

MINUTES

MAY 6, 2025

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, May 6, 2025 with the following members of the Court present:

Duane Peters, County Judge, Presiding;
Bentley Nettles, Commissioner of Precinct 1;
Chuck Konderla, Commissioner of Precinct 2;
Fred Brown, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4;
Karen McQueen, County Clerk, Absent
The attached sheets contain the names of the citizens and officials that were in attendance.

- Invocation and Pledge of Allegiance
 - U.S. and Texas Flag Commissioner Nettles
- 2. Call for Citizen input and/or concerns

Wyllys Cooper expressed his continued opposition to the East Loop Project. Mr. Cooper requested traffic studies that show the need for the East Loop.

Bobby Rosier is protesting the East Loop Project due to lack of necessity. Mr. Rosier stated his disappointment in the Court's support of the project.

Robert Johnson expressed his continued opposition to the East Loop Project and concerns of a lack of transparency from the Court.

Charles Mancuso thanked the former Commissioners for their service and welcomed

the new Commissioners. Mr. Mancuso then stated his opposition to the East Loop Project and requested the Court's support in resolving a sewage issue and excessive trash burning that is directly affecting his property. He thanked the first responders that assisted with the matter.

Sabryna Brown advocated for management of the community cat population. She reminded the public about the Dine to Donate fundraiser for the Bryan Animal Center on May 6, 2025 at Texas Roadhouse.

Cathie Viens requested that the Budget workshops be live streamed and that the County website include a list of the various boards and committees that the Court members serve on. Additionally, Ms. Viens explained the reason for her involvement in County government and then questioned when the new voting precincts will go into effect.

Cherise Ratliff discussed the impact the East Loop will have on her family's rural and agricultural lifestyle. Ms. Ratliff questioned the necessity of the project.

Kyle Greenwood expressed continued opposition to the East Loop Project and concerns of lack of transparency. Mr. Greenwood formally requested that the public comment period be extended to allow the community more time to discuss the matter and have their voices heard. Mr. Greenwood provided an official letter with his request, it is attached hereto.

General Counsel Bruce Erratt provided clarification for a statement made during a previous Commissioners Court meeting in response to a citizen's comments regarding the East Loop Project.

Consider and take action on agenda items: 3 - 19

3. Approval of Proclamation 25-022 proclaiming May 4-10, 2025 as National Correctional Officers and Employees Week.

The County Judge read aloud Proclamation 25-022 designating the week of May 4 - May 10, 2025, National Correctional Officers and Employees week. Sheriff Wayne Dicky, thanked the Correctional Officers for their service and commitment. Dr. Tanisha Hall, Warden of Federal Prison Camp Bryan, congratulated and thanked all of our Correctional Officers on a job well done. Dr. Hall shared her gratitude saying, "if you don't work within the wall of a correctional facility you don't know what they go through. It is because of them that you and I can sleep well at night." Juvenile Detention Center Superintendent Chris Coffey also shared his gratitude to all the staff for their service and dedication.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

4. Approval of Proclamation 25-023 proclaiming May 6-12, 2025 as National Nurses

Recognition Week.

The County Judge read aloud Proclamation 25-023 designating the week of May 6 - May 12, 2025, National Nurses Week. Brazos County wants to recognize all Nurses in the Community as well as in Corrections for their acts of heroism, compassion, dedication to duty and commitment to our community. Julie Anderson from the Brazos County Health and Wellness Clinic, thanked her team for their service and dedication. She also thanked Sheriff Dicky and the Court for their support.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

5. Approval requested from Human Resources for acceptance of two (2) \$100 Walmart gift cards from Wilton's Office Works to be used for purchases for the Health & Safety Expo on June 5, 2025 benefiting employees of Brazos County, City of College Station, and City of Bryan.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

6. Approval requested from Human Resources for acceptance of a monetary donation in the amount of \$300.00 from Insurors of Texas to be used for purchases for the Health & Safety Expo on June 5, 2025 benefiting employees of Brazos County, City of College Station, and City of Bryan.

A copy of the donation form is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

7. Approval of Agreement #25-111 with The LaSalle Hotel for Brazos County.

A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

8. Approval of #25-123 BuildingReports.com Membership Agreement.

A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

9. Award of RFQ #CIP 25-529 Architect for Ashford Hills Warehouse & Office Suites. Recommended Award: The Arkitex Studio, Inc.

Cathie Viens requested a brief review of the purpose and funding of the project. Judge Peters stated that an explanation would be provided.

Jody Quimby questioned why the County is contracting with an Architect and not a Construction Manager at Risk. Purchasing Agent Charles Wendt explained that the plan is to just do the design of the building at this time. The building would not be constructed until a later date when funding is in place. Commissioner Brown expressed concerns about moving forward with this project. Mr. Wendt shared that the purpose of the project is to be a central receiving location for the County. Commissioner Nettles requested additional information on the scope and cost of the project. Mr. Wendt provided clarification on the contract and Project Manager Trevor Lansdown detailed the purpose of the building. Mr. Wendt then listed the Court's options should they decide to not approve the item. Commissioner Brown requested a workshop to better explore the County's options. On motion by Commissioner Brown and second by Commissioner Konderla, the Court voted to table the item until further notice with four members in favor of tabling and Commissioner Watson against.

Motion: Table, Moved by Commissioner Fred Brown, Seconded by Commissioner Chuck Konderla. Passed. 4-1. Ayes: Brown, Konderla, Nettles, Peters. Nays: Watson.

 Approval of No Award for RFP #CIP 25-562 Construction Manager at Risk for Ashford Hills Warehouse & Office Suites due to changing the project to a design-bid-build bidding process.

Jody Quimby made a recommendation that the Court consider revising the wording on this agenda item. Purchasing Agent Charles Wendt clarified the intent of the language. In light of the previous discussion on item number 9, the Court voted to table this item until the scope of this project could be addressed. The motion to table passed with four in favor and Commissioner Watson opposed.

Motion: Table, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 4-1. Ayes: Brown, Konderla, Nettles, Peters. Nays: Watson.

11. Approval of No Award for RFP #CIP 25-571 Compensation & Benefits Study due to lack of qualified proposal responses.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

12. Permission to Re-Advertise CIP 25-571 Compensation & Benefits Study.

Commissioner Konderla asked if this study could be done in-house. Budget Officer Nina Payne explained that the County does not have the resources to perform a compensation and benefits study in-house and by bringing in a third party to perform the study, the Court will receive a more objective evaluation. Human Resources Director Jennifer Salazar agreed with Ms. Payne and stated that a third party will be able to better assist in creating a new job classification system.

Commissioner Brown expressed his desire that this be done in-house and Commissioner Watson stated that her preference is to have a third party come in to perform the study.

Assistant District Attorney Brian Baker stated his concerns regarding the County losing valuable employees to other agencies due to not being competitive. Mr. Baker added that by bringing in a third party expert, the County will receive a much more accurate picture of comparative pay and benefits across other Texas counties.

On motion by Commissioner Watson and second by Commissioner Konderla, the Court voted to approve the re-advertisement of the Compensation and Benefits Study, with 3 members in favor and two opposed.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 3-2. Ayes: Brown, Peters, Watson. Nays: Konderla, Nettles.

13. Approval of CIP #25-599 Commissioning Services for Ashford Hills warehouse and office suites with Tom Green & Company Engineers, Inc. for \$81,430.00.

In light of the previous discussion on item number 9, the Court voted to table this item until the scope of this project could be addressed. The motion to table passed with four in favor and Commissioner Watson opposed.

Motion: Table, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Fred Brown. Passed. 4-1. Ayes: Brown, Konderla, Nettles, Peters. Nays: Watson.

14. Consider and take action on the Bryan Texas Utilities (BTU) cost estimate of \$6,224.66 to relocate existing pole and guy wire. This work is needed in order to accommodate the proposed widening of Koppe Bridge Road. Site is located in Precinct 1.

Motion: Approve, Moved by Commissioner Fred Brown, Seconded by Commissioner Chuck Konderla. Passed. 4-0. Ayes: Brown, Konderla, Peters, Watson. Abstain: Nettles.

15. Consider and take action on the Frontier Communications utility permit to install 3,800 feet of fiber optic conduits within the right-of-way of Shirley Road. Project also includes road bores of Shirley Road, Bourbon Lane and Whiskey River Road. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

16. Approval of the Treasurer's Report for February 2025.

The Court voted unanimously to receive, approve and order filed as submitted the Treasurer's report for February 2025. A copy is attached and made a part of these

minutes.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

17. Budget Amendments.

- FY 24/25 Budget Amendments 29.01 29.06
- 29.01 Reallocate funds for Health and Life Insurance.
- 29.02 Transfer of funds from Contingency to Jail Medical Services.
- 29.03 Reallocate funds for Road and Bridge.
- 29.04 Transfer of funds from Road and Bridge to Environmental Protection.
- 29.05 Reallocate funds for 2020 Certificates of Obligation.
- 29.06 Reallocate funds County Judge Administration.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

- 18. Personnel Change of Status.
 - Approval of Personnel Change of Status

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

19. Payment of Claims.

Approval of Payment of Claims:

- a. 8209437 8209543
- b. 9204246 9204322

Karen Simpson asked for clarification on the payments to Hart concerning election equipment. Elections Administrator Trudy Hancock provided clarification stating that the bar code referred to by Ms. Simpson is only used to number ballots and the voting system used by Brazos County is certified by the State of Texas.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by

Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Konderla, Nettles, Peters, Watson.

20. Acknowledgement of the Brazos County Sheriff's Office SB22 Rural Law Enforcement Grant expenditures in the amount of \$212,000 for the following, Commercial Motor Vehicle Enforcement Truck, Safety Grill Guards and Firearms.

The Court acknowledged receipt of Brazos County Sheriff's Office SB22 Rural Law Enforcement Grant expenditures.

21. Acknowledgement of the Monthly Report from the County Auditor for February 2025.

The Court acknowledged receipt of the County Auditor Report for February 2025.

22. Acknowledgement of the State Inspector's Reports for the November 2024 General Election.

Cynde Wiley questioned whether the Court would take action to approve the State Inspector's Report due to an incorrect selection of the voting equipment used by the County on the report. Judge Peters stated that no action would be taken, as this item is an acknowledgement. Elections Administrator Trudy Hancock explained that the purpose of this report is just for the County's benefit and an incorrect selection of the voting equipment used is inconsequential.

The Court acknowledged receipt of the State Inspector's Reports for the November 2024 General Election.

23. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of April 30, 2025.

Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of April 30, 2025.

The Court acknowledged receipt of the 2024-2025 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of April 30, 2025.

24. Juvenile director's report on detention population.

Juvenile Director Linda Ricketson reported there are 34 juveniles in the detention center, 19 are male, 15 are female, and 34 have electronic monitors.

25. Sheriff's report on inmate population.

Chief Deputy Kevin Stuart reported for Sheriff Wayne Dicky, there were 743 inmates in jail, 638 inmates are male, 105 are female, and 49 have electronic monitors.

26. Announcement of interest items and possible future agenda topics.

Commissioner Konderla announced the May 6, 2025 Inner Loop East Study public meeting from 5:00 p.m. to 7:00 p.m. at Legends Event Center.

Commissioner Nettles announced that he will not be in Court on May 13, 2025 due to the Chamber of Commerce trip to Washington D.C.

Commissioner Brown commended Purchasing Agent Charles Wendt and his team for

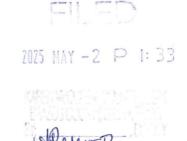
all their efforts put into the Vendor Fair on May 1, 2025. He stated there was a great turnout, and the Chamber is looking at doing it again next year. Commissioner Brown also announced the Precinct 3 Townhall meeting scheduled for June 10, 2025 at 6:00 p.m. at the Justice of the Peace, Precinct 3 Office.

Judge Peters addressed comments concerning a lack of transparency about the East Loop Project. He walked through the sequence of events leading up to the November 2022 Bond Election including a public workshop on July 28, 2022 and two mailers sent to every registered voter in Brazos County. He stated that the results from the November 8, 2022 Election reflect overwhelming support of the Bond. Judge Peters added that it is the responsibility of the Court to respect the will of the people and he promised to do so with integrity and transparency.

Announcements

27. Adjourn.





NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET IN REGULAR SESSION ON MAY 6, 2025 AT 10:00 AM IN THE COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106, BRYAN, TX 77803

THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT: HTTPS://WWW.YOUTUBE.COM@BRAZOSCOUNTY3227.

- 1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag Commissioner Bentley
- 2. Call for Citizen input and/or concerns

Consider and take action on agenda items: 3 - 19

- 3. Approval of Proclamation 25-022 proclaiming May 4-10, 2025 as National Correctional Officers and Employees Week.
- 4. Approval of Proclamation 25-023 proclaiming May 6-12, 2025 as National Nurses Recognition Week.
- 5. Approval requested from Human Resources for acceptance of two (2) \$100 Walmart gift cards from Wilton's Office Works to be used for purchases for the Health & Safety Expo on June 5, 2025 benefiting employees of Brazos County, City of College Station, and City of Bryan.
- 6. Approval requested from Human Resources for acceptance of a monetary donation in the amount of \$300.00 from Insurors of Texas to be used for purchases for the Health & Safety Expo on June 5, 2025 benefiting employees of Brazos County, City of College Station, and City of Bryan.
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- 12. Permission to Re-Advertise CIP 25-571 Compensation & Benefits Study.
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 - Approval of Personnel Change of Status
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- 21. Acknowledgement of the Monthly Report from the County Auditor for February 2025.
- 22. Acknowledgement of the State Inspector's Reports for the November 2024 General Election.
- 23. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of April 30, 2025.
 - Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of April 30, 2025.
- 24. Juvenile director's report on detention population.
- 25. Sheriff's report on inmate population.
- 26. Announcement of interest items and possible future agenda topics.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.023 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

- 1. cancellation of a speaker's time;
- 2. removal from the Commissioners Court;
- 3. a Contempt Citation; and/or
- such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

DAY OF	May	, 20 <u>2</u> 5
10:00 AM	УРМ, _	Regular

Name	Organization
(PLEASE PRINT)	(PLEASE PRINT)
Aubrea Legget	Comm Court
Shary Lawe	Comm Court
Delia Sandoral	Comm Court
Ashlue Peters-Bouman	Co Clerks Off
Vidoria Milas	j (
Nina Paynel	Bedest
Spency-Mays	Budget.
Cherise Patliff	Taxpayer
TAYLOR COOPER	NEC
BOBBY RUSIER	NEL
Robert D. Johnson	NEL
BRAD AYERS	TARAYER
Marsha Andreson	Co. Judge
Convin Banks	
Charlette Stivers	NEL

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Karen Simps a	self
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Jason Baris	<u> </u>
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Melissa White	Juvenile
Kevin Stuar	DCSO
Jenni Sellus	TYDOT
Tommy REKS	NEL.
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10:00	AM/PM,	120	w/a/

Name	Organization
(PLEASE PRINT)	(PLEASE PRINT)
Barbara Reed	NED
Billy Melzow	JT
WM. Charles Wendt	Ruchasily
Kaithyn Bathes	
DeAndra Taylor	TDCJ-Hamilton unit
BRIAN POllock	TOUT. HAMILTON UNIT
Kevin Harris Sr	TPCS Hamilton Unit
JODY QUIMBY	SELF
Chow Offy	2DC
apollo Daily	JOC
Minari Orunu	JPC
Singi looma	JOC
Kami Mable-Bazy	JDC
devery week	J DC
Laures Foste	SDC

_ O DAY	OF May	, 20_25_
10:00	AM/PM,	Regular

Name (PLEASE PRINT)	Organization (PLEASE PRINT)
marci turner	autitor
Sabruma Brown	Goodwill
Davia Cook	BCCC
Cuthie Viens	+ax pager
James Mitchell	De DC
Garrett House	BCSO
Regna Jonan	P650
Parlie Co	Auditor
LINDA RICKETSON	Juvenile
KYLE GREENWOOD	NBI
Barbara Smith	CoJudge
ERIC CALDWELL	BCII
PRIDLY MISSO	Purchasing
20000 Contractor	
Pamler mathis	Correctival Officer

DAY	OF Ma	U _V	, 20_25_
10:00	AM/PM,	Reg	ular

Name	Organization
(PLEASE PRINT)	(PLEASE PRINT)
10nga JOHNSON	UTMB Hamilton Uni)
To Day	Juvenile Services
Stephen & Illis	Juvenile Services
MIKESTIZEET	
JOE SALVA TO	RHS
Perla Nega	JDC.
Brandle	DA ofz.
Bob Lankin	Project Management
JULIA ANDERSO	Health Clinic
Aubrey Leage-	Comm Court
Shary Lowe	Comm Court
Delia Sandora	Comm Court
	Tq.

DAY		May	
10:00	_AM	ŊPM, ¹	Recordar
		_	(pt.)

Name	Organization
(PLEASE PRINT)	(PLEASE PRINT)
Jarvuloisens	OA Office
TREVER LANSDOWN	BCPM
Kim Coyli	BCHWL
Jennify Salazar	HR
Raianna McConathy	HR
Tiffany Kaemarak	FBOP-Bryan
Tanisha Hall	Warden From Bryan
Desla Williams	BCDC
Mana ternandy	BCHWC
Ana Contreris	BCHWC
Blake Hinton	BCSO
Myrtie Gibbs	BCSO
Michael Day	BCSO
Abundio Nonez	BCSD
RICHARD SANDERS	Beso

6 DAY OF Man	, 20_2 s
_10:00 AM)PM,	Regular
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Name (PLEASE PRINT)	Organization (PLEASE PRINT)
SERVANDO DETISUS	Beso
Jeffrey NHAII	BCSO
Coistian Villarreal	Treas
Chris Bagner	5e18
Cessie Contreras	RISK
Tared Salether	B+A
Vingil Marko	Sponiff's Office
Keron Joyne	IT

Kyle Greenwood 10000 Steep Hollow Road Bryan, Texas 77808

May 6, 2025

Judge Duane Peters

County of Brazos

300 E 26th Street

Bryan, Texas 77803

RE: Inner East Loop Proposed Alignment Comment Period

Dear Judge Peters,

Because of the county's reluctance to conduct this process in a fully transparent manner and because so many new families will be affected, my neighbors and I request the comment period be extended from 17 to 90 days to give us time to make sure that as many of our fellow citizens as possible can be made aware of the situation and not lose their right to express their opinions.

Sincerely.

Kyle Greenwood

www.noeastloop.com



DEPARTMENT: Brazos County Office of the

Sheriff-Detention Ctr.

NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of Proclamation 25-022 proclaiming May 4-10, 2025 as National Correctional

Officers and Employees Week.

TO: **Commissioners Court**

FROM: Chief Kevin Stuart, CJM

DATE: 04/09/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

REQUIREMENTS: Approval and signature

This Proclamation for National Correctional Officers and Employees week is to raise NOTES/EXCEPTIONS:

awareness of Correctional Officers and employee in the Brazos County.

Cover Memo

ACTION REQUESTED OR

ALTERNATIVES:

Approval and Signature

ATTACHMENTS:

File Name **Description Type**

2025 National Correctional Officers and 2025 National Correctional Officers and Employees Week Proclamation.pdf

Employees Week Proclamation Ronald Reagan proclamation letter.docx Ronald Regan Proclamation Cover Memo



PROCLAMATION

National Correctional Officers and Employees Week

WHEREAS, National Correctional Officers and Employees Week was first proclaimed on May 5, 1984, by President Ronald Reagan when he signed Proclamation 5187 creating "National Correctional Officers Week," to recognize the men and women who work in jails, prisons, and community corrections across the country; and

WHEREAS, National Correctional Officers and Employees Week became the official name the first week in May when, in 1986, the U.S. Senate officially changed the name from "National Correctional Officers Week"; and

WHEREAS, National Correctional Officers and Employees Week has been designated as the week of May 4 through May 10, 2025, by the U.S. Department of Justice and the Federal Bureau of Prisons; and

WHEREAS, National Correctional Officers and Employee Week honors the work of Correctional Officers and Correctional Personnel for their service with honor, respect, and integrity; and raises the awareness of the duties, hazards, and sacrifices made by the Correctional employees; and

WHEREAS, National Correctional Officers and Employees week in Brazos County recognizes Correctional officers and employees for their role in safeguarding the citizens of Brazos County by providing safe, secure, and humane incarceration of offenders within their custody.

NOW THEREFORE, BE IT RESOLVED that the Commissioners Court of Brazos County, does hereby proclaim the week of May 04, 2025, through May 10, 2025, as "National Correctional Officers and Employees Week." All citizens are encouraged to pay tribute to all the many Correctional Employees working in Brazos County for the vital public service they provide.

Commissioner Bentley Nettles, Precinct 1

Commissioner Fred Brown, Precinct 3

Commissioner Chuck Konderla, Precinct 2

Commissioner Wanda J. Watson, Precinct 4



Proclamation 5187—National Correctional Officers Week, 1984 May 5, 1984

By the President of the United States of America

A Proclamation

Correctional officers have the difficult and often dangerous assignment of ensuring the custody, safety and well-being of the over 600,000 inmates in our Nation's prisons and jails. Their position is essential to the day-to-day operations of these institutions; without them it would be impossible to achieve the foremost institutional goals of security and control.

Historically, correctional officers have been viewed as "guards," occupying isolated and misunderstood positions in prisons and jails. In recent years, the duties of these officers have become increasingly complex and demanding. They are called upon to fill, simultaneously, custodial, supervisory and counseling roles. The professionalism, dedication and courage exhibited by these officers throughout the performance of these demanding and often conflicting roles deserve our utmost respect. The important work of correctional Officers often does not receive the recognition from the public it deserves. It is appropriate that we honor the many contributions and accomplishments of these men and women who are a vital component of the field of corrections.

In recognition of the contributions of correctional officers to our Nation, the Congress, by Senate Joint Resolution 132, has designated the week beginning May 6, 1984, as "National Correctional Officers Week," and authorized and requested the President to issue an appropriate proclamation.

Now, Therefore, I, Ronald Reagan, President of the United States of America, do hereby proclaim the week beginning May 6, 1984, as National Correctional Officers Week. I call upon officials of State and local governments and the people of the United States to observe this week with appropriate ceremonies and activities.

In Witness Whereof, I have hereunto set my hand this fifth day of May, in the year of our Lord nineteen hundred and eighty-four, and of the Independence of the United States of America the two hundred and eighth.

RONALD REAGAN



DEPARTMENT: Brazos County Office of the

Sheriff-Detention Ctr.

NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of Proclamation 25-023 proclaiming May 6-12, 2025 as National Nurses

Recognition Week.

TO: Commissioners Court

FROM: Chief Kevin Stuart, CJM

DATE: 04/09/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

REQUIREMENTS: Approval and signature of the Proclamation

NOTES/EXCEPTIONS:

This Proclamation for National Nurses week is to raise awareness for the Nurses in the

Brazos County.

ACTION REQUESTED OR

ALTERNATIVES:

approval and signature

ATTACHMENTS:

File NameDescriptionType2025 National Nurses Recognition Proclamation.pdf2025 National Nurses Recognition ProclamationCover Memo2025 Ronald Reagan proclamation letter.docxRonald Regan ProclamationCover Memo



PROCLAMATION

National Nurses Week May 6 – 12, 2025

- WHEREAS National Nurses Day is a day we celebrate nurses and raise awareness of the importance in their contributions to society. This day, May 6th is part of National Nurses Week a week that ends on May 12th and marks the birthday of Florence Nightingale; and
- WHEREAS President Ronald Reagan signed Proclamation 4913 on March 25, 1982 proclaiming "National Recognition Day for Nurses" to be May 6; and
- WHEREAS Nursing has a variety of different level of skills as well as areas in which they contribute with each playing an important role which facilities to maintain doctor-patient care; and
- WHEREAS Nurses are one of the most integral parts of a medical team, fulfilling a crucial role in providing patients and their families the highest level of care, as well as a key means of emotional support, significantly contributing to improved patient and family outcomes; and
- **WHEREAS** Brazos County wants to recognize all Nurses in the Community as well as in Corrections for their acts of heroism, compassion, dedication to duty and commitment to our community.

NOW, THEREFORE, BE IT RESOLVED that the Brazos County Commissioners Court does hereby proclaim May 6, 2025, through May 12, 2025, as National Nursing Recognition Week in Brazos County to increase the public's awareness of the importance the role Nurses play to improve and promote health and wellness to their patients.

PROCLAIMED this ______ day of ______ MAY _____ 2025.

Duane Peters County Judge

Commissioner Bentley Nettles

Precinct 1

Commissioner Chuck Konderk

Precinct 2

Commissioner Fred Brown

Precinct 3

Commissioner Wanda J. Watson

Precinct 4



Proclamation 4913—National Recognition Day for Nurses, 1982 *March 24, 1982*

By the President of the United States of America

A Proclamation

Scientific advancements in recent years have dramatically expanded the role of nurses in our health care system, and their knowledge and skills have increased to keep pace with new technologies and methods of treatments.

Yet, the very core of nursing—caring for patients at the bedside—remains unchanged. Nurses bring a special compassion and concern for the patient and for the patient's family.

Nurses play a vital role in educating people in how to avoid illness and promote good health.

Nurses are essential to every health care setting—in hospitals, nursing homes, ambulatory care centers, and patients' homes.

Cardiac, post-surgical, trauma, and burn units require intensive nursing care around the clock. Community health nurses enable the elderly to receive needed care in their own homes. Nurses trained in maternal and child health provide much of the care in urban and rural clinics.

Nurses with specialized training treat cancer patients, stroke victims, and psychiatric patients. Nurse researchers are developing new and better ways to improve nursing practice, reduce patient stress, and help patients and their families cope with illness.

The nurses of this country deserve our gratitude for their personal and professional contributions to the improved health of American citizens.

The Congress has, by House Joint Resolution 263, Public Law 97-57, demonstrated its commitment by requesting me to designate May 6, 1982, as National Recognition Day for Nurses.

Now, Therefore, I, Ronald Reagan, President of the United States of America, do hereby proclaim May 6, 1982, as National Recognition Day for Nurses.

In Witness Whereof I have hereunto set my hand this 24th day of March, in the year of our Lord nineteen hundred and eighty two, and of the Independence of the United States of America the two hundred and sixth.

RONALD REAGAN

and Reagan



DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval requested from Human Resources for acceptance of two (2) \$100 Walmart gift

cards from Wilton's Office Works to be used for purchases for the Health & Safety Expo on June 5, 2025 benefiting employees of Brazos County, City of College Station, and City of

Bryan.

TO: Commissioners Court

DATE: 05/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

The Human Resources Department is requesting approval to accept a donation that will be used for purchases related to the upcoming Health and Safety Expo. This donation is not

NOTES/EXCEPTIONS: included in the current year's budget, as it does not impact county funds. Approval of this agenda item will allow the department to enhance the quality and scope of the expo without

additional cost to the County. Failure to approve this item may limit the department's ability

to organize this event.

ATTACHMENTS:

File Name Description Type

Acceptance of Donation Form - Wilton s 5.1.2025.pdf Acceptance of Donation Form

Donation Letter - Wilton s 5.1.2025.pdf Donation Letter

Backup Material



Commissioners Court Approval

BRAZOS COUNTY, TEXAS ACCEPTANCE OF DONATED/AWARDED PROPERTY DONATION OF COUNTY PROPERTY

Date: 05/01/2025		
Acceptance of Donated/Awarded Property (Awarded property requires signed court docu	Donation of County I	Property
Acceptance of Donated Inmate Property (Requires signed inmate documentation – NO	VALUE ASSESSED)	
Item Description: Two (2) Walmart Gift Car	rds - \$100 each (totaling \$200)	
Please provide all information requested below fields will be returned for completion.	v as applicable to the property being acceptor	ed or donated. Forms containing any blank
Make: NA Model: NA	Year: <u>NA</u> SN/VIN #: <u>NA</u>	
Functional Non-Functional. Expl	lain if Non-Functional NA	
Additional Description/Information: <u>Donation</u>	of two (2) Walmart Gift cards (\$100 ea	ach) for the Health & Safety Expo.
Estimated Value: \$ 200.00	Check box if the donated propert	ry is in possession of the County department.
Acceptance of Donated Property	Donation of County Proper	rty
Check the appropriate account based on	Check the appropriate entity property being	
estimated value of property being accepted:	donated to:	
61235000 (Donation - Other)*	Government Entity:	
60010000 (Minor Property - \$1 - \$4999)	Orga	anization Name
	Other (Due to Statuatory	
80010000 (Capital Property - Over \$5000)	requirements prior approval	
For Budget use only		anization Name
*Donation – Other account 61235000 is to be us	ted ONLY for cash/check funds donated to Bi	razos County.
I certify that the above-mentioned item has been approval by Commissioner's Court will become a reject the donation will be made at the sole disc maintenance, and insurance costs.	a part of the General Fixed Asset Account of B	Brazos County. The determination to accept or
Requesting Department: 15000100 H	uman Resources Department Name	Authorized Signature
Organization Receiving Donated Property:	Authorized Signature	
Approved by Commissioners Court on this	day of Day 2025.	For Treasurer's Use Only Division: 15000100
		Account: 46023000

WILTON'S OFFICE WORKS

181 N. Earl Rudder Freeway Bryan, Texas 77802

April 15, 2025

Brazos County Risk Management 200 S. Texas Avenue, Suite 264 Bryan, Texas 77803

This letter is to confirm the donation of two (2) Walmart gift cards in the amount of One Hundred Dollars (\$100.00)each, totaling Two Hundred dollars (\$200.00), to Brazos County for the Brazos County Health and Safety Expo which will be held the first week of June 2025.

Thank you,

Scott Bishop

Wilton's Office Works



DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval requested from Human Resources for acceptance of a monetary donation in the

amount of \$300.00 from Insurors of Texas to be used for purchases for the Health & Safety Expo on June 5, 2025 benefiting employees of Brazos County, City of College Station, and

City of Bryan.

TO: Commissioners Court

DATE: 05/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

The Human Resources Department is requesting approval to accept a donation that will be used for purchases related to the upcoming Health and Safety Expo. This donation is not

included in the current year's budget, as it does not impact county funds. Approval of this

agenda item will allow the department to enhance the quality and scope of the expo without additional cost to the County. Failure to approve this item may limit the department's ability

to organize this event.

ATTACHMENTS:

NOTES/EXCEPTIONS:

File Name Description Type

Acceptance of Donation Form Insurors of TX final.pdf Acceptance of Donated Form - Insurors of TX

Cover Memo



Commissioners Court Approval

BRAZOS COUNTY, TEXAS ACCEPTANCE OF DONATED/AWARDED PROPERTY DONATION OF COUNTY PROPERTY

Date:05/01/2025			
Acceptance of Donated/Awarded Property (Awarded property requires signed court docu-		f County Property	
Acceptance of Donated Inmate Property (Requires signed inmate documentation – NO	VALUE ASSESSED)		
Item Description: Monetary donation from In	nsurors of Texas in the amount	t of \$300.00.	
Please provide all information requested below fields will be returned for completion.	as applicable to the property bein	g accepted or donated.	Forms containing any blan
Make: NA Model: NA	Year: <u>NA</u> SN/VIN #: <u>N</u>	A	-
Functional Non-Functional Expla	ain if Non-Functional NA		
Additional Description/Information: Monetary	donation from Insurors of Tex	as in the amount of \$	300.00 for the Health
& Safety Expo			
Estimated Value: \$\\$300.00	Check box if the donate	ed property is in possessi	ion of the County department.
Acceptance of Donated Property	Donation of Cour		
Check the appropriate account based on	Check the appropriate entity pro	perty being	
estimated value of property being accepted:	donated to:		
61235000 (Donation - Other)*	Government Entity:		
60010000 (Minor Property - \$1 - \$4999)		Organization Name	
	Other (Due to Statuatory		
80010000 (Capital Property - Over \$5000)	requirements prior approval		
For Budget use only	is required by Purchasing:	Organization Name	
*Donation - Other account 61235000 is to be use	ed ONLY for cash/check funds don	ated to Brazos County.	Andrews Control of the Control of th
I certify that the above-mentioned item has been a approval by Commissioner's Court will become a reject the donation will be made at the sole discrimaintenance, and insurance costs. Requesting Department: 15000100	donated or awarded to Brazos Count part of the General Fixed Asset Acc	ty. This item has been recount of Brazos County.	The determination to accept of
Division Organization Receiving Donated Property:	Authorized Signature	Y Authoriz	red Signature
Approved by Commissioners Court on this	day of may 202	Div	r Treasurer's Use Only vision: 15000100 count: 46023000



DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of Agreement #25-111 with The LaSalle Hotel for Brazos County.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 04/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

The preferred rate agreement with The LaSalle Hotel will be primarily used for sequestered

jurors, benefitting the District Attorney and various courts. This will be in addition to our

NOTES/EXCEPTIONS: existing agreement with Best Western to allow for more availability. All hotel expenses are

fully budgeted by the departments. Brazos County is getting the "Prevailing Government

Per Diem" that is stipulated by the federal GSA, currently \$110 per night.

ATTACHMENTS:

<u>File Name</u> <u>Description</u> <u>Type</u>

Rate Agreement Backup Material

THE LASALLE HOTEL PREFERRED RATE AGREEMENT

PREPARED FOR:

Brazos County Purchasing Department

CONTACT:

Presley Nelson

ADDRESS:

200 S. Texas Ave. Ste 240

Bryan, TX 77803

EMAIL:

pnelson@brazoscountytx.gov

TERMS:

April 17, 2025 - December 31, 2025

RATE:

The LaSalle Hotel ("Hotel") is pleased to extend the following, non-

commissionable guestroom rate options to

Company ("Company"):

Prevailing Government Per Diem

These rates are subject to availability. Should the preferred rate not be available for your requested dates of stay, the best available house rate

will prevail.

Guest room rates are offered on a net, non-commissionable basis and are subject to our occupancy tax of 15.75%. For comparison, our rack rate range is \$189-\$449 per night. Preferred rates are applicable to single or double occupancy and will be confirmed based on the specific

room inventory available at the time a reservation is made.

The Hotel commits to honor this rate and your Company agrees to communicate with its frequent travelers, naming the Hotel as a preferred hotel vendor in the area. In addition, it is agreed that the Hotel will be prominently positioned in any printed or electronic rate directories

published by your Company.

PRODUCTION:

This rate is based on an estimated <u>50</u> rooms nights per year. This

agreement shall be subject to quarterly reviews, at which time production

will be evaluated.

CANCELLATION:

Group is allowed to cancel reservation day of arrival without penalty if

Hotel is less than 95% occupancy.

RESERVATIONS:

Individual reservations can be made by contacting the sales department

at 979.822.2000 or through online booking at Marriott.com/CLLHB.

TRACKING:

Tracking will be coordinated by the Hotel. Callers must request the

preferred company rate at time of booking.

MEETINGS:

Due to the difference in nature of individual and group bookings, we are unable to guarantee that the preferred rate will be offered for groups. Group rates will be negotiated on a case-by-case basis according to market conditions and the meeting's specifications.

The proposed rates are for individual travelers and may or may not be available for group or convention attendees. We will work with group meetings on an individual basis to establish the best rate possible for the group.

REQUEST FOR SPECIAL

ACCOMMODATIONS: Requests for specific rooms, suites or bed types will be accommodated whenever possible. We consider it part of our standard of service to arrange for any necessities your valued associates may require while staying with us.

GUARANTEE:

Reservations can be guaranteed for late arrival with a credit card or deposit. In the event that a reservation is guaranteed for late arrival and the guest "no-shows", the appropriate room and tax charges will be charged against the form of payment used to guarantee the room for late arrival. Reservations can be cancelled without penalty 48 hours prior to arrival. A cancellation number should be obtained from the reservations agent for reference.

BILLING PROCEDURES:

All guestroom charges including room, tax and/or incidentals will be the responsibility of the individual traveler. If a traveler does not have a credit card, a cash deposit will be required upon check in at the front desk.

If charges are to be direct billed to the Company prior credit arrangements and notification to our reservations office is required. In addition to a completed credit application, we require a letter on company letterhead authorizing billing. This information must be updated annually. All direct billing authorized by your company is guaranteed for payment and payment is due upon receipt of invoice, but no later than ten days after the Hotel's billing date.

The Hotel reserves the right to institute an early departure charge at any time based upon our local needs. Traveler has up until and including check-in to change departure without a penalty.

Check in time is 4:00 pm, however in our continuing effort to provide a pleasant stay, guests will be able to check in as early as rooms are available.

TRAVELER BENEFITS:

As a Preferred Account your travelers will receive the following amenities and services:

Travel Program: Any business traveler can become a member of our Marriott Bonvoy program at no cost and with no required minimum stay. Marriott Bonvoy is our frequent guest program designed to provide awards and benefits to the individuals that frequent our family of hotels. Some of the benefits that member's may receive are: Airline Miles,

Points to be used towards Free Nights, Vacation Packages, Express Check in and out, and a complimentary Newspaper and In-Room Amenities. Membership applications may be obtained at our Front Desk upon check in.

TERMS OF USE:

Terms of this agreement are subject to a quarterly review at which time room night production will be measured and evaluated. The Hotel reserves the right to cancel or alter terms of this arrangement with thirty days written notice if volume is not on pace to meet the annual room night commitment. Likewise, Company may request renegotiation if room night production exceeds original expectation. Please sign and return a copy of this agreement by **Thursday**, **April 17**, **2025** so we may load your special rates.

ACCEPTED BY:

DUANE PETERS

5/6/25

Signature Authorized Name

HOTEL CONTACT:

Wilma De La Cruz

Date:

Task Force Director of Sales

The LaSalle Hotel, a Tribute Portfolio Hotel

120 S. Main St Bryan, TX 77803 Phone: 979.822.2000

Email: wdelacruz@newcastlehotels.com



DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of #25-123 BuildingReports.com Membership Agreement.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 04/29/2025

FISCAL IMPACT: True

BUDGETED: True

DOLLAR AMOUNT: \$2,085.80

BuildingReports.com is used to organize and schedule annual inspections of fire safety and NOTES/EXCEPTIONS:

BuildingReports.com is used to organize and schedule annual inspections of fire safety and security systems in all county buildings. The program is primarily used by Facility Services

but benefits all county departments. This membership is fully budgeted by Facility Services.

ATTACHMENTS:

File Name Description Type

Membership Agreement.pdf Membership Agreement Backup Material



BuildingReports.com 1325 Satellite Blvd. Bldg. 1600, Suite 1607 Suwanee, GA 30024

Membership Agreement

Date	4/24/2025
Proposal #	14498
Account #	4771
Terms	Net 30

Applicant & Company Details	Ship To
Brazos County Facilities Services PO Box 914 Bryan, TX 77806-0914 US	200 S Texas Ave Ste 352 Bryan, TX 77803-3999 US

Item	Program Descriptions	Qty	Total
Facility	Facility Membership (Annual 5/1/2025-4/30/2026)	5,000	1,250.00T
PDA-MO	Monthly Inspector User ID - \$19.95 per User - 2 users	24	478.80T
Facility Scans	5,000 Included Scans for duration of term. Included Scans Used To-Date >>>	0	0.00T
Monthly Scan	Monthly Scan Usage>>>>	0	0.00T
ECSFAC	Embedded Codes and Standards for Facilities	12	240.00T
DD250MB	DocDrive for Online Storage of Documents (Monthly up to 250MB)	12	117.00T
FireScan Licensing	Member is licensed to use FireScan	1	0.00T
HVAC Licensing	Member is licensed to use HVAC	1	0.00T
SafetyScan Licensing	Member is licensed to use SafetyScan	1	0.00T
SecurityScan Licen	Member is licensed to use SecurityScan	1	0.00T
SuppressionScan Li	Member is licensed to use SuppressionScan	1	0.00T
SprinklerScan Licen	Member is licensed to use SprinklerScan	1	0.00T
	Sales Tax		0.00
			0.00
	I	Total	USD 2,085.80

THIS SERVICE AND DISTRIBUTION AGREEMENT is made and entered into on this date as indicated by the signature below (the "Effective Date"), by and between BuildingReports.com, Inc., a Georgia corporation ("BuildingReports"), and Customer, whose principal place of business is set forth above.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives as of the date set forth below. Membership will become active upon signing and dating this Membership Agreement, and forwarding a copy to BuildingReports.com via any one of the methods indicated in the footel of this form.

Signature		Date	5/6/25	
Name	DUANE PETERS	Title	COUNTY JUDGE	
Рау Ву	Credit Card	Invoice	PO No.	
	If choosing Credit Card option, include completed Credit Card Authorization Form	20-day Payment Term	If using a Purchase Order, please include a copy with the Membership Agreement.	

Notice regarding Sales & Use Tax: Purchaser is responsible for all applicable sales & use tax. If the quote and/or invoice does not reflect that BuildingReports is collecting such tax, Purchaser agrees to self-assess and remit any tax due on its purchases, according to the Terms & Conditions agreement. All tax exemption documents issued by Purchaser must be issued to "BuildingReports.com, Inc." according to state guidelines and specify which products/services are being claimed as exempt by Purchaser.

Send completed form to BuildingReports.com via one of the following methods:

Email - return to your BuildingReports Account Executive or sales@buildingreports.com Fax - (770) 495-9331

Mail - BuildingReports, 1325 Satellite Boulevard, Suite 1607, Suwanee, GA 30024



BRAZOS COUNTY BRYAN, TEXAS

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Award of RFQ #CIP 25-529 Architect for Ashford Hills Warehouse & Office Suites.

Recommended Award: The Arkitex Studio, Inc.

TO: Commissioners Court

FROM: Kaitlyn Battles

DATE: 04/29/2025

FISCAL IMPACT: True

BUDGETED: True

DOLLAR AMOUNT: \$715,000.00

BUDGET DETAIL: Fund 45000 - General Capital Improvement Fund

The evaluation committee evaluated, interviewed, and re-evaluated multiple architect firms and found that The Arkitex Studio, Inc. is the most qualified design firm for the Ashford Hills

NOTES/EXCEPTIONS: Warehouse and Office Suites. This project is to house a Purchasing Warehouse with

covered parking for new vehicles and surplus, Records Management, District Clerk

Storage, and Election Storage.

ATTACHMENTS:

,	<u>File Name</u>	<u>Description</u>	<u>Type</u>
	Partly_Executed_Contract Arkitex_Studio.pdf	Contract	Backup Material
	Exhibit A - Arkitex Studio Proposal.pdf	Proposal	Backup Material
	RFQ - Arkitex_Studio.pdf	RFQ	Backup Material
	Tabulation - CIP 25-529.pdf	Tabulation	Backup Material

AGREEMENT BETWEEN COUNTY AND THE ARKITEX STUDIO, INC. (ARCHITECT)

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION.

THIS AGREEMENT is made on the	day of	_, 2025,
Between the COUNTY:	BRAZOS COUNTY, TEXAS c/o Brazos County Commissioners' Court Attention: County Judge 200 South Texas Ave., Ste. 332 Bryan, Texas 77803	

and the **ARCHITECT:** The Arkitex Studio, Inc.

308 N. Bryan Avenue Bryan, TX 77803

for the following **SCOPE OF WORK:**

This Requests for Qualifications (RFQs) is for an architect to design facilities and this project as a whole to include, but not limited to the following:

- Approximately 10,000 square feet of unconditioned warehouse storage.
- Approximately 10,000 square feet of conditioned warehouse storage.
- Individual, secure office spaces for four (4) independent departments, including storefront, public counter, and office space.
- Shared back-of-house amenities, including restrooms, breakroom, IT/Mechanical and copy room.
- Loading dock for multiple 18-wheelers and ramp for ground level deliveries.
- Covered parking for new vehicles, surplus vehicles, surplus heavy equipment, container units, trailers, etc.
- Site security fencing and screening.
- Required landscaping.
- Site development build-out including sanitary sewer, stormwater capture and detention, electrical, telecom, fire loop, site lighting, employee parking, public parking, etc.

Commissioning services will be performed by the county's contracted vendor, Tom Green & Company Engineers throughout the project. The County will also provide the project management software, Procore, for all design and construction team members to use as a requirement.

The COUNTY and ARCHITECT agree as set forth below.

ARTICLE I ARCHITECT RESPONSIBILITY

1.1 ARCHITECT'S SERVICE

- 1.1.1 The ARCHITECT'S services consist of those services performed by the ARCHITECT, ARCHITECT'S employees and the ARCHITECT'S consultants as enumerated in Articles 2 and 3 of this Agreement.
- 1.1.2 The ARCHITECT'S services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Work. The ARCHITECT shall submit for the COUNTY'S approval a schedule for the performance of the ARCHITECT'S services which may be adjusted as the Project proceeds and shall include allowances for periods of time required for the COUNTY'S review and for approval of submissions by authorities having jurisdiction over the Project. Time limits established by this schedule approved by the COUNTY shall not, except for reasonable cause, be exceeded by the ARCHITECT or the COUNTY.

ARTICLE II SCOPE OF ARCHITECT'S BASIC SERVICES

2.1 DEFINITION

2.1.1 The ARCHITECT'S Basic Services consist of those described in attached Exhibit "A" and incorporated by reference hereto – SCOPE OF BASIC SERVICES TO BE PROVIDED TO BRAZOS COUNTY.

ARTICLE III ADDITIONAL SERVICES

3.1 GENERAL

- 3.1.1 The services described in attached Exhibit "A" as Additional Services are not included in the Basic Services. It is expressly understood and agreed that ARCHITECT shall not furnish any of the additional services without the prior written authorization of the COUNTY or the COUNTY'S designee. The COUNTY shall have no obligation to pay for such additional services, which have been performed without the prior written authorization of the COUNTY as herein above provided.
- 3.1.2 Services which could possibly be required, but at the time of this Agreement were yet to be determined and which are not included in the Basic Services or Additional Services as identified and described in EXHIBIT "A", shall be considered Contingent Additional Services. A list of possible Contingent Additional Services that could be needed as the Project proceeds is included at the end of Exhibit "A."
- 3.1.3 It is expressly understood and agreed that the ARCHITECT shall not furnish any of the Contingent Additional Services without the prior written authorization of the COUNTY or the COUNTY'S designee. The COUNTY shall have no obligation to pay for such Contingent Additional Services, which have been performed without the prior written authorization of the COUNTY as herein above provided.

ARTICLE IV COUNTY'S RESPONSIBILITY

- 4.1 The COUNTY shall provide full information regarding requirements for the Project, including a program, which shall set forth the COUNTY's objective, schedules, constraints and criteria.
- 4.2 The COUNTY shall establish and update an overall budget for the Project, including the Construction Cost, the COUNTY'S other costs and reasonable contingencies related to all of these costs.
- 4.3 The COUNTY shall designate a representative authorized to act on the COUNTY'S behalf with respect to the Project. The COUNTY, or such authorized representative, shall render decisions in a timely manner pertaining to documents submitted by the ARCHITECT in order to avoid unreasonable delay in the orderly and sequential progress of the ARCHITECT'S service.
- 4.4 The COUNTY shall give prompt written notice to the ARCHITECT if the COUNTY becomes aware of any fault or defect in the Project or non-conformance with the contract documents. Any delay by the COUNTY in providing said notice shall not constitute a waiver, a bar or act to estop the COUNTY from exercising any of its rights under this contract.
- 4.5 Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the ARCHITECT, obtain advice of an attorney, insurance counselor and other consultants as the COUNTY deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the ARCHITECT.
- 4.6 The proposed language of certificates or certifications requested of the ARCHITECT or the ARCHITECT'S consultants shall be submitted to the ARCHITECT for review and approval at least 14 days prior to execution. The COUNTY shall not request certifications that would require knowledge or services beyond the scope of this Agreement.
- 4.7 The COUNTY shall also provide those specific items identified in the attached Exhibit A incorporated by reference hereto ITEMS TO BE PROVIDED BY THE COUNTY TO THE ARCHITECT.

ARTICLE V PROJECT COST

5.1 DEFINITION

- 5.1.1 The Project Cost shall be the total cost or estimated cost to the COUNTY of all elements of the Project designed or specified by the ARCHITECT.
- 5.1.2 The Project Cost shall include the cost at current market rates of labor and materials furnished by the COUNTY and equipment designed, specified, selected or specially provided by the ARCHITECT, plus a reasonable allowance for the Contractor's overhead and profit. In addition, a reasonable allowance for contingencies shall be included for market conditions at the time of bidding and for changes in the work during construction.

5.1.3 Project Cost does not include the compensation of the ARCHITECT and the ARCHITECT'S consultants, financing or other costs which are the responsibility of the COUNTY.

5.2 RESPONSIBILITY FOR PROJECT COSTS

5.2.1 Evaluations of the COUNTY'S Project budget, preliminary estimates of Project Cost and detailed estimates of Project Cost, if any, prepared by the ARCHITECT, represent the ARCHITECT'S best judgment as a design professional familiar with the construction industry. It is recognized, however, that neither the ARCHITECT nor the COUNTY has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the ARCHITECT cannot and does not warrant or represent that bids or negotiated prices will not vary from the COUNTY'S Project budget or from any estimate of Construction Cost or evaluation prepared or agreed to by the ARCHITECT.

<u>ARTICLE VI</u> USE OF ARCHITECT'S DRAWINGS, SPECIFICATIONS AND OTHER DOCUMENTS

- 6.1 The COUNTY shall be the absolute and unqualified owner of all drawings, preliminary layouts, record drawings, sketches and other documents prepared pursuant to this Agreement by the ARCHITECT with the same force and effect as if the COUNTY prepared same. Copies of complete or partially completed mylar reproducible, preliminary layouts, record drawings, sketches and other documents prepared pursuant to this Agreement shall be delivered to the COUNTY when and if this Agreement is terminated or upon completion of this Agreement, whichever occurs first. The ARCHITECT may retain one set of reproducible copies of the documents and these copies shall be for the ARCHITECT'S sole use in preparation of studies or reports for the COUNTY. The ARCHITECT is expressly prohibited from selling, licensing, or otherwise marketing or donating these documents, or using the documents in preparation of other work for any other client, without the prior express written permission of the COUNTY.
- 6.2 All documents including reports, drawings and specifications prepared by the ARCHITECT pursuant to this Agreement are instruments of service in respect of the Project. They are not intended or represented to be suitable for reuse by the COUNTY or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by the ARCHITECT for the specific purposes intended will be at the COUNTY'S sole risk and without liability or legal exposure to the ARCHITECT. Any such verification or adaptation will entitle the ARCHITECT to further compensation at rates to be agreed upon by the COUNTY and the ARCHITECT.
- 6.3 Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the ARCHITECT'S reserved rights.

ARTICLE VII TERMINATION, SUSPENSION OR ABANDONMENT

7.1 This Agreement may be terminated by either party upon not less than fourteen (14) days written notice should the other party fail to substantially perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

- 7.2 If the COUNTY suspends the Project for more than thirty (30) consecutive days, the ARCHITECT shall be compensated for services performed prior to notice of such suspension.
- 7.3 This Agreement may be terminated by the COUNTY upon not less than fourteen (14) days written notice to the ARCHITECT in the event that the Project is permanently abandoned. If the COUNTY abandons the Project for more than ninety (90) consecutive days, the ARCHITECT may terminate this Agreement by giving written notice.
- 7.4 If the COUNTY fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, the ARCHITECT may, after giving seven (7) days written notice to the COUNTY, suspend services under this Agreement.
- 7.5 Failure of the COUNTY to make payments to the ARCHITECT in accordance with this Agreement shall be considered substantial nonperformance and cause for termination.
- 7.6 If the COUNTY fails to make payment when due to the ARCHITECT for services and expenses, the ARCHITECT may, upon seven (7) days written notice to the COUNTY, suspend performance of services under this Agreement. Unless the ARCHITECT receives payment in full within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the ARCHITECT shall have no liability to the COUNTY for delay or damage caused by the COUNTY because of suspension of services.
- 7.7 In the event of termination that is not the fault of the ARCHITECT, the ARCHITECT shall be compensated for services performed prior to termination, together with Reimbursable Expenses, if any, then due.

ARTICLE VIII MISCELLANEOUS PROVISIONS

- 8.1 Unless otherwise provided, this Agreement shall be governed by the law of the principal place of business of the COUNTY. Venue for any dispute or disagreement regarding the terms of this Agreement shall be in Brazos County, Texas.
- 8.2 Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitation shall commence to run not later than either the date of Substantial Completion, or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion.
- 8.3 The COUNTY and the ARCHITECT, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representative of such other party with respect to all covenants of this Agreement. Neither the COUNTY nor the ARCHITECT shall assign this Agreement without the express written consent of the other party.
- 8.4 This Agreement represents the entire integrated agreement between the COUNTY and the ARCHITECT and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the COUNTY and the ARCHITECT.

- 8.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the COUNTY or the ARCHITECT.
- 8.6 Unless otherwise provided for in this Agreement, the ARCHITECT and the ARCHITECT'S consultants have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.
- 8.7 The ARCHITECT shall have the right to include representations of the design of the Project, including photographs, among the ARCHITECT'S promotional professional materials. The ARCHITECT'S materials shall not include the COUNTY'S confidential or proprietary information, if the COUNTY has previously advised the ARCHITECT in writing of the specific information considered by the COUNTY to be confidential or proprietary.
- 8.8 COMPLIANCE AND STANDARDS. The ARCHITECT agrees to perform the work hereunder in accordance with generally accepted standards applicable thereto, and shall use that degree of care and skill commensurate with the architectural profession to comply with all applicable state, federal and local laws, ordinances, rules and regulations relating to the work to be performed hereunder and the ARCHITECT'S performance.
- 8.9 INDEMNIFICATION: ARCHITECT shall save and hold harmless the COUNTY from and against any and all claims and liability due to activities of the ARCHITECT, its agents or employees, performed under this Agreement and which result from any negligent act, error, or omission of the ARCHITECT, or of any person employed by the ARCHITECT. The ARCHITECT shall also save harmless the COUNTY from and against any and all expenses, including attorney's fees which might be incurred by the COUNTY in litigation, or otherwise, resisting said claims or liabilities which might be imposed on the COUNTY as the result of such activities by the ARCHITECT, its agents or employees.
- LIQUIDATED DAMAGES: It is acknowledged that the ARCHITECT's failure to 8.10 achieve substantial completion of the Work within the Contract Time provided by the Contract Documents will cause the COUNTY to incur substantial economic damages and losses of types and in amounts which are impossible to compute and ascertain with certainty as a basis for recovery by the COUNTY of actual damages, and that liquidated damages represent a fair, reasonable and appropriate estimate thereof. Accordingly, in lieu of actual damages for such delay, the ARCHITECT agrees that liquidated damages may be assessed and recovered by the COUNTY as against ARCHITECT and its Surety, in the event of delayed completion and without the COUNTY being required to present any evidence of the amount or character of actual damages sustained by reason thereof; therefore ARCHITECT shall be liable to the COUNTY for payment of liquidated damages in the amount of \$1,000.00 for each day that Substantial Completion is delayed beyond the Contract Time as adjusted for time extensions provided by the Contract Documents. Such liquidated damages are intended to represent estimated actual damages and are not intended as a penalty, and ARCHITECT shall pay them to COUNTY without limiting COUNTY's right to terminate this agreement for default as provided elsewhere herein.

ARTICLE IX PAYMENTS TO THE ARCHITECT

9.1 PAYMENTS ON ACCOUNT OF BASIC SERVICES

9.1.1 Upon approval by the COUNTY, or the COUNTY'S designee, payment for Basic Services shall be made monthly and shall be in proportion to services performed that month within each phase of service.

9.2 PAYMENTS ON ACCOUNT OF ADDITIONAL SERVICES

9.2.1 Upon approval by the COUNTY or the COUNTY'S designee of the ARCHITECT'S statement of services rendered or expenses incurred, payment on account of the ARCHITECT'S Additional Services and for Reimbursable Expenses shall be made monthly.

9.3 PAYMENTS WITHHELD

9.3.1 No deductions shall be made from the ARCHITECT'S compensation on account of penalty, liquidated damages or other sums withheld from payments to Contractors, or on account of the cost of changes in the Work other than those for which the ARCHITECT has been found to be liable.

9.4 ARCHITECT'S ACCOUNTING RECORDS

9.4.1 Records of Reimbursable Expenses pertaining to Additional Services and services performed on an hourly basis shall be available to the COUNTY or the COUNTY'S authorized representative at mutually convenient times.

9.5 LIMIT OF APROPRIATION

9.5.1 Prior to the execution of this Agreement, the ARCHITECT has been advised by the COUNTY and the ARCHITECT fully understand and agrees, such understanding and agreement being of the absolute essence to this Agreement, that the total maximum compensation that ARCHITECT may become entitled to hereunder, and the total maximum sum that the COUNTY shall become liable to pay to the ARCHITECT hereunder, shall not, under any conditions, circumstances or interpretations hereof, exceed the sum certified as available by the County Auditor in the Auditor's Certificate attached hereto.

ARTICLE X BASIS OF COMPENSATION

The COUNTY shall compensate the ARCHITECT from funds obtained through current revenue of Brazos County as follows:

10.1 BASIC COMPENSATION

10.1.1 For Basic Services, as described in Article 2, Basic Compensation shall be computed as follows:

In accordance with the attached Exhibit "A" incorporated by reference hereto, SCHEDULE OF FEES.

10.2 COMPENSATION FOR ADDITIONAL SERVICES

10.2.1 For Additional Services of the ARCHITECT, as described in Article 3, compensation shall be computed as follows:

In accordance with the attached Exhibit "A" incorporated by reference hereto, SCHEDULE OF FEES.

10.3 COMPENSATION FOR CONTINGENT ADDITIONAL SERVICES

10.3.1 For Contingent Additional Services of the ARCHITECT, as described in Article 3, compensation shall be computed as follows:

In accordance with the attached Exhibit "A" incorporated by reference hereto, SCHEDULE OF FEES.

10.3.2 Payments shall be made by the COUNTY in accordance with Texas Government Code Chapter 2251. The COUNTY shall pay the ARCHITECT'S invoice as approved by the COUNTY's designee within thirty (30) days after the COUNTY'S designee's approval of the same, provided that the approval or payment of any such invoice shall not be considered to be evidence of performance by the ARCHITECT to the point indicated by such invoice or of receipt or acceptance by the COUNTY of the work covered by such invoice.

ARTICLE XI OTHER CONDITIONS OR SERVICES

11.1 INSURANCE

- 11.1.1 The ARCHITECT shall file with the COUNTY a Certificate of Errors and Omissions Insurance having minimum limits of One Million and No/100 Dollars (\$1,000,000.00) for each occurrence and annual One Million and No/100 Dollars (\$1,000,000.00) aggregate. Such Errors and Omissions Insurance shall have a deductible not in excess of Two Hundred Thousand and No/100 Dollars (\$200,000.00) self-insured. Such Certificate shall bear the endorsement "Not to be canceled without thirty (30) days prior notice to BRAZOS COUNTY, TEXAS." The ARCHITECT shall maintain the Errors and Omissions Insurance at all times this Agreement is in effect and for a period of five (5) years after completion of the Project. Failure to maintain the required insurance shall be deemed to be a material breach of this Agreement.
- 11.1.2 The ARCHITECT shall also provide Worker's Compensation, automobile and comprehensive general liability policies. The ARCHITECT shall deliver the insurance certificates to the COUNTY. The coverage provided herein shall contain an endorsement providing thirty (30) days notice to the COUNTY prior to any cancellation of coverage. Said coverage shall be written by an insurer acceptable to the COUNTY and shall be in a form acceptable to the COUNTY. If the ARCHITECT has canceled or allowed to lapse any of these insurance policies then the COUNTY may pay for such insurance and may hold the amount of such payment out of the ARCHITECT's fees or be otherwise reimbursed. Failure to maintain the required insurance shall be deemed to be a material breach of this Agreement.

11.2 PERIODS OF SERVICE

- 11.2.1 The ARCHITECT shall begin work immediately upon receipt of the Notice-to-Proceed in writing by the COUNTY or the COUNTY's designee. The project will proceed according to the schedule shown in Exhibit "A." The schedule makes certain assumptions regarding review processes and other activities that are beyond the control of the ARCHITECT.
- 11.2.2 Working days shall be defined as standard workdays between Monday and Friday, exclusive of holidays.
- 11.2.3 This schedule assumes an orderly progression of the ARCHITECT'S services. Delays beyond the control of the ARCHITECT may be cause for extension of this period of service, in which case the ARCHITECT shall submit in writing to the COUNTY its request for such extensions a minimum of thirty (30) calendar days prior to the end of the affected service period.
- 11.2.4 If the COUNTY has requested significant modifications or changes in the general scope, extent or character of the Project, the time or performance of the ARCHITECT'S services shall be adjusted equitably.

This Agreement entered into as of the day and year first written above.

The undersigned officers and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolution extending said authority have been duly passed and are now in force and effect.

BRAZOS COUNTY, TEXAS	THE ARKITEX STUDIO, INC.
	MilRead
Duane Peters, County Judge	by: Principal
Acting by and through the authority of the Brazos County Commissioners Court	
Attest:	
County Clerk	
Approved as to Form:	
Tappro . Cu uo to I offin	
General Council	

PROPOSAL

PROJECT: Brazos County Ashford Hills Warehouse and Office Suites



April 21, 2025

The Arkitex Studio, Inc. is pleased to offer this proposal for Architectural & Engineering services for this project. Based on our observations and discussions, the following information is provided for your review:

Owner

Brazos County Purchasing Department 200 S. Texas Avenue, Suite 352 Bryan, Texas 77803 Phone # 979-361-4290

Architect

The Arkitex Studio, Inc. 308 North Bryan Avenue Bryan, Texas 77803

Project Description

Brazos County will be developing a vacant property on Ashford Hills Road for a new warehouse and office suite building. The warehouse portion will include approximately 10,000 sf of unconditioned warehouse and approximately 10,000 sf of conditioned warehouse, both with pallet rack storage systems up to 3 levels high. The pallet rack storage system will be included with the building design. Additional conditioned office space is needed for Central Receiving, Records Management, District Clerk Storage, and Voter Records. These 4 departments will share building services such as restrooms, mechanical room and break room. There will be approximately 12 occupants in the building. The building will have a loading dock for multiple semi-truck and trailers and will have a ramp for ground level deliveries. The site will include covered parking for new and surplus vehicles, surplus heavy equipment, trailers, and container units. This space is anticipated to park approximately 40 vehicles. The site and building are to have video surveillance. Security fencing around the perimeter of the site will be required as will a required landscaping/buffer zone. A construction budget was not provided; however, we anticipate the construction cost to be around \$8,000,000. The County would like the project design completed by October 1, 2025. The documents are to be prepared for Competitive Sealed Proposals.

Scope of Services

The Architect shall provide Architectural, Structural, Mechanical/Electrical/Plumbing/Fire Sprinkler Engineering, Civil Engineering, Data/IT Consulting, and Cost Estimating services. This includes Programming, Schematic Design, Design Development, Construction Documents, Bidding/Negotiation/Permit, and Construction Administration Services per the standard AIA definition of "Scope of Architect's Basic Services" (AIA B101). Specifications will be provided to accompany the construction drawings, for use in defining the nature of materials and quality. Interim progress sets will be provided for Owner review and approval at the end of each phase. After each phase review, written approval of the work will be required prior to proceeding to the next phase. A cost estimate will be provided at SD, DD, 50% CD, and 100% CD phases. Fire sprinkler design is included in the scope of work. A Building Information Model (BIM) will be produced as part of the design services and will be available to the Owner and Contractor.

Requirements & Exclusions

Furniture and equipment selection services are not included. Life Cycle Cost analysis is also excluded from our scope of work. A survey and geotechnical report are required for our services and are not included in this scope. The Owner is responsible for providing the survey and geotechnical investigation/report for the project.

Terms and Conditions

Contract

Architectural/Engineering Services will be provided in accordance with the Brazos County Professional Services Contract.

Standard of Care

The standard of care for architectural services provided under this agreement will be performed with the degree of skill and care ordinarily exercised by other members of the profession under similar circumstances, at the same time and in the same or a similar locale.

Fee and Schedule Proposal

We propose to provide architectural services for a fixed fee of \$715,000. The fee includes mechanical, electrical, plumbing engineering services by Cleary Zimmerman, structural engineering services by Dudley, civil engineering services by Kimley Horn, Data/IT services by DataCom, and cost estimating by AG|CM. The fee is divided into the following percentages by phases:

Programming	1%	\$8,000
Schematic Design	22%	\$155,000
Design Development	17%	\$122,000
Construction Documents	38%	\$271,000
DESIGN FEE TOTAL	78%	\$556,000
Bidding/Negotiation/Permit	5%	\$34,000
Construction Administration	17%	\$125,000
BN/CA TOTAL	22%	\$159,000

Reimbursable expenses are not included in this amount and will be invoiced as a separate amount at 1.15 times their actual expense incurred. All expenses will be justified by provision of records or receipts. Reimbursable expenses may include prints/ copies, Texas Accessibility Review/Inspection fees, mileage costs, and other items as approved by the Owner.

Additional Services, for work beyond the original scope, shall be based on the hourly rates as set forth in the attached rate sheets for each discipline. Additional Services will not be performed without written approval between the Owner and Architect.

Invoices will be sent monthly, proportionate to the work accomplished, and are payable within 30 days of the date of invoice. If not paid within 30 days, unpaid balances will accrue interest at a rate of 10% per annum or 0.833 per month.

We are excited about the project and are prepared to begin the work immediately, upon your acceptance of the terms of this Proposal by signature below. If these services of this agreement have not been completed within 48 months from the date of this agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be renegotiated.

Signed,	Approved	
MilRead		
Michael S. Record, AIA	Duane Peters	
Principal	County Judge	

The Texas Board of Architectural Examiners has jurisdiction over individuals licensed under the Architect's Registration Law, Texas Civil Statutes, Article 249A. The Texas Board of Architectural Examiners may be contacted using the following information: P.O. Box 12337, Austin, TX 78711-7337, or 333 Guadalupe, Suite 2-350, Austin TX 78701-3942, phone 512-305-9000 or on the web at www.tbae.state.tx.us.

HOURLY RATES

PROJECT: Brazos County Ashford Hill Warehouse and Office Suites



Date: April 2025

The Arkitex Studio, Inc. hourly rates are as follows:

Principal	\$250.00
Architect	\$200.00
Project Manager	\$165.00
Project Staff	\$110.00
Project Intern	\$ 90.00
Administrative Staff	\$ 90.00

Dudley Engineering hourly rates are as follows:

Principal	\$295.00
Project Manager	\$245.00
Project Engineer	\$220.00
Technician/Drafter	\$190.00
Clerical	\$140.00

Clear Zimmerman Engineering hourly rates are as follows:

Principal	\$305.00
Electrical Engineer	\$235.00
Mechanical Engineer	\$230.00
Mechanical Designer	\$185.00
Electrical Designer	\$195.00
Plumbing Designer	\$180.00
Construction Inspector	\$180.00
Technology Designer	\$185.00
Modeling Technician	\$145.00
Clerical	\$125.00
Accounting	\$185.00

Kimley Horn hourly rates are as follows:

Analyst	\$160-\$245
Professional	\$230-\$295
Senior Professional I	\$255-\$350
Senior Professional II	\$335-\$370
Senior Technical Support	\$155-\$280
Support Staff	\$110-\$145
Technical Support	\$125-\$150

AG|CM hourly rates are as follows:

Cheif Estimator - QA/QC \$200.00 Senior Estimator - MEP Systems and Utilities \$150.00

Senior Estimator - Structural and Site Senior Estimator - Architectural	\$125.00 \$125.00
DATACOM hourly rates are as follows:	
Principal	\$218.00
Project / Program Manager	\$192.00
Senior Technology Consultant	\$184.00
Technology Consultant	\$152.00

\$108.00

\$86.00

\$74.00

\$64.00

Contract Administration

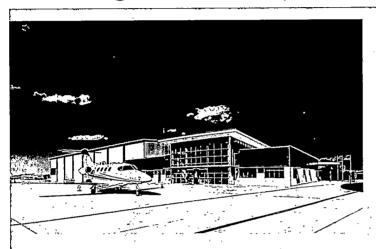
BIM / Revit Support

Technology Support



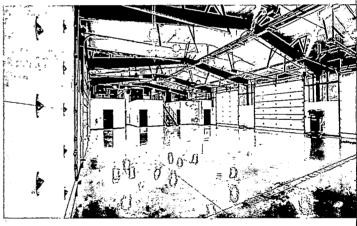
Improving Lives. Building Community.

308 N. Bryan Ave. Bryan, TX 77803 P (979) 821-2635 F (979) 775-8224 www.arkitex.com









Statement of Qualifications

Brazos County
Request for Qualifications
Architectural/Engineer Professional Services
Ashford Hills Warehouse
RFQ No. CIP 25-529
1.28.2025







REQUEST FOR QUALIFICATIONS RFQ NO. CIP 25-529 ARCHITECT FOR ASHFORD HILLS WAREHOUSE & OFFICE SUITES

SEALED STATEMENTS OF QUALIFICATION TO BE SUBMITTED BEFORE: Tuesday, January 21, 2025, 2:00pm CST

TO THE:
BRAZOS COUNTY
PURCHASING DEPARTMENT
200 S. Texas Ave. Suite 352
Bryan, TX 77803
Phone: (979) 361-4290

Fax: (979) 361-4293

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the Request for Qualifications (RFQ). Any such contact will be grounds for rejection of the respondent's proposal.

In compliance with this solicitation, the undersigned respondent having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following RFQ for furnishing the services listed on the attached bid form and agrees to deliver said items at the locations and for the prices set forth on the bid form.

Company N	_{ame:} The Arkitex	Studio, Inc.		
By (Print):	Mike Record, Al	A	Title: Principal-In-Charge	
Physical Ad	_{dress:} 308 N. Bryar	Ave., Bryan, TX 77803		
Mailing Add	_{dress:} 308 N. Bryar	Ave., Bryan, TX 77803		
Telephone:	979.821.2635	Fax: 979.775.8224	E-Mail: msr@arkitex.com	

January 28, 2025

Brazos County Purchasing Department Attn: Selection Committee 200 S. Texas Ave., Suite 352 Bryan, TX 77803

Dear Selection Committee Members,



308 N. Bryan Ave. Bryan, TX 77803 P (979) 821-2635 F (979) 775-8224 www.arkitex.com

At Arkitex Studio, we recognize that the Ashford Hills Warehouse & Office Suites represents more than just a building—it's a key investment in the future of Brazos County, designed to enhance accessibility, foster growth, and serve the community. As a long-time partner to the County with a deep understanding of your goals, we are uniquely positioned to bring this project to fruition, leveraging our proximity, relationships, and a proven ability to deliver complex, high-stakes facilities with the support of our trusted consultants. With our extensive experience in designing warehouse and office spaces for both publicly and privately funded projects, we are confident that we can deliver a facility that meets both your functional and aesthetic aspirations.

We believe Arkitex Studio is the ideal architectural partner for this project for several key reasons:

A Proven Partner with Brazos County

Arkitex has had the privilege of working with Brazos County for the past six years, during which we have consistently demonstrated our commitment to delivering thoughtful, results-oriented solutions that align with the County's long-term objectives. Our history with the County reflects a foundation of trust, built on our ability to offer strategic recommendations that prioritize your best interests. This strong partnership has enabled us to collaborate seamlessly on a variety of projects, ensuring successful outcomes at every stage. We are confident that this experience positions us uniquely to continue providing the high level of service and expertise you deserve. We look forward to the opportunity to support your upcoming design project and to furthering our successful partnership.

Expert Team, Comprehensive Capability

For this project, we have assembled a talented team with deep expertise in designing secure, functional, and visually appealing warehouse and office spaces. Our trusted partners include civil engineer Kimley-Horn, who brings specialized experience in civic projects and can address traffic and parking as-needed, as well as structural engineers from DUDLEY and MEP consultants from Cleary Zimmermann, all of whom have decades of experience working on civic projects. Having worked together as a cohesive team for many years, we have developed an efficient, collaborative process that is essential to delivering complex projects on time and within budget.

Commitment to Excellence in Design and Delivery

With a design studio just down the street from the project site, we can provide hands-on attention and foster strong communication with the County's stakeholders. Our project management framework emphasizes schedule adherence, budget control, and meticulous quality assurance. Brazos County has been our partner, our neighbor, and our priority. We are honored by the opportunity to continue this relationship and to contribute meaningfully to the future of our shared community.

Thank you for considering our qualifications. We look forward to the opportunity to collaborate and further discuss how Arkitex Studio can contribute to realizing the vision for the Ashford Hills Warehouse & Office Suites.

Sincerely,

Mike Record, AIA

Principal Arkitex Studio

308 N. Bryan Ave. Bryan, TX 77803

979.821-2635 msr@arkitex.com

CREATIVITY | INTELLIGENCE | PASSION | SERVICE | INTEGRITY

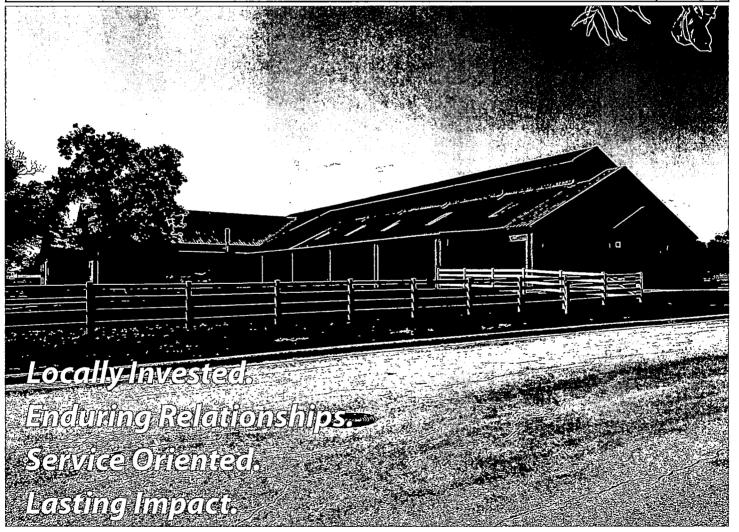
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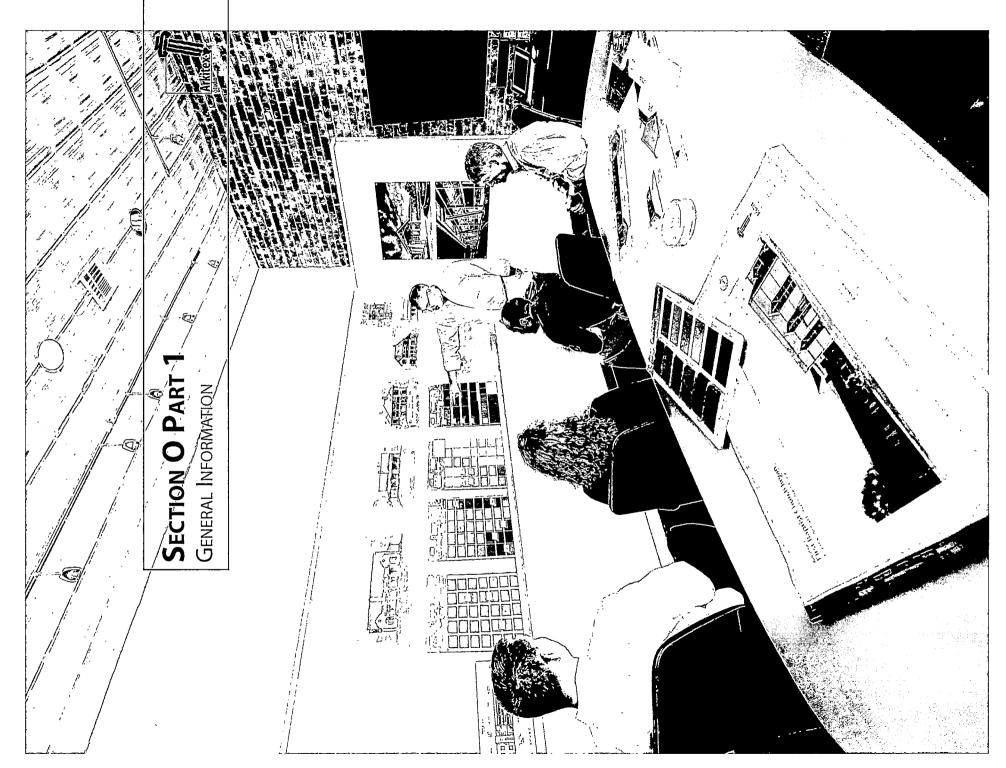


Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529

Requirements for Statement of Qualifications

SECTION	Pages
Section O Part 1 - General Information	6
Section O Part 2 - Organization	8
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GENERAL INFORMATION

Section 1a-f

Arkitex Studio - Prime Firm

Arkitex Studio is an alliance combining the personal and project experience of Eva Read-Warden, AIA, Mike Record, AIA, and Paul Martinez, AIA. Founded in 1995 and incorporated in 1996, the Arkitex Studio team has been serving our Texas region for 29 years with unique design solutions for a wide variety of project types.

Looking to immerse ourselves in the community, we acquired a 1927 former dry goods store in Historic Downtown Bryan and adapted it to serve as our offices.

With our locally-based staff of 14, we have completed numerous projects across the Brazos Valley and beyond. Arkitex Studio has built relationships across the area, including local consultants, contractors, subcontractors, and suppliers. We have intimate knowledge of the local processes, design criteria, and requirements.

As architectural leaders, the Arkitex Studio staff is what makes the customer experience different from any other architectural firm. As a result, the processes and project approaches are different and the solutions Arkitex Studio provides make a difference in our community. Arkitex Studio is a boutique firm by design. We don't work everywhere. We work here in Texas. We live here in Texas. We play here in Texas. We have a vested interest in the projects we pursue because often, we get to enjoy them ourselves as members of the community.

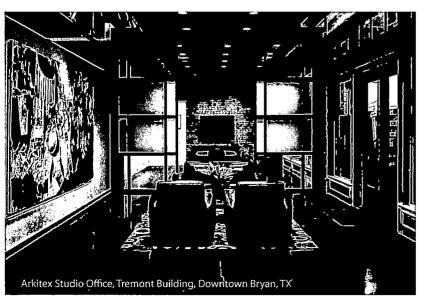
The Arkitex Studio is a woman and minority owned firm holding a HUB certification with the State of Texas.

Name of Firm: The Arkitex Studio, Inc. Address: 308 N. Bryan Ave., Bryan, TX 77803

Phone: 979.821.2635 Ownership: Corporation

Established: 1995, incorporated 1996, **Primary Contact:** Mike Record, AIA

msr@arkitex.com



Arkitex Quick facts:

Founded **1995** | **14** staff members

Average staff tenure 10+ years

Countries/territories represented in our office: Argentina, Iran, South Africa, Puerto Rico, and the United States

75% of our work is for repeat clients

80+ number of publicly funded projects in the last 5 years

Served the Brazos Valley for 30 years

Woman & minority owned firm with a HUB certification with the State of Texas



ORGANIZATION

ARKITEX STUDIO

2a-d.

Arkitex Studio

2a. How many years has your organization been in business in its current capacity? 30 years.

2b. How many years has your organization been in business under its present name? Under what former names has you organization operated?

30 years. Arkitex Studio has not operated under any other name(s).

2c. Organizational Chart

An organizational chart detailing the entire project team is shown on the following page.

2d. If your organization is a corporation, answer the following: Date of incorporation, State of incorporation, President's name, Nice President's name(s), Secretary's name, Treasure's name.

Date of incorporation: December 9, 1996

State of incorporation: Texas

President's name: Eva Read-Warden, AIA - Principal In Charge Vice President's name(s): Mike Record, AIA - Principal In Charge Secretary's name: Paul Martinez, AIA - Associate Principal

Treasure's name: N/A

66000000000

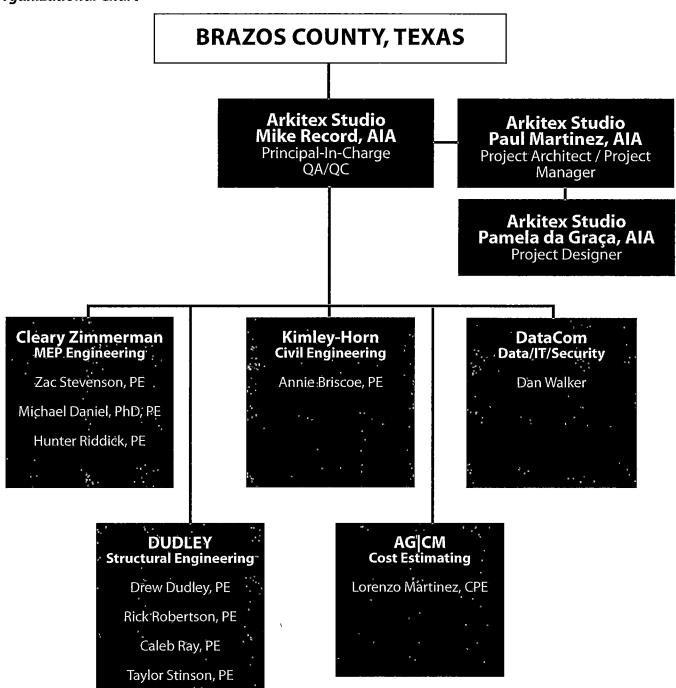


Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529



Ashford Hills Warehouse & Office Suites Project Organizational Chart

2c. Organizational Chart





Experience:

36 years experience 26 years with Arkitex Studio

Education:

Bachelor of Environmental Design Tau Sigma Delta Honors Texas A&M University, 1987

Registration:

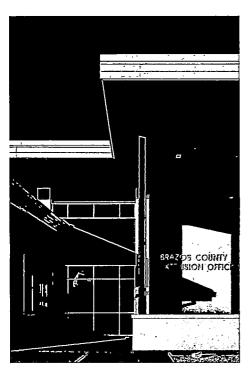
Architect, Texas Registration #14376

Location:

Bryan, TX

Memberships & Leadership: Texas Society of Architects

American Institute of Architects Brazos Chapter AIA, President 2001



Mike Record, AIA

Principal-In-Charge

Background:

Mike joined The Arkitex Studio in 1997 after working in Reston, Virginia and Houston. Mike has been the Principal-In-Charge responsible for many publicly funded projects across Texas. He is well versed in working on campuses and in occupied buildings. Mike is an excellent practitioner, with keen attention to detail and 35 years of experience. His design work for the 120 Main Street Renovation project received the 2005 Excellence in Architecture Merit award from AIA Brazos.

BRAZOS COUNTY TEXAS A&M AGRILIFE EXTENSION OFFICE

Bryan, TX | Principal-In-Charge

This nearly 10,000 SF building houses offices, meeting and conference space, and storage facilities. Special considerations included the provision of a multi-use conference room with a teaching kitchen and future ability to subdivide the space when needed.

COLLEGE STATION FACILITY MAINTENANCE BUILDING

College Station, TX | Principal-In-Charge

This two-story 10,600 sq ft pre-engineered metal building, with a metal panel siding exterior, serves as the new College Station Facility Maintenance Building. It includes 3 drive through bays, work area, office space, restrooms, break room, site, and parking lot improvements. Working closely with the City Project Manager and General Contractor allowed us to avoid issues with long lead times on materials and products

TEXAS A&M UNIVERSITY AGRILIFE PHEOTYPING GREENHOUSE

College Station, TX | Principal-In-Charge

This Texas A&M University AgriLife Phenotyping Greenhouse includes two greenhouses connected to a head house by an enclosed link as well as outdoor space for soil processing, storage, and root washing. The head house includes not only the typical support work spaces, but also an instrument lab, a wet lab, and an imaging station. The facilities provide flexibility for multidisciplinary research, including investigators from agriculture, life science, and engineering backgrounds.

BRAZOS COUNTY ESD 4 FIRE STATION 2
Snook, TX | Principal-In-Charge

Addition and renovation of an existing 1970's pre-engineered metal building fire station. The addition includes two new apparatus bays on the West end of the building. The renovation includes the replacement of the building façade, all windows, as well as site improvements such as new concrete parking lot, pre-engineered metal building canopy, and brick street sign.

TDI BROOKS

College Station, TX | Principal-In-Charge After preparing a master plan for their 53-acre property, The Arkitex Studio designed 3 buildings for TDI-Brooks. The first building was a large warehouse/shop structure. A second phase included office and laboratory buildings. The office has a modern architectural character rooted in Texas vernacular. The exteriors feature clean lines, simple massing, and wide overhangs protecting soft green glazing. Exterior finishes are a textural contrast of limestone, dark wood, and a galvanized metal roof. Leaning timber support posts and a scissor-truss covered entry add dynamism to the composition. The prominent cross-gable entry element extends through the entire building to a rear covered entertainment pavilion.



Experience:20 years experience 15 years with Arkitex Studio

Education:

Bachelor of Architecture, Magna Cum Laude, Prairie View A&M University, 2003

Master of Architecture, Prairie View A&M University, 2004

Registration:

Architect, Texas Registration #23204

Location:

Bryan, TX

Memberships & Leadership: Texas Society of Architects

American Institute of Architects Brazos Chapter AIA, President 2019



Paul Martinez, AIA

Project Architect / Project Manager

Background:



Paul Joined The Arkitex Studio in August of 2009, after working several years for a firm based out of Fort Worth, Texas. He graduated from Prairie View A&M University with a Bachelor of Architecture in 2003 and a Master of Architecture in 2004. Being a native to the Bryan/College Station area, Paul and his family wanted to return to the community with a desire to witness and be involved with the future growth of his hometown. Paul's experience includes higher education, commercial office, retail, single-family residential, and multifamily residential architecture with projects throughout Texas, Louisiana, and Oklahoma; as well as projects in Missouri, Kansas, Alabama, and South Carolina. Paul is a member of the Brazos Chapter of the American Institute of Architects. He served as a program coordinator and instructor for the Architecture in Schools Program, introducing Architecture to 4th graders.

TEXAS A&M COMPUTING SERVICES CENTER

College Station, TX | Project Manager This renovation of the first floor of a 1

This renovation of the first floor of a 1959 building with a 1993 addition is now a one-stop-shop for IT services. The square footage on the renovation area is approximately 14,600 sf. The renovation includes some exterior work, including a new canopy and new window openings. The interior work includes new walls, doors, ceilings, restrooms, HVAC, electrical and plumbing systems. Converting an existing office space into a modern computing services center with a more efficient flow and cutting-edge technology to better serve customers.

BLINN DINING HALL RENOVATIONS

Brenham, TX | Project Manager

As the number of on-campus residential students increased, Blinn College in Brenham needed to expand the capabilities of their dining services. Arkitex Studio and their consultants studied ways to increase seating capacity within the existing dining services area. By reconfiguring the space and changing the way in which food service is provided, the project increased the serving capacity from 1300 to 1700 meal plans. Neutral colors with blue accents updated the existing early 1990s appearance while modern light fixtures and graphic panels draw attention up, taking advantage of the space's volume. Design services were completed in time to order food service equipment in the spring to expedite summer construction.

BRENHAM WORKFORCE TRAINING CENTER

Brenham, TX | Project Manager

The clients needed additional space for their technical training programs that includes a classroom, welding lab, and construction lab. The new annex building was situated next to an existing building that serves the same purpose and are linked together by a wide sidewalk. Color patterning was also used on the interior flooring to provide design to the space on a limited budget. In the laboratories, special exhausting was designed to alleviate harmful fumes from the building. Prior to construction, it became apparent that the limited budget would impact the owner's desired scope. Reductions were made to stay within budget, yet allow for future expansion.

Construction phase services included careful attention to submitted

Construction phase services included careful attention to submitted materials. Several cases occurred where materials deviated from specifications, requiring extra attention to ensure the end product met design requirements.



Experience:14 years experience
14 years with Arkitex Studio

Education:

Bachelor of Environmental Design Tau Sigma Delta Honors Texas A&M University, 2007

Master of Architecture Graduate Certificates in Sustainable Urbanism & Historic Preservation Texas A&M University, 2009

Registration:

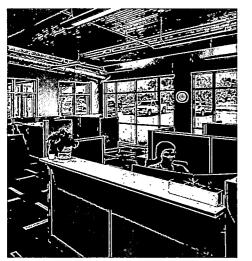
Architect, Texas Registration #27431 NCARB Cert. Holder #92621 current/not expired

Location: Bryan, TX

Memberships & Leadership: Texas Society of Architects

American Institute of Architects

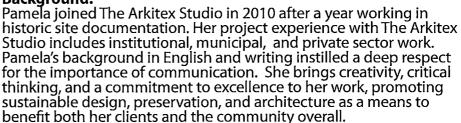
Brazos Chapter AIA, President 2021



Pamela da Graca, AIA

Project Designer

Background:



Pamela was the 2021 President of the Brazos Chapter of the American Institute of Architects. She led the chapter's effort to procure and coordinate study materials for local architecture licensure candidates and has served as editor for the AIA Brazos newsletter, Archivoltum. She currently serves as Brazos Chapter Director on the Board for the Texas Society of Architects.

BRAZOS COUNTY AGRILIFE EXTENSION OFFICE

Bryan, TX | Project Manager

This nearly 10,000 SF building houses offices, meeting and conference space, and storage facilities. Special considerations included the provision of a multi-use conference room with a teaching kitchen and future ability to subdivide the space when needed. We provided a feasibility study of the existing building and used it as the basis of design for programming.

CITY OF COLLEGE STATION NORTHGATE PARK College Station, TX | Project Manager

The park includes a pavilion, drinking fountains, picnic facilities, new lighting, sidewalks, and landscape improvements. Primary considerations in the design included minimizing maintenance requirements, developing details which would both fit into the rapidly modernizing aesthetic of the area and stand up to use in close proximity to the bar district frequented by students of the university, and controlling costs while still working within the design requirements of the Northgate District.

CITY OF COLLEGE STATION VETERANS PARK COMPLEX College Station, TX | Project Manager

This project, currently in design, is to develop a master-plan for repairs, enhancements, and new signage/way-finding at Veterans Park. Arkitex Studio has designed two other projects at Veterans Park; the 9/11 Memorial and the War Memorial.

CITY OF BRYAN RENOVATION OF TEMPLE FREDA Bryan, TX | Project Manager

Built in the early 1910's to serve as the area's first dedicated Jewish synagogue, this 1,500 SF temple in downtown Bryan fell into disrepair and is no longer safe for use. As part of an effort by various local groups, including the City of Bryan and members of the Jewish community, Arkitex Studio performed a facility assessment and developed an outline of required work to submit with the grant application. This outline included the identification of problem areas on the building and recommendations of what work would be necessary to save Temple Freda and return it to a condition where it could once again serve as a place of worship. The grant funds were received and the repairs are currently in-progress.

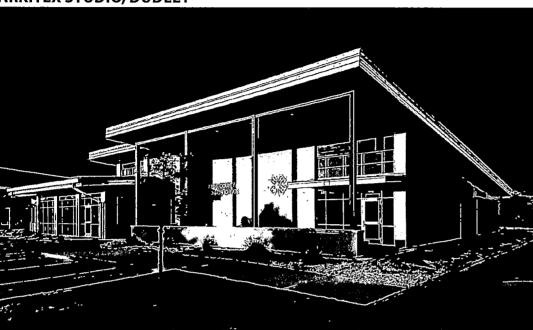




BRAZOS COUNTY AGRILIFE EXTENSION OFFICE

BRYAN, TEXAS

ARKITEX STUDIO, DUDLEY







The Extension Office had occupied of the same building for decades and, in that time, outgrown the space. Needing a new facility to better house their current services and curricula, they hired us to help them develop a program of requirements and design for a new building.

This nearly 10,000sf building includes offices, meeting and conference space, and storage facilities. Special considerations included the provision of a subdivide-able multi-use conference room with a teaching kitchen; security planning to keep parts of the facility locked while allowing after hours public access to others; high visibility to the exterior from the entrance area; and minimizing modifications to the existing parking facilities while providing a protected drop off and outdoor storage area.

In addition to meeting the specified programmatic and functional needs of the County, this facility's design balanced the facility's security needs with an aspect which welcomes visitors and signals to the public valued placed in both the programs offered and the community itself.

Type: New Construction

Project Budget: \$2,500,000

Final Construction Cost: \$2,169,339

Size: 10,000 SF

Project Completion Anticipated / Actual: January 2021 / August 2021

Number & Amount of Change Orders: 1 Owner Credit / \$60,000

Services Provided: *Prime Architect:*The Arkitex Studio, Inc

Arkitex Team:Mike Record, AIA
Pamela da Graça, AIA

Consultants from Proposed Project Team: Structural - DUDLEY

Client Reference: Charles Wendt Brazos County 979-361-4292 cwendt@brazoscountytx. gov



Brazos County ESD 4 Fire Station 2

SNOOK, TEXAS

ARKITEX STUDIO, CLEARY-ZIMMERMANN



Addition and renovation of an existing 1970's pre-engineered metal building fire station. The addition includes two new apparatus bays on the West end of the building. The renovation includes the replacement of the building façade, all windows, as well as site improvements such as new concrete parking lot, preengineered metal building canopy, and brick street sign.

Type: Reno & New Addition

Project Budget: \$780,000

Final Construction Cost: In-Progress

Size: 1,910 SF

Project Completion Anticipated / Actual: March 2025 / In-Progress

Number & Amount of Change Orders:
0 to date (project inprogress)

Services Provided: Prime Architect: The Arkitex Studio, Inc

Arkitex Team: Mike Record, AIA

Consultants from Proposed Project Team: MEP - Cleary-Zimmermann

Client Reference: Brazos County, TX Chief Joe Warren 979,209,5580



TDI Brooks - Warehouse/Shop, Offices, and Laboratory Buildings

WELLBORN, TEXAS

ARKITEX STUDIO









After preparing a master plan for their 53-acre property, The Arkitex Studio designed 3 buildings for TDI-Brooks. The first building was a large warehouse/ shop structure. A second phase included office and laboratory buildings. The office has a modern architectural character rooted in Texas vernacular. The exteriors feature clean lines, simple massing, and wide overhangs protecting soft green glazing. Exterior finishes are a textural contrast of limestone, dark wood, and a galvanized metal roof. Leaning timber support posts and a scissor-truss covered entry add dynamism to the composition. The prominent crossgable entry element extends through the entire building to a rear covered entertainment pavilion.

Type: New Construction

Project Budget: \$5 Million

Final Construction Cost:

\$5,065,500 (3 Phases)

Size:

35,643 SF

Project Completion Anticipated / Actual:July 2013 / July 2013

Number & Amount of Change Orders: 6 (over 3 phases). Total

\$65,500 or 1.3% of total costs

Services Provided:

Prime Architect: The Arkitex Studio, Inc

Arkitex Team:

Mike Record, AIA

Consultants from Proposed Project Team:N/A

Owner:

Dr. James M. Brooks President and CEO 979.693.3446 Drjmbrooks@aol.com

Contractor:

Madison Construction Mike Jones mrjones@madisonconstruction.com 979-324-9365 (no longer in business)



CITY OF COLLEGE STATION CENTRAL PARK OPERATIONS CENTER

COLLEGE STATION, TEXAS

ARKITEX STUDIO, KIMLEY-HORN, CLEARY ZIMMERMANN, & DUDLEY, AG|CM



The Operations building at the City of College Station Central Park was outdated and too small to meet the current needs of the growing community. The City wanted to remove the existing building and build a new 11,500 sf 2-story building as it's replacement. They wanted to move the Forestry Department into this building. As a result, another 5,000 sf storage building was added to the site. The larger building included offices, a conference room, restrooms, showers, second floor conditioned storage, and 4 drive-thru bays. The smaller building has storage rooms and 4 drive-thru bays. The buildings are pre-engineered metal buildings. Site utilities were extended to complete water and electrical "loops" around the site.

Type: New Construction

Project Budget: \$5.8 Million

Final Construction Cost: \$3.673,500 GMP

\$3,673,500 GMP Project in-progress

Size: 11,500 + 5,000 SF

Project Completion Anticipated / Actual:July 2025 / In-Progress

Number & Amount of Change Orders: 0 to date (project inprogress)

Services Provided: *Prime Architect:* The Arkitex Studio, Inc

Arkitex Team: Mike Record, AIA

Consultants from Proposed Project Team: Kimley-Horn, DUDLEY, Cleary Zimmermann, AG|CM

Owner:

Rusty Warncke City of College Station 979.764.3731 rwarncke@cstx.gov

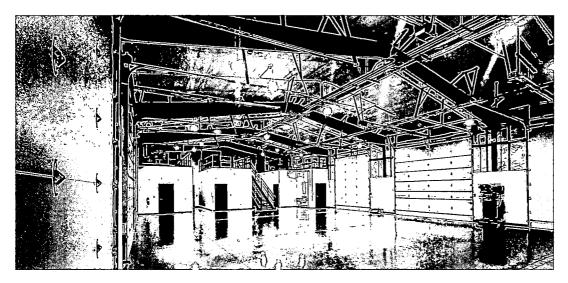
Contractor: Kyle Mass Aggieland Construction kyle.maas@ aggielandconstruction. com

979.393.0080



CITY OF COLLEGE STATION FACILITIES MAINTENANCE BUILDING COLLEGE STATION, TEXAS

ARKITEX STUDIO





The Operations building at the City of College Station Central Park was outdated and too small to meet the current needs of the growing community. The City wanted to remove the existing building and build a new 11,500 sf 2-story building as it's replacement. They wanted to move the Forestry Department into this building. As a result, another 5,000 sf storage building was added to the site. The larger building included offices, a conference room, restrooms, showers, second floor conditioned storage, and 4 drive-thru bays. The smaller building has storage rooms and 4 drive-thru bays. The buildings are pre-engineered metal buildings. Site utilities were extended to complete water and electrical "loops" around the site.

Type: New Construction

Project Budget: GMP \$1.77 Million

Final Construction Cost: \$1.8 Million

Size: 10,600 SF

Project Completion Anticipated / Actual: August 2021 / August 2021

Number & Amount of Change Orders: 1 CO credit of \$27,913

Services Provided: Civil Engineering Design & Construction Admin.

Arkitex Team: Mike Record, AIA

Firms from Proposed **Project Team:** Arkitex Studio, Cleary Zimmermann, DUDLEY

Owner: Jennifer Cain City of College Station 979.764.3795 jcain@cstx.gov

Contractor: JaCody Construction 979.774.5613



EXPERIENCE OF FIRM'S PROPOSED PERSONNEL

PROPOSED PERSONNEL: MIKE RECORD, AIA, PAUL MARTINEZ, AIA, & PAMELA DA GRAÇA, AIA

3b. Provide a complete list of all projects currently in progress or completed by your firm's proposed personnel within the last three (3) years.

Arkitex Studio's Projects By Proposed Personnel

Below is a comprehensive list of the projects that Arkitex's Proposed Project Personnel have worked on in the last 3 years - 2022, 2023, & 2024.

Mike Record, AIA

- TAMU AgriLife Phenotyping Greenhouse
- Varisco Spirits / Hush & Whisper
- Brazos County Extension Office
- City of College Station Cemetery Shop
- American Lumber Renovations
- American Lumber Pre-Design for Future Headquarters
- Matica Biotechnology
- TAMU Secure America
- TAMU D.L. Houston Auditorium Upgrades
- City of College Station Facility Maintenance Building
- Highway 30 Office Buildings
- Stone Co Climbing Company
- Kurten Fuel Stop
- TAMU Heep Window Replacement
- TAMU Vivarium III
- Paddock Lane Exterior Modifications
- Space Plan for Oldham Goodwin
- TEES Detonation Research Facility
- TAMU Aggie Park Garage (cancelled)
- LSPI Lab Renovation
- CIADM Fill Finish
- Reed McDonald Suite 201 Renovation
- TAMU Coke Building Renovation
- Larry Young Paving Headquarters
- TAMU HFS Classrooms
- TAMU Lease Space at Varisco
- Cancer Clinic Site Study
- TAMU HFS Classrooms
- Hush & Whisper Barrel Storage
- TDI Brooks Warehouse Expansion
- New Building for StataCorp LLC
- Lease Spaces at Fitch Plaza
- LSPT Feasibility Study
- Lick Creek Park Bird Viewing Blinds
- City of College Station Veterans Memorial Master Plan
- Legends Boat House
- TAMU KAMU Technical Operations Building
- TAMU Construction Science Field Lab at RELLIS

- NCTM Lab Renovations
- Feasibility Study for Brazos County
- TAMUC Agricultural Multipurpose Education & Training Center
- TAMU Mechanical Engineering Office Building Renovations
- TAMU Heep Lab Renovation
- City of College Station Central Park Operations Building
- TAMU Langford Maker Space
- City of College Station Carter Creek Wastewater Treatment Plan Office Remodel
- Stone Co Climbing Company Expansion
- TAMU Central Texas Warrior Hall Remodel
- TAMU Tarleton State Autry Building Restroom Upgrades
- TAMU Borlaug Center for Southern Crop Improvements Greenhouses Renovation
- City of Bryan Signature Park
- TAMU New Building for ENRTA
- BTU Lake Bryan Master Plan
- Zoetis Office Addition
- Brazos County Precinct 4 Fire Station
- College Station Summit Crossing Park
- TEEX RELLIS Training Props
- Offices for Gold Stone Energy
- College Station Utilities Operations Expansion
- TEES National Hypersonic Wind Tunnel
- TVMDL Pathological Waste Incinerator
- Greens Prairie Reserve Amenities Building
- City of College Station Independence Park
- Renovation for Hyatt Place College Station
- TAMU Reed McDonald Renovation to Suite #302

Paul Martinez, AIA

- City of College Station Cemetery Shop Building
- Brazos Valley Women's Center Renovation
- Test-fit Design for St. Joseph's Medical Offices
- TAMU Moore Communications Renovation
- Highway 30 Office Buildings
- TAMU Heep Window Replacement
- Renovations for 511 University Drive



3b. Provide a complete list of all projects currently in progress or completed by your firm's proposed personnel within the last three (3) years. (Cont.)

Arkitex Studio's Proposed Personnel Projects (Cont.)

Below is a comprehensive list of the projects that Arkitex's Proposed Project Personnel have worked on in the last 3 years - 2022, 2023, & 2024.

- · Remodel of 307 Boyett
- Larry Young Paving Headquarters
- Test-Fit for St Joseph's Texas Brain & Spine Center
- Cancer Clinic Site Study
- TAMU KAMU Technical Operations Building
- NCTM Lab Renovations
- TAMU Heep Lab #320 Renovation
- TAMU Tarleton State Autry Building Restroom Upgrades
- Zoetis Office Addition
- TAMUS RELLIS Avenue D
- Greens Prairie Reserve Amenities Building
- City of College Station Utilities Operations Expansion
- Renovations for Central Texas Orthopedics & Sports Medicine
- Renovations for Deerland/ADM

Pamela da Graça, AIA

- Varisco Spirits / Hush & Whisper
- Brazos County Extension Office
- Lease Space for Fitch Plaza

- Central Concession & Restroom Pavillion
- TAMU Mechanical Engineering Office Building Renovations
- TAMU W.P. Luse Foundation/Stevenson Companion Animal Center Addition
- Our Saviour's Lutheran Church Sanctuary Expansion
- New Administration & Vocational Training Building for SOS Ministries
- TAMU CVMBS Equine Therapy Facility
- City of College Station Veterans Memorial Park Master Plan
- Feasibility Study for Brazos County
- TAMUC Agricultural Multipurpose Education & Training Center
- TAMU Mechanical Engineering Office Building Renovations
- City of Bryan Signature Park
- TAMU West Campus Disability Testing Center
- SHSU Conceptual Design for Presidential Library Addition
- City of College Station Independence Park
- City of College Station Summit Crossing Park



Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529

SECTION O PART 3 - EXPERIENCE OF FIRM'S PROPOSED PERSONNEL



3c. List and describe work completed for public entities (schools, cities, counties, or state) in the last five (5) years

Arkitex Studio's Completed work For Public Entities 2020 - 2024

Below is a comprehensive list of the projects completed by Arkitex Studio for public entities for the last 5 years (2020, 2021, 2022, 2023 & 2024)

2020 - 2024

- Feasibility Study for Brazos County
- Brazos County Precinct 4 Fire Station
- City of College Station Cemetery Shop
- City of College Station Facility Maintenance Building
- City of College Station Lick Creek Park Bird Viewing Blinds
- City of College Station Veterans Memorial Master Plan
- City of Bryan Legends Boat House
- City of College Station Central Park Operations Building
- City of College Station Carter Creek Wastewater Treatment Plan Office Remodel
- City of Bryan Signature Park
- City of College Station Summit Crossing Park
- City of College Station Utilities Operations Expansion
- City of College Station Independence Park
- BTU Lake Bryan Restrooms (2020)
- BTU Lake Bryan Master Plan
- BTU Lake Bryan Restrooms (2024)
- BTU Facility Assessment of Old Armory
- TAMU AgriLife Phenotyping Greenhouse
- TAMU Secure America
- TAMU D.L. Houston Auditorium Upgrades
- TAMU Turbomachinery Addition
- TAMUS Energy Systems Lab at RELLIS
- TAMU LASR Addition
- TAMU Heep Window Replacement
- TAMU Vivarium III
- TAMU CVMBS Animal Housing Facility
- TAMU CVMBS Equine Therapy Facility
- TEES Detonation Research Facility at RELLIS
- TAMU Aggie Park Garage (cancelled)
- TAMU CUP Door
- TAMU Reed McDonald Suite 201 Renovation
- TAMU Coke Building Renovation
- TAMU HFS Classrooms
- TAMU Lease Space at Varisco
- TAMU HFS Classrooms
- TAMU KAMU Technical Operations Building
- TAMU W.P. Luse Foundation/Stevenson Companion Animal Center Addition

- TAMU Construction Science Field Lab at RELLIS
- TAMU NCTM Lab Renovations
- TAMUC Agricultural Multipurpose Education & Training Center
- TAMU Mechanical Engineering Office Building Renovations
- TAMU Heep Lab Renovation
- TAMU Langford Maker Space
- TAMU Central Texas Warrior Hall Remodel
- TAMU Tarleton State Autry Building Restroom Upgrades
- TAMU Borlaug Center for Southern Crop Improvements Greenhouses Renovation
- TAMU New Building for ENRTA
- TEEX Training Props Facility at RELLIS
- TEES National Hypersonic Wind Tunnel
- TAMU TVMDL Pathological Waste Incinerator
- TAMU Reed McDonald Renovation to Suite #302
- TAMU West Campus Disability Testing Center
- SHSU Presidential Walk
- SHSU Conceptual Design for Presidential Library Addition
- SHSU ML Houston Accessibility Upgrades
- SHSU Administration Building VP Suites
- SHSU Renovations to 1336 Windsor Drive
- SHSU Renovations to Belvin Hall
- Blinn College Access Control at College Park Apts
- Blinn College Bryan Campus Interior Renovations (multiple phases)
- Blinn College District Wide Fire Alarm Assessment
- Blinn College Brenham Residence Hall Fire Alarm Upgrades
- Blinn College Renovation for New Esports Arena
- Blinn College Bryan Campus Fire Alarm Upgrades
- Blinn College Old Main Renovations
- Blinn College Repairs to Bldgs D & G, Bryan Campus
- Blinn College Administration Bldg Stair Reglazing
- Blinn College BCPA Phase 1 Roof Replacement
- Blinn College Old Main Tile Roof and Façade Repairs
- Blinn College Academic Building Renovations
- Blinn College Interior Finishes for Buildings C & H
- Blinn College BCPA Phase 3 Roof Replacement
- Blinn College Interior Finishes for Buildings F & H

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SECTION O PART 3 - EXPERIENCE OF FIRM'S PROPOSED PERSONNEL



3d. Has your organization or any of the partners, principals, officers or personnel filed lawsuits or requested arbitration regarding construction contracts within the last five (5) years? Is any litigation currently pending? If so, describe.

No.

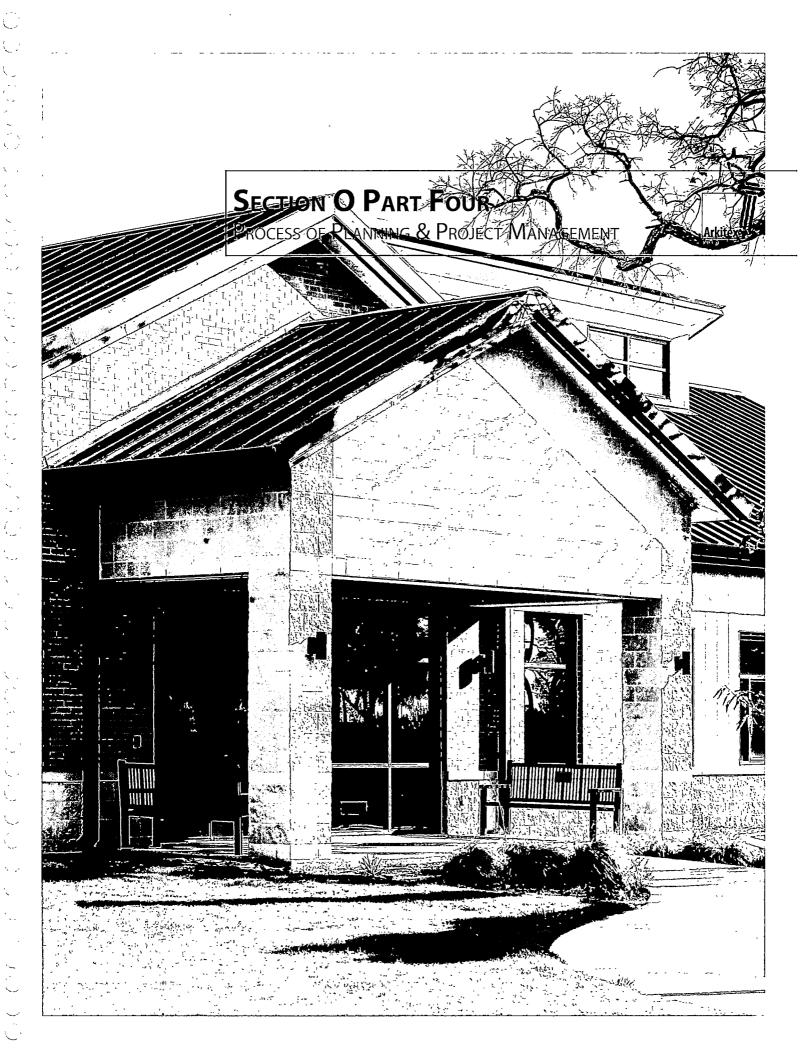
3e. Has your organization or any of the partners, principals, officers or personnel been in litigation or arbitration regarding construction contracts in the last five (5) years? Is any litigation currently pending? If so, describe.

No.

3f. What percentage of your work is from repeat clients?

75% of the planning and design work that Arkitex Studio performs is for repeat clients. Our long-standing relationships with our clients and project partners are one of our biggest assets. Our client-centric culture empowers our professionals to be approachable, responsive, and transparent. When challenges arise, we can easily navigate tough conversations because there is established trust in the relationship. We repeatedly do publicly-funded work for The Texas A&M University System Universities and State Agencies, The Blinn College District, Sam Houston State University, Brazos County, The City of College Station, and The City of Bryan.







PROCESS OF PLANNING AND PROJECT MANAGEMENT

PROVEN PROCESS

4a. Describe your organization's management plan and concepts for working with the owner during design and construction.

Arkitex Studio Management Plan and Concepts

Our process for achieving project success is well documented, and our staff follows this proven management plan for each project. This plan includes strategies for communication, coordination, and verification throughout the design process.

Communication and coordination are key aspects to successful project management. We see the Owner as a key member of the team and they are kept abreast of project progress. We know that it is important for the client to have one primary contact with our firm, consistently through all project phases. Our principles have a hands-on approach to each project, which simplifies communication and strengthens continuity of information. Our project managers are the key point of contact for consultants, which allows for ongoing coordination of the various disciplines of the project.

Verification is a technique in our management process that follows the "measure twice, cut once" approach. Verification applies to design decisions, technical issues, and quality assurance. Design decisions are verified with the Owner; technical decisions are verified with consultants and local authorities; quality of the design documents is verified through an established in-house quality review program.

Proven Process Management Plan:

01 Connect & Lead

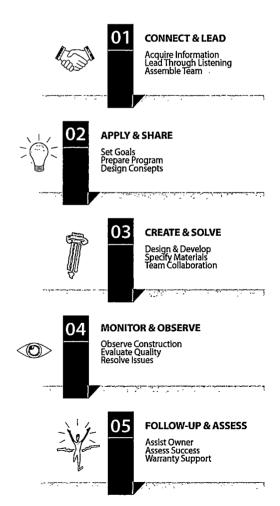
Establishing good communication early in the project is critical to success. We see the Owner as a key member of the team and is involved throughout the process. We establish a key point of contact, as we know that it is important for the Owner to have one primary contact with our firm, consistently through all project phases. We listen to the Owner, gather information, and lead our team of professionals to focus on the project work.

02 Apply & Share

We are committed to an in-depth and robust programming phase, which includes heavy involvement of the owner. Gathered information is analyzed and used to establish needs and goals. We ensure the program requirements are adhered to throughout the design process. The design team begins early concepts to take us into the next project stage.

03 Create & Solve

With a good program in hand and goals set, the team develops design options. We begin to solve the problem defined in the earlier phases. During design, options are reviewed with the Owner, then selections pursued as the design develops. Our principles maintain a hands-on approach, which simplifies communication and strengthens continuity of information. Our project managers are the key point of contact for consultants, which allows or ongoing coordination of the various disciplines of the project. We have in-house design reviews to get the best solutions and hold regular meetings with consultants for coordination. This phase concludes with a set of construction documents which are the basis of upcoming construction. Throughout design verification is a technique in our management process that follows the "measure twice, cut once" approach. Verification applies to design decisions,



THE INFORMATION OF THE PROPERTY OF PLANNING SPROJECT MANNAGEMENT



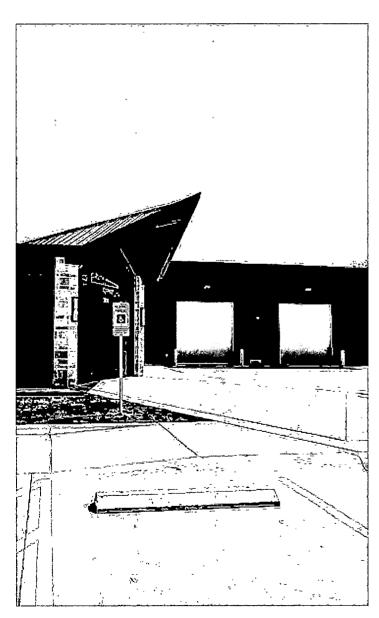
technical issues, and quality assurance. Design decisions are verified with consultants and local authorities; quality of the design documents is verified through an established in-house quality review program.

04 Monitor & Observe

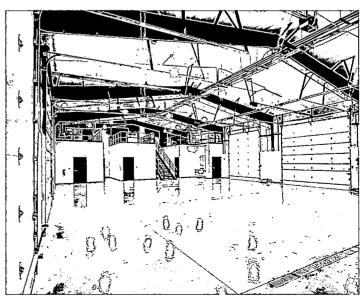
Comprehensive construction contact administration services are an integral aspect of our services. During this phase, we provide thorough review of submittals, visit the project site to observe, and hold regular meetings to facilitate communication and encourage orderly progress of work. We assist in solving issues that may arise during construction. The project team maintains consistent involvement throughout the project and will provide documentation for reference. As with earlier phases of work, we have found that clear, open and frequent communication between the design team, Owner, and contractor is integral to project success.

05 Follow-up and Assess

Arkitex remains present after construction. We assist the Owner with any concerns that may arise, including addressing warranty issues with the contractor. We also assess the success of the project and gather any "lessons learned" for future work.







Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529



Our management process and concepts for working with the Owner include the following steps at each phase of the work:

PRE-DESIGN (PD)	SCHEMATIC DESIGN (SD)
Hold kick-off meeting with the Owner and design team Review and confirm the Owner's goals and space needs. Gather information needed to confirm the design direction Meet with county departments Schedule determined and key dates established	Goal: maximize the opportunities of the space, accommodating different department needs. Review the Owner's conceptual thoughts in context. Create initial plan concept options. Meet with county representatives to receive feedback. Communicate with the Owner via meetings, email, phone. Coordinate team member work. Review local building and planning regulations. Prepare preliminary cost estimates of each option.
DESIGN DEVELOPMENT (DD)	CONSTRUCTION DOCUMENTS (CD)
Verify design direction with Owner's goals Develop selected plan in greater detail Hold phase kick-off meeting with all team members Communicate concerns, confirm schedule milestones Establish budget management approach. Coordination via meetings, emails, and phone calls Interim phase deadline at 50% DD Develop updated cost estimate County review and approval	Phase kick-off meeting with all team members Review the current scope, schedule, and cost Öngoing communication and coordination via meetings, emails, phone calls Interim deadlines (50%, 75%, and 95% completion) Coordination meetings: review issues and details Review work and resolve conflicts. 100% drawing and specification set, with cost estimate Owner review and approval
BIDDING	CONSTRUCTION
Assist the county with the procurement process Field questions from bidders Issue answers to questions via addenda Apprise Owner of any issues that could impact cost	Hold pre-construction meeting Communicate contract requirements to the contractor Weekly or bi-monthly site meetings Review progress and answer contractor questions Certify the contractor's applications for payment Determine Substantial Completion Final Completion review Meetings for Owner training: systems, maintenance
WARRANTY PHASE Assist in communications to contractor	
Arrange a 1-year warranty walk-through Follow-up on warranty item correction	





Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529



4b. Describe your organization's methods of estimating costs.

Accurate Cost Estimating

As the design team leader, Arkitex works with and depends on the expertise of our carefully selected consultants for continued cost estimating throughout the design and construction process. AG|CM is a leading cost management firm with accredited certified estimators with extensive experience in providing accurate project estimates. Arkitex and AG|CM will work hand-in-hand throughout the project to provide accurate and up-to-date cost estimates.

Design Phase

Strict adherence to the budget is critical to the success of any project, and Arkitex Studio commits to keeping Brazos County's budget as a top priority. Continual communication between Brazos County, Arkitex and the consultants is imperative during this process in order to provide accurate and timely information. In order to maintain a project budget, we must first evaluate the proposed scope relative to the budget. This initial analysis will help the design team and the Owner understand if the two are in-line with one another. Beginning in the programming review phase, we calculate expected cost on a square foot basis, using square foot figures from recent and current relevant projects. At this early stage, we will make Brazos County aware of the anticipated project cost and work with them to evaluate the desired scope of work. If the scope of work exceeds the budget, we will work with Brazos County to either adjust the budget or modify the scope. We will be working with AG|CM for a detailed estimate at the programing phase, and they will update the estimate at the end of each phase. Based upon this resolution, Arkitex will proceed with the development of Schematic Design (SD). After approval of the estimated costs from Brazos County, the Design Development (DD) phase will begin during which time costs for various building systems and interior finishes will be identified. By identifying these costs at the DD phase, the Owner can make decisions, with the guidance of the design team, as to which system(s) will meet their needs, design guidelines, and budget. With these critical decisions made, the design team can move to the Construction Document (CD) phase, where they will continuously monitor the evolution of the design relative to cost impacts. If any issues develop that significantly impact the budget, the design team will notify Brazos County and provide recommendations to realign the project to the budget. Arkitex will work closely with the Owner throughout the design process to identify cost saving opportunities. If any cost challenges are identified, alternate bid items can be identified to ensure the most critical aspects of the projects are prioritized in the budget.

Construction Phase

Once the construction phase begins, the schedule of values will be closely reviewed, followed by the review of monthly applications for payment. Should change orders arise, Arkitex will perform our own in-house detailed cost estimate to compare against the contractor's proposed cost and will work with them to reconcile any potential differences. The budget will be reviewed and discussed on a monthly basis during construction meetings and any time Brazos County has a concern or question.

AG|CM process in providing Cost Estimating

AG|CM's cost estimating methods mirror those employed by bidding specialty and general contractors. In turn, to properly evaluate a project for costs, it is imperative to understand the direct costs and implied indirect costs. AG|CM accomplishes this with a collaborative, interdisciplinary understanding of how a project must be constructed, trade by trade, loosely referred to in the industry as Constructibility Review. Constructibility is integral to our estimating process – our field operations and personnel's hands-on experience makes this possible. AG|CM has experience with RSMeans and holds multiple on-line licenses to assist in providing our cost estimating services. The RSMeans cost books have access to standard or average pricing with specific and limited amount of location adjustment factors to be applied. Additionally, it provides us guidance on typical crew members and associated labor & equipment hours for a vast amount of work activities. Since economic conditions are not uniform throughout any one location, AG|CM takes additional steps to ensure accuracy by confirming costs with local suppliers, contractors, and trade organizations on current material and labor trends. Rather than rely on standard Assembly and Unit Price publications, which may not account for specific project conditions, we develop quantity take-offs and our own unit costs specifically for each project. AG|CM's unit costs are a derivative of the estimating process rather than the estimate being a derivative of assembled unit costs. This significantly improves our ability to accurately predict the cost of a project on bid day thus falling within the range of bidders.



4c. Describe your plan for assuring that the project design meets the owner's requirements.

The Design Process

The Design Process is just that: a process. At Arkitex Studio, we rely on our knowledge of the design and construction process and guide our clients through discussions, providing insights and options for them to be empowered to make decisions confidently.

Working with Arkitex Studio will not be a transactional relationship. We are committed to listening to our clients and guiding them through the overall creative process. We use various techniques to listen and gather information, which ultimately influences our designs. When the experience is behind us, our clients feel represented in the design process and confident in the outcome.

We realize that our clients are composed of various stakeholders and interested parties that want their voices to be heard. Our team designs projects in an approachable manner to ensure our clients feel comfortable expressing their ideas and concerns. The result is a collaborative partnership where all the project stakeholders are part of the process and a community of confidence in the design solution. Whether that includes the local community and neighborhood groups, building committees, or simply engineering and construction partners.

We are more than designers; we are also advisors and consultants to our clients. Having a consultative nature ensures that our team will be responsive to your project, budget, timeline and most importantly, to any concerns you may have along the way.

The Arkitex Studio believes that as architects, we have the ability to make an impact on our communities, our industry, and even the world. We can live life a little greener by employing sustainable design principles in all we do. To us, sustainable design is more than a plaque on the wall; It's about making deliberate choices that are socially, environmentally, and economically responsible.

4d. Describe your procedures and objectives for reviewing the design and construction documents for quality control/constructibility and providing feed-back to the owner.

Quality Control

At The Arkitex Studio we believe that good project management is the key to quality assurance. This must start at the very beginning of the project. The Arkitex Studio is committed to an in-depth programming phase at the beginning of the project, and making sure that the program requirements are adhered to throughout the design process. The Project Manager will monitor this throughout the course of the project. After programming, there are steps that we take on every project to control the quality and thoroughness of the design process: from initial design through documentation and construction. We provide a code review for every project and review it with governing officials when necessary, and at each phase of the project. We have in-house design reviews to get the best solutions to the program. We also go through a quality review of the construction documents prior to issuing them for bidding, construction or permit. The in-house Principal-In-Charge of quality control will provide a quality review of the project, reviewing all of the drawings and specifications. Arkitex Studio provides comprehensive construction administration services as an integral aspect of our services. During this phase, we provide a thorough review of submittals, visit the project site every other week at a minimum, and hold regular meetings at the site to facilitate communications and encourage orderly progress of the work. The Project Manager and Project Architect maintain consistent involvement and project responsibility during the construction phase. Photo documentation is provided for reference. We have found that clear, open and frequent communication (between the design team, owners, and contractors) is integral to successful projects at all stages of the work. The Project Manager will actively seek and implement communications efforts with all parties.

4e. Describe your firm's start up and close out procedures for this project.

Start Up and Close Out

Start Up

Every project begins by meeting with Owner and User representatives to establish project scope, program, and goals. Meeting with Owners and Users to learn each team members expectations helps the project go



smoothly. Consistent communication that is also clear and timely is another key element to project success. In these initial meetings, the team will set critical dates and milestones for the project team to meet. Setting up the project and project team for success is always in the forefront of our minds.

Close Out

The design team continues communication and coordination throughout the construction closeout to ensure the Owner receives all the applicable operation and maintenance documents for the project. We remain available to the Owner through the post-occupancy period and help facilitate a walk-through with Owner and Contractor, prior to the expiration of the one year warranty, to help identify and address any items that might come up during that first year.

Our extensive experience in new construction projects, as demonstrated in other sections of this response, will contribute to the success of this project. Listening to Client goals and needs, iterative reviews, and remaining involved during ,as well as beyond construction, are all critical elements which contribute to the success of complex projects.

4f. Describe how you will evaluate factors pertaining to the long-term durability and life cycle cost of the project. What is the owner's involvement in this process?

Long-Term Durability and Life Cycle Cost

We are committed to sustainability and creating spaces that are socially, environmentally, and economically responsible. We seek commissions that will challenge us to better ourselves and the build environment by improving the lives of the occupants. Environmentally responsible building also relies on the contractor during construction, and ultimately the facilities long-term maintenance and operations.

Another important aspect of sustainable design is Life Cycle Costing and performing a Life Cycle Cost evaluation for each project. This evaluation allows the Owner to make design decisions informed not only by first cost, but on a holistic life cycle cost basis. While performing an LCC evaluation can slightly increase up front project costs, it can create major savings over the life of the building.

Arkitex Studio uses an in-house created checklist during the design of each project to insure they are fulfilling sustainability practices and achieving the Client's goals. We have utilized the following solutions to address sustainability goals on our projects:

Building orientation study
Sun study
Deep overhangs to block direct sunlight
Installing energy efficient windows
Reusing existing building materials (when applicable)
Building adjacencies
Minimal disturbance to the site and surrounding trees

4g. Describe the firm's contingency plan and how you will continue this project if you sustain a lost to a key member without compromising project quality, schedule, or budget constraints.

Contingency Plan

With multiple registered architects and experienced staff members in our office, we have the depth of staff to ensure that project quality, schedule, and budget requirements will be met even if a key team member is lost. With 2 principal architects, 1 associate principal architect, 1 additional architect, and 5 staff members, all with multiple years of experience, all the key positions within the architectural team have back-up. The entire Arkitex office meets every Monday to review the status of each and every project. Weekly project management meetings also ensure broad office knowledge of the project status. Also, all our engineering consultants have multiple staff members who all have the ability and capacity to provide the services needed.



SECTION O PART 5 - PROPOSED SUBCONTRACTORS



FIRMS Proposed Subcontractors

ARKITEX PROPOSED CONSULTANTS FOR PROFESSIONAL SERVICES

5a. Identify, by name, the specific major consultant firms and name the personnel who will be engaging in the county's project (MEP Engineer, Structural Engineer, etc.). Prior to contracting with a firm, Brazos County reserves the right to interview any of the projected personnel assigned to the work. Include all educational background, licenses held, and their status.

AND

5c. How many projects are the personnel working on that are committed to this project, if awarded?

Proposed Consultant Firms (5a) & Project Load (5c)

DUDLEY - Structural

Drew Dudley, PE Rick Robertson, PE Caleb Ray, PE Taylor Stinson, PE

In any given week, an engineer may be actively working on 5-10 projects in various phases between schematic design through construction administration. These projects vary in size and complexity.

CLEARY ZIMMERMAN - Mechanical, Electrical, Plumbing Engineering

Zac Stevenson, PE - 5 Projects Michael Daniel, PhD, PE - 4 Projects Hunter Riddick, PE - 4 Projects

AG|CM - Cost Estimating

Lorenzo Martinez – 4 Projects

Kimley-Horn - Civil Engineering

Annie Briscoe, PE - 3 projects

DataCom Design Group - Data, IT, AV, Security

Dan Walker - 15 Projects currently in design, and 20 projects currently in CA

Personnel Qualifications

Resumes for each proposed individual are located after section 5d along with similar project examples.

5b. The firm shall not reassign the project personnel without prior approval of the owner.

Arkitex and it's proposed sub-consultants will not reassign their proposed project personnel without prior approval from Brazos County. All proposed personnel will remain committed to project should the project be awarded to our Team.

SECTION O PART 5 - PROPOSED SUBCONTRACTORS



5d. List five (5) similar new construction projects that have been designed and completed by the proposed consultant firm personnel who will be engaged on Brazos County's project. For each project, provide the name, type, and scope of project, location (city/state), anticipated completion date, actual completion time, number and amount of change orders, names, phone numbers, and email address of the owner. *(Resumes and Project Sheets follow the firm descriptions).

Kimley-Horn Engineers - Civil Engineering

Founded in 1967, Kimley-Horn is a full-service, employee-owned, multidisciplinary consulting firm offering a broad range of engineering, planning, landscape architecture, parking consulting, and environmental services to private and public clients. Over the years, they have grown from a small group of engineers and planners to one of the nation's most respected consulting engineering firms—and a recognized leader in development services. Today, Kimley-Horn has 8,300+ employees in 135 offices across the United States, including one in College Station, offering a full range of consulting services to local, regional, national, and international clients.

Kimley-Horn - Extensive Municipal Experience

Kimley-Horn prides itself on being a successful consultant for our local government clients. In fact, one of their largest practices is in the municipal arena. They have served cities and counties for many years and are currently serving numerous cities and counties throughout Texas. They consider themselves to be an extension of a city's staff and are committed to the success of these projects as they have many staff who live in municipalities for which they work. They are accessible for staff meetings and work sessions on short notice, and they can offer knowledge of local conditions because they are a local team. Additionally, many of they staff members are former municipal engineers and planners. Their team's combined municipal experience in design, administration, and construction phase services gives them the specific understanding of working with public works, redevelopment agencies, and other regulatory agencies, elected officials, various stakeholders, and the local community to negotiate support and buy-in, and effectively achieve your project objectives.

DUDLEY - Structural and GeoTechnical Engineering

DUDLEY was established in 2017 as a structural engineering firm by Drew Dudley, PE, SE out of his home in Montgomery, Texas. As his team and client base grew, it became clear that he should return to his roots in the Brazos Valley to continue to expand the business. In early 2020, Rick Robertson's team joined Dudley Engineering, LLC to form Dudley Dunham Engineering. Rick Robertson began his own practice over 30 years ago and has been practicing throughout the state ever since. In 2020, Anna Dudley, PE joined the firm with the focus of streamlining operations in anticipation of continued growth and expansion. In 2021, the firm added geotechnical and environmental engineering to their service lines with the addition of G. Taylor Stinson, PE and simultaneously rebranded from Dudley Dunham to DUDLEY. DUDLEY is a WBE and HUB Certified Firm composed of engineers with highly diverse technical backgrounds who have gathered locally thanks to their strong ties to the Brazos Valley.

NOTE: DUDLEY currently holds a contract with Brazos County for geotechnical and CMT services as of May

2022.

Cleary Zimmerman Engineers - MEP Engineering

Cleary Zimmermann Engineers is a consulting engineering firm specializing in Building MEP, Industrial MEP, Water/Wastewater, and Commissioning services. Since 2006, they have been a high-touch, creative engineering partner for clients with complex building projects in a variety of market sectors. Cleary Zimmermann has offices in San Antonio, Bryan/College Station, Houston, and Austin and a Mentor/Protégé agreement withTexas HUB firm Moose Engineers.

The proposed personel for this project includes Zac Stevenson, PE, for mechanical engineering design and Michael Daniels, PhD, PE for electrical engineering design. Both Zac and Michael have an extensive portfolio of projects of a similar size and scope.

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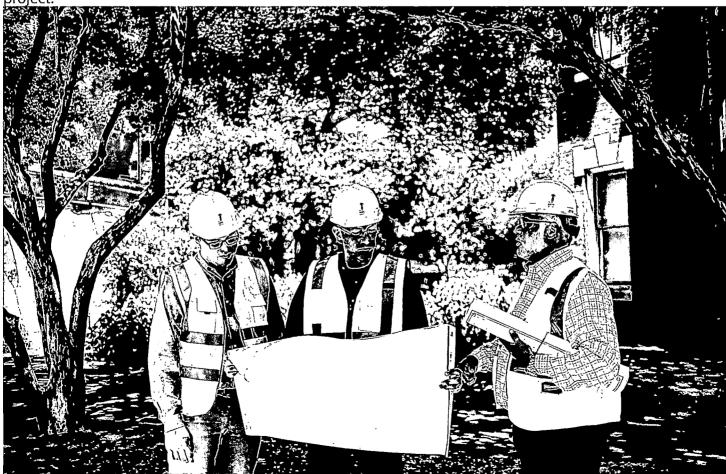
SECTION O PART 5 - PROPOSED SUBCONTRACTORS



AGICM - Cost Estimating

AG|CM is a leading project and cost management consultancy firm operating since 1996. A firm based in Corpus Christi, Texas, AGICM has over 680 years of combined experience in program/project management, estimating, scheduling, constructibility review and value engineering. They deliver successful projects through effective leadership and personnel expertise, providing our clients a well-rounded perspective of their project that identifies potential issues and possible solutions early-on. Their core strength is knowledgeable staff, being a blended group of professionals who have experience as owner representatives, contractors, estimators, inspectors, architects and engineers. A large portion of AGICM's annual revenues come from the highly effective pre-construction services it offers in the areas of cost estimating, scheduling, constructability review and value engineering. Estimating and scheduling expertise ranges from early budgeting/programming stages through various design milestones and into construction close-out. AG|CM has assembled highly skilled professionals, including registered architects, registered engineers, seasoned construction superintendents and estimators.

DataCom Design Group - IT/AV/Data/SecurityDataCom, founded in 1999, specializes in innovative planning and system design for technology-rich learning environments for higher education institutions. The company is committed to providing superior services in Information Technology, Electronic Security, AudioVisual, Acoustics, and related disciplines, utilizing a fully integrated project approach. Their technology solutions are characterized by the efficient use of space and resources as well as scalability for organizational growth and flexibility to adapt to emerging technologies over the life of the building. Their custom designs allow organizations to integrate complex systems into dynamic environments, for smooth operation and a resultant return on investment. Working closely with the A/E design teams, DataCom Design Group emphasizes collaboration between the architectural and engineering engagements and brings vision, enthusiasm, and professionalism to every



Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529



Experience: 6 years of experience

Education:

Bachelor of Science, Civil Engineering, Texas A&M University

Registration:

Texas PE No. 144104 current/not expired

Location:

Bryan & Fort Worth, TX

Annie Briscoe, PE

Civic Facilities Practice Lead and Project Manager

Kimley»Horn

Background:

Annie is our Civic Facilities Practice Lead at Kimley-Horn, where she plays a crucial role in overseeing and managing our projects in the municipal and civic sector. With a career dedicated to working on various municipal projects throughout Texas, Annie brings a wealth of experience and expertise in designing comprehensive municipal site plans, water and sewer infrastructure, detention, and drainage plans. Her passion lies in witnessing the evolution of projects from their inception to completion, actively engaging in construction phase services to ensure their successful implementation. Having successfully contributed to more than 50 municipal-related projects across the state, Annie is an invaluable asset to our team, consistently delivering exceptional results and further solidifying our reputation as industry leaders in civic facilities design and planning.

Project Experience

- Texas A&M University Polo Road Garage, College Station, TX
- Texas A&M University Garage Repairs, College Station, TX
- City of College Station Police Department, College Station, TX
- City of College Station Facilities Maintenance Building, College Station, TX
- City of College Station Veteran's Park Masterplan, College Station, TX
- City of College Station Memorial Cemetery Maintenance Building, College Station, TX
- City of College Station 1207 Building, College Station, TX
- City of College Station City Hall, College Station, TX
- City of College Station Bee Creek Restroom Improvements, College Station, TX
- City of College Station Central Park Restroom and Pavilion Improvements, College Station, TX
- City of College Station Central Park Paving Renovation, College Station, TX
- City of College Station Fire Station 7, College Station, TX
- City of College Station Central Parks Ops Building, College Station, TX
- City of College Station Rock Prairie Road Reconstruction, College Station, TX
- City of College Station Rec Center Feasibility, College Station, TX
- CSU Operations Facility, College Station, TX
- City of Bryan 29th Street Signals, Bryan, TX
- First Baptist Church, Bryan, TX
- Twelve Oaks Reserve, Bryan, TX

Kimley »Horn

CITY OF COLLEGE STATION CENTRAL PARK OPERATIONS CENTER

COLLEGE STATION, TEXAS

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KIMLEY-HORN, ARKITEX STUDIO, CLEARY ZIMMERMANN, DUDLEY, & AG|CM



The existing operations building at the City of College Station Central Park is dilapidated, has water leaks, and is undersized for current operations. This building is being replaced with new facilities. The new facilities include two buildings. One will be 11,525 square feet (SF) and will have office space for the park rangers and the forestry department, second-floor storage space, and four drive-through storage bays. The other will be 5,000 SF and will have four drive-through storage bays. The project includes a large lay-down area and soil storage bins.

Type:New Construction

Final Construction Cost: \$3,673,500 GMP Project in-progress

Size: 11,500 + 5,000 SF

Project Completion Anticipated / Actual: July 2025 / In-Progress

Number & Amount of Change Orders:
0 to date (project inprogress)

Services Provided: Civil Engineering

Firms from Proposed Project Team: Arktiex Studio, DUDLEY, Cleary Zimmermann, AG|CM

Owner: Rusty Warncke City of College Station 979.764.3731 rwarncke@cstx.gov

Contractor: Kyle Mass Aggieland Construction kyle.maas@ aggielandconstruction. com 979.393.0080

TEXAS A&M UNIVERSITY SYSTEM TEEX RELLIS TRAINING PROPS

BRYAN, TEXAS

KIMLEY-HORN ENGINEERS, ARKITEX STUDIO

Kimley-Horn was selected as the prime consultant for the TEEX RELLIS Training Props in Bryan, TX. Kimley-Horn managed all subconsultants for the design of an 86-acre facility, which includes a law enforcement driving track, multiple skill pads, a simulation suburban grid, and areas for workforce training. This project also includes four structures: two classroom buildings, one prop house, and one truck inspection canopy. The civil engineering scope includes parking paving, roadways, drainage, grading, water, sanitary sewer, and offsite sanitary sewer spray field design. This project for TEEX will serve thousands of people who take the many courses offered at this facility.

About the Test-Track: TEEX has a long history of delivering training in emergency vehicle driving and provides one of the most dynamic courses available. The L-shaped emergency vehicle driving track consists of an all-weather, rubberized surface, park-style lighting, and 11 training stations. The precision driving track helps students learn to safely respond to incidents by giving them hands-on practice that builds confidence in their vehicle and individual performance skills in emergency driving situations. The project sits on 52 acres of concrete and asphalt, with a skid pad measuring 200' x 350' and a 1,300 square foot classroom

with storage.

Type: New Construction

Project Budget: Unknown

Size: 52 Acres

Project Completion Anticipated / Actual: Spring 2026 / In-Progress

Number & Amount of Change Orders: In-Progress

Services Provided:Civil Engineering Design & Construction Admin.

Firms from Proposed Project Team: Arkitex Studio

Owner:

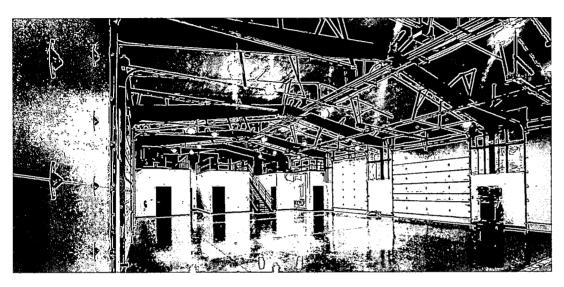
The Texas A&M University System Ashley Valka 979.458.7062 avalka@tamus.edu

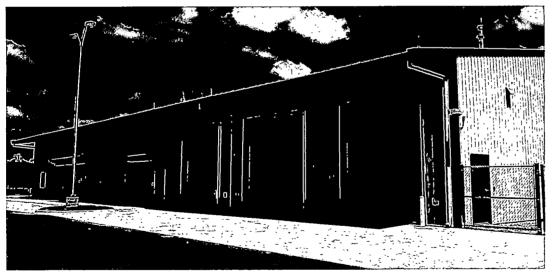
Kimley » Horn

CITY OF COLLEGE STATION FACILITIES MAINTENANCE BUILDING

COLLEGE STATION, TEXAS

KIMLEY-HORN, ARKITEX STUDIO, CLEARY ZIMMERMANN, & DUDLEY





Kimley-Horn was requested to provide civil engineering and design services for the facilities maintenance building on William King Cole Drive, adjacent to the Municipal Court Building in College Station. Kimley-Horn provided civil engineering services for the new approximately 11,000 SF facilities maintenance building. The site development required modifications to the existing municipal building parking lot, both public and private utilities, and storm drainage and detention. The civil construction associated with this project is complete.

Type: New Construction

Project Budget: GMP \$1.77 Million

Final Construction Cost: \$1.8 Million

Size: 10,600 SF

Project Completion Anticipated / Actual: August 2021 / August 2021

Number & Amount of Change Orders: 1 CO credit of \$27,913

Services Provided:Civil Engineering Design & Construction Admin.

Arkitex Team: Mike Record, AIA

Firms from Proposed Project Team: Arkitex Studio, Cleary Zimmermann, DUDLEY

Owner: Jennifer Cain City of College Station 979.764.3795 jcain@cstx.gov

Contractor: JaCody Construction 979,774,5613

CITY OF COLLEGE STATION POLICE DEPARTMENT COLLEGE STATION, TEXAS

KIMLEY HORN

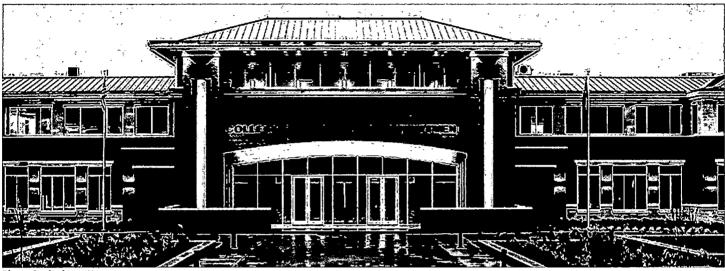


Photo Credit: https://www.cstx.gov

Kimley-Horn provided civil engineering and landscape architecture services for the new approximately 63,000 SF police station and approximately 11,000 SF SWAT Annex building. Development of the site required extensive grading and fill to eliminate a previously constructed borrow pit on the site. Site utilities, including water, sanitary, and storm drainage, were designed for the site. Improvements to the adjacent roadways, including sidewalk improvements and a left turn lane access into the site, were provided. Kimley-Horn provided construction phase services, including regular project visits, issuing addenda, and responding to requests for information.

Type:

New Construction

Project Budget: Approx: \$33 Million

Final Construction Cost:

Unkown to Civil Engineer

Size:

63,000 SF Police Station 11,000 SWAT Annex Project Completion Anticipated / Actual: Spring 2019 / Spring 2019

Number & Amount of Change Orders: N/A

Services Provided: Civil Engineering

Owner:

Jennifer Cain City of College Station 979.764.3795 jcain@cstx.gov

Contractor:

Vaughn Construction Judd Blume 979.260.7600 jblume@ vaughnconstruction.com

Texas A&M University Polo Garage

COLLEGE STATION, TEXAS

0000000000000000000

KIMLEY-HORN ENGINEERS



The Polo Garage is a 1,680 space, four level parking garage with attached dining, sports recreation, and offices. This garage is located on an existing surface parking facility and serves the growing engineering school. Kimley-Horn provided parking garage layout and traffic impact analysis support to the design team. In addition, Kimley-Horn performed the civil engineering design for the demotion of the existing surface parking area, a new storm drainage, water and sanitary sewer utilities, and grading and paving for the approximate 9-acre site.

Type: New Construction

Final Construction Cost: \$58 Million

Size: 1,680 Spaces, 4 lvls, 9 acre site.

Project Completion Anticipated / Actual:2020

Change Orders: N/A

Owner: The Texas A&M University System Peter Lange plange@tamu.edu |979.458.0287



Experience: 8 years of experience 8 years of experience with C/Z

Education:

Bachelor of Science, Mechanical Engineering - Texas A&M University

Registration:

Texas P.E. No. 141032 current/not expired

Zac Stevenson, P.E.

Principal-In-Charge Building MEP & Lead Mechanical Engineer



Background:

Zac Stevenson, PE, Mechanical Engineer, is a skilled communicator who can easily convey the purpose and process of complex mechanical systems, allowing him to work seamlessly with owners, architects, and other consultants. He is as deliberate with his designs as he is with his words, putting the utmost care into each project. Zac has completed projects across the nonprofit, K-12, higher education, healthcare, and corporate sectors.

FEATURE PROJECTS

Bexar County Public Works Building San Antonio, TX

Provided mechanical design for the 35,000 SF public works facility for the County. The facility has both open and private office space, a large board room, and break room, as well as staff showers and lockers, truck wash, and ample parking.

35,000 SF | \$19,403,861

Randolph Brooks Federal Credit Union Administrative Service Center III Live Oak, TX

Provide mechanical design services for the Randolph Brooks Federal Credit Union (RBFCU) Administrative Service Center Building II and are currentlyworking on Building III, a 5-story, 180,000 SF facility with a parking garage.

180,000 SF | \$48,000,000

ADDITIONAL PROJECTS

- Brazos County Feasibility Study for Renovation of BISD Building, Bryan, TX
- City of College Station Central Park Operations, College Station, TX
- Bryan Texas Utilities Administration Building, Bryan, TX
 City of College Station Cemetery Maintenance Shop, College Station, TX
- City of College Station Fire Station 6 Study, College Station, TX
- City of College Station New Facilities Maintenance Building, College Station, TX
- City of Bryan Legends Event Center, Bryan, TX
- Bryan Texas Utilities Administration Building, Bryan, TX
- City of Bryan Travis Park Fields, Bryan, TX
- Municipal Operations Consulting Office Building, Cypress, TX
- Capital Farm Credit Corporate Headquarters, College Station, TX
- Brazos County Plumbing Control Valves, Bryan, TX
- Brazos County Detention Center Showers, Bryan, TX
- Brazos County Brushy Station Addition, College Station, TX
- City of Bryan Phillips Event Center Renovation, Bryan, TX
- Hospice Brazos Valley Administration Office Renovation, Bryan, TX
- City of Conroe Oscar Johnson Jr. Community Center, Conroe, TX
- City of San Antonio Leslie Road Service Center, San Antonio, TX



Experience: 16 yrs experience <1 of experience at C/Z

Education:

Advanced Diploma, PhD, Electrical Engineering, Texas A&M University

Master of Science, Electrical Engineering, Northeastern University

Bachelor of Science. Electrical Engineering, Western New England

Registration:

Texas P.E. No. 139695 Current/not expired

Michael, T. Daniel, PhD, PE

Lead Electrical Engineer



Background:

Michael Daniel, PhD, PE, has more than 16 years of experience as an electrical engineer and is a former U.S. Navy Lieutenant. He has previously served as an adjunct professor at Western New England University. His work has encompassed projects such as large-scale nuclear and electric power plants, instrumentation, control, and electrical systems. Michael is also a member of the IEEE and has authored several peer-reviewed IEEE research publications in power systems and equipment. He consistently delivers high-quality designs for clients across various market sectors, including federal, municipal, corporate, and higher education.

FEATURE PROJECTS

Bryan Texas Utilities Administration Building~Bryan, TX

Provided MEP design services for a two-story, 34,600 SF facility that includes office spaces, meeting spaces, and support spaces for BTU administration. 37,600 SF | \$15,000,000

Texas A&M University System Kleburg Office Reno.~College Station, TX Providing MEP design services for the TAMU Kleburg Building. The scope of this project includes offices, a breakroom, a conference room, and reception spaces. 1,400 SF | \$430,000

ADDITIONAL PROJECTS

- City of Conroe Oscar Johnson Jr. Community Center
- Twin City Mission New Warehouse
- Blinn College District New Administration Building
- City of College Station New SCADA Permanent Building
- Prairie View A&M University Teaching & Academic Student Support Services Facility
- Prairie View A&M University Central Plant Condenser Pump 3 Replacement



Experience: 9 years of experience 9 years with C/Z

Education:

Bachelor of Science, Mechanical Engineering, Texas A&M University

Registration:

Texas P.E. No. 146664 current/not expired

Hunter Riddick, P.E.

Lead Plumbing Engineer



Background:

Hunter Riddick has seven years of experience in the design and analysis of plumbing and fire protection systems. Hunter has worked on projects for higher education, healthcare, research, and government facilities, including laboratories and medical treatment facilities. He is proficient in the design of sprinkler systems, sizing pumps, dry pipe systems, and water storage for fire systems.

FEATURE PROJECTS

MD Anderson Cancer Center Jones Bates Freeman Anderson Demo Houston, TX

Providing plumbing design for the rerouting, decoupling, and demolishing of several buildings and utilities for MD Anderson. The rerouting and decoupling services include the utility infrastructure, hazardous material abatement, and demolition services, including the Percy and Ruth Leggett Jones Research Building, Bates-Freeman Building, Anderson Central Building, the Houston Endowment Inc. Park, Incinerator Control Building, Contract Work Building, and Boiler Building.

Various SF | \$155,000,000

Sam Houston State University Belvin Hall Renovations Huntsville, TX

Providing plumbing design services for the renovation of Belvin Hall at Sam Houston State University. The renovation includes upgrades to bathrooms and public spaces, the replacement of all iron piping throughout the building, renovations to the lobby, laundry rooms, and outdoor patio. 60,000 SF | \$10,000,000

ADDITIONAL PROJECTS

- Capital Farm Credit Corporate Headquarters, College Station, TX
- City of San Antonio Animal Care Services, San Antonio, TX
- Texas A&M University Educare, San Antonio, TX
- Prairie View A&M University Boiler Additions, Prairie View, TX
- City of Pflugerville Public Works Complex, Pflugerville, TX
- College of the Mainland Corporate and Continuing Education Center (CCEC), Texas City, TX
- Beta Academy, Houston, TX



JP3 FEASIBILITY STUDY

BRAZOS COUNTY | COLLEGE STATION, TEXAS

Cleary Zimmermann Engineers provided the assessment of the existing Justice of the Peace Precinct 3 building and portions of another occupied county building. The assessment included the analysis and recommendations regarding the buildings existing mechanical, electrical, and plumbing systems and their conditions. The assessment included and order of magnitude option of probable MEP costs and a report summarizing the findings.

Type: Study

Project Budget: Unavailable

Final Construction Cost:Unavailable

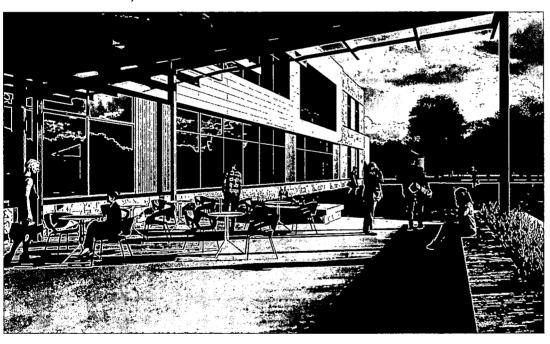
Size: Unavailable **Project Completion Anticipated / Actual:**April 25, 2023

Number & Amount of Change Orders:

Owner:
Nathan Brandt
Project Architect
Burditt Consultants, LLC
(979) 977-5846
nbrandt@burditt.com

HEADQUARTERS AND SERVICE CENTER

NEW BRAUNFELS, TEXAS



Cleary Zimmermann Engineers is providing MEP design and commissioning services for the New Braunfels Utilities Headquarters and Service Center. A greenfield development on an undeveloped 48-acre tract of property, the complex will include an 85,000 SF administrative office building, an emergency management command center, a 12,000 SF vehicle maintenance building, a 10,000 SF warehouse, a 15,000 SF equipment building, and multiple parking areas. This project aims to reduce water and energy use through its architectural design and MEP systems including daylight harvesting and incorporating One Water concepts such as maximizing available water onsite including rainwater, gray water, black water, and air conditioner condensate.

Type:

New Construction

Final Construction Cost:

\$3,200,000

Size: 28,500 SF

Project Completion Anticipated / Actual: March 21, 2025 / In Progress

Number & Amount of Change Orders:

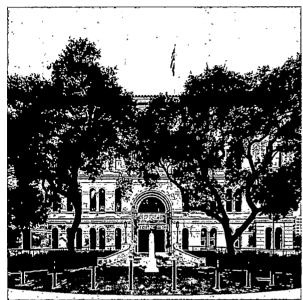
Owner:

Cody McBrearty
Senior Associate, Senior
Project Manager
Marmon Mok
Architecture
(210) 223-9492
codym@marmonmok.
com



CITY HALL RESTORATION

SAN ANTONIO, TEXAS







Cleary Zimmerman Engineers provided MEP design for the major design/build renovation of San Antonio's historic City Hall. Constructed in 1889, the complete gut of the 46,578 SF building brought City Hall into compliance with the newest building codes. The program included offices for the City of San Antonio's leadership, including the Mayor, City Manager, City Council, City Attorney, and their associated staff. It also included a media room, conference sapces of various sizes, a gallery, visitor screening area, breakroom/catering area, and restrooms. This project is seeking LEED Silver Certification/

Type: Renovation

Delivery Method: Design/Build

Final Construction Cost:

\$40,800,000

Size: 30,353 SF

Project Completion Anticipated / Actual: Jan 3, 2021 / Mar 12, 2024

Number & Amount of Change Orders:

Services Provided: MEP Design

Carol Warkoczewski City Architect (210) 207-8001 carol.warkoczewski@

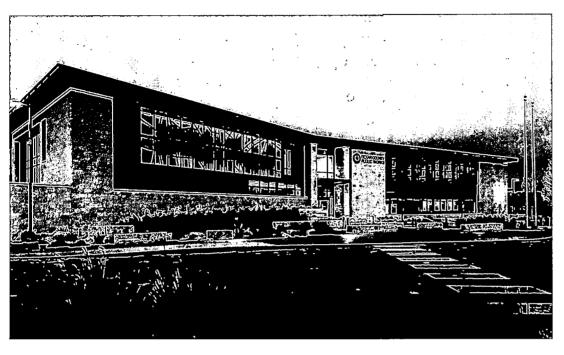
sanantonio.gov



Public Works Building

SAN ANTONIO, TEXAS

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Situated along the Mission Reach of the San Antonio River, the new Bexar County Public Works Building provided the Public Works Department with much needed space and will accommodate for future growth. The 35,000 SF facility is a showplace for the county and has both open and private office space, a large board room, and break room, as well as staff showers and lockers, truck wash, and ample parking.

Type: New Construction

Delivery Method: N/A

Final Construction Cost:

\$19,403,861

Size: 35,000 SF

Project Completion Anticipated / Actual:Dec 01, 2018

Number & Amount of Change Orders: 24

Services Provided: MEP design

Owner:
Dan Curry
Facilities Management
Department Director
Bexar County
(210) 335-2613
dcurry@bexar.org



HEADQUARTERS BUILDING

GEORGETOWN, TEXAS



Our team is providing MEP design services for the new Williamson County headquarters building. This five-story office building will accommodate multiple Williamson County entities and will include two floors of shell space. Other areas include workspaces and public training rooms consisting of automatic fire sprinklers designed for light and ordinary hazard classifications. The building has a 1200A 480/277 volt, three phase, four wire secondary service. The main distribution board feeds the exterior mechanical equipment, the 480V building distribution system, and normal power to the emergency power system.

Type:

New Construction

Delivery Method: N/A

Final Construction Cost:

\$28,000,000

Size: 93,000 SF

Project Completion Anticipated / Actual:Planned: Sept 2026
Actual: In Progress

Number & Amount of Change Orders: 23

Services Provided: MEP Design

Owner:

Arthur Mendoza Senior Associate Marmon Mok Architecture (210) 223-9492



Experience: 13 yrs experience

Education: Bachelors in Civil Engineering, Kansas University, 2011

Masters in Structural Engineering, Texas A&M University, 2012

Registration: Professional Engineer, Texas #123798 current/not expired

Location: College Station, TX

Civil + Structural Engineer Magazine Rising Star 2018

Aggie 12 Under 12 Alumni Spotlight 2021 **Drew Dudley, P.E.**

Principal-In-Charge - Structural Engineer

Background:

Since founding the firm, Drew has expanded the team to 20 engineers. He continues to wear many hats while running and growing the business, although his most cherished role is teaching and mentoring his employees. Teaching is a persistent theme in his life, as he also works as a Professor of Practice at Texas A&M University's Department of Construction Science. Drew has earned several recognitions and awards in the engineering community in the past several years including most recently being named the National Society of Professional Engineers'"Young Engineer of the Year" for the State of Texas in 2020.

OSCAR JOHNSON COMMUNITY CENTER | Conroe, Texas

Principal in Charge for a 94,850 square foot mass timber community center, including spaces for administrative offices, meeting spaces, and athletic facilities. The foundation consisted of a crawlspace foundation formed of concrete piers and beams with hollow core planks forming the floor system. The super-structure consisted of a combination of steel and glulam beams and columns, and a CLT second floor and roof. CMU walls framed the gym space and acted as lateral support in the form of shear walls for the structure.

FBC BRYAN ADDITION | Bryan, Texas

Principal in Charge for a 37,446 square foot addition to an existing 2-story church. The foundation consists of a structural slab on void foundation with belled piers. The super-structure consists of a composite steel floor system with open web steel joists forming the roof. Steel braced frames were used to support the building laterally.

BELL COUNTY KILLEEN ANNEX | Killeen, Texas

Principal in Charge for a 28,000 square foot annex including two courtrooms, constable offices, and administrative offices. The structure consisted of structural steel framing and exterior cold formed steel framed walls with a conventional stiffened slab on grade foundation.

WEST BRAZOS ANIMAL CLINIC | Bryan, Texas

QC Manager for an approximately 20,275 square foot animal clinic including administrative offices, clinic storage and kennels. The buildings were two stories and consisted of a pre-engineered metal building superstructure with steel joists supported by steel wide flange beams and pipe columns.

BTU ADMINISTRATIVE HEADQUARTERS | Bryan, Texas

QC Manager for an approximately 35,000 square foot new administration facility building. The structure consists of a steel roof, floor joists, and a two-way structural slab on voids supported by deep foundation elements.

CITY OF COLLEGE STATION FACILITIES MAINTENANCE BUILDING | College Station, TX

This project included a metal building with masonry façade and stiffened slabon-ground foundation. Our scope included structural design and construction administration. DUDLEY also engaged as the specialty structural engineer for the contractor for a self-supporting cold-formed steel framed internal mezzanine.

PUBLICATIONS & SPEAKING ENGAGEMENTS:

- Universal Specifications: A Step in the Right Direction Structure Magazine, Feb. 2018
- Woodworks Solutions Fair Speaking Engagement, March 2020
- Structural Engineering for Architectural and Construction Professionals Cognella Academic Publishing, 2020



Experience: 35+ years of experience

Education:

Doctor of Engineering, Texas A&M University

Master of Engineering, Civil Engineering

Bachelor of Science, Civil Engineering, Texas A&M University

Registration:

Texas PE No. 94859 current/not expired

Location:

College Station, TX

Rick Robertson, PE

Advising Principal

Background:

Rick has been practicing in Texas for over 35 years, developing strong relationships with architects around the state and building a portfolio of projects ranging from complex auto dealerships to local civic and recreational facilities. Sharing his wealth of knowledge with the next generation of the design community, Rick is known as a mentor to engineers in his firm and has served as a Professor of Practice in Texas A&M's Architecture Department.

HEARNE PUBLIC SAFETY FACILITY | Hearne, Texas

Principal in Charge on a new public safety building serving as headquarters for the police and fire department, municipal courts, and council chambers. Structural systems include stiffened slab-on-grade foundation, load bearing CMU walls with steel joists for fire station facilities and structural steel moment frame with open web steel joists on police station and municipal court facilities.

BTU ADMINISTRATIVE HEADQUARTERS | Bryan, Texas

Principal in Charge for an approximately 35,000 square foot new administration facility building. The structure consists of a steel roof, floor joists, and a two-way structural slab on voids supported by deep foundation elements.

BRAZOS COUNTY EXPO CENTER | Bryan, Texas

Principal-in-charge on initial buildings and expansions between 2005 and 2017 which included pavilions, covered arenas, warm up arenas, connecting structures, and exhibit hall. Facilities composed of metal buildings with deep foundations.

TDI BROOKS CORPORATE HEADQUARTERS | College Station, Texas Principal in Charge for a new 35,000 square foot office and laboratory facility for a research and service company specializing in environmental, oceanographic and geochemical projects.



Experience: 5 years of experience

Education:

Bachelor of Science, Civil Engineering, Texas A&M University

Registration:

Texas PE No.154223 current/not expired

Location:

College Station, TX

Caleb Ray, PE

Project Manager

Background:

Caleb is a hard-working engineer with a passion for learning and helping others. His work experience includes a variety of project sizes and types from mass timber recreation centers to load-bearing cold formed metal framed storage facilities to conventional steel and concrete framing. This has given him the opportunity to gain proficiency in analysis programs such as ETABS, RISA, and SAFE to optimize the design of new structures and analyze the response to modifications in existing structures. Caleb is also known to be passionate about implementing programming to introduce new efficiencies into aspects of drawing production.

OSCAR JOHNSON COMMUNITY CENTER | Conroe, Texas

Project Engineer for a 94,850 square foot mass timber community center, including spaces for administrative offices, meeting spaces, and athletic facilities. The foundation consisted of a crawlspace foundation formed of concrete piers and beams with hollow core planks forming the floor system. The superstructure consisted of a combination of steel and glulam beams and columns, and a CLT second floor and roof. CMU walls framed the gym space and acted as lateral support in the form of shear walls for the structure.

SOS MINISTRIES CLASSROOM EXPANSION | Bryan, Texas

Reviewer and Designer for a 12,100 square foot two-story building to be used as classrooms and meeting space. The structure consisted of a non-stiffened non-structural slab-on-ground with belled piers, a composite steel second floor, open web steel joists to frame the roof, and steel braced frames to support the building laterally.

CENTRAL PARK OPERATIONS BUILDING | College Station, Texas

Project Manager for an 8,300 square foot and a 5,040 square foot building. Both structures consisted of a stiffened slab-on-grade foundation with a PEMB super-structure and interior CMU and cold formed steel stud framed mezzanines.

FBC BRYAN ADDITION | Bryan, Texas

Project Engineer for a 37,446 square foot addition to an existing 2-story church. The foundation consists of a structural slab on void foundation with belled piers. The super-structure consists of a composite steel floor system with open web steel joists forming the roof. Steel braced frames were used to support the building laterally.



Experience: 11 yrs experience 3 yrs with DUDLEY

Education:

Bachelors in Civil Engineering, Structural Focus Christian Brothers University, 2012

Master of Engineering, Civil, Geotechnical Focus University of Memphis, 2013

Registration:

Professional Engineer, Texas #127726 current/not expired

Taylor Stinson, PE

Principal-In-Charge - Geotechnical



Background:

Taylor has a wealth of experience in the Brazos Valley and Central Texas region. He has concentrated in geotechnical engineering, environmental engineering and construction materials testing and monitoring throughout the course of his career. Taylor's highly practical approach is recognized and valued by agencies, design teams and contractors alike.

BRAZOS COUNTY FLEET MAINTENANCE | Bryan, TX

Geotechnical engineer of record for an approximately 7,200 square foot maintenance facility. The building consisted of a pre-engineered, rigid steel frame structure with a metal roof system. The building serves as office space and a vehicular maintenance shop. As a result of significant topography across the site, grading was the primary design aspect for the project. (Performed at previous firm).

VETERAN'S PARK PHASE 1 BUILD OUT | College Station, TX

Directed the geotechnical engineering investigation associated with construction of three (3) new restroom facilities, two (2) synthetic turf fields, paved areas, and the installation of a concrete box culvert beneath synthetic fields. (performed at previous firm).

PUBLICATIONS:

Brazos County Engineering Design Guidelines, Co-Author Pavement Design, July 2019



BRAZOS COUNTY AGRILIFE EXTENSION OFFICE

BRYAN, TEXAS









This nearly 10,000 sq ft building houses offices, meeting / conference space, and storage facilities. Special considerations included the provision of a multi-use conference room with a teaching kitchen and future ability to subdivide the space when needed. Security planning allowed for portions of the facility to be accessed after hours while locking other areas and not duplicate functions which would be used by both. Structural engineering scope included structural design, construction administration and construction observation for foundation and superstructure. The project was substantially complete in August 2021.

Type: New Construction

Delivery Method: Design-Bid-Build

Final Construction Cost: \$2,169,339

Size: 10,000 SF

Anticipated Completion: January 2021

Project Completed: August 2021

Professional Services: Structural Design and CA

Number & Amount of Change Orders:
No structural change orders

Owner: Charles Wendt Brazos County 979-361-4292 or 979-446-9800 200 S Texas Ave, Suite 352, Byran TX 77803

Byran, TX 77803 cwendt@brazoscountytx. gov

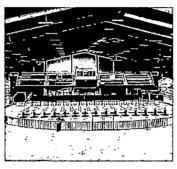


Brazos County Expo

BRYAN, TEXAS







Type: Expansion / Renovation

Final Construction Cost:Unknown

Anticipated Completion: N/A - feasibility Study

Project Completion Anticipated / Actual: Unknown to Structural Engineer / Last phase completed in 2017

Number & Amount of Change Orders: Unknown

Professional Services: Structural Design and CA

Owner:
Jim Singleton, AIA
SZS Architecture
979.779.5757
(Prime Contract) for
Brazos County (original
owner contact no longer
with agency)



Photo Credit: https://www.brazoscountyexpo.com/

Structural Engineering Design and Construction Administration for various expansions of public exposition center for Brazos County.

SECTION O PART 5 -FIRMS PROPOSED SUBCONTRACTORS

BRYAN TEXAS UTILITIES ADMIN. BUILDING

BRYAN, TEXAS



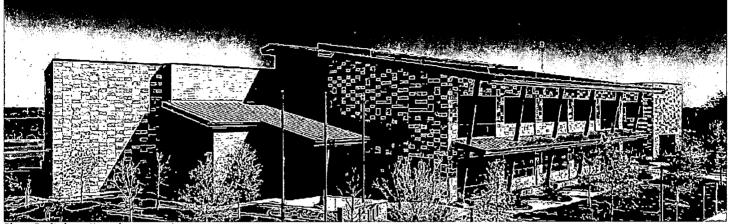


Photo Credit: https://www.bryantx.gov/

Structural engineering design and construction administration for a new 35,000 square foot administration facility.

Type:

New Construction

Final Construction Cost:

Unknown

Project Completion Anticipated / Actual:Unknown to Structural

Engineer / October 2024

Number & Amount of Change Orders:
Unknown

Professional Services: No structural-related change orders

Owner:

David Werley BTU 979.821.5897

BRYAN TEXAS UTILITIES CONTROL CENTER

BRYAN, TEXAS

Structural engineering design and construction administration for a new 4,000 square foot warehouse/office building.

Type:

Expansion / Renovation

Final Construction Cost:

Unknown

Project Completion Anticipated / Actual: March 2025 / In-Progress

Number & Amount of Change Orders:

No structural-related change orders

Professional Services: Structural Design and CA Owner: David Werley BTU 979.821.5897

STANDARD SUPPLY

WACO, TEXAS

Structural engineering design and construction administration for a new 48,000 square foot warehouse/office building.

Type:

New Construction Warehouse / Office

Size: 48,000 SF

Project Completion Anticipated / Actual:Unknown to Structural
Engineer / February 2025
Anticipated

Professional Services: Structural Engineering and Design

Number & Amount of Change Orders:
No structural-related change orders

Owner: Richard Doyle Standard Supply 214.630.7800 rdoyle@ssdhvac.com



Experience: 21 years of experience 21 years with AG|CM

Education:

Bachelor of Business Administration Management - Texas A&M Corpus Christi, TX

Associate in Applied Science, Architectural Technology - Del Mar College Corpus Christi, TX

Registration:

ASPE Certified Professional Estimator (CPE) No. 92 20 00-788-0411 current/not expired

Lorenzo Martinez, CPE

VP of Preconstruction Chief Estimator

Background:

Mr. Martinez has 20+ years of experience in all aspects of preconstruction/cost control services. He is responsible for leading a department of highly qualified professional estimators to collaborate with project stakeholders to provide conceptual & detailed cost estimates, constructibility review, value engineering and scheduling. Since 2003, he has participated in producing estimates for approximately 750 projects/programs valued at \$14 billion. Many projects/programs involved governmental agencies such as the Air Force, US Army Corp of Engineers, Air National Guard, GSA, Veteran Affairs, along with many other local and state institutions such as the Texas A&M University, University of Texas, City of San Antonio, San Antonio River Authority, San Antonio Water System, Port of Houston and TDCJ to name a few.

Project Experience

University Health Science Center, Texas A&M University, College Station, TX Texas Facilities Commission, multiple locations in TX University Boulevard Research Building, University of Texas Galveston College of Natural Sciences Space Master Plan, The University of Texas, Austin, TX Combined Science Facility Renovation, University of Texas San Antonio, UTSA Main Campus Improvements Program, University of Texas San Antonio, TX Center for Nano and Molecular Science and Technology, The University of Texas at Austin

Student Health Clinic, The University of Texas at Tyler, Tyler, Texas Biological Medical Engineering Building Phase I, University of Texas, Austin City of College Station Central Park Operations Building, College Station, TX Brazoria County Courthouse Campus Renovation, Angleton, TX Hood County Jail FCA and Programming, Granbury, TX





JUSTICE CENTER EXPANSION & RENOVATION

ANGLETON, TEXAS



The Brazoria County Justice Center Expansion and Renovation focuses on redeveloping the 9-block area surrounding the Courthouse, addressing the immediate space challenges and setting the stage for future surrounding population growth and impacts on County Operations.

The new campus will optimize existing space, consolidate operations, and develop additional areas. Additionally, the changes will allow for more efficient arrival, parking, mobility, and security checkpoints while mitigating existing and anticipated space pressures on the public, Sheriff's office, and operational departments.

The Justice Center will encompass renovations to the Historic Courthouse as well as renovations to the existing Courthouse Expansion. A new 6-floor, 152,000 SF Administration Building will become the primary entrance point for all non-employee visitors to the campus. The existing West Annex building will be renovated to convieniently house the County Development Group consisting of Engineering, Flood Plain Administration, Permitting, Environmental Health, Groundwater District, Fire Marshal, and Emergency Management.

Relevancy to this Project:

- Courthouse Expansion
- Courtroom Renovation
- County Facility
- Addresses needs from rapid population growth

Type:Renovation & New Construction

Delivery Method: CMAR

Project Budget: \$170M

Final Construction Cost: \$143M

Size:

Admin: 152,270SF Justice Center: 154,845SF EOC: 15,500SF

West Annex: 45,000SF

Project Completion Anticipated / Actual:February 2023

Number & Amount of Change Orders: unknown

Services Provided:

- Cost Estimating
- Project Management
- Construction Management
- Quality Assurance
- Inspections

Owner:

Matt Hanks, JD, PE County Engineer matth@brazoria-county. com (979) 864-1265



KENDALL COUNTY OWNER'S REPRESENTATIVE SERVICES

BOERNE, TEXAS



AG|CM is providing owner's representative services for Kendall County including project management, procurement and contract administration, and cost estimating.

AG|CM will perform as Owner's Representative for the Jail Expansion and EMS Station No. 3. The Jail Expansion will expand the capacity of the county jail by 40 inmates including a medical space. AG|CM will perform Solicitation Assistance and Owner's Representation for the new EMS Station No. 3 which will be capable of sleeping six, plus three vehicle bays and will include potential future expansion for Sheriffs facilities. Additionally, AG|CM helped draft a template Master Agreement with specific trade services for Surveyors, Geotechnical Engineering, Material Testing, and Professional Engineering.

New Construction

Final Construction Cost:

Jail Expansion: \$7.4M EMS Station #3: \$3.5M

Size:

Jail Expansion: 6,685 SF EMS Station #3: 6,000 SF

Project Completion Anticipated / Actual:April 2024

Professional Services:

- -Project Management -Cost Estimating -Procurement and Contract Administration
- Number & Amount of Change Orders: unknown

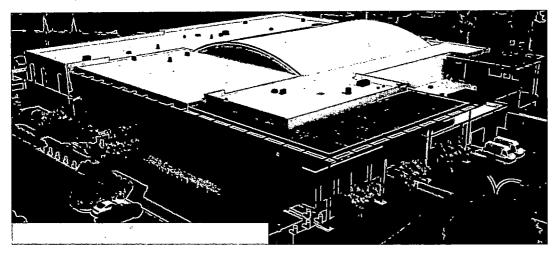
Owner: Kendall County Rick Tobolka County Engineer



OSCAR JOHNSON COMMUNITY CENTER

CONROE, TEXAS

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AG|CM is providing cost estimating for the 87,000 SF Oscar Johnson Community Center for the City of Conroe, tasked with completing detailed estimates at 100% schematic design, 100% design development, and 100% construction documents.

The public community center will house afterschool care, administrative offices, classrooms, and a recreation center that includes indoor basketball/volleyball courts, indoor track, weight/fitness room, and a gym. The community centert grounds will feature s 1,800 SF covered pavillion, playground, picnic structures, trail system, detention pond, and parking.

Type: New Construction

Delivery Method: TBD

Final Construction Cost:

\$35M

Size: 87,000 SF

Project Completion Anticipated / Actual:In Progress

Number & Amount of Change Orders: unknown

Services Provided:

-Cost Estimating -Constructability Review

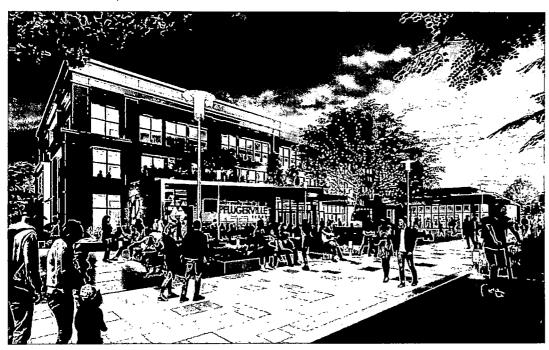
Owner:

City of Conroe 300 West Davis St, St 200 Conroe, TX 77301 (936) 522-3000



PFLUGERVILLE DOWNTOWN EAST

PFLUGERVILLE, TEXAS



AG|CM was selected to provide Owners Representative Services for the City of Pflugerville for Downtown East development.

The Downtown East development consists of the 93,000 SF City Hall, the 120,000 SF recreation center, and up to 130,000 SF of retail, 120,000 SF of commercial, a 75,000 SF hotel, and 500 multifamily residential units. AG|CM's efforts under this task order have included meeting with stakeholders, public outreach, staff feedback, demographic review, and reviewing growth projections to determine what the needs of the facility will be to ensure it serve the desired functions of the City for the next 20-30 Years. Once the Programming was completed, we worked with our Preconstruction Team to provide a detailed cost estimate on the future facility to ensure that funding is adequate and future escalation is considered in this very volatile construction market. Currently, the City is conducting funding options on the future 93,000 SF, 3-story facility, at which point we will move into the Design Phase.

Type:New Construction

Delivery Method: P3

Project Budget: \$148.9M

Final Construction Cost: N/A

Size: 35,000 SF

Project Completion Anticipated / Actual:In Progress

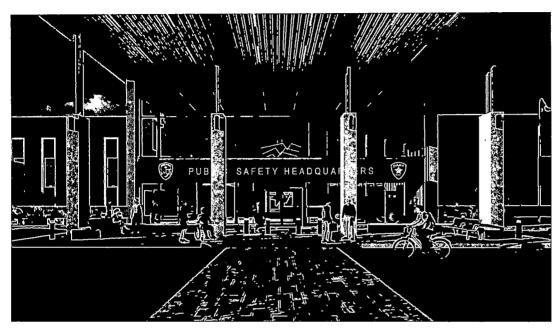
Number & Amount of Change Orders: unknown

Services Provided:
-Program Management
-Cost Estimating

Owner: City of Pflugerville Emily Baron Assistant City Manager (512) 990-6300 emilyb@pflugervilletx. gov

Public Safety Headquarters

VICTORIA, TEXAS



AG|CM was selected to provide Owners Representative Services for the City of Victoria for their new Public Safety Headquarters.

AG|CM is providing full project management services on the new 2-story, 70,253 SF Public Safety Headquarters for the City of Victoria, including cost estimating, on-site construction management, and closeout services. The 9 acre campus will provide security and space for law enforcement, firefighters and municipal court workers.

Type:New Construction

Delivery Method: CMAR

Project Budget: \$33M

Final Construction
Cost:

In-progress, unknown

Size: 70,253 SF

Project Completion Anticipated / Actual:October 2025

Number & Amount of Change Orders: unknown

Services Provided:

- -Cost Estimating
- -Project Management

Owner: City of Victoria

Contractor: Spawglass



Experience: 20 yrs experience 9 yrs with DataCom

Education:

BS, Architectural Engineering, California Polytechnic State University - San Luis Obispo

MS, Structural Engineering, University of California-Berkeley

Registration: Texas PE No. 124041

Location: San Antonio, TX

Dan Walker

Division Manager | Sr. AudioVisual Consultant

Background:

Dan Walker specializes in the design and integration of flexible and scalable technology systems for municipal, government and public projects. He has extensive experience with high-fidelity/highdefinition/high-resolution media capture and streaming, collaborative learning platforms and audio and video communications. Dan has in-depth knowledge of a wide range of integrated systems that incorporate IT, video, audio engineering, and satellite and communications security. He is proficient in determining specifications to support broadcast, podcast, multimedia and AV applications. His objective, costeffective designs deliver immediate high-performance and allow for the greatest flexibility for future growth.

DATACOM DESIGN GROUP

City of Colleyville, Heroes Park, Colleyville, Texas \$6,400,000 / 62,500 SF

City of Round Rock, Griffith Building and Paseo, Round Rock, Texas \$19,500,000 / 44,000 SF

City of Round Rock, Sports Center Expansion, Round Rock, Texas \$13,000,000 / 30,000 SF

City of Houston, Vinson Library Renovation, Houston, Texas City of Victoria, DeLeon Plaza, Victoria, Texas City of Austin, City Council Chambers Renovation, Austin, Texas Dallas County, Jail Television Infrastructure Upgrades, Dallas, Texas Caldwell County, Judicial Center, Lockhart, Texas Texas Division of Emergency Management, New Headquarters, Austin, Texas

Texas Division of Emergency Management, Warehouse, Bryan, TX

SECTION O PART 5 -FIRMS PROPOSED SUBCONTRACTORS

Project #1

Caldwell County, Judicial Center

Type: Adaptive Řeuse

Scope: This project is the focus of substantial commitment by the Citizens and Commissioner's Court of Caldwell County to provide for the secure and sufficient centralization of services related to the judicial system and public access to the courts and all related services. The uses included are four courtrooms for District Courts and County Courts; District Attorney offices; District Clerk Offices; County Clerk offices; Adult Probation offices and administration; and a public multi-purpose room for county gatherings. The project is all new construction within an existing 50,000 SF shell of an old WalMart building on South Colorado Street in Lockhart.

Location: Lockhart, Texas **Completion Date** – 3/2015 **Change orders** – Not Available

Owner Reference: Mark Hinnenkamp, IT Director

Phone: 512-995-0519

Email: mark@co.caldwell.tx.us

Project #2

Alamo Regional Security Operations Center

Type: Tenant Improvement

Scope: The new 20,000-SF secure facility is located in the heart of Port San Antonio's technology innovation campus and allows municipal and CPS Energy security teams to work side-byside and 24 hours a day in a state-of-the-art, integrated space. This collaborative facility will allow officials to exchange information in real-time as they jointly monitor and thwart potential cyberattacks.

DataCom Design Group was selected as part of the architectural design team to provide design and consulting services for Information Technology (Voice, Data, Wireless), AudioVisual presentation systems and Electronic Security including access control, surveillance, intrusion detection and emergency/duress for this tenant improvement project.

Location: San Antonio, Texas Completion Date – 4/2022 Change orders – Not Available

Owner Reference

Sunny Khemalaap (ITSD) Phone: 210-207-6000

Email: Sunny.Khemalaap@sanantonio.gov

Project #3

Texas Division of Emergency Management, Warehouse

Type: New

Scope: The facility includes about 60,000 square feet of warehouse space, and 5,000 square feet of office space, an emergency operations center, classrooms, conference rooms, a break room, restrooms and shower facilities. The foundation of the building will be designed to support storage racks and 18 wheel tractor-trailers. It is to be air conditioned throughout to preserve the PPE. In addition the building will also provide staging areas for buses and ambulances to transport citizens out of harm's way during major disasters. DataCom Design Group was selected to provide technology design and consulting including Information Technology, AudioVisual, Electronic Security and Outside Plant communications connectivity.

Location: Bryan, Texas **Completion Date** – 7/2023 **Change orders** – Not Available

Owner Reference: Sandra Fulenwider

Phone: 512-424-2102

Email: Sandra.Fulenwider@tdem.texas.gov

Project #4

City of Round Rock, Griffith Building and Paseo

Type: Renovation

Scope The 44,000-square-foot building, which will maintain its designation as the Griffith Building, will include the Round Rock Visitors Center and a two-story Arts and Culture gallery on the first floor, and the Round Rock Chamber on the second floor. The north side of the building will provide additional flex space

for City operations.

Location: Round Rock, Texas Completion Date – In Construction Change orders – Not Available Owner Reference Dustin Harrison Building Construction - Project Manager

Phone: 512-218-7009

Email: dharrison@roundrocktexas.gov

Project #5

Texas Division of Emergency Management, New Headquarters and Parking Garage

Type: New

Scope The new iconic, six-story state headquarters creates a highly visible Texas A&M University System presence in Travis County. At 273,000 SF, the building offers a significant amount of space to accommodate all TDEM headquarters staff as well as personnel from other emergency management partner agencies. Since flexibility is integral to TDEM's operations, workspaces can be reconfigured as needed, and with the quick turn-around times critical for emergency response. The centerpiece of the building is the 15,000 SF council floor. The project includes the largest SEOC in the country and a 900-space parking garage. A new 54,000 SF SEOC is hardened to sustain very high winds, and is supported by redundant and emergency power, a potable water supply, and overnight accommodations. Other high-tech spaces for SEOC support functions include the state watch room, a radio room, live recording studio, a GIS workroom, and a data center.

Location: Austin, Texas **Completion Date** – On Going **Change orders** – Not Available

Owner Reference Pradeep Ramadoss LEED AP, PMP, CCM

Texas Division of Emergency Management

Phone: 512-423-5432

Email: pradeep.ramadoss@tdem.texas.gov

SECTION O PART 5 -FIRMS PROPOSED SUBCONTRACTORS



5e. List three (3) projects that the proposing architect has worked with the proposed consultant firm. Including the consultant's responsibility for the project.

Proposed Project Team

Below is a matrix showing previous projects that they proposed project team has worked on together.

<u> </u>	Addiex Studio	Gleary Englisering)	Engliceshig) (Structural	Minley-Hom (Givl), Sinusinel, Peddig, Treffid	AG[GM] (ලංණ [සන්ගෑන්ගේ)	Desterdom Destly Group Group Desterl Desterl Security)
Brazos County AgriLife Extension Office	✓	* .	✓;	, ,		e
First Baptist Bryan Addition and remodels (3 projects)	~	✓	~	>		
City of College Station Veterans Park	*	-	*	4		
City of College Station Independence Park	✓		✓	√	✓	
Texas A&M TEES RELLIS Windtunnel	✓ .	✓ .	,		7	✓,
Texas A&M TEEX Training Props Phase 1	✓			✓		
Texas A&M Turbo Machinery	/	✓	✓	e.		
Secure America	✓	✓	✓			
City of College Station Facility Maintenance & Cemetery Maintenance (2 projects)	√	✓	*	✓	* N	
City of College Station Central Park Ops	✓	✓	*	*	✓	
City of College Station Utilities Operations Expansion	/	V	*	✓.		¥ ,
Brazos County BISD Feasibility	✓	✓	✓		✓	
Texas A&M Commerce Gamebird Research Facility	✓					✓





Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529

SECTION O PART SIX

Schedule and Budget Control





SECTION O PART 6 - SCHEDULE & BUDGET CONTROL



SCHEDULE & BUDGET CONTROL

6a. Describe, in detail, the project scheduling system or methodology you propose to use in this project.

Project Scheduling

We start our projects by creating a detailed schedule, which is based on the Owner's required completion date. Using the completion date, we work backwards, creating a pull-schedule, to establish major milestones for accountability and coordination which contribute a successful project. Those major milestones divide the schedule into shorter durations to track the progress of all team members and the project as a whole. This detailed schedule includes decisions required by the Owner, submittals to authorities, deliverables by consultants, and coordination/review time for all team members.

In order to comply with set schedules, the Project Manager, Paul Martinez, AIA, must organize the team and the workload to meet the agreed upon dates. He must not only coordinate and communicate with his inhouse team, but also the various engineers and sub-consultants. Paul has demonstrated his ability to do this on the multiple projects he has managed, by staying in continual communication with the Owner and the team members, and ensuring they have the information they need to complete their work. He also requires that sub-consultants provide their work prior to a deadline to ensure that it is received and reviewed prior to submittal to the Owner.

6b. Identify all key steps, phases, milestones, approvals, and project meetings you anticipate in a proposed schedule for the project.

Activity	Approximate Duration	Projectiesm involvement	Milestone
POR / SOR Validation, Survey & GeoTech	4 Weeks	2 meetings	OAC kick-off and Validation review/approval
Schematic Design	10 Weeks	Wkly OAC Meetings begin and continue throughout project, and Meetings with TXDOT and City of Bryan PAC	Concept, Concept development, SD submittal review/approval. Start weekly OAC meetings, submit estimate
Design Development	8 Weeks	Drawing reviews, CMAR's GMP due at end of this phase	DD review/approval mtg., GMP review/approval mtg.
Construction Documents	12 Weeks	Drawing Reviews, completed drawings, updated GMP, and bid docs released for subcontractors bidding	50% CD submission and review, 95% CD submission and review, submit sealed documents to City, GMP budget update, and GC release bid documents
Bidding for finalizing subcontractors and city approvals	3 Weeks	City approval, GC collect bids, project team review and approve bids	City approval, submit final addendum, Bid day/review bids
Construction Administration	14 Months	2 OAC meetings/month	City permits, substantial completion, final completion, and 11 month warranty walk

SECTION O PART 6 - SCHEDULE & BUDGET CONTROL



6c. For the projects listed in response to the experience of firm's proposed personnel, provide a list of the project costs indicating the initial estimate, the original bid amount, the negotiated bid amount (if any), the final closeout cost, change orders, and the reason for the change orders.

BRAZOS COUNTY EXTENSION OFFICE

BRYAN, TEXAS

Initial Estimate: \$2,500,000

Original Bid Amount: \$2,229,400 including alternates.

Negotiated Bid Amount: \$2,229,400

Final Closeout Cost: \$2,169,339

Number & Amount of Change Order(s) & Reason For The Change Order(s): One Change Order to credit \$60,000 of the owner's \$100,000 contingency amount not spent during construction and 9 Change Proposal Requests equaling \$40,000 or 1.8%.

Reason: Change Proposal Requests included revisions to door hardware, optional ceiling framing, adding

Reason: Change Proposal Requests included revisions to door hardware, optional ceiling framing, adding speakers, card readers, and security cameras into the project, adding a mechanical chase to conceal ductwork, and adding steel for folding partition support.

Brazos County ESD 4 Fire Station 2

BRYAN, TEXAS

Initial Estimate: \$1,000,000

Original Bid Amount: \$940,000

Negotiated Bid Amount: \$940,000

Final Closeout Cost: In-Progress.

Number & Amount of Change Order(s) & Reason For The Change Order(s): 4 change orders totaling \$13,646.

Reason: Changes for owner requested additional signage on the building, addition of railing under stair,

guardrails at stair, and structural steel revisions for unforeseen conditions in concealed locations

TDI BROOKS

BRYAN, TEXAS

Initial Estimate: \$5,000,000 phase 2 of 3 only)

Original Bid Amount: \$5,100,000 GMP

Negotiated Bid Amount: \$5,100,000 GMP

Final Closeout Cost: \$5,065,500 (phase 2 of 3 only)

Number & Amount of Change Order(s) & Reason For The Change Order(s): 6 Change Orders over 3 project phases for a total of \$65,500 or 1.3% of the total cost.

Reason: Changes included both costs and credits. In phase 2, a restroom and air conditioning was added, by

the Owner, to the lab building mezzanine during construction.









CITY OF COLLEGE STATION CENTRAL PARK OPERATIONS CENTER

BRYAN, TEXAS

Initial Estimate: \$6,020,918

Original Bid Amount: \$3,667,500 includes alternates accepted

Negotiated Bid Amount: \$\$3,673,500

Final Closeout Cost: In-Progress

Number & Amount of Change Order(s) & Reason For The Change Order(s): 0 change orders to date.

Project is in-progress.

Reason: N/A



BRYAN, TEXAS

Initial Estimate: \$1,675,853

Original Bid Amount: \$1,772,076 GMP

Negotiated Bid Amount: \$1,772,076 GMP

Final Closeout Cost: \$1,799,989 GMP

Number & Amount of Change Order(s) & Reason For The Change Order(s): One Change Order to credit \$24,910 of the Owner's Contingency amount not spent during construction. Total of 5

Change Order Request totaling \$75,090 or 4%.
Reason: Requests were for adding gas service to the building, addition of the generator to the project, modifications to guard railing at mezzanine, and revisions to the existing detention pond.

6d. Will the consultant fees be included in the basic architectural service provided by the firm? If not, how do you proposed to bill the County for those services? Which services will be self-performed and which ones will be subcontracted?

Consultant Fees

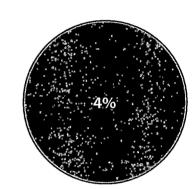
Arkitex Studio will include all consultants services needed to provide professional services for this project in one proposed fee. Arkitex studio will provide architectural services including planning, design, and construction administration. Structural, civil, and MEP engineering services, as well as landscape design, IT/ Data design, and cost estimating services will be provided by our consultants.

6e. Describe how you propose to control the quality of construction.

Quality Control

Arkitex Studio provides comprehensive construction administration services as an integral aspect of our services. During this phase, we provide a thorough review of submittals, visit the project site every other week at a minimum, and hold regular meetings at the site to facilitate communications and encourage orderly progress of the work. The Project Manager and Project Architect maintain consistent involvement and responsibility during the construction phase. Photo documentation is provided for reference. We have found that clear, open and constant communication between the design team, owners, and contractor is integral to successful projects at all stages of the work. The Project Manager will actively seek and implement communications efforts with all parties.





SECTION O PART 6 - SCHEDULE & BUDGET CONTROL



No project can be completely free of any issues, though we strive for that goal. When problems do occur or circumstances change after a project us underway, we have the skills and expertise to work through the situation and find solutions.

Example

As an example, Astin Aviation, as a gateway to Aggieland, needed to provide a high aesthetic quality that required exceptionally sleek detailing and construction. During construction, it emerged that the fire protection system subcontractor had not read the specifications closely enough to approach this project with adequate finesse, resulting in inappropriately placed system components which the subcontractor then had to remove. To aid the correction process, The Arkitex Studio provided detailed drawings of sprinkler system components to guide the sub's work. Fortunately, the issue was caught in time to not impact other trades or the project schedule.

6f. What is your anticipated time-frame for 100% documents, please provide full schedule to get to 100%.

100% Construction Documents

Our proposed schedule, estimates a 10 month design schedule. This schedule includes everything from the initial project team meeting to the completion of the 100% CD's and submission of the sealed drawings to the City of Bryan.

Anticipated Time-Frame

Schematic Design

10 weeks

Design Development

8 weeks

Construction Documents

s 12 weeks

Total = 8 months + 1 month review time + 1 month POR = 10 month design schedule

Acivity	Approximate Duration	Projectivalnistics	enotesliM
POR / SOR Validation, Survey & GeoTech	4 Weeks	2 meetings	OAC kick-off and Validation review/approval
Schematic Design	10 Weeks	Wkly OAC Meetings begin and continue throughout project, and Meetings with TXDOT and City of Bryan PAC	Concept, Concept development, SD submittal review/approval. Start weekly OAC meetings, submit estimate
Design Development	8 Weeks	Drawing reviews, CMAR's GMP due at end of this phase	DD review/approval mtg., GMP review/approval mtg.
Construction Documents	12 Weeks	Drawing Reviews, completed drawings, updated GMP, and bid docs released for subcontractors bidding	50% CD submission and review, 95% CD submission and review, submit sealed documents to City, GMP budget update, and GC release bid documents
Bidding for finalizing subcontractors and city approvals	3 Weeks	City approval, GC collect bids, project team review and approve bids	City approval, submit final addendum, Bid day/review bids





UNIQUENESS

7a. In three hundred (300) words or less, explain why you believe your organization is uniquely qualified to provide design services for Brazos County. Include any other information, which you feel would be helpful in the selection of your firm in this project.

Arkitex's Unique Qualifications

Serving public entities has been at the core of Arkitex Studio's practice since our founding almost 30 years ago. There is no other architecture firm in Brazos County that knows institutional facility design better than our team. With our office located within walking distance of the project site and decades of local experience, we offer an unmatched understanding of the County's operational needs, permitting requirements, and even the region's unique soil characteristics, ensuring a seamless project from concept to completion.

Our team of seasoned architects and trusted engineering partners have consistently delivered thoughtful, efficient, and durable designs for civic facilities. We have assembled a comprehensive team of experts, including civil, structural, and MEP engineers, who bring resumes filled with projects of similar size and scope. The makeup of our team includes all local firms, many of them HUB firms, further reinforcing Brazos County's commitment to equity and community investment.

We pride ourselves on designing facilities that reflect the values and aspirations of the communities they serve. For Brazos County, this means creating a space that supports the vital functions of the County while respecting taxpayer resources through efficient, long-lasting design. As architects and members of this community, we understand the importance of creating spaces that foster trust, security, and operational excellence.

With a proven history of delivering for Brazos County and a team deeply rooted in this community, Arkitex Studio is uniquely positioned to exceed expectations on this project. Our local presence ensures unmatched accessibility and responsiveness, while our collaborative approach guarantees innovative solutions tailored to the County's needs. We are ready to deliver a facility that strengthens Brazos County's judicial infrastructure and serves its community for decades to come.

We look forward to working with the County again.



Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529



P. If chosen, as the architect for this project, you will be asked to sign a professional services contract.

Section P

If The Arkitex Studio, Inc. is chosen as the architect for this project, our firm is ready, willing, and able to sign a professional services contract.

Sections Q, R, S, & T are attached on the forms provided in the RFQ.



Brazos County | Ashford Hills Warehouse & Office Suites | RFQ No. CIP 25-529



Q. REFERENCES

Vendors shall provide a list of at least five (5) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the **names**, **phone number and email** of the company/entity for which the prior work was performed to contact these references. References received on previous solicitations for similar size and scope in the previous six (6) months may be considered in lieu of obtaining a new reference check. A negative reference may be grounds for disqualification of bid. Bidders are not allowed to use Brazos County as a reference.

ompany/Entity: The Texas A&M University System, Office of Facilities Planning & Construction
ontact: Lee Gibson
hone: 979.777.6588
mail: lgibson@tamus.edu
ompany/Entity: First Baptist Bryan Church
ontact: Pastor Daniel Webb
hone: 979.776.1400
mail: Daniel@fbcbryan.org
. 17 Page



Company/Entity: Astin Partners
Contact: Randall Spradley
Phone: 979.595.3205
Email: jrs@astin.us
Company/Entity: City of College Station
Contact: Rusty Warncke
Phone: 979.764.3486
Email: rwarncke@cstx.gov
Company/Entity: The Texas A&M University AgriLife Extension
Contact: David De Leon
Phone: 979.314.5870
Email: dodeleon@ag.tamu.edu



R. PROPOSAL EVALUATION WAIVER

By submitting a proposal or response, each Proposer/offeror indicated below agrees to waive any claim it has or may have against Brazos County (the Owner), Architect, Engineers, Consultants and their respective Commissioners, directors, employees, or agents arising out of or in connection with (1) the administration, evaluation, or recommendation of any proposal or response (2) any requirement under the Request for Qualification or related documents; (3) the rejection of any proposal or response or any part of any proposal or response; and/or (4) the award of a Contract, if any.

The Proposer further agrees the Owner reserves the right to waive any requirements under the proposal documents or the Contract Documents, with regards to acceptance or rejection of any proposals, and recommendation or award of the contract.

Note: The Statement of Affirmation Must be Notarized.

STATEMENT OF AFFIRMATION

Firm's Name: The Arkitex Studio, Inc.

"The undersigned affirms that he/she is duly authorized to execute this waiver by the person(s) or business entity making the proposal.

Tim Situme.	· · · · · · · · · · · · · · · · · · ·		
Address: 308 N. Bryan	n Ave., Bryan, TX 77803	i	
Proposer's Name:	Mike Record, AIA		
Position/Title: Princip	al-In-Charge		
Proposer's Signature:	Mit Read		
Date: 01.28.2025			
Subscribed and sworn	to me on this 28	day of January in the year 2025	
Janet Divin Notary Public My Commission expire		JANET DIVIN Notary Public, State of T Comm. Expires 10-08-2 Notary ID 13039938	027
S. <u>ADDENDA</u> The undersigned ackn		e following addenda issued during the tim n in this Proposal.	e of
No. 1	No	No	
Date 01.16.2025	Date	Date	
PHI WAR MARKANIA MENGANANA AR ANTANANA ANTANANA ANTANA		19 P a	g e





Brazos County Purchasing Department

200 S. TX. AVE., STE 352 PHONE (979) 361-4292 BRYAN, TX 77803 FAX (979) 361-4293

Addendum #1 to CIP 25-529 Architect for Ashford Hills Warehouse & Office Suites

Issued:

January 16, 2025

Change:

Pushing Back Proposal Due Date

Reason:

Weather

Due to the unpredicted weather on Tuesday, January 21, we are pushing back the proposal due date. Proposals are now due prior to 2:00pm on Tuesday, January 28, 2025.

This addendum should be signed by an authorized representative of the respondent and returned with the bid documents as specified in the bid.

Acknowledgement of Adderdum Signature:

Printed Name: Mike Record, AIA



T. CERTIFICATION OF PROPOSAL

The undersigned affirms that they are duly authorized to execute this contract, t not been prepared in collusion with any other Contractor, and that the contents on the communicated to any other Contractor prior to the official opening.	
Signed By: Malaud Title: Principal-In-C	Charge
Typed Name: Mike Record, AIA	
Company Name: The Arkitex Studio, Inc.	
Mailing Address: 308 N. Bryan Ave., Bryan, TX 77803 P.O. Box or Street City State Zip	
P.O. Box or Street City State Zip Employer Identification Number: 74-2816195	
CORPORATE SEAL IF SUBMITTED BY A CORPORATION END OF RFQ NO. CIP 25-529	77
By signing below, Brazos County agrees that this RFQ CIP 25-529 will be a vendor whose name appears above and both parties agree to the terms contained herein.	
By: Brazos County Commissioner's Court	
Date:	

The following items should be completed and included in your bid submission. Failure to include these items will disqualify your bid.

☐ References (Section Q)

Attest: Brazos County Clerk

- ☐ All Addendums (if applicable)
- ☐ Certification of Proposal (Section T)



308 N. Bryan Ave. Bryan, TX 77803 P (979) 821-2635 F (979) 775-8224 www.arkitex.com



Improving Lives.
Building Community.

RFQ # CIP 25-529 Architect for Ashford Hills Warehouse & Office Suites

	Max Points Available	Sam Garcia Architect, LLC	Pillar Architecture	Goodwin-Lasiter, Inc DBA Goodwin-Lasiter- Strong**		PlanNorth Architectureal Co. **	SZS Architecture	Stanley Consultants, Inc.**	The Arkitex Studio, Inc.**	Powers Brown Architecture N.A., LLC**
1 Organization	5	4		5	5	5	4	4	5	4
2 Experience of Firm's Proposed Personnel	30	21		27	28	25	27	27	27	27
3 Process of Planning and Project Management	20	17		17	17	19	17	19	18	18
4 Firm's Proposed Subcontractors	20	18		17	16	18	17	16	18	18
5 Schedule and Budget Control	20	18		18	14	19	14	17	17	16
6 Uniqueness	5	4		5	3	5	4	4	4	3
Technical Proposal Total	100	83	0	89	83	89	83	87	90	86

^{*} No Certification of Proposal in Qualifications

Committee Recommended Award: The Arkitex Studio, Inc.			
Approved by Commissioner's Court on this	day of	_, 2025 by	
	holding the position of		

^{**} Interviewed



DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of No Award for RFP #CIP 25-562 Construction Manager at Risk for Ashford Hills

Warehouse & Office Suites due to changing the project to a design-bid-build bidding

process.

TO: Commissioners Court

FROM: Kaitlyn Battles

DATE: 04/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

It is recommended to complete the design of this project and ascertain the budgetary impact prior to entering into a construction contract. The design firm will provide estimates

that will assist the County in properly budgeting for this project.

NOTES/EXCEPTIONS:



DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of No Award for RFP #CIP 25-571 Compensation & Benefits Study due to lack of

qualified proposal responses.

TO: **Commissioners Court**

FROM: Kaitlyn Battles

DATE: 04/21/2025

FISCAL IMPACT: False

False **BUDGETED**:

\$0.00 **DOLLAR AMOUNT:**

Requesting to no award due to only receiving one proposal that did not fully respond to the scope of work required. Requesting permission to re-advertise in a separate agenda item. NOTES/EXCEPTIONS:



DEPARTMENT:

Purchasing

NUMBER:

DATE OF COURT MEETING:

5/6/2025

ITEM:

Approval of No Award for RFP #CIP 25-571 Compensation & Benefits Study due to lack of

qualified proposal responses.

TO:

Commissioners Court

FROM:

Kaitlyn Battles

DATE:

04/21/2025

FISCAL IMPACT:

False

BUDGETED:

.

BODGETED.

False

DOLLAR AMOUNT:

\$0.00

NOTES/EXCEPTIONS:

Requesting to no award due to only receiving one proposal that did not fully respond to the scope of work required. Requesting permission to re-advertise in a separate agenda item.

ATTACHMENTS:

File Name

Description

<u>Type</u>

RFP - Paypoint HR LLC.pdf

RFP

Backup Material

APPROVED

Duane Peters
County Judge

Date

.1



DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Permission to Re-Advertise CIP 25-571 Compensation & Benefits Study.

TO: Commissioners Court

FROM: Kaitlyn Battles

DATE: 04/21/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

The evaluation committee from the original solicitation is requesting to re-advertise CIP 25-

571 Compensation & Benefits study due to the lack of responses from the initial

advertisement. Purchasing received one proposal that did not respond to the scope

NOTES/EXCEPTIONS: requested. The committee requested to modify the project schedule to allow more time for

the study to take place, allowing the study to possibly be completed for the data to be used

in 2027 proposed budget.

ATTACHMENTS:

<u>File Name</u> <u>Description</u> <u>Type</u>

Request to Advertise Backup Material

200 S. TX AVE., SUITE 352 BRYAN, TX 77803 PHONE (979) 361-4290 FAX (979) 361-4293

advertise

BRAZOS COUNTY BID/RFP/RFQ DOCUMENTATION SHEET
The Purchasing Department would like to request Commissioner's Court approval to and go out for Bid on the following:
DATE: <u>May 6, 2025</u>
RFP NUMBER: <u>CIP 25-571</u>
TITLE: Re-Advertise -Compensation & Benefits Study
REQUESTING DEPARTMENT: Human Resources
APPROVAL SIGNATURE: Duane Peters, County Judge
DATE APPROVED: MAY 6, 2025



DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of CIP #25-599 Commissioning Services for Ashford Hills warehouse and office

suites with Tom Green & Company Engineers, Inc. for \$81,430.00.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 04/01/2025

FISCAL IMPACT: True

BUDGETED: True

DOLLAR AMOUNT: \$81,430.00

BUDGET DETAIL: Fund 45000 - General Capital Improvement Fund

Commissioning of the building is required by the building code. The vendor was selected via RFP 24-135 for this service. It is imperative that we engage for these services at the

juncture to achieve efficiencies with reduced corrections or redesign. The contract amount

falls within the allotted budget for the project.

ATTACHMENTS:

NOTES/EXCEPTIONS:

<u>File Name</u> <u>Description</u> <u>Type</u>

Partly Executed Proposal.pdf Partly Executed Proposal Backup Material

March 31, 2025

PN 124147E CONFIDENTIAL

Trevor Lansdown Brazos County 200 S Texas Ave Bryan, TX 77803

SUBJECT: Commissioning Services RFQ No. 24-135: Brazos County Central Receiving

Building: Proposal for Commissioning Services through Design

Trevor:

We appreciate this opportunity to present our proposal for MEP and envelope systems commissioning (Cx) services through the design phase of the subject project. We look forward to serving you with timely and quality services.

As I understand the project, it involves the development of warehouse space on an undeveloped plot of land in Brazos County. The project is currently in the pre-design phase and is anticipated to include construction through a construction manager at risk (CMR). Currently, the project development includes a site development plan that was used for a zoning change with the city of Bryan.

Cx Services Description

To better define the expected Cx scope, I offer the following outline of Cx Services that will be provided. As requested by the Owner, this proposal includes services only through the completion of the design phase of the project. The depth at which certain tasks are performed will be adapted based on specific project needs in accordance with the project budget. Other tasks may be added or removed from scope based on project specific needs and confirmation from the Owner.

Pre-Design Phase Cx Services

- Review of Owner Project Requirements (OPRs) for the project in coordination with the Owner for use by the design and construction teams in developing the project, including potential expansion of the OPRs as needed based on Owner needs that may be identified through the pre-design process.
- Review of Construction Manager at Risk (CMR) and Architect/Engineer (A/E) team
 qualifications and assistance to Owner in selection of CMR and/or A/E teams, if requested
 by the Owner.
- Assisting the Owner in developing project scope(s).
- Attend project kick-off meeting(s). If requested by the Owner, TGCE can provide meeting minutes/records within seven (calendar) days of the meeting. Other meetings (e.g., assessment progress meetings) will be attended as applicable to the project and requested by the Owner.

Design Phase Cx Services

- Review of design documents at major milestones against OPRs, general code requirements and engineering fundamentals. The focus of such reviews shall be for the purposes of general constructability, functionality, and maintainability of the systems.
 - Anticipated milestones have yet to be determined. The hourly fee budget included herein generally anticipates the following milestones:
 - Programming
 - Schematic Design
 - 50% Design Development
 - 100% Design Development
 - 100% Construction Documents
 - Additional milestones might be added as determined by the Owner, CMR, and A/E based on the project need, each of which will be reviewed by TGCE and WJE as part of their hourly efforts. TGCE will notify the Owner if we believe that additional budget is necessary for commissioning activities related to additional milestone reviews.
 - Conversely, fewer project milestones than those listed above will not impact the proposal/fee budget, as all reviews and Cx activities are billed hourly. Hours/fee not spent on Cx reviews can be spent on other Cx tasks or retained by the Owner if not used.
- Review design specifications for appropriate of Cx obligations and provide supplemental Cx specifications/obligations.
- Providing Cx review logs to the A/E team noting findings from review of design documents.
- Review of A/E responses to Cx log items and confirmation that items were addressed by the A/E team appropriately.
- Attend design progress meetings, the frequency and length of which are to be as
 applicable for the particular project and determined by the Owner. In general, the
 commissioning authority's (CxA's) attendance will be virtual, unless in-person attendance
 is beneficial to the project or if the CxA is already onsite for other Cx activities. Meeting
 minutes/records are to be created and distributed by parties other than TGCE (unless
 otherwise agreed upon with the Owner).

Understanding of Proposal Exclusions:

It is understood that the following items are currently not requested, not applicable, or not expected to be needed by this team. To the extent scope is determined to be otherwise as the project evolves, related scope is subject to additional services.

- The bid/negotiation, construction, and close-out phases of the project are not currently included in the CxA's scope of work. A separate or amended proposal can be provided if CxA services are later requested for these phases.
- Design reviews and other Cx activities will generally be limited to MEP, fire alarm (FA), fire protection (FP), and building envelope systems. All other trades are not currently included in the Cx scope, except where such scopes are understood to impact MEP, FA, FP, and building envelope systems. To the extent that they are deemed to be necessary

- for the respective project scope, TGCE will engage those services for inclusion in Cx services.
- Design milestone and other reviews will generally not include the CxA performing cooling/heating load calculations, hygrothermal analysis, or other detailed calculations/analysis.
- Permitting for the project is understood to be the responsibility of other parties.
- Opinions of Probable Construction Costs (OPCCs) are to be provided by parties other than the CxA (e.g., the CMR).

Cx Services Fee

We believe an hourly fee budget approach best fits the potentially varying level of effort required for these Cx services. Effort will be billed against the contracted fee on an hourly personnel cost expended in each billing period. This approach provides both an upper-limit protection for the Owner as well as the assurance that the Owner receives the benefit of all economies we experience.

We have estimated our level of effort for this project to be \$81,430 and propose that estimate as the fee budget.

It is understood that hourly fee budgets may not be sufficient to complete all the necessary work for the project. As we approach the fee budget amount, TGCE so advises you to review the status of the project and expectations for further direction of work to mutually determine if an extension of the budget is appropriate or if we should pause our services upon reaching the budget. This review is to occur through our monthly invoicing for work performed for the prior work period, with direction by the Owner if it anticipates expansion of budget or restriction of work.

The required level of effort for each project is influenced by a number of factors, such as project complexity, project delivery method, project design team, project construction team, and procurement issues (e.g., long lead times, etc.) or other economic factors that impact project schedule and may expand as Owner's needs are identified through the pre-construction Cx process. Some of these factors are outside of the CxA's control, but the CxA is committed to adapting their services to meet the varying needs of the project as can reasonably be accomplished within the agreed-upon fee budgets. Where such factors are expected to limit the work that can be accomplished within the agreed-upon fee budget, TGCE will notify the Owner of such and receive direction from the Owner on how to proceed.

For reference, WJE's proposal for the building envelope commissioning services is attached. The fee budget presented in their proposal is included in the total fee budget indicated above.

Additional Services

Given the hourly budget approach to the project, additional services are not applicable, as all hourly efforts are invoiced.

Brazos County Central Receiving Building: Proposal for Cx Services through Design

<u>Invoicing</u>

Invoicing will be monthly with the net due in thirty (30) days, consistent with the Master Contract.

Ours and our subconsultant's normal hourly rates which apply to our services can be found attached. (These rates are subject to annual adjustments in accordance with our standard salary review practices.)

Reimbursables are in addition to labor charges. Reimbursables include costs of out-of-town travel (mileage at active IRS rates).

Acceptance

If this proposal is acceptable to you, please provide an approval consistent with your normal procedures. Should there be any questions or requested changes, please contact me to go over them at your earliest opportunity.

We appreciate this opportunity to serve you and the Owner, and look forward to a successful project!

Sincerely,

Cameron Labunski, P.E.

Principal Engineer

Texas Firm Registration No. 2929

CL:wh



DEPARTMENT: CC-2025-Utility Adjustment-BTU-Road and Bridge NUMBER:

Koppe Bridge

DATE OF COURT MEETING: 5/6/2025

ITEM: Consider and take action on the Bryan Texas Utilities (BTU) cost estimate of \$6,224.66 to

relocate existing pole and guy wire. This work is needed in order to accommodate the

proposed widening of Koppe Bridge Road. Site is located in Precinct 1.

TO: Commissioners Court

FROM: Joe Salvato

05/01/2025 DATE:

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

> Department requesting agenda item: Road and Bridge Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: BTU will relocate existing pole and guy wire for the proposed widening of Koppe Bridge Road.

Brazos County has budgeted this relocation cost in current year.

Consequences for failing to approve agenda item: Inadequate ditch, can't widen road

Deadline for agenda item approval: As soon as possible

Site of work being performed: 6900 Koppe Bridge Rd, 0.2 miles south of Hopes Creek

ATTACHMENTS:

NOTES/EXCEPTIONS:

File Name **Description Type**

Utility Adjustment-BTU-Koppe Bridge.pdf Utility Adjustment-BTU-Koppe Bridge Road **Backup Material**



DEPARTMENT:

Road and Bridge

NUMBER:

CC-2025-Utility Adjustment-BTU-

Koppe Bridge

DATE OF COURT MEETING:

5/6/2025

ITEM:

Consider and take action on the Bryan Texas Utilities (BTU) cost estimate of \$6,224.66 to

relocate existing pole and guy wire. This work is needed in order to accommodate the

proposed widening of Koppe Bridge Road. Site is located in Precinct 1.

TO:

Commissioners Court

FROM:

Joe Salvato

DATE:

05/01/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

NOTES/EXCEPTIONS:

\$0.00

Department requesting agenda item: Road and Bridge

Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: BTU will relocate existing pole and guy wire for the proposed widening of Koppe Bridge Road.

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ATTACHMENTS:

File Name

Description

<u>Type</u>

Utility Adjustment-BTU-Koppe Bridge.pdf

Utility Adjustment-BTU-Koppe Bridge Road

Backup Material

APPROVED

Duane Peters County Judge



CHARGE TO: Mr. Joe Salvato Brazos County 6900 Koppe Bridge Rd College Station, TX 77845 MAIL REMITTANCE TO: Bryan Texas Utilities Attn.: Colton Honeycutt Project #: 2412-R-53181 P. O. Box 1000 Bryan, Texas 77805

QUANTITY	DESCRIPTION OF ITEM	UNIT PRICE	AMOUNT
	Cost to provide relocating guy wire.		\$6,224.66

NOTE: Do not include AIC payment in your monthly BTU bill.

WorkStudio Cost Estimate



BRAZOS COUNTY

Staked By: COLTON HONEYCUTT DDRR9999 - RELOCATE GUY WIRE - 6900 KOPPE BRIDGE RD Staked Date: 12/04/2024 12:00:00AM

Cost Of Labor: \$44,88 Number on Crew: 4

Install Units	Unit Description	Quantity	Labor Cost	Material Cost
A1	A1	1	\$52.66	\$38.50
A5	A5	2	\$153.72	\$101.06
A5SLACK	A5SLACK	2	\$105.32	\$190.74
DG4	GRIP, DISTRIBUTION, #4 ACSR	6	\$53.86	\$9.60
E3-10	E3-10	4	\$36.66	\$18.20
E6-2	E6-2	2	\$295.04	\$262.01
F1-2	F1-2	2	\$130.16	\$214.84
M2-2	M2-2	3	\$76.29	\$0.00
P40-2	P40-2	3	\$843.06	\$2,428.32
ST4	TIE, SPOOL, #4 ACSR	1	\$8.98	\$2.72
WL4	TIE, DISTRIBUTION, #4 ACSR	1	\$7.18	\$4.11
	Overhead		\$511.25	
	Transportation Stores	877 - S-VIII 1.477	\$264.44	\$32.70
	Total Construction Costs: \$5,841.42		\$2,538.62	\$3,302.80

Total Install Hours: 39.28

Retired Units	Unit Description	Quantity	Labor Cost	Material Cost
A2	A2	1	\$36.80	
AR4	ROD, ARMOR, #4 ACSR	2	\$10.77	
E1-2	E1-2	1	\$44.43	
E3-10	E3-10	1	\$5.39	
F1-2	F1-2	1	\$39.05	
M2-2	M2-2	1	\$15.26	
P35-4	P35-4	⊝ 1	\$114.44	
	Overhead		\$77.18	
	Transportation Stores		\$39.92	
	Total Retired Costs: \$383,24		\$383,24	

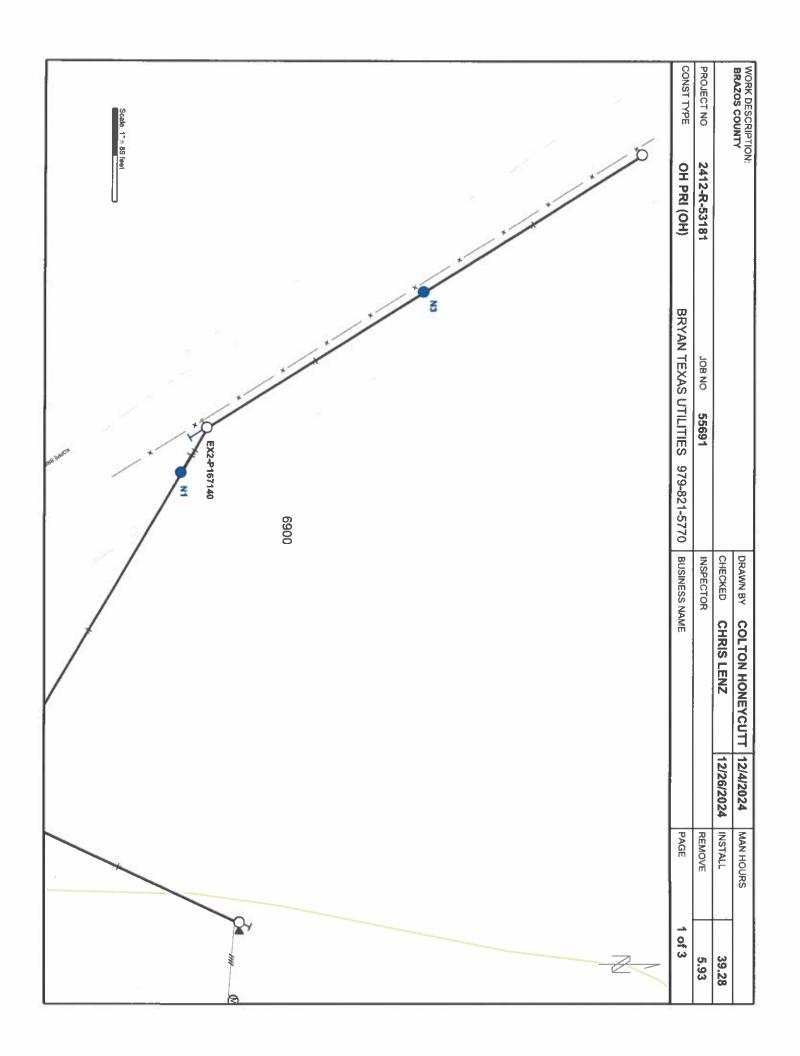
Total Retired Hours: 5.93

ESTIMATE SUMMARY	Total Labor Cost	Total Material Cost	
	\$2,921.86	\$3,302.80	

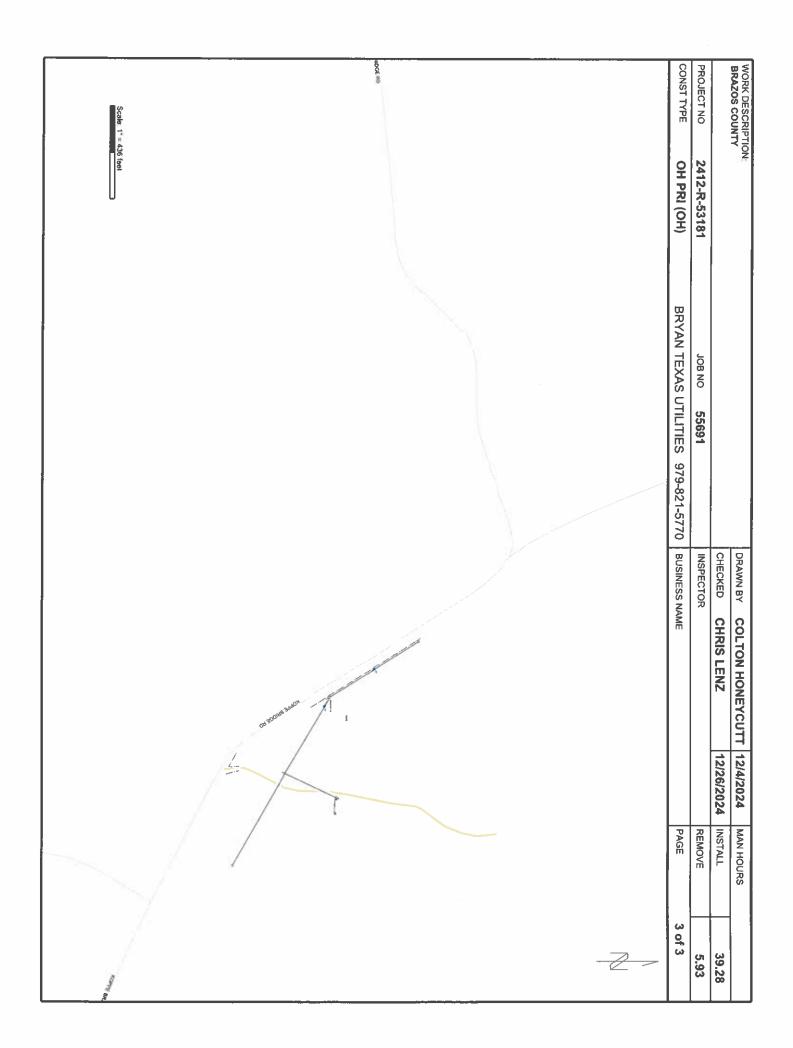
Total Construction Hours: 45.21 Total Number of Days: 1.41 TOTAL COST: \$6,224.66







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January 8, 2025

Project #: 2412-R-53181

Mr. Joe Salvato Brazos County 6900 Koppe Bridge Rd College Station, TX 77845

Dear Mr. Salvato

Your request for relocating guy wire has been investigated.

Your cost to provide this service is \$6,224.66. Included in this cost is. The internal wiring serving your structure (if applicable) and the installation of the meter can, weather head, etc. is your responsibility.

Please note that this AIC amount is based on the line routing we discussed and is subject to change 90 days from the date of this letter.

BTU will furnish the electric meter and meter can to you at no cost. However, you or your electrician must pick up the meter can from the BTU warehouse located at 611 Union Street, Bryan, Texas. Please reference your assigned project number, **2412-R-53181**, when obtaining the meter can from the BTU warehouse.

Before your job can be scheduled for construction, I need the following items returned to me:

AIC invoice and payment with project number referenced on the check,

BTU's Information Desk at 205 E. 28th Street is open between the hours of 8AM and 5PM, Monday through Friday excluding City holidays. They will be happy to assist you with accepting your AIC payment and any other requested paperwork.

Please use your assigned project number, **2412-R-53181**, to identify any correspondence you may have with our office. A copy of the project job print is included. I appreciate the opportunity to answer any questions you may have and to provide you with competitive reliable electric service.

Sincerely,

Colton Honeycutt Line Designer

Office: 979-821-5749 Cell: 979-777-8054 Fax: 979-821-5796 Email: choneycutt@btutilities.com

AFFIDAVIT TEXAS LOCAL GOVERNMENT CODE, CHAPTER 171

STATE OF TE		§ §		5000
		rsigned authority, on	May 8th, 2025	personally appeared
	ommissioner B		, who being duly sworm	i, deposes and says:
				Official action taken by the
Commissioners			oncerning Agenda Item No	
Agenda dated	May 6, 2025	_described as _Bryaı	n Texas Utilities (BTU) co	ost estimate of \$6,224.66
to relocate ex	isting pole and	l guy wire	, would have a sp	ecial economic effect on that
business entity of	or a special econo	omic effect on the valu	ue of the real property, that is	distinguishable from the effect
on the public.				
2.	a. Ownership o	of 10 percent or more	of the following as is appropria of the voting stock or shares or ore of the fair market value o	of the business entity or either
()	b. Funds receive previous year;	•	usiness entity exceed 10 perce	ent of my gross income for the
()	c. An equitable	or legal ownership ir	n real property with a fair marl	ket value of \$2,500 or more; or
()	d. A person rel interest as defin		e by either affinity or consang	guinity to me has a substantial
()	e. other_BTU	Board Member		
3. That	t I will abstain fr		ne matter referred to in Item I	unless authorized by law.
		51	ignature / /	700
SWORN TO A	ND SUBSCRIBE	ED BEFORE ME this	s the 8th day of May	20_25.
AYT	DDEVIDOOF		otary Public in and for	Machant
Notary	BREY LEGGET 1 y Public, State of Tex	T T	he State of Texas	w w

Filed:

Karen McDuen , County Clerk By: Arnlie Gette Bowner



DEPARTMENT: CC-2025-Utility Permit-Frontier-Road and Bridge NUMBER:

Shirley-5320357

DATE OF COURT MEETING: 5/6/2025

ITEM: Consider and take action on the Frontier Communications utility permit to install 3,800 feet

of fiber optic conduits within the right-of-way of Shirley Road. Project also includes road bores of Shirley Road, Bourbon Lane and Whiskey River Road. Site is located in Precinct

2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 04/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

> Permit allows Frontier to install 3,800 feet of fiber optic conduit within the right-of-way of Shirley Road from Grassbur to Bourbon Lane and includes road bores of Shirley Road, Bourbon Lane and Whiskey River Road. The remaining 2,100 feet of fiber optic conduit must be placed within the Public Utility Easement (PUE), from Bourbon Lane to FM 1179.

Department requesting agenda item: Road and Bridge NOTES/EXCEPTIONS:

Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: Frontier will install fiber

optic conduits along Shirley Road, project also includes 3 road bores.

Brazos County has NO financial responsibility in project.

Consequences for failing to approve agenda item: Less customer choice for internet

Deadline for agenda item approval: As soon as possible

Site of work being performed: Shirley Road from Grassbur Road to FM 1179

ATTACHMENTS:

File Name Description Type

Utility Permit-Frontier-Shirley Road.pdf Utility Permit-Frontier-Shirley Road-5320327 **Backup Material**



DEPARTMENT:

Road and Bridge

NUMBER:

CC-2025-Utility Permit-Frontier-

Shirley-5320357

DATE OF COURT MEETING:

5/6/2025

ITEM:

Consider and take action on the Frontier Communications utility permit to install 3,800 feet of fiber optic conduits within the right-of-way of Shirley Road. Project also includes road bores of Shirley Road, Bourbon Lane and Whiskey River Road. Site is located in Precinct

2.

TO:

Commissioners Court

FROM:

Joe Salvato

DATE:

04/30/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

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NOTES/EXCEPTIONS:

Department requesting agenda item: Road and Bridge Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: Frontier will install fiber

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Site of work being performed: Shirley Road from Grassbur Road to FM 1179

ATTACHMENTS:

File Name

Description

<u>Type</u>

Utility Permit-Frontier-Shirley Road.pdf

Utility Permit-Frontier-Shirley Road-5320327

Backup Material

APPROVED

Duane Peters

County Judge

NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS OF TELEPHONE FACILITIES AND DESIGNATING PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS

"Company" a _ and through its lay, construct,	Frontier Communications [company name], hereinafter referred to as Texas [state] Corporation, with authority to transact business in Texas, acting by duly authorized representative, and hereby notifies the County Engineer of its intent to maintain, repair and/or operate a telephone facility under, over, across and/or along Roads as shown on drawings and diagrams attached hereto and said location described as
P	Project - 5320357 / Fiber
S	Shirley Road
o F	Frontier proposes to directional bore 5,900 feet (3,800' in ROW and 2,100' PUE) of 1.25-inch X 2 fiber optic conducts along Shirley Road from Grassbur Road to FM 1179. Project consists three (3) road bores: Shirley Road (1); Bourbon Lane (1) and Whiskey River Road (1).
	d description of the proposed installation and appurtenances must be fully shown on gs attached to this Notification.
said permit and	shall commence actual construction/work in good faith within 60 days from the date of shall complete said construction /work within30 working days. (COMPANY N). If such construction is not begun by the 60th day, Company will be required to otice.
utilities, both ae	res that prior to filing this application, it has ascertained the location of all existing trial and underground, and the filing of this application is prima facie evidence that the ation will not conflict with any existing utility.
A copy of this n	otice shall be kept at the job site any time work is being performed.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated

representative will be notified as soon as practicable.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Darrin Albrecht 281-229-0849 Darrin.l.albrecht@ftr.com

1	Frontier Communications *
	ny Name
r	y
_	
	Devin Gould with Housley Group
By:	
	Devin Gould
Signatur	Devin Gould
_	
	Desired Mensen Desired
	Project Manager – Permits
Title	
3	3550 S Bryant Blvd San Angelo, Tx 76903
Address	
,	100 212 2755
	109-313-3755
Telepho	ne Number
c	lgould@hc-inc.com
E-mail	

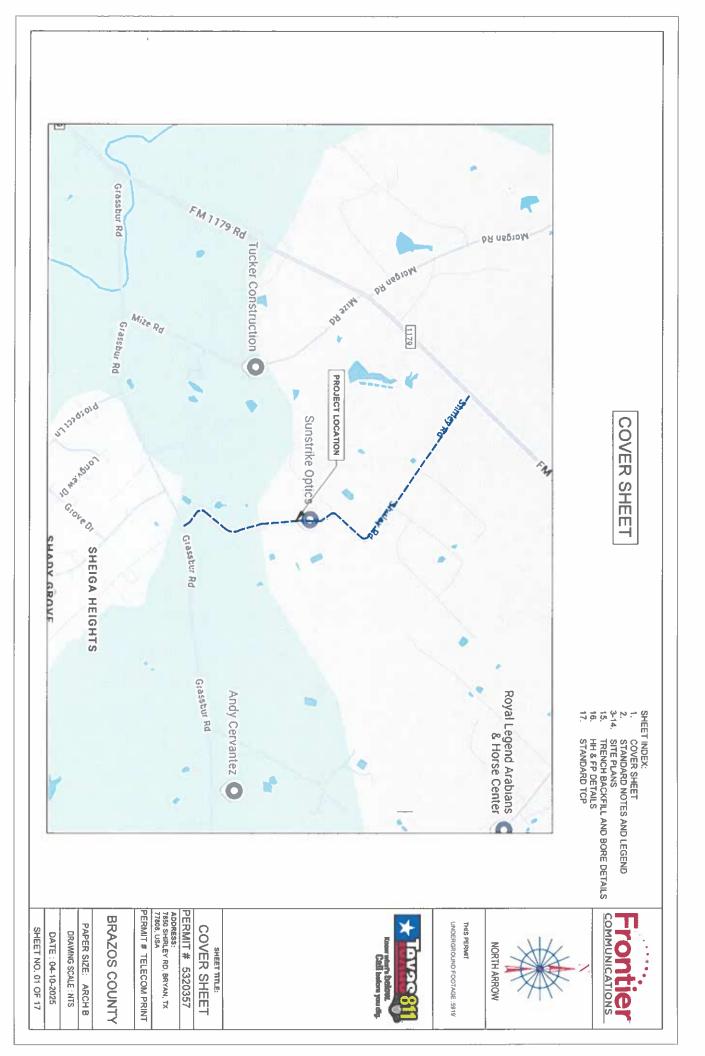
ACCEPTANCE OF NOTIFICATION

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated ____ April 29, 2025 ____ except as noted below:

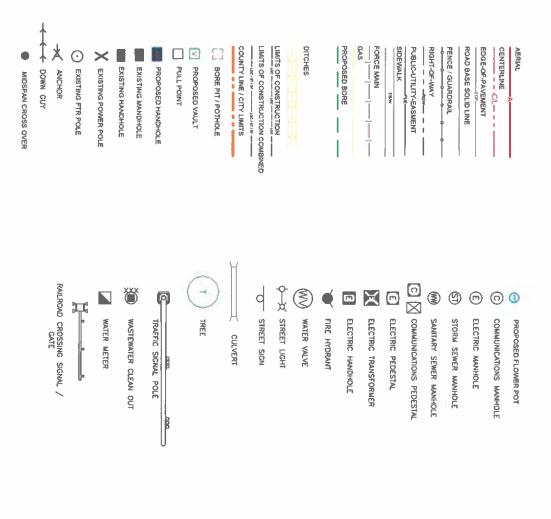
EXCEPTIONS:

Permit allows Frontier to install 3,800 feet of fiber optic conduit within the rights-of-way of Shirley Road from Grassbur Road to Bourbon Lane and includes road bores of Shirley, Bourbon Lane and Whiskey River Road. The remaining 2,100 feet of fiber optic conduit must be place within the Public Utility Easement (PUE), from Bourbon Lane to FM 1179.

Brazos County Engineer



STANDARD LEGEND & NOTES

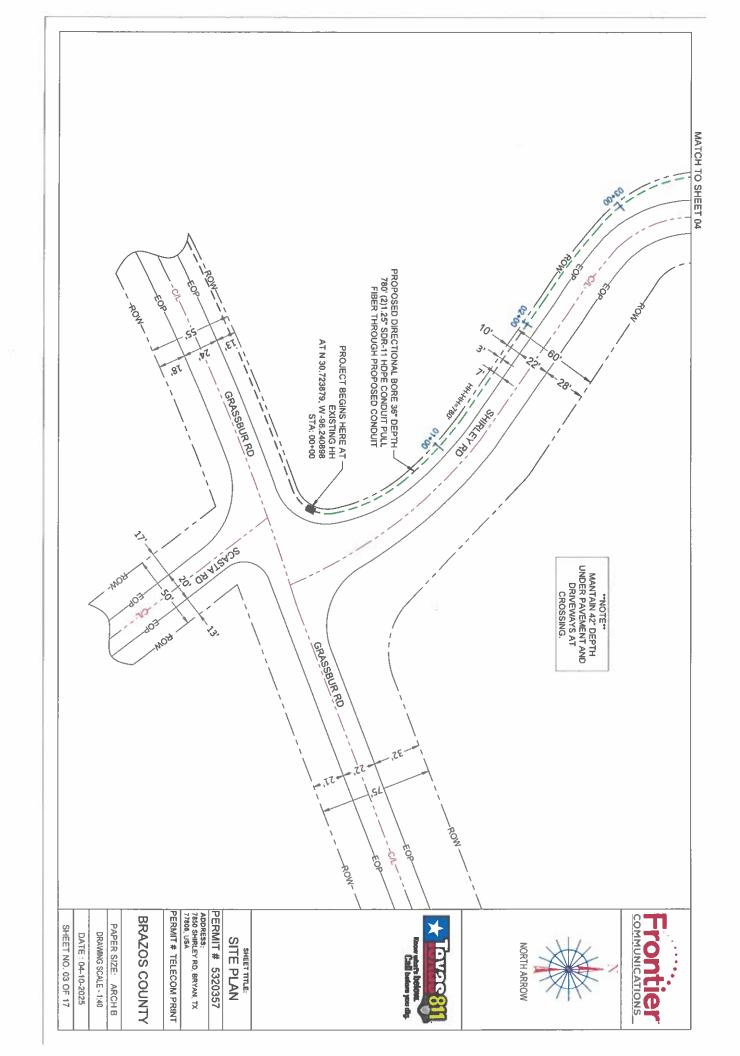


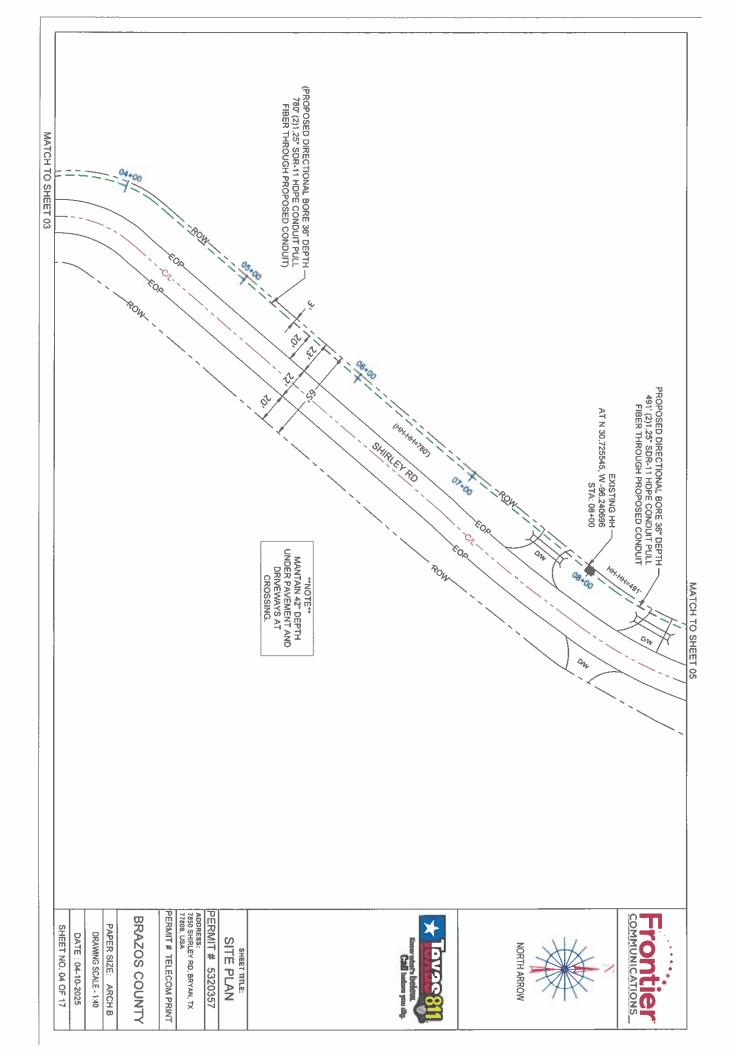


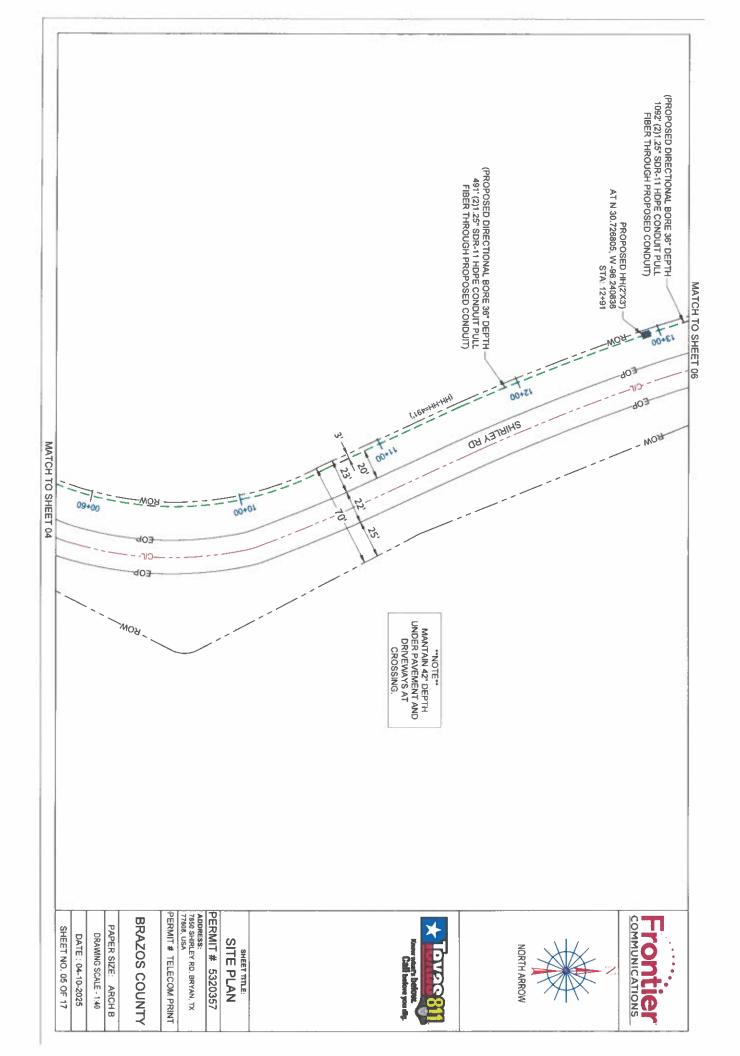


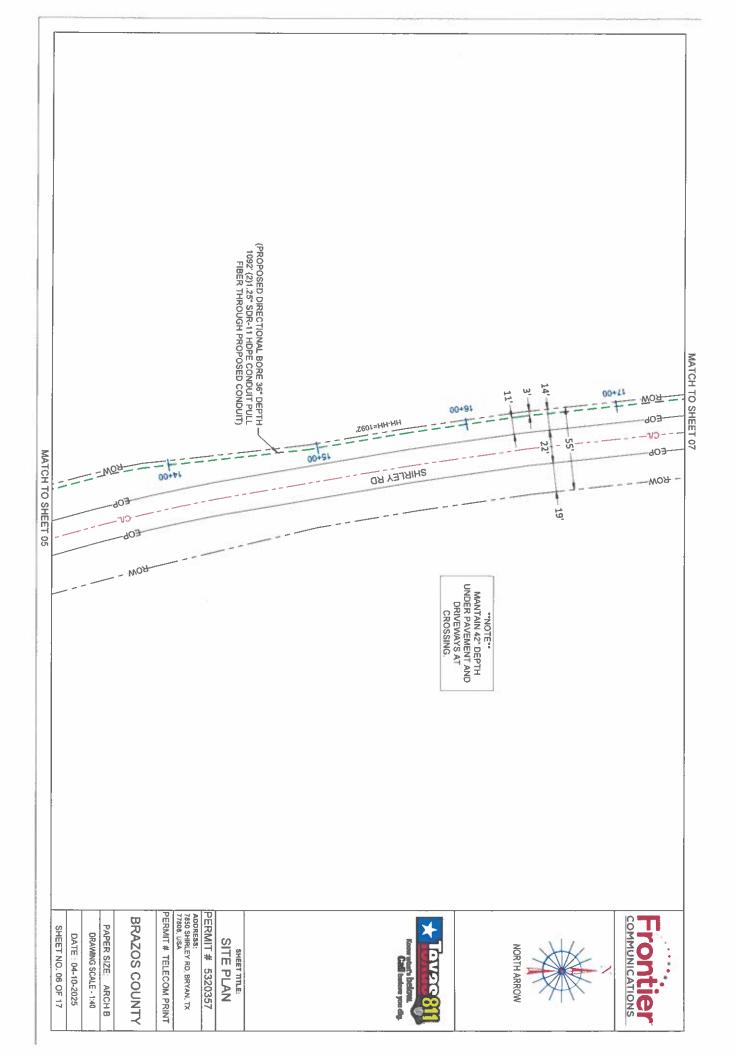


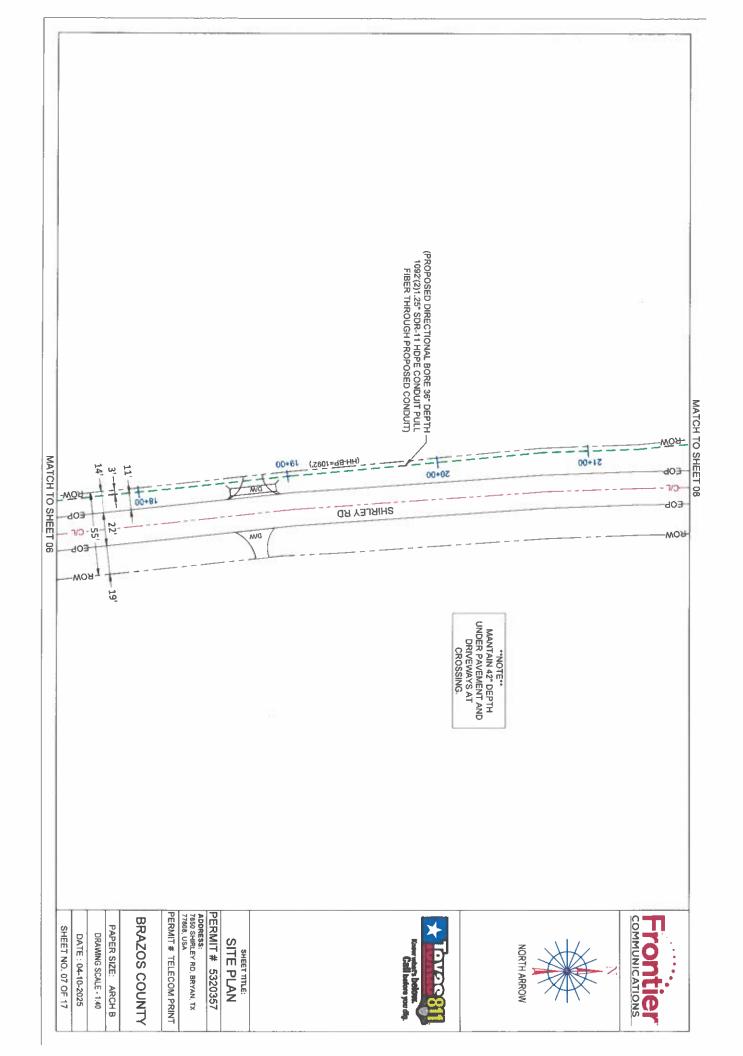
DATE: 04-10-2025 SHEET NO. 02 OF 17

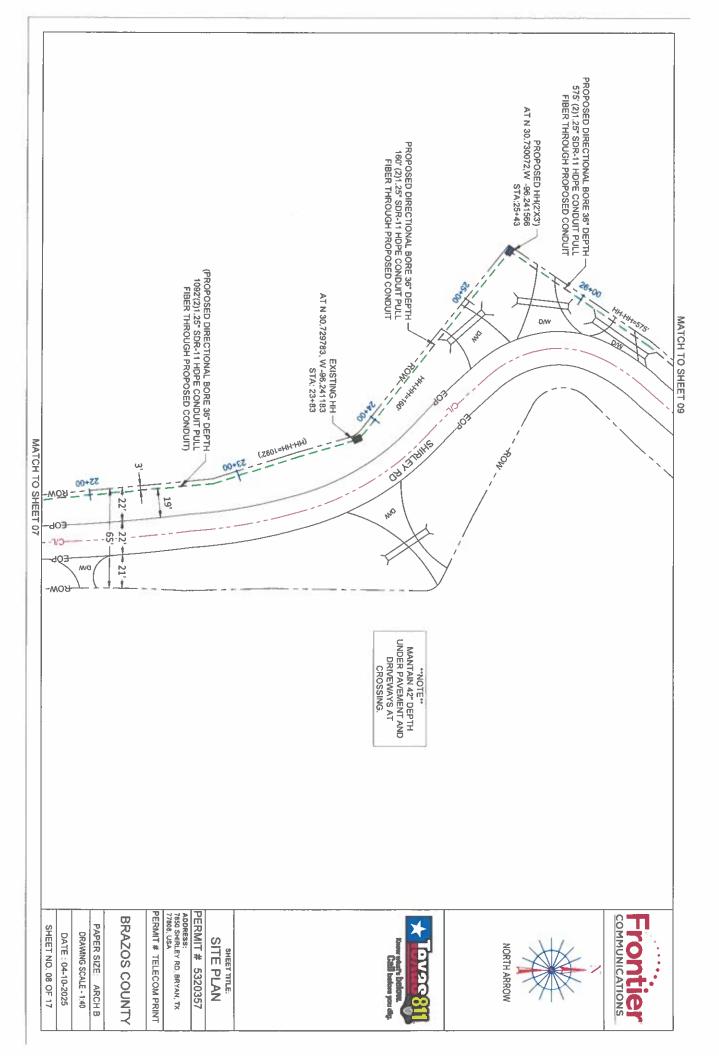


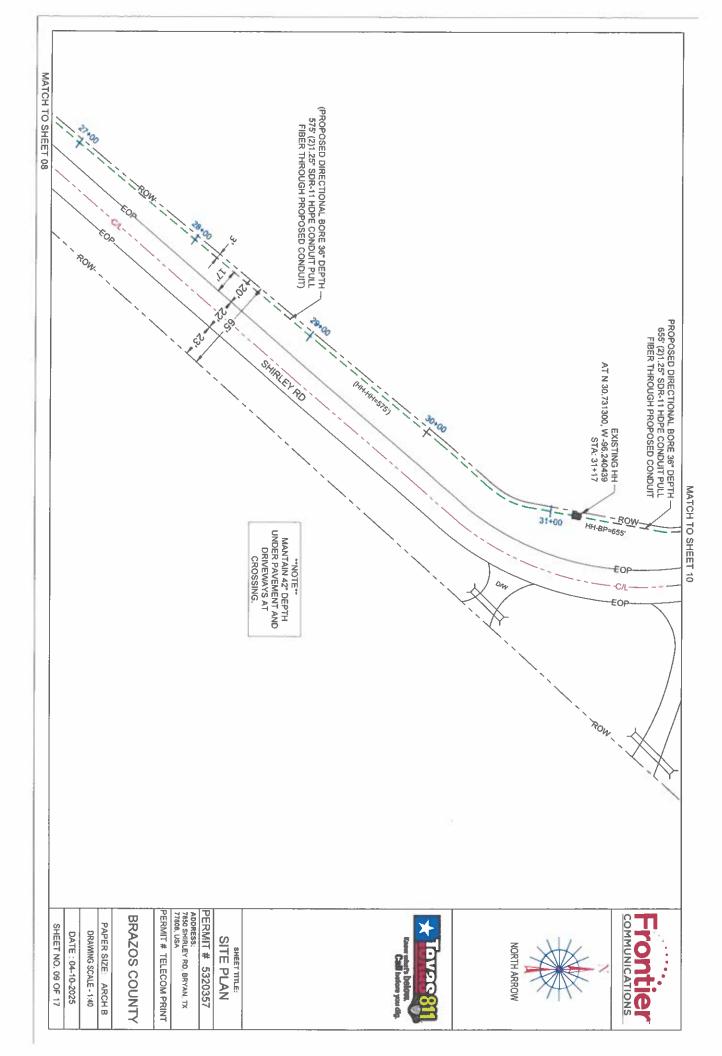


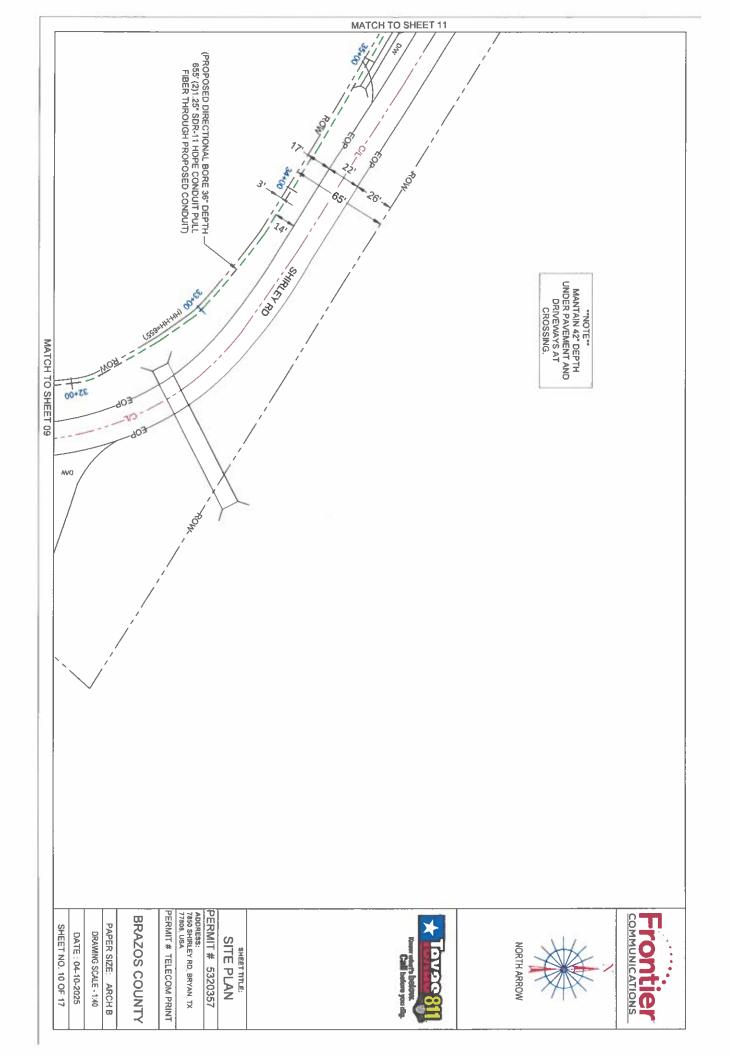


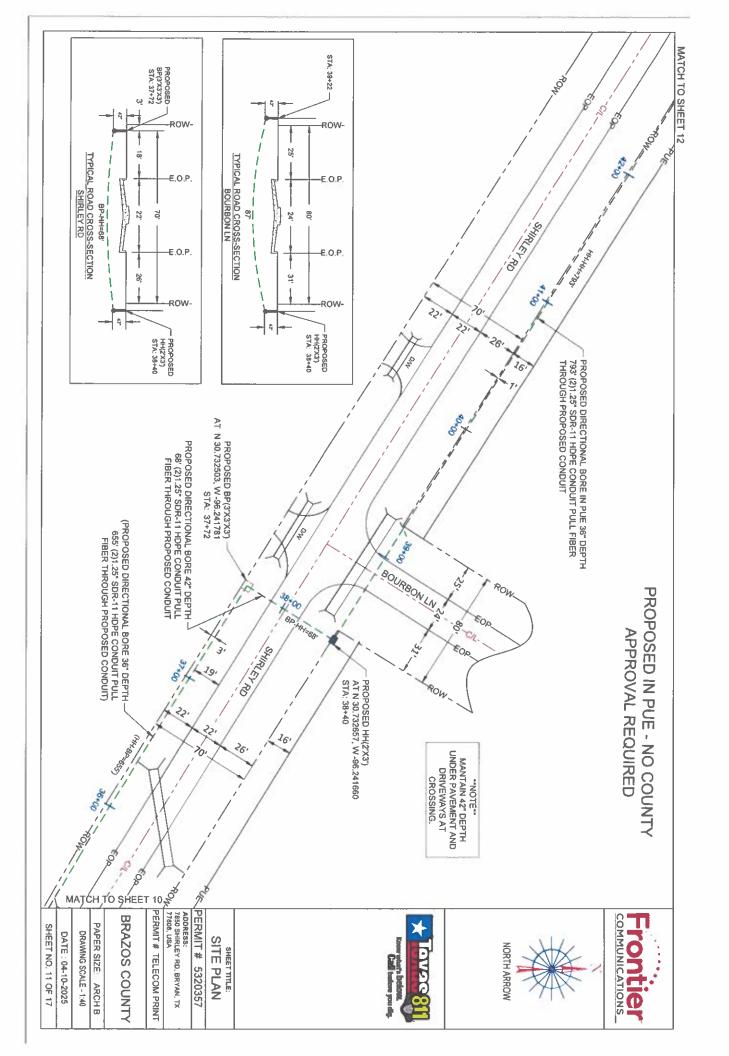


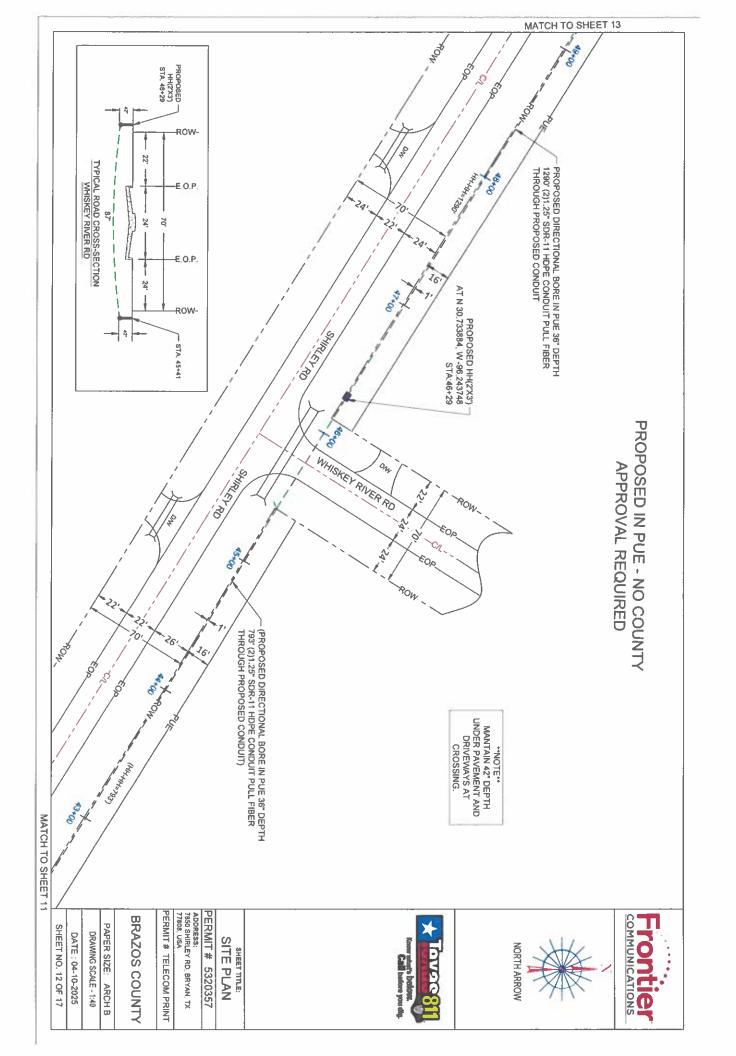


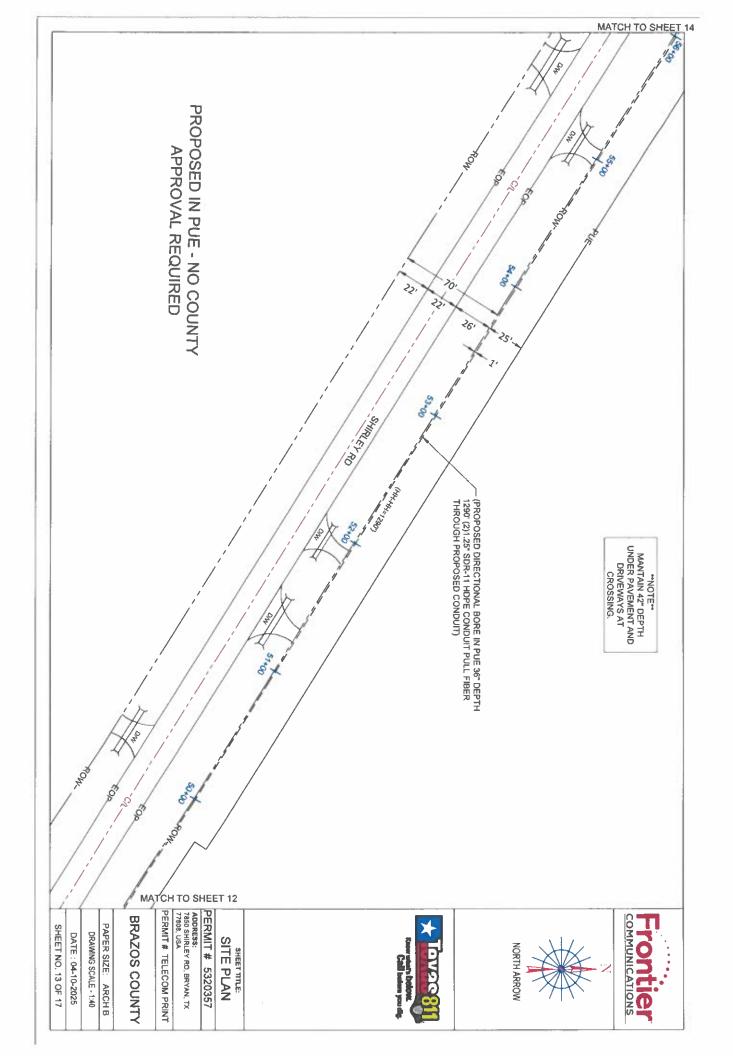


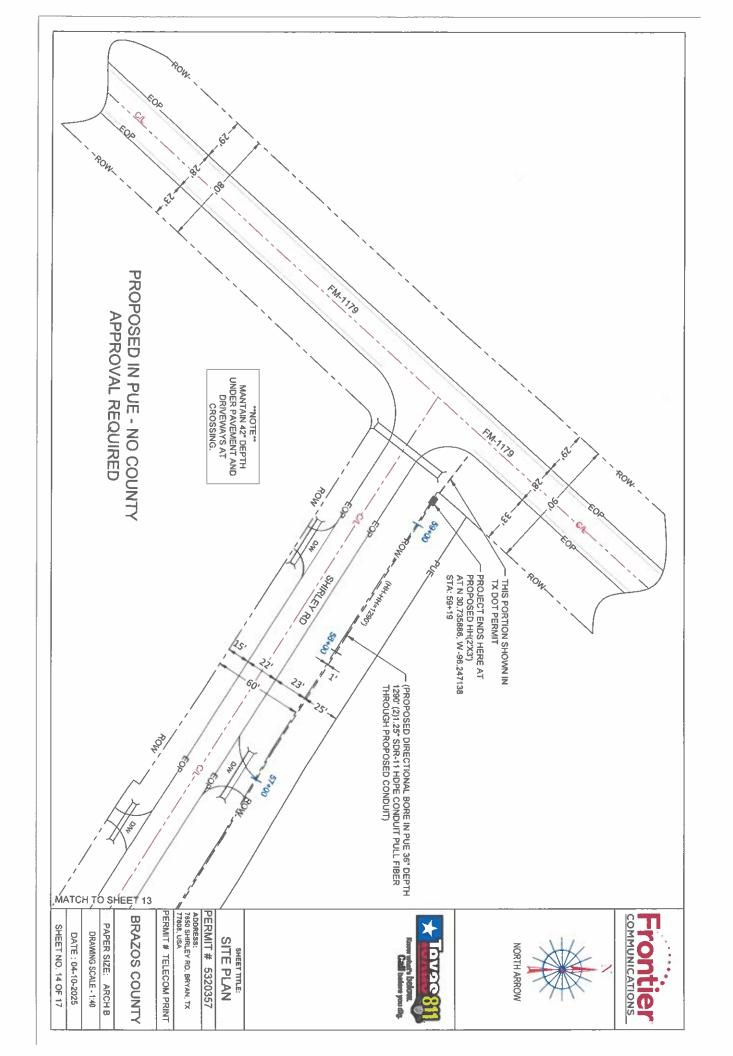


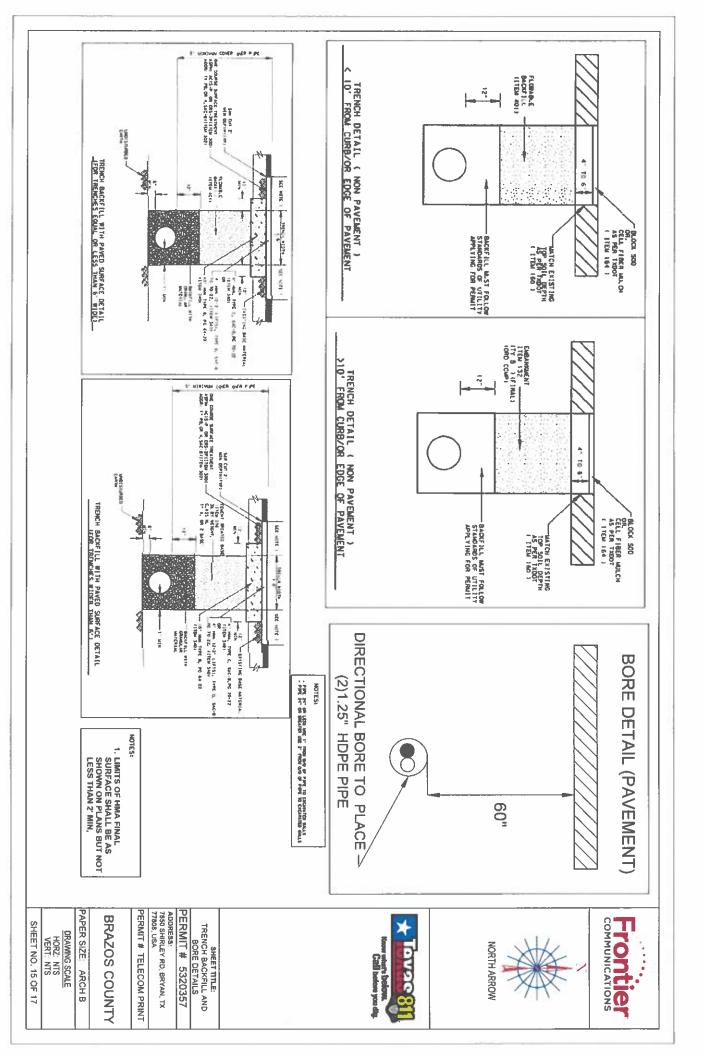


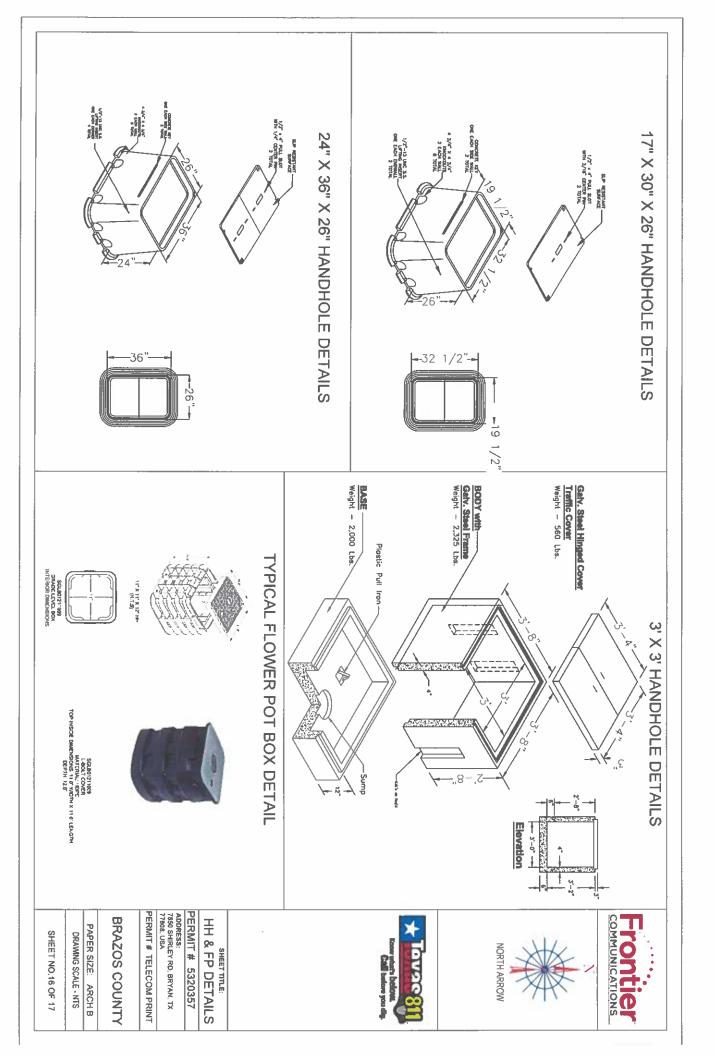


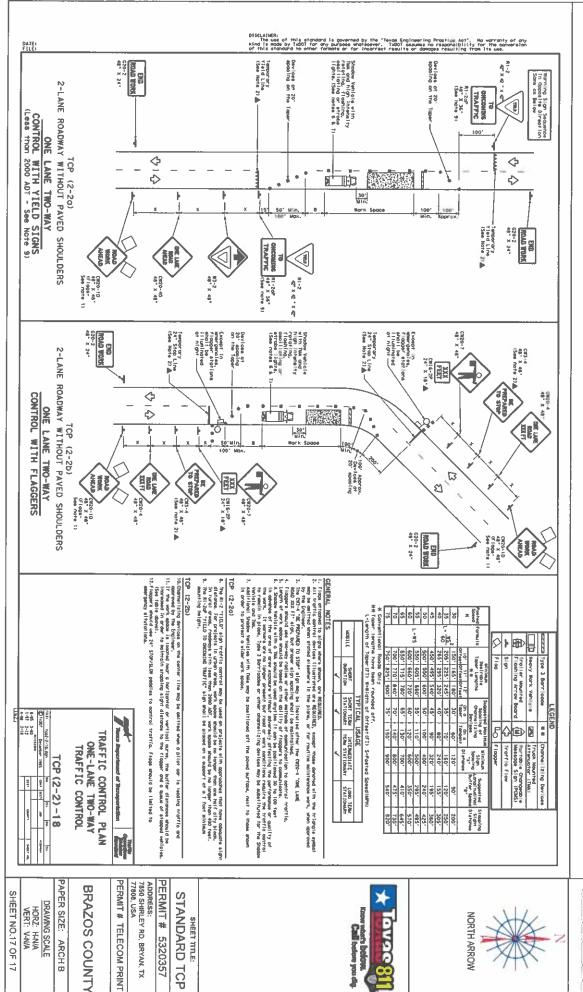














BRAZOS COUNTY ROADWAY SAFETY AND ROAD PRESERVATION STANDARDS FOR WORK CONDUCTED IN BRAZOS COUNTY RIGHTS OF WAY

A. General Requirements

- 1. Adequate drainage shall be maintained in ditches at all times.
- 2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
- 3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
- 4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
- 5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
- 6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

- 1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
- 2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
- 3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
- 4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
- 5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

- 1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

- 2. Plan must be attached to the permit and kept at the job site any time work is being performed.
- 3. Plan must set forth the time of completion for the job.

D. Design Standards

- 1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code*, Section 181.045.
- 2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
- 3. All underground installations shall (these are minimum depths utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
- 4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
- 5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).

Power - 0-2 feet, nominally 1'

Phone - 2-4 feet, nominally 3'

Gas - 4-6 feet, nominally 5'

Cable - 6-8 feet, nominally 7'

- 6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
- 7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
- 8. Crossings under a county road shall:
 - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
 - b. be pressure grouted for the full length of the crossing if the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
- 9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
- c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
- d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
- e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
- f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
- 10. Any installation within ten (10) feet of edge of pavement shall meet the following:
 - a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
- 11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
- 12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
- 13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
- 14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

- 1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
 - -diameter
 - -wall thickness
 - -material specification
 - -minimum yield strength
 - -maximum operation pressure of the pipeline
- 2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
- 3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.
- 4. Petroleum Pipelines:

Depth

Type of Pipeline (below deepest ditch grade) Spc	cial Requirements
Encased Pipe Less than 10' Must be covered with concased Pipe Greater than 10' No concrete pad require	oncrete pad at least 36"deep ed oncrete pad at least 48"deep

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

- 5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
- 6. Natural Gas Distribution is a line that serves the final customer.



DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of the Treasurer's Report for February 2025.

TO: Commissioners Court

DATE: 05/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR Approval

ALTERNATIVES:

ATTACHMENTS:

File NameDescriptionTypeTreasurer s Report Approval February 2025.pdfTreasurer Report ApprovalBackup MaterialFebruary 2025 Treasurer Report.pdfTreasurers Report for February 2025Backup Material

The State of Texas, County of BRAZOS

We, the undersigned, as County Commissioners within and for Brazos County, and the Honorable Duane Peters, County Judge of Brazos County, constituting the entire Commissioners' Court of Brazos County, during a regular meeting of said Court have examined the foregoing report and have caused an order to be entered upon the Minutes of the Commissioners' Court of Brazos County approving said Report as presented and submitted as true and correct by Cristian Villarreal, Treasurer of Brazos County, as provided for in the Revised Statutes of the State of Texas. (Texas Local Government Code, 114.026)

Witness my hand this day of
a mad
Mary Cities
Karen McQueen Ty: Toul for the Bourne County Clerk, County of BRAZOS, State of Texas
County Clerk, County of BRAZOS, State of Texas
Examined and approved in open Commissioners' Court this day of
2025. V
The state of the s
Duane Peters, County Judge
Atual Don
Bentley Nettles Commissioner Precinct #1
Chuck Konderla, Commissioner Precinct #2
Feel Brown
Fred Brown, Commissioner Precinct #3
Winday Western
Wanda J. Watson, Commissioner Precinct #4

Treasurer's Report for the **MONTH FEBRUARY 2025**

FEBRUARY 2025 TREASURER'S REPORT

FUND NUMBER & NAME	CASH BALANCE	INCOMING	INVESTED	SUB-TOTAL	DISBURSED	CASH BALANCE	INVESTED	CK.ACCT.BAL.
	1/31/2025		INTEREST			2/28/2025		2/28/2025
0100 - GENERAL FUND	218,216,929.05	27,761,159.40	464,640.41	246,442,728.86	10,578,186.68	235,864,542.18	146,847,670.38	89,016,871.80
1100 - HOTEL OCCUPANCY TAX	7,767,355.47	322,870.37		8,090,225.84	320,982.03	7,769,243.81		7,769,243.81
1200 - STATE LATERAL ROAD	132,193.49	467.38		132,660.87	-	132,660.87		132,660.87
1300 - UNCLAIMED FUNDS	514,163.20	14,529.94		528,693.14	-	528,693.14		528,693.14
1500 - LAW LIBRARY	198,151.18	9,321.08		207,472.26	6,361.89	201,110.37		201,110.37
1800 - LEOSE FUND	79,549.54	19,241.25		98,790.79	-	98,790.79		98,790.79
1900 - COUNTY RECORDS MANAGEMENT	713,535.78	2,552.76		716,088.54	-	716,088.54		716,088.54
2000 - COUNTY CLERK MGMT.FUND	1,341,527.30	28,673.08		1,370,200.38	15,402.59	1,354,797.79		1,354,797.79
2001 - COUNTY CLERK ARCHIVAL FUND	1,599,408.22	28,404.83		1,627,813.05	80.82	1,627,732.23		1,627,732.23
2200 - COURTHOUSE SECURITY FUND	191,159.34	8,389.87		199,549.21	684.80	198,864.41		198,864.41
2201 - JUSTICE COURT SECURITY FUND	273,558.09	3,717.37		277,275.46	-	277,275.46		277,275.46
2300 - DISTRICT CLERK MANAGEMENT FUND	333,102.97	11,814.99		344,917.96	6,087.11	338,830.85		338,830.85
2301 - DISTRICT CLERK ARCHIVAL FUND	1,633.97	35.78		1,669.75	-	1,669.75		1,669.75
2400 - JUSTICE @ PEACE - TECHNOLOGY FUND	81,080.39	2,635.50		83,715.89	43.33	83,672.56		83,672.56
2401 - CO.& DIST.COURT TECHNOLOGY FUND	139,446.99	1,185.29		140,632.28	-	140,632.28		140,632.28
2500 - SPECIAL FORFEITURE FUND	79,872.98	282.40		80,155.38	-	80,155.38		80,155.38
2600 - D/A HOT CHECK COLLECT FEES	5,502.27	19.45		5,521.72	-	5,521.72		5,521.72
2700 - BAIL BOND BOARD FEES	116,677.65	412.52		117,090.17	-	117,090.17		117,090.17
2900 - VIT INTEREST FUND	407,070.87	5,812.58		412,883.45	-	412,883.45		412,883.45
3000 - COUNTY GRANTS	(429,151.43)	142,674.01		(286,477.42)	406,192.82	(692,670.24)		(692,670.24)
3100 - AMERICAN RESCUE PLAN ACT	20,345,376.45	-	63,594.54	20,408,970.99	982,820.68	19,426,150.31	17,486,017.88	1,940,132.43
3200 - SB 22 2023 RURAL	924,811.50	3,269.74		928,081.24	41,364.33	886,716.91		886,716.91
3400 - D/A CRIME FUND	196,744.08	5,656.35		202,400.43	18,550.67	183,849.76		183,849.76
3500 - PRIMARY ELECTION SERVICES	47,916.19	11,537.67		59,453.86	221.55	59,232.31		59,232.31
3901 - BC HOUSING FINANCE CORP	522,696.05	1,848.03		524,544.08	-	524,544.08		524,544.08
4320 - CO 2020	4,772,438.48	1,892.38	13,826.58	4,788,157.44	232,940.60	4,555,216.84	4,017,882.72	537,334.12
4323 - ON SYSTEM ROAD BOND-TXDOT	14,140,854.32	3,473.59	45,437.71	14,189,765.62	210,983.97	13,978,781.65	13,203,824.06	774,957.59
43231 - OFF SYSTEM ROAD BOND	6,141,781.49	4,676.89	16,640.63	6,163,099.01	-	6,163,099.01	4,835,615.71	1,327,483.30
43232 - 2023 CERTIFICATES OF OBLIGATIONS	10,679,882.28	4,163.15	32,813.05	10,716,858.48	-	10,716,858.48	9,535,194.18	1,181,664.30
4500 - GEN.PERMANENT IMPV.	17,325,290.23	-		17,325,290.23	62,556.87	17,262,733.36		17,262,733.36
5000 - HEALTH & LIFE INSURANCE	14,861,464.12	2,172,268.23		17,033,732.35	2,648,977.84	14,384,754.51		14,384,754.51
5800 - COUNTY ATTORNEY OPERATING FUND	69,619.35	30.00		69,649.35	-	69,649.35		69,649.35
6000 - PAYROLL	1,881,821.64	6,667,686.56		8,549,508.20	6,646,402.47	1,903,105.73		1,903,105.73
9100 - HEALTH DEPARTMENT	3,546,115.03	431,418.39		3,977,533.42	314,936.45	3,662,596.97		3,662,596.97
9300 - REGIONAL MOBILITY AUTHORITY	48,358.84	170.98		48,529.82	3,744.00	44,785.82		44,785.82
9700 - COMMUNITY SUPERVISION	1,238,369.08	241,995.18		1,480,364.26	375,120.38	1,105,243.88		1,105,243.88
TTL.OF ACCTS.IN POOL	328,506,306.45	37,914,286.99	636,952.92	367,057,546.36	22,872,641.88	344,184,904.48	195,926,204.93	148,258,699.55
1600 - LOCAL PROVIDER PARTICIPATION	32,237,603.31	136,934.51		32,374,537.82	5,099,494.19	27,275,043.63		27,275,043.63
4100 - GEN.OBLIG.DEBT SVC.	13,694,138.61	2,187,902.70	13,931.56	15,895,972.87	889,000.00	15,006,972.87	4,048,393.92	10,958,578.95
			,	,	,	. ,	,	, ,
TOTAL	374,438,048.37	40,239,124.20	650,884.48	415,328,057.05	28,861,136.07	386,466,920.98	199,974,598.85	186,492,322.13



DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: • FY 24/25 Budget Amendments 29.01 - 29.06

TO: Commissioners Court

FROM: Nina Payne

DATE: 05/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR Request approval.

ALTERNATIVES:

ATTACHMENTS:

<u>File Name</u> <u>Description</u>

29 Coversheet.pdf FY 25 Coversheet 29.01 - 29.06 Cover Memo

<u>29.01 - 29.06.pdf</u> FY 25 Budget Amendments 29.01 - 29.06 Budget Amendment

Type

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2024-2025 BUDGET YEAR

NO. 24/25 29.01 – 29.06

On this the 6th day of May 2025 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

The following proceedings were held:

THAT WHEREAS, on the 6th day of May 2025 the Court heard and approved a budget amendment(s) for the 2024-2025 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 10 September 2024, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 6th day of May 2025.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: Duane Peters, County Judge

Original: County Clerk's Office and

Attached to the original budget

No. 24/25 - 29.01 5/6/2025

Health and Life Insurance Fund Health and Life Insurance Fund Health and Life Insurance Fund Supplies and Other Charges Expenditure Expenditure 2,000.00		0/0/2020				
Fund Administration Contingency Expenditure Health and Life Insurance Fund Administration Supplies and Other Charges Expenditure 2,000.00	FUND NAME	DEPARTMENT NAME	CLASS DESCRIPTION	ACCOUNT CATEGORY	INCREASE	DECREASE
Health and Life Insurance Fund Group Insurance - Administration Supplies and Other Charges Expenditure 2,000.00	Health and Life Insurance	Group Insurance -				
Fund Administration Supplies and Other Charges Expenditure 2,000.00	Fund		Contingency	Expenditure		2,000.0
Fund Administration Supplies and Other Charges Expenditure 2,000.00	Health and Life Insurance	Group Insurance -				
	Fund		Supplies and Other Charges	Expenditure	2,000.00	
			1			
Joelth and Life Inguinance Fund	I alsh and I if a I	F J				

Health and Life Insurance Fund

Reallocation of funds to the correct account to cover bank service charges for the remainder of fiscal year 2025 within the Fund 50000 - Health and Life Insurance Fund.

SAM Date: 4/28/2025

County Judge Approval Date

For Oracle Entry Only					
FUND	DIV	ACCT	Change in Budget	ACCOUNT NAME	
50000	64005000	61130000	(2,000.00)		
50000	64005000	60020000	2,000.00		

No. 24/25 - 29.02 5/6/2025

	OI AGG DEGGRIPTION	ACCOUNT CATECORY	INCREASE	DECREASE
			INCREASE	
Contingency	Contingency			75,000.0
Jail Medical Services	Professional Services	Expenditure	75,000.00	
	DEPARTMENT NAME Contingency Jail Medical Services	Contingency Contingency	Contingency Contingency Expenditure	Contingency Contingency Expenditure

General Fund

Reallocation of funds to the correct account to cover the cost of short term professional staffing in Jail-Medical. Currently, there are several open positions for nursing staff with Texas Board of Nursing Licensure, like Registered Nurse and Licensed Vocation Nurse. The funding will help cover two (2) Registered Nurses for a night shift, 40 hours per week, for 13 weeks. The current contract for Short Term Professional Staffing was approved by Commissioner's Court on February 11, 2025.

SAM Date: 4/28/2025

County Judge Approval Date

or Oracle Entry Only					
FUND	DIV	ACCT	Change in Budget	ACCOUNT NAME	
01000	11001500	61130000	(75,000.00)		
01000	28003000	72590000	75,000.00		

No. 24/25 - 29.03 5/6/2025

		5/6/2025			
FUND NAME	DEPARTMENT NAME	CLASS DESCRIPTION	ACCOUNT CATEGORY	INCREASE	DECREASE
	Road & Bridge -				
General Fund	Administration	Repairs and Maintenance	Expenditure		2,000.00
	Road & Bridge -				
General Fund	Administration	Supplies and Other Charges	Expenditure	2,000.00	
eral Fund					
			· · · · ·		
location of funds to the	e correct accounts to help fund ut	tility expenditures for the rest of t	he fiscal year.	$\overline{}$	
) (
				/ SA	1. 1
	SAM		- Ju	70-	- 5/6/
	O/ IIV				1010

For Oracle Entry Only					
FUND	DIV	ACCT	Change in Budget	ACCOUNT NAME	
01000	56001000	65050000	(2,000.00)		
01000	56001000	61880000	2,000.00		

No. 24/25 - 29.04 5/6/2025

	O/ O/ E O E O				
FUND NAME	DEPARTMENT NAME	CLASS DESCRIPTION	ACCOUNT CATEGORY	INCREASE	DECREASE
	Road & Bridge -				
General Fund	Administration	Repairs and Maintenance	Expenditure		1,200.0
General Fund	Environmental Protection	Supplies and Other Charges	Expenditure	1,200.00	
oneral Fund					

General Fund

Reallocation of funds to the correct accounts to help fund utility expenditures for the rest of the fiscal year. Road & Bridge handles accounts in both the R&B - Administration budget and Environmental Protection budget.

SAM Date: 4/28/2025

FUND DIV ACCT Change in Budget ACCOUNT NAME

01000 56001000 65050000 (1,200.00)

01000 56005000 61880000 1,200.00

County Judge Approval

BRAZOS COUNTY, TEXAS BUDGET AMENDMENTS No. 24/25 - 29.05

5/6/2025

FUND NAME	DEPARTMENT NAME	CLASS DESCRIPTION	ACCOUNT CATEGORY	INCREASE	DECREASE
2020 Certificates of Obligation	R&B Renovations	Capital Outlay	Expenditure		684,862.40
2020 Certificates of Obligation	Road Reconstruction	Capital Outlay	Expenditure	684,862.40	

2020 Certificates of Obligation

Reallocation of funds to the correct account for the Hidden Springs & Stony Brook Culvert Replacement Project. Funding will cover material testing (\$11,399.10), design (\$31,250) and construction cost (\$642,213.30). Construction contract was approved on April 29, 2025.

SAM Date: 4/28/2025

FUND DIV ACCT Change in Budget ACCOUNT NAME

43200 63432020 80101000 (684,862.40)

43200 63432600 80715000 684,862.40

County Judge Approval

No. 24/25 - 29.06 5/6/2025

		0/0/2020	100011117 017500011	WOREAGE	DECREAGE
FUND NAME	DEPARTMENT NAME	CLASS DESCRIPTION	ACCOUNT CATEGORY	INCREASE	DECREASE
	County Judge -			1	
General Fund	Administration	Supplies and Other Charges	Expenditure		275.0
	County Judge -				
General Fund	Administration	Contractual Services	Expenditure	275.00	
		L			
neral Fund					
illocation of funds to the c	correct account to cover the ann	ual contract for JustFOIA, which	is used for open records request		

	SAM
Date:	4/28/2025

For Oracle Entry Only				公司在北京省 省	
FUND	DIV	ACCT	Change in Budget	ACCOUNT NAME	
01000	10000100	60360000	(275.00)		
01000	10000100	71020000	275.00		

County Judge Approval



DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: · Approval of Personnel Change of Status

Commissioners Court TO:

05/01/2025 DATE:

FISCAL IMPACT: False

BUDGETED: False

\$0.00 **DOLLAR AMOUNT:**

Human Resources is requesting the approval of the following Personnel Action Forms

(PAFs). A list of departments is included on the attached coversheet. All positions have

been reviewed and verified that they fall within budget guidelines. Consequence of non-

approval would be to the employee pay and/or position.

ATTACHMENTS:

NOTES/EXCEPTIONS:

File Name **Description Type**

Employment Separations - Public - 05-Cover Sheet Cover Memo

06-25..pdf

Personnel Change of Status

(May 1, 2025)

Commissioners' Court Date:

05-06-2025

Department Submitting Information:

Human Resources

Purpose of Submissions:

Consider and Take Action on Change

Employment

Department Name	Employee Name	
Juvenile Services - Detention Lewis, Cleoph		
Road & Bridge - Administration	Price, Chase	
Sheriff Office - Jail Administration	Caston, Locglord	

Separations

Department Name	Employee Name
District Attorney - Administration	Norsworthy, Jessica
Exposition Center - Administration	Glodz, Damian
Jail Medical Services	Herrera, Naomi
Sheriff Office - Jail Administration	Ellis, Tytianna
Sheriff Office - Jail Administration	West, Jordan
Tax Assessor - Collector - Administration	Harris, Sylvia

Personnel Action Forms

Approved in Commissioners' Court: 05-06-2025
County Judge's or Commissioner's Signature:



DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Approval of Payment of Claims:

a. 8209437 - 8209543b. 9204246 - 9204322

TO: Commissioners Court

DATE: 03/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name Description Type

Bill List-Public 05.06.25.pdf Payment of Claims Cover Memo



DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

5/6/2025

ITEM:

Approval of Payment of Claims:

• a. 8209437 - 8209543

• b. 9204246 - 9204322

TO:

Commissioners Court

DATE:

03/06/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

Description

Bill_List-Public_05.06.25.pdf Bill_List-Internal_05.06.25.pdf Payment of Claims Payment of Claims - Internal **Type**

Cover Memo

Cover Memo

ATTEST: Ban Mcorner KAREN Mc QUEEN COUNTY JUDGE By: Johlingturbourn

Duane Peters
County Judge

APPROVED

Date

Bill List Commissioners Court

Time run: 5/2/2025 10:21:11 AM

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
01000-00000000-20000100-00000-0000-0000	General Fund-No Value-Cash Advance	Employee	Angel*********		TRVL000308307732	(292.70)
	\- Subledger Total-No Value-No Value-	' '	Brian**********		ADV000309542542	890.85
	No Value				TRVL000309512645	(694.49)
			Court***********		ADV000309512836	1,436.13
			Cshal*******els		TRVL000306565567	(680.65)
			Danie**********		ADV000309542564	769.75
			Garre************		TRVL000308647215	(453.94)
			Ignac*********		ADV000309542546	890.85
			Jarvi*********		TRVL000309512749	(661.71)
			Jesse***********		TRVL000304672112	(1,065.68)
			Jonat*******		TRVL000309512790	(798.49)
			Kathr*********		ADV000309219932	1,479.13
			Marie*******zar		TRVL000309775255	(1,186.42)
			Micha*********		ADV000309542556	769.75
					TRVL000304672046	(1,065.68)
			Salom************		ADV000309542560	769.75
					TRVL000304672078	(981.24)
			Sean ***********		ADV000309219978	1,076.13
			Victo***********		TRVL000308646519	(292.70)
			Willi*********		TRVL000309775946	(587.75)
01000-0000000-30340000-0000-0000-00000	General Fund-No Value-Deposits	103239	Hillm**********nd		350	350.00
	Payable \- Brazos Center-No Value-No	103240	Rudde************ading Booster Club - Refund		19460	300.00
	Value-No Value	103241	Tradi*******efund		19531	75.00
01000-00000000-37011100-00000-0000-00000	General Fund-No Value-New Deferred	8253	Texas*********e Department		1025-00434N	170.00
	Revenue Justice of the Peace 1-No Value-No Value		·		1025-00655N-1	96.05
01000-00000000-37012000-00000-0000-00000	General Fund-No Value-Deferred Revenue Justice of the Peace 2-No Value-No Value-No Value	10468	Harri***********************************		W#2438348	500.00
01000-10000100-61210000-00000-0000-00000	General Fund-County Judge \- Administration-Court Costs-No Value- No Value-No Value	95956	Diner************************************	250001818	302OR69872194	7.50
01000-10000100-65540000-00000-0000-00000	General Fund-County Judge \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	10.00
01000-10002000-65540000-00000-0000-000000	General Fund-Veteran Services- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	20.00
01000-11000100-61801000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Travel-No Value-No Value-No Value	Employee	Wanda***********		TRVL000308184993	841.41
01000-11000100-65540000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Copier/Printer/Fax	9038	Xerox***********ons Southwest	250001160	IN5602620	38.00

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
	Maintenance-No Value-No Value-No Value					
01000-11000500-61740000-00000-0000-000000	General Fund-Non\-Departmental- Telephone-No Value-No Value-No Value	96844	Front***********ns of Texas	250001115	210-188-0806-111695-5 0425	2,215.56
01000-11002000-73790000-00000-0000-00000	General Fund-Community Support-10th Court Of Appeals-No Value-No Value- No Value	91584	McLen************************************	250002260	2025APRIL	1,831.08
01000-11010000-71025000-00000-0000-000000	General Fund-Court Support \- Criminal-Contract Services-No Value- No Value-No Value	10803	Texas*****************ublic Safety	250003273	253192	16,879.38
01000-11010000-72201000-00000-1104-000000	Criminal-Court Appointed Attorneys \-	101451	Navar************rney at Law		2101759	650.00
Criminal-Court Appointed Atto County Court at Law #1-No Va Misdemeanor-No Value					2501027	650.00
		103131	Marti***********		2004024	650.00
					2403872	650.00
					2500799	0.00
		103179	Meece**********		2300981	650.00
					2303004	650.00
				2400768	650.00	
					2401353	650.00
					2402035	75.00
					2403869	650.00
					2404593	650.00
		800568	Lewis*******y		2403113	650.00
		800687	Shime**********		2404326	650.00
		802183	Greav**********		2403526	0.00
		802205	Cune,**********		2103568	75.00
					2303382	650.00
					2403457	650.00
		802239	Gimbe************		2404436	650.00
					2404767	650.00
					2500420	650.00
		802266	Rodri*********		2404521	650.00
		95315	Law O***********Maltsberger		2404519	650.00
		95611	Law O********helps, PC, The		2302770	1,325.00
					2304736	650.00
					2400513	650.00
					2404190	650.00
					2404207	650.00
					2404253	650.00
					2500308	75.00
01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \-	102584	The M**********		2202503	650.00
	Criminal-Court Appointed Attorneys \-	103131	Marti**********		2500799	650.00
	County Court at Law #2-No Value-Adult Misdemeanor-No Value	801423	Davis**********		2500008	650.00

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \-	802239	Gimbe************		2402952	650.00
	Criminal-Court Appointed Attorneys \-				2402953	75.00
	County Court at Law #2-No Value-Adult Misdemeanor-No Value	91346	Flani************d		2500160	650.00
	The same of the same	95611	Law O********helps, PC, The		2500567	650.00
01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	103179	Meece***********		Meece Unfiled 42525	75.00
01000-11010000-72204000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Adult Felony-No Value	103179	Meece**********************************		2404112	0.00
01000-11010000-72204000-00000-1104-000000	General Fund-Court Support \-	103179	Meece*********		2300981	0.00
	Criminal-Court Appointed Attorneys \-472nd-No Value-Adult Misdemeanor-				2400768	0.00
	No Value				2402035	0.00
					2404593	0.00
		802205	Cune,**********		2103568	0.00
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value	802183	Greav**********		2403526	1,225.00
		91346	Flani*************d		2203884	1,000.00
					2203885	75.00
01000-11010000-72205000-00000-1104-000000	000-11010000-72205000-00000-1104-000000 General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Misdemeanor-No Value	102584	The M**********		2202503	0.00
		91346	Flani************************************		2203004	650.00
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	100000	Law O************Andreski, PC		2302975	1,000.00
					2302976	75.00
		102584	The M**********		2204184*	350.00
					2401039*	650.00
		102621	Law O***********Medina PLLC		1703371	1,000.00
					2404714	1,000.00
					2500469	1,000.00
		103179	Meece***********		2301088	1,000.00
		801423	Davis*********		2403403	1,800.00
		805046	Gusti**********orney PLLC		2402419	1,000.00
		95315	Law O***********Maltsberger		2304620	1,000.00
					2403953	1,800.00
					2404085	1,000.00
		96368	Price***********		2401839	1,000.00
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \-	102584	The M**********		2501003	225.00
	Criminal-Court Appointed Attorneys \-	102621	Law O***********Medina PLLC		2404550	400.00
	272nd-No Value-Adult Misdemeanor- No Value				2404609	475.00
		103179	Meece**********		2201968	650.00
					2201969	75.00
01000-11010000-72206100-00000-1102-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 272nd-No Value-Adult Felony-No Value	801423	Davis************************************		2403403	750.00

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
01000-11010000-72207000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-No Value-No Value	802183	Greav***********		2400504	0.00
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \-	100000	Law O************Andreski, PC		2301324*	1,000.00
	Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value				2302805	1,000.00
	3013t-NO Value-Addit I elony-No Value	103179	Meece**********		2301966	1,000.00
					2404112	1,000.00
		800687	Shime**********		2104578	1,475.00
					2500498	1,000.00
		802183	Greav**********		2402437	1,000.00
					2402438	600.00
		805046	Gusti**********orney PLLC		2501575	1,000.00
		91346	Flani*************d		2001382*	1,000.00
					2300486*	1,000.00
					2303433*	75.00
		95611	Law O********helps, PC, The		2404373	1,000.00
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	100000	Law O************Andreski, PC		2201018	650.00
		103179	Meece**********		2204929	650.00
		800687	Shime***********		2002488	650.00
					2003322	350.00
		802183	Greav**********		2400504	375.00
		805046	Gusti*********orney PLLC		2501209	725.00
		95611	Law O*********helps, PC, The		2400061	650.00
01000-11010000-72209000-00000-0000-00000	General Fund-Court Support \-	103222	RQ La************ LLC		RQ25- 4-49	120.00
	Criminal-Court Appointed Interpreter-No Value-No Value	92425	Zaval**********		25-0415	170.00
					25-0416	498.40
		95313	USA C***********eters		2914	564.00
					2917	564.00
		96664	Ag Tr**********terpretation Services Llc		433	350.00
01000-11010000-72660000-00000-0000-00000	General Fund-Court Support \-	92512	Sam H***********versity		21327	550.00
	Criminal-Psychiatric Services-No Value- No Value-No Value	96087	Rocke*******PhD PLLC		140023935	1,275.00
01000-11020000-61020000-00000-0000-000000	General Fund-Court Support \- Civil-	90303	Hilli**********		9279	500.00
	Autopsy-No Value-No Value-No Value				9280	500.00
					9281	500.00
					9282	500.00
					9283	500.00
					9284	500.00
					9285	500.00
					9287	500.00
					9288	500.00
01000-11020000-72209000-00000-0000-000000	General Fund-Court Support \- Civil- Court Appointed Interpreter-No Value- No Value-No Value	802262	Harwe************************************		6046	205.00

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
01000-11024720-72110000-00000-1002-000000		101072	Hardy*********		23003280 43025 730	730.00
	Protective Svc \- 472nd-Attorney Fees- No Value-Non Custodial Parents-No				23003280 43025 750	750.00
	Value				23003280 43025 930	930.00
01000-11024720-72110000-00000-1005-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees- No Value-Children-No Value	101623	Buck ************		24001551 42425 1190	1,190.00
01000-11050000-72192000-00000-0000-000000	General Fund-Court Support \-	100065	Mir C*********		920-G	2,362.50
	Guardianship-Guardian Ad \- LITEM-No Value-No Value	103136	Benn **********		921-G 43025	3,216.31
	Value-No Value	91500	Middl*********		901-G 43025	1,995.00
					902-G 43025	2,197.50
01000-11050000-72201000-00000-0000-00000	General Fund-Court Support \- 10313	103136	Benn **********		921-G 43025	0.00
	Guardianship-Court Appointed	91500	Middl*********		901-G 43025	0.00
Attorneys \- County Court at Law #1-No Value-No Value				902-G 43025	0.00	
01000-11050000-72201300-00000-0000-000000		91500	Middl*********		901-G 43025	260.96
	Guardianship-Other Litigation Expenses \- CCL#1-No Value-No Value-No Value				902-G 43025	267.96
01000-11100000-65540000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration- Copier/Printer/Fax Maintenance-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	5.00
01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light	3354	O'Rei*********	250000006	2016-330617	31.45
	Equipment \- Administration-Shop Supplies-No Value-No Value				2016-330674	167.94
$01000\hbox{-}11100000\hbox{-}65950000\hbox{-}00000\hbox{-}00000\hbox{-}00000$	General Fund-Fleet Shop \- Light	10090	SterI**********	250002057	5282816	211.66
	Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No	3354	O'Rei*********	250002926	2016-329213	38.19
	Value				2016-329487	15.47
					2016-330633	24.99
					2016-330663	(38.19)
		96665	Colle*********Lincoln LLC	250003181	419069	39.27
					419080	312.48
				250003298	419046	816.19
01000-11210020-61740000-00000-0000-000000	General Fund-Elections Administrator- Telephone-No Value-No Value-No Value	96844	Front***********ns of Texas	250001115	210-188-0806-111695-5 0425	169.32
01000-11210020-65320000-00000-0000-000000	General Fund-Elections Administrator-	11714	Hart ***********	250002079	INV002669	3,500.00
	Equipment Maintenance-No Value-No Value-No Value				INV002674	1,800.00
01000-11210020-65540000-00000-0000-000000	General Fund-Elections Administrator- Copier/Printer/Fax Maintenance-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	35.00
01000-12000100-60600000-00000-0000-00000	General Fund-County Treasurer \- Administration-Office Supplies-No Value-No Value	91018	StapI*************mmercial Inc	250003029	6030032958	60.46
01000-12000100-65540000-00000-0000-00000	General Fund-County Treasurer \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	20.00

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
01000-12500100-61801000-00000-0000-000000	General Fund-Risk Management \-	Employee	Angel**********		TRVL000308307732	292.70
	Administration-Travel-No Value-No Value-No Value		Victo**********		TRVL000308646519	292.70
01000-12500100-65010000-00000-0000-00000	General Fund-Risk Management \-	100113	Hail **********	250003091	1103	1,000.00
	Administration-Accidents & Claims-No Value-No Value-No Value 1			250003204	1104	1,000.00
				250003209	1105	1,000.00
		152	Acme *************c	250000089	1104534	252.75
		6313	Texas************Counties	250000074	NRDD-0011759	4,743.39
		96158	Eddie**********Shop	250002721	22216905	11,402.16
01000-13000100-61680000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Training-No Value-No Value-No Value	96898	Texas*********tension Service	250003279	E513517	30.00
01000-13000100-61880000-00000-0000-00000	General Fund-Tax Assessor \- Collector \- Administration-Utilities Expenditure-No Value-No Value	20	Bryan************	250000600	2337093 0425	1,673.39
01000-13000100-65540000-00000-00000-000000	General Fund-Tax Assessor \- Collector \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	159.00
01000-14000006-61880000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Utilities Expenditure-No Value-No Value	97206	Optim************************************	250000147	07707-146117-01-1 APR 25	256.74
	General Fund-Information Technology 9794	9794	CDW G*********	250003109	AD6R89A	2,748.18
	\- Non Capital-Computer Maintenance- No Value-No Value-No Value				AD6UP4W	85.30
01000-14000100-60600000-00000-00000-00000	General Fund-Information Technology \- Administration-Office Supplies-No Value-No Value	94806	Perry	250003322	IN-1578905	190.93
01000-14000100-73650000-00000-0000-00000	General Fund-Information Technology \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo******************** of Government	250001246	09399	470.25
01000-14500100-71025000-00000-0000-000000	General Fund-Project Management \- Administration-Contract Services-No Value-No Value	101555	Goodw**************	250001247	4395	2,625.00
01000-15000100-61520000-00000-00000-000000	General Fund-Human Resources \- Administration-Recruiting-No Value-No Value-No Value	95956	Diner************************************	250003218	Dollar Tree 04.21.25	25.00
01000-15000100-61620000-00000-0000-000000	General Fund-Human Resources \- Administration-Subscriptions & Publications-No Value-No Value-No Value	95956	Diner*************	250000696	783134AF-0018	20.00
01000-15000100-65540000-00000-0000-000000	General Fund-Human Resources \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	15.00
01000-16500100-60600000-00000-0000-000000	General Fund-Purchasing \- Administration-Office Supplies-No Value-No Value	91018	Stapl************mmercial Inc	250003007	6030032955	57.76
01000-16500100-61010000-00000-0000-000000	General Fund-Purchasing \- Administration-Advertising \- Legal	103185	Colum***********	250003325	1AF1D71A-0072	23.80

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Notices-No Value-No Value					
01000-16500100-61801000-00000-0000-000000	General Fund-Purchasing \- Administration-Travel-No Value-No Value-No Value	Employee	Willi**********************************		TRVL000309775946	592.90
01000-16500100-65540000-00000-0000-000000	General Fund-Purchasing \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox**********ons Southwest	250001160	IN5602620	5.50
1000-17000100-60440000-00000-0000-00000	General Fund-Facilities Services \-	91161	Prost**********	250002660	S1231403.001	974.18
	Administration-Janitorial Supplies-No Value-No Value				S1231423.001	48.83
01000-17000100-61501000-00000-0000-00000	General Fund-Facilities Services \- Administration-Radio Service-No Value- No Value-No Value	800912	Skyli************************	250000043	47992	412.50
01000-17000100-61740000-00000-0000-00000	General Fund-Facilities Services \- Administration-Telephone-No Value-No Value-No Value	96844	Front************ns of Texas	250001115	210-188-0806-111695-5 0425	84.66
01000-17000100-65050000-00000-0000-00000	General Fund-Facilities Services \-	103216	KPS G*********	250003316	223585	1,563.84
	Administration-Building Maintenance-	11807	Grain**********	250000183	9483585122	281.20
	No Value-No Value				9487385727	150.52
					9489465683	174.96
		11869	Lowes*********	250002220	973687	85.44
					976815	109.15
					978592	133.82
					983296	81.58
		21638	Home **********	250002604	861989663	327.37
					862183092	248.41
		288	Griff************ardware	250000150	211681	25.00
		93186	Batte**********	250000128	P82134873	83.52
01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \-	11869	Lowes*********	250000096	978981	92.90
	Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No	21688	Carri*************C	250000217	14479073-00	375.12
	Value	321	Johns*********	250003111	10439032	842.71
				250003276	10439205	1,199.38
		7141	Baker************mpany LLC	250001767	FU21799	248.23
01000-17000100-65052000-00000-0000-000000		95001	Sherw***********nc	250000084	3365-5	121.49
	Administration-Carpentry & Building Repair-No Value-No Value-No Value				3733-4	108.27
	Repair-No value-No value-No value			250003317	3734-2	211.20
01000-17000100-65053000-00000-0000-00000	General Fund-Facilities Services \-	11909	Mouse************************************	250001332	84215552	67.69
	Administration-Electrical System Maintenance-No Value-No Value-No	262	Deale***********************************	250002603	S101570132.001	114.02
	Value				S101573543.001	243.18
					S101576022.001	99.69
01000-17000100-65055000-00000-0000-000000	General Fund-Facilities Services \- Administration-Surveillance & Security Maintenance-No Value-No Value-No Value	93852	Sentr************ners Inc	250000202	7330	351.81
01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \-	11869	Lowes*********	250000112	984788	78.33

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \-	494	Valle************upply Co Inc	250002796	411566	158.76
	Administration-Plumbing Maintenance- No Value-No Value-No Value	93501	Marks**********	250003321	INV002214289	8,002.70
01000-17000100-65320000-00000-0000-00000	General Fund-Facilities Services \-	100091	Shars**********	250002965	21638948	484.78
	Administration-Equipment Maintenance-No Value-No Value-No	102030	Bass ***********************************	250002966	5287027	252.72
	Value	11682	Napa ***********	250000070	390656	51.69
01000-17000100-65400000-00000-0000-000000	General Fund-Facilities Services \- Administration-Grounds Maintenance- No Value-No Value	95228	SiteO************************************	250003244	152377231-001	257.44
01000-17000100-71206000-00000-0000-000000	General Fund-Facilities Services \-	103143	Easle************e	250003028	16716	836.00
	Administration-Maintenance-No Value-	5645	Texas********icensing & Regulation	250002064	ELBI #32772 FY25	30.00
	No Value-No Value			250003333	10123698	840.00
01000-17000100-71206200-00000-0000-000000	General Fund-Facilities Services \-	102347	Ambas********LC	250001828	INV106533	630.00
	Administration-Carpet Cleaning-No				INV106534	442.50
	Value-No Value				INV106535	660.00
					INV106536	1,264.50
01000-17000100-71206600-00000-0000-000000	General Fund-Facilities Services \- Administration-Grease Trap Services- No Value-No Value	100953	Liqui**************************Solutions of Texas LLC	250000035	SVC2703752	1,196.00
01000-17000100-71206700-00000-0000-000000	General Fund-Facilities Services \- Administration-HVAC Control Contract- No Value-No Value-No Value	100341	Globa*******gy Inc	250000009	149411	340.00
01000-17000100-71512000-00000-0000-00000	General Fund-Facilities Services \-	19837	Unifi**********	250000036	2960131046	14.28
	Administration-Rental \- Uniforms-No				2960131054	103.42
	Value-No Value				2960131059	10.96
					2960131062	9.67
01000-17000200-65320000-00000-0000-000000	General Fund-Landscaping-Equipment	93681	Ikes ************************************	250000037	590059	161.76
	Maintenance-No Value-No Value-No Value	95413	WC Tr**********	250003306	B45110	38.99
01000-17000200-65400000-00000-0000-00000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value Value	102996	Harre************	250002329	INV02021707	597.99
01000-17000200-71080000-00000-0000-00000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	103000	Landm*********oup	250001456	15632	7,365.00
01000-17000200-71512000-00000-0000-000000	General Fund-Landscaping-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*************	250000036	2960131054	2.86
01000-18000100-61970000-00000-0000-000000	General Fund-County Attorney \- Administration-Witness Reimbursement-No Value-No Value-No Value	95956	Diner************************************	250003324	2EIWVX	694.95
01000-18000100-65540000-00000-0000-000000	General Fund-County Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	48.00
01000-18000100-73650000-00000-0000-000000	General Fund-County Attorney \- Administration-Regional Radio System- No Value-No Value-No Value	10231	Brazo************************************	250001246	09399	555.75

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
01000-19000100-61210000-00000-0000-00000		95313	USA C********eters	250002921	2912	3,544.00
	Administration-Court Costs-No Value- No Value-No Value	95956	Diner***********	250003087	PR-ZNZUSHUVKY9GOJDOQ	1.00
$01000\hbox{-}19000100\hbox{-}61801000\hbox{-}00000\hbox{-}0000-000000$	General Fund-District Attorney \-	Employee	Brian**********		TRVL000309512645	899.97
	Administration-Travel-No Value-No Value-No Value		Jarvi**********		TRVL000309512749	661.72
	value-ino value		Jonat*********		TRVL000309512790	798.50
01000-19000100-65540000-00000-0000-000000	General Fund-District Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*********ons Southwest	250001160	IN5602620	48.00
01000-19000100-73650000-00000-0000-000000	General Fund-District Attorney \- Administration-Regional Radio System- No Value-No Value	10231	Brazo************************************	250001246	09399	384.75
01000-20000100-65540000-00000-0000-00000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox***********ons Southwest	250001160	IN5602620	25.00
01000-20010000-65540000-00000-0000-00000	General Fund-District Clerk \- Jury Services-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	10.00
01000-21000100-65540000-00000-0000-00000	General Fund-County Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	48.00
01000-21010000-61295000-00000-0000-00000	General Fund-Vital Statistics/Preservation-Employment Investigations-No Value-No Value-No Value	Employee	Karen************		TRVL000309775270	75.56
01000-22000100-60170000-00000-0000-00000	General Fund-85th District Court \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250003353	IN-1579107	128.91
01000-22000100-60500000-00000-0000-00000	General Fund-85th District Court \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94806	Perry	250003353	IN-1579107	19.38
01000-22000100-60600000-00000-0000-00000	General Fund-85th District Court \- Administration-Office Supplies-No Value-No Value	94806	Perry	250003353	IN-1579107	26.92
01000-22000100-61490000-00000-0000-000000	General Fund-85th District Court \-	94806	Perry	250003353	IN-1579107	56.72
	Administration-Petit Jury Expense-No Value-No Value-No Value	95512	Longh*******house Inc		Check # 41	213.90
01000-22100100-65540000-00000-0000-000000	General Fund-272nd District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	12.00
01000-22600100-65540000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration- Copier/Printer/Fax Maintenance-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	24.00
01000-23000100-65540000-00000-0000-000000	General Fund-County Court at Law #1	9038	Xerox*************ons Southwest	250001160	IN5602620	24.00

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
	\- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value					
01000-24101100-71119000-00000-0000-00000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst********g LLC	250001106	5311	145.00
01000-24201100-60170000-00000-0000-00000	General Fund-Justice of Peace \- Precinct 2 \- Administration- Copier/Printer/Fax Supplies-No Value- No Value-No Value	94806	Perry	250003262	1578493	535.22
01000-24201100-60600000-00000-0000-00000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250003262	1578493	165.86
01000-24201100-61750000-00000-0000-00000	General Fund-Justice of Peace \- Precinct 2 \- Administration- Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T ************	250001342	287310453896X04082025	43.28
01000-24201100-61801000-00000-0000-00000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Travel-No Value-No Value	Employee	Steph***********rum		TRVL000309672524	423.40
01000-24301100-61740000-00000-0000-00000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Telephone- No Value-No Value	96844	Front*************ns of Texas	250001115	210-188-0806-111695-5 0425	113.88
01000-26001000-61740000-00000-0000-00000	General Fund-Community Supervision \- Support-Telephone-No Value-No Value	96844	Front************ns of Texas	250001115	210-188-0806-111695-5 0425	176.32
01000-26001000-73650000-00000-0000-00000	General Fund-Community Supervision \- Support-Regional Radio System-No Value-No Value	10231	Brazo************************************	250001246	09399	171.00
01000-26002000-61740000-00000-0000-00000	General Fund-Health Department \- Support-Telephone-No Value-No Value-No Value	96844	Front*************ns of Texas	250001115	210-188-0806-111695-5 0425	103.16
01000-28000100-60080000-00000-0000-00000	General Fund-Sheriff Office \-	93357	Galls**********	250002714	031101056	1,638.56
	Administration-Clothing/Uniforms-No Value-No Value-No Value			250003173	031075672	165.95
01000-28000100-60170000-00000-0000-00000	General Fund-Sheriff Office \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl********************mmercial Inc	250003153	6030032977	26.66
01000-28000100-60320000-00000-0000-00000	General Fund-Sheriff Office \- Administration-Firearms Readiness-No Value-No Value	10805	Champ*********************poration	250003156	0000344015	13,469.50
01000-28000100-60400000-00000-0000-00000	General Fund-Sheriff Office \-	102939	Batte**********	250003159	2266783	68.40
	Administration-Investigation Supplies- No Value-No Value	97548	Veriz**********	250003351	9022397278	75.00
01000-28000100-60600000-00000-0000-00000	General Fund-Sheriff Office \-	91018	Stapl*************mmercial Inc	250002915	6030032942	19.79
	Administration-Office Supplies-No Value-No Value				6030032952	54.27
	value-INO Value			250003074	6030032943	57.99
					6030032963	48.59
				250003153	6030032977	39.76
$01000\hbox{-}28000100\hbox{-}61110000\hbox{-}00000\hbox{-}0000-000000$	General Fund-Sheriff Office \-	95956	Diner**********	250003327	45599544	270.00

Account	Account Description	Supplier Number	Party Name	РО	Invoice Number	Invoice Line Amount
	Administration-Conference & Seminar Fees-No Value-No Value-No Value					
01000-28000100-61740000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Telephone-No Value-No Value-No Value	96844	Front************ns of Texas	250001115	210-188-0806-111695-5 0425	249.98
01000-28000100-61801000-00000-0000-000000		Employee	Cshal**********els		TRVL000306565567	680.65
	Administration-Travel-No Value-No Value-No Value		Garre**********		TRVL000308647215	453.94
	value-No value		Jesse*********		TRVL000304672112	1,065.68
			Micha**********		TRVL000304672046	1,065.68
			Paul **********		TRVL000309948099	453.94
			Salom**********		TRVL000304672078	981.24
01000-28000100-65540000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	50.00
01000-28000100-73650000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Regional Radio System- No Value-No Value	10231	Brazo************************************	250001246	09399	7,139.29
01000-28002000-60080000-00000-0000-000000		91345	CC Cr*********	250003340	167437073	198.75
	Administration-Clothing/Uniforms-No Value-No Value-No Value	Employee	Marie*********zar		TRVL000309775255	348.00
01000-28002000-60170000-00000-0000-000000		91018	StapI************mmercial Inc	250000274	6030032956	346.53
	Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value				6030032959	127.29
01000-28002000-60240000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Detention Supplies-No Value-No Value	102609	Handc************************************	250002935	555496	272.80
01000-28002000-60350000-00000-0000-000000	General Fund-Sheriff Office \- Jail	101661	Labat***********Supply Company	250003258	04168441	5,675.83
	Administration-Food and Food	101854	Hilan***********mpany LLC	250003251	0540428259020117	2,340.00
	Supplements-No Value-No Value-No Value	10500	US Fo**********	250003257	4995332	5,726.91
		3691	Flowe**********y	250003107	5038740229	1,979.74
		6151	Perfo************ce Temple	250003254	2662008	5,237.31
		91168	Ruffi***********Service	250003255	1736632	2,325.07
					1736633	907.20
					1736634	1,718.72
		96957	Sysco***********	250003256	867637632	7,889.96
01000-28002000-60440000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Janitorial Supplies-No Value-No Value	21638	Home ************************************		860263102	898.20
01000-28002000-60500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	91018	Stapl**************mmercial Inc	250002952	6030032947	907.35
01000-28002000-60600000-00000-0000-00000	General Fund-Sheriff Office \- Jail	91018	Stapl************mmercial Inc	250000282	6030032949	69.99
	Administration-Office Supplies-No				6030032957	37.76
	Value-No Value			250001686	6030032945	78.69
					6030032946	32.82

Account	Account Description Supplier Number Party Name		PO	Invoice Number	Invoice Line Amount	
01000-28002000-60600000-00000-0000-000000	General Fund-Sheriff Office \- Jail	91018	Stapl*************mmercial Inc	250001686	6030032951	39.58
	Administration-Office Supplies-No				6030032960	30.32
	Value-No Value				6030032964	211.81
					6030032965	18.56
					6030032971	9.28
01000-28002000-61060000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Bonds-No Value-No Value-No Value	161	Anco ************************************		36052	71.00
01000-28002000-61110000-00000-0000-00000	General Fund-Sheriff Office \- Jail Administration-Conference & Seminar Fees-No Value-No Value-No Value	97062	Blinn***********************************	250002446	20252088	9,000.00
01000-28002000-61801000-00000-0000-000000	General Fund-Sheriff Office \- Jail	Employee	Corde*********abile		TRVL000309673019	318.00
	Administration-Travel-No Value-No Value-No Value		Marie********zar		TRVL000309775255	842.58
01000-28002000-61806000-00000-0000-000000	General Fund-Sheriff Office \- Jail	97395	US Co**********	250002049	241502	1,467.50
	Administration-Travel \- Inmate Transport-No Value-No Value-No Value			250003116	243900	1,860.25
01000-28002000-65540000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	430.00
01000-28002000-73650000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Regional Radio System- No Value-No Value	10231	Brazo******************** of Government	250001246	09399	2,479.51
01000-28003000-61395000-00000-0000-000000	General Fund-Jail Medical Services- Inmate \- Health Care-No Value-No Value-No Value	93814	Henry************************************	250000268	40021748	1,283.24
01000-28003000-65540000-00000-0000-000000	General Fund-Jail Medical Services- Copier/Printer/Fax Maintenance-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	135.00
01000-28004000-73650000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Regional Radio System-No Value-No Value	10231	Brazo************************* of Government	250001246	09399	2,052.01
01000-28007000-61802000-00000-0000-000000	General Fund-Inauguration-	Employee	Chris***********		TRVL000309673025	365.00
	Inauguration Travel-No Value-No Value-No Value		Grego**********		TRVL000309343602	365.00
	value-No value		Lonni*********		TRVL000306321691	365.00
01000-30101100-60080000-00000-0000-00000	General Fund-Constable Precinct 1 \- Administration-Clothing/Uniforms-No Value-No Value	102955	Got Y************Wear and Uniforms	250003076	INV127759	926.40
01000-30101100-65540000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	10.00
01000-30101100-71119000-00000-0000-00000	General Fund-Constable Precinct 1 \- Administration-Janitorial Services-No Value-No Value	102840	Cryst********g LLC	250001106	5311	145.00
01000-30101100-73650000-00000-0000-00000	General Fund-Constable Precinct 1 \- Administration-Regional Radio System- No Value-No Value	10231	Brazo******************** of Government	250001246	09399	598.50
01000-30201100-60320000-00000-0000-000000	General Fund-Constable Precinct 2 \-	3486	GT Di***********	250002959	INV1043069	156.15

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Administration-Firearms Readiness-No Value-No Value-No Value					
01000-30201100-73650000-00000-0000-00000	General Fund-Constable Precinct 2 \- Administration-Regional Radio System- No Value-No Value	10231	Brazo******************* of Government	250001246	09399	812.25
01000-30301100-60080000-00000-0000-00000	General Fund-Constable Precinct 3 \- Adminstration-Clothing/Uniforms-No Value-No Value	97555	EDT T***********************************		2502058	16.00
01000-30301100-73650000-00000-0000-00000	General Fund-Constable Precinct 3 \- Adminstration-Regional Radio System- No Value-No Value	10231	Brazo************************************	250001246	09399	513.00
01000-30401100-60080000-00000-0000-00000	General Fund-Constable Precinct 4 \- Administration-Clothing/Uniforms-No Value-No Value	3486	GT Di***********	250000186	UNIV0069757	39.00
01000-30401100-60500000-00000-0000-00000	General Fund-Constable Precinct 4 \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11869	owes************ 250003058		980508	71.23
01000-30401100-73650000-00000-0000-00000	General Fund-Constable Precinct 4 \- Administration-Regional Radio System- No Value-No Value	10231	Brazo******************** of Government	250001246	09399	769.50
01000-31000100-60600000-00000-0000-00000	General Fund-Juvenile Services \- Administration Probation-Office Supplies-No Value-No Value-No Value	91018	Stapl*************mmercial Inc		6030032953 6030032975	39.02 73.39
01000-31000100-65540000-00000-0000-00000	General Fund-Juvenile Services \- Administration Probation- Copier/Printer/Fax Maintenance-No Value-No Value	9038 Xerox**********ons Southwest	Xerox************ons Southwest	250001160	IN5602620	48.00
01000-31000100-73650000-00000-0000-00000	General Fund-Juvenile Services \- Administration Probation-Regional Radio System-No Value-No Value-No Value	10231	Brazo************************************	250001246	09399	128.25
01000-31000110-61740000-00000-0000-00000	General Fund-Juvenile Services \- Administration Court-Telephone-No Value-No Value	96844	Front************ns of Texas	250001115	210-188-0806-111695-5 0425	1,519.21
01000-31000220-60240000-00000-0000-00000	General Fund-Juvenile Services \- Detention-Detention Supplies-No Value-No Value	4792	ICS J***********	250003050	INV808044	738.97
01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \-	101854	Hilan**********mpany LLC	250002895	0540428259020118	309.00
	Detention-Food and Food Supplements-No Value-No Value-No	102244	Broth**********	250001963	00078709	288.85
	Value				00079961	454.45
		16490	Wal-M************c	250003350	01348	6.88
		96917	Gordo**********nc	250003061	9021874620	2,020.04
01000-31000220-60500000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Equipment & I.T. Enhancement-No Value-No Value-No Value	328	Kesco************************************		153216	49.99
01000-31000220-60600000-00000-0000-000000	General Fund-Juvenile Services \-	91018	Stapl************mmercial Inc	250002953	6030032953	30.98
	Detention-Office Supplies-No Value-No Value-No Value			250003266	6030032973	218.20

Account	Account Description	Supplier Number Party Name PO		РО	Invoice Number	Invoice Line Amount
01000-31000220-61395000-00000-0000-00000	General Fund-Juvenile Services \-	93814	Henry************	250002541	40559548	78.28
	Detention-Inmate \- Health Care-No Value-No Value		·		40559549	85.98
01000-31000220-65540000-00000-0000-00000	General Fund-Juvenile Services \- Detention-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	88.00
01000-31000330-65540000-00000-0000-00000	General Fund-Academy \- Community Based-Copier/Printer/Fax Maintenance- No Value-No Value-No Value	9038	Xerox************ons Southwest	250001160	IN5602620	65.00
01000-35500100-60080000-00000-0000-00000	General Fund-Emergency Management \- Administration-Clothing/Uniforms-No Value-No Value-No Value	91345	CC Cr**************	250003041	N809159	115.00
01000-35500100-73650000-00000-0000-00000	General Fund-Emergency Management \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo******************* of Government	250001246	09399	9,405.09
01000-36000100-60170000-00000-0000-00000	General Fund-Exposition Center \-	91018	Stapl************mmercial Inc	250003100	6030032967	83.54
	Administration-Copier/Printer/Fax Supplies-No Value-No Value				6030032969	40.78
01000-36000100-60440000-00000-0000-000000	General Fund-Exposition Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	y 250002773 IN-15		1,957.00
01000-36000100-65400000-00000-0000-00000	General Fund-Exposition Center \- Administration-Grounds Maintenance- No Value-No Value-No Value	1639	Bryan***********nc	250000492 205386		50.70
01000-36000100-65540000-00000-0000-000000	General Fund-Exposition Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox***********ons Southwest	250001160 IN5602620		25.00
01000-36500100-60440000-00000-0000-000000	General Fund-Brazos Center \- Administration-Janitorial Supplies-No Value-No Value	21638	Home ************************************	250003286	861521466	533.94
01000-36500100-61740000-00000-0000-00000	General Fund-Brazos Center \- Administration-Telephone-No Value-No Value-No Value	96844	Front********************ns of Texas	250001115	210-188-0806-111695-5 0425	84.66
01000-36500100-61880000-00000-0000-00000	General Fund-Brazos Center \- Administration-Utilities Expenditure-No Value-No Value	60	Atmos***********	250000635	3061319194 0425	1,917.83
01000-36500100-65540000-00000-0000-000000	General Fund-Brazos Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox************ons Southwest	**************************************		28.00
01000-37000100-61801000-00000-0000-000000	General Fund-County Agriculture	Employee	Ashle**********		TRVL000309512878	441.66
	Extension \- Administration-Travel-No Value-No Value-No Value		Chadd*******ton		TRVL000309512723	99.00
	value-ino value-ino value				TRVL000311180178	260.40
			Emily********		TRVL000311180202	107.59
			Flora**********		TRVL000310090900	471.59
01000-37000100-61880000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan************	250000636	2222726 0425	828.06

Account	Number		Party Name	РО	Invoice Number	Invoice Line Amount
01000-37000100-65540000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration- Copier/Printer/Fax Maintenance-No Value-No Value	9038	Xerox**************ons Southwest	250001160	IN5602620	18.00
01000-38000100-60350000-00000-0000-000000	General Fund-Child Protective Services \- Administration-Food and Food Supplements-No Value-No Value-No Value	103237	Larso************************************		12269095	43.17
01000-38000100-61320003-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Gift-No Value-No Value	103242	Centr************************* of Child Protection Boards		Regional CWB Awards	250.00
01000-38000100-61320009-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Rainbow Room-No Value-No Value-No Value	100294	Phelp************************************		03719	208.77
01000-56001000-61740000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Telephone-No Value-No Value-No Value	96844	Front**************ns of Texas	250001115	210-188-0806-111695-5 0425	0.31
01000-56001000-65540000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	25.00
01000-56001000-65660000-00000-0000-00000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Field Supplies-No Value-No Value-No Value	11682	Napa ***********************************	250003303	388852	199.44
01000-56001000-65670000-00000-0000-00000	General Fund-Road & Bridge \-	1038	Wicks************** Utility District		117322-04102025	22.67
	Administration-Road and Bridge \- Maintenance\-General-No Value-No Value-No Value	96264	Brazo************	250002234	0425-74	8,612.50
01000-56001000-65690000-00000-0000-000000	General Fund-Road & Bridge \-	101555	Goodw**********	250001297	4376	3,000.00
	Administration-Bridge Maintenance-No Value-No Value-No Value			250001302	4380	3,000.00
01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value	19837	Unifi*************	250000135	2960130176	181.62
01000-56001000-72320000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Engineering Consulting- No Value-No Value	101555	Goodw************	250002641	4368	2,200.00
01000-56001000-80715000-00000-0000-00000	1	101555	Goodw*********	250001640	4375	16,140.00
	Administration-Roads \- Capital-No Value-No Value			250001641	4374	8,520.00
01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy	102475	Hydra**********	250001879	096529	380.30
	Equipment-Equipment Maintenance-No Value-No Value-No Value				096530	265.90
	value-ino value	102949	Holt ******** Texas LLC	250003140	X303048742:01	270.02
					X303048794:01	800.10
					X303048930:01	52.55
					X303048977:01	(270.02)
					X303048978:01	(543.39)
					X303048980:01	(52.55)
		11682	Napa ***********	250003127	386632	170.10

Account	Account Description Supplier Number Party Name		Party Name	РО	Invoice Number	Invoice Line Amount
01000-56002000-65320000-00000-0000-00000	General Fund-Fleet Shop \- Heavy	11682	Napa ************	250003127	391009	763.80
	Equipment-Equipment Maintenance-No				391136	535.80
	Value-No Value	21268	Brazo*********	250000055	641999-25	7.50
					642000-25	7.50
					667206-25	7.50
		2236	R B E*******	250002273	CM09793	(373.56)
					CM09813	(390.26)
					SI136252	396.70
					SI136320	390.26
		73	Musta*************	250002765	PART6917274	100.36
					PART6917275	19.88
		97529	Lones************** Bryan	250000898	X220223619:01	33.25
					X220223962:01	(33.25)
					X220223963:01	30.72
01000-56002000-65720000-00000-0000-00000	General Fund-Fleet Shop \- Heavy	11682	Napa ***********	250002511	390289	35.14
	Equipment-Shop Supplies-No Value-No Value-No Value	97311	Kimba*********	250003309	103303533	381.75
01000-56002000-65850000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Tires-No Value-No Value- No Value	102976	Travi************************************	250003295	C-11814	385.25
· · · · · · · · · · · · · · · · · · ·	General Fund-Fleet Shop \- Heavy	11682	Napa **********	250002334	389542	12.01
	Equipment-Vehicle Maintenance-No Value-No Value-No Value				390723	133.63
	7 4140 710 7 4140 710 7 4140	21268	Brazo**********	250000055	A81957-25	7.50
					D57517-25	7.50
		802094	Rodri***********ment & Auto Repair Inc	250001325	38466	70.00
		96665	Colle*********Lincoln LLC	250002823	419150	233.70
					419151	233.70
01000-56002000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Rental \- Uniforms-No Value-No Value	19837	Unifi***********************************	250002596	2960131039	29.23
01000-56005000-61740000-00000-0000-00000	General Fund-Environmental	101833	Brigh**********	250000169	313741992-04162025	123.69
	Protection-Telephone-No Value-No Value-No Value	96844	Front***********ns of Texas	250001115	210-188-0806-111695-5 0425	412.08
01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value	4582	Wellb************ity District	250000335	306-0720-00 0425	38.13
22000-51000100-65050000-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-Building Maintenance-No Value-No Value	91915	Fasts*******ey	250003108	465-81670	1,242.58
22000-51000100-73650000-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-Regional Radio System- No Value-No Value	10231	Brazo************************** of Government	250001246	09399	256.50
25000-28010000-61801000-00000-0000-000000	Forfeiture Fund-Sheriff Forfeiture Fund- Travel-No Value-No Value	95956	Diner***********	250003392	96538316	351.60
30000-272300-61401000-00000-0000-00000	Brazos County Grant Fund-Texas	95313	USA C*********eters	250003330	2916	384.00
	Indigent Defense Commission Grant\-212\-25\-C03-Interpreters-No Value-No			250003375	2924	684.00

Account	Account Description Supplier Number Party Name		PO	Invoice Number	Invoice Line Amount	
30000-272300-61401000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\- 212\-25\-C03-Interpreters-No Value-No Value-No Value	95313	USA C***********eters			
30000-272300-61620000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\- 212\-25\-C03-Subscriptions & Publications-No Value-No Value-No Value	95956	Diner************************************	250003384	2293109	881.10
30000-283700-60500000-00000-0000-000000	Brazos County Grant Fund-BV Human Trafficking Task Force Development- Equipment & I.T. Enhancement-No Value-No Value-No Value	94874	GovCo***********************************	250003072	76365704 76399615	3,203.10 260.25
30000-283700-61110000-00000-0000-000000	Brazos County Grant Fund-BV Human	95956	Diner**********	250003332	CCAW25-0425-2468-2312	675.00
	Trafficking Task Force Development- Conference & Seminar Fees-No Value-				CCAW25-0425-2469-2313	675.00
	No Value-No Value				CCAW25-0425-2476-2323	675.00
30000-283700-61620000-00000-0000-00000	Brazos County Grant Fund-BV Human Trafficking Task Force Development- Subscriptions & Publications-No Value- No Value-No Value	103236	Marin************	250003347	25-060	8,820.00
30000-304003-60080000-00000-0000-00000	Brazos County Grant Fund-Constable Pct 4 \- Rifle Resistant Body Armor- Clothing/Uniforms-No Value-No Value- No Value	102362	Angel*************	250002442	INV13389-BB	2,116.78
30000-424100-60500000-00000-0000-00000	Brazos County Grant Fund-Metropolitan	91018	Stapl************mmercial Inc	250003069	6030032950	178.91
	Planning \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value				6030032961	104.39
30000-424100-60600000-00000-0000-00000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Office Supplies-No Value-No Value	91018	Stapl*************mmercial Inc	250003069	6030032962	30.19
30000-424100-65540000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	10.00
43200-63432600-80715000-00000-0000-000000	2020 Certificates of Obligation-Road Reconstruction-Roads \- Capital-No Value-No Value-No Value	101555	Goodw**********	240004101	4367	2,520.00
45000-63111000-80890000-00000-00000-000000	Capital Improvement Fund-Fleet Shop\- Light Equipment\-Capital-Vehicles-No Value-No Value-No Value	21268	Brazo************	250003380	248311	16.75
50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*************Counties	2177252025042500		222,802.15
50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*************Counties		2177252025042500	11,147.03
50000-64005100-61740000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Telephone-No Value-No Value-No Value	96844	Front*************ns of Texas	250001115	210-188-0806-111695-5 0425	84.66

Account	Account Description	Supplier Number Party Name		РО	Invoice Number	Invoice Line Amount
50000-64005100-65540000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	10.00
91000-53000100-60500000-00000-0000-000000	Health \- County Health District-Health Department \- Administration- Equipment & I.T. Enhancement-No Value-No Value-No Value	9794	CDW G************************************	250003206	AD7EL1G	107.74
91000-53000100-65540000-00000-0000-000000	Health \- County Health District-Health Department \- Administration- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*************ons Southwest	250001160	IN5602620	145.00
91000-53001000-61801000-00000-0000-000000	Health \- County Health District- Environmental Services Administration- Travel-No Value-No Value	Employee			TRVL000308788656+1	253.00
91000-53002100-60080000-00000-0000-000000	Health \- County Health District-C4 Clinic-Clothing/Uniforms-No Value-No Value-No Value	802008	Monog***********************************	250003036		806.00
91000-53002100-60380000-00000-0000-00000	Health \- County Health District-C4 Clinic-Health Supplies-No Value-No Value-No Value	93814	Henry*************	250003205	40106679 40106680	1,261.20 220.07
91000-532300-60500000-00000-0000-000000	Health \- County Health District- Maternal, Child & Adolescent Health Grant-Equipment & I.T. Enhancement- No Value-No Value-No Value	94874	GovCo************	250002578	76231381	366.54
91000-533200-61010000-00000-0000-00000	Health \- County Health District-Texas A&M Health Science Center Vaccination Project-Advertising \- Legal Notices-No Value-No Value-No Value	94140	Brazo*****************cations	250001189	MC-124129102	1,000.00
91000-538000-65550000-00000-0000-00000	Health \- County Health District- Emergency Preparedness-Radio Maintenance-No Value-No Value-No Value	10231	Brazo************************************	250001264	09399-HD	256.50
97000-551100-69100100-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Travel \- Per Diem-No Value-No Value-No Value	Employee	Jenni**************		TRVL000309542497	279.81
97000-551100-69302000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Conference & Seminar Fees\-CSCD-No Value-No Value-No Value	8524	Texas************iation	250003343	02245	200.00
97000-551100-69309000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Security Services-No Value-No Value Value	102351	TNT S***********************************	240004858	6702	9,937.13
97000-551100-69400000-00000-0000-00000	CSCD \- Community Supervision-Basic Supervision-Office Supplies\-CSCD-No Value-No Value-No Value	94806	Perry	250002709	IN-1578904	107.20
Grand Total						613,442.32



DEPARTMENT: Brazos County Sheriff's Office NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Acknowledgement of the Brazos County Sheriff's Office SB22 Rural Law Enforcement

Grant expenditures in the amount of \$212,000 for the following, Commercial Motor Vehicle

Enforcement Truck, Safety Grill Guards and Firearms.

TO: Commissioners Court

FROM: Paul Martinez

DATE: 04/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: SB22 Grant

REQUIREMENTS:

The Rural Law Enforcement Grant funds may be used to supplement salaries, create new

positions, purchase safety equipment, purchase firearms, and purchase vehicles.

ATTACHMENTS:

File Name Description Type

SB22 Grant Acknowledgement.pdf SB22 Grant Acknowledgement Cover Memo



Brazos County Office Of The Sheriff WAYNE DICKY, SHERIFF

PAUL MARTINEZ, CHIEF DEPUTY OF ENFORCEMENT KEVIN STUART, CHIEF DEPUTY OF CORRECTIONS

1700 West State Highway 21 Bryan, Texas 77803-1300

April 30, 2025

The Honorable Judge Peters The Honorable Commissioner Bentley Nettles The Honorable Commissioner Chuck Konderla The Honorable Commissioner Fred Brown The Honorable Commissioner Wanda Watson

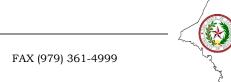
Acknowledgment of use of the Rural Law Enforcement Grant funds for FY 2025.

The rural Law Enforcement grant funds may be used to supplement salaries, create new positions, purchase safety equipment, purchase firearms, and purchase vehicles. The Sheriff's Office will be using \$212,000* for the following:

- Vehicles
 - Commercial Motor Vehicle Enforcement Truck \$107,000
 - This fully equipped pick-up truck will be used to enforce CMV laws, thereby increasing safety on county roads and reducing damage to county infrastructure caused by unpermitted and under-permitted roads.
- Safety Equipment
 - o Grill Guards \$44,000
 - This purchase is already underway and is adding grill guards to Sheriff's Office Patrol and Transport Tahoe's. Grill guards improve the safety of our deputies while also reduce damage to county vehicles in the event of minor crashes or animal strikes.
- **Firearms**
 - M1A1 Rifles \$11,000
 - Purchase 7 Springfield M1A1 Rifles.
 - SWAT Rifle Replacement & Upgrade \$50,000
 - Replace up to 7 fully equipped SWAT rifles.

OFFICE (979) 361-4900

Respectfully, **Brazos County Sheriff's Office**





^{*}Prices are estimates



DEPARTMENT: County Auditor NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Acknowledgement of the Monthly Report from the County Auditor for February 2025.

TO: Commissioners Court

FROM: Marci Turner

DATE: 04/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u> <u>Description</u> <u>Type</u>

<u>Februrary 2025 Monthly Reports.pdf</u> Ferbruary 2025 Monthly Report Cover Memo



Brazos County, Texas BALANCE SHEET (Unaudited) Period Ended February 2025

		Total Total General Special Revenue Funds Funds		Total Debt Service Funds		Total Capital Projec Funds		
ASSETS								
Cash and Cash Equivalents	\$	241,595,830	\$	61,348,414	\$	15,006,973	\$	52,676,689
Prepaid Expenditures		370,170		5,209				
Accounts Receivable		18,749,215		15,570,541		1,714,709		
Inventory		1,250,903						
TOTAL ASSETS	\$	261,966,118	\$	76,924,164	\$	16,721,682	\$	52,676,689
LIABILITIES AND FUND BALANCE Liabilities Accounts Payable Deferred Inflow of Resources Total Liabilities	_	8,320,815 17,726,070 26,046,885		21,950,502 21,950,502		300 1,708,209 1,708,509		1,505,591 1,505,591
Fund Balance								
Reserved and Committed Fund Balance ¹		37,245,214		664,166				
Unreserved Fund Balance		135,757,222		37,012,232		5,685,688		56,520,938
Current Year Change in Fund Balance		62,916,797		17,297,264		9,327,485		(5,349,840)
Total Fund Balance		235,919,233		54,973,662		15,013,173		51,171,098
TOTAL LIABILITIES AND FUND BALANCE	\$	261,966,118	\$	76,924,164	\$	16,721,682	\$	52,676,689

^{1.} Consists of Committed Emergency Fund balance and Statutorily required funds



Year to Date Schedule of Fund Balances - Unaudited

For the Period Ended February 2025

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance February 2025
01000-General Fund	\$ 173,002,435.24	\$ 120,679,527.14	\$ 57,762,729.82	\$ 235,919,232.56
02000-County Health Endowment Fund	-	-	-	-
06000-Commissioners' Court - Non Capital	-	-	-	-
60000-Payroll Agency Fund	-	-	-	-
61000-Flex Benefit Cafeteria Fund	-	-	-	-
11000-Hotel Occupancy Tax Fund	6,763,542.50	1,500,072.47	514,580.27	7,749,034.70
12000-State Lateral Road Fund	264,790.60	32,870.27	165,000.00	132,660.87
13000-Unclaimed Property Fund	97,436.42	9,583.39	-	107,019.81
14000-Appellate Judicial System Fund	-	-	-	-
14010-Court Facility Fund	-	-	-	-
14020-Language Access Fund	-	-	-	-
15000-Law Library Fund	168,037.47	48,909.35	15,836.45	201,110.37
16000-Local Provider Participation Fund	24,884,332.43	33,584,746.25	16,715,311.30	41,753,767.38
17000-Alternative Dispute Resolution Fund	-	-	-	-
18000-Law Enforcement Education Fund	81,233.52	19,241.25	1,683.98	98,790.79
19000-Court Records Preservation Fund	702,725.05	13,363.49	-	716,088.54
20000-County Clerk Records Management Fund	1,298,369.70	150,976.55	94,548.46	1,354,797.79
20010-County Clerk Archival Fund	1,483,421.43	144,532.59	286.77	1,627,667.25
22000-Courthouse Security Fund	158,242.19	42,316.63	1,694.41	198,864.41
22010-Justice Court Security Fund	258,451.45	18,824.01	-	277,275.46
23000-District Clerk Records Management Fund	304,256.19	65,391.19	30,816.53	338,830.85
23010-District Clerk Archival Fund	1,604.26	65.49	-	1,669.75
24000-Justice of the Peace Technology Fund	70,755.58	13,046.85	129.87	83,672.56
24010-County and District Court Technology Fund	134,734.52	5,897.76	-	140,632.28
25000-Forfeiture Fund	38,112.22	44,463.16	2,420.00	80,155.38
26000-District Attorney Hot Check Collections Fund	5,344.06	177.66	-	5,521.72
27000-Bail Bond Board Fund	115,574.85	2,180.51	665.19	117,090.17
28000-Voter Registration Fund	-	-	-	-
29000-Vehicle Inventory Interest Fund	393,226.70	21,260.85	1,604.10	412,883.45
30000-Brazos County Grant Fund	0.00	2,385,218.08	2,019,569.82	365,648.26



Year to Date Schedule of Fund Balances - Unaudited

For the Period Ended February 2025

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance February 2025
31000-American Rescue Plan Act	(0.00)	-	2,060,174.51	(2,060,174.51)
32000-SB 22 2023 Rural Law Enforcement Salary Assistance Program	-	1,068,627.95	205,655.98	862,971.97
33000-Sheriff's Office Crime Fund	115,089.59	1,442.84	1,397.00	115,135.43
34000-District Attorney Crime Fund	211,394.74	40,155.65	67,814.43	183,735.96
35000-Primary Election Services Fund	56,148.43	12,300.35	29,486.47	38,962.31
58000-County Attorney Operating Fund	69,574.35	275.00	-	69,849.35
41000-General Obligation Debt Service Fund	5,685,687.77	10,218,035.10	890,550.00	15,013,172.87
43170-2017 Certificates of Obligation	-	-	-	-
43200-2020 Certificates of Obligation	5,595,985.43	331,482.76	1,442,082.08	4,485,386.11
43230-On System road Bond - TXDOT	15,347,059.27	292,940.43	1,977,314.31	13,662,685.39
43231-Off System Road Bond	6,803,533.52	134,118.16	1,761,225.45	5,176,426.23
43232-2023 Certificates of Obligation	10,509,836.91	207,021.57	-	10,716,858.48
45000-Capital Improvement Fund	18,264,522.41	-	1,134,780.63	17,129,741.78
Total All Fund	\$ \$ 272,885,458.80	\$ 171,089,064.75	\$ 86,897,357.83	\$ 357,077,165.72



Schedule of General Fund Expenditures - Budget to Actual- Unaudited

For the Period Ended Feb-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Feb-25	Percentage Spent as of Feb-25
0000000-Transfers from General Fund	\$ 77,292,768.00	\$ 1,814,235.22	\$ 79,107,003.22	\$ 233,143.00	\$ -	\$ 78,873,860.22	0.29%
10000100-County Judge - Administration	1,581,145.00	-	1,581,145.00	494,823.73	2,970.59	1,083,350.68	31.48%
10002000-Veteran Services	190,429.00	8,835.61	199,264.61	74,437.62	1,148.04	123,678.95	37.93%
10003000-Pre-Trial Bond Supervision	217,973.00	-	217,973.00	78,088.04	-	139,884.96	35.82%
10500000-Budget Office - Administration	441,562.00	-	441,562.00	110,883.52	360.51	330,317.97	25.19%
1100006-Commissioners' Court - Non Capital	-	-	-	-	-	-	N/A
11000100-Commissioners Court - Administration	1,210,023.00	6,651.48	1,216,674.48	436,707.56	8,849.44	771,117.48	36.62%
11000500-Non-Departmental	7,835,433.00	8,249.19	7,843,682.19	3,919,739.80	515,593.85	3,408,348.54	56.55%
11001000-Boonville Cemetery	84,600.00	-	84,600.00	20,102.00	18,792.56	45,705.44	45.97%
11001500-Contingency	7,093,741.00	(2,160,046.16)	4,933,694.84	-	-	4,933,694.84	0.00%
11002000-Community Support	4,872,526.00	-	4,872,526.00	2,711,379.78	1,311,644.97	849,501.25	82.57%
11003000-County Fire Protection	1,116,000.00	-	1,116,000.00	324,500.00	791,500.00	-	100.00%
11004000-County Welfare	5,000.00	-	5,000.00	1,200.00	2,800.00	1,000.00	80.00%
1101000-Court Support - Criminal	5,807,898.00	_	5,807,898.00	1,751,798.93	202,260.49	3,853,838.58	33.64%
11020000-Court Support - Civil	1,644,188.00	(5,000.00)	1,639,188.00	665,930.12	31,632.00	941,625.88	42.56%
11022720-Court Support - Child Protective Svc - 272nd	200,000.00	-	200,000.00	59,264.09	-	140,735.91	29.63%
11023610-Court Support - Child Protective Svc - 361st	150,000.00	-	150,000.00	29,015.00	_	120,985.00	19.34%
11024720-Court Support Child Protective Svc - 472nd	150,000.00	-	150,000.00	77,650.27	_	72.349.73	51.77%
11028500-Court Support - Child Protective Svc - 85th	150,000.00	-	150,000.00	39,112.50	_	110,887.50	26.08%
11030000-Court Support - Mental Health	10,000.00	_	10,000.00	1,750.00	_	8,250.00	17.50%
11040000-Court Support - Child Support Enforcement	10,000.00	-	10,000.00	2,538.56	_	7,461.44	25.39%
11050000-Court Support - Guardianship	312,500.00	-	312,500.00	151,789.21	100,000.00	60,710.79	80.57%
11060000-Court Support - Probate	500.00	-	500.00	-	-	500.00	0.00%
11070000-Alternative Dispute Resolution	50,000.00	-	50,000.00	50,000.00	_	-	100.00%
11080000-Court Support - Other	-	5,000.00	5,000.00	-	_	5,000.00	0.00%
11100000-Fleet Shop - Light Equipment - Administration	979,028.00	-	979,028.00	374,727.62	53,012.51	551,287.87	43.69%
11200200-Collections - Administration	670,497.00	606.62	671,103.62	243,038.20	2,563.13	425,502.29	36.60%
11210020-Elections Administrator	1,334,436.00	22,595.00	1,357,031.00	643,739.15	37,219.75	676,072.10	50.18%
11210026-Elections Administrator - Non Capital	-	-	-	-	-	-	N/A
116002-American Rescue Plan Revenue Replacement - General Government	500,000.00	-	500,000.00	-	500,000.00	_	100.00%
12000100-County Treasurer - Administration	836,453.00	-	836,453.00	273,339.59	3,951.56	559,161.85	33.15%
12500006-Risk Management - Non Capital	-	-	-	-	-	-	N/A
12500100-Risk Management - Administration	700,140.00	130,000.00	830,140.00	206,977.87	82,060.08	541,102.05	34.82%
13000100-Tax Assessor - Collector - Administration	3,310,725.00	685.13	3,311,410.13	1,092,738.00	41,275.51	2,177,396.62	34.25%
13005000-Voter Registration	24,502.00	-	24,502.00	16,265.00	-	8,237.00	66.38%
1400006-Information Technology - Non Capital	4,929,955.00	(125,274.98)	4,804,680.02	2,538,736.64	1,793,205.14	472,738.24	90.16%
14000100-Information Technology - Administration	4,785,104.00	(1,650.00)	4,783,454.00	1,557,768.91	38,299.68	3,187,385.41	33.37%
14500100-Project Management - Administration	10,338,785.00	-	10,338,785.00	159,786.94	8,933.90	10,170,064.16	1.63%
15000006-Human Resources - Non Capital	200,000.00	-	200,000.00	-	-	200,000.00	0.00%
15000100-Human Resources - Administration	1,265,049.00	-	1,265,049.00	385,178.48	32,120.67	847,749.85	32.99%
1600006-County Auditor - Non Capital	-	-	-	-	-	-	N/A



Schedule of General Fund Expenditures - Budget to Actual- Unaudited

For the Period Ended Feb-25

		YTD Budget				Budgeted Funds	Percentage Spent as of
Department	Initial Budget	Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Available as of Feb-25	Feb-25
16000100-County Auditor - Administration	1,829,364.00	60.00	1,829,424.00	668,417.92	30,045.00	1,130,961.08	38.18%
16500006-Purchasing Administration - Non Capital	278,157.00	(49,791.88)	228,365.12	73,562.49	130,902.50	23,900.13	89.53%
16500100-Purchasing - Administration	962,256.00	-	962,256.00	328,362.58	4,444.74	629,448.68	34.59%
17000006-Facility Services - Non Capital	1,972,512.00	(21,734.81)	1,950,777.19	541,864.29	711,689.75	697,223.15	64.26%
17000100-Facilities Services - Administration	4,660,955.00	-	4,660,955.00	1,630,432.67	281,346.39	2,749,175.94	41.02%
17000200-Landscaping	749,683.00	-	749,683.00	231,081.87	99,768.56	418,832.57	44.13%
17000300-Facilities Services - Parking Garage	-	40,000.00	40,000.00	-	-	40,000.00	0.00%
18000100-County Attorney - Administration	3,937,799.00	2,033.84	3,939,832.84	1,310,987.08	18,929.82	2,609,915.94	33.76%
19000006-District Attorney - Non Capital	-	-	-	-	-	-	N/A
19000100-District Attorney - Administration	6,416,959.00	-	6,416,959.00	2,269,414.60	46,684.74	4,100,859.66	36.09%
19010000-District Attorney - Child Protective Services	444,250.00	-	444,250.00	156,837.27	-	287,412.73	35.30%
2000006-District Clerk - Non Capital	-	1,551.10	1,551.10	1,551.10	-	-	100.00%
20000100-District Clerk - Administration	1,556,202.00	919.11	1,557,121.11	552,497.11	693.67	1,003,930.33	35.53%
20010000-District Clerk - Jury Services	543,680.00	3,538.74	547,218.74	186,501.37	-	360,717.37	34.08%
21000006-County Clerk - Non Capital	-	21,734.81	21,734.81	21,734.81	-	-	100.00%
21000100-County Clerk - Administration	1,507,033.00	-	1,507,033.00	528,579.60	79,674.04	898,779.36	40.36%
21010000-Vital Statistics/Preservation	16,700.00	-	16,700.00	964.51	-	15,735.49	5.78%
22000100-85th District Court - Administration	566,704.00	-	566,704.00	218,653.78	5,517.48	342,532.74	39.56%
22100100-272nd District Court - Administration	551,849.00	3,528.74	555,377.74	220,974.88	993.05	333,409.81	39.97%
22200006-361st District Court - Non Capital	-	-	-	-	-	-	N/A
22200100-361st District Court - Administration	566,699.00	-	566,699.00	213,806.66	1,609.10	351,283.24	38.01%
22300100-472nd District Court - Administration	490,599.00	-	490,599.00	162,078.48	1,485.91	327,034.61	33.34%
22500100-Felony Associate Judge/Juvenile Court Referee	367,974.00	-	367,974.00	137,799.32	-	230,174.68	37.45%
22600100-Misdemeanor Associate Court - Administration	552,166.00	-	552,166.00	211,260.98	2,841.24	338,063.78	38.77%
22700100-County Specialty Court Program	303,914.00	10,100.00	314,014.00	60,955.23	10,040.50	243,018.27	22.61%
22800100-Family Associate Court – Administration	602,376.00	-	602,376.00	222,439.28	979.34	378,957.38	37.09%
23000100-County Court at Law #1 - Administration	1,040,101.00	-	1,040,101.00	388,858.57	2,380.58	648,861.85	37.62%
23000200-County Court at Law #1 - Judicial Support	11,091.00	-	11,091.00	100.00	-	10,991.00	0.90%
23000300-County Court at Law #1 - Staff Support	6,600.00	-	6,600.00	2,119.06	-	4,480.94	32.11%
23100006-County Court at Law #2 - Non Capital	-	-	-	-	-	-	N/A
23100100-County Court at Law #2 - Administration	953,226.00	20,000.00	973,226.00	330,994.46	62.00	642,169.54	34.02%
24100006-Justice of Peace - Precinct 1 - Non Capital	-	-	=	-	-	-	N/A
24101100-Justice of Peace - Precinct 1 - Administration	511,911.00	-	511,911.00	186,305.76	7,780.46	317,824.78	37.91%
24200006-Justice of Peace - Precinct 2 - Non Capital	-	-	- -	-	-	-	N/A
24201100-Justice of Peace - Precinct 2 - Administration	476,058.00	981.76	477,039.76	175,212.44	714.08	301,113.24	36.88%
24300006-Justice of Peace - Precinct 3 - Non Capital	-	-		-	-	-	N/A
24301100-Justice of Peace - Precinct 3 - Administration	648,469.00	672.36	649,141.36	242,266.25	8,399.32	398,475.79	38.61%
24401100-Justice of Peace - Precinct 4 - Administration	484,194.00	-	484,194.00	177,381.99	1,393.66	305,418.35	36.92%
26001000-Community Supervision - Support	82,423.00	-	82,423.00	22,963.17	42,114.86	17,344.97	78.96%
26002000-Health Department - Support	83,375.00	17,306.85	100,681.85	37,606.76	47,911.52	15,163.57	84.94%
26002006-Health Department - Support - Non Capital	-	-	- -	-	-	-	N/A



Brazos County, Texas

Schedule of General Fund Expenditures - Budget to Actual- Unaudited

For the Period Ended Feb-25

		YTD Budget				Budgeted Funds	Percentage Spent as of
Department	Initial Budget	Amendments	Total Budget	YTD Expenditures ¹	VTD Obligations	Available as of Feb-25	Feb-25
27000100-Public Defender's Office - Administration	65,095.00	Amendments	65,095.00	20,612.77	TTD Obligations	44,482.23	31.67%
2800006-Sheriff Office - Non Capital	70,000.00		70,000.00	20,012.77		70,000.00	0.00%
28000100-Sheriff Office - Administration	10,813,036.00	143,150.01	10,956,186.01	4,262,226.77	168,039.90	6,525,919.34	40.44%
	20,370,875.00	12,050.00	20,382,925.00	8,098,737.36	587,042.02	11,697,145.62	40.44%
28002000-Sheriff Office - Jail Administration 28002006-Sheriff Office - Jail - Non Capital	1,300,000.00	59,395.00	1,359,395.00	458,173.59	901,221.31	0.10	100.00%
'	+	59,395.00		· · · · · · · · · · · · · · · · · · ·			
28003000-Jail Medical Services	1,454,846.00	-	1,454,846.00	665,911.57	9,275.08	779,659.35	46.41%
28004000-Sheriff Office - CSISD School Security	1,411,250.00	- 05 500 45	1,411,250.00	472,407.82	7,632.05	931,210.13	34.02%
28007000-Inauguration	-	85,580.45	85,580.45	7,300.00	-	78,280.45	8.53%
30101100-Constable Precinct 1 - Administration	817,517.00	8,400.00	825,917.00	312,893.01	17,354.53	495,669.46	39.99%
30201100-Constable Precinct 2 - Administration	1,200,103.00	2,420.00	1,202,523.00	462,713.31	7,236.95	732,572.74	39.08%
30301100-Constable Precinct 3 - Adminstration	805,222.00	-	805,222.00	309,357.20	13,569.61	482,295.19	40.10%
30401100-Constable Precinct 4 - Administration	1,193,077.00	16,800.00	1,209,877.00	464,130.52	5,409.58	740,336.90	38.81%
31000006-Juvenile Services - Non Capital	-	-	-	-	-	-	N/A
31000100-Juvenile Services - Administration Probation	1,005,289.00	(8,658.51)	996,630.49	329,479.14	36,295.99	630,855.36	36.70%
31000110-Juvenile Services - Administration Court	743,464.00	-	743,464.00	281,166.51	7,684.69	454,612.80	38.85%
31000130-Juvenile Services - Administration Community Based	1,014,911.00	-	1,014,911.00	386,704.29	200.00	628,006.71	38.12%
31000140-Juvenile Services - Administration Community Based Mental Health	519,382.00	(375.00)	519,007.00	169,501.38	19.97	349,485.65	32.66%
31000200 - Juvenile Services Detention	-	-	-	-	-	-	N/A
31000220-Juvenile Services - Detention	4,521,900.00	10,623.57	4,532,523.57	1,518,441.44	121,091.76	2,892,990.37	36.17%
31000330-Academy - Community Based	553,526.00	-	553,526.00	210,603.85	1,075.11	341,847.04	38.24%
31040000-JJAEP	-	-	-	-	-	-	N/A
31040030-JJAEP - Community Based	362,156.00	-	362,156.00	140,847.42	-	221,308.58	38.89%
31900000-Juvenile Services - Commodities	7,300.00	-	7,300.00	6,484.10	-	815.90	88.82%
34000100-Indigent Health Care - Administration	8,795,600.00	-	8,795,600.00	819,610.78	-	7,975,989.22	9.32%
340520-American Rescue Plan Revenue Replacement - R U OK Program	-	-	=	-	-	-	N/A
35500006-Emergency Management - Non Capital	-	-	=	-	=	-	N/A
34200100-Forensic Services - Administration	400,509.00	-	400,509.00	-	-	400,509.00	0.00%
35500100-Emergency Management - Administration	591,919.00	1,000.00	592,919.00	129,494.79	105,425.07	357,999.14	39.62%
36000006-Exposition Center - Non Capital	-	-	-	-	-	-	N/A
36000100-Exposition Center - Administration	3,010,002.00	-	3,010,002.00	704,783.65	306,556.85	1,998,661.50	33.60%
36100100-Fair Administration	440,371.00	-	440,371.00	99,978.29	-	340,392.71	22.70%
36500006-Brazos Center - Non Capital	250,000.00	36,100.00	286,100.00	36,100.00	-	250,000.00	12.62%
36500100-Brazos Center - Administration	997,449.00	-	997,449.00	352,415.98	134,693.78	510,339.24	48.84%
37000100-County Agriculture Extension - Administration	699,061.00	-	699,061.00	229,202.23	10,293.09	459,565.68	34.26%
38000100-Child Protective Services - Administration	50,000.00	24.75	50,024.75	13,207.17	3,993.14	32,824.44	34.38%
39000100-Family Protection Service - Administration	20,000.00	-	20,000.00	20,000.00	-	-	100.00%
50000100-County Records Management - Administration	493,491.00	_	493,491.00	176,747.17	4,027.27	312,716.56	36.63%
50000106-County Records Management - Non Capital	-	_	-	-	-,027.27	-	N/A
54001410-Court Facility - Administration	50,000.00	_	50,000.00	_		50,000.00	0.00%
56000006-Road & Bridge - Non Capital	-	_	-	_	_	-	N/A
56001000-Road & Bridge - Administration	28,773,007.00	_	28,773,007.00	5,890,116.44	5,613,350.11	17,096,555.75	39.98%
2000 TOOO-VOAU & DIIUKE - MIIIIIII20140011	20,7/3,007.00	-	20,773,007.00	0,030,110.44	5,015,350.11	17,090,000.75	39.96%



Brazos County, Texas

Schedule of General Fund Expenditures - Budget to Actual- Unaudited

For the Period Ended Feb-25

							Percentage
		YTD Budget				Budgeted Funds	Spent as of
Department	Initial Budget	Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Available as of Feb-25	Feb-25
56002000-Fleet Shop - Heavy Equipment	1,003,112.00	1	1,003,112.00	372,503.20	34,473.87	596,134.93	40.57%
56005000-Environmental Protection	367,057.00	•	367,057.00	112,268.46	236,993.50	17,795.04	95.15%
	\$ 267,646,766.00	\$ 122,298.00	\$ 267,769,064.00	\$ 57,774,836.68	\$ 15,451,551.92	\$ 194,369,690.70	27.35%

^{1.} Year to Date Expenditures will vary from Expenditures on Schedule of Fund Balance Report for the General Fund due to timing variances between the Budgeting System and the General Ledger.

Brazos County, Texas General Long Term Debt Payable by Issue February 28, 2025 (Unaudited)

	Interest Rates (%)	Final Issue	Debt Maturity	Debt Authorized And		De	ebt Outstanding			Remaining Debt Service Require For Fiscal Year 2024	
Debt Issue	And Dates	Date	Date	Issued	Principal		Interest	Totals	Principal	Interest	Totals
Certificates of Obligation 2012 Series, Issued For: Courthouse Renovation, Tax Office, Fleet Maintenance Building, Renovations of Brazos Center and Juvenile Detention Center	2.00 - 5.00 3/1 and 9/1	9/1/2012	9/1/2032	\$ 9,700,000	\$ 2,970,0	000 \$	\$ 234,212	\$ 3,204,	\$ 560,000	\$ 45,325	\$ 605,325
2017 Series, Issued For: Remodel and Juvenile Expansion	2.00 - 4.00 3/1 and 9/1	11/1/2017	9/1/2037	11,650,000	8,450,	000	1,944,000	10,394,	525,000	275,750	800,750
2020 Series Issure For: County Jail Kitchen, Ag Extension Building, Justice of the Peace and Constable Pet 1 building, Land and/or Property for County Facilities including Facilities Services and Road and Bridge Dept., Equipment and vehicles for various County departments, Roof replacement and repair for County owned buildings, County wide road improvements and rehabilitation, and Payment of contractual obligations for professional services in connection with such projects	1.375 -4.00 3/1 and 9/1	10/6/2020	9/1/2040	24,020,000	21,135,	000	4,178,169	25,313,	1,040,000	541,144	1,581,144
2023 Series, Issued For: County Admin Building, County Courthouse, County BISD Building inleuding parking lot, Brazos County Dispatch & Emergency Operations Center, Sheriff Department facilities including central receiving, and Payment of contractual obligations for professional services in connection with such projects	2.60 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	9,290,000	9,105,	000	4,345,675	13,450,	300,000	208,775	508,775
Limited Tax Refunding Bonds 2017 Series, Issued For: Refund portions of the outstanding debt payable from ad valorem taxes	2.25 - 5.00 3/1 and 9/1	11/1/2017	9/1/2034	39,895,000	20,145,	000	2,902,087	23,047,	3,855,000	932,938	4,787,938
General Obligation Bond 2023 Series, Issued For: Improvements to public roads, bridges, and highways within the County, including aquition of land and right-of-way, and Payment of contractual obligations for professional services in connection with such projects.	2.47 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	27,110,000	26,585,	000	13,481,450	40,066,	450 875,000	634,900	1,509,900
Notes from Direct Placements Certificates of Obligation, 2015 Series, Issued For: Courthouse Renovation & Exposition Center Expansion Total Long Term Debt	1.92 3/1 and 9/1	10/13/2015	9/1/2025	9,100,000	1,090,		20,928	1,110,		20,928	1,110,928

Note:

- (1) All debt obligations of Brazos County are payable both as to principal and interest solely from and secured by ad valorem taxes levied against all taxable property within the County.
- (2) The County has the right to call the CO's at any time as long as they "make-whole" the holders of the CO's.



BRAZOS COUNTY BRYAN, TEXAS

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Acknowledgement of the State Inspector's Reports for the November 2024 General

Election.

TO: Commissioners Court

DATE: 05/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name	<u>Description</u>	<u>Type</u>
Brazos November 5 2024 General Inspector Report ED AS.pdf	State Inspector Report 1	Cover Memo
Brazos November 5 2024 General Inspector Report ED EW 1.pdf	State Inspector Report 2	Cover Memo
Brazos November 5 2024 General Inspector Report ED EW 2.pdf	State Inspector Report 3	Cover Memo
Brazos November 5 2024 General Inspector Report EV 10.21 SW.pd	f State Inspector Report 4	Cover Memo
Brazos November 5 2024 General Inspector Report EV 10.25 JM.pdf	State Inspector Report 5	Cover Memo
Brazos November 5 2024 General Inspector Report EV 10.28 SW.pd	f State Inspector Report 6	Cover Memo
Brazos November 5 2024 General Inspector Report EV 11.01 JM.pdf	State Inspector Report 7	Cover Memo

CALLARY OF STATE OF S

ELECTION INSPECTOR REPORT

POLITICAL SUBDIVISION INSPECTED: BRAZOS COUNTY

Name of City, School, County, or other

DATE OF ELECTION:

,05 ,2024

Day Ye

/____

INSPECTOR:

AMIR SANTOS

First and Last Name

INSTRUCTIONS: Provide the Polling Location for each polling place observed b Answer all questions.	y entering the precinct number, facility name and/or physcial address.
Polling Location(s):	
CASTLE HEIGHTS MISSIONARY BAPTIST CHURCH	S A&M CHURCH OF CHRIST
CHURCH OF THE NAZARENE	COLLEGE HEIGHTS ASSEMBLY OF GOD
3. ARBOR OAKS AT CRESTVIEW	7.
BEACON BAPTIST CHURCH	8

				Po	lling L	ocation	(s)		
100		1.	2.	3.	4.	5.	6.	7.	8
PC	DLLING PLACE ACCESSIBILITY								
1.	Do all doorways allowing entrance to and exit from the polling place appear to be wide enough (32-inches wide) to accommodate a wheelchair or walker? (Y or N)	Υ	Y	Υ	Υ	Υ	Υ		
2.	Is the polling place free of any barrier (uneven surfaces, steps, obstacles, etc.) that would impede the path of a person using a wheelchair or walker to the voting area? (Y or N) (If N, describe the nature of the barrier in the comment section.)	Υ	Υ	Υ	Υ	Y	Υ		
3.	Is there at least one accessible parking space large enough for a van designated for individuals with disabilities near the entrance? (Y, N or N/A if there is not a parking area.)	Υ	Υ	Υ	Υ	Υ	Υ		
4.	Does the pathway leading from the parking area to the polling place appear to be at least 36 inches wide? (Y, N or N/A if there is not a parking area.)	Υ	Υ	Υ	Υ	Υ	Υ	2 10	-
5.	If there are stairs necessary for entering or leaving the polling place, is there a non-slip ramp with handrails on both sides that appears to be 36" wide and not too steep? (Y, N or N/A if there are no stairs.)	N/A	N/A	N/A	N/A	Υ	N/A	y	
6.	Does the pathway leading from the parking area to the polling place appear to be free of obstructions? (Y, N or N/A if there is not a parking area) (If N, describe the obstructions in comment section.)	Y	Υ	Υ	Υ	Υ	Υ		
7.	Does the pathway leading from the parking area to the polling place appear to be paved and/or slip resistant? (Y, N or N/A if there is not a parking area) (If N, describe in the comment section.)	Υ	Υ	Υ	Υ	Υ	Υ		
8.	Do all sidewalk curbs adjacent to the accessible entrance of the polling place have curb cuts or non-slip ramps? (Y, N or N/A if there are no curbs.)	Υ	Υ	Υ	Υ	Υ	Υ		
9.	If the polling place is not on ground level, is it accessible by an elevator with doors wide enough to accommodate a wheelchair/walker (32 inches wide)? (Y, N or N/A if polling place is on ground level.)	N/A	N/A	N/A	N/A	N/A	N/A	122	
ELE	CTRONIC VOTING SYSTEMS								
10.	What type of electronic voting system was being used by voters for voting at the polling place? (N/A if none was used) a. HART eSlate b. HART Verity Duo c. HART Verity Touch d. HART Verity Touch e. ES&S iVotronic f. ES&S ExpressVote e. ES&S AutoMARK	A	Α	Α	A	A	A		
11.	If a voter with a disability used the accessible electronic voting device, was the voter able to cast their ballot without assistance (beyond setting the machine up for the voter)? (Y, N or N/A if no voter with a disability voted on the device.)	Υ	N/A	N/A	N/A	N/A	N/A	er i	
12.	Was the thumb drive or flash memory card, whichever is applicable, secured with a lock and numbered seal? (Y, N or N/O)	N/O	N/O	N/O	N/O	N/O	N/O	À	
3.	Did you witness any illegal tampering of the electronic voting devices? (Y or N)	Ν	N	N	N	N	N		
_	Was a chain of custody form used for voting equipment? (Y, N, or N/A if none)		Υ		Υ	Y	Υ		

		1.	2.	3.	4.	5.	6.	7.	8.
15.	Did the equipment operate properly? (Y or N) (If N, detail problem and actions taken by the election officials in the comment area.)	Υ	Υ	Υ	Υ	Υ	Υ		
16.	Did election workers leave ballots and/or voting equipment unattended while the polls were open? (Y or N) (If Y, please describe in comment section.)	Ν	N	N	N	N	N		
17.	Did a voter walk away without pressing "Cast" on the voting machine? If so, did the election workers CANCEL the ballot? (Y, N or N/A if not observed.)	N/A	N/A	N/A	N/A	N/A	N/A		
РО	LL LISTS, SIGNATURE ROSTER, COMBINATION FORM								
	Is the official list of registered voters maintained on paper or electronically (such as an e-pollbook)?	_	_ %	_	_	Е	Е		
	("P" for paper or "E" for electronic.)	E	E	E	E	_	_		
19.	If electronic, what type of device is in use at the polling place? a. ContentActive- Harris County ContentActive E-Pollbook b. Tenex-Precinct Central c. Votec- VoteSafe d. Knowink- Poll Pad e. ES&S-ExpressPoll f. Montgomery County- Montgomery County Elections	D	D	D	D	D	D		¥
20.	Is the poll list used by the election official (either the physical list of registered voters or an e-pollbook) notated to show which voters voted early by personal appearance or by applying to vote by mail? (Y or N)	Υ	Υ	Υ	Y	Υ	Y	-	
21.	Is there a Combination Form or Poll List used by the election workers to add the names of the voters after they checked-in to vote and was the form/list signed after being qualified by the election worker? (The Combination Form/Poll List may be maintained in electronic format.) (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	ř	
PO	LLING PLACE PROCEDURES	7.16							
22	Did the presiding judge print or produce a report (such as a "zero tape") to indicate that zero votes have been cast before opening the polling place? (Y, N or N/O)	Υ	Υ	Υ	Υ	Y	Y		1
23	Are the voting booths positioned in a manner that preserves voters' privacy? (Y or N)	N	Υ	Y	Υ	Υ	Υ		
24	Are all election officials wearing a nametag or badge showing their name and position? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	7	. 1
25	Was each voter asked whether they have still reside at their voter registration address? (Note: The exact form of the question is not important; as long as the address is confirmed. (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ		
26	If a voter indicated that their residence address was different from their address on the list of registered voters and/or the voter was in "suspense" status, did the election official ask the voter to complete a Statement of Residence? If a Statement of Residence was completed, was it placed in an envelope designated for the county voter registrar? (Y, N or N/A if the situation did not occur.)	N/A	Y	N/A	Υ	Y	N/A		
27	. Were voters required to provide an acceptable form of identification? (Y or N)	Υ	Y	Υ	Υ	Υ	Υ		
28	If a voter did not appear on the official list of registered voters, but presented an acceptable form of identification and a current voter registration certificate indicating the voter is registered in this precinct, was the voter allowed to cast a regular ballot? (Y, N or N/A if situation did not occur.)	Υ	N/A	Y	Υ	Υ ,	Y		
29	. If a voter did not appear on the official list of registered voters, but presented an acceptable form of ID and a current voter registration certificate indicating the voter is registered in another precinct, was the voter required to verify that they are a resident of the precinct at which they are voting by acknowledging the voter's affidavit? If a voter cast a ballot under this situation, were they allowed to vote a regular ballot? (Y, N or N/A if situation did not occur)	N/A	N/A	N/A	N/A	Y	Y		14
30	Did you observe electioneering or loitering inside distance markers by: (Y, N or N/O if electioneering was not observed) (If Y, indicate letter.) a. Candidates? b. News / Media? c. Campaign Workers? d. Voters after Voting? e. Other? (Describe in comment section.)	N/O	N/O		N/O	N/O		10 H	2
	Were there visible 100-foot distance markers? (Y or N)	Υ	Υ	Υ	Υ	Y	Υ		
	Is the Voter Information Poster and the Sample Ballot posted in prominent locations in the voting area? $(Y \ or \ N)$	Υ	Υ	Υ	Υ	Υ	Υ		
33.	Is the List of Declared Write-In Candidates (if applicable) posted in each voting booth? (Y, N or N/A if no list of write-in candidates required.)	N	N	N	N	N	N		
	SISTANCE TO VOTER (If you did not observe voter assistance move to the Bilingual Assistance, proceed	d to Qu	estion	37.)					18
_	When assisted by election officials, did two officials perform assistance to the voter? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ		
35.	Were poll watchers allowed to observe assistance if being assisted by two election officials? (Y, N or N/A if no poll watchers were present.)	N/A	N/A	Y	Υ.	N/A	N/A		

			P	olling L	ocatio	n(s)	UA C	
	1.	2.	3.	4.	5.	6.	7.	8.
36. When a voter brought in their own assistant, did the person assisting take the Oath of Assistance a was the name and address of the assistant recorded next to the voter's name on the poll list? (Y, N or N/A, if voter did not bring their own assistant.)		N/A	Y	N/A	Υ	N/A		
BILINGUAL ASSISTANCE			S. A.	All of		300		
37. Are there bilingual written instructions for voters? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ		
38. Are the ballots bilingual? (Y or N)	Y	Y	Y	Y	Y	Y		
39. Are bilingual election clerks available on site? (Y or N)	Y	Y	N	Y	Y	N		
40. Were interpreters requested or needed by voters? (Y or N) (If N go to question 43.)	N N	N	N	Y	N	N		
41. Were voters told they could select an interpreter of their choice if needed? (Y or N)		-		N/A		N/A		
42. Did you observe the oath of interpreter given? (Y, N or N/A if not observed)		_		N/A		N/A		
PROVISIONAL VOTING (If you did not observe any persons voting provisionally, please proceed to Question	-	IN/A	IN/A	IN/A	I	IN/A		
43. Were voters notified they could cast a provisional ballot if the voter did not appear on the list of registered voters or did not have proper identification? (Y, N or N/A if there were not any voters that appeared without an acceptable ID.)	Y	N/A	Υ	Υ	Υ	Υ		
44. Does the polling place have provisional ballots and provisional ballot affidavit envelopes (the envelopes are usually green in color)? (Note: A provisional ballot may be cast on the electronic voting system.) (Y or N	opes Y	Υ	Υ	Υ	Y	Υ		
45. If paper ballots are used, is "Provisional Ballot" stamped or written on the back of the ballot, along with the judge's name? (Y, N, or N/A if provisional optical scan paper ballots are not used.)		Υ	Υ	Υ	Υ	Υ		
46. If paper ballots are used, are secret ballot envelopes (the envelopes are usually white in color) provided to the provisional voter? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Y	Υ	Υ	Υ	Υ	Υ		1
47. Were all provisional voters given a "Notice to Provisional Voter"? (Y or N)	Y	Y	Υ	Υ	Υ	Υ	100	
48. Were voters required to complete the provisional voter affidavit prior to casting their provisional ballot? (Y or N)	Υ	Υ	Υ	Y	Υ	Υ		
49. After marking their provisional ballot, did the voter place their sealed provisional ballot affidavit envelope in a secure ballot box or other container? (Y or N)	Y	Υ	Y	Y	Y	Y	-	
50. Were the names of voters who voted a provisional ballot recorded on the "List of Provisional Voters and noted on the Combination Form? (This may be done on paper or electronic format if an e-poll book is used) (Y or N)	s" Y	Υ	Υ	Υ	Y	Y	3	146
51. After the polls were closed, was the "List of Provisional Voters" placed in the designated envelope? (Y, N or N/A if not at the polling place for closing of the polls.)	Υ	Υ	Υ	Υ	Υ	Υ		
GENERAL QUESTIONS								
52. Were poll watchers in the polling place? (Y or N)	N	N	Υ	Υ	Ν	Υ		
53. Did you observe the poll watcher(s) give their certification of appointment to the Election Judge? (Y, N, N/A if not observed)	N	N	N/A	Υ	N/A			
54. Did the poll watcher(s) wear a badge identifying them as a poll watcher? (Y or N)	N	N	Υ	Υ	N/A	N/A		
55. Did you observe any problems/issues with poll watchers?	N	N	N/A	N	N/A	N		
(Y or N) (If Y, explain in the comments section of this report or attach another page.) 56. Did any problems/issues develop between the judge(s) and the clerks?		-						
(Y or N) (If Y, explain in the comments section of this report or attach another page while at the polling location	n.) N	N	N	N	N	N		
CLOSING THE POLLING PLACE (Only answer questions 60 - 63 if paper ballots were hand counted	at the pollin	g place					4	
57. Were people in line at the closing of polls (by 7 p.m.)? (Y, N, or N/A if you were not at the polling plat the time the polls closed) (If N, please proceed to question 59.)	lace					Υ		
58. If yes to Question 57, were they allowed to vote? (Y or N)	7.5					Υ		
59. Did the judge print out and sign the results tape or tally tape after the polls closed? (Y, N or N/O if y	/ou	-				•		
were not at the polling place for the closing of the polls) (Note: You are required to be at one of the polling locations at closing time.)	е		,	5		Υ		
60. Were there two rotating ballot boxes for receiving voted ballots and one ballot box for depositing counted ballots? (Only if hand counted paper ballots were used) (Y or N)								
61. Were ballots counted while the polls were open on Election Day? (Only if hand counted paper ball were used) (Y or N)	ots				N .	ť	9	795
62. If ballots were counted during the day, was the count begun only after the polls had been open for hour and there were at least 10 ballots in the ballot box? (Only if hand counted paper ballots were used) (Y or N)		.,		,	-	ja -	0	
63. Were ballots counted by a set of counting officers consisting of at least one officer who removed the ballots from the box and read them aloud, and one or more officers who entered the votes cast or original tally sheets? (Only if hand counted paper ballots were used) (Y or N)				· ·	1.8		15.	

A					
			TO SEMAND STREET		
NTRAL COUNTING STATIO	N			A COUNTY	
		·			7
SPECTOR'S SIGNATURE		Edward Mill	在郑州· 敦创	表 15 CM	
his report is true and correct	to the best of my knowledge an	d is an accurate report as observed			

POLITICAL SUBDIVISION INSPECTED: **Brazos County**

Name of City, School, County, or other

DATE OF ELECTION: INSPECTOR:

 $\underbrace{\frac{11}{\text{Month}}}/\underbrace{\frac{05}{\text{Day}}}/\underbrace{\frac{2024}{\text{Year}}} \qquad \underbrace{\frac{\text{Elizabeth Williams}}{\text{First and Last Name}}}$

INS	TRUCTIONS: Provide the Polling Location for each polling place observed by entering the precinct n Answer all questions.	umber,	facility	name :	and/or	physcia	al addre	ess.	
	Legends Event Center 5. First Bapt	ist C	Chur	rch l	Brya	an			
	Rellis Campus 6. Millican U						nurc	h	
۷.	Galilee Baptist Church Justice of	the	Pea	ace	Pct	1			
3.	Zion Church of Kurten Memorial	Stu	den	t Ce	ente	r (M	SC)	
4.	8. <u></u>							<u>′</u>	
				Po	lling Lo	ocation	(s)		
		1.	2.	3.	4.	5.	6.	7.	8.
	LLING PLACE ACCESSIBILITY								
1.	Do all doorways allowing entrance to and exit from the polling place appear to be wide enough (32-inches wide) to accommodate a wheelchair or walker? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
2.	Is the polling place free of any barrier (uneven surfaces, steps, obstacles, etc.) that would impede the path of a person using a wheelchair or walker to the voting area? (Y or N) (If N, describe the nature of the barrier in the comment section.)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
3.	Is there at least one accessible parking space large enough for a van designated for individuals with disabilities near the entrance? (Y, N or N/A if there is not a parking area.)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
4.	Does the pathway leading from the parking area to the polling place appear to be at least 36 inches wide? (Y, N or N/A if there is not a parking area.)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
5.	If there are stairs necessary for entering or leaving the polling place, is there a non-slip ramp with hand-rails on both sides that appears to be 36" wide and not too steep? (Y , N or N / A if there are no stairs.)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
6.	Does the pathway leading from the parking area to the polling place appear to be free of obstructions? (Y, N or N/A if there is not a parking area) (If N, describe the obstructions in comment section.)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
7.	Does the pathway leading from the parking area to the polling place appear to be paved and/or slip resistant? (Y, N or N/A if there is not a parking area) (If N, describe in the comment section.)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
8.	Do all sidewalk curbs adjacent to the accessible entrance of the polling place have curb cuts or non-slip ramps? (Y, N or N/A if there are no curbs.)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
9.	If the polling place is not on ground level, is it accessible by an elevator with doors wide enough to accommodate a wheelchair/walker (32 inches wide)? (Y, N or N/A if polling place is on ground level.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Υ
ELE	CTRONIC VOTING SYSTEMS								
	What type of electronic voting system was being used by voters for voting at the polling place? (N/A if none was used) a. HART eSlate b. HART Verity Duo c. HART Verity Touch d. HART Verity Touch Writer e. ES&S iVotronic f. ES&S ExpressVote e. ES&S AutoMARK	В	В	В	В	В	В	В	В
11.	If a voter with a disability used the accessible electronic voting device, was the voter able to cast their ballot without assistance (beyond setting the machine up for the voter)? (Y, N or N/A if no voter with a disability voted on the device.)	N/A	N/A	N/A	Υ	N/A	N/A	N/A	N/A
12.	Was the thumb drive or flash memory card, whichever is applicable, secured with a lock and numbered seal? (Y, N or N/O)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
	Did you witness any illegal tampering of the electronic voting devices? (Y or N)	N	N	N	N	N	N	N	N
1 /1		/							

		1.	2.	3.	lling Lo 4.	5 .	(s) 6.	7.	8.
15.	Did the equipment operate properly? (Y or N) (If N, detail problem and actions taken by the election officials in the comment area.)	N	Y	Y	Υ	Y	Y	Υ	Y
16.		N	N	N	N	N	N	N	N
17.	Did a voter walk away without pressing "Cast" on the voting machine? If so, did the election workers CANCEL the ballot? (Y, N or N/A if not observed.)	N	N	N	N	N	N	N	N
PΩ	LL LISTS, SIGNATURE ROSTER, COMBINATION FORM								
	Is the official list of registered voters maintained on paper or electronically (such as an e-pollbook)? ("P" for paper or "E" for electronic.) If electronic, what type of device is in use at the polling place?	E	Е	E	E	E	E	E	E
15.	a. ContentActive- Harris County ContentActive E-Pollbook								
	b. Tenex-Precinct Central c. Votec- VoteSafe	D	D	D	D	D	D	D	D
	d. Knowink- Poll Pad		D	U	U	טן	D		
	e. ES&S-ExpressPoll f. Montgomery County- Montgomery County Elections								
20.									
20.	notated to show which voters voted early by personal appearance or by applying to vote by mail? (Y or N)	Υ	Υ	Y	Y	Υ	Y	Y	Y
21.	Is there a Combination Form or Poll List used by the election workers to add the names of the voters								
	after they checked-in to vote and was the form/list signed after being qualified by the election worker? (The Combination Form/Poll List may be maintained in electronic format.) (Y or N)	Υ	Υ	Υ	Υ	Υ	Y	Υ	Υ
POL	LLING PLACE PROCEDURES								
	Did the presiding judge print or produce a report (such as a "zero tape") to indicate that zero votes have been cast before opening the polling place? (Y, N or N/O)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
23.	Are the voting booths positioned in a manner that preserves voters' privacy? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
24.	Are all election officials wearing a nametag or badge showing their name and position? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
	Was each voter asked whether they have still reside at their voter registration address? (Note: The exact form of the question is not important; as long as the address is confirmed. (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
	If a voter indicated that their residence address was different from their address on the list of registered								
	voters and/or the voter was in "suspense" status, did the election official ask the voter to complete a				, .				
ı	Statement of Residence? If a Statement of Residence was completed, was it placed in an envelope designated for the county	Υ	Υ	Υ	N/A	N/A	Υ	N/A	N/A
	voter registrar? (Y, N or N/A if the situation did not occur.)								
27.	Were voters required to provide an acceptable form of identification? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
28.	If a voter did not appear on the official list of registered voters, but presented an acceptable form of		N 1 / A		.,	, .			
	identification and a current voter registration certificate indicating the voter is registered in this precinct, was the voter allowed to cast a regular ballot? (Y, N or N/A if situation did not occur.)	N/A	N/A	N/A	Υ	N/A	Υ	N/A	N/A
	If a voter did not appear on the official list of registered voters, but presented an acceptable form of ID and a current voter registration certificate indicating the voter is registered in another precinct, was the								
	voter required to verify that they are a resident of the precinct at which they are voting by acknowledg-	Υ	N/A	N/A	N/A	N/A	Υ	N/A	Υ
	ing the voter's affidavit? If a voter cast a ballot under this situation, were they allowed to vote a regular ballot? (Y, N or N/A if situation did not occur)								
	Did you observe electioneering or loitering inside distance markers by:						-		
	(Y, N or N/O if electioneering was not observed) (If Y, indicate letter.)								
	a. Candidates? b. News / Media?	N	N	N	Y-D	NI	N	N	N
	c. Campaign Workers?	IN	IN	IN	ט-ז	IN	IN	IN	IN
	d. Voters after Voting? e. Other? (Describe in comment section.)								
21	e. Other? (Describe in comment section.) Were there visible 100-foot distance markers? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
	Is the Voter Information Poster and the Sample Ballot posted in prominent locations in the voting area?								
	(Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
	Is the List of Declared Write-In Candidates (if applicable) posted in each voting booth? (Y, N or N/A if no list of write-in candidates required.)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
ASS	SISTANCE TO VOTER (If you did not observe voter assistance move to the Bilingual Assistance, procee	ed to Qu	estion	37.)					
	When assisted by election officials, did two officials perform assistance to the voter? (Y or N)								
	Were poll watchers allowed to observe assistance if being assisted by two election officials?								
	(Y, N or N/A if no poll watchers were present.)								1

		Polling Location(s)							
		1.	2.	3.	4.	5.	6.	7.	8.
W	When a voter brought in their own assistant, did the person assisting take the Oath of Assistance and ras the name and address of the assistant recorded next to the voter's name on the poll list? We note that the control of the co								
BILIN	IGUAL ASSISTANCE								
37. A	re there bilingual written instructions for voters? (Y or N)	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
	re the ballots bilingual? (Y or N)	Υ	Y	Y	Υ	Υ	Υ	Υ	Υ
39. A	re bilingual election clerks available on site? (Y or N)	N	Υ	N	N	N	N	Υ	N
40. V	/ere interpreters requested or needed by voters? (Y or N) (If N go to question 43.)	N	N	N	N	N	N	N	Ν
41. V	/ere voters told they could select an interpreter of their choice if needed? (Y or N)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
42. D	id you observe the oath of interpreter given? (Y, N or N/A if not observed)							N/A	
PRO	VISIONAL VOTING (If you did not observe any persons voting provisionally, please proceed to Question 52.)								
re	Vere voters notified they could cast a provisional ballot if the voter did not appear on the list of egistered voters or did not have proper identification? (, N or N/A if there were not any voters that appeared without an acceptable ID.)							Υ	Υ
а	oes the polling place have provisional ballots and provisional ballot affidavit envelopes (the envelopes re usually green in color)? (Note: A provisional ballot may be cast on the electronic voting system.) (Y or N)							Υ	Υ
	paper ballots are used, is "Provisional Ballot" stamped or written on the back of the ballot, along ith the judge's name? (Y, N, or N/A if provisional optical scan paper ballots are not used.)							Υ	Υ
	paper ballots are used, are secret ballot envelopes (the envelopes are usually white in color) rovided to the provisional voter? (Y, N, or N/A if provisional optical scan paper ballots are not used.)							Υ	Υ
	/ere all provisional voters given a "Notice to Provisional Voter"? (Y or N)							Υ	Υ
	/ere voters required to complete the provisional voter affidavit prior to casting their provisional allot? (Y or N)							Υ	Υ
	fter marking their provisional ballot, did the voter place their sealed provisional ballot affidavit nvelope in a secure ballot box or other container? (Y or N)							Υ	Υ
а	Vere the names of voters who voted a provisional ballot recorded on the "List of Provisional Voters" and noted on the Combination Form? This may be done on paper or electronic format if an e-poll book is used) (Y or N)							Y	Υ
	fter the polls were closed, was the "List of Provisional Voters" placed in the designated envelope? (, N or N/A if not at the polling place for closing of the polls.)							N/A	N/A
GENE	RAL QUESTIONS								
52. V	/ere poll watchers in the polling place? (Y or N)	Υ	Υ	Υ	Υ	Υ	N	N	Υ
	id you observe the poll watcher(s) give their certification of appointment to the Election Judge? (, N, N/A if not observed)	Υ	Υ	Υ	Υ	Υ	N/A	N/A	Υ
54. D	id the poll watcher(s) wear a badge identifying them as a poll watcher? (Y or N)	Υ	Υ	Υ	Υ	Υ	N/A	N/A	Υ
()	id you observe any problems/issues with poll watchers? ' or N) (If Y, explain in the comments section of this report or attach another page.)	N	N	N	N	N	N/A	N/A	N
	id any problems/issues develop between the judge(s) and the clerks? for N) (If Y, explain in the comments section of this report or attach another page while at the polling location.)	N	N	Ν	Ν	Ν	Ν	N	N
CLOS	ING THE POLLING PLACE (Only answer questions 60 - 63 if paper ballots were hand counted at the	polling	place)						
	/ere people in line at the closing of polls (by 7 p.m.)? (Y, N, or N/A if you were not at the polling place the time the polls closed) (If N, please proceed to question 59.)								
	yes to Question 57, were they allowed to vote? (Y or N)								
59. D	id the judge print out and sign the results tape or tally tape after the polls closed? (Y, N or N/O if you rere not at the polling place for the closing of the polls) (Note: You are required to be at one of the olling locations at closing time.)								
	Vere there two rotating ballot boxes for receiving voted ballots and one ballot box for depositing bunted ballots? (Only if hand counted paper ballots were used) (Y or N)								
	Vere ballots counted while the polls were open on Election Day? (Only if hand counted paper ballots vere used) (Y or N)								
h	ballots were counted during the day, was the count begun only after the polls had been open for one our and there were at least 10 ballots in the ballot box? (Only if hand counted paper ballots were sed) (Y or N)								
b	Vere ballots counted by a set of counting officers consisting of at least one officer who removed the allots from the box and read them aloud, and one or more officers who entered the votes cast on three riginal tally sheets? (Only if hand counted paper ballots were used) (Y or N)								

COMMENT SECTION
Use this section to describe any noteworthy occurrence you observed while you were present at any of the polling places. Identify a polling place by including the precinct number, facility name and/or physical address.
Legends Event Center had a voter whose access code did not print so that they could vote using the electronic voting system in Brazos County. The poll judge contacted the county to have their status reset as it would only show that they had already voted. The county reset their status and the poll judge was able to go in and manually give them an access code so that they were able to vote.
Zion Church of Kurten had an individual who had already voted loiter approximately 70 feet away from the polling location. The voter ran into an old friend and started conversing with them. This individual was not aware of the no loitering policy. The poll judge asked them to move outside of the 100 foot range of the building in which both parties complied with immediately.
CENTRAL COUNTING STATION
INSPECTOR'S SIGNATURE
"This report is true and correct to the best of my knowledge and is an accurate report as observed."
x Clizabeth Williams 11 05 2024
Inspector's Signature Date

POLITICAL SUBDIVISION INSPECTED: Brazos County Name of City, School, County, or other

DATE OF ELECTION: INSPECTOR:

Month

2024 Elizabeth Williams First and Last Name

INSTRUCTIONS: Provide the Polling Location for each polling place observed by Answer all questions.	entering the precinct nu	umber,	facility	name :	and/or	physcia	al addre	ess.	
Polling Location(s):									
CS ISD Admin. Bldg	5								
Lincoln Center	6								
3	7								
4	8								
						cation		_	
POLLING PLACE ACCESSIBILITY		1.	2.	3.	4.	5.	6.	7.	8.
Do all doorways allowing entrance to and exit from the polling place appear to be	pe wide enough	Υ	Υ						
(32-inches wide) to accommodate a wheelchair or walker? (Y or N)	at would impade the	ľ	Y						
 Is the polling place free of any barrier (uneven surfaces, steps, obstacles, etc.) th path of a person using a wheelchair or walker to the voting area? (Y or N) (If N, describe the nature of the barrier in the comment section.) 	iat would impede the	Υ	Υ						
3. Is there at least one accessible parking space large enough for a van designated disabilities near the entrance? (Y, N or N/A if there is not a parking area.)	for individuals with	Υ	Υ						
4. Does the pathway leading from the parking area to the polling place appear to be wide? (Y, N or N/A if there is not a parking area.)	e at least 36 inches	Υ	Υ						
5. If there are stairs necessary for entering or leaving the polling place, is there a no rails on both sides that appears to be 36" wide and not too steep? (Y, N or N/A if		Υ	N/A						
6. Does the pathway leading from the parking area to the polling place appear to be (Y, N or N/A if there is not a parking area) (If N, describe the obstructions in comm		Υ	Υ						
7. Does the pathway leading from the parking area to the polling place appear to be resistant? (Y, N or N/A if there is not a parking area) (If N, describe in the comme		Υ	Υ						
8. Do all sidewalk curbs adjacent to the accessible entrance of the polling place have ramps? (Y, N or N/A if there are no curbs.)	ve curb cuts or non-slip	Υ	Υ						
9. If the polling place is not on ground level, is it accessible by an elevator with doo accommodate a wheelchair/walker (32 inches wide)? (Y, N or N/A if polling place		N/A	N/A						
ELECTRONIC VOTING SYSTEMS									
10. What type of electronic voting system was being used by voters for voting at the (N/A if none was used) a. HART eSlate b. HART Verity Duo c. HART Verity Touch d. HART Verity Touch Writer e. ES&S iVotronic f. ES&S ExpressVote e. ES&S AutoMARK	ne polling place?	В	В						
11. If a voter with a disability used the accessible electronic voting device, was the their ballot without assistance (beyond setting the machine up for the voter)? (Y, N or N/A if no voter with a disability voted on the device.)	voter able to cast	N/A	N/A						
12. Was the thumb drive or flash memory card, whichever is applicable, secured w numbered seal? (Y, N or N/O)	vith a lock and	Υ	Υ						
13. Did you witness any illegal tampering of the electronic voting devices? (Y or N)		N	N						
14. Was a chain of custody form used for voting equipment? (Y, N, or N/A if none)		Υ	Υ						

		1.	2.	3.	4.	5.	(s) 6.	7.	8.
15	. Did the equipment operate properly? (Y or N) (If N, detail problem and actions taken by the election officials in the comment area.)	Υ	Υ						
16	Did election workers leave ballots and/or voting equipment unattended while the polls were open? (Y or N) (If Y, please describe in comment section.)	N	N						
17	Did a voter walk away without pressing "Cast" on the voting machine? If so, did the election workers CANCEL the ballot? (Y, N or N/A if not observed.)	N/A	N/A						
P	OLL LISTS, SIGNATURE ROSTER, COMBINATION FORM								
	. Is the official list of registered voters maintained on paper or electronically (such as an e-pollbook)? ("P" for paper or "E" for electronic.)	Е	Е						
19	If electronic, what type of device is in use at the polling place? a. ContentActive- Harris County ContentActive E-Pollbook b. Tenex-Precinct Central c. Votec- VoteSafe d. Knowink- Poll Pad e. ES&S-ExpressPoll f. Montgomery County- Montgomery County Elections	D	D						
20	Is the poll list used by the election official (either the physical list of registered voters or an e-pollbook) notated to show which voters voted early by personal appearance or by applying to vote by mail? (Y or N)	Y	Υ						
21	. Is there a Combination Form or Poll List used by the election workers to add the names of the voters after they checked-in to vote and was the form/list signed after being qualified by the election worker? (The Combination Form/Poll List may be maintained in electronic format.) (Y or N)	Υ	Υ						
PC	DLLING PLACE PROCEDURES								
22	. Did the presiding judge print or produce a report (such as a "zero tape") to indicate that zero votes have been cast before opening the polling place? (Y, N or N/O)	Υ	Υ						
23	. Are the voting booths positioned in a manner that preserves voters' privacy? (Y or N)	Υ	Υ						
24	. Are all election officials wearing a nametag or badge showing their name and position? (Y or N)	Y	Y						
25	. Was each voter asked whether they have still reside at their voter registration address? (Note: The exact form of the question is not important; as long as the address is confirmed. (Y or N)	Υ	Υ						
26	. If a voter indicated that their residence address was different from their address on the list of registered voters and/or the voter was in "suspense" status, did the election official ask the voter to complete a Statement of Residence? If a Statement of Residence was completed, was it placed in an envelope designated for the county voter registrar? (Y, N or N/A if the situation did not occur.)	Υ	N/A						
27	. Were voters required to provide an acceptable form of identification? (Y or N)	Υ	Υ						
28	. If a voter did not appear on the official list of registered voters, but presented an acceptable form of identification and a current voter registration certificate indicating the voter is registered in this precinct, was the voter allowed to cast a regular ballot? (Y, N or N/A if situation did not occur.)	N/A	N/A						
29	. If a voter did not appear on the official list of registered voters, but presented an acceptable form of ID and a current voter registration certificate indicating the voter is registered in another precinct, was the voter required to verify that they are a resident of the precinct at which they are voting by acknowledging the voter's affidavit? If a voter cast a ballot under this situation, were they allowed to vote a regular ballot? (Y, N or N/A if situation did not occur)	N/A	N/A						
30	 Did you observe electioneering or loitering inside distance markers by: (Y, N or N/O if electioneering was not observed) (If Y, indicate letter.) a. Candidates? b. News / Media? c. Campaign Workers? d. Voters after Voting? e. Other? (Describe in comment section.) 	N/O	N/O						
	. Were there visible 100-foot distance markers? (Y or N)	Υ	Υ						
	. Is the Voter Information Poster and the Sample Ballot posted in prominent locations in the voting area? (Y or N)	Υ	Υ						
33	. Is the List of Declared Write-In Candidates (if applicable) posted in each voting booth? (Y, N or N/A if no list of write-in candidates required.)	Υ	Υ						
A:	SSISTANCE TO VOTER (If you did not observe voter assistance move to the Bilingual Assistance, procee	ed to Qu	ıestion	37.)					
	. When assisted by election officials, did two officials perform assistance to the voter? (Y or N)								
35	. Were poll watchers allowed to observe assistance if being assisted by two election officials? (Y, N or N/A if no poll watchers were present.)								

			РО	lling Lo	cation	(s)		
	1.	2.	3.	4.	5.	6.	7.	8.
36. When a voter brought in their own assistant, did the person assisting take the Oath of Assistance and was the name and address of the assistant recorded next to the voter's name on the poll list? (Y, N or N/A, if voter did not bring their own assistant.)	Υ							
BILINGUAL ASSISTANCE								
37. Are there bilingual written instructions for voters? (Y or N)	Υ	Υ						
38. Are the ballots bilingual? (Y or N)	Υ	Υ						
39. Are bilingual election clerks available on site? (Y or N)	N	N						
40. Were interpreters requested or needed by voters? (Y or N) (If N go to question 43.)	N	N						
41. Were voters told they could select an interpreter of their choice if needed? (Y or N)		N/A						
	N/A	_						
PROVISIONAL VOTING (If you did not observe any persons voting provisionally, please proceed to Question 52.)	,,							
43. Were voters notified they could cast a provisional ballot if the voter did not appear on the list of registered voters or did not have proper identification? (Y, N or N/A if there were not any voters that appeared without an acceptable ID.)	Υ							
44. Does the polling place have provisional ballots and provisional ballot affidavit envelopes (the envelopes are usually green in color)? (Note: A provisional ballot may be cast on the electronic voting system.) (Y or N)	Υ							
45. If paper ballots are used, is "Provisional Ballot" stamped or written on the back of the ballot, along with the judge's name? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Υ							
46. If paper ballots are used, are secret ballot envelopes (the envelopes are usually white in color) provided to the provisional voter? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Υ							
47. Were all provisional voters given a "Notice to Provisional Voter"? (Y or N)	Υ							
48. Were voters required to complete the provisional voter affidavit prior to casting their provisional ballot? (Y or N)	Υ							
49. After marking their provisional ballot, did the voter place their sealed provisional ballot affidavit envelope in a secure ballot box or other container? (Y or N)	Υ							
50. Were the names of voters who voted a provisional ballot recorded on the "List of Provisional Voters" and noted on the Combination Form? (This may be done on paper or electronic format if an e-poll book is used) (Y or N)	Υ							
51. After the polls were closed, was the "List of Provisional Voters" placed in the designated envelope? (Y, N or N/A if not at the polling place for closing of the polls.)	N/A							
GENERAL QUESTIONS								
52. Were poll watchers in the polling place? (Y or N)	Υ	Υ						
53. Did you observe the poll watcher(s) give their certification of appointment to the Election Judge? (Y, N, N/A if not observed)	Υ	Υ						
54. Did the poll watcher(s) wear a badge identifying them as a poll watcher? (Y or N)	Υ	Υ						
(Y or N) (I) Y, explain in the comments section of this report or attach another page.)	N	N						
56. Did any problems/issues develop between the judge(s) and the clerks? (Y or N) (If Y, explain in the comments section of this report or attach another page while at the polling location.)	Ν	N						
CLOSING THE POLLING PLACE (Only answer questions 60 - 63 if paper ballots were hand counted at the	polling	place)						
57. Were people in line at the closing of polls (by 7 p.m.)? (Y, N, or N/A if you were not at the polling place at the time the polls closed) (If N, please proceed to question 59.)		N						
58. If yes to Question 57, were they allowed to vote? (Y or N)								
59. Did the judge print out and sign the results tape or tally tape after the polls closed? (Y, N or N/O if you were not at the polling place for the closing of the polls) (Note: You are required to be at one of the polling locations at closing time.)		Y						
60. Were there two rotating ballot boxes for receiving voted ballots and one ballot box for depositing counted ballots? (Only if hand counted paper ballots were used) (Y or N)								
61. Were ballots counted while the polls were open on Election Day? (Only if hand counted paper ballots were used) (Y or N)								
62. If ballots were counted during the day, was the count begun only after the polls had been open for one hour and there were at least 10 ballots in the ballot box? (Only if hand counted paper ballots were used) (Y or N)								
63. Were ballots counted by a set of counting officers consisting of at least one officer who removed the ballots from the box and read them aloud, and one or more officers who entered the votes cast on three original tally sheets? (Only if hand counted paper ballots were used) (Y or N)								

COMMENT SECTION			
Use this section to describe any noteworthy occurrence you observed while you were present at any of the pothe precinct number, facility name and/or physical address.	lling places. Ider	ntify a polling pla	ace by including
and precine names, name and, or physical address.			
CENTRAL COUNTING STATION			
INSPECTOR'S SIGNATURE			
"This report is true and correct to the best of my knowledge and is an accurate report as observed."			
x Clizabeth Williams	11	,05	2024
Inspector's Signature	Date	/	_/

POLITICAL SUBDIVISION INSPECTED: Brazos County Name of City, School, County, or other

DATE OF ELECTION: INSPECTOR:

 $\underbrace{\frac{10}{\text{Month}}}/\underbrace{\frac{21}{\text{Day}}}/\underbrace{\frac{2024}{\text{Year}}} \quad \underbrace{\frac{Steve\ Whitten}{\text{First and Last Name}}}$

INSTRUCTIONS: Provide the Polling Location for each polling place observed by Answer all questions.	entering the precinct nu	ımber,	facility	name a	and/or	physcia	l addre	ess.	
Polling Location(s): 1. C.S. Util. Mtg. & Train. Facility 2. Memorial Student Center 3. Arena Hall Galilee Baptist Church	5. Brazos Cnt 6 7 8								
				Po	lling Lo	ocation	(s)		
		1.	2.	3.	4.	5.	6.	7.	8.
POLLING PLACE ACCESSIBILITY									
 Do all doorways allowing entrance to and exit from the polling place appear to (32-inches wide) to accommodate a wheelchair or walker? (Y or N) 	be wide enough	Y	Υ	Y	Υ	Υ			
2. Is the polling place free of any barrier (uneven surfaces, steps, obstacles, etc.) to path of a person using a wheelchair or walker to the voting area? (Y or N) (If N, describe the nature of the barrier in the comment section.)	hat would impede the	Υ	Υ	Υ	Υ	Υ			
3. Is there at least one accessible parking space large enough for a van designated disabilities near the entrance? (Y, N or N/A if there is not a parking area.)	for individuals with	Υ	Υ	Υ	Υ	Υ			
4. Does the pathway leading from the parking area to the polling place appear to wide? (Y, N or N/A if there is not a parking area.)	be at least 36 inches	Υ	Υ	Υ	Υ	Υ			
5. If there are stairs necessary for entering or leaving the polling place, is there a rails on both sides that appears to be 36" wide and not too steep? (Y, N or N/A)		N/A	N/A	N/A	N/A	N/A			
6. Does the pathway leading from the parking area to the polling place appear to (Y, N or N/A if there is not a parking area) (If N, describe the obstructions in com		Υ	Υ	N/A	Υ	Υ			
7. Does the pathway leading from the parking area to the polling place appear to resistant? (Y, N or N/A if there is not a parking area) (If N, describe in the comme	ent section.)	Υ	Υ	N/A	Υ	Υ			
8. Do all sidewalk curbs adjacent to the accessible entrance of the polling place has ramps? (Y, N or N/A if there are no curbs.)	ave curb cuts or non-slip	Υ	Υ	N/A	N/A	Υ			
9. If the polling place is not on ground level, is it accessible by an elevator with do- accommodate a wheelchair/walker (32 inches wide)? (Y, N or N/A if polling place)		N/A	N/A	N/A	N/A	N/A			
ELECTRONIC VOTING SYSTEMS									
 10. What type of electronic voting system was being used by voters for voting at the (N/A if none was used) a. HART eSlate b. HART Verity Duo c. HART Verity Touch d. HART Verity Touch Writer e. ES&S iVotronic f. ES&S ExpressVote e. ES&S AutoMARK 		С	С	С	С	С			
11. If a voter with a disability used the accessible electronic voting device, was the their ballot without assistance (beyond setting the machine up for the voter)? (Y, N or N/A if no voter with a disability voted on the device.)		Υ	Y	Υ	Y	N/A			
12. Was the thumb drive or flash memory card, whichever is applicable, secured numbered seal? (Y, N or N/O)		Υ	Υ	Υ	Υ	Υ			
13. Did you witness any illegal tampering of the electronic voting devices? (Y or N)		N	N			N			
14. Was a chain of custody form used for voting equipment? (Y, N, or N/A if none)		Υ	Υ	N/A	Υ	N/A			

		1.	2.	3.	lling Lo	cation 5.	(s) 6.	7.	8.
15.	Did the equipment operate properly? (Y or N) (If N, detail problem and actions taken by the election officials in the comment area.)	Y	Υ	Υ	Y	Υ			
16.	Did election workers leave ballots and/or voting equipment unattended while the polls were open? (Y or N) (If Y, please describe in comment section.)	N	N	N	N	N			
17.	Did a voter walk away without pressing "Cast" on the voting machine? If so, did the election workers CANCEL the ballot? (Y, N or N/A if not observed.)	N/A	N/A	N/A	N/A	N/A			
РО	LL LISTS, SIGNATURE ROSTER, COMBINATION FORM								
	Is the official list of registered voters maintained on paper or electronically (such as an e-pollbook)?	_	_	_	_	_			
	("P" for paper or "E" for electronic.)	E	E	E	E	E			
19.	If electronic, what type of device is in use at the polling place? a. ContentActive- Harris County ContentActive E-Pollbook								
	b. Tenex-Precinct Central c. Votec- VoteSafe	D	D	D	D	D			
	d. Knowink- Poll Pad	U	D	U	D	ט			
	e. ES&S-ExpressPoll f. Montgomery County- Montgomery County Elections								
20.	Is the poll list used by the election official (either the physical list of registered voters or an e-pollbook)								
	notated to show which voters voted early by personal appearance or by applying to vote by mail? (Y or N)	Υ	Υ	Υ	Υ	Υ			
21.	Is there a Combination Form or Poll List used by the election workers to add the names of the voters	\ <u>/</u>			.,	.,			
	after they checked-in to vote and was the form/list signed after being qualified by the election worker? (The Combination Form/Poll List may be maintained in electronic format.) (Y or N)	Y	Y	Y	Y	Υ			
POI	LING PLACE PROCEDURES								
22.	Did the presiding judge print or produce a report (such as a "zero tape") to indicate that zero votes have	\		\ \ (
	been cast before opening the polling place? (Y, N or N/O)	Υ	Υ	Υ	Υ	Υ			
	Are the voting booths positioned in a manner that preserves voters' privacy? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Are all election officials wearing a nametag or badge showing their name and position? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Was each voter asked whether they have still reside at their voter registration address? (Note: The exact form of the question is not important; as long as the address is confirmed. (Y or N)	Υ	Υ	Υ	Υ	Υ			
	If a voter indicated that their residence address was different from their address on the list of registered								
	voters and/or the voter was in "suspense" status, did the election official ask the voter to complete a Statement of Residence?	Υ	V	V	Y	Υ			
	If a Statement of Residence was completed, was it placed in an envelope designated for the county	'		'					
_	voter registrar? (Y, N or N/A if the situation did not occur.)	Y	Υ	V	V	V			
—	Were voters required to provide an acceptable form of identification? (Y or N) If a voter did not appear on the official list of registered voters, but presented an acceptable form of	Y	ĭ	Y	Υ	Υ			
	identification and a current voter registration certificate indicating the voter is registered in this precinct,	N/A	Υ	N/A	N/A	N/A			
_	was the voter allowed to cast a regular ballot? (Y, N or N/A if situation did not occur.)								
	If a voter did not appear on the official list of registered voters, but presented an acceptable form of ID and a current voter registration certificate indicating the voter is registered in another precinct, was the								
	voter required to verify that they are a resident of the precinct at which they are voting by acknowledg-	N/A	Υ	N/A	N/A	N/A			
	ing the voter's affidavit? If a voter cast a ballot under this situation, were they allowed to vote a regular ballot? (Y, N or N/A if situation did not occur)								
	Did you observe electioneering or loitering inside distance markers by:								
	(Y, N or N/O if electioneering was not observed) (If Y, indicate letter.) a. Candidates?								
	b. News / Media?	N	N	N	Ν	N			
	c. Campaign Workers? d. Voters after Voting?								
	e. Other? (Describe in comment section.)								
31.	Were there visible 100-foot distance markers? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Is the Voter Information Poster and the Sample Ballot posted in prominent locations in the voting area? (Y or N)	Υ	Υ	Υ	Υ	Υ			
33.	Is the List of Declared Write-In Candidates (if applicable) posted in each voting booth?	Y	Υ	Υ	Υ	Υ			
	(Y, N or N/A if no list of write-in candidates required.)								
	SISTANCE TO VOTER (If you did not observe voter assistance move to the Bilingual Assistance, procee								
		N/A	N/A	Υ	N/A	N/A			
	Were poll watchers allowed to observe assistance if being assisted by two election officials? (Y, N or N/A if no poll watchers were present.)	Υ	N/A	N/A	N/A	N/A			

			Po	olling L	ocation	ı(s)		
	1.	2.	3.	4.	5.	6.	7.	8.
36. When a voter brought in their own assistant, did the person assisting take the Oath of Assistance and was the name and address of the assistant recorded next to the voter's name on the poll list? (Y, N or N/A, if voter did not bring their own assistant.)	N/A	N/A	N/A	N/A	N/A			
BILINGUAL ASSISTANCE								
37. Are there bilingual written instructions for voters? (Y or N)	Υ	Υ	Υ	Υ	Υ			
38. Are the ballots bilingual? (Y or N)	Υ	Υ	Υ	Υ	Υ			
39. Are bilingual election clerks available on site? (Y or N)	Υ	Υ	Υ	Υ	Υ			
40. Were interpreters requested or needed by voters? (Y or N) (If N go to question 43.)	N	N	N	N	N			
41. Were voters told they could select an interpreter of their choice if needed? (Y or N)								+
42. Did you observe the oath of interpreter given? (Y, N or N/A if not observed)	† <u></u>							
PROVISIONAL VOTING (If you did not observe any persons voting provisionally, please proceed to Question 52.)							
43. Were voters notified they could cast a provisional ballot if the voter did not appear on the list of registered voters or did not have proper identification? (Y, N or N/A if there were not any voters that appeared without an acceptable ID.)	N/A	Υ	N/A	N/A	Υ			
44. Does the polling place have provisional ballots and provisional ballot affidavit envelopes (the envelopes are usually green in color)? (Note: A provisional ballot may be cast on the electronic voting system.) (Y or N)	Υ	Υ	Υ	Υ	Υ			
45. If paper ballots are used, is "Provisional Ballot" stamped or written on the back of the ballot, along with the judge's name? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Υ	Υ	N/A	Υ	Υ			
46. If paper ballots are used, are secret ballot envelopes (the envelopes are usually white in color) provided to the provisional voter? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Υ	Υ	Υ	Υ	Υ			
47. Were all provisional voters given a "Notice to Provisional Voter"? (Y or N)	Υ	Υ	Υ	Υ	Υ			
48. Were voters required to complete the provisional voter affidavit prior to casting their provisional ballot? (Y or N)	Υ	Υ	Υ	Υ	Υ			
49. After marking their provisional ballot, did the voter place their sealed provisional ballot affidavit envelope in a secure ballot box or other container? (Y or N)	Υ	Υ	Υ	Υ	Υ			
50. Were the names of voters who voted a provisional ballot recorded on the "List of Provisional Voters" and noted on the Combination Form? (This may be done on paper or electronic format if an e-poll book is used) (Y or N)	Υ	Y	Y	Υ	Y			
51. After the polls were closed, was the "List of Provisional Voters" placed in the designated envelope? (Y, N or N/A if not at the polling place for closing of the polls.)	N/A	N/A	N/A	N/A	Υ			
GENERAL QUESTIONS								
52. Were poll watchers in the polling place? (Y or N)	Υ	N	N	N	N			
53. Did you observe the poll watcher(s) give their certification of appointment to the Election Judge? (Y, N, N/A if not observed)	Υ	N/A			N/A			
54. Did the poll watcher(s) wear a badge identifying them as a poll watcher? (Y or N)	Υ	N/A	N/A	N/A	N/A			
55. Did you observe any problems/issues with poll watchers? (Y or N) (If Y, explain in the comments section of this report or attach another page.)	N	N	N	N	N			
56. Did any problems/issues develop between the judge(s) and the clerks? (Y or N) (If Y, explain in the comments section of this report or attach another page while at the polling location.)	N	N	N	Ν	N			
CLOSING THE POLLING PLACE (Only answer questions 60 - 63 if paper ballots were hand counted at the	e polling	g place))					
57. Were people in line at the closing of polls (by 7 p.m.)? (Y, N, or N/A if you were not at the polling place at the time the polls closed) (If N, please proceed to question 59.)	N/A	N/A	N/A	N/A	N			
58. If yes to Question 57, were they allowed to vote? (Y or N)								
59. Did the judge print out and sign the results tape or tally tape after the polls closed? (Y, N or N/O if you were not at the polling place for the closing of the polls) (Note: You are required to be at one of the polling locations at closing time.)	N/O	N/O	N/O	N/O	Υ			
60. Were there two rotating ballot boxes for receiving voted ballots and one ballot box for depositing counted ballots? (Only if hand counted paper ballots were used) (Y or N)	Υ	Υ	Υ	Υ	Υ			
61. Were ballots counted while the polls were open on Election Day? (Only if hand counted paper ballots were used) (Y or N)					N			
62. If ballots were counted during the day, was the count begun only after the polls had been open for one hour and there were at least 10 ballots in the ballot box? (Only if hand counted paper ballots were used) (Y or N)					N			
63. Were ballots counted by a set of counting officers consisting of at least one officer who removed the ballots from the box and read them aloud, and one or more officers who entered the votes cast on three original tally sheets? (Only if hand counted paper ballots were used) (Y or N)	e				N			

COMMENT SECTION			
Use this section to describe any noteworthy occurrence you observed while you were present at any of the potential the precinct number, facility name and/or physical address.	olling places. Iden	ntify a polling pla	ace by including
CSU No. 30 - E - Political hat			
Arena Hall No. 6 - Dirt & rock parking area with conc. handicap parking No. 7 - Same as No. 6			
Galilee Baptist Church No. 9 - No stairs, ADA ramp			
CENTRAL COUNTING STATION			
CENTRAL COOKTING STATION			
INSPECTOR'S SIGNATURE			
"This report is true and correct to the best of my knowledge and is an accurate report as observed."			
xSteven W. Whitten	10	23	2024
Inspector's Signature	Date		

POLITICAL SUBDIVISION INSPECTED: **Brazos County**

Name of City, School, County, or other

DATE OF ELECTION: INSPECTOR:

INSTRUCTIONS: Provide the Polling Location for each polling place observed by entering the precinct number, facility name and/or physcial address.

/25 /2024 Jeremy Morris
First and Last Name

	Answer all questions.									
	ing Location(s):									
1.	6024 Arena Hall	_{5.} 22527 Col	lleg	e St	atio	n U	tilitie	es		
2.	14671 Galilee Baptist Church	6								
3.	90465 Brazos Co Elections Office	7								
л	6007 Memorial Student's Center	8								
		0.								
					Po	lling Lo	cation	(s)		
			1.	2.	3.	4.	5.	6.	7.	8.
РО	LLING PLACE ACCESSIBILITY									
	Do all doorways allowing entrance to and exit from the polling place appear to (32-inches wide) to accommodate a wheelchair or walker? (Y or N)	be wide enough	Υ	Υ	Υ	Υ	Υ			
	Is the polling place free of any barrier (uneven surfaces, steps, obstacles, etc.) t path of a person using a wheelchair or walker to the voting area? (Y or N) (If N, describe the nature of the barrier in the comment section.)	hat would impede the	N	Υ	Y	Y	Υ			
	Is there at least one accessible parking space large enough for a van designated disabilities near the entrance? (Y, N or N/A if there is not a parking area.)	d for individuals with	Υ	Υ	Υ	Υ	Υ			
	Does the pathway leading from the parking area to the polling place appear to wide? (Y, N or N/A if there is not a parking area.)	be at least 36 inches	Υ	Υ	Υ	Υ	Υ			
	If there are stairs necessary for entering or leaving the polling place, is there a rails on both sides that appears to be $36''$ wide and not too steep? (Y , N or N / A		N/A	Υ	N/A	N/A	N/A			
	Does the pathway leading from the parking area to the polling place appear to $(Y, N \text{ or } N/A \text{ if there is not a parking area})$ (If N , describe the obstructions in com-		Υ	Υ	Υ	Υ	Υ			
	Does the pathway leading from the parking area to the polling place appear to resistant? (Y, N or N/A if there is not a parking area) (If N, describe in the commo		Υ	Υ	Υ	Υ	Υ			
	Do all sidewalk curbs adjacent to the accessible entrance of the polling place haramps? (Y, N or N/A if there are no curbs.)	ave curb cuts or non-slip	N/A	Υ	Υ	Υ	Υ			
	If the polling place is not on ground level, is it accessible by an elevator with do accommodate a wheelchair/walker (32 inches wide)? (Y, N or N/A if polling place)		N/A	N	N/A	N/A	N/A			
ELE	CTRONIC VOTING SYSTEMS									
10.	What type of electronic voting system was being used by voters for voting at to (N/A if none was used) a. HART eslate b. HART Verity Duo c. HART Verity Touch d. HART Verity Touch Writer e. ES&S iVotronic f. ES&S ExpressVote e. ES&S AutoMARK	the polling place?	В	В	В	В	В			
11.	If a voter with a disability used the accessible electronic voting device, was the their ballot without assistance (beyond setting the machine up for the voter)? (Y, N or N/A if no voter with a disability voted on the device.)		Υ	N/A	N/A	N/A	N/A			
12.	Was the thumb drive or flash memory card, whichever is applicable, secured numbered seal? (Y, N or N/O)	with a lock and	N/O	N/O	N/O	N/O	N/O			
13.	Did you witness any illegal tampering of the electronic voting devices? (Y or N	1)	N	N	Ν	N	N			
14.	Was a chain of custody form used for voting equipment? (Y, N, or N/A if none))	Υ	Υ	Υ	Υ	Υ			

		1.	2.	3.	Iling Lo	5.	(s) 6.	7.	8.
15.	Did the equipment operate properly? (Y or N) (If N, detail problem and actions taken by the election officials in the comment area.)	Υ	Υ	Υ	Υ	Υ			
16.	Did election workers leave ballots and/or voting equipment unattended while the polls were open? (Y or N) (If Y, please describe in comment section.)	N	N	N	N	N			
17.	Did a voter walk away without pressing "Cast" on the voting machine? If so, did the election workers CANCEL the ballot? (Y, N or N/A if not observed.)	N/O	N/Q	N/O	N/O	N/O			
РО	LL LISTS, SIGNATURE ROSTER, COMBINATION FORM			1					
	Is the official list of registered voters maintained on paper or electronically (such as an e-pollbook)? ("P" for paper or "E" for electronic.)	E	Е	Е	Е	Е			
19.	If electronic, what type of device is in use at the polling place? a. ContentActive- Harris County ContentActive E-Pollbook b. Tenex-Precinct Central c. Votec- VoteSafe d. Knowink- Poll Pad e. ES&S-ExpressPoll	D	D	D	D	D			
	f. Montgomery County- Montgomery County Elections								
20.	Is the poll list used by the election official (either the physical list of registered voters or an e-pollbook) notated to show which voters voted early by personal appearance or by applying to vote by mail? (Y or N)	N/O	N/O		N/O	N/O			
21.	Is there a Combination Form or Poll List used by the election workers to add the names of the voters after they checked-in to vote and was the form/list signed after being qualified by the election worker? (The Combination Form/Poll List may be maintained in electronic format.) (Y or N)	Υ	Υ	Υ	Y	Y			
PO	LLING PLACE PROCEDURES								
22.	Did the presiding judge print or produce a report (such as a "zero tape") to indicate that zero votes have been cast before opening the polling place? (Y, N or N/O)	N/O	N/Q	N/O	N/O	N/Q			
23.	Are the voting booths positioned in a manner that preserves voters' privacy? (Y or N)	Υ	Υ	Υ	Υ	Υ			
24.	Are all election officials wearing a nametag or badge showing their name and position? (Y or N)	Υ	Υ	Υ	Υ	Υ			
25.	Was each voter asked whether they have still reside at their voter registration address? (Note: The exact form of the question is not important; as long as the address is confirmed. (Y or N)	Υ	Υ	Υ	Υ	Υ			
	If a voter indicated that their residence address was different from their address on the list of registered voters and/or the voter was in "suspense" status, did the election official ask the voter to complete a Statement of Residence? If a Statement of Residence was completed, was it placed in an envelope designated for the county voter registrar? (Y, N or N/A if the situation did not occur.)	Υ	Υ	Υ	Υ	Υ			
27.	Were voters required to provide an acceptable form of identification? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	If a voter did not appear on the official list of registered voters, but presented an acceptable form of identification and a current voter registration certificate indicating the voter is registered in this precinct, was the voter allowed to cast a regular ballot? (Y, N or N/A if situation did not occur.)	N/A	N/A	N/A	N/A	N/A			
	If a voter did not appear on the official list of registered voters, but presented an acceptable form of ID and a current voter registration certificate indicating the voter is registered in another precinct, was the voter required to verify that they are a resident of the precinct at which they are voting by acknowledging the voter's affidavit? If a voter cast a ballot under this situation, were they allowed to vote a regular ballot? (Y, N or N/A if situation did not occur)	N/A	N/A	N/A	N/A	N/A			
30.	Did you observe electioneering or loitering inside distance markers by: (Y, N or N/O if electioneering was not observed) (If Y, indicate letter.) a. Candidates? b. News / Media? c. Campaign Workers? d. Voters after Voting? e. Other? (Describe in comment section.)	N	N	D	N	N			
31.	Were there visible 100-foot distance markers? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Is the Voter Information Poster and the Sample Ballot posted in prominent locations in the voting area? (Y or N)	Υ	Υ	Υ	Υ	Υ			
33.	Is the List of Declared Write-In Candidates (if applicable) posted in each voting booth? (Y, N or N/A if no list of write-in candidates required.)	Υ	Υ	Υ	Υ	Υ			
AS	SISTANCE TO VOTER (If you did not observe voter assistance move to the Bilingual Assistance, procee	ed to Qu	estion	37.)					
34.	When assisted by election officials, did two officials perform assistance to the voter? (Y or N)								
35.	Were poll watchers allowed to observe assistance if being assisted by two election officials? (Y, N or N/A if no poll watchers were present.)								

			Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y							
		1.	2.	3.	4.	5.	6.	7.	8.	
was the	voter brought in their own assistant, did the person assisting take the Oath of Assistance and name and address of the assistant recorded next to the voter's name on the poll list? J/A, if voter did not bring their own assistant.)		Υ	Y						
BILINGUAL	ASSISTANCE									
37. Are ther	e bilingual written instructions for voters? (Y or N)	Υ	Υ	Υ	Υ	Υ				
	pallots bilingual? (Y or N)	Y	Y	Υ	 	_				
	gual election clerks available on site? (Y or N)	Υ	Υ	Υ						
40. Were int	erpreters requested or needed by voters? (Y or N) (If N go to question 43.)	N/A	N/A	N/A	N/A	N/A				
41. Were vo	ters told they could select an interpreter of their choice if needed? (Y or N)									
42. Did you	observe the oath of interpreter given? (Y, N or N/A if not observed)									
PROVISION	AL VOTING (If you did not observe any persons voting provisionally, please proceed to Question 52.)									
43. Were vo	ters notified they could cast a provisional ballot if the voter did not appear on the list of odd voters or did not have proper identification? (A if there were not any voters that appeared without an acceptable ID.)	N/A	N/A	N/A	N/A	N/A				
	e polling place have provisional ballots and provisional ballot affidavit envelopes (the envelopes lly green in color)? (Note: A provisional ballot may be cast on the electronic voting system.) (Y or N)	Υ	Υ	Υ	Υ	Υ				
	ballots are used, is "Provisional Ballot" stamped or written on the back of the ballot, along judge's name? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Υ	Υ	Υ		Υ				
	ballots are used, are secret ballot envelopes (the envelopes are usually white in color) to the provisional voter? (Y, N, or N/A if provisional optical scan paper ballots are not used.)									
47. Were all	provisional voters given a "Notice to Provisional Voter"? (Y or N)	N/A	N/A	N/A	N/A	N/A				
48. Were vo ballot? (ters required to complete the provisional voter affidavit prior to casting their provisional Yor N)	N/A	N/A	N/A	N/A	N/A				
	rking their provisional ballot, did the voter place their sealed provisional ballot affidavit e in a secure ballot box or other container? (Y or N)	N/A	N/A	N/A	N/A	N/A				
and note	e names of voters who voted a provisional ballot recorded on the "List of Provisional Voters" ed on the Combination Form? The done on paper or electronic format if an e-poll book is used) (Y or N)	N/A	N/A	N/A	N/A	N/A				
	e polls were closed, was the "List of Provisional Voters" placed in the designated envelope? "A if not at the polling place for closing of the polls.")	N/A	N/A	N/A	N/A	N/A				
GENERAL Q	UESTIONS									
52. Were po	Il watchers in the polling place? (Y or N)	Υ	Υ	N	N	Υ				
	observe the poll watcher(s) give their certification of appointment to the Election Judge? if not observed)				N/A					
54. Did the	poll watcher(s) wear a badge identifying them as a poll watcher? (Y or N)	Υ	Υ	N	N	Υ				
(Y or N) (I	observe any problems/issues with poll watchers? f Y, explain in the comments section of this report or attach another page.)	Υ	Υ	N/A	N/A	Υ				
	problems/issues develop between the judge(s) and the clerks? f Y, explain in the comments section of this report or attach another page while at the polling location.)	N	N	N	N	N				
CLOSING TH	IE POLLING PLACE (Only answer questions 60 - 63 if paper ballots were hand counted at the	polling	place)							
	ople in line at the closing of polls (by 7 p.m.)? (Y, N, or N/A if you were not at the polling place me the polls closed) (If N, please proceed to question 59.)	N/A	N/A	N/A	N/A	Υ				
58. If yes to	Question 57, were they allowed to vote? (Y or N)					Υ				
were no	udge print out and sign the results tape or tally tape after the polls closed? (Y, N or N/O if you t at the polling place for the closing of the polls) (Note: You are required to be at one of the ocations at closing time.)	N/O	N/O	N/O	N/O	Υ				
	ere two rotating ballot boxes for receiving voted ballots and one ballot box for depositing ballots? (Only if hand counted paper ballots were used) (Y or N)					N				
	llots counted while the polls were open on Election Day? (Only if hand counted paper ballots ed) (Y or N)					N				
	were counted during the day, was the count begun only after the polls had been open for one there were at least 10 ballots in the ballot box? (Only if hand counted paper ballots were or N)					N				
ballots fi	llots counted by a set of counting officers consisting of at least one officer who removed the com the box and read them aloud, and one or more officers who entered the votes cast on three cally sheets? (Only if hand counted paper ballots were used) (Y or N)					N				

COMMENT SECTION			
Use this section to describe any noteworthy occurrence you observed while you were present at any of the p the precinct number, facility name and/or physical address.	olling places. Ider	ntify a polling pla	ace by including
6024 #8 Not a paved parking lot. It was gravel 14621#31 Sign inside 100 ft sign. #9 Had ramp but no elevator			
22527 #31 Signs inside 100ft sign			
CENTRAL COUNTING STATION			
INSPECTOR'S SIGNATURE			
"This report is true and correct to the best of my knowledge and is an accurate report as observed."			
_x Jeremy W. Morris	10	, 25	,2024
Inspector's Signature	Date		

POLITICAL SUBDIVISION INSPECTED: Brazos County Name of City, School, County, or other

DATE OF ELECTION: INSPECTOR:

INSTRUCTIONS: Provide the Polling Location for each polling place observed by entering the precinct number, facility name and/or physcial address.

/ 2024 Steve Whitten
| First and Last Name

Answer all questions.									
Polling Location(s):									
C.S, Util. Mtg. & Train. Facility	_{5.} Arena Hal								
2. Memorial Student Center	6								
Brazos Cnty. Elect. Admin. Office	7								
Galilee Baptist Church	8								
						cation		_	
DOLLING DI ACE ACCESSIBILITY		1.	2.	3.	4.	5.	6.	7.	8.
POLLING PLACE ACCESSIBILITY		1							
Do all doorways allowing entrance to and exit from the polling place appear to (32-inches wide) to accommodate a wheelchair or walker? (Y or N)	o be wide enough	Υ	Υ	Υ	Υ	Υ			
 Is the polling place free of any barrier (uneven surfaces, steps, obstacles, etc.) path of a person using a wheelchair or walker to the voting area? (Y or N) (If N, describe the nature of the barrier in the comment section.) 	that would impede the	Υ	Y	Y	Υ	Y			
3. Is there at least one accessible parking space large enough for a van designate disabilities near the entrance? (Y, N or N/A if there is not a parking area.)	ed for individuals with	Υ	Υ	Υ	Υ	Υ			
4. Does the pathway leading from the parking area to the polling place appear to wide? (Y, N or N/A if there is not a parking area.)	o be at least 36 inches	Υ	Υ	Υ	Υ	Υ			
5. If there are stairs necessary for entering or leaving the polling place, is there a rails on both sides that appears to be 36" wide and not too steep? (Y, N or N/A		N/A	N/A	N/A	N/A	N/A			
6. Does the pathway leading from the parking area to the polling place appear to (Y, N or N/A if there is not a parking area) (If N, describe the obstructions in col		Υ	Υ	Υ	Υ	N			
7. Does the pathway leading from the parking area to the polling place appear to resistant? (Y, N or N/A if there is not a parking area) (If N, describe in the common states of the polling place appear to the place app		Υ	Υ	Υ	Υ	N			
8. Do all sidewalk curbs adjacent to the accessible entrance of the polling place I ramps? (Y, N or N/A if there are no curbs.)	nave curb cuts or non-slip	Υ	Υ	Υ	N/A	N/A			
9. If the polling place is not on ground level, is it accessible by an elevator with d accommodate a wheelchair/walker (32 inches wide)? (Y, N or N/A if polling place)		N/A	N/A	N/A	N/A	N/A			
ELECTRONIC VOTING SYSTEMS									
10. What type of electronic voting system was being used by voters for voting at (N/A if none was used) a. HART eSlate b. HART Verity Duo c. HART Verity Touch d. HART Verity Touch Writer e. ES&S iVotronic f. ES&S ExpressVote e. ES&S AutoMARK	the polling place?	С	С	С	С	С			
11. If a voter with a disability used the accessible electronic voting device, was the their ballot without assistance (beyond setting the machine up for the voter (Y, N or N/A if no voter with a disability voted on the device.)		Υ	Υ	Υ	Υ	Υ			
12. Was the thumb drive or flash memory card, whichever is applicable, secured numbered seal? (Y, N or N/O)	d with a lock and	Υ	Υ	Υ	Υ	Υ			
13. Did you witness any illegal tampering of the electronic voting devices? (Y or I	V)	N	N	N	N	N			
14. Was a chain of custody form used for voting equipment? (Y, N, or N/A if none	2)	Υ	Υ	Υ	Υ	Υ			

		1.	2.	3.	4.	5.	(s) 6.	7.	8.
15.	Did the equipment operate properly? (Y or N) (If N, detail problem and actions taken by the election officials in the comment area.)	Υ	Υ	Υ	Υ	Υ			
16.	Did election workers leave ballots and/or voting equipment unattended while the polls were open? (Y or N) (If Y, please describe in comment section.)	N	N	N	N	N			
17.	Did a voter walk away without pressing "Cast" on the voting machine? If so, did the election workers CANCEL the ballot? (Y, N or N/A if not observed.)	N/A	N/A	N/A	N/A	N/A			
РО	LL LISTS, SIGNATURE ROSTER, COMBINATION FORM								
18.	Is the official list of registered voters maintained on paper or electronically (such as an e-pollbook)? ("P" for paper or "E" for electronic.)	E	Е	Е	Е	Е			
19.	If electronic, what type of device is in use at the polling place? a. ContentActive- Harris County ContentActive E-Pollbook b. Tenex-Precinct Central c. Votec- VoteSafe d. Knowink- Poll Pad e. ES&S-ExpressPoll f. Montgomery County- Montgomery County Elections	D	D	D	D	D			
20.	Is the poll list used by the election official (either the physical list of registered voters or an e-pollbook) notated to show which voters voted early by personal appearance or by applying to vote by mail? (Y or N)	Υ	Υ	Υ	Υ	Υ			
21.	Is there a Combination Form or Poll List used by the election workers to add the names of the voters after they checked-in to vote and was the form/list signed after being qualified by the election worker? (The Combination Form/Poll List may be maintained in electronic format.) (Y or N)	Υ	Y	Y	Υ	Υ			
POI	LLING PLACE PROCEDURES								
22.	Did the presiding judge print or produce a report (such as a "zero tape") to indicate that zero votes have been cast before opening the polling place? (Y, N or N/O)	Υ	Υ	Υ	Υ	Υ			
23.	Are the voting booths positioned in a manner that preserves voters' privacy? (Y or N)	Υ	Υ	Υ	Υ	Υ			
24.	Are all election officials wearing a nametag or badge showing their name and position? (Y or N)	Υ	Y	Y	Y	Y			
25.	Was each voter asked whether they have still reside at their voter registration address? (Note: The exact form of the question is not important; as long as the address is confirmed. (Y or N)	Υ	Υ	Υ	Υ	Υ			
	If a voter indicated that their residence address was different from their address on the list of registered voters and/or the voter was in "suspense" status, did the election official ask the voter to complete a Statement of Residence? If a Statement of Residence was completed, was it placed in an envelope designated for the county voter registrar? (Y, N or N/A if the situation did not occur.)	Υ	Υ	Υ	Υ	Υ			
—	Were voters required to provide an acceptable form of identification? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	If a voter did not appear on the official list of registered voters, but presented an acceptable form of identification and a current voter registration certificate indicating the voter is registered in this precinct, was the voter allowed to cast a regular ballot? (Y, N or N/A if situation did not occur.)	N/A	N/A	N/A	N/A	N/A			
	If a voter did not appear on the official list of registered voters, but presented an acceptable form of ID and a current voter registration certificate indicating the voter is registered in another precinct, was the voter required to verify that they are a resident of the precinct at which they are voting by acknowledging the voter's affidavit? If a voter cast a ballot under this situation, were they allowed to vote a regular ballot? (Y, N or N/A if situation did not occur)	N/A	N/A	N/A	N/A	N/A			
	Did you observe electioneering or loitering inside distance markers by: (Y, N or N/O if electioneering was not observed) (If Y, indicate letter.) a. Candidates? b. News / Media? c. Campaign Workers? d. Voters after Voting? e. Other? (Describe in comment section.)	N		N	N	N			
	Were there visible 100-foot distance markers? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Is the Voter Information Poster and the Sample Ballot posted in prominent locations in the voting area? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Is the List of Declared Write-In Candidates (if applicable) posted in each voting booth? (Y, N or N/A if no list of write-in candidates required.)	Υ	Υ	Υ	Υ	Υ			
AS	SISTANCE TO VOTER (If you did not observe voter assistance move to the Bilingual Assistance, procee	ed to Qu	estion	37.)					
	When assisted by election officials, did two officials perform assistance to the voter? (Y or N)	N/A	N/A	N/A	N/A	N/A			
	Were poll watchers allowed to observe assistance if being assisted by two election officials? (Y, N or N/A if no poll watchers were present.)	N/A	N/A	N/A	N/A	N/A			

		Polling Location(s)							
		1.	2.	3.	4.	5.	6.	7.	8.
V	When a voter brought in their own assistant, did the person assisting take the Oath of Assistance and vas the name and address of the assistant recorded next to the voter's name on the poll list? Y, N or N/A, if voter did not bring their own assistant.)	N/A	N/A	N/A	N/A	N/A			
BILII	NGUAL ASSISTANCE								
37. A	Are there bilingual written instructions for voters? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Are the ballots bilingual? (Y or N)	Y	Y	Y	Y	Υ			
	Are bilingual election clerks available on site? (Y or N)	Y	Υ	Υ	Υ	Υ			
	Vere interpreters requested or needed by voters? (Y or N) (If N go to question 43.)	N	N	N	N	N			
41. V	Vere voters told they could select an interpreter of their choice if needed? (Y or N)								
42. E	Did you observe the oath of interpreter given? (Y, N or N/A if not observed)								
PRO	VISIONAL VOTING (If you did not observe any persons voting provisionally, please proceed to Question 52.)								
43. V	Were voters notified they could cast a provisional ballot if the voter did not appear on the list of egistered voters or did not have proper identification? Y, N or N/A if there were not any voters that appeared without an acceptable ID.)	N/A	N/A	N/A	N/A	N/A			
	Does the polling place have provisional ballots and provisional ballot affidavit envelopes (the envelopes are usually green in color)? (Note: A provisional ballot may be cast on the electronic voting system.) (Y or N)	Υ	Υ	Υ	Υ	Υ			
	f paper ballots are used, is "Provisional Ballot" stamped or written on the back of the ballot, along vith the judge's name? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Υ	Υ	Υ	Υ	Υ			
	f paper ballots are used, are secret ballot envelopes (the envelopes are usually white in color) provided to the provisional voter? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Υ	Υ	Υ	Υ	Υ			
	Vere all provisional voters given a "Notice to Provisional Voter"? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Were voters required to complete the provisional voter affidavit prior to casting their provisional ballot? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	After marking their provisional ballot, did the voter place their sealed provisional ballot affidavit envelope in a secure ballot box or other container? (Y or N)	Υ	Υ	Υ	Υ	Υ			
а	Vere the names of voters who voted a provisional ballot recorded on the "List of Provisional Voters" and noted on the Combination Form? This may be done on paper or electronic format if an e-poll book is used) (Y or N)	Υ	Υ	Υ	Υ	Υ			
	After the polls were closed, was the "List of Provisional Voters" placed in the designated envelope? Y, N or N/A if not at the polling place for closing of the polls.)	N/A	N/A	N/A	N/A	Υ			
GEN	ERAL QUESTIONS								
52. V	Vere poll watchers in the polling place? (Y or N)	N	N	N	N	N			
	Oid you observe the poll watcher(s) give their certification of appointment to the Election Judge? Y, N, N/A if not observed)	N/A		N/A	N/A	N/A			
54. [oid the poll watcher(s) wear a badge identifying them as a poll watcher? (Y or N)								
(Oid you observe any problems/issues with poll watchers? Yor N) (If Y, explain in the comments section of this report or attach another page.)	N	N	N	N	N			
	Oid any problems/issues develop between the judge(s) and the clerks? Yor N) (If Y, explain in the comments section of this report or attach another page while at the polling location.)	N	N	N	N	N			
CLOS	SING THE POLLING PLACE (Only answer questions 60 - 63 if paper ballots were hand counted at the	polling	place)						
	Were people in line at the closing of polls (by 7 p.m.)? (Y, N, or N/A if you were not at the polling place at the time the polls closed) (If N, please proceed to question 59.)	N/A	N/A	N/A	N/A	N/A			
58. If	f yes to Question 57, were they allowed to vote? (Y or N)								
V	oid the judge print out and sign the results tape or tally tape after the polls closed? (Y, N or N/O if you were not at the polling place for the closing of the polls) (Note: You are required to be at one of the polling locations at closing time.)	N/O	N/O	N/O	N/O	N/O			
	Were there two rotating ballot boxes for receiving voted ballots and one ballot box for depositing counted ballots? (Only if hand counted paper ballots were used) (Y or N)	Υ	Υ	Υ	Υ	Υ			
V	Vere ballots counted while the polls were open on Election Day? (Only if hand counted paper ballots vere used) (Y or N)					N			
h	f ballots were counted during the day, was the count begun only after the polls had been open for one nour and there were at least 10 ballots in the ballot box? (Only if hand counted paper ballots were used) (Y or N)					N			
b	Were ballots counted by a set of counting officers consisting of at least one officer who removed the pallots from the box and read them aloud, and one or more officers who entered the votes cast on three priginal tally sheets? (Only if hand counted paper ballots were used) (Y or N)					N			

COMMENT SECTION			
Use this section to describe any noteworthy occurrence you observed while you were present at any of the pothe precinct number, facility name and/or physical address.	lling places. Iden	tify a polling pla	ace by including
CENTRAL COUNTING STATION			
INSPECTOR'S SIGNATURE			
"This report is true and correct to the best of my knowledge and is an accurate report as observed."			
xSteven W. Whitten	10	30	2024
Inspector's Signature	Date	_/	

POLITICAL SUBDIVISION INSPECTED: **Brazos County**

Name of City, School, County, or other

DATE OF ELECTION: INSPECTOR: VO1 / 2024 Jeremy Morris
First and Last Name

Month

INST	RUCTIONS: Provide the Polling Location for each polling place observed b Answer all questions.	y entering the precinct nu	ımber, [.]	facility	name a	and/or	physcia	l addre	ess.	
1 2 3	14671 Galilee Baptist Church 90465 Brazos Co Elections Office 6007 Memorial Student's Center	5. 22527 Co 6 7 8								
							cation		_	
POL	LING PLACE ACCESSIBILITY		1.	2.	3.	4.	5.	6.	7.	8.
1. C	o all doorways allowing entrance to and exit from the polling place appear to 32-inches wide) to accommodate a wheelchair or walker? (Y or N)	be wide enough	Υ	Υ	Υ	Υ	Υ			
р	the polling place free of any barrier (uneven surfaces, steps, obstacles, etc.) t ath of a person using a wheelchair or walker to the voting area? Yor N) (If N, describe the nature of the barrier in the comment section.)	hat would impede the	N	Υ	Υ	Υ	Υ			
	3. Is there at least one accessible parking space large enough for a van designated for individuals with disabilities near the entrance? (Y, N or N/A if there is not a parking area.)				Υ	Υ	Υ			
	loes the pathway leading from the parking area to the polling place appear to vide? (Y, N or N/A if there is not a parking area.)	be at least 36 inches	Υ	Υ	Υ	Υ	Υ			
	5. If there are stairs necessary for entering or leaving the polling place, is there a non-slip ramp with handrails on both sides that appears to be 36" wide and not too steep? (Y, N or N/A if there are no stairs.)		N/A	Υ	N/A	N/A	N/A			
	ooes the pathway leading from the parking area to the polling place appear to Y, N or N/A if there is not a parking area) (If N, describe the obstructions in con		Υ	Υ	Υ	Υ	Υ			
	oes the pathway leading from the parking area to the polling place appear to esistant? (Y, N or N/A if there is not a parking area) (If N, describe in the comm		Υ	Υ	Υ	Υ	Υ			
	o all sidewalk curbs adjacent to the accessible entrance of the polling place hamps? (Y, N or N/A if there are no curbs.)	ave curb cuts or non-slip	N/A	Υ	Υ	Υ	Υ			
	the polling place is not on ground level, is it accessible by an elevator with do ccommodate a wheelchair/walker (32 inches wide)? (Y, N or N/A if polling place		N/A	N	N/A	N/A	N/A			
ELEC	TRONIC VOTING SYSTEMS									
	What type of electronic voting system was being used by voters for voting at (N/A if none was used) a. HART eSlate b. HART Verity Duo c. HART Verity Touch d. HART Verity Touch Writer e. ES&S iVotronic f. ES&S ExpressVote e. ES&S AutoMARK		В	В	В	В	В			
	If a voter with a disability used the accessible electronic voting device, was the their ballot without assistance (beyond setting the machine up for the voter) (Y, N or N/A if no voter with a disability voted on the device.)		Υ	N/A	N/A	N/A	N/A			
	Was the thumb drive or flash memory card, whichever is applicable, secured numbered seal? (Y, N or N/O)					N/O				
	Did you witness any illegal tampering of the electronic voting devices? (Y or N		N	N	N	N	N			
14.	Was a chain of custody form used for voting equipment? (Y, N, or N/A if none,	/	ΙY	ΙΫ́	Υ	ΙΫ́	ΙY			

		1.	2.	3.	Iling Lo 4.	5 .	(s) 6.	7.	8.
15.	Did the equipment operate properly? (Y or N) (If N, detail problem and actions taken by the election officials in the comment area.)	Υ	Υ	Υ	Υ	Υ			
16.	Did election workers leave ballots and/or voting equipment unattended while the polls were open? (Y or N) (If Y, please describe in comment section.)	N	N	N	N	N			
17.	Did a voter walk away without pressing "Cast" on the voting machine? If so, did the election workers CANCEL the ballot? (Y, N or N/A if not observed.)	N/O	N/O	N/O	N/O	N/O			
РО	LL LISTS, SIGNATURE ROSTER, COMBINATION FORM								
18.	Is the official list of registered voters maintained on paper or electronically (such as an e-pollbook)? ("P" for paper or "E" for electronic.)	E	Е	E	E	Е			
19.	If electronic, what type of device is in use at the polling place? a. ContentActive- Harris County ContentActive E-Pollbook b. Tenex-Precinct Central c. Votec- VoteSafe d. Knowink- Poll Pad e. ES&S-ExpressPoll f. Montgomery County- Montgomery County Elections	D	D	D	D	D			
20.	Is the poll list used by the election official (either the physical list of registered voters or an e-pollbook) notated to show which voters voted early by personal appearance or by applying to vote by mail? (Y or N)	N/O	N/O	N/O	N/O	N/O			
21.	Is there a Combination Form or Poll List used by the election workers to add the names of the voters after they checked-in to vote and was the form/list signed after being qualified by the election worker? (The Combination Form/Poll List may be maintained in electronic format.) (Y or N)	Υ	Υ	Υ	Υ	Y			
POI	LING PLACE PROCEDURES								
22.	Did the presiding judge print or produce a report (such as a "zero tape") to indicate that zero votes have been cast before opening the polling place? (Y, N or N/O)	N/O	N/Q	N/O	N/O	N/O			
23.	Are the voting booths positioned in a manner that preserves voters' privacy? (Y or N)	Υ	Υ	Υ	Υ	Υ			
24.	Are all election officials wearing a nametag or badge showing their name and position? (Y or N)	Υ	Υ	Υ	Υ	Υ			
25.	Was each voter asked whether they have still reside at their voter registration address? (Note: The exact form of the question is not important; as long as the address is confirmed. (Y or N)	Υ	Υ	Υ	Υ	Υ			
	If a voter indicated that their residence address was different from their address on the list of registered voters and/or the voter was in "suspense" status, did the election official ask the voter to complete a Statement of Residence? If a Statement of Residence was completed, was it placed in an envelope designated for the county voter registrar? (Y, N or N/A if the situation did not occur.)	Υ	Υ	Υ	Y	Υ			
27.	Were voters required to provide an acceptable form of identification? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	If a voter did not appear on the official list of registered voters, but presented an acceptable form of identification and a current voter registration certificate indicating the voter is registered in this precinct, was the voter allowed to cast a regular ballot? (Y, N or N/A if situation did not occur.)	N/A	N/A	N/A	N/A	N/A			
	If a voter did not appear on the official list of registered voters, but presented an acceptable form of ID and a current voter registration certificate indicating the voter is registered in another precinct, was the voter required to verify that they are a resident of the precinct at which they are voting by acknowledging the voter's affidavit? If a voter cast a ballot under this situation, were they allowed to vote a regular ballot? (Y, N or N/A if situation did not occur)	N/A	N/A	N/A	N/A	N/A			
	Did you observe electioneering or loitering inside distance markers by: (Y, N or N/O if electioneering was not observed) (If Y, indicate letter.) a. Candidates? b. News / Media? c. Campaign Workers? d. Voters after Voting? e. Other? (Describe in comment section.)	N	N	N	N	N			
_	Were there visible 100-foot distance markers? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Is the Voter Information Poster and the Sample Ballot posted in prominent locations in the voting area? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	Is the List of Declared Write-In Candidates (if applicable) posted in each voting booth? (Y, N or N/A if no list of write-in candidates required.)	Υ	Υ	Υ	Υ	Υ			
	SISTANCE TO VOTER (If you did not observe voter assistance move to the Bilingual Assistance, procee	ed to Qu	estion	37.)					
	When assisted by election officials, did two officials perform assistance to the voter? (Y or N)								
	Were poll watchers allowed to observe assistance if being assisted by two election officials? (Y, N or N/A if no poll watchers were present.)								

		Polling Location(s)							
		1.	2.	3.	4.	5.	6.	7.	8.
was	en a voter brought in their own assistant, did the person assisting take the Oath of Assistance and the name and address of the assistant recorded next to the voter's name on the poll list? Nor N/A, if voter did not bring their own assistant.)								
BILING	UAL ASSISTANCE								
37. Are	there bilingual written instructions for voters? (Y or N)	Υ	Υ	Υ	Υ	Υ			
	the ballots bilingual? (Y or N)	Ϋ́	Y	Y	Y	Υ			
	bilingual election clerks available on site? (Y or N)	Y	Υ	Υ	Υ	Υ			
	re interpreters requested or needed by voters? (Y or N) (If N go to question 43.)	N/A	N/A		N/A				
41. We	re voters told they could select an interpreter of their choice if needed? (Y or N)				N/A				
42. Did	you observe the oath of interpreter given? (Y, N or N/A if not observed)					N/A			
PROVI	SIONAL VOTING (If you did not observe any persons voting provisionally, please proceed to Question 52.)								
43. We regi	re voters notified they could cast a provisional ballot if the voter did not appear on the list of stered voters or did not have proper identification? I or N/A if there were not any voters that appeared without an acceptable ID.)	N/A	N/A	N/A	N/A	N/A			
	es the polling place have provisional ballots and provisional ballot affidavit envelopes (the envelopes usually green in color)? (Note: A provisional ballot may be cast on the electronic voting system.) (Y or N)	Υ	Υ	Υ	Υ	Υ			
	aper ballots are used, is "Provisional Ballot" stamped or written on the back of the ballot, along in the judge's name? (Y, N, or N/A if provisional optical scan paper ballots are not used.)	Υ	Υ	Υ		Υ			-
	aper ballots are used, are secret ballot envelopes (the envelopes are usually white in color) vided to the provisional voter? (Y, N, or N/A if provisional optical scan paper ballots are not used.)				N/A				
	re all provisional voters given a "Notice to Provisional Voter"? (Y or N)	N/A	N/A	N/A	N/A	N/A			
	re voters required to complete the provisional voter affidavit prior to casting their provisional ot? (Y or N)	N/A	N/A	N/A	N/A	N/A			
	er marking their provisional ballot, did the voter place their sealed provisional ballot affidavit elope in a secure ballot box or other container? (<i>Y or N</i>)	N/A	N/A	N/A	N/A	N/A			
and	re the names of voters who voted a provisional ballot recorded on the "List of Provisional Voters" I noted on the Combination Form? Is may be done on paper or electronic format if an e-poll book is used) (Y or N)	N/A	N/A	N/A	N/A	N/A			
	er the polls were closed, was the "List of Provisional Voters" placed in the designated envelope? I or N/A if not at the polling place for closing of the polls.)	N/A	N/A	N/A	N/A	N/A			
GENER	AL QUESTIONS								
52. We	re poll watchers in the polling place? (Y or N)	Υ	Υ	N	N	N			
	you observe the poll watcher(s) give their certification of appointment to the Election Judge? I, N/A if not observed)	Υ				N/A			
54. Did	the poll watcher(s) wear a badge identifying them as a poll watcher? (Y or N)	Υ	Υ	N/A	N/A	N/A			
(Yo	you observe any problems/issues with poll watchers? r N) (If Y, explain in the comments section of this report or attach another page.)	N	N	N/A	N/A	N/A			
	any problems/issues develop between the judge(s) and the clerks? r N) (If Y, explain in the comments section of this report or attach another page while at the polling location.)	N	N	N/A	N/A	N/A			
CLOSIN	G THE POLLING PLACE (Only answer questions 60 - 63 if paper ballots were hand counted at the	polling	place)						
	re people in line at the closing of polls (by 7 p.m.)? (Y, N, or N/A if you were not at the polling place he time the polls closed) (If N, please proceed to question 59.)	N/A	N/A	N/A	N/A	Υ			
	es to Question 57, were they allowed to vote? (Y or N)					Υ			
wer	the judge print out and sign the results tape or tally tape after the polls closed? (Y, N or N/O if you re not at the polling place for the closing of the polls) (Note: You are required to be at one of the ing locations at closing time.)	N/O	N/O	N/O	N/O	Υ			
	re there two rotating ballot boxes for receiving voted ballots and one ballot box for depositing nted ballots? (Only if hand counted paper ballots were used) (Y or N)					N			
	re ballots counted while the polls were open on Election Day? (Only if hand counted paper ballots re used) (Y or N)					N			
hou	allots were counted during the day, was the count begun only after the polls had been open for one ir and there were at least 10 ballots in the ballot box? (Only if hand counted paper ballots were d) (Y or N)					N			
ball	re ballots counted by a set of counting officers consisting of at least one officer who removed the ots from the box and read them aloud, and one or more officers who entered the votes cast on three ginal tally sheets? (Only if hand counted paper ballots were used) (Y or N)					N			

COMMENT SECTION			
Use this section to describe any noteworthy occurrence you observed while you were present at any of the potential the precinct number, facility name and/or physical address.	olling places. Ide	ntify a polling pl	ace by including
6024 #8 Not a paved parking lot. It was gravel 14621 #9 Had ramp but no elevator			
CENTRAL COUNTING STATION			
INCRECTOR'S CICALITURE			
INSPECTOR'S SIGNATURE "This report is true and correct to the best of my knowledge and is an accurate report as observed."			
	11	01	2024
x_Jeremy W. Morris Inspector's Signature			



BRAZOS COUNTY BRYAN, TEXAS

Budget Office DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 5/6/2025

ITEM: Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of April 30, 2025.

Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of April

30, 2025.

TO: **Commissioners Court**

FROM: Nina Payne

DATE: 04/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name **Description Type**

FY 2024-2025 Budget to Actuals by Fund as of Budget to Actuals FY 2025.pdf Backup Material

4/30/2025

FY 2024-2025 Contingency Budget to Actuals by Fund FY 25 Contingency Budget to Actuals Fund.pdf Backup Material as of 4/30/2025

Brazos County, Texas FY 2024-2025 Budget to Actuals Revenue and Expenditure Categories Report by Fund (Unaudited)

Fund: 01000 General Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	119,608,263	131,167,122	139,852,629	117,611,848	84%
Charges for Services	14,373,002	13,985,011	13,624,275	6,405,430	47%
Interest Income	8,311,341	12,656,049	10,275,000	5,780,973	56%
Other Revenue	1,265,902	2,820,246	1,086,700	867,103	80%
Reserves	-	0	101,741,160	-	-
Intergovernmental	8,218,468	968,398	857,002	498,958	58%
Other Financing Sources	215,777	190,452	210,000	110,207	52%
Total Revenue	\$151,992,753	\$161,787,279	\$267,646,766	\$131,274,519	49%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	49,486,058	57,114,903	65,886,023	33,569,487	51%
Outside Labor Costs	104,348	177,763	163,000	108,225	66%
Benefits	27,183,091	31,575,201	37,844,757	19,200,187	51%
Supplies and Other Charges	9,058,121	9,412,807	12,861,535	6,141,922	48%
Contingency	-	-	7,173,793	-	-
Repairs and Maintenance	4,532,190	9,794,592	21,788,638	3,959,423	18%
Contractual Services	9,372,616	8,872,895	10,745,147	6,353,411	59%
Professional Services	6,379,393	7,516,511	14,152,695	3,602,292	25%
Community Contracts	4,716,979	5,616,842	7,570,308	3,898,707	51%
Capital Outlay	7,260,102	7,220,517	12,168,102	1,627,511	13%
Other Financing Uses	20,917,731	478,638	77,292,768	15,843,920	20%
Total Expense	\$139,010,628	\$137,780,669	\$267,646,766	\$94,305,086	35%

Brazos County, Texas FY 2024-2025 Budget to Actuals Revenue and Expenditure Categories Report by Fund (Unaudited)

Fund: 11000 Hotel Occupancy Tax Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	3,689,821	4,087,515	3,780,000	1,958,238	52%
Interest Income	119,177	318,887	250,000	199,988	80%
Other Revenue	1,500	2,750	-	-	-
Reserves	-	-	2,340,838	-	-
Other Financing Sources	246,080	46,707	-	-	-
Total Revenue	\$4,056,579	\$4,455,859	\$6,370,838	\$2,158,226	34%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	84,744	75,019	170,364	56,170	33%
Benefits	41,481	36,337	76,620	25,195	33%
Supplies and Other Charges	30,866	32,748	139,175	55,896	40%
Contingency	-	-	548,989	-	-
Repairs and Maintenance	-	-	2,502,500	-	-
Contractual Services	347,894	175,950	187,690	102,990	55%
Professional Services	24,960	5,300	5,500	5,300	96%
Community Contracts	1,370,205	1,110,866	1,050,000	340,567	32%
Capital Outlay	554,303	563,572	440,000	52,480	12%
Other Financing Uses	-	1,250,000	1,250,000	-	-
Total Expense	\$2,454,451	\$3,249,791	\$6,370,838	\$638,599	10%

Brazos County, Texas FY 2024-2025 Budget to Actuals Revenue and Expenditure Categories Report by Fund (Unaudited)

Fund: 12000 State Lateral Road Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	5,056	13,763	11,000	4,442	40%
Reserves	-	-	244,000	-	-
Intergovernmental	30,347	29,508	29,000	29,502	102%
Total Revenue	\$35,403	\$43,271	\$284,000	\$33,945	12%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Repairs and Maintenance	-	-	284,000	165,000	58%
Total Expense	-	-	\$284,000	\$165,000	58%

Fund: 13000 Unclaimed Property Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	9,140	23,062	15,000	13,866	92%
Reserves	-	-	94,000	-	-
Total Revenue	\$9,140	\$23,062	\$109,000	\$13,866	13%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	21,800	-
Contingency	-	-	87,200	-
Total Expense	-	-	\$109,000	-

Fund: 15000 Law Library Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	164,116	105,074	95,000	54,151	57%
Interest Income	1,942	8,101	5,000	5,089	102%
Reserves	-	-	167,500	-	-
Total Revenue	\$166,057	\$113,175	\$267,500	\$59,240	22%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	62,593	65,385	267,500	22,466	8%
Total Expense	\$62,593	\$65,385	\$267,500	\$22,466	8%

Fund: 16000 Local Provider Participation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	31,728,216	40,008,694	38,000,000	32,809,747	86%
Interest Income	433,637	1,392,213	1,000,000	658,992	66%
Other Revenue	397,231	487,494	480,000	318,276	66%
Reserves	-	-	23,000,000	-	-
Total Revenue	\$32,559,083	\$41,888,401	\$62,480,000	\$33,787,015	54%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	134,246	-	-	-	-
Community Contracts	26,044,743	37,357,270	62,460,000	17,123,780	27%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$26,198,989	\$37,377,270	\$62,480,000	\$17,143,780	27%

Fund: 18000 Law Enforcement Education

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Reserves	-	-	82,738	-	-
Intergovernmental	14,872	37,584	36,900	42,779	116%
Total Revenue	\$14,872	\$37,584	\$119,638	\$42,779	36%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	12,741	25,911	119,638	1,684	1%
Total Expense	\$12,741	\$25,911	\$119,638	\$1,684	1%

Fund: 19000 Court Records Preservation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	623	410	400	60	15%
Interest Income	15,192	36,545	30,000	19,114	64%
Reserves	-	-	699,000	-	-
Total Revenue	\$15,815	\$36,955	\$729,400	\$19,174	3%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	30,400	-
Contractual Services	-	-	699,000	-
Total Expense	-	-	\$729,400	-

Fund: 20000 County Clerk Records Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	364,311	305,258	300,000	151,700	51%
Interest Income	31,036	69,629	60,000	35,941	60%
Reserves	-	-	1,268,000	-	-
Total Revenue	\$395,347	\$374,888	\$1,628,000	\$187,641	12%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	104,059	124,374	134,033	72,040	54%
Benefits	56,889	62,648	84,743	37,304	44%
Supplies and Other Charges	725	17,345	8,500	2,718	32%
Contingency	-	-	1,074,884	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	327,291	133,123	325,340	30,544	9%
Capital Outlay	-	22,822	-	-	-
Total Expense	\$488,964	\$360,313	\$1,628,000	\$142,606	9%

Fund: 20010 County Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	290,550	280,855	275,000	140,240	51%
Interest Income	30,786	74,394	66,000	42,458	64%
Reserves	-	-	1,440,000	-	-
Total Revenue	\$321,336	\$355,249	\$1,781,000	\$182,698	10%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,206,000	-	-
Contractual Services	253,734	220,953	575,000	358	0%
Total Expense	\$253,734	\$220,953	\$1,781,000	\$358	0%

Fund: 22000 Courthouse Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	115,046	89,005	90,800	47,516	52%
Interest Income	5,325	6,601	-	4,931	-
Reserves	-	-	161,000	-	-
Other Financing Sources	294,951	-	-	-	-
Total Revenue	\$415,322	\$95,606	\$251,800	\$52,447	21%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	375,202	-	-	-	-
Benefits	155,455	0	-	-	-
Supplies and Other Charges	4,033	2,936	2,510	678	27%
Contingency	-	-	168,131	-	-
Repairs and Maintenance	13,633	4,633	20,000	-	-
Contractual Services	-	-	50,000	450	1%
Community Contracts	1,011	1,062	1,159	645	56%
Capital Outlay	-	6,263	10,000	-	-
Total Expense	\$549,334	\$14,895	\$251,800	\$1,773	1%

Fund: 22010 Justice Court Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	33,424	35,820	34,800	16,853	48%
Interest Income	4,523	12,673	11,000	7,274	66%
Reserves	-	-	256,000	-	-
Total Revenue	\$37,947	\$48,492	\$301,800	\$24,127	8%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Repairs and Maintenance	-	-	64,800	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	57,000	-
Capital Outlay	-	-	150,000	-
Total Expense	-	-	\$301,800	-

Fund: 23000 District Clerk Records Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	84,461	126,480	120,000	76,397	64%
Interest Income	5,326	14,174	12,000	8,725	73%
Reserves	-	-	297,000	-	-
Total Revenue	\$89,788	\$140,653	\$429,000	\$85,122	20%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	19,979	60,195	77,300	33,760	44%
Benefits	1,553	4,718	19,304	8,367	43%
Contractual Services	149,231	-	312,396	-	-
Professional Services	-	-	20,000	-	-
Total Expense	\$170,763	\$64,914	\$429,000	\$42,127	10%

Fund: 23010 District Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	595	320	200	45	23%
Interest Income	131	75	65	44	68%
Reserves	-	-	1,500	-	-
Total Revenue	\$726	\$395	\$1,765	\$89	5%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	18,345	-	-	-
Benefits	1,426	-	-	-
Professional Services	-	-	1,765	-
Total Expense	\$19,771	-	\$1,765	-

Fund: 24000 Justice of the Peace Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	28,209	30,068	29,200	14,166	49%
Interest Income	4,324	10,515	10,000	2,128	21%
Reserves	-	-	82,000	-	-
Total Revenue	\$32,534	\$40,584	\$121,200	\$16,294	13%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	10,166	13,388	17,800	216	1%
Contingency	-	-	97,200	-	-
Contractual Services	889	-	6,200	-	-
Capital Outlay	-	148,938	-	-	-
Total Expense	\$11,055	\$162,326	\$121,200	\$216	0%

Fund: 24010 County and District Court Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	10,059	8,304	8,400	4,038	48%
Interest Income	2,647	6,831	6,000	3,724	62%
Reserves	-	-	134,000	-	-
Total Revenue	\$12,706	\$15,135	\$148,400	\$7,762	5%

Description		2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges		-	-	148,400	-
	Total Expense	-	-	\$148,400	-

Fund: 25000 Forfeiture Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	5,329	304	-	43,175	-
Interest Income	918	1,965	-	1,932	-
Reserves	-	-	37,827	-	-
Total Revenue	\$6,247	\$2,269	\$37,827	\$45,108	119%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,563	235	17,636	3,526	20%
Contingency	-	-	20,191	-	-
Capital Outlay	5,133	-	-	-	-
Total Expense	\$7,696	\$235	\$37,827	\$3,526	9%

Fund: 26000 District Attorney Hot Check Collections Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	113	277	100	147	147%
Other Revenue	150	75	150	75	50%
Reserves	-	-	5,300	-	-
Total Revenue	\$263	\$352	\$5,550	\$222	4%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Contingency	-	-	5,550	-
Total Expense	-	-	\$5,550	-

Fund: 27000 Bail Bond Board Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	2,428	5,975	5,000	3,129	63%
Other Revenue	2,500	2,500	2,500	500	20%
Reserves	-	-	114,000	-	-
Total Revenue	\$4,928	\$8,475	\$121,500	\$3,629	3%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	321	-	4,001	-	-
Benefits	113	-	1,011	-	-
Supplies and Other Charges	-	419	6,660	665	10%
Contingency	-	-	109,828	-	-
Total Expense	\$433	\$419	\$121,500	\$665	1%

Fund: 28000 Voter Registration Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	16,804	-	-	-
Total Revenue	\$16,804	-	-	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	1,071	-	-	-
Contractual Services	15,733	-	-	-
Total Expense	\$16,804	-	-	-

Fund: 29000 Vehicle Inventory Interest

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	8,389	2,465	2,500	2,335	93%
Interest Income	23,620	53,643	48,000	32,313	67%
Reserves	-	-	378,266	-	-
Total Revenue	\$32,009	\$56,108	\$428,766	\$34,648	8%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,117	2,196	26,750	1,604	6%
Contingency	-	-	357,611	-	-
Repairs and Maintenance	240	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$5,357	\$2,196	\$428,766	\$1,604	0%

Fund: 30000 Brazos County Grant Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Public Health Revenue	0	60,000	-	-	-
Other Revenue	32	-	-	-	-
Intergovernmental	2,603,804	4,272,026	4,261,239	2,855,691	67%
Other Financing Sources	336,489	478,638	1,148,482	-	-
Total Revenue	\$2,940,325	\$4,810,663	\$5,409,721	\$2,855,691	53%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	1,748,464	2,794,329	3,394,634	1,733,733	51%
Benefits	813,685	1,211,302	1,461,116	738,863	51%
Supplies and Other Charges	106,792	176,139	115,324	64,598	56%
Contingency	-	-	303,192	-	-
Repairs and Maintenance	5,186	3,637	4,900	1,034	21%
Contractual Services	116,713	403,012	110,055	147,978	134%
Professional Services	-	2,500	2,500	4,550	182%
Capital Outlay	158,206	377,396	18,000	71,308	396%
Total Expense	\$2,949,047	\$4,968,314	\$5,409,721	\$2,762,064	51%

Fund: 31000 American Rescue Plan Act

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Intergovernmental	7,495,180	1,509,822	20,884,000	-	-
Other Financing Sources	-	-	15,784,000	15,610,777	99%
Total Revenue	\$7,495,180	\$1,509,822	\$36,668,000	\$15,610,777	43%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	7,299,824	(478,903)	-	-	-
Supplies and Other Charges	-	(5,180)	-	-	-
Contractual Services	132,000	813,154	1,668,000	-	-
Capital Outlay	63,356	1,180,752	35,000,000	4,129,701	12%
Total Expense	\$7,495,180	\$1,509,822	\$36,668,000	\$4,129,701	11%

Fund: 32000 SB 22 2023 Rural Law Enforcement Salary Assistance Program

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	-	22,969	-	25,631	-
Intergovernmental	-	1,026,255	1,050,000	1,050,000	100%
Total Revenue	-	\$1,049,224	\$1,050,000	\$1,075,631	102%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	446,978	439,118	230,033	52%
Benefits	-	110,487	110,880	56,581	51%
Supplies and Other Charges	-	105,586	67,000	33,819	50%
Contingency	-	-	2	-	-
Repairs and Maintenance	-	40,000	-	-	-
Contractual Services	-	-	100,000	-	-
Capital Outlay	-	346,174	333,000	-	-
Total Expense	-	\$1,049,224	\$1,050,000	\$320,432	31%

Fund: 33000 Sheriff's Office Crime Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	1,599	4,597	4,300	2,078	48%
Other Revenue	8,000	60	-	-	-
Reserves	-	-	116,311	-	-
Total Revenue	\$9,599	\$4,657	\$120,611	\$2,078	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	4,796	3,237	63,100	1,397	2%
Contingency	-	-	23,511	-	-
Repairs and Maintenance	1,369	-	4,000	-	-
Capital Outlay	7,608	-	30,000	-	-
Total Expense	\$13,773	\$3,237	\$120,611	\$1,397	1%

Fund: 34000 District Attorney Crime

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	32,611	11,242	20,000	36,351	182%
Interest Income	5,816	12,302	11,000	5,256	48%
Reserves	-	-	215,900	-	-
Total Revenue	\$38,427	\$23,544	\$246,900	\$41,607	17%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	20,383	27,105	84,512	44,377	53%
Benefits	9,588	10,539	39,520	21,719	55%
Supplies and Other Charges	11,007	18,986	20,649	17,835	86%
Contingency	-	-	82,219	-	-
Contractual Services	360	360	20,000	270	1%
Other Financing Uses	-	9,000	-	-	-
Total Expense	\$41,339	\$65,990	\$246,900	\$84,201	34%

Fund: 35000 Primary Election Services

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	70,904	14,088	25,000	11,368	45%
Interest Income	1,264	3,591	2,500	1,320	53%
Reserves	-	-	64,000	-	-
Total Revenue	\$72,167	\$17,679	\$91,500	\$12,688	14%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	5,479	7,163	11,700	5,049	43%
Contingency	-	-	53,800	-	-
Repairs and Maintenance	-	5,620	10,000	-	-
Contractual Services	13,414	14,166	16,000	27,026	169%
Total Expense	\$18,893	\$26,949	\$91,500	\$32,075	35%

Fund: 39010 Brazos County Housing Finance Corporation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	402,125	5,334	5,000	-	-
Interest Income	5,259	27,592	0	14,070	-
Reserves	-	-	104,000	-	-
Total Revenue	\$407,384	\$32,926	\$109,000	\$14,070	13%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	174	4,735	-	-
Professional Services	-	-	104,265	6,500	6%
Total Expense	-	\$174	\$109,000	\$6,500	6%

Fund: 93000 Regional Mobility Authority

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	494	497	500	1,017	203%
Other Revenue	-	30,000	10,000	10,000	100%
Reserves	-	-	37,436	-	-
Total Revenue	\$494	\$30,497	\$47,936	\$11,017	23%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	12,120	-	-	-	-
Benefits	2,949	-	-	-	-
Supplies and Other Charges	557	-	-	-	-
Contingency	-	-	40,436	-	-
Contractual Services	25	-	-	-	-
Professional Services	7,875	7,500	7,500	3,744	50%
Total Expense	\$23,527	\$7,500	\$47,936	\$3,744	8%

Fund: 41000 General Obligation Debt Service Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	9,799,037	11,772,533	10,607,305	10,531,706	99%
Interest Income	345,490	541,787	450,000	206,026	46%
Reserves	-	-	2,500,000	-	-
Other Financing Sources	-	1,250,000	1,250,000	-	-
Total Revenue	\$10,144,527	\$13,564,320	\$14,807,305	\$10,737,733	73%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Debt Service	9,028,173	11,864,575	14,807,305	1,775,930	12%
Total Expense	\$9,028,173	\$11,864,575	\$14,807,305	\$1,775,930	12%

Fund: 43200 2020 Certificates of Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	515,615	411,956	482,000	116,761	24%
Other Revenue	2,929	-	-	949	-
Reserves	-	-	5,600,000	-	-
Other Financing Sources	-	-	-	233,143	-
Total Revenue	\$518,544	\$411,956	\$6,082,000	\$350,853	6%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	54,447	0	-	480,657	-
Contingency	-	-	782,000	-	-
Contractual Services	2,656,302	2,398,009	-	-	-
Capital Outlay	1,891,648	632,060	5,300,000	1,715,161	32%
Total Expense	\$4,602,397	\$3,030,069	\$6,082,000	\$2,195,818	36%

Fund: 43230 On System Road Bond - TXDOT

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	212,288	1,070,010	1,040,000	346,647	33%
Reserves	-	-	16,298,000	-	-
Other Financing Sources	20,009,102	-	-	-	-
Total Revenue	\$20,221,390	\$1,070,010	\$17,338,000	\$346,647	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contractual Services	-	5,741,125	17,338,000	2,623,443	15%
Debt Service	203,216	-	-	-	-
Total Expense	\$203,216	\$5,741,125	\$17,338,000	\$2,623,443	15%

Fund: 43231 Off System Road Bond

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	109,492	500,363	263,000	159,649	61%
Reserves	-	-	5,788,000	-	-
Other Financing Sources	10,307,719	-	-	-	-
Total Revenue	\$10,417,211	\$500,363	\$6,051,000	\$159,649	3%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Capital Outlay	81,700	3,929,511	6,051,000	1,840,533	30%
Debt Service	102,830	-	-	-	-
Total Expense	\$184,530	\$3,929,511	\$6,051,000	\$1,840,533	30%

Fund: 43232 2023 Certificates of Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	106,296	561,066	540,000	252,597	47%
Reserves	-	-	10,420,000	-	-
Other Financing Sources	10,165,860	-	50,040,000	-	-
Total Revenue	\$10,272,156	\$561,066	\$61,000,000	\$252,597	0%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Capital Outlay	61,762	98,459	61,000,000	-
Debt Service	163,164	-	-	-
Total Expense	\$224,926	\$98,459	\$61,000,000	-

Fund: 45000 Capital Improvement Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Other Revenue	102,356	(37,500)	-	34,000
Reserves	-	0	18,090,000	-
Other Financing Sources	20,893,118	4,180,663	10,320,286	-
Total Revenue	\$20,995,474	\$4,143,163	\$28,410,286	\$34,000

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,945,000	-	-
Capital Outlay	5,391,415	9,905,434	26,465,286	3,548,894	13%
Total Expense	\$5,391,415	\$9,905,434	\$28,410,286	\$3,548,894	12%

Fund: 50000 Health and Life Insurance

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Other Revenue	23,006,476	27,567,563	23,136,458	14,072,746	61%
Reserves	-	-	10,500,000	-	-
Total Revenue	\$23,006,476	\$27,567,563	\$33,636,458	\$14,072,746	42%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	227,069	221,846	613,622	131,654	21%
Benefits	133,569	106,496	255,837	70,719	28%
Supplies and Other Charges	53,669	58,937	124,895	39,897	32%
Contingency	-	-	5,524,827	-	-
Repairs and Maintenance	75	65	125	60	48%
Contractual Services	21,346,651	23,176,197	26,691,952	12,240,036	46%
Professional Services	379,176	372,198	425,200	208,620	49%
Total Expense	\$22,140,208	\$23,935,739	\$33,636,458	\$12,690,985	38%

Brazos County, Texas FY 2024-2025 Contingency Budget to Actuals by Fund (Unaudited)

Fund: 01000 General Fund - Contingency

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	7,093,741.00	(2,160,046.16)	4,933,694.84
Voter Registration - 13005000 *	3,152.00	(1,000.00)	2,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	40,000.00	-	40,000.00
Total General Fund Contingency	7,173,793.00	(2,161,046.16)	5,012,746.84

^{*} Can only be used for that program or division

Brazos County, Texas FY 2024-2025 Contingency Budget to Actuals by Fund (Unaudited)

Fund: 11000 HOT Fund Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
HOT Fund Contingency - 11002500	548,989.00	-	548,989.00
Total HOT Fund Contingency	548,989.00	-	548,989.00

^{*} Can only be used for this fund

Brazos County, Texas FY 2024-2025 Contingency Budget to Actuals by Fund (Unaudited)

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingeny - 12005000	87,200.00	-	87,200.00
Total Unclaimed Property Fund Contingency	87,200.00	-	87,200.00

^{*} Can only be used for this fund

Fund: 20000 County Clerk Records Management Fund - Contingency *

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Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21005000	1,074,884.00	-	1,074,884.00
Total Count Clerk Records Management Fund Contingency	1,074,884.00	-	1,074,884.00

^{*} Can only be used for this fund

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21006000	1,206,000.00	(2,200.00)	1,203,800.00
Total Count Clerk Archival Fund Contingency	1,206,000.00	(2,200.00)	1,203,800.00

^{*} Can only be used for this fund

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 51000100	168,131.00	-	168,131.00
Total Courthouse Security Fund Contingency	168,131.00	-	168,131.00

^{*} Can only be used for this fund

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
JP Technology Administration - 24005000	77,200.00	-	77,200.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
Total Justice of the Peace Technology Fund Contingency	97,200.00	-	97,200.00

^{*} Can only be used for this fund and specific divisions

Fund: 25000 Forfeiture Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Sheriff Forfeiture Fund - 2801000	20,191.00	-	20,191.00
Total Forfeiture Fund Contingency	20,191.00	-	20,191.00

^{*} Can only be used for this fund

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19006000	5,550.00	-	5,550.00
Total District Attorney Hot Check Collections Fund - Contingency	5,550.00	-	5,550.00

^{*} Can only be used for this fund

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12006000	109,828.00	-	109,828.00
Total Bail Bond Board Fund - Contingency	109,828.00	-	109,828.00

^{*} Can only be used for this fund

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 13006000	357,611.00	-	357,611.00
Total Vehicle Inventory Interest Fund - Contingency	35/611 00	-	357,611.00

^{*} Can only be used for this fund

Fund: 30000 Grant Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Texas Indigent Defense Commission - 272200	191,075.00	(191,075.00)	-
BV Human Trafficking Task Force Development - 283700	93,101.00	(79,783.76)	13,317.24
Metropolitan Planning - 424100	19,016.00	-	19,016.00
Total Grant Fund Contingency	303,192.00	(270,858.76)	32,333.24

^{*} Can only be used for this fund and specific divisions

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 28050000	23,511.00	-	23,511.00
Total Sheriff's Office Crime Fund Contingency	23,511.00	-	23,511.00

^{*} Can only be used for this fund

Fund: 34000 District Attorney Crime Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19200100	82,219.00	(14,958.30)	67,260.70
Total District Attorney Crime Fund Contingency	82,219.00	(14,958.30)	67,260.70

^{*} Can only be used for this fund

Fund: 35000 Primary Election Services Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21130000	53,800.00	(35,400.00)	18,400.00
Total Primary Election Services Fund Contingency	53,800.00	(35,400.00)	18,400.00

^{*} Can only be used for this fund

Fund: 43200 2020 Certificates of Obligation - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 11001500	782,000.00	(782,000.00)	-
Total 43200 2020 Certificates of Obligation Contingency	782,000.00	(782,000.00)	-

^{*} Can only be used for this fund

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 63110001	1,945,000.00	(1,945,000.00)	-
Total General Permanent Improvement Fund Contingency	1,945,000.00	(1,945,000.00)	-

^{*} Can only be used for this fund

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Group Insurance - Admiration - 64005000	5,504,827.00	-	5,504,827.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
Total Health and Life Insurance Fund Contingency	5,524,827.00	-	5,524,827.00

^{*} Can only be used for this fund

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Jail Commissary - 28006000	346,688.00	-	346,688.00
Total Jail Commissary Fund Contingency	346,688.00	-	346,688.00

^{*} Can only be used for this fund

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date	
Contingency - 18006000	64,000.00	(4,978.27)	59,021.73	
Total County Attorney Operating Fund Contingency	64,000.00	(4,978.27)	59,021.73	

^{*} Can only be used for this fund



2022 BRAZOS COUNTY BOND PROGRAM-DRAFT

PROJ#		PROJECT	LIMITS FROM/TO	DESCRIPTION	PROJECT TOTAL	OTHER COMMITMENT	COUNTY	NOTES
1	1000			ON SYSTEM PR	ROJECTS			
1	Bryan	Inner Loop East	from SH 6 to W.D. Fitch	New location Super Street (4-lane divided)	\$305,000,000	\$101,000,000		Schematic and Environmental Clearance. This will give us the number of impacted parcels and utilitie W/O the EA, the value of the ROW and Utilities is a
2	Bryan	SH 21	at SH 47	Interchange Improvements	\$65,000,000	\$1,500,000	\$3,000,000	Schematic and Environmental Clearance, ROW & Utillity Local Match
3	Bryan	FM 1688	from SH 47 to FM 2818	Widen to 5-Lane Roadway	\$36,000,000		\$16,000,000	Construction (Project Total is Sch, PS&E, ROW & Ut Match - \$32 just for construction)
4	College Station/ Bryan	FM 2818	FM 60 to SH 6 North	Super Street (widen 4-lane undivded to 6-lane divided & intersection improvements)	\$150,000,000		\$6,000,000	Schematic and Environmental Clearance, PS&E, RO' & Utillity Local Match. Could be reduced to \$6 mill for ENV to determine ROW and Utility costs.
5	College Station	FM 2347	at FM 2154	Multimodal Single Point Urban Interchange	\$100,000,000	\$63,000,000	\$15,000,000	Local Match/ Bush/Wellborn
6	College Station	SH 40	from Arrington Rd to SH 6	Intersection Improvements	\$16,000,000		\$16,000,000	Construction, ROW & Utility Local Match
7	College Station	SH 30	from Associates Ave. to FM 158	Widen to 5-Lane Roadway	\$27,000,000		\$11,000,000	Construction (Project Total is Sch, PS&E, ROW & Ute Match - \$24 MM just for construction)
				OFF SYSTEM PI	ROJECTS			
8	Brazos County	County/City Facilites	Various	Widen/New Location/Reconstruct	\$40,000,000		\$20,000,000	Possible partnership with Cities
				TOTAL				

You Can Vote Early Here!

Election Admin. Office 300 East Wm. J. Bryan Pkwy, Bryan

Arena Hall 2906 Tabor Road, Bryan

Galilee Baptist Church 804 N. Logan, Bryan College Station Utilities Service Center 1603 Graham Road

College Station City Hall 1101 Texas Avenue Pol ad paid for by Brazos County TRIP '22 5301 Woodall Court College Station, TX 77854

Early Voting Oct. 24 - Nov. 4

Election Day Tuesday, Nov. 8

BRAZOS COUNTY TRAFFIC

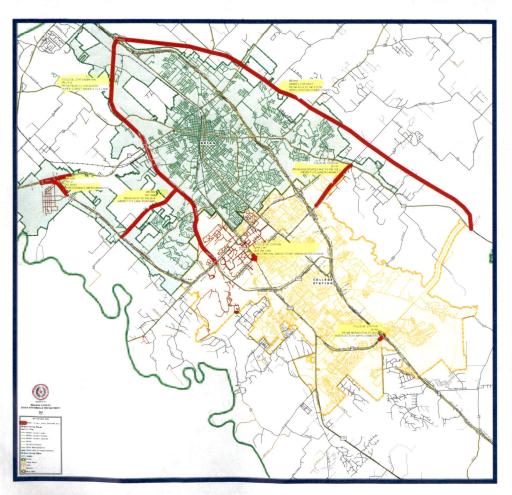




IT WILL ONLY GET WORSE UNLESS WE ACT NOW!



Better Roads · Won't Raise Taxes VOTE FOR PROP A & B





n the last 10 years, Brazos County has grown 19%. With this growth, our roads have grown more congested, leading to longer commutes and delaying our first responders headed to emergencies.

Prop A will fund vital improvements to widen, resurface, and upgrade roads and bridges throughout our community. This will increase safety, reduce traffic, and divert cross-county travelers away from our schools and neighborhoods.

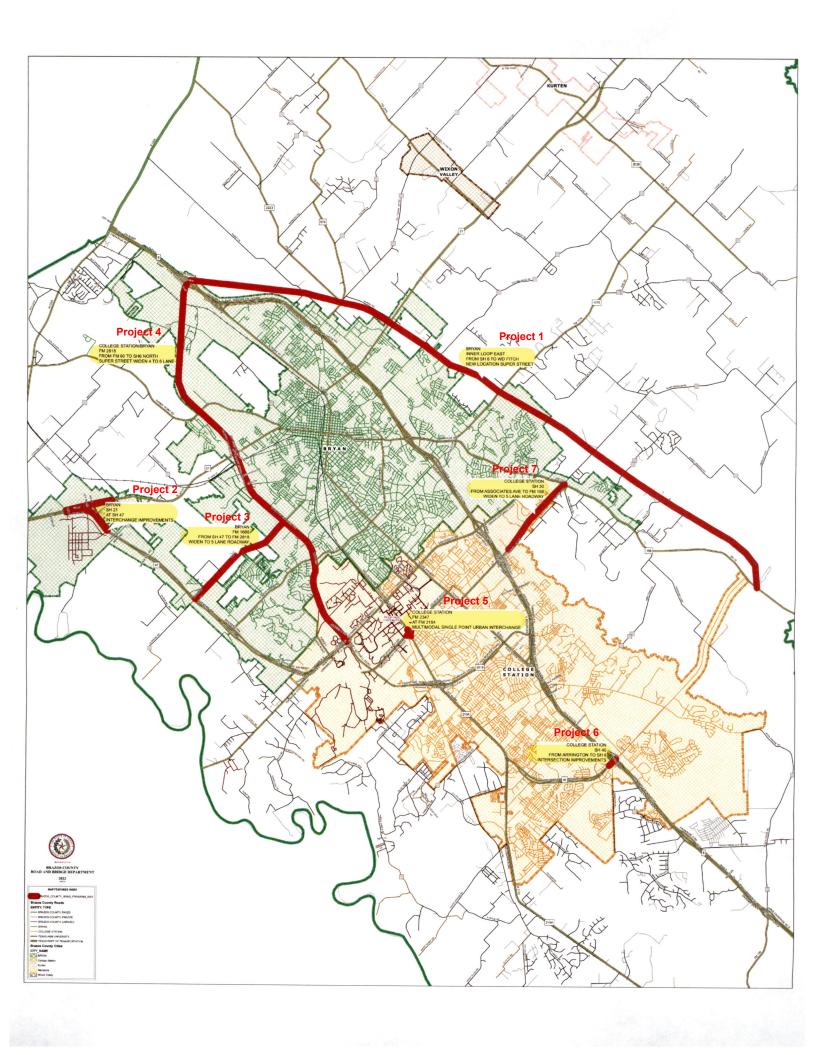
Brazos County consistently runs a fiscally conservative budget that has earned a 'AA' Bond rating from Standard and Poor's. This means the county has a great credit score and pays less in interest rates on its debt. More importantly, the county can service the bond through its current operating budget while lowering the tax rate.

Prop A will allow the local investment in infrastructure projects to be leveraged for significant state funds to improve local roads. The Texas Department of Transportation (TxDOT) has more demand for projects than it has the resources to fund. Projects with local funds invested move up the priority list.

Prop B will enhance transportation funding through the Brazos County Regional Mobility Authority (BCRMA) with a small vehicle registration fee. This will ensure local residents have a direct seat at the table for state and federal transportation funding decisions.

The BCRMA Board is made up of local residents that have years of experience working on Brazos County transportation issues that impact our quality of life. The BCRMA works in close collaboration with TxDOT, City of Bryan, City of College Station, and Brazos County.

Vote for Prop A & B on November 8th to keep our excellent quality of life in Brazos County.



Cumulative Results Report

2022 Nov 8th General and Special

Run Time Run Date 6:21 PM

Cast Votes:

Brazos County

2022 November 8th General and Special Elections

11/8/2022

Page 6

Official Results

Registered Voters 60216 of 126229 = 47.70%

Precincts Reporting
119 of 119 = 100.00%

55,768 100.00%

Brazos County - Proposition A											
Choice	Party	Absente	e Voting	Early	y Voting	Election Day	y Voting		Total		
For	3.55	1,483	67.29%	22,121	67.93%	13,832	65.87%	37,436	67.13%		
Against		721	32.71%	10,444	32.07%	7,167	34.13%	18,332	32.87%		

2,204 100.00%

 Undervotes:
 141
 1,356
 1,101
 2,598

 Overvotes:
 1
 0
 0
 1

20,999 100.00%

32,565 100.00%

Brazos County - Proposition B									
Choice	Party	Absentee Voting		Earl	Early Voting		y Voting	Total	
For		1,035	47.00%	13,865	42.63%	8,118	38.63%	23,018	41.30%
Against		1,167	53.00%	18,656	57.37%	12,896	61.37%	32,719	58.70%
	Cast Votes:	2,202	100.00%	32,521	100.00%	21,014	100.00%	55,737	100.00%
	Undervotes:	142		1,400		1,086		2,628	
	Overvotes:	2		0		0		2	

Mayor											
Choice	Party	Absente	e Voting	E	Early Voting			y Voting		Total	
Bobby Gutierrez	NP	377	41.70%	5,10	4 51	1.59%	3,841	53.92%	9,322	52.02%	
Brent Hairston	NP	273	30.20%	3,10	7 31	1.41%	2,179	30.59%	5,559	31.02%	
Mike Southerland	NP	254	28.10%	1,68	2 17	7.00%	1,103	15.49%	3,039	16.96%	
	Cast Votes:	904	100.00%	9,89	3 100	0.00%	7,123	100.00%	17,920	100.00%	
	Undervotes:	51		73	7		606		1,394		
	Overvotes:	0			0		0		0		

Councilmember Single Member District One									
Choice	Party	Party Absentee Voting		Earl	y Voting	Election Da	y Voting	Tota	
Raul Santana	NP	25	39.68%	395	51.30%	345	48.52%	765	49.55%
Paul Torres	NP	38	60.32%	375	48.70%	366	51.48%	779	50.45%
	Cast Votes:	63	100.00%	770	100.00%	711	100.00%	1,544	100.00%
	Undervotes:	7		125		141		273	
	Overvotes:	0		0		0		0	