



MINUTES

OCTOBER 14, 2025

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, October 14, 2025 with the following members of the Court present:

Kyle Kacal, Acting County Judge, Presiding;
Bentley Nettles, Commissioner of Precinct 1;
Chuck Konderla, Commissioner of Precinct 2;
Fred Brown, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4;
Karen McQueen, County Clerk;

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Commissioner Watson

2. Call for Citizen input and/or concerns

Adam Perdue, resident of Precinct 2, addressed the Court in opposition to the Innovative Transportation Systems Contract.

Christine Shimek, resident of Precinct 2, addressed the Court concerning road development in Downtown Bryan.

Cathie Viens, resident of Precinct 4, addressed the Court concerning a previous agenda and the Grants on today's agenda.

Consider and take action on agenda items: 3 - 32

3. Approval of Proclamation 25-033 proclaiming the College Station Noon Lions Club's seventy-five years of outstanding service and commitment.

The Acting County Judge read aloud Proclamation 25-033 commemorating the College Station Noon Lions Club's seventy-five years of outstanding service and commitment. The Brazos County Commissioners Court, encourage continued support for the Lions Club's programs and initiatives. The Court thanked the Lions Club for their continued service.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

4. Resolution 25-013 to apply for the FY26 Formula Grant from the Texas Indigent Defense Commission to provide improvements to indigent defense services in Brazos County.

The Court voted unanimously to adopt Resolution 25-013 allowing the County to apply for the FY26 Formula Grant from the Texas Indigent Defense Commission to provide improvements to indigent defense services in Brazos County.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

5. Approval of Order No. 25-028 Directing Salary Fund to the General Fund for Fiscal Year 2026.

A copy of the order is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

6. Approval requested for authorization to wire transfer up to \$6,032,902.80 to Health and Human Services Commission (HHSC) for the Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS) Intergovernmental Transfer (IGT) for the benefit of participating hospitals using funding from Brazos County Local Provider Participating Fund (LPPF).

Commissioner Konderla clarified that this item is budget neutral.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

7. Consider and possible action on County Burn Ban.

Emergency Management Coordinator Jason Ware stated that County conditions are very dry and the drought index is on the rise. The recommendation from Emergency Management is to institute a Burn Ban and the Fire Chiefs are in support of the recommendation.

The Court voted unanimously to implement a Burn Ban.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

8. Approval requested to apply for a grant under the Bureau of Justice Assistance (BJA) Strengthening the Medical Examiner-Coroner System Program.

Judge Kacal announced that Item number 8 would be withdrawn from the agenda.

9. Approval requested of the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Prosecutor's Office Salary Assistance Program IA-0000002163 - County Attorney.

Commissioner Brown spoke in-favor of the Grant but noted concerns with unfunded mandates. Commissioner Nettles agreed.

County Attorney Earl Gray provided further clarification.

A copy of the Grant agreement is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

10. Approval requested for the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Sheriff's Office Salary Assistance Program Award IA-0000002047 - Sheriff's Office.

Commissioner Brown spoke in favor but noted concerns for future Budgets.

Commissioner Konderla agreed.

A copy of the Grant agreement is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

11. Approval of the Amended Sheriff and Constable Fees per Local Government Code 118.131 (F). Amended to include new fee approved in Senate Bill 1333 from the 89th Legislative Session. New fees to be effective January 1, 2026.

A copy of the amended fees is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

12. Approval requested from the Sheriff's Office - Jail Medical Division for payment of \$4,735.00 to Dentrust Dental with FY 2025 funds. A Purchase Order was not obtained in advance.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

13. Approval requested from Brazos County Sheriff's Office - Enforcement Division for payment of \$305 to TEEX with FY 2025 funds. The expense exceeded the amount of the existing Blanket Purchase Order.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

14. Approval requested to issue US Bank credit cards to the following employees with a credit limit for each of \$1,000.00 for authorized travel, conference and departmental expenses:

- a. Ashley Crenshaw - 85th District Court
- b. Angelina Garcia - 472nd District Court
- c. Kyle Patterson - County Court at Law No. 1
- d. Mike Smith - 361st District Court
- e. Robbie James - 272nd District Court

Commissioner Brown expressed his gratitude to Purchasing Agent Charles Wendt for all his work on this matter.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Bentley Nettles. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

15. Approval of the following Job Descriptions:
 - a. Project Management - B0220 - Director of Project Management
 - b. Project Management - B1216 - Senior System Analyst

Judge Kacal announced that we would jump to agenda item number 17, before addressing item number 15.

The Court came back to item 15 and voted unanimously to approve the job descriptions.

A copy of the job descriptions is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

16. Request from Road and Bridge for the following personnel changes with effective date as of October 25, 2025. This change has no impact to the Road and Bridge's FY 2026 budget.
 - a. Decrease B2639-2 Multiple Equipment Operator II - Road and Bridge, Group 18 Step 12 to Group 18 Step 10, Hourly Full-Time

- b. Decrease B2637-1 Multiple Equipment Operator III - Road and Bridge, Group 19 Step 7 to Group 19 Step 6, Hourly Full-Time
- c. Decrease B2652-2 Heavy Equipment Specialist III - Road and Bridge, Group 18 Step 5 to Group 18 Step 4, Hourly Full-Time
- d. Increase B2617-1 Drainage Specialist - Road and Bridge, Group 22 Step 9 to Group 22 Step 12, Hourly Full-Time

A copy of the position control changes is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

17. Request from the County Judge for the following personnel change with effective date as of October 25, 2025. This change will decrease Information Technology Administration's salary and wages by \$128,659, benefits by \$48,803 and increase Project Management Administration by the same amount.
 - a. Move B1216-1 Senior System Analyst - IT from Division 14000100 - Information Technology Administration to Division 14500100 - Project Management Administration, Salary Full-Time

Commissioner Konderla provided clarification, noting that this item is also a budget neutral item. A copy of the position control changes is attached.

Following the vote on this motion Judge Kacal noted they would jump back to agenda item number 15.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

18. Approval of Contract Renewal OAG #C-02645 associated with previously approved Contract #52025-SYZ-Brazos County with SylogistGov, Inc - Participating Entity Services Agreement for the Statewide Automated Victim Notification Service (SAVNS). Renewal period is September 1, 2025 - August 31, 2026.

A copy of the contract is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

19. Approval of the following Community Support Contracts for FY 2026:
 - a. Brazos County Emergency Communications District (911)
 - b. Brazos County Historical Commission
 - c. Brazos Transit District
 - d. Brazos Valley Arts Council
 - e. Brazos Valley Food Bank
 - f. Brazos Valley Thin Blue Line
 - g. Salvation Army

Commissioner Brown raised concerns with continuing to fund numerous outside agencies.

Commissioner Watson spoke in-favor of the Community Support Contracts.
Commissioner Nettles provided clarification .

A copy of the contracts is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

20. Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.

A copy of the surplus property is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

21. Approval of Contract #25-116 Indexing and Imaging with DLT for Brazos County Clerk's Office.

A copy of the contract is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

22. Award of RFP #CIP 25-538 VoIP Phone System Replacement - County Wide.
Recommended Award: Bridger Systems, LLC.

The Court entered into discussion with Purchasing Agent Charles Wendt on the bidding process.

A copy of the contract and bid tabulation is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

23. Consider and take action on the Brazos Wifi utility permit to directional bore fiber conduit under the following County Roads in Precinct 1:
- a. Dymple Lane – 1 road bore
 - b. Millstone Drive – 7 road bores

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by

Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

24. Request for approval of the Final Plat of Wickson Lake Estates Lots 1R-1, 2R-1 and 2R-2, Block 1; 37.14 Acres; Eli Wickson Survey, Abstract 236 and Thomas Bowman Survey, Abstract 72; Brazos County, Texas. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

25. Consider and take action on the Comcast utility permit to directional bore fiber optic conduit under the following County Roads in Precinct 4:
- a. Jones Road - 1 road bore
 - b. Imperial Loop Drive - 1 road bore

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

26. Consider and take action on the Frontier Communications utility permit to directional bore fiber conduit within the right-of-ways and construct road bores under the following County Roads in Precinct 4:
- a. Mumford Road – 7,000 feet in ROW and 2 road bores
 - b. Vail Lane – 1,000 feet in PUE and 4 road bores
 - c. Keystone Drive – 500 feet in PUE and 1 road bores
 - d. Steamboat Run – 1,700 feet in PUE and 3 road bores
 - e. Telluride Way – 1,100 feet in PUE and 4 road bores

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

27. Tax Refund Applications for the following:

Overpayments

- a. Wayelan Garner - \$40.00
- b. Salina Grisham DBA PUB Consultants - \$9,675.83
- c. Raul Garza - \$74.63
- d. Swanson Children Trust - \$9.55
- e. Sorn Um & Sam Savang Bun - \$50.86

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

28. Budget Amendments.

- a. FY 24/25 Budget Amendments 49.01 - 49.03
- b. FY 25/26 Budget Amendments 1.01 - 1.07

FY 24/25 Budget Amendments 49.01 - 49.03

49.01 - Recognizing Revenue for County Specialty Court Program.

49.02 - Recognizing Revenue for Facilities Services, Fleet and Road and Bridge.

49.03 - Recognizing Revenue for Sheriff's Office.

FY 25/26 Budget Amendments 1.01 - 1.07

1.01 - Transfer funds from Information Technology to Collections.

1.02 - Transfer funds from Repairs and Maintenance to Professional Services in Expo Complex Improvements.

1.03 - Transfer of funds from Contingency to Capital Outlay in Court Facility.

1.04 - Transfer of funds from Contingency to County Judge.

1.05 - Transfer of funds from Information Technology to Juvenile Services.

1.06 - Transfer funds Commissioner's Court to Information Technology.

1.07 - Transfer of funds from County Court at Law #1 to Court Support.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

29. Personnel Change of Status.

- Approval of Personnel Change of Status

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

30. Payment of Claims.

- Approval of Payment of Claims

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

31. Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the General Counsel.

- b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.
- c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.
- d. Texas Government Code §551.087 for deliberation regarding economic development negotiations.
- e. Texas Government Code §551.071 to consult with attorney about pending or contemplated litigation and/or a settlement offer.
- f. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.

At this point, the Acting County Judge announced the Court would consider items 33 through 37 and then return to convene into Executive Session.

Having considered the previously noted agenda items, General Counsel Bruce Erratt submitted a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third party. A motion was offered by Commissioner Nettles to meet in closed Executive Session as per Mr. Erratt's recommendation. The motion was seconded by Commissioner Brown and motion passed unanimously. At 10:59 a.m. the Acting County Judge announced the meeting closed to the public, so the Court could convene into Executive Session pursuant to the following:

a. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the General Counsel.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant

Ed Bull, Chief of Staff

Bruce Erratt, General Counsel

Nina Payne, Budget Office

Jennifer Salazar Human Resources Director

Raeanna McConathy, Assistant Human Resources Director

b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant

Ed Bull, Chief of Staff

Bruce Erratt, General Counsel

Jennifer Salazar Human Resources Director

Raeanna McConathy, Assistant Human Resources Director

c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant

Ed Bull, Chief of Staff

Bruce Erratt, General Counsel

Nina Payne, Budget Office

Trevor Lansdown, Project Manager

Prarthana Banerji, County Engineer

Charles Wendt, Purchasing Agent

d. Texas Government Code §551.087 for deliberation regarding economic development negotiations.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant
Ed Bull, Chief of Staff
Bruce Erratt, General Counsel
Kimberly Gonzalez, Economic Development
Charlene Heydinger, Texas PACE Authority

e. Texas Government Code §551.071 to consult with attorney about pending or contemplated litigation and/or a settlement offer.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant
Ed Bull, Chief of Staff
Bruce Erratt, General Counsel
Prarthana Banerji, County Engineer
Joe Salvato, Road and Bridge
Bill Hadley, Road and Bridge

f. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant
Ed Bull, Chief of Staff
Bruce Erratt, General Counsel
Prarthana Banerji, County Engineer
Joe Salvato, Road and Bridge
Bill Hadley, Road and Bridge

32. Consider and possible action on Executive Session.

At 12:29 p.m. the Acting County Judge announced the meeting open to the public and announced that no action would be taken on the Closed Executive Session.

33. Acknowledgement of Monthly Report from County Auditor for July 2025.

The Court acknowledged receipt of the County Auditor's month report for July.

34. Acknowledgement of 2025-2026 Budget to Actuals as by Fund as of October 6, 2024.
Acknowledgement of 2025-2026 Contingency Budget to Actuals by Fund as of October 6, 2024.

Judge Kacal noted that the agenda had a typo, it should read as of October 6, 2025 not 2024.

The Court acknowledged receipt of the 2024-2025 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of October 6, 2025.

35. Monthly Report from the Brazos County District Attorney.

Brazos County District Attorney Jarvis Parsons provided a brief over view of the

services they provide. Mr. Parsons shared that since January of 2025 until current date they have disposed of 2,995 cases.

The DA's offices is currently in the middle of their 13th Citizens Prosecutor's Academy Class.

Mr. Parsons has recently taken part in helping to educate about 500 High School seniors on their rights and the rights/authority of law enforcement.

36. Monthly Report from the Brazos County Public Defender's Office.

Chief Public Defender Nathan Wood provided a brief overview of the services they provide. Mr. Wood reported that in FY2025 the public Defenders Office was assigned 898 cases and disposed of 681 cases. They currently have 577 cases.

For the month of September the Public Defenders Office received 30 new Felony appointments, 70 new Misdemeanor appointments and disposed of 20 Felony cases and 36 Misdemeanor cases.

37. Announcement of interest items and possible future agenda topics.

Commissioner Nettles encouraged the community to attend the Brazos Valley Fair. He also announced the upcoming Brazos Valley Cares "Steak your Support". He asked that the community help support local Veterans. For more information visit their websites.

Commissioner Brown stated that he would like a Workshop on all open consulting contracts including Innovative Transportation Systems Contract.

Commissioner Konderla, Commissioner Watson and Judge Kacal encouraged the community to attend the Brazos Valley Fair.

38. Adjourn.



FILED FOR RECORD
DATE October 08, 2025
AT 438 O'CLOCK P M
KAREN MCQUEEN
BRAZOS COUNTY CLERK
[Signature]

**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON OCTOBER 14, 2025 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@BRAZOSCOUNTY3227).**

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1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Commissioner Watson
 2. Call for Citizen input and/or concerns

Consider and take action on agenda items: 3 - 32

3. Approval of Proclamation 25-033 proclaiming the College Station Noon Lions Club's seventy-five years of outstanding service and commitment.
4. Resolution 25-013 to apply for the FY26 Formula Grant from the Texas Indigent Defense Commission to provide improvements to indigent defense services in Brazos County.
5. Approval of Order No. 25-028 Directing Salary Fund to the General Fund for Fiscal Year 2026.
6. Approval requested for authorization to wire transfer up to \$6,032,902.80 to Health and Human Services Commission (HHSC) for the Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS) Intergovernmental Transfer (IGT) for the benefit of participating hospitals using funding from Brazos County Local Provider Participating Fund (LPPF).
7. Consider and possible action on County Burn Ban.

8. Approval requested to apply for a grant under the Bureau of Justice Assistance (BJA) Strengthening the Medical Examiner-Coroner System Program.
9. Approval requested of the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Prosecutor's Office Salary Assistance Program IA-0000002163 - County Attorney.
10. Approval requested for the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Sheriff's Office Salary Assistance Program Award IA-0000002047 - Sheriff's Office.
11. Approval of the Amended Sheriff and Constable Fees per Local Government Code 118.131 (F). Amended to include new fee approved in Senate Bill 1333 from the 89th Legislative Session. New fees to be effective January 1, 2026.
12. Approval requested from the Sheriff's Office - Jail Medical Division for payment of \$4,735.00 to Dentrust Dental with FY 2025 funds. A Purchase Order was not obtained in advance.
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14. Approval requested to issue US Bank credit cards to the following employees with a credit limit for each of \$1,000.00 for authorized travel, conference and departmental expenses:
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 - b. Project Management - B1216 - Senior System Analyst
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 - a. Move B1216-1 Senior System Analyst - IT from Division 14000100 - Information Technology Administration to Division 14500100 - Project Management Administration, Salary Full-Time
18. Approval of Contract Renewal OAG #C-02645 associated with previously approved Contract #52025-SYZ-Brazos County with SylogistGov, Inc - Participating Entity

Services Agreement for the Statewide Automated Victim Notification Service (SAVNS).
Renewal period is September 1, 2025 - August 31, 2026.

19. Approval of the following Community Support Contracts for FY 2026:
 - a. Brazos County Emergency Communications District (911)
 - b. Brazos County Historical Commission
 - c. Brazos Transit District
 - d. Brazos Valley Arts Council
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22. Award of RFP #CIP 25-538 VoIP Phone System Replacement - County Wide.
Recommended Award: Bridger Systems, LLC.
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24. Request for approval of the Final Plat of Wickson Lake Estates Lots 1R-1, 2R-1 and 2R-2, Block 1; 37.14 Acres; Eli Wickson Survey, Abstract 236 and Thomas Bowman Survey, Abstract 72; Brazos County, Texas. Site is located in Precinct 2.
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 - b. Vail Lane – 1,000 feet in PUE and 4 road bores
 - c. Keystone Drive – 500 feet in PUE and 1 road bore
 - d. Steamboat Run – 1,700 feet in PUE and 3 road bores
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Overpayments

- a. Wayelan Garner - \$40.00
 - b. Salina Grisham DBA PUB Consultants - \$9,675.83
 - c. Raul Garza - \$74.63
 - d. Swanson Children Trust - \$9.55
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28. Budget Amendments.
 - a. FY 24/25 Budget Amendments 49.01 - 49.03

- b. FY 25/26 Budget Amendments 1.01 - 1.07
29. Personnel Change of Status.
 - Approval of Personnel Change of Status
 30. Payment of Claims.
 - Approval of Payment of Claims
 31. Convene into Executive Session pursuant to the following:
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 - b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.
 - c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.
 - d. Texas Government Code §551.087 for deliberation regarding economic development negotiations.
 - e. Texas Government Code §551.071 to consult with attorney about pending or contemplated litigation and/or a settlement offer.
 - f. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.
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Acknowledgement of 2025-2026 Contingency Budget to Actuals by Fund as of October 6, 2024.
 35. Monthly Report from the Brazos County District Attorney.
 36. Monthly Report from the Brazos County Public Defender's Office.
 37. Announcement of interest items and possible future agenda topics.
 38. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.023 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

BRAZOS COUNTY COMMISSIONER'S COURT

14 DAY OF October, 20 25
10:00 AM PM, Regular Meeting

Name

(PLEASE PRINT)

Sharyl Lowe

Aubrey Legett

Adam Perdue

MIKE STREET

Nina Payne

Maria Rind

TREVOR LANDOWN

Bob Hamkin

KYLE GREENWOOD

Karen Simpson

Kimberly Gonzalez

Ed Bull

Raeanna McWhatny

Jennifer Sazavar

Bruce Erratt

Jacquelin Foster

Pam Smiths

Organization

(PLEASE PRINT)

Comm Court

Comm Court

Citizen

Budget Office

Co. Judge

PROJECT MANAGEMENT

Project Management

CITIZEN

self

CO Judge

comm court

HR

HR

County Judge

Expo

CS Nations Club

BRAZOS COUNTY COMMISSIONER'S COURT

14th DAY OF October, 2025
10:00 AM/PM, 10:00 am Regular

Name

(PLEASE PRINT)

Kathryn Battles
Wm. Charles Wendt
Barbara Smith
Cristian Villarreal
Leslie Contreras
Kevin Stuart
ERIC CALDWELL
Prarthana Banerji
Joseph Tracy
Billy Melton
Nathan Wood
Delia Sandoval
Karen McQueen
James Haverland
Christine Shimek

Organization

(PLEASE PRINT)

Purchasing
I
Asst Judge
Treas
Risk
BCSO
BCIT
R & B
Risk
IT
PDD
Comm. Court
Co Clerk
college station grows
none citizen Brazos County

BRAZOS COUNTY COMMISSIONER'S COURT

14 DAY OF October, 2023
10:00 (AM/PM), Regular

Name

(PLEASE PRINT)

Cathie Viens
Joe Southern
Allan Riggs
Jason Ware
Cynde Wiley
Ann Bonney
Charles Kuebler
Jervis Forson
Paul Mahre
Kathy Pierson
Wayne Dicky
Spencyr May
PATRICK CORLEY
Laura Blackburn
Kevin Tayner

Organization

(PLEASE PRINT)

tax payer
The Eagle
EM
Self
NAACP
IT
DA Office
BCSO
IT
SO
Budget.
BC 9-1-1
BC911
IT

BRAZOS COUNTY COMMISSIONER'S COURT

14th DAY OF October, 2025
10:00 (AM/PM, Regular)

Name

(PLEASE PRINT)

JB Bull
Jonny QUIMBY

Jeff Washburn
Jeff Murdock

Charlene Hydringer

Chet Barker

JOE SALVATO

Amanda Stark

James Ragan

Bruce Enright

Megan Mason

BILL HADLEY

BILL HALL

Caroline Brummer

Earl Gray

Organization

(PLEASE PRINT)

Co. Judge
Jeff Murdock
Reeta

Murder for Drums

Texas PACE Authority

South Brazos County FD

RtB

Brazos Valley Food Bank

BLVB

Co. Judge

Auditor ofc

RtB

CITIZEN

Salvation Army

Court Atty Office

BRAZOS COUNTY COMMISSIONER'S COURT

14th DAY OF October, 20 25
10:00 (AM)/PM, Regular

Name

(PLEASE PRINT)

Thomas Hickman

Tony Piccolo

JO Marlow

Hannah Swinski

Ignacio Contreras Jr

Erika Garcia

Wendy Weedon

STEVE ALDRICH

Leslie Bowlin

HENRY MAYO

Ashlie Peters-Bowman

Chris McDermott

Donald Lampo

Organization

(PLEASE PRINT)

Auditor

Pct 2

Brazos Transit District

B T D

BCSO

SO

Brazos Transit District

CS Noon Lions

The Arts Center of BV

BC HISTORICAL Comm.

Co-Clerks Off.

Count Pct-2

Constable Pct 2



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval of Proclamation 25-033 proclaiming the College Station Noon Lions Club's seventy-five years of outstanding service and commitment.

TO: Commissioners Court

DATE: 10/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
College Station Noon Lions Club 75th Anniversary Resolution - FINAL.pdf	Proclamation - College Station Noon Lions Club 75th Anniversary	Backup Material



College Station Noon Lions Club 75th Anniversary Proclamation

Commemorating 75 Years of Service and Community Impact

WHEREAS, the College Station Noon Lions Club has served our community and communities in and around the Brazos Valley for seventy-five years with unwavering dedication, compassion, and leadership;

WHEREAS, since its founding on October 30, 1950, the College Station Noon Lions Club has embodied the principles of service, fellowship, and philanthropy, engaging in countless initiatives to improve the lives of those in need such as free eyeglasses and vision screenings for area school children, a helicopter pad for a local hospital, a community playground for children of all abilities, a Summer Camp for area young people with diabetes and other physical handicaps, community clean ups and college scholarships for area youth;

WHEREAS, to humanitarian causes, including but not limited to promoting vision care and fighting preventable blindness, supporting youth programs and fighting pediatric cancer, providing disaster relief, and fostering environmental stewardship;

WHEREAS, the College Station Noon Lions Club has fostered a spirit of volunteerism and civic responsibility among its members, inspiring generations to give back to our community;

WHEREAS, the College Station Noon Lions Club's legacy includes partnerships with local organizations, schools, and governments to address pressing social challenges such as housing, hunger, and medical care that can make a positive and lasting difference to those they have served;

WHEREAS, the 75th Anniversary marks a significant milestone in the history of the College Station Noon Lions Club, representing decades of selfless service, growth, and achievement;

Be It Proclaimed:

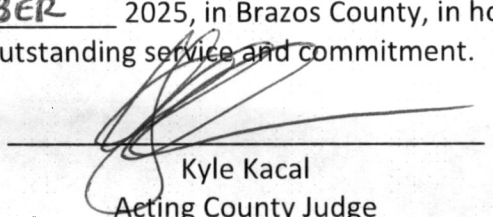
That we, the Brazos County Commissioners Court, recognize and celebrate the 75th Anniversary of the College Station Noon Lions Club, expressing our profound gratitude for its extraordinary contributions to our community and to humanity at large.

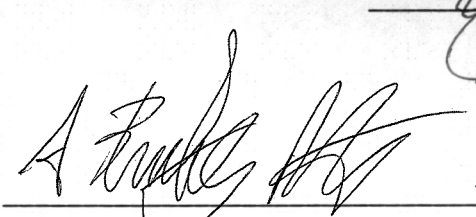
That we, the Brazos County Commissioners Court, commend the College Station Noon Lions Club members, past and present, whose dedication, compassion, and leadership have shaped the organization and its mission of service.

That we, the Brazos County Commissioners Court, encourage continued support for the Lions Club's programs and initiatives, such as their annual Christmas Tree sales and Honor Our Heroes benefit, ensuring the ongoing success of its efforts to address the needs of our community and beyond.

That this proclamation be entered into the official record and shared with the College Station Noon Lions Club as a testament to the enduring respect and admiration held by our community.

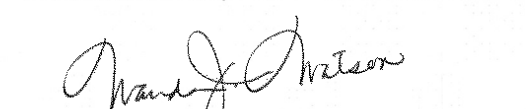
Adopted this 14 day of OCTOBER 2025, in Brazos County, in honor of the College Station Noon Lions Club's seventy-five years of outstanding service and commitment.


Kyle Kacal
Acting County Judge


Bentley Nettles, Pct. 1 Commissioner


Chuck Konderla, Pct. 2 Commissioner


Fred Brown, Pct. 3 Commissioner


Wanda J. Watson, Pct. 4 Commissioner



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: County Auditor

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Resolution 25-013 to apply for the FY26 Formula Grant from the Texas Indigent Defense Commission to provide improvements to indigent defense services in Brazos County.

TO: Commissioners Court

FROM: Marci Turner

DATE: 09/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: This formula grant reimburses Brazos County for a portion of indigent defense expenses paid out of the General Fund under the Criminal Court Support and Court Support - CPS Divisions. The amount is determined by the Texas Indigent Defense Commission after the application is submitted. The amount awarded in FY2025 was \$158,562.

ATTACHMENTS:

File Name

Description

Type

[FY_2026_Grant_Application_Approval_Form_-_SIGNED.pdf](#) FY 2026 TIDC Formula Grant App Form

Cover Memo

[Resolution.pdf](#) Resolution

Cover Memo



**BRAZOS COUNTY, TEXAS
GRANT APPLICATION APPROVAL FORM**

Date: 09/30/25

Requesting Department: County Auditor

Grant Title: FY2026 Formula Grant

Granting Agency: Texas Indigent Defense Commission

Amount Requested: _____

Grant Term (Beg/End): 10/1/25-09/30/26

Project Description: Provides funds to assist the county in implementation and improvement of indigent criminal defense services in the county.

Will this grant fund salary & benefits? ☐ Yes ☒ No

Is there County Match requirement? ☐ Yes ☒ No

Are there financial reporting requirements? ☒ Yes ☐ No

Who will be reporting? County Auditor

*Please include all available backup documentation with the approval form. All grants are contracts between Brazos County and the granting agency and should be approved by Commissioners Court prior to the application submission.

Maria Luno
Authorized Signature

Approved by Commissioners Court on this 14 day of OCTOBER 2025.

[Signature]
Commissioners Court Approval

**2026 Brazos County Resolution
Indigent Defense Grant Program**

WHEREAS, under the provisions of the Texas Government Code Section 79.037 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

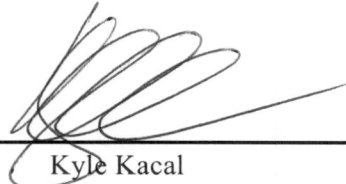
WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Brazos County Commissioners Court has agreed that in the event of loss or misuse of the funds, Brazos County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Formula Grant Program and all other necessary documents to accept said grant; and

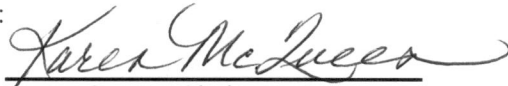
BE IT FURTHER RESOLVED that the County Auditor is designated as the Financial Officer for this grant.

Adopted this 14 day of OCTOBER 2025.



Kyle Kacal
Acting County Judge

Attest:



County Clerk



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Treasurer's Office NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval of Order No. 25-028 Directing Salary Fund to the General Fund for Fiscal Year 2026.

TO: Commissioners Court

DATE: 09/22/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR
ALTERNATIVES: Approval

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Order # 25-028 Directing Salary Fund to General Fund Order FY26.pdf	Order 25-028 Directing Salary Fund to General Fund	Backup Material



BRAZOS COUNTY
BRYAN, TEXAS

ORDER NO. 25-028
DIRECTING SALARY FUND TO THE GENERAL FUND

IT IS HEREBY ORDERED by the Commissioners Court of Brazos County that all money that would otherwise be deposited in a salary fund created under Chapter 154 of the Local Government Code shall be deposited in the general fund of Brazos County. This Order is adopted pursuant to §154.007 of the Local Government Code.

ADOPTED this 14th day of October 2025 by a vote of 5 ayes and 0 nays.



Kyle Kacal
Acting County Judge

ATTEST:



Karen McQueen
County Clerk



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested for authorization to wire transfer up to \$6,032,902.80 to Health and Human Services Commission (HHSC) for the Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS) Intergovernmental Transfer (IGT) for the benefit of participating hospitals using funding from Brazos County Local Provider Participating Fund (LPPF).

TO: Commissioners Court

FROM: Nina Payne

DATE: 10/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County Local Provider Participating Fund (LPPF) - Fund 16000

REQUIREMENTS: HHSC requires this IGT to be entered into TexNet no later than close of business Tuesday, October 14, 2025, with a settlement date of Wednesday, October 14, 2025.

NOTES/EXCEPTIONS: The Medicaid Managed Care Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS Program) launched in September 2024. Under the authority of Title 42 Code of Federal Regulations Section 438.6(b)(2), this program offers incentive payments to MCOs that achieve milestones related to interoperability. These milestones, which begin with an assessment of current interoperability status and connectivity to Health Information Exchange (HIE), including data sourcing to Emergency Department Encounter Notification (EDEN), are expected to build over a five-year period. Milestones, tracked on a semi-annual basis, focus on participating Managed Care Organizations (MCOs') success in implementing structures, processes, and use of client data electronically exchanged with their network providers. The goal of this increased interoperability is to improve client outcomes and implement, evaluate, improve, and mature alternative payment models for Medicaid beneficiaries.

ACTION REQUESTED OR ALTERNATIVES: Review and approve.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
ATLIS Program SFY2025 Third IGT Request.pdf	ATLIS Request Memo	Cover Memo
SDA Form - ATLIS IFT Agenda Backup.pdf	ATLIS IGT Backup	Backup Material
Interoperability for Texas - ATLIS Program.pdf	ATLIS Overview	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested for authorization to wire transfer up to \$6,032,902.80 to Health and Human Services Commission (HHSC) for the Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS) Intergovernmental Transfer (IGT) for the benefit of participating hospitals using funding from Brazos County Local Provider Participating Fund (LPPF).

TO: Commissioners Court

FROM: Nina Payne

DATE: 10/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County Local Provider Participating Fund (LPPF) - Fund 16000

REQUIREMENTS: HHSC requires this IGT to be entered into TexNet no later than close of business Tuesday, October 14, 2025, with a settlement date of Wednesday, October 14, 2025.

NOTES/EXCEPTIONS: The Medicaid Managed Care Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS Program) launched in September 2024. Under the authority of Title 42 Code of Federal Regulations Section 438.6(b)(2), this program offers incentive payments to MCOs that achieve milestones related to interoperability. These milestones, which begin with an assessment of current interoperability status and connectivity to Health Information Exchange (HIE), including data sourcing to Emergency Department Encounter Notification (EDEN), are expected to build over a five-year period. Milestones, tracked on a semi-annual basis, focus on participating Managed Care Organizations (MCOs') success in implementing structures, processes, and use of client data electronically exchanged with their network providers. The goal of this increased interoperability is to improve client outcomes and implement, evaluate, improve, and mature alternative payment models for Medicaid beneficiaries.

ACTION REQUESTED OR
ALTERNATIVES: Review and approve.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
ATLIS_Program_SF2025_Third_IGT_Request.pdf	ATLIS Request Memo	Cover Memo
SDA_Form_-_ATLIS_IFT_Agenda_Backup.pdf	ATLIS IGT Backup	Backup Material
Interoperability_for_Texas_-_ATLIS_Program.pdf	ATLIS Overview	Backup Material

APPROVED

[Signature]
Acting County Judge
Date 10/14/25

Nina Payne

From: James Flores <jamesflores@ahcv.com>
Sent: Friday, October 3, 2025 1:42 PM
To: Nina Payne; Mindy L. Junek; Edward C. Bull; Jamie L. Cartwright; Cristian T. Villarreal; Katie D. Conner
Cc: Justin Flores; Kimberly Lam; Zach Ervin; Sherra Mershon
Subject: ATLIS Program SFY2025 Third IGT – Brazos County LPPF
Attachments: 20250925 FY25 ATLIS Third IGT Allocation Form - Brazos County .xlsx; 20250925 FY25 ATLIS Third IGT Hidalgo SDA Allocation Form - Brazos County .xlsx; 20250925 FY25 ATLIS Third IGT Jefferson SDA Allocation Form - Brazos County .xlsx; 20250925 FY25 ATLIS Third IGT MRSA NE SDA Allocation Form - Brazos County .xlsx; 20250925 FY25 ATLIS Third IGT Travis SDA Allocation Form - Brazos County .xlsx

Brazos County Disclaimer

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Good afternoon, Brazos County Team,

As you know, the upcoming ATLIS SFY25 Third IGT took place on **Thursday, October 2nd**. Accordingly, the hospitals participating in the Brazos County LPPF would like to request the following IGT amounts noted below. (Please review the accompanying allocation.)

ATLIS SFY25 Third Round – Total Requested IGT amount \$6,032,902.80

- **MRSA Central SDA - \$681,784.36**
- **MRSA Northeast SDA - \$33,581.72**
- **Jefferson SDA - \$94,547.56**
- **Travis SDA - \$63,906.83**
- **Hidalgo SDA - \$5,159,082.33**

Brazos County LPPF should submit **five** TexNet trace sheets and allocation forms (attached) for the amount noted above attributable to each SDA. It is not sufficient to provide one TexNet Trace sheet.

HHSC requires these amounts to be entered into TexNet no later than the close of business **10/14/2025 with a settlement date of 10/15/2025**. These funds will need to be placed in the “**ATLIS**” Bucket. Upon successful completion of the IGT, please submit a PDF of the TexNet trace sheets and allocation forms to HHSC_ATLIS_Payments@hhs.texas.gov.

AHCV also kindly requests to be copied on the TexNet trace sheet submission to HHSC on or before the deadline noted above.

Please do not hesitate to reach out to the team with any questions.

Regards,

James Flores | Financial Analyst
Adelanto HealthCare Ventures L.L.C.
401 W. 15th Street, Suite 840

Austin, TX 78701
Direct: (254) 718-3344
<http://www.ahcv.com/>

From: Texas Health and Human Services Commission <txhhs@public.govdelivery.com>
Sent: Thursday, September 25, 2025 7:32 AM
To: James Flores <jamesflores@ahcv.com>
Subject: ATLIS Program SFY2025 IGT Notification – Third Payment

CAUTION EXTERNAL EMAIL: This email originated from an external email address. Do not click links, open attachments, or share information unless you recognize the sender and know the content is safe.

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ATLIS Program SFY2025 IGT Notification – Third Payment

HHSC is providing notification of the Intergovernmental Transfers (IGT) call for the Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS) state fiscal year (SFY) 2025 Third Payment.

ATLIS SFY2025 Third Payment Calculation File for each Service Delivery Area (SDA) has been updated as of Sept. 24, 2025. It can be found under the "Announcements" heading on the [Provider Finance Department website](#).

IGT transfer amounts are in **Column P** on the "IGT Calculation_3rdPMT" tab of the ATLIS SFY 2025 Third Payment Suggested IGT file.

The following are dates to remember, included on the calendar:

- **Oct. 2, 2025** Last day to schedule transfer in TexNet
- **Oct. 3, 2025** IGT settlement
- **Oct. 24, 2025** Payments expected to Managed Care Organizations

This settlement date is non-negotiable.

The funds need to be placed in the "ATLIS" Bucket.

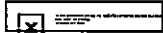
Funds should be transferred through TexNet using the [TexNet instructions](#). After transferring funds, email a screenshot or PDF of the confirmation or trace sheet to the [Provider Finance Payments ATLIS Team](#).

It is important to designate which SDA the IGT is intended to support.

Email any questions regarding the calculation in general to the [Provider Finance Hospital Services Team](#).

You have subscribed to get updates about Texas Health and Human Services (HHS). For more information about HHS, [please visit our website](#).

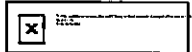
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This email was sent to jamesflores@ahcv.com using govDelivery Communications Cloud on behalf of: Texas Health and Human Services Commission · 707 17th St, Suite 4000 · Denver, CO 80202



**Brazos County LPPF
FY25 ATLIS/SDA Allocation Form**

TRACE Number:

Agenda Date: Tuesday, October 14, 2025

TexNet: Tuesday, October 14, 2025

Settlement Date: Wednesday, October 15, 2025

Bucket: "ATLIS" Bucket

The Trace Number is in the receipt you receive from the Comptroller once you have submitted your IGT into TexNet.

The Trace Sheet and Allocation Form must be submitted together in the same email. All Trace Sheet submissions must be accompanied by an Allocation Form. If a governmental entity is submitting in multiple SDA's, a separate allocation form must be submitted for each SDA.

SDA		Government Entity	IGT Total
MRSA Central		Brazos County LPPF	\$ 681,784.36
		Total	\$ 681,784.36

Nina Payne

npayne@brazoscountytexas.gov

979-361-4186

Marci Turner

mtturner@brazoscountytexas.gov

979-361-4359

**Brazos County LPPF
FY25 ATLIS/SDA Allocation Form**

TRACE Number:

Agenda Date: Tuesday, October 14, 2025

TexNet: Tuesday, October 14, 2025

Settlement Date: Wednesday, October 15, 2025

Bucket: "ATLIS" Bucket

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SDA		Government Entity	IGT Total
MRSA Northeast		Brazos County LPPF	\$ 33,581.72
		Total	\$ 33,581.72

Nina Payne
Marci Turner

npayne@brazoscountytexas.gov
mturner@brazoscountytexas.gov

979-361-4186
979-361-4359

**Brazos County LPPF
FY25 ATLIS/SDA Allocation Form**

TRACE Number:

Agenda Date: Tuesday, October 14, 2025

TexNet: Tuesday, October 14, 2025

Settlement Date: Wednesday, October 15, 2025

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SDA		Government Entity	IGT Total
Jefferson		Brazos County LPPF	\$ 94,547.56
		Total	\$ 94,547.56

Nina Payne

npayne@brazoscountytexas.gov

979-361-4186

Marci Turner

mtturner@brazoscountytexas.gov

979-361-4359

**Brazos County LPPF
FY25 ATLIS/SDA Allocation Form**

TRACE Number:

Agenda Date: Tuesday, October 14, 2025

TexNet: Tuesday, October 14, 2025

Settlement Date: Wednesday, October 15, 2025

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The Trace Sheet and Allocation Form must be submitted together in the same email. All Trace Sheet submissions must be accompanied by an Allocation Form. If a governmental entity is submitting in multiple SDA's, a separate allocation form must be submitted for each SDA.

SDA	Government Entity	IGT Total
Travis	Brazos County LPPF	\$ 63,906.83
Total		\$ 63,906.83

Nina Payne npayne@brazoscountytexas.gov
Marci Turner mturner@brazoscountytexas.gov

979-361-4186

979-361-4359

**Brazos County LPPF
FY25 ATLIS/SDA Allocation Form**

TRACE Number:

Agenda Date: Tuesday, October 14, 2025
TexNet: Tuesday, October 14, 2025
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The Trace Number is in the receipt you receive from the Comptroller once you have submitted your IGT into TexNet.

The Trace Sheet and Allocation Form must be submitted together in the same email. All Trace Sheet submissions must be accompanied by an Allocation Form. If a governmental entity is submitting in multiple SDA's, a separate allocation form must be submitted for each SDA.

SDA		Government Entity	IGT Total
Hidalgo		Brazos County LPPF	\$ 5,159,082.33
		Total	\$ 5,159,082.33

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Interoperability for Texas: Powering Health 2024

**As Required by
Texas Government Code, Section
531.0162(f)**

**Texas Health and Human Services
December 2024**



TEXAS
Health and Human
Services

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Executive Summary

Texas Government Code, Section 531.0162(f) requires:

- That not later than December 1 of each even-numbered year, the executive commissioner reports to the governor and the Legislative Budget Board on the commission's and the health and human services agencies' measurable progress in ensuring that information systems are interoperable with one another and meet the appropriate standards; and
- The report to include an assessment of the progress made in achieving commission goals related to the exchange of health information, including facilitating care coordination among the agencies, ensuring quality improvement, and realizing cost savings.

This is the fifth biennial report submission to the Legislative Budget Board and the Office of the Governor regarding interoperability of information systems maintained by the Texas Health and Human Services (HHS) agencies, including the Health and Human Services Commission (HHSC) and the Texas Department of State Health Services (DSHS), fulfilling the statute's reporting requirements. The *Interoperability for Texas: Powering Health 2024* report:

- Summarizes policy and programs impacting interoperability requirements at the state and federal level since the release of the *Interoperability for Texas: Powering Health 2022* report.
- Updates HHS's interoperability goals and describes the agencies' progress towards achieving these goals.
- Describes information systems that exchange protected health information (PHI) and electronic health information (EHI) between HHS agencies and health care providers, within each HHS agency, and between HHS agencies.
- Provides updates to program and service plans to improve interoperability and describes additional progress made to support interoperability since the 2022 report.

Introduction

Interoperability, the ability to exchange and use EHI without special effort on the part of the user and in a way not constituting information blocking,¹ can have significant impact on improving the delivery and management of health care and public health services at both the person and population levels. The ability for patients, health care providers, hospitals, payers, researchers, and public health staff to securely and efficiently access, share, and use patients' health care information creates many benefits. Health information may include patients' health histories, clinical observations, medication, laboratory results, radiological images, and information collected from home-use monitoring systems. Access to patients' medical histories allows providers to better understand and collaborate with the patient to manage a person's health, enabling both providers and patients to make more informed decisions. Interoperability also aids in the development of new medicines and treatments and may reduce or eliminate public health risks.

Interoperability reduces the burden on patients by decreasing the need to provide the same information to multiple entities. The exchange of test orders and results can accelerate access to treatment and can reduce or eliminate repetitive, unnecessary, and expensive testing. Interoperability reduces the burden on providers by enabling access to PHI, often in real time. Automated interoperability requires fewer human resources than manually gathering, assembling, and interpreting data.

Access to data from a wide range of locations can enable consultations with experts outside of the patient's immediate region, which is beneficial to rural Texans. Data users may use support systems such as prescription drug monitoring programs and immunization registries with forecasting services to analyze data, comparing one patient's data with best practices and others' anonymized data to develop individualized care plans. Interoperability between health care providers' systems and public health systems enables improved reporting and control of highly infectious diseases, improved understanding and control of other population-level health risks, and data to inform research for cures and treatments.

¹ Information blocking is a practice likely to interfere with the access, exchange, or use of EHI, except as required by law or specified in an information block.

Background

Interoperability allows for the efficient and secure exchange of PHI across health care organizations including providers, payers, and health departments. It enhances care coordination and health care services, controls or reduces costs, aids in research, and enables quicker identification of and response to public health concerns. It allows patients to access their data and facilitates their involvement in their health care. Key focus areas include building and maintaining infrastructure as well as modernizing and adopting technology that promotes interoperability, adoption of national standards, engaging stakeholders, increasing electronic data exchange, and using data for informed decision making.

Both HHSC and DSHS have collaborated on interoperability plans and projects to facilitate the interagency alignment of goals and resources. This report meets the requirements of Texas Government Code, Section 531.0162(f) to develop a biennial report detailing the measurable progress towards HHS agencies' goals related to the exchange of health information, facilitating care coordination among the agencies, ensuring quality improvement, and realizing cost savings.

HHS agencies' current interoperability goals align with HHSC's Health Information Technology (HIT) Strategic Plan and the final Texas State Medicaid HIT Plan submitted to the Centers for Medicare & Medicaid Services (CMS). The interoperability goals include:

- Updating or replacing health information systems to use current, applicable data standards, improve efficiency and effectiveness, and maintain the security of information systems and data.
- Using interoperability capabilities to reduce 1) burdens on patients' and providers' access to data; 2) administrative and technical burdens on providers' exchange of data with Texas HHS agencies; and 3) support improved quality of care, better patient outcomes, lowered costs, enhanced fraud detection, and improved public health.
- Expanding health information exchange (HIE) capabilities in the state, with focus on Medicaid and public health services.
- Fostering collaboration across the HHS system and between its agencies and stakeholders to bridge gaps and improve interoperability in Texas.

- Promoting telemedicine, telehealth, and telemonitoring to increase access to value-based health care, especially for rural communities.

The 2024 report details standards used in Texas for exchanging PHI. The following sections refer to updates to federal and state policies and programs, and how HHS supports specified standards.

State and Federal Changes

Texas' legislative and executive branches have focused on interoperability as an important health policy for the last two decades. The federal government has also been active in advancing interoperability, both with the development and adoption of policies promoting the exchange of health information, and the investment of billions of dollars. In Texas, there has been a wide range of legislation, informed by the work of numerous task forces, work groups, and committees that, coupled with the federal regulatory action, have established a firm foundation upon which interoperability can be advanced. Over the last decade, there has been substantial improvement in technological capabilities to exchange data, realizing the policy development activities that were undertaken in the decade prior.

Below are key state and federal program changes related to interoperability since the 2022 report.

Broadband Internet in Texas

In 2020, the Governor's Broadband Development Council published its first annual report. The Council is tasked with researching barriers to establishing broadband in unserved areas; studying solutions to overcome them; and analyzing how statewide access would benefit Texas, including for emergency preparedness and delivery of health care services. The 2021 report noted that the Council's recommendations were included in House Bill (H.B.) 5, 87th Legislature, Regular Session, 2021, which required a statewide broadband plan within 12 months of bill signing.

In March of 2022, the Texas Broadband Development Office launched the Texas Broadband Listening Tour to hear broadband experiences directly from Texans. In addition to the Texas Broadband Listening Tour, surveys, analysis of results, and recommendations were used to create the Texas Broadband Plan. In April 2024, the Broadband Development Office launched the Texas Digital Opportunity Hub.

National Interoperability Landscape

The national landscape supporting interoperability and HIE continues to undergo significant transformation. The current approach relies upon both technology and policy. Recent activities include work related to the Trusted Exchange Framework

and Common Agreement (TEFCA), CMS' Quality Payment Programs and Inpatient Prospective Payment Systems (IPPS), Information Blocking regulations promulgated under the 21st Century Cures Act, and additional federal regulations. The CMS Interoperability and Prior Authorization Final Rule (CMS-0057-F), released in 2024, includes requests for information that may guide additional actions intended to improve interoperability. See Appendix A for additional information.

National Data and Exchange Standards

Data and exchange standards development have continued at a national level. HHSC staff are active in a variety of standards development and review organizations, facilitating the inclusion of Texas' needs into the national standards landscape, including those used for laboratory orders and results reporting. A significant development is the broad adoption and expansion of the Fast Healthcare Interoperability Resources (FHIR) standard, developed by Health Level Seven (HL7).² FHIR is a set of rules and specifications serving as both a content and exchange standard, built upon HL7's past work in developing the Clinical Data Architecture standard and HL7 Version 2.x (V2) and V3 messaging. FHIR supports real-time exchange of distinct data elements (fields), allowing each exchange of data to be "customized" to the purpose of that specific exchange.

The federal government has developed a regularly updated catalog of data elements, the United States Core Data for Interoperability, which supports FHIR. Data elements in the United States Core Data for Interoperability are required by the 21st Century Cures Act to be supported by Certified Electronic Health Record Technology (CEHRT). United States Core Data for Interoperability V5 was published by the Assistant Secretary for Technology Policy (ASTP)³ in July 2024.

² HL7 is a not-for-profit standards development organization for the exchange, integration, sharing, and retrieval of EHI.

³ ASTP is the former Office of the National Coordinator for Health Information Technology. The office was renamed in July 2024.

Program and Service Updates

Health and Human Services

The federal MyHealthEData initiative was launched in March 2018 to meet the CMS Interoperability and Patient Access Final Rule (CMS-9115-F) that supported Executive Order 13813 (2017). HHS followed CMS' initiative by creating a similar project with the same name. Both initiatives aim to empower patients by ensuring access to their health information by using an application programming interface (API), enabling multiple computer programs to communicate. The patients can decide how their data is used, while keeping it safe and secure. Shared goals included eliminating barriers to patient access of EHI from a device or application of their choice.

The HHS MyHealthEData had two major deliverables:

- Patient Access API: Fee for service claims; encounter, clinical, and formulary data.
- Provider Directory API: Available provider names; provider addresses, phone numbers, and specialties.

The project leveraged the FHIR standard as its key technology. Technology applications use FHIR to improve data sharing between systems and make access to patient health data seamless for providers, patients, and administrators. HHS continues to engage stakeholders on further deployment of FHIR.

Development work and initial testing of the MyHealthEData application has concluded. However, it has not yet been deployed. Changes at the federal level impacted timelines. The current vendor is reviewing infrastructure; engaging in any necessary additional development; and reviewing the API ecosystem. New federal requirements will continue to impact the project and guide new projects in the upcoming biennium.

Internal Collaboration

HHSC's Office of e-Health Coordination (OeHC) coordinates and supports implementation of HIT and HIE initiatives across HHS. The OeHC facilitates collaboration across both agencies and multiple divisions, focusing on HIT and HIE

policy and technology to improve health outcomes. Since the 2022 report, OeHC has continued these efforts as well as management of the HHSC e-Health Advisory Committee (eHAC). The OeHC has coordinated submittal of several eHAC HIE and HIT recommendations to the agency and facilitated the committee's input on the implementation of certain legislative requirements, per agency request.

Provider and Stakeholder Engagement

The eHAC, established under Title 1, Texas Administrative Code, Section 351.823, and supported by OeHC, advises HHS agencies on interoperability, behavioral health, telemedicine, telehealth, and home telemonitoring.

Since the 2022 report, eHAC has made several recommendations to HHSC. In the 2023 *Informational Briefing Document* submitted to HHSC, eHAC recommended adoption of a set of clinical quality measures (CQMs) and electronic clinical quality measures (eCQMs) for use across HHSC. These CQMs and eCQMs aid in understanding the quality of service provided under its programs and reduce administrative burdens on providers. The eHAC recommended the adoption of:

- A shared catalog of health care quality measures, focusing especially on the adoption of CQMs and eCQMs;
- A shared method of reporting quality measures; and
- A coordinated schedule for reporting quality measures to the appropriate entities.

Other recommendations being considered by eHAC include: the adoption of system-wide standardized person naming conventions; adherence to Project US@ patient address standards to support improvements in patient matching; and educational efforts for telemedicine, telehealth, and telemonitoring providers.

Recommendations will be included in eHAC's 2024 biennial report to the agency, due in December 2024.

Additional stakeholder engagement continues with HHS' participation in an *ex officio* capacity on the board of the Texas Health Services Authority (THSA). HHS program areas engage with stakeholders regarding interoperability and data access and use. Examples include collaboration between HHSC and the Local Mental Health Authorities and DSHS' participation in the Public Health Funding and Policy Committee and the Newborn Screening Advisory Committee.

Health and Human Services Commission

Digital Quality Measurement

Both CMS and the National Committee for Quality Assurance have committed to fully transition to digital quality measurement by 2030. To comply with digital quality measurement requirements, HHSC and managed care organizations (MCOs) will need broad access to electronic health data, including individuals' assessments, screenings, service plans, lab test results, and other health care information. These data will need to follow standardized, digital formats. This is a significant shift from the reliance on claims data for quality measurement that will ultimately result in reduced provider burden, enhanced ability to evaluate health outcomes, and more real-time data to support quality improvement efforts. HHSC is working with Texas' external quality review organization and Medicaid MCOs to identify gaps in available electronic health data and to develop options for the effective use of this data in meeting National Committee Quality Assurance reporting requirements.

Health Information Exchange Data Connectivity

The HIE Connectivity Project consists of three strategies to increase HIE use by Medicaid providers, create new HIE capacity in Texas, and bring data into Texas Medicaid to improve care and health outcomes for Medicaid clients. These strategies are funded through a combination of state and federal funds. Below are updates to the three strategies since the 2022 report.

Strategy One: Medicaid Provider Health Information Exchange Connectivity

Strategy one, now solely funded by the state's General Revenue Fund, assists three of the state's five local HIEs with connecting to Medicaid ambulatory providers and hospitals by offering funds to offset the costs of establishing new connectivity.⁴ These local HIEs include C3HIE (San Antonio), Greater Houston Healthconnect, and Connected Care Exchange (Rio Grande Valley). This strategy has increased the number of Texas providers and hospitals getting connected and exchanging Medicaid clients' health data across the state.

⁴ The three HIEs elected to participate in Strategy one as part of an open enrollment process in 2019.

Strategy one success is measured by the number of Medicaid providers onboarded through local HIEs. As of September 2024, 579 providers from 143 ambulatory practices and 54 hospitals were onboarded, surpassing the 2022 goal of 350 Medicaid providers.

Strategy Two: Texas Health Information Exchange Infrastructure

Strategy two, supported by state and federal funds, maintains Texas' HIE infrastructure to support connectivity with Texas Medicaid via local HIE connections to THSA's state-level shared services platform, HIETexas. This infrastructure supports delivery of HL7v2 admission, discharge, and transfer (ADT) and Consolidated Clinical Document Architecture (C-CDA) documents to Texas Medicaid, as well as data exchange between Medicaid providers, hospitals, and MCOs. Data transmitted includes lab results, transitions of care, immunization registry reporting, Electronic Laboratory Reporting (ELR) to public health, syndromic surveillance, and reporting to specialized registries.

Strategy Three: Emergency Department Encounter Notification System

The Emergency Department Encounter Notification (EDEN) system, which is also supported by state and federal funding, is implemented using push technology and provides near real-time emergency department (ED) ADT notifications via HIETexas. Data (e.g., such as patient health concerns, demographics, insurance information, diagnosis codes and descriptions, attending physician, admit reason, and discharge-to location) is transmitted to Texas Medicaid, MCOs, and other subscribers, allowing for patients' care transitions to be smoother and providers to offer more timely and appropriate follow-up services. For example, access to this data could decrease repetitive and expensive testing and reduce unnecessary or excessive ED visits because notifications enable MCOs to improve management of members and direct patients to timely primary and follow-up care, which could also reduce inpatient readmissions.

Currently, C3HIE is the only local HIE that sends ADT data to the EDEN system. Since 2021, THSA has directly connected Texas hospitals to EDEN to receive ED ADT data. As of October 2024, a combined 932 hospitals and other facilities, including acute, behavioral health, and post-acute facilities, as well as urgent care centers, are sending ADT data through EDEN via connections with C3HIE and THSA.

An increasing number of entities are subscribing to receive EDEN alerts for people with whom they have care relationships. As of October 2024, 125 health care organizations have signed up to become EDEN subscribers and are now live.

HIETexas Patient Unified Lookup System for Emergencies

The HIETexas Patient Unified Lookup System for Emergencies (PULSE) is funded by state and federal funds. During declared disasters, PULSE provides verified users secure, remote access to EHI of people who are displaced in alternate care settings, such as pop-up shelters. PULSE primarily receives ADT data through the EDEN system and C-CDA data through the eHealth Exchange, which is the largest query-based national HIE in the United States. The eHealth Exchange sends data coming from its connections to hospitals, local and state HIEs, and other national networks. PULSE also can receive data from hospitals and providers connected to local HIEs that do not work with national networks, direct connections not affiliated with local HIEs, and through EDEN. Access to this data benefits three main use cases:

- Clinical care documents and medication history may be used to treat and improve health outcomes for displaced patients unable to access care from their usual providers.
- Clinical and shelter encounter information may be used to locate missing people to reunify them with their family or health care providers.
- Electronic capture of check-ins and check-outs improves disaster care coordination and central management of shelter populations.

In July 2024, PULSE was activated in response to Hurricane Beryl that made landfall to the Texas coast. Despite a small number of evacuated homes, health care facilities, locations without power, and shelters put in place, PULSE was not fully deployed due to limited sheltering in response to the storm. PULSE was also available in response to the 2024 wildfires in the Texas Panhandle. However, due to lack of evacuees in alternative care settings, it was determined not to be needed.

Performance Management Analytics System

HHSC's Performance Management Analytics System (PMAS) data engineering team completed the implementation of the Observational Medical Outcomes Partnership clinical data model. The Observational Medical Outcomes Partnership is an open community data standard, designed to standardize data types (e.g., medical conditions, procedures performed, medications, etc.), enabling efficient analytics.

The clinical data model was chosen as a proof of concept, using data from THSA. HHS receives two data types on Medicaid and CHIP clients through the HIE Connectivity Project: 1) ADT messages from the EDEN system, which routes notifications of ED visits to subscribed users; and 2) C-CDAs from local HIEs provider and hospital connections, via THSA. To date, HHSC has received over 7 million ADT messages and over 900,000 C-CDAs for Medicaid and CHIP clients.

PMAS continues efforts to improve the quality, and subsequently, the value of ADT messages and clinical documents from participating HIE organizations. PMAS has started work with HHSC Behavioral Health Services to report on ED visits of behavioral health clients to improve care coordination, as well as the integration of continuum of care measures to support the analytics of the Family Health Services program.

The Aligning Technology by Linking Interoperable Systems Program

The Medicaid Managed Care Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program ([ATLIS Program](#)) launched in September 2024. Under the authority of [Title 42 Code of Federal Regulations Section 438.6\(b\)\(2\)](#), this program offers incentive payments to MCOs that achieve milestones related to interoperability. These milestones, which begin with an assessment of current interoperability status and connectivity to HIE, including data sourcing to EDEN, are expected to build over a five-year period. Milestones, tracked on a semi-annual basis, focus on participating MCOs' success in implementing structures, processes, and use of client data electronically exchanged with their network providers. The goal of this increased interoperability is to improve client outcomes and implement, evaluate, improve, and mature alternative payment models for Medicaid beneficiaries.

Interoperability Center of Excellence

The Interoperability Center of Excellence (iCoE), launched in October 2022, consists of a team of health care subject matter experts and those with technical expertise in data sharing and interoperability. This group provides leadership, guidance, and advocates for data quality, best practices, and implementation of data-sharing and interoperability standards for HHS. Since the last report, the iCoE established recurring meetings to understand agency data sharing and interoperability needs. The iCoE is working on a library of agency-implemented data sharing and

interoperability technologies. This includes cataloguing each technology, documenting its purpose, how it is being used, and by whom.

In spring of 2023, the HHSC Behavioral Health Services program presented to the iCoE a need to acquire behavioral health data to determine HHSC's ability to deliver these services effectively. Technical community experts in the Chief Technology Office, Chief Data Architect Office, and PMAS engineering team subsequently designed and implemented a data architecture to more easily incorporate data that will inform solutions for program and business problems.

Behavioral Health Services

HHSC continues to promote interoperability between providers' systems for state and contracted behavioral health services. Due to limited national standards, HHSC, in collaboration with stakeholders, continues to look for ways to implement system enhancements with Texas-specific standards for the exchange of data from behavioral health evaluations.

Intellectual and Developmental Disabilities

Home and Community-based Services Program and Texas Home Living Program Interest Lists

Since the 2022 report, HHSC implemented several enhancements to the Community Services Interest List application for maintaining contact and preference information for people who are interested in receiving services through the Home and Community-based Services or Texas Home Living waiver programs. Additionally, HHSC made improvements to allow people who are on a waiver interest list or their primary correspondent to update their contact and preference information via the existing yourtexasbenefits.com website. HHSC also implemented system enhancements to the Texas Medicaid & Healthcare Partnership Long-term Care (LTC) Online Portal to improve form submission, processing, and timeliness for people who are enrolling in or are already enrolled in the Home and Community-based Services and Texas Home Living waiver programs.

Preadmission Screening and Resident Review

System enhancements are requested each fiscal year to improve current functionality to the LTC Online Portal regarding Preadmission Screening and

Resident Review (PASRR) requirements. Recent enhancements include adding the following alerts and notifications:

- Alerts to the nursing facility to convene inter-disciplinary team meetings and ensure that the local authority can attend (as well as notices to invalidate a previous inter-disciplinary team meeting if the local authority was not in attendance).
- Notifications to the local authority when a nursing facility resident on any active PASRR Level 1 Screening turns 21 years old so that a new PASRR evaluation can be completed and submitted on the Texas Medicaid & Healthcare Partnership LTC Online Portal.
- Alerts to the local authority and PASRR unit when a nursing facility certifies it is unable to serve the person on the PASRR Level 1 Screening so that the local authority can help the person find an appropriate setting.
- The PASRR Level 1 Screening and PASRR evaluation forms and workflows were updated to improve usability and add functionality so that qualified individuals are properly assessed, and appropriate specialized services are identified and recommended.

Electronic Interface Project

In 2022, HHSC began work on the Electronic Interface Project to establish an interface between the Local Intellectual and Developmental Disability Authority's electronic health record (EHR) systems and the LTC Online Portal for certain forms related to intellectual and developmental disability assessments and plan of care information. This will allow Local Intellectual and Developmental Disability Authorities to enter information into select forms housed in their EHR systems and send that data through an automated interface to the same forms built into the LTC Online Portal, minimizing duplication and inconsistencies across forms and data systems and supporting overall data and record integrity. The project is expected to be completed in 2025.

Telemedicine, Telehealth, and Telemonitoring

Interoperability is essential for the successful delivery of telemedicine, telehealth, and home telemonitoring, as well as improving outcomes for patients receiving these services. In 2022 and 2023, HHSC expanded teleservices through implementation of H.B. 4, 87th Legislature, Regular Session, 2021. H.B. 4 required

HHSC to expand services eligible to be delivered by telemedicine or telehealth in any program, benefit, or service HHSC determines to be cost effective and clinically appropriate. It also required HHSC to implement audio-only benefits for the behavioral health services program and authorized, but did not require, HHSC to implement audio-only benefits for other programs or services, if determined to be clinically appropriate and cost effective. H.B. 4 builds on Senate Bill 670, 86th Legislature, Regular Session, 2019, which authorized synchronous audio-visual telemedicine and telehealth services in Medicaid managed care.

Additional information detailing the current state of teleservices in the Texas Medicaid program may be found in HHSC's telemedicine, telehealth, and home telemonitoring report, which Texas Government Code, Section 531.0216(f) requires HHSC to publish not later than December 1 of every even-numbered year.

Department of State Health Services

Texas Health Care Information Collection

The Texas Health Care Information Collection (THCIC) system collects and distributes important patient-level claims data such as diagnoses, procedures, and charges. THCIC collects data and makes it available in a nationally used messaging standard. THCIC provides data to the Office of Public Insurance Counsel, local health entities (LHEs), state academic organizations, and other stakeholders. THCIC data allows for a greater understanding of the cost and quality of health care services. The data aids HHS in program design and management and is incorporated into research data sets by a variety of entities.

In 2023, DSHS updated guidance to establish penalties for reporters who failed to report patient race/ethnicity data for at least 75 percent of their quarterly submission to encourage improved data quality.

Local Health Entities and Data Exchange for Case Investigations and Reporting

DSHS works in collaboration with LHEs to provide public health services across Texas, including public health surveillance. LHEs are required to provide completed case investigations to DSHS for compilation, statewide analysis, and submission to the Centers for Disease Control and Prevention (CDC). DSHS utilizes an implementation of the National Electronic Disease Surveillance System (NEDSS)

technology platform, developed by the CDC. NEDSS stores and processes data from electronic case reporting (eCR) and ELR. LHEs across Texas have free use and access to NEDSS.

The LHE in which a patient resides is responsible for conducting the case investigation. The patient may have been treated in a hospital or by a provider outside the LHE's jurisdiction. Currently, there are systems and processes in place to collect relevant data anywhere in the nation and route it to the jurisdiction responsible for conducting and reporting on any investigation, reducing the burden on providers to identify exactly what jurisdiction needs to receive the data.

Several LHEs are using locally managed information systems to conduct case investigations instead of NEDSS. These local systems are not always fully interoperable with NEDSS, and the ability for these systems to electronically submit completed case reports to DSHS may be limited. DSHS is collaborating with the LHEs and the Public Health Funding Policy Advisory Committee to address interoperability gaps. See Appendix B for more information regarding the challenges. Sharing NEDSS services with LHEs reduces LHEs' need for, and expenses related to, independent information systems.

Electronic Laboratory Reporting

ELR is a shared service supporting case reporting and investigations, providing secure, electronic submission of laboratory test results by health care providers to public health entities using a nationally standardized data format. It supports several DSHS programs.

Medicare Promoting Interoperability (PI) participants, including most Texas hospitals, must submit test result data to DSHS using their CEHRT. The ELR interface routes data to the appropriate DSHS information system including, but not limited to, the Texas Cancer Registry (TCR) and NEDSS.

While DSHS strives to collect the highest quality data, ELR data can be challenging. First, the data standard in use for ELR does not include all data elements required by public health entities. Second, public health receives substantial ELR data from sample testing laboratories that do not have direct patient interactions and serve as intermediaries for some of the required data, which is necessary for a complete report to public health but not to process the sample. An example is information about a patient's travel history (for select diseases where travel history is needed to identify the disease origin and manage the potential spread of disease). A third

issue is that not all data submitters are required to use CEHRT to submit data, which makes interfacing and testing systems more difficult. There has been progress addressing all three challenges. New core data standards have been developed by HL7 and are currently in review. Once reviewed and approved by the HL7 Public Health Work Group, they may be incorporated into federal regulation by ASTP. In July 2024, ASTP released a proposed rule to use updated reporting standards that will have positive impacts on data. The proposed rule requires implementation in January 2028.

Electronic Case Reporting

ECR is the secure, electronic submission of standardized information about a reportable condition to public health. An eCR report may also include a laboratory test result. Hospitals are the initial focus for onboarding activities for eCR. DSHS is currently accepting data from other health care providers that share hospitals' EHR systems when the hospital submits eCRs to DSHS. DSHS has not "declared readiness" under the federal Medicare PI programs for non-hospital health care providers. DSHS can receive eCR data from any health care provider in the nation using the Association of Public Health Laboratories Informatics Messaging Service (AIMS) platform if the provider is participating in the service. DSHS does not charge providers to participate. Connectivity to the service is required, however; and some services may charge providers.

When DSHS receives a report from AIMS, it routes it to NEDSS for distribution to the appropriate LHE or DSHS local office. LHEs with case investigation systems independent of NEDSS may also retrieve data directly from the AIMS platform in addition to accessing it through NEDSS. Currently, transfers of cases between Texas LHEs are not routed through AIMS. An LHE must connect to NEDSS to retrieve referrals from other LHEs.

DSHS continues to expand the number of conditions reportable via eCR technology. The agency is the first jurisdiction in the United States to have successfully implemented eCR supporting several reportable birth defects. DSHS is reviewing the potential for expanded use of eCR services to additional program areas and conditions.

National Electronic Disease Surveillance System

NEDSS is a complex software system developed and supported by the CDC. NEDSS supports epidemiologists at DSHS' regional offices and LHEs in conducting case

investigations by serving as a repository of case data that includes patient and provider contact information, diagnosis, laboratory test results, and other relevant clinical information submitted by health care providers. NEDSS also supports the development of case reports and their submission to DSHS and the CDC.

To maximize usability and effectiveness, NEDSS:

- Resides in a cloud-hosted environment to increase reliability and enable expansion as necessary;
- Processes ELRs and eCRs from health care providers across Texas and, in some situations, nationwide;
- Receives data in nationally-utilized eCR and ELR formats from health care providers;
- Routes case notifications to the responsible jurisdiction, including LHEs or the appropriate DSHS public health region;
- Is available at no cost to LHEs statewide. DSHS provides accounts, training, and helpdesk services on request;
- Enables authorized users to download data for analysis; and
- Shares deidentified NEDSS data, as described in Appendix B.

Disease Reporting and Infection Disease Case Investigations

DSHS and LHEs monitor a wide range of health conditions by analyzing data. This data is securely exchanged between health care providers' information systems and public health agencies. Data is exchanged using nationally specified data standards and, in many cases, shared infrastructure. Recognizing that some providers may not produce a volume of data justifying extensive investment or have adequate resources, DSHS continues to provide web forms for some of its information systems, such as the Texas Immunization Registry (ImmTrac2).

The Texas Immunization Registry

ImmTrac2 is the state's secure and confidential immunization information system. ImmTrac2 is an "opt-in" registry, so participation is voluntary. Patients may sign up through their health care provider, who then submits consent information to DSHS. Providers use ImmTrac2 to submit or retrieve immunization data for participating

patients. Providers that do not have an EHR or another interoperable system can use the ImmTrac2 website to enter and retrieve patient data. Since the registry requires consent before data will be retained, modifications to the provider's ImmTrac2 interface are required. Providers must submit consent information for new participants before vaccination information will be retained. Immunization data sent to ImmTrac2 without consent previously submitted to the registry is rejected, pursuant to 25 Texas Administrative Code Section 100.4. See Appendix B for additional information regarding ImmTrac2.

Texas Syndromic Surveillance

Syndromic surveillance uses symptom data to detect abnormal health trends that could result in high morbidity and mortality, such as flu outbreaks, or other health risks, such as elevated illegal drug use. This data can provide context, assisting with public health investigations.

DSHS hosts the statewide implementation of syndromic surveillance, Texas Syndromic Surveillance (TxS2). More than 300 hospitals supply data to TxS2. They submit data in a federally specified format to DSHS.

Providers in Tarrant County and the city of Houston submit their data into separate syndromic surveillance information systems similar to TxS2. These interoperable systems exchange data with TxS2 using national standards. When these data are combined with TxS2 data, the result is a comprehensive, statewide view of data. DSHS, LHEs, and data providers use the TxS2 system. Since 2022, CMS began requiring all Texas hospitals participating in the IPPS program to share with Texas' syndromic surveillance system, including TxS2, Tarrant County, and the city of Houston, to receive credit for the PI public health exchange objective.

Participating providers can use TxS2's tools to analyze their institution's data. Participants can only see their own data to protect privacy. LHEs may only see detailed data from institutions within their jurisdiction.

Data from TxS2 has been used to explore the number of cases of sickle cell disease in Texas; monitor respiratory illnesses such as COVID-19, influenza, and respiratory syncytial virus; and for prevention efforts for near drowning events.

Case Management and Investigation System

DSHS continues to develop a case management and investigation system with some EHR-like functionality. The system will enable DSHS' regional offices to better manage client services and track interactions. This will help ensure that clients needing medical services receive necessary and appropriate care, including vaccination services. The system has been designed to be interoperable with other technology used by DSHS, such as ImmTrac2, using the same standardized interfaces that enable exchange with external entities. Integration with other DSHS technology, such as the state lab's information systems, and HIEs, is expected in the future.

Texas Cancer Registry

The TCR collects, maintains, and disseminates timely, complete, and accurate patient-specific cancer data from health care providers. TCR data are the foundation for measuring the prevalence and impact of cancer. It is also used to manage and track cancer control efforts, cancer-related health disparities, and progress in cancer prevention, diagnosis, treatment, and survivorship. By request, cancer care providers may receive secure, electronic copies of patient records from TCR.

Emergency Medical Services & Trauma Registries

The Emergency Medical Services and Trauma Registries are operated by DSHS and consist of four coordinated registries: the Emergency Medical Services (EMS) Registry; the Trauma Registry; the Traumatic Brain Injury/Spinal Cord Injury Registry; and the Submersion Registry. The Emergency Medical Services and Trauma Registries receive data from EMS providers, hospitals, justices of the peace, medical examiners, long term acute care facilities, and rehabilitation facilities through a secure web portal. The registries collect data from more than four million unique patient care records annually and contribute 9 percent of all EMS records into the National EMS Information System. This participation makes Texas an important part of the effort to improve patient care through standardization, aggregation, and use of point-of-care EMS data at the local, state, and national levels. Data is used to assess changing trends and improve the Texas emergency health care system.

General Data Sharing Services

DSHS provides aggregated data sharing services to stakeholders, making bulk data available for research and other purposes. These services are described in Appendix B.

Conclusion

HHS agencies continue to progress on their interoperability goals. In the past two years, HHSC has expanded PMAS's capability to ingest and analyze data from community HIEs for Medicaid quality improvement, launched a new iCoE program to lead and advocate for interoperability best practices and standards across HHS, and designed and implemented the ATLIS program to promote MCO investment in the exchange and use of EHI. Over the next two-years, HHSC plans to leverage this progress and expand the use of digital quality measures, completing an electronic interface project to facilitate electronic submission of assessment forms and plans of care for people with intellectual and developmental disability, and furthering the deployment of FHIR.

DSHS also has made significant efforts to modernize its information systems. Increased interoperability has enabled leaders, partners, and stakeholders to access health information critical for decision making and advancing the state's public health goals. In addition to participating in the consensus-based development of national data interoperability standards and infrastructure, DSHS is working to reduce administrative burdens on health care providers when engaging in HIE.

Going forward, collaboration across HHS agencies will remain paramount. By using shared resources and approaches, HHSC and DSHS will continue to pursue their interoperability goals to support efficient and effective public health and health care decision making at the individual and community levels while protecting sensitive patient information.

List of Acronyms

Acronym	Full Name
ADT	Admission, Discharge, and Transfer
AIMS	Association of Public Health Laboratories Informatics Messaging System
API	Application Programming Interface
ASTP	Assistant Secretary for Technology Policy
ATLIS	Aligning Technology by Linking Interoperable Systems
C-CDA	Consolidated Clinical Document Architecture
CDC	Centers for Disease Control and Prevention
CEHRT	Certified Electronic Health Record Technology
CMS	Centers for Medicare & Medicaid Services
CQM	Clinical Quality Measure
DSHS	Department of State Health Services
eCQM	Electronic Clinical Quality Measure
eCR	Electronic Case Reporting
ED	Emergency Department
EDEN	Emergency Department Encounter Notification
eHAC	e-Health Advisory Committee
EHI	Electronic Health Information
EHR	Electronic Health Record
ELR	Electronic Laboratory Reporting
EMS	Emergency Medical Services
FHIR	Fast Healthcare Interoperability Resources
GIS	Geographic Information Systems
H.B.	House Bill
HHS	Health and Human Services
HHSC	Health and Human Services Commission
HIE	Health Information Exchange
HIETexas	State-level services operated by the Texas Health Services Authority
HIT	Health Information Technology
HL7	Health Level Seven
HL7v2	Health Level Seven International Version 2
iCoE	Interoperability Center of Excellence
ImmTrac2	Texas Immunization Registry
IPPS	Inpatient Prospective Payment Systems
LHE	Local Health Entity
LTC	Long-term Care
MCO	Managed Care Organization
NEDSS	National Electronic Disease Surveillance System
OeHC	Office of e-Health Coordination

Acronym	Full Name
ONC	Office of the National Coordinator for Health Information Technology
PASRR	Preadmission Screening and Resident Review
PHI	Protected Health Information
PI	Promoting Interoperability
PMAS	Performance Management Analytics System
PULSE	Patient Unified Lookup System for Emergencies
SHARP	State Health Analytics & Reporting Platform
TCR	Texas Cancer Registry
TEFCA	Trusted Exchange Framework and Common Agreement
THCIC	Texas Health Care Information Collection
THSA	Texas Health Services Authority
TxEVER	Texas Electronic Vital Events Registrar
TxS2	Texas Syndromic Surveillance

Appendix A. Federal Information

Trusted Exchange Framework and Common Agreement

The Office of the National Coordinator for Health Information Technology (ONC), an office within the federal Department of Health and Human Services, has established TEFCA, as required by the 21st Century Cures Act. TEFCA establishes and relies upon an interconnected web of entities using a common set of data standards, interface guidelines, and security to exchange information. Key actors in the framework include ONC; the Responsible Coordinating Entity, which is responsible for managing the overall network; and several Qualified Health Information Networks, which serve as key anchor points for other entities (participants and sub-participants) to use to connect into the network. Qualified Health Information Network participants can include HIEs, health care providers, public health agencies, and other stakeholder entities. A new version of the core user agreement was released in April 2024. A goal for TEFCA is to reduce the administrative burden of participants entering into separate agreements with all other entities regarding data access and use. Challenges that remain to be addressed include data completeness, timeliness concerns, and data retention by parties between end points. As of December 2024, no Qualified Health Information Network is based in Texas.

Medicare Quality Payment Program/Promoting Interoperability

CMS, an agency within the federal Department of Health and Human Services, serves as a lead for the implementation of interoperability requirements for health care providers participating in Medicare. Built on the foundation of PI and quality reporting, CMS' Quality Payment Program, and its IPPS, require a wide variety of providers enrolled in Medicare to engage in a range of activities requiring the exchange and the availability of EHI using nationally identified standards.

Information Blocking

Under the authority provided by Congress in the 21st Century Cures Act, ONC promulgated rules limiting information blocking by health care providers and

developers of HITs. These rules focus on enhancing the availability of EHI to authorized health care providers involved in a patient's care. The rules provide exceptions where limiting access to information may be permissible. Exceptions include limiting sharing when the data may result in harm to a patient, protecting the privacy of the person whose information was requested, protecting the security of the information requested, when the release of the information would degrade the performance of the source system, when it is technically infeasible to deliver information in the requested format, if the requester refuses to pay reasonable fees or licensing for the data or requisite technology to access the data, or if the data is available via TEFCa.

Federal Regulation of Technology Systems

Currently, the federal Department of Health and Human Services specifies interoperability functions that must be included for HIT "modules" (EHR systems), including those that are certified as CEHRT. Medicare providers must use CEHRT when conducting activities included in Quality Payment Programs or IPPS programs, such as reporting data to public health data systems. The systems that public health has used to receive data have not had regulations requiring interoperability. Laboratory Information Management Systems, which are used by hospitals and independent laboratories to manage laboratory operations and exchange data with hospital and provider EHR systems and PHI systems, also have no current technical interoperability requirements. Providers participating in Quality Payment Programs and IPPS are required to report their interoperability to CMS or have Medicare reimbursements reduced in the future for noncompliance. Public health agencies, such as DSHS, provide support for providers participating in the federal program via the provision of documentation used to substantiate their activity with DSHS.

Appendix B. DSHS

Agency-wide Aggregate Data Sharing

In addition to exchanging data with health care providers through connectivity with information systems supporting DSHS programs, DSHS provides services to enable stakeholders to access and analyze de-identified public health data collected through exchange with health care providers and other entities. One gateway for this data, which includes visualization tools, is [Texas Health Data](#).

DSHS supports research and may provide identifiable information to researchers, subject to applicable law, through data requests.

DSHS is developing improved methods to standardize and streamline its data sharing request and approval process; standardize data sharing agreements; enhance analytical and reporting capacity; enable better data quality; and develop technological capabilities to enhance data sharing with public health partners.

The DSHS Center for Health Statistics Geographic Information Systems (GIS) Services enhance the utility of DSHS data, through:

- Mapping: Includes the creation of static maps that can be used in reports, presentations, or printed posters.
- Geocoding: Adds locational data (such as geographic coordinates, census tracts, or counties). This allows these datasets to be mapped and analyzed.
- Web mapping: Involves the creation of interactive maps that can be public-facing or used by programs within DSHS. These web maps are interactive. The user can change settings, changing the map to show different levels of information (depending upon what data is available), zoom in or out for additional detail, and show trends over time.
- Maps allow the user to change layers on and off, query the data, zoom to locations of interest, and visualize trends and patterns.
- Spatial analysis: This is the process of exploring distributions and associations in spatial data.

The Center for Health Statistics GIS Team has also coordinated with the Regional and Local Health Operations GIS Team and other core GIS users to establish the GIS Users Group, which aims to connect members of the GIS community across

DSHS, HHSC, and the public health regions and to share tools, resources, and knowledge related to GIS. The group currently has 88 members, with approximately 50 attending regular quarterly meetings and 127 people attending the virtual GIS Day hosted in November 2023.

State Health Analytics & Reporting Platform

The State Health Analytics & Reporting Platform (SHARP) provides data governance and tools such as Tableau™ to analyze data from a variety of agency programs. Over the last two years, DSHS expanded both the volume and scope of data included in the platform. SHARP only allows authorized users to see and interact with data.

SHARP supports DSHS and “dashboards” by automatically updating information when source data changes. The ability to reuse and share dashboards and analytic approaches across users reduces the work needed to replicate analyses across jurisdictions and eliminates the need for repetitive processes by automating data validation rules.

While SHARP enhances data-driven decision making for DSHS programs, it also enhances data sharing with LHEs.

DSHS has enabled LHEs to use SHARP’s production environment. Depending upon the data being requested and the specific user’s credentials and authorization, individual patient data can be requested. Data can be analyzed using tools in the secure SHARP website. It can also be securely downloaded for use in other applications.

National Electronic Disease Surveillance System Interfacing Status Update

DSHS has been collaborating with LHEs that have developed or are developing their own, separate case investigation and management systems. It is critical that these systems are interoperable with DSHS’ information systems. Key aspects of developing interoperability include:

- Some of the LHEs with local systems are requiring providers to “onboard” with the LHE as well as DSHS, creating additional work for the provider.

DSHS is working with the LHEs to develop an approach to reduce duplicative efforts by providers.

- DSHS has been collaborating with the LHEs on developing interfaces to receive completed reports. The LHEs are using different technologies for their local systems, extending the work needed to develop and test interfaces across multiple products. Additionally, each disease that is reportable has its own message format, with different fields required. Custom interfaces need to be developed both for the platform and for each condition that is reportable. Once developed, maintaining these interfaces on both ends may be costly to maintain.
- LHEs will be responsible for maintaining the interface on their systems, including keeping pace with changes in the DSHS information systems. DSHS will communicate changes in a timely manner.
- LHEs using separate systems will be responsible for retrieving cases transferred from other Texas jurisdictions to those LHEs within NEDSS.
- LHE using separate systems will be responsible for forwarding cases within other jurisdictions to those jurisdictions using NEDSS.

ImmTrac2 – Additional Detail

ImmTrac2 provides a systematic approach and provides the following functionality:

- Support the ability for providers to send patient data to ImmTrac2 and receive patient data from ImmTrac2 using a nationally adopted format.
- Tools that enable participating providers to test their system's ability to successfully exchange data with ImmTrac2. This reduces delay in successfully completing activities needed to allow the exchange of data with production systems.
- Support for providers participating in the federal PI programs. DSHS works with providers to identify and resolve issues such as:
 - Addressing potentially duplicative reporting of vaccinations.
 - Identifying and resolving an issue related to providers' EHR systems overwriting data that was previously sent by ImmTrac2, affecting what data was available to health care providers.

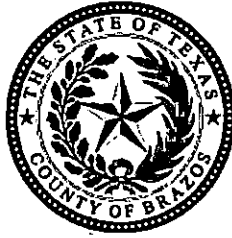
Texas Electronic Vital Events Registrar

DSHS uses the Texas Electronic Vital Events Registrar (TxEVER) as the electronic vital records system. TxEVER is interoperable with several internal systems. Data from TxEVER is shared with authorized external entities. A federal regulation proposed in July 2024 establishes a new data standard for exchanging data between CEHRT and public health systems such as TxEVER.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:	NUMBER:
DATE OF COURT MEETING:	10/14/2025
ITEM:	Consider and possible action on County Burn Ban.
TO:	Commissioners Court
DATE:	09/30/2025
FISCAL IMPACT:	False
BUDGETED:	False
DOLLAR AMOUNT:	\$0.00



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

10/14/2025

ITEM:

Consider and possible action on County Burn Ban.

TO:

Commissioners Court

DATE:

09/30/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

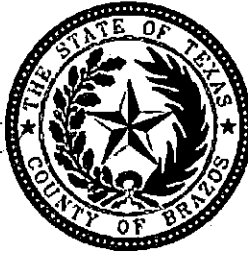
Description

Type

Burn Ban Word October 2025.pdf

Burn Ban

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

ORDER

PROHIBITION OF OUTDOOR BURNING

WHEREAS, in accordance with provisions of the Texas Local Government Code, Chapter 352, a drought condition exists or has existed in Brazos County, Texas as determined by Texas Local Government Code Chapter 352; and,

WHEREAS, the Commissioners Court makes a finding that circumstances present in all or part of the unincorporated area of Brazos County create a public safety hazard that would be exacerbated by outdoor burning.

BE IT THEREFORE ORDERED that the following regulations are hereby established for all unincorporated areas of Brazos County, Texas for the duration of the above mentioned declaration;

1. Action Prohibited:

A person violates this order if he or she burns any combustible material outside of an enclosure serving to contain all flames and/or sparks, or orders such burning by others.

2. Enforcement:

- A.** As soon as possible, a duly commissioned peace officer shall be sent to the scene to investigate the nature of the fire.
- B.** Upon notification of suspected outdoor burning, the fire department assigned to the location of the fire shall respond to the scene and take immediate measures to contain and/or extinguish the fire.
- C.** If in the opinion of the officer at the scene and/or the fire chief, the goal of the order can be attained by informing the responsible party about the prohibitions established by this order, the officer may, at his discretion, notify the party about the provisions of this order and request compliance with it. In such instances, an entry of the notification shall be made into the dispatcher's log containing the time, date, and place of the warning, and the name of the person receiving the warning.

3. At the discretion of the peace officer or the fire chief, second or flagrant violations of the order may be prosecuted in accordance with the statutes and procedures governing misdemeanors.

4. This Order prohibiting Outdoor Burning takes effect on October 14, 2025 and will expire on November 13, 2025 unless terminated earlier by the Commissioners Court or the County Judge. The Commissioners Court hereby designates to the County Judge the authority to terminate this Order in accordance with Local Government Code Section 352.081(c)(2).

5. This prohibition does not apply to prescribed outdoor burning activities related to public health and safety and/or trench-burning related to public health and safety that are authorized by the Texas Commission on Environmental Quality for: (1) firefighting training; (2) public utility; (3) natural gas pipeline or mining operations; (4) planting or harvesting of agriculture crops; or (5) burns that are conducted by a prescribed burn manager certified under Section 153.048 of the Texas Natural Resources Code, and meet the standards of Section 153.047 of the Texas Natural Resources Code.

6. **Exception(s):**

A. Welding

Welding may be allowed under the following guidelines only:

Provide a spotter for each welder, each cutter, each grinder, and for any activity that causes or may cause a spark.

- Maintain a minimum perimeter around the welding area of a radius of 25 feet or three times the height of the actual welding, whichever is greater. (Example: if the welding is occurring ten feet off the ground, a perimeter of thirty (30) feet radius must be protected). The perimeter must be clear of vegetation and kept wet. If the perimeter cannot be cleared of vegetation, proper precautionary measures must be taken (Example: protecting brush, etc., by utilizing fire resistant tarps).
- Maintain a minimum of 100 gallons of water at the site.
- Maintain a minimum of one (1) water pressure fire extinguisher per spotter.
- No weldingshall occur if winds are greater than 20 mph or relative humidity is less than 30%.
- Prior to conducting any welding activity, the welder shall give notice to the Brazos County Dispatch on their non-emergency number at (979-361-3888). The notice may be by phone but shall give the name of the welder conducting the welding operation, the location of the operation, cell phone number of other contact information, and the name of party responsible.

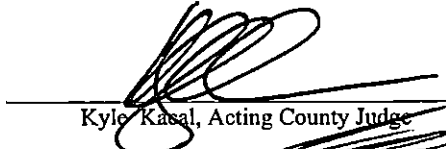
B. Outdoor Cooking

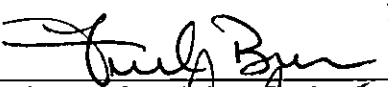
All outdoor cooking or open flame devices are prohibited.

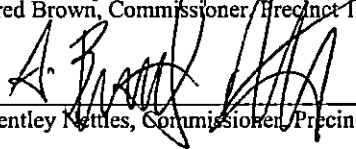
- Unless the cooking device is propane or natural gas and has a complete and full enclosure that it utilizes at all times.
- Unless the cooking device is wood or charcoal and has a complete and full enclosure that is utilized, and all areas around cooking device shall be clear of vegetation and/or combustible materials or debris for a 5' radius.

BE IT ALSO ORDERED that this order may be enforced by any duly commissioned peace officer and that the venue for prosecution of this order will be the Justice of the Peace.

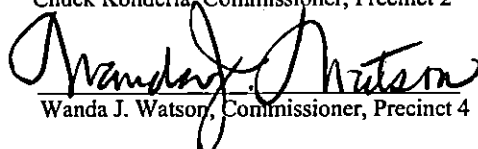
APPROVED this 14 day of October, 2025.


Kyle Kasal, Acting County Judge


Fred Brown, Commissioner, Precinct 1


Bentley Nettles, Commissioner, Precinct 3


Chuck Konderla, Commissioner, Precinct 2


Wanda J. Watson, Commissioner, Precinct 4



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: County Attorney NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested of the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Prosecutor's Office Salary Assistance Program IA-0000002163 - County Attorney.

TO: Commissioners Court

FROM: Earl Gray

DATE: 10/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR ALTERNATIVES: Approval requested of the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Prosecutor's Office Salary Assistance Program IA-0000002163 - County Attorney.

ATTACHMENTS:

File Name

Description

Type

[Rural_Law_Enforcement_Grant_Agreement_-_2026.pdf](#)

Rural Prosecutor's Office Salary Assistance Program
Grant Agreement

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: County Attorney NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested of the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Prosecutor's Office Salary Assistance Program IA-0000002163 - County Attorney.

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FISCAL IMPACT: False

BUDGETED: False

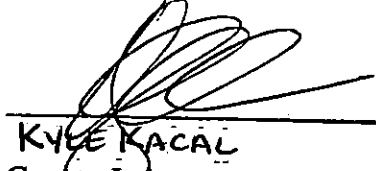
DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR ALTERNATIVES: Approval requested of the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Prosecutor's Office Salary Assistance Program IA-0000002163 - County Attorney.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Rural_Law_Enforcement_Grant_Agreement_-_2026.pdf	Rural Prosecutor's Office Salary Assistance Program Grant Agreement	Backup Material

APPROVED


KYLE KACAL
ACTING County Judge

10/14/25
Date

Grant Agreement
Rural Prosecutor's Office Salary Assistance Program
Award # IA-0000002163

This grant agreement ("Agreement") is entered into by and between the Texas Comptroller of Public Accounts ("Comptroller") and Brazos County/Office ("Grantee") located at 300 East 26th St, Suite 1300, Bryan, TX 77803. For purposes of this Agreement, Comptroller and Grantee are sometimes collectively referred to as the "Parties" or individually as a "Party."

I. Recitals

Whereas, the 88th Texas Legislature (Regular Session) passed Senate Bill 22 (S.B. 22) to establish a grant program to provide financial assistance to qualified prosecutor's offices in rural counties (the "Program");

Whereas, Comptroller has authority to implement and administer the Program and award grants to eligible applicants pursuant to Section 130.913 of the Local Government Code;

Whereas, Grantee warrants that it is eligible to participate in the Program;

Whereas, Grantee timely submitted an application for a grant;

Whereas, Comptroller has reviewed and approved Grantee's application for a grant;

Whereas, the Parties desire to set forth their mutual expectations and obligations for participation in the Program; and

Now, therefore, in consideration of Grantee's compliance with all requirements of this Agreement, Comptroller awards this Agreement to the Grantee and the Parties do hereby represent, covenant, and agree as follows:

II. Authority

This Agreement is entered into pursuant to the authority granted in Section 130.913 of the Local Government Code. This Agreement is funded by state funds appropriated by the State Legislature.

III. Grant

In consideration of the various obligations to be undertaken by Grantee, Comptroller awards Grantee the amount of \$ 275000.00, to be disbursed to Grantee for the purposes of funding a Rural Prosecutor's Office Salary Assistance Grant, subject to the following:

1. Grantee shall use grant funds only for the authorized uses set forth in Part V of this Agreement (Authorized Uses of Grant Funds; Limitations);
2. Grantee shall fully comply with all terms and conditions of this Agreement; the requirements of Section 130.913 of the Local Government Code; the provisions of the Texas Grant Management Standards (TxGMS) and the State of Texas Procurement and Contract Management Guide, or their successors, adopted in accordance with Texas law; and all applicable state or federal statutes, rules, regulations, or guidance applicable to this Grant, including 34 Texas Administrative Code (TAC), Part I, Chapter 16, Subchapter D;
3. Grantee specifically assures compliance with the provisions of Appendix 6 of TxGMS (Uniform Assurances by Local Governments) that are applicable to this Grant;

4. Grantee may not reduce the amount of funds provided to the prosecutor's office because of grant funds provided under this Agreement; and
5. Grant funds may only be used for the state purpose of ensuring professional legal representation of the people's interests throughout the state.

IV. Term

This Agreement is effective from the date signed by Comptroller ("Effective Date"), after first having been signed by Grantee, to and including an expiration date of September 30 2026, unless terminated earlier in accordance with other provisions of this Agreement.

V. Authorized Uses of Grant Funds; Limitations

A. Authorized Uses. Grant funds may only be used:

1. to increase the salary of an assistant attorney, an investigator (as defined by 34 TAC §16.300(8)), or a victim assistance coordinator (as defined by 34 TAC §16.300(15)) employed at the prosecutor's office; or
2. to hire additional staff for the prosecutor's office.

B. Allowable Costs for Salary Increases. For salary increases described in Section V.A.1:

1. The cost of providing a salary increase includes:
 - a. the amount by which the salary increases;
 - b. excluding benefits and taxes paid for overtime pay, the amount by which the legally required nonmonetary benefits and taxes for that employee increases as a result of the salary increase, including:
 - i. the increase in the employer's share of payroll taxes; and
 - ii. if applicable, any increase in the employer's share of retirement contributions.
2. The cost of providing a salary increase does not include:
 - a. overtime pay;
 - b. compensatory time pay that is paid out;
 - c. longevity pay; or
 - d. any legally required nonmonetary benefit that is not calculated as a percentage of salary or wages.
3. The increase in a salary is measured based on the salary provided on the last day of the entity's fiscal year ending prior to the first year the entity received grant funds under the Program.

C. Allowable Costs for New Employees. For additional employees hired under Section V.A.2 of this Agreement:

1. the cost of hiring the additional employees includes:
 - a. the salary; and
 - b. the legally required nonmonetary benefits and taxes for that employee, including:
 - i. the employer's share of payroll taxes;

- ii. if applicable, the employer's share of retirement contributions; and
 - iii. if applicable, the employer's share of health insurance premiums.
- 2. The cost of hiring the additional employees does not include:
 - a. overtime pay;
 - b. compensatory time pay that is paid out; or
 - c. longevity pay.
- 3. Determination of whether an employee is an additional employee is based on whether the position existed on the last day of the entity's fiscal year ending prior to the first year the entity received grant funds under the Program.
- 4. For the additional position to be eligible for salary increases funded by the Grant, it must be an eligible salary increase under Section V.A.1 of the Agreement.

- D. Salary Increase on Hourly-Wage Basis.** A person whose salary increase may be paid with grant funds under Section V.A.1 of this Agreement may be paid an increase in hourly wages if they are paid an hourly wage rather than an annual salary.
- E. Temporary Employees.** Grantee may hire an employee with a predetermined termination date but may not use grant funds for contract labor.
- F. Administrative Costs.** Neither indirect costs nor direct administrative costs of Grantee are allowable under the Agreement.
- G. Expenditure of Grant Funds.** Subject to Section VI.D of this Agreement (Pre-award Costs), Grantee shall expend the funds during the grant period. Funds for purchases are considered expended when Grantee is legally obligated to expend the funds in accordance with 34 TAC §16.303(d).

VI. Payment

- A. Advance Payment.** Comptroller shall disburse the grant funds as soon as practicable following the Effective Date. By making advance payment, Comptroller does not waive any requirements for the reimbursement of costs. Upon Comptroller's request, Grantee shall submit records in support of reimbursement requests.
- B. Deposit of Funds.** Whenever possible, grant funds must be deposited and maintained in insured, interest-bearing accounts. Interest earned on grant funds is not considered program income, and Grantee must use any accrued interest for grant purposes only and on allowable costs under this Agreement.
- C. Eligibility for Cost Reimbursement.** Comptroller will reimburse Grantee for necessary and reasonable allowable costs paid by Grantee in performance of this Agreement. Allowable costs are restricted to costs that comply with the Agreement, TxGMS, and state law. The parties agree that all the requirements of TxGMS apply to this Agreement, including the criteria for allowable costs.
- D. Pre-award Costs.** Comptroller will reimburse Grantee for pre-award costs provided (a) the costs are incurred during the portion of Grantee's fiscal year in which this grant period occurs that precedes the date of award, if any, and (b) the costs are allowable under the terms of this Agreement.
- E. Return of Unspent Funds.** Grantee agrees to return to Comptroller any unspent grant funds upon termination or expiration of the Agreement, and Grantee will return any such funds in accordance with Comptroller instructions.

VII. Reporting and Compliance

- A. **Compliance Reports.** Grantee shall submit a compliance report certifying compliance and detailing expenditures of grant funds using Comptroller's electronic form no later than 30 days following the expiration or termination of this Agreement. Comptroller may request supporting documentation regarding expenditures and any other information required to substantiate that grant funds are being used for the intended purpose and that Grantee has complied with the terms, conditions, and requirements of the applicable statute, the Agreement and 34 Texas Administrative Code, Chapter 16, Subchapter D. Grantee shall submit any information requested by Comptroller within fourteen (14) calendar days of the request.
- B. **Remedies for Non-Compliance.** If Comptroller finds that Grantee has failed to comply with the terms and conditions of this Agreement or any other requirement described in Part III, Sections 1 through 4, Comptroller may:
1. require Grantee to cure the failure to comply to the satisfaction of Comptroller;
 2. require Grantee to return the grant funds or a portion of the grant funds;
 3. withhold grant funds from the current grant or future grants to be received by Grantee pending correction of the deficiency;
 4. disallow all or part of the cost of the activity or action that is not in compliance;
 5. terminate the Agreement in whole or in part;
 6. bar Grantee from future consideration for grant funds under 34 Texas Administrative Code, Chapter 16, Subchapter D; or
 7. exercise any other legal remedies available to Comptroller under this Agreement, at law, in equity, or otherwise.

VIII. Indemnification

TO THE EXTENT ALLOWED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, GRANTEE SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND COMPTROLLER, AND/OR ITS OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEY FEES, AND EXPENSES ARISING OUT OF, OR RESULTING FROM, ANY ACTS OR OMISSIONS OF GRANTEE OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE AGREEMENT, INCLUDING ANY PURCHASE ORDERS ISSUED UNDER THE AGREEMENT. THE DEFENSE SHALL BE COORDINATED BY GRANTEE WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND GRANTEE MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL. GRANTEE AND COMPTROLLER AGREE TO FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.

IX. General

- A. **Audit Requirements.** Funds allocated in connection with this Agreement are considered to be state financial assistance for the purpose of determining the audit requirements under the Texas Grant Management Standards. If an audit is required to comply with the requirements of Texas Grant Management Standards, Grantee shall complete an audit at the end of Grantee's fiscal year. Grantee

agrees that in the event of any audit findings related to state awards provided by Comptroller, Grantee will inform Comptroller within two (2) business days following Grantee's receipt of any written audit findings or reports (whether in draft or final form), and thereafter submit any documentation related to the audit findings upon Comptroller's request (including, but not limited to, a copy of the final audit report, a response to the current status of the prior year's questioned costs, copies of management letters written as a result of the audit, and action plans, if any).

- B. **Texas Public Information Act.** Grantee understands that Comptroller will comply with the Texas Public Information Act (Chapter 552 of the Texas Government Code) as interpreted by judicial rulings and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Agreement may be subject to public disclosure pursuant to the Texas Public Information Act. In accordance with Section 2252.907 of the Texas Government Code, Grantee is required to make any information created or exchanged with the State of Texas pursuant to the Agreement, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the State.
- C. **Funding Limitation.** The Agreement shall not be construed as creating a debt on behalf of Comptroller in violation of Article III, Section 49a of the Texas Constitution. All obligations of Comptroller under the Agreement are subject to the availability of grant funds. The Agreement is subject to termination or cancellation, either in whole or in part, without penalty to Comptroller if such funds are not appropriated or become unavailable.
- D. **Right to Audit.** The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the Agreement or indirectly through a subcontract under the Agreement. The acceptance of funds directly under the Agreement or indirectly through a subcontract under the Agreement acts as acceptance of the authority of the state auditor (or any successor agency), under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. Comptroller further reserves the right to monitor and audit Grantee's compliance with the requirements of this Agreement.
- E. **Records Retention.** Grantee shall maintain and retain all records relating to the performance of the Agreement, including supporting fiscal documents adequate to ensure that claims for grant funds are in accordance with applicable State of Texas requirements. These records will be maintained and retained by Grantee for a period of five (5) years after the Agreement expiration date or until all audit, claim, and litigation matters are resolved, whichever is later. Comptroller reserves the right to direct grantee to retain documents for a longer period of time or transfer certain records to Comptroller custody when it is determined the records possess longer term retention value.
- F. **Force Majeure.** Neither Party shall be liable to the other for any delay in, or failure of performance, of any requirement included in this Agreement caused by force majeure. The existence of such causes of delay or failure shall extend the period of performance until after the causes of delay or failure have been removed provided the non-performing Party exercises all reasonable due diligence to perform. Force majeure is defined as acts of God, war, fires, explosions, hurricanes, floods, failure of transportation, pandemic/quarantine orders or other causes that are beyond the reasonable control of either Party and that by exercise of due foresight such Party could not reasonably have been expected to avoid, and which, by the exercise of all reasonable due diligence, such Party is unable to overcome.
- G. **Independent Contractor.** The Parties agree that each Party is contracting as an independent contractor.
- H. **Assignment.** No assignment of this Agreement or of any right accruing hereunder shall be made, in whole or part, by either Party without the prior written consent of the other.

- I. **Headings.** The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of the Agreement.
- J. **No Waiver.** This Agreement shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to either Party as an agency or political subdivision of the State of Texas or otherwise available to the Party. The failure to enforce or any delay in the enforcement of any privileges, rights, defenses, remedies, or immunities available to a Party under this Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.
- K. **Survival.** The expiration or termination of this Agreement shall not affect the rights and obligations of the Parties accrued prior to the effective date of expiration or termination and such rights and obligations shall survive and remain enforceable.
- L. **Severability.** If one or more provisions are deemed invalid, illegal, or unenforceable for any reason, such invalidity, illegality or unenforceability shall not affect any other provision and this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained herein.
- M. **Governing Law and Venue.** This Agreement is governed by and construed under and in accordance with the laws of the State of Texas, without regard to the conflicts of law provisions. The venue of any suit arising under this Agreement is fixed in any court of competent jurisdiction of Travis County, Texas, unless the specific venue is other identified in a statute that directly names or otherwise identifies its applicability to the contracting state agency.
- N. **Termination for Convenience.** Comptroller may terminate this Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation or liability to Grantee. Comptroller's termination for convenience under this section may be for any reason or no reason at all.

X. Certifications, Representations, and Warranties

Grantee certifies its compliance with and otherwise acknowledges the following and all other provisions of Appendix 6 (Uniform Assurances by Local Governments) of Texas Grant Management Standards that are applicable to this Agreement.

- A. **Actual or Potential Conflicts of Interest Prohibited.** Grantee represents and warrants that performance under this Agreement will not constitute an actual or potential conflict of interest or reasonably create an appearance of impropriety. Further, Grantee represents and warrants that in the administration of the Agreement, it will comply with all conflict-of-interest prohibitions and disclosure requirements required by applicable law, rules, and policies, including the provisions under Chapters 171 and 176 of the Local Government Code and Chapter 573 of the Texas Government Code.
- B. **Compliance with Laws, Rules, and Requirements.** Grantee represents and warrants that it will comply with all applicable laws, rules, and regulations, and all terms and conditions established by Comptroller and the State of Texas with respect to the use of Grant funds.
- C. **Cybersecurity Training Program (Local Government System).** Grantee represents and warrants its compliance with Section 2054.5191 of the Texas Government Code relating to the cybersecurity training program for local government employees who have access to a local government computer system or database.
- D. **Disclosure Protections for Certain Charitable Organizations, Charitable Trusts, and Private Foundations.** Grantee represents and warrants that it will comply with Section 2252.906 of the Texas Government Code relating to disclosure protections for certain charitable organizations, charitable trusts, and private foundations.

- E. **Executive Head of a State Agency.** In accordance with Section 669.003 of the Texas Government Code, relating to contracting with the executive head of a state agency, Grantee certifies that it is not (1) the executive head of Comptroller, (2) a person who at any time during the four years before the date of the Agreement or grant was the executive head of Comptroller, or (3) a person who employs a current or former executive head of Comptroller.
- F. **Firearm Suppressor Policy.** Grantee certifies that it has not received a final judicial determination finding it adopted a rule, order, ordinance, or policy under which it enforces, or allows the enforcement of, a federal statute, order, rule, or regulation that purports to regulate a firearm suppressor in violation of Section 2.102(a) of the Texas Government Code in an action brought by the Attorney General under Section 2.104 of the Texas Government Code. If Grantee is currently being sued under Section 2.104 of the Texas Government Code or is sued under this section at any point during the duration of this grant, Grantee agrees to immediately disclose the lawsuit and its posture to Comptroller.
- G. **Law Enforcement Agency Grant Restriction.** If Grantee is a law enforcement agency regulated by Chapter 1701 of the Texas Occupations Code, Grantee represents and warrants that it will not use appropriated money unless the law enforcement agency is in compliance with all rules adopted by the Texas Commission on Law Enforcement, or the Texas Commission on Law Enforcement certifies that it is in the process of achieving compliance with such rules.
- H. **Legal Authority.** Grantee represents that it possesses legal authority to apply for the Grant. A resolution, motion or similar action has been duly adopted or passed as an official act of the Grantee's governing body, authorizing the filing of Grantee's application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or the designee of Grantee to act in connection with the Grantee's application and to provide such additional information as may be required.
- I. **Limitations on Grants to Units of Local Government.** Grantee acknowledges and agrees that appropriated funds may not be expended in the form of a grant to a unit of local government unless the terms of the grant require that the funds received under the grant will be expended subject to the limitations and reporting requirements similar to those provided by the following: Parts 2 and 3 of the Texas General Appropriations Act, Art. IX, except there is no requirement for increased salaries for local government employees; Sections 556.004, 556.005, and 556.006 of the Texas Government Code; and Sections 2113.012 and 2113.101 of the Texas Government Code.
- J. **Lobbying Expenditure Restriction.** Grantee represents and warrants that payments to Grantee and Grantee's receipt of appropriated or other funds under the Agreement are not prohibited by Sections 403.1067 or 556.0055 of the Texas Government Code, which restrict lobbying expenditures.
- K. **Open Meetings.** If Grantee is a governmental entity, Grantee represents and warrants its compliance with Chapter 551 of the Texas Government Code, which requires all regular, special or called meetings of a governmental body to be open to the public, except as otherwise provided by law.
- L. **Political Polling Prohibition.** Grantee represents and warrants that it does not perform political polling and acknowledges that appropriated funds may not be granted to, or expended by, any entity which performs political polling.
- M. **Public Camping Ban.** Grantee certifies that it has not received a final judicial determination finding it intentionally adopted or enforced a policy that prohibited or discouraged the enforcement of a public camping ban in an action brought by the Attorney General under Section 364.003 of the Local Government Code. If Grantee is currently being sued under the provisions of Section 364.003 of the Local Government Code, or is sued under this Section at any point during the duration of this Grant, Grantee must immediately disclose the lawsuit and its current posture to Comptroller.

- N. **Reporting Suspected Fraud and Unlawful Conduct.** Grantee represents and warrants that it will comply with Section 321.022 of the Texas Government Code, which requires that suspected fraud and unlawful conduct be reported to the State Auditor's Office.

XI. Notices; Liaison

Any notice relating to this Agreement, which is required or permitted to be given under this Agreement by one party to the other party shall be in writing and shall be addressed to the receiving party at the address specified below. The notice shall be deemed to have been given immediately if delivered in person to the recipient's address specified below. It shall be deemed to have been given on the date of certified receipt if placed in the United States mail, postage prepaid, by registered or certified mail with return receipt requested, addressed to the receiving party at the address specified below. Registered or certified mail with return receipt is not required for copies.

The address of Comptroller for all purposes under this Agreement and for all notices hereunder shall be:

Comptroller: Texas Comptroller of Public Accounts
ATTN: Contracts Section
111 E 17th Street, Room 310C
Austin, Texas 78774
With copy sent via electronic mail to contracts@cpa.texas.gov

The address of Grantee for all purposes under this Agreement and for all notices hereunder shall be:

Grantee: Brazos County/Office
300 East 26th St, Suite 1300
Bryan, TX
77803

Contact Person: Earl Gray
County Attorney
300 East 26th St, Suite 1300
Bryan, TX
77803
egray@brazoscountytexas.gov
9793614300

XII. Signatories

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their undersigned, duly authorized representatives. This Agreement may be executed in one or more counterparts, each of which is an original, and all of which constitute only one agreement between the Parties.

Texas Comptroller of Public Accounts

Grantee

By: _____
Lisa Craven
Deputy Comptroller

Date: 10/3/2025 | 10:11 AM CDT

By: _____
Earl Gray
County Attorney

Date: 10/2/2025 | 5:33 PM CDT

Certificate Of Completion

Envelope Id: 2ED80C8A-D7E2-4A74-9A80-95F93FB63000

Status: Sent

Subject: Rural Law Enforcement Grant Agreement

Source Envelope:

Document Pages: 9

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Maria Avalos

AutoNav: Enabled

maria.avalos@cpa.texas.gov

Envelope Stamping: Enabled

IP Address: 18.254.32.123

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original

Holder: Maria Avalos

Location: DocuSign

10/1/2025 2:41:54 PM

maria.avalos@cpa.texas.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: Salesforce-PROD

Location: DocuSign

Signer Events

Signature

Timestamp

Earl Gray

egray@brazoscountytexas.gov

Security Level: Email, Account Authentication
(None)

Signed by:

Earl Gray
5482D6C8FFB94AE...

Sent: 10/1/2025 2:43:08 PM

Viewed: 10/2/2025 5:28:45 PM

Signed: 10/2/2025 5:33:27 PM

Signature Adoption: Pre-selected Style

Using IP Address: 66.97.166.254

Electronic Record and Signature Disclosure:

Accepted: 10/2/2025 5:28:45 PM

ID: 38311350-2e8e-4d8b-9cfd-efcd0135bf44

Lisa Craven

Sent: 10/2/2025 5:33:29 PM

lisa.craven@cpa.texas.gov

Deputy Comptroller

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 2/26/2024 10:14:36 AM

ID: d0daaa94-1252-47fe-afac-dfed056dfa5a

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

10/1/2025 2:43:08 PM

Payment Events

Status

Timestamps

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Salesforce-PROD (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Salesforce-PROD:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kaite.guerrero@cpa.texas.gov

To advise Salesforce-PROD of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at kaite.guerrero@cpa.texas.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Salesforce-PROD

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to kaite.guerrero@cpa.texas.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Salesforce-PROD

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to kaite.guerrero@cpa.texas.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Salesforce-PROD as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Salesforce-PROD during the course of your relationship with Salesforce-PROD.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested for the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Sheriff's Office Salary Assistance Program Award IA-0000002047 - Sheriff's Office.

TO: Commissioners Court

DATE: 10/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: This grant is the result of Senate Bill 22 during the 2023 legislative session and is for FY2026 in the amount of \$500,000.

ATTACHMENTS:

File Name

Description

Type

[Sherriff_SB22_Grant_Acceptance_FY26.pdf](#)

Sheriff SB22 Grant Acceptance FY26

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 10/14/2025
ITEM: Approval requested for the Grant Agreement with the Texas Comptroller of Public Accounts for the Rural Sheriff's Office Salary Assistance Program Award IA-0000002047 - Sheriff's Office.
TO: Commissioners Court
DATE: 10/03/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
SOURCE OF FUNDS: This grant is the result of Senate Bill 22 during the 2023 legislative session and is for FY2026 in the amount of \$500,000.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Sherriff_SB22_Grant_Acceptance_FY26.pdf	Sheriff SB22 Grant Acceptance FY26	Cover Memo

APPROVED



KYLE KACAL
ACTING County Judge

10/14/25
Date

Grant Agreement
Rural Sheriff's Office Salary Assistance Program
Award # IA-0000002047

This grant agreement ("Agreement") is entered into by and between the Texas Comptroller of Public Accounts ("Comptroller") and Brazos County ("Grantee") located at 200 S Texas Ave Ste 332, Bryan, TX 77803. For purposes of this Agreement, Comptroller and Grantee are sometimes collectively referred to as the "Parties" or individually as a "Party."

I. Recitals

Whereas, the 88th Texas Legislature (Regular Session) passed Senate Bill 22 (S.B. 22) to establish a grant program to provide financial assistance to qualified sheriff's offices in rural counties (the "Program");

Whereas, Comptroller has authority to implement and administer the Program and award grants to eligible applicants pursuant to Section 130.911 of the Local Government Code;

Whereas, Grantee warrants that it is eligible to participate in the Program;

Whereas, Grantee timely submitted an application for a grant;

Whereas, Comptroller has reviewed and approved Grantee's application for a grant;

Whereas, the Parties desire to set forth their mutual expectations and obligations for participation in the Program; and

Now, therefore, in consideration of Grantee's compliance with all requirements of this Agreement, Comptroller awards this Agreement to the Grantee and the Parties do hereby represent, covenant, and agree as follows:

II. Authority

This Agreement is entered into pursuant to the authority granted in Section 130.911 of the Local Government Code. This Agreement is funded by state funds appropriated by the State Legislature.

III. Grant

In consideration of the various obligations to be undertaken by Grantee, Comptroller awards Grantee the amount of \$ 500000.00 to be disbursed to Grantee for the purposes of funding a Rural Sheriff's Office Salary Assistance Grant, subject to the following:

1. Grantee shall use grant funds only for the authorized uses set forth in Part V of this Agreement (Authorized Uses of Grant Funds; Limitations);
2. Grantee shall fully comply with all terms and conditions of this Agreement; the requirements of Section 130.911 of the Local Government Code; the provisions of the Texas Grant Management Standards (TxGMS) and the State of Texas Procurement and Contract Management Guide, or their successors, adopted in accordance with Texas law; and all applicable state or federal statutes, rules, regulations, or guidance applicable to this Grant, including 34 Texas Administrative Code (TAC), Part I, Chapter 16, Subchapter D;
3. Grantee specifically assures compliance with the provisions of Appendix 6 of TxGMS (Uniform Assurances by Local Governments) that are applicable to this Grant;

4. Grantee may not reduce the amount of funds provided to the sheriff's office because of grant funds provided under this Agreement; and
5. Grant funds may only be used for the state purpose of ensuring professional law enforcement throughout the state.

IV. Term

This Agreement is effective from the date signed by Comptroller ("Effective Date"), after first having been signed by Grantee, to and including an expiration date of September 30 2026 unless terminated earlier in accordance with other provisions of this Agreement.

V. Authorized Uses of Grant Funds; Limitations

A. Authorized Uses. Grant funds may only be used to provide a minimum annual salary of at least:

1. \$75,000 for the county sheriff (as defined by 34 TAC §16.300(2));
2. \$45,000 for each deputy sheriff (as defined by 34 TAC §16.300(3)) who performs motor vehicle stops in the routine performance of their duties; and
3. \$40,000 for each jailer (as defined by 34 TAC §16.300(9)) whose duties include the safekeeping of prisoners and the security of a jail operated by the county.

B. Additional Authorized Uses. So long as each county sheriff that meets the definition in 34 TAC §16.300(2), each deputy sheriff that meets the definition in 34 TAC §16.300(3), and each county jailer that meets the definition in 34 TAC §16.300(9), regardless of hiring date, receives the respective minimum salary described by Section V.A. of this Agreement, grant funds may also be used:

1. to increase the salary of a person described by Section V.A of this Agreement;
2. to hire additional deputies or staff for the sheriff's office; or
3. to purchase vehicles (as defined by 34 TAC §§16.300(16)), firearms, and safety equipment (as defined by 34 TAC §16.300(14)) for the sheriff's office.
 - a. Vehicle leases are allowable under this Agreement only if Grantee:
 - i. has the right to purchase the vehicle upon performing conditions stated in the lease agreement; and
 - ii. has an immediate right to possess the vehicle.

C. Deficient Grant Funds. If Grantee does not have sufficient grant funding to fund the minimum annual salaries required by Section V.A of this Agreement, Grantee may use grant funds to increase the salaries of the persons described in Section V.A on a pro-rata basis.

D. Allowable Costs for Salary Increases. For salary increases required to bring a salary to a minimum annual salary described in Section V.A of this Agreement, and salary increases described in Section V.B.1:

1. The cost of providing a salary increase includes:
 - a. the amount by which the salary increases;
 - b. excluding benefits and taxes paid for overtime pay, the amount by which the legally required nonmonetary benefits and taxes for that employee increases as a result of the salary increase, including:
 - i. the increase in the employer's share of payroll taxes; and

- ii. if applicable, any increase in the employer's share of retirement contributions.
 - 2. The cost of providing a salary increase does not include:
 - a. overtime pay;
 - b. compensatory time pay that is paid out;
 - c. longevity pay; or
 - d. any legally required nonmonetary benefit that is not calculated as a percentage of salary or wages.
 - 3. The increase in a salary is measured based on the salary provided on the last day of the entity's fiscal year ending prior to the first year the entity received grant funds under the Program.
 - 4. Grantee may only use grant funds for the legally required nonmonetary benefits and taxes for a salary if the Grantee provides the minimum annual salary required by Section V.A of this Agreement, if applicable. Grantee may not reduce a salary below a minimum salary required by Section V.A in order to use grant funds for legally required nonmonetary benefits and taxes for that salary.
- E. Allowable Costs for New Employees.** For additional employees hired under Section V.B.2 of this Agreement:
- 1. The cost of hiring the additional employees includes:
 - a. the salary, which, if applicable, must meet the minimum annual salary required by Section V.A of this Agreement; and
 - b. the legally required nonmonetary benefits and taxes for that employee, including:
 - i. the employer's share of payroll taxes;
 - ii. if applicable, the employer's share of retirement contributions; and
 - iii. if applicable, the employer's share of health insurance premiums.
 - 2. The cost of hiring the additional employees does not include:
 - a. overtime pay;
 - b. compensatory time pay that is paid out; or
 - c. longevity pay.
 - 3. Determination of whether an employee is an additional employee is based on whether the position existed on the last day of the entity's fiscal year ending prior to the first year the entity received grant funds under the Program.
 - 4. For the additional position to be eligible for salary increases funded by the Grant, it must be an eligible salary increase under Section V.B.1 of the Agreement.
- F. Minimum Hourly Wage Calculation.** If a person described in Section V.A of this Agreement is a part-time or hourly employee, or holds a dual office or otherwise divides work hours between a position described in Section V.A and another position, the minimum annual salary required by Section V.A. may be converted to a minimum hourly wage and will apply only to the hours of work performed for a position described in Section V.A as follows:
- 1. for an employee with a 40-hour work week, the minimum hourly wage shall be the product of:

- a. the minimum annual salary Section V.A; and
 - b. a quotient:
 - i. the numerator of which is equal to the number of hours the employee normally works performing duties for a position described in Section V.A each week, not to exceed 40; and
 - ii. the denominator of which is equal to 40; and
2. for an employee with a county adopted work period as authorized by the Fair Labor Standards Act, 29 U.S.C.A § 207(k), the minimum hourly wage shall be the product of:
- a. the minimum annual salary described in Section V.A; and
 - b. a quotient:
 - i. the numerator of which is equal to the number of hours the employee normally works performing duties for a position described in Section V.A each period, not to exceed the number of hours that are nonovertime as determined under the Fair Labor Standards Act; and
 - ii. the denominator of which is equal to the number of hours that are nonovertime as determined under the Fair Labor Standards Act.
- G. **Salary Increase on Hourly-Wage Basis.** A person whose salary increase may be paid with grant funds under Section V.B.1 of this Agreement may be paid an increase in hourly wages if they are paid an hourly wage rather than an annual salary.
- H. **Temporary Employees.** Grantee may hire an employee with a predetermined termination date but may not use grant funds for contract labor.
- I. **Administrative Costs.** Neither indirect costs nor direct administrative costs of Grantee are allowable under the Agreement.
- J. **Expenditure of Grant Funds.** Subject to Section VI.D of this Agreement (Pre-award Costs), Grantee shall expend the funds during the grant period. Funds for purchases are considered expended when Grantee is legally obligated to expend the funds in accordance with 34 TAC §16.303(d).

VI. Payment

- A. **Advance Payment.** Comptroller shall disburse the grant funds as soon as practicable following the Effective Date. By making advance payment, Comptroller does not waive any requirements for the reimbursement of costs. Upon Comptroller's request, Grantee shall submit records in support of reimbursement requests.
- B. **Deposit of Funds.** Whenever possible, grant funds must be deposited and maintained in insured, interest-bearing accounts. Interest earned on grant funds is not considered program income, and Grantee must use any accrued interest for grant purposes only and on allowable costs under this Agreement.
- C. **Eligibility for Cost Reimbursement.** Comptroller will reimburse Grantee for necessary and reasonable allowable costs paid by Grantee in performance of this Agreement. Allowable costs are restricted to costs that comply with the Agreement, TxGMS, and state law. The parties agree that all the requirements of TxGMS apply to this Agreement, including the criteria for allowable costs.

- D. **Pre-award Costs.** Comptroller will reimburse Grantee for pre-award costs provided (a) the costs are incurred during the portion of Grantee's fiscal year in which this grant period occurs that precedes the date of award, if any, and (b) the costs are allowable under the terms of this Agreement.
- E. **Return of Unspent Funds.** Grantee agrees to return to Comptroller any unspent grant funds upon termination or expiration of the Agreement, and Grantee will return any such funds in accordance with Comptroller instructions.

VII. Reporting and Compliance

- A. **Compliance Reports.** Grantee shall submit a compliance report certifying compliance and detailing expenditures of grant funds using Comptroller's electronic form no later than 30 days following the expiration or termination of this Agreement. Comptroller may request supporting documentation regarding expenditures and any other information required to substantiate that grant funds are being used for the intended purpose and that Grantee has complied with the terms, conditions, and requirements of the applicable statute, the Agreement and 34 Texas Administrative Code, Chapter 16, Subchapter D. Grantee shall submit any information requested by Comptroller within fourteen (14) calendar days of the request.
- B. **Remedies for Non-Compliance.** If Comptroller finds that Grantee has failed to comply with the terms and conditions of this Agreement or any other requirement described in Part III, Sections 1 through 4, Comptroller may:
1. require Grantee to cure the failure to comply to the satisfaction of Comptroller;
 2. require Grantee to return the grant funds or a portion of the grant funds;
 3. withhold grant funds from the current grant or future grants to be received by Grantee pending correction of the deficiency;
 4. disallow all or part of the cost of the activity or action that is not in compliance;
 5. terminate the Agreement in whole or in part;
 6. bar Grantee from future consideration for grant funds under 34 Texas Administrative Code, Chapter 16, Subchapter D; or
 7. exercise any other legal remedies available to Comptroller under this Agreement, at law, in equity, or otherwise.

VIII. Equipment

Equipment purchased with grant funds is subject to the use, management, and disposition requirements of Texas Grant Management Standards. See Texas Grant Management Standards, Equipment, for applicable requirements. Grantee must obtain written disposition instructions from Comptroller when equipment acquired under the award is no longer needed, unless the per unit fair market value of the equipment is less than \$10,000. Firearms, whether equipment or supplies, are Controlled Assets, as defined by TxGMS, and must be tracked and secured by Grantee.

IX. Indemnification

TO THE EXTENT ALLOWED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, GRANTEE SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND COMPTROLLER, AND/OR ITS OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEY FEES, AND EXPENSES ARISING OUT OF, OR RESULTING FROM, ANY ACTS OR OMISSIONS OF GRANTEE OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE AGREEMENT, INCLUDING ANY PURCHASE ORDERS ISSUED UNDER THE AGREEMENT. THE DEFENSE SHALL BE COORDINATED BY GRANTEE WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND GRANTEE MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL. GRANTEE AND COMPTROLLER AGREE TO FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.

X. General

- A. Audit Requirements.** Funds allocated in connection with this Agreement are considered to be state financial assistance for the purpose of determining the audit requirements under the Texas Grant Management Standards. If an audit is required to comply with the requirements of Texas Grant Management Standards, Grantee shall complete an audit at the end of Grantee's fiscal year. Grantee agrees that in the event of any audit findings related to state awards provided by Comptroller, Grantee will inform Comptroller within two (2) business days following Grantee's receipt of any written audit findings or reports (whether in draft or final form), and thereafter submit any documentation related to the audit findings upon Comptroller's request (including, but not limited to, a copy of the final audit report, a response to the current status of the prior year's questioned costs, copies of management letters written as a result of the audit, and action plans, if any).
- B. Texas Public Information Act.** Grantee understands that Comptroller will comply with the Texas Public Information Act (Chapter 552 of the Texas Government Code) as interpreted by judicial rulings and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Agreement may be subject to public disclosure pursuant to the Texas Public Information Act. In accordance with Section 2252.907 of the Texas Government Code, Grantee is required to make any information created or exchanged with the State of Texas pursuant to the Agreement, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the State.
- C. Funding Limitation.** The Agreement shall not be construed as creating a debt on behalf of Comptroller in violation of Article III, Section 49a of the Texas Constitution. All obligations of Comptroller under the Agreement are subject to the availability of grant funds. The Agreement is subject to termination or cancellation, either in whole or in part, without penalty to Comptroller if such funds are not appropriated or become unavailable.
- D. Right to Audit.** The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the Agreement or indirectly through a subcontract under the Agreement. The acceptance of funds directly under the Agreement or indirectly through a subcontract under the Agreement acts as acceptance of the authority of the state auditor (or any successor agency), under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information

the state auditor considers relevant to the investigation or audit. Comptroller further reserves the right to monitor and audit Grantee's compliance with the requirements of this Agreement.

- E. **Records Retention.** Grantee shall maintain and retain all records relating to the performance of the Agreement, including supporting fiscal documents adequate to ensure that claims for grant funds are in accordance with applicable State of Texas requirements. These records will be maintained and retained by Grantee for a period of five (5) years after the Agreement expiration date or until all audit, claim, and litigation matters are resolved, whichever is later. Comptroller reserves the right to direct grantee to retain documents for a longer period of time or transfer certain records to Comptroller custody when it is determined the records possess longer term retention value.
- F. **Force Majeure.** Neither Party shall be liable to the other for any delay in, or failure of performance, of any requirement included in this Agreement caused by force majeure. The existence of such causes of delay or failure shall extend the period of performance until after the causes of delay or failure have been removed provided the non-performing Party exercises all reasonable due diligence to perform. Force majeure is defined as acts of God, war, fires, explosions, hurricanes, floods, failure of transportation, pandemic/quarantine orders or other causes that are beyond the reasonable control of either Party and that by exercise of due foresight such Party could not reasonably have been expected to avoid, and which, by the exercise of all reasonable due diligence, such Party is unable to overcome.
- G. **Independent Contractor.** The Parties agree that each Party is contracting as an independent contractor.
- H. **Assignment.** No assignment of this Agreement or of any right accruing hereunder shall be made, in whole or part, by either Party without the prior written consent of the other.
- I. **Headings.** The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of the Agreement.
- J. **No Waiver.** This Agreement shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to either Party as an agency or political subdivision of the State of Texas or otherwise available to the Party. The failure to enforce or any delay in the enforcement of any privileges, rights, defenses, remedies, or immunities available to a Party under this Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.
- K. **Survival.** The expiration or termination of this Agreement shall not affect the rights and obligations of the Parties accrued prior to the effective date of expiration or termination and such rights and obligations shall survive and remain enforceable.
- L. **Severability.** If one or more provisions are deemed invalid, illegal, or unenforceable for any reason, such invalidity, illegality or unenforceability shall not affect any other provision and this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained herein.
- M. **Governing Law and Venue.** This Agreement is governed by and construed under and in accordance with the laws of the State of Texas, without regard to the conflicts of law provisions. The venue of any suit arising under this Agreement is fixed in any court of competent jurisdiction of Travis County, Texas, unless the specific venue is other identified in a statute that directly names or otherwise identifies its applicability to the contracting state agency.
- N. **Termination for Convenience.** Comptroller may terminate this Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation or liability to Grantee. Comptroller's termination for convenience under this section may be for any reason or no reason at all.

XI. Certifications, Representations, and Warranties

Grantee certifies its compliance with and otherwise acknowledges the following and all other provisions of Appendix 6 (Uniform Assurances by Local Governments) of Texas Grant Management Standards that are applicable to this Agreement.

- A. Actual or Potential Conflicts of Interest Prohibited.** Grantee represents and warrants that performance under this Agreement will not constitute an actual or potential conflict of interest or reasonably create an appearance of impropriety. Further, Grantee represents and warrants that in the administration of the Agreement, it will comply with all conflict-of-interest prohibitions and disclosure requirements required by applicable law, rules, and policies, including the provisions under Chapters 171 and 176 of the Local Government Code and Chapter 573 of the Texas Government Code.
- B. Compliance with Laws, Rules, and Requirements.** Grantee represents and warrants that it will comply with all applicable laws, rules, and regulations, and all terms and conditions established by Comptroller and the State of Texas with respect to the use of Grant funds.
- C. Cybersecurity Training Program (Local Government System).** Grantee represents and warrants its compliance with Section 2054.5191 of the Texas Government Code relating to the cybersecurity training program for local government employees who have access to a local government computer system or database.
- D. Disclosure Protections for Certain Charitable Organizations, Charitable Trusts, and Private Foundations.** Grantee represents and warrants that it will comply with Section 2252.906 of the Texas Government Code relating to disclosure protections for certain charitable organizations, charitable trusts, and private foundations.
- E. Executive Head of a State Agency.** In accordance with Section 669.003 of the Texas Government Code, relating to contracting with the executive head of a state agency, Grantee certifies that it is not (1) the executive head of Comptroller, (2) a person who at any time during the four years before the date of the Agreement or grant was the executive head of Comptroller, or (3) a person who employs a current or former executive head of Comptroller.
- F. Firearm Suppressor Policy.** Grantee certifies that it has not received a final judicial determination finding it adopted a rule, order, ordinance, or policy under which it enforces, or allows the enforcement of, a federal statute, order, rule, or regulation that purports to regulate a firearm suppressor in violation of Section 2.102(a) of the Texas Government Code in an action brought by the Attorney General under Section 2.104 of the Texas Government Code. If Grantee is currently being sued under Section 2.104 of the Texas Government Code or is sued under this section at any point during the duration of this grant, Grantee agrees to immediately disclose the lawsuit and its posture to Comptroller.
- G. Law Enforcement Agency Grant Restriction.** If Grantee is a law enforcement agency regulated by Chapter 1701 of the Texas Occupations Code, Grantee represents and warrants that it will not use appropriated money unless the law enforcement agency is in compliance with all rules adopted by the Texas Commission on Law Enforcement, or the Texas Commission on Law Enforcement certifies that it is in the process of achieving compliance with such rules.
- H. Legal Authority.** Grantee represents that it possesses legal authority to apply for the Grant. A resolution, motion or similar action has been duly adopted or passed as an official act of the Grantee's governing body, authorizing the filing of Grantee's application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or the designee of Grantee to act in connection with the Grantee's application and to provide such additional information as may be required.

- I. **Limitations on Grants to Units of Local Government.** Grantee acknowledges and agrees that appropriated funds may not be expended in the form of a grant to a unit of local government unless the terms of the grant require that the funds received under the grant will be expended subject to the limitations and reporting requirements similar to those provided by the following: Parts 2 and 3 of the Texas General Appropriations Act, Art. IX, except there is no requirement for increased salaries for local government employees; Sections 556.004, 556.005, and 556.006 of the Texas Government Code; and Sections 2113.012 and 2113.101 of the Texas Government Code.
- J. **Lobbying Expenditure Restriction.** Grantee represents and warrants that payments to Grantee and Grantee's receipt of appropriated or other funds under the Agreement are not prohibited by Sections 403.1067 or 556.0055 of the Texas Government Code, which restrict lobbying expenditures.
- K. **Open Meetings.** If Grantee is a governmental entity, Grantee represents and warrants its compliance with Chapter 551 of the Texas Government Code, which requires all regular, special or called meetings of a governmental body to be open to the public, except as otherwise provided by law.
- L. **Political Polling Prohibition.** Grantee represents and warrants that it does not perform political polling and acknowledges that appropriated funds may not be granted to, or expended by, any entity which performs political polling.
- M. **Public Camping Ban.** Grantee certifies that it has not received a final judicial determination finding it intentionally adopted or enforced a policy that prohibited or discouraged the enforcement of a public camping ban in an action brought by the Attorney General under Section 364.003 of the Local Government Code. If Grantee is currently being sued under the provisions of Section 364.003 of the Local Government Code, or is sued under this Section at any point during the duration of this Grant, Grantee must immediately disclose the lawsuit and its current posture to Comptroller.
- N. **Reporting Suspected Fraud and Unlawful Conduct.** Grantee represents and warrants that it will comply with Section 321.022 of the Texas Government Code, which requires that suspected fraud and unlawful conduct be reported to the State Auditor's Office.

XII. Notices; Liaison

Any notice relating to this Agreement, which is required or permitted to be given under this Agreement by one party to the other party shall be in writing and shall be addressed to the receiving party at the address specified below. The notice shall be deemed to have been given immediately if delivered in person to the recipient's address specified below. It shall be deemed to have been given on the date of certified receipt if placed in the United States mail, postage prepaid, by registered or certified mail with return receipt requested, addressed to the receiving party at the address specified below. Registered or certified mail with return receipt is not required for copies.

The address of Comptroller for all purposes under this Agreement and for all notices hereunder shall be:

Comptroller: Texas Comptroller of Public Accounts
ATTN: Contracts Section
111 E 17th Street, Room 310C
Austin, Texas 78774
With copy sent via electronic mail to contracts@cpa.texas.gov

The address of Grantee for all purposes under this Agreement and for all notices hereunder shall be:

Grantee: Brazos County
200 S Texas Ave Ste 332
Bryan Texas 77803

Contact Person: Kyle Kacal
County Judge
200 S Texas Ave Ste 332
Bryan Texas 77803
countyjudge@brazoscountytexas.gov
9793614102

XIII. Signatories

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their undersigned, duly authorized representatives. This Agreement may be executed in one or more counterparts, each of which is an original, and all of which constitute only one agreement between the Parties.

Texas Comptroller of Public Accounts

Grantee

By: [Signature]
Name
Deputy Comptroller

Date: 10/1/2025 | 3:02 PM CDT

By: [Signature]
Kyle Kacal
County Judge

Date: 10/1/2025 | 2:10 PM CDT

Certificate Of Completion

Envelope Id: 7EDE7D03-2A43-4CA6-8DD6-DFEC42D73EA2

Subject: Rural Law Enforcement Grant Agreement

Source Envelope:

Document Pages: 10

Certificate Pages: 5

AutoNav: Enabled

EnvelopeId Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:

Maria Avalos

maria.avalos@cpa.texas.gov

IP Address: 18.253.34.110

Record Tracking

Status: Original

9/27/2025 11:28:21 AM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Maria Avalos

maria.avalos@cpa.texas.gov

Pool: FedRamp

Pool: Salesforce PROD

Location: DocuSign

Location: DocuSign

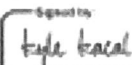
Signer Events

Kyle Kacal

countyjudge@brazoscountytexas.gov

Security Level: Email, Account Authentication
(None)

Signature

Signed by

2025.09.27 11:28:21 AM

Signature Adoption: Pre-selected Style

Using IP Address: 66.97.186.254

Timestamp

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Resent: 10/1/2025 7:40:22 AM

Viewed: 10/1/2025 2:09:33 PM

Signed: 10/1/2025 2:10:09 PM

Electronic Record and Signature Disclosure:

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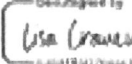
ID: 6e5b28b4-aa34-4507-bf70-4aab401e6f54

Lisa Craven

lisa.craven@cpa.texas.gov

Deputy Comptroller

Security Level: Email, Account Authentication
(None)

Decoupled by

2025.10.01 10:02:25 PM

Signature Adoption: Pre-selected Style

Using IP Address: 204.84.147.249

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Signed: 10/1/2025 3:02:25 PM

Electronic Record and Signature Disclosure:

Accepted: 2/28/2024 10:14:36 AM

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In Person Signer Events

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Editor Delivery Events

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Agent Delivery Events

Status

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Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

9/27/2025 11:27:10 AM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	10/1/2025 3:02:13 PM
Signing Complete	Security Checked	10/1/2025 3:02:25 PM
Completed	Security Checked	10/1/2025 3:02:25 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Salesforce-PROD (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Salesforce-PROD:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kaite.guerrero@cpa.texas.gov

To advise Salesforce-PROD of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at kaite.guerrero@cpa.texas.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Salesforce-PROD

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to kaite.guerrero@cpa.texas.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Salesforce-PROD

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to kaite.guerrero@cpa.texas.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this Information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Salesforce-PROD as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Salesforce-PROD during the course of your relationship with Salesforce-PROD.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval of the Amended Sheriff and Constable Fees per Local Government Code 118.131 (F). Amended to include new fee approved in Senate Bill 1333 from the 89th Legislative Session. New fees to be effective January 1, 2026.

TO: Commissioners Court

DATE: 10/08/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Amended Sheriff Constable Fees 2026.pdf](#) Amended Sherriff and Constable Fees 2026

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

10/14/2025

ITEM:

Approval of the Amended Sheriff and Constable Fees per Local Government Code 118.131 (F). Amended to include new fee approved in Senate Bill 1333 from the 89th Legislative Session. New fees to be effective January 1, 2026.

TO:

Commissioners Court

DATE:

10/08/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

Description

Type

Amended_Sheriff_Constable_Fees_2026.pdf Amended Sherriff and Constable Fees 2026

Cover Memo

APPROVED

A handwritten signature in black ink, appearing to read "KYLE KACAL", written over a horizontal line.

10/14/25

Date

KYLE KACAL
ACTING County Judge



BRAZOS COUNTY
BRYAN, TEXAS

Whereas, Subchapter F, §118.131 of the Local Government code, authorizes the Commissioners Court of each County to set reasonable fees to be charged for certain services by the office of Sheriff and Constable; and

Whereas, the Brazos County Commissioners court has determined the fees listed below are required to recoup the costs to Brazos County for these services;

Therefore, the Commissioners Court is of the opinion that the following fees are reasonable and should be established for these services in Brazos County effective January 1, 2026, and to remain in effect until further orders of the court.

These fees will be for the District Courts, County Courts, Justice of the Peace Courts and Small Claims Courts.

NOTICES:

SUBPOENAS	\$85.00
SUMMONS	\$85.00
WRIT OF ATTACHMENT	\$180.00 (Plus \$65.00/hr per deputy after 2 hrs.)
WRIT OF EXECUTION	\$180.00
WRIT OF GARNISHMENT	\$180.00 (Plus \$65.00/hr per deputy after 2 hrs.)
WRIT OF SEQUESTRATION	\$180.00 (Plus \$65.00/hr per deputy after 2 hrs.)
ORDER OF SALE	\$125.00
WRIT OF POSSESSION	\$180.00 (Plus \$65.00/hr per deputy after 2 hrs.)
FORCIBLE DETAINER	\$125.00
WRIT OF RETRIEVAL	\$180.00 (Plus \$65.00/hr per deputy after 2 hrs.)
REMOVAL OF UNAUTHORIZED OCCUPANTS	\$180.00 (Plus \$65.00/hr per deputy after 2 hrs.)

SERVICE FEES:

SMALL CLAIMS CITATION	\$85.00
JUSTICE COURT CITATION	\$85.00
ALL OTHER COURTS' CITATIONS	\$85.00

OTHER SERVICE FEES:

ALL CITATIONS	\$85.00
CITATION BY POSTING	\$30.00
CITATION BY PUBLICATION	\$85.00
ALL WRITS	\$180.00 (unless fee mandated by State)
POSTING OF PUBLIC NOTICE OF SALE	\$85.00 (each location)
PRECEPTS	\$85.00
SHOW CAUSE	\$85.00
EXECUTING A DEED FOR REAL PROPERTY	\$85.00
EXECUTING A BILL OF SALE FOR REAL PROPERTY	\$85.00
RESTRAINING ORDER	\$180.00
DISTRESS WARRANT	\$180.00
TURNOVER ORDER WITH EXECUTION	\$180.00
COMMITMENT (FROM CIVIL SUITS)	\$180.00
CITATION/TEMPORARY PROTECTIVE ORDER	\$85.00
NOTICE OF APPLICATION/PROTECTIVE ORDER	\$85.00
JUDGMENT NISI	\$85.00
PROTECTIVE ORDER	\$85.00
TEMPORARY X-PARTE PROTECTIVE ORDER	\$85.00
ANY PROTECTIVE ORDER W/ ORDER TO VACATE	\$180.00

ESTRAY FEES:

LIVESTOCK COLLECTION FEE, per head	\$25.00
IMPOUNDMENT FEE	\$300.00 (per cowboy)
POSTING OF NOTICE OF ESTRAY	\$30.00
POSTING OF NOTICE OF IMPOUNDMENT	\$30.00
BOARDING & FEEDING	
Per day, small animal (sheep, goat, swine)	\$6.00
Per day, large animal (cattle, horse, mule, donkey)	\$10.00

SERVICE COMMISSION FOR EXECUTIONS AND ORDER OF SALE:

FOR ALL SUMS \$0 - \$200	10%
FOR ALL SUMS \$200 - \$1000	6%
FOR ALL SUMS \$1000 - \$5000	3%
FOR ALL SUMS \$5000 - UP	2%

APPROVED

OCTOBER 14, 2025

[Signature]
Brazos County Judge, ACTING

First \$200 a fee of 10%, and an additional 6% for the next \$800, and an additional 3% for the next \$4,000 and an additional 2% for any amounts over \$5,000.

If the above sums are collected without sale, one-half (1/2) of the foregoing rates shall apply.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Brazos County Office of the Sheriff-Detention Ctr. NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested from the Sheriff's Office - Jail Medical Division for payment of \$4,735.00 to Dentrust Dental with FY 2025 funds. A Purchase Order was not obtained in advance.

TO: Commissioners Court

FROM: Chief Kevin Stuart, CJM

DATE: 10/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: BCDC - Medical Dental Services -

REQUIREMENTS: Payment approved allocating in 2025.

ACTION REQUESTED OR ALTERNATIVES: Approval for payment in FY 2025

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Brazos_May_2023.pdf	Dentrust Invoice May 2023	Backup Material
Brazos_September_2023.pdf	Dentrust Invoice Sept. 2023	Backup Material
2025-1001_executed_Letter_requesting_payment.pdf	Letter requesting funds in FY 2025	Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Brazos County Office of the Sheriff-Detention Ctr. NUMBER:
DATE OF COURT MEETING: 10/14/2025
ITEM: Approval requested from the Sheriff's Office - Jail Medical Division for payment of \$4,735.00 to Dentrust Dental with FY 2025 funds. A Purchase Order was not obtained in advance.
TO: Commissioners Court
FROM: Chief Kevin Stuart, CJM
DATE: 10/01/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
SOURCE OF FUNDS: BCDC - Medical Dental Services -
REQUIREMENTS: Payment approved allocating in 2025.
ACTION REQUESTED OR ALTERNATIVES: Approval for payment in FY 2025

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Brazos_May_2023.pdf	Dentrust Invoice May 2023	Backup Material
Brazos_September_2023.pdf	Dentrust Invoice Sept. 2023	Backup Material
2025-1001_executed_Letter_requesting_payment.pdf	Letter requesting funds in FY 2025	Cover Memo

APPROVED


KYLE KACAL

10/14/25
Date

ACTING County Judge



BRAZOS COUNTY OFFICE OF THE SHERIFF

WAYNE DICKY, SHERIFF

PAUL MARTINEZ, CHIEF DEPUTY OF ENFORCEMENT
KEVIN STUART, CHIEF DEPUTY OF CORRECTIONS

1700 WEST STATE HIGHWAY 21
BRYAN, TEXAS 77803-1300

To: County Judge Kyle Kacal
Commissioner Bentley Nettles
Commissioner Chuck Konderla
Commissioner Fred Brown
Commissioner Wanda J. Watson

From: Chief Deputy of Corrections Kevin Stuart

Date: October 1, 2025

Subject: Request for Payment of Unpaid Dentrust Invoices.

The Brazos County Sheriff's Office – Jail Medical Division is requesting payment of the unpaid Dentrust Bills dated May 16, 2023 totaling \$1,550.00 Inv# BZTX018517 and September 11, 2023 totaling \$3,185.00 Inv# BZTX018724. We would like to allocate this payment from the Fiscal Year 2025 Budget.

Please note that a purchase order was not processed for these invoices at the time of the expense.

Should you have any questions or concerns, please feel free to contact me.

Respectfully,

Kevin Stuart, CJM
Chief Deputy of Corrections
Brazos County Sheriff's Office, Detention Center
1835 Sandy Point Rd.
Bryan, TX 77807

lc





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Sheriff's Office

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested from Brazos County Sheriff's Office - Enforcement Division for payment of \$305 to TEEX with FY 2025 funds. The expense exceeded the amount of the existing Blanket Purchase Order.

TO: Commissioners Court

FROM: Erika Garcia

DATE: 10/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Approval requested from Brazos County Sheriff's Office - Enforcement Division for payment of \$305 to TEEX with FY 2025 funds. The expense exceeded the amount of the existing Blanket Purchase Order.

ACTION REQUESTED OR
ALTERNATIVES: Approval Needed

ATTACHMENTS:

File Name

[EH7320482.pdf](#)

[EH7320417.pdf](#)

[Agenda Memo.pdf](#)

Description

Invoice EH7320482

Invoice EH7320417

Agenda Memo

Type

Backup Material

Backup Material

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Sheriff's Office NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested from Brazos County Sheriff's Office - Enforcement Division for payment of \$305 to TEEX with FY 2025 funds. The expense exceeded the amount of the existing Blanket Purchase Order.

TO: Commissioners Court

FROM: Erika Garcia

DATE: 10/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Approval requested from Brazos County Sheriff's Office - Enforcement Division for payment of \$305 to TEEX with FY 2025 funds. The expense exceeded the amount of the existing Blanket Purchase Order.

ACTION REQUESTED OR ALTERNATIVES: Approval Needed

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
EH7320482.pdf	Invoice EH7320482	Backup Material
EH7320417.pdf	Invoice EH7320417	Backup Material
Agenda_Memo.pdf	Agenda Memo	Cover Memo

APPROVED

[Signature]

Acting County Judge

10/14/25
Date:

TEXAS A&M ENGINEERING EXTENSION SERVICE
THE TEXAS A&M UNIVERSITY SYSTEM
FEI 74-2270626

ORIGINAL



Phone: (979) 458-6898

Fax: (979) 458-6910

INVOICE

Invoice No: EH7328482

To: BRAZOS COUNTY
AUDITOR'S OFFICE
PO BOX 914
BRYAN TX 778030000

Org: 4501V
Batch: 45EH754
Date: 10/01/2025

Due Date: 10/31/2025

Customer No.: BRA0217

Customer Phone #:

Sponsor Ref No/P.O. No: 45-100873

Description	Fund	Project	Task	Cost Code	Amount
ABF100-0004 BLDG 8236 USE 1 DAY @ \$165/DAY 09/28/25 RELLIS CAMPUS POC: STEPHEN GARON 979.381.4949 SGARON@BRAZOSCOUNTYTX.GOV	11	450106	020000	0544	165.00
TOTAL:					165.00

IF YOU HAVE ANY QUESTIONS REGARDING THE ABOVE CHARGES
PLEASE CONTACT US AT (979) 848-6877.

Please return one copy of invoice with your payment and note invoice number on your remittance. By sending your check, please be aware that you are authorizing TEEEX to make a one time electronic debit from your account at the financial institution on your check. This electronic debit will be for the amount of your check; no additional amount will be added to the amount and all transactions will remain secure. Please contact the Financial Services department at 979-458-6906 to learn about other payment options if you prefer not having your check processed as an electronic debit. We value your business and appreciate your selecting TEEEX for your training needs.

Make check payable to Texas A&M Engineering Extension Service
Make check payable in U.S. Funds drawn on a U.S. Bank.
Mail payment to: Texas A&M Engineering Extension Service
Financial Services
PO Box 40006
College Station, Texas 77842-4006

TEEX is not responsible for any fees originating at the Customer's banking institution that are charged to the Customer for transfer of funds to TEEEX. TEEEX will take action to collect all invoices that are considered a "short pay".

TEXAS A&M ENGINEERING EXTENSION SERVICE
THE TEXAS A&M UNIVERSITY SYSTEM
FEI 74-2270626

ORIGINAL



Phone: (979) 458-6898

Fax: (979) 458-6910

INVOICE

Invoice No: EH7328417

To: BRAZOS COUNTY
AUDITOR'S OFFICE
PO BOX 914
BRYAN TX 778030000

Org: 4501V
Batch: 45EH762
Date: 09/29/2025

Due Date: 10/29/2025

Sponsor Ref No/P.O. No: 45-100873

Customer No.: BRAQ217

Customer Phone #:

Description	Fund	Project	Task	Cost Code	Amount
FRF100-1209 FIRING RANGE USE 1 DAY @ \$140/DAY 9/22/25 RELLIS CAMPUS POC: STEPHEN GARON 979.301.4940 SGARON@BRAZOSCOUNTYTX.GOV	11	459106	020000	9544	140.00
TOTAL:					140.00

IF YOU HAVE ANY QUESTIONS REGARDING THE ABOVE CHARGES
PLEASE CONTACT US AT (979) 845-6677.

Please return one copy of invoice with your payment and note invoice number on your remittance. By sending your check, please be aware that you are authorizing TEEX to make a one time electronic debit from your account at the financial institution on your check. This electronic debit will be for the amount of your check; no additional amount will be added to the amount and all transactions will remain secure. Please contact the Financial Services department at 979-458-6906 to learn about other payment options if you prefer not having your check processed as an electronic debit. We value your business and appreciate you selecting TEEX for your training needs.

Make check payable to Texas A&M Engineering Extension Service
Make check payable in U.S. Funds drawn on a U.S. Bank.
Mail payment to: Texas A&M Engineering Extension Service
Financial Services
PO Box 40006
College Station, Texas 77842-4006
TEEX is not responsible for any fees originating at the Customer's banking institution that are charged to the Customer for transfer of funds to TEEX.
TEEX will take action to collect all invoices that are considered a "short pay".



BRAZOS COUNTY OFFICE OF THE SHERIFF

WAYNE DICKY, SHERIFF

PAUL MARTINEZ, CHIEF DEPUTY OF ENFORCEMENT
KEVIN STUART, CHIEF DEPUTY OF CORRECTIONS

1700 WEST STATE HIGHWAY 21
BRYAN, TEXAS 77803-1300

From: Chief Deputy Paul Martinez

Date: October 1, 2025

Subject: Request for Payment of Unpaid TEEX Invoices

The Brazos County Sheriff's Office Enforcement Division is requesting payment of the unpaid TEEX bills, which total \$305. We would like to allocate this payment from the Fiscal Year 2025 Budget.

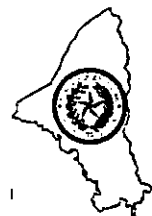
The expense exceeded the amount of the existing Blanket Purchase Order.

Should you have any questions or concerns, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "Paul Martinez".

Paul Martinez,
Chief Deputy
Brazos County Sheriff's Office
1700 W State Hwy 21
Bryan, TX 77803





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested to issue US Bank credit cards to the following employees with a credit limit for each of \$1,000.00 for authorized travel, conference and departmental expenses:

- a. Ashley Crenshaw - 85th District Court
- b. Angelina Garcia - 472nd District Court
- c. Kyle Patterson - County Court at Law No. 1
- d. Mike Smith - 361st District Court
- e. Robbie James - 272nd District Court

TO: Commissioners Court

FROM: Presley Nelson

DATE: 10/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: These departments are requesting credit cards in order to make regular purchases otherwise made using the Walmart Credit card program, which has now ended. The cards will also be used for usual department expenses like conferences and travel. All new card limits are \$1,000.00.

ATTACHMENTS:

File Name

Description

Type

[Angelina Garcia- 472nd.pdf](#)

Angelina Garcia

Backup Material

[Ashley Crenshaw- 85th.pdf](#)

Ashley Crenshaw

Backup Material

[Kyle Patterson- CCL1.pdf](#)

Kyle Patterson

Backup Material

[Mike Smith- 361st.pdf](#)

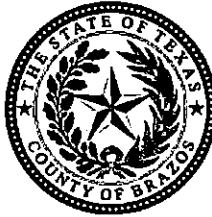
Mike Smith

Backup Material

[Robbie James- 272nd.pdf](#)

Robbie James

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested to issue US Bank credit cards to the following employees with a credit limit for each of \$1,000.00 for authorized travel, conference and departmental expenses:

- a. Ashley Crenshaw - 85th District Court
- b. Angelina Garcia - 472nd District Court
- c. Kyle Patterson - County Court at Law No. 1
- d. Mike Smith - 361st District Court
- e. Robbie James - 272nd District Court

TO: Commissioners Court

FROM: Presley Nelson

DATE: 10/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: These departments are requesting credit cards in order to make regular purchases otherwise made using the Walmart Credit card program, which has now ended. The cards will also be used for usual department expenses like conferences and travel. All new card limits are \$1,000.00.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Angelina_Garcia-_472nd.pdf	Angelina Garcia	Backup Material
Ashley_Crenshaw-_85th.pdf	Ashley Crenshaw	Backup Material
Kyle_Patterson-_CCL1.pdf	Kyle Patterson	Backup Material
Mike_Smith-_361st.pdf	Mike Smith	Backup Material
Robbie_James-_272nd.pdf	Robbie James	Backup Material

APPROVED



KYLE PATTERSON
Date 10/14/25

ACTING County Judge



**472ND DISTRICT COURT
BRAZOS COUNTY, TEXAS**

Brazos County Courthouse
300 East 26th Street, Suite 2600 Bryan, Texas 77803
Telephone: (979) 361-2606

**G. Jerrell Wise
Judge Presiding**

**Kresta McCall - Court Coordinator
Angie Garcia - Administrative Secretary**

**Richard Mendez - Bailiff
Corina Lozano - Court Reporter**

October 2, 2025

Subject: Request for Departmental Credit Card Issuance

I am writing to formally request the issuance of a departmental credit card for Angelina Garcia, who serves as the Administrative Secretary for the 472nd District Court.

We are requesting a credit limit of \$1,000 on the card. The primary purpose of this card will be to facilitate departmental purchases, including but not limited to jury supplies and food for jury.

We appreciate your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Jerrell Wise".

**G. Jerrell Wise
Judge Presiding**



Kyle Hawthorne
DISTRICT JUDGE
85th Judicial District

Brazos County Courthouse
300 East 26th Street, Suite 440
Bryan, Texas 77803

(979) 361-4270
FAX: (979) 361-4276
EMAIL: khawthorne@brazoscountytexas.gov

MEMO

To: Purchasing Department

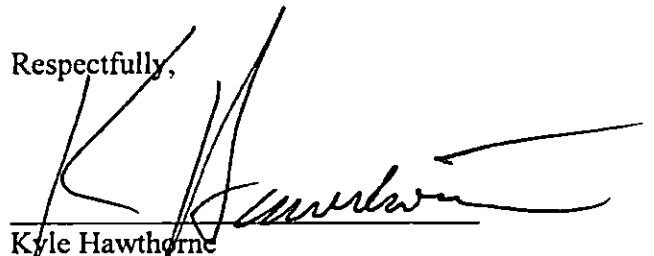
FROM: Kyle Hawthorne

DATE: October 2, 2025

RE: New Credit Card Request

Pursuant to the attached email, we are requesting a US Bank credit card for the 85th District Court. Please assign it to Ashley Crenshaw with a credit limit of \$1,000. Our department will use the card for all jury supplies.

Respectfully,



Kyle Hawthorne
Judge, 85th District Court



**COUNTY COURT AT LAW NO. 1
OF BRAZOS COUNTY, TEXAS**

300 East 26th Street, Ste. 2200
Bryan, Texas 77803

AMANDA MATZKE, Judge

September 30, 2025

(979) 361-4250
FAX (979) 361-4519

Presley Nelson
pnelson@brazoscountytexas.gov

Re: Diners Club Card for CCL1

Ms. Nelson,

County Court at Law No. 1 is requesting a Diners Club Card for FY2026. Our Bailiff, Kyle Patterson will be the card holder for our department. The desired credit limit would be \$1000.00 and the purpose of this card would be petit jury expenses.

Respectfully,

Amanda Matzke



DAVID HILBURN

DISTRICT JUDGE
361ST JUDICIAL DISTRICT COURT

Brazos County Courthouse
300 East 26th Street, Suite 420
Bryan, Texas 77803

(979) 361-4380
FAX: (979) 361-4385
E-mail: dhilburn@brazoscountytexas.gov

October 2, 2025

Presley Nelson
Purchasing Department
200 S. Texas Ave., Ste. 352
Bryan, Texas 77803

Dear Ms. Nelson:

Please have a US Bank credit card for the 361st District Court to:

- Cardholder: Mike Smith (bailiff for the 361st District Court)
- Credit Limit: \$1,000.00
- Reason the 361st Needs a Card: To purchase food for juries, to purchase supplies for juries, miscellaneous other supplies.

If you have any additional questions, please contact me at the email or phone number above.

A handwritten signature in black ink, appearing to read "David Hilburn".

David Hilburn
Judge, 361st District Court



272ND DISTRICT COURT
BRAZOS COUNTY, TEXAS
Brazos County Courthouse
300 East 26th Street, Suite 204, Bryan, Texas 77803
Telephone: (979) 361-4220

Jackie Ybarra – Court Coordinator

Ana Rios – Administrative Secretary

Robert James – Bailiff

September 26, 2025

Dear Commissioners:

I am writing to request a county-issued credit card to replace the Walmart card we used to use. I've listed the requested information below:

Cardholder Name: Robbie James
Limit: \$1,000.00
Purpose: food & supplies for juries

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Brick".

Judge John Brick
272nd District Court
300 E. 26th St., Ste. 400
Bryan, Texas 77803
Tel: 979/361-4220

cc: Presley Nelson
via email at pnelson@brazoscountytexas.gov



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval of the following Job Descriptions:

- a. Project Management - B0220 - Director of Project Management
- b. Project Management - B1216 - Senior System Analyst

TO: Commissioners Court

DATE: 10/07/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Job Description(s). The Job Description(s) have been reviewed and verified to meet the Job Description requirements. Consequence of non-approval could hinder the employee and/or department.

ATTACHMENTS:

File Name

Description

Type

[Project Management - B0220 - Director of Project Management.docx](#)

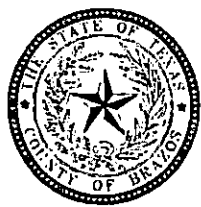
Approval of the following Job Description:
Project Management - B0220 - Director of
Project Management

Backup Material

[Project Management - B1216 - Senior System Analyst.docx](#)

Approval of the following Job
Description: Project Management - B1216 -
Senior System Analyst

Backup Material



Brazos County Job Description

Last Updated: October 20025

[Signature]
KYLE KACAL
County Judge
ACTING

10/14/25

Date

Template Revision 1.2 08/15/2012

Class Number:	B0220	Title:	Director of Project Management
Pay Group:	B0220	Department:	Project Management
FLSA Status:	Exempt	Reports To:	Commissioner's Court
Approved Date:	10/14/2025	EEOC Category:	Officials and Administrators

General Summary:

The Director of Project Management (DoPM) provides executive leadership and oversight of Brazos County's Project Management Office (PMO). The DoPM ensures total lifecycle management of all County capital projects and other critical non-capital projects, from idea intake through project closeout and lessons learned.

The DoPM directs the County's project governance structure, enforces the accountability framework, and ensures that Commissioners Court, departments, and external partners clearly understand their roles. All project ideas — including those originating from Commissioners Court — are routed through the PMO for evaluation and prioritization against the County's long-term Master Plan.

The PMO serves as the single point of accountability to Commissioners Court and the public, while departmental projects may be executed locally with the PMO providing governance, support, and reporting.

Essential Duties:

1. Strategic Project Oversight
 - Exercise full authority over all County capital projects and critical non-capital projects, including intake, prioritization, planning, execution, and closeout.
 - Determine which projects require direct PMO management and which may be executed at the departmental level, while maintaining governance and reporting authority.
 - Ensure all project ideas are consistently evaluated through the PMO and aligned with County priorities and statutory requirements.
 - Maintain the integrity and quality of the County Master Plan, ensuring all projects and initiatives are evaluated, prioritized, and executed in alignment with its goals. The DoPM is responsible for keeping the Master Plan current, actionable, and relevant to the County's growth and needs.
2. Governance & Accountability
 - Enforce the County's RACI framework, ensuring the PMO holds Accountability across the entire project lifecycle.
 - Serve as the County's single point of contact with planners, architects, engineers, contractors, consultants, and partner agencies.
 - Oversee procurement coordination with Purchasing while retaining project lifecycle accountability.
 - Determine, and recommend to Commissioner's Court, appropriate project delivery methods and procurement strategies for all major projects, ensuring compliance with Texas law and alignment with County goals.
 - Establish and enforce County-wide project management standards, policies, and deliverable methods, ensuring consistency in design submissions, schedules, closeout documentation, and reporting.
 - Review and approve all change orders, scope adjustments, and amendments prior to submission to Commissioners' Court.
 - Maintain the County's official project portfolio register, balancing priorities, sequencing, and resources across all projects.
 - Lead County-wide continuous improvement and benchmarking of project management practices.
 - Integrate technology, data analytics, and artificial intelligence (AI) tools into project planning, monitoring, and reporting to enhance accuracy, transparency, and efficiency.
 - Maintain and administer the County's Project Management Information Systems (PMIS), ensuring they are used consistently across all projects and departments.
 - Direct and require County personnel from various departments to fulfill project responsibilities in accordance with PMO policies, procedures, and standards. While department heads retain operational control of their staff, the DoPM holds the authority to ensure all assigned personnel perform their project roles and deliverables as required.
3. Project Lifecycle Management
 - Direct initiation, planning, execution, monitoring, and closeout processes under PMBOK-aligned methodologies.
 - Oversee project documentation including business cases, requirements, schedules, cost control items, and quality assurance.
 - Lead lessons-learned reviews and ensure knowledge is institutionalized for future projects.
4. Meetings & Reporting
 - Lead and chair bi-weekly project meetings with all pertinent staff, holding departments accountable for assigned tasks.
 - Produce and distribute meeting minutes with action items and decisions to all stakeholders.
 - Conduct quarterly workshops with Commissioners Court to provide public updates on project progress, risks, and milestones.
 - Maintain full transparency by updating the County's project website with schedules, reports, and project documents for Court, staff, and public access.
5. Departmental & Stakeholder Coordination
 - Collaborate with the County Judge, Commissioners Court, Budget Office, Auditor, Purchasing, Facilities Services, Road & Bridge, IT, and other stakeholders to ensure roles remain aligned with accountability assignments.
 - Ensure Subject Matter Experts (SMEs) provide technical input while maintaining PMO leadership of the process.
6. Leadership of PMO Staff
 - Lead, mentor, and evaluate PMO staff, including project managers, coordinators, and analysts.
 - Build capacity for the PMO to support both centrally managed and department-level projects.

Other Duties as assigned.

<i>Supervision</i>	
Received:	General instruction and periodic review from Commissioner's Court.
Given:	Direct Supervision of Project Management staff.

<i>Education</i>	
Required:	BA or BS in Business Administration, Operations Management, Business Analysis, Computer Science, MIS or related field or any equivalent combination of education and experience which provides the required knowledge, skills, and abilities.
Preferred:	MS in Business Administration, Operations Management, Computer Science, Computer Engineering, MIS, Business Analysis, or IT Project Management or related field.

<i>Experience</i>	
Required:	Two years of experience in Project Management, Systems Analysis, and Business Analysis
Preferred:	Five years of experience in Project Management, Systems Analysis, and Business Analysis

<i>Certificates, Licenses, Registrations</i>	
Required:	Valid driver's license
Preferred:	PMI Project Management Professional, IIBA Certified Business Analysis Professional

<i>Physical Demands</i>	
Typical:	

<i>Knowledge, Skills, & Abilities</i>	
Typical:	Must be able to apply project management, systems analysis, and business analysis methodologies independently to identify opportunities and risks, interpersonal skills, excellent verbal, written, and communication skills, organization, and Microsoft Word, Excel, PowerPoint, MS Project. Must have excellent interpersonal skills.

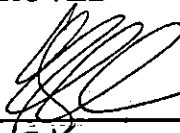
<i>Work Environment</i>	
Typical:	The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate but may be noisy or distracting. The employee is required to perform multiple tasks simultaneously and to perform tedious and exacting work. The employee may be required to work closely with others as part of a team or perform required job functions remotely, to work under time pressures to meet deadlines, and to work in emergency situations.



Brazos County Job Description

Last Updated: October 2025

APPROVED


KYLE KACAL
Acting County Judge

10/14/25 Template Revision 1.2 08/15/2012

Date

Class Number:	B1216	Title:	Senior Systems Analyst
Pay Group:	31	Department:	Project Management
FLSA Status:	Exempt	Reports To:	Director of Project Management
Approved Date:	10/14/2025	EEOC Category:	Professionals

General Summary:

The Senior Systems Analyst (SSA) is a hybrid role in which the incumbent will:

- lead IT projects from initiation through delivery
- work with stakeholders to understand and translate business needs into detailed technical specifications or user stories
- analyze existing business processes, systems, applications, and integrations to identify gaps and continuous improvement opportunities
- evaluate potential turnkey solutions
- collaborate with systems analysts, developers, and application administrators to design and configure custom solutions
- collaborate with business owners to define measurable outcomes and success criteria
- create technical documentation
- support testing activities including development and execution of test plans and test cases, based on defined technical specifications
- assist in planning and coordinating system and application rollouts and deployments
- monitor performance of implemented solutions and recommend future enhancements

This role requires strong project management skills, technical knowledge, analytical skills, and the ability to gather, document, and analyze business requirements to ensure solutions align with organizational goals. The SSA will work closely with business users to provide analytical insight into systems and business processes so that project solutions are well designed and aligned with organizational needs. The SSA will engage with stakeholders, IT teams, and external vendors to manage timelines, project scope, project costs, risks, and deliverables for successful solution delivery.

Essential Duties:

1. Project Management

- Define project scope, objectives, timelines, and resource plans in alignment with organizational priorities
- Lead and manage IT projects through the entire project lifecycle – from planning and requirements gathering, through scheduling, resource allocation, user acceptance testing, training, and solution implementation with post-launch monitoring and support
- Manage project risks, issues, dependencies, and change control processes
- Track and report project progress, including risks and issues, to project stakeholders, project team members, and County leadership
- Facilitate project meetings and steering committees
- Member of Change Advisory Board (CAB)
- Develop project documentation including charters, plans, and post-implementation reports

2. Systems Analysis

- Analyze existing County systems, applications, and workflows to identify gaps, inefficiencies, and opportunities for improvement
- Evaluate and recommend system enhancements, integrations, or replacements
- Collaborate with developers, testers, and administrators to design technical solutions
- Conduct system testing, validation, and troubleshooting as required
- Document functional and technical specifications

3. Business Analysis

- Elicit and document business requirements from stakeholders using interviews, workshops, and observation
- Collaborate with Application Administrators to perform periodic Process Reviews with Subject Matter Experts to support continuous improvement
- Create functional specifications or user stories for business requirements
- Support solution design, ensuring alignment with strategic and business goals as well as compliance requirements
- Assist in User Acceptance Testing (UAT) planning and execution, ensuring solutions meet stakeholder expectations
- Prepare reports, dashboards, and analysis to support data-driven decision-making

4. Stakeholder Engagement

- Act as a liaison between business units and IT teams to ensure clear communication of requirements and expectations
- Manage expectations, provide updates, and facilitate approvals
- Promote collaboration across technical and non-technical teams

Other Duties as assigned.

<i>Supervision</i>	
Received:	General Instruction and periodic review from Director of Project Management
Given:	None; this is not a supervisory position.
<i>Education</i>	
Required:	Bachelor degree in Computer Science, Information Systems, Business Administration, Business Analysis, MIS, or related field, or any equivalent combination of education and experience which provides the required knowledge, skills, and abilities.
Preferred:	MS in Computer Science, Information Systems, Business Administration, Business Analysis, MIS, or IT Project Management or related field
<i>Experience</i>	
Required:	Two years in IT Project Management, Systems Analysis, and Business Analysis
Preferred:	Five years of experience in IT Project Management, Systems Analysis, and Business Analysis. Experience in government or regulated industries is a plus, as is knowledge of ITSM frameworks (e.g., ITIL) and experience with ITSM tools such as ServiceNow or Jira Service Management. Familiarity with ERP, Enterprise Courts and Justice, and Law Enforcement Records Management System (RMS) applications are also highly desirable.
<i>Certificates, Licenses, Registrations</i>	
Required:	Valid driver's license
Preferred:	Project Management Professional (PMP) Certification, IIBA Certified Business Analysis Professional (CBAP)
<i>Physical Demands</i>	
Typical:	The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit; use hands to type; reach with hands and arms; and talk and hear. The employee frequently is required to stand and walk. Specific vision abilities required by this job include close vision, and ability to adjust focus.
<i>Knowledge, Skills, & Abilities</i>	
Typical:	Must be able to apply project management, systems and business analysis methodologies independently to identify opportunities and risks. Must have excellent verbal and written communication skills, interpersonal skills, organization, facilitation, analytical, problem-solving, and stakeholder management skills. Must be detail-oriented, manage multiple priorities, and work independently. Proficiency with project management tools such as ServiceNow Strategic Portfolio Management and/or Microsoft Project is required. Must also be proficient with Microsoft Word, Excel, PowerPoint, and Visio.
<i>Work Environment</i>	
Typical:	The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate but may be noisy or distracting. The employee is required to perform multiple tasks simultaneously and to perform tedious and exacting work. The employee may be required to work closely with others as part of a team or perform required job functions remotely, to work under time pressures to meet deadlines, and to work in emergencies.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Request from Road and Bridge for the following personnel changes with effective date as of October 25, 2025. This change has no impact to the Road and Bridge's FY 2026 budget.

- a. Decrease B2639-2 Multiple Equipment Operator II - Road and Bridge, Group 18 Step 12 to Group 18 Step 10, Hourly Full-Time
- b. Decrease B2637-1 Multiple Equipment Operator III - Road and Bridge, Group 19 Step 7 to Group 19 Step 6, Hourly Full-Time
- c. Decrease B2652-2 Heavy Equipment Specialist III - Road and Bridge, Group 18 Step 5 to Group 18 Step 4, Hourly Full-Time
- d. Increase B2617-1 Drainage Specialist - Road and Bridge, Group 22 Step 9 to Group 22 Step 12, Hourly Full-Time

TO: Commissioners Court

FROM: Nina Payne

DATE: 10/03/2025

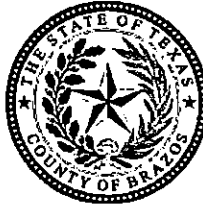
FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Fund 01000 - General Fund
Division 56001000 - Road and Bridge - Administration

ACTION REQUESTED OR
ALTERNATIVES: Request approval.



**BRAZOS COUNTY
BRYAN, TEXAS**

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TO: Commissioners Court

FROM: Nina Payne

DATE: 10/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Fund 01000 - General Fund
Division 56001000 - Road and Bridge - Administration

ACTION REQUESTED OR
ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Step_Change_Memo_For_Drainage_Specialist_10-3-25.pdf	R&B Memo	Cover Memo
R_B_10.14.25_-_Signed.pdf	R&B Personnel Calculations	Backup Material

APPROVED

Kyle Kacal
Acting County Judge
10/14/25
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Request from the County Judge for the following personnel change with effective date as of October 25, 2025. This change will decrease Information Technology Administration's salary and wages by \$128,659, benefits by \$48,803 and increase Project Management Administration by the same amount.

- a. Move B1216-1 Senior System Analyst - IT from Division 14000100 - Information Technology Administration to Division 14500100 - Project Management Administration, Salary Full-Time

TO: Commissioners Court

FROM: Nina Payne

DATE: 10/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Fund 01000 - General Fund
Division 14000100 - Information Technology Administration and Division 14500100 - Project Management Administration

ACTION REQUESTED OR
ALTERNATIVES: Request approval.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM:

Request from the County Judge for the following personnel change with effective date as of October 25, 2025. This change will decrease Information Technology Administration's salary and wages by \$128,659, benefits by \$48,803 and increase Project Management Administration by the same amount.

- a. Move B1216-1 Senior System Analyst - IT from Division 14000100 - Information Technology Administration to Division 14500100 - Project Management Administration, Salary Full-Time

TO: Commissioners Court

FROM: Nina Payne

DATE: 10/03/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Fund 01000 - General Fund
Division 14000100 - Information Technology Administration and Division 14500100 - Project Management Administration

ACTION REQUESTED OR
ALTERNATIVES: Request approval.

ATTACHMENTS:

File Name

IT_and_Project_Mgmt_10.14.25.pdf

Description

Personnel Change Calculations

Type

Backup Material

APPROVED



Kyle Kessel
Acting County Judge

10/14/25
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval of Contract Renewal OAG #C-02645 associated with previously approved Contract #52025-SYZ-Brazos County with SylogistGov, Inc - Participating Entity Services Agreement for the Statewide Automated Victim Notification Service (SAVNS). Renewal period is September 1, 2025 - August 31, 2026.

TO: Commissioners Court

DATE: 10/07/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[Please DocuSign SAVNS Award Contract \(1\).pdf](#)

OAG SAVNS Contract

Backup Material



RE: FY 2026 SAVNS Grant Contract

Contract Number: C-02645

Grantee: Brazos County

Amount: \$15,319.89

Executed:

Term: September 1, 2025 – August 31, 2026

Budget Coding:

ORG	PCA	Agy Obj
B310000	11300	76125137

SAVNS MAINTENANCE GRANT CONTRACT

OAG Contract No. C-02645

This contract ("Grant Contract") is executed between the Office of the Attorney General (OAG) and Brazos County (GRANTEE). The OAG and GRANTEE may be referred to in this Grant Contract individually as "Party" or collectively as "Parties."

SECTION 1. PURPOSES OF THIS GRANT CONTRACT

The purpose of the OAG Statewide Automated Victim Notification Service (SAVNS) grant program is to assist Texas counties and other entities in maintaining a statewide system that will provide relevant offender release information, notification of relevant court settings or events to crime victims and other interested individuals, promote public safety, and support the rights of victims of crime. To ensure a standard statewide service to a variety of political subdivisions of the State of Texas, including counties, county Sheriffs, clerks and attorneys, district attorneys, and courts ("Participating Entities"), including GRANTEE, the OAG makes Grant Funds available for eligible expenses related to SAVNS services delivered to GRANTEE by the vendor selected by the OAG to provide victim notification services.

The OAG entered into a contract with a single vendor to provide statewide automated victim notification services ("SAVNS Services"). The initial term of the OAG SAVNS Services Contract is from September 1, 2025, to August 31, 2026 ("Initial Term"). The SAVNS vendor selected by the OAG to provide victim notification services is SylogistGov, Inc. using their Integrated Victim Services Suite (IVSS) solution.

SECTION 2. TERM OF THIS GRANT CONTRACT

This Grant Contract shall begin on September 1, 2025, and shall terminate August 31, 2026, unless it is terminated earlier in accordance with another provision of this Grant Contract.

SECTION 3. GRANTEE'S CONTRACTUAL SERVICES

3.1. Grantee Participating Entity Services Agreement. GRANTEE shall execute a service agreement with the OAG's SAVNS vendor to provide services consistent with, and subject to the limitations contained in, the OAG SAVNS Services Contract and documents incorporated therein. Specifically, the Participating Entity Services Agreement attached hereto as Exhibit B shall be used by GRANTEE in entering into a contractual relationship with the OAG's SAVNS vendor. All Grant Funds provided under this Grant Contract shall be conditioned on the GRANTEE's use of the exemplar Participating Entity Services Agreement, as attached hereto, and in addition to any

requisite amendment, renewal, or extensions made or otherwise exercised by GRANTEE pursuant to Section 1 therein. GRANTEE further acknowledges and agrees that no changes or modifications may be made to the Participating Entity Services Agreement, or to any executed Participating Entity Services Agreement between GRANTEE and the OAG's SAVNS vendor, except as specifically authorized within this Grant Contract in section 3.1.1 below, as otherwise separately authorized by the OAG in writing, or to accomplish an amendment, renewal, or extension made or otherwise exercised by GRANTEE pursuant to Section 1 therein. Notwithstanding the foregoing, GRANTEE is encouraged to negotiate and include additional terms and conditions individually tailored to meet the GRANTEE's unique needs related to the SAVNS program, only to the extent any such additional terms and conditions do not limit or otherwise conflict with the exemplar Participating Entity Services Agreement attached hereto as Exhibit B.

3.1.1 Executed Copy of Financial Participating Entity Services Agreement Required.

GRANTEE is hereby placed on immediate financial hold, consistent with section 9.2 of this Grant Contract, and will remain on financial hold until OAG receives an executed copy of the Participating Entity Services Agreement along with any requisite amendment, renewal, or extensions made or otherwise exercised by GRANTEE pursuant to Section 2 therein in accordance with and as required by this section. To the extent the executed Participating Entity Services Agreement includes any additional terms or conditions that limit or otherwise conflict with the exemplar Participating Entity Services Agreement, attached here as Exhibit B, the GRANTEE will continue to remain on financial hold until GRANTEE provides OAG an executed Participating Entity Services Agreement in accordance with and as required by this section and consistent with the exemplar Participating Entity Services Agreement attached here as Exhibit B.

3.2 GRANTEE Maintenance Plan. GRANTEE agrees to establish and follow a "Maintenance Plan." The Maintenance Plan, at a minimum, will be designed to accomplish the following: make available offender information that is timely, accurate, and relevant to support the SAVNS Services; verify the OAG's SAVNS vendor's performance according to the Participating Entity Services Agreement; satisfactorily discharge GRANTEE's obligations as described in the Participating Entity Services Agreement; and identify and dedicate GRANTEE staff, resources, and equipment necessary to maintain the SAVNS services in the Participating Entity Services Agreement.

3.3 GRANTEE Service Levels. In addition to other service levels that the GRANTEE may impose, GRANTEE will inspect, monitor, and verify the performances required of the OAG's SAVNS vendor as provided in the Participating Entity Services Agreement as well as this Grant Contract. GRANTEE will execute a Participating Entity Services Agreement with the OAG's SAVNS vendor for the term of this Grant Contract. GRANTEE will verify that offender data (the jail and court data elements used by the SAVNS system) is entered accurately and on a timely basis in accordance with established business processes.

GRANTEE will allow on-site monitoring visits to be conducted by the OAG or the OAG's authorized representative(s).

3.4 Cooperation with Statewide Stakeholders. GRANTEE will reasonably cooperate with and participate in Statewide Stakeholder meetings and efforts to monitor and improve the SAVNS services on a statewide basis. GRANTEE may reasonably agree to designate third-parties to assist the OAG, GRANTEE, and the other Statewide Stakeholders in the overall monitoring, inspection, and verification of the OAG's SAVNS vendor's performances.

3.5 Scope of Services. For the purpose of this Grant Contract, the requirements, duties, and obligations contained in section 3 of this Grant Contract are collectively referred to as the "Scope of Services." As a condition of reimbursement, GRANTEE agrees to faithfully, timely, and in a good and workman-like manner implement and maintain the services in compliance with the Scope of Services. GRANTEE shall bear full and sole responsibility for the integrity of the fiscal and programmatic management of its SAVNS program.

3.6 Special Conditions. The OAG may, in its sole discretion, impose additional requirements not specifically provided for in this Grant Contract based on a need for information, ("Special Conditions") on GRANTEE, without notice and without amending this Grant Contract. The OAG, at its sole discretion, may also supplement, amend, or adjust any Special Conditions imposed on GRANTEE. The imposition of any Special Conditions places GRANTEE on immediate financial hold, consistent with section 9.2 of this Grant Contract, without further notice, until all Special Conditions are satisfied.

3.7 SylogistGov, Inc., Integrated Victim Services Suite (IVSS) Training. GRANTEE shall complete IVSS training via self-paced training materials to ensure jail and court staff can enter offender data when the automated data transfer connections are inoperable. GRANTEE will ensure staff are knowledgeable of the IVSS capabilities and seek assistance from the OAG SAVNS vendor or the OAG's Crime Victim Services Division, when required, to troubleshoot outages, audit data, or confirm reporting tools.

3.8 Integrated Victim Services Suite Enrollment. The OAG's SAVNS vendor uses the Integrated Victim Services Suite (IVSS) system as the database for victim notifications in Texas. GRANTEE must register applicable staff in the online notification system as elevated access persons using organizational email addresses. There must be at least one individual registered as an administrator and an Emergency Operations Person (EOP) to contact in case of outages or other issues. The EOP can be changed and/or updated by contacting the OAG SAVNS vendor or the OAG's Crime Victim Services Division.

3.9 IVSS Review and Monitoring. GRANTEE must review offender information in the IVSS system quarterly to ensure information in the system is accurate and current. If GRANTEE also has their district or county court enrolled in the SAVNS program, cases uploaded to IVSS must also be reviewed quarterly to verify that prohibited case information is not visible to registered victims. GRANTEE must work with the OAG SAVNS vendor to remove inaccurate or prohibited information in a timely manner after initial discovery. If requested by the OAG, GRANTEE must show documentation that the check has been conducted, and if issues were discovered, documentation of resolution of issues with the SAVNS vendor.

SECTION 4. GRANTEE'S OBLIGATIONS AND REQUIRED REPORTS

4.1 General Matters

4.1.1 Required Reports; Form of Reports; Filings with the OAG. GRANTEE shall provide to the OAG all applicable reports and forms as specified by the OAG. GRANTEE shall ensure that it provides each document or form required by the OAG in an accurate and timely manner. Unless filing dates are given herein, all other reports and documents that GRANTEE is required to provide to the OAG shall be promptly sent. The OAG may require additional information from GRANTEE upon request.

4.1.2 Cooperation; Additional Information. GRANTEE shall cooperate fully with the OAG. In addition to the information contained in the required reports, other information may be required as requested by the OAG.

4.1.3 Notification of Changes in Organization, Changes in Authorized Official; or GRANTEE Contact. GRANTEE must submit written notice to the OAG of any change in the following: GRANTEE's name; contact information; key personnel, officer, director or partner; organizational structure; legal standing or authority under applicable law. Such notice must be provided, when possible, in advance of such change, but in no event later than ten (10) business days after the effective date of such change; provided, however, that such notice concerning a new address or main telephone number must be provided at least thirty (30) calendar days in advance of any such change.

To change an Authorized Official, GRANTEE must submit a written request on GRANTEE's letterhead, with an original signature of someone with legal authority to act on behalf of GRANTEE. To change the Grant Program contact, GRANTEE must submit a written request on GRANTEE's letterhead signed by an Authorized Official.

4.1.4 Standards for Financial and Programmatic Management. GRANTEE and its governing body shall bear full and sole responsibility for the integrity of the fiscal and programmatic management of the organization including financial and programmatic policies and procedures to ensure the integrity of the fiscal and programmatic management of the organization.

Such fiscal and programmatic management shall include, without limitation: accountability for all funds and materials received from the OAG; compliance with OAG rules, policies and procedures; compliance with applicable federal and state laws and other applicable requirements; and correction of fiscal and program deficiencies identified through self-evaluation and/or the OAG's monitoring processes. Ignorance of any terms, provisions, or other requirements referenced in this Grant Contract shall not constitute a defense or basis for waiving or failing to comply with such terms, provisions, or requirements.

GRANTEE shall develop, implement, and maintain appropriate financial management and control systems. The systems must include, without limitation: budgets that adequately reflect all

functions and resources necessary to carry out authorized activities and the adequate determination of costs; accurate and complete payroll, accounting, and financial reporting records; cost source documentation; effective internal and budgetary controls; allocation of costs; and timely and appropriate audits and resolution of any findings and applicable annual financial statements, including statements of financial position, activities, and cash flows, prepared on an accrual basis in accordance with Generally Accepted Accounting Principles (GAAP) or other recognized accounting principle.

4.1.5 Security and Confidentiality of Records. GRANTEE shall establish a method to secure the confidentiality of records required to be kept confidential by applicable federal or state law, rules, regulations, or other applicable requirements. This provision shall not be construed as limiting the OAG's access to such records and other information.

4.1.6 Texas Public Information Act. Information, documentation, and other material in connection with this Grant Contract or the underlying Grant Program may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (the "Texas Public Information Act"). In accordance with Section 2252.907 of the Texas Government Code, GRANTEE is required to make any information created or exchanged with the OAG, the State of Texas, or any other State agency pursuant to this Grant Contract, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the OAG, the State of Texas, or any other State agency.

4.2 Programmatic Reports

4.2.1 Service Reports. GRANTEE shall submit service delivery reports, programmatic performance reports and other reports to the extent requested by OAG, in a format and on a timely basis, as established by the OAG. GRANTEE will submit other reports as requested by the OAG.

4.2.2 Written Explanation of Variance. GRANTEE shall provide a written explanation to the OAG on a quarterly basis to the extent that the performance of the SAVNS system, the OAG's SAVNS vendor, or the GRANTEE varies from the projected performance thereof as provided in the Maintenance Plan required by section 3.2 above. In addition to the written explanation, GRANTEE must promptly answer any questions from the OAG, whether in writing or otherwise, in connection with the quarterly and annual reports presented to the OAG.

4.2.3 Other Program Reports. GRANTEE shall cooperate fully in any social studies, fiscal or programmatic monitoring, auditing, evaluating, and other reviews pertaining to services rendered by GRANTEE, which may be conducted by the OAG or its Designees.

GRANTEE shall submit service delivery reports required by this Grant Contract or self-evaluations of performance and other reports requested by the OAG in an appropriate format, and on a timely basis, and make available at reasonable times and for reasonable periods client records and other programmatic or financial records, books, reports, and supporting documents for reviewing and copying by the OAG or its Designees.

4.2.4 “Problem Log.” GRANTEE shall establish a “Problem Log” that records all problems noted with the SAVNS system, including, but not limited to, system down time, system outages, and equipment failure. The Problem Log will provide when the problem was identified, to whom the problem was referred, steps taken to resolve the problem, and when the problem was resolved. GRANTEE shall provide the OAG with any and all Problem Logs at the OAG’s request.

4.3 Financial Matters

4.3.1 Grant Budget. With regard to the use of funds pursuant to this Grant Contract, GRANTEE will immediately review the budget for the State fiscal year and the allowable expenditures, as shown on Exhibit A.

4.3.2 Requests for Reimbursement. OAG Grant Funds will be paid on a cost-reimbursement basis no more frequently than quarterly pursuant to the process below. The OAG shall only reimburse actual and allowable allocable costs incurred and paid by GRANTEE during the term of this Grant Contract. The OAG is not obligated to reimburse expenses that were incurred prior to the commencement or after the termination or expiration of this Grant Contract. Any payments made by the OAG shall not exceed the actual and allowable allocable costs of GRANTEE to obtain services from the OAG’s SAVNS vendor for services within the “Scope of Services” of this Grant Contract. GRANTEE will submit to the OAG requests for reimbursement for the actual and allowable allocable costs incurred by GRANTEE to obtain services from the OAG’s SAVNS vendor for services within the “Scope of Services” of this Grant Contract. GRANTEE is responsible for submitting its invoices to the OAG in an accurate and timely manner. The requests for reimbursement must be accompanied by supporting documentation as required by the OAG. The OAG may from time to time require different or additional supporting documentation.

a. GRANTEE shall submit a request for reimbursement to the OAG for the prior billing period by the twentieth day (20th) of the next month following the end of the billing period. The four quarters for each State fiscal year covered by the term of this Grant Contract end respectively on November 30, February 28, May 31, and August 31. The two biannual periods for each State fiscal year covered by the term of this Grant Contract end respectively on February 28 and August 31.

b. GRANTEE shall include a verification with its request for reimbursement stating that the GRANTEE received the services from the OAG’s SAVNS vendor during the preceding billing period and incurred the actual and allowable allocable costs for which GRANTEE seeks reimbursement.

c. If GRANTEE does not submit the required request for reimbursement and verification to the OAG within twenty (20) days of the next month following the end of any billing period, the OAG will determine what steps will be taken next, including placing the Grant Contract on financial hold or terminating the Grant Contract. If an OAG Grant Contract is placed on financial hold or terminated, the GRANTEE remains responsible for any contractual obligation it has with OAG’s SAVNS vendor. The OAG will not be responsible for collection efforts on behalf of the OAG’s SAVNS vendor.

4.3.3 Limited Pre-Reimbursement Funding to GRANTEE. Notwithstanding section 4.3.2 above, the OAG, may, in its sole discretion, provide limited pre-reimbursement funding for reimbursable expenses to GRANTEE. This limited funding is not preferred and may be allowed upon submission of the following written documentation supporting the request:

- a. A fully executed Participating Entity Services Agreement with the OAG's SAVNS vendor for the time period covered by this Grant Contract;
- b. An invoice from the OAG's SAVNS vendor which includes the dates covered under this Grant Contract;
- c. A completed OAG form "Verification of Continuing Production Record" which shall be provided by the OAG upon request;
- d. An invoice to the OAG that complies with the requirements of the OAG; and
- e. A written justification, signed by the Authorized Official or the Authorized Official's designee, explaining the need for pre-reimbursement funding.

4.3.4 Fiscal Year End Required Reports. GRANTEE must submit fiscal year-end required reports to the OAG on or before September 20 of each year covered by the term of this Grant Contract. The year-end reports shall include the following:

- a. **Record of Reimbursement.** GRANTEE will submit a reconciled record of its expenses for the prior State fiscal year.
- b. **Equipment Inventory Report.** To the extent the purchase of equipment is authorized under this Grant Contract and GRANTEE purchases equipment with Grant Funds, GRANTEE will submit a report which provides a record of the current inventory of items purchased, disposed of, replaced or transferred for any equipment that was purchased with Grant Funds ("Equipment Inventory Report").

4.3.5 Annual Independent Financial Audit Report. GRANTEES that are required to undergo a Single Audit must complete and submit the Single Audit of the complete program and/or organization and management letter of the audit findings within nine (9) months of the end of the GRANTEE's fiscal year. The audit will meet Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR Part 200, and Texas Grant Management Standards (TxGMS) requirements. GRANTEES whose expenditures require the completion of a Single Audit, must submit a Single Audit to the OAG, an Annual Independent Financial Audit will not satisfy the audit requirement. GRANTEES that are required to undergo an Annual Independent Financial Audit by statute, regulation, or organizational policy must submit the Annual Financial Audit of the complete program and/or organization and management letter of the audit findings if requested by the OAG. GRANTEES who do not meet the expenditure threshold of the Single Audit and are not required by statute, regulation, or organizational policy to complete an Annual Audit, are not required to submit an Annual Audit to the OAG.

4.3.6 Close Out Invoice. GRANTEE must submit a final invoice no later than twenty (20) days

after the earlier of (1) the termination of this Grant Contract; or (2) the end of each State fiscal year covered by the term of this Grant Contract.

4.3.7 Refunds and Deductions. If the OAG determines that an overpayment of Grant Funds under this Grant Contract has occurred, such as payments made inadvertently, pre-reimbursement payments that were not expended, or payments made but later determined not to be actual and allowable allocable costs, then the OAG may seek a refund from GRANTEE and/or the OAG's SAVNS vendor. The OAG, in its sole discretion, may offset and deduct the amount of the overpayment from any amount owed as a reimbursement under this Grant Contract, or may require a payment directly from GRANTEE and/or the OAG's SAVNS vendor rather than offset and deduct any amount. GRANTEE and/or the OAG's SAVNS vendor must promptly refund any overpayment to the OAG within thirty (30) calendar days of the receipt of the notice of the overpayment from the OAG unless an alternate payment plan is specified by the OAG.

4.3.8 Purchase of Equipment; Maintenance and Repair; and Title upon Termination. GRANTEE shall not give any security interest, lien or otherwise encumber any item of equipment purchased with Grant Funds. GRANTEE shall permanently identify all equipment purchased under this Grant Contract by appropriate tags or labels affixed to the equipment. GRANTEE shall maintain a current inventory of all equipment, which shall be available to the OAG at all times upon request (in addition to the Equipment Inventory Report called for in section 4.3.4(b) above); however, as between the OAG and GRANTEE, title for equipment will remain with GRANTEE.

GRANTEE will maintain, repair, and protect all equipment purchased in whole or in part with Grant Funds under this Grant Contract to ensure the full availability and usefulness of such equipment. In the event GRANTEE is indemnified, reimbursed, or otherwise compensated for any loss or destruction of, or damage to, the equipment purchased under this Grant Contract, it must use the proceeds to repair or replace said equipment.

4.3.9 Direct Deposit. GRANTEE may make a written request to the OAG to be placed on Direct Deposit status by completing and submitting to the OAG the State Comptroller's Direct Deposit Authorization Form. After the direct deposit request is approved by the OAG, and the setup is completed on the Texas Identification Number System by the State Comptroller's Office, payment will be remitted by direct deposit and the OAG will discontinue providing GRANTEE with copies of reimbursement vouchers.

4.3.10 Debts and Delinquencies. GRANTEE agrees that any payments due under this Grant Contract shall be applied towards any debt or delinquency that is owed to the State of Texas.

4.4 Notification of Change in Jail Management System and/or Court Management System. GRANTEE shall submit written notice to the OAG of any change in the following: Jail Management System and/or Court Management System Vendor; Jail Management System and/or Court Management System software or version of software; or any change in the hardware supporting these systems (router, hard drive, etc.) that may impact the transference of data to the SAVNS Vendor. Such notice for change in management vendors or software shall be provided at

least sixty (60) days in advance of such change. Notice of change in hardware supporting the systems must occur as soon as possible after the issue occurred that caused the need for replacement but prior to replacement.

4.5 Compromising Matters

4.5.1 Reporting of Suspected Fraud, Waste, or Abuse to the OAG. GRANTEE must have a policy in place to prevent, detect, and remedy incidences of fraud, waste, or abuse and provide a copy of the policy to the OAG upon request. In the event of any actual, attempted, or suspected fraud, waste, or abuse of Grant Funds the GRANTEE discovers, the GRANTEE shall notify the OAG within five (5) business days of discovery.

For purposes of this Grant Contract: (i) fraud includes, without limitation, the deliberate misuse or misapplication of Grant Funds; (ii) waste includes, without limitation, the extravagant, careless, or needless expenditure of Grant Funds; and (iii) abuse includes, without limitation, the misuse of one's title, position, or authority to obtain a personal benefit or to attempt to damage another individual. GRANTEE understands that the failure to notify the OAG within the required timeframe of actual, attempted, or suspected fraud, waste, or abuse may result in the termination of this Grant Contract. GRANTEE also agrees to report any actual, attempted, or suspected fraud, waste, or abuse of Grant Funds to the State Auditor's Office pursuant to section 7.5 of this Grant Contract.

4.5.2 Reporting of Phishing, Hacking, or Compromised Computer Systems. GRANTEE agrees to notify the OAG of any Phishing, Hacking, or any other related activity that resulted in loss of funds, or compromised banking information, within five (5) business days of discovery. Failure to report in the required timeframe may result in termination of this Grant Contract.

4.5.3 Reporting of Data Security Incidents. GRANTEE agrees to notify the OAG of any data security incident that has or may impact GRANTEE's ability to complete the services and deliverables, or otherwise fully perform its responsibilities under this Grant Contract within five (5) business days of discovery. Failure to report in the required timeframe may result in termination of this Grant Contract.

For purposes of this Grant Contract, a data security incident is an event or action that could or does jeopardize the confidentiality, integrity, or availability of information relevant to GRANTEE's participation in the Grant Program.

4.5.4 Conduct Unbecoming. GRANTEE warrants that during the term of this Grant Contract, and in relation to GRANTEE's participation in the Grant Program, neither GRANTEE nor GRANTEE's agents will take any act or make any representation that would constitute an actual or potential conflict of interest with the OAG, reasonably create the appearance of impropriety, bring discredit to the OAG, or be against the interest of the State of Texas. GRANTEE acknowledges that violation of this section may result in termination of this Grant Contract. GRANTEE agrees that exhibiting a lack of good character (for example, without limitation,

dishonesty, falsifying records, theft, fraud, abuse of authority, malfeasance, or failure to report unethical or illegal behavior) is prejudicial to the proper use of public funds. GRANTEE certifies that GRANTEE and GRANTEE's agents will perform the duties called for by this Grant Contract in a professional manner, and with the highest degree of integrity, consistent with the purposes of the Grant Program.

4.5.5 Criminal or Civil Indictment, Charges, or Convictions. GRANTEE warrants that neither its principals, agents, nor any other individual involved with the daily operations or oversight of GRANTEE and/or the Grant Funds or services provided under the Grant Program are (a) presently under indictment or otherwise criminally or civilly charged by any governmental entity (federal, state, local, or international) for crimes or offenses related to fraud, embezzlement, theft, forgery, bribery, falsification or destruction of records, perjury or making other criminally or civilly liable false statements, receiving stolen property, deceptive trade practices, antitrust violations, data security or privacy violations, or any crime or violation of any kind whatsoever in connection with obtaining, attempting to obtain, or performing a publicly funded transaction or contract (whether by grant, appropriation, or any other funding source at any level of federal, state, or local government), or (b) have been convicted, indicted, or charged with any such offenses, crimes, or violations within the three (3) calendar years preceding the effective date of this Grant Contract. GRANTEE represents and warrants that it will notify the OAG in writing within five (5) business days of any changes to the representations or warranties in this section and understands that failure to so timely update the OAG would be a material breach of this Grant Contract and grounds for termination. Pursuant to sections 4.3.7 and 9.2 of this Grant Contract, any Grant Funds that GRANTEE obtained improperly must be refunded to the OAG (or may be offset by the OAG in its sole discretion), and the OAG may place GRANTEE on a financial hold pending review of any change in circumstances under this section.

SECTION 5. OBLIGATIONS OF THE OAG

5.1 Monitoring. The OAG will monitor GRANTEE to ensure the effective and efficient use of Grant Funds to accomplish the purposes of this Grant Contract.

5.2 Maximum Liability of OAG. The maximum liability of the OAG is contained in the attached Exhibit A. Any change to the maximum liability is void unless supported by a written amendment to this Grant Contract executed between the OAG and GRANTEE.

5.3 Payment of Authorized Costs. The OAG shall be obligated to reimburse GRANTEE for all actual and allowable allocable costs incurred by GRANTEE pursuant to this Grant Contract up to the maximum liability set forth in Exhibit A. The OAG is not obligated to pay unauthorized costs. Prior written approval from the OAG is required if GRANTEE anticipates altering the scope of the grant, adding funds to previously un-awarded budget categories, changing funds in any awarded budget category by more than ten percent (10%) of the annual budget, and/or adding new line items to any awarded budget category.

Notwithstanding the foregoing, should GRANTEE wish to alter the scope of the grant or change the goals of the grant by adding or eliminating goals which were included in the GRANTEE's final "Scope of Services" included in section 3 above, such alteration or change may only be achieved by a written, duly executed amendment to this Grant Contract.

5.4 Contract Not Entitlement or Right. Reimbursement with Grant Funds is not an entitlement or right. Reimbursement depends, among other things, upon strict compliance with all terms, conditions, and provisions of this Grant Contract. The OAG and GRANTEE agree that any act, action, or representation by either Party, including their agents or employees, that purports to increase the maximum liability of the OAG is void, unless a written amendment to this Grant Contract is first executed. GRANTEE agrees that nothing in this Grant Contract will be interpreted to create an obligation or liability of the OAG in excess of the funds delineated in this Grant Contract.

5.5 Funding Limitation. GRANTEE agrees that funding for this Grant Contract is subject to the actual receipt by the OAG of Grant Funds (state and/or federal) awarded and/or appropriated to the OAG. GRANTEE agrees that, for the purpose of this Grant Contract, the Grant Funds, if any, received from the OAG are limited by the term of each State fiscal biennium and by specific appropriation authority to, and the spending authority of, the OAG. **GRANTEE agrees that notwithstanding any other provision of this Grant Contract, if the OAG is not awarded or appropriated the Grant Funds, or if the OAG does not receive the awarded or appropriated funds for this Grant Program, or if the funds awarded or appropriated to the OAG for this Grant Program are required to be reallocated to fund other State programs or purposes, the OAG is not liable to pay GRANTEE any remaining balance on this Grant Contract.**

SECTION 6. TERMINATION

6.1 Termination for Convenience. Either Party may, in its sole discretion, terminate this Grant Contract, without recourse, liability, or penalty, upon providing written notice to the other Party at least thirty (30) calendar days before the effective date of such termination.

6.2 Termination for Cause. In the event that GRANTEE fails to perform or comply with an obligation of the terms, conditions, and provisions of this Grant Contract, or if the OAG receives financial reporting which indicates high financial risk, the OAG may, upon written notice to GRANTEE, immediately terminate all or any part of this Grant Contract.

6.2.1 Termination for Failure to Maintain Financial Viability. The OAG may terminate this Grant Contract if, in its sole discretion, the OAG has a good faith belief that GRANTEE no longer maintains the financial viability required to complete the services and deliverables, or otherwise fully perform its responsibilities, under this Grant Contract.

6.3 Termination Not Exclusive Remedy; Survival of Terms and Conditions. Termination is not an exclusive remedy and is in addition to any other rights and remedies provided in equity,

by law, or under this Grant Contract.

Termination, for any reason, or expiration, of this Grant Contract shall not release the Parties from any liability or obligation set forth in this Grant Contract that is expressly stated to survive any such termination or expiration, or by its nature would be intended to be applicable following any such termination or expiration. The following terms and conditions, (in addition to any others that could reasonably be interpreted to survive but are not specifically identified), survive the termination or expiration of this Grant Contract: Sections 4 (Obligations of GRANTEE), 5 (Obligations of the OAG), 7 (Audit Rights; Records Retention), 11 (Special Terms and Conditions), and 12 (Construction of Grant Contract and Amendments).

6.4 Refunds to OAG by GRANTEE. If the GRANTEE terminates for convenience under Section 6.1, or if the OAG terminates under Sections 6.1 or 6.2 before the purpose of this Grant Contract is accomplished, then the OAG may require the GRANTEE and/or the OAG's SAVNS vendor to refund all or some of the Grant Funds paid under this Grant Contract. Such funds include those funds representing the number of months of SAVNS services that were previously invoiced and paid by the OAG under this Grant Contract.

6.5 Notices to OAG's SAVNS vendor. Any termination of this Grant Contract will also be forwarded by the terminating Party to the OAG's SAVNS vendor.

SECTION 7. AUDIT RIGHTS; RECORDS RETENTION

7.1 Duty to Maintain Records. GRANTEE shall maintain adequate records that enable the OAG to verify all reporting measures and requests for reimbursements related to this Grant Contract. GRANTEE shall also maintain any records deemed necessary by the OAG, the OAG's auditor, the State Auditor's Office, or other auditors of the State of Texas, the federal government, or such other persons or entities designated by the OAG, to ensure proper accounting for all costs and performances related to this Grant Contract.

7.2 Records Retention. GRANTEE shall maintain and retain records for a period of seven (7) years after this Grant Contract is completed or expires, or all issues that arise from any litigation, claim, negotiation, audit, open records request, administrative review, or other action involving this Grant Contract or documents are resolved. The records include, but may not be limited to, the Grant Contract, any contract solicitation documents, any documents that are necessary to fully disclose the extent of services provided under this Grant Contract, any daily activity reports and time distribution and attendance records, and other records that may show the basis of the charges made or performances delivered. The OAG may, in its discretion, direct GRANTEE to retain documents for a longer period of time or transfer certain records to the OAG's custody when it is determined the records possess longer term retention value. GRANTEE must include the substance of this clause in all subcontracts related to the Grant Program.

7.3 Audit Trails. GRANTEE shall maintain appropriate audit trails to provide accountability

for all reporting measures and requests for reimbursement. Audit trails maintained by GRANTEE will, at a minimum, identify the supporting documentation prepared by GRANTEE to permit an audit of its systems. GRANTEE's automated systems, if any, must provide the means whereby authorized personnel have the ability to audit, verify contractually required performances, and establish individual accountability for any action that could potentially cause the generation or modification of, or access to, confidential information.

7.4 Access and Audit. At the request of the OAG, GRANTEE shall grant access to, and make available, all paper and electronic records, books, documents, accounting procedures, practices, and any other items relevant to the performance of this Grant Contract, compliance with applicable state or federal laws and regulations, and the operation and management of GRANTEE to the OAG or its Designees for the purposes of inspecting, auditing, or copying such items. GRANTEE will direct any other entity, person, or contractor receiving funds directly under this Grant Contract or through a subcontract under this Grant Contract to likewise permit access to, inspection of, and reproduction of all books, records, and other relevant information of the entity, person, or contractor(s) that pertain to this Grant Contract. All records, books, documents, accounting procedures, practices, and any other items, in whatever form, relevant to the performance of this Grant Contract, shall be subject to examination or audit. Whenever practical as determined at the sole discretion of the OAG, the OAG shall provide GRANTEE with up to five (5) business days' notice of any such examination or audit.

7.5 State Auditor. In addition to, and without limitation on, the other audit provisions of this Grant Contract, pursuant to Section 2262.154 of the Texas Government Code, the State Auditor's Office ("SAO") may conduct an audit or investigation of GRANTEE or any other entity or person receiving funds from the State directly under this Grant Contract or indirectly through a subcontract under this Grant Contract. The acceptance of funds by GRANTEE or any other entity or person directly under this Grant Contract or indirectly through a subcontract under this Grant Contract acts as acceptance of the authority of the SAO, under the direction of the Legislative Audit Committee, to conduct an audit or investigation in connection with those funds. Under the direction of the Legislative Audit Committee, GRANTEE or another entity that is the subject of an audit or investigation by the SAO must provide the SAO with access to any information it considers relevant to the investigation or audit. GRANTEE further agrees to cooperate fully with the SAO in the conduct of the audit or investigation, including providing all records requested. GRANTEE shall ensure that this paragraph concerning the authority to audit funds received indirectly by subcontractors through GRANTEE and the requirement to cooperate is included in any subcontract it awards. The SAO shall at any time have access to and the right to examine, audit, excerpt, and transcribe any pertinent books, documents, working papers, and records of GRANTEE related to this Grant Contract. GRANTEE also represents and warrants that it will comply with Section 321.022 of the Texas Government Code, which requires that suspected fraud and unlawful conduct be reported to the SAO.

7.6 Location. Any audit of records shall be conducted at GRANTEE's principal place of business and/or the location(s) of GRANTEE's operations during GRANTEE's normal business hours. GRANTEE shall provide to the OAG or its Designees, on GRANTEE's premises (or if the

audit is being performed of a subcontractor, the subcontractor's premises if necessary) private space, office furnishings (including lockable cabinets), telephone and facsimile services, utilities, and office-related equipment and duplicating services as the OAG or its Designees may reasonably require to perform the audits described in this Grant Contract.

SECTION 8. SUBMISSION OF INFORMATION TO THE OAG

The OAG will designate the proper methods for the delivery of information to the OAG by GRANTEE. The OAG generally requires submission of information via email. Some reporting requirements must occur via the internet and/or a web-based data collection method. Accordingly, all reports required under this Grant Contract including, without limitation, semi-annual statistical reports, annual performance reports, financial status reports, requests for reimbursement, Annual Compiled Financial Statement Report, and any other reports, notices, or information must be submitted in the manner directed by the OAG. The manner of delivery may be subject to change during the term of this Grant Contract, in the sole discretion of the OAG.

SECTION 9. CORRECTIVE ACTION PLANS AND SANCTIONS

The Parties agree to make a good faith effort to identify, communicate, and resolve problems found by either the OAG or GRANTEE.

9.1 Corrective Action Plans. If the OAG finds deficiencies in GRANTEE's performance under this Grant Contract, the OAG, in its sole discretion, may impose one or more of the following remedies as part of a corrective action plan: increase in monitoring visits; require additional or more detailed financial and/or programmatic reports be submitted; require prior approval for expenditures; require additional technical or management assistance and/or make modifications in business practices; reduce this Grant Contract amount; and/or terminate this Grant Contract. The foregoing are not exclusive remedies, and the OAG may impose other requirements that the OAG determines are in the best interest of the State of Texas.

9.2 Financial Hold. The OAG may, in its sole discretion, place GRANTEE on a financial hold, immediately and without first requiring a corrective action plan, in the event of any of the following circumstances: failure to comply with submission deadlines for required reports, invoices, or other requested information, indicators of financial risk; conflict(s) or suspected conflict(s) of interest; a change in the circumstances detailed in sections 4.5.4 or 4.5.5 of this Grant Contract; or potential or actual fraud, waste, and abuse. No reimbursements will be processed until all information requested by the OAG is submitted and approved by the OAG. If GRANTEE is placed on financial hold, the OAG, in its sole discretion, may deny reimbursement requests associated with expenses incurred during the time GRANTEE was placed on financial hold.

9.3 Sanctions. In addition to any financial hold, the OAG, in its sole discretion and with no obligation to require a corrective action plan first, may impose sanctions, including, without

limitation, one or more of the following: withholding or suspending funding; offsetting previous reimbursements; requiring repayment; disallowing claims for reimbursement; reducing funding; terminating this Grant Contract; and/or any other appropriate sanction.

9.4 No Waiver. Notwithstanding the imposition of corrective actions, financial hold, and/or sanctions, GRANTEE remains responsible for complying with this Grant Contract's terms and conditions. Corrective action plans, financial holds, and/or sanctions do not excuse or operate as a waiver of any prior failure to comply with this Grant Contract. GRANTEE is charged with full knowledge of all terms, conditions, and other requirements of this Grant Contract and all documents incorporated herein, and ignorance of any terms, conditions, or other requirements referenced in this Grant Contract and all documents incorporated herein shall not constitute a defense or basis for waiving or failing to comply with such provisions or requirements.

SECTION 10. GENERAL TERMS AND CONDITIONS

10.1 Federal and State Laws, Rules and Regulations, Directives, Guidelines, Code of Federal Regulations (CFR) and Other Relevant Authorities. GRANTEE agrees to comply with all applicable federal and state laws, rules, regulations, directives, guidelines, including 2 CFR Part 200, and any other authorities relevant to the performance of GRANTEE under this Grant Contract. In instances where multiple requirements apply to GRANTEE, the more restrictive requirement controls.

10.2 Uniform Grant Management Act, TxGMS and Applicable Standard Federal and State Certifications and Assurances. GRANTEE agrees to comply with applicable laws, executive orders, regulations and policies including Texas Government Code, Chapter 783, and the Texas Grant Management Standards (TxGMS), and any other applicable federal or state grant management standards or requirements. Further, GRANTEE agrees to comply with the applicable OAG Certifications and Assurances, which are incorporated herein by reference, including, but not limited to, the equal employment opportunity program certification, disclosure and certification regarding lobbying, non-procurement debarment certification, drug-free workplace certification, annual single audit certification, compliance with annual independent financial audit filing requirement, compliance with TxGMS and the applicable 2 CFR Part 200, return of grant funds in the event of loss or misuse, and conflict of interest.

10.3 Generally Accepted Accounting Principles or Other Recognized Accounting Principles. GRANTEE shall adhere to Generally Accepted Accounting Principles promulgated by the American Institute of Certified Public Accountants, unless other recognized accounting principles are required by GRANTEE. GRANTEE shall also follow OAG fiscal management policies and procedures in processing and submitting requests for reimbursement and maintaining financial records related to this Grant Contract.

10.4 Dealings with Public Servants; Disclosure of Conflicts. GRANTEE has not given, or offered to give, nor does GRANTEE intend to give at any time hereafter, any economic

opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant or employee of the OAG, at any time during the negotiation of this Grant Contract or in connection with this Grant Contract, except as allowed under relevant state or federal law. Further, GRANTEE represents and warrants that in the administration of the Grant Funds, it will comply with all conflict of interest prohibitions and disclosure requirements required by any applicable laws, rules, and policies, including Chapter 176 of the Texas Local Government Code. If circumstances change during the course of this Grant Contract or GRANTEE's participation in the Grant Program, GRANTEE shall promptly notify the OAG. GRANTEE will establish safeguards to prohibit its principals, employees, and other agents from using their positions for a purpose that constitutes or presents the appearance of, a personal or organizational conflict of interest or personal gain. GRANTEE will operate with complete independence and objectivity without an actual, potential or apparent conflict of interest with respect to its performance under this Grant Contract. GRANTEE must disclose, in writing, within fifteen (15) calendar days of discovery, any existing or potential conflicts of interest relative to its performance under this Grant Contract or other change in circumstances relevant to this section 10.4.

10.5 Does Not Boycott Israel. To the extent required by Texas Government Code Section 2271.002, GRANTEE represents and warrants, that neither GRANTEE, nor any subcontractor, assignee, or sub-recipient of GRANTEE, currently boycotts Israel, or will boycott Israel during the term of this Grant Contract. GRANTEE agrees to take all necessary steps to ensure this certification remains true for any future subcontractor or assignee (if allowable). For purposes of this provision, "Boycott Israel" shall have the meaning assigned by Texas Government Code, Section 808.001(1).

10.6 Law Enforcement Funding. To the extent applicable, GRANTEE acknowledges that, under article IX, section 4.01, of the General Appropriations Act for the term covered by this Grant Contract, funds may only be expended under this Grant Contract if GRANTEE is in compliance with all rules developed by the Commission on Law Enforcement or if the Commission on Law Enforcement has certified that GRANTEE is in the process of achieving compliance.

10.7 Restriction on Abortion Funding. GRANTEE acknowledges that, under article IX, section 6.24, of the General Appropriations Act for the term covered by this Grant Contract, and except as provided by that Act, funds may not be distributed under this Grant Contract to any individual or entity that: (1) performs an abortion procedure that is not reimbursable under the State's Medicaid program; (2) is commonly owned, managed, or controlled by an entity that performs an abortion procedure that is not reimbursable under the State's Medicaid program; or (3) is a franchise or affiliate of an entity that performs an abortion procedure that is not reimbursable under the State's Medicaid program.

10.8 Compliance with Regulatory and Licensing Bodies. GRANTEE agrees that it has obtained all licenses, certifications, permits, and authorizations necessary to perform the responsibilities of this Grant Contract and currently is, and will remain, in good standing with all regulatory agencies that regulate any or all aspects of GRANTEE's business or operations. GRANTEE agrees to remain in good standing with the Texas Secretary of State, the Texas

Comptroller of Public Accounts, and federal governmental bodies related to GRANTEE's right to operate and/or conduct business in Texas. GRANTEE agrees to comply with all applicable licenses, legal certifications, inspections, and any other applicable local ordinances or state or federal laws.

10.9 Restriction on Immigration Services. GRANTEE shall not use any Grant Funds for the provision of assistance with immigration related services (including, without limitation, any time spent by employees that is invoiced to the OAG for reimbursement under this Grant Contract). GRANTEE represents and warrants that the OAG's payments to GRANTEE and GRANTEE's receipt of Grant Funds under this Grant Contract, or other awarded or appropriated funds related to the Grant Program, shall not be used for immigration related services. Failure to comply with this section 10.9 would be a material breach of this Grant Contract and grounds for termination. Pursuant to section 4.3.7 of this Grant Contract, any Grant Funds that GRANTEE obtained improperly must be refunded to the OAG (or may be offset by the OAG in its sole discretion).

10.10 No Agency Status Between the Parties. Neither GRANTEE nor GRANTEE's employees are agent(s) or representative(s) of the OAG or the Attorney General of Texas by virtue of this Grant Contract. The OAG and its employees are not agents of GRANTEE, and will not act on behalf of GRANTEE, pursuant to this Grant Contract. As such, neither GRANTEE nor the OAG will represent itself or its employees as an agent of the other Party to its employees or to third parties. All persons furnished, used, retained, or hired by or on behalf of GRANTEE or, if applicable, any of GRANTEE's contractors/subcontractors shall be considered solely the employees or agents of GRANTEE or GRANTEE's contractors/subcontractors. GRANTEE is not a partner of, or part of any joint venture, or joint enterprise with, the OAG or the State of Texas by virtue of this Grant Contract or their performance hereunder

SECTION 11. SPECIAL TERMS AND CONDITIONS

11.1 Indemnification.

GRANTEE and/or its contractors or subcontractors, as applicable, are responsible for all types of claims whatsoever due to actions or performance under this Grant Contract, including, without limitation, the use of automobiles or other transportation by its owners, incorporators, officers, directors, employees, volunteers or any third parties. TO THE EXTENT PERMISSIBLE UNDER THE TEXAS CONSTITUTION AND LAWS PROMULGATED THEREUNDER, GRANTEE SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE OAG AND THE STATE OF TEXAS, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEYS' FEES, AND EXPENSES ARISING OUT OF, OR RESULTING FROM ANY ACTS OR OMISSIONS OF GRANTEE OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, OR SUPPLIERS OF SUBCONTRACTORS IN THE

EXECUTION OR PERFORMANCE OF THIS GRANT CONTRACT AND ANY PURCHASE ORDERS ISSUED UNDER THIS GRANT CONTRACT. THE DEFENSE SHALL BE COORDINATED BY GRANTEE WITH THE OAG WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND GRANTEE MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING CONCURRENCE FROM THE OAG. THE OAG AND GRANTEE AGREE TO FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.

11.2 Publicity. GRANTEE shall not use the OAG's name or refer to the OAG or the Attorney General of the State of Texas, directly or indirectly, nor may GRANTEE authorize anyone else to do so, in any media release, social media posting, public service announcement, or public service disclosure relating to this Grant Contract or any acquisition pursuant hereto, including in any promotional or marketing materials, without first obtaining written consent from the OAG. This section is not intended to and does not limit GRANTEE's ability to comply with its obligations and duties under the Texas Open Meetings Act and/or the Texas Public Information Act (Texas Government Code Chapters 551 and 552, respectively).

11.3 Intellectual Property. GRANTEE understands and agrees that GRANTEE may copyright any original books, manuals, films, or other original material and intellectual property developed or produced, wholly or partially, out of funds obtained under this Grant Contract, subject to a royalty-free, non-exclusive, and irrevocable license which is hereby reserved by the OAG and granted by GRANTEE to the OAG or, where applicable, the State of Texas, or if federal funds are expended, the United States Government. GRANTEE hereby grants the OAG an unrestricted, royalty-free, non-exclusive, and irrevocable license to use, copy, modify, reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), at no additional cost to the OAG, in any manner the OAG deems appropriate in the exercise of its sole discretion, any component of such intellectual property.

GRANTEE shall obtain from subrecipients, contractors, and subcontractors (if any are authorized by the OAG) all rights and data necessary to fulfill the GRANTEE's obligations to the OAG under this Grant Contract. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the OAG such rights, GRANTEE shall promptly bring such refusal to the attention of the OAG Program Manager for this Grant Contract and not proceed with the agreement in question without further authorization from the OAG Grants Administration Division.

11.4 Program Income. Gross income directly generated from Grant Funds through a project or activity performed under this Grant Contract is considered "Program Income." Unless otherwise required under the terms of this Grant Contract, any Program Income shall be used by GRANTEE to further the program objectives of the project or activity funded by this Grant Contract, and the Program Income shall be spent on the same project or activity in which it was generated. GRANTEE shall identify and report Program Income in accordance with the OAG's reporting instructions. GRANTEE must expend Program Income during the Contract Term, and any Program Income not expended during the Contract Term must be refunded to the OAG.

11.5 No Supplanting. GRANTEE shall not supplant or otherwise use funds from this Grant Contract to replace or substitute existing funding from other sources that also support the activities that are the subject of this Grant Contract.

11.6 No Solicitation or Receipt of Funds on Behalf of the OAG. It is expressly agreed that any solicitation for, or receipt of, funds of any type by GRANTEE is for the sole benefit of GRANTEE and is not a solicitation for, or receipt of, funds on behalf of the OAG or the Attorney General of the State of Texas.

11.7 No Subcontracting, Assignment, or Delegation Without Prior Written Approval of OAG; and GRANTEE's Oversight Responsibilities. GRANTEE may not subcontract, assign any of its rights, or delegate any of its duties under this Grant Contract without the prior written approval of the OAG. The OAG shall maintain complete and sole discretion to approve or deny any request to subcontract, assign any right, or delegate any duty under this Grant Contract, and the OAG may withhold its approval for any reason or no reason. Any attempted subcontracting, assignment, or delegation in violation of this provision will be void and without effect.

In the event the OAG approves subcontracting, assignment, or delegation by GRANTEE, GRANTEE will ensure that its contracts with others shall require compliance with the provisions of this Grant Contract. GRANTEE, in subcontracting for any performances specified herein, expressly understands and agrees that it is not relieved of its responsibilities for ensuring that all performance is in compliance with this Grant Contract and that the OAG shall not be liable in any manner to GRANTEE's contractor(s)/subcontractor(s). GRANTEE represents and warrants that it will maintain oversight to ensure that its contractor(s)/subcontractor(s) perform in accordance with the terms, conditions, and specifications of their contracts, subcontracts, or purchase orders.

11.8 No Grants to Certain Organizations. GRANTEE confirms by executing this Grant Contract that it does not make contributions to campaigns for elective office or endorse candidates.

11.9 No Waiver of Sovereign Immunity. The Parties expressly agree that no provision of this Grant Contract is in any way intended to constitute a waiver by the OAG or the State of Texas of any immunities from suit or from liability that the OAG or the State of Texas may have by operation of law.

11.10 Governing Law; Venue. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Texas, without regard to the conflicts of law provisions. The venue of any suit arising under this Grant Contract is fixed in any court of competent jurisdiction of Travis County, Texas, unless the specific venue is otherwise identified in a statute that directly names or otherwise identifies its applicability to the OAG.

GRANTEE hereby waives and agrees not to assert by way of motion, as a defense, or otherwise, in any suit, action or proceeding, any claim that GRANTEE is not personally subject to the jurisdiction of the above-named courts; the suit, action or proceeding is brought in an inconvenient forum; and/or the venue of the suit, action or proceeding is improper.

11.11 U.S. Department of Homeland Security's E-Verify System. GRANTEE will ensure that it utilizes the U.S. Department of Homeland Security's E-Verify system to determine the eligibility of any new employee hired after the effective date of this Grant Contract who will be working on any matter covered by this Grant Contract.

11.12 No Use of Grant Money for Lobbying. GRANTEE shall not use any Grant Funds provided by the OAG to GRANTEE to influence the passage or defeat of any legislative measure or election of any candidate for public office. GRANTEE represents and warrants that the OAG'S payments to GRANTEE and GRANTEE'S receipt of appropriated or other funds under this Grant Contract or Grant Program are not prohibited by Sections 403.1067 or 556.0055 of the Texas Government Code which restrict lobbying expenditures.

11.13 Dispute Resolution Process. The dispute resolution process provided for in Chapter 2009 of the Texas Government Code shall be used to resolve any dispute arising under this Grant Contract including specifically any alleged breach of this Grant Contract by the OAG.

11.14 Child Support Obligation Affirmation. Under Section 231.006 of the Texas Family Code, GRANTEE certifies that it is not ineligible to receive the specified Grant Funds and hereby acknowledges that this Grant Contract may be terminated and payment withheld if this certification is inaccurate. GRANTEE represents and warrants that it will include the following clause in the award documents for every subaward and subcontract and will require subrecipients and contractors to certify accordingly: "Under Section 231.006 of the Family Code, the vendor or applicant certifies that the individual or business entity named in this contract, bid or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate. A bid or an application for a contract, grant, or loan paid from state funds must include the name and social security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of at least twenty-five percent (25%) of the business entity submitting the bid or application."

11.15 Excluded Parties. GRANTEE certifies that it is not listed in the prohibited vendors list authorized by Executive Order No. 13224, "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism", published by the United States Department of the Treasury, Office of Foreign Assets Control.

11.16 Executive Head of a State Agency Affirmation. In accordance with Section 669.003 of the Texas Government Code, relating to contracting with an executive head of a State agency, GRANTEE certifies that it is not (1) the executive head of the OAG, (2) a person who at any time during the four (4) years before the date of this Grant Contract was the executive head of the OAG, or (3) a person who employs a current or former executive head of the OAG.

11.17 Political Polling Prohibition. GRANTEE represents and warrants that it does not perform political polling and acknowledges that appropriated funds may not be granted to, or expended by,

any entity which performs political polling.

11.18 Financial Participation Prohibited Affirmation. Under Section 2155.004(b) of the Texas Government Code, GRANTEE certifies that the individual or business entity named in this Grant Contract is not ineligible to receive the specified contract or Grant Funds and acknowledges that the contract may be terminated and all payments withheld if this certification is inaccurate.

11.19 Prior Disaster Relief Contract Violation. Under Sections 2155.006 and 2261.053 of the Texas Government Code, the GRANTEE certifies that the individual or business entity named in this Grant Contract is not ineligible to receive this Grant Contract or Grant Funds and acknowledges that this Grant Contract may be terminated and all payments withheld if this certification is inaccurate.

11.20 Cybersecurity Training Program. All GRANTEES must complete a cybersecurity training. If GRANTEE is a local unit of government, GRANTEE represents and warrants its compliance with Section 2054.5191 of the Texas Government Code relating to the cybersecurity training program for local government employees who have access to a local government computer system or database. If the GRANTEE has access to any State computer system or database, GRANTEE shall complete cybersecurity training and verify completion of the training program to the OAG pursuant to and in accordance with Section 2054.5192 of the Texas Government Code.

11.21 Debarment and Suspension. GRANTEE certifies that it and its principals are not suspended or debarred from doing business with the State or federal government as listed on the *State of Texas Debarred Vendor List* maintained by the Texas Comptroller of Public Accounts and the *System for Award Management (SAM)* maintained by the General Services Administration.

11.22 Disclosure Protections for Certain Charitable Organizations, Charitable Trusts, and Private Foundations. GRANTEE represents and warrants that it will comply with Section 2252.906 of the Texas Government Code relating to disclosure protections for certain charitable organizations, charitable trusts, and private foundations.

11.23 Legal Authority. GRANTEE represents that it possesses legal authority to enter into this Grant Contract. A resolution, motion, or similar action has been duly adopted or passed as an official act of the GRANTEE'S governing body, authorizing the execution of this Grant Contract, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or the designee of GRANTEE to act in connection with the Grant Contract and to provide such additional information as may be required.

11.24 Limitations on Grants to Units of Local Government. GRANTEE acknowledges and agrees that appropriated funds may not be expended in the form of a grant to, or contract with, a unit of local government unless the terms of the grant or contract require that the funds received under the grant or contract will be expended subject to the limitations and reporting requirements similar to those provided by the following:

- a. Parts 2 and 3 of the Texas General Appropriations Act, article IX, except there is no requirement for increased salaries for local government employees;
- b. Sections 556.004, 556.005, and 556.006 of the Texas Government Code; and
- c. Sections 2113.012 and 2113.101 of the Texas Government Code

11.25 Open Meetings. If the GRANTEE is a governmental entity, GRANTEE represents and warrants its compliance with Chapter 551 of the Texas Government Code which requires all regular, special, or called meetings of a governmental body to be open to the public, except as otherwise provided by law.

11.26 Public Camping Ban. GRANTEE certifies that it has not received a final judicial determination finding it intentionally adopted or enforced a policy that prohibited or discouraged the enforcement of a public camping ban in an action brought by the Attorney General under Local Government Code Section 364.003. If GRANTEE is currently being sued under the provisions of Local Government Code Section 364.003, or is sued under that Section at any point during the duration of this Grant Contract, GRANTEE must immediately disclose the lawsuit and its current posture to the OAG.

11.27 Disaster Recovery Plan. Upon request of OAG, GRANTEE shall provide the descriptions of its business continuity and disaster recovery plans.

11.28 Discrimination Prohibited. To the extent applicable, in accordance with Section 2105.004 of the Texas Government Code, GRANTEE represents and warrants that it will not use block grant funds in a manner that discriminates on the basis of race, color, national origin, sex, or religion.

11.29 Force Majeure. Neither GRANTEE nor the OAG shall be liable to the other for any delay in, or failure of performance of, any requirement included in this Grant Contract caused by force majeure. The existence of such causes of delay or failure shall extend the period of performance until after the causes of delay or failure have been removed provided the non-performing Party exercises all reasonable due diligence to perform. Force majeure is defined as acts of God, war, fires, explosions, hurricanes, floods, failure of transportation, epidemics or pandemics, or other causes that are beyond the reasonable control of either Party and that by exercise of due foresight such Party could not reasonably have been expected to avoid, and which, by the exercise of all reasonable due diligence, such Party is unable to overcome.

11.30 Executive Order GA-55 Prohibiting All Forms of Race Discrimination. GRANTEE certifies that it will comply with the color-blind guarantee of both the Texas and United States Constitutions by ensuring, without limitation, that all GRANTEE rules, policies, employment practices, communications, curricula, services provided, use of Grant Funds, participation in the Grant Program, and any other organizational actions, treat people equally, regardless of race.

11.31 Former Agency Employees. GRANTEE represents and warrants that none of its employees including, but not limited to, those authorized to provide services under this Grant

Contract, were former employees of the OAG during the twelve (12) month period immediately prior to the date of execution of this Grant Contract.

11.32 Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters. In accepting Grant Funds, the GRANTEE:

- a. represents and warrants that GRANTEE neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described herein; and
- b. certifies that if GRANTEE discovers or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse, it will immediately stop any further obligations of award funds, will provide prompt written notification to the OAG, and will resume (or permit resumption of) such obligations only if expressly authorized to do so OAG.

11.33 Disclosure of Prior State Employment. In accordance with Section 2254.033 of the Texas Government Code, relating to consulting services, GRANTEE certifies that it does not employ an individual who has been employed by the OAG or another agency at any time during the two (2) years preceding the submission of the Grant Application or, in the alternative, GRANTEE has disclosed in its Grant Application the following: (i) the nature of the previous employment with the OAG or the other agency; (ii) the date the employment was terminated; and (iii) the annual rate of compensation for the employment at the time of its termination.

SECTION 12. CONSTRUCTION OF GRANT CONTRACT AND AMENDMENTS

12.1 Construction of the Grant Contract. The provisions of section 1 above are intended to be a general introduction to this Grant Contract. To the extent the terms and conditions of this Grant Contract do not address a particular circumstance or are otherwise unclear or ambiguous, such terms and conditions are to be construed consistent with the general objectives, expectations and purposes of this Grant Contract.

12.2 Entire Agreement, including All Exhibits, and Order of Precedence. This Grant Contract, including all exhibits (if any) and documents incorporated by reference, reflects the entire agreement between the Parties with respect to the subject matter therein described, and there are no other representations (verbal or written), directives, guidance, assistance, understandings or agreements between the Parties related to such subject matter. By executing this Grant Contract, GRANTEE agrees to strictly comply with the requirements and obligations of this Grant Contract, including all exhibits (if any) and documents incorporated by reference. In the event of a conflict between the provisions of this Grant Contract document and any Exhibits, or other documents incorporated herein by reference, the following order of precedence applies: (1) the OAG SAVNS Services Contract; (2) Exhibit B, Participating Entity Services Agreement (Service Agreement);

(3) this Grant Contract and Exhibit A.

12.3 Amendment. This Grant Contract shall not be modified or amended except in writing, signed by authorized representatives of both Parties. Any properly executed amendment of this Grant Contract shall be binding upon the Parties and presumed to be supported by adequate consideration.

12.4 Severability and Partial Invalidity. If any term or provision of this Grant Contract is found to be illegal or unenforceable, such construction shall not affect the legality or validity of any of its other provisions. It is the intent and agreement of the Parties to this Grant Contract that the resulting Grant Contract shall be deemed amended by modifying such provision to the extent necessary to render it valid, legal, and enforceable while preserving its intent or, if such modification is not possible, by substituting another provision that is valid, legal and enforceable and that achieves the same objective. All other provisions of this Grant Contract will continue in full force and effect.

12.5 No Implied Waiver. The failure of any Party to insist upon strict performance of any of the terms or conditions herein, irrespective of the length of time of such failure, shall not be a waiver of that Party's right to demand strict compliance in the future. No consent or waiver, express or implied, to or of any breach or default in the performance of any obligation under this Grant Contract shall constitute a consent or waiver to or of any breach or default in the performance of the same or any other obligation of this Grant Contract.

12.6 Official Capacity. The Parties stipulate and agree that the signatories hereto are executing and performing this Grant Contract only in their official capacities.

12.7 Signature Authority. The undersigned Parties represent and warrant that the individuals submitting this document are authorized to sign such documents on behalf of the respective Parties.

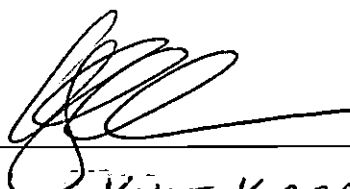
12.8 False Statements. GRANTEE agrees and acknowledges that if GRANTEE signs the Grant Contract with a false statement or it is subsequently determined that GRANTEE has violated any of the representations, warranties, guarantees, certifications, or affirmations included in this Grant Contract, or any documents submitted in connection with this Grant Contract, then GRANTEE will have breached this Grant Contract and the OAG may exercise any of its rights associated with such circumstances including, without limitation, termination of this Grant Contract for cause.

IN WITNESS HEREOF, THE PARTIES HAVE SIGNED AND EXECUTED THIS GRANT CONTRACT.

OFFICE OF THE ATTORNEY
GENERAL

Brazos County

Printed Name: _____
Office of the Attorney General



Printed Name: KYLE KACAL
Authorized Official ACTING COUNTY JUDGE

SAVNS MAINTENANCE GRANT CONTRACT

OAG Contract No. C-02645

EXHIBIT A

Population Size: 247,083 Pricing Tier: 6

The total liability of the OAG for any type of liability, directly or indirectly, arising out of this Grant Contract and in consideration of GRANTEE'S full, satisfactory, and timely performance of all its duties, responsibilities, obligations, liability, and for reimbursement by the OAG for expenses, if any, as set forth in this Grant Contract or arising out of any performance herein shall not exceed the following:

Annual Cost for Jail	Annual Cost for District Court	Annual Cost for County Court	MAXIMUM REIMBURSABLE COSTS
\$12,267.54	\$3,052.35		\$15,319.89

The annual costs listed above will be billed by the Vendor on a quarterly basis pursuant to the terms of Participating Entity Service Agreement (Exhibit B). The OAG is not obligated to pay for services prior to the commencement or after the termination of this Grant Contract.

EXHIBIT B
PARTICIPATING ENTITY SERVICES AGREEMENT FOR THE STATEWIDE
AUTOMATED VICTIM NOTIFICATION SERVICE (SAVNS)

CONTRACT NUMBER: 52025-SYZ- [County/Entity Name]

The Office of the Attorney General (OAG) is the Texas State agency tasked with providing a Statewide Automated Victim Notification Service (SAVNS) to a variety of political subdivisions of the State of Texas, including counties, county Sheriffs, Community Supervision Departments, courts, clerks, district attorneys, county attorneys, and others that are participating in the SAVNS ("Participating Entities"). The OAG conducted a competitive solicitation and contracted with SylogistGov, Inc. as the statewide vendor to provide SAVNS to each of the Participating Entities.

This Agreement is entered into by and between the _____ ^[Insert County] ("Named Entity"), and SylogistGov, Inc. ("Contractor"), (collectively, "the Parties").

1. Purpose of the Agreement.

This Participating Entities Services Agreement ("Agreement") is issued in order for Contractor to provide all of the SAVNS services to ("Named Entity") as described in the Contract Documents referenced in Section 5 of this Agreement which are fully incorporated herein by reference.

2. Contract Term.

This Agreement shall be effective upon execution and the subscription term for the SAVNS solution shall begin on May 1, 2025 when modification and access to the Integrated Victim Services System (IVSS) is initiated. The agreement shall end on August 31, 2026. The Agreement may be renewed for two (2) optional, two (2) year renewal terms, only to the extent the OAG Contract No. C-02213 for SAVNS remains in effect and is renewed. Any such renewals shall be subject to the requirements of this Agreement and all of the Contract Documents referenced in Section 5 of this Agreement. For clarity, all of the terms regarding Termination shall apply to this Agreement as set out in the OAG Contract No. C-02213 for SAVNS referenced in Section 5 of this Agreement and incorporated herein, and the Named Entity/Participating Entity has all of the same requirements, rights, and remedies as the OAG as set out in the Termination sections of that Contract.

3. Compensation and Invoicing.

The Parties stipulate and agree that the total amount to be paid to Contractor in consideration of full and satisfactory performance of all Contractor's duties, services, and obligations as set forth in this Agreement shall be billed on a recurring bi-annual basis, in accordance with Form B – SAVNS Pricing, and not to exceed the bi-annual fee per calendar year, in accordance with the Contract Documents referenced in Section 5 of this Agreement which are incorporated herein. The SAVNS services shall be performed for the bi-annual fee, which will be billed and invoiced in accordance with Form B – SAVNS Pricing and pursuant to the terms of this Agreement.

Invoices will contain all pertinent information such as this Agreement's contract number, the dates of services rendered, and outages or performance issues, if any, all in accordance with the Contract Documents referenced in Section 5 of this Agreement.

4. Appropriated Funds.

Payments are subject to the availability of appropriated funds. Whereas OAG provides grant funds to the Participating Entities as a reimbursement of the bi-annual fees due hereunder, Contractor acknowledges and agrees that payments for Participating Entity Services provided are contingent upon OAG's receipt of funds appropriated by the Texas Legislature.

5. Contract Documents and Order of Precedence.

This Agreement consists of the following documents in order of precedence:

- a. This Agreement;
- b. OAG Contract C-02213 for SAVNS;
- c. SAVNS RFP dated February 14, 2025; and
- d. Contractor's response to SAVNS RFP dated March, 7 2025.

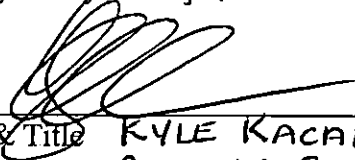
Each of the above-referenced documents, together with all their attachments and supporting documents, are hereby incorporated into this Agreement by reference.

6. Entire Agreement.

The Parties acknowledge that this Agreement constitutes the entire understanding between them with respect to the SAVNS. No other agreements or understandings, whether written or oral, that are not contained in this Agreement and its supporting Contract Documents shall be binding or valid.

[County/Entity Name] BRAZOS COUNTY

SylogistGov, Inc.


Name & Title KYLE KACAL
ACTING COUNTY JUDGE

Nathan Branscome
Senior Director VSS

10/14/25
Date

Date

Certificate Of Completion

Envelope Id: 9D37AE46-75D3-4C74-BFD2-583B6CA1BD23

Status: Sent

Subject: Please DocuSign SAVNS Award Contract

Template ID:

Template ID Usage Tracking:

Division Designed Templates:

Template ID Usage Tracking - List 2:

Division Designed Templates - List 2:

Source Envelope:

Document Pages: 29

Signatures: 0

Envelope Originator:

Certificate Pages: 6

Initials: 0

Sarah Cook

AutoNav: Enabled

PO Box 12548

EnvelopeID Stamping: Disabled

Austin, TX 78711-2548

Time Zone: (UTC-06:00) Central Time (US & Canada)

Sarah.Cook@oag.texas.gov

IP Address: 75.27.137.97

Record Tracking

Status: Original

Holder: Sarah Cook

Location: DocuSign

9/5/2025 5:18:51 PM

Sarah.Cook@oag.texas.gov

Signer Events**Signature****Timestamp**

Duane Peters

Sent: 9/5/2025 5:18:54 PM

dpeters@brazoscountytexas.gov

Viewed: 9/29/2025 9:30:39 AM

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 9/29/2025 9:30:39 AM

ID: 6caf1c99-20de-4d08-9135-77c1cebbd875

Grants Administration Division Chief

Signing Group: Grants Administration Division Chief

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Crime Victim Services - Director

Signing Group: Crime Victim Services - Director

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

GCD Attorneys

Signing Group: GCD Attorneys

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Budget Analysts (Non-CS)

Signing Group: Budget Analysts (Non-CS)

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
Not Offered via DocuSign		
Deputy Attorney General for Criminal Justice		
Signing Group: Deputy Attorney General for Criminal Justice		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Accounting - DocuSign Contracts
ACC_DocuSign_Contracts@oag.texas.gov
Victoria Ojeda
Victoria.Ojeda@oag.texas.gov
Signing Group: Accounting - DocuSign Contracts
Inbox
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

General Counsel Division - Contracts
GCDContracts@oag.texas.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Accepted: 2/14/2024 9:28:00 AM
ID: eecf43d8-1763-44c6-85c7-b376774aebfc

GAD Contract Box
gadcontracts@oag.texas.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/5/2025 5:18:55 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, Office of the Attorney General (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Electronic signature

An electronic signature is an electronic identifier, created by a computer, attached to or logically associated with an electronic record, executed or adopted by a person with the intent and with the actual authority to sign the record. Your electronic signature has the same legal force and effect as a manual signature. Your electronic signature constitutes your signature, acceptance, and agreement as if you signed in writing.

Security standards

DocuSign provides security assurance with enterprise-wide ISO 27001:2013 certification, xDTM compliance, as well as SSAE 16, SOC 1 Type 2, SOC 2 Type 2 reports. DocuSign delivers data confidentiality with application level AES 256 bit encryption.

Sending information to and receiving information from us

The Public Information Act, chapter 552 of the Texas Government Code, applies to all information we send and receive. The Public Information Act protects information from public disclosure if it is confidential by any law or rule. If we receive a written request for information, the Public Information Act requires us to publicly disclose requested information that is not confidential by law or rule or otherwise excepted from public disclosure. If you receive any information from us in error, you are not authorized to read, print, retain, copy, or disseminate the information. Any information you receive in error may be confidential information that cannot be disclosed without violating the criminal provisions of the Public Information Act or Texas Penal Code section 39.06. If you receive information in error, please immediately send an e-mail to servicedesk@oag.texas.gov to notify us of the error and delete all copies of the information you received.

Getting paper copies

At any time, you may request from us a paper copy of any record we provided or made available electronically to you through the DocuSign system. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Office of the Attorney General

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: servicedesk@oag.texas.gov

To advise Office of the Attorney General of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at servicedesk@oag.texas.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Office of the Attorney General

To request delivery from us of paper copies of the notices and disclosures we previously provided to you electronically, you must send us an e-mail to servicedesk@oag.texas.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Office of the Attorney General

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to servicedesk@oag.texas.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take longer time to process.

Required hardware and software

Supported Browsers:	DocuSign supports the latest stable release (except where noted) of the following browsers: Chrome, Firefox, Safari, Internet Explorer 11+, Windows Edge
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	1024 x 768 minimum (for desktops and laptops)
Enabled Security Settings:	Allow per session cookies. Users accessing the Internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection. Firewall settings must allow access to the following server: https://docucdn-a.akamaihd.net . DocuSign leverages Akamai as a content delivery service to enhance our application's performance.

****** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Office of the Attorney General as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made

available to me by Office of the Attorney General during the course of my relationship with you.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval of the following Community Support Contracts for FY 2026:

- a. Brazos County Emergency Communications District (911)
- b. Brazos County Historical Commission
- c. Brazos Transit District
- d. Brazos Valley Arts Council
- e. Brazos Valley Food Bank
- f. Brazos Valley Thin Blue Line
- g. Salvation Army

TO: Commissioners Court

DATE: 10/02/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
BC911_Emergency_Services_Funding_Agreement_FY_26.pdf	911	Cover Memo
BC-HistComm_Funding-Agreement_2025_0912.pdf	BC Historical Commission	Cover Memo
BTD_Funding_Agreement.pdf	Brazos Transit District	Cover Memo
ACBV-FundingAgreement.pdf	Arts Council	Cover Memo
Food_Bank_(updated_8.22.25)_signed.pdf	Food Bank	Cover Memo
Brazos_Valley_Thin_Blue_Line_Foundation_(updated_9.23.25)_Signed.pdf	Thin Blue Line	Cover Memo
Legislative_Certifications_-_BVTBLF_Signed.pdf	Thin Blue Line LC	Cover Memo
Salvation_Army_Bryan_-_Brazos_County_-_Client_Financial_Asst_-_Rnwl_Agreement_-_DC_signed.pdf	Salvation Army	Cover Memo
Salvation_Army_Bryan_-_Brazos_County_-_Client_Financial_Asst_-_Rnwl_Agree_Legislative_Certifications_-_DC_signed.pdf	Salvation Army LC	Cover Memo

**FUNDING AGREEMENT
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT**

THIS AGREEMENT FOR FUNDING ("**Agreement**") is entered into October 1, 2025, by and between BRAZOS COUNTY, Texas ("**County**") and the Brazos County Emergency Communications District ("**District**"), pursuant to the authority TEX. GOV'T CODE ANN. Chapter 791 ("**Texas Interlocal Government Cooperation Act**").

R E C I T A L S

WHEREAS, pursuant to TEX. HEALTH § SAFETY CODE ANN. § 772.301, et. seq., ("**Emergency Telephone Number Act**"), the District has been formed and is a political subdivision of the State of Texas; and,

WHEREAS, Brazos County is a political subdivision of the State of Texas authorized to enter into interlocal cooperative governmental agreements; and,

WHEREAS, the Brazos County Commissioners in public meeting found that it is mutually beneficial for the County and the District to enter into an agreement for the District to perform for the County, Emergency Communications Services Dispatching;

WHEREAS, the District is willing to perform such services on behalf of the County;

NOW THEREFORE; IN CONSIDERATION of the mutual promises to each other made hereinafter, the undersigned parties agree as follows:

A G R E E M E N T

1. **Services.** **Effective October 1, 2025** the District is hereby appointed the emergency communications dispatching authority for the Brazos County Sheriff's Office, the Brazos County Constables, and the Volunteer Fire Departments for the period **October 1, 2025**, through and including **September 30, 2026**. The District shall, in dispatching emergency service units of the County, do so in accordance with the policies and procedures developed by the Sheriff's Office, the Brazos County Constables and the Volunteer Fire Departments to respond to such directives. Any changes, alterations or revisions of such policies and procedures by any of these County offices during the term of the Agreement shall be made in consultation with the District. No such changes, additions or alterations shall be made without the consent of the District, which shall not be unreasonably withheld or conditioned.

The County will provide the District access to the County's Law Enforcement Computer System to facilitate Law Enforcement Officers requests for warrant information.

2. **Fee.** The County agrees to pay, and the District agrees to accept as compensation for the services provided a flat fee of **One Million Four Hundred Eighty-Two Thousand Three Hundred Fifty-Nine and NO/100 Dollars (\$1,482,359.00), payable in twelve (12) monthly installments upon receipt of invoice. Invoice shall be submitted to the accountspayable@brazoscountytexas.gov email address.** Should additional or expanded services be requested by the County during the term of this Agreement, the parties agree to adjust the fee to accommodate such change. The County shall pay the full amount due within thirty (30) days of the County Auditor's receipt of an invoice from the District. All

payments shall be subject to TEX. GOV'T CODE ANN. § 2251.0001, et. seq. ("**Texas Prompt Payment Act**"). Should there arise any dispute, disputed amounts shall be deposited in a mutually agreed upon escrow account until a resolution.

The District shall encumber and hold in reserve a fund equal to three (3) months operating expenses. This reserve balance shall be reported to the Board of Managers on the District's monthly financial statements.

3. **Business Records and Audit.** All records relating to the service provided under this Agreement and supporting documentation for invoices submitted to Brazos County by the District shall be retained and made available by the District for audit by Brazos County, its duly authorized representatives, the State of Texas (including, but not limited to the Auditor of the State of Texas, Inspector General or duly appointed law enforcement officials) and agencies of the United States Government. Such records shall be returned by District and made available for any time period required by state or federal law. If changes occur in the governing state or federal law, regarding retention records, District shall comply with such changes. Brazos County shall inform the District in writing of the retention periods established by State and federal law applicable to such records and shall provide written notice if changes occur to such retention requirements. If an audit is initiated before the expiration of such time periods required by state or federal law regarding retention of records, the District shall retain such records until the audit is concluded and all issues resolved. District shall provide Brazos County with copies of such audits that be conducted with respect to the Agreement.

The District shall be responsible for receiving, replying to and/or complying with any audit exception by appropriate federal, state, or local audit directly related to the provision of this Agreement.

The District shall repay to Brazos County the full amount received for duplicate billings, erroneous billings, false or deceptive claims. The District recognizes and agrees that Brazos County may withhold any money due and recover through any appropriate method any money erroneously paid under this Agreement if evidence exists of less than full compliance with this Agreement.

Annual financial statements (audited if available) are due to Brazos County within six (6) months of completion. If an independent financial audit is performed, a management letter be prepared by the auditor as part of the process and a copy of said management letter shall be delivered to the Brazos County Commissioners Court. The management letter shall identify issues that might not otherwise require disclosure in the District's annual financial report, but which are of concern to or under the suggestion of the auditor.

4. **Call and Dispatch Records.** The County acknowledges that, in the course of acting as the dispatching authority for the County, the District creates records through the Tiburon command CAD Dispatch system ("Tiburon"). However, the District shall not act as and is not contractually designated hereby as the custodian of these Tiburon records. All requests received by the District, in accordance with the Public Information Act Texas Government Code § 552, for Tiburon records relative to dispatching for the County as set forth herein, regardless of the form of such request shall be forwarded immediately to the attention of the Office of the Brazos County Judge, Public Information Officer, 200 So. Texas Ave., Suite 332, Bryan, TX 77803, for processing and response. The County shall indemnify and hold harmless the District from and against any and all claims, demands, damages, penalties and causes of action relative to such records requests and the responses thereto.

The District shall maintain an electronic version of the Tiburon records for a period of seven (7) years.

5. **Employees.** District employees shall not be considered as County employees.
6. **Governing Law.** The County and the District understand and agree to be subject to all the laws, ordinances and regulations which govern and affect Emergency Communications Dispatching and National Crime Information Computer network telecommunications as promulgated by the State of Texas or the United States Government or any of its appropriate agencies, such as the Texas Department of Public Safety or the Federal Bureau of Investigation.

This agreement is made in accordance with TEX. HEALTH & SAFETY CODE ANN. § 772.101 et. seq., ("**9-1-1 Emergency Number Act**").

7. **Hold Harmless.** Each of the parties to this Agreement agrees to hold the other harmless to the extent of its respective duties undertaken herein and/or for any and all claims of whatsoever nature or kind, which may arise as a result of that party's fulfillment of this Agreement.
8. **Authority.** Each party hereby empowers and authorizes its Chief Administrative Officer to be signatory agent for any required documentation to implement the intent of this Agreement.
9. **Entire Agreement.** This Agreement contains all of the commitments and covenants of the parties and any oral or written promises not contained herein shall have no force or effect to alter any term or condition of this Agreement.
10. **Termination.** This Agreement may be terminated by either party upon ninety (90) days advance written notice to the non-terminating party as set forth below. In the event of termination, the fee payable by the County to the District shall be pro-rated to the date of termination.
11. **Notices.** All notices sent pursuant to this Agreement shall be in writing and may be hand delivered or sent registered or certified mail, postage prepaid, return receipt requested to each party as set below:

Brazos County Emergency Communications District
Executive Director
PO Box 911
Bryan, Texas 77806

Brazos County Commissioners Court
County Judge
200 South Texas Ave, Suite 310
Bryan, Texas 77803

12. **Conflicts.** No officer, employee or agent of the Brazos County Commissioners Court and no member of its governing body shall participate in any decision relating to this Agreement which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

13. **No Waiver.** The parties expressly agree that no provision of this Agreement is in any way intended to constitute a waiver or any immunities from suit or from liability that the Brazos County has by operation of law. Nothing in this Agreement is intended to benefit any third-party beneficiary.
14. **Modifications** This Agreement may only be modified or amended in writing by the mutual consent of the parties with said modification being attached to and incorporated into this Agreement by this reference for all purposes.
15. **Severability** In the event that any provisions or portion of this Agreement is held to be unenforceable or invalid, the validity and enforceability of the remaining provisions or portions shall not be affected.

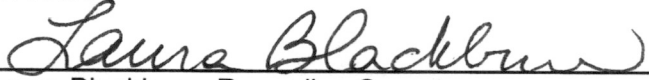
SIGNED this 14 day of OCTOBER, 2025.

BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT



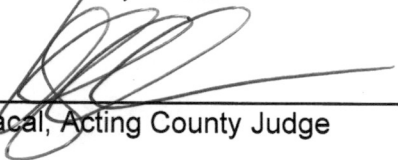
Lloyd Wassermann, Chairman Board of Managers

ATTEST:



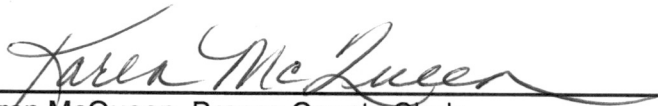
Laura Blackburn, Recording Secretary

BRAZOS COUNTY, TEXAS



Kyle Kacal, Acting County Judge

ATTEST:



Karen McQueen, Brazos County Clerk

LEGISLATIVE CERTIFICATIONS

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

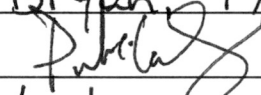
Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2276 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: Brazos County Emergency Communications District

Authorized Company Representative: Patrick Corley

Address: P.O. Box 911
Bryan, TX 77806

Signature: 

Date: 9/18/2025

Contract #: _____

**FUNDING AGREEMENT
BETWEEN BRAZOS COUNTY AND
BRAZOS COUNTY HISTORICAL COMMISSION**

This is an Agreement for Funding ("Agreement") by and between Brazos County hereinafter referred to as ("County") and the BRAZOS COUNTY HISTORICAL COMMISSION, hereinafter referred to as ("BCHC") a commission dedicated to the improvement of Brazos County.

RECITALS

WHEREAS, County historical commissions are a vital link in Texas' preservation network. Few other states have a built-in mechanism that makes possible a preservation organization in every county;

WHEREAS, the BCHC has the statutory responsibility to initiate and conduct programs suggested by the Brazos County Commissioners' Court and the Texas Historical Commission ("THC").

WHEREAS, BCHC has worked co-operatively with the Brazos County Commissioners' Court, THC, local governments, local non-profit organizations, and individual citizens to preserve Brazos County's heritage for the use, education, enjoyment, and economic benefit of present and future generations in Brazos County.

NOW, THEREFORE, FOR AND IN CONSIDERATION of mutual promises recited herein, the parties agree as follows:

AGREEMENT

1. BCHC Responsibilities

BCHC, shall provide services to the County as follows:

- A. Actively promote the interest in and appreciation of the rich history of Brazos County by encouraging individuals, organizations, businesses, and others to submit applications for historical markers for buildings, organizations, activities, individuals, sites of historical events, and other entities and events throughout Brazos County.
- B. Support other groups and events that have the same goal.

2. County Responsibilities

- A. BCHC shall be funded by the County in the amount of **\$ 8,300.00** for the term of this Agreement. **Payment of such sum will be paid upon receipt of invoice. Invoice should be submitted to the accountspayable@brazoscountytexas.gov email address.**

- B. The Agreement shall be for a term of twelve (12) months commencing on the 1st day of October 2025 and terminating on the 30th day of September 2026.
- C. BCHC agrees that County or its designated representative shall have the right to review and to copy any records and supporting documents pertaining to the performance of this Agreement. BCHC agrees to maintain such records for possible audit for a minimum of three (3) years after the termination date of this Agreement unless a longer period of records retention is stipulated. BCHC agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. BCHC agrees that County, or its designated representative, shall further have the right to review and to copy any records and supporting documentation for prior years in which Brazos County provided funds to the BCHC under prior Agreements.
- D. Brazos County Commissioners Court may, in its sole discretion, require that an independent financial audit be performed on the records of BCHC. If an independent financial audit is performed, a management letter will be prepared by the auditor as part of the process and a copy of said management letter shall be delivered to the Brazos County Commissioners Court. The management letter shall identify issues that might not otherwise require disclosure in the BCHC annual financial report, but which are of concern to or under the suggestion of the auditor. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the BCHC.
- E. Annual financial statements (audited if available) are due to County within six (6) months of completion.

3. General Provisions:

- A. All notices required or permitted hereunder shall be in writing and addressed to the respective officer of the other party at the address described below or at such other address as the receiving party may have theretofore prescribed by notice to the sending party:

COUNTY

Brazos County
c/o Commissioners Court
200 S. Texas Avenue, Suite 310
Bryan, Texas 77803

BCHC

Henry Mayo
Chairman
P.O. Box 9169
College Station, Texas 77842-9169

- B. Either of the parties shall have the right to terminate this Agreement in whole or in part at any time. Notice to terminate the Agreement will be given in writing at least thirty (30) days prior to the date of termination. The notice shall include the reason for such

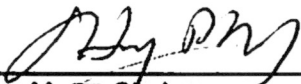
a termination, the effective date of the termination and in the case of partial termination, the portion of the Agreement to be terminated.

C. In the event that any provisions or portion of this Agreement is held to be unenforceable or invalid, the validity and enforceability of the remaining provisions or portions shall not be affected.

D. This Agreement shall be governed by the laws of the State of Texas and venue shall lie exclusively in Brazos County, Texas. The Parties agree that all obligations under this Agreement are performable in Brazos County, Texas and that this Agreement has been executed in Brazos County, Texas. Venue shall lie exclusively in Brazos County, Texas notwithstanding anything to the contrary.

SIGNED this twelfth day of September 2025.

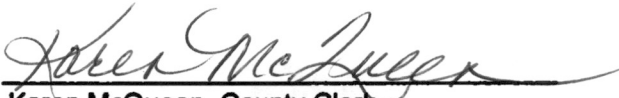
BRAZOS COUNTY HISTORICAL COMMISSION

By: 
Henry Mayo, Chairman

BRAZOS COUNTY

By: 
Kyle Kacal, Acting County Judge

ATTEST:

By: 
Karen McQueen, County Clerk

LEGISLATIVE CERTIFICATIONS

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

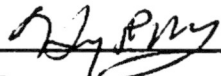
Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2276 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: BRAZOS COUNTY HISTORICAL COMMISSION

Authorized Company Representative: HENRY MAYO, CHAIRMAN

Address: P.O. Box 9169
COLLEGE STATION, TX 77842-9169

Signature: 

Date: 9-12-2025

Contract #: 26-016

**FUNDING AGREEMENT
BETWEEN BRAZOS COUNTY AND
BRAZOS TRANSIT DISTRICT**

THIS FUNDING AGREEMENT ("Agreement") IS ENTERED INTO BY AND BETWEEN **BRAZOS COUNTY, TEXAS**, acting by and through its duly elected County Commissioners (hereinafter "County"), and the **Brazos Transit District** (hereinafter "BTD"), located in Bryan, Texas, and is effective October 1, 2025.

RECITALS

WHEREAS, BTD is a Large Urban and Rural transit agency covering 20 counties in Central and East Texas that provides fixed-route, ADA complementary paratransit, and demand-response service, and;

WHEREAS, the public transportation services provided by BTD creates jobs, community mobility, promotes connectivity, and benefits the economy overall, and;

WHEREAS, the 2020 Census designated BTD as a Large Urban agency, subsequently reducing federal and state funding opportunities that affect BTD's ability to continue providing the current services to the community, and;

WHEREAS, the County values the community's access to public transportation services and desires to assist BTD in sustaining the services that it currently provides.

NOW THEREFORE, the parties agree to the following terms and conditions to provide such support services.

AGREEMENT

TERM

This Agreement shall be for a term of twelve (12) months, commencing on the 1st day of October 2025, and terminating on the 30th day of September 2026.

CANCELLATION

This Agreement may be canceled by any parties hereto upon sixty (60) days written notice as provided herein.

USE OF COUNTY FUNDS

Funds to be furnished to BTB as stated herein be used to offset operational expenses of the BTB, including to help offset salary and benefits, rent, telephone expenses, and office supplies.

COUNTY'S LIABILITY FOR PAYMENT

The County, for and in consideration of the services provided to County, hereby agrees to pay BTB a total payment of **Four Hundred Thousand and Eight Hundred and No/100 Dollars (\$400,800.00)** ("Funds") for the year beginning **October 1, 2024**, and ending **September 30, 2025**. Payment of such sum will be paid upon receipt of invoice. Invoice shall be submitted to the accountspayable@brazoscountytexas.gov email address.

RESPONSIBILITIES OF BTB

BTB will be responsible for providing the following services pursuant to this Agreement:

1. Maintaining this Agreement;
2. Providing Services;
3. Maintaining data files on clients and the Services provided thereto;
4. Respond to any and all inquiries by the County.
5. BTB agrees that the County, or its designated representative, shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. BTB agrees to maintain such records for possible audit for a minimum of three (3) years after the termination date of this Agreement unless a longer period of records retention is stipulated. BTB agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. BTB agrees that the County, or its designated representative, shall further have the right to review and to copy any records and supporting documentation for prior years in which the County provided funds to the BTB under prior Agreements. Any audit will be conducted by County personnel or an independent third party, as determined by the Brazos County Commissioners Court. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the BTB.
6. Brazos County Commissioners Court may, in its sole discretion, require that an independent financial audit be performed on the records of the BTB. If an independent financial audit is performed, a management letter will be

prepared by the auditor as part of the process and a copy of said management letter shall be delivered to the Brazos County Commissioners Court. The management letter shall identify issues that might not otherwise require disclosure in the BTB's annual financial report, but which are of concern to or under the suggestion of the auditor. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the BTB.

7. BTB will provide the County with any and all certified audits conducted by BTB, the State of Texas or the Federal Transit Administration and the management letter prepared in connection therewith within 30 days of receipt of results;
8. BTB will provide the Commissioners Court with statistics evidencing the number of Brazos County residents using the BTB's Services for the six months ending March 31, 2026, and the five months ending August 31, 2026. Both reports are due to the County within 30 days of these dates.

RESPONSIBILITY OF COUNTY

The County shall be responsible for the following duties and requirements:

1. Provide County Funds.
2. Conduct a review of the BTB's performance in providing the Services to be provided hereunder in order to assess County's continued participation in the funding of the BTB.

RECORD RETENTION

The BTB shall be responsible for record keeping on all Services provided to those individuals using its services and all financial records. The BTB agrees to maintain and make available for inspection by the County upon request, consistent with personal privacy and, subject to the limitation of state law, any and all records the County determines, in its sole discretion, to be necessary for the County to justify its continued participation in supporting the BTB with Funds. Such records shall be retained for at least three (3) years from the date the service was provided. These records shall be made available for inspection and audit by the County if it so desires.

DISCRIMINATION

The BTB shall not discriminate against any employee or applicant for employment because of race, color, sex, or national origin. The BTB shall take affirmative action to ensure that applicants who are employed are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not limited to, the following: employment, upgrading, demotion, or transfer;

recruitment or recruitment advertising; layoff or termination; rate of pay or other forms of compensation; and selection for training, including apprenticeship. The BTD agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of this nondiscrimination clause.

INDEMNITY

The parties hereto agree to indemnify one another for and hold one another harmless from and against all suits, claims, demands, liabilities, or actions resulting or alleged to result from the breach, violation or non-performance of the services stated herein and for any damage to any person resulting from any action, omission, or negligence on the part of each party hereto.

INSURANCE

The parties hereto agree that the BTD shall be an independent contractor and not an employee or agent of the County, and that each shall maintain at its own expense, adequate liability insurance to insure against damages and liabilities which may arise due to the duties and obligations contracted for herein.

COUNTY INVOLVEMENT

The County and BTD state that to the best of their knowledge, no officer, agent, or employee of the County who exercises any function or responsibility in connection with the carrying out of this Agreement or the Services to which it relates has personal interest, direct or indirect, in this Agreement.

GOVERNING LAW

This Agreement shall be governed by the laws of the State of Texas and venue shall lie exclusively in Brazos County, Texas. The Parties agree that all obligations under this Agreement are performable in Brazos County, Texas and that this Agreement has been executed in Brazos County, Texas. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

TERMINATION

BTD or County may unilaterally terminate this Agreement, at any time and for any reason, or no reason, by giving the other sixty (60) calendar days prior written notice.

In the event of termination BTD agrees to return funds to County of a pro rata basis based on a twelve (12) month calculation.

NOTICES

All notices required to be given hereunder shall be deemed to be duly given by delivering such notice or by mailing it, certified mail RRR to the other party at the following addresses:

Brazos Transit District
2117 Nuches Ln.
Bryan, Texas 77803

Brazos County Commissioners
Court County Administration
Building
200 So. Texas Ave., Suite 310
Bryan, Texas 77803

FURTHER ASSURANCES

Each party hereto agrees to perform any further acts and to execute and deliver any further documents which may be necessary to carry out the provisions of this Agreement.

SEVERABILITY

In the event that any provisions or portion of this Agreement are held to be unenforceable or invalid, the validity and enforceability of the remaining provisions or portions shall not be affected.

ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties concerning the subject matter contained herein. There are no representations, agreements, arrangements, or understanding, oral or written, between or among the parties hereto, relating to the subject matter of the Agreement, which are not fully expressed herein.

ASSIGNABILITY

This Agreement is not assignable by the LTD without the prior written consent of the County.

In witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Brazos County



Kyle Kacal
Acting County Judge

Date: 10/14/25

Brazos Transit District



Wendy Weedon
CEO

Date: 9/23/25

ATTEST:



Karen McQueen, County Clerk

LEGISLATIVE CERTIFICATIONS

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2276 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name:

Brazos Transit District

Authorized Company Representative:

Wendy Weedon

Address:

2117 Nuches Ln.
Bryan, TX 77803

Signature:

Wendy Weedon

Date:

9/23/25

Contract #:

26-018

**FUNDING AGREEMENT
BETWEEN BRAZOS COUNTY AND
ARTS COUNCIL OF BRAZOS VALLEY**

THIS AGREEMENT FOR THE FUNDING ("Agreement") is made and entered into by and between ARTS COUNCIL OF BRAZOS VALLEY, a private nonprofit corporation chartered by the State of Texas, acting by and through its duly authorized agent(s) and officer(s), hereinafter referred to as ("ACBV"), and Brazos County acting by and through its Commissioners Court, duly authorized to act, hereinafter referred to as ("County").

RECITALS:

WHEREAS, County finds a public purpose in creating awareness of the fine arts among members of the public; and

WHEREAS, ACSV provides assistance to local arts organizations of the County through funding support, advocacy, outreach, marketing and partnership building; and

WHEREAS, ACSV provides programs involving education, cultural enrichment and heritage preservation of and for Brazos County residents and visitors; and

WHEREAS, ACSV provides educational programs and opportunities to children, youth, adults and seniors through providing arts related programs, scholarships for young people, assisting County arts organizations in the development and institution of said educational programs; and

WHEREAS, ACSV fosters creative learning, community involvement, quality of life and tourism through said above listed programs and activities; and

WHEREAS, ACSV provides and maintains a public cultural facility and provides funding to member organizations, in part, for facilities acquisition and upkeep; and

WHEREAS, ACSV through its funding programs has provided benefit to Brazos County, Texas through programs attracting over 100,000 participants, and resulting in significant purchases of goods and services from Brazos County, Texas merchants; and

WHEREAS, ACBV has provided funding to assist local performing, visual, educational, and literary arts groups, (collectively "Services").

NOW, THEREFORE, COUNTY and ACBV hereby agree as follows:

AGREEMENT

1.

ACBV through its programs, funding and support of member organizations agrees to provide the above enumerated services, which it has provided and agrees to continue to provide in support of arts, cultural and heritage organizations.

2.

County, for and in consideration of the services provided to County, hereby agrees to pay to ACBV a total payment of **\$12,000.00** ("Funds") for the year beginning **October 1, 2025** and ending **September 30, 2026. Payment of such sum will be paid upon receipt of invoice. Invoice should be submitted to the accountspayable@brazoscountytexas.gov email address.**

3.

ACBV agrees to provide an annual account of how the Funds were spent to meet the above-described services on or before August 31, 2026. In addition we need ACBV agrees to furnish any information requested by the County Auditor, including documentation of the use of funds received from the County.

4.

ACBV agrees to provide Brazos County Commissioners Court with a table at the Celebrate the Arts Event and shall recognize Brazos County as a sponsor of the event.

5.

ACCOUNTING AND AUDIT

ACBV agrees that County, or its designated representative, shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. ACBV agrees to maintain such records for possible audit for a minimum of three (3) years after the termination date of this Agreement unless a longer period of records retention is stipulated. ACBV agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. ACBV agrees that County, or its designated representative, shall further have

the right to review and to copy any records and supporting documentation for prior years in which County provided funds to the ACBV under prior Agreements.

Brazos County Commissioners Court may, in its sole discretion, require that an independent financial audit be performed on the records of ACBV. If an independent financial audit is performed, a management letter will be prepared by the auditor as part of the process and a copy of said management letter shall be delivered to the Brazos County Commissioners Court. The management letter shall identify issues that might not otherwise require disclosure in the ACBV annual financial report, but which are of concern to or under the suggestion of the auditor. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the ACBV.

Annual financial statements (audited if available) are due to County within six (6) months of completion.

6.
RECORD RETENTION

The ACBV shall be responsible for record keeping on all services provided and agrees to maintain and make available for inspection by the County upon request consistent with Federal and State law, any and all records the County determines, in its sole discretion, to be necessary for the Court to justify its continued participation in supporting the ACBV with funding. Such records shall be retained for at least three (3) years from the date the service was provided. These records shall be made available for inspection and audit by the County if it so desires.

7.
INDEMNITY

The parties hereto agree to indemnify one another for and hold one another harmless from and against all suits, claims, demands, liabilities, or actions resulting or alleged to result from the breach, violation or non-performance of the services stated herein and for any damage to any person resulting from any action or omission or negligence on the part of each party hereto.

8.
INSURANCE

The parties hereto agree that the ACBV shall be an independent contractor and not any employee or agent of the County and that each shall maintain at its own expense, adequate liability insurance to insure against damages and liabilities which may arise due to the duties and obligations funded herein.

9.
COUNTY INVOLVEMENT

The County and ACBV state that to the best of their knowledge, no officer, agent, or employee of the County who exercises any function or responsibility in connection with the carrying out of this Agreement or the services to which it relates has personal interest direct or indirect, in this Agreement.

10.
GOVERNING LAW AND VENUE

This Agreement shall be governed by the laws of the State of Texas and venue shall lie exclusively in Brazos County, Texas. The Parties agree that all obligations under this Agreement are performable in Brazos County, Texas and that this Agreement has been executed in Brazos County, Texas. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

11.
NOTICES

All notices required to be given hereunder shall be deemed to be duly given by delivering such notice or by mailing it, certified mail RRR to the other party at the following addresses:

Arts Council of Brazos Valley
4180 Highway 6 South
College Station, TX 77845

Brazos County Commissioners Court
200 So. Texas Ave. No. 310
Bryan, Texas 77803

12.
FURTHER ASSURANCES

Each party hereto agrees to perform any further acts and to execute and deliver any further documents which may be necessary to carry out the provisions of this Agreement.

13.
SEVERABILITY

In the event that any provisions or portion of this Agreement is held to be unenforceable or invalid, the validity and enforceability of the remaining provisions or portions shall not be affected.

14.
ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties hereto concerning the subject matter contained herein. There are no representations, agreements, arrangements, or understanding, oral or written, between or among the parties hereto, relating to the subject matter of the Agreements, which are not fully expressed herein.

15.
ASSIGNABILITY

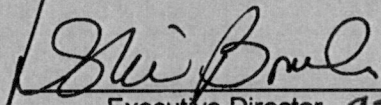
This Agreement is not assignable by the ACBV without the prior written consent of the County.

In witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

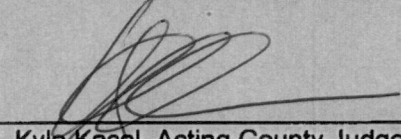
Arts Council of Brazos Valley, Inc.

Brazos County, Texas

By:


Executive Director CEO

By:


Kyle Kacal, Acting County Judge

Date:

9/25/2025

Date:

10/14/2025

By: Susan W. Mary
President chair

Attest: Karen McQueen
Karen McQueen, County Clerk

Date: 9-26-25

LEGISLATIVE CERTIFICATIONS

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2276 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: The Arts Council of Brazos Valley
Authorized Company Representative: Leslie Boulton
Address: 4180 Hwy 6 S.
Colley Station, 77845
Signature: Leslie Boulton
Date: 9/25/2025
Contract #: 26-019

1 of 1

Version V4.1.0.f10d0fd8

**FUNDING AGREEMENT
BETWEEN BRAZOS COUNTY AND
BRAZOS VALLEY FOOD BANK, INC**

This Funding Agreement ("Agreement"), effective October 1, 2025, by and between Brazos County, hereinafter called the "County", and the Brazos Valley Food Bank, Inc., hereinafter called the "Food Bank".

RECITALS

WHEREAS, the Food Bank acquires food for distribution through other nonprofit agencies to moderate and low-income persons who are food insecure and at risk of hunger and malnutrition; and

WHEREAS, the purpose of the County is to ensure that all children, individuals, families, and seniors, especially those who are moderate to low-income, are food secure, meaning that people have access at all times to enough food for an active, healthy, and productive life.

NOW THEREFORE, both the County and the Food Bank enter into this Agreement to maximize the effectiveness of their common goal and show good stewardship of citizen's dollars and donations and, in consideration of promises, covenants, terms and conditions herein contained, the parties mutually agree to the following:

AGREEMENT

TERM OF AGREEMENT: The term of this Agreement shall be for a period of approximately one (1) year beginning on October 1, 2025 and terminating on September 30, 2026.

FUNDING: The County will provide funding of **\$10,000.00** for the beginning year of October 1, 2025 and ending September 30, 2026 to the Food Bank to the benefit of the moderate- and low-income citizens of the community. **Payment of such sum will be paid upon receipt of invoice. Invoice shall be remitted to the accountspayable@brazoscountytexas.gov email address.**

ANNUAL REPORT: Food Bank will provide the Commissioners Court with statistics evidencing the number of Brazos County residents using Food Bank's Services by program type.

INFORMATION FURNISHED BY FOOD BANK: Food Bank agrees that County, or its designated representative, shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Food Bank agrees to maintain such records for possible audit for a minimum of three (3) years after

the termination date of this Agreement unless a longer period of records retention is stipulated. Food Bank agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Food Bank agrees that County, or its designated representative, shall further have the right to review and to copy any records and supporting documentation for prior years in which County provided funds to the Food Bank under prior Agreements.

Brazos County Commissioners Court may, in its sole discretion, require that an independent financial audit be performed on the records of the Food Bank. If an independent financial audit is performed, a management letter will be prepared by the auditor as part of the process and a copy of said management letter shall be delivered to the Brazos County Commissioners Court. The management letter shall identify issues that might not otherwise require disclosure in the Food Bank annual financial report, but which are of concern to or under the suggestion of the auditor. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the Food Bank.

Annual financial statements (audited if available) are due to County within six (6) months of completion.

ELIGIBILITY GUIDELINES: Food Bank will ensure that food products received from or through other agencies in furtherance of this agreement will be made available to those eligible persons as defined by the most recent eligibility guidelines established by the State of Texas and its responsible agencies. Food Bank will verify recipient income eligibility by either requiring proof of income or by self-certification that recipient(s) meets income guidelines.

RECORDS: Food Bank agrees to complete intake and assessment on eligible households and maintain all records for a period of three (3) years.

FITNESS FOR HUMAN CONSUMPTION: Food Bank accepts full responsibility for the purity and fitness for human consumption of any and all items distributed in its name or through other entities or agencies with which it may contract.

LIABILITY DISCLAIMER AND RELEASE AGREEMENT: Food Bank releases County and holds it free and harmless against all and any liabilities, damages, losses, claims, causes of action and lawsuits or equity obligations whatsoever arising out of or attributed to any distribution and use of foods.

ASSIGNMENT: Food Bank may not assign or subcontract any of its rights, duties and/or obligations arising out of this Agreement without the prior written consent of County.

FISCAL FUNDING CLAUSE: The obligations of the County under this Agreement are expressly contingent upon the availability of funding for each item and obligation contained herein for the term of the Agreement and any extensions thereto. In the event that the County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding, or if funds become unavailable, the County may, in its sole discretion, provide funds from a separate source or may, in its sole discretion, terminate this Agreement by written notice to the Food Bank at the earliest possible time under the circumstances.

DEFAULT: Any violation or breach of the provisions herein may result in termination of this Agreement.

GOVERNING LAW AND VENUE: This Agreement shall be governed by the laws of the State of Texas and venue shall lie exclusively in Brazos County, Texas. The Parties agree that all obligations under this Agreement are performable in Brazos County, Texas and that this Agreement has been executed in Brazos County, Texas. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

SEVERABILITY: In the event that any provisions or portion of this Agreement is held to be unenforceable or invalid, the validity and enforceability of the remaining provisions or portions shall not be affected.

BRAZOS COUNTY

BRAZOS VALLEY FOOD BANK, INC.



Kyle Kacal, Acting County Judge



Theresa Mangapora, Executive Director

10/14/25

Date

9/22/25

Date

ATTEST:



Karen McQueen, County Clerk

LEGISLATIVE CERTIFICATIONS

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2276 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: Brazos Valley Food Bank, Inc.

Authorized Company Representative: Theresa Mangapora, Executive Director

Address: 1501 Independence Avenue

Bryan, Texas 77803

Signature: 

Date: 9/22/25

Contract #: _____

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Brazos Valley Food Bank, Inc.
Bryan, TX United States

Certificate Number:
2025-1367222

Date Filed:
09/23/2025

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Brazos County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

26-017

Food Bank acquires food for distribution through other nonprofit agencies to moderate and low-income persons who are food insecure and at risk of hunger and malnutrition.

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

**FUNDING AGREEMENT
BETWEEN BRAZOS COUNTY AND
BRAZOS VALLEY THIN BLUE LINE
FOUNDATION**

THIS FUNDING AGREEMENT ("Agreement") IS ENTERED INTO BY AND BETWEEN **BRAZOS COUNTY, TEXAS**, acting by and through its duly elected County Commissioners (hereinafter "County"), and the **Brazos Valley Thin Blue Line Foundation** (hereinafter "BVTBLF"), located in Bryan, Texas, and is effective October 1, 2025.

RECITALS

WHEREAS BVTBLF serves all seven counties of the Brazos Valley (Brazos, Burleson, Grimes, Leon, Madison, Robertson, and Washington).

WHEREAS BVTBLF is a source of financial assistance to First Responders who have suffered a catastrophic illness, injury, or property disaster; and

WHEREAS the BVTBLF shares this common goal with the County; and

WHEREAS, the County desires to assist BVTBLF in their efforts to support active, reserve, and volunteer First Responders of the Brazos Valley including, their spouses and at-home dependent children.

NOW THEREFORE, the parties agree to the following terms and conditions to provide such support services.

AGREEMENT

TERM

This Agreement shall be for a term of twelve (12) months, commencing on the 1st day of October 2025, and terminating on the 30th day of September 2026.

CANCELLATION

This Agreement may be canceled by any parties hereto upon sixty (60) days written notice as provided herein.

USE OF COUNTY FUNDS

Funds to be furnished to BVTBLF as stated herein be used to offset operational expenses of the BVTBLF, including to help offset salary and benefits, rent, telephone expenses, and office supplies.

COUNTY'S LIABILITY FOR PAYMENT

The County, for and in consideration of the services provided to County, hereby agrees to pay BVTBLF a total payment of **Five Thousand Dollars (\$5,000.00)** ("Funds") for the year beginning **October 1, 2025, and ending September 30, 2026. Payment of such sum will be paid upon receipt of invoice. Invoice shall be remitted to the accountspayable@brazoscountytx.gov email address.**

RESPONSIBILITIES OF BVTBLF

BVTBLF will be responsible for providing the following services pursuant to this Agreement:

1. Maintaining this Agreement;
2. Providing Services;
3. Maintaining data files on clients and the Services provided thereto;
4. Respond to any and all inquiries by the County.
5. BVTBLF agrees that the County, or its designated representative, shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. BVTBLF agrees to maintain such records for possible audit for a minimum of three (3) years after the termination date of this Agreement unless a longer period of records retention is stipulated. BVTBLF agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. BVTBLF agrees that the County, or its designated representative, shall further have the right to review and to copy any records and supporting documentation for prior years in which the County provided funds to the BVTBLF under prior Agreements. Any audit will be conducted by County personnel or an independent third party, as determined by the Brazos County Commissioners Court. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the BVTBLF.
6. Brazos County Commissioners Court may, in its sole discretion, require that an independent financial audit be performed on the records of the BVTBLF. If an independent financial audit is performed, a management letter will be

prepared by the auditor as part of the process and a copy of said management letter shall be delivered to the Brazos County Commissioners Court. The management letter shall identify issues that might not otherwise require disclosure in the BVTBLF's annual financial report, but which are of concern to or under the suggestion of the auditor. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the BVTBLF.

7. BVTBLF will provide the County with any and all certified audits conducted by BVTBLF, and the management letter prepared in connection therewith;
8. BVTBLF will provide the Commissioners Court on February 28, 2026 and August 31, 2026 with statistics evidencing the following for the six months prior to the due date.
 - a. The number of First Responders that have applied for funding
 - b. The number of First Responders that have received funding broken down by the following:
 - i. Type of Responder (Fire, EMS, Law Enforcement) by
 1. Agency Name and City/County
 - ii. State if First Responder is active, retired or reserved
 - c. Amount requested and amount issued

RESPONSIBILITY OF COUNTY

The County shall be responsible for the following duties and requirements:

1. Provide County Funds.
2. Conduct a review of the BVTBLF's performance in providing the Services to be provided hereunder in order to assess County's continued participation in the funding of the BVTBLF.

RECORD RETENTION

The BVTBLF shall be responsible for record keeping on all Services provided to those individuals using its services and all financial records. The BVTBLF agrees to maintain and make available for inspection by the County upon request, consistent with personal privacy and, subject to the limitation of state law, any and all records the County determines, in its sole discretion, to be necessary for the County to justify its continued participation in supporting the BVTBLF with Funds. Such records shall be retained for at least three (3) years from the date the service was provided. These records shall be made available for inspection and audit by the County if it so desires.

DISCRIMINATION

The BVTBLF shall not discriminate against any employee or applicant for

employment because of race, color, sex, or national origin. The BVTBLF shall take affirmative action to ensure that applicants who are employed are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rate of pay or other forms of compensation; and selection for training, including apprenticeship. The BVTBLF agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of this nondiscrimination clause.

INDEMNITY

The parties hereto agree to indemnify one another for and hold one another harmless from and against all suits, claims, demands, liabilities, or actions resulting or alleged to result from the breach, violation or non-performance of the services stated herein and for any damage to any person resulting from any action, omission, or negligence on the part of each party hereto.

INSURANCE

The parties hereto agree that the BVTBLF shall be an independent contractor and not an employee or agent of the County, and that each shall maintain at its own expense, adequate liability insurance to insure against damages and liabilities which may arise due to the duties and obligations contracted for herein.

COUNTY INVOLVEMENT

The County and BVTBLF state that to the best of their knowledge, no officer, agent, or employee of the County who exercises any function or responsibility in connection with the carrying out of this Agreement or the Services to which it relates has personal interest, direct or indirect, in this Agreement.

GOVERNING LAW

This Agreement shall be governed by the laws of the State of Texas and venue shall lie exclusively in Brazos County, Texas. The Parties agree that all obligations under this Agreement are performable in Brazos County, Texas and that this Agreement has been executed in Brazos County, Texas. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

TERMINATION

BVTBLF or County may unilaterally terminate this Agreement, at any time and for any reason, or no reason, by giving the other sixty (60) calendar days prior written notice.

In the event of termination BVTBLF agrees to return funds to County of a pro rata basis based on a twelve (12) month calculation.

NOTICES

All notices required to be given hereunder shall be deemed to be duly given by delivering such notice or by mailing it, certified mail RRR to the other party at the following addresses:

Brazos Valley Thin Blue Line Foundation
P.O. Box 3531
Bryan, TX 77802

Brazos County Commissioners
Court County Administration
Building
200 So. Texas Ave., Suite 310
Bryan, Texas 77803

FURTHER ASSURANCES

Each party hereto agrees to perform any further acts and to execute and deliver any further documents which may be necessary to carry out the provisions of this Agreement.

SEVERABILITY

In the event that any provisions or portion of this Agreement are held to be unenforceable or invalid, the validity and enforceability of the remaining provisions or portions shall not be affected.

ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties concerning the subject matter contained herein. There are no representations, agreements, arrangements, or understanding, oral or written, between or among the parties hereto, relating to the subject matter of the Agreement, which are not fully expressed herein.

ASSIGNABILITY

This Agreement is not assignable by the BVTBLF without the prior written consent of the County.

Brazos County



Kyle Kacal, Acting County Judge

10/14/2025

Date

Brazos Valley Thin Blue Line Foundation



Timothy Bryan, Executive Director

September 24, 2025

Date

ATTEST:



Karen McQueen, County Clerk

LEGISLATIVE CERTIFICATIONS

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

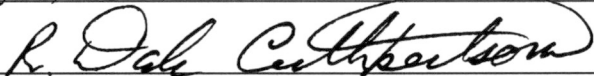
1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2276 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: Brazos Valley Thin Blue Line Foundation, Inc.

Authorized Company Representative: R. Dale Cuthbertson, BVTBLF Board Secretary

Address: PO. Box 3531

Bryan, TX 77805

Signature: 

Date: September 23, 2025

Contract #: _____

**FUNDING AGREEMENT
BETWEEN BRAZOS COUNTY AND
SALVATION ARMY**

THIS FUNDING AGREEMENT ("Agreement") IS ENTERED INTO BY AND BETWEEN **BRAZOS COUNTY, TEXAS**, acting by and through its duly elected County Commissioners (hereinafter "County"), and the **SALVATION ARMY** (hereinafter "Agency"), located in Bryan, Texas, and is effective October 1, 2025.

RECITALS

WHEREAS, AGENCY serves all seven counties of the Brazos Valley (Brazos, Burleson, Grimes, Leon, Madison, Robertson, and Washington), and;

WHEREAS, AGENCY provides disaster relief services and assistance in preventing homelessness to those in need through a food pantry, clothing vouchers, rental assistance, and utility assistance, and;

WHEREAS, the short term and long term goals of AGENCY include expanding the Pathway of Hope program to assist more families in ending the cycle of poverty and becoming self-sufficient members of society, and;

WHEREAS, the County shares this common goal and desires to assist the Salvation Army in its efforts.

WHEREAS, the County is responsible for declaring and responding to disasters when they occur:

NOW THEREFORE, the parties agree to the following terms and conditions to provide such support services.

AGREEMENT

I. TERM

This Agreement shall be for a term of twelve (12) months, commencing on the 1st day of October 2025, and terminating on the 30th day of September 2026.

II. CANCELLATION

This Agreement may be canceled by any parties hereto upon sixty (60) days written notice as provided herein.

III. USE OF COUNTY FUNDS

Funds to be furnished to AGENCY as stated herein be used to offset operational costs of social service programs for rental assistance, utility assistance, food pantry and educational expenses.

IV. COUNTY'S LIABILITY FOR PAYMENT

The County, for and in consideration of the services provided to County, hereby agrees to pay AGENCY a total payment of **Twenty-Five Thousand Dollars (\$25,000.00)** ("Funds") for the year beginning **October 1, 2025, and ending September 30, 2026. Payment of such sum will be paid upon receipt of invoice. Invoice should be submitted to the accountspayable@brazoscountytexas.gov email address.**

V. RESPONSIBILITIES OF AGENCY

AGENCY will be responsible for providing the following services pursuant to this Agreement:

1. Maintaining this Agreement;
2. Providing Services;
3. Maintaining data files on clients and the Services provided thereto;
4. Respond to any and all inquiries by the County.
5. AGENCY agrees that the County, or its designated representative, shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. AGENCY agrees to maintain such records for possible audit for a minimum of three (3) years after the termination date of this Agreement unless a longer period of records retention is stipulated. AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. AGENCY agrees that the County, or its designated representative, shall further have the right to review and to copy any records and supporting documentation for prior years in which the County provided funds to the AGENCY under prior Agreements. Any audit will be conducted by County personnel or an independent third party, as determined by the Brazos County Commissioners Court. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the AGENCY.
6. Brazos County Commissioners Court may, in its sole discretion, require that an independent financial audit be performed on the records of the AGENCY. If an independent financial audit is performed, a management letter will be

prepared by the auditor as part of the process and a copy of said management letter shall be delivered to the Brazos County Commissioners Court. The management letter shall identify issues that might not otherwise require disclosure in the AGENCY's annual financial report, but which are of concern to or under the suggestion of the auditor. If the Brazos County Commissioners Court determines that the audit will be conducted by an independent third party, all costs and expenses associated with said audit will be solely paid for by the AGENCY.

7. AGENCY will provide the County with any and all certified audits conducted by AGENCY, and the management letter prepared in connection therewith;
8. AGENCY will provide the Commissioners Court with annual and quarterly statistics evidencing the number of Brazos County residents using the AGENCY's Services at the end of each calendar quarter.

VI. RESPONSIBILITY OF COUNTY

The County shall be responsible for the following duties and requirements:

1. Provide County Funds.
2. Conduct a review of the AGENCY's performance in providing the Services to be provided hereunder in order to assess County's continued participation in the funding of the AGENCY.

VII. RECORD RETENTION

The AGENCY shall be responsible for record keeping on all Services provided to those individuals using its services and all financial records. The AGENCY agrees to maintain and make available for inspection by the County upon request, consistent with personal privacy and, subject to the limitation of state law, any and all records the County determines, in its sole discretion, to be necessary for the County to justify its continued participation in supporting the AGENCY with Funds. Such records shall be retained for at least three (3) years from the date the service was provided. These records shall be made available for inspection and audit by the County if it so desires.

VIII. DISCRIMINATION

The AGENCY shall not discriminate against any employee or applicant for employment because of race, color, sex, or national origin. The AGENCY shall take affirmative action to ensure that applicants who are employed are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rate of pay or other forms of compensation; and selection for training, including apprenticeship. The

AGENCY agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of this nondiscrimination clause.

IX. INDEMNITY

The parties hereto agree to indemnify one another for and hold one another harmless from and against all suits, claims, demands, liabilities, or actions resulting or alleged to result from the breach, violation or non-performance of the services stated herein and for any damage to any person resulting from any action, omission, or negligence on the part of each party hereto.

X. INSURANCE

The parties hereto agree that the AGENCY shall be an independent contractor and not an employee or agent of the County, and that each shall maintain at its own expense, adequate liability insurance to insure against damages and liabilities which may arise due to the duties and obligations contracted for herein.

XI. COUNTY INVOLVEMENT

The County and AGENCY state that to the best of their knowledge, no officer, agent, or employee of the County who exercises any function or responsibility in connection with the carrying out of this Agreement or the Services to which it relates has personal interest, direct or indirect, in this Agreement.

XII. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Texas and venue shall lie exclusively in Brazos County, Texas. The Parties agree that all obligations under this Agreement are performable in Brazos County, Texas and that this Agreement has been executed in Brazos County, Texas. Venue shall lie exclusively in Brazos County, Texas, notwithstanding anything to the contrary.

XIII. TERMINATION

AGENCY or County may unilaterally terminate this Agreement, at any time and for any reason, or no reason, by giving the other sixty (60) calendar days prior written notice.

In the event of termination AGENCY agrees to return funds to County of a pro rata basis based on a twelve (12) month calculation.

XIV. NOTICES

All notices required to be given hereunder shall be deemed to be duly given by delivering such notice or by mailing it, certified mail to the other party at the following addresses:

Salvation Army
2506 Cavitt Ave.
Bryan, Texas 77801

Brazos County Commissioners Court
County Administration Building
200 So. Texas Ave., Suite 310
Bryan, Texas 77803

XV. FURTHER ASSURANCES

Each party hereto agrees to perform any further acts and to execute and deliver any further documents which may be necessary to carry out the provisions of this Agreement.

XVI. SEVERABILITY

In the event that any provisions or portion of this Agreement are held to be unenforceable or invalid, the validity and enforceability of the remaining provisions or portions shall not be affected.

XVII. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties concerning the subject matter contained herein. There are no representations, agreements, arrangements, or understanding, oral or written, between or among the parties hereto, relating to the subject matter of the Agreement, which are not fully expressed herein.

XVIII. ASSIGNABILITY

This Agreement is not assignable by the AGENCY without the prior written consent of the County.

In witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Brazos County

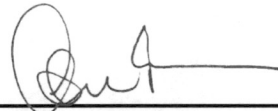


Kyle Kacal, Acting County Judge

10/14/25

Date

Salvation Army

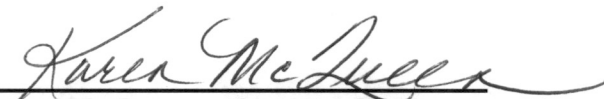


**Lt. Colonel Art Penhale, Texas
Divisional Commander**

9/22/25

Date

ATTEST:



Karen McQueen, County Clerk

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

The Salvation Army - Bryan
Bryan, TX United States

Certificate Number:
2025-1364670

Date Filed:
09/17/2025

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Brazos County

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

26-036
Client Financial Assistance

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



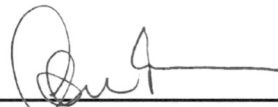
6 UNSWORN DECLARATION

My name is Art Penhale, and my date of birth is .

My address is 1221 River Bend Dr., Dallas, TX, 75247, USA.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 22nd day of September, 20 25.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

LEGISLATIVE CERTIFICATIONS

Brazos County is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS, <https://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://www.sam.gov>. The undersigned affirms the non-debarment statement above, that they are duly authorized execute this contract. The company representative below further affirms, that the company submitting this proposal, under the provisions of Subtitle F, Title 10, Government Code Chapter 2271:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

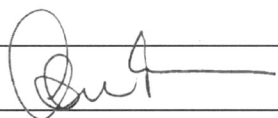
Pursuant to Section 2270.001, and 2274.002 Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made or ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.
3. If Respondent is required to make a verification pursuant to Section 2276 of the Texas Government Code, Respondent verifies that Respondent does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the certification is not required.
4. If Respondent is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Respondent verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If Respondent does not make that verification, Respondent must so indicate in its Response and state why the verification is not required.

Company Name: The Salvation Army - Bryan

Authorized Company Representative: Art Penhale

Address: 1221 River Bend Dr., Dallas, TX, 75247

Signature: 

Date: 9/22/25

Contract #: N/A



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.

TO: Commissioners Court

FROM: Bobby Espinoza

DATE: 10/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: The items requested to be destroyed are no longer useful to Brazos County and are not safe to sell to the public.

ATTACHMENTS:

File Name

[Bobby_\(14\).pdf](#)

Description

Items for destruction

Type

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 10/14/2025
ITEM: Approval requested from the Purchasing Department to declare a list of surplus property as salvage in accordance with Local Government Code 263.152 and authorize destruction or other means of disposal.
TO: Commissioners Court
FROM: Bobby Espinoza
DATE: 10/06/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
NOTES/EXCEPTIONS: The items requested to be destroyed are no longer useful to Brazos County and are not safe to sell to the public.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Bobby_(14).pdf	Items for destruction	Cover Memo

APPROVED


KYLE KACAL
ACTING County Judge

10/14/25
Date

**BRAZOS COUNTY, TEXAS
PROPERTY ACQUISITION, TRANSFER AND DISPOSITION FORM**

Transaction Date: 9/23/25 Property Tag Number: n/a

☐ Check Box for Capital Asset (initial cost over \$5000 -- reference fixed asset report for cost)

Type of Transaction – Check One

- ☐ New Purchase
- ☐ Donated Property Received
- ☒ Transfer to Surplus
- ☐ Transfer from Department to Department
- ☐ Transfer from Surplus to Department
- ☒ Cannibalization (Destruction)
upon approval from
Commissioners Court

An accurate description is required for all property. Please provide all information, requested below:

Make: _____ Model: _____ Year: _____

Serial/VIN #: _____

Additional Description/Information:

56 *95 officer uniform pant = 151
x 90 soiled mattresses
x 10 bags of inmate uniform/linens

Moving Property From: BCDC-Jail
Department Name

[Signature]
Authorized Signature

Moving Property To: Surplus
Department Name

Authorized Signature

Moving Property From Surplus to Another Department: _____
Signature of Receiving Dept. Date

Date Property Auctioned: _____
Signature of Purchasing Dept.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing NUMBER:
DATE OF COURT MEETING: 10/14/2025
ITEM: Approval of Contract #25-116 Indexing and Imaging with DLT for Brazos County Clerk's Office.
TO: Commissioners Court
FROM: Bobby Espinoza
DATE: 10/06/2025
FISCAL IMPACT: True
BUDGETED: True
DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: This corrects the contract with DLT Solutions, LLC to add language to invoice transactional fees per document for daily indexing and creation of pdf/a documents. This vendor has the software that the County Clerk uses in their daily operations from filing into the Official Public Records to issuing vital records. It is fully budgeted, and no additional funds are being requested. If this contract is not approved, we would need to find a new vendor and software. This may cost additional funds for the transfer of data, implementation, and training as well as a significant amount of time to do so.

ATTACHMENTS:

File Name

[Pricing Quote.pdf](#)

Description

Pricing Quote

Type

Backup Material

September 19, 2025

BRAZOS COUNTY
Pricing

PRESENTED BY TD SYNnex PUBLIC SECTOR



TD SYNnex
Public Sector

GovOS.

This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offer or as a result of—or in connection with—the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in all pages marked with the following legend: Use or disclosure of data on this page is subject to the restriction on the title page of this proposal or quotation.

TD SYNnex Public Sector / 2411 Dulles Corner Park, Suite 800 / Herndon VA 20171 / 703.709.7172 / www.dlt.com
TIN 54-1599882 / DUNS # 78-6468199 / CAGE Code 0S0H9 / GSA IT Schedule 70 GS-35F-267DA

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September 19, 2025

Brazos County
300 E 26th St., Suite 120
Bryan, Texas 77803

Attention: Karen McQueen

Dear Ms. McQueen,

DLT Solutions (now part of TD SYNnex Public Sector) and GovOs have teamed ("Team DLT") to offer this proposal for professional services on a firm fixed price basis to Brazos County ("Customer"). DLT Solutions is the Prime Contractor for this engagement. DLT intends to subcontract the proposed services to GovOs.

If you have technical questions, please contact Samuel Mazurek at (703) 773-8965 or samuel.mazurek@dlt.com. For contractual questions, please contact 703-709-7172 or Legal@dlt.com and inbound-bids@dlt.com.

Please note that DLT will bill for all travel as actuals and in accordance with the Federal Travel Regulation unless otherwise mandated by the customer Purchase Order. FJTR Policy and Per Diem Rates can be found at <http://www.gsa.gov/portal/category/100212>.

This offer is valid until 10/31/2025.

We look forward to your analysis of our proposal and to speaking with you further regarding your needs.

Sincerely,

Samuel Mazurek
Senior Account Manager I
TD SYNnex Public Sector

1. Pricing



MFG Part No.		Contract [Contract Price]	Qty	Unit Price	Ext. Price
NOTE GovOs / remaining years from original 5 year contract, with annual payments (and Transactional fees and not to exceeds included): DLT Solutions, LLC will not be charged for any Customer underages or overages as it pertains to this Quote and Offer. DLT's offer to the Customer will not exceed \$655,974.59. The five (5) year financial commitment described below is based on the per document fees provided in GovOS Proposal #: 0061P00000aEysQQAS. Year 1: Already completed via GovOs Year 2: \$118,801.14 Year 3: \$170,714.44 Year 4: \$179,003.67 Year 5: \$187,455.34 Total: \$655,974.59 Notwithstanding the foregoing, Brazos County will be invoiced for actual transactions rather than based on the Maximum Quantities, and in the event the document transaction volume meets or exceeds the Maximum Quantities then the parties hereto agree to engage promptly and in good faith to modify the Maximum Quantities to accommodate providing compensation for such excess (including any anticipated future excess).					
1	CLOUD - RECORDS SYSTEM Cloud - Records System == Year 2 == - PDF/A Archival Storage - GO-PR-PDFSTOR-PS-PDFSTOR-SB 1367520 \$1,000.00 - PDF/A Recurring Conversion Subscription - Cloud Search (Formerly Vanguard Search) GO-PR-CS-SWA-CLSEA-SB 1 \$0.00 - PDF/A One-time PDF Conversion Fee GO-PR-PDFSTOR-PS-PDFCONV-OT 1 \$0.00	MSTATE-MV-NCPA-S W2 [\$158,256.00]	1	\$47,471.34	\$47,471.34
2	PROPERTY ALERT Automated Fraud Alerts for Real Property recorded documents == Year 2	MSTATE-MV-NCPA-S W2 [\$3,920.00]	1	\$3,360.00	\$3,360.00

Brazos County
Pricing

#	MFG Part No.	Contract [Contract Price]	Qty	Unit Price	Ext. Price
3	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	1	\$32,119.80	\$32,119.80
	Cloud - Records System == Year 2 == Indexing Transactional Arrears: April / 2393 Documents / \$6102.15 May / 2538 Documents / \$6,471.90 June / 2520 Documents / \$6,426.00 July / 2731 Documents / \$6,964.05 August / 2414 Documents / \$6,155.70 TOTAL: 1259				
4	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	12000	\$2.55	\$30,600.00
	Cloud - Records System == Year 2 == Indexing Transactional Not to Exceed: Fee (\$2.55 per Doc)				
5	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	175000	\$0.03	\$5,250.00
	Cloud - Records System == Year 2 == PDF/A Transactional Not To Exceed: PoP: 1/1/2025 through 12/31/2025				
6	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	1	\$65,984.44	\$65,984.44
	Cloud - Records System == Year 3 == - PDF/A Archival Storage - GO-PR-PDFSTOR-PS-PDFSTOR-SB 1367520 \$1,000.00 - PDF/A Recurring Conversion Subscription - Cloud Search (Formerly Vanguard Search) GO-PR-CS-SWA-CLSEA-SB 1 \$0.00 - PDF/A One-time PDF Conversion Fee GO-PR-PDFSTOR-PS-PDFCONV-OT 1 \$0.00				

Brazos County
Pricing

#	MFG Part No.	Contract [Contract Price]	Qty	Unit Price	Ext. Price
7	PROPERTY ALERT	MSTATE-MV-NCPA-S W2 [\$3,920.00]	1	\$3,360.00	\$3,360.00
	Automated Fraud Alerts for Real Property recorded documents == Year 3				
8	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	36000	\$2.67	\$96,120.00
	Cloud - Records System == Year 3 == Indexing Transactional Not to Exceed: Fee (\$2.67 per Doc) PoP: 1/1/2026 through 12/31/2026				
9	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	175000	\$0.03	\$5,250.00
	Cloud - Records System == Year 3 == PDF/A Transactional Not To Exceed: PoP: 1/1/2026 through 12/31/2026				
10	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	1	\$69,233.67	\$69,233.67
	Cloud - Records System == Year 4 == - PDF/A Archival Storage -GO-PR-PDFSTOR-PS-PDFSTOR-SB 1367520 \$1,000.00 - PDF/A Recurring Conversion Subscription - Cloud Search (Formerly Vanguard Search) GO-PR-CS-SWA-CLSEA-SB 1 \$0.00 - PDF/A One-time PDF Conversion Fee GO-PR-PDFSTOR-PS-PDFCONV-OT 1 \$0.00				
11	PROPERTY ALERT	MSTATE-MV-NCPA-S W2 [\$3,920.00]	1	\$3,360.00	\$3,360.00
	Automated Fraud Alerts for Real Property recorded documents == Year 4				

Brazos County
Pricing

#	MFG Part No.	Contract [Contract Price]	Qty	Unit Price	Ext. Price
12	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	36000	\$2.81	\$101,160.00
	Cloud - Records System == Year 4 == Indexing Transactional Not to Exceed: 36,000 Documents / Fee (\$2.81 per Doc) PoP: 1/1/2027 through 12/31/2027				
13	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	175000	\$0.03	\$5,250.00
	Cloud - Records System == Year 4 == PDF/A Transactional Not To Exceed: PoP: 1/1/2027 through 12/31/2027				
14	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	1	\$72,645.34	\$72,645.34
	Cloud - Records System == Year 5 == - PDF/A Archival Storage - GO-PR-PDFSTOR-PS-PDFSTOR-SB 1367520 \$1,000.00 - PDF/A Recurring Conversion Subscription - Cloud Search (Formerly Vanguard Search) GO-PR-CS-SWA-CLSEA-SB 1 \$0.00 - PDF/A One-time PDF Conversion Fee GO-PR-PDFSTOR-PS-PDFCONV-OT 1 \$0.00				
15	PROPERTY ALERT	MSTATE-MV-NCPA-S W2 [\$3,920.00]	1	\$3,360.00	\$3,360.00
	Automated Fraud Alerts for Real Property recorded documents == Year 5				

Brazos County
Pricing

#	MFG Part No.	Contract [Contract Price]	Qty	Unit Price	Ext. Price
16	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	36000	\$2.95	\$106,200.00
	Cloud - Records System == Year 5 == Indexing Transactional Not to Exceed: 36,000 Documents / Fee (\$2.95 per Doc) PoP: 1/1/2028 through 12/31/2028				
17	CLOUD - RECORDS SYSTEM	MSTATE-MV-NCPA-S W2 [\$158,256.00]	175000	\$0.03	\$5,250.00
	Cloud - Records System == Year 5 == PDF/A Transactional Not To Exceed: PoP: 1/1/2028 through 12/31/2028				
NOTE					
"Use of GovOS's solutions described herein are subject to the terms contained in GovOS Proposal # 0061P00000aEysQQAS."					

Total \$655,974.59

All terms in accordance with DLT's NCPA Contract Award in response to RFP No. 07-23 and manufacturer's terms and conditions at <http://www.dlt.com/products/client-commercial-licenses> that apply to the products and/or services included in this quotation.

Contract
Number: 01-164
Lead Agency:
Region 14 ESC
Expiration date:
4/30/2026 UEI -
F1N2KDGBDTU
8

Tax ID: 54-
1599882
CAGE Code:
0S0H9

Payment Terms: Net 30 (On
Approved Credit) DLT Accepts
VISA/MC/AMEX

Contract open to: All 50 states & District of Columbia; All US territories and Outlying areas
(including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern
Marina Islands, Puerto Rico, U.S. Virgin Islands)

CPARs requests should be sent to the attention of Steve Wells at cpars@dlt.com.

PLEASE REMIT PAYMENT TO:

ACH:

DLT Solutions, LLC Bank of America ABA # 111000012

Acct # 4451063799

-OR-

Mail:

DLT Solutions, LLC

P.O. Box 743359

Atlanta, GA 30374-3359

Customer orders are subject to all applicable taxes and regulatory fees.

Documentation to be submitted to validate Invoice for payment:

- a) Authorized Services shall be invoiced with a corresponding time report for the period of performance identifying names, days, and hours worked.
- b) Authorized reimbursable expenses shall be invoiced with a detailed expense report, documented by copies of supporting receipts.
- c) Authorized Education or Training shall be invoiced with a Report identifying date and name of class completed, and where applicable the name of attendees.

2. Signature

IN WITNESS WHEREOF, the parties below have executed this SOW as of the SOW Effective Date.

DLT Solutions, LLC

By: Joe Frisbie
Name: Joe Frisbie
Title: DLT Sales Director
Date: 10/7/2025

Brazos County

By: [Signature]
Name: Kyle Kacal
Title: ACTING County Judge
Date: 10/14/25

**Neumo Tax & Licensing, LLC (FKA GovOs)
Doing business as Neumo**

By: Sabrina Stover
Name: Sabrina Stover
Title: CFO
Date: 2025-10-07

CERTIFICATE *of* SIGNATURE

REF. NUMBER
W4PZN-JGUGG-2W9VF-KSXE9

DOCUMENT COMPLETED BY ALL PARTIES ON
07 OCT 2025 18:21:36
UTC

SIGNER

SABRINA STOVER

EMAIL
SABRINA.STOVER@AVENUINSIGHTS.COM

TIMESTAMP

SENT
07 OCT 2025 18:18:12

VIEWED
07 OCT 2025 18:21:16

SIGNED
07 OCT 2025 18:21:36

SIGNATURE

Sabrina Stover

IP ADDRESS
98.97.4.174

LOCATION
CHICAGO, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
07 OCT 2025 18:21:16





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Purchasing

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Award of RFP #CIP 25-538 VoIP Phone System Replacement - County Wide.
Recommended Award: Bridger Systems, LLC.

TO: Commissioners Court

FROM: Kaitlyn N Battles

DATE: 10/03/2025

FISCAL IMPACT: True

BUDGETED: True

DOLLAR AMOUNT: \$613,541.00

BUDGET DETAIL:

The evaluation committee for this RFP evaluated the proposals received and is recommending Bridger Systems, LLC as the highest evaluated company to implement and support the VoIP Phone Systems Replacement throughout the county.

NOTES/EXCEPTIONS:

This award is over the approved budget, with the first year of hardware, licensing, and support cost at \$388,649.00, and the next four years, a locked in annual cost of \$56,223.00, bringing the five year contract total to \$613,541.00.

Brazos County has been using the same VoIP phone system for the past 15 years. The current vendor is ending support in December 2025. Replacing our phone system is imperative due to the loss of support at the end of the year.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Partly Executed Contract - Bridger Systems LLC.pdf	Contract	Backup Material
RFP - Bridger Systems LLC.pdf	RFP	Backup Material
Contract - Exhibit B - Required Cyber Security Information.pdf	Exhibit B	Backup Material
Tabulation - CIP 25-538.pdf	Tabulation	Backup Material

Master Services Agreement (MSA)

1. Parties & Purpose

This Master Services Agreement (the "Agreement") is entered into between County of Brazos, Texas, a political subdivision of the State of Texas ("Customer"), and Bridger Systems, LLC ("Bridger," "Provider," "Carrier," or "Service Provider").

The customer has elected to engage Bridger to provide certain services, and Bridger has agreed to provide the accepted services defined in the statement of work, as well as addendums and change orders, based on and in accordance with the terms and conditions of the Agreement.

Provider Contact Information:

Office: +1 713-766-8001

Fax: +1 713-766-8003

Support: support@bridger.systems

FCC Complaints: fcc@bridger.systems

Security Complaints: txpucsec@bridger.systems

Carrier OCN: 706K (IPES)

Texas Security License: B30886001

Notifications by mail: 9659 N Sam Houston Pkwy E., Suite 150 110, Humble Texas 77396

Registered agent: 5900 Balcones Street, Suite 7264 Austin Texas 78731

The terms and conditions of this agreement, addendums, purchase agreements, or service agreements are collectively referred to as the Agreement, in the event of a conflict between the provisions of this agreement and any accompanying agreement Section 2.3 Order of Precedence shall determine control.

1.1 Project and Statement of Work

The scope of the projects deliverables and tasks are defined in the Exhibit A - RFP response statement/scope of work and with consideration to the assumptions used to frame the work being true.

All Bridger projects are fixed fee, fixed scope. Any change order must be submitted in writing by an authorized party and accepted by Bridger, no verbal change requests are considered. Approved change orders may be completed during the project, or deferred until after the project, schedule/priority permitting.

Out of scope work/change orders shall automatically extend the timeline to completion to accommodate the additional work or shall not be counted as a penalty towards the agreed upon timeline based on the original scope of work.

2. Services Offered

Only the services explicitly mentioned and defined in an accepted agreement, addendum, change/purchase order, or service agreement shall be considered included and is contingent upon acceptance of the terms and conditions of the Agreement. Customer may request additional services offered by Provider but is under no obligation to do so, any acceptance of additional services is based upon the terms and conditions of the request.

2.1 Services Included

Included services are defined for project work, carrier, configuration and support services as defined in the response to Brazos County RFP 25-538 VoIP Phone System Replacement as well as any approved change orders.

2.2 Order of Precedence

For each subscribed service, the following order of precedence applies in the event of a conflict:

1. This Master Services Agreement (MSA)
2. The RFP Response (Exhibit A)
3. The Brazos County Required Cyber Security Information (Exhibit B)

No other services, products, or support are implied or included.

3. Terms & Conditions

3.1 Term of Agreement

The initial term for Carrier Services will be thirty-six (36) months and starts on the beginning of the month closest to date of project completion. The initial term of Support Services shall be twelve (12) months and start at the beginning of the month close to the date of project completion.

Each service shall renew automatically for successive one-year terms unless either Party provides written notice of non-renewal at least forty-five (45) days prior to the end of the then-current term.

Any licensing, software, and subscription services purchased and applied under the support agreement will transfer and become the responsibility of Customer on notice of non-renewal and will be billed at Manufacturer's Suggested Retail Price (See Pricing Section). Customer may continue purchasing renewals and carrier services on a fixed term basis without consideration of a support agreement, for as long as both parties remain in agreement.

3.2 Billing Frequency & Invoicing

A purchasing order will be issued to Bridger at the award of this contract. Bridger will then place an order for all procurement once they receive the fully executed contract and/or the Purchase order. Brazos County should be invoiced for inventory once it is received at the Brazos County ship to location. Brazos County will pay the invoice NET 30 once it is received and inventoried. Once implementation is complete, Bridger will then invoice Brazos County the full balance for the rest of the contract that is to be paid at this time.

Fees that Carrier is prohibited from pre-paying are billed every ninety (90) days. This includes any regulatory fees, taxes, recovery, e911 fees, premium services, dedicated bandwidth, cloud storage, AI analysis, API access, transcription, STIR/Shaken certificates, 10DLP campaign registrations, e911 registrations, directory listing services and SMS.

Preferred payment method for GOV/ED is ACH , Chase Bill Pay, or Check. Card payments in excess of \$1,000.00 will pass through the processing fee.

Bridger will break down billing into the required units and submit as a single bill for Customer costing.

All invoices are due Net 30.

3.3 Proration

Additional support covered services, products, licenses, subscriptions, software or hardware may be added. Additions will be prorated and billed based on the current billing frequency. Supported user counts increments in quantities of 5, or when bundle packs are purchased.

3.4 Penalties & Late Fees

Any undisputed invoice not paid when due shall accrue interest at one percent (1%) per month (twelve percent (12%) per year) or the maximum rate permitted by law, whichever is less. If undisputed invoices remain unpaid forty-five (45) days after written notice, Provider may suspend Services. If non-payment continue for ninety (90) days, Provider may terminate this Agreement for cause and accelerate all outstanding amounts due.

3.5 Additional Charges

Customer shall be responsible for any charges for out-of-scope work requests, and requests not explicitly considered part of this statement of work. Bridger will bill through any shipping or restocking fees at cost, any billed charges will have been submitted and approved prior to billing.

In the event a 3rd party service provider or subscription service notifies Bridger of a scheduled price increase, Bridger will notify Customer of the increase and provide notice and apply it at the next purchase period. For items billed monthly and covered under the annual support, Bridger will protest the charges on behalf of Customer in order to defer the additional charges until the next billing cycle. In the event the charges are unable to be deferred Bridger will split the increase with Customer for any amount greater than 8%.

3.6 Termination

Customer may terminate this Agreement for convenience with forty-five (45) days' written notice. In the event of such termination, Customer shall pay Provider an early termination fee equal to fifty percent (50%) of the unpaid balance of the remaining months of the then-current Term.

The Parties acknowledge and agree that:

- (a) Provider's pricing is based on wholesale carrier commitments and multi-year discounts extended to Customer;
- (b) early termination causes damages to Provider that are difficult to ascertain with certainty, including unrecovered wholesale costs, licensing commitments, and lost volume discounts; and
- (c) the early termination fee described above is a reasonable estimate of such damages and is intended as liquidated damages, not a penalty.
- (d) licensing and subscriptions will transfer to Customer on termination, and any licensing purchased and applied within forty-five (45) days will be billed additionally

Termination for Cause: Either Party may terminate this Agreement for material breach, provided that the breaching Party fails to cure such breach within thirty (30) days after written notice.

3.7 Ownership & Intellectual Property

Customer shall own all deliverables, hardware, and documentation it pays for and is defined as the final product at project completion. Provider shall retain ownership of its pre-existing intellectual property, trade secrets, and methods. Customer shall retain ownership of its pre-existing systems, data, and intellectual property. Each Party grants the other a limited license to use embedded intellectual property as required to use the Deliverables or perform the Services contracted.

3.8 Confidentiality & Notice of Requests

Each Party shall protect the other's Confidential Information.

- (a) If Provider receives a lawful request (including subpoena, regulatory inquiry, or court order) that may require disclosure of Customer's Confidential Information, Provider shall promptly notify Customer and cooperate with Customer in seeking protection of such information.
- (b) If either Party receives a subpoena, court order, or regulator demand that legally prohibits prior notice to the other Party, that Party may comply without violating the Agreement.

3.9 Insurance & Indemnity & Staff Vetting

Provider shall maintain commercial general liability insurance, technology errors and omissions/cyber liability insurance, and workers' compensation. Provider shall indemnify Customer against claims caused by Provider's negligence or willful misconduct. Customer shall indemnify Provider against claims caused by Customer's misuse or unlawful acts.

All Provider staff including any subcontractors assigned to perform Services under this Agreement are subject to federal background checks and are licensed under Texas Security License B30886001 for security services where applicable.

3.10 Accountability

If Provider causes an error or outage, Provider shall correct it at no additional charge. If Customer causes an error or outage, including the use of unsupported equipment or interference, Provider may bill remediation at time-and-materials rates.

4. Government Customers (Exclusive to Government Customers)

4.1 Termination for Non-Appropriation

If sufficient funds are not appropriated, Customer may terminate this Agreement with forty-five (45) days' written notice. Customer shall remain responsible for documented costs already incurred.

4.2 PIA Requests

If Customer receives a request under the Texas Public Information Act ("PIA") that may require disclosure of Provider's Confidential Information, Customer shall promptly notify Provider so that Provider may assert applicable exemptions with the Texas Attorney General.

4.3 Audits

Customer may audit Provider's billing, SLA performance, and compliance with 30 days' notice of scope/depth and at its own expense. Audits shall not be conducted by competitor-affiliated or contingent-fee firms. Provider may redact unrelated trade secrets from audit responses, and Provider is obligated to protect intercarrier agreements except where required for compliance.

5.0 BridgerTEL & FAX.works Carrier Services

5.1 Identity & Licensing

Bridger Systems LLC is an FCC registered telecommunications Provider OCN: 706K (IPES). Currently licensed to originate/terminate voice traffic US48. Bridger is a NECA member and participates in the Number Portability program for the national number database. We provide SIP, SMS and eFAX services to subscribers.

5.2 Services

- Voice transport (local, long distance, toll-free, international, vanity numbers).
- Local Number Portability (LNP).
- Enhanced 911 (E911).
- STIR/SHAKEN caller ID authentication.
- Caller VERITAS – Manual Business Verification required for full chain attestation
- Business SMS & 10DLC Campaign registration
- Premium Services offered via 3rd party are caller ID labelling, Branded Caller ID, SPAM Delisting, Blacklist Removal
- Premium Services offered exclusively and provided by Bridger are our custom-developed APIs and Integrations for reporting, compliance, privacy, Out of Band and Disaster routing solutions, ELIN, eFax

5.3 Regulatory Requirements

- Bridger is required to pass through recovery fees, taxes, E911 Recovery, and other mandatory fees as a services provider. Bridger does not charge any fee disguised as a tax, recovery fee, or other regulatory charge. Our Fees are clearly noted as a usage or channel fee, and all fees are directly related to service utilization while using our services.
- We bill in 6 second increments where per minute is billed, all others are considered billed per channel and included in the cost of the service. Toll Free & vanity bill in whole minute, International is billed in 12 second increments.
- Bridger cooperates with 6 upstream providers and may route traffic over these providers when financially advantageous to do so.
- National tickets are excluded from the SLA. In the event of a national ticket (outage) caused by an act of war, terrorism, sustained DDOS, or ransom event. In such an event, our services may be working but other network owners may be affected which appears to make Bridger services appear offline. In the event of a national ticket we will add Customer to the ticket in order to receive updates and Bridger will pass those along as received for the duration of the event. Upon closure of the national ticket, a notice with the restoration outcome (if available) will be sent to the account holder.

5.4 Compliance

Provider complies with TRACED Act, Know-Your-Customer (KYC) requirements, and lawful intercept obligations. Provider will comply with lawful requests but advocates for privacy within the scope of law.

5.5 Operational Terms

- Bridger provides calling and connectivity that has dependencies upon up and down stream infrastructure such as internet, firewall traversal, disparate participating networks. Due to these requirements outages caused by 3rd parties are considered outside of the scope of reportable outages and is a position held by the FCC for IPES carriers.
- Reporting & retention: maintained per FCC/PUC or entity requirements or rules.
- Taxes, fees, E911, surcharges passed through at cost.
- International/Vanity dialing subject to deck rates.
- Downtime/maintenance does not release Customer from obligations, except where SLA terms take precedence.
- Bridger is required to port on demand for any legal port request initiated with a signed LOA regardless of balance due or Agreement term. Porting does not release Customer from the obligation to the Agreement.
- Non-payment: subject to suspension and termination under Section 3.4 of MSA.

- Not all telephone numbers are SMS enabled. To ensure the ability to send and receive SMS messages on numbers belonging to Customer, a verification process must be performed. There is a fee of \$.09 per DID or TN to validate for SMS, 10DLC campaigns must be clearly and narrowly defined to be registered and there may be a cost per campaign. A campaign registry document can be provided on request. SMS fees are billed by message, and prices vary by carrier and direction of message. Bridger does not charge a fee to transport SMS.
- Bridger must comply with all regulations imposed by the State and Federal government pertaining to telecommunications.

5.6 Privacy

Bridger Systems, LLC is an advocate for privacy. We do not share, sell, collect analytics, or allow friendly intercepts. Where able, Bridger will notify Customer of such attempts unless requested to participate.

6. Licensed Security Services

Bridger Systems LLC is a Texas DPS licensed security company TX License# B30886001, offering CCTV installations, Burglar Alarm services and installation, Access Controls, Building automations, and PoE Lighting.

Bridger maintains the required insurance, posts notices with our license numbers wherever we perform services, and all staff are licensed for security services after having undergone the required federal background checks through Identigo.

Bridger staff are required to produce their security license on demand for Texas DPS officers, and inspectors.

7. Managed Services

Bridger Systems, LLC is a communications and information technologies services provider who offers 100% coverage of business communications needs for Customers around the United States. Our service offerings are comprehensive and cover all aspects of business communications including ISP reseller, Telecom Services, Low voltage and wireless surveys, installation services, and management, Communications solutions for voice, text based, visual use, meetings/conference, public address, podcast/broadcast/streaming and more along with our comprehensive security services offerings, development offerings and integrations offerings.

Services are provided in the following manner:

- Hourly as needed/requested
- Support Subscriptions for fixed scopes of work on 12-month terms

- Project
- Procurement
- Advisory

Pricing for these services varies and is based upon many factors. Our projects and fixed scopes of work are fixed fee. Work outside of the scope is possible with approval to bill at the rate for out-of-scope work. Time permitting and if agreed to perform.

8. Service Level Agreement (SLA)

8.1 Priorities

- P1 (Critical Outage During Customer Business Hours): Response within 1 hour, resolution target 4 hours.
- P2 (High Impact During Customer Business Hours): Response within 4 hours, resolution target 1 business day.
- P3 (Routine During Customer Business Hours): Response within 1 business day, resolution target 3 business days.

8.2 Credits

If Provider fails to meet resolution targets, Customer may claim credits up to 10% of the monthly fee for the affected service. Credits are sole remedy.

8.3 Exclusions

No credits for downtime caused by: force majeure, Customer misuse, unsupported hardware, or upstream carrier outages outside Provider's control.

8.4 Maintenance

Bridger performs weekly maintenance (non-interfering) and scheduled downtime maintenance 4 times per year. Outages during maintenance windows are not considered against the SLA

8.5 Remote Work

Bridger support is considered remote support; our staff is trained and tooled for remote first support and our prices reflect that. Customers can request a site visit where practical or as needed.

Bridger bills mileage and time (1 way for time), offer a reduced hourly rate for travel and has a 2-hour minimum.

9. Pricing

9.1 Fees

- Bridger leverages per minute, wholesale block, and per channel pricing/billing. Fees vary by rate center, direction, time of day, network costs
- SMS is billed per message, prices vary based on source, destination, originating carrier and terminating carrier. ````
- Support fees: invoiced per the NET terms schedule in the statement of work. If a NET is not in a scope of work or listed elsewhere the terms are NET30
- Hardware: as per PO issued at acceptance.

9.2 Rates

Change orders, projects, Onsite support are billed at \$105 per hour plus materials. Onsite visits are 2 hours minimum and bill in half hour increments after.

Remote support is billed per hour for the first 0-60 minutes, and in quarter hour increments after. The rate is \$105/hour

Emergency support is billed at a rate of \$175/hour with a 2-hour minimum and in .5-hour increments after.

Bridger does not charge for quick questions, quotes, or meetings. In the event of support termination and support is required, services can be requested at hourly non subscriber rates of \$135/hour billed with 1hr (Remote), 2 hr (onsite) minimums and travel at default travel rate. Carrier Services support is included in the cost of carrier services.

*Mileage is billed per IRS rate at time of travel.

9.3 Pass-Through Fees

Bridger passes through any carrier, security, shipping, and restocking fees at cost.

9.4 MSRP Prices

At the time of this proposal manufacturer's suggested retail prices are as follows for the following subscriptions and services. Pricing may increase or decrease based on rates at time of renewal or available discounts and SPIFFS. In the event of renewal without consideration of a support agreement, Service Provider will pass through any available discounts available at time of renewal.

TeleVate PBX License – \$13,210.00 (Annual) which can be converted to a Yeastar P-Series Software license directly (lose branding) for \$14,821.00 (annual).

100 Concurrent Paths, Hot Failover, 9 Channels of Outbound Call Center, All Features licensed including Mobile App and Desktop App, and All APIs, Database Integrations (As configured in proposal)

TE-Systems Anynode – \$11,676.50 (200 Concurrent Sessions w. No SIP Rec Enabled - annual), \$17,514.74 (200 Sessions w/ SIP Rec Enabled - annual)

BridgerTEL will be available at a negotiated rate + term based on DID count and usages averaged over the period of use at time of a service discontinuation. We will extend our wholesale model on a below published rate deck based on average use/concurrency even if you move to an entirely different solution.

11. General Legal Provisions

11.1 Dispute Resolution

The Parties shall attempt good faith negotiation, followed by mediation, before resorting to litigation.

11.2 Governing Law & Venue

This Agreement shall be governed by Texas law, with venue in Brazos County, Texas.

11.3 Force Majeure

Neither Party shall be liable for delays due to events beyond its reasonable control.

11.4 Assignment

Neither Party may assign this Agreement without written consent, except in connection with a merger or acquisition.

In the event of assignment, The County of Brazos Texas must receive 30 days' notice & consent to the assignment. Reasonable consent will not be withheld.

11.5 Entire Agreement

This Agreement, together with Exhibits A & B, constitutes the entire agreement and supersedes prior agreements.

11.6 Amendments

This Agreement may only be amended in writing signed by both Parties.

11.7 Severability

If any provision is found invalid, the remaining provisions shall remain enforceable.

11.8 Waiver

Failure to enforce any provision shall not constitute a waiver of future enforcement.

11.9 Notices

Notices shall be in writing and delivered by hand, courier, or certified mail to the addresses provided.

County Of Brazos Texas

Name: *Kyle Riscal*

Date: *10/14/25*

Title: *Acting County Judge*

Signature: 

Bridger Systems, LLC

Name: Joshua Williamson

Date: 10/03/2025

Title: CEO/Founder

Signature: 



REQUEST FOR PROPOSALS

RFP NO. CIP 25-538

VoIP Phone System Replacement – County Wide

SEALED PROPOSALS TO BE SUBMITTED BEFORE:

Tuesday, August 12, 2025, 2:00pm CST

TO THE:

**BRAZOS COUNTY
PURCHASING DEPARTMENT**

200 S. Texas Ave. Suite 352

Bryan, TX 77803

Phone: (979) 361-4290

Fax: (979) 361-4293

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the RFP. Any such contact will be grounds for rejection of the respondents' proposal.

In compliance with this solicitation, the undersigned proposer having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following RFP for furnishing the material and/or services listed on the attached bid form and agrees to deliver said items at the locations and for the prices set forth on the bid form.

Company Name: Bridger Systems, LLC

By (Print): Joshua Williamson Title: CEO/Founder

Physical Address: 9659 N. Sam Houston Parkway E. Suite 150 #110, Humble Texas 77396

Mailing Address: 9659 N. Sam Houston Parkway E. Suite 150 #110, Humble Texas 77396

Telephone: 17137668001 Fax: 17137668003 E-Mail: joshua@bridger.systems

A. SOLICITATION SCHEDULE

Release of RFP	Tuesday, July 8, 2025
Advertisement Dates	Tuesday, July 8, 2025
	Tuesday, July 15, 2025
Deadline for Questions	Tuesday, August 5, 2025 at 5:00 PM CST
Proposal Submission Deadline	Tuesday, August 12, 2025 at 2:00 PM CST
Review/Contract Evaluations/Negotiations	August
Anticipated Award	September

B. SUMMARY OF WORK

Brazos County is looking to replace their current VoIP phone system with a new solution that is compatible with existing VoIP integrations. Brazos County currently uses Poly phone headsets for all phones and AudioCodes gateways are used for digital to analog conversion. The current phone system utilizes 75 Session Initiation Protocol (SIP) trunks with a Frafos Session Border Controller (SBC) gateway. The current phone system has some customizations that were originally required that complicate upgrades and upgrades sometimes cause other complications.

Brazos County currently has one (1) phone service system, and fifty (50) different billing units spread across twenty-three (23) physical address locations.

C. GOALS FOR A SUCCESSFUL PROJECT

1. Brazos County would like the new phone system to be hosted, backed by a Service Level Agreement (SLA), or an on-premises system with redundancy that will utilize our existing SIP trunks and virtual infrastructure.
2. Brazos County would like for the new phone system to meet the following objectives:
 - a. Reduce maintenance complexity
 - i. Natively support all required features list in S. REQUIREMENTS.
 - ii. The provider will maintain all aspects of the phone system (phones, software, fax, and dial tone services)
 - b. New phones will have a minimum of eight (8) line keys
 - c. Integrate with Microsoft Teams
 - i. Must be able to utilize G3 licensing
 - ii. Update free/busy presence
 - d. Phone login will integrate with Entra (Azure) SSO
 - e. Detailed reporting based on department
 - f. Detailed reporting based on user/extension
 - g. Department based billing
 - h. Must be able to identify and block spam calls
 - i. Simplify upgrades
 - i. Upgrades will be tested prior to installation and will be installed by the provider
 - j. Mobility
 - i. Smartphone applications should be available
 - k. The county would like to evaluate the purchase of all equipment, lease of equipment, or other pricing structure options.

D. CONDITIONS OF RFP

The following instructions apply to all proposals and become a part of Terms and Conditions of any proposal submitted to the Brazos County Purchasing Department, unless otherwise specified elsewhere in this Proposal. All Contractors are required to be informed of these Terms and Conditions and will be held responsible for having done so:

1. Definitions: In order to simplify the language throughout this proposal, the following definitions shall apply:
 - a. **BRAZOS COUNTY** - Same as County.
 - b. **COMMISSIONERS' COURT** - The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all county business as conferred by the State Constitution and Laws.
 - c. **CONTRACT** - An agreement between the County and a Vendor to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
 - d. **CONTRACTOR** - The successful Contractor(s) of this proposal request.
 - e. **COUNTY** - The government of Brazos County, Texas and its authorized representatives.
 - f. **SUB-CONTRACTOR** - Any contractor hired by the Contractor or Supplier to furnish materials and services specified in this proposal request.
 - g. **SUPPLIER** - Same as Contractor
2. Brazos County will follow the Texas Local Government Code, Chapter 262.030 for this RFP process. The proposals will be opened on the date and time mentioned above and only the names of the proposers will be read aloud. The proposals will be distributed to the evaluation committee and this committee will evaluate each proposal according to the criteria set forth in this RFP. The committee will determine how many of the top evaluated firms will be negotiated depending on the scores and other factors at the discretion of Brazos County. If the County chooses, these top scoring firms will be given an opportunity to present potential value engineering or cost saving suggestions to the County. All firms will be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and no pricing will be shared with any of the firms at any time until after an award is made and the contract is approved by Commissioners' Court. A best and final offer may be requested including any revisions and allowing for a revision of the completion timeframe for inclusion into the final contract.
3. Upon acceptance and approval by the Commissioners' Court, this proposal will be made part of the contract between Brazos County and the successful Contractor for the period designated.
4. **Proposals must be received by the Purchasing Department prior to the time and date specified.**
5. The County reserves the right to accept or reject in part or in whole, any proposals submitted, and to waive any technicalities for the best interest of the County.

6. Brazos County shall not be responsible for any verbal communication between any employee of the County and any potential Contractor. Only written specifications and written price quotations will be considered.
7. Brazos County reserves the right to reject any proposals that do not fully respond to each specified item.
8. Should there be a change in ownership or management, the contract shall be canceled unless a mutual agreement is reached with the new owner to continue the contract with its present provisions and prices. This contract is non-transferable and non-assignable by either party.
9. The County may cancel this contract at any time for any reason, provided a thirty-day notice is given.
10. The proposal award shall be based on, but not necessarily limited to, the following factors:

a. <u>Total cost including the selected alternatives and addenda</u>	<u>40%</u>
b. <u>Completion time</u>	<u>5%</u>
c. <u>Quality of previous, similar contracts like Brazos County</u>	<u>10%</u>
d. <u>Proposer's reputation with similar projects</u>	<u>10%</u>
e. <u>Proposed Solution</u>	<u>35%</u>
11. Although the cost is an essential part of the proposal, Brazos County is not obligated to award a contract on the sole basis of cost.
12. Acceptance of work provided shall be made by the County at the sole discretion of the Commissioner's Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
13. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.
14. This agreement shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.
15. No proposal may be withdrawn after opening time without acceptable reason and with the approval of Purchasing Agent.
16. Proposals will not be considered if submitted by telephone, fax, or any other means of rapid dispatch, nor will a proposal be considered if submitted to any other person or department other than specifically instructed.
17. All proposals shall be submitted in accordance with the instructions contained herein. Brazos County will not be liable for any information received through other websites or sources of information. It is the sole responsibility of the respondent to verify the accuracy of information received from sources other than Brazos County. It is

recommended that the respondent check the Brazos Valley e-Marketplace (<https://brazosbid.ionwave.net>) for addenda prior to submitting their proposal.

18. There is no expressed or implied obligation for Brazos County to reimburse responding service providers for any expenses incurred in preparing proposals in response to this request.
19. **Proposals must show full company name, mailing address and telephone number and be manually signed by an authorized sales or quotation representative of the Contractor. Company name and authorized signature shall appear in each space provided. The Respondent must include Employer Identification Number or Social Security Number and signature for the proposal to be valid**
20. Proposals must specify the number of consecutive calendar days required to reach substantial completion of the project under normal conditions. Failure to specify completion time or failure to comply with completion time will be considered reason enough to cancel the contract.
21. Proposals must be submitted on units of quantity specified. In the event of errors in extended prices the unit price shall govern. In the event of a discrepancy between the numbers given for the price and the word form of the price, the word form shall govern. Any suggested change in quantity on the part of the bidder to secure better price or delivery is welcomed and may be given consideration provided that the bidder also bids on the quantity specified.
22. It is our policy not to furnish proposal results over the phone. Proposal results and tabulation sheets will be posted on Brazos County website after it is awarded by Commissioners Court.
23. This Proposal will be made part of any resulting contract the County may enter into. The terms and conditions of the County contained in this RFP or the plans for this RFP shall supersede those of the respondent in the event of a conflict.
24. If any provision of this contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
25. No oral statements of any person shall modify or otherwise change or affect the terms, conditions or specifications. All change orders to this agreement shall be made in writing and shall not be effective unless signed by an authorized representative of Brazos County.
26. The Contractor must provide a full-time Project Manager that is named in their Proposal to the County. Any proposed changes in the named Project Manager after award of the contract, must be pre-approved by Brazos County. The new proposed Project Manager must have at least the same experience and qualifications as the original.

E. SPECIAL PROVISIONS

1. Respondent with questions regarding the proposal should submit them in writing via the Brazos Valley e-Marketplace at <https://brazosbid.ionwave.net>.
2. Fill out the proposal completely, identify the proposal name and number on the outside and return it to the Brazos County Purchasing Department, Administration Building, 200 South Texas Ave., Suite 352, Bryan, Texas 77803 prior to the submission deadline. The proposal is invalid if it is not deposited at the designated location prior to the time and date advertised, or prior extension issued by the County.
3. All proposals shall be prepared on the bid forms located on the Brazos Valley e-Marketplace County web site <https://brazosbid.ionwave.net>. The proposer must put the proposal number and name on the front of the envelope before mailing it to the Purchasing Department.
4. During the evaluation process, Brazos County reserves the right, in the best interest of the County, to request additional information or clarification from Contractors.
5. The contract shall be awarded to the responsible Contractor whose proposal is determined to be the best evaluated offer.
6. Responses to this proposal should be clear and concise addressing all requirements listed above and any other factors not specifically mentioned which would be advantageous to Brazos County.
7. Performance Standards:
 - a. All services contracted herein shall be done in a courteous and orderly manner. All Contractor personnel shall be appropriately dressed at all times while on the property.
 - b. The personnel performing the services contracted herein shall be under the sole responsibility and the employ of the Contractor.
 - c. All materials and equipment brought to the site are the full responsibility and liability of the Contractor until removed from the site as required.
 - d. Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, equipment, tools, transportation, and other facilities and services necessary for the proper execution and completion of the work herein contracted to be done.
 - e. The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations, and order of any public authority in connection with the performance of the work herein to be done.
 - f. The Contractor shall be responsible for initiating, maintaining, and supervising appropriate safety precautions and programs in connection with the work herein contracted to be done. The Contractor shall take all reasonable precautions for safety of, and shall provide all reasonable protection to prevent damage, injury or loss to: (1) all employees on the project and other persons who may be affected thereby, (2) the project and all materials and equipment to be incorporated therein, and (3) other property at the site or adjacent thereto.
 - g. Contractor will be responsible for immediate notification of all damage to the property by the Contractor or its representative(s).

F. TRADE SECRETS, CONFIDENTIAL INFORMATION AND THE TEXAS PUBLIC INFORMATION ACT

1. Brazos County, Texas is subject to the Texas Publication Information Act, Chapter 552, Texas Government Code. Proposals submitted to Brazos County, Texas in response to this RFP are subject to release by the County as public information. If the Proposer believes that the Proposal response, or part of it are confidential, as proprietary information, (s)he must specify that either all or part is excepted and provide specific and detailed justification for its claim of confidentiality. Vague and general claims to confidentiality are not acceptable. All Proposals or parts of the Proposals which are not marked as confidential will be considered public information after a contract has been awarded. The successful Proposal may be considered public information even though parts are marked confidential.
2. Brazos County, Texas assumes no responsibility for asserting legal arguments on behalf of the Respondents. Respondents are advised to consult with their legal counsel concerning disclosure issues resulting from this proposal process and to take precautions to safeguard trade secrets and other proprietary information.
3. Marking your entire Proposal CONFIDENTIAL/PROPRIETARY is not in conformance with the Texas Public Information Act.
4. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor agrees that the contract can be terminated if the contractor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

G. CONFLICT OF INTEREST

1. The Respondent shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official, or agent of Brazos County.
2. By signing and executing this Proposal, the Respondent certifies and represents to the County the Proposer has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value for the receipt of special treatment, advantage, information, recipient's decision, opinion, recommendation, vote or any other exercise of discretion concerning this Proposal.
3. With the exception of interviews and other contacts initiated by Brazos County relevant to the selection process, Proposers, their employees or representatives, are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, in regard to this RFP from the issuing date of the RFP until the date the Brazos County Commissioner's Court meets to consider award of the Proposal. Any such contact will be grounds for rejection of the respondent's proposal.

H. ADDENDA AND MODIFICATIONS

1. Any changes, additions or clarifications to the RFP will be made by numbered addenda and must be acknowledged in the Proposal.

2. Any firm in doubt as to the meaning of any part of these requirements may request an interpretation thereof from the Purchasing Agent. At the request of the Proposer, or in the event the Purchasing Agent deems the interpretation to be substantive, the interpretation will be made by written addendum issued by the Purchasing Department. Such addendum will be posted on the Brazos Valley e-Marketplace and will become a part of the Proposal package, having the same binding effect as provisions of the original Proposal. No verbal explanation or interpretations will be binding. In order to have a request of interpretation considered, the request must be submitted in writing and must be received by the Purchasing Department no later than the question deadline.
3. All addenda, amendments, and interpretations of this solicitation shall be in writing. Brazos County shall not be legally bound by any amendment or interpretation that is not in writing. Only information supplied by the County in writing or in this RFP should be used in preparing Proposal responses.
4. The County does not assume responsibility for receipt of any addendum sent to Proposers.
5. All addenda must be acknowledged on this form.
6. The Commissioner's Court delegated the right and responsibility for issuing any and all addenda to the Purchasing Agent.

I. EXAMINATION OF DOCUMENTS AND REQUIREMENTS

1. Each Proposer shall carefully examine all RFP documents and be thoroughly familiar with all requirements prior to submitting a Proposal.
2. Before submitting a Proposal, each Proposer shall be responsible for making all investigations and examinations that are necessary to ascertain conditions and requirements affecting the requirements of the RFP. Failure to make such investigations and examinations shall not relieve the Proposer of the obligation to comply, in every detail, with all provisions and requirements of the RFP.

J. TAXES

Brazos County is tax exempt. Tax exemption certificates will be executed by the County upon request.

K. INSURANCE

The Contractor shall procure and maintain at its sole cost and expense for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, volunteers, employees or subcontractors. The Contractor's insurance coverage shall be primary insurance with respect to the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be considered in excess of the Contractor's insurance and shall not contribute to it. Further, the Contractor shall include all subcontractors as additional insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements

stated herein. All Certificates of Insurance and endorsements shall be furnished to the County's Representative and approved by the County *before* work commences.

Standard Insurance Policies Required:

- a. Commercial General Liability Policy
- b. Automobile Liability Policy
- c. Worker's Compensation Policy
- d. Cyber Liability Insurance

General Requirements applicable to all policies:

- a. Only insurance carriers licensed and admitted to do business in the State of Texas will be accepted.
- b. Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
- c. "Claims Made" policies will not be accepted.
- d. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to Brazos County.
- e. All insurance policies shall be furnished to Brazos County upon request.

1. **COMMERCIAL GENERAL LIABILITY**

- a. General Liability insurance shall be written by carrier with an A:VIII or better rating in accordance with the current Best Key Rating guide.
- b. Minimum Combined Single Limit of \$1,000,000.00 per occurrence for bodily injury and property damage.
- c. No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.
- d. Excess Liability Umbrella Policy in the amount of not less than \$2,000,000.00 will be provided at the Contractors expense.
- e. Brazos County shall be named as additional insured on Contractors insurance. "Texas Waiver of Our Right to Recover From Others Endorsement" shall be included in this policy. (Waiver of Subrogation)

2. **AUTOMOBILE LIABILITY**

- a. General Liability Insurance shall be written by a carrier with an A:VIII or better rating in accordance with the current Best Key Rating Guide.
- b. Minimum Combined Single Limit of \$600,000.00 per occurrence for bodily injury and property damage.

3. **WORKER'S COMPENSATION INSURANCE**

Pursuant to the requirements set forth in Title 28, Section 110.110 of the Texas compensation insurance policy; either directly through their employer's policy (the Contractor's or subcontractor's policy) or through an executed coverage agreement on an approved TWCC form. Accordingly, if a subcontractor does not have his or her own policy and a coverage agreement is used, Contractors and subcontractors *must* use that portion of the form whereby the hiring contractor agrees to provide coverage to the employees of the subcontractor. The portion of the form that would

otherwise allow them not to provide coverage for the employees of an independent contractor may not be used.

The worker's compensation insurance shall include the following terms:

- a. Employer's Liability limits of \$500,000.00 for each accident is required.
- b. "Texas Waiver of Our Right to Recover From Others Endorsement" shall be included in this policy. (Waiver of Subrogation)

Pursuant to the explicit terms of Title 28, Section 110.110 (c) (7) of the Texas Administrative Code, the bid specifications, this Agreement, and all subcontracts on this Project must include the following terms and conditions in the following language, without any additional words or changes, except those required to accommodate the specific document in which they are contained or to impose stricter standards of documentation:

a. Definitions:

- i. Certificate of coverage ("certificate") - A copy of a certificate of insurance, a certificate of authority to self-insure issued by the Texas Worker's Compensation Commission, or a coverage agreement (TWCC-81), TWCC-83, or TWCC-84), showing statutory worker's compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.
- ii. Duration of the project - includes the time from the beginning of the work on the project until the Contractor's/person's work on the project has been completed and accepted by the governmental entity.
- iii. Persons providing services on the project ("subcontractors" in section 406.096 {of the Texas Labor Code}) - includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the project, regardless of whether that person has employees. This includes, without limitation, independent Contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.
- b. The Contractor shall provide coverage, based on the proper reporting of classification codes and payroll amounts and filing of any coverage agreements, that meets the statutory requirements of Texas Labor Code, Section 401.011 (44) for all employees of the Contractor providing services on the project, for the duration of the project.
- c. The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
- d. If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

- e. The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
 - i. a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file providing services on the project, and certificates of coverage showing coverage for all person; and
 - ii. no later than seven calendar days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
- f. The Contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.
- g. The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the Contractor knew or should have known, or any change that materially affects the provision of coverage of any person providing services on the project.
- h. The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- i. The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:
 - i. provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreement, that meets the statutory requirements of Texas Labor Code, Section 401.011 (44) for all of its employees providing services on the project, for the duration of the project;
 - ii. provide to the Contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
 - iii. provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
 - iv. obtain from each other person with whom it contracts, and provide to the Contractor:
 - (a) a certificate of coverage, prior to the other person beginning work on the project; and
 - (b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
 - v. retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
 - vi. notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the person know or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

- vii. contractually require each person with whom it contracts, to perform as required by paragraphs (a)-(g), with the certificates of coverage to be provided to the person for whom they are providing services.
- j. By signing this contract, or providing, or causing to be provided a certificate of coverage, the Contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier, or, in the case of a self-insured, with the commission's Division of Self-Insurance regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

4. CYBER LIABILITY INSURANCE

Cyber Liability Insurance, with limits not less than \$1,000,000.00 per occurrence or claim, \$1,000,000.00 aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this agreement and shall include, but not limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

5. CERTIFICATES OF INSURANCE

Certificates shall be prepared and executed by the insurance company or its authorized agent, and shall contain the following provisions and warranties:

- a. The company is licensed and admitted to do business in the State of Texas.
- b. The insurance policies provided by the insurance company are underwritten on forms that have been provided by the Texas State Board of Insurance or ISO.
- c. All endorsements and insurance coverage according to requirements and instructions contained herein.
- d. The form of the notice of cancellation, termination, or change in coverage provisions to Brazos County.
- e. Original endorsements affecting coverage required by the section shall be furnished with the certificates of insurance.

L. COMPLIANCE WITH LAW

The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.

The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.

M. SAFETY PRECAUTIONS

Safety precautions at the site are a part of the construction techniques and processes for which the Contractor shall be solely responsible. The Contractor is solely responsible for handling and use of hazardous materials or waste, and informing employees of any such hazardous materials or waste. The Contractor shall provide copies of all hazardous materials and waste data sheets to the Bryan Fire Department marked "Attn.: Assistant Chief".

The Contractor has the sole obligation to protect or warn any individual of potential hazards created by the performance of the work set forth herein. The Contractor shall, at its own expense, take such precautionary measures for the protection of persons, property, and the work as may be necessary. The Contractor shall be held responsible for all damages to property, personal injuries and/or death due to failure of safety devices of any type or nature that may be required to protect or warn any individual of potential hazards created by the performance of the work set forth herein; and when any property damage is incurred, the damaged portion shall immediately be replaced or compensated for by the Contractor at its own cost and expense.

N. INDEMNITY

To the fullest extent permitted by law, the Contractor agrees to and shall indemnify, hold harmless, and defend the County, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees for injury to or death of any person, for damage to any property, or for any breach of contract, arising out of or in connection with the work done by the Contractor under this Contract, provided that any such claim, loss, damage, cause of action, suit or liability is caused in whole or in part by an act or omission of the Contractor, any subcontractor, or any person, organization directly or indirectly employed by any of them to perform or furnish work on the Project. This indemnity shall apply regardless of whether such injuries, death, damages, or breach are caused in part by the negligence or omission of the County, any other party indemnified hereunder, the Contractor, or a third party.

The indemnification shall include but not be limited to the following specific instances:

- a. In the event the County is damaged due to the act, omission, mistake, fault or default of the Contractor, then the Contractor shall indemnify and hold harmless and defend the County for such damage.
- b. The Contractor shall indemnify and hold harmless and defend the County from any claims for payment for goods or services brought by any material suppliers, mechanics, laborers, or other subcontractors.
- c. The Contractor shall indemnify and hold harmless and defend the County from any and all injuries to or claims to adjacent property owners caused by the Contractor, its agents, employees and representatives.
- d. The Contractor shall be responsible for any damage to the floor, walls, etc., caused by the Contractor's personnel or equipment.
- e. The Contractor shall also be responsible for the removal of all related debris.
- f. The Contractor shall also be responsible for subcontractors hired.
- g. The Contractor shall indemnify, hold harmless, and defend the County from any liability caused by the Contractor's failure to comply with applicable federal, state, or local regulations, that touch upon or concern the maintenance of a safe and protected working

environment and the safe use and operation of machinery and equipment in that working environment, no matter where fault or responsibility lies.

O. RELEASE

The Contractor assumes full responsibility for the work to be performed hereunder, and hereby releases, relinquishes, and discharges the County, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person (whether employees of either party or other third parties) and any loss of or damage to any property (whether property of either of the parties hereto, their employees, or of third parties) that is caused by or alleged to be caused by, arising out of, or in connection with the Contractor's work to be performed hereunder. This release shall apply regardless of whether said claims, demands, and causes of action are covered in whole or in part by insurance, and in the event of injury, death, property damage, or loss suffered by the Contractor, any subcontractor, or any person or organization directly or indirectly employed by any of them to perform or furnish work on the project, this release shall apply regardless of whether such injury, death, loss, or damage was caused in whole or in part by the negligence of the County.

P. CURRENT PHONE SYSTEM COUNTS AND INFORMATION

1. 1178 Extensions
 - a. 86 fax extensions
 - b. 25 phantom extensions (used for call routing)
 - c. 15 analog phones (elevators)
 - d. 1052 assigned extensions
2. 1140 DID phone numbers
3. 5 DID fax numbers with Concord Technologies, our exiting electronic fax provider
4. 1025 desk phones
 - a. 10 phones require wall mount brackets
5. 23 Conference room phones
6. 9 Conference bridges
7. 16 Internal Paging groups -
8. 3 External (analog) paging groups
9. 131 Auto attendants
10. 100 Hunt groups
11. Approximately 1000 voicemail boxes
12. Approximate call volume does not exceed 75 simultaneous calls

Q. ESTIMATED PROJECT TIMELINE

1. Three (3) Months from Award of Contract – Planning, requirements gathering, and configuration
2. Two (2) Months – Deployment of hardware

R. SERVICES DESIRED

1. Contractor will assist with initial device programming.
2. Contractor will assist with any required porting of phone numbers from current providers.
3. Contractor will create all initial users, groups, departments, and billing metrics and reports outlines in section C. GOALS FOR A SUCCESSFUL PROJECT.

4. Contractor will provide assistance during device deployment and basic end user training.

S. REQUIREMENTS

The proposed phone system must meet the following minimal specification requirements:

1. Must be compatible with current VoIP integrations. The proposed phone system must be compatible:
 - a. SIP based Crestron and/or QSC audio/video systems.
 - b. SIP based Axis doorbell cameras
 - c. Voice Operator Panel software (<http://voiceoperatorpanel.com>) or have a functional equivalent for high volume operators.
2. Phone Hardware
 - a. The proposed phone system must use Poly handsets that have a minimum of eight (8) programmable line keys.
 - b. All handsets/phones must be able to utilize power-over-ethernet (POE) using the 802.3af standard.
 - c. Phones must have 1 GbE passthrough capability.
 - d. Support for Plantronics Savi DECT Wireless Headsets.
 - e. Supports Bluetooth 5.0.
 - f. Phones will be property of Brazos County.
 - g. Submit a parts and license list with a pricing breakout for any hardware to be purchased.
3. Configuration and Deployment

The contractor must provide a detailed configuration and deployment plan. Brazos County must be able to make and receive calls between the current phone system and the proposed phone system during deployment.
4. Direct-Inward-Dialing (DID) and Extensions.

The proposed phone system must provide both DID services as well as internal-only extensions that allow us to have an extension on a phone without having an associated DID. Identify the feature differences and cost associated with DID and internal-only extensions. The contractor will be responsible for porting existing DIDs to the proposed phone system, if required.
5. Paging

The proposed phone system must be able to do internal paging through the Poly phones as well as external paging through overhead speakers; the current phone system utilizes an analog connection to three (3) separate Valcom paging system in three (3) different County-owned buildings. The contractor will need to provide digital to analog conversation devices for the three (3) analog paging systems.

6. Voicemail

The proposed phone system must also include voicemail to email capabilities. When a voicemail is received the user will get an email with the voicemail attached as an audio file.

7. Faxing

The proposed phone system will have the ability to send and receive faxes via email. Faxing must also be available from departmental copiers through fax to email. Five (5) fax numbers must be ported from our existing virtual fax provider.

8. Auto Attendants

The proposed phone system must allow end users to record Auto Attendants with no other software or servers involved. The proposed phone system must allow audio files to be uploaded to eliminate re-recording of attendants at time of conversation.

9. Unified Communications

The proposed phone system must include the following features:

- a. Presence – Ability to see when other extensions are in use.
- b. Softphone – Software that can be installed on computers allowing users to make and receive phone calls.
- c. Compatible with Microsoft Teams (G3 licensing) – Teams can be utilized to make phone calls, either natively or through an addon app. The phone system should update free/busy presence when a user is on a call.
- d. Integrate with Entra (Azure) SSO.
- e. Ability to place calls on hold and toggle/switch between calls (or make another call while a call is on hold).
- f. Provide music on hold.
- g. Allow phones to have personalized ringtones.
- h. Must support Caller-ID.
- i. Call Pickup Groups – the ability to pick up another call on an extension that is not on your phone.
- j. Ability to have multiple phones be assigned the same DID/extension.
- k. Do not disturb.
- l. Call forwarding.
- m. Call history.
- n. Hands-free full duplex speakerphone.
- o. Mobile device application (Android/IOS)
 - i. App in the Apple Store or Android Play Store that will connect to the phone system and allow users to connect to their desk phone from a smartphone.
 - ii. Work time must be able to be scheduled so that mobile apps do not ring when the employee is not working.
- p. The ability to identify and block SPAM calls.

10. Call Park

Allow a user to place an active call on hold and transfer it to a virtual “parking lot” where it can be retrieved by another user, often through a unique code or extension number.

11. Hunt Groups

Routes incoming calls to a group of users until someone is available, or all users have been tried. Hunt groups must also be allowed to be configured to ring all phones at once, in sequence, or in a predetermined order.

12. Conference Bridge

Phone number that can be dialed by multiple callers to create a large conference call.

13. Billing/Reporting

- a. Detailed reporting by department
- b. Detailed reporting by extension
- c. Department based billing
- d. Single monthly bill that is broken down by the cost of each department defined in the phone system
- e. Access to reporting for other users aside from phone system administrators.

14. E911/NG911

Please describe E911/NG911 capabilities and how your system handles this. System administration personnel must be able to configure E911 details by phone.

15. System Administration

The proposed phone system must provide a single point of management from a standard browser interface. The proposed phone system should contain role-based access permissions.

16. Server Environment

If the proposed phone system includes on-premises servers, these servers must be compatible with virtual environments. Hosted solutions must have redundant Network Operations Centers (NOCs) to ensure 100% availability.

17. Training and Usage

The proposed phone system must include "Train the Trainer" type training to be provided to designated Brazos County IT staff prior to system installation. Digital end-user documentation will be available for distribution.

18. Analog Phone Lines

The proposed phone system must include the ability for analog phone connections such as elevator phone lines.

- a. Two (2) analog phone lines required in the Adult Detention Center
- b. Two (2) analog phone lines required in the Sheriff's Office
- c. Four (4) analog phone lines required in the Courthouse
- d. Two (2) analog phone lines required in the Expo Complex
- e. Three (3) analog phone lines required in the Parking Garage Telco
- f. Three (3) analog phone lines required in the CSCD

19. Optional Features

Phone system proposals which include the following will be considered favorably:

- a. Voicemail transcription
 - i. Voicemail to email messages must contain an audio file of the message as well as a message in text form.
- b. Unlimited local and long distance (within the US)
 - i. Provide access codes for long distance dialing if unlimited long distance is not included as part of the service. International calling will always require an access code.
- c. Ability to mask phone numbers, both internally and externally
 - i. Phone numbers need to be capable of being disguised or marked as the main department phone number for both internal and external calls.
- d. Hoteling/Hot Desking
 - i. The ability to log into any phone in the system and have user profile and settings populated on that device.

T. PROPOSAL SUBMITTAL

1. The Proposer shall submit the proposal on the forms enclosed on the Brazos County web site. All blank spaces in forms shall be correctly filled in by typewriter or manually in ink and the proposer shall state the prices.
2. If a proposal is submitted by an individual, his name must be signed by him or his duly authorized agent. If the proposal is submitted by a firm, association, or partnership, the name and address of each member must be given, and the proposal must be signed by an official or duly authorized agent.
3. **The Proposer shall submit one (1) original of completed RFP with appropriate signature(s). This should include any pricing, references, specified qualifications, etc. The Proposer shall also submit and four (4) copies of the qualification statements in their proposal packet.**
4. By signing the certification below, the respondent verifies that all plans and specifications have been reviewed and are considered in the pricing attached. Prior to award, the respondent also completes the Verification of No Delinquent Taxes or Fees form (V.T.C.A. LOCAL GOVERNMENT CODE §262.0276), Legislative Certification Form, and the Disclosure of Interested Parties (1295). These are all available on the Brazos County Purchasing website.
5. List of Exhibits that respondents have confirmed they have reviewed before signing and submitting this response:
 - a. Exhibit A: Required Cyber Security Information
 - b. Exhibit B: Functional Requirements
6. Proposer is to submit a sample contract in their proposal that, if chosen, after negotiations, this contract will be used as the binding agreement between the Contractor and County.

7. Proposer is to submit their proposed implementation plan along with a calendar and brief description of how they would implement the new system from start to finish.
8. Proposer must submit resumes with prior work of the proposed team with prior implantation and work equal to the Brazos County requirements.
9. **The following items should be completed and included in your proposal submission. Failure to include these items will disqualify your proposer.**
 - a. **Completed and signed RFP including:**
 - i. **References (Section U)**
 - ii. **Certification of Proposal (Section X)**
10. The following definitions have been provided by Brazos County to assist respondents in their responses. These response codes should be utilized when completing Exhibit B: Functional Requirements.

Response Code	Definition
5 Existing	Requirement, as written, will be met by the proposed system. The proposed system is installed and operational at other sites and will be demonstrated to Brazos County. A "5" response to any requirement signifies that the proposed system provides the <u>actual</u> capability to meet the requirement without development and without third party tools. Indirect or implied solutions to meet the requirement should not be coded "5".
4 Under Development	Requirement will be met by functionality that is an integral part of the proposed system but is currently under development, in Beta test, or not yet released. The functionality will be completely developed and tested and included in the final solution upon system deployment. The cost of this functionality is already included in the proposal.
3 Additional Tool(s)	Requirement will be met by the use of third party tools that interface with the proposed system, such as a report writer, query language or spreadsheet. The third party tools are identified in the proposal. The cost of the tools and any deployment and integration costs are already included in the proposal.
2 Alternate	Requirement will not be met in the manner described. The proposed solution meets the intent of the requirement, but does not accomplish it in the same manner as it has been described. When using this answer the respondent should explain in detail how their proposal meets the intent of the requirement.
1 Customization	Requirement will be met by modification to existing software or by new custom software programming. <u>All work shall be performed by the respondent, and any additional costs must be noted. Any customization provided by the respondent will be maintained by the respondent for the duration of the contract.</u>

0 Not Available	Requirement cannot be provided.
-----------------------	---------------------------------

- a. Any omitted response will be scores as a '0' response.
- b. Any deviation from the response codes will be interpreted at the discretion of Brazos County.
- c. Costs associated with 3, 2, or 1 response should be clearly shown in the margin to the right or below the bracket (e.g., [3] \$1,000).
- d. All costs associated with 3, 4, or 1 response must also be included in the Respondent's Cost Estimates.
- e. Respondents are permitted to response or add comments in the "Caveat" field to clarify their offering, explain how their solution responds to the requirement, or offer an alternative perspective as to how this function may be met by the offeror.

U. REFERENCES

Respondents shall provide a list of at least five (5) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the **names, phone number and email** of the company/entity for which the prior work was performed to contact these references. References received on previous solicitations for similar size and scope in the previous six (6) months may be considered in lieu of obtaining a new reference check. A negative reference may be grounds for disqualification of bid. Respondents are not allowed to use Brazos County as a reference.

Company/Entity: GT Church - Westlawn PA

Contact: Bill Sheeler

Phone: 16107638293

Email: billsheeler@gtaog.org

Company/Entity: Dana Transportation

Contact: Luke Munson

Phone: 8327999985

Email: unknown

Company/Entity: Lakepointe Church - Rockwall Texas

Contact: Andy Masters

Phone: 14696982200

Email: andym@lakepointe.org

Company/Entity: Calvary of Albuquerque

Contact: Chris Adams

Phone: 15053440880

Email: chris.adams@calvaryabq.org

Company/Entity: Universal Coin and Bullion

Contact: Jerry Walker

Phone: 13372051741

Email: jwalker@universalcoin.com

V. PROPOSAL EVALUATION WAIVER

By submitting a proposal or response, each Proposer/offeror indicated below agrees to waive any claim it has or may have against Brazos County (the Owner), Architect, Engineers, Consultants and their respective Commissioners, directors, employees, or agents arising out of or in connection with (1) the administration, evaluation, or recommendation of any proposal or response (2) any requirement under the Request for Proposal or related documents; (3) the rejection of any proposal or response or any part of any proposal or response; and/or (4) the award of a Contract, if any.

The Proposer further agrees the Owner reserves the right to waive any requirements under the proposal documents or the Contract Documents, with regards to acceptance or rejection of any proposals, and recommendation or award of the contract.

Note: The Statement of Affirmation Must be Notarized.

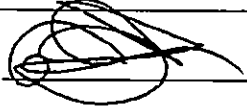
STATEMENT OF AFFIRMATION

The undersigned affirms that he/she is duly authorized to execute this waiver by the person(s) or business entity making the proposal.

Firm's Name: Bridger Systems, LLC
Address: 9659 North Sam Houston Parkway East, Suite 150 110
Humble, Texas 77396

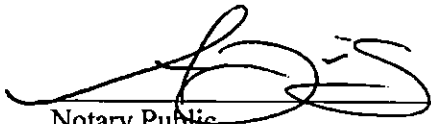
Proposer's Name: Joshua Williamson

Position/Title: Founder/CEO

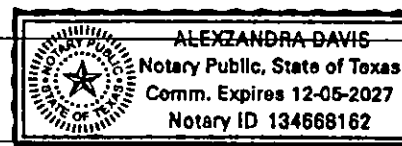
Proposer's Signature: 

Date: 8/5/25

Subscribed and sworn to me on this 5 day of Aug in the year 2025


Notary Public

My Commission expires 12/05/2027



W. ADDENDA

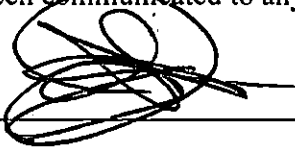
The undersigned acknowledges responsibility for all addenda issued prior to closing date. No addenda will be issued less than 48 hours prior to the solicitation submission deadline.

No. _____ No. _____ No. _____

Date _____ Date _____ Date _____

X. CERTIFICATION OF PROPOSAL

The undersigned affirms that they are duly authorized to execute this contract, that this proposal has not been prepared in collusion with any other Contractor, and that the contents of this proposal have not been communicated to any other Contractor prior to the official opening.

Signed By:  Title: CEO/Founder

Typed Name: Joshua Williamson

Company Name: Bridger Systems, LLC

Mailing Address: 9659 N. Sam Houston Parkway E. Suite 150 #110, Humble Texas 77396
P.O. Box or Street City State Zip

Employer Identification Number: 88-3721002

CORPORATE SEAL IF SUBMITTED BY A CORPORATION
END OF RFP NO. CIP 25-538

By signing below, Brazos County agrees that this RFP CIP 25-538 will be awarded to the respondent whose name appears above and both parties agree to the terms and conditions contained herein.

By: Brazos County Commissioner's Court 

Date: October 14, 2025

Attest: Brazos County Clerk 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME:	
	PHONE (A/C, No, Ext): (888) 202-3007	FAX (A/C, No):
INSURED Bridger Systems, LLC 4315 sunlit pass loop Humble, TX 77396	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hiscox Insurance Company Inc	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC # 10200		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:					EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ OTHER: \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ OTHER: \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A					PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Cyber and Data Risk		P104.376.766.1	01/20/2025	01/20/2026	Each Claim: \$ 250,000 Aggregate: \$ 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jeffrey Boyd

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME:	
	PHONE (A/C, No, Ext): (888) 202-3007	FAX (A/C, No):
INSURED Bridger Systems, LLC 9659 N. Sam Houston Pkwy E. Suite 150 110 Humble, TX 77396	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hiscox Insurance Company Inc	NAIC # 10200
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:		P104.376.770.1	01/20/2025	01/20/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg. \$
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS		P104.376.770.1	01/20/2025	01/20/2026	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ CGL HNOA Limit (per occurrence) \$ 1,000,000
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary Boyle

Executive Summary

Brazos County VoIP Phone System Replacement Proposal Brazos County RPF 25-53

Submitted by: Bridger Systems, LLC

Executive Summary

Brazos County VoIP Phone System Replacement Proposal

Submitted by: Bridger Systems, LLC

Bridger Systems, LLC is pleased to submit a comprehensive proposal for the replacement of Brazos County's aging VoIP phone system. Leveraging over a decade of proven performance in municipal, educational, and enterprise voice deployments, Bridger offers a turnkey, future-ready solution that combines carrier-grade reliability, predictable budgeting, and unmatched support.

Key Proposal Highlights:

- Scalable PBX Solution: A Yeastar-Bridger co-developed system, branded for Brazos County, supporting up to 1,200 users and 100 concurrent calls with high-availability failover and Microsoft Teams integration.
- Modern SBC Architecture: A TE-Systems Anynode SBC replaces existing Frafos/Audiocodes appliances, providing simplified, unified SIP routing, enhanced security, SIPREC recording, and Direct Routing with Teams.
- End-to-End Ownership: Bridger owns its entire infrastructure and nationwide SIP carrier network (BridgerTEL), ensuring a streamlined deployment, full accountability, and seamless support without intermediaries or resellers.
- eFax and Compliance: Included FAX.works HIPAA/CJIS-compliant solution with analog and SIP fax support. SPAM mitigation, STIR/SHAKEN, and caller ID branding are standard.
- Training: Custom-built, self-paced e-learning training platform designed around Brazos specific deployment. Hosted and maintained by Bridger at no additional cost.
- Support: Actually World-Famous Support includes unlimited MACs, licensing renewals, carrier services, troubleshooting, system upgrades, and proactive maintenance for a flat annual rate of \$56,223, equating to \$3.90/user/month.
- Deployment Approach: A 43-day realistic rollout, contingent on prompt data collection and coordination, using a phased, site-by-site cutover with minimal disruption and zero downtime during porting.
- Hardware Options: Two capital expense options are offered Poly or Mitel endpoints with full pricing transparency and future-focused recommendations.
- Security and Network Assumptions: Detailed network, VLAN, firewall, and E911 configuration requirements are defined to ensure optimal performance and future compliance.
- MSA-Backed Delivery: All services provided under Bridgers legally binding Master Services Agreement, with clear terms for project milestones, payment, licensing, and support transitions.

Total Capital Expense (Option 1: Poly Phones):
\$332,426.00

Total Capital Expense (Option 2: Mitel Phones):
\$433,656.00

Bridger Systems delivers the most comprehensive and cost-effective VoIP solution available supported by a flawless deployment record, deep subject-matter expertise, and a business model built entirely around integrity, results, and relationship-driven service. We are committed to making Brazos County a showcase installation that sets a new standard for public-sector communications.



Brazos County RPF 25-538
VoIP Phone System Replacement

Response from:
Bridger Systems, LLC
9659 N. Sam Houston Pkwy E.
Suite 150 110
Humble Texas 77396

Prepared By:
Joshua Williamson
Founder/CEO

Introduction

Bridger Systems, LLC "**Bridger**" is pleased to submit this response to the County of Brazos Texas "**Brazos**" for a comprehensive and all inclusive replacement for the existing voice solution. We believe that our solution along with our history of deploying phones for City, County, and Education (K-12) will allow us to produce a plan, execute it, and execute it well for Brazos, and that our solution will be a solution, not a problem and serve the county for many years to come.

Understanding

It is our understanding that the county of Brazos Texas desires to replace the existing eZuce UniteMe VoIP solution for 1052 assigned extensions, 86 Fax extensions, and 16 analog phones (elevators). The County of Brazos Texas desires to have this installation completed by January 2026.

About Bridger

We are a small Texas based company that competes with Large MSP's and Voice vendors on the national stage, and we win work because we take care of our customers, believe in the quality of our work and we stand behind everything we do. **Bridger** is a unique offering in how we package the entire solution into a single bill, and we do not white label or resell any part of our solution stack. We own our infrastructure, our solutions, and we are a carrier who built, sell, operate our own nationwide voice network.

We are a debt-free company, with no sales force, advertising, or marketing schemes yet we experience organic growth year after year. Organizations become clients that become champion advocates because we deliver on every project. We have never had to ask a client for more money on a project due to something we missed in discovery, blown a project deadline, or budget and we have never had a project fail to fly or complete.

We believe in putting together a sane plan all stakeholders and shareholders can understand and follow, we communicate daily reports, and more importantly we get it done. By using a team of subject matter experts and specialists we can do more work, faster, with fewer mistakes and less frustration than a team of generalists.

In our careers we have installed solutions for the City of Herndon, Shenandoah Village, Spring Valley Village, several school districts, and many multi campus churches. We have the experience necessary and the solution stack to bring a real, usable, and economical solution that is fully featured, easy to use, is highly available, works as advertised, is continually developed and does not license on user counts opting for a more reasonable call concurrency model. This gives Brazos the ability add users without being nickel and dimed, keeps us from having to monitor monthly user counts, and because of this model, we have yet to have to implement any "cost of living" increases, and if the county needs more

channels, we can add them in as few of a quantity as 1. We have migrated more than 100K users to MS Teams since 2019, have been a top integrator, and we have one of the most successful PBX deployment records in the industry (100% project completion) so we are certain that this project deployment will meet **Brazos** requirements and be considered a sound investment if we are selected.

Solution Stack

The proposed solution is based on the information in the RFP, the questions asked by us and others, and we believe that the following solution will be an ideal fit for Brazos. It is one we have deployed many times, in a deployment scenario we invented, many have tried to duplicate with varied degrees of success, and that we have mastered. There will be some optional add-ons that Brazos should consider due to the value that they provide, and we will break the deployment down into an actionable plan.

The PBX will be a co-development effort between Yeastar and Bridger. Yeastar sells this as their P-Series system, it will be branded for **Brazos** and includes our custom feature development and API which Yeastar fully supports as well as licensing on call concurrency vs. user. It will include up to 1200 extension users (we have based support on "up to 1200 users"), 100 concurrent calls, geo redundant Failover unit, separate Ingress/Egress SBCs with ability to takeover with either, both integrate with MS Teams, and the system integrates directly with MS Teams including GCC. (See attached Datasheet)

The system includes Call Control API, AI Integrations, Call Center Module (8 Concurrent Call included) which for Brazos would be a great tool for notifications (warrants, court closures, weather closures, etc), Allows for database access direct to system, supports multiple brands of endpoints for auto provisioning, and is a fully featured PBX with no features scaled back and there are no additional licensing fees for users. This includes Mobile applications, Desktop Application with SDK for high level integration into other services such as CRM, web application softphone, user/call center manager/system manager/receptionist dashboards. All users can use all features making the licensing easy to digest and understand, with it being licensed by call concurrency instead of user license, you can very easily budget for the system, year after year. After the initial purchase of the licensing, we cover the renewals included as part of the support agreement.

Phones will be provisioned by a combination of DHCP options and redirected by transparent proxies for highly successful registrations and state management. We leverage open-source proxies for this purpose and are provided at no cost. We are including cost with Poly phones as requested, as well as an additional value proposal with Mitel phones (See Capital Expense- Mitel Phones).

This will be installed in our 100% uptime facility in Spring Texas, using dedicated resources in a private, segregated resource pool with guaranteed provisioned resources. Our data plant consists of 91 current generation servers, hosted in 11 US data centers, across 4 disparate Geo Zones. Brazos will be hosted in GEO South (Spring Texas) and Geo East 1 (Herndon, VA). The PBX will consist of an HA pair active/passive with stateful sync, a fully redundant stack of HA active/active SBC appliances and all other services will be replicated between zones. Our Hyperconverged infrastructure is 85% containerized for customer facing applications and is 100% containerized on our backend for management and monitoring allowing fast rebuilds elsewhere in the stack as needed for maintenance. We have had only a single reportable

downtime event during Hurricane Beryl when a lineman restoring power hacked through all the carrier feeds into the data center.

To simplify the entire stack we desire to make some additional changes, drop the Audiocodes and Frafos SBCs and replace them with a single SBC by TE-Systems Anynode, this will be installed on the same subnet as the PBX, for less than 1ms hop between the PBX and the PSTN network, it will handle the same functionality within a single unit and allow us to register it as a carrier POP (Point of Presence) for high level of network trust, and it will facilitate the Teams Integration (Direct Routing), the Calling to the PBX, Calling between Teams and the PBX, Fax handoff, and SIPREC call recording if that option is chosen or becomes a requirement. TE-Systems Anynode is an authorized Microsoft Teams SBC, supports the PBX and is certified for our carrier services.

Carrier services will be ported from the existing SIP provider to our own Nationwide calling network BridgerTEL and we will convert from a per-channel model to a mixed channel/ consumption-based wholesale model which will save the county money, this allows the ability to expand easily if necessary. Our Local calling area is US48, some Canada, some Mexico (landlines) and we do not differentiate between inbound and outbound calling. If Elevators can support GSM modems to ATA conversions, Brazos will have a solution with only power requirements to work and provide calling from elevator cars. If the GSM to ATA solution is not supported, we will provide the appropriate localized Analog ATA and jump the lines to the respective elevator cars. We have experienced \$0 in fraud calling on our next generation, nationwide voice network, have low spam calling due to our advanced AI algorithm, and we offer all of the premium services with a low monthly commit such as full chain STIR/SHAKEN attestation, Caller ID branding, Caller ID Labelling, SPAM Fixing, SMS, and other features where required. Our carrier offering is incredibly robust, and we designed it to be integrated through RESTful APIs.

Our FAX.works eFax solution is fully HIPAA/CJIS compliant, and we support SIP-based fax machines, have an analog adaptor made by Yeastar that facilitates the handoff between local fax machines and the remote service for organizations that desire traditional fax machines. We allow inbound to group/individual mailboxes, and outbound is configured per user. We do not limit the number of faxes received or sent each month and have a fair use policy of 3000 pages per user.

After the installation is complete, we will cover the needs of the County of Brazos Texas with our "Actually World-Famous Support". A remote team of experts using advanced tool chains to ensure the needs, moves, adds and changes of Brazos are supported correctly, with the right priority and resulting in highly confident support satisfaction.

** Related Datasheets are attached at the end of the proposal.

** Bridger is a licensed/Bonded Security company for CCTV, Alarms, Access Control TX License #B30866001

Capital Expense – Poly Phones

Brazos County Texas desires to own the phones. We offer the system on an annual license based upon call concurrency. The initial capital outlay (CAPEX) will include the initial licensing purchases that become operational expenses (OPEX) going forward and support takes care of the renewals after. Eliminating expensive hardware refresh cycles, making for easy budgeting, and putting the money to work instead of wasting it.

The initial CAPEX will be:

Item	Description	Qty	Price	Price Extended
Bridcycles and to 1200 users, Complete Feature set, 1 Year PBX license with failover	1	\$8,267.00	\$8,267.00	
TE-Systems Anynode SBC	200 Session SBC w/HA License, and SIPREC, 1 year license	1	\$5,861.00	\$5,861.00
Virtualization Licensing	Stack Node and provisioning Allocations with replication 1-Year	1	\$371.00	\$371.00
Poly Edge 300	SIP Firmware, Bluetooth 5.0, 8 Line Keys, Noiseblock AI, 3.5 in Color Display, Antimicrobial Plastic	24	\$200.00	\$4,800.00
Poly Edge 450	SIP Firmware, Bluetooth 5.0, NFC Cellular pairing, NoiseBlockAI, Antimicrobial Plastic, 6 digital speedials	1000	\$267.00	\$267,000.00
Poly Edge 450 W/ Sidecar	SIP Firmware, Bluetooth 5.0, NFC Cellular pairing, NoiseBlockAI, Antimicrobial Plastic, w/ EX Sidecar	30	\$536.00	\$16,080.00
Poly Trio 8800	Puck Style Conference Phone	23	\$775.00	\$17,825.00
Paging Adaptor	Valcom Universal Paging Adapter	3	\$525.00	\$1,575.00
FXS Gateway(s)	Placeholder Value for FXS Connect	1	\$1,832.00	\$1,832.00
Misc Hardware	Patch cables, mounting brackets, etc	1	\$415.00	\$415.00
Labor To Install	Hourly, Discounted Installation fee	80	\$105.00	\$8,400.00
			Subtotal	\$332,426.00**

The following is an alternative capital expense table using Mitel phones. Mitel has pulled its PBX offering in favor of offering high quality, Open SIP standards endpoints that include a 3 Year warranty, and manufacturing in Germany to remove the Asian dependency and tariffs on imported goods. They are known for their hardware quality, and users appreciate the smooth, simple operation and easy to understand layout and model structure. Both of these manufacturers will be suitable for the purposes required by Brazos.

Alternative Offering – Mitel Phones

Item	Description	Qty	Price	Price Extended
Bridger PBX	Up to 1200 users, Complete Feature set, 1 Year PBX license with failover	1	\$8,267.00	\$8,267.00
TE-Systems Anynode SBC	200 Session SBC w/HA License, and SIPREC, 1 year license	1	\$5,861.00	\$5,861.00
Virtualization Licensing	Stack Node and provisioning Allocations with replication 1-Year	1	\$371.00	\$371.00
Mitel 6930W	SIP Firmware, Bluetooth 5.0, 12 Line Keys, 480x272 Color Display, HD Voice, Gb Ethernet w. Passthrough	24	\$277.00	\$6,648.00
Mitel 6940W	SIP Firmware, Bluetooth 5.0 w. Wireless Handset, 800x480 LCD touch Screen, Mobile Contacts	1000	\$375.00	\$375,000.00
Mitel 6940W w/ PKM	SIP Firmware, Bluetooth 5.0, 7in touch screen, dynamic mic and speaker array	30	\$510.00	\$15,300.00
Mitel 6970	Puck Style Conference Phone	23	\$412.00	\$9,746.00
Mitel 5634 Wi-Fi	Mobile WiFi Handset	1	\$241.00	\$241.00
Paging Adaptor	Valcom Universal Paging Adapter	3	\$525.00	\$1,575.00
FXS Gateway(s)	Placeholder Value for FXS Connect	1	\$1,832.00	\$1,832.00
Misc Hardware	Patch cables, mounting brackets, etc	1	\$415.00	\$415.00
Labor To Install	Hourly, Discounted Installation fee	80	\$105.00	\$8,400.00
			Subtotal	\$433,656.00**

The Mitel phones bring a significant price increase to the project, but they introduce premium features such as a Bluetooth cordless handset. Advanced provisioning tools, and rich history building phones. With HPE ownership of Poly, and the current iteration of Poly phones, it is difficult to gauge future direction, model availability or if they will continue building for SIP Native devices. We have no strong preference of one over the other, but we did at least want to present an alternative phone model for consideration.

**** Shipping will be billed as a line item on the final invoice along with any change orders, added hardware, or other out-of-scope items.**

Bridger Remote Support (The Operational Expense)

We assume that Brazos County has some in-house team that will manage some of the day-to-day tasks, however, we are prepared to fully support the system, and our Remote Support Offering can be supplemented with onsite support as we are roughly a 60-minute drive from our office to yours. With most tasks being able to be handled remotely, Brazos will enjoy faster times to resolutions and when something requires boots on the ground and there is no one local to assist, we can come to see you. We are in the business of relationships, they mean everything to us, and we do everything we can to ensure we are doing right by them. We call this good, old-fashioned, taking care of people and it is our support motto. Our generous support package does not cap time or tickets, and because of how we pool time, we do not have constant cost increases. These generally only happen when the manufacturers raise their prices or support is abused. We license support by users and increment in volumes of 5. Your support package includes up to 1200 users.

Support includes the following:

- Annual Renewal for the PBX
- Annual Renewal for the SBC
- Annual Renewal for the Virtualization licensing
- Calling services (US48, Toll Free), International billed at book rate and premium services have a monthly minimum spend of \$500.00
- Includes 34 Inbound/34 Outbound eFax Seats with custom Dashboard
- Moves/Adds/Changes and troubleshooting
- Upgrades, Feature Planning and implementation
- Data Center Resources
- Warranty Assistance and RMA
- Troubleshooting issues if/when they occur
- Regular review of all systems affecting voice services
- Maintenance and upkeep of 3rd party devices which are system or service dependent
- 14 days of remote, air gapped backups. A fully dressed and synchronized stateful HA unit in a geo redundant data center
- Google API Subscriptions for transcription (Up to \$40/month), billed in \$10 increments after at Google API rate per call
- Annual systems review with Brazos, and technical teams about roadmap, future planning, and technology direction to ensure systems do not clash
- Training module upkeep and relevance maintenance
- Up to 16 hours of recording for IVR/Auto Attendants, Outgoing Messages, Music on Hold, etc....
We have a full production quality voice over studio.

- Breakdown of the spend into the necessary billing units

We desire to be an easy button for voice services for Brazos County Texas so that you will use us for a long time, become champions and recommend us to others because that is how we grow. We do not advertise, have no sales force, and pay \$0 for marketing campaigns, but we still grow year after year. We use our commissions and mailbox money to offset our hourly rate, and we strive to be fair about things. We offer our discounted hourly rate for out-of-scope tasks, and we only bill one way for onsite support with an hourly discounted rate for travel. We can do a lot more for the County of Brazos, Texas. We can help with CCTV, Access Controls, Networking,

Remote Support is billed annually at **\$56,223.00 *****, **monthly billing is available.**

*** Does not include recovery fees, excise taxes, E911 or other fees for carrier services. This varies by location and will be billed every 90 days (monthly if opting for monthly billing). We cannot calculate or estimate these costs until we know what all rate centers your DID's are in. Additionally, it does not include any vanity costs associated with toll-free numbers (if any owned) This is billed through at \$1.00/month per DID and at a rate of \$.02/minute for inbound.

This price if broken down monthly, divided by the users supported, will cost Brazos County Texas \$3.90 per user. We believe that this is a significantly high value offer for an all-inclusive solution that has support, carrier services, annual renewals, etc... included in the price. We are not aware of another company capable of providing such a solution or that is able to offer it at our price.

Scope of Work

With the number of locations, time to complete, and needs of the county, the following is our realistic, and actionable approach after we have an onsite introduction meeting with leadership to establish the responsible parties, the teams involved, discuss phones, perform walkthrough, finalize counts and ensure nothing is missing from the design.

- Re-quote if phone counts, types, or work scope is dramatically altered (we prefer this over change orders)
- Contract execution and initial payment
- Procurement of hardware, software, licensing and other components for the installation
- Collect and assemble data collection documents from Brazos
- Onsite verification of inventory procured. Begin breaking down for distribution between sites.
- Convert data to importable templates after fixup and review/discussions if we find anything unusual.
- Build out data center resources, backup resources, SBC, and trunk
- Peer with existing system, move existing trunk to new SBC, and back feed to existing system, then test and verify functionality. We consider successful peering with the existing PBX if users can 1. Dial a code + extension and reach a party on the other system 2. If the system is fully RFC compliant (not all are) a call may be transferred to a user on another system if the called party

and transferring party are actively in call. By moving the trunk to the new SBC, we control call routing upstream of the PBX, while providing fallback capabilities in case a site is problematic to deploy, or we find something that would be catastrophic.

- Build the entire solution based on data collection information
- Test and validate configuration, record all greetings and load
- Begin building training library, and open to the county for review and to begin using at their leisure.
- Have Brazos County Texas test all sites and validate configurations
- Change freeze goes into effect for duration of physical deployment unless
- Begin phone deployment based on agreed schedule (to be determined). As each site is worked, any fax devices, doorphones, paging will be connected and will be tested. A point of contact for each location will be responsible for testing the configuration thoroughly and we will not move on until a green light is given.
- Work through the locations based on the schedule. There will be days where only a single site completes, where 2 or more complete due to the number of phones. This will continue (ideally 7 days a week) until completion, and we would like to complete the cutover within 2 weeks once we begin deploying phones.
- As sites are deployed, we will move the numbers associated with that site to the new PBX which will avoid down time and missed calls. This will also allow us to keep track of any sites that may have been missed or not accounted for at the end. Additionally, by having control of the numbers on the existing carrier, inbound will come across the existing carrier, outbound across our services, and when porting occurs, it just stops ringing on one provider and starts ringing on our service avoiding porting downtime.
- Once all sites have been deployed, confirmed, tested and operational, we will meet with Brazos, review, verify our punch lists and MACs are in alignment with one another, complete any changes or standing tasks and test again.
- We will test the systems call flows, IVRs/AA, paging, faxes, caller ID, etc... Brazos will be responsible for testing thoroughly using the same tests as well as any other testing required to satisfy the county.
- We will send a project summary and closure email, finalize invoices and the project will be completed.
- Support begins.

This is a sane, practical approach to the deployment. If all parties cooperate, are timely with responses and perform the data collection completely, using the provided templates. Assuming no back orders or inventory issues (we have confirmed inventory is currently available), there is no reason why this project cannot be completed in a casual manner, without a lot of interruption or hassle inside of 43 days (+/- 3 days) from the start of the project.

Training

During the onset of COVID 19 we became responsible for migrating our clients to solutions that supported remote work. We developed a highly effective training method that our clients like and have latched onto and from it, it became our standard protocol for training. We no longer provide in person, human to human knowledge transfer. It is the most inefficient, ineffective method of transferring knowledge, specifically when dealing with large numbers of people. We have designed and as far as we know we are the only company that offers an e-learning, instructor-led, module-based training that we develop for you, using the system and phones you are using, and is specific to your set-up. We develop this during the installation and open it before the deployment so that users may log in, watch short videos and view feature slides, take small quizzes as they go followed by a larger quiz summarizing all that was learned. This also provides reporting capabilities to show who logged in, how long, how many modules were watched, how many times each quiz was taken and the score. This has led to each deployment having more power users, fewer sour apples, and better knowledge of the system and how it can be leveraged by the various teams that make up Brazos staff.

We maintain and host this system for as long as Brazos uses us for support, and we update it as new features become available, or we learn some new trick we must share. Upon completion of the initial training users become "VoIP Certified Users". This has been highly successful and a powerful tool. It will feature several different people, some from the manufacturers, others from our team, and we often hire people for this purpose. We offer branding for this if desired and will even wear your shirts for the purpose if provided 2 of each size from Small to X-Large, and women's sizes if available. This is a time investment on our part, and we believe in the value of it, because it pays dividends. If you have a media department, content standards or requirements. We will happily work with them to create this if they have the capacity and are willing. This is just one of many ways we invest into the relationships and build trust with clients, and that is by providing means to better learn the solution with a minimum amount of interruption to their workflow.

Why Bridger

I started Bridger with the idea of bringing an end-to-end solution that completely encompassed the business communications needs of our clients. It has been so successful that we ventured outward and now cover businesses' core technological needs with high level project delivery and support for the things other people cannot, will not, or do not even know are possible to do.

There is a place for specialists and SME's covering technologies like Voice and communications services that require expertise in the field, understanding of surrounding technologies, and to have an integrate everything mindset which is the opposite of the template driven MSP model, makes us a top contender for organizations looking to do something once, and do it right. As a result of building what has essentially been a "Field of Dreams", that has blown up and become a real offering, with additional all-inclusive offerings for AI, Security, Networking among other technology needs. We are in the long game, we value relationships, and we want to be those people you call when you need to solve a problem, and

who you look forward to seeing when they show up because you know something is going to get fixed.

Many Interconnects, IT shops, and MSPs make money when things break so their incentive is to patch it to death. We opt for a different model and that is to make problems go away because we really only make money when you do not have problems, we are incentivized to do things correctly, per best practices and specification because our support agreement only has about 6-8 hours per month baked in for support hours. We can easily eat through that on 1 or 2 issues which means that it was a bad month, which is on us because you shouldn't be having problems to begin with. That is our model, our clients love us, we believe it is why we haven't lost a single client since we started this company, it's why our clients recommend and champion us to others, and why we continue to grow each year despite having no salesforce, no advertising or marketing campaigns. Just word of mouth recommendations and winning RFPs. This is something we believe in, and our relationships are strong because of it. We are also aware that everyone is skeptical of someone who says something like "We love you more than a friend", or "We will take care of you, not take you on a ride", and if we show up unannounced it is to say hello because we were in the area, or see if you were free for lunch so we can catch up, not to mug you because we think you have money or its budget time.

I started this company with a mindset of creating a machine that provides opportunities for my daughter after becoming a father for the first time at age 42, to feed my family, take care of the team we have, and to provide the best value solutions for the money for our clients who entrust our business to enable them to communicate. We do not use any solutions that require an annual minimum, we constantly seek, test, learn, and adopt new technologies that enable communication in a meaningful way. We stay in the pulse of new and more, because we are entered into an era where integrate everything is the new rally cry. We have had a killer run to date and see no signs of slowing down. I hold patents for voice transport technologies, a novel class of Artificial Intelligence called Transactional Neural Reasoning that we use in our carrier operation. I built our nationwide voice network from the ground up, and we landed on the same wholesale floor with the "Big 5", and became a direct internet reseller thanks to upstream agreements, I also hold a full utility patent for a next generation appliance for media brokering with APIs and session normalization. So, when we say something like "We are building the future of communications", we mean that. Bridger is a cherry-picked team of subject matter experts and specialists who offer a wide selection of services for your use which allow us to cover 100% of what it means to communicate. ISP, Carrier Services, Low Voltage/Wireless Infrastructure, Firewalls, Networking, SecOps, Voice PBX/Platforms, Data driven applications, virtualization/containerization/Hyperconverged infrastructure, Public Address, Reducing The Risk, Cloud Platforms/Ecosystems, Conferencing/Meetings, Workforce Strategies, Podcast/Broadcast/Streaming services, Digital Signage, Alarms, CCTV, Access Controls, IoT, Building and lighting controls and automations, Display walls and custom Samsung LED panels, PoE lighting, and a whole lot more.

We are a unique, debt free, investor free company that has no lines of credit, we live on our available cash, we use things many businesses pocket as profit like commissions and mailbox money to offset our hourly rate because that is how we hook people, and we win our clients by making them a priority, listening and taking care of their needs. This is how we "Love you more than a friend", and when our

small team descends on a massive scope of work and we do it faster, cleaner, better and with fewer mistakes than a bunch of stuffed shirts, you will understand why we say “We take care of you, not take you on a ride”.

We would love to show Brazos County Texas what it means to be a priority and to take care of you, because we have the solution and the experience to do it. We look forward to your consideration towards the goal of replacing the aging solution in place now.

Assumptions

The following assumptions were used when framing the scope of work, we ask that Brazos review them and verify if any of these assumptions do not hold true as they can and often will affect the deployment.

- All information collections will be performed in a timely manner and using the forms provided. Our scope of work does not calculate information collection. If credentials are provided for the existing system, we can complete 65-80% of the documentation requirements and hand that to the county. We will not charge if access is provided to ensure timely data collection.
- Work against the project will not start until the data collections are completed. This project assumes we will be programming the system one time, and our labor reflects that. Constant, complex, or back and forth changes requiring large time outlays are not considered included and are an easy way to sink a project budget. We desire a clean, best practices build, built one time.
- All work will be performed during business hours (except the phone deployment), and remotely where possible. We have calculated for 8 trips as part of the contract to install this solution.
- We expect to remain local to the deployment sites once the deployment starts. To avoid travel costs, unnecessary wear and tear on vehicles and teams this is ideal. Bridger owns an RV that we prefer to use instead of staying in hotels or corporate apartments. It is capable of housing our entire team and if the country has a place with water and power to support it, we will not charge back any food or travel costs associated with the deployment. This is purely a matter of preference, comfort and convenience for our team and it provides cost savings for the county.
- We will require access to all systems and services required to make the phone deployment work and we will at a minimum desire to view the firewall and network configuration with our own eyes, even if walked through it by someone in that department. This will make that a shared responsibility and eliminate any finger pointing should issues arise.
- It is assumed that all networking equipment will be current or near current generation, not having any 10/100 only or unmanaged switches where phones will be deployed. That all switches will be enterprise class with a minimum feature set supporting a standards compliant implementation for VLANs, LLDP, LLDP-MED, PoE (802.af minimum), Access controls, Multicast Broadcasting (Fast Join/Fast Leave), ARP, Dynamic Mac Address tables, logging, ACLs, green ethernet overrides. The firewall will need to be a current or near current generation appliance capable of handling the throughput of the counties needs, with an active and updated security

subscription suite that at a minimum allows SIP ALG/Reflexive ACL override, manipulation and in some cases disabling. The firewall should support application whitelisting, signatures-based controls whitelisting and blacklisting, AV and other SecOPs overrides and controls, Voice Policy based assignment, VLAN ingress/egress policies, NAT, controls, static/policy-based routing, Configurable Access, NAT (inbound/outbound) Policies, Multicast/DHCP Proxying.

- Access points, printers, broadcast, Streaming, Wireless devices will be able to be segregated from the voice VLAN, and that each location with phones has a voice VLAN capable of either DHCP notification through options, or by switch based profiles that phones can join the correct VLAN, passthrough the correct VLAN(where connections share with a PC), and not require manual configuration. Our preference is Voice LAN advertisement via LLDP or by policies assigned based on LLDP-MED attributes. We do not want chatty access points, Apple TVs, or HP printers broadcasting over the voice LAN.
- There are not ANY<>ANY rules in the firewalls. If outbound is routed and controlled, the Voice LAN will be configured to allow ANY VOICE SUBNET>ANY Destination and will translate NAT to an IP unique to voice use. If all devices egress a common point, backup internet will be required, UPS power capable of supporting the site for the duration necessary for the county's survivability plan, and that the necessary routing is in place for all remote sites with phones.
- All house cabling will be of the correct type (Cat5E or better), terminated to an insert, and snapped into a faceplate, attached to the wall and labeled with the opposing end terminated to a patch panel with minimal wire exposure (TIA or Bicsi standards), with a commercially packaged patch cord of the appropriate type and length for the purpose into an enterprise switch with PoE.
- Bridger does not advocate for, or support grey/black market, ill sourced, used, or hardware purchased through another vendor. This is the biggest waste of support resource time. If we did not procure it, it is not paid to on board for support, and it comes from Amazon, eBay, or some other secondhand site. It is unsupportable. We offset our hourly spending through procurement efforts, and this is how we keep our rates low. For this deployment we will reuse the existing doorphones, they will be supported with "Best effort support" only, and up to half their value at which point the device will need to be replaced.
- We are operating under the assumption that Brazos County Texas would like this project completed as a best practice build solution, that it desires to do the work without cutting corners, being nickel and dimed the whole way, and that the county would like the work completed timely, in the time frame provided,
- We will be abandoning the existing Voice Operator Panel in favor of the inbuilt and beautiful Reactive dashboard we have built into the solution provided, abandoning the Frafos and AudioCodes SBCs in favor of the Anynode SBC (which will replace both of them), and that FXS devices will terminate upstream of the PBX at the SBC and facilitate calling from there.
- Each location will have an E911 address, advertise that for outbound calls when/if dialing emergency services. It is also assumed that 911 calls will be routed to the local PSAP and not intercepted.

- It is assumed that the Entrado Viper PSAP solution will not require interfacing with the incumbent solution in any way (we can, but it's a lengthy process often requiring licensing).
- We support one way synchronization with Entra which maps users and groups from Entra to the PBX directory. This requires clean, well-groomed and thought-out groups and user assignments because it will automatically create extensions based on criteria selected. Additionally, Entra integration supports SSO, Presence Synchronization, contact synchronization, and SSO sign in for the Linkus Web, Desktop, and mobile client. The synchronization occurs on a schedule and is a limitation of Microsoft's access to the Calling API. The setup of this requires registering an application and creating a persistent secret.
- For support purposes, we will require a level of trust and access. We will require unattended access (ideally named users only) to core and critical infrastructure. We desire anything we must access to be protected by MFA. For remote access we desire to use VPN to access internal resources instead of port forwarding and exposing devices to the outside world.
- Phones will be proxied via a proxy agent for assignment, state management, etc... We do not want any phone open to wild internet or accessible outside the trusted network.
- Where any interested 3rd parties, not a Brazos County W2 employee are concerned, or where they stand to benefit from learning our methodologies, we will require restricting their ability to view logs, access history, etc... from our work. We have tools, scripts and other proprietary methods that give us an advantage over our competitors, and if they were to learn of these methods and become able to use them, would harm us financially and cost us that advantage. We may share tools, scripts and other things. It is the responsibility of those we share them with to protect them as if company secrets.
- We have migrated thousands of users and GCC users to Microsoft Teams and Teams Voice since 2019, and we are a top integrator. We have more than a decade of experience with MS365 and Google Workspace. We rely upon a desired state config for things to operate, we desire to be the partner of record for Teams and Teams voice, and if added as partner of record, we pass through any licensing purchased at cost due to it helping our relationship and standing status with Microsoft. If Brazos does not have a CSP partner, we can handle that and will pass through licensing at true cost.
- We have a standard based Open API specification; this allows rich, meaningful integration. Should Brazos desire to integrate a solution we will work with you on a project or hourly basis to explore feasibility, come up with an implementation plan, and even help integrate the solution. Our Linkus Desktop application has an open-source SDK to extend development to the desktop client. There may or may not be capabilities to extend to the endpoint or web client as they each have their own restrictions, capabilities and functional return beyond our control.
- As VoIP and SIP standards evolve, the FCC mandates and controls. Older devices which may be supportable now and that we have agreed to support may become unsupportable if the manufacturer no longer supports them. Any device found to be unsupportable at any time must be replaced.
- It is assumed that we will be provided with all necessary information, access and resources to deploy and support this solution for as long as it is under our care. For deployment, we will need

resources with access and knowledge of locations at each site to identify where phones will be required to go. Our scope of work assumes that we will have 1 or 2 people at each site capable of assisting our teams with deployment.

- We do not necessarily rebuild the previous experience on the new system. Our desire is to build the experience Brazos needs and wants. We have a fully featured solution, and we would love to spend some time discussing, planning and designing the system with you and your teams.
- We will dispose of the old system if Brazos desires, however we must be given heads up at project start so that we can find a donor or recycler willing to take it. Otherwise, the phones will be placed into new phone boxes (if they fit) or stacked neatly at each location for later retrieval by Brazos staff. We are indifferent as to which the county desires. We offer recycling purely as a matter of convenience and goodwill towards a new relationship.
- We will provide an as built and create root user access for named users upon completion of the project who will have the same level of access we have. Securing and keeping up with super user access will be a responsibility of Brazos.
- Out of scope, found additions, or other service requirements or purchases not considered as part of this scope of work will be completed and billed on the final invoice as a line item along with any deliverables, licensing costs, or shipping costs. Once the chain of responsibility has been established, we will only consider changes, purchases and out-of-scope work and deliverables if approved by one of the authorized parties in writing or via email.
- We are a licensed carrier, authorized to originate and terminate SIP calling in the US 48, and we are required by law to provide our services under the conditions and terms of a Master Services Agreement. Our Carrier Term is +36 Months
- Our Support Term is +12 Months except when bundled with carrier services which follow the carrier terms.
- We are a licensed and bonded security company in the State of Texas. License Number B30866001 and are authorized to support CCTV, Access Controls, and Burglar Alarms.
- We consider the project complete once the installation completion email summary is sent. If Brazos County does not protest, it is assumed that the county is in agreement with the completion. Due to our legal requirements to provide support and the conditions for support for our carrier operation, upon completion of the project scope, there is no termination for convenience or with 30 days before the term as it is in direct conflict with our legally defined Master Services Agreement.
- Termination during the project will result in restocking fees, and forfeiture of any applied licensing. If we are in material breach of agreement, we must be notified and provided fair opportunity to remedy the breach.
- If Bridger terminates the agreement at no fault or breach of agreement by Brazos, all hardware will be recovered, and Bridger will be responsible for the loss incurred for licensing purchased. If Brazos is in breach and fails to remedy the breach in a suitable timeframe, Shipping, Taxes, and any fees collected as part of a requirement may be unrecoverable and will be considered a loss. Any applied licensing purchased will be forfeited and will be considered a loss. If Bridger is found in breach of the agreement, notification in writing, with a reasonable time frame to remedy said

breach must be provided. If the breach fails to be remedied, Bridger will refund any money spent towards the effort, minus any taxes, tariffs or other unrecoverable costs.

- All Paid projects, hourly, procurement, and support work is subject to the MSA and do not require a signature as all terms state acceptance of the MSA is a requirement for work.
- Bridger Does not distinguish between inbound or outbound calling, local dialing is US48, most of Canada, some of Mexico, and we actively block several known traffic pumps such as freeconferencecall.com, Rural areas in Wyoming, Idaho, Eastern Oregon, North and South Dakota, and Illinois. These are rural areas known for fraud dialing and have very low human population. If any of these locations are required to be opened, it will require signing a hold harmless letter and expressly authorize us to open them. We additionally block international by default, if required for use, we require pin codes.
- We have based your calling needs on using a collective 750,000 minutes a month. This is purchased annually and based on a wholesale rate we cannot publicly disclose. It includes holding 1140 DID's, 1 x E911 per location, and the calling. If calling from Teams is required there is an involved setup necessary which requires identifying all switch and AP Mac addresses, BSSIDs, Wireless Network and subnet names, and associating them with physical locations to meet the requirements of "reporting within meters". Setting this up will require additional data collection and setup time (approximately 20hrs) which must be completed prior to using Teams for calling. The time requirement will largely depend on the number of devices and locations that must be set up. Mobile and remote users will be responsible for stating their location. Emergency calls landing in the national call center are \$175 per call after the first call. This is a network-imposed fee, and not a penalty leveraged by BridgerTEL or Bridger Systems, LLC who owns the BridgerTEL product.
- If using the Teams client is a requirement it is assumed that the correct licensing will be applied to the users and that Brazos is aware that there is a licensing cost to Microsoft for the privilege.

Payment Terms

50% of the hardware, Software, licensing and labor costs are due on acceptance of the project. The remaining hardware balance will be due once Brazos and Bridger have confirmed successful delivery of the hardware, licensing and software (NET15), the remaining 50% of the labor, shipping, any taxes, additions, or out of scope work will be billed on the final invoice once the project has been completed (NET15).

Support Begins billing once the project has been completed and we may move the start of support date back or forward to better align with license expiration.

Once licensing or software has been activated, there are no refunds. Our preferred method of payment is ACH, or if a Chase Business customer, Bill Pay. For orders over \$4,000.00 we will bill through any merchant fees for card or other payment options.

Our general payment terms are NET15.

General Terms

All paid work is subject to the terms and conditions of our Master Services Agreement. Acceptance of paid work is acceptance of the entire agreement. You can find our MSA at <https://bridger.systems> by signing in and selecting the MSA.

In Summary

We appreciate the opportunity to bid on this work, and we have attached the necessary requirements to satisfy the response to the RFP, Datasheets for the proposed products, and if you select us, we will knock this installation out of the park for you and show you how professionals do an install.

If you have any questions, would like a tour of the system, require clarification or something that does not make sense to you, please reach out to us instead of disqualifying our bid. We are professional technologists, not RFP respondents. We look forward to hearing from you and being selected to perform this scope of work for the County of Brazos, Texas.

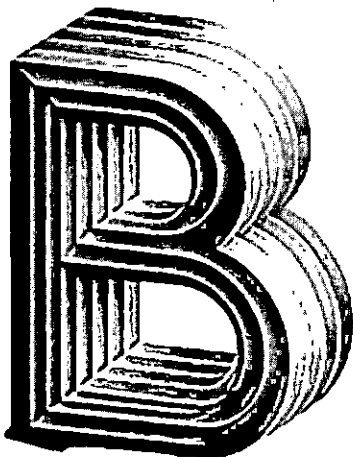
Regards,



Joshua Williamson

Founder/CEO

Bridger Systems, LLC



Office: 17137668001

Direct: 12818198001

Mobile: 18327667442

Email: joshua@bridger.systems

FUNCTIONAL REQUIREMENTS

Exhibit B: Functional Requirements

	Description of Requirement	Response	Comments
	AUTO ATTENDANTS		Very flexible and robust AA and IVR functionality.
1	The solution must support a minimum of 150 auto-attendants	5	No known limit to number of menus, and nothing to prohibit number of menus built
2	The solution must have the ability for end-users (non-administrators) to record and re-record auto-attendant greetings	5	Recordings are generally initiated through the webUI which calls an extension
3	The solution must be able to record auto attendants with no additional software or hardware	5	We can setup the ability to dial through and record via phone. However via webUI is preferred due to naming and system cleanliness
4	The solution must have the ability to import existing .WAV, .MP3, or other digital format recordings into auto-attendants (please indicate which file formats are supported)	5	Supports WAV, OGG, and we have tools to convert any audio format to standard ULAW
5	The solution must support auto-attendant greetings whose content changes based on a custom time schedule (Work hours, afterhours, weekends each play a different greeting)	5	Time based, conditional based, skills based, and custom decision based routing out of the box
6	The solution must have the ability to schedule auto-attendant greetings based on custom configured holidays	5	Up to a year in advance, and we will even record and load these for you if you forget
7	The solution must have a central holiday schedule that can be applied to select auto attendants	5	Very doable, flexible, and can set more than just date and time.
	CAPACITY REQUIREMENTS		
8	The solution must support up to 1500 users (please indicate the maximum number of users supported)	5	We license on call concurrency, not extension. Up to 10,000 users per instance.
9	The solution must support up to 1500 phones (please indicate the maximum number of phones supported)	5	10,000 fully configured users w/phones is supportable.
10	The solution must support up to 1500 voicemail boxes	5	Easy, it will support up to 10K per single instance.
11	The solution must allow users to keep voicemails for a minimum 1 year	5	We can schedule that with roll out. If you desire reporting, advanced controls, etc... We have a 3rd party solution to meet CJIS spec.
12	The solution must support 75 concurrent calls	5	Easy, we have you configured for 100.
13	The solution must have the ability burst to greater than 75 concurrent calls automatically (please note the maximum concurrent calls supported and any additional costs involved)	5	We have you configured for 100 calls, these can be added in increments of 1, 5, etc...
14	The solution must support up to 200 hunt groups (please indicate the maximum number of hunt groups supported)	5	No known limit, and no restrictions. Best practices will require each of the queues having a dead end (not ringing perpetually).
15	The solution must store call detail records (CDR) for all calls for a minimum of one year	5	We store them for as long as you use it, with 2 sources of truth to verify and validate.
	END-USER WEB PORTAL FEATURES		The System Really Shines in the UI
16	The solution must have an end-user web portal that is compatible with all modern web browsers	5	End user, manager, admin, custom admin, etc...
17	The solution must allow for end-users to listen to and manage voicemail from an end-user web portal	5	Easy, will also receive voicemail to email, with transcription if you like, and can retrieve from phone or via SMS

EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

18	The solution must allow end-users to select their preferred voicemail greeting from an end-user web portal	5	Also easy, the users can store many voicemail greetings and activate at their leisure.
19	The solution must allow end-users to set call forwarding on their extension(s) from an end-user web portal	5	Status can be set, users can set actions and routing behaviors per status and switch between them from the UI, phone, softphone, and desktop app
20	The solution must allow call-forwarding on extensions to be set to local or long distance numbers (without additional costs)	5	We do not have "Long Distance", all US 48 is local, users can forward to these numbers, no problem.
21	The solution must allow end-users to set their own speed dials/Presence/Busy Lamp Field (BLF) subscriptions from an end-user web portal	5	From the phone, the GUI or forced configs. No problem
22	The solution must allow end-users to view their extension(s) call detail records from an end-user web portal	5	Not a problem, standard feature.
23	The solution must use Microsoft Entra SSO for the end-user web portal login	5	Not a problem, there are considerations and requirements, but it also brings presence.
24	The solution must allow end-users to program personal auto-attendants for their extension(s) from an end-user web portal	5	These would just be auto attendants assigned to a user. This would have a limited scope and use case.
	FAXING/ANALOG		
25	The solution must support analog devices via ATA/FXS analog gateways (fire panel backup lines and elevators)	5	System supports it, however we are a carrier, and we own our eFax solution which has a 98% success rate.
26	The solution must have an integrated fax to email solution	5	Our solution is eFax which supports analog machines via purpose built ATA for high success, or via SIP Credentials on supported machines.
27	The solution must email faxes in PDF attachments	5	Default setting
28	The solution must be able to send faxes from multi-function copiers	5	we support most sip enabled machines, analog with our Fax ATA
29	The solution must be able to send faxes from via email	5	Standard feature
	FEATURES		
30	The solution must support internal paging groups (calls go directly to phone speakerphone of paging group)	5	This is supported if your network supports a standards based IGMP Setup.
31	The solution must allow for Direct Inward Dial (DID) extensions	5	We are an all tier one direct carrier, we can support millions of DIDs if you have them.
32	The solution must allow for non-DID extensions for internal only calling	5	Easy.
33	The solution must allow the transfer or porting of existing DID phone numbers	5	we are part of a cooperative agreement that allows us to port from and to anyone.
34	The solution must support Presence/Busy Lamp Field (BLF) (please indicate any maximum capacity for BLF)	5	Capacity for BLF is limited only by the number of keys on your phone.
35	The solution must support call parking	5	Standard feature and can have multiple parking lots.
36	The solution must allow call parking to be segmented into groups where only specific phones can pickup parked calls	5	Done, See 35
37	The solution must have the ability to configure custom softkeys and assign them to phones based on phone groups	5	If by softkeys you mean contextual keys which change based on menu chosen or prior action. Polycom and most of the approved GOV/ED products allow some level of customization but it is largely restricted.

EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

38	The solution must allow for hunt groups to be assigned either internal extensions or DID extensions	5 see note	Hunt Groups and Queues, easy, but with an FCC enforcement looming, sending to external numbers will be required to send the CLIP of the system, it will be illegal to passthrough the calling Parties ID come January of 2026, its already on a no fly today.
39	The solution must support directed call pickup	5	Supports group or directed pickup.
40	The solution must support directed call pickup groups	5	Easy, See 39
41	The solution must only allow call pickup groups to pickup incoming calls within their group	5	Also easy with granular permissions
42	The solution must allow extensions to be assigned to multiple phones (note any maximum capacity limitations)	5 see note	Shared extensions, Boss/Secretary are supported. There is no set limitation or restrictions, however, in that same breath this is a chatty and resource intense behavior.
43	The solution must support conference bridging (allowing both internal and external callers into conference)	5	no problem. It also supports video (natively) or H.263. H.264 passthrough.
44	The solution must allow for PINS to be set to join conference bridge	5	Easy, native feature
45	The solution must support E911/NG911	5	We own our ELIN Solution, are fully compliant for E911, and are capable of "Reporting within meters" requirements.
46	The solution must include inbound caller-id (number and name)	5	CNAME Dips included in the trunk spend.
47	The solution must be able to record phone calls based on user permission.	5	Standard call recordings, scheduled, ad hock are all supported. If robust management, CJIS Spec, or other compliance hold is required. We recommend something more robust. We have multiple solutions.
48	The solution must have the ability to mask the caller's phone number for calls placed to other extensions within the system (e.g. calls can appear to be coming from their department's main line)	5	The system supports this via most endpoints, the mobile client, and the desktop client. Users can also be assigned Outbound access and dial as any assigned number to them.
49	The solution must have the ability to mask the caller's phone number for calls placed to external numbers (e.g. calls can appear to be coming from their department's main line)	5	Easy, flexible and customizable. Standard feature.
50	The solution must have the ability to require a PIN or access code for long distance dialing	5	we do not have "Long Distance", US 48, some Canada, Some Mexico are local. We require PIN for international.
51	The solution must have unlimited local and long distance (within the US) calling	5	Calling is included in the packaging.
52	The solution must have the ability to require a PIN or access code for international dialing	5	Easy, we require this as a best practice.
53	The solution must be able to redirect inbound calls from specific originating numbers to specific destination extensions	5	Source, Destination, Conditional, etc... are all supported call routing mechanisms
54	The solution must be able to block inbound calls from specific originating numbers	5	Blacklists, call rerouting lists are all supported
55	The solution must allow administrators to assign permissions to individual users and/or individual extensions to permit or deny placing calls to local numbers	5	All permissions are extremely granular, and able to be set per feature, per user or ideally per group.
56	The solution must allow administrators to assign permissions to individual users and/or individual extensions to permit or deny placing calls to long distance numbers	5	Standard feature, Outbound Call Rules.
57	The solution must allow administrators to assign permissions to individual users and/or individual extensions to permit or deny placing calls to international numbers	5	Standard feature, Outbound Call Rules. and PIN protected.
58	The solution must allow administrators to assign permissions to individual users and/or individual extensions to permit or deny placing calls to toll-free numbers	5	Standard feature, Outbound Call Rules.
59	The solution must allow administrators to block calling to 1-900 numbers	5	We do this by default, this also includes known traffic pumps, high fraud rural, and satellite.

EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

60	The solution must allow for auto ring down (i.e. when a handset is lifted a call will be placed automatically to a specified number)	5	Easy, can be done via call center functionality or via API, or even TAPI if you have CTI requirements.
61	The solution must allow administrators to provision a toll free number on demand (i.e. provide the public with a toll free hotline in the event of data breach, disease outbreak, etc.)	5 see note	we can issue toll free at will, no carrier is able to allow you access to the RESPOG database for self issuance. We can issue at will in minutes. It would be ideal to have some on standby if this is a need.
62	The solution must be capable of Hoteling/Hot Desking	5	Very doable
	INTEGRATIONS & COMPATIBILITY		
63	The solution must support SIP trunking to 3rd party providers	5	Standards based on IP peering or credentials routing
64	The solution must support SIP based Axis Cameras	5	Any SIP2.0 compliant 3rd party device is supported.
65	The solution must support SIP based AV systems (Crestron/QSC) standards compliant (please indicate all SIP standards supported)	5	SIP standards supported with pass through options for media.
66	The solution must utilize Poly phones	5	Supports dozens of manufacturers, including Poly
67	Phones will be property of Brazos County	5	Correct, this is part of the capital expense.
68	The solution can integrate presence with Microsoft Teams status	5	We integrate heavily into Teams Voice, presence is part of that
69	The solution must have a mobile app (iOS & Android)	5	Mobile, progressive web app, desktop client.
70	The solution must be compatible with Valcom analog external overhead paging systems	5	Done.
71	The solution must have working time schedules for end users. (Users will not receive work calls on mobile apps after hours)	5	Also done, however MSFT Teams Voice, sometimes giveth, and sometimes taketh this away from end users.
72	The solution must be compatible with Voice Operator Panel software (http://voiceoperatorpanel.com/) or have a functional equivalent for high volume operators	5	It will work with the VOP, but ours is better and native (with no additional costs)
73	The solution must integrate with Microsoft Teams (G3 Licensing)	5	We direct route to MS365, whether civilian or GCC is no different.
74	The solution must be compatible with Windows 11	5	Done, also mac, linux, and chromium OS
75	The solution, if on-premise, must function in a virtual environment	5	will be fully hosted on private resources and proxied via a transparent gateway
76	The solution, if hosted, must have redundant Network Operation Centers (NOCs) to ensure maximum availability	5	we have High Availability in a Geo Disparate design out of the box.
	RELIABILITY & SYSTEM SUPPORT		
77	The solution must have a centralized management web portal for administrators to manage all features of the system	5	Done, this is standard and the way the system was designed.
78	The solution must support role based management (e.g. Helpdesk role vs. Administrator role) using Active Directory / EntraID accounts and groups	5	This is doable as long as your groups and permissions are correct and you have achieved a desired state config.
79	The solution must support connecting to multiple customer Internet connections to increase redundancy when using SIP trunk(s)	5	This is no problem, we just need the potential source IPs to whitelist and prevent registration storming.

EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

80	The solution must allow administrators to export call detail record (CDR) reports to a human readable format.	5	export or schedule as pretty charts or simple data. We can also produce these from the carrier side if additional details are needed for legal or liability purposes.
81	The solution must have an integrated backup and restore solution	5	We keep a stateful pair of appliances, both of which are backed up nightly to an air gapped adn replicated backup target.
82	The solution must be able to be backed up on-demand	5	Easy, standard feature.
83	The solution must be able to be backed up based on a customizable schedule	5	Done, we set it to backup nightly for 14 calendar days (both primary and synced backup)
84	The solution must allow administrators to export a complete list of all users and extensions to a human readable format.	5	Doable. Direct from the system web UI or via API
	VOICEMAIL		
85	The solution must allow end-users to record custom voicemail greetings with no additional software or hardware	5	Initiated from the web dashboard, any system phone.
86	The solution must allow users to have multiple voicemail greetings (Out-of-office, Standard, Name/extension only)	5	Easy, they can also be assigned per status and by time.
87	The solution must allow voicemail notifications to be sent to email with recorded voicemail attached	5	Standard
88	The solution must allow voicemail notifications to be sent to email with transcribed voicemail attached	5	Standard
89	The solution must save voicemails in .MP3 format	1	WAV is the format due to licensing MP3
90	The solution must allow administrators to reset voicemail boxes back to system default prompts and delete all messages	5	This is done when the extension is rebuilt.
91	The solution must require a PIN to access voicemail system	5	Pin or pinless, or SSO
92	The solution must allow end-users to reset their extension(s) PIN number(s)	5	Easy
93	The solution must allow administrators to reset PIN numbers for all extensions	5	Also very doable by API or by import
94	The solution must allow end-users to check and listen to voicemail from internal phones	5	Standard feature
95	The solution must allow end-users to check and listen to voicemail remotely by dialing into the system	5	Done, or by email, and SMS
96	The solution must support end-user voicemail greeting changes based on a custom time schedule (e.g. work hours, afterhours, weekends each play a different greeting)	5	Standard feature
97	The solution must allow administrators to disable voicemail for specific users or extensions	5	Standard feature, we prefer doing this by groups for ease of management.

Proposal Form for Clarification

Proposal of: Bridger Systems, LLC
(Respondent's Company Name)

To: BRAZOS COUNTY - PURCHASING DEPT.

Project Name: **VOIP PHONE SYSTEM REPLACEMENT – COUNTY WIDE**

RFP No.: **CIP 25-538**

Having carefully examined all the requirements of the previously issued RFP, this is clarification of the proposed pricing that you previously turned in.

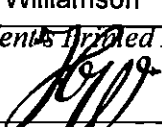
1. One-Time Hardware Cost:	<u>w/Polycom phones \$332,426.00</u>	<u>\$ w/Mitel Phones \$433,656.00</u>
2. Annual Support & Maintenance:	Year 1	<u>\$ 56,223.00</u>
<u>See attached Page Assumptions for additional Details.</u>	Year 2	<u>\$ 56,223.00</u>
	Year 3	<u>\$ 56,223.00</u>
	Year 4	<u>\$ 56,223.00</u>
	Year 5	<u>\$ 56,223.00</u>

To provide clarity of your proposed pricing, we want to understand what is included in your proposal and what the County will still have to provide. Currently the County pays for the following, in addition to our annual support and maintenance. Please circle below if this is included or not included in your above pricing. If not included, please add a price or leave as not included. If a service is not included and no price is provided, the County will insert our current pricing for comparison purposes.

Circle One

3. SIP Phone Service (Dial Tone) w/ 1140 DIDs New or ported (possible Ingress fee if all off net, or parked on multiple providers (max \$250 if at all))	<u>Included/Not Included</u>	<u>\$ Part of Package</u>
	<u>Included/Not Included</u>	<u>\$ Part of Package</u>
4. National Emergency Number Association e911	<u>Included/Not Included</u>	<u>\$ Part of Package</u>
5. Electronic Fax:	<u>Included/Not Included</u>	<u>\$ Part of Package</u>
6. SBC Gateway Support:		

Respectfully Submitted and Certified By:

Joshua Williamson
(Respondent's Printed Name)

(Authorized Signature)

CEO/Founder
(Title)
09/02/2025
(Date)

Assumptions

Our model does not rely on "Cost of Living Increases", buried charges to nickel and dime you. We have a unique support model that is incentivized by County of Brazos not having issues all the time or things constantly breaking. We make money when things are running smoothly, and the in flow of work is taking care of moves, adds, and changes. Most interconnects use a fixed hour allotments that burn in .5hr increments, and then charge for break fixes with hourly minimums + travel.

We will communicate if something is ever out of scope, and we offer a discounted hourly rate of \$105/hr billed in .25/hr increments for scheduled work w/1hr minimum for out-of-scope work and if you do not surprise us with issues you created, we will not surprise you with a bill for making us find and fix it. We also do not support grey/black market/Amazon/eBay or other ill sourced hardware. We offer fair terms and buying from us ensures authenticity and supply chain.

Our support is meant to be "All Inclusive" and is based on the number of users (1200 in your case, to allow a bit of padding) and they increment in quantities of 5 (\$12/uptick per 5 users/month for support) and it is prorated based on billing frequency (monthly, semiannually, annually) billed with the user add, or phone purchase. Our support includes the annual renewal cost of the following: PBX licensing, SBC licensing, Virtualization licensing, Hosting resources. As well as support for them.

SIP Calling (US48 and outbound Toll Free) are included. We block known traffic pumps, freeconferencecall.com other high fraud areas. We will turn them on if you need them, but the burden of responsibility shifts to you.

Also included is 34 Inbound/34 outbound eFax seats. Inbound can be directed to group mailboxes (fax@countyofbrazos.gov), Named Users, SIP enabled fax machines we support, or if you want to walk to a machine, put the paper on it, dial a number and walk off. We have a fax ATA made for the service that is a one-time cost of \$199+ Shipping/Each (one time, add as desired or needed). Outbound are tied to named users. Additional users are \$15.00/Month.

50 x E911 Locations are included, additional locations are \$2.00 month, directory listing is included with this cost.

We include everything we can to make it easy to get the help you need. At the end of any critical components warranty, we will push you to replace them. We can only support something if it is supported by the manufacturer. We follow a loose phone policy Use it until it dies, or becomes a problem. Poly Phones have a shorter lifecycle than our liking, but they work fine with respectable work lifetime. We consider a phone a problem if we see it more than twice and have spent more than half its value in labor. Its time to replace that phone at that point.

Here is what is not included (and why):

- Telecom Taxation estimates, Recovery Fees, and other federal excise charges or recovery. We do not mark these up, only pass them through. Trying to estimate them is as responsible as Ray Charles driving a school bus, due to the insane, unclear, ever-changing regulations, rate centers, etc... It truly defies human logic and reasoning in every aspect.
- A highly recommended dedicated Gb fiber handoff at our datacenter, we get huge discounts, enough IPs and it ensures you have a large throughput pipe. We pass this through at costs, it includes necessary IPs and we typically get Gb connections for \$475 –600/month on +36 month terms, you use our multi carrier last mile as backup, we provide the firewall and support it.
- Inbound Toll-Free, Toll-Free Numbers (We legally cannot bake this into the cost because regulators treat vanity numbers differently. Toll Free numbers are \$1.50 or \$2.00 depending on rate tier, and inbound vanity is billed at a rate of \$.02 in whole minutes (no breaks)
- Premium calling services (Caller ID branding, Labeling, SPAM Delisting, Blacklist removal, etc...) There is a \$500 monthly minimum, you would likely land around \$570ish based on best guesses about usages. It's a fraction of a cent game in premium services.
- SMS, we are federally prohibited from bundling these services. Therefore, they bill separately. Rates are determined per carrier + network fee and vary. We will help you register any required 10DLC campaigns for which there may be charges depending on your purpose which range from \$10-70 with broad scopes.
- International calling. Also federally prohibited due to it being considered prepaid which is illegal, we bill at book rate, and can purchase futures if you have a need, it would be our preference for account codes (pins) for international dialing. We block satellite phones, and 22 fraud prone countries, Africa, Middle East, Russia, Asian countries due to call fraud, traffic pumping scams, redirection scams, calling card cramming, etc.. We also disable 900 numbers due to fraud potential.
- Site visits. 95% of support is remote supportable. If we cannot in a reasonable time remedy an issue, we will request a site visit. We only bill one way at a discounted hourly rate + mileage at IRS published rate + 2 hr/min. We are not far from you and this goes to the techs.
- API charges for Transcription, or auth services. We ask you to put a card on file with Google, or we just bill it through at cost with taxes.
- Microsoft Licensing (we have had people fight us on it before). This is the cost of doing business and a cost of services you pay directly to Microsoft.
- Anything you want to do after the initial fixed scope of work, that hasn't been paid for already.

I know this is a lot, but in the spirit of working towards a new partnership, we hope yall appreciate the openness, direct explanations and understand it is with all best efforts at demonstrating our high value and commitment to our customers. Much of this is included in the proposal under Bridger Remote Support (Operational Expense), and elsewhere in the assumptions and scope details.

Exhibit B – Required Cyber Security Information

A. Basic Safeguarding of Covered Contractor Information Systems

1. Safeguarding requirements and procedures.

- a. The Contractor shall apply the following basic safeguarding requirements and procedures to protect covered contractor information systems. Requirements and procedures for basic safeguarding of covered contractor information systems shall include, at a minimum, the following security controls:
- b. Limit information system access to authorized users, processes acting on behalf of authorized users, or devices (including other information systems).
- c. Limit information system access to the types of transactions and functions that authorized users are permitted to execute.
- d. Verify and control/limit connections to and use of external information systems.
- e. Control information posted or processed on publicly accessible information systems.
- f. Identify information system users, processes acting on behalf of users, or devices.
- g. Authenticate (or verify) the identities of those users, processes, or devices, as a prerequisite to allowing access to organizational information systems.
- h. Sanitize or destroy information system media containing Federal Contract Information before disposal or release for reuse.
- i. Limit physical access to organizational information systems, equipment, and the respective operating environments to authorized individuals.
- j. Escort visitors and monitor visitor activity; maintain audit logs of physical access; and control and manage physical access devices.
- k. Monitor, control, and protect organizational communications (i.e., information transmitted or received by organizational information systems) at the external boundaries and key internal boundaries of the information systems.
- l. Implement subnetworks for publicly accessible system components that are physically or logically separated from internal networks.
- m. Identify, report, and correct information and information system flaws in a timely manner.
- n. Provide protection from malicious code at appropriate locations within organizational information systems.
- o. Update malicious code protection mechanisms when new releases are available.
- p. Perform periodic scans of the information system and real-time scans of files from external sources as files are downloaded, opened, or executed.
- q. All Contractor employees that work with County data will need to take cyber security training at least yearly.

2. Data Breach. The Contractor must notify the County by telephone and email not later than 24 hours after a suspected data breach of the contractor's network. If County data is exposed in the breach, then the Contractor must:

- a. Cooperate with the County's request to investigate and resolve the incident in a timely manner.
- b. Promptly implement remedial measures.
- c. Document responsive actions taken related to the data breach, including post-incident review and actions taken to resolve the source of the breach.
- d. Maintain a notification cadence with the County a minimum of every business day, until both parties agree to less often communications.

3. Contractor Agreement Breach. If a data breach results from Contractor's breach of the Contract or Contractor's negligence, Contractor must:

- a. Bear any costs associated with the investigation and resolution of the data breach.

- b. Notify individuals, regulators and all others required by Identity Theft Enforcement and Protection Act in the Texas Business and Commerce Code Chapter 521 Unauthorized Use of Identifying Information.
- c. Engage a credit monitoring service or identity protection service for all County employees and citizens that had PII exposed by the breach.
- d. Publish a website or toll-free number and call center for affected individuals as required by state or federal law.
- e. Complete all corrective actions as reasonably determined based on root cause.
- f. Send the County written findings and remedial measures from the data breach.

4. **Other requirements.** This clause does not relieve the Contractor of any other specific safeguarding requirements specified by Federal agencies and departments relating to covered contractor information systems generally or other Federal safeguarding requirements for controlled unclassified information (CUI) as established by Executive Order 13556.

B. **Subcontracts.** The Contractor shall include the substance of this clause, including this paragraph (c), in subcontracts under this contract (including subcontracts for the acquisition of commercial items, other than commercially available off-the-shelf items), in which the subcontractor may have Federal contract information residing in or transiting through its information system.

C. **Contractor Safeguarding Agreement.** The Contractor shall apply basic safeguarding requirements and procedures to protect the Contractor information systems whenever the information systems store, process or transmit any information, not intended for public release, which is provided by or generated for the County. These requirements and procedures shall include, at a minimum, the security control requirements "reflective of actions a prudent business person would employ" which are outlined in the Federal Acquisition Regulations FAR 52.204-21(b) and codified in the Code of Federal Regulations at 48 C.F.R. § 52.204-21(b) (2016).

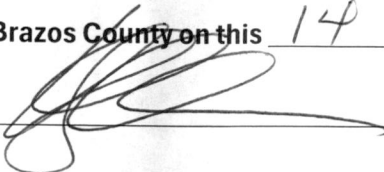
D. **Definitions.** Definitions are found at <https://www.law.cornell.edu/cfr/text/48/52.204-21>.

RFP # CIP 25-538 VoIP Phone System Replacement - County Wide

	Max Points Available	WireStar Networks	Bridger Systems, LLC	Total Communication Solutions	Brightspeed of Eastern North Carolina	Comcast Business*	Diverse CTI**	Vonage Business, Inc.**	etech Netowrk Solutions Inc.*	Vested Networks*	Mid Atlantic Business Management Inc on behalf of Go To Communications, Inc.	RingCentral, Inc.	GoTo Communications, Inc.	Affiliated Telephone Inc. (Option 1)	Affiliated Telephone Inc. (Option 2)	Strathost LLC	AVI-SPL LLC**	Consolidated Communications Enterprise Services, LLC**	Cloud Ingenuity
a Total cost including the selected alternatives and addenda (total of 5 years)		\$ 997,320.32	\$ 613,541.00	\$ 806,342.64	\$ 1,355,209.00		\$ 3,434,339.20	\$ 979,571.20			\$ 768,495.60	\$ 654,269.00	\$ 774,729.10	\$ 833,752.10	\$ 1,287,670.10	\$ 1,602,869.56	\$ 869,103.58	\$ 772,212.00	\$ 856,422.01
	40	25	40	30	18		7	25			32	38	32	29	19	15	28	32	29
b Completion time		150	43	150	91		N/A	N/A			45	90	45	56	56	158	N/A	N/A	180
	5	1	5	1	2		0	0			5	2	5	4	4	1	0	0	1
c Quality of previous, similar contracts like Brazos County	10	8	8	6	7		8	3			7	7	8	6	6	8	3	4	8
d Proposer's reputation with similar projects	10	7	8	4	3		8	3			4	4	7	3	3	8	3	5	6
e Proposed Solution	35	21	30	28	27		25	24			22	30	22	24	26	28	28	20	28
Technical Proposal Total	100	61	91	69	58		48	56			69	81	73	66	58	61	63	61	72

* Did not include a signed Certificate of Proposal, Evaluation Waiver, and/or notarized
** Did not include a completion time in their proposal

Committee Recommended Award: Bridger Systems, LLC

Approved by Brazos County on this 14 day of Oct., 2025 by
 holding the position of Acting County Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Brazos Wifi-Millstone Drive

DATE OF COURT MEETING: 10/14/2025

ITEM: Consider and take action on the Brazos Wifi utility permit to directional bore fiber conduit under the following County Roads in Precinct 1:

- a. Dymple Lane – 1 road bore
- b. Millstone Drive – 7 road bores

TO: Commissioners Court

FROM: Joe Salvato

DATE: 10/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

Permit approval is for ROAD BORES ONLY, all other conduits and appurtenances that parallel roadway MUST be placed within platted Public Utility Easement (PUE)

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge
Department impacted by agenda item: Road and Bridge
Brief explanation of agenda item and if in current year budget: Permit allows Brazos Wifi to construct road bores under Dymple Lane-1 and Millstone Drive-7
Brazos County has NO financial responsibility in project.
Consequences for failing to approve agenda item: Less customer choice for internet
Deadline for agenda item approval: As soon as possible
Site of work being performed: Precinct 1 - Millstone subdivision on Dymple Lane and Millstone Drive

ATTACHMENTS:

File Name

[Utility-Brazos_Wifi-Millstone_Drive.pdf](#)

Description

Utility Permit - Brazos Wifi - Millstone Drive

Type

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

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ATTACHMENTS:

File Name

Utility-Brazos_Wifi-Millstone_Drive.pdf

Description

Utility Permit - Brazos Wifi - Millstone Drive

Type

Backup Material

APPROVED



Kyle Kacel
Acting County Judge

10/14/25

Date

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Brazos Wifi [company name], hereinafter referred to as "Company"
a Texas [state] Corporation, with authority to transact business in Texas, acting by and through
its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct,
maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads
as shown on drawings and diagrams attached hereto and said location described as follows:

Directional bore 70 feet under Dymple Lane at Millstone Drive intersection with additional
bores of Millstone Drive at 170 feet, 306, feet, 595 feet, 854 feet, 1128 feet, 1265 feet and 1530
feet South-west of Dymple Lane. Crossing will be a minimum of 36 inches under the bottom of
the ditch and a minimum of 60 inches under the roadway.

Directional boring will also be completed in the PUE along the length of Millstone Drive from
the intersection with Dymple Lane, South-west for approximately 1900 feet.

The location and description of the proposed installation and appurtenances must be fully shown on
detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said
permit and shall complete said construction /work within 60 working days. (COMPANY MUST
FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new
notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities,
both aerial and underground, and the filing of this application is prima facie evidence that the proposed
installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated
representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is
received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Brazos WIFI
Company Name

Tim Hardy
By:

Tim Hardy
Signature

Project Manager
Title

12135 S. Hwy 30, College Station, TX 77845
Address

(979) 999-7010
Telephone Number

tim@brazoswifi.com
E-mail

ACCEPTANCE OF NOTIFICATION

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated October 4, 2025 except as noted below:

EXCEPTIONS:

**Permit approval is for ROAD BORES ONLY, all other conduits
and appurtenances that parallel roadway MUST be placed within
the platted Public Utility Easement (PUE)**

FOR 

Brazos County Engineer

Brazos Wifi

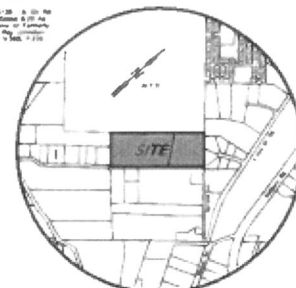
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Google Earth



800 ft



L2	m 00°16'43" E	20
L3	S 341°18" E	25
L4	S 00°18'10" W	20

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths - utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
 - Power - 0-2 feet, nominally 1'
 - Phone - 2-4 feet, nominally 3'
 - Gas - 4-6 feet, nominally 5'
 - Cable - 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
 - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
 - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
 - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
 - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
 - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
 - diameter
 - wall thickness
 - material specification
 - minimum yield strength
 - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.
4. Petroleum Pipelines:

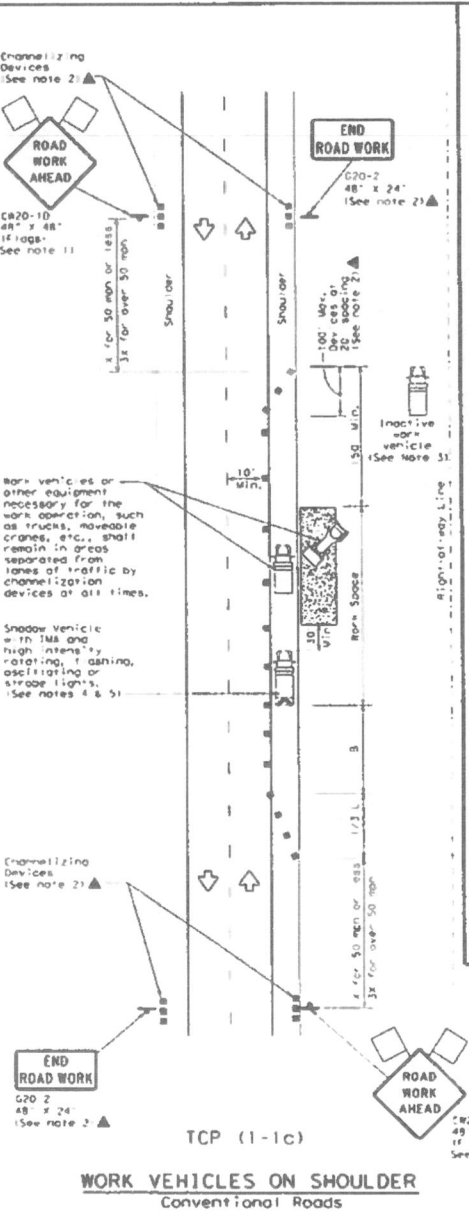
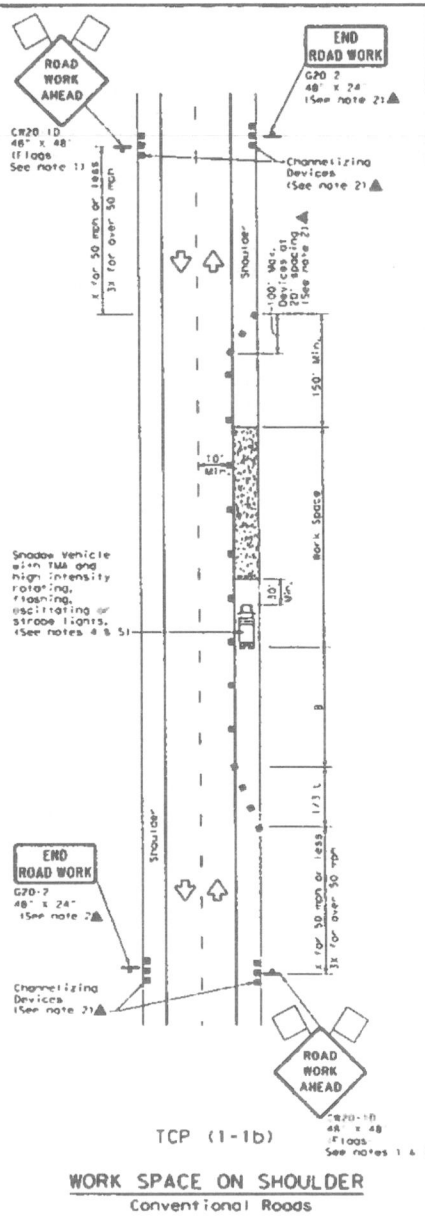
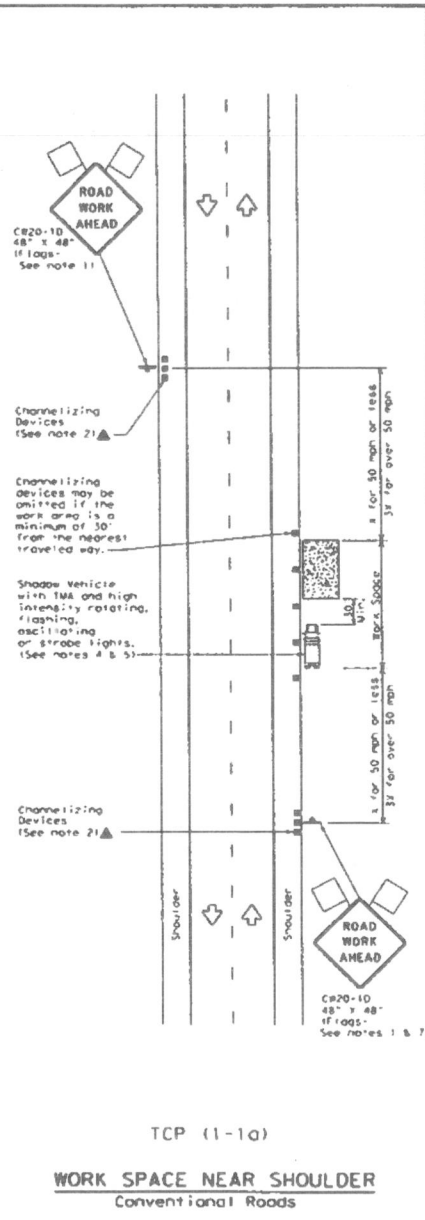
<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

DISCLAIMER: This standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the consequences of this standard or any other standards or for damages resulting from its use.

DATE: FILE:



LEGEND			
	Type 3 Barricade		Channelizing Device
	Heavy Work Vehicle		Truck Mounted Attenuator (TMA)
	Trailer Mounted Flashing Arrow Board		Portable Changeable Message Sign (PCMS)
	Sign		Traffic Flow
	Flag		Flagger

Posted Speed h	Formula h x .85	Minimum Desirable taper lengths		Suggested maximum spacing of channelizing devices		Minimum Sign spacing x Distance	Suggested Longitudinal Buffer Space	
		10' offset 10' offset	12' offset 12' offset	On a tangent 60'	On a curve 60'			
30	h x .85	150	165	180	30'	60'	120	90
35		205	225	245	35	70	160	120
40		265	295	320	40	80	240	155
45		450	495	540	45	90	320	195
50		500	550	600	50	100	400	240
55		550	605	660	55	110	500	295
60		600	660	720	60	120	600	350
65		650	715	780	65	130	700	410
70	h x .85	700	770	840	70	140	800	475
75		750	825	900	75	150	900	540

Conventional Roads Only
 H# Taper lengths have been rounded off
 L Length of Taper (ft) = 0.01 x (h - 30) x S
 S Posted Speed (MPH)

TYPICAL USAGE				
MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY

- GENERAL NOTES**
- Flags attached to signs where shown are REQUIRED.
 - All traffic control devices illustrating are REQUIRED, except those denoted with the "X" symbol may be omitted when stored elsewhere in the D area, or for routine maintenance work, when approved by the Engineer.
 - Inactive work vehicles or other equipment should be parked near the right-of-way line and not parked on the paved shoulder.
 - A Shadow Vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of work exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control to remain in place, Type 3 Barricades or other channelizing devices may be substituted for the Shadow Vehicle and TMA.
 - Additional Shadow Vehicles with TMAs may be positioned off the paved surface, next to those shown in order to protect wider work spaces.
 - See TDP-11 for shoulder work on divided highways, expressways and freeways.
 - G20-10 "SHOULDER WORK" signs may be used in place of G20-10 "ROAD WORK AHEAD" signs for shoulder work on conventional roadways.

Texas Department of Transportation
 Traffic Operations Division Standard

**TRAFFIC CONTROL PLAN
 CONVENTIONAL ROAD
 SHOULDER WORK**

TCP (1-1)-18

DATE: 10-1-01
 REVISION: 1
 BY: [blank]
 CHECKED: [blank]
 APPROVED: [blank]



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC 2025 Wickson Lake Estates
Lots 1R-1, 2R-1 and 2R-2 Blk 1 -
Replat of Lots 1R and 2R Blk 1

DATE OF COURT MEETING: 10/14/2025

ITEM: Request for approval of the Final Plat of Wickson Lake Estates Lots 1R-1, 2R-1 and 2R-2, Block 1; 37.14 Acres; Eli Wickson Survey, Abstract 236 and Thomas Bowman Survey, Abstract 72; Brazos County, Texas. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 10/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS:

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget: Developer is proposing lot line changes to create 3 lots from 2 previously platted lots; this request has no affect on the current budget.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible.
6. Site of work being performed, if applicable: Site is located off Wickson Lake Road, Precinct 2.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
25-0566-S WicksonLakeEstRP 10-7-2025.pdf	Plat	Backup Material
Plat Application - Wickson Lake Estates Lots 1R-1 1R-2 and 2R-2.pdf	Application for Development	Backup Material
Memorandum - Plat Review- Wickson Lake Estates Lots 1R-1 2R-1 and 2R-2 Blk 1.pdf	Memorandum - Plat Review Process	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

Road and Bridge

NUMBER:

CC 2025 Wickson Lake Estates
Lots 1R-1, 2R-1 and 2R-2 Blk 1 -
Replat of Lots 1R and 2R Blk 1

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TO:

Commissioners Court

FROM:

Karen Tyler

DATE:

10/06/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

NOTES/EXCEPTIONS:

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ATTACHMENTS:

File Name

Description

Type

25-0566-S_WicksonLakeEstRP_10-7-2025.pdf

Plat

Backup Material

Plat_Application_-_Wickson_Lake_Estates_Lots_1R-1_1R-2_and_2R-2.pdf

Application for Development

Backup Material

Memorandum_-_Plat_Review-Wickson_Lake_Estates_Lots_1R-1_2R-1_and_2R-2_Blk_1.pdf

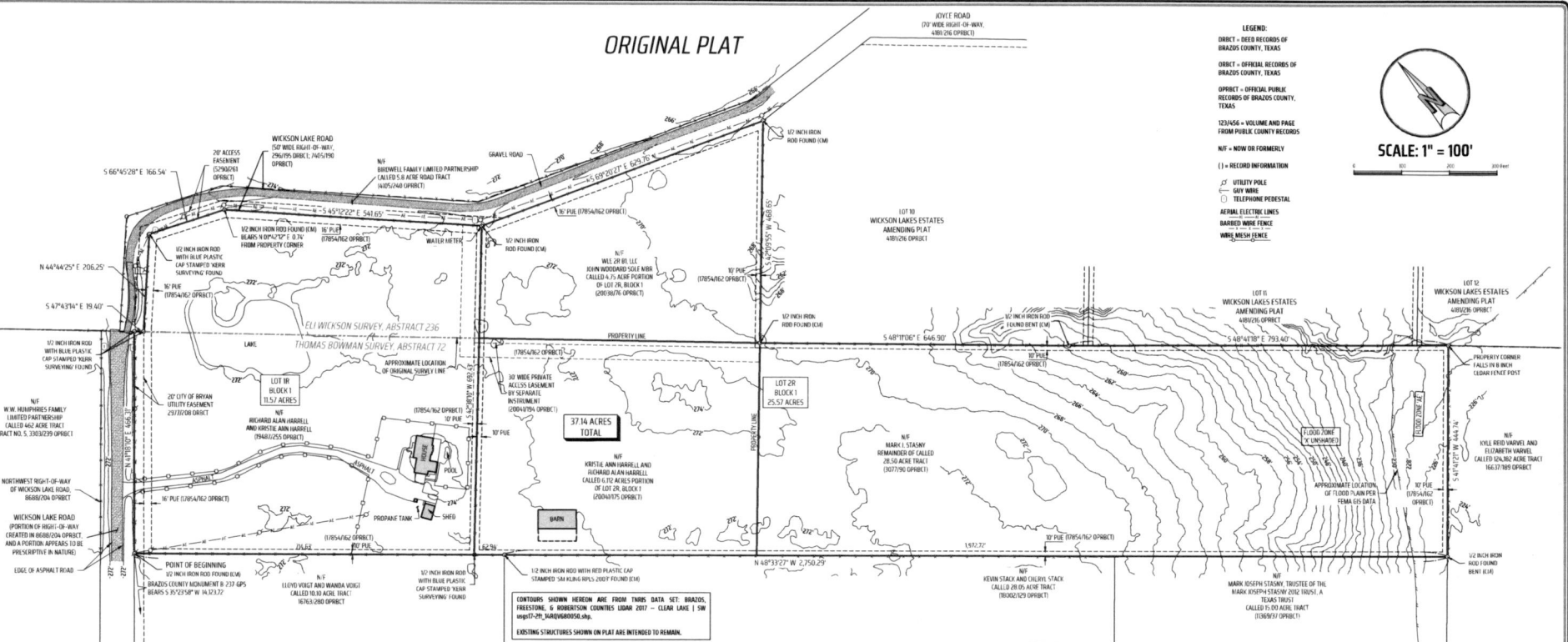
Memorandum - Plat Review Process

Backup Material

APPROVED

[Signature]
10/14/25
Date
Acting County Judge

ORIGINAL PLAT



FIELD NOTES DESCRIPTION OF 37.34 ACRES IN THE THOMAS BOWMAN SURVEY, ABSTRACT 72 AND THE ELI WICKSON SURVEY, ABSTRACT 236, IN BRAZOS COUNTY, TEXAS, BEING ALL OF LOT 1R AND LOT 2R, BLOCK 1, WICKSON LAKE ESTATES AS DEPICTED ON THE PLAT FILED IN VOLUME 1795A, PAGE 162, SAID 37.34 ACRES BEING MORE PARTICULARLY DESCRIBED BY MEETS AND BOUNDS AS FOLLOWS:

BEGINS: at a 1/2 inch iron rod found on the southeast side of Wickson Lake Road right-of-way with varies, partially dedicated to Brazos County in 1860/04 OPRCT, and partially prescriptive in nature at the west corner of said Lot 1R, Block 1 and the north corner of a called 19.00 acre tract of land conveyed to Elmer Wright and Wanda Wright in Volume 1621, Page 280 (OPRCT); for reference the Brazos County monument B-237 GPS bears S 9° 23' 58" W, a distance of 36.123.22 feet;

THENCE, with the northwest line of said Lot 1R, N 4° 10' 10" E, for a distance of 466.30 feet to a 1/2 inch iron rod found with blue plastic cap stamped "KERR SURVEYING" for a north corner of said Lot 1R, at the northeast end of said prescriptive right-of-way, in the southwest line of a 540' wide portion of Wickson Lake Road dedicated by said plat, 236/795 (OPRCT);

THENCE, with the northeast line of said Lot 1R, along the common line of the Thomas Bowman Survey and the ELI Wickson Survey, S 4° 47' 14" E, for a distance of 15.40 feet to a 1/2 inch iron rod found with blue plastic cap stamped "KERR SURVEYING";

THENCE, with the north line of said Lot 1R and the south right-of-way line of Wickson Lake Road, the following three (3) courses and distances:

1. N 44° 44' 25" E, a distance of 206.25 feet to a 1/2 inch iron rod found with blue plastic cap stamped "KERR SURVEYING" at the most northerly corner;
2. S 60° 45' 28" E, a distance of 166.54 feet to a point, from which a 1/2 inch iron rod found bears N 69° 42' 12" E, a distance of 0.74 feet;
3. S 40° 12' 42" E, a distance of 144.05 feet to a 1/2 inch iron rod found marking the north corner of said Lot 2R, Block 1.

THENCE, with the north line of said Lot 2R, and the south right-of-way of Wickson Lake Road, S 60° 20' 27" E, a distance of 629.76 feet to a 1/2 inch iron rod found marking the northwest corner of Lot 12 of Wickson Lakes Estates Amending Plat recorded in Volume 4181, Page 296 (OPRCT), and on east corner of said Lot 2R;

THENCE, with the common line of said Lot 2R and said Lot 10, S 42° 09' 55" W, for a distance of 468.65 feet to a 1/2 inch iron rod found marking the west corner of said Lot 10;

THENCE, with a northeast line of said Lot 2R, S 40° 11' 06" E, for a distance of 646.50 feet to a 1/2 inch iron rod found bent;

THENCE, continuing with the northeast line of said Lot 2R and with the southwest lines of said Lot 10 and Lots 11 and 12, S 40° 47' 18" E, a distance of 753.40 feet to a point in an 8 inch center line post found in the southwest line of said Lot 12, at the north corner of a called 10.81 acre tract of land conveyed to Kyle Reed Travel and Elizabeth Travel in Volume 1637, Page 189 (OPRCT); and the east corner of said Lot 12;

THENCE, with the common line of said Lot 2R and said 10.81 acre tract, S 47° 47' 21" W, for a distance of 444.74 feet to a 1/2 inch iron rod found bent at the east corner of a called 15.90 acre tract described in a deed to Mark Joseph Stacey, Trustee of the Mark Joseph Stacey 2002 Trust in Volume 1703A, Page 37 (OPRCT);

THENCE, with the southwest lines of said Lots 10 and 2R, and with the northeast lines of said 15.90 acre tract and a called 28.50 acre tract described in a deed to Kevin and Cheryl Stack in Volume 1605S, Page 129 (OPRCT), N 40° 37' 37" W, at a distance of 1372.72 feet passing a 1/2 inch iron rod with red plastic cap stamped "SM KLING GPS 2007" found at the north corner of said 28.50 acre tract and the east corner of said 10.81 acre tract and continuing for a total distance of 2,758.29 feet to the POINT OF BEGINNING and containing 37.34 acres, more or less.

CONTOURS SHOWN HEREON ARE FROM THIS DATA SET. BRAZOS, FRESTONE, & ROBERTSON COUNTIES LIDAR 2017 - CLEAR LAKE | SW 4015-09, 14/06/2018, shp.

EXISTING STRUCTURES SHOWN ON PLAT ARE INTENDED TO REMAIN.

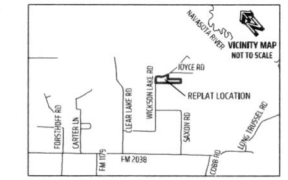
BRAZOS COUNTY SUBDIVISION REGULATION NOTES:

1. NO STRUCTURE OR LAND WITHIN THIS PLAT SHALL BE LOCATED OR ALTERED WITHOUT FIRST OBTAINING A DEVELOPMENT PERMIT FROM THE BRAZOS COUNTY FLOODPLAIN ADMINISTRATION.
2. THE MINIMUM LOWEST FINISHED FLOOR ELEVATION SHALL BE ONE (1) FOOT HIGHER THAN THE HIGHEST SPOT ELEVATION THAT IS LOCATED WITHIN FIVE (5) FEET OUTSIDE THE PERIMETER OF THE BUILDING, OR TWO (2) FEET ABOVE THE BASE FLOOD ELEVATION (DFE), WHICHEVER IS HIGHER.
3. DRAINAGE MAINTENANCE SHALL BE SET FIVE (5) FEET FROM THE EDGE OF PAVEMENT OR BEHIND CURBS, WHEN USED. ALL MAINTENANCE WITHIN COUNTY ARTERIAL RIGHT-OF-WAY SHALL MEET THE CURRENT FLOOD STANDARDS. ANY MAINTENANCE THAT DOES NOT MEET THIS REQUIREMENT MAY BE REMOVED BY BRAZOS COUNTY.
4. FOR SINGLE-FAMILY RESIDENTIAL DEVELOPMENTS, MULTI-UNIT RESIDENTIAL DEVELOPMENTS OR MANUFACTURED HOME COMMUNITIES, WAREHOUSE, DELIVERY AND COLLECTION BOX UNITS ("BOXES"), OR COMMUNITY BUILDINGS, SHALL BE REQUIRED. IF POSSIBLE, THESE MAINTENANCE UNITS SHOULD BE INSTALLED ON LOW VOLUME INTERSECTING ROADWAYS OR ON PRIVATE PROPERTY. LOCATIONS FOR THE MAINTENANCE SHALL BE SHOWN ON THE CONSTRUCTION PLANS.
5. IN APPROVING THIS PLAT BY THE COMMISSIONER'S COURT OF BRAZOS COUNTY, TEXAS, IT IS UNDERSTOOD THAT THE BUILDING OF ALL ROADS, AND OTHER PUBLIC THOROUGHFARES AND ANY BRIDGES OR CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IS THE RESPONSIBILITY OF THE OWNERS OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONER'S COURT OF BRAZOS COUNTY, TEXAS. SAID COMMISSIONER'S COURT ASSUMES NO OBLIGATION TO BUILD ANY OF THE ROADS, OR OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT, OR OF CONSTRUCTION WAY OF THE BRIDGES OR DRAINAGE IMPROVEMENTS IN CONNECTION THEREWITH. THE COUNTY WILL ASSUME NO RESPONSIBILITY FOR DRAINAGE, HAZARD OR ENCUMBRANCES ON THE SUBDIVISION, OTHER THAN THOSE DRAWING OR PROTECTING THE ROAD SYSTEM.
6. IT IS THE RESPONSIBILITY OF THE OWNER, NOT THE COUNTY, TO ASSURE COMPLIANCE WITH THE PROVISIONS OF ALL APPLICABLE STATE, FEDERAL AND LOCAL LAWS AND REGULATIONS RELATING TO THE PLATING AND DEVELOPMENT OF THIS PROPERTY.

THE COUNTY ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF REPRESENTATIONS BY THE OWNER PARTIES IN THIS PLAT. FLOODPLAIN DATA, IN PARTICULAR, MAY CHANGE. IF IT IS DETERMINED THAT THE OWNERS OF THE TRACT OF LAND COVERED BY THIS PLAT MUST INSTALL AT THEIR OWN EXPENSE ALL WAIVER CONTROL DEVICES AND MARKING THAT MAY BE REQUIRED BEFORE THE ROADS IN THE SUBDIVISION HAVE FINALLY BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY.

DSSS Notes
Sanitary sewage treatment and disposal will be provided by On-Site Sewage Facility (OSSS) system.

- A. All proposed lots to be served by OSSS shall comply with all applicable County and State regulations including the maximum lot requirements required by Brazos County.
- B. Property that will use an on-site sewage facility (OSSS) for sewage disposal shall be evaluated for overall site suitability. The results of a site evaluation, conducted according to 10 TAC §205.30 prepared by a licensed site evaluator or Texas Professional Engineer shall be required before approval of an OSSS by the permitting authority.
- C. A complete permit application form, fee and the required planning materials approved by the permitting authority are required prior to the issuance of authorization to construct (ATC) by all OSSS in Brazos County regardless of the acreage of the tract. No OSSS shall begin construction in Brazos County prior to the issuance of the ATC.
- D. OSSS planning materials shall include the required topography analysis for each tract and demonstrate to the satisfaction of the permitting authority in the Design Technical Report and Site Drainage the suitability of the proposed disposal method for the slope and drainage features of each tract to ensure protection of surface and ground waters of the State.
- E. No parts of the OSSS shall encroach upon the sanitary easement or separation requirements for water works. Any existing wells shall be indicated on the plat and a copy of the "WDE" phasing report is required to be provided with the OSSS application and planning materials.
- F. No OSSS treatment or disposal components may encroach into any area reserved as the public utility easement (PUE) without a variance being requested and approved by the permitting authority. Variance will be reviewed and approved on a case-by-case basis. Permitted encroachments into pipeline and electrical transmission easements shall require both the approved variance by the permitting authority and all relevant portions described in §205.50 (10) or as required by the permitting authority in support of any approved variance. All underground and overhead easements must be clearly delineated on the Subdivision Plat with dimensions indicated.



FINAL PLAT
OF
WICKSON LAKE ESTATES
LOTS 1R-1, 2R-1, AND 2R-2, BLOCK 1
BEING A REPLAT OF 37.34 ACRES
BEING ALL OF LOTS 1R AND 2R, BLOCK 1
VOLUME 1795A, PAGE 162, OPRCT
ELI WICKSON SURVEY, ABSTRACT 236 AND THOMAS BOWMAN SURVEY, ABSTRACT 72
BRAZOS COUNTY, TEXAS

KERR SURVEYS
"When one person stands to gain over another, the facts must be uncovered"

OWNERS: MARK L. STACEY
P.O. BOX 970
COLLEGE STATION, TX 77842

RICHARD ALAN HARBELL AND KIRSTINE ANN HARBELL
12716 WICKSON LAKE ROAD
BRYAN, TX 77802

WEL 2R BL LIE JOHN WOODARD SOLE MTR
8675 JOYNER RD
BRYAN, TX 77809

SCALE: 1 INCH = 100 FEET
PLAT DATE: 10-07-2025
JOB #: 25-0546 | CAD NAME: 25-0546 WicksonLake.rvt
PRINT FILE: 25-517-ALL 25-512
DRAWN BY: T.B. CHECKED BY: MWE
PREPARED BY: KERR SURVEYING, LLC
TYPED: JENNY WOODARD
1710 BRADCREST DRIVE, BRYAN, TEXAS 77802
PHONE: (979) 268-3195
SURVEYS@KERRSURVEYING.NET | KERRLANDSURVEYING.COM

REPLAT

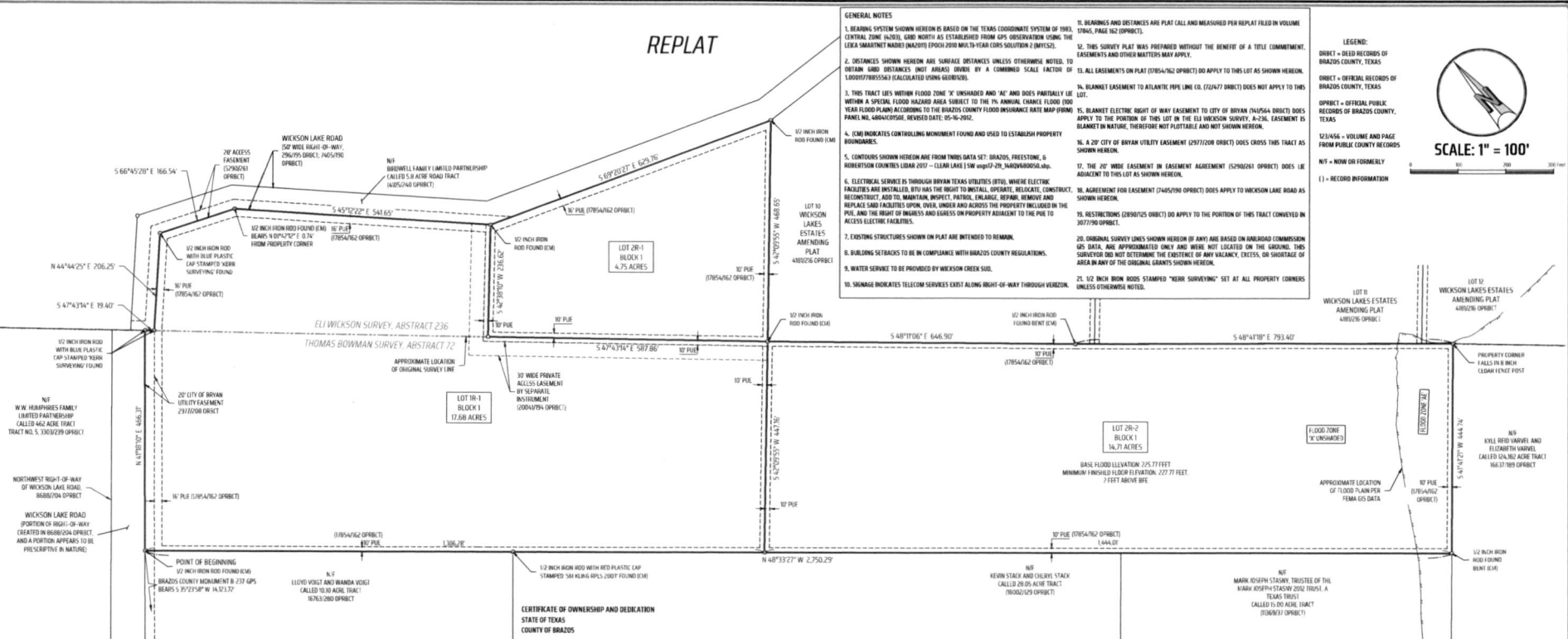
GENERAL NOTES

1. BEARING SYSTEM SHOWN HEREIN IS BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (CENTRAL ZONE 14N21), GRID NORTH AS ESTABLISHED FROM GPS OBSERVATION USING THE LEICA SMARTNET NAD83 (NAD20) EPOCH 2010 MULTI-YEAR (EPS SOLUTION 2.0) DATUMS.
2. DISTANCES SHOWN HEREIN ARE SURFACE DISTANCES UNLESS OTHERWISE NOTED. TO OBTAIN GRID DISTANCES (HORIZONTAL) DIVIDE BY A CORRECTION FACTOR OF 1.00007885563 (CALCULATED USING GEOIDIC).
3. THIS TRACT LIES WITHIN FLOOD ZONE "X" UNSHADED AND "AE" AND DOES PARTIALLY LIE WITHIN A SPECIAL FLOOD HAZARD AREA SUBJECT TO THE 1% ANNUAL CHANCE FLOOD (100 YEAR FLOOD PLAIN) ACCORDING TO THE BRAZOS COUNTY FLOOD INSURANCE RATE MAP (PANEL NO. 48404C05E, REVISED DATE: 05-16-2012).
4. (CUM) INDICATES CONTROLLING MONUMENT FOUND AND USED TO ESTABLISH PROPERTY BOUNDARIES.
5. CONTOURS SHOWN HEREIN ARE FROM THIS DATA SET: BRAZOS, FREESTONE, G ROBERTSON COUNTIES LBAR 2017 - (CLEAR LAKE) SW 1/4 1/4 21N, 34RD00000000.
6. ELECTRICAL SERVICE IS THROUGH BRYAN TEXAS UTILITIES (BTU). WHERE ELECTRIC FACILITIES ARE INSTALLED, BTU HAS THE RIGHT TO INSTALL, OPERATE, MAINTAIN, REPAIR, RECONSTRUCT, ADD TO, MAINTAIN, INSPECT, PATROL, ENLARGE, REPAIR, REMOVE AND REPLACE SAID FACILITIES UPON, OVER, UNDER AND ACROSS THE PROPERTY INCLUDED IN THE PUE, AND THE RIGHT OF INGRESS AND EGRESS ON PROPERTY ADJACENT TO THE PUE TO ACCESS ELECTRICAL FACILITIES.
7. EXISTING STRUCTURES SHOWN ON PLAT ARE INTENDED TO REMAIN.
8. BUILDING SETBACKS TO BE IN COMPLIANCE WITH BRAZOS COUNTY REGULATIONS.
9. WATER SERVICE TO BE PROVIDED BY WICKSON CREEK SUB.
10. SIGNAGE INDICATES TELECOM SERVICES EXIST ALONG RIGHT-OF-WAY THROUGH VERIZON.
11. BEARINGS AND DISTANCES ARE PLAT CALL AND MEASURED PER REPLAT FILED IN VOLUME 17854, PAGE 162 (OPBCKT).
12. THIS SURVEY PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. EASEMENTS AND OTHER MATTERS MAY APPLY.
13. ALL EASEMENTS ON PLAT (17854/162 OPBCKT) DO APPLY TO THIS LOT AS SHOWN HEREIN.
14. BLANKET EASEMENT TO ATLANTIC PIPE LINE CO. (1724/177 OPBCKT) DOES NOT APPLY TO THIS LOT.
15. BLANKET ELECTRIC RIGHT OF WAY EASEMENT TO CITY OF BRYAN (17854/162 OPBCKT) DOES APPLY TO THE PORTION OF THIS LOT IN THE ELL WICKSON SURVEY, A-236. EASEMENT IS BLANKET IN NATURE, THEREFORE NOT PLOTTABLE AND NOT SHOWN HEREIN.
16. A 20' CITY OF BRYAN UTILITY EASEMENT (17854/162 OPBCKT) DOES CROSS THIS TRACT AS SHOWN HEREIN.
17. THE 20' WIDE EASEMENT IN EASEMENT AGREEMENT (17854/162 OPBCKT) DOES LIE ADJACENT TO THIS LOT AS SHOWN HEREIN.
18. AGREEMENT FOR EASEMENT (17854/162 OPBCKT) DOES APPLY TO WICKSON LAKE ROAD AS SHOWN HEREIN.
19. RESTRICTIONS (17854/162 OPBCKT) DO APPLY TO THE PORTION OF THIS TRACT CONVEYED IN 17854/162 OPBCKT.
20. ORIGINAL SURVEY LINES SHOWN HEREIN (IF ANY) ARE BASED ON UNRECORDED COMMISSION GPS DATA, ARE APPROXIMATED ONLY AND WERE NOT LOCATED ON THE GROUND. THIS SURVEYER DID NOT DETERMINE THE EXISTENCE OF ANY VARIANCE, EXCESS, OR SHORTAGE OF AREA IN ANY OF THE ORIGINAL GRANTS SHOWN HEREIN.
21. 1/2 INCH IRON RODS STAMPED "KERR SURVEYING" SET AT ALL PROPERTY CORNERS UNLESS OTHERWISE NOTED.

LEGEND:
 DBCKT = DEED RECORDS OF BRAZOS COUNTY, TEXAS
 OPBCKT = OFFICIAL RECORDS OF BRAZOS COUNTY, TEXAS
 123456 = VOLUME AND PAGE FROM PUBLIC COUNTY RECORDS
 NY = NOW OR FORMERLY
 () = RECORD INFORMATION



SCALE: 1" = 100'



CERTIFICATE OF OWNERSHIP AND DEDICATION

STATE OF TEXAS
 COUNTY OF BRAZOS

I, MARK L. STADNY, THE OWNER AND DEVELOPER OF THE LAND SHOWN ON THIS PLAT AND DESIGNATED HEREIN AS WICKSON LAKE ESTATES, BLOCK 1, LOT 2R-2, A SUBDIVISION IN BRAZOS COUNTY, TEXAS, AND WHIST NAME IS SUBSCRIBED HEREIN, HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL RIGHTS-OF-WAY, EASEMENTS, AND OTHER PUBLIC PLACES SHOWN HEREIN.

MARK L. STADNY
 STATE OF TEXAS
 COUNTY OF BRAZOS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED MARK L. STADNY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF ____ 20__

NOTARY PUBLIC, BRAZOS COUNTY, TEXAS

CERTIFICATE OF OWNERSHIP AND DEDICATION

STATE OF TEXAS
 COUNTY OF BRAZOS

I, THE ____ OF WILE 2R BL, LLC, THE OWNER AND DEVELOPER OF THE LAND SHOWN ON THIS PLAT AND DESIGNATED HEREIN AS WICKSON LAKE ESTATES, BLOCK 1, LOT 2R-1, A SUBDIVISION IN BRAZOS COUNTY, TEXAS, AND WHIST NAME IS SUBSCRIBED HEREIN, HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL RIGHTS-OF-WAY, EASEMENTS, AND OTHER PUBLIC PLACES SHOWN HEREIN.

WILE 2R BL, LLC

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED WILE 2R BL, LLC, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF ____ 20__

STATE OF TEXAS
 COUNTY OF BRAZOS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED WILE 2R BL, LLC, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF ____ 20__

NOTARY PUBLIC, BRAZOS COUNTY, TEXAS

CERTIFICATE OF OWNERSHIP AND DEDICATION

STATE OF TEXAS
 COUNTY OF BRAZOS

WE, RICHARD ALAN HARRELL AND KRISTIE ANN HARRELL, THE OWNERS AND DEVELOPER OF THE LAND SHOWN ON THIS PLAT AND DESIGNATED HEREIN AS WICKSON LAKE ESTATES, BLOCK 1, LOT 2R-1, A SUBDIVISION IN BRAZOS COUNTY, TEXAS, AND WHIST NAMES ARE SUBSCRIBED HEREIN, HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL RIGHTS-OF-WAY, EASEMENTS, AND OTHER PUBLIC PLACES SHOWN HEREIN.

RICHARD ALAN HARRELL
 STATE OF TEXAS
 COUNTY OF BRAZOS

KRISTIE ANN HARRELL

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED RICHARD ALAN HARRELL, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF ____ 20__

NOTARY PUBLIC, BRAZOS COUNTY, TEXAS
 STATE OF TEXAS
 COUNTY OF BRAZOS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED KRISTIE ANN HARRELL, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSE STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF ____ 20__

NOTARY PUBLIC, BRAZOS COUNTY, TEXAS

CERTIFICATE OF APPROVAL

THIS SUBDIVISION WAS DULY APPROVED BY THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS, AS THE FINAL PLAT OF SUCH SUBDIVISION ON ____ DAY OF ____ 20__, SHOWN THIS ____ DAY OF ____ 20__.

COUNTY JUDGE, BRAZOS COUNTY

CERTIFICATION OF THE SURVEYOR

STATE OF TEXAS
 COUNTY OF BRAZOS

I, NATHAN PAUL KERR, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6834, IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY AND THAT PROPERTY MARKERS AND MONUMENTS WERE PLACED UNDER MY SUPERVISION ON THE GROUND, AND THAT THE METES AND BOUNDS DESCRIBING SAID SUBDIVISION WILL DESCRIBE A CLOSED GEOMETRIC FORM.

NATHAN PAUL KERR, RP# NO. 6834

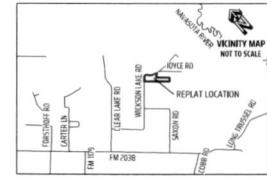
CERTIFICATION OF THE COUNTY CLERK

STATE OF TEXAS
 COUNTY OF BRAZOS

I, ____ COUNTY CLERK IN AND FOR SAID COUNTY, DO HEREBY CERTIFY THAT THIS PLAT TOGETHER WITH ITS CERTIFICATES OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE THE ____ DAY OF ____ 20__, IN THE OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS, IN VOLUME ____ PAGE ____.

COUNTY CLERK, BRAZOS COUNTY, TEXAS

OWNERS: MARK L. STADNY
 P.O. BOX 9708
 COLLEGE STATION, TX 77842
 RICHARD ALAN HARRELL
 AND KRISTIE ANN HARRELL
 12276 WICKSON LAKE ROAD
 BRYAN, TX 77802
 WILE 2R BL, LLC
 JOHN WOODARD SOLE MGR
 8025 JOYCE RD
 BRYAN, TX 77808



FINAL PLAT OF WICKSON LAKE ESTATES

LOTS 1R-1, 2R-1, AND 2R-2, BLOCK 1
 BEING A REPLAT OF 32.24 ACRES
 BEING ALL OF LOTS 1R AND 2R, BLOCK 1
 VOLUME 17854, PAGE 162, OPBCKT
 ELL WICKSON SURVEY, ABSTRACT 236 AND THOMAS BOWMAN SURVEY, ABSTRACT 72
 BRAZOS COUNTY, TEXAS

SCALE 1 INCH = 100 FEET

JOB # 25-0546 | CAD NAME: 25-0546-S WicksonLakeEstRP
 POINT FILE: 25-517-ALL-22-162
 DRAWING BY: TK CHECKED BY: MKR
 PREPARED BY: KERR SURVEYING, LLC
 TPRES FROM 100100000
 1710 BROADVIEW DRIVE, BRYAN, TEXAS 77802
 PHONE: (979) 268-3935
 SURVEYS@KERRSURVEYING.NET | KERRLANDSURVEYING.COM

"When one person stands to gain over another, the facts must be uncovered"



Brazos County Road & Bridge Office
2617 SH 21 West
Bryan, TX 77803
Telephone: (979) 822-2127
Fax: (979) 775-0456
Email: plats@brazoscountytexas.gov

PLAT APPLICATION

SUBJECT PROPERTY INFORMATION	
APPLICATION DATE *: 6-12-2025	RESUBMITTAL: ☐ YES ☒ NO
PROJECT / SUBDIVISION NAME: WICKSON LAKE ESTATES, LOTS 1R-1, 2R-1, 2R-2, BLK 1	
PROJECT ADDRESS OR LOCATION: 12376 WICKSON LAKE RD, BRYAN TX 77808	
LEGAL DESCRIPTION: WICKSON LAKE ESTATES, BLOCK 1, LOTS 1R AND 2R, 17854/162 OPRBCT	
IF RESUBMITTAL, PROJECT FORMERLY KNOWN AS:	
NUMBER OF LOTS: 3	TOTAL ACREAGE 37.14
JURISDICTION: ☐ CITY LIMITS ☐ ETJ ☒ OUTSIDE ALL CITY LIMITS AND ETJs	

* Notification of Application completeness will be given within 10 days of Application date. All Incomplete Applications will be rejected. This Application shall expire five (5) years from the Application date of the project.

TYPE OF APPLICATION		
☐ MASTER PLAN	☐ SIMPLIFIED PLAT	☐ PRELIMINARY PLAN
☐ FINAL PLAT	☐ AMENDING PLAT	☒ REPLAT

APPLICATION PURPOSE		
☒ RESIDENTIAL	☐ MANUFACTURED HOME RENTAL COMMUNITY	☐ COMMERCIAL
☐ OTHER (Please explain):		

FLOODPLAIN	
IS ANY OF THE PROPERTY LOCATED IN A FLOODPLAIN OR FLOOD HAZARD AREA?	☒ YES ☐ NO
Acknowledgment: The flood hazard boundary maps and other flood data used by Brazos County in evaluating flood hazards to proposed Developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a Floodplain Permit in accordance with the Brazos County Flood Damage Prevention Ordinance does not imply that Development outside the areas of special flood hazard will be free from flooding or flood damage. Issuance of a permit shall not create liability on the part of Brazos County or any officer or employee of Brazos County in the event flooding or flood damage does occur.	

TxDOT RIGHT-OF-WAY	
WILL ANY CONSTRUCTION OCCUR IN TxDOT RIGHT-OF-WAYS?	☐ YES ☒ NO

DIGITAL FILE SUBMISSION			
COUNTY ENGINEER	☒ ADOBE (.pdf file)	☒ AutoCAD (.dwg file)	(Email To: plats@brazoscountytexas.gov)
911 ADDRESSING	☒ ADOBE (.pdf file)	☒ AutoCAD (.dwg file)	(Email To: gis@brazoscountytexas.gov)

CONTACT INFORMATION

APPLICANT INFORMATION			
FIRM NAME: KERR SURVEYING, LLC			
CONTACT: TJ FRANK, KERR SURVEYING			
ADDRESS: 1718 BRIARCREST DR			
CITY: BRYAN	STATE: TX	ZIP: 77802	
PHONE: 9792683195	FAX:		
EMAIL: tj@kerrsurveying.net			

PROPERTY OWNER INFORMATION			
FIRM NAME: -			
CONTACT: MARK STASNY			
ADDRESS: 11980 Oak Lake Rd			
CITY: Bryan	STATE: TX	ZIP: 77808	
PHONE: 979-229-0972	FAX:		
EMAIL: mark@clmenergy.com			

ENGINEER INFORMATION			
FIRM NAME:			
CONTACT:			
ADDRESS:			
CITY:	STATE:	ZIP:	
PHONE:	FAX:		
EMAIL:			

SURVEYOR INFORMATION			
FIRM NAME:			
CONTACT:			
ADDRESS:			
CITY:	STATE:	ZIP:	
PHONE:	FAX:		
EMAIL:			

OTHER INFORMATION			
FIRM NAME: -			
CONTACT: Owners: RICHARD AND KRISTIE HARRELL			
ADDRESS: 12376 WICKSON LAKE RD			
CITY: BRYAN	STATE: TX	ZIP: 77808	
PHONE:	FAX:		
EMAIL:			

PROPERTY OWNER CONSENT / AGENT AUTHORIZATION

By my signature, I hereby affirm that I am the property Owner of record, or if the Applicant is an organization or business entity, that authorization has been granted to represent the Owner, organization or business in this Application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the Development/Subdivision of this property.

SIGNATURE: <i>Mark Slasny</i>	PRINTED NAME: Mark Slasny	DATE: 12 Jun 2025
SIGNATURE: <i>Richard A. Harrell</i>	PRINTED NAME: Richard A. Harrell	DATE: 12 Jun 2025

By signing this form, the Owner of the property authorizes Brazos County to begin proceedings in accordance with the process for this type of Application indicated on page one of this Application. The Owner further acknowledges that submission of an Application does not in any way obligate the County to approve the Application and that although County staff may make certain recommendations regarding this Application, the Commissioner's Court may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

CALCULATIONS OF FEES			
MASTER PLAN:	No charge	SIMPLIFIED PLAT:	\$100
FINAL PLAT:	\$200 + \$20 per lot	AMENDING PLAT:	\$100
		PRELIMINARY PLAN:	\$150 + \$10 per lot
		REPLAT:	\$200

RECEIPT BY BRAZOS COUNTY (Official Use Only)	
DATE APPLICATION RECEIVED: 10 / 6 / 2025	DATE APPLICATION RECEIVED / REJECTED: ____ / ____ / ____
SIGNATURE: <i>Loren Tyler</i>	SIGNATURE:
Receipt of this Application by Brazos County does not provide confirmation or acceptance of a complete Application, nor does it waive requirements for any additional information not contained as part of this Application which may also be needed as a part of the review process.	

Application Check List:

Copies of finished plat with corrections (if any):

PDF ☐ Three (3) hard copies to Brazos County

- ☒ One (1) .pdf copy to Brazos County
- ☒ One (1) .dwg copy to Brazos County
- ☒ One (1) hard copy to Brazos County Health District
- ☒ One (1) hard copy to Brazos County 911
- ☒ One (1) hard copy to local Water District or Company

Letters of approval (to be sent by the approving institution directly to Brazos County Engineering):

☒ Letter from Brazos County Health District - For On-site sewage evaluation.

Requested ☒ Letter from Brazos County 911 - For Road names.

Requested ☐ Letter from Water District or Company. - Stating water availability, etc.

If property is within an Extraterritorial Jurisdiction (ETJ) of a City:

n/a ☐ Approval notification from appropriate City.

Applicant attests that they have signed this Application in the capacity designated, if any, and further attests that they have read document and the statement contained herein and any attached are true and factual. All Applicants are encouraged to review the County Regulations prior to any plat submittal. It is understood that this Application is not finished or dated until all documents listed above are filed at the Brazos County Engineering Office and all applicable blanks are filled in the Application above.

By my signature, I hereby affirm that I am the property Owner of record, or if the Applicant is an organization or business entity, that authorization has been granted to represent the Owner, organization or business in this Application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the Development/Subdivision of this property.

SIGNATURE:	PRINTED NAME:	DATE:
SIGNATURE:	PRINTED NAME:	DATE:

By signing this form, the Owner of the property authorizes Brazos County to begin proceedings in accordance with the process for this type of Application indicated on page one of this Application. The Owner further acknowledges that submission of an Application does not in any way obligate the County to approve the Application and that although County staff may make certain recommendations regarding this Application, the Commissioner's Court may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

CALCULATIONS OF FEES

MASTER PLAN:	No charge	SIMPLIFIED PLAT:	\$100	PRELIMINARY PLAN:	\$150 + \$10 per lot
FINAL PLAT:	\$200 + \$20 per lot	AMENDING PLAT:	\$100	REPLAT:	\$200

RECEIPT BY BRAZOS COUNTY (Official Use Only)

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SIGNATURE:	SIGNATURE:

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Letters of approval (to be sent by the approving institution directly to Brazos County Engineering):

- ☒ Letter from Brazos County Health District - For On-site sewage evaluation.
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If property is within an Extraterritorial Jurisdiction (ETJ) of a City:

N/A ☐ Approval notification from appropriate City.

Applicant attests that they have signed this Application in the capacity designated, if any, and further attests that they have read document and the statement contained herein and any attached are true and factual. All Applicants are encouraged to review the County Regulations prior to any plat submittal. It is understood that this Application is not finished or dated until all documents listed above are filed at the Brazos County Engineering Office and all applicable blanks are filled in the Application above.

By my signature, I hereby affirm that I am the property Owner of record, or if the Applicant is an organization or business entity, that authorization has been granted to represent the Owner, organization or business in this Application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the Development/Subdivision of this property.

SIGNATURE: <i>Mark Stasny</i>	PRINTED NAME: <i>Mark Stasny</i>	DATE: <i>12 Jun 2025</i>
SIGNATURE:	PRINTED NAME:	DATE:

By signing this form, the Owner of the property authorizes Brazos County to begin proceedings in accordance with the process for this type of Application indicated on page one of this Application. The Owner further acknowledges that submission of an Application does not in any way obligate the County to approve the Application and that although County staff may make certain recommendations regarding this Application, the Commissioner's Court may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

CALCULATIONS OF FEES

MASTER PLAN:	No charge	SIMPLIFIED PLAT:	\$100	PRELIMINARY PLAN:	\$150 + \$10 per lot
FINAL PLAT:	\$200 + \$20 per lot	AMENDING PLAT:	\$100	REPLAT:	<u>\$200</u>

RECEIPT BY BRAZOS COUNTY (Official Use Only)

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Applicant attests that they have signed this Application in the capacity designated, if any, and further attests that they have read document and the statement contained herein and any attached are true and factual. All Applicants are encouraged to review the County Regulations prior to any plat submittal. It is understood that this Application is not finished or dated until all documents listed above are filed at the Brazos County Engineering Office and all applicable blanks are filled in the Application above.

SIMPLIFIED FINAL PLAT REQUIREMENTS

Every Simplified Plat shall include all of the following:

- ☒ Title Block with the following information:
 - ☒ Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - ☒ Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.) (Replats need to retain original Subdivision name.)
 - ☒ Date of preparation. (Include the date of any revisions on the plat.)
 - ☒ Engineer's scale in feet.
 - ☒ Total area intended to be developed.
 - ☒ Proposed number of Lots to be developed.
 - ☒ Re-plat or Amending Plat, existing Lot and Block description or Abstract name and number.
- ☒ North arrow.
- ☒ Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- ☒ Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- ☒ All horizontal control and vertical elevations depicted on the plat shall be tied to NAD83 and NAVD 1988 Datum.
- ☒ A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plat.
- ☒ All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- ☒ All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plat drawing.
- ☒ County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- ☒ Road names and Right-of-Way width for all Roads. (Existing and proposed)
- ☒ All existing and proposed plat boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- ☒ Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.)
- n/a ☐ Pipelines: label company with volume and page.
 - ☒ All certification language as found in Appendix C.
 - ☒ Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens. The dedication shall be accompanied by the Certificate of Ownership and Dedication language found in Appendix C. The Owner's and any lien holder's dedication, and restrictions if any duly acknowledged in the manner required for acknowledgement of deeds, shall also be provided.
 - ☒ All proposed Easements and existing Easements of record that have a designated route shall be shown on the plat with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
 - ☒ Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plat note.
 - ☒ Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and

distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)

- ☒ All Subdivision external corners, angle points, points of curvature and points of tangency shall be set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded and shall be a TxDOT "Light Duty Setting" monument with an aluminum or bronze disk as specified in Appendix C of the TxDOT Survey Manual of April 2011. Alternately, Bernsten® Standard Aluminum Base monument (or equivalent as approved by the County Engineer) embedded and backfilled with compacted sand may be used. All Daughter Lots, Blocks and rights-of-way within the Subdivision shall be fully monumented in compliance with the Texas Board of Professional Land Surveying Act and the Board Rules set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded.
- ☒ Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- ☒ The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- ☒ The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- ☒ The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- ☒ If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- ☒ BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- ☒ A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be twelve (12) inches higher than the highest spot elevation that is located within five (5) feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- ☒ If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- ☒ A separate drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- ☒ The certification language as found in Appendix C for both the Commissioner's Court approval and the County Clerk's filing certificate shall be located on the face of the plat. These signatures shall be obtained after approval by the Brazos County Commissioner's Court.
- ☒ If any Lot within the plat will be served by a well or an On-site Sewage Facility (OSSF), a letter must be provided by the Brazos County Health District stating they have examined the plat and that it is in compliance with the Brazos County On-site Sewage Facility (OSSF) Regulations, Construction Standards for On-site Sewage Facility (OSSF) Regulations as published by the Texas Commission on Environmental Quality (TCEQ). This letter must be signed by a representative of the District prior to Final Plat approval.

- n/a ☐ If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- ☒ If rural route mailboxes are proposed, the plat note as found in Appendix G.2 for placement of such mailboxes shall be shown on the face of the plat.
- ☒ If any areas of the plat are located outside of all incorporated areas, the plat note as found in Appendix G.1 regarding the requirement to obtain a unique Development Permit from the Brazos County Floodplain Administrator prior to locating or altering a structure or land shall be placed on the plat.
- ☒ It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- ☐ Driveway culverts for all Lots shall be designed by a Licensed Professional Engineer.
- n/a ☐ If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- ☐ The diameter and length for each driveway culvert shall be shown on a table on the plat. This information shall also be placed in the deed restrictions for the Lots in the Subdivision.
- requested ☐ The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.
- n/a ☐ Any Improvements proposed within the Right-of-Way including, but not limited to, irrigation, landscaping, sidewalks, Subdivision identification signs, etc. shall be maintained in accordance with an executed license agreement between the County and the Owner.
- ☒ This check list along with the required copies of the plat shall be submitted to the County Engineer for approval.
- ☒ Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.
- n/a ☐ All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

MASTER PLAN / PRELIMINARY PLAN REQUIREMENTS

Every Master Plan / Preliminary Plan shall include all of the following:

- ☐ Title Block with the following information:
 - ☐ Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - ☐ Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.)
 - ☐ Date of preparation. (Include the date of any revisions on the plan.)
 - ☐ Engineer's scale in feet.
 - ☐ Total area intended to be developed.
 - ☐ Proposed number of Lots to be developed.
 - ☐ Abstract name and number.
- ☐ The Preliminary Plan shall carry the legend "PRELIMINARY PLAN FOR REVIEW PURPOSES ONLY".
- ☐ North arrow.
- ☐ Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- ☐ Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- ☐ All horizontal control and vertical elevations depicted on the plan shall be tied to NAD83 and NAVD 1988 Datum.
- ☐ A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plan.
- ☐ All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- ☐ All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plan drawing.
- ☐ County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- ☐ Road names and Road designation (whether the Road will be public or privately owned), pavement width and Right-of-Way width for all proposed Roads within and all existing Roads abutting the plan. (Proposed and existing)
- ☐ All existing and proposed plan boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- ☐ Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.) (Existing and proposed.)
- ☐ Pipelines: label company with volume and page.
- ☐ The Preliminary Plan (including the entire Parent Tract if only a portion of that tract is to be subdivided) shall be shown on a single sheet, regardless of its acreage. The Preliminary Plan may also be shown on multiple sheets if necessary to show all detail and required information as required by this section.
- ☐ Size, in acres, of all Daughter Tracts.
- ☐ Centerline tangent lengths and curve data for all proposed Roads.
- ☐ Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens.

- ☐ All proposed Easements and existing Easements of record that have a designated route shall be shown on the plan with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- ☐ Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plan note.
- ☐ Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)
- ☐ Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- ☐ The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- ☐ The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- ☐ The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- ☐ If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- ☐ BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- ☐ A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be 12-inches higher than the highest spot elevation that is located within five feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- ☐ If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- ☐ A drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- ☐ If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- ☐ It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- ☐ The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.

- ☐ If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- ☐ For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- ☐ Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- ☐ If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- ☐ Locations of existing and proposed private alleys.
- ☐ Locations of existing and proposed public areas.
- ☐ Locations of other public Improvements, including but not limited to parks, schools and other public facilities.
- ☐ The location of proposed cluster mailboxes, as required.
- ☐ All proposed Off-site Easements for infrastructure construction must be shown on the Preliminary Plan.
- ☐ Proposed phasing. Each phase must be able to stand alone to meet requirements of these Regulations.
- ☐ Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.
- ☐ If the proposed Preliminary Plan is to be a Private Subdivision (containing privately maintained Roads), the title of the plan shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- ☐ This check list along with the required copies of the plan shall be submitted to the County Engineer for approval.
- ☐ Include a description of contributing drainage to the proposed Subdivision. The submittal shall include the area, slope and type of Development in the contributing area.
- ☐ Drainage narrative in compliance with the BCEDG.
- ☐ Clearly indicate the method of sanitary sewage treatment and/or disposal such as, but not limited to, municipal sewer service, private sewage disposal system and On-site sewage facilities including the size and location of all proposed sewer mains and manholes. Preliminary grades for each main between manholes and the depth at each manhole shall also be shown.
- ☐ All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

FINAL PLAT APPLICATION REQUIREMENTS

Every Final Plat must include all of the items provided on the Simplified Plat checklist as well as the following:

- ☐ For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- ☐ If public Roadways are to be built as part of the plat, the plat note regarding the responsibility for construction of Roadways as found in Appendix G.3 shall be placed on the face of the plat.
- ☐ The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- ☐ Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- ☐ If more than four mailboxes are to be provided within the Subdivision, cluster mailboxes shall be provided and the location of such shall be indicated on the plat.
- ☐ If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- ☐ Locations of existing and proposed private alleys.
- ☐ Locations of existing and proposed public areas.
- ☐ Locations of other Public Improvements, including but not limited to parks, schools and other public facilities.
- ☐ All Off-site Easements for infrastructure construction must be shown on the Final Plat with a volume and page listed to indicate where the separate instrument Easements were filed. Separate instrument Easements must be filed prior or concurrently with Final Plat.
- ☐ Proposed phasing. All phasing shall be in accordance with the approved Master Plan and/or Preliminary Plan and each phase must be able to stand alone to meet requirements of these Regulations. Infrastructure costs should be separate for each phase of the Subdivision.
- ☐ Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property.
- ☐ If the proposed Final Plat is to be a Private Subdivision (containing privately maintained Roads), the title of the plat shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- ☐ In the case of an On-site Sewage Facility (OSSF), the Developer shall be responsible for providing a Development Plan, as performed by a Professional Sanitarian, a Licensed Professional Engineer, or person certified as required by TCEQ Title 30 TAC Chapter 285. The sewage disposal plan shall be performed according rules and regulations established by the Brazos County On-site Sewage Facility (OSSF) Order and TCEQ Title 30 TAC Chapter 285.



BRAZOS COUNTY
ROAD AND BRIDGE DEPARTMENT
Prarthana P. Banerji, P.E., C.F.M., Brazos County Engineer

Memorandum

To: Brazos County Commissioners' Court

From: Prarthana Banerji, PE, CFM

Date: October 7, 2025

Subject: Plat of Wickson Lake Estates Lots 1R-1, 2R-1 and 2R-2 Block 1 – Being a Replat of Wickson Lake Estates Lots 1R and 2R, Block 1

I have reviewed the subject document to ensure all applicable requirements are in compliance with the Brazos County Subdivision Regulations, approved July 5, 2016, by the Commissioners' Court of Brazos County, Texas. In addition, I affirm the following:

- Plat Application received, signed and dated
- Plat review fees have been paid
- Copy of plat provided to Brazos County for review
- Copy of plat provided to Health District, 911 and Water district/company for review
- Confirmation was received from Health District for On-Site Sewage evaluation
- Confirmation was received from Brazos County 911 for addressing/accessibility
- Confirmation was received from Water District/Company of water availability
- Development is not located in a city ETJ

I recommend the Final Plat of Wickson Lake Estates Lots 1R-1, 2R-1 and 2R-2, Block 1 be submitted to the next available Commissioners' Court agenda.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Comcast-Jones and Imperial Loop

DATE OF COURT MEETING: 10/14/2025

ITEM: Consider and take action on the Comcast utility permit to directional bore fiber optic conduit under the following County Roads in Precinct 4:

- a. Jones Road - 1 road bore
- b. Imperial Loop Drive - 1 road bore

TO: Commissioners Court

FROM: Joe Salvato

DATE: 10/02/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

Permit approval is for ROAD BORES ONLY, all other conduits and appurtenances that parallel roadway MUST be placed within the platted Public Utility Easement (PUE)

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge
Department impacted by agenda item: Road and Bridge
Brief explanation of agenda item and if in current year budget: Permit allows Comcast to directional bore fiber optic conduit under the following County Roads: Jones Road - 1 road bore and Imperial Loop Drive - 1 road bore
Brazos County has NO financial responsibility in project.
Consequences for failing to approve agenda item: Less customer choice for internet
Deadline for agenda item approval: As soon as possible
Site of work being performed: Precinct 4 - Jones Road and Imperial Loop Drive

ATTACHMENTS:

File Name

[Utility Permit-Comcast-Jones and Imperial Loop.pdf](#)

Description

Utility Permit - Comcast -Jones and Imperial Loop

Type

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Comcast-Jones and Imperial Loop

DATE OF COURT MEETING: 10/14/2025

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BUDGETED: False

DOLLAR AMOUNT: \$0.00

Permit approval is for ROAD BORES ONLY, all other conduits and appurtenances that parallel roadway MUST be placed within the platted Public Utility Easement (PUE)

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge
Department impacted by agenda item: Road and Bridge
Brief explanation of agenda item and if in current year budget: Permit allows Comcast to directional bore fiber optic conduit under the following County Roads: Jones Road - 1 road bore and Imperial Loop Drive - 1 road bore
Brazos County has NO financial responsibility in project.
Consequences for failing to approve agenda item: Less customer choice for internet
Deadline for agenda item approval: As soon as possible
Site of work being performed: Precinct 4 - Jones Road and Imperial Loop Drive

ATTACHMENTS:

File Name

Utility_Permit-Comcast-Jones_and_Imperial_Loop.pdf

Description

Utility Permit - Comcast -Jones and Imperial Loop

Type

Backup Material

APPROVED

[Signature]
Date 10/14/25
Acting County Judge

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Comcast of Houston, LLC [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Comcast of Houston, LLC plans to directional bore approximately 1,172 feet of fiber-optic cable (1,014' within UE and 158' in County ROW as road bores) consisting of one (1) 2" SDR-11 HDPE conduit with associated pedestals.

Project will include the installation of 432-count fiber-optic cable at a minimum depth of 4 feet, with road bore crossings on Imperial Loop (1) and Jones Road (1) as indicated on the attached drawings associated with the planned installation, beginning at coordinates 30.582325, -96.391293 and ending at coordinates 30.580337, -96.392173.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 10 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

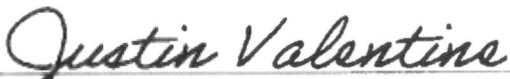
By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Comcast of Houston LLC

Company Name

Justin Valentine

By:


Signature

Planning & Design Manager

Title

8590 West Tidwell Rd, Houston, Tx, 77040

Address

Phone Number 281-889-5413

Email: Justin

dwenta@quasar.us,
Justin_Valentine@comcast.com,
shaneitra_jones@comcast.com,
Ryan_Hawkins@comcast.com
kpiszczek@quasar.us

ACCEPTANCE OF NOTIFICATION

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated October 2, 2025 except as noted below:

EXCEPTIONS:

**Permit approval is for ROAD BORES ONLY, all other conduits
and appurtenances that parallel roadway MUST be placed within
the platted Public Utility Easement (PUE)**

For 

Brazos County Engineer



5880
IMPERIAL LOOP DR

96.391191
37, -96.392173

PREPARED BY



QUASAR, INC.

COMCAST IS BORING AND INSTALLING NEW CONDUIT
WITHIN THE RIGHT-OF-WAY AND UTILITY EASEMENT
OWNED BY THE BRAZOS COUNTY.
TOTAL: 1172ft

NO SCALE

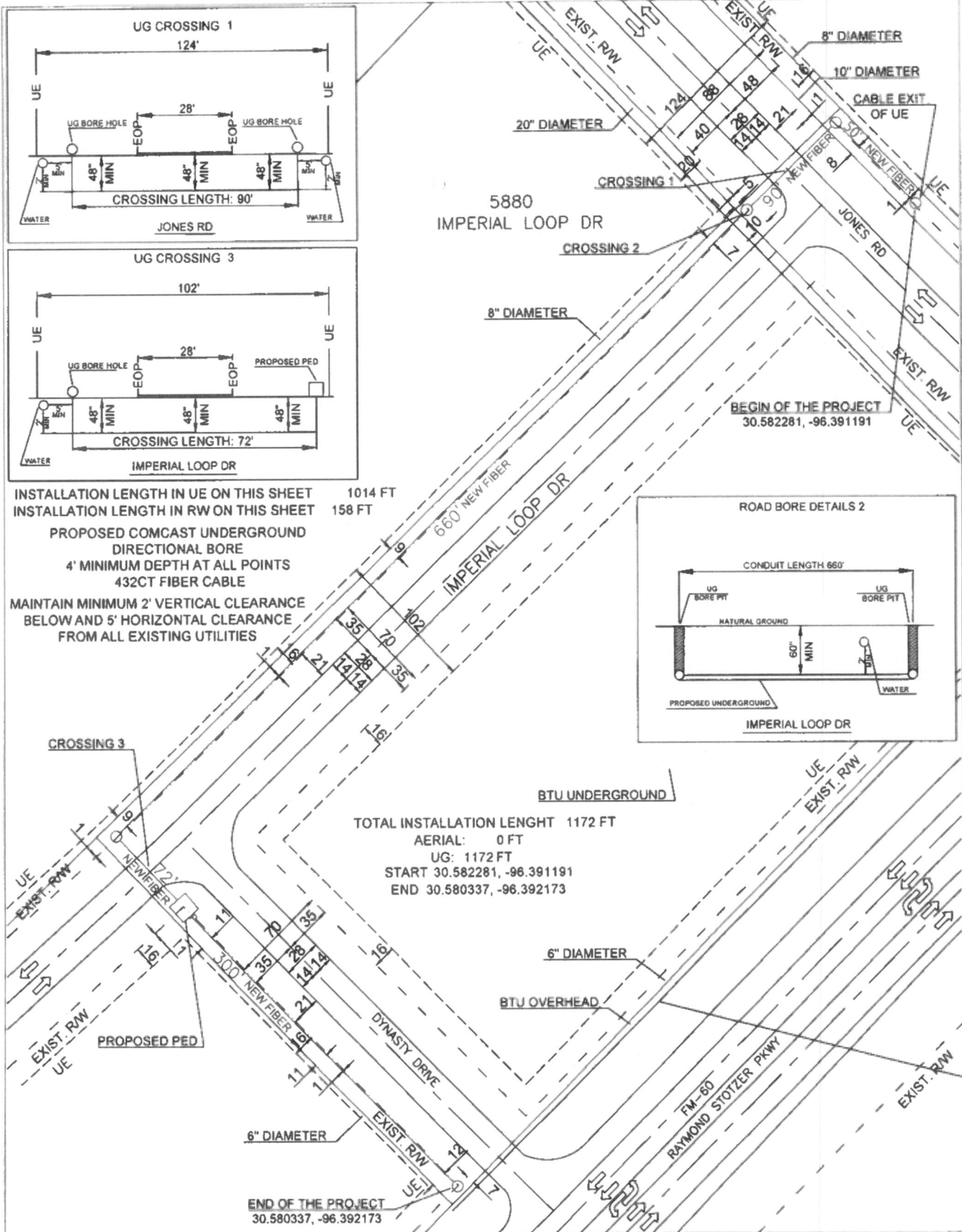


ENGINEERED FOR



COMCAST

NO MATCH SHEET



NO MATCH SHEET

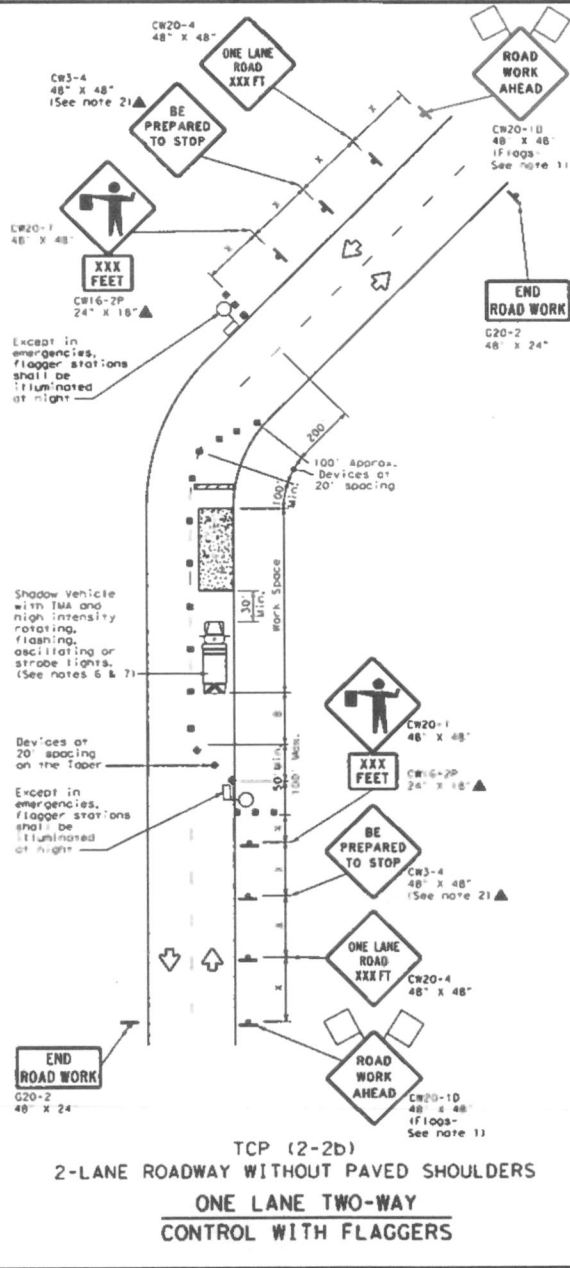
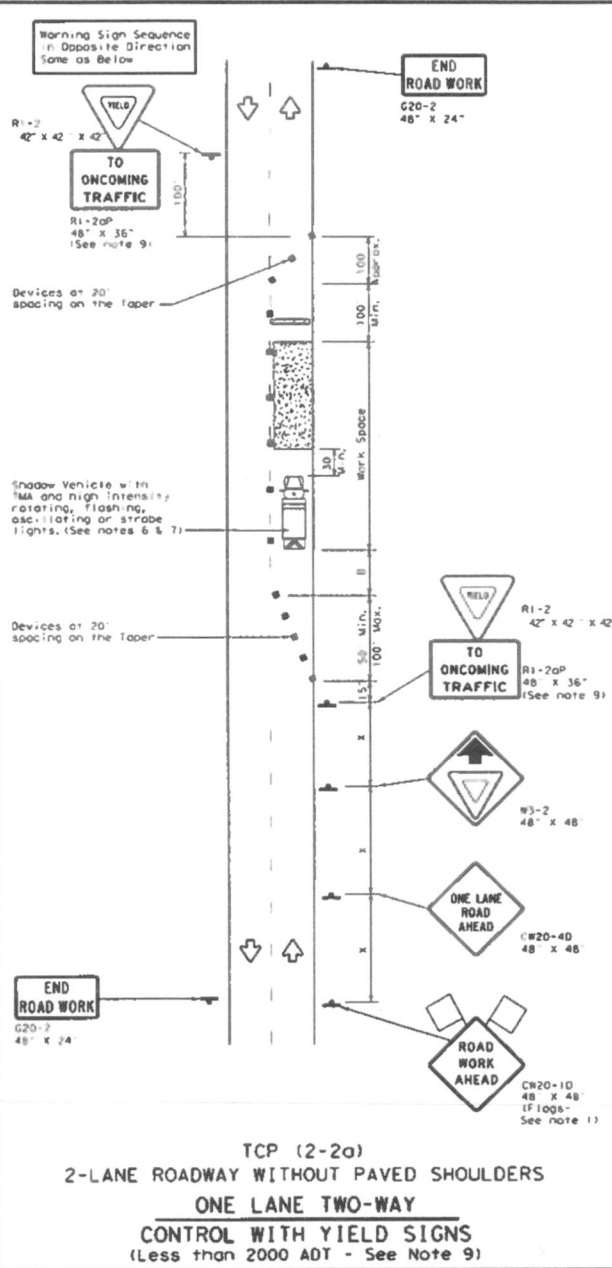
NO MATCH SHEET

NO MATCH SHEET

PREPARED BY QUASAR, INC.	EXISTING POLE PROPOSED PEDESTAL WATER VALVE FIBER MARKER GAS MARKER MANHOLE SEWER MANHOLE STORM DRAIN LEGEND RW - RIGHT OF WAY EOP - EDGE OF PAVEMENT DR - DRIVEWAY PDW - PAVED DRIVEWAY	RIGHT OF WAY LINE IRRIGATION LINE WATER LANE GAS LANE EXISTING ANCHOR PROPOSED FIBER PROPOSED COAXIAL CABLE PROPOSED FIBER CABLE PROPOSED DIRECTIONAL BORE EXISTING CABLE UTILITY EASEMENT BTU UNDERGROUND BTU OVERHEAD NOTES BORE HOLE TO BE FILLED SAME DAY VALVE HOLE TO BE FILLED SAME DAY ALL HOLE TO BE TAMPED AND SODDED		ENGINEERED FOR COMCAST	BRAZOS COUNTY IMPERIAL LOOP DR/ JONES RD/ DYNASTY DRIVE TRANSPORT FIBER NO SCALE SHEET 1 OF 1
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DISCLAIMER: This standard is intended to be used by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

DATE: FILE:



LEGEND

	Type 3 Barricade		Channelizing Devices
	Heavy Work Vehicle		Truck Mounted Attenuator (TMA)
	Trailer Mounted Flashing Arrow Board		Portable Changeable Message Sign (PCMS)
	Sign		Traffic Flow
	Flag		Flagger

Posted Speed R	Formula	Minimum Desirable Taper Lengths R R	Suggested Maximum Spacing of Channelizing Devices On a Taper	Minimum Sign Spacing Distance	Suggested Longitudinal Buffer Space B	Stopping Sight Distance
30	$L = \frac{WS}{60}$	150' 165' 180'	30'	60'	120'	200'
35		205' 225' 245'	35'	70'	160'	250'
40		265' 295' 320'	40'	80'	240'	305'
45		450' 495' 540'	45'	90'	320'	360'
50		500' 550' 600'	50'	100'	400'	425'
55	$L = WS$	550' 605' 660'	55'	110'	500'	495'
60		600' 660' 720'	60'	120'	600'	570'
65		650' 715' 780'	65'	130'	700'	645'
70		700' 770' 840'	70'	140'	800'	730'
75		750' 825' 900'	75'	150'	900'	820'

R: Convent and Roads Only
R: Taper lengths have been rounded off.
L: Length of Taper (FT) W: Width of Offset (FT) S: Posted Speed (MPH)

TYPICAL USAGE				
MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY

GENERAL NOTES

- Flags attached to signs where shown, are REQUIRED.
- All traffic control devices illustrated are REQUIRED, except those denoted with the triangle symbol may be omitted when stated elsewhere in the plans, or for routine maintenance work, when approved by the Engineer.
- The CW3-4 "BE PREPARED TO STOP" sign may be installed after the CW2-4 "ONE LANE ROAD XXX FT" sign, but proper sign spacing shall be maintained.
- Flaggers should use two-way radios or other methods of communication to control traffic.
- Length of work space should be based on the ability of flaggers to communicate.
- A Shadow Vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of crew exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control to remain in place, Type 3 Barricades or other channelizing devices may be substituted for the Shadow Vehicle and TMA.
- Additional Shadow Vehicles with TMAs may be positioned off the paved surface, next to those shown in order to protect a wider work space.

TCP (2-2a)

- The RI-2 "YIELD" sign traffic control may be used on projects with approaches that have adequate sight distance. For projects in urban areas, work space should be no longer than one half city block. In rural areas, roadways with less than 2000 ADT, work space should be no longer than 400 feet.
- The RI-2aP "YIELD TO ONCOMING TRAFFIC" sign shall be placed on a support at a 7 foot minimum mounting height.

TCP (2-2b)

- Channelizing devices on the center line may be omitted when a pilot car is leading traffic and approved by the Engineer.
- If the work space is located near a horizontal or vertical curve, the buffer distances should be increased in order to maintain stopping sight distance to the flagger and a queue of stopped vehicles. (See table above).
- Flaggers should use 24" STOP/SLOW paddles to control traffic. Flags should be limited to emergency situations.

Notes:

The contractor must notify the precinct at least 48 hours before a lane closure.

No lanes shall be closed during the hours of 7:00 AM to 9:00 AM and 4:00 PM to 6:00 PM Monday through Friday.

Texas Department of Transportation

TRAFFIC CONTROL PLAN
ONE-LANE TWO-WAY
TRAFFIC CONTROL
TCP (2-2) - 18

FILE	TCP (2-2) - 18, 09/11	DATE	09/11	BY	09/11
PROJECT	December 1985	DATE	09/11	BY	09/11
REVISIONS		DATE	09/11	BY	09/11
1-95	3-01	DATE	09/11	BY	09/11
1-97	2-12	DATE	09/11	BY	09/11
4-98	2-18	DATE	09/11	BY	09/11

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
 - Power – 0-2 feet, nominally 1'
 - Phone – 2-4 feet, nominally 3'
 - Gas – 4-6 feet, nominally 5'
 - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
 - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
 - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
 - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
 - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
 - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.

- diameter
- wall thickness
- material specification
- minimum yield strength
- maximum operation pressure of the pipeline

2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.

3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

Type of Pipeline	Depth (below deepest ditch grade)	Special Requirements
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.

6. Natural Gas Distribution is a line that serves the final customer.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Frontier-Mumford Road and Falls Creek Ranch

DATE OF COURT MEETING: 10/14/2025

ITEM: Consider and take action on the Frontier Communications utility permit to directional bore fiber conduit within the right-of-ways and construct road bores under the following County Roads in Precinct 4:

- a. Mumford Road – 7,000 feet in ROW and 2 road bores
- b. Vail Lane – 1,000 feet in PUE and 4 road bores
- c. Keystone Drive – 500 feet in PUE and 1 road bores
- d. Steamboat Run – 1,700 feet in PUE and 3 road bores
- e. Telluride Way – 1,100 feet in PUE and 4 road bores

TO: Commissioners Court

FROM: Joe Salvato

DATE: 10/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

Permit approves all road bores and allows Frontier to place 7,000 feet of fiber conduit within the ROW of Mumford Road. All other conduits and appurtenances that parallel roadway MUST be placed within the platted Public Utility Easement (PUE)

NOTES/EXCEPTIONS: Department requesting agenda item: Road and Bridge
Department impacted by agenda item: Road and Bridge
Brief explanation of agenda item and if in current year budget: Permit allows Frontier to install fiber optic conduit within the ROW of Mumford Road with road bores of the following County Roads: Vail Lane-4, Keystone Drive-1, Steamboat Run-3 and Telluride Way-4
Brazos County has NO financial responsibility in project.
Consequences for failing to approve agenda item: Less customer choice for internet
Deadline for agenda item approval: As soon as possible
Site of work being performed: Precinct 4 - Mumford Road and Falls Creek Ranch
Subdivision

ATTACHMENTS:

File Name

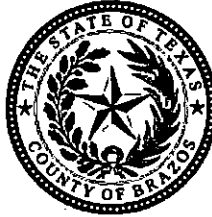
[Utility Permit-Frontier-Mumford and Falls Creek Ranch.pdf](#)

Description

Utility Permit-Frontier-Mumford Road and Falls Creek Ranch

Type

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

Road and Bridge

NUMBER:

CC-2025-Utility Permit-Frontier-
Mumford Road and Falls Creek
Ranch

DATE OF COURT MEETING:

10/14/2025

ITEM:

Consider and take action on the Frontier Communications utility permit to directional bore fiber conduit within the right-of-ways and construct road bores under the following County Roads in Precinct 4:

- a. Mumford Road – 7,000 feet in ROW and 2 road bores
- b. Vail Lane – 1,000 feet in PUE and 4 road bores
- c. Keystone Drive – 500 feet in PUE and 1 road bores
- d. Steamboat Run – 1,700 feet in PUE and 3 road bores
- e. Telluride Way – 1,100 feet in PUE and 4 road bores

TO:

Commissioners Court

FROM:

Joe Salvato

DATE:

10/06/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

Permit approves all road bores and allows Frontier to place 7,000 feet of fiber conduit within the ROW of Mumford Road. All other conduits and appurtenances that parallel roadway MUST be placed within the platted Public Utility Easement (PUE)

NOTES/EXCEPTIONS:

Department requesting agenda item: Road and Bridge

Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: Permit allows Frontier to install fiber optic conduit within the ROW of Mumford Road with road bores of the following County Roads: Vail Lane-4, Keystone Drive-1, Steamboat Run-3 and Telluride Way-4
Brazos County has NO financial responsibility in project.

Consequences for failing to approve agenda item: Less customer choice for internet

Deadline for agenda item approval: As soon as possible

Site of work being performed: Precinct 4 - Mumford Road and Falls Creek Ranch
Subdivision:

ATTACHMENTS:

File Name

Utility_Permit-Frontier-
Mumford_and_Falls_Creek_Ranch.pdf

Description

Utility Permit-Frontier-Mumford Road and Falls Creek Ranch Backup Material

Type

APPROVED


KYLE KACAL

ACTING County Judge

10/14/25
Date

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Frontier Communications [company name], hereinafter referred to as "Company" a Texas [state] Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Project – 5291306 / Fiber

Frontier proposes to place 1.25-inch fiber optic conduit by directional boring within County right-of-way and Public Utility Easements (PUE) of Falls Creek Ranch Subdivision with the road bores on below County Roads:

Mumford Road – 7,000 feet in ROW and 2 road bores
Vail Lane – 1,000 feet in PUE and 4 road bores
Keystone Drive – 500 feet in PUE and 1 road bore
Steamboat Run – 1,700 feet in PUE and 3 road bores
Telluride Way – 1,100 feet in PUE and 4 road bores

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 30 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Darrin Albrecht 281-229-0849
Darrin.l.albrecht@ftr.com

Signature _____

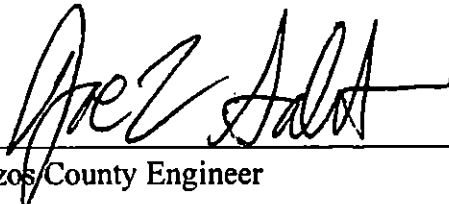
3550 S Bryant Blvd San Angelo, Tx 76903
Address

dwillis@housleygroup.com
E-mail

ACCEPTANCE OF NOTIFICATION

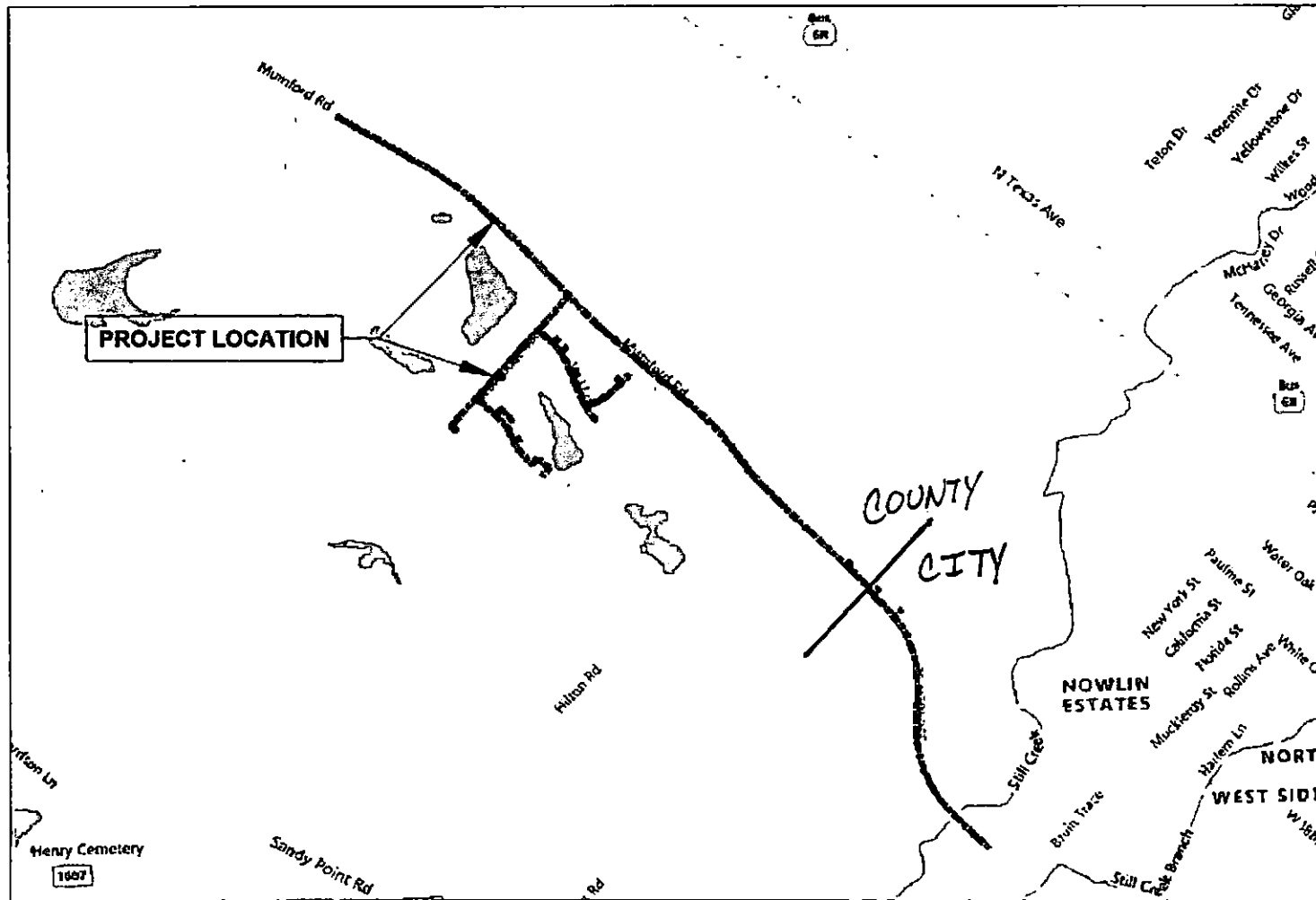
Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated October 6, 2025 except as noted below:

EXCEPTIONS: **Permit approves all road bores and allows Frontier to place 7,000 feet of fiber cable within the ROW of Mumford Road. All other conduits and appurtenances that parallel the roadway MUST be placed within the platted Public Utility Easement (PUE)**

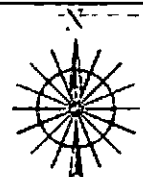
For  _____
Brazos County Engineer

COVER SHEET

- SHEET INDEX:**
1. COVER SHEET
 2. LEGEND / NOTES
 - 3-29. SITE PLANS
 30. TRENCH BACKFILL AND BORE DETAILS
 31. HH & FP DETAILS
 32. STANDARD TCP



Frontier
COMMUNICATIONS



NORTH ARROW

THIS PERMIT
UNDERGROUND FOOTAGE - 14010'

SHEET TITLE:
COVER SHEET

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE: NTS

DATE: 06-18-2025

SHEET NO. 01 OF 32

STANDARD LEGEND & NOTES

AERIAL	A
CENTERLINE	C/L
EDGE-OF-PAVEMENT	EOP
ROAD BASE SOLID LINE	
FENCE / GUARDRAIL	
RIGHT-OF-WAY	ROW
SIDEWALK	S/SW
FORCE MAIN	
GAS	
PROPOSED BORE	
PROPOSED TRENCH	
DITCHES	
LIMITS OF CONSTRUCTION	
WATER LINES	W
COUNTY LINE / CITY LIMITS	
BORE PIT / POTHOLE	
PROPOSED VAULT	V
PULL POINT	
PROPOSED HANDHOLE	
EXISTING MANDHOLE	
EXISTING HANDHOLE	
EXISTING POWER POLE	X
EXISTING FTR POLE	
ANCHOR	
DOWN GUY	
MIDSPAN CROSS OVER	

PROPOSED FLOWER POT	FP
COMMUNICATIONS MANHOLE	C
ELECTRIC MANHOLE	E
STORM SEWER MANHOLE	ST
SANITARY SEWER MANHOLE	WW
COMMUNICATIONS PEDESTAL	C X
ELECTRIC PEDESTAL	E
ELECTRIC TRANSFORMER	X
ELECTRIC HANDHOLE	E
WATER HYDRANT	
WATER VALVE	WV
STREET LIGHT	
STREET SIGN	
CULVERT	
TREE	T
TRAFFIC SIGNAL POLE	
WASTEWATER CLEAN OUT	
WATER METER	
RAILROAD CROSSING SIGNAL / GATE	
CULVERT	
BRIDGE	

Frontier
COMMUNICATIONS



SHEET TITLE:
STANDARD NOTES AND LEGEND

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

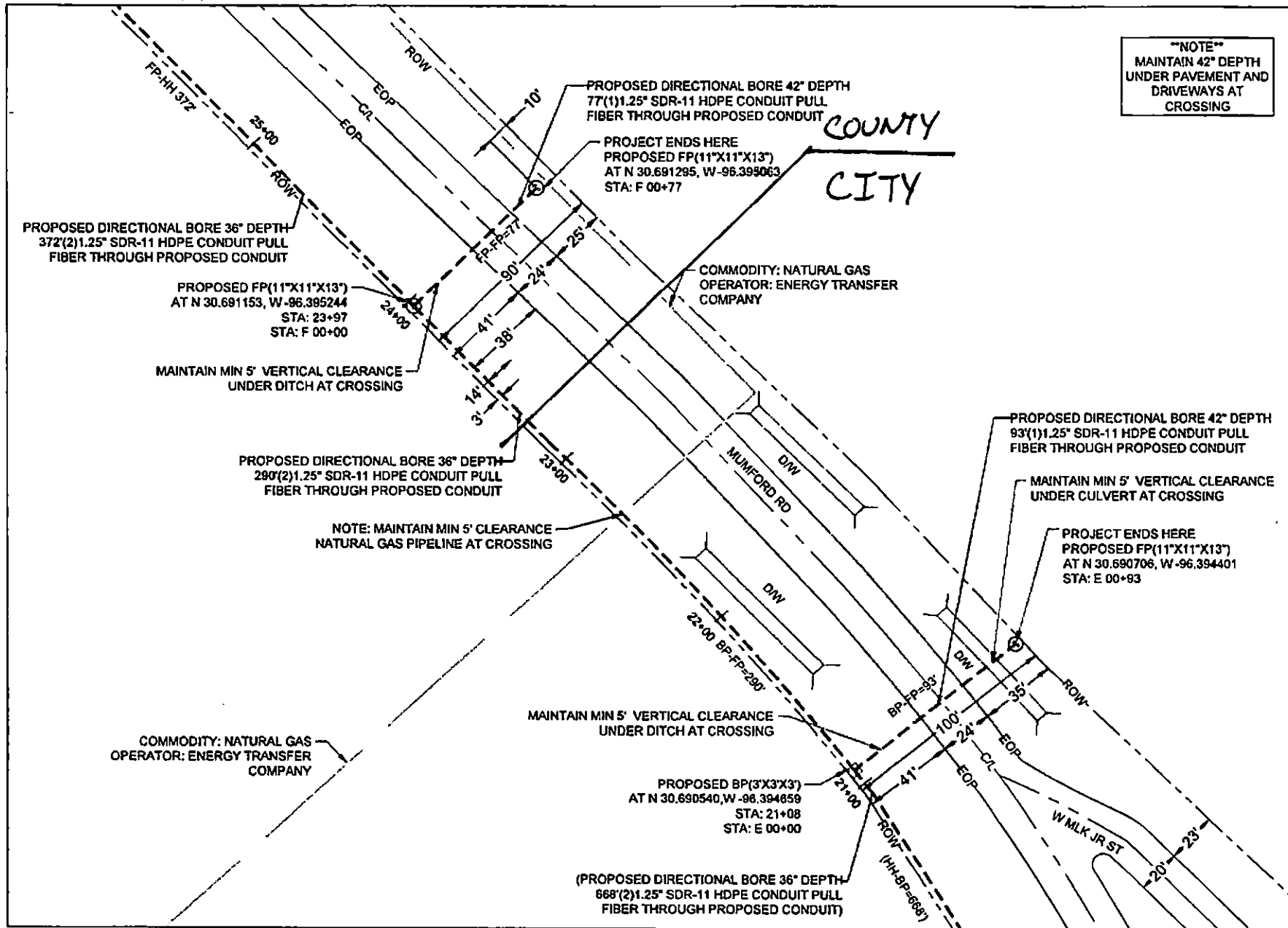
PAPER SIZE: ARCH B

DRAWING SCALE - NTS

DATE : 08-18-2025

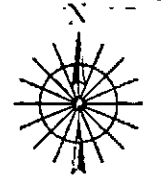
SHEET NO. 02 OF 32

MATCH TO SHEET 09



NOTE:
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:
SITE PLAN
PERMIT # 5291306
ADDRESS: 2001 MUMFORD RD, BRYAN, TX 77803, USA
PERMIT # TELECOM PRINT
BRAZOS COUNTY
PAPER SIZE: ARCH B
DRAWING SCALE: 1:40
DATE: 06-18-2025
SHEET NO. 08 OF 32

MATCH TO SHEET 07

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:

SITE PLAN

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

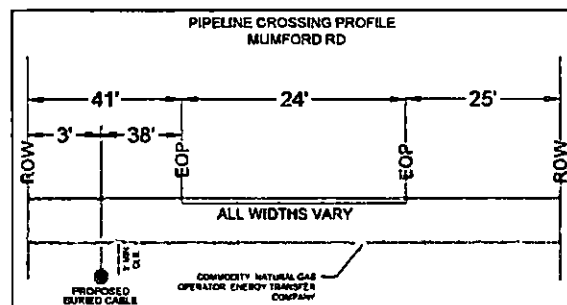
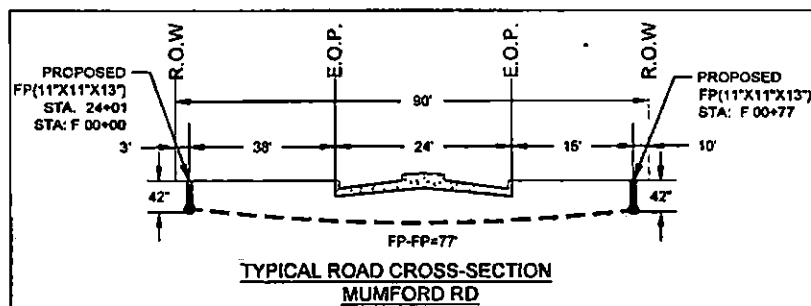
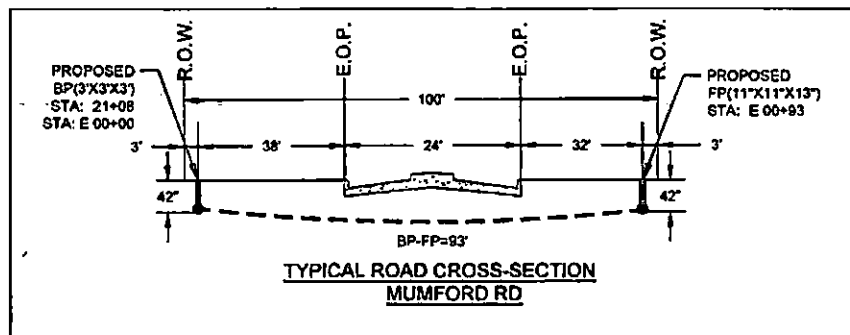
BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

DATE : 06-18-2025

SHEET NO. 8A OF 32



MATCH TO SHEET 10

PROPOSED DIRECTIONAL BORE 36" DEPTH
750'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED FP(11"x11"x13")
AT N 30.692563, W-96.396747
STA: 30+84

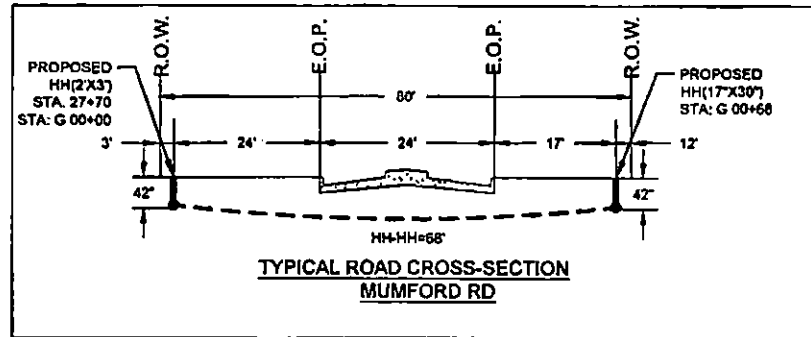
****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

PROPOSED DIRECTIONAL BORE 36" DEPTH
325'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED HH(2"x3")
AT N 30.691909, W-96.396042
STA: 27+69
STA: G 00+00

MAINTAIN MIN 5' VERTICAL CLEARANCE
UNDER CULVERT AT CROSSING

(PROPOSED DIRECTIONAL BORE 36" DEPTH
372'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)



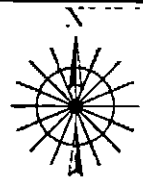
COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER
COMPANY

COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER
COMPANY

PROPOSED DIRECTIONAL BORE 42" DEPTH
55'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROJECT ENDS HERE
PROPOSED HH(17"x30")
AT N 30.692035, W-96.395882
STA: G 00+68

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811
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SHEET TITLE:
SITE PLAN

PERMIT # 5291306

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PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

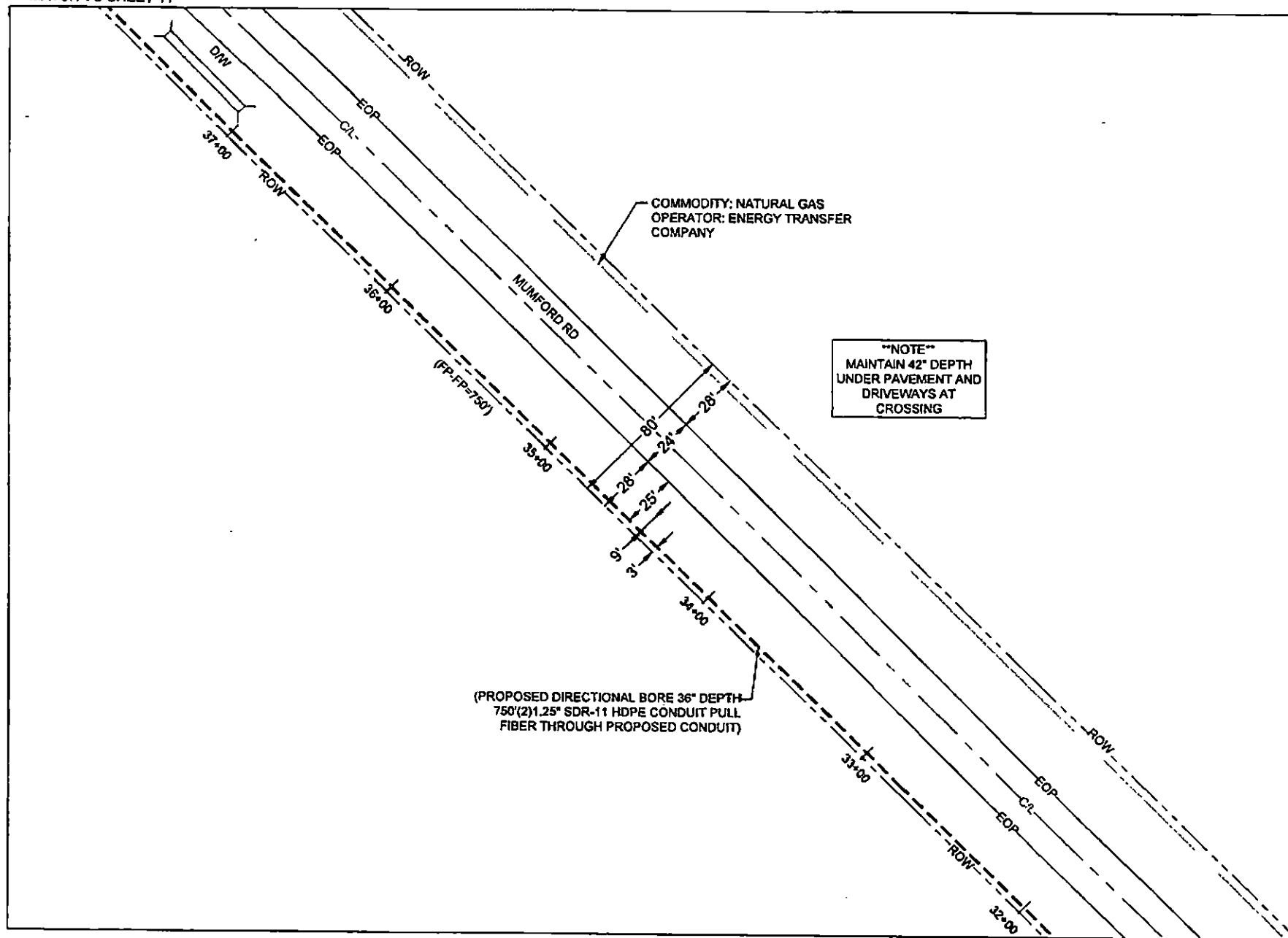
DRAWING SCALE - 1/40

DATE : 06-18-2025

SHEET NO. 09 OF 32

MATCH TO SHEET 08

MATCH TO SHEET 11



MATCH TO SHEET 09

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:
SITE PLAN

PERMIT # 5291306

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BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1"=40'

DATE : 06-18-2025

SHEET NO. 10 OF 32

MATCH TO SHEET 12

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

PROPOSED DIRECTIONAL BORE 36" DEPTH
1142(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED DIRECTIONAL BORE 36" DEPTH
22(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

(PROPOSED DIRECTIONAL BORE 36" DEPTH
750(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER
COMPANY

PROPOSED HH(2X3")
AT N 30.694106, W -96.398434
STA: 38+66

PROPOSED FP(11"x11"x13")
AT N 30.694081, W -96.398385
STA: 38+44

MATCH TO SHEET 10

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:

SITE PLAN

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

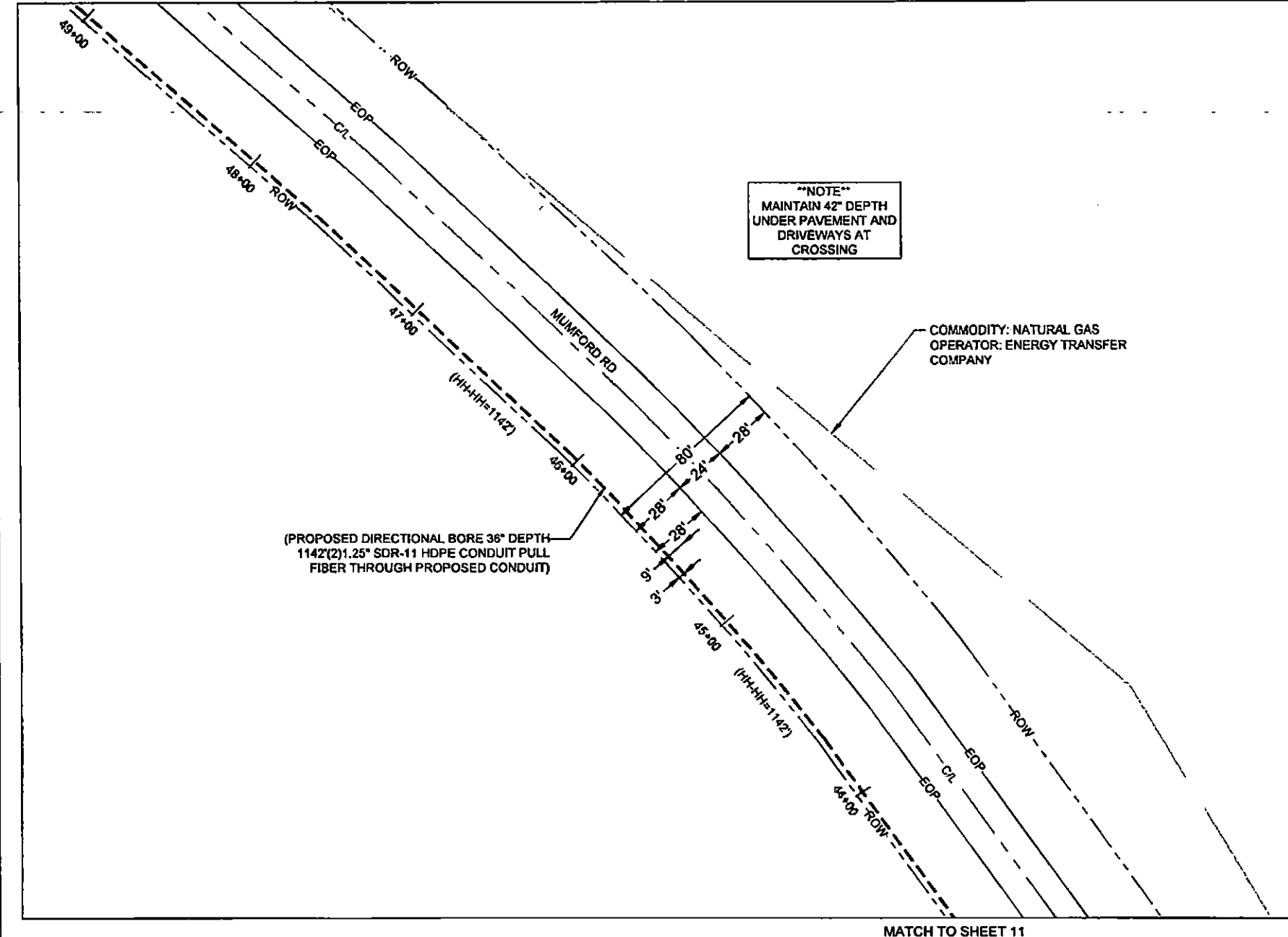
PAPER SIZE: ARCH B

DRAWING SCALE - 1/40

DATE : 06-18-2025

SHEET NO. 11 OF 32

MATCH TO SHEET 13



NOTE
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

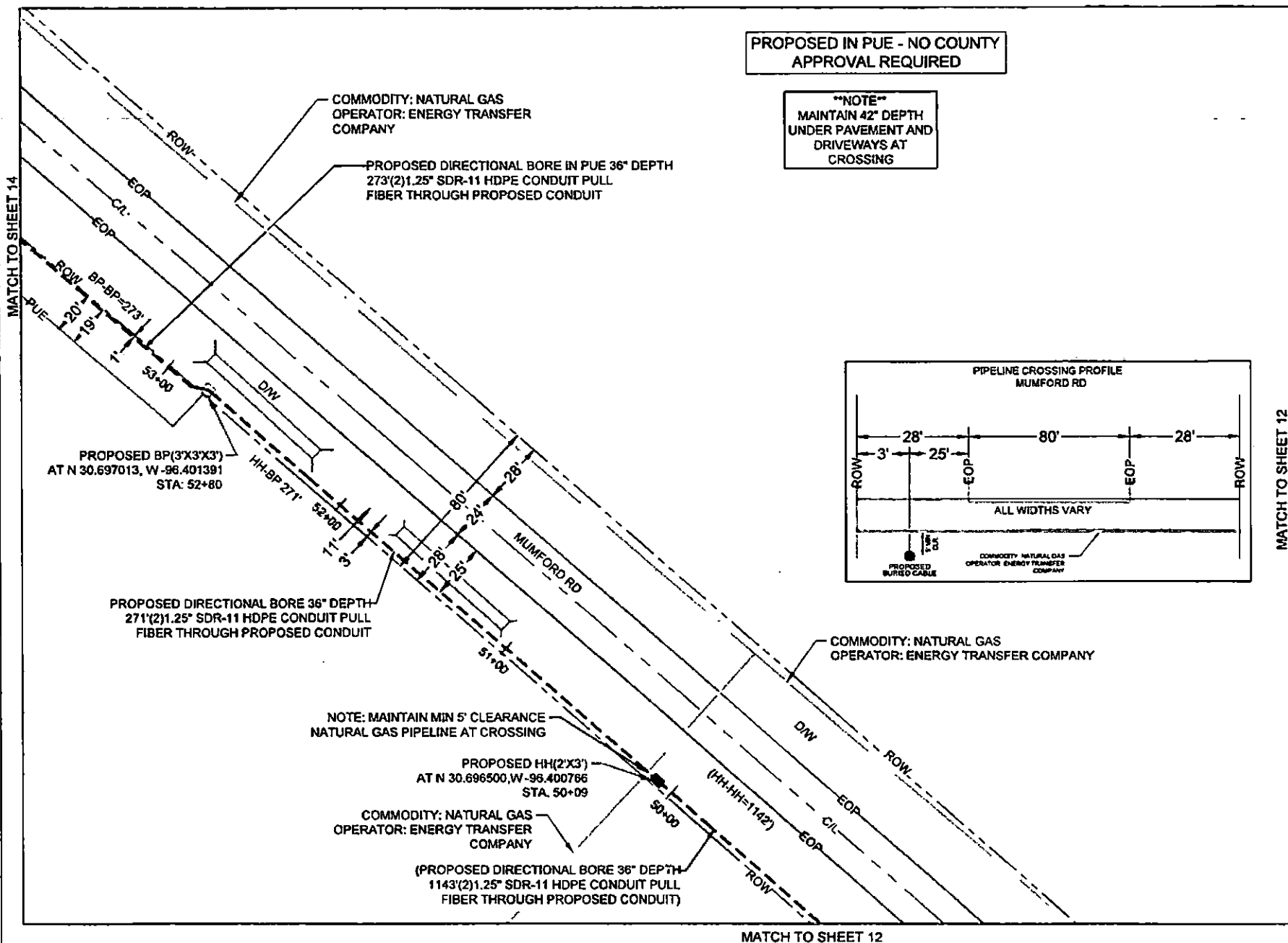
COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER
COMPANY

(PROPOSED DIRECTIONAL BORE 36" DEPTH
1142(2) 1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)



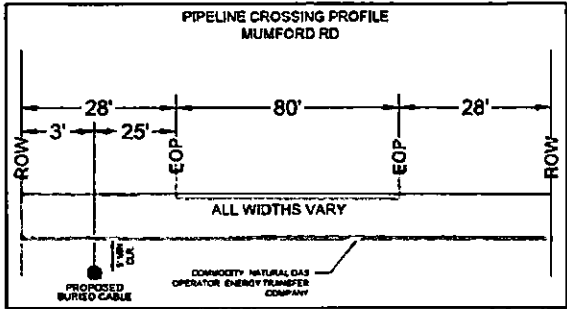
SHEET TITLE: SITE PLAN	
PERMIT # 5291306	
ADDRESS: 2001 MUMFORD RD, BRYAN, TX 77803, USA	
PERMIT # TELECOM PRINT	
BRAZOS COUNTY	
PAPER SIZE: ARCH B	
DRAWING SCALE: 1:40	
DATE: 06-18-2025	
SHEET NO. 12 OF 32	

MATCH TO SHEET 11



PROPOSED IN PUE - NO COUNTY
APPROVAL REQUIRED

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING



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COMMUNICATIONS



Tavae811
Know what's below.
Call before you dig.

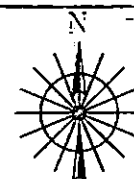
MATCH TO SHEET 12

SHEET TITLE:
SITE PLAN
PERMIT # 5291306
ADDRESS: 2001 MUMFORD RD, BRYAN, TX 77803, USA
PERMIT # TELECOM PRINT
BRAZOS COUNTY
PAPER SIZE: ARCH B
DRAWING SCALE - 1:40
DATE : 06-18-2025
SHEET NO. 13 OF 32

MATCH TO SHEET 15

COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER COMPANY

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:

SITE PLAN

PERMIT # 5291306

ADDRESS:
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PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

DATE : 06-18-2025

SHEET NO. 14 OF 32

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

**PROPOSED IN PUE - NO COUNTY
APPROVAL REQUIRED**

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
770'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED BP(3'X3'X3')
AT N 30.697683,W -96.402230
STA: 56+40

PROPOSED DIRECTIONAL BORE 42" DEPTH
87'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED DIRECTIONAL BORE 42" DEPTH
72'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROJECT ENDS HERE
AT PROPOSED FP(11"X11"X13")
AT N 30.697149,W -96.402781
STA: N 00+72

MAINTAIN MIN 5' VERTICAL
CLEARANCE UNDER DITCH AT
CROSSING

PROPOSED BP(3'X3'X3')
AT N 30.697519,W -96.402029
STA: 55+62

(PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
253'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

PROJECT ENDS HERE AT
PROPOSED FP(11"X11"X13")
AT N 30.697207,W -96.402386
STA: D 05+23

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
103'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED BP(3'X3'X3')
AT N 30.697009,W -96.402818
STA: D 04+19
STA: N 00+00

MAINTAIN MIN 5' VERTICAL CLEARANCE
UNDER DITCH AT CROSSING

(PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
218'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

MATCH TO SHEET 27

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:

SITE PLAN

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
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PERMIT # TELECOM PRINT

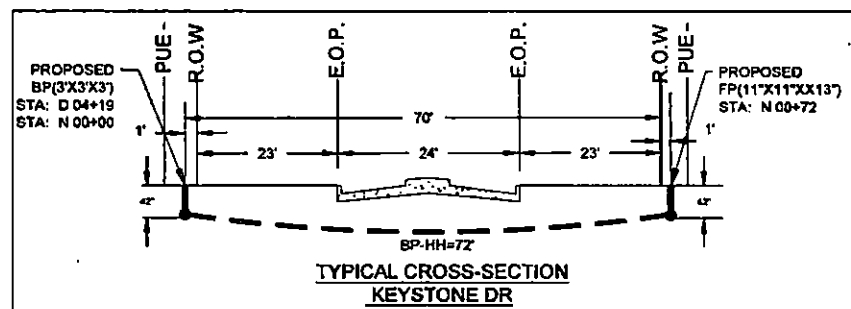
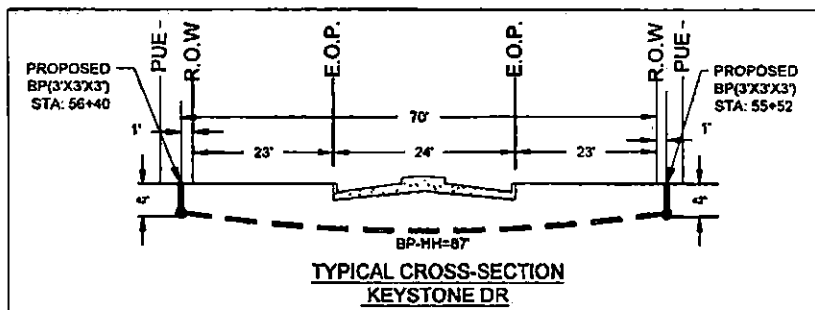
BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

DATE : 06-18-2025

SHEET NO. 14A OF 32





SHEET TITLE:
SITE PLAN

PERMIT # 5291306

ADDRESS:
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PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

DATE : 06-18-2025

SHEET NO. 15 OF 32

PROPOSED IN PUE - NO COUNTY
APPROVAL REQUIRED

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

(PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
770'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER COMPANY

MATCH TO SHEET 16

MATCH TO SHEET 14

MATCH TO SHEET 17

MATCH TO SHEET 17

Frontier
COMMUNICATIONS



NORTH ARROW



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SHEET TITLE:

SITE PLAN

PERMIT # 5291306

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BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE: 1:40

DATE: 06-18-2025

SHEET NO. 16 OF 32

COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER COMPANY

(PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
770'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

(PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
411'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

AT PROPOSED BP(3'X3'X3')
AT N 30.698103, W -96.404649
STA: B 01+90
STA: 100+00

PROPOSED DIRECTIONAL BORE 42" DEPTH
72'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROJECT ENDS HERE AT
PROPOSED FP(11"X11"X13")
AT N 30.698239, W -96.404483
STA: 100+72

PROPOSED DIRECTIONAL BORE 36" DEPTH
30'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

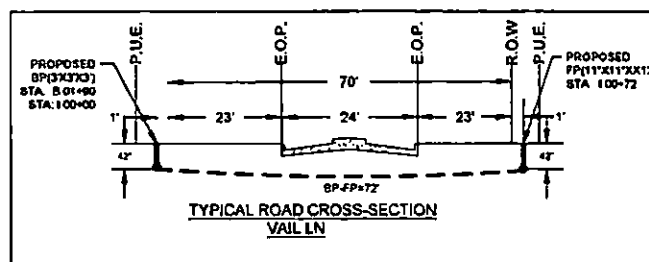
PROPOSED HH(17"X30")
AT N 30.698041, W -96.404585
STA: B 02+20

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
82'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROJECT ENDS HERE AT
PROPOSED FP(11"X11"X13")
AT N 30.697871, W -96.404236
STA: J 00+72

PROPOSED IN PUE - NO COUNTY
APPROVAL REQUIRED

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING



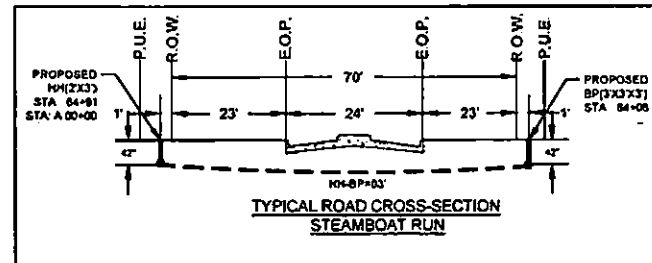
MATCH TO SHEET 26

MATCH TO SHEET 15

MATCH TO SHEET 23

MATCH TO SHEET 23

MATCH TO SHEET 18



PROPOSED IN PUE - NO COUNTY APPROVAL REQUIRED

****NOTE****
MAINTAIN 42" DEPTH UNDER PAVEMENT AND DRIVEWAYS AT CROSSING

COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER COMPANY

PROPOSED DIRECTIONAL BORE 36" DEPTH
807(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED BP(3'X3'X3')
AT N 30.699786, W-96.404547
STA: 66+99

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
208(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

NOTE: MAINTAIN MIN 5' CLEARANCE
WATERLINE AT CROSSING

PROPOSED HH(2'X3')
AT N 30.699349, W-96.404133
STA: 64+91
STA: A 00+00

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
411(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

MAINTAIN MIN 5' VERTICAL CLEARANCE
UNDER DITCH AT CROSSING

PROPOSED DIRECTIONAL BORE 42" DEPTH
83(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

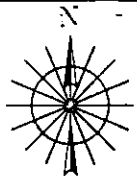
MAINTAIN MIN 5' VERTICAL CLEARANCE
UNDER DITCH AT CROSSING

PROPOSED BP(3'X3'X3')
AT N 30.699179, W-96.403959
STA: 64+08

PROPOSED DIRECTIONAL BORE IN PUE
36" DEPTH 770(2)1.25" SDR-11 HDPE
CONDUIT PULL FIBER THROUGH
PROPOSED CONDUIT

MATCH TO SHEET 16

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:

SITE PLAN

PERMIT # 5291306

ADDRESS:
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BRAZOS COUNTY

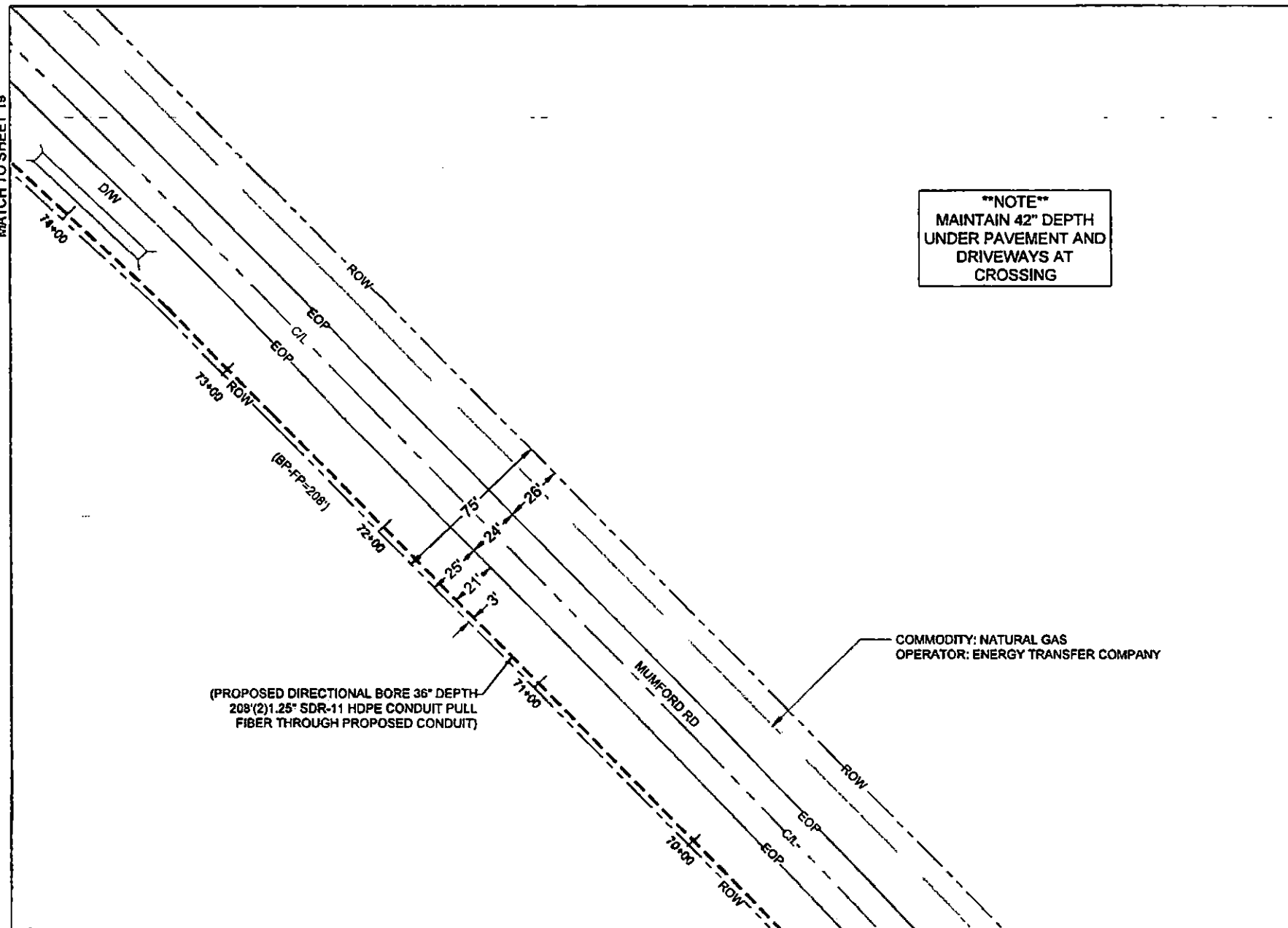
PAPER SIZE: ARCH B

DRAWING SCALE: 1:40

DATE: 06-18-2025

SHEET NO. 17 OF 32

MATCH TO SHEET 19



"NOTE"
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER COMPANY

(PROPOSED DIRECTIONAL BORE 36" DEPTH
208'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:

SITE PLAN

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BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

DATE : 06-18-2025

SHEET NO. 18 OF 32

MATCH TO SHEET 17

MATCH TO SHEET 20

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

PROPOSED DIRECTIONAL BORE 36" DEPTH
508'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED HH(2'X3')
AT N 30.701866, W-96.406791
STA: 77+33

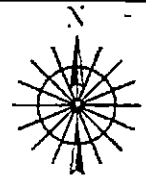
PROPOSED DIRECTIONAL BORE 36" DEPTH
227'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED FP(11"X11"X13")
AT N 30.701418, W-96.406286
SAT: 75+06

(PROPOSED DIRECTIONAL BORE 36" DEPTH
208'(2)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

COMMODITY: NATURAL GAS
OPERATOR: ENERGY TRANSFER COMPANY

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COMMUNICATIONS



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SHEET TITLE:

SITE PLAN

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PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

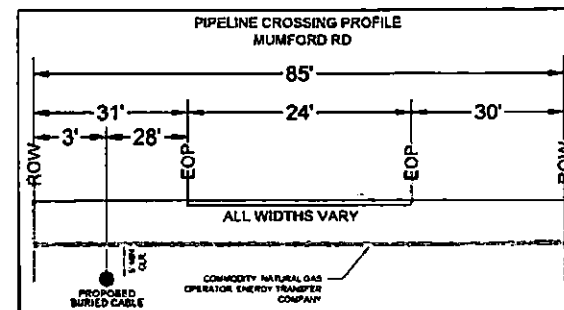
DATE : 06-18-2025

SHEET NO. 19 OF 32

MATCH TO SHEET 18

MATCH TO SHEET 21

****NOTE****
 MAINTAIN 42" DEPTH
 UNDER PAVEMENT AND
 DRIVEWAYS AT
 CROSSING



NOTE: MAINTAIN MIN 5' CLEARANCE
 NATURAL GAS PIPELINE AT CROSSING

PROPOSED DIRECTIONAL BORE 36" DEPTH
 878'(2)1.25" SDR-11 HDPE CONDUIT PULL
 FIBER THROUGH PROPOSED CONDUIT

PROPOSED FP(11"X11"X13")
 AT N 30.702722, W -96.408060
 STA: 82+40

(PROPOSED DIRECTIONAL BORE 36" DEPTH
 508'(2)1.25" SDR-11 HDPE CONDUIT PULL
 FIBER THROUGH PROPOSED CONDUIT)

COMMODITY: NATURAL GAS
 OPERATOR: ENERGY TRANSFER COMPANY

Frontier
 COMMUNICATIONS



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SHEET TITLE:

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ADDRESS:
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BRAZOS COUNTY

PAPER SIZE: ARCH B

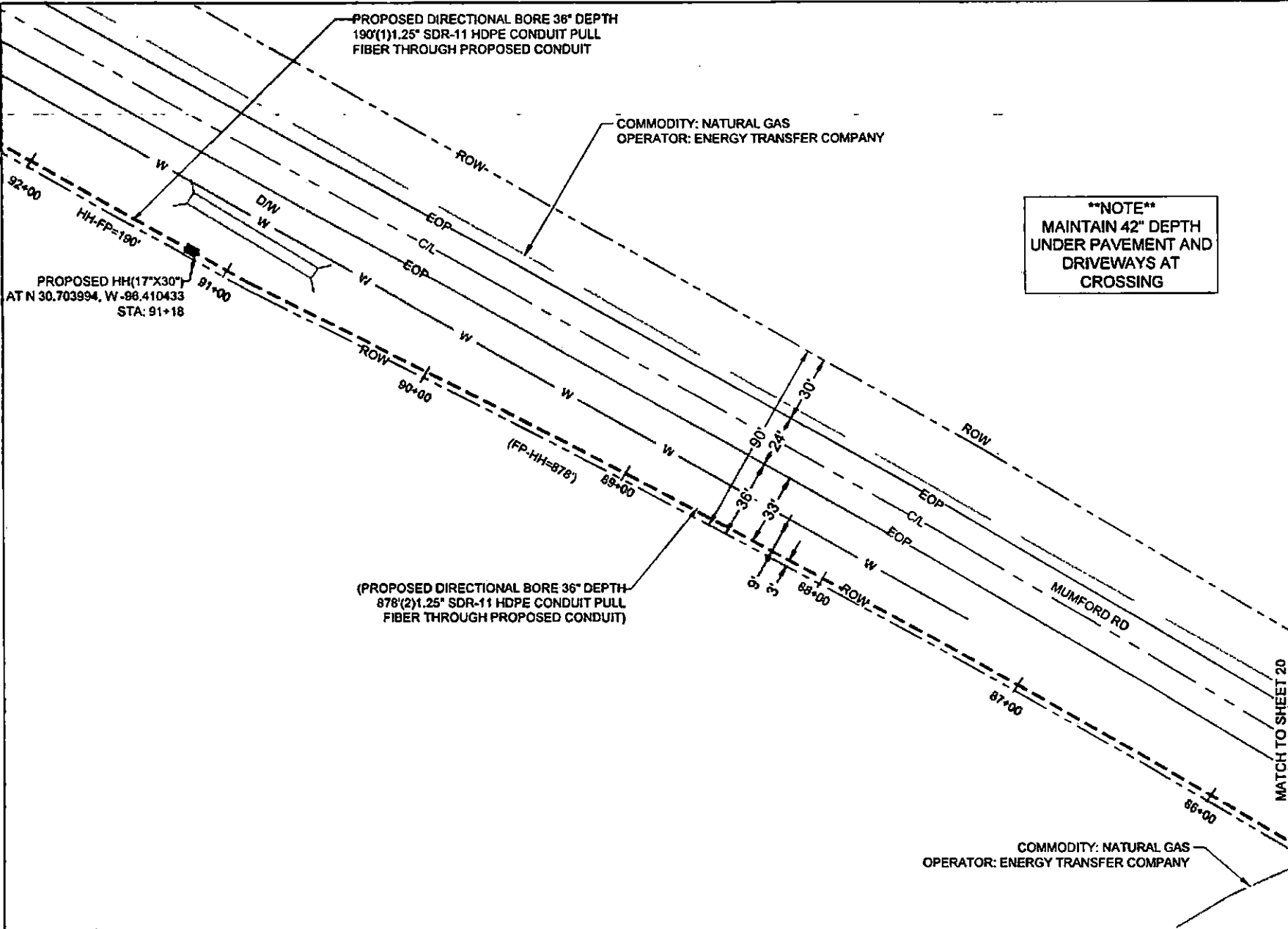
DRAWING SCALE - 1:40

DATE : 06-18-2025

SHEET NO. 20 OF 32

MATCH TO SHEET 19

MATCH TO SHEET 22



SHEET TITLE:
SITE PLAN
PERMIT # 5291306
ADDRESS: 2001 MUMFORD RD, BRYAN, TX 77803, USA
PERMIT # TELECOM PRINT
BRAZOS COUNTY
PAPER SIZE: ARCH B
DRAWING SCALE - 1:40
DATE : 06-18-2025
SHEET NO. 21 OF 32



NORTH ARROW



SHEET TITLE:

SITE PLAN

PERMIT # 5291306

ADDRESS:
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BRAZOS COUNTY

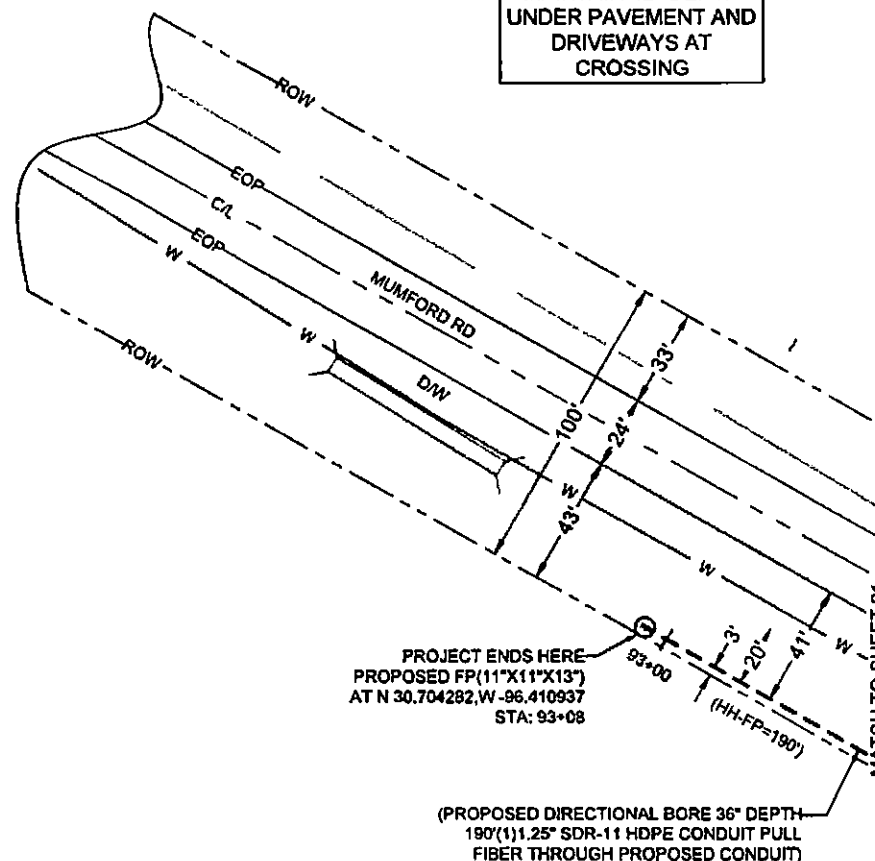
PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

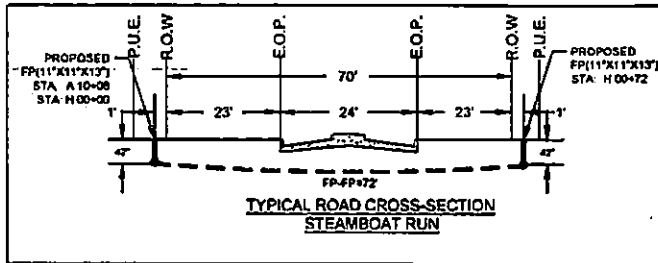
DATE : 06-18-2025

SHEET NO. 22 OF 32

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING



MATCH TO SHEET 23



****NOTE****
 MAINTAIN 42\"/>

PROPOSED IN PUE - NO COUNTY
 APPROVAL REQUIRED

(PROPOSED DIRECTIONAL BORE IN PUE 36\"/>

MAINTAIN MIN 5' VERTICAL
 CLEARANCE UNDER DITCH AT
 CROSSING

PROPOSED FP(11\"/>

PROJECT ENDS HERE
 PROPOSED FP(11\"/>

MAINTAIN MIN 5' VERTICAL
 CLEARANCE UNDER DITCH AT
 CROSSING

PROPOSED DIRECTIONAL BORE 42\"/>

NOTE: MAINTAIN MIN 5'
 CLEARANCE
 WATERLINE AT CROSSING

MATCH TO SHEET 25

Frontier
 COMMUNICATIONS



SHEET TITLE:
SITE PLAN

PERMIT # 5291306

ADDRESS:
 2001 MUMFORD RD, BRYAN, TX
 77803, USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

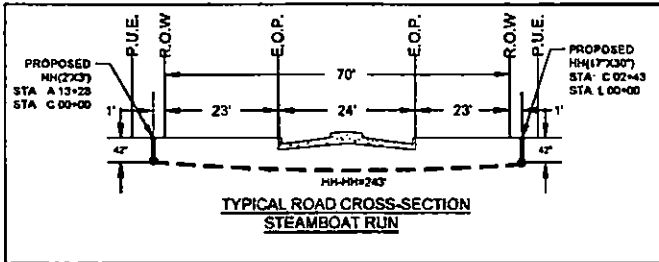
DATE : 06-18-2025

SHEET NO. 24 OF 32

MATCH TO SHEET 17

PROPOSED IN PUE - NO COUNTY APPROVAL REQUIRED

****NOTE****
MAINTAIN 42" DEPTH UNDER PAVEMENT AND DRIVEWAYS AT CROSSING



(PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH 888'(1)1.25" SDR-11 HDPE CONDUIT PULL FIBER THROUGH PROPOSED CONDUIT)

MAINTAIN MIN 5' VERTICAL CLEARANCE UNDER DITCH AT CROSSING

PROPOSED HH(2'X3')
AT N 30.696707, W -96.407040
STA: A 13+28
STA: C 00+00

MATCH TO SHEET 24

MAINTAIN MIN 5' VERTICAL CLEARANCE UNDER DITCH AT CROSSING

PROPOSED DIRECTIONAL BORE 42" DEPTH 243'(1)1.25" SDR-11 HDPE CONDUIT PULL FIBER THROUGH PROPOSED CONDUIT

PROPOSED HH(17'X30')
AT N 30.696255, W -96.406471
STA: C 02+43
STA: L 00+00

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH 37'(1)1.25" SDR-11 HDPE CONDUIT PULL FIBER THROUGH PROPOSED CONDUIT

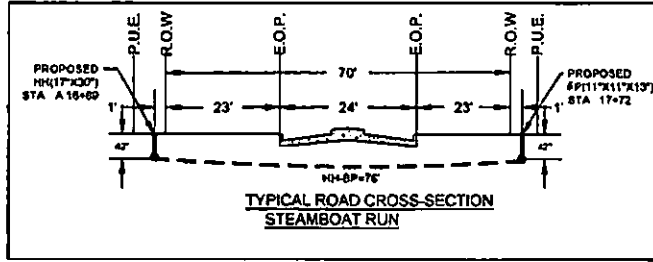
PROPOSED DIRECTIONAL BORE 42" DEPTH 72'(1)1.25" SDR-11 HDPE CONDUIT PULL FIBER THROUGH PROPOSED CONDUIT

MAINTAIN MIN 5' VERTICAL CLEARANCE UNDER DITCH AT CROSSING

PROPOSED HH(17'X30')
AT N 30.695992, W -96.407836
STA: A 16+89

MAINTAIN MIN 5' VERTICAL CLEARANCE UNDER DITCH AT CROSSING

PROJECT ENDS HERE
AT PROPOSED FP(11'X11'X13')
AT N 30.695857, W -96.407668
STA: A 17+72



Frontier COMMUNICATIONS



SHEET TITLE:
SITE PLAN

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

DATE : 06-18-2025

SHEET NO. 25 OF 32

MATCH TO SHEET 16

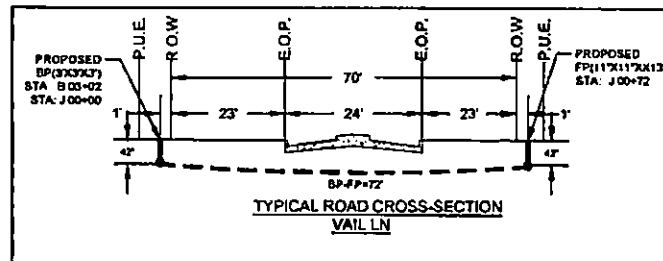
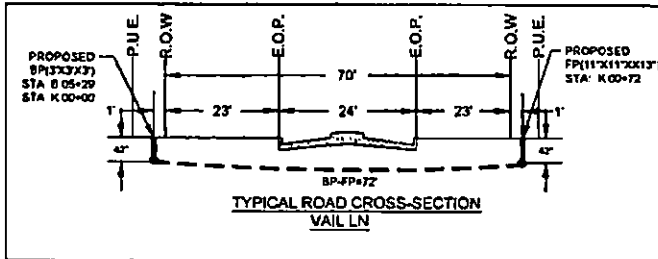
PROPOSED IN PUE - NO COUNTY
APPROVAL REQUIRED

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

(PROPOSED DIRECTIONAL BORE IN PUE
36" DEPTH 82'(1)1.25" SDR-11 HDPE
CONDUIT PULL FIBER THROUGH
PROPOSED CONDUIT)

(PROPOSED DIRECTIONAL BORE 42" DEPTH
72'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
196'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT



PROPOSED DIRECTIONAL BORE IN PUE 36"
DEPTH 31'(1)1.25" SDR-11 HDPE CONDUIT
PULL FIBER THROUGH PROPOSED CONDUIT

PROJECT ENDS HERE
AT PROPOSED BP(3'x3'x3')
AT N 30.697290, W -96.404138
STA: B 05+29
STA: K 00+00

MAINTAIN MIN 5' VERTICAL
CLEARANCE UNDER DITCH AT
CROSSING

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
149'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

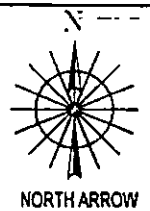
PROPOSED HH(17'x30")
AT N 30.696910, W -96.403965
STA: B 06+78

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
200'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED DIRECTIONAL BORE 42" DEPTH
72'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROJECT ENDS HERE AT
PROPOSED FP(11'x11'x13")
AT N 30.697363, W -96.403925
STA: K 00+72

Frontier
COMMUNICATIONS



Tovac 811
Know what's below.
Call before you dig.

SHEET TITLE:
SITE PLAN

PERMIT # 5291306
ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA
PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B
DRAWING SCALE: 1:40
DATE: 06-18-2025
SHEET NO. 26 OF 32

MATCH TO SHEET 27

MATCH TO SHEET 26

MATCH TO SHEET 14

PROPOSED IN PUE - NO COUNTY
APPROVAL REQUIRED

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

(PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
200'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT)

PROPOSED HH(17"X30")
AT N 30.696399,W-96.403732
STA: B 08+78
STA: D 00+00

MAINTAIN MIN 5' VERTICAL
CLEARANCE UNDER DITCH AT
CROSSING

NOTE: MAINTAIN MIN 5' CLEARANCE
WATERLINE AT CROSSING

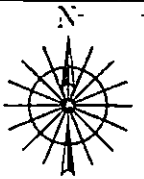
PROPOSED DIRECTIONAL BORE 36" DEPTH
175'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
218'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED HH(17"X30")
AT N 30.696622,W-96.403147
D 02+01

PROPOSED DIRECTIONAL BORE 42" DEPTH
201'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

Frontier
COMMUNICATIONS



NORTH ARROW



SHEET TITLE:
SITE PLAN

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

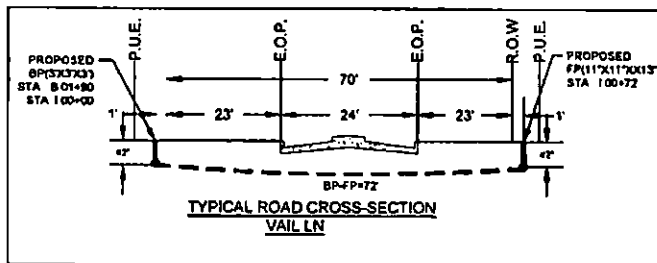
BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

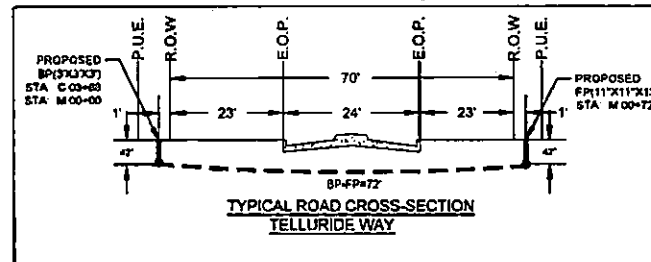
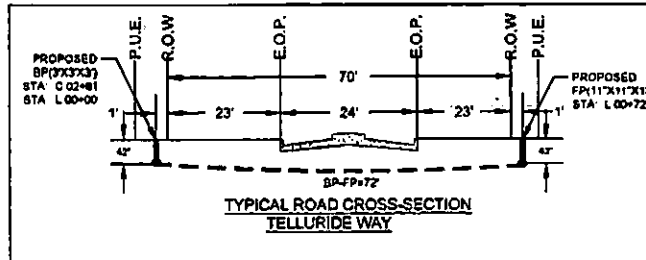
DATE : 06-18-2025

SHEET NO. 27 OF 32

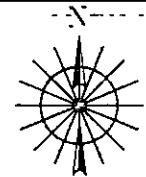


**PROPOSED IN PUE - NO COUNTY
APPROVAL REQUIRED**

****NOTE**
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING**



**Frontier
COMMUNICATIONS**



NORTH ARROW



SHEET TITLE:

SITE PLAN

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

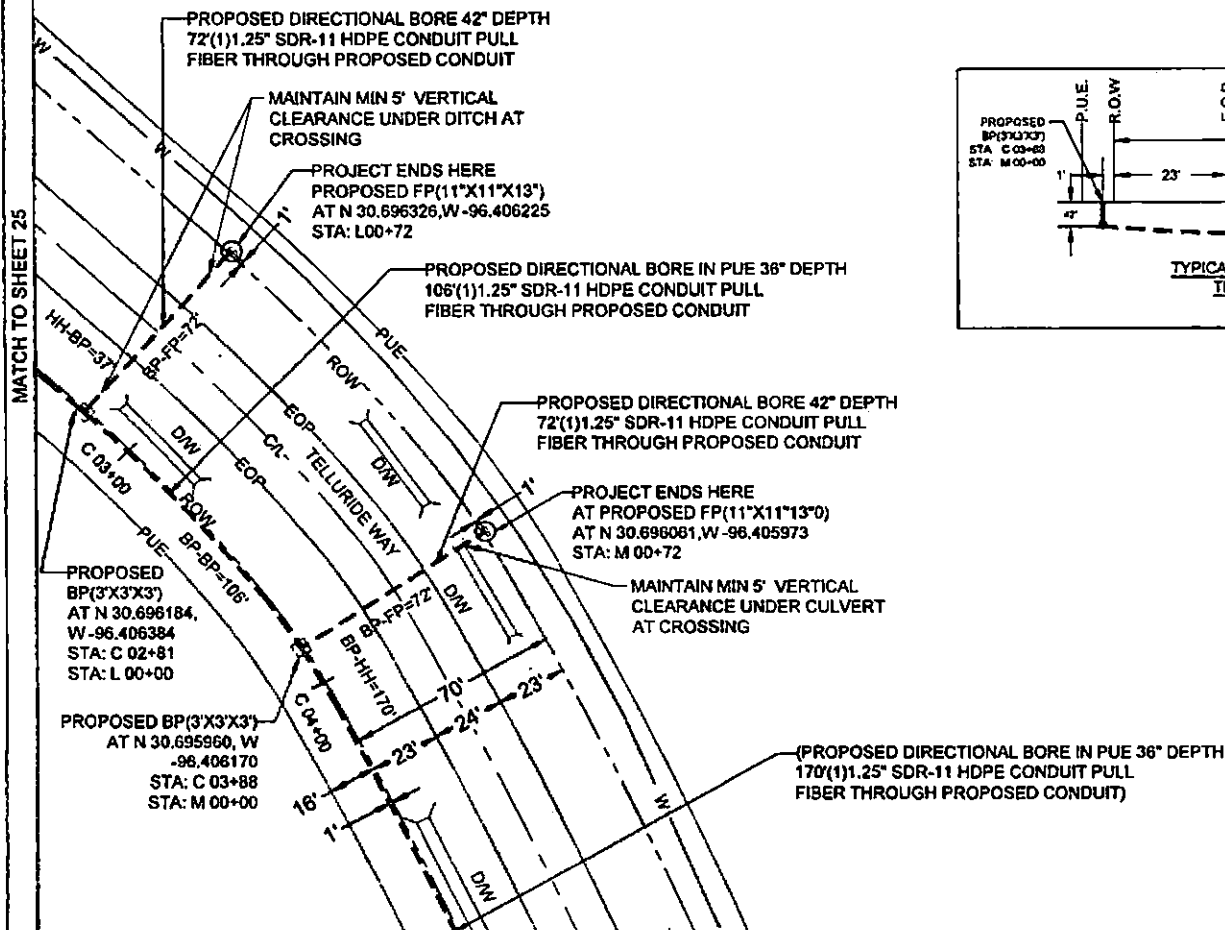
BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - 1:40

DATE : 06-18-2025

SHEET NO. 28 OF 32



MATCH TO SHEET 29

MATCH TO SHEET 28

(PROPOSED DIRECTIONAL BORE IN PUE 36"
- DEPTH 170'(1)1.25" SDR-11 HDPE CONDUIT
PULL FIBER THROUGH PROPOSED
CONDUIT)

PROPOSED HH(17"x30")
AT N 30.695534,W-96.405945
STA: C 05+57
STA: N 00+00

PROPOSED DIRECTIONAL BORE 42" DEPTH
72'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED DIRECTIONAL BORE 36" DEPTH
289'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED IN PUE - NO COUNTY
APPROVAL REQUIRED

****NOTE****
MAINTAIN 42" DEPTH
UNDER PAVEMENT AND
DRIVEWAYS AT
CROSSING

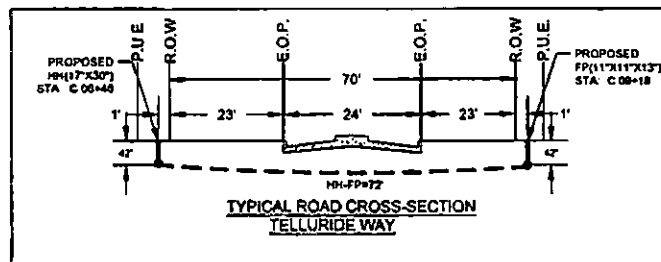
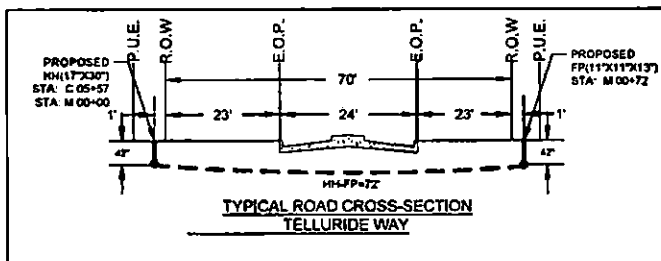
PROPOSED DIRECTIONAL BORE 42" DEPTH
72'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROJECT ENDS HERE AT
PROPOSED FP(11"x11"x13")
AT N 30.695041,W-96.405253
STA: C 09+18

PROPOSED DIRECTIONAL BORE IN PUE 36" DEPTH
239'(1)1.25" SDR-11 HDPE CONDUIT PULL
FIBER THROUGH PROPOSED CONDUIT

PROPOSED HH(17"x30")
AT N 30.694897,W-96.405411
STA: C 08+46

PROJECT ENDS HERE AT
PROPOSED FP(11"x11"x13")
AT N 30.694574,W-96.405138
STA: C 11+57



Frontier
COMMUNICATIONS



Know where you're digging.
Call before you dig.

SHEET TITLE:

SITE PLAN

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

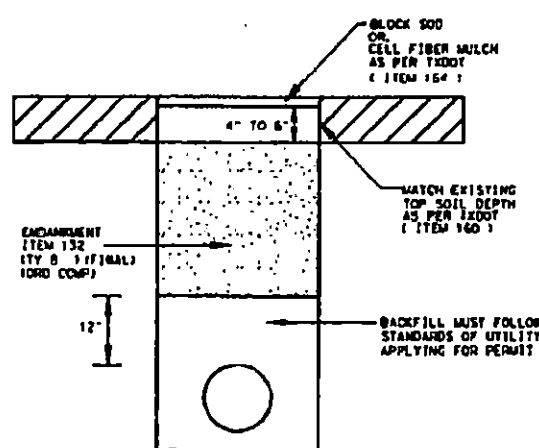
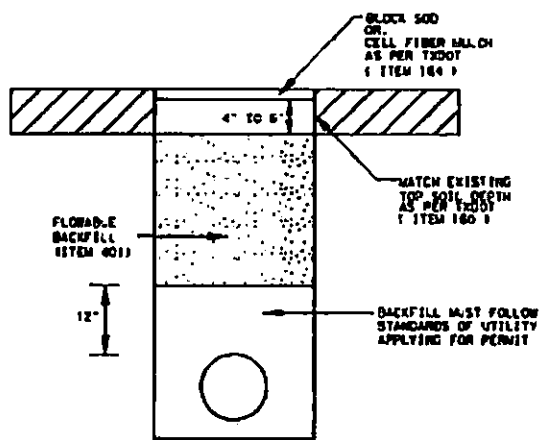
BRAZOS COUNTY

PAPER SIZE: ARCH B

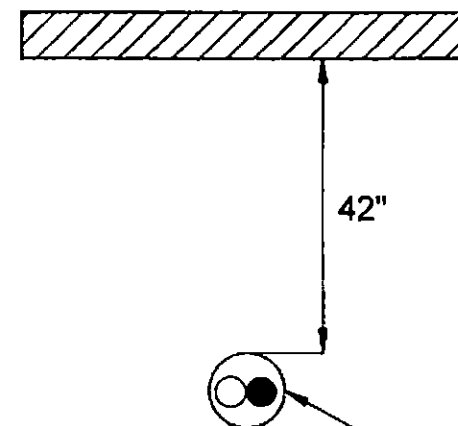
DRAWING SCALE - 1:40

DATE : 06-18-2025

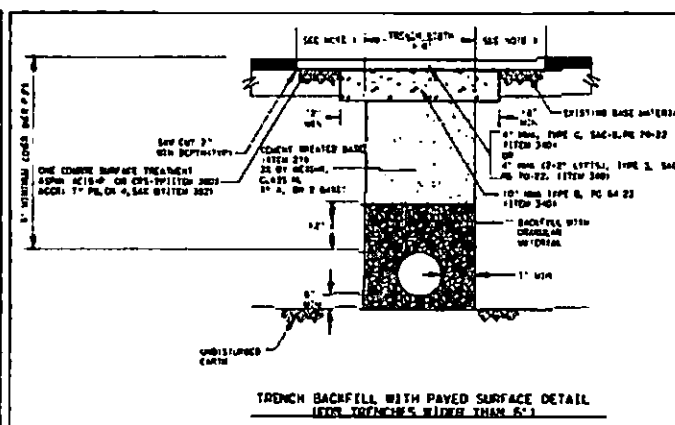
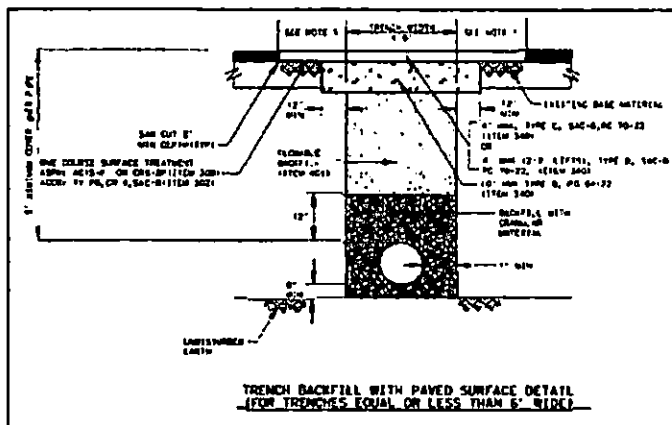
SHEET NO. 29 OF 32



BORE DETAIL (PAVEMENT)



DIRECTIONAL BORE TO PLACE
(2) 1.25" HDPE PIPE



NOTES:

1. LIMITS OF HMA FINAL SURFACE SHALL BE AS SHOWN ON PLANS BUT NOT LESS THAN 2' MIN.

Frontier
COMMUNICATIONS



NORTH ARROW



Know where you dig.
Call before you dig.

SHEET TITLE:
TRENCH BACKFILL AND
BORE DETAILS

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

BRAZOS COUNTY

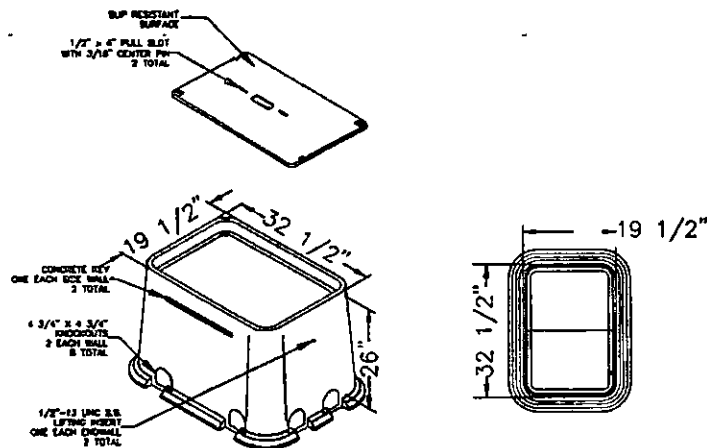
PAPER SIZE: ARCH B

DRAWING SCALE

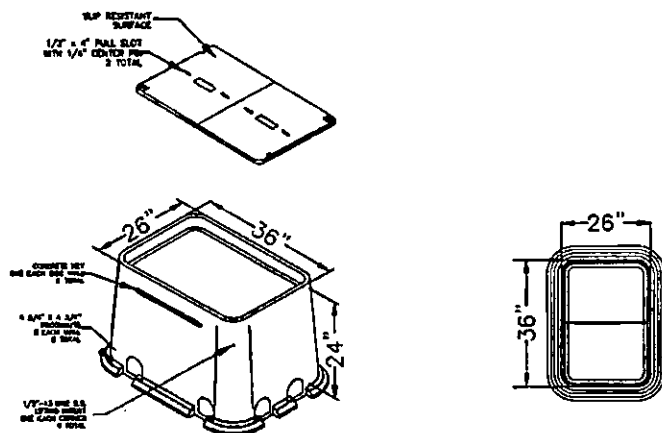
HCRZ: NTS
VERT: NTS

SHEET NO. 30 OF 32

17" X 30" X 26" HANDHOLE DETAILS



24" X 36" X 26" HANDHOLE DETAILS

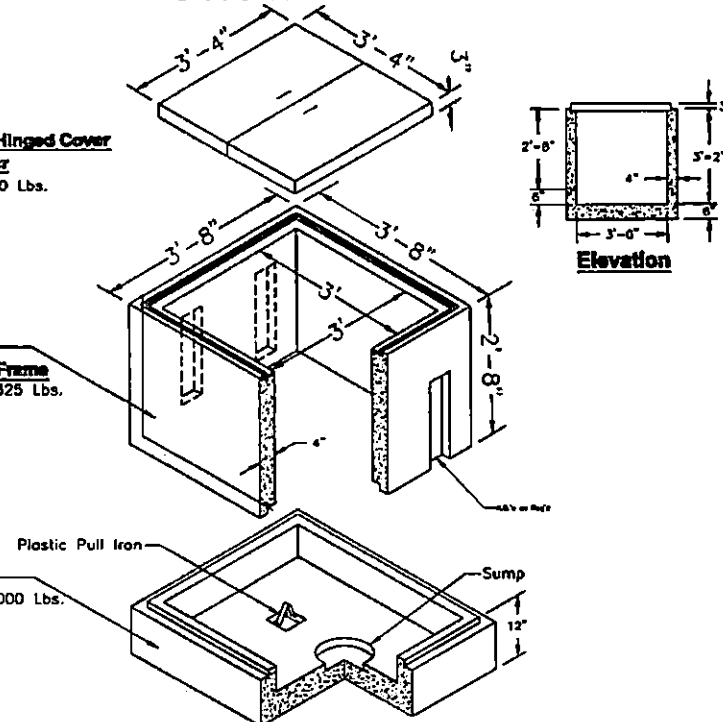


3' X 3' HANDHOLE DETAILS

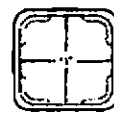
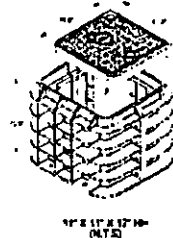
Galv. Steel Hinged Cover
Traffic Cover
Weight - 560 Lbs.

BODY with
Galv. Steel Frame
Weight - 2,325 Lbs.

BASE
Weight - 2,000 Lbs.



TYPICAL FLOWER POT BOX DETAIL



SCL80121-008
GRADE LEVEL BOX
INTERNAL DIMENSIONS



SCL80121-009
L-COULT COVER
MATERIAL - EPIC
TOP INSIDE DIMENSIONS: 11 1/2" WIDTH X 11 1/2" LENGTH
DEPTH 12 1/2"

Frontier
COMMUNICATIONS



NORTH ARROW

Tavac 811

Know what's below.
Call before you dig.

SHEET TITLE:
HH & FP DETAILS

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

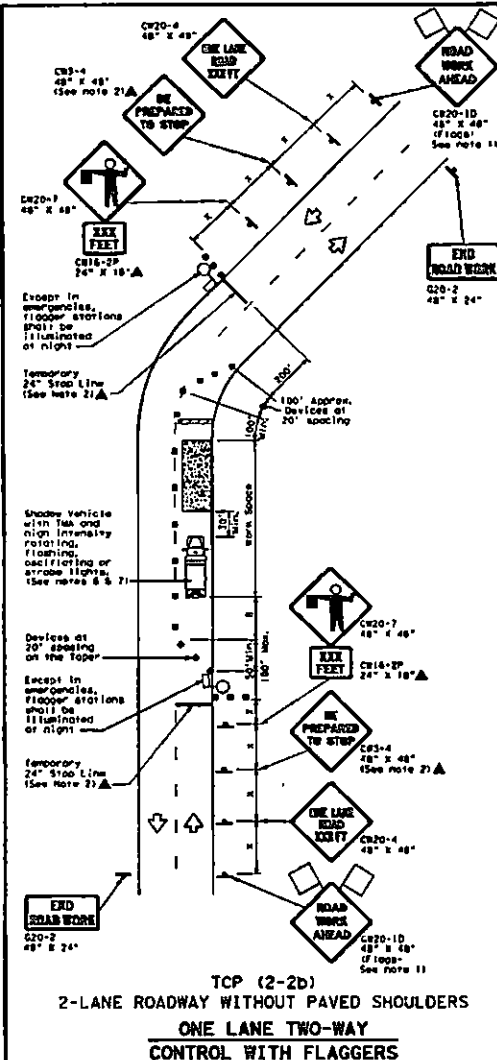
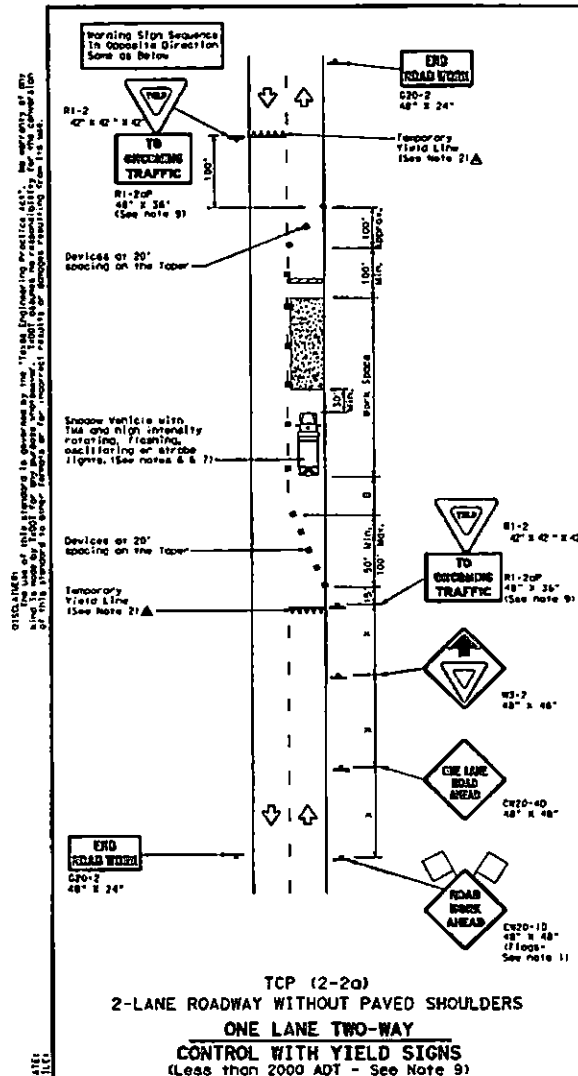
PERMIT # TELECOM PRINT

BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE - NTS

SHEET NO.31 OF 32



LEGEND

Type 3 Barricade	Channelizing Devices
Heavy work vehicle	Truck Mounted Attenuator (TMA)
Tractor Mounted Flooding Arrow Board	Variable Changeable Message Sign (VCMS)
Sign	Traffic Flow
Flag	Flagger

Posted Speed (mi/h)	Form 11	Minimum Desirable Taper Lengths (ft)	Recommended Spacing of Channelizing Devices (ft)	Minimum Sign Spacing (ft)	Suggested Length of Sign (ft)	Suggested Buffer Space (ft)	Stopping Distance (ft)
30	10'	150'	30'	120'	90'	200'	250'
35	15'	205'	35'	140'	120'	250'	305'
40	20'	265'	40'	160'	155'	305'	360'
45	25'	325'	45'	180'	185'	360'	415'
50	30'	385'	50'	200'	210'	415'	470'
55	35'	445'	55'	220'	235'	470'	525'
60	40'	505'	60'	240'	260'	525'	580'
65	45'	565'	65'	260'	285'	580'	635'
70	50'	625'	70'	280'	310'	635'	690'
75	55'	685'	75'	300'	335'	690'	745'

Note: Conventional Roads Only. All taper lengths have been rounded off. Length of Taper (ft) = Width of Offset (ft) x 5-Posted Speed (mi/h).

TYPICAL USAGE

MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY
✓	✓	✓	✓	✓

- GENERAL NOTES**
- Flags attached to signs where shown, are REQUIRED.
 - All traffic control devices illustrated are REQUIRED, except those omitted with the alternate symbol may be omitted when listed elsewhere in the plans, or for routine maintenance work, when approved by the Engineer.
 - The 48" x 36" "BE PREPARED TO STOP" sign may be installed after the 48" x 48" "ONE LANE ROAD AHEAD" sign.
 - Flagger should use two-way radio or other methods of communication to control traffic.
 - Length of work space should be based on the ability of flaggers to communicate.
 - A Shoos Vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of crew exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control to remain in place, Type 3 Barricades or other channelizing devices may be substituted for the Shoos Vehicle and TMA.
 - Additional Shoos Vehicles with TMA may be positioned off the paved surface, next to those shown in order to protect a wider work space.
- TCP (2-2a)**
- The 48" x 36" "YIELD" sign traffic control may be used on projects with approaches that have adequate sight distance. For projects in urban areas, work space should be no longer than one half city block. In rural areas, roadways with less than 2000 ADT, work space should be no longer than 100 feet.
 - The 48" x 36" "YIELD TO OCCUPYING TRAFFIC" sign shall be placed on a support at a 7 foot minimum mounting height.
- TCP (2-2b)**
- Channelizing devices on the center line may be omitted when a pilot car is leading traffic and controlled by the Engineer.
 - If the work space is located near a horizontal or vertical curve, the buffer distance should be increased in order to maintain stopping sight distance to the flagger and a queue of stopped vehicles. (See table above).
 - Flagger should use 24" STOP/SLOW paddles to control traffic. Flags should be limited to emergency situations.

TRAFFIC CONTROL PLAN
ONE-LANE TWO-WAY
TRAFFIC CONTROL

TCP (2-2)-18

Rev	By	Date	Description
1	W.D.	10/1/01	Initial Design
2	W.D.	10/1/01	Revised Design
3	W.D.	10/1/01	Final Design

SHEET TITLE:
STANDARD TCP

PERMIT # 5291306

ADDRESS:
2001 MUMFORD RD, BRYAN, TX
77803, USA

PERMIT # TELECOM PRINT

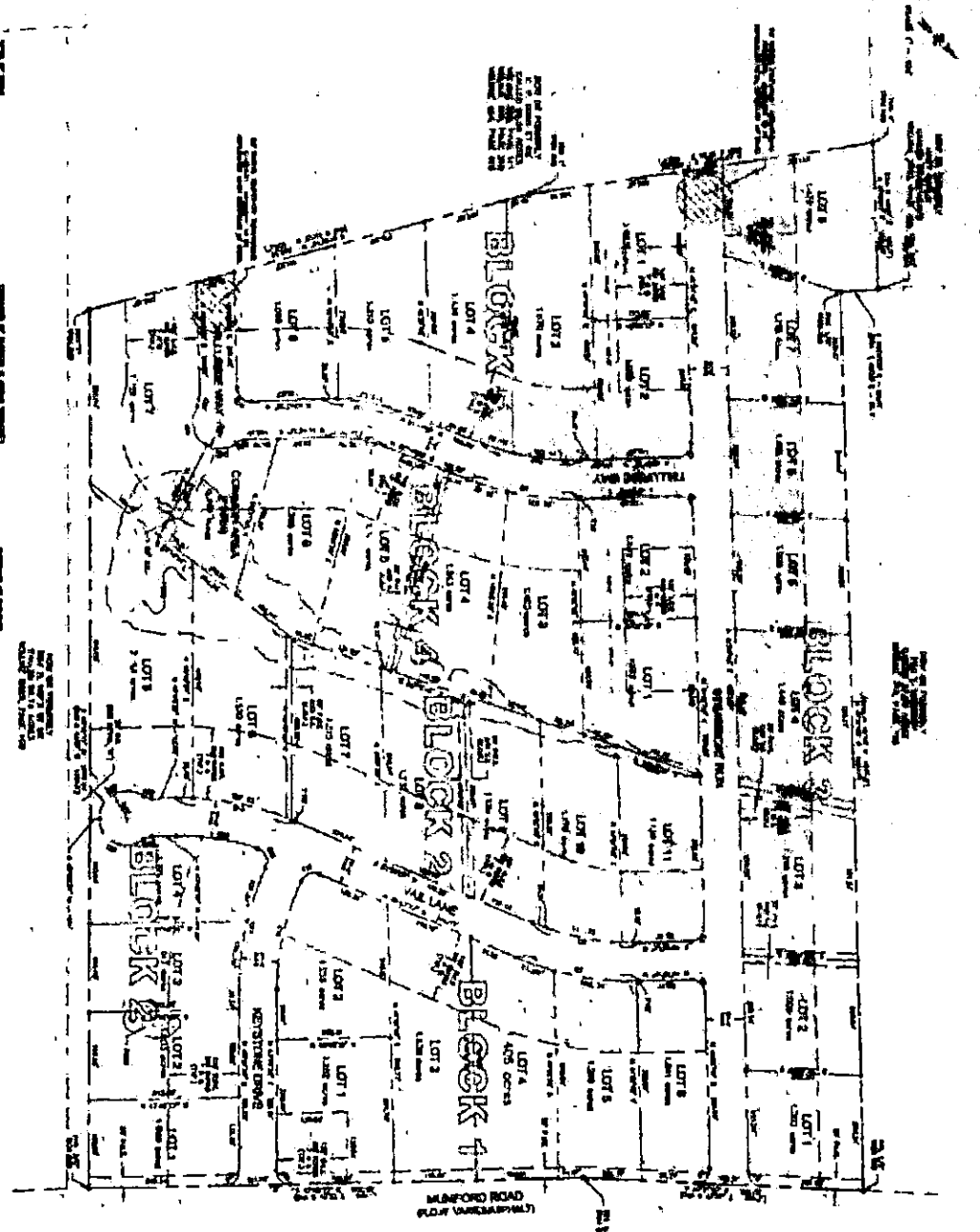
BRAZOS COUNTY

PAPER SIZE: ARCH B

DRAWING SCALE
HORZ: H-N/A
VERT: V-N/A

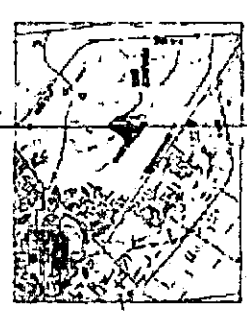
SHEET NO. 32 OF 32

NOTE #7 16' PUE ALL ROAD 20' PUE
MURFALL



STANDARD PLAT MAP
This map is a standard plat map showing the location of the property being described. It is not a legal description and should not be used for legal purposes. It is intended for informational purposes only.

LOT	ACRES	OWNER	REMARKS
1	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
2	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
3	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
4	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
5	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
6	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
7	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
8	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
9	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
10	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
11	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.
12	1.00	JOHN D. SMITH	1.00 AC. 1.00 AC.



LEGEND
This legend defines the symbols used on the map. It includes symbols for roads, easements, and other features. It is intended for informational purposes only.

FINAL PLAT
FALLS CREEK RANCH
SUBDIVISION
16.43 ACRES
BEING THE REMAINDER OF
CALLED 66.88 ACRES
VOLUME 296, PAGE 512
MOSES BLANK LEAGUE, A-3
BRIDGES COUNTY, TEXAS
RECORDED 11/1/2002
16.43 AC. 16.43 AC.

DEVELOPER'S CERTIFICATE
I, the undersigned, being a duly qualified person, do hereby certify that the foregoing is a true and correct copy of the original plat as recorded in the public records of the State of Texas.

NOTARY PUBLIC
My commission expires on 11/1/2002.

STANDARD PLAT MAP
This map is a standard plat map showing the location of the property being described. It is not a legal description and should not be used for legal purposes. It is intended for informational purposes only.

LEGEND
This legend defines the symbols used on the map. It includes symbols for roads, easements, and other features. It is intended for informational purposes only.

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).
 - Power – 0-2 feet, nominally 1'
 - Phone – 2-4 feet, nominally 3'
 - Gas – 4-6 feet, nominally 5'
 - Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
 - b. be pressure grouted for the full length of the crossing if the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
 - c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
 - d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
 - e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
 - f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.
10. Any installation within ten (10) feet of edge of pavement shall meet the following:
- a. location must be approved by the County Engineer or his representative
 - b. backfilled with cement stabilized material.
 - c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
 - d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
 - e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
 - f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.
11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.
12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.
13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.
14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
 - diameter
 - wall thickness
 - material specification
 - minimum yield strength
 - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

Type of Pipeline	Depth (below deepest ditch grade)	Special Requirements
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36" deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48" deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

10/14/2025

ITEM:

Overpayments

- a. Wayelan Garner - \$40.00
- b. Salina Grisham DBA PUB Consultants - \$9,675.83
- c. Raul Garza - \$74.63
- d. Swanson Children Trust - \$9.55
- e. Sorn Um & Sam Savang Bun - \$50.86

TO:

Commissioners Court

DATE:

09/30/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

Overpayments or Erroneous Payments (Tax Code Section 31.11)

If a taxpayer applies for a refund, the collector must determine whether the payment was erroneous or excessive. If the collector determines the payment was erroneous or excessive and the auditor agrees, the collector refunds the payment from available current tax collections or from funds appropriated for making refunds.

NOTES/EXCEPTIONS:

Governing Body Approval (Tax Code Section 31.11(a)(1) and (a)(2))

Certain refunds require approval from the taxing unit's governing body. If a collector collects taxes for a single taxing unit, refunds exceeding \$500 must receive approval from the taxing unit's governing body. If a collector collects taxes for more than one taxing unit, refunds exceeding \$2,500 must receive approval from the taxing unit's governing body.

As general practice the County Auditor has chosen to present all tax refunds to the Commissioner's Court , even those that do not require approval from the Court

ATTACHMENTS:

File Name

[CC Refunds 09292025_\(002\).pdf](#)

[CC Refunds 10_06_2025.pdf](#)

Description

Tax Refund Applications

Tax Refund Applications

Type

Backup Material

Backup Material

Melissa Leonard, PCAC
Brazos County Tax Assessor/Collector
4151 County Park Ct
Bryan TX 77802
979-775-9930
979-775-9938 Fax

REFUNDS PENDING 09/29/2025

REQUESTOR	WAYELAN GARNER
ADDRESS	910 N WADDILL ST MCKINNEY TX 75069
OWNER NAME	WAYELAN GARNER
PROP ID#	34586
REFUND AMOUNT	\$ 40.00

REQUESTOR	SALINA GRISHAM DBA PUB CONSULTANTS
ADDRESS	2886 CLOISTERS DR COLLEGE STATION TX 77845
OWNER NAME	JAMES D HARRISON
PROP ID#	21098
REFUND AMOUNT	\$ 9675.83

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

GARNER WAYELAN

910 N WADDILL ST

MCKINNEY TX 75069-2968

PROPERTY DESCRIPTION

Legal: NORTHVIEW, BLOCK 4, LOT 11 & 1/2 OF 10 & PT GHOLSOM ST

Address: TABOR RD ,

Account # 34586

TAX PAYMENT INFORMATION

Name of Taxing Unit
ZREFUND

Tax Year of Refund
2024

Payment Date
11/30/2024

Amount Paid
\$995.65

Refund Amount Requested
\$40.00

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

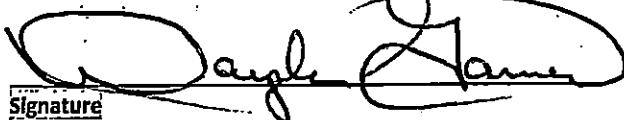
GARNER WAYELAN

910 N WADDILL ST

MCKINNEY TX 75069-2968

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."


Signature

979-422-4269

Phone #

Sept 18 2025

Date

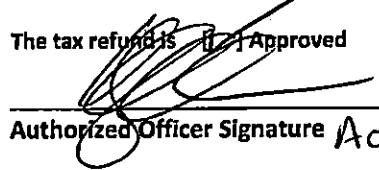
GarnerWayelan@yahoo.com

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved [] Disapproved

Authorized Officer Signature  ACTING COUNTY JUDGE

Date

10/14/25

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3395906

Date Posted 11/30/2024
Payment Type P
Payment Code Over/Refund
Total Paid \$995.65

PAID BY:

GARNER WAYELAN
910 N WADDILL ST
MCKINNEY, TX 75069-2968

Property ID	Geo	Legal Acres	Owner Name and Address
34586	449000-0004-0110	0.0000	GARNER WAYELAN 910 N WADDILL ST MCKINNEY, TX 75069-2968
Legal Description			
NORTHVIEW, BLOCK 4, LOT 11 & 1/2 OF 10 & PT GHOLSOM ST			
Situs			
TABOR RD			
DBA Name			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150092	N	40.00	0.00	0.00	0.00	0.00	40.00
BRAZOS COUNTY	2024	0.41970	48,009	49995	N	201.49	0.00	0.00	0.00	0.00	201.49
CITY OF BRYAN	2024	0.62400	48,009	49995	N	299.57	0.00	0.00	0.00	0.00	299.57
BRYAN ISD	2024	0.94690	48,009	49995	N	454.59	0.00	0.00	0.00	0.00	454.59
											995.65

Balance Due As Of 11/30/2024: -40.00

Tender	Details	Description	Amount
Check	9477045563	cashier's check	995.65
			995.65

Operator	Batch	Total Paid
Iemerson	54395 (12192024_LE)	995.65

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

HARRISON JAMES D

2886 CLOISTERS DR

COLLEGE STATION TX 77845-7692

PROPERTY DESCRIPTION

Legal: CARTER LAKE MCGEE, LOT 13

Address: CARTER LAKE (PVT) DR COLLEGE STATION, 77845

Account # 21098

TAX PAYMENT INFORMATION

Name of Taxing Unit
ZREFUND

Tax Year of Refund
2024

Payment Date
08/31/2025

Amount Paid
\$9690.18

Refund Amount Requested
\$9675.83

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

SALINA GRISHAM

DBA PUB CONSULTANTS

2886 CLOISTERS DR

COLLEGE STATION TX 77845-7692

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Signature

Phone #

Date

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

Authorized Officer Signature ACTING COUNTY JUDGE Date 10/14/25

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

MELISSA LEONARD, PCAC PH# (979) 775-9930
 BRAZOS COUNTY TAX ASSESSOR COLLECTOR
 4151 COUNTY PARK CT
 BRYAN, TX 77802

Receipt Number

3473319

Date Posted 08/31/2025
 Payment Type P
 Payment Code Over/Refund
 Total Paid \$9,690.18

PAID BY:

SALINA GRISHAM
 DBA PUB CONSULTANTS
 2886 CLOISTERS DR
 COLLEGE STATION, TX 77845

Property ID	Geo	Legal Acres	Owner Name and Address
21098	182700-0000-0130	0.0000	HARRISON JAMES D 2886 CLOISTERS DR COLLEGE STATION, TX 77845-7692
Legal Description			
CARTER LAKE MCGEE, LOT 13			
Situs	DBA Name		
CARTER LAKE (PVT) DR COLLEGE STATION, 77845			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	151028	N	9,875.83	0.00	0.00	0.00	0.00	9,875.83
BRAZOS COUNTY	2024	0.41970	550	58265	N	2.31	0.00	0.44	0.41	0.00	3.16
CITY OF COLL.											
STAT.	2024	0.51309	550	58265	N	2.82	0.00	0.54	0.50	0.00	3.86
COLLEGE STATION											
ISD	2024	0.97290	550	58265	N	5.35	0.00	1.02	0.96	0.00	7.33
											9,690.18

Balance Due As Of 08/31/2025: -9675.83

Tender	Details	Description	Amount
Check	1004		9690.18
			9690.18

Operator Batch
 Imoore 58184 (09/03/2025TM)

Total Paid
 9,690.18

Melissa Leonard, PCAC
Brazos County Tax Assessor/Collector
4151 County Park Ct
Bryan TX 77802
979-775-9930
979-775-9938 Fax

REFUNDS PENDING 10/06/2025

REQUESTOR	RAUL GARZA
ADDRESS	2018 TATUM ST BRYAN TX 77803
OWNER NAME	RAUL GARZA
PROP ID#	94697
REFUND AMOUNT	\$ 74.63

REQUESTOR	SWANSON CHILDREN TRUST
ADDRESS	% MARK SWANSON 204 NORFOLK PL KISSIMMEE FL 34747
OWNER NAME	SWANSON CHILDREN TRUST
PROP ID#	398697
REFUND AMOUNT	\$9.55

REQUESTOR	SORN UM & SAM SAVANG BUN
ADDRESS	2801 N TEXAS AVE BRYAN TX 77803
OWNER NAME	SORN UM & SAM SAVANG BUN
PROP ID#	106641
REFUND AMOUNT	\$ 50.86

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

REQUESTOR	
ADDRESS	
OWNER NAME	
PROP ID#	
REFUND AMOUNT	

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

GARZA RAUL

2018 TATUM ST

BRYAN TX 77803-1262

PROPERTY DESCRIPTION

Legal: BROADWAY, BLOCK 3, LOT 11 & .778AC OF 6

Address: 2018 TATUM ST ,

Account# 94697

TAX PAYMENT INFORMATION

Name of Taxing Unit
ZREFUND

Tax Year of Refund
2023

Payment Date
05/19/25

Amount Paid
\$400.00

Refund Amount Requested
\$74.63

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

GARZA RAUL

2018 TATUM ST

BRYAN TX 77803-1262

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Signature

(979) 218-2738

Phone #

Date

9/20/25
RAY GARZA72@GMAIL.COM

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

Authorized Officer Signature ACTING COUNTY JUDGE Date 10/14/25

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

05/19/2025 02:59PM

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3458593

Date Posted 05/19/2025
Payment Type P
Payment Code Over/Refund
Total Paid \$400.00

PAID BY:

GARZA RAUL
2018 TATUM ST
BRYAN, TX 77803-1262

Property ID	Geo	Legal Acres	Owner Name and Address
94697	160000-0003-0110	0.0000	GARZA RAUL 2018 TATUM ST BRYAN, TX 77803-1262
Legal Description			
BROADWAY, BLOCK 3, LOT 11 & .778AC OF 6			
Situs	DBA Name		
2018 TATUM ST			

Entity	Year	Rate	Taxable Value	Stmt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2023	0.00000	0	150682	N	74.63	0.00	0.00	0.00	0.00	74.63
BRAZOS COUNTY	2023	0.40970	193,376	49394	N	87.60	0.00	24.52	16.82	0.00	128.94
CITY OF BRYAN	2023	0.62400	193,376	49394	N	133.44	0.00	37.37	25.62	0.00	196.43
											400.00

Balance Due As Of 05/19/2025: 906.20

Tender	Details	Description	Amount
Check	1459		400.00
			400.00

Operator Batch Total Paid
mmore 58758 (5/19/25 MM) 400.00

TAX RECEIPT

10/06/2025 02:25PM

** DUPLICATE **

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number	
3474171	
Date Posted	09/30/2025
Payment Type	P
Payment Code	Full
Total Paid	\$1,297.15

PAID BY:

GARZA'S CUSTOM CABINETS & TRIM
GARZA RAUL R
2018 TATUM
BRYAN, TX 77803

Property ID 94697	Geo 160000-0003-0110	Legal Acres 0.0000	Owner Name and Address GARZA RAUL 2018 TATUM ST BRYAN, TX 77803-1262
Legal Description BROADWAY, BLOCK 3, LOT 11 & .778AC OF 6			
Situs 2018 TATUM ST BRYAN, 77803	DBA Name		

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
BRAZOS COUNTY	2024	0.41970	212,714	50246	N	394.42	0.00	59.16	68.04	0.00	521.62
CITY OF BRYAN	2024	0.62400	212,714	50246	N	588.41	0.00	87.98	101.16	0.00	775.53
											1,297.15

Balance Due As Of 09/30/2025: -74.63

Tender	Details	Description	Amount
Check	1518		1297.15
			1297.15

Operator	Batch	Total Paid
crsalgado	58514 (09/30/25_CRS)	1,297.15

Special Condition Exists for this Property
Page: 1

Receipt issued in Accordance with Section 31.075 of the Texas Property Tax Code

True Automation, Inc.

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

SWANSON CHILDREN TRUST

% SWANSON MARK TTEE

204 NORFOLK PL

KISSIMMEE FL 34747-5044

PROPERTY DESCRIPTION

Legal: TORTUGA 50004105-000 WILDFIRE ENERG/AGUILA VADO (EAGLEFORD .0008770300 O

Address:

Account # 398697

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	03/19/2025	\$51.03	\$9.55

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

SWANSON CHILDREN TRUST

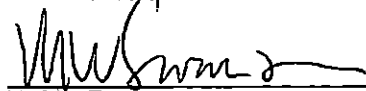
% SWANSON MARK TTEE

204 NORFOLK PL

KISSIMMEE FL 34747-5044

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."



Signature

9/29/2025

Date

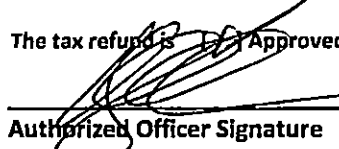
Phone #

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved [] Disapproved

Authorized Officer Signature  ACTING COUNTY JUDGE Date 10/14/25

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

03/18/2025 10:54AM

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3452482

Date Posted 03/18/2025
Payment Type P
Payment Code Over/Refund
Total Paid \$51.03

PAID BY:

SWANSON CHILDREN TRUST
% SWANSON MARK TTEE
204 NORFOLK PL
KISSIMMEE, FL 34747-5044

Property ID	Geo	Legal Acres	Owner Name and Address
398697	50-004105-000-O-0500041050000021364	0.0000	SWANSON CHILDREN TRUST % SWANSON MARK TTEE 204 NORFOLK PL KISSIMMEE, FL 34747-5044
Legal Description			
TORTUGA 50004105-000 WILDFIRE ENERG/AGUILA VADO (EAGLEFORD .0008770300 O			
Situs	DBA Name		

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150726	N	9.55	0.00	0.00	0.00	0.00	9.55
EMG SVCS DIST #4	2024	0.06962	1,758	129299	N	1.22	0.00	0.10	0.00	0.00	1.32
CITY OF BRYAN	2024	0.62400	644	129299	N	4.02	0.00	0.36	0.00	0.00	4.38
BRYAN ISD	2024	0.94690	2,402	129299	N	22.75	0.00	2.05	0.00	0.00	24.80
BRAZOS COUNTY	2024	0.41970	2,402	129299	N	10.08	0.00	0.90	0.00	0.00	10.98
											51.03

Balance Due As Of 03/18/2025: -9.55

Tender	Details	Description	Amount
Check	1032		51.03
			51.03

Operator Batch 55874 (03/18/2025TM) Total Paid 51.03

APPLICATION FOR TAX REFUND

Collecting Office Name

Brazos County Tax Office

4151 County Park Court

Bryan, Texas 77802 Ph. 979-775-9930

Collecting Tax for: (taxing entities)

Brazos County, City of Bryan, City of College Station

Bryan ISD, College Station ISD, F1, F2, F3, F4,

City of Kurten, Navasota ISD

OWNER'S NAME AND ADDRESS

UM SORN & SAM SAVANG BUN

2801 N TEXAS AVE

BRYAN TX 77803-1040

PROPERTY DESCRIPTION

Legal: MARVIN M PORTERS ADDN, LOT 8 (PT OF), ACRES .6585

Address: 2801 N TEXAS AVE ,

Account # 106641

TAX PAYMENT INFORMATION

Name of Taxing Unit	Tax Year of Refund	Payment Date	Amount Paid	Refund Amount Requested
ZREFUND	2024	12/31/2024	\$3707.46	\$50.86

Taxpayer's reason for refund: OP-Overpayment

REFUND TO:

UM SORN & SAM SAVANG BUN

2801 N TEXAS AVE

BRYAN TX 77803-1040

Sign below and return form to the Brazos County Tax Office.

"I hereby apply for the refund of the above-described taxes and certify that the information on this form is true and correct."

Signature

(830) 444-6528

Phone #

Date

masterdenuts0@gmail.com

Email Address

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

TAX REFUND DETERMINATION

The tax refund is ☒ Approved ☐ Disapproved

Authorized Officer Signature ACTING COUNTY JUDGE Date 10/14/25

Authorized Officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code

Authorized Officer Signature

Date

TAX RECEIPT

01/10/2025 03:54PM

MELISSA LEONARD, PCAC PH# (979) 775-9930
BRAZOS COUNTY TAX ASSESSOR COLLECTOR
4151 COUNTY PARK CT
BRYAN, TX 77802

Receipt Number

3428465

Date Posted 12/31/2024
Payment Type P
Payment Code Over/Refund
Total Paid \$3,707.46

PAID BY:

UM SORN & SAM SAVANG BUN
2801 N TEXAS AVE
BRYAN, TX 77803-1040

Property ID	Geo.	Legal Acres	Owner Name and Address
106641	510000-0000-0052	0.6585	UM SORN & SAM SAVANG BUN 2801 N TEXAS AVE BRYAN, TX 77803-1040
Legal Description			
MARVIN M PORTERS ADDN, LOT 8 (PT OF), ACRES .6585			
Situs	DBA Name		
2801 N TEXAS AVE			

Entity	Year	Rate	Taxable Value	Stmnt #	Void	Original Tax	Discnts	P&I	Att Fees	Overage	Amount Pd
Z REFUND ENTITY	2024	0.00000	0	150449	N	50.88	0.00	0.00	0.00	0.00	50.88
BRAZOS COUNTY	2024	0.41970	183,693	136005	N	770.96	0.00	0.00	0.00	0.00	770.96
CITY OF BRYAN	2024	0.62400	183,693	136005	N	1,146.25	0.00	0.00	0.00	0.00	1,146.25
BRYAN ISD	2024	0.94690	183,693	136005	N	1,739.39	0.00	0.00	0.00	0.00	1,739.39
											3,707.46

Balance Due As Of 12/31/2024: -50.86

Tender	Details	Description	Amount
Check	256		3707.46
			3707.46

Operator Batch
Imcore 54733 (01/10/2025tm)

Total Paid
3,707.46



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM:

- a. FY 24/25 Budget Amendments 49.01 - 49.03
- b. FY 25/26 Budget Amendments 1.01 - 1.07

TO: Commissioners Court

FROM: Nina Payne

DATE: 10/06/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR ALTERNATIVES: Request approval.,

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
49_Coversheet.pdf	FY 2025 - 49 Coversheet	Cover Memo
49.01 - 49.03.pdf	FY 2025 Budget Amendments 49.01 - 49.03	Backup Material
1_Coversheet.pdf	FY 2026 - 1 Coversheet	Cover Memo
1.01 - 1.07.pdf	FY 2026 Budget Amendments 1.01 - 1.07	Budget Amendment

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2024-2025 BUDGET YEAR

NO. 24/25 49.01 – 49.03

On this the 14th day of October 2025 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Kyle Kacal, Acting County Judge
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

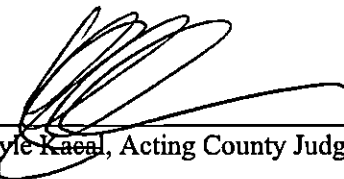
The following proceedings were held:

THAT WHEREAS, on the 14th day of October 2025 the Court heard and approved a budget amendment(s) for the 2024-2025 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 10 September 2024, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 14th day of October 2025.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: 

Kyle Kacal, Acting County Judge

Original: County Clerk's Office and
Attached to the original budget

10/14/2025

[illegible]**General Fund**

To recognize a donation of \$884.00 from various donors to be used for County Specialty Court Program. Donation was approved by Commissioner's Court on September 23, 2025, agenda item #4.

Date: NNP
10/6/2025


[Redacted Signature] 10/14/25
ACTING County Judge Approval Date

[illegible]



#4

**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Specialty Court

NUMBER:

DATE OF COURT MEETING: 9/23/2025

ITEM:

Approval requested from Specialty Court for the following donations to be used as incentives for Specialty Court participants.

- a. \$50.00 Visa Card from GrantWorks
- b. 24 Cinemark Guest Pass Admit One
- c. 6 free medium pizza w/ 1 topping from Hungry Howie's
- d. 24 Boxes of Girl Scout Cookies from Anonymous Donor
- e. 4-1.5 hours of bowling with shoes, 4-1 game of laser tag up to 5 guests, 4-kids bowl free, 2-1 round of mini golf up to 5 guests, and 2-1 topping pizzas from Grand Station
- f. 2 boxes of M&Ms from Anonymous Donor
- g. Assortment of favors/prizes from Anonymous Donor
- h. 4-\$10.00 gift cards from Dairy Queen and 12-free medium drink cards from 7 Brew
- i. 5-\$50.00 gift cards from Fazoli's and 7-\$10.00 gift cards from Papa Johns

TO: Commissioners Court

FROM: Dana Zachary

DATE: 08/25/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Acceptance of a \$50 gift card from GrantWorks to the Brazos County Specialty Court for incentives.

ATTACHMENTS:**File Name**Donation_Backup3.pdf**Description**

Acceptance of Donation Forms

Type

Cover Memo



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 8/25/25

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: \$50.00 Visa Card From GrantWorks

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: _____

☒ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted: ☐ 61235000 (Donation - Other)* ☒ 60010000 (Minor Property - \$1 - \$4999) ☐ 80010000 (Capital Property - Over \$5000) <i>For Budget use only</i>	Check the appropriate entity property being donated to: Government Entity: _____ Organization Name Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/ Drug Court
Department Name

Lisa Poradis
Authorized Signature

Organization Receiving Donated Property:

Lisa Poradis
Authorized Signature

Dana Zach

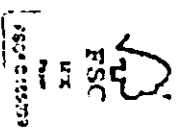
Approved by Commissioners Court on this _____ day of _____.

Commissioners Court Approval _____

For Treasurer's Use Only	
Division: <u>22700100</u>	
Account: <u>46023000</u>	



IMPORTANT INSTRUCTIONS: IF ANY OF THE SPACES BELOW ARE
DISCOLORED OR BLACK, OR IF THE PACKAGE HAS BEEN OPENED
OR DAMAGED, DO NOT BUY OR SELL THIS CARD.



To: Winner

From: Griffiths & Co's

Amount: \$50

839208133



FOR PURPOSES, PLEASE CHECK
THE DERLINED PORTION OF THIS
CARD FOR THE NUMBER BELOW.

8839208133

For

Donor

Griffiths & Co's

© 2000 FSC

PROV
and
S. Ca
Can
tribute
We, Jr

100%

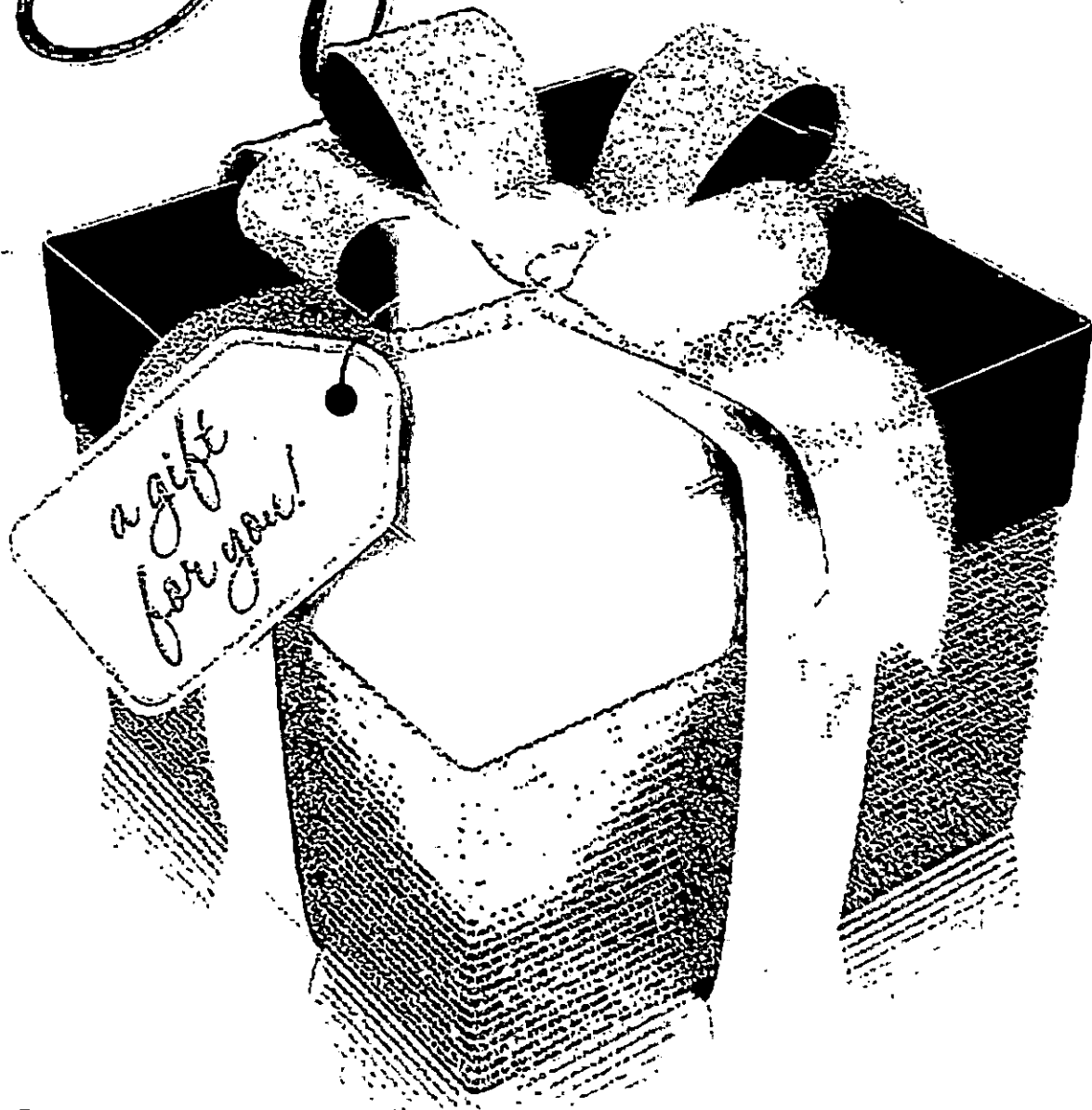
VISA



\$20-\$500

+ \$4.95 Purchase Charge

Gift Card



Vanilla.

VANILLA VISA® GIFT CARD
NO FEES AFTER PURCHASE



BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 8/25/25

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: 24 CINEMARK Guset PASS ADMIT ONE

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: \$15.75 each

☒ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
☐ 61235000 (Donation - Other)*	Government Entity: _____
☒ 60010000 (Minor Property - \$1 - \$4999)	Organization Name: _____
☐ 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
For Budget use only	Organization Name: _____

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/Drug Court
Department Name

Lisa Peraden
Authorized Signature

Organization Receiving Donated Property:

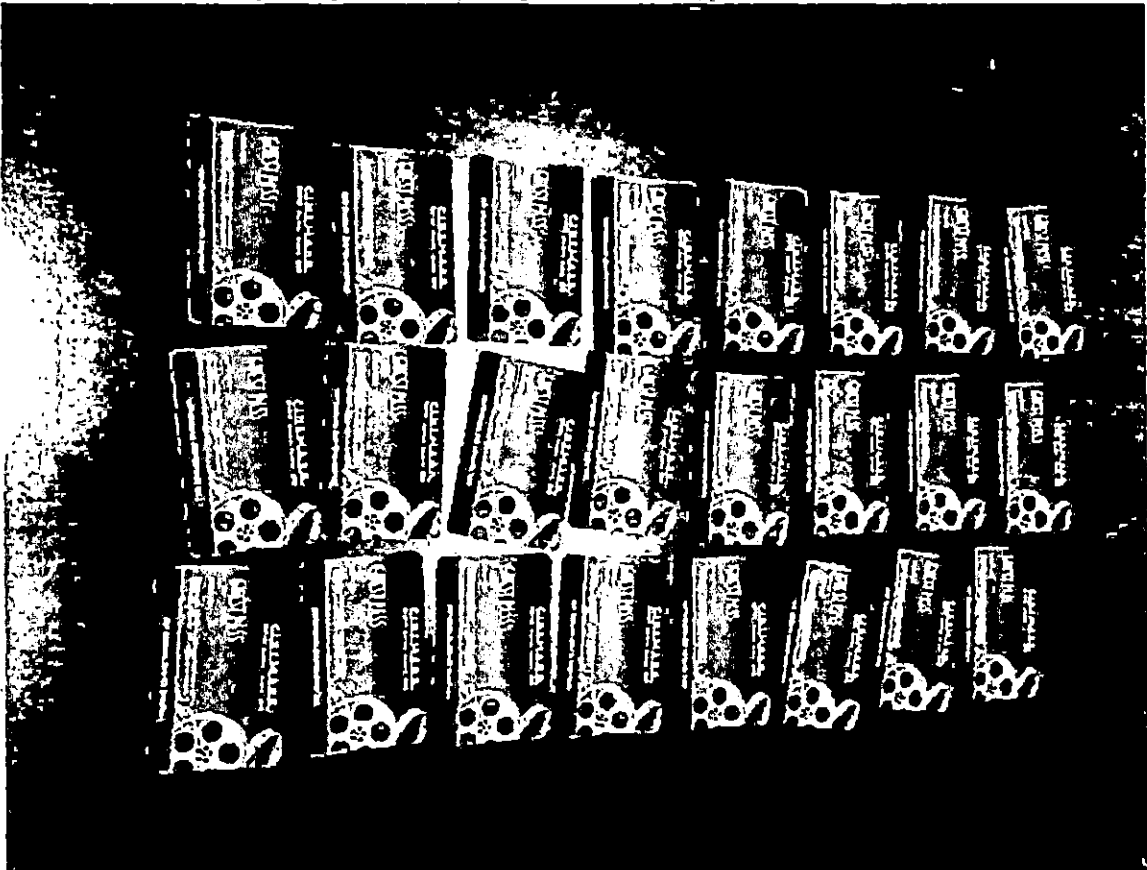
Lisa Peraden
Authorized Signature

Dana Zachary

Approved by Commissioners Court on this _____ day of _____

For Treasurer's Use Only	
Division:	<u>22700100</u>
Account:	<u>46023000</u>

Commissioners Court Approval _____



24
Admit
one
value
\$13.75
each



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 8/25/25

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: 6 free medium pizza w/1 topping from Hungry Howies

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: _____

☒ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted: ☐ 61235000 (Donation - Other)* ☒ 60010000 (Minor Property - \$1 - \$4999) ☐ 80010000 (Capital Property - Over \$5000) <i>For Budget use only</i>	Check the appropriate entity property being donated to: Government Entity: _____ Organization Name Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/ Drug Court
Department Name

Lisa Perad. S
Authorized Signature

Organization Receiving Donated Property: _____

Lisa Perad. S
Authorized Signature

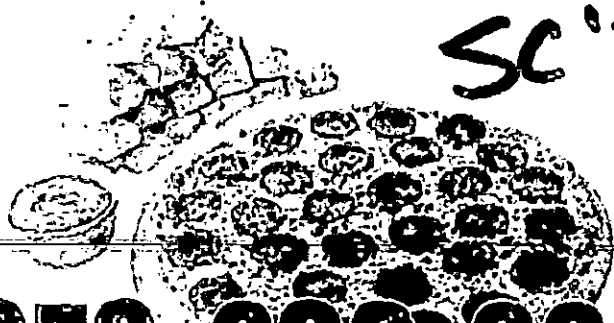
Dana Zachary

Approved by Commissioners Court on this _____ day of _____

For Treasurer's Use Only	
Division:	<u>22700100</u>
Account:	<u>46023000</u>

Commissioners Court Approval _____

Don't forget your FREE Flavored Crust!
Garlic Herb, Butter Cheese, Cajun, Ranch, Sesame,
Roasted Onion, Butter, and Original



SC'25



FLAVORED CRUST PIZZA

Hungry Howie's
Aggieland

**Free Medium Pizza
w/1 Topping**

Authorizing signature:

Howie

979-693-6666

105 SW Pkwy Ste. 400, CS TX 77840

Not valid with other offers. Pick-up only, please. Limit one
per visit per day. Must present coupon.





BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 8/25/25

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: Assortment of 24 Girl Scott Cookies value \$6.00 box ^{Donor} ~~Donor~~ Anonymous

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: _____

☒ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted: ☐ 61235000 (Donation - Other)* ☒ 60010000 (Minor Property - \$1 - \$4999) ☐ 80010000 (Capital Property - Over \$5000) <i>For Budget use only</i>	Check the appropriate entity property being donated to: Government Entity: _____ Organization Name: _____ Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name: _____

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/ Drug Court
Department Name

[Signature]
Authorized Signature

Organization Receiving Donated Property: [Signature]

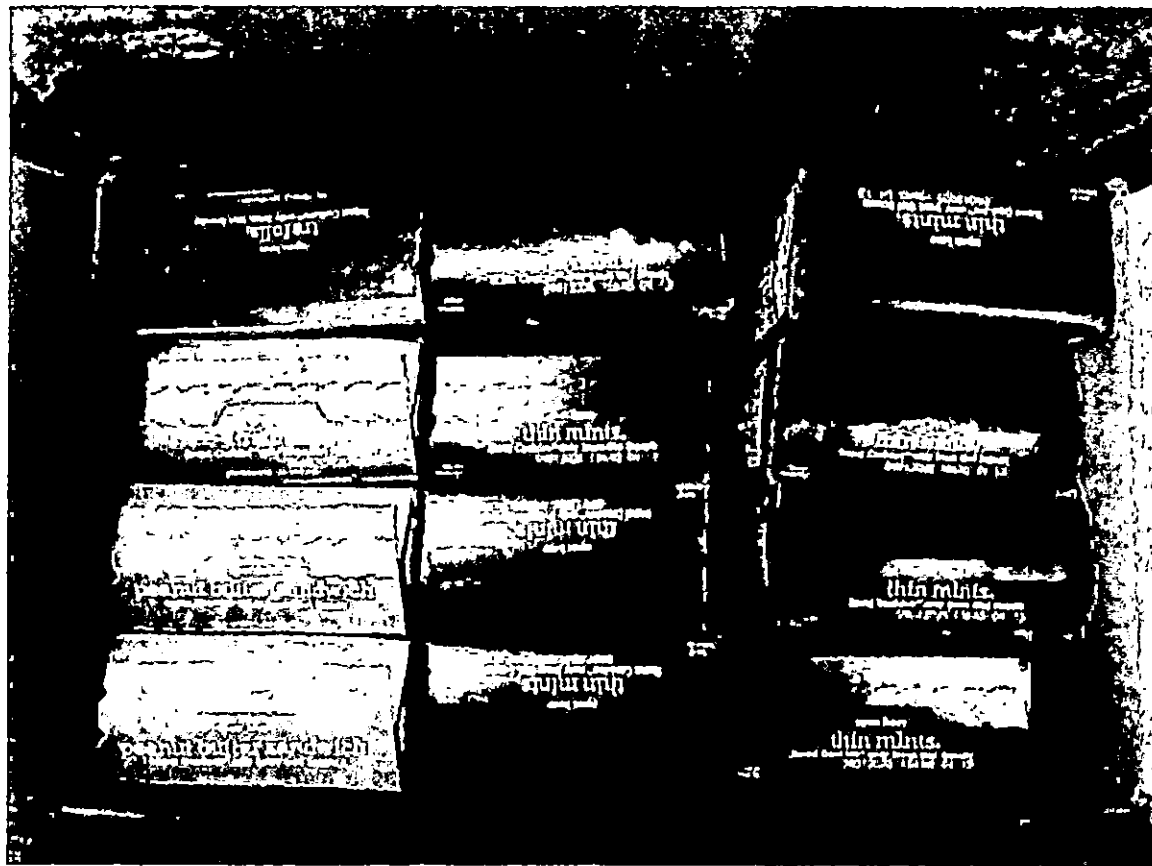
Authorized Signature

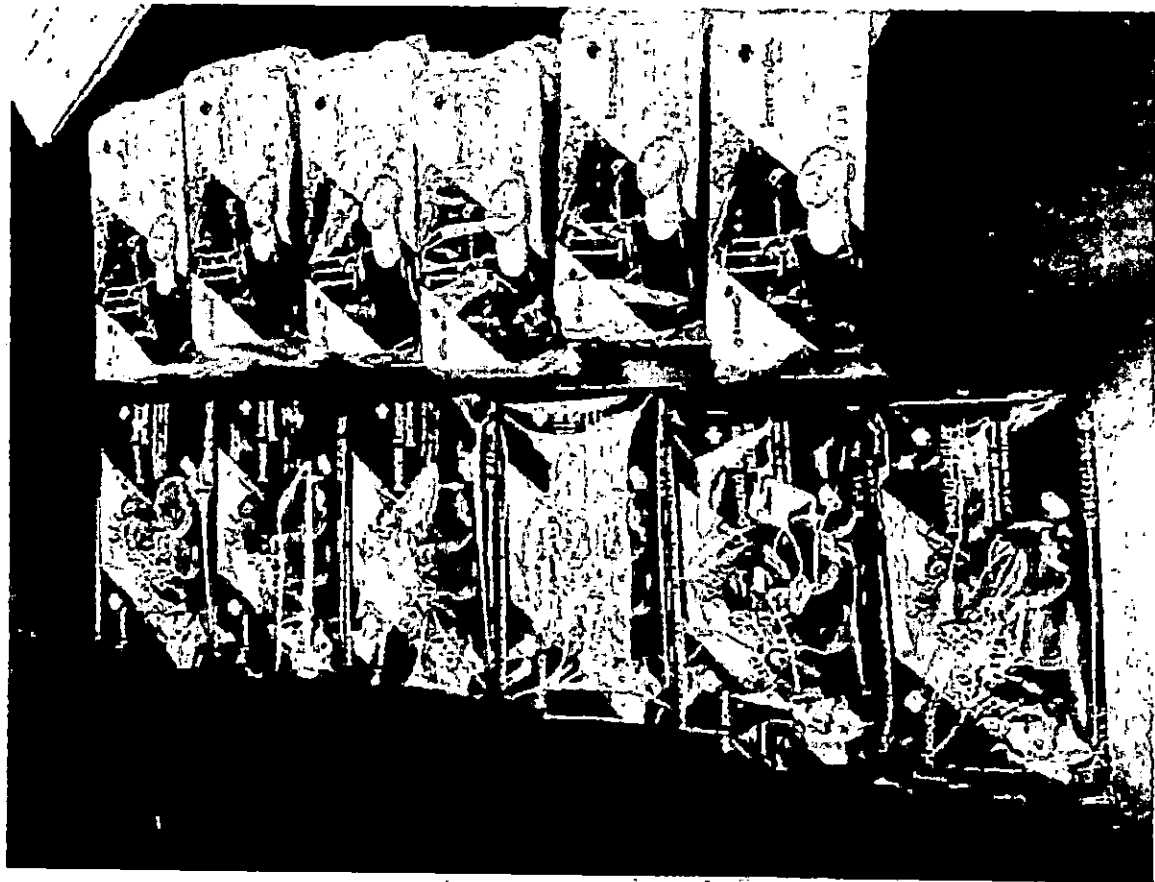
[Signature]

Approved by Commissioners Court on this _____ day of _____.

Commissioners Court Approval _____

For Treasurer's Use Only	
Division:	<u>22700100</u>
Account:	<u>46023000</u>







BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 8/25/25

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: 4 1.5 hours of bowling w/shoes 4-1 game of laser tag up to 5 guest, 4 kids bowl free 2-1 topping Pizza
2-1 round of mini golf up to 5 guests. from Grand Station
Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives
from Grand Station

Estimated Value: _____ ☒ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
☐ 61235000 (Donation - Other)*	Government Entity: _____
☒ 60010000 (Minor Property - \$1 - \$4999)	Organization Name: _____
☐ 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
For Budget use only	Organization Name: _____

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/ Drug Court
Department Name

Ken Paraden
Authorized Signature

Organization Receiving Donated Property: Ken Paraden

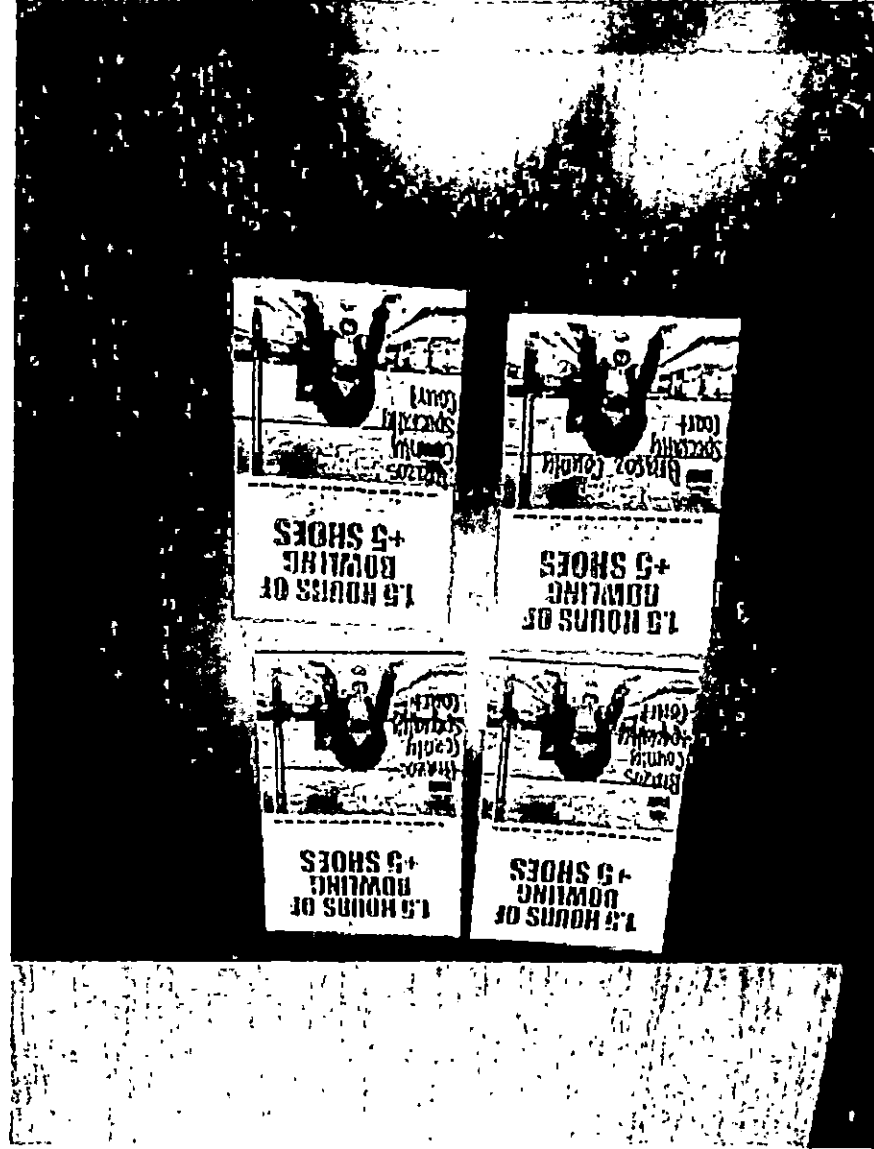
Authorized Signature

Dana Zachary

Approved by Commissioners Court on this _____ day of _____.

Commissioners Court Approval _____

For Treasurer's Use Only	
Division:	<u>22700100</u>
Account:	<u>46023000</u>



2-1
Toppings
Pizza



Kids
Bowl Free

2
1-Point
Mini
Golf
us to
5
Guests



BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 8/25/25

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: box of M&Ms from anonymous donor

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: _____

☒ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted: ☐ 61235000 (Donation - Other)* ☒ 60010000 (Minor Property - \$1 - \$4999) ☐ 80010000 (Capital Property - Over \$5000) <i>For Budget use only</i>	Check the appropriate entity property being donated to: Government Entity: _____ Organization Name: _____ Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name: _____

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/ Drug Court
Department Name

X Lisa Porada
Authorized Signature

Organization Receiving Donated Property: X Lisa Porada

Authorized Signature

Dana Zachary

Approved by Commissioners Court on this _____ day of _____

Commissioners Court Approval _____

For Treasurer's Use Only	
Division:	<u>22700100</u>
Account:	<u>46023000</u>

peanut

48 COUNT
PACKS

m&m's®

CHOCOLATE CANDIES



250

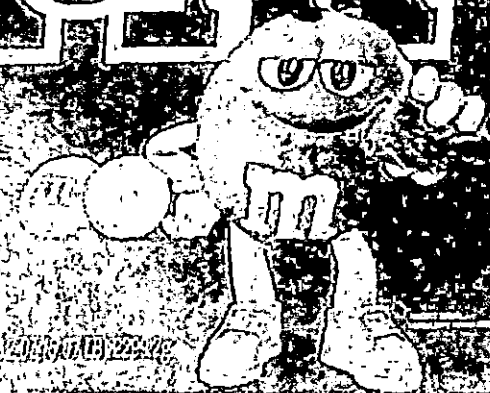
48-1.74 OZ. PACKS (23.92 OZ) / 43-49.2g PACKS (2356.4g)

milk chocolate

48 COUNT
PACKS

m&m's®

CHOCOLATE CANDIES



250

48-1.74 OZ. PACKS (23.92 OZ) / 43-49.2g PACKS (2356.4g)



BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 8/25/25

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: assortment of favors/prizes from anonvmous donor

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: _____

Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
☐ 61235000 (Donation - Other)*	Government Entity: _____ Organization Name
☒ 60010000 (Minor Property - \$1 - \$4999)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name
☐ 80010000 (Capital Property - Over \$5000)	
For Budget use only	

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/ Drug Court
Department Name

Use Pomeroy
Authorized Signature

Organization Receiving Donated Property: _____

Use Pomeroy
Authorized Signature

Dana Zachary
Authorized Signature

Approved by Commissioners Court on this _____ day of _____

Commissioners Court Approval _____

For Treasurer's Use Only	
Division:	<u>22700100</u>
Account:	<u>46033000</u>





**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 8/25/75

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: 4 \$10.00 gift cards from Dairy Queen & 12 free medium drink cards from 7 Brew

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: _____

☒ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
☐ 61235000 (Donation - Other)*	Government Entity: _____
☒ 60010000 (Minor Property - \$1 - \$4999)	Organization Name _____
☐ 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
For Budget use only	Organization Name _____

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/ Drug Court
Department Name

Lisa Porciden
Authorized Signature

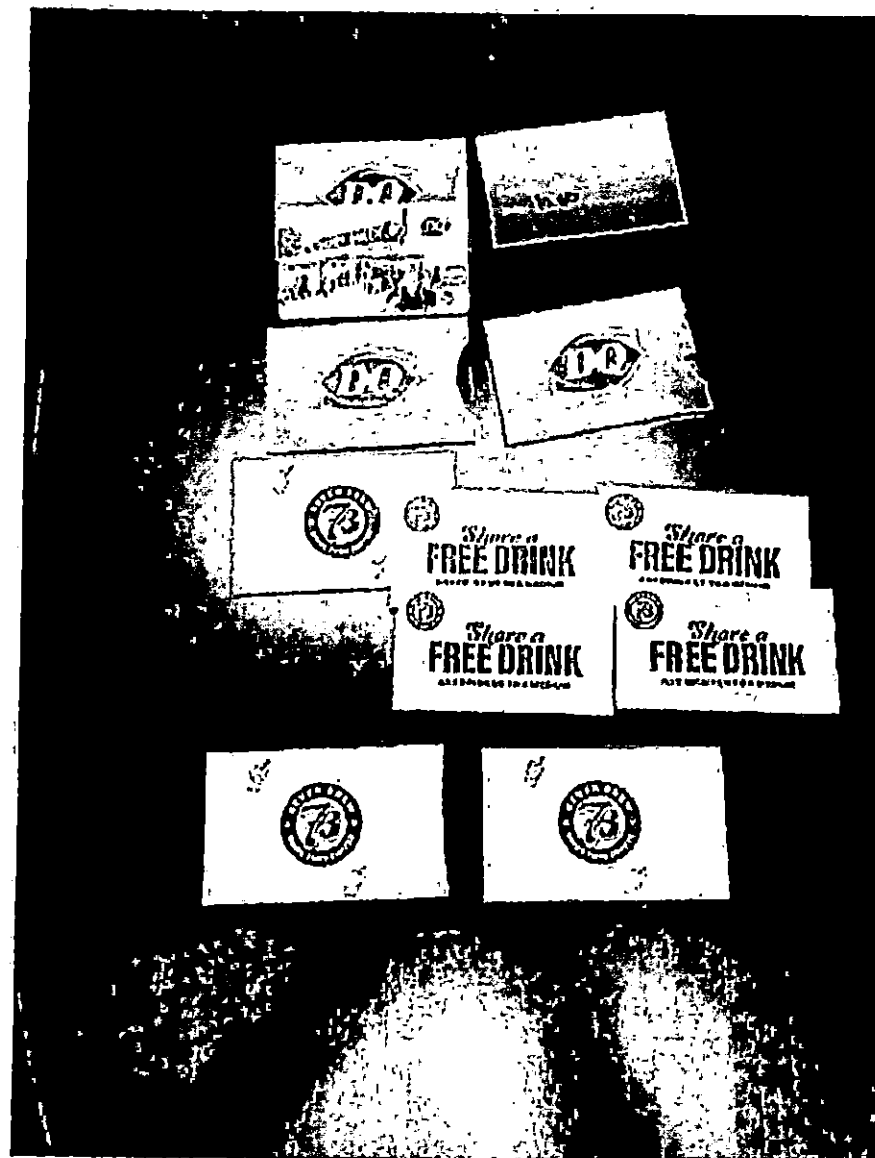
Organization Receiving Donated Property: _____

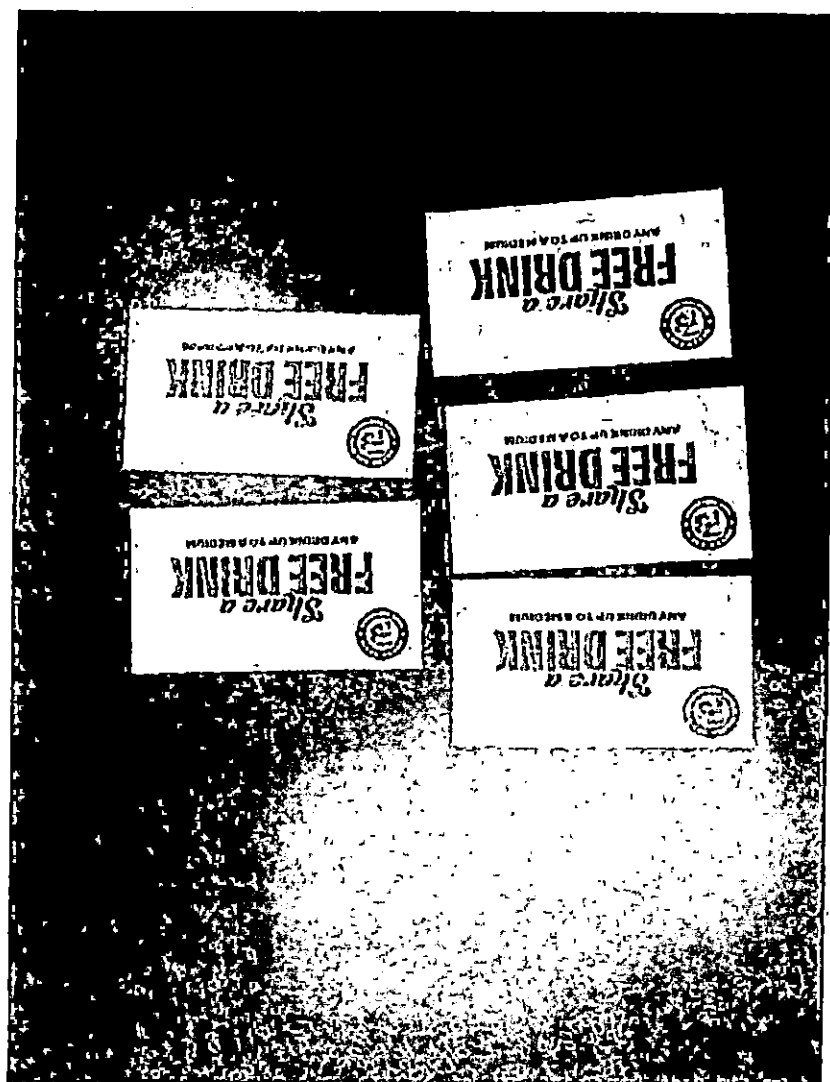
Lisa Porciden : Dana Zachary
Authorized Signature

Approved by Commissioners Court on this _____ day of _____

For Treasurer's Use Only	
Division:	<u>22700100</u>
Account:	<u>46023000</u>

Commissioners Court Approval _____







BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 8/25/25

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: 5 \$50.00 gift cards from Fazolies & 7 \$10.00 gift cards from Papa Johns

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

☐ Functional ☐ Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Donation to Brazos County Specialty Court for incentives

Estimated Value: _____

☒ Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
☐ 61235000 (Donation - Other)*	Government Entity: _____
☒ 60010000 (Minor Property - \$1 - \$4999)	Organization Name _____
☐ 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing: _____)
For Budget use only	Organization Name _____

*Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 22700100
Division

Specialty Court/ Drug Court
Department Name

Lisa Posada
Authorized Signature

Organization Receiving Donated Property: _____

Lisa Posada : Dana Zachary
Authorized Signature

Approved by Commissioners Court on this _____ day of _____

Commissioners Court Approval _____

For Treasurer's Use Only	
Division:	<u>22700100</u>
Account:	<u>46023000</u>



10/14/2025

[illegible]**General Fund**

To recognize a donation of \$6,635.41 from TAC RMP Employee Safety Equipment Program to purchase safety equipment for Facilities Services, Fleet and R&B.. Donation was approved by Commissioner's Court on August 5, 2025, agenda item #5.

Date: NNP
10/6/2025


[Redacted Signature] 10/14/25
ACTING County Judge Approval Date

[illegible]

BRAZOS COUNTY, TEXAS
REQUEST FOR BUDGET AMENDMENT TO INCREASE BUDGET

REQUESTING DEPARTMENT

Human Resources - Administration

REVENUE BUDGET

FY2025 (Period 13)

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
01000	15000100	46023000	Donations - Other	6,635.41
TOTAL REVENUES				\$ 6,635.41

EXPENSE BUDGET

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
01000	15000100	60010000	Donated Property - No Tag	6,635.41
TOTAL EXPENSES				\$ 6,635.41

SELECT REASON FOR EXCEPTION TO INCREASE BUDGET FROM BELOW (click in box to select)

- ☐ Debt
- ☐ Grant
- ☐ Unanticipated Revenue
- ☐ Emergency
- ☒ Donation

EXPLANATION

To recognize a donation of 6,635.41 from TAC TMP Employee Safety Equipment Program to purchase safety equipment for Facilities Services, Fleet and R&B.. Donation was approved by Commissioner's Court on August 5, 2025, agenda Item #5.

ELECTED OFFICIAL OR DEPARTMENT HEAD SIGNATURE

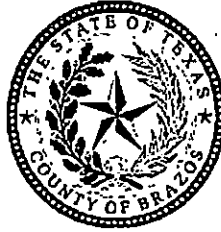


CERTIFIED BY AUDITOR

DATE

9/30/25

DATE



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 8/5/2025

ITEM: Approval requested from Human Resources for acceptance of donated funds in the amount of \$8,863.09, from the Texas Association of Counties to be used for Employee Safety Equipment. Funds must be used through the TACRMP website.

TO: Commissioners Court

DATE: 07/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: The Human Resources department is requesting approval to accept a donation through the TACRMP Safety Program. These funds will be directed towards the purchase of safety items for the Road and Bridge, Facilities, and Fleet departments. This donation is not accounted for in the current year's budget, as it will not impact county funds. Approval of this agenda item will enable the department to enhance safety measures across these areas, ensuring compliance with safety standards and improving overall operational efficiency without additional cost to the County.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>TAC_RMP_Acceptance_of_Donation_-_2025.pdf</u>	Approval requested from Human Resources for acceptance of donated funds in the amount of \$8,863.09, from the Texas Association of Counties to be used for Employee Safety Equipment. Funds must be used through the TACRMP website.	Backup Material



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 07/30/2025

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: Various Employee Safety Equipment

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: NA Model: NA Year: NA SN/VIN #: NA

☐ Functional ☐ Non-Functional. Explain if Non-Functional NA

Additional Description/Information: TAC Risk Management Pool Employee Safety Equipment Program. Funds must be used through TACRMP storefront.

Estimated Value: \$ 8,863.09

Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
☐ 61235000 (Donation - Other)* ☒ 60010000 (Minor Property - S1 - \$4999) ☐ 80010000 (Capital Property - Over \$5000)	Government Entity: _____ Organization Name
For Budget use only	Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name

**Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.*

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 15000100
Division

Human Resources
Department Name

Raeanna McConathy
Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this _____ day of _____

<i>For Treasurer's Use Only</i>	
Division:	<u>15000100</u>
Account:	<u>46023000</u>

Commissioners Court Approval _____

\$ 95.99	2 \$ 191.98
\$ 155.71	6 \$ 934.26
\$ 97.83	3 \$ 293.49
\$ 137.75	3 \$ 413.25
\$ 9.86	10 \$ 98.60
\$ 31.02	6 \$ 186.12
\$ 3.48	12 \$ 41.76
\$ 42.89	10 \$ 428.90
\$ 148.00	2 \$ 296.00
\$ 15.99	2 \$ 31.98
\$ 17.86	1 \$ 17.86
\$ 143.28	5 \$ 716.40
\$ 48.58	10 \$ 485.80
\$ 100.00	4 \$ 400.00
\$ 79.46	1 \$ 79.46
\$ 153.21	6 \$ 919.26
\$ 109.33	10 \$ 1,093.30
Shipping	\$ 6.99
	<u>\$ 6,635.41</u>

Group

Brazos County
Group under Brazos County

Change

Business Order Information

PO number: 250005119
Department: HR

Change

Delivering to Deyanira Garcia

200 S TEXAS AVE STE 206, BRYAN, TX, 77803-3999, United States

Change

[Edit delivery preferences](#)

\$8,860.58 of product voucher

Change

Use a gift card, voucher, or promo code

Your order requires approval.

- You can place the order but please note that it may not comply with your organization buying policies. [View admin notes \(1\)](#)
- To add comments for your approver or to add an approver, go to the Business order information step

Your organization has set up Pay by Invoice as a payment method

Please go to [Payment method \(step 4\)](#) and select Pay by Invoice

Important message

If tax exemption is applied to this order, you acknowledge your tax exemption certificate may be provided to any marketplace seller you purchase from when applicable.

Estimated Delivery: Depends on Approval

For example, if approved now: Tuesday, Sept. 9



Ansell MICROFLEX Diamond
Grip MF-300 Disposable Latex
Gloves for Automotive,
Healthcare, Machinery
Industries - XL, Natural (Case
of 1000)
\$95.99 (\$0.10 / count)
& FREE Returns
Ships from and sold by Amazon.com

☒ Monday, Sep 8 - Thursday, Sep 11
FREE Shipping

☐ Monday, Sep 8 - Wednesday, Sep 10
\$6.99 - Shipping

Legend

Received by HR

Given to dept

✓ = Completed

R+B - 1 ☒ ✓
Fleet - 1 ☒ ✓

Received 2 - R

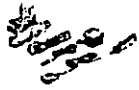
2

Tax Exemption Applied. Remove

Gift options not available

Item often ships in manufacturer's container to reduce packaging and reveals what's inside. To change, click below.

Reduce packaging, ship in manufact...



Streamlight - Strion Led
120/Dc Piggyback-Blu (74357)

\$155.71

Government Price

& FREE Returns

Ships from Amazon.com

Sold by JBTools

○ Tomorrow, Sep 4 - Tuesday, Sep

9

\$180.38 - Shipping

Flut = 6

Received 6-pl 9/12

6

Tax Exemption Applied. Remove

Add gift options

3M Safety Glasses, Virtua
11228, Pack of 100, ANSI Z87,
Unisex, Clear Lens, Clear
Frame, Economical Eyewear
Option, Lightweight, UVA,
UVB, UVC
\$97.83 (\$0.99 / count)

Quantity Price

& FREE Returns

Ships from Amazon.com

Sold by Amazon

R + B - 1:

Facilities - 1:

Flut - 1

Received - 3-pl 9/12

3

Tax Exemption Applied. Remove

Add gift options

Item often ships in manufacturer's container to reduce packaging and reveals what's inside. To change, click below.

Reduce packaging, ship in manufact...



(8 Pack) BATTIFE Traffic Cones
28 Inch with Black Weighted
Base, PVC Orange Cone for
Traffic Control, Construction
Events, Driveway Road Parking
Lot

\$137.75

Business Price

& FREE Returns

Ships from Amazon.com

Sold by BATTIFE DIRECT

Facilities - 3 ✓

Received by DG

3

Tax Exemption Applied. Remove

Add gift options

Item often ships in manufacturer's container to reduce packaging and reveals what's inside. If this is a gift, consider shipping to a different address.



ATERET Premium Yellow
Caution Tape 1 3/4 inch x 1000
feet 1 Hazard Tape w/Bright
Yellow & Bold Black Text 1 3/4
Wide for Maximum Readability
Ideal Use for
Danger/Hazardous Areas (1-
Pack)
\$9.86 (\$0.01 / feet)
Business Price
& FREE Returns
Ships from Amazon.com
Sold by PLANK SUPPLY

10

Tax Exemption Applied. Remove

Add gift options



Sellstrom Single Crown Safety
Face Shield with Ratchet
Headgear, Clear Tint, Anti-Fog
Coating, Blue, S39140, 8" x 12"
x .040"
\$31.02
Quantity Price
& FREE Returns
Ships from Amazon.com
Sold by Amazon

6

Tax Exemption Applied. Remove

Add gift options



Sellstrom Reusable Banded
Earplugs for Work - Work
Safety Hearing Protection -
25dB - Hi-Vis Green/Blue
\$3.48
Quantity Price
& FREE Returns
Ships from Amazon.com
Sold by Amazon

12

Tax Exemption Applied. Remove

Add gift options

Facilities - 10 ✓

Received 10- PL 9/12

Fleet - 2

Received 2- PL 9/11 ✓

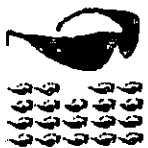
Facilities - 1

Received 1- PL 9/11

Received 4- DG 9/11

DRB - 12 ✓

Received 12- PL 9/12



3M Safety Glasses, Virtua, 20
Pair, ANSI Z87, Unisex, Gray
Hard Coat Lens, Gray Frame,
Affordable Eye Protection,
Lightweight, Wraparound
Coverage, UVA, UVB, UVC
\$42.89 (\$2.22 / count)
Quantity Price
& FREE Returns
Ships from Amazon.com
Sold by Amazon

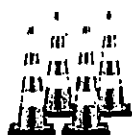
10

Tax Exemption Applied. Remove

Add gift options

~~Facilities~~
Received 3-~~pl~~ 9/11
Received 7-~~pl~~ 9/12
Dg

✓



(4 Pack) BATTIFE Traffic Cones
36 Inch with Black Weighted
Base, PVC Orange Cone for
Traffic Control, Construction
Events, Driveway Road Parking
Lot
\$148.00
Business Price
& FREE Returns
Ships from Amazon.com
Sold by BATTIFE DIRECT

2

Tax Exemption Applied. Remove

Add gift options

Item often ships in manufacturer's container to
reduce packaging and reveals what's inside. If
this is a gift, consider shipping to a different
address.

~~Facilities~~

Received Dg

✓



Grip Tape - Heavy Duty Anti
Slip Tape for Stairs
Outdoor/Indoor Waterproof
4Inch x 35Ft Safety Non Skid
Roll for Stair Steps Ramp
Traction Tread Staircases Grips
Adhesive Non Slip Strips Walk
Black
\$15.99 (\$0.46 / feet)
Business Price
& FREE Returns
Ships from Amazon.com
Sold by Sigma System Inc

2

Tax Exemption Applied. Remove

Add gift options

Fleet - 2

Received 2-~~pl~~ 9/12

✓

Estimated Delivery: Depends on Approval

For example, if approved now: Wednesday, Oct. 1



Streamlight 76411 PolyStinger
LED HAZ-LO Intrinsically Safe
Rechargeable Flashlight with
12-Volt DC Charger, Yellow -
130 Lumens

\$150.43

Quantity Price

Ships from Empire Rigging & Supply
Sold by Empire Rigging & Supply

15

Tax Exemption Applied. Remove

Gift options not available

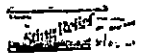
Wednesday, Oct 1 - Thursday,
Oct 2
FREE Shipping

Facilities - 15

Not received in
time.
Cancelled
order
through
Amazon

Estimated Delivery: Depends on Approval

For example, if approved now: Monday, Sept. 8



Safetec 242648 Sting Relief
Insect Bite Antiseptic and Pain
Reliever, Wipes, Pack of 150
\$17.86 (\$0.12 / count)

Ships from Boondocks Medical
Sold by Boondocks Medical

1

Tax Exemption Applied. Remove

Gift options not available

Monday, Sep 8 - Wednesday,
Sep 10
FREE Shipping

R & B

Received 1

Estimated Delivery: Depends on Approval

For example, if approved now: Monday, Sept. 8



STREAMLIGHT 75648
Flashlight, Purple
\$143.28

Business Price

Ships from JBTools
Sold by JBTools

5

Tax Exemption Applied. Remove

Gift options not available

Monday, Sep 8 - Wednesday,
Sep 10
FREE Shipping

R & B

Received 5

Estimated Delivery: Depends on Approval

For example, if approved now: Friday, Sept. 5



Streamlight MicroStream USB
Rechargeable with Personal
Light, 250/50 Lumens w/ 5in
USB Cord 66605
\$48.58

Government Price

Ships from Homestead Supply &
More ☒

Sold by Homestead Supply & More
☒

10

Tax Exemption Applied. Remove

Gift options not available

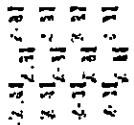
● Friday, Sep 5 - Tuesday, Sep 9
FREE Shipping

Fleet ~~10~~ Dr

Received - R
10

Estimated Delivery: Depends on Approval

For example, If approved now: Friday, Sept. 12



PURELL Advanced Hand
Sanitizer Refreshing Gel, Clean
Scent, 20 fl oz Pump Bottle
(Pack of 12) - 3023-12
\$100.00 (\$0.42 / fluid ounce)

Business Price

Ships from Prime Office Innovation
Sold by Prime Office Innovation

4

Tax Exemption Applied. Remove

Gift options not available

● Friday, Sep 12
FREE Shipping

R & B - 4

Received 4 - p 9/15

Estimated Delivery: Depends on Approval

For example, if approved now: Tuesday, Sept. 9



3M E-A-R Classic Earplugs 310-
1001, Uncorded in Pillow Pack
- MS92100(2 Box)
\$79.46 (\$1.66 / ounce)

Business Price

Ships from Triplenet Pricing INC
Sold by Triplenet Pricing INC

1

Tax Exemption Applied. Remove

Gift options not available

● Tuesday, Sep 9 - Thursday, Sep
11
FREE Shipping

○ Monday, Sep 8
\$13.52 - Shipping

○ Friday, Sep 5
\$18.33 - Shipping

Fleet ~~1~~

Received 2

Estimated Delivery: Depends on Approval

For example, If approved now: Wednesday, Sept. 10



Streamlight - Strion Led
120/Dc Piggyback-Lime
(74359)
\$153.21
Quantity Price
Ships from American-Mechanic
Sold by American-Mechanic

6

Tax Exemption Applied. Remove
Gift options not available

Wednesday, Sep 10
FREE Shipping

Submit order for approval

By placing your order, you agree to the [Amazon Business Accounts Terms and Conditions](#) and [Amazon's privacy notice](#).

Items (108):	\$8,884.87
Shipping & handling:	\$6.99
Estimated tax to be collected:	\$0.00
Total:	\$8,860.58
Savings (3):	-\$8,891.86
▼ Show details	
Order total:	\$0.00

Fleet 6

Received 3 - pl
Received 3 - pl
6

Estimated Delivery: Depends on Approval

For example, if approved now: Tuesday, Sept. 9



3M Reflective Tape - Roll of 50
Yards, Model Number 67535
\$109.33 (\$0.73 / feet)
Ships from Industrial Tec Supply
Sold by Industrial Tec Supply

10

Tax Exemption Applied. Remove
Gift options not available

Tuesday, Sep 9 - Thursday, Sep
11
FREE Shipping

Friday, Sep 5 - Monday, Sep 8
\$9.99 - Shipping

Fleet - 2
Facilities - 8

Received 10 - pl

Order total: \$0.00

Submit order for approval By placing your order, you agree to the [Amazon Business Accounts Terms and Conditions](#) and [Amazon's privacy notice](#).

Do you need help? Explore our [Help pages](#) or [contact us](#)

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an email notifying you that the item has been shipped.

Colorado Purchasers: [Important information regarding sales tax you may owe in your State](#)

Within 30 days of delivery, you may return new, unopened merchandise in its original condition. Exceptions and restrictions apply. See Amazon.com's [Returns Policy](#).

[Back to cart](#)

English

United States

Help

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10/14/2025

To recognize a donation of \$8,858.93 from TAC RMP Employee Safety Equipment Program to purchase safety equipment for Sheriff's Office. Donation was approved by Commissioner's Court on August 12, 2025, agenda item #3.



ACTING County Judge Approval **Date** 10/14/25

[illegible]

BRAZOS COUNTY, TEXAS
REQUEST FOR BUDGET AMENDMENT TO INCREASE BUDGET

REQUESTING DEPARTMENT

Sheriff's Office - Administration

REVENUE BUDGET

FY 2025 (Period 13)

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
01000	28000100	46023000	Donations - Other	8,858.93
TOTAL REVENUES				\$ 8,858.93

EXPENSE BUDGET

FUND	DIVISION	ACCOUNT	ACCOUNT DESCRIPTION	DOLLAR AMOUNT
01000	28000100	60010000	Donated Property - No Tag	8,858.93
TOTAL EXPENSES				\$ 8,858.93

SELECT REASON FOR EXCEPTION TO INCREASE BUDGET FROM BELOW (click in box to select)

- ☒ Debt
☐ Grant
☐ Unanticipated Revenue
☐ Emergency
☒ Donation

EXPLANATION

To recognize a donation of \$8,858.93 from TAC RMP Employee Safety Equipment Program to purchase safety equipment for the Sheriff's Office. Donation was approved by Commissioner's Court on August 12, 2025, agenda item #3.

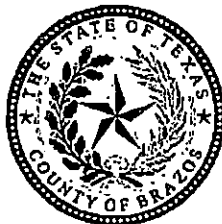
ELECTED OFFICIAL OR DEPARTMENT HEAD SIGNATURE


CERTIFIED BY AUDITOR

DATE

9/30/25

DATE

**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Sheriff's Office NUMBER:

DATE OF COURT MEETING: 8/12/2025

ITEM: Approval requested from the Sheriff's Office for acceptance of donated funds in the amount of \$8,863.09 from the Texas Association of Counties Risk Management Pool to be used for Employee Safety Equipment.

TO: Commissioners Court

FROM: Erika Garcia

DATE: 07/31/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

REQUIREMENTS: Approval and signature needed.

NOTES/EXCEPTIONS: Approval requested from the Sheriff's Office for acceptance of donated funds in the amount of \$8,863.09 from the Texas Association of Counties Risk Management Pool to be used for Employee Safety Equipment. These funds will be used to purchase miscellaneous employee safety equipment for the Enforcement and Detention divisions. Purchases could include: personal Protective equipment, first aid equipment, and restraints.

ACTION REQUESTED OR ALTERNATIVES: Approval and signature needed.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
BCSO - TAC_RMP.pdf	Acceptance of Donated/Awarded Property form	Backup Material



**BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY**

Date: 08/06/2025

☒ Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

☐ Donation of County Property

☐ Acceptance of Donated Inmate Property
(Requires signed inmate documentation - NO VALUE ASSESSED)

Item Description: Various Employee Safety Equipment

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: NA Model: NA Year: NA SN/VIN #: NA

☐ Functional ☐ Non-Functional. Explain if Non-Functional NA

Additional Description/Information: TAC Risk Management Pool Employee Safety Equipment Program. All items purchased must be received by September 30, 2025.

Estimated Value: _____

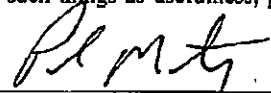
Check box if the donated property is in possession of the County department.

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted: ☐ 61235000 (Donation - Other)* ☒ 60010000 (Minor Property - \$1 - \$4999) ☐ 80010000 (Capital Property - Over \$5000) <i>For Budget use only</i>	Check the appropriate entity property being donated to: Government Entity: _____ Organization Name Other (Due to Statutory requirements prior approval is required by Purchasing: _____ Organization Name

***Donation - Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.**

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: _____
Division: _____ Department Name: Brazos County Sheriff's Office


Authorized Signature

Organization Receiving Donated Property: _____
Authorized Signature

Approved by Commissioners Court on this _____ day of _____

For Treasurer's Use Only	
Division: _____	Account: <u>46023000</u>

Commissioners Court Approval _____



Final Details for Order #111-9750711-8130650

Order Placed: August 18, 2025

PO number : 250004869

Amazon.com order number: 111-9750711-8130650

Order Total: ~~\$499.98~~

Business order information
Department: Sheriff's Office - Admin

Shipped on August 18, 2025	
Items Ordered	Price
1 of: <i>Bushnell Pro XE Golf Laser Rangefinder, Black/Silver, Large</i>	\$499.98
Sold by: certtech (seller profile)	
Condition: Used - Good Product has been tested and confirmed to be fully functional. It has been cleaned and sanitized.	
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$499.98 Shipping & Handling: \$0.00 ----- Total before tax: \$499.98 Sales Tax: \$0.00 ----- Total for This Shipment: \$499.98 -----
Shipping Speed: Standard Shipping	

Payment information	
Payment Method:	Item(s) Subtotal: \$499.98
Billing address Brazos County P.O. Box 914 Bryan, TX 77803 United States	Shipping & Handling: \$0.00 ----- Total before tax: \$499.98 Estimated Tax: \$0.00 ----- Grand Total: \$499.98

To view the status of your order, return to [Order Summary](#) .



Final Details for Order #111-7373299-9817855

Order Placed: August 18, 2025

PO number : 250004869

Amazon.com order number: 111-7373299-9817855

Order Total: ~~\$239.98~~

Business order information
Department: Sheriff's Office - Admin

Shipped on August 19, 2025	
Items Ordered	Price
2 Of: BILT HARD 880 lbs 10" Flat Free Tires Steel Garden Cart with 180" Rotating Handle and Removable Sides, Heavy Duty 4 Cu.Ft Capacity Utility Garden Carts and Wagons, Black Sold by: Arkpower (seller profile) Condition: New	\$119.99
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$239.98 Shipping & Handling: \$0.00 Total before tax: \$239.98 Sales Tax: \$0.00
Shipping Speed: Standard Shipping	Total for This Shipment: \$239.98

Payment information	
Payment Method:	Item(s) Subtotal: \$239.98
Billing address Brazos County P.O. Box 914 Bryan, TX 77803 United States	Shipping & Handling: \$0.00 Total before tax: \$239.98 Estimated Tax: \$0.00 Grand Total: \$239.98

To view the status of your order, return to [Order Summary](#) .



Final Details for Order #111-5232257-6141822

Order Placed: August 18, 2025
PO number : 250004869
Amazon.com order number: 111-5232257-6141822
Order Total: ~~\$43.18~~

Business order information
Department: Sheriff's Office - Admin

Shipped on August 22, 2025	
Items Ordered	Price
2 of: Msa Safety Works 10087625 Foam Ear Plugs, 80 Pair Sold by: Hugo's Online (seller profile) Business Price Condition: New	\$21.59
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$43.18 Shipping & Handling: \$0.00 Total before tax: \$43.18 Sales Tax: \$0.00
Shipping Speed: Standard Shipping	Total for This Shipment: \$43.18

Payment Information	
Payment Method:	Item(s) Subtotal: \$43.18
Billing address Brazos County P.O. Box 914 Bryan, TX 77803 United States	Shipping & Handling: \$0.00 Total before tax: \$43.18 Estimated Tax: \$0.00
	Grand Total: \$43.18

To view the status of your order, return to [Order Summary](#) .



Final Details for Order #111-3036272-5057056

Order Placed: August 18, 2025

PO number: 250004869

Amazon.com order number: 111-3036272-5057056

Order Total: **\$2,034.00**

Business order information
Department: Sheriff's Office - Admin

Shipped on August 19, 2025	
Items Ordered	Price
12 of: STREAMLIGHT 75478 Flashlight	\$169.50
Sold by: JBTools (seller profile)	
Business Price	
Condition: New BRAND NEW IN FACTORY PACKAGING	
Shipping Address:	Item(s) Subtotal: \$2,034.00
Erika Garcia	Shipping & Handling: \$0.00
1700 W HIGHWAY 21	
BRYAN, TX 77803-1300	Total before tax: \$2,034.00
United States	Sales Tax: \$0.00
Shipping Speed:	
Standard Shipping	Total for This Shipment: \$2,034.00

Payment information	
Payment Method:	Item(s) Subtotal: \$2,034.00
	Shipping & Handling: \$0.00
Billing address	
Brazos County	Total before tax: \$2,034.00
P.O. Box 914	Estimated Tax: \$0.00
Bryan, TX 77803	
United States	Grand Total: \$2,034.00

To view the status of your order, return to [Order Summary](#).



Final Details for Order #111-2160950-4092240

Order Placed: August 18, 2025

PO number : 250004869

Amazon.com order number: 111-2160950-4092240

Order Total: ~~\$857.98~~

Business order information
Department: Sheriff's Office - Admin

Shipped on August 19, 2025	
Items Ordered	Price
2 of: WEN 500-Pound Capacity 46 By 25.5-Inch Extra Wide Service Utility Cart Sold by: Amazon (seller profile) Business Price Condition: New	\$104.98
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$209.96 Shipping & Handling: \$6.38 Free Shipping: -\$6.38 ----- Total before tax: \$209.96 Sales Tax: \$0.00 ----- Total for This Shipment: \$209.96 -----
Shipping Speed: FREE Shipping	

Shipped on August 19, 2025	
Items Ordered	Price
6 of: Laughing Lizards Highly Reflective Sheriff Patch, Night Vision, & Infrared Capable Weather Resistant Tactical IR Vests Patch Made to Last with Hook & Loop Backing (Medium (8.5" x 3"), Sheriff) Sold by: Pivot Advising LLC (seller profile) Business Price Condition: New	\$10.80
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$64.80 Shipping & Handling: \$0.01 Free Shipping: -\$0.01 ----- Total before tax: \$64.80 Sales Tax: \$0.00 ----- Total for This Shipment: \$64.80 -----
Shipping Speed: FREE Shipping	

Shipped on August 22, 2025

Items Ordered	Price
2 Of: <i>Rescue Essentials Tranzport Hood Restraint, Spit Barrier, 5 Pack</i> Sold by: Rescue Essentials (seller profile) Business Price Condition: New	\$41.53
8 Of: <i>Howard Leight by Honeywell Impact Sport Sound Amplification Electronic Shooting Earmuff, MultiCam Black (R-02527)</i> , Sold by: CE Showroom (seller profile) Business Price Condition: New	\$53.07
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$507.62 Shipping & Handling: \$0.58 Free Shipping: -\$0.58 ----- Total before tax: \$507.62 Sales Tax: \$0.00 ----- Total for This Shipment: \$507.62 -----
Shipping Speed: FREE Shipping	

Shipped on September 14, 2025	
Items Ordered	Price
2 Of: <i>Laughing Lizards Highly Reflective Sheriff Patch, Night Vision, & Infrared Capable Weather Resistant Tactical IR Vests Patch Made to Last with Hook & Loop Backing (Medium (8.5" x 3"), Sheriff)</i> Sold by: Pivot Advising LLC (seller profile) Business Price Condition: New	\$10.80
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$21.60 Shipping & Handling: \$0.01 Free Shipping: -\$0.01 ----- Total before tax: \$21.60 Sales Tax: \$0.00 ----- Total for This Shipment: \$21.60 -----
Shipping Speed: FREE Shipping	

Shipped on September 14, 2025	
Items Ordered	Price
1 Of: <i>Laughing Lizards Highly Reflective Sheriff Patch, Night Vision, & Infrared Capable Weather Resistant Tactical IR Vests Patch Made to Last with Hook & Loop Backing (Medium (8.5" x 3"), Sheriff)</i> Sold by: Pivot Advising LLC (seller profile) Business Price Condition: New	\$10.80
Shipping Address:	Item(s) Subtotal: \$10.80

Erika Garcia
1700 W HIGHWAY 21
BRYAN, TX 77803-1300
United States

Shipping Speed:
FREE Shipping

Shipping & Handling: \$0.00
Free Shipping: \$0.00

Total before tax: \$10.80
Sales Tax: \$0.00

Total for This Shipment: \$10.80

Shipped on September 15, 2025

Items Ordered

Price

1 of: *Laughing Lizards Highly Reflective Sheriff Patch, Night Vision, & Infrared Capable Weather Resistant Tactical IR Ves*
t Patch Made to Last with Hook & Loop Backing (Medium (8.5" x 3"), Sheriff)
Sold by: Pivot Advising LLC ([seller profile](#))
Business Price
Condition: New

\$10.80

Shipping Address:

Erika Garcia
1700 W HIGHWAY 21
BRYAN, TX 77803-1300
United States

Item(s) Subtotal: \$10.80

Shipping & Handling: \$0.01

Free Shipping: -\$0.01

Total before tax: \$10.80

Sales Tax: \$0.00

Shipping Speed:
FREE Shipping

Total for This Shipment: \$10.80

Shipped on September 16, 2025

Items Ordered

Price

2 of: *Laughing Lizards Highly Reflective Sheriff Patch, Night Vision, & Infrared Capable Weather Resistant Tactical IR Ves*
t Patch Made to Last with Hook & Loop Backing (Medium (8.5" x 3"), Sheriff)
Sold by: Pivot Advising LLC ([seller profile](#))
Business Price
Condition: New

\$10.80

Shipping Address:

Erika Garcia
1700 W HIGHWAY 21
BRYAN, TX 77803-1300
United States

Item(s) Subtotal: \$21.60

Shipping & Handling: \$0.01

Free Shipping: -\$0.01

Total before tax: \$21.60

Sales Tax: \$0.00

Shipping Speed:
FREE Shipping

Total for This Shipment: \$21.60

Shipped on September 16, 2025

Items Ordered

Price

1 of: Laughing Lizards Highly Reflective Sheriff Patch, Night Vision, & Infrared Capable Weather Resistant Tactical IR Vest Patch Made to Last with Hook & Loop Backing (Medium (8.5" x 3"), Sheriff)		\$10.80
Sold by: Pivot Advising LLC (seller profile)		
Business Price		
Condition: New		
Shipping Address:	Item(s) Subtotal:	\$10.80
Erika Garcia	Shipping & Handling:	\$0.03
1700 W HIGHWAY 21	Free Shipping:	-\$0.03
BRYAN, TX 77803-1300		-----
United States	Total before tax:	\$10.80
Shipping Speed:	Sales Tax:	\$0.00
FREE Shipping		-----
	Total for This Shipment:	\$10.80

Payment Information	
Payment Method:	Item(s) Subtotal: \$857.98
Billing address	Shipping & Handling: \$7.03
Brazos County	Promotion applied: -\$7.03
P.O. Box 914	-----
Bryan, TX 77803	Total before tax: \$857.98
United States	Estimated Tax: \$0.00

	Grand Total: \$857.98

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-9957103-5870633

Order Placed: August 14, 2025
PO number : 250004869
Amazon.com order number: 111-9957103-5870633
Order Total: ~~\$544.23~~

Business order information
Department: Sheriff's Office - Admin

Shipped on August 15, 2025	
Items Ordered	Price
1 of: Steiner Predator Series Hunting Binoculars, 10x42 New Model Sold by: Gritr (seller profile) Business Price Condition: New	\$544.23
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$544.23 Shipping & Handling: \$0.00 Total before tax: \$544.23 Sales Tax: \$0.00
Shipping Speed: Standard Shipping	Total for This Shipment: \$544.23

Payment information	
Payment Method:	Item(s) Subtotal: \$544.23
Billing address Brazos County P.O. Box 914 Bryan, TX 77803 United States	Shipping & Handling: \$0.00 Total before tax: \$544.23 Estimated Tax: \$0.00 Grand Total: \$544.23

To view the status of your order, return to [Order Summary](#).



Final Details for Order #111-6661467-8089847

Order Placed: August 14, 2025

PO number : 250004869

Amazon.com order number: 111-6661467-8089847

Order Total: ~~\$14038.20~~

Business order information
Department: Sheriff's Office - Admin

Shipped on August 20, 2025	
Items Ordered	Price
4 of: SMITH & WESSON Cuffs 350118 Model 110 Large Size Chain-Linked Handcuffs, Nickle Sold by: Courage Tactical (seller profile) Business Price Condition: New	\$51.91
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$207.64 Shipping & Handling: \$1.40 Free Shipping: -\$1.40 ----- Total before tax: \$207.64 Sales Tax: \$0.00 ----- Total for This Shipment: \$207.64 -----
Shipping Speed: FREE Shipping	

Shipped on August 20, 2025	
Items Ordered	Price
2 of: SMITH & WESSON Cuffs 350118 Model 110 Large Size Chain-Linked Handcuffs, Nickle Sold by: Courage Tactical (seller profile) Business Price Condition: New	\$51.91
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$103.82 Shipping & Handling: \$0.70 Free Shipping: -\$0.70 ----- Total before tax: \$103.82 Sales Tax: \$0.00 ----- Total for This Shipment: \$103.82 -----
Shipping Speed: FREE Shipping	

Shipped on August 20, 2025

Items Ordered	Price
5 of: SMITH & WESSON Cuffs 350118 Model 110 Large Size Chain-Linked Handcuffs, Nickle	\$51.91
Sold by: Courage Tactical (seller profile)	
Business Price	
Condition: New	
Shipping Address:	
Erika Garcia	Item(s) Subtotal: \$259.55
1700 W HIGHWAY 21	Shipping & Handling: \$1.74
BRYAN, TX 77803-1300	Free Shipping: -\$1.74
United States	-----
	Total before tax: \$259.55
Shipping Speed:	Sales Tax: \$0.00
FREE Shipping	-----
	Total for This Shipment: \$259.55

Shipped on August 20, 2025

Items Ordered	Price
5 of: SMITH & WESSON Cuffs 350118 Model 110 Large Size Chain-Linked Handcuffs, Nickle	\$51.91
Sold by: Courage Tactical (seller profile)	
Business Price	
Condition: New	
Shipping Address:	
Erika Garcia	Item(s) Subtotal: \$259.55
1700 W HIGHWAY 21	Shipping & Handling: \$1.75
BRYAN, TX 77803-1300	Free Shipping: -\$1.75
United States	-----
	Total before tax: \$259.55
Shipping Speed:	Sales Tax: \$0.00
FREE Shipping	-----
	Total for This Shipment: \$259.55

Shipped on August 21, 2025

Items Ordered	Price
4 of: SMITH & WESSON Cuffs 350118 Model 110 Large Size Chain-Linked Handcuffs, Nickle	\$51.91
Sold by: Courage Tactical (seller profile)	
Business Price	
Condition: New	
Shipping Address:	
Erika Garcia	Item(s) Subtotal: \$207.64
1700 W HIGHWAY 21	Shipping & Handling: \$0.00
BRYAN, TX 77803-1300	Free Shipping: \$0.00
United States	-----
	Total before tax: \$207.64
Shipping Speed:	Sales Tax: \$0.00
FREE Shipping	-----
	Total for This Shipment: \$207.64

Payment information	
Payment Method:	Item(s) Subtotal: \$1,038.20
Billing address	Shipping & Handling: \$5.59
Brazos County	Promotion applied: -\$5.59
P.O. Box 914	
Bryan, TX 77803	Total before tax: \$1,038.20
United States	Estimated Tax: \$0.00
	Grand Total: \$1,038.20

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-8853402-7814651

Order Placed: August 14, 2025

PO number : 250004869

Amazon.com order number: 111-8853402-7814651

Order Total: ~~\$1,700.00~~

Business order information
Department: Sheriff's Office - Admin

Shipped on August 18, 2025	
Items Ordered	Price
50 of: <i>Smith & Wesson 350103 100 Handcuffs Standard Size, Nickel</i>	\$34.00
Sold by: Courage Tactical (seller profile)	
Condition: New	
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$1,700.00 Shipping & Handling: \$6.99 Free Shipping: -\$6.99 Total before tax: \$1,700.00 Sales Tax: \$0.00
Shipping Speed: FREE Shipping	Total for This Shipment: \$1,700.00

Payment information	
Payment Method:	Item(s) Subtotal: \$1,700.00
Billing address Brazos County P.O. Box 914 Bryan, TX 77803 United States	Shipping & Handling: \$6.99 Promotion applied: -\$6.99 Total before tax: \$1,700.00 Estimated Tax: \$0.00
	Grand Total: \$1,700.00

To view the status of your order, return to [Order Summary](#).



Final Details for Order #111-6358302-9444209

Order Placed: September 4, 2025

PO number : 250004869

Amazon.com order number: 111-6358302-9444209

Order Total: ~~\$406.62~~

Business order information
Department: Sheriff's Office - Admin

Shipped on September 12, 2025	
Items Ordered	Price
3 of: Streamlight 88058 ProTac Rail Mount 1 350-Lumen Multi-Fuel Weapon Light with CR123A Batteries and Remote Pressure Switch Tail Switch, Clips, Black, Box , Streamlight Inc. Sold by: Amazon (seller profile) Business Price Condition: New	\$119.35
7 of: Smith and Wesson 350155 Model 100M Melonite Finish Handcuffs Sold by: WALLMARK (seller profile) Business Price Condition: New	\$53.35
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$731.50 Shipping & Handling: \$4.30 Free Shipping: -\$4.30 Total before tax: \$731.50 Sales Tax: \$0.00
Shipping Speed: FREE Shipping	Total for This Shipment: \$731.50

Shipped on September 14, 2025	
Items Ordered	Price
2 of: Smith and Wesson 350155 Model 100M Melonite Finish Handcuffs Sold by: WALLMARK (seller profile) Business Price Condition: New	\$53.35
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$106.70 Shipping & Handling: \$0.00 Free Shipping: \$0.00 Total before tax: \$106.70 Sales Tax: \$0.00
Shipping Speed:	

FREE Shipping

Total for This Shipment: \$106.70

Shipped on September 14, 2025

Items Ordered

Price

3 of: Streamlight 85180 3V CR123A Lithium Batteries, 6-Pack, Black

\$20.99

Sold by: Amazon ([seller profile](#))

Business Price

Condition: New

1 of: Smith and Wesson 350155 Model 100M Melonite Finish Handcuffs

\$53.35

Sold by: WALLMARK ([seller profile](#))

Business Price

Condition: New

Shipping Address:

Erika Garcia
1700 W HIGHWAY 21
BRYAN, TX 77803-1300
United States

Item(s) Subtotal: \$116.32

Shipping & Handling: \$0.46

Free Shipping: -\$0.46

Total before tax: \$116.32

Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$116.32

Shipped on September 16, 2025

Items Ordered

Price

1 of: Smith and Wesson 350155 Model 100M Melonite Finish Handcuffs

\$53.35

Sold by: WALLMARK ([seller profile](#))

Business Price

Condition: New

Shipping Address:

Erika Garcia
1700 W HIGHWAY 21
BRYAN, TX 77803-1300
United States

Item(s) Subtotal: \$53.35

Shipping & Handling: \$0.45

Free Shipping: -\$0.45

Total before tax: \$53.35

Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$53.35

Shipped on September 16, 2025

Items Ordered

Price

1 of: Smith and Wesson 350155 Model 100M Melonite Finish Handcuffs

\$53.35

Sold by: WALLMARK ([seller profile](#))

Business Price
Condition: New

Shipping Address:
Erika García
1700 W HIGHWAY 21
BRYAN, TX 77803-1300
United States

Shipping Speed:
FREE Shipping

Item(s) Subtotal: \$53.35
Shipping & Handling: \$0.44
Free Shipping: -\$0.44

Total before tax: \$53.35
Sales Tax: \$0.00

Total for This Shipment: \$53.35

Payment information

Payment Method:

Billing address
Brazos County
P.O. Box 914
Bryan, TX 77803
United States

Item(s) Subtotal: \$1,061.22
Shipping & Handling: \$5.65
Promotion applied: -\$5.65

Total before tax: \$1,061.22
Estimated Tax: \$0.00

Grand Total: \$1,061.22

To view the status of your order, return to [Order Summary](#).

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Final Details for Order #111-9901819-7592265

Order Placed: September 3, 2025
PO number : 250004869
Amazon.com order number: 111-9901819-7592265
Seller's order number: 3269696
Order Total: ~~\$840.16~~

Business order information
Department: Sheriff's Office - Admin

Shipped on September 4, 2025	
Items Ordered	Price
16 of: Smith & Wesson 1900 Leg Irons Nickel - 350121	\$52.51
Sold by: Courage Tactical (seller profile)	
Business Price	
Condition: New	
Shipping Address: Erika Garcia 1700 W HIGHWAY 21 BRYAN, TX 77803-1300 United States	Item(s) Subtotal: \$840.16 Shipping & Handling: \$0.00 Total before tax: \$840.16 Sales Tax: \$0.00
Shipping Speed: Standard Shipping	Total for This Shipment: \$840.16

Payment information	
Payment Method:	Item(s) Subtotal: \$840.16
Billing address Brazos County P.O. Box 914 Bryan, TX 77803 United States	Shipping & Handling: \$0.00 Total before tax: \$840.16 Estimated Tax: \$0.00
	Grand Total: \$840.16

To view the status of your order, return to [Order Summary](#).

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2025-2026 BUDGET YEAR

NO. 25/26 1.01 – 1.07

On this the 14th day of October 2025 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Kyle Kacal, Acting County Judge
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

The following proceedings were held:

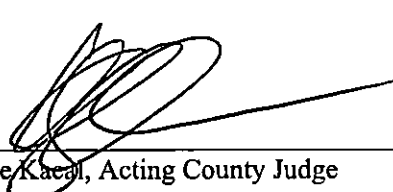
THAT WHEREAS, on the 14th day of October 2025 the Court heard and approved a budget amendment(s) for the 2025-2026 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 9 September 2025, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 14th day of October 2025.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: _____


Kyle Kacal, Acting County Judge

Original: County Clerk's Office and
Attached to the original budget

10/14/2025

1,011.49

Reallocation of funds to the appropriate account to purchase a replacement scanner that is no longer working or repairable for Collections.

Date _____

1.011.49



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

1.01

Agenda Date

10/14/2025

Fiscal Year

October 1 - September 30 2026

Requesting Department

INFORMATION TECHNOLOGY

Requestors Name

Amanda C. Adams

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

14000006 Information Technology

From: Division Name

DECREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enhancements

From: Account Number

From: Amount

\$

1,011.49

AMOUNT OF DECREASE

Total

\$ 1,011.49

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

11200200 Collections

To: Division Name

INCREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enhancements

To: Account Number

To: Amount

\$

1,011.49

AMOUNT OF INCREASE

Total

\$ 1,011.49

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocate funds from the I.T. Department to Collections for the replacement of a broken scanner that is no longer working or repairable.

File and Documentation

File Upload

Upload
RITM41535 -GovConnection Quote.pdf

382.77KB

Signature

Initiator

Amanda Adams

Department (?)

INFORMATION TECHNOLOGY

Signature

Elected Official/Dept Head

Brian V. Caldwell, CGO

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Scott Jones
Phone:
Fax:
Email: scott.jones@connection.com

25814969.01

PLEASE REFER TO THE ABOVE QUOTE #
WHEN ORDERING

Date: 10/1/2025
Valid Through: 10/31/2025
Account #: S05431

Customer Contact: Amanda Adams
Email: it_acquisitions@brazoscountytx.gov

Phone: (979) 361-4572
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 11223141 COUNTY OF BRAZOS AUDITORS OFFICE PO BOX 914 BRYAN, TX 77803 US (979) 361-4310	AB#: 11223143 COUNTY OF BRAZOS 205 E 27TH ST WAREHOUSE IT BRYAN, TX 77803 US (979) 361-4310

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	11.80 lbs	Net 30	SOURCEWELL #121923

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcwell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	41412386	PA03810-B055	FI-8170, Scanner	Ricoh	\$ 1,011.49	\$ 1,011.49
2				Work Order RITM41535			\$ -
Subtotal							\$ 1,011.49
Fee							\$ 0.00
Shipping and Handling							\$ 0.00
Tax							Exempt
Total							\$ 1,011.49



ORDERING INFORMATION

GovConnection, Inc. DBA Connection

SOURCEWELL Contract # 121923

Contract Expiration: 27 February 2028

Please contact your account manager with questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Notice on Tariff Tax Impacts: Please be aware that the pricing shown in this quote is potentially subject to change at time of order placement due Federal Government tax law changes resulting in increases in Tariff's assessed on imports and exports, which are outside our control and the control of our suppliers. Please confirm pricing with your Account Manager prior to order placement. We apologize for this inconvenience.

Please forward your Contract or Purchase Order to:
SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374

BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 25/26 - 1.02
10/14/2025

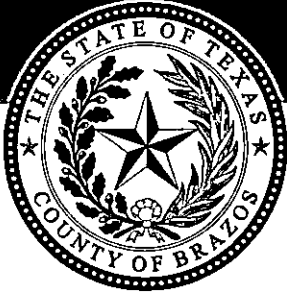
[illegible]**Hotel Occupancy Tax Fund**

Reallocation of funds to the appropriate accounts for a partial topographic survey regarding the Expo Deferred Maintenance Project. Survey was not completed by September 30, 2025. (FY 2025 - Purchase Order 250005378)

Date: NNP
10/6/2025


[Redacted Signature] 10/14/25
Acting County Judge Approval Date

[illegible]



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

1.02

Agenda Date

10/14/2025

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

11000 Hotel Occupancy Tax Fun v

From: Fund Number

DECREASE EXPENDITURE(S):

11002900 Expo Complex Improv v

From: Division Name

DECREASE EXPENDITURE(S):

65050000 Building Maintenance v

From: Account Number

From: Amount

\$

34,000.00

AMOUNT OF DECREASE

Total

\$ 34,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

11000 Hotel Occupancy Tax Fun v

To: Fund Number

INCREASE EXPENDITURE(S):

11002900 Expo Complex Improv v

To: Division Name

INCREASE EXPENDITURE(S):

72590000 Professional Fees - O v

To: Account Number

To: Amount

\$

34,000.00

AMOUNT OF INCREASE

Total

\$ 34,000.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocation of funds to the appropriate accounts for a partial topographic survey regarding the Expo Deferred Maintenance Project. Survey was not completed by September 30, 2025. (FY 2025 - Purchase Order 250005378)

File and Documentation

File Upload

Upload

Expo Center Topo Proposal (1).pdf

901.12KB

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE



Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

KERR SURVEYING

FROM

Kerr Surveying, LLC
1718 Briarcrest Drive
Bryan, TX 77802

TO

Brazos County Road and Bridge
Attn: Charles Wendt
2617 SH 21 W
Bryan, TX 77803

PROPOSAL

DATE: September 11, 2025

Project Name: Expo Center Topo

Project Address: 5827 Leonard Road, Bryan, Texas

Estimated Timeframe: 5-6 Weeks

Cost: \$33,750

Proposal Number: 16519

Charles,

Thank you for the opportunity to submit a proposal for the Expo Center Topo located at 5827 Leonard Road in Bryan. Kerr Surveying is quoting a lump sum of \$33,750 for a partial topographic survey per exhibit provided on 9/5/25 and new requests on 9/10/25 site visit with GLS. We anticipate having deliverables ready in approximately 5-6 weeks from receipt of a formal Purchase Order. Please see below for our Scope of Services and Deliverables.

Partial Topographic Survey per Exhibit Provided on 9/5/25 and New Requests on 9/10/2025 Site Visit with GLS = \$33,750

- 1 Topographic Survey Plat with PDF, .dwg, .lin, .txt (ASCII) deliverables
 - Horizontal Datum - NAD83
 - Vertical Datum - NAVD88, GEOID12B (Geoid), GRS80 (Ellipsoid)



1718 Briarcrest Drive., Bryan, TX 77802

www.kerrlandsurveying.com

(979) 268-3195

KERR SURVEYING

- This scope will include the following:
 - 1' contours (per NAVD88 datum)
 - topo data will extend 10'-20' outside the exhibit areas
 - data collected with GPS and conventional surveying equipment
 - spot elevations will be given at street intersections, curbs, crowns of roads, etc
 - columns will be located per GLS special request on 9/10/2025 site visit with tops of footings, etc.
 - the location of above ground structures, man-made and natural features; all floor elevations and finish floor elevations at each entrance of buildings on the property, if applicable
 - the location and size of water and gas utilities
 - the locations, size, depth and direction of flow of sanitary sewers, combination sewers, storm drains and culverts serving or on the property; location of catch basins, manholes, and inverts of pipe at each
 - the location of 1% annualized potential and 0.2% annualized potential (100yr & 500-yr) floodplains per FEMA flood maps
 - 3-9 Temporary Control/Benchmarks set near site for future construction use
 - all control points will have horizontal and vertical datum associated to them
 - the location of trees per exhibit along with the species name in English, the caliper in inches and the canopy width
 - only alive trees that are 4" or larger in diameter
 - yaupon and huisache shrubs will be excluded from this data



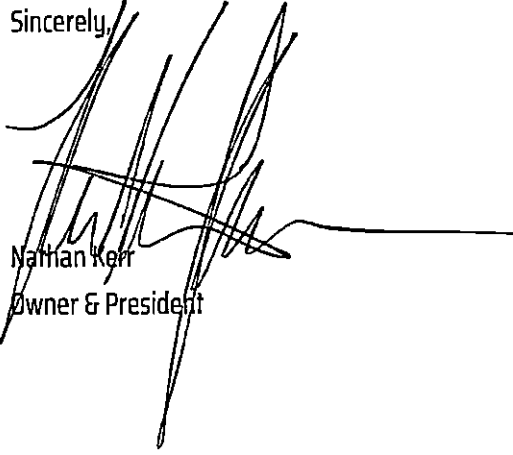
1718 Briarcrest Drive., Bryan, TX 77802
www.kerrlandsurveying.com
(979) 268-3195

KERR SURVEYING

- This scope will exclude the following:
 - metes and bounds descriptions
 - boundary and easement determinations
 - potholing or pothole locations
 - addressing mineral interests and leases
 - utility marking coordination outside of 811 request
 - Kerr Surveying can generally request 811 markings, but utility providers are generally non-responsive to many of our requests. We request the Client handle the utility marking requests and possibly reach out to private utility locator(s).

Timeline provided is subject to change based on the marking of utilities and other pertinent information being made readily available to Kerr Surveying for the completion of the scoped project

Sincerely,


Nathan Kerr
Owner & President



1718 Briarcrest Drive., Bryan, TX 77802
www.kerrlandsurveying.com
(979) 268-3195

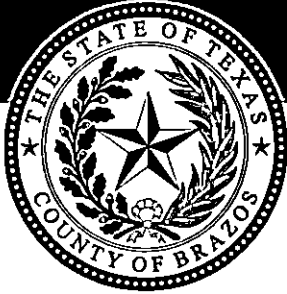
81

General Fund	
Reallocation of funds to the appropriate accounts for the door access reader project for the County Clerk. Project was approved in FY 2025, but was not completed by September 30, 2025. (FY 2025 Purchase Order 250003897)	



ACTING County Judge Approval Date 10/14/25

[illegible]



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number*

Budget Amendment Number

1.03

Agenda Date

10/14/2025

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

54001410 Court Facility - Admini

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

15,525.00

AMOUNT OF DECREASE

Total

\$ 15,525.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

54001410 Court Facility - Admini

To: Division Name

INCREASE EXPENDITURE(S):

80286000 Equipment - Other

To: Account Number

To: Amount

\$

15,525.00

AMOUNT OF INCREASE

Total

\$ 15,525.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocation of funds to the appropriate accounts for the door access reader project for the County Clerk. Project was approved in FY 2025, but was not completed by September 30, 2025. (FY 2025 Purchase Order 250003897)

File and Documentation

File Upload

Upload

Signature

Initiator

Mina Payne

Department (?)

BUDGET OFFICE



Signature

Elected Official/Dept Head

Mina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Mina Payne

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

10/14/2025

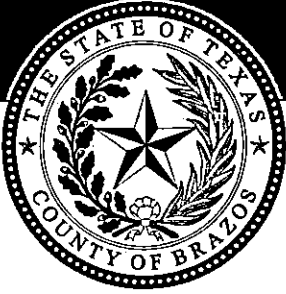
[illegible]**General Fund**

Reallocation of funds to the proper accounts to purchase equipment and signage for the use of creation of audio, video, and photographic content for Brazos County. This content will be shared on the County's website, social media, and other digital communication channels, and will also be used for external and internal print and digital initiatives. The items include a professional-grade photo/video camera and lens package, wireless microphone system, studio lighting and light stands, teleprompter, tripods, photo/video backdrops, and a photo/video production accessory system for mobile devices.

Date: NNP
10/6/2025


10/14/25
 ACTING County Judge Approval _____ Date _____

[illegible]



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

1.04

Agenda Date

10/14/2025

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

11001500 Contingency

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

4,200.00

AMOUNT OF DECREASE

Total

\$ 4,200.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

10000100 County Judge - Admir

To: Division Name

INCREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

To: Account Number

To: Amount

\$

3,335.00

AMOUNT OF INCREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

10000100 County Judge - Admir

To: Division Name

INCREASE EXPENDITURE(S):

61500000 Printing

To: Account Number

To: Amount

\$

865.00

AMOUNT OF INCREASE

Total

\$ 4,200.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocation of funds to the proper accounts to purchase equipment and signage for the use of creation of audio, video, and photographic content for Brazos County. This content will be shared on the County's website, social media, and other digital communication channels, and will also be used for external and internal print and digital initiatives. The items include a professional-grade photo/video camera and lens package, wireless microphone system, studio lighting and light stands, teleprompter, tripods, photo/video backdrops, and a photo/video production accessory system for mobile devices.

File and Documentation

File Upload

Upload

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE



Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Budget Officer Comments

CC Approval Oracle Posted

Completion Date

Sign

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

10/14/2025

General Fund

Date: NNP
10/6/2025

ACTING County Judge Approval 10/14/25
Date

[illegible]



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

1.05

Agenda Date

10/14/2025

Fiscal Year

October 1 - September 30 2026

Requesting Department

INFORMATION TECHNOLOGY

Requestors Name

Stefanie K. Johnson

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

14000006 Information Technolog

From: Division Name

DECREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

From: Account Number

From: Amount

\$

585.87

AMOUNT OF DECREASE

Total

\$ 585.87

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

31000100 Juvenile Services - Ac

To: Division Name

INCREASE EXPENDITURE(S):

60500000 Equipment & I.T. Enh

To: Account Number

To: Amount

\$

585.87

AMOUNT OF INCREASE

Total

\$ 585.87

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocate funds from the IT Department to the Juvenile Probation department for the replacement of a broken printer that is no longer working or repairable.

File and Documentation

File Upload

Upload

GovConnection Quote - RITM41415.pdf

381.16KB

Signature

Initiator

Stefanie Johnson

Department (?)

INFORMATION TECHNOLOGY

Signature

Elected Official/Dept Head

Eric W. Caldwell, CGO

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Scott Jones
Phone:
Fax:
Email: scott.jones@connection.com

25815445.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 10/2/2025
Valid Through: 11/1/2025
Account #: S05431

Customer Contact: Stefanie Johnson
Email: it_acquisitions@brazoscountytexas.gov

Phone: (979) 361-4520
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 11223141 COUNTY OF BRAZOS AUDITORS OFFICE PO BOX 914 BRYAN, TX 77803 US (979) 361-4310	AB#: 11223143 COUNTY OF BRAZOS 205 E 27TH ST WAREHOUSE IT BRYAN, TX 77803 US (979) 361-4310

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	57.00 lbs	Net 30	DIR-TSO-4159

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of the State of Texas DIR for HPI Contract # DIR-TSO-4159. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	41624668	4RA81F#BGJ	HP Color LaserJet Pro MFP 4301fdn Pmtr	HP	\$ 585.87	\$ 585.87
2				While Supplies Last			\$ -
3				Work Order RITM41415			\$ -
Subtotal							\$ 585.87
Fee							\$ 0.00
Shipping and Handling							\$ 0.00
Tax							Exempt
Total							\$ 585.87



ORDERING INFORMATION

GovConnection, Inc. DBA Connection
State of Texas DIR – HPI Contract #: DIR-TSO-5850
Contract Expiration: 18 July 2027

Please contact your account manager with questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of the State of Texas Contract # DIR-CPO-5850. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to: SLEDOPS@connection.com

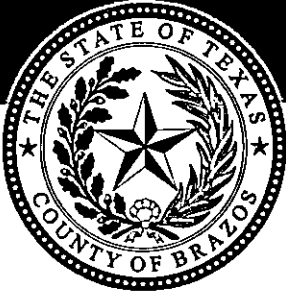
QUESTIONS: Call 800-800-0019

FAX: 603.683.0374

No. 25/26 - 1.06

DESCRIPTION

56,223.00



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

1.06

Agenda Date

10/14/2025

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

45000 Capital Improvement Fun

From: Fund Number

DECREASE EXPENDITURE(S):

63110001 Commissioners' Court

From: Division Name

DECREASE EXPENDITURE(S):

61130000 Contingency

From: Account Number

From: Amount

\$

157,939.00

AMOUNT OF DECREASE

Total

\$ 157,939.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

45000 Capital Improvement Fun

To: Fund Number

INCREASE EXPENDITURE(S):

63140001 Information Technolog

To: Division Name

INCREASE EXPENDITURE(S):

80286000 Equipment - Other

To: Account Number

To: Amount

\$

101,716.00

AMOUNT OF INCREASE

INCREASE EXPENDITURE(S):

45000 Capital Improvement Fun

To: Fund Number

INCREASE EXPENDITURE(S):

63140001 Information Technolog

To: Division Name

INCREASE EXPENDITURE(S):

80212000 Software - Subscriptic

To: Account Number

To: Amount

\$

56,223.00

AMOUNT OF INCREASE

Total

\$ 157,939.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocation of funds to the appropriate account for the VoIP Phone System Replacement. The FY 2026 budget for this project was approved for \$230,710.00, but final cost arrived at \$388,649.00.

File and Documentation**File Upload**

Upload

Partly Executed Contract - Bridger Systems, LLC.pdf

387.21KB

RFP - Bridger Systems, LLC.pdf

2.81MB

Signature

Initiator

*Nina Payne***Department (?)**

BUDGET OFFICE

**Signature**

Elected Official/Dept Head

*Nina Payne***Comments**

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Budget Officer Comments

CC Approval Oracle Posted

Completion Date

Sign

Date will be captured on form submission

Comments

Commissioners Court Decision Comments

BRAZOS COUNTY, TEXAS
GENERAL CAPITAL IMPROVEMENTS FUND (45000)
ADOPTED BUDGET
For the Year Ending September 30, 2026

Information Technology - 63140001

Log Management	\$ 29,500
Opkey Automated Oracle Fusion Cloud Testing	86,200
911 CAD Upgrade	180,000
VoIP Phone System Replacement (Countywide)	230,710
Radio Replacement (Year 1 or 2) - BVWACS Radios	1,914,780
Total Information Technology	\$ 2,441,190

Master Services Agreement (MSA)

1. Parties & Purpose

This Master Services Agreement (the "Agreement") is entered into between County of Brazos, Texas, a political subdivision of the State of Texas ("Customer"), and Bridger Systems, LLC ("Bridger," "Provider," "Carrier," or "Service Provider").

The customer has elected to engage Bridger to provide certain services, and Bridger has agreed to provide the accepted services defined in the statement of work, as well as addendums and change orders, based on and in accordance with the terms and conditions of the Agreement.

Provider Contact Information:

Office: +1 713-766-8001

Fax: +1 713-766-8003

Support: support@bridger.systems

FCC Complaints: fcc@bridger.systems

Security Complaints: txpucsec@bridger.systems

Carrier OCN: 706K (IPES)

Texas Security License: B30886001

Notifications by mail: 9659 N Sam Houston Pkwy E., Suite 150 110, Humble Texas 77396

Registered agent: 5900 Balcones Street, Suite 7264 Austin Texas 78731

The terms and conditions of this agreement, addendums, purchase agreements, or service agreements are collectively referred to as the Agreement, in the event of a conflict between the provisions of this agreement and any accompanying agreement Section 2.3 Order of Precedence shall determine control.

1.1 Project and Statement of Work

The scope of the projects deliverables and tasks are defined in the Exhibit A - RFP response statement/scope of work and with consideration to the assumptions used to frame the work being true.

All Bridger projects are fixed fee, fixed scope. Any change order must be submitted in writing by an authorized party and accepted by Bridger, no verbal change requests are considered. Approved change orders may be completed during the project, or deferred until after the project, schedule/priority permitting.

Out of scope work/change orders shall automatically extend the timeline to completion to accommodate the additional work or shall not be counted as a penalty towards the agreed upon timeline based on the original scope of work.

2. Services Offered

Only the services explicitly mentioned and defined in an accepted agreement, addendum, change/purchase order, or service agreement shall be considered included and is contingent upon acceptance of the terms and conditions of the Agreement. Customer may request additional services offered by Provider but is under no obligation to do so, any acceptance of additional services is based upon the terms and conditions of the request.

2.1 Services Included

Included services are defined for project work, carrier, configuration and support services as defined in the response to Brazos County RFP 25-538 VoIP Phone System Replacement as well as any approved change orders.

2.2 Order of Precedence

For each subscribed service, the following order of precedence applies in the event of a conflict:

1. This Master Services Agreement (MSA)
2. The RFP Response (Exhibit A)
3. The Brazos County Required Cyber Security Information (Exhibit B)

No other services, products, or support are implied or included.

3. Terms & Conditions

3.1 Term of Agreement

The initial term for Carrier Services will be thirty-six (36) months and starts on the beginning of the month closest to date of project completion. The initial term of Support Services shall be twelve (12) months and start at the beginning of the month close to the date of project completion.

Each service shall renew automatically for successive one-year terms unless either Party provides written notice of non-renewal at least forty-five (45) days prior to the end of the then-current term.

Any licensing, software, and subscription services purchased and applied under the support agreement will transfer and become the responsibility of Customer on notice of non-renewal and will be billed at Manufacturer's Suggested Retail Price (See Pricing Section). Customer may continue purchasing renewals and carrier services on a fixed term basis without consideration of a support agreement, for as long as both parties remain in agreement.

3.2 Billing Frequency & Invoicing

A purchasing order will be issued to Bridger at the award of this contract. Bridger will then place an order for all procurement once they receive the fully executed contract and/or the Purchase order. Brazos County should be invoiced for inventory once it is received at the Brazos County ship to location. Brazos County will pay the invoice NET 30 once it is received and inventoried. Once implementation is complete, Bridger will then invoice Brazos County the full balance for the rest of the contract that is to be paid at this time.

Fees that Carrier is prohibited from pre-paying are billed every ninety (90) days. This includes any regulatory fees, taxes, recovery, e911 fees, premium services, dedicated bandwidth, cloud storage, AI analysis, API access, transcription, STIR/Shaken certificates, 10DLP campaign registrations, e911 registrations, directory listing services and SMS.

Preferred payment method for GOV/ED is ACH , Chase Bill Pay, or Check. Card payments in excess of \$1,000.00 will pass through the processing fee.

Bridger will break down billing into the required units and submit as a single bill for Customer costing.

All invoices are due Net 30.

3.3 Proration

Additional support covered services, products, licenses, subscriptions, software or hardware may be added. Additions will be prorated and billed based on the current billing frequency. Supported user counts increments in quantities of 5, or when bundle packs are purchased.

3.4 Penalties & Late Fees

Any undisputed invoice not paid when due shall accrue interest at one percent (1%) per month (twelve percent (12%) per year) or the maximum rate permitted by law, whichever is less. If undisputed invoices remain unpaid forty-five (45) days after written notice, Provider may suspend Services. If non-payment continue for ninety (90) days, Provider may terminate this Agreement for cause and accelerate all outstanding amounts due.

3.5 Additional Charges

Customer shall be responsible for any charges for out-of-scope work requests, and requests not explicitly considered part of this statement of work. Bridger will bill through any shipping or restocking fees at cost, any billed charges will have been submitted and approved prior to billing.

In the event a 3rd party service provider or subscription service notifies Bridger of a scheduled price increase, Bridger will notify Customer of the increase and provide notice and apply it at the next purchase period. For items billed monthly and covered under the annual support, Bridger will protest the charges on behalf of Customer in order to defer the additional charges until the next billing cycle. In the event the charges are unable to be deferred Bridger will split the increase with Customer for any amount greater than 8%.

3.6 Termination

Customer may terminate this Agreement for convenience with forty-five (45) days' written notice. In the event of such termination, Customer shall pay Provider an early termination fee equal to fifty percent (50%) of the unpaid balance of the remaining months of the then-current Term.

The Parties acknowledge and agree that:

- (a) Provider's pricing is based on wholesale carrier commitments and multi-year discounts extended to Customer;
- (b) early termination causes damages to Provider that are difficult to ascertain with certainty, including unrecovered wholesale costs, licensing commitments, and lost volume discounts; and
- (c) the early termination fee described above is a reasonable estimate of such damages and is intended as liquidated damages, not a penalty.
- (d) licensing and subscriptions will transfer to Customer on termination, and any licensing purchased and applied within forty-five (45) days will be billed additionally

Termination for Cause: Either Party may terminate this Agreement for material breach, provided that the breaching Party fails to cure such breach within thirty (30) days after written notice.

3.7 Ownership & Intellectual Property

Customer shall own all deliverables, hardware, and documentation it pays for and is defined as the final product at project completion. Provider shall retain ownership of its pre-existing intellectual property, trade secrets, and methods. Customer shall retain ownership of its pre-existing systems, data, and intellectual property. Each Party grants the other a limited license to use embedded intellectual property as required to use the Deliverables or perform the Services contracted.

3.8 Confidentiality & Notice of Requests

Each Party shall protect the other's Confidential Information.

- (a) If Provider receives a lawful request (including subpoena, regulatory inquiry, or court order) that may require disclosure of Customer's Confidential Information, Provider shall promptly notify Customer and cooperate with Customer in seeking protection of such information.
- (b) If either Party receives a subpoena, court order, or regulator demand that legally prohibits prior notice to the other Party, that Party may comply without violating the Agreement.

3.9 Insurance & Indemnity & Staff Vetting

Provider shall maintain commercial general liability insurance, technology errors and omissions/cyber liability insurance, and workers' compensation. Provider shall indemnify Customer against claims caused by Provider's negligence or willful misconduct. Customer shall indemnify Provider against claims caused by Customer's misuse or unlawful acts.

All Provider staff including any subcontractors assigned to perform Services under this Agreement are subject to federal background checks and are licensed under Texas Security License B30886001 for security services where applicable.

3.10 Accountability

If Provider causes an error or outage, Provider shall correct it at no additional charge. If Customer causes an error or outage, including the use of unsupported equipment or interference, Provider may bill remediation at time-and-materials rates.

4. Government Customers (Exclusive to Government Customers)

4.1 Termination for Non-Appropriation

If sufficient funds are not appropriated, Customer may terminate this Agreement with forty-five (45) days' written notice. Customer shall remain responsible for documented costs already incurred.

4.2 PIA Requests

If Customer receives a request under the Texas Public Information Act ("PIA") that may require disclosure of Provider's Confidential Information, Customer shall promptly notify Provider so that Provider may assert applicable exemptions with the Texas Attorney General.

4.3 Audits

Customer may audit Provider's billing, SLA performance, and compliance with 30 days' notice of scope/depth and at its own expense. Audits shall not be conducted by competitor-affiliated or contingent-fee firms. Provider may redact unrelated trade secrets from audit responses, and Provider is obligated to protect intercarrier agreements except where required for compliance.

5.0 BridgerTEL & FAX.works Carrier Services

5.1 Identity & Licensing

Bridger Systems LLC is an FCC registered telecommunications Provider OCN: 706K (IPES). Currently licensed to originate/terminate voice traffic US48. Bridger is a NECA member and participates in the Number Portability program for the national number database. We provide SIP, SMS and eFAX services to subscribers.

5.2 Services

- Voice transport (local, long distance, toll-free, international, vanity numbers).
- Local Number Portability (LNP).
- Enhanced 911 (E911).
- STIR/SHAKEN caller ID authentication.
- Caller VERITAS – Manual Business Verification required for full chain attestation
- Business SMS & 10DLC Campaign registration
- Premium Services offered via 3rd party are caller ID labelling, Branded Caller ID, SPAM Delisting, Blacklist Removal
- Premium Services offered exclusively and provided by Bridger are our custom-developed APIs and Integrations for reporting, compliance, privacy, Out of Band and Disaster routing solutions, ELIN, eFax

5.3 Regulatory Requirements

- Bridger is required to pass through recovery fees, taxes, E911 Recovery, and other mandatory fees as a services provider. Bridger does not charge any fee disguised as a tax, recovery fee, or other regulatory charge. Our Fees are clearly noted as a usage or channel fee, and all fees are directly related to service utilization while using our services.
- We bill in 6 second increments where per minute is billed, all others are considered billed per channel and included in the cost of the service. Toll Free & vanity bill in whole minute, International is billed in 12 second increments.
- Bridger cooperates with 6 upstream providers and may route traffic over these providers when financially advantageous to do so.
- National tickets are excluded from the SLA. In the event of a national ticket (outage) caused by an act of war, terrorism, sustained DDOS, or ransom event. In such an event, our services may be working but other network owners may be affected which appears to make Bridger services appear offline. In the event of a national ticket we will add Customer to the ticket in order to receive updates and Bridger will pass those along as received for the duration of the event. Upon closure of the national ticket, a notice with the restoration outcome (if available) will be sent to the account holder.

5.4 Compliance

Provider complies with TRACED Act, Know-Your-Customer (KYC) requirements, and lawful intercept obligations. Provider will comply with lawful requests but advocates for privacy within the scope of law.

5.5 Operational Terms

- Bridger provides calling and connectivity that has dependencies upon up and down stream infrastructure such as internet, firewall traversal, disparate participating networks. Due to these requirements outages caused by 3rd parties are considered outside of the scope of reportable outages and is a position held by the FCC for IPES carriers.
- Reporting & retention: maintained per FCC/PUC or entity requirements or rules.
- Taxes, fees, E911, surcharges passed through at cost.
- International/Vanity dialing subject to deck rates.
- Downtime/maintenance does not release Customer from obligations, except where SLA terms take precedence.
- Bridger is required to port on demand for any legal port request initiated with a signed LOA regardless of balance due or Agreement term. Porting does not release Customer from the obligation to the Agreement.
- Non-payment: subject to suspension and termination under Section 3.4 of MSA.

- Not all telephone numbers are SMS enabled. To ensure the ability to send and receive SMS messages on numbers belonging to Customer, a verification process must be performed. There is a fee of \$.09 per DID or TN to validate for SMS, 10DLC campaigns must be clearly and narrowly defined to be registered and there may be a cost per campaign. A campaign registry document can be provided on request. SMS fees are billed by message, and prices vary by carrier and direction of message. Bridger does not charge a fee to transport SMS.
- Bridger must comply with all regulations imposed by the State and Federal government pertaining to telecommunications.

5.6 Privacy

Bridger Systems, LLC is an advocate for privacy. We do not share, sell, collect analytics, or allow friendly intercepts. Where able, Bridger will notify Customer of such attempts unless requested to participate.

6. Licensed Security Services

Bridger Systems LLC is a Texas DPS licensed security company TX License# B30886001, offering CCTV installations, Burglar Alarm services and installation, Access Controls, Building automations, and PoE Lighting.

Bridger maintains the required insurance, posts notices with our license numbers wherever we perform services, and all staff are licensed for security services after having undergone the required federal background checks through Identigo.

Bridger staff are required to produce their security license on demand for Texas DPS officers, and inspectors.

7. Managed Services

Bridger Systems, LLC is a communications and information technologies services provider who offers 100% coverage of business communications needs for Customers around the United States. Our service offerings are comprehensive and cover all aspects of business communications including ISP reseller, Telecom Services, Low voltage and wireless surveys, installation services, and management, Communications solutions for voice, text based, visual use, meetings/conference, public address, podcast/broadcast/streaming and more along with our comprehensive security services offerings, development offerings and integrations offerings.

Services are provided in the following manner:

- Hourly as needed/requested
- Support Subscriptions for fixed scopes of work on 12-month terms

- Project
- Procurement
- Advisory

Pricing for these services varies and is based upon many factors. Our projects and fixed scopes of work are fixed fee. Work outside of the scope is possible with approval to bill at the rate for out-of-scope work. Time permitting and if agreed to perform.

8. Service Level Agreement (SLA)

8.1 Priorities

- P1 (Critical Outage During Customer Business Hours): Response within 1 hour, resolution target 4 hours.
- P2 (High Impact During Customer Business Hours): Response within 4 hours, resolution target 1 business day.
- P3 (Routine During Customer Business Hours): Response within 1 business day, resolution target 3 business days.

8.2 Credits

If Provider fails to meet resolution targets, Customer may claim credits up to 10% of the monthly fee for the affected service. Credits are sole remedy.

8.3 Exclusions

No credits for downtime caused by: force majeure, Customer misuse, unsupported hardware, or upstream carrier outages outside Provider's control.

8.4 Maintenance

Bridger performs weekly maintenance (non-interfering) and scheduled downtime maintenance 4 times per year. Outages during maintenance windows are not considered against the SLA

8.5 Remote Work

Bridger support is considered remote support; our staff is trained and tooled for remote first support and our prices reflect that. Customers can request a site visit where practical or as needed.

Bridger bills mileage and time (1 way for time), offer a reduced hourly rate for travel and has a 2-hour minimum.

9. Pricing

9.1 Fees

- Bridger leverages per minute, wholesale block, and per channel pricing/billing. Fees vary by rate center, direction, time of day, network costs
- SMS is billed per message, prices vary based on source, destination, originating carrier and terminating carrier. ````
- Support fees: invoiced per the NET terms schedule in the statement of work. If a NET is not in a scope of work or listed elsewhere the terms are NET30
- Hardware: as per PO issued at acceptance.

9.2 Rates

Change orders, projects, Onsite support are billed at \$105 per hour plus materials. Onsite visits are 2 hours minimum and bill in half hour increments after.

Remote support is billed per hour for the first 0-60 minutes, and in quarter hour increments after. The rate is \$105/hour

Emergency support is billed at a rate of \$175/hour with a 2-hour minimum and in .5-hour increments after.

Bridger does not charge for quick questions, quotes, or meetings. In the event of support termination and support is required, services can be requested at hourly non subscriber rates of \$135/hour billed with 1hr (Remote), 2 hr (onsite) minimums and travel at default travel rate. Carrier Services support is included in the cost of carrier services.

*Mileage is billed per IRS rate at time of travel.

9.3 Pass-Through Fees

Bridger passes through any carrier, security, shipping, and restocking fees at cost.

9.4 MSRP Prices

At the time of this proposal manufacturer's suggested retail prices are as follows for the following subscriptions and services. Pricing may increase or decrease based on rates at time of renewal or available discounts and SPIFFS. In the event of renewal without consideration of a support agreement, Service Provider will pass through any available discounts available at time of renewal.

TeleGate PBX License – \$13,210.00 (Annual) which can be converted to a Yeastar P-Series Software license directly (lose branding) for \$14,821.00 (annual).

100 Concurrent Paths, Hot Failover, 9 Channels of Outbound Call Center, All Features licensed including Mobile App and Desktop App, and All APIs, Database Integrations (As configured in proposal)

TE-Systems Anynode – \$11,676.50 (200 Concurrent Sessions w. No SIP Rec Enabled - annual), \$17,514.74 (200 Sessions w/ SIP Rec Enabled - annual)

BridgerTEL will be available at a negotiated rate + term based on DID count and usages averaged over the period of use at time of a service discontinuation. We will extend our wholesale model on a below published rate deck based on average use/concurrency even if you move to an entirely different solution.

11. General Legal Provisions

11.1 Dispute Resolution

The Parties shall attempt good faith negotiation, followed by mediation, before resorting to litigation.

11.2 Governing Law & Venue

This Agreement shall be governed by Texas law, with venue in Brazos County, Texas.

11.3 Force Majeure

Neither Party shall be liable for delays due to events beyond its reasonable control.

11.4 Assignment

Neither Party may assign this Agreement without written consent, except in connection with a merger or acquisition.

In the event of assignment, The County of Brazos Texas must receive 30 days' notice & consent to the assignment. Reasonable consent will not be withheld.

11.5 Entire Agreement

This Agreement, together with Exhibits A & B, constitutes the entire agreement and supersedes prior agreements.

11.6 Amendments

This Agreement may only be amended in writing signed by both Parties.

11.7 Severability

If any provision is found invalid, the remaining provisions shall remain enforceable.

11.8 Waiver

Failure to enforce any provision shall not constitute a waiver of future enforcement.

11.9 Notices

Notices shall be in writing and delivered by hand, courier, or certified mail to the addresses provided.

County Of Brazos Texas

Name:

Date:

Title:

Signature:

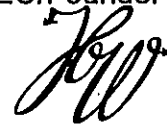
Bridger Systems, LLC

Name: Joshua Williamson

Date: 10/03/2025

Title: CEO/Founder

Signature:

A handwritten signature in black ink, appearing to be 'JW', written over the printed name 'Joshua Williamson'.



REQUEST FOR PROPOSALS

RFP NO. CIP 25-538

VoIP Phone System Replacement – County Wide

**SEALED PROPOSALS TO BE SUBMITTED BEFORE:
Tuesday, August 12, 2025, 2:00pm CST**

**TO THE:
BRAZOS COUNTY
PURCHASING DEPARTMENT
200 S. Texas Ave. Suite 352
Bryan, TX 77803
Phone: (979) 361-4290
Fax: (979) 361-4293**

Respondents, their employees and/or representatives are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, regarding this solicitation from the issuing date of the solicitation until scheduled oral presentations or the date the Brazos County Commissioners Court meets to consider award of the RFP. Any such contact will be grounds for rejection of the respondents' proposal.

In compliance with this solicitation, the undersigned proposer having examined the solicitation and specifications and being familiar with the conditions to be met, hereby submits the following RFP for furnishing the material and/or services listed on the attached bid form and agrees to deliver said items at the locations and for the prices set forth on the bid form.

Company Name: Bridger Systems, LLC

By (Print): Joshua Williamson Title: CEO/Founder

Physical Address: 9659 N. Sam Houston Parkway E. Suite 150 #110, Humble Texas 77396

Mailing Address: 9659 N. Sam Houston Parkway E. Suite 150 #110, Humble Texas 77396

Telephone: 17137668001 Fax: 17137668003 E-Mail: joshua@bridger.systems

A. SOLICITATION SCHEDULE

Release of RFP	Tuesday, July 8, 2025
Advertisement Dates	Tuesday, July 8, 2025
	Tuesday, July 15, 2025
Deadline for Questions	Tuesday, August 5, 2025 at 5:00 PM CST
Proposal Submission Deadline	Tuesday, August 12, 2025 at 2:00 PM CST
Review/Contract Evaluations/Negotiations	August
Anticipated Award	September

B. SUMMARY OF WORK

Brazos County is looking to replace their current VoIP phone system with a new solution that is compatible with existing VoIP integrations. Brazos County currently uses Poly phone headsets for all phones and AudioCodes gateways are used for digital to analog conversion. The current phone system utilizes 75 Session Initiation Protocol (SIP) trunks with a Frafos Session Border Controller (SBC) gateway. The current phone system has some customizations that were originally required that complicate upgrades and upgrades sometimes cause other complications.

Brazos County currently has one (1) phone service system, and fifty (50) different billing units spread across twenty-three (23) physical address locations.

C. GOALS FOR A SUCCESSFUL PROJECT

1. Brazos County would like the new phone system to be hosted, backed by a Service Level Agreement (SLA), or an on-premises system with redundancy that will utilize our existing SIP trunks and virtual infrastructure.
2. Brazos County would like for the new phone system to meet the following objectives:
 - a. Reduce maintenance complexity
 - i. Natively support all required features list in S. REQUIREMENTS.
 - ii. The provider will maintain all aspects of the phone system (phones, software, fax, and dial tone services)
 - b. New phones will have a minimum of eight (8) line keys
 - c. Integrate with Microsoft Teams
 - i. Must be able to utilize G3 licensing
 - ii. Update free/busy presence
 - d. Phone login will integrate with Entra (Azure) SSO
 - e. Detailed reporting based on department
 - f. Detailed reporting based on user/extension
 - g. Department based billing
 - h. Must be able to identify and block spam calls
 - i. Simplify upgrades
 - i. Upgrades will be tested prior to installation and will be installed by the provider
 - j. Mobility
 - i. Smartphone applications should be available
 - k. The county would like to evaluate the purchase of all equipment, lease of equipment, or other pricing structure options.

D. CONDITIONS OF RFP

The following instructions apply to all proposals and become a part of Terms and Conditions of any proposal submitted to the Brazos County Purchasing Department, unless otherwise specified elsewhere in this Proposal. All Contractors are required to be informed of these Terms and Conditions and will be held responsible for having done so:

1. Definitions: In order to simplify the language throughout this proposal, the following definitions shall apply:
 - a. **BRAZOS COUNTY** - Same as County.
 - b. **COMMISSIONERS' COURT** - The elected officials of Brazos County, Texas given the authority to exercise such powers and jurisdiction of all county business as conferred by the State Constitution and Laws.
 - c. **CONTRACT** - An agreement between the County and a Vendor to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity specified.
 - d. **CONTRACTOR** - The successful Contractor(s) of this proposal request.
 - e. **COUNTY** - The government of Brazos County, Texas and its authorized representatives.
 - f. **SUB-CONTRACTOR** - Any contractor hired by the Contractor or Supplier to furnish materials and services specified in this proposal request.
 - g. **SUPPLIER** - Same as Contractor
2. Brazos County will follow the Texas Local Government Code, Chapter 262.030 for this RFP process. The proposals will be opened on the date and time mentioned above and only the names of the proposers will be read aloud. The proposals will be distributed to the evaluation committee and this committee will evaluate each proposal according to the criteria set forth in this RFP. The committee will determine how many of the top evaluated firms will be negotiated depending on the scores and other factors at the discretion of Brazos County. If the County chooses, these top scoring firms will be given an opportunity to present potential value engineering or cost saving suggestions to the County. All firms will be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and no pricing will be shared with any of the firms at any time until after an award is made and the contract is approved by Commissioners' Court. A best and final offer may be requested including any revisions and allowing for a revision of the completion timeframe for inclusion into the final contract.
3. Upon acceptance and approval by the Commissioners' Court, this proposal will be made part of the contract between Brazos County and the successful Contractor for the period designated.
4. **Proposals must be received by the Purchasing Department prior to the time and date specified.**
5. The County reserves the right to accept or reject in part or in whole, any proposals submitted, and to waive any technicalities for the best interest of the County.

6. Brazos County shall not be responsible for any verbal communication between any employee of the County and any potential Contractor. Only written specifications and written price quotations will be considered.
7. Brazos County reserves the right to reject any proposals that do not fully respond to each specified item.
8. Should there be a change in ownership or management, the contract shall be canceled unless a mutual agreement is reached with the new owner to continue the contract with its present provisions and prices. This contract is non-transferable and non-assignable by either party.
9. The County may cancel this contract at any time for any reason, provided a thirty-day notice is given.
10. The proposal award shall be based on, but not necessarily limited to, the following factors:

a. <u>Total cost including the selected alternatives and addenda</u>	<u>40%</u>
b. <u>Completion time</u>	<u>5%</u>
c. <u>Quality of previous, similar contracts like Brazos County</u>	<u>10%</u>
d. <u>Proposer's reputation with similar projects</u>	<u>10%</u>
e. <u>Proposed Solution</u>	<u>35%</u>
11. Although the cost is an essential part of the proposal, Brazos County is not obligated to award a contract on the sole basis of cost.
12. Acceptance of work provided shall be made by the County at the sole discretion of the Commissioner's Court when all terms and conditions of the contract and specifications have been met to its satisfaction, including the submission to the County of any and all documentation as may be required.
13. Title and Risk of Loss of the goods shall not pass to Brazos County until the County actually accepts and takes possession of the goods at the point or points of delivery.
14. This agreement shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.
15. No proposal may be withdrawn after opening time without acceptable reason and with the approval of Purchasing Agent.
16. Proposals will not be considered if submitted by telephone, fax, or any other means of rapid dispatch, nor will a proposal be considered if submitted to any other person or department other than specifically instructed.
17. All proposals shall be submitted in accordance with the instructions contained herein. Brazos County will not be liable for any information received through other websites or sources of information. It is the sole responsibility of the respondent to verify the accuracy of information received from sources other than Brazos County. It is

recommended that the respondent check the Brazos Valley e-Marketplace (<https://brazosbid.ionwave.net>) for addenda prior to submitting their proposal.

18. There is no expressed or implied obligation for Brazos County to reimburse responding service providers for any expenses incurred in preparing proposals in response to this request.
19. **Proposals must show full company name, mailing address and telephone number and be manually signed by an authorized sales or quotation representative of the Contractor. Company name and authorized signature shall appear in each space provided. The Respondent must include Employer Identification Number or Social Security Number and signature for the proposal to be valid**
20. Proposals must specify the number of consecutive calendar days required to reach substantial completion of the project under normal conditions. Failure to specify completion time or failure to comply with completion time will be considered reason enough to cancel the contract.
21. Proposals must be submitted on units of quantity specified; In the event of errors in extended prices the unit price shall govern. In the event of a discrepancy between the numbers given for the price and the word form of the price, the word form shall govern. Any suggested change in quantity on the part of the bidder to secure better price or delivery is welcomed and may be given consideration provided that the bidder also bids on the quantity specified.
22. It is our policy not to furnish proposal results over the phone. Proposal results and tabulation sheets will be posted on Brazos County website after it is awarded by Commissioners Court.
23. This Proposal will be made part of any resulting contract the County may enter into. The terms and conditions of the County contained in this RFP or the plans for this RFP shall supersede those of the respondent in the event of a conflict.
24. If any provision of this contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
25. No oral statements of any person shall modify or otherwise change or affect the terms, conditions or specifications. All change orders to this agreement shall be made in writing and shall not be effective unless signed by an authorized representative of Brazos County.
26. The Contractor must provide a full-time Project Manager that is named in their Proposal to the County. Any proposed changes in the named Project Manager after award of the contract, must be pre-approved by Brazos County. The new proposed Project Manager must have at least the same experience and qualifications as the original.

E. SPECIAL PROVISIONS

1. Respondent with questions regarding the proposal should submit them in writing via the Brazos Valley e-Marketplace at <https://brazosbid.ionwave.net>.
2. Fill out the proposal completely, identify the proposal name and number on the outside and return it to the Brazos County Purchasing Department, Administration Building, 200 South Texas Ave., Suite 352, Bryan, Texas 77803 prior to the submission deadline. The proposal is invalid if it is not deposited at the designated location prior to the time and date advertised, or prior extension issued by the County.
3. All proposals shall be prepared on the bid forms located on the Brazos Valley e-Marketplace County web site <https://brazosbid.ionwave.net>. The proposer must put the proposal number and name on the front of the envelope before mailing it to the Purchasing Department.
4. During the evaluation process, Brazos County reserves the right, in the best interest of the County, to request additional information or clarification from Contractors.
5. The contract shall be awarded to the responsible Contractor whose proposal is determined to be the best evaluated offer.
6. Responses to this proposal should be clear and concise addressing all requirements listed above and any other factors not specifically mentioned which would be advantageous to Brazos County.
7. Performance Standards:
 - a. All services contracted herein shall be done in a courteous and orderly manner. All Contractor personnel shall be appropriately dressed at all times while on the property.
 - b. The personnel performing the services contracted herein shall be under the sole responsibility and the employ of the Contractor.
 - c. All materials and equipment brought to the site are the full responsibility and liability of the Contractor until removed from the site as required.
 - d. Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, equipment, tools, transportation, and other facilities and services necessary for the proper execution and completion of the work herein contracted to be done.
 - e. The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations, and order of any public authority in connection with the performance of the work herein to be done.
 - f. The Contractor shall be responsible for initiating, maintaining, and supervising appropriate safety precautions and programs in connection with the work herein contracted to be done. The Contractor shall take all reasonable precautions for safety of, and shall provide all reasonable protection to prevent damage, injury or loss to: (1) all employees on the project and other persons who may be affected thereby, (2) the project and all materials and equipment to be incorporated therein, and (3) other property at the site or adjacent thereto.
 - g. Contractor will be responsible for immediate notification of all damage to the property by the Contractor or its representative(s).

F. TRADE SECRETS, CONFIDENTIAL INFORMATION AND THE TEXAS PUBLIC INFORMATION ACT

1. Brazos County, Texas is subject to the Texas Publication Information Act, Chapter 552, Texas Government Code. Proposals submitted to Brazos County, Texas in response to this RFP are subject to release by the County as public information. If the Proposer believes that the Proposal response, or part of it are confidential, as proprietary information, (s)he must specify that either all or part is excepted and provide specific and detailed justification for its claim of confidentiality. Vague and general claims to confidentiality are not acceptable. All Proposals or parts of the Proposals which are not marked as confidential will be considered public information after a contract has been awarded. The successful Proposal may be considered public information even though parts are marked confidential.
2. Brazos County, Texas assumes no responsibility for asserting legal arguments on behalf of the Respondents. Respondents are advised to consult with their legal counsel concerning disclosure issues resulting from this proposal process and to take precautions to safeguard trade secrets and other proprietary information.
3. Marking your entire Proposal CONFIDENTIAL/PROPRIETARY is not in conformance with the Texas Public Information Act.
4. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the contractor agrees that the contract can be terminated if the contractor knowingly or intentionally fails to comply with a requirement of that subchapter. This provision is mandatory and may not be altered or deleted, as required by Sec. 552.372(b) of the Texas Government Code.

G. CONFLICT OF INTEREST

1. The Respondent shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official, or agent of Brazos County.
2. By signing and executing this Proposal, the Respondent certifies and represents to the County the Proposer has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value for the receipt of special treatment, advantage, information, recipient's decision, opinion, recommendation, vote or any other exercise of discretion concerning this Proposal.
3. With the exception of interviews and other contacts initiated by Brazos County relevant to the selection process, Proposers, their employees or representatives, are prohibited from contacting any official or employee of Brazos County, except the Purchasing Agent, in regard to this RFP from the issuing date of the RFP until the date the Brazos County Commissioner's Court meets to consider award of the Proposal. Any such contact will be grounds for rejection of the respondent's proposal.

H. ADDENDA AND MODIFICATIONS

1. Any changes, additions or clarifications to the RFP will be made by numbered addenda and must be acknowledged in the Proposal.

2. Any firm in doubt as to the meaning of any part of these requirements may request an interpretation thereof from the Purchasing Agent. At the request of the Proposer, or in the event the Purchasing Agent deems the interpretation to be substantive, the interpretation will be made by written addendum issued by the Purchasing Department. Such addendum will be posted on the Brazos Valley e-Marketplace and will become a part of the Proposal package, having the same binding effect as provisions of the original Proposal. No verbal explanation or interpretations will be binding. In order to have a request of interpretation considered, the request must be submitted in writing and must be received by the Purchasing Department no later than the question deadline.
3. All addenda, amendments, and interpretations of this solicitation shall be in writing. Brazos County shall not be legally bound by any amendment or interpretation that is not in writing. Only information supplied by the County in writing or in this RFP should be used in preparing Proposal responses.
4. The County does not assume responsibility for receipt of any addendum sent to Proposers.
5. All addenda must be acknowledged on this form.
6. The Commissioner's Court delegated the right and responsibility for issuing any and all addenda to the Purchasing Agent.

I. EXAMINATION OF DOCUMENTS AND REQUIREMENTS

1. Each Proposer shall carefully examine all RFP documents and be thoroughly familiar with all requirements prior to submitting a Proposal.
2. Before submitting a Proposal, each Proposer shall be responsible for making all investigations and examinations that are necessary to ascertain conditions and requirements affecting the requirements of the RFP. Failure to make such investigations and examinations shall not relieve the Proposer of the obligation to comply, in every detail, with all provisions and requirements of the RFP.

J. TAXES

Brazos County is tax exempt. Tax exemption certificates will be executed by the County upon request.

K. INSURANCE

The Contractor shall procure and maintain at its sole cost and expense for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, volunteers, employees or subcontractors. The Contractor's insurance coverage shall be primary insurance with respect to the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be considered in excess of the Contractor's insurance and shall not contribute to it. Further, the Contractor shall include all subcontractors as additional insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements

stated herein. All Certificates of Insurance and endorsements shall be furnished to the County's Representative and approved by the County *before* work commences.

Standard Insurance Policies Required:

- a. Commercial General Liability Policy
- b. Automobile Liability Policy
- c. Worker's Compensation Policy
- d. Cyber Liability Insurance

General Requirements applicable to all policies:

- a. Only insurance carriers licensed and admitted to do business in the State of Texas will be accepted.
- b. Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
- c. "Claims Made" policies will not be accepted.
- d. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to Brazos County.
- e. All insurance policies shall be furnished to Brazos County upon request.

1. COMMERCIAL GENERAL LIABILITY

- a. General Liability insurance shall be written by carrier with an A:VIII or better rating in accordance with the current Best Key Rating guide.
- b. Minimum Combined Single Limit of \$1,000,000.00 per occurrence for bodily injury and property damage.
- c. No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.
- d. Excess Liability Umbrella Policy in the amount of not less than \$2,000,000.00 will be provided at the Contractors expense.
- e. Brazos County shall be named as additional insured on Contractors insurance. "Texas Waiver of Our Right to Recover From Others Endorsement" shall be included in this policy. (Waiver of Subrogation)

2. AUTOMOBILE LIABILITY

- a. General Liability Insurance shall be written by a carrier with an A:VIII or better rating in accordance with the current Best Key Rating Guide.
- b. Minimum Combined Single Limit of \$600,000.00 per occurrence for bodily injury and property damage.

3. WORKER'S COMPENSATION INSURANCE

Pursuant to the requirements set forth in Title 28, Section 110.110 of the Texas compensation insurance policy; either directly through their employer's policy (the Contractor's or subcontractor's policy) or through an executed coverage agreement on an approved TWCC form. Accordingly, if a subcontractor does not have his or her own policy and a coverage agreement is used, Contractors and subcontractors *must* use that portion of the form whereby the hiring contractor agrees to provide coverage to the employees of the subcontractor. The portion of the form that would

otherwise allow them not to provide coverage for the employees of an independent contractor may not be used.

The worker's compensation insurance shall include the following terms:

- a. Employer's Liability limits of \$500,000.00 for each accident is required.
- b. "Texas Waiver of Our Right to Recover From Others Endorsement" shall be included in this policy. (Waiver of Subrogation)

Pursuant to the explicit terms of Title 28, Section 110.110 (c) (7) of the Texas Administrative Code, the bid specifications, this Agreement, and all subcontracts on this Project must include the following terms and conditions in the following language, without any additional words or changes, except those required to accommodate the specific document in which they are contained or to impose stricter standards of documentation:

a. Definitions:

- i. Certificate of coverage ("certificate") - A copy of a certificate of insurance, a certificate of authority to self-insure issued by the Texas Worker's Compensation Commission, or a coverage agreement (TWCC-81), TWCC-83, or TWCC-84), showing statutory worker's compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.
- ii. Duration of the project - includes the time from the beginning of the work on the project until the Contractor's/person's work on the project has been completed and accepted by the governmental entity.
- iii. Persons providing services on the project ("subcontractors" in section 406.096 {of the Texas Labor Code}) - includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the project, regardless of whether that person has employees. This includes, without limitation, independent Contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.
- b. The Contractor shall provide coverage, based on the proper reporting of classification codes and payroll amounts and filing of any coverage agreements, that meets the statutory requirements of Texas Labor Code, Section 401.011 (44) for all employees of the Contractor providing services on the project, for the duration of the project.
- c. The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
- d. If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

- e. The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
 - i. a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file providing services on the project, and certificates of coverage showing coverage for all person; and
 - ii. no later than seven calendar days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
- f. The Contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.
- g. The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the Contractor knew or should have known, or any change that materially affects the provision of coverage of any person providing services on the project.
- h. The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- i. The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:
 - i. provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreement, that meets the statutory requirements of Texas Labor Code, Section 401.011 (44) for all of its employees providing services on the project, for the duration of the project;
 - ii. provide to the Contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
 - iii. provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
- iv. obtain from each other person with whom it contracts, and provide to the Contractor:
 - (a) a certificate of coverage, prior to the other person beginning work on the project; and
 - (b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
- v. retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
- vi. notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the person know or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

- vii. contractually require each person with whom it contracts, to perform as required by paragraphs (a)-(g), with the certificates of coverage to be provided to the person for whom they are providing services.
- j. By signing this contract, or providing, or causing to be provided a certificate of coverage, the Contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier, or, in the case of a self-insured, with the commission's Division of Self-Insurance regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

4. CYBER LIABILITY INSURANCE

Cyber Liability Insurance, with limits not less than \$1,000,000.00 per occurrence or claim, \$1,000,000.00 aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this agreement and shall include, but not limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

5. CERTIFICATES OF INSURANCE

Certificates shall be prepared and executed by the insurance company or its authorized agent, and shall contain the following provisions and warranties:

- a. The company is licensed and admitted to do business in the State of Texas.
- b. The insurance policies provided by the insurance company are underwritten on forms that have been provided by the Texas State Board of Insurance or ISO.
- c. All endorsements and insurance coverage according to requirements and instructions contained herein.
- d. The form of the notice of cancellation, termination, or change in coverage provisions to Brazos County.
- e. Original endorsements affecting coverage required by the section shall be furnished with the certificates of insurance.

L. COMPLIANCE WITH LAW

The Contractor's work and materials shall comply with all state and federal laws, municipal ordinances, regulations, and directions of inspectors appointed by proper authorities having jurisdiction.

The Contractor shall perform and require all subcontractors to perform the work in accordance with applicable laws, codes, ordinances, and regulations of the State of Texas and the United States and in compliance with OSHA and other laws as they apply to its employees. In the event any of the conditions of the specifications violate the code for any industry, then such code conditions shall prevail.

M. SAFETY PRECAUTIONS

Safety precautions at the site are a part of the construction techniques and processes for which the Contractor shall be solely responsible. The Contractor is solely responsible for handling and use of hazardous materials or waste, and informing employees of any such hazardous materials or waste. The Contractor shall provide copies of all hazardous materials and waste data sheets to the Bryan Fire Department marked "Attn.: Assistant Chief".

The Contractor has the sole obligation to protect or warn any individual of potential hazards created by the performance of the work set forth herein. The Contractor shall, at its own expense, take such precautionary measures for the protection of persons, property, and the work as may be necessary. The Contractor shall be held responsible for all damages to property, personal injuries and/or death due to failure of safety devices of any type or nature that may be required to protect or warn any individual of potential hazards created by the performance of the work set forth herein; and when any property damage is incurred, the damaged portion shall immediately be replaced or compensated for by the Contractor at its own cost and expense.

N. INDEMNITY

To the fullest extent permitted by law, the Contractor agrees to and shall indemnify, hold harmless, and defend the County, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees for injury to or death of any person, for damage to any property, or for any breach of contract, arising out of or in connection with the work done by the Contractor under this Contract, provided that any such claim, loss, damage, cause of action, suit or liability is caused in whole or in part by an act or omission of the Contractor, any subcontractor, or any person, organization directly or indirectly employed by any of them to perform or furnish work on the Project. This indemnity shall apply regardless of whether such injuries, death, damages, or breach are caused in part by the negligence or omission of the County, any other party indemnified hereunder, the Contractor, or a third party.

The indemnification shall include but not be limited to the following specific instances:

- a. In the event the County is damaged due to the act, omission, mistake, fault or default of the Contractor, then the Contractor shall indemnify and hold harmless and defend the County for such damage.
- b. The Contractor shall indemnify and hold harmless and defend the County from any claims for payment for goods or services brought by any material suppliers, mechanics, laborers, or other subcontractors.
- c. The Contractor shall indemnify and hold harmless and defend the County from any and all injuries to or claims to adjacent property owners caused by the Contractor, its agents, employees and representatives.
- d. The Contractor shall be responsible for any damage to the floor, walls, etc., caused by the Contractor's personnel or equipment.
- e. The Contractor shall also be responsible for the removal of all related debris.
- f. The Contractor shall also be responsible for subcontractors hired.
- g. The Contractor shall indemnify, hold harmless, and defend the County from any liability caused by the Contractor's failure to comply with applicable federal, state, or local regulations, that touch upon or concern the maintenance of a safe and protected working

environment and the safe use and operation of machinery and equipment in that working environment, no matter where fault or responsibility lies.

O. RELEASE

The Contractor assumes full responsibility for the work to be performed hereunder, and hereby releases, relinquishes, and discharges the County, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person (whether employees of either party or other third parties) and any loss of or damage to any property (whether property of either of the parties hereto, their employees, or of third parties) that is caused by or alleged to be caused by, arising out of, or in connection with the Contractor's work to be performed hereunder. This release shall apply regardless of whether said claims, demands, and causes of action are covered in whole or in part by insurance, and in the event of injury, death, property damage, or loss suffered by the Contractor, any subcontractor, or any person or organization directly or indirectly employed by any of them to perform or furnish work on the project, this release shall apply regardless of whether such injury, death, loss, or damage was caused in whole or in part by the negligence of the County.

P. CURRENT PHONE SYSTEM COUNTS AND INFORMATION

1. 1178 Extensions
 - a. 86 fax extensions
 - b. 25 phantom extensions (used for call routing)
 - c. 15 analog phones (elevators)
 - d. 1052 assigned extensions
2. 1140 DID phone numbers
3. 5 DID fax numbers with Concord Technologies, our exiting electronic fax provider
4. 1025 desk phones
 - a. 10 phones require wall mount brackets
5. 23 Conference room phones
6. 9 Conference bridges
7. 16 Internal Paging groups
8. 3 External (analog) paging groups
9. 131 Auto attendants
10. 100 Hunt groups
11. Approximately 1000 voicemail boxes
12. Approximate call volume does not exceed 75 simultaneous calls

Q. ESTIMATED PROJECT TIMELINE

1. Three (3) Months from Award of Contract – Planning, requirements gathering, and configuration
2. Two (2) Months – Deployment of hardware

R. SERVICES DESIRED

1. Contractor will assist with initial device programming.
2. Contractor will assist with any required porting of phone numbers from current providers.
3. Contractor will create all initial users, groups, departments, and billing metrics and reports outlines in section C. GOALS FOR A SUCCESSFUL PROJECT.

4. Contractor will provide assistance during device deployment and basic end user training.

S. REQUIREMENTS

The proposed phone system must meet the following minimal specification requirements:

1. Must be compatible with current VoIP integrations. The proposed phone system must be compatible:
 - a. SIP based Crestron and/or QSC audio/video systems.
 - b. SIP based Axis doorbell cameras
 - c. Voice Operator Panel software (<http://voiceoperatorpanel.com>) or have a functional equivalent for high volume operators.
2. Phone Hardware
 - a. The proposed phone system must use Poly handsets that have a minimum of eight (8) programmable line keys.
 - b. All handsets/phones must be able to utilize power-over-ethernet (POE) using the 802.3af standard.
 - c. Phones must have 1 GbE passthrough capability.
 - d. Support for Plantronics Savi DECT Wireless Headsets.
 - e. Supports Bluetooth 5.0.
 - f. Phones will be property of Brazos County.
 - g. Submit a parts and license list with a pricing breakout for any hardware to be purchased.
3. Configuration and Deployment

The contractor must provide a detailed configuration and deployment plan. Brazos County must be able to make and receive calls between the current phone system and the proposed phone system during deployment.
4. Direct-Inward-Dialing (DID) and Extensions.

The proposed phone system must provide both DID services as well as internal-only extensions that allow us to have an extension on a phone without having an associated DID. Identify the feature differences and cost associated with DID and internal-only extensions. The contractor will be responsible for porting existing DIDs to the proposed phone system, if required.
5. Paging

The proposed phone system must be able to do internal paging through the Poly phones as well as external paging through overhead speakers; the current phone system utilizes an analog connection to three (3) separate Valcom paging system in three (3) different County-owned buildings. The contractor will need to provide digital to analog conversation devices for the three (3) analog paging systems.

6. Voicemail

The proposed phone system must also include voicemail to email capabilities. When a voicemail is received the user will get an email with the voicemail attached as an audio file.

7. Faxing

The proposed phone system will have the ability to send and receive faxes via email. Faxing must also be available from departmental copiers through fax to email. Five (5) fax numbers must be ported from our existing virtual fax provider.

8. Auto Attendants

The proposed phone system must allow end users to record Auto Attendants with no other software or servers involved. The proposed phone system must allow audio files to be uploaded to eliminate re-recording of attendants at time of conversation.

9. Unified Communications

The proposed phone system must include the following features:

- a. Presence – Ability to see when other extensions are in use.
- b. Softphone – Software that can be installed on computers allowing users to make and receive phone calls.
- c. Compatible with Microsoft Teams (G3 licensing) – Teams can be utilized to make phone calls, either natively or through an add-on app. The phone system should update free/busy presence when a user is on a call.
- d. Integrate with Entra (Azure) SSO.
- e. Ability to place calls on hold and toggle/switch between calls (or make another call while a call is on hold).
- f. Provide music on hold.
- g. Allow phones to have personalized ringtones.
- h. Must support Caller-ID.
- i. Call Pickup Groups – the ability to pick up another call on an extension that is not on your phone.
- j. Ability to have multiple phones be assigned the same DID/extension.
- k. Do not disturb.
- l. Call forwarding.
- m. Call history.
- n. Hands-free full duplex speakerphone.
- o. Mobile device application (Android/iOS)
 - i. App in the Apple Store or Android Play Store that will connect to the phone system and allow users to connect to their desk phone from a smartphone.
 - ii. Work time must be able to be scheduled so that mobile apps do not ring when the employee is not working.
- p. The ability to identify and block SPAM calls.

10. Call Park

Allow a user to place an active call on hold and transfer it to a virtual “parking lot” where it can be retrieved by another user, often through a unique code or extension number.

11. Hunt Groups

Routes incoming calls to a group of users until someone is available, or all users have been tried. Hunt groups must also be allowed to be configured to ring all phones at once, in sequence, or in a predetermined order.

12. Conference Bridge

Phone number that can be dialed by multiple callers to create a large conference call.

13. Billing/Reporting

- a. Detailed reporting by department
- b. Detailed reporting by extension
- c. Department based billing
- d. Single monthly bill that is broken down by the cost of each department defined in the phone system
- e. Access to reporting for other users aside from phone system administrators.

14. E911/NG911

Please describe E911/NG911 capabilities and how your system handles this. System administration personnel must be able to configure E911 details by phone.

15. System Administration

The proposed phone system must provide a single point of management from a standard browser interface. The proposed phone system should contain role-based access permissions.

16. Server Environment

If the proposed phone system includes on-premises servers, these servers must be compatible with virtual environments. Hosted solutions must have redundant Network Operations Centers (NOCs) to ensure 100% availability.

17. Training and Usage

The proposed phone system must include "Train the Trainer" type training to be provided to designated Brazos County IT staff prior to system installation. Digital end-user documentation will be available for distribution.

18. Analog Phone Lines

The proposed phone system must include the ability for analog phone connections such as elevator phone lines.

- a. Two (2) analog phone lines required in the Adult Detention Center
- b. Two (2) analog phone lines required in the Sheriff's Office
- c. Four (4) analog phone lines required in the Courthouse
- d. Two (2) analog phone lines required in the Expo Complex
- e. Three (3) analog phone lines required in the Parking Garage Telco
- f. Three (3) analog phone lines required in the CSCD

19. Optional Features

Phone system proposals which include the following will be considered favorably:

- a. Voicemail transcription
 - i. Voicemail to email messages must contain an audio file of the message as well as a message in text form.
- b. Unlimited local and long distance (within the US)
 - i. Provide access codes for long distance dialing if unlimited long distance is not included as part of the service. International calling will always require an access code.
- c. Ability to mask phone numbers, both internally and externally
 - i. Phone numbers need to be capable of being disguised or marked as the main department phone number for both internal and external calls.
- d. Hoteling/Hot Desking
 - i. The ability to log into any phone in the system and have user profile and settings populated on that device.

T. PROPOSAL SUBMITTAL

1. The Proposer shall submit the proposal on the forms enclosed on the Brazos County web site. All blank spaces in forms shall be correctly filled in by typewriter or manually in ink and the proposer shall state the prices.
2. If a proposal is submitted by an individual, his name must be signed by him or his duly authorized agent. If the proposal is submitted by a firm, association, or partnership, the name and address of each member must be given, and the proposal must be signed by an official or duly authorized agent.
3. **The Proposer shall submit one (1) original of completed RFP with appropriate signature(s). This should include any pricing, references, specified qualifications, etc. The Proposer shall also submit and four (4) copies of the qualification statements in their proposal packet.**
4. By signing the certification below, the respondent verifies that all plans and specifications have been reviewed and are considered in the pricing attached. Prior to award, the respondent also completes the Verification of No Delinquent Taxes or Fees form (V.T.C.A. LOCAL GOVERNMENT CODE §262.0276), Legislative Certification Form, and the Disclosure of Interested Parties (1295). These are all available on the Brazos County Purchasing website.
5. List of Exhibits that respondents have confirmed they have reviewed before signing and submitting this response:
 - a. Exhibit A: Required Cyber Security Information
 - b. Exhibit B: Functional Requirements
6. Proposer is to submit a sample contract in their proposal that, if chosen, after negotiations, this contract will be used as the binding agreement between the Contractor and County.

7. Proposer is to submit their proposed implementation plan along with a calendar and brief description of how they would implement the new system from start to finish.
8. Proposer must submit resumes with prior work of the proposed team with prior implantation and work equal to the Brazos County requirements.
9. The following items should be completed and included in your proposal submission. Failure to include these items will disqualify your proposer.
 - a. Completed and signed RFP including:
 - i. References (Section U)
 - ii. Certification of Proposal (Section X)
10. The following definitions have been provided by Brazos County to assist respondents in their responses. These response codes should be utilized when completing Exhibit B: Functional Requirements.

Response Code	Definition
5 Existing	Requirement, as written, will be met by the proposed system. The proposed system is installed and operational at other sites and will be demonstrated to Brazos County. A "5" response to any requirement signifies that the proposed system provides the <u>actual</u> capability to meet the requirement without development and without third party tools. Indirect or implied solutions to meet the requirement should not be coded "5".
4 Under Development	Requirement will be met by functionality that is an integral part of the proposed system but is currently under development, in Beta test, or not yet released. The functionality will be completely developed and tested and included in the final solution upon system deployment. The cost of this functionality is already included in the proposal.
3 Additional Tool(s)	Requirement will be met by the use of third party tools that interface with the proposed system, such as a report writer, query language or spreadsheet. The third party tools are identified in the proposal. The cost of the tools and any deployment and integration costs are already included in the proposal.
2 Alternate	Requirement will not be met in the manner described. The proposed solution meets the intent of the requirement, but does not accomplish it in the same manner as it has been described. When using this answer the respondent should explain in detail how their proposal meets the intent of the requirement.
1 Customization	Requirement will be met by modification to existing software or by new custom software programming. <u>All work shall be performed by the respondent, and any additional costs must be noted. Any customization provided by the respondent will be maintained by the respondent for the duration of the contract.</u>

0	Requirement cannot be provided.
Not Available	

- a. Any omitted response will be scores as a '0' response.
- b. Any deviation from the response codes will be interpreted at the discretion of Brazos County.
- c. Costs associated with 3, 2, or 1 response should be clearly shown in the margin to the right or below the bracket (e.g., [3] \$1,000).
- d. All costs associated with 3, 4, or 1 response must also be included in the Respondent's Cost Estimates.
- e. Respondents are permitted to response or add comments in the "Caveat" field to clarify their offering, explain how their solution responds to the requirement, or offer an alternative perspective as to how this function may be met by the offeror.

U. REFERENCES

Respondents shall provide a list of at least five (5) references, where work comparable in quality and scope to that specified has been performed within the past five (5) years. This list should include the **names, phone number and email** of the company/entity for which the prior work was performed to contact these references. References received on previous solicitations for similar size and scope in the previous six (6) months may be considered in lieu of obtaining a new reference check. A negative reference may be grounds for disqualification of bid. Respondents are not allowed to use Brazos County as a reference.

Company/Entity: GT Church - Westlawn PA

Contact: Bill Sheeler

Phone: 16107638293

Email: billsheeler@gtaog.org

Company/Entity: Dana Transportation

Contact: Luke Munson

Phone: 8327999985

Email: unknown

Company/Entity: Lakepointe Church - Rockwall Texas

Contact: Andy Masters

Phone: 14696982200

Email: andym@lakepointe.org

Company/Entity: Calvary of Albuquerque

Contact: Chris Adams

Phone: 15053440880

Email: chris.adams@calvaryabq.org

Company/Entity: Universal Coin and Bullion

Contact: Jerry Walker

Phone: 13372051741

Email: jwalker@universalcoin.com

V. PROPOSAL EVALUATION WAIVER

By submitting a proposal or response, each Proposer/offeror indicated below agrees to waive any claim it has or may have against Brazos County (the Owner), Architect, Engineers, Consultants and their respective Commissioners, directors, employees, or agents arising out of or in connection with (1) the administration, evaluation, or recommendation of any proposal or response (2) any requirement under the Request for Proposal or related documents; (3) the rejection of any proposal or response or any part of any proposal or response; and/or (4) the award of a Contract, if any.

The Proposer further agrees the Owner reserves the right to waive any requirements under the proposal documents or the Contract Documents, with regards to acceptance or rejection of any proposals, and recommendation or award of the contract.

Note: The Statement of Affirmation Must be Notarized.

STATEMENT OF AFFIRMATION

The undersigned affirms that he/she is duly authorized to execute this waiver by the person(s) or business entity making the proposal.

Firm's Name: Bridger Systems, LLC

Address: 9659 North Sam Houston Parkway East, Suite 150 110
Humble, Texas 77396

Proposer's Name: Joshua Williamson

Position/Title: Founder/CEO

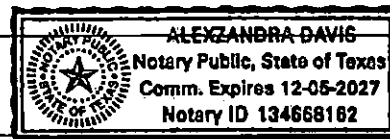
Proposer's Signature: _____

Date: 8/5/25

Subscribed and sworn to me on this 5 day of Aug in the year 2025

Notary Public _____

My Commission expires 12/05/2027



W. ADDENDA

The undersigned acknowledges responsibility for all addenda issued prior to closing date. No addenda will be issued less than 48 hours prior to the solicitation submission deadline.

No. _____ No. _____ No. _____

Date _____ Date _____ Date _____

X. CERTIFICATION OF PROPOSAL

The undersigned affirms that they are duly authorized to execute this contract, that this proposal has not been prepared in collusion with any other Contractor, and that the contents of this proposal have not been communicated to any other Contractor prior to the official opening.

Signed By:  Title: CEO/Founder

Typed Name: Joshua Williamson

Company Name: Bridger Systems, LLC

Mailing Address: 9659 N. Sam Houston Parkway E. Suite 150 #110, Humble Texas 77396
P.O. Box or Street City State Zip

Employer Identification Number: 88-3721002

CORPORATE SEAL IF SUBMITTED BY A CORPORATION
END OF RFP NO. CIP 25-538

By signing below, Brazos County agrees that this RFP CIP 25-538 will be awarded to the respondent whose name appears above and both parties agree to the terms and conditions contained herein.

By: Brazos County Commissioner's Court _____

Date: _____

Attest: Brazos County Clerk _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME:	
	PHONE (A/C, No, Ext): (888) 202-3007	FAX (A/C, No):
INSURED Bridger Systems, LLC 4315 sunlit pass loop Humble, TX 77396	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hiscox Insurance Company Inc	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

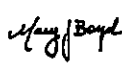
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSP WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	☐ CLAIMS-MADE ☐ OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	☐ POLICY ☐ PRO-JECT ☐ LOC					PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	☐ OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					☐ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)	☐ Y ☐ N				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Cyber and Data Risk		P104.376.766.1	01/20/2025	01/20/2026	Each Claim: \$ 250,000 Aggregate: \$ 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME:	
	PHONE (A/C, No., Ext): (888) 202-3007 FAX (A/C, No.):	
	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Hiscox Insurance Company Inc	10200
INSURED Bridger Systems, LLC 9659 N. Sam Houston Pkwy E. Suite 150 110 Humble, TX 77396	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			P104.376.770.1	01/20/2025	01/20/2026	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg.
	OTHER:						\$
A	AUTOMOBILE LIABILITY			P104.376.770.1	01/20/2025	01/20/2026	COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO		BODILY INJURY (Per person) \$				
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS	BODILY INJURY (Per accident) \$				
	☒ HIRED AUTOS	☒ NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident) \$				
							CGL HNOA Limit (per occurrence) \$ 1,000,000
	UMBRELLA LIAB	☐ OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A				PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Executive Summary

Brazos County VoIP Phone System Replacement Proposal Brazos County RPF 25-53

Submitted by: Bridger Systems, LLC

Executive Summary

Brazos County VoIP Phone System Replacement Proposal

Submitted by: Bridger Systems, LLC

Bridger Systems, LLC is pleased to submit a comprehensive proposal for the replacement of Brazos County's aging VoIP phone system. Leveraging over a decade of proven performance in municipal, educational, and enterprise voice deployments, Bridger offers a turnkey, future-ready solution that combines carrier-grade reliability, predictable budgeting, and unmatched support.

Key Proposal Highlights:

- Scalable PBX Solution: A Yeastar-Bridger co-developed system, branded for Brazos County, supporting up to 1,200 users and 100 concurrent calls with high-availability failover and Microsoft Teams integration.
- Modern SBC Architecture: A TE-Systems Anynode SBC replaces existing Frafos/Audiocodes appliances, providing simplified, unified SIP routing, enhanced security, SIPREC recording, and Direct Routing with Teams.
- End-to-End Ownership: Bridger owns its entire infrastructure and nationwide SIP carrier network (BridgerTEL), ensuring a streamlined deployment, full accountability, and seamless support without intermediaries or resellers.
- eFax and Compliance: Included FAX.works HIPAA/CJIS-compliant solution with analog and SIP fax support. SPAM mitigation, STIR/SHAKEN, and caller ID branding are standard.
- Training: Custom-built, self-paced e-learning training platform designed around Brazos specific deployment. Hosted and maintained by Bridger at no additional cost.
- Support: Actually World-Famous Support includes unlimited MACs, licensing renewals, carrier services, troubleshooting, system upgrades, and proactive maintenance for a flat annual rate of \$56,223, equating to \$3.90/user/month.
- Deployment Approach: A 43-day realistic rollout, contingent on prompt data collection and coordination, using a phased, site-by-site cutover with minimal disruption and zero downtime during porting.
- Hardware Options: Two capital expense options are offered Poly or Mitel endpoints with full pricing transparency and future-focused recommendations.
- Security and Network Assumptions: Detailed network, VLAN, firewall, and E911 configuration requirements are defined to ensure optimal performance and future compliance.
- MSA-Backed Delivery: All services provided under Bridgers legally binding Master Services Agreement, with clear terms for project milestones, payment, licensing, and support transitions.

Total Capital Expense (Option 1: Poly Phones):
\$332,426.00

Total Capital Expense (Option 2: Mitel Phones):
\$433,656.00

Bridger Systems delivers the most comprehensive and cost-effective VoIP solution available supported by a flawless deployment record, deep subject-matter expertise, and a business model built entirely around integrity, results, and relationship-driven service. We are committed to making Brazos County a showcase installation that sets a new standard for public-sector communications.



Brazos County RPF 25-538
VoIP Phone System Replacement

Response from:
Bridger Systems, LLC
9659 N. Sam Houston Pkwy E.
Suite 150 110
Humble Texas 77396

Prepared By:
Joshua Williamson
Founder/CEO

Introduction

Bridger Systems, LLC. "**Bridger**" is pleased to submit this response to the County of Brazos Texas "**Brazos**" for a comprehensive and all inclusive replacement for the existing voice solution. We believe that our solution along with our history of deploying phones for City, County, and Education (K-12) will allow us to produce a plan, execute it, and execute it well for Brazos, and that our solution will be a solution, not a problem and serve the county for many years to come.

Understanding

It is our understanding that the county of Brazos Texas desires to replace the existing eZuce UniteMe VoIP solution for 1052 assigned extensions, 86 Fax extensions, and 16 analog phones (elevators). The County of Brazos Texas desires to have this installation completed by January 2026.

About Bridger

We are a small Texas based company that competes with Large MSP's and Voice vendors on the national stage, and we win work because we take care of our customers, believe in the quality of our work and we stand behind everything we do. **Bridger** is a unique offering in how we package the entire solution into a single bill, and we do not white label or resell any part of our solution stack. We own our infrastructure, our solutions, and we are a carrier who built, sell, operate our own nationwide voice network.

We are a debt-free company, with no sales force, advertising, or marketing schemes yet we experience organic growth year after year. Organizations become clients that become champion advocates because we deliver on every project. We have never had to ask a client for more money on a project due to something we missed in discovery, blown a project deadline, or budget and we have never had a project fail to fly or complete.

We believe in putting together a sane plan all stakeholders and shareholders can understand and follow, we communicate daily reports, and more importantly we get it done. By using a team of subject matter experts and specialists we can do more work, faster, with fewer mistakes and less frustration than a team of generalists.

In our careers we have installed solutions for the City of Herndon, Shenandoah Village, Spring Valley Village, several school districts, and many multi campus churches. We have the experience necessary and the solution stack to bring a real, usable, and economical solution that is fully featured, easy to use, is highly available, works as advertised, is continually developed and does not license on user counts opting for a more reasonable call concurrency model. This gives Brazos the ability add users without being nickel and dimed, keeps us from having to monitor monthly user counts, and because of this model, we have yet to have to implement any "cost of living" increases, and if the county needs more

channels, we can add them in as few of a quantity as 1. We have migrated more than 100K users to MS Teams since 2019, have been a top integrator, and we have one of the most successful PBX deployment records in the industry (100% project completion) so we are certain that this project deployment will meet **Brazos** requirements and be considered a sound investment if we are selected.

Solution Stack

The proposed solution is based on the information in the RFP, the questions asked by us and others, and we believe that the following solution will be an ideal fit for **Brazos**. It is one we have deployed many times, in a deployment scenario we invented, many have tried to duplicate with varied degrees of success, and that we have mastered. There will be some optional add-ons that **Brazos** should consider due to the value that they provide, and we will break the deployment down into an actionable plan.

The PBX will be a co-development effort between Yeastar and Bridger. Yeastar sells this as their P-Series system, it will be branded for **Brazos** and includes our custom feature development and API which Yeastar fully supports as well as licensing on call concurrency vs. user. It will include up to 1200 extension users (we have based support on "up to 1200 users"), 100 concurrent calls, geo redundant Failover unit, separate Ingress/Egress SBCs with ability to takeover with either, both integrate with MS Teams, and the system integrates directly with MS Teams including GCC. (See attached Datasheet)

The system includes Call Control API, AI Integrations, Call Center Module (8 Concurrent Call included) which for **Brazos** would be a great tool for notifications (warrants, court closures, weather closures, etc), Allows for database access direct to system, supports multiple brands of endpoints for auto provisioning, and is a fully featured PBX with no features scaled back and there are no additional licensing fees for users. This includes Mobile applications, Desktop Application with SDK for high level integration into other services such as CRM, web application softphone, user/call center manager/system manager/receptionist dashboards. All users can use all features making the licensing easy to digest and understand, with it being licensed by call concurrency instead of user license, you can very easily budget for the system, year after year. After the initial purchase of the licensing, we cover the renewals included as part of the support agreement.

Phones will be provisioned by a combination of DHCP options and redirected by transparent proxies for highly successful registrations and state management. We leverage open-source proxies for this purpose and are provided at no cost. We are including cost with Poly phones as requested, as well as an additional value proposal with Mitel phones (See Capital Expense- Mitel Phones).

This will be installed in our 100% uptime facility in Spring Texas, using dedicated resources in a private, segregated resource pool with guaranteed provisioned resources. Our data plant consists of 91 current generation servers, hosted in 11 US data centers, across 4 disparate Geo Zones. **Brazos** will be hosted in GEO South (Spring Texas) and Geo East 1 (Herndon, VA). The PBX will consist of an HA pair active/passive with stateful sync, a fully redundant stack of HA active/active SBC appliances and all other services will be replicated between zones. Our Hyperconverged infrastructure is 85% containerized for customer facing applications and is 100% containerized on our backend for management and monitoring allowing fast rebuilds elsewhere in the stack as needed for maintenance. We have had only a single reportable

downtime event during Hurricane Beryl when a lineman restoring power hacked through all the carrier feeds into the data center.

To simplify the entire stack we desire to make some additional changes, drop the Audiocodes and Frafos SBCs and replace them with a single SBC by TE-Systems Anynode, this will be installed on the same subnet as the PBX, for less than 1ms hop between the PBX and the PSTN network, it will handle the same functionality within a single unit and allow us to register it as a carrier POP (Point of Presence) for high level of network trust, and it will facilitate the Teams Integration (Direct Routing), the Calling to the PBX, Calling between Teams and the PBX, Fax handoff, and SIPREC call recording if that option is chosen or becomes a requirement. TE-Systems Anynode is an authorized Microsoft Teams SBC, supports the PBX and is certified for our carrier services.

Carrier services will be ported from the existing SIP provider to our own Nationwide calling network BridgerTEL and we will convert from a per-channel model to a mixed channel/ consumption-based wholesale model which will save the county money, this allows the ability to expand easily if necessary. Our Local calling area is US48, some Canada, some Mexico (landlines) and we do not differentiate between inbound and outbound calling. If Elevators can support GSM modems to ATA conversions, Brazos will have a solution with only power requirements to work and provide calling from elevator cars. If the GSM to ATA solution is not supported, we will provide the appropriate localized Analog ATA and jump the lines to the respective elevator cars. We have experienced \$0 in fraud calling on our next generation, nationwide voice network, have low spam calling due to our advanced AI algorithm, and we offer all of the premium services with a low monthly commit such as full chain STIR/SHAKEN attestation, Caller ID branding, Caller ID Labelling, SPAM Fixing, SMS, and other features where required. Our carrier offering is incredibly robust, and we designed it to be integrated through RESTful APIs.

Our FAX.works eFax solution is fully HIPAA/CJIS compliant, and we support SIP-based fax machines, have an analog adaptor made by Yeastar that facilitates the handoff between local fax machines and the remote service for organizations that desire traditional fax machines. We allow inbound to group/individual mailboxes, and outbound is configured per user. We do not limit the number of faxes received or sent each month and have a fair use policy of 3000 pages per user.

After the installation is complete, we will cover the needs of the County of Brazos Texas with our "Actually World-Famous Support". A remote team of experts using advanced tool chains to ensure the needs, moves, adds and changes of Brazos are supported correctly, with the right priority and resulting in highly confident support satisfaction.

**** Related Datasheets are attached at the end of the proposal.**

**** Bridger is a licensed/Bonded Security company for CCTV, Alarms, Access Control TX License #B30866001**

Capital Expense – Poly Phones

Brazos County Texas desires to own the phones. We offer the system on an annual license based upon call concurrency. The initial capital outlay (CAPEX) will include the initial licensing purchases that become operational expenses (OPEX) going forward and support takes care of the renewals after. Eliminating expensive hardware refresh cycles, making for easy budgeting, and putting the money to work instead of wasting it.

The initial CAPEX will be:

Item	Description	Qty	Price	Price Extended
Bridgelycyls andto 1200 users, Complete Feature set, 1 Year PBX license with failover	1	\$8,267.00	\$8,267.00	
TE-Systems Anynode SBC	200 Session SBC w/HA License, and SIPREC, 1 year license	1	\$5,861.00	\$5,861.00
Virtualization Licensing	Stack Node and provisioning Allocations with replication 1-Year	1	\$371.00	\$371.00
Poly Edge 300	SIP Firmware, Bluetooth 5.0, 8 Line Keys, Noiseblock AI, 3.5 in Color Display, Antimicrobial Plastic	24	\$200.00	\$4,800.00
Poly Edge 450	SIP Firmware, Bluetooth 5.0, NFC Cellular pairing, NoiseBlockAI, Antimicrobial Plastic, 6 digital speedials	1000	\$267.00	\$267,000.00
Poly Edge 450 W/ Sidecar	SIP Firmware, Bluetooth 5.0, NFC Cellular pairing, NoiseBlockAI, Antimicrobial Plastic, w/ EX Sidecar	30	\$536.00	\$16,080.00
Poly Trio 8800	Puck Style Conference Phone	23	\$775.00	\$17,825.00
Paging Adaptor	Valcom Universal Paging Adapter	3	\$525.00	\$1,575.00
FXS Gateway(s)	Placeholder Value for FXS Connect	1	\$1,832.00	\$1,832.00
Misc Hardware	Patch cables, mounting brackets, etc	1	\$415.00	\$415.00
Labor To Install	Hourly, Discounted Installation fee	80	\$105.00	\$8,400.00
			Subtotal	\$332,426.00**

The following is an alternative capital expense table using Mitel phones. Mitel has pulled its PBX offering in favor of offering high quality, Open SIP standards endpoints that include a 3 Year warranty, and manufacturing in Germany to remove the Asian dependency and tariffs on imported goods. They are known for their hardware quality, and users appreciate the smooth, simple operation and easy to understand layout and model structure. Both of these manufacturers will be suitable for the purposes required by Brazos.

Alternative Offering – Mitel Phones

Item	Description	Qty	Price	Price Extended
Bridger PBX	Up to 1200 users, Complete Feature set, 1 Year PBX license with failover	1	\$8,267.00	\$8,267.00
TE-Systems Anynode SBC	200 Session SBC w/HA License, and SIPREC, 1 year license	1	\$5,861.00	\$5,861.00
Virtualization Licensing	Stack Node and provisioning Allocations with replication 1-Year	1	\$371.00	\$371.00
Mitel 6930W	SIP Firmware, Bluetooth 5.0, 12 Line Keys, 480x272 Color Display, HD Voice, Gb Ethernet w. Passthrough	24	\$277.00	\$6,648.00
Mitel 6940W	SIP Firmware, Bluetooth 5.0 w. Wireless Handset, 800x480 LCD touch Screen, Mobile Contacts	1000	\$375.00	\$375,000.00
Mitel 6940W w/ PKM	SIP Firmware, Bluetooth 5.0, 7in touch screen, dynamic mic and speaker array	30	\$510.00	\$15,300.00
Mitel 6970	Puck Style Conference Phone	23	\$412.00	\$9,746.00
Mitel 5634 Wi-Fi	Mobile WiFi Handset	1	\$241.00	\$241.00
Paging Adaptor	Valcom Universal Paging Adapter	3	\$525.00	\$1,575.00
FXS Gateway(s)	Placeholder Value for FXS Connect	1	\$1,832.00	\$1,832.00
Misc Hardware	Patch cables, mounting brackets, etc	1	\$415.00	\$415.00
Labor To Install	Hourly, Discounted Installation fee	80	\$105.00	\$8,400.00
			Subtotal	\$433,656.00**

The Mitel phones bring a significant price increase to the project, but they introduce premium features such as a Bluetooth cordless handset. Advanced provisioning tools, and rich history building phones. With HPE ownership of Poly, and the current iteration of Poly phones, it is difficult to gauge future direction, model availability or if they will continue building for SIP Native devices. We have no strong preference of one over the other, but we did at least want to present an alternative phone model for consideration.

**** Shipping will be billed as a line item on the final invoice along with any change orders, added hardware, or other out-of-scope items.**

Bridger Remote Support (The Operational Expense)

We assume that Brazos County has some in-house team that will manage some of the day-to-day tasks, however, we are prepared to fully support the system, and our Remote Support Offering can be supplemented with onsite support as we are roughly a 60-minute drive from our office to yours. With most tasks being able to be handled remotely, Brazos will enjoy faster times to resolutions and when something requires boots on the ground and there is no one local to assist, we can come to see you. We are in the business of relationships, they mean everything to us, and we do everything we can to ensure we are doing right by them. We call this good, old-fashioned, taking care of people and it is our support motto. Our generous support package does not cap time or tickets, and because of how we pool time, we do not have constant cost increases. These generally only happen when the manufacturers raise their prices or support is abused. We license support by users and increment in volumes of 5. Your support package includes up to 1200 users.

Support includes the following:

- Annual Renewal for the PBX
 - Annual Renewal for the SBC
 - Annual Renewal for the Virtualization licensing
 - Calling services (US48, Toll Free), International billed at book rate and premium services have a monthly minimum spend of \$500.00
 - Includes 34 Inbound/34 Outbound eFax Seats with custom Dashboard
 - Moves/Adds/Changes and troubleshooting
 - Upgrades, Feature Planning and implementation
 - Data Center Resources
 - Warranty Assistance and RMA
 - Troubleshooting issues if/when they occur
 - Regular review of all systems affecting voice services
 - Maintenance and upkeep of 3rd party devices which are system or service dependent
 - 14 days of remote, air gapped backups. A fully dressed and synchronized stateful HA unit in a geo redundant data center
 - Google API Subscriptions for transcription (Up to \$40/month), billed in \$10 increments after at Google API rate per call
 - Annual systems review with Brazos, and technical teams about roadmap, future planning, and technology direction to ensure systems do not clash
 - Training module upkeep and relevance maintenance
 - Up to 16 hours of recording for IVR/Auto Attendants, Outgoing Messages, Music on Hold, etc....
- We have a full production quality voice over studio.

- Breakdown of the spend into the necessary billing units

We desire to be an easy button for voice services for Brazos County Texas so that you will use us for a long time, become champions and recommend us to others because that is how we grow. We do not advertise, have no sales force, and pay \$0 for marketing campaigns, but we still grow year after year. We use our commissions and mailbox money to offset our hourly rate, and we strive to be fair about things. We offer our discounted hourly rate for out-of-scope tasks, and we only bill one way for onsite support with an hourly discounted rate for travel. We can do a lot more for the County of Brazos, Texas. We can help with CCTV, Access Controls, Networking,

Remote Support is billed annually at **\$56,223.00 *****, **monthly billing is available.**

*** Does not include recovery fees, excise taxes, E911 or other fees for carrier services. This varies by location and will be billed every 90 days (monthly if opting for monthly billing). We cannot calculate or estimate these costs until we know what all rate centers your DID's are in. Additionally, it does not include any vanity costs associated with toll-free numbers (if any owned) This is billed through at \$1.00/month per DID and at a rate of \$.02/minute for inbound.

This price if broken down monthly, divided by the users supported, will cost Brazos County Texas \$3.90 per user. We believe that this is a significantly high value offer for an all-inclusive solution that has support, carrier services, annual renewals, etc... included in the price. We are not aware of another company capable of providing such a solution or that is able to offer it at our price.

Scope of Work

With the number of locations, time to complete, and needs of the county, the following is our realistic, and actionable approach after we have an onsite introduction meeting with leadership to establish the responsible parties, the teams involved, discuss phones, perform walkthrough, finalize counts and ensure nothing is missing from the design.

- Re-quote if phone counts, types, or work scope is dramatically altered (we prefer this over change orders)
- Contract execution and initial payment
- Procurement of hardware, software, licensing and other components for the installation
- Collect and assemble data collection documents from Brazos
- Onsite verification of inventory procured. Begin breaking down for distribution between sites.
- Convert data to importable templates after fixup and review/discussions if we find anything unusual.
- Build out data center resources, backup resources, SBC, and trunk
- Peer with existing system, move existing trunk to new SBC, and back feed to existing system, then test and verify functionality. We consider successful peering with the existing PBX if users can 1. Dial a code + extension and reach a party on the other system 2. If the system is fully RFC compliant (not all are) a call may be transferred to a user on another system if the called party

and transferring party are actively in call. By moving the trunk to the new SBC, we control call routing upstream of the PBX, while providing fallback capabilities in case a site is problematic to deploy, or we find something that would be catastrophic.

- Build the entire solution based on data collection information
- Test and validate configuration, record all greetings and load
- Begin building training library, and open to the county for review and to begin using at their leisure.
- Have Brazos County Texas test all sites and validate configurations
- Change freeze goes into effect for duration of physical deployment unless
- Begin phone deployment based on agreed schedule (to be determined). As each site is worked, any fax devices, doorphones, paging will be connected and will be tested. A point of contact for each location will be responsible for testing the configuration thoroughly and we will not move on until a green light is given.
- Work through the locations based on the schedule. There will be days where only a single site completes, where 2 or more complete due to the number of phones. This will continue (ideally 7 days a week) until completion, and we would like to complete the cutover within 2 weeks once we begin deploying phones.
- As sites are deployed, we will move the numbers associated with that site to the new PBX which will avoid down time and missed calls. This will also allow us to keep track of any sites that may have been missed or not accounted for at the end. Additionally, by having control of the numbers on the existing carrier, inbound will come across the existing carrier, outbound across our services, and when porting occurs, it just stops ringing on one provider and starts ringing on our service avoiding porting downtime.
- Once all sites have been deployed, confirmed, tested and operational, we will meet with Brazos, review, verify our punch lists and MACs are in alignment with one another, complete any changes or standing tasks and test again.
- We will test the systems call flows, IVRs/AA, paging, faxes, caller ID, etc... Brazos will be responsible for testing thoroughly using the same tests as well as any other testing required to satisfy the county.
- We will send a project summary and closure email, finalize invoices and the project will be completed.
- Support begins.

This is a sane, practical approach to the deployment. If all parties cooperate, are timely with responses and perform the data collection completely, using the provided templates. Assuming no back orders or inventory issues (we have confirmed inventory is currently available), there is no reason why this project cannot be completed in a casual manner, without a lot of interruption or hassle inside of 43 days (+/- 3 days) from the start of the project.

Training

During the onset of COVID 19 we became responsible for migrating our clients to solutions that supported remote work. We developed a highly effective training method that our clients like and have latched onto and from it, it became our standard protocol for training. We no longer provide in person, human to human knowledge transfer. It is the most inefficient, ineffective method of transferring knowledge, specifically when dealing with large numbers of people. We have designed and as far as we know we are the only company that offers an e-learning, instructor-led, module-based training that we develop for you, using the system and phones you are using, and is specific to your set-up. We develop this during the installation and open it before the deployment so that users may log in, watch short videos and view feature slides, take small quizzes as they go followed by a larger quiz summarizing all that was learned. This also provides reporting capabilities to show who logged in, how long, how many modules were watched, how many times each quiz was taken and the score. This has led to each deployment having more power users, fewer sour apples, and better knowledge of the system and how it can be leveraged by the various teams that make up Brazos staff.

We maintain and host this system for as long as Brazos uses us for support, and we update it as new features become available, or we learn some new trick we must share. Upon completion of the initial training users become "VoIP Certified Users". This has been highly successful and a powerful tool. It will feature several different people, some from the manufacturers, others from our team, and we often hire people for this purpose. We offer branding for this if desired and will even wear your shirts for the purpose if provided 2 of each size from Small to X-Large, and women's sizes if available. This is a time investment on our part, and we believe in the value of it, because it pays dividends. If you have a media department, content standards or requirements. We will happily work with them to create this if they have the capacity and are willing. This is just one of many ways we invest into the relationships and build trust with clients, and that is by providing means to better learn the solution with a minimum amount of interruption to their workflow.

Why Bridger

I started Bridger with the idea of bringing an end-to-end solution that completely encompassed the business communications needs of our clients. It has been so successful that we ventured outward and now cover businesses' core technological needs with high level project delivery and support for the things other people cannot, will not, or do not even know are possible to do.

There is a place for specialists and SME's covering technologies like Voice and communications services that require expertise in the field, understanding of surrounding technologies, and to have an integrate everything mindset which is the opposite of the template driven MSP model, makes us a top contender for organizations looking to do something once, and do it right. As a result of building what has essentially been a "Field of Dreams", that has blown up and become a real offering, with additional all-inclusive offerings for AI, Security, Networking among other technology needs. We are in the long game, we value relationships, and we want to be those people you call when you need to solve a problem, and

who you look forward to seeing when they show up because you know something is going to get fixed.

Many Interconnects, IT shops, and MSPs make money when things break so their incentive is to patch it to death. We opt for a different model and that is to make problems go away because we really only make money when you do not have problems, we are incentivized to do things correctly, per best practices and specification because our support agreement only has about 6-8 hours per month baked in for support hours. We can easily eat through that on 1 or 2 issues which means that it was a bad month, which is on us because you shouldn't be having problems to begin with. That is our model, our clients love us, we believe it is why we haven't lost a single client since we started this company, it's why our clients recommend and champion us to others, and why we continue to grow each year despite having no salesforce, no advertising or marketing campaigns. Just word of mouth recommendations and winning RFPs. This is something we believe in, and our relationships are strong because of it. We are also aware that everyone is skeptical of someone who says something like "We love you more than a friend", or "We will take care of you, not take you on a ride", and if we show up unannounced it is to say hello because we were in the area, or see if you were free for lunch so we can catch up, not to mug you because we think you have money or its budget time.

I started this company with a mindset of creating a machine that provides opportunities for my daughter after becoming a father for the first time at age 42, to feed my family, take care of the team we have, and to provide the best value solutions for the money for our clients who entrust our business to enable them to communicate. We do not use any solutions that require an annual minimum, we constantly seek, test, learn, and adopt new technologies that enable communication in a meaningful way. We stay in the pulse of new and more, because we are entered into an era where integrate everything is the new rally cry. We have had a killer run to date and see no signs of slowing down. I hold patents for voice transport technologies, a novel class of Artificial Intelligence called Transactional Neural Reasoning that we use in our carrier operation. I built our nationwide voice network from the ground up, and we landed on the same wholesale floor with the "Big 5", and became a direct internet reseller thanks to upstream agreements, I also hold a full utility patent for a next generation appliance for media brokering with APIs and session normalization. So, when we say something like "We are building the future of communications", we mean that. Bridger is a cherry-picked team of subject matter experts and specialists who offer a wide selection of services for your use which allow us to cover 100% of what it means to communicate. ISP, Carrier Services, Low Voltage/Wireless Infrastructure, Firewalls, Networking, SecOps, Voice PBX/Platforms, Data driven applications, virtualization/containerization/Hyperconverged infrastructure, Public Address, Reducing The Risk, Cloud Platforms/Ecosystems, Conferencing/Meetings, Workforce Strategies, Podcast/Broadcast/Streaming services, Digital Signage, Alarms, CCTV, Access Controls, IoT, Building and lighting controls and automations, Display walls and custom Samsung LED panels, PoE lighting, and a whole lot more.

We are a unique, debt free, investor free company that has no lines of credit, we live on our available cash, we use things many businesses pocket as profit like commissions and mailbox money to offset our hourly rate because that is how we hook people, and we win our clients by making them a priority, listening and taking care of their needs. This is how we "Love you more than a friend", and when our

small team descends on a massive scope of work and we do it faster, cleaner, better and with fewer mistakes than a bunch of stuffed shirts, you will understand why we say "We take care of you, not take you on a ride".

We would love to show Brazos County Texas what it means to be a priority and to take care of you, because we have the solution and the experience to do it. We look forward to your consideration towards the goal of replacing the aging solution in place now.

Assumptions

The following assumptions were used when framing the scope of work, we ask that Brazos review them and verify if any of these assumptions do not hold true as they can and often will affect the deployment.

- All information collections will be performed in a timely manner and using the forms provided. Our scope of work does not calculate information collection. If credentials are provided for the existing system, we can complete 65-80% of the documentation requirements and hand that to the county. We will not charge if access is provided to ensure timely data collection.
- Work against the project will not start until the data collections are completed. This project assumes we will be programming the system one time, and our labor reflects that. Constant, complex, or back and forth changes requiring large time outlays are not considered included and are an easy way to sink a project budget. We desire a clean, best practices build, built one time.
- All work will be performed during business hours (except the phone deployment), and remotely where possible. We have calculated for 8 trips as part of the contract to install this solution.
- We expect to remain local to the deployment sites once the deployment starts. To avoid travel costs, unnecessary wear and tear on vehicles and teams this is ideal. Bridger owns an RV that we prefer to use instead of staying in hotels or corporate apartments. It is capable of housing our entire team and if the country has a place with water and power to support it, we will not charge back any food or travel costs associated with the deployment. This is purely a matter of preference, comfort and convenience for our team and it provides cost savings for the county.
- We will require access to all systems and services required to make the phone deployment work and we will at a minimum desire to view the firewall and network configuration with our own eyes, even if walked through it by someone in that department. This will make that a shared responsibility and eliminate any finger pointing should issues arise.
- It is assumed that all networking equipment will be current or near current generation, not having any 10/100 only or unmanaged switches where phones will be deployed. That all switches will be enterprise class with a minimum feature set supporting a standards compliant implementation for VLANs, LLDP, LLDP-MED, PoE (802.3af minimum), Access controls, Multicast Broadcasting (Fast Join/Fast Leave), ARP, Dynamic Mac Address tables, logging, ACLs, green ethernet overrides. The firewall will need to be a current or near current generation appliance capable of handling the throughput of the counties needs, with an active and updated security

subscription suite that at a minimum allows SIP ALG/Reflexive ACL override, manipulation and in some cases disabling. The firewall should support application whitelisting, signatures-based controls whitelisting and blacklisting, AV and other SecOPs overrides and controls, Voice Policy based assignment, VLAN ingress/egress policies, NAT, controls, static/policy-based routing, Configurable Access, NAT (inbound/outbound) Policies, Multicast/DHCP Proxying.

- Access points, printers, broadcast, Streaming, Wireless devices will be able to be segregated from the voice VLAN, and that each location with phones has a voice VLAN capable of either DHCP notification through options, or by switch based profiles that phones can join the correct VLAN, passthrough the correct VLAN (where connections share with a PC), and not require manual configuration. Our preference is Voice LAN advertisement via LLDP or by policies assigned based on LLDP-MED attributes. We do not want chatty access points, Apple TVs, or HP printers broadcasting over the voice LAN.
- There are not ANY<>ANY rules in the firewalls. If outbound is routed and controlled, the Voice LAN will be configured to allow ANY VOICE SUBNET>ANY Destination and will translate NAT to an IP unique to voice use. If all devices egress a common point, backup internet will be required, UPS power capable of supporting the site for the duration necessary for the county's survivability plan, and that the necessary routing is in place for all remote sites with phones.
- All house cabling will be of the correct type (Cat5E or better), terminated to an insert, and snapped into a faceplate, attached to the wall and labeled with the opposing end terminated to a patch panel with minimal wire exposure (TIA or Bicsi standards), with a commercially packaged patch cord of the appropriate type and length for the purpose into an enterprise switch with PoE.
- Bridger does not advocate for, or support grey/black market, ill sourced, used, or hardware purchased through another vendor. This is the biggest waste of support resource time. If we did not procure it, it is not paid to on board for support, and it comes from Amazon, eBay, or some other secondhand site. It is unsupportable. We offset our hourly spending through procurement efforts, and this is how we keep our rates low. For this deployment we will reuse the existing doorphones, they will be supported with "Best effort support" only, and up to half their value at which point the device will need to be replaced.
- We are operating under the assumption that Brazos County Texas would like this project completed as a best practice build solution, that it desires to do the work without cutting corners, being nickel and dimed the whole way, and that the county would like the work completed timely, in the time frame provided,
- We will be abandoning the existing Voice Operator Panel in favor of the inbuilt and beautiful Reactive dashboard we have built into the solution provided, abandoning the Frafos and AudioCodes SBCs in favor of the Anynode SBC (which will replace both of them), and that FXS devices will terminate upstream of the PBX at the SBC and facilitate calling from there.
- Each location will have an E911 address, advertise that for outbound calls when/if dialing emergency services. It is also assumed that 911 calls will be routed to the local PSAP and not intercepted.

- It is assumed that the Entrado Viper PSAP solution will not require interfacing with the incumbent solution in any way (we can, but it's a lengthy process often requiring licensing).
- We support one way synchronization with Entra which maps users and groups from Entra to the PBX directory. This requires clean, well-groomed and thought-out groups and user assignments because it will automatically create extensions based on criteria selected. Additionally, Entra integration supports SSO, Presence Synchronization, contact synchronization, and SSO sign in for the Linkus Web, Desktop, and mobile client. The synchronization occurs on a schedule and is a limitation of Microsoft's access to the Calling API. The setup of this requires registering an application and creating a persistent secret.
- For support purposes, we will require a level of trust and access. We will require unattended access (ideally named users only) to core and critical infrastructure. We desire anything we must access to be protected by MFA. For remote access we desire to use VPN to access internal resources instead of port forwarding and exposing devices to the outside world.
- Phones will be proxied via a proxy agent for assignment, state management, etc... We do not want any phone open to wild internet or accessible outside the trusted network.
- Where any interested 3rd parties, not a Brazos County W2 employee are concerned, or where they stand to benefit from learning our methodologies, we will require restricting their ability to view logs, access history, etc... from our work. We have tools, scripts and other proprietary methods that give us an advantage over our competitors, and if they were to learn of these methods and become able to use them, would harm us financially and cost us that advantage. We may share tools, scripts and other things. It is the responsibility of those we share them with to protect them as if company secrets.
- We have migrated thousands of users and GCC users to Microsoft Teams and Teams Voice since 2019, and we are a top integrator. We have more than a decade of experience with MS365 and Google Workspace. We rely upon a desired state config for things to operate, we desire to be the partner of record for Teams and Teams voice, and if added as partner of record, we pass through any licensing purchased at cost due to it helping our relationship and standing status with Microsoft. If Brazos does not have a CSP partner, we can handle that and will pass through licensing at true cost.
- We have a standard based Open API specification; this allows rich, meaningful integration. Should Brazos desire to integrate a solution we will work with you on a project or hourly basis to explore feasibility, come up with an implementation plan, and even help integrate the solution. Our Linkus Desktop application has an open-source SDK to extend development to the desktop client. There may or may not be capabilities to extend to the endpoint or web client as they each have their own restrictions, capabilities and functional return beyond our control.
- As VoIP and SIP standards evolve, the FCC mandates and controls. Older devices which may be supportable now and that we have agreed to support may become unsupportable if the manufacturer no longer supports them. Any device found to be unsupportable at any time must be replaced.
- It is assumed that we will be provided with all necessary information, access and resources to deploy and support this solution for as long as it is under our care. For deployment, we will need

resources with access and knowledge of locations at each site to identify where phones will be required to go. Our scope of work assumes that we will have 1 or 2 people at each site capable of assisting our teams with deployment.

- We do not necessarily rebuild the previous experience on the new system. Our desire is to build the experience Brazos needs and wants. We have a fully featured solution, and we would love to spend some time discussing, planning and designing the system with you and your teams.
- We will dispose of the old system if Brazos desires, however we must be given heads up at project start so that we can find a donor or recycler willing to take it. Otherwise, the phones will be placed into new phone boxes (if they fit) or stacked neatly at each location for later retrieval by Brazos staff. We are indifferent as to which the county desires. We offer recycling purely as a matter of convenience and goodwill towards a new relationship.
- We will provide an as built and create root user access for named users upon completion of the project who will have the same level of access we have. Securing and keeping up with super user access will be a responsibility of Brazos.
- Out of scope, found additions, or other service requirements or purchases not considered as part of this scope of work will be completed and billed on the final invoice as a line item along with any deliverables, licensing costs, or shipping costs. Once the chain of responsibility has been established, we will only consider changes, purchases and out-of-scope work and deliverables if approved by one of the authorized parties in writing or via email.
- We are a licensed carrier, authorized to originate and terminate SIP calling in the US 48, and we are required by law to provide our services under the conditions and terms of a Master Services Agreement. Our Carrier Term is +36 Months
- Our Support Term is +12 Months except when bundled with carrier services which follow the carrier terms.
- We are a licensed and bonded security company in the State of Texas. License Number B30866001 and are authorized to support CCTV, Access Controls, and Burglar Alarms.
- We consider the project complete once the installation completion email summary is sent. If Brazos County does not protest, it is assumed that the county is in agreement with the completion. Due to our legal requirements to provide support and the conditions for support for our carrier operation, upon completion of the project scope, there is no termination for convenience or with 30 days before the term as it is in direct conflict with our legally defined Master Services Agreement.
- Termination during the project will result in restocking fees, and forfeiture of any applied licensing. If we are in material breach of agreement, we must be notified and provided fair opportunity to remedy the breach.
- If Bridger terminates the agreement at no fault or breach of agreement by Brazos, all hardware will be recovered, and Bridger will be responsible for the loss incurred for licensing purchased. If Brazos is in breach and fails to remedy the breach in a suitable timeframe, Shipping, Taxes, and any fees collected as part of a requirement may be unrecoverable and will be considered a loss. Any applied licensing purchased will be forfeited and will be considered a loss. If Bridger is found in breach of the agreement, notification in writing, with a reasonable time frame to remedy said

breach must be provided. If the breach fails to be remedied, Bridger will refund any money spent towards the effort, minus any taxes, tariffs or other unrecoverable costs.

- All Paid projects, hourly, procurement, and support work is subject to the MSA and do not require a signature as all terms state acceptance of the MSA is a requirement for work.
- Bridger Does not distinguish between inbound or outbound calling, local dialing is US48, most of Canada, some of Mexico, and we actively block several known traffic pumps such as freeconferencecall.com, Rural areas in Wyoming, Idaho, Eastern Oregon, North and South Dakota, and Illinois. These are rural areas known for fraud dialing and have very low human population. If any of these locations are required to be opened, it will require signing a hold harmless letter and expressly authorize us to open them. We additionally block international by default, if required for use, we require pin codes.
- We have based your calling needs on using a collective 750,000 minutes a month. This is purchased annually and based on a wholesale rate we cannot publicly disclose. It includes holding 1140 DID's, 1 x E911 per location, and the calling. If calling from Teams is required there is an involved setup necessary which requires identifying all switch and AP Mac addresses, BSSIDs, Wireless Network and subnet names, and associating them with physical locations to meet the requirements of "reporting within meters". Setting this up will require additional data collection and setup time (approximately 20hrs) which must be completed prior to using Teams for calling. The time requirement will largely depend on the number of devices and locations that must be set up. Mobile and remote users will be responsible for stating their location. Emergency calls landing in the national call center are \$175 per call after the first call. This is a network-imposed fee, and not a penalty leveraged by BridgerTEL or Bridger Systems, LLC who owns the BridgerTEL product.
- If using the Teams client is a requirement it is assumed that the correct licensing will be applied to the users and that Brazos is aware that there is a licensing cost to Microsoft for the privilege.

Payment Terms

50% of the hardware, Software, licensing and labor costs are due on acceptance of the project. The remaining hardware balance will be due once Brazos and Bridger have confirmed successful delivery of the hardware, licensing and software (NET15), the remaining 50% of the labor, shipping, any taxes, additions, or out of scope work will be billed on the final invoice once the project has been completed (NET15).

Support Begins billing once the project has been completed and we may move the start of support date back or forward to better align with license expiration.

Once licensing or software has been activated, there are no refunds. Our preferred method of payment is ACH, or if a Chase Business customer, Bill Pay. For orders over \$4,000.00 we will bill through any merchant fees for card or other payment options.

Our general payment terms are NET15.

General Terms

All paid work is subject to the terms and conditions of our Master Services Agreement. Acceptance of paid work is acceptance of the entire agreement. You can find our MSA at <https://bridger.systems> by signing in and selecting the MSA.

In Summary

We appreciate the opportunity to bid on this work, and we have attached the necessary requirements to satisfy the response to the RFP, Datasheets for the proposed products, and if you select us, we will knock this installation out of the park for you and show you how professionals do an install.

If you have any questions, would like a tour of the system, require clarification or something that does not make sense to you, please reach out to us instead of disqualifying our bid. We are professional technologists, not RFP respondents. We look forward to hearing from you and being selected to perform this scope of work for the County of Brazos, Texas.

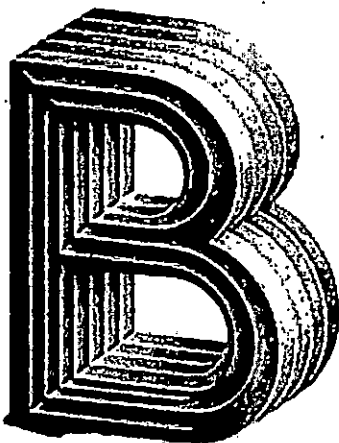
Regards,



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EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

Exhibit B: Functional Requirements

	Description of Requirement	Response	Comments
	AUTO ATTENDANTS		Very flexible and robust AA and IVR functionality
1	The solution must support a minimum of 150 auto-attendants	5	No known limit to number of menus, and nothing to prohibit number of menus built
2	The solution must have the ability for end-users (non-administrators) to record and re-record auto-attendant greetings	5	Recordings are generally initiated through the webUI which calls an extension
3	The solution must be able to record auto attendants with no additional software or hardware	5	We can setup the ability to dial through and record via phone. However via webUI is preferred due to naming and system cleanliness
4	The solution must have the ability to import existing .WAV, .MP3, or other digital format recordings into auto-attendants (please indicate which file formats are supported)	5	Supports WAV, OGG, and we have tools to convert any audio format to standard ULAW
5	The solution must support auto-attendant greetings whose content changes based on a custom time schedule (Work hours, afterhours, weekends each play a different greeting)	5	Time based, conditional based, skills based, and custom decision based routing out of the box
6	The solution must have the ability to schedule auto-attendant greetings based on custom configured holidays	5	Up to a year in advance, and we will even record and load these for you if you forget
7	The solution must have a central holiday schedule that can be applied to select auto attendants	5	Very doable, flexible, and can set more than just date and time.
	CAPACITY REQUIREMENTS		
8	The solution must support up to 1500 users (please indicate the maximum number of users supported)	5	We license on call concurrency, not extension. Up to 10,000 users per instance.
9	The solution must support up to 1500 phones (please indicate the maximum number of phones supported)	5	10,000 fully configured users w/phones is supportable.
10	The solution must support up to 1500 voicemail boxes	5	Easy, it will support up to 10K per single instance.
11	The solution must allow users to keep voicemails for a minimum 1 year	5	We can schedule that with roll out. If you desire reporting, advanced controls, etc... We have a 3rd party solution to meet CJIS spec.
12	The solution must support 75 concurrent calls	5	Easy, we have you configured for 100.
13	The solution must have the ability burst to greater than 75 concurrent calls automatically (please note the maximum concurrent calls supported and any additional costs involved)	5	We have you configured for 100 calls, these can be added in increments of 1, 5, etc...
14	The solution must support up to 200 hunt groups (please indicate the maximum number of hunt groups supported)	5	No known limit, and no restrictions. Best practices will require each of the queues having a dead end (not ringing perpetually).
15	The solution must store call detail records (CDR) for all calls for a minimum of one year	5	We store them for as long as you use it, with 2 sources of truth to verify and validate.
	END-USER WEB PORTAL FEATURES		The System Really Shines in the UI
16	The solution must have an end-user web portal that is compatible with all modern web browsers	5	End user, manager, admin, custom admin, etc...
17	The solution must allow for end-users to listen to and manage voicemail from an end-user web portal	5	Easy, will also receive voicemail to email, with transcription if you like, and can retrieve from phone or via SMS

EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

18	The solution must allow end-users to select their preferred voicemail greeting from an end-user web portal	5	Also easy, the users can store many voicemail greetings and activate at their leisure.
19	The solution must allow end-users to set call forwarding on their extension(s) from an end-user web portal	5	Status can be set, users can set actions and routing behaviors per status and switch between them from the UI, phone, softphone, and desktop app
20	The solution must allow call-forwarding on extensions to be set to local or long distance numbers (without additional costs)	5	We do not have "Long Distance", all US 48 is local, users can forward to these numbers, no problem.
21	The solution must allow end-users to set their own speed dials/Presence/Busy Lamp Field (BLF) subscriptions from an end-user web portal	5	From the phone, the GUI or forced configs. No problem
22	The solution must allow end-users to view their extension(s) call detail records from an end-user web portal	5	Not a problem, standard feature.
23	The solution must use Microsoft Entra SSO for the end-user web portal login	5	Not a problem, there are considerations and requirements, but it also brings presence.
24	The solution must allow end-users to program personal auto-attendants for their extension(s) from an end-user web portal	5	These would just be auto attendants assigned to a user. This would have a limited scope and use case.
FAXING/ANALOG			
25	The solution must support analog devices via ATA/FXS analog gateways (fire panel backup lines and elevators)	5	System supports it, however we are a carrier, and we own our efax solution which has a 98% success rate.
26	The solution must have an integrated fax to email solution	5	Our solution is eFax which supports analog machines via purpose built ATA for high success, or via SIP Credentials on supported machines.
27	The solution must email faxes in PDF attachments	5	Default setting
28	The solution must be able to send faxes from multi-function copiers	5	we support most sip enabled machines, analog with our Fax ATA
29	The solution must be able to send faxes from via email	5	Standard feature
FEATURES			
30	The solution must support internal paging groups (calls go directly to phone speakerphone of paging group)	5	This is supported if your network supports a standards based IGMP Setup.
31	The solution must allow for Direct Inward Dial (DID) extensions	5	We are an all tier one direct carrier, we can support millions of DIDs if you have them.
32	The solution must allow for non-DID extensions for internal only calling	5	Easy.
33	The solution must allow the transfer or porting of existing DID phone numbers	5	we are part of a cooperative agreement that allows us to port from and to anyone.
34	The solution must support Presence/Busy Lamp Field (BLF) (please indicate any maximum capacity for BLF)	5	Capacity for BLF is limited only by the number of keys on your phone.
35	The solution must support call parking	5	Standard feature and can have multiple parking lots.
36	The solution must allow call parking to be segmented into groups where only specific phones can pickup parked calls	5	Done, See 35
37	The solution must have the ability to configure custom softkeys and assign them to phones based on phone groups	5	If by softkeys you mean contextual keys which change based on menu chosen or prior action. Polycom and most of the approved GOV/ED products allow some level of customization but it is largely restricted.

EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

38	The solution must allow for hunt groups to be assigned either Internal extensions or DID extensions	5 see note	Hunt Groups and Queues, easy, but with an FCC enforcement looming, sending to external numbers will be required to send the CLIP of the system, it will be illegal to passthrough the calling Parties ID come January of 2026, its already on a no fly today.
39	The solution must support directed call pickup	5	Supports group or directed pickup.
40	The solution must support directed call pickup groups	5	Easy, See 39
41	The solution must only allow call pickup groups to pickup incoming calls within their group	5	Also easy with granular permissions
42	The solution must allow extensions to be assigned to multiple phones (note any maximum capacity limitations)	5 see note	Shared extensions, Boss/Secretary are supported. There is no set limitation or restrictions, however, in that same breath this is a chatty and resource intense behavior.
43	The solution must support conference bridging (allowing both internal and external callers into conference)	5	no problem. It also supports video (natively) or H.263. H.264 passthrough.
44	The solution must allow for PINS to be set to join conference bridge	5	Easy, native feature.
45	The solution must support E911/NG911	5	We own our ELIN Solution, are fully compliant for E911, and are capable of "Reporting within meters" requirements.
46	The solution must include inbound caller-id (number and name)	5	CNAME Dips included in the trunk spend.
47	The solution must be able to record phone calls based on user permission.	5	Standard call recordings, scheduled, ad hoc are all supported. If robust management, C/JIS Spec, or other compliance hold is required. We recommend something more robust. We have multiple solutions.
48	The solution must have the ability to mask the caller's phone number for calls placed to other extensions within the system (e.g. calls can appear to be coming from their department's main line)	5	The system supports this via most endpoints, the mobile client, and the desktop client. Users can also be assigned Outbound access and dial as any assigned number to them.
49	The solution must have the ability to mask the caller's phone number for calls placed to external numbers (e.g. calls can appear to be coming from their department's main line)	5	Easy, flexible and customizable. Standard feature.
50	The solution must have the ability to require a PIN or access code for long distance dialing	5	we do not have "Long Distance", US 48, some Canada, Some Mexico are local. We require PIN for international.
51	The solution must have unlimited local and long distance (within the US) calling	5	Calling is included in the packaging.
52	The solution must have the ability to require a PIN or access code for international dialing	5	Easy, we require this as a best practice.
53	The solution must be able to redirect inbound calls from specific originating numbers to specific destination extensions	5	Source, Destination, Conditional, etc... are all supported call routing mechanisms
54	The solution must be able to block inbound calls from specific originating numbers	5	Blacklists, call rerouting lists are all supported
55	The solution must allow administrators to assign permissions to individual users and/or individual extensions to permit or deny placing calls to local numbers	5	All permissions are extremely granular, and able to be set per feature, per user or ideally per group.
56	The solution must allow administrators to assign permissions to individual users and/or individual extensions to permit or deny placing calls to long distance numbers	5	Standard feature, Outbound Call Rules.
57	The solution must allow administrators to assign permissions to individual users and/or individual extensions to permit or deny placing calls to international numbers	5	Standard feature, Outbound Call Rules. and PIN protected.
58	The solution must allow administrators to assign permissions to individual users and/or individual extensions to permit or deny placing calls to toll-free numbers	5	Standard feature, Outbound Call Rules.
59	The solution must allow administrators to block calling to 1-900 numbers	5	We do this by default, this also includes known traffic pumps, high fraud rural, and satellite.

EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

60	The solution must allow for auto ring down (i.e. when a handset is lifted a call will be placed automatically to a specified number)	5	Easy, can be done via call center functionality or via API, or even TAPI if you have CTI requirements.
61	The solution must allow administrators to provision a toll free number on demand (i.e. provide the public with a toll free hotline in the event of data breach, disease outbreak, etc.)	5 see note	we can issue toll free at will, no carrier is able to allow you access to the RESPORG database for self issuance. We can issue at will in minutes. It would be ideal to have some on standby if this is a need.
62	The solution must be capable of Hoteling/Hot Desking	5	Very doable
INTEGRATIONS & COMPATIBILITY			
63	The solution must support SIP trunking to 3rd party providers	5	Standards based on IP peering or credentials routing
64	The solution must support SIP based Axis Cameras	5	Any SIP2.0 compliant 3rd party device is supported.
65	The solution must support SIP based AV systems (Crestron/QSC) standards compliant (please indicate all SIP standards supported)	5	SIP standards supported with pass through options for media.
66	The solution must utilize Poly phones	5	Supports dozens of manufacturers, including Poly
67	Phones will be property of Brazos County	5	Correct, this is part of the capital expense.
68	The solution can integrate presence with Microsoft Teams status	5	We integrate heavily into Teams Voice, presence is part of that
69	The solution must have a mobile app (iOS & Android)	5	Mobile, progressive web app, desktop client.
70	The solution must be compatible with Valcom analog external overhead paging systems	5	Done.
71	The solution must have working time schedules for end users. (Users will not receive work calls on mobile apps after hours)	5	Also done, however MSFT Teams Voice, sometimes giveth, and sometimes taketh this away from end users.
72	The solution must be compatible with Voice Operator Panel software (http://voiceoperatorpanel.com/) or have a functional equivalent for high volume operators	5	It will work with the VOP, but ours is better and native (with no additional costs)
73	The solution must integrate with Microsoft Teams (G3 Licensing)	5	We direct route to MS365, whether civilian or GCC is no different.
74	The solution must be compatible with Windows 11	5	Done, also mac, linux, and chromium OS
75	The solution, if on-premise, must function in a virtual environment	5	will be fully hosted on private resources and proxied via a transparent gateway
76	The solution, if hosted, must have redundant Network Operation Centers (NOCs) to ensure maximum availability	5	we have High Availability in a Geo Disparate design out of the box.
RELIABILITY & SYSTEM SUPPORT			
77	The solution must have a centralized management web portal for administrators to manage all features of the system	5	Done, this is standard and the way the system was designed.
78	The solution must support role based management (e.g. Helpdesk role vs. Administrator role) using Active Directory / EntraID accounts and groups	5	This is doable as long as your groups and permissions are correct and you have achieved a desired state config.
79	The solution must support connecting to multiple customer Internet connections to increase redundancy when using SIP trunk(s)	5	This is no problem, we just need the potential source IPs to whitelist and prevent registration storming.

EXHIBIT "A"

FUNCTIONAL REQUIREMENTS

80	The solution must allow administrators to export call detail record (CDR) reports to a human readable format.	5	export or schedule as pretty charts or simple data. We can also produce these from the carrier side if additional details are needed for legal or liability purposes.
81	The solution must have an integrated backup and restore solution	5	We keep a stateful pair of appliances, both of which are backed up nightly to an air gapped and replicated backup target.
82	The solution must be able to be backed up on-demand	5	Easy, standard feature.
83	The solution must be able to be backed up based on a customizable schedule	5	Done, we set it to backup nightly for 14 calendar days (both primary and synced backup)
84	The solution must allow administrators to export a complete list of all users and extensions to a human readable format.	5	Doable. Direct from the system web UI or via API
VOICEMAIL			
85	The solution must allow end-users to record custom voicemail greetings with no additional software or hardware	5	Initiated from the web dashboard, any system phone.
86	The solution must allow users to have multiple voicemail greetings (Out-of-office, Standard, Name/extension only)	5	Easy, they can also be assigned per status and by time.
87	The solution must allow voicemail notifications to be sent to email with recorded voicemail attached	5	Standard
88	The solution must allow voicemail notifications to be sent to email with transcribed voicemail attached	5	Standard
89	The solution must save voicemails in .MP3 format	1	WAV is the format due to licensing MP3
90	The solution must allow administrators to reset voicemail boxes back to system default prompts and delete all messages	5	This is done when the extension is rebuilt.
91	The solution must require a PIN to access voicemail system	5	Pin or pinless, or SSO
92	The solution must allow end-users to reset their extension(s) PIN number(s)	5	Easy
93	The solution must allow administrators to reset PIN numbers for all extensions	5	Also very doable by API or by import
94	The solution must allow end-users to check and listen to voicemail from internal phones	5	Standard feature
95	The solution must allow end-users to check and listen to voicemail remotely by dialing into the system	5	Done, or by email, and SMS
96	The solution must support end-user voicemail greeting changes based on a custom time schedule (e.g. work hours, afterhours, weekends each play a different greeting)	5	Standard feature
97	The solution must allow administrators to disable voicemail for specific users or extensions	5	Standard feature, we prefer doing this by groups for ease of management.

Proposal Form for Clarification

Proposal of: Bridger Systems, LLC
(Respondent's Company Name)

To: **BRAZOS COUNTY - PURCHASING DEPT.**

Project Name: **VOIP PHONE SYSTEM REPLACEMENT – COUNTY WIDE**

RFP No.: **CIP 25-538**

Having carefully examined all the requirements of the previously issued RFP, this is clarification of the proposed pricing that you previously turned in.

1. One-Time Hardware Cost:	w/Polycorn phones \$332,426.00	<u>\$ w/Mitel Phones \$433,656.00</u>
2. Annual Support & Maintenance:	Year 1	<u>\$ 56,223.00</u>
See attached Page Assumptions for additional Details.	Year 2	<u>\$ 56,223.00</u>
	Year 3	<u>\$ 56,223.00</u>
	Year 4	<u>\$ 56,223.00</u>
	Year 5	<u>\$ 56,223.00</u>

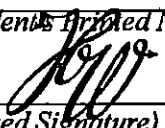
To provide clarity of your proposed pricing, we want to understand what is included in your proposal and what the County will still have to provide. Currently the County pays for the following, in addition to our annual support and maintenance. Please circle below if this is included or not included in your above pricing. If not included, please add a price or leave as not included. If a service is not included and no price is provided, the County will insert our current pricing for comparison purposes.

Circle One

3. SIP Phone Service (Dial Tone) w/ 1140 DIDs New or ported (possible Ingress fee if all off net, or parked on multiple providers (max \$250 if at all)	Included/Not Included	<u>\$ Part of Package</u>
	Included/Not Included	<u>\$ Part of Package</u>
4. National Emergency Number Association e911	Included/Not Included	<u>\$ Part of Package</u>
5. Electronic Fax:	Included/Not Included	<u>\$ Part of Package</u>
6. SBC Gateway Support:		

Respectfully Submitted and Certified By:

Joshua Williamson
(Respondent's Printed Name)


(Authorized Signature)

CEO/Founder
(Title)

09/02/2025
(Date)

Assumptions

Our model does not rely on "Cost of Living Increases", buried charges to nickel and dime you. We have a unique support model that is incentivized by County of Brazos not having issues all the time or things constantly breaking. We make money when things are running smoothly, and the in flow of work is taking care of moves, adds, and changes. Most interconnects use a fixed hour allotments that burn in .5hr increments, and then charge for break fixes with hourly minimums + travel.

We will communicate if something is ever out of scope, and we offer a discounted hourly rate of \$105/hr billed in .25/hr increments for scheduled work w/1hr minimum for out-of-scope work and if you do not surprise us with issues you created, we will not surprise you with a bill for making us find and fix it. We also do not support grey/black market/Amazon/eBay or other ill sourced hardware. We offer fair terms and buying from us ensures authenticity and supply chain.

Our support is meant to be "All Inclusive" and is based on the number of users (1200 in your case, to allow a bit of padding) and they increment in quantities of 5 (\$12/uptick per 5 users/month for support) and it is prorated based on billing frequency (monthly, semiannually, annually) billed with the user add, or phone purchase. Our support includes the annual renewal cost of the following: PBX licensing, SBC licensing, Virtualization licensing, Hosting resources. As well as support for them.

SIP Calling (US48 and outbound Toll Free) are included. We block known traffic pumps, freeconferencecall.com other high fraud areas. We will turn them on if you need them, but the burden of responsibility shifts to you.

Also included is 34 Inbound/34 outbound eFax seats. Inbound can be directed to group mailboxes (fax@countyofbrazos.gov), Named Users, SIP enabled fax machines we support, or if you want to walk to a machine, put the paper on it, dial a number and walk off. We have a fax ATA made for the service that is a one-time cost of \$199+ Shipping/Each (one time, add as desired or needed). Outbound are tied to named users. Additional users are \$15.00/Month.

50 x E911 Locations are included, additional locations are \$2.00 month, directory listing is included with this cost.

We include everything we can to make it easy to get the help you need. At the end of any critical components warranty, we will push you to replace them. We can only support something if it is supported by the manufacturer. We follow a loose phone policy Use it until it dies, or becomes a problem. Poly Phones have a shorter lifecycle than our liking, but they work fine with respectable work lifetime. We consider a phone a problem if we see it more than twice and have spent more than half its value in labor. Its time to replace that phone at that point.

Here is what is not included (and why):

- Telecom Taxation estimates, Recovery Fees, and other federal excise charges or recovery. We do not mark these up, only pass them through. Trying to estimate them is as responsible as Ray Charles driving a school bus, due to the insane, unclear, ever-changing regulations, rate centers, etc... It truly defies human logic and reasoning in every aspect.
- A highly recommended dedicated Gb fiber handoff at our datacenter, we get huge discounts, enough IPs and it ensures you have a large throughput pipe. We pass this through at costs, it includes necessary IPs and we typically get Gb connections for \$475-600/month on +36 month terms, you use our multi carrier last mile as backup, we provide the firewall and support it.
- Inbound Toll-Free, Toll-Free Numbers (We legally cannot bake this into the cost because regulators treat vanity numbers differently. Toll Free numbers are \$1.50 or \$2.00 depending on rate tier, and inbound vanity is billed at a rate of \$.02 in whole minutes (no breaks)
- Premium calling services (Caller ID branding, Labeling, SPAM Delisting, Blacklist removal, etc...) There is a \$500 monthly minimum, you would likely land around \$570ish based on best guesses about usages. It's a fraction of a cent game in premium services.
- SMS, we are federally prohibited from bundling these services. Therefore, they bill separately. Rates are determined per carrier + network fee and vary. We will help you register any required 10DLC campaigns for which there may be charges depending on your purpose which range from \$10-70 with broad scopes.
- International calling. Also federally prohibited due to it being considered prepaid which is illegal, we bill at book rate, and can purchase futures if you have a need, it would be our preference for account codes (pins) for international dialing. We block satellite phones, and 22 fraud prone countries, Africa, Middle East, Russia, Asian countries due to call fraud, traffic pumping scams, redirection scams, calling card cramming, etc.. We also disable 900 numbers due to fraud potential.
- Site visits. 95% of support is remote supportable. If we cannot in a reasonable time remedy an issue, we will request a site visit. We only bill one way at a discounted hourly rate + mileage at IRS published rate + 2 hr/min. We are not far from you and this goes to the techs.
- API charges for Transcription, or auth services. We ask you to put a card on file with Google, or we just bill it through at cost with taxes.
- Microsoft Licensing (we have had people fight us on it before). This is the cost of doing business and a cost of services you pay directly to Microsoft.
- Anything you want to do after the initial fixed scope of work, that hasn't been paid for already.

I know this is a lot, but in the spirit of working towards a new partnership, we hope yall appreciate the openness, direct explanations and understand it is with all best efforts at demonstrating our high value and commitment to our customers. Much of this is included in the proposal under Bridger Remote Support (Operational Expense), and elsewhere in the assumptions and scope details.

No. 25/26 - 1.07

DESCRIPTION

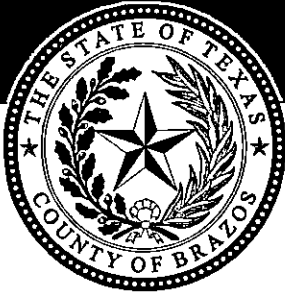
[illegible]**General Fund**

Reallocation of funds to the appropriate account to cover the cell phone cost for the Guardianship positions that moved to the Court Support - Guardianship division in FY 2026.

Date: 10/6/2025


 _____ 10/14/25
 ACTING _____ County Judge Approval _____ Date

[illegible]



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number *

Budget Amendment Number

1.07

Agenda Date

10/14/2025

Fiscal Year

October 1 - September 30 2026

Requesting Department

BUDGET OFFICE

Requestors Name

Nina Payne

DECREASE EXPENDITURE(S):

1000 General Fund

From: Fund Number

DECREASE EXPENDITURE(S):

23000100 County Court at Law #1

From: Division Name

DECREASE EXPENDITURE(S):

61750000 Telephone/Data - Cell

From: Account Number

From: Amount

\$

1,000.00

AMOUNT OF DECREASE

Total

\$ 1,000.00

TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):

1000 General Fund

To: Fund Number

INCREASE EXPENDITURE(S):

11050000 Court Support - Guard

To: Division Name

INCREASE EXPENDITURE(S):

61750000 Telephone/Data - Cell

To: Account Number

To: Amount

\$

1,000.00

AMOUNT OF INCREASE

Total

\$ 1,000.00

TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts:

Reallocation of funds to the appropriate account to cover the cell phone cost for the Guardianship positions that moved to the Court Support - Guardianship division in FY 2026.

File and Documentation

File Upload

Upload

Signature

Initiator

Nina Payne

Department (?)

BUDGET OFFICE



Signature

Elected Official/Dept Head

Nina Payne

Comments

Elected Official/Dept Head Comments

Signature

Budget Officer Signature

Nina Payne

Budget Officer Comments

CC Approval Oracle Posted

Sign

Completion Date

Date will be captured on form submission

Comments

Commissioners Court Decision Comments



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM:

- Approval of Personnel Change of Status

TO: Commissioners Court

DATE: 10/07/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Personnel Action Forms (PAFs). A list of departments is included on the attached coversheet. All positions have been reviewed and verified that they fall within budget guidelines. Consequence of non-approval would be to the employee pay and/or position.

ATTACHMENTS:

File Name

Description

Type

[Employment Separations 10.14.25.pdf](#)

Cover Sheet

Cover Memo

Personnel Change of Status

(Oct 7, 2025)

Commissioners' Court Date:

10-07-2025

Department Submitting Information:

Human Resources

Purpose of Submissions:

Consider and Take Action on Change

Employment

Department Name	Employee Name
Sheriff Office - Administration	Hejl, Jason
Sheriff Office - Jail Administration	Wright, Kathryn

Separations

Department Name	Employee Name
County Judge - Administration	Cunningham, Jianna
Juvenile Services - Detention	Bell, Tiffany
Tax Assessor - Collector - Administration	Warford, Tammi

Personnel Action Forms

Department Name	Employee Name
County Attorney	Gray, Earl
County Judge	Bull, Edward IV
Court Support - Guardianship	Davenport, Safiya
District Attorney - Administration	Andreski, Adam
District Attorney - Administration	Andreski, Adam
District Attorney - Administration	Baker, Brian
District Attorney - Administration	Beacham, Caleb
District Attorney - Administration	Beacham, Caleb
District Attorney - Administration	Capps, Kevin
District Attorney - Administration	Capps, Kevin
District Attorney - Administration	Carter, Melissa
District Attorney - Administration	Comte, Kara
District Attorney - Administration	Cooks, Melva
District Attorney - Administration	Davis, Tonika
District Attorney - Administration	Davis, Tonika
District Attorney - Administration	Dunlap, Travis
District Attorney - Administration	Escue, Jessica

District Attorney - Administration	Golden, Ryan
District Attorney - Administration	Golden, Ryan
District Attorney - Administration	Goodman, Abigail
District Attorney - Administration	Goodman, Abigail
District Attorney - Administration	Graves, Tiffany
District Attorney - Administration	Hebert, Jennifer
District Attorney - Administration	Hebert, Jennifer
District Attorney - Administration	Helmuth, Gretchen
District Attorney - Administration	Helmuth, Gretchen
District Attorney - Administration	Howell, Douglas III
District Attorney - Administration	James, Amanda
District Attorney - Administration	Johse, Michael
District Attorney - Administration	Larsen, Tiffany
District Attorney - Administration	Logsdon, Joshua
District Attorney - Administration	Logsdon, Joshua
District Attorney - Administration	Pittman, Kindale Jr.
District Attorney - Administration	Porter, Rachel
District Attorney - Administration	Porter, Rachel
District Attorney - Administration	Price, Brian
District Attorney - Administration	Stahman, Mark
District Attorney - Administration	Stahman, Mark
District Attorney - Administration	Tapla, Savina
District Attorney - Administration	Tapia, Savina
District Attorney - Administration	Thane, Dennis
District Attorney - Administration	Woodward, James
District Attorney - Administration	Younis, Stephanie
District Attorney - Administration	Younis, Stephanie
District Attorney - Administration	Vetter, Robert
District Attorney - Child Protective Services	Houghton, Eric
District Attorney - Child Protective Services	Whitcomb, Jennifer
Facilities Services - Administration	Lamkin, Robert
Information Technology - Administration	Medina, Ricardo
Juvenile Services - Administration Probation	Criddle, Steven
Juvenile Services - Detention	Daily, Apollos
Juvenile Services - Detention	Rojas, Arely
Project Management - Administration	Pierson, Kathy
Sheriff Office - Jail Administration	Bairrington, Twister
Sheriff Office - Jail Administration	Brown, TraVaris
Sheriff Office - Jail Administration	Contestabile, Cordell
Sheriff Office - Jail Administration	Daily, Abel
Sheriff Office - Jail Administration	Foketi, Alani
Sheriff Office - Jail Administration	Ford, Coleman
Sheriff Office - Jail Administration	Hancock, Traeveon
Sheriff Office - Jail Administration	Kelly, Kylie
Sheriff Office - Jail Administration	Kmiec, Kennan
Sheriff Office - Jail Administration	Leeth, Clayton
Sheriff Office - Jail Administration	Martinez, Rachel

Sheriff Office - Jail Administration	McClure, William
Sheriff Office - Jail Administration	Mitchell, James Jr.
Sheriff Office - Jail Administration	Rudd, Nicholas
Sheriff Office - Jail Administration	Ruiz, Noe
Sheriff Office - Jail Administration	Scroggins, Joseph
Sheriff Office - Jail Administration	Smith, Sherry
Sheriff Office - Jail Administration	Stokley, Raymond
Sheriff Office - Jail Administration	Williams, Keith
Sheriff Office - Jail Administration	Wren, Jordan
Sheriff Office - Jail Administration	Young, Deondra
Tax Assessor - Collector - Administration	Knuth, Mariah
Tax Assessor - Collector - Administration	MacArthur Cole, Dianne
Tax Assessor - Collector - Administration	Rawandoozi, Shams
Texas Indigent Defense Commission Grant	Batten, Debbie
Texas Indigent Defense Commission Grant	Brewer, Chelsea
Texas Indigent Defense Commission Grant	Daniel, Natalie
Texas Indigent Defense Commission Grant	Hemmestad, Sarah
Texas Indigent Defense Commission Grant	McClung, Robbie
Texas Indigent Defense Commission Grant	Pringle, Bryce
Texas Indigent Defense Commission Grant	Ritchie, Keith
Texas Indigent Defense Commission Grant	Wood, Nathaniel
T.I.D.C. - Public Defender Juvenile & Appellate Expansion	Thibodeaux, Lane

Approved in Commissioners' Court:

County Judge's or Commissioner's Signature: _____


KYLE KACAL
ACTING COUNTY JUDGE



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 10/14/2025
ITEM: • Approval of Payment of Claims
TO: Commissioners Court
DATE: 10/08/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

<u>ATTACHMENTS:</u>		
<u>File Name</u>	<u>Description</u>	<u>Type</u>
Bill_List_Commissioners_Court_PUBLIC_10.14.25.pdf	Bill List Public 10.14.25	Backup Material



Commissioners Court Approval of Claims Summary

October 14, 2025

Accounts Payable

Payment Date	Amount	Beginning	Ending	Type
9/25/2025	\$ 22,817.74	8212177	8212185	Payroll AP
9/25/2025	\$ 15,383.83	9205806	9205809	Payroll AP
9/26/2025	\$ -	9205810	9205830	AP
9/29/2025	\$ 5,633.98	9205831	9205836	Travel Advance
10/2/2025	\$ 3,700.55	8212186	8212192	Restitution
10/2/2025	\$ 19,506.53	8212193	8212200	Utilities & Credit Card Bills
10/14/2025	\$ 1,524,297.37	8212201	8212402	AP
10/14/2025	\$ 1,399,842.62	9205837	9205936	AP

Jury

Payment Date	Amount
10/2/2025	\$ 3,540.00

Payroll

Payment Date	Amount	Type
10/3/2025	\$ 2,022,678.88	Biweekly
10/7/2025	\$ 533.37	Biweekly

Wire/ TexNet

Payment Date	Amount	Number	Description
10/2/2025	\$ 679,902.26	2026-1	Payroll Taxes
10/6/2025	\$ 113.28	2026-2	Payroll Taxes
10/8/2025	\$ 1,333,882.25	2026-3	TCDRS
10/8/2025	\$ 1,027.88	2026-4	Roth 457(b)
10/8/2025	\$ 5,216.58	2026-5	Child Support
10/14/2025	\$ 6,032,902.80	2026-6	LPPF

Pursuant to Order 25-027 certain claims are approved for payment by the Commissioners Court if approved through the audit process. Payments are then presented to Commissioners Court at a subsequent meeting. These include Payroll and payroll related claims, utilities and telecommunications services, and credit card bills.

ATTEST:


Karen McQueen
County Clerk

APPROVED:


Kyle Kacal
Acting County Judge

10/14/25
Date

Bill List Commissioners Court

Time run: 10/8/2025 11:31:37 AM

Payment Date 9/25/2025

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
9/25/2025	60000-00000000-31120000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- Nationwide-No Value-No Value-No Value	3382	Natio***** Solutions		09.19.25	8,210.18
	60000-00000000-31125000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- Secur Benefit-No Value-No Value-No Value	6165	Secur***** Insurance Co		09.19.25	1,175.00
	60000-00000000-31128000-00000-0000-000000	Payroll Fund-No Value-Deferred Compensation \- VALIC-No Value-No Value-No Value	10789	Varia***** Insurance Co Inc		09.19.25	3,886.35
	60000-00000000-31150000-00000-0000-000000	Payroll Fund-No Value-County Property Tax Payable-No Value-No Value-No Value	21268	Brazo*****		09.19.25-GH	100.00
	60000-00000000-31204200-00000-0000-000000	Payroll Fund-No Value-Withholding \- Unreimb. Medical-No Value-No Value-No Value	103361	Brown*****		FSA 09.19.25 PB	30.22
	60000-00000000-31228000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Hartford-AD&D-No Value-No Value-No Value	6874	Hartf***** , The		2363992	1,387.39
	60000-00000000-31232000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Hartford-LTD-No Value-No Value-No Value	6874	Hartf***** , The		676719503381	5,180.86
	60000-00000000-31237000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Colonial Insurance-No Value-No Value-No Value	10372	Colon*****ent Insurance Company		74123980901449	2,004.70
	60000-00000000-31240000-00000-0000-000000	Payroll Fund-No Value-Withholding \- AFLAC Insurance-No Value-No Value-No Value	3428	Ameri*****Insurance		330765	5,236.26
	60000-00000000-31241000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Vision Insurance-No Value-No Value-No Value	93592	Spect*****		20250818000044	8,997.75
	60000-00000000-31244000-00000-0000-000000	Payroll Fund-No Value-Withholding \- Levy-Bankruptcy-No Value-No Value-No Value	94674	Peake*****		09.19.25-GM	618.47
	60000-00000000-31600000-00000-0000-000000	Payroll Fund-No Value-Withholding \- United Way-No Value-No Value-No Value	3395	Unite*****zos Valley		09.19.25	25.15
	97000-556300-53330000-00000-0000-000000	CSCD \- Community Supervision-Specialty Court Program \- Administration-CSCD Medical Health Benefit-No Value-No Value-No Value	10022	Texas*****riminal Justice		090125-093025	1,349.24
Grand Total							38,201.57

Payment Date 9/26/2025

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
9/26/2025	01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Ashle*****is		TRVL000332978983	(990.73)
				Clare*****I		TRVL000332245827	(845.50)
				Deyan*****		TRVL000331615951	(394.23)
				Enri*****		TRVL000332253093	(1,256.81)
				Erma*****		TRVL000332253006	(268.00)
				Garre*****		TRVL000333940445	(1,044.90)
				Grego*****		TRVL000332750395	(888.25)
				Jason*****		TRVL000332820294	(906.25)
				Jeff*****		TRVL000330934044	(1,145.07)
						TRVL000331680723	(842.96)
				Johnn*****		TRVL000331680759	(842.96)
				Joshu*****		TRVL000331680798	(842.96)
				Kaeth*****		TRVL000327454448+1	(1,582.64)
				Megan*****		TRVL000330413798	(1,501.50)
				Paul*****		TRVL000331666536	(686.16)
				Regin*****		TRVL000332819607	(888.25)
						TRVL000333792598	(872.95)
				Sandr*****		TRVL000334629013	(1,124.59)
				Sean*****		TRVL000330933986	(963.24)
						TRVL000331680831	(842.96)
				Shant*****		TRVL000330227584	(1,512.36)
				Tatum*****		TRVL000326713304	(220.00)
	01000-15000100-61801000-00000-0000-000000	General Fund-Human Resources \- Administration-Travel-No Value-No Value-No Value	Employee	Deyan*****		TRVL000331615951	394.23
	01000-22100100-61801000-00000-0000-000000	General Fund-272nd District Court \- Administration-Travel-No Value-No Value-No Value	Employee	Kaeth*****		TRVL000327454448+1	1,582.64
	01000-23100100-61801000-00000-0000-000000	General Fund-County Court at Law #2 \- Administration-Travel-No Value-No Value-No Value	Employee	Sandr*****		TRVL000334629013	1,124.59
	01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Travel-No Value-No Value-No Value	Employee	Enri*****		TRVL000332253093	1,256.81
				Garre*****		TRVL000333940445	1,044.90
				Paul*****		TRVL000331666536	686.16
	01000-28002000-61801000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel-No Value-No Value-No Value	Employee	Ashle*****is		TRVL000332978983	990.73
				Erma*****		TRVL000332253006	168.00
				Grego*****		TRVL000332750395	888.25
				Jason*****		TRVL000332820294	906.25
				Regin*****		TRVL000332819607	888.25
						TRVL000333792598	872.95
				Tatum*****		TRVL000326713304	220.00
	01000-28002000-61801000-01000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel-General Fund-No Value-No	Employee	Erma*****		TRVL000332253006	100.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
9/26/2025		Value					
	01000-30101100-61801000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Travel-No Value-No Value-No Value	Employee	Jeff *****		TRVL000330934044	1,145.07
						TRVL000331680723	842.96
				Johnn*****		TRVL000331680759	842.96
				Joshu*****		TRVL000331680798	842.96
				Sean *****		TRVL000330933986	963.24
						TRVL000331680831	842.96
	01000-56001000-61801000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Travel-No Value-No Value-No Value	Employee	Megan*****		TRVL000330413798	1,501.50
				Shant*****		TRVL000330227584	1,512.36
	30000-283700-61801000-00000-0000-000000	Brazos County Grant Fund-BV Human Trafficking Task Force Development-Travel-No Value-No Value-No Value	Employee	Clare*****I		TRVL000332245827	845.50
	97000-00000000-20000100-00000-0000-000000	CSCD \- Community Supervision-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Navor*****res Jr		TRVL000333792865	(1,078.41)
	97000-551100-69100100-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Travel \- Per Diem-No Value-No Value-No Value	Employee	Navor*****res Jr		TRVL000333792865	1,078.41
Grand Total							(0.00)

Payment Date 9/29/2025

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
9/29/2025	01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Emile*****		ADV000334232480	1,372.77
				Monic*****		ADV000334232488	1,637.37
				Ryan *****		ADV000334232484	1,372.77
				Steph*****		ADV000332243942	307.12
	97000-00000000-20000100-00000-0000-000000	CSCD \- Community Supervision-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Julia*****		ADV000332238472	772.95
				Rita *****		ADV000332257468	171.00
Grand Total							5,633.98

Payment Date 10/2/2025

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/2/2025	01000-11000500-61740000-00000-0000-000000	General Fund-Non\--Departmental-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	2,217.64
	01000-11210020-61740000-00000-0000-000000	General Fund-Elections Administrator-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	170.28
	01000-13000100-61880000-00000-0000-000000	General Fund-Tax Assessor \-- Collector \-- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000600	2337093 0925	2,553.06
	01000-14000006-61880000-00000-0000-000000	General Fund-Information Technology \-- Non Capital-Utilities Expenditure-No Value-No Value-No Value	97206	Optim*****	250000147	07707-146117-01-1 Sept 25	256.74
	01000-15000100-60080000-00000-0000-000000	General Fund-Human Resources \-- Administration-Clothing/Uniforms-No Value-No Value-No Value	95956	Diner*****	250005335	209330886	32.00
	01000-15000100-61620000-00000-0000-000000	General Fund-Human Resources \-- Administration-Subscriptions & Publications-No Value-No Value-No Value	95956	Diner*****	250000696	783134AF-0023	20.00
	01000-17000100-61740000-00000-0000-000000	General Fund-Facilities Services \-- Administration-Telephone-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	85.14
	01000-19000100-61295000-00000-0000-000000	General Fund-District Attorney \-- Administration-Employment Investigations-No Value-No Value-No Value	95956	Diner*****	250004218	UZTX6B44K8	11.00
	01000-19000100-61750000-00000-0000-000000	General Fund-District Attorney \-- Administration-Telephone/Data \-- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000572	287310417686X09082025	3,004.86
	01000-19000100-61801000-00000-0000-000000	General Fund-District Attorney \-- Administration-Travel-No Value-No Value-No Value	95956	Diner*****	250005384	RJ4M9DJQP	665.69
	01000-24101100-61880000-00000-0000-000000	General Fund-Justice of Peace \-- Precinct 1 \-- Administration-Utilities Expenditure-No Value-No Value-No Value	7490	Colle*****ties	250000610	5613977515 0925	1,165.72
	01000-24301100-61740000-00000-0000-000000	General Fund-Justice of Peace \-- Precinct 3 \-- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	114.38
	01000-26001000-61740000-00000-0000-000000	General Fund-Community Supervision \-- Support-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	177.28
	01000-26002000-61740000-00000-0000-000000	General Fund-Health Department \-- Support-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	103.64
	01000-28000100-61740000-00000-0000-000000	General Fund-Sheriff Office \-- Administration-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	250.92
	01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \-- Administration-Travel-No Value-No Value-No Value	95956	Diner*****	250005387	2865501101	1,031.80
	01000-28002000-61750000-00000-0000-000000	General Fund-Sheriff Office \-- Jail Administration-Telephone/Data \-- Cellular-No Value-No Value-No Value	11846	AT&T *****	250001955	287296987002X09082025	1,556.87

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/2/2025	01000-28004000-61750000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	250000352	287296987482X09082025	359.19
	01000-30101100-61880000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Utilities Expenditure-No Value-No Value-No Value	7490	Colle*****ties	250000610	5613977515 0925	1,165.71
	01000-31000110-61740000-00000-0000-000000	General Fund-Juvenile Services \- Administration Court-Telephone-No Value-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	1,519.35
	01000-36500100-61740000-00000-0000-000000	General Fund-Brazos Center \- Administration-Telephone-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	85.14
	01000-36500100-61880000-00000-0000-000000	General Fund-Brazos Center \- Administration-Utilities Expenditure-No Value-No Value-No Value	60	Atmos*****	250000635	3061319194 0925	1,139.24
	01000-37000100-61880000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000636	2222726 0925	1,006.73
	01000-56001000-61740000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Telephone-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	0.31
	01000-56001000-61880000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Utilities Expenditure-No Value-No Value-No Value	20	Bryan*****	250000638	2042814 0925	27.30
	01000-56005000-61740000-00000-0000-000000	General Fund-Environmental Protection-Telephone-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	414.24
	01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value-No Value	4582	Wellb*****ity District	250000335	202-1420-00 0925	38.58
						306-0720-00 0925	38.58
	30000-272300-61620000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03-Subscriptions & Publications-No Value-No Value-No Value	95956	Diner*****	250005385	2497023	80.10
	50000-64005100-61740000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Telephone-No Value-No Value	96844	Front*****ns of Texas	250001115	210-188-0806-111695-5 0925	85.14
	91000-53000100-60350000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Food and Food Supplements-No Value-No Value-No Value	95956	Diner*****	250005232	092325	129.90
Grand Total							19,506.53

Payment Date 10/14/2025

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Adam*****		TRVL000335748684	(140.00)
				Jeff*****		TRVL000334622145	(889.20)
				Jenni*****en		TRVL000335748532	(647.70)
				Joshu*****		TRVL000334624141	(450.00)
				Kevin*****		TRVL000335749238	(929.90)
				Laura*****		TRVL000334564841	(646.25)
				Macy*****		TRVL000335808857	(696.20)
				Paul*****		TRVL000335054692	(548.00)
				Safiy*****t		TRVL000334621838	(390.03)
				Steph*****		TRVL000335249885	(673.96)
				Tiffa*****		TRVL000335748767	(904.45)
	01000-00000000-26940000-00000-0000-000000	General Fund-No Value-Prepaid Conference and Seminars-No Value-No Value-No Value	100939	Texas*****Alliance		TDCAANNUALWORKSHOP25	0.00
			103339	Texas*****	250005002	00887	85.00
	01000-00000000-27140000-00000-0000-000000	General Fund-No Value-Dyed Diesel-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-100875	2,518.43
	01000-00000000-27150000-00000-0000-000000	General Fund-No Value-Diesel-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-098780	3,944.08
						INV-100875	4,062.50
	01000-00000000-27210000-00000-0000-000000	General Fund-No Value-Gasoline-No Value-No Value-No Value	97508	Fikes*****	250000502	INV-098780	14,975.88
						INV-100875	12,722.22
	01000-00000000-30009100-00000-0000-000000	General Fund-No Value-A/P Justice of the Peace \- McCreary Veselka B-No Value-No Value-No Value	19432	McCre*****g & Allen		308644	1,707.50
						308657	3,247.45
						308674	3,138.45
						308675	1,495.16
	01000-00000000-30009400-00000-0000-000000	General Fund-No Value-A/P Tax \- McCreary Veselka-No Value-No Value-No Value	19432	McCre*****g & Allen		SEPTEMBER 2025	135,137.60
	01000-00000000-30024100-00000-0000-000000	General Fund-No Value-A/P DSHS \- Birth Fees-No Value-No Value-No Value	16569	Texas*****tate Health Services		2026398	148.23
	01000-00000000-30340000-00000-0000-000000	General Fund-No Value-Deposits Payable \- Brazos Center-No Value-No Value-No Value	103457	Langs***** Refund		19613	150.00
			103458	Silao*****d		18047	100.00
			103459	Metro*****Specialists - Refund		24602	250.00
	01000-00000000-37012000-00000-0000-000000	General Fund-No Value-Deferred Revenue Justice of the Peace 2-No Value-No Value-No Value	100712	The L*****und		2025-401199L	158.00
			102782	Natio*****		2025-401046L	155.00
			103461	River***** - Refund		2025-400995L	125.00
			8253	Texas*****e Department		2025-00528NB	40.80
						2025-00760N	96.05
						2025-00760NC	96.05
						2025-00910N	87.55
						2025-00911N	85.00
						2025-00912NB	87.55
						2025-00913NB	87.55
						2025-00914NB	87.55
						2025-00925N	155.55
						2025-00992NB	155.55
						2025-00993NB	155.55

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-00000000-37012000-00000-0000-000000	General Fund-No Value-Deferred Revenue Justice of the Peace 2-No Value-No Value-No Value	8253	Texas*****e Department		2025-00996NB	87.55
						2025-0995NB	87.55
	01000-00000000-37013100-00000-0000-000000	General Fund-No Value-New Deferred Revenue Justice of the Peace 3-No Value-No Value-No Value	8253	Texas*****e Department		3025-01911N	5.10
	01000-00000000-37100000-00000-0000-000000	General Fund-No Value-Deferred Revenue \- Co Clerk-No Value-No Value-No Value	103439	Scout*****t BCS - Refund		20250904000078	150.00
	01000-00000000-37200000-00000-0000-000000	General Fund-No Value-Deferred Revenue \- Collections-No Value-No Value-No Value	103453	Mart*****anuel - Refund		2025-213433	118.00
			103454	Chava***** Refund		2025-219773	11.00
			103455	Zaman*****		2025-219929	32.00
	01000-00000000-37200100-00000-0000-000000	General Fund-No Value-Deferred Revenue \- District Clerk-No Value-No Value-No Value	10468	Harri*****		HARRISPCT1AUG2025	85.00
						HARRISPCT5AUG2025	170.00
						AbstractFeeAugust2025	8,808.95
						TRAVIS PCT5AUG2025	415.00
						ROBERTSON PCT3AUG2025	160.00
						TARRANT PCT5AUG2025	75.00
						BURLESON SOAUG2025	75.00
						RUSK SOAUG2025	80.00
						MONTGOMERY PCT3AUG2025	75.00
						WASHINGTON PCT1AUG2025	75.00
						WASHINGTON PCT2AUG2025	85.00
						FORT BEND PCT4AUG2025	80.00
						Freestone Sheriff Aug2025	100.00
	01000-00000000-37290000-00000-0000-000000	General Fund-No Value-Funds Held in Trust \- Coupon Surety Fee-No Value-No Value-No Value	21434	Brazo*****nds		122904	13.50
						126300	13.50
						127826	13.50
			90337	Gage*****		120774	13.50
						122526	13.50
						122802	13.50
						122805	13.50
						123035	13.50
						123185	13.50
						123361	13.50
						123386	13.50
						123447	13.50
						123587	13.50
						123739	13.50
						123771	13.50
						123773	13.50
						123797	13.50
						124137	13.50
						124251	13.50
						124253	13.50
						124481	13.50
						124584	13.50
						126063	13.50

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-00000000-37290000-00000-0000-000000	General Fund-No Value-Funds Held in Trust V- Coupon Surety Fee-No Value-No Value-No Value	90337	Gage *****		126150	13.50
						126480	13.50
						127335	13.50
						127610	13.50
						127934	13.50
						128281	13.50
						128840	13.50
						128849	13.50
						128900	13.50
						129155	13.50
						129159	13.50
						129185	13.50
						129186	13.50
						129187	13.50
						129188	13.50
						129206	13.50
						129263	13.50
						129283	13.50
						129463	13.50
						129472	13.50
						129542	13.50
						129800	13.50
						129801	13.50
						129812	13.50
						129815	13.50
						129836	13.50
						130188	13.50
	01000-10000100-60600000-00000-0000-000000	General Fund-County Judge V- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250005130	CM-123451	(20.52)
	01000-11000500-60620000-00000-0000-000000	General Fund-Non-Departmental-Postage & Shipping-No Value-No Value-No Value	7467	UPS	250001418	0000F6731X375	52.38
						0000F6731X395	25.00
			96925	Integ	250000513	39518	9,392.31
	01000-11000500-71025000-00000-0000-000000	General Fund-Non-Departmental-Contract Services-No Value-No Value-No Value	96925	Integ	250000513	1025BCA	10,000.00
			97251	Texas*****	260000288	39518	3,150.88
	01000-11000500-72070000-00000-0000-000000	General Fund-Non-Departmental- Attorneys-No Value-No Value-No Value	97251	Texas*****	250000379	R044196	333.75
	01000-11000500-72070000-00000-0000-000000	General Fund-Non-Departmental- Attorneys-No Value-No Value-No Value	19277	City*****	250005380	2025-19-9	33,446.55
	01000-11002000-73006000-00000-0000-000000	General Fund-Community Support-Amber Alert Network Brazos Valley-No Value-No Value	100399	Amber*****razos Valley	260000431	147	5,000.00
	01000-11002000-73100000-00000-0000-000000	General Fund-Community Support- Bryan/College Station Chamber Of Commerce-No Value-No Value-No Value	2336	Bryan***** Chamber of Commerce	250000563	102025-25-044	7,500.00
	01000-11002000-73120000-00000-0000-000000	General Fund-Community Support-Brazos Animal Shelter-No Value-No Value-No Value	938	Aggie*****ety	260000430	10-2025-26-010	21,770.83
	01000-11002000-73210000-00000-0000-000000	General Fund-Community Support-Brazos	94141	Mayo*****		102025-25-043	4,305.11

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025		County Historical Commission-No Value-No Value-No Value					
	01000-11002000-73420000-00000-0000-000000	General Fund-Community Support-Brazos Valley Economic Development Cor-No Value-No Value-No Value	7130	Brazo*****c Development Corporation	260000437	1124-147	29,166.66
	01000-11002000-73530000-00000-0000-000000	General Fund-Community Support-Easter Seals-No Value-No Value-No Value	97137	Easte*****er Houston Inc	250000451	102025-25-036	8,750.00
	01000-11002000-73540000-00000-0000-000000	General Fund-Community Support-MHMR Of Brazos Valley-No Value-No Value-No Value	9646	MHMR *****zos Valley	250002341	102025-25-037	20,000.00
	01000-11003000-73930500-00000-0000-000000	General Fund-County Fire Protection-Volunteer Fire Department \- Precinct 1-No Value-No Value-No Value	11177	South*****ire Department Inc	260000354	102025-26-038A	39,000.00
	01000-11003000-73932000-00000-0000-000000	General Fund-County Fire Protection-Volunteer Fire Department \- Precinct 2-No Value-No Value-No Value	11275	Brazo*****t 2 Volunteer Fire Department	260000363	2025-1006	39,000.00
	01000-11003000-73933000-00000-0000-000000	General Fund-County Fire Protection-Volunteer Fire Department \- Precinct 3-No Value-No Value-No Value	763	Brazo*****t 3 Volunteer Fire Department Inc	260000366	25-0001	39,000.00
	01000-11003000-73934000-00000-0000-000000	General Fund-County Fire Protection-Volunteer Fire Department \- Precinct 4-No Value-No Value-No Value	764	Brazo*****ol Fire Dept	260000403	102025-26-038D	39,000.00
	01000-11010000-61210000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Costs-No Value-No Value-No Value	801791	Frede*****		92	3,553.75
						95	338.00
	01000-11010000-72201000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #1-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2501010	650.00
			102455	Law O*****mit		2301268	650.00
			103295	Rodr*****LLC		2400117	650.00
						2500142	650.00
						2502639	650.00
						2503186	650.00
			801423	Davis*****		2501937	650.00
						2501938	75.00
			91624	James*****		2202712	650.00
						2403468	75.00
						2500985	75.00
						2502678	75.00
						2503152	650.00
	01000-11010000-72201300-00000-1104-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- CCL#1-No Value-Adult Misdemeanor-No Value	801423	Davis*****		2501937	100.00
	01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- County Court at Law #2-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2501017	650.00
			102584	The M*****		2503077	650.00
			103295	Rodr*****LLC		2500916	650.00
			91523	Herna*****		2302045	650.00
	01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		Unfiled Felony 10625	75.00
			801423	Davis*****		Davis Unfiled 92925	1,000.00
			95611	Law O*****helps, PC, The		Unindicted Felony1 10325	250.00
						Unindicted Felony2 10325	320.00
						Unindicted Felony3 10325	315.00
						Unindicted Felony4 10325	310.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Felony-No Value	95611	Law O*****helps, PC, The		Unindicted Felony5 10325	305.00
						Unindicted Felony6 10325	300.00
	01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	801423	Davis*****		Davis Unfiled Mis 92925	650.00
01000-11010000-72204000-00000-1100-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 472nd-No Value-Juvenile-No Value		100000	Law O*****Andreski, PC		107-J-21 92625	2,415.00
			102621	Law O*****Medina PLLC		013-J-25 92625	150.00
			801423	Davis*****		15-J-24 92625	150.00
						197-J-25 92625	70.00
						230-J-23 92625	80.00
						233-J-24 92625	70.00
						394-J-24 92625	80.00
						43-J-24 10125	150.00
			91624	James*****		081-J-25 92625	850.00
			95315	Law O*****Maltsberger		174-J-25 92625	800.00
						424-J-22 92625	80.00
						425-J-23 92625	150.00
			96520	Thoma*****		60-J-25 92625	70.00
						149-J-2025 92625	800.00
						228-J-2025 92625	150.00
						380-J-2024 92625	150.00
01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Felony-No Value		102584	The M*****		2200806	1,000.00
			103295	Rodri*****LLC		2502539	350.00
						2502540	550.00
						2402811	1,000.00
			801423	Davis*****		2304208	4,350.00
			91346	Flani*****d		2403575	1,000.00
						2502580	875.00
01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 85th-No Value-Adult Misdemeanor-No Value		95611	Law O*****helps, PC, The		2501734*	1,000.00
			102584	The M*****		2502145	1,750.00
			103295	Rodri*****LLC		2500546	250.00
						2402354	650.00
						2501205	650.00
			95611	Law O*****helps, PC, The		2502947	225.00
						1900654*	1,000.00
01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value		100000	Law O*****Andreski, PC		2304012	1,000.00
						2403003	75.00
						2403004	75.00
						2503671	1,000.00
			102828	Sarah*****LLC		2201814**	4,940.00
			800687	Shime*****		2303630	1,750.00
			91346	Flani*****d		2303155	600.00
						2400209	1,000.00
						2501159	475.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	92302	Turnb*****PLLC		2500883	2,450.00
	01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	100000	Law O*****Andreski, PC		2300217	650.00
						2403091	75.00
			102828	Sarah*****LLC		2002914**	650.00
						2200703**	650.00
			800687	Shime*****		2202470	650.00
	01000-11010000-72206300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 272nd-No Value-Adult Felony-No Value	102828	Sarah*****LLC		2201814**	115.83
	01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	102828	Sarah*****LLC		2303146	1,145.00
						2403956*	1,750.00
						2500121	1,000.00
						2500700	1,250.00
						2500702	1,100.00
						2501056*	1,750.00
			103295	Rodri*****LLC		2501114	1,000.00
			800687	Shime*****		2104350*	1,000.00
			91346	Flani*****d		2401230	825.00
						2403570	775.00
			91624	James*****		2304242	1,000.00
						2304616	180.00
						2501897	1,000.00
			92302	Turnb*****PLLC		2203900	2,012.50
						2501367	2,000.00
						2501681	1,500.00
			95315	Law O*****Maltsberger		2404408*	1,792.50
			97088	Cagle***** , The		2404186	0.00
						2502136	575.00
						2503607	1,000.00
	01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	102828	Sarah*****LLC		2403373*	650.00
						2403682	600.00
						2404656	650.00
			91346	Flani*****d		2303948	375.00
						2403571	300.00
						2403573	350.00
			91624	James*****		2300940	650.00
			92302	Turnb*****PLLC		2500397	387.50
			97088	Cagle***** , The		2402024	500.00
						2404186	650.00
						2501589	75.00
						2503608	75.00
						2503659	75.00
	01000-11010000-72207100-00000-1102-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 361st-No Value-Adult Felony-No Value	92302	Turnb*****PLLC		2203900	150.00

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10/14/2025	01000-11010000-72208000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Juvenile-No Value-No Value-No Value	102636	Gendr*****	250000573	FY25 0925	28,125.00
	01000-11010000-72209000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Interpreter-No Value-No Value-No Value	101573	Lone *****g LLC		2458	200.00
			802262	Harwe*****and Translation LLC		6125	1,100.00
			91804	Sanch*****		2329	2,206.75
						2334	400.75
			92425	Zaval*****		23-0909	498.40
						25-0907	2,400.00
						25-0908	498.40
			95313	USA C*****eters		2958	564.40
						2962	564.00
						3008	564.00
			96664	Ag Tr*****terpretation Services Llc		443	800.00
	01000-11010000-72660000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychiatric Services-No Value-No Value-No Value	92512	Sam H*****iversity		21356 FY25	600.00
			96087	Rocke*****PhD PLLC		140023989	1,551.00
						140023994	1,101.00
						140023995	1,599.00
						140023997	1,500.00
	01000-11010000-72670000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychological Services-No Value-No Value-No Value	96087	Rocke*****PhD PLLC		140023989	0.00
	01000-11020000-81020000-00000-0000-000000	General Fund-Court Support \- Civil-Autopsy-No Value-No Value-No Value	21052	Travi*****		3300010032	8,170.00
						3300010036	12,255.00
						3300010041	8,170.00
	01000-11020000-71040000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Secure-No Value-No Value-No Value	16772	Hays *****		09/25Hays	10,500.00
			92749	Victo*****		91132025	8,850.00
	01000-11020000-71041000-00000-0000-000000	General Fund-Court Support \- Civil-Contract Placement \- Non\Secure-No Value-No Value-No Value	100352	Cente*****d Independence Inc		09/25CSI	6,820.20
	01000-11020000-72206000-00000-1102-000000	General Fund-Court Support \- Civil-Court Appointed Attorneys \- 272nd-No Value-Adult Felony-No Value	100000	Law O*****Andreski, PC		2304012	0.00
	01000-11020000-72207000-00000-1104-000000	General Fund-Court Support \- Civil-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	102828	Sarah*****LLC		2403373*	0.00
	01000-11020000-72209000-00000-0000-000000	General Fund-Court Support \- Civil-Court Appointed Interpreter-No Value-No Value-No Value	802262	Harwe*****and Translation LLC		6119	1,185.40
	01000-11022720-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Non Custodial Parents-No Value	102295	Cain *****		24001234 92425 4530	4,530.00
			103063	Saint*****		24001234 92525 1440	1,440.00
						2400347 92525 128260	1,260.00
	01000-11022720-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Children-No Value	101281	McKer*****		22000833 10625 780	780.00
			102295	Cain *****		24000347 92425 6320	6,320.00
	01000-11022720-72140000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Other Litigation Expenses-No Value-Non Custodial Parents-No Value	103063	Saint*****		2400347 92525 128260	22.80
	01000-11023610-72110000-00000-1006-000000	General Fund-Court Support \- Child	101503	Meyer*****		21002729 92925 3240	3,240.00

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10/14/2025		Protective Svc \- 361st-Attorney Fees-No Value-Adult Appeal-No Value					
	01000-11023610-72140000-00000-1008-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Other Litigation Expenses-No Value-Non\ Parent Conservator-No Value	101281	McKer*****		24000589 91525 450	0.00
	01000-11023610-72190000-00000-0000-000000	General Fund-Court Support \- Child Protective Svc \- 361st-CPS Mediation Support-No Value-No Value-No Value	101281	McKer*****		24000589 91525 450	450.00
	01000-11024720-72110000-00000-1001-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Custodial Parents-No Value	101623	Buck *****		25001573 93025 570	570.00
	01000-11024720-72110000-00000-1002-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Non Custodial Parents-No Value	100912	Palmo*****ugh & Russ LLP		25001706 92526 1490	1,490.00
			101281	McKer*****		25000299 10325 240	240.00
			103063	Saint*****		23003280 93025 2160	2,160.00
	01000-11024720-72110000-00000-1005-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Children-No Value	101281	McKer*****		25000420 10325 1060	1,060.00
						25001084 10325 370	370.00
	01000-11024720-72140000-00000-1008-000000	General Fund-Court Support Child Protective Svc \- 472nd-Other Litigation Expenses-No Value-Non\ Parent Conservator-No Value	101281	McKer*****		24002432 91525 450	0.00
	01000-11024720-72190000-00000-0000-000000	General Fund-Court Support Child Protective Svc \- 472nd-CPS Mediation Support-No Value-No Value-No Value	101281	McKer*****		24002432 91525 450	450.00
	01000-11028500-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Custodial Parents-No Value	101281	McKer*****		24001660 10625 610	610.00
						25000826 10625 380	380.00
						25001042 10625 390	390.00
	01000-11028500-72110000-00000-1002-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Non Custodial Parents-No Value	102295	Cain *****		23001459 10125 7290	7,290.00
	01000-11028500-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 85th-Attorney Fees-No Value-Children-No Value	101281	McKer*****		23001188 10625 410	410.00
						23001459 10225 70	70.00
			802205	Cune,*****		09001277 92225 120	120.00
	01000-11050000-72194000-00000-0000-000000	General Fund-Court Support \- Guardianship-Guardians -No Value-No Value-No Value	100065	Mir C*****		920-G 10325	1,875.00
					250000215	102025	12,500.00
	01000-11050000-72202000-00000-0000-000000	General Fund-Court Support \- Guardianship-Court Appointed Attorneys \- County Court at Law #2-No Value-No Value-No Value	91500	Middl*****		751-G 92425	1,267.50
			95315	Law O*****Mattsberger		751-G 92325	2,280.00
	01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Shop Supplies-No Value-No Value-No Value	3354	O'Rei*****	250003533	2016-382419	305.97
						2016-382577	22.99
					260000309	2016-383822	34.90
						2016-384720	27.98
	01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	10090	Sterl*****	250004019	5288948	115.87
						5288986	181.38
			101274	AutoZ*****	260000307	03966004763	23.51
						03966004767	24.49
			102326	BDS T***** LP	250004989	66789	95.00
					260000255	66816	95.00
			11682	Napa *****	250000020	441000	370.28

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10/14/2025	01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	21268	Brazo*****	260000254	349907-26	7.50
						441459-26	7.50
						646608-26	7.50
						A65078-26	7.50
			3354	O'Rei*****	250000027	2016-382773	226.99
					250005105	2016-377693	(28.99)
						2016-378332	26.09
						2016-378849	137.06
						2016-378896	36.56
						2016-379005	12.26
						2016-379820	19.29
						2016-379858	(101.14)
						2016-379937	19.29
						2016-379988	60.80
						2016-380540	465.44
						2016-380543	82.37
						2016-382772	356.12
					250005381	2016-380512	2,809.00
					260000218	2015-383643	5.88
						2016-383427	226.99
						2016-383436	24.12
						2016-383473	193.48
						2016-384715	34.33
			96665	Colle*****Lincoln LLC	250000022	423047	54.66
	01000-11100000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000101	2960150539	23.22
						2960151585	23.22
	01000-11200200-61801000-00000-0000-000000	General Fund-Collections \- Administration-Travel-No Value-No Value-No Value	Employee	Macy *****		TRVL000335808857	792.40
	01000-11200200-65540000-00000-0000-000000	General Fund-Collections \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	35.00
	01000-11210020-61801000-00000-0000-000000	General Fund-Elections Administrator-Travel-No Value-No Value-No Value	Employee	Trudy*****		TRVL000335429833	144.20
	01000-12000100-60170000-00000-0000-000000	General Fund-County Treasurer \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250004362	6043203243	409.51
	01000-12000100-71020000-00000-0000-000000	General Fund-County Treasurer \- Administration-Computer Contracts-No Value-No Value-No Value	101349	ADP *****	250001081	701875935	299.46
	01000-12500100-60500000-00000-0000-000000	General Fund-Risk Management \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250004860	INV00851029	1,779.72
						INV00851031	32.05
	01000-12500100-60600000-00000-0000-000000	General Fund-Risk Management \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilto*****Ltd	260000382	376020	53.17
						376020.1	27.80
	01000-12500100-61110000-00000-0000-000000	General Fund-Risk Management \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	21237	Prima	260000028	13656	400.00
					260000272	13651	400.00
	01000-12500100-61280000-00000-0000-000000	General Fund-Risk Management \-	21237	Prima	260000028	13656	85.00

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10/14/2025	01000-12500100-61280000-00000-0000-000000	General Fund-Risk Management \- Administration-Dues-No Value-No Value-No Value	21237	Prima	260000272	13651	85.00
	01000-12500100-65010000-00000-0000-000000	General Fund-Risk Management \- Administration-Accidents & Claims-No Value-No Value-No Value	100113	Hall *****	250003240	1171	1,000.00
			10153	Musta*****es	250000117	B34594	289.51
			152	Acme *****c	250003281	1105277	49.95
	01000-12500100-65540000-00000-0000-000000	General Fund-Risk Management \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-13000100-60170000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	9728	Wilton*****Ltd	260000425	375983a	603.70
	01000-13000100-60600000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Office Supplies-No Value-No Value-No Value	9728	Wilton*****Ltd	260000511	376037a	518.00
	01000-13000100-61801000-00000-0000-000000	General Fund-Tax Assessor \- Collector \- Administration-Travel-No Value-No Value-No Value	Employee	Laura*****		TRVL000334564841	1,225.95
	01000-14000006-60500000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****house	250005046	INV00851030	32.05
					250005118	INV00851223	1,495.22
						INV00851606	68.37
	01000-14000006-65440000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Network Maintenance-No Value-No Value-No Value	11869	Lowes*****	250000078	973017	3.20
						980544	25.91
						984113	49.36
	01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	101911	Conco*****	250001102	D621133	572.63
			103167	Freej***** Inc	250005228	13804	5,985.00
			95566	MCCI *****	260000019	RN24606	87,555.05
			96091	Crush*****	260000350	114613	250.00
			95584	Nemo*****	260000413	14650	2,156.00
	01000-14000006-71025000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Contract Services-No Value-No Value-No Value	95306	Texas*****ty System Inc	250004168	25-18387	150.65
	01000-14000100-65540000-00000-0000-000000	General Fund-Information Technology \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-14000100-73650000-00000-0000-000000	General Fund-Information Technology \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	471.20
	01000-14500006-65051000-00000-0000-000000	General Fund-Project Management \- Non Capital-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	21688	Carri*****C	250004195	15147549-02	2,631.00
						15147549-03	2,116.00
						15321382-01	25,368.00
						15321382-02	1,544.00
						15321382-03	3,556.00
	01000-14500006-72590000-00000-0000-000000	General Fund-Project Management \- Non Capital-Professional Fees \- Other-No Value-No Value-No Value	102961	Tom G***** Engineers Inc	250004203	1200562R	2,610.00
						1200619	1,660.00
	01000-14500100-60500000-00000-0000-000000	General Fund-Project Management \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****house	250004905	INV00851346	68.59
	01000-15000100-60350000-00000-0000-000000	General Fund-Human Resources \- Administration-Food and Food Supplements-No Value-No Value-No Value	16490	Wal-M*****c	250004531	TR# 02707	375.53

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10/14/2025	01000-15000100-60600000-00000-0000-000000	General Fund-Human Resources \- Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250003792	6035214769	171.75
	01000-15000100-61500000-00000-0000-000000	General Fund-Human Resources \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250005202	70531	233.29
	01000-15000100-61520000-00000-0000-000000	General Fund-Human Resources \- Administration-Recruiting-No Value-No Value-No Value	94914	4 Imp*****	250004750	14153816	1,761.76
			97596	Amazo*****	250004974	1VLP-4NV6-7GVF	117.98
	01000-15000100-61620000-00000-0000-000000	General Fund-Human Resources \- Administration-Subscriptions & Publications-No Value-No Value-No Value	103376	Labor*****Center LLC	250004806	1256033	1,680.00
	01000-15000100-61680000-00000-0000-000000	General Fund-Human Resources \- Administration-Training-No Value-No Value-No Value	97596	Amazo*****	250005204	1FPQ-6MG9-CKPH	80.68
	01000-15000100-65540000-00000-0000-000000	General Fund-Human Resources \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-16000100-61680000-00000-0000-000000	General Fund-County Auditor \- Administration-Training-No Value-No Value-No Value	6313	Texas*****Counties		372948	150.00
	01000-16000100-65540000-00000-0000-000000	General Fund-County Auditor \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	50.00
			101724	The G*****	250000837	000129	4,000.00
	01000-16500100-61060000-00000-0000-000000	General Fund-Purchasing \- Administration-Bonds-No Value-No Value-No Value	8494	Old R*****roup	260000310	W150301173-26	50.00
	01000-16500100-65950000-00000-0000-000000	General Fund-Purchasing \- Administration-Vehicle Maintenance-No Value-No Value-No Value	98591	Texas*****otor Vehicles	260000090	001373	2.00
	01000-16500100-71020000-00000-0000-000000	General Fund-Purchasing \- Administration-Computer Contracts-No Value-No Value-No Value	103436	Euna *****	260000083	INV131809	17,500.00
	01000-17000006-71025000-00000-0000-000000	General Fund-Facility Services \- Non Capital-Contract Services-No Value-No Value-No Value	100962	SERVP*****ley/Temple & Belton	250005354	5073771	22,978.96
						5073772	17,294.42
	01000-17000006-71206400-00000-0000-000000	General Fund-Facility Services \- Non Capital-Fire Safety Services-No Value-No Value-No Value	97174	Herma***** Solutions LLC	250005353	2225	47,125.00
			97406	Sieme*****	250004442	5332097297	10,794.84
	01000-17000100-60440000-00000-0000-000000	General Fund-Facilities Services \- Administration-Janitorial Supplies-No Value-No Value-No Value	11869	Lowes*****	250003743	973650	1,001.69
			91161	Prost*****	250004837	S1233508.001	1,076.71
						S1233620.001	184.70
	01000-17000100-60600000-00000-0000-000000	General Fund-Facilities Services \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250002839	IN-1592916	2,294.90
			94806	Perry	260000204	IN-1593731	189.87
	01000-17000100-61501000-00000-0000-000000	General Fund-Facilities Services \- Administration-Radio Service-No Value-No Value-No Value	800912	Skyli*****s	260000342	48324	412.50
	01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	10507	CR Te*****	250000179	410121154-01	330.75
			11807	Grain*****	250005020	9659320395	281.44
			11869	Lowes*****	250004251	971710	54.08

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	11869	Lowe's*****	250004251	973739	1,246.13
						975100	22.30
						978732	15.65
						980597	92.06
						980600	71.19
						997882	20.88
			288	Griff*****hardware	250004867	212256	107.00
						212398	272.60
						213680	55.95
			90525	Brzo***** Supply Inc	250000126	BV 510396	429.92
			93186	Batte*****	250005213	P85785028	339.68
			96354	FastS*****	250000166	3536936	467.24
	01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	11807	Grain*****	250002871	9648565225	349.28
			11869	Lowe's*****	250000096	999818	273.47
						999979	7.58
					250004117	999842	274.23
						999994	13.28
			15561	Capit*****ce of Austin Inc	250003455	06047687	430.72
			21688	Carri*****C	250000217	15652517-00	498.00
					250004893	15652356-00	1,430.60
			321	Johns*****	250004976	10445351	151.78
						10445420	796.06
						10445438	581.02
			7141	Baker*****mpany LLC	250003458	GE78220	67.89
					250005207	GE78228	49.66
						GE94866	818.40
						GF10824	19.76
					GF19752	630.70	
			92196	Fergu*****Inc	250000182	2544934	520.00
			95508	Gemai*****LLC	250004802	V806294	1,022.64
					250004868	V819813	51.51
			95824	Hunto*****	250000146	IN1213700	221.45
			97431	Johns*****llage Station	250003809	5004309	3,498.23
						5004309-01	409.05
			97455	Solar*****	250004208	1589115	918.59
	01000-17000100-65053000-00000-0000-000000	General Fund-Facilities Services \- Administration-Electrical System Maintenance-No Value-No Value-No Value	11869	Lowe's*****	250000109	971750	636.76
			11909	Mouse*****c	250001332	86581638	56.37
						86625225	248.10
			262	Deale*****ply	250003740	S101748231.001	34.46
						S101750315.001	22.50
						S101753073.001	670.04
			260000124			S101756291.001	396.98
	01000-17000100-65054000-00000-0000-000000	General Fund-Facilities Services \- Administration-Fire & Safety System Maintenance-No Value-No Value-No Value	97174	Herma***** Solutions LLC	250004122	2224	3,850.00
			97406	Sieme*****	260000407	2227	8,575.00
					250005120	5332125140	1,353.50

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	103144	Carso*****n Ltd	250002571	55651188.001	9.54
					250005374	S5623992.002	249.00
						S5623992.003	308.00
						S5655167.001	414.58
						S5669630.001	999.11
					260000044	S5674268.001	39.80
			11869	Lowes*****	250000112	973079	135.71
			494	Valle*****upply Co Inc	250004796	416145	819.93
					260000192	416276	1,363.54
						416346	135.00
			92196	Fergu*****Inc	250003748	2515088	40.47
						2526285	85.02
						2550327	826.14
			92844	Ewing*****ucts Inc	250003070	27795545	681.53
						27795580	(85.14)
						27795736	90.80
						27795812	(14.06)
			92995	Reece*****	250003425	S121609268.001	78.75
						S121798502.001	405.73
	01000-17000100-65058000-00000-0000-000000	General Fund-Facilities Services \- Administration-Appliance Maintenance-No Value-No Value-No Value	4153	Buddy*****nce	250004032	132440	1,000.00
	01000-17000100-65320000-00000-0000-000000	General Fund-Facilities Services \- Administration-Equipment Maintenance-No Value-No Value-No Value	10507	CR Te*****	250005076	410121158-01	53.75
			11682	Napa *****	250000070	440556	220.07
	01000-17000100-65540000-00000-0000-000000	General Fund-Facilities Services \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-17000100-65950000-00000-0000-000000	General Fund-Facilities Services \- Administration-Vehicle Maintenance-No Value-No Value-No Value	91400	Ameri*****t Inc	250005063	INV-NET-LK-18056	1,929.03
	01000-17000100-71025000-00000-0000-000000	General Fund-Facilities Services \- Administration-Contract Services-No Value-No Value-No Value	95078	Matri*****	260000463	251045	444.00
			97174	Herma***** Solutions LLC	260000464	2226	340.00
	01000-17000100-71206000-00000-0000-000000	General Fund-Facilities Services \- Administration-Maintenance-No Value-No Value-No Value	3731	Kone *****	260000478	871817925	775.00
			96213	Acme *****rdware	250005209	4131566	2,936.90
	01000-17000100-71206400-00000-0000-000000	General Fund-Facilities Services \- Administration-Fire Safety Services-No Value-No Value-No Value	2665	Ameri*****y Inc	250000299	70429	308.00
						70430	277.00
						70431	1,208.00
						70432	180.00
						70438	281.00
					250000301	70433	180.00
						70434	180.00
						70435	180.00
						70436	180.00
						70437	199.00
						70439	180.00
						70440	200.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-17000100-71206400-00000-0000-0000000	General Fund-Facilities Services \- Administration-Fire Safety Services-No Value-No Value-No Value	2665	Ameri*****y Inc	250000301	70441	180.00
						70535	194.00
	01000-17000100-71512000-00000-0000-0000000	General Fund-Facilities Services \- Administration-Rental \- Uniforms-No Value-No Value-No Value	19837	Unifi*****	250000036	2960150541	14.28
						2960150550	103.42
						2960150554	10.96
						2960150556	9.67
					260000453	2960151586	14.28
						2960151597	103.42
						2960151598	10.96
						2960151602	9.67
	01000-17000200-61110000-00000-0000-0000000	General Fund-Landscaping-Conference & Seminar Fees-No Value-No Value-No Value	10870	Texas*****nvironmental Quality	260000510	BP0021511	111.00
	01000-17000200-65056000-00000-0000-0000000	General Fund-Landscaping-Plumbing Maintenance-No Value-No Value-No Value	95228	SiteO*****ply Holding	250003756	158987911-001	440.40
	01000-17000200-65320000-00000-0000-0000000	General Fund-Landscaping-Equipment Maintenance-No Value-No Value-No Value	206	Bryan*****	250005010	82427	485.00
			7002	Unite*****	250004481	14263617	506.67
			93681	Ikes *****C	250000037	606628	86.47
			95413	WC Tr*****	250003306	B53612	659.25
	01000-17000200-65400000-00000-0000-0000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	11869	Lowes*****	250004700	986108	455.97
						998550	174.41
			16490	Wal-M*****c	250000542	TR03317	304.25
			95228	SiteO*****ply Holding	250003755	158864275-001	421.50
						158990998-001	45.00
	01000-17000200-71080000-00000-0000-0000000	General Fund-Landscaping-Grounds Maintenance-No Value-No Value-No Value	103369	HP La*****	250004668	594	3,900.00
	01000-17000200-71206000-00000-0000-0000000	General Fund-Landscaping-Maintenance-No Value-No Value-No Value	102446	Chris*****Technology	260000404	36572	294.00
			102838	The U*****LC	250005266	36100	14,270.00
	01000-17000300-65053000-00000-0000-0000000	General Fund-Facilities Services \- Parking Garage-Electrical System Maintenance-No Value-No Value-No Value	262	Deale*****ply	250005372	S101742199.001	825.00
	01000-17000300-65054000-00000-0000-0000000	General Fund-Facilities Services \- Parking Garage-Fire & Safety System Maintenance-No Value-No Value-No Value	101050	Briga*****s LLC	250003123	SI-10865	950.00
					250003124	SI-10866	108.00
					250005300	SI-10843	750.00
	01000-17000300-71206000-00000-0000-0000000	General Fund-Facilities Services \- Parking Garage-Maintenance-No Value-No Value-No Value	3731	Kone *****	260000478	871817925	2,524.48
	01000-18000100-60080000-00000-0000-0000000	General Fund-County Attorney \- Administration-Clothing/Uniforms-No Value-No Value-No Value	802008	Monog*****	250005332	S098458	438.00
	01000-18000100-60320000-00000-0000-0000000	General Fund-County Attorney \- Administration-Firearms Readiness-No Value-No Value-No Value	102396	Able *****	250005323	215256	1,071.00
	01000-18000100-60400000-00000-0000-0000000	General Fund-County Attorney \- Administration-Investigation Supplies-No Value-No Value-No Value	100910	WorkQ*****	250005176	PINV0287129	2,787.00
			429	CHI S*****I Health Ctr	250005324	1025	760.00
	01000-18000100-61060000-00000-0000-0000000	General Fund-County Attorney \- Administration-Bonds-No Value-No Value-No Value	161	Anco *****es of Bryan/College Station Inc	260000198	37945	305.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-18000100-61218000-00000-0000-000000	General Fund-County Attorney \- Administration-Court Costs \- Mental Cases-No Value-No Value-No Value	61732	Travi*****	250000113	C-1-MH-25-001114	607.00
						C-1-MH-25-001115	607.00
	01000-18000100-61620000-00000-0000-000000	General Fund-County Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250000100	3096026342	534.00
	01000-18000100-61801000-00000-0000-000000	General Fund-County Attorney \- Administration-Travel-No Value-No Value-No Value	Employee	Joshu*****		TRVL000334624141	471.85
	01000-18000100-65320000-00000-0000-000000	General Fund-County Attorney \- Administration-Equipment Maintenance-No Value-No Value-No Value	102882	Maple*****LC	250005322	18652	350.00
	01000-18000100-65540000-00000-0000-000000	General Fund-County Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	20.00
	01000-18000100-73650000-00000-0000-000000	General Fund-County Attorney \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	556.87
	01000-19000100-61210000-00000-0000-000000	General Fund-District Attorney \- Administration-Court Costs-No Value-No Value-No Value	21052	Travi*****		3300010124	1,875.00
						3300010125	1,650.00
			801791	Frede*****		94	1,014.00
	01000-19000100-61620000-00000-0000-000000	General Fund-District Attorney \- Administration-Subscriptions & Publications-No Value-No Value-No Value	95078	Matr*****	260000337	251127	90.00
			96474	Trans*****ernative Data Solutions	250001132	939871-202509-1	228.00
	01000-19000100-61801000-00000-0000-000000	General Fund-District Attorney \- Administration-Travel-No Value-No Value-No Value	Employee	Adam *****		TRVL000335748684	165.00
				Jenni*****en		TRVL000335748532	670.70
				Kevin*****		TRVL000335749238	954.90
				Tiffa*****		TRVL000335748767	926.45
	01000-19000100-65540000-00000-0000-000000	General Fund-District Attorney \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	80.00
	01000-19000100-73650000-00000-0000-000000	General Fund-District Attorney \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	385.53
	01000-20000100-61110000-00000-0000-000000	General Fund-District Clerk \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	100939	Texas*****Alliance		TDCAANNUALWORKSHOP25	75.00
	01000-20000100-65540000-00000-0000-000000	General Fund-District Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	50.00
	01000-21000100-61110000-00000-0000-000000	General Fund-County Clerk \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Karen*****		TRVL000336976104	40.00
	01000-21000100-61801000-00000-0000-000000	General Fund-County Clerk \- Administration-Travel-No Value-No Value-No Value	Employee	Karen*****		TRVL000336976104	235.28
	01000-21000100-65540000-00000-0000-000000	General Fund-County Clerk \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	180.00
	01000-22000100-61490000-00000-0000-000000	General Fund-85th District Court \- Administration-Petit Jury Expense-No Value-No Value-No Value	16490	Wal-M*****c	250004924	TR# 01547	137.71
	01000-22000100-61900000-00000-0000-000000	General Fund-85th District Court \- Administration-Visiting Court Reporters-No	103004	Marti*****		#2	602.60

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025		Value-No Value-No Value					
	01000-22000100-65540000-00000-0000-000000	General Fund-85th District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	20.00
	01000-22100100-60500000-00000-0000-000000	General Fund-272nd District Court \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	250005099	INV00851515	772.27
	01000-22100100-61280000-00000-0000-000000	General Fund-272nd District Court \- Administration-Dues-No Value-No Value-No Value	19936	Texas***** Court Administration	260000379	07103	75.00
	01000-22100100-61900000-00000-0000-000000	General Fund-272nd District Court \- Administration-Visiting Court Reporters-No Value-No Value-No Value	103465	Austi*****		100625	534.00
	01000-22200100-61500000-00000-0000-000000	General Fund-361st District Court \- Administration-Printing-No Value-No Value-No Value	1229	Alpha*****	250005161	70744	1,408.00
	01000-22200100-61900000-00000-0000-000000	General Fund-361st District Court \- Administration-Visiting Court Reporters-No Value-No Value-No Value	103192	Davis*****		02-361	1,000.00
	01000-22200100-65540000-00000-0000-000000	General Fund-361st District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	12.00
	01000-22300100-61900000-00000-0000-000000	General Fund-472nd District Court \- Administration-Visiting Court Reporters-No Value-No Value-No Value	102391	Cooks*****		09172025	1,794.84
	01000-22300100-65540000-00000-0000-000000	General Fund-472nd District Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-22500100-60600000-00000-0000-000000	General Fund-Felony Associate Judge/Juvenile Court Referee-Office Supplies-No Value-No Value-No Value	9728	Wilito*****Ltd	250004800	375517	0.00
	01000-22500100-61010000-00000-0000-000000	General Fund-Felony Associate Judge/Juvenile Court Referee-Advertising \- Legal Notices-No Value-No Value-No Value	9728	Wilito*****Ltd	250004800	375517	37.68
	01000-22600100-65540000-00000-0000-000000	General Fund-Misdemeanor Associate Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	130.00
	01000-22700100-72157000-00000-0000-000000	General Fund-County Specialty Court Program-Counseling Services-No Value-No Value-No Value	96908	Brazo*****Health & Wellness LLC		1067	630.00
	01000-22800100-61280000-00000-0000-000000	General Fund-Family Associate Court \- Administration-Dues-No Value-No Value-No Value	19936	Texas***** Court Administration	260000521	07124	75.00
	01000-22800100-61620000-00000-0000-000000	General Fund-Family Associate Court \- Administration-Subscriptions & Publications-No Value-No Value-No Value	Employee	Shery*****		TRVL000322261111	759.00
	01000-22800100-61801000-00000-0000-000000	General Fund-Family Associate Court \- Administration-Travel-No Value-No Value-No Value	Employee	Shery*****		TRVL000334625823	148.40
	01000-22800100-65540000-00000-0000-000000	General Fund-Family Associate Court \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-23000300-61801000-00000-0000-000000	General Fund-County Court at Law #1 \- Staff Support-Travel-No Value-No Value-No Value	Employee	Safiy*****t		TRVL000334621838	401.50

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-23100100-60500000-00000-0000-000000	General Fund-County Court at Law #2 \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****house	250004550	CR00850955	(1,122.63)
						INV00846709	1,122.63
						INV00849911	1,122.63
	01000-23100100-61900000-00000-0000-000000	General Fund-County Court at Law #2 \- Administration-Visiting Court Reporters-No Value-No Value-No Value	102391	Cooks*****		0100	598.28
	01000-23100100-65540000-00000-0000-000000	General Fund-County Court at Law #2 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	12.00
	01000-24101100-61110000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Kenny*****		TRVL000335834714	150.00
	01000-24101100-65540000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	15.00
	01000-24101100-71119000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 1 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	6047	145.00
	01000-24201100-61110000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	21410	Texas*****y		21580	150.00
	01000-24201100-61801000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Travel-No Value-No Value-No Value	21410	Texas*****y		21580	300.00
			Employee	Terre*****		TRVL000336562967	168.00
	01000-24201100-65540000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 2 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	15.00
	01000-24301100-65540000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	40.00
	01000-24301100-71119000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 3 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	6048*	203.50
	01000-24401100-65540000-00000-0000-000000	General Fund-Justice of Peace \- Precinct 4 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	40.00
	01000-26001000-65540000-00000-0000-000000	General Fund-Community Supervision \- Support-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	115.00
	01000-26001000-73650000-00000-0000-000000	General Fund-Community Supervision \- Support-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	171.34
	01000-28000100-60080000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Clothing/Uniforms-No Value-No Value-No Value	103142	CTC G*****	250005129	3635	152.00
			103342	Webbs*****	250004338	521808	487.99
						522589	141.00
						522593	370.00
						523207	399.84
						523785	83.98
						523786	100.00
						523788	83.98
					260000278	521989*	279.99
						522065	279.99
						522070	100.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-28000100-60080000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Clothing/Uniforms-No Value-No Value-No Value	103342	Webbs*****	260000278	522473	50.00
						522619	279.99
						522634	150.00
						522893	100.00
						523084	256.00
						523087	100.00
						523292	205.00
						523684	279.99
			93357	Galls*****	250001933	031631833	222.12
						031633299	(227.88)
						031678200	(1.20)
	01000-28000100-60170000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stap*****mmercial Inc	250005155	6043203242	729.33
	01000-28000100-60190000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Crime Prevention-No Value-No Value-No Value	91345	CC Cr*****	250005291	N853146	525.00
						N853211	325.67
	01000-28000100-60360000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Furniture Expense-No Value-No Value-No Value	9728	Willo*****Ltd	250004682	155390	5,191.96
					250004873	155395	815.24
	01000-28000100-60400000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Investigation Supplies-No Value-No Value-No Value	102939	Batte*****	250005219	2285583	192.90
			1995	Sirch*****ompany LLC	260000410	0711343-IN	455.86
	01000-28000100-60440000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	260000408	IN-1593591	454.64
	01000-28000100-60600000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Office Supplies-No Value-No Value-No Value	91018	Stap*****mmercial Inc	250005155	6043203242	197.36
						6043203244	62.76
	01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Travel-No Value-No Value-No Value	Employee	Steph*****		TRVL000335249885	722.05
	01000-28000100-65540000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	12.00
	01000-28000100-65550000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Radio Maintenance-No Value-No Value-No Value	95528	Bearc*****	250005230	5947359	1,419.50
	01000-28000100-73650000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	7,153.64
	01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value-No Value	103296	Custo***** Bea	250004717	Benavides9.19.25	37.50
			103342	Webbs*****		523906	17.00
					250004302	521633-1	105.00
					250004351	521811	190.00
						99520	208.00
					250004446	521843	100.00
					250004775	521633-2	120.00
						522784	190.00
						523904	17.00
						523905	17.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value	103342	Webbs*****	250004775	524141	17.00
						524237	10.00
					250004992	523149	208.00
						524468	120.00
	01000-28002000-60170000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250000274	6043203235	115.47
						6043203240	43.38
						6043203241	728.70
					250000276	6043203232	174.78
						6043203237	259.67
						6043203238	76.76
	01000-28002000-60350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250005153	0540915259049015	2,327.50
						0540922259058392	2,345.00
			10500	US Fo*****	250005364	3402543	5,017.63
			3691	Flowe*****y	250005286	5038741716	1,929.62
						5038741797	1,929.62
			6151	Perfo*****ce Temple	250005363	2819720	6,411.60
			91168	Ruffi*****Service	250005362	1757644	4,444.44
						1757645	2,030.30
						1758122	54.32
			96384	Best *****p	250004598	27368	11,360.22
					250005382	27380	16,164.54
			96957	Sysco*****	250005360	967088440	9,018.20
						967070940	1,314.00
	01000-28002000-60440000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Janitorial Supplies-No Value-No Value	100629	Compe*****c	250004502	INV50014	521.25
			91161	Prost*****	250004712	S1232859.001	490.09
			94806	Perry	260000054	IN-1593311	703.85
	01000-28002000-61801000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel-No Value-No Value-No Value	Employee	Justi*****		TRVL000334570196	888.25
	01000-28002000-61806000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel \- Inmate Transport-No Value-No Value-No Value	97395	US Co*****	250005221	248522	3,345.00
					250005312	248106	6,192.00
	01000-28002000-65050000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Building Maintenance-No Value-No Value-No Value	10022	Texas*****riminal Justice	250003543	UI 538967	1,750.00
			94388	Kelle*****oring	250005110	102554-1	3,314.00
	01000-28002000-65350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Gasoline Expenditure-No Value-No Value-No Value	11246	Exxon*****	250000263	107335969Jail	339.86
	01000-28002000-65540000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	15.00
	01000-28002000-65550000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Radio Maintenance-No Value-No Value-No Value	95528	Bearc*****	250005151	5941994	1,820.54
	01000-28002000-71701000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	250004987	481149	179.03
	01000-28002000-73650000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	2,527.33

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-28002006-65052000-00000-0000-000000	General Fund-Sheriff Office \- Jail \- Non Capital-Carpentry & Building Repair-No Value-No Value-No Value	96328	REC I*****	250001114	Pay App #11	119,780.64
	01000-28004000-60080000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Clothing/Uniforms-No Value-No Value-No Value	103342	Webbs*****	260000279	523298	208.00
	01000-28004000-60320000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Firearms Readiness-No Value-No Value-No Value	103016	Kiesl***** Inc	250005293	IN267040	2,351.06
			10805	Champ*****poration	250005292	348574	1,455.00
	01000-28004000-73650000-00000-0000-000000	General Fund-Sheriff Office \- CSISD School Security-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	2,227.48
	01000-30101100-60500000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11497	South*****house	250005342	S-INV102972	1,020.12
	01000-30101100-61280000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Dues-No Value-No Value-No Value	Employee	Jeff *****		TRVL000334622145	60.00
	01000-30101100-61801000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Travel-No Value-No Value-No Value	Employee	Jeff *****		TRVL000334622145	841.20
	01000-30101100-71119000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	6047	145.00
	01000-30101100-73650000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	599.71
	01000-30201100-60080000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	3486	GT DJ*****	250004769	UNIV0080665	237.57
	01000-30201100-60500000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Equipmnet & I.T. Enhancement-No Value-No Value-No Value	103400	Tacti*****	250005049	TS#1001	549.00
	01000-30201100-60600000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	250005127	IN-1592754	40.53
	01000-30201100-61620000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Subscriptions & Publications-No Value-No Value-No Value	3187	West *****ration	250004226	852643218	174.30
	01000-30201100-65150000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Computer Maintenance-No Value-No Value-No Value	95710	Tyler*****c	260000013	130-159721	2,666.87
	01000-30201100-65540000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	12.00
	01000-30201100-73650000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	813.89
	01000-30301100-61280000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Dues-No Value-No Value-No Value	97373	Texas*****tion	260000467	2025/2026	50.00
	01000-30301100-61620000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Subscriptions & Publications-No Value-No Value-No Value	96474	Trans*****emative Data Solutions	260000533	2843711-10072	1,208.40
	01000-30301100-61680000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Training-No Value-No Value-	11543	Glock*****c	260000073	TRP/10023756	300.00
						TRP100213752	300.00

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10/14/2025	01000-30301100-61680000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Training-No Value-No Value-No Value	11543	Glock*****c	260000073		
	01000-30301100-61801000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Travel-No Value-No Value-No Value	Employee	Angel*****		TRVL000336411863	50.96
	01000-30301100-65540000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-30301100-71119000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Janitorial Services-No Value-No Value-No Value	102840	Cryst*****g LLC	250001106	6048*	203.50
	01000-30301100-73650000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	514.03
	01000-30401100-60080000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	3486	GT Di*****	250004931	UNIV0080937	205.97
			93357	Galls*****	250004955	032317685	523.90
	01000-30401100-61801000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Travel-No Value-No Value-No Value	Employee	Paul *****		TRVL000335054692	638.02
	01000-30401100-65540000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-30401100-65550000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Radio Maintenance-No Value-No Value-No Value	95528	Bearc*****	250005240	5949729	448.46
	01000-30401100-73650000-00000-0000-000000	General Fund-Constable Precinct 4 \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	771.05
	01000-31000100-60350000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Food and Food Supplements-No Value-No Value-No Value	16490	Wal-M*****c	250005319	03769	9.89
			9467	Jason*****	250005318	250912003080093	239.80
					260000216	251002003080204	274.27
	01000-31000100-61040000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Awards & Recognitions-No Value-No Value-No Value	7800	Award*****	250003998	52921	515.47
	01000-31000100-61470000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Prescriptions-No Value-No Value-No Value	92749	Victo*****		91132025	88.59
	01000-31000100-61801000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Travel-No Value-No Value-No Value	10468	Harri*****		012572018927	26.80
	01000-31000100-65540000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	15.00
	01000-31000100-71025000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Contract Services-No Value-No Value-No Value	96352	Biome*****tions LLC	250000004	346103	63.25
	01000-31000100-72270000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Dental Services-No Value-No Value-No Value	805027	Svajd*****	250003538	20282	60.00
	01000-31000100-72660000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Psychiatric Services-No Value-No Value-No Value	92749	Victo*****		91132025	150.00
	01000-31000100-72670000-00000-0000-000000	General Fund-Juvenile Services \-	102801	Corre*****tation Services LLC		09-25-25PsychosexualAssess	2,000.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025		Administration Probation-Psychological Services-No Value-No Value-No Value					
	01000-31000100-73650000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	128.51
	01000-31000220-60170000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250005377	6043203233	159.13
			94806	Perry	260000220	IN-1593487	289.74
	01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	101854	Hilan*****mpany LLC	250002895	0540929259067958	251.00
					260000259	0541006259077570	237.50
			102244	Broth*****	250003493	00114687	321.45
					260000004	00120158	294.45
			98917	Gordo*****nc	250005066	9027402647	1,749.15
					260000256	9027664796	1,595.23
	01000-31000220-60440000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	250004296	IN-1592473	1,091.94
	01000-31000220-61110000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Conference & Seminar Fees-No Value-No Value-No Value	100670	Juven*****ciation of Texas	260000005	1010225	450.00
	01000-31000220-61395000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	250003768	47330199	120.87
	01000-35500100-73650000-00000-0000-000000	General Fund-Emergency Management \- Administration-Regional Radio System-No Value-No Value-No Value	10231	Brazo***** of Government	260000274	09646	9,680.96
	01000-36000100-60315000-00000-0000-000000	General Fund-Exposition Center \- Administration-Event Supplies/Services-No Value-No Value-No Value	1229	Alpha*****	250005296	70680	2,673.57
			16490	Wal-M*****c	250000834	04421	459.47
			93424	ULINE*****	250005340	198113101	1,044.70
			97545	Queen*****f Texas	250005297	14453	4,972.50
	01000-36000100-60440000-00000-0000-000000	General Fund-Exposition Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	16490	Wal-M*****c	250000835	01377	103.29
						04419	380.67
			93424	ULINE*****	250005340	198113101	148.00
			94806	Perry	250003661	IN-1592911A	1,279.46
					250004930	IN-1592911C	235.37
					250005341	IN-1592911B	6,000.00
	01000-36000100-60500000-00000-0000-000000	General Fund-Exposition Center \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	392	Produ***** Association	250005310	3047904	3,194.95
	01000-36000100-60600000-00000-0000-000000	General Fund-Exposition Center \- Administration-Office Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250000841	6043203236	16.29
						6043203245	488.31
			93424	ULINE*****	250005340	198113101	460.00
			94806	Perry	250000844	IN-1593089B	382.30
						IN-1593224	106.54
					250005336	IN-1593089A	500.00
	01000-36000100-65050000-00000-0000-000000	General Fund-Exposition Center \- Administration-Building Maintenance-No Value-No Value-No Value	11869	Lowes*****	250005344	9738218*	3,708.47
					250005345	973958	912.90
	01000-36000100-65250000-00000-0000-000000	General Fund-Exposition Center \- Administration-Diesel Expenditure-No Value-No Value-No Value	97508	Fikes*****	250000501	INV-098740	1,010.30

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-36000100-65320000-00000-0000-000000	General Fund-Exposition Center \- Administration-Equipment Maintenance-No Value-No Value-No Value	102136	Minne*****	250005386	136*	2,240.00
			11807	Grain*****	250003305	9657282175	180.62
			11869	Lowes*****	250005302	973678	1,557.10
					250005343	973841	1,855.15
			73	Musta*****	260000485	PART6999600	65.57
			97037	WRI O*****	250004267	W00222	94.50
	01000-36000100-65400000-00000-0000-000000	General Fund-Exposition Center \- Administration-Grounds Maintenance-No Value-No Value-No Value				W00688	1,144.56
			1639	Bryan*****nc	250000492	211221	48.23
						211287	103.32
			392	Produ***** Association	250005311	2524736	103.90
						3063620	251.70
					250005327	3063687	1,950.00
	01000-36000100-65540000-00000-0000-000000	General Fund-Exposition Center \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	93971	Brazo*****	250005334	72345	1,795.35
			95591	Texas*****ons Inc	250001007	INV977619	20.00
	01000-36000100-65550000-00000-0000-000000	General Fund-Exposition Center \- Administration-Radio Maintenance-No Value-No Value-No Value	95528	Bearc*****	250004927	5949759	1,251.60
	01000-36000100-71701000-00000-0000-000000	General Fund-Exposition Center \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	95577	Brazo*****aste Management Agency Inc	250004784	25430	2,285.20
						25585*	1,475.50
	01000-36500100-60440000-00000-0000-000000	General Fund-Brazos Center \- Administration-Janitorial Supplies-No Value-No Value-No Value	90312	State*****ons	250005238	903918630	139.89
			94806	Perry	260000383	IN-1593590	122.17
	01000-36500100-60600000-00000-0000-000000	General Fund-Brazos Center \- Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	260000383	IN-1593590	66.39
	01000-36500100-61010000-00000-0000-000000	General Fund-Brazos Center \- Administration-Advertising \- Legal Notices-No Value-No Value-No Value	96355	Ashle*****	250004686	79521	63.00
	01000-37000100-61110000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Chadd*****ton		TRVL000334625902	50.00
	01000-37000100-61801000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Travel-No Value-No Value-No Value	Employee	Chadd*****ton		TRVL000335828639	1,258.35
				Emily*****		TRVL000335828719	163.80
				Flora*****		TRVL000336593156	127.79
	01000-38000100-60080000-00000-0000-000000	General Fund-Child Protective Services \- Administration-Clothing/Uniforms-No Value-No Value-No Value	102663	Palme*****		FY25-BTS-MM	150.00
			103319	Fishe*****		FY25-S-JQ	140.45
						FY25-S-JQ3	150.00
						FY25-S-KQ	149.55
			103320	Quint*****		080625 KS	109.26
						FY25-S-KS1	124.87
						FY25-S-KS2	120.96
			103442	Thoma*****		98012	409.78
			103443	Tarin*****		FY25-BTS-JT	52.96
						FY25-BTS-JT11	246.80
			103444	A New*****		FY25-BTS-GB	240.62
			103445	Brist*****		FY25-BTS-AB	240.78
						FY25-BTS-BA	230.79

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-38000100-60080000-00000-0000-000000	General Fund-Child Protective Services \- Administration-Clothing/Uniforms-No Value-No Value	103445	Brist*****		FY25-BTS-CB	170.84
						FY25-BTS-CB6	160.85
	01000-38000100-60350000-00000-0000-000000	General Fund-Child Protective Services \- Administration-Food and Food Supplements-No Value-No Value-No Value	103471	Kavan*****		#46- Kolache Rolfs	197.82
	01000-38000100-61320003-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Gift-No Value-No Value-No Value	100319	Brad*****		111-6156270-5189011	67.35
	01000-38000100-61320007-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Teen Services-No Value-No Value-No Value	103467	Austi*****		477-C0042K-Oct1'25	525.00
	01000-38000100-61320008-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Emergency Daycare-No Value-No Value-No Value	103441	Simmo*****		67838812	375.00
	01000-38000100-61320009-00000-0000-000000	General Fund-Child Protective Services \- Administration-Foster Care \- Rainbow Room-No Value-No Value-No Value	100319	Brad*****		04607	86.07
			97596	Amazo*****	250004936	1DGN-FJDX-JPMX	404.96
						1NRL-6TWK-6MY7	1,074.40
	01000-50000100-65540000-00000-0000-000000	General Fund-County Records Management \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	7.00
	01000-56001000-65660000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Field Supplies-No Value-No Value-No Value	100252	McCoy*****ly	250005248	3435120	489.60
			11807	Grain*****	250005246	9635326680	195.78
	01000-56001000-65670000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road and Bridge \- Maintenance-General-No Value-No Value-No Value	102380	BPI M*****	250004136	0925-71	2,649.73
					250004938	0925-105	1,333.39
						0925-137	3,629.34
			90361	State*****ransport Ltd	250005195	SMT342629	48,184.08
						SMT343074	2,904.93
	01000-56001000-65690000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Bridge Maintenance-No Value-No Value-No Value	101555	Goodw*****	250001295	5272	1,000.00
					250001297	5277	1,000.00
					250001298	5278	1,000.00
					250001299	5279	1,000.00
					250001300	5284	1,000.00
					250001301	5280	1,000.00
					250001302	5281	1,000.00
					250001303	5282	1,000.00
			250001304	5283	1,000.00		
	01000-56001000-65700000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Road Signs-No Value-No Value	21638	Home *****	250005137	893072256	96.18
						894547926	31.66
						894991728	(31.66)
	01000-56001000-71500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Equipment-No Value-No Value-No Value	10153	Musta*****es	250004334	B0812009	4,310.00
					250004344	B3372503	2,505.00
					250004369	B3418303	4,770.00
					250004716	B3763002	2,120.00
					250005152	B0493111	5,445.00
					250005156	A5558722	3,815.00
			102308	Madol*****al & Sales Inc	250000140	530220*	55.00
	01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \-	19837	Unifi*****	250000135	2960149556	201.89

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-56001000-71512000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Uniforms-No Value-No Value	19837	Unifi*****	250000135	2960150624	208.64
	01000-56001000-71701000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	250000134	481411	145.00
	01000-56001000-72320000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Engineering Consulting-No Value-No Value-No Value	101555	Goodw*****	250001196	5270	9,180.00
					250001201	5271	4,236.00
					250002641	5268	775.00
	01000-56001000-72590000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Professional Fees \- Other-No Value-No Value-No Value	100242	Innov*****tion Solutions Inc	250000425	0925-12	15,000.00
	01000-56001000-80715000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Roads \- Capital-No Value-No Value-No Value	101554	Dudle*****C	250004002	6583	9,314.85
			101555	Goodw*****	250000931	5269	24,255.00
					250001569	5275	3,500.00
					250001640	5276	19,140.00
					250001641	5274	860.00
			90361	State*****ransport Ltd	250005122	SMT342824	47,964.26
						SMT342839	1,450.58
						SMT343071	99,029.49
						SMT343245	774.88
	01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	102949	Holt ***** Texas LLC	250004998	X303050900:01	59.14
						X303050909:01	74.90
					260000122	X303051063:01	75.00
			11682	Napa *****	250004999	438574	170.80
						439715	92.77
						439855	28.08
						440786	122.47
					260000169	441604	50.66
						441920	68.47
						441930	25.66
						443036	1,071.60
			15561	Capit*****ce of Austin Inc	250003131	06047636	508.06
						06047649	183.30
						06047719	194.28
					260000141	06047758	340.90
			21268	Brazo*****	260000081	207919-25	7.50
			73	Musta*****		WORK1348750	(8,167.12)
						WORK1348752	8,167.12
			90180	Perfo*****	250004858	S0052626901	103.59
					260000089	S0052639151	89.59
			95413	WC Tr*****	250004816	B51525	219.80
	01000-56002000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Shop Supplies-No Value-No Value	11682	Napa *****	260000169	441948	57.96
			91900	Linde***** Inc	250003277	52162007	106.31
	01000-56002000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value	11682	Napa *****	250003624	440730	14.01
						440765	23.80
					260000169	441948	261.70

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	01000-56002000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Vehicle Maintenance-No Value-No Value	11682	Napa*****	260000169	441955	136.88
						441959	378.36
						442027	128.27
						442622	199.29
						443139	52.80
			21268	Brzo*****	260000081	143821-26	7.50
						143857-26	7.50
						172675-26	7.50
						F42643-26	7.50
			96665	Colle*****Lincoln LLC	250004275	422931	175.50
						423087	131.26
					260000127	423206	152.00
	01000-56002000-71512000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Rental \- Uniforms-No Value-No Value	19837	Unifi*****	250002596	2960150536	29.23
					260000186	2960151579	29.23
	01000-56005000-71701000-00000-0000-000000	General Fund-Environmental Protection-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	250000173	482128	2,995.00
			95577	Brzo*****aste Management Agency Inc	250000357	25541	3,030.90
	11000-11002500-60080000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Clothing/Uniforms-No Value-No Value-No Value	802008	Monog*****	250005347	S098815	175.00
			94806	Perry	250005333	IN-1592471	473.00
	11000-11002500-60170000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Copier/Printer/Fax Supplies-No Value-No Value-No Value	91018	Stapl*****mmercial Inc	250005138	6043203234	1,557.95
	11000-11002500-60500000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Equipment & I.T. Enhancement-No Value-No Value-No Value	9794	CDW G*****	250004555	AF9ZV8Y	24.48
	11000-11002500-71020000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Computer Contracts-No Value-No Value-No Value	97276	Saffi*****	260000489	18354	1,740.00
	11000-11002500-71020010-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-SBITA \- Principal-No Value-No Value-No Value	103431	Momen***** LLC	260000538	CINV1021	64,294.54
	11000-11002500-72590000-00000-0000-000000	Hotel Occupancy Tax Fund-Hotel Occupancy Tax-Professional Fees \- Other-No Value-No Value-No Value	96898	Texas*****tension Service	260000516	R036391	5,300.00
	11000-11002900-72590000-00000-0000-000000	Hotel Occupancy Tax Fund-Expo Complex Improvements-Professional Fees \- Other-No Value-No Value-No Value	102961	Tom G***** Engineers Inc	250004582	1200620	2,925.00
	15000-52000100-61620000-00000-0000-000000	Law Library Fund-Law Library Fund \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250000551	3096026332	1,517.00
250000765					3096026334	751.00	
250000767					3096034693	1,020.00	
250004756					3090811549	2,034.00	
22000-51000100-60360000-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-Furniture Expense-No Value-No Value	9728	Wlto*****Ltd	250004844	155391	5,340.48	
22000-51000100-73650000-00000-0000-000000	Courthouse Security Fund-Courthouse Security Fund-Regional Radio System-No Value-No Value-No Value	10231	Brzo***** of Government	260000274	09646	257.02	
23000-20005000-71300000-00000-0000-000000	District Clerk Records Management Fund-District Clerk Records Management Fund-Microfilming, Recording & Scan-No Value-	96482	Kofil*****nc	250003024	INV-KT-020489-1	28,191.11	
					INV-KT-021872	38,204.00	

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	23000-20005000-71300000-00000-0000-000000	District Clerk Records Management Fund-District Clerk Records Management Fund-Microfilming, Recording & Scan-No Value-No Value-No Value	96482	Kofil*****nc	250003024		
	23010-20006000-72590000-00000-0000-000000	District Clerk Archival Fund-District Clerk Archival-Professional Fees \- Other-No Value-No Value-No Value	96482	Kofil*****nc	250003024	INV-KT-020489-1 INV-KT-021872	1,774.13 0.00
	30000-272300-61210000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03- Court Costs-No Value-No Value-No Value	102717	NAAG*****	250003870	2023-0251	15,000.00
			103053	DeLaR*****		16-05720-CRF-85 2201217*	250.00 372.75
			103446	Decod*****ring Center LLC	250005383	1	375.00
	30000-272300-61401000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03- Interpreters-No Value-No Value-No Value	95313	USA C*****eters	250005325	3003	455.00
						3011	384.00
					260000371	3012	384.00
	30000-272300-61620000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03- Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	250004706	3096057449	580.00
	30000-272300-65540000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\ 212\ 25\ C03- Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	12.00
	30000-424100-71119000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Janitorial Services-No Value-No Value-No Value	102594	H&R C*****	250000744	31349	53.00
	31000-63340510-80100000-00000-0000-000000	American Rescue Plan Act-Medical Examiner \- Non Grant Capital-Buildings-No Value-No Value-No Value	101554	Dudle*****C	250000862	INV-6439	7,302.37
						INV-6547	4,677.50
			102961	Tom G***** Engineers Inc	250001172	1200560R	13,383.75
	32000-281002-60080000-00000-0000-000000	SB 22 2023 Rural Law Enforcement Salary Assistance Program-Sheriff's Office - Rural Law Enforcement Grant Program-Clothing/Uniforms-No Value-No Value-No Value	103142	CTC G*****	250005129	3635	10,157.95
	32000-281002-60500000-00000-0000-000000	SB 22 2023 Rural Law Enforcement Salary Assistance Program-Sheriff's Office - Rural Law Enforcement Grant Program-Equipment & I.T. Enhancement-No Value-No Value-No Value	101096	Con10***** LLC	250004779	SO-3740	1,044.47
	32000-281002-80890000-00000-0000-000000	SB 22 2023 Rural Law Enforcement Salary Assistance Program-Sheriff's Office - Rural Law Enforcement Grant Program-Vehicles-No Value-No Value-No Value	103375	Parkw*****	250004762	4762INV	182,004.52
			21268	Brzo*****	260000085	256199	16.75
					260000103	256653	16.75
					260000104	256171	16.75
	43200-63432600-80715000-00000-0000-000000	2020 Certificates of Obligation-Road Reconstruction-Roads \- Capital-No Value-No Value-No Value	101554	Dudle*****C	250002584	6582	1,289.85
			101555	Goodw*****	250003292	5295	3,300.00
					250003462	5273	1,000.00
	43230-63432311-71025000-00000-0000-000000	On System road Bond \- TXDOT-Harvey Road-Contract Services-No Value-No Value-No Value	102444	Lamb-***** LLC	240001313	B201692.01-12672-20	52,280.53
	43231-63432356-80715000-00000-0000-000000	Off System Road Bond-Road & Bridge-Roads \- Capital-No Value-No Value-No Value	101555	Goodw*****	230012444	5267	1,750.00
	45000-00000000-30302000-00000-0000-000000	Capital Improvement Fund-No Value-Contract Pay \- Retainages-No Value-No	96328	REC I*****	250001114	Pay App #11	(5,989.03)

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025		Value-No Value					
	45000-63111000-80890000-00000-0000-000000	Capital Improvement Fund-Fleet Shop-Light Equipment-Capital-Vehicles-No Value-No Value-No Value	3486	GT Di*****	250003148	SRTN0046176	(1,303.74)
					250003149	SRTN0046175	(1,303.74)
					250003151	SRTN0046177	(1,303.74)
					250004000	INV1051295	3,000.80
						INV1052458B	1,242.95
	45000-63270000-80101000-00000-0000-000000	Capital Improvement Fund-County Administration Building-Building Improvements-No Value-No Value-No Value	102961	Tom G***** Engineers Inc	250001525	1200563R	1,645.00
	45000-63280001-80286000-00000-0000-000000	Capital Improvement Fund-Sheriff Office \- Capital-Equipment \- Other-No Value-No Value-No Value	93814	Henry*****	250004646	44919812	2,230.82
						45906543	29.95
	50000-64005000-71110000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Administrative Fee \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025091501	3,145.02
	50000-64005000-71111000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Prescription Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025091501	245,807.94
	50000-64005000-71112000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Medical Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025091900	409,271.26
	50000-64005000-71113000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Dental Claims \- County-No Value-No Value-No Value	6313	Texas*****Counties		2177252025091900	8,624.60
	50000-64005100-60380000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Health Supplies-No Value-No Value-No Value	93814	Henry*****	250004638	47122132	2,682.00
	50000-64005100-72440000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Lab & X-Ray-No Value-No Value-No Value	97593	Scott***** Hospital	250001112	508795-09062025	5,399.42
	55000-28006000-65540000-00000-0000-000000	Jail Commissary Fund-Jail Commissary-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	95591	Texas*****ons Inc	250001007	INV977619	12.00
	91000-00000000-30078000-00000-0000-000000	Health \- County Health District-No Value-A/P Other-No Value-No Value-No Value	10870	Texas*****nvironmental Quality		0620027-091625	800.00
	91000-00000000-43031000-00000-0000-000000	Health \- County Health District-No Value-Fees \- Health Services College Station-No Value-No Value-No Value	103433	Meado*****s Association - Refund		2025-09-002310	250.00
	91000-53000100-65540000-00000-0000-000000	Health \- County Health District-Health Department \- Administration-Copier/Printer/Fax Maintenance-No Value-No Value-No Value	97315	UBEO *****	250004428	40191184	155.00
	91000-53001000-60380000-00000-0000-000000	Health \- County Health District-Environmental Services Administration-Health Supplies-No Value-No Value-No Value	11146	Baile***** & Thermometers LLC	260000086	25.10809	472.00
	91000-53001000-60620000-00000-0000-000000	Health \- County Health District-Environmental Services Administration-Postage & Shipping-No Value-No Value-No Value	95832	UPS S*****	250003697	46391	18.76
						74751	18.76
	91000-53001000-61110000-00000-0000-000000	Health \- County Health District-Environmental Services Administration-Conference & Seminar Fees-No Value-No Value-No Value	10358	Texas*****ealth Association	250000507	200001252	4,650.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
10/14/2025	91000-53002000-72440000-00000-0000-000000	Health \- County Health District-Clinic Services Administration-Lab & X-Ray-No Value-No Value-No Value	97593	Scott*****Hospital		508796_090625	5,253.66
	91000-53002100-60380000-00000-0000-000000	Health \- County Health District-C4 Clinic-Health Supplies-No Value-No Value-No Value	19684	Sanof*****		7143902608	557.99
	91000-53003000-60380000-00000-0000-000000	Health \- County Health District-Lab Administration-Health Supplies-No Value-No Value-No Value	92898	Fishe*****pany LLC	260000189	4054886	64.04
						4112541	226.82
			9728	Wilto*****Ltd	260000145	375997	18.41
					260000330	376025	202.68
	91000-532300-61010000-00000-0000-000000	Health \- County Health District-Maternal, Child & Adolescent Health Grant-Advertising \- Legal Notices-No Value-No Value-No Value	8493	KBTX	250005258	3798925C-1	300.00
	91000-538000-65550000-00000-0000-000000	Health \- County Health District-Emergency Preparedness-Radio Maintenance-No Value-No Value-No Value	10231	Brazo***** of Government	260000130	09646-HD	257.02
	91000-539000-72440000-00000-0000-000000	Health \- County Health District-Tuberculosis-Lab & X-Ray-No Value-No Value-No Value	97593	Scott*****Hospital		508796_090625	1,111.31
	97000-551100-69204000-00000-0000-000000	CSCD \- Community Supervision-Basic Supervision-Interpreters-No Value-No Value	91501	Sign *****eting Services LLC	250005379	2025-0303	360.00
Grand Total							2,924,139.99



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

10/14/2025

ITEM:

Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the General Counsel.
- b. Texas Government Code §551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of county personnel.
- c. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.
- d. Texas Government Code §551.087 for deliberation regarding economic development negotiations.
- e. Texas Government Code §551.071 to consult with attorney about pending or contemplated litigation and/or a settlement offer.
- f. Texas Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.

TO:

Commissioners Court

DATE:

09/16/2025

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

§ COUNTY OF BRAZOS

§ STATE OF TEXAS

COMMISSIONERS COURTS: DELIBERATION REGARDING A CONTRACT BEING NEGOTIATED;
CLOSED MEETING.

The Commissioners Court ("Court") has proposed to deliberate the negotiation of a contract in closed session. The Court wishes to deliberate the business and financial issues of the proposed contract.

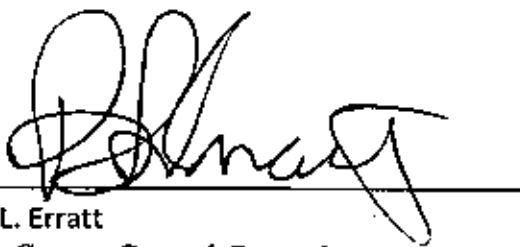
Texas Government Code §551.0725 provides that the Court may deliberate the business and financial issues of this contract in closed session if, before conducting the closed meeting:

(1) The Court votes unanimously that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person; and

(2) The attorney advising the Commissioners Court issues a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.

(3) Notwithstanding Section 551.103(a), Government Code, the Commissioners Court must make a tape recording of the proceedings of a closed meeting to deliberate the information.

It is my determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person.

A handwritten signature in black ink, appearing to read "B. Erratt", is written over a horizontal line.

Bruce L. Erratt
Brazos County General Counsel
Date: 10/14/2025



ATTACHMENTS:

Cover Memo



Brazos County, Texas
BALANCE SHEET (Unaudited)
Period Ended Jul-25

	Total General Funds	Total Special Revenue Funds	Total Debt Service Funds	Total Capital Project Funds
ASSETS				
Cash and Cash Equivalents	\$ 206,194,654	\$ 56,315,319	\$ 16,842,386	\$ 44,890,620
Prepaid Expenditures	443,550	2,179	--	--
Accounts Receivable	6,169,687	19,636,790	493,576	--
Inventory	1,277,275	--	--	--
TOTAL ASSETS	\$ 214,085,166	\$ 75,954,288	\$ 17,335,962	\$ 44,890,620
LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts Payable	11,114,441	22,735,476	--	523,082
Deferred Inflow of Resources	5,406,307	--	487,076	--
Total Liabilities	16,520,748	22,735,476	487,076	523,082
Fund Balance				
Reserved and Committed Fund Balance ¹	46,158,109	367,319	--	--
Unreserved Fund Balance	126,844,326	37,309,079	5,685,688	56,520,938
Current Year Change in Fund Balance	24,561,983	15,542,414	11,163,198	(12,153,400)
Total Fund Balance	197,564,418	53,218,812	16,848,886	44,367,538
TOTAL LIABILITIES AND FUND BALANCE	\$ 214,085,166	\$ 75,954,288	\$ 17,335,962	\$ 44,890,620

1. Consists of Committed Emergency Fund balance and Statutorily required funds



Brazos County, Texas
Year to Date Schedule of Fund Balances - Unaudited
For the Period Ended July 2025

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance July 2025
01000-General Fund	\$ 173,002,435.24	\$ 155,951,775.56	\$ 131,389,792.96	\$ 197,564,417.84
02000-County Health Endowment Fund	-	-	-	-
06000-Commissioners' Court - Non Capital	-	-	-	-
60000-Payroll Fund	-	-	-	-
61000-Flex Benefit Cafeteria Fund	-	-	-	-
11000-Hotel Occupancy Tax Fund	6,763,542.50	3,546,432.52	2,282,703.70	8,027,271.32
12000-State Lateral Road Fund	264,790.60	36,352.75	165,000.00	136,143.35
13000-Unclaimed Property Fund	97,436.42	22,488.56	-	119,924.98
14000-Appellate Judicial System Fund	-	-	-	-
14010-Court Facility Fund	-	-	-	-
14020-Language Access Fund	-	-	-	-
15000-Law Library Fund	168,037.47	104,570.92	33,458.90	239,149.49
16000-Local Provider Participation Fund	24,884,332.43	48,631,602.51	40,596,665.40	32,919,269.54
17000-Alternative Dispute Resolution Fund	-	-	-	-
18000-Law Enforcement Education Fund	81,233.52	42,778.77	4,762.23	119,250.06
19000-Court Records Preservation Fund	702,725.05	-	702,725.05	-
20000-County Clerk Records Management Fund	1,298,369.70	329,050.45	199,035.16	1,428,384.99
20010-County Clerk Archival Fund	1,483,421.43	324,722.28	92,685.61	1,715,458.10
22000-Courthouse Security Fund	158,242.19	96,073.32	3,942.54	250,372.97
22010-Justice Court Security Fund	258,451.45	32,306.24	-	290,757.69
23000-District Clerk Records Management Fund	304,256.19	874,441.65	65,224.17	1,113,473.67
23010-District Clerk Archival Fund	1,604.26	169.87	-	1,774.13
24000-Justice of the Peace Technology Fund	70,755.58	27,526.01	346.27	97,935.32
24010-County and District Court Technology Fund	134,734.52	13,249.20	-	147,983.72
25000-Forfeiture Fund	38,112.22	46,646.06	3,877.90	80,880.38
26000-District Attorney Hot Check Collections Fund	5,344.06	473.63	-	5,817.69
27000-Bail Bond Board Fund	115,574.85	6,267.24	1,717.85	120,124.24
28000-Voter Registration Fund	-	-	-	-
29000-Vehicle Inventory Interest Fund	393,226.70	47,140.10	3,461.00	436,905.80
30000-Brazos County Grant Fund	0.00	3,713,336.79	4,398,213.28	(684,876.49)



Brazos County, Texas
Year to Date Schedule of Fund Balances - Unaudited
For the Period Ended July 2025

	Total Fund Balance as of 10/1/2024	Year to Date Revenues/Transfers In	Year to Date Expenditures/Transfers Out	Estimated Total Ending Fund Balance July 2025
31000-American Rescue Plan Act	(0.00)	15,610,776.73	9,836,156.08	5,774,620.65
32000-SB 22 2023 Rural Law Enforcement Salary Assistance Program	-	1,087,683.01	568,241.42	519,441.59
33000-Sheriff's Office Crime Fund	115,089.59	3,077.93	1,397.00	116,770.52
34000-District Attorney Crime Fund	211,394.74	45,557.92	110,156.53	146,796.13
35000-Election Contracts Fund	56,148.43	13,284.62	39,455.68	29,977.37
58000-County Attorney Operating Fund	69,574.35	608.77	4,978.27	65,204.85
41000-General Obligation Debt Service Fund	5,685,687.77	12,939,127.19	1,775,929.63	16,848,885.33
43170-2017 Certificates of Obligation	-	-	-	-
43200-2020 Certificates of Obligation	5,595,985.43	412,541.37	3,267,018.80	2,741,508.00
43230-On System road Bond - TXDOT	15,347,059.27	541,662.63	3,876,331.32	12,012,390.58
43231-Off System Road Bond	6,803,533.52	237,401.93	2,044,992.48	4,995,942.97
43232-2023 Certificates of Obligation	10,509,836.91	410,259.08	810,375.77	10,109,720.22
45000-Capital Improvement Fund	18,264,522.41	34,000.00	3,790,546.63	14,507,975.78
Total All Funds	\$ 272,885,458.80	\$ 245,183,385.61	\$ 206,069,191.63	\$ 311,999,652.78



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Jul-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Jul-25	Percentage Spent as of Jul-25
00000000-Transfers from General Fund	\$ 77,292,768.00	\$ 5,067,153.36	\$ 82,359,921.36	\$ 16,033,220.62	\$ -	\$ 66,326,700.74	19.47%
10000100-County Judge - Administration	1,581,145.00	37,458.21	1,618,603.21	976,914.53	1,722.64	639,966.04	60.46%
10002000-Veteran Services	190,429.00	11,720.40	202,149.40	158,709.44	412.32	43,027.64	78.71%
10003000-Pre-Trial Bond Supervision	217,973.00	-	217,973.00	161,687.29	-	56,285.71	74.18%
10500000-Budget Office - Administration	441,562.00	-	441,562.00	227,481.39	151.11	213,929.50	51.55%
11000006-Commissioners' Court - Non Capital	-	-	-	-	-	-	N/A
11000100-Commissioners Court - Administration	1,210,023.00	29,766.42	1,239,789.42	875,791.28	27,561.45	336,436.69	72.86%
11000500-Non-Departmental	7,835,433.00	(14,825.75)	7,820,607.25	5,987,277.80	237,482.89	1,595,846.56	79.59%
11001000-Boonville Cemetery	84,600.00	-	84,600.00	39,346.56	-	45,253.44	46.51%
11001500-Contingency	7,093,741.00	(4,833,956.66)	2,259,784.34	-	-	2,259,784.34	0.00%
11002000-Community Support	4,872,526.00	184,000.00	5,056,526.00	4,311,572.25	379,037.44	365,916.31	92.76%
11003000-County Fire Protection	1,116,000.00	-	1,116,000.00	654,175.00	461,825.00	-	100.00%
11004000-County Welfare	5,000.00	-	5,000.00	2,100.00	1,900.00	1,000.00	80.00%
11010000-Court Support - Criminal	5,807,898.00	(20,000.00)	5,787,898.00	3,604,569.54	61,373.09	2,121,955.37	63.34%
11020000-Court Support - Civil	1,644,188.00	745,000.00	2,389,188.00	1,669,730.71	8,736.00	710,721.29	70.25%
11022720-Court Support - Child Protective Svc - 272nd	200,000.00	(30,000.00)	170,000.00	100,933.48	-	69,066.52	59.37%
11023610-Court Support - Child Protective Svc - 361st	150,000.00	(30,000.00)	120,000.00	52,540.00	-	67,460.00	43.78%
11024720-Court Support Child Protective Svc - 472nd	150,000.00	90,000.00	240,000.00	197,185.03	-	42,814.97	82.16%
11028500-Court Support - Child Protective Svc - 85th	150,000.00	(30,000.00)	120,000.00	61,477.84	-	58,522.16	51.23%
11030000-Court Support - Mental Health	10,000.00	-	10,000.00	2,250.00	-	7,750.00	22.50%
11040000-Court Support - Child Support Enforcement	10,000.00	-	10,000.00	6,306.31	-	3,693.69	63.06%
11050000-Court Support - Guardianship	312,500.00	36,800.00	349,300.00	271,393.39	50,000.00	27,906.61	92.01%
11060000-Court Support - Probate	500.00	-	500.00	-	-	500.00	0.00%
11070000-Alternative Dispute Resolution	50,000.00	-	50,000.00	50,000.00	-	-	100.00%
11080000-Court Support - Other	-	5,000.00	5,000.00	-	-	5,000.00	0.00%
11100000-Fleet Shop - Light Equipment - Administration	979,028.00	-	979,028.00	780,731.69	18,926.42	179,369.89	81.68%
11200200-Collections - Administration	670,497.00	2,192.59	672,689.59	506,199.55	429.69	166,060.35	75.31%
11210020-Elections Administrator	1,334,436.00	23,558.04	1,357,994.04	1,055,050.59	18,068.51	284,874.94	79.02%
11210026-Elections Administrator - Non Capital	-	-	-	-	-	-	N/A
116002-American Rescue Plan Revenue Replacement - General Government	500,000.00	-	500,000.00	-	-	500,000.00	0.00%
12000100-County Treasurer - Administration	836,453.00	1,011.49	837,464.49	561,002.65	1,841.50	274,620.34	67.21%
12500006-Risk Management - Non Capital	-	-	-	-	-	-	N/A
12500100-Risk Management - Administration	700,140.00	130,000.00	830,140.00	532,672.77	29,984.00	267,483.23	67.78%
13000100-Tax Assessor - Collector - Administration	3,310,725.00	2,662.72	3,313,387.72	2,274,504.51	16,382.69	1,022,500.52	69.14%
13005000-Voter Registration	24,502.00	-	24,502.00	16,640.00	-	7,862.00	67.91%
14000006-Information Technology - Non Capital	4,929,955.00	(765,998.42)	4,163,956.58	4,263,532.57	276,146.94	(375,722.93)	109.02%
14000100-Information Technology - Administration	4,785,104.00	(1,650.00)	4,783,454.00	3,401,141.40	21,461.20	1,360,851.40	71.55%
14500006-Project Management - Non Capital	-	658,478.20	658,478.20	-	566,301.20	92,177.00	86.00%
14500100-Project Management - Administration	10,338,785.00	(9,954,999.20)	383,785.80	306,746.66	1,611.98	75,427.16	80.35%
15000006-Human Resources - Non Capital	200,000.00	285,000.00	485,000.00	-	-	485,000.00	0.00%
15000100-Human Resources - Administration	1,265,049.00	500.00	1,265,549.00	860,748.57	12,359.79	392,440.64	68.99%



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Jul-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Jul-25	Percentage Spent as of Jul-25
16000006-County Auditor - Non Capital	-	-	-	-	-	-	N/A
16000100-County Auditor - Administration	1,829,364.00	60.00	1,829,424.00	1,357,124.95	8,333.42	463,965.63	74.64%
16500006-Purchasing Administration - Non Capital	278,157.00	(49,791.88)	228,365.12	123,537.49	12,192.50	92,635.13	59.44%
16500100-Purchasing - Administration	962,256.00	-	962,256.00	642,769.10	5,277.56	314,209.34	67.35%
17000006-Facility Services - Non Capital	1,972,512.00	(21,734.81)	1,950,777.19	1,235,230.90	37,705.54	677,840.75	65.25%
17000100-Facilities Services - Administration	4,660,955.00	(8,513.00)	4,652,442.00	3,460,787.03	195,994.01	995,660.96	78.60%
17000200-Landscaping	749,683.00	(0.00)	749,683.00	519,280.84	15,361.33	215,040.83	71.32%
17000300-Facilities Services - Parking Garage	-	67,613.00	67,613.00	19,412.99	14,278.83	33,921.18	49.83%
18000100-County Attorney - Administration	3,937,799.00	2,033.84	3,939,832.84	2,740,908.44	8,280.42	1,190,643.98	69.78%
19000006-District Attorney - Non Capital	-	-	-	-	-	-	N/A
19000100-District Attorney - Administration	6,416,959.00	-	6,416,959.00	4,755,700.91	16,916.14	1,644,341.95	74.38%
19010000-District Attorney - Child Protective Services	444,250.00	-	444,250.00	330,104.27	-	114,145.73	74.31%
20000006-District Clerk - Non Capital	-	1,551.10	1,551.10	1,551.10	-	-	100.00%
20000100-District Clerk - Administration	1,556,202.00	919.11	1,557,121.11	1,132,094.10	397.27	424,629.74	72.73%
20010000-District Clerk - Jury Services	543,680.00	3,538.74	547,218.74	380,949.23	20.00	166,249.51	69.62%
21000006-County Clerk - Non Capital	-	21,734.81	21,734.81	21,734.81	-	-	100.00%
21000100-County Clerk - Administration	1,507,033.00	-	1,507,033.00	1,115,165.88	66,242.98	325,624.14	78.39%
21010000-Vital Statistics/Preservation	16,700.00	-	16,700.00	3,596.82	-	13,103.18	21.54%
22000100-85th District Court - Administration	566,704.00	-	566,704.00	446,180.61	1,641.90	118,881.49	79.02%
22100100-272nd District Court - Administration	551,849.00	6,304.01	558,153.01	443,167.67	539.20	114,446.14	79.50%
22200006-361st District Court - Non Capital	-	-	-	-	-	-	N/A
22200100-361st District Court - Administration	566,699.00	4,382.50	571,081.50	435,333.13	717.40	135,030.97	76.36%
22300100-472nd District Court - Administration	490,599.00	-	490,599.00	352,229.82	2,050.63	136,318.55	72.21%
22500100-Felony Associate Judge/Juvenile Court Referee	367,974.00	-	367,974.00	287,369.31	7,300.00	73,304.69	80.08%
22600100-Misdemeanor Associate Court - Administration	552,166.00	-	552,166.00	438,845.42	798.58	112,522.00	79.62%
22700100-County Specialty Court Program	303,914.00	10,100.00	314,014.00	175,153.47	9,562.06	129,298.47	58.82%
22800100-Family Associate Court - Administration	602,376.00	-	602,376.00	462,157.46	643.42	139,575.12	76.83%
23000100-County Court at Law #1 - Administration	1,040,101.00	395.00	1,040,496.00	797,252.53	835.51	242,407.96	76.70%
23000200-County Court at Law #1 - Judicial Support	11,091.00	(966.00)	10,125.00	4,160.25	-	5,964.75	41.09%
23000300-County Court at Law #1 - Staff Support	6,600.00	571.00	7,171.00	3,754.06	-	3,416.94	52.35%
23100006-County Court at Law #2 - Non Capital	-	-	-	-	-	-	N/A
23100100-County Court at Law #2 - Administration	953,226.00	20,000.00	973,226.00	698,148.32	5,399.44	269,678.24	72.29%
24100006-Justice of Peace - Precinct 1 - Non Capital	-	-	-	-	-	-	N/A
24101100-Justice of Peace - Precinct 1 - Administration	511,911.00	-	511,911.00	383,101.35	2,789.11	126,020.54	75.38%
24200006-Justice of Peace - Precinct 2 - Non Capital	-	-	-	-	-	-	N/A
24201100-Justice of Peace - Precinct 2 - Administration	476,058.00	981.76	477,039.76	362,176.01	235.73	114,628.02	75.97%
24300006-Justice of Peace - Precinct 3 - Non Capital	-	-	-	-	-	-	N/A
24301100-Justice of Peace - Precinct 3 - Administration	648,469.00	672.36	649,141.36	493,096.87	3,828.14	152,216.35	76.55%
24401100-Justice of Peace - Precinct 4 - Administration	484,194.00	35.00	484,229.00	371,013.35	4,295.08	108,920.57	77.51%
26001000-Community Supervision - Support	82,423.00	800.00	83,223.00	61,297.87	18,810.52	3,114.61	96.26%
26002000-Health Department - Support	83,375.00	17,306.85	100,681.85	71,053.05	15,480.16	14,148.64	85.95%



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Jul-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Jul-25	Percentage Spent as of Jul-25
26002006-Health Department - Support - Non Capital	-	-	-	-	-	-	N/A
27000100-Public Defender's Office - Administration	65,095.00	-	65,095.00	47,901.58	-	17,193.42	73.59%
28000006-Sheriff Office - Non Capital	70,000.00	-	70,000.00	-	-	70,000.00	0.00%
28000100-Sheriff Office - Administration	10,813,036.00	143,150.01	10,956,186.01	8,635,200.20	56,534.65	2,264,451.16	79.33%
28002000-Sheriff Office - Jail Administration	20,370,875.00	832,050.00	21,202,925.00	16,579,805.20	261,077.82	4,362,041.98	79.43%
28002006-Sheriff Office - Jail - Non Capital	1,300,000.00	529,401.00	1,829,401.00	809,279.76	550,115.16	470,006.08	74.31%
28003000-Jail Medical Services	1,454,846.00	325,000.00	1,779,846.00	1,374,611.54	51,971.04	353,263.42	80.15%
28004000-Sheriff Office - CSISD School Security	1,411,250.00	-	1,411,250.00	951,973.45	1,484.07	457,792.48	67.56%
28007000-Inauguration	-	85,580.45	85,580.45	85,580.45	-	-	100.00%
30101100-Constable Precinct 1 - Administration	817,517.00	9,420.12	826,937.12	651,430.66	10,438.03	165,068.43	80.04%
30201100-Constable Precinct 2 - Administration	1,200,103.00	10,820.00	1,210,923.00	912,246.38	2,677.49	295,999.13	75.56%
30301100-Constable Precinct 3 - Administration	805,222.00	9,321.71	814,543.71	640,555.95	7,245.96	166,741.80	79.53%
30401100-Constable Precinct 4 - Administration	1,193,077.00	17,776.52	1,210,853.52	958,947.34	3,647.89	248,258.29	79.50%
31000006-Juvenile Services - Non Capital	-	-	-	-	-	-	N/A
31000100-Juvenile Services - Administration Probation	1,005,289.00	(12,958.51)	992,330.49	656,633.83	22,341.81	313,354.85	68.42%
31000110-Juvenile Services - Administration Court	743,464.00	4,300.00	747,764.00	584,561.22	3,038.95	160,163.83	78.58%
31000130-Juvenile Services - Administration Community Based	1,014,911.00	-	1,014,911.00	747,152.03	303.39	267,455.58	73.65%
31000140-Juvenile Services - Administration Community Based Mental Health	519,382.00	(375.00)	519,007.00	384,356.42	-	134,650.58	74.06%
31000200 - Juvenile Services Detention	-	-	-	-	-	-	N/A
31000220-Juvenile Services - Detention	4,521,900.00	10,623.57	4,532,523.57	3,028,319.15	57,547.26	1,446,657.16	68.08%
31000330-Academy - Community Based	553,526.00	-	553,526.00	420,618.73	3,837.41	129,069.86	76.68%
31040000-JJAEP	-	-	-	-	-	-	N/A
31040030-JJAEP - Community Based	362,156.00	-	362,156.00	290,345.37	-	71,810.63	80.17%
31900000-Juvenile Services - Commodities	7,300.00	-	7,300.00	6,746.10	-	553.90	92.41%
34000100-Indigent Health Care - Administration	8,795,600.00	(485,000.00)	8,310,600.00	1,443,581.38	-	6,867,018.62	17.37%
340520-American Rescue Plan Revenue Replacement - R U OK Program	-	-	-	-	-	-	N/A
35500006-Emergency Management - Non Capital	-	-	-	-	-	-	N/A
34200100-Forensic Services - Administration	400,509.00	-	400,509.00	-	-	400,509.00	0.00%
35500100-Emergency Management - Administration	591,919.00	1,000.00	592,919.00	294,330.58	25,878.27	272,710.15	54.01%
36000006-Exposition Center - Non Capital	-	10,000,000.00	10,000,000.00	-	10,000,000.00	-	100.00%
36000100-Exposition Center - Administration	3,010,002.00	-	3,010,002.00	1,529,447.44	154,316.30	1,326,238.26	55.94%
36100100-Fair Administration	440,371.00	-	440,371.00	215,844.25	-	224,526.75	49.01%
36500006-Brazos Center - Non Capital	250,000.00	36,100.00	286,100.00	36,100.00	-	250,000.00	12.62%
36500100-Brazos Center - Administration	997,449.00	-	997,449.00	750,743.20	45,318.59	201,387.21	79.81%
37000100-County Agriculture Extension - Administration	699,061.00	-	699,061.00	466,875.78	3,173.58	229,011.64	67.24%
38000100-Child Protective Services - Administration	50,000.00	24.75	50,024.75	27,555.99	480.64	21,988.12	56.05%
39000100-Family Protection Service - Administration	20,000.00	-	20,000.00	20,000.00	-	-	100.00%
50000100-County Records Management - Administration	493,491.00	-	493,491.00	363,489.58	3,466.54	126,534.88	74.36%
50000106-County Records Management - Non Capital	-	-	-	-	-	-	N/A
54001410-Court Facility - Administration	50,000.00	-	50,000.00	-	15,524.99	34,475.01	31.05%
56000006-Road & Bridge - Non Capital	-	-	-	-	-	-	N/A



Brazos County, Texas
Schedule of General Fund Expenditures - Budget to Actual- Unaudited
For the Period Ended Jul-25

Department	Initial Budget	YTD Budget Amendments	Total Budget	YTD Expenditures ¹	YTD Obligations	Budgeted Funds Available as of Jul-25	Percentage Spent as of Jul-25
56001000-Road & Bridge - Administration	28,773,007.00	(3,394,021.73)	25,378,985.27	13,332,453.45	2,361,565.12	9,511,982.00	61.84%
56002000-Fleet Shop - Heavy Equipment	1,003,112.00	-	1,003,112.00	770,421.35	30,607.71	202,082.94	79.85%
56005000-Environmental Protection	367,057.00	1,200.00	368,257.00	257,280.66	99,767.84	11,208.50	96.96%
	\$ 267,646,766.00	\$ (169,722.32)	\$ 267,477,043.68	\$ 131,403,461.85	\$ 16,422,003.25	\$ 119,478,593.88	55.27%

1. Year to Date Expenditures will vary from Expenditures on Schedule of Fund Balance Report for the General Fund due to timing variances between the Budgeting System and the General Ledger.

Brazos County, Texas
General Long Term Debt Payable by Issue
July 31, 2025
(Unaudited)

Debt Issue	Interest Rates (%) And Dates	Final Issue Date	Debt Maturity Date	Debt Authorized And Issued	Debt Outstanding			Debt Service Requirements For Fiscal Year 2024-2025			Remaining
					Principal	Interest	Totals	Principal	Interest	Totals	
Certificates of Obligation											
2012 Series, Issued For: Courthouse Renovation, Tax Office, Fleet Maintenance Building, Renovations of Brazos Center and Juvenile Detention Center	2.00 - 5.00 3/1 and 9/1	9/1/2012	9/1/2032	\$ 9,700,000	\$ 2,970,000	\$ 234,212	\$ 3,204,212	\$ 560,000	\$ 45,325	\$ 605,325	
2017 Series, Issued For: Remodel and Juvenile Expansion	2.00 - 4.00 3/1 and 9/1	11/1/2017	9/1/2037	11,650,000	8,450,000	1,806,125	10,256,125	525,000	137,875	662,875	
2020 Series Issure For: County Jail Kitchen, Ag Extension Building, Justice of the Peace and Constable Pct 1 building, Land and/or Property for County Facilities including Facilities Services and Road and Bridge Dept., Equipment and vehicles for various County departments, Roof replacement and repair for County owned buildings, County wide road improvements and rehabilitation, and Payment of contractual obligations for professional services in connection with such projects	1.375 -4.00 3/1 and 9/1	10/6/2020	9/1/2040	24,020,000	21,135,000	3,907,597	25,042,597	1,040,000	270,572	1,310,572	
2023 Series, Issued For: County Admin Building, County Courthouse, County BISD Building including parking lot, Brazos County Dispatch & Emergency Operations Center, Sheriff Department facilities including central receiving, and Payment of contractual obligations for professional services in connection with such projects	2.60 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	9,290,000	9,105,000	4,345,675	13,450,675	300,000	208,775	508,775	
Limited Tax Refunding Bonds											
2017 Series, Issued For: Refund portions of the outstanding debt payable from ad valorem taxes	2.25 - 5.00 3/1 and 9/1	11/1/2017	9/1/2034	39,895,000	20,145,000	2,435,618	22,580,618	3,855,000	466,469	4,321,469	
General Obligation Bond											
2023 Series, Issued For: Improvements to public roads, bridges, and highways within the County, including aquition of land and right-of-way, and Payment of contractual obligations for professional services in connection with such projects.	2.47 - 4.00 3/1 and 9/1	6/1/2023	9/1/2043	27,110,000	26,585,000	13,481,450	40,066,450	875,000	634,900	1,509,900	
Notes from Direct Placements											
Certificates of Obligation,											
2015 Series, Issued For: Courthouse Renovation & Exposition Center Expansion	1.92 3/1 and 9/1	10/13/2015	9/1/2025	9,100,000	1,090,000	10,464	1,100,464	1,090,000	10,464	1,100,464	
Total Long Term Debt				\$ 130,765,000	\$ 89,480,000	\$ 26,221,141	\$ 115,701,141	\$ 8,245,000	\$ 1,774,380	\$ 10,019,380	

Note:

- (1) All debt obligations of Brazos County are payable both as to principal and interest solely from and secured by ad valorem taxes levied against all taxable property within the County.
- (2) The County has the right to call the CO's at any time as long as they "make-whole" the holders of the CO's.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office

NUMBER:

DATE OF COURT MEETING: 10/14/2025

ITEM: Acknowledgement of 2025-2026 Budget to Actuals as by Fund as of October 6, 2024.
Acknowledgement of 2025-2026 Contingency Budget to Actuals by Fund as of October 6, 2024.

TO: Commissioners Court

FROM: Nina Payne

DATE: 10/01/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
FY_26_Budget_to_Actuals_by_Fund.pdf	FY 2025-2026 Budget to Actuals by Fund as of 10/6/2025	Backup Material
FY_26_Contingency_Budget_to_Actuals_Fund.pdf	FY 2025-2026 Contingency Budget to Actuals by Fund as of 10/6/2025	Backup Material

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 01000 General Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	131,167,122	137,510,638	152,952,050	-	-
Charges for Services	13,985,011	14,001,107	13,835,017	4,500	0%
Interest Income	12,656,049	11,341,270	7,200,000	-	-
Other Revenue	2,820,246	1,463,232	1,069,200	1,200	0%
Reserves	0	-	94,252,872	-	-
Intergovernmental	968,398	1,006,642	821,080	271,175	33%
Other Financing Sources	190,452	147,893	210,000	-	-
Total Revenue	\$161,787,279	\$165,470,782	\$270,340,219	\$276,875	0%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	57,114,903	62,140,124	69,426,458	0	0%
Outside Labor Costs	177,763	108,225	163,000	-	-
Benefits	31,575,201	33,375,874	39,347,053	718,673	2%
Supplies and Other Charges	9,412,807	9,825,942	11,980,660	738,264	6%
Contingency	-	-	6,578,715	-	-
Repairs and Maintenance	9,794,592	10,550,121	21,817,233	-	-
Contractual Services	8,872,895	9,121,840	11,719,510	369,437	3%
Professional Services	7,516,511	6,250,485	12,222,810	1,599	0%
Community Contracts	5,616,842	5,998,096	8,548,699	346,920	4%
Capital Outlay	7,220,517	1,908,183	10,900,000	-	-
Other Financing Uses	478,638	16,119,087	77,636,081	-	-
Total Expense	\$137,780,669	\$155,397,978	\$270,340,219	\$2,174,893	1%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 11000 Hotel Occupancy Tax Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Taxes	4,087,515	3,860,918	3,919,000	0
Interest Income	318,887	376,156	315,000	-
Other Revenue	2,750	-	-	-
Reserves	-	-	1,761,611	-
Other Financing Sources	46,707	-	-	-
Total Revenue	\$4,455,859	\$4,237,074	\$5,995,611	\$0

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	75,019	126,039	177,830	-	-
Benefits	36,337	56,585	78,806	1,422	2%
Supplies and Other Charges	32,748	119,887	70,375	-	-
Contingency	-	-	500,000	-	-
Repairs and Maintenance	-	-	1,502,600	-	-
Contractual Services	175,950	182,777	210,500	-	-
Professional Services	5,300	33,225	1,055,500	-	-
Community Contracts	1,110,866	969,083	1,050,000	-	-
Capital Outlay	563,572	39,903	100,000	-	-
Other Financing Uses	1,250,000	1,250,000	1,250,000	-	-
Total Expense	\$3,249,791	\$2,777,498	\$5,995,611	\$1,422	0%

**Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)**

Fund: 12000 State Lateral Road Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	13,763	7,395	6,500	-
Reserves	-	-	136,191	-
Intergovernmental	29,508	29,502	29,000	-
Total Revenue	\$43,271	\$36,898	\$171,691	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Repairs and Maintenance	-	165,000	171,691	-
Total Expense	-	\$165,000	\$171,691	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 13000 Unclaimed Property Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	23,062	24,210	21,500	-
Reserves	-	-	125,397	-
Total Revenue	\$23,062	\$24,210	\$146,897	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	-	-	2,000	-
Contingency	-	-	144,897	-
Total Expense	-	-	\$146,897	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 15000 Law Library Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	105,074	106,866	114,560	-
Interest Income	8,101	9,969	8,000	-
Reserves	-	-	247,268	-
Total Revenue	\$113,175	\$116,835	\$369,828	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	65,385	64,325	369,828	-
Total Expense	\$65,385	\$64,325	\$369,828	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 16000 Local Provider Participation
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	40,008,694	47,803,716	42,470,000	42,479,845	100%
Interest Income	1,392,213	1,083,130	1,045,000	-	-
Other Revenue	487,494	79,569	0	-	-
Reserves	-	-	23,023,800	-	-
Total Revenue	\$41,888,401	\$48,966,414	\$66,538,800	\$42,479,845	64%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Community Contracts	37,357,270	51,598,849	66,518,800	-
Other Financing Uses	20,000	20,000	20,000	-
Total Expense	\$37,377,270	\$51,618,849	\$66,538,800	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 18000 Law Enforcement Education
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Reserves	-	-	107,850	-
Intergovernmental	37,584	42,779	42,750	-
Total Revenue	\$37,584	\$42,779	\$150,600	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	25,911	17,202	150,600	-
Total Expense	\$25,911	\$17,202	\$150,600	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 19000 Court Records Preservation
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	410	0	-	-
Interest Income	36,545	0	-	-
Total Revenue	\$36,955	\$0	-	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Other Financing Uses	-	702,725	-	-
Total Expense	-	\$702,725	-	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20000 County Clerk Records
Management Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	305,258	294,229	300,000	-
Interest Income	69,629	66,627	55,000	-
Reserves	-	-	1,362,140	-
Total Revenue	\$374,888	\$360,856	\$1,717,140	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	124,374	132,383	140,014	-	-
Benefits	62,648	66,101	86,618	1,416	2%
Supplies and Other Charges	17,345	6,695	8,500	-	-
Contingency	-	-	1,056,168	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	133,123	30,544	425,340	-	-
Capital Outlay	22,822	-	-	-	-
Total Expense	\$360,313	\$235,723	\$1,717,140	\$1,416	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20010 County Clerk Archival Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	280,855	277,075	295,000	-
Interest Income	74,394	79,825	63,000	-
Reserves	-	-	1,758,000	-
Total Revenue	\$355,249	\$356,900	\$2,116,000	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	1,541,000	-
Contractual Services	220,953	261,577	575,000	-
Total Expense	\$220,953	\$261,577	\$2,116,000	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22000 Courthouse Security Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	89,005	98,469	114,600	-
Interest Income	6,601	10,103	5,000	-
Reserves	-	-	268,277	-
Total Revenue	\$95,606	\$108,572	\$387,877	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	2,936	7,609	2,510	-
Contingency	-	-	300,702	-
Repairs and Maintenance	4,633	1,243	20,000	-
Contractual Services	-	450	53,514	-
Community Contracts	1,062	1,158	1,151	-
Capital Outlay	6,263	-	10,000	-
Total Expense	\$14,895	\$10,460	\$387,877	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22010 Justice Court Security Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	35,820	20,899	8,800	-
Interest Income	12,673	13,564	10,750	-
Reserves	-	-	294,318	-
Total Revenue	\$48,492	\$34,463	\$313,868	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Repairs and Maintenance	-	-	60,000	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	60,000	-
Capital Outlay	-	-	163,868	-
Total Expense	-	-	\$313,868	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23000 District Clerk Records
Management Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	126,480	137,939	135,000	-
Interest Income	14,174	51,797	40,000	-
Reserves	-	-	1,042,786	-
Other Financing Sources	-	702,725	-	-
Total Revenue	\$140,653	\$892,461	\$1,217,786	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	60,195	61,326	81,012	-	-
Benefits	4,718	15,200	20,400	0	0%
Contractual Services	-	178,673	1,096,374	-	-
Professional Services	-	-	20,000	-	-
Total Expense	\$64,914	\$255,199	\$1,217,786	\$0	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23010 District Clerk Archival Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	320	95	-	-
Interest Income	75	75	-	-
Total Revenue	\$395	\$170	-	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Professional Services	-	1,774	-	-
Total Expense	-	\$1,774	-	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24000 Justice of the Peace
Technology Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	30,068	26,778	27,550	-
Interest Income	10,515	4,199	3,300	-
Reserves	-	-	102,888	-
Total Revenue	\$40,584	\$30,977	\$133,738	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	13,388	433	51,200	-
Contingency	-	-	73,738	-
Contractual Services	-	-	8,800	-
Capital Outlay	148,938	-	-	-
Total Expense	\$162,326	\$433	\$133,738	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24010 County and District Court
Technology Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	8,304	7,701	8,200	-
Interest Income	6,831	6,915	6,000	-
Reserves	-	-	150,778	-
Total Revenue	\$15,135	\$14,616	\$164,978	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	-	-	164,978	-
Total Expense	-	-	\$164,978	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 25000 Forfeiture Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	304	44,836	-	-
Interest Income	1,965	3,688	-	-
Reserves	-	-	81,476	-
Total Revenue	\$2,269	\$48,524	\$81,476	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	235	3,878	64,824	-
Contingency	-	-	16,652	-
Total Expense	\$235	\$3,878	\$81,476	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 26000 District Attorney Hot Check
Collections Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	277	272	200	-
Other Revenue	75	225	150	-
Reserves	-	-	5,935	-
Total Revenue	\$352	\$497	\$6,285	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	6,285	-
Total Expense	-	-	\$6,285	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 27000 Bail Bond Board Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	5,975	5,750	4,800	-
Other Revenue	2,500	2,000	2,500	-
Reserves	-	-	122,541	-
Total Revenue	\$8,475	\$7,750	\$129,841	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Salaries and Wages	-	-	4,001	-
Benefits	-	-	1,016	-
Supplies and Other Charges	419	1,718	7,660	-
Contingency	-	-	117,164	-
Total Expense	\$419	\$1,718	\$129,841	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Taxes	2,465	2,335	2,500	-
Interest Income	53,643	52,780	44,000	-
Reserves	-	-	452,305	-
Total Revenue	\$56,108	\$55,116	\$498,805	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Salaries and Wages	-	-	11,100	-
Benefits	-	-	2,822	-
Supplies and Other Charges	2,196	3,461	26,750	-
Contingency	-	-	427,633	-
Repairs and Maintenance	-	-	1,000	-
Contractual Services	-	-	2,000	-
Professional Services	-	-	7,500	-
Capital Outlay	-	-	20,000	-
Total Expense	\$2,196	\$3,461	\$498,805	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 30000 Brazos County Grant Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Public Health Revenue	60,000	-	-	-
Intergovernmental	4,272,026	3,770,063	5,390,103	-
Other Financing Sources	478,638	275,167	2,033,115	-
Total Revenue	\$4,810,663	\$4,045,230	\$7,423,218	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	2,794,329	3,295,931	4,765,856	0	0%
Benefits	1,211,302	1,358,238	1,994,530	22,710	1%
Supplies and Other Charges	176,139	177,170	250,162	517	0%
Contingency	-	-	12,329	-	-
Repairs and Maintenance	3,637	5,065	5,750	-	-
Contractual Services	403,012	229,747	117,091	13,695	12%
Professional Services	2,500	5,350	277,500	-	-
Capital Outlay	377,396	248,162	-	-	-
Total Expense	\$4,968,314	\$5,319,662	\$7,423,218	\$36,922	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 31000 American Rescue Plan Act

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Reserves	-	-	14,965,220	-
Intergovernmental	1,509,822	-	10,110,124	-
Other Financing Sources	-	15,610,777	470,000	-
Total Revenue	\$1,509,822	\$15,610,777	\$25,545,344	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Expenditures Budgeted in Excess of Actual	(478,903)	-	-	-
Supplies and Other Charges	(5,180)	-	-	-
Contractual Services	813,154	8,920	695,766	-
Capital Outlay	1,180,752	12,371,365	24,849,578	-
Total Expense	\$1,509,822	\$12,380,285	\$25,545,344	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 32000 SB 22 2023 Rural Law
Enforcement Salary Assistance Program

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	22,969	39,588	18,350	-
Reserves	-	-	7,025	-
Intergovernmental	1,026,255	1,050,000	1,050,000	-
Total Revenue	\$1,049,224	\$1,089,588	\$1,075,375	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	446,978	446,983	446,252	-	-
Benefits	110,487	110,238	113,348	-	-
Supplies and Other Charges	105,586	129,978	-	-	-
Contingency	-	-	508,750	-	-
Repairs and Maintenance	40,000	-	-	-	-
Capital Outlay	346,174	301,135	7,025	50	1%
Total Expense	\$1,049,224	\$988,334	\$1,075,375	\$50	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 33000 Sheriff's Office Crime Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	4,597	3,771	3,150	-
Other Revenue	60	-	-	-
Reserves	-	-	117,815	-
Total Revenue	\$4,657	\$3,771	\$120,965	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	3,237	1,397	63,100	-
Contingency	-	-	23,865	-
Repairs and Maintenance	-	-	4,000	-
Capital Outlay	-	-	30,000	-
Total Expense	\$3,237	\$1,397	\$120,965	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 34000 District Attorney Crime
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	11,242	45,351	20,000	-
Interest Income	12,302	8,632	7,700	-
Reserves	-	-	126,005	-
Total Revenue	\$23,544	\$53,983	\$153,705	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	27,105	69,317	88,179	-	-
Benefits	10,539	35,437	40,346	913	2%
Supplies and Other Charges	18,986	22,905	24,180	-	-
Contractual Services	360	360	1,000	-	-
Other Financing Uses	9,000	-	-	-	-
Total Expense	\$65,990	\$128,019	\$153,705	\$913	1%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 35000 Election Contracts Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	14,088	11,368	25,000	-
Interest Income	3,591	2,026	1,925	-
Reserves	-	-	30,316	-
Total Revenue	\$17,679	\$13,394	\$57,241	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	7,163	10,483	11,700	-
Repairs and Maintenance	5,620	6,400	25,041	-
Contractual Services	14,166	27,166	20,500	-
Total Expense	\$26,949	\$44,048	\$57,241	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 39010 Brazos County Housing
Finance Corporation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	5,334	-	5,000	-
Interest Income	27,592	25,750	-	-
Reserves	-	-	587,698	-
Total Revenue	\$32,926	\$25,750	\$592,698	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	174	-	4,735	-
Contingency	-	-	483,698	-
Professional Services	-	6,500	104,265	-
Total Expense	\$174	\$6,500	\$592,698	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 93000 Regional Mobility Authority

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	497	2,014	500	-
Other Revenue	30,000	10,000	-	-
Reserves	-	-	31,414	-
Total Revenue	\$30,497	\$12,014	\$31,914	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	26,914	-
Professional Services	7,500	3,744	5,000	-
Total Expense	\$7,500	\$3,744	\$31,914	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 41000 General Obligation Debt
Service Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Taxes	11,772,533	11,382,367	8,998,260	-
Interest Income	541,787	512,211	355,000	-
Reserves	-	-	2,418,672	-
Other Financing Sources	1,250,000	1,250,000	1,250,000	-
Total Revenue	\$13,564,320	\$13,144,578	\$13,021,932	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Debt Service	11,864,575	11,795,609	13,021,932	-
Total Expense	\$11,864,575	\$11,795,609	\$13,021,932	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43200 2020 Certificates of
Obligation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	411,956	197,560	-	-
Other Revenue	-	949	-	-
Reserves	-	-	1,023,030	-
Other Financing Sources	-	233,143	731,729	-
Total Revenue	\$411,956	\$431,652	\$1,754,759	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	0	480,657	-	-
Contractual Services	2,398,009	-	-	-
Capital Outlay	632,060	4,096,910	1,754,759	-
Total Expense	\$3,030,069	\$4,577,567	\$1,754,759	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43230 On System Road Bond -
TXDOT

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	1,070,010	626,774	343,500	-
Reserves	-	-	11,356,929	-
Total Revenue	\$1,070,010	\$626,774	\$11,700,429	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contractual Services	5,741,125	4,428,397	11,700,429	-
Total Expense	\$5,741,125	\$4,428,397	\$11,700,429	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43231 Off System Road Bond

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	500,363	273,722	158,000	-
Reserves	-	-	5,053,031	-
Total Revenue	\$500,363	\$273,722	\$5,211,031	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Capital Outlay	3,929,511	2,053,492	5,211,031	-
Total Expense	\$3,929,511	\$2,053,492	\$5,211,031	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43232 2023 Certificates of
Obligation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Interest Income	561,066	449,931	377,000	-
Reserves	-	-	9,060,487	-
Other Financing Sources	-	-	60,040,000	-
Total Revenue	\$561,066	\$449,931	\$69,477,487	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Capital Outlay	98,459	1,800,186	69,477,487	-
Total Expense	\$98,459	\$1,800,186	\$69,477,487	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 45000 Capital Improvement Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Other Revenue	(37,500)	34,000	-	-
Reserves	0	-	13,707,738	-
Other Financing Sources	4,180,663	85,159	14,226,237	-
Total Revenue	\$4,143,163	\$119,159	\$27,933,975	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	2,000,000	-
Capital Outlay	9,905,434	4,123,892	25,933,975	-
Total Expense	\$9,905,434	\$4,123,892	\$27,933,975	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 50000 Health and Life Insurance
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Other Revenue	27,567,563	24,417,033	24,054,960	939,999	4%
Reserves	-	-	10,179,719	-	-
Total Revenue	\$27,567,563	\$24,417,033	\$34,234,679	\$939,999	3%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	221,846	245,603	642,530	-	-
Benefits	106,496	126,658	263,242	2,838	1%
Supplies and Other Charges	58,937	65,039	107,730	-	-
Contingency	-	-	2,750,927	-	-
Repairs and Maintenance	65	120	750	-	-
Contractual Services	23,176,197	24,345,084	30,034,500	-	-
Professional Services	372,198	366,101	435,000	10,000	2%
Total Expense	\$23,935,739	\$25,148,605	\$34,234,679	\$12,838	0%

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 01000 General Fund - Contingency

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	6,500,000.00	-	6,500,000.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	41,815.00	-	41,815.00
Total General Fund Contingency	6,578,715.00	-	6,578,715.00

* Can only be used for that program or division

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 11000 HOT Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
HOT Fund Contingency - 11002500	500,000.00	-	500,000.00
Total HOT Fund Contingency	500,000.00	-	500,000.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 12005000	144,897.00	-	144,897.00
Total Unclaimed Property Fund Contingency	144,897.00	-	144,897.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 21005000	1,056,168.00	-	1,056,168.00
Total Count Clerk Records Management Fund Contingency	1,056,168.00	-	1,056,168.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 21006000	1,541,000.00	-	1,541,000.00
Total Count Clerk Archival Fund Contingency	1,541,000.00	-	1,541,000.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 51000100	300,702.00	-	300,702.00
Total Courthouse Security Fund Contingency	300,702.00	-	300,702.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
JP Technology Administration - 24005000	73,738.00	-	73,738.00
Total Justice of the Peace Technology Fund Contingency	73,738.00	-	73,738.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Sheriff Forfeiture Fund - 2801000	16,652.00	-	16,652.00
Total Forfeiture Fund Contingency	16,652.00	-	16,652.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 19006000	6,285.00	-	6,285.00
Total District Attorney Hot Check Collections Fund - Contingency	6,285.00	-	6,285.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 12006000	117,164.00	-	117,164.00
Total Bail Bond Board Fund - Contingency	117,164.00	-	117,164.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 13006000	427,633.00	-	427,633.00
Total Vehicle Inventory Interest Fund - Contingency	427,633.00	-	427,633.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 30000 Grant Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Metropolitan Planning - 424100	12,329.00	-	12,329.00
Total Grant Fund Contingency	12,329.00	-	12,329.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

**Fund: 32000 SB 22 2023 Rural Law Enforcement Salary Assistance Program -
Contingency ***

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Sheriff's Office - Rural Law Enforcement Grant Program - 281002	508,750.00	-	508,750.00
Total SB 22 2023 Rural Law Enforcement Salary Assistance Program Fund Contingency	508,750.00	-	508,750.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 28050000	23,865.00	-	23,865.00
Total Sheriff's Office Crime Fund Contingency	23,865.00	-	23,865.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Commissioner's Court Contingency - 63110001	2,000,000.00	-	2,000,000.00
Total General Permanent Improvement Fund Contingency	2,000,000.00	-	2,000,000.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Group Insurance - Administration - 64005000	2,730,927.00	-	2,730,927.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
Total Health and Life Insurance Fund Contingency	2,750,927.00	-	2,750,927.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Jail Commissary - 28006000	387,089.00	-	387,089.00
Total Jail Commissary Fund Contingency	387,089.00	-	387,089.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 18006000	66,359.00	-	66,359.00
Total County Attorney Operating Fund Contingency	66,359.00	-	66,359.00

* Can only be used for this fund