Contract Services-No Value-No Value-No Value	97251	Texas*****	250000379	R042861	238.28
01000-11002000-73180000-00000-0000-000000	General Fund-Community Support-Brazos Valley Council Of Government-No Value-No Value-No Value	10231	Brazo***** of Government	250000380	09358	18,258.25
01000-11002000-73600000-00000-0000-000000	General Fund-Community Support-Prenatal Care-No Value-No Value-No Value	2483	Prena*****	250000450	Q3 FY2025	18,750.00
01000-11010000-60080000-00000-0000-000000	General Fund-Court Support \- Criminal-Clothing/Uniforms-No Value-No Value-No Value	102137	Walte***** LLC	250002524	35519	32.00
01000-11010000-72201000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #1-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2402342	0.00
01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #2-No Value-Adult Misdemeanor-No	100000	Law O*****Andreski, PC		2402342	650.00
		101451	Navar*****rney at Law		2404249	650.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Value	102584	The M*****		2404261	650.00
					2500349	650.00
		103179	Meece*****		2201129	650.00
					24-04044	650.00
					2403495	650.00
		800568	Lewis*****y		2500227	650.00
					2500588	75.00
		801423	Davis*****		2400764	75.00
					2400772	650.00
		802205	Cune,*****		2500681	650.00
		91523	Herna*****		2402387	650.00
		95315	Law O*****Maltsberger		2402149	650.00
					2403695	75.00
					2403696	650.00
01000-11010000-72202300-00000-1104-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- CCL#2-No Value-Adult Misdemeanor-No Value	802205	Cune,*****		2500681	350.00
01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult	103179	Meece*****		Meece Unfiled 4925	423.00
		801423	Davis*****		Davis Unfiled 4925	75.00
01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	801423	Davis*****		Davis Unfiled 4725	650.00
		95315	Law O*****Maltsberger		Maltsberger Unfiled 4325	650.00
					Maltsberger Unfiled Endangering a Child 4325	400.00
					Maltsberger Unfiled Injury to a Child 4325	650.00
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile-No Value	102621	Law O*****Medina PLLC		419-J-22 4925	150.00
		801423	Davis*****		106-J-25 4925	150.00
					222-J-24 4425	475.00
					30-j-25 4425	400.00
		95315	Law O*****Maltsberger		387-J-24 4425	150.00
					60-J-25 4425	800.00
		96520	Thoma*****		091-J-2025 4925	150.00
					108-J-2025 4425	150.00
					302-J-2024 4925	150.00
					339-J-2024 4925	150.00
01000-11010000-72204000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Adult Misdemeanor-No Value	102621	Law O*****Medina PLLC		2401558	0.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value	92302	Turnb*****PLLC		2203439	2,262.50
					2300100	2,500.00
01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Misdemeanor-No Value	92302	Turnb*****PLLC		2203568	500.00
01000-11010000-72206000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Juvenile-No Value	801423	Davis*****		2301839	0.00
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2404685	1,000.00
		103179	Meece*****		2002846	1,000.00
					2103596*	1,000.00
					2202285	1,000.00
					2304842	1,000.00
					2402648	1,000.00
		801423	Davis*****		2400545	1,000.00
		802205	Cune,*****		2202448	623.00
					2404302	624.00
					2404305	625.00
					2404314	728.00
		92302	Turnb*****PLLC		1803632*	2,337.50
					2000385	3,100.67
					2000386	2,016.00
					2104353	2,000.00
					2401216	2,512.50
		95315	Law O*****Maltsberger		2301572	1,000.00
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	103179	Meece*****		2102572	650.00
					2200285	76.00
					2200375	75.00
					2203827	74.00
					2301821	650.00
		801423	Davis*****		2301839	725.00
		802205	Cune,*****		2400926	275.00
		92302	Turnb*****PLLC		1903445	501.00
					2102538	499.00
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	102584	The M*****		2401862*	75.00
					2404738	1,000.00
		102621	Law O*****Medina PLLC		2500477	501.00
					2500487	499.00
		102828	Sarah*****LLC		2103607	600.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
					2303762*	2,000.00
					2402761	625.00
					2404424*	1,750.00
		103179	Meece*****		2200713	1,000.00
					2200716	75.00
					2301070	428.00
					2301150	1,000.00
					2303130	751.00
					2401627	425.00
					2401628	424.00
					2403367	749.00
					801423	Davis*****
		802239	Gimbe*****	2401022**	1,750.00	
		805046	Gusti*****orney PLLC	2401407	1,000.00	
		91346	Flani*****d		2003647*	1,000.00
					2402551*	825.00
		92302	Turnb*****PLLC		2204421	4,175.00
					2402773	1,000.00
					2402774	999.00
					2403393	1,001.00
95315	Law O*****Maltsberger	2404074	1,000.00			
95611	Law O*****helps, PC, The	2403188	1,000.00			
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	102621	Law O*****Medina PLLC		2401558	399.00
					2402345	401.00
		102828	Sarah*****LLC		2100226	500.00
					2303066*	580.00
		103179	Meece*****		2000958	225.00
					2200285	0.00
					2204530	300.00
					2300193	650.00
					2401043	25.00
		805046	Gusti*****orney PLLC	2400647	650.00	
		92302	Turnb*****PLLC	2402473	612.50	
		95315	Law O*****Maltsberger	2404444	650.00	
01000-11010000-72207300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 361st-No Value-Adult Felony-No Value	91346	Flani*****d		2003647*	50.00
					2402551*	46.35
01000-11010000-72209000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Interpreter-No Value-No Value-No Value	92425	Zaval*****		25-0401	498.40
					25-0403	170.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-11020000-61210000-00000-0000-000000	General Fund-Court Support \- Civil-Court Costs-No Value-No Value-No Value	102038	Stapp*****		2507	170.00
01000-11020000-71040000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Secure-No Value-No Value-No Value	103175	Youth*****estments LLC		19801	9,151.51
					19802	9,151.51
					19803	9,151.51
					19804	9,151.51
					19805	5,904.20
					19806	9,151.51
		92749	Victo*****		31132025	27,750.00
		96757	Rite *****		I-43734	885.00
I-43765	1,770.00					
I-43993	1,625.00					
01000-11020000-71041000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Non\Secure-No Value-No Value-No Value	19848	Pegas*****		22275	13,413.06
01000-11020000-72191000-00000-0000-000000	General Fund-Court Support \- Civil-Cluster Court Support-No Value-No Value-No Value	19997	Foste*****		3570	850.00
01000-11022720-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Non Custodial Parents-No Value	101072	Hardy*****		23002728 4925 435	435.00
01000-11022720-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Children-No Value	95968	Forem*****LC		20001405 4525 15	15.00
					20001584 4525 280	280.00
					21002030 4525 200	200.00
01000-11028500-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Children-No Value	95968	Forem*****LC		21002142 4425 190	190.00
01000-11050000-72670000-00000-0000-000000	General Fund-Court Support \- Guardianship-Psychological Services-No Value-No Value-No Value	102832	Buzza*****sulting PA		921-G 12725	1,200.00
01000-11100000-65540000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	5.00
					IN5602622	5.00
					IN5602624	5.00
					IN5602625	5.00
01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Shop Supplies-No Value-No Value-No Value	101274	AutoZ*****	250000049	03966830503	97.99
					03966830546	(97.99)
					03966840854	433.98
		11807	Grain*****	250000008	9455492208	97.08
					9461785470	64.85
					9466210821	40.71

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
		3354	O'Rej*****	250000006	2016-321664	136.00
01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	10090	Sterl*****	250002057	5281607	26.28
		11682	Napa *****	250000020	382085	289.38
					383562	225.10
		152	Acme *****c	250003051	i104426	111.00
		21268	Brazo*****	250000013	062559-25	7.50
					530440-25	7.50
		3354	O'Rej*****	250002926	2016-321842	59.80
					2016-321844	251.20
					2016-321882	29.90
					2016-322054	119.99
					2016-322192	16.55
					2016-323381	201.78
					2016-323389	201.78
		7822	Ag So*****	250002974	57105	200.00
		802094	Rodri*****ment & Auto Repair Inc	250000048	38436	70.00
		96665	Colle*****Lincoln LLC	250002595	418523	64.00
					418567	34.04
		97256	Texas*****s	250002963	38023	134.99
01000-11100000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000101	2960126394	23.22
					2960127347	23.22
01000-11200200-60400000-00000-0000-000000	General Fund-Collections \- Administration-Investigation Supplies-No Value-No Value-No Value	3187	West *****ration	250003047	851767355	668.00
01000-11210020-61880000-00000-0000-000000	General Fund-Elections Administrator-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000597	2015357 0325	435.48
01000-11210020-65540000-00000-0000-000000	General Fund-Elections Administrator-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	35.00
					IN5602622	35.00
					IN5602624	35.00
					IN5602625	35.00
01000-12000100-65540000-00000-0000-000000	General Fund-County Treasurer \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	20.00
					IN5602622	20.00
					IN5602624	20.00
					IN5602625	20.00
01000-12000100-71020000-00000-0000-000000	General Fund-County Treasurer \- Administration-Computer Contracts-No Value-No Value-No Value	101349	ADP I*****	250001081	687226128	297.99
01000-12500100-61240000-00000-0000-000000	General Fund-Risk Management \- Administration-Drug Testing-No Value-No Value-No Value	97285	Any T*****	250000104	10753	40.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-12500100-65010000-00000-0000-000000	General Fund-Risk Management \- Administration-Accidents & Claims-No Value-No Value-No Value	152	Acme *****c	250002799	I104416	460.98
01000-13000100-65540000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	159.00
					IN5602622	159.00
					IN5602624	159.00
					IN5602625	159.00
01000-14000006-61880000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Utilities Expenditure-No Value-No Value-No Value	102101	Fiber*****	250000073	FB-19463	600.00
		96844	Front*****ns of Texas	250000176	979-197-0369-070123-5 Apr 25	915.68
01000-14000006-65540000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	94874	GovCo*****	250002929	76313062	365.53
		9794	CDW G*****	250002761	AD2SC4W	299.68
01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	101911	Conco*****	250001102	D596912	628.20
01000-14000006-71020010-00000-0000-000000	General Fund-Information Technology \- Non Capital-SBITA \- Principal-No Value-No Value-No Value	95710	Tyler*****c	250000248	020-158039a	714,522.00
01000-14000100-61801000-00000-0000-000000	General Fund-Information Technology \- Administration-Travel-No Value-No Value-No Value	Employee	Kevin*****		TRVL000305223041	374.10
01000-14000100-61880000-00000-0000-000000	General Fund-Information Technology \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000602	2016115 0325	2,220.20
01000-15000100-60500000-00000-0000-000000	General Fund-Human Resources \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	97596	Amazo*****	250002987	1L6W-R1QY-7LMD	399.98
01000-15000100-61110000-00000-0000-000000	General Fund-Human Resources \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Jenni*****		TRVL000306592612	75.00
01000-15000100-61240000-00000-0000-000000	General Fund-Human Resources \- Administration-Drug Testing-No Value-No Value-No Value	97285	Any T*****	250001185	10724	240.00
					10754	300.00
01000-15000100-65540000-00000-0000-000000	General Fund-Human Resources \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	15.00
					IN5602622	15.00
					IN5602624	15.00
					IN5602625	15.00
01000-16000100-60600000-00000-0000-000000	General Fund-County Auditor \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250002995	IN1576690	121.66

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-16500006-71025000-00000-0000-000000	General Fund-Purchasing Administration \- Non Capital-Contract Services-No Value-No Value-No Value	101967	Burdi*****LC	250001031	142014	4,310.25
01000-16500100-65320000-00000-0000-000000	General Fund-Purchasing \- Administration-Equipment Maintenance-No Value-No Value-No Value	5325	A-1 P*****	250002988	471846	409.92
01000-16500100-65540000-00000-0000-000000	General Fund-Purchasing \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	5.50
					IN5602622	5.50
					IN5602624	5.50
					IN5602625	5.50
01000-17000100-60440000-00000-0000-000000	General Fund-Facilities Services \- Administration-Janitorial Supplies-No Value-No Value-No Value	91161	Prost*****	250002660	51231095.001	894.83
01000-17000100-60500000-00000-0000-000000	General Fund-Facilities Services \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	4153	Buddy*****nce	250002776	117291	4,440.00
01000-17000100-61880000-00000-0000-000000	General Fund-Facilities Services \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000609	2016097 0325	960.53
01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	11807	Grain*****	250000183	9462682684	171.13
					9463765074	52.25
					9464052308	27.24
		93186	Batte*****	250000128	P81513651	219.00
					P81590376	78.00
		96354	FastS*****	250000166	3196470	24.28
		97596	Amazo*****	250003046	14RF-NRGT-LDTH	108.90
01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	15561	Capit*****ce of Austin Inc	250000158	06045838	106.12
		7141	Baker*****mpany LLC	250001767	FS47871	75.21
		97431	Johns*****Ilege Station	250002268	8034570	17,752.80
01000-17000100-65052000-00000-0000-000000	General Fund-Facilities Services \- Administration-Carpentry & Building Repair-No Value-No Value-No Value	11869	Lowes*****	250000110	996422	115.65
		95001	Sherw*****nc	250000084	3770-5	66.63
01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	494	Valle*****upply Co Inc	250002796	410900	519.00
				250003035	410808	725.26
		92196	Fergu*****Inc	250000060	1811203	249.09
01000-17000100-65058000-00000-0000-000000	General Fund-Facilities Services \- Administration-Appliance Maintenance-No Value-No Value-No Value	97596	Amazo*****	250002973	1KRL-PVH7-6GHR	139.28
01000-17000100-71206200-00000-0000-000000	General Fund-Facilities Services \- Administration-Carpet Cleaning-No Value-No Value-No Value	102347	Ambas*****LC	250001828	#INV106379	1,410.00
01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \- Administration-Dental \- Uniforms-No	19837	Unifi*****	250000036	2960127351	14.28



Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Administration-Rental \- Uniforms-No Value-No Value-No Value				2960127357	103.42
					2960127361	10.96
					2960127364	9.67
01000-17000200-65056000-00000-0000-000000	General Fund-Landscaping-Plumbing Maintenance-No Value-No Value-No Value	92844	Ewing*****ucts Inc	250000041	25433306	168.75
01000-17000200-65400000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	11807	Grain*****	250000920	9458771251	134.70
					9459004850	225.48
					9459004868	242.08
				250002984	9458771244	98.49
					9458771269	60.52
					9459149341	60.52
01000-17000200-71512000-00000-0000-000000	General Fund-Landscaping-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960127357	2.86
01000-18000100-60400000-00000-0000-000000	General Fund-County Attorney \- Administration-Investigation Supplies-No Value-No Value-No Value	429	CHI S*****I Health Ctr	250002664	0425	960.00
01000-18000100-65540000-00000-0000-000000	General Fund-County Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	48.00
					IN5602622	48.00
					IN5602624	48.00
					IN5602625	48.00
01000-18000100-71025000-00000-0000-000000	General Fund-County Attorney \- Administration-Contract Services-No Value-No Value-No Value	97068	Iron *****	250000116	KHGP879	92.03
01000-19000100-60600000-00000-0000-000000	General Fund-District Attorney \- Administration-Office Supplies-No Value-No Value-No Value	1229	Alpha*****	250002999	69154	58.00
01000-19000100-61110000-00000-0000-000000	General Fund-District Attorney \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	97572	Every*****me Inc	250003040	EVET-2025-00006	1,010.00
01000-19000100-61210000-00000-0000-000000	General Fund-District Attorney \- Administration-Court Costs-No Value-No Value-No Value	95956	Diner*****	250003087	C-15-309859-1	2.05
					C-15-309859-1B	2.00
					C-15-309902-1	4.11
01000-19000100-61620000-00000-0000-000000	General Fund-District Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration	250000562	851731156	664.20
01000-19000100-61801000-00000-0000-000000	General Fund-District Attorney \- Administration-Travel-No Value-No Value-No Value	Employee	Brian*****		TRVL000306566166	136.78
01000-19000100-65540000-00000-0000-000000	General Fund-District Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	48.00
					IN5602622	48.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
					IN5602624	48.00
					IN5602625	48.00
01000-20000100-60170000-00000-0000-000000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250003025	IN-1576835	425.14
01000-20000100-60600000-00000-0000-000000	General Fund-District Clerk \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250003025	IN-1576835	230.43
01000-20000100-61110000-00000-0000-000000	General Fund-District Clerk \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	6313	Texas*****Counties		R370566	315.00
01000-20000100-65540000-00000-0000-000000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	25.00
					IN5602622	25.00
					IN5602624	25.00
					IN5602625	25.00
01000-20010000-65540000-00000-0000-000000	General Fund-District Clerk \- Jury Services-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	10.00
					IN5602622	10.00
					IN5602624	10.00
					IN5602625	10.00
01000-21000100-61210000-00000-0000-000000	General Fund-County Clerk \- Administration-Court Costs-No Value-No Value-No Value	10803	Texas*****ublic Safety	250001267	CRS-202502-306556	2.00
01000-21000100-61500000-00000-0000-000000	General Fund-County Clerk \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250002500	69141	440.00
01000-21000100-65540000-00000-0000-000000	General Fund-County Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	48.00
					IN5602622	48.00
					IN5602624	48.00
					IN5602625	48.00
01000-22100100-61801000-00000-0000-000000	General Fund-272nd District Court \- Administration-Travel-No Value-No Value-No Value	Employee	John *****		TRVL000306541688	750.60
01000-22100100-65540000-00000-0000-000000	General Fund-272nd District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	12.00
					IN5602622	12.00
					IN5602624	12.00
					IN5602625	12.00
01000-22200100-61900000-00000-0000-000000	General Fund-361st District Court \- Administration-Visiting Court Reporters-No Value-No Value-No Value	100469	Raine*****		831	576.02
01000-22600100-65540000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	24.00
					IN5602622	24.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
					IN5602624	24.00
					IN5602625	24.00
01000-22700100-61040000-00000-0000-000000	General Fund-County Specialty Court Program-Awards & Recognitions-No Value-No Value-No Value	102484	Recov*****	250002669	238008	1,016.60
				250002706	238009	45.46
01000-22700100-61801000-00000-0000-000000	General Fund-County Specialty Court Program-Travel-No Value-No Value-No Value	Employee	Dana *****		TRVL000306191283	388.97
			Matth*****		TRVL000307170399	755.06
01000-23000100-65540000-00000-0000-000000	General Fund-County Court at Law #1 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	24.00
					IN5602622	24.00
					IN5602624	24.00
					IN5602625	24.00
01000-23000200-60080000-00000-0000-000000	General Fund-County Court at Law #1 \- Judicial Support-Clothing/Uniforms-No Value-No Value-No Value	801792	Villa*****y Cleaners Inc	250003039	822333	26.42
01000-24101100-60600000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250003052	IN-1577114	145.92
01000-24101100-61080000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Community Relations-No Value-No Value-No Value	Employee	Kenny*****		TRVL000306956988	69.87
01000-24101100-61110000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Kenny*****		TRVL000307326548	275.00
01000-24201100-61750000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	97548	Veriz*****	250001105	6109288615	37.99
01000-24201100-61801000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Travel-No Value-No Value-No Value	Employee	Terre*****		TRVL000307326764	91.00
01000-24301100-60500000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	9794	CDW G*****	250002614	AD1V74Q	617.36
01000-24401100-61110000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	97572	Every*****me Inc		EVET-042025-0665	50.00
					EVET-042025-0666	50.00
					EVET-042025-0669	50.00
					EVET-042025-0670	50.00
01000-26001000-61880000-00000-0000-000000	General Fund-Community Supervision \- Support-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000612	2122834 0325	8,383.50

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-28000100-41074000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Fees \- Sheriff-No Value-No Value	103197	Upton*****nn, LLP - Refund		24-002324-CV Refund	150.00
01000-28000100-60080000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Clothing/Uniforms-No Value-No Value-No Value	102362	Angel*****	250002189	INV13048-BB	10,073.61
		93357	Galls*****	250001927	030902575	58.10
				250002714	030978939	231.18
01000-28000100-60400000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Investigation Supplies-No Value-No Value-No Value	102326	BDS T***** LP	250000999	65114	95.00
01000-28000100-61110000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	101662	FBI -*****	250000313	200124649	795.00
				250003104	200124650	795.00
		95956	Diner*****	250003054	45400023	270.00
01000-28000100-61500000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250002992	69150	73.00
01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Travel-No Value-No Value-No Value	Employee	Danie*****		TRVL000307333271	1,018.58
			Dougl*****		TRVL000307333323	983.30
			Paul *****		TRVL000307333245	230.99
			Ryan *****		TRVL000307333358	982.22
01000-28000100-61880000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Utilities Expenditure-No Value-No Value-No Value	97206	Optim*****	250000244	07707-122134-01-3 0425	167.23
01000-28000100-65350000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	250001467	2025021	1,353.59
01000-28000100-65540000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	50.00
					IN5602622	50.00
					IN5602624	50.00
					IN5602625	50.00
01000-28000100-65950000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Vehicle Maintenance-No Value-No Value-No Value	102437	Rapid*****h LLC	250000420	INV1577	760.00
01000-28002000-60240000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Detention Supplies-No Value-No Value-No Value	252	Ray C*****ting Company	250003023	504258	59.80
01000-28002000-60350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250002837	0540324259032990	2,340.00
					0540331259091817	2,340.00
		3691	Flowe*****y	250002549	5038740025	1,616.37
		6151	Perfo*****ce Temple	250002911	2639621	1,422.60
		91168	Ruffi*****Service	250002813	1731654	931.86

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-28002000-60440000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Janitorial Supplies-No Value-No Value-No Value	91161	Prost*****	250002801	S1230862.002	1,786.00
01000-28002000-61060000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Bonds-No Value-No Value-No Value	161	Anco *****es of Bryan/College Station Inc	250000261	35644	71.00
					35650	71.00
01000-28002000-61110000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Conference & Seminar Fees-No Value-No Value-No Value	92512	Sam H*****iversity	250002115	NJLCA52	4,790.00
01000-28002000-61620000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Subscriptions & Publications-No Value-No Value-No Value	95956	Diner*****	250003106	D7B9C73-0044	356.21
01000-28002000-61680000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Training-No Value-No Value-No Value	10336	Texas***** Extension Service	250002504	EH7313728	750.00
				250002968	EH7313669	262.00
01000-28002000-61806000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel \- Inmate Transport-No Value-No Value-No Value	97395	US Co*****	250002825	243407	7,167.00
01000-28002000-65540000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	430.00
					IN5602622	430.00
					IN5602624	430.00
					IN5602625	430.00
01000-28002000-71500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Rental \- Equipment-No Value-No Value-No Value	1289	Texas*****e	250000281	472750	130.00
01000-28002006-65052000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Carpentry & Building Repair-No Value-No Value-No Value	96328	REC I*****	250001114	Pay App #6	88,263.00
01000-28002006-72030000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Architectural Services-No Value-No Value-No Value	101967	Burdj*****LC	250001125	142012	3,412.40
01000-28003000-65540000-00000-0000-000000	General Fund-Jail Medical Services-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	135.00
					IN5602622	135.00
					IN5602624	135.00
					IN5602625	135.00
01000-28007000-61802000-00000-0000-000000	General Fund-Inauguration-Inauguration Travel-No Value-No Value-No Value	100575	Goen,*****		01/18/2025	365.00
		100576	Mayne*****		01/18/2025	365.00
		103082	Hill,*****		01/8/2025	365.00
		103083	Myric*****		01/18/2025	365.00
		Employee	Mary *****		TRVL000306541334	365.00
01000-30101100-60080000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	100576	Mayne*****		S090715	40.50
		102955	Got Y*****Wear and Uniforms	250002536	INV120597	44.75
		801792	Villa*****y Cleaners Inc	250002534	819992	341.45

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
		93357	Galls*****	250001186	030203081	149.99
					INV030069671	88.78
01000-30101100-61080000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Community Relations-No Value-No Value-No Value	Employee	Jeff *****		TRVL000307101695	80.87
01000-30101100-65350000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	250000275	2025019	797.10
01000-30101100-65540000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	10.00
					IN5602622	10.00
					IN5602624	10.00
					IN5602625	10.00
01000-30201100-60080000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	3486	GT Di*****	250000473	UNIV0068632	146.38
01000-30201100-61620000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration	250000099	851762849	174.30
01000-30301100-60170000-00000-0000-000000	General Fund-Constable Precinct 3 \- Adminstration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250003037	373838	68.13
01000-30301100-60600000-00000-0000-000000	General Fund-Constable Precinct 3 \- Adminstration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250003037	373838	9.08
01000-30301100-65350000-00000-0000-000000	General Fund-Constable Precinct 3 \- Adminstration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	250001424	2025020	337.56
01000-30401100-61620000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration	250003105	851684091-1	742.00
01000-31000100-60350000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Food and Food Supplements-No Value-No Value-No Value	102574	McAli*****	250002955	2863318	257.25
01000-31000100-60380000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Health Supplies-No Value-No Value-No Value	93814	Henry*****	250000131	39531353	79.60
01000-31000100-61470000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Prescriptions-No Value-No Value-No Value	103175	Youth*****estments LLC		19801-1	8.51
					19802-1	1.99
					19803-1	110.00
					19804-1	25.79

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
					19806-1	44.21
		91765	Camer*****		March2025Medical	7.64
		92749	Victo*****		31132025	278.88
01000-31000100-61500000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Printing-No Value No Value-No Value	1229	Alpha*****	250002994	69151	475.00
01000-31000100-65540000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	48.00
					IN5602622	48.00
					IN5602624	48.00
					IN5602625	48.00
01000-31000100-65950000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Vehicle Maintenance-No Value-No Value-No Value	5392	Shamm*****	250000175	040125	32.00
01000-31000100-71500000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Rental \- Equipment-No Value-No Value-No Value	91587	Senti*****vices LLC	250002352	207482	4,265.12
					706584	500.00
01000-31000100-72270000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Dental Services-No Value-No Value-No Value	805027	Svajd*****	250000177	18369	60.00
					18501*	100.00
					18648	60.00
					18664	60.00
01000-31000100-72440000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Lab & X\-Ray-No Value-No Value-No Value	92749	Victo*****		31132025	29.00
01000-31000100-72540000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Physician Services-No Value-No Value-No Value	91765	Camer*****		Feb2025Medical4	70.00
		92749	Victo*****		31132025	273.00
01000-31000100-72660000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Psychiatric Services-No Value-No Value-No Value	92749	Victo*****		31132025	150.00
01000-31000130-61110000-00000-0000-000000	General Fund-Juvenile Services \- Administration Community Based- Conference & Seminar Fees-No Value-No Value-No Value	97572	Every*****me Inc		EVET-032025-0335-CR	(50.00)
01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250002895	0540407259099935	405.00
		102244	Broth*****	250001963	00074972	334.20
		96917	Gordo*****nc	250002136	9021106360	2,375.38
01000-31000220-61110000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Conference & Seminar Fees-No Value-No Value-No Value	90989	Texas*****ion Association	250003053	0425-016	675.00
01000-31000220-61395000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Inmate \- Health Care-No Value-No Value-No Value	1953	Bob B*****c	250002957	INV2119463	51.41
		93814	Henry*****	250002541	39665009	118.50
01000-31000220-61470000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Prescriptions-No Value-No Value No Value	102148	Polar*****ices of Warrington LLC	250000167	03-959-25	272.38

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-31000220-65540000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	88.00
					IN5602622	88.00
					IN5602624	88.00
					IN5602625	88.00
01000-31000330-65540000-00000-0000-000000	General Fund-Academy \- Community Based-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	65.00
					IN5602622	65.00
					IN5602624	65.00
					IN5602625	65.00
01000-34000100-61470000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Prescriptions-No Value-No Value-No Value	102148	Polar*****ices of Warrington LLC		03-957-25*	86,731.46
		96727	Integ*****on Managment		33025	800.81
					33125*	816.41
01000-34000100-72380900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Hospital Services \- Jail-No Value-No Value-No Value	429	CHI S*****I Health Ctr		33125	147,308.46
		97593	Scott*****I Hospital		33125	51,970.47
01000-34000100-72382000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Outpatient Services-No Value-No Value-No Value	429	CHI S*****I Health Ctr		33125	14.63
01000-34000100-72382900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Outpatient Services \- Jail-No Value-No Value-No Value	19277	City *****		33125	943.43
		429	CHI S*****I Health Ctr		33125	4,635.17
		96195	Dialy*****		33125	2,250.00
		97593	Scott*****I Hospital		33125	352.51
01000-34000100-72440000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Lab & X\-Ray-No Value-No Value-No Value	1369	Brazo*****ty Action Agency		33125	18.21
		211	Bryan*****iates Inc		33125	62.54
		21421	Labor*****n of America		33125	24.02
01000-34000100-72440900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Lab & X\-Ray \- Jail-No Value-No Value-No Value	12347	Scy I*****		33125	5,028.32
		211	Bryan*****iates Inc		33125	659.72
		9331	Clini*****b		33125	68.55
		97593	Scott*****I Hospital		33125	456.70
01000-34000100-72540000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Physician Services-No Value-No Value-No Value	1369	Brazo*****ty Action Agency		33125	228.39
		800692	Linds*****		33125	134.45
		805059	Centr*****ve Disease Association		33125	33.95
		91333	Bryan***** Clinic PA		33125	146.80
		93328	Texas*****nter Asc LLC		33125	135.52
		96033	Austi***** Group PLLC		33125	667.73
01000-34000100-72540900-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Physician Services \- Jail-No Value-No Value-No Value	100106	St Da*****cular PLLC		33125	115.75
		102731	Surgj*****PLLC		33125	567.04
		211	Bryan*****iates Inc		33125	68.70
		429	CHI S*****I Health Ctr		33125	6.42
		61804	Bryan*****cians		33125	503.70
		805059	Centr*****ve Disease Association		33125	149.39



Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
		90367	Centr*****enter PLLC		33125	68.00
		9331	Clinj*****b		33125	0.00
		95721	Bryan*****nc		33125	140.53
		96033	Austi***** Group PLLC		33125	667.73
01000-34000100-73180000-00000-0000-000000	General Fund-Indigent Health Care \- Administration-Brazos Valley Council Of Government-No Value-No Value-No Value	10231	Brazo***** of Government	250003059	09370	24,175.00
01000-36000100-60315000-00000-0000-000000	General Fund-Exposition Center \- Administration-Event Supplies/Services-No Value-No Value-No Value	97545	Queen*****f Texas	250002216	12499	4,972.50
					12501	4,972.50
01000-36000100-65320000-00000-0000-000000	General Fund-Exposition Center \- Administration-Equipment Maintenance-No Value-No Value-No Value	94806	Perry	250002940	IN-1577238	950.83
		96427	Hibbe*****	250000701	2025-029	520.00
01000-36000100-65400000-00000-0000-000000	General Fund-Exposition Center \- Administration-Grounds Maintenance-No Value-No Value-No Value	11807	Grain*****	250000700	9454632564	36.27
01000-36000100-65540000-00000-0000-000000	General Fund-Exposition Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	25.00
					IN5602622	25.00
					IN5602624	25.00
					IN5602625	25.00
01000-36500100-60315000-00000-0000-000000	General Fund-Brazos Center \- Administration-Event Supplies/Services-No Value-No Value-No Value	21638	Home *****	250003020	858415623	9.12
01000-36500100-60440000-00000-0000-000000	General Fund-Brazos Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	21638	Home *****	250003020	858415631	339.26
		262	Deale*****pply	250003019	S101545797.001	78.00
01000-36500100-65540000-00000-0000-000000	General Fund-Brazos Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	28.00
					IN5602622	28.00
					IN5602624	28.00
					IN5602625	28.00
01000-37000100-61110000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Chadd*****ton		TRVL000306957154	105.00
01000-37000100-61801000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Travel-No Value-No Value-No Value	Employee	Flora*****		TRVL000306957053	401.66
01000-37000100-65540000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	18.00
					IN5602622	18.00
					IN5602624	18.00
					IN5602625	18.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-56001000-60170000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250002958	1576616	333.48
01000-56001000-60500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	9728	Wilto*****Ltd	250003006	373834	84.94
01000-56001000-61880000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000637	2075819 0325	11.30
01000-56001000-65540000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	25.00
					IN5602622	25.00
					IN5602624	25.00
					IN5602625	25.00
01000-56001000-65660000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Field Supplies-No Value-No Value-No Value	7360	CMC C*****ices	250002857	020325	150.00
01000-56001000-65670000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Maintenance\-General-No Value-No Value-No Value	101554	Dudle*****C	250000570	6006	1,427.50
		102838	The U*****LC	250002806	34912	6,000.00
				250002864	34964	2,640.00
		97043	Texas***** Management Fund	250000851	03312025	300.00
01000-56001000-71500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Equipment-No Value-No Value-No Value	102308	Madol*****al & Sales Inc	250000140	526239	525.00
01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000135	2690127340	181.36
01000-56001000-72590000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Professional Fees \- Other-No Value-No Value-No Value	100242	Innov*****tion Solutions Inc	250000425	0325-6	15,000.00
01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	102475	Hydra*****	250001879	096353	346.22
		11682	Napa *****	250002122	382798	20.90
					383786	245.80
					383896	15.69
		15561	Capit*****ce of Austin Inc	250000756	06045833	138.43
		21268	Brazo*****	250000055	119238-25	7.50
		73	Musta*****	250002765	PART6899686	58.55
		93681	Ikes *****C	250000069	594250	49.63
					594251	125.60
		96119	Bobca*****	250000083	31038080	658.91
		97529	Lones*****- Bryan	250000898	X220223621:01	261.12

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-56002000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Shop Supplies-No Value-No Value-No Value	11682	Napa *****	250002511	383511	16.98
01000-56002000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value-No Value	11682	Napa *****	250002334	382652	13.18
					382950	(85.50)
					383426	321.98
					383510	80.00
					383788	196.07
		96665	Colle*****Lincoln LLC	250000129	418492	65.60
01000-56002000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250002596	2960127341	29.23
01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000336	2368566 0325	107.84
				250000342	2069196 0325	45.14
01000-56005000-71500000-00000-0000-000000	General Fund-Environmental Protection-Rental \- Equipment-No Value-No Value-No Value	102308	Madol*****al & Sales Inc	250000140	526239	450.00
01000-56005000-71701000-00000-0000-000000	General Fund-Environmental Protection-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	250000173	474055	3,945.00
15000-52000100-61620000-00000-0000-000000	Law Library Fund-Law Library Fund \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250000767	3095710543	1,020.00
30000-100023-72157000-00000-0000-000000	Brazos County Grant Fund-Texas Veterans Commission \- Counseling Services-Counseling Services-No Value-No Value-No Value	103039	Rise *****ces PLLC	250002375	1019	300.00
30000-227100-61040000-00000-0000-000000	Brazos County Grant Fund-Specialty Court (Drug Court) Grant-Awards & Recognitions-No Value-No Value-No Value	102484	Recov*****	250002706	238009	113.31
30000-227100-71025000-00000-0000-000000	Brazos County Grant Fund-Specialty Court (Drug Court) Grant-Contract Services-No Value-No Value-No Value	96167	Recov*****orp	250000973	10078508	1,648.00
					10088679	992.00
30000-272300-60500000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250003080	00837128	20.71
30000-272300-61210000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03-Court Costs-No Value-No Value-No Value	103053	DeLaR*****	250003086	2004042	719.25
					2301392	110.25
					2304555	444.50
30000-272300-61401000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03-Interpreters-No Value-No Value-No Value	95313	USA C*****eters	250003048	2894	384.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
30000-301002-80286000-00000-0000-000000	Brazos County Grant Fund-Constable Pct 1 \- Bullet Resistant Shield-Equipment \- Other-No Value-No Value-No Value	93357	Galls*****	250001499	030667238	19,520.41
30000-424100-60170000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration- Copier/Printer/Fax Supplies-No Value-No Value-No Value	103186	World*****plies	250003062	48113	411.80
30000-424100-61740000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Telephone-No Value-No Value-No Value	96672	ltech*****	250000742	2025-8454	205.00
30000-424100-65540000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration- Copier/Printer/Fax Maintenance-No Value- No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	10.00
					IN5602622	10.00
					IN5602624	10.00
					IN5602625	10.00
34000-19200100-71020000-00000-0000-000000	District Attorney Crime Fund-District Attorney Crime Fund \- Administration- Computer Contracts-No Value-No Value-No Value	95078	Matri*****	250001131	250402	90.00
45000-00000000-30302000-00000-0000-000000	Capital Improvement Fund-No Value- Contract Pay \- Retainages-No Value-No Value-No Value	96328	REC I*****	250001114	Pay App #6	(4,413.15)
45000-63110001-80100000-00000-0000-000000	Capital Improvement Fund-Commissioners' Court \- Capital-Buildings-No Value-No Value-No Value	94447	West ***** & Gentry Inc	250001719	184939	1,457.75
45000-63110001-80440000-00000-0000-000000	Capital Improvement Fund-Commissioners' Court \- Capital-Land-No Value-No Value- No Value	101554	Dudle*****C	250001680	INV-5716	2,200.00
		94447	West ***** & Gentry Inc	250001719	184939	624.75
45000-63111000-80890000-00000-0000-000000	Capital Improvement Fund-Fleet Shop\ Light Equipment\Capital-Vehicles-No Value No Value-No Value	459	Texas*****of Bryan Inc	250001694	316353-00	931.60
50000-64005000-71025000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Contract Services-No Value-No Value-No Value	16479	David*****ing LLC		108056	150.00
50000-64005000-71110008-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- COBRA-No Value-No Value-No Value	97048	Blue *****d of TX		720454247343	4.76
					720458961228	4.76
50000-64005000-71111000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Prescription Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025033101	326,069.38
50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025040400	172,621.33

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025040400	15,413.19
50000-64005000-71116500-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Deer Oaks Employee Assistance Program-No Value-No Value-No Value	103056	AllOn*****	250001900	DOEAP-000000999	4,086.45
50000-64005100-60380000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Health Supplies-No Value-No Value-No Value	93814	Henry*****	250002930	39326497	1,350.65
50000-64005100-61880000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000597	2015357 0325	342.17
50000-64005100-65540000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	10.00
					IN5602622	10.00
					IN5602624	10.00
					IN5602625	10.00
50000-64005100-72540000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Physician Services-No Value-No Value-No Value	97282	Doc H*****	250001138	JR202503-03	18,812.50
50000-64005100-72590000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Professional Fees \- Other-No Value-No Value-No Value	96352	Biome*****tions LLC	250001108	329623	63.25
60000-00000000-31050000-00000-0000-000000	Payroll Agency Fund-No Value-Flex Benefit Administrative Fee-No Value-No Value-No Value	16479	David*****ing LLC		108056	1,208.00
60000-00000000-31120000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- Nationwide-No Value-No Value-No Value	3382	Natio***** Solutions		04.04.25	8,060.18
60000-00000000-31125000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- Secur Beneft-No Value-No Value-No Value	6165	Secur***** Insurance Co		04.04.25	1,175.00
60000-00000000-31128000-00000-0000-000000	Payroll Agency Fund-No Value-Deferred Compensation \- VALIC-No Value-No Value-No Value	10789	Varia***** Insurance Co Inc		04.04.25	4,236.35
60000-00000000-31150000-00000-0000-000000	Payroll Agency Fund-No Value-County Property Tax Payable-No Value-No Value-No Value	21268	Brazo*****		04.04.25 XXXX 9883	100.00
60000-00000000-31204200-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Unreimb. Medical-No Value-No Value-No Value	100504	Salaz*****		FSA 04.04.2025 JS	53.36
					FSA 04.04.2025 JS-2	10.00
		103198	Hines*****		FSA 04.04.25 AH	13.96

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
60000-00000000-31228000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Hartford\AD&D-No Value-No Value-No Value	6874	Hartf***** , The		2345011	1,389.78
60000-00000000-31232000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Hartford\LTD-No Value-No Value-No Value	6874	Hartf***** , The		676716365336	5,168.42
60000-00000000-31236000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Consec\ -Cancer Ins-No Value-No Value-No Value	3436	WILCA***** Company		02520234	12.90
60000-00000000-31237000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Colonial Insurance-No Value-No Value-No Value	10372	Colon*****ent Insurance Company		74123980301441	1,992.82
60000-00000000-31240000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- AFLAC Insurance-No Value-No Value-No Value	3428	Ameri*****Insurance		369446	5,308.09
60000-00000000-31241000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Vision Insurance-No Value-No Value-No Value	93592	Spect*****		20250218000005	8,897.75
60000-00000000-31244000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- Levy\ -Bankruptcy-No Value-No Value-No Value	94674	Peake*****		04.04.25 XXXX	618.47
60000-00000000-31600000-00000-0000-000000	Payroll Agency Fund-No Value-Withholding \- United Way-No Value-No Value-No Value	3395	Unite*****zos Valley		04.04.25	29.77
91000-53000100-65540000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5602621	145.00
					IN5602622	145.00
					IN5602624	145.00
					IN5602625	145.00
91000-53000100-72540000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Physician Services-No Value-No Value-No Value	102440	Elizo*****	250000344	9368-040425	4,000.00
91000-53003000-60170000-00000-0000-000000	Health \- County Health District-Lab Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250003056	373866.1	694.50
91000-53003000-60380000-00000-0000-000000	Health \- County Health District-Lab Administration-Health Supplies-No Value-No Value-No Value	93814	Henry*****	250002767	39233676	187.45
91000-532300-60170000-00000-0000-000000	Health \- County Health District-Maternal, Child & Adolescent Health Grant-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250002954	373793	396.24
91000-532300-61500000-00000-0000-000000	Health \- County Health District-Maternal, Child & Adolescent Health Grant-Printing-No Value-No Value-No Value	1229	Alpha*****	250002509	68785	1,871.14

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
91000-538000-60600000-00000-0000-000000	Health \- County Health District-Emergency Preparedness-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250003095	373897	49.98
97000-551100-69201000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Psychological Services\CSCD-No Value-No Value-No Value	96908	Brazo*****Health & Wellness LLC	250000547	2024 BVMHW 1030	360.00
					2024 BVMHW 1031	180.00
					2025 BVMHW 1032	360.00
					2025 BVMHW 1033	270.00
					2025 BVMHW 1034	375.00
					2025 BVMHW 1035	375.00
					2025 BVMHW 1036	375.00
					2025 BVMHW 1037	375.00
					2025 BVMHW 1038	375.00
					2025 BVMHW 1039	375.00
					2025 BVMHW 1040	375.00
					2025 BVMHW 1041	375.00
					2025 BVMHW 1043	375.00
					2025 BVMHW 1044	375.00
97000-551100-69205000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Polygraph Examinators-No Value-No Value-No Value	102842	McClo*****	250000558	VP-405	250.00
97000-551100-69209000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Urinalysis/Drug Testing-No Value-No Value-No Value	96167	Recov*****orp	250000973	10078508	272.00
					10088679	336.00
97000-551100-69302000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Conference & Seminar Fees\CSCD-No Value-No Value-No Value	8524	Texas*****iation	250002944	01899	175.00
					01915	175.00
					01918	175.00
					01988	175.00
					02052	175.00
					02092	175.00
					02177	175.00
					02225	175.00
97000-551100-69306000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Computer Contracts\CSCD-No Value-No Value-No Value	94170	Corre*****Solutions LP	240004859	57613	6,897.00
					57614	520.00
97000-551100-69308000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Professional Fees \- Other\CSCD-No Value-No Value-No Value	19886	Lexis*****ions	240004831	1100120340	99.00
97000-551100-69400000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Office Supplies\CSCD-No Value-No Value-No Value	1229	Alpha*****	250002723	69019	395.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
97000-551100-69405000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-CSCD \- Awards-No Value-No Value-No Value	7800	Award*****	250003094	INV 52543	89.00
97000-551100-69601000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Telephone \- Cellular-No Value-No Value-No Value	97548	Veriz*****	250000571	6109224329	166.99
97000-551100-69705100-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Equipment \- Non\ -FA-No Value-No Value-No Value	11497	South*****ehouse	250002943	INV00836240	1,500.20
<b>Grand Total</b>						<b>2,232,086.93</b>





**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

4/15/2025

ITEM:

Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).
- c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract C).

TO:

Commissioners Court

DATE:

04/08/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

§ COUNTY OF BRAZOS

§ STATE OF TEXAS

COMMISSIONERS COURTS: DELIBERATION REGARDING CONTRACTS BEING NEGOTIATED;  
CLOSED MEETING.

The Commissioners Court ("Court") has proposed to deliberate the negotiation of contracts in closed session. The Court wishes to deliberate the business and financial issues of the following proposed contracts:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).
- c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract C).

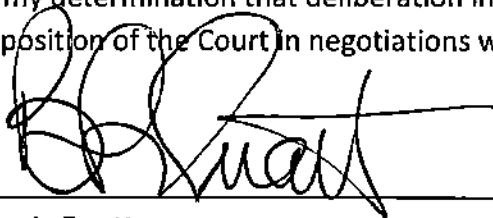
Texas Government Code §551.0725 provides that the Court may deliberate the business and financial issues of these contracts in closed session if, before conducting the closed meeting:

(1) The Court votes unanimously that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person; and

(2) The attorney advising the Commissioners Court issues a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.

(3) Notwithstanding Section 551.103(a), Government Code, the Commissioners Court must make a tape recording of the proceedings of a closed meeting to deliberate the information.

It is my determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person.

A handwritten signature in black ink, appearing to read "Bruce L. Erratt", is written over a horizontal line.

Bruce L. Erratt  
Brazos County General Counsel  
Date: 4-15-2025



**BRAZOS COUNTY  
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 4/15/2025

ITEM: Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of April 9, 2025.  
Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of April 9, 2025.

TO: Commissioners Court

FROM: Nina Payne

DATE: 04/09/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:		
<u>File Name</u>	<u>Description</u>	<u>Type</u>
<a href="#">Budget_to_Actuals_FY_2025.pdf</a>	FY 2024-2025 Budget to Actuals by Fund as of 4/9/2025	Backup Material
<a href="#">FY_25_Contingency_Budget_to_Actuals_Fund.pdf</a>	FY 2024-2025 Contingency Budget to Actuals by Fund as of 4/9/2025	Backup Material

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 01000 General Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
<b>Taxes</b>	<b>119,608,263</b>	<b>131,167,122</b>	<b>139,852,629</b>	<b>115,349,583</b>	<b>82%</b>
Charges for Services	14,373,002	13,985,011	13,624,275	5,958,473	44%
<b>Interest Income</b>	<b>8,311,341</b>	<b>12,656,049</b>	<b>10,275,000</b>	<b>4,729,760</b>	<b>46%</b>
Other Revenue	1,265,902	2,820,246	1,086,700	771,295	71%
<b>Reserves</b>	<b>-</b>	<b>0</b>	<b>101,741,160</b>	<b>-</b>	<b>-</b>
Intergovernmental	8,218,468	968,398	857,002	518,898	61%
<b>Other Financing Sources</b>	<b>215,777</b>	<b>190,452</b>	<b>210,000</b>	<b>110,207</b>	<b>52%</b>
<b>Total Revenue</b>	<b>\$151,992,753</b>	<b>\$161,787,279</b>	<b>\$267,646,766</b>	<b>\$127,438,215</b>	<b>48%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
<b>Salaries and Wages</b>	<b>49,486,058</b>	<b>57,114,903</b>	<b>65,886,023</b>	<b>31,132,334</b>	<b>47%</b>
<b>Outside Labor Costs</b>	<b>104,348</b>	<b>177,763</b>	<b>163,000</b>	<b>108,225</b>	<b>66%</b>
<b>Benefits</b>	<b>27,183,091</b>	<b>31,575,201</b>	<b>37,844,757</b>	<b>17,882,426</b>	<b>47%</b>
<b>Supplies and Other Charges</b>	<b>9,058,121</b>	<b>9,412,807</b>	<b>12,861,535</b>	<b>5,555,330</b>	<b>43%</b>
<b>Contingency</b>	<b>-</b>	<b>-</b>	<b>7,173,793</b>	<b>-</b>	<b>-</b>
<b>Repairs and Maintenance</b>	<b>4,532,190</b>	<b>9,794,592</b>	<b>21,788,638</b>	<b>3,695,172</b>	<b>17%</b>
<b>Contractual Services</b>	<b>9,372,616</b>	<b>8,872,895</b>	<b>10,745,147</b>	<b>5,434,216</b>	<b>51%</b>
<b>Professional Services</b>	<b>6,379,393</b>	<b>7,516,511</b>	<b>14,152,695</b>	<b>3,037,159</b>	<b>21%</b>
<b>Community Contracts</b>	<b>4,716,979</b>	<b>5,616,842</b>	<b>7,570,308</b>	<b>3,573,715</b>	<b>47%</b>
<b>Capital Outlay</b>	<b>7,260,102</b>	<b>7,220,517</b>	<b>12,168,102</b>	<b>1,631,511</b>	<b>13%</b>
<b>Other Financing Uses</b>	<b>20,917,731</b>	<b>478,638</b>	<b>77,292,768</b>	<b>15,843,920</b>	<b>20%</b>
<b>Total Expense</b>	<b>\$139,010,628</b>	<b>\$137,780,669</b>	<b>\$267,646,766</b>	<b>\$87,894,009</b>	<b>33%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 11000 Hotel Occupancy Tax Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	3,689,821	4,087,515	3,780,000	1,738,562	46%
Interest Income	119,177	318,887	250,000	164,573	66%
Other Revenue	1,500	2,750	-	-	-
Reserves	-	-	2,340,838	-	-
Other Financing Sources	246,080	46,707	-	-	-
Total Revenue	\$4,056,579	\$4,455,859	\$6,370,838	\$1,903,135	30%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	84,744	75,019	170,364	50,348	30%
Benefits	41,481	36,337	76,620	22,347	29%
Supplies and Other Charges	30,866	32,748	139,175	55,812	40%
Contingency	-	-	548,989	-	-
Repairs and Maintenance	-	-	2,502,500	-	-
Contractual Services	347,894	175,950	187,690	83,990	45%
Professional Services	24,960	5,300	5,500	5,300	96%
Community Contracts	1,370,205	1,110,866	1,050,000	340,567	32%
Capital Outlay	554,303	563,572	440,000	52,480	12%
Other Financing Uses	-	1,250,000	1,250,000	-	-
Total Expense	\$2,454,451	\$3,249,791	\$6,370,838	\$610,844	10%

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 12000 State Lateral Road Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	5,056	13,763	11,000	3,850	35%
Reserves	-	-	244,000	-	-
Intergovernmental	30,347	29,508	29,000	29,502	102%
<b>Total Revenue</b>	<b>\$35,403</b>	<b>\$43,271</b>	<b>\$284,000</b>	<b>\$33,352</b>	<b>12%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Repairs and Maintenance	-	-	284,000	165,000	58%
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$284,000</b>	<b>\$165,000</b>	<b>58%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 13000 Unclaimed Property Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	9,140	23,062	15,000	11,504	77%
Reserves	-	-	94,000	-	-
Total Revenue	\$9,140	\$23,062	\$109,000	\$11,504	11%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	21,800	-
Contingency	-	-	87,200	-
Total Expense	-	-	\$109,000	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 15000 Law Library Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	164,116	105,074	95,000	46,703	49%
Interest Income	1,942	8,101	5,000	4,198	84%
Reserves	-	-	167,500	-	-
<b>Total Revenue</b>	<b>\$166,057</b>	<b>\$113,175</b>	<b>\$267,500</b>	<b>\$50,900</b>	<b>19%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	62,593	65,385	267,500	20,909	8%
<b>Total Expense</b>	<b>\$62,593</b>	<b>\$65,385</b>	<b>\$267,500</b>	<b>\$20,909</b>	<b>8%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 16000 Local Provider Participation  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	31,728,216	40,008,694	38,000,000	32,809,747	86%
Interest Income	433,637	1,392,213	1,000,000	552,713	55%
Other Revenue	397,231	487,494	480,000	318,276	66%
Reserves	-	-	23,000,000	-	-
Total Revenue	\$32,559,083	\$41,888,401	\$62,480,000	\$33,680,736	54%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	134,246	-	-	-	-
Community Contracts	26,044,743	37,357,270	62,460,000	16,946,210	27%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$26,198,989	\$37,377,270	\$62,480,000	\$16,966,210	27%

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 18000 Law Enforcement Education  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
<b>Reserves</b>	-	-	<b>82,738</b>	-	-
Intergovernmental	14,872	37,584	36,900	42,779	116%
<b>Total Revenue</b>	<b>\$14,872</b>	<b>\$37,584</b>	<b>\$119,638</b>	<b>\$42,779</b>	<b>36%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
<b>Supplies and Other Charges</b>	<b>12,741</b>	<b>25,911</b>	<b>119,638</b>	<b>1,684</b>	<b>1%</b>
<b>Total Expense</b>	<b>\$12,741</b>	<b>\$25,911</b>	<b>\$119,638</b>	<b>\$1,684</b>	<b>1%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 19000 Court Records Preservation  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	623	410	400	50	13%
<b>Interest Income</b>	<b>15,192</b>	<b>36,545</b>	<b>30,000</b>	<b>15,915</b>	<b>53%</b>
<b>Reserves</b>	-	-	699,000	-	-
<b>Total Revenue</b>	<b>\$15,815</b>	<b>\$36,955</b>	<b>\$729,400</b>	<b>\$15,965</b>	<b>2%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
<b>Supplies and Other Charges</b>	-	-	30,400	-
<b>Contractual Services</b>	-	-	699,000	-
<b>Total Expense</b>	-	-	<b>\$729,400</b>	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 20000 County Clerk Records  
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	364,311	305,258	300,000	151,700	51%
Interest Income	31,036	69,629	60,000	29,889	50%
Reserves	-	-	1,268,000	-	-
<b>Total Revenue</b>	<b>\$395,347</b>	<b>\$374,888</b>	<b>\$1,628,000</b>	<b>\$181,589</b>	<b>11%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	104,059	124,374	134,033	66,980	50%
Benefits	56,889	62,648	84,743	34,663	41%
Supplies and Other Charges	725	17,345	8,500	2,718	32%
Contingency	-	-	1,074,884	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	327,291	133,123	325,340	25,387	8%
Capital Outlay	-	22,822	-	-	-
<b>Total Expense</b>	<b>\$488,964</b>	<b>\$360,313</b>	<b>\$1,628,000</b>	<b>\$129,747</b>	<b>8%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 20010 County Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	290,550	280,855	275,000	140,240	51%
Interest Income	30,786	74,394	66,000	35,077	53%
Reserves	-	-	1,440,000	-	-
<b>Total Revenue</b>	<b>\$321,336</b>	<b>\$355,249</b>	<b>\$1,781,000</b>	<b>\$175,317</b>	<b>10%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,206,000	-	-
Contractual Services	253,734	220,953	575,000	358	0%
<b>Total Expense</b>	<b>\$253,734</b>	<b>\$220,953</b>	<b>\$1,781,000</b>	<b>\$358</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 22000 Courthouse Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	115,046	89,005	90,800	41,942	46%
Interest Income	5,325	6,601	-	4,031	-
Reserves	-	-	161,000	-	-
Other Financing Sources	294,951	-	-	-	-
<b>Total Revenue</b>	<b>\$415,322</b>	<b>\$95,606</b>	<b>\$251,800</b>	<b>\$45,973</b>	<b>18%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	375,202	-	-	-	-
Benefits	155,455	0	-	-	-
Supplies and Other Charges	4,033	2,936	2,510	638	25%
Contingency	-	-	168,131	-	-
Repairs and Maintenance	13,633	4,633	20,000	-	-
Contractual Services	-	-	50,000	450	1%
Community Contracts	1,011	1,062	1,159	645	56%
Capital Outlay	-	6,263	10,000	-	-
<b>Total Expense</b>	<b>\$549,334</b>	<b>\$14,895</b>	<b>\$251,800</b>	<b>\$1,734</b>	<b>1%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 22010 Justice Court Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	33,424	35,820	34,800	16,333	47%
Interest Income	4,523	12,673	11,000	6,031	55%
Reserves	-	-	256,000	-	-
<b>Total Revenue</b>	<b>\$37,947</b>	<b>\$48,492</b>	<b>\$301,800</b>	<b>\$22,364</b>	<b>7%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Repairs and Maintenance	-	-	64,800	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	57,000	-
Capital Outlay	-	-	150,000	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$301,800</b>	<b>-</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 23000 District Clerk Records  
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	84,461	126,480	120,000	63,819	53%
Interest Income	5,326	14,174	12,000	7,219	60%
Reserves	-	-	297,000	-	-
<b>Total Revenue</b>	<b>\$89,788</b>	<b>\$140,653</b>	<b>\$429,000</b>	<b>\$71,037</b>	<b>17%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	19,979	60,195	77,300	31,849	41%
Benefits	1,553	4,718	19,304	7,893	41%
Contractual Services	149,231	-	312,396	-	-
Professional Services	-	-	20,000	-	-
<b>Total Expense</b>	<b>\$170,763</b>	<b>\$64,914</b>	<b>\$429,000</b>	<b>\$39,742</b>	<b>9%</b>



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 23010 District Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	595	320	200	35	18%
Interest Income	131	75	65	37	56%
Reserves	-	-	1,500	-	-
Total Revenue	\$726	\$395	\$1,765	\$72	4%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	18,345	-	-	-
Benefits	1,426	-	-	-
Professional Services	-	-	1,765	-
Total Expense	\$19,771	-	\$1,765	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 24000 Justice of the Peace  
Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	28,209	30,068	29,200	13,739	47%
Interest Income	4,324	10,515	10,000	1,750	17%
Reserves	-	-	82,000	-	-
<b>Total Revenue</b>	<b>\$32,534</b>	<b>\$40,584</b>	<b>\$121,200</b>	<b>\$15,489</b>	<b>13%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	10,166	13,388	17,800	173	1%
Contingency	-	-	97,200	-	-
Contractual Services	889	-	6,200	-	-
Capital Outlay	-	148,938	-	-	-
<b>Total Expense</b>	<b>\$11,055</b>	<b>\$162,326</b>	<b>\$121,200</b>	<b>\$173</b>	<b>0%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 24010 County and District Court  
Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	10,059	8,304	8,400	4,038	48%
Interest Income	2,647	6,831	6,000	3,093	52%
Reserves	-	-	134,000	-	-
<b>Total Revenue</b>	<b>\$12,706</b>	<b>\$15,135</b>	<b>\$148,400</b>	<b>\$7,131</b>	<b>5%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	148,400	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>\$148,400</b>	<b>-</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 25000 Forfeiture Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	5,329	304	-	43,175	-
Interest Income	918	1,965	-	1,579	-
Reserves	-	-	37,827	-	-
Total Revenue	\$6,247	\$2,269	\$37,827	\$44,754	118%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,563	235	17,636	3,526	20%
Contingency	-	-	20,191	-	-
Capital Outlay	5,133	-	-	-	-
Total Expense	\$7,696	\$235	\$37,827	\$3,526	9%

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 26000 District Attorney Hot Check  
Collections Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	113	277	100	123	123%
Other Revenue	150	75	150	75	50%
Reserves	-	-	5,300	-	-
Total Revenue	\$263	\$352	\$5,550	\$198	4%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Contingency	-	-	5,550	-
Total Expense	-	-	\$5,550	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 27000 Bail Bond Board Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	2,428	5,975	5,000	2,606	52%
Other Revenue	2,500	2,500	2,500	-	-
Reserves	-	-	114,000	-	-
Total Revenue	\$4,928	\$8,475	\$121,500	\$2,606	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	321	-	4,001	-	-
Benefits	113	-	1,011	-	-
Supplies and Other Charges	-	419	6,660	665	10%
Contingency	-	-	109,828	-	-
Total Expense	\$433	\$419	\$121,500	\$665	1%

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 28000 Voter Registration Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	16,804	-	-	-
<b>Total Revenue</b>	<b>\$16,804</b>	-	-	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	1,071	-	-	-
Contractual Services	15,733	-	-	-
<b>Total Expense</b>	<b>\$16,804</b>	-	-	-

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 29000 Vehicle Inventory Interest  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	8,389	2,465	2,500	2,335	93%
Interest Income	23,620	53,643	48,000	30,211	63%
Reserves	-	-	378,266	-	-
Total Revenue	\$32,009	\$56,108	\$428,766	\$32,546	8%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,117	2,196	26,750	1,604	6%
Contingency	-	-	357,611	-	-
Repairs and Maintenance	240	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$5,357	\$2,196	\$428,766	\$1,604	0%



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

Fund: 30000 Brazos County Grant Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Public Health Revenue	0	60,000	-	-	-
Other Revenue	32	-	-	-	-
Intergovernmental	2,603,804	4,272,026	4,261,239	2,448,043	57%
Other Financing Sources	336,489	478,638	1,148,482	-	-
<b>Total Revenue</b>	<b>\$2,940,325</b>	<b>\$4,810,663</b>	<b>\$5,409,721</b>	<b>\$2,448,043</b>	<b>45%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	1,748,464	2,794,329	3,394,634	1,622,781	48%
Benefits	813,685	1,211,302	1,461,116	689,577	47%
Supplies and Other Charges	106,792	176,139	115,324	44,013	38%
Contingency	-	-	303,192	-	-
Repairs and Maintenance	5,186	3,637	4,900	921	19%
Contractual Services	116,713	403,012	110,055	137,369	125%
Professional Services	-	2,500	2,500	4,100	164%
Capital Outlay	158,206	377,396	18,000	51,788	288%
<b>Total Expense</b>	<b>\$2,949,047</b>	<b>\$4,968,314</b>	<b>\$5,409,721</b>	<b>\$2,550,548</b>	<b>47%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 31000 American Rescue Plan Act

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Intergovernmental	7,495,180	1,509,822	20,884,000	-	-
<b>Other Financing Sources</b>	-	-	15,784,000	15,610,777	99%
<b>Total Revenue</b>	<b>\$7,495,180</b>	<b>\$1,509,822</b>	<b>\$36,668,000</b>	<b>\$15,610,777</b>	<b>43%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	7,299,824	(478,903)	-	-	-
Supplies and Other Charges	-	(5,180)	-	-	-
Contractual Services	132,000	813,154	1,668,000	-	-
Capital Outlay	63,356	1,180,752	35,000,000	3,184,645	9%
<b>Total Expense</b>	<b>\$7,495,180</b>	<b>\$1,509,822</b>	<b>\$36,668,000</b>	<b>\$3,184,645</b>	<b>9%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 32000 SB 22 2023 Rural Law  
 Enforcement Salary Assistance Program

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	-	22,969	-	21,850	-
Intergovernmental	-	1,026,255	1,050,000	1,050,000	100%
<b>Total Revenue</b>	-	<b>\$1,049,224</b>	<b>\$1,050,000</b>	<b>\$1,071,850</b>	<b>102%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	446,978	439,118	213,802	49%
Benefits	-	110,487	110,880	52,572	47%
Supplies and Other Charges	-	105,586	67,000	-	-
Contingency	-	-	2	-	-
Repairs and Maintenance	-	40,000	-	-	-
Contractual Services	-	-	100,000	-	-
Capital Outlay	-	346,174	333,000	-	-
<b>Total Expense</b>	-	<b>\$1,049,224</b>	<b>\$1,050,000</b>	<b>\$266,374</b>	<b>25%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 33000 Sheriff's Office Crime Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	1,599	4,597	4,300	1,738	40%
Other Revenue	8,000	60	-	-	-
Reserves	-	-	116,311	-	-
Total Revenue	\$9,599	\$4,657	\$120,611	\$1,738	1%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	4,796	3,237	63,100	1,397	2%
Contingency	-	-	23,511	-	-
Repairs and Maintenance	1,369	-	4,000	-	-
Capital Outlay	7,608	-	30,000	-	-
Total Expense	\$13,773	\$3,237	\$120,611	\$1,397	1%

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 34000 District Attorney Crime  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	32,611	11,242	20,000	36,351	182%
Interest Income	5,816	12,302	11,000	4,473	41%
Reserves	-	-	215,900	-	-
Total Revenue	\$38,427	\$23,544	\$246,900	\$40,824	17%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	20,383	27,105	84,512	41,933	50%
Benefits	9,588	10,539	39,520	20,215	51%
Supplies and Other Charges	11,007	18,986	20,649	17,466	85%
Contingency	-	-	82,219	-	-
Contractual Services	360	360	20,000	180	1%
Other Financing Uses	-	9,000	-	-	-
Total Expense	\$41,339	\$65,990	\$246,900	\$79,794	32%

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 35000 Primary Election Services  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	70,904	14,088	25,000	11,368	45%
Interest Income	1,264	3,591	2,500	1,147	46%
Reserves	-	-	64,000	-	-
<b>Total Revenue</b>	<b>\$72,167</b>	<b>\$17,679</b>	<b>\$91,500</b>	<b>\$12,516</b>	<b>14%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	5,479	7,163	11,700	4,827	41%
Contingency	-	-	53,800	-	-
Repairs and Maintenance	-	5,620	10,000	-	-
Contractual Services	13,414	14,166	16,000	24,986	156%
<b>Total Expense</b>	<b>\$18,893</b>	<b>\$26,949</b>	<b>\$91,500</b>	<b>\$29,813</b>	<b>33%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 39010 Brazos County Housing  
Finance Corporation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	402,125	5,334	5,000	-	-
Interest Income	5,259	27,592	0	11,727	-
Reserves	-	-	104,000	-	-
<b>Total Revenue</b>	<b>\$407,384</b>	<b>\$32,926</b>	<b>\$109,000</b>	<b>\$11,727</b>	<b>11%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	174	4,735	-	-
Professional Services	-	-	104,265	6,500	6%
<b>Total Expense</b>	<b>-</b>	<b>\$174</b>	<b>\$109,000</b>	<b>\$6,500</b>	<b>6%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 93000 Regional Mobility Authority

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	494	497	500	817	163%
Other Revenue	-	30,000	10,000	10,000	100%
Reserves	-	-	37,436	-	-
Total Revenue	\$494	\$30,497	\$47,936	\$10,817	23%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	12,120	-	-	-	-
Benefits	2,949	-	-	-	-
Supplies and Other Charges	557	-	-	-	-
Contingency	-	-	40,436	-	-
Contractual Services	25	-	-	-	-
Professional Services	7,875	7,500	7,500	3,744	50%
Total Expense	\$23,527	\$7,500	\$47,936	\$3,744	8%



**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 41000 General Obligation Debt  
Service Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	9,799,037	11,772,533	10,607,305	10,497,364	99%
Interest Income	345,490	541,787	450,000	151,948	34%
Reserves	-	-	2,500,000	-	-
Other Financing Sources	-	1,250,000	1,250,000	-	-
<b>Total Revenue</b>	<b>\$10,144,527</b>	<b>\$13,564,320</b>	<b>\$14,807,305</b>	<b>\$10,649,312</b>	<b>72%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Debt Service	9,028,173	11,864,575	14,807,305	1,775,930	12%
<b>Total Expense</b>	<b>\$9,028,173</b>	<b>\$11,864,575</b>	<b>\$14,807,305</b>	<b>\$1,775,930</b>	<b>12%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 43200 2020 Certificates of  
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	515,615	411,956	482,000	100,292	21%
Other Revenue	2,929	-	-	949	-
Reserves	-	-	5,600,000	-	-
Other Financing Sources	-	-	-	233,143	-
<b>Total Revenue</b>	<b>\$518,544</b>	<b>\$411,956</b>	<b>\$6,082,000</b>	<b>\$334,384</b>	<b>5%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	54,447	0	-	-	-
Contingency	-	-	782,000	-	-
Contractual Services	2,656,302	2,398,009	-	-	-
Capital Outlay	1,891,648	632,060	5,300,000	1,704,416	32%
<b>Total Expense</b>	<b>\$4,602,397</b>	<b>\$3,030,069</b>	<b>\$6,082,000</b>	<b>\$1,704,416</b>	<b>28%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 43230 On System Road Bond -  
TXDOT

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	212,288	1,070,010	1,040,000	295,756	28%
Reserves	-	-	16,298,000	-	-
Other Financing Sources	20,009,102	-	-	-	-
Total Revenue	\$20,221,390	\$1,070,010	\$17,338,000	\$295,756	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contractual Services	-	5,741,125	17,338,000	2,349,161	14%
Debt Service	203,216	-	-	-	-
Total Expense	\$203,216	\$5,741,125	\$17,338,000	\$2,349,161	14%

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 43231 Off System Road Bond

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	109,492	500,363	263,000	138,941	53%
Reserves	-	-	5,788,000	-	-
Other Financing Sources	10,307,719	-	-	-	-
<b>Total Revenue</b>	<b>\$10,417,211</b>	<b>\$500,363</b>	<b>\$6,051,000</b>	<b>\$138,941</b>	<b>2%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Capital Outlay	81,700	3,929,511	6,051,000	1,840,533	30%
Debt Service	102,830	-	-	-	-
<b>Total Expense</b>	<b>\$184,530</b>	<b>\$3,929,511</b>	<b>\$6,051,000</b>	<b>\$1,840,533</b>	<b>30%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 43232 2023 Certificates of  
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	106,296	561,066	540,000	211,315	39%
Reserves	-	-	10,420,000	-	-
Other Financing Sources	10,165,860	-	50,040,000	-	-
<b>Total Revenue</b>	<b>\$10,272,156</b>	<b>\$561,066</b>	<b>\$61,000,000</b>	<b>\$211,315</b>	<b>0%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Capital Outlay	61,762	98,459	61,000,000	-
Debt Service	163,164	-	-	-
<b>Total Expense</b>	<b>\$224,926</b>	<b>\$98,459</b>	<b>\$61,000,000</b>	<b>-</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 45000 Capital Improvement Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Other Revenue	102,356	(37,500)	-	5,500
<b>Reserves</b>	-	0	18,090,000	-
<b>Other Financing Sources</b>	20,893,118	4,180,663	10,320,286	-
<b>Total Revenue</b>	<b>\$20,995,474</b>	<b>\$4,143,163</b>	<b>\$28,410,286</b>	<b>\$5,500</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,945,000	-	-
Capital Outlay	5,391,415	9,905,434	26,465,286	1,246,991	5%
<b>Total Expense</b>	<b>\$5,391,415</b>	<b>\$9,905,434</b>	<b>\$28,410,286</b>	<b>\$1,246,991</b>	<b>4%</b>

**Brazos County, Texas**  
**FY 2024-2025 Budget to Actuals -**  
**Revenue and Expenditure**  
**Categories Report by Fund**  
**(Unaudited)**

**Fund:** 50000 Health and Life Insurance  
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Other Revenue	23,006,476	27,567,563	23,136,458	13,194,362	57%
<b>Reserves</b>	-	-	10,500,000	-	-
<b>Total Revenue</b>	<b>\$23,006,476</b>	<b>\$27,567,563</b>	<b>\$33,636,458</b>	<b>\$13,194,362</b>	<b>39%</b>

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	227,069	221,846	613,622	114,635	19%
Benefits	133,569	106,496	255,837	63,739	25%
Supplies and Other Charges	53,669	58,937	124,895	37,125	30%
Contingency	-	-	5,524,827	-	-
Repairs and Maintenance	75	65	125	10	8%
Contractual Services	21,346,651	23,176,197	26,691,952	10,745,606	40%
Professional Services	379,176	372,198	425,200	189,744	45%
<b>Total Expense</b>	<b>\$22,140,208</b>	<b>\$23,935,739</b>	<b>\$33,636,458</b>	<b>\$11,150,859</b>	<b>33%</b>

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 01000 General Fund - Contingency**

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	7,093,741.00	(2,030,046.16)	5,063,694.84
Voter Registration - 13005000 *	3,152.00	(1,000.00)	2,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	40,000.00	-	40,000.00
<b>Total General Fund Contingency</b>	<b>7,173,793.00</b>	<b>(2,031,046.16)</b>	<b>5,142,746.84</b>

\* Can only be used for that program or division



**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 11000 HOT Fund Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
HOT Fund Contingency - 11002500	548,989.00	-	548,989.00
<b>Total HOT Fund Contingency</b>	<b>548,989.00</b>	<b>-</b>	<b>548,989.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 13000 Unclaimed Property Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12005000	87,200.00	-	87,200.00
<b>Total Unclaimed Property Fund Contingency</b>	<b>87,200.00</b>	<b>-</b>	<b>87,200.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 20000 County Clerk Records Management Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21005000	1,074,884.00	-	1,074,884.00
<b>Total Count Clerk Records Management Fund Contingency</b>	<b>1,074,884.00</b>	<b>-</b>	<b>1,074,884.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 20010 County Clerk Archival Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21006000	1,206,000.00	(2,200.00)	1,203,800.00
<b>Total Count Clerk Archival Fund Contingency</b>	<b>1,206,000.00</b>	<b>(2,200.00)</b>	<b>1,203,800.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 22000 Courthouse Security Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 51000100	168,131.00	-	168,131.00
<b>Total Courthouse Security Fund Contingency</b>	<b>168,131.00</b>	<b>-</b>	<b>168,131.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 24000 Justice of the Peace Technology Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
JP Technology Administration - 24005000	77,200.00	-	77,200.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
<b>Total Justice of the Peace Technology Fund Contingency</b>	<b>97,200.00</b>	<b>-</b>	<b>97,200.00</b>

\* Can only be used for this fund and specific divisions

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 25000 Forfeiture Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Sheriff Forfeiture Fund - 2801000	20,191.00	-	20,191.00
<b>Total Forfeiture Fund Contingency</b>	<b>20,191.00</b>	<b>-</b>	<b>20,191.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 26000 District Attorney Hot Check Collections Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19006000	5,550.00	-	5,550.00
<b>Total District Attorney Hot Check Collections Fund - Contingency</b>	<b>5,550.00</b>	<b>-</b>	<b>5,550.00</b>

\* Can only be used for this fund



**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 27000 Bail Bond Board Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12006000	109,828.00	-	109,828.00
<b>Total Bail Bond Board Fund - Contingency</b>	<b>109,828.00</b>	<b>-</b>	<b>109,828.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 29000 Vehicle Inventory Interest Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 13006000	357,611.00	-	357,611.00
<b>Total Vehicle Inventory Interest Fund - Contingency</b>	<b>357,611.00</b>	<b>-</b>	<b>357,611.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 30000 Grant Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Texas Indigent Defense Commission - 272200	191,075.00	(191,075.00)	-
BV Human Trafficking Task Force Development - 283700	93,101.00	(79,783.76)	13,317.24
Metropolitan Planning - 424100	19,016.00	-	19,016.00
<b>Total Grant Fund Contingency</b>	<b>303,192.00</b>	<b>(270,858.76)</b>	<b>32,333.24</b>

\* Can only be used for this fund and specific divisions

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 33000 Sheriff's Office Crime Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 28050000	23,511.00	-	23,511.00
<b>Total Sheriff's Office Crime Fund Contingency</b>	<b>23,511.00</b>	<b>-</b>	<b>23,511.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 34000 District Attorney Crime Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19200100	82,219.00	-	82,219.00
<b>Total District Attorney Crime Fund Contingency</b>	<b>82,219.00</b>	<b>-</b>	<b>82,219.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 35000 Primary Election Services Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21130000	53,800.00	(35,400.00)	18,400.00
<b>Total Primary Election Services Fund Contingency</b>	<b>53,800.00</b>	<b>(35,400.00)</b>	<b>18,400.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 43200 2020 Certificates of Obligation - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 11001500	782,000.00	(782,000.00)	-
<b>Total 43200 2020 Certificates of Obligation Contingency</b>	<b>782,000.00</b>	<b>(782,000.00)</b>	<b>-</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 45000 General Permanent Improvement Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 63110001	1,945,000.00	(1,945,000.00)	-
<b>Total General Permanent Improvement Fund Contingency</b>	<b>1,945,000.00</b>	<b>(1,945,000.00)</b>	<b>-</b>

\* Can only be used for this fund



**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 50000 Health and Life Insurance Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Group Insurance - Admiration - 64005000	5,504,827.00	-	5,504,827.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
<b>Total Health and Life Insurance Fund Contingency</b>	<b>5,524,827.00</b>	<b>-</b>	<b>5,524,827.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 55000 Jail Commissary Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Jail Commissary - 28006000	346,688.00	-	346,688.00
<b>Total Jail Commissary Fund Contingency</b>	<b>346,688.00</b>	<b>-</b>	<b>346,688.00</b>

\* Can only be used for this fund

**Brazos County, Texas  
FY 2024-2025 Contingency  
Budget to Actuals by Fund  
(Unaudited)**

**Fund: 58000 County Attorney Operating Fund - Contingency \***

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 18006000	64,000.00	(4,978.27)	59,021.73
<b>Total County Attorney Operating Fund Contingency</b>	<b>64,000.00</b>	<b>(4,978.27)</b>	<b>59,021.73</b>

\* Can only be used for this fund