



MINUTES

JUNE 10, 2025

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, June 10, 2025 with the following members of the Court present:

Duane Peters, County Judge, Absent;
Bentley Nettles, Commissioner of Precinct 1, Present via Video Conference;
Chuck Konderla, Commissioner of Precinct 2;
Fred Brown, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4, Presiding;
Karen McQueen, County Clerk.

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Commissioner Nettles

2. Call for Citizen input and/or concerns

Assistant General Counsel Allison Lindblade went over the rules of procedure for Courtroom Decorum. She asked that the speakers be respectful and maintain decorum.

Patrick Giammalva began by discussing the importance of citizen input during local government meetings. He went on to talk about economic development and ensuring that progress is achieved ethically within our community.

Carin Ponder stated that she does not believe Brazos County needs an East Loop. She discussed the issues that loops bring to communities and suggested that the County improve FM 158 and Highway 30.

Nick Philipello Jr. expressed his opposition to the East Loop Project. He suggested that the County work together with the State and Federal agencies on I-12, or complete one loop around the County that creates a lesser impact on homes and businesses.

Beverly Greenwood read a letter submitted by David and Gail Hyden. In the letter, the Hyden's voiced opposition to the East Loop Project, noting that it will jeopardize their livelihood. They asked that the Court listen to their constituents and cancel the project.

Cynde Wiley stated that the Court is showing bias due to an unwillingness to have another workshop with Dr. Walter Daugherty on election security. Ms. Wiley expressed continued concern regarding electronic voting machines and the auditability of elections.

Russ Ford began by asking that the Court strive toward a no-new-revenue tax rate for the Fiscal Year 2026 Budget. He then urged the Court to advocate against any alignment for the East Loop Project that would take people's homes or ranches.

Candice Lyon discussed the corruption that power has on elected officials. She stated that the system should serve the people.

D'Anne Bullock Crain questioned why the East Loop would be built so close to Highway 6 instead of expanding Highway 6 and improving existing roadways. Ms. Crain discussed the negative impacts that a loop could have on the community and urged Commissioner Konderla to hold a townhall meeting in Precinct 2 to address the East Loop Project concerns.

Ray Arrington commended Commissioner Watson and the community for the great turnout at the Precinct 4 townhall meeting on June 7, 2025.

Chassidy Crenshaw expressed her strong opposition to the East Loop Project. She stated that studies do not show a need for the loop and the County should focus on improving existing infrastructure. She asked the Court not to push a project that serves a private interest.

Consider and take action on agenda items: 3 - 18

3. Approval requested from Brazos County Emergency Services District #4 for a 30-day extension to be no later than July 1, 2025 for submission of the annual financial audit report.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

4. Approval requested from Constable Pct. 2 for approval of a full-time deputy.

Commissioner Watson stated that this item is not needed.

5. Approval of the following job description:
 - a. Exposition Center - B0848 - Clerk III

A copy of the job description is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

6. Order 25-022 to retain and acquire the legal counsel and the professional services of the law firm of Germer PLLC for representation in Case No. 4:25-CV-01625; In the United States District Court for the Southern District of Texas.

General Counsel Bruce Erratt explained that this item is regarding an inmate that has filed suit in Federal District Court on allegations of being wrongfully held.

Cynde Wiley questioned whether Larry Simmons has already been hired. Mr. Erratt responded that the purpose of this action is to retain counsel to represent in this particular federal lawsuit.

A copy of the Order is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

7. Approval of First Amended Economic Development Agreement between Brazos County and FujiFilm Diosynth Biotechnologies Texas, LLC. This amendment represents an additional Thirty Million Dollars (\$30,000,000.00) in investment to the B/CS Bio-Corridor.

Cathie Viens questioned whether this is an abatement that is continuing under the old contract or if this is a new agreement.

Assistant General Counsel Allison Lindblade clarified that this is not an abatement but a different type of tax incentive. She stated that the purpose is to extend the time of the contract in consideration of an additional \$30 million dollar investment by Fujifilm.

Commissioner Brown added that this business is good for the community and it would be foolish for the Court not to approve.

Fujifilm Head of External Relations Sarah Gaskill expressed her sincere appreciation for the Court and staff in working with them on this agreement. She went on to discuss the impact that Fuji's investments have on the community.

A copy of the agreement is attached.

Motion: Approve, Moved by Commissioner Fred Brown, Seconded by Commissioner Chuck Konderla. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

8. Approval of Amendment #2 for Contract #24-105R for Extradition Services to extend

the term of the current contract until August 31, 2025 or until we have a new contract in place.

A copy of the amended contract is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

9. Approval of Amendment #9 to IQ #25-001R for Pest Control Services with All Star Pest Control to include the Kent Street location.

A copy of the amended contract is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

10. Approval of Renewal of Contract #25-135R Grant Writing with The Grant Lab, LLC.

Commissioner Brown asked about the most recent work that the Grant Writer has done on behalf of the County.

Auditor Katie Conner shared that they handled the Mental Health Court and Drug Court Grants.

Cathie Viens questioned the success of the grant writing program.

Commissioner Konderla shared the significant amount of funding the Grant Writer has brought to Brazos County.

A copy of the renewal agreement is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Bentley Nettles. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

11. Approval of Renewal of Contract #26-003 for the Eagle Program with Texas Workforce Commission for Brazos County Constable Pct 1.

A copy of the renewal agreement is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

12. Tax Refund Applications for the following:

Overpayments

- a. Veronica Orozco - \$44.19
- b. Roberto Hernandez Pacheco - \$33.12

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson.

Absent: Peters.

13. Commissioners Court minutes for the following dates:

- a. May 06, 2025 - Regular Meeting
- b. May 13, 2025 - Regular Meeting
- c. May 20, 2025 - Regular Meeting
- d. May 22, 2025 - Workshop Session
- e. May 23, 2025 - Workshop Session
- f. May 27, 2025 - Workshop Session
- g. May 27, 2025 - Regular Meeting

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

14. Budget Amendments.

- FY 24/25 Budget Amendments 34.01 - 34.03

34.01 Reallocate funds for Information Technology.

34.02 Transfer funds from Brazos Center to Elections Administration.

34.03 Transfer funds from Contingency to Court Support-Guardianship.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

15. Personnel Change of Status.

- Approval of Personnel Change of Status

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson. Absent: Peters.

16. Payment of Claims.

Approval of Payment of Claims

- a. 8210075 - 8210220
- b. 9204615 - 9204728

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 4-0. Ayes: Brown, Konderla, Nettles, Watson.

Absent: Peters.

17. Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).
- c. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.
- d. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.

At this point, Presiding Officer Commissioner Watson, announced the Court would consider items 19 through 23 and then return to convene into Executive Session.

Having considered the previously noted agenda items, General Counsel Bruce Erratt submitted a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third party. A motion was offered by Commissioner Brown to meet in closed Executive Session as per Mr. Erratt's recommendation. The motion was seconded by Commissioner Konderla and motion passed unanimously. At 11:06 a.m. Commissioner Watson announced the meeting closed to the public, so the Court could convene into Executive Session as stated above. The following individuals were asked to stay for each session:

a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).

Aubrey Leggett, Executive Assistant
Ed Bull, Chief of Staff/Civil Counsel
Bruce Erratt, General Counsel
Allison Lindblade, Assistant General Counsel
Trevor Lansdown, Project Manager
Nina Payne, Budget Officer
Leslie Contreras, Risk Manager

b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).

Aubrey Leggett, Executive Assistant
Ed Bull, Chief of Staff/Civil Counsel
Bruce Erratt, General Counsel
Allison Lindblade, Assistant General Counsel
Nina Payne, Budget Officer
Julie Anderson, Health and Wellness Clinic Director
Charles Wendt, Purchasing Agent
Lt. Abigail Belangeri, Sheriff's Office

c. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.

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Julie Anderson, Health and Wellness Clinic Director
Charles Wendt, Purchasing Agent
Lt. Abigail Belangeri, Sheriff's Office

18. Consider and possible action on Executive Sessions.

At 11:47 a.m. Commissioner Watson announced the meeting open to the public and announced that no action would be taken on the Closed Executive Session.

19. Acknowledgement of Monthly Report from County Auditor for March 2025.

The Court acknowledged receipt of the Monthly Report from County Auditor for March 2025.

20. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of June 4, 2025.
Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of June 4, 2025.

The Court acknowledged receipt of the 2024-2025 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of June 4, 2025.

21. Juvenile director's report on detention population.

Commissioner Watson reported for Juvenile Director Linda Ricketson there are 28 juveniles in the detention center, 18 are male and 10 are female, and 31 have electronic monitors.

22. Sheriff's report on inmate population.

Sheriff Wayne Dicky stated there were 746 inmates in jail, 647 inmates are male, 99 are female and 46 have electronic monitors.

23. Announcement of interest items and possible future agenda topics.

Commissioner Brown announced the Precinct 3 Townhall meeting on June 10, 2025 at 6:00 p.m. at the Justice of the Peace, Precinct 3 Office.

Commissioner Watson shared that there was a good turnout at the Precinct 4 Townhall meeting on June 7, 2025.

Commissioner Nettles announced that June 14, 2025 is Flag Day and the Army's Birthday, and June 15, 2025 is Father's Day.

24. Adjourn.



**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON JUNE 10, 2025 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@BRAZOSCOUNTY3227). THIS
MEETING WILL BE CONDUCTED BY VIDEO CONFERENCE WITH
AT LEAST A QUORUM OF COMMISSIONERS COURT MEMBERS
PARTICIPATING IN PERSON AT THE COUNTY ADMINISTRATION
BUILDING IN ACCORDANCE WITH THE PROVISIONS SET FORTH
IN SECTION 551.127 OF THE TEXAS GOVERNMENT CODE.**

-
1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Commissioner Nettles
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 20. Acknowledgement of the FY 2024-2025 Budget to Actuals by Fund as of June 4, 2025.
Acknowledgement of the FY 2024-2025 Contingency Budget to Actuals by Fund as of June 4, 2025.
 21. Juvenile director's report on detention population.
 22. Sheriff's report on inmate population.
 23. Announcement of interest items and possible future agenda topics.
 24. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.023 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

BRAZOS COUNTY COMMISSIONER'S COURT

10th DAY OF June, 20 25
10:00 (AM)/PM, Regular

Name

(PLEASE PRINT)

Charlotte Stivers

Carin Ponder

Ray Arrington

Chris Barnes

Connie Banks

Aubrey Leggett

Deja Sandoval

13 E 8th

Nick Philpott Jr

Terran Sykes

KYLE GREENWOOD

BEVERLY GREENWOOD

Lillian Kosh

Kimberly Gonzalez

El Bull

Organization

(PLEASE PRINT)

resident NEX

No East Loop

City Council

Resident

NEX

Comm. Court

Comm. Court

Co. J.

CITIZEN

CITIZEN

CITIZEN

KBTX

co Judge

comm court

BRAZOS COUNTY COMMISSIONER'S COURT

10 DAY OF June, 2021
10 (AM) PM, Regular

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

JODY QUIMBY	CITIZEN
CHRISTY CRENshaw	citizen
ERIC CALDWELL	BCIT
Sabrina Brown	Goodwill
Allison Lindblade	Co Judge
Wayne Dickey	SO
Abigail McClish	BCSO
Ed Bill	Comm Part
Darby J. White	Citizen
Ben Thomas	Vol Serv.
Chris McDermott	Comm. Part
Mary Ruth Rosier	NEL
Bobby Rosier	NEL
Jacqueline Gasten	Expo
Paula Dorat	HR

BRAZOS COUNTY COMMISSIONER'S COURT

10th DAY OF June, 2025
10:00 (A)M/PM, Regular

Name

(PLEASE PRINT)

MARC Hamlin
Robert Johnson
Cathie Viens
D'Anne Bullock Grain
Patricia L. Lamm
Daleen Barnes
Wm. Charles Wendt
Kathryn Battles
Celina Nava
Nina Payne
Cynde Wiley
MIKE STREET
GARY White
Teresa White
Mical White

Organization

(PLEASE PRINT)

Citizen
No East Loop
tax payer
NO East Loop
CITIZEN
Citizen
Purchasing
I
Budget
Self
n
NEL
NEL
NEL

BRAZOS COUNTY COMMISSIONER'S COURT

10th DAY OF June, 2025
10:00 (AM)/PM, Regular

Name

(PLEASE PRINT)

ANN Boney
Candice Lyon
marci turner
AUSS FORN
JULIE ANDERSON
Stacy Varkey
Bob Lamkin
Trevor Lansdown
Billy Melzow
Spencer Mays
Joe Southern
Kevin Joyner
Memill Baranigo
SEAN MCCORMACK
Eden Alvington

Organization

(PLEASE PRINT)

NAAEP
citizen
auditors office
Republican / Citizen
HEALTH
Citizen Brazos County Republic
Proj. Manager
Proj. Manager
IT
Budget
An Eagle
IT
messina HOF
PAT I
Delta

BRAZOS COUNTY COMMISSIONER'S COURT

10th DAY OF June, 2025
10:00 (AM/PM, Regular)

Name

(PLEASE PRINT)

Caron Peters

Katie Conner

Trudy Hancock

Cristian Villarreal

Susan Davenport

Leslie Contreras

Barbara Birdwell

Paul V. Bonarneyo

Kyle Hawthorn

Tam Robertson

Ashlie Peters-Bowman

Debbie Baker

Organization

(PLEASE PRINT)

Citizen

Auditor

Elections

Tras

GBP

Risk

Citizen

Citizen

8th D C

Veteran Services

Co Clerks Office

" "

6.10.25. Cynde Wiley

Back in October 2023, our own Dr. Daugherity presented a 25 minute workshop here in this room. Dr. D (as we address him) is a Senior Lecturer Emeritus @ TAMU in Computer Science & Engineering Dept., masters & doctors degree from Harvard, has published 26 research articles from over \$2.8 million in funded research projects, has taught for 37 yrs with 32 being at TAMU, including AI, quantum computing, programming and software design,& cyber-ethics, a life member of American MENSA. He has and continues to address concerns re Electronic Voting System vulnerabilities, and he has been an expert witness in many lawsuits re same. He has given his time freely and without compensation to update and inform this body of its actions regarding the use of these EVS. He has been vindicated by virtue of Pres. Trumps EO 14248 signed 3.25.2025. This bodys unwillingness to have a 2nd workshop with our Dr. D for the benefit of the people to make an informed assessment of the way Brazos county votes could indicate that a bias exists. This body cannot be a true purveyor of information if it limits itself to promote only one side.

KNOWiNK software, which we use is being exposed for critical deficiencies, including allowed backdated Voter Registrations AND in its product information reveals that election workers can override election results. Pennsylvania and Oregon each signed over a \$10m contract. Pennsylvania cancelled their contract and Oregon has issued a stop order.

Re Executive Order 14248...Recertification of EVS, per VVSG 2.0, is mandated for use in Federal elections. DHS along with Election Assistance Commission will report on all malicious software and unauthorized intrusions. Our SoS has identified 33 non-citizens who voted Nov. 2024 using the SAVE database.

AG has arrested: Frio County & Pearsall officials re vote harvesting scheme. County Judge, Former EA, City Council members, ISD Trustee.

Approx. one year ago, I reported on a lawsuit filed by Dr. Laura Pressley, whereby she revealed that the Countywide Voting Program HAS THE POTENTIAL TO VIOLATE BALLOT SECRECY. Her team matched ballots to voters. I forewarned that this revelation will have massive consequences. 2 months later, at Convention in SA, the GOP chair had his

ballot choices of primary revealed. Candidate Colin Alred ballot choices were revealed as well along with others.

Per TEC sec. 122.001: A voting system cannot be used in Tx unless...

- (1) It preserves the secrecy of the ballot
- (10) It produces auditable records. REDACTIONS PREVENT AUDITABILITY.

I remind you that Citizen oversight in our elections is paramount, per Art. 6, sec.4 of Tx Constitution, in order to preserve the purity of the ballot box, it is necessary to detect and punish fraud.

YOU SHALL LOVE YOUR NEIGHBOR AS YOURSELF..

13:10, Love does no wrong to a neighbor; therefore Love is the fulfillment of the law.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 6/10/2025

ITEM: Approval requested from Brazos County Emergency Services District #4 for a 30-day extension to be no later than July 1, 2025 for submission of the annual financial audit report.

TO: Commissioners Court

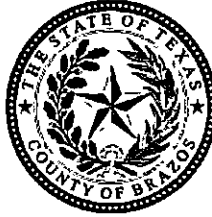
DATE: 06/02/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

<u>ATTACHMENTS:</u>		
<u>File Name</u>	<u>Description</u>	<u>Type</u>
ESD #4 Extension Request - Financial Audit Report for 2024.pdf	ESD #4 - Request for Extension for Annual Audit Report	Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 6/10/2025

ITEM: Approval requested from Brazos County Emergency Services District #4 for a 30-day extension to be no later than July 1, 2025 for submission of the annual financial audit report.

TO: Commissioners Court

DATE: 06/02/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

ESD_#4_Extension_Request -
_Financial_Audit_Report_for_2024.pdf

ESD #4 - Request for Extension for Annual Audit Report

Cover Memo

APPROVED

 6/10/25

Duane Peters

Date

County Judge

WANDA J. WATSON
CO. JUDGE PRO TEM



May 29, 2025

County of Brazos

Honorable Duane Peters
County Judge
200 S. Texas Ave., Suite 332
Bryan, Texas 77803

Dear Judge Peters,

I am writing on behalf of Brazos County Emergency Services District No. 4 to respectfully request an extension for the submission of our 2023–2024 GSAB Financial Audit, currently due on June 1st.

While I could offer several explanations, please know that we take this responsibility seriously. We have been working diligently with the accounting firm Ingram, Wallis & Co., P.C., located in Bryan, since November of last year. Our intention was to complete and submit the final audit report by September 1st.

We appreciate your understanding and assure you that we will doing everything possible to finalize the audit in a timely and thorough manner.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steve Godby', with a large, stylized flourish at the end.

Steve Godby

President
Brazos County Emergency Service District 4

cc Kate Conner, Brazos County Auditor
Martha Anderson, Assistant to County Judge
Anthony Oehler, Vice President BCESD4
Jordan Mitchell, Treasurer BCESD4

Brazos County VFD 4
POB 7102
Bryan, TX 77805

HOUSTON TX RPDC 773

31 MAY 2025 AM 3 L



COUNTY OF BRAZOS
BRAZOS COUNTY AUDITOR
200 S. TEXAS AVE
BRYAN, TX
77803

77803-399968





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources

NUMBER:

DATE OF COURT MEETING: 6/10/2025

ITEM: Approval of the following job description:
• a. Exposition Center - B0848 - Clerk III

TO: Commissioners Court

DATE: 06/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Job Description(s). The Job Description(s) have been reviewed and verified to meet the Job Description requirements. Consequence of non-approval could hinder the employee and/or department.

ATTACHMENTS:

File Name

Description

Type

[Exposition_Center_-_B0848_-_Clerk_III.docx](#)

Approval of the following job description: Exposition Center
- B0848 - Clerk III

Backup Material



**Brazos County
Job Description**
Last Updated: June 2025

[Signature] 6/10/25
Duane Peters / Wanda J. Watson
County Judge / Co. Judge Pro Tem
Date
Template Revision 1.2 08/15/2012

Class Number:	B0848	Title:	Clerk III
Pay Group:	15	Department:	Exposition Complex
FLSA Status:	Non-Exempt	Reports To:	Managers
Approved Date:	6/10/2025	EEOC Category:	Office and Clerical

General Summary:

Performs professional office administration duties and responsibilities for the Brazos County Exposition Complex and Brazos Valley Fair & Rodeo. Specifically responsible for performing comprehensive bookkeeping duties and responsibilities, including maintaining customer accounts, entering all required financial information into QuickBooks, Ungerboeck, Momentus etc. generating monthly reports, reconciling funds, and making daily bank deposits. Responsible for accounts payable and receivables. Responsible for maintaining inventory of animal bedding products to be sold, using a cash register, sales and cash register training; Selling of products for events such as animal bedding, RVs, stalls, pens, electricity etc. Assist with office administrative duties such as answering phones and greeting clients;

Essential Duties:

- Performs all bookkeeping responsibilities, including maintaining customer accounts;
- Enters required financial information into Quick Books, Ungerboeck /Momentus reconciling funds and making daily bank deposits;
- Generate Monthly reports and various other reports as needed;
- Handles payments via credit card, cash, and checks for receivables for Exposition Complex and Brazos Valley Fair & Rodeo such as in products sold, vendors and events;
- Handles setup up of cash register for items sold, reconciles sales;
- Effective, personable communication skills both verbally and in writing;
- Works effectively in a team environment and maintains a positive attitude and working relationship with all staff;
- Works an irregular schedule as needed, this may include some nights, weekends, holidays etc.
- Works extended hours during peak periods or for key events such as Brazos Valley Fair & Rodeo;
- Exercises discretion in handling confidential and sensitive information.
- Independent judgment, with minimal supervision, as necessary in performing professional responsibilities;
- Ability to multi-task in a stressful environment, have a strong work ethic, strong organizational skills and be able to focus attention on details;
- Must be experienced and proficient in QuickBooks, Microsoft Word, and Excel. Additional software used is Ungerboeck/Momentus;
- Assists with inventory and verification details;
- General administrative office duties such as answering the phone and greeting and assisting clients/customers.
- Team player in assisting with all aspects of the Exposition Complex & Brazos Valley Fair & Rodeo when needed.

Other Duties as assigned.

Supervision	
Received:	Managers, Brazos County Exposition Complex and Brazos Valley Fair & Exposition
Given:	This is a non-supervisory position. Occasionally may be "on-call" after hours for the Exposition Complex and/or the Brazos Valley Fair & Rodeo.

Education	
Required:	A bachelor's degree or equivalent in a business-related field is preferred. Must be a "people" person with an excellent personality, have the ability to multi-task in a stressful environment, have a strong work ethic, have strong organizational skills and be able to focus attention on details. Must be experienced and proficient in Quick Books, Microsoft Word, and Excel.
Preferred:	

Experience	
Required:	A minimum of two years of meaningful and/or advanced clerical/bookkeeping experience is preferred.
Preferred:	

Certificates, Licenses, Registrations	
Required:	None.
Preferred:	

Physical Demands	
Typical:	The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit; use hand to finger, handle, or to feel; reach with hands and arms; bend and kneel; and talk and hear. The employee frequently is required to stand and walk. The employee must frequently lift and/or move objects weighing up to 20 pounds, such as books and stacks of records, tables, chairs and bedding. Specific vision abilities required for this job include close vision, distance vision, and the ability to adjust focus.

Knowledge, Skills, & Abilities	
Typical:	Standard office management, practices/procedures, and bookkeeping procedures. Operate computers, including word processing and spreadsheet software; read and interpret manuals and memos; perform math to balance accounts; understand and follow instructions; operate standard office equipment, such as a copy machine and a facsimile machine; type 60 wpm; communicate effectively, both orally and in writing; work independently as necessary; set work priorities; maintain effective working relationship with co-workers; and provide exceptional customer service to the general public.

Work Environment	
Typical:	The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate. The employee is constantly required to work closely with others as a part of a team to perform multiple tasks simultaneously, and switch from one task to another. The employee is frequently required to work under time constraints and meet deadlines.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:	NUMBER:
DATE OF COURT MEETING:	6/10/2025
ITEM:	Order 25-022 to retain and acquire the legal counsel and the professional services of the law firm of Germer PLLC for representation in Case No. 4:25-CV-01625; In the United States District Court for the Southern District of Texas.
TO:	Commissioners Court
DATE:	06/03/2025
FISCAL IMPACT:	False
BUDGETED:	False
DOLLAR AMOUNT:	\$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Stepp- Retention Letter to Brazos County.pdf	Retention Letter - Stepp	Cover Memo



LARRY J. SIMMONS
PRINCIPAL
BOARD CERTIFIED
LABOR AND EMPLOYMENT LAW
PERSONAL INJURY TRIAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

Direct Dial 713.830.9864
ljsimmons@germer.com

May 20, 2025

Mr. Bruce Erratt
General Counsel
Brazos County, Texas
200 S. Texas Ave, Suite 329
Bryan, Texas 77802

VIA EMAIL TRANSMITTAL
berratt@brazoscountytexas.gov

Re: ***Richard B. Stepp v. Wayne Dicky, Brazos County Sheriff***, Civil Action No. 4:25-cv-01625; In the United States District Court for the Southern District of Texas

Dear Bruce,

Germer PLLC ("the firm") has been retained to represent Brazos County in response to the above-referenced lawsuit filed by Richard B. Stepp. This will confirm that you have retained Germer PLLC to provide legal representation on the following terms:

1. The firm will bill in increments of tenths of an hour, at the following rates:

- | | |
|---------------------|----------------|
| 1. Partner | \$350/hr.; |
| 2. Senior Associate | \$250/hr.; |
| 3. Associate | \$225/hr.; and |
| 4. Paralegal | \$125/hr. |

We will submit our bills monthly, and you agree to pay our bills within thirty (30) days of receipt;

2. Related expenses will be included on our invoices;

3. Should any bill not be paid within thirty (30) days of receipt, you authorize my firm to withdraw as legal consultant for Brazos County, Texas.

If you agree to the foregoing terms, please indicate your approval by signing in the space provided below, return a signed copy to my office.

GERMER PLLC
AMERICA TOWER
2929 ALLEN PARKWAY, SUITE 2900
HOUSTON, TX 77019
PHONE: 713.650.1313 • FAX: 713.739.7420

Mr. Bruce Erratt
May 20, 2025
Page -2-

I look forward to assisting you with this matter. Please feel free to call with any questions.

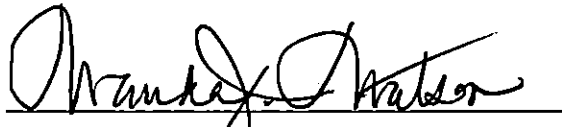
Sincerely,

GERMER PLLC



Larry J. Simmons

AGREED TO BY:



DATE: 6/10/2025

By: DUANE PETERS
Brazos County, Texas

/ WANDA J. WATSON
CO. JUDGE PRO TEM



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

6/10/2025

ITEM:

Approval of First Amended Economic Development Agreement between Brazos County and FujiFilm Diosynth Biotechnologies Texas, LLC. This amendment represents an additional Thirty Million Dollars (\$30,000,000.00) in investment to the B/CS Bio-Corridor.

TO:

Commissioners Court

DATE:

05/21/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

Description

Type

[Fuji Amended 381 partially executed 2025.pdf](#)

Fuji Amended 381 partially executed

Cover Memo

STATE OF TEXAS §
COUNTY OF BRAZOS §

**FIRST AMENDED ECONOMIC DEVELOPMENT AGREEMENT
BETWEEN BRAZOS COUNTY, TEXAS AND
FUJIFILM DIOSYNTH BIOTECHNOLOGIES TEXAS, LLC**

This First Amended Economic Development Agreement (the “Agreement”) is entered into as of the 10th day of June, 2025 (the “Effective Date”) by and between BRAZOS COUNTY, TEXAS, a political subdivision organized under the laws of the State of Texas (hereinafter referred to as the “COUNTY”), and FUJIFILM DIOSYNTH BIOTECHNOLOGIES TEXAS, LLC, a Texas limited liability company (hereinafter referred to as “COMPANY”). COUNTY and COMPANY may also be referred to collectively as the “Parties” or individually as the “Party”.

W I T N E S S E T H:

WHEREAS, the COUNTY is authorized under TEXAS LOCAL GOVERNMENT CODE, Chapter 381 and other applicable Texas laws pertaining to economic development to make grants of public money to promote state and local economic development and to stimulate business and commercial activity in Brazos County; and,

WHEREAS, the COUNTY desires to stimulate business and commercial activity in the Research Valley Bio-Corridor located in Brazos County, Texas (hereinafter referred to as the “Bio-Corridor”); and,

WHEREAS, COMPANY entered into an Economic Development Agreement with the COUNTY on or about May 24, 2022 (hereinafter referred to as the “Original Agreement”); and

WHEREAS, COMPANY and the COUNTY seek to modify the terms of the Agreement; and

WHEREAS, COMPANY is developing Property located within the Bio-Corridor as a commercial development site with research and biomanufacturing including capabilities for vaccines and gene therapies; and

WHEREAS, COMPANY desires to continue to expand its presence and construction of an additional facility on property located within Brazos County, Texas and more particularly described in **Exhibit “A”** which is attached hereto for all purposes (the “Property”); and

WHEREAS, the COMPANY intends to make improvements to the Property including the construction of an approximately 138,000 sq. ft. facility and to increase its workforce by adding

150 full time employees ("FTEs"). ; and

WHEREAS, the COMPANY paused its expansion operations to evaluate the changing economic environment; and

WHEREAS, the COMPANY intends to restart its expansion operations and commence the construction of the aforementioned improvements; and

WHEREAS, the COMPANY expects that the new facility will represent an investment of THREE HUNDRED THIRTY MILLION DOLLARS (\$330,000,000) by the COMPANY representing an increase of THIRTY MILLION DOLLARS (\$30,000,000) or ten percent (10%) over the target set forth in the Original Agreement; and

WHEREAS, the Improvements will have a direct and positive economic benefit to the COUNTY; and,

WHEREAS, the COUNTY finds the construction and operation of the new facility by COMPANY will provide a valuable catalyst for economic development in the COUNTY by the attraction of new businesses, new jobs, and the increase in ad valorem taxes to the COUNTY; and

WHEREAS, the COUNTY wishes to provide incentives to COMPANY to assist in the economic development of the COUNTY; and,

WHEREAS, the COUNTY hereby finds that this Agreement embodies an eligible "program" and clearly promotes economic development in the County and, as such, meets the requisites under Chapter 381 of the TEXAS LOCAL GOVERNMENT CODE and further, is in the best interests of the COUNTY;

NOW, THEREFORE, in consideration of the mutual benefits and promises contained herein and for other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, including investing an additional THIRTY MILLION DOLLARS (\$30,000,000) toward the project, , the Parties agree as follows:

ARTICLE I GENERAL PROVISIONS

1.1 All of the above recitals are hereby found to be true and are hereby approved and copied into the body of this Agreement as if copied in their entirety.

1.2 The project is not an improvement project financed by tax increment bonds.

1.3 This Agreement is entered into subject to the rights of the holders of outstanding

bonds of the COUNTY.

1.4 The Property is not owned or leased by any member of the Brazos County Commissioners Court.

1.5 The "Term" of this Agreement shall begin on the Effective Date and shall continue to the end of the twelfth full calendar year following Completion of Construction (currently estimated to be December 31, 2040) unless terminated sooner pursuant to the terms of this Agreement.

ARTICLE II DEFINITIONS

2.1 In addition to the definitions set forth in the recitals above, wherever used in this Agreement, the following terms shall have the meanings ascribed to them:

2.1.1 **"Affiliate"** means any person or entity which directly or indirectly controls, is controlled by or is under common control with COMPANY, during the term of such control. A person or entity will be deemed to be "controlled" by any other person or entity if such other person or entity (a) possesses, directly or indirectly, power to direct or cause the direction of the management of such person or entity whether by contract or otherwise; (b) has direct or indirect ownership of at least fifty percent (50%) of the voting power of all outstanding shares entitled to vote at a general election of directors of the person or entity; or (c) has direct or indirect ownership of at least fifty percent (50%) of the equity interests in the entity.

2.1.2 **"Base Year Taxable Value"** shall mean the Taxable Value for the Property as of January 1 of the year in which the Original Agreement went into effect.

2.1.3 **"Completion of Construction"** shall mean: (i) substantial completion of the Improvements; and (ii) a final certificate of occupancy has been issued for all the Improvements.

2.1.4 **"Effective Date"** shall mean the date upon which this Agreement is duly approved by the Parties hereto.

2.1.5 **"First year of Incentive Payment(s)"** shall mean the first calendar year immediately following the date of Completion of Construction.

2.1.6 **"FTE"** shall mean any person who is an employee of COMPANY or an Affiliate (excluding temporary or seasonal employees) who is on the payroll in a budgeted position and has an officially scheduled work week of thirty-five (35) hours or more, works at the Property for COMPANY subject to COMPANY's then-existing

work from home policies provided such work from home is being conducted within Brazos County, Texas, and who according to such person's employer's policy is entitled to full benefits as a full-time employee.

2.1.7 **"Force Majeure"** shall mean any contingency or cause beyond the reasonable control of a Party including, without limitation, acts of God or the public enemy, war, riot, civil commotion, insurrection, adverse weather, government or de facto governmental action (unless caused by acts or omissions of such Parties), fires, explosions or floods, strikes, slowdowns or work stoppages.

2.1.8 **"Gross Payroll"** shall mean the sum of the payroll numbers that COMPANY and any applicable Affiliate reports to the Texas Workforce Commission quarterly for FTEs for the four preceding consecutive calendar quarters ending on or prior to a date of measurement under this Agreement.

2.1.9 **"Improvements"** shall mean the approximately 138,000 square foot expansion to the existing commercial manufacturing facility to be constructed on the Property and other ancillary facilities such as reasonably required parking and landscaping along with new tangible personal property.

2.1.10 **"Incentive Payment"** shall mean the payment(s) granted by COUNTY to COMPANY upon meeting certain performance criteria set forth in this Agreement. Such amounts will be paid as a grant under TEXAS LOCAL GOVERNMENT CODE §381.004(h), by COUNTY to COMPANY in an amount equal to a percentage of the maintenance and operations portion of ad valorem taxes assessed, paid by the COMPANY relating only to the Improvements on the Property in accordance with Section 4.1. Such amount shall be calculated based upon the Incremental Taxable Value for each year of the Agreement, unless otherwise provided herein.

2.1.11 **"Property"** means the real property comprised of approximately 12.45 acres more or less and as described in **Exhibit "A"**, not including any improvements constructed on such real property prior to May 24, 2022.

2.1.12 **"Premises"** shall mean collectively, the Property and Improvements following construction thereof, but excluding the Tangible Personal Property.

2.1.13 **"Tangible Personal Property"** shall mean personal property, equipment and fixtures, excluding inventory and supplies, owned or leased by COMPANY or any Affiliate that is added to the Improvements subsequent to the execution of the Original Agreement.

2.1.14 **"Taxable Value"** means the appraised value as certified by the Brazos Central Appraisal District as of January 1st of a given year.

ARTICLE III COMPANY OBLIGATIONS

3.1 COMPANY covenants and agrees that it will construct the Improvements and operate and maintain its business on the Premises as set forth in this Agreement, and for the time period and manner as set forth herein. The COUNTY will determine whether the minimum expenditure on improvements to the Property meeting the definition of Improvements herein is met by asking COMPANY to provide adequate proof of same along with a sworn statement by an officer of COMPANY ensuring its accuracy. Samples of adequate proof include affidavits of all bills paid, receipts, letters of completion from regulatory authorities, occupancy permits and other forms of proof. Amounts which may be considered as an investment on improvements include funds used to acquire, construct, upgrade, and maintain physical assets such as property, plants, buildings, technology, furniture, fixtures or equipment. Amounts for engineer's/architect's designs of facilities, surveying, master plans, plats, fees for registrations/applications, permits, project planning and management expenses, accounting fees, legal fees, and financing fees (including bank charges/fees, interest, and loan servicing costs) shall not be considered as an investment.

3.2 There shall be Completion of Construction of the Improvements and COMPANY shall be fully operational in the new Premises by no later than December 31, 2028, subject to extension for Force Majeure.

3.3 The COMPANY or an Affiliate of COMPANY must, subject to Force Majeure, continuously occupy and use the Improvements to leverage the existing commercial infrastructure to expand existing biomanufacturing capabilities for vaccines, gene therapies, and/or biopharmaceuticals commencing upon Completion of Construction and for each year for which there is an Incentive Payment.

3.4 COMPANY currently employs approximately 600 FTEs. By the end of the third year following the date of Completion of Construction of the Improvements, COMPANY agrees that it will have created a minimum of 150 new FTEs with an average annual salary of eighty thousand dollars (\$80,000) per job, for a minimum total of 750 FTEs which COMPANY agrees to have and maintain on the Premises for a total of ten years from the date of Completion of Construction of the Improvements throughout the term of this Agreement.

3.5 While this Agreement is in effect, annually within 60 days following the anniversary date of the Effective Date of this Agreement, the COMPANY will provide the following to COUNTY:

3.5.1 Certification that it has complied with the terms of this Agreement, as applicable, including the provision of sufficient written information, records, and documents, to support its certification of compliance as attached in **Exhibit B**; and

3.5.2 A report showing the timely number of jobs created and maintained as required by this Agreement for every year this requirement and Agreement is in effect. Such report shall be certified by a Certified Public Accountant at COMPANY's expense, and signed by a legally authorized executive of the COMPANY; and

3.5.3 Texas Workforce Commission quarterly reports further demonstrating that COMPANY met the employment and job creation targets for the preceding year when required; and

3.5.4 Upon COUNTY's request, all additional information reasonably necessary for the COUNTY to determine if the COMPANY has complied with its obligations pursuant to this Agreement; and

3.5.5 Upon COUNTY's request at least three (3) business days prior written notice, such reasonable access to the Property and its Improvements during regular business hours to inspect and verify that COMPANY is complying with the terms of this Agreement.

3.6 The Property and the Improvements constructed thereon at all times shall be constructed, operated and used in the manner (i) that is consistent with COUNTY's Orders; and (ii) that is in accordance with all applicable state and local laws, codes, and regulations.

3.7 COMPANY agrees to have it or one of its Affiliates continuously, subject to Force Majeure, occupy and conduct operations on the Premises for a period of at least ten (10) years from the date of Completion of Construction in substantially the manner set forth in this Agreement.

3.8 Notwithstanding anything in this Agreement to the contrary, COMPANY may sell, assign or otherwise transfer the Premises to a third party to develop and/or to act as landlord of COMPANY. In such an event COUNTY consent shall not be required provided COMPANY continues to occupy and operate the Premises within the time and in the manner as set forth in this Agreement and COMPANY provides COUNTY timely notice of such transfer.

3.9 When applicable, COMPANY agrees to comply with all applicable disclosure requirements, including those under Sections 2252.908 and 403.0246 of the TEXAS GOVERNMENT CODE when entering into a contract that requires approval of the governing body of COUNTY unless falling within certain exceptions; and Chapter 176 and Chapter 381 of the TEXAS LOCAL GOVERNMENT CODE for vendor disclosure requirements for certain business relationships with local government officers or their family members and for information regarding economic development agreements.

3.10 This paragraph is required by Chapter 2264, TEXAS GOVERNMENT CODE and governs over any conflicting provisions of this Agreement. COMPANY agrees not to knowingly employ any undocumented workers, and if convicted of a violation under 8 U.S.C. Section 1324a (f) COMPANY shall repay the Incentive Payments to it from COUNTY as well as any other funds received by COMPANY from COUNTY as of the date of such violation within thirty (30) days after the date COMPANY is notified by COUNTY of such violation, plus interest at the rate equal to the 90 day Treasury Bill plus ½% (.005) per annum, from the date of violation until paid. COMPANY is not liable for a violation of this Section by a COMPANY Affiliate, or franchisees of COMPANY or by a person or entity with whom COMPANY contracts.

**ARTICLE IV
COUNTY’S OBLIGATIONS**

4.1 Upon COMPANY meeting its obligations as set forth under this Agreement and provided that the taxable value of the Improvements total a minimum of THREE HUNDRED THIRTY MILLION DOLLARS (\$330 million) at time of the date of Completion of Construction which shall be by or before December 31, 2028, COUNTY hereby grants an annual Incentive Payment to COMPANY in an amount equal to a percentage of the maintenance and operations portion of ad valorem taxes assessed and paid by the COMPANY relating only to the Improvements on the Property as follows:

<u>Year</u>	<u>Annual Incentive Payment Based upon ad valorem</u>
First year Incentive Payment	90% of M&O portion of Ad Valorem Tax Revenue
Year 2	80% of M&O portion of Ad Valorem Tax Revenue
Year 3	70% of M&O portion of Ad Valorem Tax Revenue
Year 4	70% of M&O portion of Ad Valorem Tax Revenue
Year 5	50% of M&O portion of Ad Valorem Tax Revenue
Year 6	50% of M&O portion of Ad Valorem Tax Revenue

Year 7	30% of M&O portion of Ad Valorem Tax Revenue
Year 8	30% of M&O portion of Ad Valorem Tax Revenue
Year 9	20% of M&O portion of Ad Valorem Tax Revenue
Year 10	10% of M&O portion of Ad Valorem Tax Revenue

4.2 The total amount of Incentive Payments will in no event exceed a total of four million, eight hundred eighty-one thousand, nine hundred three dollars (\$4,881,903), at which time COUNTY'S obligation to grant Incentive Payments to COMPANY ends.

4.3 COUNTY will remit the annual Incentive Payment to COMPANY no later than October 31 of the year following the taxable year, provided COMPANY properly submits to COUNTY all of its reporting requirements. Beginning with the First Year of Incentive Payments, COMPANY must meet all the requirements annually, entitling it to the corresponding Incentive Payment.

4.4 During the period of the Incentive Payments herein authorized, COMPANY shall be subject to all taxation, including but not limited to, sales tax and ad valorem taxation; provided this Agreement does not prohibit COMPANY from claiming any exemptions from tax provided by applicable law.

4.5 COUNTY may, at its option, offset any amounts overdue and payable under this Agreement, including Incentive Payment payments, against any debt (including taxes) lawfully due to COUNTY from COMPANY, regardless of whether the amount due arises pursuant to the terms of this Agreement or otherwise, and regardless of whether or not the debt due COUNTY has been reduced to judgment by a court; provided, however (i) COUNTY shall provide COMPANY notice within thirty (30) days of determining that any debt is believed lawfully due to COUNTY from COMPANY; (ii) COMPANY shall have an opportunity to resolve or pay such debt to COUNTY within thirty (30) days after receipt of notice before any offset to amounts payable under this Agreement may occur; and (iii) COMPANY retains all rights to timely and properly contest whether or in what amount any debt is owed to COUNTY, and COUNTY may not offset any asserted amount of debt owed by COMPANY against amounts due and owing under this Agreement during any period during which COMPANY is timely and properly contesting whether such amount of debt is due and owing.

ARTICLE V

DEFAULT

5.1 If COMPANY does not timely meet the deadline for Completion of Construction, as well as complying with all reporting and inspection requirements set forth below, COMPANY shall not be entitled to the First Year of Incentive Payment, or if the First Year of Incentive Payment has been made by COUNTY to COMPANY, COMPANY shall reimburse COUNTY said amount as well as for any and all reasonable attorney's fees and costs incurred by COUNTY as a result of any action required to obtain the reimbursement of such First Year of Incentive Payment(s). Such reimbursement shall be due and payable 120 days after COMPANY receives written notice from COUNTY of its failure to meet its obligations herein.

5.2 Except as may be expressly provided for otherwise in this Agreement, COMPANY herein waives payment of any Incentive Payments for any year in which it fails to continuously have, operate and maintain all of the following: the Improvements in accordance with this Agreement, the requisite number of FTEs, the requisite average annual salary of such FTEs, and operating and staying operational substantially in the manner represented herein. Further, COMPANY shall reimburse COUNTY any Incentive Payments made in contravention of the terms of this Agreement. Finally, COMPANY waives payment of any Incentive Payments for any year in which it fails to comply with reporting and inspection requirements as set forth in Section 3.5. The foregoing waiver by COMPANY shall be the sole and exclusive remedy hereunder for any defaults by COMPANY stated in this Article.

5.3 If COMPANY defaults in any term or condition of this Agreement, then, subject to Section 5.1, COUNTY shall not be obligated to provide Incentive Payments for that year in which the default occurred. However, if COMPANY fails to maintain the required 150 FTEs or required average annual salary at the end of the third year following the date of Completion of Construction of the Improvements or any subsequent year thereafter relating to the Improvements and operations therein, COUNTY shall, in its reasonable determination, make an Incentive Payment to COMPANY of 25%, 50%, or 75% of the total proposed Incentive Payment based on the percentage of actual FTEs to what is required rounding to the nearest matched percentage recited above.

5.4 COUNTY shall give to COMPANY written notice of any default. To the extent a default may be cured, COMPANY shall have the right, but not the obligation, to cure the default within thirty (30) days of receiving written notice from COUNTY. If the default cannot reasonably be cured within a thirty (30) day period, and COMPANY has diligently pursued such remedies as shall be reasonably necessary to cure such default, then COUNTY shall extend for a reasonable additional length of time the period in which the default must be cured. If COMPANY fails to cure the default within the time provided as specified above, or as such time period may be extended, then COUNTY at its sole option shall have the right to terminate this Agreement with respect to COMPANY by written notice to COMPANY subject to Force Majeure.

5.5 COMPANY's obligation to reimburse COUNTY payments made to COMPANY if COMPANY breaches this Agreement survives termination of this Agreement.

5.6 It is understood and agreed by the parties that, in the event of a default by COUNTY on any of its obligations under this Agreement, COMPANY's sole and exclusive remedy shall be limited to either i) the termination of this Agreement, or ii) a suit for specific performance.

ARTICLE VI MISCELLANEOUS

6.1 Notice. Any notice sent under this Agreement, shall be sent (i) by depositing such notice in the United States Mail, postage paid, certified, and addressed to the Party to be notified with return receipt requested; (ii) by depositing the notice with Federal Express or another nationally recognized courier service for next day delivery; or (iii) sent by electronic transmission confirmed by mailing written confirmation at substantially the same time as such electronic transmission, or (iv) personally delivered to the receiving party at the following addresses:

If intended for COUNTY to:

Attn: County Judge Brazos County, Texas
200 S Texas Ave., Ste. 332
Bryan, TX 77803

With a copy to:

Attn: General Counsel Brazos County,
Texas
200 S Texas Ave., Ste. 329
Bryan, TX 77803

If intended for COMPANY to:

Attn: Controller and Chief Operating Officer
FUJIFILM Diosynth Biotechnologies Texas,
LLC 100 Discovery Drive, Suite 200
College Station, TX 77845

With a copy to:

FUJIFILM Holdings America Corporation
200 Summit Lake Drives,
Valhalla, NY 10595
Attn: Legal Department

6.2 Severability. In the event any section, subsection, paragraph, sentence, phrase or word herein is held invalid, illegal or unconstitutional, the balance of this Agreement shall stand, shall be enforceable, and shall be read as if the Parties intended at all times to delete said invalid section, subsection, paragraph, sentence, phrase or word.

6.3 Governing Law. This Agreement shall be governed by the laws of the State of Texas without regard to any conflict of law rules. Exclusive venue for any action under this Agreement shall be the State District Court of Brazos County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.

6.4 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an Original and constitute one and the same instrument.

6.5 Entire Agreement. This Agreement embodies the complete agreement of the Parties hereto, superseding all oral or written previous and contemporary agreements between the Parties and relating to the matters in this Agreement, and except as otherwise provided herein cannot be modified without written agreement of the Parties to be attached to and made a part of this Agreement.

6.6 Exhibits. All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

6.7 Assignment. This Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors, and permitted assigns. This Agreement may not be assigned by COMPANY (except to an Affiliate of the COMPANY which shall not require prior consent of COUNTY) without the prior written consent of Brazos County which consent shall not be unreasonably withheld, conditioned or delayed.

6.8 Amendment. No amendment to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of COUNTY and COMPANY.

6.9 Venue and Jurisdiction. Performance and all matters related thereto shall be in Brazos County, Texas, United States of America.

6.10 Authority to Contract. Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement. The Parties represent that the persons executing this Agreement have authorization to sign on behalf of their respective entity.

6.11 No Debt. Under no circumstances shall the obligations of COUNTY hereunder be deemed to create any debt within the meaning of any constitutional or statutory provision; provided, however, COUNTY agrees during the term of this Agreement to make a good faith effort to appropriate funds each year to pay amounts under this Agreement for the then ensuing

fiscal year.

6.12 Waiver. Failure of any Party, at any time, to enforce a provision of this Agreement, shall in no way constitute a waiver of that provision, nor in any way affect the validity of the Agreement, any paid hereof, or the right of the Parties thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived, or breach excused unless the waiver shall be in writing and signed by the Party claimed to have waived. Furthermore, any consent to or waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.

6.13 Construction. The Parties acknowledge that each Party and its counsel have reviewed and revised this Contract and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting Party shall not be employed in the interpretation of this Agreement or any amendments or exhibits hereto.

6.14 Force Majeure Events. Neither Party shall be considered to be in default in the performance of any material obligation under this Agreement when a failure of performance shall be due to an event of Force Majeure but only to the degree impacted by such Force Majeure event, and any specific references in this Agreement to Force Majeure shall not be implied to otherwise limit application of the foregoing. Neither Party shall be relieved of its obligation to perform due to Force Majeure if such failure is due to causes arising out of its own acts or omissions or due to removable or remediable causes which it fails to remove or remedy within a reasonable time period.

Exhibits:

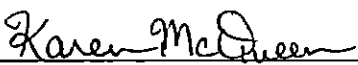
Exhibit "A" Legal description of the Property

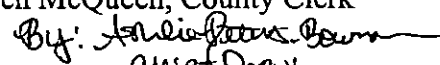
Exhibit "B" Certificate of Compliance

THE UNDERSIGNED AUTHORIZED REPRESENTATIVES OF THE PARTIES have executed this Agreement to be effective as of the Effective Date.

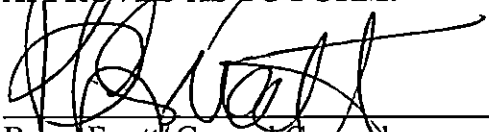
BRAZOS COUNTY:

ATTEST:




Karen McQueen, County Clerk
By: 
Chief Deputy

APPROVED AS TO FORM:



Bruce Erratt, General Counsel

APPROVED



Duane Peters, County Judge / WANDA J. WATSON
DATE: 6/10/2025 Co. Judge
PRO TEM

APPROVED:

—34C9397C50904AB99A289FA31A165786

DATE: 03-Jun-2025 | 16:13:49 CDT

EXHIBIT "A"
LEGAL DESCRIPTION OF PROPERTY

An approximately 12.45 acres of land located on Biomedical Way on Lot 2, Block I of Traditions Phase 23 filed in volume 11293 page 184 of the Official Deed Records of Brazos County, Texas.

LEGAL DESCRIPTION OF LAND

**METES AND BOUNDS DESCRIPTION
OF A 12.45 ACRE TRACT
J. H. JONES SURVEY, A-26
COLLEGE STATION, BRAZOS COUNTY, TEXAS**

METES AND BOUNDS DESCRIPTION OF ALL THAT CERTAIN TRACT OR PARCEL OF LAND LYING AND BEING SITUATED IN COLLEGE STATION, BRAZOS COUNTY, TEXAS, SAID TRACT BEING A PORTION OF THE REMAINDER OF A CALLED 417.85 ACRE TRACT AS DESCRIBED BY A DEED TO BRYAN COMMERCE AND DEVELOPMENT, INCORPORATED, RECORDED IN VOLUME 4023, PAGE 91 OF THE OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS.

SAID TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS: COMMENCING AT A CONCRETE MONUMENT FOUND MARKING THE WEST CORNER OF A CALLED 11.6 ACRE TRACT AS DESCRIBED BY A DEED TO LOVELESS ACRES, LC, RECORDED IN VOLUME 7004, PAGE 104 OF THE OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS, AND AN INTERIOR EAST CORNER OF SAID REMAINDER OF 417.85 ACRE TRACT;

THENCE: S 34° 24' 12" W THROUGH SAID REMAINDER OF 417.85 ACRE TRACT FOR A DISTANCE OF 2225.78 FEET TO THE POINT OF BEGINNING OF THIS HEREIN DESCRIBED TRACT, FOR REFERENCE A 3/4 INCH IRON PIPE FOUND ON THE NORTHWEST LINE OF A CALLED 3.50 ACRE TRACT AS DESCRIBED BY A DEED TO CHRIS DAILEY AND MARGARET DAILEY RECORDED IN VOLUME 6981, PAGE 232 OF THE OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS, MARKING THE SOUTH CORNER OF A CALLED 4.8885 ACRE TRACT AS DESCRIBED BY A DEED TO TRADITIONS ACQUISITION PARTNERSHIP, LP, RECORDED IN VOLUME 10784, PAGE 260 OF THE OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS, AND AN EASTERLY CORNER OF SAID REMAINDER OF 417.85 ACRE TRACT BEARS: N 83° 02' 30" E FOR A DISTANCE OF 2374.31 FEET FROM WHICH ANOTHER 3/4 INCH IRON PIPE FOUND ON THE SOUTHEAST LINE OF SAID REMAINDER OF 417.85 ACRE TRACT MARKING THE WEST CORNER OF SAID 3.50 ACRE TRACT BEARS: S 44° 39' 09" W FOR A DISTANCE OF 39.95 FEET;

THENCE: THROUGH SAID REMAINDER OF 417.85 ACRE TRACT FOR THE FOLLOWING CALLS:

S 65° 44' 10" E FOR A DISTANCE OF 137.18 FEET;
N 70° 37' 49" E FOR A DISTANCE OF 71.58 FEET;
S 71° 35' 47" E FOR A DISTANCE OF 130.27 FEET;
S 49° 04' 50" E FOR A DISTANCE OF 40.59 FEET;
S 64° 25' 29" E FOR A DISTANCE OF 110.79 FEET;
S 28° 01' 33" E FOR A DISTANCE OF 89.86 FEET;
S 12° 04' 31" E FOR A DISTANCE OF 104.79 FEET;
S 31° 06' 30" E FOR A DISTANCE OF 81.86 FEET;
S 41° 51' 48" W FOR A DISTANCE OF 572.50 FEET;
N 48° 08' 12" W FOR A DISTANCE OF 104.00 FEET;
S 41° 51' 48" W FOR A DISTANCE OF 217.00 FEET;

N 48° 08' 12" W FOR A DISTANCE OF 575.00 FEET;

N 41° 51' 48" E FOR A DISTANCE OF 718.23 FEET TO THE POINT OF BEGINNING CONTAINING 12.45 ACRES OF LAND, MORE OR LESS. BEARING SYSTEM SHOWN HEREIN IS BASED ON GRID NORTH AS ESTABLISHED FROM GPS OBSERVATION.

BRAD KERR
REGISTERED PROFESSIONAL
LAND SURVEYOR No. 4502

EXHIBIT "B"

**STATEMENT OF COMPLIANCE
WITH ECONOMIC DEVELOPMENT AGREEMENT
BETWEEN BRAZOS COUNTY AND FUJIFILM DIOSYNTH BIOTECHNOLOGIES TEXAS, LLC**

**THE STATE OF TEXAS §
COUNTY OF BRAZOS §**

FUJIFILM DIOSYNTH BIOTECHNOLOGIES TEXAS, LLC ("COMPANY") hereby certifies any Improvements on the Property, as called for in the above referenced Agreement:

_____ HAVE BEEN completed and constructed in every material respect pursuant to said Agreement.

_____ HAVE NOT BEEN completed or constructed in every material respect pursuant to said Agreement.

COMPANY further certifies that it:

_____ HAS complied with all applicable and material terms of said Agreement.

_____ HAS NOT complied with all applicable and material terms of said Agreement.

Signed this _____ day of _____, 20____.

FUJIFILM DIOSYNTH BIOTECHNOLOGIES TEXAS, LLC

By: _____

Name: _____

Title: _____

Any above-described improvements have been substantiated and accepted by the Brazos County, Texas as having been constructed in compliance with the above referenced Agreement, and that pursuant to said Agreement the Incentive Payment shall be remitted on or before October 31, _____.

Signed this _____ day of _____, 20____.

By: BRAZOS COUNTY, TEXAS

Duane Peters, County Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 6/10/2025

ITEM: Approval of Amendment #2 for Contract #24-105R for Extradition Services to extend the term of the current contract until August 31, 2025 or until we have a new contract in place.

TO: Commissioners Court

FROM: Summer Dubec

DATE: 06/02/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This Contract is needed for the transportation of prisoners for the Brazos County Detention Center. We currently have an interlocal agreement with Harris County to piggyback on there contract. The original contract expired on May 31, 2025 but was extended by Harris County while it is being put out to re-bid. If this contract is not approved, we will no longer be to utilize this contract to transport prisoners between facilities. This contract is fully budgeted and no additional funds are being requested.

ATTACHMENTS:

File Name

Description

Type

[Original_Contract.pdf](#)

Original Contract

Backup Material

[Amendment #2 - Updated.pdf](#)

Amendment

Backup Material

**EXTRADITION SERVICES OF PRISONERS
SERVICE CONTRACT**

**BRAZOS COUNTY PURCHASING DEPT.
200 S. Texas Ave., Ste. 352
Bryan, Texas 77803
Telephone (979) 361-4294**

**Contract No. 21-091
Page 1 of 10 Pages**

GENERAL REQUIREMENT FOR CONTRACT

I, Joel Brasfield as a duly authorized representative of US Corrections LLC
"Vendor" willingly attest to perform (or deliver) as per **Exhibit A, Job No. 20/0057**
with Harris County and Exhibit B, Pricing Sheet, for Brazos County. I further agree to all of the
provisions and specifications contained in this contract.

AUTHORIZATION

Authorization is given to Brazos County to use **Job No. 20/0057** with Harris County for Extradition Services of Prisoners, under the authorization letter from U.S. Corrections, LLC and the inter-local agreement between Brazos County and Harris County.

ENTIRE CONTRACT

Harris County **Job No. 20/0057, Exhibit A and Exhibit B Pricing Sheet** is hereby incorporated into this contract. This contract may only be amended by written instrument approved and executed by the parties. Harris County contracts shall only be used by Brazos County to purchase goods and service to be used by Brazos County, and are not to be included in any cooperative purchasing association or use by another governmental entity through any agreement with Brazos County;

Vendor has the right to refuse Brazos County's request to use the Harris County's contract;

If Vendor agrees to contract with Brazos County using a Harris County contract, then all materials, goods or services purchased under the Agreement between Brazos County and the Vendor shall be in accordance with the current Harris County contract;

In the event that the contract was procured using a Request for Proposals or any other procurement process that allows for negotiation, Brazos County may negotiate pricing and terms that would apply to Brazos County only;

Brazos County shall have no authority whatsoever to change any terms, conditions, or pricing in any Harris County contract;

Vendor shall bill Brazos County directly for any and all materials, goods or services purchased by Brazos County;

Vendor shall look only to Brazos County for any and all compensation owed for purchases made by Brazos County under the Harris County contract; and

Vendor shall settle any and all disputes with Brazos County concerning any purchases made by Brazos County. Harris County shall not be a party to any dispute between Vendor and Brazos County, nor be responsible in any way for the acts or omissions of Brazos County.

TERM:

The term of this contract will be from date of approval in Commissioner's Court to May 31, 2021. With the option to renew with four (4) additional one (1) year renewal options per the Harris County Contract.

CONTRACT RENEWALS

Renewals may be made ONLY by written mutual agreement between Brazos County and the vendor pending renewal of the Master Contract, **Job No. 20/0057** with Harris County.

ASSIGNMENT

The successful offeror may not assign, sell or otherwise transfer this contract without written permission of Brazos County Commissioners Court. Should there be a change in ownership or management; the contract shall be terminated unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices.

CONTRACTORS RESPONSIBILITY

It is the contractor's sole responsibility to print and review all pages of the contract documents and attachments. The Certification of Bid Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to complete the submission of all required forms, including but not limited to the Reference Page, House Bill 89 & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents may be grounds for cancellation of contract. Contractor agrees to provide Brazos County the "Certificate of Interested Parties", Form 1295 as required, pending award, renewal, amended or extended contract. Visit https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm for more information. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda.

CONTRACT OBLIGATION

Brazos County Commissioners Court must award the contract and Brazos County Judge, or other person authorized by Brazos County Commissioners Court must sign the contract before it becomes binding on Brazos County or the offerors. Department heads are NOT authorized to sign contracts for Brazos County. Binding contracts shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

QUANTITIES

Brazos County does not guarantee to purchase any minimum quantities or services other than those listed on a purchase order. Brazos County will not be responsible for any orders placed without a valid purchase order number.

HOLD HARMLESS AGREEMENT

Vendor, the successful offeror, shall indemnify and hold Brazos County harmless from all claims for personal injury, death and/or property damage resulting directly from Vendor's performance. Vendor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover Vendor's liability as may arise directly or indirectly from work performed under terms of this contract. Certification of such coverage must be provided to Brazos County upon request.

ADDITION/MODIFICATION OF LOCATIONS OR SERVICES

Brazos County reserves the right to add locations as additional locations may be required. Locations to be added may include, but not limited to, expansions or additions to existing facilities and acquisition or construction of new properties. In the event that Brazos County makes significant structural changes to an existing facility that impacts the Vendor's cost in providing the services anticipated by this contract such change may be treated as a new facility and the procedures provided for in this section may be followed in determining an appropriate price.

INVOICES & PAYMENTS

Vendor shall not perform any services for Brazos County without a purchase order. Payments to vendors will not be made if the vendor cannot produce a Brazos County Purchase Order. Vendor shall submit an original invoice on each purchase order or purchase release after each delivery, indicating the purchase order number. Invoices must be itemized. Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, shall be corrected by the Vendor. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the vendor in completion of the contract. This term supersedes any contradicting terms throughout the contract and/or any attachments. When multiple deliveries and/or services are required, the vendor may invoice following each delivery or performance of service and Brazos County will pay on invoice with in thirty (30) days upon receipt of invoice. Contracts providing for a monthly charge will be billed and paid on a monthly basis only. The vendor will provide an invoice for each month in which Brazos County is responsible for payment, during the duration of the contract. Prior to any and all payments made for goods and/or services provided under this contract, the vendor should provide their Taxpayer Identification Number or Social Security number as applicable. This information must be on file with Brazos County Auditor's office. Failure to provide this information may result in a delay in payment and/or back-up withholding as required by the Internal Revenue Service.

PRICING

Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated Exhibit A. **Prices shall be all inclusive: No price changes, additions, or subsequent qualifications will be honored during the course of the contract.** All prices must be written in ink or typewritten. Pricing on all transportation, freight, drayage and other charges are to be prepaid by the Vendor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, offeror MUST indicate the items required and attendant costs or forfeit the right to payment for such items. Where unit pricing and extended pricing differ, unit pricing prevails.

TAXES

Brazos County is exempt from all federal excise, state and local taxes unless otherwise stated in this contract. Brazos County claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to Brazos County Purchasing Agent.

GOVERNING FORMS

In the event of any conflict of interpretation of any part of this overall contract, Brazos County's interpretation shall govern. In the event of a conflict between the terms, conditions, provisions, and

specifications of this contract and any other terms, conditions, provisions, and specifications provided by the Vendor; the terms of this contract shall supersede.

GOVERNING LAW AND VENUE

This service contract is governed by the laws of the State of Texas, specifically, the competitive bidding requirements of the County Purchasing Act, Texas Local Government Code, §262.021 *et seq.*, as amended. Offerors shall comply with all applicable federal, state and local laws and regulations. Offeror is further advised that these requirements shall be fully governed by the laws of the State of Texas and that Brazos County may request and rely on advice, decisions and opinions of the Attorney General of Texas and Brazos County Attorney concerning and portion of these requirements. Potential vendors are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law. Bidder understands that Brazos County is a government subject to Texas State and Federal public information statutes. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

DISQUALIFICATION OF OFFEROR

Upon signing this contract, an offeror offering to sell supplies, materials, services, or equipment to Brazos County certifies that the offeror has not violated the antitrust laws of this state codified in Texas Business and Commerce Code §15.01, *et seq.*, as amended, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if Brazos County believes that collusion exists among the offerors. Bids in which the prices are obviously unbalanced may be rejected. Requests to withdraw a submitted bid or proposal are subject to the approval of the Purchasing Agent.

SEVERABILITY

If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.

SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

TERMINATION

Brazos County reserves the right to terminate the contract for default if offeror breaches any of the terms therein, including warranties of offeror or if the offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Brazos County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Brazos County's satisfaction and/or to meet all other obligations and requirements. Brazos County and/or the Vendor may terminate the contract without cause upon thirty (30) days written notice.

COMPLIANCE WITH THE PRISON RAPE ELIMINATION ACT

The County Detention Center as an operation of the Brazos County Office of Sheriff (BCOS) will comply with the Prison Rape Elimination Act (PREA). The Detention Center has a Zero Tolerance Policy regarding sexual abuse and sexual harassment. The Detention Center will conduct a background investigation on all employees, volunteers, students or other contractors that may have contact with inmates. Background checks will be conducted as least every five (5) years. The BCOS shall ensure that all volunteers and contractors who have contact with inmates have been trained on their responsibilities under the agency's sexual abuse and sexual harassment prevention, detection, and response policies and procedures. Any contractor or volunteer who engages in sexual abuse is prohibited from contact with inmates and shall be reported to law enforcement agencies and to relevant licensing bodies, unless the activity was clearly not criminal. The facility will take appropriate remedial measures and prohibit further contact with inmates in the case of violation of sexual abuse or sexual harassment policies. The County has an affirmative duty to disclose any misconduct in violation of the sexual abuse and sexual harassment policy. Material omissions regarding such misconduct, or the provision of materially false information are grounds for termination of this agreement.

FORCES MAJEURE

Neither party shall be liable in damages or have the right to terminate this agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control or are inadvisable, commercially impracticable, or illegal including by not limited to acts of God, government restrictions (including the denial or cancellation of any necessary license or certification), wars, insurrections, acts of terrorism, threats of terrorism, civil disorder, labor strikes or disruptions, epidemics, pandemics and/or any other cause that is beyond the reasonable control of the party whose performance is affected (including mechanical, electronic, or communications failure). Contractor reserves the right to refuse to move any Prisoner for any reason. Nothing in this agreement shall be construed to obligate Contractor to accept any move of behalf of the Department under this agreement.

POLICY REQUIREMENTS FOR CERTIFICATE OF INSURANCE

VENDOR'S INSURANCE

The Vendor(s) before starting work for Brazos County, must furnish Brazos County a Certificate of Insurance or other acceptable evidence from a reputable insurance company or companies with an A.M. Best Rating of AA (such companies to be acceptable to Brazos County) licensed to write insurance in the state of Texas, showing that the Vendor is covered by the insurance as follows:

- (1) **Commercial General Liability** insurance including but not limited to the coverage indicated below. Coverage shall not exclude or limit Products/Completed Operations, Contractual Liability, or Cross Liability. Coverage must be written on occurrence form.
 - Each Occurrence: \$1,000,000
 - Personal Injury & Adv. Injury: \$1,000,000
 - Products/Completed Operation Aggregate: \$2,000,000
 - General Aggregate: \$2,000,000
- (2) **Workers Compensation** insurance as required by the laws of Texas, and Employers' Liability.
Employers' Liability
 - Liability, Each Accident: \$500,000
 - Disease-Each Employee: \$500,000
 - Disease – Policy Limit: \$500,000
- (3) **Commercial Automobile Liability** insurance which includes any automobile (owned, non-owned, and hired vehicles) used in connection with the contract.
 - Combined Single Limit – Each Accident: \$1,500,000
if operating vehicles with a seating capacity
of 15 or less; or
 - Combined Single Limit – Each Accident \$5,000,000
if operating vehicles over seating capacity of 15

With reference to the foregoing insurance requirement, the vendor shall endorse applicable insurance policies as follows:

- A waiver of subrogation in favor of Brazos County, its officials, employees, volunteers and officers shall be provided for General Liability, Commercial Automobile Liability, and Workers' Compensation.
- The vendor's insurance coverage shall name Brazos County as additional insured under the General Liability policy.
- All insurance policies shall be endorsed to require the insurer to immediately notify Brazos County of any decrease in the insurance coverage limits.
- All insurance policies shall be endorsed to the effect that Brazos County will receive at least thirty (30) day's notice prior to cancellation, non-renewal or termination of the policy.
- All copies of Certificates of Insurance shall reference the project/contract number.
- All insurance shall be purchased from an insurance company that meets the following requirements:
 - A financial rating of A-VII or higher as assigned by the BEST Rating Company or equivalent.
- Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain provisions representing and warranting the following:
 - Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.

- Sets forth the notice of cancellation or termination to Brazos County.

LIMITATIONS

The parties are aware that there are constitutional and statutory limitations on the authority of Brazos County to enter into certain terms and conditions of the contract, including, but not limited to, authorizations of the placement of liens on Brazos County property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers and limitations of legal rights, remedies, requirements and processes; limitations of periods to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties; payment of attorneys' fees; dispute resolution; indemnities; and confidentiality (collectively, the "Limitations"). Any contract terms and conditions related to the Limitations will not be binding on Brazos County except to the extent authorized by the laws and Constitution of the State of Texas.

COVERAGES/WAGES

Nothing in this contract shall be construed as making Brazos County responsible for the payment of compensation and/or any benefits for Vendor including health, property, motor vehicle, workers' compensation, disability, death, and dismemberment insurance for the Vendor's employees and/or equipment. Nothing in the contract shall be construed as making Brazos County responsible for wages, materials, logistical support, equipment, and related travel expenses incurred by the Vendor.

SOVEREIGN IMMUNITY

The parties understand that Brazos County does not waive or relinquish any immunity or defense on behalf of itself, officers, employees, agents, and volunteers as a result of its execution of this contract and the performance of the covenants contained herein. Further, Brazos County is not responsible for any civil liability that arises from any act or omission made within the course and scope of this contract. The parties understand and agree that Brazos County does not assume civil liability under any theory of law for the actions of the Vendor in providing services hereunder.

NOTICES

Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

BRAZOS COUNTY:
Brazos County, Texas
Duane Peters, Brazos County Judge
200 South Texas Avenue, Suite 332
Bryan, Texas 77803

VENDOR:

Contact Name:
Joel Brasfield

Phone Number:
615-352-9798

Billing Info:

517 Hickory Hills Blvd, Whites Creek, TN 37189

ASSIGNABILITY

This contract may not be assigned without the prior written permission of Brazos County.

FISCAL FUNDING CLAUSE

Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.

WAIVERS

No waiver by either party hereto of any term or condition of this contract shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

AVAILABILITY AND RETENTION OF RECORDS

All records relating to the service provided under this contract and supporting documentation for invoices submitted to Brazos County by the Vendor shall be retained and made available by the Vendor for audit by Brazos County, its duly authorized representatives, the State of Texas (including, but not limited to the Auditor of the State of Texas, Inspector General or duly appointed law enforcement officials) and agencies of the United States Government. Such records shall be returned by Vendor and made available for any time period required by state or federal law. If changes occur in the governing state or federal law, regarding retention records, Vendor shall comply with such changes. If an audit is initiated before the expiration of such time periods required by state or federal law regarding retention of records, the Vendor shall retain such records until the audit is concluded and all issues resolved. Vendor shall provide Brazos County with copies of such audits that be conducted with respect to the contract.

AUDIT RESPONSIBILITY

The Vendor shall be responsible for receiving, replying to and/or complying with any audit exception by appropriate federal, state or local audit directly related to the provision of this contract. The Vendor shall repay to Brazos County the full amount received for duplicate billings, erroneous billings, false or deceptive claims. The Vendor recognizes and agrees that Brazos County may withhold any money due and recover through any appropriate method any money erroneously paid under this contract if evidence exists of less than full compliance with this contract.

INDEMNIFICATION

The Vendor shall defend, indemnify and save harmless Brazos County and all its officers, agents, and employees from all suits, actions, or claims of any character, name and description including attorney's fees expenses brought for or on account of any injuries or damages received or sustained by any person or persons or property, by or from the said Vendor or his employees or by or in consequence of any negligence in safeguarding the work, or through the use of unacceptable materials in construction of the work, or by or on account of any act of omission, the Worker Compensation Law or any other law, ordinance, order or decree, and so much of the money due the said Vendor under and by virtue of his contract as shall be considered necessary by Brazos County may be retained for the use of Brazos County, or in case no money is due, his sureties shall be held until suit or suits, action or actions, claim or claims for injury or damages as aforesaid shall have been settled and satisfactory evidence to that effect furnished Brazos County. Contractor agrees, upon receipt of written notice of a claim or action, to defend the claim or action, or take other appropriate measure to indemnify, and hold harmless the County, its Officers, its Agents and its Employees from and against all claims and actions for bodily

injury, death, or property damages caused by the fault of the Contractor, its Officers, its Agents, or its Employees. Contractor is obligated to indemnify only to the extent of the fault of the Contractor, its Officers, its Agents, or its Employees. However, the Contractor shall have no obligation as set forth above with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the County, its Officers, its Agents or its Employees.

HOUSE BILL 89 & DEBARMENT VERIFICATION

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>.

The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract.

The company representative below further affirms that the company submitting this proposal, under the provisions of Subtitle F, Title 10, and Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.


Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Company Name: US Corrections LLC

Authorized Company Representative: Joel Brasfield

Address: 517 Hickory Hills Blvd, Whites Creek, TN 37189


Signature: 

Date: 12/8/2020

Contract #: 21-091

CERTIFICATION OF CONTRACT

The undersigned further affirms the non-debarment statement above, that they are duly authorized execute this contract.

Signed By:  Title: President & General Counsel

Typed Name: Joel Brasfield


Company Name: US Corrections LLC Phone No. 615-352-9798

Email Address: dwarden@prisonertransport.net

Mailing Address: PO Box 171078 Nashville TN 37217
P. O. Box or Street City State Zip

Employer Identification Number: 82-3201264

Social Security Number: N/A

Approved by Commissioners' Court on this 22 day of Dec. 2020 by
 Holding the position of County Judge



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

June 01, 2020

	YES	NO	ABSTAIN
Commissioners Court Harris County, Texas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RE: Job No. 200057	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Members of Commissioners Court:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please approve the following award on the basis of lowest bid meeting specifications:

Description: Extradition Services of Prisoners for the Harris County Sheriff's Office

Bid(s) Received: Two (2) on April 06, 2020 (see attached)

Vendor(s): US Corrections LLC

Term: June 09, 2020 - May 31, 2021 with four (4) one-year renewal options

Amount: \$1,365,400

Evaluated By: • Harris County Purchasing • Sheriff's Office

After evaluating the bids, it was discovered that Trident Alliance Group, LLC submitted a non-responsive bid by failing to submit addenda 2-5. Item 4 will not be awarded. Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

A handwritten signature in black ink, appearing to read "DeWight Dopslauf".
DeWight Dopslauf
Purchasing Agent

CAK
Attachment(s)
cc: Vendor(s)

Presented to Commissioners Court

June 9, 2020

Approve: E/G

FOR INCLUSION ON COMMISSIONERS COURT AGENDA JUNE 09, 2020



**DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent**

June 01, 2020

	YES	NO	ABSTAIN
Commissioners Court Harris County, Texas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RE: Job No. 200057	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Members of Commissioners Court:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please approve the following award on the basis of lowest bid meeting specifications:

Description: Extradition Services of Prisoners for the Harris County Sheriff's Office

Bid(s) Received: Two (2) on April 06, 2020 (see attached)

Vendor(s): US Corrections LLC


Term: June 09, 2020 - May 31, 2021 with four (4) one-year renewal options

Amount: \$1,365,400

Evaluated By: • Harris County Purchasing • Sheriff's Office

After evaluating the bids, it was discovered that Trident Alliance Group, LLC submitted a non-responsive bid by failing to submit addenda 2-5. Item 4 will not be awarded. Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,


DeWight Dopslauf
Purchasing Agent

CAK
Attachment(s)
cc: Vendor(s)

Presented to Commissioners Court

June 9, 2020

Approve: E/G

FOR INCLUSION ON COMMISSIONERS COURT AGENDA JUNE 09, 2020

Bid Tab - Job No. 200057; Extradition Services of Prisoners for the Harris County Sheriff's Office

				Trident Alliance Group, LLC ¹		US Corrections LLC ^{1,2}	
Item No.	Description	Unit of Measure	Est. Qty.	Unit Price	Total Price	Unit Price	Total Price
1	Population						
1	Male Prisoner	miles	515,000	\$1.20	\$618,000.00	\$2.00	\$1,030,000.00
2	Female Prisoner	miles	98,200	\$1.00	\$98,200.00	\$2.00	\$196,400.00
3	Medical Condition (insulin dependent, HIV, pregnancy)	miles	15,000	\$1.00	\$15,000.00	\$5.00	\$75,000.00
	Additional Services						
4	Limited Service Areas (provide listing of states that fall in this category).	miles	15,000	\$0.00	\$0.00	NO BID	NO BID
5	Discount offered by vendor when multiple prisoners are picked up and dropped off at same location and time.	tier	2 to 10	10%	Not Applicable	25%	Not Applicable
		tier	11 to 20	15%	Not Applicable	25%	Not Applicable
		tier	21+	25%	Not Applicable	25%	Not Applicable
6	Minimum transport fee for trips under 300 miles	trip	60	NO BID	NO BID	\$400.00	\$24,000.00
7	Special Conditions Surcharge Fee	trip	100	NO BID	NO BID	\$400.00	\$40,000.00
Grand Total					<u>\$731,200.00</u>		<u>\$1,365,400.00</u>
¹ Award Recommendation Lowest Bid Meeting Specifications (Item 4 will not be awarded)							
² Corrected Total							
³ Non-responsive, did not submit addendums 2, 3, 4 and 5 which included a revised pricing sheet and changes to the specifications.							



HARRIS COUNTY BID COVER SHEET

Job No.
20/0057

BID FOR: Extradition Services of Prisoners for the Harris County Sheriff's Office (For one (1) year beginning approximately May 1, 2020)

DUE DATE:

Monday, March 16, 2019

Ref. to Pur. Agt.

Due no later than 2:00 P.M. local time in Houston, Texas. Bids received later than the date and time above will not be considered.

OFFERORS NOTE:

Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Submit your bid with all appropriate supplements and/or samples in an appropriately sized envelope or box. **PACKAGE MUST SHOW THE JOB NUMBER, DESCRIPTION AND BE MARKED "SEALED BID"**.

RETURN BID TO:

HARRIS COUNTY PURCHASING AGENT
1001 PRESTON, SUITE 670
HOUSTON, TEXAS 77002

Buyer: Chris Kaminski at 713-274-4419 or email: ckaminski@pur.hctx.net

Presented to Commissioners Court

Total Amount of Bid: \$ 1,290,400.00

Company Name: US Corrections LLC

APR 07 2020

Company Address: PO Box 171078

APPROVE G/E
Recorded Vol Page

City, State, Zip Code: Nashville, TN 37217

Taxpayer Identification Number (T.I.N.): 823201264

Telephone: 615-352-9798 ext. 156 Fax: 615-352-9737 e-mail: dwarden@prisonertransport.net

Do you carry a vehicle for your employees? ☒ Yes ☐ No If yes, what % of employees: 100 %

Signature

Print Name Joel Brasfield

[Your signature attests to your offer to provide the goods and/or services in this bid according to the published provisions of this Job and certifies that all statements made by you are true, complete and correct. All prices and signatures must be typewritten or written in ink. When an award letter is issued, it becomes a part of this contract. Contract is not valid until Purchase Order is issued.]

Accepted by:

HARRIS COUNTY JUDGE LINA HIDALGO

Date: 3/11/2020

Vote of the Court:

	Yes	No	Abstain
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. A. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CAK/rjb
Revised 08/19



**DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent**

March 11, 2020

TO: All Vendors
RE: Job No. 20/0057

EXTENDED

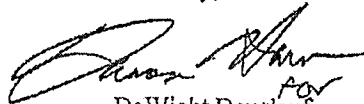
DUE DATE: March 23, 2020, no later than 2:00 pm, Local Time in Houston, Texas

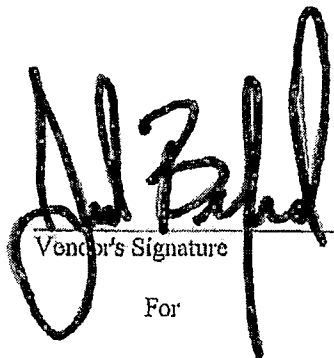
All vendors are required to sign and attach a copy of this addendum with each bid for Extradition Services of Prisoners for the Harris County Sheriff's Office. This addendum must be received by the Purchasing Department no later than the above due date.

ADDENDUM NO. 1

1. The due date has been extended from Monday, March 16, 2020 to **Monday, March 23, 2020**, no later than 2:00 p.m. local time, Houston, TX (attached).
2. Responses to all vendor questions received related to this project will be released within a subsequent addendum and/or question and answer memo.

Sincerely,


DeWight Dopslauf
Purchasing Agent


Vendor's Signature
For

UIS Corrections LLC
Company Name

CAK/rjb



REVISED PER ADDENDUM NO. 1

HARRIS COUNTY BID COVER SHEET

Job No.
20/0057

BID FOR: Extradition Services of Prisoners for the Harris County Sheriff's Office (For one (1) year beginning approximately May 1, 2020)

DUE DATE: Monday, ~~March 16, 2019~~ March 23, 2020

Due no later than 2:00 P.M. local time in Houston, Texas. Bids received later than the date and time above will not be considered.

OFFERORS NOTE: Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Submit your bid with all appropriate supplements and/or samples in an appropriately sized envelope or box. **PACKAGE MUST SHOW THE JOB NUMBER, DESCRIPTION AND BE MARKED "SEALED BID".**

RETURN BID TO: HARRIS COUNTY PURCHASING AGENT
1001 PRESTON, SUITE 670
HOUSTON, TEXAS 77002

Buyer: Chris Kaminski at 713-274-4419 or email: ckaminski@pur.hctx.net

Total Amount of Bid: \$ 1,290,400.00

Company Name: US Corrections LLC

Company Address: PO Box 171078

City, State, Zip Code: Nashville, TN 37217

Taxpayer Identification Number (T.I.N.): 823201264

Telephone: 615-352-9798 ext. 156 Fax: 615-352-9737 e-mail: dwarden@prisonertransport.net

Do you carry health insurance for your employees? ☒ Yes ☐ No If yes, what % of employees: 100%

Signature: [Signature] Print Name: Joel Brasfield

[Your signature attests to your offer to provide the goods and/or services in this bid according to the published provisions of this Job and certifies that all statements made by you are true, complete and correct. All prices and signatures must be typewritten or written in ink. When an award letter is issued, it becomes a part of this contract. Contract is not valid until Purchase Order is issued.]

Accepted by: HARRIS COUNTY JUDGE LINA HIDALGO

Date: 4/3/2020

CAK/tjb
Revised 08/19



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

March 18, 2020

TO: All Vendors

RE: Job No. 20/0057

EXTENDED

DUE DATE: March 30, 2020, no later than 2:00 pm, Local Time in Houston, Texas

All vendors are required to sign and attach a copy of this addendum with each bid for Extradition Services of Prisoners for the Harris County Sheriff's Office. This addendum must be received by the Purchasing Department no later than the above due date.

ADDENDUM NO. 2

1. The due date has been extended from Monday, March 23, 2020 to **Monday, March 30, 2020**, no later than 2:00 p.m. local time, Houston, TX (attached).
2. Responses to all vendor questions received related to this project will be released within a subsequent addendum and/or question and answer memo.

Sincerely,

A handwritten signature in black ink, appearing to read "DeWight Dopslauf".

DeWight Dopslauf
Purchasing Agent

A large, stylized handwritten signature in black ink, possibly reading "ABH".

Vendor's Signature: _____
For _____

US Corrections LLC
Company Name

CAK/rjb



REVISED PER ADDENDUM NO. 2

HARRIS COUNTY BID COVER SHEET

Job No.
20/0057

BID FOR: Extradition Services of Prisoners for the Harris County Sheriff's Office (For one (1) year beginning approximately May 1, 2020)

DUE DATE: Monday, March 16, 2019 March 23, 2020 March 30, 2020

Due no later than 2:00 P.M. local time in Houston, Texas. Bids received later than the date and time above will not be considered.

OFFERORS NOTE: Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Submit your bid with all appropriate supplements and/or samples in an appropriately sized envelope or box. **PACKAGE MUST SHOW THE JOB NUMBER, DESCRIPTION AND BE MARKED "SEALED BID"**.

RETURN BID TO: HARRIS COUNTY PURCHASING AGENT
1001 PRESTON, SUITE 670
HOUSTON, TEXAS 77002

Buyer: Chris Kaminski at 713-274-4419 or email: ckaminski@pur.hctx.net

Total Amount of Bid: \$ 1,290,400.00

Company Name: US Corrections LLC

Company Address: PO Box 171078

City, State, Zip Code: Nashville, TN 37217

Taxpayer Identification Number (T.I.N.): 823201264

Telephone: 615-352-9798 ext. 156 **Fax:** 615-352-9737 **e-mail:** dwarden@prisonertransport.net

Do you carry health insurance for your employees? ☒ Yes ☐ No **If yes, what % of employees:** 100%

Signature: [Signature] **Print Name:** Joel Brasfield

[Your signature attests to your offer to provide the goods and/or services in this bid according to the published provisions of this Job and certifies that all statements made by you are true, complete and correct. All prices and signatures must be typewritten or written in ink. When an award letter is issued, it becomes a part of this contract. Contract is not valid until Purchase Order is issued.]

Accepted by: HARRIS COUNTY JUDGE LINA HIDALGO

Date: 04/03/2020

CAK/rjb
Revised 08/19



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

March 20, 2020

TO: All Vendors

RE: Job No. 20/0057

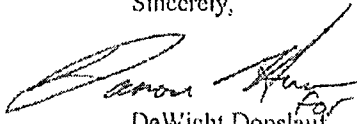
DUE DATE: March 30, 2020, no later than 2:00 pm, Local Time in Houston, Texas

All vendors are required to sign and attach a copy of this addendum with each bid for Extradition Services of Prisoners for the Harris County Sheriff's Office. This addendum must be received by the Purchasing Department no later than the above due date.

ADDENDUM NO. 3

1. Revised Specifications sheets, pages 14, 15, 16 and 17 of 23 (attached).
2. Questions & Answers (attached).


Sincerely,


DeWight Dopslauf
Purchasing Agent


Vendor's Signature
For

US Corrections LLC

Company Name

CAK/rjb 

REVISED PER ADDENDUM NO. 3

The preferred general requirements and services are as follows:

I. Vendor Qualifications

1. Vendor shall have, in place and operational, a ground transportation system that operates seven (7) days per week, three hundred sixty-five (365) days per year, twenty-four (24) hours per day.
2. Vendor must have sufficient equipment to meet the transport demands of the HCSO. A minimum of sixteen (16) 15-passenger vans must be available along with other vehicles in vendor's fleet.
3. Vendor shall comply with all applicable state and federal laws and regulations, not limited to U.S. Department of Transportation's Federal Motor Carrier Safety Administration and the Department of Justice in the performance of this contract.
4. Vendor shall provide documentation with bid to show that each transportation agent has received complete training in all phases of prisoner transport, and is properly licensed in accordance with all State and Federal requirements for handling prisoners.
5. Harris County prefers that the vendor has provided a minimum of 5,000 prisoner transports during the past twelve (12) months.
6. Vendor shall provide with the proposal a sample of Department of Transportation (DOT) approved driver logs as proof of adhering to the driver-time requirements.
7. In assuming custody of prisoners, vendor shall assume the sole responsibility for security and control of prisoners in a professional manner and in accordance with the HCSO written policies and procedures. Such policies, procedures and directives may be promulgated in the future regarding the use of force and the security and control of prisoners. In the event there are no written policies or procedures, vendor shall follow reasonable and customary operating procedures. Vendor must comply with all Federal, State and Local regulations as they pertain to contractor's services and contractor's employees.
8. Vendor agrees to travel the most direct route when transporting prisoners, male and/or female, for HCSO.
9. Vendor shall immediately report unusual incidents, emergencies and/or controversial situations that arise in the performance of services to HCSO in accordance with the HCSO directives. For the purpose of definition, "unusual incident, emergency, or controversial situations" includes, but is not limited to, the following: any act of violence by a prisoner on other passengers; any escape or attempted escape of a prisoner, or any other breach of security; any excessive delay in the transportation of a prisoner; any medical condition of a prisoner or other passenger requiring emergency medical treatment; any mechanical failure that would normally require formal reports to the cognizant regulatory agency; and any refusal of law enforcement agencies to release a prisoner to the contractor as authorized or directed by HCSO.
10. Vendor shall assume custody of prisoners from authorized agents of HCSO, at the location of incarceration determined by the parties to be suitable for such purpose, to transport such prisoners to their destination or other specified location.
11. Upon arrival, vendor shall surrender custody of such prisoners to HCSO or to the law enforcement agency as designated by HCSO. HCSO has the right to cancel its pick-up order within twenty-four (24) hours after placing the order. Any other cancellation may be made only with the consent of the vendor. The vendor shall notify the Criminal Warrants Division of HCSO regarding any significant delays as soon as possible.
12. In the event of delays in delivering prisoners to the specified destination, whether or not beyond vendor control, including inclement weather or mechanical malfunctions, the vendor shall provide for all prisoner costs, except medical, related to such delays, including, but not limited to, food and lodging.
13. Vendor agrees to notify the Criminal Warrants Division within ~~one (1)~~ twenty-four (24) hours from receipt of a work request to transport a female prisoner, whether or not a female guard is available for the transport.

REVISED PER ADDENDUM NO. 3

14. HCSO will provide the vendor with a pickup deadline for all prisoners. The vendor shall be fully responsible for ensuring that all prisoners are picked up before the designated pickup deadline. In the event a prisoner is unavailable for pickup due to vendor failure to meet the pickup deadline, HCSO will be relieved of any and all costs associated with such pickup.

II. Refusal and/or Inability to Transport

1. The vendor shall have the right to refuse to transport any individual whose condition or behavior, ~~in the opinion of the driver determined by a supervisor~~, would be detrimental or dangerous to the safety of the vehicle or its passengers. In the event the driver refuses to transport any such individual, HCSO must be notified immediately, prior to leaving the pick-up location, and there shall be no charge to HCSO.
2. If upon arrival at the holding agency, the vendor learns that the prisoner has a contagious disease that was unknown to the vendor and HCSO, the vendor shall immediately contact HCSO for further instructions. If the prisoner is transported, transport shall be made in such a manner as to ensure the well-being of all other occupants. If the prisoner cannot be transported, HCSO will not be subject to a penalty charge. The vendor agrees not to place holds on HCSO prisoners held in other jurisdictions. Should the vendor or its agents place a hold on a prisoner, in violation of this provision, vendor agrees to reimburse HCSO for the full cost of transport in each such occurrence.
3. In the event the prisoner is unavailable, due to the fault of HCSO, HCSO will be responsible for the costs incurred which are directly attributed to the trip to the facility, but no more than 25% of the original trip cost. In the event the vendor fails to contact the holding facility twelve (12) hours prior to pick up, HCSO must be relieved of any and all costs associated with such pickup if upon arrival the prisoner is unavailable. In any case, HCSO will not be subject to a penalty charge.
4. Should vendor fail to pick up prisoners when booked in advance, HCSO will charge vendor a fee of \$100.00 per infraction.
5. Vendor shall deliver prisoners held in another jurisdiction to HCSO facilities within six (6) days from the date of pick up unless HCSO designates a shorter period of time. Failure to comply with this requirement without the consent of a Criminal Warrants supervisor of HCSO will reduce the cost of the trip by HCSO to 50% of the original price.

III. Identification / Uniform

1. Vendor employees shall be required to wear a uniform bearing the company logo. Street/casual clothes i.e. jeans, T-shirts with popular printed material, sandals, "flip-flops", etc. will not be acceptable. If vendor employees do not wear proper attire, the holding authority may not release the prisoner(s), and the vendor will not be compensated for the trip.
2. All employees of the vendor involved in the pick-up and transportation of prisoners will carry a identification (ID) that indicates information including; but not limited to, the company name, employee name, photo, etc. This ID must be presented and/or displayed properly when requested by the holding agency prior to the release of any prisoner.

IV. Policy, Contingency Plan and Reporting Requirements

1. Vendor shall have written contingency plan in place in the event of a medical problem, accident, or prisoner escape.
2. Prisoners must be given an average of eight (8) hour rest period within any given twenty-four (24) hour period. No prisoner will travel more than twenty-four (24) hours without receiving housing. Housing will be provided to the prisoner, with the opportunity to receive proper rest, shower and meet other hygienic needs.
3. Prisoners must be provided restroom stops ~~every three (3) hours~~ frequently, in accordance with common prisoner transport standards, and in a humane manner during trip if no restroom facilities are provided on the transport vehicle. If restroom facilities are provided on the transport vehicle, they shall be kept in a sanitary condition and shall be maintained as such for the duration of the transport.
4. Prisoners requiring medication shall be provided medication at required time intervals while en route and self-

REVISED PER ADDENDUM NO. 3

medication shall be appropriately documented.

5. Prisoners traveling interstate shall ~~travel a minimum of 250 straight line miles~~ meet the governmental standards for travel each day from point of departure to point of destination.
6. Releasing agency shall be given one (1) working day notice prior to transportation agency taking custody of a prisoner unless a lesser period may be mutually agreed upon. HCSO will determine if a status change of the prisoner has occurred. In the event that a status change has occurred, thereby causing the transport cancelled, the transporting agency will contact Criminal Warrant supervisor immediately and there will be no charge to the HCSO.
7. Vendor is responsible for providing prisoners three balanced and nutritious meals during each twenty-four (24) hour period while in their custody.
8. Vendor must immediately notify the contact person in HCSO of any medical problems, escape, accident, or other incidents as outlined in the contingency plan. Should immediate notification not be possible, notification must be provided at the earliest time possible.
9. ~~For prisoners traveling interstate, HCSO will be notified the day transporting agents take custody of a prisoner.~~
10. Appropriate documentation including written authority to transport prisoner (i.e., Prisoner Receipt, Property Receipt and Prisoner Medical/Medication information) will be delivered with the prisoner. The vendor will provide a detailed written report, including all prisoner activities while in transit upon prisoner delivery. The report shall list the date, times for pickup and delivery, all restroom breaks, meals, medical/behavior problems and overnight stops. The report shall also contain the transporting agents' signatures and the extradition oath for each prisoner transported.
11. Vendor must provide a twenty-four (24) hour, seven (7) day a week communication system for access of agency decision-makers.

V. Personnel

Vendor shall complete an evaluation of potential employees targeting desirable qualified candidates with unquestionable backgrounds. Evaluation must include, but not be limited to, a driving history, a criminal history investigation and drug and alcohol testing.

1. ~~Vendor shall be required and responsible for conducting their own drug and alcohol testing of each employee prior to sending to HCSO. for fingerprint and background check. Vendor's employees who will be providing services for HCSO will all be required to complete a background check through HCSO Background and Screening. The background check will include but not be limited to fingerprint screening. HCSO, Department of Public Safety, and Federal Bureau of Investigations (FBI) will conduct fingerprint checks. All background investigations will adhere to the rules and regulations of Reference Title 28, Code of Federal Regulations, part 20.33(a)(7) and 28 CFR 20.33(a)(6).~~

~~Vendor shall reimburse HCSO for any/all fees associated with required background checks, not to exceed one hundred dollars \$100.00 per employee.~~

2. Vendor agrees that current employees and new personnel will not be eligible to provide required services at HCSO, if a criminal record is located for the following offenses:
 - a. All felony offenses unless pardoned of the offense, if the pardon is expressly granted for subsequent proof of innocence.
 - b. Misdemeanor offenses that fall into the following categories:
 1. Convicted of driving while intoxicated, either alcohol or drugs, within the past two (2) years.
 2. Thefts or crimes against persons that resulted in jail time or probated jail time within the past two (2) years.
 - c. Drug Offenses:
 1. Manufacture or sale of any illegal drug or controlled substance.
 2. Drug use: marijuana – no usage within the past two (2) years, or any felony drug usage. No exceptions

REVISED PER ADDENDUM NO. 3

allowed.

- d. Felony or misdemeanor convictions for the following offenses:
 1. Public lewdness
 2. Indecent exposure
 3. Perjury
 4. Tampering with a governmental record
 5. Impersonating a public servant
 6. Permitting or facilitating an escape
 7. Violations of the rights of a prisoner.
3. Transporting agents shall receive at least a total of 100 hours training in all phases of short and long distance prisoner transport, applicable laws, prisoner care, custody, control, self-defense, Cardiopulmonary Resuscitations (CPR), first aid, restraints and weapons training. Vendor must be able to provide proof of training if requested by HCSO. Proof of training, for at least seven (7) years must be retained and accessible to HCSO.
4. Transporting agents shall be properly licensed in accord with all applicable State and Federal requirements.
5. A female transporting agent shall be used when transporting a female prisoner. **If no female transport agent is available, the female prisoner is not to be transported by less than two transport agents of the opposite sex.**
6. Vendor shall provide a list of names, ID card numbers, and signatures of transporting agent authorized to receive custody of prisoners on behalf of HCSO. Vendor shall be responsible for providing updates to the HCSO. Vendor shall furnish any and all documentation regarding certification or registration of its transport agents to the HCSO upon request.

VI. Vehicles

Vendor's vehicles at all times must meet the following requirements:

1. Vehicles only properly licensed in accordance with all applicable State and Federal regulations, allowed to provide services.
2. Vehicles must separate transporting agents from prisoners, as well; separation of male and female prisoners required.
3. Safety equipment, at all times must be on vehicles providing services to HCSO. Safety equipment will consist of but not be limited to cell phones, first aid kits, fire extinguisher and safety triangles.
4. Vehicles shall be clean inside and out at all times.
5. **Immediately** Within twenty-four (24) hours, any/all vehicle accidents must be reported to HCSO Criminal Warrants Supervisor. HCSO Criminal Warrants supervisor will be furnished with any/all official accident investigation reports generated by local/state law enforcement agency and a copy of any vendor internal investigation reports related to any/all accidents.
6. Trip audits shall be completed on transporting agents' activity logs to assure compliance with operating standards.

VII. Restraint Equipment

1. Handcuffs and leg irons shall be manufactured to meet full compliance with National Institute of Justice (NIJ) Standards dealing with marking, workmanship, mechanical strength and tamper resistance.
2. Prisoners shall not be secured to any part of the transporting vehicle.
3. The practice of hogtying (the restraint of the ankles and the wrists while being tied together behind the back) shall be strictly prohibited at all times.

QUESTIONS & ANSWERS PER ADDENDUM NO. 3

1. Question: Termination: Page 9, "*Harris County may terminate the contract without cause upon thirty (30) days written notice.*" Would the County allow vendors the same termination rights as the County?

Answer: No, due to the time frame, the Harris County Sheriff's Office would require at the least a sixty (60) day written notice in order to arrange personnel and to ensure extraditions are met.

2. Question: Vendor Qualifications: Page 14, "*13. Vendor agrees to notify the Criminal Warrants Division within one (1) hour from receipt of a work request to transport a female prisoner, whether or not a female guard is available for the transport.*" Would the County consider removing this requirement? This timeline is not feasible,

Answer: See Addendum No. 3. The Vendor must assume responsibility of their prisoners.

3. Question: Refusal and/or Inability to Transport: Page 15, "*1. The vendor shall have the right to refuse to transport any individual whose condition or behavior, in the opinion of the driver, would be detrimental or dangerous to the safety of the vehicle or its passengers. In the event the driver refuses to transport any such individual, HCSO must be notified immediately, prior to leaving the pick-up location, and there shall be no charge to HCSO.*" Would the County consider allowing charges incurred to be billed to the County if the failed pickup is of no fault of the vendor?

Answer: No, if the behavior of the inmate dictates the vendor will either not transport or discontinues transport services, it is of no fault of the Harris County Sheriff's Office and therefore charges will not be billed to the County.

4. Question: Refusal and/or Inability to Transport: Page 15, "*2. If upon arrival at the holding agency, the vendor learns that the prisoner has a contagious disease that was unknown to the vendor and HCSO, the vendor shall immediately contact HCSO for further instructions. If the prisoner is transported, transport shall be made in such a manner as to ensure the well-being of all other occupants. If the prisoner cannot be transported, HCSO will not be subject to a penalty charge. The vendor agrees not to place holds on HCSO prisoners held in other jurisdictions. Should the vendor or its agents place a hold on a prisoner, in violation of this provision, vendor agrees to reimburse HCSO for the full cost of transport in each such occurrence.*" Would the County consider allowing charges incurred to be billed to the County if the failed pickup is of no fault of the vendor?

Answer: No, if it is of no fault of the Harris County Sheriff's Office, we shall not be billed or charged a penalty.

5. Question: Refusal and/or Inability to Transport: Page 15, "*3. In the event the prisoner is unavailable, due to the fault of HCSO, HCSO will be responsible for the costs incurred which are directly attributed to the trip to the facility, but no more than 25% of the original trip cost. In the event the vendor fails to contact the holding facility twelve (12) hours prior to pick up, HCSO must be relieved of any and all costs associated with such pickup if upon arrival the prisoner is unavailable. In any case, HCSO will not be subject to a penalty charge.*" Would the County consider allowing for 50% of the original trip cost for failed pickups that are no fault of the vendor?

Answer: No.

6. Question: Refusal and/or Inability to Transport: Page 15, "*3. Should vendor fail to pick up prisoners when booked in advance, HCSO will charge vendor a fee of \$100.00 per infraction.*" Would the County consider removing this requirement in its entirety? This is too broad of a requirement and does not factor into account conditions out of the Vendors control.

Answer: No.

7. Question: Refusal and/or Inability to Transport: Page 15, "5. Vendor shall deliver prisoners held in another jurisdiction to HCSO facilities within six (6) days from the date of pick up unless HCSO designates a shorter period of time. Failure to comply with this requirement without the consent of a Criminal Warrants supervisor of HCSO will reduce the cost of the trip by HCSO to 50% of the original price. Would the County consider removing this requirement in its entirety? Based on the pickup location of some offenders, it is not possible to guarantee their delivery in six days, or less if we are to abide by mandatory DOT/FMCSA regulations regarding maximum driving time of passenger carrying vehicles.

Answer: No, all factors that would prevent the Vendor from delivering to HCSO within six (6) days should be considered prior to accepting the transport.

8. Question: Policy, Contingency Plan and Reporting Requirements: Page 15, "2. Prisoners must be given an eight (8) hour rest period within any given twenty-four (24) hour period. No prisoner will travel more than twenty-four (24) hours without receiving housing. Would the County consider rewording this requirement to "Prisoners must be given an average of eight (8) hours of rest within any given twenty-four (24) hour period.

Answer: See Addendum No. 3.

9. Question: Policy, Contingency Plan and Reporting Requirements: Page 15, "3. Prisoners must be provided restroom stops every three (3) hours during trip if no restroom facilities are provided on the transport vehicle. If restroom facilities are provided on the transport vehicle, they shall be kept in a sanitary condition and shall be maintained as such for the duration of the transport. Would the County consider rewording this requirement to mandate that restroom stops are given frequently, in accordance with common prisoner transport standards, and in a humane manner? Based on the geographic location of some transports, it is not possible to guarantee every three hours if we are to only utilize secured facilities for restroom breaks.

Answer: Yes.

10. Question: Policy, Contingency Plan and Reporting Requirements: Page 16, "5. Prisoners traveling interstate shall travel a minimum of 250 straight-line miles each day from point of departure to point of destination." Would the County consider removing this requirement in its entirety? Based on the pickup location of some offenders, it is not possible to guarantee that they will travel 250 straight-line miles each day if we are to abide by mandatory DOT/FMCSA regulations regarding maximum driving time of passenger carrying vehicles and also allowing for adequate rest, restroom and hygiene breaks.

Answer: Yes, see Addendum No. 3. All deadlines for delivery should not be affected by not having a requirement of how many miles traveled.

11. Question: Policy, Contingency Plan and Reporting Requirements: Page 16, "6. Releasing agency shall be given one (1) working day notice prior to transportation agency taking custody of a prisoner unless a lesser period may be mutually agreed upon. HCSO will determine if a status change of the prisoner has occurred. In the event that a status change has occurred, thereby causing the transport cancelled, the transporting agency will contact Criminal Warrant supervisor immediately and there will be no charge to the HCSO." Would the County consider rewording this requirement that if a Status Change occurs resulting in a failed pickup at not fault of vendor, County may be billed for costs incurred?

Answer: No, if the cancellation is of no fault of the County, the County shall not incur costs.

12. Question: Policy, Contingency Plan and Reporting Requirements: Page 16, "9. For prisoners traveling interstate, HCSO will be notified the day transporting agents take custody of a prisoner." Would the County consider removing this requirement in its entirety?

Answer: Yes, HCSO does not need to be notified the day of pickup, but once transportation has been arranged and accepted, it becomes the responsibility of the vendor to ensure the pickup is on time. See Addendum No. 3.

13. Question: Personnel: Page 16, *"1. Vendor shall be responsible for drug and alcohol testing of each employee prior to sending to HCSO for fingerprint and background check. Vendor's employees who will be providing services for HCSO will all be required to complete a background check through HCSO Background and Screening. The background check will include but not be limited to fingerprint screening. HCSO, Department of Public Safety, and Federal Bureau of Investigations (FBI) will conduct fingerprint checks. All background investigations will adhere to the rules and regulations of Reference Title 28, Code of Federal Regulations, part 20.33(a)(7) and 28 CFR 20.33(a)(6). Vendor shall reimburse HCSO for any/all fees associated with required background checks, not to exceed one hundred dollars \$100.00 per employee. Would the County consider removing this requirement and instead requiring Vendors to conduct their own commercially available background check?"*

Answer: See Addendum No. 3.

14. Question: Personnel: Page 17, *"5. A female transporting agent shall be used when transporting a female prisoner." Would the County consider amending this requirement to reflect that if no female transport agent is available, the female prisoner is not to be transported by less than two transport agents of the opposite sex?"*

Answer: See Addendum No. 3.

15. Question: Vehicles: Page 17, *"5. Immediately, any/all vehicle accidents must be reported to HCSO Criminal Warrants Supervisor. HCSO Criminal Warrants supervisor will be furnished with any/all official accident investigation reports generated by local/state law enforcement agency and a copy of any vendor internal investigation reports related to any/all accidents. Would the County consider removing "immediately" and rewording to in a "timely manner?"*

Answer: See Addendum No. 3.

16. Question: Pricing: Page 19, *"Pricing must be all-inclusive. Harris County will not allow for any other rates or charges. Would the County allow for vendors to submit their own pricing structure and additional line items as the line items mentioned in this bid are not inclusive for all costs associated with the proposed services?"*

Answer: No, any additional charges will fall under related items.

17. Question: Does the County require Vendors to have a "Satisfactory" Safety Rating with the Federal Department of Transportation (DOT)?

Answer: Yes.

18. Question: On page 21, Minimum Insurance Requirements. Would the County consider increasing the Automobile Liability Insurance limit to match the Federal Department of Transportation, Federal Motor Carrier Safety Administrations mandated limit of \$1.5MM for vehicles designed to transport 15 passengers or less as opposed to the \$1MM outlined? FMCSA standards may be found at the link below.

Answer: Harris County will keep Insurance Requirements as is.

19. Question: Does the County require Vendors to utilize transport vehicles equipped with cameras?

Answer: No.

20. Question: Is the County aware of the State of Florida's, Department of Agriculture's Security Licensing Laws requiring all private companies performing prisoner transports in the State of Florida, including all transports/extraditions for the Hamilton County Sheriff's Office originating in the State of Florida, to have a 'B' Security License and does the County require the awarded Contractor to have this license, as does the State of Florida?

Answer: No.

21. Question: Is the County aware of the Federal Motor Carrier Safety Administration's mandated Electronic Logging Device (ELD) program that went into effect on December 18th, 2017 and does the County require compliance with this law, as does the Federal Government?

Answer: Yes, if the Federal Government requires this Electronic Logging Device (ELD) the Harris County Sheriff's Office cannot supersede compliance.

22. Question: Is the County aware of the Federal Motor Carrier Safety Administration's mandatory Hours-of-Service (HOS) regulations that limits maximum driving time for passenger-carrying vehicles and does the County require compliance with this law, as does the Federal Government?

Answer: Yes, the Harris County Sheriff's Office cannot supersede the Federal Government's statute.



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

March 25, 2020

TO: All Vendors

RE: Job No. 20/0057

EXTENDED

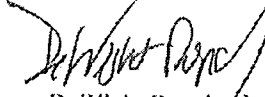
DUE DATE: April 6, 2020, no later than 2:00 pm, Local Time in Houston, Texas

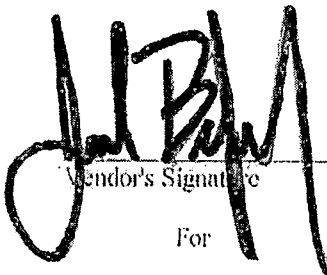
All vendors are required to sign and attach a copy of this addendum with each bid for Extradition Services of Prisoners for the Harris County Sheriff's Office. This addendum must be received by the Purchasing Department no later than the above due date.

ADDENDUM NO. 4

The due date has been extended from Monday, March 30, 2020 to Monday, April 6, 2020, no later than 2:00 p.m. local time, Houston, TX (attached).


Sincerely,


DeWight Dopslauf
Purchasing Agent


Vendor's Signature
For

US Corrections LLC

Company Name

CAK/rjb 



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

April 2, 2020

TO: All Vendors
RE: Job No. 20/0057
DUE DATE: April 6, 2020, no later than 2:00 pm, Local Time in Houston, Texas

All vendors are required to sign and attach a copy of this addendum with each bid for Extradition Services of Prisoners for the Harris County Sheriff's Office. This addendum must be received by the Purchasing Department no later than the above due date.

ADDENDUM NO. 5

1. Revised Specifications sheet, page 18 of 23 (attached).
2. Revised Pricing/Delivery Information sheet, page 19 of 23 (attached).
3. Questions & Answers (attached).

Sincerely,

DeWight Dopslauf
Purchasing Agent

Vendor's Signature
For

US Corrections LLC

Company Name

CAK/rjb

REVISED PER ADDENDUM NO. 5

VIII. Responsibilities Prior and During Transportation

Vendors must provide the following services prior and during the transportation of prisoners arriving or departing from HCSO locations:

1. Positive physically identified of prisoners is required prior to transportation agents assuming custody and removing them from the holding agency. Transporting agents shall have photographs and fingerprints on hand for comparison when picking up a prisoner for HCSO.
2. Transporting agent of the same gender will provide a strip search of prisoners prior to transporting.
3. Property transported shall be inventoried and signed for by both the prisoner and the transporting agent. All transported property will be kept separated from prisoner during transportation.
4. At all times, during transportation prisoner's phone use is prohibited. No exceptions.
5. Prisoner's food to be consumed and provided on the vehicle utilized for and during transportation.
6. When transportation-housing facilities must be utilized, prisoners shall be lodged in secure and adequate jail facilities. Housing facility and local staff must be advised of prisoners escape potential, security threat i.e. possible gang affiliation, disruptive group member or high profile offender. Whenever possible transportation prisoners shall be separated from the general population at the housing facility.
7. Prisoner injuries shall be reported to the transporting agency office and HCSO.
8. Transporting agents are legally responsible for prisoners under their care and control.
9. All escapes shall be reported immediately to local law enforcement at the scene, HCSO, and to the transportation agency office.

IX. Special Conditions Surcharge Fee

Special conditions surcharge fee will be utilized for special situations such as but not limited to time specific pick-ups and drop offs, short notice transports, release dates, court dates, and/or situation where inmate housing must occur because operational routes have been impacted.

REVISED PER ADDENDUM NO. 5
PRICING/DELIVERY INFORMATION

PRICING

Vendor must provide unit pricing for the items below. Quantities are estimated, Harris County may require more or less. In case of discrepancy between unit and total pricing, unit pricing governs. Harris County may award by item, by group, by category, overall or as best serves the County. Pricing must be all-inclusive. Harris County will not allow for any other rates or charges.

<u>Item No.</u>	<u>Description</u>	<u>UOM</u>	<u>Est. Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>
	Population				
1	Male Prisoner	miles	515,000	\$ 2.00	\$1,030,000.00
2	Female Prisoner	miles	98,200	\$ 2.00	\$196,400.00
3	Medical Condition (insulin dependent, HIV, pregnancy)	miles	15,000	\$ Please see notes below	
	Additional Services				
4	Limited Service Areas (provide listing of states that fall in this category).	miles	15,000	\$ Please see notes below	
5	Discount offered by vendor when multiple prisoners are picked up and dropped off at same location and time.	tier	2-10	% 25	
		tier	11-20	% 25	
		tier	21+	% 25	
6	Minimum transport fee for trips under 300 miles	trip	60	\$ 400.00	\$ 24,000.00
7	Special Conditions Surcharge Fee	trip	100	\$ 400.00	\$40,000.00
GRAND TOTAL					\$1,290,400.00

RENEWAL OPTIONS

Harris County may consider four (4) one-year renewal options, renewable one (1) year at a time, based upon the same terms, conditions and pricing as the original year. Renewal is subject to approval by the Harris County Commissioners Court. Once renewal options are exhausted, the contract must be rebid. Harris County reserves the right to rebid at any time as is in its best interest and is not automatically bound to renew.

Notes: Pricing included below along with reasoning on Pricing Clarification document, Page 103.

3. Medical Conditions: priced case-by-case or if an exact dollar amount is needed for purpose of bid, \$5.00 per mile.
4. Limited Service Areas: priced case-by-case or if an exact dollar amount is needed for purpose of bid, listing of states and associated pricing is below.

Limited Service States and Pricing:

VT, NH, WA, OR, ME: \$2.25 per mile
 ID: \$2.50 per mile
 MT: \$2.75 per mile
 ND: \$3.00 per mile
 WY: \$3.25 per mile
 SD: \$3.50 per mile

QUESTIONS & ANSWERS PER ADDENDUM NO. 5

1. Question: *Refusal and/or Inability to Transport: Page 15, "1. The vendor shall have the right to refuse to transport any individual whose condition or behavior, in the opinion of the driver, would be detrimental or dangerous to the safety of the vehicle or its passengers. In the event the driver refuses to transport any such individual, HCSO must be notified immediately, prior to leaving the pick-up location, and there shall be no charge to HCSO."*

Refusal and/or Inability to Transport: Page 15, "2. If upon arrival at the holding agency, the vendor learns that the prisoner has a contagious disease that was unknown to the vendor and HCSO, the vendor shall immediately contact HCSO for further instructions. If the prisoner is transported, transport shall be made in such a manner as to ensure the well-being of all other occupants. If the prisoner cannot be transported, HCSO will not be subject to a penalty charge. The vendor agrees not to place holds on HCSO prisoners held in other jurisdictions. Should the vendor or its agents place a hold on a prisoner, in violation of this provision, vendor agrees to reimburse HCSO for the full cost of transport in each such occurrence."

Refusal and/or Inability to Transport: Page 15, "3. In the event the prisoner is unavailable, due to the fault of HCSO, HCSO will be responsible for the costs incurred which are directly attributed to the trip to the facility, but no more than 25% of the original trip cost. In the event the vendor fails to contact the holding facility twelve (12) hours prior to pick up, HCSO must be relieved of any and all costs associated with such pickup if upon arrival the prisoner is unavailable. In any case, HCSO will not be subject to a penalty charge."

Addressing the three requirements above, when a trip is cancelled after company agents are already in route (or arrived) to the pickup location, transport companies incur significant costs to pay their staff, gas, depreciation, house their inmates in transport, and it also impacts company drivers' DOT "driver service hours". This same applies when a company arrives at a facility and they cannot pick-up an offender due to undisclosed medical conditions, no medications being provided, or some other unsafe condition that is no fault of the vendor. It would be unreasonable to require prisoner transport companies to incur these costs of cancellation and/or no-pickup when they have spent significant time and resources, and capital into the transport. We request that HCSO allows for industry standards of a 50% cancellation fee (after a certain date), or a no-pickup fee in the case that a company shows up and is not able to safely transport the offender.

Answer: See Addendum No. 3., for revisions to page 15, section II, 1. Before the vendor starts travelling to the location for the pickup, and after going through the quote process, and accepting the job at the quoted price, it is the responsibility of the vendor to contact the holding agency to ensure the prisoner will be ready for pickup and that all medical and/or medications are known up front prior to pick up. Before quoting a price, all information (medical, medications, etc.) should be made known and is the vendor's sole obligation to ensure all current information on the prisoner is available. It is no fault of the Harris County Sheriff's Office (HCSO) if all information is not acquired by vendor or if the prisoner's behavior is detrimental or dangerous. HCSO will not be responsible for any cost leading up to the prisoner being picked up if the pickup is at no fault of HCSO. HCSO will only be responsible for a failed pickup if the failed pickup was directly the fault of HCSO.

If the prisoner becomes contagious by disease and is of no fault of the vendor or HCSO the vendor shall immediately contact HCSO for further instructions. If the prisoner is transported, transport shall be made in such a manner as to ensure the well-being of all other occupants. If the prisoner cannot be transported, HCSO will not be subject to a penalty charge. The vendor agrees not to place holds on HCSO prisoners held in other jurisdictions. Should the vendor or its agents place a hold on a prisoner, in violation of this provision, vendor agrees to reimburse HCSO for the full cost of transport in each such occurrence.

The 25% of the Original Trip Cost (quoted price) should remain the same. If the vendor is unable to or refuses to transport after a price is accepted it is the vendor's responsibility to ensure all

information is known or disclosed to the vendor. The HCSO is not responsible for any information not disclosed to the vendor prior to pickup.

2. Question: Refusal and/or Inability to Transport: Page 15, "4. *should vendor fail to pick up prisoners when booked in advance, HCSO will charge vendor a fee of \$100.00 per infraction.*

This is a very broad requirement that we are requesting removed or seek additional clarification on. Failed pickups can be caused by numerous conditions outside of a Vendors control such as vehicle breakdowns, weather conditions, or delays at facilities. We do not believe it is fair for the County to fine Vendors if a pickup is unsuccessful due to variables out of the Vendors control. Could the County please provide additional clarification on this requirement or advise if removal is possible?

Answer: The HCSO and all law enforcement agencies are mandated by state law and the fifty (50) State Compact Agreement that all extraditions are completed in the time frame specified for Out of County (OOC) and Out of State (OOS) charges. If transportation is arranged by vendor, but the vendor fails to arrive in the allotted time, the HCSO will be subject to penalty by the State. It is only fair that if the HCSO is entrusting the vendor to arrive on or before the time frame expires, there be some fine or penalty adjudicated to the vendor to ensure the time frame is met.

3. Question: Refusal and/or Inability to Transport: Page 15, "5. *Vendor shall deliver prisoners held in another jurisdiction to HCSO facilities within six (6) days from the date of pickup unless HCSO designates a shorter period. Failure to comply with this requirement without the consent of a Criminal Warrants supervisor of HCSO will reduce the cost of the trip by HCSO to 50% of the original price.*

We request that the 6-day delivery window be removed. Based on the pickup location of some offenders it is not possible to guarantee their delivery in 6-days or less if Vendors are to abide by mandatory DOT/FMCSA requirements for Maximum Driving time for Passenger Carrying vehicles. This is a federal law which the bid terms require compliance of. Additionally, the specifications require frequent restroom stops and overnight housing averaging 8-hours of rest in every 24-hour period which adds additional time.

We understand that the County would like offenders delivered as quickly as possible once picked up but forcing a six-day window could place offenders, vendors staff, and the general public at risk if vendors are not providing adequate rest for transport personnel. It is in vendor's best interest to have offenders in custody for the shortest amount of time possible to mitigate liability but violation of federal law or endangerment of all involved may/will occur by rushing the transport process.

Additionally, the offenders' comfort and safety are something we have made great strides to improve. We attempt to provide them with an extended mid-transport break averaging 24-48 hours when traveling cross country. This allows for the offender to rest, exercise, and receive care before continuing their transport. When combining the mid-transport break of 48 hours or more with the 8-hour average break per day, honoring the 6-day request would require us lower our standard of care for offenders. The mid-transport break comes at no additional charge to our clients and is an attempt to provide our passengers a better experience than any other company in the industry. This helps protect the offender, you and our company.

Answer: No, all factors that would prevent the vendor from delivering to HCSO within six (6) days should be considered prior to accepting the transport. All transports have a deadline date in which the prisoner must be picked up by, but does not have a drop off date. It should be the responsibility of the vendor to ensure the prisoner can be dropped off within the six (6) day allotment.

4. Question: Pricing: We have additional concerns related to the pricing portion of this bid which fails to include minimum transport charges nor surcharges for special request transports. Minimum Charge and Surcharges for special transport requests are industry standard for all transportation companies.

The "Minimum Transport Fee" protects prisoner transport companies from getting a transport request for 10 miles at \$x.xx/mile, potentially resulting in a \$10-15 bill to move an offender. It is very costly to transport

inmates and no company would be able to remain in business at those rates. We request that there is language added to the contract to state that all moves will be over 300 miles, or alternatively allow for minimum price for a transport on your pricing schedule.

Surcharges are industry standard and allow prisoner transport companies to charge for additional work and money incurred when a special condition applies. These are situations like release dates, court dates, short-notice or any transport that requires companies to pick up or drop off on specific dates and times or situation where inmate housing must occur because our operational routes have been impacted by these parameters. County jails typically charge between \$45-150/inmate per night to house overnight. In almost all circumstances, time specific pick-ups and drop offs and/or short notice transport requests incur significant housing costs for not just your offenders, but any other offenders on the same vehicle. We request that HCSO considers adding Special Conditions Surcharge and allow for this fee to apply to these transports.

If surcharges and minimums cannot be added to the bid, companies will bid a higher rate per mile in order to offset the losses they will take on special requests and short moves. This will result in the County paying a much higher rate per mile than needed on regular (the majority) of their moves. Please consider this amendment to the pricing page as it is a win/win for both vendor and agency.

Answer: See Addendum No. 5.

INTENT TO RESPOND

DATE: 3/9/2020

TO: ckaminski@pur.hctx.net

FROM: Dave Warden III, 615-352-9798 ext. 156
Name and Phone Number

US Corrections LLC
Company Name

PO Box 171078
Street Address

Nashville, TN 37217
City, State, Zip

RE: Vendor's intent to respond to Job # 20/xxxx
Extradition Services of Prisoners for the Harris County Sheriff's Office

In order that Harris County may assess potential vendor's interest in this job, please check one of the statements below and email to ckaminski@pur.hctx.net, prior to the deadline of this BID. Thank you.

Our company intends to respond to this job Yes

Our company declines to respond to this job _____

Optional: Reason for declining _____

Declining to respond will not eliminate the vendor from future consideration to jobs with Harris County.

[Faint, illegible handwritten or stamped text]

TABLE OF CONTENTS

This bid/proposal package includes the components checked below. If the item is **not** checked, it is not applicable to this bid/proposal. Offerors are asked to review the documentation to be sure that all applicable parts are included. If any portion of the documentation is missing, notify the Purchasing Department immediately. Offeror should be thoroughly familiar with all of the following items applicable to the bid/proposal before submitting an offer.

- X 1. **Cover Sheet** - Complete this page, sign **IN INK** and return it.
- X 2. **Table of Contents** - This page lists the applicable components of this bid/proposal documentation.
- X 3. **General Requirements** - It is offeror's responsibility to be thoroughly familiar with the General Requirements.
- X 4. **Specifications** - This section contains a detailed description of the goods/services sought by the County.
- X 5. **Pricing/Delivery Information** - This form is used to solicit exact pricing of goods/services, delivery, and other costs.
- X 6. **Attachments**
 - X a. **Tax Form/Debt/Residence Certification** - Complete this form and return it with your offer.
 - _____ b. **Bid Guaranty & Performance Bond Information & Requirements** - This form applies only to certain bids/proposals. All public work contracts over \$25,000 require a Payment Bond and over \$100,000 must also have a Performance Bond, in a form approved by the County. Please read carefully and fill out completely.
 - _____ c. **Bid Check Return Authorization Form** - This form applies only to certain bids/proposals. Read this form carefully and fill it out completely.
 - _____ d. **Vehicle Delivery Instructions** - Included only when purchasing vehicles.
 - X e. **Minimum Insurance Requirements** - Included in specific requirements when applicable (does not supersede "Hold Harmless" section of General Requirements).
 - _____ f. **Worker's Compensation Insurance Coverage Rule 110.110** - This requirement is applicable for a building or construction contract.
 - _____ g. **Financial Statement** - When this information is required, you must use this form or submit acceptable financial documents.
 - X h. **Reference Sheet** - When references are required, reference letters or the use of this form is acceptable.
 - _____ i. **HIPAA Requirements**
 - X j. **Questionnaire**

GENERAL REQUIREMENTS FOR BIDS

READ THIS ENTIRE DOCUMENT CAREFULLY. FOLLOW ALL INSTRUCTIONS. YOU ARE RESPONSIBLE FOR FULFILLING ALL REQUIREMENTS AND SPECIFICATIONS. BE SURE YOU UNDERSTAND THEM.

General Requirements apply to all advertised bids; however, these may be superseded, whole or in part, by OTHER DATA CONTAINED HEREIN. Review the Table of Contents. Be sure your bid package is complete.

ACCESS TO RECORDS

In special circumstances, vendor may be required to allow duly authorized representatives of Harris County, the Harris County Hospital District or the state and federal government access to contracts, books, documents, and records necessary to verify the nature and extent of the cost of services provided by vendor. Vendor must keep records within Harris County or note in bid that records will be available within the boundaries of Harris County to those representatives within twenty-four (24) hours of request by the County.

ACH VENDOR PAYMENT (Automated Clearinghouse)

Harris County offers ACH vendor payment services for all vendors providing products or services. Instructions and authorization agreement forms are provided at www.hctx.net/auditor/.

ADDENDA

When specifications are revised, the Harris County Purchasing Department will issue an addendum addressing the nature of the change. Offerors must **sign and include it in the returned bid package**.

ASSIGNMENT

The successful offeror may not assign, sell or otherwise transfer this contract without written permission of Harris County Commissioners Court or other applicable governing body.

AWARD

Harris County reserves the right to award this contract on the basis of **LOWEST AND BEST OFFER** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not awarded a contract, the offeror may appear before the Commissioners Court, Hospital District Board of Trustees, the Juvenile Board or other applicable governing body and present evidence concerning his responsibility after officially notifying the Office of the Purchasing Agent of his intent to appear.

BID FORM COMPLETION

Fill out and return to the Harris County Purchasing Department ONE (1) complete bid form in an appropriately sized envelope or box. **PACKAGE MUST SHOW THE JOB NUMBER, DESCRIPTION AND BE MARKED "SEALED BID."** An authorized representative of the offeror should sign the Bid Cover Sheet. The contract will be binding only when signed by Harris County, funds are certified by the County Auditor and or the Hospital District, as applicable, and a Purchase Order issued.

BID RETURNS

Offerors must return all completed bids to the Harris County Purchasing Department reception desk at 1001 Preston, Suite 670, Houston, Texas **before 2:00 P.M. LOCAL TIME IN HOUSTON, TEXAS** on the date specified. Late bids will not be accepted.

BONDS

If this bid requires submission of bid guarantee and performance and payment bonds, there will be a separate page explaining those requirements. Bids submitted without the required bid bond or cashier's checks are not acceptable.

CERTIFICATE OF INTERESTED PARTIES (FORM 1295)

Texas law requires all parties who enter into any contract with the County which must be approved by Commissioners Court to disclose all interested parties. Form 1295 must be completed in its entirety at the following website: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm prior to submitting your response. Failure to do so may result in disqualification of your response.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION INELIGIBILITY, AND VOLUNTARY EXCLUSION

The Contractor certifies by execution of this Contract that it is not ineligible for participation in federal or state assistance programs under Executive Order 12549, "Debarment and Suspension." Additionally, contractor warrants and represents by execution of this Contract that it is not debarred, suspended, or otherwise excluded from or ineligible for participation in any Federal programs, including but not limited to the following: Department of Health and Human Services (DHHS), Office of Inspector General (OIG) - List of Excluded Individuals & Entities (LEIE); U.S. General Work Administration (GSA) - Excluded Parties List System (EPLS); All States (50) Health & Human Work Commission Medicaid OIG Sanction List; Government U.S. Corrections - Page 49 of 104

Terrorist Watch List (OFAC / Patriot Act); Department of Commerce, Bureau of Industry and Security, Denied Persons List; and Department of Homeland Security, Immigration and Customs Enforcement (ICE) Most Wanted. The Contractor further agrees to include this certification in all contracts between itself and any subcontractors in connection with the services performed under this Contract. Contractor also certifies that contractor will notify Harris County in writing immediately if contractor is not in compliance with Executive Order 12549 during the term of this contract. Contractor agrees to refund Harris County for any payments made to the contractor while ineligible.

COLOR SELECTION

Determination of colors of materials is a right reserved by the using department unless otherwise specified in the bid. Unspecified colors shall be quoted as standard colors, NOT colors which require up charges or special handling. Unspecified fabrics or vinyls should be construed as medium grade. If offeror fails to get color/material approvals prior to delivery of merchandise, the using department may refuse to accept the items and demand correct shipment without penalty, subject to other legal remedies.

COMPLIANCE WITH FEDERAL, STATE, AND LOCAL LAWS

The vendor shall follow all federal, state, and local laws, rules, codes, ordinances, and regulations applicable to the vendor's Services.

Pursuant to Chapter 2252, Texas Government Code, the vendor represents and certifies that, at the time of execution of this Contract/Agreement neither the vendor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 2270 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code, or (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 2270.0201 or 2252.153 of the Texas Government Code. The term "foreign terrorist organization" in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

The vendor warrants and represents that it will pay all its workers all monies earned by its workers including but not limited to regular wages, any overtime compensation, or any additional payments pursuant to the Fair Labor Standards Act, 29 U.S.C. Section 207 9a(1), as amended, the Texas Pay Day Act, the Equal Pay Act, Title VII of the Civil Rights Act of 1964, 42 U.S.C. Section 2000e, *et al.*, as amended, or any provisions of the Texas Labor Code Ann., as amended.

Harris County operates its business ethically and in compliance with the law. We ask that any contractor's or vendor's employee doing business with Harris County who believes he or she has witnessed any suspected ethical violation or fraud immediately report the allegations to:

Harris County Purchasing Agent, 1001 Preston, Suite 670, Houston, Texas 77002, 713-274-4400, Dewight.dopslauf@pur.hctx.net

Harris County will conduct a prompt and thorough investigation. At the conclusion of the investigation, Harris County will refer any suspected criminal activity to the District Attorney or an appropriate law enforcement agency. Contractors or vendors who report suspected ethical violations or fraud can do so without fear of retaliation. Retaliating against any contractor or vendor for reporting suspected ethical violations or fraud is strictly prohibited.

Contractor/Vendor warrants and represents, in accordance with Tex. Gov't Code Ann. § 2270.002, that unless Contractor/Vendor meets an exemption under subsection (a), then, as required by subsection (b), Contractor's/Vendor's signature on the Contract/Agreement constitutes written verification that it does not boycott Israel and will not boycott Israel during the term of the contract.

CONTRACT OBLIGATION

Harris County Commissioners Court must award the contract and the County Judge or other person authorized by the Harris County Commissioners Court must sign the contract before it becomes binding on Harris County or the offerors. Department heads are NOT authorized to sign agreements for Harris County. Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

CONTRACT RENEWALS

Renewals may be made ONLY by written agreement between Harris County and the offeror. Any price escalations are limited to those stated by the offeror in the original bid.

CONTRACT TRANSITION

In the event services end by either contract expiration or termination, it shall be required that the vendor continue services if requested by Harris County Purchasing, until new services can be completely operational. The vendor acknowledges its responsibility to cooperate fully with the replacement vendor and Harris County to ensure a smooth and timely transition to the

replacement vendor. Such transitional period shall not extend more than ninety (90) days beyond the expiration/termination date of the contract, or any extension thereof. The vendor shall be reimbursed for services during the transitional period at the rate in effect when the transitional period clause is invoked by Harris County. During any transition period, all other terms and conditions of the contract shall remain in full force and effect as originally written and subsequently amended.

DIGITAL FORMAT

If offeror obtained the bid specifications in digital format in order to prepare a response, *the bid must be submitted in hard copy* according to the instructions contained in this bid package. If, in its bid response, offeror makes any changes whatsoever to the County's published bid specifications, the County's bid specifications *as published* shall control. Furthermore, if an alteration of any kind to the County's published bid specifications is only discovered after the contract is executed and is or is not being performed, the contract is subject to immediate cancellation.

DISQUALIFICATION OF OFFEROR

Upon signing this bid document, an offeror offering to sell supplies, materials, services, or equipment to Harris County certifies that the offeror has not violated the antitrust laws of this state codified in Texas Business and Commerce Code §15.01, et seq., as amended, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if the County believes that collusion exists among the offerors. Bids in which the prices are obviously unbalanced may be rejected. If multiple bids are submitted by an offeror and after the bids are opened, one of the bids is withdrawn, the result will be that all of the bids submitted by that offeror will be withdrawn; however, nothing herein prohibits a vendor from submitting multiple bids for different products or services.

E-MAIL ADDRESSES CONSENT

Vendor affirmatively consents to the disclosure of its e-mail addresses that are provided to Harris County, the Harris County Flood Control District, the Harris County Hospital District including its HMO, the Harris County Appraisal District, or any agency of Harris County. This consent is intended to comply with the requirements of the Texas Public Information Act, Tex. Gov't Code Ann. §552.137, as amended, and shall survive termination of this agreement. This consent shall apply to e-mail addresses provided by Vendor, its employees, officers, and agents acting on Vendor's behalf and shall apply to any e-mail address provided in any form for any reason whether related to this bid/proposal or otherwise.

EVALUATION

Evaluation shall be used as a determinant as to which bid items or services are the most efficient and/or most economical for the County. It shall be based on all factors which have a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Harris County Purchasing Department and recommendation to the appropriate governing body. Compliance with all bid requirements, delivery and needs of the using department are considerations in evaluating bids. **Pricing is NOT the only criteria for making a recommendation.** The Harris County Purchasing Department reserves the right to contact any offeror, at any time, to clarify, verify or request information with regard to any bid.

FISCAL FUNDING

A multi-year lease or lease/purchase arrangement (if requested by the Special Requirements/Instructions), or any contract continuing as a result of an extension option, must include a fiscal funding out provision in the lease or contract. If, for any reason, funds are not appropriated by the applicable governing body to continue the lease or contract in their sole discretion, said lease or contract shall become null and void on the last day of the current appropriation of funds. After expiration of the lease, leased equipment shall be removed by the offeror from the using department without penalty of any kind or form to Harris County. All charges and physical activity related to delivery, installation, removal and redelivery shall be the responsibility of the offeror.

GOVERNING FORMS

In the event of any conflict between the terms and provisions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, Harris County's interpretation shall govern.

GOVERNING LAW

This bid solicitation is governed by the competitive bidding requirements of the County Purchasing Act, Texas Local Government Code, §262.021 *et seq.*, as amended. Offerors shall comply with all applicable federal, state and local laws and regulations. Offeror is further advised that these requirements shall be fully governed by the laws of the State of Texas and that Harris County may request and rely on advice, decisions and opinions of the Attorney General of Texas and the County Attorney concerning any portion of these requirements. Forum for contractual issues shall be in Texas and venue shall be exclusively in Houston, Harris County, Texas, in a federal or state court of competent jurisdiction. The County does not agree to binding arbitration and does not waive its right to a jury trial.

GRANT FUNDING

Any contract entered into by the County that is to be paid from grant funds shall be limited to payment from the grant funding and the vendor/provider understands that the County has not set aside any County funds for the payment of obligations under a grant contract. If grant funding should become unavailable at any time for the continuation of services paid for by the grant, and further funding cannot be obtained for the contract, then *the sole recourse of the provider shall be to terminate any further services under the contract and the contract shall be null and void.*

HIPAA COMPLIANCE

Offeror agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 (codified at 45 C.F.R. Parts 160 and 164), as amended ("HIPAA"); privacy and security regulations promulgated by the United States Department of Health and Human Services ("DHHS"); Title XIII, Subtitle D of the American Recovery and Reinvestment Act of 2009, Pub. L. No. 111-5, as amended ("HITECH Act"); provisions regarding Confidentiality of Alcohol and Drug Abuse Patient Records (codified at 42 C.F.R. Part 2), as amended; and TEX. HEALTH & SAFETY CODE ANN. §§ 81.046, as amended, 181.001 et seq., as amended, 241.151 et seq., as amended, and 611.001 et seq., as amended collectively referred to as "HIPAA", to the extent that the Offeror uses, discloses or has access to protected health information as defined by HIPAA. Offeror may be required to enter a Business Associate Agreement pursuant to HIPAA.

HOLD HARMLESS AGREEMENT

CONTRACTOR, THE SUCCESSFUL OFFEROR, SHALL INDEMNIFY, DEFEND, AND HOLD HARRIS COUNTY HARMLESS FROM ALL CLAIMS FOR PERSONAL INJURY, DEATH AND/OR PROPERTY DAMAGE RESULTING DIRECTLY OR INDIRECTLY FROM CONTRACTOR'S PERFORMANCE. CONTRACTOR SHALL PROCURE AND MAINTAIN, WITH RESPECT TO THE SUBJECT MATTER OF THIS BID, APPROPRIATE INSURANCE COVERAGE INCLUDING, AS A MINIMUM, PUBLIC LIABILITY AND PROPERTY DAMAGE WITH ADEQUATE LIMITS TO COVER CONTRACTOR'S LIABILITY AS MAY ARISE DIRECTLY OR INDIRECTLY FROM WORK PERFORMED UNDER TERMS OF THIS BID. CERTIFICATION OF SUCH COVERAGE MUST BE PROVIDED TO THE COUNTY UPON REQUEST.

INSPECTIONS & TESTING

Harris County reserves the right to inspect any item(s) or service location for compliance with specifications and requirements and needs of the using department. If an offeror cannot furnish a sample of a bid item, where applicable, for review, or fails to satisfactorily show an ability to perform, the County can reject the bid as inadequate.

INVOICES AND PAYMENTS

Offerors shall submit an original invoice on each purchase order or purchase release after each delivery, indicating the purchase order number. Invoices must be itemized. Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, will be returned to the offeror for correction. Under term contracts, when multiple deliveries and/or services are required, the offeror may invoice following each delivery and the County will pay on invoice. Contracts providing for a monthly charge will be billed and paid on a monthly basis only. Prior to any and all payments made for goods and/or services provided under this contract, the offeror should provide his Taxpayer Identification Number or social security number as applicable. This information must be on file with the Harris County Auditor's office. Failure to provide this information may result in a delay in payment and/or back-up withholding as required by the Internal Revenue Service.

MAINTENANCE

Maintenance required for equipment bid should be available in Harris County by a manufacturer-authorized maintenance facility. Costs for this service shall be shown on the Pricing/Delivery Information form. If Harris County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

NAME BRANDS

Specifications may reference name brands and model numbers. It is not the intent of Harris County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Offerors may offer items of equal stature and the burden of proof of such stature rests with offerors. Harris County shall act as sole judge in determining equality and acceptability of products offered.

NEW MILLENIUM COMPLIANCE

All products and/or services furnished as part of this contract must be compliant for the present year and forward. This applies to all computers including hardware and software as well as all other commodities with date sensitive embedded chips.

POTENTIAL CONFLICTS OF INTEREST

An outside consultant or contractor is prohibited from submitting a bid for services on a Harris County project of which the consultant or contractor was a designer or other previous contributor, or was an affiliate, subsidiary, joint venturer or was in any

other manner associated by ownership to any party that was a designer or other previous contributor. If such a consultant or contractor submits a prohibited bid, that bid shall be disqualified on the basis of conflict of interest, no matter when the conflict is discovered by Harris County. Potential bidders are advised that they may have disclosure requirements pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts valued in excess of \$250 given to any County Official or the County Official's family member, or employment of any County Official or the County Official's family member during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Harris County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law.

Contractor shall not use funds to directly or indirectly pay any person for influencing or attempting to influence any public employee or official in connection with the awarding of any contract or the extension, continuation, renewal, amendment or modification of any contract.

Additionally, pursuant to 31 U.S.C.A. § 1352 (2003), if at any time during the contract term funding to contractor exceeds \$100,000.00, contractor shall file with the County the Federal Standard Form LLL titled "Disclosure Form to Report Lobbying."

PRICING

Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the Pricing/Delivery Information form. **Prices shall be all inclusive: No price changes, additions, or subsequent qualifications will be honored during the course of the contract.** All prices must be written in ink or typewritten. Pricing on all transportation, freight, drayage and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, offeror **MUST** indicate the items required and attendant costs or forfeit the right to payment for such items. Where unit pricing and extended pricing differ, unit pricing prevails.

PURCHASE ORDER AND DELIVERY

The successful offeror shall not deliver products or provide services without a Harris County Purchase Order, signed by an authorized agent of the Harris County Purchasing Department. The fastest, most reasonable delivery time shall be indicated by the offeror in the proper place on the Pricing/Delivery Information form. Any special information concerning delivery should also be included, on a separate sheet, if necessary. All items shall be shipped **F.O.B. INSIDE DELIVERY** unless otherwise stated in the specifications. This shall be understood to include bringing merchandise to the appropriate room or place designated by the using department. Every tender or delivery of goods must fully comply with all provisions of these requirements and the specifications including time, delivery and quality. Nonconformance shall constitute a breach which must be rectified prior to expiration of the time for performance. Failure to rectify within the performance period will be considered cause to reject future deliveries and cancellation of the contract by Harris County without prejudice to other remedies provided by law. **Where delivery times are critical, Harris County reserves the right to award accordingly.**

RECYCLED MATERIALS

Harris County encourages the use of products made of recycled materials and shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality. Harris County will be the sole judge in determining product preference application.

SAFETY DATA SHEETS

Under the "Hazardous Communication Act", commonly known as the "Texas Right To Know Act", an offeror must provide to the County with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the offeror to furnish this documentation will be cause to reject any bid applying thereto.

SCANNED OR RE-TYPED RESPONSE

If in its response, offeror either electronically scans, re-types, or in some way reproduces the County's published proposal package, then in the event of any conflict between the terms and provisions of the County's published proposal package, or any portion thereof, and the terms and provisions of the response made by offeror, the County's proposal package **as published** shall control. Furthermore, if an alteration of any kind to the County's published proposal package is only discovered after the contract is executed and is or is not being performed, the contract is subject to immediate cancellation.

SEVERABILITY

If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.

SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship

of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

SUPPLEMENTAL MATERIALS

Offerors are responsible for including all pertinent product data in the returned bid package. Literature, brochures, data sheets, specification information, completed forms requested as part of the bid package and any other facts which may affect the evaluation and subsequent contract award should be included. Materials such as legal documents and contractual agreements, which the offeror wishes to include as a condition of the bid, must also be in the returned bid package. Failure to include all necessary and proper supplemental materials may be cause to reject the entire bid.

TAXES

Harris County is exempt from all federal excise, state and local taxes unless otherwise stated in this document. Harris County claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to the Harris County Purchasing Agent.

TERM CONTRACTS

If the contract is intended to cover a specific time period, the term will be given in the specifications under SCOPE.

TERMINATION

Harris County reserves the right to terminate the contract for default if offeror breaches any of the terms therein, including warranties of offeror or if the offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Harris County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Harris County's satisfaction and/or to meet all other obligations and requirements. Harris County may terminate the contract without cause upon thirty (30) days written notice.

TERMINATION FOR HEALTH AND SAFETY VIOLATIONS

Harris County has the option to terminate this contract immediately without prior notice if offeror fails to perform any of its obligations in this contract if the failure (a) created a potential threat to health or safety or (b) violated a law, ordinance, or regulation designed to protect health or safety.

TITLE TRANSFER

Title and Risk of Loss of goods shall not pass to Harris County until Harris County actually receives and takes possession of the goods at the point or points of delivery. Receiving times may vary with the using department. Generally, deliveries may be made between 8:30 a.m. and 4:00 p.m., Monday through Friday. Offerors are advised to consult the using department for instructions. The place of delivery shall be shown under the "Special Requirements/Instructions" section of this bid package and/or on the Purchase Order as a "Deliver To:" address.

WAIVER OF SUBROGATION

Offeror and offeror's insurance carrier waive any and all rights whatsoever with regard to subrogation against Harris County as an indirect party to any suit arising out of personal or property damages resulting from offeror's performance under this agreement.

WARRANTIES

Offerors shall furnish all data pertinent to warranties or guarantees which may apply to items in the bid. Offerors may not limit or exclude any implied warranties. Offeror warrants that product sold to the County shall conform to the standards established by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event product does not conform to OSHA Standards, where applicable, Harris County may return the product for correction or replacement at the offeror's expense. If offeror fails to make the appropriate correction within a reasonable time, Harris County may correct at the offeror's expense.

VENDORS OWING TAXES OR OTHER DEBTS

Pursuant to TX Local Government Code 262.0276, Harris County Commissioners Court has adopted a policy which requires that vendors' taxes and other Harris County debts be current as of the date bids/proposals are due. Bidders with delinquent county taxes or other county debts on the due date will not be eligible for award. Whether or not a vendor's taxes are delinquent will be determined by an independent review of the Tax Office records. Prior to submitting an offer, vendors are encouraged to visit the Tax Office website at www.hctax.net, set up a portfolio of their accounts and make their own initial determination of the status of their tax accounts. Vendors who believe a delinquency is reflected in error must contact the Tax Office to correct any errors or discrepancies prior to submitting their offer in order to ensure that their offer will be considered. Furthermore, if, during the performance of this contract, a vendor's taxes become delinquent or a vendor becomes otherwise indebted to Harris County, Harris County reserves the right to provide notice to the Auditor or Treasurer pursuant to Texas Local Government Code §154.045. This policy is effective for all bids/proposals due on or after November 1, 2009.

Revised 10/18

SPECIFICATIONS

Extradition Services of Prisoners for the Harris County Sheriff's Office

SCOPE

Harris County is soliciting bids for a term contract for the extradition services of prisoners for the Harris County Sheriff's Office (HCSO) for one (1) year beginning approximately May 1, 2020.

It is the responsibility of each vendor to examine the entire bid package, seek clarification in writing and review their bid for accuracy before submitting. Questions relating to this bid must be submitted in writing and directed to Chris Kaminski, Office of the Purchasing Agent, via email to ckaminski@pur.hctx.net. The deadline for submission of questions to this bid is **March 10, 2020 no later than 12:00 p.m. CST**. All questions submitted in writing prior to the deadline will be compiled and answered in writing. A copy of all questions and answers will be forwarded via fax and/or email to all firms. The County will not be bound by any information conveyed verbally.

RENEWAL OPTIONS

Harris County may consider four (4) one-year renewal options, renewable one (1) year at a time, based upon the same terms, conditions and pricing as the original year. Renewal is subject to approval by Harris County Commissioners Court. Once renewal options are exhausted, the contract must be rebid. Harris County reserves the right to rebid at any time as is in its best interest and is not automatically bound to renew.

CERTIFICATE OF INTERESTED PARTIES (FORM 1295)

Texas law requires all parties who enter into any contract with the County which must be approved by Commissioners Court to disclose all interested parties. Form 1295 must be completed in its entirety at the following website: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm prior to submitting your response. Failure to do so may result in disqualification of your response.

SUBMITTALS

Failure to return the required items may result in a "non-responsive" bid. Vendor should submit with their bid the following items:

- a. Complete and return, as required, the Harris County Bid Cover Sheet, page 1 of 23 of this bid,
- b. Tax Form/ Debt/ Residence Certification as required in attachment a., Tax Form/ Debt/ Residence Certification Form,
- c. Proof of insurance as required in attachment e., Minimum Insurance Requirements,
- d. List of references as required in attachment h., References,
- e. Complete and return, as required, attachment j., Questionnaire, which will be used in part to determine that the vendor has the qualifications to fulfill the requirements of the specifications,
- f. Complete and return the Pricing/Delivery Information sheet, page 19 of 23 of this bid,
- g. Complete and return a copy of the Certificate of Interested Parties (Form 1295) as specified,
- h. **Include with bid package submitted one (1) original, clearly marked "ORIGINAL", two (2) copies clearly marked "COPY", and one (1) CD-ROMs or flash drive with the complete bid response in Microsoft Word and Excel format, as applicable. The CD-ROM will contain a COMPLETE copy of the completed bid and attachment j., Questionnaire,**
- i. Provide documentation of vendor's policy and contingency plan and reporting requirements,
- j. Provide detail of vendor's ground transportation system that includes, but not limited to, vehicles, equipment, and personnel for the safe transportation and handling of prisoners.

NO CONFIDENTIALITY OF BIDS

Once opened, bids are public record. **There are no exceptions.** When submitting a bid, vendor must be sure to redact confidential information if the information is needed to address requirements of the bid. If there are any questions concerning confidentiality of information to be submitted, contact Chris Kaminski immediately at Ckaminski@pur.hctx.net.

ALTERATION OF DOCUMENT

No alterations allowed to this document. Any alterations made may/will result in rejection of bid. The terms and conditions contained within this document supersede all conflicting terms and conditions within any cooperative contracts associated with this purchase.

USAGE REPORTS

Harris County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/ or services furnished to date under a contract resulting from this bid. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Harris County department, description of each item or service purchased including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items or services purchased.

AWARD

Award may be made to one (1) or multiple vendors whose bid (s) are determined to be the lowest and best offer meeting Harris County's needs. In addition, the County may award to more than one (1) vendor as "Primary" and "Secondary". The "Secondary" vendor will be utilized as necessary due to time constraints, availability, etc.

Award does not guarantee any particular profit, revenue or volume of work to the vendor. Pricing is an important element of this bid; however, evaluation of the bids will not be limited to price alone. The ability to meet the minimum requirements stated within this bid will also be part of the evaluation for contract award. The following criteria will be utilized in evaluating the bids:

1. Number of available qualified, licensed transportation agents and sufficient vehicles to provide services.
2. Past performance history.
3. Pricing.
4. Experience based on references submitted with the bid (Harris County prefers six (6) years of experience but will accept a minimum of three (3) years of experience providing extradition services of prisoners to large facilities or governmental agencies.
5. Submission of bid in compliance with instructions and requirements, and meeting all specifications.

This bid or the Commissioners Court approved award to the vendor(s) for the requirements stated in this solicitation does not obligate Harris County to the eventual purchase of any product/services described, implied or which may be proposed.

The rates quoted on the Pricing/Delivery Information sheet must be all-inclusive. "All-inclusive" shall be construed as costs incorporating all charges for labor, material, equipment, transportation, delivery, food, lodging and any other cost incurred. No separate line item rates or charges will be accepted.

PROOF OF BUSINESS

Vendor must have been in business under its current name and in its current form (e.g., proprietorship, Chapter S Corporation) for no less than three (3) full years. **Written evidence is required. Please refer to attachment j., Questionnaire.**

CONFLICTS OF INTEREST

Vendor must disclose any financial interest held by a Harris County employee in vendor's business. Vendor must also disclose an interest between vendor, vendor's employees and any Harris County employees arising from relationships within the first degree of consanguinity or affinity. A financial interest arises if the Harris County employee:

- Owns ten (10%) percent or more of the voting stock or shares of vendor's business
- Owns either ten (10%) percent or more or \$15,000 or more of the fair market value of vendor's business
- Receives funds from vendor's business that exceed ten (10%) percent of Harris County employee's gross income from the previous year

Vendor must fully disclose the existence of any relationships as defined above in its response to this bid. Additionally, vendor must notify Harris County, if the information provided in its response changes at any time.

CHANGE IN CONTRACT

If the contract requires any changes, a Change in Contract (CIC) shall be generated by the Office of the Harris County Purchasing Agent and will be sent to the awarded vendor(s) for execution. Any changes shall be in writing and must be agreed to by both Harris County and awarded vendor(s). Harris County reserves the right to add departments / locations on

an as-needed basis at the same cost as the awarded contract. In the event such an arrangement is unsatisfactory, Harris County may opt to choose an alternate means of meeting its needs up to and including a rebid of the entire contract. SPECIFICATIONS and REQUIREMENTS stated herein shall also apply to any CIC.

AFFORDABLE CARE ACT

Vendor shall be responsible for complying with all requirements of the Affordable Care Act. Vendor shall at a minimum offer personnel Minimum Essential Coverage (MEC) that provides 100% of the government's Preventative and Wellness Benefits. Vendor is not required to pay for the insurance but they must have a Group Plan and offer it to all personnel. Records must be maintained for audit purposes.

INVOICING

The vendor shall provide Harris County with the appropriate **WEEKLY, BI-WEEKLY or MONTHLY** invoices for extradition services.

If emailed **VENDORINVOICES@HCTX.NET**

If mailed

**Harris County Auditor's Office c/o Accounts Payable
1001 Preston, 8th Floor
Houston, Texas 77002**

PURCHASE ORDERS

Services must not be provided and invoices will not be paid without a purchase order, signed by the Harris County Purchasing Agent. Purchase orders will be written in annual increments when applicable. Once a purchase order is issued, the using department will contact vendor directly to place orders. Vendor must obtain the names of appropriate personnel and orders only from those persons having authority to place an order.

BACKGROUND

HCSO, founded in 1837, is the largest sheriff's office in Texas and the third largest in the United States. HCSO employs approximately 4,100 employees who are committed to the safety of the 4,000,000 residents who call Harris County home.

HCSO is accredited by the Commission on Accreditation for Law Enforcement Agencies (**CALEA**). HCSO became accredited in 2002 and is the largest law enforcement agency in Texas to receive this professional designation. HCSO is also the largest agency in the nation to be accredited.

In addition to numerous law enforcement-related patrol and investigative facilities, HCSO operates four (4) small outlying jails (temporary lock-ups), a Central Processing Center (CPC), and four (4) housing jails located in the downtown Houston and area. The current number of prisoners housed in the Harris County Jail system is approximately 9,000, and historically the jail population has peaked to nearly 12,000 prisoners.

SPECIFICATION

Vendor shall provide extradition services, as needed and as required, in accordance with generally accepted standards applicable thereto and shall comply with all applicable state, federal, and local laws, ordinances, rules and regulations relating to the services performed hereunder. At Harris County's request, vendor shall assume custody of prisoners committed to the custody of HCSO and provide intrastate and/or interstate transportation of said prisoners to and from locations designated by HCSO.

Vendor shall follow transport standards for interstate/intrastate transportation of prisoners and fugitives from justice, as incorporated herein and made a part hereof. Vendor must meet the standards of and comply with all provisions of The Interstate Transportation of Dangerous Criminals Act of 2000, Public Law 106-560, 114 Stat. 2784 (42 U.S.C. 13726b) enacted December 21, 2000.

The method of compensation for ground transportation services provided by the vendor shall be determined on a per mileage basis. The rate per mile shall be assessed on one-way ground mileage from the point of pick-up to the point of drop-off. The PC*MILER route mileage tariff I.C.C. No. ALKP-1001B shall determine the mileage.

Vendor shall show all appropriate costs on the pricing/delivery information page, whether specifically requested or not. Only those costs shown on the pricing/delivery information page and confirmed by purchase order shall be paid.

The preferred general requirements and services are as follows:

I. Vendor Qualifications

1. Vendor shall have, in place and operational, a ground transportation system that operates seven (7) days per week, three hundred sixty-five (365) days per year, twenty-four (24) hours per day.
2. Vendor must have sufficient equipment to meet the transport demands of the HCSO. A minimum of sixteen (16) 15-passenger vans must be available along with other vehicles in vendor's fleet.
3. Vendor shall comply with all applicable state and federal laws and regulations, not limited to U.S. Department of Transportation's Federal Motor Carrier Safety Administration and the Department of Justice in the performance of this contract.
4. Vendor shall provide documentation with bid to show that each transportation agent has received complete training in all phases of prisoner transport, and is properly licensed in accordance with all State and Federal requirements for handling prisoners.
5. Harris County prefers that the vendor has provided a minimum of 5,000 prisoner transports during the past twelve (12) months.
6. Vendor shall provide with the proposal a sample of Department of Transportation (DOT) approved driver logs as proof of adhering to the driver-time requirements.
7. In assuming custody of prisoners, vendor shall assume the sole responsibility for security and control of prisoners in a professional manner and in accordance with the HCSO written policies and procedures. Such policies, procedures and directives may be promulgated in the future regarding the use of force and the security and control of prisoners. In the event there are no written policies or procedures, vendor shall follow reasonable and customary operating procedures. Vendor must comply with all Federal, State and Local regulations as they pertain to contractor's services and contractor's employees.
8. Vendor agrees to travel the most direct route when transporting prisoners, male and/or female, for HCSO.
9. Vendor shall immediately report unusual incidents, emergencies and/or controversial situations that arise in the performance of services to HCSO in accordance with the HCSO directives. For the purpose of definition, "unusual incident, emergency, or controversial situations" includes, but is not limited to, the following: any act of violence by a prisoner or other passengers; any escape or attempted escape of a prisoner, or any other breach of security; any excessive delay in the transportation of a prisoner; any medical condition of a prisoner or other passenger requiring emergency medical treatment; any mechanical failure that would normally require formal reports to the cognizant regulatory agency; and any refusal of law enforcement agencies to release a prisoner to the contractor as authorized or directed by HCSO.
10. Vendor shall assume custody of prisoners from authorized agents of HCSO, at the location of incarceration determined by the parties to be suitable for such purpose, to transport such prisoners to their destination or other specified location.
11. Upon arrival, vendor shall surrender custody of such prisoners to HCSO or to the law enforcement agency as designated by HCSO. HCSO has the right to cancel its pick-up order within twenty-four (24) hours after placing the order. Any other cancellation may be made only with the consent of the vendor. The vendor shall notify the Criminal Warrants Division of HCSO regarding any significant delays as soon as possible.
12. In the event of delays in delivering prisoners to the specified destination, whether or not beyond vendor control; including inclement weather or mechanical malfunctions, the vendor shall provide for all prisoner costs, except medical, related to such delays, including, but not limited to, food and lodging.
13. Vendor agrees to notify the Criminal Warrants Division within one (1) hour from receipt of a work request to transport a female prisoner, whether or not a female guard is available for the transport.

14. HCSO will provide the vendor with a pickup deadline for all prisoners. The vendor shall be fully responsible for ensuring that all prisoners are picked up before the designated pickup deadline. In the event a prisoner is unavailable for pickup due to vendor failure to meet the pickup deadline, HCSO will be relieved of any and all costs associated with such pickup.

II. Refusal and/or Inability to Transport

1. The vendor shall have the right to refuse to transport any individual whose condition or behavior, in the opinion of the driver, would be detrimental or dangerous to the safety of the vehicle or its passengers. In the event the driver refuses to transport any such individual, HCSO must be notified immediately, prior to leaving the pick-up location, and there shall be no charge to HCSO.
2. If upon arrival at the holding agency, the vendor learns that the prisoner has a contagious disease that was unknown to the vendor and HCSO, the vendor shall immediately contact HCSO for further instructions. If the prisoner is transported, transport shall be made in such a manner as to ensure the well-being of all other occupants. If the prisoner cannot be transported, HCSO will not be subject to a penalty charge. The vendor agrees not to place holds on HCSO prisoners held in other jurisdictions. Should the vendor or its agents place a hold on a prisoner, in violation of this provision, vendor agrees to reimburse HCSO for the full cost of transport in each such occurrence.
3. In the event the prisoner is unavailable, due to the fault of HCSO, HCSO will be responsible for the costs incurred which are directly attributed to the trip to the facility, but no more than 25% of the original trip cost. In the event the vendor fails to contact the holding facility twelve (12) hours prior to pick up, HCSO must be relieved of any and all costs associated with such pickup if upon arrival the prisoner is unavailable. In any case, HCSO will not be subject to a penalty charge.
4. Should vendor fail to pick up prisoners when booked in advance, HCSO will charge vendor a fee of \$100.00 per infraction.
5. Vendor shall deliver prisoners held in another jurisdiction to HCSO facilities within six (6) days from the date of pick up unless HCSO designates a shorter period of time. Failure to comply with this requirement without the consent of a Criminal Warrants supervisor of HCSO will reduce the cost of the trip by HCSO to 50% of the original price.

III. Identification / Uniform

1. Vendor employees shall be required to wear a uniform bearing the company logo. Street/casual clothes i.e. jeans, T-shirts with popular printed material, sandals, "flip-flops", etc. will not be acceptable. If vendor employees do not wear proper attire, the holding authority may not release the prisoner(s), and the vendor will not be compensated for the trip.
2. All employees of the vendor involved in the pick-up and transportation of prisoners will carry a identification (ID) that indicates information including; but not limited to, the company name, employee name, photo, etc. This ID must be presented and/or displayed properly when requested by the holding agency prior to the release of any prisoner.

IV. Policy, Contingency Plan and Reporting Requirements

1. Vendor shall have written contingency plan in place in the event of a medical problem, accident, or prisoner escape.
2. Prisoners must be given an eight (8) hour rest period within any given twenty-four (24) hour period. No prisoner will travel more than twenty-four (24) hours without receiving housing. Housing will be provided to the prisoner, with the opportunity to receive proper rest, shower and meet other hygienic needs.
3. Prisoners must be provided restroom stops every three (3) hours during trip if no restroom facilities are provided on the transport vehicle. If restroom facilities are provided on the transport vehicle, they shall be kept in a sanitary condition and shall be maintained as such for the duration of the transport.
4. Prisoners requiring medication shall be provided medication at required time intervals while en route and self-

medication shall be appropriately documented.

5. Prisoners traveling interstate shall travel a minimum of 250 straight-line miles each day from point of departure to point of destination.
6. Releasing agency shall be given one (1) working day notice prior to transportation agency taking custody of a prisoner unless a lesser period may be mutually agreed upon. HCSO will determine if a status change of the prisoner has occurred. In the event that a status change has occurred, thereby causing the transport cancelled, the transporting agency will contact Criminal Warrant supervisor immediately and there will be no charge to the HCSO.
7. Vendor is responsible for providing prisoners three balanced and nutritious meals during each twenty-four (24) hour period while in their custody.
8. Vendor must immediately notify the contact person in HCSO of any medical problems, escape, accident, or other incidents as outlined in the contingency plan. Should immediate notification not be possible, notification must be provided at the earliest time possible.
9. For prisoners traveling interstate, HCSO will be notified the day transporting agents take custody of a prisoner.
10. Appropriate documentation including written authority to transport prisoner (i.e., Prisoner Receipt, Property Receipt and Prisoner Medical/Medication information) will be delivered with the prisoner. The vendor will provide a detailed written report, including all prisoner activities while in transit upon prisoner delivery. The report shall list the date, times for pickup and delivery, all restroom breaks, meals, medical/behavior problems and overnight stops. The report shall also contain the transporting agents' signatures and the extradition oath for each prisoner transported.
11. Vendor must provide a twenty-four (24) hour, seven (7) day a week communication system for access of agency decision-makers.

V. Personnel

Vendor shall complete an evaluation of potential employees targeting desirable qualified candidates with unquestionable backgrounds. Evaluation must include, but not be limited to, a driving history, a criminal history investigation and drug and alcohol testing.

1. Vendor shall be responsible for drug and alcohol testing of each employee prior to sending to HCSO for fingerprint and background check. Vendor's employees who will be providing services for HCSO will all be required to complete a background check through HCSO Background and Screening. The background check will include but not be limited to fingerprint screening. HCSO, Department of Public Safety, and Federal Bureau of Investigations (FBI) will conduct fingerprint checks. All background investigations will adhere to the rules and regulations of Reference Title 28, Code of Federal Regulations, part 20.33(a)(7) and 28 CFR 20.33(a)(6).

Vendor shall reimburse HCSO for any/all fees associated with required background checks, not to exceed one-hundred dollars \$100.00 per employee.

2. Vendor agrees that current employees and new personnel will not be eligible to provide required services at HCSO, if a criminal record is located for the following offenses:
 - a. All felony offenses unless pardoned of the offense, if the pardon is expressly granted for subsequent proof of innocence.
 - b. Misdemeanor offenses that fall into the following categories:
 1. Convicted of driving while intoxicated, either alcohol or drugs, within the past two (2) years.
 2. Thefts or crimes against persons that resulted in jail time or probated jail time within the past two (2) years.
 - c. Drug Offenses:
 1. Manufacture or sale of any illegal drug or controlled substance.
 2. Drug use: marijuana – no usage within the past two (2) years, or any felony drug usage. No exceptions

allowed.

- d. Felony or misdemeanor convictions for the following offenses:
 1. Public lewdness
 2. Indecent exposure
 3. Perjury
 4. Tampering with a governmental record
 5. Impersonating a public servant
 6. Permitting or facilitating an escape
 7. Violations of the rights of a prisoner
3. Transporting agents shall receive at least a total of 100 hours training in all phases of short and long distance prisoner transport, applicable laws, prisoner care, custody, control, self-defense, Cardiopulmonary Resuscitations (CPR), first aid, restraints and weapons training. Vendor must be able to provide proof of training if requested by HCSO. Proof of training, for at least seven (7) years must be retained and accessible to HCSO.
4. Transporting agents shall be properly licensed in accord with all applicable State and Federal requirements.
5. A female transporting agent shall be used when transporting a female prisoner.
6. Vendor shall provide a list of names, ID card numbers, and signatures of transporting agent authorized to receive custody of prisoners on behalf of HCSO. Vendor shall be responsible for providing updates to the HCSO. Vendor shall furnish any and all documentation regarding certification or registration of its transport agents to the HCSO upon request.

VI. Vehicles

Vendor's vehicles at all times must meet the following requirements:

1. Vehicles only properly licensed in accordance with all applicable State and Federal regulations, allowed to provide services.
2. Vehicles must separate transporting agents from prisoners, as well; separation of male and female prisoners required.
3. Safety equipment, at all times must be on vehicles providing services to HCSO. Safety equipment will consist of but not be limited to cell phones, first aid kits, fire extinguisher and safety triangles.
4. Vehicles shall be clean inside and out at all times.
5. Immediately, any/all vehicle accidents must be reported to HCSO Criminal Warrants Supervisor. HCSO Criminal Warrants supervisor will be furnished with any/all official accident investigation reports generated by local/state law enforcement agency and a copy of any vendor internal investigation reports related to any/all accidents.
6. Trip audits shall be completed on transporting agents' activity logs to assure compliance with operating standards.

VII. Restraint Equipment

1. Handcuffs and leg irons shall be manufactured to meet full compliance with National Institute of Justice (NIJ) Standards dealing with marking, workmanship, mechanical strength and tamper resistance.
2. Prisoners shall not be secured to any part of the transporting vehicle.
3. The practice of hogtying (the restraint of the ankles and the wrists while being tied together behind the back) shall be strictly prohibited at all times.

VIII. Responsibilities Prior and During Transportation

Vendors must provide the following services prior and during the transportation of prisoners arriving or departing from HCSO locations:

1. Positive physically identified of prisoners is required prior to transportation agents assuming custody and removing them from the holding agency. Transporting agents shall have photographs and fingerprints on hand for comparison when picking up a prisoner for HCSO.
2. Transporting agent of the same gender will provide a strip search of prisoners prior to transporting.
3. Property transported shall be inventoried and signed for by both the prisoner and the transporting agent. All transported property will be kept separated from prisoner during transportation.
4. At all times, during transportation prisoner's phone use is prohibited. No exceptions.
5. Prisoner's food to be consumed and provided on the vehicle utilized for and during transportation.
6. When transportation-housing facilities must be utilized, prisoners shall be lodged in secure and adequate jail facilities. Housing facility and local staff must be advised of prisoners escape potential, security threat i.e. possible gang affiliation, disruptive group member or high profile offender. Whenever possible transportation prisoners shall be separated from the general population at the housing facility.
7. Prisoner injuries shall be reported to the transporting agency office and HCSO.
8. Transporting agents are legally responsible for prisoners under their care and control.
9. All escapes shall be reported immediately to local law enforcement at the scene, HCSO, and to the transportation agency office.

PRICING/DELIVERY INFORMATION

PRICING

Vendor must provide unit pricing for the items below. Quantities are estimated, Harris County may require more or less. In case of discrepancy between unit and total pricing, unit pricing governs. Harris County may award by item, by group, by category, overall or as best serves the County. Pricing must be all-inclusive. Harris County will not allow for any other rates or charges.

Item No.	Description	UOM	Est. Qty.	Unit Price	Total Price
Population					
1	Male Prisoner	miles	515,000	\$ Addendum #5	\$
2	Female Prisoner	miles	98,200	\$	\$
3	Medical Condition (insulin dependent, HIV, pregnancy)	miles	15,000	\$	\$
Additional Services					
4	Limited Service Areas (provide listing of states that fall in this category).	miles	15,000	\$	\$
5	Discount offered by vendor when multiple prisoners are picked up and dropped off at same location and time.	tier	2-10	%	
		tier	11-20	%	
		tier	21+	%	
GRAND TOTAL					\$

RENEWAL OPTIONS

Harris County may consider four (4) one-year renewal options, renewable one (1) year at a time, based upon the same terms, conditions and pricing as the original year. Renewal is subject to approval by the Harris County Commissioners Court. Once renewal options are exhausted, the contract must be rebid. Harris County reserves the right to rebid at any time as is in its best interest and is not automatically bound to renew.

COMPLETED PRICING IS ON ADDENDUM #5 UPDATED PRICING

TAX FORM/DEBT/ RESIDENCE CERTIFICATION
(for Advertised Projects)

Taxpayer Identification Number (T.I.N.): 823201264Company Name submitting Bid/Proposal: US Corrections LLCMailing Address: PO Box 171078 Nashville, TN 37217Are you registered to do business in the State of Texas? ☒ Yes ☐ No

If you are an individual, list the names and addresses of any partnership of which you are a general partner or any assumed name(s) under which you operate your business

N/A

I. Property: List all taxable property in Harris County owned by you or above partnerships as well as any d/b/a names. (Use a second sheet of paper if necessary.)

Harris County Tax Acct. No.*Property address or location**None

* This is the property account identification number assigned by the Harris County Appraisal District.

** For real property, specify the property address or legal description. For business personal property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored at a warehouse or other location.

II. Harris County Debt - Do you owe any debts to Harris County (taxes on properties listed in I above, tickets, fines, tolls, court judgments, etc.)?

☐ Yes ☒ No If yes, attach a separate page explaining the debt.

III. Residence Certification - Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Harris County requests Residence Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☐ I certify that _____ is a Resident Bidder of Texas as defined in Government Code §2252.001.
[Company Name]

☒ I certify that US Corrections LLC is a Nonresident Bidder as defined in Government Code
[Company Name]
§2252.001 and our principal place of business is Nashville, TN
[City and State]

Revised 11/09

MINIMUM INSURANCE REQUIREMENTS

During the term of the Contract, the Contractor at its sole expense shall provide primary commercial insurance of such type and with such terms and limits as may be reasonably associated with the Contract. As a minimum, the Contractor shall provide and maintain the following coverage and limits:

- A. Workers Compensation**, as required by the laws of Texas, and **Employers' Liability**, as well as All States, USL&H and other endorsements if applicable to the project, and in accordance with state law.

Employers' Liability

- Each Accident: \$1,000,000
- Disease-Each Employee: \$1,000,000
- Policy Limit: \$1,000,000

- B. Commercial General Liability**, including but not limited to the coverage indicated below. Coverage shall not contain any restrictive endorsements nor exclude or limit Products/Completed Operations, Contractual Liability, or Cross Liability. Where exposure exists, the County may require coverage for watercraft, blasting, collapse, explosions, blowout, cratering, underground damage, pollution, or other coverage. *Harris County shall be named Additional Insured on primary/non-contributory basis.*

- Each Occurrence: \$1,000,000
- Personal and Advertising Injury: \$1,000,000
- Products/Completed Operations: \$1,000,000
- General Aggregate (per project): \$2,000,000

- C. Automobile Liability**, including coverage for all owned, hired, and non-owned vehicles used in connection with the Contract. *Harris County shall be named Additional Insured on primary/non-contributory basis.*

- Combined Single Limit-Each Accident: \$1,000,000

- D. Umbrella/Excess Liability** (*Harris County shall be named Additional Insured on primary/non-contributory basis*)

- Each Occurrence/Aggregate: \$1,000,000

- E. Professional/Errors & Omissions Liability** (if applicable)

- Each Occurrence/Aggregate: \$1,000,000

The County reserves the right to require additional insurance if necessary. Coverage shall be issued by companies licensed (by TDI) to do business in Texas, unless said coverage is not available or economically feasible except through an excess or surplus lines company, in which case the company should be registered to do business in Texas. Companies shall have an A.M. Best rating of at least A-VII. Contractor shall furnish evidence of such insurance to the County in the form of unaltered insurance certificates. If any part of the contract is sublet, insurance shall be provided by or on behalf of any subcontractor, and shall be sufficient to cover their portion of the contract. Contractor shall furnish evidence of such insurance to the County as well.

Policies of insurance required by the contract shall waive all rights of subrogation against the County, its officers, employees and agents. If any applicable insurance policies are cancelled, materially changed, or non-renewed, contractor shall give written notice to the County at least 30 days prior to such effective date and within 30 days thereafter, shall provide evidence of suitable replacement policies. Failure to keep in force the required insurance coverage may result in termination of the contract. Upon request, certified copies of original insurance policies shall be furnished to the County.

The requirements stipulated in this attachment do not establish limits of contractor liability.

REFERENCES

Vendor will provide a minimum of three (3) references from companies for whom vendor has provided similar services in the past twelve months as demonstration of vendor's prior experience. If vendor prefers, Reference sheet (Attachment h) may be used. Letters must include the following information:

- Organization/Client Name/phone Number/Email Address
- Services provided
- Although Harris County would prefer references located in Harris County, it is not required
- How long have services been provided to this Client
- Include contact information for one (1) Client that services are no longer provided

References provided must be current and verifiable. Harris County may conduct reference checks to verify and validate vendors past performance. Reference checks indicating poor or failed performance by vendor will be cause for rejection of the bid submitted. In addition, failure to provide verifiable references may be cause for rejection of bid submitted.

Reference #1

Organization Name: Please see included references on page 25 & 26 of our proposal.

Contact Name/Telephone No.: _____

E-mail Address: _____

Address: _____

Services provided: _____

Reference #2

Organization Name: _____

Contact Name/Telephone No.: _____

E-mail Address: _____

Address: _____

Services provided: _____

Reference #3

Organization Name: _____

Contact Name/Telephone No.: _____

E-mail Address: _____

Address: _____

Services provided: _____

Attachment j. Questionnaire (3 pages)

(For prospective vendors downloading this BID from Harris County BuySpeed Online at <https://bids.hctx.net/bsol/login.jsp>, the Questionnaire may also be picked up between 7:30 a.m. and 4:30 p.m., Monday through Friday at the Office of the Purchasing Agent, 1001 Preston Avenue, Suite 670, Houston, TX)

QUESTIONNAIRE

The questionnaire requests information about the vendor which will be utilized in the evaluation process. All vendors must complete the questionnaire and answer all questions. Answers should be as thorough and definitive as possible and include all pertinent data. The completed questionnaire should be included with the response and must be provided electronically in Microsoft Excel format on CD-ROM. Failure to do so may result in disqualification. Respond to each of the following with "yes"/"no" responses. Supplemental materials, additional pages, or requested lists providing additional information may be attached to further clarify answers. All documents should be submitted on 8 1/2" x 11" page size. Failure to fully and truthfully disclose the information required may result in disqualification of vendor's response from consideration or termination of the resulting contract. (LITIGATION/COMPLAINTS DISCLOSURE - If "Yes," provide the name of the person(s), the nature, and the status and/or outcome of the information, indictment, conviction, termination, claim or litigation on a separate page attached to vendor's response.)

GENERAL QUESTIONS		Yes	No	Response/Comments
1	Present Company Name			US Corrections LLC
2	Location of company headquarters			Nashville, TN
3	Primary Houston address			N/A
4	Owner(s)			Prisoner Transportation Services Inc.
5	Form of Business			
	Corporation	x		Limited Liability Company
	Partnership			
	Sole Proprietary			
6	Principal office location			517 Hickory Hills Blvd, Whites Creek, TN 37189
7	To be completed by Corporations			
	Date Incorporated			January 2014
	Under the laws of what state			North Carolina
	Provide a COMPLETE list of officers			Joel Brasfield
	Executive Officer			Joel Brasfield
8	To be completed by Partnerships			N/A
	Date formed			
	Is Partnership general, Limited, or associated?			
	Provide a COMPLETE list of members.			
	Provide a COMPLETE list of all local branch offices.			
9	Submitted by (name of person submitting questionnaire)			Dave Warden III
10	Is your company presently in compliance with all City, State and Federal requirements with jurisdiction over your business?	X		
11	If your answer is "NO", what is the specific area of non-compliance and what do you anticipate as the outcome?			
12	How many years has your company been in existence in its current business form and operating under the same name? Include written evidence.			6-years. Please see Company Overview on Page 5.

GENERAL QUESTIONS		Yes	No	Response/Comments
13	Has company conducted business with Harris County in the last twenty-four (24) months? If yes, provide details.	X		Prisoner transportation provider since 2006.
14	Does your company understand that due to processing procedures for Harris County, there may be up to a forty-five (45) day delay from the date the invoice is received by the using department and the Harris County's Auditor's Office before payment is available and that no consideration for special handling will be made?	X		
15	Provide the name of the representative to be assigned to handling all Harris County needs, facilitating communication and ensuring quality of services.			Dave Warden III
	Telephone Number (must be a local or toll free)			615-352-9798 ext. 156
	After hours contact information			727-336-9430
	Fax number (must be local or toll free)			615-352-9737
	Email address			dwarden@prisonertransport.net
LITIGATION AND/OR COMPLAINTS DISCLOSURE		Yes	No	Response/Comments
16	If your company does not have an office in Houston, please explain how your company will provide services should Harris County decide to award to your company?			Please see proposal for current operations and capabilities. We also have an office in Central Texas.
17	Has vendor or any senior level executive ever been indicted or convicted of a felony or misdemeanor greater than a Class C in the last five (5) years? Is the vendor's company or any of its officers, director, partners or principals now under indictment, court order or investigation?		X	
18	Has vendor or any senior level executive to be assigned to this project been terminated (for cause or otherwise) from any work being performed for the Harris Health System or any other federal, state or local government, or private entity?		X	
19	Has vendor or any senior level executive to be assigned to this project been involved in any claim or litigation with the Harris Health System or any other federal, state or local government, or private entity during the last ten (10) years?		X	

20	Describe any litigation against vendor's company in the past five (5) years including any settled or dismissed matters. Is vendor's company under investigation or subject to any regulatory action by either a state or federal agency? If yes, explain.		<input checked="" type="checkbox"/>	Please see attached Lawsuit Disclosure.
LITIGATION AND/OR COMPLAINTS DISCLOSURE		Yes	No	Response/Comments
21	Has vendor had any complaints filed with the Better Business Bureau (BBB) for failure to perform in accordance with agreements.		<input checked="" type="checkbox"/>	
22	Is vendor's company currently involved in any active/pending civil matters? If yes, explain.	<input checked="" type="checkbox"/>		Please see attached Lawsuit Disclosure.

QUESTIONNAIRE WILL NOT BE CONSIDERED WITHOUT NOTARY SECTION COMPLETED AND RETURNED.

State of: Florida

County of: Hillsborough

Joel Brasfield being duly sworn, deposes and says that he is President & General Counsel of
(Name) (Title)

US Corrections LLC and that the answers to the foregoing questions on the attached forms and all
(Company)

statements were true and correct; that the experience record and the schedule of services are made a part of this affidavit as though written in full herein, and all statements and questions given in the above-mentioned experience record and schedule of services are true and correct.

Signed: [Signature]

Sworn to before me this 3 day of April, A.D. 2020

NOTARY PUBLIC [Signature]

My commission expires: _____

NOTARY PUBLIC
STATE OF FLORIDA
Notary Public State of Florida
Lindsay Wikoff
My Commission GG 202507
Expires 04/02/2022



U.S. CORRECTIONS

A PRISONER TRANSPORTATION SERVICES, LLC COMPANY

PO BOX 171078
NASHVILLE, TN 37217
PH: 615.352.9798
FAX: 615.352.9737
INFO@PRISONERTRANSPORT.NET

Brazos County, TX:

Date: 11/6/2020

Basic Transports:

Base Rate: **\$1.35/mile**

Minimum Charge: **\$400.00**

Special Requests*: \$400.00 per occurrence

Medical and Custom Transports**: case-by-case

Limited Service Areas***: case-by-case

Medical Conditions that exclude persons from ground transport eligibility include, but are not limited to, the following:

1. Cardiovascular problems requiring medication or prescribed procedures;
2. Diabetics whereby prescribed medication must be injected and/or refrigerated;
3. Epilepsy whereby seizure activity is not adequately controlled;
4. Pregnancy;
5. Fractured bones requiring casts or braces designed to immobilize injured areas;
6. Critical wounds;
7. Communicable diseases or any other medical condition that may place the passenger, transport personnel and other passengers at risk;
8. HIV positive or AIDS;
9. Inmates in excess of 280lbs will require additional charge for transport;

***Special Requests** - Release Dates, Court Dates, Specific Pick-up/Drop-off, IAD

****Custom Transport**: Any non-standard transport that would require special concessions to be made to safely transport the offender.

*****Limited Service Areas** - Areas of the Country that are not within our normal routes and are transported by Flight only: WA, OR, NE, ND, SD, MT, ID, WY, HI, AK, ME (US Territories Included)



US CORRECTIONS, LLC
A PRISONER TRANSPORTATION SERVICES, LLC COMPANY

PO BOX 171078
NASHVILLE, TN 37217
PH: 615.352.9798
FAX: 615.352.9737
INFO@PRISONERTRANSPORT.NET

DIVISION OF WARRANTS AND EXTRADITIONS

November 6th, 2020

Lani Maness, Senior Buyer
Brazos County Purchasing Department
200 S. Texas Ave., Suite 352
Bryan, TX 77803

Re: Prisoner Transportation Contract

Ms. Maness,

This letter is to authorize Brazos County, Texas to 'piggy-back' off the contract that we currently hold for Prisoner Transportation Services with Harris County, Texas.

Please contact me at 615-352-9798 ext. 156 with any questions.

Best,

Dave Warden III
Sales & Marketing Manager
U.S. Corrections, LLC
Phone: 615-352-9798 Ext:156
Fax: 615-352-9737
dwarden@prisonertransport.net



HARRIS COUNTY PURCHASING OFFICE
AGENDA ITEM: INTERLOCAL AGREEMENT(S)/AMENDMENT(S)
COMMISSIONERS COURT DATE: November 10, 2020

Request for approval of the following and authorization for the County Judge to execute agreement(s)/amendment(s) where applicable:

	Agency/Provider	Description	Buyer	Department/Recipient	Begins	Ends	Renewal (Yes or No)	Amendment/ Agreement (No)	Court Order Attached (Yes or No)	Amount	Price Inc. (Dec)	Comments
a.	Gulf Coast Center	Coordination of non-emergency transportation services to the elderly, disabled and low income residents through Harris County RIDES Program within urbanized areas of Pearland, Friendswood and League City	EB	Community Services Department	11/10/20	11/09/21	No	Agreement	Yes	\$125,000 (revenue)		
b.	Brazos County, Texas	Utilization of Harris County Agreements and Contracts	CAK	Harris County	11/10/20	11/09/21	No	Agreement	Yes	\$0		


DeWight Dopslauf, C.P.M., C.P.P.O.
Purchasing Agent

cc: All Agencies



	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presented to Commissioners Court

November 10, 2020

Approve: E/G

ORDER OF COMMISSIONERS COURT
Authorizing execution of an Interlocal Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in Harris County, Texas, on November 10, 2020, with all members present except none.

A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN
HARRIS COUNTY AND BRAZOS COUNTY

Commissioner Ellis introduced an order and made a motion that the same be adopted. Commissioner A. Garcia seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that:

1. The County Judge is authorized to execute on behalf of Harris County, the Interlocal Agreement with Brazos County pursuant to Tex. Gov't Code Ann. §§ 791.001 – 791.030 for cooperation in the purchasing of certain materials, goods or services. The Interlocal Agreement is incorporated herein as though fully set forth word for word.
2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

Presented to Commissioners Court

November 10, 2020

Approve: E/G

INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND BRAZOS COUNTY

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This Interlocal Agreement (the "Agreement") is made and entered by and between Harris County, Texas (the "County"), a body corporate and politic under the laws of the State of Texas, acting by and through its Commissioners Court and Brazos County, Texas ("Brazos County"), a body corporate and politic under the laws of the State of Texas, acting by and through its Commissioners Court, and pursuant to the Interlocal Cooperation Act, Tex. Gov't Code Ann. §§ 791.001 – 791.030. The County and Brazos are referred to herein collectively as "Parties" and individually as a "Party."

Recitals

Brazos County desires Harris County's assistance in purchasing certain materials, goods or services.

Harris County currently purchases certain materials, goods, and services from vendors under executed Harris County contracts ("Vendors").

Harris County agrees to allow Brazos County to utilize its current contracts in order to increase the efficiency and effectiveness of government.

Terms

I.

The County agrees to supply Brazos County with information concerning contracts the County currently utilizes or will utilize in the future with various Vendors. This Agreement shall apply only to those materials, goods, or services for which the County currently has, or will have in the future, under an executed contract with a Vendor. Nothing herein shall obligate Brazos County to purchase any materials, goods, or services from any particular Vendor. The County shall not, under any circumstances, be obligated to procure any materials, goods, or services for Brazos County nor to include Brazos County in any procurement effort. The County reserves the right, in its sole discretion, to terminate any or all contracts with any Vendor(s) without the prior written notice or approval of Brazos County. The County owes Brazos County no obligation whatsoever for the use of Harris County's contracts. Brazos County owes no compensation to the County for

the use of its current executed contracts. Brazos County shall not allow other governmental entities including, but not limited to municipalities, agencies, departments, or counties, the use of Harris County contracts through the utilization of this Agreement.

II.

Each Vendor, in its own discretion, must agree to allow Brazos County to purchase materials, goods, or services under the contract between the Vendor and the County. The following language shall be included in each contract Brazos County enters into with a Vendor.

The materials, goods, or services subject to this contract are being procured using a County executed contract with Vendor, subject to the following.

County contracts shall only be used by Brazos County to purchase goods and services to be used by Brazos County, and are not to be included in any cooperative purchasing association or use by another governmental entity through any agreement with Brazos County;

Vendor has the right to refuse Brazos County's request to use the County's contract;

If Vendor agrees to contract with Brazos County using a County contract, then all materials, goods, or services purchased under the Agreement between Brazos County and Vendor shall be in accordance with the current County contract;

In the event that the contract was procured using a Request for Proposals or any other procurement process that allows for negotiation, Brazos County may negotiate pricing and terms that would apply to Brazos County only;

Brazos County shall have no authority whatsoever to change any terms, conditions, or pricing in any County contract;

Vendor shall bill Brazos County directly for any and all materials, goods, or services purchased by Brazos County;

Vendor shall look only to Brazos County for any and all compensation owed for purchases made by Brazos County under the County contract; and

Vendor shall settle any and all disputes with Brazos County concerning any purchases made by Brazos County. The County shall not be a party to any dispute between Vendor and Brazos County, nor be responsible in any way for the acts or omissions of Brazos County.

III.

All the materials, goods, or services procured using the County contracts shall be procured by Brazos County in accordance with all applicable federal, state, and local laws, rules, regulations, or ordinances, including but not limited to the Purchasing and Contracting Authority of Municipalities, Tex. Loc. Gov't Code Ann. §§ 252.001, *et. seq.*, as amended.

IV.

Each Party shall be responsible to a Vendor only for the materials, goods, or services ordered and received by said Party and shall not, by the execution of this Agreement, assume any liability or waive any rights under the applicable contract or as provided by law. Any and all disputes arising between Vendor and Brazos County shall be handled between Brazos County and Vendor. Vendors shall bill Brazos County directly for all materials, goods, or services ordered by it. Brazos County understands and agrees it shall make all payments to Vendors in accordance with all applicable laws including, but not limited to TEX. GOV'T CODE ANN. §§ 101.021, *et. seq.*, as amended.

V.

TO THE MAXIMUM EXTENT ALLOWED BY LAW, BRAZOS COUNTY SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS HARRIS COUNTY FROM AND AGAINST ALL CLAIMS AND LIABILITY DUE TO THE ACTIVITIES OF BRAZOS COUNTY, ITS AGENTS, EMPLOYEES, OR SUBCONTRACTORS PERFORMED UNDER THIS AGREEMENT AND WHICH RESULT FROM ANY ACT, ERROR, OR OMISSION; INTENTIONAL TORT; INTELLECTUAL PROPERTY INFRINGEMENT; OR FAILURE TO PAY A VENDOR; COMMITTED BY BRAZOS COUNTY OR BY ANY PERSON EMPLOYED BY BRAZOS COUNTY, OR BRAZOS COUNTY'S AGENT, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH BRAZOS COUNTY EXERCISES CONTROL. BRAZOS COUNTY SHALL ALSO INDEMNIFY, DEFEND, AND HOLD HARMLESS HARRIS COUNTY FROM AND AGAINST ANY AND ALL EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES WHICH MIGHT BE INCURRED BY HARRIS COUNTY, IN LITIGATION OR OTHERWISE RESISTING SAID CLAIMS OR LIABILITIES WHICH MIGHT BE IMPOSED ON HARRIS COUNTY AS THE RESULT OF SUCH ACTIVITIES BY BRAZOS COUNTY, ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH BRAZOS COUNTY EXERCISES CONTROL.

VI.

This Agreement is subject to the federal, state, and local laws, orders, rules, ordinances, and regulations relating to the Agreement and funded by state or federal funds, or of applicable conditions of participation in Medicaid or Medicare program(s). Each Party shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations concerning the performance of this Agreement.

This Agreement is governed by the laws of the State of Texas.

The forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas.

The exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas.

VII.

This instrument contains the entire Agreement between the Parties relating to the rights herein granted and obligations herein assumed.

Any oral or written representations or modifications concerning this instrument shall not be effective excepting a subsequent written modification signed by both Parties.

However, any alterations, additions, or deletions to the terms of this Agreement which are required by changes in federal or state law or regulations are automatically incorporated into this Agreement without written amendment, and shall become effective on the date designated by such law or regulation.

VIII.

The term of this Agreement shall commence upon approval of all Parties, shall run for the next consecutive twelve (12) months, and shall automatically renew each year unless earlier terminated.

Harris County shall have the right to immediately terminate this Agreement upon a material breach by Brazos County, which shall include but not be limited to noncompliance with Article II.

Any Party may cancel this Agreement at any time upon thirty (30) days written notice to the other Parties to this Agreement. The obligations of Brazos County to pay Vendor for all materials, goods, or services if any, purchased pursuant to this Agreement prior to such notice shall survive such cancellations, as well as any other obligation incurred under the County contracts, until performed or discharged by Brazos County.

IX.

Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been personally delivered to the address below, or deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to Harris County or Brazos County at the following addresses. If mailed, any notice or communication shall be deemed to be received three (3) days after the date of deposit in the United States Mail. Unless otherwise provided in this Agreement, all notices shall be delivered to the following addresses:

To Brazos County: Brazos County Purchasing Dept.
200 S. Texas Ave., Suite 352
Bryan, TX 77803
Attn: Senior Buyer

To Harris County: Harris County Purchasing Agent
1001 Preston, Suite 670
Houston, Texas 77002
Attn: Chris Kaminski

Any Party may designate a different address by giving the other Party ten (10) days written notice.

X.

If any provision or part of the Agreement or its application to any person, entity, or circumstance is ever held by any court of competent jurisdiction to be invalid for any reason, the remainder of the Agreement and the application of such provision or part of the Agreement to other persons, entities, or circumstances are not affected.

Any provision of this Agreement that by its plain meaning is intended to survive the expiration or earlier termination of this Agreement, including without limitation the indemnification provisions herein, shall survive such expiration or earlier termination. If an ambiguity exists as to survival of any provision, the provision shall be deemed to survive.

XI.

EXECUTION. Multiple Counterparts: The Agreement may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

[EXECUTION PAGE FOLLOWS]

BRAZOS COUNTY, TEXAS

By: [Signature]
DUANE PETERS
BRAZOS COUNTY JUDGE

HARRIS COUNTY

By: [Signature]
LINA HIDALGO
COUNTY JUDGE

ATTEST:

By: Karen McQueen,
County Clerk
Name: By: [Signature]
Title: Chief Deputy

APPROVED AS TO FORM:
[Signature]

APPROVED AS TO FORM:
VINCE RYAN
COUNTY ATTORNEY

By: Tiffany Bangs
Tiffany Bangs
Assistant County Attorney
C.A. File 20GEN2608

By: B. L. ERRAO, GENERAL COUNSEL

AMENDMENT #2 TO 24-105R- EXTRADITION SERVICES FOR BRAZOS COUNTY

THIS AMENDMENT TO 24-105R also known as 21-091, 22-001R, 22-122R, and 23-103R Extradition Services for Brazos County ("Amendment") is entered into and effective this 31st day of May, 2025 ("Effective Date") through August 31, 2025 or until a new contract is in place ("Expiration Date") by and between Brazos County ("Customer"), and US Corrections, LLC ("Provider") each of which may alternatively be referred to herein as a "Party" and collectively as the "Parties". All capitalized terms in this Amendment shall have the same meaning as in the Agreement (as defined below) unless otherwise stated herein.

RECITALS

WHEREAS, the Parties entered into that certain original contract # 21-091 ("Agreement") for purposes of US Corrections, LLC to provide of the service for Extradition of Prisoner Services for Brazos County;

AGREEMENT

NOW THEREFORE, in consideration of the above premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree to amend the Agreement as follows:

1. Extend the current contract until August 31, 2025 or until we have the new contract in place.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their authorized representatives as of the Effective Date. This Amendment may be executed in counterparts, all of which taken together shall constitute one instrument. Electronic or facsimile signatures are acceptable forms of execution of this Amendment and shall be binding on all Parties hereto.

BRAZOS COUNTY

Signature

DWANE PETERS

Name

COUNTY JUDGE

Title

6/10/2025

Date

US Corrections, LLC

Signature

Joel Brasfield

Name

President & General Counsel

Title

05.30.2025

Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 6/10/2025

ITEM: Approval of Amendment #9 to IQ #25-001R for Pest Control Services with All Star Pest Control to include the Kent Street location.

TO: Commissioners Court

FROM: Summer Dubec

DATE: 05/28/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This amendment adds monthly pest control services to 2504 Kent St Bryan, TX location. The building is currently vacant and Facility Services would like to keep it maintained pest free. This service is currently allocated within the Facility Services current operational budget.

ATTACHMENTS:

File Name

Description

Type

[Fully Executed Contract - AllStar Pest Control.pdf](#) Original Contract

Backup Material

[25-001R Tabulation - Amendment #9.pdf](#)

Tabulation

Backup Material

[Partially Executed - Amendment #9.pdf](#)

Amendment

Backup Material

**PEST CONTROL SERVICES
CONTRACT**

BRAZOS COUNTY PURCHASING DEPT.

200 S. Texas Ave., Ste. 352

Bryan, Texas 77803

Telephone (979) 361-4292

Contract No. 21-008

Page 1 of 9 Pages

GENERAL REQUIREMENT FOR CONTRACT

I, Billy Hayt as a duly authorized representative of Allstar Pest Control "Contractor" willingly attest to perform (or deliver) as per **Exhibit A** for Brazos County. I further agree to all of the provisions and specifications contained in this contract.

TERM:

The term of this contract will be for two (2) years, with the option to renew with three (3) additional one (1) year periods.

ASSIGNMENT

The successful offeror may not assign, sell or otherwise transfer this contract without written permission of Brazos County Commissioners Court. Should there be a change in ownership or management, the contract shall be terminated unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices.

AWARD

Brazos County reserves the right to award this contract on the basis of LOWEST AND BEST OFFER in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, to reject any or all bids. The County reserves the right to accept or reject in part or in whole, any IQs submitted, and to waive any technicalities for the best interest of the County.

BIDDERS RESPONSIBILITY

It is the bidder's sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda, and special notices. The Certification of Bid Form must be completed to include full firm name, mailing address, telephone number, email address, Vendor Tax Identification number and signed by an authorized representative of the firm. Failure to provide signature on the Certification of Bid Form renders bid non-responsive. Failure to complete the submission of all required forms, including but not limited to the Reference Page, House Bill 89 & Debarment Verification form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents may be grounds for rejection of entire bid. By submitting a response to this solicitation, the bidder agrees to comply with HB 1295, Government Code 2252.908. Bidder agrees to provide Brazos County the "Certificate of Interested Parties", Form 1295 as required, pending award, renewal, amended or extended contract. Visit https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm for more information. In the event of a needed change in the specifications sent to the bidder, it is understood that all the foregoing terms shall apply to the addendum or addenda.

CONTRACT OBLIGATION

Brazos County Commissioners Court must award the contract and Brazos County Judge, or other person authorized by Brazos County Commissioners Court must sign the contract before it becomes binding on Brazos County or the offerors. Department heads are NOT authorized to sign contracts for Brazos County. Binding contracts shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

QUANTITIES

The quantities specified in this contract are estimates only. Brazos County does not guarantee to purchase any minimum quantities or services other than those listed on a purchase order.

CONTRACT RENEWALS

Renewals may be made ONLY by written agreement between Brazos County and the offeror. Any and all price escalations shall not be accepted and shall be considered a non-response.

HOLD HARMLESS AGREEMENT

Contractor, the successful offeror, shall indemnify and hold Brazos County harmless from all claims for personal injury, death and/or property damage resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this contract. Certification of such coverage must be provided to Brazos County upon request.

Contractor assumes all risk for its agents, employees, and guests arising out of, or related to, their exposure to other human beings and/or animals for the spread of illness or disease, including but not limited to germs, viruses, bacteria, and other infective or illness causing agents, and shall indemnify, defend, and hold Contract harmless for any such exposure.

INSPECTIONS & TESTING

Acceptance of merchandise, work, and/or equipment provided shall be made by Brazos County at the sole discretion of the Commissioners Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to Brazos County of any and all documentation as may be required. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.

ADDITION/MODIFICATION OF LOCATIONS OR SERVICES

Brazos County reserves the right to add locations as these additional locations may be required. Locations to be added may include, but not limited to, expansions or additions to existing facilities and acquisition or construction of new properties. In the event that Brazos County makes significant structural changes to an existing facility that impacts the contractor's cost in providing the services anticipated by this contract such change may be treated as a new facility and the procedures provided for in this section may be followed in determining an appropriate price.

In the event Brazos County wishes to add other locations to a group under the contract, a quotation will be solicited from the incumbent contractor in good standing for the group in which the new location is appropriately situated.

In the event Brazos County shall sell, vacate, abandon, or otherwise dispose or terminate a location to which the contract applies, all existing contracts for services applicable to such location, the portion of this contract that applies to such locations is terminated. All remaining portions of the contract will remain intact. Brazos County will endeavor to give the contractor written notice of such termination of locations a minimum of thirty (30) days in advance.

INVOICES & PAYMENTS

Payments to contractors will not be made if the contractor cannot produce a Brazos County Purchase Order. Contractor shall submit an original invoice on each purchase order or purchase release after each delivery, indicating the purchase order number. Invoices must be itemized. Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, shall be corrected by the contractor. Brazos County will only be required to pay for materials actually received and/or services actually provided. Brazos County shall not be required to pay for materials or services described in the contract that are not used or provided by the contractor in completion of the contract. This term supersedes any contradicting terms throughout the contract and/or any attachments.

When multiple deliveries and/or services are required, the contractor may invoice following each delivery or performance of service and Brazos County will pay on invoice within thirty (30) days upon receipt of invoice. Contracts providing for a monthly charge will be billed and paid on a monthly basis only. The contractor will provide an invoice for each month in which Brazos County is responsible for payment, during the duration of the contract. Prior to any and all payments made for goods and/or services provided under this contract, the contractor should provide their Taxpayer Identification Number or Social Security number as applicable. This information must be on file with Brazos County Auditor's office. Failure to provide this information may result in a delay in payment and/or back-up withholding as required by the Internal Revenue Service.

PRICING

Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the Pricing/Delivery Information form. **Prices shall be all inclusive: No price changes, additions, or subsequent qualifications will be honored during the course of the contract.** All prices must be written in ink or typewritten. Pricing on all transportation, freight, drayage and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, offeror **MUST** indicate the items required and attendant costs or forfeit the right to payment for such items. Where unit pricing and extended pricing differ, unit pricing prevails.

TAXES

Brazos County is exempt from all federal excise, state and local taxes unless otherwise stated in this contract. Brazos County claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to Brazos County Purchasing Agent.

GOVERNING FORMS

In the event of any conflict of interpretation of any part of this overall contract, Brazos County's interpretation shall govern. In the event of a conflict between the terms, conditions, provisions, and specifications of this contract and any other terms, conditions, provisions, and specifications provided by the contractor, the terms of this contract shall supersede.

GOVERNING LAW AND VENUE

This bid solicitation is governed by the laws of the State of Texas, specifically, the competitive bidding requirements of the County Purchasing Act, Texas Local Government Code, §262.021 *et seq.*, as amended. Offerors shall comply with all applicable federal, state and local laws and regulations. Offeror is further advised that these requirements shall be fully governed by the laws of the State of Texas and that Brazos County may request and rely on advice, decisions and opinions of the Attorney General of Texas and Brazos County Attorney concerning and portion of these requirements. Potential vendors are advised they may have disclosure requirement pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts that have an aggregate value in excess of \$250.00 given to any employee of the County, County Official to the County Official's family members or employment of any employee of the County, County Official or the County Official's family members during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Brazos County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law. Bidder understands that Brazos County is a government subject to Texas State and Federal public information statutes. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

DISQUALIFICATION OF OFFEROR

Upon signing this contract, an offeror offering to sell supplies, materials, services, or equipment to Brazos County certifies that the offeror has not violated the antitrust laws of this state codified in Texas Business and Commerce Code §15.01, *et seq.*, as amended, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if Brazos County believes that collusion exists among the offerors. Bids in which the prices are obviously unbalanced may be rejected. Requests to withdraw a submitted bid or proposal are subject to the approval of the Purchasing Agent.

SEVERABILITY

If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.

SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of

the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

TERMINATION

Brazos County reserves the right to terminate the contract for default if offeror breaches any of the terms therein, including warranties of offeror or if the offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Brazos County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Brazos County's satisfaction and/or to meet all other obligations and requirements. Brazos County may terminate the contract without cause upon thirty (30) days written notice.

POLICY REQUIREMENTS FOR CERTIFICATE OF INSURANCE

CONTRACTOR'S INSURANCE

The contractor(s) before starting work for Brazos County, must furnish Brazos County a Certificate of Insurance or other acceptable evidence from a reputable insurance company or companies with an A.M. Best Rating of AA (such companies to be acceptable to Brazos County) licensed to write insurance in the state of Texas, showing that the contractor is covered by the insurance as follows:

- (1) Statutory Workers Compensation Insurance with Employers Liability Insurance in the amount of \$1,000,000. In the event any work is sublet, the contractor shall require the subcontractor similarly to provide the same coverage and shall himself acquire evidence of such coverage on behalf of the subcontractor. Waiver of subrogation is required. (TLC Sec. 401.011)
- (2) Commercial General Liability Insurance with a \$ 1,000,000 Combined Single Limit. The policy shall be on the Comprehensive General Liability 1986/90 occurrence form, and shall include coverage for acts of independent contractors, and shall name Brazos County as an additional insured. Waiver of subrogation is required. No claims made policies will be acceptable without prior approval by the Commissioners Court/Risk Management.
- (3) Automobile Public Liability Insurance with a \$1,000,000 Combined Single Limit, in all self-propelled vehicles used in connection with the contract, whether owned, non-owned or hired.

The Certificate of Insurance furnished to Brazos County shall contain a provision that coverage under such policies shall not be canceled or materially changed until at least 30 days prior written notice has been given to Brazos County.

LIMITATIONS

The parties are aware that there are constitutional and statutory limitations on the authority of Brazos County to enter into certain terms and conditions of the contract, including, but not limited to, authorizations of the placement of liens on Brazos County property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers and limitations of legal rights, remedies, requirements and processes; limitations of periods to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties;

payment of attorneys' fees; dispute resolution; indemnities; and confidentiality (collectively, the "Limitations"). Any contract terms and conditions related to the Limitations will not be binding on Brazos County except to the extent authorized by the laws and Constitution of the State of Texas.

COVERAGES/WAGES

Nothing in this contract shall be construed as making Brazos County responsible for the payment of compensation and/or any benefits for contractor including health, property, motor vehicle, workers' compensation, disability, death, and dismemberment insurance for the contractor's employees and/or equipment. Nothing in the contract shall be construed as making Brazos County responsible for wages, materials, logistical support, equipment, and related travel expenses incurred by the contractor.

SOVEREIGN IMMUNITY

The parties understand that Brazos County does not waive or relinquish any immunity or defense on behalf of itself, officers, employees, agents, and volunteers as a result of its execution of this contract and the performance of the covenants contained herein. Further, Brazos County is not responsible for any civil liability that arises from any act or omission made within the course and scope of this contract. The parties understand and agree that Brazos County does not assume civil liability under any theory of law for the actions of the contractor in providing services hereunder.

NOTICES

Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

BRAZOS COUNTY:
Brazos County, Texas
Duane Peters, Brazos County Judge
200 South Texas Avenue, Suite 332
Bryan, Texas 77803

CONTRACTOR:

Sales Contact Name:

Phone Number:

Billing Info:

Billy Hoyt

979-229-2855

8899 Greenbranch Loop
Bryan, TX 77808

FISCAL FUNDING CLAUSE

Notwithstanding any provisions contained herein, the obligations of Brazos County are expressly contingent upon the availability of funding for the obligations contained herein for the term of the contract and any extensions and renewals thereto.

WAIVERS

No waiver by either party hereto of any term or condition of this contract shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

ENTIRE CONTRACT

This contract represents the entire and integrated agreement between Brazos County and the contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This contract may only be amended by written instrument approved and executed by the parties.

AVAILABILITY AND RETENTION OF RECORDS

All records relating to the service provided under this contract and supporting documentation for invoices submitted to Brazos County by the contractor shall be retained and made available by the contractor for audit by Brazos County, its duly authorized representatives, the State of Texas (including, but not limited to the Auditor of the State of Texas, Inspector General or duly appointed law enforcement officials) and agencies of the United States Government. Such records shall be returned by contractor and made available for any time period required by state or federal law. If changes occur in the governing state or federal law, regarding retention records, contractor shall comply with such changes. If an audit is initiated before the expiration of such time periods required by state or federal law regarding retention of records, the contractor shall retain such records until the audit is concluded and all issues resolved. Contractor shall provide Brazos County with copies of such audits that be conducted with respect to the contract. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

AUDIT RESPONSIBILITY

The contractor shall be responsible for receiving, replying to and/or complying with any audit exception by appropriate federal, state or local audit directly related to the provision of this contract.

The contractor shall repay to Brazos County the full amount received for duplicate billings, erroneous billings, false or deceptive claims. The contractor recognizes and agrees that Brazos County may withhold any money due and recover through any appropriate method any money erroneously paid under this contract if evidence exists of less than full compliance with this contract.

INDEMNIFICATION

The contractor shall defend, indemnify and save harmless Brazos County and all its officers, agents, and employees from all suits, actions, or claims of any character, name and description including attorney's fees expenses brought for or on account of any injuries or damages received or sustained by any person or persons or property, by or from the said contractor or his employees or by or in consequence of any negligence in safeguarding the work, or through the use of unacceptable materials in construction of the work, or by or on account of any act of omission, the Worker Compensation Law or any other law, ordinance, order or decree, and so much of the money due the said contractor under and by virtue of his contract as shall be considered necessary by Brazos County may be retained for the use of Brazos County, or in case no money is due, his sureties shall be held until suit or suits, action or actions, claim or claims for injury or damages as aforesaid shall have been settled and satisfactory evidence to that effect furnished Brazos County. Contractor shall defend, indemnify and save harmless Brazos County, its officers, agents and employees in accordance with this indemnification clause regardless of whether the injury or damage is caused in part by Brazos County, its officers, agents or employees.

HOUSE BILL 89 & DEBARMENT VERIFICATION

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>.

The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract.

The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Company Name: Allstar Pest Control

Authorized Company Representative: Billy Hoyt

Address: 8899 Greenbranch Loop, Bryan, TX 77808

Signature: Billy Hoyt

Date: August 10, 2020 Contract #: 21-008

CERTIFICATION OF BID

The undersigned further affirms the non-debarment statement above, that they are duly authorized execute this contract, that this bid has not been prepared in collusion with any other vendor, and that the contents of this bid have not been communicated to any other vendor prior to the official opening of this bid.

Signed By: Billy Hoyt Title: Owner

Typed Name: Billy Hoyt

Company Name: Allstar Pest Control Phone No. 979-229-2855

Email Address: allstarpestcontrolbcs@gmail.com

Mailing Address: 8899 Greenbranch Loop Bryan, TX 77808
P. O. Box or Street City State Zip

Employer Identification Number: 80-0342610

Approved by Commissioners' Court on this 25 day of August 2020 by

 Holding the position of County Judge

EXHIBIT "A"
IQ 21-008 Pest Control Services
Contract Term: October 1, 2020 – September 30, 2022

Fill out "Informal Quotes" form and hand deliver or mail to the Brazos County Purchasing Department, 200 South Texas Ave., Suite 352; Bryan, TX 77803 in a sealed envelope clearly marked "IQ 21-008, Pest Control Services". Include the signed Contract and a copy of the required insurance with the submission of quotes. The required Insurance is listed in the attached Contract. Quotes must be received by the Brazos County Purchasing Department prior to 2:00p.m., Tuesday, August 18, 2020 or they will not be considered. Brazos County will not accept any pricing if delivered via email or fax. Pricing proposals or IQ's delivered to any other person or department other than previously specified, will not be considered responsive.

Brazos County is soliciting quotes for pest control services for all Brazos County locations. Prices quotes shall be for a two (2) year period with an option for renewal for three (3) additional one (1) year periods.

A. SPECIFICATIONS

1. Inspection and treatment services will be provided monthly, to include the perimeters of all buildings listed below.
2. Contractor shall furnish all professional services, labor, materials, and equipment.
3. All materials shall be registered with Environmental Protection Agency and will be used in strict accordance with label directions.
4. Pests to be controlled on a monthly basis are roaches, silverfish, crickets, spiders, mice, rats, and ants (ant bets that are outside should be included in cost provided below).
5. Work must be guaranteed so that if, at any time during the contract, a re-infestation should occur, contractor will re-treat affected area(s) at no additional cost.
6. When each building is sprayed, an employee must sign appropriate paper work for that building extermination. The contractor must then take invoices or extermination receipts to the Facility Services Building; located at 207 North Washington Ave; Bryan, TX 77803; the day the services takes place.
7. All notifications of treatment required by law or product labeling; are the sole responsibility of the contractor.
8. Treatment of bed bugs will be on an as needed basis and quoted differently than the monthly inspection and treatment services. These treatments are needed at both the adult and juvenile detention centers and services will be on an as needed basis. Please quote, per cell, in the quote section below.

9. Brazos County has the right to add or remove buildings to the contract with an amendment and agreed quote from the best control vendor.

B. AREAS TO BE TREATED:

1. Brazos County Courthouse
 - i. Located at 300 East 26th Street; Bryan, TX 77803
2. Tax Office
 - i. Located at 4151 County Court Park; Bryan, TX 77802
3. Facilities Services
 - i. Located at 207 North Washington Ave; Bryan, TX 77803
4. Health Department
 - i. Located at 201 North Texas Ave; Bryan, TX 77803
5. Adult Probation / Annex Building
 - i. Located at 321 East 26th Street; Bryan, TX 77803
6. Brazos Center / Museum
 - i. Located at 3232 Briarcrest Dr.; Bryan, TX 77802
7. Arena Hall
 - i. Located at 2906 Tabor Road; Bryan, TX 77803
8. Agricultural Extension Building
 - i. Located at 2619 West Highway 21; Bryan, TX 77802
9. Road & Bridge Buildings
 - i. Located at 2617 West Highway 21; Bryan, TX 77802
10. Brazos County Detention Facility
 - i. Located at 1835 Sandy Point Road; Bryan, TX 77803
11. Juvenile Justice / Detention Center at Portables
 - i. Located at 1904 West Highway 21; Bryan, TX 77803
12. Brazos County Administration Building
 - i. Located at 200 South Texas Ave.; Bryan, TX 77803
13. Sheriff's Office Administration Building
 - i. Located at 1700 Highway 21 West; Bryan, TX 77803
14. Maxwell Building / IT Building
 - i. Located at 205 East 27th Street; Bryan, TX 77803
15. Exposition Center
 - i. Located at 5827 Leonard Road, Bryan, TX 77807
16. Brazos County Storage / Anderson Street
 - i. Located at 1500 George Bush Drive; College Station, TX 77840
17. Justice of the Peace Pct. 3
 - i. Located at 1500 George Bush Drive; College Station, TX 77840
18. Low Risk Facility
 - i. Located at 1871 Sandy Point Road; Bryan, TX 77803
19. Old MHMR Building
 - i. Located at 302 East 24th Street; Bryan, TX 77803
20. Elections Office
 - i. Located at 300 East William Joel Bryan Parkway; Bryan, TX 77803
21. Boonville Heritage Park (Main Cabin, Courthouse, Lodge, Restrooms & Smokehouse)
 - i. Located at 2421 Boonville Rd; Bryan, TX 77808
22. Facilities Services (Hwy 21 Location)
 - i. Located at 4801 Texas Highway 21, Bryan, TX 77803

Exhibit A

Page 2 of 5

23. Bed Bug Only – Detention Centers

- i. Brazos County Detention Facility – Address above
- ii. Juvenile Justice / Detention Center at Portables – Address above

C. INSURANCE REQUIREMENTS

1. Successful bidder must provide evidence of required insurance prior to award. Full description of insurance requirements are listed in the attached contract.

D. AWARD

1. The contract award shall be based on, but not necessarily limited to, the following factors:
 - a) Cost
 - b) Special needs and requirements of Brazos County
 - c) Time needed to complete service
 - d) Location of Contractor (distance that vehicles will travel for services)
 - e) Contractor's past performance record with Brazos County
2. Although the cost of products to be provided is an essential part of the award, Brazos County is not obligated to award a contract on the sole basis of cost but will award to Contractor considered to be the best value to Brazos County.

E. MISCELLANEOUS

1. Contractor must sign and agree to all terms and conditions of Brazos County Service Contract attached or quote submission will not be valid.
2. Contractor must submit and post all questions regarding this solicitation on the Brazos Valley e-Marketplace located at www.brazosbid.ionwave.net. Any questions received via email or phone call will not be answered.
3. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this bid and the Contractor or vendor agrees that the contract can be terminated if the Contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

F. QUOTES

1. Fill out section below and hand deliver or mail to the Brazos County Purchasing Department, 200 South Texas Ave., Suite 352; Bryan, TX 77803 in a sealed envelope clearly marked "IQ 21-008, Pest Control Services". Include the signed contract and a copy of the required insurance with the submission of quotes. The required Insurance is listed in the attached contract. Quotes must be received by the Brazos County Purchasing Department prior to 2:00p.m., Tuesday, August 18, 2020 or they will not be considered. Brazos County will not accept any pricing if delivered via email or fax. Pricing proposals or IQ's delivered to any other person or department other than previously specified, will not be considered responsive.

	Building / Location	Cost / Month
1	Brazos County Courthouse	\$ 90
2	Tax Office	\$ 35
3	Facility Services	\$ 35
4	Health Department	\$ 30
5	Adult Probation / Annex Building	\$ 35
6	Brazos Center / Museum	\$ 65
7	Arena Hall	\$ 30
8	Agricultural Extension Building	\$ 30
9	Road & Bridge Buildings	\$ 30
10	Brazos County Detention Facility	\$ 90
11	Juvenile Justice / Detention Center	\$ 75
12	Brazos County Administration Building	\$ 40
13	Sheriff's Office Administration Building	\$ 30
14	Maxwell Building / IT Building	\$ 35
15	Exposition Center	\$ 95
16	Brazos County Storage / Anderson Street	\$ 25
17	Justice of the Peace Pct. 3	\$ 30
18	Low Risk Facility	\$ 35
19	Old MHMR Building	\$ 35
20	Election's Office	\$ 30
21	Boonville Heritage Park (Main Cabin, Courthouse, Lodge, Restrooms, & Smokehouse)	\$ 45
22	Facilities Services (Hwy 21 Location)	\$ 30

TOTAL		\$ 975
23	Bed Bug Spray – Per Cell (Detention Centers Only) – As needed basis	\$ 100 per cell

G. CONTRACTOR QUOTE CERTIFICATION

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other bidder, and that the contents of this bid have not been communicated to any other bidder prior to the official opening of this bid. Furthermore, the bidder affirms that they are willing and capable of performing the services entailed in this bid or providing the goods described in this bid and agrees to do so for the term of this contract. The bidder also agrees to all of the terms and a condition contained in this document and agrees to be held to them for the term of this contract.

Name of Company: Allstar Pest Control

Tax ID #: 80-0342610

Address: 8899 Greenbranch Loop, Bryan, TX 77808

Email: allstarpestcontrolbcs@gmail.com

Telephone #: 979-229-2855

Printed Name: Billy Hoyt

Signature of Authorized Representative: Billy Hoyt



Brazos County Purchasing Department

200 S. TX. AVE., STE 352
PHONE (979) 361-4292

BRYAN, TX 77803
FAX (979) 361-4293

Addendum #1 to 21-008 Pest Control Services

Issued: August 6, 2020
Change: Change in Auto Liability Insurance
Reason: Changing the Auto Liability Insurance requirement from \$1,000,000.00 to \$500,000.00. Please cross this out of the contract and add the new pricing and initial.

This addendum should be signed by an authorized representative of the respondent and returned with the bid documents as specified in the bid.

Acknowledgement of Addendum:

Signature:

Printed Name:

Billy Hoyt
Billy Hoyt



BILLHOY-01

JTAMAYO

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/4/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dexter & Company of Central Texas, Inc. 4030 Highway 6 S. Ste. 310 College Station, TX 77845	CONTACT NAME:	
	PHONE (A/C, No, Ext): (979) 764-8444	FAX (A/C, No): (979) 694-7603
INSURED Billy Hoyt, dba Allstar Pest Control 8899 Green Branch Loop Bryan, TX 77808	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Markel Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		
38970		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$
	DED <input type="checkbox"/> RETENTION \$							\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N	N/A	X	MWC0145739-01	4/12/2020	4/12/2021	E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability policy includes a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status. The General Liability policy contains a Broadening Endorsement with "Primary and Non-Contributory" wording. Waiver of Subrogation provided only when there is a written contract between the named insured and the certificate holder that requires such status. The Worker's Compensation Policy includes Blanket Waiver of Subrogation.

CERTIFICATE HOLDER

CANCELLATION

Brazos County
200 S Texas Ave Suite 352
Bryan, TX 77803

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ALLST01

OP ID: CP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/01/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Time Insurance Agency, Inc. 1405 East Riverside Drive Austin, TX 78741 Time Insurance Agency, Inc.	512-447-7773	CONTACT Time Insurance Agency, Inc. NAME: PHONE (A/C, No, Ext): 512-447-7773 FAX (A/C, No): 512-440-0989 E-MAIL: ADDRESS:																					
INSURED Allstar Pest Control Billy J. Hoyt 8899 Greenbranch Loop Bryan, TX 77808		<table border="1"><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Gemini Insurance Co</td><td>10833</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Gemini Insurance Co	10833	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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COVERAGES

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			LGL0000601-06	10/01/2019	10/01/2020	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td><td>1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$</td><td>100,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td><td>5,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$</td><td>1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$</td><td>2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$</td><td>2,000,000</td></tr><tr><td></td><td>\$</td><td></td></tr></table>	EACH OCCURRENCE	\$	1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	100,000	MED EXP (Any one person)	\$	5,000	PERSONAL & ADV INJURY	\$	1,000,000	GENERAL AGGREGATE	\$	2,000,000	PRODUCTS - COMP/OP AGG	\$	2,000,000		\$	
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	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$</td><td></td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td><td></td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td><td></td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td><td></td></tr><tr><td></td><td>\$</td><td></td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$		BODILY INJURY (Per person)	\$		BODILY INJURY (Per accident)	\$		PROPERTY DAMAGE (Per accident)	\$			\$							
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PROPERTY DAMAGE (Per accident)	\$																											
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	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td><td></td></tr><tr><td>AGGREGATE</td><td>\$</td><td></td></tr><tr><td></td><td>\$</td><td></td></tr></table>	EACH OCCURRENCE	\$		AGGREGATE	\$			\$													
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AGGREGATE	\$																											
	\$																											
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						<table border="1"><tr><td>PER STATUTE</td><td>OTH-ER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td><td></td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td><td></td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td><td></td></tr></table>	PER STATUTE	OTH-ER		E.L. EACH ACCIDENT	\$		E.L. DISEASE - EA EMPLOYEE	\$		E.L. DISEASE - POLICY LIMIT	\$										
PER STATUTE	OTH-ER																											
E.L. EACH ACCIDENT	\$																											
E.L. DISEASE - EA EMPLOYEE	\$																											
E.L. DISEASE - POLICY LIMIT	\$																											

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability policy includes a blanket automatic additional insured endorsement (provision) that provides additional insured and waiver of subrogation status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires it.

CERTIFICATE HOLDER

BRAZOSC

Brazos County Purchasing Dept.
200 S. Texas Ave. #352
Bryan, TX 77803

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/3/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GEICO One GEICO Boulevard Fredericksburg, VA 22412	CONTACT NAME: GEICO
	PHONE (A/C, No, Ext): 1-866-609-9444 FAX (A/C, No):
	Email Address: R1COMMEND@GEICO.COM
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: GOVERNMENT EMPLOYEES INSURANCE COMPANY 22063
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED
BILLY J HOYT
DBA ALL-STAR PEST CONTROL
8899 Green Branch Loop
BRYAN, TX 77808

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED. EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG. \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			9100016101 09	4/26/2020	4/26/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
2014 CHEVROLET 1500 VEHICLE IDENTIFICATION NUMBER (VIN): 3GCPCPEHXEG204580;
2019 DODGE RAM 1500 VEHICLE IDENTIFICATION NUMBER (VIN): 1C6RREGT4KN650778

CERTIFICATE HOLDER

BRAZOS COUNTY
200 S TEXAS AVE STE 352
BRYAN, TX 77803-3999

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



21-008 Addendum 1

Pest Control Services

Issue Date: 7/31/2020

Questions Deadline: 8/11/2020 05:00 PM (CT)

Response Deadline: 8/18/2020 02:00 PM (CT)

Brazos County

Contact Information

Contact: Ms. Kaitlyn Nachlinger Buyer III

Address: Purchasing

County Administration Building

Ste. 352

200 South Texas Ave.

Ste. 352

Bryan, TX 77803

Phone: (979) 361-4285

Email: knachlinger@brazoscountytexas.gov

Event Information

Number: 21-008 Addendum 1
Title: Pest Control Services
Type: Brazos County- Informal Quotations- Manual
Issue Date: 7/31/2020
Question Deadline: 8/11/2020 05:00 PM (CT)
Response Deadline: 8/18/2020 02:00 PM (CT)

Ship To Information

Contact: Charles Wendt
Address: Purchasing
County Administration Building
Ste. 352
200 South Texas Ave.
Ste. 352
Bryan, TX 77803
Phone: (979) 361-4290
Fax: (979) 361-4293

Billing Information

Address: Auditor's Office
PO Box 914
Bryan, TX 77806
Phone: (979) 361-4350
Email: mconkel@brazoscountytexas.gov

Bid Attachments

Service Contract - Pest Control Services.pdf

Service Contract

[View Online](#)

Exhibit A - Pest Control Services.pdf

Exhibit A

[View Online](#)

Addendum #1.pdf

Addendum #1

[View Online](#)

Supplier Information

Company Name: Allstar Pest Control
Contact Name: Billy Hoyt
Address: 8899 Greenbranch Loop
Bryan, Tx 77808
Phone: 979-229-2855
Fax:
Email: allstarpestcontrolbcs@gmail.com

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Billy Hoyt
Print Name

Billy Hoyt
Signature


25-001R Pest Control Services, also known as 21-008, 23-002R, and 24-008R

Amendment# 9 Tabulation

October 1, 2024 - September 30, 2025

	Allstar Pest Control
1 Brazos County Courthouse	\$90.00
2 Tax Office	\$35.00
3 Facility Services	\$35.00
4 Health Department	\$30.00
5 Adult Probation / Annex Building	\$35.00
6 Brazos Center / Museum	\$65.00
7 Arena Hall	\$30.00
8 Agricultural Extension Building	\$30.00
9 New Agricultural Extension Building	\$45.00
10 Road & Bridge Buildings	\$30.00
11 Brazos County Detention Facility to include Gnat Control	\$240.00
12 Juvenile Justice / Detention Center	\$90.00
13 Brazos County Administration Building	\$40.00
14 Sheriff's Office Administration Building	\$30.00
15 Maxwell Building / IT Building	\$35.00
16 Exposition Center	\$95.00
17 Brazos County Storage / Anderson Street	\$25.00
18 Justice of the Peace Pct. 3	\$30.00
19 Low Risk Facility	\$35.00
20 Old MHMR Building	\$35.00
21 Election's Office / Employee Health Clinic	\$30.00
Boonville Heritage Park (Main Cabin, Courthouse, Lodge, Restrooms, & Smokehouse)	\$45.00
23 Facility Services (Hwy 21 Location)	\$30.00
24 Fleet	\$30.00
25 BISD Building	\$75.00
26 Constable/JIP Pct 1	\$35.00
27 Parking Garage at 200-298 E 27th St, Bryan, TX 77803	\$90.00
28 Bus Terminal at 200-298 E 27th St, Bryan, TX 77803	\$35.00
29 2504 Kent St	\$45.00
Boonville Heritage Park Termite Treatment (Main Cabin and three small cabins)	\$300.00
31 Facilities Services Termite Treatment Maintenance	\$495.00
32 Road & Bridge Building #2	\$35.00
TOTAL:	\$2,325.00
33 Bed Bug Spray - Per Cell (Detention Centers Only) - As needed basis	\$100.00 per Cell
34 Facilities Services Initial Termite Treatment	\$3,782.50

RECOMMEND AWARD TO: AllStar Pest Control

Approved by Commission's Court on this 10 day of JUNE, 2025 by
 holding the position of COUNTY JUDGE
WANDA J. WATSON
CO. JUDGE PRO TEM

AMENDMENT #9 TO 25-001R- PEST CONTROL SERVICES FOR BRAZOS COUNTY

THIS AMENDMENT TO 25-001R also known as **21-008, 23-002R, and 24-008R Pest Control Services for Brazos County** ("Amendment") is entered into and effective this 18 day of February, 2025 ("Effective Date") through September 30, 2025 ("Expiration Date") by and between **Brazos County** ("Customer"), and All Star Pest Control ("Provider") each of which may alternatively be referred to herein as a "Party" and collectively as the "Parties". All capitalized terms in this Amendment shall have the same meaning as in the Agreement (as defined below) unless otherwise stated herein.

RECITALS

WHEREAS, the Parties entered into that certain original contract # 21-008 ("Agreement") for purposes of Allstar Pest Control to provide of the service for Pest Control Services for Brazos County; and

WHEREAS, the Parties desire to amend the pricing as set forth in original contract # 21-008.

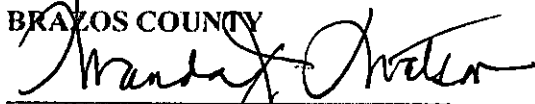
AGREEMENT

NOW THEREFORE, in consideration of the above premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree to amend the Agreement as follows:

1. Adding Regular Pest Control for 2504 Kent St, Bryan, TX 77803

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their authorized representatives as of the Effective Date. This Amendment may be executed in counterparts, all of which taken together shall constitute one instrument. Electronic or facsimile signatures are acceptable forms of execution of this Amendment and shall be binding on all Parties hereto.

BRAZOS COUNTY



Signature

DUANE PETERS

Name

COUNTY JUDGE

Title

6/10/2025

Date

All Star Pest Control



Signature

Billy Hoyt

Name

Owner

Title

5/16/2025

Date

Allstar Pest Control
TPCL: 13672
8899 Greenbranch Loop
Bryan, TX 77808
979-977-1626

ESTIMATE



Brazos County
206 North Washington Ave
Bryan, TX 77803

Service Address
Brazos County
2504 Kent Street
Bryan, TX 77802

Estimate # 5179
Estimate Date 05/13/25
Estimate Total \$45.00

Item	Cost	Quantity	Total
Regular Pest Control	\$45.00	1	\$45.00
General maintenance			

Subtotal \$45.00
Tax \$0.00
Estimate Total \$45.00



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 6/10/2025
ITEM: Approval of Renewal of Contract #25-135R Grant Writing with The Grant Lab, LLC.
TO: Commissioners Court
FROM: Summer Dubec
DATE: 06/03/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

This contract is needed to write, coordinate, research and pursue grants and is not currently a staffed position. Using Grant Lab allows the County to fill this need at a more reasonable cost than hiring a full-time position.

NOTES/EXCEPTIONS:

This contract provides grant coordination and writing services. For instance, a representative of Grant Lab attended the County and interagency meetings when the Mental Health Court program was being established. This representative was able to help in program development in light of the Office of the Governor's requirements for specialty court grants. Grant Lab then compiled all the information and data generated during these meetings to write the grant on the Governor's grant application website.

Delaying this contract will result in not having a grant writer to coordinate and write grants for the county.

The contract is fully budgeted for FY 25 in the County Auditor division and will also be requested for FY26.

ATTACHMENTS:

File Name

[Fully Executed Contract.pdf](#)

[Partially Executed Renewal.pdf](#)

Description

Original Contract

Renewal

Type

Backup Material

Backup Material

CONTRACT FOR GRANT WRITING SERVICES

This is an agreement between **Brazos County, Texas (Client)** and **The Grant Lab, L.L.C (Contractor)**.

I. Scope of Services: Contractor agrees to provide the following services for Client:

1. Develop a grant strategy and plan to identify public and private grant funding opportunities and advise client on eligibility.
2. Work specifically with Client to develop grant proposals for Brazos County.
3. Coordinate and work with appropriate staff to gather material and information necessary to complete approved grants for submission.
4. Write grant proposals, as requested, in time to meet deadlines, and prepare proposals for submission.
5. Manage and complete all necessary grant reports for any funding received.

II. Compensation: Client agrees to compensate Contractor at a flat rate of \$4,000 per month for a twelve (12) month period beginning on August 23, 2022 and extending until August 23, 2023.

1. Payments will be invoiced monthly for the term of the contract.
2. The Contractor is responsible for any costs associated with travel and phone expenditures.

III. Independent Contractor: Contractor acknowledges that services rendered under this agreement shall be performed by him as an Independent Contractor. Contractor is responsible for the payment of all federal taxes related to his fees for service.

IV. Confidentiality: Both parties agree to adhere to generally accepted confidentiality practices and to provide each other with their best efforts in fulfillment of this contract. Contractor agrees not to disclose private information about the organization and will use any information obtained from the Client for the sole purpose of completing grant applications or foundation proposals.

V. Guarantees: Contractor shall perform all services noted under (Section 11) of this contract. However, the Contractor does not imply or promise any guarantee that grant proposals will be funded. Payment is due even if Client does not submit proposal or receive a grant.

VI. **Conflict of Interest:** Contractor will immediately report any conflict of interest to Client and give full disclosure of facts pertaining to any transaction or activity related to this Agreement that may be reasonably construed as a conflict of interest.

VII. **Termination:** This contract may be terminated with 30 days written notice by Client or Contractor.

VIII. **Insurance:** Contractor shall maintain insurance coverages listed below:


Professional Liability - If Consultant shall be performing licensed professional services, Consultant shall maintain for the term of this contract, professional liability insurance for licensed professionals performing work performed for Brazos County. Coverage shall be for licensed professionals' errors and omissions.

Automobile Liability - Consultant shall maintain Automobile liability that covers owned, non-owned or hired autos during the term of this contract to cover any injury or property damages.

CONTRACTOR

The Grant Lab, L.L.C
Gentry Woodard
3117 Camelot Drive
Bryan, TX 77802

Signature:

 8/18/2022

Gentry Woodard
Contractor

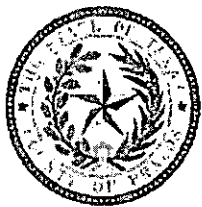
CLIENT

County of Brazos
Duane Peters
300 E. 26th Street
Bryan, TX 77803

Signature:

 8/23/22

Duane Peters
County Judge



Brazos County Purchasing Department

200 SOUTH TEXAS AVE SUITE 352 BRYAN, TX 77803
PHONE (979) 361-4290 FAX (979) 361-4293

May 9, 2025

The Grant Lab, LLC
3117 Camelot Drive
Bryan, TX 77802

Re: Renewal of Contract # 25-135R for Grant Writing for Brazos County.

Brazos County appreciates the quality work your company has provided and would like to exercise the renewal option for *Grant Writing 25-135R, Previously known as 25-002R, 24-007R, and 22-163.*

All terms, conditions, and pricing shall remain the same. This renewal term will be for one year from August 25, 2025 to August 24, 2026.

To accept the renewal option, please fill out the information and sign below. Return the signed documents by email to jloyola@brazoscountytexas.gov or fax to (979) 361-4293. Please return acceptance as soon as possible. If you have any questions, I may be reached at (979) 361-4269.

Contact Name: Gentry Woodard Title: President

E-Mail: gentry@thegrantlabllc.com Telephone: 979-324-0558

The Grant Lab, LLC

[Signature]

Authorized Signature

5/19/2025

Date

BRAZOS COUNTY

[Signature]

Duane Peters, County Judge

/ WANDA J. WATSON
Co. JUDGE PRO TEM

6/10/2025

Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 6/10/2025

ITEM: Approval of Renewal of Contract #26-003 for the Eagle Program with Texas Workforce Commission for Brazos County Constable Pct 1.

TO: Commissioners Court

FROM: Summer Dubec

DATE: 06/04/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This is a renewal for the Eagle Program provided by the Texas Workforce Commission. The Constable Pct. 1 has had this program for several years now. It aids in the apprehension of persons with warrants and in locating people with child custody papers and other civil claims. The timeline would be as soon as possible. The current contract expires on September 30, 2025 and the Commission will need 6-8 weeks to process the application. Delays that have happened in the past required the Constable to apply twice. This contract is budgeted in the Constable's operational budget.

ATTACHMENTS:

File Name

[Fully Executed - Amendment#1.pdf](#)

[Vendor Renewal.pdf](#)

Description

Original Contract

Renewal

Type

Backup Material

Backup Material

TEXAS WORKFORCE COMMISSION

INFORMATION RELEASE CONTRACT AMENDMENT

INFORMATION RELEASE					
TWC Contract Number	2924EDE006	Amendment Number	1	Effective Date	October 1, 2024
Recipient					
Name	Brazos County for the benefit of Constable Office Precinct 1				
Mailing Address	12845 FM 2154 Suite 140				
City/State/Zip	College Station, Texas 77845				
Telephone Number	(979) 965-0030				
Remarks					
This amendment is contingent on Recipient’s acceptance of and compliance with the terms and conditions of this Information Release Amendment and any referenced attachments.					
Amendment Detail					
Contract Period					
<input checked="" type="checkbox"/> The Contract Period is amended as follows: Current End Date: September 30, 2024 Amended End Date: September 30, 2025 This Contract originally began on October 1, 2023 (“Begin Date”). The original termination date was September 30, 2024 (“End Date”). The parties mutually agree by written agreement to amend the End Date to September 30, 2025. This Amendment shall be effective as of October 1, 2024. With mutual consent of the parties, this contract may be renewed for subsequent one (1) year terms but with a maximum of three (3) more renewals. The entire term of this contract must not exceed five (5) years.					
<input type="checkbox"/> There are no changes to the Contract Period pursuant to this amendment.					
General Terms and Conditions					
<input checked="" type="checkbox"/> The General Terms and Conditions are amended as follows: <ul style="list-style-type: none">• Table of Contents: Appendix 1: Prohibited Technology Letter• Table of Contents: Appendix 2: Additional Terms and Conditions• General Terms and Conditions: Section 3-Consideration: 3.1					
<input type="checkbox"/> There are no changes to the General Terms and Conditions pursuant to this amendment.					
Attachment A: Statement of Work - Project Obligations					
<input checked="" type="checkbox"/> Attachment A: Statement of Work - Project Obligations is amended as follows: <ul style="list-style-type: none">• Revised Sections: Attachment A-Section 5					
<input type="checkbox"/> There are no changes to the Statement of Work - Project Obligations pursuant to this amendment.					
Contract Amount					
<input checked="" type="checkbox"/> Contract amount is amended as follows: <ul style="list-style-type: none">• Contract amount has been increased by 1,500.00,<ul style="list-style-type: none">○ Original Contract 10/01/2023 – 09/30/2024 at..... \$1,500.00○ o A1 12-month renewal 10/01/2024 – 09/30/2025 at.....\$1,500.00○ (will be invoiced separately)					Total Amended Contract Amount \$3,000.00
<input type="checkbox"/> There are no changes to the contract amount pursuant to this amendment.					



Changes to Other than the Above Categories	
<input checked="" type="checkbox"/> Other: Attachments C, D, G and H. All changes are in bold. <ul style="list-style-type: none">• Attachment B: Section 7-Disposal – Please refer to Appendix 2, Section 3.• Attachment G: Question 15	
<input type="checkbox"/> There are no other changes to the document pursuant to this amendment.	
Signature Authority <p>The person signing this contract amendment on behalf of Recipient hereby warrants that he or she has been fully authorized by the organization to:</p> <ul style="list-style-type: none">• Execute this amendment on behalf of the organization, and• Validly and legally bind the organization to all the terms, performances, and provisions of this contract amendment.	
Amendment Approval	Amendment Acceptance
Agency: Texas Workforce Commission	Recipient: Brazos County for the benefit of Constable Precinct 1
	
8/5/2024	8/27/24
John Greytok Senior Adviser to the Executive Director	Duane Peters Brazos County Judge

TABLE OF CONTENTS

General Terms and Conditions	
Section 1	Purpose and Legal Authority
Section 2	Term, Termination, and Amendment
Section 3	Consideration
Section 4	Protecting the Confidentiality of TWC Information
Section 5	Records and Audit
Section 6	Breach of Agreement, Default, and Remedies
Section 7	Miscellaneous
Appendix 1	Prohibited Technology Letter
Appendix 2	Additional Terms and Conditions
Attachment A	Statement of Work – Project Obligations
Attachment B	Safeguards for TWC Information
Attachment C	Texas Workforce Commission User Agreement
Attachment D	Cover Sheet for Transmitting User Agreement and Training Certificate
Attachment E	<i>Intentionally omitted</i>
Attachment F	Certificate of Destruction for Contractors and Vendors
Attachment G	Quarterly Self-Assessment Report
Exhibit 1	TWC Data Exchange Request and Safeguard Plan

Notice of Term Inclusion to Comply with Law

Per the Terms and Conditions of your contract, changes in law are automatically incorporated into contracts. During the session, the legislature passed a bill to protect Texas’ sensitive information and critical infrastructure from vulnerabilities presented by the use of TikTok and other prohibited technologies on devices used to conduct state business. This notice is provided to assist you in complying with this change in the law by providing the relevant provision to supplement the Terms and Conditions of your contract.

Prohibited Technologies: Vendor represents and warrants that neither Vendor, Vendor’s employees, nor Vendor’s contractors will use personal devices for conducting state business. Vendor represents and warrants that it will prohibit its employees or contract workers from using any device to conduct state business that contains, accesses, or consists of any prohibited technology. Vendor represents and warrants that no device that contains, accesses, or consists of any prohibited technology will be in the vicinity of a device conducting state business on behalf of the Vendor.

A. Vendor shall implement a written policy banning the prohibited technology as described in this section and present a copy of said policy to TWC within thirty (30) days after Contract execution and within ten (10) days after any amendment to the Vendor’s prohibited technology policy.

B. For the purpose of this section, personal device means a device that is (1) not owned or controlled by the vendor or TWC; or (2)not used primarily for business purposes. State business means the same as in the TWC Prohibited Technologies Security

Policy:https://twc.texas.gov/files/policy_letters/attachments/29-22-ch1-att2-twc.pdf. Prohibited Technology means the software and hardware products listed on the Department of Information Resources (DIR) webpage located at:<https://dir.texas.gov/information-security/prohibited-technologies>. Vendor is responsible for periodically checking this list and remaining in compliance with additions.

Remainder of page intentionally left blank.

**INFORMATION RELEASE CONTRACT BETWEEN
TEXAS WORKFORCE COMMISSION
AND
BRAZOS COUNTY FOR THE BENEFIT OF CONSTABLE OFFICE PRECINCT 1**

**ADDITIONAL TERMS REGARDING
NON-OWNERSHIP OF AND DESTRUCTION OF TWC DATA,
PROHIBITION AGAINST ARTIFICIAL INTELLIGENCE,
PROVIDING TWC A COPY OF RESEARCH RESULTS AND
RECIPIENT’S OBLIGATIONS SURVIVE THE CONTRACT**

Section 1 – Definitions (names of documents are italicized)

- 1.1 “Additional Terms” refers to this document.
- 1.2 “TWC” refers to the Texas Workforce Commission.
- 1.3 “*RSP*” refers to the document titled “Exhibit 1, TWC Data Exchange Request and Safeguard Plan.” The *RSP* is TWC’s standard application form to obtain a contract accessing TWC Data. Recipient completed and signed the *RSP*, and it is attached to this agreement and is incorporated herein.
- 1.4 The “Limited Purpose” is defined by Recipient’s response to Item 8 in the *RSP*.
- 1.5 “Original TWC Data” means the data set(s) Recipient obtain(s) from TWC. It is data in the form and format which TWC prepared to transmit the data to Recipient. It includes any duplicates or copies of the file(s) received from TWC. It includes all data captured or downloaded from the EAGLE system.
- 1.6 “Derivative TWC Data” means any file, data base or other data set which is not the “Original TWC Data” but which was created through making changes to the Original TWC Data or using the Original TWC Data. “Derivative TWC Data” includes but is not limited to every file which contains any excerpt (no matter how small) from the Original TWC Data, as well as any changes to the sequence or layout of the Original TWC Data. Examples of Derivative TWC Data include, but are not limited to: (a) any new document or other new file which has the name of an employer or which contains any other data value copied from a single cell in the Original TWC Data; (b) any re-sorting the Original TWC Data; (c) changing the labels of column headings or the order of columns in the Original TWC Data or inserting a new column into the Original TWC Data; (d) crossmatching the Original TWC Data against another data set; or (e) using TWC data as the basis for a dashboard, whether through Power BI or similar software. Note: dashboard software makes a copy of a portion of the underlying data, even though the copy is not displayed in the dashboard itself. Note: there is no *de minimus* standard, *i.e.*, the smallest amount of TWC data, even a single data point, makes the entire file TWC Derivative Data.

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- 1.7 “TWC data” refers to any combination of “Original TWC Data” and/or “Derivative TWC Data.”
- 1.8 “CII” means Confidential Identifiable Information. Per federal law, CII is any data “which reveals the name or any identifying particular about any individual or any past or present employer or employing unit, or which could foreseeably be combined with any other publicly available information to reveal any such particulars.” 20 CFR 603.4(b). Note that confidentiality expressly extends to employers, not just individuals.
- 1.9 “Non-Attributable Data” means TWC data which has been scrubbed of all CII. Removing CII includes aggregating, deidentifying, masking or using other recognized methods which prevent third parties from deducing a person’s identity, either directly from the data retained or through combining the retained data with publicly available data. For a file or data set to qualify as Non-Attributable Data, Recipient must document (and maintain the documentation of) all the methods and steps taken to scrub all CII from that file or data set. If all CII is correctly removed, then the resulting material (the “Non-Attributable Data”) is not Derivative TWC Data. The relevant standards are found in NIST SP 800-188, *De-Identifying Government Datasets: Techniques and Governance*, published by The National Institute of Standards and Technology.
- 1.10 “Research Results” means each and every research finding, interactive dashboard, report, summary, study or other document of whatever type or name that comes, directly or indirectly, from using TWC Data. Research Results includes all items produced for academic and operational purposes, as well as all internal documents and all items intended for public release. If it contains any CII in any amount, then the entire Research Result is also Derivative TWC Data.
- 1.11 “Recipient’s Confidential Information” means any data or information, any analysis or conclusions, or any other content which in Recipient’s view should not be made public because a) the content is confidential by law, b) the content is otherwise exempt from the Texas Public Information Act, or c) some other well established legal basis for the content not to be released.

Section 2 – Recipient Temporarily Possesses TWC Data But Does Not Own It

- 2.1 **Temporary Possession.** Through this contract, TWC agrees to allow Recipient to temporarily possess a copy of TWC Data to be used exclusively for the Limited Purpose. Accessing, using or possessing TWC Data for any reason other than the Limited Purpose is a breach of this contract and a violation of federal law.
- 2.2 **No Ownership.** Recipient does not own any Original TWC Data, Derivative TWC Data, or other TWC Data. Recipient does not gain ownership of any TWC Data by using, extracting, formatting, combining, restructuring, processing or altering TWC Data in any way.
- 2.3 **Permanent Separation of Original TWC Data.** Recipient will store Original TWC Data separately from all other data which Recipient owns or possesses which does not contain TWC Data. The continuous separation of Original TWC Data is necessary to prevent comingling and to enable Recipient to effectively and thoroughly destroy all Original TWC Data when Recipient’s right of possession expires.

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2.4 Permanent Separation of Derivative TWC Data. Through making changes to or using Original TWC Data to create a file, data base or other data set, Recipient will create Derivative TWC Data. For all purposes, Derivative TWC Data will be subject to the same conditions and restrictions as Original TWC Data. In particular, Recipient will store Derivative TWC Data with its Original TWC Data (and separately from all other data which Recipient owns or possesses which does not contain TWC Data). The continuous separation of Derivative TWC Data from all non-TWC Data is necessary to prevent comingling and to enable Recipient to effectively and thoroughly destroy all Derivative TWC Data when Recipient's right of possession expires.

2.5 Recipient Owns Its Research Results Which Use Non-Attributable Data. Recipient owns its Research Results from using TWC Data and any files, data sets, or other documents which are part of the Research Results so long as the Research Results or other items contain only Non-Attributable Data. See the provisions on *No Ownership* (2.2) and the definition of *Derivative TWC Data* (1.6). In the case of any ambiguity about ownership, the No Ownership provision in 2.2 will control.

Section 3 – Destroy TWC Data Within 30 Days; Maximum 3 Year Deadline; Extensions

3.1 Destroy TWC Data Within 30 Days. Recipient must destroy all TWC Data within 30 days of the end of the Limited Purpose.

3.2 Destroy TWC Data Within 3 Years. Even if the Limited Purpose is not complete, all TWC Data must be destroyed not later than the 3rd anniversary of the date on which Recipient took possession of the TWC Data.

3.3 Documenting Destruction of TWC Data and Notifying TWC Within 10 Days. When Recipient's right of possession ends, Recipient must destroy TWC Data and document the destruction using Attachment F, *Certificate of Destruction for Contractors and Vendors*, which is attached to this contract and incorporated for all purposes. Within 10 days of destroying the data, Recipient must provide the completed Attachment F to TWC as instructed on Attachment F.

3.4 Extensions Beyond 3 Years. To continue to possess any TWC data beyond the 3rd anniversary, Recipient must get a written extension from TWC. Recipient should request the extension in writing more than 90 days before the 3rd anniversary. An extension from TWC shall be in writing and shall expressly state the new deadline for destroying that file or other portion of TWC Data. It will be in TWC's sole discretion whether to grant an extension, to determine the length of the extension (if any), to grant subsequent extensions (if any), and to place (or not place) conditions on any extension. If TWC chooses to put any terms or conditions on an extension, those must be included in the written notice granting the extension.

3.5 Exceptions and Exclusions to the Deadline. Certain users and certain types of data are excepted or excluded from the 3-year default deadline to destroy all TWC data.

3.5.1 Law Enforcement Extension. For law enforcement activities only, if an excerpt of TWC Data is stored in a criminal investigation file, the TWC Data may (without the need for a written extension from TWC) remain with the investigation or prosecution materials until that matter is resolved and closed even if that process goes beyond 3 years.

3.5.2 Courts. If handled in compliance with part 11.2 of Attachment B, *Safeguards for TWC Information*, attached to this contract, TWC Data in the possession of a court may remain with the case file (without the need for a written extension from TWC) until that matter is resolved and closed even if that process goes beyond 3 years.

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3.5.3 Non-Attributable Data. Non-Attributable Data as defined above is excluded from the requirement to be destroyed. It can be held indefinitely if it is held with the documentation showing when and how it was made Non-Attributable.

3.6 Replacing Other Terms. Paragraph 7 of Attachment B, *Safeguards for TWC Information*, attached to this contract, also addresses document destruction. Paragraph 7 is struck from the contract. Section 3 of this document, the *Additional Terms*, replaces and supersedes Paragraph 7.

Section 4 – Prohibition of Software and Processes That Retain TWC Data

4.1 Recipient must not use TWC Data and must prevent and protect against TWC Data being used, directly or indirectly, in any software or other technology of any kind which either a) retains any portion of TWC Data after using TWC Data, or b) which in using TWC Data the software or other technology is altered in any way. This obligation prohibits any use of TWC Data with artificial intelligence, machine learning, or similar software or other technology.

Section 5 – Recipient will Provide TWC a copy of Research Results

5.1 As part of the consideration for TWC to enter this contract, Recipient will provide TWC with every Research Result within 30 days of when the Research Result is provided to any other person or entity, internal or external to Recipient. If the document is posted publicly on the internet, Recipient may provide TWC a web link. If the document contains Recipient's Confidential Information, TWC will execute a reasonable non-disclosure agreement. It should be exceptionally rare that any such document would contain TWC Data (other than Non-Attributable Data), but if it does then Recipient will transfer the document to TWC in a secure manner and will get approval in advance from TWC for the method of transfer.

Section 6 – Recipient's Obligations Survive this Contract

6.1 Recipient's obligations for handling TWC data survive this contract. Even if this contract expires or is terminated, Recipient continues to owe all duties relating to confidentiality, limited use, data security, cooperation with monitoring by TWC, data destruction and other duties as provided in the contract and by federal regulation. If this contract expires or is terminated, federal regulations are an independent legal basis for Recipient's ongoing duties. Recipient's obligations are tied to its possession of the TWC data and not to the status of this contract. Recipient is presumed to continue to possess TWC data (and to continue to owe all legal duties) until Recipient provides proper documentation showing correct destruction or correct de-identification, as appropriate.

Remainder of page intentionally left blank.

Attachment A

INFORMATION RELEASE CONTRACT BETWEEN TEXAS WORKFORCE COMMISSION
AND
BRAZOS COUNTY FOR THE BENEFIT OF CONSTABLE OFFICE PRECINCT 1

STATEMENT OF WORK – PROJECT OBLIGATIONS

SECTION 1 – Project Abstract

- 1.1 Contract Purpose. The purpose of this Contract is to provide Recipient with access to confidential Agency data, to ensure that Recipient will maintain the confidentiality of the data, and to require Recipient to reimburse Agency for costs of providing access at the rates set out in this Contract.
- 1.2 Authorized Use of TWC Information. Subject to the security and confidentiality provisions of this Contract, Recipient is authorized to use TWC Information, as defined in Attachment B, item 1, solely for the Limited Purpose(s) listed in the Request and Safeguard Plan and associated correspondence which is incorporated into this Contract and marked as Exhibit 1. Recipient warrants that all statements and information in Exhibit 1, Request and Safeguard Plan and associated correspondence true and correct to the best of my knowledge and understands that their organization is bound by the representations in Exhibit 1. Any other use of TWC Information by Recipient is a breach of this Contract.
- 1.3 References. Section references are to sections of this Attachment A unless otherwise specified.

SECTION 2 – Obligations of Agency

- 2.1 Description of TWC Information Disclosed and Method of Access. Agency agrees to provide access to the TWC information requested and via the method as described in Exhibit 1.
- 2.2 Availability. Online access will routinely be available Monday through Friday, 8:00 a.m. to 5:00 p.m. Central Time, excluding State holidays, although Agency does not guarantee access during these periods. Agency may terminate or limit access without notice based on business necessity or in the event of an emergency.
- 2.3 Method of transfer. Agency will transfer TWC Information to Recipient only as specified in the Request and Safeguard Plan or by other methods approved in writing in advance by Agency Chief Information Security Officer or his/her designee.

SECTION 3 – Obligations of Recipient

- 3.1 Online Access.

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- 3.1.1 Direct Oversight of Users. Recipient shall ensure that all individuals with online access through user TWC system log-in accounts (“Users,”) are direct Recipient employees.
- 3.1.2 Annual Fee and Payment. Recipient shall pay Agency the annual subscription fee applicable to the access identified in Exhibit 1, Request and Safeguard Plan. The annual subscription fee covers the twelve (12) month period that begins on the Begin Date. Payment of the annual subscription fee is due within thirty (30) calendar days of Recipient’s execution of this Contract. The annual subscription fee is nonrefundable and will not be prorated in case of early termination of this Contract or suspension of services. If access identified in the Request and Safeguard Plan in Exhibit 1 is for multiple years, the Recipient shall pay Agency the annual subscription fee for each subsequent contract year within thirty (30) calendar days of the beginning of each contract year. If the contracting entity is a city or county, also known as a “local entity”, Recipient shall send payment to Texas Workforce Commission, Revenue and Trust Management, P.O. Box 322, Austin, TX 78767-0322.
- 3.1.3 User Documents. All prospective online Users must execute a Texas Workforce Commission User Agreement (“User Agreement”), Attachment C, and complete online TWC Cybersecurity Awareness Training (“Security Training”).
- 3.1.4 User Document Submission and Maintenance. Before Agency EAGLE Administration will invite a prospective User, Agency EAGLE Administration must receive from Recipient Contact Person (designated in Exhibit 1, Request and Safeguard Plan) a copy of the completed Texas Workforce Commission User Agreement (“User Agreement”), Attachment C and the Security Training certificate with a completed Transmittal Cover Sheet (“Cover Sheet”), Attachment D. Agency may deny access to any prospective User on security grounds. Recipient must maintain on file all original Training Certificates and User Agreements, which are subject to on-site and desk review audits.
- 3.1.5 Annual User Renewal. For multi-year, extended, and new contracts continuing, extending, or replacing a prior contract with online access, each year, on the first day of the month following the anniversary of the Begin Date the Recipient Contact Person shall provide new User Agreements and the Security Training certificate. The User Agreements and Security Training certificates shall be submitted with a completed Cover Sheet no earlier than 30 days before the first day following the anniversary of the Begin Date. The User Agreements and Training Certificates shall be executed and dated no more than thirty (30) calendar days before submission. Failure by Recipient Contact Person to timely provide annual User Agreements, shall result in Agency terminating User access.
- 3.1.6 Notice of User Employment Change. Recipient Contact Person shall notify Agency EAGLE Administration within three (3) calendar days of a User’s termination, resignation, or reassignment into a position not requiring access to TWC Information, so that the User’s password can be immediately revoked. Failure to provide such notice is a breach of this Contract and may result in immediate suspension of all online access, termination of this Contract, and other penalties provided by law and this Contract.
- 3.1.7 Monthly Review. For contracts with over twenty-five (25 users), Recipient Contact Person shall review the list of current Users monthly to ensure that the Users have not left employment or changed job duties or otherwise no longer need access. Recipient shall document their process for comparing the current users list with the list of employees needing access. The

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documentation of the review process should be maintained on file for review by Agency upon request.

3.1.8 Notice of Suspected Violations. Recipient shall notify Agency of any suspected or confirmed User violation of the confidentiality and security provisions within twenty-four (24) hours of discovery and shall take appropriate corrective action.

3.1.9 Changes to TWC Information Prohibited. Users shall not change or update any TWC Information contained in Agency's computer stored files. Users shall not use any automated system or software to make multiple queries of Agency's computer stored files.

3.1.10 Instructions. Recipient shall be solely responsible for disseminating to Users any instructions provided by Agency regarding navigation of online access to TWC Information.

3.2 Offline Access. If Offline access is selected in Exhibit 1, Request and Safeguard Plan, the provisions of this section apply.

3.2.1 Offline Request Submission. For matches of wage records to SSNs, unemployment compensation claim benefit data to SSNs, or employer tax records to EIDs or FEINs, to be performed by Agency staff, Recipient shall submit a completed *Request for Texas Workforce Commission Records*, Attachment E, with the file of SSNs, EIDs, or FEINs to be matched. Recipient shall submit the file electronically in compliance with the Information Technology Department contract listed on Exhibit 1, Request and Safeguard Plan. Agency shall not be responsible for the confidentiality of any information submitted by Recipient.

3.2.2 Offline Rates. Rates for Offline requests are calculated on a per-request basis as specified in Exhibit 1, Request and Safeguard Plan.

3.2.3 Payment. Recipient's payment is due within thirty (30) calendar days of receipt of invoice for information requested Offline.

3.2.4. Tracking of Offline Access. Each quarter, the Recipient shall submit to the Agency Point of Contact a list of the data requests made and data received during the prior quarter including information necessary for identifying each transfer of data, whether a match against Recipient data, a scheduled transfer, or a transfer upon request. The quarterly filing dates are January 15, April 15, July 15, and October 15.

3.3 Additional Requirements.

3.3.1 Security Safeguards. Recipient shall establish, maintain, and comply with security safeguards and procedures to protect the confidentiality of all TWC Information. Recipient shall comply with the requirements in *Safeguards for TWC Information*, Attachment B. Failure to comply with any requirement of Attachment B is a breach of this Contract.

3.3.2 Suspension. Agency may suspend all services without notice if Agency suspects a violation of the security safeguard provisions in Attachment B. Services will remain suspended until Agency has fully investigated any suspected security violations and is satisfied that resumption of services will not result in security breaches. In the event of an extended suspension of services, Agency will notify Recipient as soon as possible.

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- 3.3.3 Enduring Obligation. Termination or expiration of this Contract will not end Recipient's responsibility to protect the confidentiality of TWC Information remaining in Recipient's possession, under Recipient's control, or held by a third party subject to contract or agreement with Recipient.
- 3.3.4 Audit. Recipient's security safeguards and procedures, as well as Recipient's access to and use of TWC Information, are subject to monitoring, evaluation, and audit by Agency.
- 3.3.5 Inspections. Recipient shall cooperate fully with any on-site inspections and monitoring activities of Agency. So that Agency may audit Recipient's compliance with the requirements of state and federal law and this Contract, Recipient shall permit Agency access to all sites containing TWC Information (including sites where data is maintained electronically), and to all workplaces used by personnel who have access to TWC Information.
- 3.3.6 Self-Assessment Report. Recipient shall submit to Agency a fully executed *Quarterly Self-Assessment Report*, Attachment G, on the next-occurring quarterly filing date after the Begin Date, and on each quarterly filing date for as long as this Contract is in effect. The quarterly filing dates are January 15, April 15, July 15, and October 15. Each report must be completed after the end of the prior calendar quarter and must have been signed within fifteen (15) days preceding submission. Failure by Recipient to submit to Agency a timely Quarterly Self-Assessment Report may result in the following consequences: the first instance of a late Quarterly Self-Assessment Report shall result in a late notice being issued by TWC. A failure by Recipient to timely respond to the first late notice by the time specified in the notice or Recipient receiving a second late notice, may result in TWC terminating the Contract for cause.
- 3.3.7 Identity Theft Protection. In case of unauthorized disclosure of TWC Information by Recipient, Recipient shall purchase identity theft protection service for all individuals whose information was disclosed without authorization. The protection service shall cover each individual for a two-year period and must include, at a minimum, automatic fraud alerts to the individual.
- 3.3.8 Significant Change. Recipient agrees to notify Agency in writing within ten (10) calendar days of any significant change affecting Recipient and Recipient's identity, including but not limited to changes in its ownership or control, name, governing board membership, authority of governing board, officeholders, or vendor identification number.
- 3.3.9 Computer Resources. Recipient shall provide and maintain its own computer hardware and software to accomplish the necessary computer communications linkages with Agency.
- 3.3.10 Data Source. Agency does not warrant or guarantee the accuracy of TWC Information. TWC Information includes data provided to Agency by third parties, including employers and employees.

SECTION 4 – Contact Persons

- 4.1 Designation. The Parties designate the primary liaisons as specified in Exhibit 1. Request and Safeguard Plan.

Agency Contact Person

Information Release Contract Attachments– March 2024
TWC Contract Number: 2924EDE006 – BRAZOS COUNTY
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TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

Contract Management Team
External Data Exchange Contracts (EDE)
Procurement and Contract Services Department
Texas Workforce Commission
1117 Trinity Street, Room 342T
Austin, TX 78701

Phone: (737) 400-5482
Fax: (512) 936-0219
Email: DEContracts@twc.texas.gov

- 4.2 Notice. Any notice required under this Contract must be given to the Recipient's Contact Person specified in Exhibit 1. Request and Safeguard Plan or the Agency Contract Person.
- 4.3 Notice to Alternate. If Recipient designates an alternate Contact Person in Exhibit 1, Request and Safeguard Plan, written notification by Agency to one (1) of the Recipient Contact Persons will satisfy any notification requirement of this Contract.
- 4.4 Change. Recipient may request a change in Recipient Contact Person by submitting to Agency Contact Person a written request on organizational letterhead signed by the person who signed this Contract on behalf of Recipient, or by a successor with authority to bind Recipient contractually. The request must include the TWC Contract Number, the name of the person being replaced, and the name of the new Recipient Contact Person, with job title, work address, phone number, and email address. No change in Recipient Contact Person is effective until acknowledged in writing by Agency.
- 4.5 Communications. Recipient shall include the TWC Contract Number in all communications with Agency.

SECTION 5 – Parties Option for Extension and Effect on Other Contracts

The Parties agree that this Contract supersedes and replaces all prior contracts, if any, between them for information release or data sharing as specified in Exhibit 1. Request and Safeguard Plan.

In the event contract renewal negotiations are not completed prior to the contract expiration date, both parties agree that services shall be provided by the Agency and accepted by Recipient, subject to all original terms and conditions of the contract, for a period not to exceed ninety (90) days following the original contract expiration date. During the holdover extension period, costs shall remain at the rate in effect immediately prior to expiration of the original contract period and all other terms and conditions shall remain in effect.

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SAFEGUARDS FOR TWC INFORMATION

1. "Recipient" in this Contract shall maintain sufficient safeguards over all TWC Information to prevent unauthorized access to or disclosure of TWC Information:

"TWC Information" means records maintained by Agency (TWC), and records obtained by Recipient from Agency under this Contract, including (1) records and data compilations provided electronically, on paper, or via online access or e-mail, (2) records and data compilations that Recipient has converted into another format or medium (such as handwritten or electronic notes), and (3) records and data compilations incorporated in any manner into Recipient's records, files, or data compilations.
2. Monitoring. Recipient shall monitor its Users' access to and use of TWC Information and shall ensure that TWC Information is used only for the following "Limited Purpose" as set forth in Exhibit 1, Request and Safeguard Plan. Recipient shall also ensure that TWC Information is used only for purposes authorized by law and in compliance with all other provisions of this Contract.
3. Storage. Recipient shall store TWC Information in a place physically secure from access by unauthorized persons.
4. Protection. Recipient shall store and process TWC Information, including that maintained in electronic format, such as magnetic tapes or discs, in such a way that unauthorized persons cannot obtain TWC Information by any means.
5. Access. Recipient shall undertake precautions to ensure that only authorized personnel are given access to TWC Information stored in computer systems.
6. Instruction. Recipient shall instruct all personnel having access to TWC Information about all confidentiality requirements including the requirements of 20 C.F.R. Part 603 as well as the sanctions specified in this Contract and under state and federal law for unauthorized disclosure of TWC Information. Recipient acknowledges that all personnel who will have access to TWC Information have been instructed as required.
7. Disposal. **Please refer to Appendix 2, Section 3.**
8. System. Recipient shall establish and maintain a system sufficient to allow an audit of compliance with the requirements of this Attachment B and the other provisions of this Contract.
9. No Disclosure or Release. Recipient shall not disclose or release any TWC Information other than as permitted in this Contract, without prior written consent of Agency.
10. Unauthorized Disclosure. It is a breach of this Contract to disclose TWC Information orally, electronically, in written or printed form, or in any other manner without the prior written consent of Agency:
 - 10.1 to any contract employee of Recipient or any individual not employed by Recipient;
 - 10.2 to another government entity, including a law enforcement entity;
 - 10.3 to Recipient employees who do not have a need to use TWC Information for the Limited Purpose.
11. Authorized Disclosure. TWC Information may only be disclosed:
 - 11.1 to employees under the direct hiring-and-firing control of Recipient who have a need to use the TWC Information for the Limited Purpose(s); and

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- 11.2 in a criminal judicial proceeding if the TWC Information is introduced in court as a sealed record with access limited to the prosecutor, defendant, judge, and jury.
12. Security Violation. Recipient shall monitor access of Users and shall notify Agency within twenty-four (24) hours if a security violation of this Contract is detected, or if Recipient suspects that the security or integrity of TWC Information has or may have been compromised in any way.
13. Format. TWC Information is subject to the requirements of this Contract even if the TWC Information is converted by Recipient into another format or medium, or incorporated in any manner into Recipient's records, files, or data compilations.
14. Access Limited. Recipient shall limit access to TWC Information to its employees who need access to achieve the Limited Purpose.
15. Mobile Device and Removal. Recipient shall not place TWC Information on mobile, remote, or portable storage devices, or remove storage media from Recipient's facility, without the prior written authorization of Agency.
16. Public Information Act. Under Texas Labor Code § 301.085, TWC Information is not "public information" for purposes of the Public Information Act, Texas Government Code, Chapter 552. Recipient shall not release any TWC Information in response to a request made under the Public Information Act or under any other law, regulation, or ordinance addressing public access to government records.
17. Subpoena. Recipient shall notify Agency within twenty-four (24) hours of the receipt of any subpoena, other judicial request, or request for appearance for testimony upon any matter concerning TWC Information. Federal regulations dictate the handling of subpoenas for TWC Information. Recipient shall comply with the requirements of 20 C.F.R. § 603.7 in responding to any subpoena, other judicial request, or request for appearance for testimony upon any matter concerning TWC Information.
18. Federal Regulation. Recipient shall comply with all requirements of *Safeguards for TWC Information as required by 20 CFR Part 603 and* this Contract relating to safeguarding TWC Information and ensuring its confidentiality.
19. Unauthorized Lookup. A User shall not access TWC Information listed under the User's SSN or the SSN of a co-worker, family member, or friend.
20. Screening – Online Users. Recipient shall screen potential Users and seek online access only for employees that Recipient has determined pose no threat to the security of TWC Information.
21. Screening – All Handlers. Recipient shall permit access to TWC Information only to employees that Recipient has determined pose no threat to the security of TWC Information.
22. Internet. Recipient shall not transmit any TWC Information over the Internet unless it is encrypted using at least 256-bit AES encryption and the current FIPS 140 series encryption standards.
23. Screen Dump. Recipient's security guidelines shall ensure that any screen dump or other extraction of TWC Information will be protected from unauthorized use or disclosure.
24. No Transfer. Recipient shall not transfer the authority or ability to access or maintain TWC Information under this Contract to any other person or entity.

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Certificate Of Completion

Envelope Id: 1E7EEB9DA7DC4ED2AC0254BC840004AA		Status: Completed
Subject: Please Docusign: Brazos County fbo Constable PCT 1_2924EDE006_AMD 1		
docSeqId:		
docType:		
Source Envelope:		
Document Pages: 17	Signatures: 1	Envelope Originator:
Certificate Pages: 1	Initials: 0	Elizabeth Gonzales
AutoNav: Enabled		101 E. 15th Street, Room 0154-B
Envelopeld Stamping: Enabled		Austin, TX 78778
Time Zone: (UTC-06:00) Central Time (US & Canada)		elizabeth.gonzales@twc.texas.gov
		IP Address: 99.156.89.246

Record Tracking

Status: Original	Holder: Elizabeth Gonzales	Location: DocuSign
8/5/2024 1:07:00 PM	elizabeth.gonzales@twc.texas.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Texas Workforce Commission- Production Account	Location: DocuSign

Signer Events

Signature	Timestamp
John Greytok	Sent: 8/5/2024 1:08:18 PM
john.greytok@twc.texas.gov	Viewed: 8/5/2024 4:29:28 PM
Senior Adviser to the Executive Director	Signed: 8/5/2024 4:31:00 PM
Texas Workforce Commission	
Security Level: Email, Account Authentication (None)	
Signature Adoption: Pre-selected Style	
Using IP Address: 204.64.228.9	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Editor Delivery Events

Agent Delivery Events

Intermediary Delivery Events

Certified Delivery Events

Carbon Copy Events

Witness Events

Notary Events

Envelope Summary Events

Status	Timestamps
Envelope Sent	8/5/2024 1:08:18 PM
Certified Delivered	8/5/2024 4:29:28 PM
Signing Complete	8/5/2024 4:31:00 PM
Completed	8/5/2024 4:31:00 PM

Payment Events

Exhibit 1. TWC Data Exchange Request and Safeguard Plan

All statements and information on this form and associated correspondence relating to the Request and Security Plan (RSP) are incorporated by reference into the data exchange Contract with TWC as Exhibit 1.

Recipient agrees to provide written notice to TWC of any changes to the responses contained in this RSP during the Contract term immediately but no later than three (3) calendar days from the date of change. Email changes to DEcontracts@twc.texas.gov. After review and approval by TWC, the notice of changes shall be incorporated by reference into the Contract under Exhibit 1. **Any changes to the responses requested by Recipient and accepted by TWC in this Exhibit 1 shall amend the corresponding information in the GTC and A-H.**

This document is confidential under Texas Government Code regarding infrastructure security and shall be redacted from release in response to a request for information or documents. Contact TWC upon such a request.

CONTRACTOR INFORMATION		Please answer each question. Do not leave any unanswered.
1.	Legal name of requesting governmental entity/Responsible Financial Party	
2.	Entity Tax ID#	
3.	Street Address – Line 1	
4.	Street Address – Line 2	
5.	City, State, Zip	
6.	New request or renewal of an existing contract?	<input type="checkbox"/> New request <input type="checkbox"/> Extension of existing agreement Previous/Current Contract #: _____ <input type="checkbox"/> There are other contracts between TWC, and the party not affected by this Contract, which are as follows:
7.	Type of entity and authority to contract	<input type="checkbox"/> Texas Local Government Code, Chapter 791, Interlocal Cooperation Act (e.g., cities, counties) <input type="checkbox"/> Texas Government Code, Chapter 771, Interagency Cooperation Act (e.g., state agency) <input type="checkbox"/> Federal Agency Authority <input type="checkbox"/> If state agency, please specify authority
8.	Legal Purpose(s) for requesting information (Check all that apply)	<input type="checkbox"/> to assist in criminal investigations <input type="checkbox"/> to assist in locating defendants, witnesses, and fugitives in criminal cases <input type="checkbox"/> to assist in locating persons with outstanding warrants <input type="checkbox"/> to assist in locating probation absconders <input type="checkbox"/> to assist in determining eligibility for public assistance/services <input type="checkbox"/> other: please specify: (language will be inserted into contract)
9.	Requested length of contract term	<input type="checkbox"/> 1 year <input type="checkbox"/> 2 years <input type="checkbox"/> 3 years <input type="checkbox"/> 4 years <input type="checkbox"/> 5 years (Renewal Option up to a total of 5 years combined)
10.	Requested start date	<input type="checkbox"/> For federal entities only: to correspond with start of fiscal year starting:

DATA REQUESTED		Please answer each question. Do not leave any unanswered.
11.	Information requested (Check the data being requested)	<input type="checkbox"/> Wage Records (WR): <u>Wage Detail Inquiry:</u> View wage information for an individual. <u>Coworker Search:</u> View wages reported by an employer. <input type="checkbox"/> UI Benefits and Claimant Info (UI): <u>Personal Information:</u> View demographic information for an individual. <u>Claims:</u> View unemployment insurance claim information. <u>Payments:</u> View unemployment insurance payment info. <u>Employer Search:</u> Search employers by name or address. <input type="checkbox"/> Employer Records (ER) <u>Employer Master File:</u> Search Employer Master File and view state unemployment tax information.
12.	Method of receiving data	<input type="checkbox"/> Online access: Contractor access for lookup by SSN through a password-protected log-in account. Number of individuals needing access accounts: <input type="checkbox"/> 1-10 (The subscription rate is \$1,500 per year.) <input type="checkbox"/> 11-25 (The subscription rate is \$2,000 per year.) <input type="checkbox"/> 26-50 (The subscription rate is \$3,500 per year.) * <input type="checkbox"/> Specify other quantity * Please confirm that the number of Users given access is and will be limited to the minimum number necessary to accomplish the Limited Purpose(s). <input type="checkbox"/> Yes <input type="checkbox"/> No Online Access for Over 25 User Accounts: *If the request is for more than 25 user accounts, please indicate the reason the volume of access accounts is necessary (check all that apply): There is/are: <input type="checkbox"/> a high volume of daily/weekly inquiries require the requested volume of use accounts <input type="checkbox"/> other reason(s) for the volume of access accounts: _____ _____ <input type="checkbox"/> Offline access: Offline Method of Transfer and Frequency: (Check applicable options) <input type="checkbox"/> Ongoing: Scheduled computer matching against file of SSNs or tax account numbers submitted by Requestor periodically. Frequency of ongoing scheduled requests: <input type="checkbox"/> Nightly <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually <input type="checkbox"/> Other – specify: <input type="checkbox"/> Non-scheduled - Upon Request: Ad hoc request for non-scheduled matches or data files.

☐ One-time request for large quantity of records.

☐ One-time request for one or a few records (less than 100 matches of SSNS or <5 TWC Employer ID or FEIN).

Submit request to open.records@twc.texas.gov or fax request to 512-463-2990 or the open records portal at [https://twc.govqa.us/WEBAPP/rs/\(S\(rqibfuq2yv4rbi2wrzlu c3se\)\)/supporthome.aspx](https://twc.govqa.us/WEBAPP/rs/(S(rqibfuq2yv4rbi2wrzlu c3se))/supporthome.aspx).

Specify the particular data elements for the information requested in question 11. E.g., name, address, wage benefit amount, employer name, telephone number, etc.

1. If other specific data elements are requested, provide a data format.

Offline Data Elements Requested:

Data elements to be submitted to TWC for the resulting matched data:

☐ SSN – Social Security Number

Data available from TWC available for SSN matches from the UI Wage Records:

Name: last, first, middle initial

NAICS

Quarter Wages were earned

Quarterly Wages

Employer Name

Employer Address

Employer Zip

Employer contract

Employer Telephone

Employer Tax Account Number

Instructions for submitting SSN-UI Wage Record Match Requests:

Filename and format will be provided by and coordinated with the TWC developer upon receipt of Attachment E. REQUEST FOR TEXAS WORKFORCE COMMISSION RECORDS

File transmission shall be protected using TWC Secure FTP and encrypted using at least 256-bit encryption.

☐ TWC Employer ID Number (EIN)

Data available from TWC available for EIN matches from the Employer Tax Master File:

Name: last, first, middle initial

		<p>Social Security Number Quarterly Wages Employer Name Employer Address Employer Zip Employer contact Employer Telephone Employer Tax Account Number</p> <p>Instructions for submitting Texas EIDs or FEINs: (follow the same pattern as for SSNs):</p> <p>Format sample: 123456789 Send seed file via secure file transfer to Agency's secure portal, currently GoAnywhere – https://mft.twc.state.tx.us/webclient/Login.xhtml (prior account establishment required)</p> <p><input type="checkbox"/> Federal Employer ID Number (FEIN) Same as Texas Employer ID information</p> <p>Volume/quantity of offline records requested per submission and associated rates: Estimated number of individuals in which sensitive personally identifiable information requested at any one time:</p> <p><input type="checkbox"/> 1-999: \$250 <input type="checkbox"/> 1,000 – 14,999: \$300 <input type="checkbox"/> 15,000 – 19,999: \$375 <input type="checkbox"/> 20,000 – 24,999: \$500 <input type="checkbox"/> 25,000 -Above: \$1,000</p> <p>Hourly rate for programming of a new request or modification of an existing job: \$48.81.</p> <p>De-identification: If submitting SSNs to TWC, also include a unique identifier. For enhanced security, the return file will not include SSNs but instead will include only the unique identifier where feasible.</p>
SAFEGUARD REQUIREMENTS		Please answer each question. Do not leave any unanswered.
13.	How will data be viewed? Select one of the three options.	1) <input type="checkbox"/> We will ONLY view screen information. (Respond to #14-19, check "N/A" to #20 and #21.) 2) <input type="checkbox"/> We will use electronic copies of screen prints (PDF), or <input type="checkbox"/> We will transfer data into an electronic record. (Respond to #14-20, check "N/A" to #21.) 3) <input type="checkbox"/> We will use paper copies of screen prints, or <input type="checkbox"/> We will transfer information into paper records format. (Respond to #14-19 and #21, check "N/A" to #20)

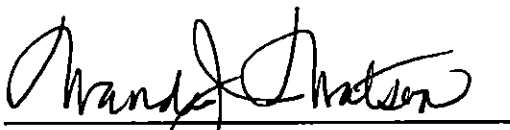
14.	Will non-employees be provided access to the data? Express written contract language authorizing data exchange with non-employees is required for re-distribution of information accessed.	<input type="checkbox"/> Only direct employees will be provided access. <input type="checkbox"/> Persons who are not employees may/will be provided access. Please specify those that apply: <input type="checkbox"/> Data Center Operators <input type="checkbox"/> Other Governmental Contractors: Please specify:
15.	Will the data you are requesting be disclosed to any other entity? Express written contract language authorizing data exchange with non-employees is required for re-distribution of information accessed.	<input type="checkbox"/> Yes - Specify: <input type="checkbox"/> No
16.	What access control methods will you use for access to the TWC information?	<input type="checkbox"/> Texas State Requirements under Title 1, Part 10, TAC Sec. 202, or comparable standards <input type="checkbox"/> National Institute of Secure Technology (NIST) or comparable standards <input type="checkbox"/> IRS Publication 1075 or comparable standards
17.	How does your organization assess your security posture? How frequently are these assessments conducted?	<input type="checkbox"/> Vulnerability testing Frequency: <input type="checkbox"/> Penetration testing Frequency: <input type="checkbox"/> Audits Frequency: <input type="checkbox"/> Other – Please specify: Frequency:
18.0	Are background checks performed on employees who will access information?	<input type="checkbox"/> Yes, background checks are performed (go to 18.1). <input type="checkbox"/> No, background checks are not performed If No background checks are performed, state what type of records checks are being performed:
18.1	When are background checks performed?	<input type="checkbox"/> Pre-employment <input type="checkbox"/> Periodic checks during employment <input type="checkbox"/> N/A
19.	How will you have an auditable trail?	<input type="checkbox"/> I will keep a worksheet that includes at a minimum, the person making the inquiry, the reason for the inquiry, identifying information regarding the case or claim for which the inquiry was made, and the date the inquiry was made. <input type="checkbox"/> Other, If Other specify:
20.	How will you encrypt the data at rest? (Ex: Once transferred to a database or other electronic system)	<input type="checkbox"/> Please specify: <input type="checkbox"/> N/A – We do not keep data at rest.
21.	When will data destruction occur?	<input type="checkbox"/> Consistent with Texas State Libraries and Archives Commission (state records retention laws) <input type="checkbox"/> Consistent with other standards: Please specify: <input type="checkbox"/> N/A - We do not retain data.
	CONTACTS	
22.	Compliance Liaison (the individual with the authority to correct any contract related issues raised by TWC)	

23.	Compliance Liaison Title	
24.	Compliance Liaison Phone	
25.	Compliance Liaison Email	
26.	Compliance Liaison Address	If different from Point of Contact
27.	Point of Contact Name (for daily matters)	
28.	Point of Contact Title	
29.	Point of Contact Phone	
30.	Point of Contact E-mail	
31.	Point of Contact Address	
32.	Alternate Point of Contact Name and Title	
33.	Alternate Point of Contact Phone	
34.	Alternate Point of Contact E-mail	
35.	Alternate Point of Contact Address	If different from Point of Contact
36.	Signatory Name	
37.	Signatory Title	
38.	Signatory Phone Number	
39.	Signatory E-mail	
40.	Signatory Address	If different from Point of Contact
41.	Data Technology Contact Name	
42.	Data Technology Contact Phone	
43.	Data Technology Contact E-mail	
44.	Invoice Recipient Name	
45.	Invoice Recipient Phone Number	
46.	Invoice Recipient Title	
47.	Invoice Recipient E-mail	
48.	Invoice Recipient Address	If different from Point of Contact

All statements and information on this form and associated correspondence relating to the Request and Safeguard Plan are incorporated by reference into the data exchange Contract with TWC as Exhibit 1. The original Exhibit 1 and contract must be signed by the Contract Signatory.
The person signing is authorized by Recipient to bind their organization to the terms of the contract.

Designation For Subsequent Submissions:

☐ By checking here, the contract signatory approves the Recipient Point of Contact as their designee for submission of subsequent updates to the Request for Safeguard Plan and requests for renewals for purposes of extending the duration and associated amount.


 Contract Signatory or designee

6/10/25
 Date

DWANE PETERS / COUNTY JUDGE
 Printed Name/Title / WANDA J. WATSON
 Co. Judge Pro Tem

For questions on how to complete this request form, contact DEContracts@twc.texas.com



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

6/10/2025

ITEM:

Overpayments

- a. Veronica Orozco - \$44.19
- b. Roberto Hernandez Pacheco - \$33.12

TO:

Commissioners Court

DATE:

06/04/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

Overpayments or Erroneous Payments (Tax Code Section 31.11)

If a taxpayer applies for a refund, the collector must determine whether the payment was erroneous or excessive. If the collector determines the payment was erroneous or excessive and the auditor agrees, the collector refunds the payment from available current tax collections or from funds appropriated for making refunds.

Governing Body Approval (Tax Code Section 31.11(a)(1) and (a)(2))

Certain refunds require approval from the taxing unit's governing body. If a collector collects taxes for a single taxing unit, refunds exceeding \$500 must receive approval from the taxing unit's governing body. If a collector collects taxes for more than one taxing unit, refunds exceeding \$2,500 must receive approval from the taxing unit's governing body.

As general practice the County Auditor has chosen to present all tax refunds to the Commissioner's Court, even those that do not require approval from the Court.

NOTES/EXCEPTIONS:

ATTACHMENTS:

File Name

[CC Refunds 06032025_\(002\).pdf](#)

Description

Tax Refund Applications

Type

Backup Material

Melissa Leonard, PCAC
Brazos County Tax Assessor/Collector
4151 County Park Ct
Bryan TX 77802
979-775-9930
979-775-9938 Fax

REFUNDS PENDING 06/03/2025

REQUESTOR	VERONICA OROZCO
ADDRESS	1413 ROCHESTER ST BRYAN TX 77803
OWNER NAME	VALENTINE URRUTIA
PROP ID #	110482
REFUND AMOUNT	\$ 44.19

REQUESTOR	ROBERTO HERNANDEZ PACHECO
ADDRESS	2828 W HWY 21 # 32 BRYAN TX 77803
OWNER NAME	ROBERTO HERNANDEZ PACHECO
PROP ID#	105427
REFUND AMOUNT	\$ 33.12

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

URRUTIA VALENTINE W

2600 SHENANDOAH DR

COLLEGE STATION TX 77845-5104

PROPERTY DESCRIPTION

Legal: MOBILE HOME SERIAL # SV403217, LABEL # RAD1016207, BROADWAY, BK-2, LT-14

Address: 1413 ROCHESTER ST ,

Account # 110482

TAX PAYMENT INFORMATION

Name of Taxing Unit

Tax Year of Refund

Payment Date

Amount Paid

Refund Amount Requested

ZREFUND

2024

10/21/2024

\$266.06

\$44.19

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

OROZCO VERONICA

1413 ROCHESTER ST

BRYAN, TX 77803

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Signature

Phone #

Date

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

Authorized Officer Signature

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

10/23/2024 02:30PM

** DUPLICATE **

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number	
3367939	
Date Posted	10/21/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$266.06

PAID BY:

OROZCO VERONICA
909 W WM J BRYAN PKWY
BRYAN, TX 77803-2420

Property ID	Geo	Legal Acres	Owner Name and Address
110482	702019-0000-0349	0.0000	URRUTIA VALENTINE W 2600 SHENANDOAH DR COLLEGE STATION, TX 77845-5104
Legal Description			
MOBILE HOME SERIAL # SV403217, LABEL # RAD1016207, BROADWAY, BK-2, LT-14			
Situs	DBA Name		
1413 ROCHESTER ST			

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	149908	N	44.19	0.00	0.00	0.00	0.00	44.19
BRAZOS COUNTY	2024	0.41970	11,146	136526	N	46.78	0.00	0.00	0.00	0.00	46.78
CITY OF BRYAN	2024	0.62400	11,146	136526	N	69.55	0.00	0.00	0.00	0.00	69.55
BRYAN ISD	2024	0.94690	11,146	136526	N	105.54	0.00	0.00	0.00	0.00	105.54
											266.06

Balance Due As Of 10/21/2024: -44.19

Tender	Details	Description	Amount
Check	REPOST	ESCROW	266.06
			266.06

Operator	Batch	Total Paid
Iemerson	63438 (2024_MH Escrow_10212024)	266.06

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

PACHECO ROBERTO HERNANDEZ

2828 W HIGHWAY 21

TRLR 32

BRYAN TX 77803-1281

PROPERTY DESCRIPTION

Legal: BRYAN COUNTRY VILLAGE, SPACE 32, SER# AH01999274, HUD# PFS0573803

Address: 2828 W SH-21 32,

Account # 105427

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	10/21/2024	\$260.64	\$33.12

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

PACHECO ROBERTO HERNANDEZ

2828 W HIGHWAY 21

TRLR 32

BRYAN TX 77803-1281

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Signature

Phone #

Date

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

Authorized Officer Signature

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

10/23/2024 12:46PM

** DUPLICATE **

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number	
3367924	
Date Posted	10/21/2024
Payment Type	P
Payment Code	Over/Refund
Total Paid	\$260.64

PAID BY:

PACHECO ROBERTO HERNANDEZ
2828 W HIGHWAY 21
TRLR 32
BRYAN, TX 77803-1281

Property ID	Geo	Legal Acres	Owner Name and Address	
105427	702019-0000-0622	0.0000	SANTOS IRVIN JOEL SANCHEZ & LEZMA MARESSA FERRUFINO URBINA 2828 W HIGHWAY 21 TRLR 32 BRYAN, TX 77803-1281	
Legal Description				
BRYAN COUNTRY VILLAGE, SPACE 32, SER# AH01999274, HUD# PFS0573803				
Situs	DBA Name			
2828 W SH-21 32				

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	149908	N	33.12	0.00	0.00	0.00	0.00	33.12
BRAZOS COUNTY	2024	0.41970	11,430	117848	N	47.97	0.00	0.00	0.00	0.00	47.97
CITY OF BRYAN	2024	0.62400	11,430	117848	N	71.32	0.00	0.00	0.00	0.00	71.32
BRYAN ISD	2024	0.94690	11,430	117848	N	108.23	0.00	0.00	0.00	0.00	108.23
											260.64

Balance Due As Of 10/21/2024: -33.12

Tender	Details	Description	Amount
Check	REPOST	ESCROW	260.64
			260.64

Operator	Batch	Total Paid
iemerson	53438 (2024_MH Escrow_10212024)	260.64



ATTACHMENTS:

Budget Amendment

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2024-2025 BUDGET YEAR

NO. 24/25 34.01 – 34.03

On this the 10th day of June 2025 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

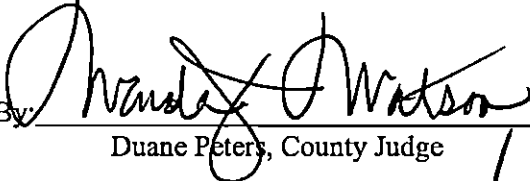
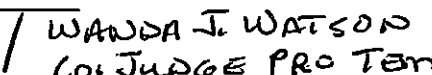
The following proceedings were held:

THAT WHEREAS, on the 10th day of June 2025 the Court heard and approved a budget amendment(s) for the 2024-2025 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 10 September 2024, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 10th day of June 2025.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By:  / 
Duane Peters, County Judge / WANDA J. WATSON
CO. JUDGE PRO TEM

Original: County Clerk's Office and
Attached to the original budget

BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 24/25 - 34.01
6/10/2025

[illegible]

Capital Improvement Fund & General Fund	
---	--

Reallocation of funds to the correct account for the UPS Refurbish Project. Items do not meet the criteria to be a capital asset. (CIP 25-535, PO 250002165).

Date:

SAM
6/4/2025

County Judge Approval

Date _____

COUNTY JUDGE PRO TEM

[illegible]



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number

Budget Amendment Number

34.01

Agenda Date

6/10/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

45000 Capital Improvement Fund

From: Fund Number

DECREASE EXPENDITURE(S):

63140001 Information Technology

From: Division Name

DECREASE EXPENDITURE(S):

80286000 Equipment - Other

From: Account Number

From: Amount

\$

19,153.86

AMOUNT OF DECREASE

Total

\$ 19,153.86

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

14000006 Information Technology

To: Division Name

INCREASE EXPENDITURE(S):

65150000 Computer Maintenance

To: Account Number

To: Amount

\$

19,153.86

AMOUNT OF INCREASE

Total

\$ 19,153.86

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts

Reallocation of funds to the correct account for the UPS Refurbish Project. Items do not meet the criteria to be a capital asset. (CIP 25-535, PO 250002165)

File and Documentation

File Upload

Upload

Flair Data Systems - 250002165 - RITM38369 - CIP #25-535 UPS
Refurbish - Battery Replacement.pdf

2.67MB

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE



Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A Mays

Budget Officer Comments

CC Approval Oracle Posted

Completion Date

Sign

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

Purchase Order 250002165



Order Date	JAN-28-2025
Change Order	0
Change Order Date	JAN-28-2025
Revision	0
Ordered	\$19,153.86

Bill To
Brazos County
P.O. Box 914
Bryan, TX 77803

Supplier
Flair Data Systems
2805 N Dallas Pkwy #240
Plano, TX 75093

Department Name
Purchasing

Ship To
Information Technology
205 East 27th Street
Bryan, Texas 77803

Contract No.

Approver
Josue Loyola

Customer Account Number	Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
	101129	Net 30	Delivered	Brazos County	Best
Deliver To Contact					
Amanda Adams					
E-mail: ACAAdams@brazoscountytexas.gov					
Phone					

Line	Item	Quantity	UOM	Unit Price	Extended Price
1	Eaton 9355-20-30, VRLA Sealed, 6 P-106000220, Corrective Labor Coverage extended from 1 to 2-ys Part # BL07CAXX	2	Each	408.00	\$816.00

Notes RITM38369
Quote # 465784-2
Contact: Renee Hassell
Contract # DIR-CPO-5397
Battery replacement for 2 UPS
S/N: BL163KXX05 & EY422KXX19
CIP #25-535 - Project 145 UPS Refurbish

PO Charge Account
45000.63140001.80286000.00000.0000.000000
Project Number:

Extended price
\$816

2	Battery Replacement - 6x P- 106000220 Battery Replacement kit including installation Part # P-106000220	2	Each	9,168.93	\$18,337.86
---	--	---	------	----------	-------------

PO Charge Account
45000.63140001.80286000.00000.0000.000000
Project Number:

Extended price
\$18337.86

BRAZOS COUNTY IS EXEMPT FROM SALES TAX

Terms & Conditions are applicable to all purchases and can be found on www.brazoscountytexas.gov under Departments, then Purchasing.

Purchase Order 250002165

Line	Item	Quantity	UOM	Unit Price	Extended Price
Total				\$19,153.86	

BRAZOS COUNTY IS EXEMPT FROM SALES TAX

Terms & Conditions are applicable to all purchases and can be found on www.brazoscountytexas.gov under Departments, then Purchasing.



Requisition 000025354 (19,153.86 USD)

Report Date 1/27/25 5:01 PM CST
Page 1 of 2

Requisitioning BU Brazos County
Entered By Adams, Amanda
Status Incomplete
Description CIP #25-535 FY25 - 145 UPS
Refurbish - Battery
Replacement

Requisition Amount 19,153.86 USD
Approval Amount 19,153.86 USD
Procurement Card
Justification

Emergency Requisition No

Funds Status Not reserved

Attachments

Title	File Name or URL	Description
Quote-Brazos County - BattRep	Quote-Brazos County - BattRep - 2025.xls	Quote

Lines

Line	Item	Description	Category Name	Quantity	UOM	Price	Amount (USD)	Status	Funds Status
1		Eaton 9355-20-30, VRLA Sealed, 6 P-106000220, Corrective Labor Coverage extended from 1 to 2-yrs Part # BL07CAXX	Equipment & I.T. Enhancement	2	Each	408.00 USD	816.00	Incomplete	Not reserved

Requester Adams, Amanda
Urgent No
Requested Delivery Date 1/27/2025
Deliver-to Location Type Internal
Deliver-to Location Information Technology
Deliver-to Address 205 East 27th Street
BRYAN, TEXAS 77803
Brazos
UNITED STATES
Destination Type Expense

Supplier Flair Data Systems
New Supplier No
Supplier Site MAIN-PURCH
Supplier Contact Jeff Bitting
Contact Phone
Supplier Item

Note to Supplier RITM38369
Quote # 465784-2
Contact: Renee Hassell
Contract # DIR-CPO-5397
Battery replacement for 2 UPS
S/N: BL163KXX05 & EY422KXX19
CIP #25-535 - Project 145 UPS
Refurbish

Subinventory
Note to Buyer

Note to Receiver

Distribution	Charge Account	Budget Date	Percentage	Quantity	Amount (USD)	Funds Status
1	01000-99999900-99999999-00000-0000-000000	1/27/2025	100	2	816.00	Not reserved

Line	Item	Description	Category Name	Quantity	UOM	Price	Amount (USD)	Status	Funds Status
2		Battery	Equipment	2	Each	9,168.9	18,337.86	Incomplete	Not



Requisition 000025354 (19,153.86 USD)

Report Date 1/27/25 5:01 PM CST
Page 2 of 2

Replacement - 6x & I.T.
P-106000220 Enhancem
Battery ent
Replacement kit
including
installation
Part # P-
106000220

3 USD

reserved

Requester Adams, Amanda
Urgent No
Requested Delivery Date 1/27/2025
Deliver-to Location Type Internal
Deliver-to Location Information Technology
Deliver-to Address 205 East 27th Street
BRYAN, TEXAS 77803
Brazos
UNITED STATES
Destination Type Expense
Subinventory
Note to Buyer

Supplier Flair Data Systems
New Supplier No
Supplier Site MAIN-PURCH
Supplier Contact Jeff Bitting
Contact Phone
Supplier Item

Note to Supplier
Note to Receiver

Distribution	Charge Account	Budget Date	Percentage	Quantity	Amount (USD)	Funds Status
1	01000-99999900- 99999999-00000-0000- 000000	1/27/2025	100	2	18,337.86	Not reserved

End of Report



Renee Hassell
Flair Data Systems
214.445.3503
rhassell@flairdata.com

Property of Flair Data Systems - Confidential: Not for Duplication or Disclosure

Quote Number: Montano1.23
Prepared for: Brazos County
Date: 1.23.25

Valid For: 10 days
Service Level:
Shipping & Tax: Not Included
Contract Number:

SIGNED: _____

Total:

\$19,153.87

DESCRIPTION:

Site	Part	Description	Serial Number	Begin Date	End Date	Annual Price	ProRate	Extended Price
------	------	-------------	---------------	------------	----------	--------------	---------	----------------

DIR-CPO-5397

Quantity 1, Eaton 9355-20-30, VRLA Sealed, 6

Quote: 465784-2

(BL07CAXX) P-106000220, Corrective Labor Coverage
extended from 1 to 2-yrs \$480.00 \$480.00 \$408.00
• N/A Response Time
• EOSL Status Active

(P-106000220) **Battery Replacement Items**
• 6x P-106000220 Battery Replacement kit, incl.
5x8 installation, dock-to-dock
freight, EPA removal/disposal \$10,786.98 \$10,786.98 \$9,168.93

Site Location	Model	Serial	Quantity
Electrical Room	9355-20-30	BL163KXX05	1

Quantity 1, Eaton 9355-20-30, VRLA Sealed, 6

Quote: 465778-2

(BL07CAXX) (P-106000220, Corrective Labor Coverage
extended from 1 to 2-yrs \$480.00 \$480.00 \$408.00
• N/A Response Time
• EOSL Status Active

(P-106000220) **Battery Replacement Items**
• 6x P-106000220 Battery Replacement kit,
incl. 5x8 installation, dock-to-dock
freight, EPA removal/disposal \$10,786.98 \$10,786.98 \$9,168.93

Site Location	Model	Serial	Quantity
Electrical Room	9355-20-30	EY422KXX19	1



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

**Budget
Amendment
Number**

Budget Amendment Number

34.02

Agenda Date

6/10/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S)

45000 Capital Improvement Fun

From: Fund Number

DECREASE EXPENDITURE(S)

63365001 Brazos Center - Capit

From: Division Name

DECREASE EXPENDITURE(S)

80380000 Improvements - Non E

From: Account Number

From: Amount

\$

850.00

AMOUNT OF DECREASE

Total

\$ 850.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S)

45000 Capital Improvement Fun

To: Fund Number

INCREASE EXPENDITURE(S)

63112101 Elections Administrati

To: Division Name

INCREASE EXPENDITURE(S)

80281000 Equipment - Electroni

To: Account Number

To: Amount

\$

850.00

AMOUNT OF INCREASE

Total

\$ 850.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts

Reallocation of funds to the correct account to purchase a replacement scanner. This capital project was approved for \$5,800, but quote for the scanner came in at \$6,650.

File and Documentation

File Upload

Upload

Brazos County Elections Office - TX - 8 20 2024_V1.pdf

92.81KB

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE

▼

Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A Mays

Budget Officer Comments

CC Approval Oracle Posted

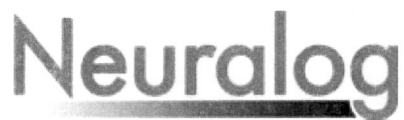
Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



Contact Name	Trudy Hancock	Address	4800 Sugar Grove Blvd, Suite 200
Account Name	Brazos County Elections Office - TX		Stafford, TX 77477
Mailing Address	300 E William J Bryan Parkway		USA
	Bryan, TX 77803	Mobile	+1 7134198063
	USA	Phone	(832) 987-7999
Phone	(979) 361-5775	Email	dsturgen@neuralog.com
Email	thancock@brazoscountytexas.gov		
Created Date	8/20/2024	Expiration Date	9/27/2024
Quote Number	00010178		

The following is a quote/order form for the products you requested. Please contact me if you have any further questions.

The option(s) we discussed have been quoted and represent the best value for you and your company.

To order please either provide a PO or fill in the next page of this document and return via email or by fax at 281-240-2526. To avoid delays, please confirm the "Ship To" and "Bill To" information. If you wish to purchase by credit card then please complete the credit card details, otherwise you will be sent an invoice when your product(s) ship(s).

You can complete your computer information now, or upon receipt of your order. The computer information does not apply to log printers or log scanners.

Thank you for your interest. We look forward to doing business with you.

Sincerely,

Debbi Sturgen
Senior Sales Account Manager
dsturgen@neuralog.com.

Terms: Prices are quoted in US Dollars and are subject to change at the sole discretion of Neuralog. Prices include shipping and handling fees inside the Continental US. After an order has been placed and products shipped any cancelled order will be subject to a 15% restocking fee. Applicable taxes will be added for the state of California at the time of invoicing.

All orders **must** comply with US Trade Regulations and **must** state client Name, Address, Phone, and Email Address.

All Neuralog, L.P. software is covered by the License Agreement, available separately.

Terms are quoted **Net 30** days, pending credit approval. Late payment may incur late payment fees. Pre-payment may be required for training, reinstatements, repairs and short term leases.

Neuralog

The following product(s) is/are being purchased for use by myself or my organization at the location below and is/are not for export to another country. The undersigned hereby agrees to pay and abide by all prices and terms stated above and authorizes Neuralog to perform a credit check:

Signed: _____ Date: _____

Printed: _____ PO #: _____

Complete your computer information now or upon receipt of your order. Not required for NeuraScanner or Log Printer only purchases.

Complete the following if purchasing a PC Software License.

PC Physical Ethernet Address (MAC Address): _____ (eg:00-0B-4F-4C-02-33)

Complete the following if purchasing a Floating Network License:

Hostname: _____ Physical Ethernet Address or Unix Host ID: _____

Bill To Name Brazos County Elections Office - TX

Bill To 300 E William J Bryan Parkway
Bryan, TX 77803
USA

Ship To Name

Brazos County Elections Office - TX

Ship To

300 E William J Bryan Parkway
Bryan, TX 77803
USA

Ship to (End User) (Corrections):

Company: _____

User: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

Phone: _____ Email: _____

Bill to (Corrections):

Company: _____

Attention: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

Phone: _____ Email: _____

Credit Card Details: (If purchasing by credit card)

Circle Type of Credit Card: Amex MasterCard Visa

Credit Card Number: _____

Name as it Appears on Card: _____

Billing Address: _____

City: _____ State: _____ Country: _____ Zip: _____

Expiration Date: _____ Security Code _____

Neuralog

Product Code	Product	Line Item Description	List Price	Sales Price	Discount Percent	Quantity	Total Price
HW-NSCAN2-1	NeuraScanner	NeuraScanner II. Continuous Length 12" Color Scanner, 5" per second (Inc. NeuraView SE)	\$8,000.00	\$6,500.00	18.75	1.00	\$6,500.00
MT-NSCAN-G	NeuraScanner Gold Extended Annual Warranty	NeuraScanner Gold Extended Warranty no Hot Swap	\$990.00	\$0.00	100.00	1.00	\$0.00
SW-VIEWSE-PC	NeuraView SE	NeuraView SE - Scanner Edition (included with NeuraScanner)	\$0.00	\$0.00		1.00	\$0.00

Total Price	\$6,500.00
Shipping and Handling	\$150.00
Grand Total	\$6,650.00

6/10/2025

[illegible]

General Fund

Reallocation of funds to the correct account to cover the cost for independent auditor services for guardianship cases. Contract was approved on February 25, 2025, with Thompson, Derrig & Craig, P.C.

Date:

SAM
6/4/2025

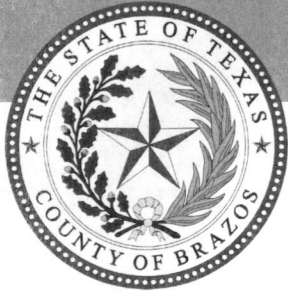
Frank J. Weber

County Judge Approval

Date _____

COUNTY JUDGE PROTEM

[illegible]



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

**Budget
Amendment
Number**

Budget Amendment Number

34.03

Agenda Date

6/10/2025

Fiscal Year

October 1 - September 30 2025

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

11001500 Contingency

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

36,800.00

AMOUNT OF DECREASE

Total

\$ 36,800.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

11050000 Court Support - Guarc

To: Division Name

INCREASE EXPENDITURE(S):

72090000 Auditor - External

To: Account Number

To: Amount

\$

36,800.00

AMOUNT OF INCREASE

Total

\$ 36,800.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts.

Reallocation of funds to the correct account to cover the cost for independent auditor services for guardianship cases. Contract was approved on February 25, 2025, with Thompson, Derrig & Craig, P.C.

File and Documentation

File Upload

Upload

2025-02-25 Contract #25-080 Independent Auditor for Guardianship
Services.pdf

942.26KB

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE



Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Spencer A Mays

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

BRAZOS COUNTY GUARDIANSHIP

AUDIT SERVICES CONTRACT

This Contract is between the Brazos County, Texas, ("the County") and Thompson, Derrig & Craig, P.C. (the "Firm"), whereby the Firm agrees to provide the County with certain professional services as described herein and the County agrees to pay the Firm for those services.

ARTICLE I Scope of Services

1.01 In consideration of the compensation stated in paragraph 3.01, the Firm agrees to provide the County with the professional services as described in Exhibit "A", ("Request for Qualifications 25-080", otherwise known as "Scope of Services") and Exhibit "B" (Contractors submitted "Statement of Qualifications"), are hereby incorporated herein for all purposes, and which services may be more generally described as follows: Brazos County Guardianship Audits ("Project").

ARTICLE II Term

2.01 The terms of the resulting contract shall be from February 25, 2025 through February 25, 2027. The term of this contract will consist of two (2) years with the option of three (3) additional years if agreed upon by both parties.

ARTICLE III Payment

3.01 In consideration of the Firm's provision of the Auditing Services in compliance with all terms and conditions of this contract, the County shall pay the Firm according to the terms set forth in Exhibit "C".

ARTICLE IV Performance and Costs

4.01 The Firm shall exercise a degree of care and diligence in the performance of all services under this Contract in accordance with the professional standards prevailing among Firms (skilled in auditing projects of similar scope) in the location in which the Firm practices or Brazos County, Texas, whichever area displays the higher standard. All Auditing Services shall be performed as expeditiously as is consistent with said standards and the orderly progress of the work.

4.02 The Firm's Services consist of all the services required to be performed by the Firm, Firm employees, and Firm consultants under the terms of this Contract. Such services include other services that are normally or customarily furnished and reasonably necessary for the Project. The Firm shall contract and employ, at Firm's expense, consultants necessary for the Project, and such consultants shall be licensed as required by the State of Texas and approved in writing by the COUNTY.

4.03 The Firm shall designate a principal of the firm, acceptable to the COUNTY, who shall remain in charge of Auditing Services through completion of the Project and be available for general consultation throughout the Project. Any replacement of that principal shall be approved in writing by the COUNTY, prior to replacement.

4.04 The Firm shall be responsible for the coordination of all resulting documents on the Project. The Firm shall also be responsible for the completeness and accuracy of the resulting documents of this Project, for their compliance with all applicable codes, ordinances, regulations, laws and statutes.

4.05 a. To initiate work, the County will forward the filed document in need of review, a general description of the requested work and a timeframe for completion.

b. The Firm will reply with a Pricing Proposal that includes the hours or units required to complete the work, considering the unit prices in "Exhibit C". The firm will also specify the scope of review being used for the review and the anticipated timeframe for completion.

c. Prior to the issuance of a Purchase Order, the Pricing Proposal must be signed by the Judge in the County Court at Law for which the work is to be performed.

d. Proposals less than three thousand dollars (\$3,000.00) may be approved by the Judge of the assigned court. In the event the pricing proposal exceeds three thousand dollars (\$3,000.00) the proposal will require the approval of the Commissioners' Court.

e. Once approved, the County will issue a Purchase Order with the attached Scope and Pricing Proposal. Issuance of the Purchase Order to the Firm will constitute a release to begin work on the specified project.

ARTICLE V Warranty, Indemnification & Release

5.01 As an experienced and qualified Firm, the Firm warrants that the information provided by the Firm reflects high professional and industry standards, procedures, and

performances. The Firm warrants the preparation of documents, the selection and supervision of personnel, and the performance of other services under this Contract, pursuant to a high standard of performance in the profession. The Firm warrants that it will exercise diligence and due care and perform in a good and professional manner all of the services pursuant to this Contract. Approval of the COUNTY shall not constitute, or be deemed, a release of the responsibility and liability of the Firm, its employees, agents, or associates for the exercise of skill and diligence to promote the accuracy and competency of their documents, nor shall the COUNTY's approval be deemed to be the assumption of responsibility by the COUNTY for any defect or error in the aforesaid documents prepared by the Firm or the Firm's employees, associates, agents, and subcontractors.

5.02 The Firm shall promptly correct any inaccurate documents furnished by the Firm at no cost to the COUNTY. The COUNTY's approval, acceptance, use of, or payment for, all or any part of the Firm's services hereunder or of the Project itself shall in no way alter the Firm's obligations or the COUNTY's rights hereunder.

5.03 In all activities or services performed hereunder, the Firm shall be deemed an independent contractor, and not an agent or employee of the COUNTY. The Firm and his or her employees are not the agents, servants, or employees of the COUNTY. As an independent contractor, the Firm shall be responsible for the Auditing Services and the final work product contemplated under this contract. Except for materials furnished by the COUNTY, the Firm shall supply all materials, equipment, and labor required for the professional services to be provided under this contract.

5.04 The Firm must at all times exercise reasonable precautions on behalf of, and be solely responsible for, the safety of his or her employees for the project.

5.05 Indemnity/Comparative Negligence: The Firm shall indemnify the COUNTY only to the extent of the liability that was caused by the Firm. To the fullest extent by law, the Firm agrees to and shall indemnify, hold harmless, and defend the COUNTY, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability, of every kind including all expenses of litigation, court costs, and attorney's fees for injury to or death of any person, for damages to any property, or for any breach of contract, arising out of or in connection with the work done by the Firm under this Contract, provided and only to the extent that any such claim, loss, damage, cause of action, suit, or liability is caused in whole or in part by an act or omission of the Firm.

ARTICLE VI

Insurance

6.01 The Firm shall procure and maintain required insurance at his or her sole cost and expenses for the duration of this agreement, as required by "Exhibit A", with negotiated approval of the following:

6.01.01 Commercial General Liability: Excess Liability Umbrella Policy in the amount of not less than \$1,000,000.00 will be provided at the Contractors' expense.

6.01.02 Automotive Liability: "Hired and Non-Owned" auto endorsement on General Liability policy is acceptable but needs to be submitted since not on Certificate of Insurance.

6.01.03 Automotive Liability: Accepted "A – (Excellent) or better rating" instead of the "A:VIII or better rating in accordance with the current Best Key Rating Guide".

ARTICLE VII

Use of Documents

7.01 The receipts, reports, and other documents prepared by the Firm for this project shall become the property of the COUNTY whether or not the project is completed. The COUNTY shall be furnished and permitted to retain reproducible copies and electronic versions of Firm's resulting documents.

7.02 In the event of termination of this agreement for any reason, the COUNTY shall receive all original documents prepared to the date of termination and shall have the right to use those documents and any reproductions in any way necessary to complete the Project.

ARTICLE VIII

Termination

8.01 The COUNTY may terminate the Firm at any time upon **thirty (30) calendar days written notice. Upon the Firm's receipt of such notice, the Firm shall cease work immediately. The Firm shall be compensated for the services satisfactorily performed prior to the termination date.**

8.02 If, through any cause, the Firm fails to fulfill his or her obligations under this Contract, or if the Firm violates any of the agreements of this Contract, the COUNTY has the right to terminate this Contract by giving the Firm **ten (10) calendar days written notice**

to the Firm. The Firm will be compensated for the services satisfactorily performed before the termination date.

8.03 No term or provision of this Contract shall be construed to relieve the Firm of liability to the COUNTY for damages sustained by the COUNTY because of any breach of contract and/or negligence of the Firm.

ARTICLE IX Miscellaneous Terms

9.01 This Contract has been made under and shall be governed by the laws of the State of Texas. The parties agree that performance and all matters related thereto shall be in Brazos County, Texas.

9.02 Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail to the following addresses:

**Brazos County
ATTN: Auditors
PO Box 914
Bryan, TX 77806**

**Firm: Thompson, Derrig & Craig, P.C.
1598 Copperfield Parkway
College Station, TX 77845**

9.03 No waiver by either party hereto of any term or condition of this Contract shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

9.04 This Contract represents the entire and integrated agreement between the COUNTY and the Firm and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may only be amended by written instrument approved and executed by the parties.

9.05 This Contract and all rights and obligations contained herein, may not be assigned by the Firm without the prior written approval of the COUNTY.

9.06 If any provision of this contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

9.07 The Firm and his or her employees must comply with all applicable federal and state laws and with all applicable rules and regulations promulgated by local, state, and national boards, bureaus, and agencies. The Firm must obtain all necessary permits and licenses required.

9.08 The Firm acknowledges that he or she has read, understood, and intend to be bound by the terms and conditions of this Contract.

9.09 This contract will be effective when signed by the Firm and approved and signed by Commissioners' Court.

9.10 Notice of Indemnification. COUNTY and Firm hereby acknowledge and agree that this contract contains certain indemnification obligations and covenants

Approved by:

Thompson, Derrig & Craig, P.C.

Name: R. Logan Kendrick

Signature: R. [Signature]

Date: 2/17/25

Approved by:

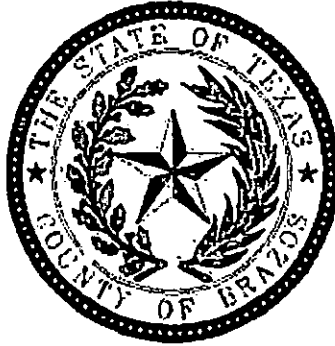
Brazos County

Name: Diana Peters

Signature: [Signature]

Date: 2/25/25

Exhibit "A"
Request for Qualifications



REQUEST FOR QUALIFICATIONS

RFQ NO. 25-080

INDEPENDENT AUDITOR SERVICES FOR GUARDIANSHIP

SEALED STATEMENTS OF QUALIFICATION TO BE
SUBMITTED BEFORE:

Tuesday, January 7, 2025, 2:00pm CST

TO THE:
BRAZOS COUNTY
PURCHASING DEPARTMENT
200 S. Texas Ave. Suite 352
Bryan, TX 77803
Phone: (979) 361-4290
Fax: (979) 361-4293

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the Request for Qualifications (RFQ). Any such contact will be grounds for rejection of the respondent's proposal.

In compliance with this solicitation, the undersigned respondent having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following RFQ for furnishing the services listed on the attached bid form and agrees to deliver said items at the locations and for the prices set forth on the bid form.

Company Name: Thompson, Derrig & Cnig, PC
By (Print): Logan Kendrick Title: Partner - Audit
Physical Address: 1598 Copperfield Plwy College Station, TX 77845
Mailing Address: "
Telephone: 979-260-9696 Fax: _____ E-Mail: logan@fdc.cpa

INDEPENDENT AUDITOR SERVICES FOR GUARDIANSHIP
Request for Qualifications # 25-080

BRAZOS COUNTY PURCHASING OFFICE

Brazos County Administration Building
200 South Texas Ave., Ste. 352
Bryan, Texas 77803
Telephone (979) 361-4292

RFQ No. 25-080
Page 2 of 19 pages

Statements of Qualifications (SOQ) will be received, publicly opened, and acknowledged at **2:00 P.M., Tuesday, January 7, 2024**, in the Brazos County Purchasing Department, Suite 352, Brazos County Administration Building, 200 South Texas Ave., Bryan, Texas.

Release of RFQ	Tuesday, November 26, 2024
Advertisement Dates	Tuesday, November 26, 2024
	Tuesday, December 3, 2024
Deadline for Questions	Thursday, January 2, 2025 at 5:00 PM CST
Proposal Submission Deadline	Tuesday, January 7, 2025 at 2:00 PM CST
Review/Contract Evaluations/Negotiations	January
Anticipated Award	January

A. INTRODUCTION

Brazos County is requesting Statements of Qualifications (SOQ) to identify a qualified public account firm, or an individual with a background in accounting or bookkeeping, to audit our third party guardianship services for three (3) continuous fiscal years ending September 30, 2024, September 30, 2025, and September 30, 2026 with the option of audition two (2) additional fiscal years if agreed upon by both parties.

Brazos County requests SOQ in accordance with the instructions in this document. Proposals must be good for a period of not less than 120 days. It is understood that Brazos County Commissioner's Court reserves the right to arrive at such determination by whatever means deemed appropriate and shall be the sole judge in this manner.

All parts of the RFQ process are negotiable and will be negotiated during the contract phase before award. Please provide any part that you would like to negotiate in your SOQ for consideration. If we can not come up with a solution for both the firm or individual and the County, we will stop negotiations and go to the next qualified firm or individual.

B. PROCUREMENT DELIVERY

Brazos County will follow the Texas Local Government Code, Chapter 2254 for this RFQ process. The proposals will be opened on the date and time mentioned above and only the names of the proposers will be read aloud. The proposals will be distributed to the evaluation committee and this committee will evaluate each proposal according to the criteria set forth in this RFQ.

C. SUMMARY OF WORK

The selected firm will review all documents required to be filed by guardians of the estates of incapacitated adults and trustees including bonds, inventories, accountings, expenditures,

attorneys' fees, trustees' fees, sales, final accountings, and attorney regarding necessary corrections and forwards documents to Judge for final review and potential approval. Monitors database of over 250 guardianships of the estate and management trusts to ensure the solvency of the guardians' bonds and compliance with inventory and annual accounting deadlines. Reviews applications to sell minor's interest in property for compliance with Texas law. Assists in supervising guardians of estates to prevent damage or loss to the estates of wards under guardianship and trustees to prevent damage or loss to trusts. Assists the Court by auditing annual accountings, and all other requests to expend and manage the estate's assets in dependent estate administrations. Reviews probate and guardianship filings and transfers to appropriate personnel. Reviews statutes as needed.

D. CONDITIONS OF RFQ

The following instructions apply to all Requests for Qualifications (RFQ) and become a part of terms and conditions of any bid submitted to the Brazos County Purchasing Department, unless otherwise specified elsewhere in this RFQ. All Contractors are required to be informed of these Terms and Conditions and will be held responsible for having done so:

1. **Definitions:** In order to simplify the language throughout this proposal, the following definitions shall apply:
 - a. **BRAZOS COUNTY** - Same as County.
 - b. **COMMISSIONERS' COURT** - The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all county business as conferred by the State Constitution and Laws.
 - c. **CONTRACT** - An agreement between the County and a Vendor to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
 - d. **CONTRACTOR** - The successful Contractor(s) of this proposal request.
 - e. **COUNTY** - The government of Brazos County, Texas and its authorized representatives.
 - f. **SUB-CONTRACTOR** - Any contractor hired by the Contractor or Supplier to furnish materials and services specified in this proposal request.
 - g. **SUPPLIER** - Same as Contractor
2. Brazos County is seeking to contract with a competent accounting firm, registered to practice in the State of Texas.
3. Upon acceptance and approval by the Commissioners' Court, this proposal will be made part of the contract between Brazos County and the successful Contractor for the period designated.
4. **Proposals must be received by the Purchasing Department prior to the time and date specified.**
5. The County reserves the right to accept or reject in part or in whole, any proposals submitted, and to waive any technicalities for the best interest of the County.

6. Brazos County shall not be responsible for any verbal communication between any employee of the County and any potential Contractor. Only written specifications and written price quotations will be considered.
7. Brazos County reserves the right to reject any proposals that do not fully respond to each specified item.
8. Should there be a change in ownership or management; the contract shall be canceled unless a mutual agreement is reached with the new owner to continue the contract with its present provisions and prices. This contract is nontransferable and non-assignable by either party.
9. The County may cancel this contract at any time for any reason, provided a thirty- day written notice is given.
10. Acceptance of work provided shall be made by the County at the sole discretion of the Commissioner's Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
11. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.
12. This agreement shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.
13. No proposal may be withdrawn after opening time without acceptable reason and with the approval of Commissioner's Court.
14. Proposals will not be considered if submitted by telephone, fax or any other means of rapid dispatch, nor will a proposal be considered if submitted to any other person or department other than specifically instructed.
15. All proposals shall be submitted in accordance with the instructions contained herein. Brazos County will not be liable for any information received through other websites or sources of information. It is the sole responsibility of the vendor to verify the accuracy of information received from sources other than Brazos County. It is recommended that the vendor check the Brazos Valley e-Marketplace (<https://brazosbid.ionwave.net>) for addenda prior to submitting their proposal.
16. There is no expressed or implied obligation for Brazos County to reimburse responding service providers for any expenses incurred in preparing proposals in response to this request.
17. **Proposals must show full company name, mailing address and telephone number and be manually signed by an authorized sales or quotation representative of the Contractor. Company name and authorized signature shall appear in each space provided. The Contractor must include Employer Identification Number or Social Security Number and signature for the proposal to be valid**

18. Proposals must specify the number of consecutive calendar days required to reach substantial completion of the project under normal conditions. Failure to specify completion time or failure to comply with completion time will be considered reason enough to cancel the contract.
19. It is our policy not to furnish proposal results over the phone. Proposal results and tabulation sheets will be posted on Brazos County website after it is awarded by Commissioners Court.
20. This Proposal will be made part of any resulting contract the County may enter into. The terms and conditions of the County contained in this RFQ or the plans for this RFQ shall supersede those of the vendor in the event of a conflict.
21. If any provision of this contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
22. No oral statements of any person shall modify or otherwise change or affect the terms, conditions or specifications. All change orders to this agreement shall be made in writing and shall not be effective unless signed by an authorized representative of Brazos County.
23. Contractors with questions regarding the proposal should submit them in writing via the Brazos Valley e-Marketplace at <https://brazosbid.ionwave.net>.
24. Fill out the proposal completely, identify the proposal name and number on the outside and return it to the Brazos County Purchasing Department, Administration Building, 200 South Texas Ave., Suite 352, Bryan, Texas 77803 prior to the submission deadline. The proposal is invalid if it is not deposited at the designated location prior to the time and date advertised, or prior extension issued by the County.
25. All proposals shall be prepared on the bid forms located on the Brazos Valley e-Marketplace County web site <https://brazosbid.ionwave.net>. The proposer must put the proposal number and name on the front of the envelope before mailing it to the Purchasing Department.
26. During the evaluation process, Brazos County reserves the right, in the best interest of the County, to request additional information or clarification from Contractors.
27. Your response to this proposal should be clear and concise addressing all requirements listed above and any other factors not specifically mentioned which would be advantageous to Brazos County.
28. At the public opening, there will be no disclosure of contents and Statements of Qualification and any pricing proposals will be kept secret during the negotiation process.

29. Brazos County is exempt from Federal Excise, State Sales, and Transportation taxes. Tax exemption certificates will be executed by the Purchasing Agent upon request.
30. Payment terms are no later than thirty (30) calendar days after the receipt of the invoice by the Brazos County Auditor's office. Payments will be made after approval at a regularly scheduled meeting of the Brazos County Commissioners' Court.
31. The successful firm or individual will be selected based on demonstrated competence and qualifications; and contract negotiations will begin with the most highly qualified firm or individual as determined by the County. If a satisfactory contract cannot be negotiated with the most highly qualified firm or individual, as set out herein; the County shall formally end negotiations with such firm or individual and shall negotiate with the next most qualified firm or individual. The County shall negotiate with such firm or individual to reach a fair and reasonable price. This process will continue until a successful agreement can be reached by both parties.
32. The successful offeror agrees to extend prices and terms to all entities that has entered or will enter into joint purchasing inter-local cooperation agreement(s) with Brazos County.
33. By submitting a response to this solicitation, the Respondent(s) agrees to comply with HB 1295, Government Code 2252.908, if awarded a contract. Respondent(s) agrees to provide Brazos County the "Certificate of Interested Parties", Form 1295 as required, for renewals, amendments, or extensions to the Contract.
34. Performance Standards:
 - a. All services contracted herein shall be done in a courteous and orderly manner. All Contractor personnel shall be appropriately dressed at all times while on the property.
 - b. The personnel performing the services contracted herein shall be under the sole responsibility and the employ of the Contractor.
 - c. Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, equipment, tools, transportation, and other facilities and services necessary for the proper execution and completion of the work herein contracted to be done.
 - d. The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations, and order of any public authority in connection with the performance of the work herein to be done.

E. TRADE SECRETS, CONFIDENTIAL INFORMATION AND THE TEXAS PUBLIC INFORMATION ACT

1. Brazos County, Texas is subject to the Texas Publication Information Act, Chapter 552, Texas Government Code. Proposals submitted to Brazos County, Texas in response to this RFQ are subject to release by the County as public information. If the Proposer believes that the Proposal response, or part of it are confidential, as proprietary information, (s)he must specify that either all or part is excepted and provide specific and detailed justification for its claim of confidentiality. Vague and general claims to confidentiality are not acceptable. All Proposals or parts of the Proposals which are not marked as confidential will be considered public information after a contract has been awarded. The successful Proposal may be considered public information even though parts are marked confidential.

2. Brazos County, Texas assumes no responsibility for asserting legal arguments on behalf of Proposers. Proposers are advised to consult with their legal counsel concerning disclosure issues resulting from this proposal process and to take precautions to safeguard trade secrets and other proprietary information.
3. Marking your entire Proposal **CONFIDENTIAL/PROPRIETARY** is not in conformance with the Texas Public Information Act.
4. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

F. CONFLICT OF INTEREST

1. The Proposer shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Brazos County.
2. By signing and executing this Proposal, the Proposer certifies and represents to the County the Proposer has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value for the receipt of special treatment, advantage, information, recipient's decision, opinion, recommendation, vote or any other exercise of discretion concerning this Proposal.
3. With the exception of interviews and other contacts initiated by Brazos County relevant to the selection process, Proposers, their employees or representatives, are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, in regard to this RFQ from the issuing date of the RFQ until the date the Brazos County Commissioner's Court meets to consider award of the Proposal. Any such contact will be grounds for rejection of the vendor's proposal.
4. Awarded contractor shall comply with the requirements of the Local Government Code 176.

G. ADDENDA AND MODIFICATIONS

1. Any changes, additions or clarifications to the RFQ will be made by numbered addenda and must be acknowledged in the Proposal.
2. Any firm in doubt as to the meaning of any part of these requirements may request an interpretation thereof from the Purchasing Agent. At the request of the Proposer, or in the event the Purchasing Agent deems the interpretation to be substantive, the interpretation will be made by written addendum issued by the Purchasing Department. Such addendum will be posted on the Brazos Valley e-Marketplace and will become a part of the Proposal package, having the same binding effect as provisions of the original Proposal. No verbal explanation or interpretations will be binding. In order to have a request of interpretation

considered, the request must be submitted in writing and must be received by the Purchasing Department no later than the question deadline.

3. All addenda, amendments and interpretations of this solicitation shall be in writing. Brazos County shall not be legally bound by any amendment or interpretation that is not in writing. Only information supplied by the County in writing or in this RFQ should be used in preparing Proposal responses.
4. The County does not assume responsibility for receipt of any addendum sent to Proposers.
5. All addenda must be acknowledged on this form.
6. The Commissioner's Court delegated the right and responsibility for issuing any and all addenda to the Purchasing Agent.

H. EXAMINATION OF DOCUMENTS AND REQUIREMENTS

1. Each Respondent shall carefully examine all RFQ documents and be thoroughly familiar with all requirements prior to submitting a Proposal.
2. Before submitting a Proposal, each Respondent shall be responsible for making all investigations and examinations that are necessary to ascertain conditions and requirements affecting the requirements of the RFQ. Failure to make such investigations and examinations shall not relieve the Proposer of the obligation to comply, in every detail, with all provisions and requirements of the RFQ.
3. With the exception of interviews and other contracts initiated by Brazos County relevant to the selection process, applicants, their employees, or representatives, are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, in regard to this RFQ from the issuing date of the RFQ until the date the Brazos County Commissioner's Court meets to consider award of the Contract. Any such contact will be grounds for rejection of the Respondent's Proposal.

I. TAXES

Brazos County is tax exempt. Tax exemption certificates will be executed by the County upon request.

J. INSURANCE

The Contractor shall procure and maintain at its sole cost and expense for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, volunteers, employees or subcontractors. The Contractor's insurance coverage shall be primary insurance with respect to the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be considered in excess of the Contractor's insurance and shall not contribute to it. Further, the Contractor shall include all subcontractors as additional insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein. **All Certificates of**



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources

NUMBER:

DATE OF COURT MEETING: 6/10/2025

ITEM: • Approval of Personnel Change of Status

TO: Commissioners Court

DATE: 06/05/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Personnel Action Forms (PAFs). A list of departments is included on the attached coversheet. All positions have been reviewed and verified that they fall within budget guidelines. Consequence of non-approval would be to the employee pay and/or position.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Employment Separations - Public - 06.10.25.pdf	Cover Sheet	Cover Memo

Personnel Change of Status

(Jun 5, 2025)

Commissioners' Court Date: 06-10-2025
Department Submitting Information: Human Resources
Purpose of Submissions: Consider and Take Action on Change

Employment

Department Name	Employee Name
Exposition Center - Administration	Hurtado, Maria

Separations

Department Name	Employee Name
County Treasurer - Administration	Cartwright, Jamie
Jail Medical Services	Wright, Kathryn
Sheriff Office - Jail Administration	Carpenter, Harrison
Sheriff Office - Jail Administration	Loredo, Jose
Texas Indigent Defense Commission Grant	Hewitt, Loretta

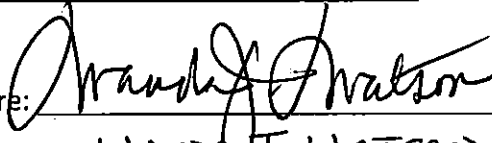
Personnel Action Forms

Department Name	
District Clerk - Administration	Alexander, Jeri
District Clerk - Administration	Perez, Cynthia
Juvenile Services - Detention	Ramirez, Robert
Juvenile Services - Detention	Rogers-Moore, Dymon
Road & Bridge	Bailey, Brandon Jr.
Sheriff Office - Administration	Alford, Christian
Sheriff Office - Administration	Contreras, Ignacio Jr.
Sheriff Office - Administration	Daniels, Cshalus
Sheriff Office - Administration	Donaldson, Dillon
Sheriff Office - Administration	Garon, Stephen
Sheriff Office - Administration	Greiner, Christopher
Sheriff Office - Administration	Grissom, David
Sheriff Office - Administration	Padron, Enrique Jr.
Sheriff Office - Administration	Patranella, Frank
Sheriff Office - Administration	Ramirez, Edward
Sheriff Office - Administration	Thomas, Eric
Sheriff Office - Administration	Wagnon, Daniel

Sheriff Office - Administration	Williams, Keith

Approved in Commissioners' Court:

County Judge's or Commissioner's Signature:



WANDA J. WATSON
COUNTY JUDGE PRO TEM

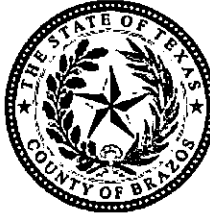


**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 6/10/2025
ITEM: Approval of Payment of Claims
• a. 8210075 - 8210220
• b. 9204615 - 9204728
TO: Commissioners Court
DATE: 03/07/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Bill_List-Public_06.10.25.pdf	Payment of Claims	Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 6/10/2025
ITEM: Approval of Payment of Claims
• a. 8210075 - 8210220
• b. 9204615 - 9204728
TO: Commissioners Court
DATE: 03/07/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Bill_List-Public_06.10.25.pdf	Payment of Claims	Cover Memo
Bill_List-Internal_06.10.25.pdf	Payment of Claims - Internal	Cover Memo

ATTEST: Karen McQueen
KAREN MC QUEEN
COUNTY CLERK
By: Jalie Jones Brown
Chief Deputy

APPROVED
Wanda J. Watson 6/10/25
Duane Peters / Date
County Judge
WANDA J. WATSON
Co. JUDGE PRO TEM

Bill List Commissioners Court

Time run: 6/6/2025 9:59:48 AM

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \\- Subledger Total-No Value-No Value-No Value	Employee	Abrah*****		TRVL000311061111	(809.30)
			Andre*****		TRVL000315250635	(1,316.16)
			Arman*****		TRVL000311345950	(910.64)
			Ashle*****is		ADV000316239365	1,266.03
			Austi*****		TRVL000311061591	(809.30)
			Bart *****		ADV000316958569	774.33
			Beth *****		TRVL000311734013	(110.00)
			Brian*****		TRVL000307308595	(104.00)
					TRVL000314319941	(820.00)
			Celin*****		TRVL000309947317	(469.70)
			Cesar*****		TRVL000309542437	(1,172.58)
			Chari*****		TRVL000311346018	(910.64)
			Chris*****		TRVL000310091217	(910.64)
					TRVL000311061143	(809.30)
			Chris*****ott		TRVL000313867997	(117.00)
			Colby*****		TRVL000311197473	(956.17)
			Danie*****		ADV000316958575	1,010.23
					TRVL000312563302	(767.52)
			David*****		TRVL000311061175	(809.30)
					TRVL000314849825	(913.66)
			Desmo*****		TRVL000309775598	(350.96)
					TRVL000310090951	(301.30)
			Dona*****		TRVL000313526101	(117.00)
			Emily*****		TRVL000314320085	(417.35)
			Ignac*****		TRVL000314320014	(820.00)
			Jason*****		TRVL000307170790	(779.40)
			Jenif*****er		TRVL000314320056	(417.35)
			Jesse*****		ADV000315231896	1,911.03
			Kathr*****		TRVL000313784314	(1,464.15)
			Keena*****		TRVL000314849433	(207.84)
					TRVL000315701219	(1,157.20)
			Kimbe*****h		ADV000311060070	1,000.00
			Micha*****		TRVL000312582076	(767.52)
			Nesha*****		TRVL000311748942	(625.27)
			Phili*****		TRVL000312185048	(190.00)
			Salom*****		TRVL000312563255	(767.52)
			Samue*****		TRVL000311061227	(809.30)
			Sean *****		TRVL000313784359	(1,051.16)
			Selwy*****		TRVL000311749786	(625.27)
			Sinai*****		TRVL000311749230	(625.27)
			Star *****n		ADV000316266533	1,257.03

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Timmy*****		TRVL000311345984	(910.64)
			Tony*****		TRVL000313526499	(117.00)
			Wendy*****ing		TRVL000311682491	(652.21)
01000-00000000-26940000-00000-0000-000000	General Fund-No Value-Prepaid Conference and Seminars-No Value-No Value-No Value	19936	Texas***** Court Administration		06758	375.00
01000-00000000-26941000-00000-0000-000000	General Fund-No Value-Prepaid Department Support-No Value-No Value-No Value	97419	Natio*****j	250003804	1006149	499.00
01000-00000000-27150000-00000-0000-000000	General Fund-No Value-Diesel-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-076104	3,616.66
					INV-078198	3,542.66
01000-00000000-27210000-00000-0000-000000	General Fund-No Value-Gasoline-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-076104	14,682.87
					INV-078198	14,434.95
01000-00000000-30090000-00000-0000-000000	General Fund-No Value-A/P Executions Pending-No Value-No Value-No Value	103266	Bryan*****lopment Inc		1036MJ052925	250,000.00
01000-00000000-30340000-00000-0000-000000	General Fund-No Value-Deposits Payable \- Brazos Center-No Value-No Value-No Value	103279	Dawso*****nd		19501	300.00
		103284	Jerma*****fund		19484	150.00
		103285	BHS 1*****ittee - Refund		19409	150.00
01000-00000000-37011100-00000-0000-000000	General Fund-No Value-New Deferred Revenue Justice of the Peace 1-No Value-No Value-No Value	8253	Texas*****e Department		1024-00931N2	49.30
01000-00000000-37013100-00000-0000-000000	General Fund-No Value-New Deferred Revenue Justice of the Peace 3-No Value-No Value-No Value	103280	Benne*****rd - Refund		3025-01447N	484.00
01000-00000000-37200100-00000-0000-000000	General Fund-No Value-Deferred Revenue \- District Clerk-No Value-No Value-No Value	96377	Willi*****		WILLIAMSONPCT2NOV2024	80.00
01000-10000100-65540000-00000-0000-000000	General Fund-County Judge \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	10.00
01000-10002000-60350000-00000-0000-000000	General Fund-Veteran Services-Food and Food Supplements-No Value-No Value-No Value	16490	Wal-M*****c	250001283	03907	89.57
01000-10002000-65540000-00000-0000-000000	General Fund-Veteran Services-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	20.00
01000-10500000-60170000-00000-0000-000000	General Fund-Budget Office \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250003796	IN-1582321	123.12
01000-11000100-65540000-00000-0000-000000	General Fund-Commissioners Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	38.00
01000-11000500-60620000-00000-0000-000000	General Fund-Non\ -Departmental-Postage & Shipping-No Value-No Value-No Value	1055	FedEx*****	250001240	8-855-23606	44.33
		7467	UPS	250001418	000F6731X145	24.99
01000-11000500-61740000-00000-0000-000000	General Fund-Non\ -Departmental-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	2,215.56

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-11000500-61880000-00000-0000-000000	General Fund-Non\ -Departmental-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000591	2016114 0525	65.33
				250000592	2016112 0525	10,322.99
				250000596	2016113 0525	157.63
01000-11002000-73590000-00000-0000-000000	General Fund-Community Support-911 Emergency System-No Value-No Value-No Value	5502	Brazo*****cy Communication District	250000293	2025-06	117,268.67
01000-11010000-61210000-00000-0000-000000	General Fund-Court Support \ -Criminal-Court Costs-No Value-No Value-No Value	93937	Kirby*****		25-0502	4,997.00
01000-11010000-72201000-00000-1104-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -County Court at Law #1-No Value-Adult Misdemeanor-No Value	101451	Navar*****rney at Law		2501820	650.00
		802205	Cune,*****		2501028	1,750.00
					2501261	650.00
		91523	Herna*****		2403737	650.00
		91624	James*****gelhauer & Ask		2401295	650.00
					2403672	650.00
		95315	Law O*****Maltsberger		2404604	650.00
01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -County Court at Law #2-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2500554	650.00
		103131	Marti*****		2500432	650.00
					2500433	75.00
		802266	Rodri*****		2404641	650.00
					2501704	650.00
		91624	James*****gelhauer & Ask		2401292	650.00
		95315	Law O*****Maltsberger		2501628	650.00
		95611	Law O*****helps, PC, The		2402833	650.00
01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -Preindictment/Dismissal-No Value-Adult Felony-No Value	800568	Lewis*****y		2500860	1,000.00
		95611	Law O*****helps, PC, The		Garrett Rejected 6225	1,000.00
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -472nd-No Value-Juvenile-No Value	801423	Davis*****		150-J-25 52825	150.00
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -85th-No Value-Adult Felony-No Value	102828	Sarah*****LLC		2403795	1,000.00
					2404335	2,000.00
		800568	Lewis*****y		2404502	1,000.00
		96520	Thoma*****		2403932	1,000.00
01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \ -Criminal-Court Appointed Attorneys \ -85th-No Value-Adult Misdemeanor-No Value	102828	Sarah*****LLC		2500898	400.00
		800568	Lewis*****y		2304726	650.00
01000-11010000-72205100-00000-1102-000000	General Fund-Court Support \ -Criminal-Investigator Fees \ - 85th-No Value-Adult Felony-No Value	102828	Sarah*****LLC		2404335	100.00
					2403124	175.00
		95611	Law O*****helps, PC, The		2403127	150.00
					2403129	125.00
01000-11010000-72205100-00000-1104-000000	General Fund-Court Support \ -Criminal-Investigator Fees \ - 85th-No Value-Adult Misdemeanor-No Value	102828	Sarah*****LLC		2500898	35.00
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \ -	102455	Law O*****mit		2403541	1,000.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	102455	Law O*****mit		2403821	1,000.00
		102828	Sarah*****LLC		2201814*	600.00
		91346	Flani*****d		2303152	1,400.00
					2304329	1,000.00
		91624	James*****gelhauer & Ask		2500718	1,000.00
		95315	Law O*****Maltsberger		2301125	2,507.50
					2302692	2,000.00
		95611	Law O*****helps, PC, The		2500447	1,000.00
01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor- No Value	102828	Sarah*****LLC		2002914*	200.00
					2200703*	200.00
		91346	Flani*****d		2400972	1,000.00
		95611	Law O*****helps, PC, The		2500813	1,000.00
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2403824	1,000.00
		102455	Law O*****mit		2403522	1,750.00
		102828	Sarah*****LLC		2500686	1,000.00
		801423	Davis*****		2100704	650.00
					2500871	1,000.00
		805046	Gusti*****orney PLLC		1803875	300.00
					1904964	400.00
					2301755*	1,000.00
					2403184	450.00
					2404422	450.00
					2404620	350.00
					2500533	1,000.00
		91624	James*****gelhauer & Ask		1805286	1,000.00
					2204140	700.00
					2403778	750.00
		95315	Law O*****Maltsberger		2303204*	13,822.50
		95611	Law O*****helps, PC, The		1903146*	350.00
					2500628	650.00
					2500629	550.00
		96520	Thoma*****		2205098*	1,000.00
					2302816	500.00
					2401622	551.00
					2401623	550.00
					2403326	100.00
					2404500	5,250.00
		97088	Cagle***** , The		2304021	1,000.00
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2401476	650.00
					2500782	75.00
		91624	James*****gelhauer & Ask		2400939	350.00
		95611	Law O*****helps, PC, The		2404646	250.00
		96520	Thoma*****		2302766	174.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-11010000-72207100-00000-1102-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 361st-No Value-Adult Felony-No Value	95611	Law O*****helps, PC, The		2304511*	450.00
01000-11010000-72207200-00000-1102-000000	General Fund-Court Support \- Criminal-Expert Witness Fees \- 361st-No Value-Adult Felony-No Value	103283	MD Le*****		2201419	3,000.00
01000-11010000-72207300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 361st-No Value-Adult Felony-No Value	95315	Law O*****Maltsberger		2303204*	4,082.00
01000-11010000-72209000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Interpreter-No Value-No Value-No Value	101573	Lone *****g LLC		2352	1,200.00
		102307	A&A I*****		11035	2,541.20
		802262	Harwe*****and Translation LLC		6072	2,035.00
					6083	276.54
		95313	USA C*****eters		2935	1,044.00
01000-11010000-72660000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychiatric Services-No Value-No Value-No Value	92512	Sam H*****iversity		21334	450.00
					21335	600.00
01000-11020000-61020000-00000-0000-000000	General Fund-Court Support \- Civil-Autopsy-No Value-No Value-No Value	21052	Travi*****		300009649	12,255.00
					3300009639	4,085.00
		90303	Hilli*****		9305	500.00
					9306	500.00
					9307	500.00
					9308	500.00
					9309	500.00
					9310	500.00
					9311	500.00
					9312	500.00
01000-11020000-61210000-00000-0000-000000	General Fund-Court Support \- Civil-Court Costs-No Value-No Value-No Value	103204	Lozan*****		23-003312	127.50
01000-11020000-71040000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Secure-No Value-No Value-No Value	103175	Youth*****estments LLC		19950	3,542.52
					19951	3,542.52
					19952	7,675.46
					19953	9,151.51
					19954	9,151.51
					19955	9,151.51
					19956	9,151.51
		91765	Camer*****		May2025	6,975.00
01000-11020000-71041000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Non\Secure-No Value-No Value-No Value	100352	Cente*****d Independence Inc		05/25CSI	454.68
01000-11022720-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Custodial Parents-No Value	96841	Cline*****		24003426 6325 270	270.00
		97387	Law O*****ogers PLLC		22000638 53025 30	30.00
01000-11022720-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Non Custodial Parents-No Value	97387	Law O*****ogers PLLC		23002432 53025 550	550.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-11022720-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Children-No Value	101072	Hardy*****		25000801 53025 935	935.00
		101964	Angel*****LLC		23002728 53025 51250	512.50
		97387	Law O*****ogers PLLC		20001499 53025 320	320.00
01000-11023610-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Custodial Parents-No Value	97387	Law O*****ogers PLLC		22000557 52925 50	50.00
					23001264 6225 420	420.00
01000-11023610-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Non Custodial Parents-No Value	97387	Law O*****ogers PLLC		21002729 52925 20	20.00
					22002362 52925 780	780.00
01000-11023610-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Children-No Value	97387	Law O*****ogers PLLC		23002763 52925 380	380.00
01000-11024720-72110000-00000-1002-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Non Custodial Parents-No Value	101406	Law O*****e J Latray		24000768 11525 1115	1,115.00
01000-11028500-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Custodial Parents-No Value	97387	Law O*****ogers PLLC		23000882 53025 50	50.00
					23001019 6425 160	160.00
					23001264 6225 420	0.00
					23001459 53025 480	480.00
01000-11028500-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Non Custodial Parents-No Value	101072	Hardy*****		22001922 53025 90	90.00
		97387	Law O*****ogers PLLC		23001893 53025 350	350.00
01000-11028500-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Children-No Value	97387	Law O*****ogers PLLC		21002733 53025 360	360.00
01000-11050000-72192000-00000-0000-000000	General Fund-Court Support \- Guardianship-Guardian Ad \- LITEM-No Value-No Value-No Value	100065	Mir C*****		Mir Care Consultants 901-G 53025	225.00
01000-11050000-72194000-00000-0000-000000	General Fund-Court Support \- Guardianship-Guardians -No Value-No Value-No Value	100065	Mir C*****	250000215	06012025	12,500.00
01000-11100000-65540000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	5.00
01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Shop Supplies-No Value-No Value-No Value	11807	Grain*****	250000008	9507308196	283.30
		3354	O'Rei*****	250003533	2016-339046	12.58
01000-11100000-65850000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Tires-No Value-No Value-No Value	94243	South*****C	250003532	4590156968	931.44
01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	11682	Napa *****	250000020	401894	100.14
		3354	O'Rei*****	250003320	2016-338713	124.99
					2016-340720	66.60
					2016-340862	12.09
					2016-340865	170.68
					2016-341030	55.86
					2016-341186	197.14

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	3354	O'Rei*****	250003320	osoo505050	(0.20)
		7822	Ag So*****	250003753	60453	850.00
		802094	Rodri*****ment & Auto Repair Inc	250003766	38497	223.91
		96665	Colle*****Lincoln LLC	250003587	419693	6,185.53
					CM419693	(1,200.00)
01000-11100000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000101	2960133818	23.22
01000-11210020-61110000-00000-0000-000000	General Fund-Elections Administrator-Conference & Seminar Fees-No Value-No Value-No Value	5336	Secre*****	250003786	CEO25-2506-0224-0205	375.00
				250003788	CEO25-2506-0247-0228	375.00
				250003795	CEO25-2506-0221-0202	375.00
01000-11210020-61740000-00000-0000-000000	General Fund-Elections Administrator-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	169.32
01000-11210020-65540000-00000-0000-000000	General Fund-Elections Administrator-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	35.00
01000-12000100-61110000-00000-0000-000000	General Fund-County Treasurer \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	6313	Texas*****Counties	250003717	371720	225.00
					371721	225.00
01000-12000100-65540000-00000-0000-000000	General Fund-County Treasurer \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	20.00
01000-12500100-60600000-00000-0000-000000	General Fund-Risk Management \- Administration-Office Supplies-No Value-No Value-No Value	16490	Wal-M*****c	250003790	00721	29.94
01000-12500100-61500000-00000-0000-000000	General Fund-Risk Management \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250003734	69616	340.30
01000-12500100-61801000-00000-0000-000000	General Fund-Risk Management \- Administration-Travel-No Value-No Value-No Value	Employee	Victo*****		TRVL000315685349	653.53
01000-12500100-65010000-00000-0000-000000	General Fund-Risk Management \- Administration-Accidents & Claims-No Value-No Value-No Value	103191	Ace H*****	250003433	28181926	5,060.00
		152	Acme *****c	250003281	I104691	386.36
		95001	Sherw*****nc	250003807	8731-9	146.10
01000-13000100-60500000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	9794	CDW G*****	250003730	AE3UT1A	967.49
01000-13000100-65540000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	159.00
01000-13005000-61110000-00000-0000-000000	General Fund-Voter Registration-Conference & Seminar Fees-No Value-No Value-No Value	5336	Secre*****	250003787	CEO25-2506-0166-0153	375.00
01000-14000006-60500000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Equipment & I.T. Enhancement-No Value-No Value-No Value	9794	CDW G*****	250003698	AE3CV6J	2,902.47

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-14000006-61680000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Training-No Value-No Value	9794	CDW G*****	250003711	ADM100000763	2,000.00
01000-14000006-61880000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Utilities Expenditure-No Value-No Value-No Value	102101	Fiber*****	250000073	FB-19883	600.00
		96844	Front*****ns of Texas	250000176	979-197-0369-070123-5 June 25	913.50
01000-14000006-65440000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Network Maintenance-No Value-No Value-No Value	11869	Lowe's*****	250000078	991483	18.22
01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	101911	Conco*****	250001102	D604820	585.50
01000-14000006-71117000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Internet Contracts-No Value-No Value-No Value	10231	Brazo***** of Government	250002971	81277	7,280.28
01000-14000100-60170000-00000-0000-000000	General Fund-Information Technology \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9794	CDW G*****	250003605	AE2FF7D	413.12
01000-14000100-61110000-00000-0000-000000	General Fund-Information Technology \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	95956	Diner*****	250003775	4003	50.00
01000-14000100-61801000-00000-0000-000000	General Fund-Information Technology \- Administration-Travel-No Value-No Value-No Value	Employee	Brand*****		TRVL000316465946	763.59
			Colby*****		TRVL000311197473	956.17
			Kath*****		TRVL000313784314	1,464.15
			Kevin*****		TRVL000315231729	763.59
			Sean *****		TRVL000313784359	1,051.16
			Willi*****		TRVL000315231921	629.33
01000-14500100-71025000-00000-0000-000000	General Fund-Project Management \- Administration-Contract Services-No Value-No Value-No Value	101555	Goodw*****	250001247	4528	5,250.00
01000-15000100-60170000-00000-0000-000000	General Fund-Human Resources \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250003654	6032781784	276.89
01000-15000100-60315000-00000-0000-000000	General Fund-Human Resources \- Administration-Event Supplies/Services-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250003654	6032781784	12.32
01000-15000100-65540000-00000-0000-000000	General Fund-Human Resources \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	15.00
01000-16000100-61280000-00000-0000-000000	General Fund-County Auditor \- Administration-Dues-No Value-No Value-No Value	9302	Gover*****ficers Association		26222005-2025	840.00
01000-16000100-71025000-00000-0000-000000	General Fund-County Auditor \- Administration-Contract Services-No Value-No Value-No Value	101724	The G*****	250000837	000125*	4,000.00
01000-16500100-61010000-00000-0000-000000	General Fund-Purchasing \- Administration-Advertising \- Legal Notices-No Value-No Value-No Value	103185	Colum*****	250003325	1AF1D71A-0073	147.25
					1AF1D71A-0076	154.93
01000-16500100-61801000-00000-0000-000000	General Fund-Purchasing \-	Employee	Beth *****		TRVL000311734013	110.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-16500100-61801000-00000-0000-000000	General Fund-Purchasing \- Administration-Travel-No Value-No Value	Employee	Celin*****		TRVL000309947317	469.70
01000-16500100-65540000-00000-0000-000000	General Fund-Purchasing \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	5.50
01000-17000006-71206000-00000-0000-000000	General Fund-Facility Services \- Non Capital-Maintenance-No Value-No Value	96753	Norma*****ervices LLC	250000935	Pay App #9	67,432.00
01000-17000100-60440000-00000-0000-000000	General Fund-Facilities Services \- Administration-Janitorial Supplies-No Value-No Value-No Value	21638	Home *****	250001527	866321854	288.60
		91161	Prost*****	250003348	S1231923.001	452.84
		94806	Perry	250002839	IN-1582020	6,488.36
01000-17000100-61501000-00000-0000-000000	General Fund-Facilities Services \- Administration-Radio Service-No Value-No Value-No Value	800912	Skyli*****s	250000043	48049	412.50
01000-17000100-61740000-00000-0000-000000	General Fund-Facilities Services \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	84.66
01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	11807	Grain*****	250000183	9524457307	109.93
		11869	Lowes*****	250002220	990034	70.26
		7480	Amerj*****r	250003272	107321	2,567.00
		93186	Batte*****	250000128	P82912530	63.75
01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	321	Johns*****	250002276	10440647	79.39
					10440679	99.92
					10440680	146.54
		7141	Baker*****mpany LLC	250003458	FW54636	12.46
		97204	Frank*****rs & Pumps LLC	250002756	BCBM003.	1,065.89
		97431	Johns*****llege Station	250000075	5001779	290.05
01000-17000100-65052000-00000-0000-000000	General Fund-Facilities Services \- Administration-Carpentry & Building Repair-No Value-No Value-No Value	21638	Home *****	250000148	867072340	9.48
		95001	Sherw*****nc	250003317	9452-1	88.05
01000-17000100-65053000-00000-0000-000000	General Fund-Facilities Services \- Administration-Electrical System Maintenance-No Value-No Value-No Value	262	Deale*****pply	250002603	S101611093.001	1,860.00
				250003740	S101611126.001	332.00
01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	11807	Grain*****	250000151	9523595792	83.95
		494	Valle*****upply Co Inc	250003473	412547	147.80
		92196	Fergu*****Inc	250000060	2005966	268.16
					2029518	245.18
					2036596	153.00
		92995	Reece*****	250000071	S120727793.001	310.25
					S120727793.002	165.09
01000-17000100-65510000-00000-0000-000000	General Fund-Facilities Services \- Administration-Pest Control-No Value-No Value-No Value	96463	Bac-F*****	250003820	06052025	145.00
		96836	Allst*****	250003141	052025	1,255.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-17000100-71206000-00000-0000-000000	General Fund-Facilities Services \- Administration-Maintenance-No Value-No Value-No Value	5645	Texas*****icensing & Regulation	250003810	10194266	190.00
		91287	Hunto*****	250003563	SVC286254	1,225.00
01000-17000100-71206400-00000-0000-000000	General Fund-Facilities Services \- Administration-Fire Safety Services-No Value-No Value-No Value	101050	Briga*****s LLC	250003679	SI-09894	852.00
01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960134629	14.28
					2960134636	103.42
					2960134640	10.96
					2960134643	9.67
01000-17000200-60211000-00000-0000-000000	General Fund-Landscaping-Software \- No Tag-No Value-No Value-No Value	11978	SHI G*****ons Inc	250003673	GB00560062	107.85
		95566	MCCI *****	250003670	NE23046	860.70
01000-17000200-60500000-00000-0000-000000	General Fund-Landscaping-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250003669	INV00841149	32.82
					INV00841150	236.68
					INV00841151	206.69
					INV00841152	20.13
					INV00841310	1,045.67
					INV00841351	33.34
01000-17000200-60506000-00000-0000-000000	General Fund-Landscaping-Plumbing Maintenance-No Value-No Value-No Value	95228	SiteO*****ply Holding	250000875	154086902-001	112.40
				250003756	154148430-001	1,369.67
01000-17000200-65400000-00000-0000-000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	102996	Harre*****	250002329	INV02040428	786.17
		95228	SiteO*****ply Holding	250000919	154061517-001	357.70
					154087283-001	85.05
				250003755	154210284-001	61.59
		95240	Circl*****	250002820	51234	69.20
01000-17000200-71512000-00000-0000-000000	General Fund-Landscaping-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960134636	2.86
01000-17000300-71025000-00000-0000-000000	General Fund-Facilities Services \- Parking Garage-Contract Services-No Value-No Value-No Value	96836	Allst*****	250003141	052025	125.00
01000-18000100-60400000-00000-0000-000000	General Fund-County Attorney \- Administration-Investigation Supplies-No Value-No Value-No Value	429	CHI S*****I Health Ctr	250002664	0625A	320.00
				250003830	0625B	620.00
01000-18000100-61280000-00000-0000-000000	General Fund-County Attorney \- Administration-Dues-No Value-No Value-No Value	Employee	Victo*****ron		TRVL000316466456	79.00
01000-18000100-61620000-00000-0000-000000	General Fund-County Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250000100	3095793549	534.00
01000-18000100-65540000-00000-0000-000000	General Fund-County Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	48.00
01000-19000100-60500000-00000-0000-000000	General Fund-District Attorney \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No	9794	CDW G*****	250003610	AE2LV8P	247.68

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Value					
01000-19000100-61280000-00000-0000-000000	General Fund-District Attorney \- Administration-Dues-No Value-No Value-No Value	3745	Texas*****ty Attorneys Association	250003816	266099	3,715.00
01000-19000100-61620000-00000-0000-000000	General Fund-District Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250001474	3095796892	1,974.00
		3187	West *****ration	250000562	852024701	664.20
				250002255	852088874	538.87
					852088875	8.22
		96474	Trans*****ernative Data Solutions	250001132	939871-202505-1	261.00
01000-19000100-61801000-00000-0000-000000	General Fund-District Attorney \- Administration-Travel-No Value-No Value	Employee	Brian*****		TRVL000307308595	104.00
01000-19000100-61970000-00000-0000-000000	General Fund-District Attorney \- Administration-Witness Reimbursement-No Value-No Value-No Value	96870	Best *****BCS	250000529	246632	121.54
01000-19000100-65540000-00000-0000-000000	General Fund-District Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	48.00
01000-20000100-60170000-00000-0000-000000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250003774	IN-1582167	889.18
01000-20000100-65540000-00000-0000-000000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	25.00
01000-20010000-65540000-00000-0000-000000	General Fund-District Clerk \- Jury Services-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	10.00
01000-21000100-60600000-00000-0000-000000	General Fund-County Clerk \- Administration-Office Supplies-No Value-No Value-No Value	97500	Liber*****ts	250003685	5616487-0	167.36
01000-21000100-61210000-00000-0000-000000	General Fund-County Clerk \- Administration-Court Costs-No Value-No Value-No Value	10803	Texas*****ublic Safety	250001267	CRS-202504-310390	1.00
01000-21000100-65540000-00000-0000-000000	General Fund-County Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	48.00
01000-22000100-60170000-00000-0000-000000	General Fund-85th District Court \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	250003812	IN-1582431	240.50
01000-22000100-60600000-00000-0000-000000	General Fund-85th District Court \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250003812	IN-1582431	23.98
01000-22000100-61110000-00000-0000-000000	General Fund-85th District Court \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	19936	Texas***** Court Administration	250003813	06709	375.00
01000-22000100-61490000-00000-0000-000000	General Fund-85th District Court \- Administration-Petit Jury Expense-No	16490	Wal-M*****c	250002407	TR# 00835`	85.73

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-22000100-61490000-00000-0000-000000	General Fund-85th District Court \- Administration-Petit Jury Expense-No Value-No Value-No Value	94806	Perry	250003812	IN-1582431	58.51
01000-22100100-61110000-00000-0000-000000	General Fund-272nd District Court \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	John *****		TRVL000314308933	350.00
01000-22100100-61280000-00000-0000-000000	General Fund-272nd District Court \- Administration-Dues-No Value-No Value-No Value	Employee	John *****		TRVL000316266190	263.00
01000-22100100-65540000-00000-0000-000000	General Fund-272nd District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	12.00
01000-22600100-61110000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	92512	Sam H*****iversity	250001134	2252025	255.00
				250002181	2282025	255.00
01000-22600100-61280000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Dues-No Value-No Value-No Value	Employee	Dana *****		TRVL000316948499	358.00
01000-22600100-61750000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000853	287310375080x05082025	81.50
01000-22600100-65540000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	24.00
01000-22700100-61040000-00000-0000-000000	General Fund-County Specialty Court Program-Awards & Recognitions-No Value-No Value-No Value	7800	Award*****	250001860	54644-1	42.00
				250001861	54644-2	72.00
				250003162	54997	42.00
01000-22700100-61210000-00000-0000-000000	General Fund-County Specialty Court Program-Court Costs-No Value-No Value-No Value	19620	Brazo*****ct	250003300	741397	160.00
01000-22800100-61801000-00000-0000-000000	General Fund-Family Associate Court - Administration-Travel-No Value-No Value-No Value	Employee	Wendy*****ing		TRVL000311682491	652.21
01000-23000100-61490000-00000-0000-000000	General Fund-County Court at Law #1 \- Administration-Petit Jury Expense-No Value-No Value-No Value	16490	Wal-M*****c	250003411	00735	199.44
01000-23000100-65540000-00000-0000-000000	General Fund-County Court at Law #1 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	24.00
01000-24101100-61880000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Utilities Expenditure-No Value-No Value-No Value	7490	Colle*****ties	250000610	5613977515 0525	845.15
01000-24101100-71119000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	5448	145.00
01000-24201100-60170000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-	94806	Perry	250003754	1582019	90.29

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Copier/Printer/Fax Supplies-No Value-No Value-No Value					
01000-24201100-60600000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250003754	1582019	96.26
01000-24201100-61750000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	97548	Veriz*****	250001105	6114288414	37.99
01000-24301100-61060000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Bonds-No Value-No Value-No Value	8494	Old R*****roup		A150000908-25	50.00
					A150007286-25	50.00
					A150013751-25	50.00
01000-24301100-61500000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250003647	69547	282.00
01000-24301100-61740000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	113.88
01000-24301100-71119000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	5479	203.50
01000-26001000-61740000-00000-0000-000000	General Fund-Community Supervision \- Support-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	176.32
01000-26002000-61740000-00000-0000-000000	General Fund-Health Department \- Support-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	103.16
01000-28000100-60320000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Firearms Readiness-No Value-No Value-No Value	103260	US Ch*****LC	250003574	008066	1,953.00
01000-28000100-60440000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Janitorial Supplies-No Value-No Value-No Value	91161	Prost*****	250003708	S1231825.001	91.27
01000-28000100-61110000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	10336	Texas***** Extension Service	250000477	EH7314803	3,500.00
		95956	Diner*****	250003767	691458	1,180.00
		Employee	Carro*****		TRVL000315701263	415.00
01000-28000100-61120000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Confidential Funds-No Value-No Value-No Value	16490	Wal-M*****c	250003695	TR# 09979	45.00
01000-28000100-61520000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Recruiting-No Value-No Value-No Value	100830	Stana*****Inc	250003535	SA000061525	1,110.00
		101660	Info***** Services LLC	250003583	25-0271	2,650.20
01000-28000100-61740000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	249.98
01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Travel-No Value-No Value-No Value	95956	Diner*****	250003370	64201	128.23
		Employee	Abrah*****		TRVL000311061111	809.30
			Austi*****		TRVL000311061591	809.30
			Brian*****		TRVL000314319941	820.00
			Carro*****		TRVL000314849863	1,566.05

[illegible]

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-28002000-65320000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Equipment Maintenance-No Value-No Value-No Value	93681	Ikes *****C	250003627		
01000-28002000-65540000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	430.00
01000-28002000-71701000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Solid Waste \- Hauling-No Value-No Value-No Value	95577	Brazo*****aste Management Agency Inc	250000279	24973	31.40
01000-28002006-72030000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Architectural Services-No Value-No Value-No Value	101967	Burdi*****LC	250001125	142114	331.20
01000-28003000-65540000-00000-0000-000000	General Fund-Jail Medical Services-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	135.00
01000-28003000-71025000-00000-0000-000000	General Fund-Jail Medical Services-Contract Services-No Value-No Value-No Value	96352	Biome*****tions LLC	250001550	334529	184.00
01000-30101100-60080000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	102955	Got Y*****Wear and Uniforms	250003373	INV131090	185.28
01000-30101100-61801000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Travel-No Value-No Value-No Value	Employee	Phili*****		TRVL000312185048	190.00
01000-30101100-61880000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Utilities Expenditure-No Value-No Value-No Value	7490	Colle*****ties	250000610	5613977515 0525	845.15
01000-30101100-65540000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	10.00
01000-30101100-71119000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	5448	145.00
01000-30201100-61801000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Travel-No Value-No Value-No Value	Employee	Chris*****ott		TRVL000313867997	117.00
			Donal*****		TRVL000313526101	117.00
			Tony *****		TRVL000313526499	117.00
01000-30301100-61801000-00000-0000-000000	General Fund-Constable Precinct 3 \- Adminstration-Travel-No Value-No Value-No Value	Employee	Angel*****		TRVL000315250681	145.60
01000-30301100-71119000-00000-0000-000000	General Fund-Constable Precinct 3 \- Adminstration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	5479	203.50
01000-31000100-61110000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Conference & Seminar Fees-No Value-No Value-No Value	92512	Sam H*****iversity	250003798	02310	175.00
01000-31000100-61801000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Travel-No Value-No Value-No Value	Employee	Nesha*****		TRVL000311748942	625.27

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
01000-31000100-65540000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	48.00
01000-31000100-65950000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Vehicle Maintenance-No Value-No Value-No Value	5392	Shamm*****	250000175	060125	80.00
01000-31000100-71025000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Contract Services-No Value-No Value-No Value	96352	Biome*****tions LLC	250000004	334527	63.25
01000-31000100-72270000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Dental Services-No Value-No Value-No Value	805027	Svajd*****	250003538	19174	60.00
01000-31000110-61740000-00000-0000-000000	General Fund-Juvenile Services \- Administration Court-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	1,519.42
01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250002895	0540602259055939	327.00
		102244	Broth*****	250003493	00085236	318.45
		96917	Gordo*****nc	250003061	9023148775	2,346.84
01000-31000220-61395000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	250003768	42109239	185.16
01000-31000220-61801000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Travel-No Value-No Value-No Value	Employee	Arman*****		TRVL000311345950	910.64
			Chari*****		TRVL000311346018	910.64
			Chris*****		TRVL000310091217	910.64
			Selwy*****		TRVL000311749786	625.27
			Sinai*****		TRVL000311749230	625.27
			Timmy*****		TRVL000311345984	910.64
01000-31000220-65540000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	88.00
01000-31000220-72590000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Professional Fees \- Other-No Value-No Value-No Value	19957	Langu*****s	250000170	11616490	32.48
01000-31000330-65540000-00000-0000-000000	General Fund-Academy \- Community Based-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	65.00
01000-36000100-60440000-00000-0000-000000	General Fund-Exposition Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	250003661	IN-1581880	59.88
01000-36000100-61801000-00000-0000-000000	General Fund-Exposition Center \- Administration-Travel-No Value-No Value-No Value	Employee	Jaime*****		TRVL000315231648	17.85
01000-36000100-65050000-00000-0000-000000	General Fund-Exposition Center \- Administration-Building Maintenance-No Value-No Value-No Value	101626	GC El*****	250003844	8721	1,398.40
		11807	Grain*****	250000714	9514806372	69.36
		11869	Lowes*****	250000703	986822	292.85
		93424	ULINE*****	250003675	193159056	1,540.68
01000-36000100-65320000-00000-0000-000000	General Fund-Exposition Center \-	11869	Lowes*****	250000702	979819	100.11

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Administration-Equipment Maintenance-No Value-No Value-No Value					
01000-36000100-65540000-00000-0000-000000	General Fund-Exposition Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	25.00
01000-36000100-71206600-00000-0000-000000	General Fund-Exposition Center \- Administration-Grease Trap Services-No Value-No Value-No Value	96339	G & L *****ices LLC	250003620	2514	5,440.00
01000-36000100-71701000-00000-0000-000000	General Fund-Exposition Center \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	95577	Brazo*****aste Management Agency Inc	250003459	25014	2,163.60
01000-36500100-60315000-00000-0000-000000	General Fund-Brazos Center \- Administration-Event Supplies/Services-No Value-No Value-No Value	93424	ULINE*****	250003732	193413434	153.39
01000-36500100-61010000-00000-0000-000000	General Fund-Brazos Center \- Administration-Advertising \- Legal Notices-No Value-No Value-No Value	96355	Ashle*****	250002138	78996	61.00
01000-36500100-61500000-00000-0000-000000	General Fund-Brazos Center \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250003733	69609	55.12
01000-36500100-61740000-00000-0000-000000	General Fund-Brazos Center \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	84.66
01000-36500100-65540000-00000-0000-000000	General Fund-Brazos Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	28.00
01000-37000100-60600000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	250003735	374509	99.32
01000-37000100-61801000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Travel-No Value-No Value-No Value	Employee	Ashle*****		TRVL000315701336	276.43
			Chadd*****ton		TRVL000316472970	394.03
			Emily*****		TRVL000316212963	118.16
01000-37000100-65540000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	18.00
01000-50000100-61801000-00000-0000-000000	General Fund-County Records Management \- Administration-Travel-No Value-No Value-No Value	Employee	Desmo*****		TRVL000309775598	350.96
					TRVL000310090951	301.30
01000-50000100-61801000-19000-0000-000000	General Fund-County Records Management \- Administration-Travel-County Records Management Fund-No Value-No Value	95956	Diner*****	250003737	73121219556061	398.96
01000-56001000-60500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	9728	Wilto*****Ltd	250003702	374457	397.50
01000-56001000-61740000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	0.31

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Value-No Value					
01000-56001000-61880000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Utilities Expenditure-No Value-No Value-No Value	97206	Optim*****	250000163	07707-108661-01-4-05302025	162.22
01000-56001000-65540000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	25.00
01000-56001000-65660000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Field Supplies-No Value-No Value-No Value	11869	Lowe*****	250003678	983045	14.52
				250003700	997487	151.60
		97596	Amazo*****	250003553	19PY-K4X9-4Q9Y	263.80
01000-56001000-65670000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Maintenance-General-No Value-No Value-No Value	103248	White*****	250003448	50031458406	707.76
		96264	Brazo*****	250002234	0525-110	2,925.98
				250002235	0525-108	1,085.70
					0525-109	2,282.32
01000-56001000-65690000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Bridge Maintenance-No Value-No Value-No Value	101555	Goodw*****	250001295	4487	3,975.00
				250001297	4489	4,875.00
				250001298	4490	4,875.00
				250001299	4491	4,875.00
				250001300	4496	4,875.00
				250001301	4492	3,375.00
				250001302	4493	4,875.00
				250001303	4494	4,875.00
				250001304	4495	4,875.00
01000-56001000-71500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Equipment-No Value-No Value-No Value	102308	Mado*****al & Sales Inc	250000140	527609	525.00
01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000135	2960134619	192.28
01000-56001000-80715000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Roads \- Capital-No Value-No Value-No Value	101555	Goodw*****	250000931	4486	8,085.00
				250001569	4498	1,990.00
				250001641	4497	28,400.00
				250001643	4488	11,980.00
01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	100138	Gladn*****lutions LLC	250003497	85347	275.63
		11682	Napa *****	250003127	400076	45.30
					401437	13.13
		90180	Perfo*****	250003476	S0052471701	443.47
01000-56002000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Shop Supplies-No Value-No Value-No Value	91900	Linde***** Inc	250003277	50191832	48.91
01000-56002000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value-No Value	11682	Napa *****	250002334	400150	(44.55)
				250003624	401396	17.88
					401438	113.40
					401782	12.74
01000-56002000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Heavy	19837	Unifi*****	250002596	2960134624	29.23

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
	Equipment-Rental \- Uniforms-No Value-No Value-No Value					
01000-56005000-61740000-00000-0000-000000	General Fund-Environmental Protection-Telephone-No Value-No Value-No Value	101833	Brigh*****	250000169	313741992-05162025	61.86
		96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	419.56
01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value-No Value	1038	Wicks***** Utility District	250000334	102464 0525	1.61
		20	Bryan*****	250000336	2368566 0525	92.88
				250000342	2069196 0525	44.77
		4582	Wellb*****ity District	250000335	202-1420-00 0525	37.69
					306-0720-00 0525	38.13
01000-56005000-71500000-00000-0000-000000	General Fund-Environmental Protection-Rental \- Equipment-No Value-No Value-No Value	102308	Madol*****al & Sales Inc	250000140	527609	450.00
01000-56005000-71701000-00000-0000-000000	General Fund-Environmental Protection-Solid Waste \- Hauling-No Value-No Value-No Value	95577	Brazo*****aste Management Agency Inc	250000357	24975	2,957.40
11000-11002500-80211000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Computer \- Software-No Value-No Value-No Value	96088	Unger*****ternational Inc	250002304	INV21617	787.50
15000-52000100-61620000-00000-0000-000000	Law Library Fund-Law Library Fund \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250000551	3095793539	1,517.00
				250000767	3095800730	1,020.00
29000-13006000-61801000-00000-0000-000000	Vehicle Inventory Interest Fund-Vehicle Inventory Interest-Travel-No Value-No Value-No Value	Employee	Melis*****		TRVL000316794667	928.45
30000-227100-71025000-00000-0000-000000	Brazos County Grant Fund-Specialty Court (Drug Court) Grant-Contract Services-No Value-No Value-No Value	96167	Recov*****olutions LLC	250000973	10088679-1	672.00
					10098988	1,792.00
30000-272300-61110000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03-Conference & Seminar Fees-No Value-No Value-No Value	101985	Texas*****e Lawyers Association	250003659	42846	300.00
		95956	Diner*****	250003765	05272025	50.00
30000-272300-61401000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03-Interpreters-No Value-No Value-No Value	95313	USA C*****eters	250003822	2937	384.00
30000-272300-61600000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03-Sales Tax-No Value-No Value-No Value	16290	Lexis*****	250003814	3095827561	580.00
30000-272300-61620000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03-Subscriptions & Publications-No Value-No Value-No Value	95956	Diner*****	250003765	2333946	881.10
30000-283700-61801000-00000-0000-000000	Brazos County Grant Fund-BV Human Trafficking Task Force Development-Travel-No Value-No Value-No Value	95956	Diner*****	250003370	64201	128.23
30000-286000-71715000-00000-0000-000000	Brazos County Grant Fund-Victim Notification Service-Victim Notification Service-No Value-No Value-No Value	61734	Appri*****	250002717	2065975442	7,798.46

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
30000-304002-80286000-00000-0000-000000	Brazos County Grant Fund-Constable Pct 4 \- Bullet Resistant Shield-Equipment \- Other-No Value-No Value-No Value	93357	Galls*****	250002447	030956692	32,646.75
30000-424100-61110000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Bart*****		TRVL000316958549	350.00
			Danie*****		TRVL000316958537	350.00
30000-424100-65540000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	10.00
34000-19200100-60350000-00000-0000-000000	District Attorney Crime Fund-District Attorney Crime Fund \- Administration-Food and Food Supplements-No Value-No Value-No Value	97440	Rosa*****a Factory Ltd	250003801	2036	340.91
35000-21130000-65320000-00000-0000-000000	Election Contracts Fund-Election Services-Equipment Maintenance-No Value-No Value-No Value	11714	Hart*****	250002979	INV003048	6,399.98
43231-63432356-80715000-00000-0000-000000	Off System Road Bond-Road & Bridge-Roads \- Capital-No Value-No Value-No Value	101555	Goodw*****	230012444	4485	360.00
43232-63432322-80100000-00000-0000-000000	2023 Certificates of Obligation-101 North-Buildings-No Value-No Value-No Value	101554	Dudle*****C	250003284	INV-6191	66,147.77
45000-00000000-30302000-00000-0000-000000	Capital Improvement Fund-No Value-Contract Pay \- Retainages-No Value-No Value-No Value	96753	Norma*****ervices LLC	250000935	Pay App #9	(3,371.60)
45000-63111000-80890000-00000-0000-000000	Capital Improvement Fund-Fleet Shop\ Light Equipment\ Capital-Vehicles-No Value-No Value-No Value	100158	Dana*****c	250003150	964725	1,927.26
				250003187	961285	369.37
					964723	1,852.26
				250003188	964726	1,927.26
				250003189	964727	1,927.26
				250003190	964728	1,927.26
		3486	GT Di*****	250003146	INV1046562	2,318.44
				250003147	INV1046561	2,318.44
				250003148	INV1042950*	1,303.74
					INV1046565	1,773.44
				250003149	INV1046564	1,773.44
				250003151	INV1046563	1,773.44
45000-63260020-80380000-00000-0000-000000	Capital Improvement Fund-Health Department Support \- Capital-Improvements \- Non Building-No Value-No Value-No Value	100301	Eddie*****ility Specialist	250003185	2024010581-1	150.00
45000-63310001-80380000-00000-0000-000000	Capital Improvement Fund-Juvenile Services \- Capital-Improvements \- Non Building-No Value-No Value-No Value	100301	Eddie*****ility Specialist	250003185	2024010581-1	150.00
45000-63365001-80380000-00000-0000-000000	Capital Improvement Fund-Brazos Center \- Capital-Improvements \- Non Building-No Value-No Value-No Value	100301	Eddie*****ility Specialist	250003185	2024010581-1	150.00

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
45000-63560001-80289000-00000-0000-000000	Capital Improvement Fund-Road & Bridge \- Capital-Equipment \- Road and Bridge-No Value-No Value-No Value	21268	Brazo*****	250003757	241325	7.50
50000-64005000-71025000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Contract Services-No Value-No Value-No Value	16479	David*****ing LLC		108266	150.00
50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025053000	349,753.98
50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025053000	9,152.00
50000-64005000-72590000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Professional Fees \- Other-No Value-No Value-No Value	95970	USI S*****	250000390	5545952	10,000.00
50000-64005100-61740000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0525	84.66
50000-64005100-65540000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	10.00
50000-64005100-72540000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Physician Services-No Value-No Value-No Value	97282	Doc H*****	250001138	JR202505	18,812.50
60000-00000000-31050000-00000-0000-000000	Payroll Fund-No Value-Flex Benefit Administrative Fee-No Value-No Value-No Value	16479	David*****ing LLC		108266	1,202.00
60000-00000000-31080000-00000-0000-000000	Payroll Fund-No Value-Basic Life Administrative Fee Payable-No Value-No Value-No Value	61875	Linco***** Insurance Company, The		1725512-052025	8,327.66
60000-00000000-31120000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- Nationwide-No Value-No Value-No Value	3382	Natio***** Solutions		05.30.25	8,160.18
60000-00000000-31125000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- Secur Benefit-No Value-No Value-No Value	6165	Secur***** Insurance Co		05.30.25	1,175.00
60000-00000000-31128000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- VALIC-No Value-No Value-No Value	10789	Varia***** Insurance Co Inc		05.30.25	3,786.35
60000-00000000-31150000-00000-0000-000000	Payroll Fund-No Value-County Property Tax Payable-No Value-No Value-No Value	21268	Brazo*****		05.30.25-GH	100.00
60000-00000000-31204200-00000-0000-000000	Payroll Fund-No Value-Withholding \- Unreimb. Medical-No Value-No Value-No Value	100394	Lindb*****		FSA 05.30.25 AL	10.49
		103121	Escue*****		FSA 05.30.25 JE	130.15
60000-00000000-31210000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Lincoln Financial Ins-No Value-No Value-No Value	61875	Linco***** Insurance Company, The		1725512-052025	12,972.44

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
60000-00000000-31228000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Hartford\AD&D-No Value-No Value-No Value	6874	Hartf***** , The		2351631	1,412.17
60000-00000000-31232000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Hartford\LTD-No Value-No Value-No Value	6874	Hartf***** , The		676712330232	5,269.07
60000-00000000-31236000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Consec\Cancer Ins-No Value-No Value-No Value	3436	WILCA***** Company		O2538976	12.90
60000-00000000-31237000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Colonial Insurance-No Value-No Value-No Value	10372	Colon*****ent Insurance Company		74123980501399	2,031.58
60000-00000000-31240000-00000-0000-000000	Payroll Fund-No Value-Withholding \- AFLAC Insurance-No Value-No Value-No Value	3428	Ameri*****Insurance		053725	5,329.28
60000-00000000-31241000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Vision Insurance-No Value-No Value-No Value	93592	Spect*****		20250417000045	8,929.25
60000-00000000-31244000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Levy\Bankruptcy-No Value-No Value-No Value	94674	Peake*****		05.30.25-GM	618.47
60000-00000000-31600000-00000-0000-000000	Payroll Fund-No Value-Withholding \- United Way-No Value-No Value-No Value	3395	Unite*****zos Valley		05.30.25	29.77
91000-53000100-61880000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Utilities Expenditure-No Value-No Value-No Value	97206	Optim*****	250000395	07707-107366-01-1_06.02.25	124.74
91000-53000100-65540000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	9038	Xerox*****ons Southwest	250001160	IN5638687	145.00
91000-53001000-60620000-00000-0000-000000	Health \- County Health District-Environmental Services Administration-Postage & Shipping-No Value-No Value-No Value	95832	UPS S*****	250003697	84869	18.76
91000-53002100-61680000-00000-0000-000000	Health \- County Health District-C4 Clinic-Training-No Value-No Value-No Value	95956	Diner*****	250003772	11324862*	35.00
					11324947*	35.00
91000-53003000-72540000-00000-0000-000000	Health \- County Health District-Lab Administration-Physician Services-No Value-No Value-No Value	96741	Brazo*****gy	250000960	2025-1780	600.00
97000-551100-69209000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Urinalysis/Drug Testing-No Value-No Value-No Value	96167	Recov*****olutions LLC	250000973	10088679-1	160.00
					10098988	352.00
97000-551100-69308000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Professional Fees \- Other\CSCD-No Value-No Value-No Value	19886	Lexis*****ions	240004831	1100151996	50.00
97000-556300-53330000-00000-0000-000000	CSCD \- Community Supervision-Specialty Court Program \- Administration-CSCD Medical Health Benefit-No Value-No Value-No Value	10022	Texas*****riminal Justice		050125-053125	1,249.64

Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
Grand Total						1,560,877.82



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

6/10/2025

ITEM:

Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).
- c. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.
- d. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.

TO:

Commissioners Court

DATE:

06/06/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

§ COUNTY OF BRAZOS

§ STATE OF TEXAS

COMMISSIONERS COURTS: DELIBERATION REGARDING CONTRACTS BEING NEGOTIATED;
CLOSED MEETING.

The Commissioners Court ("Court") has proposed to deliberate the negotiation of contracts in closed session. The Court wishes to deliberate the business and financial issues of the following proposed contracts:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract A).
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated (Contract B).

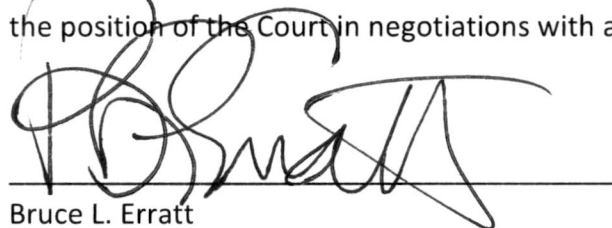
Texas Government Code §551.0725 provides that the Court may deliberate the business and financial issues of these contracts in closed session if, before conducting the closed meeting:

(1) The Court votes unanimously that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person; and

(2) The attorney advising the Commissioners Court issues a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.

(3) Notwithstanding Section 551.103(a), Government Code, the Commissioners Court must make a tape recording of the proceedings of a closed meeting to deliberate the information.

It is my determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person.

A handwritten signature in black ink, appearing to read "B. Erratt", is written over a horizontal line.

Bruce L. Erratt

Brazos County General Counsel

Date: 6-10-2025



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: County Auditor

NUMBER:

DATE OF COURT MEETING: 6/10/2025

ITEM: Acknowledgement of Monthly Report from County Auditor for March 2025.

TO: Commissioners Court

FROM: Marci Turner

DATE: 06/04/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[March_2025_Monthly_Reports.pdf](#)

Description

March 2025 Monthly Reports

Type

Cover Memo



Brazos County, Texas
BALANCE SHEET (Unaudited)
Period Ended March 2025

	Total General Funds	Total Special Revenue Funds	Total Debt Service Funds	Total Capital Project Funds
ASSETS				
Cash and Cash Equivalents	\$ 225,612,975	\$ 79,118,539	\$ 14,546,652	\$ 51,028,776
Prepaid Expenditures	370,170	2,992	--	--
Accounts Receivable	15,351,424	11,325,290	1,371,624	--
Inventory	1,270,743	--	--	--
TOTAL ASSETS	\$ 242,605,312	\$ 90,446,821	\$ 15,918,276	\$ 51,028,776
LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts Payable	11,234,173	21,093,554	--	516,499
Deferred Inflow of Resources	14,253,829	--	1,365,124	--
Total Liabilities	25,488,002	21,093,554	1,365,124	516,499
Fund Balance				
Reserved and Committed Fund Balance ¹	42,240,874	367,319	--	--
Unreserved Fund Balance	130,761,561	37,309,079	5,685,688	56,520,938
Current Year Change in Fund Balance	44,114,875	31,676,869	8,867,464	(6,008,661)
Total Fund Balance	217,117,310	69,353,267	14,553,152	50,512,277
TOTAL LIABILITIES AND FUND BALANCE	\$ 242,605,312	\$ 90,446,821	\$ 15,918,276	\$ 51,028,776

1. Consists of Committed Emergency Fund balance and Statutorily required funds



Brazos County, Texas
Year to Date Schedule of Fund Balances - Unaudited
For the Period Ended March 2025

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance March 2025
01000-General Fund	\$ 173,002,435.24	\$ 127,689,797.56	\$ 83,574,922.83	\$ 217,117,309.97
02000-County Health Endowment Fund	-	-	-	-
06000-Commissioners' Court - Non Capital	-	-	-	-
60000-Payroll Agency Fund	-	-	-	-
61000-Flex Benefit Cafeteria Fund	-	-	-	-
11000-Hotel Occupancy Tax Fund	6,763,542.50	1,781,743.63	600,374.94	7,944,911.19
12000-State Lateral Road Fund	264,790.60	33,352.28	165,000.00	133,142.88
13000-Unclaimed Property Fund	97,436.42	11,504.35	-	108,940.77
14000-Appellate Judicial System Fund	-	-	-	-
14010-Court Facility Fund	-	-	-	-
14020-Language Access Fund	-	-	-	-
15000-Law Library Fund	168,037.47	58,348.67	18,641.34	207,744.80
16000-Local Provider Participation Fund	24,884,332.43	33,680,735.59	16,966,210.20	41,598,857.82
17000-Alternative Dispute Resolution Fund	-	-	-	-
18000-Law Enforcement Education Fund	81,233.52	42,778.77	1,683.98	122,328.31
19000-Court Records Preservation Fund	702,725.05	15,975.33	-	718,700.38
20000-County Clerk Records Management Fund	1,298,369.70	181,589.08	122,046.07	1,357,912.71
20010-County Clerk Archival Fund	1,483,421.43	175,316.80	357.93	1,658,380.30
22000-Courthouse Security Fund	158,242.19	51,038.26	1,733.76	207,546.69
22010-Justice Court Security Fund	258,451.45	22,883.37	-	281,334.82
23000-District Clerk Records Management Fund	304,256.19	83,616.05	36,899.32	350,972.92
23010-District Clerk Archival Fund	1,604.26	81.56	-	1,685.82
24000-Justice of the Peace Technology Fund	70,755.58	15,916.02	173.15	86,498.45
24010-County and District Court Technology Fund	134,734.52	7,130.67	-	141,865.19
25000-Forfeiture Fund	38,112.22	44,754.40	3,526.30	79,340.32
26000-District Attorney Hot Check Collections Fund	5,344.06	197.72	-	5,541.78
27000-Bail Bond Board Fund	115,574.85	2,605.95	665.19	117,515.61
28000-Voter Registration Fund	-	-	-	-
29000-Vehicle Inventory Interest Fund	393,226.70	32,546.09	1,604.10	424,168.69
30000-Brazos County Grant Fund	0.00	2,492,390.27	2,386,391.51	105,998.76



Brazos County, Texas
Year to Date Schedule of Fund Balances - Unaudited
For the Period Ended March 2025

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance March 2025
31000-American Rescue Plan Act	(0.00)	15,610,776.73	3,131,784.07	12,478,992.66
32000-SB 22 2023 Rural Law Enforcement Salary Assistance Program	-	1,071,849.75	246,134.59	825,715.16
33000-Sheriff's Office Crime Fund	115,089.59	1,737.64	1,397.00	115,430.23
34000-District Attorney Crime Fund	211,394.74	40,823.65	76,214.15	176,004.24
35000-Primary Election Services Fund	56,148.43	12,515.56	29,813.02	38,850.97
58000-County Attorney Operating Fund	69,574.35	290.00	4,978.27	64,886.08
41000-General Obligation Debt Service Fund	5,685,687.77	10,643,393.38	1,775,929.63	14,553,151.52
43170-2017 Certificates of Obligation	-	-	-	-
43200-2020 Certificates of Obligation	5,595,985.43	348,605.96	1,702,736.27	4,241,855.12
43230-On System road Bond - TXDOT	15,347,059.27	345,611.51	2,349,161.10	13,343,509.68
43231-Off System Road Bond	6,803,533.52	157,199.90	1,840,533.45	5,120,199.97
43232-2023 Certificates of Obligation	10,509,836.91	247,318.30	-	10,757,155.21
45000-Capital Improvement Fund	18,264,522.41	-	1,214,965.51	17,049,556.90
Total All Funds	\$ 272,885,458.80	\$ 194,904,424.80	\$ 116,253,877.68	\$ 351,536,005.92



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Mar-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Mar-25	Percentage Spent as of Mar-25
00000000-Transfers from General Fund	\$ 77,292,768.00	\$ 1,814,235.22	\$ 79,107,003.22	\$ 15,843,919.73	\$ -	\$ 63,263,083.49	20.03%
10000100-County Judge - Administration	1,581,145.00	-	1,581,145.00	578,226.18	4,928.78	997,990.04	36.88%
10002000-Veteran Services	190,429.00	8,935.61	199,364.61	92,414.67	1,006.81	105,943.13	46.86%
10003000-Pre-Trial Bond Supervision	217,973.00	-	217,973.00	93,667.00	-	124,306.00	42.97%
10500000-Budget Office - Administration	441,562.00	-	441,562.00	130,398.83	318.63	310,844.54	29.60%
11000006-Commissioners' Court - Non Capital	-	-	-	-	-	-	N/A
11000100-Commissioners Court - Administration	1,210,023.00	6,651.48	1,216,674.48	518,985.87	6,620.79	691,067.82	43.20%
11000500-Non-Departmental	7,835,433.00	8,249.19	7,843,682.19	4,318,992.38	454,181.23	3,070,508.58	60.85%
11001000-Boonville Cemetery	84,600.00	-	84,600.00	38,444.56	450.00	45,705.44	45.97%
11001500-Contingency	7,093,741.00	(2,235,046.16)	4,858,694.84	-	-	4,858,694.84	0.00%
11002000-Community Support	4,872,526.00	-	4,872,526.00	2,910,231.77	1,157,792.98	804,501.25	83.49%
11003000-County Fire Protection	1,116,000.00	-	1,116,000.00	324,500.00	791,500.00	-	100.00%
11004000-County Welfare	5,000.00	-	5,000.00	1,200.00	2,800.00	1,000.00	80.00%
11010000-Court Support - Criminal	5,807,898.00	-	5,807,898.00	2,080,672.31	174,060.21	3,553,165.48	38.82%
11020000-Court Support - Civil	1,644,188.00	(5,000.00)	1,639,188.00	824,884.45	31,632.00	782,671.55	52.25%
11022720-Court Support - Child Protective Svc - 272nd	200,000.00	-	200,000.00	62,274.09	-	137,725.91	31.14%
11023610-Court Support - Child Protective Svc - 361st	150,000.00	-	150,000.00	36,502.50	-	113,497.50	24.34%
11024720-Court Support Child Protective Svc - 472nd	150,000.00	-	150,000.00	95,233.33	-	54,766.67	63.49%
11028500-Court Support - Child Protective Svc - 85th	150,000.00	-	150,000.00	39,557.50	-	110,442.50	26.37%
11030000-Court Support - Mental Health	10,000.00	-	10,000.00	2,250.00	-	7,750.00	22.50%
11040000-Court Support - Child Support Enforcement	10,000.00	-	10,000.00	3,708.56	-	6,291.44	37.09%
11050000-Court Support - Guardianship	312,500.00	-	312,500.00	185,794.01	87,500.00	39,205.99	87.45%
11060000-Court Support - Probate	500.00	-	500.00	-	-	500.00	0.00%
11070000-Alternative Dispute Resolution	50,000.00	-	50,000.00	50,000.00	-	-	100.00%
11080000-Court Support - Other	-	5,000.00	5,000.00	-	-	5,000.00	0.00%
11100000-Fleet Shop - Light Equipment - Administration	979,028.00	-	979,028.00	451,636.42	53,260.88	474,130.70	51.57%
11200200-Collections - Administration	670,497.00	606.62	671,103.62	291,832.40	2,568.25	376,702.97	43.87%
11210020-Elections Administrator	1,334,436.00	22,595.00	1,357,031.00	730,553.18	43,032.67	583,445.15	57.01%
11210026-Elections Administrator - Non Capital	-	-	-	-	-	-	N/A
116002-American Rescue Plan Revenue Replacement - General Government	500,000.00	-	500,000.00	-	500,000.00	-	100.00%
12000100-County Treasurer - Administration	836,453.00	-	836,453.00	327,963.85	3,544.57	504,944.58	39.63%
12500006-Risk Management - Non Capital	-	-	-	-	-	-	N/A
12500100-Risk Management - Administration	700,140.00	130,000.00	830,140.00	265,614.11	66,669.84	497,856.05	40.03%
13000100-Tax Assessor - Collector - Administration	3,310,725.00	685.13	3,311,410.13	1,317,177.99	34,620.67	1,959,611.47	40.82%
13005000-Voter Registration	24,502.00	-	24,502.00	16,265.00	-	8,237.00	66.38%
14000006-Information Technology - Non Capital	4,929,955.00	(125,274.98)	4,804,680.02	3,191,356.24	1,152,851.35	460,472.43	90.42%
14000100-Information Technology - Administration	4,785,104.00	(1,650.00)	4,783,454.00	1,882,787.65	33,081.12	2,867,585.23	40.05%
14500100-Project Management - Administration	10,338,785.00	-	10,338,785.00	183,307.47	8,822.17	10,146,655.36	1.86%
15000006-Human Resources - Non Capital	200,000.00	-	200,000.00	-	-	200,000.00	0.00%
15000100-Human Resources - Administration	1,265,049.00	-	1,265,049.00	482,803.40	18,081.35	764,164.25	39.59%
16000006-County Auditor - Non Capital	-	-	-	-	-	-	N/A



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Mar-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Mar-25	Percentage Spent as of Mar-25
16000100-County Auditor - Administration	1,829,364.00	60.00	1,829,424.00	794,413.35	26,111.66	1,008,898.99	44.85%
16500006-Purchasing Administration - Non Capital	278,157.00	(49,791.88)	228,365.12	87,146.24	117,318.75	23,900.13	89.53%
16500100-Purchasing - Administration	962,256.00	-	962,256.00	386,606.12	2,535.01	573,114.87	40.44%
17000006-Facility Services - Non Capital	1,972,512.00	(21,734.81)	1,950,777.19	675,159.94	578,394.10	697,223.15	64.26%
17000100-Facilities Services - Administration	4,660,955.00	-	4,660,955.00	1,972,820.37	262,833.62	2,425,301.01	47.97%
17000200-Landscaping	749,683.00	-	749,683.00	278,002.14	94,820.78	376,860.08	49.73%
17000300-Facilities Services - Parking Garage	-	40,000.00	40,000.00	-	-	40,000.00	0.00%
18000100-County Attorney - Administration	3,937,799.00	2,033.84	3,939,832.84	1,557,771.74	21,588.02	2,360,473.08	40.09%
19000006-District Attorney - Non Capital	-	-	-	-	-	-	N/A
19000100-District Attorney - Administration	6,416,959.00	-	6,416,959.00	2,721,367.00	42,696.93	3,652,895.07	43.07%
19010000-District Attorney - Child Protective Services	444,250.00	-	444,250.00	187,912.27	-	256,337.73	42.30%
20000006-District Clerk - Non Capital	-	1,551.10	1,551.10	1,551.10	-	-	100.00%
20000100-District Clerk - Administration	1,556,202.00	919.11	1,557,121.11	657,242.19	600.39	899,278.53	42.25%
20010000-District Clerk - Jury Services	543,680.00	3,538.74	547,218.74	234,884.37	-	312,334.37	42.92%
21000006-County Clerk - Non Capital	-	21,734.81	21,734.81	21,734.81	-	-	100.00%
21000100-County Clerk - Administration	1,507,033.00	-	1,507,033.00	638,760.39	8,730.51	859,542.10	42.96%
21010000-Vital Statistics/Preservation	16,700.00	-	16,700.00	964.51	1,472.00	14,263.49	14.59%
22000100-85th District Court - Administration	566,704.00	-	566,704.00	264,833.32	2,624.48	299,246.20	47.20%
22100100-272nd District Court - Administration	551,849.00	3,528.74	555,377.74	261,503.33	857.46	293,016.95	47.24%
22200006-361st District Court - Non Capital	-	-	-	-	-	-	N/A
22200100-361st District Court - Administration	566,699.00	-	566,699.00	253,330.31	1,425.92	311,942.77	44.95%
22300100-472nd District Court - Administration	490,599.00	-	490,599.00	196,884.76	1,315.89	292,398.35	40.40%
22500100-Felony Associate Judge/Juvenile Court Referee	367,974.00	-	367,974.00	164,452.75	675.00	202,846.25	44.87%
22600100-Misdemeanor Associate Court - Administration	552,166.00	-	552,166.00	252,057.10	2,495.90	297,613.00	46.10%
22700100-County Specialty Court Program	303,914.00	10,100.00	314,014.00	108,577.21	11,168.92	194,267.87	38.13%
22800100-Family Associate Court - Administration	602,376.00	-	602,376.00	266,158.30	890.84	335,326.86	44.33%
23000100-County Court at Law #1 - Administration	1,040,101.00	-	1,040,101.00	471,731.12	2,174.30	566,195.58	45.56%
23000200-County Court at Law #1 - Judicial Support	11,091.00	-	11,091.00	100.00	-	10,991.00	0.90%
23000300-County Court at Law #1 - Staff Support	6,600.00	-	6,600.00	2,119.06	-	4,480.94	32.11%
23100006-County Court at Law #2 - Non Capital	-	-	-	-	-	-	N/A
23100100-County Court at Law #2 - Administration	953,226.00	20,000.00	973,226.00	385,295.07	520.00	587,410.93	39.64%
24100006-Justice of Peace - Precinct 1 - Non Capital	-	-	-	-	-	-	N/A
24101100-Justice of Peace - Precinct 1 - Administration	511,911.00	-	511,911.00	222,591.59	6,353.79	282,965.62	44.72%
24200006-Justice of Peace - Precinct 2 - Non Capital	-	-	-	-	-	-	N/A
24201100-Justice of Peace - Precinct 2 - Administration	476,058.00	981.76	477,039.76	210,427.52	574.53	266,037.71	44.23%
24300006-Justice of Peace - Precinct 3 - Non Capital	-	-	-	-	-	-	N/A
24301100-Justice of Peace - Precinct 3 - Administration	648,469.00	672.36	649,141.36	290,297.17	7,733.46	351,110.73	45.91%
24401100-Justice of Peace - Precinct 4 - Administration	484,194.00	-	484,194.00	213,675.66	970.88	269,547.46	44.33%
26001000-Community Supervision - Support	82,423.00	-	82,423.00	32,090.71	44,006.95	6,325.34	92.33%
26002000-Health Department - Support	83,375.00	17,306.85	100,681.85	41,027.06	44,495.43	15,159.36	84.94%
26002006-Health Department - Support - Non Capital	-	-	-	-	-	-	N/A



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Mar-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Mar-25	Percentage Spent as of Mar-25
27000100-Public Defender's Office - Administration	65,095.00	-	65,095.00	25,702.36	-	39,392.64	39.48%
28000006-Sheriff Office - Non Capital	70,000.00	-	70,000.00	-	-	70,000.00	0.00%
28000100-Sheriff Office - Administration	10,813,036.00	143,150.01	10,956,186.01	5,029,060.66	156,032.55	5,771,092.80	47.33%
28002000-Sheriff Office - Jail Administration	20,370,875.00	12,050.00	20,382,925.00	9,698,670.60	529,371.03	10,154,883.37	50.18%
28002006-Sheriff Office - Jail - Non Capital	1,300,000.00	59,395.00	1,359,395.00	461,340.19	898,054.71	0.10	100.00%
28003000-Jail Medical Services	1,454,846.00	-	1,454,846.00	801,802.18	8,930.08	644,113.74	55.73%
28004000-Sheriff Office - CSISD School Security	1,411,250.00	-	1,411,250.00	562,059.82	7,272.84	841,917.34	40.34%
28007000-Inauguration	-	85,580.45	85,580.45	77,550.45	-	8,030.00	90.62%
30101100-Constable Precinct 1 - Administration	817,517.00	8,400.00	825,917.00	375,071.89	15,222.13	435,622.98	47.26%
30201100-Constable Precinct 2 - Administration	1,200,103.00	2,420.00	1,202,523.00	543,122.54	8,264.21	651,136.25	45.85%
30301100-Constable Precinct 3 - Administration	805,222.00	-	805,222.00	364,205.32	12,269.02	428,747.66	46.75%
30401100-Constable Precinct 4 - Administration	1,193,077.00	16,800.00	1,209,877.00	548,261.69	5,411.25	656,204.06	45.76%
31000006-Juvenile Services - Non Capital	-	-	-	-	-	-	N/A
31000100-Juvenile Services - Administration Probation	1,005,289.00	(8,658.51)	996,630.49	394,201.68	32,009.76	570,419.05	42.77%
31000110-Juvenile Services - Administration Court	743,464.00	-	743,464.00	340,401.57	4,837.35	398,225.08	46.44%
31000130-Juvenile Services - Administration Community Based	1,014,911.00	-	1,014,911.00	465,042.01	1,157.76	548,711.23	45.94%
31000140-Juvenile Services - Administration Community Based Mental Health	519,382.00	(375.00)	519,007.00	210,150.98	78.54	308,777.48	40.51%
31000200-Juvenile Services Detention	-	-	-	-	-	-	N/A
31000220-Juvenile Services - Detention	4,521,900.00	10,623.57	4,532,523.57	1,806,996.84	112,787.97	2,612,738.76	42.36%
31000330-Academy - Community Based	553,526.00	-	553,526.00	252,045.02	1,270.71	300,210.27	45.76%
31040000-JJAEP	-	-	-	-	-	-	N/A
31040030-JJAEP - Community Based	362,156.00	-	362,156.00	169,192.08	-	192,963.92	46.72%
31900000-Juvenile Services - Commodities	7,300.00	-	7,300.00	6,484.10	-	815.90	88.82%
34000100-Indigent Health Care - Administration	8,795,600.00	-	8,795,600.00	841,152.66	-	7,954,447.34	9.56%
340520-American Rescue Plan Revenue Replacement - R U OK Program	-	-	-	-	-	-	N/A
35500006-Emergency Management - Non Capital	-	-	-	-	-	-	N/A
34200100-Forensic Services - Administration	400,509.00	-	400,509.00	-	-	400,509.00	0.00%
35500100-Emergency Management - Administration	591,919.00	1,000.00	592,919.00	161,796.15	89,595.69	341,527.16	42.40%
36000006-Exposition Center - Non Capital	-	-	-	-	-	-	N/A
36000100-Exposition Center - Administration	3,010,002.00	-	3,010,002.00	842,883.34	274,300.09	1,892,818.57	37.12%
36100100-Fair Administration	440,371.00	-	440,371.00	120,568.20	-	319,802.80	27.38%
36500006-Brazos Center - Non Capital	250,000.00	36,100.00	286,100.00	36,100.00	-	250,000.00	12.62%
36500100-Brazos Center - Administration	997,449.00	-	997,449.00	423,277.14	119,733.20	454,438.66	54.44%
37000100-County Agriculture Extension - Administration	699,061.00	-	699,061.00	269,727.99	7,324.06	422,008.95	39.63%
38000100-Child Protective Services - Administration	50,000.00	24.75	50,024.75	15,759.42	3,393.14	30,872.19	38.29%
39000100-Family Protection Service - Administration	20,000.00	-	20,000.00	20,000.00	-	-	100.00%
50000100-County Records Management - Administration	493,491.00	-	493,491.00	211,222.64	3,936.51	278,331.85	43.60%
50000106-County Records Management - Non Capital	-	-	-	-	-	-	N/A
54001410-Court Facility - Administration	50,000.00	-	50,000.00	-	-	50,000.00	0.00%
56000006-Road & Bridge - Non Capital	-	-	-	-	-	-	N/A
56001000-Road & Bridge - Administration	28,773,007.00	(1,200.00)	28,771,807.00	6,687,490.41	5,435,806.67	16,475,525.22	42.14%



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Mar-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds	Percentage
						Available as of Mar-25	Spent as of Mar-25
56002000-Fleet Shop - Heavy Equipment	1,003,112.00	-	1,003,112.00	453,078.35	33,526.48	516,507.17	48.51%
56005000-Environmental Protection	367,057.00	1,200.00	368,257.00	140,976.66	211,285.28	15,995.06	95.66%
	\$ 267,646,766.00	\$ 47,398.00	\$ 267,694,164.00	\$ 83,582,038.97	\$ 13,886,580.85	\$ 170,052,559.48	36.41%

1. Year to Date Expenditures will vary from Expenditures on Schedule of Fund Balance Report for the General Fund due to timing variances between the Budgeting System and the General Ledger.

Brazos County, Texas
General Long Term Debt Payable by Issue
March 31, 2025
(Unaudited)

Debt Issue	Interest Rates (%) And Dates	Final Issue Date	Debt Maturity Date	Debt Authorized And Issued	Debt Outstanding			Debt Service Requirements For Fiscal Year 2024-2025		
					Principal	Interest	Totals	Principal	Interest	Totals
Certificates of Obligation										
2012 Series, Issued For: Courthouse Renovation, Tax Office, Fleet Maintenance Building, Renovations of Brazos Center and Juvenile Detention Center	2.00 - 5.00 3/1 and 9/1	9/1/2012	9/1/2032	\$ 9,700,000	\$ 2,970,000	\$ 234,212	\$ 3,204,212	\$ 560,000	\$ 45,325	\$ 605,325
2017 Series, Issued For: Remodel and Juvenile Expansion	2.00 - 4.00 3/1 and 9/1	11/1/2017	9/1/2037	11,650,000	8,450,000	1,806,125	10,256,125	525,000	137,875	662,875
2020 Series Issure For: County Jail Kitchen, Ag Extension Building, Justice of the Peace and Constable Pct 1 building, Land and/or Property for County Facilities including Facilities Services and Road and Bridge Dept., Equipment and vehicles for various County departments, Roof replacement and repair for County owned buildings, County wide road improvements and rehabilitation, and Payment of contractual obligations for professional services in connection with such projects	1.375 -4.00 3/1 and 9/1	10/6/2020	9/1/2040	24,020,000	21,135,000	3,907,597	25,042,597	1,040,000	270,572	1,310,572
2023 Series, Issued For: County Admin Building, County Courthouse, County BISD Building including parking lot, Brazos County Dispatch & Emergency Operations Center, Sheriff Department facilities including central receiving, and Payment of contractual obligations for professional services in connection with such projects	2.60 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	9,290,000	9,105,000	4,345,675	13,450,675	300,000	208,775	508,775
Limited Tax Refunding Bonds										
2017 Series, Issued For: Refund portions of the outstanding debt payable from ad valorem taxes	2.25 - 5.00 3/1 and 9/1	11/1/2017	9/1/2034	39,895,000	20,145,000	2,435,618	22,580,618	3,855,000	466,469	4,321,469
General Obligation Bond										
2023 Series, Issued For: Improvements to public roads, bridges, and highways within the County, including aquition of land and right-of-way, and Payment of contractual obligations for professional services in connection with such projects.	2.47 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	27,110,000	26,585,000	13,481,450	40,066,450	875,000	634,900	1,509,900
Notes from Direct Placements										
Certificates of Obligation,										
2015 Series, Issued For: Courthouse Renovation & Exposition Center Expansion	1.92 3/1 and 9/1	10/13/2015	9/1/2025	9,100,000	1,090,000	10,464	1,100,464	1,090,000	10,464	1,100,464
Total Long Term Debt				\$ 130,765,000	\$ 89,480,000	\$ 26,221,141	\$ 115,701,141	\$ 8,245,000	\$ 1,774,380	\$ 10,019,380

Note:

- (1) All debt obligations of Brazos County are payable both as to principal and interest solely from and secured by ad valorem taxes levied against all taxable property within the County.
- (2) The County has the right to call the CO's at any time as long as they "make-whole" the holders of the CO's.



Backup Material

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 01000 General Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	119,608,263	131,167,122	139,852,629	120,486,515	86%
Charges for Services	14,373,002	13,985,011	13,624,275	7,381,619	54%
Interest Income	8,311,341	12,656,049	10,275,000	6,894,991	67%
Other Revenue	1,265,902	2,820,246	1,086,700	976,281	90%
Reserves	-	0	101,741,160	-	-
Intergovernmental	8,218,468	968,398	857,002	683,533	80%
Other Financing Sources	215,777	190,452	210,000	110,207	52%
Total Revenue	\$151,992,753	\$161,787,279	\$267,646,766	\$136,533,146	51%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	49,486,058	57,114,903	65,886,023	40,636,843	62%
Outside Labor Costs	104,348	177,763	163,000	108,225	66%
Benefits	27,183,091	31,575,201	37,844,757	22,350,937	59%
Supplies and Other Charges	9,058,121	9,412,807	12,861,535	6,836,602	53%
Contingency	-	-	7,173,793	-	-
Repairs and Maintenance	4,532,190	9,794,592	21,788,638	4,425,437	20%
Contractual Services	9,372,616	8,872,895	10,745,147	6,989,235	65%
Professional Services	6,379,393	7,516,511	14,152,695	4,257,701	30%
Community Contracts	4,716,979	5,616,842	7,570,308	4,588,062	61%
Capital Outlay	7,260,102	7,220,517	12,168,102	1,671,686	14%
Other Financing Uses	20,917,731	478,638	77,292,768	15,843,920	20%
Total Expense	\$139,010,628	\$137,780,669	\$267,646,766	\$107,708,647	40%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 11000 Hotel Occupancy Tax Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	3,689,821	4,087,515	3,780,000	2,463,692	65%
Interest Income	119,177	318,887	250,000	235,857	94%
Other Revenue	1,500	2,750	-	-	-
Reserves	-	-	2,340,838	-	-
Other Financing Sources	246,080	46,707	-	-	-
Total Revenue	\$4,056,579	\$4,455,859	\$6,370,838	\$2,699,549	42%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	84,744	75,019	170,364	73,637	43%
Benefits	41,481	36,337	76,620	32,341	42%
Supplies and Other Charges	30,866	32,748	139,175	55,980	40%
Contingency	-	-	548,989	-	-
Repairs and Maintenance	-	-	2,502,500	-	-
Contractual Services	347,894	175,950	187,690	123,068	66%
Professional Services	24,960	5,300	5,500	5,300	96%
Community Contracts	1,370,205	1,110,866	1,050,000	639,455	61%
Capital Outlay	554,303	563,572	440,000	39,903	9%
Other Financing Uses	-	1,250,000	1,250,000	-	-
Total Expense	\$2,454,451	\$3,249,791	\$6,370,838	\$969,684	15%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 12000 State Lateral Road Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	5,056	13,763	11,000	5,020	46%
Reserves	-	-	244,000	-	-
Intergovernmental	30,347	29,508	29,000	29,502	102%
Total Revenue	\$35,403	\$43,271	\$284,000	\$34,523	12%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Repairs and Maintenance	-	-	284,000	165,000	58%
Total Expense	-	-	\$284,000	\$165,000	58%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 13000 Unclaimed Property Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	9,140	23,062	15,000	16,197	108%
Reserves	-	-	94,000	-	-
Total Revenue	\$9,140	\$23,062	\$109,000	\$16,197	15%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	21,800	-
Contingency	-	-	87,200	-
Total Expense	-	-	\$109,000	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 15000 Law Library Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	164,116	105,074	95,000	63,472	67%
Interest Income	1,942	8,101	5,000	6,014	120%
Reserves	-	-	167,500	-	-
Total Revenue	\$166,057	\$113,175	\$267,500	\$69,486	26%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	62,593	65,385	267,500	27,311	10%
Total Expense	\$62,593	\$65,385	\$267,500	\$27,311	10%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 16000 Local Provider Participation
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	31,728,216	40,008,694	38,000,000	32,911,281	87%
Interest Income	433,637	1,392,213	1,000,000	784,621	78%
Other Revenue	397,231	487,494	480,000	318,276	66%
Reserves	-	-	23,000,000	-	-
Total Revenue	\$32,559,083	\$41,888,401	\$62,480,000	\$34,014,178	54%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	134,246	-	-	-	-
Community Contracts	26,044,743	37,357,270	62,460,000	18,323,868	29%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$26,198,989	\$37,377,270	\$62,480,000	\$18,343,868	29%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 18000 Law Enforcement Education
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Reserves	-	-	82,738	-	-
Intergovernmental	14,872	37,584	36,900	42,779	116%
Total Revenue	\$14,872	\$37,584	\$119,638	\$42,779	36%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	12,741	25,911	119,638	1,684	1%
Total Expense	\$12,741	\$25,911	\$119,638	\$1,684	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 19000 Court Records Preservation
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Charges for Services	623	410	400	0
Interest Income	15,192	36,545	30,000	0
Reserves	-	-	699,000	-
Total Revenue	\$15,815	\$36,955	\$729,400	\$0

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	30,400	-
Contractual Services	-	-	699,000	-
Total Expense	-	-	\$729,400	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20000 County Clerk Records
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	364,311	305,258	300,000	179,810	60%
Interest Income	31,036	69,629	60,000	41,867	70%
Reserves	-	-	1,268,000	-	-
Total Revenue	\$395,347	\$374,888	\$1,628,000	\$221,677	14%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	104,059	124,374	134,033	87,164	65%
Benefits	56,889	62,648	84,743	43,827	52%
Supplies and Other Charges	725	17,345	8,500	6,695	79%
Contingency	-	-	1,074,884	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	327,291	133,123	325,340	30,544	9%
Capital Outlay	-	22,822	-	-	-
Total Expense	\$488,964	\$360,313	\$1,628,000	\$168,230	10%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20010 County Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	290,550	280,855	275,000	167,260	61%
Interest Income	30,786	74,394	66,000	49,772	75%
Reserves	-	-	1,440,000	-	-
Total Revenue	\$321,336	\$355,249	\$1,781,000	\$217,032	12%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,206,000	-	-
Contractual Services	253,734	220,953	575,000	358	0%
Total Expense	\$253,734	\$220,953	\$1,781,000	\$358	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22000 Courthouse Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	115,046	89,005	90,800	57,314	63%
Interest Income	5,325	6,601	-	5,874	-
Reserves	-	-	161,000	-	-
Other Financing Sources	294,951	-	-	-	-
Total Revenue	\$415,322	\$95,606	\$251,800	\$63,187	25%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	375,202	-	-	-	-
Benefits	155,455	0	-	-	-
Supplies and Other Charges	4,033	2,936	2,510	717	29%
Contingency	-	-	168,131	-	-
Repairs and Maintenance	13,633	4,633	20,000	1,243	6%
Contractual Services	-	-	50,000	450	1%
Community Contracts	1,011	1,062	1,159	902	78%
Capital Outlay	-	6,263	10,000	-	-
Total Expense	\$549,334	\$14,895	\$251,800	\$3,312	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22010 Justice Court Security Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	33,424	35,820	34,800	17,653	51%
Interest Income	4,523	12,673	11,000	8,499	77%
Reserves	-	-	256,000	-	-
Total Revenue	\$37,947	\$48,492	\$301,800	\$26,152	9%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Repairs and Maintenance	-	-	64,800	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	57,000	-
Capital Outlay	-	-	150,000	-
Total Expense	-	-	\$301,800	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23000 District Clerk Records
Management Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	84,461	126,480	120,000	88,023	73%
Interest Income	5,326	14,174	12,000	32,509	271%
Reserves	-	-	297,000	-	-
Total Revenue	\$89,788	\$140,653	\$429,000	\$120,532	28%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	19,979	60,195	77,300	41,225	53%
Benefits	1,553	4,718	19,304	10,218	53%
Contractual Services	149,231	-	312,396	-	-
Professional Services	-	-	20,000	-	-
Total Expense	\$170,763	\$64,914	\$429,000	\$51,443	12%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23010 District Clerk Archival Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	595	320	200	45	23%
Interest Income	131	75	65	51	79%
Reserves	-	-	1,500	-	-
Total Revenue	\$726	\$395	\$1,765	\$96	5%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Salaries and Wages	18,345	-	-	-
Benefits	1,426	-	-	-
Professional Services	-	-	1,765	-
Total Expense	\$19,771	-	\$1,765	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24000 Justice of the Peace
Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	28,209	30,068	29,200	16,636	57%
Interest Income	4,324	10,515	10,000	2,513	25%
Reserves	-	-	82,000	-	-
Total Revenue	\$32,534	\$40,584	\$121,200	\$19,149	16%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	10,166	13,388	17,800	260	1%
Contingency	-	-	97,200	-	-
Contractual Services	889	-	6,200	-	-
Capital Outlay	-	148,938	-	-	-
Total Expense	\$11,055	\$162,326	\$121,200	\$260	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24010 County and District Court
Technology Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	10,059	8,304	8,400	4,746	56%
Interest Income	2,647	6,831	6,000	4,343	72%
Reserves	-	-	134,000	-	-
Total Revenue	\$12,706	\$15,135	\$148,400	\$9,088	6%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	-	-	148,400	-
Total Expense	-	-	\$148,400	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 25000 Forfeiture Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	5,329	304	-	43,282	-
Interest Income	918	1,965	-	2,277	-
Reserves	-	-	37,827	-	-
Total Revenue	\$6,247	\$2,269	\$37,827	\$45,559	120%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,563	235	17,636	3,878	22%
Contingency	-	-	20,191	-	-
Capital Outlay	5,133	-	-	-	-
Total Expense	\$7,696	\$235	\$37,827	\$3,878	10%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 26000 District Attorney Hot Check
Collections Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	113	277	100	171	171%
Other Revenue	150	75	150	75	50%
Reserves	-	-	5,300	-	-
Total Revenue	\$263	\$352	\$5,550	\$246	4%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Contingency	-	-	5,550	-
Total Expense	-	-	\$5,550	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 27000 Bail Bond Board Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	2,428	5,975	5,000	3,641	73%
Other Revenue	2,500	2,500	2,500	500	20%
Reserves	-	-	114,000	-	-
Total Revenue	\$4,928	\$8,475	\$121,500	\$4,141	3%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	321	-	4,001	-	-
Benefits	113	-	1,011	-	-
Supplies and Other Charges	-	419	6,660	725	11%
Contingency	-	-	109,828	-	-
Total Expense	\$433	\$419	\$121,500	\$725	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 28000 Voter Registration Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Intergovernmental	16,804	-	-	-
Total Revenue	\$16,804	-	-	-

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date
Supplies and Other Charges	1,071	-	-	-
Contractual Services	15,733	-	-	-
Total Expense	\$16,804	-	-	-

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	8,389	2,465	2,500	2,335	93%
Interest Income	23,620	53,643	48,000	35,039	73%
Reserves	-	-	378,266	-	-
Total Revenue	\$32,009	\$56,108	\$428,766	\$37,375	9%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,805	-	-
Supplies and Other Charges	5,117	2,196	26,750	1,604	6%
Contingency	-	-	357,611	-	-
Repairs and Maintenance	240	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$5,357	\$2,196	\$428,766	\$1,604	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 30000 Brazos County Grant Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Public Health Revenue	0	60,000	-	-	-
Other Revenue	32	-	-	-	-
Intergovernmental	2,603,804	4,272,026	4,261,239	2,894,662	68%
Other Financing Sources	336,489	478,638	1,148,482	-	-
Total Revenue	\$2,940,325	\$4,810,663	\$5,409,721	\$2,894,662	54%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	1,748,464	2,794,329	3,394,634	2,081,163	61%
Benefits	813,685	1,211,302	1,461,116	871,733	60%
Supplies and Other Charges	106,792	176,139	115,324	110,333	96%
Contingency	-	-	303,192	-	-
Repairs and Maintenance	5,186	3,637	4,900	1,237	25%
Contractual Services	116,713	403,012	110,055	151,239	137%
Professional Services	-	2,500	2,500	4,550	182%
Capital Outlay	158,206	377,396	18,000	215,515	1,197%
Total Expense	\$2,949,047	\$4,968,314	\$5,409,721	\$3,435,771	64%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 31000 American Rescue Plan Act

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Intergovernmental	7,495,180	1,509,822	20,884,000	-	-
Other Financing Sources	-	-	15,784,000	15,610,777	99%
Total Revenue	\$7,495,180	\$1,509,822	\$36,668,000	\$15,610,777	43%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	7,299,824	(478,903)	-	-	-
Supplies and Other Charges	-	(5,180)	-	-	-
Contractual Services	132,000	813,154	1,668,000	-	-
Capital Outlay	63,356	1,180,752	35,000,000	6,348,663	18%
Total Expense	\$7,495,180	\$1,509,822	\$36,668,000	\$6,348,663	17%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 32000 SB 22 2023 Rural Law
Enforcement Salary Assistance Program

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	-	22,969	-	29,109	-
Intergovernmental	-	1,026,255	1,050,000	1,050,000	100%
Total Revenue	-	\$1,049,224	\$1,050,000	\$1,079,109	103%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	-	446,978	439,118	278,725	63%
Benefits	-	110,487	110,880	68,657	62%
Supplies and Other Charges	-	105,586	67,000	32,540	49%
Contingency	-	-	2	-	-
Repairs and Maintenance	-	40,000	-	-	-
Contractual Services	-	-	100,000	-	-
Capital Outlay	-	346,174	333,000	3,836	1%
Total Expense	-	\$1,049,224	\$1,050,000	\$383,758	37%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 33000 Sheriff's Office Crime Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	1,599	4,597	4,300	2,405	56%
Other Revenue	8,000	60	-	-	-
Reserves	-	-	116,311	-	-
Total Revenue	\$9,599	\$4,657	\$120,611	\$2,405	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	4,796	3,237	63,100	1,397	2%
Contingency	-	-	23,511	-	-
Repairs and Maintenance	1,369	-	4,000	-	-
Capital Outlay	7,608	-	30,000	-	-
Total Expense	\$13,773	\$3,237	\$120,611	\$1,397	1%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 34000 District Attorney Crime
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	32,611	11,242	20,000	36,351	182%
Interest Income	5,816	12,302	11,000	5,985	54%
Reserves	-	-	215,900	-	-
Total Revenue	\$38,427	\$23,544	\$246,900	\$42,336	17%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	20,383	27,105	84,512	50,870	60%
Benefits	9,588	10,539	39,520	24,739	63%
Supplies and Other Charges	11,007	18,986	20,649	21,323	103%
Contingency	-	-	82,219	-	-
Contractual Services	360	360	20,000	270	1%
Other Financing Uses	-	9,000	-	-	-
Total Expense	\$41,339	\$65,990	\$246,900	\$97,202	39%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 35000 Election Contracts Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	70,904	14,088	25,000	11,368	45%
Interest Income	1,264	3,591	2,500	1,479	59%
Reserves	-	-	64,000	-	-
Total Revenue	\$72,167	\$17,679	\$91,500	\$12,847	14%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	5,479	7,163	11,700	5,270	45%
Contingency	-	-	53,800	-	-
Repairs and Maintenance	-	5,620	10,000	6,400	64%
Contractual Services	13,414	14,166	16,000	27,131	170%
Total Expense	\$18,893	\$26,949	\$91,500	\$38,801	42%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 39010 Brazos County Housing
Finance Corporation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Charges for Services	402,125	5,334	5,000	-	-
Interest Income	5,259	27,592	0	16,356	-
Reserves	-	-	104,000	-	-
Total Revenue	\$407,384	\$32,926	\$109,000	\$16,356	15%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	-	174	4,735	-	-
Professional Services	-	-	104,265	6,500	6%
Total Expense	-	\$174	\$109,000	\$6,500	6%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 93000 Regional Mobility Authority

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	494	497	500	1,212	242%
Other Revenue	-	30,000	10,000	10,000	100%
Reserves	-	-	37,436	-	-
Total Revenue	\$494	\$30,497	\$47,936	\$11,212	23%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	12,120	-	-	-	-
Benefits	2,949	-	-	-	-
Supplies and Other Charges	557	-	-	-	-
Contingency	-	-	40,436	-	-
Contractual Services	25	-	-	-	-
Professional Services	7,875	7,500	7,500	3,744	50%
Total Expense	\$23,527	\$7,500	\$47,936	\$3,744	8%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 41000 General Obligation Debt
Service Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Taxes	9,799,037	11,772,533	10,607,305	10,585,557	100%
Interest Income	345,490	541,787	450,000	259,709	58%
Reserves	-	-	2,500,000	-	-
Other Financing Sources	-	1,250,000	1,250,000	-	-
Total Revenue	\$10,144,527	\$13,564,320	\$14,807,305	\$10,845,266	73%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Debt Service	9,028,173	11,864,575	14,807,305	1,775,930	12%
Total Expense	\$9,028,173	\$11,864,575	\$14,807,305	\$1,775,930	12%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43200 2020 Certificates of
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	515,615	411,956	482,000	132,707	28%
Other Revenue	2,929	-	-	949	-
Reserves	-	-	5,600,000	-	-
Other Financing Sources	-	-	-	233,143	-
Total Revenue	\$518,544	\$411,956	\$6,082,000	\$366,799	6%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Supplies and Other Charges	54,447	0	-	480,657	-
Contingency	-	-	782,000	-	-
Contractual Services	2,656,302	2,398,009	-	-	-
Capital Outlay	1,891,648	632,060	5,300,000	1,979,627	37%
Total Expense	\$4,602,397	\$3,030,069	\$6,082,000	\$2,460,284	40%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43230 On System Road Bond -
TXDOT

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	212,288	1,070,010	1,040,000	398,461	38%
Reserves	-	-	16,298,000	-	-
Other Financing Sources	20,009,102	-	-	-	-
Total Revenue	\$20,221,390	\$1,070,010	\$17,338,000	\$398,461	2%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contractual Services	-	5,741,125	17,338,000	2,737,224	16%
Debt Service	203,216	-	-	-	-
Total Expense	\$203,216	\$5,741,125	\$17,338,000	\$2,737,224	16%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43231 Off System Road Bond

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	109,492	500,363	263,000	179,765	68%
Reserves	-	-	5,788,000	-	-
Other Financing Sources	10,307,719	-	-	-	-
Total Revenue	\$10,417,211	\$500,363	\$6,051,000	\$179,765	3%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Capital Outlay	81,700	3,929,511	6,051,000	1,840,533	30%
Debt Service	102,830	-	-	-	-
Total Expense	\$184,530	\$3,929,511	\$6,051,000	\$1,840,533	30%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43232 2023 Certificates of
Obligation

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Interest Income	106,296	561,066	540,000	292,701	54%
Reserves	-	-	10,420,000	-	-
Other Financing Sources	10,165,860	-	50,040,000	-	-
Total Revenue	\$10,272,156	\$561,066	\$61,000,000	\$292,701	0%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Capital Outlay	61,762	98,459	61,000,000	162,203	0%
Debt Service	163,164	-	-	-	-
Total Expense	\$224,926	\$98,459	\$61,000,000	\$162,203	0%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 45000 Capital Improvement Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date
Other Revenue	102,356	(37,500)	-	34,000
Reserves	-	0	18,090,000	-
Other Financing Sources	20,893,118	4,180,663	10,320,286	-
Total Revenue	\$20,995,474	\$4,143,163	\$28,410,286	\$34,000

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Contingency	-	-	1,945,000	-	-
Capital Outlay	5,391,415	9,905,434	26,465,286	3,572,898	14%
Total Expense	\$5,391,415	\$9,905,434	\$28,410,286	\$3,572,898	13%

Brazos County, Texas
FY 2024-2025 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 50000 Health and Life Insurance
Fund

Description	2022-2023 Actual Revenue	2023-2024 Actual Revenue	2024-2025 Adopted Budget	2024-2025 Actual Revenue To Date	Percent Received
Other Revenue	23,006,476	27,567,563	23,136,458	15,974,220	69%
Reserves	-	-	10,500,000	-	-
Total Revenue	\$23,006,476	\$27,567,563	\$33,636,458	\$15,974,220	47%

Description	2022-2023 Actual Expenditures	2023-2024 Actual Expenditures	2024-2025 Adopted Budget	2024-2025 Expenditures to Date	Percent Spent
Salaries and Wages	227,069	221,846	613,622	144,994	24%
Benefits	133,569	106,496	255,837	79,573	31%
Supplies and Other Charges	53,669	58,937	124,895	45,938	37%
Contingency	-	-	5,524,827	-	-
Repairs and Maintenance	75	65	125	108	86%
Contractual Services	21,346,651	23,176,197	26,691,952	14,467,595	54%
Professional Services	379,176	372,198	425,200	243,679	57%
Total Expense	\$22,140,208	\$23,935,739	\$33,636,458	\$14,981,887	45%

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 01000 General Fund - Contingency

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	7,093,741.00	(2,893,434.66)	4,200,306.34
Voter Registration - 13005000 *	3,152.00	(1,000.00)	2,152.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	40,000.00	(15,524.99)	24,475.01
Total General Fund Contingency	7,173,793.00	(2,909,959.65)	4,263,833.35

* Can only be used for that program or division

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 11000 HOT Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
HOT Fund Contingency - 11002500	548,989.00	(50,000.00)	498,989.00
Total HOT Fund Contingency	548,989.00	(50,000.00)	498,989.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12005000	87,200.00	-	87,200.00
Total Unclaimed Property Fund Contingency	87,200.00	-	87,200.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21005000	1,074,884.00	-	1,074,884.00
Total Count Clerk Records Management Fund Contingency	1,074,884.00	-	1,074,884.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21006000	1,206,000.00	(2,200.00)	1,203,800.00
Total Count Clerk Archival Fund Contingency	1,206,000.00	(2,200.00)	1,203,800.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 51000100	168,131.00	-	168,131.00
Total Courthouse Security Fund Contingency	168,131.00	-	168,131.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
JP Technology Administration - 24005000	77,200.00	-	77,200.00
JP Technology - JP #1 - 24005100	5,000.00	-	5,000.00
JP Technology - JP #2 - 24005200	5,000.00	-	5,000.00
JP Technology - JP #3 - 24005300	5,000.00	-	5,000.00
JP Technology - JP #4 - 24005400	5,000.00	-	5,000.00
Total Justice of the Peace Technology Fund Contingency	97,200.00	-	97,200.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Sheriff Forfeiture Fund - 2801000	20,191.00	-	20,191.00
Total Forfeiture Fund Contingency	20,191.00	-	20,191.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19006000	5,550.00	-	5,550.00
Total District Attorney Hot Check Collections Fund - Contingency	5,550.00	-	5,550.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 12006000	109,828.00	-	109,828.00
Total Bail Bond Board Fund - Contingency	109,828.00	-	109,828.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 13006000	357,611.00	-	357,611.00
Total Vehicle Inventory Interest Fund - Contingency	357,611.00	-	357,611.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 30000 Grant Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Texas Indigent Defense Commission - 272200	191,075.00	(191,075.00)	-
BV Human Trafficking Task Force Development - 283700	93,101.00	(79,783.76)	13,317.24
Metropolitan Planning - 424100	19,016.00	-	19,016.00
Total Grant Fund Contingency	303,192.00	(270,858.76)	32,333.24

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 28050000	23,511.00	-	23,511.00
Total Sheriff's Office Crime Fund Contingency	23,511.00	-	23,511.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 34000 District Attorney Crime Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 19200100	82,219.00	(14,958.30)	67,260.70
Total District Attorney Crime Fund Contingency	82,219.00	(14,958.30)	67,260.70

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 35000 Primary Election Services Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 21130000	53,800.00	(35,400.00)	18,400.00
Total Primary Election Services Fund Contingency	53,800.00	(35,400.00)	18,400.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 43200 2020 Certificates of Obligation - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 11001500	782,000.00	(782,000.00)	-
Total 43200 2020 Certificates of Obligation Contingency	782,000.00	(782,000.00)	-

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Commissioner's Court Contingency - 63110001	1,945,000.00	(1,945,000.00)	-
Total General Permanent Improvement Fund Contingency	1,945,000.00	(1,945,000.00)	-

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Group Insurance - Administration - 64005000	5,504,827.00	(2,000.00)	5,502,827.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
Total Health and Life Insurance Fund Contingency	5,524,827.00	(2,000.00)	5,522,827.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Jail Commissary - 28006000	346,688.00	-	346,688.00
Total Jail Commissary Fund Contingency	346,688.00	-	346,688.00

* Can only be used for this fund

**Brazos County, Texas
FY 2024-2025 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2024-2025 Adopted Budget	2024-2025 Contingency	2024-2025 Remaining to Date
Contingency - 18006000	64,000.00	(4,978.27)	59,021.73
Total County Attorney Operating Fund Contingency	64,000.00	(4,978.27)	59,021.73

* Can only be used for this fund