



MINUTES

JANUARY 6, 2026

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, January 6, 2026 with the following members of the Court present:

Kyle Kacal, Acting County Judge, Presiding;
Bentley Nettles, Commissioner of Precinct 1;
Chuck Konderla, Commissioner of Precinct 2;
Fred Brown, Commissioner of Precinct 3;
Wanda J. Watson, Commissioner of Precinct 4;
Karen McQueen, County Clerk;
The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance

- U.S. and Texas Flag - Acting County Judge Kyle Kacal

2. Call for Citizen input and/or concerns

Cathie Viens, resident of Precinct 4, addressed the Court concerning spending in Brazos County and the redactions on the Claims List.

Cynde Wiley, resident of Precinct 1, addressed the Court concerning elections. Ms. Wiley submitted a copy of her statement for the minutes, it is attached hereto.

Michal Hall, resident of Precinct 1, addressed the Court concerning elections.

3. Presentations and/or Discussions

Introduction of Cailynn Cavazos, 4-H Program Assistant, by Ashleigh Sugg, County Extension 4-H, Texas A&M AgriLife Extensions Service, Brazos County.

County Extension Agent Chad Caperton introduced Cailynn Cavazos, the new 4-H Program Assistant. The Court congratulated Ms. Cavazos and welcomed her to the program. Ms. Cavazos thanked the Court and shared she is looking forward to this opportunity.

Presentation of Certificate to Wanda J. Watson from the V. G. Young Institute of County Government, a part of the Texas A&M AgriLife Extension Service, Commissioners Court Leadership Academy (CCLA), Class XI-Session 2, presented by the following:

- Chadd Caperton, County Extension Agent AG & Natural Resources, Texas A&M AgriLife Extension Service, Brazos County
- Stephen Brueggerhoff, County Extension Agent Horticulture, Texas A&M AgriLife Extension Service, Brazos County
- Dr. Flora Williams, County Extension Agent Family and Community Health, Texas A&M AgriLife Extension Service, Brazos County
- Ashleigh Sugg, County Extension 4-H, Texas A&M AgriLife Extension Service, Brazos County

Stephen Brueggerhoff, County Extension Agent Horticulture, presented Commissioner Watson with a certificate for completing Session 2 of the Commissioners Court Leadership Academy through the V.G. Young Institute of County Government. Commissioner Watson thanked Texas A&M AgriLife Extension for the opportunity and shared that it was a great learning experience.

Consider and take action on agenda items: 4 - 27

4. Proclamation 26-001 proclaiming January 24 - March 20, 2026 as Brazos County Walk Across Texas! 2026.

The Acting County Judge read aloud Proclamation 26-001 proclaiming January 24 to March 20, 2026 as Brazos County Walk Across Texas 2026. Dr. Flora Williams, County Extension Agent Family and Community Health, along with the Walk Across Texas Task Force thanked the Court and the community for their support. Dr. Williams shared that this is the 30th year for Walk Across Texas in Brazos County. She encouraged everyone to get involved and join a team.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

5. Approval of appointment of Wayne Dicky to the Brazos Valley Veterans Memorial Board. Term of appointment is January 1, 2026 - December 31, 2028.

The Court approved as submitted the appointment of Wayne Dicky to the Brazos Valley Veterans Memorial Board. A copy is attached.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Fred Brown. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

6. Approval of the following appointments to the Brazos County Emergency Services District (ESD) #1 with term of appointment of January 1, 2026 - December 31, 2027:
 - a. Jim Jones
 - b. Carlyle Fraser
 - c. Moreecy Day III

The Court approved as submitted the list of appointments to the Brazos County Emergency Services District #1. A copy is attached.

Commissioner Nettles spoke in support of the appointments and thanked these individuals for their dedication and service.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

7. Approval of the following appointments to the Brazos County Emergency Services District (ESD) #2 with term of appointment of January 1, 2026 - December 31, 2027:
 - a. Dan Wilkerson
 - b. Lloyd Scasta
 - c. Joe Matejka
 - d. Eddie Lero
 - e. Scott Fraley

Commissioner Konderla moved to approve the appointment of the following to the Brazos County Emergency Services District #2 with term of appointment of January 1, 2026 - December 31, 2027.

- b. Lloyd Scasta
- d. Eddie Lero
- e. Scott Fraley

The motion was seconded by Commissioner Watson and unanimously approved.

Commissioner Konderla provided clarification sharing that a. Dan Wilkerson and c. Joe Matejka have served their term and did not wish to be reappointed. He thanked both men for their service and dedication.

Motion: Approve w/ Conditions, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

8. Approval of appointment of Ray Thomas to the Brazos County Emergency Services District (ESD) #4 with term of appointment of January 1, 2026 - December 31, 2027.

The Court approved as submitted the appointment of Ray Thomas to the Brazos County Emergency Services District #4. A copy is attached.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

9. Approval requested to amend the Brazos County Public Defender's Office Oversight Board Membership and Policies from seven (7) members to eight (8) members.

Judge Kacal stated that Item 9 was pulled from the agenda at the request of the Public Defender's office.

10. Approval of appointment of Jim James to the Brazos County Public Defender's Office Oversight Board with a term of December 5, 2025 - August 15, 2027.

The Court approved as submitted the appointment of Jim Jones to the Brazos County Public Defender's Office Oversight Board.. A copy is attached.

Commissioner Nettles and Commissioner Watson spoke in support of the appointment.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

11. Approval requested for acceptance of the Grant Award for the Specialty Court - Adult Drug Court for FY 26.

The Court voted unanimously to adopt Resolution 26-001 approving the acceptance of the Grant Award for the Specialty Court - Adult Drug Court for FY 26.

A copy of the Grant approval Form and the Resolution is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

12. Approval requested for acceptance of the Grant Award for the Specialty Court - Mental Health Court for FY 26.

The Court voted unanimously to adopt Resolution 26-002 approving the acceptance of the Grant Award for the Mental Health Court Grant Program for FY 26.

A copy of the Grant approval Form and the Resolution is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

13. Request authorization to wire transfer up to \$151,935.96 to Health and Human Services Commission for the Federal Fiscal Year (FFY) 2026 Graduate Medical Education Program (GME) for the benefit of participating hospitals using funding from the Brazos

County Local Provider Participation Fund.

Commissioner Brown provided clarification, sharing that the County is serving as a pass through and it is a budget neutral item.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

14. Approval of expenditure journal entry for Brazos County's 1st Quarter Contribution to the Brazos County Health District for Fiscal Year 2025-2026 in the amount of \$119,507.25. This is a budgeted expense for the support of the Health District in FY 2025-2026.

Commissioner Nettles requested that the Public Health District Cooperative Agreement be reevaluated, as it was originally signed in 2010.

Motion: Approve, Moved by Commissioner Fred Brown, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

15. Request from Budget Office to create the following position effective January 10, 2026 under the Specialty Court - Mental Health Court Grant.
 - a. Create B8152-1 Court Coordinator - Specialty Court, Group 17 Step 3, Hourly Full-Time

Commissioner Nettles spoke in support of creating this position.

Motion: Approve, Moved by Commissioner Bentley Nettles, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

16. Approval of Change Order #1 to CIP 25-565 Construction Manager at Risk for Building Maintenance for Brazos County Expo Complex with SpawGlass Construction.

Commissioner Brown suggested that the bid sheets be added to the backup on all contracts.

A copy of the Change Order is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

17. Request approval of the Final Plat of Maret House Subdivision, Lots 1 and 2, Block 1, 4.043 Acres; P. Diaz Survey, Abstract 105; Brazos County, Texas. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

18. Consider and take action on the Brazos WIFI utility permit to construct two (2) road bores under Foxtail Court located within Foxtail Estates Subdivision. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

19. Consider and take action on the Brazos Wifi utility permit to construct two (2) road bores under Wagonwheel Road located within Saddle Brook Subdivision. Site is located in Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

20. Request for approval of the Final Plat of Fazzino Park Subdivision, 10.12 Acres, Lots 1-4, Block 1; H. Mitchell Survey, Abstract 180 and James Curtis Jr. League Survey, Abstract 12; City of Bryan ETJ, Brazos County, Texas. Site is located in Precinct 4.

Motion: Approve, Moved by Commissioner Wanda J. Watson, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

21. Approval of the Treasurer's Report for September 2025 & Quarter Ending September 30, 2025.

The Court voted unanimously to receive, approve and order filed as submitted the Treasurer's report for September 2025 & Quarter ending September 30, 2025. A copy is attached and made a part of these minutes.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

22. Approval requested to increase the County mileage reimbursement rate from \$0.70 per mile to \$0.725 per mile for business travel occurring on or after January 1, 2026.

The Court asked for clarification on the increased amount.

Marci Turner provided clarification stating that the proposed amount is 72 and a half cents.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

23. Budget Amendments.

- FY 25/26 Budget Amendments 8.01 - 8.03

8.01 - Transfer of funds from Information Technology to Sheriff Office - Jail Administration.

8.02 - Recognizing the creation of the Specialty Court - Mental Health Court Grant.

8.03 - Recognizing a donation to Constable Precinct 2.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

24. Personnel Change of Status.

- Approval for Personnel Change of Status

A copy of the Personnel Change of Status is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

25. Payment of Claims.

- Approval of Payment of Claims

A copy of the claims is attached.

Motion: Approve, Moved by Commissioner Chuck Konderla, Seconded by Commissioner Wanda J. Watson. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

26. Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated. (Contract A)
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated. (Contract B)
- c. Texas Government Code §551.087 for deliberation regarding economic development negotiations.

At this point, the Acting County Judge announced the Court would consider items 28 through 32 and then return to convene into Executive Session.

Judge Kacal announced that item b. and c. were pulled from the agenda, and will not be discussed today.

Having considered the previously noted agenda items, General Counsel Ed Bull

submitted a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third party. A motion was offered by Judge Kacal to meet in closed Executive Session as per Mr. Bull's recommendation. The motion was seconded by Commissioner Konderla and motion passed unanimously. At 10:59 a.m. the Acting County Judge announced the meeting closed to the public, so the Court could convene into Executive Session pursuant the following:

a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated. (Contract A)

The following individuals were asked to stay for the session:

Aubrey Leggett, Executive Assistant

Ed Bull, General Counsel

Trevor Lansdown, Project Management Director

Charles Wendt, Purchasing Agent

Nina Payne, Budget Officers

Marci Turner, Auditor

Motion: Approve, Moved by Acting County Judge Kyle Kacal, Seconded by Commissioner Chuck Konderla. Passed. 5-0. Ayes: Brown, Kacal, Konderla, Nettles, Watson.

27. Consider and possible action on Executive Session.

At 11:08 the Acting County Judge announced the meeting open to the public and announced that no action would be taken on the Closed Executive Session.

28. Acknowledgement of the FY 2025-2026 Budget to Actuals by Fund as of December 17, 2025.

Acknowledgement of the FY 2025-2026 Contingency Budget to Actuals by Fund as of December 17, 2025.

The Court acknowledged receipt of the 2025 - 2026 Budget to Actuals by Fund and Contingency Fund Budget to Actuals as of December 17, 2025.

29. Monthly Report from the County Attorney's Office.

County Attorney Earl Gray gave a brief recap of the 2025 numbers for the County Attorney's Office;

Disposed Misdemeanor Cases - 11,580

Fines and Fees collected - \$713,997

Mr. Gray then shared about their Mental Health Treatment Program.

30. Monthly Report from the District Attorney's Office.

District Attorney Jarvis Parsons provided a highlight of some of the cases from December. Mr. Parsons then engaged with the Court in conversation concerning SARC (Sexual Assault Resource Center), he commended SARC for their service and

dedication to the victims of sexual assault and shared how important their roll is as a silent partner in these kind of cases.

Mr. Parsons then shared about a new program in the D.A.'s Office called D.A. In a Day, it will be held on January 31, 2026, 9:00 a.m. - 3:00 p.m., at the North Bryan Community Center.

The flyer provided is attached hereto.

31. Monthly Report from the Public Defender's Office.

Chief Public Defender Nathan Wood shared that one of the goals in The Public Defenders Office is expediency. He then provided quarterly numbers:

Client Interview - 5 days on average

Number of days in jail on misdemeanor cases - 22.5 days on average

Number of days in jail on felony cases - October- 105 days, November - 48 days, December - 200 days

Judge Kacal thanked Mr. Wood and his team for their service.

32. Announcement of interest items and possible future agenda topics.

Jason Ware Emergency Management Coordinator shared that grass fires are on the rise. He advised the public to use caution with controlled burns. Mr. Ware and all four Fire Chiefs are considering a possible Burn Ban in the near future.

Commissioner Nettles shared that traffic accidents are a rising trend in the state. He asked the community to slow down and be carful out on the road.

Commissioner Brown requested that the Court take a look at all properties owned by the County and consider future need and use for those properties.

Judge Kacal wished everyone a Happy New Year!

33. Adjourn.

The meeting was adjourned at 11:08 a.m.



FILED FOR RECORD

DATE 12-30-2025

AT 1:55 O'CLOCK

KAREN MCQUEEN
BRAZOS COUNTY CLERK

By Karen McQueen

NIA

**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON JANUARY 6, 2026 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE BRAZOS COUNTY
ADMINISTRATION BUILDING, 200 S. TEXAS AVENUE, SUITE 106,
BRYAN, TX 77803**

**THE PUBLIC MAY WATCH THE MEETING LIVE ON THE BRAZOS
COUNTY COMMISSIONERS COURT YOUTUBE CHANNEL AT:
[HTTPS://WWW.YOUTUBE.COM/@BRAZOSCOUNTY3227](https://www.youtube.com/@brazoscounty3227).**

1. Invocation and Pledge of Allegiance
 - U.S. and Texas Flag - Acting County Judge Kyle Kacal
2. Call for Citizen input and/or concerns
3. Presentations and/or Discussions

Introduction of Cailynn Cavazos, 4-H Program Assistant, by Ashleigh Sugg, County Extension 4-H, Texas A&M AgriLife Extension Service, Brazos County.

Presentation of Certificate to Wanda J. Watson from the V. G. Young Institute of County Government, a part of the Texas A&M AgriLife Extension Service, Commissioners Court Leadership Academy (CCLA), Class XI-Session 2, presented by the following:

- Chadd Caperton, County Extension Agent AG & Natural Resources, Texas A&M AgriLife Extension Service, Brazos County
- Stephen Brueggerhoff, County Extension Agent Horticulture, Texas A&M AgriLife Extension Service, Brazos County
- Dr. Flora Williams, County Extension Agent Family and Community Health, Texas A&M AgriLife Extension Service, Brazos County
- Ashleigh Sugg, County Extension 4-H, Texas A&M AgriLife Extension Service, Brazos County

Consider and take action on agenda items: 4 - 27

4. Proclamation 26-001 proclaiming January 24 - March 20, 2026 as Brazos County Walk Across Texas! 2026.
5. Approval of appointment of Wayne Dicky to the Brazos Valley Veterans Memorial Board. Term of appointment is January 1, 2026 - December 31, 2028.
6. Approval of the following appointments to the Brazos County Emergency Services District (ESD) #1 with term of appointment of January 1, 2026 - December 31, 2027:
 - a. Jim Jones
 - b. Carlyle Fraser
 - c. Moreecy Day III
7. Approval of the following appointments to the Brazos County Emergency Services District (ESD) #2 with term of appointment of January 1, 2026 - December 31, 2027:
 - a. Dan Wilkerson
 - b. Lloyd Scasta
 - c. Joe Matejka
 - d. Eddie Lero
 - e. Scott Fraley
8. Approval of appointment of Ray Thomas to the Brazos County Emergency Services District (ESD) #4 with term of appointment of January 1, 2026 - December 31, 2027.
9. Approval requested to amend the Brazos County Public Defender's Office Oversight Board Membership and Policies from seven (7) members to eight (8) members.
10. Approval of appointment of Jim James to the Brazos County Public Defender's Office Oversight Board with a term of December 5, 2025 - August 15, 2027.
11. Approval requested for acceptance of the Grant Award for the Specialty Court - Adult Drug Court for FY 26.
12. Approval requested for acceptance of the Grant Award for the Specialty Court - Mental Health Court for FY 26.
13. Request authorization to wire transfer up to \$151,935.96 to Health and Human Services Commission for the Federal Fiscal Year (FFY) 2026 Graduate Medical Education Program (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.
14. Approval of expenditure journal entry for Brazos County's 1st Quarter Contribution to the Brazos County Health District for Fiscal Year 2025-2026 in the amount of \$119,507.25. This is a budgeted expense for the support of the Health District in FY 2025-2026.
15. Request from Budget Office to create the following position effective January 10, 2026 under the Specialty Court - Mental Health Court Grant.
 - a. Create B8152-1 Court Coordinator - Specialty Court, Group 17 Step 3, Hourly Full-Time
16. Approval of Change Order #1 to CIP 25-565 Construction Manager at Risk for Building Maintenance for Brazos County Expo Complex with SpawGlass Construction.
17. Request approval of the Final Plat of Maret House Subdivision, Lots 1 and 2, Block 1, 4.043 Acres; P. Diaz Survey, Abstract 105; Brazos County, Texas. Site is located in Precinct 2.
18. Consider and take action on the Brazos WIFI utility permit to construct two (2) road bores under Foxtail Court located within Foxtail Estates Subdivision. Site is located in Precinct 2.

19. Consider and take action on the Brazos Wifi utility permit to construct two (2) road bores under Wagonwheel Road located within Saddle Brook Subdivision. Site is located in Precinct 2.
20. Request for approval of the Final Plat of Fazzino Park Subdivision, 10.12 Acres, Lots 1-4, Block 1; H. Mitchell Survey, Abstract 180 and James Curtis Jr. League Survey, Abstract 12; City of Bryan ETJ, Brazos County, Texas. Site is located in Precinct 4.
21. Approval of the Treasurer's Report for September 2025 & Quarter Ending September 30, 2025.
22. Approval requested to increase the County mileage reimbursement rate from \$0.70 per mile to \$0.725 per mile for business travel occurring on or after January 1, 2026.
23. Budget Amendments.
 - FY 25/26 Budget Amendments 8.01 - 8.03
24. Personnel Change of Status.
 - Approval for Personnel Change of Status
25. Payment of Claims.
 - Approval of Payment of Claims
26. Convene into Executive Session pursuant to the following:
 - a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated. (Contract A)
 - b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated. (Contract B)
 - c. Texas Government Code §551.087 for deliberation regarding economic development negotiations.
27. Consider and possible action on Executive Session.
28. Acknowledgement of the FY 2025-2026 Budget to Actuals by Fund as of December 17, 2025.
Acknowledgement of the FY 2025-2026 Contingency Budget to Actuals by Fund as of December 17, 2025.
29. Monthly Report from the County Attorney's Office.
30. Monthly Report from the District Attorney's Office.
31. Monthly Report from the Public Defender's Office.
32. Announcement of interest items and possible future agenda topics.
33. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Public participation sign-up sheets must be submitted at least five (5) minutes prior to the start of the posted meeting time. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.023 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the Brazos County Administration Building, 200 S. Texas Avenue, Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

BRAZOS COUNTY
COMMISSIONER'S COURT

6 DAY OF January, 2026
10:00 AM/PM, Regular Meeting

Name

(PLEASE PRINT)

Audrey Leggett
Sharyl Dove
Chad Caperton
Caitlyn Cavazos
Flora Williams
Cynde Wiley
Cathie Viens
Charles Kuebler
Karlee Anderson
Robert Costello
Karen McQueen
Tracy Mills
David Fox
Stephen Brueggemann
Nina Payne

Organization

(PLEASE PRINT)

Comm Court
Comm Court
AgriLife
AgriLife
AgriLife
Seif
Tax Payer
IT
MHMRABV
MHMRABV
Co. Clerk
Brazos County ESD2
Bee Pct #2
Extension
Budget

BRAZOS COUNTY
COMMISSIONER'S COURT

6th DAY OF January, 20 26
10:00 AM/PM, Regular

Name
(PLEASE PRINT)

Nickie McDaniel

Joe Sorenson

Janice Curn

Michael Hall

Susan Scott

Terrie Larson

Lindsey Armstrong

Miguel Cantu

Wayland Van Nort

Antoinette Morris

Kathlyn Battles

Wm. Charles Windt

Spencyr Mays

Marci Turner

Mike Street

Organization
(PLEASE PRINT)

Walk Across Texas

Eagle

Walk Across Texas

Brazos Dem Party

Brazos Dem Party

Prison Management

walk Across Texas

Associate Court

Associate Court 1

4-H

Purchasing

I

Budget.

auditor

BRAZOS COUNTY COMMISSIONER'S COURT

6th DAY OF January, 2026
10:00 AM/PM, Regular

Name
(PLEASE PRINT)

Bob Lamkin
 Paul Martin
 WAYNE Dickey
 ERIC CALDWELL
 Billy Melzow
 Barbara Smith
 Jason Ware
 Angela Sullivan
 Jarvis Parsons
 B ERRA ET
 Bobby Baker
 Helen Washington
 Ed BULL
 Carson Anderson
 mike Lopus

Organization
(PLEASE PRINT)

Facilities Services
 BISD
 SO
 BCIT
 BCIT
 Dodge
 EM
 Brazos County CSO
 Office GIC
 CSCS
 Fleeta
 County Judge's Office
 CO. Office
 TAMU AgriLife Extension

BRAZOS COUNTY
COMMISSIONER'S COURT

6th DAY OF January, 2026
10:00 AM/PM, Regular

Name
(PLEASE PRINT)

Raeanna McLoonathy
Jennifer Salazar
Joe Salazar
Earl Gray
Parthana Baneyi
Cristina Villarreal
Jacqueline Foster
Cynthia Kukosz
David Hildrum
Joanna Spencer
Nathan Wood
Kris Foster
Ashlie Peters-Bowman

Organization
(PLEASE PRINT)

TIR
TIR
R&B
County Atty Offic
R&B
Treas
Expo
WFA
3B14
Brazos Center
PDU
Art &fc.
Co Clerks Off.

1/06/2026 Cynde Wiley

- Good morning
- Reminder that next Tuesday the 13th is True Texas Project Candidate Forum at the VFW in Bryan starting at 5:30. We encourage any voters to join us as well as all the Candidates for breaking bread and fellowship prior to the start. Attending will be candidates running for County Judge, District Clerk, Court @ Law #2, JP #3 and GOP chair.
- In 2023 I asked Judge Peters why we did not vote in our precincts. He said CWPP was supposed to increase voter turnout by being convenient to vote anywhere. So, naturally, I asked if he had analyzed whether that was true. He said no, he had not verified if that was true.
- I believe the CC felt justified, but I have not seen any data corroborating that CWPP alone increases voter participation.
- The allegations of precinct voting/hand marking ballots and hand counting ballots being way too expensive vs. the millions that have been and continue to be distributed to EVS vendors for repairs/maintenance/licensing fees/upgrades and updates to software, firmware, hardware/programming issues/ storage facilities cost/ labor costs to move, setup and retrieve EVS, should be fairly and honestly reviewed.
- China manufactures “commercial off the shelf parts” that are installed in these EVS. But NO ONE is ALLOWED to inspect the components inside for unauthorized parts except the seller of the EVS.
- I am still looking at approximately 200 “ghost voters” that show on the voting history for Nov. 2024 yet do not show on Brazos Oct. 2024 Voter roll and GOP data center which comes from the SoS voter roll. Some show on SoS but not on County and Vice Versa. I care just as much about your vote being counted as you casted it as I care about my own.
- The most powerful nonviolent tool WTP have is our vote ... that is why it has been the #1 targeted weapon of those that want to take our civil liberties away from Americans. It is imperative that our elected Commissioners and acting county judge

finally with all the data out there, admit that these EVS are untrustworthy tools coexisting in a very hackable world benefitting some, who are determined to select those who "represent" us. "They" select whom we know we did not elect, therefore, subverting the will of the people.

- Last month our own Emergency Management Dept. was hacked.
- Almost everyday we hear stories of Election fraudsters flipping, hiding, cancelling, destroying legitimate votes that either were or were not casted.
- Apathy is real. 1 out of every 7 voters registered, showed up to vote in Nov.
- Please protect the secrecy of each ballot by returning our county to precinct voting. Return the People's right to detect and punish fraud as stated in our Texas Constitution. Invest in the people to run our elections and stop spending taxpayer money on machines and vendors that are not part of our community.

Thank you for your attention.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Presentation of Certificate to Wanda J. Watson from the V. G. Young Institute of County Government, a part of the Texas A&M AgriLife Extension Service, Commissioners Court Leadership Academy (CCLA), Class XI-Session 2, presented by the following:

- Chadd Caperton, County Extension Agent AG & Natural Resources, Texas A&M AgriLife Extension Service, Brazos County
- Stephen Brueggerhoff, County Extension Agent Horticulture, Texas A&M AgriLife Extension Service, Brazos County
- Dr. Flora Williams, County Extension Agent Family and Community Health, Texas A&M AgriLife Extension Service, Brazos County
- Ashleigh Sugg, County Extension 4-H, Texas A&M AgriLife Extension Service, Brazos County

TO: Commissioners Court

DATE: 12/11/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Wanda Watson CCLA Session 2 letter \(002\).pdf](#)

Description

Wanda J. Watson Letter Backup

Type

Cover Memo

To the community members of Brazos County and the Brazos County Commissioners' Court,

For more than 50 years the V.G. Young Institute of County Government has served local governments in Texas. Since 2005, the Institute, a part of the Texas A&M AgriLife Extension Service, has offered the Commissioners Court Leadership Academy (CCLA) to further enhance the professionalism, broaden the knowledge, and enrich the experience of county judges and commissioners in Texas. CCLA involves four sessions over a 2-year period: three 3-day sessions in Texas counties and one 7-day session in Washington, D.C.

Presentations, workshops, discussions, and networking opportunities during the sessions guide participants through complex leadership topics. Topics are carefully selected and developed to be timely and relevant to county judges and commissioners.

On behalf of the Texas A&M AgriLife Extension service and the Brazos County Extension Office, we congratulate Commissioner Wanda Watson on successfully completing **15** hours of educational training during the Commissioners Court Leadership Academy Class XI – Session 2.

Sincerely,
The Brazos County Extension Staff

Brazos County Office
Texas A&M AgriLife Extension Service
4153 County Park Court| Bryan, Texas 77802

Tel. 979.823.8129 | Fax. 979.775.3768 | <http://brazos.agriLife.org>

*Educational programs of the Texas A&M AgriLife Extension Service are open to all people without regard to race, color, sex, disability, religion, age, or national origin.
The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating*



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Proclamation 26-001 proclaiming January 24 - March 20, 2026 as Brazos County Walk Across Texas! 2026.

TO: Commissioners Court

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Proclamation-WAT-Brazos-2026.pdf](#)

Description

Proclamation - Walk Across Texas

Type

Cover Memo



Brazos County Walk Across Texas 2026

Proclamation

WHEREAS It is never too late to start an active lifestyle. No matter one's age, current fitness level, or length of inactivity, research consistently shows that beginning a more active lifestyle through regular, moderate physical activity can improve overall health and quality of life; and

WHEREAS Regular physical activity reduces the risk of coronary heart disease, the nation's leading cause of death, and lowers the risk of stroke, type 2 diabetes, certain cancers, and high blood pressure; and

WHEREAS Regular physical activity helps control weight; strengthens bones, muscles, and joints; improves mental well-being by reducing symptoms of anxiety and depression; and is associated with fewer hospitalizations, physician visits, and medications; and

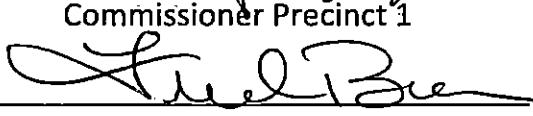
WHEREAS People of all ages benefit from participating in regular physical activity, such as at least 30 minutes of brisk walking on most days of the week; and

WHEREAS *Walk Across Texas* is an eight-week physical activity program designed to increase physical activity levels through friendly competition, goal setting, and group support, encouraging both adults and youth to build lifelong healthy habits;

NOW THEREFORE BE IT PROCLAIMED that I **Kyle Kacal**, Acting Brazos County Judge do hereby proclaim **January 24 to March 20, 2026** as eight weeks of fun and fitness and urge all Brazos County citizens to participate in **Walk Across Texas** and increase their physical activity for improved health and well-being.



Commissioner Precinct 1



Commissioner Precinct 3



Acting County Judge



Commissioner Precinct 2



Commissioner Precinct 4

JANUARY 6, 2026

Date





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval of appointment of Wayne Dicky to the Brazos Valley Veterans Memorial Board. Term of appointment is January 1, 2026 - December 31, 2028.

TO: Commissioners Court

DATE: 12/11/2025

FISCAL IMPACT: False

BUDGETED: False

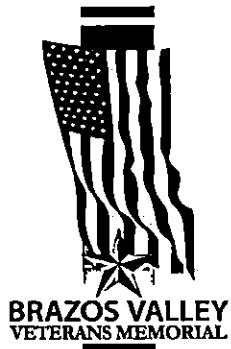
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>SHERIFF_DICKY_Board_Membership_Dec_1_2025.pdf</u>	Sheriff Dicky Board Member Backup Letter	Cover Memo
<u>Wayne Dicky - BVVM - Appointment Certificate.pdf</u>	Wayne Dicky - BVVM - Appointment Certificate	Cover Memo

December 18, 2025

Marsha D. Anderson
Administrative Specialist
County of Brazos
Bryan, Texas 77803



Dear Ms. Anderson,

I am writing to inform the Commissioner's Court that Sheriff Wayne Dicky's term on the Board of Directors of the Brazos Valley Veterans Memorial is ending in 2025. Sheriff Dicky has done an outstanding job in his role as the Brazos County representative over the past three years. He has been highly active in supporting all aspects of the Board. He has been particularly helpful in developing outstanding ceremonies for the annual 911 Rememberance Day help at the War in Terror memorial site.

If it please the Commissioners' Court, we would be most happy to have Sheriff Dicky continue on our Board for another term to represent the County. We look forward to hearing from you as we transition into the new year.

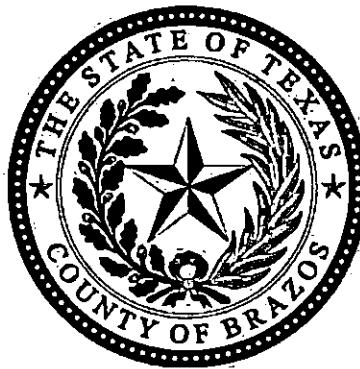
Thank you for the many years of strong support from Brazos County. With this, and the support of countless others, the Brazos Valley Veterans Memorial has become an iconic tribute to the service and sacrifice of our nations veterans through history. 2026 will continue these efforts as we celebrate "America 250" with several unique additions to the memorial and eight ceremonies of various types.

Have a merry Christmas and a great New Year!

Sincerely,
Steve Beachy
Steve Beachy
Brazos Valley Veterans Memorial Board of Directors

Copy: Michael Bottiglieri, President
Sheriff Wayne Dicky

Attachment: 2026 Member terms



**BRAZOS COUNTY
BRYAN, TEXAS**

APPOINTMENT

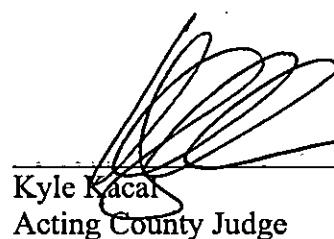
The Commissioners Court of Brazos County does hereby approve the appointment of

Wayne Dicky

to the

Brazos Valley Veterans Memorial Board

Term of appointment is January 1, 2026 – December 31, 2028.

A handwritten signature in black ink, appearing to read "Wayne Dicky", is written over a large, stylized, overlapping "X".

11/6/26
Date

Kyle Kacal
Acting County Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

1/6/2026

ITEM:

Approval of the following appointments to the Brazos County Emergency Services District (ESD) #1 with term of appointment of January 1, 2026 - December 31, 2027:

- a. Jim Jones
- b. Carlyle Fraser
- c. Moreecy Day III

TO: Commissioners Court

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Reappointment of Commissioners for Brazos County ESD1.pdf](#)

[RE_Reappointment_of_Commissioners_for_Brazos_County_ESD1 - backup2.pdf](#)

[Jim_Jones - Brazos_County_ESD #1 - Appointment_Certificate.pdf](#)

[Carlyle_Fraser - Brazos_County_ESD #1 - Appointment_Certificate.pdf](#)

[Moreecy_Day_III - Brazos_County_ESD #1 - Appointment_Certificate.pdf](#)

Description

Appointment Request Backup

Type

Cover Memo

Reappointments ESD #1 - Backup2

Cover Memo

Jim Jones - Brazos County ESD #1 - Appointment Certificate

Cover Memo

Carlyle Fraser - Brazos County ESD #1 - Appointment Certificate

Cover Memo

Moreecy Day III - Brazos County ESD #1 - Appointment Certificate

Cover Memo

From: [Rodger Stout](#)
To: [Marsha D. Anderson](#)
Cc: [Bentley Nettles](#); [Mike Montgomery \(GM\)](#)
Subject: Reappointment of Commissioners for Brazos County ESD1
Date: Wednesday, December 17, 2025 10:00:53 AM

Brazos County Disclaimer

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.*****

Marsha, as we discussed a few minutes ago , Commissioner Nettles asked me to coordinate with you to get the reappointment of three Commissioners for Brazos County Emergency Services District No.1, whose terms are expiring December 31, on the Commissioners Court agenda for January 6, 2026. The three individuals up for reappointment are Jim Jones, Carlyle Fraiser and Moreeey Day III. All three have indicated they are willing to serve another two year term.

Thank you very much and Merry Christmas.

Rodger Stout

From: Marsha D. Anderson
To: Mike Montgomery (GM)
CC: Melissa L. Bouis
Subject: RE: Reappointment of Commissioners for Brazos County ESD1
Date: Thursday, December 18, 2025 7:30:00 AM
Attachments: [image001.png](#)

Thanks a lot.

Marsha Anderson

From: Mike Montgomery (GM) <gm@brazoscountyesd1.org>
Sent: Wednesday, December 17, 2025 12:55 PM
To: Marsha D. Anderson <MAnderson@brazoscountytx.gov>; Rodger Stout <rodger@brazoscountyesd1.org>
Cc: Bentley Nettles <BNettles@brazoscountytx.gov>; Melissa L. Bouis <MBouis@brazoscountytx.gov>
Subject: RE: Reappointment of Commissioners for Brazos County ESD1

Brazos County Disclaimer

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.*****

Howdy, Marsha:

You are correct. The term of office is January 1, 2026 to December 31, 2027.

Sincerely,

Mike Montgomery

General Manager



11770 Walnut Road
College Station, TX 77845
P.O. Box 696
Millican, Texas 77866
Email: gm@brazoscountyesd1.org
O: 979-703-1202
C: 979-393-2000

From: Marsha D. Anderson <MAnderson@brazoscountytx.gov>
Sent: Wednesday, December 17, 2025 11:35 AM
To: Mike Montgomery (GM) <gm@brazoscountyesd1.org>; Rodger Stout

<rodger@brazoscountyesd1.org>
Cc: Bentley Nettles <BNettles@brazoscountytexas.gov>; Melissa L. Bouis <MBouis@brazoscountytexas.gov>
Subject: RE: Reappointment of Commissioners for Brazos County ESD1

Good morning, Mike,

The ESD #1 appointments will be placed on the Commissioners Court agenda for January 6, 2026. Thank you for the correct spelling for Carlyle Fraser. Please verify the term of appointment as January 1, 2026 – December 31, 2027. Thanks for your help.

Marsha Anderson

From: Mike Montgomery (GM) <gm@brazoscountyesd1.org>
Sent: Wednesday, December 17, 2025 10:24 AM
To: Rodger Stout <rodger@brazoscountyesd1.org>
Cc: Marsha D. Anderson <MAnderson@brazoscountytexas.gov>; Bentley Nettles <BNettles@brazoscountytexas.gov>
Subject: Re: Reappointment of Commissioners for Brazos County ESD1

Brazos County Disclaimer

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.*****

Good morning all.

Be advised that Carlyle's last name is spelled Fraser.

Regards,

Mike Montgomery
General Manager

Brazos County ESD 1

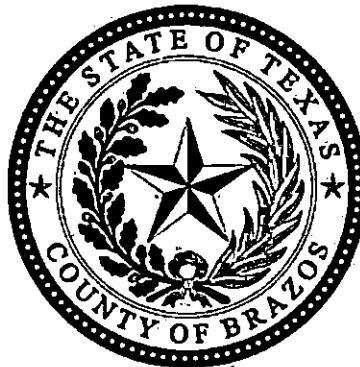
On Dec 17, 2025, at 10:00, Rodger Stout <rodger@brazoscountyesd1.org> wrote:

Marsha, as we discussed a few minutes ago, Commissioner Nettles asked me to coordinate with you to get the reappointment of three Commissioners for Brazos County Emergency Services District No.1, whose terms are expiring December 31, on the Commissioners Court agenda for January 6, 2026. The three individuals up

for reappointment are Jim Jones, Carlyle Fraiser and Moreeey Day III. All three have indicated they are willing to serve another two year term.

Thank you very much and Merry Christmas.

Rodger Stout



**BRAZOS COUNTY
BRYAN, TEXAS**

APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Jim Jones

to the

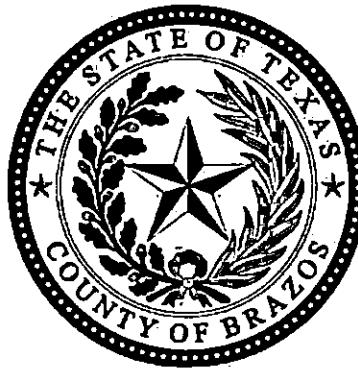
Brazos County Emergency Services District #1

Term of appointment is January 1, 2026 – December 31, 2027.



Kyle Kacal
Acting County Judge

1/6/26
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Carlyle Fraser

to the

Brazos County Emergency Services District #1

Term of appointment is January 1, 2026 – December 31, 2027.



Kyle Kacal
Acting County Judge

1/6/26
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Moreecy Day III

to the

Brazos County Emergency Services District #1

Term of appointment is January 1, 2026 – December 31, 2027.

A handwritten signature in black ink, appearing to read "KYLE KACAL".

1/6/26

Kyle Kacal
Acting County Judge

Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval of the following appointments to the Brazos County Emergency Services District (ESD) #2 with term of appointment of January 1, 2026 - December 31, 2027:

- a. Dan Wilkerson
- b. Lloyd Scasta
- c. Joe Matejka
- d. Eddie Lero
- e. Scott Fraley

TO: Commissioners Court

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[2025-12-29_Letter_for_Appointments - ESD #2.pdf](#)

Appointments Letter for ESD #2

Backup Material

[2025-12-29_ESD #2_Meeting_Minutes_from_December_16_2025.pdf](#)

ESD #2 Meeting Minutes from December 16, 2025

Backup Material

[Dan_Wilkerson - Brazos_County_ESD #2 - Appt_Certificate.pdf](#)

Dan Wilkerson - Brazos County ESD #2 - Appt Certificate

Cover Memo

[Lloyd_Scasta - Brazos_County_ESD #2 - Appt_Certificate.pdf](#)

Lloyd Scasta - Brazos County ESD #2 - Appt Certificate

Cover Memo

[Joe_Matejka - Brazos_County_ESD #2 - Appt_Certificate.pdf](#)

Joe Matejka - Brazos County ESD #2 - Appt Certificate

Cover Memo

[Eddie_Lero - Brazos_County_ESD #2 - Appt_Certificate.pdf](#)

Eddie Lero - Brazos County ESD #2 - Appt Certificate

Cover Memo

[Scott_Fraley - Brazos_County_ESD #2 - Appt_Certificate.pdf](#)

Scott Fraley - Brazos County ESD #2 - Appt Certificate

Cover Memo



BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

To the Honorable Judge Kyle Kacal and Brazos County Commissioners Court:

The Brazos County Emergency Services District #2 met at its Regular monthly meeting on December 16, 2025. Agenda Item 9 was to Discuss and consider ESD Commissioners terms of office expiring at year end. Three ESD Commissioners' terms expire at the end of 2025. Those Commissioners were Dan Wilkerson, Lloyd Scasta, and Joe Matejka. Lloyd Scasta expressed his desire to be reappointed if that was the desire of the other District Commissioners. A motion was made for the District to request the Commissioners Court to appoint Eddie Lero, Scott Fraley and Lloyd Scasta as the three ESD Commissioners, and the vote was unanimous.

Eddie Lero is a retired Bryan firefighter. He owns and operates Cleaning Solutions, a local business. He is also an employee of the Houston Livestock Show and Rodeo. He has volunteered in many community activities. He is eager to be an ESD Commissioner

Commissioner Scasta has served on the Board and as Treasurer of the Board for eight years. He has been responsible for financial reports at our meetings and as the Records Manager of the District he is registered as such with the State of Texas. He is also the Chief Investment Officer of the District.

Scott Fraley is a business owner with his business in Kurten. Texas Ag and Industrial Supply provides material for agricultural customers, utilities, power plants, etc. locally and around the State. Scott has been active in the community and has expressed his desire to be on the Board.

We have attached the minutes showing the action taken. Thank you for your consideration.

A handwritten signature in black ink that reads "Dan Wilkerson". The signature is cursive and fluid.

Dan Wilkerson, President

cc. Commissioner Chuck Conderla

A handwritten signature in black ink that reads "12/29/25". The date is written in a cursive, handwritten style.

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
Brazoscountyesd2.org | board@brazoscountyesd2.org

Meeting Minutes December 16th, 2025

Location: Kurten Church

- 1. Call meeting to order.** The meeting was called to order at 6:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President

Larry West – Secretary

Michael Hering – Vice President

Joe Matejka – Assistant Treasurer

- 2. Public comment on items not on the agenda.** There were none.
- 3. Public comment on agenda items.** There were none.
- 4. Receive the monthly report from the treasurer and consider approval of payment of monthly bills and invoices: and b. approval of monthly financial report:** Bank Statements were reviewed, and Mr. Matejka presented the financial status of the ESD. Michael Hering made a motion to accept the treasurer's report. Larry West seconded. Motion passed 4-0. Seven invoices were discussed and considered:

1. Tradd Mills	\$1,100.00
2. Waterway	\$6,196.00
3. Carlton Law Firm	\$126.00
4. BCAD	\$3,019.00
5. RIT Management	\$2,055.19

Joe Matejka made a motion to pay the submitted invoices, Larry West seconded. Motion passed 4-0.

Two additional invoices were discussed:

1. IT Pro	\$105.00
2. Dan Wilkerson	\$13.25

Michael Hering moved that the invoice and reimbursement be paid. Larry West seconded the motion. Motion passed 3-0-1 with Dan Wilkerson abstaining from the vote.

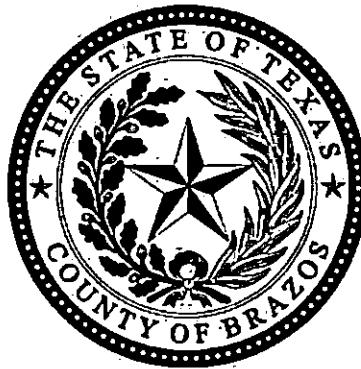
5. **District 2 operations report.** Chief Mills provided the monthly update which includes an update on call volume and call type. Chief Mills also gave an apparatus update and shared with the Board the concerns with units 246, 231 and 221. Chief Mills gave a brief update concerning some new technology the District will be using allowing responders to share information. He stated that currently there are 11 active duty crew and 14 volunteers.
6. **Discuss and possibly approve December payment to service providers.** None needed at this time. No action was taken.
7. **Receive monthly Commissioner activity reports on District-related activities since the last Board meeting.** Michael Hering gave a brief update on the Safe-D luncheon that he had attended in Bryan. Speakers expressed concerns about the defensive mode we must take with the legislature in the upcoming legislative year. Proposed legislation could possibly reduce or cap taxes which could affect spending by Emergency Services Districts. Dan gave a brief update concerning the 941 filing with the IRS and communication with them.
8. **Discuss and consider approval of the minutes for November 16th, 2025.** Michael Hering made a motion that the minutes be approved. Larry West seconded the motion. Motion passed 3-1.
9. **Discuss and consider commissioners' terms of office expiring at the year end.** Michael Hering made the following motion. Recommend that the Commissioner's Court of Brazos County appoint Lloyd Scasta, Eddie Leroo, and Scott Fraley as Commissioners of Brazos County Emergency Services District 2 for a 2 year term January 1, 2026 to December 31, 2027. Larry West seconded the motion. Motion passed 4-0.
10. **Discuss and consider authorizing the purchase of a tender and a pumper for the district.** Chief Mills gave a brief update outlining the truck committee's recommendations. They evaluated the needs of the District and the bids submitted by Siddons – Martin, Metro Fire and Safe Industries. Safe Industries was the choice for the District for both trucks and includes the service contract in the purchase price. The pumper is manufactured currently and only needs a few modifications to meet the District's specifications. Michael Hering made a motion to purchase both the tender and the pumper with current president Dan Wilkerson being

authorized to sign the contract for both units. Joe Matejka seconded the motion. Motion passed 4-0.

11. **Discuss date and time of next meeting.** Meeting date will be January 20th, 2026, at Kurten Church, 6:30 p.m.

12. **Adjourn.** Larry West made a motion that the meeting be adjourned. Joe Matejka seconded the motion. Motion passed 4-0.

Mr. Wilkerson adjourned the meeting at 7:32 p.m.



**BRAZOS COUNTY
BRYAN, TEXAS**

APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Lloyd Scasta

to the

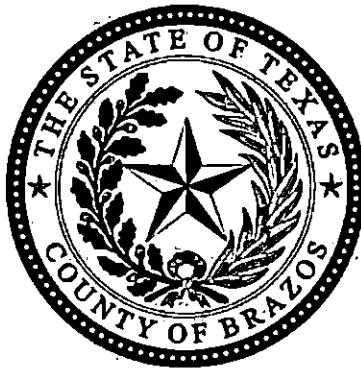
Brazos County Emergency Services District #2

Term of appointment is January 1, 2026 – December 31, 2027.



Kyle Kacal
Acting County Judge

1/6/26
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Eddie Lero

to the

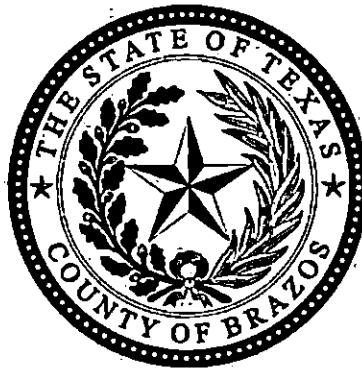
Brazos County Emergency Services District #2

Term of appointment is January 1, 2026 – December 31, 2027.



Kyle Kacal
Acting County Judge

1/6/26
Date



BRAZOS COUNTY
BRYAN, TEXAS

APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Scott Fraley

to the

Brazos County Emergency Services District #2

Term of appointment is January 1, 2026 – December 31, 2027.

 1/6/26
Kyle Kacal Date
Acting County Judge



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval of appointment of Ray Thomas to the Brazos County Emergency Services District (ESD) #4 with term of appointment of January 1, 2026 - December 31, 2027.

TO: Commissioners Court

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

Description

Type

[2025-12-29_Letter_of_Appointment_-_ESD_#4.pdf](#)

Letter of Appointment to ESD #4

Backup Material

[Ray_Thomas - Brazos_County_ESD #4 - Appt_Certificate.pdf](#)

Ray Thomas - Brazos County ESD #4 - Appt Certificate

Backup Material

December 23, 2025



County of Brazos

Honorable Wanda Watson
County Commissioner District 4
Brazos County Administration Building
200 S. Texas Ave.
Suite 332
Bryan, Texas 77803

Subject: Brazos County Emergency Service District 4 Commissioner Recommendation

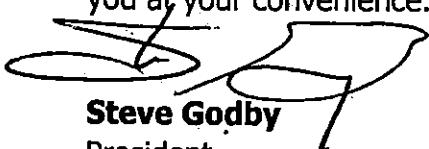
Dear Commissioner Watson,

On December 22, 2025, the Brazos County Emergency Service District 4 (BCESD4) Board voted to recommend Mr. Ray Thomas for appointment to the BCESD4 Fire Commissioner.

The Board reviewed applications from two candidates and unanimously agreed that Mr. Thomas's experience, qualifications, and desire to serve make him the best candidate to fill the vacancy created by the recent resignation of Mr. Jordan Mitchell. Mr. Thomas's BCESD4 Board Application and Resume are attached for your review.

With your concurrence, we respectfully request that Mr. Thomas's nomination be forwarded to the Brazos County Commissioners' Court for consideration and approval.

Should you wish to discuss this recommendation further, I would be happy to meet with you at your convenience.



Steve Godby

President
Brazos County Emergency Service District 4

cc Anthony Oehler, Vice President BCESD4

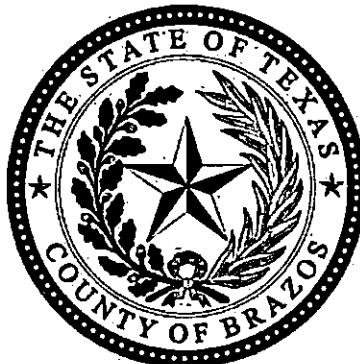
Brazos County Emergency Service District 4



Steve Godby
Board President

P.O. Box 7102
Bryan, TX 77805
713 447 8066

SteveGodby@BrazosCountyESD4.org
www.BrazosCountyESD4.org



BRAZOS COUNTY
BRYAN, TEXAS

APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Ray Thomas

to the

Brazos County Emergency Services District #4

Term of appointment is January 1, 2026 – December 31, 2027.

Kyle Kacal
Acting County Judge

1/6/26



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval of appointment of Jim James to the Brazos County Public Defender's Office Oversight Board with a term of December 5, 2025 - August 15, 2027.

TO: Commissioners Court

DATE: 12/23/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Commissioners_Court_Agenda_Item.pdf](#)

[Jim_James_Appointment_12.5.2025_Item_3.pdf](#)

[Jim_James_-_Brazos_County_PDO_Oversight_Board_-_Appointment_Certificate.pdf](#)

Description

Commissioners Court Agenda Item -
EMAIL BACKUP

Jim James Appointment Approval
12.5.25

Jim James - Brazos County PDO
Oversight Board - Appointment
Certificate

Type

Backup Material

Backup Material

Cover Memo

From: [Natalie K. Hays](#)
To: [Melissa L. Bouis](#); [Marsha D. Anderson](#)
Subject: Commissioner's Court Agenda Item
Date: Tuesday, December 9, 2025 1:49:17 PM
Attachments: [CC Approval Form- Jim James.pdf](#)
[Jim James Appointment 12.5.2025 Item 3.pdf](#)

Good afternoon,

On December 5, 2025, the PDO Oversight Board approved the appointment of Jim James as a member of the Oversight Board. I am submitting this appointment to the Commissioner's Court for approval at its next meeting. Attached is the approval form for Judge Kacal and the signed approval form signed by Board members.

Please let me know if you need anything else.

Natalie Daniel
Brazos County Public Defender's Office
Office Manager
200 S Texas Avenue, Suite 126
Bryan, Texas 77803
M|979-361-4581
F|979-361-4583
[Public Defender's Office](#)



BRAZOS PUBLIC DEFENDER

~~DEFENDING EQUAL JUSTICE FOR ALL~~

Agenda Item #3

Date: December 5, 2025

RE: Nomination and Approval of Board Member Appointment

Approval Item:

A new position was added to Oversight Board at the September 5, 2025, meeting. Jim James is nominated for this position.

Recommendation:

It is my recommendation that this is a 2-year term position. Jim James' term will begin upon Commissioner's Court approval and end August 15, 2027.

Nathan Wood
Nathan Wood, Chief Public Defender

12/5/25

Date

Board Approval:

Darrell Waters
Oversight Board Member

12/5/25

Date

James B. (Graves)
Oversight Board Member

12-5-25

Date

Mark E.
Oversight Board Member

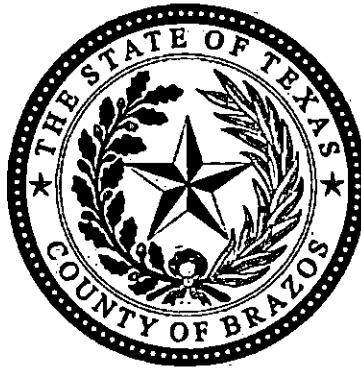
12-5-25

Date

Jim B. Diana, LCSW
Oversight Board Member

12-5-25

Date



**BRAZOS COUNTY
BRYAN, TEXAS**

APPOINTMENT

The Commissioners Court of Brazos County does hereby approve the appointment of

Jim James

to the

Brazos County Public Defender's Office Oversight Board

Term of appointment is December 5, 2025 – August 15, 2027.



Kyle Kacal
Acting County Judge
1/6/26
Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval requested for acceptance of the Grant Award for the Specialty Court - Adult Drug Court for FY 26.

TO: Commissioners Court

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Grant from Office of the Governor

NOTES/EXCEPTIONS: Commissioner's Court approved the grant application and adopted the resolution necessary for this grant on February 4, 2025 for \$207,000. The amount awarded is \$176,719.02.

ATTACHMENTS:

File Name

[Signed_Resolution_25.26_Grant.pdf](#)

Description

Drug Court Application Approval and Resolution

Type

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:	NUMBER:
DATE OF COURT MEETING:	1/6/2026
ITEM:	Approval requested for acceptance of the Grant Award for the Specialty Court - Adult Drug Court for FY 26.
TO:	Commissioners Court
DATE:	12/17/2025
FISCAL IMPACT:	False
BUDGETED:	False
DOLLAR AMOUNT:	\$0.00
SOURCE OF FUNDS:	Grant from Office of the Governor
NOTES/EXCEPTIONS:	Commissioner's Court approved the grant application and adopted the resolution necessary for this grant on February 4, 2025 for \$207,000. The amount awarded is \$176,719.02.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Signed_Resolution_25.26_Grant.pdf	Drug Court Application Approval and Resolution	Cover Memo
Specialty_Court_Adult_Drug_Court_- _Signed_Documents_for_the_25.26_Grant_Application.pdf	Specialty Court Adult Drug Court - Signed Documents for the 25-26 Grant Application	Backup Material

APPROVED
1/6/26
KYLE YACAL
Date
ACTING County Judge



BRAZOS COUNTY, TEXAS GRANT APPLICATION APPROVAL FORM

Date: February 4, 2025

Requesting Department: Specialty Court

Grant Title: Specialty Court – Adult Drug Court

Granting Agency: Office of the Governor

Amount Requested: \$207,000

Grant Term (Beg/End): September 1, 2025 to August 31, 2026

Project Description: The Brazos County Specialty Court - Adult Drug Court Program was established in 2004. In 2020, the Specialty Court – Adult Drug Court program became mandatory for the County due to the population threshold. Government Code Sec. 123.006, requires County to apply for federal and state funding to help offset the costs of the mandatory program. The Specialty Court – Adult Drug Court Program was established to help rehabilitate targeted probationers with alcohol or drug addictions.

Will this grant fund salary & benefits? Yes

Is there County Match requirement? And if so how much? Not a required match, but the County provided funding for the program in the amount of \$230,892.42 for FYE 9/30/2024. Grant funds of \$22,684 were expended for FY 9/30/2024.

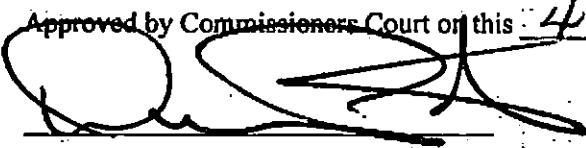
I acknowledge that all financial reporting under the County's EIN or UEI will be handled by the County Auditor.

I am aware that approval to apply for a grant by Commissioner's Court does not constitute a promise or obligation from Commissioners Court to fund the activities in the event we no longer receive grant funds.

*Please include a list of all Statutes, Standards, and Regulations referenced in the announcement and/or application. All grants are contracts between Brazos County and the granting agency and should be approved by Commissioners Court prior to the application submission.


Elected Official/Department Head Signature

Approved by Commissioners Court on this 4 day of February 2025.


Commissioners Court Approval

Items referred to in the grant announcement and attached to the agenda item:

Chapter 121 Government Code – General Provisions

Chapter 123 Government Code – Drug Courts

Special Application Procedures Addendum

Texas Grant Management Standards

Federal Uniform Grant Guidance – Uniform Requirements CFR-2024

2004 Resolution creating the Brazos County Drug Court Program

OCA List of Registered Specialty Court

BVCOG 2023-2028 Strategic Plan – aka Community Justice Plan

Adult Drug Court Best Practice Standards

Brazos County Cybersecurity Training Certification for FY 23-24

Texas Code of Criminal Procedure Chapter 66 Disposition Completeness Report at Jan 13, 2025

2023 UCR date for Brazos

Public Safety Office – CEO/Law Enforcement Certification and Assurance Form – Sexual Assault Evidence Tracking Program

Public Safety Office – CEO/Law Enforcement Certification and Assurance Form – Department of Homeland Security



Resolution

FY 2026 Specialty Court - Adult Drug Court Grant Program

WHEREAS The Brazos County Commissioners Court finds it in the best interest of the citizens of Brazos County that the County continue to operate and seek funding for a Specialty Court - Adult Drug Court program for the 2025-2026 fiscal year.

WHEREAS Commissioners Court agrees to provide applicable matching funds for the said project, if required, by the FY2026 Specialty Court - Adult Drug Court Grant Program application; and

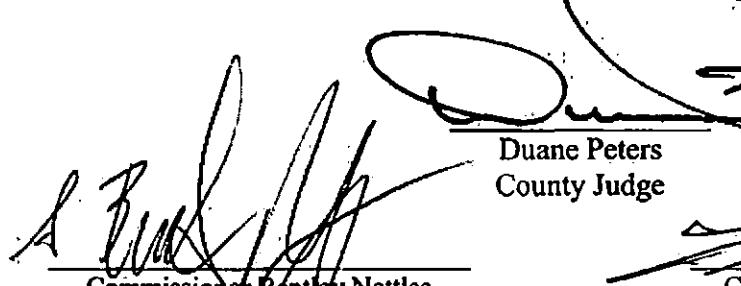
WHEREAS Commissioners Court agrees that in the event of loss or misuse of the Texas Office of Governor (OOG) Public Safety Office (PSO) funds, the Commissioner's Court assures that the funds will be returned to the Texas Office of Governor (OOG) Public Safety Office (PSO) in full.

WHEREAS Commissioners Court designates The Honorable Judge Duane Peters as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency to the extent allowed by statute.

WHEREAS Commissioners Court designates the County Auditor as the financial officer for the grant and Miguel Cantu as the grantee's Program Director.

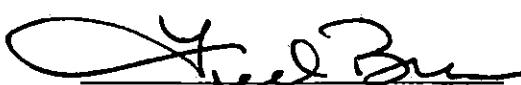
NOW, THEREFORE, BE IT RESOLVED that Commissioner's Court approves submission of the grant application for the FY2026 Specialty Court - Adult Drug Court Grant Program.

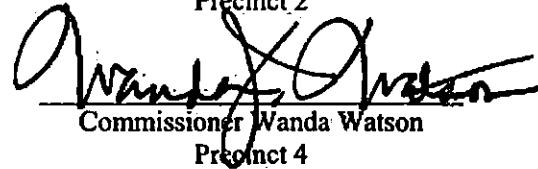
PASSED AND ADOPTED this 4th day of February, 2025 in Bryan, Brazos County, Texas.


Duane Peters
County Judge


Commissioner Bentley Nettles
Precinct 1


Commissioner Chuck Konderla
Precinct 2


Commissioner Fred Brown
Precinct 3


Commissioner Wanda Watson
Precinct 4



Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form

Entity Name:	Brazos County, Tx	Date:	January 28, 2025
Agency/Department Name:	Brazos County Sheriffs Office		
Name of Chief Executive Officer:	Duane Peters		
Name of Head of Law Enforcement Agency:	Wayne Dicky		

Certification Required by CEO and Head of Law Enforcement Agency

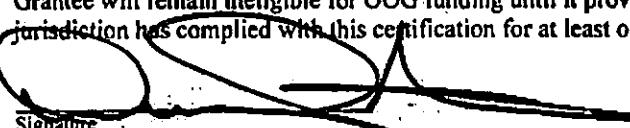
In our respective capacities as chief executive officer of Brazos County ("Grantee") and as head of Brazos County Sheriffs Office ("Agency"), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2026 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS.

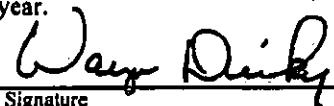
We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2026 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency's receipt or DHS's issuance of detainer requests, or in any way limits or restricts Grantee's and Agency's full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.


Signature
Chief Executive Officer for Grantee


Signature
Head of Agency



**Office of the Governor
Public Safety Office -CEO/Law Enforcement Certifications and Assurances Form**

Entity Name: Brazos County, Texas	Date: January 28, 2025
Agency/Department Name: Brazos County Sheriffs Office	
Name of Chief Executive Officer: Honorable Duane Peters	
Name of Head of Law Enforcement Agency: Honorable Wayne Dicky	

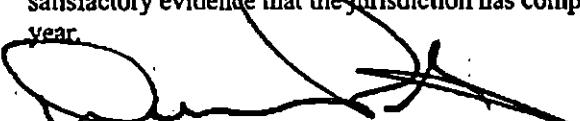
Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of Brazos County ("Grantee") and as head of Brazos County Sheriffs Office ("Agency"), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2026 or the end of the grant project period, in all aspects of the programs and procedures utilized by the Texas Department of Public Safety Sexual Assault Evidence Tracking Program as specified in Section 420.034 of the Texas Government Code.

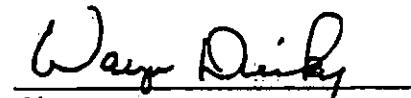
Additionally, we certify that if the Brazos County Sheriffs Office receives evidence of a sexual assault or other sex offense the evidence will be submitted to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received.

Lastly, we certify that Grantee and Agency will comply with all applicable provisions, policies, and penalties found in Chapter 420, of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.



Signature
Chief Executive Officer for Grantee



Signature
Head of Agency



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval requested for acceptance of the Grant Award for the Specialty Court - Mental Health Court for FY 26.

TO: Commissioners Court

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

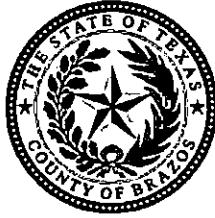
DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Grant from the Office of the Governor

NOTES/EXCEPTIONS: Commissioner's Court approved the grant application and adopted the resolution necessary for this grant on February 4, 2025 for \$225,000. The amount awarded is \$183,653

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Mental Health FY26 Grant Approval Form - Signed.pdf	Mental Health FY 26 Grant Application Approval Form and Resolution	Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval requested for acceptance of the Grant Award for the Specialty Court - Mental Health Court for FY 26

TO: Commissioners Court

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Grant from the Office of the Governor

NOTES/EXCEPTIONS: Commissioner's Court approved the grant application and adopted the resolution necessary for this grant on February 4, 2025 for \$225,000. The amount awarded is \$183,653

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Mental_Health_FY26_Grant_Approval_Form_- Signed.pdf	Mental Health FY 26 Grant Application Approval Form and Resolution	Cover Memo

APPROVED
1/6/26
KYLE KACAL Date
ACTING County Judge



BRAZOS COUNTY, TEXAS
GRANT APPLICATION APPROVAL FORM

Date: 1/30/2025
Requesting Department: 361st District Court, District Attorney, Community Supervisor
Grant Title: Specialty Courts Grant Program, FY2026
Granting Agency: The Office of the Governor of Texas
Amount Requested: \$225,000
Grant Term (Beg/End): 09/01/2025-09/01/2026
Project Description: Funds will be used to create a specialty court program (Mental Health Court) as defined in Chapters 121 through 130 of the Texas Government Code.

Will this grant fund salary & benefits? Yes

Is there County Match requirement? And if so, how much? No

I acknowledge that all financial reporting under the County's EIN or UEI will be handled by the County Auditor.

I am aware that approval to apply for a grant by Commissioner's Court does not constitute a promise or obligation from Commissioners Court to fund the activities in the event we no longer receive grant funds.

*Please include a list of all Statutes, Standards, and Regulations referenced in the announcement and/or application. All grants are contracts between Brazos County and the granting agency and should be approved by Commissioners Court prior to the application submission.


David Hilburn
Judge, 361st District Court
Elected Official/Department Head Signature

Approved by Commissioners Court on this 4th day of FEBRUARY 2025

Commissioners Court Approval



Resolution

FY 2026 Specialty Court - Mental Health Court Grant Program

WHEREAS The Brazos County Commissioners Court finds it in the best interest of the citizens of Brazos County that the County establish and seek funding for a Specialty Court - Mental Health Court program for the 2025-2026 fiscal year.

WHEREAS Commissioners Court agrees to provide applicable matching funds for the said project, if required, by the FY2026 Specialty Court - Mental Health Court Grant Program application; and

WHEREAS Commissioners Court agrees that in the event of loss or misuse of the Texas Office of Governor (OOG) Public Safety Office (PSO) funds, the Commissioner's Court assures that the funds will be returned to the Texas Office of Governor (OOG) Public Safety Office (PSO) in full.

WHEREAS Commissioners Court designates The Honorable Judge Duane Peters as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency to the extent allowed by statute.

WHEREAS Commissioners Court designates the County Auditor as the financial officer for the grant and The Honorable David Hilburn as the grantee's Program Director.

NOW, THEREFORE, BE IT RESOLVED that Commissioner's Court approves submission of the grant application for the FY2026 Specialty Court - Mental Health Court Grant Program.

PASSED AND ADOPTED this 4th day of February, 2025 in Bryan, Brazos County, Texas.

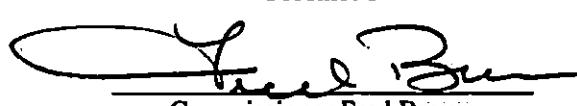


Duane Peters
County Judge

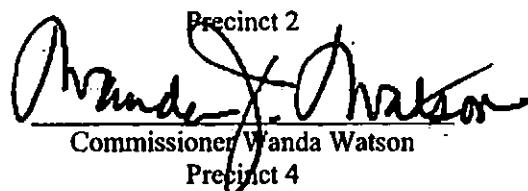
Commissioner Bentley Nettles
Precinct 1



Commissioner Chuck Konderla
Precinct 2



Commissioner Fred Brown
Precinct 3



Commissioner Wanda Watson
Precinct 4

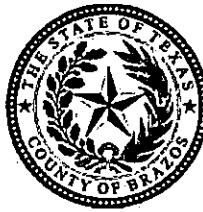


BRAZOS COUNTY BRYAN, TEXAS

DEPARTMENT:	Budget Office	NUMBER:
DATE OF COURT MEETING:	1/6/2026	
ITEM:	Request authorization to wire transfer up to \$151,935.96 to Health and Human Services Commission for the Federal Fiscal Year (FFY) 2026 Graduate Medical Education Program (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.	
TO:	Commissioners Court	
FROM:	Nina Payne	
DATE:	12/29/2025	
FISCAL IMPACT:	False	
BUDGETED:	False	
DOLLAR AMOUNT:	\$0.00	
SOURCE OF FUNDS:	Brazos County LPPF (Fund 16000)	
REQUIREMENTS:	HHSC requires this IGT to be entered into TexNet no later than close of business Monday, January 12, 2026 with a settlement date of Tuesday, January 13, 2026.	
NOTES/EXCEPTIONS:	Texas Medicaid provides supplemental payments to support teaching hospitals that operate approved medical residency training programs. Medicaid GME payments recognize the higher cost incurred by teaching hospitals. Compared to non-teaching hospitals, teaching hospitals treat patients with more complex conditions and provide patient care that is more intensive and technologically sophisticated. Reimbursement rules applicable to GME are located at Title 1 of the Texas Administrative Code, Part 15, Chapter 355, SubChapter J, Division 4, Rule 8058.	
ACTION REQUESTED OR ALTERNATIVES:	Request approval.	

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
<u>GME_IGT_FFY_2026_Request.pdf</u>	GME IGT Notification	Cover Memo
<u>FY26_Advance_GME_IGT_Alloc_Summary_-_Brazos_LPPF.pdf</u>	GME Summary	Backup Material
<u>GME_Rules.pdf</u>	GME Rules	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Request authorization to wire transfer up to \$151,935.96 to Health and Humans Services Commission for the Federal Fiscal Year (FFY) 2026 Graduate Medical Education Program (GME) for the benefit of participating hospitals using funding from the Brazos County Local Provider Participation Fund.

TO: Commissioners Court

FROM: Nina Payne

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Brazos County LPPF (Fund 16000)

REQUIREMENTS: HHSC requires this IGT to be entered into TexNet no later than close of business Monday, January 12, 2026 with a settlement date of Tuesday, January 13, 2026.

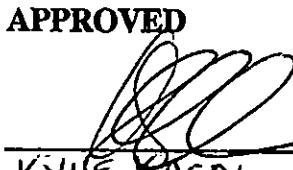
NOTES/EXCEPTIONS: Texas Medicaid provides supplemental payments to support teaching hospitals that operate approved medical residency training programs. Medicaid GME payments recognize the higher cost incurred by teaching hospitals. Compared to non-teaching hospitals, teaching hospitals treat patients with more complex conditions and provide patient care that is more intensive and technologically sophisticated. Reimbursement rules applicable to GME are located at Title 1 of the Texas Administrative Code, Part 15, Chapter 355, SubChapter J, Division 4, Rule 8058.

ACTION REQUESTED OR
ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
GME_IGT_FFY_2026_Request.pdf	GME IGT Notification	Cover Memo
FY26_Advance_GME_IGT_Alloc_Summary_- _Brazos_LPPF.pdf	GME Summary	Backup Material
GME_Rules.pdf	GME Rules	Backup Material

APPROVED


KYLE PICAL
Date 1/6/26
ACTING County Judge

Nina Payne

From: James Flores <jamesflores@ahcv.com>
Sent: Monday, December 22, 2025 3:49 PM
To: Nina Payne; Mindy L. Junek; Edward C. Bull; Cristian T. Villarreal; Marci Turner
Cc: Justin Flores; Kimberly Lam; Colt Sullivan; Sherra Mershon
Subject: GME Program IGT Notification – FFY2026 Non-State Public and Private Payment - Brazos County LPPF
Attachments: FY26 Advance GME IGT Alloc Summary - Brazos LPPF.xlsx

Brazos County Disclaimer

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments unless you recognize the sender and have verified that the content is safe. Never enter USERNAME, PASSWORD or sensitive information on pages linked from this email.*****

Good afternoon, Brazos County Team!

As you know, the upcoming FY26 GME Advance IGT is taking place on **Monday, January 12th**. Accordingly, the hospitals participating within the Brazos County LPPF would like to request the following IGT amounts noted below. (Please review the accompanying allocation.)

FY26 GME Advance – total requested IGT amount \$151,935.96

HHSC requires this amount be entered into TexNet no later than the close of business 1/12/2026 with a settlement date of 1/13/2026. These funds will need to be placed in the "GME Private" Bucket. Upon successful completion of the IGT, please submit the PDF of the TexNet Trace Sheet and allocation form to PFD_GME_Payments@hhs.texas.gov.

AHCV also kindly requests to be copied on the TexNet submission to HHSC on or before the deadline noted above.

Please do not hesitate to contact us with any questions.

Thank you,

James Flores | Financial Analyst
Adelanto HealthCare Ventures L.L.C.
401 W. 15th Street, Suite 840
Austin, TX 78701
Direct: (254) 718-3344
<http://www.ahcv.com/>

From: Texas Health and Human Services Commission <txhhs@public.govdelivery.com>
Sent: Friday, December 19, 2025 10:04 AM
To: James Flores <jamesflores@ahcv.com>
Subject: GME Program IGT Notification – FFY2026 Non-State Public and Private Payment

CAUTION EXTERNAL EMAIL: This email originated from an external email address. Do not click links, open attachments, or share information unless you recognize the sender and know the content is safe.

Having trouble viewing this email? [View it as a Web page](#).



GME Program IGT Notification – FFY2026 Non-State Public and Private Payment

HHSC is providing notification of the Intergovernmental Transfers (IGT) call for the Graduate Medical Education (GME) Non-State 2026 First Payment. The Public and Private calculation files are updated as of Dec. 18, 2025, and can be found on the [Provider Finance GME website](#).

Public Hospitals

The federal fiscal year (FFY) 2026 Non-State Public GME Payment file is located under the "Non-State Public Hospitals" heading of the webpage. **Column N** lists the first semi-annual payment amounts. The amount of IGT that each entity should submit is in **column P** in the "Public GME" tab.

Private Hospitals

The FFY 2026 Private GME Payment file is located under the "Non-State Private Hospitals" heading of the webpage. **Column R** contains the amounts for the year. The amount of IGT that should be transferred by sponsoring governmental entities is in **column T** in the "Private 2026 - Public" tab.

To ensure that all government entities receive this notification, HHSC strongly encourages providers to send this information to any government entity completing an IGT on their behalf.

The dates associated with the FFY 2026 GME Non-State first payment, applicable to both Public and Private hospitals, are listed below:

- Jan. 12, 2026: Last date to schedule transfer in TexNet.
- Jan. 13, 2026: IGT settlement date.
- Jan. 27, 2026: Latest possible payment date.

When you enter your IGT, select the GME Public or GME Private bucket in TexNet. You must send a screenshot or a PDF copy of the confirmation or trace sheet from TexNet to the [Payments Team](#). TexNet instructions are available on the [Texas Comptroller's website](#).

You have subscribed to get updates about Texas Health and Human Services (HHS). For more information about HHS, [please visit our website](#).

Stay Connected



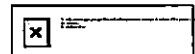
(en español)



Subscriber Services

[Manage Preferences](#) | [Unsubscribe](#) | [Help](#)

This email was sent to jamesflores@ahcv.com using govDelivery Communications Cloud on behalf of: Texas Health and Human Services Commission • 707 17th St, Suite 4000 • Denver, CO 80202



Brazos County LPPP FY26 GME Advance Allocation Form

TRACE Number: 

Agenda Date: Tuesday, January 6, 2026

TexNet: Monday, January 12, 2026

Settlement Date: Tuesday, January 13, 2026

Bucket: "GME Private" Bucket

The Trace Number is in the receipt you receive from the Comptroller once you have submitted your IGT into TexNet.

The Trace Sheet and Allocation Form must be submitted together in the same email. All Trace Sheet submissions must be accompanied by an Allocation Form.

Government Entity	IGT Total
Brazos County LPPP	151,935.96
	\$ 151,935.96

Nina Payne

npayne@brazoscountytexas.gov

979-361-4186

Marci Turner

mturner@brazoscountytexas.gov

979-361-4359

Brazos County LPPF
FY26 Advance GME Facility Allocation

SDA	TPI	Hospital	Government Entity	IGT Total	% of Funding from GE	IGT from GE
MRSA Central	127267603	ST. JOSEPH REGIONAL HEALTH CENTER	Brazos County LPPF	\$ 151,935.96	100%	\$ 151,935.96
			Brazos County LPPF	\$ 151,935.96		\$ 151,935.96
			Total	\$ 151,935.96		\$ 151,935.96

This sheet must be sent with tracesheet via TexNet.

TITLE 1. ADMINISTRATION

PART 15. TEXAS HEALTH AND HUMAN SERVICES COMMISSION

CHAPTER 355. REIMBURSEMENT RATES

SUBCHAPTER J. PURCHASED HEALTH SERVICES

DIVISION 4. MEDICAID HOSPITAL SERVICES

§355.8058. Inpatient Direct Graduate Medical Education (GME) Reimbursement.

(a) The Texas Health and Human Services Commission (HHSC) uses the methodology in this subsection to calculate Inpatient Direct Graduate Medical Education (GME) cost reimbursement for state-owned or state-operated teaching hospitals.

(1) Effective September 1, 2008, HHSC or its designee may reimburse a state-owned or state-operated teaching hospital with an approved medical residency program the hospital's inpatient direct GME cost for hospital cost reports beginning with state fiscal year 2009.

(2) Reimbursement of inpatient direct GME cost for state-owned or state-operated teaching hospitals:

(A) Inpatient direct GME cost, as specified under methods and procedures set out in the Social Security Act, Title XVIII, as amended, effective October 1, 1982, by Public Law 97-248 is calculated under similar methods for each hospital having inpatient direct GME costs on its tentative or final audited cost report.

(B) Definitions.

(i) Base year average per resident amount—the hospital's Medicaid allowable inpatient direct GME cost as reported on CMS Form 2552-96, Hospital Cost Report ending in state fiscal year 2007; Worksheet B; Part I; Column 26; Line 95, divided by the unweighted FTE residents from Worksheet S-3; Part I; Line 25.

(ii) Current FTE residents—the hospital's number of full time equivalent (FTE) interns, residents, or fellows who participate in a program that is determined by HHSC to be a properly approved medical residency program including a program in osteopathy, dentistry, or podiatry, as required in order to become certified by the appropriate specialty board, as reported on CMS Form 2552-96, Hospital Cost Report; Worksheet S-3; Part I; Line 25.

(iii) GME Medicaid inpatient utilization percentage—the hospital's proportion of paid Medicaid inpatient days, including managed care days, as reported on CMS Form 2552-96, Hospital Cost Report adjusted to Medicaid Claim Summary Report; Worksheet S-3; Part 1; Line 12; Column 5, divided by the hospital's total inpatient days, as reported on Worksheet S-3; Part 1; Column 6, Lines 12, 14 (subprovider days), and 26 (observation days). Medicaid inpatient days and total inpatient days will include inpatient nursery days.

(C) HHSC calculates the total GME payments for each hospital as follows:

(i) multiplies the base year average per resident amount by the applicable Centers for Medicare and Medicaid Services (CMS) Prospective Payment System Hospital Market Basket index;

(ii) multiplies the results in clause (i) of this subparagraph by the number of current full-time equivalent (FTE) residents; and

(iii) multiplies the results in clause (ii) of this subparagraph by the GME Medicaid inpatient utilization percentage, which results in the total GME payments.

(D) Inpatient direct GME costs are removed from the reimbursement methodology and not used in the calculation of the provider's inpatient cost settlement.

(E) The GME interim payments will be reimbursed on a quarterly basis only after hospital services have been rendered. The interim payments are payable within 90 days of the receipt of the hospital's quarterly resident FTE data. Each hospital's quarterly resident FTE data will be divided by 4 to determine the average resident FTEs for each quarter. The interim payments will be reconciled and settled based on audited final cost report data.

(F) To receive GME payments from HHSC, a state-owned or state-operated teaching hospital must be enrolled as a Medicaid provider with HHSC and provide intergovernmental transfers to HHSC to fund the non-federal portion of reimbursement for GME costs.

(b) HHSC uses the methodology in this subsection to calculate reimbursement for GME cost reimbursement for non-state government-owned and operated teaching

hospitals.

(1) Effective October 1, 2018, HHSC or its designee may reimburse a non-state government-owned and operated teaching hospital with an approved medical residency program the hospital's estimated Medicaid inpatient direct GME cost.

(2) Definitions.

(A) Non-state government-owned and operated teaching hospital—a hospital with a properly approved medical residency program that is owned and operated by a local government entity, including but not limited to, a city, county, or hospital district.

(B) FTE residents—the hospital's number of unweighted full time equivalent (FTE) interns, residents, or fellows who participate in a program that is, determined by HHSC to be a properly approved medical residency program including a program in osteopathy, dentistry, or podiatry, as required in order to become certified by the appropriate specialty board, as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet S-3; Part 1; Column 9; Line 27.

(C) Medicare per resident amount (PRA)—average direct cost per medical resident, as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet E-4; Line 18.

(D) GME Medicaid inpatient utilization percentage—the hospital's proportion of Medicaid inpatient days, including managed care days, divided by the hospital's total inpatient days, as reported on Hospital Cost Report; CMS Form 2552-10; Worksheet S-3; Part 1; columns 7 and 8.

(3) HHSC calculates the total annual GME payment for each hospital as follows:

(A) multiplies the FTE residents by the Medicare per resident amount;

(B) multiplies the results in subparagraph (A) of this paragraph by the GME Medicaid inpatient utilization percentage.

(4) On October 1 of each year, the cost report most recently submitted to HHSC or its designee, will be used for the annual GME payment calculation.

(5) To receive GME payments from HHSC, a non-state government-owned and operated teaching hospital must be enrolled as a Medicaid provider with HHSC and provide intergovernmental transfers to HHSC to fund the non-federal portion of reimbursement for GME costs.

(6) Payments under this subchapter will be made on a semi-annual basis.

(c) HHSC uses the methodology in this subsection to calculate reimbursement for GME cost reimbursement for teaching hospitals not described in subsections (a) or (b) of this section.

(1) Effective April 1, 2019, HHSC or its designee may reimburse a non-government owned or operated teaching hospital with an approved medical residency program the hospital's estimated Medicaid inpatient direct GME cost.

(2) Definitions.

(A) Teaching hospital--a hospital with a properly approved medical residency program.

(B) FTE residents--the hospital's number of unweighted full time equivalent (FTE) interns, residents, or fellows who participate in a program that is determined by HHSC to be a properly approved medical residency program including a program in osteopathy, dentistry, or podiatry, as required in order to become certified by the appropriate specialty board:

(i) as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet S-3; Part 1; Column 9; Line 27, or

(ii) for hospitals excluded from the Prospective Payment System (PPS) for Medicare, as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet E-4; the sum of Column 1, Line 6 and Column 2, Line 10.01.

(C) Interim Medicare per resident amount (PRA)--If a hospital does not have a Medicare PRA reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet E-4; Line 18, then HHSC shall establish an interim Medicare PRA as follows:

(i) The annual estimated cost of FTE residents will be the amount on Hospital Cost Report; CMS Form 2552-10; Worksheet B, Part I, Column 25, Line 118.

(ii) Divided by the FTE residents as determined in subparagraph (B) of this paragraph.

(D) Medicare per resident amount (PRA)--average direct cost per medical resident, as reported on the Hospital Cost Report; CMS Form 2552-10; Worksheet E-4; Line 18.

(E) GME Medicaid inpatient utilization percentage--the hospital's proportion of Medicaid inpatient days, including managed care days, divided by the hospital's total inpatient days, as reported on Hospital Cost Report; CMS Form 2552-10; Worksheet S-3; Part 1; columns 7 and 8.

- (i) The numerator (total Medicaid inpatient days including managed care days) is the sum of Worksheet S-3, Part I, column 7, Lines 1 through 4, 8 through 13, 16 through 18, 28, and 30 through 32 and all subscripts of these lines.
- (ii) The denominator (total inpatient days) is the sum of Worksheet S-3, Part I, column 8, Lines 1 through 4, 8 through 13, 16 through 18, 28, and 30 through 32 and all subscripts of these lines.

(3) HHSC calculates the total annual GME payment for each hospital as follows:

- (A) multiplies the FTE residents by the Medicare PRA or the interim Medicare PRA;
- (B) multiplies the results in subparagraph (A) of this paragraph by the GME Medicaid inpatient utilization percentage.

(4) On October 1 of each year, the cost report most recently submitted to HHSC or its designee, will be used for the annual GME payment calculation.

(5) To receive GME payments from HHSC:

- (A) a hospital under this subsection must be enrolled as a Medicaid provider with HHSC;
- (B) HHSC must receive the non-federal portion of reimbursement for GME costs through a method approved by HHSC and CMS for reimbursement through this program; and
- (C) a hospital under this subsection must designate a single local governmental entity to provide the non-federal share of the payment through a method determined by HHSC. If the single local governmental entity transfers less than the full non-federal share of a hospital's payment amount calculated in paragraph (3) of this subsection, HHSC will recalculate that specific hospital's payment based on the amount of the non-federal share actually transferred.

(6) Payments under this subchapter will be made on a semi-annual basis.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval of expenditure journal entry for Brazos County's 1st Quarter Contribution to the Brazos County Health District for Fiscal Year 2025-2026 in the amount of \$119,507.25. This is a budgeted expense for the support of the Health District in FY 2025-2026.

TO: Commissioners Court

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
FY26_Health_District_Invoice.pdf	Invoice	Backup Material
2010-01-30_Public_Health_District_Cooperative_Agreement_(1).pdf	Cooperative Agreement	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval of expenditure journal entry for Brazos County's 1st Quarter Contribution to the Brazos County Health District for Fiscal Year 2025-2026 in the amount of \$119,507.25. This is a budgeted expense for the support of the Health District in FY 2025-2026.

TO: Commissioners Court

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
FY26_Health_District_Invoice.pdf	Invoice	Backup Material
2010-01-30_Public_Health_District_Cooperative_Agreement_(1).pdf	Cooperative Agreement	Backup Material

APPROVED

A handwritten signature in black ink that reads "KYLE RACAL". The signature is somewhat stylized and cursive.

1/6/26
Date

Acting County Judge



Brazos County Health District



Public Health
Prevent. Promote. Protect.

INVOICE

Brazos County
Attn: Brian Pratt
200 S. Texas Ave., Ste 218
Bryan, Texas 77803

Mail Remittance to:
Brazos County Treasurer
200 So. Texas Ave., Suite 240
Bryan, Texas 77803

INVOICE DATE:

10/1/2025

INVOICE NUMBER:

BC0001-26

DESCRIPTION:

Brazos County's annual contribution, for fiscal year 2025-2026, in accordance with the Brazos County Public Health District Cooperative Agreement.

AMOUNT DUE:

\$478,029.00 (payable in 12 equal installments or at the District Member's election, quarterly)

Please make check(s) payable to: Brazos County Health District

Quarterly Payment \$119,507.25

The Brazos County Health District operates under the umbrella of Brazos County Board of Health and is dedicated to providing quality preventative, educational and professional health services, which protect and improve the health of the entire community.

**BRAZOS COUNTY PUBLIC HEALTH DISTRICT
COOPERATIVE AGREEMENT**

This Agreement is entered into as of October 1, 2009, by and between the Cities of Bryan, Texas; College Station, Texas; and Brazos County, Texas.

WHEREAS, by Cooperative Agreement dated August 31, 1984, the Cities of Bryan, Texas, College Station, Texas and the County of Brazos, State of Texas (hereinafter referred to collectively as the "Parties") created the Brazos County Health District, commonly known as the Brazos County Health Department, pursuant to the Texas Health and Safety Code §121.041; and

WHEREAS, the Members govern the District through a "Cooperative Agreement;" and

WHEREAS, the Cooperative Agreement was last revised and readopted by the Members in 1995; and

WHEREAS, the Members have determined that the Cooperative Agreement again needs to be amended and restated to reflect current practices and to clarify certain provisions.

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS that for and in consideration of mutual benefits herein expressed, the receipt of sufficiency is hereby acknowledged, the Members of the District do hereby amend and restate the Cooperative Agreement providing for the operation and maintenance of the Brazos County Health District in accordance with the following:

I. DEFINITIONS

ACT means the Local Public Health Reorganization Act; Texas Health and Safety Code, Chapter 121.

BOARD MEMBER means a person appointed by a District Member to serve on the Board of Health.

DIRECTOR means the chief administrative officer of the Brazos County Health District.

DISTRICT MEMBER means a municipality, a county, or other governmental entity which is a full participant in the Health District. Unless otherwise specifically stated herein, the use of the term District Member refers to the class of members defined as a Full District Member.

HEALTH AUTHORITY means the physician who is to administer state and local laws relating to public health.

HEALTH DISTRICT (hereinafter sometimes referred to as the "District") means the Brazos County Health District created hereby and established under Subchapter E, Chapter 121, Texas

Health and Safety Code to perform any public health function that any of its District Members may perform, unless otherwise restricted by law.

BRAZOS COUNTY BOARD OF HEALTH (hereinafter sometimes referred to as "Board" or "Board of Health") means the Brazos County Health District's administrative board of directors appointed by the District Members to govern the operation of the District.

PHYSICIAN means a person licensed to practice medicine by the Texas State Board of Medical Examiners.

PUBLIC HEALTH SERVICES means those services provided by or performed by the Health District, including but not limited to, laboratory services, clerical services, community health services, environmental health services, educational services and accounting.

II. HEALTH DISTRICT

2.1. Establishment. This Agreement continues the operation of a public health district heretofore established pursuant to Chapter 121 of the Texas Health and Safety Code, Subchapter E Public Health Districts. The health district is known as the Brazos County Health District (hereinafter "Health District").

2.2. Membership. The Health District shall have two classes of members: Full District Members and Limited Members. Full District Membership is open to Brazos County, Texas and municipalities located in Brazos County, Texas. Limited Membership is open to school districts and institutions of higher education located in Brazos County, Texas. Full District Members shall have voting rights as more fully described in Section 3.6 hereof. Limited Members shall have the right to send one representative to Board of Health meetings and participate in any discussions at said meetings. Limited Members shall not have the right to vote.

2.2.1. Full membership. At the time of the Amendment and Restatement of this Agreement, the following governmental entities are admitted as Full District Members:

Brazos County, Texas
City of Bryan, Texas
City of College Station, Texas

2.2.2. Subsequent admission. Any governmental entity located in Brazos County, including a school district and institution of higher education, may apply for membership in the Health District. The governing body of each Full District Member shall review the application, and the applicant shall be admitted to the Health District on the same terms available to other existing District Members in a particular class of members, if a majority of the governing body of each Full District Member approves the application.

2.2.2.1. Municipalities, if approved as provided herein, shall be admitted as Full District Members. Before a municipality admitted as a Full District Member after the effective date of this Agreement may exercise any right or privilege

under this Agreement, the municipality must file with the Health District a resolution of its governing body authorizing the execution (by an appropriate municipal official), and agreeing to be bound by the terms of this Agreement. A newly-admitted municipality, together with the existing District Members shall execute an addendum which shall become a part of this Agreement.

2.2.2.2. School districts and institutions of higher education, if approved as provided herein, may only be admitted as Limited Members. Before a school district or institution of higher education, admitted as a Limited District Member after the effective date of this Agreement, may exercise any right or privilege under this Agreement, the school district or institution of higher education must file with the Health District a resolution of its school Board of Trustees or Board of Regents authorizing the execution (by an appropriate official) and agreeing to be bound by the terms of this Agreement. A newly-admitted school district or institution of higher education, together with the existing District Members, shall execute an addendum which shall become a part of this Agreement.

2.3 **Expulsion and Withdrawal of District Member.**

2.3.1 **Withdrawal.** Any District Member may withdraw from the District upon the unanimous vote of such withdrawing District Member's governing body. Notwithstanding the above, any District Member shall be deemed to have withdrawn upon the failure of the District's governing body to appropriate funds for the Health District. Should a District Member be deemed to have withdrawn as stated above, the District shall give written Notice of such withdrawal to the County Judge or City Manager, as appropriate, with an opportunity to cure such failure to contribute within thirty (30) days of the date of such Notice.

2.3.2 **Expulsion.** A District Member may be expelled upon the unanimous vote of the Board and the governing bodies of all District Members (exclusive of the District Member to be expelled).

2.3.3 **Contribution.** Should a District Member withdraw or be expelled during a District fiscal year, such withdrawing or expelled District Member shall be bound and is hereby obligated to pay in full that District Member's contribution for the year of withdrawal or expulsion.

III. BOARD OF HEALTH

3.1 **Creation.** The administrative public health board, known as the Brazos County Board of Health (herein referred to as the "Health Board" or "Board" or "Board of Health") heretofore established under the prior Cooperative Agreement and in accordance with Section 121.046 of the Act shall serve as the administrative health board governing the District.

3.2 **Duties.** The Board of Health may perform any function relating to the operation of the Health District that is provided for under this Agreement. The Board of Health shall adopt substantive and procedural rules that are necessary and appropriate to promote and preserve the

health and safety of the public. The Board of Health shall advise the District Director and the District Members on matters of public health, and retain ultimate authority for public health matters within the Health District. The Board of Health may not adopt a rule that is not specifically authorized by State law, conflicts with a State law, or conflicts with a District Member ordinance or County order. Each Board Member shall be responsible for presenting and advocating on its behalf the District's contribution request through the budget process of the District Member the Board Member represents. The Board of Health shall determine the kinds and frequencies of reports, other than as stated herein, to be prepared by the District on an annual basis.

3.3 **Composition.** The Board shall consist of two representatives from each of the Full District Members and one representative for each Limited Member. Each city council and the Commissioners Court will select two of its citizens, who may, but need not be an employee or an elected official of the appointing District Member. If the District Director is not a Physician, the Health Authority shall be an ex-officio representative on the Health Board.

3.4 **Term.** Board Members will serve two years except any Board Member currently serving shall complete his current term and any consecutive term for which he is eligible. Each Board Member may be reappointed for four consecutive terms. In order to maintain continuity on the Board, each District Member agrees to stagger the appointment of its two duly appointed Board Members. For purposes of implementing this process on the date of this Amended and Restated Agreement, each District Member may, if necessary, shorten or lengthen by one year the term of one of its currently sitting Board Members.

3.5. **Qualification.** The Board Members shall serve subject to the following terms and conditions:

3.5.1 **Residence.** Each Board Member must have resided in the geographical area within the jurisdiction of the governmental entities which are District Members for a period of three (3) years prior to his appointment.

3.5.2 **No Compensation.** Board Members shall serve without compensation.

3.5.3 **Attendance.** Attendance at Board Meetings is required. Failure to attend four consecutive Board meetings without a valid reason will be grounds for automatic removal of a Board Member. Except for automatic removal specified herein, any action to remove a Board Member shall be undertaken by the District Member appointing such Representative. The District Member considering removal shall be the sole judge of the reason it chooses to remove its representative.

3.5.4 **Vacancies.** In the event of a vacancy for any reason for the unexpired term of any Board Member, the vacancy shall be filled by appointment of the District Member which originally appointed the Board Member who no longer serves. A District Member filling a vacancy shall fill that vacancy in the same manner and method provided for in the original appointment. Board Members appointed to fill an unexpired term shall serve until the end of the unexpired term.

3.6 **Meeting Procedures.** The Board of Health may adopt rules of conduct and procedure not in conflict with this Agreement.

3.6.1 **Officers.** The Board of Health shall annually at the final meeting of the fiscal year elect a chairperson from the ranks of Board Members. The District Director shall serve as secretary to the Board. The Board may appoint such other officers as it may deem necessary.

3.6.2 **Quorum.** A quorum for meetings of the Board of Health shall be equal to at least three (3) Board Members representing at least two (2) District Members. Ex-Officio members of the Board shall not be counted for purposes of determining a quorum.

3.6.3 **Voting.** The two representatives selected to represent one District Member shall have but one vote between them on all issues brought before the Board. In the event one of the two representatives from one District Member is unable to attend a Board meeting, the representative present may cast that District Member's vote without the need of obtaining a proxy from the non-attending Board Member. Limited Members' representatives and any person sitting on the Board in an ex-officio capacity shall have no vote.

3.6.4 **Meetings.** The Board of Health shall meet at least quarterly on a date determined by the Board, and may hold special meetings when called by the Chairperson. The Chairperson, or in his/her absence his designee, shall call a special meeting of the Board when requested to do so by two or more Board Members, other than Ex-Officio Board members.

3.6.5 **Notice.** The Board of Health shall comply with the notice and open meeting requirements of the Texas Open Meetings Act (currently Tex. Government Code Section 551.001 et seq.). The District Director shall give notice of all meetings of the Board of Health to each Board Member and the governing body of each District Member at least five (5) business days prior to each meeting, and shall post notice of a meeting at least seventy-two (72) hours before a meeting in a public place at the main office of the Health District, unless an emergency as defined by Section 551.045 of the Open Meetings Act exists, in which case two-hour notice shall suffice.

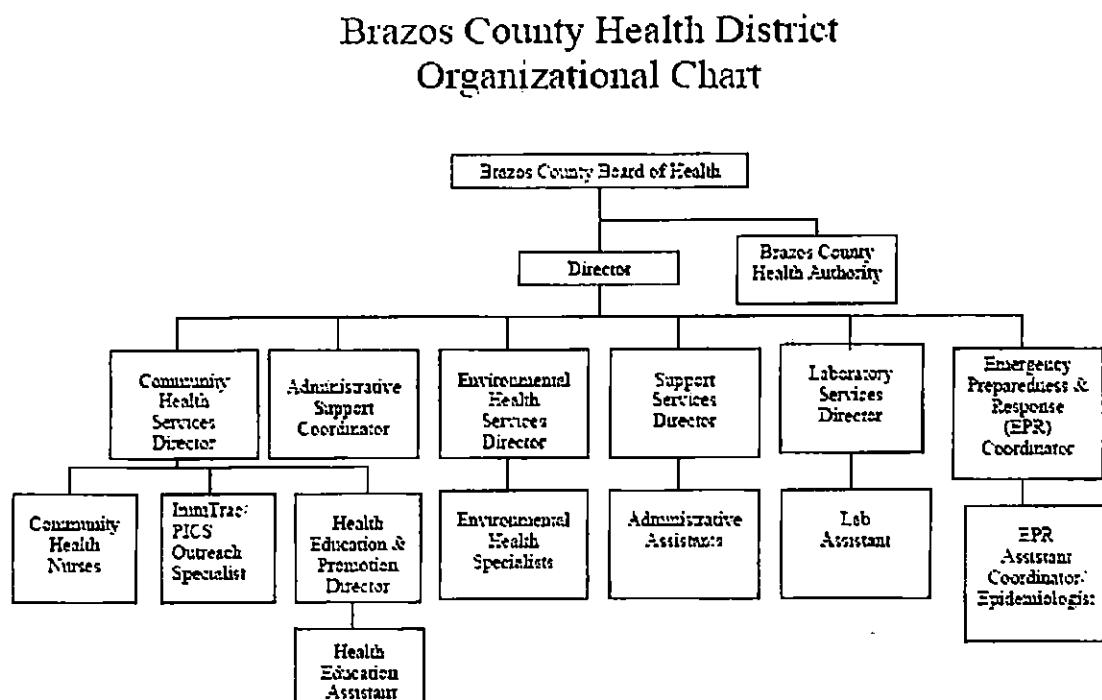
3.6.6 **Action by the Board.** The Board of Health shall take action by a simple majority of the total votes cast by the Board Members at a properly-called meeting at which a quorum is present, unless a greater percentage is required to take some specific action under this Agreement.

3.6.7 **Parliamentary Rules.** Except for specific standing rules that may be adopted by the Board, "Robert's Rules of Order" as set forth in the latest edition of Robert's Rules of Order Newly Revised, will be followed at all meetings of the Board.

3.7 **Director Board Membership.** The Director shall serve as an ex-officio non-voting member of the Board.

IV. ORGANIZATION

4.1 The Brazos County Health District shall be organized, subject to amendment by the Board from time to time, as diagramed below:



4.2 **Director Appointment.** The Director shall serve as the chief administrative officer of the Health District. The procedure for the selection of the Director shall be as follows:

- a. The Director of the Brazos County Health District shall be appointed by the District Members upon recommendation by the Board of Health.
- b. If the Director is a licensed Physician, he shall also serve as the "Health Authority" for the District and will perform all duties as specified in the Act, and shall be subject to all the requirements and rules hereof.
- c. If the Director is not a licensed Physician, he shall appoint a qualified licensed Physician to serve as the "Health Authority" for the District subject to the approval of the Board Members. The Health Authority shall serve as an ex-officio Board Member.

4.3 **Duties of the Director.** The duties and responsibilities of the Director shall include, but not be limited to, the following:

- a. The Director shall be the chief administrative officer of the Health District.
- b. The Director shall be responsible for the preparation of all budget proposals and budget requests for the District. The Director shall submit an annual proposed budget to the Board of Health which in turn shall submit such budget to the financial departments of each District Member.
- c. The Director shall be responsible for all purchasing for the District and Board and shall conduct the same in the authorized and legal manner provided herein.
- d. The Director shall provide to all Board Members and the governing body of each District Member notice of all meetings of the Health Board as provided herein.
- e. The Director shall perform all other duties and functions imposed on him as Director by the Board of Health or applicable state, federal and local laws, ordinances or regulations as they now read or as they are amended.
- f. The Director shall be an ex-officio (non-voting) member on the Board of Health, and serve as secretary to the Board. The Director shall record or take minutes of each meeting of the Board.
- g. The Director shall assume responsibility for applying for and administering grants from the Federal and State government, as well as private sources.
- h. The Director shall be responsible for the preparation and submittal to the Board of Health of all statistical reports and the procurement and submittal of all Independent Auditor's Reports of Financial Statements.

4.4 **Compensation of Director.** The Health Board shall annually set the compensation of the Director (and Health Authority where necessary) when it approves the Health District budget.

4.5 **Removal of Director.** The Director may be removed from office by the unanimous vote of the Board Members for lack of satisfactory discharge of duties, alcoholism, drug abuse, and conviction of a felony, misappropriation of funds or property, embezzlement, physical or mental impairment (disability) which permanently prevents satisfactory discharge of duties.

4.6 **Chief Financial Officer.** The Brazos County Auditor shall serve as the Chief Financial Officer of the District, subject to the Brazos County Auditor's consent, and at the Brazos County Auditor's discretion, with the approval of the District Judges (as that term is defined in Subchapter A, Chapter 84 of the Texas Local Government Code).

V. FINANCES

5.1 **Budget.** The District Director shall each year submit a proposed budget for the District's fiscal year, which shall be from October 1st to September 30th, to the Board of Health for its consideration. The budget shall be prepared in a format consistent with governmental accounting principles as promulgated by the Governmental Accounting Standards Board. The Board of Health shall each fiscal year approve a preliminary budget for the Health District for the upcoming fiscal year by May 30th. The budget approved by the Board of Health shall be sufficient to provide for the payment of expenses necessary for the operation of the Health District including the following items: (1) staff salaries; (2) supplies; (3) suitable office space; (4) health and clinic centers; (5) health service and facilities; (6) maintenance; (7) travel and education costs; and (8) other necessary costs for the operation of the District. The budget shall also show all known or anticipated sources of revenue and the proposed contribution amount of each District Member based upon the formula outlined in Paragraph 5.6 hereof. Upon the approval of the Board of Health, the preliminary budget shall be submitted, no later than June 1st by the Board Members, to the governing body of their respective District Members for approval. The Board of Health shall approve a final budget during the month of September to be effective October 1st. A public hearing on the final budget shall be held on the same day set for the meeting of the Board of Health to approve such final budget. The Board shall only amend the budget in the same manner that it adopted the original budget.

5.2 **Approval of Expenditures.** The Director has the authority to approve all expenditures less than or equal to \$5,000.00 as long as the expenditure does not require an amendment to the District budget. No expenditures will be approved unless there are adequate budgeted funds within the appropriate category to support the expenditure. All budgeted expenditures greater than \$5,000.00 will be approved by the Board Chairman or his or her designee and brought to the Board for formal review and approval at the next Board meeting after such expenditure is made. All contracts and grants, except those of a nonfinancial nature and certain State contracts, as set forth in the District's Budget and Expenditure Authorization Policy Statement, shall be brought before the Health Board for its approval. The Board Chairman shall execute all District contracts, except those of a non-financial nature and certain State contracts, as provided above, which shall be executed by the Director.

5.3 **Statistical Report.** A Statistical Report which shall include a statistical summary of the Health District's activities in the most recent fiscal year, and such other matters deemed appropriate by the Board of Health shall be prepared and presented to the Board at its quarterly meetings.

5.4. **Annual Audit.** The Board shall authorize the hiring of a qualified firm or individual, licensed to practice as a certified public accountant or firm by the State Board of Public Accountancy, to audit the financial records of the Health District and prepare financial statements in accordance with Governmental Accounting & Financial Reporting Standards (GAFR) published by GASB. A copy of the most recent Independent Auditor's Report of Financial Statements shall be sent to the governing body of each of the District Members no later than May 31st of the year following the year covered by such report.

5.5 **Accounts.** The District's accounts shall be maintained in a separate fund within the financial system of Brazos County. All income to the District will be maintained in appropriate accounts in accordance with Generally Accepted Accounting Principles. Appropriate records of all income and disbursements from these accounts will be kept by the District. Summary records shall be reviewed and approved by the Board quarterly. No appropriation of money from these accounts shall be made unless unanimously approved by the Board.

5.6 **District Member Contributions.** Each District Member shall annually budget for and contribute its proportionate share of funding as described below to the District to be held in the accounts described in Paragraph 5.5 above. Contributions are payable monthly but in no event less often than quarterly. The District Members agree that funding for District Members shall be equal to one-third (1/3) of the budgeted cash amounts of the District for the next fiscal year. Brazos County shall, until agreed otherwise in writing, contribute in addition to its one-third of the budget amount, the current District's physical facilities including utilities and janitorial services, auditing services, accounting services, purchasing services and human resources services, and inclusion of District employees in the County's retirement, health insurance and worker's compensation programs and provide general liability and errors and omissions liability insurance coverage pursuant to the County's then current insurance policy insuring against risks and claims arising out of the operation of the District, without charge to the District.

5.7 **Fund Balance.** All unencumbered funds at the close of a fiscal year shall be deposited into the District's Fund Balance to be designated for use for public health services mutually beneficial to each District Member or shall be used to reduce budget contributions of the District Members in the following fiscal year. No appropriation of money for such later use shall be made unless unanimously approved by all District Members. All payments made to the District shall be from current revenues of each District Member.

5.8 **Invoice.** Premised upon the approval of the Budget by the Board and the governing body of each District Member of its contribution amount for the next succeeding year, the Director shall send an invoice to the appropriate financial department of each District Member, setting forth the cash contribution due and owing for that budget year. Each District Member's contribution shall be paid monthly or at the District Member's election, quarterly.

VI. DISSOLUTION

6.1 **Events Initiating Dissolution.** The District shall dissolve and its affairs shall be wound up on the first to occur of the following:

- a. the written consent of all District Members;
- b. the failure of a District Member to make its annual contribution unless the business of the District is continued by the consent of all remaining District Members;
- c. failure of District to fulfill its legal requirements in order to maintain its affiliation with the Texas Department of State Health Services.

6.2 **Liquidation Process.** On dissolution of the District, the Director shall act as liquidator. The Director shall proceed diligently to wind up the affairs of the District and make final distributions as provided herein. The costs of liquidation shall be borne as a District expense and shall be paid out of the District's available accounts as described in Paragraph 5.5 above. Until final distribution, the Director shall continue to operate the District properties with all of the power and authority of the Director. The steps required to liquidate the District are as follows:

6.2.1 **Accounting.** As promptly as possible after an event of dissolution and again after final liquidation, the Director shall cause a proper accounting to be made by a recognized firm of certified public accountants of the District's assets, liabilities, and operations through the last day of the calendar month in which the event of dissolution occurs or the final liquidation is completed, as applicable.

6.2.2 **Notice.** The Director shall cause the notice of such dissolution to be mailed to each known creditor of the District.

6.2.3 **Liabilities.** The Director shall pay, satisfy or discharge from District funds all of the debts, liabilities and obligations of the District (including, without limitation, all expenses incurred in liquidation) or otherwise make adequate provision for payment and discharge thereof (including, without limitation, the establishment of a cash escrow fund for contingent liabilities in such amount and for such term as the Director may reasonably determine). To the extent the District's liabilities exceed its assets, the District Members shall, in equal shares, contribute an amount sufficient to discharge such liabilities.

6.2.4 **Assets Remaining.** All remaining assets, if any, of the District shall be distributed to the District Members as follows:

6.2.4.1 **In Kind Contributions.** All assets which were originally received by the District as in-kind contributions and which are still in the possession of the District at the time of final distributions shall be returned to the contributing District Member.

6.2.4.2 **Sale.** All remaining property and assets shall be distributed equitably among the District Members pursuant to terms of a written mutual agreement. A dollar value representing the value of property received by each Member through the distribution process in this subparagraph 6.2.4.2 (the "Individual Deduction Amount") shall be allocated to each party. If the District Members are unable to negotiate an agreement for the equitable distribution of all or any of the remaining property, such remaining property shall be sold by sealed bid or auction in accordance with applicable laws. The proceeds of such sale and/or auction will be distributed equitably among the District Members as follows: the total value of proceeds received from sale and/or auction shall be added to the total value of property distributed to the parties under this subparagraph 6.2.4.2 (the "Total Gross Value"); the Total Gross Value shall be divided by the number of District Members participating at the time of dissolution (the "Individual Gross Amount Due"); each District Member shall

be paid (or reimburse, as appropriate) the difference between the Individual Gross Amount Due and such party's Individual Deduction Amount.

6.2.4.3 **Surplus Property.** To the extent allowed by applicable laws governing the disposal of surplus property, the parties may agree to donate items of personal property to authorized entities.

6.2.5 **In-Kind Contributions.** All distributions in kind to the District Members, as set forth in Paragraph 6.2.4.2 above, shall be made subject to the assumption of liability of each recipient Member for costs, expenses, and liabilities associated with such asset theretofore incurred or for which the District has committed prior to the date of distribution. The distribution of cash and/or property to a District Member in accordance with the provisions of this section constitutes a complete distribution to the District Member of all the District's property and constitutes a compromise to which all District Members do hereby consent.

6.2.6 **Applicable Law.** All actions shall be exercised in accord with existing local, state, and federal law, rules and regulations as they pertain to the termination of personnel, property and the responsibility to provide for services.

VII. MISCELLANEOUS

7.1. **Effective date.** This Agreement, as amended and restated, is effective when approved by the governing body of all District Members, and signed by the appropriate officer of each governing body.

7.2. **Entire agreement; modifications severability.** This Agreement supersedes all prior Agreements relating to the subject matter herein and contains the entire understanding of the parties hereto relating to the subject matter contained herein. This Agreement may not be modified or amended without a written agreement approved by the governing bodies of each of the District Members. The section headings herein are for convenience and reference, and are not intended to define or limit the scope of any condition, term, or provision of this Agreement. If any provision of this Agreement is held to be invalid for any reason, the remainder of the Agreement shall continue in full effect.

7.3. **Governing law and venue.** This Agreement is governed by the laws of the State of Texas and the Federal government, and should be construed to carry out the intent of the *Local Public Health Reorganization Act*, Chapter 121 of the Texas Health and Safety Code. This Agreement is expressly made subject to the Charters, ordinances, or orders of all District Member entities existing as of the effective date of this Agreement. This Agreement is performable in Brazos County, Texas, and the parties hereto agree that any action brought to enforce or interpret this Agreement shall be brought in Brazos County, Texas.

7.4. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto. No District member shall assign or subcontract this Agreement or any right, duty, or obligation hereunder, in whole or in part, without the express written consent of the remaining District Members.

7.5. **Multiple copies.** This Agreement shall be executed in multiple copies, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the
8th day of Feb., 2009.10 (mes)

ATTEST:

Mary Lynne Stratton
MARY LYNNE STRATTA, City Secretary

CITY OF BRYAN

By: Mark Conlee
MARK CONLEE, Mayor

APPROVED AS TO FORM:

Jan Hampton
JANIS HAMPTON, City Attorney

APPROVED AS TO SUBSTANCE:

David Watkins
DAVID WATKINS, City Manager

ATTEST:

Connie Hooks
CONNIE HOOKS, City Secretary

CITY OF COLLEGE STATION

By: Ben White
BEN WHITE, Mayor

APPROVED:

Harvey Cargill, City Attorney

APPROVED:

Glenn Brown, City Manager

ATTEST:

Karen McQueen, County Clerk

BRAZOS COUNTY, TEXAS

By: Randy Sims, County Judge

7.5. **Multiple copies.** This Agreement shall be executed in multiple copies, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the 12th day of February, 2000.

ATTEST:

CITY OF BRYAN

MARY LYNNE STRATTA, City Secretary

By: MARK CONLEE, Mayor

APPROVED AS TO FORM:

APPROVED AS TO SUBSTANCE:

JANIS HAMPTON, City Attorney

DAVID WATKINS, City Manager

ATTEST:

Connie Hooks
CONNIE HOOKS, City Secretary

CITY OF COLLEGE STATION

By: Ben White
BEN WHITE, Mayor

APPROVED:

Harvey Cargill
HARVEY CARGILL, City Attorney

APPROVED:

Glenn Brown
GLENN BROWN, City Manager

ATTEST:

BRAZOS COUNTY, TEXAS

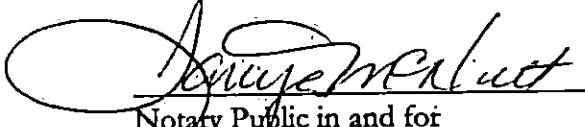
Karen McQueen, County Clerk

By: Randy Sims, County Judge

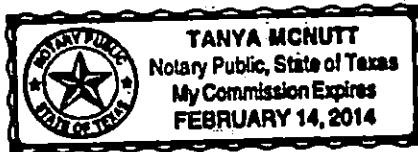
STATE OF TEXAS)
)
COUNTY OF BRAZOS)
)

ACKNOWLEDGMENT

This instrument was acknowledged before me on the 12th day of February,
2010, by Bon White, in the capacity as Mayor of the City of College Station, a
Texas home-rule municipal corporation, on behalf of said corporation.



Tanya McNutt
Notary Public in and for
the State of Texas



7.5. **Multiple copies.** This Agreement shall be executed in multiple copies, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the 30th day of January, 2009.

ATTEST:

CITY OF BRYAN

MARY LYNNE STRATTA, City Secretary

By: MARK CONLEE, Mayor

APPROVED AS TO FORM:

APPROVED AS TO SUBSTANCE:

JANIS HAMPTON, City Attorney

DAVID WATKINS, City Manager

ATTEST:

CITY OF COLLEGE STATION

CONNIE HOOKS, City Secretary

By: BEN WHITE, Mayor

APPROVED:

APPROVED:

HARVEY CARGILL, City Attorney

GLENN BROWN, City Manager

ATTEST:

Karen Mc Queen
KAREN MCQUEEN, County Clerk

BRAZOS COUNTY, TEXAS

By: Randy Sims
RANDY SIMS, County Judge



BRAZOS COUNTY BRYAN, TEXAS

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Request from Budget Office to create the following position effective January 10, 2026 under the Specialty Court - Mental Health Court Grant.

- a. Create B8152-1 Court Coordinator - Specialty Court, Group 17 Step 3, Hourly Full-Time

TO: Commissioners Court

FROM: Nina Payne

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Fund 30000 (Grant)

NOTES/EXCEPTIONS: This position will be split 50% - Division 227100 Specialty Court - Adult Drug and 50% - Specialty Court - Mental Health.

ACTION REQUESTED OR ALTERNATIVES: Request approval.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Request from Budget Office to create the following position effective January 10, 2026 under the Specialty Court - Mental Health Court Grant.
• a. Create B8152-1 Court Coordinator - Specialty Court, Group 17 Step 3, Hourly Full-Time

TO: Commissioners Court

FROM: Nina Payne

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: Fund 30000 (Grant)

NOTES/EXCEPTIONS: This position will be split 50% - Division 227100 Specialty Court - Adult Drug and 50% - Specialty Court - Mental Health.

ACTION REQUESTED OR
ALTERNATIVES: Request approval.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Specialty_Court_-_Mental_Health_1.6.25.pdf	Personnel Change Calculations	Backup Material

APPROVED


KYLE KACAL
Acting County Judge

Date

1/6/26



BRAZOS COUNTY BRYAN, TEXAS

DEPARTMENT: Purchasing NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval of Change Order #1 to CIP 25-565 Construction Manager at Risk for Building Maintenance for Brazos County Expo Complex with SpawGlass Construction.

TO: Commissioners Court

FROM: Presley Nelson

DATE: 12/08/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Approval of Amendment #1 to Contract #25-565 Construction Manager at Risk for Building Maintenance for Brazos County Expo Complex with SpawGlass Construction Corp. for the Guaranteed Maximum Price (GMP) #1 of \$3,521,813.00. This is the first GMP package for this project.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Brazos County_Expo_Deferred Maintenance - GMP_1 - SpawGlass.pdf	GMP #1	Backup Material

December 09, 2025

Trevor Lansdown | Director of Project Management

Brazos County
200 S. Texas Ave.
Bryan, TX 77803
T 979-361-4586
tlansdown@brazoscountytexas.gov

VIA EMAIL

RE: Brazos County Expo Center Building Maintenance Project

Phase I GMP Package

Mr. Lansdown,

Attached you will find our preconstruction team's Guaranteed Maximum Price (GMP) package for Phase I of the Brazos County Building Maintenance project for review and approval. This package is based on the GLS Design Development documents issued on 09/26/25, and the preconstruction RFI responses, issued 10/22/25.

Succeeding this letter, you will find the following items contained within our electronic version of the GMP package:

- 1) GMP Proposal
- 2) GMP Summary
- 3) GMP Detail Report
- 4) Alternates
- 5) Assumptions & Clarifications
- 6) Preliminary Construction Schedule
- 7) Drawings & Specification List

Please note that this project is anticipated to include multiple phases and GMPs; this proposal includes Indirect Costs (General Conditions, Project Insurances, Fee, etc) and Direct Costs for the scope of work included in Phase I only.

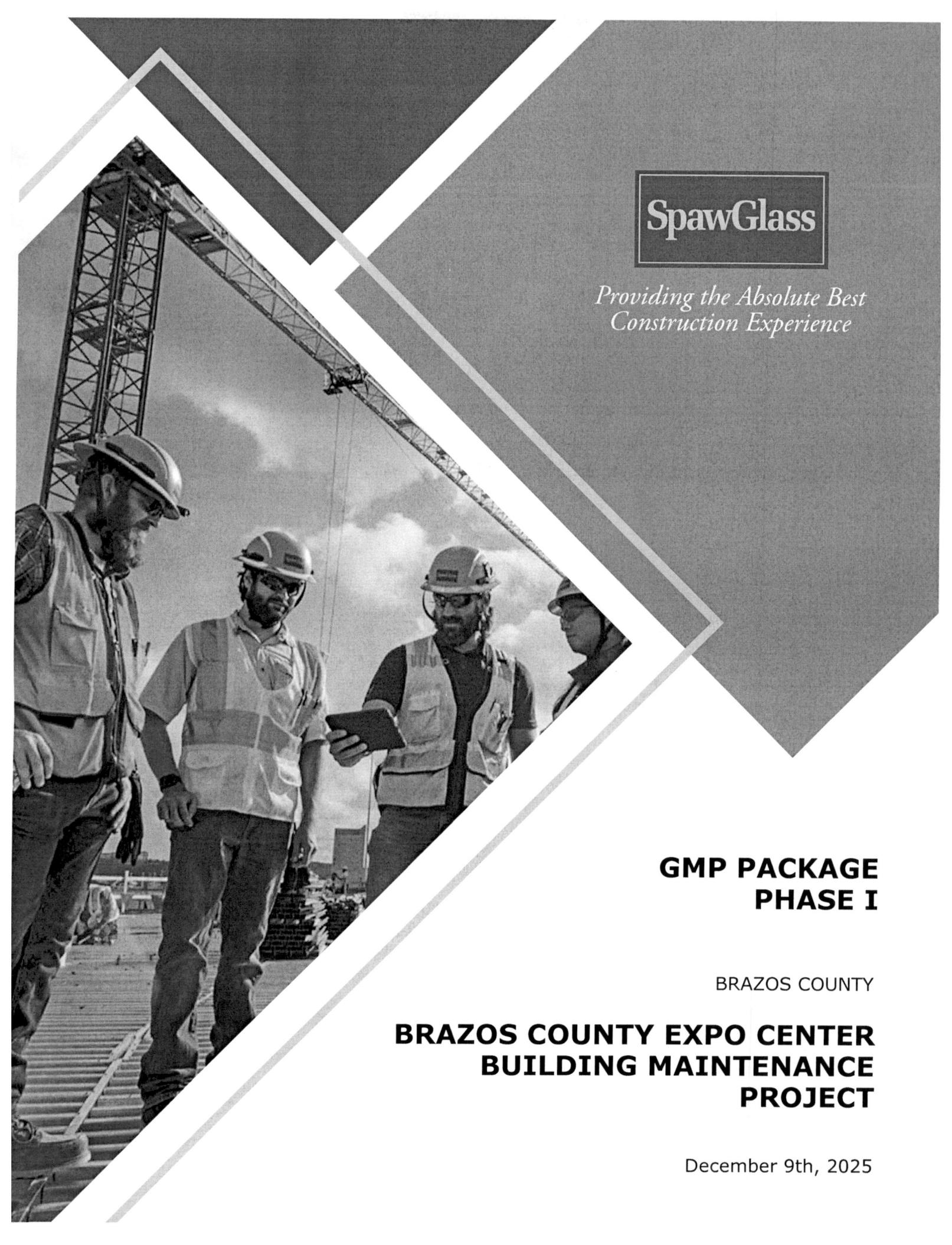
Upon your review of this package, we would welcome the opportunity to discuss in further detail all questions that arise to ensure that the structure and scope is fully understood. Thank you for all the assistance and efforts over the past several months with this effort. We look forward to discussing more and getting started with construction in early January.

Sincerely,



Paul Gregg
SpawGlass Construction Corp.
Project Manager

CC: B. Lamkin, J. Foster, J. Lambert, J. Monares, J. Rusk, J. Sitton, B. Rice, G. Wheaton, A. Kerbow, D. Firkus, C. Barrington



SpawGlass

*Providing the Absolute Best
Construction Experience*

**GMP PACKAGE
PHASE I**

BRAZOS COUNTY

**BRAZOS COUNTY EXPO CENTER
BUILDING MAINTENANCE
PROJECT**

December 9th, 2025



TABLE OF CONTENTS

TAB 1

EXHIBIT A - GMP AMENDMENT

TAB 2

GMP SUMMARY

TAB 3

GMP DETAIL

TAB 4

ALTERNATES

TAB 5

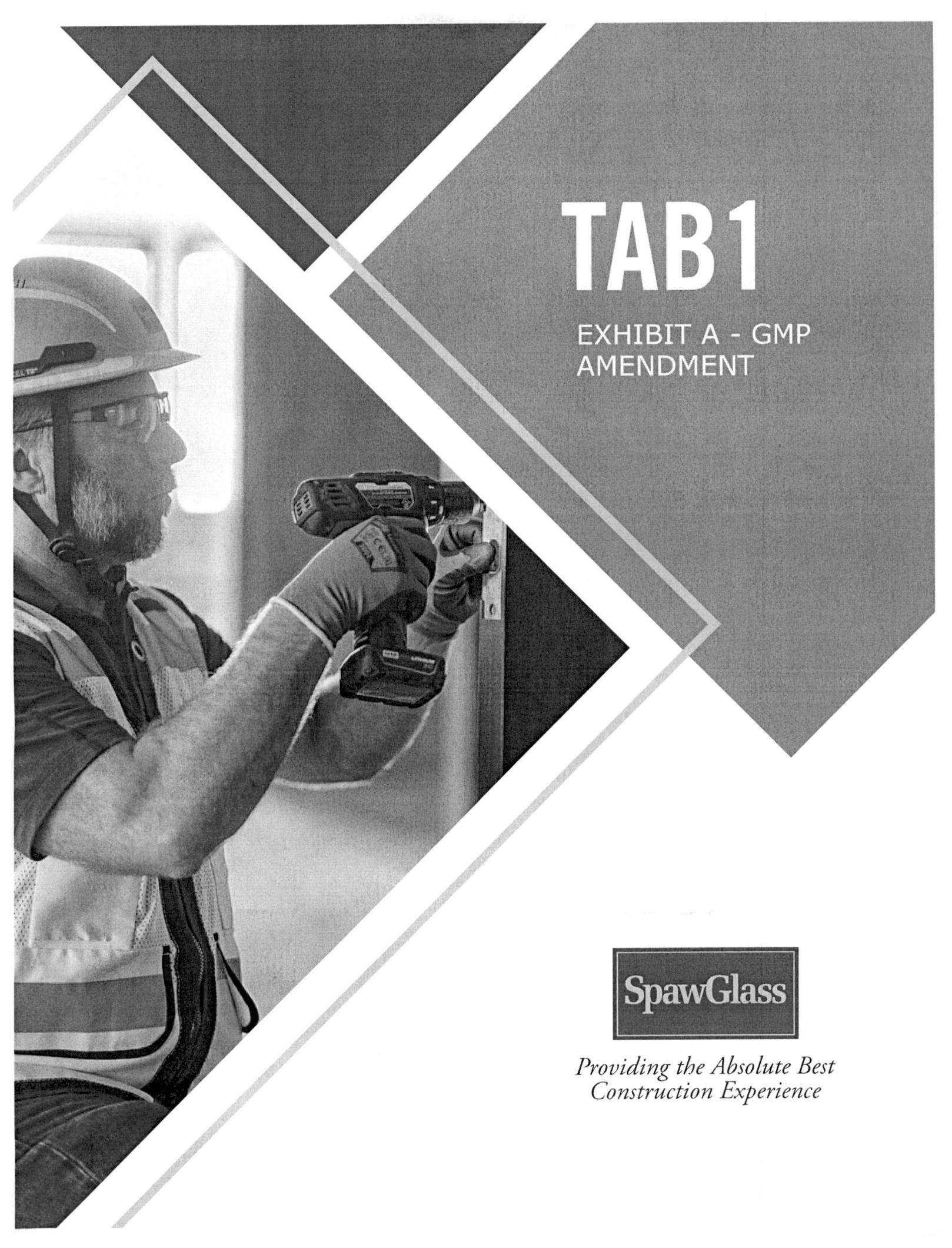
**ASSUMPTIONS AND
CLARIFICATIONS**

TAB 6

**PRELIMINARY CONSTRUCTION
SCHEDULE**

TAB 7

**DRAWING AND
SPECIFICATION LIST**



TAB1

EXHIBIT A - GMP
AMENDMENT

SpawGlass

*Providing the Absolute Best
Construction Experience*



AIA® Document A133® – 2019 Exhibit A

Guaranteed Maximum Price Amendment

This Amendment dated the 9th day of December in the year Two Thousand Twenty-Five, is incorporated into the Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 15th day of July in the year Two Thousand Twenty-Five (the "Agreement")

(In words, indicate day, month, and year.)

for the following PROJECT:

(Name and address or location)

Building Maintenance for Brazos County Expo Complex – Phase I
5827 Leonard Rd
Bryan, TX 77807

THE OWNER:

(Name, legal status, and address)

Brazos County
200 S. Texas Ave
Bryan, TX 77803

THE CONSTRUCTION MANAGER:

(Name, legal status, and address)

SpawGlass Construction Corp.
4030 SH-6 S., Ste 300
College Station, TX 77845

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE**
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

ARTICLE A.1 GUARANTEED MAXIMUM PRICE

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.5.1 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 3.6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Three Million Five Hundred Twenty One Thousand Eight

Hundred Thirteen Dollars and Zero Cents (\$ 3,521,813.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.5.1 of the Agreement.
(Provide itemized statement below or reference an attachment.)

Please reference Tab 2 "GMP Summary" and Tab 3 "GMP Detail" for itemized statements

§ A.1.1.3 The Construction Manager's Total Fee is set forth in Section 3.5.4 of the Agreement. This GMP Agreement is inclusive of one phase and includes a partial fee proportional to the CCL established for this GMP.

§ A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 3.5.5 of the Agreement.

§ A.1.1.5 Alternates

§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
N/A	

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
Remove and replace all hi-bay fixtures in North and South Arenas	\$331,035	

§ A.1.1.6 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
Removal and replacement of existing PEMB girt straps	Each – if subcontractor has demobilized, add'l mobilization cost may apply	\$8.70
Reinforcing of structural columns by plate steel welding	Each – if subcontractor has demobilized, add'l mobilization cost may apply	\$150
Replacement of existing roof insulation	Per Square Foot	\$5.06
Removal and replacement of existing plumbing piping insulation	Per Linear Foot – if subcontractor has demobilized, add'l mobilization cost may apply	\$38.40

ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ A.2.1 The date of commencement of the Work shall be:

AIA Document A133 – 2019 Exhibit A. Copyright © 1991, 2003, 2009, and 2019. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 13:13:22 CST on 12/09/2025 under Subscription No.20250142682 which expires on 07/05/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.

(6938707bf345a97d5ce05c89)

User Notes:

(Check one of the following boxes.)

The date of execution of this Amendment.

Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

On or after 13 January 2026 – please reference Tab 6 “Preliminary Construction Schedule”

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 Substantial Completion

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

Not later than One Hundred Ninety-Seven (197) calendar days from the date of commencement of the Work.

By the following date:

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
N/A	

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 9.11 of the Agreement.

ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N/A			

§ A.3.1.2 The following Specifications:

(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

Please refer to Tab 7 “Drawing and Specification List”

Section	Title	Date	Pages

§ A.3.1.3 The following Drawings:

(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

Please refer to Tab 7 "Drawing and Specification List"

Number	Title	Date
--------	-------	------

§ A.3.1.4 The Sustainability Plan, if any:

(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title	Date	Pages
N/A		

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:
(Identify each allowance.)

Item	Price
Div 07 – Replacement of Existing Roof Insulation	\$84,400.00

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:
(Identify each assumption and clarification.)

Please reference Tab 5 "Assumptions and Clarifications"

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

Preconstruction RFI responses from GLS Architects issued 10/23/2025

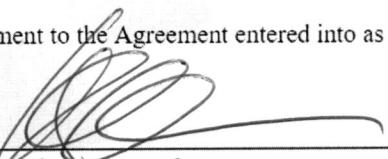
ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

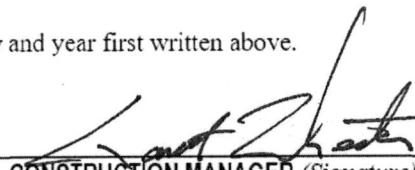
§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

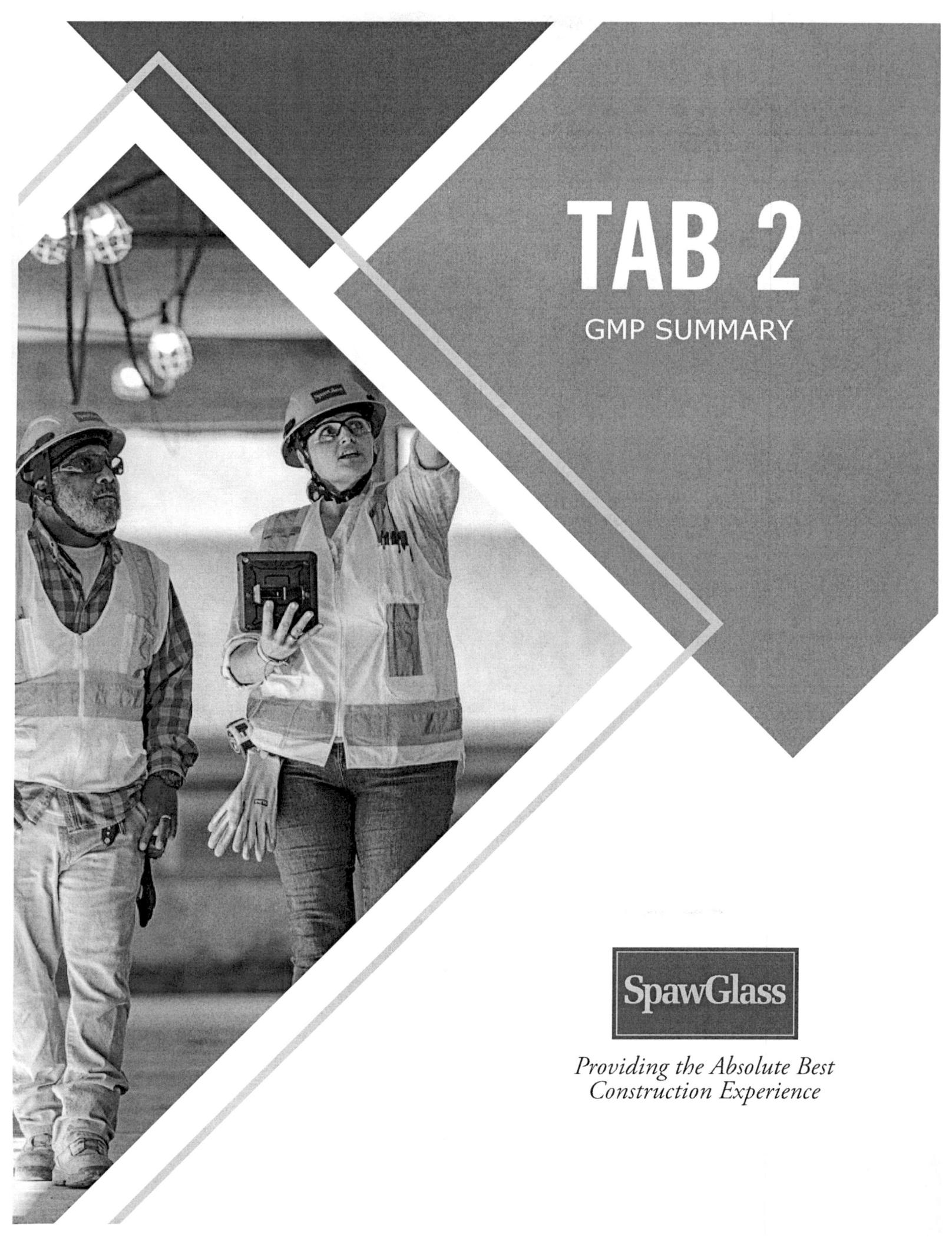
(List name, discipline, address, and other information.)

N/A

This Amendment to the Agreement entered into as of the day and year first written above.


OWNER (Signature)
KYLE KACAL, ACTING COUNTY JUDGE
(Printed name and title)


CONSTRUCTION MANAGER (Signature)
Garrett Wheaton, Vice President, Operations
(Printed name and title)



TAB 2

GMP SUMMARY

SpawGlass

*Providing the Absolute Best
Construction Experience*

Brazos County Expo Center Renovations

Phase 1 GMP R1

Estimate Date: 12/09/2025

Documents Date: 09/26/2025

Project Size (SF): 1

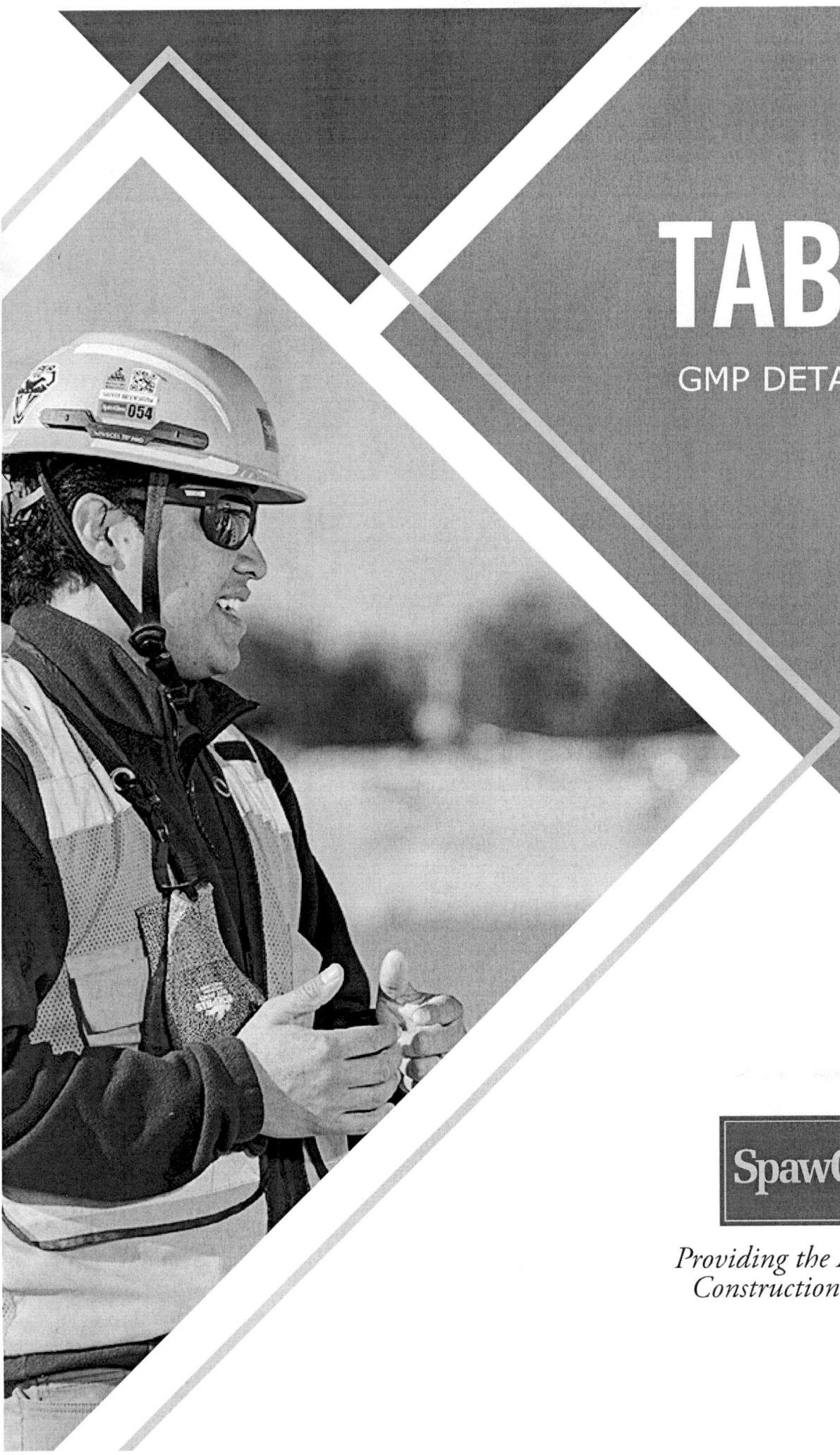
Project #: 4025013

Project Location: Bryan, TX

Lead Estimator: Andrew Kerbow

ITEM	COST	COST SF	% OF TOTAL
Direct Costs	3,202,208	3,202,208.00	90.92 %
Div. 01 - General Requirements	287,600	287,600.00	8.17 %
Div. 03 - Concrete	110,000	110,000.00	3.12 %
Div. 05 - Metals	7,500	7,500.00	0.21 %
Div. 07 - Thermal & Moisture Protection	1,208,856	1,208,856.	34.32 %
Div. 09 - Finishes	1,084,390	1,084,390.	30.79 %
Div. 22 - Plumbing	429,862	429,862.00	12.21 %
Div. 23 - Heating, Ventilating & Air Conditioning	0	0.00	0.00 %
Div. 26 - Electrical	74,000	74,000.00	2.10 %

ITEM	COST	COST SF	% OF TOTAL
Indirect Costs	319,605	319,605.00	9.08 %
General Conditions	183,751	183,751.00	5.22 %
Building Permit Fees	21,998	21,998.00	0.62 %
Warranty	8,364	8,364.00	0.24 %
Overhead and Profit	105,492	105,492.00	3.00 %
Total Cost	\$ 3,521,813	\$	100.00 %



TAB 3

GMP DETAIL

SpawGlass

*Providing the Absolute Best
Construction Experience*

Brazos County Expo Center Renovations

Phase 1 GMP R1

Estimate Date: 12/09/2025

Documents Date: 09/26/2025

Project Size (SF): 1

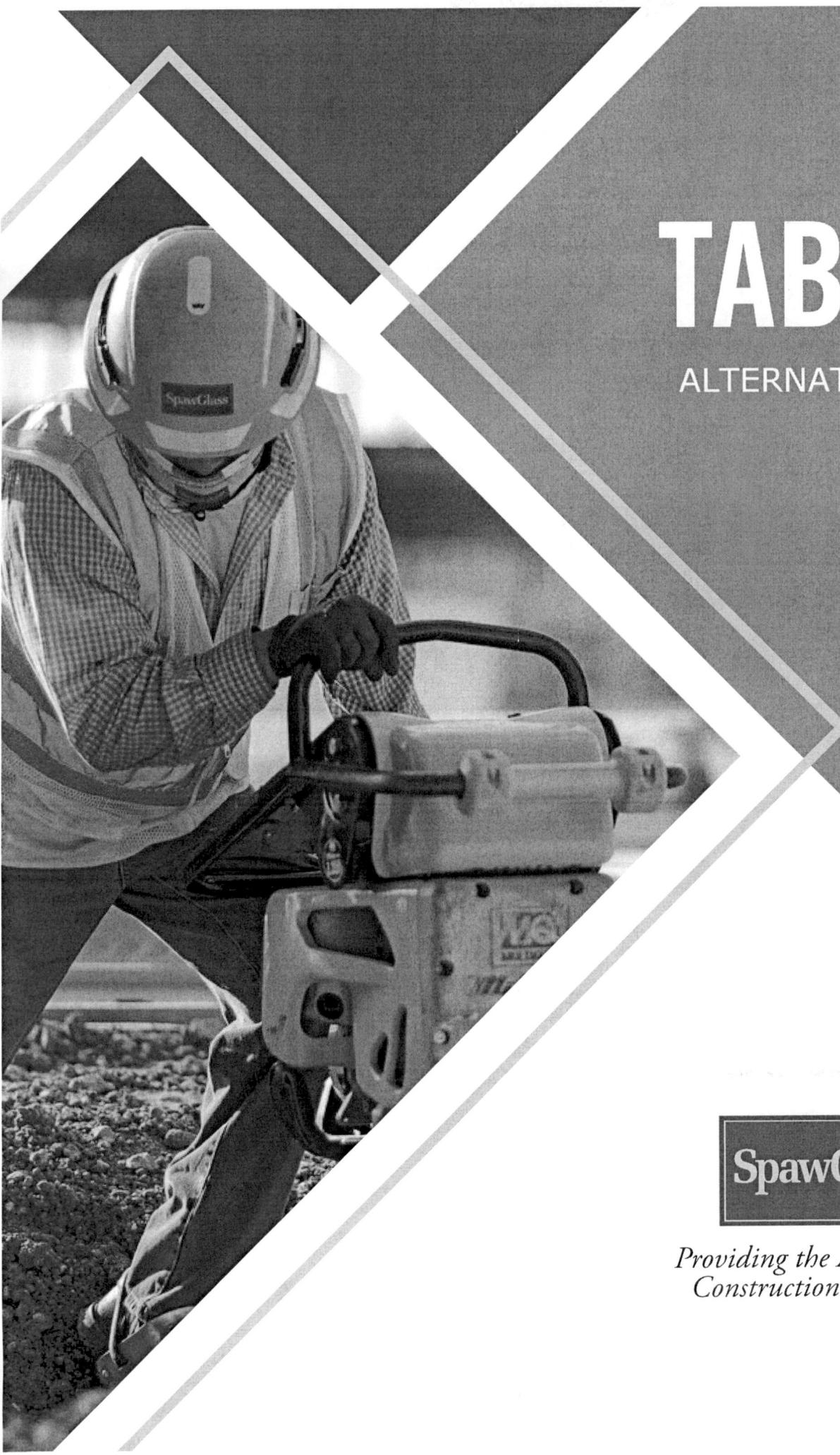
Project #: 4025013

Project Location: Bryan, TX

Lead Estimator: Andrew Kerbow

ITEM	QUANTITY UM	UNIT COST	TOTAL COST
Div. 01 - General Requirements			287,600
General Requirements			287,600
Bid Item 02.01 - Exterior Cleaning (Pressure Washing)	1.0 LS	52,600.00	52,600
General Labor - Phase 1	1.0 LS	21,236.00	21,236
Contractor's Contingency	1.0 LS	70,562.00	70,562
Owner's Contingency	1.0 LS	70,562.00	70,562
Architect's Contingency	1.0 LS	35,284.00	35,284
Subcontractor Bonds/SDI	1.0 LS	37,356.00	37,356
Div. 03 - Concrete			110,000
Cast-In-Place Concrete (Building)			110,000
Bid Item 03.01 - Concrete Repair	1.0 LS	110,000.00	110,000
Div. 05 - Metals			7,500
Structural/Miscellaneous Steel - Fabrication			7,500
Bid Item 05.01 - Metals Repair	1.0 LS	7,500.00	7,500
Div. 07 - Thermal & Moisture Protection			1,208,856
Roofing			1,208,856
Bid Item 07.01 - Roofing	1.0 LS	1,111,956.00	1,111,956
Bid Item 07.01 - Insulation Replacement (25% Allowance of Total Roof Area)	20,000.0 SF	4.22	84,400
Bid Item 07.01 - Roof Ladder	1.0 Each	12,500.00	12,500
Div. 09 - Finishes			1,084,390
Painting / Wall Coverings			1,084,390
Bid Item 09.01 - Paint	1.0 LS	1,084,390.00	1,084,390
Div. 22 - Plumbing			429,862
Plumbing			429,862

ITEM	QUANTITY UM	UNIT COST	TOTAL COST
Bid Item 22.01 - Plumbing	1.0 LS	429,862.00	429,862
<i>Div. 23 - Heating, Ventilating & Air Conditioning</i>			0
HVAC			0
Bid Item 23.01 - Mechanical (In Plumbing)	1.0 LS	0.00	0
<i>Div. 26 - Electrical</i>			74,000
Electrical			74,000
Bid Item 26.01 - Electrical	1.0 LS	74,000.00	74,000
Total - Direct Costs			\$ 3,202,208
Indirect Costs	319,605	319,605.00	9.08 %
General Conditions	183,751	183,751.00	5.22 %
Building Permit Fees	21,998	21,998.00	0.62 %
Warranty	8,364	8,364.00	0.24 %
Overhead and Profit	105,492	105,492.00	3.00 %
Total Cost	\$ 3,521,813	\$	100.00 %



TAB 4

ALTERNATES

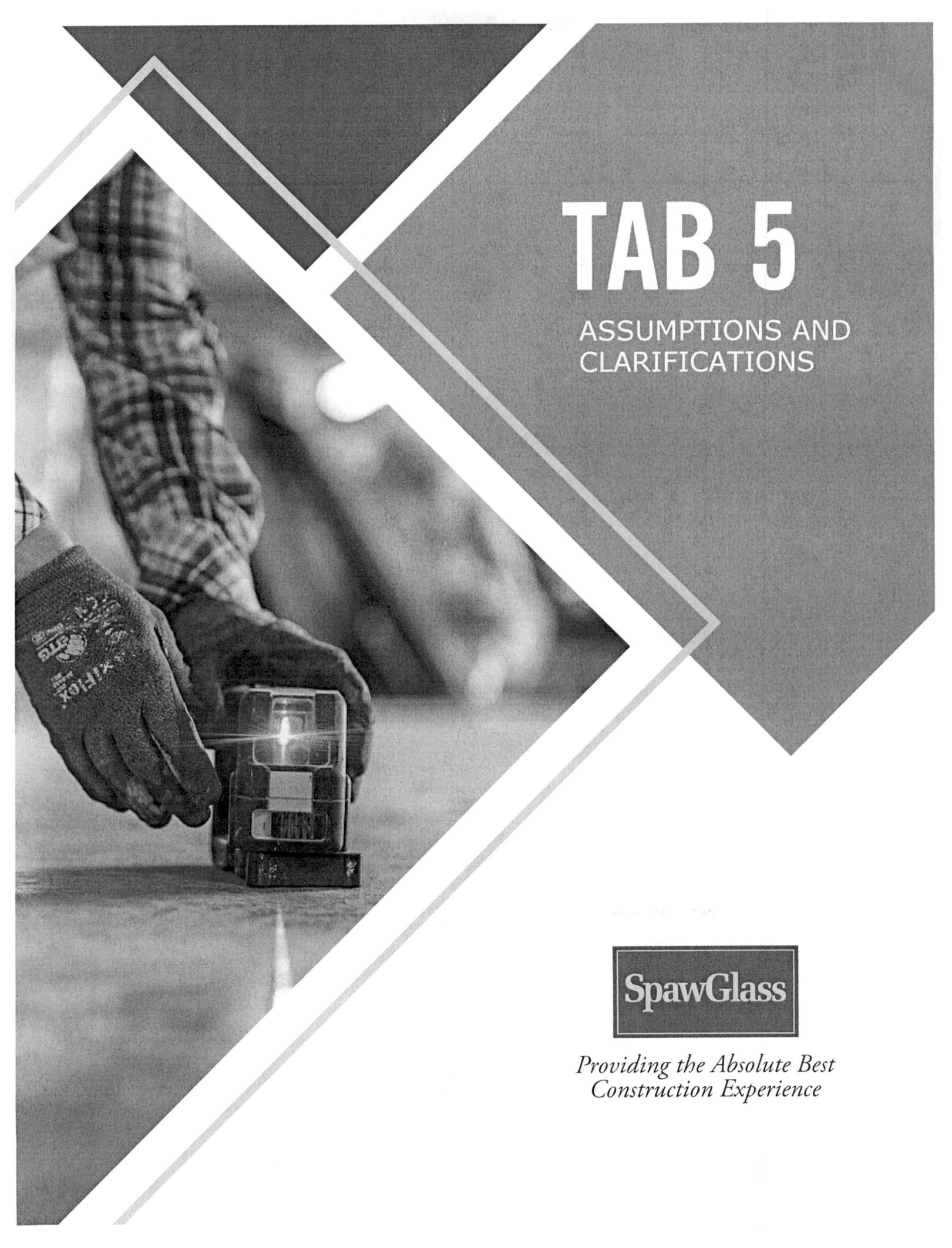
SpawGlass

*Providing the Absolute Best
Construction Experience*

Recap of Alternates

Project #: 4025013
Name: Brazos County Expo Center Building Maintenance Project - Phase I
Location: Bryan, TX
Lead Estimator: Andrew Kerbow

Base Bid	Complete Phase I per Design Development drawings issued 09/26/25
A01	Complete replacement of all hi-bay fixtures at North Arena and South Arena
A02	---
A03	---
A04	---
A05	---



TAB 5

ASSUMPTIONS AND CLARIFICATIONS

SpawGlass

*Providing the Absolute Best
Construction Experience*

BRAZOS COUNTY EXPO BUILDING MAINTENANCE – DD SET ASSUMPTIONS & CLARIFICATIONS

Brazos County Expo Building Maintenance
Bryan, TX
December 09, 2025

GENERAL QUALIFICATIONS

1. The Package 1 Budget is based on DD Drawings issued on 09/26/2025 as developed by GLS Architects.
2. This is not a stand alone GMP. Any surpluses or overruns will be balanced within the overall project budget and could increase or decrease the quantity of scope in future packages.
3. General conditions costs are for Phase 1 only, and are based on a current anticipated Phase 1 Construction Schedule of 197 calendar days from Package 1 NTP, and assumes scheduling and coordination with facility staff for reasonable access to areas of work
4. Values for bonds and insurance are based on the CCL amount for this GMP only and are not inclusive of contingency.
5. Fee: A total fee amount of \$299,000 is established in the contract for the total CCL, and a partial fee proportional to the CCL for this GMP only is included here in the amount of \$105,492, not inclusive of contingencies.
6. Any project utility consumption costs including power, water, sewer, internet, are by owner and are excluded.
7. Estimate assumes space for a field office will be provided within facility
8. The following project costs are **INCLUDED** in the budget:
 - a. Contingencies: A total contingency amount of \$500,000 is established in the contract for the total CCL, and a partial contingency proportional to the CCL for this GMP only is included here in the amount of \$176,408, consisting of:
 - i. Owner's Construction Contingency in the amount of \$76,562
 - ii. Architect's Construction Contingency in the amount of \$35,284
 - iii. Construction Manager's Construction Contingency in the amount of \$70,562
 - b. Building permit fees
 - c. Payment & Performance Bond for this GMP only
9. The following project costs are **EXCLUDED** from the budget:
 - a. Specific Escalation or Tariffs costs/Contingencies
 - b. Design Fees
 - c. Fixtures, Furniture & Equipment; Moving & Storage
 - d. Municipal/Utility (MUD) Impact/Usage fees
 - e. Overtime inspections
 - f. Temporary Electrical Cost Using a Generator
 - g. Test and Balance of Mechanical System
 - h. Testing, Inspections and Building Commissioning. SpawGlass to coordinate only
 - i. Hazardous material or asbestos abatement
 - j. Temporary Air Conditioning Systems
 - k. Contractor Parking
 - l. ADA inspections or modifications required by ADA inspections

- m. Davis Bacon Wage Rates (Texas A&M/Brazos Co. Wage Rates are included)
- n. All Commissioning is assumed to be by others

10. The budget assumes Owner will contract with the Testing Agency to conduct all special inspections that may be required by the local code authorities or by Contract Documents.

11. ALTERNATES

- a. Replacement of all hi-bay light fixtures in North and South arena in lieu of cleaning/relamping/relensing is available at a cost of \$331,035

Division 02 – Existing Conditions

- 1. Pressure washing of exterior surface of metal siding panels is **INCLUDED** at the following areas:
 - a. North Arena (35,510 sf)
 - b. South Arena (35,510 sf)
 - c. West Pavilion (16,500 sf)
 - d. Northeast Pavilion (16,500 sf)
 - e. Southeast Pavilion (16,500 sf)
 - f. West and South Compounds
 - g. Covered Warm Up Area
- 2. Pressure washing is **INCLUDED** with the understanding that the work will be performed near the end of all phases, in the fall of 2026
- 3. Pressure washing of roofing or of metal siding panels at locations other than previously identified is **EXCLUDED**

Division 03 – Concrete

- 1. Concrete column caps are **INCLUDED** per the following:
 - a. 3'-0" diameter, 1'-0" high – qty. 144
 - b. 3'-0" diameter, 3'-0" high – qty. 53
- 2. Concrete condenser pad is **INCLUDED** per the following:
 - a. Dimensions: 5'-6" x 3'-6" x 6"
 - b. One mat of reinforcing steel, size and spacing as typical for equipment housekeeping pad
 - c. Subgrade preparation limited to removing existing grass, grading/leveling, and compacting existing subgrade. Excavation, imported fill, compaction in lifts, and subgrade density/compaction testing are **EXCLUDED**
- 3. Filling/setting concrete for four new bollards at new condenser pad is **INCLUDED**

Division 04 – Masonry

- 1. Not included in Package 1

Division 05 – Metals

- 1. Removal and replacement of girt straps is **INCLUDED** per the following:
 - a. Storage – qty 6
 - b. Northeast Pavilion – qty 6
 - c. Removal and replacement of additional girt straps may be included at a unit price cost of \$8.70 ea. plus any additional mobilization costs

2. Structural column repair is **INCLUDED** per the following:
 - a. Welding of steel plate to structural column per plan detail
 - b. Quantity: 2
 - c. Further structural column repair may be included at a unit price cost of \$150 ea. plus any additional mobilization costs
3. Four new bollards at new condenser pad are **INCLUDED**
4. Replacing of grates at existing trench drains is **EXCLUDED**

Division 06 – Wood, Plastics, & Composites

1. Not included in Package 1

Division 07 – Thermal and Moisture Protection

1. Roofing scope is limited to Area A (Ballroom/Exhibit Halls/Offices/etc.) **ONLY**
2. Removal and disposal of existing roof system is **INCLUDED**
3. Removal and replacement of existing antennas to allow for roof replacement is assumed to be by Owner and is **EXCLUDED**
4. Installation of new standing seam roof system is **INCLUDED** per the following:
 - a. System to be Berridge Zee Lock Double Lock in 24. Ga Standard Color Kynar Coated Steel
 - b. Panels to be continuously roll-formed to length on site
5. An allowance for replacement of a maximum of 25% of existing roof insulation is **INCLUDED**
6. Further replacement of existing roof insulation may be included at a unit price cost of \$5.06 / sf.
7. All standard and required roofing trims are **INCLUDED**
8. Installation of new boots for existing piping penetrations is **INCLUDED**
9. Installation of new flashings around existing roof curbs is **INCLUDED**
10. Provision or installation of new roof curbs is **EXCLUDED**
11. Installation of new 24 Ga. gutters and downspouts in standard color is **INCLUDED**
12. Installation of new 24 Ga. downspout boots is **INCLUDED**
13. Installation of new roof access ladder as specified on plans is **INCLUDED**
14. Weathertightness warranty is **INCLUDED**
15. Manufacturer's material finish warranty is **INCLUDED**
16. Note C/A4.50 regarding structural review confirming retrofit of roof is **EXCLUDED**. The existing roof is a trapezoidal standing seam roof system and is being replaced with a similar roof system.
17. Sheet A4.51 indicates one roof ladder from the ground to the lower roof. It is assumed that a second ladder will be required for access from the lower roof to the higher roof above the Office/Ballroom area, and this second ladder is **INCLUDED** in the budget.

Division 08 – Openings

1. Not included in Package 1

Division 09 – Finishes

1. Painting scope **INCLUDES** preparation of surfaces to be painted, to remove dirt/dust and existing loose paint, rust, or debris
2. Surface preparation described above is **ASSUMED** in pricing to be applicable at all structural steel locations to be repainted

3. Painting scope **INCLUDES** application of rust inhibitor at rusted areas prior to application
4. Painting **INCLUDES** a three-coat application of Macropoxy 646 and Acrolon 218 Gloss
5. Removal of all existing paint down to bare metal is **EXCLUDED**
6. Sandblasting of any elements is **EXCLUDED**
7. Painting of existing structural columns is **INCLUDED** at the following areas:
 - a. North Arena (77,000 sf)
 - b. South Arena (77,000 sf)
 - c. West Pavilion (6,300 sf)
 - d. Northeast Pavilion (6,300 sf)
 - e. Southeast Pavilion (6,300 sf)
8. Painting of structural beams is **EXCLUDED**
9. Painting of bollards is **INCLUDED** at the following areas:
 - a. Ballroom and Exhibit Hall – qty. 21
 - b. North Arena – qty. 50
 - c. South Arena – qty. 26
 - d. West Pavilion – qty. 17
 - e. Northeast Pavilion – qty. 17
 - f. Southeast Pavilion – qty. 19
 - g. Covered Warm Up – qty. 5
10. Painting of pipe rails is **INCLUDED** at the following areas:
 - a. North Arena (720 lf)
 - b. South Arena (380 lf)
11. Painting of CMU walls is **INCLUDED** at the following areas:
 - a. Location of new masonry control joint – North Arena, northwest women's restroom, both sides of wall, corner to corner
12. Cleaning/preparation/painting of any existing electrical panels is **EXCLUDED**
13. Concrete floor sealer is **EXCLUDED**.

Division 10 – Specialties

1. Not included in Package 1

Division 11 – Equipment

1. Not included in Package 1

Division 12 – Furnishings

1. Not included in Package 1

Division 14 – Conveying Equipment

1. Not included in Package 1

Division 21 – Fire Suppression

1. Not included in Package 1

Division 22 – Plumbing

1. Replacement of plumbing piping insulation is **INCLUDED** at the following areas:
 - a. South Arena (635 lf)
 - b. West Pavilion (1,750 lf)
 - c. Southeast Pavilion (1,750 lf)
 - d. Covered Warm Up (220 lf)
 - e. Further replacement of plumbing piping insulation may be included at a unit price cost of \$38.40 /lf
2. Replacement of hose bibbs and fixtures is **INCLUDED** per the following quantities:
 - a. Type FHB – qty. 1
 - b. Type FHB3 – qty. 49
 - c. Type FHB4 – qty. 49
 - d. Type FHB5 – qty. 43
 - e. Type VRV – qty. 50
3. Installation of new access panels is **INCLUDED** per the following:
 - a. Panel size: 2'-0" x 3'-0"
 - b. West Pavilion: 16 locations
 - c. Northeast Pavilion: 16 locations
 - d. Southeast Pavilion: 16 locations
4. Replacing of grates at existing trench drains is **EXCLUDED**.

Division 23 – HVAC

1. Removal of existing exhaust fans, storage on site at location designated by Owner, and reinstallation after new roof system installation is **INCLUDED**
2. Relocation of existing condenser from roof to ground level equipment pad is **INCLUDED**
3. Rerouting of piping through interior space to new condenser location is **INCLUDED**
4. Re-commissioning of existing equipment after replacement/relocation is **EXCLUDED**

Division 26 – Electrical

1. Cleaning, realignment/remounting, relamping, and relensing of hi-bay light fixtures is **INCLUDED** at the following locations:
 - a. North Arena
 - b. South Arena
 - c. West Pavilion
 - d. Northeast Pavilion
 - e. Southeast Pavilion
 - f. Covered Warm Up
2. Replacement of all hi-bay fixtures at the North Arena and South Arena is available at an alternate additional cost of \$331,035

Division 27 – Communications

1. Not included in Package 1

Division 28 – Security and Access Control



1. Not Included in Package 1

Division 31 – Earthwork

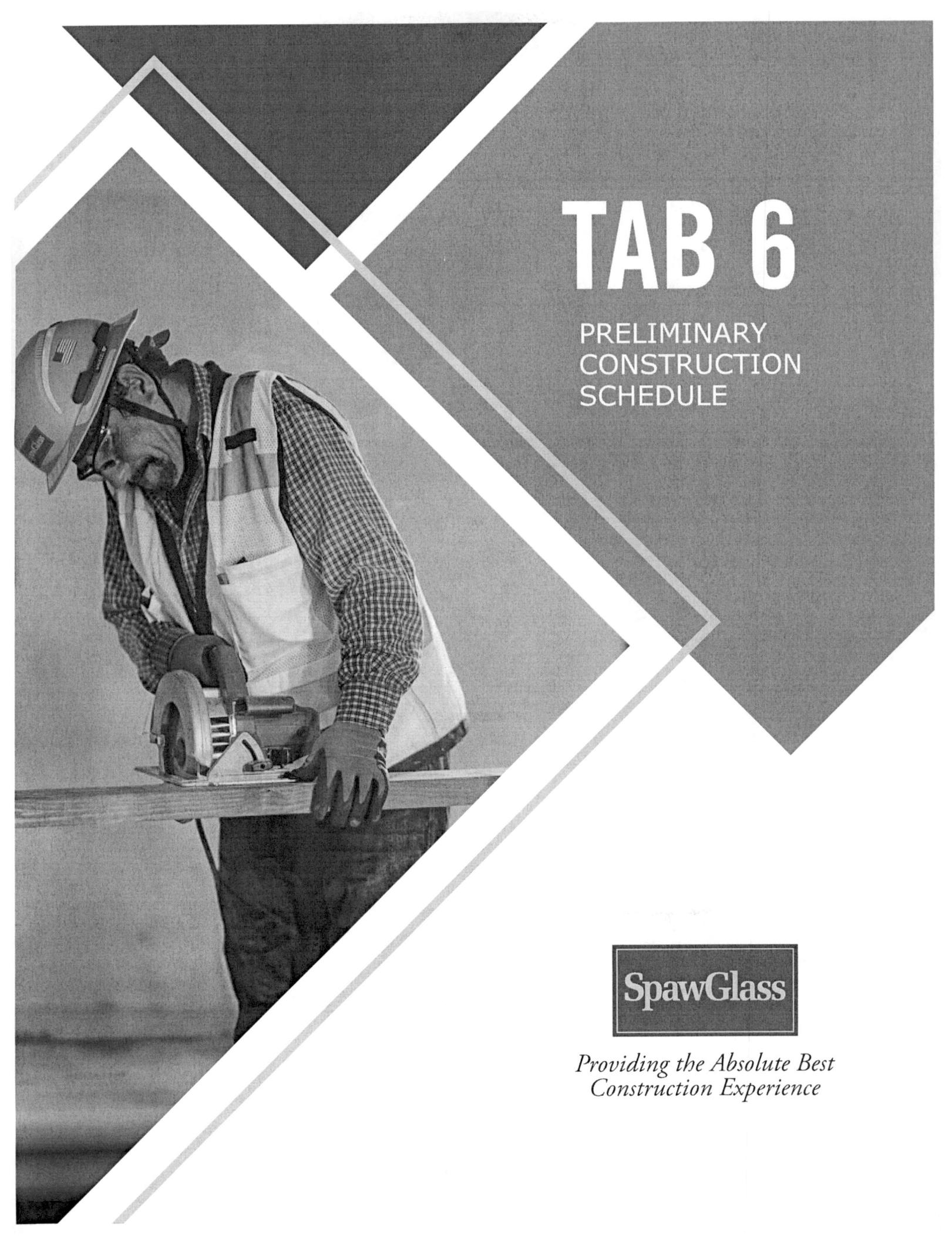
1. Not included in Package 1

Division 32 – Exterior Improvements

1. Not included in Package 1

Division 33 – Utilities

1. Not included in Package 1



TAB 6

PRELIMINARY CONSTRUCTION SCHEDULE

SpawGlass

*Providing the Absolute Best
Construction Experience*

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2025			2026			2027			
						J	J	A	S	O	N	D	J	F	M
	Brazos County Expo Complex Building Maintenance (revised)	413	259	Apr-22-2025 A	Dec-07-2026										
	Milestones	353	247	Jul-15-2025 A	Dec-07-2026										
M1000	Executed CMAR Agreement	0	0		Jul-15-2025 A										
M1010	GMP #1 Approval - Roofing, Columns, Misc.	0	0	Dec-17-2025											
M1020	NTP #1 - Roofing, Columns, Misc.	0	0	Jan-13-2026											
M1040	GMP #2 Approval - Mech, Elec, AV	0	0	Mar-31-2026											
M1060	NTP #2 - Mech, Elec, AV	0	0	Apr-28-2026											
M1070	GMP #3 & 4 Approval - Civil, Site Elec, Arch., Plumb.	0	0	Jun-24-2026											
M1030	Sub. Completion #1 - Roofing, Columns, Misc.	0	0		Jul-07-2026										
M1080	NTP #3 & 4 - Civil, Site Elec, Arch., Plumb.	0	0	Jul-22-2026											
M1050	Final Completion #1 - Roofing, Columns, Misc.	0	0		Jul-28-2026										
M1090	Sub. Completion #2 - Mech, Elec, AV	0	0		Nov-12-2026										
M1100	Sub. Completion #3 & 4 - Civil, Site Elec, Arch., Plumb.	0	0		Nov-12-2026										
M1110	Final Completion #2 - Mech, Elec, AV	0	0		Dec-07-2026										
M1120	Final Completion #3 & 4	0	0		Dec-07-2026										
Pre-Construction		361	207	Apr-22-2025 A	Sep-22-2026										
CMAR Procurement		59	0	Apr-22-2025 A	Jul-14-2025 A										
RFP Stage		59	0	Apr-22-2025 A	Jul-14-2025 A										
AE Procurement		0	0												
RFP Stage		0	0												
Design Stage		253	158	Jul-25-2025 A	Jul-14-2026										
P1090	AE NTP / Design Kickoff Meeting	1	0	Jul-25-2025 A	Jul-25-2025 A										
P1110	POR / SOW Confirmation	20	0	Jul-28-2025 A	Aug-13-2025 A										
	GMP Package #1 - Roofing, Columns, Misc.	93	12	Aug-14-2025 A	Dec-16-2025										
SD Phase		72	0	Aug-14-2025 A	Sep-04-2025 A										
P1120	Complete SD Documents	15	0	Aug-14-2025 A	Aug-28-2025 A										
P1150	SD Document Review	5	0	Aug-28-2025 A	Sep-03-2025 A										
P1160	SD Approval Meeting	1	0	Sep-04-2025 A	Sep-04-2025 A										
DD Phase		16	0	Sep-05-2025 A	Sep-26-2025 A										
P1170	Complete DD Documents	10	0	Sep-05-2025 A	Sep-18-2025 A										
P1180	DD Document Review	5	0	Sep-18-2025 A	Sep-25-2025 A										
P1190	DD Approval Meeting	1	0	Sep-26-2025 A	Sep-26-2025 A										
Bid Solicitation and Approval		25	12	Oct-07-2025 A	Dec-16-2025										

Start Date: Apr-22-2025
 Finish Date: Dec-07-2026
 Data Date: Dec-01-2025
 Run Date: Dec-01-2025

Actual Work
 Remaining Work
 Critical Remaining Work
 Milestone
 Summary
 Level of Effort

Brazos County Expo Complex Building Maintenance (revised)

.WBS Layout - All Activities

SpawGlass

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2025			2026			2027							
						J	J	A	S	O	N	D	J	F	V	A	M	J	J
P1220	Solicit / Receive Bids	10	0	Oct-07-2025 A	Oct-23-2025 A														
P1240	GMP Pricing by CMAR	5	0	Oct-23-2025 A	Nov-17-2025 A														
P1610	Commissioners Court Meeting/ Approval	19	12	Nov-18-2025 A	Dec-16-2025*														
CD Phase		15	0	Oct-10-2025 A	Nov-14-2025 A														
P1210	Complete CD Documents	10	0	Oct-10-2025 A	Oct-23-2025 A														
P1230	CD Document Review	5	0	Oct-23-2025 A	Nov-13-2025 A														
P1250	CD Approval Meeting	3	0	Nov-12-2025 A	Nov-14-2025 A														
Permitting Approval		15	8	Nov-21-2025 A	Dec-10-2025														
A1100	Review and Approval of Permit	15	8	Nov-21-2025 A	Dec-10-2025														
GMP Package #2 - Mech, Elec, AV		177	103	Aug-14-2025 A	Apr-27-2026														
SD Phase		101	27	Aug-14-2025 A	Jan-09-2026														
P1130	Complete SD Documents	90	16	Aug-14-2025 A	Dec-22-2025														
P1280	SD Document Review	10	10	Dec-23-2025	Jan-08-2026														
P1310	SD Approval Meeting	1	1	Jan-09-2026	Jan-09-2026														
DD Phase		31	31	Jan-12-2026	Feb-23-2026														
P1320	Complete DD Documents	25	25	Jan-12-2026	Feb-13-2026														
P1330	DD Document Review	5	5	Feb-16-2026	Feb-20-2026														
P1340	DD Approval Meeting	1	1	Feb-23-2026	Feb-23-2026														
Bid Solicitation and Approval		25	25	Feb-24-2026	Mar-30-2026														
P1370	Solicit / Receive Bids	10	10	Feb-24-2026	Mar-09-2026														
P1380	GMP Pricing by CMAR	10	10	Mar-10-2026	Mar-23-2026														
P1480	Commissioners Court Meeting/ Approval	5	5	Mar-24-2026	Mar-30-2026														
CD Phase		30	30	Feb-24-2026	Apr-06-2026														
P1360	Complete CD Documents	24	24	Feb-24-2026	Mar-27-2026														
P1390	CD Document Review	5	5	Mar-30-2026	Apr-03-2026														
P1400	CD Approval Meeting	1	1	Apr-06-2026	Apr-06-2026														
Permitting Approval		15	15	Apr-07-2026	Apr-27-2026														
A1110	Review and Approval of Permit	15	15	Apr-07-2026	Apr-27-2026														
GMP Package #3 &4 - Civil, Site, Site Elec / Arch. Plumb.		76	76	Mar-30-2026	Jul-14-2026														
SD Phase		24	24	Mar-30-2026	Apr-30-2026														
P1140	Complete SD Documents	18	18	Mar-30-2026	Apr-22-2026														
P1420	SD Document Review	5	5	Apr-23-2026	Apr-29-2026														
P1430	SD Approval Meeting	1	1	Apr-30-2026	Apr-30-2026														

Start Date: Apr-22-2025
 Finish Date: Dec-07-2026
 Data Date: Dec-01-2025
 Run Date: Dec-01-2025

Actual Work ◆ Milestone
 Remaining Work ▾ Summary
 Critical Remaining Work └ Level of Effort

Brazos County Expo Complex Building
 Maintenance (revised)
 .WBS Layout - All Activities

SpawGlass

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2025			2026			2027				
						J	J	A	S	O	N	D	J	F	V	
DD Phase				22	22	Apr-23-2026				May-22-2026				DD Phase		
P1440	Complete DD Documents	16	16	Apr-23-2026	May-14-2026										■ Complete DD Documents	
P1460	DD Document Review	5	5	May-15-2026	May-21-2026										■ DD Document Review	
P1470	DD Approval Meeting	1	1	May-22-2026	May-22-2026										■ DD Approval Meeting	
Bid Solicitation and Approval				21	21	May-26-2026				Jun-23-2026				Bid Solicitation and Approval		
P1540	Solicit / Receive Bids	10	10	May-26-2026	Jun-08-2026										■ Solicit / Receive Bids	
P1560	GMP Pricing by CMAR	10	10	Jun-09-2026	Jun-22-2026										■ GMP Pricing by CMAR	
P1660	Commissioners Court Meeting/ Approval	1	1	Jun-23-2026	Jun-23-2026										■ Commissioners Court Meeting	
CD Phase				22	22	May-15-2026				Jun-16-2026				CD Phase		
P1490	Complete CD Documents	16	16	May-15-2026	Jun-08-2026										■ Complete CD Documents	
P1550	CD Document Review	5	5	Jun-09-2026	Jun-15-2026										■ CD Document Review	
P1570	CD Approval Meeting	1	1	Jun-16-2026	Jun-16-2026										■ CD Approval Meeting	
Permitting Approval				20	20	Jun-17-2026				Jul-14-2026				Permitting Approval		
A1120	Review and Approval of Permit	20	20	Jun-17-2026	Jul-14-2026										■ Review and Approval of Permit	
Job Start-Up				170	170	Dec-17-2025				Aug-17-2026				Job Start-Up		
GMP #1 - Roofing, Columns, Misc.				36	36	Dec-17-2025				Feb-09-2026				GMP #1 - Roofing, Columns, Misc.		
P1260	Subcontract Execution	16	16	Dec-17-2025	Jan-12-2026										■ Subcontract Execution	
P1270	Submittals	20	20	Jan-13-2026	Feb-09-2026										■ Submittals	
GMP #2 - Mech, Elec, AV				40	40	Mar-31-2026				May-26-2026				GMP #2 - Mech, Elec, AV		
P1410	Subcontract Execution	20	20	Mar-31-2026	Apr-27-2026										■ Subcontract Execution	
P1450	Submittals	20	20	Apr-28-2026	May-26-2026										■ Submittals	
GMP #3 &4 - Civil, Site, Site Elec / Arch. Plumb.				39	39	Jun-24-2026				Aug-17-2026				GMP #3 &4 - Civil, Site, Site Elec / Arch. Plumb.		
P1580	Subcontract Execution	20	20	Jun-24-2026	Jul-21-2026										■ Subcontract Execution	
P1590	Submittals	20	20	Jul-21-2026	Aug-17-2026										■ Submittals	
Procurement				159	159	Feb-10-2026				Sep-22-2026				Procurement		
GMP #1 - Roofing, Columns, Misc.				25	25	Feb-10-2026				Mar-16-2026				GMP #1 - Roofing, Columns, Misc.		
P1290	Standing Seam Roof Procurement	25	25	Feb-10-2026	Mar-16-2026										■ Standing Seam Roof Procurement	
P1300	(ALT) Hi-Bay Fixtures	20	20	Feb-10-2026	Mar-09-2026										■ (ALT) Hi-Bay Fixtures	
P1640	Expansion Joint Material	10	10	Feb-10-2026	Feb-23-2026										■ Expansion Joint Material	
P1650	Plumbing Material	10	10	Feb-10-2026	Feb-23-2026										■ Plumbing Material	
GMP #2 - Mech, Elec, AV				40	40	May-27-2026				Jul-21-2026				GMP #2 - Mech, Elec, AV		
P1500	Mechanical Eq. Procurement	40	40	May-27-2026	Jul-21-2026										■ Mechanical Eq. Procurement	
P1510	Electrical / Technology Procurement	30	30	May-27-2026	Jul-07-2026										■ Electrical / Technology Procurement	

Start Date: Apr-22-2025
 Finish Date: Dec-07-2026
 Data Date: Dec-01-2025
 Run Date: Dec-01-2025

Actual Work
 Remaining Work
 Critical Remaining Work
 Milestone
 Summary
 Level of Effort

Brazos County Expo Complex Building Maintenance (revised)
 .WBS Layout - All Activities

SpawGlass

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2025			2026			2027			
						J	J	A	S	O	N	D	J	F	M
P1520	Parking Lighting Procurement	15	15	May-27-2026	Jun-16-2026										
P1530	Plumbing Eq. Procurement	20	20	May-27-2026	Jun-23-2026										
GMP #3 &4 - Civil, Site, Site Elec / Arch. Plumb.		25	25	Aug-18-2026	Sep-22-2026										
P1600	Misc. Finishes Procurement	10	10	Aug-18-2026	Aug-31-2026										
P1620	Parking Lighting Procurement	20	20	Aug-18-2026	Sep-15-2026										
P1630	Site Electrical Procurement	25	25	Aug-18-2026	Sep-22-2026										
Construction		189	189	Feb-10-2026	Nov-03-2026										
GMP #1 - Roofing, Columns, Misc.		189	189	Feb-10-2026	Nov-03-2026										
C1200	Clean and Realign Hi-Bay Light Fixture	20	20	Feb-10-2026	Mar-09-2026										
C1110	Cut in Install New Access Panels	15	15	Feb-10-2026	Mar-02-2026										
C1350	Remove and Replace Girt Straps	5	5	Feb-10-2026	Feb-16-2026										
C1360	Add Column Reinforcement Steel Weld Plates	5	5	Feb-17-2026	Feb-23-2026										
C1190	Install New Hose Bibbs	5	5	Feb-24-2026	Mar-02-2026										
C1320	Remove and Install Plumbing Insulation	20	20	Feb-24-2026	Mar-23-2026										
C1030	Re-Paint Walls and Steel Columns	25	25	Mar-10-2026	Apr-13-2026										
C1040	(ALT) Replace Hi-Bay Light Fixtures	15	15	Mar-10-2026	Mar-30-2026										
C1370	Clean and Re-Paint Bollards	8	8	Apr-14-2026	Apr-23-2026										
C1380	Clean and Paint Railing	5	5	Apr-24-2026	Apr-30-2026										
C1330	Pressure Wash Exterior Metal Sidings	25	25	Sep-30-2026	Nov-03-2026										
Replace Standing Seam Roof		42	42	Mar-17-2026	May-13-2026										
C1220	Remove Exhaust Fans, Flashings, Curbs and Trims	5	5	Mar-17-2026	Mar-23-2026										
C1140	Replace Standing Seam Metal Roof	30	30	Mar-24-2026	May-04-2026										
C1340	Install Roof Access Ladder	2	2	May-05-2026	May-06-2026										
C1230	Re-Install Exhaust Fans	5	5	May-07-2026	May-13-2026										
Concrete Cap at Steel Columns		35	35	Apr-14-2026	Jun-02-2026										
C1240	Score Existing Concrete	10	10	Apr-14-2026	Apr-27-2026										
C1250	Add Dowels and Reinforcement	15	15	Apr-28-2026	May-18-2026										
C1260	Pour Concrete Caps at Steel Columns	10	10	May-19-2026	Jun-02-2026										
CMU Rpair/ Expansion Joint Installation		8	8	Feb-24-2026	Mar-05-2026										
C1210	Remove Section of Railing	1	1	Feb-24-2026	Feb-24-2026										
C1270	Sawcut Expansion Joint into CMU	1	1	Feb-25-2026	Feb-25-2026										
C1280	Infill with Backrod and Joint Compound	1	1	Feb-26-2026	Feb-26-2026										
C1290	Repoint Cracked Joints	2	2	Feb-27-2026	Mar-02-2026										

Start Date: Apr-22-2025
 Finish Date: Dec-07-2026
 Data Date: Dec-01-2025
 Run Date: Dec-01-2025

Actual Work
 Remaining Work
 Critical Remaining Work
 Milestone
 Summary
 Level of Effort

Brazos County Expo Complex Building
 Maintenance (revised)
 .WBS Layout - All Activities

SpawGlass

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2025					2026					2027						
						J	J	A	S	O	N	D	J	F	M	A	M	J	J	D	J	F
C1300	Re-Paint Wall	1	1	Mar-03-2026	Mar-03-2026																	
C1310	Re-Install Railing and Touch-up Joints	2	2	Mar-04-2026	Mar-05-2026																	
Relocate HVAC unit		9	9	Mar-17-2026	Mar-27-2026																	
A1000	Remove HVAC unit from Roof	2	2	Mar-17-2026	Mar-18-2026																	
A1060	Patch Penetrations	1	1	Mar-18-2026	Mar-18-2026																	
A1010	Cut/Fill Grade for Equipment Pad	2	2	Mar-19-2026	Mar-20-2026																	
A1080	Run New HVAC Piping (Interior/Exterior)	5	5	Mar-19-2026	Mar-25-2026																	
A1020	Set Pre-Manufactured Pad	1	1	Mar-23-2026	Mar-23-2026																	
A1030	Drill Bollards	1	1	Mar-23-2026	Mar-23-2026																	
A1040	Set Pipe and add Rebar	1	1	Mar-24-2026	Mar-24-2026																	
A1050	Pour Bollards	2	2	Mar-25-2026	Mar-26-2026																	
A1070	Re-Install HVAC unit on Pad	1	1	Mar-27-2026	Mar-27-2026																	
A1090	Test/Inspect HVAC unit	1	1	Mar-27-2026	Mar-27-2026																	
GMP #2 - Mech, Elec, AV		61	61	Jun-24-2026	Sep-17-2026																	
C1050	Re-Route / Add Domestic Pipe Supports	15	15	Jun-24-2026	Jul-14-2026																	
C1080	Install Technology Upgrades	25	25	Jul-08-2026	Aug-11-2026																	
C1060	Install PRV's	10	10	Jul-15-2026	Jul-28-2026																	
C1100	Replace Mechanical Systems	25	25	Jul-22-2026	Aug-25-2026																	
C1070	Install Freeze Protection Devices	15	15	Jul-29-2026	Aug-18-2026																	
C1090	Replace Hydronic Piping & Insulation	20	20	Aug-20-2026	Sep-17-2026																	
GMP #3 &4 - Civil, Site, Site Elec / Arch. Plumb.		46	46	Aug-12-2026	Oct-15-2026																	
C1180	Flat Work Repairs	15	15	Aug-12-2026	Sep-01-2026																	
C1120	Repair / Replace Flooring	10	10	Sep-01-2026	Sep-15-2026																	
C1170	Parking Lot Repairs	20	20	Sep-02-2026	Sep-30-2026																	
C1130	Deep Clean Spaces	10	10	Sep-16-2026	Sep-29-2026																	
C1160	RV Pedestal Upgrades	10	10	Sep-23-2026	Oct-06-2026																	
C1150	Install Parking Lot Lighting	15	15	Sep-25-2026	Oct-15-2026																	
Close-Out		131	131	Jun-03-2026	Dec-07-2026																	
GMP #1 - Roofing, Columns, Misc.		40	40	Jun-03-2026	Jul-28-2026																	
X1000	Contractor Float	15	15	Jun-03-2026	Jun-23-2026																	
X1010	Contractor Punchlist	10	10	Jun-24-2026	Jul-07-2026																	
X1020	Owner Punchlist	10	10	Jul-08-2026	Jul-21-2026																	
X1030	Final Clean	5	5	Jul-22-2026	Jul-28-2026																	

Start Date: Apr-22-2025 Actual Work ◆ Milestone
 Finish Date: Dec-07-2026 Remaining Work ▼ Summary
 Data Date: Dec-01-2025 Critical Remaining Work ━━━━━━━ Level of Effort
 Run Date: Dec-01-2025

Brazos County Expo Complex Building Maintenance (revised)
 .WBS Layout - All Activities



Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2025			2026			2027			
						J	J	A	S	O	N	D	J	F	M
	GMP #2 - Mech, Elec, AV	55	55	Sep-18-2026	Dec-07-2026										
X1040	Commissioning / TAB	10	10	Sep-18-2026	Oct-01-2026										
X1050	Contractor Float	15	15	Oct-02-2026	Oct-22-2026										
X1070	Contractor Punchlist	15	15	Oct-23-2026	Nov-12-2026										
X1090	Owner Punchlist	10	10	Nov-13-2026	Nov-30-2026										
X1110	Final Clean	5	5	Dec-01-2026	Dec-07-2026										
	GMP #3 &4 - Civil, Site, Site Elec / Arch. Plumb.	35	35	Oct-16-2026	Dec-07-2026										
X1060	Contractor Float	10	10	Oct-16-2026	Oct-29-2026										
X1080	Contractor Punchlist	10	10	Oct-30-2026	Nov-12-2026										
X1100	Owner Punchlist	10	10	Nov-13-2026	Nov-30-2026										
X1120	Final Clean	5	5	Dec-01-2026	Dec-07-2026										

- ▼ GMP #2 - Mech, AV
 - Commissioning / TAB
 - Contractor Float
 - Contractor Punchlist
 - Owner Punchlist
 - Final Clean

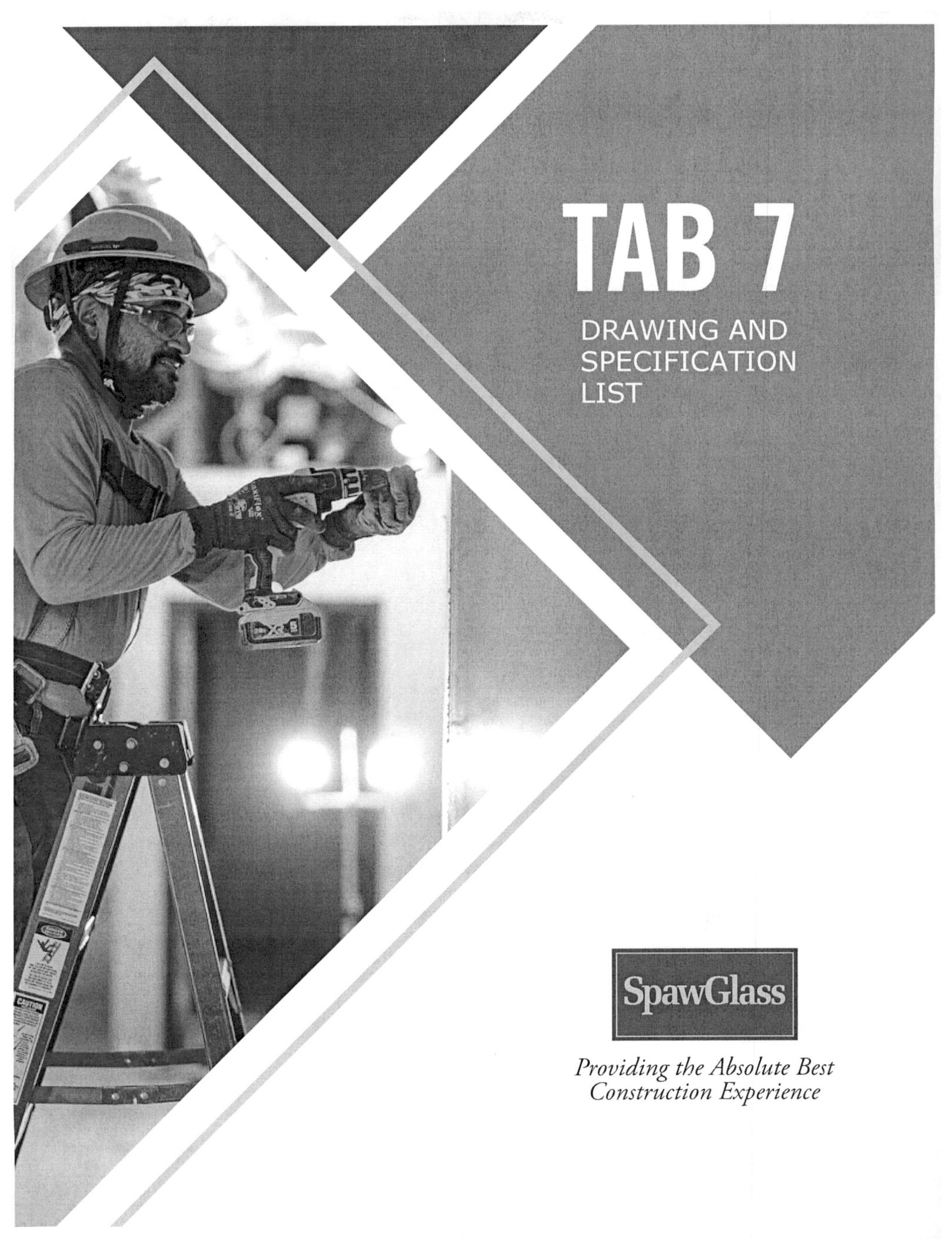
- ▼ GMP #3 &4 - Civil, Site, Site Elec / Arch. Plumb.
 - Contractor Float
 - Contractor Punchlist
 - Owner Punchlist
 - Final Clean

Start Date: Apr-22-2025
 Finish Date: Dec-07-2026
 Data Date: Dec-01-2025
 Run Date: Dec-01-2025

Actual Work ◆ Milestone
 Remaining Work ▼ Summary
 Critical Remaining Work ━━━━━ Level of Effort

Brazos County Expo Complex Building Maintenance (revised)
 .WBS Layout - All Activities

SpawGlass



TAB 7

DRAWING AND SPECIFICATION LIST

SpawGlass

*Providing the Absolute Best
Construction Experience*

Sheet Number	Sheet Name	Date Issued	Revision Date
1. GENERAL			
--	COVER/DRAWING INDEX	09/26/25	--
2. ARCHITECTURAL			
A4.02	ARCHITECTURAL SITE PLAN	09/26/25	--
A4.11	FLOOR PLAN - AREA A1	09/26/25	--
A4.12	FLOOR PLAN - AREA A2	09/26/25	--
A4.13	FLOOR PLAN - AREA B1	09/26/25	--
A4.14	FLOOR PLAN - AREA B2	09/26/25	--
A4.15	FLOOR PLAN - AREA B3	09/26/25	--
A4.16	FLOOR PLAN - AREA C1	09/26/25	--
A4.17	FLOOR PLAN - AREA C2	09/26/25	--
A4.18	FLOOR PLAN - AREA C3	09/26/25	--
A4.19	FLOOR PLAN - AREA D1	09/26/25	--
A4.20	FLOOR PLAN - AREA D2	09/26/25	--
A4.21	FLOOR PLAN - AREA D3	09/26/25	--
A4.22	FLOOR PLAN - AREA E1	09/26/25	--
A4.23	FLOOR PLAN - AREA E2	09/26/25	--
A4.24	FLOOR PLAN - AREA E3	09/26/25	--
A4.25	FLOOR PLAN - AREA F1	09/26/25	--
A4.26	FLOOR PLAN - AREA F2	09/26/25	--
A4.27	FLOOR PLAN - AREA F3	09/26/25	--
A4.28	FLOOR PLAN - AREA G1	09/26/25	--
A4.29	FLOOR PLAN - AREA H & J	09/26/25	--
A4.41	ARCHITECTURAL RCP	09/26/25	--
A4.42	ARCHITECTURAL RCP	09/26/25	--
A4.43	ARCHITECTURAL RCP	09/26/25	--
A4.44	ARCHITECTURAL RCP	09/26/25	--
A4.45	ARCHITECTURAL RCP	09/26/25	--
A4.46	ARCHITECTURAL RCP	09/26/25	--
A4.50	DEMOLITION/EXISTING ROOF PLAN	09/26/25	--
A4.51	EXISTING ROOF PLAN	09/26/25	--
A4.52	ROOF DETAILS	09/26/25	--
A5.11	EXTERIOR ELEVATIONS	09/26/25	--
A5.12	EXTERIOR ELEVATIONS	09/26/25	--
A5.13	EXTERIOR ELEVATIONS	09/26/25	--
A5.14	EXTERIOR ELEVATIONS	09/26/25	--
A5.15	EXTERIOR ELEVATIONS	09/26/25	--
A5.16	TYPICAL PEMB EXISTING FRAMES	09/26/25	--
3. PLUMBING			
P8.11	PLUMBING PLANS & DETAILS	09/26/25	--
4. ELECTRICAL			
E9.11	REFLECTED CEILING PLAN & DETAILS	09/26/25	--
E9.12	REFLECTED CEILING PLAN & DETAILS	09/26/25	--
E9.13	REFLECTED CEILING PLAN & DETAILS	09/26/25	--

E9.14	REFLECTED CEILING PLAN	09/26/25	--
E9.15	REFLECTED CEILING PLAN	09/26/25	--
E9.16	REFLECTED CEILING PLAN	09/26/25	--

Specification Section	Title	Date Issued	Revision Date
COVER AND TABLE OF CONTENTS			
000110	COVER, TABLE OF CONTENTS	09/26/25	--
000115	INDEX OF DRAWINGS	09/26/25	--
001100	ADVERTISEMENT AND INVITATION FOR BIDS	09/26/25	--
003000	INFORMATION FOR BIDDERS CONSTRUCTION MANAGER	09/26/25	--
003000.01	INFORMATION AVAILABLE TO BIDDERS OWNER PROVIDED DOC.	09/26/25	--
004323	ALTERNATES	09/26/25	--
005500	NOTICE TO PROCEED	09/26/25	--
006113	PERFORMANCE AND PAYMENT BOND FORMS	09/26/25	--
007000	CONTRACT FORMS & GENERAL CONDITIONS	09/26/25	--
007300	SUPPLEMENTARY CONDITIONS - AIA	09/26/25	--
DIVISION 01 - GENERAL CONDITIONS			
010000	BASIC REQUIREMENTS	09/26/25	--
012500	SUBSTITUTION PROCEDURES	09/26/25	--
013119	PROJECT MEETINGS	09/26/25	--
014529	TESTING LABORATORY SERVICES	09/26/25	--
016000	PRODUCT REQUIREMENTS	09/26/25	--
016000.01	SUBSTITUTION REQUEST FORM	09/26/25	--
017700	PROJECT CLOSEOUT	09/26/25	--
DIVISION 02 - EXISTING CONDITIONS			
020416	BUILDING AND SITE DEMOLITION	09/26/25	--
DIVISION 03 - CONCRETE			
031000	CONCRETE STRUCTURES	09/26/25	--
DIVISION 05 - METALS			
050000	METALS	09/26/25	--
051200	STEEL STRUCTURES	09/26/25	--
053102	METAL ROOF DECKING	09/26/25	--
DIVISION 07 - THERMAL AND MOISTURE PROTECTION			
072000	BUILDING INSULATION	09/26/25	--
076100	METAL ROOFING	09/26/25	--
076200	FLASHING AND SHEET METAL	09/26/25	--
079200	SEALANTS AND CAULKING	09/26/25	--
DIVISION 09 - FINISHES			
099000	PAINTS AND COATINGS	09/26/25	--
DIVISION 22 - PLUMBING			
221116	PEX-A DOMESTIC WATER PIPING	09/26/25	--
221117	PEX-B TUBING FOR WATER PIPE	09/26/25	--
221118	COPPER TUBING FOR WATER PIPE	09/26/25	--
DIVISION 23 - HEATING VENTILATING AND AIR CONDITIONING			
230000	MECHANICAL	09/26/25	--
DIVISION 26 - ELECTRICAL			

262010	ELECTRICAL SERVICE & DISTRIBUTION	09/26/25	--
265000	LIGHTING - LED	09/26/25	--

SpawGlass

*Providing the Absolute Best
Construction Experience*

SpawGlass Contractors, Inc.

4030 SH-6 S., Ste 300
College Station, TX 77845

www.SpawGlass.com

Connect with us today!





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2025 Maret House Subdivision
- Simplified Final Plat

DATE OF COURT MEETING: 1/6/2026

ITEM: Request approval of the Final Plat of Maret House Subdivision, Lots 1 and 2, Block 1, 4.043 Acres; P. Diaz Survey, Abstract 105; Brazos County, Texas. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 12/19/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget:
This is a simplified plat of a development consisting of two (2) lots; each lot is 2 acres in size. Development does not affect the current year's budget.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible.
6. Site of work being performed, if applicable: Development is located on Grassbur Road (near intersection with Elmo Weedon Road).

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Plat Application - Maret House Subdivision.pdf	Application for Development	Backup Material
25-1242-S_FP_Maret_House-FP_12-19-2025_(002).pdf	Plat	Backup Material
Memorandum-Plat_Review_Process-Maret_House_Subdivision.pdf	Memorandum - Plat Review Process	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2025 Maret House Subdivision - Simplified Final Plat

DATE OF COURT MEETING: 1/6/2026

ITEM: Request approval of the Final Plat of Maret House Subdivision, Lots 1 and 2, Block 1, 4.043 Acres; P. Diaz Survey, Abstract 105; Brazos County, Texas. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 12/19/2025

FISCAL IMPACT: False

BUDGETED: False

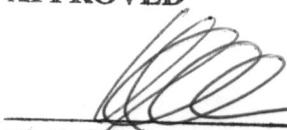
DOLLAR AMOUNT: \$0.00

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget: This is a simplified plat of a development consisting of two (2) lots; each lot is 2 acres in size. Development does not affect the current year's budget.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible.
6. Site of work being performed, if applicable: Development is located on Grassbur Road (near intersection with Elmo Weedon Road).

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Plat_Application - _Maret_House_Subdivision.pdf	Application for Development	Backup Material
25-1242-S_FP_Maret_House-FP_12-19- 2025_(002).pdf	Plat	Backup Material
Memorandum-Plat_Review_Process- Maret_House_Subdivision.pdf	Memorandum - Plat Review Process	Backup Material

APPROVED


KYLE KACAL
Date 1/6/26
ACTING County Judge



Brazos County Road & Bridge Office
2617 SH 21 West
Bryan, TX 77803
Telephone: (979) 822-2127
Fax: (979) 775-0456
Email: plats@brazoscountytexas.gov

PLAT APPLICATION

SUBJECT PROPERTY INFORMATION

APPLICATION DATE *:	11-24-2025	RESUBMITAL:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
PROJECT / SUBDIVISION NAME: Maret House Subdivision				
PROJECT ADDRESS OR LOCATION: Grassbur Rd (southwest side 500' northwest of Elmo Weedon Rd)				
LEGAL DESCRIPTION: 4.043 acres out of a called 35.00 acre tract, R 14976				
IF RESUBMITAL, PROJECT FORMERLY KNOWN AS:				
NUMBER OF LOTS:	2	TOTAL ACREAGE 4.043 acres		
JURISDICTION:	<input type="checkbox"/>	CITY LIMITS	<input type="checkbox"/>	ETJ <input checked="" type="checkbox"/> OUTSIDE ALL CITY LIMITS AND ETJs

* Notification of Application completeness will be given within 10 days of Application date. All incomplete Applications will be rejected. This Application shall expire five (5) years from the Application date of the project.

TYPE OF APPLICATION

<input type="checkbox"/> MASTER PLAN	<input checked="" type="checkbox"/> SIMPLIFIED PLAT	<input type="checkbox"/> PRELIMINARY PLAN
<input type="checkbox"/> FINAL PLAT	<input type="checkbox"/> AMENDING PLAT	<input type="checkbox"/> REPLAT

APPLICATION PURPOSE

<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> MANUFACTURED HOME RENTAL COMMUNITY	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> OTHER (Please explain):		

FLOODPLAIN

IS ANY OF THE PROPERTY LOCATED IN A FLOODPLAIN OR FLOOD HAZARD AREA?		
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
Acknowledgment: The flood hazard boundary maps and other flood data used by Brazos County in evaluating flood hazards to proposed Developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a Floodplain Permit in accordance with the Brazos County Flood Damage Prevention Ordinance does not imply that Development outside the areas of special flood hazard will be free from flooding or flood damage. Issuance of a permit shall not create liability on the part of Brazos County or any officer or employee of Brazos County in the event flooding or flood damage does occur.		

TxDOT RIGHT-OF-WAY

WILL ANY CONSTRUCTION OCCUR IN TxDOT RIGHT-OF-WAYS?		
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		

DIGITAL FILE SUBMISSION

COUNTY ENGINEER	<input checked="" type="checkbox"/> ADOBE (.pdf file)	<input checked="" type="checkbox"/> AutoCAD (.dwg file)	(Email To: plats@brazoscountytexas.gov)
911 ADDRESSING	<input checked="" type="checkbox"/> ADOBE (.pdf file)	<input checked="" type="checkbox"/> AutoCAD (.dwg file)	(Email To: gis@brazoscountytexas.gov)

CONTACT INFORMATION

APPLICANT INFORMATION

FIRM NAME: see surveyor below

CONTACT:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

FAX:

EMAIL:

PROPERTY OWNER INFORMATION

FIRM NAME:

CONTACT:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

979-574-3124

FAX:

EMAIL:

marchhouse@gmail.com

ENGINEER INFORMATION

FIRM NAME:

CONTACT:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

FAX:

EMAIL:

SURVEYOR INFORMATION

FIRM NAME: KERR SURVEYING, LLC

CONTACT: TJ FRANK

ADDRESS: 1718 BRIARCREST DR

CITY: BRYAN

STATE: TX

ZIP: 77802

PHONE: 979-268-3195

FAX:

EMAIL: plats@kerrsueyving.net

OTHER INFORMATION

FIRM NAME:

CONTACT:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

FAX:

EMAIL:

PROPERTY OWNER CONSENT / AGENT AUTHORIZATION

By my signature, I hereby affirm that I am the property Owner of record, or if the Applicant is an organization or business entity, that authorization has been granted to represent the Owner, organization or business in this Application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the Development/Subdivision of this property.

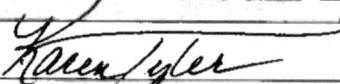
SIGNATURE: 	PRINTED NAME: David Marchhouse	DATE: 11/24/25
SIGNATURE:	PRINTED NAME:	DATE:

By signing this form, the Owner of the property authorizes Brazos County to begin proceedings in accordance with the process for this type of Application indicated on page one of this Application. The Owner further acknowledges that submission of an Application does not in any way obligate the County to approve the Application and that although County staff may make certain recommendations regarding this Application, the Commissioner's Court may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

CALCULATIONS OF FEES

MASTER PLAN:	No charge	SIMPLIFIED PLAT:	\$100	PRELIMINARY PLAN:	\$150 + \$10 per lot
FINAL PLAT:	\$200 + \$20 per lot	AMENDING PLAT:	\$100	REPLAT:	\$200

RECEIPT BY BRAZOS COUNTY (Official Use Only)

DATE APPLICATION RECEIVED: 12/19/2025	DATE APPLICATION RECEIVED / REJECTED: _____ / _____ / _____
SIGNATURE: 	SIGNATURE:

Receipt of this Application by Brazos County does not provide confirmation or acceptance of a complete Application, nor does it waive requirements for any additional information not contained as part of this Application which may also be needed as a part of the review process.

Application Check List:

Copies of finished plat with corrections (if any):

n/a Three (3) hard copies to Brazos County

One (1) .pdf copy to Brazos County

One (1) .dwg copy to Brazos County

One (1) hard copy to Brazos County Health District

One (1) hard copy to Brazos County 911

One (1) hard copy to local Water District or Company

Letters of approval (to be sent by the approving institution directly to Brazos County Engineering):

Letter from Brazos County Health District - For On-site sewage evaluation.

Letter from Brazos County 911 - For Road names.

Letter from Water District or Company. - Stating water availability, etc.

If property is within an Extraterritorial Jurisdiction (ETJ) of a City:

n/a Approval notification from appropriate City.

Applicant attests that they have signed this Application in the capacity designated, if any, and further attests that they have read document and the statement contained herein and any attached are true and factual. All Applicants are encouraged to review the County Regulations prior to any plat submittal. It is understood that this Application is not finished or dated until all documents listed above are filed at the Brazos County Engineering Office and all applicable blanks are filled in the Application above.

SIMPLIFIED FINAL PLAT REQUIREMENTS

Every Simplified Plat shall include all of the following:

- Title Block with the following information:
 - Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.) (Replats need to retain original Subdivision name.)
 - Date of preparation. (Include the date of any revisions on the plat.)
 - Engineer's scale in feet.
 - Total area intended to be developed.
 - Proposed number of Lots to be developed.
 - Re-plat or Amending Plat, existing Lot and Block description or Abstract name and number.
- North arrow.
- Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- All horizontal control and vertical elevations depicted on the plat shall be tied to NAD83 and NAVD 1988 Datum.
- A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plat.
- All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plat drawing.
- County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- Road names and Right-of-Way width for all Roads. (Existing and proposed)
- All existing and proposed plat boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.)

n/a

- Pipelines: label company with volume and page.
- All certification language as found in Appendix C.
- Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens. The dedication shall be accompanied by the Certificate of Ownership and Dedication language found in Appendix C. The Owner's and any lien holder's dedication, and restrictions if any duly acknowledged in the manner required for acknowledgement of deeds, shall also be provided.
- All proposed Easements and existing Easements of record that have a designated route shall be shown on the plat with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plat note.
- Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and

distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)

All Subdivision external corners, angle points, points of curvature and points of tangency shall be set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded and shall be a TxDOT "Light Duty Setting" monument with an aluminum or bronze disk as specified in Appendix C of the TxDOT Survey Manual of April 2011. Alternately, Bernsten® Standard Aluminum Base monument (or equivalent as approved by the County Engineer) embedded and backfilled with compacted sand may be used. All Daughter Lots, Blocks and rights-of-way within the Subdivision shall be fully monumented in compliance with the Texas Board of Professional Land Surveying Act and the Board Rules set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded.

Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.

The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.

The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.

n/a The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).

n/a If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.

n/a BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.

n/a A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be twelve (12) inches higher than the highest spot elevation that is located within five (5) feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.

n/a If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.

A separate drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed). IN PROGRESS WITH P.E.

The certification language as found in Appendix C for both the Commissioner's Court approval and the County Clerk's filing certificate shall be located on the face of the plat. These signatures shall be obtained after approval by the Brazos County Commissioner's Court.

If any Lot within the plat will be served by a well or an On-site Sewage Facility (OSSF), a letter must be provided by the Brazos County Health District stating they have examined the plat and that it is in compliance with the Brazos County On-site Sewage Facility (OSSF) Regulations, Construction Standards for On-site Sewage Facility (OSSF) Regulations as published by the Texas Commission on Environmental Quality (TCEQ). This letter must be signed by a representative of the District prior to Final Plat approval.

complete

n/a If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.

If rural route mailboxes are proposed, the plat note as found in Appendix G.2 for placement of such mailboxes shall be shown on the face of the plat.

If any areas of the plat are located outside of all incorporated areas, the plat note as found in Appendix G.1 regarding the requirement to obtain a unique Development Permit from the Brazos County Floodplain Administrator prior to locating or altering a structure or land shall be placed on the plat.

It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.

complete Driveway culverts for all Lots shall be designed by a Licensed Professional Engineer.

n/a If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.

complete The diameter and length for each driveway culvert shall be shown on a table on the plat. This information shall also be placed in the deed restrictions for the Lots in the Subdivision.

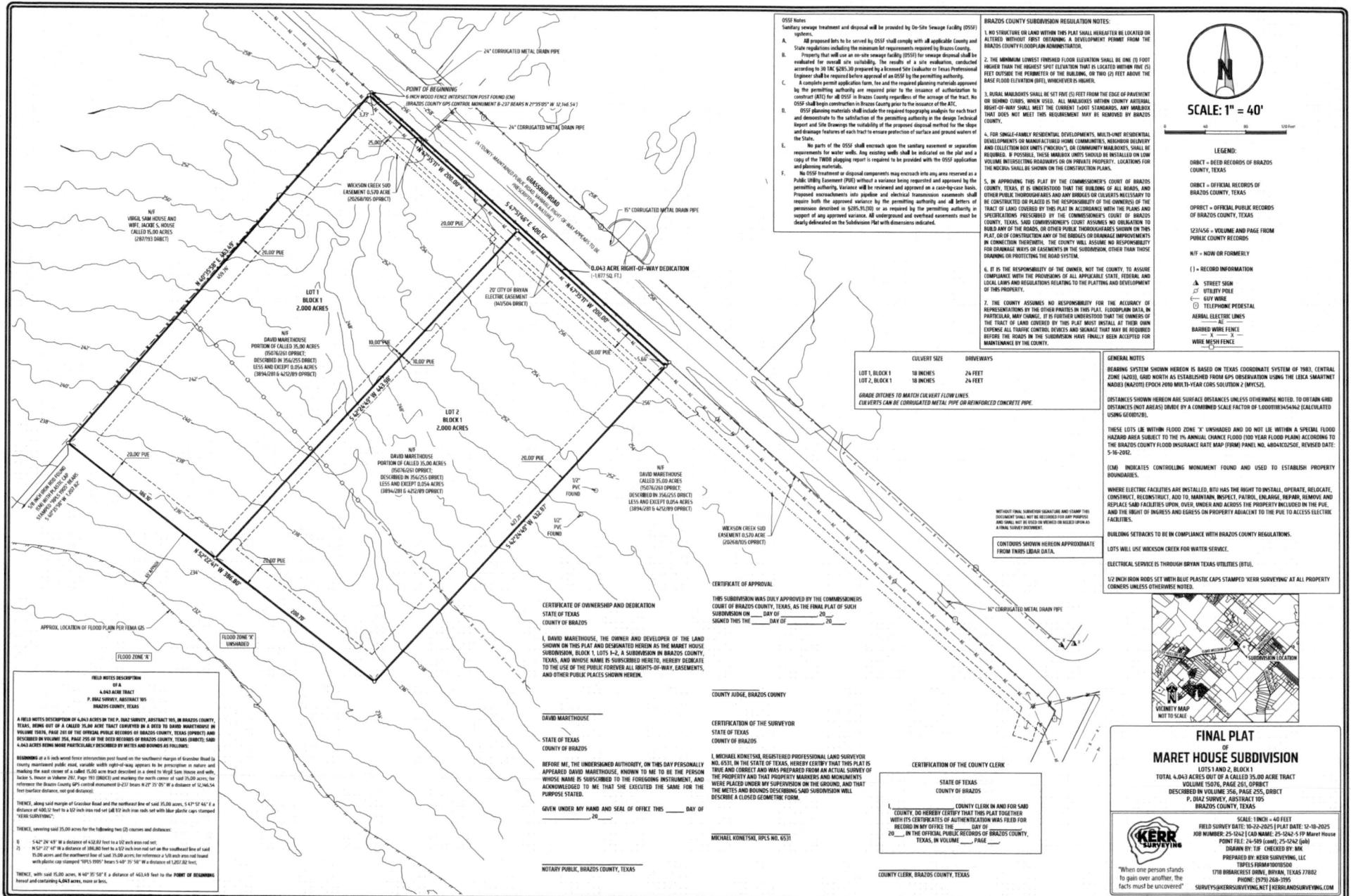
complete The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.

n/a Any Improvements proposed within the Right-of-Way including, but not limited to, irrigation, landscaping, sidewalks, Subdivision identification signs, etc. shall be maintained in accordance with an executed license agreement between the County and the Owner.

This check list along with the required copies of the plat shall be submitted to the County Engineer for approval.

n/a Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.

n/a All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.





BRAZOS COUNTY
ROAD AND BRIDGE DEPARTMENT
Prarthana P. Banerji, P.E., C.F.M., Brazos County Engineer

Memorandum

To: Brazos County Commissioners' Court

From: Prarthana Banerji, PE, CFM

Date: December 29, 2025

Subject: Maret House Subdivision Plat

I have reviewed the subject document to ensure all applicable requirements are in compliance with the Brazos County Subdivision Regulations, approved July 5, 2016, by the Commissioners' Court of Brazos County, Texas. In addition, I affirm the following:

Plat Application received, signed and dated

Plat review fees have been paid

Copy of the plat provided to Health District, 911, Water District Company for review

Confirmation received from the Health District for On-Site Sewage evaluation

Confirmation received from Brazos County 911 for addresses

Confirmation received from Water District Company stating water availability, etc.

I recommend Maret House Subdivision be submitted to the next available Commissioners' Court agenda.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Brazos Wifi-Foxtail Court

DATE OF COURT MEETING: 1/6/2026

ITEM: Consider and take action on the Brazos WIFI utility permit to construct two (2) road bores under Foxtail Court located within Foxtail Estates Subdivision. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 12/23/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

Permit approval is for ROAD BORES ONLY, all other conduits and appurtenances that parallel roadway MUST be placed within platted Public Utility Easement (PUE)

Department requesting agenda item: Road and Bridge

Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: Permit allows Brazos Wifi to construct 2 road bores under Foxtail Court

Brazos County has NO financial responsibility in project.

Consequences for failing to approve agenda item: Less customer choice for internet

Deadline for agenda item approval: As soon as possible

Site of work being performed: Precinct 2 - Foxtail Estates Subdivision - Foxtail Court

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Utility_Permit-Brazos_Wifi-Foxtail_Court.pdf	Utility Permit - Brazos Wifi - Foxtail Court	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Brazos
Wifi-Foxtail Court

DATE OF COURT MEETING: 1/6/2026

ITEM: Consider and take action on the Brazos WIFI utility permit to construct two (2) road bores under Foxtail Court located within Foxtail Estates Subdivision. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 12/23/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

Permit approval is for ROAD BORES ONLY, all other conduits and appurtenances that parallel roadway MUST be placed within platted Public Utility Easement (PUE)

Department requesting agenda item: Road and Bridge

Department impacted by agenda item: Road and Bridge

Notes/Exceptions: Brief explanation of agenda item and if in current year budget: Permit allows Brazos Wifi to construct 2 road bores under Foxtail Court

Brazos County has NO financial responsibility in project.

Consequences for failing to approve agenda item: Less customer choice for internet

Deadline for agenda item approval: As soon as possible

Site of work being performed: Precinct 2 - Foxtail Estates Subdivision - Foxtail Court

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Utility_Permit-Brazos_Wifi-Foxtail_Court.pdf	Utility Permit - Brazos Wifi - Foxtail Court	Backup Material

APPROVED

KYLE PACAL

Date

ACTING County Judge

1/6/26

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Brazos WIFI, hereinafter referred to as "Company" a Texas Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Directional bore 70 feet under Foxtail Court at 400 feet and 700 feet from Tabor Road. Crossings will be a minimum of 36 inches under the bottom of the ditch and a minimum of 60 inches under the roadway.

Directional boring will also be completed in the platted PUE of 16 foot along the length of Foxtail Court from the intersection of Tabor Road approximately 1000 feet.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 60 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is *prima facie* evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Brazos WIFI
Company Name

Tim Hardy
By:

Tim Hardy
Signature

Project Manager
Title

12135 S. Hwy 30, College Station, TX 77845
Address

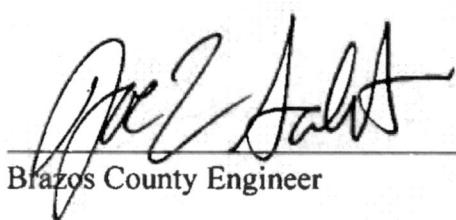
(979) 999-7010
Telephone Number

tim@brazoswifi.com
E-mail

ACCEPTANCE OF NOTIFICATION

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated December 17, 2025 except as noted below:

EXCEPTIONS: NONE

For 
Brazos County Engineer

Brazos Wifi

Legend

Directional bore 70 feet under Foxtail Ct at 400 feet and 700 feet from Tabor Rd.

Crossing will be a minimum of 36 inches under the bottom of the ditch and a minimum of 60 inches under the roadway.

Direction boring will also be completed in the PUE of 20 foot along the length of Foxtail Ct. from the intersection of Tabor Rd. , approx. 1000 feet.



**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.
3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.
2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.
3. All underground installations shall (these are minimum depths – utility may place deeper):
 - a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
 - b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
 - c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
 - d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.
4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.
5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).

Power – 0-2 feet, nominally 1'
Phone – 2-4 feet, nominally 3'
Gas – 4-6 feet, nominally 5'
Cable – 6-8 feet, nominally 7'
6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.
7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.
8. Crossings under a county road shall:
 - a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
 - b. be pressure grouted for the full length of the crossing *if* the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
 - c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.
9. Bore Pits
 - a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
- c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
- d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
- e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
- f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.

10. Any installation within ten (10) feet of edge of pavement shall meet the following:

- a. location must be approved by the County Engineer or his representative
- b. backfilled with cement stabilized material.
- c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
- d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
- e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
- f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.

11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.

12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.

13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.

14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

- 1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.

- diameter
- wall thickness
- material specification
- minimum yield strength
- maximum operation pressure of the pipeline

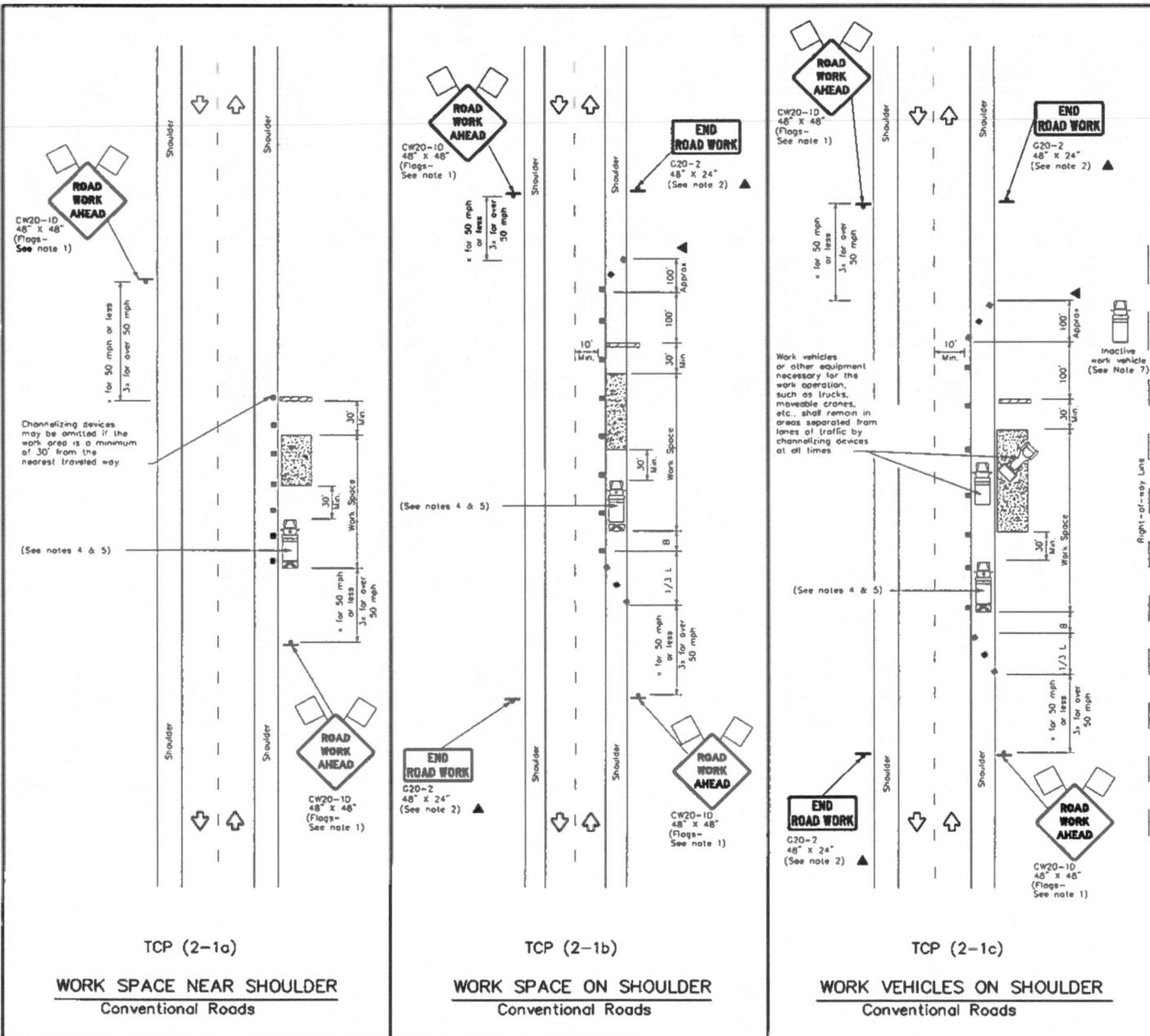
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

4. Petroleum Pipelines:

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36"deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48"deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.



LEGEND	
Type 3 Barricade	Channelizing Devices
Heavy Work Vehicle	Truck Mounted Attenuator (TMA)
Traffic Mounted Flashing Arrow Board	Portable Changeable Message Sign (PCMS)
Sign	Traffic Flow
Flag	Flagger

Posted Speed "S"	Formula	Minimum Desirable Taper Lengths "a"			Suggested Maximum Speed of Channelizing Devices		Minimum Sign Spacing "z"	Suggested Lengthwise Buffer Space "b"
		10' Offset	11' Offset	12' Offset	On a Taper	On a Tangent		
30		150'	165'	180'	30'	60'	120'	90'
35	$= \frac{WS^2}{60}$	205'	225'	245'	35'	70'	160'	120'
40		265'	295'	320'	40'	80'	240'	155'
45		450'	495'	540'	45'	90'	320'	195'
50		500'	550'	600'	50'	100'	400'	240'
55		550'	605'	660'	55'	110'	500'	295'
60		600'	660'	720'	60'	120'	600'	350'
65		650'	715'	780'	65'	130'	700'	410'
70		700'	770'	840'	70'	140'	800'	475'
75		750'	825'	900'	75'	150'	900'	540'

* Conventional Roads Only

** Taper lengths may have been rounded off.

L=Length of Taper(T), W=Width of Offset(FT), S=Posted Speed(MPH)

TYPICAL USAGE				
MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY

GENERAL NOTES

- Flags attached to signs where shown, are REQUIRED.
- All traffic control devices illustrated are REQUIRED, except those denoted with the triangle symbol may be omitted when stated in the plans, or for routine maintenance work, when approved by the Engineer.
- Stackpiled material should be placed a minimum of 30 feet from nearest traveled way.
- Shadow Vehicles with TMA and high intensity rotating, flashing, oscillating or strobe lights. A Shadow Vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of crew exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control remain in place, Type 3 Barricades or other channelizing devices may be substituted for the Shadow Vehicle and TMA.
- Additional Shadow Vehicles with TMA's may be positioned off the paved surface next to those shown in order to protect a wider work space.
- See TCP 5-1 for shoulder work on divided highways, expressways and freeways.
- Inactive work vehicles or other equipment should be parked near the right-of-way line and not parked on the paved shoulder.
- CW21-5 "SHOULDER WORK" signs may be used in place of CW20-10 "ROAD WORK AHEAD" signs for shoulder work on conventional roadways.

		Texas Department of Transportation		Traffic Operations Design Standard
TRAFFIC CONTROL PLAN CONVENTIONAL ROAD SHOULDER WORK				
TCP(2-1)-18				
Plt.	Top 2-1-18 Rev	Rev	00	00
10/01	December 1985	0001	0001	0001
2-94 4-96		0001	0001	0001
8-95 2-97		0001	0001	0001
1-97 2-16		0001	0001	0001



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Brazos Wifi-Wagonwheel Road

DATE OF COURT MEETING: 1/6/2026

ITEM: Consider and take action on the Brazos Wifi utility permit to construct two (2) road bores under Wagonwheel Road located within Saddle Brook Subdivision. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 12/23/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

Permit approval is for ROAD BORES ONLY, all other conduits and appurtenances that parallel roadway MUST be placed within platted Public Utility Easement (PUE)

Department requesting agenda item: Road and Bridge

Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: Permit allows Brazos Wifi to construct 2 road bores under Wagonwheel Road

Brazos County has NO financial responsibility in project.

Consequences for failing to approve agenda item: Less customer choice for internet

Deadline for agenda item approval: As soon as possible

Site of work being performed: Precinct 2 - Saddle Brook Subdivision - Wagonwheel Road

ATTACHMENTS:

File Name

[Utility_Permit-Brazos_Wifi-Wagonwheel_Road.pdf](#)

Description

Utility Permit - Brazos Wifi - Wagonwheel Road

Type

Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC-2025-Utility Permit-Brazos Wifi-Wagonwheel Road

DATE OF COURT MEETING: 1/6/2026

ITEM: Consider and take action on the Brazos Wifi utility permit to construct two (2) road bores under Wagonwheel Road located within Saddle Brook Subdivision. Site is located in Precinct 2.

TO: Commissioners Court

FROM: Joe Salvato

DATE: 12/23/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

Permit approval is for ROAD BORES ONLY, all other conduits and appurtenances that parallel roadway MUST be placed within platted Public Utility Easement (PUE)

Department requesting agenda item: Road and Bridge

Department impacted by agenda item: Road and Bridge

Brief explanation of agenda item and if in current year budget: Permit allows Brazos Wifi to construct 2 road bores under Wagonwheel Road

Brazos County has NO financial responsibility in project.

Consequences for failing to approve agenda item: Less customer choice for internet

Deadline for agenda item approval: As soon as possible

Site of work being performed: Precinct 2 - Saddle Brook Subdivision - Wagonwheel Road

ATTACHMENTS:

File Name

Utility_Permit-Brazos_Wifi-Wagonwheel_Road.pdf

Description

Utility Permit - Brazos Wifi - Wagonwheel Road

Type

Backup Material

APPROVED

A handwritten signature in black ink that reads "KYLE DACAL".

1/6/26

Date

ACTING County Judge

**NOTIFICATION OF PROPOSED INSTALLATION AND/OR REPAIRS
OF TELEPHONE FACILITIES AND DESIGNATING
PLACEMENT OF UTILITY IN COUNTY RIGHT OF WAY
TO: THE COUNTY ENGINEER OF BRAZOS COUNTY, TEXAS**

Comes now Brazos WIFI, hereinafter referred to as "Company" a Texas Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby notifies the County Engineer of its intent to lay, construct, maintain, repair and/or operate a telephone facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

Directional bore 70 feet under Wagonwheel Road at 440 feet and 700 feet from Tabor Road. Crossings will be a minimum of 36 inches under the bottom of the ditch and a minimum of 60 inches under the roadway.

Directional boring will also be completed in the platted PUE of 20 foot along the length of Wagonwheel Dr. from the intersection of Tabor Road approximately 1300 feet.

The location and description of the proposed installation and appurtenances must be fully shown on detailed drawings attached to this Notification.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction /work within 60 working days. (COMPANY MUST FILL IN). If such construction is not begun by the 60th day, Company will be required to provide a new notice.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is *prima facie* evidence that the proposed installation will not conflict with any existing utility.

A copy of this notice shall be kept at the job site any time work is being performed.

In the event of deviation from this notice, the Brazos County Engineer's Office or its designated representative will be notified as soon as practicable.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Failure to notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this notification.

Brazos WIFI
Company Name

Tim Hardy
By:

Tim Hardy
Signature

Project Manager
Title

12135 S. Hwy 30, College Station, TX 77845
Address

(979) 999-7010
Telephone Number

tim@brazoswifi.com
E-mail

ACCEPTANCE OF NOTIFICATION

Brazos County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated December 17, 2025 except as noted below:

EXCEPTIONS: NONE

For Joe Z. Salter
Brazos County Engineer

Brazos Wifi

Legend

Directional bore ~~10~~ feet under Wagonwheel Rd at 440 feet and 700 feet from Tabor Rd.

Crossing will be a minimum of 36 inches under the bottom of the ditch and a minimum of 60 inches under the roadway.

Direction boring will also be completed in the PUE of 20 foot along the length of Wagonwheel Dr. from the intersection of Tabor Rd. , approx. 1300 feet.



Google Earth

**BRAZOS COUNTY ROADWAY SAFETY AND ROAD
PRESERVATION STANDARDS FOR WORK CONDUCTED IN
BRAZOS COUNTY RIGHTS OF WAY**

A. General Requirements

1. Adequate drainage shall be maintained in ditches at all times.
2. Permittee will use best management practices ("BMP") (EPA and TCEQ both provide lists of examples of BMPs) to minimize erosion and sedimentation resulting from the proposed installation.
3. The permittee shall take precautions to avoid damage to property. All County Right of Way and property shall be restored to its original condition, as far as practical, in the opinion of the County Engineer or appointed representative.
4. The construction and maintenance of such utility shall not interfere with the property or rights of a prior occupant.
5. Permittee shall not interfere with other utilities located in the right of way. In the event damages occur, permittee will be liable to the County or other utilities running through the right of way.
6. County Engineer shall determine whether or not permittee's plans shall inconvenience the public. If it is determined that inconvenience to the public exists, then the County Engineer will decide whether such project will be allowed or if an alternative exists so as not to inconvenience the public.

B. Safety Requirements

1. Proper traffic control measures must be put in place prior to beginning work and remain in place during the duration of the job. All traffic control measures must follow the Texas Manual of Uniform Traffic Control Devices (TMUTCD). See Traffic Control Requirements below.
2. During construction, all safety regulations of the Texas Department of Transportation shall be observed.
3. Permittee must take such precautions and measures, including placing and displaying safety devices, as may be necessary, in order to safely conduct the public through the project area. Company shall provide flagmen, signs, signals or devices necessary to provide complete safety to the public.
4. Adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners.
5. No cable, conduit and/or pole line shall be laid, constructed, maintained and/or repaired so as to constitute a danger or hazard of any kind to persons or vehicles using such road. Any poles placed in the Right of Way for future installation shall be placed at the back of the Right of Way. Exceptions may be approved by the County Engineer.

C. Traffic Control Plan

1. A traffic control plan, pursuant to the TMUTCD or Engineered Traffic Control Plan must be provided for the following:
 - a. Any construction (i.e. pit, excavation, hole) left open over night, requires specific nighttime traffic control measures pursuant to the TMUTCD;
 - b. If construction is within ten (10) feet of the roadway; or
 - c. Any work performed in the road right-of-way;

2. Plan must be attached to the permit and kept at the job site any time work is being performed.

3. Plan must set forth the time of completion for the job.

D. Design Standards

1. All overhead installations shall conform to clearance standards of the Texas Department of Transportation and the pole be placed in the designated area for power specified as set forth in the *Texas Utilities Code, Section 181.045*.

2. All pole installation (including lighting) shall be placed at the backside of the Right of Way to ensure safety to the public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the company's expense. Exceptions may be approved by the County Engineer.

3. All underground installations shall (these are minimum depths – utility may place deeper):
a. be placed at a minimum depth of forty-eight (48) inches below the top of the pavement;
b. be at least thirty-six (36) inches below ditch flow line when installation is within the area measured from top of bank to top of bank;
c. be at least forty-eight (48) inches below ditch flow line if low pressure gas or petroleum lines. For high pressure gas and petroleum lines, see High Pressure Pipelines requirements listed below;
d. not be closer than ten (10) feet from the edge of pavement. Exceptions may apply in rights of way of less than 60'.

4. Water Lines: All water lines must be a minimum 36-inches below the ditch flow line and cased. Waterlines shall be cased if crossing under the roadway.

5. Utilities in all new developments that have 60 feet or greater of right of way shall be installed within designated locations based upon the type of utility. The locations shall be as follows: (measured from back of right-of-way).

Power – 0-2 feet, nominally 1'

Phone – 2-4 feet, nominally 3'

Gas – 4-6 feet, nominally 5'

Cable – 6-8 feet, nominally 7'

6. Utilities with less than 60 feet right-of-way in all new developments shall install the utility in a similar manner as referenced in No. 3 above, however, the County Engineer or its designated representative will provide final approval of each utility location.

7. The length of any trench to be opened in advance of the pipe, conduit or ducts may not be longer than 400' if left open over night or unattended.

8. Crossings under a county road shall:

a. be bored or jacked. ABSOLUTELY NO OPEN CUTS WITHIN COUNTY ROAD PAVEMENT;
b. be pressure grouted for the full length of the crossing if the annular space between pipe and casing and soil exceeds one (1) inch. Brazos County must be given 24 hours notice of pressure grouting operations and have the opportunity to have an inspector on site to observe pressure grouting operations;
c. TxDOT Standard Specification Item 476 shall be followed for all boring, jacking, tunneling and joints.

9. Bore Pits

a. no pits shall remain open longer than 2 days;

- b. all pits shall have proper traffic control measures in place. See Traffic Control Plan listed above.
- c. pits shall NOT be located within ten (10) feet from the edge of pavement without prior approval from the County Engineer or his representative;
- d. when pits are to remain open for more than 8 hours, due diligence will be used in protecting the spoil pile to prevent drainage problems;
- e. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity;
- f. based upon soil conditions, the County Engineer or his representative may require pits be placed further from the edge of road.

10. Any installation within ten (10) feet of edge of pavement shall meet the following:

- a. location must be approved by the County Engineer or his representative
- b. backfilled with cement stabilized material.
- c. based upon soil conditions, the County Engineer or his representative may require shoring to protect pavement integrity.
- d. All excess water and mud shall be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench will be considered TEMPORARY and shall be replaced with PERMANENT cement stabilized material as soon as weather permits;
- e. All disturbed base and pavement materials shall be removed and restored to the satisfaction of the County Engineer or his representatives.
- f. No side or lateral tamping to fill voids under the base and pavement materials is allowed.

11. Company must be careful to not jeopardize the slope or integrity of the shoulder of the road. In the event Company damages the slope, shoulder or any other portion of the right-of-way, Company will be responsible for repairing the damage and replacing the right-of-way to the condition it was prior to commencing construction.

12. Operation of construction and/or maintenance equipment on the traveled surface of any improved County road will not be permitted, except in an instance whereby the laying, construction, maintenance and/or repair of cables, conduits and/or pole lines cannot be accomplished by any other method and in this event all such equipment shall be of the rubber tire variety. Appropriate traffic control shall be provided meeting TMUTCD requirements.

13. In the event said construction and/or maintenance and/or repair requires Company to remove, cut or jeopardize any section of the road (asphalt, cement, road base, etc), Company will be required to provide a performance bond or letter of credit securing necessary repairs. Said bond amount will be determined by the County Engineer.

14. The applicant shall submit a letter of "No Objection" from the Army Corps of Engineers for all designated wetlands and environmentally sensitive lands.

E. Emergency work

1. In the event Company is required to perform emergency services, that requires excavation in a County Right of Way, and unable to notify the County Engineer prior to conducting emergency repairs, Company shall notify County Engineer within 24 hours of beginning construction/repairs. This will allow the County Engineer and Road & Bridge Office an opportunity to inspect the site to ensure the integrity of the County Right of Way and traffic safety controls used.

F. Repairs to existing facilities

1. Maintenance and/or repair to existing cables, conduits, and/or pole lines which require disturbance of the soil, shall not be performed until plans describing such maintenance and/or repair have been approved by the County Engineer or designated representative and a permit has been obtained.

G. Relocation of utilities:

1. When and if the County Engineer determines that it is necessary for the construction, repair, improvement, alteration or relocation of all or any portion of said road, any or all poles, wires, pipes, cables or other facilities and appurtenances authorized hereunder, shall be removed from said road, or reset or relocated thereon, as required by the County Engineer within a reasonable time as determined by the County Engineer and Utility Company, and at the expense of the Utility Company.

H. High Pressure Pipelines

1. All utility Permits for high pressure pipelines (generally 60 PSI or greater), whether pertaining to controlled access or non-controlled access installations, should contain the following additional information in the description of the permit.
 - diameter
 - wall thickness
 - material specification
 - minimum yield strength
 - maximum operation pressure of the pipeline
2. With the exception of the maximum operation pressure of the pipeline, this information is to be supplied for both the carrier pipe and the casing.
3. Assurance must also be given that the installation material and design meet the minimum Federal Safety Standards for Liquid and Gas Pipe Lines. Assurance must be provided on company letterhead and signed by an authorized representative of the company.

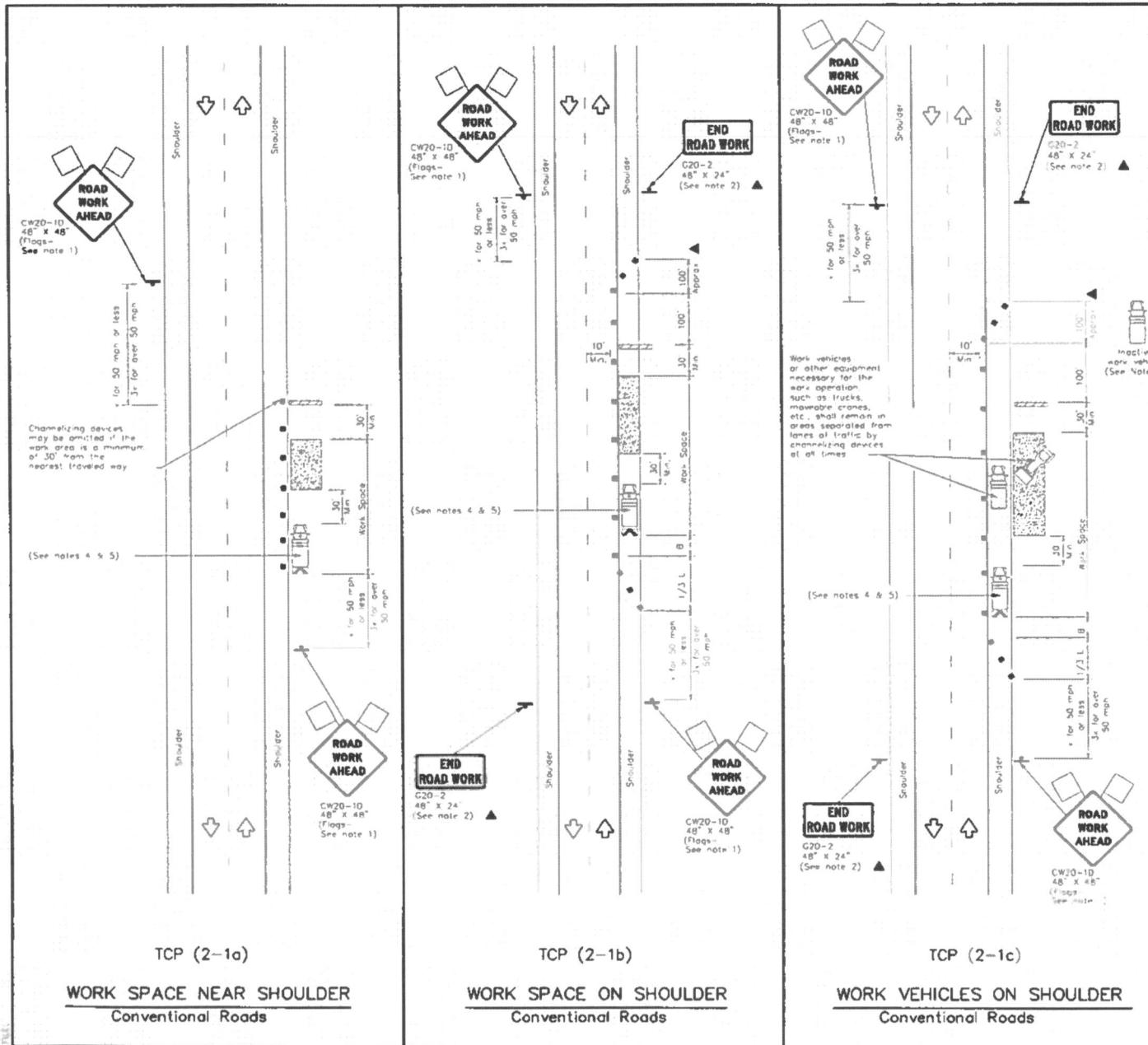
4. Petroleum Pipelines:

<u>Type of Pipeline</u>	<u>Depth (below deepest ditch grade)</u>	<u>Special Requirements</u>
Encased Pipe	Less than 10'	Must be covered with concrete pad at least 36"deep
Encased Pipe	Greater than 10'	No concrete pad required
Non-Cased Pipe	Less than 10'	Must be covered with concrete pad at least 48"deep
Non-Cased Pipe	Greater than 10'	No concrete pad required

The Concrete pad shall be minimum of 3" thick and width shall be pipe diameter plus 18" minimum.

5. Under no circumstances will a pipeline be installed parallel to a County Road within the Right-of-Way. Transmission lines have been determined to be petroleum pipelines (which includes natural gas lines) and shall not be parallel to a County Road.
6. Natural Gas Distribution is a line that serves the final customer.

DISCLAIMER: The use of this standard is determined by the "Traffic Control Plan" for the project. Any deviation from this standard must be approved by the project engineer. Results of deviations from this standard are the responsibility of the project engineer.



LEGEND	
Type 3 Barricade	Channelizing Devices
Heavy Work Vehicle	Truck Mounted Attenuator (TMA)
Trailer Mounted Flashing Arrow Board	Portable Changeable Message Sign (PCMS)
Sign	Traffic Flow
Flag	Flagger

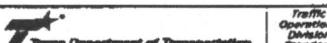
Posted Speed *	Formula	Minimum Desired Taper Lengths in	Suggested Maximum Speed of Taper in mph	Suggested Channelizing Devices	Minimum Sign Distance in ft	Suggested Longitudinal Buffer Space in ft
30	$W^2/100$	10' 11"	180'	30'	60'	120'
35	$W^2/100$	20' 2 1/2"	245'	35'	70'	160'
40	$W^2/100$	26' 2 1/2"	320'	40'	80'	240'
45	$W^2/100$	45'	540'	45'	90'	320'
50	$W^2/100$	50'	600'	50'	100'	400'
55	$W^2/100$	60' 6 1/2"	660'	55'	110'	500'
60	$W^2/100$	66' 6 1/2"	720'	60'	120'	600'
65	$W^2/100$	78' 5"	780'	65'	130'	700'
70	$W^2/100$	77' 7 1/2"	840'	70'	140'	800'
75	$W^2/100$	82' 5"	900'	75'	150'	900'

* Conventional Roads Only
** Taper lengths have been rounded off
† Length of Taper (FT) = Width of Offset (FT) \times Posted Speed (MPH)

MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY

GENERAL NOTES

- Flags attached to signs where shown, are REQUIRED.
- All traffic control devices indicated are REQUIRED, except those denoted with the flagger symbol may be omitted when stated in the plans, or as routine maintenance work, when approved by the Engineer.
- Stacked material should be placed a minimum of 30 feet from nearest traveled way.
- Shadow Vehicle with TMA and high intensity rotating, flashing, oscillating or strobe lights. A Shadow Vehicle in a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of tree exposure without adversely affecting the performance or quality of the work. If workers are no longer present in bad or wet conditions the traffic control remain in place. Type 3 Barricades or other channelizing devices may be substituted for the Shadow Vehicle and TMA.
- Additional Shadow Vehicles with TMAs may be positioned off the paved surface, up to those shown in order to protect a larger work space.
- TCP(5-1) for shoulder work on divided highways, interstates and freeways.
- Inactive work vehicles or other equipment should be parked near the right-of-way line and not parked on the paved shoulder.
- CW7-5 "SHOULDER WORK" signs may be used in place of CW20-10 "ROAD WORK AHEAD" sign for shoulder work on conventional roadways.



TRAFFIC CONTROL PLAN CONVENTIONAL ROAD SHOULDER WORK

TCP(2-1)-18

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2025 Fazzino Park Subd - Final Plat

DATE OF COURT MEETING: 1/6/2026

ITEM: Request for approval of the Final Plat of Fazzino Park Subdivision, 10.12 Acres, Lots 1-4, Block 1; H. Mitchell Survey, Abstract 180 and James Curtis Jr. League Survey, Abstract 12; City of Bryan ETJ, Brazos County, Texas. Site is located in Precinct 4.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 12/18/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS:

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget: Development is a 4 lot subdivision located on the corner of Fazzino Lane and West OSR; there are no interior roads, all lots front either state or city right of way. Development has no affect on the current year's budget.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible
6. Site of work being performed, if applicable: West OSR and Fazzino Lane.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Plat_Application-Fazzino_Park_Subdivision.pdf	Application for Development	Backup Material
Fazzino_Park_Subdivision - Final_Plat.pdf	Plat	Backup Material
Memorandum-Plat_Review_Process-Fazzino_Park_Subdivision.pdf	Memorandum - Plat Review Process	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2025 Fazzino Park Subd - Final Plat

DATE OF COURT MEETING: 1/6/2026

ITEM: Request for approval of the Final Plat of Fazzino Park Subdivision, 10.12 Acres, Lots 1-4, Block 1; H. Mitchell Survey, Abstract 180 and James Curtis Jr. League Survey, Abstract 12; City of Bryan ETJ, Brazos County, Texas. Site is located in Precinct 4.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 12/18/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS:

1. Department requesting Agenda Item: Road and Bridge
2. Department impacted by Agenda Item: Road and Bridge
3. Brief explanation of Agenda Item and whether, or not it is in the current year's budget: Development is a 4 lot subdivision located on the corner of Fazzino Lane and West OSR; there are no interior roads, all lots front either state or city right of way. Development has no affect on the current year's budget.
4. Consequences for failing to approve Agenda Item:
5. Deadline for Item Approval: As soon as possible
6. Site of work being performed, if applicable: West OSR and Fazzino Lane.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Plat_Application-Fazzino_Park_Subdivision.pdf	Application for Development	Backup Material
Fazzino_Park_Subdivision_-Final_Plat.pdf	Plat	Backup Material
Memorandum-Plat_Review_Process-Fazzino_Park_Subdivision.pdf	Memorandum - Plat Review Process	Backup Material

APPROVED

A handwritten signature in black ink that reads "KYLE KACAL".

1/6/2026

Date

ACTING County Judge



Brazos County Road & Bridge Office
2617 SH 21 West
Bryan, TX 77803
Telephone: (979) 822-2127
Fax: (979) 775-0456
Email: plats@brazoscountytexas.gov

PLAT APPLICATION

SUBJECT PROPERTY INFORMATION

APPLICATION DATE: 10/20/2025	RESUBMITAL:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
PROJECT / SUBDIVISION NAME: FAZZINO PARK SUBDIVISION			
PROJECT ADDRESS OR LOCATION: 3500 FAZZINO LN, BRYAN, TX 77807			
LEGAL DESCRIPTION: CALLED 10.122 ACRES OUT OF H. MITCHELL SURVEY, ABSTRACT 180			
IF RESUBMITAL, PROJECT FORMERLY KNOWN AS:			
NUMBER OF LOTS: 4	TOTAL ACREAGE 10.12 ACRES		
JURISDICTION: <input type="checkbox"/>	CITY LIMITS	<input checked="" type="checkbox"/> BRYAN	<input type="checkbox"/> ETJ <input type="checkbox"/> OUTSIDE ALL CITY LIMITS AND ETJS

- Notification of Application completeness will be given within 10 days of Application date. All Incomplete Applications will be rejected. This Application shall expire five (5) years from the Application date of the project.

TYPE OF APPLICATION

<input type="checkbox"/> MASTER PLAN	<input checked="" type="checkbox"/> SIMPLIFIED PLAT	<input type="checkbox"/> PRELIMINARY PLAN
<input type="checkbox"/> FINAL PLAT	<input type="checkbox"/> AMENDING PLAT	<input type="checkbox"/> REPLAT

APPLICATION PURPOSE

<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> MANUFACTURED HOME RENTAL COMMUNITY	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> OTHER (Please explain):		

FLOODPLAIN

IS ANY OF THE PROPERTY LOCATED IN A FLOODPLAIN OR FLOOD HAZARD AREA? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
Acknowledgment: The flood hazard boundary maps and other flood data used by Brazos County in evaluating flood hazards to proposed Developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a Floodplain Permit in accordance with the Brazos County Flood Damage Prevention Ordinance does not imply that Development outside the areas of special flood hazard will be free from flooding or flood damage. Issuance of a permit shall not create liability on the part of Brazos County or any officer or employee of Brazos County in the event flooding or flood damage does occur.		

TxDOT RIGHT-OF-WAY

WILL ANY CONSTRUCTION OCCUR IN TxDOT RIGHT-OF-WAYS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
---	--	--

DIGITAL FILE SUBMISSION

COUNTY ENGINEER	<input checked="" type="checkbox"/> ADOBE (.pdf file)	<input checked="" type="checkbox"/> AutoCAD (.dwg file)	(Email To: plats@brazoscountytexas.gov)
911 ADDRESSING	<input checked="" type="checkbox"/> ADOBE (.pdf file)	<input checked="" type="checkbox"/> AutoCAD (.dwg file)	(Email To: gis@brazoscountytexas.gov)

CONTACT INFORMATION

APPLICANT INFORMATION

FIRM NAME: KERR SURVEYING, LLC

CONTACT: TJ FRANK

ADDRESS: 1718 BRIARCREST DR

CITY: BRYAN STATE: TX ZIP: 77802

PHONE: 9792683195 FAX:

EMAIL: tj@kerrsueyng.net

PROPERTY OWNER INFORMATION

FIRM NAME:

CONTACT: BOELDEN AND LEANN CHMELAR

ADDRESS: 3500 FAZZINO LN, BRYAN, TX 77807

CITY: BRYAN STATE: TX ZIP: 77807

PHONE: 979-220-1502 FAX:

EMAIL: leannchmelar@gmail.com

ENGINEER INFORMATION

FIRM NAME:

CONTACT:

ADDRESS:

CITY: STATE: ZIP:

PHONE: FAX:

EMAIL:

SURVEYOR INFORMATION

FIRM NAME: see applicant

CONTACT:

ADDRESS:

CITY: STATE: ZIP:

PHONE: FAX:

EMAIL:

OTHER INFORMATION

FIRM NAME:

CONTACT:

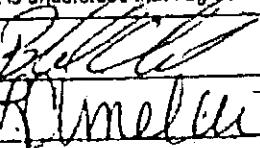
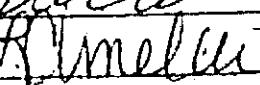
ADDRESS:

CITY: STATE: ZIP:

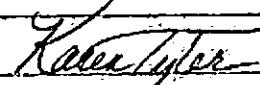
PHONE: FAX:

EMAIL:

PROPERTY OWNER CONSENT / AGENT AUTHORIZATION

<p>By my signature I hereby affirm that I am the property Owner of record or if the Applicant is an organization or business entity, that authorized has been granted to represent the Owner organization or business in this Application. I certify that the preceding information is complete and accurate and it is understood that I agree to the Development/Subdivision of this property</p>			
SIGNATURE: 	PRINTED NAME: Boolden Chmelar	DATE: 10/20/25	
SIGNATURE: 	PRINTED NAME: Boolden Chmelar	DATE: 10/20/25	
<p>By signing this form the Owner of the property authorizes Brazos County to begin proceedings in accordance with the process for this type of Application indicated on page one of this Application. The Owner further acknowledges that submission of an Application does not in any way obligate the County to approve the Application and that although County staff may make certain recommendations regarding this Application the Commissioner's Court may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation</p>			

CALCULATIONS OF FEES			
MASTER PLAN	No charge	SIMPLIFIED PLAT	\$100
FINAL PLAT	\$200 + \$20 per lot	AMENDING PLAT:	\$100
			REPLAT.
			\$200

RECEIPT BY BRAZOS COUNTY (Official Use Only)	
DATE APPLICATION RECEIVED <u>12/17/2025</u>	DATE APPLICATION RECEIVED / REJECTED <u> / / </u>
SIGNATURE 	SIGNATURE: _____
<p>Receipt of this Application by Brazos County does not provide confirmation or acceptance of a complete Application nor does it waive requirements for any additional information not contained as part of this Application which may also be needed as a part of the review process</p>	

Application Check List:

Copies of finished plat with corrections (if any):

N/A Three (3) hard copies to Brazos County

- One (1) .pdf copy to Brazos County
- One (1) .dwg copy to Brazos County
- One (1) hard copy to Brazos County Health District
- One (1) hard copy to Brazos County 911
- One (1) hard copy to local Water District or Company

Letters of approval (to be sent by the approving institution directly to Brazos County Engineering).

COMPLETE Letter from Brazos County Health District - For On-site sewage evaluation.

- Letter from Brazos County 911 - For Road names.
- Letter from Water District or Company. - Stating water availability, etc.

If property is within an Extraterritorial Jurisdiction (ETJ) of a City:

COMPLETE Approval notification from appropriate City.

Applicant attests that they have signed this Application in the capacity designated, if any, and further attests that they have read document and the statement contained herein and any attached are true and factual. All Applicants are encouraged to review the County Regulations prior to any plat submittal. It is understood that this Application is not finished or dated until all documents listed above are filed at the Brazos County Engineering Office and all applicable blanks are filled in the Application above

SIMPLIFIED FINAL PLAT REQUIREMENTS

Every Simplified Plat shall include all of the following:

- Title Block with the following information:
 - Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.) (Replats need to retain original Subdivision name.)
 - Date of preparation. (Include the date of any revisions on the plat.)
 - Engineer's scale in feet.
 - Total area intended to be developed.
 - Proposed number of Lots to be developed.
 - Re-plat or Amending Plat, existing Lot and Block description or Abstract name and number.
- North arrow.
- Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- All horizontal control and vertical elevations depicted on the plat shall be tied to NAD83 and NAVD 1988 Datum.
- A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plat.
- All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plat drawing.
- County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- Road names and Right-of-Way width for all Roads. (Existing and proposed)
- All existing and proposed plat boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.)

N/A Pipelines: label company with volume and page.

- All certification language as found in Appendix C.
- Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens. The dedication shall be accompanied by the Certificate of Ownership and Dedication language found in Appendix C. The Owner's and any lien holder's dedication, and restrictions if any duly acknowledged in the manner required for acknowledgement of deeds, shall also be provided.
- All proposed Easements and existing Easements of record that have a designated route shall be shown on the plat with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plat note.
- Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and

distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)

- All Subdivision external corners, angle points, points of curvature and points of tangency shall be set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded and shall be a TxDOT "Light Duty Setting" monument with an aluminum or bronze disk as specified in Appendix C of the TxDOT Survey Manual of April 2011. Alternately, Bernsten® Standard Aluminum Base monument (or equivalent as approved by the County Engineer) embedded and backfilled with compacted sand may be used. All Daughter Lots, Blocks and rights-of-way within the Subdivision shall be fully monumented in compliance with the Texas Board of Professional Land Surveying Act and the Board Rules set by a Registered Professional Land Surveyor (RPLS) before the plat is recorded.
- Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.

N/A The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).

N/A If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.

N/A BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.

N/A A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be twelve (12) inches higher than the highest spot elevation that is located within five (5) feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.

N/A If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.

- A separate drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- The certification language as found in Appendix C for both the Commissioner's Court approval and the County Clerk's filing certificate shall be located on the face of the plat. These signatures shall be obtained after approval by the Brazos County Commissioner's Court.
- If any Lot within the plat will be served by a well or an On-site Sewage Facility (OSSF), a letter must be provided by the Brazos County Health District stating they have examined the plat and that it is in compliance with the Brazos County On-site Sewage Facility (OSSF) Regulations, Construction Standards for On-site Sewage Facility (OSSF) Regulations as published by the Texas Commission on Environmental Quality (TCEQ). This letter must be signed by a representative of the District prior to Final Plat approval.

- If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- If rural route mailboxes are proposed, the plat note as found in Appendix G.2 for placement of such mailboxes shall be shown on the face of the plat.
- If any areas of the plat are located outside of all incorporated areas, the plat note as found in Appendix G.1 regarding the requirement to obtain a unique Development Permit from the Brazos County Floodplain Administrator prior to locating or altering a structure or land shall be placed on the plat.
- It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- Driveway culverts for all Lots shall be designed by a Licensed Professional Engineer.
- If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- The diameter and length for each driveway culvert shall be shown on a table on the plat. This information shall also be placed in the deed restrictions for the Lots in the Subdivision.
- The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.
- Any Improvements proposed within the Right-of-Way including, but not limited to, irrigation, landscaping, sidewalks, Subdivision identification signs, etc. shall be maintained in accordance with an executed license agreement between the County and the Owner.
- This check list along with the required copies of the plat shall be submitted to the County Engineer for approval.
- Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.

N/A All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

MASTER PLAN / PRELIMINARY PLAN REQUIREMENTS

Every Master Plan / Preliminary Plan shall include all of the following:

- Title Block with the following information:**
 - Name, address, telephone and email address of Subdivider, recorded Owner, Engineer and surveyor.
 - Proposed name of Subdivision. (Subdivision name & Street names will be approved through the Brazos County 911.)
 - Date of preparation. (Include the date of any revisions on the plan.)
 - Engineer's scale in feet.
 - Total area intended to be developed.
 - Proposed number of Lots to be developed.
 - Abstract name and number.
- The Preliminary Plan shall carry the legend "PRELIMINARY PLAN FOR REVIEW PURPOSES ONLY".
- North arrow.
- Drawn on 24" x 36" sheet to scale of 100-feet per inch or larger.
- Subdivision boundary indicated by heavy lines. Boundary must include all of Parent Tract.
- All horizontal control and vertical elevations depicted on the plan shall be tied to NAD83 and NAVD 1988 Datum.
- A vicinity map, drawn at a scale appropriate to show all nearby major Roadways and sufficient in detail to identify the location of the proposed plan.
- All adjacent property Owner's names, deed record, or Subdivision name, Block and Lot number, and existing use.
- All parcels within the boundary of the Subdivision shall have a Block and Lot number shown on the face of the plan drawing.
- County boundaries, City limits, Extraterritorial Jurisdiction (ETJ) boundaries, school district boundaries and Subdivision section and/or phase boundaries.
- Road names and Road designation (whether the Road will be public or privately owned), pavement width and Right-of-Way width for all proposed Roads within and all existing Roads abutting the plan. (Proposed and existing)
- All existing and proposed plan boundary lines, phase/section lines, and Lot lines with bearings and dimensions.
- Utility Services. (Water, wastewater, electrical, natural gas, cable, phone, etc.) (Existing and proposed.)
- Pipelines: label company with volume and page.
- The Preliminary Plan (including the entire Parent Tract if only a portion of that tract is to be subdivided) shall be shown on a single sheet, regardless of its acreage. The Preliminary Plan may also be shown on multiple sheets if necessary to show all detail and required information as required by this section.
- Size, in acres, of all Daughter Tracts.
- Centerline tangent lengths and curve data for all proposed Roads.
- Easements and rights-of-way shall be dedicated to the public. The dedication of all Easements and rights-of-way shall be accomplished free of liens.

- All proposed Easements and existing Easements of record that have a designated route shall be shown on the plan with bearings and dimensions. The Owner shall be responsible for coordinating with all Utility Providers the location of all utility Easements that are shown on the Final Plat.
- Building Setback Lines for each proposed Lot as defined herein. For Subdivisions located within an Extraterritorial Jurisdiction (ETJ), this may be shown on the drawing or included as a plan note.
- Metes and bounds description of the property to be subdivided shall be certified by a Registered Professional Land Surveyor (RPLS), describing a beginning point and reciting bearings and distances to a corner of the original land grant survey of which the Subdivision is a part, according to the best available data. (Shown on drawing; not separate description)
- Primary control points or descriptions and ties to such control points, to which, later, all dimensions, angles, bearings, Block numbers, and similar data shall be referred. The plat shall be located with respect to a corner of the surveyor tract, or an original corner of the original survey of which it is a part. All boundaries shall be tied to a County control monument.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- The On-site Sewage Facility (OSSF) setback as required by the Brazos County Health District.
- The location, zone classification and panel Effective Date of the 100-Year Floodplain as identified on the most current Brazos County Flood Insurance Rate Map (FIRM), published by the Federal Emergency Management Agency (FEMA).
- If there are any areas within the plat that include a FEMA-mapped Floodplain with a Zone A classification, or if there exists within or adjacent to the plat any water courses whose upstream drainage basin is larger than 64 acres, the plat shall also show the extent of the 100-Year Floodplain as determined by an engineering study under the seal of a Registered Professional Engineer. This study shall be sufficient in scope to determine and establish a BFE for all points within the plat.
- BFE's shall be shown for all points within the plat, as determined by the results of an engineering study. For plats where a FEMA-mapped Floodplain with a Zone AE classification exists within the plat, the BFE established by the accompanying FEMA- published flood study may be substituted for the engineering study.
- A minimum lowest finished floor elevation (FFE) for Buildings shall be established for each Lot within the plat. This minimum FFE shall be 12-inches higher than the highest spot elevation that is located within five feet outside the perimeter of the Building, or two-feet above the BFE, whichever is higher.
- If any areas within the plat include a 100-Year Floodplain (as determined by the results of an engineering study or as established by FEMA), a benchmark shall be established by the Owner within or immediately adjacent to the boundary of the plat. The location, description and elevation of the benchmark are required to be identified on the face of the plat. The elevation of this benchmark shall utilize the same vertical datum as that used in the engineering study to determine the FFE.
- A drawing containing both existing and proposed topographic information at 2-FT contour intervals along with the plat boundaries, Easement locations (existing & proposed), and culverts (existing & proposed).
- If the plat contains a water well site, there shall be a depiction of the TCEQ separation requirements per Title 30, Part 1, Chapter 290, Subchapter D Rule §290.41.
- It is the responsibility of the Owner to assure that the proposed name of the Subdivision is not duplicated. Subdivisions with different sections are considered unique. The Owner shall check with the County Clerk's records for verification.
- The Owner shall provide a letter of serviceability from an entity or entities providing water service or a letter stating that no service is available within 300 feet of the Subdivision and certifying that the Lots are suitable for private wells.

- If entrances or driveways are proposed fronting Texas Department of Transportation (TxDOT) controlled highways, farm-to-market Roads, or others, copies of correspondence with TxDOT are required to be submitted with the Preliminary Plan stating that the general entrance or driveway configuration is within TxDOT's guidelines. Formal approval of the layout from TxDOT is required prior to approval of Final Plat.
- For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- Locations of existing and proposed private alleys.
- Locations of existing and proposed public areas.
- Locations of other public improvements, including but not limited to parks, schools and other public facilities.
- The location of proposed cluster mailboxes, as required.
- All proposed Off-site Easements for infrastructure construction must be shown on the Preliminary Plan.
- Proposed phasing. Each phase must be able to stand alone to meet requirements of these Regulations.
- Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property and detention basins, if needed.
- If the proposed Preliminary Plan is to be a Private Subdivision (containing privately maintained Roads), the title of the plan shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- This check list along with the required copies of the plan shall be submitted to the County Engineer for approval.
- Include a description of contributing drainage to the proposed Subdivision. The submittal shall include the area, slope and type of Development in the contributing area.
- Drainage narrative in compliance with the BCEDG.
- Clearly indicate the method of sanitary sewage treatment and/or disposal such as, but not limited to, municipal sewer service, private sewage disposal system and On-site sewage facilities including the size and location of all proposed sewer mains and manholes. Preliminary grades for each main between manholes and the depth at each manhole shall also be shown.
- All existing and proposed water courses or manmade drainage channels shall be located within a Common Area to be maintained by Owner.

FINAL PLAT APPLICATION REQUIREMENTS

Every Final Plat must include all of the items provided on the Simplified Plat checklist as well as the following:

- For Road widening and drainage purposes the Owner shall dedicate the Right-of-Way. In the case of drainage that is provided for the Lots, it shall be located outside of the Right-of-Way in a private drainage Easement. In the case of drainage that is provided for the Roadway, it shall be located within the Right-of-Way.
- If public Roadways are to be built as part of the plat, the plat note regarding the responsibility for construction of Roadways as found in Appendix G.3 shall be placed on the face of the plat.
- The plat note regarding Owner's responsibilities as found in Appendix G.4, if not contained in the Owner's dedication.
- Indicate the centerline length of each Road in the proposed Subdivision and its design speed.
- If more than four mailboxes are to be provided within the Subdivision, cluster mailboxes shall be provided and the location of such shall be indicated on the plat.
- If the Roads within the Subdivision will be privately maintained, include the appropriate note(s) per the requirements of Article 8 of these Regulations.
- Locations of existing and proposed private alleys.
- Locations of existing and proposed public areas.
- Locations of other Public Improvements, including but not limited to parks, schools and other public facilities.
- All Off-site Easements for infrastructure construction must be shown on the Final Plat with a volume and page listed to indicate where the separate instrument Easements were filed. Separate instrument Easements must be filed prior or concurrently with Final Plat.
- Proposed phasing. All phasing shall be in accordance with the approved Master Plan and/or Preliminary Plan and each phase must be able to stand alone to meet requirements of these Regulations. Infrastructure costs should be separate for each phase of the Subdivision.
- Location and size of all existing and proposed subsurface and surface water drainage facilities, including water bodies on or immediately adjacent to the subject property.
- If the proposed Final Plat is to be a Private Subdivision (containing privately maintained Roads), the title of the plat shall contain the phrase, "A Private Subdivision". Refer to Article 8 for additional requirements.
- In the case of an On-site Sewage Facility (OSSF), the Developer shall be responsible for providing a Development Plan, as performed by a Professional Sanitarian, a Licensed Professional Engineer, or person certified as required by TCEQ Title 30 TAC Chapter 285. The sewage disposal plan shall be performed according rules and regulations established by the Brazos County On-site Sewage Facility (OSSF) Order and TCEQ Title 30 TAC Chapter 285.



BRAZOS COUNTY
ROAD AND BRIDGE DEPARTMENT
Prarthana P. Banerji, P.E., C.F.M., Brazos County Engineer

Memorandum

To: Brazos County Commissioners' Court

From: Prarthana Banerji, PE, CFM

Date: December 17, 2025

Subject: Fazzino Park Subdivision Plat

I have reviewed the subject document to ensure all applicable requirements are in compliance with the Brazos County Subdivision Regulations, approved July 5, 2016, by the Commissioners' Court of Brazos County, Texas. In addition, I affirm the following:

- Plat Application received, signed and dated
- Plat review fees have been paid
- Copy of the plat provided to Health District, 911, Water District Company for review
- Confirmation received from the Health District for On-Site Sewage evaluation
- Confirmation received from Brazos County 911 for addresses
- Confirmation received from Water District Company stating water availability, etc.
- Confirmation received from City of Bryan for ETJ approval
- Confirmation received from TxDOT regarding right of way access for one lot

I recommend Fazzino Park Subdivision be submitted to the next available Commissioners' Court agenda.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval of the Treasurer's Report for September 2025 & Quarter Ending September 30, 2025.

TO: Commissioners Court

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR
ALTERNATIVES: Approval

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Treasurer's Report September 2025 QE 9.30.25.pdf	Treasurer's Report Sept 2025 & QE 9.30.25	Backup Material
Treasurer Report Approval September 2025.pdf	Treasurer Report Approval	Backup Material

The State of Texas, County of **BRAZOS**

We, the undersigned, as County Commissioners within and for Brazos County, and Kyle Kacal, Acting County Judge of Brazos County, constituting the entire Commissioners' Court of Brazos County, during a regular meeting of said Court have examined the foregoing report and have caused an order to be entered upon the Minutes, of the Commissioners' Court of Brazos County approving said Report as presented and submitted as true and correct by Cristian Villarreal, Treasurer of Brazos County, as provided for in the Revised Statutes of the State of Texas. (*Texas Local Government Code, 114.026*)

Witness my hand this 6TH day of JANUARY A.D. 2026

Karen McQueen

Karen McQueen

County Clerk, County of BRAZOS, State of Texas

Examined and approved in open Commissioners' Court this 6TH day of
JANUARY 2026.

Kyle Kacal

Kyle Kacal, Acting County Judge

Bentley Nettles

Bentley Nettles, Commissioner Precinct #1

Chuck Konderla

Chuck Konderla, Commissioner Precinct #2

Fred Brown

Fred Brown, Commissioner Precinct #3

Wanda J. Watson

Wanda J. Watson, Commissioner Precinct #4

Treasurer's Report for the MONTH SEPTEMBER 2025
AND QUARTER ENDING 9/30/2025

SEPTEMBER 2025 TREASURER'S REPORT

FUND NUMBER & NAME	CASH BALANCE 8/31/2025	INCOMING	INVESTED INTEREST	SUB-TOTAL	DISBURSED	CASH BALANCE 9/30/2025	INVESTED	CK.ACCT.BAL. 9/30/2025
0100 - GENERAL FUND	192,041,331.59	5,405,278.33	500,146.27	197,946,756.19	13,650,374.90	184,296,381.29	151,987,034.92	32,309,346.37
1100 - HOTEL OCCUPANCY TAX	7,915,634.41	329,876.15		8,245,510.56	120,787.30	8,124,723.26		8,124,723.26
1200 - STATE LATERAL ROAD	136,143.35	544.94		136,688.29	0.00	136,688.29		136,688.29
1300 - UNCLAIMED FUNDS	430,067.54	2,407.00		432,474.54	0.00	432,474.54		432,474.54
1500 - LAW LIBRARY	226,764.49	14,588.63		241,353.12	5,315.78	236,037.34		236,037.34
1800 - LEOSE FUND	119,250.06	0.00		119,250.06	12,439.41	106,810.65		106,810.65
1900 - COUNTY RECORDS MANAGEMENT	0.00	0.00		0.00	0.00	0.00		0.00
2000 - COUNTY CLERK MGMT.FUND	1,439,177.43	32,190.57		1,471,368.00	62,023.93	1,409,344.07		1,409,344.07
2001 - COUNTY CLERK ARCHIVAL FUND	1,740,668.10	31,737.34		1,772,405.44	170,590.94	1,601,814.50		1,601,814.50
2200 - COURTHOUSE SECURITY FUND	261,112.35	13,245.20		274,357.55	1,077.52	273,280.03		273,280.03
2201 - JUSTICE COURT SECURITY FUND	291,534.57	2,017.88		293,552.45	0.00	293,552.45		293,552.45
2300 - DISTRICT CLERK MANAGEMENT FUND	1,121,891.98	19,993.82		1,141,885.80	116,631.67	1,025,254.13		1,025,254.13
2301 - DISTRICT CLERK ARCHIVAL FUND	1,774.13	0.00		1,774.13	0.00	1,774.13		1,774.13
2400 - JUSTICE @ PEACE - TECHNOLOGY FUND	100,317.80	3,105.93		103,423.73	9,048.67	94,375.06		94,375.06
2401 - CO. & DIST.COURT TECHNOLOGY FUND	148,757.70	1,315.90		150,073.60	0.00	150,073.60		150,073.60
2500 - SPECIAL FORFEITURE FUND	80,880.38	323.74		81,204.12	0.00	81,204.12		81,204.12
2600 - D/A HOT CHECK COLLECT FEES	5,817.69	23.29		5,840.98	0.00	5,840.98		5,840.98
2700 - BAIL BOND BOARD FEES	120,624.24	982.82		121,607.06	0.00	121,607.06		121,607.06
2900 - VIT INTEREST FUND	439,728.38	5,152.89		444,881.27	0.00	444,881.27		444,881.27
3000 - COUNTY GRANTS	(1,419,137.53)	979,559.31		(439,578.22)	431,101.08	(870,679.30)		(870,679.30)
3100 - AMERICAN RESCUE PLAN ACT	26,694,352.85	0.00		26,694,352.85	2,385,832.29	24,308,520.56		24,308,520.56
3200 - SB 22 2023 RURAL	475,856.27	2,094.67		477,950.94	164,322.22	313,628.72		313,628.72
3400 - D/A CRIME FUND	147,474.86	590.30		148,065.16	8,123.92	139,941.24		139,941.24
3500 - PRIMARY ELECTION SERVICES	27,372.87	109.56		27,482.43	1,988.30	25,494.13		25,494.13
3901 - BC HOUSING FINANCE CORP	538,313.91	2,154.70		540,468.61	0.00	540,468.61		540,468.61
4320 - CO 2020	2,192,435.05	546,687.03	5,742.09	2,744,864.17	197,511.48	2,547,352.69	1,609,248.56	938,104.13
4323 - ON SYSTEM ROAD BOND-TXDOT	11,813,472.29	1,328.53	41,056.73	11,855,857.55	258,140.66	11,597,716.89	11,022,619.39	575,097.50
43231 - OFF SYSTEM ROAD BOND	5,012,592.61	272.98	17,647.32	5,030,512.91	5,000.00	5,025,512.91	4,462,041.87	563,471.04
43232 - 2023 CERTIFICATES OF OBLIGATIONS	9,686,266.97	3,750.26	31,331.09	9,721,348.32	530,435.00	9,190,913.32	8,780,662.86	410,250.46
4500 - GEN.PERMANT IMPV.	14,519,283.43	156,263.57		14,675,547.00	220,523.50	14,455,023.50		14,455,023.50
5000 - HEALTH & LIFE INSURANCE	13,342,895.34	2,052,437.37		15,395,332.71	2,060,652.39	13,334,680.32		13,334,680.32
5800 - COUNTY ATTORNEY OPERATING FUND	65,004.85	15.00		65,019.85	0.00	65,019.85		65,019.85
6000 - PAYROLL	2,017,566.19	6,729,334.41		8,746,900.60	6,946,945.43	1,799,955.17		1,799,955.17
9100 - HEALTH DEPARTMENT	3,616,288.81	495,143.40		4,111,432.21	296,300.43	3,815,131.78		3,815,131.78
9300 - REGIONAL MOBILITY AUTHORITY	45,961.50	183.97		46,145.47	0.00	46,145.47		46,145.47
9700 - COMMUNITY SUPERVISION	1,040,633.03	796,138.37		1,836,771.40	405,001.18	1,431,770.22		1,431,770.22
ATL OF ACCTS IN POOL	296,438,109.49	17,628,847.86	595,923.50	314,662,880.85	28,060,168.00	286,602,712.85	177,861,607.60	108,741,105.25
1600 - LOCAL PROVIDER PARTICIPATION	22,989,883.41	10,264,197.95		33,254,081.36	11,022,183.99	22,231,897.37		22,231,897.37
4100 - GEN.OBLIG.DEBT SVC.	13,235,393.25	72,855.29	14,823.32	13,323,071.86	6,294,915.63	7,028,156.23	4,154,287.25	2,873,868.98
TOTAL	332,663,386.15	27,965,901.10	610,746.82	361,240,034.07	45,377,267.62	315,862,766.45	182,015,894.85	133,846,871.60

This report is submitted as true and correct to Commissioners Court by Cristian T. Villarreal, Brazos County Treasurer, on January 6, 2026.

QUARTER ENDING 09/30/2025 TREASURER'S REPORT

	CASH BALANCE 6/30/2025	INCOMING	INVESTED INTEREST - QTRLY	SUB-TOTAL	DISBURSED	CASH BALANCE 9/30/2025	INVESTED	CK.ACCT.BAL. 9/30/2025
0100 - GENERAL FUND	198,836,403.05	19,265,990.69	1,702,934.11	219,805,327.85	35,508,946.56	184,296,381.29	151,987,034.92	32,309,346.37
1100 - HOTEL OCCUPANCY TAX	7,589,958.29	1,058,424.81	0.00	8,648,383.10	523,659.84	8,124,723.26	0.00	8,124,723.26
1200 - STATE LATERAL ROAD	134,924.61	1,763.68	0.00	136,688.29	0.00	136,688.29	0.00	136,688.29
1300 - UNCLAIMED FUNDS	423,484.55	8,989.99	0.00	432,474.54	0.00	432,474.54	0.00	432,474.54
1500 - LAW LIBRARY	230,815.12	37,390.89	0.00	268,206.01	32,168.67	236,037.34	0.00	236,037.34
1800 - LEOSE FUND	119,850.06	0.00	0.00	119,850.06	13,039.41	106,810.65	0.00	106,810.65
1900 - COUNTY RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 - COUNTY CLERK MGMT.FUND	1,400,313.90	101,859.24	0.00	1,502,173.14	92,829.07	1,409,344.07	0.00	1,409,344.07
2001 - COUNTY CLERK ARCHIVAL FUND	1,670,563.06	101,842.38	0.00	1,772,405.44	170,590.94	1,601,814.50	0.00	1,601,814.50
2200 - COURTHOUSE SECURITY FUND	238,844.99	36,203.72	0.00	275,048.71	1,768.68	273,280.03	0.00	273,280.03
2201 - JUSTICE COURT SECURITY FUND	287,371.88	6,180.57	0.00	293,552.45	0.00	293,552.45	0.00	293,552.45
2300 - DISTRICT CLERK MANAGEMENT FUND	1,098,544.20	55,120.49	0.00	1,153,664.69	128,410.56	1,025,254.13	0.00	1,025,254.13
2301 - DISTRICT CLERK ARCHIVAL FUND	1,738.34	35.79	0.00	1,774.13	0.00	1,774.13	0.00	1,774.13
2400 - JUSTICE @ PEACE - TECHNOLOGY FUND	94,629.76	8,880.52	0.00	103,510.28	9,135.22	94,375.06	0.00	94,375.06
2401 - CO. & DIST.COURT TECHNOLOGY FUND	145,939.38	4,134.22	0.00	150,073.60	0.00	150,073.60	0.00	150,073.60
2500 - SPECIAL FORFEITURE FUND	80,156.35	1,047.77	0.00	81,204.12	0.00	81,204.12	0.00	81,204.12
2600 - D/A HOT CHECK COLLECT FEES	5,690.94	150.04	0.00	5,840.98	0.00	5,840.98	0.00	5,840.98
2700 - BAIL BOND BOARD FEES	120,033.28	2,567.05	0.00	122,600.33	993.27	121,607.06	0.00	121,607.06
2900 - VIT INTEREST FUND	430,795.19	14,086.08	0.00	444,881.27	0.00	444,881.27	0.00	444,881.27
3000 - COUNTY GRANTS	(1,141,565.94)	1,549,253.71	0.00	407,687.77	1,278,367.07	(870,679.30)	0.00	(870,679.30)
3100 - AMERICAN RESCUE PLAN ACT	30,023,167.64	0.00	105,905.99	30,129,073.63	5,820,553.07	24,308,520.56	0.00	24,308,520.56
3200 - SB 22 2023 RURAL	628,128.21	7,384.53	0.00	635,512.74	321,884.02	313,628.72	0.00	313,628.72
3400 - D/A CRIME FUND	151,907.06	9,768.95	0.00	161,676.01	21,734.77	139,941.24	0.00	139,941.24
3500 - PRIMARY ELECTION SERVICES	30,140.13	379.83	0.00	30,519.96	5,025.83	25,494.13	0.00	25,494.13
3901 - BC HOUSING FINANCE CORP	533,494.99	6,973.62	0.00	540,468.61	0.00	540,468.61	0.00	540,468.61
4320 - CO 2020	4,105,982.79	601,191.36	31,557.64	4,738,731.79	2,191,379.10	2,547,352.69	1,609,248.56	938,104.13
4323 - ON SYSTEM ROAD BOND-TXDOT	12,507,825.50	4,443.87	129,761.11	12,642,030.48	1,044,313.59	11,597,716.89	11,022,619.39	575,097.50
43231 - OFF SYSTEM ROAD BOND	4,997,536.29	990.95	54,445.67	5,052,972.91	27,460.00	5,025,512.91	4,462,041.87	563,471.04
43232 - 2023 CERTIFICATES OF OBLIGATIONS	10,529,869.64	9,346.07	103,532.61	10,642,748.32	1,451,835.00	9,190,913.32	8,780,662.86	410,250.46
4500 - GEN.PERMANT IMPV.	14,676,893.60	194,907.47	0.00	14,871,801.07	416,777.57	14,455,023.50	0.00	14,455,023.50
5000 - HEALTH & LIFE INSURANCE	15,239,530.89	6,281,518.14	0.00	21,521,049.03	8,186,368.71	13,334,680.32	0.00	13,334,680.32
5800 - COUNTY ATTORNEY OPERATING FUND	64,968.89	50.96	0.00	65,019.85	0.00	65,019.85	0.00	65,019.85
6000 - PAYROLL	1,960,996.32	20,032,479.68	0.00	21,993,476.00	20,193,520.83	1,799,955.17	0.00	1,799,955.17
9100 - HEALTH DEPARTMENT	3,803,696.80	1,039,643.00	0.00	4,843,339.80	1,028,208.02	3,815,131.78	0.00	3,815,131.78
9300 - REGIONAL MOBILITY AUTHORITY	45,550.05	595.42	0.00	46,145.47	0.00	46,145.47	0.00	46,145.47
9700 - COMMUNITY SUPERVISION	1,386,790.84	1,186,886.37	0.00	2,573,677.21	1,141,906.99	1,431,770.22	0.00	1,431,770.22
TOTAL OF ACCTS IN POOL	312,454,970.65	51,630,481.86	2,128,137.13	366,213,589.64	79,610,876.79	286,602,712.85	177,861,607.60	108,741,105.25
1600 - LOCAL PROVIDER PARTICIPATION	12,407,256.63	22,201,487.78	0.00	34,608,744.41	12,376,847.04	22,231,897.37	0.00	22,231,897.37
4100 - GEN.OBLIG.DEBT SVC.	16,409,436.60	592,768.28	45,630.98	17,047,835.86	10,019,679.63	7,028,156.23	4,154,287.25	2,873,868.98
TOTAL	341,271,663.88	74,424,737.92	2,173,768.11	417,870,169.91	102,007,403.46	315,862,766.45	182,015,894.85	133,846,871.60

This report is submitted as true and correct to Commissioners Court by Cristian T. Villarreal, Brazos County Treasurer, on January 6, 2026.



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval requested to increase the County mileage reimbursement rate from \$0.70 per mile to \$0.725 per mile for business travel occurring on or after January 1, 2026.

TO: Commissioners Court

DATE: 12/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
IRS_sets_2026_business_standard_mileage_rate_at_72.5_cents_per_mile_up_2.5_cents_Internal_Revenue_Service.pdf	Mileage	Backup Material



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Approval requested to increase the County mileage reimbursement rate from \$0.70 per mile to \$0.725 per mile for business travel occurring on or after January 1, 2026.

TO: Commissioners Court

DATE: 12/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

IRS_sets_2026_business_standard_mileage_rate_at_72.5_cents_per_mile_up_2.5_cents_Internal_Revenue_Service.pdf Mileage

<u>Description</u>	<u>Type</u>
Mileage	Backup Material

APPROVED

KYLE BACAL

ACTING County Judge

1/6/24

Date



IRS sets 2026 business standard mileage rate at 72.5 cents per mile, up 2.5 cents

IR-2025-128, Dec. 29, 2025

WASHINGTON — The Internal Revenue Service today announced that the optional standard mileage rate for business use of automobiles will increase by 2.5 cents in 2026, while the mileage rate for vehicles used for medical purposes will decrease by half a cent, reflecting updated cost data and annual inflation adjustments.

Optional standard mileage rates are used to calculate the deductible costs of operating vehicles for business, charitable, and medical purposes. Additionally, the optional standard mileage rate may be used to calculate the deductible costs of operating vehicles for moving purposes for certain active-duty members of the Armed Forces, and now, under the One, Big, Beautiful Bill, certain members of the intelligence community.

Beginning Jan. 1, 2026, the standard mileage rates for the use of a car, van, pickup or panel truck will be:

- 72.5 cents per mile driven for business use, up 2.5 cents from 2025.
- 20.5 cents per mile driven for medical purposes, down a half cent from 2025.
- 20.5 cents per mile driven for moving purposes for certain active-duty members of the Armed Forces (and now certain members of the intelligence community), reduced by a half cent from last year.
- 14 cents per mile driven in service of charitable organizations, equal to the rate in 2025.

The rates apply to fully-electric and hybrid automobiles, as well as gasoline and diesel-powered vehicles.

While the mileage rate for charitable use is set by statute, the mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes, meanwhile, is based on only the variable costs from the annual study.

Under the law, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses, except for certain educator expenses. However, deductions for expenses that are deductible in determining adjusted gross income remain allowable, such as for certain members of a reserve component of the Armed Forces, certain state and local government officials, certain performing artists, and eligible educators. Alternatively, eligible educators may claim an itemized deduction for certain unreimbursed employee travel expenses. In addition, only taxpayers who are members of the military on active duty or certain members of the intelligence community may claim a deduction for moving expenses incurred while relocating under orders to a permanent change of station.

Use of the standard mileage rates is optional. Taxpayers may instead choose to calculate the actual costs of using their vehicle.

Taxpayers using the standard mileage rate for a vehicle they own and use for business must choose to use the rate in the first year the automobile is available for business use. Then, in later years, they can choose to use the standard mileage rate or actual expenses.

For a leased vehicle, taxpayers using the standard mileage rate must employ that method for the entire lease period, including renewals.

Notice-2026-10 [PDF](#) contains the optional 2026 standard mileage rates, as well as the maximum automobile cost used to calculate mileage reimbursement allowances under a fixed-and variable-rate plan. The notice also provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in 2026 for which employers may calculate mileage allowances using a cents-per-mile valuation rule or the fleet-average-valuation rule.

⚠ *News items may not be updated after their release. Please verify the date before relying on the language.*



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Office NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: • FY 25/26 Budget Amendments 8.01 - 8.03

TO: Commissioners Court

FROM: Nina Payne

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ACTION REQUESTED OR
ALTERNATIVES: Request approval.

ATTACHMENTS:

File Name

[8_Coversheet.pdf](#)

[8.01 - 8.03.pdf](#)

Description

FY 26 - 8 Coversheet

FY 26 Budget Amendment 8.01 - 8.03

Type

Cover Memo

Budget Amendment

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2025-2026 BUDGET YEAR

NO. 25/26 8.01 – 8.03

On this the 6th day of January 2026 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Kyle Kacal, Acting County Judge
- B. Bentley Nettles, Commissioner, Precinct 1
- C. Chuck Konderla, Commissioner, Precinct 2
- D. Fred Brown, Commissioner, Precinct 3
- E. Wanda Watson, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

The following proceedings were held:

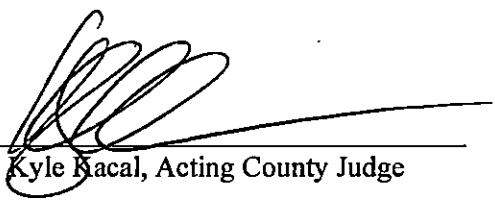
THAT WHEREAS, on the 6th day of January 2026 the Court heard and approved a budget amendment(s) for the 2025-2026 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 9 September 2025, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 6th day of January 2026.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: _____



Kyle Kacal, Acting County Judge

Original: County Clerk's Office and
Attached to the original budget

**BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 25/26 - 8.01
1/6/2026**

General Fund

Reallocate funds from the IT Department to the Sheriff Office - Jail Administration department for the replacement of a broken printer that is no longer working or repairable.

SAM
Date: 12/17/2025

ACTING County Judge Approval

١١٦١٢٦



BRAZOS COUNTY
REQUEST FOR BUDGET AMENDMENT

Budget
Amendment
Number*

Budget Amendment Number

Agenda Date

Fiscal Year

October 1 - September 30 2026

Requesting Department

INFORMATION TECHNOLOGY

Requestors Name

Stefanie K. Johnson

DECREASE EXPENDITURE(S):	DECREASE EXPENDITURE(S):	DECREASE EXPENDITURE(S):	From: Amount
1000 General Fund	14000006 Information Technolog	60500000 Equipment & I.T. Enh	\$ 685.13
From: Fund Number	From: Division Name	From: Account Number	AMOUNT OF DECREASE

Total \$ 685.13
TOTAL AMOUNT OF DECREASE

INCREASE EXPENDITURE(S):	INCREASE EXPENDITURE(S):	INCREASE EXPENDITURE(S):	To. Amount
1000 General Fund	28002000 Sheriff Office - Jail Ad	60500000 Equipment & I.T. Enh	\$ 685.13
To: Fund Number	To: Division Name	To: Account Number	AMOUNT OF INCREASE

Total \$ 685.13
TOTAL AMOUNT OF INCREASE

TO EXPLANATION AND SIGNATURE

Explanation

Explanation to reclassify budget to proper accounts.

Reallocate funds from the IT Department to the Sheriff Office - Jail Administration department for the replacement of a broken printer that is no longer working or repairable.

File and Documentation

File Upload

Upload

GovConnection Quote - RITM42253.pdf

375.88KB

Signature

Initiator

*Stefanie Johnson***Department (?)**

INFORMATION TECHNOLOGY

Signature

Elected Official/Dept Head

*Eric V. Caldwell, CGCQD***Comments**

Elected Official/Dept Head Comments

Signature *

Budget Officer Signature

Sign

Budget Officer Comments

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054.

Account Executive: Scott Jones
Phone:
Fax:
Email: scott.jones@connection.com

25838706.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING
Date: 12/16/2025
Valid Through: 1/15/2026
Account #: S05431

Customer Contact: Stefanie Johnson
Email: it_acquisitions@brazoscountytx.gov

Phone: (979) 361-4520
Fax: :

QUOTE PROVIDED TO:	SHIP TO:
AB#: 11223141 COUNTY OF BRAZOS AUDITORS OFFICE PO BOX 914 BRYAN, TX 77803 US (979) 361-4310	AB#: 11223143 COUNTY OF BRAZOS 205 E 27TH ST WAREHOUSE IT BRYAN, TX 77803 US (979) 361-4310

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
		Small Pkg Ground Service Level	29.55 lbs	Net 30	DIR-CPO-5850

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of the State of Texas DIR for HPI Contract # DIR-CPO-5850. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

*	Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
	1	1	36699425	1PV87A#BGJ	HP LaserJet Enterprise M507dn Printer	HP	\$ 685.13	\$ 685.13
	2				Work Order R1TM42253			
							Subtotal	\$ 685.13
							Fee	\$ 0.00
							Shipping and Handling	\$ 0.00
							Tax	Exempt!
							Total	\$ 685.13



ORDERING INFORMATION

GovConnection, Inc. DBA Connection
State of Texas DIR – HPI Contract #: DIR-TSO-5850
Contract Expiration: 18 July 2027

Please contact your account manager with questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of the State of Texas Contract # DIR-CPO- 5850. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:<https://www.govconnection.com/web/Shoppings/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to: SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374

**BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 25/26 - 8.02
1/6/2026**

Grant Fund

To recognize the creation of the Specialty Court - Mental Health Court Grant.

NNP
Date: 12/17/2025

1/6/26
ACTING County Judge Approval Date

BRAZOS COUNTY, TEXAS
REQUEST FOR BUDGET AMENDMENT TO INCREASE BUDGET

REQUESTING DEPARTMENT

County Auditor

REVENUE BUDGET

FY 2026

EXPENSE BUDGET

SELECT REASON FOR EXCEPTION TO INCREASE BUDGET FROM BELOW (click in box to select)

- Debt
- Grant
- Unanticipated Revenue
- Emergency
- Donation

EXPLANATION

To recognize the creation of the Specialty Court - Mental Health Court Grant.

ELECTED OFFICIAL OR DEPARTMENT HEAD SIGNATURE

DATE


CERTIFIED BY AUDITOR

12/17/2025
DATE

[Print This Page](#)

Agency Name: Brazos County

Grant/App: 5460901 **Start Date:** 9/1/2025 **End Date:** 8/31/2026

Project Title: Specialty Court: Mental Health Court

Status: Pending AO Acceptance of Award

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Court Coordinator	Assembles application packets to make sure all elements are included; Documents individualized treatment plans for judicial approval, creates dockets for team staffing, serves as the point of contact for the participants; documents participant compliance and phase up requests; lays business records foundation for sanctions/treatment, ITP and progress phases or revocation; tracks data, plans commencement; keeps track of documentation for grants and participants, assists with securing and collecting community MOUs, assists with fundraising and development; updates policies and procedures and contracts for program. A position with pay at group 17 step 3 (\$25.42 based on 2025 rates) is as follows: Salary \$52,874, Fringe Benefits \$30,170. This position will spend 50% of time on Mental Health Court.	\$41,522.00	\$0.00	\$0.00	\$0.00	\$41,522.00	50
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or	Conduct initial screening per Texas Code of Criminal Procedure Article 16.22 and program referrals Provides updates to court on medication and treatment plan compliance Provides case management to clients to help them eventually meet their basic needs Attends staffing and court as required. Vendor is Brazos	\$66,823.00	\$0.00	\$0.00	\$0.00	\$66,823.00	0

	Treatment Services	Valley MHMR and will provide all services at rate of \$66,823 annually.							
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	UA's – UAs are \$16 per drug screen. There are an estimated 10 people a day that randomly get picked for a UA. That is an estimated \$16,160.00 over 101 days. There is an additional \$1,000.00 in case more in-depth tests are needed such as K2 tests (25 @ \$45 each) or bath salts (26 @ \$50 each) or \$26 onsite drug screens (which are \$20 a piece) the vendor that will be used is Recovery Monitoring Solutions.	\$17,160.00	\$0.00	\$0.00	\$0.00	\$17,160.00	0	
Contractual and Professional Services	Program Evaluations	Completes psycho-social evaluation and provides diagnosis where needed Conducts skill building groups for participants in phases 1 and 2 and drop-in groups for phase 3 and 4. Rob Heffer Ph.D, Associate Director of Clinical Training, Associate Director of TAMU Psychology Clinic will lead this initiative staffed by Advanced graduate students in the TAMU clinical psychology doctoral program. 2 Graduate Students working 500 hours each per year \$41,148. PhD Supervision for 100 hours per year \$7,000. Training and Materials \$10,000	\$58,148.00	\$0.00	\$0.00	\$0.00	\$58,148.00	0	

You are logged in as **User Name:** mturnerbrazos

**BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 25/26 - 8.03
1/6/2026**

General Fund

To recognize donation in the amount of \$854.49 from Bearkat Oilfield Services, LLC to be used for the purchase of a bumper push bar. Donation was approved on November 18, 2025.

Date: **NNP** 12/29/2025

~~Acting~~ County Judge Approval

1/6/26

Date _____

BRAZOS COUNTY, TEXAS
REQUEST FOR BUDGET AMENDMENT TO INCREASE BUDGET

REQUESTING DEPARTMENT

Constable Pct #2

REVENUE BUDGET

FY|2026

EXPENSE BUDGET

SELECT REASON FOR EXCEPTION TO INCREASE BUDGET FROM BELOW (click in box to select)

- Debt
- Grant
- Unanticipated Revenue
- Emergency
- Donation

EXPLANATION

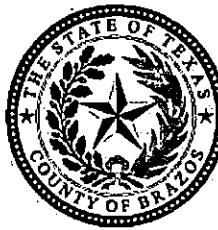
To recognize donation in the amount of \$854.49 from Bearkat Oilfield Services, LLC to be used for the purchase of a bumper push bar. Donation was approved on November 18, 2025.

ELECTED OFFICIAL OR DEPARTMENT HEAD SIGNATURE

DATE

~~11/18/18~~ CERTIFIED BY AUDITOR

12/29/25
DATE

**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:	NUMBER:
DATE OF COURT MEETING:	11/18/2025
ITEM:	Approval requested from Constable Pct. 2 for acceptance of a \$854.49 check donation from Bearkat Oilfield Services, LLC to be used for the purchase of a bumper push bar.
TO:	Commissioners Court
DATE:	10/31/2025
FISCAL IMPACT:	False
BUDGETED:	False
DOLLAR AMOUNT:	\$0.00

ATTACHMENTS:

File Name	Description	Type
BrazosCountyConst2_20251110_100531.pdf	Brazos County Const 2- Donation Form	Cover Memo
Proposal_for_Bumper_Push_Bar_(Texas_Fleet_Outfitters).pdf	Proposal for Bumper Push Bar (Texas Fleet Outfitters)	Backup Material



BRAZOS COUNTY, TEXAS
ACCEPTANCE OF DONATED/AWARDED PROPERTY
DONATION OF COUNTY PROPERTY

Date: 10/31/25

Acceptance of Donated/Awarded Property
(Awarded property requires signed court documentation)

Donation of County Property

Acceptance of Donated Inmate Property
(Requires signed inmate documentation – NO VALUE ASSESSED)

Item Description: Money received for the purchase of a Go Rhino Front Bumper (PushBar).

Please provide all information requested below as applicable to the property being accepted or donated. Forms containing any blank fields will be returned for completion.

Make: _____ Model: _____ Year: _____ SN/VIN #: _____

Functional Non-Functional. Explain if Non-Functional _____

Additional Description/Information: Any monies not used in this current fiscal year
shall roll over into the current fiscal year into the same Department for future
use. The quote will use up the total amount of the donated money.

Estimated Value: \$ 854.49

Check box if the donated property is in possession of the County department. None

Acceptance of Donated Property	Donation of County Property
Check the appropriate account based on estimated value of property being accepted:	Check the appropriate entity property being donated to:
<input checked="" type="checkbox"/> 61235000 (Donation - Other)*	Government Entity: _____
<input type="checkbox"/> 60010000 (Minor Property - \$1 - \$4999)	Organization Name _____
<input type="checkbox"/> 80010000 (Capital Property - Over \$5000)	Other (Due to Statutory requirements prior approval is required by Purchasing): _____
For Budget use only	Organization Name _____

*Donation – Other account 61235000 is to be used ONLY for cash/check funds donated to Brazos County.

I certify that the above-mentioned item has been donated or awarded to Brazos County. This item has been received in good faith and upon approval by Commissioner's Court will become a part of the General Fixed Asset Account of Brazos County. The determination to accept or reject the donation will be made at the sole discretion of Commissioners Court based upon such things as usefulness, projected operating, maintenance, and insurance costs.

Requesting Department: 30201100
Division _____

Brazos County Constable Pct 2
Department Name _____

S. Wenzel
Authorized Signature _____

Organization Receiving Donated Property: _____
Authorized Signature _____

Approved by Commissioners Court on this _____ day of _____

For Treasurer's Use Only

Division: _____

Account: 46023000

Commissioners Court Approval



Fleet Outfitters, Inc.
12669 State Highway 30
College Station, TX 77845
Phone: (979) 703-1970
CS@TexasFleetOutfitters.com

Invoice

Invoice Number	Date	Page
39318	12/17/2025	1 of 1

**Bill To:**

Brazos County
Auditor's Office
PO BOX 914
Bryan, TX 77803
Phone: (936) 870-7988
Fax: (979) 775-0453

Ship To:

Pickup

Customer ID	Sales Person	P.O. Number		Ship Date	Ship Via	Terms
BRACOU	JOHN	260001485		12/9/2025	Pickup	Due the 10th day of the next month
Ordered	Shipped	Description			Unit Price	Extended
1.00	1.00	2023 Chevy Tahoe PPV Contact: Tony Piccolo (979)361-4477				
1.00	1.00	Go Rhino Front Bumper w/o Lighting Bumper Push Bar 5000 Series Powder Coated; Black; Steel; 2 Inch Diameter; Without Wrap Around Brush Guard; Without Light Mounting Holes; With Mounting Brackets			654.99	654.99
2.00	2.00	INSTALL	Labor Charge - Install Go Rhino front push bumper			95.00
1.00	1.00	SHOPFEE	Shop Fee			9.50

***Final total for labor and parts will be presented at invoice time and may include shipping and/or other ancillary charges.**

****Please note that delivery dates are estimates only and unfortunately can't be guaranteed. We are committed to on time delivery. If delivery estimates do change we will do our best to communicate these changes to you in a timely manner.**

*****Installation of a product is warranted for a period of 90 days from purchase. Aftermarket product manufacturers do not cover labor. In the event that a product needs to be warrantied after 90 days additional labor charges may be incurred to fix or replace a product that requires a manufacturer warranty.**

Subtotal	854.49
Freight	-
Sales Tax	Exempt
TOTAL	854.49
Amount Paid	0.00
Balance Due	854.49

Customer Signature _____

Thank You!





**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: • Approval for Personnel Change of Status

TO: Commissioners Court

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS: Human Resources is requesting the approval of the following Personnel Action Forms (PAFs). A list of departments is included on the attached coversheet. All positions have been reviewed and verified that they fall within budget guidelines. Consequence of non-approval would be to the employee pay and/or position.

ATTACHMENTS:

File Name

[Cover_Sheet.pdf](#)

Description

Cover Sheet

Type

Cover Memo

Personnel Change of Status

(Dec 29, 2025)

Commissioners' Court Date: 01-06-2026
Department Submitting Information: Human Resources
Purpose of Submissions: Consider and Take Action on Change

Employment

Department Name	Employee Name
Sheriff Office - Jail Administration	Dunlap, Christian
Sheriff Office - Jail Administration	Hernandez, Jesse
Sheriff Office - Jail Administration	Ruiz, Erika
Sheriff Office - Jail Administration	Worrell, Damon

Separations

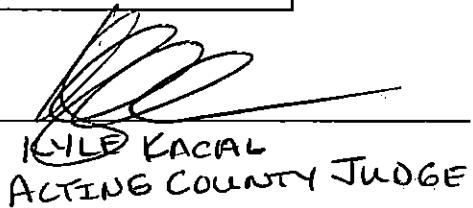
Department Name	Employee Name
Sheriff Office - Jail Administration	Smith, Tabor

Personnel Action Forms

Department Name	Employee Name

Approved in Commissioners' Court 01/06/2026:

County Judge's or Commissioner's Signature: _____



KYLE KACAL
ACTING COUNTY JUDGE



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: • Approval of Payment of Claims

TO: Commissioners Court

DATE: 12/30/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Bill_List_Commissioners_Court_PUBLIC_01.06.26.pdf	Bill List Public	Backup Material



Commissioners Court Approval of Claims Summary

January 6, 2026

Accounts Payable

Jury

<u>Payment Date</u>	<u>Amount</u>
12/22/2025	\$ 5,776.00

Payroll

Payment Date	Amount	Type
12/23/2025	\$ 2,126,726.89	Biweekly
12/31/2025	\$ 1,447.40	Biweekly

Wire/ TexNet

Payment Date	Amount	Number	Description
12/22/2025	\$ 716,998.50	2026-32	Payroll Taxes
12/30/2025	\$ 162.52	2026-33	Payroll Taxes
1/6/2026	\$ 779,926.55	2026-34	LPPF

Pursuant to Order 25-027 certain claims are approved for payment by the Commissioners Court if approved through the audit process. Payments are then presented to Commissioners Court at a subsequent meeting. These include Payroll and payroll related claims, utilities and telecommunications services, and credit card bills.

ATTEST:

APPROVED:

Karen McQueen
County Clerk

Kyle Kacal
Acting County Judge

Date

1/12/2014

Bill List Commissioners Court

Time run: 12/30/2025 10:27:39 AM

Payment Date 12/30/2025

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
12/30/2025	01000-00000000-20000100-00000-0000-000000	General Fund-No Value-Cash Advance \- Subledger Total-No Value-No Value-No Value	Employee	Artis*****		TRVL000343447758	(282.73)
				Beth *****		TRVL000345750623	(483.50)
				Celin*****		TRVL000346007861	(483.50)
				Chris*****		TRVL000346008963	(1,105.77)
				Earl *****		TRVL000346829462	(300.70)
				Erika*****		TRVL000343500485	(227.70)
						TRVL000349498670	(161.00)
				Linda*****		TRVL000344233905	(282.73)
				Presl*****		TRVL000346007225	(483.50)
				Stace*****		TRVL000344233947	(301.13)
				Steph*****		TRVL000348284348	(577.38)
	01000-14000006-61880000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Utilities Expenditure-No Value-No Value-No Value	97206	Optim*****	260000092	07707-146117-01-1 DEC 25	256.74
	01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001745	ch_6QJYwyFlksYPPX1PLpymgf	752.35
	01000-16500100-61801000-00000-0000-000000	General Fund-Purchasing \- Administration-Travel-No Value-No Value-No Value	Employee	Beth *****		TRVL000345750623	483.50
				Celin*****		TRVL000346007861	483.50
				Presl*****		TRVL000346007225	483.50
	01000-17000100-61750000-00000-0000-000000	General Fund-Facilities Services \- Administration-Telephone/Data \- Cellular-No Value-No Value-No Value	11846	AT&T *****	260000461	287310436888X12082025	58.72
	01000-18000100-61801000-00000-0000-000000	General Fund-County Attorney \- Administration-Travel-No Value-No Value-No Value	Employee	Earl *****		TRVL000346829462	300.70
	01000-28000100-61801000-00000-0000-000000	General Fund-Sheriff Office \- Administration-Travel-No Value-No Value-No Value	Employee	Steph*****		TRVL000348284348	577.38
	01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001507	723383	791.02
	01000-28002000-61801000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel-No Value-No Value-No Value	Employee	Erika*****		TRVL000343500485	227.70
						TRVL000349498670	161.00
	01000-31000100-61801000-00000-0000-000000	General Fund-Juvenile Services \- Administration Probation-Trævel-No	Employee	Artis*****		TRVL000343447758	282.73
				Linda*****		TRVL000344233905	282.73

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
12/30/2025	01000-31000100-61801000-00000-0000-000000	General Fund-Juvenile Services 1-Administration Probation-Travel-No Value-No Value-No Value	Employee	Stace*****		TRVL000344233947	301.13
	01000-31000140-61110000-00000-0000-000000	General Fund-Juvenile Services 1-Administration Community Based Mental Health-Conference & Seminar Fees-No Value-No Value-No Value	Employee	Chris*****		TRVL000346008963	245.00
	01000-31000140-61801000-00000-0000-000000	General Fund-Juvenile Services 1-Administration Community Based Mental Health-Travel-No Value-No Value-No Value	Employee	Chris*****		TRVL000346008963	860.77
	01000-56001000-61280000-00000-0000-000000	General Fund-Road & Bridge 1-Administration-Dues-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001697	300037192_12172025	100.00
					260001698	70993	180.00
	01000-56001000-61880000-00000-0000-000000	General Fund-Road & Bridge 1-Administration-Utilities Expenditure-No Value-No Value-No Value	1038	Wicks***** Utility District	260000362	107194 Nov25	91.33
	01000-56001000-65670000-00000-0000-000000	General Fund-Road & Bridge 1-Administration-Road and Bridge 1-Maintenance-General-No Value-No Value-No Value	1038	Wicks***** Utility District		117322-12162025	37.20
	01000-56005000-61880000-00000-0000-000000	General Fund-Environmental Protection-Utilities Expenditure-No Value-No Value-No Value	1038	Wicks***** Utility District	260000362	306-0720-00 Dec25	34.07
					260000367	202-1420-00 Dec25	47.96
			4582	Wellb*****ity District		306-0720-00 Dec25	47.96
	34000-19200100-61040000-00000-0000-000000	District Attorney Crime Fund-District Attorney Crime Fund 1-Administration-Awards & Recognitions-No Value-No Value-No Value	93466	US Ba*****ciation Inc	260001672	14544	675.00
	91000-00000000-20000100-00000-0000-000000	Health 1- County Health District-No Value-Cash Advance 1- Subledger Total-No Value-No Value-No Value	Employee	Felic*****rd		TRVL000343445117	(422.79)
	91000-536300-61801000-00000-0000-000000	Health 1- County Health District-Public Health Infrastructure-Travel-No Value-No Value-No Value	Employee	Felic*****rd		TRVL000343445117	422.79
Grand Total							3,072.35

Payment Date 1/6/2026

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026	01000-11000500-61010000-00000-00000-000000	General Fund-Non-Departmental-Advertising \ Legal Notices-No Value-No Value-No Value	95234	Thryv*****	260001483	610064644321	93.00
	01000-11010000-72201000-00000-1104-000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-County Court at Law #1-No Value-Adult Misdemeanor-No Value	101451	Navar*****rney at Law		2504105	650.00
			102584	The M*****		2402675	650.00
						2402677	75.00
						2504247	75.00
			103476	Thoma*****		2502718	650.00
						Refused 112325	0.00
			800687	Shime*****		2502811	650.00
			801423	Davis*****		2201681	650.00
			91523	Herna*****		2303847-	650.00
			95315	Law O*****Maltsberger		2504190	650.00
			95611	Law O*****helps, PC, The		2202371	650.00
	01000-11010000-72202000-00000-1104-000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-County Court at Law #2-No Value-Adult Misdemeanor-No Value	103295	Rodri*****LLC		2402758	650.00
			103383	Marit*****varria Law		2503925	650.00
						2504364	75.00
			801423	Davis*****		2504434	650.00
			802205	Cune,*****		2504294	75.00
						2504295	75.00
						2504296	650.00
			95315	Law O*****Maltsberger		2503446	650.00
			95611	Law O*****helps, PC, The		2304722	650.00
	01000-11010000-72203000-00000-1102-000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-Preindictment/Dismissal-No Value-Adult Felony-No Value	103383	Marit*****varria Law		Unfiled Felony 121225	775.00
	01000-11010000-72203000-00000-1104-000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-Preindictment/Dismissal-No Value-Adult Misdemeanor-No Value	103476	Thoma*****		Refused 112325	75.00
			801423	Davis*****		Unfiled 121625	650.00
			805046	Gusti*****orney PLLC		Refused Mis1 111725	650.00
						Refused Mis2 111725	75.00
			91624	James*****		Unfiled Mis 121525	650.00
	01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-85th-No Value-Adult Felony-No Value	102584	The M*****		2503470	1,000.00
						2504409	1,000.00
			103131	Marti*****		2500698	75.00
						2501360	1,000.00
						2503088	750.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026	01000-11010000-72205000-00000-1102-000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-85th-No Value-Adult Felony-No Value	103131	Marti*****		2503122	325.00
			103383	Marit*****varria Law		2501073	850.00
			800687	Shime*****		1901726	1,000.00
			801423	Davis*****		2503146	1,800.00
						2504062	1,750.00
			802183	Greav*****		2300172	2,600.00
			91624	James*****		2501518	1,000.00
	01000-11010000-72205000-00000-1104-000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-85th-No Value-Adult Misdemeanor-No Value	96368	Price*****		2500488	1,000.00
			102584	The M*****		2401700	75.00
						2503546	650.00
						2504119	500.00
						2504122	600.00
			103131	Marti*****		2502933	650.00
			103383	Marit*****varria Law		2500356	650.00
	01000-11010000-72206000-00000-1102-000000	General Fund-Court Support \-Criminal-Court Appointed Attorneys \-272nd-No Value-Adult Felony-No Value				2504186	500.00
			100000	Law O*****Andreski, PC		2500252-	2,000.00
						2500253-	1,090.00
			102455	Law O*****mit		2300408	0.00
						2304220	600.00
						2304383	1,000.00
			102828	Sarah*****LLC		2202919	450.00
						2203638	425.00
						2204320	400.00
						2204321	375.00
						2204322	350.00
						2204569	325.00
						2300301	300.00
						2300344	1,000.00
			103179	Meece*****		2500500	525.00
						2500501	500.00
			103295	Rodri*****LLC		2203485	1,000.00
			800687	Shime*****		2303422-	0.00
			802183	Greav*****		2202276	0.00
			95611	Law O*****helps, PC, The		2303964-	1,000.00
						2304610	1,000.00
			97088	Cagle*****, The		2502985	1,865.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026	01000-11010000-72206000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 272nd-No Value-Adult Misdemeanor-No Value	102455	Law O*****mit		2300408	300.00
						2303567	250.00
						2203794	225.00
						2300452	650.00
			102828	Sarah*****LLC		2403374	375.00
						2503084	400.00
						Rejected Mis 122325	75.00
			103179	Meece*****		2502213	650.00
						2303422-	3,000.00
	01000-11010000-72206100-00000-1102-000000	General Fund-Court Support \- Criminal-Investigator Fees \- 272nd-No Value-Adult Felony-No Value	800687	Shime*****			
	01000-11010000-72206300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 272nd-No Value-Adult Felony-No Value	802183	Greav*****		2202276	1,515.00
01000-11010000-72207000-00000-1102-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Felony-No Value	102584	The M*****			2504177	1,000.00
						2502310	1,050.00
		800687	Shime*****			2204632	850.00
						2402801	825.00
						2402802	800.00
		801423	Davis*****			2002835-	1,000.00
						2501118	1,000.00
		802183	Greav*****			2401201	5,000.00
						2502997	1,000.00
		805046	Gusti*****orney PLLC			2304623	1,000.00
						2404097	1,000.00
		91346	Flani*****d			2404098	75.00
						95315	Law O*****Maltsberger
		91624	James*****			2504156	1,000.00
						96368	Price*****
		97088	Cagle*****, The			2101186	1,350.00
						01000-11010000-72207000-00000-1104-000000	
01000-11010000-72207000-00000-1104-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- 361st-No Value-Adult Misdemeanor-No Value	102584	The M*****			2503228	650.00
						2403240	350.00
		102828	Sarah*****LLC			2403308	500.00
						2500657	650.00
						800687	Shime*****
		805046	Gusti*****orney PLLC			2002274	325.00
						2103062	300.00
		95315	Law O*****Maltsberger			2404230	650.00
						2404543	650.00
						2500957	50.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026	01000-11010000-72207300-00000-1102-000000	General Fund-Court Support \- Criminal-Other Litigation Expenses \- 361st-No Value-Adult Felony-No Value	802183	Greav*****		2401201	171.97
	01000-11010000-72208000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Attorneys \- Juvenile-No Value-No Value-No Value	102636	Gendr*****	260000918	2025-12-19 25-151	28,125.00
	01000-11010000-72209000-00000-0000-000000	General Fund-Court Support \- Criminal-Court Appointed Interpreter-No Value-No Value-No Value	91501	Sign *****eting Services LLC		2025-0427	650.00
			92425	Zaval*****		25-1201	848.40
						25-1203	498.40
						25-1206	498.40
						25-1208	498.40
						25-1213	498.40
			95313	USA C*****eters		3047	564.00
	01000-11010000-72660000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychiatric Services-No Value-No Value-No Value	92512	Sam H*****versity		21370	0.00
			96087	Rocke*****PhD PLLC		140024015	1,575.00
						140024017-1	2,052.00
	01000-11010000-72670000-00000-0000-000000	General Fund-Court Support \- Criminal-Psychological Services-No Value-No Value-No Value	92512	Sam H*****versity		21370	550.00
	01000-11022720-72110000-00000-1001-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Custodial Parents-No Value	102621	Law O*****Medina PLLC		25002170 121125 285	285.00
	01000-11022720-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 272nd-Attorney Fees-No Value-Children-No Value	102621	Law O*****Medina PLLC		22002062 121125 130	130.00
	01000-11023610-72110000-00000-1005-000000	General Fund-Court Support \- Child Protective Svc \- 361st-Attorney Fees-No Value-Children-No Value	102621	Law O*****Medina PLLC		24003010 121425 520	520.00
						24003010 121425 795	795.00
						24003574 121525 480	480.00
			95968	Forem*****LC		21000152 121425 35	35.00
	01000-11024720-72110000-00000-1001-000000	General Fund-Court Support Child Protective Svc \- 472nd-Attorney Fees-No Value-Custodial Parents-No Value	102621	Law O*****Medina PLLC		25002900 121025 560	560.00
	01000-11050000-72201000-00000-0000-000000	General Fund-Court Support \- Guardianship-Court Appointed Attorneys \- County Court at Law #1-No Value-No Value-No Value	103136	Benn *****		607-G 121725	2,501.94
	01000-11100000-65720000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Shop Supplies-No Value-No Value-No Value	3354	O'Rei*****	260000309	2016-407921	227.88
	01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle	10090	Sterl*****	260000270	5292105	88.18
						5292132	139.16

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026	01000-11100000-65950000-00000-0000-000000	General Fund-Fleet Shop \- Light Equipment \- Administration-Vehicle Maintenance-No Value-No Value-No Value	3354	O'Rei*****	260001193	2016-407905 2016-407918 2016-407920 2016-407938 2016-407939 2016-407965 2016-408487 2016-408495 2016-408608 2016-408625 2016-408766	241.99 184.99 248.99 400.81 (44.00) 198.73 63.45 428.49 173.15 29.60 199.99
			96665	Colle*****Lincoln LLC	260000475	425118	32.40
	01000-12500100-65010000-00000-0000-000000	General Fund-Risk Management \- Administration-Accidents & Claims-No Value-No Value-No Value	103550	Vend *****	260001710	INV-0661	350.00
	01000-14000006-65440000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Network Maintenance-No Value-No Value-No Value	94874	GovCo*****	260001695	77174330	414.72
	01000-14000006-71020000-00000-0000-000000	General Fund-Information Technology \- Non Capital-Computer Contracts-No Value-No Value-No Value	1335	Avine*****	260001592	334741	32,021.50
	01000-17000100-60170000-00000-0000-000000	General Fund-Facilities Services \- Administration-Copier/Printer/Fax Supplies-No Value-No Value-No Value	94806	Perry	260001686	IN-1600761	179.54
	01000-17000100-65050000-00000-0000-000000	General Fund-Facilities Services \- Administration-Building Maintenance-No Value-No Value-No Value	11869	Lowes*****	260000314	977160 982920	123.67 78.56
			21638	Home *****	260000168	0882234738	258.43
			93852	Sentr*****hers Inc	260000208	9164	769.00
	01000-17000100-65051000-00000-0000-000000	General Fund-Facilities Services \- Administration-Air Conditioning/Heating Maintenance-No Value-No Value-No Value	102931	Hunto*****	260001531 260001725	DI042429 DI042417	1,097.08 284.44
			21688	Carri*****C	260000131 260001676	16149988-00 16132385-00	200.00 7,092.00
			7141	Baker*****mpany LLC	260000062	GJ07194	582.48
			97431	Johns*****llege Station	260000201	5005504 5005587	162.00 147.10
	01000-17000100-65053000-00000-0000-000000	General Fund-Facilities Services \- Administration-Electrical System Maintenance-No Value-No Value-No Value	262	Deale*****pply	260001581	S101829303.001	1,890.00
	01000-17000100-65056000-00000-0000-000000	General Fund-Facilities Services \- Administration-Plumbing Maintenance-No Value-No Value-No Value	92995	Reece*****	260000045	S122286255.001	88.28

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026	01000-17000100-65510000-00000-0000-000000	General Fund-Facilities Services \ Administration-Pest Control-No Value-No Value-No Value	96836	Allst*****	260000457	122025	1,595.00
	01000-17000100-71512000-00000-0000-000000	General Fund-Facilities Services \ Administration-Rental \ Uniforms-No Value-No Value-No Value	19837	Unifi*****	260000453	2960163138 2960163157 2960163161 2960163164 2960164132 2960164146 2960164153 2960164158	14.28 94.67 10.96 9.67 14.28 93.91 10.96 9.67
	01000-17000300-65510000-00000-0000-000000	General Fund-Facilities Services \-Parking Garage-Pest Control-No Value-No Value-No Value	96836	Allst*****	260000457	122025	150.00
	01000-17000300-71206000-00000-0000-000000	General Fund-Facilities Services \-Parking Garage-Maintenance-No Value-No Value-No Value	103498	YESCO*****	260001024	SVO-17823	883.23
	01000-19000100-60600000-00000-0000-000000	General Fund-District Attorney \ Administration-Office Supplies-No Value-No Value-No Value	94806	Perry	260001659	IN-1600446 IN-1600668b	1,742.90 127.23
	01000-20000100-61110000-00000-0000-000000	General Fund-District Clerk \ Administration-Conference & Seminar Fees-No Value-No Value-No Value	6313	Texas*****Counties		375805 375806	250.00 250.00
	01000-21000100-61210000-00000-0000-000000	General Fund-County Clerk \-Administration-Court Costs-No Value-No Value-No Value	10803	Texas*****Public Safety	260001095	CRS-202511-324680	3.00
	01000-22100100-60500000-00000-0000-000000	General Fund-272nd District Court \-Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	94806	Perry	260001583	CM-123789	(45.13)
	01000-22100100-61490000-00000-0000-000000	General Fund-272nd District Court \-Administration-Petit Jury Expense-No Value-No Value-No Value	9467	Jason*****	260001727	251219003050016	211.24
	01000-22300100-61900000-00000-0000-000000	General Fund-472nd District Court \-Administration-Visiting Court Reporters-No Value-No Value-No Value	103402	Brown*****		BC-12.17	702.20
	01000-28000100-60080000-00000-0000-000000	General Fund-Sheriff Office \-Administration-Clothing/Uniforms-No Value-No Value-No Value	103342	Webbs*****	260000278	525243 525500 526728	199.01 120.00 100.00
	01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value-No Value	103296 103342	Custo***** Bea Webbs*****	260000112 260001327 260001632	GII12.15.25 525937 525889 522507	12.75 366.01 208.00 3,708.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026	01000-28002000-60080000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Clothing/Uniforms-No Value-No Value-No Value	103342	Webbs*****	260001632	525816 525862 525959 525986 526072 526586 526771	147.00 235.00 176.01 147.00 279.99 60.60 208.00
	01000-28002000-60350000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Food and Food Supplements-No Value-No Value-No Value	101854 91168	Hilan*****mpany LLC Ruffi*****Service	260001143 260001665	0541208259056177 1771363-2 1771812	2,100.00 53.12 57.28
	01000-28002000-60440000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Janitorial Supplies-No Value-No Value-No Value	94806	Perry	260001599	IN-1600670 IN-1600759 260001629 260001744	129.02 2,596.90 IN-1600445 IN-1601006
	01000-28002000-60500000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	11869	Lowes*****	260001708	668986128	104.48
	01000-28002000-61806000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Travel \- Inmate Transport-No Value-No Value-No Value	97395	US Co*****	260001603	250496	3,531.00
	01000-28002000-65055000-00000-0000-000000	General Fund-Sheriff Office \- Jail Administration-Surveillance & Security Maintenance-No Value-No Value-No Value	101912	KeyTr*****	260001506	750720	75.33
	01000-29002800-61395000-00000-0000-000000	General Fund-Jail Correctional Medicine \- Administration-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	260001569	50692967	1,278.18
	01000-29003100-61395000-00000-0000-000000	General Fund-Juvenile Correctional Medicine \- Administration-Inmate \- Health Care-No Value-No Value-No Value	93814	Henry*****	260001469	50241245	56.41
	01000-30101100-65350000-00000-0000-000000	General Fund-Constable Precinct 1 \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	260001213	2026013	589.69
	01000-30201100-60080000-00000-0000-000000	General Fund-Constable Precinct 2 \- Administration-Clothing/Uniforms-No Value-No Value-No Value	102362	Angel*****	260001207	INV16662-BB	1,798.38
	01000-30301100-65350000-00000-0000-000000	General Fund-Constable Precinct 3 \- Administration-Gasoline Expenditure-No Value-No Value-No Value	7176	Colle*****	260001145	2026014	284.25
	01000-30401100-61110000-00000-0000-000000	General Fund-Constable Precinct 4 \-	10336	Texas***** Extension Service	260001282	EH7321881	750.00

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026		Administration-Conference & Seminar Fees-No Value-No Value-No Value					
	01000-31000220-60350000-00000-0000-000000	General Fund-Juvenile Services \- Detention-Food and Food Supplements-No Value-No Value-No Value	102244	Broth*****	260000004	00148473	364.20
	01000-36000100-65250000-00000-0000-000000	General Fund-Exposition Center \- Administration-Diesel Expenditure-No Value-No Value-No Value	103486	Casey*****pany Inc	260000923	25560445	920.45
	01000-36000100-71701000-00000-0000-000000	General Fund-Exposition Center \- Administration-Solid Waste \- Hauling-No Value-No Value-No Value	1289	Texas*****e	260000562	483488 483489 483490 483621 483622 483683 483691 483692 483694 483695 483715 483716 483717 483718 483719 483720 483721	165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00 165.00
	01000-37000100-61801000-00000-0000-000000	General Fund-County Agriculture Extension \- Administration-Travel-No Value-No Value-No Value	Employee	Flora*****		TRVL000351058811	236.46
	01000-56001000-60500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Equipment & I.T. Enhancement-No Value-No Value-No Value	10031	Jamar*****c	260000442	0068670	1,804.00
	01000-56001000-71500000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Rental \- Equipment-No Value-No Value-No Value	10153	Musta*****es	260000238	B0812012	4,310.00
	01000-56001000-80715000-00000-0000-000000	General Fund-Road & Bridge \- Administration-Roads \- Capital-No Value-No Value-No Value	101556	Kerr *****	260000733	25-1347	29,500.00
	01000-56002000-65320000-00000-0000-000000	General Fund-Fleet Shop \- Heavy Equipment-Equipment Maintenance-No Value-No Value-No Value	102949	Holt ***** Texas LLC	260001618	X303051985:01	232.44
	01000-56002000-65500000-00000-0000-000000	General Fund-Fleet Shop \- Heavy	97230	Petro*****	260001591	52098970	499.06

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026		Equipment-Oil & Lubricants-No Value-No Value-No Value					
	15000-52000100-61620000-00000-00000-000000	Law Library Fund-Law Library Fund \- Administration-Subscriptions & Publications-No Value-No Value-No Value	16290	Lexis*****	260000830	4703881B	540.00
	30000-272300-61210000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\2121-25\1-C03-Court Costs-No Value-No Value-No Value	20957	Ramsd*****	260001728	101	135.00
	30000-272300-61401000-00000-0000-000000	Brazos County Grant Fund-Texas Indigent Defense Commission Grant\2121-25\1-C03-Interpreters-No Value-No Value-No Value	95313	USA C*****eters	260001270	3046	384.00
	30000-272500-60500000-00000-0000-000000	Brazos County Grant Fund-T.I.D.C. \- Public Defender Mental Health Division Expansion MHI-26\1-002-Equipment & I. T. Enhancement-No Value-No Value-No Value	11497	South*****ehouse	260001441	INV00858220	103.50
	30000-424100-71506000-00000-0000-000000	Brazos County Grant Fund-Metropolitan Planning \- Administration-Rental \- Office Space-No Value-No Value-No Value	97482	Fores*****	260000106	Feb-2026	2,217.60
	43200-63432600-80715000-00000-0000-000000	2020 Certificates of Obligation-Road Reconstruction-Roads \- Capital-No Value-No Value-No Value	101554	Dudle*****C	260001139	INV-6763	3,542.35
	43231-63432356-80715000-00000-0000-000000	Off System Road Bond-Road & Bridge-Roads \- Capital-No Value-No Value-No Value	101554	Dudle*****C	260000888	INV-6765	13,914.75
	43232-63432322-80100000-00000-0000-000000	2023 Certificates of Obligation-101 North-Buildings-No Value-No Value-No Value	102961	Tom G***** Engineers Inc	250002956	1200495	2,965.00
	50000-64005000-71025000-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Contract Services-No Value-No Value-No Value	16479	David*****ing LLC		10909	150.00
	50000-64005000-71116500-00000-0000-000000	Health and Life Insurance Fund-Group Insurance \- Administration-Deer Oaks Employee Assistance Program-No Value-No Value-No Value	103056	AllOn*****	260001707	DOEAP-000003222	4,114.80
	50000-64005100-60380000-00000-0000-000000	Health and Life Insurance Fund-Health & Wellness Clinic-Health Supplies-No Value-No Value-No Value	93814	Henry*****	260001577	50735939	548.07
	60000-00000000-31050000-00000-0000-000000	Payroll Fund-No Value-Flex Benefit Administrative Fee-No Value-No Value-No Value	16479	David*****ing LLC		10909	1,204.00
	91000-00000000-20000100-00000-0000-000000	Health \- County Health District-No Value-Cash Advance \- Subledger	Employee	Aaliy*****		TRVL000348901276	(1,113.00)

Payment Date	Account	Account Description	Supplier Number	Party Name	PO	Invoice Number	Invoice Line Amount
1/6/2026		Total-No Value-No Value-No Value					
	91000-53000100-60315000-00000-0000-000000	Health \- County Health District-Health Department\-\ Administration-Event Supplies/Services-No Value-No Value-No Value	97596	Amazo*****	260001429	1VT3-X7KM-GC9H	20.73
	91000-53002100-60315000-00000-0000-000000	Health \- County Health District-C4 Clinic-Event Supplies/Services-No Value-No Value-No Value	97596	Amazo*****	260001429	1VT3-X7KM-GC9H	469.19
	91000-53003000-60380000-00000-0000-000000	Health \- County Health District-Lab Administration-Health Supplies-No Value-No Value-No Value	93814	Henry*****	260001513	50483499	34.60
	91000-536300-61801000-00000-0000-000000	Health \- County Health District-Public Health Infrastructure-Travel-No Value-No Value-No Value	Employee	Aaliy*****		TRVL000348901276	1,332.95
Grand Total							263,950.05



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING:

1/6/2026

ITEM:

Convene into Executive Session pursuant to the following:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated. (Contract A)
- b. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated. (Contract B)
- c. Texas Government Code §551.087 for deliberation regarding economic development negotiations.

TO: Commissioners Court

DATE: 12/29/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

§ COUNTY OF BRAZOS

§ STATE OF TEXAS

COMMISSIONERS COURTS: DELIBERATION REGARDING CONTRACTS BEING NEGOTIATED;
CLOSED MEETING.

The Commissioners Court ("Court") has proposed to deliberate the negotiation of contracts in closed session. The Court wishes to deliberate the business and financial issues of the following proposed contract:

- a. Texas Government Code §551.0725 to deliberate business and financial issues related to a contract being negotiated.

Texas Government Code §551.0725 provides that the Court may deliberate the business and financial issues of these contracts in closed session if, before conducting the closed meeting:

- (1) The Court votes unanimously that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person; and
- (2) The attorney advising the Commissioners Court issues a written determination that deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.
- (3) Notwithstanding Section 551.103(a), Government Code, the Commissioners Court must make a tape recording of the proceedings of a closed meeting to deliberate the information.

It is my determination that deliberation in an open meeting would have a detrimental effect on the position of the Court in negotiations with a third person.



Ed Bull
Brazos County General Counsel
Date: 01/06/2026



BRAZOS COUNTY BRYAN, TEXAS

DEPARTMENT: Budget Office NUMBER:
DATE OF COURT MEETING: 1/6/2026
ITEM: Acknowledgement of the FY 2025-2026 Budget to Actuals by Fund as of December 17, 2025.
Acknowledegement of the FY 2025-2026 Contingency Budget to Actuals by Fund as of December 17, 2025.
TO: Commissioners Court
FROM: Nina Payne
DATE: 12/10/2025
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
FY 26 Budget to Actuals by Fund.pdf	FY 2025-2026 Budget to Actuals by Fund as of 12/17/2025	Backup Material
FY 26 Contingency Budget to Actuals Fund.pdf	FY 2025-2026 Contingency Budget to Actuals by Fund as of 12/17/2025	Backup Material

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 01000 General Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	131,167,122	140,005,653	152,952,050	21,839,250	14%
Charges for Services	13,985,011	14,649,857	13,835,017	1,543,970	11%
Interest Income	12,656,049	11,857,040	7,200,000	1,279,944	18%
Other Revenue	2,820,246	1,620,893	1,069,200	154,183	14%
Reserves	0	-	94,252,872	-	-
Intergovernmental	968,398	1,081,611	821,080	486,539	59%
Other Financing Sources	190,452	147,893	210,000	20,000	10%
Total Revenue	\$161,787,279	\$169,362,948	\$270,340,219	\$25,323,886	9%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	57,114,903	62,574,192	69,426,458	12,602,576	18%
Outside Labor Costs	177,763	108,225	163,000	77,763	48%
Benefits	31,575,201	33,486,046	39,347,053	7,712,290	20%
Supplies and Other Charges	9,412,807	10,079,790	11,980,660	2,760,068	23%
Contingency	-	-	6,578,715	-	-
Repairs and Maintenance	9,794,592	10,478,816	21,817,233	1,040,778	5%
Contractual Services	8,872,895	9,705,326	11,719,510	3,359,490	29%
Professional Services	7,516,511	6,475,636	12,222,810	1,118,641	9%
Community Contracts	5,616,842	6,319,276	8,548,699	2,414,479	28%
Capital Outlay	7,220,517	2,024,485	10,900,000	734,964	7%
Other Financing Uses	478,638	17,551,071	77,636,081	-	-
Total Expense	\$137,780,669	\$158,802,863	\$270,340,219	\$31,821,050	12%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	4,087,515	4,217,902	3,919,000	490,136	13%
Interest Income	318,887	412,365	315,000	36,831	12%
Other Revenue	2,750	-	-	-	-
Reserves	-	-	1,761,611	-	-
Other Financing Sources	46,707	4,385	-	-	-
Total Revenue	\$4,455,859	\$4,634,652	\$5,995,611	\$526,967	9%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	75,019	127,203	177,830	29,479	17%
Benefits	36,337	56,871	78,806	14,363	18%
Supplies and Other Charges	32,748	119,943	70,375	41	0%
Contingency	-	-	500,000	-	-
Repairs and Maintenance	-	-	1,502,600	-	-
Contractual Services	175,950	183,536	210,500	85,535	41%
Professional Services	5,300	130,790	1,055,500	113,534	11%
Community Contracts	1,110,866	1,247,399	1,050,000	-	-
Capital Outlay	563,572	44,287	100,000	-	-
Other Financing Uses	1,250,000	1,250,000	1,250,000	-	-
Total Expense	\$3,249,791	\$3,160,029	\$5,995,611	\$242,951	4%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 12000 State Lateral Road Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	13,763	8,004	6,500	740	11%
Reserves	-	-	136,191	-	-
Intergovernmental	29,508	29,502	29,000	29,519	102%
Total Revenue	\$43,271	\$37,507	\$171,691	\$30,259	18%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Repairs and Maintenance	-	165,000	171,691	-
Total Expense	-	\$165,000	\$171,691	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 13000 Unclaimed Property Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	23,062	26,137	21,500	2,416	11%
Reserves	-	-	125,397	-	-
Total Revenue	\$23,062	\$26,137	\$146,897	\$2,416	2%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	-	-	2,000	-
Contingency	-	-	144,897	-
Total Expense	-	-	\$146,897	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 15000 Law Library Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	105,074	120,585	114,560	18,907	17%
Interest Income	8,101	11,021	8,000	1,036	13%
Reserves	-	-	247,268	-	-
Total Revenue	\$113,175	\$131,606	\$369,828	\$19,943	5%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	65,385	67,876	369,828	14,143	4%
Total Expense	\$65,385	\$67,876	\$369,828	\$14,143	4%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 16000 Local Provider Participation Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	40,008,694	47,803,716	42,470,000	42,731,263	101%
Interest Income	1,392,213	1,148,426	1,045,000	89,887	9%
Other Revenue	487,494	79,569	0	-	-
Reserves	-	-	23,023,800	-	-
Total Revenue	\$41,888,401	\$49,031,711	\$66,538,800	\$42,821,150	64%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Community Contracts	37,357,270	51,598,849	66,518,800	17,648,742	27%
Other Financing Uses	20,000	20,000	20,000	20,000	100%
Total Expense	\$37,377,270	\$51,618,849	\$66,538,800	\$17,668,742	27%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 18000 Law Enforcement Education
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Reserves	-	-	107,850	-
Intergovernmental	37,584	42,779	42,750	-
Total Revenue	\$37,584	\$42,779	\$150,600	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	25,911	17,202	150,600	1,500	1%
Contractual Services	-	-	-	5,488	-
Total Expense	\$25,911	\$17,202	\$150,600	\$6,988	5%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	410	0	-	-
Interest Income	36,545	0	-	-
Total Revenue	\$36,955	\$0	-	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Other Financing Uses	-	702,725	-	-
Total Expense	-	\$702,725	-	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20000 County Clerk Records
 Management Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	305,258	320,659	300,000	49,035	16%
Interest Income	69,629	73,116	55,000	6,304	11%
Reserves	-	-	1,362,140	-	-
Total Revenue	\$374,888	\$393,774	\$1,717,140	\$55,339	3%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	124,374	133,395	140,014	27,140	19%
Benefits	62,648	66,346	86,618	13,697	16%
Supplies and Other Charges	17,345	6,695	8,500	-	-
Contingency	-	-	1,056,168	-	-
Repairs and Maintenance	-	-	500	-	-
Contractual Services	133,123	77,016	425,340	-	-
Capital Outlay	22,822	-	-	-	-
Total Expense	\$360,313	\$283,452	\$1,717,140	\$40,837	2%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 20010 County Clerk Archival Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	280,855	301,845	295,000	46,915	16%
Interest Income	74,394	86,971	63,000	7,252	12%
Reserves	-	-	1,758,000	-	-
Total Revenue	\$355,249	\$388,816	\$2,116,000	\$54,167	3%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	1,541,000	-
Contractual Services	220,953	263,277	575,000	-
Total Expense	\$220,953	\$263,277	\$2,116,000	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22000 Courthouse Security Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	89,005	110,055	114,600	20,506	18%
Interest Income	6,601	11,321	5,000	1,216	24%
Reserves	-	-	268,277	-	-
Total Revenue	\$95,606	\$121,375	\$387,877	\$21,722	6%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	2,936	7,648	2,510	45	2%
Contingency	-	-	300,702	-	-
Repairs and Maintenance	4,633	1,243	20,000	1,274	6%
Contractual Services	-	450	53,514	-	-
Community Contracts	1,062	1,158	1,151	379	33%
Capital Outlay	6,263	-	10,000	-	-
Total Expense	\$14,895	\$10,499	\$387,877	\$1,699	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 22010 Justice Court Security Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	35,820	21,537	8,800	1,517	17%
Interest Income	12,673	14,872	10,750	1,312	12%
Reserves	-	-	294,318	-	-
Total Revenue	\$48,492	\$36,409	\$313,868	\$2,829	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Repairs and Maintenance	-	-	60,000	-
Contractual Services	-	-	30,000	-
Professional Services	-	-	60,000	-
Capital Outlay	-	-	163,868	-
Total Expense	-	-	\$313,868	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23000 District Clerk Records
 Management Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	126,480	153,496	135,000	22,682	17%
Interest Income	14,174	56,366	40,000	4,269	11%
Reserves	-	-	1,042,786	-	-
Other Financing Sources	-	702,725	-	-	-
Total Revenue	\$140,653	\$912,588	\$1,217,786	\$26,951	2%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	60,195	61,627	81,012	7,248	9%
Benefits	4,718	15,275	20,400	1,797	9%
Contractual Services	-	178,673	1,096,374	-	-
Professional Services	-	-	20,000	-	-
Total Expense	\$64,914	\$255,575	\$1,217,786	\$9,044	1%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 23010 District Clerk Archival Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	320	95	-	-
Interest Income	75	75	-	-
Total Revenue	\$395	\$170	-	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Professional Services	-	1,774	-	-
Total Expense	-	\$1,774	-	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	30,068	28,858	27,550	4,841	18%
Interest Income	10,515	4,660	3,300	433	13%
Reserves	-	-	102,888	-	-
Total Revenue	\$40,584	\$33,518	\$133,738	\$5,273	4%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	13,388	9,481	51,200	43	0%
Contingency	-	-	73,738	-	-
Contractual Services	-	-	8,800	-	-
Capital Outlay	148,938	-	-	-	-
Total Expense	\$162,326	\$9,481	\$133,738	\$43	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 24010 County and District Court
Technology Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	8,304	8,424	8,200	1,258	15%
Interest Income	6,831	7,583	6,000	672	11%
Reserves	-	-	150,778	-	-
Total Revenue	\$15,135	\$16,008	\$164,978	\$1,929	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	-	-	164,978	-
Total Expense	-	-	\$164,978	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 25000 Forfeiture Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Charges for Services	304	44,836	-	-
Interest Income	1,965	4,049	-	369
Reserves	-	-	81,476	-
Total Revenue	\$2,269	\$48,886	\$81,476	\$369

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	235	3,878	64,824	-
Contingency	-	-	16,652	-
Total Expense	\$235	\$3,878	\$81,476	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 26000 District Attorney Hot Check
 Collections Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	277	298	200	26	13%
Other Revenue	75	225	150	-	-
Reserves	-	-	5,935	-	-
Total Revenue	\$352	\$523	\$6,285	\$26	0%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	6,285	-
Total Expense	-	-	\$6,285	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 27000 Bail Bond Board Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	5,975	6,292	4,800	542	11%
Other Revenue	2,500	2,000	2,500	1,000	40%
Reserves	-	-	122,541	-	-
Total Revenue	\$8,475	\$8,292	\$129,841	\$1,542	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Salaries and Wages	-	-	4,001	-
Benefits	-	-	1,016	-
Supplies and Other Charges	419	1,718	7,660	-
Contingency	-	-	117,164	-
Total Expense	\$419	\$1,718	\$129,841	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 29000 Vehicle Inventory Interest
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	2,465	2,335	2,500	-	-
Interest Income	53,643	58,617	44,000	6,271	14%
Reserves	-	-	452,305	-	-
Total Revenue	\$56,108	\$60,953	\$498,805	\$6,271	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	-	-	11,100	-	-
Benefits	-	-	2,822	-	-
Supplies and Other Charges	2,196	3,461	26,750	1,216	5%
Contingency	-	-	427,633	-	-
Repairs and Maintenance	-	-	1,000	-	-
Contractual Services	-	-	2,000	-	-
Professional Services	-	-	7,500	-	-
Capital Outlay	-	-	20,000	-	-
Total Expense	\$2,196	\$3,461	\$498,805	\$1,216	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 30000 Brazos County Grant Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Public Health Revenue	60,000	-	-	-	-
Intergovernmental	4,272,026	4,229,734	5,390,103	2,122,450	39%
Other Financing Sources	478,638	1,162,822	2,033,115	-	-
Total Revenue	\$4,810,663	\$5,392,556	\$7,423,218	\$2,122,450	29%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	2,794,329	3,352,965	4,765,856	703,889	15%
Benefits	1,211,302	1,372,457	1,994,530	288,789	14%
Supplies and Other Charges	176,139	178,669	250,162	28,925	12%
Contingency	-	-	12,329	-	-
Repairs and Maintenance	3,637	5,206	5,750	53	1%
Contractual Services	403,012	229,747	117,091	36,749	31%
Professional Services	2,500	5,350	277,500	-	-
Capital Outlay	377,396	248,162	-	-	-
Total Expense	\$4,968,314	\$5,392,556	\$7,423,218	\$1,058,405	14%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 31000 American Rescue Plan Act

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Reserves	-	-	14,965,220	-
Intergovernmental	1,509,822	13,078,112	10,110,124	-
Other Financing Sources	-	15,610,777	470,000	-
Total Revenue	\$1,509,822	\$28,688,889	\$25,545,344	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Expenditures Budgeted in Excess of Actual	(478,903)	-	-	-	-
Supplies and Other Charges	(5,180)	-	-	-	-
Contractual Services	813,154	8,920	695,766	265,053	38%
Capital Outlay	1,180,752	14,616,239	24,849,578	2,445,080	10%
Total Expense	\$1,509,822	\$14,625,159	\$25,545,344	\$2,710,133	11%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	22,969	11,798	18,350	3,701	20%
Reserves	-	-	7,025	-	-
Intergovernmental	1,026,255	1,035,885	1,050,000	1,050,000	100%
Total Revenue	\$1,049,224	\$1,047,683	\$1,075,375	\$1,053,701	98%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	446,978	450,616	446,252	82,274	18%
Benefits	110,487	111,182	113,348	20,331	18%
Supplies and Other Charges	105,586	162,312	-	-	-
Contingency	-	-	508,750	-	-
Repairs and Maintenance	40,000	-	-	-	-
Contractual Services	-	12,574	-	-	-
Capital Outlay	346,174	310,999	7,025	50	1%
Total Expense	\$1,049,224	\$1,047,683	\$1,075,375	\$102,655	10%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	4,597	4,104	3,150	324	10%
Other Revenue	60	-	-	-	-
Reserves	-	-	117,815	-	-
Total Revenue	\$4,657	\$4,104	\$120,965	\$324	0%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	3,237	1,397	63,100	65	0%
Contingency	-	-	23,865	-	-
Repairs and Maintenance	-	-	4,000	-	-
Capital Outlay	-	-	30,000	-	-
Total Expense	\$3,237	\$1,397	\$120,965	\$65	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 34000 District Attorney Crime
Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	11,242	45,351	20,000	-	-
Interest Income	12,302	9,256	7,700	576	7%
Reserves	-	-	126,005	-	-
Total Revenue	\$23,544	\$54,607	\$153,705	\$576	0%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	27,105	69,806	88,179	11,195	13%
Benefits	10,539	35,555	40,346	6,436	16%
Supplies and Other Charges	18,986	22,905	24,180	3,010	12%
Contractual Services	360	360	1,000	-	-
Other Financing Uses	9,000	-	-	-	-
Total Expense	\$65,990	\$128,625	\$153,705	\$20,641	13%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 35000 Election Contracts Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	14,088	11,368	25,000	-	-
Interest Income	3,591	2,140	1,925	113	6%
Reserves	-	-	30,316	-	-
Total Revenue	\$17,679	\$13,508	\$57,241	\$113	0%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	7,163	10,483	11,700	-	-
Repairs and Maintenance	5,620	6,400	25,041	-	-
Contractual Services	14,166	27,166	20,500	13,080	64%
Total Expense	\$26,949	\$44,048	\$57,241	\$13,080	23%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 39010 Brazos County Housing
 Finance Corporation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Charges for Services	5,334	-	5,000	73,269	1,465%
Interest Income	27,592	28,159	-	2,705	-
Reserves	-	-	587,698	-	-
Total Revenue	\$32,926	\$28,159	\$592,698	\$75,974	13%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Supplies and Other Charges	174	-	4,735	-
Contingency	-	-	483,698	-
Professional Services	-	13,000	104,265	-
Total Expense	\$174	\$13,000	\$592,698	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 93000 Regional Mobility Authority

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	497	2,220	500	206	41%
Other Revenue	30,000	10,000	-	-	-
Reserves	-	-	31,414	-	-
Total Revenue	\$30,497	\$12,220	\$31,914	\$206	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Contingency	-	-	26,914	-
Professional Services	7,500	3,744	5,000	-
Total Expense	\$7,500	\$3,744	\$31,914	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 41000 General Obligation Debt Service Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Taxes	11,772,533	11,384,097	8,998,260	1,319,097	15%
Interest Income	541,787	523,248	355,000	39,500	11%
Reserves	-	-	2,418,672	-	-
Other Financing Sources	1,250,000	1,250,000	1,250,000	-	-
Total Revenue	\$13,564,320	\$13,157,345	\$13,021,932	\$1,358,597	10%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Debt Service	11,864,575	11,795,609	13,021,932	1,300	0%
Total Expense	\$11,864,575	\$11,795,609	\$13,021,932	\$1,300	0%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43200 2020 Certificates of
Obligation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	411,956	199,315	-	13,681	-
Other Revenue	-	949	-	-	-
Reserves	-	-	1,023,030	-	-
Other Financing Sources	-	777,473	731,729	-	-
Total Revenue	\$411,956	\$977,737	\$1,754,759	\$13,681	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Supplies and Other Charges	0	480,657	-	-	-
Contractual Services	2,398,009	-	-	-	-
Capital Outlay	632,060	4,672,335	1,754,759	360,865	21%
Total Expense	\$3,030,069	\$5,152,992	\$1,754,759	\$360,865	21%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43230 On System Road Bond -
 TXDOT

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	1,070,010	629,337	343,500	74,586	22%
Reserves	-	-	11,356,929	-	-
Total Revenue	\$1,070,010	\$629,337	\$11,700,429	\$74,586	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Contractual Services	5,741,125	5,821,208	11,700,429	201,667	2%
Total Expense	\$5,741,125	\$5,821,208	\$11,700,429	\$201,667	2%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43231 Off System Road Bond

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	500,363	276,233	158,000	33,861	21%
Reserves	-	-	5,053,031	-	-
Total Revenue	\$500,363	\$276,233	\$5,211,031	\$33,861	1%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date
Capital Outlay	3,929,511	2,056,242	5,211,031	-
Total Expense	\$3,929,511	\$2,056,242	\$5,211,031	-

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 43232 2023 Certificates of
Obligation

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Interest Income	561,066	483,091	377,000	61,245	16%
Reserves	-	-	9,060,487	-	-
Other Financing Sources	-	-	60,040,000	-	-
Total Revenue	\$561,066	\$483,091	\$69,477,487	\$61,245	0%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Capital Outlay	98,459	2,538,351	69,477,487	967,915	1%
Total Expense	\$98,459	\$2,538,351	\$69,477,487	\$967,915	1%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 45000 Capital Improvement Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date
Other Revenue	(37,500)	34,000	-	-
Reserves	0	-	13,707,738	-
Other Financing Sources	4,180,663	764,118	14,226,237	-
Total Revenue	\$4,143,163	\$798,118	\$27,933,975	-

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Contingency	-	-	2,000,000	-	-
Capital Outlay	9,905,434	4,871,429	25,933,975	146,375	1%
Total Expense	\$9,905,434	\$4,871,429	\$27,933,975	\$146,375	1%

Brazos County, Texas
FY 2025-2026 Budget to Actuals -
Revenue and Expenditure
Categories Report by Fund
(Unaudited)

Fund: 50000 Health and Life Insurance Fund

Description	2023-2024 Actual Revenue	2024-2025 Actual Revenue	2025-2026 Adopted Budget	2025-2026 Actual Revenue To Date	Percent Received
Other Revenue	27,567,563	24,743,077	24,054,960	5,226,982	22%
Reserves	-	-	10,179,719	-	-
Total Revenue	\$27,567,563	\$24,743,077	\$34,234,679	\$5,226,982	15%

Description	2023-2024 Actual Expenditures	2024-2025 Actual Expenditures	2025-2026 Adopted Budget	2025-2026 Expenditures to Date	Percent Spent
Salaries and Wages	221,846	249,178	642,530	49,132	8%
Benefits	106,496	127,533	263,242	23,328	9%
Supplies and Other Charges	58,937	66,752	107,730	7,473	7%
Contingency	-	-	2,750,927	-	-
Repairs and Maintenance	65	120	750	-	-
Contractual Services	23,176,197	25,285,310	30,034,500	4,478,584	15%
Professional Services	372,198	386,387	435,000	76,551	18%
Total Expense	\$23,935,739	\$26,115,280	\$34,234,679	\$4,635,068	14%

Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)

Fund: 01000 General Fund - Contingency

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Pre-Trial Bond Supervision Contingency - 10003000 *	10,000.00	-	10,000.00
Commissioner's Court Contingency - 11001500	6,500,000.00	(214,927.00)	6,285,073.00
District Attorney - Child Protective Services Contingency - 19010000 *	1,900.00	-	1,900.00
Vital Statistics/Preservation - 21010000 *	5,000.00	-	5,000.00
County Specialty Court Program Contingency - 22700100 *	20,000.00	-	20,000.00
Court Facility - Administration - 54001410 *	41,815.00	(15,525.00)	26,290.00
Total General Fund Contingency	6,578,715.00	(230,452.00)	6,348,263.00

* Can only be used for that program or division

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 11000 HOT Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
HOT Fund Contingency - 11002500	500,000.00	-	500,000.00
Total HOT Fund Contingency	500,000.00	-	500,000.00

* Can only be used for this fund

Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)

Fund: 13000 Unclaimed Property Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 12005000	144,897.00	-	144,897.00
Total Unclaimed Property Fund Contingency	144,897.00	-	144,897.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 20000 County Clerk Records Management Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 21005000	1,056,168.00	-	1,056,168.00
Total Count Clerk Records Management Fund Contingency	1,056,168.00	-	1,056,168.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 20010 County Clerk Archival Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 21006000	1,541,000.00	-	1,541,000.00
Total Count Clerk Archival Fund Contingency	1,541,000.00	-	1,541,000.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 22000 Courthouse Security Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 51000100	300,702.00	-	300,702.00
Total Courthouse Security Fund Contingency	300,702.00	-	300,702.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 24000 Justice of the Peace Technology Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
JP Technology Administration - 24005000	73,738.00	-	73,738.00
Total Justice of the Peace Technology Fund Contingency	73,738.00	-	73,738.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 25000 Forfeiture Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Sheriff Forfeiture Fund - 2801000	16,652.00	-	16,652.00
Total Forfeiture Fund Contingency	16,652.00	-	16,652.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 26000 District Attorney Hot Check Collections Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 19006000	6,285.00	-	6,285.00
Total District Attorney Hot Check Collections Fund - Contingency	6,285.00	-	6,285.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 27000 Bail Bond Board Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 12006000	117,164.00	-	117,164.00
Total Bail Bond Board Fund - Contingency	117,164.00	-	117,164.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 29000 Vehicle Inventory Interest Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 13006000	427,633.00	-	427,633.00
Total Vehicle Inventory Interest Fund - Contingency	427,633.00	-	427,633.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 30000 Grant Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Metropolitan Planning - 424100	12,329.00	-	12,329.00
Total Grant Fund Contingency	12,329.00	-	12,329.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 32000 SB 22 2023 Rural Law Enforcement Salary Assistance Program - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Sheriff's Office - Rural Law Enforcement Grant Program - 281002	508,750.00	-	508,750.00
Total SB 22 2023 Rural Law Enforcement Salary Assistance Program Fund Contingency	508,750.00	-	508,750.00

* Can only be used for this fund and specific divisions

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 33000 Sheriff's Office Crime Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 28050000	23,865.00	-	23,865.00
Total Sheriff's Office Crime Fund Contingency	23,865.00	-	23,865.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 45000 General Permanent Improvement Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Commissioner's Court Contingency - 63110001	2,000,000.00	(157,939.00)	1,842,061.00
Total General Permanent Improvement Fund Contingency	2,000,000.00	(157,939.00)	1,842,061.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 50000 Health and Life Insurance Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Group Insurance - Administration - 64005000	2,730,927.00	-	2,730,927.00
Health and Wellness Clinic - 64005100	20,000.00	-	20,000.00
Total Health and Life Insurance Fund Contingency	2,750,927.00	-	2,750,927.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 55000 Jail Commissary Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Jail Commissary - 28006000	387,089.00	-	387,089.00
Total Jail Commissary Fund Contingency	387,089.00	-	387,089.00

* Can only be used for this fund

**Brazos County, Texas
FY 2025-2026 Contingency
Budget to Actuals by Fund
(Unaudited)**

Fund: 58000 County Attorney Operating Fund - Contingency *

Department	2025-2026 Adopted Budget	2025-2026 Contingency	2025-2026 Remaining to Date
Contingency - 18006000	66,359.00	-	66,359.00
Total County Attorney Operating Fund Contingency	66,359.00	-	66,359.00

* Can only be used for this fund



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:

DATE OF COURT MEETING: 1/6/2026

ITEM: Monthly Report from the District Attorney's Office.

TO: Commissioners Court

DATE: 12/17/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00



Brazos District
Attorney's Office

D.A. In a Day

When?

January 31, 2026

9 am - 3 pm

Where?

**North Bryan Community Center
705 N. Houston Ave
Bryan Tx, 77803**

**Learn about the criminal justice system
and meet your local prosecutors.**



Please scan to
enroll



Sponsored By:

