



MINUTES

APRIL 11, 2017

BRAZOS COUNTY COMMISSIONERS COURT

REGULAR MEETING

A regular meeting of the Commissioners' Court of Brazos County, Texas was held in the Brazos County Commissioners Courtroom in the Administration Building, 200 South Texas Avenue, in Bryan, Brazos County, Texas, beginning at 10:00 a.m. on Tuesday, April 11, 2017 with the following members of the Court present:

Duane Peters, County Judge, Presiding;
Steve Aldrich, Commissioner of Precinct 1;
Sammy Catalena, Commissioner of Precinct 2, Absent;
Nancy Berry, Commissioner of Precinct 3;
Irma Cauley, Commissioner of Precinct 4;
Karen McQueen, County Clerk.

The attached sheets contain the names of the citizens and officials that were in attendance.

1. Invocation and Pledge of Allegiance
- U.S. and Texas Flag - Chaplain G.H. Jones and Commissioner Berry
2. Call for Citizen input and/or concerns
There was no citizen's input.

Consider and take action on agenda items 3-12:

3. Proclamation 17-019 declaring April 2017 as Sexual Assault Awareness and Prevention Month.

The County Judge read aloud Proclamation 17-019 designating the month of April as Sexual Assault Awareness and Prevention month. The Court asked that members of the community unite to remove the stigma of rape and to continue the dialogue by the Sexual Assault Resource Center in their places of work, schools, and homes. The Court also recognizes the many services and educational resources provided by the Sexual Assault Resource Center and rape crisis centers across the state. The proclamation was presented to Brazos County Attorney, Rod Anderson and Sexual Assault Resource Center Executive Director, Martha Opersteny.

Ms. Opersteny thanked the Court for the proclamation and said that without the support of the Commissioners' Court they would not be able to help others. She stated that in 2016 they had 550 clients and that 256 of those were new clients. The Resource Center has a great staff of counselors and educators. Ms. Opersteny said they have been able to offer 393 presentations on how to protect yourself and awareness in schools for ages kindergarten to college.

A copy of the proclamation is attached.

Motion: Approve, Moved by Commissioner Irma Cauley, Seconded by Commissioner Nancy Berry. Passed. 4-0. Ayes: Aldrich, Berry, Cauley, Peters. Absent: Catalena.

4. Payment Authorization to Tharp's Printing Service in the amount of \$116.00 for business cards for Justice of the Peace Pct. 4; a purchase order was not obtained in advance.

Motion: Approve, Moved by Commissioner Irma Cauley, Seconded by Commissioner Nancy Berry. Passed. 4-0. Ayes: Aldrich, Berry, Cauley, Peters. Absent: Catalena.

5. The Final Plat of The Hollow Phase 1 & 2 (Private); 28.267 Acres; Thomas Henry Survey, Abstract 130; Diadem Millican Survey, Abstract 178; City of College Station ETJ, Brazos County, Texas. Site is located in Precinct 1.

Motion: Approve, Moved by Commissioner Steve Aldrich, Seconded by Commissioner Nancy Berry. Passed. 4-0. Ayes: Aldrich, Berry, Cauley, Peters. Absent: Catalena.

6. Consider and take action on the Wellborn Special Utility District cost estimate of \$33,000.00 for the lowering and encasement of an 8-inch waterline a distance of 200 feet and a cost estimate of \$9,000.00 for the lowering and encasement of a 2-inch waterline a distance of 150 feet. Wellborn Special Utility District will bill the County for actual cost when the work is completed. This work is needed in order to accommodate the extension of Mesa Verde Drive. Site is located in Precinct 1.

Motion: Approve, Moved by Commissioner Steve Aldrich, Seconded by Commissioner Irma Cauley. Passed. 4-0. Ayes: Aldrich, Berry, Cauley, Peters. Absent: Catalena.

7. Tax Refund Applications for the following:
 - a. Richard Turpen - Overpayment \$7.59
 - b. Terry Barron. - Overpayment \$44.55
 - c. First Western Title - Overpayment \$6.15

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Irma Cauley. Passed. 4-0. Ayes: Aldrich, Berry, Cauley, Peters. Absent: Catalena.

8. Budget Amendments.

Budget Amendments FY 16/17 28.1

28.1 Transfer funds from Non-Departmental to Information Technology.

Motion: Approve, Moved by Commissioner Irma Cauley, Seconded by Commissioner Nancy Berry. Passed. 4-0. Ayes: Aldrich, Berry, Cauley, Peters. Absent: Catalena.

9. Personnel Change of Status.

Personnel Action Forms

A copy of the Personnel Change of Status requests is attached.

Motion: Approve, Moved by Commissioner Irma Cauley, Seconded by Commissioner Nancy Berry. Passed. 4-0. Ayes: Aldrich, Berry, Cauley, Peters. Absent: Catalena.

10. Payment of Claims.

Claims 7154468-7154681

Motion: Approve, Moved by Commissioner Nancy Berry, Seconded by Commissioner Irma Cauley. Passed. 4-0. Ayes: Aldrich, Berry, Cauley, Peters. Absent: Catalena.

11. Convene into Executive session pursuant to Texas Government Code 551.087 to discuss or deliberate economic development negotiations.

At this point, the County Judge announced the Court would consider items 13 through 16 then return to convene into Executive Session.

Having considered the previously noted agenda items, at 10:14 a.m. the County Judge stated that the Court would convene into Executive Session to deliberate pursuant to Texas Government Code 551.087 as stated above.

The following individuals were asked to stay for the meeting:
Candy Gallego, Executive Assistant

Bill Ballard, Civil Counsel
Bethany Jones, Administrative Assistant
Irene Jett, Budget Officer

12. Consider and possible action on executive session.

At 10:45 a.m. the County Judge announced the meeting open to the public and announced that no action would be taken on the Closed Executive Session.

13. Acknowledgement of monthly reports submitted in March 2017.

The Court acknowledged receipt of the Extension Service reports submitted in March 2017 and acknowledged receipt of reports from the following County and Precinct Offices showing revenues collected and remitted to the County Treasurer:

County Clerk
District Clerk
Justice of the Peace Precinct 1
Justice of the Peace Precinct 2
Justice of the Peace Precinct 3
Justice of the Peace Precinct 4
Constable Precinct 1
Constable Precinct 2
Constable Precinct 3
Constable Precinct 4

14. Sheriff's report on inmate population.

Chief Deputy Jim Stewart stated there were 665 inmates in jail, 579 inmates are male and 86 are female, 77 have electronic monitors and 19 are pending for monitors.

15. Announcement of interest items and possible future agenda topics.

There were no announcements.

16. Call for Citizen input and/or concerns

There was no citizen's input.

17. Adjourn.

The foregoing minutes of the Commissioners Court meeting held April 11, 2017 have been examined and are approved in open Court this 2nd day of May, 2017, in Bryan, Brazos County, Texas.



Duane Peters
County Judge



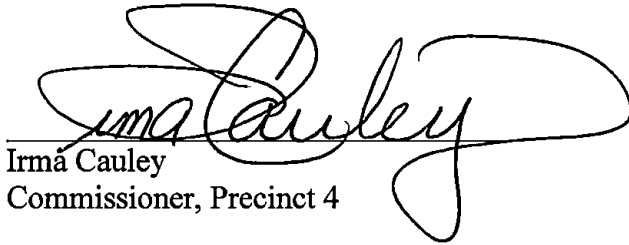
Steve Aldrich
Commissioner, Precinct 1



Sammy Catalena
Commissioner, Precinct 2

Absent

Nancy Berry
Commissioner, Precinct 3

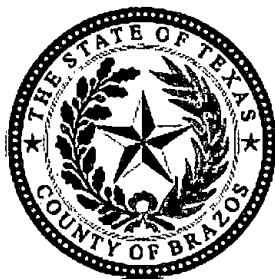


Irma Cauley
Commissioner, Precinct 4

Attest:



Karen McQueen
County Clerk



FILED

2017 APR -7 A 11: 07

WARREN McQUEEN COUNTY CLERK
COUNTY OF BRAZOS TEXAS
Warren McQueen

**BRAZOS COUNTY
BRYAN, TEXAS**

NOTICE OF MEETING AND AGENDA

BRAZOS COUNTY COMMISSIONERS COURT

**THE COMMISSIONERS COURT OF BRAZOS COUNTY WILL MEET
IN REGULAR SESSION ON APRIL 11, 2017 AT 10:00 AM IN THE
COMMISSIONERS COURTROOM OF THE COUNTY
ADMINISTRATION BUILDING, 200 SOUTH TEXAS AVE., SUITE 106,
BRYAN, TX 77803**

-
1. Invocation and Pledge of Allegiance
- U.S. and Texas Flag - Chaplain G.H. Jones and Commissioner Berry
 2. Call for Citizen input and/or concerns

Consider and take action on agenda items 3-12:

3. Proclamation 17-019 declaring April 2017 as Sexual Assault Awareness and Prevention Month.
4. Payment Authorization to Tharp's Printing Service in the amount of \$116.00 for business cards for Justice of the Peace Pct. 4; a purchase order was not obtained in advance.
5. The Final Plat of The Hollow Phase 1 & 2 (Private); 28.267 Acres; Thomas Henry Survey, Abstract 130; Diadem Millican Survey, Abstract 178; City of College Station ETJ, Brazos County, Texas. Site is located in Precinct 1.
6. Consider and take action on the Wellborn Special Utility District cost estimate of \$33,000.00 for the lowering and encasement of an 8-inch waterline a distance of 200 feet and a cost estimate of \$9,000.00 for the lowering and encasement of a 2-inch waterline a distance of 150 feet. Wellborn Special Utility District will bill the County for actual cost when the work is completed. This work is needed in order to accommodate the extension of Mesa Verde Drive. Site is located in Precinct 1.
7. Tax Refund Applications for the following:
 - a. Richard Turpen - Overpayment \$7.59

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- c. First Western Title - Overpayment \$6.15

8. Budget Amendments.

Budget Amendments FY 16/17 28.1

9. Personnel Change of Status.

Personnel Action Forms

10. Payment of Claims.

11. Convene into Executive session pursuant to Texas Government Code 551.087 to discuss or deliberate economic development negotiations.

12. Consider and possible action on executive session.

13. Acknowledgement of monthly reports submitted in March 2017.

14. Sheriff's report on inmate population.

15. Announcement of interest items and possible future agenda topics.

16. Call for Citizen input and/or concerns

17. Adjourn.

PUBLIC COMMENTS

Public Comment during the Commission Meeting may be for all matters, both on and off the agenda, and be limited to four minutes per person. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment at the Commission meeting. Members of the public are reminded that the Brazos County Commissioners Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Brazos County Commissioners Court also possesses the power to issue a Contempt of Court Citation under Section 81.024 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court Citation.

It is not the intention of the Brazos County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, or County employees, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Violation of these rules may result in the following sanctions:

1. cancellation of a speaker's time;
2. removal from the Commissioners Court;
3. a Contempt Citation; and/or
4. such other and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

The County Commissioners Court can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners Court. However, responses from the County Judge or Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Commissioners Court will consider, the County Judge and/or Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, recite existing policy in response to an inquiry or to ask that a matter be listed on a future agenda. See Texas Open Meetings Act Section 551.042.

INVOCATION

Any invocation that may be offered before the official start of the Court meeting shall be to and for the benefit of the Court. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Court and do not necessarily represent the religious beliefs or views of the Court in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Court.

The Commissioners Courtroom of the County Administration Building, 200 South Texas Ave., Suite 106, Bryan, TX 77803 is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive services must be made two working days before the meeting. To make arrangements, please call (979) 361-4102.

BRAZOS COUNTY COMMISSIONER'S COURT

11th DAY OF April, 2017
10:00 AM/~~PM~~, Regular

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

<u>KAREN McQUEEN</u>	<u>County Clerk</u>
<u>Debra Workman</u>	<u>County Clerk's Office</u>
<u>Christina Lopez</u>	<u>Chair</u>
<u>R. Newby</u>	<u>R & B</u>
<u>Rod Anderson</u>	<u>CA</u>
<u>Cathy</u>	<u>MILITARY RESERVE</u>
<u>Rosetta Garcia</u>	<u>JP4</u>
<u>DENISE RAY</u>	<u>JP4</u>
<u>Johnetta Williams</u>	<u>JP4</u>
<u>Jennifer Salazar</u>	<u>HR</u>
<u>Melissa Perez</u>	<u>RISK</u>
<u>Patrick Gendron</u>	<u>citizen</u>
<u>ERIC CAWELL</u>	<u>BCIT</u>
<u>Bill Ballard</u>	<u>CA</u>
<u>Jim Stewart</u>	<u>Chief Deputy (Sheriff's Office)</u>

BRAZOS COUNTY COMMISSIONER'S COURT

11th DAY OF April, 2017
10:00 AM/PM, _____

Name

(PLEASE PRINT)

Organization

(PLEASE PRINT)

HEM Jett

Budget

LAURA T DAVIS

TREATS

WM. CHARLES WENDT

PURCOI.

Megan Mason

Auditor

Martha Garcia Quirtey

SARC

Candy Gallego

Comm. Court



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 4/11/2017
ITEM: Proclamation 17-019 declaring April 2017 as Sexual Assault Awareness and Prevention Month.
TO: Commissioners Court
DATE: 04/03/2017
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Proclamation 2017- Brazos County.pdf](#)

Description

Proclamation

Type

Cover Memo



Proclamation

WHEREAS: the effects of sexual assault go far beyond the physical and victims often develop a number of psychological conditions, such as post traumatic stress disorder and depression effecting families, friends and Texas communities, spurring fear, anger and a sense of vulnerability; and,

WHEREAS: few survivors of sexual violence seek help immediately after victimization due to shame or the fear of not being believed. To end sexual assault, we must alleviate these fears and begin by believing; and,

WHEREAS: as members of a caring society, members of communities across the state of Texas must unite to remove the stigma of rape and the Brazos Valley community must continue the dialogue started by the Sexual Assault Resource Center in their places of work, schools and homes; and,

WHEREAS: each year, the month of April provides an opportunity for the Sexual Assault Resource Center and rape crisis centers across the state to renew their commitments to serve their communities. Educational efforts also intensify, which ensures that Texans are aware of the sexual assault services available in their area; and,

NOW, THEREFORE, we as the Commissioners Court of Brazos County, do hereby designate April 2017 as

SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH in Brazos County

Honor Duane Peters, County Judge

Commissioner Steve Aldrich, Pct. 1

Commissioner Nancy Berry, Pct. 3

Commissioner Sammy Catalena, Pct. 2

Commissioner Irma Cauley, Pct. 4



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 4/11/2017
ITEM: Payment Authorization to Tharp's Printing Service in the amount of \$116.00 for business cards for Justice of the Peace Pct. 4; a purchase order was not obtained in advance.
TO: Commissioners Court
DATE: 04/07/2017
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Untitled.pdf](#)

Description

Payment Authorization

Type

Cover Memo



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Road and Bridge NUMBER: CC2017-The Hollow Phs 1 and 2-
Private Subd- Final Plat

DATE OF COURT MEETING: 4/11/2017

ITEM: The Final Plat of The Hollow Phase 1 & 2 (Private); 28.267 Acres; Thomas Henry Survey, Abstract 130; Diadem Millican Survey, Abstract 178; City of College Station ETJ, Brazos County, Texas. Site is located in Precinct 1.

TO: Commissioners Court

FROM: Karen Tyler

DATE: 04/06/2017

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

NOTES/EXCEPTIONS:

- Owner: Rock Barn Conservation Partners, LP
- Engineer/Surveyor: McClure & Browne Engineering/Surveying, Inc.

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
The Hollow Final Plat Phase 1 and 2.pdf	Plat	Backup Material

**BRAZOS COUNTY
COMMISSIONERS' COURT
ACTION FORM**

DEPARTMENT Road and Bridge

DEPT. NUMBER 56001000

DATE OF COURT MEETING: April 11, 2017

ITEM: Consider and take action on the Final Plat of The Hollow Phase 1 & 2 (Private); 28.267 Acres; Thomas Henry Survey, Abstract 130; Diadem Millican Survey, Abstract 178; City of College Station ETJ, Brazos County, Texas. Site is located in Precinct 1.

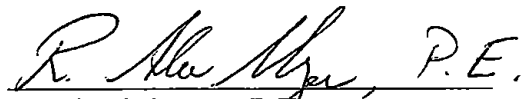
SOURCE OF FUNDS: N/A

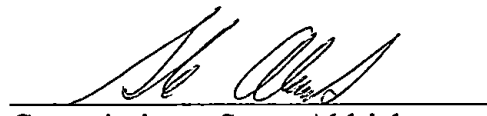
NOTES/REQUIREMENTS:

- Owner: Rock Barn Conservation Partners, LP
- Engineer/Surveyor: McClure & Browne Engineering/Surveying, Inc.


SUBMITTED BY:

ACKNOWLEDGED BY:


 R. Alan Munger, P.E.
 County Engineer


 Commissioner Steve Aldrich
 Precinct 1

This Request is APPROVED / DENIED by Commissioners' Court


 E. Duane Peters, County Judge

4/11/17
 Date



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

Road and Bridge

NUMBER:

CC 2017 -Utility Adjustment -
Wellborn SUD - Mesa Verde Dr. -
Lower and encase 8" & 2" water
lines

DATE OF COURT MEETING:

4/11/2017

ITEM:

Consider and take action on the Wellborn Special Utility District cost estimate of \$33,000.00 for the lowering and encasement of an 8-inch waterline a distance of 200 feet and a cost estimate of \$9,000.00 for the lowering and encasement of a 2-inch waterline a distance of 150 feet. Wellborn Special Utility District will bill the County for actual cost when the work is completed. This work is needed in order to accommodate the extension of Mesa Verde Drive. Site is located in Precinct 1.

TO:

Commissioners Court

FROM:

Darrell Kolwes

DATE:

04/04/2017

FISCAL IMPACT:

False

BUDGETED:

False

DOLLAR AMOUNT:

\$0.00

ATTACHMENTS:

File Name

[Utility Adjustment - Wellborn SUD -
Mesa Verde Drive -
Lower and encase 8 inch and 2 inch water lines..pdf](#)

Description

Utility Adjustment - Wellborn SUD - Mesa Verde
Drive - Lower and encase 8 inch and 2 inch water
lines.

Type

Backup Material

**BRAZOS COUNTY
COMMISSIONERS' COURT
ACTION FORM**

DEPARTMENT: Road & Bridge
MEETING DATE: April 11, 2017
SUBJECT: Utility Adjustment – Mesa Verde Drive

Consider and take action on the Wellborn Special Utility District cost estimate of \$33,000.00 for the lowering and encasement of an 8-inch waterline a distance of 200 feet and a cost estimate of \$9,000.00 for the lowering and encasement of a 2-inch waterline a distance of 150 feet. Wellborn Special Utility District will bill the County for actual cost when the work is completed. This work is needed in order to accommodate the extension of Mesa Verde Drive. Site is located in Precinct 1.

SUBMITTED BY:

ACKNOWLEDGED BY:



Darrell W. Kolwes
Right of Way Agent



Steve Aldrich
Commissioner Precinct 1

This request is APPROVED / DENIED by Commissioners' Court



Duane Peters, County Judge

DATE: 4/11/17

ELLIOTT CONSTRUCTION, LLC
P.O. BOX 510 WELLBORN, TX. 77881

WELLBORN SPECIAL UTILITY DISTRICT
4118 GREENS PRAIRIE RD
COLLEGE STATION TX. 77845

March 28, 2017

RE: LOWER 8" AT MASA VERDE

NO.	DESCRIPTION	QTY	UN	UNIT PRICE	AMOUNT
1	18" CASING WITH 8" LOCKING PIPE BACKFILL WITH STABILIZED SAND	200	LF	165.00	33000.00
				TOTAL	33000.00

ELLIOTT CONSTRUCTION, LLC
P.O. BOX 510 WELLBORN, TX. 77881

WELLBORN SPECIAL UTILITY DISTRICT
4118 GREENS PRAIRIE RD
COLLEGE STATION TX. 77845

March 28, 2017

RE: LOWER 2" LINES AT NARROWWAY AT *Mesa Verde*

NO.	DESCRIPTION	QTY	UN	UNIT PRICE	AMOUNT
	6" PVC CASING WITH 2" SCH 40 STABILIZED				
1	BACKFILL	150	LF	60.00	9000.00
				TOTAL	9000.00



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT:

NUMBER:

DATE OF COURT MEETING: 4/11/2017

ITEM:

- a. Richard Turpen - Overpayment \$7.59
- b. Terry Barron. - Overpayment \$44.55
- c. First Western Title - Overpayment \$6.15

TO: Commissioners Court

DATE: 04/05/2017

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[Tax Refund Applications 4-11-17.pdf](#)

Description

Tax Refund Applications

Type

Cover Memo

APPLICATION FOR TAX REFUND

Collecting Office Name Brazos County Tax Office 4151 County Park Court Bryan Texas 77802	Phone Number 979-775-9930	Collecting tax for: (taxing units) Brazos County, City of Bryan, City of College Station Bryan ISD, College Station ISD, F1, F2, F3, F4, City of Kurten
--	------------------------------	---

To apply for a tax refund, the taxpayer must complete the following:

Step 1: Owner's name and address	MICHAEL BEHRENS 319 CR 404 YOAKUM TX 77995
-------------------------------------	--

Step 2: Describe the property	Legal Address OSKCREEK MHC SPACE 122 122 OAK TRAIL
	Acct.# 108287

Step 3: Give the tax payment information	Name of Taxing unit	Tax Year of refund	Date of Payment	Amount Paid	Refund amt Requested
	Zrefund		2016	10/10/2016	\$508.64
Taxpayer's reason for refund: OP-Overpayment					
Refund to Richard Turpen 122 Oak Trail CS Tx 77845					

Step 4: Sign the form and return	*I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct.*	
	sign here > <i>Richard S. Turpen</i>	date > 3-27-17
If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.		

Step 5: Tax refund determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved
	Authorized officer sign here > <i>[Signature]</i> date > 4/11/17
	Authorized officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code sign here > date >

APPLICATION FOR TAX REFUND

Collecting Office Name Brazos County Tax Office 4151 County Park Court Bryan Texas 77802		Collecting tax for: (taxing units) Brazos County, City of Bryan, City of College Station Bryan ISD, College Station ISD, F1, F2, F3, F4, City of Kurten			
Phone Number 879-775-9930					
To apply for a tax refund, the taxpayer must complete the following:					
Step 1:					
Owner's Name and Address	BARRON TERRY J 6615 E 78TH PL TULSA, OK 74133-3413				
Step 2:					
Describe the Property	Legal MCWHORTER RANCH UNIT 1H 30025309-000 MD AMERICA ENE/ GIDDINGS (BUDA) AB 134/HUGHES M SUR .0211430000 R Address Acct.# 35330266				
Step 3:					
Give the tax payment information	<u>Name of Taxing unit</u>	<u>Tax Year of refund</u>	<u>Date of Payment</u>	<u>Amount Paid</u>	<u>Refund amt Requested</u>
	Zrefund	2016	2/21/2017	\$153.56	\$44.55
	Taxpayer's reason for refund: OP-Overpayment Refund to BARRON TERRY J 6615 E 78TH PL TULSA, OK 74133-3413				
Step 4:					
Sign Form and Return	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."				
	Sign here >			Date >	3/26/17
	If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.				
Step 5:					
Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved				
	Authorized officer			Date >	4/11/17
	Authorized officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code				
	Sign here >			Date >	

APPLICATION FOR TAX REFUND

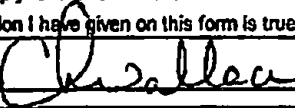
Collecting Office Name Brazos County Tax Office 4151 County Park Court Bryan Texas 77802	Collecting tax for: (taxing units) Brazos County, City of Bryan, City of College Station Bryan ISD, College Station ISD, F1, F2, F3, F4, City of Kurten
Phone Number 979-775-9930	


To apply for a tax refund, the taxpayer must complete the following:

Step 1:	CLOUSE DLISA DEANN & ERIC SCOTT			
Owner's name and address	8087 LONGVIEW DR			
	BRYAN, TX 77808-7108			

Step 2:	Describe the property			
	Legal	VISTA OAKS LOT 34 ACRES 1.0		
	Address	8087 LONGVIEW DR		
	Acct.#	46564		

Step 3: Give the tax payment information	<u>Name of Taxing unit</u>	<u>Tax Year</u>	<u>Date of</u>	<u>Amount</u>	<u>Refund amt</u>
		<u>of refund</u>	<u>Payment</u>	<u>Paid</u>	<u>Requested</u>
	Zrefund	2016	3/6/2017	\$52.32	\$6.15
Taxpayer's reason for refund:		OP-Overpayment			
Refund to FIRST WESTERN TITLE 2720 WEST 7TH ST STE 200 FT WORTH TX 76107					

Step 4:	Sign the form and return			
	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."			
	sign here >			date > 3/27/17
	If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.			

Step 5:	Tax refund determination			
	This tax refund is		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
	Authorized officer			
	sign here >			date > 4/11/17
	Authorized officer of taxing unit for refund applications over amount required under Section 31.11 Tax Code			
	sign here >			date >



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Budget Officer NUMBER:
DATE OF COURT MEETING: 4/11/2017
ITEM: Budget Amendments FY 16/17 28.1
TO: Commissioners Court
FROM: Irene Jett
DATE: 04/05/2017
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00
SOURCE OF FUNDS: Individual budget amendments specifies sources.
ACTION REQUESTED OR ALTERNATIVES: Request approval.

ATTACHMENTS:

File Name

[28_Coversheet.pdf](#)

[28.1.pdf](#)

Description

28 Coversheet

28.1 IT

Type

Cover Memo

Backup Material

BRAZOS COUNTY, TEXAS

BUDGET AMENDMENT(S) FOR THE 2016-2017 BUDGET YEAR

NO. 16/17 28.1

On this the 11th day of April 2017 at a regular meeting of the Commissioners' Court, the following members were present:

- A. Duane Peters, County Judge, Presiding
- B. Steve Aldrich, Commissioner, Precinct 1
- C. Sammy Catalena, Commissioner, Precinct 2
- D. Nancy Berry, Commissioner, Precinct 3
- E. Irma Cauley, Commissioner, Precinct 4
- F. Karen McQueen, County Clerk

The following proceedings were held:

THAT WHEREAS, on 11th day of April 2017 the Court heard and approved a budget amendment for the 2016-2017 budget year for Brazos County, Texas; and

WHEREAS, expenditure is necessary due to the necessity to meet unusual and unforeseen conditions which could not be reasonably included in the original budget adopted 6 September 2016, the following amendment(s) to the original budget are hereby authorized, as described on the attached page(s).

ADOPTED AND APPROVED this the 11th day of April 2017.

THE COMMISSIONERS COURT OF BRAZOS COUNTY, TEXAS.

By: 
 Duane Peters, County Judge


Original: County Clerk's Office and
 Attached to the original budget

**BRAZOS COUNTY, TEXAS
BUDGET AMENDMENTS
No. 16/17 - 28.1
4/11/2017**

FUND	DEPARTMENT	DIVISION	CATEGORY DESCRIPTION	Increase	Decrease
General Fund	Commissioners Court	Non-Departmental	Minor Acquisitions		9,097.02
General Fund	Information Technology		Departmental Support	912.27	
General Fund	Information Technology		Minor Acquisitions	8,184.75	
Commissioners Court and Information Technology					

Reallocation of funds to the appropriate accounts to replacement computers in the IT Dept.

Date: nrm
4/5/2017

Department Approval Date

 County Judge Approval Date 4/11/17

For Accounting Purposes Only						
FUND	DIV	ACCT	DR/CR	ACCOUNT NAME	Increase	Decrease
0100	11000500	67203000	CR	Minor Computer Hardware		9,097.02
0100	14000100	60500000	DR	Equipment & IT Enhancement	912.27	
0100	14000100	67203000	DR	Minor Computer Hardware	8,184.75	



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: Human Resources NUMBER:
DATE OF COURT MEETING: 4/11/2017
ITEM: Personnel Action Forms
TO: Commissioners Court
DATE: 04/06/2017
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

File Name

[PAF_04-11-17.doc](#)

Description

Cover Sheet

Type

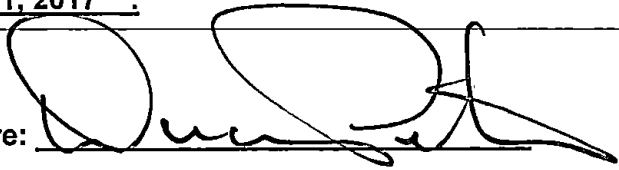
Cover Memo

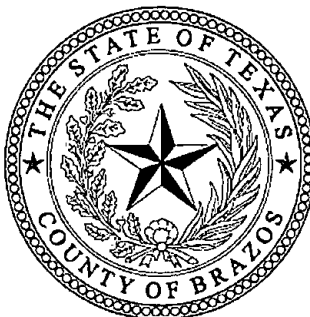
**PERSONNEL
CHANGE OF STATUS REQUESTS**

Commissioner Court Date: April 11, 2017
Department Submitting Information: Human Resources
Purpose of Submissions: Consider and Take Action on Change Requests

Department Submitting Request(s)	Employee Request Applies To	Action Requested
Facilities Services	Flowers, Ada Martinez, Maria	Separation Employment
Juvenile Services – Admin.	Kasberg, Stacey	Change of Status
Road & Bridge	Coborn, Jesse Corral, Higinio	Separation Separation
Tax Office	Robles, Josephina	Change of Status

Approved in Commissioners' Court: April 11, 2017 :

County Judge's or Commissioner's Signature: 
(This Copy to be attached to minutes)



BRAZOS COUNTY
BRYAN, TEXAS

CLAIMS

COMMISSIONERS COURT MEETING: April 11, 2017

CLAIM TO BE PAID BY BRAZOS COUNTY:

CLAIM # **7154468** *Thru* CLAIM # **7154681**

The Court voted unanimously to approve these Claims as submitted.

Duane Peters
County Judge

Karen McQueen
County Clerk



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: NUMBER:
DATE OF COURT MEETING: 4/11/2017
ITEM: Acknowledgement of monthly reports submitted in March 2017.
TO: Commissioners Court
DATE: 04/06/2017
FISCAL IMPACT: False
BUDGETED: False
DOLLAR AMOUNT: \$0.00

ATTACHMENTS:

<u>File Name</u>	<u>Description</u>	<u>Type</u>
Monthly Reports Submitted in March 2017.pdf	Monthly Reports	Cover Memo



BRAZOS COUNTY
BRYAN, TEXAS

ACKNOWLEDGEMENT

The Brazos County Commissioners Court hereby acknowledges receipt of all monthly reports that were submitted during the month of

March 2017

Duane Peters
County Judge

Date